



Shire of Northam  
*Heritage, Commerce and Lifestyle*

# **Shire of Northam**

## **Minutes**

### **Chief Executive Officer Review Committee**

**25 January 2023**



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## 1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 4.00pm.

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3. ATTENDANCE

### Committee:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan (arrived at 4.03pm)

J E G Williams

A J Mencshelyi

D A Hughes

### 3.1 APOLOGIES

Nil.

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

Nil.

## 4. DISCLOSURE OF INTERESTS

Nil.

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD ON 14 DECEMBER 2022

#### RECOMMENDATION/COMMITTEE DECISION

**Minutes No: CEO.113**

**Moved: Cr Hughes**

**Seconded: Cr Mencshelyi**

**That the minutes of the Chief Executive Officer Review Committee meeting held on 14 December 2022 be confirmed as a true and correct record of that meeting.**

**CARRIED 4/0**

*Cr M P Ryan entered the meeting at 4.03pm.*

## 6. COMMITTEE REPORTS

### 6.1 CEO CONTRACT AND REMUNERATION

- Follow up on request to have CEO obtain a 2<sup>nd</sup> opinion on contract renewal prior to 10-year anniversary.
- Review process and timeline.

The legal letter of advice regarding the CEO contract was discussed, was the conclusion drawn that it was not clear and clarification was required.

#### RECOMMENDATION/COMMITTEE DECISION

**Minutes No: CEO.114**

**Moved: Cr Ryan**

**Seconded: Cr Mencshelyi**

**That Council authorise the Shire President to request the CEOEA to arrange an open phone call with Mcleods Barristers and Solicitors for 4.15pm on Wednesday 15 February 2023 to allow for clarification regarding his letter of advice to be sought by the committee.**

**CARRIED 5/0**

**6.2 RECRUITMENT PROCESS, TIMELINE, INDEPENDENT PERSON, CONDUCTED INTERNALLY OR EXTERNALLY OR MIXED**

As this item will be dependent upon the outcome of agenda item 6.1 – CEO CONTRACT AND REMUNERATION no discussion was held.

**6.3 CEO PACKAGE OPTIONS FOR NEW RECRUITMENT PROCESS (HOUSING OPTION INCLUDED)**

As this item will be dependent upon the outcome of agenda item 6.1 – CEO CONTRACT AND REMUNERATION no discussion was held.

**7. URGENT BUSINESS APPROVED BY DECISION**


Nil.

**8. DATE OF NEXT MEETING**

15 February 2023

**9. DECLARATION OF CLOSURE**

There being no further business the Shire President, Cr C R Antonio, declared the meeting closed at 4.42pm.

<p>"I certify that the Minutes of the Chief Executive Officer Review Committee Meeting held on Wednesday, 25 January 2023 have been confirmed as a true and correct record."</p> <p style="text-align: center;"> _____ 15/2/2023 _____ Date</p> <p style="text-align: right;">President</p>
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