

INDIVIDUAL STALLHOLDER APPLICATION

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910 E: records@northam.wa.gov.au W: www.northam.wa.gov.au

This application is for individual Stallholders (other than food stalls or blanket/multiple stallholders) permit under the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008. Food stalls are required to complete a 'Food Stall Application' form				
Applicant				
Business Name:			Postal Address:	
Contact Person:				
Phone:			Email / Fax:	
Proposed Stall A Specify the propose Name:		engaged	in conducting the stall as well as their names & addresses Postal Address:	
Signature:				
Stall Type	☐ Temporary Stall (Not F	ood)	□ Amusements – Commercial	
Proposed Stall				
Date(s) of Operation:			Hour(s) of Operation:	
Name of Event (Not	e: Approval of Event Organise	er is requ	ired) :	
Location of Event:				
Goods or Services Specify the proposed food to be sold/ hired or offered for sale from the stall.		Plan	of Proposed Stall (Bird's Eye View)	
	roposed Stall o eg: 3x3 marquee, 2 x and draw it in the box			
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Other Information Required

All stallholders are required to have current and adequate public liability insurance.

A copy of public liability insurance is attached

Fees and Charges – 2024/25

Stallholder Application Fee Payable for all applications + applicable fee below	\$41.00/application
Daily	\$30.00/stall
Weekly Fee	\$167.00/stall
Monthly Fee	\$296.00/stall
Annual Fee	\$1417.00/stall

Example – 2 day stall = 41 Application Fee + 2 x 30 daily fee = 101.00Fees & charges do not apply for Charitable/Community stallholders where 100 of profit are for the community or charitable causes and staff or contractors are not paid however an application form is still required!

You may nominate a number of stall days on one application

Lodgement and Payment of Application

PAY IN PERSON

PLEASE COMPLETE THIS SECTION IF PAYING BY CREDIT CARD

At Shire of Northam Office, 395 Fitzgerald Street, Northam during hours 8:30am to 4:30pm Monday to Friday.

PAY BY MAIL or EMAIL

Send completed form together with your cheque or if paying by credit card complete the section provided on the right and send to; Shire of Northam PO Box 613 Northam WA 6401

records@northam.wa.gov.au

Name as shown on Card.....

Signature.....

ALL FEES MUST BE PAID IN FULL BEFORE A HEALTH APPLICATION WILL BE ACCEPTED

GL: 3070420

Shire Events

or email to

Enquiries regarding Northam Shire Events please contact the Visitors Centre on (08) 9622 2100.