

# INDIVIDUAL STALLHOLDER APPLICATION

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910 E: records@northam.wa.gov.au W: www.northam.wa.gov.au

This application is for individual Stallholders (other than food stalls or blanket/multiple stallholders) permit under the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008. Food stalls are required to complete a 'Food Stall Application' form				
Applicant				
Business Name:			Postal Address:	
Contact Person:				
Phone:			Email / Fax:	
<b>Proposed Stall A</b> Specify the propose Name:		engaged	in conducting the stall as well as their names & addresses Postal Address:	
Signature:				
Stall Type	☐ Temporary Stall (Not F	ood)	□ Amusements – Commercial	
Proposed Stall				
Date(s) of Operation:			Hour(s) of Operation:	
Name of Event (Not	e: Approval of Event Organise	er is requ	ired) :	
Location of Event:				
<b>Goods or Services</b> Specify the proposed food to be sold/ hired or offered for sale from the stall.		Plan	of Proposed Stall (Bird's Eye View)	
	<b>roposed Stall</b> o eg: 3x3 marquee, 2 x and draw it in the box			
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## Other Information Required

All stallholders are required to have current and adequate public liability insurance.

A copy of public liability insurance is attached

### Fees and Charges – 2024/25

Stallholder Application Fee Payable for all applications + applicable fee below	\$41.00/application
Daily	\$30.00/stall
Weekly Fee	\$167.00/stall
Monthly Fee	\$296.00/stall
Annual Fee	\$1417.00/stall

Example – 2 day stall = 41 Application Fee + 2 x 30 daily fee = 101.00Fees & charges do not apply for Charitable/Community stallholders where 100 of profit are for the community or charitable causes and staff or contractors are not paid however an application form is still required!

You may nominate a number of stall days on one application

## Lodgement and Payment of Application

#### **PAY IN PERSON**

PLEASE COMPLETE THIS SECTION IF PAYING BY CREDIT CARD

At Shire of Northam Office, 395 Fitzgerald Street, Northam during hours 8:30am to 4:30pm Monday to Friday.

#### PAY BY MAIL or EMAIL

Send completed form together with your cheque or if paying by credit card complete the section provided on the right and send to; Shire of Northam PO Box 613 Northam WA 6401

records@northam.wa.gov.au

Name as shown on Card.....

Signature.....

ALL FEES MUST BE PAID IN FULL BEFORE A HEALTH APPLICATION WILL BE ACCEPTED

GL: 3070420

### **Shire Events**

or email to

Enquiries regarding Northam Shire Events please contact the Visitors Centre on (08) 9622 2100.