



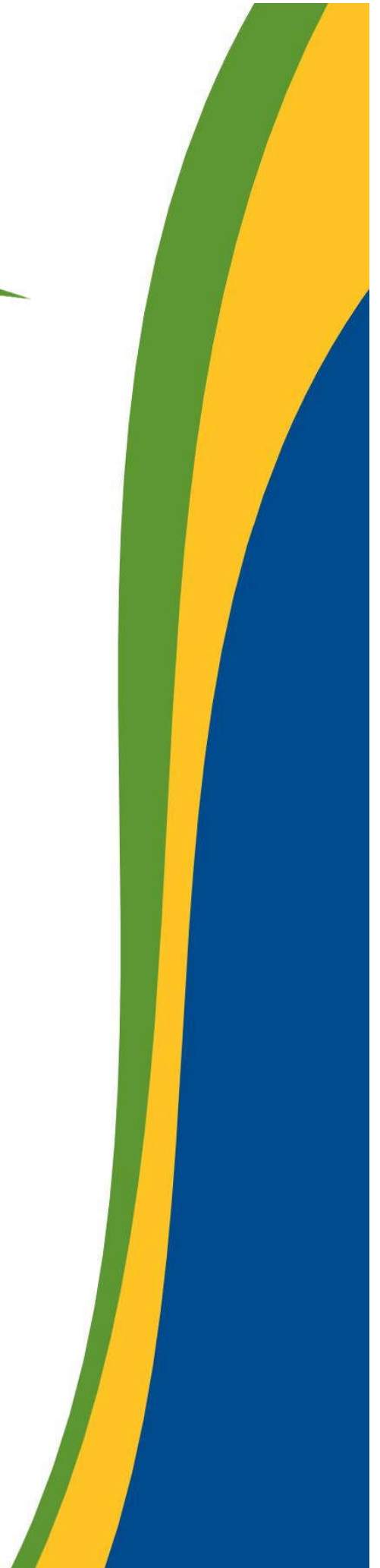
Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

15 May 2024



DISCLAIMER

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1 DECLARATION OF OPENING

The Shire President, C R Antonio, declared the meeting open at 5:30 pm.

2 OPENING PROCEDURES

2.1 ACKNOWLEDGEMENT OF COUNTRY

The Shire President, C R Antonio, acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past present and emerging.

2.2 RECORDING OF COUNCIL MEETINGS

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded and made available on the Shire of Northam's YouTube channel. If members of the public want to access the recording of this meeting, they can do so via the Shire of Northam website.

3 ATTENDANCE

3.1 ATTENDEES

Council:

Shire President

C R Antonio

Deputy Shire President

A J Mencshelyi

Councillors

J E G Williams

M P Ryan

M I Girak

L C Biglin

D A Hughes

C M Poulton

Staff:

Executive Manager Engineering Services

P Devcic

Acting Executive Manager Development Services

J Jurmann

Acting Executive Manager Community Services

J R Byers

Finance Manager

K Matanga

Management Accountant

M Miller

Governance Coordinator

B J Hadlow

Governance Officer

T P Van Beek

Gallery:

Northam Chamber of Commerce
Public

T Lee
S Hart
J Reid
C Gorard

3.2 APOLOGIES

Council:

Councillor

H J Appleton

Staff:

Chief Executive Officer
Executive Manager Corporate Services

D J Terelinck
C J Young

3.3 APPROVED LEAVE OF ABSENCE

Nil.

3.4 ABSENT

Nil.

4 DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in clause 22 of the Local Government (Model Code of Conduct) Regulations 2021, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Leases for Community Halls	13.1.1	President C R Antonio	Impartiality	President Antonio is a member of various Progress Associations who are mentioned in report for lease renewal.
		Cr H J Appleton	Impartiality	Members of the Progress Associations mentioned in the agenda item are known to Cr Appleton.
		Cr L C Biglin	Impartiality	Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Members of the Bakers Hill Progress Association are known to me.

		Cr M I Girak	Impartiality	Members of Progress Associations mentioned in this item are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Progress associations are known to Cr Hughes.
		Cr A J Mencshelyi	Impartiality	Minimal – A number of people on community hall committees are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Cr Williams is an executive member of the Bakers Hill Progress & Recreation Association & a member of Clackline Progress Association, who are both subjects of this agenda item. Members of other Progress Associations are known to Cr Williams.
		Cr C M Poulton	Impartiality	Progress association members are known to Cr Poulton.
Wundowie Tennis Courts & Club Room Lease	13.1.2	Cr H J Appleton	Impartiality	Members of the Wundowie Progress Association are known to Cr Appleton.
		Cr M I Girak	Impartiality	Members of Wundowie Progress Association are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Wundowie Progress Association are known to Cr Hughes.
		Cr A J Mencshelyi	Impartiality	Members of Progress Assoc are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Members of the Wundowie Progress Association are known to Cr Williams. WPA are a subject of this agenda item.
		President C R Antonio	Impartiality	Members of Wundowie Progress Associations who are mentioned in report are known to President Antonio, with one executive being a fellow council member.
		Cr L C Biglin	Impartiality	Cr Biglin is current secretary/treasurer of the Wundowie progress association and it is non paying position.

		Cr C M Poulton	Impartiality	Members of Wundowie progress associations are known to Cr Poulton.
Shire of Northam Bush Fire Brigade Local Law 2024	13.1.3	Cr M I Girak	Impartiality	Cr Girak is a Council Representative on the Bush Fire Advisory Committee Meeting and some members of the Shire of Northam Bush Fire Brigades are known to Cr Girak.
Adoption of 2024/25 Schedule of Fees and Charges	13.4.3	President C R Antonio	Impartiality	President Antonio is a member of various Progress Associations who are mentioned in report for hire of hall fees proposed to be regulated.
		Cr J E G Williams	Impartiality	Cr Williams is a member of Bakers Hill & Clackline Progress Associations, who will be affected by new community hall hire fees proposed to be introduced. Members of other Progress Assoc's are known to Cr Williams.
Differential Rates – Chamber of Commerce	13.4.6	Cr H J Appleton	Impartiality	Members of the Northam Chamber of Commerce are known to Cr Appleton.
		Cr M I Girak	Impartiality	Members of the Northam Chamber of Commerce and proprietors of Wheatbelt business impacted by differential rating arrangements are known to Cr Girak.
		Cr A J Mencshelyi	Impartiality	Members of Chamber are known to Cr Mencshelyi.
		Cr M P Ryan	Impartiality	Cr Ryan is a member of the Chamber of Commerce.
		Cr J E G Williams	Impartiality	Cr Williams is the Council delegate on the Northam Chamber of Commerce board & this matter has been discussed.
		President C R Antonio	Impartiality	Members of Northam Chamber of Commerce mentioned in report are known to President Antonio. Have discussed the differential rate with members in the past.
		Cr D A Hughes	Impartiality	Some members of the Northam Chamber of

				Commerce are known to Cr Hughes.
		Cr C M Poulton	Impartiality	Members of Chamber of Commerce are known to Cr Poulton.
		Cr M P Ryan	Impartiality	Cr Ryan is a member of the Chamber of Commerce.
Community Progress Association Annual Budget Requests	13.5.1	President C R Antonio	Impartiality	President Antonio is a member of various Progress Associations who are mentioned in report for annual budget requests.
		Cr H J Appleton	Impartiality	Members of community groups mentioned in the report are known to Cr Appleton.
		Cr L C Biglin	Impartiality	Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Bakers Hill and Spencers Brook Progress Association, some members are known to Cr Biglin.
		Cr M I Girak	Impartiality	Members of Community Progress Association applying for funding are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Progress Associations are known to Cr Hughes
		Cr A J Mencshelyi	Impartiality	Members of Chamber & N.W.I.B are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Cr Williams is a member of Bakers Hill Progress Association, who have applied for funding from this budget. Members of other Progress Associations are known to Cr Williams. Add On: As a previous member of Spencers Brook Progress Association Cr Williams has several conversations about the station masters house & potential lease with other members.
		Cr L C Biglin	Impartiality	Members of Spencers Brook Progress are known to Cr Biglin.

		Cr C M Poulton	Impartiality	Progress association members are known to Cr Poulton.
Location of Council Chambers	14.1	Cr M I Girak	Proximity	Cr Girak residence is across the road of the back of Lesser Hall considered in the agenda item.
		Cr M P Ryan	Impartiality	Cr Ryan is a member of Bridgely Church of Christ who has a fierce and possible adverse possession claim which is being discussed with the CEO and the Senior Pastor.

5 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Visitations and Consultations	
18/04/2024	Reject Shop Official Opening - Northam
19/04/2024	Triple M Podcast recording - Northam
19/04/2024	Regional Capitals WA – Online Meeting
19/04/2024	Avon-Midland Country Zone Meeting - Toodyay
19/04/2024	Channel 10 News TV Interview on car accident
19/04/2024	Channel 9 News TV Interview on car accident
19/04/2024	Channel 7 News TV Interview on car accident
19/04/2024	Citizenship Ceremony - Northam
19/04/2024	ABC Radio Regional Drive Interview on cart accident
20/04/2024	Northam Netball Association 75 th Anniversary Morning Tea & season opening
20/04/2024	The West Australian Newspaper Interview on car accident
23/04/2024	Triple M Weekly Radio Interview
23/04/2024	Northam Primary School ANZAC Day Service
25/04/2024	Anzac Day Dawn Service - Northam
25/04/2024	Anzac Day Service – Grass Valley
25/04/2024	Anzac Day March and Service - Northam
25/04/2024	Anzac Day Cross Tasman Touch Football Match Official Opening - Northam
28/04/2024	Northam Motorsport Festival – Flying 50's & Official Opening
28/04/2024	ABC Midwest and Wheatbelt Radio Interview on Motorsport Festival
30/04/2024	Triple M Weekly Radio Interview
30/04/2024	Healthy Eating and Living to Halt the Rise of Obesity Online Meeting
30/04/2024	WALGA Zone Chairperson Induction - Perth
01/05/2024	Wheatbelt Futures Forum - Northam
01/05/2024	The West Australian Photo and article on upcoming WAFL Northam Match
01/05/2024	WALGA State Council Meeting - Wanneroo
02/05/2024	GWM Northam Official Opening
03/05/2024	Avon Valley Arts Society Fred Killick Awards Opening Night - Northam
04/05/2024	Lions Community Markets - Northam
07/05/2024	ABC Midwest and Wheatbelt Broadcast in Northam
07/05/2024	International Firefighters Day Memorial

08/05/2024	Waterwise Recognition Awards - Perth
09/05/2024	Triple M Radio Interview
09/05/2024	Triple M Regional Drive Radio Interview
14/05/2024	Shared Path Project Opening - Northam
15/05/2024	Federal Budget 2024/2025 Luncheon - Northam
15/05/2024	State Roads Funding pre meeting - Online
Upcoming Events	
17/05/2024	Road Safety Introductory Meeting - Northam
21/05/2024	Northam Chamber of Commerce and Shire of Northam Meeting
30/05/2024	WALGA Regional Waste and Environment Summit - Northam
01/06/2024	Lions Community Markets - Northam
02/06/2024	WAFL Match in Northam
09/06/2024	Philippine Independence Day Celebration events - Northam
10/06/2024	Wheatbelt District Leadership Group Meeting - Northam

Operational Matters:

As we continue in the season of Djeran – the season represented by the colour green, and the end of the very hot weather, we head into the 2024 reconciliation week, running from 27 May to the 3rd of June. The theme this year is “Now More Than Ever”.

Events Calendar:

There have been some recent successful events held within the Shire of Northam. One example was the Northam Motorsport Festival saw many great activities and focused on celebrating Women in Motorsport. Another example was the Wheatbelt Futures Forum which hosted many gifted speakers and saw many visitors from all over the wheatbelt attend.

Avon Valley Arts Society Hosted the recent annual Killick Arts Award, and the Councils website lists many community run events all over ‘the Shire of Northam.

Strategic Matters:

The Shire of Northam is currently reviewing both the budget planning process for the 2024 / 2025 financial year along with the Long-Term Financial Plan. These documents include feedback from the community on what to include and form an important part of our planning process.

6 PUBLIC QUESTIONS

Nil.

7 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Water Corporation – Waterwise Council Award:

The Shire President, C R Antonio, presented to Council a Gold Waterwise Council award for the Shire of Northam for demonstrating innovation and leadership in creating waterwise communities, awarded to the Shire of Northam by Water Corporation.

Water Corporation – Waterwise Aquatic Centre Award:

The Shire President, C R Antonio, presented to Council a Gold Waterwise Aquatic Centre award for the Wundowie Swimming Pool for demonstrating best practice water management in an Aquatic Centre, awarded to the Shire of Northam by Water Corporation.

8.3 DEPUTATIONS

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

10 CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES FROM THE ORDINARY COUNCIL MEETING
HELD 17 APRIL 2024

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5009

Moved: Cr A J Mencshelyi

Seconded: Cr D A Hughes

That the minutes of the Ordinary Council meeting held on Wednesday, 17 April 2024 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 08 MAY 2024

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5010

Moved: Cr D A Hughes

Seconded: Cr M P Ryan

That Council RECEIVES the notes from the Council Forum meeting held on Wednesday, 08 May 2024.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Shire of Northam

Notes

Council Forum Meeting

08 May 2024

Council Forum Meeting Notes
08 May 2024



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**Council Forum Meeting Notes
08 May 2024**

Preface


When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 10 May 2024.



**DEBBIE TERELINCK
CHIEF EXECUTIVE OFFICER**

Received Notes

These notes were received at an Ordinary Meeting of Council held on 15 May 2024.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



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08 May 2024**

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**Council Forum Meeting Notes
08 May 2024**



1 DECLARATION OF OPENING

The Shire President, C R Antonio, declared the meeting open at 5:30 pm.

2 OPENING PROCEDURES

2.1 ACKNOWLEDGEMENT OF COUNTRY

The Shire President, C R Antonio, invited Cr H J Appleton to present the Acknowledgement to Country.

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

2.2 RECORDING OF COUNCIL MEETINGS

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded and made available on the Shire of Northam's YouTube channel. If members of the public want to access the recording of this meeting, they can do so via the Shire of Northam website.

3 ATTENDANCE

3.1 ATTENDEES

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
A J Mencshelyi
J E G Williams (left the meeting at 6:02 pm)
M P Ryan
M I Girak
L C Biglin
D A Hughes
H J Appleton

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Corporate Services
Acting Executive Manager Community Services
Governance Coordinator
Governance Officer

D Terelinck
P D Devcic
C J Young
J R Byers
B Hadlow
T P Van Beek

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Gallery:

Northam Chamber of Commerce

T Lee (left the meeting at 5:57 pm)

Public

G Williams (left the meeting at 6:02 pm)

3.2 APOLOGIES

Council:

Councillor

C M Poulton

Staff:

Acting Executive Manager Development Services

J Jurmann

3.3 APPROVED LEAVE OF ABSENCE

Nil.

3.4 ABSENT

Nil.

4 DISCLOSURE OF INTEREST

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

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As defined in clause 22 of the Local Government (Model Code of Conduct) Regulations 2021, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Differential Rates – Chamber of Commerce	13.4.6	Cr H J Appleton	Impartiality	Members of the Northam Chamber of Commerce are known to Cr Appleton.
		Cr M I Girak	Impartiality	Members of the Northam Chamber of Commerce and proprietors of Wheatbelt business impacted by differential rating arrangements are known to Cr Girak.
		Cr A J Mencshelyi	Impartiality	Members of Chamber are known to Cr Mencshelyi.
		Cr M P Ryan	Impartiality	Cr Ryan is a member of the Chamber of Commerce.
		Cr J E G Williams	Impartiality	Cr Williams is the Council delegate on the Northam Chamber of Commerce board & this matter has been discussed.
Leases for Community Halls	13.1.1	President C R Antonio	Impartiality	President Antonio is a member of various Progress Associations who are mentioned in report for lease renewal.
		Cr H J Appleton	Impartiality	Members of the Progress Associations mentioned in the agenda item are known to Cr Appleton.
		Cr L C Biglin	Impartiality	Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non-paying position. Members of the Bakers Hill Progress Association are known to me.

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		Cr M I Girak	Impartiality	Members of Progress Associations mentioned in this item are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Progress associations are known to Cr Hughes.
		Cr A J Mencshelyi	Impartiality	Minimal – A number of people on community hall committees are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Cr Williams is an executive member of the Bakers Hill Progress & Recreation Association & a member of Clackline Progress Association, who are both subjects of this agenda item. Members of other Progress Associations are known to Cr Williams.
Wundowie Tennis Courts & Club Room Lease	13.1.2	Cr H J Appleton	Impartiality	Members of the Wundowie Progress Association are known to Cr Appleton.
		Cr M I Girak	Impartiality	Members of Wundowie Progress Association are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Wundowie Progress Association are known to Cr Hughes.
		Cr A J Mencshelyi	Impartiality	Members of Progress Assoc are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Members of the Wundowie Progress Association are known to Cr Williams. WPA are a subject of this agenda item.
Shire of Northam Bush Fire Brigade Local Law 2024	13.1.3	Cr M I Girak	Impartiality	Cr Girak is a Council Representative on the Bush Fire Advisory Committee Meeting and some members of the Shire of Northam Bush Fire Brigades are known to Cr Girak.
Adoption of 2024/25 Schedule	13.4.3	President C R Antonio	Impartiality	President Antonio is a member of various



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of Fees and Charges				Progress Associations who are mentioned in report for hire of hall fees proposed to be regulated.
		Cr J E G Williams	Impartiality	Cr Williams is a member of Bakers Hill & Clackline Progress Associations, who will be affected by new community hall hire fees proposed to be introduced. Members of other Progress Assoc's are known to Cr Williams.
Community Progress Association Annual Budget Requests	13.5.1	President C R Antonio	Impartiality	President Antonio is a member of various Progress Associations who are mentioned in report for annual budget requests.
		Cr H J Appleton	Impartiality	Members of community groups mentioned in the report are known to Cr Appleton.
		Cr L C Biglin	Impartiality	Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non-paying position. Bakers Hill and Spencers Brook Progress Association, some members are known to Cr Biglin.
		Cr M I Girak	Impartiality	Members of Community Progress Association applying for funding are known to Cr Girak.
		Cr D A Hughes	Impartiality	Some members of the Progress Associations are known to Cr Hughes
		Cr A J Mencshelyi	Impartiality	Members of Chamber & N.W.I.B are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	Cr Williams is a member of Bakers Hill Progress Association, who have applied for funding from this budget. Members of other Progress Associations are known to Cr Williams.

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5 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

6 PUBLIC QUESTIONS

The Bakers Hill Progress and Recreation Association submitted public questions prior to the Forum meeting and advised that they would be unable to attend in person. The Shire President, C R Antonio, read out the below questions on their behalf.

- Name:** Bakers Hill Progress and Recreation Association
- Agenda Item:** 13.1.1 – Leased for Community Halls & 13.4.3 – Adoption of 2024/25 Schedule of Fees and Charges
- Question 1:** Given the vast differences between the community halls, how is charging the same hire fees considered fair for those that wish to hire the facilities? And what is the proposed charge for the commercial kitchens for those halls that have them – will it be included in the meeting room hire, whole venue hire or a separate charge?
- Summary Answer 1:** The Chief Executive Officer advised it is proposed to remove these charges from the Schedule of Fees and Charges item being discussed this evening and bring them to Council as a separate item next month, specifically for the 4 leases that are expiring.
- Information will be sought from the relevant Progress Associations on what fees are currently being charged for the hire of the facilities.
- Question 2:** Bakers Hill Recreation Centre has several regular hirers of different parts of the venue, some that have used the centre on a weekly basis for many years, that will not be able to afford the proposed rates – will there be any consideration for them to continue using the centre at either the current rate they pay or a lower rate than that proposed? They are all currently responsible for cleaning the centre after each use and all of them – social badminton, a community craft group, yoga and our local playgroup, are open to, and benefit, all members of our community. And BHPRA have always provided the use of the recreation centre for free for our community members'

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funerals (cleaning also required to be completed after use) – will we still be able to offer that support to our community?

Summary Answer 2: The Chief Executive Officer confirmed that these matters will be taken into consideration.

7 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

10 CONFIRMATION OF MINUTES

**10.1 CONFIRMATION OF MINUTES FROM THE ORDINARY COUNCIL MEETING
HELD 17 APRIL 2024**

Nil.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 08 MAY 2024

Nil.

10.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 27 MARCH 2024

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Nil.

11 ITEMS BROUGHT FORWARD FOR THE CONVINIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President, C R Antonio, advised that the following agenda item would be brought forward:

- 13.4.6 – Differential Rates – Chamber of Commerce

12 REPORTS OF COMMITTEE MEETINGS

12.1 AUDIT & RISK MANAGEMENT COMMITTEE MEETING HELD 22 APRIL 2024

Clarification was sought in relation to:

- The list of attendees included in an attachment in the Minutes relating to the Audit entrance meeting from the Audit & Risk Management Committee is incorrect.

The Chief Executive Officer confirmed that this was noted at the committee meeting and the third party that provided the attachment was requested to correct this. If possible, the attachment will be updated and included with the committee minutes for the Council Meeting.

13 OFFICERS REPORTS

13.1 CEO'S OFFICE

President C R Antonio declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as President Antonio is a member of various Progress Associations who are mentioned in report for lease renewal.

Cr H J Appleton declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as members of the Progress Associations mentioned in the agenda item are known to Cr Appleton.

Cr L C Biglin declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Members of the Bakers Hill Progress Association are known to me.

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Cr M I Girak declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as members of Progress Associations mentioned in this item are known to Cr Girak.

Cr D A Hughes declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as some members of the Progress associations are known to Cr Hughes.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as a number of people on community hall committees are known to Cr Mencshelyi.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as Cr Williams is an executive member of the Bakers Hill Progress & Recreation Association & a member of Clackline Progress Association, who are both subjects of this agenda item. Members of other Progress Associations are known to Cr Williams.

13.1.1 Leases for Community Halls

Clarification was sought in relation to:

- The outgoings payable by the tenants include water and electricity, will split meters be provided where the services are shared i.e. Bakers Hill Hall is connected to the same meters as the emergency water supply for the town oval and the oval lighting?

The Governance Coordinator advised that arrangements are being made to install a split metre at Bakers Hill for electricity usage, but it is not known if is possible to do so for the emergency water.

- Clause C mentions that the Progress Associations could be liable for the cost of repair or damages, is this only applicable during the time that the Progress Association is using the property, or also damage that occurred when it was hired out?

The Governance Coordinator clarified that this clause is only applicable when a club representative or member of the Progress Association willfully or deliberately causes damage to the property. Other damage would generally be covered under insurance.

- Regarding the outgoings payable by the Progress Associations, Wundowie Progress Association also have external toilets that are on the same water and power metres as the hall, would the Shire consider

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paying for the rate portion of the bills and the Progress Association would pay for the usage?

The Governance Coordinator advised that the leases have been created under the existing Council Policy, however, Council can move alternative conditions if it is their decision to do so.

- Are the Progress Associations required to pay for insurance on the halls?

The Governance Coordinator clarified that the Progress Associations are only required to pay for public liability insurance.

- Have the 4 Progress Associations who lease halls that are coming up for renewal all answered in writing that they wish to continue leasing the halls?

The Governance Coordinator confirmed that they have.

Cr J E G Williams left the meeting at 6:02 pm.

One member of the Public Gallery, Mr. G Williams, left the meeting at 6:02pm.

Cr H J Appleton declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of the Wundowie Progress Association are known to Cr Appleton.

Cr M I Girak declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Wundowie Progress Association are known to Cr Girak.

Cr D A Hughes declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as some members of the Wundowie Progress Association are known to Cr Hughes.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Progress Assoc are known to Cr Mencshelyi.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of the Wundowie Progress Association are known to Cr Williams. WPA are a subject of this agenda item.

13.1.2 Wundowie Tennis Courts & Club Room Lease

Clarification was sought in relation to:

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- When was the last condition report completed on the facility?

The Executive Manager Engineering Services took this question on notice.

- Do we have set fees for tennis courts that are managed by other parties?

The Executive Manager Corporate Services advised that it is understood that the Shire is not considering setting the fees for the tennis court use in this instance.

The Chief Executive Officer noted that there are a number of Local Governments that allow the public to use tennis courts free of charge to promote active lifestyles.

Cr M I Girak declared an "Impartiality" interest in item 13.1.3 Shire of Northam Bush Fire Brigade Local Law 2024, as Cr Girak is a Council Representative on the Bush Fire Advisory Committee Meeting, and some members of the Shire of Northam Bush Fire Brigades are known to Cr Girak.

13.1.3 Shire of Northam Bush Fire Brigade Local Law 2024

Clarification was sought in relation to:

- When will this Local Law be workshopped with the Bush Fire Advisory Committee (BFAC) and advertised to the public?

The Shire President advised that it would likely be workshopped before the next bush fire season.

The Chief Executive Officer noted that it would also be dependent on when the BFAC members are available to workshop the Local Law.

- Why are we using the City of Wanneroo's Local Law as a guide?

The Chief Executive Officer advised that it is understood that the City of Wanneroo is the latest Local Government to go through the development of a Bush Fire Brigade Local Law process with input from the Joint Standing Committee on Delegation.

- Will this make the Bush Fire Advisory Committee a Committee of Council will decision making capabilities, or is that a different process?

The Chief Executive Officer advised that it is a different process.

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13.1.4 WALGA Request for Reduced Licence Fee - Office Space, Northam Visitor Centre, 2 Grey Street, Northam

Clarification was sought in relation to:

- Would the room still be available to the Shire to use if required?

The Chief Executive Officer confirmed that as this is a licence arrangement, WALGA would not have exclusive use of the room.

13.2 ENGINEERING SERVICES

13.2.1 Northam CBD Streetscape Strategy

Clarification was sought in relation to:

- What is the reasoning behind using only native trees and has consideration been given to species that would provide more shade?

The Executive Manager Engineering Services advised that the species identified in the attached plan were selected in consultation with the local Elders and one of the drivers for selecting species that are native to Northam is to create a sense of place. These species, as they are natives, will not require as much water as other species.

It was also mentioned that there has recently been a disease that has been affecting the non-native trees in Perth that could be a risk if such species are used.

- The plan includes an entry statement sign, considering there is already an entry statement sign in place, why would we allocate money for a new sign, instead of beautifying the existing sign?

The Executive Manager Engineering Services advised that the intention of this document is to give us an idea for landscaping options.

The Chief Executive Officer advised that the intention of this document is to provide a guide for how the town centre could be upgraded. The table at the end of the document that has been provided is an indication of costings so that in time appropriate budget could be allocated to selected works. There is no requirement to proceed with all works indicated in the plan.

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- Will this plan be extended to all of the satellite towns, or is this just being considered for the town centre?

The Shire President noted that this question has been addressed previously and it was noted that the same pallet can be applied Shire wide.

The Executive Manager Engineering Services confirmed that the original intent was for this to only extend to the town centre, however, after feedback that has been received, it has since evolved that the intent is to use this as a style guide to include all areas of the Shire.

- To confirm, this is only a guide, we are not proposing to launch into the full plan immediately.

The Executive Manager Engineering Services confirmed that this is correct. It was initially planned to be staged over three years.

- What is the shade footprint of the existing trees compared to tree species proposed in the plan?

The Executive Manager Engineering Services took this question on notice.

13.3 DEVELOPMENT SERVICES

13.3.1 Proposed Telecommunications Facility

Clarification was sought in relation to:

- Would this tower provide coverage to the black spot on Inkpen Road?

The Shire President indicated that it is likely to alleviate some of the issue.

This question was taken on notice.

- What service provider would be utilising this tower?

The Chief Executive Officer advised that information has not been provided on the likely service providers as this does not form part of the planning considerations.

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- Is it necessary to have the condition regarding the colour included in the recommendation?

The Shire President noted that the condition would likely be included to provide the Shire with some control to prevent the tower from being something that is very obvious in colour.

The Chief Executive Officer noted that the intention is to have the colour of the tower blend into the environment as much as possible.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statement of Accounts - April 2024

Nil.

13.4.2 Financial Report for The Period Ending 30 April 2024

Nil.

President C R Antonio declared an "Impartiality" interest in item 13.4.3 Adoption of 2024/25 Schedule of Fees and Charges, as President Antonio is a member of various Progress Associations who are mentioned in report for hire of hall fees proposed to be regulated.

Cr J E G Williams declared an "Impartiality" interest in item 13.4.3 Adoption of 2024/25 Schedule of Fees and Charges, as Cr Williams is a member of Bakers Hill & Clackline Progress Associations, who will be affected by new community hall hire fees proposed to be introduced. Members of other Progress Assoc's are known to Cr Williams.

13.4.3 Adoption of 2024/25 Schedule of Fees and Charges

Clarification was sought in relation to:

- On page 179, there is a figure that has decreased from \$153 to \$19, is this correct?

The Executive Manager Corporate Services confirmed that this is an error and will be corrected.

- Why are the charges different for different sporting groups?

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The Shire President noted that the type of facilities that are accessed by sporting clubs differ.

The Executive Manager Corporate Services noted that some of the facilities used are more expensive to maintain. Consideration has also been made for groups that are likely to cause more wear and tear to the facilities. There is also provision to subsidise the use of facilities for junior clubs.

- What is the overall percentage of increase?

The Executive Manager Corporate Services confirmed that the overall increase is 3.6% aligned with the relevant CPI.

- The Wundowie pool passes did not increase, but the Northam pool did, why is that?

The Executive Manager Corporate Services advised that this is due to the size of the facility and the services available.

- Did we receive any major complaints regarding the fees & charges from the 2023/24 financial year, beside the complaints regarding the rural waste charge and the cost of a family pass to the pool?

The Executive Manager Corporate Services advised that, to his knowledge, there were no other complaints.

- What are the new fees for Killara outlined on page 175?

The Chief Executive Officer advised that these fees may be in relation to our funding agreement. This question was taken on notice to investigate further.

- Was the family pool pass reduced for this year?

The Chief Executive Officer confirmed that the Northam family season pool pass has been reduced.

- Is it possible to have a pool pass that provides access to both Northam and Wundowie pools?

The Chief Executive Officer noted that something similar had been provided during the recent pilot of the Kidsport program that was extended to regional pools.

This question was taken on notice for further investigation.

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- Do we know where Northam sits in regards to the fees charged at Red Hill and other Local Government waste facilities?

The Executive Manager Corporate Services advised that last year, there was extensive research undertaken on cost comparisons to other facilities and these findings were presented to Council Members. The changes last year brought the Shire in line with the Red Hill facility and other associated facilities. There was also an additional charge for waste coming from the metropolitan area.

- The charges relating to swimming carnivals, is this a new charge?

The Chief Executive Officer advised that the charge is not new, there was recently a query relating to this from a school, however, it was found that the issue was due to an error in the fees calculated in that instance.

- Is it possible for concession card holders other than seniors to receive a discount on fees and charges?

The Executive Manager Corporate Services took this question on notice.

13.4.4 Revised Long Term Financial Plan

Clarification was sought in relation to:

- The explanation of the X and Y axis for the graphs on Pages 205 and 206 of the agenda?

The Executive Manager Corporate Services provided the explanation being the X axis is the score and the Y axis is the year.

- How to read the FHI Radar charts?

The Executive Manager Corporate Services provided an explanation on how to read the charts.

- Will there be new financial ratios introduced and when?

The Executive Manager Corporate Services advised that the Department of Local Government, Sport and Cultural Industries is developing new financial ratios and these are expected to be available for the 2024/25 financial year.

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- Is the figure in the table on Page 203 correct, or should this be 0.7?

The Executive Manager Corporate Services confirmed this figure should be 0.7 not 70.

- Is it correct that there is no operating surplus as indicated in the relevant years of the Long Term Financial Plan?

The Executive Manager Corporate Services confirmed that this is correct.

- Was there agreement to remove the allocation for the entry statements?

The Executive Manager Corporate Services advised that while there was discussion on this matter at Budget Workshop 1 there was no agreement to remove the allocation. This can be debated during the 2024/25 budget deliberations, noting that there is a requirement to seek grant funding as part of the proposed project and may include digital signage.

- Has the Shire received the funding for the Old Railway Station project and when will this be used?

The Chief Executive Officer advised that the Shire has received the State Government funding towards the upgrade of the platform at the Old Northam Railway Station and it is proposed that the funding will be spent across this and the next financial year. There is also further funding outlined in the Long Term Financial Plan for this project.

13.4.5 Customer Service Charter Review

Clarification was sought in relation to:

- Once this has been approved, will it be available on the Shire's website?

The Executive Manager Corporate Services confirmed that this is correct.

- Where do we get the majority of the feedback from?

The Executive Manager Corporate Services advised that most of the customer service overall feedback is provided through Incoming Customer Service (ICS) Requests.

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- Some of the spelling in the provided report is not Australian, can this be corrected?

The Executive Manager Corporate Services confirmed that this can be corrected.

- Do emails fall under the same category as letters?

The Executive Manager Corporate Services confirmed that this is correct.

Cr H J Appleton declared an "Impartiality" interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of the Northam Chamber of Commerce are known to Cr Appleton.

Cr M I Girak declared an "Impartiality" interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of the Northam Chamber of Commerce and proprietors of Wheatbelt business impacted by differential rating arrangements are known to Cr Girak.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of Chamber are known to Cr Mencshelyi.

Cr M P Ryan declared an "Impartiality" interest in item 13.4.6 Differential Rates – Chamber of Commerce, as Cr Ryan is a member of the Chamber of Commerce.

Cr J E G Williams declared an "Impartiality" interest in item 13.4.6 Differential Rates – Chamber of Commerce, as Cr Williams is the Council delegate on the Northam Chamber of Commerce board & this matter has been discussed.

13.4.6 Differential Rate - Chamber of Commerce

Clarification was sought in relation to:

- There is a proposed KPI that the Chamber increase their membership. How can this be done if all businesses are covered by the differential rate?

The Shire President confirmed that not all businesses in the Shire pay the differential rate and this provides an opportunity for these businesses to have a separate membership to the Chamber.

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- The Executive Manager Corporate Services advised that the wording of the recommendation will be amended to better reflect the application of the differential rate prior to the Ordinary Council Meeting.

- Do businesses in other Shires have these differential rates?

The Executive Manager Corporate Services indicated that only relevant businesses in the Shire of Northam have this differential rate.

- Does the differential rate have to be approved by the Minister for Local Government?

The Executive Manager Corporate Services advised that if there are no major changes to the existing differential rating arrangement, Ministerial approval is not required.

- Are the proposed KPIs strong enough?

The Chief Executive Officer advised that work has been done with the Chamber to strengthen the KPIs that include some that would be considered stretch KPIs over the 3 year period.

- Will the KPIs be reviewed annually?

The Shire President advised that the Chamber will be required to report on the KPIs at least annually however the KPIs will be in place for the 3 year period.

- The Shire wants the Chamber to become financially independent. Is that achievable in the long term? How will the community be involved in providing feedback on value for money?

The Shire President acknowledged that the Chamber has received other funding in addition to the Shire and that the amount requested through the differential rate for the next 3 years has not increased. The reporting by the Chamber against the KPIs will measure performance and value of the arrangement.

- Will there be a survey for businesses to provide an input on the value of the differential rate arrangement?

The Chief Executive Officer indicated that the Chamber has previously completed a survey that indicated businesses found value in the differential rate arrangement and it is possible for the survey to be undertaken on a periodic basis.

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One member of the Public Gallery, Ms. T Lee, left the meeting at 5:56 pm.

13.5 COMMUNITY SERVICES

President C R Antonio declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as President Antonio is a member of various Progress Associations who are mentioned in report for annual budget requests.

Cr H J Appleton declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of community groups mentioned in the report are known to Cr Appleton.

Cr L C Biglin declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Bakers Hill and Spencers Brook Progress Association, some members are known to Cr Biglin.

Cr M I Girak declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of Community Progress Association applying for funding are known to Cr Girak.

Cr D A Hughes declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as some members of the Progress Associations are known to Cr Hughes.

Cr A J Mencshelyi declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of Chamber & N.W.I.B are known to Cr Mencshelyi.

Cr J E G Williams declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as Cr Williams is a member of Bakers Hill Progress Association, who have applied for funding from this budget. Members of other Progress Associations are known to Cr Williams.

13.5.1 Community Progress Association Annual Budget Requests

Clarification was sought in relation to:

- What methodology was used to access the applications that have been recommended for funding?

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The Acting Executive Manager Community Services advised that each application was assessed on its merits and the funding level that was previously available for Progress and Community Association budget requests.

- Is there a defined budget allocation?

The Chief Executive Officer advised there is not a set amount however when determining the applications, consideration has been given to the quantum of funding previously made available. An increase in the requests approved will result in other programs not being funded or increases in income required.

The Executive Manager Corporate Services advised that previously there was a set amount that was provided to the Progress and Community Associations however this was changed to a request basis a few years ago.

- Can the playground equipment requested by the Wundowie Progress Association be considered by the Shire?

The Executive Manager Corporate Services advised that the Shire does have a separate program for asset management including playgrounds that could be considered for funding of this project. The Shire President added that this program applies across the Shire including for satellite locations.

- When is the Shire's Disability Access and Inclusion Plan being reviewed?

The Chief Executive Officer advised that the draft Plan is anticipated to be presented to Council for consideration at the June or July round of meetings.

- The Station Master's House at Spencers Brook is not recommended for funding approval. Can they be offered a Shire building to use? Can the Shire fund the upgrades to the Station Master's House?

The Acting Executive Manager Community Services advised that the Spencer's Brook Progress Association previously used the Shire-managed Fire Shed for their activities but they considered it was no longer suitable.

The Chief Executive Officer indicated that previously the Shire was offered a management order by the State Government for the Station Master's House however this was declined because of the

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amount of work that is required that would not be funded by the State Government.

The Acting Executive Manager Community Services indicated that the Shire has done a report into the condition of the Station Master's House and there is structural work that is required. The Shire has offered to work with the Spencer's Brook Progress Association to understand the structural work that is required and the priority order for this work to be undertaken to assist with seeking grant funding from other sources.

- Is there a previous Council resolution on the Station Master's House?

Council last considered the matter of the Station Master's House on 15 August 2018 (C.3452) with the following resolution:

"That Council resolves to support the application by the Spencers Brook Progress Association to acquire a lease over the Spencers Stationmasters House for public/community purpose subject to the following conditions:

1. The Spencers Brook Progress Association shall submit for endorsement to the Shire a Management Plan for the Stationmasters House (Community/Public Space) within six (6) months that:

- I. Provides a Staged schedule of works to repair the building;
- II. **Provides evidence of self-supporting finance to carry out the works and the proposed use;** and
- III. Outlines how the community space will be utilised and function, including extended use by the wider Spencers Brook community.

2. Within twelve (12) months, a development application shall be submitted to the Shire of Northam encompassing the works program proposed in Stages and in keeping with the approved Management Plan."

The last action recorded on this motion in the Shire's Motion Tracker on 1 August 2022 is that the Department of Planning, Lands and Heritage and the Spencer's Brook Progress Association were continuing to liaise to establish a management order that does not involve the Shire.

- Is the Station Master's House on the Shire's Heritage List?

The Acting Executive Manager Community Services advised that the Mokine Station Master's House was on the Shire's former

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Municipal Heritage Inventory as a Category 3 (Some/Moderate Significance) however does not appear on the current Shire of Northam Heritage List.

The Executive Manager Corporate Services left the meeting at 7:11 pm and returned to the meeting at 7:13 pm.

The Governance Coordinator left the meeting at 7:27 pm and returned to the meeting at 7:29 pm.

14 MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minutes No: C.5007

**Moved: Cr M P Ryan
Seconded: Cr H J Appleton**

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (C) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 - Location of Council Chambers relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 7/0

For: President C R Antonio, Cr A J Mencshelyi, Cr H J Appleton, Cr L C Biglin, Cr D A Hughes, Cr M P Ryan and Cr M I Girak.

Against: Nil.

14.1 Location of Council Chambers

Refer to the Confidential Addendum.

RECOMMENDATION / COUNCIL DECISION

Minutes No: C.5008

**Moved: Cr H J Appleton
Seconded: Cr M P Ryan**

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That Council move out from behind closed doors.

CARRIED 7/0

For: President C R Antonio, Cr A J Mencshelyi, Cr H J Appleton, Cr L C Biglin,
Cr D A Hughes, Cr M P Ryan and Cr M I Girak.

Against: Nil.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY DECISION

Nil.

17 DECLARATION OF CLOSURE

There being no further business, the Shire President, C R Antonio, declared the meeting closed at 7:56 pm.

10.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 27 MARCH 2024

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5011

Moved: Cr A J Mencshelyi

Seconded: Cr M P Ryan

That Council RECEIVE the notes from the Strategic Council meeting held on Wednesday, 27 March 2024.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

11 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President, C R Antonio, advised that the following agenda items would be brought forward:

- 13.5.1 - Community Progress Association Annual Budget Requests
- 13.4.6 - Differential Rate - Chamber of Commerce

12 REPORTS OF COMMITTEE MEETINGS

12.1 AUDIT & RISK MANAGEMENT COMMITTEE MEETING HELD 22 APRIL 2024

The minutes for the Audit & Risk Management Committee Meeting were provided to Council separately. The minutes can be found on Council's website: www.northam.wa.gov.au.

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5019

Moved: Cr A J Mencshelyi

Seconded: Cr M I Girak

That Council RECEIVES the minutes from the Audit & Risk Management Committee meeting held on 22 April 2024.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5020

Moved: Cr A J Mencshelyi

Seconded: Cr C M Poulton

That Council:

1. NOTES the information provided in Attachment 6.1.1.
2. RECEIVES the April 2024 update on the Compliance Calendar as provided in Attachments 6.2.1 and 6.2.2.
3. RECEIVES the April 2024 update on the Shire of Northam Risk Register.
4. APPROVES the category "Strategic" risk register as presented with the following amendments:
 - a. MC00003 - Amend treatment to: Review "Our Plan for the Future" every year (desktop) and major reviews to be carried out in 2026 and 2030 years (major).
 - b. MC00004 – Remove treatment.

- c. MC00005 – Amend treatment to - Review Workforce Plan to ensure it reflects 'Our Plan for the Future'.
 - d. MC00006 – Remove treatment.
 - e. MC00007 – Change frequency to annually.
 - f. MC00052 - Amend treatment to:
 - i. Ensure any / all staff misconduct investigated in the last 12 months has been managed effectively and consistently in line with relevant procedures.
 - ii. Change sign off to be the Coordinator of People & Culture.
 - iii. Change to annual sign off.
5. RECEIVES the April 2024 update as provided in Attachment 6.5.1 in relation to the progress made towards the Regulation 17 Action Plan; and
6. ADOPTS the reviewed ICT Strategic Plan as provided in Attachment 6.5.2.
7. RECEIVED the update as provided in Attachment 6.6.1 in relation to the progress made towards the ICT Strategy Plan.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

13 OFFICER REPORTS

13.1 CEO'S OFFICE

President C R Antonio declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as President Antonio is a member of various Progress Associations who are mentioned in report for lease renewal.

Cr H J Appleton declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as members of the Progress Associations mentioned in the agenda item are known to Cr Appleton.

Cr L C Biglin declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Members of the Bakers Hill Progress Association are known to me.

Cr M I Girak declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as members of Progress Associations mentioned in this item are known to Cr Girak.

Cr D A Hughes declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as some members of the Progress associations are known to Cr Hughes.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as a number of people on community hall committees are known to Cr Mencshelyi.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.1 Leases for Community Halls, as Cr Williams is an executive member of the Bakers Hill Progress & Recreation Association & a member of Clackline Progress Association, who are both subjects of this agenda item. Members of other Progress Associations are known to Cr Williams.

Cr C M Poulton declared an “Impartiality” interest in item 13.1.1 Leases for Community Halls, as progress association members are known to Cr Poulton.

13.1.1 Leases for Community Halls

File Reference:	A2762 A504 A322 A998
Reporting Officer:	Britt Hadlow (Governance Coordinator)
Responsible Officer:	Debbie Terelinck (Chief Executive Officer)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	Nil.

BRIEF

For Council to consider a new lease agreement between the Shire of Northam and the various Progress Associations that maintain community halls on behalf of the Shire.

ATTACHMENTS

1. Reserve 4200, 17 Berry Brow Road, Bakers Hill [**13.1.1.1** - 1 page]
2. Reserve 29179, 40 Kimberley Road, Clackline [**13.1.1.2** - 1 page]
3. Reserve 11514, 1715 Southern Brook Road, Southern Brook [**13.1.1.3** - 1 page]
4. Reserve 24259, 47 Boronia Ave, Wundowie [**13.1.1.4** - 1 page]

A. BACKGROUND / DETAILS

The Shire has a number of community halls in various locations, most of which are managed under lease arrangements with the respective Progress Association. Four of the leases are coming up for expiry on 30 June 2024 as follows:

Progress Association	Assessment No.	Hall location
Bakers Hill	A2762	Bakers Hill Pavilion – Reserve 4200, 17 Berry Brow Road, Bakers Hill (refer to facility outlined in blue in Attachment 13.1.1.1)
Clackline	A504	Clackline Hall – Reserve 29179, 40 Kimberley Road, Clackline (refer to

		facility outlined in blue in Attachment 13.1.1.2)
Southern Brook	A998	Southern Brook Hall – Reserve 11514, 1715 Southern Brook Road, Southern Brook (refer to facility outlined in blue in Attachment 13.1.1.3)
Wundowie	A322	Wundowie Hall - Reserve 24259, 47 Boronia Ave, Wundowie (refer to facility outlined in blue in Attachment 13.1.1.4)

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action: Nil.

Performance Area: Performance. Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.3: Effectively manage the Shire's assets.

Priority Action: Nil.

B.2 Financial / Resource Implications

Shire of Northam Policy A8.5 Property Management (Leases & Licences) section 8.1 "Community Lease or Licence to manage community halls (excluding Northam Memorial Hall)" outlines that the Shire will assist in maintaining the facility for the benefit of the community, with the Community Group as manager.

The leasing of these premises means that the Shire does not retain the hiring fees charged for the use of the hall by the public, however if management of the facilities was to revert to the Shire, staff resources would be required to manage the bookings and maintain the facilities.

It is noted as per the Policy, the Shire will budget for an annual amount of a maximum of \$1,000 per annum towards the maintenance of the special

floor surface in the sports arena section of the Bakers Hill Recreation Centre.

B.3 Legislative Compliance

Local Government Act 1995, section 3.58.

Local Government (Functions and general) Regulations 1996. Reg 30

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2)
- (3) A disposition of land is an exempt disposition if —
 - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
 - (iii)
 - (iv) or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

It is confirmed that under Progress Association constitutions, the main purpose of such associations is to advocate for, promote and advance the general welfare, interests and opinions of persons, resident or owning land in or around a specified locality.

It is considered that the objects of the progress association meet the requirements of section 30(2)(b)(i) above and as such, this disposition is excluded from the requirement to obtain a market valuation and give local public notice of the disposal.

Land Administration Act 1997 s.18.

As the proposed lease is on a Reserve, in accordance with section 18 of the *Land Administration Act 1997* approval from the Minister for Lands is required.

B.4 Policy Implications

A8.5 Property Management (Leases & Licences)

Section 8.1 Community Lease or Licence to manage community halls (excluding Northam Memorial Hall).

8.1 Community Lease or Licence to manage community halls (excluding Northam Memorial Hall)	
Initial Term	Five (5) years
Option	Five (5) years (at the Shire's discretion)
Responsibilities of Tenant	<ul style="list-style-type: none"> a. Lessees or Licensees must agree with Council to b. manage the Property on behalf of the community and to offer a service to the community that provides a net benefit. c. Lessees or Licensees will be responsible for minor maintenance obligations. d. The Lessee or Licensee will be responsible for the cost of repair of any internal damage, vandalism, corrective maintenance or damage to external doors, glass windows, security lighting and any other external facility through misuse by a club representative or member. The Shire may carry out any corrective works and recoup the full cost from the Lessee or Licensee. e. The Lessee or Licensee will be responsible for f. keeping the building clean and tidy at levels g. predetermined within the agreement. h. The Lessee or Licensee will not incur any costs for property damage excluding contents occasioned by fire, fusion, explosion, lightning, civil commotion, storm, tempest, or earthquake. i. The Lessee or Licensee agree to meet with the Shire representatives on an annual basis to carry out a property inspection to determine the extent to which the Lessee or Licensee have met their lease/licence obligation and to consider any specified building maintenance schedules for the following twelve month period within the Shire's budget parameters.
Responsibilities of the Shire	<ul style="list-style-type: none"> a. The Shire will assist in maintaining the facility for the benefit of the community, with the Community Group as manager. b. The Shire will cover the cost of building insurance and the lease preparation fee. c. The Shire through the Council's annual budget d. process will provide a maximum amount of \$1,000 per annum, towards the maintenance of

	the special floor surface in the sports arena section of the Bakers Hill Recreation Centre.
Outgoings payable by tenant	The Lessee or Licensee will not be responsible for Shire land rates but will be responsible for all other charges and taxes levied against the Property, including but not limited to water, sewerage, waste disposal, telephone, gas and electricity.
Tenancy Fee	\$1.00 per annum to reflect the community contribution of the group.

B.5 Stakeholder Engagement / Consultation

Advice has been sought from the 4 Progress Associations about the continuation of the current arrangements and all have confirmed that they wish to enter into new lease arrangements for the facilities they currently manage.

As all the halls are located on Reserves, the Minister for Lands will be required to provide power to lease under Section 18 of the *Land Administration Act 1997*.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Loss of revenue due to progress associations managing halls.	Insignificant (1) x Almost certain (5) = Moderate (5)	The revenue received is minor and is able to be accounted for in annual budget considerations.
Health & Safety	N/A		
Reputation	Progress associations mis-managing facilities.	Possible (3) x Minor (2) = Moderate (6)	Ensure the lease is in line with Council fees & charges, and as per Policy A8.5.
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

B.7 Natural Environment Considerations
Nil.

C. OFFICER'S COMMENT

Officers are in support of continuing the lease arrangements with the respective Progress Associations as the leasing/management arrangements have been working successfully. The leases also give the community some control over their facilities and provides the opportunity for the Progress Associations to retain the income from the fees charged for the hiring of the halls.

For consistency across leases, it is being recommended that all Community Halls that are being leased by Progress Associations should adhere to the Council Fees and Charges. This change is being recommended in the 2024/25 Fees and Charges review.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5021

Moved: Cr M P Ryan
Seconded: Cr D A Hughes

That Council APPROVES the Chief Executive Officer entering into a lease agreement with Bakers Hill Progress Association for A2762 Bakers Hill Pavilion – Reserve 4200, 17 Berry Brow Road, Bakers Hill, at \$1.00 per annum, subject to the following conditions;

- 1. Compliance with Council Policy A8.5 Property Management (Leases & Licences);**
- 2. An inclusion in the lease agreement that the fees for hiring the facility are in line with the Shire's Schedule of Fees and Charges for the relevant financial year; and**
- 3. The Minister for Lands granting section 18 consent prior to the leasing of the land.**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5022

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That Council APPROVES the Chief Executive Officer entering into a lease agreement with Clackline Progress Association for A504 Clackline Hall – Reserve 29179, 40 Kimberley Road, Clackline, at \$1.00 per annum, subject to the following conditions;

- 1. Compliance with Council Policy A8.5 Property Management (Leases & Licences);**
- 2. An inclusion in the lease agreement that the fees for hiring the facility are in line with the Shire's Schedule of Fees and Charges for the relevant financial year; and**
- 3. The Minister for Lands granting section 18 consent prior to the leasing of the land.**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5023

Moved: Cr M P Ryan

Seconded: Cr D A Hughes

That Council APPROVES the Chief Executive Officer entering into a lease agreement with Southern Brook Community Association for A998 Southern Brook Hall – Reserve 11514, 1715 Southern Brook Road, Southern, at \$1.00 per annum, subject to the following conditions;

- 1. Compliance with Council Policy A8.5 Property Management (Leases & Licences);**
- 2. An inclusion in the lease agreement that the fees for hiring the facility are in line with the Shire's Schedule of Fees and Charges for the relevant financial year; and**
- 3. The Minister for Lands granting section 18 consent prior to the leasing of the land.**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5024

Moved: Cr M I Girak

Seconded: Cr M P Ryan

That Council APPROVES the Chief Executive Officer entering into a lease agreement with Wundowie Progress Association for A322 Wundowie Hall - Reserve 24259, 47 Boronia Avenue, Wundowie, at \$1.00 per annum, subject to the following conditions;

- 1. Compliance with Council Policy A8.5 Property Management (Leases & Licences);**
- 2. An inclusion in the lease agreement that the fees for hiring the facility are in line with the Shire's Schedule of Fees and Charges for the relevant financial year; and**
- 3. The Minister for Lands granting section 18 consent prior to the leasing of the land.**

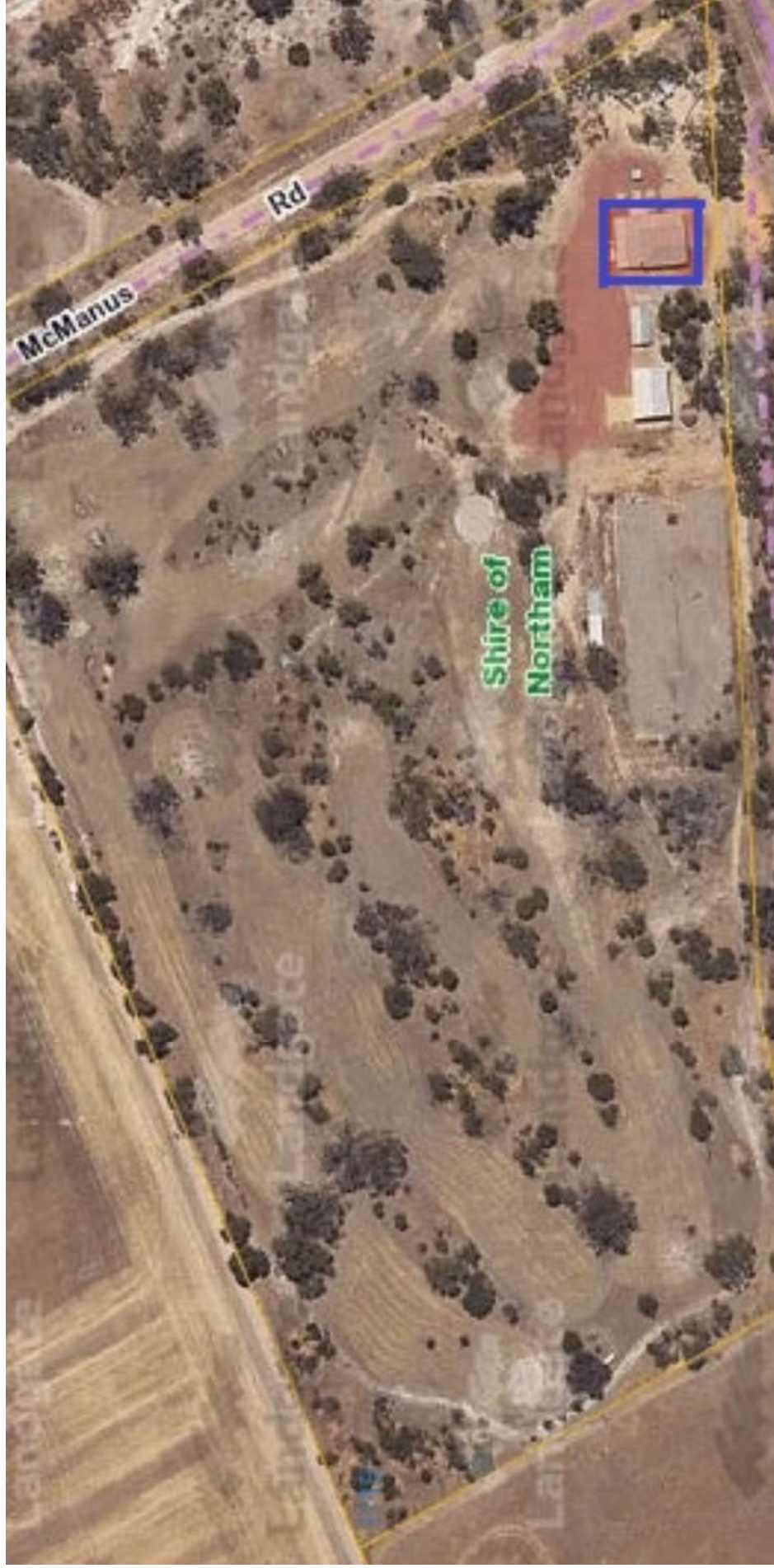
CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil









Cr H J Appleton declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of the Wundowie Progress Association are known to Cr Appleton.

Cr M I Girak declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Wundowie Progress Association are known to Cr Girak.

Cr D A Hughes declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as some members of the Wundowie Progress Association are known to Cr Hughes.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Progress Assoc are known to Cr Mencshelyi.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of the Wundowie Progress Association are known to Cr Williams. WPA are a subject of this agenda item.

President C R Antonio declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Wundowie Progress Associations who are mentioned in report are known to President Antonio, with one executive being a fellow council member.

Cr L C Biglin declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as Cr Biglin is the current secretary/treasurer of the Wundowie progress association and it is non paying position.

Cr C M Poulton declared an "Impartiality" interest in item 13.1.2 Wundowie Tennis Courts & Club Rooms, as members of Wundowie progress associations are known to Cr Poulton.

13.1.2 Wundowie Tennis Courts & Club Room Lease

File Reference:	A320
Reporting Officer:	Britt Hadlow (Governance Coordinator)
Responsible Officer:	Debbie Terelinck (Chief Executive Officer)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider a lease for a portion of Reserve 24267 to the Wundowie Progress Association.

ATTACHMENTS

1. Reserve 24267 - Wundowie Tennis Club Leasing Area [**13.1.2.1** - 1 page]

A. BACKGROUND / DETAILS

In 2014 the Wundowie Tennis Club entered into a 5 year lease with a 5 year extension with the Shire. The lease was set to expire in 2024, however in recent years the Wundowie Tennis Club committee folded and were no longer able to manage the facility.

In January 2023 the tennis club formally terminated the lease with the Shire. In April 2023 the Wundowie Progress Association took over management of the tennis courts. The Wundowie Progress Association was then approached by the Shire to take over the management of the whole facility and this has been agreed.

Approval is now sought to enter into a leasing arrangement with the Wundowie Progress Association for a portion of Reserve 24267, part of Lot 276, Boronia Avenue, Wundowie. The lease area is outlined in red in Attachment 13.1.2.1.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.2: Grow participation in sport, recreation and leisure activities with quality regional facilities.

Priority Action: Nil.

B.2 Financial / Resource Implications

The Shire has no other use for the tennis courts that produce minimal to no income.

As there is no active tennis club or related sporting clubs or groups that would benefit from the courts, it has been ascertained that the Wundowie Progress Association would be best placed to take over the management of the facility.

B.3 Legislative Compliance

Local Government Act 1995, section 3.58.

Local Government (Functions and general) Regulations 1996. Reg 30

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2)

(3) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —

(i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

or

(b) the land is disposed of to a body, whether incorporated or not —

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

Under s2(a)(i)(ii) and s2(b)(i)(ii), this is an exempt disposition due to the recreational nature and minimal benefit to other groups within Wundowie.

Land Administration Act 1997 s.18.

As the proposed lease is on a Reserve, in accordance with section 18 of the *Land Administration Act 1997* approval from the Minister for Lands is required.

B.4 Policy Implications

A8.5 Property Management (Leases & Licences) section 8.2

8.2 Community Lease or Licence	
Initial Term	Five (5) years
Option	Five (5) years (at the Shire's discretion)
Responsibilities of Tenant	<ul style="list-style-type: none"> a. Lessees or Licensees must agree with Council to manage the Property on behalf of the community and to offer a service to the community that provides a net benefit. b. Lessees or Licensees will be responsible for minor maintenance obligations. c. The Lessee or Licensee will be responsible for the cost of repair of any internal damage, vandalism, corrective maintenance or damage to external doors, glass windows, security lighting and any other external facility through misuse by a club representative, member or guest. The Shire may carry out any corrective works and recoup the full cost from the Lessee or Licensee. d. The Lessee or Licensee will be responsible for keeping the building clean and tidy at levels predetermined within the agreement. e. The Lessee or Licensee will not incur any costs for property damage excluding contents occasioned by fire, fusion, explosion, lightning, civil commotion, storm, tempest, or earthquake. f. The Lessee or Licensee agree to meet with the Shire representatives on an annual basis to carry out a property inspection to determine the extent to which the Lessee or Licensee have met their lease/licence obligation and to consider any specified building maintenance schedules for the following twelve month period within the Shire's budget parameters.
Responsibilities of the Shire	<ul style="list-style-type: none"> a. The Shire will insure the Property at replacement value and pass on the cost to the Lessee or Licensee as the Tenancy Fee. b. The Shire will be responsible for any electrical wiring or structural repairs/improvements in accordance with levels determined within its budget forecast. In the case of the Lessee or Licensee who leases a Council building

	and obtains approval to carry out extensions, alterations and/or additions, Council will insure the improvements as part of its insurance portfolio at replacement value.
Outgoings payable by tenant	<p>a. The Lessee or Licensee will not be responsible for Shire land rates but will be responsible for all other charges and taxes levied against the Property, including but not limited to water, sewerage, waste disposal, telephone, gas and electricity.</p> <p>b. Lessees or Licensees will be responsible for the full cost of the lease document preparation, registration and other costs associated with the execution of the agreement.</p> <p>c. The Lessee or Licensee will be responsible for contents insurance for their contents, and also hold public liability for their activities and workers compensation insurance for their employees (if applicable).</p>
Tenancy Fee	An amount equivalent to the cost of building insurance to be reviewed annually.

In addition to the above Policy requirements, it is proposed that the lease contains a provision that the tennis courts remain available for community use.

B.5 Stakeholder Engagement / Consultation

It is proposed that the tennis courts will continue to remain available for community use and as such it is considered that there is no requirement for public consultation.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	There is potential for community feedback if community	Possible (3) x Minor (2) = Moderate (6)	Given it is proposed that the tennis courts will remain

	consultation is not carried out.		available for community use, it is not considered that community consultation is required.
Service Interruption	N/A		
Compliance	Non-compliance with disposal process.	Unlikely (2) x Medium (3) = Moderate (6)	Consult LG Act and Functions & General Regs. Seek advice from WALGA if required.
Property	N/A		
Environment	N/A		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The proposed lease of the tennis courts and storage shed as a portion of Reserve 24267 to the Wundowie Progress Association is supported to enable the Association to manage the facility and promote availability to the community.

The previous lease held with the Wundowie Tennis Club Committee included the amenity building adjacent to the tennis courts, however it is proposed not to include this in the lease area with the Wundowie Progress Association as it may be demolished due to the facility not being fit for purpose.

RECOMMENDATION

That Council:

1. **APPROVES** the Chief Executive Officer entering into a lease arrangement with the Wundowie Progress Association for the Wundowie tennis courts and tennis court storage shed on a portion of Reserve 24267 (refer Attachment 13.1.2.1) on a peppercorn arrangement:
 - a. For \$1.00 per annum; and
 - b. For a term of 5 years, with an optional 5-year renewal option.
2. **NOTES** the lease arrangement is subject to:
 - a. Section 18 approval under the *Land Administration Act 1997* being provided by the Minister for Planning, Lands and Heritage; and
 - b. Adherence to A8.5 Property Management (Leases & Licences) section 8.2.

AMENDMENT TO MOTION / COUNCIL DECISION

Minute No: C.5025

Moved: Cr J E G Williams

Seconded: Cr M P Ryan

That Council include the following condition to action 2 of the recommendation:

"c. Further consideration being made in negotiations with the Wundowie Progress Association regarding hiring arrangements of the Tennis Courts, and related establishment of fees being included in the 2024/25 Council Fees and Charges.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

SUBSTANTIVE MOTION / COUNCIL DECISION

Minute No: C.5026

Moved: Cr J E G Williams

Seconded: Cr M P Ryan

That Council:

- 1. APPROVES the Chief Executive Officer entering into a lease arrangement with the Wundowie Progress Association for the Wundowie tennis courts and tennis court storage shed on a portion of Reserve 24267 (refer Attachment 13.1.2.1) on a peppercorn arrangement:**
 - a. For \$1.00 per annum; and**
 - b. For a term of 5 years, with an optional 5-year renewal option.**

- 2. NOTES the lease arrangement is subject to:**
 - a. Section 18 approval under the *Land Administration Act 1997* being provided by the Minister for Planning, Lands and Heritage; and**
 - b. Adherence to A8.5 Property Management (Leases & Licences) section 8.2.**
 - c. Further consideration being made in negotiations with the Wundowie Progress Association regarding hiring arrangements of the Tennis Courts, and related establishment of fees being included in the 2024/25 Council Fees and Charges.**

CARRIED 8/0

Reason for change to the Officer's Recommendation

To provide clarity around the use of the tennis courts and the associated fees and charges.

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Cr M I Girak declared an “Impartiality” interest in item 13.1.3 Shire of Northam Bush Fire Brigade Local Law 2024, as Cr Girak is a Council Representative on the Bush Fire Advisory Committee Meeting and some members of the Shire of Northam Bush Fire Brigades are known to Cr Girak.

13.1.3 Shire of Northam Bush Fire Brigade Local Law 2024

File Reference:	2.3.2.5
Reporting Officer:	Britt Hadlow (Governance Coordinator)
Responsible Officer:	Debbie Terelinck (Chief Executive Officer)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	Public Notice

BRIEF

To consider adopting a new *Shire of Northam Bush Fire Brigades Local Law 2024* and repealing the current Shire of Northam By-Law relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades.

ATTACHMENTS

1. Bush Fire Brigades Local Law 2024 V 3 [13.1.3.1 - 7 pages]

A. BACKGROUND / DETAILS

The Shire of Northam has been operating under the By-Law relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades which was Gazetted on 21 May 1982.

The Shire currently has an operational document in place referred to as the Bush Fire Manual that covers the management, policies and procedures of bush fire brigades and volunteers. Sections 4 and 5 of this Manual were updated and adopted by Council on 20 December 2023.

The Shire was of the understanding that the Bush Fire Manual was sufficient for the management of bush fire brigades and that the associated By-Law had been repealed.

The matter was brought to the attention of the Shire after receiving advice from the Commissioner of Fire and Emergency Services that the Bush Fire

Manual was not sufficient for the management of bush fire brigades under the *Bush Fires Act 1954* and a Local Law is required.

Investigations subsequently took place that involved reviewing Government Gazettes and internal records, which concluded that the Shire's By-law had not been repealed, nor had it been reviewed since 1982.

It is understood that the Bush Fire Manual will become an internal guidance document for the management and facilitation of bush fire brigades and associated Committees, equipment, training and volunteers, however the Local Law will need to cover the legislated requirements under section 62(1) of the *Bush Fires Act 1954*, that are:

- s.43 *A local government which establishes a bush fire brigade shall by its Local Laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade and prescribe their respective duties.*
- s.62 (1) *A local government may make Local Laws in accordance with subdivision 2 of Division 2 of Part 3 of the Local Government Act 1995 for and in relation to —*
 - (a) *the appointment, employment, payment, dismissal and duties of bush fire control officers; and*
 - (b) *the organisation, establishment, maintenance and equipment with appliances and apparatus of bush fire brigades to be established and maintained by the local government; and*
 - (c) *any other matters affecting the exercise of any powers or authorities conferred and the performance of any duties imposed upon the local government by this Act.*

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Planet.

Outcome 5: A resilient community.

Objective 5.1: Build community resilience to cope with natural disasters and emergencies, including pandemics, storms, flooding and fire.

Priority Action 5.1.7: Provide a review of the Local Laws and Bushfire Brigades Manual.

B.2 Financial / Resource Implications

The cost of giving public notice, advertising and gazettal is met through the Shire's budget.

B.3 Legislative Compliance

Bushfires Act 1954 s.43 & 62
Local Government Act 1995 - 3.12. Procedure for making Local Laws
Local Government (Functions and General) Regulations 1996 - Part 1A -
Local Llws

Local Laws are required to be reviewed every 8 years.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Consultation was undertaken with City of Wanneroo as that Local Government operates with a Bush Fire Manual, as well as a Bush Fire Brigades Local Law, and the City has recently reviewed their Local Law in conjunction with the Manual.

The City of Wanneroo obtained legal advice on their updated Local Law to ensure its compliance with the *Bush Fires Act 1954*, and their drafted Local Law has been used to inform the development of the Shire of Northam's Local Law.

Input has been provided by relevant Shire staff including the Executive Manager, Development Services and Community Emergency Services Manager.

Local Law Consultation Process

Once the Shire President has given notice of the purpose and effect of the Local Law (as required under the *Local Government (Functions and General) Regulations 1996* Clause (3)), and Council has endorsed the draft version of the Local Law, a 6 week consultation period will take place. This includes:

- Statewide and local advertisement for the public to make comment.
- Workshopping with the Shire's Bushfire Advisory Committee.
- A submission to the Minister of Local Government and the Minister of Emergency Services for comment including the drafted Local Law, the public advertisement and a "Notice of Proposal" form.

Section 3.12 (4) of the *Local Government Act 1995* requires that after the last day for submissions, the local government is to consider any submissions made and may make the Local Law as proposed or make a Local Law that is not significantly different from what was proposed.

Section 3.13 provides for the procedure where significant change is proposed and requires that if during the procedure for making a

proposed Local Law the local government decides to make a Local Law that would be significantly different from what it first proposed, the local government is to recommence the procedure.

The process may repeat as many times as is required until the Local Law is finalised and endorsed by Council, by absolute majority. The Local Law is then to be submitted to the Joint Standing Committee on Delegated Legislation for review.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	Non-consultation with relevant Committees and Ministers.	Unlikely (2) x Medium (3) = Moderate (6)	Consult the LG Act
Service Interruption	N/A		
Compliance	Non-compliance with the Local Law process.	Unlikely (2) x Medium (3) = Moderate (6)	Consult the LG Act & Function & General Regs. If required, consult WALGA on process to ensure compliance.
Property	N/A		
Environment	N/A		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Based on the advice from the Commissioner of Fire and Emergency Services, the Shire is required to have a Bush Fire Brigades Local Law that aligns with the requirements of the *Bush Fires Act 1954* and repeal the current By-Law that is no longer considered fit for purpose.

The agenda and minutes of the Ordinary Council meeting at which the Local Law is considered is to include the purpose and effect of the proposed Local Law, which are set out below:

Bush Fire Brigades Local Law

Purpose

To make provisions about the establishment and organisation of bush fire brigades.

Effect

To align the *Shire of Northam Bushfire Brigades Local Law* with legislative requirements under the *Bush Fires Act 1954* and operational practice, and repeal the By-Law relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades 1982.

The previous By-law is repealed by including a repeal clause in the revised Local Law.

In the past, any amendments to the Bush Fire Manual have been endorsed by Council. Given that the level of Council decision-making is at the legislative (i.e. Local Law level) and the Bush Fire Manual is an operational document that supports the Local Law, it is considered that once the *Bush Fire Brigades Local Law* is operational, future amendments to the Manual can be endorsed by the Chief Executive Officer. This is particularly relevant given that the Manual may require multiple changes in a short amount of time dependent on staff or volunteer turn over and system changes.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5027

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council:

- 1. In accordance with Section 3.12(3)(a) of the *Local Government Act 1995*, GIVES local public notice stating that the Shire of Northam proposes to make a *Bush Fire Brigades Local Law 2024*, a summary of its purpose and effect being:**

Purpose

To make provisions about the establishment and organisation of bush fire brigades.

Effect

To align the Shire of Northam Bushfire Brigades Local Law with legislative requirements under the *Bush Fires Act 1954* and operational practice.

2. NOTES that:

- a. Copies of the proposed *Bush Fire Brigades Local Law 2024* may be inspected at the Shire's offices and will be made available on the Shire's website.
- b. Submissions regarding the proposed *Bush Fire Brigades Local Law 2024* may be made to the Shire within a period of 6 weeks after the public notice is given.
- c. In accordance with Section 3.12(3)(b) of the *Local Government Act 1995*, as soon as the notice is given, a copy of the proposed *Bush Fire Brigades Local Law 2024* will be provided to the Minister for Emergency Services and the Minister for Local Government; and
- d. In accordance with Section 3.12(3)(c) of the *Local Government Act 1995*, a copy of the proposed *Bush Fire Brigades Local Law 2024* will be supplied to any person requesting it.

3. NOTES that all submissions received will be presented to Council for consideration.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5028

Moved: Cr D A Hughes

Seconded: Cr A J Mencshelyi

That Council APPROVES any future review of the Bush Fire Manual being endorsed by the Chief Executive Officer due to the operational nature of the document.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

SHIRE OF NORTHAM
BUSH FIRE BRIGADES LOCAL LAW 2024

BUSH FIRES ACT 1954

BUSH FIRE BRIGADES LOCAL LAW 2024

PART 1 - PRELIMINARY

- 1.1 Citation and application
- 1.2 Commencement
- 1.3 Repeal provisions
- 1.4 Interpretation

PART 2 - BUSH FIRE BRIGADES

- 2.1 Establishment of Bush Fire Brigades
- 2.2 Name and officers of Bush Fire Brigades

PART 3 - DISSOLUTION OF BUSH FIRE BRIGADES

- 3.1 Cancellation of registration
- 3.2 New arrangement after dissolution

PART 4 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

- 4.1 Local Government responsible for structure
- 4.2 Equipment and maintenance of Bush Fire Brigades
- 4.3 Functions of Captain and other Elected Officers

PART 5 - ADMINISTRATION OF BUSH FIRE BRIGADES

- 5.1 Local Government appointments
- 5.2 Membership of a Bush Fire Brigade
- 5.3 Meetings of Bush Fire Brigades

PART 6 - GENERAL

- 6.1 Consideration in the Local Government budget

BUSH FIRES ACT 1954

SHIRE OF NORTHAM

BUSH FIRE BRIGADES LOCAL LAW 2024

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Northam resolved on [Date] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation and application

This local law may be cited as the *Shire of Northam Bush Fire Brigades Local Law 2024* and applies throughout the district. It is made in accordance with Subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995*.

1.2 Commencement

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

1.3 Repeal provisions

The *Shire of Northam Bush Fire By-Laws relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades*, published in the *Government Gazette*, Number 35 dated 21 May 1982, is repealed.

1.4 Interpretation

(1) In this local law, unless the context otherwise requires –

Act means the *Bush Fires Act 1954*;

brigade area means the area described in clause 2.2(1)(b);

Bush Fire Brigade, or **Brigade**, means a bush fire brigade established by the Local Government under clause 2.1 and registered in a register kept pursuant to section 41 of the Act;

Bush Fire Control Officer, in relation to a Brigade, means a bush fire control officer appointed by the Local Government under clause 2.2(1)(c) or clause 5.1(1);

Bush Fire Brigade Member, or **Brigade Member**, in relation to a Brigade, means a member of the Bush Fire Brigade, who may be -

- (a) an Elected Officer of the Brigade;
- (b) a Bush Fire Control Officer of the Brigade; or
- (c) another member of the Brigade;

Chief Bush Fire Control Officer means the Chief Bush Fire Control Officer appointed by the Local Government;

Chief Executive Officer means the Chief Executive Officer of the Local Government;

Deputy Chief Bush Fire Control Officer means the Deputy Chief Bush Fire Control Officer appointed by the Local Government ;

district means the district of the Local Government;

Elected Officer, in relation to a Brigade, means each of the Captain, First Lieutenant, Second Lieutenant and any other Lieutenant –

(a) appointed by the Local Government under clause 2.2(1)(c); or

(b) elected by the Brigade Members under clause 2.2(4);

Local Government means the Shire of Northam;

normal brigade activities is defined in section 35A of the Act; and

Regulations means regulations made under the Act.

(2) In this local law, unless the context otherwise requires, a reference to –

(a) a Captain;

(b) a First Lieutenant;

(c) a Second Lieutenant; or

(d) any additional Lieutenant;

means a person holding that position in a Bush Fire Brigade.

PART 2 - BUSH FIRE BRIGADES

2.1 Establishment of Bush Fire Brigades

(1) The Local Government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.

(2) A bush fire brigade is established on the date of the Local Government's decision under clause 2.1(1).

2.2 Name and officers of Bush Fire Brigades

(1) On establishing a Bush Fire Brigade under clause 2.1(1), the Local Government is to—

(a) give a name to the Bush Fire Brigade;

(b) specify the brigade area in which the Bush Fire Brigade is primarily responsible for carrying out the normal brigade activities; and

(c) appoint, in relation to the Bush Fire Brigade —

(i) a Captain;

(ii) Bush Fire Control Officers;

- (iii) a First Lieutenant;
 - (iv) a Second Lieutenant; and
 - (v) additional Lieutenants if the Local Government considers it necessary.
- (2) A person appointed to a position under clause 2.2(1)(c) (except to a position of Bush Fire Control Officer) is taken to be a Brigade Member.
- (3) The term of office of a person appointed to an Elected Officer position under clause 2.2(1)(c) ends –
- (a) at the completion of the first annual general meeting of the Bush Fire Brigade;
 - (b) when the person resigns from that position; or
 - (c) when the appointment, or the person's Bush Fire Brigade membership, is terminated under this local law,
- whichever occurs first.
- (4) At the first and each subsequent annual general meeting of a Brigade, the Brigade Members are to elect, from among the Brigade Members, persons to fill each of the Elected Officer positions of the Brigade.
- (5) If the position of an Elected Officer of a Bush Fire Brigade becomes vacant at any time other than at the completion of an annual general meeting of the Brigade, then a special meeting of the Brigade may be held at which the Brigade Members may vote for a replacement Brigade Member to fill the position until the next annual general meeting of the Bush Fire Brigade.

PART 3 - DISSOLUTION OF BUSH FIRE BRIGADES

3.1 Cancellation of registration

- (1) In accordance with section 41(3) of the Act, the Local Government may cancel the registration of a Bush Fire Brigade if it is of the opinion that the Bush Fire Brigade is not complying with the Act or this local law or is not achieving the objectives for which it was established.
- (2) Upon a Bush Fire Brigade's dissolution, the equipment, assets and funds of the Brigade must be placed under the control of the Local Government and dealt with in accordance with the *Local Government Act 1995*.

3.2 New arrangement after dissolution

If the Local Government cancels the registration of a Bush Fire Brigade, the Local Government is to make alternative arrangements in respect of the Brigade Area.

PART 4 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

4.1 Local Government responsible for structure

The Local Government is to ensure that there is an appropriate structure through which the organisation of Bush Fire Brigades is maintained.

4.2 Equipment and maintenance of Bush Fire Brigades

The maintenance, replacement and upkeep of all Bush Fire Brigade protective clothing, equipment

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and appliances is to be the responsibility of the Local Government.

4.3 Functions of Captain and other Elected Officers

- (1) The functions of the Captain of a Bush Fire Brigade are to —
 - (a) provide leadership to the Bush Fire Brigade;
 - (b) monitor the Bush Fire Brigade's resourcing, equipment and training levels;
 - (c) liaise with the Local Government concerning —
 - (i) fire prevention or fire suppression matters generally;
 - (ii) directions to be issued by the Local Government to the Brigade's Bush Fire Control Officers, including those who issue permits to burn; and
 - (iii) the Brigade's Bush Fire Brigade Officers;
 - (d) ensure that a list of the Bush Fire Brigade's Members is maintained;
 - (e) report annually to the Chief Bush Fire Control Officer the office bearers of the Bush Fire Brigade in accordance with the Regulations; and
 - (f) arrange for normal brigade activities as authorised by the Act or by the Local Government.
- (2) The functions of other Bush Fire Brigade Officers of a Brigade are to support the Captain of the Brigade in their role.

PART 5 - ADMINISTRATION OF BUSH FIRE BRIGADES

5.1 Local Government appointments

- (1) The Local Government may appoint, and may suspend or terminate the appointment of, persons to the positions of the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer and Bush Fire Control Officers.
- (2) A decision to suspend or terminate a person's appointment to a position under clause 5.1(1) must be made in accordance with the principles of procedural fairness.
- (3) A person's appointment to a position under clause 5.1(1) ends -
 - (a) if the appointment is for a fixed term – on the expiry of that term;
 - (b) if the person dies – on the date of their death;
 - (c) if a person gives written notice of resignation – on the date, as specified in the written notice, that the resignation is to take effect or, if no date is specified, on the date that the written notice is given to the Chief Executive Officer; or
 - (d) if the appointment is terminated by the Local Government – on the date that written notice of the termination is given to the person,whichever occurs first.

5.2 Membership of a Bush Fire Brigade

- (1) A person wishing to be a Bush Fire Brigade Member may make an application for

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membership to the Captain of the Bush Fire Brigade.

- (2) An application for membership of a Bush Fire Brigade –
 - (a) is to be assessed by the Captain of the Bush Fire Brigade.
 - (b) if the Captain of the Bush Fire Brigade approves the appointment, the application should be provided to the CESH for registration within 14 days.
 - (c) if the appointment is refused, the Captain is to provide written reason for the refusal as soon as practicable.
- (3) A person whose membership application is accepted is to be appointed as a Brigade Member of a Bush Fire Brigade.
- (4) A person's membership of a Bush Fire Brigade under this clause 5.2 ends –
 - (a) if the person dies – on the date of their death;
 - (b) if a person gives the Captain of the Bush Fire Brigade written notice of resignation – on the date, as specified in the written notice, that the resignation is to take effect or, if no date is specified, on the date that the written notice is given to the Captain; or
 - (c) if the appointment is terminated by the Chief Bush Fire Control Officer - on the date that the written notice of the termination is given to the person,whichever occurs first.
- (5) Subject to clause 5.2(7), the Chief Bush Fire Control Officer may suspend or terminate the membership of a Brigade Member appointed under clause 5.2(3) (other than a Brigade Member appointed by the Local Government to a position described in clause 5.1(1)) if, in the opinion of the Chief Bush Fire Control Officer, the Brigade Member is unfit to serve as a member of the Bush Fire Brigade.
- (6) A decision to suspend or terminate a person's membership of a Bush Fire Brigade under clause 5.2(5) must be made in accordance with the principles of procedural fairness.
- (7) If the Chief Bush Fire Control Officer has a conflict of interest in considering and determining whether a person's membership should be suspended or terminated –
 - (a) the Chief Bush Fire Control Officer must refer the matter to the Chief Executive Officer; and
 - (b) the Chief Executive Officer is to consider and determine the matter.
- (8) At the end of the period of suspension imposed under clause 5.2(5) or 5.2(7), the Chief Bush Fire Control Officer (or, if clause 5.2(7) applies, the Chief Executive Officer) must –
 - (a) extend the period of suspension;
 - (b) terminate the membership; or
 - (c) confirm the continuation of the membership.
- (9) The ending of a person's membership under clause 5.2(4) does not affect any liability that the Brigade Member may have had before their membership ended.

5.3 Meetings of Bush Fire Brigades

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- (1) A Brigade may hold ordinary meetings on such days and at such times and places, as the Brigade considers appropriate.
- (2) A Brigade should hold at least 3 ordinary meetings each year.
- (3) A Brigade must hold one annual general meeting each financial year.
- (4) At the annual general meeting, the Brigade is to -
 - (a) elect Bush Fire Brigade Officers;
 - (b) receive the Captain's annual report;
 - (c) receive the Elected Officers' annual report; and
 - (d) adopt the annual financial statements of the Brigade.
- (5) Notice of the annual general meeting and any ordinary meeting must be given to all Brigade Members at least 7 days before the commencement of the meeting.
- (6) A Brigade may hold a special meeting to allow the membership to deal with a specific motion or business.
- (7) A notice of a special meeting must be given at least 48 hours before the commencement of the meeting.
- (8) The purpose of the special meeting must be included in the notice of the meeting.

PART 6 - GENERAL

6.1 Consideration in the Local Government budget

In addition to funding made available through emergency services grants, the Local Government may provide further funding depending on the assessment of budget priorities for the year in question in accordance with Part 6 of the *Local Government Act 1995*.

Dated _____

THE COMMON SEAL OF The Shire of Northam was hereto affixed in the presence of:

Christopher Antonio
Shire President

Deborah Terelinck
Chief Executive Officer

13.1.4 WALGA Request for reduced Licence Fee - Office space, Northam Visitor Centre, 2 Grey Street, Northam

File Reference:	A14319
Reporting Officer:	Britt Hadlow (Governance Coordinator)
Responsible Officer:	Debbie Terelinck (Chief Executive Officer)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to authorise a variation to the licence agreement for a portion of 2 Grey Street, Northam (Northam Visitor Centre).

ATTACHMENTS

1. Map of Licence Area - Northam Visitors Centre, 2 Grey Street Northam
[13.1.4.1 - 1 page]

A. BACKGROUND / DETAILS

The WA Local Government Association (WALGA) RoadWise Program has been delivered for over 20 years and extends across all metropolitan, rural and remote areas of Western Australia. The Program employs Road Safety Advisors who play an important role in providing road safety advice, support and assistance to Local Governments and the Shire of Northam has recently become a RoadWise Council. The support of host Local Governments, like the Shire of Northam, has enabled this service to be delivered in regional and rural areas.

The Shire has provided a space for the WALGA's RoadWise Road Safety Advisors at the Northam Visitor Centre for approximately 13 years, with a formal arrangement being in place since April 2023.

WALGA is utilising an area within the front office which is a shared space with the Shire's Visitor Centre.

Until recently the office space has been occupied by two WALGA representatives, taking up 2 desks for 3-5 days per week.

In April 2024, WALGA's Executive Manager, Infrastructure contacted the Shire to advise of changes to the number of staff that will be occupying the office

space at the Visitor Centre will be reducing from 2 to 1, with the new Wheatbelt Road Safety Advisor commencing on 20 May 2024.

Due to the reduction in staff, WALGA has requested a review of the licence fees as 1 office space is no longer required.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.3: Effectively manage the Shire's assets.

Priority Action: Nil.

B.2 Financial / Resource Implications

Currently WALGA is charged \$500.00 per month, or \$6000.00 per annum to use two office spaces.

Negotiations have taken place with WALGA, and an agreement has been reached for the licence fees to be reduced to \$333.33 per month, or \$4000.00 per annum, for 1 office space.

There is opportunity for the additional space in the Visitor Centre to be hired to another organisation as a result of WALGA reducing their requirements.

The cost of the development of the variation to the licence will be on-charged to WALGA.

B.3 Legislative Compliance

As this is a variation to a current licence arrangement, section 3.58 of the *Local Government Act 1995* which refers to the disposal of property does not apply.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

The Shire has negotiated the licence fee of \$4000.00 per annum with WALGA.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Complete loss of income for renting out the space.	Possible (3) x Minor (2) = Moderate (6)	Reduce the licence fee as negotiated.
Health & Safety	Loss of Road Wise Program in Northam, or WALGA find an alternative location to run the program out of.	Possible (3) x Medium (3) = Moderate (9)	Reduce the licence fee as negotiated.
Reputation	N/A		
Service Interruption	N/A		
Compliance	Non-compliance with relevant legislation.	Unlikely (2) x Medium (3) = Moderate (6)	Consult the LG Act and other relevant legislation.
Property	N/A		
Environment	N/A		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

As there has been a reduction in the number of RoadWise Program staff utilising the office space at the Visitor Centre, it is deemed reasonable for WALGA to request licence fee review. It is proposed that the new licence fee will apply from 1 May 2024.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5029

Moved: Cr D A Hughes

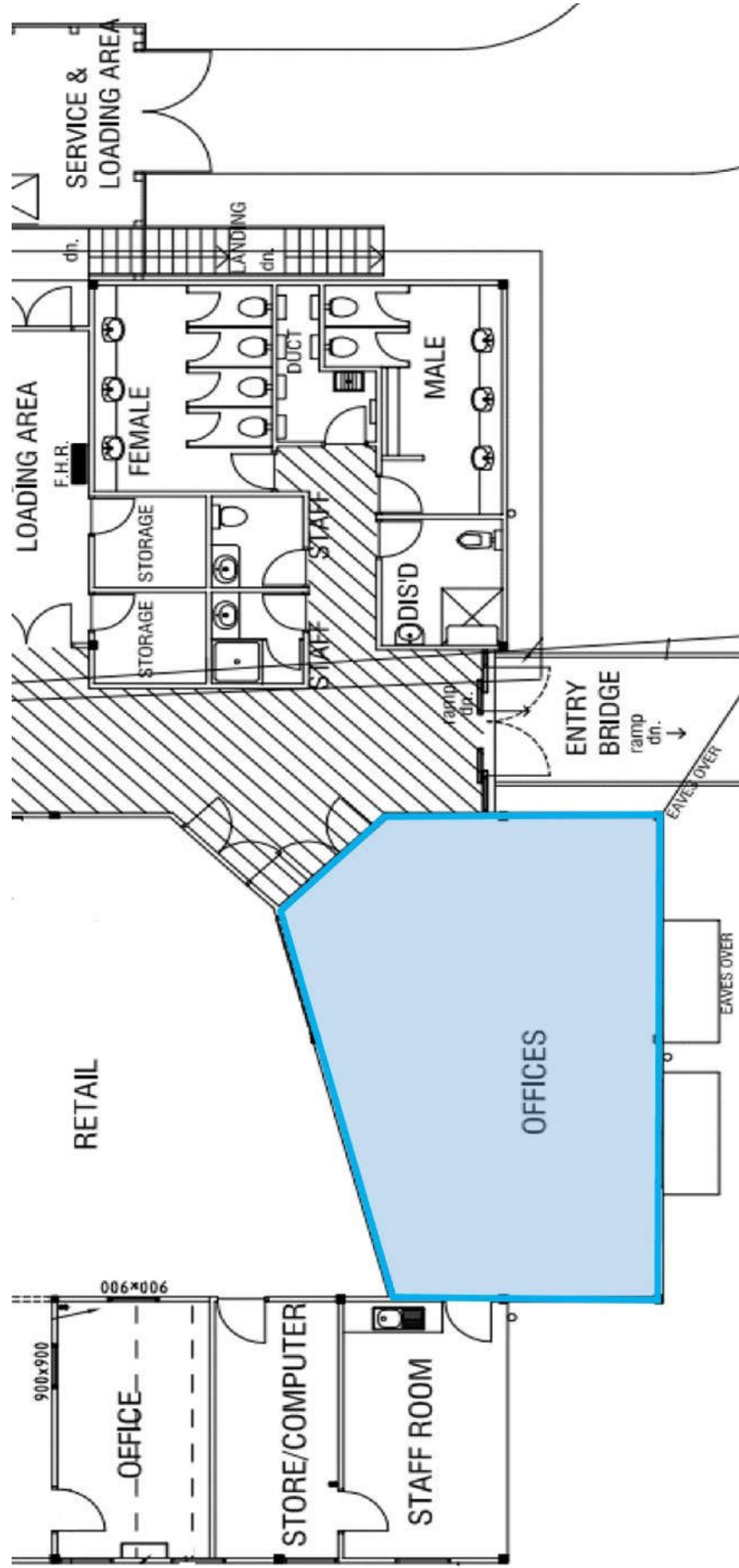
Seconded: Cr J E G Williams

That Council APPROVES the Chief Executive Officer varying the current licence agreement with the WA Local Government Association for the hiring of one office space in the Northam Visitor Centre, 2 Grey Street, Northam, at a cost of \$333.33 per month, or \$4000.00 per annum with a start date of 1 May 2024.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



13.2 ENGINEERING SERVICES

13.2.1 Northam CBD Streetscape Strategy

File Reference:	13.2.1
Reporting Officer:	Keith Boase (Manager Parks & Streetscape Operations)
Responsible Officer:	Paul Devcic (Executive Manager Engineering Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To consider and adopt the Shire of Northam Character Studies and Streetscape Concept Plan (the Plan) for the Northam Central Business District (CBD).

ATTACHMENTS

1. Shire of Northam_ Streetscapes report_ December 2023 [**13.2.1.1** - 26 pages]
2. Shire of Northam Streetscape Highlevel costing OP C_ Rev A [**13.2.1.2** - 1 page]

A. BACKGROUND / DETAILS

The Shire of Northam engaged architects - Four Landscape Studio in May 2023 to develop a Character Study and Streetscape Concept Plan, aimed at identifying the built, natural, and experimental elements that contribute to Northam's unique sense of place, with outcomes to reinvigorate Northam's CBD, expanding and enhancing links to the Bilya Koort Boodja, Bernard Park and Town Pool areas.

For the purpose of this project, the Northam Central Business District is defined by the following area: Peel Terrace to the North, Wellington Street East to the east, Gairdner St to the South and Minson Avenue and the Avon River to the West.

Four Landscape Studio undertook extensive consultation with internal and external stakeholders including the BKB Nyoongar Cultural Advisory Group,

with the process culminating in the draft plan being presented on the Shire's website for public comment during the month of February 2024.

The Character Study outcomes were then used to inform the draft Streetscape Plan. The purpose of this Plan is to set a long-term direction for future development of the Northam CBD. The plan facilitates a coordinated approach as works progress into the future. The Plan and associated costings are outlined in Attachments 13.2.1.1 and 13.2.1.2.

An extensive consultation process highlighted the need for improved amenity throughout the CBD, including:

- enhanced trails and park areas
- more street furniture
- Introduce more options for shaded seating
- universal access toilets
- ACROD parking
- Material selection suited to the harsh climate
- The use of endemic flora combined with sculptures of native fauna to create a sense of place.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Place.

Outcome 8: Attractive and welcoming places.

Objective 8.2: Have attractive streetscapes and urban environments.

Priority Action 8.2.1: Provide a Townsite Streetscape Plan (with consideration for a tree canopy along Minson Ave).

Priority Action 8.2.2: Provide improved Townsite Streetscapes.

B.2 Financial / Resource Implications

The 2023/24 budget made provision for upgrades within the CBD to implement this strategy, with an allocated budget of \$350,000.

The draft Long-Term Financial Plan makes provision for a staged delivery with budget allocation for future works across the 2025/26 and 2026/27 financial years.

B.3 Legislative Compliance

Nil

B.4 Policy Implications

Policy F 4.2 – Procurement Policy.

B.5 Stakeholder Engagement / Consultation

Consultation has been undertaken with community stakeholders including the BKB Nyoongar Cultural Advisory Group, Council Members and staff.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Low impact, low news item.	Minor (2) x Unlikely (2) = Low (4)	Extensive stakeholder engagement prior to implementation
Service Interruption	No material service interruption.	Insignificant (1) x Possible (3) = Low (3)	Notice to business owners
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

B.7 Natural Environment Considerations

The Plan identifies the use of endemic species to mitigate adverse impacts.

C. OFFICER'S COMMENT

The Shire of Northam Character Study and Streetscape Concept Plan aims to encourage residents and visitors to spend more time in the area by creating a convenient, welcoming destination. It paves the way for a staged delivery of the Northam CBD enhancement in a coordinated approach. It is intended to stage the implementation of the Plan aligned with budget availability.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5030

Moved: Cr A J Mencshelyi

Seconded: Cr M I Girak

That Council ADOPTS the Shire of Northam Character Study and Streetscape Concept Plan as outlined in Attachment 13.2.1.1.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Shire of Northam Character Studies and Streetscape Concept Plan

December 2023



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Proposed Street Tree Masterplan
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Proposed Streetscape Materiality Concept Details
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Proposed Streetscape Concept Plan
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Four Landscape Studio wish to acknowledge the Traditional Custodians of the land on which we work, live and play.
We wish to acknowledge and respect their continuing culture and contribution to the life of this city and region.



PROJECT PURPOSE

Four Landscape Studio have been engaged by the Shire of Northam to develop Character Studies and undertake a Streetscape Concept Plan for the Northam Central Business District. For the purpose of this project the Northam Central Business District is defined by the following area: Peel Terrace to the North, Wellington Street East to the east, Gairdner St to the South and Minson Avenue and the Avon River to the West.



Shire of Northam identified activation nodes



The following documents have been reviewed in preparation of this report;

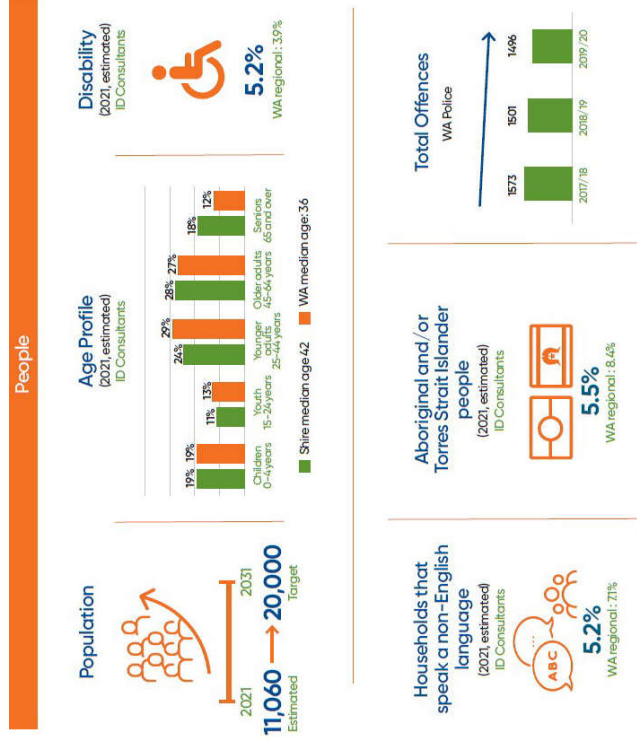
- Town of Northam signage Strategy, Wayfound, 2018.
- Shire of Northam Trail Master Plan, Common Ground, 2022
- Our plan for the future, Shire of Northam, Council Plan, July 2022- June 2032.
- Northam Town Centre Development and Connectivity Strategy, TPG Place Match.
- Shire of Northam Local Planning Scheme No.6, Local Planning Policy No. 18- Heritage Precincts.
- Shire of Northam Street Tree Management Plan, 2011.
- Shire of Northam Street Tree Policy, 2021.
- Native Vegetation Handbook for the Shire of Northam, DPIRD, 1999.



USER PROFILE

SHIRE OF NORTHAM DEMOGRAPHIC

The following demographic is from the 'Our plan for the future, Shire of Northam Council Plan 2022-2032' and is useful in designing the accessibility of streetscapes to be used by locals and visitors.



Our plan for the future, page 4

This project will provide facilities for both locals and visitors to Northam and intern is hoped to encourage reoccurring engagement with the town center. The creation of an inviting and usable streetscape will include users needs being met through the following considerations:

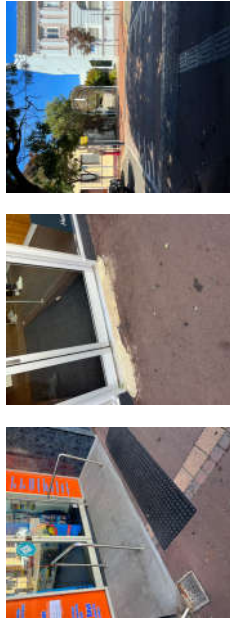


EXISTING INFRASTRUCTURE: FITZGERALD STREET

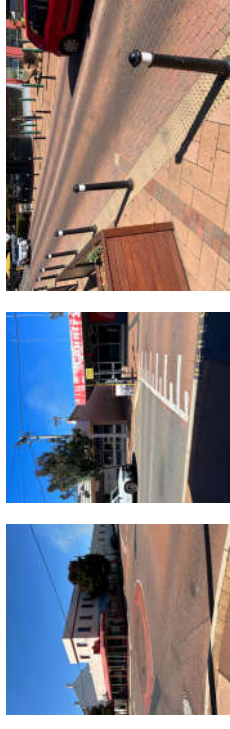
Paving
Combination of asphalt, unit pavers and concrete with feature unit paver inlay.
Red/Brown tones.



Accessibility
Retrofitted universally accessible door thresholds and ramps and use of directional paving

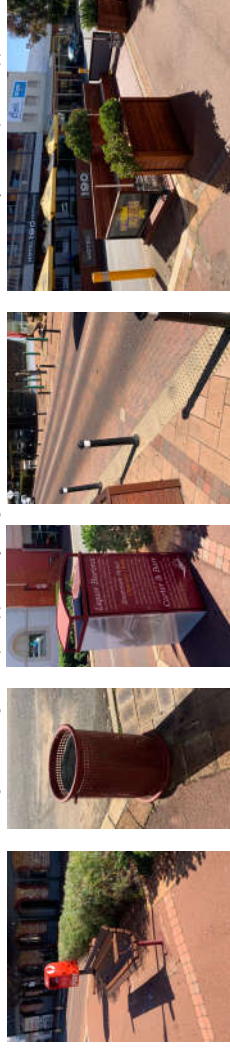


Road
Asphalt with unit paving to mall extensions



Furniture

Minimal instances of formal seating within verge. Multiple opportunity for general waste collection. Mixture of bollard styles. Two parklet opportunities.



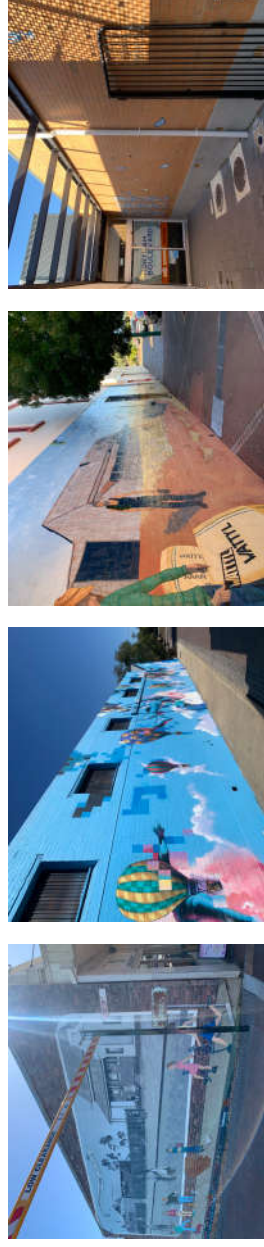
OPPORTUNITIES/OBSERVATIONS TO CONNECT WITH NEW PROPOSED PALETTE

- CONTINUATION OF EARTHLY TONES
- NEED TO ADDRESS UNIVERSAL ACCESSIBILITY TO SHOP FRONTAGES
- NEED FOR INCREASED RESTING NODES ALONG STREET
- OPPORTUNITY TO REITERATE & ENCOURAGE WALKABILITY THROUGH MATERIALITY
- OPPORTUNITY TO REINTERPRET FEATURE PAVING BANDING

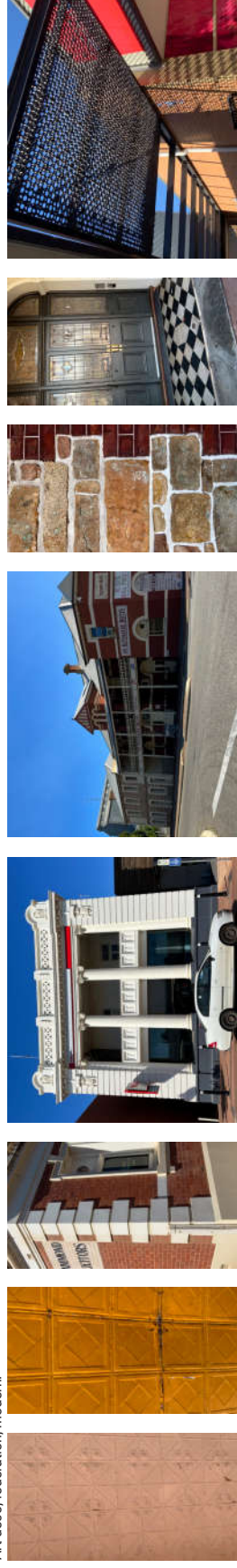


EXISTING INFRASTRUCTURE: FITZGERALD STREET

Artwork
Sculpture and murals



Patterning
Art deco, federation, modern.



OPPORTUNITIES/OBSERVATIONS TO CONNECT WITH NEW PROPOSED PALETTE

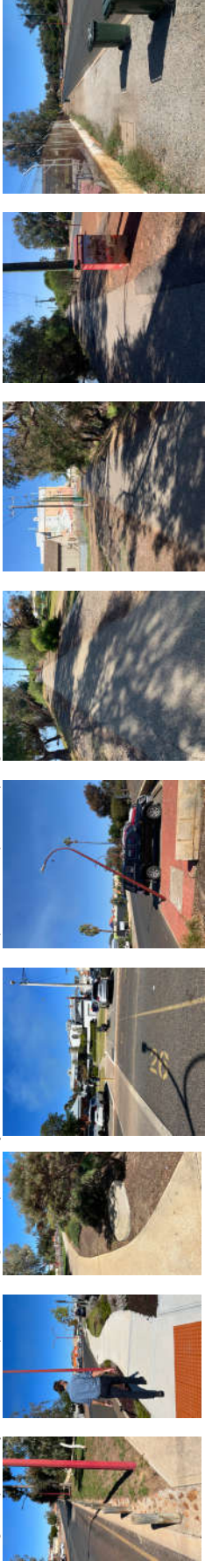
- CONTINUATION OF EARTHY TONES
- PATTERN REPETITION AND FINE DETAIL INSPIRATION FROM ART DECO PALETTE
- CELEBRATE AND SHOWCASE EXISTING ARTWORK



EXISTING INFRASTRUCTURE: MINSON AVENUE

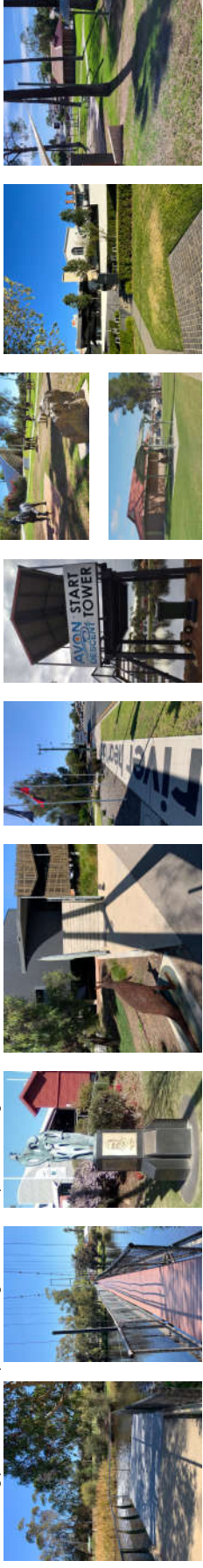
Paving

Verge footpath: Grey concrete with picture framing, tactile pavers in yellow and terracotta. River front path: black asphalt and pea gravel. South-East verge: Gravel.



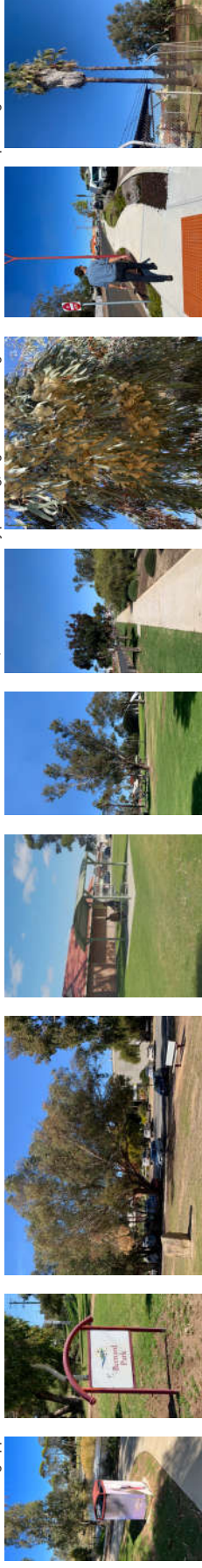
Features

River viewing platform and suspension bridge. Artwork and place marking.



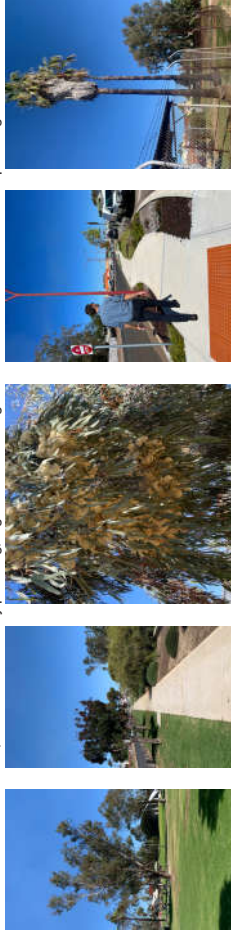
Furniture

Limited seating opportunities.



Planting

No consistent street trees, limited under-story planting, significant existing mature trees. Recent street tree planting to Peel Tce end.



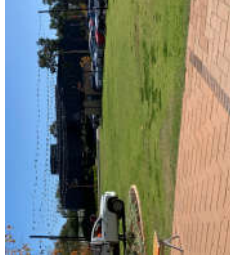
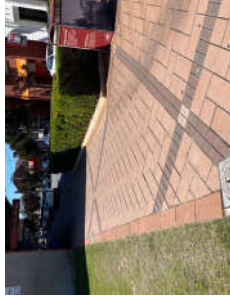
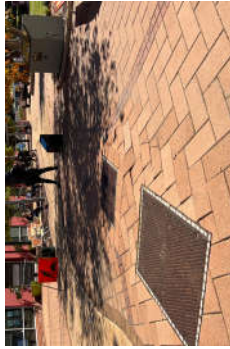
OPPORTUNITIES/OBSERVATIONS TO CONNECT WITH NEW PROPOSED PALETTE



EXISTING INFRASTRUCTURE: AVON STREET MALL

Paving

Large format rectangular unit pavers with cobble inlay, extending across Fitzgerald Street.
Coloured concrete feature paving band connecting Fitzgerald to Minson Ave.



Lighting and Features

Pole top festoon lighting and bunting to adjacent open green space.
Memorial plaques, water feature and signage.



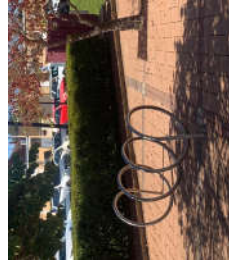
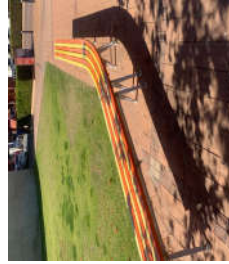
Walls and Structures

Masonry walls and powdercoated steel shade structures.



Furniture

Brightly coloured off the shelf seating from Street Furniture Australia. Providing a variety of seating choices.



OPPORTUNITIES/OBSERVATIONS TO CONNECT WITH NEW PROPOSED PALETTE

STEEL SHADE STRUCTURES LINK TO OTHER SHIRE POS LOCATIONS

LACK OF NATIVE PLANTING

OPPORTUNITY TO REPLICATE MATERIALITY AND STYLE OF SHADE STRUCTURES



EXISTING INFRASTRUCTURE: BEAVIS PARK

Continuing through to POS at the intersection of Wellington Street East and Beamish Avenue

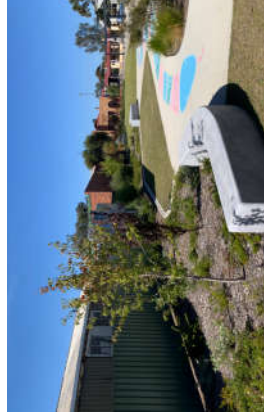
Materiality

Grey concrete, grey exposed aggregate concrete, laterite pea gravel, grey concrete mow kerb.



Furniture

Modern, silver/grey, concrete and steel.



Opportunity to extend materiality, planting and furniture interventions to connect this spine to the River and to Northam Village Square shopping precinct.

Image: Nearmap.com
NTS

OPPORTUNITIES TO CONNECT EXISTING DESIGN LANGUAGE WITH NEW PROPOSED PALETTE

UTILISATION OF CONCRETE & STEEL

USE OF SIMILAR NATIVE PLANTING

OPPORTUNITY TO USE STEEL SHADE STRUCTURES

OPPORTUNITY TO EXTEND INTERVENTIONS TO RIVER AND SHOPPING CENTRE



ENTRY STATEMENTS

Existing Northern entry statements are stark and not integrated into the surrounding landscape.

Suggestions from Wayfound Tourism Signage Strategy: Install lighting and landscape sites to improve visibility and legibility.



Mitchell Ave Entry Statement



Great Eastern Highway and Yilgam Ave Entry Statement

PRECEDENT



Entry statements by Danthonia Designs. Images from <http://www.danthonia.com.au/>



Telam style entry along Great Eastern Hwy



OPPORTUNITIES / OBJECTIVES FOR PROPOSED ENTRY STATEMENT

- MOVE AWAY FROM WALLED APPROACH
- INTEGRATE SIGNAGE INTO LANDSCAPE THROUGH USE OF STONE & PLANTING
- PROVIDE LIGHTING
- USE LOCAL STONE & ENDEMIC PLANTING
- MATERIALITY & PLANTING PALETTE TO EXTEND INTO CBD REFRESH



SNAPSHOT OF OTHER LGA'S STREETSCAPE PALETTES

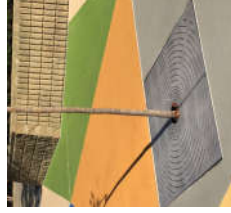
Shire of York

Red unit paving with cream header course. No distinct main street furniture pallet, limited resting opportunities along Avon Terrace.



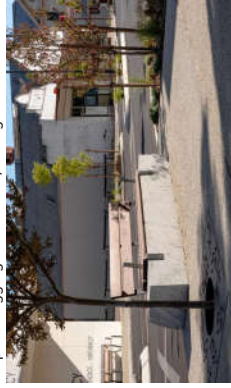
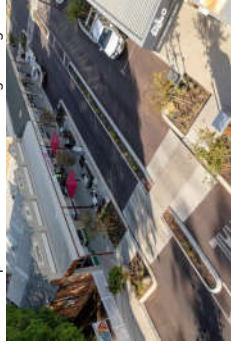
City of Perth

Customised range from Draffin Street Furniture, which now has off the shelf availability. Steel with timber inlay. Modern with numerous seating options.



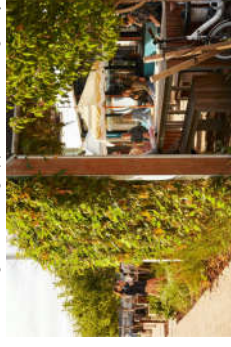
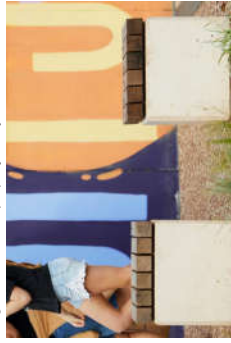
Shire of Beverley

The below images are of the Beverley Town Centre Transformation Project by GHD Woodhead, Images by David Deves. Streetscape retains it's rural theming through use of exposed aggregate concrete, local granite and timber and significant tree planting.



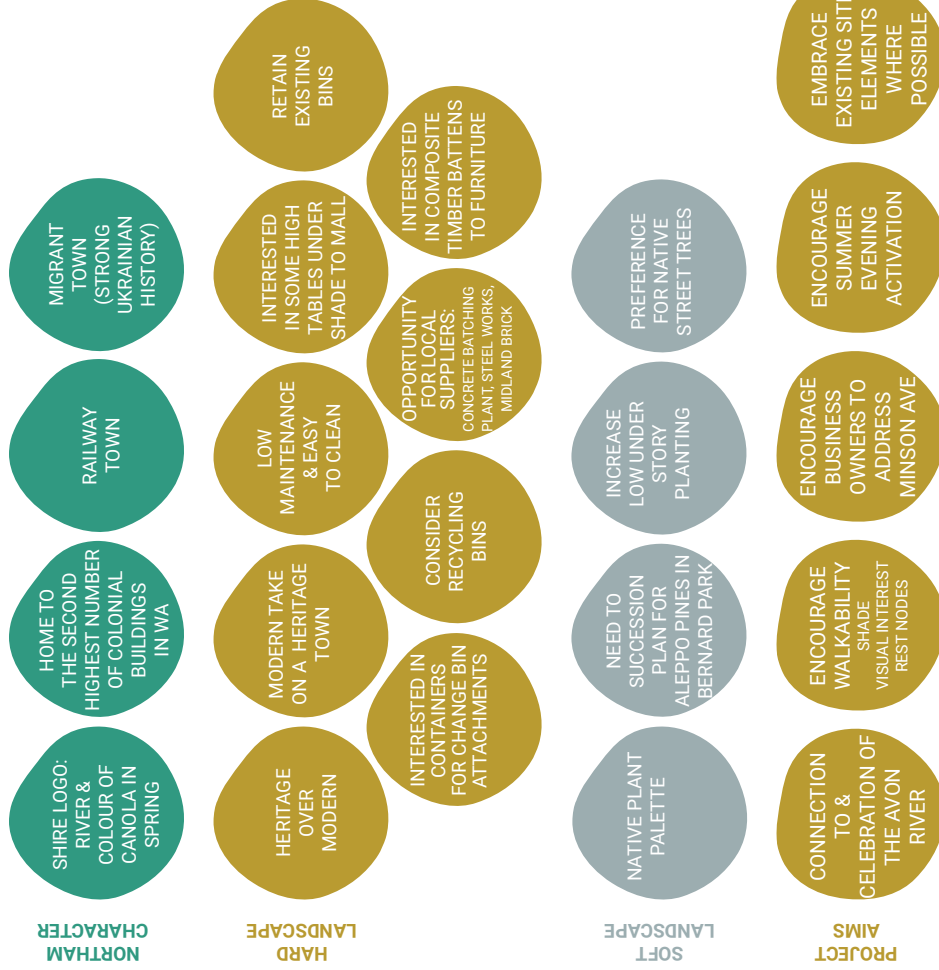
Margaret River Main Street

The below images are from the AILA WA Award winning Civil Landscape project by Hessel. Materiality choice of steel, concrete and timber are robust provide a range of seating opportunities. Images by Robert Frith & the Shire of Augusta Margaret River.



COUNCILOR CONSULTATION

On the 28th of July 2023, The Shire of Northam Councilors and Cultural Advisory Group were invited to meet with Four Landscape Studio to discuss goals, desires and inclusions for the project. As members of the Cultural Advisory Group were unable to attend, a subsequent consultation was organised. This workshop proceeded with the Shire of Northam Councilors, the below is a summation of the workshop outcomes.



Colonial History

During the first and second World Wars, Northam played a pivotal role in the war effort. Evidence of aviation fuel storage tanks one of only 3 in WA, and Spring Hill, a former Commonwealth Ammunition Depot as well as many other supply and replenishment depots. The Shire of Northam also housed Anzac Farm, a rehabilitation farm for returning WW1 soldiers suffering from tuberculosis, and the Australian Army 118th Australian General Hospital, a rehabilitation hospital caring for both Australian and American servicemen. Today, Northam's Army Camp is still used by the Australian Army for training purposes. At the conclusion of the second World War, Northam became home to many post-war immigrants. A response to the immigration drive pushed by the Australian Government to increase the population and number of labourers. This raised the immigrant population of Northam significantly, and raised further with the welcoming of many refugees and migrants from Vietnam, China, and India and others following the Vietnam War. Many current and past residents of Northam share their memories of arriving and living in Northam's immigration camps.

Architecturally, Northam is home to over 180 historical buildings (second only to Fremantle in Western Australia) and has the third-highest number of heritage-listed buildings in the State.

The arrival of the railway line in Northam in 1886 marked the beginning of significant growth and prosperity in Northam. The railway originally reached Northam as a spur line from the junction at Spencers Brook. A small wooden structure was built for a station by local builder James Byfield. Following the discovery of gold in 1887 the government built the Wilgarn Railway to Kalgoorlie to connect the port city of Fremantle with the rapidly growing Goldfields. Northam was successful in its bid over Newcastle (now known as Toodyay) and York to become the major railway service station. The expansion of the railway in Northam brought prosperity through the gold rush, and opened up more land to farming allowing produce to be transported to Fremantle for export. The Kalgoorlie line was completed in 1895 and a new station building was opened in Northam in 1900. In 1917 the line was once again extended to connect the west to the eastern states. At its peak the railways employed 1200 people from the Northam district, from locomotive drivers, fireman, maintenance crew and gangers to station staff and cleaners. It led to the development of workers housing and other small business in the West Northam area. The station was officially closed on the 14th February 1966.

History of Northam, <https://www.northam.wa.gov.au/>

Farming and Agribusiness

Farming communities primarily produce wheat, barley, oats, sheep, wool, cattle, canola and hay within the Shire of Northam. The Avon sub-region has strong links with the global economy. Founded on agriculture, farmers in the Avon and broader Wheatbelt region have contributed to Western Australia's position as one of the world's largest wheat exporters.

2018/2019 Investment Prospectus, Northam Ready, Set, Go, Shire of Northam.



CULTURAL ADVISORY GROUP CONSULTATION

On the 7th of August 2023, The Shire of Northam's Cultural Advisory Group met with Four Landscape Studio to discuss the groups desire to provide comment on the project. The below is a summation of the discussed inclusions from a cultural perspective.



DESIRE	PLANTING	PLANTING	PLANTING	PLANTING	PLANTING	PLANTING	PLANTING	PLANTING	PLANTING
POINTS OF INTEREST AROUND THE RIVER									
OPPORTUNITY FOR ARTWORK, DUAL NAMING & LANGUAGE									
CELEBRATE THE STORY OF THE BLACK SWAN									
YONGA FOOT PRINTS IN PAVING (KANGAROO)									
SHOWCASE ARTIFACTS									
SOFT LANDSCAPE									
DESIRE FOR DEDICATED PLANTED AREAS FOR EDUCATION & FORAGING									
TEACH THE PUBLIC ABOUT TOTEMS & MESSAGE STICKS									
AT PROJECT OPENING INCLUDE LOCAL SCHOOL KIDS SINGING IN NOONGAR LANGUAGE									



OPPORTUNITIES AND CONSIDERATIONS

The project site presents many interesting prospects for the landscape design. Compiled below is a list of the opportunities and considerations that the site provides.

Opportunities:

- Increase and encourage walkability.
- Opportunity for education and celebration of Noongar Ballardong Culture and Knowledge,
- Celebrate all histories of Northam,
- Link Fitzgerald Street to the River,
- Celebrate the Avon River.

Considerations:

- Frequency of shaded rest nodes to encourage passers by to stop and engage,
- Limited celebration of local flora to main street,
- Generally limited street tree planting.

CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

The landscape design will use accepted design principles in an attempt to reduce antisocial behavior, thereby improving the quality and security of the site.

The following principles are proposed:

- Consideration for overhead lighting,
- Natural access control through entry location points and strategic furniture installation,
- Elimination of blind corners and dense vegetation, which can hinder views and prevent natural surveillance,
- Vandal resilient materials and furniture.

MAINTENANCE STRATEGY

Reduction in the soft landscape maintenance requirements will be promoted by including water wise principles & ensuring all plant species are hardy and easy to sustain. High importance should be placed on overseeing and inspecting the soft landscape installation to ensure correct soil preparation procedures are undertaken and that supplied plant material is of high quality.

The hard landscape material palette will be selected to ensure longevity of life along with ease of cleaning and vandal resilience. Detailing will be simple and robust to aid in maintenance minimisation.

ENVIRONMENTAL SUSTAINABLE DESIGN

The landscape design addresses sustainability through environmental responsibility and cost effectiveness by:

- Retain and protect existing site vegetation, where possible,
- Empathetic design response to environmental conditions, flora and fauna,
- Nominate local products where possible,
- Using similar construction modules to simplify construction.



Existing laneway activation and increased passive surveillance through use of festoon lighting



EXISTING SHIRE PLANTING REVIEW AND PROPOSED PLANTING PALETTE

The Shire of Northam's 2011 Street Tree Management plan nominates the use of following trees:

Town site entry

- Gleditsia, Honeylocust (Ex)
- Prunus x bireana (Ex)
- Acer x freemanii, Maple (Ex)
- Olea europaea, Olive (Ex)
- Chamaelucium (WA) shrub
- Pyrus calleryana Chanticleer, Callery Pear (Ex)
- Prunus cerasifera, Oakville Crimson Spire (Ex)
- Zelkova serrata, Japanese Elm (Ex)

Roads

- Gleditsia, Honeylocust (Ex)
- Acer x freemanii, Maple (Ex)
- Cornus kousa x C. Japanese Flowering Dogwood (Ex)
- Pyrus calleryana Chanticleer, Callery Pear (Ex)
- Prunus cerasifera, Oakville Crimson Spire (Ex)
- Zelkova serrata, Japanese Elm (Ex)

Parks

- Delonix regia, Poinciana (Ex)
- Koeluteria paniculate, Golden Shower (Ex)
- Corymbia maculata, Spotted Gum (Es)

Trees to other locations where no specific species is nominated:

- Callistemon (WA)
- Brachycton populineus, Kurragon (Es)
- Melaleuca (WA)
- Cupaniopsis anacardioides, Tuckeroo (Es)

Additionally, Four Landscape Studio have identified the following trees:

- Fitzgerald Street street trees:** Fraxinus raywoodii, Claret Ash (Es) and Triadica sebifera Chinese tallow (Ex) Tree planting location varies between footpath and road reserve.
- Minson Avenue, street trees:** Devoid of consistent street tree planting, with the presence of Liquidambar styraciflua (Ex), Palms (Ex), remnant Eucalyptus rudis (WA), Allocasuarina fraseriana (WA), Corymbia maculata, Spotted Gum (Es), Triadica sebifera Chinese tallow (Ex) and Fraxinus raywoodii, Claret Ash (Es).
- Peel Terrace street trees:** Generally devoid of street trees, with the presence of some: Eucalyptus vicitrix, snow queen (WA), Melaleuca rhaphiophylla (WA) and Corymbia maculata, Spotted Gum (Es).
- Wellington Street street trees:** Generally devoid of street trees, with the presence of some: Melaleuca quinquenervia (Es), Fraxinus raywoodii, Claret Ash (Es), Allocasuarina fraseriana (WA), Corymbia maculata, Spotted Gum (Es), Liquidambar styraciflua (Ex) and Callistemon (WA).

Legend:
(WA) WA Native | (Es) Eastern States Native | (Ex) Exotic

Current and future street tree shade prediction for Fitzgerald Street

On average, existing street trees along Fitzgerald Street provide 13.8m2 of shade per tree.
The proposed street tree selections to Fitzgerald Street are predicted to provide up to 28.2m2 of shade per tree with the opportunity for significant increased infill planting locations.

Noting the Cultural Advisory Committee and Councilors desire for an increase in native planting, coupled with the desire for green relief and shade, the following palette is proposed for Shire of Northam:

CBD Streets

Trees (Focus on native species providing shade and year round green)

- Callistemon Kings Park Special (3m x 3m) and Grevillea* species (pink focus) (1.5m x 1.5m) canopy lifted for visibility to Wellington Street below power lines
- Eucalyptus accedens (10m x 6m) to Wellington Street
- Eucalyptus drummondii* (5m x 4m) to Peel Terrace and Gairdner Street
- Eucalyptus wandoo (10m x 5m) and Eucalyptus rudis (20m x 4m) to Minson Avenue
- Eucalyptus torquata* (<10m x <6m) and Hymenoporum flavum* (<10mx<6m) to Fitzgerald Street
- Melaleuca raphiophylla (6m x 3m) to streets leading to river

*indicates Shire requested species

Under-story planting (ground covers with a pop of colour)

- Anigozanthos species
- Myoporum parvifolium
- Eremophila Kalbarri Carpet
- Grevillea crithmifolia prostrate

Noongar Balladong showcase planting

- Acacia acuminata
- Banksia attenuata
- Banksia grandis
- Callistemon Kings Park Special
- Santalum acuminatum
- Santalum spicatum
- Nuytsia floribunda
- Xanthorrhoea preissii

Parkland palette

Trees (Focus on native species providing shade and year round green)

- Melaleuca raphiophylla
- Allocasuarina fraseriana
- Casuarina obesa (Swamp Sheoak)
- Peisoonia longifolia (Stottygobble)
- Eucalyptus loxophleba (York Gum)
- Eucalyptus salomonophloia (Salmon Gum)
- Eucalyptus marginata (Jairrah)
- Hakea preissii
- Xanthorrhoea preissii

Under-story planting

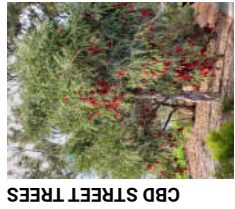
- Acacia lasiocarpa prostrate
- Anigozanthos species
- Atriplex nummularia
- Banksia nivea
- Banksia sessilis
- Chamelaucium species
- Myoporum parvifolium
- Eremophila Kalbarri Carpet
- Grevillea crithmifolia prostrate

Entry statement planting

- Acacia lasiocarpa prostrate
- Banksia attenuata
- Banksia grandis
- Chamelaucium species
- Myoporum parvifolium
- Eremophila Kalbarri Carpet
- Eucalyptus loxophleba
- Eucalyptus salomonophloia
- Xanthorrhoea preissii



PROPOSED PLANTING PALETTE



Callistemon Kings Park Special



Eucalyptus drummondii*



Eucalyptus torquata*



Grevillea pink focus**



Hymenosporum flavum*



Eucalyptus wandoo



Eucalyptus rudis



Melaleuca raphiophylla



Anigozanthos species



Myoporum panrivoillum



Eremophila Kalbarri Carpet



Grevillea crithmifolia prostrate



Santalum acuminatum - Quondong



Acacia acuminata - Jam tree



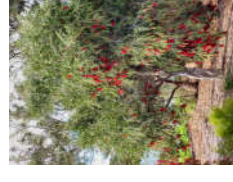
Xanthorrhoea preissii - Grass tree



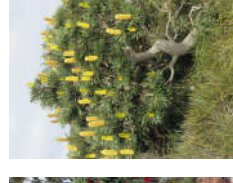
Santalum spicatum - Sandalwood



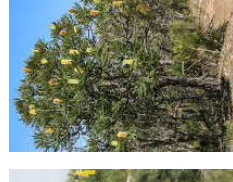
Nuytsia floribunda - Moodjar



Callistemon species



Banksia attenuata



Banksia grandis



Atriplex nummularia - Oldman Salt Bush



Anigozanthos species - Kangaroo paw



Chamelaucium - Geraldton Wax



Banksia sessilis

* Shire requested species



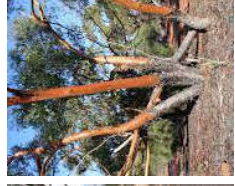
PROPOSED PLANTING PALETTE



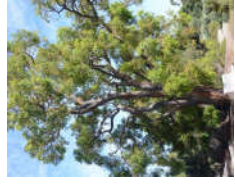
Allocasuarina fraseriana



Casuarina obesa



Eucalyptus loxophleba



Eucalyptus marginata



Eucalyptus salmonophloia



Eucalyptus wandoo



Hakea preissii



Persoonia longifolia



Melaleuca maphiophylla



Xanthorrhoea preissii



Anigozanthos species



Acacia lasiocarpa
prostrate



Atriplex nummularia



Grevillea crithmifolia
prostrate



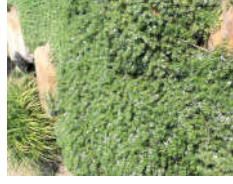
Banksia nivea



Banksia sessilis



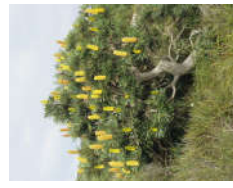
Chamelaucium species



Myoporum parvifolium



Eremophila Kalbarri
Carpet



Banksia attenuata



Banksia grandis



Eucalyptus loxophleba



Eucalyptus salmonophloia



Xanthorrhoea preissii



Acacia lasiocarpa
prostrate



Myoporum parvifolium



Eremophila Kalbarri
Carpet



Chamelaucium species

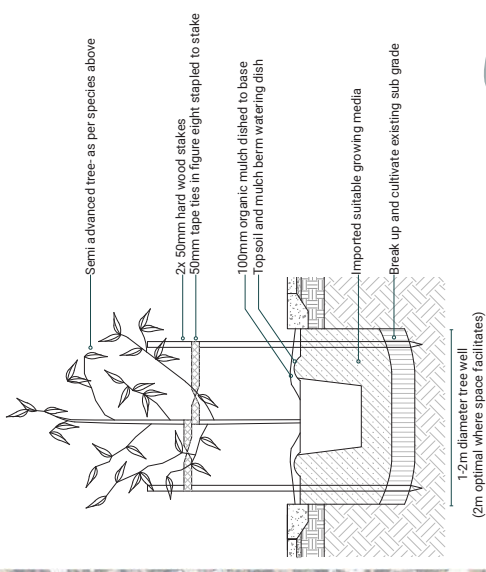


PROPOSED STREET TREE MASTERPLAN



- LEGEND**
- Minson Avenue
 - Primary selection: Eucalyptus rudis
 - Secondary selection: Eucalyptus wandoo
 - Existing Liquidambar styraciflua to remain
- Fitzgerald Street**
- Eucalyptus torquata and Hymenosporum flavum
- Wellington Street**
- Primary selection: Eucalyptus accedens
 - Secondary selection: Grevillea 'Pink Focus' and Callistemon Kings Park Special (below power lines)
- Streets leading to river**
- Melaleuca raphiophylla
 - Peel Terrace and Gairdner Street
 - Eucalyptus drummondii
- Noongar Ballarong showcase planting zones**
- ▭ Localions TBC with Cultural Advisory Group

TYPICAL TREE PLANTING DETAIL



PROPOSED HARD LANDSCAPE MATERIAL PALETTE OVERVIEW



Unit paver header to back of kerb: Midland Heavy Duty Red, laid on edge



Unit paver header to back of kerb: Masterpave Geo Kao



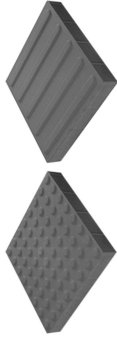
Main paving body: Midland Heavy Duty Red clay paver, herringbone pattern



Grey concrete, no picture framing. Opportunity for steel inlay or sand blasting of swan and kangaroo foot prints in the direction of the Avon River



Holcium Geostone, Perth/Avon range; Boab



Tactile indicators. Midland Brick, Charcoal



Road surface to intersections: Red asphalt



General road surface: Black asphalt



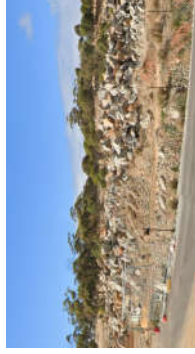
Pedestrian river track. StreetBond decorative coating, colour: Truffle. Opportunity for patterning/artwork to points of interest/congregation nodes



Cracked pea gravel for verge refresh to Minson Ave



Informal local stone seating slabs from Spencer Brooke Road Quarry



SELECTION PRINCIPLES

LONG TERM AVAILABILITY

DURABLE & EASY TO MAINTAIN

CONNECT NEWLY CONSTRUCTED AREAS OF POS

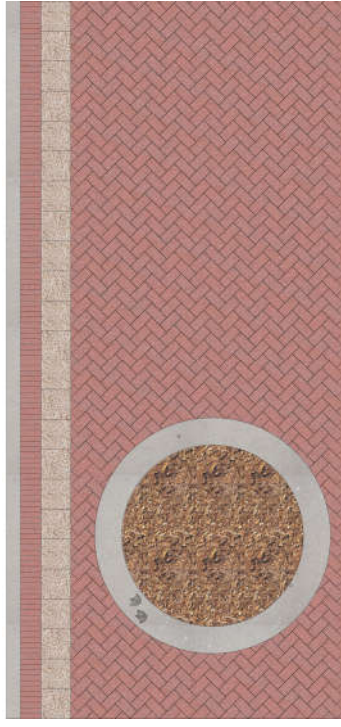
LOCAL AVAILABILITY

REFERENCING COLOURS OF SURROUNDING LANDSCAPE



PROPOSED STREETSCAPE MATERIALITY CONCEPT DETAILS

Fitzgerald Street, main street typical paving



Road

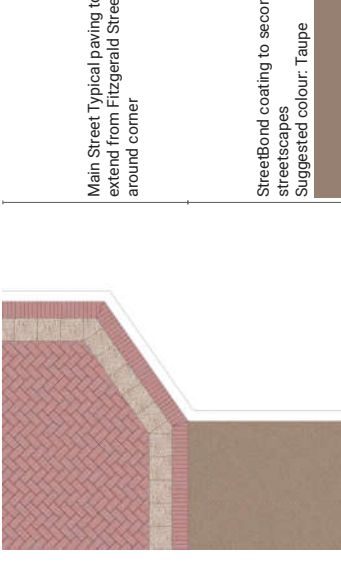
- Concrete kerb
- Midland Brick, Heavy Duty Red, 230x114x60mm (on edge)
- Midland Brick, Masterpave Geo Kao, 200x200x60mm

Midland Brick, Heavy Duty Red, 230x114x60mm (Herringbone)

1m radius circular tree well, surrounded by 300mm wide concrete band, with opportunity to sand blast story telling

Building interface

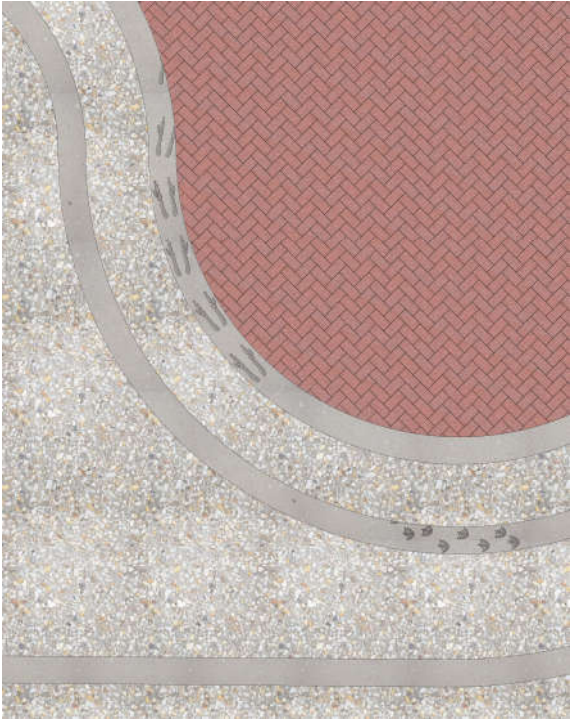
Secondary streetscapes, typical paving



Main Street Typical paving to extend from Fitzgerald Street around corner

StreetBond coating to secondary streetscapes
Suggested colour: Taupe

Fitzgerald Street feature nodes, typical paving



- Midland Brick
- Pavestone Original Heritage Red 230x114x60mm (Herringbone)



Precedent imagery of concrete banding through unit pavers

- Exposed Aggregate Concrete Holcium Geostone Perth/Avon range; Boab
- 300mm wide grey concrete bands with opportunity to sand blast story telling



Directional nature of concrete banding takes inspiration from harvesting tracks

PROPOSED FURNITURE PALETTE

Cox Urban Furniture Boardwalk range.
Frame: Welded Aluminium with powder coat grey colour to match existing Shire shade structures.
Battens: Natural Hardwood or Composite timber. A combination of both hardwood and composite could be used across the CBD with natural timber being selected in areas where a higher maintenance regime can be afforded.
This off the shelf selection is suggested as it is cost effective, West Australian designed and manufactured range with long term availability.
Street / Mall selections



Bench



Seat



Seat with arm rest



High bar table with stool (Custom)



Stone boulders

Park selections



Seat with arm rest



Single and double sun lounge



Shire of Northam Bins



'Banquet' long table setting (including DDA option) Picnic table (including DDA option)



Stone boulders

River walk selections



Seat with arm rest



Stone boulders



Existing bin housing to remain, option for additional recycling to be added



Containers for Change attachment

Supporting Infrastructure



Bollard: Urban Edge from Cox Urban Furniture



Bike rack: Burdens

SELECTION PRINCIPLES

LONG TERM AVAILABILITY

DURABLE & EASY TO MAINTAIN

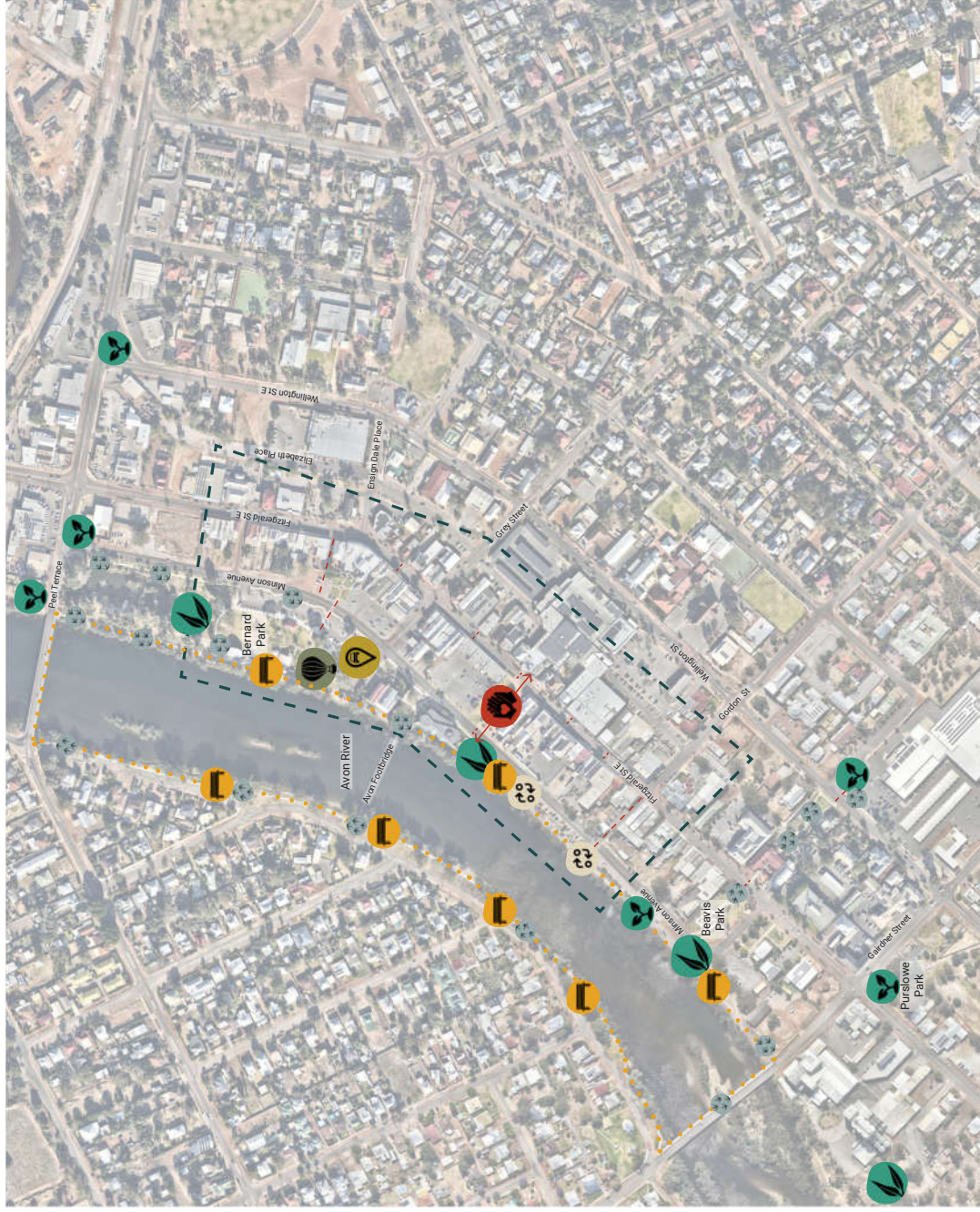
LOCAL AVAILABILITY

REFERENCING COLOURS OF SURROUNDING INFRASTRUCTURE & LANDSCAPE

OFF THE SHELF RANGE WITH MINOR CUSTOMISATION



HIGH LEVEL STREETSCAPE CONCEPT PLAN



LEGEND

- Concept detailed zone (See next page)
- Noongar Ballardong showcase planting zones
- Central spine/heart
- Sand blast story telling opportunity
- Future Car parking
- Opportunity for future regional play space
- Upgraded access
- River walk track upgrade
- Rest nodes to river track
- Planting opportunity
- Traffic calming pedestrian crossing



PROPOSED STREETSCAPE CONCEPT PLAN



- LEGEND**
- 1 Recycled plastic in paving
 - 2 Concrete base and walkway access from Milton
 - 3 Turf
 - 4 Proposed street tree
 - 5 Proposed street tree
 - 6 Proposed street tree
 - 7 Concrete base and walkway access from Milton
 - 8 Recycled plastic in paving
 - 9 Turf
 - 10 Proposed street tree
 - 11 Proposed street tree
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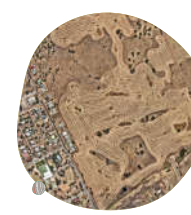
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A1/A0
STREETSCAPE
CONCEPT PLAN
DEC
2023

PROPOSED AVON STREET MALL CONCEPT PLAN



- LEGEND**
- 1 Trees to remain and be protected
 - 2 Water feature
 - 3 Bridge
 - 4 Shade structure
 - 5 Light poles
 - 6 Red asphalt/pedestrian crossing
 - 7 Pedestrian access from Menzies Ave to river track
 - 8 Pedestrian path
 - 9 Concrete paving
 - 10 Concrete boarding
 - 11 Turf
 - 12 Landscape lighting
 - 13 Graffiti
 - 14 Resurfacing to new walking track
 - 15 Red brick
 - 16 Proposed trees
 - 17 Proposed lighting
 - 18 Proposed tables
 - 19 Proposed benches
 - 20 Proposed bike racks
 - 21 Proposed bike racks
 - 22 Proposed tables
 - 23 Proposed benches
 - 24 Proposed bike racks
 - 25 Proposed tables
 - 26 Proposed benches
 - 27 Proposed bike racks

- 1 Proposed trees
- 2 Red asphalt
- 3 Water feature
- 4 Light poles
- 5 Exposed aggregate concrete
- 6 Concrete boarding
- 7 Turf
- 8 Landscape lighting
- 9 Graffiti
- 10 Resurfacing to new walking track
- 11 Red brick
- 12 Proposed trees
- 13 Proposed lighting
- 14 Proposed tables
- 15 Proposed benches
- 16 Proposed bike racks
- 17 Proposed tables
- 18 Proposed benches
- 19 Proposed bike racks
- 20 Proposed tables
- 21 Proposed benches
- 22 Proposed bike racks
- 23 Proposed tables
- 24 Proposed benches
- 25 Proposed bike racks
- 26 Proposed tables
- 27 Proposed benches



1,250
A7AD

STREETSCAPE
CONCEPT PLAN
N7

DEC
2023

PROPOSED ENTRY STATEMENT CONCEPT

Opportunity to deconstruct existing stone walls to create a waved plinth forming the base of the Shire of Northam Logo. Powder coated steel creates the additional blue, green and yellow elements. Town name text including opportunity for dual naming, is to be added to the large green wave. The signage is to be sited within planting, linking to the CBD upgrade through species selection. Lighting is proposed to the yellow sun burst.



Banksia attenuata



Banksia grandis



Eucalyptus loxophleba



Eucalyptus salmonophloea



Xanthorrhoea preissii



Chamaeleucium species



Acacia lasiocarpa prostrata



Myoporum parvifolium



Eremophila Kalbarri Carpet



Landscape Architect's impression of proposed Mitchell Ave entry statement concept



CHARACTER STUDIES & STREETSCAPE CONCEPT PLAN

SHIRE OF NORTHAM
DECEMBER 2023

PROJECT STAGING BREAKDOWN



- STAGING LEGEND**
- 1 Secondary / Street Facing / Edge of Site / Streetfront
 - 2 Area / Street Wall
 - 3 Expanded Street parking, furniture and street tree vegetation
 - 4 Motor / CBD street tree planting
 - 5 Motor / CBD street tree planting
 - 6 Motor / CBD street tree planting
 - 7 Motor / CBD street tree planting
 - 8 Motor / CBD street tree planting
 - 9 Motor / CBD street tree planting
 - 10 Motor / CBD street tree planting

1:500
A1/A0
STREET ESCAPE
CONCEPT PLAN
DEC
2023



Shire of Northam

Town Centre Refresh

Provisional itemised opinion of probable cost

Dec-23

REV A

DESCRIPTION	UNIT	RATE	SUPPLIER
7.00 Secondary Street paving upgrades			
7.01 supply and install StreetBond coating to existing sidewalk paving	m2	\$65.00	StreetBond through West Coast FM
2.00 Avon Street Mall refresh			
2.01 supply only bench seat (BWK:SAT 1:300 T)	item	\$1,704.88	Cox Furniture
2.02 supply only double seat with back & armrests (BWK:SAT2-332-AT)	item	\$2,930.67	Cox Furniture
2.03 refresh to existing bin housing	item	\$1,000.00	
2.04 supply only picnic stool	item	\$1,000.00	Cox Furniture
2.05 supply & install seating rocks	item	\$450.00	Northam Quarry
2.06 supply & install bike rack	item	\$1,000.00	Burdens through Miracle Recreation Equipment
2.07 supply only fixed bollard (URB:BLD 201 BG)	item	\$1,422.46	Cox Furniture
2.08 supply only removable bollard (URB:BLD 201RBG)	item	\$2,164.73	Cox Furniture
2.09 supply only picnic table (BWK:TBS 601-AT)	item	\$5,626.24	Cox Furniture
2.10 supply only DA accessible picnic table (BWK:TBS 601-A DA 5+1S)	item	\$5,854.20	Cox Furniture
2.11 supply only custom high bar table and stools	item	\$7,796.36	Cox Furniture
2.12 supply & install catenary lighting	psum	\$15,000.00	
2.13 supply & install performance deck	psum	\$20,000.00	
2.14 supply & install exposed aggregate concrete	m2	\$150.00	Holcim
2.15 supply & install grey concrete with sandblasting	m2	\$130.00	
2.16 supply & install unit paving	m2	\$100.00	Midland Brick
2.17 supply & install asphalt wombat crossing	m2	\$1,000.00	
2.18 supply & install semi mature trees	item	\$1,000.00	
2.19 supply & install tree grates	item	\$3,500.00	
2.20 supply & install mulch below tree grates	m2	\$25.00	
2.21 supply & install irrigation to new trees	item	\$250.00	
2.22 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
3.00 Fitzgerald Street upgrade			
3.01 supply only bench seat (BWK:SAT 1:300 T)	item	\$1,704.88	Cox Furniture
3.02 supply only double seat with back & armrests (BWK:SAT2-332-AT)	item	\$2,930.67	Cox Furniture
3.03 refresh to existing bin housing	item	\$1,000.00	
3.04 supply & install bike rack	item	\$1,000.00	Burdens through Miracle Recreation Equipment
3.05 supply & install exposed aggregate concrete	m2	\$150.00	Holcim
3.06 supply & install grey concrete with sandblasting	m2	\$130.00	
3.07 supply & install unit paving	m2	\$100.00	Midland Brick
3.08 supply & install asphalt	m2	\$1,000.00	
3.09 supply & install semi mature trees	item	\$1,000.00	
3.10 supply & install tree grates	item	\$3,500.00	
3.11 supply & install mulch below tree grates	m2	\$25.00	
3.12 supply & install irrigation to new trees	item	\$250.00	
3.13 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
4.00 Wider CBD tree planting			
4.01 supply & install semi mature trees	item	\$1,000.00	
4.02 supply & install tree grates	item	\$3,500.00	
4.03 supply & install mulch below tree grates	m2	\$25.00	
4.04 supply & install irrigation to new trees	item	\$250.00	
4.05 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
5.00 Noongar Ballardong Showcase planting zones			
5.01 supply & install semi mature trees	item	\$1,000.00	
5.02 supply & install irrigation to new trees	item	\$250.00	
5.03 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
5.04 supply & install interpretive signage and artwork	psum		TBD by Shire of Northam with Cultural Committee
5.05 supply & install seating rocks	item	\$450.00	Northam Quarry
5.06 supply & install gravel paving	m2	\$45.00	
6.00 Minson Avenue Streetscape upgrade			
6.01 supply & install semi mature trees	item	\$1,000.00	
6.02 supply & install tree grates	item	\$3,500.00	
6.03 supply & install mulch below tree grates	m2	\$25.00	
6.04 supply & install irrigation to new trees	item	\$250.00	
6.05 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
6.06 supply & install StreetBond paving	m2	\$65.00	
6.07 supply & install stairs	ln/m	\$350.00	
6.08 supply & install accessible walkway and associated walls	ln/m	\$630.00	
6.09 supply & install handrails	ln/m	\$1,200.00	
6.10 supply & install gravel	m2	\$45.00	
7.00 River track upgrade			
7.01 supply only bench seat (BWK:SAT 1:300 T)	item	\$1,704.88	Cox Furniture
7.02 supply only double seat with back & armrests (BWK:SAT2-332-AT)	item	\$2,930.67	Cox Furniture
7.03 supply and install StreetBond coating to existing asphalt	m2	\$65.00	StreetBond through West Coast FM
8.00 Signature furniture palette (Bernard Park)			
8.01 supply only bench seat (BWK:SAT 1:300 T)	item	\$1,704.88	Cox Furniture
8.02 supply only double seat with back & armrests (BWK:SAT2-332-AT)	item	\$2,930.67	Cox Furniture
8.03 supply only sun lounge seat (BWK:SAT2-LG112T)	item	\$3,260.41	Cox Furniture
8.04 supply only double sun lounge seat (BWK:SAT2-LG222T)	item	\$4,385.66	Cox Furniture
8.05 refresh to existing bin housing	item	\$1,000.00	
8.06 supply & install picnic stool	item	\$1,000.00	Cox Furniture
8.07 supply & install bike rack	item	\$1,000.00	Burdens through Miracle Recreation Equipment
8.08 supply only fixed bollard (URB:BLD 201 BG)	item	\$1,422.46	Cox Furniture
8.09 supply only removable bollard (URB:BLD 201RBG)	item	\$2,164.73	Cox Furniture
8.10 supply only picnic table (BWK:TBS 601-AT)	item	\$5,626.24	Cox Furniture
8.11 supply only DA accessible picnic table (BWK:TBS 601-A DA 5+1S)	item	\$5,854.20	Cox Furniture
8.12 supply only custom high bar table and stools	item	\$7,796.36	Cox Furniture
9.00 Entry Statement			
9.01 supply & install semi mature trees	item	\$1,000.00	
9.02 supply & install irrigation to new trees	item	\$250.00	
9.03 supply & install inground irrigated shrub planting including mulch and soil prep	m2	\$150.00	
9.04 supply & install entry statement walls	psum	\$25,000.00	
9.05 supply & install lighting to entry statement walls	psum	\$10,000.00	

13.3 DEVELOPMENT SERVICES

13.3.1 Proposed Telecommunications Facility

Address:	Lot 802 (No. 3484) Great Eastern Highway, Copley
Owner:	Drostdy Pty Ltd
Applicant:	Waveconn Operations Pty Ltd
File Reference:	P24035 / A16416
Reporting Officer:	Jacky Jurmann (Manager Planning & Environment)
Responsible Officer:	Jacky Jurmann (Acting Executive Manager Development Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A development application has been received to obtain approval to construct a new telecommunications facility, in the form of a mobile telephone base station, including 40m tall monopole, antennas and ground-based equipment cabinets on the north-eastern corner of the subject property adjacent to the existing LED advertising sign.

The application is referred to Council for determination in accordance with Delegation No. P03.

ATTACHMENTS

1. A W 6562-001 Copley- Espin Capital DSL REV A-1 (1) [**13.3.1.1** - 4 pages]
2. Waveconn Copley planning statement 22 March 2024 [**13.3.1.2** - 9 pages]
3. Locality Plan [**13.3.1.3** - 2 pages]
4. P24035 Statutory Assessment [**13.3.1.4** - 4 pages]

A. BACKGROUND / DETAILS

The subject land is located on the southern side of the Great Eastern Highway at Copley. The land is roughly triangular in shape, with a frontage to the highway of around 380 metres and to an unmade road reserve along its eastern boundary of about 515 metres. Refer to locality plan attached to this report.

The land is zoned Rural under the provisions of the Local Planning Scheme No. 6 and Telecommunications Facilities are a 'D' (discretionary) use, which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The land currently contains several structures, including a large LED advertising sign located on the north-eastern corner.

The telecommunications facility will be located adjacent to the sign setback approximately 20 metres from the Great Eastern Highway boundary and will consist of the following elements:

- A 40 metre tall monopole located near the north-eastern corner of the subject land, about 20 metres back from the Great Eastern Highway boundary and to the south of the existing advertising sign. The monopole stands within a 9m x 9m compound (81sqm)
- A new triangular headframe mounted at the top of the monopole to accommodate up to nine panel antennas to provide both 4G and 5G services to the area;
- A new 6-bay equipment cabinet (dimensions 2.32m H x 0.75m D x 4.3m L) and a 4-bay equipment cabinet (dimensions 2.32m H x 0.75m D x 2.87m L), both connected to the monopole by a cable tray; and
- 2.4m high security fencing.

Ancillary equipment associated with the antennas such as remote radio units (RRUs), tower mount amplifiers (TMAs) and various cables will also be installed and will generally be mounted within the proposed headframe or behind proposed antennas. Refer to Attachment 1 for submitted plans.

The location has been identified by the Applicant to address poor signal and service issues in the locality.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Planet.

Outcome 5: A resilient community.

Objective 5.1: Build community resilience to cope with natural disasters and emergencies, including pandemics, storms, flooding and fire.

Priority Action 5.1.11: Advocate to relevant authorities to install telecommunication towers in identified blackspots including Wundowie, Northam/Toodyay Road and Northam York Road, to increase coverage for emergency services and the general community.

Performance Area: Place.

Outcome 7: Urban and rural communities are sensibly planned and developed.

Objective 7.1: Provide sufficient land and development opportunities to enable local communities to grow.
Priority Action: Nil.

B.2 Financial / Resource Implications

There are no financial or resource implications for the Shire associated with the proposal. The relevant application fee has been paid.

B.3 Legislative Compliance

The proposal generally complies with the relevant provisions of LPS6 as discussed in the Statutory Assessment attached to this report. The variations sought are appropriate for the development proposed.

B.4 Policy Implications

There are no policy implications associated with the proposal.

B.5 Stakeholder Engagement / Consultation

Main Roads WA has been consulted as part of the assessment of the application and advised that they have no objections subject to the Applicant seeking their approval for the proposed vehicle crossover. A condition has been recommended to this effect.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/a		
Health & Safety	N/a		
Reputation	N/a		
Service Interruption	N/a		
Compliance	Non-compliance with conditions.	Possible (3) x Insignificant (1) = Low (3)	Follow up conditions to ensure compliance
Property	N/a		
Environment	N/a		

B.7 Natural Environment Considerations

Not applicable.

C. OFFICER'S COMMENT

The proposed telecommunications facility generally complies with the relevant provisions of LPS6 and the variations sought are considered appropriate.

The main issues for consideration for new telecommunications facilities relate to visual impacts on the locality, which are also considered appropriate for the location and particularly taking into account that the facility will be located adjacent to the existing large LED advertising sign. Any impacts will be outweighed by the benefits from improved telecommunications services in the locality.

The application is recommended for conditional approval.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5031

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council APPROVES the development application (ref: P24035) for the construction of a telecommunications facility at Lot 802 (No. 3484) Great Eastern Highway, Copley, subject to the following conditions:

- 1. The development hereby approved must substantially commence within two (2) years from the date of determination;**
- 2. The development hereby permitted shall be carried out in accordance with the stamped approved plans;**
- 3. Prior to commencement of any works, suitable arrangements shall be made with Main Roads WA for the provision of a vehicular crossover to the proposed new access track; and**
- 4. The colour of the proposed equipment to be installed shall be compatible with the locality.**

CARRIED 8/0

Debate was held in relation to the motion. Cr M P Ryan and Cr A J Mencshelyi spoke for the motion. Cr Poulton spoke against the motion. Cr M P Ryan used his Right of Reply to close the debate.

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

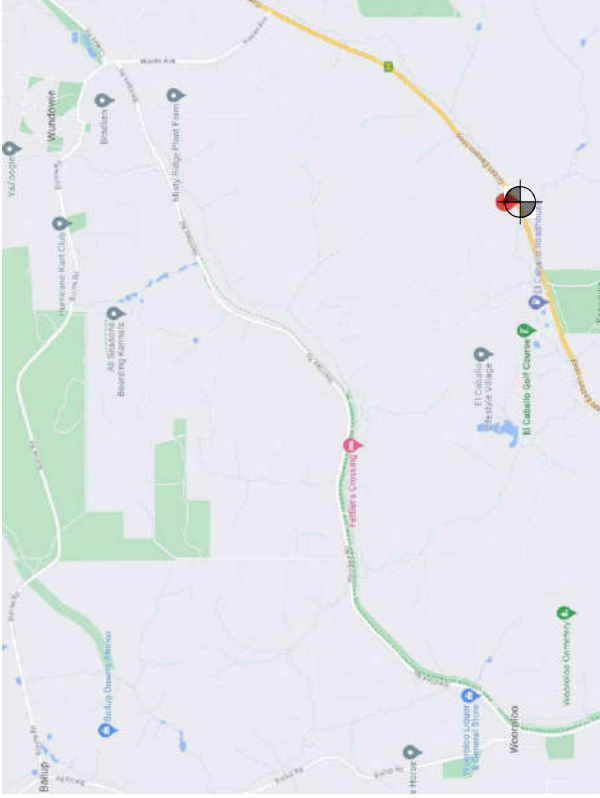
Against: Nil

DATE OF ISSUE	18.08.2023																			
DRAWING PACKAGE VERSION	1																			
GENERAL DRAWINGS																				
AW6562-001-P1	DRAFT SITE PLAN	A-1																		
AW6562-001-P2	DRAFT SITE SETOUT PLAN	A-1																		
AW6562-001-P3	DRAFT SITE ELEVATION	A-1																		

COPLEY- ESPIN CAPITAL

3484 GREAT EASTERN HIGHWAY,
 COPLEY,
 WA 6562

SITE ID: AW6562-001



City West Office Park
 Suite 3.02, Level 3, Building B
 33-35 Saunders Street, Pyrmont, NSW 2009
www.waveconn.com

LOCALITY PLAN
 NOT TO SCALE

FOR APPROVAL

DRAWING NO.
 AW6562-001 - 00

A3



NOTE:
PROPOSED POWER ROUTE
TO BE CONFIRMED

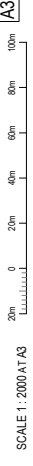
SITE PLAN
SCALE 1:2000

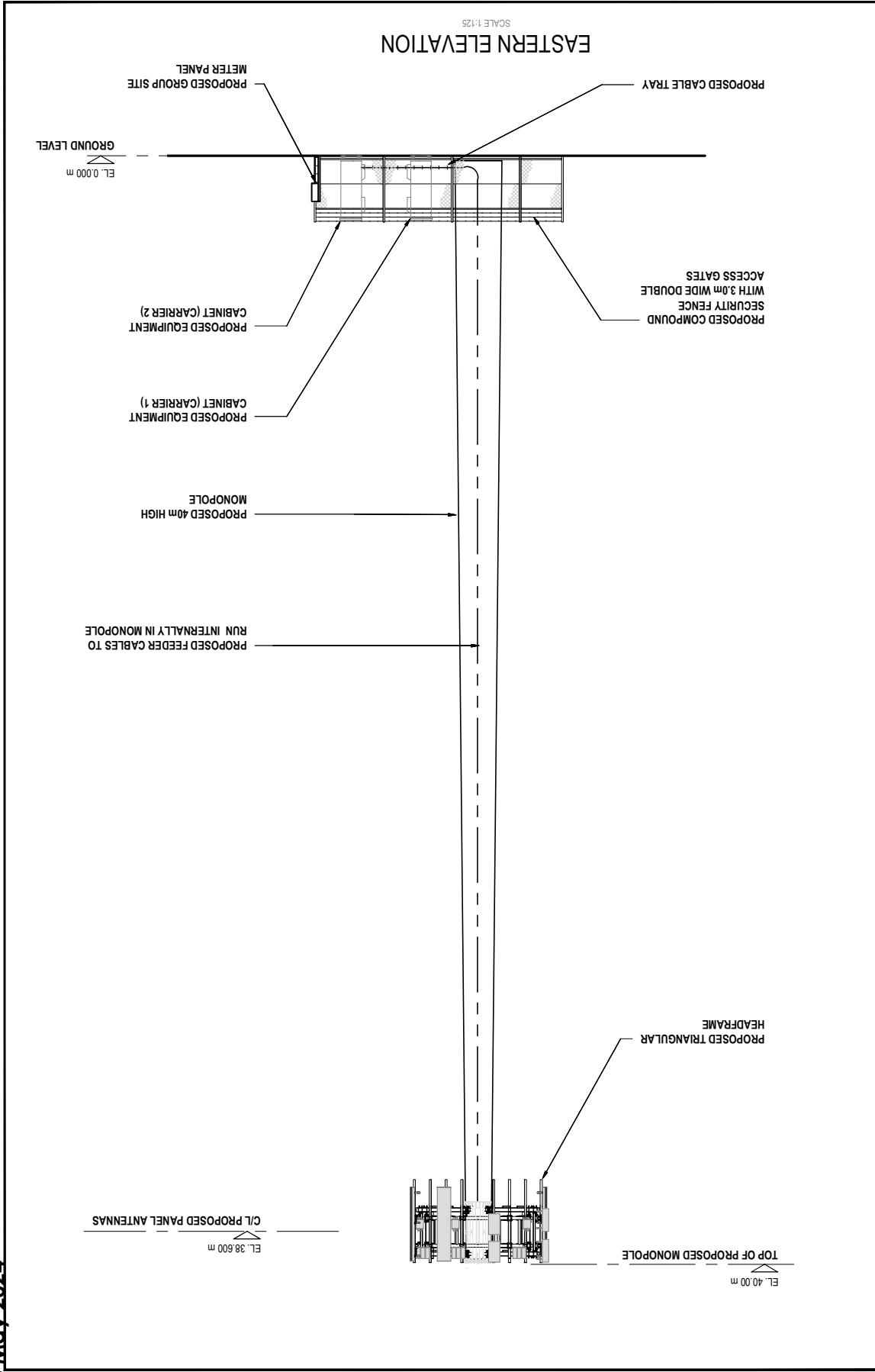


AW6562-001
COPLEY - ESPIN CAPITAL
3484 GREAT EASTERN HIGHWAY, COPLEY, WA 6562

TITLE: DRAFT SITE PLAN

REVISION	DATE	DESCRIPTION
A-1	08.08.2023	ISSUED FOR APPROVAL
FOR APPROVAL		AW6562-001- P1
		REVISION A-1





<p>AW6562-001 COPLEY - ESPIN CAPITAL 3484 GREAT EASTERN HIGHWAY, COPLEY, WA 6562</p>		<p>waveconn</p> <p><small>22 West Orlin Park 1511 13th Avenue N Seattle, WA 98107 P: 206.461.4400 F: 206.461.4401 www.waveconn.com</small></p>		<p>TITLE: DRAFT SITE ELEVATION</p>	
<p>REVISION</p> <p>A-1</p> <p>08.08.2023</p>	<p>ISSUED FOR APPROVAL</p> <p>REVISION DESCRIPTION</p>	<p>DRAWN</p> <p>EW</p>	<p>DESIGNED</p> <p>EW</p>	<p>APPROVED</p> <p>MH</p>	<p>SCALE 1:125 AT A3</p> <p>1200 0 1000 2000 3000 4000 5000</p>
<p>AW6562-001 - P3</p>		<p>DRAWING NO.</p>		<p>REVISION</p> <p>A-1</p>	
<p>FOR APPROVAL</p>		<p>DRAWING STATUS</p>		<p>SCALE 1:125 AT A3</p>	

Our ref: Copley

22 March 2024

Shire of Northam
P O Box 613
NORTHAM WA 6401

Email: records@northam.wa.gov.au

Attention: Planning Department

RE: Proposed telecommunications facility – 3484 Great Eastern Highway, COPLEY

As previously advised, **SAQ Consulting Pty Ltd** acts on behalf Waveconn Operations ('Waveconn') in respect of this application.

Waveconn is a licenced carrier for the purposes of the *Telecommunications Act 1997 (Cth)* and operates as an infrastructure provider or 'neutral host', whereby new facilities are sited, designed, acquired, built and maintained by Waveconn but utilised by carriers - such as the mobile carriers - as part of their respective networks.

The proposal by Waveconn is to establish a telecommunications facility, in the form of a mobile telephone base station (including 40m-tall monopole, antennas and ground-based equipment cabinets) at 3484 Great Eastern Highway, COPLEY. The specific location is near the north-eastern corner of the property, adjacent the existing advertising sign and set back about 20 metres from the Great Eastern Highway boundary, as shown on the attached proposal plans.

The subject land is located within the *Rural Zone* of the Shire of Northam Planning Scheme.

This letter constitutes a detailed planning statement as to the merits of the proposal to assist Council in its assessment of the application.

Need for the Facility

Waveconn is proposing the facility to cater for a projected future need by the carriers in this area (and forms part of a larger strategic program across Perth and the South-West region of WA). As such, the proposal represents strategic and practical forward planning based on projected future need - an approach which, for this type of infrastructure, has generally not occurred in the past.

However, it is critical to note that as Waveconn is an infrastructure owner and provider it will not build the structure until a carrier elects to locate on it – that is, the structure will not be speculatively built in the hope it will be collocated on. As such, there will be no impact – visual or otherwise - from the structure until there is a need for it to be constructed. To that end, neither Council nor the community need to be concerned that unnecessary structures will be



SAQ Consulting Pty Ltd

ABN 76 864 757 592
P O Box 50
Clayfield QLD 4011



constructed, regardless of whether there is an approval in place. Notwithstanding, Waveconn is confident that there will be a demand in the near term and seeks an approval on that basis.

Once the structure is in place, it will also be suitable and available for collocation by a second (and potentially third) carrier. This preference and preparation for collocation will also help to minimise the number of such structures in the area.

Figure 1 below shows an extract from www.rfnsa.com.au, which is essentially a database of all existing (and proposed) facilities in Australia and gives a snapshot of existing facilities in the wider area. In short, there are very few facilities serving this area, with the nearest facility an NBN tower, which does not provide mobile phone coverage. The nearest mobile phone facility is a Telstra/Optus facility at Linley Valey Road, which is almost 4 kilometres away, and well off the highway. The extract also shows there are no facilities along this part of the Great Eastern Highway.

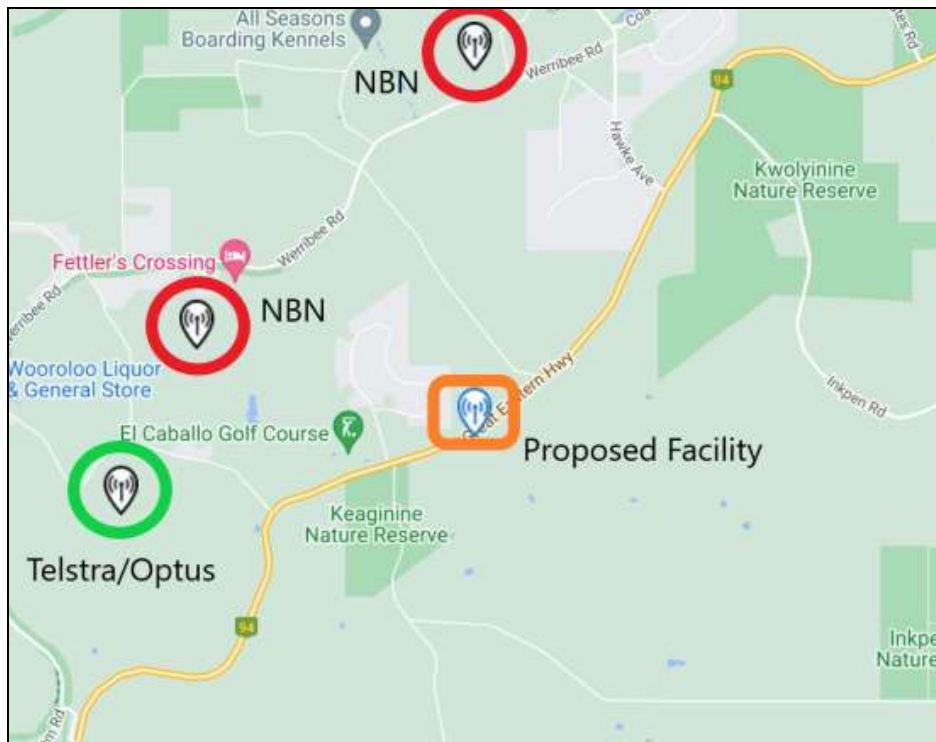


Figure 1: Proposed Location (orange square) and existing facilities in the surrounding area

As such, based on the location of the existing facilities the coverage in the Copley area along the Great Eastern Highway and surrounds is generally very poor and there will be significant improvements to service in the area through the establishment of the proposed facility. Given there are no existing structures or buildings in the area on which to collocate a new structure is required in this instance.

In selecting a suitable location for a new facility, Waveconn has had regard to the 'precautionary principle' as set out in Appendix A of the *Industry Code C564:2020* for mobile phone base station deployment.



The Proposal

The proposal is to establish a new telecommunications facility in the form of a monopole and ground-based equipment (shelter and cabinets) near the north-eastern corner of the subject land.

The details of the proposed facility are shown on the plans lodged with the application but more particularly, the proposal consists of the following elements:

- a 40-metre tall monopole located near the north-eastern corner of the subject land, about 20 metres back from the Great Eastern Highway boundary and to the south of the existing advertising sign. The monopole stands within a 9m x 9m compound (81sqm);
- a new triangular headframe mounted at the top of the monopole to accommodate up to nine panel antennas to provide both 4G and 5G services to the area;
- a new 6-bay equipment cabinet (dimensions 2.32m H x 0.75m D x 4.3m L) and a 4-bay equipment cabinet (dimensions 2.32m H x 0.75m D x 2.87m L), both connected to the monopole by a cable tray; and
- 2.4m high security fencing.

There will also be a need for ancillary equipment associated with the antennas such as remote radio units (RRUs), tower mount amplifiers (TMAs) and various cables. These pieces of ancillary equipment will generally be mounted within the proposed headframe or behind proposed antennas and will not materially alter the appearance or increase the bulk of the installation.

All cables connecting the antennas will be internal to the monopole, except where they exit the monopole to connect to the relevant antennas. The monopole does not have any provision to allow it to be climbed but does have the capacity to accommodate collocation.

The proposed infrastructure will be in compliance with the ACMA EME regulatory arrangements. The facility will also comply with Australian government regulations in relation to emission of electromagnetic energy (EME), this specifically being Australian Standard Radiation Protection Series S-1 Standard for Limiting Exposure to Radiofrequency Fields – 100 kHz to 300 GHz published by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) in 2021.

No vegetation will be removed or affected by the installation of the facility and access is proposed via new gates in the north-eastern corner of the property, effectively from the edge of the unmade road reserve.

The Subject Land

The subject land is located on the southern side of the Great Eastern Highway at Copley. The land is roughly triangular in shape with a frontage to the highway of around 380 metres and to an unmade road reserve along its eastern boundary of about 515 metres.



The land's formal description is lot 802 on DP 417698 and is 9.36 hectares in size. The land is located in the *Rural Zone*.

Much of the land is covered in vegetation, with the north-eastern portion of the land cleared. In this area there is large shed and a dwelling with access from the highway. In the north-eastern corner of the land, where the proposed facility is to be sited, there exists an advertising sign which faces the highway.

The Locality

The locality is a primarily rural area centred along the Great Eastern Highway, a few kilometres to the south and south-west of the township of Wundowie. All of the land to the north, east and south is used for agricultural purposes with a rural residential area and golf course in the west and north-west of the locality associated with the area known as Wooroloo and the Keaginine Nature Reserve.

The area is cleared of vegetation for farming in many areas but there are significant tracts of vegetation on both private and public land.

The Great Eastern Highway is the main thoroughfare in the area and obviously a critical transport link. As noted above, there are no existing telecommunications facilities in the locality. Apart from the dwelling on the subject land, there are no existing dwellings within 400 metres of the proposed location.

Assessment against the Shire of Northam Local Planning Scheme No.6

The subject land and proposed facility are located within the *Rural Zone* pursuant to the local planning scheme, LPS No. 6.

The land use term 'telecommunications infrastructure' is used by the planning scheme to describe the type of infrastructure proposed. The planning scheme's zoning table designates telecommunications infrastructure as a 'D' discretionary use within the zone, meaning it must be approved by Council but is not specifically subject to the giving of notice (advertising).

Rural Zone

The *Rural Zone* objectives, set out at 3.2.8, are as follows:

- *To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.*
- *To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.*
- *To control the fragmentation of broad-acre farming properties through the process of subdivision.*
- *To protect land from land degradation and further loss of biodiversity by:*
 - (i) *Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;*



- (ii) *Encouraging the development of and the protection of corridors of native vegetation;*
- (iii) *Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and*
- (iv) *Encouraging rehabilitation of salt affected land.*

The proposed facility does not interfere or compromise productive rural uses, either on the subject land or adjoining/nearby land, but does support those uses through improved telecommunications access, along with supporting local services and tourism in the area.

The proposed facility is set back from the Great Eastern Highway by about 20 metres and near to an existing advertising sign which already has an impact on this part of the highway corridor. As such, the proposed facility is clustered within another non-rural use within an infrastructure corridor, along which powerlines also run. To that end, it is considered the impact on the landscape and character of the rural area has been appropriately minimised through the siting of the facility.

There is no impact on broadacre farming as no subdivision is proposed and the facility occupies less than 100 sqm of land. There is no loss of biodiversity or vegetation arising from the proposal.

Rural zones are also generally considered appropriate zones for the type of infrastructure proposed, which is both essential in nature and has low service levels in this area.

As such, it is considered that the proposed use is consistent with the *Rural Zone* and given the large separation from sensitive land uses (more than 400 metres), it is open to Council to grant approval without the need for advertising procedures (although if these were to occur it is unlikely any material concerns would be raised by the community).

Part 4 – General Development Requirements

There are a small number of clauses contained in Part 4 of the planning scheme that are relevant to an assessment of the proposal, as set out below.

4.5 – Site and Development Standards and Requirements

The proposed facility is set back about 20 metres from the Great Eastern Highway boundary (monopole component) and is located close to the eastern boundary (unmade road reserve).

As such, it does not meet the quantitative setbacks set out in table 2, but is considered acceptable in this instance and open to Council to approve as (a) it almost achieves the front setbacks, which combined with the wide verge of the highway and the fact a power pole and advertising sign are already located within this setback, would mean that an additional five metres of setback would make no appreciable difference and (b) the unmade road reserve is 20 metres wide, thereby effectively providing the required setback from the adjacent property.

4.10 Maximum Building Height

The required height of telecommunications facilities are an essential feature of their proper operation and not able to be sensibly controlled by provisions that are intended to control the height of more traditional building forms.



Nevertheless, the desired height of 40 metres is not detrimental to the locality in this instance as it in sufficient compliance with clause 4.10.2.

4.12 Landscaping

No landscaping is proposed in this instance (which would only be to screen the compound and ground-based equipment) due to the facility's setback from the highway.

4.13 Car Parking

Due to the size of the subject land, there is adequate space for parking of construction and maintenance vehicles. It is noted there is no car-parking requirement set out in table 3 for telecommunications facilities.

4.14 Traffic Entrances

A separate entry point is proposed for the facility, which is sited adjacent an unmade road reserve and a considerable distance from the existing access to the subject land. There is adequate room to move clear of the highway and access the land as shown on the proposal plans.

4.17 Development of Lots Abutting Undedicated and/or Unconstructed Roads

The proposal does not rely on the construction of the adjacent unmade road.

4.29 Development in the Rural Zone

This provision is not applicable to the proposal.

4.31 Amenity of Non-Residential Development

The proposed facility, whilst tall for operational purposes, is set back from the highway and set well away from sensitive land uses. It is screened by vegetation and other features in most directions and is only a transitory element in the landscape for passing traffic.

4.34 Telecommunications Infrastructure

The proposed facility is not a 'low-impact facility' and as such an application has been submitted to Council. With respect to the provisions set out at 4.34.2, the following comments are made:

- As set out above, the proposed facility is generally consistent with the objective and purpose of the *Rural Zone*
- The proposed facility will provide improved telecommunications services to the area, which will have both social and economic benefits
- The proposed facility has minimised its impacts the landscape and environmental values of the site through its setback from the highway and selection of a cleared area with no need for vegetation removal. There are no heritage matters affected by the proposal.
- The proposed facility has been sited having had regard for the location of existing facilities in the wider area.
- Shire of Northam does not have a local planning policy with respect to telecommunications.



State Planning Policies

There are three State Planning policies relevant to the subject application.

State Planning Policy 5.2 – Telecommunications Infrastructure

Western Australia has a State Planning Policy relating to telecommunications known as SPP 5.2, the background to which states:

Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks.

The importance of telecommunications services in Western Australia is recognised in the Western Australian Planning Commission's (WAPC's) State Planning Strategy 2050 (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.

(emphasis added)

The proposal and its rationale set out above is consistent with the policy principles set out in the SPP, which seeks to minimise the visual impact of such facilities through siting and design and facilitate improved telecommunications services to the community.

The assessment of the proposal against SPP5.2 is as follows:

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

This outcome has generally been achieved as set out above. Further:

- the visual impact has been assessed with specific regard to this proposal and surrounding land uses;
- the location selected is not prominently visible from a significant viewing location, including scenic routes, lookouts and recreation sites;
- the proposal does not detract from heritage items or landmarks and has been sited to minimise its impacts on streetscapes, particularly those in the residential areas to the east;
- the proposal is not located on land where environmental, cultural heritage, social and visual landscape values are compromised;
- the external colours and finishes can be selected to be sympathetic to the surrounding landscape, which in this location is at the commercial/residential interface;
- the location selected will facilitate new and improved telecommunications services to the community; and
- no collocation opportunities are available (but the facility will be designed to facilitate collocation).

All application requirements set out under 6.3.1 have been addressed.



As such, the proposed facility demonstrates a high level of compliance and consistency with SPP5.2, which is the pre-eminent document against which such infrastructure must be assessed in Western Australia.

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

The subject land (and all of the surrounding locality) is within a bushfire prone area, including the location selected for the proposed facility and as such SPP3.7 applies.

In accordance with the WAPC Planning Bulletin 111/2016 the proposed type of infrastructure should be exempted from the requirements of the SPP for the following reasons:

- it does not result in the intensification of development (or land use) on the subject land;
- it does not result in an increase of residents or employees;
- it does not involve the occupation of employees on site for any considerable amount of time; and
- it does not result in an increase to the bushfire threat.

Accordingly, no bushfire assessment or further information is required in this respect.

State Planning Policy 5.4 - Road and Rail Noise

The proposed facility is located adjacent the Great Eastern Highway but is not a type of land use sensitive to road (or rail) noise. As such, this SPP does not apply to the proposal.



Conclusion

The proposed facility at 3484 Great Eastern Highway, Copley will provide significantly improved telecommunications coverage along the Great Eastern Highway and the surrounding rural and rural residential areas around the selected location. The area is currently under-served by network services due to the distant location of existing infrastructure in the wider area.

The current arrangement and amount of telecommunications infrastructure in the wider locality is not consistent with meeting modern demands for telecommunications and existing facilities cannot be upgraded or expanded to improve the situation. The need for the facility has been set out above and it has been demonstrated there are no suitable collocation opportunities in the area.

The proposed facility has been designed and sited to minimise its impact on the locality through its setback from the highway and sensitive land uses.

The *Rural Zone* is an appropriate zone type for the facility both in terms of typical zone hierarchy and the proposal also demonstrates consistency with the relevant purposes and objectives set out in the planning scheme.

The proposed use will have no material impact on the use of the subject land or the use of adjoining land. The proposal is also consistent with the policy outcomes desired by the State as set out in State Planning Policy 5.2

Accordingly, the proposal represents an orderly placement and development of what is now an essential piece of modern infrastructure and I consider the subject proposal warrants planning consent.

Should you have any questions, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mark Baade', is written over a light blue circular stamp.

MARK BAADE

B. Plan (Hons)

M: 0417 088 000

mark@saqconsulting.com.au

3484 Great Eastern Highway, Copley



Created: 29 April 2024 from Map Viewer Plushttps://map-viewer-plus.app.landgate.wa.gov.au/index.html

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Roads

- Laneway, Tracks
- Tracks
- Minor Roads
- Minor
- Minor Unsealed
- Freeways, Highways & Main Roads (L)
- National/State Highway
- Bridge / Tunnel (Point)



Cadastral

- House Numbers (256K)
- House Numbers (64K)
- House Numbers (16K)
- Lot on Plan - Boundaries
- Property Information (256K)
- Property Information (64K)
- Property Information (16K)
- Lot on Plan - Boundaries (256K)
- Lot on Plan - Boundaries (64K)
- Lot on Plan - Boundaries (16K)

Landgate WA Now Mosaic

WA Now Imagery

- Red: Band_1
- Green: Band_2
- Blue: Band_3

P24035 – Statutory Assessment

An assessment of the provisions of clause 67 of the Deemed Provisions has been carried out, with comments specifically provided on the following clauses:

Clause	Provision	Proposal	Assessment
Deemed Provisions – Clause 67(2) of Regulations			
A	<p>Aims and provisions of LPS6</p> <p>3.2.8 Rural Zone Objectives</p> <ul style="list-style-type: none"> • To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land. • To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area. • To control the fragmentation of broad-acre farming properties through the process of subdivision. • To protect land from land degradation and further loss of biodiversity by: <ul style="list-style-type: none"> (i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation; (ii) Encouraging the development of and the protection of corridors of native vegetation; (iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and (iv) Encouraging rehabilitation of salt affected land. 	Telecommunications facility setback 20m from GEH frontage.	<p>Development does not impact on rural capability of land nor does it affect the potential of the land.</p> <p>The monopole whilst being visible from the highway will not affect the rural character of the area, which is affected by the main road.</p> <p>The development will not fragment the land further or affect the biodiversity of the area.</p>

Clause	Provision	Proposal	Assessment
	3.3 Zoning Table: Rural zone Telecommunications facility – D use	Development application submitted.	Use can be approved subject to consideration of the matters of cl. 67.
	4.5 Site and Development Standards: Rural zone Boundary setbacks: 25m front; 20m sides and rear.	Proposed setback of 20m from GEH boundary.	Does not comply. Refer to cl. 4.6.
	4.6 Variations to site and development standards and requirements <ul style="list-style-type: none"> • LG may consider approve application despite non-compliance. • If variation is likely to affect any owners or occupiers in the general locality or adjoining the site, LG is to consult affected parties and have regard to their views. • Power conferred may only be exercised if LG is satisfied approval would be appropriate have regard to cl. 67 and non-compliance will not have an adverse effect on occupiers or users of development, the inhabitants of the locality or likely future development of the locality. 	Variations are proposed to – <ul style="list-style-type: none"> • Side setback – 20m in lieu of 25m; • Maximum height – 40m in lieu of 9m; • Car parking – none proposed. 	Cl. 67 matters have been considered. The proposed variations will not affect any specific parties and did not require advertising. Main Roads has been consulted and raise no objections to the proposed setback from GEH. Noting that the existing LED advertising sign is already located on a reduced setback. The variation to maximum height is appropriate for the nature of the development and is only related to the monopole. The variation to the car parking requirements is considered appropriate due to the nature of development and infrequent maintenance requirements. Noting that informal car parking available within lease area.
	4.10 Maximum building height Maximum 9m or 2 storeys	40m monopole with main single storey structure less than 9m.	Does not comply. Refer to cl. 4.6.

Clause	Provision	Proposal	Assessment
	4.12 Landscaping LG may require an application to be accompanied by landscaping plans. LG may require landowners to plant and maintain landscaping on adjacent verges.	No landscaping proposed.	Landscaping not considered necessary due to the location of the development.
	4.13 Car parking Car parking to be provided as per Table 3 or as determined by LG.	No car parking proposed.	Does not comply. Refer to cl. 4.6.
	4.14 Traffic entrances LG may refuse or require more than 1 traffic entrance. Access may not be permitted from major road if alternative available. If access is permitted from major road, then sufficient manoeuvring area shall be provided.	New access from GEH proposed.	Main Roads does not object to new entrance. Condition required to ensure vehicles can enter and leave in a forward direction.
	4.31 Amenity of non-residential development Amenity of non-residential development to be determined on form and scale to be compatible; buildings to have complementary or coordinated materials; visual impacts to be minimised by use of vegetation screening and tree retention.	Telecommunications facility, including 40m tall monopole setback 20m GEH.	Whilst the development will be visible from the GEH, it is not considered that the visual amenity of the locality will be impacted, which is already dominated by a large LED advertising sign and major road.
B	Requirements of orderly and proper planning, including any proposed scheme amendment or LPP seriously being entertained.	Telecommunications facility	Development application submitted as required by LPS6. No scheme amendments or draft LPPs apply to the proposal.
C	Any approved State Planning Policy		

Clause	Provision	Proposal	Assessment
	<p>SPP5.2 – Telecommunications Infrastructure SPP aims to ensure there is adequate and reliable telecommunications facilities in the State. cl. 5.1.1 states that the benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.</p>	<p>Telecommunications facility, including 40m tall monopole setback 20m GEH.</p>	<p>The Applicant has demonstrated the need for the facility and the location has been selected to reduce the visual impacts on the local amenity, which includes siting adjacent to the LED sign and GEH.</p>
	<p>SPP3.7 – Planning in Bushfire Prone Areas The site is identified as bushfire prone and is subject to the provisions of the SPP.</p>	<p>Telecommunications facility</p>	<p>In accordance with the WAPC Planning Bulletin 11/2016 the proposed type of infrastructure should be exempted from the requirements of the SPP for the reasons outlined in the Planning Report submitted.</p>

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statement of Accounts - April 2024

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris (Creditors Officer), Kristy Hopkins (Procurement Coordinator)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 April to 30 April 2024.

ATTACHMENTS

1. Declaration April 2024 [**13.4.1.1** - 6 pages]
2. Accounts & Statement of Accounts - April 2024 [**13.4.1.2** - 49 pages]

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under s.6.4 of the *Local Government Act 1995*, and r.34 of the *Local Government (Financial Management) Regulations*.

Pursuant to *Financial Management Regulation 13*, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1 to this report. In accordance with *Financial Management Regulation 12*, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.3: Effectively manage the Shire's assets.

Priority Action: Nil.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2023/24 budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

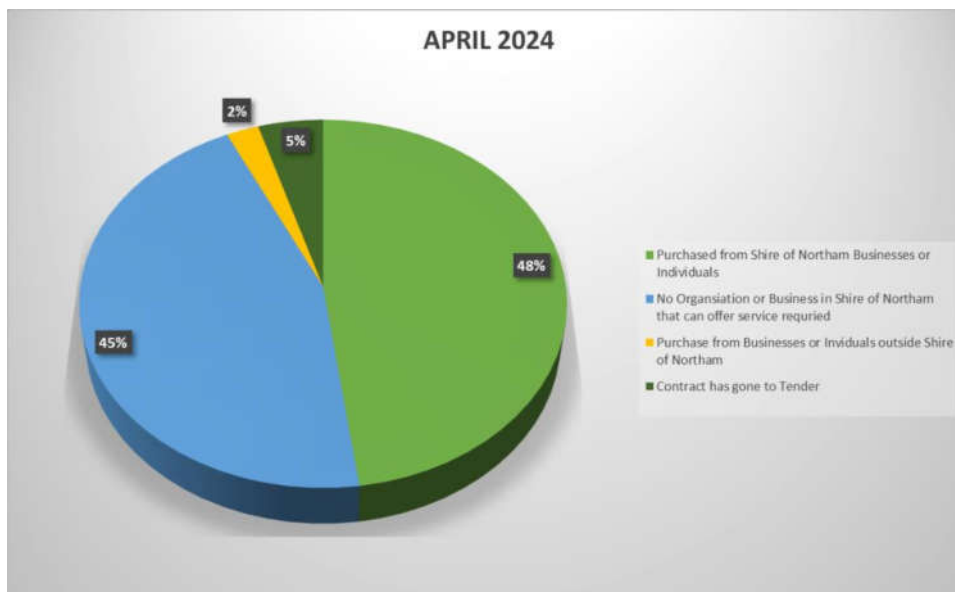
Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low	There are processes in place to show compliance with relevant legislation.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The matter of the Shire's support for local businesses has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of April 2024:



RECOMMENDATION / COUNCIL DECISION

Minute No: C.5032

Moved: Cr A J Mencshelyi

Seconded: Cr D A Hughes

That Council RECEIVES the payments for the period 1 April 2024 to 30 April 2024, as listed:

- Municipal Fund payment cheque numbers 35634 to 35636 - Total \$44,401.62.
- Municipal Fund EFT50442 to EFT50726 - Total \$1,997,440.24.
- Direct Debits - Total \$107,122.20.
- Payroll - Total \$549,361.95.

TOTAL: \$2,698,326.01

that have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

Payment dates 1st April 2024 – 30th April 2024

- Municipal Fund payment cheque numbers 35634 to 35636 Total \$44,401.62.

Electronic Funds Transfer

- Municipal Fund EFT50442 to EFT50726 Total \$1,997,440.24.
- Direct Debits Total \$107,122.20.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2023/2024	EFT Payments 2023/2024	Direct Debits 2023/2024	Payroll 2023/2024	Total Payments 2023/2024
July	\$ 31,823.37	\$ 1,139,770.48	\$ 88,946.08	\$ 472,296.12	\$ 1,732,836.05
August	\$ 21,279.17	\$ 2,223,525.24	\$ 148,550.54	\$ 758,309.11	\$ 3,151,664.06
September	\$ 12,934.99	\$ 1,993,268.12	\$ 102,751.41	\$ 583,310.22	\$ 2,692,264.74
October	\$ 174,102.94	\$ 2,106,936.68	\$ 107,815.93	\$ 557,118.03	\$ 2,945,973.58
November	\$ 48,195.42	\$ 2,507,365.26	\$ 106,162.63	\$ 570,488.72	\$ 3,232,212.03
December	\$ 42,666.80	\$ 1,213,764.33	\$ 109,576.57	\$ 532,089.10	\$ 1,898,096.80
January	\$ 31,374.58	\$ 1,523,645.99	\$ 102,574.96	\$ 526,785.60	\$ 2,184,381.13
February	\$ 26,343.13	\$ 2,199,787.75	\$ 101,158.05	\$ 798,809.10	\$ 3,126,098.03
March	\$ 88,957.52	\$ 1,498,485.18	\$ 106,590.97	\$ 527,928.18	\$ 2,221,961.85
April	\$ 44,401.62	\$ 1,997,440.24	\$ 107,122.20	\$ 549,361.95	\$ 2,698,326.01
May					\$ -
June					\$ -
Total	\$ 522,079.54	\$ 18,403,989.27	\$ 1,081,249.34	\$ 5,876,496.13	\$ 25,883,814.28

The following table presents all payments made for the month from Council credit cards paid by direct debit on DD20470.1 - \$4,343.98

Summary Credit Card Payments	\$	Total
Chief Executive Officer		
21/02/2024-PARKING	1.31	
21/02/2024-PARKING	5.55	
21/02/2024-PARKING	11.61	
22/02/2024-DOT - PLATE SWAP	31.10	
23/02/2024-DOT-NEW REGO N11291	212.00	
27/02/2024-DOMINOS - CATERING	290.00	
1/03/2024 -LUCYS TEAROOMS - CATERING	18.20	
11/03/2024-FACEBOOK ADVERTISING	1000.00	

12/03/2024-DOME - CATERING	14.40	
		\$ 1,584.17
Executive Manager of Corporate Services		
7/03/2024-FARMERS HOME HOTEL - CATERING	894.00	
8/03/2024-AMAYSIM MOBILE PTY LTD - LICENCE	15.00	
11/03/2024-STARLINK AUSTRALIA -LICENCE	174.00	
14/03/2024-ADOBE SYSTEMS PTY LTD - LICENCE	225.96	
11/03/2024-FEES	32.92	
		\$ 1,341.88
Executive Manager of Development Services		
27/02/24-VIBE HOTEL - ACCOMODATION	520.20	
15/03/2024-AMAZON - RANGER SUPPLIES	275.96	
		\$ 796.16
Community Emergency Services Manager		
1/03/2024 -FORMSTACK-SOFTWARE	90.98	
14/03/2024-ST JOHNS AMBULANCE - SUPPLIES	82.49	
		\$ 173.47
Executive Manager Engineering Services		
21/02/2024-AUS ELECTRONICS DIRECT-DEPOT SUPPIES	320.98	
		\$ 320.98
Acting Executive Manager Community Services		
8/03/2024-CANVA- SUBSCRIPTION	102.33	
11/03/2024-EVENTBRITE - FEE	24.99	
		\$ 127.32
Total Credit Card Expenditure		\$ 4,343.98

The following table presents payment made by Council for the Coles Card Account – March 2024. Paid on 12th April 2024 by EFT50563 - \$876.95

DATE	SUMMARY COLES CARD PAYMENTS	\$	TOTAL
	HR ASSISTANT		
29/02/2024	CATERING	57.15	
			\$ 57.15

MANAGER RECREATION & YOUTH SERVICES		
8/03/2024	KIOSK STOCK	464.70
		\$ 464.70
ENGINEERING - ADMIN OFFICER		
14/03/2024	KITCHEN SUPPLIES	7.60
27/03/2024	KITCHEN SUPPLIES	79.70
		\$ 87.30
ENGINEERING - ADMIN COORDINATOR		
8/03/2024	KITCHEN SUPPLIES	7.60
8/03/2024	DEPOT SUPPLIES	35.00
21/03/2024	KITCHEN SUPPLIES	10.70
		\$ 53.30
COMMUNITY SERVICES - ADMINISTRATION & PROJECTS		
5/03/2024	KITCHEN SUPPLIES	110.75
13/03/2024	KITCHEN SUPPLIES	65.75
19/03/2024	KITCHEN SUPPLIES	17.10
27/03/2024	KITCHEN SUPPLIES	20.90
		\$ 214.50
Total Coles Card Expenditure		\$ 876.95

The following table presents payment made by Council for the Woolworths Card Account – March 2024. Paid on 12th April 2024 by EFT50614 - \$2,724.61

DATE	SUMMARY WOOLWORTHS CARD	\$	TOTAL
MANAGER COMMUNITY DEVELOPMENT & TOURISM			
22/03/2024	KITCHEN SUPPLIES	2.95	
			\$ 2.95
BKB TOURISM OFFICER			
1/03/2024	KITCHEN SUPPLIES	43.19	
19/03/2024	KITCHEN SUPPLIES	5.90	
20/03/2024	KITCHEN SUPPLIES	18.49	
			\$ 67.58
DEVELOPMENT SERVICES OFFICER			
21/03/2024	KITCHEN SUPPLIES	191.50	

		\$ 191.50
	KILLARA CLIENT CARE OFFICER	
8/03/2024	MEALS FOR CLIENTS	27.30
14/03/2024	MEALS FOR CLIENTS	23.10
20/03/2024	MEALS FOR CLIENTS	266.00
21/03/2024	MEALS FOR CLIENTS	28.03
27/03/2024	MEALS FOR CLIENTS	133.00
30/03/2024	MEALS FOR CLIENTS	143.65
		\$ 621.08
	KILLARA ADMIN OFFICER	
6/03/2024	MEALS FOR CLIENTS	29.35
6/03/2024	MEALS FOR CLIENTS	218.63
13/03/2024	MEALS FOR CLIENTS	305.29
14/03/2024	MEALS FOR CLIENTS	60.05
18/03/2024	MEALS FOR CLIENTS	55.14
19/03/2024	MEALS FOR CLIENTS	360.29
22/03/2024	MEALS FOR CLIENTS	69.35
25/03/2024	MEALS FOR CLIENTS	65.93
26/03/2024	MEALS FOR CLIENTS	281.32
28/03/2024	MEALS FOR CLIENTS	48.00
		\$ 1,493.35
	RECREATION SERVICES COORDINATOR	
11/03/2024	KITCHEN SUPPLIES	12.90
16/03/2024	KITCHEN SUPPLIES	11.50
27/03/2024	KITCHEN / KIOSK SUPPLIES	84.60
		\$ 109.00
	ADMINISTRATION COORDINATOR	
8/03/2024	KITCHEN SUPPLIES	9.00
14/03/2024	KITCHEN / OFFICE SUPPLIES	103.75
20/03/2024	KITCHEN SUPPLIES	12.80
27/03/2024	KITCHEN SUPPLIES	9.00
		\$ 134.55
	LIBRARY MANAGER	
6/03/2024	KITCHEN / OFFICE SUPPLIES	30.65
13/03/2024	KITCHEN / OFFICE SUPPLIES	73.95
		\$ 104.60

Total Woolworths Card Expenditure	\$ 2,724.61
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The following table presents payment made by Council for Fuel Purchases / Products – March 2024.

Payment to Dun Direct on 12th April 2024 by EFT50572- \$32,533.46
 Payment to Caltex Starcard on 12th April 2024 by EFT50555 - \$411.59
 Payment to Business Fuel Card on 12th April 2024 by EFT50554 - \$950.76
 Total Fuel Payment - \$33,895.81

DATE	SUMMARY OF FUEL PURCHASES / PRODUCTS	TYPE	\$
NON OPERATIONAL - LIGHT VEHICLES			
Mar-24	PN1901	FUEL PURCHASES	\$206.47
Mar-24	PN1906	FUEL PURCHASES	\$161.37
Mar-24	PN1907	FUEL PURCHASES	\$179.51
Mar-24	PN2004	FUEL PURCHASES	\$469.02
Mar-24	PN2005	FUEL PURCHASES	\$100.87
Mar-24	PN2006	FUEL PURCHASES	\$389.71
Mar-24	PN2013	FUEL PURCHASES	\$223.24
Mar-24	PN2015	FUEL PURCHASES	\$410.62
Mar-24	PN2016	FUEL PURCHASES	\$131.66
Mar-24	PN2019	FUEL PURCHASES	\$133.02
Mar-24	PN2101	FUEL PURCHASES	\$379.43
Mar-24	PN2105	FUEL PURCHASES	\$403.94
Mar-24	PN2311	FUEL PURCHASES	\$430.94
Mar-24	PN2312	FUEL PURCHASES	\$246.62
Mar-24	PN1905	FUEL PURCHASES	\$71.80
Mar-24	PN2205	FUEL PURCHASES	\$457.43
Mar-24	PN1607	FUEL PURCHASES	\$85.02
Mar-24		CARD FEES ONLY	\$17.90
		TOTAL	\$4,498.57
OPERATIONAL - LIGHT VEHICLES / MACHINERY / PLANT			
DEPOT VEHICLES			
Mar-24	LIGHT VEHICLES	FUEL PURCHASES	\$3,595.89
Mar-24	MACHINERY / PLANT	FUEL PURCHASES	\$23,026.79
		TOTAL	\$26,622.68
CESM / BFB			
Mar-24	CESM / BFB	FUEL PURCHASES	\$2,288.33
		TOTAL	\$2,288.33

RANGERS			
Mar-24	RANGERS	FUEL PURCHASES	\$486.23
		TOTAL	\$486.23
TOTAL FUEL PURCHASES			\$33,895.81

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,698,326.01 was submitted to the Ordinary Meeting of Council on Wednesday, 15th May 2024.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,698,326.01 was submitted to each member of the Council on Wednesday, 15th May 2024, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

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35634	16/04/2024	SHIRE OF NORTHAM	BSL - COMMISSION - FEBRUARY 2024	1		131.25
INV T1080	20/03/2024	SHIRE OF NORTHAM	BSL - COMMISSION - FEBRUARY 2024	1	90.00	
INV T1079	20/03/2024	SHIRE OF NORTHAM	BCITF - COMMISSION - FEBRUARY 2024	1	41.25	
35635	16/04/2024	WATER CORPORATION	9007909760 RECREATION PRECINCT - 12/01/2024 to 13/03/2024	1		43,570.67
INV 9023586923/01/2024		WATER CORPORATION	9023586906 NORTHAM AQUATIC FACILITY - 28/06/2023 to 17/12/2023		250.56	
INV 9007872229/02/2024		WATER CORPORATION	9007872267 KURINGAL VILLAGE - UNIT 3 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872229/02/2024		WATER CORPORATION	9007872275 KURINGAL VILLAGE - UNIT 4 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872229/02/2024		WATER CORPORATION	9007872283 KURINGAL VILLAGE - UNIT 5 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872229/02/2024		WATER CORPORATION	9007872291 KURINGAL VILLAGE - UNIT 6 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872329/02/2024		WATER CORPORATION	9007872304 KURINGAL VILLAGE - UNIT 7 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872329/02/2024		WATER CORPORATION	9007872312 KURINGAL VILLAGE - UNIT 8 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872229/02/2024		WATER CORPORATION	9007872240 KURINGAL VILLAGE - UNIT 1 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872229/02/2024		WATER CORPORATION	9007872259 KURINGAL VILLAGE - UNIT 2 - 01/01/2024 to 28/02/2024		256.41	
INV 9007872205/03/2024		WATER CORPORATION	9007872240 KURINGAL VILLAGE - UNIT 1 - 14/12/2023 to 22/02/2024		15.62	
INV 9007872205/03/2024		WATER CORPORATION	9007872259 KURINGAL VILLAGE - UNIT 2 - 14/12/2023 to 22/02/2024		7.81	
INV 9007872205/03/2024		WATER CORPORATION	9007872267 KURINGAL VILLAGE - UNIT 3 - 14/12/2023 to 22/02/2024		10.74	
INV 9007872205/03/2024		WATER CORPORATION	9007872275 KURINGAL VILLAGE - UNIT 4 - 14/12/2023 to 22/02/2024		12.69	
INV 9007872205/03/2024		WATER CORPORATION	9007872283 KURINGAL VILLAGE - UNIT 5 - 14/12/2023 to 22/02/2024		29.30	

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INV 9007872205/03/2024		WATER CORPORATION	9007872291 KURINGAL VILLAGE - UNIT 6 - 14/12/2023 to 22/02/2024		47.85	
INV 9007872305/03/2024		WATER CORPORATION	9007872304 KURINGAL VILLAGE - UNIT 7 - 14/12/2023 to 22/02/2024		33.20	
INV 9007872305/03/2024		WATER CORPORATION	9007872312 KURINGAL VILLAGE - UNIT 8 - 14/12/2023 to 22/02/2024		35.15	
INV 9007901105/03/2024		WATER CORPORATION	9007901179 MORRELL PARK - 02/01/2024 to 29/02/2024		1,017.79	
INV 9007903811/03/2024		WATER CORPORATION	9007903879 108 WELLINGTON ST - ST JOHN PUBLIC OPEN SPACE - 10/01/2024 to 07/03/2024		693.81	
INV 9007903711/03/2024		WATER CORPORATION	9007903799 TOWN & LESSER HALL - 08/01/2024 to 06/03/2024		370.03	
INV 9007904011/03/2024		WATER CORPORATION	9007904003 MEMORIAL HALL - 10/01/2024 to 07/03/2024		336.34	
INV 9012642711/03/2024		WATER CORPORATION	9012642722 STREET TREES FITZGERALD ST FROM PEEL TCE TO NIND ST - 10/01/2024 to 07/03/2024		258.03	
INV 9007903912/03/2024		WATER CORPORATION	9007903908 BILYA KOORT BOODJA - 10/01/2024 to 07/03/2024		759.16	
INV 9007906712/03/2024		WATER CORPORATION	9007906746 MEN'S SHED / OLD FIRE STATION - 11/01/2024 to 10/03/2024		362.25	
INV 9007906912/03/2024		WATER CORPORATION	9007906922 OLD INFANT HEALTH CLINIC - 11/01/2024 to 10/03/2024		84.88	
INV 9007908012/03/2024		WATER CORPORATION	9007908063 OLD POST OFFICE BUILDING - 11/01/2024 to 10/03/2024		236.10	
INV 900790812/03/2024		WATER CORPORATION	9007908071 OLD GIRLS SCHOOL - 11/01/2024 to 10/03/2024		75.55	
INV 900790812/03/2024		WATER CORPORATION	9007908143 MEDIAN STRIP NEWCASTLE RD - 11/01/2024 to 10/03/2024		45.87	
INV 9007907413/03/2024		WATER CORPORATION	9007907458 BERNARD PARK - 10/01/2024 to 07/03/2024		94.89	
INV 9007908614/03/2024		WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - 11/01/2024 to 12/03/2024		1,518.65	
INV 9007909714/03/2024		WATER CORPORATION	9007909752 YOUTH PRECINCT / SES BUILDING - 11/01/2024 to 12/03/2024		1,596.92	
INV 9007923414/03/2024		WATER CORPORATION	9007923407 APEX PARK TOILETS - 12/01/2024 to 12/03/2024		2,193.43	
INV 9007913115/03/2024		WATER CORPORATION	9007913102 NORTHAM DEPOT - BYFIELD ST - 11/01/2024 to 13/03/2024		933.41	
INV 9007913515/03/2024		WATER CORPORATION	9007913567 NORTHAM DEPOT - PEEL ST - 11/01/2024 to 13/03/2024		934.64	

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INV 9007909718/03/2024		WATER CORPORATION	9007909760 RECREATION PRECINCT - 12/01/2024 to 13/03/2024			11,935.96
INV 9007915518/03/2024		WATER CORPORATION	9007915503 AIRPORT - 15/01/2024 to 14/03/2024			1,606.44
INV 9007916619/03/2024		WATER CORPORATION	9007916629 MORBY COTTAGE - 16/01/2024 to 17/03/2024			47.10
INV 9007917019/03/2024		WATER CORPORATION	9007917058 CEMETERY - 16/01/2024 to 17/03/2024			1,221.34
INV 9012475719/03/2024		WATER CORPORATION	9012475784 GARDEN TAYLOR ST - 16/01/2024 to 17/03/2024			50.05
INV 9022053219/03/2024		WATER CORPORATION	9022053227 STANDPIPE - OPP 53 CLARKE ST NORTHAM - 16/01/2024 to 17/03/2024			305.78
INV 9007925920/03/2024		WATER CORPORATION	9007925971 RUBBISHDEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 18/01/2024 to 18/03/2024			662.28
INV 9007926020/03/2024		WATER CORPORATION	9007926034 SPORTS GROUND AT COLEBATCH ST NORTHAM LOT 29 RES 5503 - 18/01/2024 to 18/03/2024			200.69
INV 9007927520/03/2024		WATER CORPORATION	9007927571 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 18/01/2024 to 18/03/2024			117.55
INV 9007918421/03/2024		WATER CORPORATION	9007918464 PERINA PARK - 18/01/2024 to 19/03/2024			1,000.58
INV 9007925921/03/2024		WATER CORPORATION	9007925904 RESERVE - NEWCASTLE RD NORTHAM LOT 28472 RES 32386 - 18/01/2024 to 19/03/2024			318.24
INV 9007923522/03/2024		WATER CORPORATION	9007923503 MEDIAN STRIP NEWCASTLE RD - 19/01/2024 to 20/03/2024			86.01
INV 9007923622/03/2024		WATER CORPORATION	9007923634 SWIMMING POOL HOUSE - 55 MITCHELL AV NORTHAM LOT 17 - 19/01/2024 to 20/03/2024			438.30
INV 9012562922/03/2024		WATER CORPORATION	9012562933 ROAD VERGE MITCHELL AVE - 19/01/2024 to 20/03/2024			54.47
INV 9021499425/03/2024		WATER CORPORATION	9021499489 OLD NORTHAM POOL - GREAT EASTERN HIGHWAY - 19/01/2024 to 20/03/2024			205.92
INV 9010596326/03/2024		WATER CORPORATION	9010596320 GEORGE NUICH PARK - 24/01/2024 to 24/03/2024			1,169.74
INV 9007891704/04/2024		WATER CORPORATION	9007891775 HOOPER PARK - 08/02/2024 to 02/04/2024			337.15
INV 9007891804/04/2024		WATER CORPORATION	9007891839 STANDPIPE - KEANE ST BAKERS HILL - 08/02/2024 to 02/04/2024			8,784.87
INV 9007840208/04/2024		WATER CORPORATION	9007840214 STANDPIPE - KEANE ST GRASS VALLEY - 13/02/2024 to 04/04/2024			331.72
INV 9007840308/04/2024		WATER CORPORATION	9007840302 GRASS VALLEY BFB FIRE SHED - 13/02/2024 to 04/04/2024			40.14

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INV 9007840208/04/2024		WATER CORPORATION	9007840281 GRASS VALLEY HALL - 13/02/2024 to 04/04/2024		630.32	
INV 9007840908/04/2024		WATER CORPORATION	9007840919 GRASS VALLEY MUSEUM - 13/02/2024 to 04/04/2024		20.07	
35636	23/04/2024	SHIRE OF NORTHAM	BUILDING APP FEE - BA24081	1		699.70
INV T1080	18/04/2024	SHIRE OF NORTHAM	BSL - COMMISSION DECEMBER 2023	1	120.00	
INV EO 18.04.18/04/2024		SHIRE OF NORTHAM	BUILDING APP FEE - BA24081	1	579.70	
EFT50442	05/04/2024	ABBOTTS FORGE	HENRY STREET OVAL - MAINTENANCE	1		755.00
INV 0000598803/04/2024		ABBOTTS FORGE	HENRY STREET OVAL - MAINTENANCE	1	755.00	
EFT50443	05/04/2024	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PN1005 - MAINTENANCE	1		1,084.42
INV 369745	20/03/2024	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PN1005 - MAINTENANCE	1	1,084.42	
EFT50444	05/04/2024	ALL PARTS WA - RONLIEEH PTY LTD T/AS	PN2316 - PARTS	1		2,846.12
INV SI-00015615/01/2024		ALL PARTS WA - RONLIEEH PTY LTD T/AS	PN2316 - PARTS	1	2,846.12	
EFT50445	05/04/2024	AMPAC DEBT RECOVERY (W/A) P/L	DEBT COLLECTION - MARCH 2024	1		35.75
INV 105609	31/03/2024	AMPAC DEBT RECOVERY (W/A) P/L	DEBT COLLECTION - MARCH 2024	1	35.75	
EFT50446	05/04/2024	ANDY'S PLUMBING SERVICE	VISITORS CENTRE - MAINTENANCE	1		1,622.50
INV A19752	18/03/2024	ANDY'S PLUMBING SERVICE	VISITORS CENTRE - MAINTENANCE	1	984.50	
INV A19751	18/03/2024	ANDY'S PLUMBING SERVICE	VISITORS CENTRE - MAINTENANCE	1	638.00	
EFT50447	05/04/2024	ASHER VANDER SANDEN	STAFF - REIMBURSEMENT	1		32.20
INV 7897654	02/04/2024	ASHER VANDER SANDEN	STAFF - REIMBURSEMENT	1	32.20	
EFT50448	05/04/2024	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		159.00
INV DEDUCT26/03/2024		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		159.00	
EFT50449	05/04/2024	AUSTRALIAN TAXATION OFFICE - PAYG	ATO - PAYG FOR PAY WEEK ENDING 26/03/2024	1		72,862.00

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INV CY04042	26/03/2024	AUSTRALIAN TAXATION OFFICE - PAYG	ATO - PAYG FOR PAY WEEK ENDING 26/03/2024	1	72,862.00	
EFT50450	05/04/2024	AUTOPRO NORTHAM	BFB - SUPPLIES	1	189.55	189.55
INV 1127964	22/03/2024	AUTOPRO NORTHAM	BFB - SUPPLIES	1	189.55	
EFT50451	05/04/2024	AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD T/AS	PN1602 - MAINTENANCE	1	1,536.04	1,536.04
INV 353625	17/07/2023	AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD T/AS	PN1602 - MAINTENANCE	1	1,536.04	
EFT50452	05/04/2024	AVON VALLEY TOYOTA	PN2105 - MAINTENANCE	1	1,470.53	1,470.53
INV JCI4012322	08/2023	AVON VALLEY TOYOTA	PN1911 - MAINTENANCE	1	440.15	440.15
INV JCI4015021	02/2024	AVON VALLEY TOYOTA	PN2105 - MAINTENANCE	1	595.38	595.38
INV JCI4015628	03/2024	AVON VALLEY TOYOTA	PN2314 - MAINTENANCE	1	435.00	435.00
EFT50453	05/04/2024	AVON WASTE	C.202122-04 - WASTE MANAGEMENT	1	145,040.80	145,040.80
INV 0006173322	03/2024	AVON WASTE	C.202122-04 - WASTE MANAGEMENT	1	103,468.31	103,468.31
INV 61732	22/03/2024	AVON WASTE	WASTE COLLECTION - 22/03/2024	1	41,572.49	41,572.49
EFT50454	05/04/2024	BAKERS HILL BAR TAVERN - ROSS GAMAGE T/AS	DEBTOR INV-28746 - REFUND	1	233.00	233.00
INV 28746	04/04/2024	BAKERS HILL BAR TAVERN - ROSS GAMAGE T/AS	DEBTOR INV-28746 - REFUND	1	233.00	
EFT50455	05/04/2024	BAKERS HILL RURAL SUPPLIES & HARDWARE	WUNDOWIE RV PARK - SUPPLIES	1	38.00	38.00
INV 201277	03/04/2024	BAKERS HILL RURAL SUPPLIES & HARDWARE	WUNDOWIE RV PARK - SUPPLIES	1	38.00	
EFT50456	05/04/2024	BAKERS HILL TENNIS CLUB AND GOLF CLUB	BAKERS HILL TENNIS CLUB - ELECTRICITY	1	1,910.90	1,910.90
INV 75285	29/03/2024	BAKERS HILL TENNIS CLUB AND GOLF CLUB	BAKERS HILL TENNIS CLUB - ELECTRICITY	1	1,910.90	
EFT50457	05/04/2024	BAKERS HILL VOLUNTEER BUSH FIRE BRIGADE	BAKERS HILL BFB - OFFICE SUPPLIES	1	163.99	163.99

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INV AE18324	18/03/2024	BAKERS HILL VOLUNTEER BUSH FIRE BRIGADE	BAKERS HILL BFB - OFFICE SUPPLIES	1	163.99	
EFT50458	05/04/2024	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DEPOT - SUPPLIES	1		668.09
INV IQ45758	31/03/2024	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DEPOT - SUPPLIES	1	668.09	
EFT50459	05/04/2024	BIDDULPH & TURLEY BARRISTERS AND SOLICITORS (INCORPORATING FORMBYS LAWYERS)	LEGAL COSTS - MARCH 2024	1		577.50
INV 20347	05/03/2024	BIDDULPH & TURLEY BARRISTERS AND SOLICITORS (INCORPORATING FORMBYS LAWYERS)	LEGAL COSTS - MARCH 2024	1	577.50	
EFT50460	05/04/2024	BLACKWELL PLUMBING AND GAS PTY LTD	CLACKLINE STAND PIPE - MAINTENANCE	1		1,822.70
INV INV-297208	12/2023	BLACKWELL PLUMBING AND GAS PTY LTD	BAKERS HILL STAND PIPE - MAINTENANCE	1	726.00	
INV INV-300823	02/2024	BLACKWELL PLUMBING AND GAS PTY LTD	CLACKLINE STAND PIPE - MAINTENANCE	1	1,096.70	
EFT50461	05/04/2024	BOC LIMITED	VERIOUS LOCATIONS - MEDICAL SUPPLIES	1		76.08
INV 4036322329	03/2024	BOC LIMITED	VERIOUS LOCATIONS - MEDICAL SUPPLIES	1	76.08	
EFT50462	05/04/2024	BRADY AUSTRALIA PTY LTD T/A SETON AUSTRALIA	WUNDOWIE POOL - MAINTENANCE	1		176.08
INV 93557516	19/03/2024	BRADY AUSTRALIA PTY LTD T/A SETON AUSTRALIA	WUNDOWIE POOL - MAINTENANCE	1	176.08	
EFT50463	05/04/2024	BRANDON HAYES	ENGINEERING - TRAINING	1		160.00
INV PD03032	10/11/2023	BRANDON HAYES	ENGINEERING - TRAINING	1	160.00	
EFT50464	05/04/2024	BUILDING CERTIFICATION SERVICES PTY LTD	HENRY STREET OVAL - CAPITAL WORKS	1		396.00
INV BCS0294	28/03/2024	BUILDING CERTIFICATION SERVICES PTY LTD	HENRY STREET OVAL - CAPITAL WORKS	1	396.00	
EFT50465	05/04/2024	BURGESS RAWSON (WA) PTY LTD	CEO - FEES	1		2,200.00
INV 58284-60	22/02/2024	BURGESS RAWSON (WA) PTY LTD	CEO - FEES	1	2,200.00	

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EFT50466	05/04/2024	CADD'S FASHIONS	ENGINEERING - STAFF UNIFORM	1		129.99
INV 24-00003	03/04/2024	CADD'S FASHIONS	ENGINEERING - STAFF UNIFORM	1	129.99	
EFT50467	05/04/2024	CBCA WA BRANCH (INC)	LIBRARY - MEMBERSHIP 2024	1		75.00
INV 0000839002	01/2024	CBCA WA BRANCH (INC)	LIBRARY - MEMBERSHIP 2024	1	75.00	
EFT50468	05/04/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		361.95
INV DEDUCT26	03/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		361.95	
EFT50469	05/04/2024	COMMON GROUND TRAILS PTY LTD	C.202223-2 - CLAIM 5	1		7,326.11
INV NV-1811	21/11/2023	COMMON GROUND TRAILS PTY LTD	C.202223-2 - CLAIM 5	1	4,383.72	
INV INV-181221	02/2024	COMMON GROUND TRAILS PTY LTD	C.202223-12 - CLAIM 7	1	2,942.39	
EFT50470	05/04/2024	COUNTRY COMFORTSTYLE NORTHAM	ADMIN - SUPPLIES	1		599.00
INV 22011	27/03/2024	COUNTRY COMFORTSTYLE NORTHAM	ADMIN - SUPPLIES	1	599.00	
EFT50471	05/04/2024	COUNTRYWIDE GROUP	DEPOT - SUPPLIES	1		299.01
INV ACC002628	02/2024	COUNTRYWIDE GROUP	SMALL PLANT - INSPECTION	1	120.01	
INV ACC002602	04/2024	COUNTRYWIDE GROUP	DEPOT - SUPPLIES	1	179.00	
EFT50472	05/04/2024	DAMIAN'S PLUMBING	HENRY STREET OVAL - MAINTENANCE	1		1,468.50
INV 10061	26/03/2024	DAMIAN'S PLUMBING	HENRY STREET OVAL - MAINTENANCE	1	1,468.50	
EFT50473	05/04/2024	DANTHONIA DESIGNS - CHURCH COMMUNITIES AUST T/AS	HENDRY STREET OVAL - CAPITAL WORKS	1		15,782.31
INV I18886-3	20/03/2024	DANTHONIA DESIGNS - CHURCH COMMUNITIES AUST T/AS	HENDRY STREET OVAL - CAPITAL WORKS	1	15,782.31	
EFT50474	05/04/2024	E FIRE & SAFETY	KILLARA - MAINTENANCE	1		839.85
INV 606892	27/03/2024	E FIRE & SAFETY	NORTHAM REC CENTRE - MAINTENANCE	1	254.65	
INV 606656	28/03/2024	E FIRE & SAFETY	NORTHAM TOWN/LESSER HALL - MAINTENANCE	1	162.80	

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INV 606885	31/03/2024	E FIRE & SAFETY	KILLARA - MAINTENANCE	1	422.40	
EFT50475	05/04/2024	EASIFLEET	PAYROLL DEDUCTIONS	1		619.53
INV DEDUCT26/03/2024		EASIFLEET	PAYROLL DEDUCTIONS	1	320.53	
INV DEDUCT26/03/2024		EASIFLEET	PAYROLL DEDUCTIONS	1	299.00	
EFT50476	05/04/2024	ELIZABETH BENNING	BKB - STOCK	1		600.00
INV 12	01/04/2024	ELIZABETH BENNING	BKB - STOCK	1	600.00	
EFT50477	05/04/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - SUPPLIES	1		132.00
INV 240644A	22/03/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - SUPPLIES	1	132.00	
EFT50478	05/04/2024	FM SURVEYS	ENGINEERING - SUPPLIES	1		3,300.00
INV INV-217228/02/2024		FM SURVEYS	ENGINEERING - SUPPLIES	1	3,300.00	
EFT50479	05/04/2024	FRONTLINE FIRE & RESCUE EQUIPMENT	BFB - SUPPLIES	1		330.00
INV 81830	28/03/2024	FRONTLINE FIRE & RESCUE EQUIPMENT	BFB - SUPPLIES	1	330.00	
EFT50480	05/04/2024	FULTON HOGAN INDUSTRIES PTY LTD	DEPOT - SUPPLIES	1		3,410.00
INV 1880405715/03/2024		FULTON HOGAN INDUSTRIES PTY LTD	DEPOT - SUPPLIES	1	3,410.00	
EFT50481	05/04/2024	G.S. BEVERIDGE & L.P. NOTTLE	ST JOHNS OPEN SPACE - MAINTENANCE	1		10,081.00
INV 493	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	DEPOT - MAINTENANCE	1	440.00	
INV 74375	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	BKB/VISITORS CENTRE - MAINTENANCE	1	396.00	
INV 489	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	BERNARD PARK - MAINTENANCE	1	154.00	
INV 491	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	SUSPENSION BRIDGE - MAINTENANCE	1	528.00	
INV 492	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	HOOPER PARK - MAINTENANCE	1	253.00	
INV 490	08/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	DEPOT - CAPITAL WORKS	1	1,320.00	
INV 495	13/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	ST JOHNS OPEN SPACE - MAINTENANCE	1	3,289.00	

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INV 497	13/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	KURINGAL VILLAGE UNIT 2 - MAINTENANCE	1	2,700.00	
INV 498	20/02/2024	G.S. BEVERIDGE & L.P. NOTTLE	CCTV - MAINTENANCE	1	165.00	
INV 502	19/03/2024	G.S. BEVERIDGE & L.P. NOTTLE	ADMIN - MAINTENANCE	1	297.00	
INV 501	19/03/2024	G.S. BEVERIDGE & L.P. NOTTLE	REC CENTRE - MAINTENANCE	1	176.00	
INV 500	19/03/2024	G.S. BEVERIDGE & L.P. NOTTLE	KURINGAL VILLAGE UNIT 1 - REPAIRS	1	363.00	
EFT50482	05/04/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 3	1		364,353.97
INV 2345	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	GRASS VALLEY ROAD - MAINTENANCE	1	63,800.00	
INV 2344	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 4	1	36,658.51	
INV 2341	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 1	1	18,122.28	
INV 2342	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 2	1	108,297.20	
INV 2340	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 3	1	137,475.98	
EFT50483	05/04/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1		135.96
INV A186	28/03/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1	135.96	
EFT50484	05/04/2024	GREAT WESTERN HANDLING PTY LTD	PLANNING WITHDRAWAL - P24033	1		3,306.00
INV 173669	27/03/2024	GREAT WESTERN HANDLING PTY LTD	PLANNING WITHDRAWAL - P24033	1	3,306.00	
EFT50485	05/04/2024	GREENSTED SERVICES	DEVELOPMENT SERVICES - CONSULTANCY FEES	1		1,100.00
INV 0000001802/04/2024		GREENSTED SERVICES	DEVELOPMENT SERVICES - CONSULTANCY FEES	1	1,100.00	
EFT50486	05/04/2024	INCREDIBLE CREATURES MOBILE FARM - NIGEL SPENCER T/AS	EVENT - BAKERS HILL FAMILY FAIR 17/03/2024	1		850.00
INV 80	17/03/2024	INCREDIBLE CREATURES MOBILE FARM - NIGEL SPENCER T/AS	EVENT - BAKERS HILL FAMILY FAIR 17/03/2024	1	850.00	
EFT50487	05/04/2024	INTEGRATED ICT - MARKET CREATIONS TECHNOLOGY PL T/AS	EMERGENCY SERVICES - CO-LOCATION - MAINTENANCE	1		792.00
INV 31586	28/03/2024	INTEGRATED ICT - MARKET CREATIONS TECHNOLOGY PL T/AS	EMERGENCY SERVICES - CO-LOCATION - MAINTENANCE	1	792.00	

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EFT50488	05/04/2024	IT VISION AUSTRALIA PTY LTD	CORPORATE SERVICES - TRAINING	1		3,233.80
INV 39502	27/02/2024	IT VISION AUSTRALIA PTY LTD	IT - MAINTENANCE	1	1,108.80	
INV 39503	27/02/2024	IT VISION AUSTRALIA PTY LTD	CORPORATE SERVICES - TRAINING	1	2,125.00	
EFT50489	05/04/2024	IXOM OPERATIONS PTY LTD	DEPOT - WWTP - SUPPLIES	1		7,704.40
INV 6792255	20/03/2024	IXOM OPERATIONS PTY LTD	DEPOT - WWTP - SUPPLIES	1	7,704.40	
EFT50490	05/04/2024	JANET KICKETT	COMMUNITY SERVICES - SUPPLIES	1		200.00
INV 32	02/04/2024	JANET KICKETT	COMMUNITY SERVICES - SUPPLIES	1	200.00	
EFT50491	05/04/2024	JLO DESIGNS	REC CENTRE - SUPPLIES	1		65.00
INV 556	03/04/2024	JLO DESIGNS	REC CENTRE - SUPPLIES	1	65.00	
EFT50492	05/04/2024	JUANA PAYNTER	GRANT - NORTHAM TOWN TEAM	1		743.90
INV EM0404204/04/2024		JUANA PAYNTER	GRANT - NORTHAM TOWN TEAM	1	743.90	
EFT50493	05/04/2024	KLEENHEAT GAS	POOL HEATERS - 13/03/2024	1		1,940.02
INV 2224287013/03/2024		KLEENHEAT GAS	POOL HEATERS - 13/03/2024	1	1,940.02	
EFT50494	05/04/2024	LANDGATE	CORPRATE SERVICES -FEES	1		901.41
INV 389010	24/11/2023	LANDGATE	CORPORATE SERVICES - FEES	1	320.51	
INV 389114	28/11/2023	LANDGATE	CORPORATE SERVICES - FEES	1	43.50	
INV 389972	19/12/2023	LANDGATE	CORPORATE SERVICES - FEES	1	125.20	
INV 390035	21/12/2023	LANDGATE	CORPRATE SERVICES -FEES	1	412.20	
EFT50495	05/04/2024	LAURENCE MERVYN MCMAHON	RATES CREDIT REFUND FOR ASSESSMENT A11296	1		667.23
INV A11296	05/04/2024	LAURENCE MERVYN MCMAHON	RATES CREDIT REFUND FOR ASSESSMENT A11296		667.23	
EFT50496	05/04/2024	MALINOWSKI HOLDINGS PTY LTD	AVON MALL RENT - MARCH 2024	1		1,237.50
INV 0000086326/02/2024		MALINOWSKI HOLDINGS PTY LTD	AVON MALL RENT - MARCH 2024	1	1,237.50	

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EFT50497	05/04/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - MARCH 2024	1		691.90
INV 134733	27/03/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - MARCH 2024	1	691.90	
EFT50498	05/04/2024	MINT SWEEPING PTY LTD T/AS IMMACU SWEEP	C.201919-12-STREET SWEEPING - 18/03/2024-24/03/2024	1		2,631.20
INV N 0287	28/03/2024	MINT SWEEPING PTY LTD T/AS IMMACU SWEEP	C.201919-12-STREET SWEEPING - 18/03/2024-24/03/2024	1	1,619.20	
INV N 0286	28/03/2024	MINT SWEEPING PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES - 11/03/2024-17/03/2024	1	1,012.00	
EFT50499	05/04/2024	MORRIS PEST & WEED CONTROL	YILGARN AVE - MAINTENANCE	1		462.00
INV INV_202	26/03/2024	MORRIS PEST & WEED CONTROL	YILGARN AVE - MAINTENANCE	1	462.00	
EFT50500	05/04/2024	NAVIGATOR PHOTOGRAFIX	ADVERTISING	1		2,000.00
INV 1068	31/03/2024	NAVIGATOR PHOTOGRAFIX	ADVERTISING	1	2,000.00	
EFT50501	05/04/2024	NORTHAM BETTA HOME LIVING	REC CENTRE - SUPPLIES	1		279.00
INV 2001006328	03/2024	NORTHAM BETTA HOME LIVING	REC CENTRE - SUPPLIES	1	279.00	
EFT50502	05/04/2024	NORTHAM CHAMBER OF COMMERCE T/A THE NORTHAM ADVERTISER	ADVERTISING	1		1,573.00
INV 2384	27/03/2024	NORTHAM CHAMBER OF COMMERCE T/A THE NORTHAM ADVERTISER	ADVERTISING	1	484.00	
INV 2359	27/03/2024	NORTHAM CHAMBER OF COMMERCE T/A THE NORTHAM ADVERTISER	ADVERTISING	1	484.00	
INV 2380	27/03/2024	NORTHAM CHAMBER OF COMMERCE T/A THE NORTHAM ADVERTISER	ADVERTISING	1	605.00	
EFT50503	05/04/2024	NORTHAM COUNTRY CLUB INC	SENIOR SPORTS X 2	1		200.00
INV 5555	03/04/2024	NORTHAM COUNTRY CLUB INC	SENIOR SPORTS X 2	1	200.00	
EFT50504	05/04/2024	NORTHAM TRAILER & EXHAUST	PN1414 - MAINTENANCE	1		1,238.00
INV 3372	25/03/2024	NORTHAM TRAILER & EXHAUST	PN1414 - MAINTENANCE	1	1,238.00	
EFT50505	05/04/2024	NUTRIEN AG SOLUTIONS LIMITED	DEPOT - SUPPLIES	1		724.24

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INV 9104370605/03/2024		NUTRIEN AG SOLUTIONS LIMITED	DEPOT - SUPPLIES	1	470.80	
INV 9104445806/03/2024		NUTRIEN AG SOLUTIONS LIMITED	DEPOT - SUPPLIES	1	253.44	
EFT50506	05/04/2024	OFFICEWORKS SUPERSTORES PTY LTD	DEPOT - OFFICE SUPPLIES	1		165.45
INV 6133888818/03/2024		OFFICEWORKS SUPERSTORES PTY LTD	DEPOT - OFFICE SUPPLIES	1	165.45	
EFT50507	05/04/2024	OXTER SERVICES	C.202223-13 BURIALS - 05/03/2024	1		1,518.00
INV 28555	12/03/2024	OXTER SERVICES	C.202223-13 BURIALS - 05/03/2024	1	1,518.00	
EFT50508	05/04/2024	PJ & DE ROBINSON	DEPOT - MAINTENANCE	1		2,761.00
INV 0000001401/02/2024		PJ & DE ROBINSON	DEPOT - MAINTENANCE	1	2,761.00	
EFT50509	05/04/2024	POOLSHOP ONLINE PTY LTD	NORTHAM POOL - SUPPLIES	1		811.25
INV INV-197026/03/2024		POOLSHOP ONLINE PTY LTD	NORTHAM POOL - SUPPLIES	1	811.25	
EFT50510	05/04/2024	R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DEPOT - SUPPLIES	1		1,442.10
INV 0003491220/03/2024		R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DEPOT - SUPPLIES	1	1,442.10	
EFT50511	05/04/2024	REBECCA JUNE NATION	BUILDING APPLICATION WITHDRAWAL - P23104	1		227.80
INV 169016	02/04/2024	REBECCA JUNE NATION	BUILDING APPLICATION WITHDRAWAL - P23104	1	227.80	
EFT50512	05/04/2024	RED DOT STORE	BKB - SUPPLIES	1		97.99
INV 1340111828/03/2024		RED DOT STORE	BKB - SUPPLIES	1	97.99	
EFT50513	05/04/2024	REGAL SPORTSWEAR PTY LTD T/AS YARN	BKB - STOCK	1		855.76
INV 546310	15/03/2024	REGAL SPORTSWEAR PTY LTD T/AS YARN	BKB - STOCK	1	855.76	
EFT50514	05/04/2024	ROOGENIC - ROO TEA PTY LTD	BKB - STOCK	1		225.56
INV WS-0000 08/12/2024		ROOGENIC - ROO TEA PTY LTD	BKB - STOCK	1	225.56	
EFT50515	05/04/2024	RYAN'S PLUMBING AND GAS PTY LTD	BAKERS HILL OVAL - MAINTENANCE	1		632.50

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INV INV-032224/03/2024		RYAN'S PLUMBING AND GAS PTY LTD	BAKERS HILL OVAL - MAINTENANCE	1	632.50	
EFT50516	05/04/2024	SABINA SEWERYNA LAZZARINI	RATES CREDIT REFUND FOR ASSESSMENT A10811	1		159.00
INV A10811	05/04/2024	SABINA SEWERYNA LAZZARINI	RATES CREDIT REFUND FOR ASSESSMENT A10811		159.00	
EFT50517	05/04/2024	SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC	ENGINEERING - TRAINING	1		836.00
INV 0000564019/02/2024		SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC	ENGINEERING - TRAINING	1		836.00
EFT50518	05/04/2024	SPORT AND RECREATION SURFACES	BERT HAWKE OVAL - MAINTENANCE	1		1,078.00
INV INV-014910/03/2024		SPORT AND RECREATION SURFACES	BERT HAWKE OVAL - MAINTENANCE	1		1,078.00
EFT50519	05/04/2024	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY - SUPPLIES	1		643.50
INV R03604316/08/2023		STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY - SUPPLIES	1		643.50
EFT50520	05/04/2024	T-QUIP	PN2003 - PARTS	1		367.75
INV 127345 #329/02/2024		T-QUIP	PN2003 - PARTS	1		326.65
INV 127930 #320/03/2024		T-QUIP	PN2003 - PARTS	1		41.10
EFT50521	05/04/2024	TOTAL GREEN RECYCLING PTY LTD	WASTE COLLECTION - MARCH 2024	1		2,671.83
INV INV1541 27/03/2024		TOTAL GREEN RECYCLING PTY LTD	WASTE COLLECTION - MARCH 2024	1		2,671.83
EFT50522	05/04/2024	TREVOR EASTWELL	COMMUNITY TRANSPORT -28.03.2024	1		50.00
INV 35	28/03/2024	TREVOR EASTWELL	COMMUNITY TRANSPORT -28.03.2024	1		50.00
EFT50523	05/04/2024	TRUCK CENTRE (WA) PTY LTD	PN1611 - PARTS	1		38.39
INV 1768747 -22/02/2024		TRUCK CENTRE (WA) PTY LTD	PN1611 - PARTS	1		38.39
EFT50524	05/04/2024	TYREPOWER LTD	PN2015 - MAINTENANCE	1		1,161.86
INV 8828.153720/03/2024		TYREPOWER LTD	PN2015 - MAINTENANCE	1		1,161.86
EFT50525	05/04/2024	VICKI PHILIPPOFF SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A13229	1		799.00

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INV A13229	05/04/2024	VICKI PHILIPPOFF SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A13229		799.00	
EFT50526	05/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1809 - MAINTENANCE	1		1,940.15
INV INV-171022/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1809 - MAINTENANCE	1	1,127.65	
INV INV-171722/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1808 - MAINTENANCE	1	660.00	
INV INV-172727/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1509 - REPAIRS	1	152.50	
EFT50527	05/04/2024	WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETERY MAINTENANCE 08/12/2023 - 22/12/2023	1		4,944.47
INV 0030157821/03/2024		WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETERY MAINTENANCE 08/12/2023 - 22/12/2023	1	4,944.47	
EFT50528	05/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	IT - SUPPLIES	1		2,265.70
INV 30506	24/07/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - SUPPLIES	1	159.40	
INV 31267	27/02/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	IT - SUPPLIES	1	1,356.00	
INV 219823	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	WUNDOWIE LIBRARY - COPIER SERVICE / METER READING 05/03/2024-02/04/2024	1	18.02	
INV 219828	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	LIBRARY - COPIER SERVICE/METER READING - 05/03/2024-02/04/2024	1	61.47	
INV 219826	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	BILYA KOORT BOODJA - C3830 - PRINTER SERVICE & METER READING 05/03/2024-02/04/2024	1	26.72	
INV 219822	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN DONGA - C3730 - PRINTER SERVICE & METER READING 05/03/2024-02/04/2024	1	132.06	
INV 219824	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	DEPOT - C3530 - PRINTER SERVICE & METER READING 05/03/2024-02/04/2024	1	176.07	
INV 219827	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	VISITORS CENTRE - C3830 - PRINTER SERVICE & METER READING 05/03/2024-02/04/2024	1	66.24	
INV 219825	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	EMERGENCY SERVICES CO-LOCATION - C3530 - PRINTER SERVICE & METER READING 05/03/2024-02/04/2024	1	50.72	
INV 31039	14/12/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - STATIONARY - SUPPLIES	1	219.00	

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EFT50529	05/04/2024	YVONNE KICKETT	BKB - PROGRAMS & EVENTS	1		200.00
INV 35	02/04/2024	YVONNE KICKETT	BKB - PROGRAMS & EVENTS	1	200.00	
EFT50530	09/04/2024	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR MARCH 2024	1		3,288.71
INV MARCH 31/03/2024	31/03/2024	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR MARCH 2024	1	3,288.71	
EFT50531	09/04/2024	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MARCH 2024	1		500.00
INV MARCH 31/03/2024	31/03/2024	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MARCH 2024	1	500.00	
EFT50532	09/04/2024	CHRISTOPHER ANTONIO	COUNCILLOR PAYMENTS FOR MARCH 2024	1		5,951.17
INV MARCH 31/03/2024	31/03/2024	CHRISTOPHER ANTONIO	COUNCILLOR PAYMENTS FOR MARCH 2024	1	5,951.17	
EFT50533	09/04/2024	CHRISTOPHER POULTON	COUNCILLOR PAYMENTS FOR MARCH 2024	1		2,148.00
INV MARCH 31/03/2024	31/03/2024	CHRISTOPHER POULTON	COUNCILLOR PAYMENTS FOR MARCH 2024	1	2,148.00	
EFT50534	09/04/2024	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR MARCH 2024	1		1,905.73
INV MARCH 31/03/2024	31/03/2024	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR MARCH 2024	1	1,905.73	
EFT50535	09/04/2024	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR MARCH 2024	1		1,905.73
INV MARCH 31/03/2024	31/03/2024	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR MARCH 2024	1	1,905.73	
EFT50536	09/04/2024	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR MARCH 2024	1		1,905.73
INV MARCH 31/03/2024	31/03/2024	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR MARCH 2024	1	1,905.73	
EFT50537	09/04/2024	LISA CHARMAINE BIGLIN	COUNCILLOR PAYMENTS FOR MARCH 2024	1		2,070.01
INV MARCH 31/03/2024	31/03/2024	LISA CHARMAINE BIGLIN	COUNCILLOR PAYMENTS FOR MARCH 2024	1	2,070.01	
EFT50538	09/04/2024	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR MARCH 2024	1		1,905.73
INV MARCH 31/03/2024	31/03/2024	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR MARCH 2024	1	1,905.73	
EFT50539	09/04/2024	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MARCH 2024	1		1,905.73

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INV MARCH 31/03/2024		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MARCH 2024	1	1,905.73	
EFT50540	12/04/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PN1706 - SUPPLIES	1		96.95
INV 2821563	09/03/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PN1706 - SUPPLIES	1	96.95	
EFT50541	12/04/2024	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	DEPOT - SUPPLIES	1		77.00
INV 367927	20/02/2024	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	DEPOT - SUPPLIES	1	77.00	
EFT50542	12/04/2024	ALLMARK & ASSOCIATES PTY LTD	BADGES & NAME PLAQUES	1		83.60
INV IN00420409/04/2024		ALLMARK & ASSOCIATES PTY LTD	BADGES & NAME PLAQUES	1	83.60	
EFT50543	12/04/2024	ANDY'S PLUMBING SERVICE	ADMIN & DEPOT - MAINTENANCE	1		1,023.00
INV A19756	26/03/2024	ANDY'S PLUMBING SERVICE	ADMIN & DEPOT - MAINTENANCE	1	1,023.00	
EFT50544	12/04/2024	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PN1611 - MAINTENANCE	1		23.82
INV 7322396	05/04/2024	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PN1611 - MAINTENANCE	1	23.82	
EFT50545	12/04/2024	ASK WASTE MANAGEMENT PTY LTD	DEVELOPMENT SERVICES - CONSULTING SERVICES	1		10,076.00
INV INV-013203/04/2024		ASK WASTE MANAGEMENT PTY LTD	DEVELOPMENT SERVICES - CONSULTING SERVICES	1	10,076.00	
EFT50546	12/04/2024	AURORA ENVIRONMENTAL	ENGINEERING - CONSULTING SERVICES MARCH 2024	1		5,024.45
INV 21603	10/04/2024	AURORA ENVIRONMENTAL	ENGINEERING - CONSULTING SERVICES MARCH 2024	1	5,024.45	
EFT50547	12/04/2024	AUSTRALIA POST	AUSTRALIA POST - MARCH 2024	1		1,857.87
INV 1013154103/04/2024		AUSTRALIA POST	AUSTRALIA POST - MARCH 2024	1	1,857.87	
EFT50548	12/04/2024	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		159.00
INV DEDUCT09/04/2024		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1	159.00	
EFT50549	12/04/2024	AVON VALLEY TOYOTA	PN1911 - MAINTENANCE	1		339.97

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INV JC14015602/04/2024		AVON VALLEY TOYOTA	PN1911 - MAINTENANCE	1	339.97	
EFT50550	12/04/2024	AVON WASTE	DEVELOPMENT SERVICES - SUPPLIES	1		2,288.00
INV 0006182108/04/2024		AVON WASTE	DEVELOPMENT SERVICES - SUPPLIES	1	2,288.00	
EFT50551	12/04/2024	BLACKWELL PLUMBING AND GAS PTY LTD	KILLARA - MAINTENANCE	1		2,981.00
INV INV-303328/03/2024		BLACKWELL PLUMBING AND GAS PTY LTD	KILLARA - MAINTENANCE	1	2,981.00	
EFT50552	12/04/2024	BOLINDA PUBLISHING PTY LTD	LIBRARY - STOCK	1		122.72
INV 309855	25/01/2024	BOLINDA PUBLISHING PTY LTD	LIBRARY - STOCK	1	69.26	
INV 311914	21/02/2024	BOLINDA PUBLISHING PTY LTD	LIBRARY - STOCK	1	53.46	
EFT50553	12/04/2024	BUNNINGS BUILDING SUPPLIES P/L	KENNEDY STREET - MAINTENANCE	1		1,453.72
INV 2182/003 23/01/2024		BUNNINGS BUILDING SUPPLIES P/L	NORTHAM POOL - SUPPLIES	1	45.06	
INV 2182/003 25/01/2024		BUNNINGS BUILDING SUPPLIES P/L	EVENTS - AUST DAY 2024	1	36.99	
INV 2182/003 30/01/2024		BUNNINGS BUILDING SUPPLIES P/L	PN1807 - SUPPLIES	1	71.25	
INV 2182/003 12/03/2024		BUNNINGS BUILDING SUPPLIES P/L	PN1805 - SUPPLIES	1	21.65	
INV 2182/002 13/03/2024		BUNNINGS BUILDING SUPPLIES P/L	PN1807 - PARTS	1	5.81	
INV 2182/003 21/03/2024		BUNNINGS BUILDING SUPPLIES P/L	PN1805 - MAINTENANCE	1	52.04	
INV 2182/003 21/03/2024		BUNNINGS BUILDING SUPPLIES P/L	BEAVIS PARK - SUPPLIES	1	83.98	
INV 2182/003 22/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	153.97	
INV 2182/003 22/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	79.17	
INV 2182/003 25/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	163.04	
INV 2182/003 25/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	18.31	
INV 2182/003 25/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEPOT - MAINTENANCE	1	36.39	
INV 2182/998 27/03/2024		BUNNINGS BUILDING SUPPLIES P/L	DEOPT - SUPPLIES	1	62.94	
INV 2182/002 28/03/2024		BUNNINGS BUILDING SUPPLIES P/L	KENNEDY STREET - MAINTENANCE	1	273.42	

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INV 2182/003	28/03/2024	BUNNINGS BUILDING SUPPLIES P/L	NORTHAM POOL - SUPPLIES	1	117.80	
INV 2182/003	03/04/2024	BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	32.58	
INV 2182/003	04/04/2024	BUNNINGS BUILDING SUPPLIES P/L	DEPOT - SUPPLIES	1	78.34	
INV 2182/003	05/04/2024	BUNNINGS BUILDING SUPPLIES P/L	HOOPER PARK - SUPPLIES	1	73.53	
INV 2182/003	05/04/2024	BUNNINGS BUILDING SUPPLIES P/L	KENNEDY STREET - MAINTENANCE	1	47.45	
EFT50554	12/04/2024	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR MARCH 2024	1		950.76
INV 3704159229	02/2024	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR FEBRUARY 2024	1	-28.95	
INV 3704151431	03/2024	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR MARCH 2024	1	979.71	
EFT50555	12/04/2024	CALTEX STARCARD - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR MARCH 2024	1		411.59
INV 112	31/03/2024	CALTEX STARCARD - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR MARCH 2024	1	411.59	
EFT50556	12/04/2024	CATALYSE PTY LTD	CEO - CONSULTANCY - MARCH 2024	1		28,454.75
INV INV-138231	03/2024	CATALYSE PTY LTD	CEO - CONSULTANCY - MARCH 2024	1	28,454.75	
EFT50557	12/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - MAINTENANCE	1		5,375.15
INV 0000463303	04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN2305A - MAINTENANCE	1	308.00	
INV 0000463003	04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - MAINTENANCE	1	1,553.86	
INV 0000463103	04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - MAINTENANCE	1	1,763.63	
INV 0000463230	04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN2305 - MAINTENANCE	1	1,749.66	
EFT50558	12/04/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		361.95
INV DEDUCT09	04/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		361.95	
EFT50559	12/04/2024	CHRISTOPHER JOHN MARRIS	CBFCO - CHRIS MARRIS	1		833.37
INV AE 11/04/11	04/2024	CHRISTOPHER JOHN MARRIS	CBFCO - CHRIS MARRIS	1	833.37	

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EFT50560	12/04/2024	CLARK EQUIPMENT	PN0916 & PN1910 - PARTS	1		1,760.00
INV 0827145928/03/2024		CLARK EQUIPMENT	PN0916 & PN1910 - PARTS	1	1,760.00	
EFT50561	12/04/2024	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK - SANITATION - MARCH 2024	1		372.24
INV 2271488 31/03/2024		CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK - SANITATION - MARCH 2024	1	124.08	
INV 2271490 31/03/2024		CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SANITATION - MARCH 2024	1	62.04	
INV 2271489 31/03/2024		CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SANITATION - MARCH 2024	1	124.08	
INV 2271487 31/03/2024		CLEANAWAY DANIELS SERVICES PTY LTD	BAKERS HILL TOILETS SANITATION - MARCH 2024	1	62.04	
EFT50562	12/04/2024	CLOUD COLLECTIONS PTY LTD	DEBT COLLECTION - FEB 2024	1		90.75
INV 5021 01/03/2024		CLOUD COLLECTIONS PTY LTD	DEBT COLLECTION - FEB 2024	1	90.75	
EFT50563	12/04/2024	COLES - WEX AUSTRALIA PTY LTD	COLES - MARCH 2024	1		876.95
INV 201 31/03/2024		COLES - WEX AUSTRALIA PTY LTD	COLES - MARCH 2024	1	876.95	
EFT50564	12/04/2024	COMBINED TYRES PTY LTD	PN1805 - MAINTENANCE	1		1,320.00
INV INV-455528/03/2024		COMBINED TYRES PTY LTD	PN1805 - MAINTENANCE	1	1,320.00	
EFT50565	12/04/2024	COMMON GROUND TRAILS PTY LTD	C.202223-2 - CLAIM 7	1		5,336.82
INV INV-181221/02/2024		COMMON GROUND TRAILS PTY LTD	C.202223-2 - CLAIM 7	1	2,942.39	
INV INV-181219/03/2024		COMMON GROUND TRAILS PTY LTD	C.202223-12 - CLAIM 8	1	2,394.43	
EFT50566	12/04/2024	COMMUNITY RESOURCES LIMITED T/AS SOFT LANDING	WASTE COLLECTION MARCH 2024	1		5,047.16
INV INV8479 31/03/2024		COMMUNITY RESOURCES LIMITED T/AS SOFT LANDING	WASTE COLLECTION MARCH 2024	1	5,047.16	
EFT50567	12/04/2024	CONTRAFLOW PTY LTD	FITZGERALD ST & GAIRDENER ST - TRAFFIC MANAGEMENT	1		990.00
INV T18/9099 08/04/2024		CONTRAFLOW PTY LTD	FITZGERALD ST & GAIRDENER ST - TRAFFIC MANAGEMENT	1	990.00	

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EFT50569	12/04/2024	DEPARTMENT OF WATER & ENVIRONMENT REGULATION	OLD QUARRY ROAD WASTE FACILITY - FEES & CHARGES	1		11,191.43
INV CHI0042	10/04/2024	DEPARTMENT OF WATER & ENVIRONMENT REGULATION	OLD QUARRY ROAD WASTE FACILITY - FEES & CHARGES	1	11,191.43	
EFT50570	12/04/2024	DMC CLEANING	C:202021-05 - CLEANING - MARCH 2024	1		11,184.69
INV SON216128	03/2024	DMC CLEANING	C:202021-05 - CLEANING - CONSUMERBLES - MARCH 2024	1	105.60	
INV SON215928	03/2024	DMC CLEANING	C:202021-05 - CONSUMABLES - MARCH 2024	1	284.66	
INV SON216028	03/2024	DMC CLEANING	C:202021-05 - CONSUMABLES - MARCH 2024	1	66.86	
INV SON216231	03/2024	DMC CLEANING	C:202021-05 - CLEANING - MARCH 2024	1	10,727.57	
EFT50571	12/04/2024	DOWN TO EARTH TRAINING & ASSESSING	DEPOT - TRAINING	1		7,500.00
INV 0004026429	02/2024	DOWN TO EARTH TRAINING & ASSESSING	DEPOT - TRAINING	1	7,500.00	
EFT50572	12/04/2024	DUN DIRECT PTY LTD	FUEL CHARGES FOR MARCH 2024	1		32,533.46
INV MARCH 31/03/2024		DUN DIRECT PTY LTD	FUEL CHARGES FOR MARCH 2024	1	32,533.46	
EFT50573	12/04/2024	EASIFLEET	PAYROLL DEDUCTIONS	1		605.60
INV DEDUCT09/04/2024		EASIFLEET	PAYROLL DEDUCTIONS		320.53	
INV DEDUCT09/04/2024		EASIFLEET	PAYROLL DEDUCTIONS		285.07	
EFT50574	12/04/2024	ECOMIST SWAN	KILLARA - MAINTENANCE	1		195.80
INV 0006749826	03/2024	ECOMIST SWAN	KILLARA - MAINTENANCE	1	195.80	
EFT50575	12/04/2024	ECONISIS PTY LTD	AROC - DANDARAGAN WORKFORCE	1		15,400.00
INV T957	12/04/2024	ECONISIS PTY LTD	AROC - DANDARAGAN WORKFORCE	1	15,400.00	
EFT50576	12/04/2024	FDB COMMERCIAL PTY LTD T/AS EPIC OFFICE FURNITURE	REC CENTRE - SUPPLIES	1		2,200.00
INV S16231	06/03/2024	FDB COMMERCIAL PTY LTD T/AS EPIC OFFICE FURNITURE	REC CENTRE - SUPPLIES	1	2,200.00	
EFT50577	12/04/2024	GDR CIVIL CONTRACTING PTY LTD	C:202324-07 - CLAIM 6	1		574,919.73

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INV 2343	28/02/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 5	1	223,653.87	
INV 2348	19/03/2024	GDR CIVIL CONTRACTING PTY LTD	C.202324-07 - CLAIM 6	1	351,265.86	
EFT50578	12/04/2024	GHD PTY LTD	C.202122-10 - CLAIM 8	1	4,401.10	4,401.10
INV 112-0197	26/03/2024	GHD PTY LTD	C.202122-10 - CLAIM 8	1	4,401.10	
EFT50579	12/04/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1	142.78	142.78
INV A199	08/04/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1	142.78	
EFT50580	12/04/2024	HARDWIRED ENTERTAINMENT PTY LTD	NORTHAM MOTOR SPORT - 28/04/2024	1	1,980.00	1,980.00
INV 0287	08/04/2024	HARDWIRED ENTERTAINMENT PTY LTD	NORTHAM MOTOR SPORT - 28/04/2024	1	1,980.00	
EFT50581	12/04/2024	HILLS CONCRETE PTY LTD	DEPOT - SUPPLIES	1	70.00	70.00
INV 1745	25/03/2024	HILLS CONCRETE PTY LTD	DEPOT - SUPPLIES	1	70.00	
EFT50582	12/04/2024	INTEGRATED ICT - MARKET CREATIONS TECHNOLOGY PL T/AS	IT - SUPPLIES	1	2,502.50	2,502.50
INV 31445	15/03/2024	INTEGRATED ICT - MARKET CREATIONS TECHNOLOGY PL T/AS	IT - SUPPLIES	1	2,502.50	
EFT50583	12/04/2024	IPWEA WA	DEPOT - TRAINING	1	1,000.00	1,000.00
INV KVN3SL	01/11/2024	IPWEA WA	DEPOT - TRAINING	1	1,000.00	
EFT50584	12/04/2024	IT VISION AUSTRALIA PTY LTD	IT - MAINTENANCE	1	831.60	831.60
INV 39570	27/03/2024	IT VISION AUSTRALIA PTY LTD	IT - MAINTENANCE	1	831.60	
EFT50585	12/04/2024	IXOM OPERATIONS PTY LTD	DEPOT & NORTHAM POOL - SUPPLIES	1	511.51	511.51
INV 6796956	31/03/2024	IXOM OPERATIONS PTY LTD	DEPOT & NORTHAM POOL - SUPPLIES	1	511.51	
EFT50586	12/04/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1	347.35	347.35
INV 37055	08/04/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1	347.35	
EFT50587	12/04/2024	JH COMPUTER SERVICES WA PTY LTD	IT - SUPPORT	1	19,360.00	19,360.00

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INV 002406-D26/03/2024		JH COMPUTER SERVICES WA PTY LTD	IT - SUPPORT	1	3,520.00	
INV 002407-D26/03/2024		JH COMPUTER SERVICES WA PTY LTD	IT - SUPPORT	1	10,560.00	
INV 002408-D26/03/2024		JH COMPUTER SERVICES WA PTY LTD	IT - SUPPORT	1	5,280.00	
EFT50588	12/04/2024	JULIAN CHEESEMAN	STAFF REIMBURSEMENT	1		102.00
INV Q3 2023/224/03/2024		JULIAN CHEESEMAN	STAFF REIMBURSEMENT	1	102.00	
EFT50589	12/04/2024	KLEENHEAT GAS	POOL HEATERS - GAS - 02.04.2024	1		5,975.24
INV 4568791	13/03/2024	KLEENHEAT GAS	KILLARA - GAS - ANNUAL SERVICE 13/03/2024	1	1,281.19	
INV 2224728602/04/2024		KLEENHEAT GAS	POOL HEATERS - GAS - 02.04.2024	1	4,694.05	
EFT50590	12/04/2024	KYLE THOMPSON	STAFF - REIMBURSEMENT	1		178.10
INV 7349026	10/04/2024	KYLE THOMPSON	STAFF - REIMBURSEMENT	1	178.10	
EFT50591	12/04/2024	LUCY'S TEAROOMS	CATERING	1		1,143.00
INV 3216	23/02/2024	LUCY'S TEAROOMS	CATERING	1	324.00	
INV 3238	12/03/2024	LUCY'S TEAROOMS	CATERING	1	280.00	
INV 3234	12/03/2024	LUCY'S TEAROOMS	CATERING	1	35.00	
INV 3229	12/03/2024	LUCY'S TEAROOMS	CATERING	1	180.00	
INV 3233	12/03/2024	LUCY'S TEAROOMS	CATERING	1	324.00	
EFT50592	12/04/2024	MALINOWSKI HOLDINGS PTY LTD	RENT - AVON MALL - APRIL 2024	1		1,237.50
INV 0000087130/03/2024		MALINOWSKI HOLDINGS PTY LTD	RENT - AVON MALL - APRIL 2024	1	1,237.50	
EFT50593	12/04/2024	MAYDAY EARTHMOVING /RENTAL - CHIVAS ENTERPRISES T-AS	DEPOT - EQUIPMENT HIRE	1		8,360.00
INV 84979	31/03/2024	MAYDAY EARTHMOVING /RENTAL - CHIVAS ENTERPRISES T-AS	DEPOT - EQUIPMENT HIRE	1	8,360.00	
EFT50594	12/04/2024	MENTAL MEDIA	BKB - SOFTWARE SUBSCRIPTION	1		1,938.42
INV 1395	05/04/2024	MENTAL MEDIA	BKB - SOFTWARE SUBSCRIPTION	1	1,938.42	

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EFT50595	12/04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1		297.00
INV 0000533618/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	48.00	
INV 0000533720/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	48.00	
INV 0000534025/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	48.00	
INV 0000534726/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	9.00	
INV 0000534827/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	48.00	
INV 0000535328/03/2024		NORTHAM FEED & HIRE	ANIMAL SUPPLIES - MARCH 2024	1	96.00	
EFT50596	12/04/2024	NORTHAM FLORIST	FLOWER ARRANGEMENT AS PER COUNCIL POLICY	1		210.00
INV 28672	09/04/2024	NORTHAM FLORIST	FLOWER ARRANGEMENT AS PER COUNCIL POLICY	1	210.00	
EFT50597	12/04/2024	PAUL DRAGO DEVCIC	STAFF - FUEL	1		108.51
INV 0022443823/03/2024		PAUL DRAGO DEVCIC	STAFF - FUEL	1	108.51	
EFT50598	12/04/2024	RED DOT STORE	KILLARA - SUPPLIES	1		204.95
INV 1261190124/01/2024		RED DOT STORE	KILLARA - SUPPLIES	1	91.95	
INV 1338123827/03/2024		RED DOT STORE	KILLARA - SUPPLIES	1	113.00	
EFT50599	12/04/2024	RM SMITH & SONS	DEPOT - SUPPLIES	1		24,008.69
INV 241396	29/03/2024	RM SMITH & SONS	DEPOT - SUPPLIES	1	6,600.00	
INV 241396	29/03/2024	RM SMITH & SONS	DEPOT - SUPPLIES	1	7,920.00	
INV 241396	29/03/2024	RM SMITH & SONS	DEPOT - SUPPLIES	1	9,488.69	
EFT50600	12/04/2024	RODNEY JAMES ROBERTS	BA22154 - INFRASTRUCTURE BOND REFUND - T1686	1		1,020.00
INV T1686	12/04/2024	RODNEY JAMES ROBERTS	BA22154 - INFRASTRUCTURE BOND REFUND - T1686	1	1,020.00	
EFT50601	12/04/2024	RYAN'S PLUMBING AND GAS PTY LTD	WATER PARK - MAINTENANCE	1		254.10
INV INV-030713/03/2024		RYAN'S PLUMBING AND GAS PTY LTD	WATER PARK - MAINTENANCE	1	254.10	

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EFT50602	12/04/2024	SGS AUSTRALIA PTY LTD	OLD QUARRY WASTE FACILITY - MAINTENANCE	1	1,381.47	1,381.47
INV NE00095	08/04/2024	SGS AUSTRALIA PTY LTD	OLD QUARRY WASTE FACILITY - MAINTENANCE	1	1,381.47	
EFT50603	12/04/2024	SMARTSHEET INC	SOFTWARE SUBSCRIPTION	1	256.44	256.44
INV 1775207	20/03/2024	SMARTSHEET INC	SOFTWARE SUBSCRIPTION	1	256.44	
EFT50604	12/04/2024	SPECIALISED TREE SERVICE	LION STREET - MAINTENANCE	1	648.00	648.00
INV 4301	05/04/2024	SPECIALISED TREE SERVICE	LION STREET - MAINTENANCE	1	648.00	
EFT50605	12/04/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	DEPOT - MEDICAL SUPPLIES	1	69.95	69.95
INV FAINV0103	04/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	DEPOT - MEDICAL SUPPLIES	1	69.95	
EFT50606	12/04/2024	TOTAL TOOLS MIDLAND	DEPOT - SUPPLIES	1	2,019.00	2,019.00
INV 372810	03/04/2024	TOTAL TOOLS MIDLAND	DEPOT - SUPPLIES	1	2,019.00	
EFT50607	12/04/2024	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	DEPOT - SUPPLIES	1	1,199.75	1,199.75
INV INV-46063	1/03/2024	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	DEPOT - SUPPLIES	1	1,199.75	
EFT50608	12/04/2024	TRILITY SOLUTIONS PTY LTD	WWTP - MAINTENANCE	1	6,760.40	6,760.40
INV 7504036626	03/2024	TRILITY SOLUTIONS PTY LTD	WWTP - MAINTENANCE	1	6,760.40	
EFT50609	12/04/2024	WARRICKS NEWSAGENCY	KILLARA - OFFICE SUPPLIES	1	383.67	383.67
INV SN00017	31/03/2024	WARRICKS NEWSAGENCY	KILLARA - SUPPLIES	1	38.00	
INV SN00017	31/03/2024	WARRICKS NEWSAGENCY	NORTHAM LIBRARY - SUPPLIES	1	162.51	
INV 75254	02/04/2024	WARRICKS NEWSAGENCY	KILLARA - OFFICE SUPPLIES	1	183.16	
EFT50610	12/04/2024	WATTLEUP TRACTORS	PN2317 - PARTS	1	1,015.50	1,015.50
INV 1303201	29/03/2024	WATTLEUP TRACTORS	PN2317 - PARTS	1	1,015.50	

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EFT50611	12/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2104 - MAINTENANCE	1		6,082.30
INV INV-159601/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1909 - MAINTENANCE	1	455.00	
INV INV-173308/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2104 - MAINTENANCE	1	2,697.00	
INV INV-167410/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1806 - MAINTENANCE	1	692.50	
INV INV-171610/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1611 - REPAIRS	1	1,575.00	
INV INV-171610/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2305 - MAINTENANCE	1	662.80	
EFT50612	12/04/2024	WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETARY MAINTENANCE 26/3/2024 - 04/04/2024	1		2,541.23
INV 0030158605/04/2024		WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETARY MAINTENANCE 26/3/2024 - 04/04/2024	1	2,541.23	
EFT50613	12/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	KILLARA PRINTER SERVICE & METER READING	1		447.09
INV 30881	03/11/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	IT - SUPPLIES	1	97.60	
INV 11541	01/12/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	LIBRARY - OFFICE SUPPLIES	1	134.70	
INV 219830	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	KILLARA PRINTER SERVICE & METER READING	1	214.79	
EFT50614	12/04/2024	WOOLWORTHS GROUP LIMITED (WOOLWORTHS GROUP)	WOOLWORTHS - MARCH 2024	1		2,724.61
INV ST-0413101/04/2024		WOOLWORTHS GROUP LIMITED (WOOLWORTHS GROUP)	WOOLWORTHS - MARCH 2024	1	2,724.61	
EFT50615	12/04/2024	ZENIEN	IT - MAINTENANCE	1		1,095.60
INV I11927	26/03/2024	ZENIEN	IT - MAINTENANCE	1	1,095.60	
EFT50616	16/04/2024	ANDY'S PLUMBING SERVICE	LESSER HALL / TOWN HALL - REPAIRS	1		1,595.00
INV A19761	03/04/2024	ANDY'S PLUMBING SERVICE	LIONS PARK TOILETS - REPAIRS	1	616.00	

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INV A19762	05/04/2024	ANDY'S PLUMBING SERVICE	LESSER HALL / TOWN HALL - REPAIRS	1	979.00	
EFT50617	16/04/2024	BRUCE BRADFORD	RATES CREDIT REFUND FOR ASSESSMENT A16302	1		311.42
INV A16302	12/04/2024	BRUCE BRADFORD	RATES CREDIT REFUND FOR ASSESSMENT A16302		311.42	
EFT50618	16/04/2024	BUNNINGS BUILDING SUPPLIES P/L	KILLARA - SUPPLIES	1		622.37
INV 2182/003 25/01/2024	25/01/2024	BUNNINGS BUILDING SUPPLIES P/L	REC CENTRE - MATERIALS	1	29.93	
INV 2182/003 31/01/2024	31/01/2024	BUNNINGS BUILDING SUPPLIES P/L	KILLARA - SUPPLIES	1	499.00	
INV 2182/003 02/04/2024	02/04/2024	BUNNINGS BUILDING SUPPLIES P/L	KILLARA - SUPPLIES	1	58.46	
INV 2182/004 03/04/2024	03/04/2024	BUNNINGS BUILDING SUPPLIES P/L	REC CENTRE - SUPPLIES	1	34.98	
EFT50619	16/04/2024	CUTTING EDGES EQUIPMENT PARTS	PN2308 - PARTS	1		1,276.00
INV 3365182 22/03/2024	22/03/2024	CUTTING EDGES EQUIPMENT PARTS	PN2308 - PARTS	1	1,276.00	
EFT50620	16/04/2024	DEBORAH L MOODY	STORY TELLING - 05/04/2024	1		800.00
INV 39 03/04/2024	03/04/2024	DEBORAH L MOODY	DARK SKY STAR GAZING - 06/04/2024	1	300.00	
INV 40 05/04/2024	05/04/2024	DEBORAH L MOODY	STORY TELLING - 05/04/2024	1	500.00	
EFT50621	16/04/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1		382.01
INV 36373 05/03/2024	05/03/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1	382.01	
EFT50622	16/04/2024	JS TECHNOLOGY & DIGITAL PTY LTD	DEPOT - SUPPLIES	1		80.00
INV INV1403 14/03/2024	14/03/2024	JS TECHNOLOGY & DIGITAL PTY LTD	DEPOT - SUPPLIES	1	80.00	
EFT50623	16/04/2024	KATHY DAVIS	STORY TELLING - 05/04/2024	1		500.00
INV 75373 05/04/2024	05/04/2024	KATHY DAVIS	STORY TELLING - 05/04/2024	1	500.00	
EFT50624	16/04/2024	MORRIS PEST & WEED CONTROL	SON - VARIOUS LOCATIONS - MAINTENANCE	1		5,055.20
INV INV-380504/04/2024	04/04/2024	MORRIS PEST & WEED CONTROL	SON - VARIOUS LOCATIONS - MAINTENANCE	1	5,055.20	
EFT50625	16/04/2024	SHIRLEY GLADYS BOTH	RATES CREDIT REFUND FOR ASSESSMENT A2602	1		799.00

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INV A2602	12/04/2024	SHIRLEY GLADYS BOTH	RATES CREDIT REFUND FOR ASSESSMENT A2602		799.00	
EFT50626	16/04/2024	SYNERGY	361669310 RECREATION PRECINCT - 13/03/2024 to 09/04/2024	1		37,710.48
INV 4449973029	02/2024	SYNERGY	444997300 WUNDOWIE LIBRARY & GARDENS - 29/12/2023 to 28/02/2024		476.91	
INV 2931107301	03/2024	SYNERGY	293110730 BILYA KOORT BOODJA - 11/01/2024 to 14/02/2024		840.42	
INV 3616693113	03/2024	SYNERGY	361669310 RECREATION PRECINCT - 15/02/2024 to 12/03/2024		1,460.51	
INV 1539025113	03/2024	SYNERGY	153902510 OLD NORTHAM DEPOT - 15/02/2024 to 12/03/2024		830.02	
INV 2931107313	03/2024	SYNERGY	293110730 BILYA KOORT BOODJA - 15/02/2024 to 12/03/2024		1,157.45	
INV 3577039913	03/2024	SYNERGY	357703990 BERT HA WKE PAVILION & LIGHTS - 15/02/2024 to 12/03/2024		539.89	
INV 3613334214	03/2024	SYNERGY	361333420 AVON MALL - 12/01/2024 to 13/03/2024		550.95	
INV 9168227515	03/2024	SYNERGY	916822750 WUNDOWIE TENNIS CLUB - 29/12/2023 to 22/02/2024		117.62	
INV 3619900315	03/2024	SYNERGY	361990030 WUNDOWIE OVAL - 28/12/2023 to 27/02/2024		247.78	
INV 3358209420	03/2024	SYNERGY	335820940 CREATE 298 - 22/02/2024 to 19/03/2024		489.18	
INV 3575477120	03/2024	SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 16/01/2024 to 18/03/2024		147.25	
INV 1365377421	03/2024	SYNERGY	136537740 AIRPORT - 16/02/2024 to 20/03/2024		1,306.14	
INV 3577049821	03/2024	SYNERGY	357704980 CLARKE ST PUMP - 19/01/2024 to 20/03/2024		1,752.97	
INV 3577018221	03/2024	SYNERGY	357701820 BROOME TCE PUMP - 19/01/2024 to 20/03/2024		187.41	
INV 3577048421	03/2024	SYNERGY	357704840 ROTARY WHEEL - 19/01/2024 to 20/03/2024		122.27	
INV 3575496921	03/2024	SYNERGY	357549690 KILLARA DAYCARE CENTRE - 16/02/2024 to 20/03/2024	1	1,185.85	
INV 3577020021	03/2024	SYNERGY	357702000 BROOME TCE BBQ LIGHTS - 19/01/2024 to 20/03/2024	1	205.02	
INV 3577043621	03/2024	SYNERGY	357704360 BROOME TCE PUMP - 19/01/2024 to 20/03/2024		179.18	
INV 8110294721	03/2024	SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 16/02/2024 to 20/03/2024		1,645.59	

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INV 3577046021	03/2024	SYNERGY	357704600 PERINA PARK - 18/01/2024 to 19/03/2024		122.57	
INV 94145323	03/2024	SYNERGY	941453230 GRASS VALLEY BFB FIRE SHED - 19/01/2024 to 19/03/2024		382.06	
INV 92912520	03/2024	SYNERGY	092912520 GRASS VALLEY OVAL - 19/01/2024 to 19/03/2024		118.90	
INV 39806511	03/2024	SYNERGY	398065110 GRASS VALLEY HALL - 19/01/2024 to 19/03/2024		544.40	
INV 36166950	03/2024	SYNERGY	361669500 OXIDATION PONDS - 21/02/2024 to 18/03/2024		233.77	
INV 35754747	03/2024	SYNERGY	357547470 MORBY COTTAGE - 20/01/2024 to 21/03/2024		128.63	
INV 36133318	03/2024	SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 19/01/2024 to 20/03/2024		299.02	
INV 35770318	03/2024	SYNERGY	357703180 STORMWATER DAM PUMP - 19/01/2024 to 20/03/2024		156.64	
INV 35754733	03/2024	SYNERGY	357547330 APEX PARK TOILETS - 19/01/2024 to 20/03/2024		168.91	
INV 35754766	03/2024	SYNERGY	357547660 RUSHTON PARK - 24/01/2024 to 22/03/2024		194.29	
INV 38052386	03/2024	SYNERGY	380523860 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 26/01/2024 to 27/03/2024		435.59	
INV 15782256	04/2024	SYNERGY	157822560 IRISHTOWN BFB - 24/01/2024 to 25/03/2024		230.22	
INV 35754912	04/2024	SYNERGY	357549120 NORTHAM DEPOT - PEEL ST - 02/02/2024 to 04/04/2024		518.23	
INV 35770002	04/2024	SYNERGY	357700020 KILLARA DAYCARE CENTRE - 03/02/2024 to 05/04/2024	1	1,154.13	
INV 33559620	04/2024	SYNERGY	335596200 NORTHAM VISITORS CENTRE - 03/02/2024 to 05/04/2024		462.43	
INV 79684134	04/2024	SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 15/02/2024 to 20/03/2024		436.05	
INV 37496695	04/2024	SYNERGY	374966950 BEAVIS PLACE OPEN SPACE - 06/02/2024 to 08/04/2024		184.69	
INV 93560014	04/2024	SYNERGY	935600140 NORTHAM VISITORS CENTRE - 07/02/2024 to 08/04/2024		228.76	
INV 35770479	04/2024	SYNERGY	357704790 STAGE LIGHTS - SOUNDSHELL - 07/02/2024 to 08/04/2024	1	1,078.49	
INV 35754870	04/2024	SYNERGY	357548700 TOWN HALL & LESSER HALL - 07/02/2024 to 09/04/2024		551.44	

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INV 35754832	10/04/2024	SYNERGY	357548320 BERNARD PARK TOILETS - 07/02/2024 to 08/04/2024		230.29	
INV 11276950	11/04/2024	SYNERGY	112769500 MEN'S SHED / OLD FIRE STATION - 06/02/2024 to 08/04/2024		402.88	
INV 29311073	11/04/2024	SYNERGY	293110730 BILYA KOORT BOODJA - 13/03/2024 to 09/04/2024		856.95	
INV 35754813	11/04/2024	SYNERGY	357548130 MEMORIAL HALL - 06/02/2024 to 08/04/2024		1,097.33	
INV 35770342	11/04/2024	SYNERGY	357703420 PURSLOWE PARK - 08/02/2024 to 08/04/2024		121.22	
INV 15390251	11/04/2024	SYNERGY	153902510 OLD NORTHAM DEPOT - 13/03/2024 to 09/04/2024	1	738.97	
INV 35770399	11/04/2024	SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 13/03/2024 to 09/04/2024		431.95	
INV 36166931	11/04/2024	SYNERGY	361669310 RECREATION PRECINCT - 13/03/2024 to 09/04/2024		12,759.26	
EFT50627	16/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN FIRE SHED - REPAIRS	1		1,084.50
INV INV-170529	01/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN FIRE SHED - REPAIRS	1	1,084.50	
EFT50628	22/04/2024	ANDY'S PLUMBING SERVICE	INKPEN & OLD QUARRY WASTE FACILITY - MAINTENANCE	1		8,140.00
INV A19760	03/04/2024	ANDY'S PLUMBING SERVICE	INKPEN & OLD QUARRY WASTE FACILITY - MAINTENANCE	1	8,140.00	
EFT50629	22/04/2024	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 09/04/2024	1		77,108.00
INV PAYG 0917	04/2024	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR INTERIM PAY 15/04/2024	1	684.00	
INV PAYG 1517	04/2024	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 09/04/2024	1	76,424.00	
EFT50630	22/04/2024	AUTOPRO NORTHAM	DEPOT - SUPPLIES	1		44.85
INV 1131803	11/04/2024	AUTOPRO NORTHAM	DEPOT - SUPPLIES	1	44.85	
EFT50631	22/04/2024	AVON VALLEY TOYOTA	PN1220 - MAINTENANCE	1		1,668.80
INV JCI4014409	01/2024	AVON VALLEY TOYOTA	PN2304 - MAINTENANCE	1	399.61	
INV JCI4015608	04/2024	AVON VALLEY TOYOTA	PN1220 - MAINTENANCE	1	1,269.19	

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EFT50632	22/04/2024	AVON WASTE	C.2020-01 - WASTE COLLECTION 05/04/2024	1	41,982.70	41,982.70
INV 62225	05/04/2024	AVON WASTE	C.2020-01 - WASTE COLLECTION 05/04/2024	1	41,982.70	41,982.70
EFT50633	22/04/2024	BUILDING & ENERGY	BSL - PAYMENT DECEMBER 2023	1	4,309.38	4,309.38
INV T1080	18/04/2024	BUILDING & ENERGY	BSL - PAYMENT DECEMBER 2023	1	4,309.38	4,309.38
EFT50634	22/04/2024	BUNNINGS BUILDING SUPPLIES P/L	DEVELOPMENT SERVICES - SUPPLIES	1	162.67	162.67
INV 2182/003	01/03/2024	BUNNINGS BUILDING SUPPLIES P/L	DEVELOPMENT SERVICES - SUPPLIES	1	94.28	94.28
INV 2182/003	18/03/2024	BUNNINGS BUILDING SUPPLIES P/L	NORTHAM POOL - SUPPLIES	1	58.41	58.41
INV 2182/004	30/03/2024	BUNNINGS BUILDING SUPPLIES P/L	WUNDOWIE POOL - SUPPLIES	1	9.98	9.98
EFT50635	22/04/2024	BURGESS RAWSON (WA) PTY LTD	DEVELOPEMENT SERVICES - CHARGES	1	55.53	55.53
INV 21553	26/03/2024	BURGESS RAWSON (WA) PTY LTD	DEVELOPEMENT SERVICES - CHARGES	1	55.53	55.53
EFT50636	22/04/2024	CADD'S FASHIONS	ADMIN - STAFF UNIFORMS	1	221.47	221.47
INV 24-00002	01/03/2024	CADD'S FASHIONS	ADMIN - STAFF UNIFORMS	1	221.47	221.47
EFT50637	22/04/2024	CANNINGS PURPLE - PURPLE COMMUNICATIONS AUST PL T/AS	COMMUNITY SERVICES - TRAINING	1	5,115.00	5,115.00
INV 20988	29/02/2024	CANNINGS PURPLE - PURPLE COMMUNICATIONS AUST PL T/AS	COMMUNITY SERVICES - TRAINING	1	5,115.00	5,115.00
EFT50638	22/04/2024	CARRINGTONS TRAFFIC SERVICES	EVENTS - EQUIPMENT HIRE	1	1,270.50	1,270.50
INV 0004753411	04/2024	CARRINGTONS TRAFFIC SERVICES	EVENTS - EQUIPMENT HIRE	1	1,270.50	1,270.50
EFT50639	22/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1611 - REPAIRS	1	178.20	178.20
INV 0000464215	04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1611 - REPAIRS	1	178.20	178.20
EFT50640	22/04/2024	COMBINED TYRES PTY LTD	PN1805 - MAINTENANCE	1	1,892.00	1,892.00
INV INV-446826	02/2024	COMBINED TYRES PTY LTD	PN1914 - MAINTENANCE	1	132.00	132.00
INV INV-452325	03/2024	COMBINED TYRES PTY LTD	PN1805 - MAINTENANCE	1	1,760.00	1,760.00

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EFT50641	22/04/2024	CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	FREIGHT CHARGES - MARCH 2024	1		105.94
INV CISF616622/03/2024		CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	FREIGHT CHARGES - MARCH 2024	1	105.94	
EFT50642	22/04/2024	CULBURRA DOWNS FARM - IRVIN MUJR T/AS	BERT HAWKE OVAL - SUPPLIES	1		320.00
INV 24139	14/04/2024	CULBURRA DOWNS FARM - IRVIN MUJR T/AS	BERT HAWKE OVAL - SUPPLIES	1	320.00	
EFT50643	22/04/2024	DAMIAN'S PLUMBING	PEEL TCE - MAINTENANCE	1		240.00
INV 10109	11/04/2024	DAMIAN'S PLUMBING	PEEL TCE - MAINTENANCE	1	240.00	
EFT50644	22/04/2024	DCM CARPENTRY AND MAINTENANCE PTY LTD	VVAB - MAINTENANCE	1		2,486.00
INV 1125	05/04/2024	DCM CARPENTRY AND MAINTENANCE PTY LTD	VVAB - MAINTENANCE	1	2,486.00	
EFT50645	22/04/2024	DOWNER EDI WORKS PTY LTD	BRIDGE 9223 - MAINTENANCE	1		17,024.54
INV 797754	28/02/2024	DOWNER EDI WORKS PTY LTD	BRIDGE 4112 - MAINTENANCE	1	7,469.32	
INV 797761	11/03/2024	DOWNER EDI WORKS PTY LTD	BRIDGE 9223 - MAINTENANCE	1	9,555.22	
EFT50646	22/04/2024	HILLS CONCRETE PTY LTD	DEPOT - SUPPLIES	1		70.00
INV 1774	03/04/2024	HILLS CONCRETE PTY LTD	DEPOT - SUPPLIES	1	70.00	
EFT50647	22/04/2024	IT VISION AUSTRALIA PTY LTD	IT - MAINTENANCE	1		11,000.00
INV 39072	18/09/2023	IT VISION AUSTRALIA PTY LTD	IT - MAINTENANCE	1	11,000.00	
EFT50648	22/04/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1		467.99
INV 37221	15/04/2024	JASON SIGNMAKERS	DEPOT - SUPPLIES	1	467.99	
EFT50649	22/04/2024	JB HI-FI GROUP PTY LTD	IT - SUPPLIES	1		255.32
INV BD13986/08/03/2024		JB HI-FI GROUP PTY LTD	IT - SUPPLIES	1	132.66	
INV BD14041/15/03/2024		JB HI-FI GROUP PTY LTD	IT - SUPPLIES	1	122.66	

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EFT50650	22/04/2024	KRISTY HOPKINS	PN1906, PN2309, PN2105 - MAINTENANCE	1		78.20
INV CY16424	17/04/2024	KRISTY HOPKINS	PN1906, PN2309, PN2105 - MAINTENANCE	1	78.20	
EFT50651	22/04/2024	LANDGATE	CORPORATE SERVICES - FEES & CHARGES	1		615.24
INV 391580	23/02/2024	LANDGATE	CORPORATE SERVICES - FEES & CHARGES	1	386.84	
INV 391654	26/02/2024	LANDGATE	CORPORATE SERVICES - FEES & CHARGES	1	137.40	
INV 392094	26/03/2024	LANDGATE	CORPORATE SERVICES - FEES & CHARGES	1	91.00	
EFT50652	22/04/2024	LAURA ANNALISA TAYLOR	STAFF - REIMBURSEMENT	1		58.70
INV 718F9B9411	04/2024	LAURA ANNALISA TAYLOR	STAFF - REIMBURSEMENT	1	58.70	
EFT50653	22/04/2024	LUCY'S TEAROOMS	CATERING	1		324.00
INV 3238	12/03/2024	LUCY'S TEAROOMS	REVERSE INVOICE / INCORRECT PO USED	1	-280.00	
INV 3238	12/03/2024	LUCY'S TEAROOMS	CATERING	1	280.00	
INV 3250	08/04/2024	LUCY'S TEAROOMS	CATERING	1	324.00	
EFT50654	22/04/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - MARCH 2024	1		14,225.20
INV 134022	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - JANUARY 2024	1	1,597.75	
INV 134576	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - FEBRUARY 2024	1	321.75	
INV 134254	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - FEBRUARY 2024	1	932.25	
INV 134253	29/02/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - FEBRUARY 2024	1	4,661.25	
INV 134840	28/03/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - MARCH 2024	1	6,712.20	
EFT50655	22/04/2024	MORRIS MACHINING AND FABRICATION PTY LTD	FITZGERALD STREET - MAINTENANCE	1		240.00
INV 0000000312	04/2024	MORRIS MACHINING AND FABRICATION PTY LTD	FITZGERALD STREET - MAINTENANCE	1	240.00	
EFT50656	22/04/2024	MORRIS PEST & WEED CONTROL	CREATE 298 - MAINTENANCE	1		492.25
INV INV_202	11/04/2024	MORRIS PEST & WEED CONTROL	CREATE 298 - MAINTENANCE	1	492.25	

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EFT50657	22/04/2024	NAKITA ARCHER	STAFF - REIMBURSEMENT	1		58.70
INV 02/01062	25/03/2024	NAKITA ARCHER	STAFF - REIMBURSEMENT	1	58.70	
EFT50658	22/04/2024	NORTHAM BETTA HOME LIVING	IT - SUPPLIES	1		184.70
INV 2001006313	03/2024	NORTHAM BETTA HOME LIVING	IT - SUPPLIES	1	159.75	
INV 2001006315	04/2024	NORTHAM BETTA HOME LIVING	IT - SUPPLIES	1	24.95	
EFT50659	22/04/2024	NORTHAM BOWLING CLUB INC	SENIOR SPORTS X 1	1		100.00
INV 7560	15/04/2024	NORTHAM BOWLING CLUB INC	SENIOR SPORTS X 1	1	100.00	
EFT50660	22/04/2024	NORTHAM COUNTRY CLUB INC	SENIOR SPORT X 1	1		100.00
INV 5585	11/04/2024	NORTHAM COUNTRY CLUB INC	SENIOR SPORT X 1	1	100.00	
EFT50661	22/04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1		240.00
INV 0000536002	04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1	48.00	
INV 0000536105	04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1	48.00	
INV 0000536908	04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1	48.00	
INV 0000537010	04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1	48.00	
INV 0000537115	04/2024	NORTHAM FEED & HIRE	ANIMAL SUPPLIES - APRIL 2024	1	48.00	
EFT50662	22/04/2024	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT X 1	1		100.00
INV 240412	12/04/2024	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT X 1	1	100.00	
EFT50663	22/04/2024	NORTHAM TRAILER & EXHAUST	PN1413 - MAINTENANCE	1		1,674.90
INV 3370	25/03/2024	NORTHAM TRAILER & EXHAUST	PN1413 - MAINTENANCE	1	1,674.90	
EFT50664	22/04/2024	NUTRIEN WATER	DEPOT - SUPPLIES	1		3,533.57
INV 4131192804	04/2024	NUTRIEN WATER	DEPOT - SUPPLIES	1	3,533.57	

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EFT50665	22/04/2024	OCTAGON LIFTS PTY LTD	LIBRARY - MAINTENANCE	1		756.00
INV 65073	10/04/2024	OCTAGON LIFTS PTY LTD	LIBRARY - MAINTENANCE	1	756.00	
EFT50666	22/04/2024	OFFICEWORKS SUPERSTORES PTY LTD	IT - SUPPLIES	1		437.40
INV 6132695611/03/2024		OFFICEWORKS SUPERSTORES PTY LTD	IT - SUPPLIES	1	115.95	
INV 6133217914/03/2024		OFFICEWORKS SUPERSTORES PTY LTD	IT - SUPPLIES	1	321.45	
EFT50667	22/04/2024	POOL AND PUMP SERVICE AND REPAIRS	WUNDOWIE POOL - MAINTENANCE	1		214.50
INV PPS1420 14/04/2024		POOL AND PUMP SERVICE AND REPAIRS	WUNDOWIE POOL - MAINTENANCE	1	214.50	
EFT50668	22/04/2024	POOLSHOP ONLINE PTY LTD	NORTHAM POOL - SUPPLIES	1		2,181.85
INV INV-202410/04/2024		POOLSHOP ONLINE PTY LTD	WUNDOWIE POOL - SUPPLIES	1	715.00	
INV INV-202510/04/2024		POOLSHOP ONLINE PTY LTD	NORTHAM POOL - SUPPLIES	1	1,466.85	
EFT50669	22/04/2024	PROFESSIONAL LOCKSERVICE	KILLARA & REC CENTRE - MAINTENANCE	1		1,359.60
INV 0010997109/04/2024		PROFESSIONAL LOCKSERVICE	AVON MALL - MAINTENANCE	1	456.50	
INV 0010997209/04/2024		PROFESSIONAL LOCKSERVICE	KILLARA & REC CENTRE - MAINTENANCE	1	806.30	
INV 0010996909/04/2024		PROFESSIONAL LOCKSERVICE	BKB - MAINTENANCE	1	96.80	
EFT50670	22/04/2024	ROYAL LIFE SAVING SOCIETY WA INC	REC CENTRE - TRAINING	1		1,060.00
INV AX-2228 22/03/2024		ROYAL LIFE SAVING SOCIETY WA INC	REC CENTRE - TRAINING	1	1,060.00	
EFT50671	22/04/2024	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISMENT	1		1,567.50
INV 7161826431/03/2024		SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISMENT	1	1,567.50	
EFT50672	22/04/2024	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS	INKPEN FIRE SHED - MAINTENANCE	1		399.30
INV 2407 11/04/2024		STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS	INKPEN FIRE SHED - MAINTENANCE	1	399.30	

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EFT50673	22/04/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - MARCH 2024	1		703.59
INV 0625-S30	23/03/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - MARCH 2024	1	410.45	
INV 0626-S30	31/03/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - MARCH 2024	1	293.14	
EFT50674	22/04/2024	WA CONTRACT RANGER SERVICES	C.202324-01 - POUND MANAGEMENT 19/02/2024 - 07/04/2024	1		2,695.00
INV 00005429	11/04/2024	WA CONTRACT RANGER SERVICES	C.202324-01 - POUND MANAGEMENT 19/02/2024 - 07/04/2024	1	2,695.00	
EFT50675	22/04/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COUNCILLOR - TRAINING	1		880.00
INV SI-010000	11/04/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COUNCILLOR - TRAINING	1	880.00	
EFT50676	22/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1902 - MAINTENANCE	1		1,065.00
INV INV-17330	10/03/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1902 - MAINTENANCE	1	707.50	
INV INV-16550	10/03/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2012 - MAINTENANCE	1	200.00	
INV INV-17191	17/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1913 - MAINTENANCE	1	157.50	
EFT50677	22/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - COPIER SERVICE/METER READING	1		978.84
INV 30505	24/07/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	IT - SUPPLIES	1	56.60	
INV 219831	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - COPIER SERVICE/METER READING	1	515.73	
INV 219829	02/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	REC CENTRE - COPIER SERVICE/METER READING	1	149.51	
INV 31429	05/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN OFFICE - SUPPLIES	1	257.00	
EFT50678	29/04/2024	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		159.00
INV DEDUCT	23/04/2024	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		159.00	

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EFT50679	29/04/2024	BUNNINGS BUILDING SUPPLIES P/L	WUNDOWIE OVAL - SUPPLIES	1		34.54
INV 2182/003	08/04/2024	BUNNINGS BUILDING SUPPLIES P/L	WWTP - SUPPLIES	1	8.08	
INV 2182/003	11/04/2024	BUNNINGS BUILDING SUPPLIES P/L	WUNDOWIE OVAL - SUPPLIES	1	26.46	
EFT50680	29/04/2024	CADD'S FASHIONS	DEPOT - UNIFORMS	1		200.00
INV 24-00003	19/04/2024	CADD'S FASHIONS	DEPOT - UNIFORMS	1	200.00	
EFT50681	29/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1608 - MAINTENANCE	1		3,942.99
INV 0000464	11/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1006 - MAINTENANCE	1	1,442.71	
INV 0000464	015/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN1608 - MAINTENANCE	1	1,508.21	
INV 0000465	721/04/2024	CENTRAL MOBILE MECHANICAL REPAIRS	PN2003 - MAINTENANCE	1	992.07	
EFT50682	29/04/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		361.95
INV DEDUCT	23/04/2024	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		361.95	
EFT50683	29/04/2024	CLARE MICHELLE STEPHENS	RATES CREDIT REFUND FOR ASSESSMENT A11503	1		124.75
INV A11503	23/04/2024	CLARE MICHELLE STEPHENS	RATES CREDIT REFUND FOR ASSESSMENT A11503		124.75	
EFT50684	29/04/2024	COMBINED TYRES PTY LTD	PN2304 - MAINTENANCE	1		957.00
INV INV-459	109/04/2024	COMBINED TYRES PTY LTD	PN2304 - MAINTENANCE	1	957.00	
EFT50685	29/04/2024	COUNTRYWIDE PUBLICATIONS	ADVERTISMENT	1		2,500.00
INV 29008	19/03/2024	COUNTRYWIDE PUBLICATIONS	ADVERTISMENT	1	2,500.00	
EFT50686	29/04/2024	DAMIAN'S PLUMBING	WWTP - SUPPLIES	1		1,606.00
INV 10143	18/04/2024	DAMIAN'S PLUMBING	WWTP - SUPPLIES	1	1,606.00	
EFT50687	29/04/2024	EASIFLEET	PAYROLL DEDUCTIONS	1		605.60
INV DEDUCT	23/04/2024	EASIFLEET	PAYROLL DEDUCTIONS		320.53	
INV DEDUCT	23/04/2024	EASIFLEET	PAYROLL DEDUCTIONS		285.07	

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EFT50688	29/04/2024	ECHO NEWSPAPER	ADVERTISING	1		605.00
INV 0003597212/04/2024		ECHO NEWSPAPER	ADVERTISING	1	605.00	
EFT50689	29/04/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - SUPPLIES	1		3,290.28
INV 233555	12/02/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - SUPPLIES	1	4,138.05	
INV 243090	19/02/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - SUPPLIES CREDIT NOTE	1	-1,119.57	
INV 240644A	15/04/2024	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	BFB - UNIFORMS	1	271.80	
EFT50690	29/04/2024	FRESH TRADING CO OPS PTY LTD	CATERING	1		1,892.37
INV INV-218917/04/2024		FRESH TRADING CO OPS PTY LTD	CATERING	1	1,892.37	
EFT50691	29/04/2024	FULTON HOGAN INDUSTRIES PTY LTD	DEPOT - SUPPLIES	1		3,410.00
INV 1890290211/04/2024		FULTON HOGAN INDUSTRIES PTY LTD	DEPOT - SUPPLIES	1	3,410.00	
EFT50692	29/04/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1		142.89
INV A200	08/04/2024	GRAFTON ELECTRICS	REC CENTRE - MAINTENANCE	1	142.89	
EFT50693	29/04/2024	GROWISE PTY LTD	DEVELOPMENT SERVICES - SUPPLIES	1		10,989.00
INV 0592	15/04/2024	GROWISE PTY LTD	DEVELOPMENT SERVICES - SUPPLIES	1	6,050.00	
INV 0592	15/04/2024	GROWISE PTY LTD	DEVELOPMENT SERVICES - SUPPLIES	1	4,939.00	
EFT50694	29/04/2024	HAVE A GO -CONCEPT MEDIA	ADVERTISMENT	1		2,027.72
INV 61855	12/04/2024	HAVE A GO -CONCEPT MEDIA	ADVERTISMENT	1	2,027.72	
EFT50695	29/04/2024	JOHN LESLIE MOSES	RATES CREDIT REFUND FOR ASSESSMENT A10102	1		841.02
INV A10102	23/04/2024	JOHN LESLIE MOSES	RATES CREDIT REFUND FOR ASSESSMENT A10102		841.02	
EFT50696	29/04/2024	KLEENHEAT GAS	POOL HEATERS - GAS - 09/04/2024	1		9,070.39
INV 2225148809/04/2024		KLEENHEAT GAS	POOL HEATERS - GAS - 09/04/2024	1	9,070.39	
EFT50697	29/04/2024	LEONARD JACK FULCHER	RATES CREDIT REFUND FOR ASSESSMENT A12368	1		581.50

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INV A12368	23/04/2024	LEONARD JACK FULCHER	RATES CREDIT REFUND FOR ASSESSMENT A12368		581.50	
EFT50698	29/04/2024	LUCY'S TEAROOMS	CATERING	1		724.00
INV 3243	08/04/2024	LUCY'S TEAROOMS	CATERING	1	161.00	
INV 3245	08/04/2024	LUCY'S TEAROOMS	CATERING	1	239.00	
INV 3254	08/04/2024	LUCY'S TEAROOMS	CATERING	1	324.00	
EFT50699	29/04/2024	MILBRIDGE PTY LTD AS TRUSTEE FOR MX MAV TRUST	DEVELOPMENT SERVICES -RELIEF STAFF 08/01/2024 - 29/02/2024	1		8,037.15
INV INV - 01831/03/2024	29/02/2024	MILBRIDGE PTY LTD AS TRUSTEE FOR MX MAV TRUST	DEVELOPMENT SERVICES -RELIEF STAFF 08/01/2024 - 29/02/2024	1	5,467.00	
INV INV - 01915/04/2024	26/03/2024	MILBRIDGE PTY LTD AS TRUSTEE FOR MX MAV TRUST	DEVELOPMENT SERVICES -RELIEF STAFF - 01.03.2024 - 26.03.2024	1	2,570.15	
EFT50700	29/04/2024	MODERN TEACHING AIDS PTY LTD	LIBRARY - PROGRAMS & EVENTS	1		51.60
INV 4586825818/03/2024		MODERN TEACHING AIDS PTY LTD	LIBRARY - PROGRAMS & EVENTS	1	27.45	
INV 4589161704/04/2024		MODERN TEACHING AIDS PTY LTD	LIBRARY - PROGRAMS & EVENTS	1	24.15	
EFT50701	29/04/2024	NAVMAN WIRELESS PTY LTD	SOFTWARE SUBSCRIPTION	1		153.89
INV 9304463715/04/2024		NAVMAN WIRELESS PTY LTD	SOFTWARE SUBSCRIPTION	1	153.89	
EFT50702	29/04/2024	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA / HOLDEN / SUZUKI	PN2007 - MAINTENANCE	1		2,353.42
INV 144349	26/03/2024	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA / HOLDEN / SUZUKI	PN2006 - MAINTENANCE	1	600.15	
INV 144566	19/04/2024	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA / HOLDEN / SUZUKI	PN2007 - MAINTENANCE	1	1,753.27	
EFT50703	29/04/2024	NORTHAM BETTA HOME LIVING	KILLARA - KITCHEN SUPPLIES	1		929.00
INV 2001006321/03/2024		NORTHAM BETTA HOME LIVING	KILLARA - KITCHEN SUPPLIES	1	929.00	
EFT50704	29/04/2024	NORTHAM RACE CLUB (INC)	DEPOT - EQUIPMENT HIRE	1		1,100.00
INV 0000024912/04/2024		NORTHAM RACE CLUB (INC)	DEPOT - EQUIPMENT HIRE	1	1,100.00	

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EFT50705	29/04/2024	NUTRIEN WATER	DEPOT - SUPPLIES	1		632.28
INV 4131321215/04/2024		NUTRIEN WATER	DEPOT - SUPPLIES	1	632.28	
EFT50706	29/04/2024	OFFICEWORKS SUPERSTORES PTY LTD	BKB - OFFICE SUPPLIES	1		1,248.78
INV 6137937215/04/2024		OFFICEWORKS SUPERSTORES PTY LTD	BKB - OFFICE SUPPLIES	1	371.83	
INV 6137948216/04/2024		OFFICEWORKS SUPERSTORES PTY LTD	BKB - OFFICE SUPPLIES	1	876.95	
EFT50707	29/04/2024	POOL ROBOTICS PERTH	WUNDOWIE POOL - MAINTENANCE	1		44.23
INV 23-00003 12/12/2023		POOL ROBOTICS PERTH	WUNDOWIE POOL - MAINTENANCE	1	44.23	
EFT50708	29/04/2024	RED DOT STORE	BKB - PROGRAMS & EVENTS	1		83.88
INV 1355356810/04/2024		RED DOT STORE	BKB - PROGRAMS & EVENTS	1	83.88	
EFT50709	29/04/2024	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS X 1	1		99.00
INV 0097401 17/04/2024		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS X 1	1	99.00	
EFT50710	29/04/2024	SHENTON PUMPS - SHENTON ENTERPRISES PTY LTD T/AS	NORTHAM POOL - REPAIRS	1		418.00
INV 201957 17/04/2024		SHENTON PUMPS - SHENTON ENTERPRISES PTY LTD T/AS	NORTHAM POOL - REPAIRS	1	418.00	
EFT50711	29/04/2024	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISEMENT	1		198.00
INV 7161826331/03/2024		SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISEMENT	1	198.00	
EFT50712	29/04/2024	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	PN2309 - MAINTENANCE	1		69.95
INV CYINV0017/04/2024		ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	PN2309 - MAINTENANCE	1	69.95	
EFT50713	29/04/2024	SYNERGY	915241640 AUXILIARY LIGHTING - 28/10/2023 to 27/11/2023	1		154.94
INV 9152416404/12/2023		SYNERGY	915241640 AUXILIARY LIGHTING - 28/10/2023 to 27/11/2023	1	154.94	
EFT50714	29/04/2024	TELSTRA LIMITED	TELSTRA - MARCH 2024	1		3,912.99

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INV 2726008910/04/2024		TELSTRA LIMITED	TELSTRA - MARCH 2024	1	743.51	
INV 2726009010/04/2024		TELSTRA LIMITED	TELSTRA - MARCH 2024	1	323.58	
INV 2726008910/04/2024		TELSTRA LIMITED	TELSTRA - MARCH 2024	1	2,845.90	
EFT50715	29/04/2024	THE PERTH MINT	EVENTS - CITIZENSHIP 2024	1		165.00
INV SIN0005407/02/2024		THE PERTH MINT	EVENTS - CITIZENSHIP 2024	1	165.00	
EFT50716	29/04/2024	THE PRINT SHOP BUNBURY	EVENTS - SUPPLIES	1		250.80
INV 1641765 11/04/2024		THE PRINT SHOP BUNBURY	EVENTS - SUPPLIES	1	250.80	
EFT50717	29/04/2024	TPG NETWORK PTY LTD	TPG MARCH 2024	1		2,129.10
INV INV0408 31/03/2024		TPG NETWORK PTY LTD	TPG MARCH 2024	1	2,129.10	
EFT50718	29/04/2024	TPG TELECOM - ACCOUNT 2000050690	TPG MARCH 2024	1		5,962.12
INV 2034351501/04/2024		TPG TELECOM - ACCOUNT 2000050690	TPG MARCH 2024	1	5,962.12	
EFT50719	29/04/2024	TPG TELECOM - ACCOUNT 2000054211	TPG MARCH 2024	1		705.52
INV 2033239801/04/2024		TPG TELECOM - ACCOUNT 2000054211	TPG MARCH 2024	1	705.52	
EFT50720	29/04/2024	TREVOR EASTWELL	COMMUNITY TRANSPORT - 18TH APRIL 2024	1		50.00
INV 36	18/04/2024	TREVOR EASTWELL	COMMUNITY TRANSPORT - 18TH APRIL 2024	1	50.00	
EFT50721	29/04/2024	WA RANGERS ASSOCIATION INC	RANGERS - MEMBERSHIP RENEWAL	1		100.00
INV 19	10/04/2024	WA RANGERS ASSOCIATION INC	RANGERS - MEMBERSHIP RENEWAL	1	100.00	
EFT50722	29/04/2024	WARRICKS NEWSAGENCY	ADMIN - SUPPLIES	1		172.23
INV 75170	16/04/2024	WARRICKS NEWSAGENCY	ADMIN - SUPPLIES	1	172.23	
EFT50723	29/04/2024	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2316 - MAINTENANCE	1		10,453.30
INV INV-161801/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 3.4 - REPAIRS	1	1,000.00	

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INV INV-162301/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2205 - MAINTENANCE	1	422.50	
INV INV-167801/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2302 - MAINTENANCE	1	557.50	
INV INV-173118/03/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1502 - MAINTENANCE	1	1,955.00	
INV INV-163308/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2306 - MAINTENANCE	1	2,100.00	
INV INV-173708/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2104 - MAINTENANCE	1	812.50	
INV INV-167615/04/2024		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2316 - MAINTENANCE	1	3,605.80	
EFT50724	29/04/2024	WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETARY MAINTENANCE 12/03/2024 - 22/03/2024	1		5,956.86
INV 0030158802/04/2024		WHEATBELT (NRM) NATURAL RESOURCE MANAGEMENT	C.202223-14 - CEMETARY MAINTENANCE 12/03/2024 - 22/03/2024	1	5,956.86	
EFT50725	29/04/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - STATIONARY SUPPLIES	1		109.00
INV 218497	05/12/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	VISITORS CENTRE - COPIER/SERVICE METER READING	1	166.80	
INV 31039	14/12/2023	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - STATIONARY SUPPLIES	1	219.00	
INV 31338	13/03/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	ADMIN - OFFICE SUPPLIES	1	109.00	
INV 218497	05/12/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	REVERSAL - INCORRECT DATE USED	1	-166.80	
INV 31039	14/12/2024	WHEATBELT OFFICE BM & COUNTRY COPIERS	REVERSAL - INCORRECT DATE USED	1	-219.00	
EFT50726	30/04/2024	NORTHAM MOTORS PTY LTD	DEPOT - LIGHT FLEET PURCHASE	1		83,025.00
INV 1437511	29/04/2024	NORTHAM MOTORS PTY LTD	DEPOT - LIGHT FLEET PURCHASE	1	34,355.00	
INV 1437509	29/04/2024	NORTHAM MOTORS PTY LTD	DEPOT - LIGHT FLEET PURCHASE	1	26,740.00	
INV 1437507	29/04/2024	NORTHAM MOTORS PTY LTD	DEPOT - LIGHT FLEET PURCHASE	1	21,930.00	

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DD20452.1	03/04/2024	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT APRIL 2024	1		573.75
INV RECREA03/04/2024		TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT APRIL 2024	1	573.75	
DD20470.1	09/04/2024	BANKWEST	DAVID EMERY-MASTERCARD -22/02/2024-20/03/2024	1		4,343.98
INV ALEX ES09/04/2024		BANKWEST	ALEX ESPEY MASTERCARD-22/02/2024-20/03/2024	1	173.47	
INV COLIN Y09/04/2024		BANKWEST	COLIN YOUNG MASTERCARD-22/02/2024-20/03/2024	1	1,341.88	
INV PAUL DE09/04/2024		BANKWEST	PAUL DEVIC MASTERCARD -22/02/2024-20/03/2024	1	320.98	
INV DEBBIE 09/04/2024		BANKWEST	DEBBIE TERELINCK MASTERCARD -22/02/2024-20/03/2024	1	1,584.17	
INV CHADD 09/04/2024		BANKWEST	CHADD HUNT MASTERCARD -22/02/2024-20/03/2024	1	796.16	
INV DAVID E09/04/2024		BANKWEST	DAVID EMERY-MASTERCARD -22/02/2024-20/03/2024	1	127.32	
DD20482.1	09/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1		28,991.07
INV SUPER 09/04/2024		AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,866.17	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	2,841.27	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	35.03	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	35.03	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	700.00	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	106.36	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	240.07	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	71.69	
INV DEDUCT09/04/2024		AWARE SUPER	PAYROLL DEDUCTIONS	1	95.45	
DD20482.2	09/04/2024	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		129.71
INV SUPER 09/04/2024		THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	129.71	
DD20482.3	09/04/2024	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		680.81

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INV SUPER	09/04/2024	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	518.71	
INV DEDUCT	09/04/2024	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	162.10	
DD20482.4	09/04/2024	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		611.53
INV SUPER	09/04/2024	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	611.53	
DD20482.5	09/04/2024	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		1,285.36
INV SUPER	09/04/2024	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	1,285.36	
DD20482.6	09/04/2024	QSUPER	PAYROLL DEDUCTIONS	1		882.99
INV SUPER	09/04/2024	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	688.55	
INV DEDUCT	09/04/2024	QSUPER	PAYROLL DEDUCTIONS	1	194.44	
DD20482.7	09/04/2024	LGIASUPER T/A BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	1		242.78
INV SUPER	09/04/2024	LGIASUPER T/A BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	1	242.78	
DD20482.8	09/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1		1,321.29
INV SUPER	09/04/2024	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,035.91	
INV DEDUCT	09/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1	50.00	
INV DEDUCT	09/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1	235.38	
DD20482.9	09/04/2024	YKC SUPERFUND	PAYROLL DEDUCTIONS	1		947.60
INV SUPER	09/04/2024	YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	700.40	
INV DEDUCT	09/04/2024	YKC SUPERFUND	PAYROLL DEDUCTIONS	1	247.20	
DD20499.1	09/04/2024	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		334.26
INV SUPER	15/04/2024	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	334.26	
DD20524.1	19/04/2024	FINES ENFORCEMENT REGISTRY	LODGE MENT FEE FOR REGISTERING X68 UNPAID INFRINGEMENTS-FER13073240-11/09/23	1		3,507.00

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INV 1109230119/04/2024		FINES ENFORCEMENT REGISTRY	LODGE MENT FEE FOR REGISTERING X68 UNPAID INFRINGEMENTS-FER13073240-11/09/23	1	3,507.00	
DD20538.1	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1		28,922.26
INV SUPER	23/04/2024	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,819.20	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,921.63	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	35.03	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	35.03	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	700.00	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	102.69	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	270.75	
INV DEDUCT	23/04/2024	AWARE SUPER	PAYROLL DEDUCTIONS	1	37.93	
DD20538.2	23/04/2024	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		129.71
INV SUPER	23/04/2024	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	129.71	
DD20538.3	23/04/2024	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		591.91
INV SUPER	23/04/2024	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	450.98	
INV DEDUCT	23/04/2024	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	140.93	
DD20538.4	23/04/2024	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		611.53
INV SUPER	23/04/2024	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	611.53	
DD20538.5	23/04/2024	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		965.42
INV SUPER	23/04/2024	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	965.42	
DD20538.6	23/04/2024	QSUPER	PAYROLL DEDUCTIONS	1		869.34
INV SUPER	23/04/2024	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	674.90	
INV DEDUCT	23/04/2024	QSUPER	PAYROLL DEDUCTIONS	1	194.44	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD20538.7	23/04/2024	LGIASUPER T/A BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	1		215.80
INV SUPER	23/04/2024	LGIASUPER T/A BRIGHTER SUPER	SUPERANNUATION CONTRIBUTIONS	1	215.80	
DD20538.8	23/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1		1,406.07
INV SUPER	23/04/2024	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,120.69	
INV DEDUCT	23/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1	50.00	
INV DEDUCT	23/04/2024	HSTPLUS SUPER	PAYROLL DEDUCTIONS	1	235.38	
DD20538.9	23/04/2024	YKC SUPERFUND	PAYROLL DEDUCTIONS	1		947.60
INV SUPER	23/04/2024	YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	700.40	
INV DEDUCT	23/04/2024	YKC SUPERFUND	PAYROLL DEDUCTIONS	1	247.20	
DD20482.10	09/04/2024	MACQUARIE SUPER CONSOLIDATOR	PAYROLL DEDUCTIONS	1		594.82
INV SUPER	09/04/2024	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	439.65	
INV DEDUCT	09/04/2024	MACQUARIE SUPER CONSOLIDATOR	PAYROLL DEDUCTIONS	1	155.17	
DD20482.11	09/04/2024	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1		219.86
INV SUPER	09/04/2024	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	219.86	
DD20482.12	09/04/2024	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		4,984.91
INV SUPER	09/04/2024	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	4,595.38	
INV DEDUCT	09/04/2024	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	150.00	
INV DEDUCT	09/04/2024	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	239.53	
DD20482.13	09/04/2024	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		102.40
INV SUPER	09/04/2024	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	102.40	
DD20482.14	09/04/2024	MERCER SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1		350.82
INV SUPER	09/04/2024	MERCER SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1	350.82	

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DD20482.15	09/04/2024	FIRST SUPER	SUPERANNUATION CONTRIBUTIONS	1		53.58
INV SUPER	09/04/2024	FIRST SUPER	SUPERANNUATION CONTRIBUTIONS	1	53.58	
DD20482.16	09/04/2024	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	1		370.76
INV SUPER	09/04/2024	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	1	370.76	
DD20482.17	09/04/2024	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		350.82
INV SUPER	09/04/2024	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	350.82	
DD20482.18	09/04/2024	SLATE SUPER	SUPERANNUATION CONTRIBUTIONS	1		86.79
INV SUPER	09/04/2024	SLATE SUPER	SUPERANNUATION CONTRIBUTIONS	1	86.79	
DD20482.19	09/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	1		258.19
INV SUPER	09/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	1	258.19	
DD20482.20	09/04/2024	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1		739.14
INV SUPER	09/04/2024	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	546.32	
INV DEDUCT	09/04/2024	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	192.82	
DD20482.21	09/04/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		3,450.13
INV DEDUCT	09/04/2024	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	409.45	
INV SUPER	09/04/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	3,040.68	
DD20482.22	09/04/2024	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		1,141.17
INV DEDUCT	09/04/2024	UNISUPER	PAYROLL DEDUCTIONS	1	143.91	
INV DEDUCT	09/04/2024	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
INV SUPER	09/04/2024	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	537.26	
DD20482.23	09/04/2024	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		96.20

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	09/04/2024	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	96.20	
DD20482.24	09/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		1,007.76
INV DEDUCT09/04/2024		AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	1	139.36	
INV SUPER	09/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	868.40	
DD20482.25	09/04/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		258.44
INV SUPER	09/04/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	258.44	
DD20482.26	09/04/2024	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		309.82
INV SUPER	09/04/2024	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	309.82	
DD20538.10	23/04/2024	MACQUARIE SUPER CONSOLIDATOR	PAYROLL DEDUCTIONS	1		594.82
INV SUPER	23/04/2024	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	439.65	
INV DEDUCT23/04/2024		MACQUARIE SUPER CONSOLIDATOR	PAYROLL DEDUCTIONS	1	155.17	
DD20538.11	23/04/2024	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1		251.44
INV SUPER	23/04/2024	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	251.44	
DD20538.12	23/04/2024	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		4,587.22
INV SUPER	23/04/2024	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	4,273.33	
INV DEDUCT23/04/2024		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	150.00	
INV DEDUCT23/04/2024		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	163.89	
DD20538.13	23/04/2024	MERCER SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1		350.82
INV SUPER	23/04/2024	MERCER SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	1	350.82	
DD20538.14	23/04/2024	FIRST SUPER	SUPERANNUATION CONTRIBUTIONS	1		31.52
INV SUPER	23/04/2024	FIRST SUPER	SUPERANNUATION CONTRIBUTIONS	1	31.52	

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DD20538.15	23/04/2024	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	1		460.06
INV SUPER	23/04/2024	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	1	460.06	
DD20538.16	23/04/2024	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		350.82
INV SUPER	23/04/2024	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	350.82	
DD20538.17	23/04/2024	SLATE SUPER	SUPERANNUATION CONTRIBUTIONS	1		151.84
INV SUPER	23/04/2024	SLATE SUPER	SUPERANNUATION CONTRIBUTIONS	1	151.84	
DD20538.18	23/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	1		281.69
INV SUPER	23/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	1	281.69	
DD20538.19	23/04/2024	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1		52.30
INV SUPER	23/04/2024	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	52.30	
DD20538.20	23/04/2024	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1		698.13
INV SUPER	23/04/2024	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	516.01	
INV DEDUCT	23/04/2024	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	182.12	
DD20538.21	23/04/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		3,715.11
INV DEDUCT	23/04/2024	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	463.04	
INV SUPER	23/04/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	3,252.07	
DD20538.22	23/04/2024	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		1,130.47
INV DEDUCT	23/04/2024	UNISUPER	PAYROLL DEDUCTIONS	1	143.91	
INV DEDUCT	23/04/2024	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
INV SUPER	23/04/2024	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	526.56	
DD20538.23	23/04/2024	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		44.41

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	23/04/2024	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	44.41	
DD20538.24	23/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		950.60
INV DEDUCT	23/04/2024	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	1	123.78	
INV SUPER	23/04/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	826.82	
DD20538.25	23/04/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		273.52
INV SUPER	23/04/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	273.52	
DD20538.26	23/04/2024	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		310.05
INV SUPER	23/04/2024	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	310.05	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,148,964.06
TOTAL		2,148,964.06

13.4.2 Financial Report For The Period Ending 30 April 2024

File Reference:	2.1.3.4
Reporting Officer:	Kudzai Matanga (Finance Manager)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 30 April 2024.

ATTACHMENTS

12. Statement of Financial Activity - April 2024 [**13.4.2.1** - 13 pages]

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995*, and Regulation 34 of the *Local Government (Financial Management) Regulations*.

The Statement of Financial Activity for the period ending 30 April 2024 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements.

Notes to the Financial Statements (items in **bold** represent new notes)

Operating Revenue

1. Interest revenue over budget by 8% due to favourable interest rates received.

Operating Expenses

2. Materials and contracts are under budget 11% due to timing and is expected to finish the year on budget.

Capital Revenue

3. Non-operating grants are under budget 31% due to timing.

Asset Disposal

4. Profit and loss on asset disposal are under budget 35% and 62% respectively due to timing of the disposal. This is expected to finish the year on budget.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance. Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action 12.1.1: Provide the community with an annual explanation of the Shire's short and long term financial commitments and overall financial health.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with the Shire's 2023/24 Revised Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action

Financial	Figures not reflecting the true financial situation	Figures not reflecting the true financial situation	There are processes in place to show compliance with relevant legislation.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (6)	There are processes in place to ensure compliance with relevant legislation.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5033

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That Council RECEIVES the Financial Statement, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30 April 2024.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

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Notes to and forming part of the statement	
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Disposal of Assets	6
Information on Borrowings	8
Reserves	9
Net Current Assets	10
Rating Information	11
Cash Flow Information	12
Investment Schedule	13



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2024

	NOTE	2023/24 Revised Budget	Ytd Budget	2023/24 Ytd Actual	Variance Actuals to Budget	Variance Actuals to Budget
OPERATING REVENUE						
Rates		11,945,146	11,940,527	11,892,976	(47,551)	0%
Operating Grants Subsidies and Contributions		2,689,455	2,122,182	1,931,789	(190,393)	-9%
Fees and Charges		4,581,312	4,111,546	4,219,262	107,716	3%
Interest Revenue	1	572,035	538,200	579,843	41,643	8%
Other Revenue		1,115,053	920,000	888,464	(31,536)	-3%
TOTAL OPERATING REVENUE		20,903,001	19,632,455	19,512,334	(120,121)	-1%
OPERATING EXPENSES						
Employee Costs		(10,677,504)	(9,239,593)	(8,887,226)	352,367	-4%
Materials and Contracts	2	(8,242,975)	(7,045,632)	(6,238,397)	807,235	-11%
Utility Charges		(938,637)	(815,616)	(878,236)	(62,620)	8%
Depreciation of Non Current Assets		(5,164,280)	(4,506,340)	(4,138,010)	368,330	-8%
Finance Costs		(279,554)	(202,153)	(197,548)	4,605	-2%
Insurance Expenses		(652,838)	(638,067)	(602,690)	35,377	-6%
Other Expenditure		(385,413)	(332,880)	(306,280)	26,600	-8%
TOTAL OPERATING EXPENSE		(26,341,201)	(22,780,281)	(21,248,387)	1,531,894	-7%
Capital Grants Subsidies and Contributions	3	4,693,101	2,177,417	1,493,637	(683,780)	-31%
Profit on Asset Disposals	4	867,450	63,216	40,927	(22,289)	-35%
Loss on Asset Disposals		(213,764)	(160,317)	(61,654)	98,663	-62%
RESULTING FROM OPERATIONS		(91,413)	(1,067,510)	(263,145)	804,365	-75.35%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(653,686)	97,101	(20,728)	(117,829)	
Movement Provisions		0	0	0	0	
Depreciation on Assets		5,164,280	4,506,340	4,138,010	(368,330)	
Non Operating Items						
Purchase Land and Buildings		(2,753,163)	(2,188,570)	(1,350,469)	838,101	
Purchase Plant and Equipment		(1,676,932)	(1,316,154)	(818,501)	497,653	
Purchase Furniture and Equipment		(381,756)	(286,308)	0	286,308	
Purchase Infrastructure Assets - Roads		(4,145,323)	(3,588,672)	(1,999,751)	1,588,921	
Purchase Infrastructure Assets - Bridges		(400,000)	(75,667)	(36,437)	39,230	
Purchase Infrastructure Assets - Footpaths		(1,007,665)	(574,450)	(459,227)	115,223	
Purchase Infrastructure Assets - Drainage		(960,031)	(264,654)	(115,104)	149,550	
Purchase Infrastructure Assets - Parks & Ovals		(2,128,919)	(938,518)	(422,862)	515,656	
Purchase Infrastructure Assets - Other		(779,220)	(777,567)	(205,430)	572,137	
Proceeds from Disposal of Assets		1,595,882	1,211,057	238,209	(972,848)	
Repayment of Debentures		(460,849)	(328,837)	(328,837)	0	
Self-Supporting Loan Principal Income		22,208	11,017	11,017	(0)	
Transfers to Restricted Assets (Reserves)		(1,448,605)	(1,216,410)	(1,216,410)	0	
Transfers from Restricted Asset (Reserves)		638,288	520,703	520,703	0	
Net Current Assets July 1 B/Fwd		9,466,904	9,466,903	9,466,903	0	
Net Current Assets Year to Date		-	3,189,803	7,134,022	3,944,219	
Surplus/Deficit		0	0	3,918	3,918	

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF NORTHAM
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 30 APRIL 2024**

	NOTE			Variances	Variances
	23/24 Revised Budget \$	Ytd Budget \$	23/24 Ytd Actual \$	Actuals to Budget \$	Actuals to Budget %
Operating					
Revenues					
Governance	33,096	30,000	32,258	2,258	8%
General Purpose Funding Other	12,855,230	12,556,384	12,705,596	149,212	1%
Law, Order, Public Safety	1,392,381	1,170,027	778,500	(391,527)	(33%)
Health	61,000	40,664	55,344	14,680	36%
Education and Welfare	1,486,699	1,100,000	1,186,614	86,614	8%
Housing	128,176	80,379	42,806	(37,573)	(47%)
Community Amenities	3,420,667	3,028,975	2,816,570	(212,405)	(7%)
Recreation and Culture	2,032,749	1,492,587	577,449	(915,138)	(61%)
Transport	3,439,932	1,742,110	2,057,664	315,554	18%
Economic Services	1,531,422	555,984	421,594	(134,390)	(24%)
Other Property and Services	82,200	75,978	165,795	89,817	118%
Total Operating Revenue	26,463,552	21,873,088	20,840,191	(1,032,897)	(5%)
Expenses					0.00%
Governance	(1,707,912)	(1,473,781)	(1,358,262)	115,519	8%
General Purpose Funding	(381,627)	(298,212)	(297,596)	616	0%
Law, Order, Public Safety	(2,157,357)	(1,907,908)	(1,760,184)	147,724	8%
Health	(502,120)	(425,636)	(426,018)	(382)	(0%)
Education and Welfare	(1,392,513)	(1,306,054)	(1,045,767)	260,287	20%
Housing	(117,312)	(101,254)	(55,750)	45,504	45%
Community Amenities	(4,420,760)	(3,976,603)	(3,247,813)	728,790	18%
Recreation & Culture	(5,941,898)	(5,245,721)	(4,576,981)	668,740	13%
Transport	(7,461,378)	(6,292,233)	(6,080,928)	211,305	3%
Economic Services	(2,410,179)	(1,853,206)	(1,831,954)	21,252	1%
Other Property and Services	(61,909)	(59,990)	(422,084)	(362,094)	(604%)
Total Operating Expenses	(26,554,965)	(22,940,598)	(21,103,336)	1,837,262	8.01%
NET RESULT	-91,413	-1,067,510	-263,145	804,365	-75.35%

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

2. BALANCE SHEET

	23/24 YTD Actual \$	22/23 Actual \$
CURRENT ASSETS		
Cash Assets	6,221,933	7,438,135
Receivables	3,501,898	2,882,499
Inventories & Other Assets	3,876,717	5,804,676
TOTAL CURRENT ASSETS	13,600,548	16,125,310
NON-CURRENT ASSETS		
Receivables	576,545	476,940
Inventories	0	0
Land and Buildings	59,684,503	59,015,974
Property, Plant and Equipment	5,980,807	6,101,034
Infrastructure	328,421,907	327,810,305
Financial & Other Assets	244,469	345,155
TOTAL NON-CURRENT ASSETS	394,908,231	393,749,408
TOTAL ASSETS	408,508,780	409,874,718
CURRENT LIABILITIES		
Payables	2,348,314	2,073,911
Interest-bearing Liabilities	204,719	1,690,236
Provisions	1,454,704	1,454,704
TOTAL CURRENT LIABILITIES	4,007,737	5,218,851
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	6,597,517	6,597,518
Provisions	276,326	276,326
Payables	0	0
TOTAL NON-CURRENT LIABILITIES	6,873,843	6,873,844
TOTAL LIABILITIES	10,881,580	12,092,695
NET ASSETS	397,627,200	397,782,023
EQUITY		
Retained Surplus	117,039,512	117,890,042
Reserves - Cash Backed	3,728,717	3,033,010
Reserves - Asset Revaluation	276,858,971	276,858,971
TOTAL EQUITY	397,627,200	397,782,023

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

3. ACQUISITION OF ASSETS (Continued)	Note	23/24 Budget \$	23/24 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,753,163	1,350,469
Plant and Equipment		1,629,382	818,501
Furniture and Equipment		381,756	0
Infrastructure Assets - Roads		4,145,323	1,999,751
Infrastructure Assets - Footpaths		1,007,665	459,227
Infrastructure Assets - Bridges & Culverts		400,000	36,437
Infrastructure Assets - Drainage		960,031	115,104
Infrastructure Assets - Parks & Ovals		2,128,919	422,862
Infrastructure Assets - Other		779,220	205,430
		14,185,459	5,407,781



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2024

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Note	Written Down Value		Sale Proceeds		Profit(Loss)	
		23/24 Budget \$	Ytd Actual \$	23/24 Budget \$	Ytd Actual \$	23/24 Budget \$	Ytd Actual \$
Governance							
PN1915 Ford Ranger Ute 4X4		12,949.00	8,404.25	44,545.00	40,000.00	31,596.00	31,595.75
Law Order & Public Safety							
CESM Vehicle PN1710 c/fwd		7,356.00	15,000.00	27,273.00	13,636.36	19,917.00	(1,363.64)
PN 2012 Ford ranger N11n54 MV2007 C/fwd		27,552.00	24,870.00	16,700.00	20,909.09	(10,852.00)	(3,960.91)
PN1902 Mitsubishi Triton		27,860.46	-	10,909.00	-	(16,951.46)	-
Welfare							
Hyundai VF2 I40 2.O Auto Wagon		15,000	15,000.00	9,091	11,481.45	(5,909.00)	(3,518.55)
Community Amenities							
PN1907 Ford Escape		20,219.02	-	10,000.00	-	(10,219.02)	-
Transport							
N.002 volvo G930 2014 Grader c/fwd		139,845.00	119,608.53	80,000.00	67,545.45	(59,845.00)	(52,063.08)
John Deere Z-track Ride on Mower-Z997 c/fwd		10,960.00	-	1,500.00	-	(9,460.00)	-
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003) c/fwd		39,617.00	35,501.39	40,455.00	40,454.55	838.00	4,953.16
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L c/fwd		28,233.00	23,804.06	32,727.00	27,272.73	4,494.00	3,468.67
PN1905 Mitsubishi Outlander		19,017.00	-	20,000.00	-	983.00	-
PN1005 Kubota F3680 Mower GP1001		20,011.36	-	6,500.00	-	(13,511.36)	-
MV1405 Forklift		6,909.00	6,748.19	6,000.00	6,000.00	(909.00)	(748.19)
PN1502 Bomag Road Roller (N.4174)		87,400.00	-	35,000.00	-	(52,400.00)	-
PN1518 Flail Mower Trimax WS205		5,372.00	-	1,000.00	-	(4,372.00)	-
PN1603 MV1603 Sewell Road Broom		20,011.00	-	1,000.00	-	(19,011.00)	-
PN1622 - Fieldquip Major 3 Point Linkage Roller Mower		7,474.00	-	1,000.00	-	(6,474.00)	-
PN1804 Hino 500 Series Tipper (N10759)		82,942.00	-	80,182.00	-	(2,760.00)	-
Vermeer Stump Grinder MV1508		-	-	10,000.00	-	10,000.00	-
PN1623 Mitsubishi Triton Single Cab		10,000.00	-	12,000.00	-	2,000.00	-
PN1602 Mitsubishi Triton Ute GLX		10,000.00	10,000.00	12,000.00	10,909.09	2,000.00	909.09
MV1909 Mazda BT50 (N.4487)		13,378.00	-	19,000.00	-	5,622.00	-
PN2007 Mazda BT50 (N11084)		20,090.00	-	19,000.00	-	(1,090.00)	-
Other Property and Services							
Northam Depot Land Peel Terrace		310,000.00	-	1,100,000.00	-	790,000.00	-
		942,196	258,936.42	1,595,882.00	238,208.72	653,686.16	(20,727.70)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2024

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

4. DISPOSALS OF ASSETS CONTINUED

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	23/24 Budget \$	Ytd Actual \$	23/24 Budget \$	Ytd Actual \$	23/24 Budget \$	Ytd Actual \$
Plant & Equipment						
PN1915 Ford Ranger Ute 4X4	12,949.00	8,404.25	44,545.00	40,000.00	31,596	31,595.75
CESM Vehicle PN1710 c/fwd	7,356.00	15,000.00	27,273.00	13,636.36	19,917	(1,363.64)
PN 2012 Ford ranger N11n54 MV2007 C/fwd	27,552.00	24,870.00	16,700.00	20,909.09	(10,852)	(3,960.91)
PN1902 Mitsubishi Triton	27,860.46	-	10,909.00	-	(16,951)	-
Hyundai VF2 I40 2.O Auto Wagon	15,000.00	15,000.00	9,091.00	11,481.45	(5,909)	(3,518.55)
PN1907 Ford Escape	20,219.02	-	10,000.00	-	(10,219)	-
N.002 volvo G930 2014 Grader c/fwd	139,845.00	119,608.53	80,000.00	67,545.45	(59,845)	(52,063.08)
John Deere Z-track Ride on Mower-Z997 c/fwd	10,960.00	-	1,500.00	-	(9,460)	-
(N.003) c/fwd	39,617.00	35,501.39	40,455.00	40,454.55	838	4,953.16
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L c/fwd	28,233.00	23,804.06	32,727.00	27,272.73	4,494	3,468.67
PN1905 Mitsubishi Outlander	19,017.00	-	20,000.00	-	983	-
PN1005 Kubota F3680 Mower GP1001	20,011.36	-	6,500.00	-	(13,511)	-
MV1405 Forklift	6,909.00	6,748.19	6,000.00	6,000.00	(909)	(748.19)
PN1502 Bomag Road Roller (N.4174)	87,400.00	-	35,000.00	-	(52,400)	-
PN1518 Flail Mower Trimax WS205	5,372.00	-	1,000.00	-	(4,372)	-
PN1603 MV1603 Sewell Road Broom	20,011.00	-	1,000.00	-	(19,011)	-
Mower	7,474.00	-	1,000.00	-	(6,474)	-
PN1804 Hino 500 Series Tipper (N10759)	82,942.00	-	80,182.00	-	(2,760)	-
Vermeer Stump Grinder MV1508	-	-	10,000.00	-	10,000	-
PN1623 Mitsubishi Triton Single Cab	10,000.00	-	12,000.00	-	2,000	-
PN1602 Mitsubishi Triton Ute GLX	10,000.00	10,000.00	12,000.00	10,909.09	2,000	909.09
MV1909 Mazda BT50 (N.4487)	13,378.00	-	19,000.00	-	5,622	-
PN2007 Mazda BT50 (N11084)	20,090.00	-	19,000.00	-	(1,090)	-
Land/Buildings						
Northam Depot Land Peel Terrace	310,000.00	-	1,100,000.00	-	790,000	-
	942,195.84	258,936.42	1,595,882.00	238,208.72	653,686.16	(20,727.70)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

22/23 Budget \$	Ytd Actual \$
867,450	40,927
(213,764)	(61,654)
<u>653,686</u>	<u>(20,728)</u>



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		23/24 Budget \$	23/24 Ytd Actual \$	23/24 Budget \$	23/24 Ytd Actual \$	23/24 Budget \$	23/24 Ytd Actual \$	23/24 Budget \$	23/24 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club **	80,894	0	0	22,208	11,017	58,686	69,877	2,955	2,444
Loan 224 - Recreation Facilities	610,035	0	0	60,354	29,696	549,681	580,339	42,777	16,700
Loan 227 - Youth Space	313,370	0	0	49,338	24,531	264,032	288,839	8,967	7,378
Loan 228 - Swimming Pool	3,828,654	0	0	199,939	199,939	3,628,715	3,628,715	97,469	80,225
loan 229- Depot	1,700,000	0	0	79,630	39,359	1,620,370	1,660,641	92,386	77,137
Economic Services									
Loan 225 - Victoria Oval Purchase	499,120	0	0	49,380	24,296	449,740	474,824	35,000	13,664
	7,032,073	0	0	460,849	328,837	6,571,224	6,703,236	279,554	197,548

Note: ** indicates self - supporting loans
All other debenture repayments are to be financed by general purpose revenue.



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

	23/24 Budget		23/24 Ytd Actual		Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Tfr To Reserve	Tfr From Reserve	Total
	Opening Bal	Tfr To Reserve	Tfr From Reserve	Opening Bal							
6. RESERVES - CASH BACKED											
Employee Liability Reserve	815,323	20,978	(159,775)	796,706			676,526	29,201	(42,190)		783,717
Office Equipment Reserve	104,632	2,757	(100,000)	102,365			7,389	1,444	(100,000)		3,808
Plant & Equipment Reserve	124,738	103,287	(100,000)	122,035			128,025	2,190	(100,000)		24,225
Road & Bridgeworks Reserve	209,265	318,551	-	204,731			527,816	328,571			533,301
Refuse Site Reserve	300,694	124,029	-	293,334			424,723	124,494			417,828
Speedway Reserve	157,554	4,244	-	154,140			161,798	5,849			159,989
Community Bus Replacement Reserve	104,734	2,699	-	102,465			107,433	3,888			106,353
Septage Pond Reserve	207,809	5,422	(118,513)	201,395			94,718	4,749	(118,513)		87,631
Killara Reserve	409,874	26,432	-	399,788			436,306	30,939			430,726
Recreation and Community Facilities Reserve	231,820	660,597	-	228,578			892,417	672,771			901,349
Council Buildings & Amenities Reserve	86,846	170,326	-	80,505			257,172	3,055			83,560
Parking Facilities Construction Reserve	104,632	2,696	-	102,365			107,328	3,884			106,249
Reticulation Scheme Reserve	247,245	6,515	(160,000)	241,888			93,760	5,273	(160,000)		87,161
Revaluation Reserve	2,846	73	-	2,716			2,919	103			2,820
Unspent Grants Reserve	-	-	-	-			-	-			-
Total Cash Backed Reserves	3,108,010	1,448,606	(638,288)	3,033,010			3,918,328	1,216,410	(520,703)		3,728,717
Total Interest & Transfers											

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

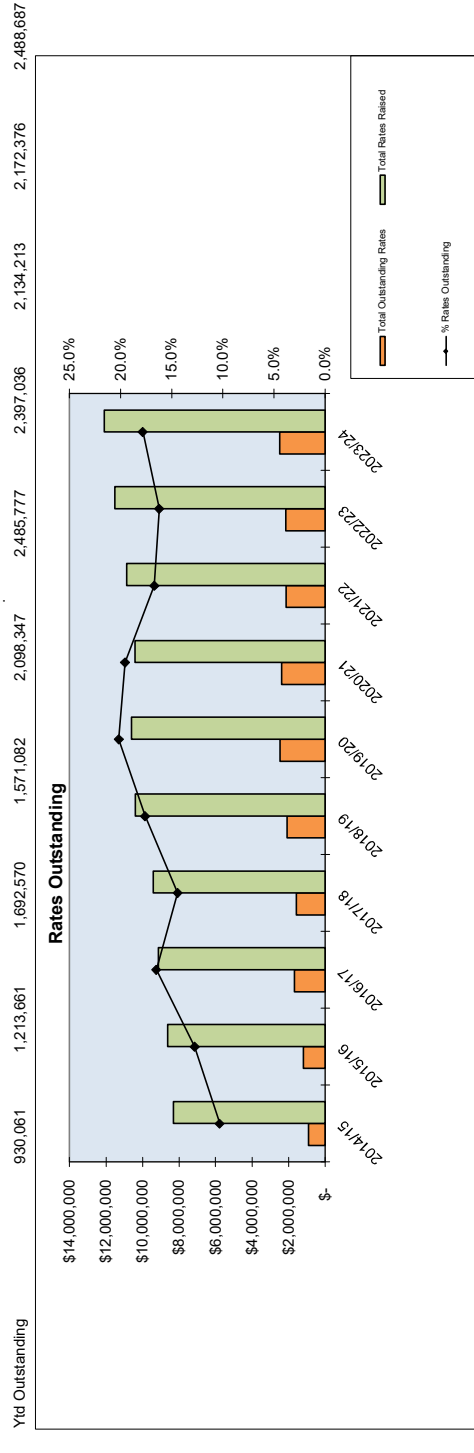
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2024

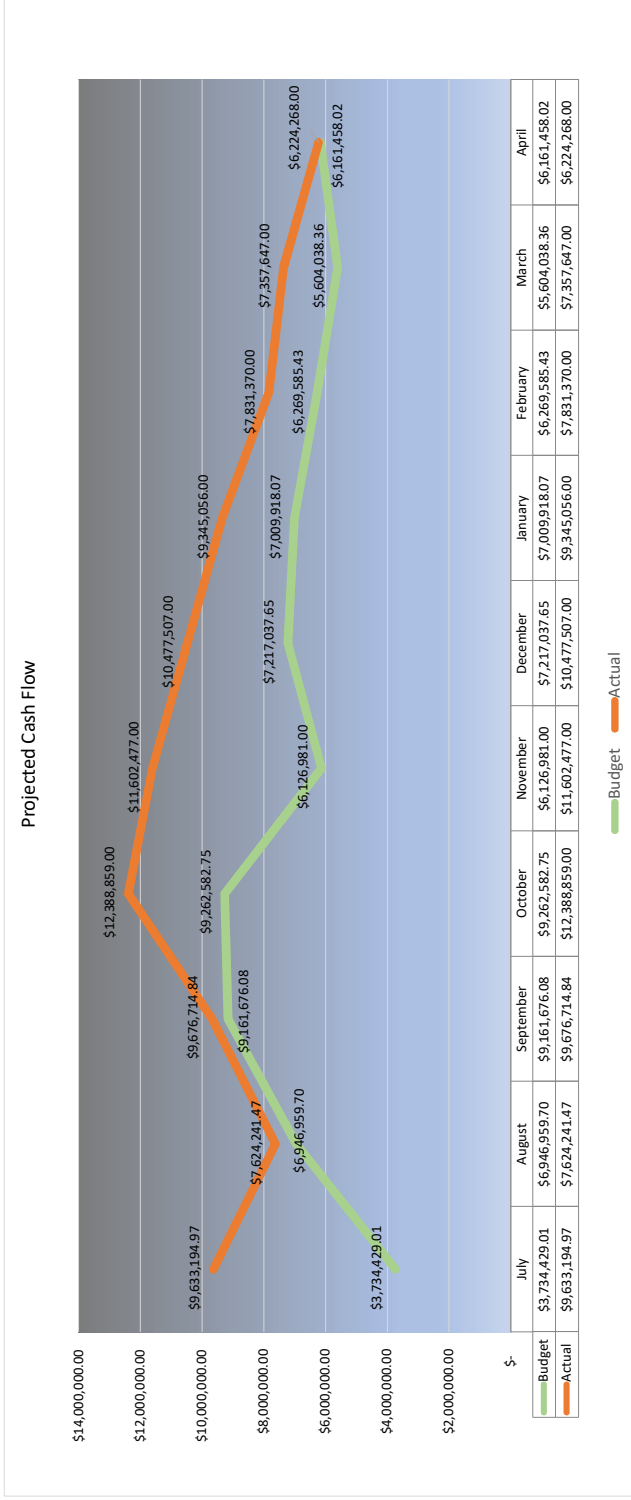
	23/24 Budget	23/24 Ytd Actual	22/23 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	6,221,933	9,678,088
Cash - Restricted Reserves	3,773,263	3,728,717	3,033,010
Self Supporting Loan	0	9,908	28,208
Receivables	2,766,113	454,755	943,969
Rates - Current	0	3,083,204	2,403,661
Pensioners Rates Rebate	0	0	0
Provision for Doubtful Debts	0	(63,837)	(63,837)
GST Receivables	0	165,867	186,562
Inventories	0	0	0
	6,739,376	13,600,548	16,209,660
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,238,130)	(40,154)	(780,143)
Rates Income in Advance	(469,461)	(411,539)	(391,910)
GST Payable	0	(43,679)	(48,772)
Accrued Salaries & Wages	0	0	(174,269)
Accrued Interest on Debentures	0	(58,600)	(57,106)
Accrued Expenditure	0	0	0
Bond Liability	(945,724)	(781,330)	(768,121)
Payg Payable	0	(76,476)	0
Loan Liability	(463,054)	(134,216)	(463,054)
Provision for Annual Leave	(709,390)	(709,390)	(709,390)
Provision for Long Service Leave	(745,314)	(745,314)	(745,314)
Other Payables	0	(1,007,038)	(1,165,121)
	(4,571,073)	(4,007,736)	(5,303,200)
NET CURRENT ASSET POSITION	2,168,303	9,592,812	10,906,460
Less: Cash - Reserves - Restricted	(3,773,263)	(3,728,717)	(3,033,010)
Current Portion of Lease Liabilities	0	11,903	11,902
Less: Loans receivable - clubs/institutions	0	(9,908)	(28,208)
Add: Current Loan Liability	460,849	134,216	463,054
Add: Leave Liability Reserve	794,111	783,717	796,705
Add: Budgeted Leave	350,000	350,000	350,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	7,134,022	9,466,903

SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 30 APRIL 2024

Key Rating Dates	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
RATES ISSUED	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	23/08/2021	2/09/2022	25/08/2023
RATES DUE	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021	7/10/2022	2/10/2023
2nd INSTALLMENT DUE	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021	7/12/2022	4/12/2023
3rd INSTALLMENT DUE	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022	7/02/2023	5/02/2024
4th INSTALLMENT DUE	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022	12/04/2023	8/04/2024
Outstanding 1st July	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223	\$1,882,648	\$1,883,329
Rates Levied	\$6,222,616	\$8,552,189	\$9,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737	\$11,272,726	\$11,856,419
Interest, Ex gratia, interim and back rates less writeoffs		\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$190,654	\$242,052	\$221,232
Rates paid by month										
1 July	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808	90,363	67,295
2 August	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892	397,332	371,229
3 September	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112	3,666,388	4,272,603
4 October	2,550,091	630,886	1,166,136	484,607	590,724	3,255,037	208,486	756,888	3,478,258	2,925,652
5 November	506,022	842,856	908,844	1,036,340	952,902	574,138	580,253	1,041,532	720,389	495,691
6 December	654,900	214,507	336,154	189,794	239,893	724,440	437,028	465,088	655,106	934,587
7 January	295,629	441,681	484,526	637,664	861,146	427,789	643,946	794,760	570,266	401,031
8 February	508,828	148,327	260,963	258,355	174,143	576,493	323,242	316,347	713,091	724,593
9 March	256,379	601,416	589,664	670,462	821,970	476,994	558,147	674,247	314,494	527,711
10 April	484,165	166,567	182,282	164,940	230,157	680,168	127,599	218,728	619,363	751,500
11 May										
12 June										
Total YTD	8,088,828	8,295,386	8,562,985	9,321,877	9,837,277	9,845,019	9,857,067	10,644,401	11,225,050	11,472,293
% Ytd Rates Outstanding	10.3%	12.8%	16.5%	14.4%	17.6%	20.2%	19.6%	16.7%	16.2%	17.8%



SHIRE OF NORTHAM
CASH FLOW REPORT
FOR THE PERIOD ENDED 30 APRIL 2024



INVESTMENT REGISTER

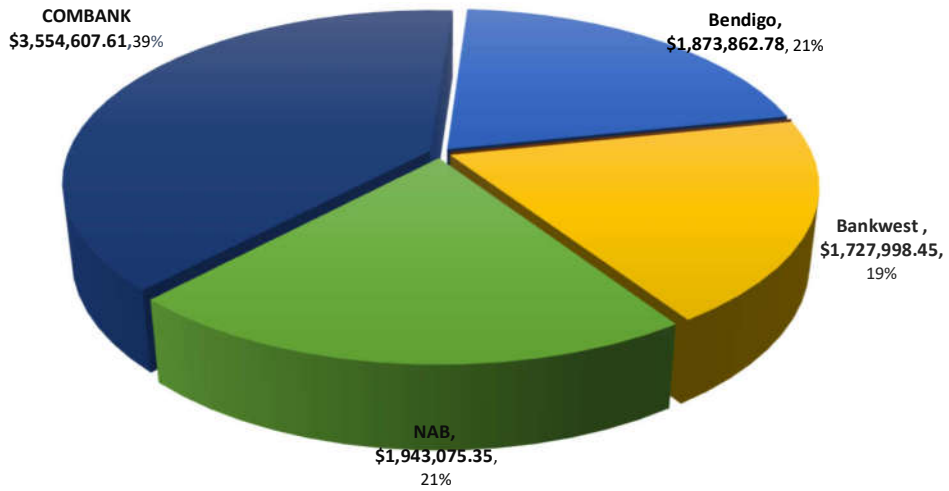
Investor: SHIRE OF NORTHAM

Starting Log Date: 01/07/23

Current Date: 30/04/24

Bank	INVESTING TERM		AMOUNT INVESTED	INTEREST RATE P.A	TERM TO MATURITY MONTHS
	Start	End			
Bendigo- Ref 3834911	28/02/24	28/11/24	\$1,300,278.84	5.03%	9
Bendigo	04/04/24	04/01/25	\$573,583.94	4.81%	9
Bankwest- Ref 412001820-2	19/01/24	19/05/24	\$1,569,289.96	4.55%	4
Bankwest TRUST ARDC	13/03/24	13/04/24	\$158,708.49	1.25%	1
Combank	27/03/24	25/06/24	\$1,037,859.84	4.73%	3
Combank	06/03/24	06/05/24	\$516,747.77	4.58%	2
Combank	11/02/24	11/06/24	\$500,000.00	4.91%	4
Combank	01/04/24	01/07/24	\$1,500,000.00	4.73%	3
Nab	13/03/24	13/09/24	\$743,075.35	5.00%	6
Nab	13/03/24	13/06/24	\$1,200,000.00	4.95%	3
Total			\$9,099,544.19		

DISTRIBUTION OF INVESTMENTS 30/04/2024



President C R Antonio declared an “Impartiality” interest in item 13.4.3 Adoption of 2024/25 Schedule of Fees and Charges, as President Antonio is a member of various Progress Associations who are mentioned in report for hire of hall fees proposed to be regulated.

Cr J E G Williams declared an “Impartiality” interest in item 13.4.3 Adoption of 2024/25 Schedule of Fees and Charges, as Cr Williams is a member of Bakers Hill & Clackline Progress Associations, who will be affected by new community hall hire fees proposed to be introduced. Members of other Progress Assoc’s are known to Cr Williams.

13.4.3 Adoption of 2024/25 Schedule of Fees and Charges

File Reference:	8.2.8.1
Reporting Officer:	Mia Miller (Management Accountant)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	No

BRIEF

For Council to consider the Schedule of Fees and Charges 2024/25 as detailed in Attachment 13.4.3.1 – Draft Schedule of Fees and Charges 2024/25.

ATTACHMENTS

1. Draft Schedule of Fees and Charges 2024-25 [**13.4.3.1** - 23 pages]

A. BACKGROUND / DETAILS

The Shire has reviewed its fees and charges as part of the 2024/25 budget process. This report presents the proposed fees and charges for adoption and inclusion in the 2024/25 Budget. The new schedule of Fees and Charges will take effect 1 July 2024.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance. Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

Priority Action 12.1.1: Provide the community with an annual explanation of the Shire's short and long term financial commitments and overall financial health.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Local Government Act 1995 (the Act) s.6.16 & s.6.19

Refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges.

Local Government (Financial Management) Regulations 1996 Regulation 5

Requires a local government to undertake a review of its fees and charges regularly, and not less than once every financial year.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Not adopting the fees and charges by 1 July each year may have an impact on the Shire's forecast revenue for the forthcoming financial year.	Possible (3) X Minor (2) = Low (6)	The Shire reviews its fees and charges on an annual basis and Council adopts the revised fees and charges prior to 1 July each year.
Health & Safety	N/A	N/A	N/A

Reputation	If fees are not considered fair and equitable, members of the community may raise concerns.	Possible (3) X Minor (2) = Low (6)	Consideration has been taken to align the fees and charges to cost recovery and CPI where feasible.
Service Interruption	N/A	N/A	N/A
Compliance	The <i>Local Government Act 1995</i> has been adhered to during the setting of fees and charges.	Unlikely (2) X Moderate (3) = Low (6)	There are processes in place to ensure compliance with relevant legislation.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

As required by *Local Government Act 1995 s.6.17*, the following factors were considered in determining the amount of a fee or charge:

- (a) the cost to the local government of providing the service or goods; and
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

New fees and charges have been added (highlighted green) and some have been removed (crossed through).

The 2024/25 Draft Schedule of Fees and Charges has been generally increased by 3.6%, being March 2023 to March 2024 quarter Perth CPI. Where this is not appropriate, the Fees and Charges have been amended to reflect market rates and cost to the Shire to provide the service. The most notable changes, or otherwise, to the Schedule of Fees and Charges are:

1. Health

Commencing 4 June 2024, the Health (Offensive Trades Fees) Regulations 1976 are repealed and therefore the Shire can no longer charge for registration of Offensive Trades. These have been removed from the Schedule of Fees and Charges.

2. Waste Site Fees & Charges

Unless otherwise noted below, landfill site waste disposal charges have increased by 4.1%, being the Perth March 2024 quarter CPI, plus 0.5%. This is due to the higher cost to the Shire to provide waste services and greater regulatory requirements imposed on waste services. The following Waste Site Fees are proposed to increase to align with industry rates or cost recovery:

- Tyre disposals have been increased by 15% in accordance with disposal costs.
- Commercial/Industrial Waste fees have increased to align the Shire with the market and cover processing costs.
- Weighing Cars/Caravans/Horse Floats and other Trailers has increased to \$20 per vehicle to reflect actual administrative costs.

Two additional charges for landfill waste disposal have been added:

- Other Regional Local Government Domestic Waste – This charge will enable the Shire to separately charge the domestic waste primarily delivered by Avon Waste from the surrounding regional governments roadside pickup.
- Metropolitan Waste – This higher charge has been introduced to discourage metropolitan waste being disposed at the Old Quarry Road Waste Management Facility. All waste transported from the Perth Metropolitan Regional Scheme (MRS) area and delivered to the Old Quarry Road Waste Management Facility is also subject to the Department of Water and Environmental Regulation Metropolitan Levy.

3. Recreation and Culture

- Casual Sports Entry Fee - It has been determined these fees should remain unchanged from the 2023/24 financial year as they are representative of market rate.
- Birthday Parties – Cost per person has increased to reflect the increased cost to the Shire to provide this service.
- Community Hall Hire – Currently the Wundowie Progress Association are the only group that are required under lease agreement to abide by the Shire's Schedule of Fees and Charges in relation to community hall hire fees. As community hall leases are renewed with other Progress Associations, the Shire intends to bring all community hall hire fees in line with the Schedule of Fees and Charges. Therefore, Wundowie Hall Hire fees have been removed as it is intended for these to be replaced with individual hall hire fees for each community hall. These fees will be workshopped with the respective Progress Associations and presented to Council for consideration at the June Ordinary Council Meeting.
- Facility cleaning – it is proposed to introduce a charge to recover the full cost of cleaning and repairing damage caused by hirers.

- Wundowie Swimming Pool – It is recommended these fees should remain unchanged from the 2023/24 financial year as they are representative of market rate.
- Northam Swimming Pool – Family Passes – It is recommended to reduce the cost of the family passes as the cost is seen as a barrier for community members who wish to access the service.
- Create 298 Hire – Based on usage requirements and market rates, hire of the meeting room at Create 298 have been changed to an hourly and full day rate.
- Bilya Koort Boodja (BKB) Centre – Hourly room hire rates have been introduced for the BKB Centre to encourage utilisation of the space. An after-hours rate has been added to reflect the cost to the Shire to provide access to the facility outside business hours.

4. Economic Services

- Swimming Pool Inspection Fee – The fee for swimming pool inspection has increased under the Building Act 2011 and Building Amendment Regulations 2024 to better reflect the cost to Council to carrying out inspection. The total cost over four years is set at a maximum of \$312.00 and it is proposed to increase the fee gradually over the next few years. The fee will increase from \$30 per year to \$50 per year commencing 1 July 2024.

5. Events

Each of these events/programmes are perceived as having a charitable/community service benefit. In all cases previous requests for fee waiver have been approved by Council, or by delegated authority as per Policy C3.4-Write off/Waive of Small Fees or Debts. As in prior years, it is felt that providing the facility fee waiver for these groups in the Schedule of Fees and Charges will reduce the administrative requirement of producing Council reports on each occasion.

Charitable/ fundraising events

- Wheatbelt Relay for Life
- Youth Futures Pipeline Challenge
- Vintage Swap Meet
- Pink Up Northam

Community Service

- Wheatbelt Futures Forum
- Directions Careers Expo
- Seniors Council of WA - Seniors Olympics
- Northam RSL

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5034

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council, BY ABSOLUTE MAJORITY, ADOPTS the Schedule of Fees and Charges 2024/25 (Attachment 13.4.3.1), to take effect from 1 July 2024.

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



**DRAFT SCHEDULE OF FEES AND CHARGES
2024/2025**

Administration Office:
PO Box 613, NORTHAM WA 6401
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DRAFT SCHEDULE OF FEES AND CHARGES 2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
GENERAL PURPOSE FUNDING					
Rates					
Calculated Rate-in-Dollar (€) Charge					
GRV - Townsites and Other Areas within Old Shire Boundaries	Council	OOS	10.5680 cents in the dollar	TBC	3030130
GRV -Townsites Commercial, Industrial, Community	Council	OOS	11.3466 cents in the dollar	TBC	3030130
Unimproved Value Area:					
Agricultural Local	Council	OOS	0.5260 cents in the dollar	TBC	3030130
Agricultural Regional	Council	OOS	0.5050 cents in the dollar	TBC	3030130
Small Rural Landholdings	Council	OOS	0.7787 cents in the dollar	TBC	3030130
Minimum Rate:					
A minimum rate of per assessment is applied to areas throughout the Shire of Northam.	Council	OOS	\$1,065.00	TBC	3030130
Interest:					
Interest is calculated daily, and is applied where the instalment option has not been selected by the ratepayer and payment has not been received.	Council	Input Taxed	8.0%	8.5%	3030145
Rates by Instalment:					
Administration Fee - per instalment (FM Reg 67)	Statutory	OOS	\$10.00	\$10.00	3030120
Interest Charge (FM Reg 68)	Statutory	Input Taxed	3.5%	4.0%	3030146
ADMINISTRATION					
(i) Rates Enquiry Fees	Council	OOS	\$109.00	\$111.00	3030121
Combined Rates Enquiry/Zoning/Orders		OOS	\$170.00	\$173.00	3030121
(ii) Electoral Rolls	Council	OOS	\$37.00	\$38.00	3140235
(iii) GIS Maps	Council	Yes	\$2.00 per A4 page	\$2.00 per A4 page	3140235
(iv) Property Listing - Hard Copy	Council	OOS	\$122.00	\$125.00	3140235
(v) Property Listing - USB	Council	OOS	\$127.00	\$130.00	3140235
ADMINISTRATION continued					
Access to Council Documents					
The following documents are available for public inspection at the Council Office, free of charge. Members of the public may purchase copies of these documents. Council Agendas, Minutes, Policy Manual, Annual Financial Report, Local Laws, Planning Applications (by consent), Planning & Building Applications, Register of Elected Members Allowances & Benefits.	Council	OOS	\$0.35 cents each page	\$0.35 cents each page	3040235
Elections					
Local Government Elections - Nomination Fee (per Local Government Election Regulations 1997 26(1))	Statutory	OOS	As per Regulations	As per Regulations	TRUST - TYPE 4
Freedom of Information Charges (set by Schedule 1 of the FOI Regulations 1993)					
(i) Application fee	Statutory	OOS	\$30.00	\$30.00	3040235
(ii) Hourly charge to deal with application	Statutory	OOS	\$30.00	\$30.00	3040235
(iii) Photocopying	Statutory	OOS	\$0.20 per page	\$0.20 per page	3040235
(iv) Advance deposits	Statutory	OOS	25%	25%	3040235
(v) A further advance deposit which may be required by an agency under Section 18(4) of the Act, expressed as a percentage of estimated charges, will be payable in excess of the application fee	Statutory	OOS	75%	75%	3040235
LAW, ORDER AND PUBLIC SAFETY					
Fire Control					
(i) Fire Prevention - Fines & Penalties	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
(ii) Recovery/Admin fee	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
(iii) Fines Enforcement Register					
- Final Demand	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
- Enforcement Certificate	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
- Registration of Infringement Notice	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
- Notice of Intention to enforce Licence Suspension Order	Statutory	OOS	Set by Regulation	Set by Regulation	3050140
(iv) Fire Breaks Installation	Council	Yes	Cost Recovery	Cost Recovery	3050140

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
LAW, ORDER AND PUBLIC SAFETY					
Fire Control Continued					
Water Charges					
(i) Wundowie Standpipe	Council	OOS	Cost + 10%	Cost + 10%	3050120
(ii) Bakers Hill Standpipe	Council	OOS	Cost + 10%	Cost + 10%	3050120
(iii) Clackline Standpipe	Council	OOS	Cost + 10%	Cost + 10%	3050120
(iv) Northam Standpipe	Council	OOS	Cost + 10%	Cost + 10%	3050120
(v) Grass Valley Standpipe	Council	OOS	Cost + 10%	Cost + 10%	3050120
(vi) Minimum charge for water taken from standpipes	Council	OOS	\$22.00	\$22.00	3050120
Rural Road Numbering	Council	Yes	No Charge	No Charge	
Animal Control					
(i) Replacement Dog Tags	Council	Yes	\$3.00 each	\$3.00 each	3050235
(ii) Registration Fees - Dogs					
- Sterilised Dog (1 year)	Statutory	OOS	\$20.00	\$20.00	3050221
- Sterilised Dog (3 years)	Statutory	OOS	\$42.50	\$42.50	3050221
- Sterilised Dog (lifetime)	Statutory	OOS	\$100.00	\$100.00	3050221
- Unsterilised Dog/ Dangerous Dog (1 year)	Statutory	OOS	\$50.00	\$50.00	3050221
- Unsterilised Dog/ Dangerous Dog (3 years)	Statutory	OOS	\$120.00	\$120.00	3050221
- Unsterilised Dog/ Dangerous Dog (lifetime)	Statutory	OOS	\$250.00	\$250.00	3050221
Note: New legislation for Seniors does not apply to dog registration fees. Pensioner as defined in Rates and Charges (Rebates and Deferments) Act 1992 are charged at 50% of the fees shown above					
Working Dogs are charged 25% of the fees shown above					
Sterilisation Program Registration - Dogs (applicable for pensioners with dogs that are both sterilised and microchipped)					
(iii) Dogs kept in an approved kennel establishment	Statutory	OOS	\$200 per establishment annually	\$200 per establishment annually	3050234
(iv) Dangerous dog declaration administration fee	Council	OOS	\$122.00	\$125.00	3050221
FAILURE TO REGISTER A DOG MAY RESULT IN A \$200.00 PENALTY UNDER THE DOG ACT 1976					
(i) Replacement Cat Tags	Council	Yes	\$3.00 each	\$3.00 each	3050235
(ii) Registration Fees - Sterilised Cat (1 year)	Statutory	OOS	\$20.00	\$20.00	3050221
Registration Fees - Sterilised Cat (3 years)	Statutory	OOS	\$42.50	\$42.50	3050221
Registration Fees - Sterilised Cat (lifetime)	Statutory	OOS	\$100.00	\$100.00	3050221
Note: Pensioner are charged at 50% of the fees shown above.					
Sterilisation Program Registration - Cats (applicable for pensioners with cats that are both sterilised and microchipped)					
Registration after 31 May in any year, for that registration year	Statutory	OOS	50% of fee otherwise payable	50% of fee otherwise payable	3050221
(iii) Annual Application for approval or renewal of approval to breed cats (per cat)	Statutory	OOS	\$100.00	\$100.00	3050221
(iv) Licence Fees - Cats					
- Permit to keep 3 to 4 cats (Note: Council Approval Required)	Council	Yes	\$77.00	\$80.00	3050221
- Cattery Permit Licence to keep 5 or more cats (per annum)	Council	OOS	\$71.00	\$74.00	3050234
- Cats kept in an approved kennel establishment	Statutory	OOS	\$200 per establishment	\$200 per establishment	3050234
- Voluntary surrender of cat fee	Council	Yes	\$26.00	\$27.00	3050221
(v) Fines & Penalties - Dogs & Cats	Statutory	OOS	Set by Regulation	Set by Regulation	3050240
(vi) Recovery/Admin fee - Dogs & Cats	Council	OOS	Set by Regulation	Set by Regulation	3050240
(vii) Fines Enforcement					
Issuing Final Demand	Statutory	OOS	Set by Regulation	Set by Regulation	3050240
Preparing Enforcement Certificate	Statutory	OOS	Set by Regulation	Set by Regulation	3050240
Registration of Infringement Notice	Statutory	OOS	Set by Regulation	Set by Regulation	3050240
(viii) Annual Kennel Licence - Bulk Kennel Licence (>6 dogs or >6 cats or >6 cats/dogs) per establishment	Statutory	OOS	\$200.00	\$200.00	3050234

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
LAW, ORDER AND PUBLIC SAFETY Continued					
Animal Control Continued					
(ix) After hours Call Out Fee (Pound Release etc.)	Council	Yes	\$227.00 (3hrs or part thereof)	\$235.00 (3hrs or part thereof)	3050220
	Council	Yes	\$93.00 (per hour thereafter)	\$96.00 (per hour thereafter)	3050220
(x) Processing of 3 - 6 Dog Application Fee	Council	Yes	\$80.00	\$83.00	3050221
(xi) Transfer Kennel Licence - Bulk Kennel Licence (>6 dogs or > 6 cats or >6 cats/dogs)	Council	Yes	\$80.00	\$83.00	3050234
Impounding - Ranger Fees					
(i) Impounding of rams, wethers, ewes, lambs, goats (After 6:00 am but before 6:00 pm)					
- 1 - 5 animals	Council	OOS	\$143.00	\$148.00	3050220
- 6 - 10 animals	Council	OOS	\$185.00	\$192.00	3050220
- over 10 animals	Council	OOS	\$233.00	\$241.00	3050220
(ii) Impounding of rams, wethers, ewes, lambs, goats (After 6:00 pm but before 6:00 am)					
- 1 - 5 animals	Council	OOS	\$243.00	\$252.00	3050220
- 6 - 10 animals	Council	OOS	\$312.00	\$323.00	3050220
- Over 10 animals	Council	OOS	\$402.00	\$416.00	3050220
(iii) Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6:00 am but before 6:00 pm)					
- First Animal	Council	OOS	\$156.00	\$163.00	3050220
Initial charge same irrespective of impounding's					
- Next 2 to 5 animals	Council	OOS	\$94.00	\$97.00	3050220
- Next 6 to 10 animals	Council	OOS	\$70.00	\$73.00	3050220
- Over 10 animals	Council	OOS	\$49.00	\$51.00	3050220
(iv) Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6:00 pm but before 6:00 am)					
- First Animal	Council	OOS	\$233.00	\$241.00	3050220
Initial charge same irrespective of impounding's					
- Next 2 to 5 animals	Council	OOS	\$148.00	\$153.00	3050220
- Next 6 to 10 animals	Council	OOS	\$84.00	\$87.00	3050220
- Over 10 animals	Council	OOS	\$68.00	\$70.00	3050220
(v) TABLE OF POUNDAGE FEES FOR ANIMALS IMPOUNDED					
- Rams, wethers, ewes, lambs, goats (First 24 hours or part)	Council	OOS	\$8.00	\$8.50	3050220
- Rams, wethers, ewes, lambs, goats (Subsequent each 24 hours or part)	Council	OOS	\$7.00	\$7.50	3050220
- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (First 24 hours or part)	Council	OOS	\$19.00	\$20.00	3050220
- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (Subsequent each 24 hours or part)	Council	OOS	\$19.00	\$20.00	3050220
(vi) Cat Impound Fees					
- Impounding/Release fees	Council	OOS	\$127.00	\$132.00	3050220
- Sustainance Fee per day - per cat	Council	OOS	\$12.00	\$20.00	3050220
(vii) Cat/Possum Trap Hire deposit bond	Council	OOS	\$111.00	\$115.00	TRUST
(viii) Cat/Possum Trap Hire Fee (per week)	Council	Yes	\$6.50	\$7.00	3050235
(ix) Dog Impound Fees					
- Impounding/Release fees	Council	Yes	\$127.00	\$132.00	3050220
- Sustainance Fee per day - per dog	Council	OOS	\$13.00	\$25.00	3050220
(x) Voluntary surrender and or destruction/disposal of dog	Council	Yes	\$30.00	\$31.00	3050222
(xi) TABLE OF SUSTENANCE CHARGES OF ANIMALS IMPOUNDED					
- Rams, wethers, ewes, lambs, goats and pigs horses, camels, oxen, bulls, cows, steers, and heifers (per animal/per day)	Council	OOS	\$39.00	\$40.00	3050220

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
LAW, ORDER AND PUBLIC SAFETY Continued					
Vehicle Impound Fees					
(i) Ranger Fee	Council	OOS	\$159.00	\$165.00	3050340
(ii) Towing expenses as per service	Council	OOS	Cost Recovery	Cost Recovery	3050340
(iii) Impound fee (per day)	Council	OOS	\$18.50	\$19.00	3050340
Shopping Trolleys					
(i) Trolley to Release	Council	Yes	\$28.00	\$29.00	3050340
(ii) Impound Fee (per day)	Council	Yes	\$12.00	\$12.50	3050340
(iii) Admin Fee	Council	Yes	\$28.00	\$29.00	3050340
HEALTH					
Health Inspection & Licence Fees					
(i) Food Business					
Notification (fees set by Food Act 2008)					
- Exempt* (i) - Charitable	Council	OOS	No Fee	No Fee	
- Exempt* (ii) - Prepackaged	Council	OOS	No Fee	No Fee	
- All Others (except Food Stalls at events and markets are exempt from fees - notification form and registration still required)	Council	OOS	\$65.00 per application	\$67.00 per application	3070420
Registration (annual)					
- Low Risk ***	Council	OOS	\$130.00	\$135.00	3070420
- Medium Risk***	Council	OOS	\$233.00	\$241.00	3070420
- High Risk***	Council	OOS	\$323.00	\$335.00	3070420
Application					
- Establish New Food Business Premises (other than supermarket)	Council	OOS	\$259.00	\$268.00	3070420
- Establish New Supermarket Premises	Council	OOS	\$1,296.00	\$1,343.00	3070420
- Mobile Food Vendor	Council	OOS	\$201.00	\$208.00	3070420
- Alter Existing Food Business Premises (other than supermarket)	Council	OOS	\$201.00	\$208.00	3070420
- Alter Existing Supermarket Premises	Council	OOS	\$1,051.00	\$1,089.00	3070420
*Exempt Food Business is a Food Business:					
i) in which 100% of profits go for community or charitable causes, staff or contractors are not paid and the food is cooked and presented for immediate consumption or is not potentially hazardous food.					
ii) that sell only pre-packaged non-potentially hazardous food (e.g. confectionery; newsagents selling pre-packaged confectionery or hairdressers serving tea/coffee in connection with another service).					
*** Risk rating as per Classification for Temporary or Mobile Food Businesses assessed by Shire's Health Services.					
Inspections					
Inspection of premises on request (per hour). Minimum fee = \$100	Council	OOS	\$100.00	\$100.00	3070420
(ii) Food Business Accreditation and Auditing					
- Application for Food Safety Program Accreditation (Shire Northam Health Department Auditor)	Council	OOS	\$385.00	\$400.00	3070420
- Application for Food Safety Program Accreditation (applicant provides written advice from an approved third party auditor)	Council	OOS	\$131.00	\$136.00	3070420
- Application for Amendment to a Accredited Food Safety Program	Council	OOS	\$131.00	\$136.00	3070420
- Consideration of Subsequent Additional Written Advice	Council	OOS	\$62.00	\$64.00	3070420
(iii) Animal Food Processing Premises/ Retail Pet Meat Shops					
- Notification Fee (fees set by Food Act 2008)	Council	OOS	\$72.00	\$75.00	3070420
(iv) Outdoor Eating Facilities/Alfresco Dining on Public Places Licence					
- Per Establishment - annual fee	Council	OOS	\$1.00	\$1.00	3070420
(v) Skin Penetration Establishment					
Application fee	Council	OOS	\$66.00	\$68.00	3070420
Annual fee (per establishment)	Council	OOS	\$121.00	\$125.00	3070420

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
HEALTH Continued					
Health Inspection & Licence Fees					
(vi) Hair Dressing Establishment					
Application fee	Council	OOS	\$63.00	\$65.00	3070420
Annual fee (per establishment)	Council	OOS	\$121.00	\$125.00	3070420
(vii) Stables					
- Stable Licence - annual fee	Council	OOS	\$62.00	\$64.00	3070420
(viii) Morgue / Mortuary					
- Morgue Licence - annual fee	Council	OOS	\$62.00	\$64.00	3070420
(ix) Lodging House					
- Lodging House Licence - annual fee	Council	OOS	\$130.00	\$135.00	3070420
(x) Caravan Parks and Camping Grounds					
Application					
- Application Fee	Statutory	OOS	\$200.00 per application*	\$200.00 per application*	3070420
(xi) Licence					
- Annual fee or multiplication of site prices below (which ever is greater)	Statutory	OOS	\$200.00 per annum*	\$200.00 per annum*	3070420
- Long Stay Sites	Statutory	OOS	\$6.00 per site*	\$6.00 per site*	3070420
- Short Stay Sites and Sites in Transit	Statutory	OOS	\$6.00 per site*	\$6.00 per site*	3070420
- Camp Sites	Statutory	OOS	\$3.00 per site*	\$3.00 per site*	3070420
- Overflow	Statutory	OOS	\$1.50 per site*	\$1.50 per site*	3070420
- Licence Renewal After Expiry	Statutory	OOS	\$20.00 per application*	\$20.00 per application*	3070420
- Temporary Licence - Pro-rata of application fee with minimum	Statutory	OOS	\$100.00 per application*	\$100.00 per application*	3070420
- Transfer of Licence	Statutory	OOS	\$100.00 per application*	\$100.00 per application*	3070420
* Fees are set by the Caravan Parks and Camping Grounds Regulations 1997.					
(xii) Temporary Accommodation					
- Application Temporary Accommodation (up to 12 Consecutive Months)	Statutory	Yes	\$182.00*	\$182.00*	3070420
Offensive Trades-					
- Tannery Licence (per year)	Statutory	OOS	\$298.00*		
- Piggery Licence (per year)	Statutory	OOS	\$298.00*		
- Slaughterhouse Licence (per year)	Statutory	OOS	\$298.00*		
- Knackery Licence (per year)	Statutory	OOS	\$298.00*		
- Laundry/ Drycleaning Establishment Licence (per year)	Statutory	OOS	\$147.00*		
- Bone Mill Licence (per year)	Statutory	OOS	\$171.00*		
- Blood Drying (per year)	Statutory	OOS	\$171.00*		
- Any other Offensive Trade Licence not specified - in regulations (per year)	Statutory	OOS	\$298.00*		
* Fees are set under the Health (Offensive Trades Fees) Regulations 1997.					
(xiii) Stallholders					
Application					
- Application Not-for-Profit / Charitable Organisations*	Council	OOS	No Fee	No Fee	
- Application for Stallholders (other than above)	Council	OOS	\$40.00	\$41.00	3070420
- Public Liability Cover	Council	OOS	\$13.00 per stall/per day	\$13.50 per stall/per day	3070420
Permit (includes Food Stallholders)					
- Daily (1 day - includes Food Stallholders)	Council	OOS	\$29.00 per stall	\$30.00 per stall	3070420
- Weekly (7 consecutive days - includes Food Stallholders)	Council	OOS	\$161.00 per stall	\$167.00 per stall	3070420
- Monthly (30 consecutive days - includes Food Stallholders)	Council	OOS	\$286.00 per stall	\$296.00 per stall	3070420
- Annual (365 consecutive days - includes Food Stallholders)	Council	OOS	\$1,368.00 per stall	\$1,417.00 per stall	3070420

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
HEALTH Continued					
Stallholders Continued					
- Charitable & Not-for-Profit Organisations (includes Food Stalls)	Council	OOS	No Fee (Permit still required)	No Fee (Permit still required)	3070420
Blanket Stallholders for Single Event (group permit application with one single fee for multiple stalls at a single event)	Council	OOS	\$180.00 per application per event	\$186.00 per application per event	3070420
Blanket Stallholders for Recurring Approved Markets*** (group permit application with one single fee for multiple nominated market days)	Council	OOS	\$180.00 per application per event	\$186.00 per application per event	3070420
* not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid.					
** food stallholders other than 'Exempted Food Businesses' are required to have a current 'Food Business Registration Certificate'.					
*** Northam Lions Club Inc, Northam Farmers Market					
Annual Local Stallholder Permit					
(fee covers application and permit, stallholder must still provide notification form for each event)	Council	OOS	\$70.00	\$73.00	3070420
(xiv) Street Trader (Trader)					
Application					
- Application Not- for-Profit / Charitable Organisations*	Council	OOS	No Fee	No Fee	
- Application Food Traders **	Council	OOS	\$41.00	\$42.00	3070420
- Application all other than the above Traders	Council	OOS	\$41.00	\$42.00	3070420
Permit (includes Food Stallholders)					
- Daily (1 day)	Council	OOS	\$28.00	\$29.00	3070420
- Weekly (7 consecutive days)	Council	OOS	\$161.00	\$169.00	3070420
- Monthly (30 consecutive days)	Council	OOS	\$287.00	\$297.00	3070420
- Annual (365 consecutive days)	Council	OOS	\$1,368.00	\$1,417.00	3070420
*not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid.					
** food street traders other than 'Exempted Food Businesses' are required to have a current 'Food Business Registration Certificate'.					
(xv) Street Entertainers (Busker)					
Application					
- Application Fee (applies to all Street Entertainers applications)	Council	OOS	No Fee	No Fee	
Permit					
- Daily (1 day)	Council	OOS	\$29.00	\$30.00	3070420
- Weekly (7 consecutive days)	Council	OOS	\$161.00	\$167.00	3070420
- Monthly (30 consecutive days)	Council	OOS	\$287.00	\$297.00	3070420
- Annual (365 consecutive days)	Council	OOS	\$1,368.00	\$1,417.00	3070420
(xvi) Sign Licence Permit					
- Portable Signs on Thoroughfares	Council	OOS	\$40.00	\$41.00	3070420
(xvii) Effluent Disposal					
- Application and Permit to Use	Statutory	OOS	\$236.00	\$236.00	3100320
* Fees are set under the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.					
(xviii) Public Building/Events					
- Assessment - Public Building/ Event - Low/Medium Risk	Statutory	OOS	\$154.00 per application*	\$154.00 per application*	3070420
- Assessment - Public Building/ Event - High Risk	Statutory	OOS	\$871.00 (max) per application*	\$871.00 (max) per application*	3070420
- Assessment - Alteration to Existing Public Building	Statutory	OOS	\$102.00 per application*	\$102.00 per application*	3070420
* Fees are based on the Health (Public Building) Regulations 1993.					
(xix) Environmental Health Service Provision					
- Compliance / Administration	Statutory	Yes	\$125.00 per hour	\$125.00 per hour	3070401
- Other Local Governments	Statutory	Yes	\$125.00 per hour	\$125.00 per hour	3070401
(xx) Liquor Licencing / Gaming & Wagering					
- Section 39 Request	Council	OOS	\$63.00 per application	\$65.00 per application	3070420
- Section 55 Request	Council	OOS	\$63.00 per application	\$65.00 per application	3070420

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
WELFARE					
Killara					
(a) Fees set in accordance with CHSP guidelines					
Client attendance fees					
CHSP client with referral code:					
Day care (per service)	Council	OOS	\$10.00		
Respite (per service)			\$10.00		
Social Support (per service)			\$10.00		
CHSP client with referral code: Cottage Respite (per 24hr block)	Council	OOS	\$80.98 increase in March and September	\$82.86 increase in March & September	3080620
Centre Based Day Respite (per service)	Council	OOS		\$60.86 increase in March & September	3080620
Social Support Group (per service, every Thursday)	Council	OOS	\$80.98 increase in March and September	\$10.00	3080620
Social Support Individual (per service)	Council	OOS		\$10.00	3080620
Client referred from workers compensation, insurance claims, Agency brokerage etc.	Council	Yes	Fee is full cost recovery	Fee is full cost recovery	3080620
(b) Fees & Charges for Killara Centre Services					
(i) Meals					
Full day (Morning Tea & Lunch)	Council	OOS	\$10.00	\$10.00	3080620
(ii) Transportation Fee					
CHSP - Centre based day care or group bus/vehicle transport - Northam Townsite	Council	OOS	\$5.00	\$5.00 per one way trip	3080620
CHSP - Centre based day care or group bus/vehicle transport - Northam Shire	Council	OOS	\$10.00	\$10.00 per one way trip	3080620
Overnight respite or other non CHSP service - full cost recovery	Council	OOS	Full cost recovery	Fee is full cost recovery	3080620
(c) Fees for Clients from other Brokers					
(i) Respite					
24 Hour Block CHSP	Council	Yes		Fee is full cost recovery	3080602
Client referred from workers compensation, insurance claims, Agency brokerage etc.	Council	Yes	Fee is full cost recovery	Fee is full cost recovery	3080602
(ii) Social Support					
Tuesday & Thursday 09:30-14:00	Council	Yes		Fee is full cost recovery	3080602
HOUSING					
Kuringal Village Aged Accommodation Units - Wundowie:					
- Single (per fortnight) - Single bedroom Unit	Council	Input Taxed	\$222.00	\$230.00	3090201
- Couple (per fortnight) - Double bedroom Unit	Council	Input Taxed	\$284.00	\$294.00	3090201
Electricity (paid direct to Western Power). Water (Shire of Northam invoiced and costs billed to occupants)	Council	OOS	At Cost	At Cost	3090235
COMMUNITY AMENITIES					
Refuse Removal (Sanitation Collection Charges)					
a) Residential Refuse Removal					
(i) Standard residential waste charge (includes weekly 240L rubbish bin collection service, 10 x tip passes, 1 x skip bin and facilities maintenance)	Council	OOS	\$195.00 per annum (weekly)	\$200.00 per annum (weekly)	3100120
(ii) Standard residential recycling charge (includes fortnightly 240L recycling bin collection service and bulk recyclables)	Council	OOS	\$100.00 per annum (fortnightly)	\$105.00 per annum (fortnightly)	3100125
(iii) Pensioner residential recycling charge (includes fortnightly 240L recycling bin collection service and bulk recyclables)	Council	OOS	\$80.00 per annum (fortnightly)	\$85.00 per annum (fortnightly)	3100125
(iv) Rural waste charge (includes 26 x tip passes, 1 x skip bin, bulk recyclables and facilities maintenance)	Council	OOS	\$147.00 per annum	\$152.00 per annum	3100120

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
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		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
COMMUNITY AMENITIES					
Refuse Removal (Sanitation Collection Charges) Continued					
b) Commercial Refuse Removal					
(i) 240L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$195.00 per annum (weekly)	TBC	3100120
(ii) 240L Commercial Mobile Recycling Bin (Recycling Rubbish Removal Service Charge)	Council	OOS	\$100.00 per annum (fortnightly)	TBC	3100125
(iii) 1500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$1,140.00 per annum (weekly)	TBC	3100120
(iv) 1500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$570.00 per annum (fortnightly)	TBC	3100120
(v) 1500L Commercial Mobile Recycling Bin	Council	OOS	\$1,252.00 per annum (fortnightly)	TBC	3100125
(vi) 3000L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$2,278.00 per annum (weekly)	TBC	3100120
(vii) 3000L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$1,140.00 per annum (fortnightly)	TBC	3100120
(viii) 3000L Commercial Mobile Recycling Bin	Council	OOS	\$2,503.00 per annum (fortnightly)	TBC	3100125
(ix) 4500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$3,417.00 per annum (weekly)	TBC	3100120
4500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$1,140.00 per annum (fortnightly)		
(x) 4500L Commercial Mobile Recycling Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	\$3,756.00 per annum (fortnightly)	TBC	3100120
(xi) Additional Once-off Rubbish Collection Services (services on-charged to resident/business)	Council	Yes	At Cost	At Cost	3100121
Landfill Site Waste Disposal Charges - Inkpen Road Landfill and Old Quarry Road Landfill					
(i) Domestic Waste from the Shire of Northam Residents Cars, Utilities, Vans and Trailers (not exceeding 2.4m x 1.2m x 1.0 m) Tip pass must be produced by any person entitled to the pass	Council	Yes	No Charge (Maximum 10 disposals per year plus unlimited clean green waste disposals)	No Charge (plus unlimited clean green waste disposals) No Pass - Pay As Indicated Below	3100131
(ii) Domestic Waste from Outside of the Shire of Northam (NOT including Metro) or Volumes of Domestic Waste Exceeding 2.4m x 1.2m 1.0m	Council	Yes	No Pass - Pay As \$95.00 per m3 \$123.00 per tonne \$47.00 (min. charge)	\$99.00 per m3 \$128.00 per tonne \$49.00 (min. charge)	3100131
(iii) Other Regional Local Government Domestic Waste	Council	Yes		\$99.00 per m3 \$128.00 per tonne \$49.00 (min. charge)	
(iv) Metro Waste	Council	Yes		\$137.00 per m3 \$177.50 per tonne \$88.80 (min. charge)	
(v) Commercial/Industrial Waste	Council	Yes	\$95.00 per m3 \$123.00 per tonne \$47.00 (min. charge)	\$137.00 per m3 \$177.50 per tonne \$88.80 (min. charge)	3100220
(vi) Greenwaste (Commercial)	Council	Yes	\$53.00 per m3 \$147.00 per tonne	\$55.00 per m3 \$153.00 per tonne	3100220
Environmental Protection Landfill Levy (Mandatory fee applies to all waste received from the metropolitan areas unless exempted under the Environmental Protection Amendment Regulations 2006)	Council	Yes	Levy = (Weight X 92%) X \$70.00 per tonne (\$77.00 inc GST)*	Levy = (Weight X 92%) X \$85.00 per tonne (\$93.50 inc GST)*	3100220
(vii) * Fees are set under the Environmental Protection Regulations 1987					
(viii) Construction and Demolition Waste (brick, concrete, rock, soil) (At the discretion of the gate house attendant)	Council	Yes	\$146.00 per m3 \$73.00 per tonne \$45.00 (min. charge)	\$152.00 per m3 \$76.00 per tonne \$47.00 (min. charge)	3100220
(ix) Asbestos (includes digging hole and burial, rounded up to full m ³)	Council	Yes	\$90.00 per m3 \$110.00 per tonne	\$94.00 per m3 \$115.00 per tonne	3100220

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
COMMUNITY AMENITIES Continued					
Landfill Site Waste Disposal Charges - Inkpen Road Landfill and Old Quarry Road Landfill Continued					
(x) Asbestos (commercial quantities)	Council	Yes	\$159.00 per m3 \$206.00 per tonne	\$166.00 per m3 \$214.50 per tonne	3100220
(xi) Disposal of Animals					
- Small (cat or dog)	Council	Yes	\$11.00 each	\$11.50 each	3100220
- Medium (pig, sheep, alpaca, calf, foal, ostrich, emu)	Council	Yes	\$16.00 each	\$17.00 each	3100220
- Large (cow or horse)	Council	Yes	\$29.00 each	\$30.50 each	3100220
Multiple carcass disposal	Council	Yes	As quoted	As quoted	3100220
Large Scale Disposals (including offal type material)	Council	Yes	At Cost	At Cost	3100220
Call Out Fee For All Burials	Council	Yes	At Cost	At Cost	3100220
(xii) Disposal of Car Bodies	Council	Yes	No Charge	No Charge	3100220
(xiii) Tyres					
- Passenger Tyres	Council	Yes	\$8.50 per tyre	\$10.00 per tyre	3100220
- Passenger Tyres with rim			\$18.50 per tyre	\$21.00 per tyre	3100220
- Light truck Tyres	Council	Yes	\$17.00 per tyre	\$19.50 per tyre	3100220
- Light truck Tyres with rim			\$37.00 per tyre	\$43.00 per tyre	3100220
- Truck/ Bobcat Tyres	Council	Yes	\$42.00 per tyre	\$48.00 per tyre	3100220
- Truck/ Bobcat Tyres with rim			\$92.00 per tyre	\$106.00 per tyre	3100220
- Super Single Tyres	Council	Yes	\$79.00 per tyre	\$91.00 per tyre	3100220
- Super Single Tyres with rim			\$152.00 per tyre	\$175.00 per tyre	3100220
- Tractor/ Loader Tyre < 1 metre no rim	Council	Yes	\$315.00 per tyre	\$362.00 per tyre	3100220
- Tractor/ Loader Tyre > 1 metre no rim	Council	Yes	\$340.00 per tyre	\$391.00 per tyre	3100220
- Earthmoving/Other Large Tyres no rims	Council	Yes	\$1260.82 per tyre	\$1,450.00 per tyre	3100220
(xiv) Waste Oil					
- Motor Oil >30 Litres	Council	Yes	\$0.30 per litre	\$0.31 per litre	3100220
(xv) Special Burials (including fiber glass insulation, clinical and any other waste)					
	Council	Yes	\$130.00 per m3 \$170.00 per tonne \$85.00 Min Charge	\$135.00 per m3 \$177.00 per tonne \$88.50 (min. charge)	3100220
(xvi) Septage Pond Liquid Waste Disposal (Shire of Northam resident/business)	Council	OOS	\$0.11 per litre	\$0.12 per litre	3100220
(xvii) Septage Pond Liquid Waste Disposal (non Shire of Northam resident/business) - Regional	Council	OOS	\$0.13 per litre	\$0.14 per litre	3100220
(xviii) Septage Pond Liquid Waste Disposal (non Shire of Northam resident/business) - Metro	Council	OOS	\$0.16 per litre	\$0.17 per litre	3100220
(xiv) Commercial Recycling Drop-Off					
	Council	Yes	\$136.00 per m3 \$178.00 per tonne \$45.00 min charge	\$142.00 per m3 \$185.00 per tonne \$47.00 (min. charge)	3100220
(xv) Weighing Cars/Caravans/Horse Floats and other Trailers	Council	Yes	\$11.00 per vehicle	\$20.00 per vehicle	3100220
Protection of the Environment					
(i) Native Tree Subsidy Program - Trees (per tray)* * Number of trees to be determined on property size	Council	Yes	\$25.00	\$25.00	3100520
(ii) Native Tree Subsidy Program - Tree guards	Council	Yes	\$1.00	\$1.00	3100520
Town Planning					
Development/Subdivision Contributions Residential Zoned Lot (applicable to Residential Design Codes) 5+ lots	Council	OOS	\$1,693.00 per lot	\$1,693.00 per lot	
All Other Zone Property 5+ lots	Council	OOS	\$1,127.00 per lot	\$1,127.00 per lot	
(i) Development Applications Determination of development application (other than for an extractive industry) where the estimated cost of development is:					

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
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		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
COMMUNITY AMENITIES Continued					
Town Planning Continued					
- Not more than \$50,000	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	3100620
- more than \$50,000 but not more than \$500,000	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	3100620
- more than \$500,000 but not more than \$2.5 million	Statutory	OOS	" "	" "	3100620
- more than \$2.5 million but not more than \$5 million	Statutory	OOS	" "	" "	3100620
- more than \$5 million but not more than \$21.5 million	Statutory	OOS	" "	" "	3100620
- more than \$21.5 million	Statutory	OOS	" "	" "	3100620
Determination of development application for an extractive industry	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
Determining a development application for an extractive industry where the development has commenced or been carried out.	Statutory	OOS	The fee in item 3 plus, by way of penalty, twice that fee.	The fee in item 3 plus, by way of penalty, twice that fee.	3100620
Determining an application to amend or cancel development approval.	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
(ii) Provision of Subdivision clearance					
- Up to 5 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
more than 5 lots but not more than 195 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
- More than 195 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
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		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
COMMUNITY AMENITIES Continued					
Town Planning Continued					
(iii) Application for approval of Home occupation					
- Initial Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
- Renewal Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
(iv) Application for change of use or for alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or alteration, extension or change of use has not commenced or been carried out	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009	3100620
(v) Issue of Zoning Certificate (Orders/Zone Enquiry)	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
(vi) Reply to a property settlement questionnaire	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
(vii) Issue of written planning advice	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	3100620
(viii) Section 40 (Liquor Licensing) request	Statutory	OOS	\$70.00	\$73.00	3100620
(ix) Advertising Costs (All applications)					
- Letters of Consultation	Council	Yes	\$153.00	\$159.00	3100601
- Onsite Sign	Council	Yes	\$153.00	\$159.00	3100601
- Newspaper Advertisement	Council	Yes	At Cost	At Cost	3100601
Note: All Town Planning Fees are exclusive of GST unless otherwise indicated					
(x) Relocated House - Bank Bond or Guarantee	Council	OOS	\$32,700.00	\$33,880.00	TRUST TYPE 32
(xi) Publications					
Scheme Text	Council	OOS	\$58.00	\$60.00	3100620
Local Planning Strategy	Council	OOS	\$58.00	\$60.00	3100620
Scheme maps A3	Council	OOS	\$58.00	\$60.00	3100620
Town Planning Scheme Amendments					
Basic Amendment*	Council		\$5,586.00	\$5,787.00	3100620
Standard Amendment*	Council		\$8,379.00	\$8,681.00	3100620
Complex Amendment*	Council		\$11,172.00	\$11,574.00	3100620
* Estimate only and refunds or additional charges may apply depending on the actual costs incurred.					
Executive Manager, Senior Planning Officer, Planning Officer, Environmental Officer, Administration Officer	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulations 2009	\$ As per the maximum fee prescribed under the Planning and Development Regulations 2009	3100620
(xii) Professional Advice					
Executive Manager (per hour)	Council	Yes	\$256.00	\$265.00	3100620
Senior Planning Officer (per hour)	Council	Yes	\$195.00	\$202.00	3100620
Planning Officer (per hour)	Council	Yes	\$140.00	\$145.00	3100620
Administration Officer (per hour)	Council	Yes	\$98.00	\$102.00	3100620

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
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COMMUNITY AMENITIES Continued					
Town Planning Continued					
(xiii) Extractive Industry Licences (Development approval also required)					
Extraction of materials less than 50,000 cubic metres per annum and/or from an excavation area less than 50 hectares per annum					
- New licence application fee	Council	Yes	\$2,458.00	\$2,547.00	3100620
- Annual licence fee	Council	Yes	\$559.00	\$579.00	3100620
- Licence renewal fee	Council	Yes	\$1,228.00	\$1,272.00	3100620
Excavation of materials greater than 50,000 cubic metres per annum and/or from an excavation area more than 50 hectares per annum					
- New licence application fee	Council	Yes	\$2,458.00	\$2,547.00	3100620
- Annual licence fee	Council	Yes	\$1,117.00	\$1,157.00	3100620
- Licence renewal fee	Council	Yes	\$1,676.00	\$1,736.00	3100620
Excavation of materials greater than 100,000 cubic metres per annum and/or from an excavation area greater than 100 hectares per annum					
- New licence application fee	Council	Yes	\$2,458.00	\$2,547.00	3100620
- Annual licence fee	Council	Yes	\$1,117.00	\$1,157.00	3100620
- Licence renewal fee	Council	Yes	\$2,121.00	\$2,197.00	3100620
Excavation of materials greater than 200,000 cubic metres per annum and/or from an excavation area greater than 200 hectares					
- New licence application fee	Council	Yes	\$2,458.00	\$2,547.00	3100620
- Annual licence fee	Council	Yes	\$2,233.00	\$2,313.00	3100620
- Licence renewal fee	Council	Yes	\$2,569.00	\$2,661.00	3100620
Excavation of materials greater than 500,000 cubic metres per annum and/or from an excavation area greater than 500 hectares					
- New licence application fee	Council	Yes	\$2,458.00	\$2,547.00	3100620
- Annual licence fee	Council	Yes	\$2,793.00	\$2,894.00	3100620
- Licence renewal fee	Council	Yes	\$2,793.00	\$5,894.00	3100620
Road maintenance contribution	Council	Yes	\$0.56 per tonne	\$0.58 per tonne	3100620
(xiv) Rehabilitation Bond					
	Council	Yes	\$3,909.00 per hectare or as agreed by Council determined on costing of approved rehabilitation plan	\$4,050.00 per hectare or as agreed by Council determined on costing of approved rehabilitation plan	3100620
Refer to Shire of Northam Extractive Industries Local Law for further details					
Cemetery					
(i) Fees & Charges - Northam Public Cemetery					
Grant of Right of Burial					
- Grant of Right of Burial	Council	Yes	\$169.00	\$175.00	3100720
- Grant of Right of Burial (Reservation/Reissue)	Council	Yes	\$169.00	\$175.00	3100720
- Transfer Grant of Right of Burial	Council	Yes	\$106.00	\$110.00	3100720
- Grant of Right of Placement	Council	Yes	\$106.00	\$110.00	3100720
- Transfer Grant of Right of Placement	Council	Yes	\$72.00	\$75.00	3100720
- Copy of Grant of Right of Burial / Placement	Council	Yes	\$21.00	\$22.00	3100720
Burial Fees: (includes land & diggings)					
- New Grave Adult Burial	Council	Yes	\$1,762.00	\$1,825.00	3100720
- New Grave Child Burial (under 13 years of age)	Council	Yes	\$1,187.00	\$1,230.00	3100720
- New Grave Stillborn	Council	Yes	\$817.00	\$846.00	3100720
- Exhumation Fee	Council	Yes	\$2,325.00	\$2,409.00	3100720
- Reinterment after exhumation Fee	Council	Yes	\$1,625.00	\$1,684.00	3100720
- Reopening of Grave	Council	Yes	\$1,625.00	\$1,684.00	3100720
- Digging Deeper Graves	Council	Yes	\$167.00	\$173.00	3100720
- Oversize Casket	Council	Yes	\$167.00	\$173.00	3100720
Placement of Ashes in Niche Wall:					
- Single	Council	Yes	\$272.00	\$282.00	3100721
- Double	Council	Yes	\$444.00	\$460.00	3100721
- Plaques	Council	Yes	At Cost	At Cost	3100721
Plate Fee per plot	Council	Yes	\$64.00	\$66.00	3100721
Monumental Work Licence	Council	OOS	\$272.00	\$282.00	3100722

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
COMMUNITY AMENITIES Continued					
Cemetery Continued					
Funeral Directors Licence					
- Annual Licence	Council	OOS	\$225.00	\$233.00	3100720
- Single Burial Permit	Council	OOS	\$88.00	\$91.00	3100720
Lawn Cemetery:					
- Digging of new Grave	Council	Yes	\$2,178.00	\$2,256.00	3100720
- Reopening of Grave	Council	Yes	\$2,178.00	\$2,256.00	3100720
- Plaques	Council	Yes	At Cost	At Cost	3100720
Placement of Ashes in Garden:					
- Single	Council	Yes	\$267.00	\$277.00	3100721
- Double	Council	Yes	\$444.00	\$460.00	3100721
- Plaques	Council	Yes	At Cost	At Cost	
Placement of Ashes in Grave					
- Per Interment	Council	Yes	\$431.00	\$447.00	3100721
- Plaques	Council	Yes	At Cost	At Cost	3100721
Exhumation of Ashes	Council	Yes	\$382.00 for first two hours \$97.00 per hour thereafter	\$396.00 for first two hours \$100.00 per hour thereafter	3100721
Refer Council's Local Laws Relating to Northam Cemeteries for definition of Grant of Right of Burial					
RECREATION AND CULTURE					
Ovals and Outdoor Playing Areas					
Sports Grounds - Bert Hawke, Jubilee Oval, Henry St, Wundowie & Bakers Hill & Synthetic Turf					
Annual Club Fees					
Senior Cricket	Council	Yes	\$3,724.00	\$3,858.00	3110320
Junior Cricket	Council	Yes	\$2,301.00	\$2,384.00	3110320
Outdoor Hockey	Council	Yes	\$6,020.00	\$6,237.00	3110320
Senior Football (AFL)	Council	Yes	\$8,432.00	\$8,736.00	3110320
Junior Football (AFL)	Council	Yes	\$2,740.00	\$2,839.00	3110320
Junior Athletics	Council	Yes	\$2,190.00	\$2,269.00	3110320
Junior Soccer	Council	Yes	\$386.00	\$400.00	3110320
Swimming Clubs	Council	Yes	\$1,312.00	\$1,359.00	3110320
Sports Ground					
Casual Hire (per hour)	Council	Yes	\$60.00	\$63.00	3110320
- Lights at Additional Cost per hour	Council	Yes	\$18.50	\$19.00	3110320
Casual Half Day Hire (up to 4 hours)	Council	Yes	\$204.00	\$211.00	3110320
Casual Full Day Hire (over 4 hours)	Council	Yes	\$362.00	\$375.00	3110320
Camping Fee (overflow facility per night) - Check out 10:30am	Council	Yes	\$15.00	\$15.50	3110320
- Shower Usage (per person)	Council	Yes	\$4.00	\$4.00	3110320
Special Events (Commercial) includes power and access to amenities where available (per day)	Council	Yes	\$900.00	\$900.00	3110320
Sports Halls					
Court Hire	Council	Yes	\$38.50 per court \$270.00 per day	\$40.00 per court/hour \$280.00 per court/day	3110320
Sporting Club Office Hire (per annum)	Council	Yes	\$170.00	\$176.00	3110320
Storage Area Hire (per annum)	Council	Yes	\$122.00	\$126.00	3110320
Recreation Centre Attendant Hire (per hour)	Council	Yes	\$42.00	\$44.00	3110320
50% discount applies on all 'Sports Ground' and 'Sports Halls' bookings from Mon-Fri, 9am to 3pm for school bookings and Senior Group bookings.					
Bonds					
Bonds - General Facilities (Community) i.e. local club, Not for Profit etc.	Council	OOS	Up to \$2,000.00	Up to \$2,000.00	TRUST TYPE 11
Bonds - Special Hirings/Events (Commercial)	Council	OOS	Up to \$4,000.00	Up to \$4,000.00	TRUST TYPE 11
Casual Sports Entry Fee					
Adult	Council	Yes	\$5.00	\$5.00	3110320
Child 5 years - 17 years	Council	Yes	\$4.00	\$4.00	3110320
Child 4 years and under	Council	Yes	No Charge	No Charge	3110320
Concession	Council	Yes	\$4.50	\$4.50	3110320
Senior	Council	Yes	\$4.00	\$4.00	3110320
Spectator	Council	Yes		No Charge	
Outdoor Courts					
Court Hire Rate (per hour)	Council	Yes	\$14.00	\$14.50	3110320
Lighting Hire Rate (per hour per court)	Council	Yes	\$5.30	\$5.50	3110320

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
RECREATION AND CULTURE Continued					
Programs					
Senior Social Sport (per player per game)	Council	Yes	\$8.00	\$8.00	3110320
Senior Social Sport (10 Game Pass) (per player)	Council	Yes	\$74.00	\$74.00	3110320
Recreation Centre					
Junior Social Sport (per player)	Council	Yes	\$7.00	\$7.00	3110320
Junior Social Sport (10 Game Pass) (per player)	Council	Yes	\$63.50	\$63.50	3110320
Social Sports Team	Council	Yes	\$50.00	\$50.00	3110320
Team Forfeit Fee	Council	Yes	\$48.00	\$48.00	3110320
Special Event or Activity	Council	Yes	Cost Recovery	Cost Recovery	3110320
Birthday Parties					
Basic Party (up to Max. 10 persons)	Council	Yes	\$105.00	\$150.00	3110320
Basic Party - per additional person	Council	Yes	\$10.50	\$15.00	3110320
Deluxe Party (up to Max. 10 persons)	Council	Yes	\$170.00	\$210.00	3110320
Deluxe Party - per additional person	Council	Yes	\$17.00	\$21.00	3110320
Premium Party (up to Max. 10 persons)	Council	Yes	\$230.00	\$270.00	3110320
Premium Party - per additional person	Council	Yes	\$23.00	\$27.00	3110320
Facility Hire					
Small Room Hire - 100sqm (Community Rate)	Council	Yes	\$35.00 per hour \$245.00 per day	\$36.00 per hour \$254.00 per day	3110320
Small Room Hire - 100sqm	Council	Yes	\$50.00 per hour \$350.00 per day	\$52.00 per hour \$363.00 per day	3110320
Large Room Hire - 200sqm (Community Rate)	Council	Yes	\$56.00 per hour \$392.00 per day	\$58.00 per hour \$406.00 per day	3110320
Large Room Hire - 200sqm	Council	Yes	\$80.00 per hour \$560.00 per day	\$83.00 per hour \$580.00 per day	3110320
Hospitality Room Hire - 500sqm (Community Rate)	Council	Yes	\$65.00 per hour \$455.00 per day	\$67.00 per hour \$471.00 per day	3110320
Hospitality Room Hire - 500sqm	Council	Yes	\$94.00 per hour \$658.00 per day	\$97.00 per hour \$682.00 per day	3110320
Hospitality Room & Undercover Patio Hire - 900sqm (Community Rate)	Council	Yes	\$80.50 per hour \$563.50 per day	\$83.00 per hour \$584.00 per day	3110320
Hospitality Room & Undercover Patio Hire - 900sqm	Council	Yes	\$115.00 per hour \$805.00 per day	\$119.00 per hour \$834.00 per day	3110320
Undercover Patio Area Hire - 400sqm (Community Rate)	Council	Yes	\$32.00 per hour \$224.00 per day	\$33.00 per hour \$232.00 per day	3110320
Undercover Patio Area Hire - 400sqm	Council	Yes	\$46.00 per hour \$322.00 per day	\$48.00 per hour \$334.00 per day	3110320
Kitchen Area Hire (Community Rate)	Council	Yes	\$21.50 per hour	\$22.00 per hour	3110320
Kitchen Area Hire	Council	Yes	\$31.00 per hour	\$32.00 per hour	3110320
Full Centre Hire (Community Rate)	Council	Yes	\$206.00 per hour \$1,442.00 per day	\$213.00 per hour \$1,494.00 per day	3110320
Full Centre Hire	Council	Yes	\$309.00 per hour \$2,163.00 per day	\$320.00 per hour \$2,241.00 per day	3110320
Cancellation Fee (unless 24 hours notice given)	Council	Yes		\$29.00	3110320
Equipment Hire					
Public Address System	Council	Yes	\$21.00	\$22.00	3110320
Projector & Screen	Council	Yes	\$21.00	\$22.00	3110320
Laptop	Council	Yes	\$21.00	\$22.00	3110320
Tea & coffee provision (per person)	Council	Yes	\$3.00	\$3.00	3110320
AROC Mobile Toilet Van - Not for profit community events where the hirer is an AROC Member	Council	Yes	\$109.50 a day	\$113 per day	3110335
AROC Mobile Toilet Van - Not for profit community events where the hirer is not an AROC Member	Council	Yes	\$219.00 a day	\$227.00 per day	3110335
AROC Mobile Toilet Van - Corporate or commercial groups where the hirers Shire is not an AROC member	Council	Yes	\$328.00	\$340.00 per day	3110335
AROC Mobile Toilet Van - Corporate or commercial groups where the hirers Shire is an AROC member	Council	Yes	\$296.00 a day	\$307.00 per day	3110335
AROC Lighting Tower - Not for profit community events where the hirer is an AROC Member	Council	Yes	\$54.50 a day		
AROC Lighting Tower - Not for profit community events where the hirer is not an AROC Member	Council	Yes	\$109.50 a day		
AROC Lighting Tower - Corporate or commercial groups where the hirers Shire is not an AROC member	Council	Yes	\$219.00 a day		
AROC Lighting Tower - Corporate or commercial groups where the hirers Shire is an AROC member	Council	Yes	\$197.00 a day		

DRAFT SCHEDULE OF FEES AND CHARGES 2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
RECREATION AND CULTURE Continued					
Public Hall Hire - Northam					
Meetings, Training and Conventions					
Please note meetings are charged for time used (including any set up and cleaning time)					
Includes kitchen, chairs and tables					
Note: Full Day being 8 Hours					
Commercial Use					
Hall Hire - Northam Lesser Hall	Council	Yes	\$27.00 per hour \$188.00 per day	\$28.00 per hour \$195.00 per day	3110120
Hall Hire - Northam Town Hall	Council	Yes	\$32.00 per hour \$224.00 per day	\$33.00 per hour \$232.00 per day	3110120
Hall Hire - Wundowie Hall - Entire Facility	Council	Yes	\$50.00 per hour \$350.00 per day		
Hall Hire - Wundowie Hall - Main Hall	Council	Yes	\$32.00 per hour \$224.00 per day		
Hall Hire - Wundowie Hall - Meeting Room	Council	Yes	\$27.00 per hour \$188.00 per day		
Hall Hire - All Community Halls - Entire Facility	Council	Yes			
Hall Hire - All Community Halls - Main Hall	Council	Yes			
Hall Hire - All Community Halls - Meeting Room (if applicable)	Council	Yes			
Community Use					
Hall Hire - Northam Lesser Hall (Community Rate)	Council	Yes	\$19.00 per hour \$132.00 per day	\$20.00 per hour \$137.00 per day	3110120
Hall Hire - Northam Town Hall (Community Rate)	Council	Yes	\$23.00 per hour \$157.00 per day	\$24.00 per hour \$163.00 per day	3110120
Hall Hire - Wundowie Hall - Entire Facility (Community Rate)	Council	Yes	\$35.00 per hour \$245.00 per day		
Hall Hire - Wundowie Hall - Main Hall (Community Rate)	Council	Yes	\$23.00 per hour \$157.00 per day		
Hall Hire - Wundowie Hall - Meeting Room (Community Rate)	Council	Yes	\$19.00 per hour \$132.00 per day		
Hall Hire - All Community Halls - Entire Facility (Community Rate)	Council	Yes			
Hall Hire - All Community Halls - Main Hall (Community Rate)	Council	Yes			
Hall Hire - All Community Halls - Meeting Room (if applicable) (Community Rate)	Council	Yes			
Subsidised Hall Hire Fee					
Silver Wings - Hire of Wundowie Hall - Main Hall (12 hours per week, per year)	Council	Yes	\$500.00	\$500.00	
Sound Shell - Bernard Park, Northam (if using lights etc.)					
Hire by Community Organisations	Council	Yes	\$14.50 per hour	\$15.00 per hour	3110320
Hire by Commercial Organisations	Council	Yes	\$33.00 per hour	\$35.00 per hour	3110320
Facility Hire Bond					
Rate will depend on venue and function activities (Risk Matrix to determine)	Council	OOS	\$100.00 - \$2,000.00	\$100.00 - \$2,000.00	TRUST TYPE 1 or 11
Other Charges					
Facility cleaning or damage arising from hire	Council	Yes		Full Recovery of Cost	3110320
Swimming Pool - Wundowie					
Casual Pool Entry					
Adult	Council	Yes	\$5.00	\$5.00	3110220
Child 5 years - 17 years	Council	Yes	\$3.50	\$3.50	3110220
Child up to 4 years	Council	Yes	No charge	No charge	
Concession	Council	Yes	\$3.50	\$3.50	3110220
Age Pensioner	Council	Yes	\$2.00	\$2.00	3110220
Spectator	Council	Yes	\$1.00	\$1.00	3110220
Family (2 Adult + 2 Child or 1 Adult + 3 Child)	Council	Yes	\$13.30	\$13.30	3110220
Family (2 Adult + 3 Child or 1 Adult + 4 Child)	Council	Yes	\$16.20	\$16.20	3110220

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
RECREATION AND CULTURE Continued					
Swimming Pool - Wundowie Continued					
Multi Visit Pass					
Adult (10 Visit Pass)	Council	Yes	\$44.50	\$44.50	3110220
Child (10 Visit Pass)	Council	Yes	\$34.00	\$34.00	3110220
Concession (10 Visit Pass)	Council	Yes	\$35.00	\$35.00	3110220
Age Pensioner (10 Visit Pass)	Council	Yes	\$19.00	\$19.00	3110220
Season Pass					
Adult (Full Season Pass)	Council	Yes	\$98.00	\$98.00	3110220
Adult (Half Season Pass)	Council	Yes	\$59.00	\$59.00	3110220
Child (Full Season Pass)	Council	Yes	\$76.00	\$76.00	3110220
Child (Half Season Pass)	Council	Yes	\$45.50	\$45.50	3110220
Concession (Full Season Pass)	Council	Yes	\$83.00	\$83.00	3110220
Concession (Half Season Pass)	Council	Yes	\$50.00	\$50.00	3110220
Age Pensioner (Full Season Pass)	Council	Yes	\$43.00	\$43.00	3110220
Age Pensioner (Half Season Pass)	Council	Yes	\$24.00	\$24.00	3110220
Family (Full Season Pass)	Council	Yes	\$286.00	\$286.00	3110220
Otp (1) 2A+ 2C or Opt (2) 1A + 3C					
Family (Half Season Pass)	Council	Yes	\$159.00	\$159.00	3110220
Otp (1) 2A+ 2C or Opt (2) 1A + 3C					
Family (Full Season Pass)	Council	Yes	\$340.00	\$340.00	3110220
Otp (1) 2A+ 3C or Opt (2) 1A + 4C					
Family (Half Season Pass)	Council	Yes	\$202.00	\$202.00	3110220
Otp (1) 2A+ 3C or Opt (2) 1A + 4C					
Additional Family Member (Full Season Pass)	Council	Yes	\$68.00	\$68.00	3110220
Additional Family Member (Half Season Pass)	Council	Yes	\$38.00	\$38.00	3110220
Swimming Pool - Northam					
Casual Pool Entry					
Adult	Council	Yes	\$5.70	\$5.90	3110220
Child 5 years - 17 years	Council	Yes	\$4.10	\$4.20	3110220
Child up to 4 years	Council	Yes	No Charge	No Charge	
Concession	Council	Yes	\$4.60	\$4.70	3110220
Aged Pensioner	Council	Yes	\$2.00	\$2.00	3110220
Spectator	Council	Yes	\$2.00	\$2.00	3110220
Family (2 Adult + 2 Child or 1 Adult + 3 Child)	Council	Yes	\$15.20	\$15.80	3110220
Family (2 Adult + 3 Child or 1 Adult + 4 Child)	Council	Yes	\$18.40	\$19.00	3110220
Multi Visit Pass					
Adult (10 Visit Pass)	Council	Yes	\$50.00	\$53.10	3110220
Child (10 Visit Pass)	Council	Yes	\$39.00	\$37.80	3110220
Concession (10 Visit Pass)	Council	Yes	\$43.00	\$42.30	3110220
Age Pensioner (10 Visit Pass)	Council	Yes	\$20.00	\$18.00	3110220
Season Pass					
Adult (Full Season Pass)	Council	Yes	\$164.00	\$170.00	3110220
Adult (Half Season Pass)	Council	Yes	\$98.00	\$102.00	3110220
Child (Full Season Pass)	Council	Yes	\$126.00	\$131.00	3110220
Child (Half Season Pass)	Council	Yes	\$76.00	\$79.00	3110220
Age Pensioner (Full Season Pass)	Council	Yes	\$71.00	\$71.00	3110220
Age Pensioner (Half Season Pass)	Council	Yes	\$43.00	\$43.00	3110220
Concession (Full Season Pass)	Council	Yes	\$138.00	\$143.00	3110220
Concession (Half Season Pass)	Council	Yes	\$85.00	\$88.00	3110220
General - Spectator Entry (Ed. Dept. lessons & Swimming Club)	Council	Yes	No Charge	No Charge	3110220
Family (Full Season Pass)	Council	Yes	\$471.00	\$451.00	3110220
Otp (1) 2A+ 2C or Opt (2) 1A + 3C					
Family (Half Season Pass)	Council	Yes	\$262.00	\$252.00	3110220
Otp (1) 2A+ 2C or Opt (2) 1A + 3C					
Family (Full Season Pass)	Council	Yes	\$526.00	\$506.00	3110220
Otp (1) 2A+ 3C or Opt (2) 1A + 4C					
Northam - Family (Half Season Pass)	Council	Yes	\$302.00	\$292.00	3110220
Otp (1) 2A+ 3C or Opt (2) 1A + 4C					
Additional Family Member (Full Season Pass)	Council	Yes	\$109.00	\$113.00	3110220
Additional Family Member (Half Season Pass)	Council	Yes	\$60.00	\$62.00	3110220
Aquatic Facilities - General Fees					
Ed. Dept./School Entry (per student)	Council	Yes	\$3.20	\$3.30	3110220
Slide Entry One session (Sessions 2hrs)	Council	Yes	\$5.30	\$5.50	3110220
Slide Entry Additional session (Sessions 2hrs)	Council	Yes	\$2.10	\$2.20	3110220
Slide Entry (All Day Pass)	Council	Yes	\$9.50	\$9.50	3110220
Small Inflatable Hire (per hour - includes operator)	Council	Yes	\$79.00	\$79.00	3110220

DRAFT SCHEDULE OF FEES AND CHARGES 2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
RECREATION AND CULTURE Continued					
Aquatic Facilities - General Fees Continued					
Large Inflatable Hire (per hour - includes operator)	Council	Yes	\$101.00	\$101.00	3110220
Lane Hire (per lane per hour)	Council	Yes	\$22.00	\$23.00	3110220
Lane Hire (per lane per hour) (Community Rate)	Council	Yes	\$12.00	\$12.50	3110220
Pool Lifeguard Hire (per hour)	Council	Yes	\$42.00	\$43.50	3110220
Aquatic Event / Activity Entry	Council	Yes	Cost Recovery	Cost Recovery	3110220
Update Northam Season Pass to include Wundowie Pool (per pass)	Council	Yes	\$16.00	\$17.00	3110220
Annual Club Fee - Swimming Clubs	Council	Yes	\$1,312.00	\$1,360.00	3110220
Miscellaneous Equipment Hire	Council	Yes	Cost Recovery	Cost Recovery	3110220
Swimming Carnivals					
Swimming Carnival Venue Hire (4 hours and up to 200 students) - includes entry, 1 x lifeguard hire, grandstand, change rooms, 50m & 25m pool	Council	Yes		\$750.00	3110220
Over 200 students - per student	Council	Yes		\$3.00	3110220
Swimming Carnival Venue Additional Hire (per hour)	Council	Yes		\$100.00	3110220
Learn To Swim (LTS)					
Learn to Swim - Infant/Toddler (per lesson)	Council	Yes	\$12.00	\$12.50	3110220
Learn to Swim - School Age (per lesson)	Council	Yes	\$15.00	\$15.50	3110220
Learn to Swim - Private one on one (per lesson)	Council	Yes	\$37.00	\$38.00	3110220
Learn to Swim - Private one on two (per lesson)	Council	Yes	\$22.00	\$23.00	3110220
Commercial Learn to Swim - Child under 5 (per lesson)	Council	Yes	\$3.50	\$3.60	3110220
<i>Note: Wundowie Pool, Half Season Pass is only from opening of the season to 31 Jan or 1 Feb to closing of the season.</i>					
<i>Note: Northam pool, Half Season Pass is only from opening of the season to 31 Dec or 1 Jan to closing of the season.</i>					
Staff Discount					
A 50% discount applies to Shire of Northam Employees and their immediate family, defined as dependant children up to the age of 18 and Spouse/defacto only					
Australia Day - Wundowie and Northam					
Council	Yes	No Charge	No Charge		
Northam Region Library					
Replacement Borrower's Card	Council	Yes	\$1.00	\$1.00	3110520
Photocopying/Printing	Council	Yes	\$0.20 per page	\$0.20 per page	3110520
Photocopying/Printing Colour	Council	Yes	\$0.50 per page	\$0.50 per page	3110520
Laminating A4	Council	Yes	\$1.00 per page	\$1.00 per page	3110520
Laminating A3	Council	Yes	\$2.00 per page	\$2.00 per page	3110520
Workshops					
Child - Under the age of 18	Council	Yes	Up to \$11.00	Up to \$11.50	3110520
Adult - Person over the age of 18	Council	Yes	Up to \$27.50	Up to \$28.50	3110520
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all children	Council	Yes	Up to \$21.00	Up to \$22.00	3110520
Create 298					
Half Day Pass (Shared desk for half day)	Council	Yes	\$18.00		
Day Pass (shared desk for one day)	Council	Yes	\$35.00		
Occasional (shared desk for one day per week) per month	Council	Yes	\$90.00		
Regular (shared desk three days per week) per month	Council	Yes	\$250.00		
Meeting room hire (half day)	Council	Yes	\$140.00		
Meeting room hire (full day)	Council	Yes	\$230.00		
Meeting room hire (former Town Council Chambers) - Community Rate per hour	Council	Yes		\$35.00	3130820
Meeting room hire (former Town Council Chambers) - Community Rate per day	Council	Yes		\$245.00	3130820
Meeting room hire (former Town Council Chambers) - Commercial Rate per hour	Council	Yes		\$45.00	3130820
Meeting room hire (former Town Council Chambers) - Commercial Rate per day	Council	Yes		\$315.00	3130820
Bilya Koort Boodja Centre					
Sale of artworks or merchandise	Council	Yes	Commission of 20% to 25% on each artwork or merchandise	Commission of 20% to 25% on each artwork or merchandise	3130921

DRAFT SCHEDULE OF FEES AND CHARGES 2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
RECREATION AND CULTURE Continued					
Bilya Koort Boodja Centre Continued					
Workshop/Exhibition Space - Round Room - Community Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$35.00	3130920
Workshop/Exhibition Space - Round Room - Community Rate during operational hours (9am - 4pm) per day	Council	Yes	\$53.00 per half day/ \$106.00 full day	\$210.00	3130920
Workshop/Exhibition Space - Round Room - Community Rate After Hours (Before 9am/After 4pm) per hour	Council	Yes		\$45.00	3130920
Workshop/Exhibition Space - Round Room - Commercial Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$45.00	3130920
Workshop/Exhibition Space - Round Room - Commercial Rate during operational hours (9am - 4pm) per day	Council	Yes	\$106.00 per half day/ \$212.00 full day	\$270.00	3130920
Workshop/Exhibition Space - Round Room - Commercial Rate After Hours (Before 9am/After 4pm) per hour	Council	Yes		\$55.00	3130920
Small Meeting Room - Community Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$10.00	3130920
Small Meeting Room - Community Rate during operational hours (9am - 4pm) per day	Council	Yes	\$26.50 per half day/ \$53.00 full day	\$60.00	3130920
Small Meeting Room - Commercial Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$15.00	3130920
Small Meeting Room - Commercial Rate during operational hours (9am - 4pm) per day	Council	Yes	\$53.00 per half day/ \$106.00 full day	\$90.00	3130920
Large Meeting Room - Community Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$30.00	3130920
Large Meeting Room - Community Rate during operational hours (9am - 4pm) per day	Council	Yes	\$53.00 per half day/ \$106.00 full day	\$180.00	3130920
Large Meeting Room - Community Rate After Hours (Before 9am/After 4pm) per hour	Council	Yes		\$45.00	3130920
Large Meeting Room - Commercial Rate during operational hours (9am - 4pm) per hour	Council	Yes		\$40.00	3130920
Large Meeting Room - Commercial Rate during operational hours (9am - 4pm) per day	Council	Yes	\$106.00 per half day/ \$212.00 full day	\$240.00	3130920
Large Meeting Room - Commercial Rate After Hours (Before 9am/After 4pm) per hour	Council	Yes		\$50.00	3130920
Cultural awareness training	Council	Yes	Program Recovery	Program Recovery + 15% administration fee	3130920
Cultural activities and programs - specific to clients request. Please contact the Centre Manager for pricing	Council	Yes	Program Recovery + 15% administration fee	Program Recovery + 15% administration fee	3130920
Entry Fee Adult	Council	Yes	\$11.00	\$12.00	3130920
Entry Fee Child (4 years to 15 years)	Council	Yes	\$5.50	\$6.00	3130920
Guided Tour of BKB Centre (25+ people)	Council	Yes	80% of the full rate	80% of the full rate	3130920
Guided Tour of BKB Centre	Council	Yes	\$11.00 entry & scheduled tour	\$12.00 entry & scheduled tour	3130920
Guided River (Golguler) Tour - Adult	Council	Yes		\$14.00	3130920
Guided River (Golguler) Tour - Child over 6 years	Council	Yes		\$7.00	3130920
Guided River (Golguler) Tour (25+ people)	Council	Yes		80% of the full rate	3130920
Annual Membership (includes one free tour per year)	Council	Yes	\$22.00	\$23.00	3130920
Council fees and charges for the following events:					
Wheatbelt Futures Forum	Council	Yes		No Charge	
Wheatbelt Relay for Life	Council	Yes	No Charge	No Charge	
Youth Futures Pipeline Challenge	Council	Yes	No Charge	No Charge	
Vintage Swap Meet	Council	Yes	No Charge	No Charge	
Pink Up Northam	Council	Yes	No Charge	No Charge	
Directions Careers Expo	Council	Yes	No Charge	No Charge	
Seniors Council of WA - Seniors Olympics	Council	Yes	No Charge	No Charge	
Northam RSL	Council	Yes	No Charge	No Charge	

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
TRANSPORT					
Special Series Shire Number Plates					
Special Series Plate Fee Note: DoT Charge \$200.00 for supply - Total Fee \$334.00	Council	Yes	\$127.00	\$134.00	3120501
Airport					
Lease establishment fee	Council	Yes	\$3,761.00	\$3,896.00	3120601
Lease transfer fee	Council	Yes	\$1,883.00	\$1,951.00	3120601
Lease rental fees	Council	Yes	As per lease	As per lease	3120601
Aircraft parking per plane per week	Council	Yes	\$16.00	\$17.00	3120601
Aircraft parking per plane 3 Months	Council	Yes	\$165.00	\$171.00	3120601
Aircraft parking per plane 6 months	Council	Yes	\$275.00	\$285.00	3120601
Aircraft parking per plane 12 months	Council	Yes	\$440.00	\$456.00	3120601
Commercial flight training contribution to runway lights	Council	Yes	\$621.00	\$643.00	3120601
ECONOMIC SERVICES					
Visitor Servicing					
(i) Visitor Centre Sale of artworks or merchandise	Council	Yes		Commission of 10% on each artwork or merchandise	3130234
(ii) Walking tours - Adult	Council	Yes	\$13.50 per head	\$14.00	3130220
Walking tours - Child over 6 years	Council	Yes		\$7.00	3130220
(iii) Walking tours - group of 10 or more	Council	Yes	\$115.00 per tour	\$119.00 per tour	3130220
(iv) Tour Guide for Bus Groups	Council	Yes	\$115.00 per tour	\$119.00 per tour	3130220
Building Control					
(i) Relocated House - Inspection Fee - (Prior to Building Application Approval) - Distance up to 100km radius of Northam Shire - Distance over 100kms from Shire Offices shall incur additional charge of \$50 per hour to the officer's time and a charge for additional mileage at Public Service Award Rates)	Council	Yes	\$391.00	\$405.00	3130335
	Council	Yes	Actual cost	Actual cost	3130335
(ii) Infrastructure Bond Residential	Council	OOS	\$1,080.00	\$1,119.00	TRUST TYPE 22
Infrastructure Bond Commercial	Council	OOS	\$1,620.00	\$1,678.00	TRUST TYPE 22
(iii) Infrastructure Bond Rural	Council	OOS	\$1,080.00	\$1,119.00	TRUST TYPE 9
(iv) Copies of Building Plans * (a) office copies (b) archive copies * Fees may be subject to quote for large projects	Council	Yes	\$35.00	\$36.00	3130320
	Council	Yes	\$80.00	\$83.00	3130320
(v) Building Application Fee - Residential - Uncertified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(vi) Building Application Fee - Commercial or Residential - Certified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(vii) Application for a Demolition Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(viii) Application to extend the time during which a building permit, demolition permit, occupancy permit or building approval certificate has effect	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(ix) Application for an Occupancy Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(x) Application for a Building Approval Certificate, retrospective approval for unauthorised work for class 1 and 10 buildings (houses and non habitable buildings)	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(xi) Application as defined in regulation 31	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
ECONOMIC SERVICES Continued					
Building Control Continued					
(xii) Building Application Fee - Minimum all classes	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	3130320
(xiii) Pool Inspection or reinspection Fee (non scheduled)	Council	Yes	\$80.00	\$83.00	3130321
(xiv) Swimming Pool Inspection fee per annum (scheduled)	Statutory	OOS	\$30.00	\$50.00	3130321
(xv) Building Services Levy	Statutory	OOS	\$ As per the fee prescribed	\$ As per the fee prescribed	TRUST TYPE 30
(xvi) BCITF Levy	Statutory	OOS	\$ As per the fee prescribed by the BCITF	\$ As per the fee prescribed by the BCITF	TRUST TYPE 29
(xvii) Application for battery powered smoke alarm. Regulation 61 of the Building Regulations 2012 provides for exceptional circumstances where only battery powered smoke alarms can be used	Statutory	OOS	\$179.40	\$179.40	3130320
(xviii) Certificate of Design Compliance Class 1 or Class 10 Buildings (non Shire of Northam residents)	Council	Yes	0.13% (min \$428.00) of value of works	0.13% (min \$428.00) of value of works	3130320
(xix) Certificate of Design Compliance Class 2-9 Buildings (Commercial)	Council	Yes	0.1% (min \$533.00) of value of works	0.1% (min \$533.00) of value of works	3130320
(xx) Certificate of Building Compliance*	Council	Yes	Class 10 \$443.00 Class 1a min. \$623.00 Class 2-9 \$683.00 Strata Units (per unit) \$505.00	Class 10 \$459.00 Class 1a min. \$645.00 Class 2-9 \$708.00 Strata Units (per unit) \$523.00	3130320
(xxi) Certificate of Construction Compliance (Class 2-9 Buildings where the Shire has issued the CDC and building is <500m ² and < 3 storeys)*	Council	Yes	Buildings less than 2000m ² \$683.00 Buildings over 2000m ² \$1039.00	Buildings less than 2000m ² \$708.00 Buildings over 2000m ² \$1076.00	3130320
* Includes one inspection; additional inspections are charged at \$214.00 per hour					
(xxii) Fast Track Fee	Council	Yes	\$200.00	\$207.00	3130320
(xxiii) Building Surveyor Hourly Charge Rate	Council	Yes	\$130.00	\$135.00	3130320
(xxiv) Verge / Road Permits	Council	Yes	\$201.00	\$208.00	3130320
Service Local Governments					
(i) Building Practitioner Support including travel time (per hour)	Council	Yes	\$81.00	\$84.00	3130320
(ii) Assess & Approval Certified Building Application	Council	Yes	\$244.00	\$253.00	3130320
(iii) Assess & Approval Uncertified Building Application	Council	Yes	\$407.00	\$422.00	3130320
Recycled Water Charges					
(i) Education Department (High School) from point of supply - main line	Council	Yes	As per agreement	\$0.57 per KL	3130820
(ii) Northam Trotting Club (Inc) from point of supply - Clarke Street Dam	Council	Yes	As per agreement	\$0.57 per KL	3130820
(iii) Northam Race Club from point of supply	Council	Yes	As per agreement	\$0.57 per KL	3130820
Community Bus					
(i) Deposit	Council	OOS	\$63.00	\$65.00	TRUST
(ii) Hire Usage rate per km	Council	Yes	\$1.32	\$1.37	3130820
- Minimum charge of \$50.00 applies to external users					
Cancellation Fee (otherwise 24hrs notice required)	Council	Yes	\$29.00	\$29.00	3130820
Cleaning Surcharge Fee if Bus returned unclean	Council	Yes	\$67.00	Cost recovery	3130820
50% discount for eligible pensioners (such as Silver Wings, Northam over 60)					
Note: Bus must be returned fully fuelled up after use or the hirer will be invoiced.					
Note: No Smoking on Bus.	Council	Yes	Actual cost	Actual cost	3130820

DRAFT SCHEDULE OF FEES AND CHARGES					
2024/25					
FEES AND CHARGES		GST	2023/24	2024/25	Account
Statutory fees and charges cannot be modified by Council but may be subject to change		OOS =	Outside the Scope of GST	Outside the Scope of GST	
		Yes =	Taxable 1/11th GST	Taxable 1/11th GST	
OTHER PROPERTIES AND SERVICES					
Private Works	Council	Yes	Cost Plus 40%	Cost Plus 40%	3140120
Crossovers					
Bonds					
(i) Vehicle Crossover - Townsite	Council	OOS	\$2,000.00	\$2,000.00	TRUST TYPE 9
Crossover Subsidy					
Property owner may be eligible for a subsidy (up to 50% of the total cost of construction of a new Standard Crossover):					
(i) Piped (Culvert) Crossover - (to maximum value \$2,000)	Council	Yes			2140187
(ii) Non-piped Crossover - (to maximum value \$1,000)	Council	Yes			2140187

13.4.4 Revised Long Term Financial Plan

File Reference:	8.2.7.4
Reporting Officer:	Colin Young (Executive Manager Corporate Services)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

That Council endorse the revised Long Term Financial Plan (LTFP) for the period 2021/22 to 2032/33 developed under the Local Government Integrated Planning and Reporting Framework.

ATTACHMENTS

1. Revised Long Term Financial Plan 2022-2032 [**13.4.4.1** - 35 pages]

A. BACKGROUND / DETAILS

As required by legislation, the Shire has a LTFP covering a period of a minimum of 10 years. As external factors and changes in community priorities can impact the LTFP, it is prudent to review the LTFP on an annual basis.

The LTFP has been reviewed and a revised version is presented for Council consideration and endorsement as per Attachment 13.4.4.1.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance. Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.3: Effectively manage the Shire's assets.

Priority Action: Nil.

B.2 Financial / Resource Implications

NIL.

B.3 Legislative Compliance

Local Government Act 1995 Section 5.56 Planning for the Future

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A Council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*
**Absolute majority required.*
- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the Council, the plan or modified plan applies to the district for the period specified in the plan.*

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

The revised Long Term Financial Plan was workshopped with Council Members on 29 April 2024.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Inability to meet expenditure	Unlikely (2) x Medium (3) = Moderate (6)	Use LFTP as a tool to ensure sufficient funds to meet estimated expenditure for life of plan
Health & Safety	N/A	N/A	N/A
Reputation	Unreliable forecasts	Unlikely (2) x Medium (3) = Moderate (6)	Yearly reviews of LFTP
Service Interruption	N/A	N/A	N/A
Compliance	Non-compliance with legislative requirements	Unlikely (2) x Minor (2) = Low (4)	Conditions to be regularly monitored
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The LFTP demonstrates the capacity of the Shire to deliver on its strategies over the long term. While it is based on a number of assumptions and best information available at the time, it is understood that external factors and demands of the community change, hence annual reviews of the LFTP are essential to maintain relevance.

The LFTP provides a reasonably positive outlook over the next 10 years, with the Financial Health Indicators being relatively stable over time and expected to improve in 2028 and 2030 onwards as a result of forecast operating surplus.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5035

Moved: Cr C M Poulton

Seconded: Cr M P Ryan

That Council ENDORSES the revised Long Term Financial Plan for 2021/22 to 2032/33 as presented in Attachment 13.4.4.1.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Long Term Financial Plan

2022 - 2033

Revised May 2024



Shire of Northam
Revised Long Term Financial Plan 2022-2033



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Shire of Northam
Revised Long Term Financial Plan 2022-2033



Purpose of the Plan

The Shire of Northam's Revised Long Term Financial Plan (LTFP) details the financial strategy Council has put in place to ensure delivery on its Council Plan commitments. While Council understands that the external factors change, as do priorities, this long term financial plan is based on the best information which is currently available to the Shire of Northam. Information contained in other key strategic documents, including various asset management plans and the Shire's workforce plan have informed the LTFP, which will be used as the basis for preparation of future Shire of Northam Annual Budgets.

The LTFP covers the period 2021/22 to 2032/33. There is a high level of accuracy and detail in the first 4 years of the LTFP from the revised budget in the 2023/24 financial year, however it is also underpinned by a number of assumptions which have been made by the Shire of Northam. The remaining 5 years of the LTFP, while based on the available information are believed to be reflective of what may occur, should be viewed in this context as reasonable estimations.

The Shire undertakes a broad review of its Council Plan every two years and a full review is planned every four years. The next full review of the Shire of Northam Council Plan will be undertaken in 2026. This LTFP will be reviewed in conjunction with those reviews to ensure the plan remains reflective of the direction and aspirations of the Council. As Annual Budgets are developed from the LTFP there may be annual variations, these variations will be detailed in our Annual Budgets, to allow our community to track Council against its long term commitments and projections.

Key Statistics

The following table provides a snapshot of the Shire of Northam Revised at 2023/24:

Distance from Perth	96Kms
Area (Sq kms)	1,443 Km ²
Population (est)	12,193
Number of Electors	7,607
Number of Dwellings	5,228
Total Rates Levied (2023/24)	\$11,986,145
Total Revenue (2023/24)	\$24,909,583
Number of Employees (FTE)	102

Shire of Northam
Revised Long Term Financial Plan 2022-2033



About the Shire of Northam

The Shire of Northam is located within the picturesque Avon Valley and comprises some 1,400 square kilometres. The western Shire boundary commences 60 kilometres east of Perth, with the townsite of Northam situated a further 35 kilometres to the east.

The Shire has a diverse cultural history which is valued by its community. The Avon River is strongly linked to the Aboriginal heritage and this continues to be acknowledged. European settlement commenced in the mid 1830s, and a diverse migration over time has resulted in a vibrant community base.

Whilst the Shire of Northam has historically been considered to have a mono economy based on agriculture, its economic base has been diversifying to include tourism, retail, manufacturing, light industrial and mineral resources, as well as an expanding service industry. The Shire of Northam maintains a significant local road network, which link to the Great Eastern Highway that joins Perth with the eastern states. The town of Northam is serviced by both freight and passenger train services, as well as a bus service link to Perth.

Our Vision

Shire of Northam is a vibrant growing community that is safe, caring and inclusive. We are recognised as a community that values our heritage, preserves our environment and promotes our commerce.

In order to achieve this Vision, the Council will commit to display;

- **LEADERSHIP**
To recognise the community's expectations to provide leadership
- **RESPECT**
To respect differences in age, culture, values and opinion
- **TEAMWORK**
To achieve through the efforts of the team
- **EXCELLENCE**
To aspire to one standard
- **OPENNESS**
To engender trust through openness

Shire of Northam
Revised Long Term Financial Plan 2022-2033



Our Mission

To deliver responsive, sustainable services in a manner that preserves and enhances our environment and lifestyle whilst respecting our heritage and facilitating economic growth.

In order to achieve this Mission, the Organisation will commit to being;

- **SAFE**
Focus on importance of safety in the organisation
- **OPEN**
Engage in two way communication, with transparency and trust
- **ACCOUNTABLE**
Know what you are responsible for, take ownership and deliver accordingly
- **RESPECTFUL**
Demonstrate respect for other's skills, knowledge and differing value systems

In order to deliver on our vision and mission the Shire has developed a Council Plan which has five key focus areas being;

- **People** – A healthy, connected and safe community with access to quality services.
- **Planet** – Leading in sustainability.
- **Place** – Responsibly planned towns and rural communities.
- **Prosperity** – A diverse and growing economy.
- **Performance** – Open and accountable leadership with effective governance.

Service Delivery

Over the past six years there has been a significant focus on improving service standards within the Shire of Northam. The Council has established a range of service level commitments, which have been incorporated into the various asset management plans, and which clearly articulate what the community should expect in the way of service delivery.

This increased commitment has resulted in a range of initiatives, supported by an increase in staffing levels across the organisation. Staff increases over this time have been focused in and around the Engineering Services area, with the addition of engineering technical officers, a rural verge crew, a drainage crew, additional parks & gardens staff and a dedicated traffic management

Shire of Northam
Revised Long Term Financial Plan 2022-2033



team. In saying this Council has also invested in areas such as governance, environmental health and information technology.

Asset Management

The Shire of Northam has developed asset management plans based on the total life cycle of assets. The Asset Management Plans have assisted Council in predicting infrastructure consumption and asset renewal needs and identifies the financial requirements to renew or preserve the asset (renewal gap). This renewal gap is being addressed in the LTFP and will continue to be the focus of future annual budgets.

Funding for the renewal of assets is currently considered adequate to ensure sustainability in the longer term. However Council remains mindful of its renewal expenditure and the need to maintain the current level of projected expenditures. The asset management plans clearly indicate that while a level of expansion can be accommodated into the future, these decisions very much need to be in the context of full lifecycle costs and our ability to maintain existing assets.

Financial Plan Considerations

Rates

The Shire of Northam is aware of financial pressures which are currently being experienced within the community. This is expected to result in greater increases in outstanding rates at the end of future financial years. The following table summarises the rate debt outstanding over the previous 5 years.

Outstanding Rates Previous 5 Years Revised 2023/24					
Year	2018/19	2019/20	2020/21	2021/22	2022/23
Rates Outstanding	\$2,281,144	\$2,407,570	\$2,493,261	\$2,433,612	\$2,403,658
Increase/decrease per annum		\$126,426	\$85,691	\$(59,649)	\$(29,954)
Total Increase 2018/19 to 2012/23					\$122,514

High levels of outstanding rate debt can indicate a range of issues, including affordability and historically poor debt recovery processes. It has been a priority of Council to ensure that the current increases are controlled through an active debt recovery process ensuring that all possible avenues are used to receive the debt including;



- o The promotion of payment plans for those residents in financial hardship
- o Legal action where necessary

It is projected that the COVID-19 pandemic, and associated financial pressures this has placed on segments of the community, will add further pressure to residents' financial capacity. Council adopted a COVID-19 policy in April 2020, the policy is short-term and covers the 2020/21 financial year only. The Shire of Northam will assess the implications and outcomes of the policy and look to potentially developing a longer-term financial hardship policy to assist any members of our community are facing financial difficulties.

While there has been an increase in rate debt over the 2019-21 period, this increase has been limited largely to the equivalent of the annual penalty interest revenue, with the years 2022-23 have small reductions. This is indicating to Council that the current debt collection strategy has started to stabilise the outstanding debt issue.

It is projected that the Shire of Northam's population growth will present opportunities as well as a range of challenges. With growth being experienced in the western 'rural residential' areas, expectations for services and facilities in areas such as Wundowie are projected to increase. This does have the potential to impact the Shire financially.

The Wundowie, Bakers Hill and Grass Valley Community Plans are fully reflected in the long term financial plan. This ensures that service and infrastructure delivery in these growing areas will be recognised and funded during the annual budget process.

The Shire of Northam also has an extensive Growth Plan for the town site of Northam. This growth plan recognises Northam as the Regional Centre for the Avon Valley and highlights the growth potential of Northam. This plan has been and will continue to be accommodated in the Council's financial planning.

Levying rate increases at, or below, CPI is considered unsustainable in the long term. The recommended Revised (2023/24) LTFP model developed by the Council indicates rate increases based on 3.5% for the life of the plan, with exception of the 2024/25 year that is factored in at 4.5%. In addition to the quoted rate increase, the rate base is estimated to grow by 1% each year through until 2033 as new development in both residential and commercial properties occurs.



Budget Surpluses

The Shire of Northam is aiming to adopt a 'balanced budget' each year, however this does include funds being set aside into reserves for future requirements. Of particular note is the commitment to increase the waste reserve to ensure the Council is positioned to provide for ongoing rehabilitation of the site, whilst also having funds for future site cell development.

Whilst the overall budget is focused on being 'balanced' it is the intention of Council to deliver operating surpluses of between 0% and 10%. Achieving a small operating surplus highlights that Council will generate sufficient revenues to offset asset consumption (i.e. depreciation) and providing opportunities for expansion of existing assets as previously discussed. On average and over time the Shire of Northam will also have sufficient capacity to accommodate asset renewal requirements without the need to raise additional borrowings. Without generating larger ongoing operating surpluses over time, Council will require additional borrowings to facilitate the purchase and development of additional or replacement assets.

The focus on generating small operating surplus results, also reflects the Council's desire to ensure a level of intergeneration equity. That is to say Council is of the view that if it were to generate large ongoing operating surpluses this may indicate an inter-generational inequity in its rating, pricing and service level decisions. Effectively, this would indicate that ratepayers and service recipients during times of 'large' surpluses would be paying more than the costs associated with current service provision.

Cost recovery of services

Discretionary fees and charges are planned to be increased approximately by the forecast CPI (2.5%) to match estimated additional costs in service delivery. The Shire does not recover have a full cost recovery philosophy, except in the area of waste management.

Use of debt as finance

The Shire of Northam currently has a level of debt which is within its financial capacity. Council recognises the importance of debt in its capital structure and has no underlying philosophy to become a debt free Council. Rather Council has a view that debt plays an important role in enamelling the Shire of Northam to deliver on the expectations and aspirations of the Community. Within the current plan, Council is projecting that an additional \$3,100,000 in debt will be required around 2025/26 to assist in delivering an expansion of the community water re use scheme \$1,000,000, Wundowie Pool \$1,000,000 and the Administration Centre Redevelopment \$1,100,000. Further debt is expected for \$1,150,000 in 2027/28 for Wundowie Community Hub.



Cash Reserves

Cash Reserves are maintained by the Shire to manage the impact of future capital expenditures in any one year. The principal capital purpose and current level of cash reserves are:

Reserves Cash Backed Budget Revised 2023/24	
Reserve	Closing Balance
Employee leave reserve	\$676,526
Reticulation scheme reserve	\$93,759
Office equipment reserve	\$7,389
Plant & equipment reserve	\$128,025
Roads & bridgeworks reserve	\$527,815
Refuse site reserve	\$424,753
Speedway reserve	\$161,798
Community bus replacement reserve	\$107,432
Septage pond reserve	\$94,717
Killara reserve	\$436,306
Revaluation reserve	\$2,920
Council buildings & amenities reserve	\$257,171
Parking facilities construction reserve	\$107,328
Recreation & community facilities reserve	\$892,417
Total Reserves	\$3,918,356

Over the life of the LTFP cash reserves are projected to remain relatively stable reducing from \$3,918,356 to \$3,776,078. During COVID-19 many reserves balances were transferred to the response package, the Shire of Northam will continue to monitor its level of reserve funds to ensure it has sufficient cash reserves to provide part of the capital structure in delivering community outcomes.

Workforce planning

The Shire of Northam Workforce Plan 2019 proposes that net staff levels will remain relatively stable in line with current service provision levels. Staff numbers will increase over time to maintain service provision levels as new developments and additional growth occurs, noting the current Workforce Plan is currently under review.

Projected additional Employees are shown in the following revised table:

Additional Employees within the LTFP	
Position	Expenditure
Phase 2 (2028/29)	\$257,200



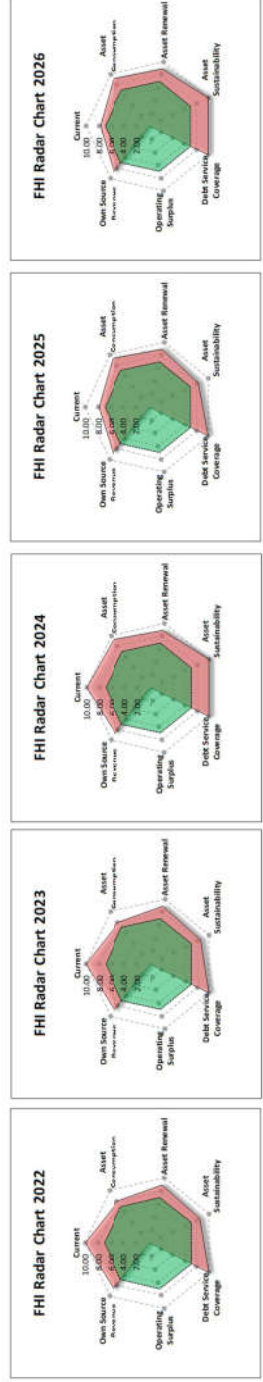
Shire of Northam
Revised Long Term Financial Plan 2022-2033

Measuring our Long Term Financial Sustainability

Financial sustainability is critical for the Shire of Northam and the future of our Communities. Several statutory key performance indicators (KPIs) have been prescribed in the Local Government (Financial Management) Regulations 1995 to measure the financial sustainability of local governments. The LTFP has been assessed against these KPIs and will be compared with KPIs measured from the Annual Budgets and Annual Financial Statements to provide clear targets for the Town to report its progress to the community each year.

The KPIs, target rates and results measured from the Revised LTFP are tabled below:

Ratio Name	2022		2023		2024		2025		2026	
	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio
Current	1.67	10.00	1.59	10.00	1.56	10.00	1.65	10.00	1.13	7.78
Asset Consumption	0.58	7.96	0.58	7.96	0.58	7.96	0.69	9.28	0.68	9.16
Asset Renewal	0.97	8.89	0.97	8.89	0.97	8.89	0.97	8.89	0.97	8.89
Asset Sustainability	1.05	8.50	1.05	8.50	1.05	8.50	1.05	8.30	1.05	8.00
Debt Service Coverage	8.82	10.00	8.82	10.00	8.82	10.00	8.82	10.00	8.82	10.00
Operating Surplus	0.91	10.00	0.91	10.00	0.91	10.00	0.91	10.00	0.91	10.00
Own Source Revenue	0.72	8.80	0.72	8.80	0.72	8.80	0.72	8.04	0.72	8.04
Standardised Scores (0 to 10)										
Current		10.00		10.00		10.00		7.96		7.78
Asset Consumption		7.96		7.96		7.96		9.28		9.16
Asset Renewal		8.89		8.89		8.89		8.89		8.89
Asset Sustainability		8.50		8.50		8.30		8.30		8.00
Debt Service Coverage		10.00		10.00		10.00		10.00		10.00
Operating Surplus		10.00		10.00		10.00		10.00		10.00
Own Source Revenue		8.82		8.80		8.04		8.04		8.04
Financial Health Indicator		74		74		76		70		71





Shire of Northam
Revised Long Term Financial Plan 2022-2033

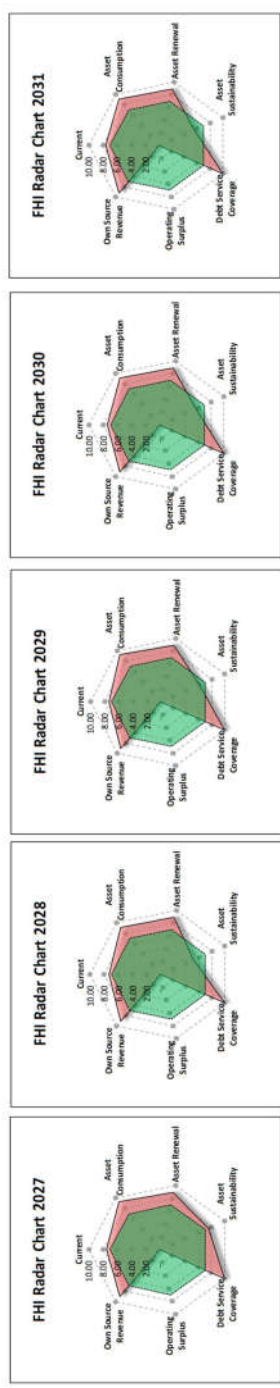
Ratio Names	2027		2028		2029		2030		2031	
	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios
Current	1.05	1.05	1.07	1.08	1.08	1.10	1.10	1.10	1.10	1.10
Asset Consumption	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89
Asset Renewal	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97
Asset Sustainability	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Debt Service Coverage	6.42	5.49	5.21	5.82	5.82	6.18	6.18	6.18	6.18	6.18
Operating Surplus	(3.54)	(2.95)	(3.23)	(2.22)	(2.22)	(0.86)	(0.86)	(0.86)	(0.86)	(0.86)
Own Source Revenue	0.74	0.75	0.75	0.76	0.76	0.77	0.77	0.77	0.77	0.77

Standardised Scores (0 to 10)

Ratio Names	2027		2028		2029		2030		2031	
	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios
Current	7.54	7.30	7.42	7.48	7.48	7.60	7.60	7.60	7.60	7.60
Asset Consumption	9.28	9.16	9.28	9.28	9.28	9.16	9.16	9.16	9.16	9.16
Asset Renewal	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89
Asset Sustainability	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16	9.16
Debt Service Coverage	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Operating Surplus	-	-	-	-	-	-	-	-	-	-
Own Source Revenue	9.04	9.10	9.10	9.16	9.16	9.22	9.22	9.22	9.22	9.22

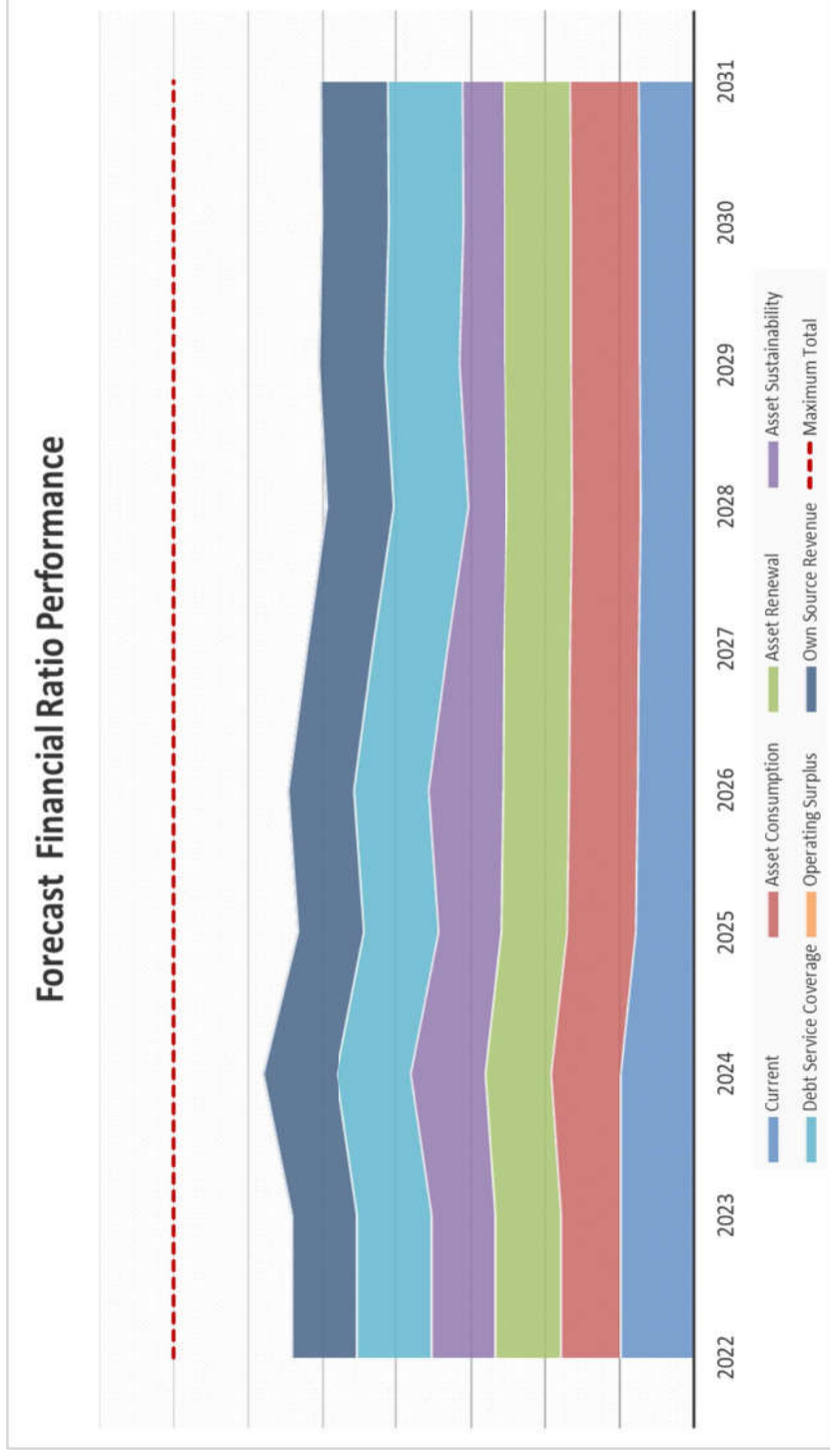
Financial Health Indicator

68	65	67	66	67
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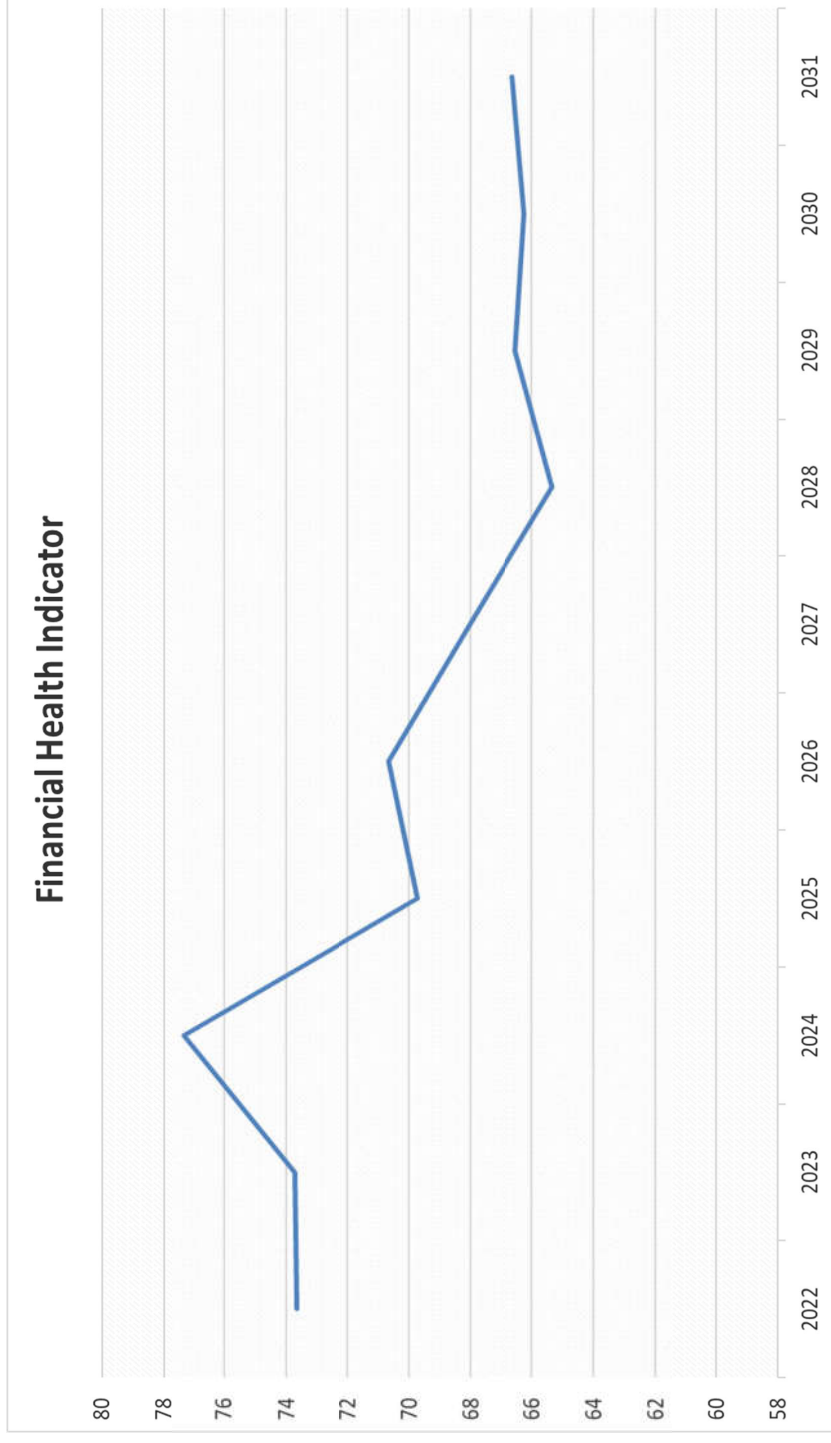


Shire of Northam
Revised Long Term Financial Plan 2022-2033





Shire of Northam
Revised Long Term Financial Plan 2022-2033



Shire of Northam
Revised Long Term Financial Plan 2022-2033



Scenario Modelling and Sensitivity Analysis

While the previous financial indicators are based on the Councils adopted Long Term Financial Plan, it is considered important to also look at a number of scenarios. In developing this LTFP it is recognised that there are a range of variables which could impact the baseline projections. In order to understand these variables and their impacts a number of scenarios have been developed. It is important to recognise that the scenario modelling does not purport to cover every possible scenario or event, it is merely an attempt to highlight the financial exposure Council may have in a range of areas. The results of the modelling are highlighted in the context of the financial sustainability of the Shire of Northam.

The most significant variables identified and modelled are:

- Rate increase/decrease
- Decreases in operational expenditure
- Service levels for infrastructure delivery (increasing and decreasing)
- Inability to secure external funding for major projects



Shire of Northam
Long Term Financial Plan 2016 - 2026

Revised Scenario 1 (5 years provided, full 10 year assessment appended)

The Council is mindful of its financial sustainability. While the recommended financial plan will see the Council strongly positioned, the one area where the Shire of Northam could perform more strongly is in operating results. This scenario includes adjustments designed to give the reader an indication of what would be required to improve the Councils financial ratios to reflect an advanced standard, predominantly focusing on returning operating surpluses. Variable adjusted:

- 4.5% rate increase annually from the years 2023 – 2033, 1% growth retained
- Increase fees and charges by 4.25% for the life of the plan.
- Reduce material expenditure in the 2024/25 financial year by \$300,000

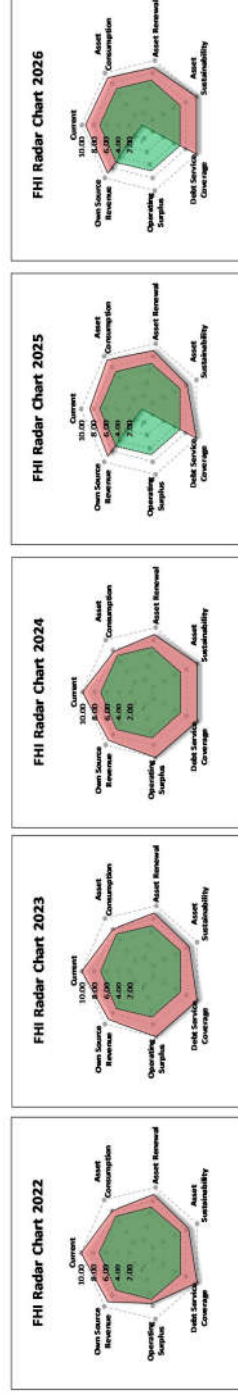
Ratio Names	2022		2023		2024		2025		2026	
	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios
Current	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Asset Consumption	8.97	8.97	8.97	8.97	8.97	8.97	8.97	8.97	8.97	8.97
Asset Renewal	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58
Asset Sustainability	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97
Debt Service Coverage	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05
Operating Surplus	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52	0.52
Own Source Revenue	0.75	0.75	0.76	0.76	0.76	0.76	0.74	0.74	0.73	0.73

Standardised Scores (0 to 10)

Ratio Names	2022		2023		2024		2025		2026	
	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios	Raw Ratios	Standardised Ratios
Current	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Asset Consumption	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99
Asset Renewal	8.90	8.90	8.90	8.90	8.90	8.90	8.90	8.90	8.90	8.90
Asset Sustainability	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Debt Service Coverage	9.10	9.10	9.16	9.16	9.16	9.16	9.04	9.04	8.96	8.96
Operating Surplus	9.10	9.10	9.16	9.16	9.16	9.16	9.04	9.04	8.96	8.96
Own Source Revenue	9.10	9.10	9.16	9.16	9.16	9.16	9.04	9.04	8.96	8.96

Financial Health Indicator

90 95 97 71 75





Shire of Norham
Long Term Financial Plan 2016 – 2026

Revised Scenario 2 (5 years provided, full 10 year assessment appended)

Councils is mindful of its utility consumption, particular around power and water consumption. In addition to the environmental benefits of decreasing these utility charges modeling has been undertaken to project the financial benefits, in the event the Council were to establish a targeted reduction in these.

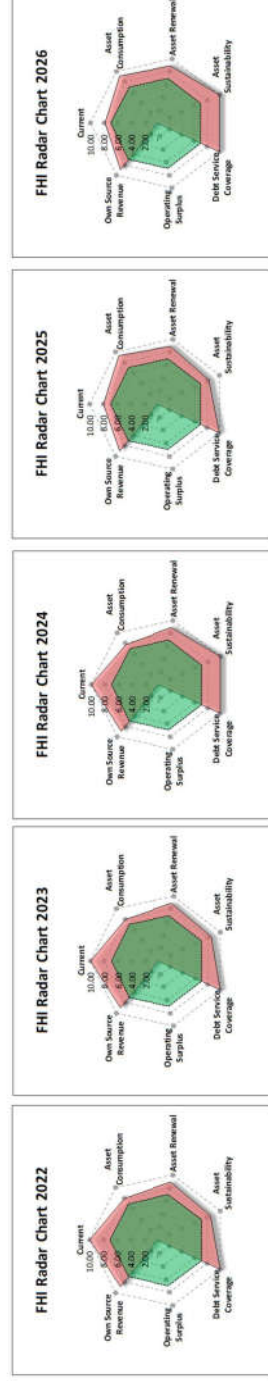
Variables adjusted

Utilities expenditure reduced 30% by 2027, utilities inflation of 3% retained.

Ratio Names	2022		2023		2024		2025		2026	
	Raw Ratios		Raw Ratios		Raw Ratios		Raw Ratios		Raw Ratios	
Current	10.00	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04
Asset Consumption	7.96	0.98	0.98	0.98	0.98	0.98	0.98	0.98	0.98	0.98
Asset Renewal	8.89	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06	1.06
Asset Sustainability	8.93	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05
Debt Service Coverage	10.00	5.98	5.98	5.98	5.98	5.98	5.98	5.98	5.98	5.98
Operating Surplus	10.00	(0.03)	(0.03)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)	(0.01)
Own Source Revenue	8.92	0.72	0.72	0.74	0.74	0.74	0.74	0.74	0.74	0.74

Ratio Names	2022		2023		2024		2025		2026	
	Standardised Ratios		Standardised Ratios		Standardised Ratios		Standardised Ratios		Standardised Ratios	
Current	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Asset Consumption	7.96	7.96	7.96	7.84	7.84	7.84	7.84	7.84	7.84	7.84
Asset Renewal	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89	8.89
Asset Sustainability	8.93	8.93	8.93	8.93	8.93	8.93	8.93	8.93	8.93	8.93
Debt Service Coverage	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Operating Surplus	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Own Source Revenue	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92

Financial Health Indicator	74	74	75	70	71
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Shire of Norham
Long Term Financial Plan 2016 – 2026

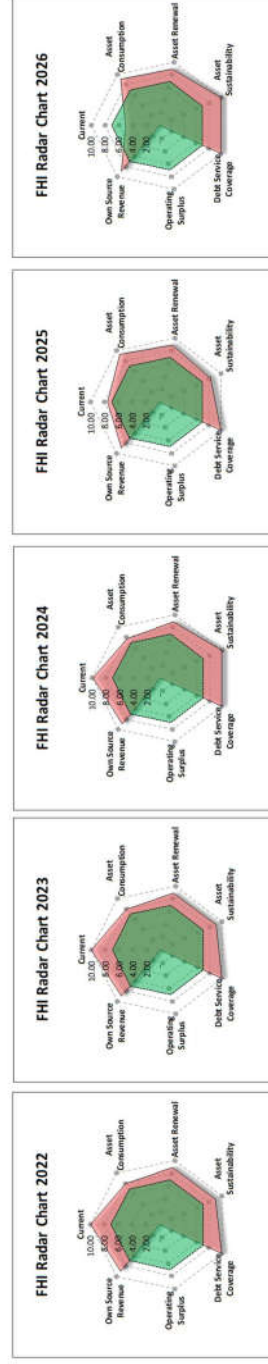
Revised Scenario 3 (5 years provided, full 10 year assessment appended)

Rating is always an issue which is widely discussed within the community and reported on. However rating represents the most significant revenue stream for the Council. Scenario 3 has been developed to highlight the implications to Council in the event it wished to reduce projected rate increases by as little as 1% per annum.

Variables adjusted

Rate revenue reduced to an increase of 2.5% for the years 2023 – 2033, 1% growth increase retained.

Ratio Name	2022		2023		2024		2025		2026	
	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio	Raw Ratio	Standardised Ratio
Current	1.87	10.00	1.95	10.00	1.47	10.00	1.09	10.00	0.93	10.00
Asset Consumption	0.95	7.96	0.95	7.96	0.97	8.09	0.99	8.28	0.99	8.49
Asset Renewal	1.10	8.89	1.10	8.89	1.24	10.00	1.03	10.00	1.34	11.50
Asset Sustainability	1.10	9.00	1.10	9.00	1.24	10.00	1.03	10.00	1.34	11.50
Operating Surplus	6.16	10.00	5.99	10.00	6.06	10.00	6.68	10.00	6.76	10.00
Debt Service Coverage	(0.92)	10.00	(0.91)	10.00	(0.92)	10.00	(0.92)	10.00	(0.92)	10.00
Own Source Revenue	0.73	8.98	0.74	9.04	0.73	8.98	0.73	8.98	0.72	8.92
Standardised Scores (0 to 10)										
Current	10.00	10.00	10.00	10.00	9.92	10.00	9.28	10.00	8.49	10.00
Asset Consumption	7.96	7.96	7.96	7.96	8.09	8.09	8.28	8.28	8.49	8.49
Asset Renewal	8.89	8.89	8.89	8.89	10.00	10.00	10.00	10.00	11.50	11.50
Asset Sustainability	9.00	9.00	9.00	9.00	10.00	10.00	10.00	10.00	11.50	11.50
Operating Surplus	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Debt Service Coverage	8.98	8.98	8.98	8.98	8.98	8.98	8.98	8.98	8.92	8.92
Own Source Revenue	8.98	8.98	9.04	9.04	8.98	8.98	8.98	8.98	8.92	8.92
Financial Health Indicator										
	74	74	74	74	75	75	69	69	64	64



Shire of Northam
Long Term Financial Plan 2016 - 2026

Risk Management

The following are the major risks identified as associated with this LTFP;

- Rates
 - Inability of Council to recover
 - Becoming unaffordable
 - Insufficient to cover financial requirements
- Projects
 - The Shire is undertaking a range of projects, which it will be required to underwrite. As a consequence there is an intrinsic risk associated with this. While each project will have its own risk management plan Council needs to be aware that delivery of each project has the potential of impacting the LTFP
- Funding
 - The Council has a reliance on external funding in both the delivery of special projects and the delivery of its annual programs. The risks associated with the special projects has been explored in the previous section, however the risk of reduced government funding for roads has the potential to impact Council significantly.
- Interest Rates
 - Debt
Future interest rate movements up or down (particularly over the medium and longer-term) are always uncertain and a council's exposure to interest rate risks cannot be eliminated. However, interest rate risk can be, and should be, managed.

Council is exposed to interest rate risk whenever it borrows, or lends money, regardless of whether the interest rates are fixed or variable.

Locking into a long-term fixed interest rate borrowing, for example, effectively means that a council is taking a gamble that variable interest rates over the period of the borrowing will be higher than the fixed rate negotiated. If a council takes out a fixed interest rate loan and interest rates on average fall over the duration of the loan, then the council will be worse off than it would have been if it had taken out a variable interest rate loan. Such as Council might not have been intending to gamble on interest rate movements, or it may not realise that it is doing so, but choosing a fixed interest rate borrowing does not obviate risk. It removes only one risk – the risk from higher average variable interest rates for the term of the loan, fixed loans still have a government guarantee fee associated with them, this is variable.

Shire of Northam
Long Term Financial Plan 2016 - 2026

- Alignment
 - An important premise of 'success' for the Shire is to ensure there is a strong alignment between the strategy of the Council and the organisational and financial structure. Whilst the current alignment is relatively strong, there are perceived gaps in the areas of economic development and environmental management.

Key Assumptions Underpinning the Long Term Financial Plan

The estimates in the Revised LTFP are based on a number of assumptions and Council strategies. The base point for the modelling is the adopted 2023/24 budget and assumptions have been applied to the model. The assumptions are:

- Existing service levels will be maintained with a view to improvement in the longer term
- Net staff levels will increase in 2028/29. This increase is aimed at meeting the needs of an increasing population and growth in development within the Shire and increasing statutory compliance, these are in line with the Integrated Workforce Plan 2019.
- CPI will be approximately 2.5% per annum over the life of the LTFP and is based on the current State budget estimates and the local government price index.
- Annual rate increases of 3.5% plus growth per annum are planned for the life of the plan, ensuring that Councils own source revenue remains strong, except for 2024/25 that has a 4.5% increase.
- The rate base will increase by an average 1% per annum through new development and growth.
- Discretionary fees and charges will increase by CPI .
- Full cost recovery for provision of waste and recycling services is achieved with additional revenue of \$20,000 raised per annum in 2024/25-2025/26 and \$50,000 raised per annum for the remainder of the plan.
- Interest rates for new borrowings will be in line with indicative prices issued by WATC, 4.5%.
- Interest rates for invested funds will be 4% over the life of the LTFP
- Roads to Recovery funding is expected to continue.
- Other government grants will increase by up to CPI
- Materials and contracts will increase by CPI per annum
- Utility costs will increase by State Budget future estimates to reflect a continuation of recent increases in energy and water costs
- The Shire's expenditure on renewal of road infrastructure from its own sources is in line with the Council adopted Infrastructure Asset Management Plan.

Shire of Northam

Forecast Statement of Funding
For the period 2021 - 2033

	2020-21	1	2	3	4	5	6	7	8	9	10	11	12
	Budget	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING													
Revenues													
Rates	10,152,290	10,757,213	11,222,858	11,985,146	12,621,822	13,166,286	13,734,427	14,327,282	14,945,933	15,591,511	16,265,196	16,968,219	17,701,865
Operating grants, subsidies and contributions	3,664,952	5,564,792	5,657,229	2,365,871	6,141,904	6,247,252	6,368,199	6,491,623	6,617,576	6,746,110	6,877,279	7,011,136	7,147,377
Profit on Asset Disposal	343,039	-	-	36,354	-	-	-	-	-	-	-	-	-
Fees and charges	3,673,118	4,090,466	4,233,082	4,556,982	4,721,034	4,870,684	5,025,183	5,184,689	5,349,370	5,519,396	5,694,942	5,876,191	6,063,333
Service charges	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earnings - General	88,000	252,682	290,647	302,455	419,517	369,372	319,221	319,063	318,897	318,917	318,931	318,951	318,965
Interest earnings - Reserves	45,000	134,913	141,750	90,000	156,735	126,773	119,765	121,176	124,473	121,852	132,804	159,447	197,883
Other revenue	953,571	828,050	846,267	1,115,053	1,139,584	1,164,655	1,190,277	1,216,463	1,243,225	1,270,576	1,298,529	1,327,097	1,356,293
	18,919,970	21,628,116	22,391,833	20,451,861	25,200,596	25,945,022	26,757,072	27,600,296	28,599,474	29,568,362	30,587,681	31,661,041	32,786,076
Expenses													
Employee costs	(8,455,397)	(8,644,242)	(8,837,336)	(10,469,417)	(10,859,728)	(11,233,884)	(11,567,859)	(11,914,895)	(12,529,542)	(12,905,428)	(13,292,591)	(13,691,369)	(14,102,110)
Materials and contracts	(8,713,671)	(6,694,091)	(6,821,642)	(7,901,622)	(7,345,903)	(7,479,550)	(7,666,539)	(7,858,202)	(8,054,657)	(8,256,024)	(8,462,425)	(8,673,986)	(8,890,836)
Utility charges (electricity, gas, water etc)	(1,020,602)	(1,046,819)	(1,075,511)	(938,637)	(967,139)	(996,512)	(1,026,783)	(1,057,980)	(1,090,131)	(1,123,265)	(1,157,413)	(1,192,606)	(1,228,876)
Depreciation on non-current assets	(4,680,609)	(4,696,388)	(4,808,257)	(5,164,280)	(5,381,027)	(5,627,541)	(5,794,315)	(5,991,016)	(6,156,513)	(6,320,851)	(6,420,885)	(6,519,433)	(6,650,199)
Loss on Asset Disposal	(187,254)	(241,994)	(244,226)	(213,764)	(225,007)	(207,744)	(249,424)	(304,531)	(297,559)	(262,404)	(226,217)	(191,790)	(164,339)
Interest Expense	(229,114)	(323,989)	(355,999)	(632,838)	(692,008)	(705,156)	(718,554)	(732,207)	(746,119)	(760,295)	(774,741)	(789,461)	(804,461)
Insurance expense	(516,245)	(495,660)	(200,552)	(385,413)	(395,048)	(404,924)	(415,047)	(426,423)	(436,059)	(446,960)	(458,134)	(469,587)	(481,327)
Other expenditure	(23,816,223)	(22,043,183)	(22,543,523)	(26,005,525)	(25,866,360)	(26,655,311)	(27,438,521)	(28,284,254)	(29,310,580)	(30,075,227)	(30,792,406)	(31,528,232)	(32,362,148)
	(48,996,253)	(41,506,777)	(41,569,077)	(55,553,664)	(66,576,647)	(71,028,919)	(81,449,664)	(82,235,958)	(87,110,616)	(90,665,865)	(92,422,725)	(93,809,809)	(95,208,232)
NET OPERATIONS													
	4,680,609	4,696,388	4,808,257	5,164,280	5,381,027	5,627,541	5,794,315	5,991,016	6,156,513	6,320,851	6,420,885	6,519,433	6,690,199
Funding Position Adjustments													
Depreciation on non-current assets	(155,785)	-	-	177,410	-	-	-	-	-	-	-	-	-
Net profit and losses on Disposal	387,631	-	-	-	-	-	-	-	-	-	-	-	-
Movement in Accruals	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Accounting Policies	-	-	-	-	-	-	-	-	-	-	-	-	-
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-
Write-off of assets	-	-	-	-	-	-	-	-	-	-	-	-	-
FUNDING FROM GENERAL OPERATIONS													
	(184,810)	4,281,321	4,656,567	(211,974)	4,715,263	4,917,252	5,112,866	5,367,058	5,445,407	5,813,986	6,216,160	6,652,242	7,114,127
CAPITAL													
Asset Acquisitions and Construction													
Purchase of land held for resale	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Property Plant and Equipment	(5,661,091)	(2,036,380)	(1,310,000)	(4,865,945)	(1,655,000)	(3,255,000)	(1,505,000)	(3,220,000)	(1,530,000)	(1,540,000)	(1,550,000)	(1,560,000)	(1,570,000)
Infrastructure	(9,006,602)	(4,340,019)	(4,326,393)	(9,420,869)	(5,544,345)	(8,733,334)	(4,804,396)	(4,773,717)	(4,926,470)	(4,775,853)	(4,755,820)	(5,049,195)	(5,083,203)
Proceeds on Disposal	992,500	300,000	300,000	1,603,682	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Non-Operating grants, subsidies and contributions	4,344,290	2,496,805	1,499,715	4,834,745	1,889,718	3,966,930	1,505,051	1,986,934	1,449,907	1,256,444	1,269,994	1,283,842	1,297,995
NET FUNDING BEFORE FINANCING													
	(3,330,903)	(3,579,594)	(3,836,678)	(7,848,387)	(5,009,627)	(7,721,404)	(4,504,345)	(5,706,783)	(4,706,563)	(4,759,409)	(4,735,826)	(5,025,353)	(5,055,208)
Financing													
Inflows													
Transfer from Reserves	1,449,643	1,059,245	-	520,703	925,733	618,115	134,484	88,738	240,000	-	-	-	-
New Borrowings	3,464,020	-	-	22,208	22,920	23,655	12,111	1,150,000	-	-	-	-	-
Self Supporting Loan	20,203	20,850	25,095	-	-	-	-	-	-	-	-	-	-
Outflows													
Transfer to Reserves	(1,434,500)	(1,230,158)	(193,750)	(1,185,957)	(176,735)	(442,877)	(169,765)	(171,176)	(174,473)	(273,784)	(666,066)	(960,888)	(1,368,435)
Advances to Community Groups	-	-	-	-	-	-	-	-	-	-	-	-	-
Repayment of Past Borrowings	(345,975)	(509,136)	(565,727)	(460,849)	(477,554)	(494,741)	(585,351)	(727,837)	(804,371)	(780,793)	(814,268)	(666,001)	(690,484)
NET FINANCING													
	3,153,391	(659,199)	(734,382)	(1,103,895)	294,364	2,804,152	(608,521)	339,725	(738,844)	(1,054,577)	(1,480,334)	(1,626,889)	(2,058,919)
ACCOUNTING PERIOD BALANCES													
Opening Balance	6,363,322	-	-	42,528	-	-	-	-	-	-	-	-	-
Closing Balance	-	42,528	128,035	-	-	-	-	-	-	-	-	-	-

Shire of Northam

Forecast Statement of Comprehensive Income
For the period 2021 - 2033

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	1	2	3	4	5	6	7	8	9	10	11	12
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
INCOME STATEMENT												
Revenues												
Rates	10,152,290	11,222,858	11,985,146	12,621,822	13,166,286	13,734,427	14,327,282	14,945,933	15,591,511	16,265,196	16,968,219	17,701,865
Operating grants, subsidies and contributions	3,664,952	5,657,229	2,365,871	6,141,904	6,247,252	6,368,199	6,491,623	6,617,576	6,746,110	6,877,279	7,011,136	7,147,737
Fees and charges	3,673,118	4,233,082	4,556,982	4,721,034	4,870,684	5,025,183	5,184,689	5,349,370	5,519,396	5,694,942	5,876,191	6,063,333
Service charges	-	-	-	-	-	-	-	-	-	-	-	-
Interest earnings - General	88,000	290,647	302,455	419,517	369,372	319,221	319,063	318,897	318,917	318,931	318,951	318,965
Interest earnings - Reserves	45,000	134,913	90,000	156,773	126,773	119,765	121,476	124,473	121,852	132,804	159,447	197,883
Other revenue	953,571	846,267	1,115,053	1,139,584	1,164,655	1,190,277	1,216,463	1,243,225	1,270,576	1,298,529	1,327,097	1,356,293
	18,576,931	22,391,833	20,415,507	25,200,596	25,945,022	26,757,072	27,660,296	28,599,474	29,568,362	30,587,681	31,661,041	32,786,076
Expenses												
Employee costs	(8,455,397)	(8,837,336)	(10,469,417)	(10,859,728)	(11,233,884)	(11,567,859)	(11,914,895)	(12,252,954)	(12,905,428)	(13,292,591)	(13,691,369)	(14,102,110)
Materials and contracts	(8,713,671)	(6,821,642)	(7,901,622)	(7,345,503)	(7,479,550)	(7,666,539)	(7,858,202)	(8,054,657)	(8,256,024)	(8,462,425)	(8,673,986)	(8,890,836)
Utility charges (electricity, gas, water etc)	(1,020,182)	(1,075,511)	(938,637)	(967,139)	(996,512)	(1,026,783)	(1,057,980)	(1,090,131)	(1,123,265)	(1,157,413)	(1,192,606)	(1,228,876)
Depreciation on non-current assets	(4,680,609)	(4,808,257)	(5,164,280)	(5,381,027)	(5,627,541)	(5,794,315)	(5,991,016)	(6,156,513)	(6,320,851)	(6,420,885)	(6,519,433)	(6,690,199)
Interest expense	(229,114)	(244,226)	(279,554)	(225,507)	(207,744)	(249,424)	(304,531)	(297,559)	(262,404)	(226,217)	(191,790)	(164,339)
Insurance expense	(516,245)	(555,999)	(652,838)	(692,008)	(705,156)	(718,554)	(732,207)	(746,119)	(760,295)	(774,741)	(789,461)	(804,461)
Other expenditure	(13,751)	(200,552)	(385,413)	(395,048)	(404,924)	(415,047)	(425,423)	(436,059)	(446,960)	(458,134)	(469,587)	(481,327)
	(23,628,969)	(22,543,523)	(25,791,761)	(25,866,360)	(26,655,311)	(27,438,521)	(28,284,254)	(29,310,580)	(30,075,227)	(30,792,406)	(31,528,232)	(32,362,148)
OPERATING RESULT	(415,067)	(151,690)	(5,376,254)	(665,764)	(710,289)	(681,449)	(623,958)	(711,106)	(506,865)	(204,725)	132,809	423,928
Revenue (Asset related)												
Non-Operating grants, subsidies and contributions	4,344,290	1,499,715	4,834,745	1,889,718	3,966,930	1,505,051	1,986,934	1,449,907	1,256,444	1,269,994	1,283,842	1,297,995
Profit on disposal of assets	343,039	-	36,354	-	-	-	-	-	-	-	-	-
Loss on asset disposal	(187,254)	-	(213,764)	-	-	-	-	-	-	-	-	-
NET RESULT	(551,963)	1,348,025	(718,919)	1,223,954	3,256,641	823,602	1,362,976	738,801	749,579	1,065,269	1,416,651	1,721,923
Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	(551,963)	1,348,025	(718,919)	1,223,954	3,256,641	823,602	1,362,976	738,801	749,579	1,065,269	1,416,651	1,721,923

Shire of Northam

Forecast Statement of Cashflows
For the period 2021 - 2033

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows From Operating Activities			Revised Budget									
Receipts			3	4	5	6	7	8	9	10	11	12
Rates	10,152,290	10,168,291	11,985,146	12,621,822	13,166,286	13,734,427	14,327,282	14,945,933	15,591,511	16,265,196	16,968,219	17,701,865
Operating grants, subsidies and contributions	3,664,952	4,579,720	5,365,871	6,141,904	6,247,252	6,368,199	6,491,623	6,617,576	6,746,110	6,877,279	7,011,136	7,147,737
Fees and Charges	2,866,150	4,264,894	4,556,982	4,721,034	4,870,684	5,025,183	5,184,689	5,349,370	5,519,396	5,694,942	5,876,191	6,063,333
Service Charges												
Interest Earnings	133,000	391,500	392,455	576,252	496,145	438,986	440,239	443,370	440,769	451,735	478,398	516,848
Other Revenue	952,571	846,267	1,115,053	1,139,584	1,164,655	1,190,277	1,216,463	1,243,225	1,270,576	1,298,529	1,327,087	1,356,293
	17,768,963	20,250,672	23,415,507	25,200,596	25,945,022	26,757,072	27,660,236	28,599,474	29,565,622	30,567,681	31,661,041	32,786,076
Payments												
Employee Costs	(8,056,409)	(8,063,630)	(10,469,417)	(10,859,728)	(11,233,884)	(11,567,859)	(11,914,895)	(12,229,542)	(12,905,428)	(13,292,591)	(13,691,369)	(14,102,110)
Materials and Contracts	(7,042,132)	(5,931,974)	(7,901,622)	(7,479,550)	(7,666,539)	(7,858,202)	(8,054,657)	(8,256,425)	(8,462,425)	(8,673,986)	(8,890,836)	(9,124,339)
Utility Charges	(1,020,182)	(1,046,819)	(938,637)	(967,139)	(996,512)	(1,026,783)	(1,057,980)	(1,090,131)	(1,123,265)	(1,157,413)	(1,192,606)	(1,228,876)
Insurance	(229,114)	(133,094)	(279,554)	(225,507)	(207,744)	(249,424)	(304,531)	(297,559)	(262,404)	(226,217)	(191,790)	(164,339)
Interest Expenses	(516,245)	(523,989)	(652,838)	(692,008)	(705,156)	(718,554)	(732,207)	(746,119)	(760,295)	(774,741)	(789,461)	(804,461)
Other Expenditure	(13,751)	(195,660)	(385,413)	(395,048)	(404,924)	(415,047)	(425,423)	(436,059)	(446,900)	(458,134)	(469,587)	(481,327)
	(17,477,833)	(15,960,760)	(20,627,481)	(20,485,333)	(21,027,770)	(21,644,206)	(22,293,238)	(23,154,067)	(23,754,376)	(24,371,521)	(25,008,759)	(25,671,949)
Net Cash Provided By (Used In) Operating Activities	291,130	4,289,912	2,788,026	4,715,263	4,917,252	5,112,866	5,367,038	5,445,407	5,813,986	6,216,160	6,652,242	7,114,127
Cash Flows from Investing Activities												
Payments for Development of Land Held for Resale												
Payments for Purchase of Property, Plant & Equipment	(5,356,882)	(1,310,000)	(4,865,945)	(1,655,000)	(3,255,000)	(1,505,000)	(3,220,000)	(1,530,000)	(1,540,000)	(1,550,000)	(1,560,000)	(1,570,000)
Payments for Construction of Infrastructure	(9,006,602)	(4,340,019)	(9,420,869)	(5,544,345)	(8,733,334)	(4,804,396)	(4,773,717)	(4,926,470)	(4,775,853)	(4,755,820)	(5,049,195)	(5,083,203)
Advances to Community Groups												
Non-Operating Grants, Subsidies and Contributions	4,344,290	1,499,715	4,834,745	1,889,718	3,966,930	1,505,051	1,986,934	1,449,907	1,256,444	1,269,994	1,283,842	1,297,995
Proceeds from Sale of Plant & Equipment	992,500	300,000	1,603,682	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Changes in Accounting Policy												
Transfers (to)/from Investments												
Net Cash Provided By (Used In) Investing Activities	(9,026,694)	(3,836,678)	(7,848,367)	(5,009,627)	(7,721,404)	(4,504,345)	(5,706,763)	(4,706,563)	(4,759,409)	(4,735,826)	(5,025,353)	(5,055,208)
Cash Flows from Financing Activities												
Repayment of Debentures	(345,975)	(565,727)	(460,849)	(477,554)	(494,741)	(585,351)	(727,837)	(804,371)	(780,793)	(814,268)	(666,001)	(690,484)
Proceeds from Self Supporting Loans	20,203	25,095	2,208	2,920	25,655	12,111	1,150,000					
Proceeds from New Debentures	3,464,020				3,100,000							
Net Cash Provided By (Used In) Financing Activities	3,138,248	(540,632)	(438,641)	(454,634)	2,628,914	(573,240)	422,163	(804,371)	(780,793)	(814,268)	(666,001)	(690,484)
Net Increase (Decrease) in Cash Held	(5,597,316)	(87,398)	(5,499,002)	(748,998)	(175,238)	35,281	82,438	(65,527)	273,784	666,066	960,888	1,368,435
Cash at Beginning of Year	9,868,173	4,270,857	5,484,298	4,692,427	3,480,309	3,305,071	3,340,352	3,422,790	3,357,262	3,631,047	4,297,113	5,258,001
Cash and Cash Equivalents at the End of the Year	4,270,857	5,396,900	4,082,552	3,943,429	3,305,071	3,340,352	3,422,790	3,357,263	3,631,046	4,297,113	5,258,001	6,626,436
Reconciliation of Net Cash Provided By Operating Activities to Net Rec												
Net Result	(551,963)	1,348,025	(718,919)	1,223,954	3,256,641	823,602	1,362,976	738,801	749,579	1,065,269	1,416,651	1,721,923
Depreciation	4,680,609	4,808,257	5,164,280	5,381,027	5,627,541	5,794,315	5,991,016	6,156,513	6,320,851	6,420,885	6,519,433	6,690,199
Gifted/Bridge main roads												
(Profit)/Loss on Sale of Asset	(155,785)		177,410									
(Increase)/Decrease in Receivables	(806,968)	(182,001)	3,000,000									
(Increase)/Decrease in Inventories	(1,000)											
(Increase)/Decrease in Payables	1,671,539											
(201,012)												
Grants/(Contributions) for the Development of Assets	(6,344,290)	(1,499,715)	(4,834,745)	(1,889,718)	(3,966,930)	(1,505,051)	(1,986,934)	(1,449,907)	(1,256,444)	(1,269,994)	(1,283,842)	(1,297,995)
Net Cash from Operating Activities	291,130	4,474,566	2,788,026	4,715,263	4,917,252	5,112,866	5,367,038	5,445,407	5,813,986	6,216,160	6,652,242	7,114,127

Shire of Northam

Forecast Statement of Financial Position

For the period 2021 - 2033

	1	2	3	4	5	6	7	8	9	10	11	12
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
BALANCE SHEET												
CURRENT ASSETS												
Unrestricted Cash and Equivalents	898,000	1,960,528	1,864,034	330,981	330,981	330,981	330,981	380,980	430,981	430,981	430,981	430,981
Restricted Cash and Cash Equivalent	3,372,857	3,523,770	3,918,326	3,149,328	2,974,090	3,009,371	3,091,809	2,976,282	3,200,066	3,866,132	4,827,020	6,195,455
Non-Cash Investments	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables	3,220,631	3,221,300	3,222,701	3,223,436	3,211,892	3,199,781	3,199,781	3,199,781	3,199,781	3,199,781	3,199,781	3,199,781
Inventories	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL CURRENT ASSETS	7,492,488	8,706,598	8,804,543	6,704,745	6,517,963	6,541,133	6,623,571	6,558,043	6,831,828	7,497,894	8,458,782	9,827,217
NON-CURRENT ASSETS												
Other Receivables	609,383	587,864	542,736	519,081	506,970	506,970	506,970	506,970	506,970	506,970	506,970	506,970
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Property Plant and Equipment	58,355,611	58,431,276	59,109,755	58,518,918	59,442,473	58,562,270	59,311,787	58,316,782	57,277,073	56,257,606	55,265,223	54,229,190
Infrastructure	177,891,593	179,195,939	180,424,690	350,125,804	355,263,043	356,358,326	357,311,511	358,306,473	359,041,183	359,645,586	360,422,731	361,126,768
TOTAL NON-CURRENT ASSETS	236,856,587	238,215,079	238,721,007	409,163,803	415,212,486	413,427,566	417,130,268	417,130,225	416,825,226	416,410,162	416,199,924	415,862,928
TOTAL ASSETS	244,349,075	246,921,677	247,525,550	415,868,548	421,730,449	421,968,699	423,753,839	423,688,268	423,657,054	423,908,056	424,658,706	425,690,145
CURRENT LIABILITIES												
Trade and Other Payables	1,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807	2,958,807
Current Portion of Long-term Liabilities	361,212	509,136	460,849	477,554	556,786	664,137	785,679	760,870	793,035	666,001	690,484	715,983
Provisions	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838	1,052,838
TOTAL CURRENT LIABILITIES	3,372,857	4,520,781	4,472,494	4,489,199	4,568,431	4,675,782	4,797,324	4,772,515	4,804,680	4,677,646	4,702,129	4,727,628
NON-CURRENT LIABILITIES												
Long-term Borrowings	9,522,548	8,504,276	7,881,958	5,616,415	8,142,442	7,409,598	7,627,205	6,760,851	5,857,152	5,075,047	4,285,375	3,465,691
Provisions	389,838	389,838	389,838	389,838	389,838	389,838	389,838	389,838	389,838	389,838	389,838	389,838
TOTAL NON-CURRENT LIABILITIES	9,912,386	8,894,114	8,271,796	6,006,253	8,532,280	7,799,436	8,017,043	7,150,689	6,246,990	5,464,885	4,675,213	3,855,529
TOTAL LIABILITIES	13,285,243	13,414,895	12,849,168	10,495,452	13,100,711	12,475,218	12,814,367	11,923,204	11,051,670	10,142,531	9,377,342	8,583,157
NET ASSETS	231,063,832	233,506,782	234,676,382	405,373,096	408,629,738	409,493,481	410,939,472	411,765,064	412,605,384	413,765,525	415,281,364	417,106,988
EQUITY												
Retained Surplus	113,711,964	116,959,851	240,974,334	245,484,166	248,916,046	249,744,509	251,108,061	251,999,180	252,565,716	253,059,791	253,614,742	254,071,932
Reserves - Cash Backed	3,372,857	3,543,770	3,737,520	3,653,776	3,478,538	3,513,819	3,596,257	3,530,730	3,804,514	4,470,580	5,431,468	6,799,903
Reserves - Revaluation	113,979,011	113,979,011	156,235,154	156,235,154	156,235,154	156,235,153	156,235,154	156,235,154	156,235,154	156,235,154	156,235,154	156,235,154
TOTAL EQUITY	231,063,832	233,506,782	234,676,382	405,373,096	408,629,738	409,493,481	410,939,472	411,765,064	412,605,384	413,765,525	415,281,364	417,106,988

Key Capital Projects

Source		Capital Expenditure Summary														Funding					
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	Total Expenditure	Grant	Reserve	Debt	Other	Total					
Wundowie Community Plan	Other Infrastructure		2,000,000												2,000,000	500,000	400,000	1,000,000	100,000	2,000,000	
Shire Council Plan	Other Infrastructure					450,000									450,000	225,000	150,000		75,000	450,000	
Shire Council Plan	Other Infrastructure	30,000													30,000				30,000	30,000	
Shire Council Plan	Other Infrastructure	764,000													764,000	314,968	300,000		149,032	764,000	
Shire Council Plan	Other Infrastructure		150,000	200,000											350,000	175,000			175,000	350,000	
Shire Council Plan	Footpaths	350,000													700,000	525,000	134,484		40,516	700,000	
Shire Council Plan	Footpaths				250,000										250,000	125,000	61,245		63,755	250,000	
Shire Council Plan	Footpaths				200,000										200,000	100,000			100,000	200,000	
Shire Council Plan	Other Infrastructure		650,000												650,000	650,000				650,000	
Shire Council Plan	Other Infrastructure	2,500,000													2,500,000	1,500,000		1,000,000		2,500,000	
Shire Council Plan	Other Infrastructure	75,000													75,000	37,500			37,500	75,000	
Shire Council Plan	Other Infrastructure	50,000													50,000	25,000			25,000	50,000	
Shire Council Plan	Buildings		1,100,000												1,100,000			1,100,000		1,100,000	
Wundowie Community Plan	Buildings			1,700,000											1,700,000	550,000		1,150,000		1,700,000	
N/a	Buildings	50,000													50,000		23,506			23,506	
N/a	Other Infrastructure	200,000													200,000		200,000			200,000	
CCTV Strategy	Other Infrastructure	50,000													50,000					50,000	
Shire Community Plan	Roads	3,139,231	3,208,294	3,278,877	3,351,042	3,424,734	3,500,079	3,577,080	3,655,776	3,736,206	30,871,289	11,129,347	427,227		30,871,289	19,314,716				30,871,289	
Shire Community Plan	Drainage	597,000	597,000	597,000	597,000	597,000	597,000	597,000	597,000	597,000	5,373,000				5,373,000					5,373,000	
Shire Community Plan	Footpaths	225,000		260,000	45,000	280,000	290,000	300,000	310,000	320,000	2,030,000				2,030,000					2,030,000	
Shire Community Plan	Buildings	690,000	690,000	690,000	700,000	710,000	720,000	730,000	740,000	750,000	6,420,000				6,420,000					6,420,000	
Shire Community Plan	Plant	900,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	7,300,000				7,300,000		100,000			7,300,000	
Corporate Business Plan	Other Infrastructure				75,000	75,000	75,000	75,000	75,000	75,000	450,000				450,000					450,000	
Not Applicable	Furniture & Equipment	15,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000	165,000				165,000					165,000	
Airport Master Plan	Other Infrastructure		100,000								100,000				100,000					100,000	
Airport Master Plan	Other Infrastructure			10,000	10,000	10,000	10,000	10,000	10,000	10,000	70,000				70,000					70,000	
POS & Parks Asset Management Plan	Parks Infrastructure	64,114	178,040	108,519	245,705	89,736	303,774	196,740	401,419	345,000	1,933,047				1,933,047					1,933,047	
Total		7,199,345	11,988,334	6,309,396	7,993,717	6,456,070	6,315,853	6,305,820	6,609,195	6,653,206	65,831,336	15,906,815	2,007,070	4,250,000	43,640,958	65,804,842					65,804,842

Shire of Northam
Infrastructure Forecast
For the period 2021 - 2033

Line	Base	1	2	3	4	5	6	7	8	9	10	11	12
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
1 Total Infrastructure	1,177,891,593	1,791,959,939	1,804,246,990	3,400,166,649	3,501,425,004	3,503,650,926	3,577,911,511	3,583,066,973	3,591,041,103	3,593,645,566	3,600,827,721	3,611,267,603	
Infrastructure at cost/valuation	197,032,465	191,372,484	195,698,877	358,603,836	372,148,181	385,685,911	390,459,629	395,386,099	400,161,951	404,917,772	409,966,967	415,050,170	
Accumulated Depreciation Infrastructure	(9,140,872)	(12,176,545)	(15,274,187)	(18,507,187)	(22,022,377)	(25,618,422)	(32,148,118)	(37,079,623)	(41,120,768)	(45,272,186)	(49,539,226)	(53,923,402)	
Total Infrastructure	177,891,593	179,195,939	180,424,690	340,016,649	350,125,004	359,967,489	358,311,511	358,306,476	359,041,183	359,645,586	360,427,741	361,126,768	
Additions - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	
Additions - Expansion, Upgrades and New	0	666,240	591,525	4,638,212	1,598,345	2,676,856	1,167,262	1,025,458	798,861	701,299	915,861	869,440	
Additions - Renewal	0	3,673,779	3,793,868	4,782,657	3,940,000	6,056,478	3,606,455	3,901,013	3,976,991	4,054,421	4,133,354	4,213,764	
Total Additions	0	4,340,019	4,387,693	5,548,345	5,538,345	8,733,334	4,773,717	4,926,471	4,775,852	4,755,720	5,049,215	5,083,204	
NRV of Disposals	0	0	0	0	0	0	0	0	0	0	0	0	
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	
Depreciation Expense	0	(3,035,673)	(3,097,642)	(3,313,000)	(3,435,190)	(3,596,096)	(3,820,533)	(3,931,508)	(4,041,142)	(4,151,418)	(4,267,050)	(4,384,166)	
2 Infrastructure	21,880,960	21,880,960	21,880,960	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	
Additions - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Accum Depr (enter as negative)	0	0	0	0	0	0	0	0	0	0	0	0	
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	
Accum. Deprec - Roads Formation - Cost/Mngt Valuation Closing Balance	21,880,960	21,880,960	21,880,960	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	96,000,000	
Accum. Deprec - Roads Formation - Cost/Mngt Valuation	0	0	0	0	0	0	0	0	0	0	0	0	
Depreciation Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Depreciation Expense	0	0	0	0	0	0	0	0	0	0	0	0	
Accum. Deprec - Roads Formation - Cost/Mngt Valuation Closing	39,867,328	39,867,328	41,277,381	42,718,455	50,000,000	51,390,231	52,811,048	54,263,122	55,747,142	57,263,810	58,813,845	60,397,981	
Accum. Deprec - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	
Additions - Expansion, Upgrades and New	365,569	373,612	1,525,437	390,231	398,816	407,590	416,557	425,722	435,087	444,659	454,442	464,440	
Additions - Renewal	1,044,484	1,067,463	1,169,871	1,000,000	1,022,000	1,044,484	1,067,463	1,090,947	1,114,948	1,139,477	1,164,545	1,190,165	
Disposals - Cost	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Accum Depr (enter as negative)	0	0	0	0	0	0	0	0	0	0	0	0	
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	
Roads Pavement - Cost/Mngt Valuation Closing Balance	39,867,328	41,277,381	42,718,455	50,000,000	51,390,231	52,811,048	54,263,122	55,747,142	57,263,810	58,813,845	60,397,981	62,016,968	
Accum. Deprec - Roads Pavement - Cost/Mngt Valuation	(1,487,385)	(1,487,385)	(2,003,352)	(2,537,333)	(3,105,005)	(3,690,055)	(4,292,865)	(4,913,826)	(5,553,337)	(6,211,807)	(6,889,652)	(7,587,299)	
Depreciation Rate	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	
Depreciation Expense	(15,967)	(53,981)	(583,981)	(583,981)	(602,810)	(620,961)	(639,511)	(658,470)	(677,845)	(697,647)	(717,884)	(738,567)	
Accum. Deprec - Roads Pavement - Cost/Mngt Valuation Closing	(1,487,385)	(2,003,352)	(2,537,333)	(3,105,005)	(3,690,055)	(4,292,865)	(4,913,826)	(5,553,337)	(6,211,807)	(6,889,652)	(7,587,299)	(8,305,864)	
Roads Seal - Cost/Mngt Valuation	29,475,137	29,475,137	31,207,432	32,977,837	60,000,000	69,749,000	71,536,478	73,363,281	75,230,273	77,138,339	79,088,382	81,081,327	
Additions - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	
Additions - Expansion, Upgrades and New	0	0	0	0	0	0	0	0	0	0	0	0	
Additions - Renewal	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Cost	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Accum Depr (enter as negative)	0	0	0	0	0	0	0	0	0	0	0	0	
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	
Roads Seal - Cost/Mngt Valuation Closing Balance	29,475,137	31,207,432	32,977,837	60,000,000	69,749,000	71,536,478	73,363,281	75,230,273	77,138,339	79,088,382	81,081,327	83,118,116	
Accum. Deprec - Roads Seal - Cost/Mngt Valuation	(3,175,024)	(3,175,024)	(4,270,405)	(5,390,987)	(6,604,904)	(7,880,211)	(9,218,259)	(10,620,427)	(12,088,127)	(13,622,800)	(15,225,919)	(16,898,991)	
Depreciation Rate	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	3.51%	
Depreciation Expense	(1,095,381)	(1,272,444)	(1,420,582)	(1,213,917)	(1,275,307)	(1,338,048)	(1,402,168)	(1,467,700)	(1,534,673)	(1,603,072)	(1,671,627)	(1,744,563)	
Accum. Deprec - Roads Seal - Cost/Mngt Valuation Closing Balance	(3,175,024)	(4,270,405)	(5,390,987)	(6,604,904)	(7,880,211)	(9,218,259)	(10,620,427)	(12,088,127)	(13,622,800)	(15,225,919)	(16,898,991)	(18,643,554)	
Footpaths - Cost/Mngt Valuation	5,437,301	5,437,301	5,687,301	5,937,301	6,947,846	7,522,846	8,132,846	8,627,846	9,197,846	9,807,846	10,461,816	11,166,786	
Additions - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	
Additions - Expansion, Upgrades and New	50,000	50,000	200,000	200,000	225,000	240,000	240,000	240,000	240,000	240,000	240,000	270,000	
Additions - Renewal	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Cost	0	0	0	0	0	0	0	0	0	0	0	0	
Disposals - Accum Depr (enter as negative)	0	0	0	0	0	0	0	0	0	0	0	0	
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	
Footpaths - Cost/Mngt Valuation Closing Balance	5,437,301	5,687,301	5,937,301	6,947,846	7,522,846	8,132,846	8,627,846	9,197,846	9,807,846	10,461,816	11,166,786	11,936,786	
Accum. Deprec - Footpaths - Cost/Mngt Valuation	(464,780)	(642,224)	(827,468)	(1,044,241)	(1,278,954)	(1,513,667)	(1,767,412)	(2,036,601)	(2,314,526)	(2,601,499)	(2,897,832)	(3,203,837)	
Depreciation Rate	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	3.12%	
Depreciation Expense	(177,444)	(185,244)	(216,773)	(234,713)	(234,713)	(259,745)	(269,189)	(277,925)	(286,973)	(296,333)	(306,005)	(315,989)	
Accum. Deprec - Footpaths - Cost/Mngt Valuation Closing Balance	(464,780)	(642,224)	(827,468)	(1,044,241)	(1,278,954)	(1,513,667)	(1,767,412)	(2,036,601)	(2,314,526)	(2,601,499)	(2,897,832)	(3,203,837)	

Shire of Northam Infrastructure Forecast For the period 2021 - 2033													
Line	Base	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
4	Total Infrastructure	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612	15,131,612
	Drainage - Cost												
	Additions - Assets at no cost												
	Additions - Expansion, Upgrades and New												
	Additions - Renewal												
	Disposals - Cost												
	Disposals - Accum Depr (enter as negative)												
	Write offs												
	Drainage - Cost Closing Balance												
	Accum. Deprec - Drainage - Cost												
	Depreciation Rate												
	Depreciation Expense												
	Accum. Deprec - Drainage - Cost Closing Balance												
	Infrastructure Other - Cost												
	Additions - Assets at no cost												
	Additions - Expansion, Upgrades and New												
	Additions - Renewal												
	Disposals - Cost												
	Disposals - Accum Depr (enter as negative)												
	Write offs												
	Infrastructure Other - Cost Closing Balance												
	Accum. Deprec - Infrastructure Other - Cost												
	Depreciation Rate												
	Depreciation Expense												
	Accum. Deprec - Infrastructure Other - Cost Closing Balance												
	Bridges & Culverts												
	Additions - Assets at no cost												
	Additions - Expansion, Upgrades and New												
	Additions - Renewal												
	Disposals - Cost												
	Disposals - Accum Depr (enter as negative)												
	Write offs												
	Infrastructure Other - Cost Closing Balance												
	Accum. Deprec - Infrastructure Other - Cost												
	Depreciation Rate												
	Depreciation Expense												
	Accum. Deprec - Infrastructure Other - Cost Closing Balance												
	Airport Lot development												
	Additions - Assets at no cost												
	Additions - Expansion, Upgrades and New												
	Additions - Renewal												
	Disposals - Cost												
	Disposals - Accum Depr (enter as negative)												
	Write offs												
	Airport Lot development Closing Balance												
	Accum. Deprec - Airport Lot development												
	Depreciation Rate												
	Depreciation Expense												
	Accum. Deprec - Airport Lot development Closing Balance												

Shire of Northam Property Plant and Equipment Forecast For the period 2021 - 2033													
Line	Base	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Total - Property Plant and Equipment	64,432,709	66,169,089	67,179,089	70,441,352	71,719,352	74,719,352	75,936,352	78,676,352	80,106,352	81,346,352	82,596,352	83,856,352	85,126,352
Property Plant and Equipment at cost/valuation	(6,077,098)	(7,737,813)	(9,146,428)	(11,331,597)	(13,274,834)	(15,306,679)	(17,394,082)	(19,564,565)	(21,789,570)	(24,069,279)	(26,591,129)	(29,357,162)	(30,897,162)
Accumulated Depreciation Property Plant and Equipment	58,355,611	58,434,276	57,930,661	59,109,753	58,518,918	59,442,473	58,562,270	59,311,787	58,316,782	57,277,073	56,257,606	55,265,223	54,229,190
Total - Property Plant and Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
Additions - Assets at no cost	0	0	0	0	0	0	0	0	0	0	0	0	0
Additions - Expansion, Upgrades and New	0	801,380	0	2,304,207	50,000	1,750,000	1,700,000	1,700,000	1,530,000	1,540,000	1,550,000	1,560,000	1,570,000
Additions - Renewal	0	1,235,000	1,310,000	2,561,138	1,605,000	1,505,000	1,505,000	1,520,000	1,530,000	1,540,000	1,550,000	1,560,000	1,570,000
Total Additions	0	2,036,380	1,310,000	4,865,345	1,655,000	3,255,000	3,220,000	3,220,000	3,060,000	3,080,000	3,100,000	3,120,000	3,140,000
NBV of Disposals	0	300,000	300,000	1,603,682	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Write offs	0	0	0	0	0	0	0	0	0	0	0	0	0
Depreciation Expense	0	(1,660,715)	(1,710,615)	(1,883,169)	(1,945,637)	(2,031,445)	(2,085,203)	(2,170,483)	(2,225,005)	(2,279,709)	(2,269,467)	(2,252,383)	(2,206,033)
Total Property Plant and Equipment	11,508,256	11,508,256	11,508,256	11,508,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256
1 Land	11,508,256	11,508,256	11,508,256	11,508,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256
Additions - Assets at no cost													
Additions - Expansion, Upgrades and New													
Additions - Renewal													
Disposals - Cost				1,100,000									
Disposals - Accum Depr (enter as negative)													
Write offs													
Land Closing Balance	11,508,256	11,508,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256	10,408,256
2 Buildings	42,659,583	42,659,583	43,885,963	44,385,963	47,240,770	47,980,770	50,420,770	51,110,770	53,510,770	54,220,770	54,940,770	55,670,770	56,410,770
Additions - Assets at no cost	801,380	801,380	2,304,207	50,000	1,750,000	690,000	690,000	690,000	710,000	720,000	730,000	740,000	750,000
Additions - Expansion, Upgrades and New	425,000	425,000	500,000	550,000	690,000	690,000	690,000	700,000	700,000	700,000	710,000	710,000	710,000
Additions - Renewal													
Disposals - Cost													
Disposals - Accum Depr (enter as negative)													
Write offs													
Buildings Closing Balance	42,659,583	43,885,963	44,385,963	47,240,770	47,980,770	50,420,770	51,110,770	53,510,770	54,220,770	54,940,770	55,670,770	56,410,770	57,160,770
Accum. Deprec - Buildings	(3,115,826)	(3,115,826)	(3,914,551)	(4,722,376)	(5,582,158)	(6,455,408)	(7,373,066)	(8,303,282)	(9,277,178)	(10,263,996)	(11,263,918)	(12,277,126)	(13,303,802)
Depreciation Rate	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%	1.82%
Depreciation Expense	(798,725)	(807,255)	(873,250)	(895,782)	(917,658)	(930,216)	(973,890)	(996,818)	(999,922)	(1,013,208)	(1,026,676)	(1,040,326)	(1,040,326)
Accum. Deprec - Buildings Closing Balance	(3,115,826)	(3,914,551)	(4,722,376)	(5,582,158)	(6,455,408)	(7,373,066)	(8,303,282)	(9,277,178)	(10,263,996)	(11,263,918)	(12,277,126)	(13,303,802)	(14,344,128)
4 Furniture and Equipment - Cost	1,419,238	1,419,238	1,429,238	1,439,238	1,820,994	1,835,994	1,850,994	1,865,994	1,885,994	1,905,994	1,925,994	1,945,994	1,965,994
Additions - Assets at no cost													
Additions - Expansion, Upgrades and New													
Additions - Renewal		10,000	10,000	381,756	15,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000	20,000
Disposals - Cost													
Disposals - Accum Depr (enter as negative)													
Write offs													
Furniture and Equipment - Cost Closing Balance	1,419,238	1,429,238	1,439,238	1,820,994	1,835,994	1,850,994	1,865,994	1,885,994	1,905,994	1,925,994	1,945,994	1,965,994	1,985,994
Accum. Deprec - Furniture and Equipment - Cost	(578,604)	(578,604)	(692,943)	(808,082)	(953,762)	(1,100,642)	(1,248,722)	(1,398,002)	(1,548,882)	(1,701,362)	(1,855,442)	(1,965,994)	(2,000,000)
Depreciation Rate	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
Depreciation Expense	(114,339)	(114,339)	(115,139)	(145,680)	(146,680)	(149,280)	(150,880)	(152,480)	(152,880)	(154,080)	(155,280)	(156,480)	(157,680)
Accum. Deprec - Furniture and Equipment - Cost Closing Balance	(578,604)	(692,943)	(808,082)	(953,762)	(1,100,642)	(1,248,722)	(1,398,002)	(1,548,882)	(1,701,362)	(1,855,442)	(1,965,994)	(1,965,994)	(2,000,000)
6 Plant and Equipment - Cost	8,845,632	8,845,632	9,345,632	9,845,632	10,971,332	11,571,332	12,071,332	12,571,332	13,071,332	13,571,332	14,071,332	14,571,332	15,071,332
Additions - Assets at no cost													
Additions - Expansion, Upgrades and New													
Additions - Renewal													
Disposals - Cost													
Disposals - Accum Depr (enter as negative)													
Write offs													
Plant and Equipment - Cost Closing Balance	8,845,632	9,345,632	9,845,632	10,971,332	11,571,332	12,071,332	12,571,332	13,071,332	13,571,332	14,071,332	14,571,332	15,071,332	15,571,332
Accum. Deprec - Plant and Equipment - Cost	(2,382,668)	(2,382,668)	(3,130,319)	(3,917,970)	(4,795,677)	(5,721,384)	(6,687,091)	(7,692,798)	(8,738,505)	(9,824,212)	(10,949,919)	(12,115,626)	(13,321,333)
Depreciation Rate	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
Depreciation Expense	(747,651)	(787,651)	(877,707)	(927,707)	(965,707)	(1,005,707)	(1,045,707)	(1,085,707)	(1,125,707)	(1,165,707)	(1,205,707)	(1,245,707)	(1,245,707)
Accum. Deprec - Plant and Equipment - Cost Closing Balance	(2,382,668)	(3,130,319)	(3,917,970)	(4,795,677)	(5,721,384)	(6,687,091)	(7,692,798)	(8,738,505)	(9,824,212)	(10,949,919)	(12,115,626)	(13,321,333)	(14,567,040)
Insert Details													

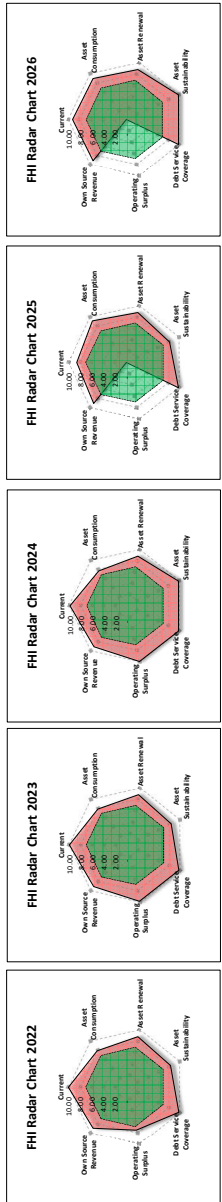
Shire of Northam Reserves Forecast For the period 2021 - 2033														
Line	Reserve Name/Purpose	Base	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
1	Employee Liability Reserve	984,584	1,023,967	1,064,926	676,526	703,587	731,730	760,999	791,439	823,097	856,021	890,262	925,872	962,907
4	Reticulation Scheme Reserve	-	-	93,759	93,759	97,509	101,409	105,465	109,684	114,071	118,634	123,379	128,314	133,447
5	Office Equipment Reserve	-	-	7,389	7,389	7,685	7,992	8,312	8,644	8,990	9,350	9,724	10,113	10,518
6	Plant & Equipment Reserve	121,114	125,959	130,997	128,025	33,146	34,472	35,851	37,285	38,776	40,327	41,940	43,618	245,363
7	Election Reserve	-	-	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
8	Road & Bridgeworks Reserve	-	-	527,815	527,815	146,701	127,569	132,672	137,979	143,498	149,238	155,208	161,416	367,873
9	Refuse Sites Reserve	351,310	385,362	420,776	424,753	461,743	500,213	570,222	643,031	718,752	797,502	879,402	964,578	1,053,161
10	Speedway Reserve	151,160	157,206	163,494	161,798	168,270	175,001	182,001	189,281	196,852	204,726	212,915	221,432	230,289
12	Community Bus Replacement Reserve	-	-	107,432	107,432	111,729	116,198	120,846	125,680	130,707	135,935	141,372	147,027	152,908
11	Septage Ponds Reserve	269,482	280,261	291,471	94,717	98,506	102,446	106,544	110,806	115,238	119,848	124,642	129,628	134,813
12	Killara Reserve	439,869	457,464	475,763	436,306	453,758	471,908	490,784	510,415	530,832	552,065	574,148	597,114	620,999
13	Recreation and Community Facilities Reserve	-	1,059,245	1,101,615	892,417	528,114	345,343	224,673	172,415	29,312	132,416	420,975	989,255	1,549,377
18	Council Buildings & Amenities Reserve	-	-	257,171	257,171	243,952	160,395	167,019	146,207	62,055	64,537	267,118	477,803	696,915
20	Parking Facilities Construction Reserve	2,934	19,051	35,813	107,328	111,621	116,086	120,729	125,558	130,580	135,803	141,235	146,884	152,759
14	Re-valuation Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
15	COVID-19 Reserve	1,052,404	35,255	36,665	2,920	3,037	3,158	3,284	3,415	3,552	3,694	3,842	3,996	4,156
Total		3,372,657	3,543,770	3,737,520	3,918,356	3,169,358	2,994,120	3,029,401	3,111,839	3,046,312	3,320,096	3,986,162	4,947,050	6,315,485
Transfers to/(from) Reserves		36,000	52,000	575,254	(905,733)	(302,011)	(84,484)	(84,484)	(387,738)	(190,000)	151,932	533,262	801,441	1,170,552
Reserve Interest Reinvested		134,913	141,750	90,000	126,773	156,735	119,765	119,765	121,176	124,473	121,852	132,804	159,447	197,883

Shire of Northam															
Loan Balance Outstanding Forecast															
For the period 2021 - 2033															
Line	Loan Balance Outstanding	External Support (Y/L)	Base												
			2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
	Opening Balance		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	Principal Outstanding (End of Year)	
4	Loan 224 Recreation Facilities	N	719,786	610,035	549,681	485,353	416,789	343,710	265,819	182,799	94,312	-	-	-	-
5	Loan 221	N	-	499,120	449,740	397,108	341,310	281,518	217,789	149,864	77,466	-	-	-	-
6	Loan 225 Victoria Oval	N	588,916	313,369	264,031	213,571	161,964	109,184	55,205	-	-	-	-	-	-
7	Loan 227 Northam Youth Space	N	408,781	313,369	264,031	213,571	161,964	109,184	55,205	-	-	-	-	-	-
8	(New) Wandowie Community Hub	N	-	1,340,928	-	-	-	-	1,103,837	1,008,371	908,561	804,209	695,108	581,042	
9	(New) COVID-19 Response	N	1,464,020	1,423,498	-	-	-	-	-	-	-	-	-	-	-
10	(New) Wandowie Pool	N	-	1,774,385	1,620,370	-	-	-	959,858	876,884	790,052	699,311	604,440	505,252	401,551
11	(New) Administration Centre Redevelopment	N	-	1,888,594	1,620,370	-	-	-	1,055,844	964,529	869,058	769,243	664,885	555,778	441,706
12	(New) Northam Works Depot	N	2,000,000	1,774,385	1,620,370	1,536,872	1,449,318	1,357,511	1,261,244	1,160,301	1,054,455	943,467	827,088	705,055	
14	Loan 228 Northam Swimming Pool Development	N	4,217,782	4,025,187	3,629,015	3,425,299	3,217,736	3,006,252	2,790,773	2,571,224	2,347,528	2,119,607	1,887,381	1,650,769	
15	Loan 219a Northam Bowling Club	Y	123,263	102,413	58,686	35,766	-	-	12,111	-	-	-	-	-	-
16	Water Reuse Scheme	N	-	-	-	-	-	-	-	-	-	-	-	-	-
	Council Funded Loans		9,399,285	8,910,999	8,512,837	6,088,203	6,687,117	8,073,735	8,412,884	7,521,721	6,650,187	5,741,048	4,975,859	4,181,674	
	Externally Supported Loans (SSL)		123,263	102,413	58,686	35,766	12,111	-	-	-	-	-	-	-	
	Total		9,522,548	9,013,412	8,571,523	6,093,969	6,699,228	8,073,735	8,412,884	7,521,721	6,650,187	5,741,048	4,975,859	4,181,674	
	Treasury Maximum Criteria Ratios														
	Debt Service to Available Operating	10%	3.47%	3.62%	3.44%	2.79%	2.71%	2.71%	3.12%	3.73%	3.85%	3.53%	3.40%	2.71%	2.61%
	Gross Debt to Total Revenue	60%	35.0%	35.4%	26.0%	22.5%	29.1%	28.6%	28.6%	28.4%	25.0%	21.6%	18.0%	15.1%	12.3%
	Debt Service to Rate Revenue	15%	6.98%	7.22%	5.87%	5.57%	5.34%	6.08%	6.08%	7.21%	7.37%	6.69%	6.40%	5.06%	4.83%
	Current Loan Liability		509,136	565,727	460,849	477,554	556,786	664,137	785,679	760,870	783,035	666,001	690,484	715,983	
	Non Current Loan Liability		8,504,276	7,881,958	6,110,674	5,616,415	8,142,442	7,409,598	7,627,205	6,760,851	5,857,152	5,075,047	4,285,375	3,465,691	
	Current Self Supporting Loan Liability		21,519	22,208	22,920	23,655	12,111	-	-	-	-	-	-	-	
	Non Current Self Supporting Loan Liability		80,894	58,686	58,686	58,686	58,686	58,686	58,686	58,686	58,686	58,686	58,686	58,686	
	Supported Loans Payments Received during year		24,606	24,606	24,606	24,606	24,606	12,302	-	-	-	-	-	-	
	Current Externally Supported Loans (SSL)		20,850	21,519	22,208	23,655	12,111	-	-	-	-	-	-	-	
	Non-Current Externally Supported Loans (SSL)		102,413	80,894	58,686	35,766	12,111	-	-	-	-	-	-	-	
	Externally Supported Loans (SSL)		123,263	102,413	58,686	35,766	12,111	-	-	-	-	-	-	-	

Scenario 1

Summary
Financial Health Indicator Calculator

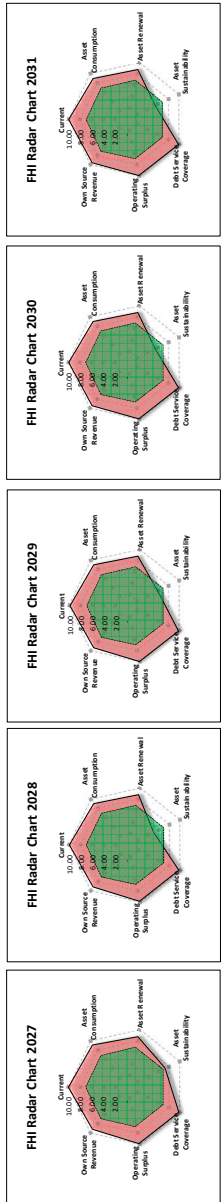
Starting Year of Analysis		2022	2023	2024	2025	2026
Input Raw Ratios						
Ratio Names	2022 Raw Ratios	2023 Raw Ratios	2024 Raw Ratios	2025 Raw Ratios	2026 Raw Ratios	2026 Raw Ratios
Current	1.87	1.98	1.97	1.97	1.97	1.97
Asset Consumption	0.58	0.58	0.57	0.57	0.58	0.58
Asset Renewal	0.97	0.97	0.97	0.97	0.97	0.97
Asset Sustainability	0.95	0.95	0.95	0.95	0.95	0.95
Debt Service Coverage	6.91	6.91	7.19	7.19	7.19	7.19
Operating Surplus	0.04	0.76	0.76	0.76	0.76	0.76
Own Source Revenue	0.75	0.76	0.74	0.74	0.74	0.74
Standardised Scores (0 to 10)						
Ratio Names	2022 Standardised Ratios	2023 Standardised Ratios	2024 Standardised Ratios	2025 Standardised Ratios	2026 Standardised Ratios	2026 Standardised Ratios
Current	13.54	13.74	13.74	13.74	13.74	13.74
Asset Consumption	7.26	7.26	7.26	7.26	7.26	7.26
Asset Renewal	8.99	8.99	8.99	8.99	8.99	8.99
Asset Sustainability	8.50	8.50	8.50	8.50	8.50	8.50
Debt Service Coverage	7.64	7.64	10.30	10.30	10.30	10.30
Operating Surplus	9.10	9.15	9.15	9.15	9.04	9.15
Own Source Revenue	9.10	9.15	9.15	9.15	9.04	9.15
Financial Health Indicator						
	90	95	97	71	75	75



Scenario 1

Summary
Financial Health Indicator Calculator

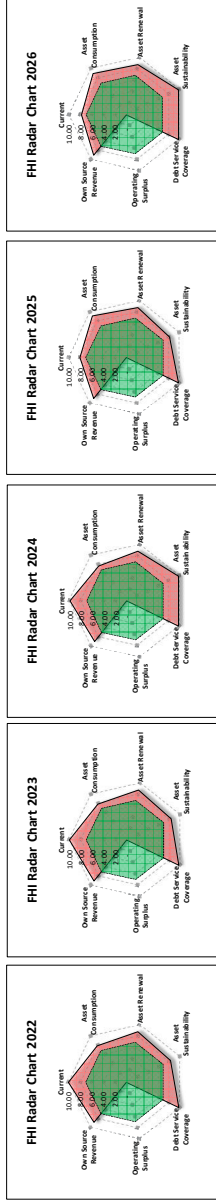
Starting Year of Analysis		2027		2028		2029		2030		2031	
Input Raw Ratios		Raw Ratios		Raw Ratios		Raw Ratios		Raw Ratios		Raw Ratios	
Current	Ratio Names	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63	1.63
Alert	Consumption	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59
Alert	Renewal	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97
Alert	Sustainability	7.32	7.32	7.32	7.32	7.32	7.32	7.32	7.32	7.32	7.32
Alert	Debt Service Coverage	1.73	1.73	1.73	1.73	1.73	1.73	1.73	1.73	1.73	1.73
Alert	Operating Surplus	0.34	0.34	0.34	0.34	0.34	0.34	0.34	0.34	0.34	0.34
Alert	Own Source Revenue	0.77	0.77	0.78	0.78	0.78	0.78	0.78	0.78	0.81	0.83
Standardised Scores (0 to 10)		Standardised Ratios		Standardised Ratios		Standardised Ratios		Standardised Ratios		Standardised Ratios	
Current	Ratio Names	13.74	13.74	13.74	13.74	13.74	13.74	13.74	13.74	13.74	13.74
Alert	Consumption	9.26	9.26	9.16	9.16	9.26	9.26	9.16	9.16	9.16	9.16
Alert	Renewal	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99	8.99
Alert	Sustainability	10.20	10.20	10.13	10.13	10.20	10.20	10.13	10.13	10.20	10.20
Alert	Debt Service Coverage	10.30	10.30	10.30	10.30	10.30	10.30	10.30	10.30	10.30	10.30
Alert	Operating Surplus	9.22	9.22	9.28	9.28	9.24	9.24	9.45	9.45	9.45	9.58
Financial Health Indicator		96		94		94		94		94	



Scenario 2

Summary
Financial Health Indicator Calculator

Starting Year of Analysis		2022	2023	2024	2025	2026
Input Raw Ratios						
	Ratio Names	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios	Raw Ratios
1	Current	1.68	1.64	1.68	1.17	1.14
2	Asset Consumption	0.58	0.58	0.57	0.59	0.58
3	Asset Renewal	0.97	0.97	0.97	0.97	0.97
4	Asset Sustainability	5.90	5.98	6.26	7.04	7.32
5	Operating Surplus	(0.03)	(0.01)	(0.01)	(3.44)	(3.50)
6	Own Source Revenue	0.72	0.74	0.74	0.74	0.74
Standardised Scores (0 to 10)						
	Ratio Names	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios	Standardised Ratios
1	Current	13.53	13.33	13.73	8.32	7.73
2	Asset Consumption	7.96	7.96	7.94	8.32	8.16
3	Asset Renewal	8.89	8.89	8.89	8.89	8.89
4	Asset Sustainability	8.50	8.50	9.00	8.30	10.00
5	Operating Surplus	10.00	10.00	10.00	10.00	10.00
6	Own Source Revenue	8.92	9.04	9.04	9.04	9.04
Financial Health Indicator		74	74	75	70	71



Scenario 2

Summary
Financial Health Indicator Calculator

Starting Year of Analysis 2027

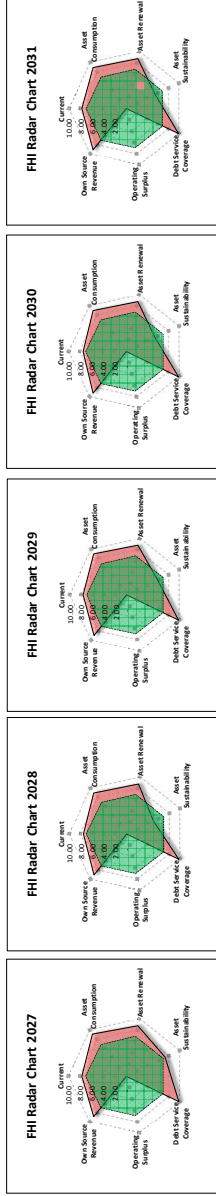
Ratio Names	2027	2028	2029	2030	2031
Current	1.11	1.08	1.11	1.08	1.12
Asset Consumption	0.89	0.88	0.89	0.88	0.88
Asset Renewal	0.97	0.97	0.97	0.97	0.97
Asset Sustainability	6.46	6.46	6.46	6.46	6.46
Debt Service Coverage	5.53	5.53	5.25	5.56	6.23
Operating Surplus	(3.13)	(2.76)	(3.07)	(2.95)	(0.89)
Own-Source Revenue	0.74	0.75	0.75	0.76	0.77

Standardised Scores (0 to 10)

Ratio Names	2027	2028	2029	2030	2031
Current	7.65	7.45	7.65	7.45	7.77
Asset Consumption	9.28	9.16	9.28	9.16	9.16
Asset Renewal	8.89	8.89	8.89	8.89	8.89
Asset Sustainability	10.50	10.50	10.50	10.50	10.50
Debt Service Coverage	10.02	10.02	9.10	10.12	11.13
Operating Surplus	9.54	9.10	9.10	9.15	9.22

Financial Health Indicator

68	66	67	66	67
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Scenario 3

Summary
Financial Health Indicator Calculator

Starting Year of Analysis 2022

Input Raw Ratios

Ratio Names	2022 Raw Ratios	2023 Raw Ratios	2024 Raw Ratios	2025 Raw Ratios	2026 Raw Ratios
Current	1.67	1.56	1.47	1.03	0.82
Asset Consumption	0.58	0.57	0.57	0.69	0.82
Asset Renewal	0.97	0.97	0.97	0.97	0.97
Asset Sustainability	1.10	1.10	1.24	1.03	1.34
Debt Service Coverage	0.00	0.00	0.00	0.00	0.00
Operating Surplus	(0.02)	(0.01)	(0.02)	(4.81)	(5.69)
Own Source Revenue	0.73	0.74	0.73	0.73	0.72

Standardised Scores (0 to 10)

Ratio Names	2022 Standardised Ratios	2023 Standardised Ratios	2024 Standardised Ratios	2025 Standardised Ratios	2026 Standardised Ratios
Current	10.00	10.00	8.95	7.44	6.04
Asset Consumption	7.96	7.96	7.84	9.26	9.16
Asset Renewal	8.89	8.89	8.89	8.89	8.89
Asset Sustainability	9.00	9.00	10.00	8.30	10.00
Debt Service Coverage	10.00	10.00	10.00	10.00	10.00
Operating Surplus	8.38	9.04	8.38	8.38	8.82

Financial Health Indicator

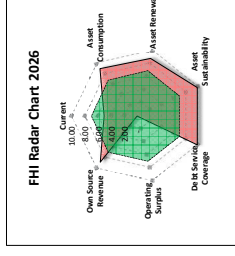
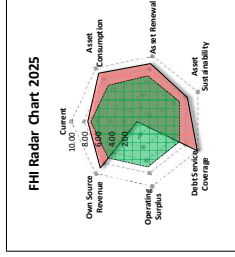
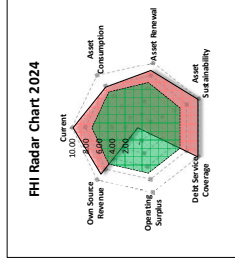
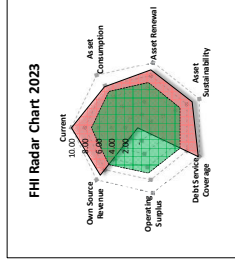
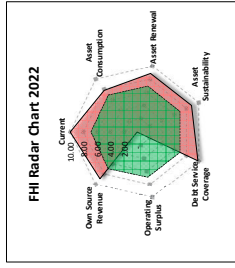
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Scenario 3

Summary
Financial Health Indicator Calculator

2027

Starting Year of Analysis
Input Raw Ratios

Ratio Names	2027 Raw Ratios	2028 Raw Ratios	2029 Raw Ratios	2030 Raw Ratios	2031 Raw Ratios
Current	0.73	0.51	0.37	0.25	0.40
Asset Consumption	0.69	0.68	0.69	0.68	0.68
Asset Renewal	0.97	0.97	0.97	0.97	0.97
Asset Sustainability	0.95	0.95	0.95	0.97	0.97
Debt Service Coverage	6.10	6.30	6.30	6.30	6.30
Operating Surplus	(6.10)	(7.30)	(7.30)	(7.04)	(6.30)
Own Source Revenue	0.72	0.72	0.72	0.72	0.72

Standardised Scores (0 to 10)

Ratio Names	2027 Standardised Ratios	2028 Standardised Ratios	2029 Standardised Ratios	2030 Standardised Ratios	2031 Standardised Ratios
Current	9.28	9.16	9.26	9.15	9.15
Asset Consumption	8.89	8.89	8.89	8.89	8.89
Asset Renewal	7.50	5.13	6.07	5.90	5.90
Asset Sustainability	10.00	9.82	9.44	9.54	10.00
Debt Service Coverage	8.32	8.92	8.92	8.92	8.92
Own Source Revenue					

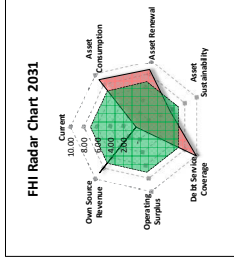
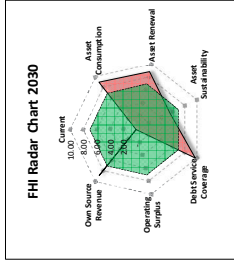
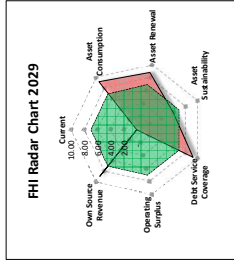
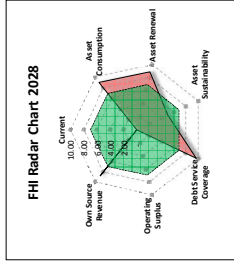
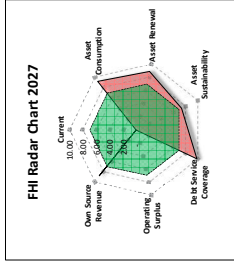
Financial Health Indicator

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13.4.5 Customer Service Charter Review

File Reference:	1.2.3.2
Reporting Officer:	Kudzai Matanga (Finance Manager), Mia Miller (Management Accountant), Iona Sheehan-Lee (Administration Coordinator), Tamara Brough (Senior Finance Officer)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The revised Customer Service Charter is being presented to Council for consideration and adoption to bring it into line with current practice.

ATTACHMENTS

1. OR G- STRA T-03 Customer Service Charter 2024 V 3 [**13.4.5.1** - 9 pages]

A. BACKGROUND / DETAILS

Following the adoption of the Shire's Customer Service Charter in 2018, the Charter was due for review.

The Charter has been reviewed and updated to reflect current practice and the procedures used within the Shire's customer service context and outlines the expectations that customers can expect from the Shire of Northam. The revised Charter is included as Attachment 13.4.5.1.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.2: Be an innovative and efficient organisation that provides outstanding customer services.

Priority Action: Nil.

B.2 Financial / Resource Implications

Additional resources have been allocated to provide adequate in-house training for new staff so they are equipped to handle various customer

transactions and enquiries. Resources have also been allocated to undertake specific training to deal with challenging circumstances.

B.3 Legislative Compliance

Local Government Act 1995 section 2.7. Role of council

- (1) The council —
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's

B.4 Policy Implications

Nil

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Customers not feeling comfortable in attending to pay their rates or seek guidance on other enquiries	Likely (3) x Medium (3) = Medium (6)	Adequate staff induction and training.
Health & Safety	Staff feeling threatened	Likely (3) x Medium (3) = Medium (6)	Training offered to staff in dealing with challenging circumstances.
Reputation	Negative public perception of Shire based on poor customer service	Likely (3) x Medium (3) = Medium (6)	Adequate staff induction and training.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

B.7 Natural Environment Considerations

Nil

C. OFFICER'S COMMENT

The revised Customer Service Charter focuses on aligning the content with the current practice, policies and procedures used by the Shire and updating terminology.

The new Customer Service Charter establishes clear standards that the public should expect from the Shire of Northam. The Key Performance Indicators and standards assist staff in navigating public expectations and provides clear guidance on how to provide the best service possible.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5036

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That Council ADOPTS the revised Shire of Northam Customer Service Charter 2024 as outlined in Attachment 13.4.5.1.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Shire of Northam Customer Service Charter

Safe, Open, Accountable, Respectful

www.northam.wa.gov.au
395 Fitzgerald Street, Northam WA 6401
T (08) 9622 6100 F (08) 9622 1810

ORG-STRAT-03 Customer Service Charter 2024_V3

Revision #	Date	By Whom	Date Adopted	Due Next	Type
Revision 1	14/8/18	Governance/Admin Coordinator	17/10/18	14/8/19	
Revision 2	4/2/19	Governance/Admin Coordinator			Minor – to forms
Revision 3	19/03/24	Admin Coordinator			Minor

INTRODUCTION

This Customer Service Charter outlines the Shire of Northam's commitment to the provision of quality services to the community, businesses, and visitors through a clear guide that measures performance. The charter sets the minimum standards our employees should adhere to.

OUR VISION

A vibrant growing community that is safe, caring, and inclusive. A community that values our heritage, preserves our environment and promotes our commerce.

In order to achieve this vision, the Shire commits to:

- **LEADERSHIP**
 - *to recognise the community's expectations to provide leadership*
- **RESPECT**
 - *to respect difference in age, culture, values, and opinion*
- **TEAMWORK**
 - *to achieve through the efforts of the team*
- **EXCELLENCE**
 - *to aspire to one standard*
- **OPENNESS**
 - *to engender trust through openness*

OUR MISSION



The Shire of Northam's cultural change emblem includes an acronym of the values and behaviours we intend embedded within our culture to remind us to soar high in our aspirations and work together as an organisation.

Our mission is to deliver responsive, sustainable services in a manner that preserves and enhances our environment and lifestyle whilst respecting our heritage and facilitating economic growth. In order to achieve this mission, the organisation will commit to being:

- **SAFE**
 - *focus on the importance of safety in the organisation*
- **OPEN**
 - *engage in two-way communication, with transparency and trust*
- **ACCOUNTABLE**
 - *know what you are responsible for, take ownership and deliver accordingly*
- **RESPECTFUL**
 - *demonstrate respect for other's skills, knowledge, and differing value systems*

ORG-STRAT-03 Customer Service Charter 2024_V3

STANDARD OF SERVICE YOU CAN EXPECT FROM US

Our customers are entitled to:

- prompt, courteous, friendly and professional service;
- be treated with respect;
- have your concerns addressed promptly;
- have your business attended to in a timely manner;
- receive accurate and timely information;
- participate in the community engagement and decision making process;
- access to all services and amenities provided by the Shire; and
- have your feedback used as an opportunity to improve our services.

OUR STANDARDS

The Shire of Northam's Customer Service Charter requires all officers to be competent, approachable, and to always be courteous. -

To achieve this staff will:

- wear a name badge when assisting customers;
- where possible identify customers by name;
- be culturally aware;
- be positive, friendly, supportive and helpful;
- listen to people's views and opinions;
- focus on what we can do, not what we can't do;
- ensure people who have special needs are able to access our services;
- answer calls in a courteous manner;
- return telephone calls within two (2) working days;
- respond to all letters/**emails** within seven (7) working days or providing an acknowledgment and explanation for the delay;
- acknowledge requests within two (2) working days;
- keep you informed about the progress of your business within the Shire;
- seek clarification where necessary to ensure community needs are understood and can be met;
- maintain up-to-date knowledge of services and amenities;
- ensure they are familiar with the vision and goals of the Shire of Northam's Council Plan;
- make all attempts to resolve issues to the mutual satisfaction of the person and the Shire;
- refer any enquiry that counter staff cannot answer to an appropriate officer;
- ensure an accurate message is recorded and delivered;
- ensure all enquiries where a commitment has been made are followed up and the person is advised of the outcome;
- look for opportunities to provide better service to the community; and
- produce brochures, publications, and correspondence in clear language.

The Shire is driven by principles of quality improvement and through this the Shire values feedback and welcomes suggestions from its customers and the wider community. Through this constructive feedback the Shire can endeavor to improve its service to the community.

HOW YOU CAN HELP

We appreciate your assistance by asking that you:

- treat our employees with courtesy and respect;
- provide accurate and complete details when you contact us with queries or requests for assistance;
- informing the Shire when your situation changes (i.e. a change of address or change of details for your registered animal);
- calling prior to make an appointment for complex enquiries or to see a specific officer;
- calling the nominated officer regarding correspondence sent to you and quoting the reference number on the letter;
- being clear and concise with your requests and being prepared with relevant information;
- understanding that some requests are outside the Shire's responsibilities and that the Shire will refer you to the relevant agency/organisation.
- providing feedback/compliments/suggestions to help the Shire improve its service.

WHAT IF YOU DON'T GET THE SERVICE YOU EXPECT?

The Shire has a designated complaints officer who will be your voice and will endeavor to achieve a satisfactory solution for you. The complaints officer will investigate serious complaints via our Customer Request System and advise you of the progress within ten (10) working days.

You may also contact the WA Ombudsman by email at www.ombudsman.wa.gov.au or by phone on 08 9220 7555.

YOUR PRIVACY

At all times staff will respect your privacy and will treat any personal information collected in the strictest confidence.

FREEDOM OF INFORMATION (FOI)

Freedom of Information gives the public a right to access government documents, subject to some limitations. In Western Australia, under the *Freedom of Information Act 1992 (the FOI Act)*, the right applies to documents held by most State government agencies (such as departments, public hospitals, public universities, and State government authorities), Ministers and local government. Together, these bodies are referred to as "agencies".

Documents accessible under the FOI Act include paper records, plans and drawings, photographs, tape recordings, films, videotapes, or information stored in a computerized form.

Agencies are required to assist applicants to obtain access to documents at the lowest reasonable cost. Anyone can apply to have personal information about themselves in government documents amended if that information is inaccurate, incomplete, out of date or misleading. For further information please contact the Shire on 9622 6100.

CONTACT US

Call into the Shire during office hours from 08:30 until 4:30pm for Administration and 08:30 to 4:00pm for Licensing Monday to Friday. Contact the Shire by calling 9622 6100 or by visiting one of our administration locations or visit the Shire's website at www.northam.wa.gov.au.

To complete a Customer Feedback Form either email the Shire via records@northam.wa.gov.au or mail to us addressing the appropriate officer, or the Shire's Chief Executive Officer:

Ms Debbie Terelinck
Chief Executive Officer
PO Box 613
NORTHAM WA 6401

ICS:



CUSTOMER FEEDBACK FORM

Date: _____ Time: _____ 'A': _____

Customer Contact: (please circle) In person Telephone Written Email

Customer Details (this is you):

NAME _____

ADDRESS _____

TELEPHONE Home: _____ Mobile: _____

Email: _____

Would you like to compliment a staff member, please provide their name and position if known and details of why you would like to compliment them:

Please answer the below questions to assist us to improve our service to you:

How would you rate our service?	Positive	Neutral	Negative
Was the time taken to acknowledge your query appropriate?			
Were you happy with the way you were greeted?			
If by phone, were you happy with the length of time on hold?			
Would you like to receive more feedback from the Shire?			

<p>Office Use Only Name of Person taking request/feedback: _____ Department: _____</p>

ICS:



CUSTOMER COMPLAINTS FORM

Date: _____ Time: _____ 'A': _____

Customer Contact: (please circle) In person Telephone Written Email

Customer Details (this is you):

NAME _____

ADDRESS _____

TELEPHONE Home: _____ Mobile: _____

Email: _____

If you would like to register a complaint, please supply the following details:

Who is this complaint about?	
Where did the problem occur?	
Date of the incident	
Time of the incident	
What is the complaint about? (E.g. dogs, noise, processes, burning, poultry or other)	

You may wish to register your complaint online at the Shire's website. Please go to: <https://www.northam.wa.gov.au/community/online-services/customer-service-enquiry.aspx> and follow the prompts.

Should your complaint be about a staff member or an Elected Member, please email your complaint to: records@northam.wa.gov.au. and your complaint will be handled with due diligence.

Please answer a couple of questions to assist us to improve our service to you:

How would you rate our service?	Positive	Neutral	Negative
Was the time taken to acknowledge your complaint appropriate?			
Was the time taken to act on your complaint appropriate?			
Were you happy with the way you were greeted?			
If by phone, were you happy with the length of time on hold?			

Office Use Only
Name of Person taking request/feedback: _____
Department: _____

ORG-STRAT-03 Customer Service Charter 2024_V3

Use for further information if required

Cr H J Appleton declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of the Northam Chamber of Commerce are known to Cr Appleton.

Cr M I Girak declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of the Northam Chamber of Commerce and proprietors of Wheatbelt business impacted by differential rating arrangements are known to Cr Girak.

Cr A J Mencshelyi declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of Chamber are known to Cr Mencshelyi.

Cr M P Ryan declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as Cr Ryan is a member of the Chamber of Commerce.

Cr J E G Williams declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as Cr Williams is the Council delegate on the Northam Chamber of Commerce board & this matter has been discussed.

President C R Antonio declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of Northam Chamber of Commerce mentioned in report are known to President Antonio. Have discussed the differential rate with members in the past.

Cr D A Hughes declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as some members of the Northam Chamber of Commerce are known to Cr Hughes.

Cr C M Poulton declared an “Impartiality” interest in item 13.4.6 Differential Rates – Chamber of Commerce, as members of Chamber of Commerce are known to Cr Poulton.

13.4.6 Differential Rate - Chamber of Commerce

File Reference:	8.1.1.2
Reporting Officer:	Mia Miller (Management Accountant)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Yes

BRIEF

For Council to approve differential rates for the period of 1 July 2024 to 30 June 2027 for the purpose of providing funding to the Northam Chamber of Commerce for marketing and promotion of local businesses.

ATTACHMENTS

1. Northam Chamber of Commerce Proposal to Council for 2024-27 [**13.4.6.1** - 6 pages]
2. CONFIDENTIAL - NCC Audited Financial Report 30.06.2023 [**13.4.6.2** - 8 pages]

A. BACKGROUND / DETAILS

At the Ordinary Council Meeting on 21 April 2021 (C.4183), Council endorsed the differential rate structure to levy \$127,000 annually for the Northam Chamber of Commerce from 2021/22 to 2023/24.

With the current arrangement concluding this financial year, the Northam Chamber of Commerce has submitted a proposal for the Shire to continue differential rating for the 2024/25 to 2026/27 financial years.

The Chamber of Commerce's proposal including an outline of the achievements over the past 3 years, the benefits of continuing the differential rating arrangement and proposed Key Performance Indicators to 2027 is presented as Attachment 13.4.6.1 and the audited Financial Report for the Chamber for the year ended 30 June 2023 is presented as Attachment 13.4.6.2.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance. Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Section 6.33 of the *Local Government Act 1995* (the Act) Differential General Rates.

- 1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
 - a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or
 - b) a purpose for which the land is held or used as determined by the local government; or
 - c) whether or not the land is vacant land; or
 - d) any other characteristic or combination of characteristics prescribed.

Section 6.36. of the *Local Government Act 1995* - local government to give notice of certain rates.

- 1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c), a local government is to give local public notice of its intention to do so.

The Act prescribes the information to be included in the public notice for a period of 21 days and requires a Local Government to consider any submissions received before imposing the proposed rates.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

In the proposal presented by the Northam Chamber of Commerce, there is reference to feedback provided by members and the community generally.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.	Nil.	Nil.
Health & Safety	Nil.	Nil.	Nil.
Reputation	If Council resolve to impose differential there could be dissatisfaction from community members resulting in reputation damage to the Shire.	Possible (3) X Minor (2) = Low (6)	Nil.
Service Interruption	Nil.	Nil.	Nil.

Compliance	Nil.	Nil.	Nil.
Property	Nil.	Nil.	Nil.
Environment	Nil.	Nil.	Nil.

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The Northam Chamber of Commerce has presented a comprehensive proposal to support the continuation of the differential rating arrangement and has proposed Key Performance Indicators to 2027 that have been developed in conjunction with Shire officers.

It is considered, based on the proposal from the Chamber, that there is merit in the current differential rate structure and funding amount being maintained for the requested period. It is also recommended the Chamber be required to report on the proposed Key Performance Indicators annually to ensure all members of the Chamber receive equal value for paying differential rates and there is transparency on the activities that are supported by the arrangement.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5018

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council:

- 1. APPROVES the continuation of the current differential rate structure for the purpose of marketing and promotion of local businesses and continue to levy a differential rate of \$127,000 applied to relevant properties within the Shire of Northam annually, for the Northam Chamber of Commerce for the period 1 July 2024 to 30 June 2027;**
- 2. REQUESTS the Northam Chamber of Commerce to contact all differential rate payers annually to advise them of their membership to the Northam Chamber of Commerce as part of their differential rates; and**
- 3. REQUIRES the Northam Chamber of Commerce to report to the Shire of Northam on the proposed Key Performance Indicators outlined in Attachment 13.4.6.1 annually.**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil



Attn: Debbie Terelinck – CEO
Shire of Northam Council

Dear Debbie & Shire Councillors,

Re: Proposal for Renewal of Differential Rates Funding to the Northam Chamber of Commerce for the period July 2024 to June 2027.

On behalf of the Northam Chamber of Commerce (NCC) Board and staff, I write to propose the continuation of the support provided to the NCC from the Shire of Northam through the renewal of the Differential Rates (DR) funding for the period July 2024 to June 2027. This funding is crucial for the NCC to continue playing a pivotal role in fostering economic prosperity, supporting local businesses, and driving community engagement within the Shire of Northam.

Achievements Over the Past Three Years:

1. The Northam Advertiser:

The resurrection of The Northam Advertiser by the NCC in 2021 has proven a great success, both as a means for local businesses to advertise economically in print (invaluable for the ageing demographics of our region) and for the Central Wheatbelt to remain connected with Northam at its base. The paper prints 5000 copies, has a readership of approximately 7500, and is frequently congratulated by our readers and advertisers for the positive impact it has. In the new financial year, we plan to introduce a 10% discount on advertising by our member businesses in this publication to further add to our cache of member benefits under the NCC.

2. The Avon Valley Business Excellence Awards (AVBEA):

In November 2022, the AVBEA event was resurrected (post-Covid) in the form of an elegantly planned and delivered Ball. The event was a sell out event, hosting 175 attendees and acknowledging businesses from across the Avon Valley. The Board made the decision to continue this event on a bi-annual basis either side of the Wheatbelt Business Network (WBN) bi-annual awards event so as not to saturate the business community. WBN will hold their next awards event in October 2024, and the NCC have therefore begun planning our next AVBEA Ball for October 2025.

These awards events are widely recognised throughout business and industry as critical acknowledgement of the enormous contribution of businesses within our region and the state to the economy. The Regional Chambers of Commerce WA (RCCIWA) recently launched the RCCIWA State Awards, where winners from each regional member Chamber awards qualify to nominate for the following year's state awards in their category. The importance of this event has been recognised by the Cooke Government, who have pledged \$100,000 towards it over the next 3 years. We look forward to nominating business from the Avon Valley into the RCCIWA State Awards in 2026.

3. Continuation of Carols on Fitzgerald:

Coordinated by the NCC in collaboration with Bridgeley Community Centre and the combined churches of Northam, this community-centric event grows in popularity and support year on year. This event largely relies on volunteers to minimise expense of bringing such an event to the CBD each December. The event itself does not turn a profit and is one of our community building “give-backs”.

4. Shop Local This Christmas Campaign:

Running in conjunction with the Carols on Fitzgerald event, this initiative was launched in 2021 to encourage locals to support businesses within the Shire of Northam in the lead up to Christmas. Receipts for purchases from participating retailers in the campaign period went into the draw to win a share of the prize pool (funded by the participating businesses), drawn at the Carols on Fitzgerald event. Participating businesses received widespread marketing exposure for the duration of the campaign across The Northam Advertiser, Facebook and radio. This campaign was successfully continued in 2022 and 2023. This logistics of this event are being reviewed for 2024 ongoing, to ensure a simpler participation by businesses and increased benefits to members.

5. Transition from Northam Dollars to Shop Local Gift Cards:

In September 2021, we issued the last of the old paper Northam Dollars and transitioned to the Shop Local Gift Cards. This new system significantly reduced the administrative labour on participating businesses and saw many more businesses willing to register as participating outlets. The card system continues to be reviewed and improved for further increase support of local trade. The cards are often used by the NCC, locals, businesses, and the Shire for Gift Cards/Prizes; the NCC load the prize pool for the Shop Local campaign onto these cards to “keep the dollars in Northam”.

6. Supporting Growth & Development of Northam Women in Business (NWIB):

As the parent organisation of NWIB, the NCC is directly involved in its development and growth. The membership of NWIB is reliant on a current NCC membership, and we are regularly approached for membership applications from women in business who wish to join the NWIB. New members, guest speakers and visitors to Northam often comment on the strong support and positive influence this sub-organisation represents. The NWIB continue to collaborate with the NCC to bring important events to our business community, such as monthly Lunchtime Learning, monthly to bi-monthly evening network events with guest speakers, and larger fundraising events that create significant exposure opportunities to our members.

7. Supporting the continuation of the NACHA Multicultural Festival:

The diverse and significant multicultural heritage of our town is recognised at this annual extravaganza of food, dance and music. The NACHA committee work tirelessly year-round to bring this event together with the support of the NCC, attracting a significant number of visitors to Northam to attend the event – many of whom have ancestry here – and presents an invaluable opportunity to showcase our town.

8. Launching and continuation of the Wheatbelt Futures Forum (WFF):

Under a collaboration between the NCC and the WBN, the inaugural WFF was successfully held at Muresk in May 2023, bringing a diverse range of industry experts and government representatives to share their views on the potential economic direction and opportunities for the Wheatbelt over the following year. The event sold out at 150 attendees and the collaboration has continued to bring the event to Northam again for May 2024, to another sold out audience. The conversations that spark from this economic forum form part of the fabric of growth for the Wheatbelt and expose Northam as the gateway and service centre for our region.

9. Networking events – Business After Hours, Business Luncheons

Since the commencement of my tenure as CEO in July 2023, I have placed importance on reinstating regular face-to-face networking events for the whole membership (separate to NWIB events for women only). The Business After Hours (BAH) events are now held quarterly and offer a simple “drinks and nibbles” format, making space for members to meet each other and conversations to spark opportunities for growth. Away from scheduled BAH events, Business Luncheon events are now held in collaboration with the Northam Country Club, where a guest speaker attends and shares a business-centric presentation over lunch, and attendees are able to network around the presentation.

10. Reinstatement of the Chamber News – e-newsletter to Membership

Regular contact with our member is important and impossible to do face-to-face for every single member. Cognisant of the fact that business owners are often time poor and cannot read every email, I have begun to communicate the summary of member news in a monthly newsletter to our membership, with an invitation to reach out the Chamber at any time for assistance as and when required. Urgent news is otherwise forwarded to members as it lands, and CCIWA business newsletters are also forwarded to our members under our One-on-Many membership agreement, providing valuable HR and IR updates.

Feedback Received From our Members and Community

The growing support shown for events run by the NCC and NWIB, as well as increased demand for advertisers to purchase space in The Northam Advertiser (and the stream of thanks received for this publication by our readers) is evidence that the NCC continues to make a positive difference. The day-to-day support drawn on by members is growing, especially with new business owners who are finding their feet and require guidance. My background as a Business Advisor has been strongly applied to this role and continues to be applied more widely moving forward. The physical presence of the NCC on the main street is utilised every single day by businesses, locals and visitors all requiring assistance with regards to the business community or the town itself.

Benefits of Continuation of Differential Rates Funding

Over the years, the NCC has demonstrated its commitment to enhancing the business environment through various initiatives. The funding would continue to cover basic overheads for the NCC to continue to operate from a central office, such as premises rent and related outgoings, minor general running costs and the majority of the CEO wages. Additional funds required to carry out NCC initiatives are generated through non-DR membership, sponsorship and The Northam Advertiser. By renewing the DR funding to the NCC, the Shire of Northam continue to support the following key areas of focus:

1. **Business Support Services:** The NCC provides valuable resources and support services to local businesses, including mentoring, training workshops, and access to business networks. These services are essential for the growth and sustainability of enterprises in our community.
2. **Economic Development Initiatives:** Through strategic partnerships and collaborative projects, the NCC drives initiatives aimed at attracting investment, promoting tourism, and facilitating job creation. These efforts are instrumental in stimulating economic growth and diversification within the Shire.
3. **Advocacy and Representation:** The NCC serves as a strong advocate for the interests of local businesses, representing their concerns and priorities to government authorities and decision-makers. This advocacy role is vital for ensuring that the needs of our business community are effectively addressed at the policy level. Our membership with both the Regional Chambers of Commerce and Industry (RCCIWA) and the Chamber of Commerce and Industry (CCIWA) is of immense benefit in this space to our business membership who receive a “One-on-Many” extension of our own membership.
4. **Community Engagement:** The NCC fosters a sense of community spirit and belonging among businesses and residents alike, organising events and activities that promote local pride and unity. These initiatives contribute to the overall wellbeing and social cohesion of our Shire. The presence of the NCC on the main street of the CBD serves as a default “community resource centre” for locals and visitors who are unfamiliar with the town and require quick directions to businesses and services, which we have at our fingertips here. This availability and knowledge contributes greatly to our local businesses and the town as a friendly place to visit and relocate to.

As Northam grows, so too will the NCC endeavour to grow to keep up with demand for our services. The role of the CEO is already greater than fulltime demand. Initiatives to grow our revenue to afford additional administrative staff member/s are actively being explored and planned for.

Proposed KPI's for the Continuation Period to June 2027

1. **Membership**
 - a. Increase number of members demonstrated through provision of a report by 31 August detailing membership numbers for each of the past 2 years and then reported on quarterly.
2. **Weekend Trade**
 - a. In association with planned or special events, increase the number of Northam CBD retail outlets opening on weekends between 10am and 2pm on event days.
3. **Marketing & Promotion**
 - a. Increased engagement with the Northam Chamber of Commerce social media channels demonstrated through a quarterly report on social media statistics.
4. **Business Support**
 - a. Within 12 months, establish a business broking service to connect businesses for sale with potential buyers.
 - b. Within 12 months, establish a local job vacancy board on the Northam Chamber of Commerce website to support local businesses with sourcing staff.
5. **Events & Activation**
 - a. Delivery of the following events:
 - i. Wheatbelt Futures Forum (annually)
 - ii. Carols on Fitzgerald (annually)
 - iii. Avon Valley Business Excellence Awards (bi-annually)

To support reporting against the proposed KPIs the following will be provided to the Shire:

- Northam Chamber of Commerce Annual Report including financial statements;
- Evidence that all businesses differentially rated have been contacted at least annually to promote the availability of the NCC's services delivered as part of the differential rating arrangements; and
- Quarterly reporting against the agreed KPIs.

Considering the significant contributions made by the Northam Chamber of Commerce to our local economy and community, we respectfully request the Shire of Northam to consider the renewal of the existing differential rates funding arrangement for the next three years. This continued support will enable the NCC to sustain its operations, expand its services, and pursue new opportunities for the benefit of all stakeholders.

We are confident that by working together in partnership, we can further enhance the economic prosperity and quality of life in the Shire of Northam. Thank you for your attention to this matter, and we look forward to the opportunity to discuss this proposal in more detail if required.

Attached for your reference is the Audited Financial Report for the 2023-23 year.

Please reach out to me on the contact details below for further information as required.

Yours sincerely,



Theresa Lee – CEO
Northam Chamber of Commerce
Ph: 0427 472 729
E: info@northamchamber.com.au

26th May 2024

13.5 COMMUNITY SERVICES

President C R Antonio declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as President Antonio is a member of various Progress Associations who are mentioned in report for annual budget requests.

Cr H J Appleton declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of community groups mentioned in the report are known to Cr Appleton.

Cr L C Biglin declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as Cr Biglin is current secretary/treasurer of the Wundowie Progress Association, and it is a non paying position. Bakers Hill and Spencers Brook Progress Association, some members are known to Cr Biglin.

Cr M I Girak declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of Community Progress Association applying for funding are known to Cr Girak.

Cr D A Hughes declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as some members of the Progress Associations are known to Cr Hughes.

Cr A J Mencshelyi declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of Chamber & N.W.I.B are known to Cr Mencshelyi.

Cr J E G Williams declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as Cr Williams is a member of Bakers Hill Progress Association, who have applied for funding from this budget. Members of other Progress Associations are known to Cr Williams. As a previous member of Spencers Brook Progress Association Cr Williams had several conversations about the Station Masters house & potential lease with other members.

Cr L C Biglin declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as members of Spencers Brook Progress are known to Cr Biglin.

Cr C M Poulton declared an 'Impartiality' interest in item 13.5.1 Community Progress Association Annual Budget Requests, as progress association members are known to Cr Poulton.

13.5.1 Community Progress Association Annual Budget Requests

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Manager Community Development & Tourism)
Responsible Officer:	Janice Byers (Acting Executive Manager Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The purpose of this report is to provide Council with information to consider the annual budget allocations for the Shire of Northam Community Progress Associations for the 2024/25 financial year.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

The Progress and Community Associations within the Shire of Northam are given the opportunity each year to submit their funding requests to deliver significant community events, projects or programs throughout the year. The purpose of the request process is to ensure Council funds are being used strategically, for the greatest community need and improved community outcomes.

Progress and Community Associations will not receive any other annual allocations, except for the Wundowie Progress Association who receive a community event allocation for the Wundowie Iron Festival and the Bakers Hill Progress & Recreation Association who receive an allocation for the Community Christmas Fair.

All eligible Progress and Community Associations as listed in the Community Support Policy C 3.1 were contacted via email to advise that funding requests for the 2024/25 financial year would be accepted until 29 March 2024.

Requests were received from the Bakers Hill Progress & Recreation Association, Spencers Brook Progress Association, Wundowie Progress Association, Grass Valley Progress Association, Quellington Progress Association, and the Southern Brook Community Association totalling \$95,008.49. It is noted that this is the first application made by the Grass Valley Progress Association and the Southern Brook Community Association since allocations have been considered via an application process.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.2: Grow participation in sport, recreation and leisure activities with quality regional facilities.

Priority Action: Nil.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.3: Grow participation in arts, culture and community activities.

Priority Action: Nil.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action: Nil.

B.2 Financial / Resource Implications

Council is to determine the financial resources to be allocated to the Progress and Community Associations for the 2024/225 financial year through the budget process.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

Policy C3.1 Community Grants Program, s. 1.1 guides the annual allocation process for Progress and Community Associations.

B.5 Stakeholder Engagement / Consultation

A forum for Progress and Community Associations was held on 29 January 2024 where the allocation process was explained to attendees. Further to the forum, an email was sent to all Associations informing them of the application process and timeframes.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Additional costs associated with the requests received from the associations	Minor (2) x Possible (3) = Moderate (6)	The allocation is accounted for in the Annual Budget 2024/25.
Health & Safety	Some of the requests have safety implications & if not funded could pose a risk to the community.	Minor (2) x Unlikely (2) = Low (4)	Projects that address a safety need are prioritised where possible, or Officers work with the association to produce an alternative solution.
Reputation	Inequity and disagreement from community over dispersal of funds.	Minor (2) x Unlikely (2) = Low (4)	Allocation assessed against Policy C3.1 Community Grants Program, Section 1.1.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	Works completed by associations to Shire owned facilities not compliant.	Minor (2) x Unlikely (2) = Low (4)	It is a condition of any projects requiring permits or subject to compliance requirements that these be sought prior to allocation of funds.
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil

C. OFFICER'S COMMENT

The requests submitted by the Progress and Community Associations total \$95,008.49. It is recommended that Council support projects totalling \$36,100 as part of the deliberations on the 2024/25 budget.

BAKERS HILL PROGRESS & RECREATION ASSOCIATION (BHPRA)				
PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Australia Day Breakfast 2023	<p>An annual free event organised and run by the Association.</p> <p>The breakfast runs from 8am - 10.00am at the Bakers Hill Recreation Centre & oval.</p> <p>ShireI funding is to be used for the purchase of food & refreshments.</p> <p>Estimated attendance: 100 people</p>	\$2,000.00	\$1,200.00	\$1,200.00
OFFICER COMMENT				
<p>Request is compliant with Policy C 3.1 Community Grants Program. This event has received ongoing funding support from the Shire and is recommended for support through Progress & Community Budget Allocations 2024/25.</p>				
Bakers Hill Family Fair 2025	<p>Following encouragement from Shire staff, the BHPRA held a family fair which included a colour run, markets, food vans & entertainment.</p> <p>At least 200 people attended & feedback from those who attended was extremely positive.</p> <p>It is envisaged that by holding the fair again in 2025, it will grow from the</p>	\$8,780.00	\$4,500.00	\$4,500.00

	<p>success of this year's event.</p> <p>BHPRA are requesting funds to cover the cost of the inflatables as well as the entertainment. BHPRA will run the event.</p> <p>Estimated attendance: 200 people.</p>			
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. Shire staff are supportive of the fair and believe it will continue to grow in popularity. It is recommended that the fair be supported for another year, and it can be fully evaluated to guide future funding considerations.

SPENCERS BROOK PROGRESS ASSOCIATION (SBPA)

PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Station Masters House Building Restoration – Gutter & Downpipe Replacement	<p>SBPA has been granted a 21-year lease of the Station Masters House by the State Government, a building that had been left unoccupied for approx. 10 years.</p> <p>To preserve the historical significance of the building the following works are proposed with this funding:</p> <ol style="list-style-type: none"> Gutter replacement. Missing guttering is causing some fretting in the brickwork on the north side of the house. Rainwater tank. Originally rainwater tanks were also used to assist with keeping storm water away from the foundations. These tanks will provide water for the garden area. 	<p>\$16,148.00</p> <ol style="list-style-type: none"> \$10,036 5,932 	<p>\$15,968.00</p>	<p>\$0</p>

	Once repairs are completed the intention is that the Station Masters House will be used as a community centre, as Spencers Brook do not have any other community facilities.			
OFFICER COMMENT				
<p>Request is compliant with Policy C 3.1 Community Grants Program.</p> <p>Council previously turned down the option to lease the Station Masters House from the State Government as it did not want to accept liability for the repairs and maintenance required on this building to get it to a standard suitable for community use. The lease has since been taken up by the Spencers Brook Progress Association, who are seeking Shire funds to carry out the significant repairs and maintenance required.</p> <p>SBPA has already been allocated \$20,000 in Shire funds for essential repairs and maintenance to the building through the 2022/23 Community Development Grant Program. These funds have now been acquitted and were used for tree lopping & fire mitigation, bathroom & toilet repairs, kitchen floor repairs and a new kitchen.</p> <p>The quotes provided for these works are over 2 years old, so it can be presumed that costs would have increased.</p> <p>2021 census data shows that Spencers Brook has a population of 84.</p> <p>For these reasons it is recommended that this project is not supported and the Spencers Brook Progress Association seeks alternative funding opportunities.</p>				
Station Masters House Building Restoration – Bathroom Floor Replacement	<p>The building inspection found the bathroom to be in a poor condition with waterproofing required.</p> <p>The jarrah tongue & groove floorboards will be replaced with waterproof flooring and then tiled. The shower hob will be removed and the whole floor will be tiled.</p>	\$4,279.00	\$2,438.39	\$0
OFFICER COMMENT				
<p>Request is compliant with Policy C 3.1 Community Grants Program.</p> <p>Request not supported as per the comments for the project above.</p>				
Community Engagement Events x 4	<ol style="list-style-type: none"> 1. Australia Day 2025. 2. 150-year birthday of Spencers Brook. 3. Blessing of the Plough to acknowledge the farming & locally grown 	\$3,000.00	\$3,000.00	\$3,000.00

	<p>produce within the locality.</p> <p>4. End of Year Function to celebrate living in Spencers Brook. December 2024.</p> <p>Estimated attendance: 100 people/event</p>			
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. These events have been regularly supported with funding from the Shire and are recommended for support through the Progress & Community Association Budget Allocations 2024/25.

WUNDOWIE PROGRESS ASSOCIATION (WPA)

PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Playground Equipment	<p>To install additional and more inclusive playground equipment for children with disabilities at the Wundowie Park.</p> <p>The installation work will be conducted by the Wundowie Progress Association.</p>	<p>\$12,626.60</p> <p>Birds Nest Swing - \$5,831.10</p> <p>G-Pod Spinner - \$3,998.50</p> <p>Freight - \$2,200.00</p>	\$12,029.60	\$0

OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. The play equipment requested is more inclusive, however not fully wheelchair accessible. WPA have identified the Birds Nest Swing as their first preference should both pieces of equipment be unable to be supported. Officers are supportive of this project but are not recommending it for a budget allocation due to the number of requests received this year. It is recommended the WAP try alternative funding sources or re-apply for this project next year.

Wundowie Location Sign	The Wundowie location sign (visitor information sign) is outdated. With an increased number of visitors to the RV park & new residents in town it needs to be updated.	\$2,002.50	\$1,402.50	\$0
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OFFICER COMMENT



Request is compliant with Policy C 3.1 Community Grants Program. It would be preferred if visitor information signage and branding were kept consistent throughout the Shire. It is therefore recommended that funding for this project be allocated to the Tourism Public Relations & Area Promotion budget and a review conducted by Shire staff of all visitor information signs throughout the Shire.

Australia Day 2025.	This is an annual Australia Day event in Wundowie that brings the community together. It takes place on the evening before Australia Day, it includes live music and food vans. Estimated attendance: 200 - 300	\$6,000.00	\$5,000.00	\$5,000.00
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. This event is supported annually with funding from the Shire and is recommended for support through the Community & Progress Association Budget Allocations 2024/25.

GRASS VALLEY PROGRESS ASSOCIATION (GVPA)

PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Goods Shed Mural	The GVPA are in the process of signing a lease with the Shire for the old Goods Shed at 21 Carter Street. Once signed, the GVPA want to engage the community to produce a concept for a mural that will brighten the old building & enhance the visual presence of the area.	\$17,500.00	\$10,000.00	\$ 10,000.00

OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. The GVPA has indicated that they have a connection with prominent mural artist Jacob "Shakey" Butler and intend to engage him as their artist. It can therefore be assumed that the mural be of a high quality and become a focal point for residents and visitors to Grass Valley.

ANZAC Day Service 2025	<p>Each year an ANZAC Day service is held at the Doug Christmas Memorial Grove, with a breakfast held after the service.</p> <p>The Grass Valley Tavern will be providing the venue for the breakfast & refreshments.</p> <p>Anticipated attendance: 70 people</p>	\$1,000.00	\$500.00	\$500.00
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. It is recommended that the request is supported through the Progress & Community Association Allocations 2024/25.

Grass Valley Hall Ablutions upgrade	<p>GVPA say they have been promised an upgrade to the ablutions at the Grass Valley Hall many times since 2014. The ablutions were last improved in 1990.</p> <p>As the GVPA have become frustrated with the inaction of the Shire they are applying to complete the upgrade themselves.</p>	\$20,000.00	\$15000.00	\$0
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program. Shire staff have advised that they are aware of the need for an abluion upgrade at the Grass Valley Hall and it has been put forward for building maintenance budget considerations in the past. The Building Maintenance Supervisor will obtain new pricing and this will be pursued through the Shire's building maintenance budget.

QUELLINGTON PROGRESS & SPORTING ASSOCIATION (QPSA)

PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Public Liability Insurance	Acquisition of public liability insurance is required by the Shire to cover the Association against injury to the public.	\$1,300.00	\$1,200.00	\$1,200.00

OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program.
The rising cost of insurance has been raised as an issue for some Progress and Community Associations.
Shire staff determined that insurance could be claimed through the Progress & Community Association Budget Allocations. It is recommended for approval this year however officers will investigate whether there are alternative options to help support Associations to pay for their insurances in the future.

6 Social Events	<p>Throughout the year approximately three casual social gatherings and three themed festival or seasonal events (i.e. Christmas, Australia Day, Halloween) will be held.</p> <p>The events will be inclusive of all ages & cultures.</p> <p>QPSA will use the funds to provide food & non-alcoholic beverages.</p> <p>Estimated attendance: 50 people/event</p>	\$2,400.00	\$1,500.00	\$1,500.00
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program.
Quellington community events have regularly been supported by Shire funding. It is recommended that the request is supported through the Progress & Community Association Allocations 2024/25.

New infrastructure: BBQ & seating area	<p>Purchase of new BBQ & permanent seating & tables.</p> <p>BBQ will be durable, stainless steel & on wheels to allow for storage. Outdoor seating & tables to be permanently fixed to concrete foundations.</p>	\$10,000.00	\$7,500.00	\$1,000.00
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program.
Costs provided are estimated based on online prices. It includes a BBQ which is priced at \$3,000 that appears to be more than what would be required. It is recommended \$1,000 be allocated towards the purchase of a BBQ and Shire staff work with the QPSA to obtain

and install ex-Shire outdoor furniture that is surplus to requirements and can be re-used at Quellington.

SOUTHERN BROOK COMMUNITY ASSOCIATION (SBCA)

PROJECT TITLE	PROJECT DESCRIPTION	TOTAL BUDGET (EX GST)	SON REQUEST (EX GST)	RECOMMENDED ALLOCATION (EX GST)
Southern Brook Hall Air Conditioning	Supply & installation of two reverse cycle air-conditioning units to the Southern Brook Hall. There is no heating or cooling in the Southern Brook Hall. The installation will provide a more comfortable community facility and encourage increased usage of the hall.	\$11,070.00	\$11,070.00	\$6,300.00

OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program.
Recommendation from Building Maintenance Supervisor that SBCA purchase the air-conditioning units and the Shire will arrange the installation and maintenance.

Southern Brook Hall Community Seating	Upgrade and replace fatigued chairs to a greater weight threshold for safety reasons.	\$2,300.00	\$1,900.00	\$1,900.00
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OFFICER COMMENT

Request is compliant with Policy C 3.1 Community Grants Program.
For the safety of patrons of the Southern Brook Hall it is recommended that this project be supported through the Progress & Community Association Allocations 2024/25.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5012

Moved: Cr A J Mencshelyi

Seconded: Cr M P Ryan

That Council SUPPORTS the following funding requests from the various Shire of Northam Progress & Community Associations being considered as part of the 2024/25 budget:

- 1. \$1,200 (excluding GST) to the Bakers Hill Progress & Recreation Association for the Bakers Hill Australia Day Breakfast 2025;**
- 2. \$4,500 (excluding GST) to the Bakers Hill Progress & Recreation Association for the Bakers Hill Family Fair 2025;**
- 3. \$3,000 (excluding GST) to the Spencers Brook Progress Association for the Spencers Community Engagement Events;**
- 4. \$5,000 (excluding GST) to the Wundowie Progress Association for the Wundowie Australia Day Event 2025;**
- 5. \$10,000 (excluding GST) to the Grass Valley Progress Association for the Goods Shed Mural, subject to the lease being finalised;**
- 6. \$500 (excluding GST) to the Grass Valley Progress Association for the Grass Valley ANZAC Day Service 2025;**
- 7. \$1,200 (excluding GST) to the Quellington Progress & Sporting Association for Public Liability Insurance;**
- 8. \$1,500 (excluding GST) to the Quellington Progress & Sporting Association for Social Events;**
- 9. \$1,000 (excluding GST) to the Quellington Progress & Sporting Association for the purchase of a BBQ;**
- 10. \$6,300 (excluding GST) to the Southern Brook Community Association for the purchase of reverse cycle air-conditioners for installation at the Southern Brook Hall; and**
- 11. \$1,900 (excluding GST) to the Southern Brook Community Association for the purchase of new chairs for the Southern Brook Hall.**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION

Moved: Cr M P Ryan
Seconded: Cr J E G Williams

That Council NOT SUPPORT the following funding requests from the various Shire of Northam Progress and Community Associations in 2024/25:

- 1. The Spencers Brook Progress Association Station Masters House Gutter Replacement & Rainwater Tank;**
- 2. The Spencers Brook Progress Association Station Masters House Bathroom Floor Replacement;**
- 3. The Wundowie Progress Association Playground Equipment;**
- 4. The Wundowie Progress Association Location Sign, noting this project will be allocated through the Tourism Public Relations & Area Promotions budget; and**
- 5. The Grass Valley Progress Association Grass Valley Hall ablutions upgrade, noting this project will be costed for future budget considerations.**

LOST 3/5

Debate was held in relation to the motion. Cr M P Ryan and Cr J E G Williams spoke for the motion. Cr M I Girak and Cr A J Mencshelyi spoke against the motion. Cr M P Ryan used his Right of reply to close the debate.

For: President C R Antonio, Cr M P Ryan and Cr J E G Williams

Against: Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes and Cr C M Poulton

MOTION / COUNCIL DECISION

Minute No: C.5013

Moved: Cr M P Ryan
Seconded: Cr A J Mencshelyi

That Council ADJOURN the meeting in accordance with the *Shire of Northam Standing Orders Local Law 2018 s.15.1.*

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

The meeting was adjourned at 6:03 pm to allow Officers time to prepare appropriate motions to present to Council, as requested by Shire President.

MOTION / COUNCIL DECISION

Minute No: C.5014

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council RESUME the meeting in accordance with the Shire of Northam Standing Orders Local Law 2018 s.15.1

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

The meeting resumed at 6:12 pm.

AMENDMENT TO MOTION / COUNCIL DECISION

Minute No: C.5015

Moved: Cr M I Girak

Seconded: Cr A J Mencshelyi

That Council REMOVE the following funding requests from the recommendation:

- 1. The Spencers Brook Progress Association Station Masters House Gutter Replacement & Rainwater Tank;**
- 2. The Spencers Brook Progress Association Station Masters House Bathroom Floor Replacement;**

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

SUBSTANTIVE MOTION / COUNCIL DECISION

Minute No: C.5016

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council NOT SUPPORT the following funding requests from the various Shire of Northam Progress and Community Associations in 2024/25:

- 1. The Wundowie Progress Association Playground Equipment;**
- 2. The Wundowie Progress Association Location Sign, noting this project will be allocated through the Tourism Public Relations & Area Promotions budget; and**
- 3. The Grass Valley Progress Association Grass Valley Hall ablutions upgrade, noting this project will be costed for future budget considerations.**

CARRIED 8/0

Reason for change to the Officer's Recommendation

Council formed the view that further investigation is required to be made in to the Spencers Brook funding requests.

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

MOTION / COUNCIL DECISION

Minute No: C.5017

Moved: Cr M I Girak

Seconded: Cr C M Poulton

That Council REQUESTS the Chief Executive Officer to prepare a report for the June 2024 Ordinary Council Meeting outlining the legal, financial and any other consequences posed by potentially revoking or changing previous Council decision C.3452 in its relation to the following Spencers Brook Progress Association funding requests:

- 1. The Spencers Brook Progress Association Station Masters House Gutter Replacement & Rainwater Tank;**
- 2. The Spencers Brook Progress Association Station Masters House Bathroom Floor Replacement;**

CARRIED 8/0

Reason for change to the Officer's Recommendation

To enable further consideration of possible financial support that may be provided by Council to the Spencers Brook Progress Association in future.

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

Two members of the Public Gallery, Ms J Reid and Ms C Gorard, left the meeting at 6:16 pm.

14 MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5037

Moved: Cr M P Ryan

Seconded: Cr A J Mencshelyi

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (C) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 - Location of Council Chambers relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 8/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr M I Girak, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

Members of the PubliGallery left the meeting at 6:47 pm.

Cr M I Girak left the meeting at 6:47 pm, due to a "Proximity" interest in item 14.1 Location of Council Chambers.

Cr M I Girak declared a "Proximity" interest in item 14.1 Location of Council Chambers, as Cr Girak's residence is across the road of the back of Lesser Hall considered in the agenda item.

Cr M P Ryan declared an "Impartiality" interest in item 14.1 Location of Council Chambers, as Cr Ryan is a member of Bridgely Church of Christ who has a fierce and possible adverse possession claim which is being discussed with the CEO and the Senior Pastor.

14.1 LOCATION OF COUNCIL CHAMBERS

RECOMMENDATION

Moved: Cr D A Hughes
Seconded: Cr J E G Williams

That Council:

1. **ENDORSES** further investigations into preferred Option 2 – New Modular Building outside the Shire Administration Office or Create 298 for the relocation of the Council Chambers; and
2. **AUTHORISES** the Chief Executive Officer to investigate designs, obtain quotes and timelines for this project to be presented for future consideration.

LOST 2/5

For: President C R Antonio and Cr J E G Williams

Against: Cr A J Mencshelyi, Cr L C Biglin, Cr D A Hughes, Cr C M Poulton and Cr M P Ryan

SUBSTANTIVE MOTION / COUNCIL DECISION

Minute No: C.5038

Moved: Cr A J Mencshelyi
Seconded: Cr D A Hughes

That Council:

1. **ENDORSES** further investigations into preferred Option 5 - The Lesser Hall for the relocation of the Council Chambers; and
2. **AUTHORISES** the Chief Executive Officer to investigate designs, obtain quotes and timelines for this project to be presented for future consideration.

CARRIED 7/0

Reason for change to the Officer's Recommendation

Council formed the view that the relocation of the Council Chambers to the Lesser Hall will maximise the use of an existing heritage building within the Shire.

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

RECOMMENDATION / COUNCIL DECISION

Minute No: C.5039

Moved: Cr A J Mencshelyi

Seconded: Cr D A Hughes

That Council move out from behind closed doors.

CARRIED 7/0

For: President C R Antonio, Cr A J Mencshelyi, Cr L C Biglin, Cr D A Hughes, Cr C M Poulton, Cr M P Ryan and Cr J E G Williams

Against: Nil

Acting Executive Manager Development Services left and returned to the meeting at 7:12 pm.

Members of the Public Gallery and Cr M I Girak returned to the meeting at 7:12 pm.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY DECISION

Nil.

17 DECLARATION OF CLOSURE

There being no further business, the Shire President, C R Antonio, declared the meeting closed at 7:13 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on 15 May 2024 have been confirmed as a true and correct record."

_____ President

_____ Date