



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

15 November 2017



DISCLAIMER

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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm and welcomed attendees.

2. ATTENDANCE

Council:

Shire President	C R Antonio
Deputy President	M P Ryan
Councillors	S B Pollard
	T M Little
	C P Della
	A J Mencshelyi
	J E Williams
	J Proud
	R W Tinetti
	C L Davidson

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Coordinator Governance / Administration	C F Greenough

Gallery:

Northam Heritage Forum / Northam Army Camp Heritage Association Northam Scouts	Genoefa Budas Amanda Abbott Thomas Abbott Alena Budge
Bendigo Bank	Kirsten Barrack Martyn Neville
Avon Valley Advocate	Carla Hildebrandt at 5:39pm
Public:	Michael Letch Sally Hart Maria Girak at 5:31pm

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Presentations.	7.2	Cr R W Tinetti	Impartiality	He has an account with Bendigo Bank.
		Cr S B Pollard	Impartiality	He has an account with Bendigo Toodyay. He is on the "Northam Committee" which is looking to increase the presence of Bendigo in Northam.
		Cr C R Antonio	Impartiality	He is on the "Northam Committee" of the Bendigo Bank.
Delegates or Representatives to Community Based Committees / Groups	12.1.2	Cr J E G Williams	Impartiality	Her daughter-in-law is current Manager of the Visitor Centre, who she has recommended as delegate on the Avon Tourism Board.
May Street Kindergarten Building	12.2.1	Cr J E G Williams	Impartiality	Her young daughter has joined Scouts (Northam) and they have made a request to lease the building in question.
Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility	12.3.1	Cr T M Little	Impartiality	He knows the owner of the property on which the tower is proposed.
		Cr C L Davidson	Indirect Financial	His wife is currently employed in the telecommunications industry.
Cemetery Amendment Local Law 2017	12.4.3	Cr R W Tinetti	Impartiality	He is a Funeral Director.
Australia Day Community Citizen of the Year Awards	13.1	Cr A J Mencshelyi	Impartiality	He knows both the nominees in the citizen of the year award category. He has dealings with both nominees, non-financial to his benefit, he purchases products from the [REDACTED] and [REDACTED] interest in common.
		Cr J Proud	Impartiality	He knows both the nominees for citizen of the year. He will generally converse with them when he sees them.
		Cr S B Pollard	Impartiality	A number of the nominees are known to him.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
		Cr M P Ryan	Impartiality	He is a member of the Northam Chamber of Commerce and [REDACTED] is also a member of the Chamber.
		Cr C R Antonio	Impartiality	[REDACTED] is well known to him. Both [REDACTED] and he are members of the Northam Chamber of Commerce.



4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
23/10/17	New Councillors Swearing In ceremony
23/10/17	Northam Senior High School Presentation and Awards Night
24/10/17	ABC Radio Interview re: makeup of new Council
25/10/17	New Councillor Serving on Council Training - York
26/10/17	New Councillor Debating and Public Speaking Training - Northam
26/10/17	Pink Ribbon Walk Northam
29/10/17	Avon a Go Fun Run - Northam
02/11/17	Northam Chamber of Commerce Business after hours – Avon Valley Toyota
03/11/17	WA Seniors Week Gala Concert - Northam
04/11/17	Bridgeley 10 th Anniversary Celebration & Open Day
<u>Upcoming Events</u>	
09/11/17	Northam Eco Village Information Session
11/11/17	Remembrance Day and Service
15/11/17	Risk Project Joint Local Governments Workshop
20/11/17	Mayors, Shire President and Deputy Training - Perth
21/11/17	Launch of Emerging Leaders in Agriculture – Muresk Campus
22/11/17	District Health Advisory Council Meeting – Northam
23/11/17	WALGA Avon Midland Zone Meeting - Toodyay
23/11/17	WALGA Local Government Workshop - Toodyay
25/11/17	New Shopping Centre – Coles Official Opening - Northam
25/11/17	Northam Police Station Public Open Day
29/11/17	Wundowie Community Meeting
04/12/17	AROC Meeting - Toodyay
05/12/17	International Volunteer Day event - Northam
06/12/17	RCAWA Meeting
07/12/17	LEMC Meeting - Northam
08/12/17	Christmas on Fitzgeralds - Northam

General Matters:

Thank you to Ulo Rumjantsev, Des Hughes, and Denis Beresford for their work and dedication over the past number of years. Their efforts as part of the Northam Shire Council, have contributed toward the betterment of our Council.

Thank you to Steve Pollard and Terry Little for their dedication as Shire and Deputy President for a number of terms. Through the guidance and leadership provided, the Shire of Northam has progressed greatly.

Northam Swimming Pool

Tenders for the architectural design of the pool closed on the 31st October. The tenders will be presented for Council over the next two months to allow Council to make a decision.

Strategic Matters:

The Shire of Northam is holding a number of Community meetings over the next few months, starting with Wundowie on the 29th November.

The Grass Valley Community Plan process has begun, with workshops to be run early in 2018.

5. PUBLIC QUESTION/STATEMENT TIME

Ms Girak entered the Council Chambers at 5:31pm.

Ms Greenough entered the Council Chambers at 5:33pm.

5.1 PUBLIC QUESTIONS

Amanda Abbott – Northam Scouts

Agenda Item: 12.2.1 - May Street Kindergarten Building

Question 1: At the Forum Meeting regarding item 12.2.1 - May Street Kindergarten Building, it was advised that once the direction of Council is known, it will be referred to the Heritage Council. My question is, given that the May Street Kindergarten was the First Free Kindergarten established outside the Metropolitan area when it was opened in 1947 (see The West Australian 7/5/1947 pg. 14), and the building was formerly the Irishtown School, will this still be referred to the Heritage Council if the Shire of Northam decides to demolish it at the meeting tonight?

The building has significant local history, especially as there is no longer a school building at Irishtown, there is only a sign saying where the school was located. If the answer is no the building would not be referred to the Heritage Council if the Shire of Northam decide to demolish it, I would like to ask would Council please consider investigating more

about history and heritage value of this building before they make a decision to refurbish or demolish the building?

Response 1: The Chief Executive Officer advised that the matter will be referred to the Heritage Council, in the event Council resolves to demolish the building.

Question 2: If this building is not demolished, it will be advertised for lease after it is refurbished and Northam Scout Group may not be the ones that lease the property. If that is the case, are there any other properties owned by the Shire of Northam that meet our needs, that we could please consider using as our meeting place? Our needs include a large inside meeting area where we can display posters, the scout promise and law, the Australian Flag and the various flags for Joey Scouts, Cub Scouts, Scouts, Venturer Scouts and Rover Scouts, a secure area for outside activities and wide games, inside storage to store craft and game equipment, a place/shed to securely store equipment, and access afterhours, including the opportunity to conduct weekend activities including camps, either by sleeping over in a building, or in tents outside the building.

Response 2: The Chief Executive Officer advised that he would have to take the question on notice in relation to the facilities available.

It was further advised that a meeting will be arranged with the Executive Manager Engineering Services, Mr Ross Rayson to determine what facilities are available for the Northam Scouts group to potentially use.

5.2 PUBLIC STATEMENTS

Michael Letch – Eadine

Agenda Item: 12.1.3 - Shire of Northam Committees of Council.

Basis of Statement: Mr Letch advised that he had been a long term Chairperson of the Northam Art Collection Committee and thanked all involved for making this

committee possible (Committee members and Council).

It was advised that there are now over 100 pieces in the collection. The committee was formed to deal with and track down the art that was at the various locations around the Shire. The committee coordinated the construction of a storage location at the Northam Recreation Centre and ensured that this was a central location for Council's art.

The Committee was also designed to show off Council's art, this was done through an exhibition. Another task was to display the art throughout buildings in the Shire which has not been achieved. The committee were looking at a rolling exhibition throughout the Shire in Council buildings along with any other business that may be interested in showcasing Council's art (e.g. banks). This proposal has not had the support from Shire Officers making it difficult to achieve. It was advised that given the lack of support in starting a rolling exhibition, concerns were raised that if the committee was dissolved there would be no 'push' to initiate this and the art would be left in storage.

It was requested that Council consider re-establishing this committee and also change the name to remove the word 'collection' as it deals with a range of art related matters which are not specifically associated with Council's committee (e.g. art prize).

Ms Hildebrandt entered the Council Chambers at 5:39pm.

Jenny Budas – Northam Heritage Forum and Northam Army Camp Heritage Association (NACHA)

Agenda Item: 12.1.2 - Delegates or Representatives to Community Based Committees / Groups.

Basis of Statement: Ms Budas provided some background for both community groups which she was representing advising that these groups add value to the community and ensure the heritage is recognised and maintained.

It was advised that the groups would be honoured to have a Shire of Northam representative to assist in their direction and decision making in order to ensure that this is consistent with Shire of Northam's direction.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

Cr R W Tinetti declared an "Impartiality" Interest in item 7.2 – Presentations as he has an account with Bendigo Bank.

Cr S B Pollard declared an "Impartiality" Interest in item 7.2 – Presentations as he has an account with Bendigo Toodyay. He is on the "Northam Committee" which is looking to increase the presence of Bendigo in Northam.

Cr C R Antonio declared an "Impartiality" Interest in item 7.2 – Presentations as he is on the "Northam Committee" of the Bendigo Bank.

7.2 PRESENTATIONS

Presentation from Bendigo Bank – Kirsten Barrack and Martyn Neville

A presentation was made with a short video outlining the benefits of having a Bendigo Bank in the Community, outlining their contributions and the possibility of the Shire working with them to achieve great outcomes for the community.

The presentation has been provided as Attachment 1.

Attachment 1



See the change your
banking can make.
Switch and be the change.

**Toodyay & Districts
Community Bank®**

**Northam Shire Presentation
2017**

 **Bendigo Bank**
Bigger than a bank.

bendigobank.com.au

Our Vision. Our Strategy.

**Our vision is to
be Australia's
most customer
connected bank.**

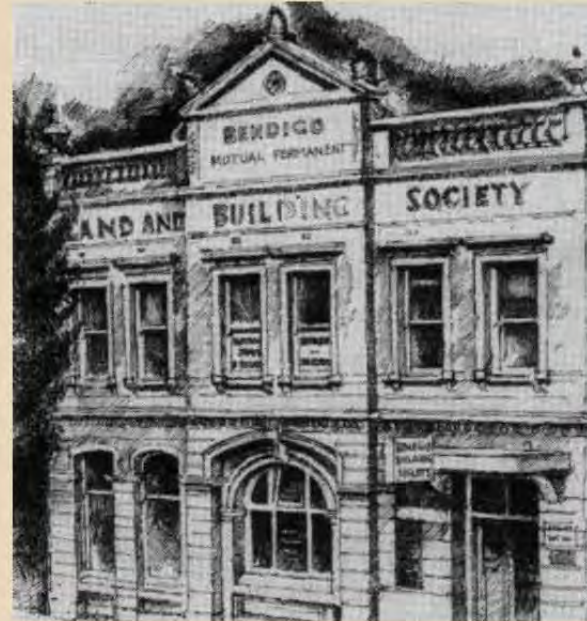
Our strategy is to focus on the success of our customers, people, partners and communities.

We do this by:

- Taking a 100 year view.
- Listening and responding.
- Respecting every customer's choice, needs and objectives.
- Partnering for sustainable outcomes.

About Bendigo Bank

- Started 1858 in the Victorian Goldfields
- Became a Bank in 1995
- Community Bank® introduced 1998
- Today 544 branches across Australia – 317 of them community-owned, plus 105 agencies
- With 2007 Merger with Adelaide Bank we are the 5th Biggest Bank in Australia.
- Over \$137 billion in total business over 1.6 million customers and 7,200 staff.
- Market capitalisation around \$5 billion
- Top 60 Company on ASX with 99,000 shareholders





The Bendigo Group

More than just the “Bendigo” Brand.

Multiple Businesses in the Group

Bendigo Bank – Recent Awards

FORTUNE 2017 ANNUAL “change the world list” - Companies that are Doing Well by Doing Good.

- ✓ Leading Australian Company. 2nd Commercial Bank in the world.

MOZO PEOPLE’S CHOICE AWARD - 2017

- ✓ Rated Top Bank in 6 out of 8 Categories
- ✓ Most Trusted Bank as voted by our customers

FORRESTER’S AUSTRALIAN CUSTOMER EXPERIENCE

- ✓ Number 1 Customers Experience Index Online Survey – 2015 & 2016

CANSTAR - 2017

- ✓ Ratings Report - Bendigo Smart Start Super 5 star rating 4th year in a row
- ✓ Innovation Excellence Award - Rural Bank FMD Offset – April 2017

We offer all the services of a Bank But we are Bigger than that

- Significant contributions to community outcomes.
- Banking Business locally owned (shareholders) and operated (board)
- Your Banking Business creates income for Your Community Bank.
- Community Bank Profits split 20% Local Shareholders and 80% Community
- Over \$183m Australia-wide in community returns.
- Growing as the Community Banks mature - over \$66m in the last 4 years

So, how does your Bank distribute its profits ?

Bendigo Bank - Western Australian

- 46 Branches from Geraldton south - 44 are Community Banks. 10 agencies.
- We continue to expand - our latest opening Kwinana Community Bank June 2015.
- 354 staff including our own Local WA State Management team.
- 252 Community Bank Directors
- Over \$20m in community returns in the last 15 years

So, how does your Bank distribute its profits ?

Examples of how Community Bank® is investing in WA Community

York

- \$5,000 towards thermal imaging camera for Fire Service.

Mukinbudin

- \$10,000 towards wages to retain a teacher.

Goomalling

- \$80,000 for the new Goomalling Sports Complex.

Mundaring

- \$100,000 for the new Mundaring Stadium Complex.

Mount Barker

- \$200,000 towards a medical centre.

Forrestfield and High Wycombe

- \$480,000 for IT in 24 Schools in their Community

Toodyay & Districts Community Bank® **How are we investing in your Community ?**

What does the income from your Banking with Toodyay & Northam Customer

Service Centre of the Toodyay & Districts Community Bank do for your community:

- ✓ Local employment – 7 staff
- ✓ Grants, Sponsorships and Donations and Partnerships over \$900,000
- ✓ Dividends and capital return to Local Shareholders \$313,000
- ✓ Last year's community spend \$15,000 to Northam and \$30,000 to Toodyay

Over \$1.2m in 15 years and we want to do more.....

Rural Bank



- Wholly Owned subsidiary since 2010 that specialises in Agri Business
- Only 100% Australian owned specialist Agri Bank
- Unique offering in market where an Agri customer has a dual relationship Branch Manager/Rural Bank Manager
- Core Products:
 - Seasonal Overdraft
 - Term Loan
 - Farm Management Deposit
- WA Rural Team headed by a Perth Based Senior Relationship Manager.
- WA Credit Team.

Bigger than a Bank is about more than size
Its about **being Bigger with your actions**

- When you choose to bank with Bendigo Bank you're making a decision that benefits you and your community.
- So as well as great banking products and personal service, it's about helping to create vibrant, thriving communities.

And what could be bigger than that.



7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 18 OCTOBER 2017

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3169

Moved: Cr Little

Seconded: Cr Williams

That the minutes of the Ordinary Council meeting held on Wednesday, 18 October 2017 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

9.2 SPECIAL COUNCIL MEETING HELD 23 OCTOBER 2017

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3170

Moved: Cr Della

Seconded: Cr Mencshelyi

That the minutes of the Special Council meeting held on Monday, 23 October 2017 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

9.3 NOTES FROM THE COUNCIL FORUM MEETING HELD 8 NOVEMBER 2017

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3171

Moved: Cr Proud

Seconded: Cr Davidson

That Council receive the notes from the Council Forum meeting held Wednesday, 8 November 2017.

CARRIED 10/0

Attachment 1



Shire of Northam

Notes

Council Forum Meeting

8 November 2017

Council Forum Meeting Notes
8 November 2017



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Council Forum Meeting Notes
8 November 2017



Preface

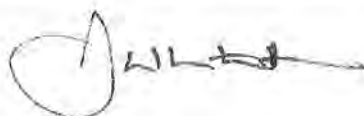
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 10th November 2017.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 15th November 2017.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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8 November 2017



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8 November 2017



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Shire President
Deputy President
Councillors

C R Antonio
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Staff:

Chief Executive Officer	J B Whiteaker
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Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Coordinator Governance / Administration	C F Greenough

Gallery:

Public:	Amanda Abbott
	Mathew Abbott
	Thomas Abbott
	Lee Carmichael
	Alena Budge
	Aura McAanie
	Kai McAanie
	Addison Granville
	Julie Proud at 6:40pm.

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

Council Forum Meeting Notes
8 November 2017



3. DISCLOSURE OF INTERESTS

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		Cr C L Davidson	Indirect Financial	His wife is currently employed in the telecommunications industry.
Cemetery Amendment Local Law 2017	12.4.3	Cr R W Tinetti	Impartiality	He is a Funeral Director.
Australia Day Community Citizen of the Year Awards	13.1	Cr A J Mencshelyi	Impartiality	He knows both the nominees in the citizen of the year award category. He has dealings with both nominees. non-financial to his benefit, he purchases products from the butcher and carpentry work from the builder, interest in common.
		Cr J Proud	Impartiality	He knows both the nominees for citizen of the year. He will generally converse with them when he sees them.
		Cr S B Pollard	Impartiality	A number of the nominees are known to him.
		Cr M P Ryan	Impartiality	He is a member of the Northam Chamber of Commerce and Andrew Quinn is also a member of the Chamber.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

There were no question or clarifications sought in relation to this item.

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5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Nil.

5.2 PUBLIC STATEMENTS

Amanda Abbott – Northam Scout Group

Agenda Item: 12.2.1 – May Street Kindergarten Building.

Statement: I would like to voice my concern that the costs presented in Ordinary Council Meeting Agenda 15 November 2017 Item No. 12.2.1 May Street Kindergarten Building, may be based on incomplete information, and voting on a recommendation that Council endorse the demolition of the May Street Kindergarten is premature until further information is available to provide accurate cost estimates.

The Axis Engineers Structural Engineering Report dated 26 March 2017 (attached) was not provided in the Ordinary Council Meeting Minutes dated 19 April 2017, and whilst the conclusion that "the structural condition of the building appears to be largely sufficient to meet the planned performance requirements of a classification 9b public building...", the specific information relating to the floor levels in support of this conclusion was not included. Section 3.3.1 of the report states that the floor levels were measured using a laser level, to check relative floor levels. "Three main areas were surveyed for relative flatness or consistent falls.

- Wet Area – Toilets. The falls are to a floor waste and as expected.
- Main Area. The deviations from level are less than 1.0 mm which indicated the floor framing is expected to be good condition as are the stumps/sole plates. It is common with this type of construction to see significant variations in floor levels with older buildings. This typically indicates settlement of stumps due to deterioration of sole plates and necessitates in re-stumping and re-leveling of the floor joists. This structure does not indicate any deterioration but should be periodically re-examined.
- Office/Kitchen/Pantry Area. The levels indicates falls in the floor suggesting this part of the structure was

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previously a verandah or "Out-Building" with falls for direct rainfall runoff. There is no evidence of any deterioration in the floor framing."

This is in direct contrast to the Building Maintenance Office Property Condition Report in Ordinary Council Meeting Minutes 19 April 2017 Item 12.4.3 where the Building Maintenance Officer has reported that the building is not structurally sound. I understand that the costing for the walls in Agenda Item No. 12.2.1 is the same as the costing mentioned in the Building Maintenance Officer report from the Meeting on 19/4/17. I believe that the costing should also be based on information based on the Axis Engineers report.

I do understand that there are costs associated with further investigations into the structural condition of the walls, gaining access behind asbestos cladding etc, however it is concerning that there is a potential for a Council building to be demolished based on costs of repairs done to another building (The Station Masters House), when we don't have any evidence that the Station Masters House, was in the same structural condition as the May Street Kindergarten. The challenge is that there is not access to see the structure of the building, but observations provided in the Structural Engineering report requested by Council do not support the conclusion that the building is not structurally sound. Therefore, whilst it is difficult to estimate the costs for the walls, surely it is important to consider all the information to hand, and not assume that because there is no access to the structure of the walls, that the costs are going to be a set figure, in this case, estimated to be \$80,000.

Northam Scout Group inspected the building with Cheryl Greenough on 3 April 2017. One of our volunteers, Stephen Abbott, a Fabrication Engineering Tradesperson, noted that the slope of the floor in the kitchen did not appear to be due to structural problems, but the natural slope of the floor as the kitchen appears to be an enclosed verandah, and verandah floors are built to slope away from the walls to allow for drainage of rain water. Stephen also noted that the cupboards are level and have not moved in line with the sloped

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floor, and he did not note any sagging outside of the building.

As Council is aware, there are a limited number of buildings available to Community Groups to use for their activities, and the May Street Kindergarten is a property that would meet the needs of Northam Scout Group. It has a large area inside, a great garden area for games, storage for equipment, and is in a central location in Northam. If the building is structurally sound, why demolish it when it can be used for Northam Scout Group?

Northam Scout Group currently using the Northam Girl Guide building on a Thursday, which gives us a place to meet each week, however, there is no option to store our equipment and there is less flexibility to use the building on other occasions. By having our own premises, we have greater opportunity to use the Scout Method, for example, to load up equipment for camp with youth members, using the patrol system to plan their activities and take on responsibility of ensuring that they take the right gear, and so that the Leaders are not the only ones loading and unloading trailers. Having our own hall would mean playing wide games in the garden area, being able to store our craft and activity resources in the building, and having a sense of identity, a place to belong, is really important to today's youth.

Further, the Shire of Northam have provided facilities for many community activities, notably netball, cricket, hockey, and Scouts really need a place to conduct their activities as well.

I would like to request that Council do not endorse the demolition of the building located at 8 Burgoyne Street Northam, formally known as May Street Kindergarten, and that Council request more information on the detailed costs based in the Axis Engineering report, so that council can make an informed decision on the requirements to refurbish the building.

Thank you for the opportunity to make this public statement today.

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6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

Cr R W Tinetti declared an "Impartiality" Interest in item 7.2 – Presentations as he has an account with Bendigo Bank.

Cr S B Pollard declared an "Impartiality" Interest in item 7.2 – Presentations as he has an account with Bendigo Toodyay. He is on the "Northam Committee" which is looking to increase the presence of Bendigo in Northam.

7.2 PRESENTATIONS

It was advised that the presentation from Bendigo Bank will be made at the Ordinary Council meeting to be held on 15th November 2017.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 18 OCTOBER 2017

There were no question or clarifications sought in relation to this item.

9.2 SPECIAL COUNCIL MEETING HELD 23 OCTOBER 2017

There were no question or clarifications sought in relation to this item.

9.3 NOTES FROM THE COUNCIL FORUM MEETING HELD 8 NOVEMBER 2017

There were no question or clarifications sought in relation to this item.

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10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that agenda item 12.2.1 - May Street Kindergarten Building would be brought forward:

Cr J E G Williams declared an "Impartiality" interest in item 12.2.1 - May Street Kindergarten Building as her young daughter has joined Scouts (Northam) and they have made a request to lease the building in question.

12.2.1 May Street Kindergarten Building

- It was queried whether the option to lease the building would be subject to advertising in order to seek interest, should the Council decide not to demolish the building. The Chief Executive Officer confirmed that this is correct unless Council determines otherwise.
- The Executive Manager Engineering Services advised that it is difficult to have a detailed understanding of the costs should Council want to refurbish the building as many of these are unknown and require sections of the building to be stripped to gain a full understanding of the work required. As the building contains asbestos, this is an expensive exercise.
- Clarification was sought in relation to whether the works are required or desired. The Executive Manager Engineering Services advised that not all works are required however there is significant work that is required in order for the building to be compliant with relevant standards.
- Clarification was sought in relation to whether a heritage assessment has been undertaken. The Executive Manager Development Services advised that this has not occurred however once the direction of Council is known it will be referred to the Heritage Council.
- Clarification was sought in relation to the approximate size of the building. It was estimated that this was approximately 20m x 15m.

Additional Comment

Since the Forum meeting, the size of the building has been confirmed as follows:

Living Area (Indoors) = 127m²
Veranda = 72 m²

- Clarification was sought in relation to whether the demolition of the Football Clubrooms at Jubilee Oval had commenced. The Chief Executive Officer confirmed this had commenced with the veranda being removed however advised that it did not relate to this agenda item.
- Clarification was sought in relation to how often the Scouts Group met. Mrs Abbott advised that the group meets once a week on a Thursday

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night between 3:30pm and 8:30pm in order to reduce costs. It is hoped that when the group finds a permanent home this can be broken up into two nights per week.

Eight (8) members of the Gallery departed the Council Chambers at 5:50pm.

11. REPORTS OF COMMITTEE MEETINGS

11.1 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 13 OCTOBER 2017

- It was raised that the Committee minutes were not attached to the agenda. The Chief Executive Officer advised that the minutes will be attached in the revised agenda which will be published on Friday, 10th November 2017.
- In relation to item 2 of the recommendation, it was queried why the Committee is seeking to lock the area when Council is trying to create a space to attract people. The Executive Manager Community Services advised that this is due to it becoming an area which is encouraging antisocial behaviour.
- It was raised that Council spends a significant amount on CCTV to manage this and queried whether this is effective. The Chief Executive Officer advised that the recommendation is not due to the CCTV not working, it is more around another action to help with the crime prevention larger strategy.
- The Executive Manager Community Services advised that the idea around the recommendation is to make the area 'less comfortable' so that it does not encourage people to 'live' there, as an example.
- Clarification was sought in relation to how far the WIFI reaches and where are the main areas. The Chief Executive Officer advised that the areas include the Library, Mall and Visitor Centre which extends to the Sound Shell.
- It was queried whether item 2 of the recommendation was raised by the Police, the Executive Manager Community Services advised that staff have raised this due to issues arising however the Police have been involved.
- It was queried where the next available public restroom would be for travellers passing through, it was advised that there is another park across the river and was raised that there is the possibility that it would push the issue to another area. However there are other areas such as McDonalds and service stations which also generally provide restrooms.

12. OFFICER REPORTS

12.1 CEO'S Office

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12.1.1 Council Meeting Dates for 2018

- It was queried whether the meetings at surrounding localities would only be the Ordinary Council meeting. The Chief Executive Officer confirmed that the recommendation is only for the Ordinary Council meeting. It was advised that this matter has been discussed for a number of years which has resulted in the development of this recommendation. An option for Council may be to test this by holding one meeting in another location to see how this runs before committing to all three. It was advised that there are factors such as IT / live minutes which may not be so readily available due to the Council Chambers being fit for purpose. An additional point of clarification was provided around perceived benefit only holding the Ordinary meeting when a significant amount of the clarification is sought at the Forum meeting. If Council resolves to also hold the Forum at the surrounding locality also, it should be noted that Council will be travelling to the surrounding localities nine times each year in total (including the community meetings).
- It was queried whether other local governments hold meetings at surrounding localities. It was advised that the Shire of York and Victoria Plains hold meetings at surrounding localities.
- The Chief Executive Officer advised that Council should be clear on its reasoning for holding meetings in surrounding areas as this will guide the framework for meeting in other rural areas and may also introduce alternative ideas around being accessible such as live streaming of meetings.

12.1.2 Delegates or Representatives to Community Based Committees / Groups

- It was raised that the numbering is incorrect, the Chief Executive Officer advised that this will be updated in the Ordinary Council meeting agenda.
- Clarification was sought in relation to whether Council's involvement on a number of groups is warranted. The Executive Manager Community Services advised that many of the groups receive an annual funding allocation which is different to the community grants process. This would be the only reason that Officers believe that there is a Council representative as it would allow matters to be reported back to Council if necessary.
- It was advised that the Avon Valley Arts Society (AVAS) are currently unclear on the future of the group and have postponed their meeting due to not achieving a Quorum.

Additional Comment

Since the Forum meeting, Officers have contacted the Northam Heritage Forum and the Northam Army Camp Heritage Association (NACHA) in

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relation to gaining a better understanding of the requirements of a Council representative. These two groups have advised that they do not believe that it is in their constitution however strongly feel that it is important that there be a representative of Council so they can provide outside knowledge to guide the group whilst keeping the Council involved and informed on what is happening in the town. Mrs Genny Budas has advised that she is likely to attend the Ordinary Council meeting to express the group reasons for having a Council representative on the group.

Officers can confirm that it is a requirement that there be a local government representative on the BGC Community Liaison Group as it has been conditioned through the approval for the quarry. In addition, it is also a requirement for Council to provide a representative for the Northam Memorial Hall Board of Management as it is included within the Deed of Agreement for the Board.

As Council provides funding to Avon Tourism Board and the Northam Chamber of Commerce which is separate to the community grants process, Officers recommend that Council continue to have a representative on these groups in order to report matters to Council where appropriate.

Advice was received from the Avon Valley Arts Society (AVAS) on 10th November 2017 in relation to the future of AVAS. It has been confirmed that as of their meeting held on 9th November 2017, AVAS will be dissolving in 30 days.

In relation to the Health Advisory Group, Council representation is relatively new on this group (endorsed Council meeting held on 19th October 2016) which was a result of a request to Council. Officers are of the view that Council representation on this group is relevant as community health and wellbeing is a priority area identified within the Council's Strategic Community Plan and Officers therefore recommend Council representation continue.

12.1.3 Shire of Northam Committees of Council

- It was raised that the numbering is incorrect, the Chief Executive Officer advised that this will be updated in the Ordinary Council meeting agenda.
- In relation to the Arts Collection Committee, it was queried whether a policy is being developed for the acquisition of art. The Executive Manager Community Services advised that this is being developed and will be submitted to Council for endorsement.
- It was queried why Councillors are recommended as a representatives on the Reconciliation Action Plan (RAP) Working Group. The Chief Executive Officer advised that there are two elements to this group, the

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organisational and community. The purpose for having Councillor Representatives on this group is to show leadership and filter the outcomes from the group through the Council.

- Clarification was sought in relation to the appointment of a Local Recovery Coordinator. The Executive Manager Development Services advised that this forms part of the Local Emergency Management Arrangements and will be undertaken through the Local Emergency Management Committee (LEMC) and presented to Council for endorsement.

12.2 ENGINEERING SERVICES

Further clarification was sought in relation to agenda item 12.2.1 which was brought forward:

Cr J E G Williams declared an "Impartiality" interest in item 12.2.1 - May Street Kindergarten Building as her young daughter has joined Scouts (Northam) and they have made a request to lease the building in question.

- It was queried that if the building was demolished, how available are other facilities. The Chief Executive Officer advised that Officers believe there are a number of buildings underutilised examples include the Memorial Hall and Hockey/Cricket Pavilion along with the Shire Depot (for storage). Officers believe that Council should be looking to achieve best value for its assets through promoting colocation / co-use however are finding that many groups want exclusive use of a premises.
- It was queried whether a peppercorn lease would be applied if it was leased to a community group. The Chief Executive Officer advised that this is a possibility however would be recommended to be leased in accordance with Council's policy, whilst obviously subject to a final Council determination.

12.3 DEVELOPMENT SERVICES

Cr T M Little declared an "Impartiality" Interest in item 12.3.1 - Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility as he knows the owner of the property on which the tower is proposed.

Cr C L Davidson declared an "Indirect Financial" Interest in item 12.3.1 - Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility as his wife is currently employed in the telecommunications industry.

Cr C L Davidson departed the Council Chambers at 6:25pm.

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12.3.1 Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility

There were no questions or clarifications sought in relation to this item.

Cr C L Davidson returned to the Council Chambers at 6:27pm.

12.3.2 Proposed Construction Access – Portion of Hunter Road and unconstructed an unnamed road reserve, Muluckine

- Clarification was sought in relation to the area on the map, it was confirmed that this is the area to the left, after the railway crossing.
- Clarification was sought in relation to the cost to Council in the future. The Executive Manager Development Services advised that this is associated with maintaining the road (e.g. grading) which would be a cost for Council.
- It was queried whether the amount of traffic on the road can be restricted. The Executive Manager Development Services advised that vehicle movements are restricted through the Development Approval issued.
- In relation to the letter within the agenda, it was queried whether there is any potential risk to the Shire with the proponent co-developing the project with another equity investor. The Chief Executive Officer confirmed it is of the Officers belief that there is no risk.

12.3.3 Proposed Road Dedication – Portion of Unallocated Crown Land, Hunter Road, Muluckine

There were no questions or clarifications sought in relation to this item.

12.3.4 Proposed Management of Reserve 33594 & Reserve 33705

- Clarification was sought in relation to the overall concept. The Chief Executive Officer advised that the Northam CBD Development and Connectivity Strategy details connecting the new shopping centre with Fitzgerald Street. St Johns have proposed to remove the structure from the site at their cost however Officers are of the belief that some parts could be retained and used in the future. It is proposed to keep the two facades and remove the centre building.
- Clarification was sought in relation to whether there is a budget to undertake the works discussed. The Chief Executive Officer advised that there is currently no budget however the CBD Connectivity Strategy has been developed with a view of seeking external funding.
- Clarification was sought in relation to the purple lines contained on the map. The Executive Manager Development Services advised that these are believed to be easements (e.g. pedestrian access, drainage etc)

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and the orange is for parking at the Memorial Hall, Water Corporation etc.

- Clarification was sought in relation to whether the residential buildings in the area have been consulted with. The Executive Manager Development Services advised that this has not yet occurred and will depend on the resolution of Council for this item.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – October 2017

Clarification has been sought in relation to the following payments:

Reference	\$	Details/ Reference	Question	Query By	Response
27727	3025.30	Service Mower 550 hours.	\$3025.30 seems extreme?	Cr Pollard	Applied/ complied with Council Purchasing Policy.
27730	2266.00	Arborwest Tree Farm.	What was local quote please?	Cr Pollard	Local unable to provide free type/size required.
			Species as per endorsed policy?		Yes.
27738	500/day	AVC Grader hire.	Other hirers contacted?	Cr Pollard	Yes, GDR & AVPE.
27752	4631.70	CJD Equipment.	Parts costs only?		Yes.
			Installed by Central Mobile Mech?	Cr Pollard	Yes.
27763	3300.00	DLGC scholarship refunded.	Scholarship not proceeding?	Cr Pollard	Correct, employee has left the Shire.
27773	1298.00	Freedom Fairies 4 hours.	\$325 per hour seems high?	Cr Pollard	This included 4 performers (fairies and balloon twisters), balloon twisting, craft activities, and travel to the event.
27778	2741.48	Hayes Recruitment 3 days.	\$900 per day seems high?	Cr Pollard	Yes the figure is correct, it was the best rate we could get for a relief Building Surveyor.
27781	750.00	Incredible Creatures.	Odd choice for a balloon fiesta?	Cr Pollard	This company was chosen as we wanted to locate more family friendly entertainment to keep families with small children occupied until the start of the balloon glow.
27782	462.00	IT Vision training cancellation.	Why not attended?	Cr Pollard	Booked Training for EMCS, could not attend due to unforeseen circumstances.
27784	1426.08	Jackson McDonald Mitchell Ave.	In "Officers Monthly Report"	Cr Pollard	No, one off advice regarding damaged Council infrastructure.

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Reference	\$	Details/ Reference	Question	Query By	Response
27815	255.75	Professional Locksmith.	Set of keys - fair cost?	Cr Pollard	Yes - these are master keys for specialised locks.
27818	2227.50	18 Queen St driveway.	Private works? Full cost recovery?	Cr Pollard	Not private works. Reinstatement of crossover for Queen St Asphalt works
27825	2740.24	Skippers driver's seat.	Really?	Cr Pollard	The seat was only able to be supplied from manufacturer as it required all the air connections to be included and installed other options were looked at but were not considered safe for the driver.
27841	560.00	Battery for Hilux N577	Really?	Cr Pollard	Dual Batteries in Fire Chief Vehicle.
27858	33018.70	WCP Civil "Variations".	Carlin Valley Drainage contract	Cr Pollard	Yes, Variations are those which were outside of the WANDRRA claimable scope, these will be funded from current drainage rural budget.
27880	40855.50	AWP Group.	3 shade shelters = fair cost?	Cr Pollard	Yes 3 quotes received. Large framed shade structures over playgrounds at 3 parks.
27891	2149.00	Air Cond SES building.	ESL funded?	Cr Pollard	Yes.
27892	2918.25	Inv 197016 R&R motor.	Quoted?	Cr Pollard	Applied/ complied with Council Purchasing Policy
	2900.65	Inv 197116 Service/Oil leaks.	Quoted?	Cr Pollard	Applied/ complied with Council Purchasing Policy
	2206.27	Inv 197216 Front end oil leak.	Quoted?	Cr Pollard	applied/ complied with Council Purchasing Policy
	6300.64	R&R Hino motor - labour only? plus \$19250 for s/h motor EFT27917 Was this Hino one of the 2 to be sold this year P321? If so does sale price reflect this \$25k+ work?	Quoted?	Cr Pollard	No, the truck involved was the water truck that was purchased during 2015/16, it had a blown piston that ceased the motor.
	1474.99	Inv 196713 for 2000 hour service.	Seems pricey?	Cr Pollard	Applied/ complied with Council Purchasing Policy.
	2041.93	Inv 197511 Repair damaged	How damaged?	Cr Pollard	To the point they had to be replaced.

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Reference	\$	Details/ Reference	Question	Query By	Response
		Hydraulic hoses.			
27894	1848.00	2 x stilt walkers River Festival.	Seems pricey?	Cr Pollard	Similar cost to last year. They are pretty expensive and we are reviewing it as part of the event review.
27910	3484.80	Ericsson LGeMG80 for library.		Cr Pollard	New telephone system master board required due to failure of existing board.
27911	1124.00	Greenward Consult - heritage.		Cr Pollard	Advice on proposed major redevelopment of a commercial building on Fitzgerald Street.
27950	1396.90	Officeworks filing cabinets.	vs. local price \$	Cr Pollard	Local furniture store only sells wooden filing cabinets, as these were for fire sheds they were required to be metal, funded ESL.
27956	464.75	Professional Locksmith.	2 x lever sets = fair price?	Cr Pollard	This is supplied as part of our master key system and includes master key cylinder for new fluffy ducklings building.
27977	1256.00	Inv 7223 Generator new switch.	Quotes?	Cr Pollard	Purchasing applied/ complied with Council Policy.
	2990.00	Inv 7167 C Tek DC-DC charger.	Hilux N577 - Quotes?	Cr Pollard	Purchasing applied/ complied with Council Policy.
28010	5537.00	2 x Air Conditioners Inkpen BFB.	Funded by ESL?	Cr Pollard	Yes.
28012	3371.75	CJD Equip - N001 Valva transmission.	Main grader - transmission also?	Cr Pollard	This was the cost of inspection for the grader that had the failed transmission.
28033	1650.00	Lot 237 Brockman St, Bakers Hill.	Our block?	Cr Pollard	This is for a privately owned block with a dam on it - we agreed that we would pay for the survey costs.
28035	17579.97	PPE for BFB.	All necessary?	Cr Pollard	Yes, funded ESL.
28042	5376.30	Hi Construction Town Hall Variation.		Cr Pollard	This is for extra remedial works identified once work had commenced on scaffold and was approved by heritage consultant as required. Still within budgeted expenditure.

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Reference	\$	Details/ Reference	Question	Query By	Response
	2514.10	Hi Construction Town Hall Variation.		Cr Pollard	This is for extra remedial works identified once work had commenced on scaffold and was approved by heritage consultant as required. Still within budgeted expenditure.
28044	2859.05	Annual Service "1CIG323".	Seems pricey?	Cr Pollard	Full Service Clackline 2.4 fire tanker, ESL Funded.
28054	2850.10	1 x heritage bin?	1 only?	Cr Pollard	Yes, this is the cost of the bin, bin surround and the vinyl wrapping of graphics.
VISACARD		EMCS			
	495.00	Captain Stirling.	Nedlands Hotel? 1 night?	Cr Pollard	1 person x 5 nights. Attendance at Pool Managers course
	495.00	Captain Stirling.	Nedlands Hotel? 1 night?	Cr Pollard	1 person, x 5 nights. Attendance at Pool Managers course.
27803	20.00	Norham Family Practice.	No Description	Cr Williams	Description missed in error, skin screening.
27806	21.38	Mitre 10.	Inv, 10213379, what are keys for	Cr Williams	Council's power box which needs to be accessed either for retic setting of markets - supply of power.
27851	3050.00	Glenn Beveridge.	Are these works at the hall??	Cr Williams	These works were to install a refurbished table setting.
28063	1600.50	Mr Naturally Clean.	Was this one call out?	Cr Williams	No, relates to numerous call outs across numerous Shire Buildings
34824	70.00	Anthony Grey.	Inv A13941, what is this about	Cr Williams	Requested copy of plans, however no plans on records so money refunded.
27841, 27977	N/A	Westwide Auto.	INV 7225 & INV 7083 have the same description, are they doubled up?	Cr Mencshelyi	No, however they were both carried out under the same Purchase order number which is why the description appeared twice, Inv 7225 was for repairs to brake lights, map light, horn, rewiring of trailer, Inv 7163 was for 4 X 12v socket, 2 X USB socket, fuse panel and circuit protection works carried out on several BFB vehicles, ESL funded.

- Clarification was sought in relation to what mechanisms are in place to avoid invoices being paid twice. The Chief Executive Officer advised

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that Council has a documented purchasing process for managing purchases which was outlined (e.g. raising a purchase order, signing off, matching with invoice etc). In addition, Council systems when batching and processing invoices will not allow for the same invoice number to be entered twice for a supplier, all payments are signed off by the accountant and an executive manager.

- Value for money was raised and whether it is believed that this is being achieved for smaller purchases. The Chief Executive Officer advised that the purchases are in accordance with Council's policy however the process is more extensive for larger purchases. Purchases are reviewed each month by the Executive Manager and Chief Executive Officer however they rely on staff to exercise judgement for smaller purchases where a number of quotes are not required. The Chief Executive Officer advised that Officers are always advised to purchase locally where possible and understand that this is where perceived value for money may not always be achieved.
- Clarification was sought in relation to tendering and when there are variations. The Chief Executive Officer advised that when tenders are being awarded by Council there is generally authority given for variances (e.g. providing they are within budget) via direct resolution.

One (1) member of the Gallery entered the Council Chambers at 6:40pm.

12.4.2 Financial Statements for the Period Ending 30th September 2017

- It was advised that the Rates Graph does not appear to be current. The Executive Manager Corporate Services advised that this would be updated in the Ordinary Council meeting agenda accordingly.

Clarification has been sought in relation to the following items:

Reference	\$	Details/ Reference	Question	Query By	Response
Note 2	52000.00	Rates instalment int/admin up.	Not a timing issue?	Cr Pollard	Yes correct, it is a timing issue, instalment fees raised September, budgeted for October
Note 4	34000.00	Recreation and Culture revenue up.		Cr Pollard	Predominantly related to Grant funding for the AEIC, however expect year to finish on budget
Note 5	4844.00	Byfield St private works.	Where?	Cr Pollard	This was for the upgrade on the road at the entrance to the WBS premises as a result of a RAV route request. - On Hold due to MRWA
	53972.00	Cemetery toilet.	What is status please?	Cr Pollard	Working on design etc. scheduled for construction next year

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	90000.00	Avon Mall upgrade.	What is status please?	Cr Pollard	Works being scoped, relating to CBD upgrades.
		Many roads have no cost.	Confirm please.	Cr Pollard	Road program is currently on track, cost will come through on following months

Cr R W Tinetti declared an "Impartiality" interest in item 12.4.3 - Cemetery Amendment Local Law 2017 as he is a Funeral Director.

12.4.3 Cemetery Amendment Local Law 2017

- It was queried whether the amended Local Laws can be provided to Councillors. The Chief Executive Officer advised that these will be included in the revised agenda to be published on Friday, 10th November 2017.
- It was raised that there was a typographical error in the recommendation and the word 'kennel' is required to be removed from the 'purpose', this has been updated in the Ordinary Council meeting agenda accordingly.
- Clarification was sought in relation to previous discussions around keeping the reference for Mausoleums. The Coordinator Governance / Administration advised that this was around keeping vaults, however mausoleums were to be removed.
- It was advised that this is the final opportunity for Council to raise any amendments for the local laws presented at this meeting as it is the final stage of the review/amendment process.

12.4.4 Dogs Amendment Local Law 2017

- It was queried whether the amended Local Laws can be provided to Councillors. The Chief Executive Officer advised that these will be included in the revised agenda to be published on Friday, 10th November 2017.
- Clarification was sought in relation to the maximum penalty being applied. The Coordinator Governance / Administration advised that this has been modified to be the maximum which is 10% of the penalty in accordance with the Act.

12.5 COMMUNITY SERVICES

Nil.

Council Forum Meeting Notes
8 November 2017



The Gallery departed the Council Chambers at 7:04pm.

13. MATTERS BEHIND CLOSED DOORS

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he knows both the nominees in the citizen of the year award category. He has dealings with both nominees, non-financial to his benefit, he purchases products from the butcher and carpentry work from the builder, interest in common.

Cr J Proud declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he knows both the nominees for citizen of the year. He will generally converse with them when he sees them.

Cr S B Pollard declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as a number of the nominees are known to him.

Cr M P Ryan declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he is a member of the Northam Chamber of Commerce and Andrew Quinn is also a member of the Chamber.

13.1 AUSTRALIA DAY COMMUNITY CITIZEN OF THE YEAR AWARDS

- Clarification was sought in relation to whether Officers recommend to discontinue the awards. The Chief Executive Officer advised that staff are not recommending this and have just highlighted/raised this in the report. This was due to the low number of nominations being received and also not believing that there is 'buy in' from the community.

The Gallery returned to the Council Chambers at 7:11pm.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 7:12pm.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that agenda item 12.2.1 – May Street Kindergarten Building would be brought forward.

The Shire President reminded Councillors that this is an Ordinary Council meeting and are therefore members are required to stand when addressing the meeting.

Cr J E G Williams declared an "Impartiality" interest in item 12.2.1 - May Street Kindergarten Building as her young daughter has joined Scouts (Northam) and they have made a request to lease the building in question.

12.2.1 May Street Kindergarten Building

Address:	8 Burgoyne Street Northam
Owner:	Shire of Northam
File Reference:	A10334
Reporting Officer:	Shane Moorhead Building Maintenance & Project Supervisor
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Voting Requirement	Absolute Majority

BRIEF

This report is to assist Council in making an informed decision regarding the future of the building known as May Street Kindergarten located at 8 Burgoyne Street, Northam, whether the building should be refurbished and leased to a community group or rather be demolished.

Council had previously considered this submission in 19th April ordinary Council meeting, minute No C.310 which Councils decision was:

That Council:

- 1. Resolve not to lease the building until a break-down of costs to either refurbish or demolish the building has been provided; and*
- 2. Request CEO to present a detailed report to 2017/18 budget in respect to the demolition or refurbishment.*

CARRIED 8/0

This report now provides a detailed costing of both options.

ATTACHMENTS

Attachment 1: Photo's.

BACKGROUND / DETAILS

The building at 8 Burgoyne Street, on Reserve 40862 was built prior to 1951 and has been used as a Kindergarten by the Department of Education since 4th April 2005. The Department leased the building for a period of 5 years at a value of \$1,400 and is known as the May Street Kindergarten located at the rear of Killara.

On the 2nd June 2010, the Department took up the option to renew for a further 5 years finalising on 3rd April 2015.

The Shire wrote to the Department on the 12th November 2012 informing them that prior to renewing an agreement the building may require major upgrades to make the building compliant for a kindergarten.

In May 2015 the Department contacted the Shire with regard to renewing the lease for the building and the above concerns were repeated. On 31st August 2016 after receipt of the Shire's Building Condition Report, the Department of Education vacated the building and relocated elsewhere.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme area 1: Economic growth.

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

- Pursue a range of developments in sectors including retirement living, renewable energy, agribusiness, innovation, logistics and aviation.

Financial / Resource Implications

The estimated prices outlined below are those costs associated with the refurbishment of the building verses the demolition of the building.

The costs associated with the refurbishment of the building are to address the minimum requirements for building compliance, structural integrity and necessary maintenance works (fixing holes in walls etc). These costs exclude any aesthetic improvements.

These estimates have been acquired from relevant contractors, which may be subject to increase for any unforeseen issues that may arise

Costs associated with the demolition of the building:

Demolition of building to natural ground levels – All landscaping / trees to remain	\$30,000
-------------------------------------------------------------------------------------	----------

Costs associated with the upgrade of the building:

Building Compliance and Bathroom upgrade	\$35,000
Structural Repairs	
<u>Sub floor repairs:</u>	\$5,000, (Min.)
<u>Walls:</u> Note: Detail costing unable to be provided as the asbestos cladding, and walls would need to be removed to be inspected. Cost provided is based on previous similar project (Station masters house.)	\$80,000
Minor repairs and maintenance	\$5,000
Annual maintenance and insurance costs	\$2,700
TOTAL	\$127,700

The recommended works will be funded from the Council Buildings and Amenities Reserve.

Legislative Compliance

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
 - (b) the land is disposed of to a body, whether incorporated or not—
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

Policy Implications

B7.11 - Management of Council Property.

2.0 Not-for-profit Lease:

The basic principles considered in establishing a standard lease fee reflects a fair and equitable contribution of provision of a facility, the venue's pattern of use, location and the potential to obtain Community Grants assistance, as follows:-

- 2.1 *The Shire levy an annual administration rent to all community, sport and recreation groups, that is not for an abovementioned community Hall, which is the equivalent amount of the building insurance applicable to the building and is reviewed annually.*
- 2.2 *Lessees or Licensees will be responsible for the full cost of the lease document preparation, registration and other costs associated with the execution of the agreement.*
- 2.3 *Lessees or Licensees must agree with Council to manage the "Demised Premises" on behalf of the community and to offer a service to the community that provides a net benefit.*
- 2.4 *The Lessee or Licensee will be responsible for the payment of outgoings, operating costs, and minor maintenance obligations.*
- 2.5 *The Lessee or Licensee will not be responsible for Shire Rates, apart from rubbish service rates.*
- 2.6 **The Shire will insure the "Demised Premises" at replacement value and perform any structural repairs, improvements and maintenance in accordance with levels determined within its budget forecast.**
- 2.7 *In the case of the Lessee or Licensee who leases a Council building and obtains approval to carry out extensions, alterations and/or additions, Council will insure the improvements as part of its insurance portfolio at replacement value.*
- 2.8 *The Lessee or Licensee will be responsible for contents insurance for their contents, and also hold public liability for their activities and workers compensation insurance for their employees (if applicable) to the value stipulated in the agreement.*
- 2.9 *The Lessee or Licensee will be responsible for the cost of repair of any internal damage, vandalism, corrective maintenance or damage to external doors, glass windows, security lighting and any other external facility through misuse by a club representative, member or guest. The Shire may carry out any corrective works and recoup the full cost from the Lessee.*
- 2.10 *The Lessee or Licensee will be responsible for keeping the building clean and tidy at levels predetermined within the agreement.*
- 2.11 *The Lessee or Licensee will not incur any costs for property damage excluding contents occasioned by fire, fusion, explosion, lightning, civil commotion, storm, tempest, or earthquake.*
- 2.12 *On an annual basis, Lessees and Shire representatives will meet to carry out a property inspection to determine the extent to which the Lessee or Licensee have met their lease/licence obligation and to consider any specified building maintenance schedules for the following twelve month period within the Shire's budget parameters.*

Stake Holder Engagement / Consultation
Nil.

Risk Implications

If the building is left vacant there is an increased potential for vandalism

OFFICER'S COMMENT

When the building was last in a fit for purpose state to lease, the building was leased for \$3,508 p/a. Should Council decide to have the building refurbished it is estimated that an annual return of \$5,000 can be achieved by leasing the building to a community group.

In consideration that the estimated cost of refurbishing the building to a fit for purpose standard will cost an estimated sum of \$127,700 staff are of the opinion that the capital cost outlay is not worth the annual return that may be achieved. It is therefore recommended having the building demolished for a marginal cost in the order of \$30,000.

RECOMMENDATION / MOTION

Moved: Cr Pollard

Seconded: Cr Ryan

That Council:

1. Endorse the demolition of the building located at 8 Burgoyne Street, Northam, formally known as May Street Kindergarten; and
2. Authorise the Chief Executive Officer to transfer \$30,000 from the Council Buildings and Amenities Reserve for the demolition of the aforementioned building.

Clarification was sought in relation to **whether** Officer's have looked at alternative options for the Scout group to use and what these were. The Chief Executive Officer advised that Officers have not discussed this in detail.

Debate was held around the motion:

- Arguments for the motion:
 - Cr Pollard - The cost is estimated to be approximately \$127,700 however it is an 'unknown' and could potentially exceed this.
- Arguments against the motion:
 - Cr Proud - It was noted that it could exceed the estimated cost for repairs however did not believe it was a good policy position of Council to knock down old building that have historic value to the community, another example of this occurring is the old Railway and Federals football clubrooms.

Cr Proud moved the following motion:

MOTION

Moved: Cr Proud

That the matter lie on the table.

LAPSED FOR WANT OF SECONDER

As the above motion lapsed for want of seconded, the item referred back to the original motion.

- Further arguments for the motion:
 - Cr Mencshelyi – Believed that the cost would exceed estimates given the size of the building, raising that consideration should be made to the possible future use/need for the land.
- Further arguments against the motion:
 - Cr Williams – The impartiality interest was noted, it was raised that if there are no plans for the land, further investigation should be undertaken.
- Right of Reply:
 - Cr Pollard – Raised that the Northam Scouts are currently sharing with the Girl Guides. There is an historic view that this area would be used for a Killara expansion if needed.

At the conclusion of the debate and there were no further clarification, the Shire President put the motion to a vote.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3172

Moved: Cr Pollard

Seconded: Cr Ryan

That Council:

1. Endorse the demolition of the building located at 8 Burgoyne Street, Northam, formally known as May Street Kindergarten; and
2. Authorise the Chief Executive Officer to transfer \$30,000 from the Council Buildings and Amenities Reserve for the demolition of the aforementioned building.

CARRIED 7/3
BY ABSOLUTE MAJORITY

Five (5) members of the Gallery departed the Council Chambers at 6:15pm.

Attachment 1





11. REPORTS OF COMMITTEE MEETINGS

11.1 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 13 OCTOBER 2017

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3173

Moved: Cr Williams

That Council receive the minutes from the Community Safety Committee meeting held on 13 October 2017.

CARRIED 10/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3174

Moved: Cr Williams

That Council:

1. Investigate the purchase of covert cameras to be used within the Shire of Northam as needed, particularly for the use of reducing hooning within Wundowie; and
2. Investigate the options for locking the toilet block in Bernard Park overnight; switching off the Wi-Fi after 7pm; installing signage at the Park regarding drinking in a public place; and preventing public access to the power supply at the Sound Shell.

CARRIED 9/1

Clarification was sought in relation to:

- Whether the cameras would be Council's assets and how they would be covered by insurance when being used. The Executive Manager Community Services confirmed that they would be Council's assets and an agreement would be entered into with the user.
- Whether the Police had been consulted with in relation to their requirements. The Executive Manager Community Services confirmed that consultation will be undertaken and it will follow a similar process to

the CCTV. As this item is only requesting investigation, this has not yet been undertaken.

There was debate held around the motion:

- Arguments for the motion:
 - Cr Williams – It was advised that this would be Council's asset and is proposed to address an increasing issue in the park. It was advised that people are going to the toilet in the park even while these are open, and also setting up home. The purpose of the motion is to discourage this behaviour to ensure that the park is a family friendly area.
- Arguments against the motion:
 - Cr Pollard – Advised that the Council should be providing facilities for the whole community and did not believe this is the way to deal with the issue. It was raised that Council spends a lot of funds on CCTV and the benefit/success of this is unknown.

Further clarification was sought as follows:

- Clarification was sought in relation to the motion and whether this was only to investigate the matter and that no other action was to be taken. The Chief Executive Officer confirmed that this proposed to only investigate the matter.

At the conclusion of the debate and there were no further clarification, the Shire President put the motion to a vote.

Attachment 1



Shire of Northam

Minutes

Community Safety Committee

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NOTICE PAPER

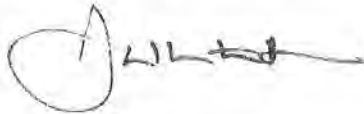
Shire of Northam Community Safety Committee

13 October 2017

Committee Members

I inform you that a Community Safety Committee meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 16 June 2017 at 2pm.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

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13 October 2017



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

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The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

Chairperson Cr Julie Williams declared the meeting open at 2.03pm.

The quorum of voting Members is 6. The Committee has reached a quorum.

2. ATTENDANCE

Committee Members:

Chairperson	Cr Julie Williams
Councillor	Cr Denis Beresford
Northam Police	SSGT Geoff Dickson
Wundowie Police	SGT Jamie Cresswell
Department Education	Mrs Sharon Bray
Health Representative	Mr Greg Bentley
Department of Housing	Mr Attila Mencshelyi
Department of Sport and Recreation	Ms Emma Draper

Committee Ex-Officio Members:

Community Development Officer	Mrs Michelle Blackhurst
Community Services Administration	Ms Brooke Evans

Special Guests:

Community Engagement Officer	Mr James West
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2.1 APOLOGIES

Holyoake	Ms Eloise Fewster
Councillor	Cr Chris Davidson
Executive Manager Community Services	Mr Ross Rayson
Department Child Protection and Family Support	Mrs Dawn Lamperd
Local Youth Services Representative	Ms Tricia Chrimes
LDAG	Mrs Rose Power
Main Roads Western Australia	Ms Elizabeth Davies

2.2 APPROVED LEAVE OF ABSENCE

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest

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4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 12 MAY 2017

Cr Denis Beresford requested one amendments to the Minutes of the previous meeting:

1. Record in section 2.2 Cr Denis Beresford had been granted approved absence of leave.

RECOMMENDATION

Minute No: CSC.038

Moved: SGT Jamie Cresswell

Seconded: Mrs Sharon Bray

That Council accepts the minutes of the Shire of Northam Community Safety Committee meeting held Friday, 12 May 2017 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

5. COMMITTEE REPORTS

5.1 COMMUNITY SAFETY AND CRIME PREVENTION PLAN UPDATE

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

To update the Committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Attachment 1: Community Safety and Crime Prevention Plan – Action Plan

BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2016-2020 is a four year strategic outlook for the Shire of Northam that aims to

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map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2016-2020 has brought all of the current data together to help the Committee to understand 'What is the Northam story'. This will help the Committee to reconcile where the facts and the perceptions differ.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan.

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

The Shire of Northam's Community Development Officer will provide an update on recent activities.

Criminal or Offending Behaviour

- Crime Statistics – SSGT Geoff Dickson to provide update
- Lock and Light Program – SSGT Geoff Dickson to provide update

Criminal or Offending Behaviour Current Focus:

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- Keeping Kids in School program

Community Awareness

Action	Objective	Strategy	Comment
Media Release – How to Report Littering	Increase community engagement and participation in identifying and reporting of crime.	Develop a list of crime reporting and recording avenues. Promote to the community.	Keep Australia Beautiful Week 21-27 August Media release attached
Anti-Litter Campaign – School Slogan Competition	Improve the community perception of crime in the Shire of Northam.	Reduce untidy surroundings such as litter, abandoned vehicles, graffiti and damaged buildings.	Variable Message signs - During Keep Australia Beautiful Week, the following school slogans will be used on the VMS to encourage people to reduce litter – Don't be a Litter Critter – Pollution is not the Solution – Don't be a Clown and Trash the Town – Team Up to Clean Up Photo Messages will be created using these slogans and promoted on social media.
School holidays - School Inclusion Program	Reduce youth crime.	Support and facilitate collaborative youth engagement initiatives.	Youth engagement during school holidays
Newspaper Article – Keep Australia Beautiful Week	Improve the community perception of crime in the Shire of Northam.	Reduce untidy surroundings such as litter, abandoned vehicles, graffiti and damaged buildings.	Send to: <ul style="list-style-type: none"> • eWatch • Schools • Shire of Northam website • Email networks • Shire Newsletter
Newspaper Article – Youth Precinct Open Community Sessions	Reduce youth crime.	Support and facilitate collaborative youth engagement initiatives.	Send to: <ul style="list-style-type: none"> • eWatch • Schools • Shire of Northam website • Email networks • Shire Newsletter

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Newspaper Article – Protecting Your Home Against Burglary	Reduce the opportunity for crime or offending behaviour.	Increase the understanding of risk factors for potential victims of crime (including hotspots and prevention).	People will be going away for school holidays. Send to: <ul style="list-style-type: none"> • eWatch • Schools • Shire of Northam website • Email networks • Shire Newsletter
Newspaper Article/Social Media Campaign – Neighbourhood Watch	Increase community engagement and participation in identifying and reporting of crime.	Develop a list of crime reporting and recording avenues. Promote to the community.	Send to: <ul style="list-style-type: none"> • eWatch • Schools • Shire of Northam website • Email networks • Shire Newsletter
Social media campaign using Roadwise Photo Message – School is Back	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Promote existing community education initiatives that target safety and security.	School holidays finished and kids are back at school. Message will be promoted from the week commencing 6 October 2017
Social Media Campaign – Promote Roadwise message ‘School is Back 40km/h in School Zones’	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Promote existing community education initiatives that target safety and security.	School holidays finished and kids are back at school. VMB has been booked for the week commencing 6 October 2017
Variable Message Sign – Thieves pick easy targets – secure your home	Reduce the opportunity for crime or offending behaviour.	Increase the understanding of risk factors for potential victims of crime (including hotspots and prevention).	People will be going away for school holidays. VMB has been booked for the week commencing 25 September 2017
Variable Message Sign – Promote Roadwise message ‘Don’t trust your tired self – don’t drive tired’.	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Promote existing community education initiatives that target safety and security.	Families will be travelling for school holidays. VMB has been booked for the week commencing 3 October 2017
Night Hoops – Social media posts	Reduce youth crime.	Support and facilitate collaborative youth	Promotion of Night Hoops via social media, newsletter

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		engagement initiatives.	and through media release until 26 August 2017.
Promote Emergency Services Message – Are You Bushfire Ready?	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Promote existing community education initiatives that target safety and security.	Fire Break are due to be installed. We will push this message on social media.
Use of #safernorthamshire	To link all the initiatives and create awareness of the efforts of the Community Safety Shire	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Greater awareness and promotion of our Committee brand.
Water Safety Colouring-in Competition	To raise awareness of water safety for primary school children.	Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.	Swimming season has commenced.

See attachments for further details.

Community Awareness Current Focus:

- Committee involvement in sharing community safety posts.
- Use of #safernorthamshire
- eWatch revitalisation
- Christmas period and home burglary
- Firebreaks and fire safety
- Water safety

Building Partnerships

- Night Hoops Program – Mr James West to provide update



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Building Partnerships Current Focus:

- Night Hoops – Poster distribution (Committee).
- Connect with existing local social media based Neighbourhood watch groups to establish more of a coordinated approach to NHW.

Community Design

- Youth Precinct – Michelle Blackhurst to provide update



- CCTV Project update – SSGT Geoff Dickson and Michelle Blackhurst to provide update.



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Community Design Current Focus:

- Traffic calming devices – Wundowie. The Shire is working with SGT James Cresswell and preliminary designs are currently being developed.
- CCTV Project update alignment with the state CCTV Strategy. Also Mapping CCTV requirements for Northam and Wundowie, and looking at funding opportunities.
- Bernard Park in Northam – Locking toilets at night, turning off Wifi after 7pm and installing signage "Drinking in a public place is an offence ..."

RECOMMENDATION

Minute No: CSC.039

Moved: Mr Greg Bentley

Seconded: Mrs Sharon Bray

That Council investigate the purchase of covert cameras to be used within the Shire of Northam as needed, particularly for the use of reducing hooning within Wundowie.

CARRIED 8/0

RECOMMENDATION

Minute No: CSC.040

Moved: SGT Geoff Dickson

Seconded: Mr Attila Mencshelyi

That Council investigate the options for locking the toilet block in Bernard Park overnight; switching off the wifi after 7pm; installing signage at the Park regarding drinking in a public place; and preventing public access to the power supply at the Sound Shell.

CARRIED 8/0

DISCUSSION

Crime Statistics:

SSGT Geoff Dickson provided an update on the crime statistics in Northam:

In terms of volume crime, as at 15 October 2017 reported selected offences (as below) were down compared to last year at the same period:

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- Burglary – down 70.3% (33 burglaries this year compared to 111 last year to date)
- Theft – down 33.3% this year compared to last year to date
- Damage – down 7% this year compared to last year to date

Overall, Northam is 31.8% down in total verified offences compared to the same time last year.

SGT Jaime Creswell provided an approximate update on the crime statistics in Wundowie.

Compared to this time last year burglary is down approximately 20% in Wundowie.

The Police in Wundowie are raising community awareness and asking community members to ensure their homes and vehicles are secure and always left locked. WA Police are campaigning 'make things tougher for crooks'.

Lock and Light:

Ms Michelle Blackhurst advised that funding has been received for the Lock and Light program and the local Police have taken the lead on this initiative.

SSGT Geoff Dickson advised that the Northam Police would be broadening the target audience for this initiative. The Police will approach residents within Northam to be part of the program.

SGT Jaime Creswell advised that the Wundowie Police will be advertising the program through eWatch, posters and variable message boards.

Keeping Kids in School:

Ms Michelle Blackhurst advised that the information packages have been updated to be relevant for the 2018 school year. The program will be launched in December 2017, in order for the program to be implemented by the time Term 1 commences.

Ms Michelle Blackhurst requested Ms Sharon Bray's assistance in implementing the program.

Social Media Campaign:

Ms Michelle Blackhurst advised that the #safenorthamshire will be used on all Shire community safety related Facebook posts.

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Committee members are encouraged to use the hashtag on their own social media accounts and are welcome to share any of the Shire's posts.

eWatch Newsletter:

The Shire, Wundowie and Northam Police will be revitalising the eWatch Newsletter. The Newsletter will be published on the 1st of every month. Any items the committee members would like included can be forwarded to the Shire.

Christmas Period:

The Shire will be raising awareness regarding locking homes and vehicles through media releases, social media and variable message boards.

A colouring-in competition will be organised to promote water/pool safety among younger children.

Committee Logo:

Ms Michelle Blackhurst advised that a logo had not yet been designed for the committee and asked that members advise of any artist suggestions.

Night Hoops:

Mr James West advised that the next Night Hoops tournament would be commencing this Saturday (14 October 2017).

The previous tournament had been successful with 333 participants and reported crimes during the tournament reduced. A bus from Wundowie and Bakers Hill bring children up from these communities and all children are dropped off to their homes at the completion of the night. More volunteers are needed for the evenings, Fresh Start have been organising the meals.

Workshops for this tournament will be run by Share and Care, Avon Youth and Holyoake.

In order to build a positive relationship between the youth and the local police Mr James West welcomed the police to attend where they can.

There is the possibility to run a Night Fields tournament.

Neighbourhood Watch:

There are a number of existing Neighbourhood Watch groups within the Shire of Northam. Ms Michelle Blackhurst advised that in order to achieve a more coordinated approach to the program, a Facebook group had been set up

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by the Shire for the admins of these groups. This would provide a platform to provide support to the groups, share information regarding current initiatives and to obtain feedback from the community.

Youth Precinct:

Ms Michelle Blackhurst advised that following the community consultation held in late August, a design had been put together taking into consideration the feedback from the community.

Ms Michelle Blackhurst also advised that due to funding, there may be the need for this project to be staged.

CCTV Update:

SSGT Geoff Dickson advised that a Police Open Day would be held on the 18th of November and committee members are welcome to attend to see the Viewing Platform.

The current system includes 30 cameras that are recording. The additions now provide coverage over the Avon Bridge and the Suspension Bridge.

Ms Michelle Blackhurst advised that Northam has been selected to be part of the trial for the State CCTV strategy. This strategy aims to create a connected society by allowing a Police station to view other CCTV systems.

SSGT Geoff Dickson advised that during the pilot period there may be small disruptions to the systems, however Northam will receive notification prior.

Hooning in Wundowie:

SGT Jamie Cresswell advised that in order to reduce the current hooning statistics in Wundowie, vehicle registration is required. SGT Cresswell advised that covert cameras would be vital to implementing a successful strategy.

The cameras are mobile so could be used in other parts of the Shire if required. SSGT Geoff Dickson advised that the cameras have been used successfully in Perth and Northam, however there is the risk of the cameras being stolen if noticed.

SGT Jaime Creswell advised that the Shire's engineering department has been working on a plan for traffic calming devices to be installed in Wundowie.

Bernard Park:

Ms Michelle Blackhurst advised that the Shire was currently investigating:

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- Turning the wifi at the park off after 7pm
- Locking the toilets overnight
- Taking away public access to the power at the shell.

5.2 COMMUNITY SAFETY AND CRIME PREVENTION ACTION PLAN

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

To seek Committee recommendation for the adoption of the updated 2017-2021 Community Safety and Crime Prevention Plan.

BACKGROUND / DETAILS

The current Community Safety and Crime Prevention Plan is nearing completion. Committee members have been provided the opportunity to provide input initially via email. The Committee is now asked to review and finalise the changes and recommend the adoption of the 2017-2021 Community Safety and Crime Prevention Plan.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

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Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

As most of the previous strategies have been completed, Officers are seeking Committee input into developing new strategies and additional actions to complete outstanding strategies.

Committee has provided feedback via email. Feedback has been included in the Community Safety and Crime Action Plan. **Please refer to the Action Plan supplied at the meeting.**

Potential new initiatives include:

- Subregional Crime Perception Collaborative Project
- Adopt a Spot
- Investigating a Street Chaplaincy project

DISCUSSION

Ms Michelle Blackhurst requested that the committee members review the updated *Community Safety and Crime Prevention Action Plan* and provide any feedback / comments by 08 December 2017.

5.3 FREQUENCY OF MEETINGS

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

To seek Committee input in reducing the frequency of meetings.

BACKGROUND / DETAILS

The Terms of Reference state that the Committee shall meet at least quarterly the Committee is currently meeting bi-monthly. The Committee is asked to review the Terms of Reference prior to the meeting.

CONSIDERATIONS

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Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

By reducing the frequency of the Committee meetings from bi-monthly to quarterly and increase the email contact, the pressure on the Committee members may be reduced and attendance at meetings increased.

Improvement ideas?

DISCUSSION

Frequency of Meetings:

Cr Julie Williams read an email from Ms Jane Atterby who sent her apologies for the meeting but requested that the frequency of the meeting be kept at bi-monthly.

SSGT Geoff Dickson expressed his concerns for reducing the frequency of meetings to quarterly.

- Too long between meetings
- Too much of the responsibility will shift to the Shire; everyone needs to contribute to the plan

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Mr Greg Bentley agreed that the Committee members should be contributing to the Plan regardless of the frequency of the meetings but agreed that the meetings should remain bi-monthly.

It was agreed that the frequency for the meeting be left at bi-monthly.

Improvement Ideas:

- Community Representation on the Committee
- Business Representative on the Committee
 - Perhaps from the Chamber of Commerce

Ms Michelle Blackhurst advised that with the committee has had community representation in the past, however both these members resigned. The positions are due to be readvertised in the upcoming months. Committee members asked to be advised when the positions for community representation were advertised so that they could actively seek appropriate candidates.

5.4 WA POLICE COMMUNITY CRIME PREVENTION GRANT FUNDING

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

Submission for the Community Crime Prevention Fund are now open, closing 12:00pm 27 November 2017.

BACKGROUND / DETAILS

The Community Crime Prevention Fund supports local community crime prevention initiatives, involving or supported by the police and the community working together on projects to address identified crime prevention priorities.

The Community Crime Prevention Fund allocates grant funding of up to \$25,000, via advertised application-based funding rounds. CCTV projects are no longer eligible under the Community Crime Prevention Fund.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

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Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

Officers are seeking Committee input into developing projects to complete outstanding strategies, which may be eligible for funding through the Community Crime Prevention Fund.

DISCUSSION

Ms Michelle Blackhurst advised that funding was now available through the *WA Police Community Crime Prevention Grant*. This funding cannot be used for CCTV and cannot re-fund projects that have been applied for in the past (ie Night Hoops).

The committee requested that Ms Michelle Blackhurst submit an application for the Street Chaplaincy / Community Warden program and that if possible another organisation / committee be encouraged to submit an application for a School Holiday program.

6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

No urgent business was introduced.

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7. DATE OF NEXT MEETING

Friday, 16th February 2018 at 2:00pm

8. DECLARATION OF CLOSURE

The meeting was declared closed at 3:30pm.

"I certify that the Minutes of the Community Safety Committee meeting held on 13th October 2017 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

12. OFFICER REPORTS

12.1 **CEO'S** Office

12.1.1 Council Meeting Dates for 2018

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.1
Reporting Officer:	Alysha Maxwell Executive Assistant - Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

The purpose of this report is for Council to endorse the meeting schedule for the twelve month period from January 2018 through to December 2018. This schedule includes Forum, Ordinary and Strategic meetings of Council.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give local public notice of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance and Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Financial / Resource Implications

For the 2017/18 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$19,750 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

Legislative Compliance

Local Government Act 1995 – s1.7;

Local Government (Administration) Regulations, Reg 12.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

The Officer recommendation is in line with previous years, with one notable exception. There has been discussion in recent time's regards the potential to hold Council meetings at alternative locations, outside of the town of Northam. With this in mind staff are recommending that this possibility be trialled in 2018 with meetings proposed to be held at Wundowie, Bakers Hill and Grass Valley.

RECOMMENDATION / MOTION

Moved: Cr Little
Seconded: Cr Mencshelyi

That Council;

1. Advertise that its Ordinary Meetings of Council for 2018 will be held on the third (3rd) Wednesday of each month with the dates as listed below:

Wednesday, 17 January 2018

Wednesday, 21 February 2018 (to be held at Bakers Hill Pavillion)

Wednesday, 21 March 2018

Wednesday, 18 April 2018

Wednesday, 16 May 2018 (to be held at Wundowie Hall)

Wednesday, 20 June 2018

Wednesday, 18 July 2018

Wednesday, 15 August 2018

Wednesday, 19 September 2018 (to be held at Grass Valley Hall)

Wednesday, 17 October 2018

Wednesday, 21 November 2018

Wednesday, 19 December 2018

2. Holds a Council Forum meeting on the second (2nd) Wednesday of each month;
3. Schedule a Strategic Meeting quarterly in the months of February, May, August and November, on the following Wednesday of the Full Council Meeting; and
4. Endorse all meetings are to commence at 5.30pm and to be convened in the Council Chambers unless otherwise advised.

Mr Rayson departed the Council Chambers at 6:30pm and returned at 6:32pm.

Ms Greenough departed the Council Chambers at 6:40pm and returned at 6:42pm.

Cr Little advised that he would like to move the motion. With the approval of the seconder, Cr Mencshelyi an additional item to hold the Forum meeting at the remote location was added to the motion.

There was debate held around the motion:

- Arguments for the motion:
 - Cr Little – It was advised that based on his discussions with the Wundowie community it was felt that this was a good idea

however the Forum meetings would also be beneficial to hold in that community, in addition to the Ordinary meeting.

- Arguments against the motion:
 - Cr Proud – Concerns for safety were raised due to driving along Great Eastern Highway at night.
- Further arguments for the motion:
 - Cr Della – The Council represents the whole community and as a result it is felt that Council should have a presence here and meet in these communities.
- Right of reply:
 - Cr Little – It was raised that there are currently up to four (4) Councillors in addition to some staff that are already travelling this road/distance to Northam for the Council meetings.

As there were no further debate and clarifications the motion was put to a vote.

MOTION / COUNCIL DECISION

Minute No: C.3175

Moved: Cr Little

Seconded: Cr Mencshelyi

That Council;

1. Advertise that its Ordinary Meetings of Council for 2018 will be held on the third (3rd) Wednesday of each month with the dates as listed below:

Wednesday, 17 January 2018

Wednesday, 21 February 2018 (to be held at Bakers Hill Pavilion)

Wednesday, 21 March 2018

Wednesday, 18 April 2018

Wednesday, 16 May 2018 (to be held at Wundowie Hall)

Wednesday, 20 June 2018

Wednesday, 18 July 2018

Wednesday, 15 August 2018

Wednesday, 19 September 2018 (to be held at Grass Valley Hall)

Wednesday, 17 October 2018

Wednesday, 21 November 2018

Wednesday, 19 December 2018

2. Holds a Council Forum meeting on the second (2nd) Wednesday of each month;
3. Schedule a Strategic Meeting quarterly in the months of February, May, August and November, on the following Wednesday of the Full Council Meeting; and
4. Endorse all meetings are to commence at 5.30pm and to be convened in the Council Chambers unless otherwise advised.
5. Endorse Forum meetings be held at remote locations in addition to the Ordinary Council meeting.

CARRIED 8/2

Cr J E G Williams declared an "Impartiality" interest in item 12.1.2 - Delegates or Representatives to Community Based Committees / Groups as her daughter-in-law is current Manager of the Visitor Centre, who she has recommended as delegate on the Avon Tourism Board.

12.1.2 Delegates or Representatives to Community Based Committees / Groups

Address:	N/A.
Owner:	N/A.
File Reference:	2.1.3.2
Reporting Officer:	Alysha Maxwell Executive Assistant - Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

To appoint Council delegates (representatives) to various 'Community' based committees and Local Government representative bodies.

ATTACHMENTS

Attachment 1: Previous Council Appointments.

BACKGROUND / DETAILS

Community based committees are an important part of the social structure of the wider community and give residents and ratepayers a voice in 'their' community. Council representation on these committees demonstrates Council interest and allows for feedback to Council of community concerns and ideas.

These committees are independent of Council.

GOVERNANCE BASED COMMITTEES AND/OR GROUPS

Committee Name:	Avon Regional Organisation of Councils (AROC).
Committee Purpose:	To work collaboratively with the Shire's of Toodyay, York, Goomalling, Dowerin and Victoria Plains with a range of advocacy and project focuses. Recent examples include Regional Recreation facility Audit, Regional Waste Management Plan.
Meeting Frequency:	Bi-Monthly (every two months).
Next Meeting:	December 2017.
Current Meeting day:	First Monday of the month.
Meeting Location:	Shire of Toodyay Council Chambers.
Current Council representatives:	Shire President & Chief Executive Officer. Cr Julie Williams as Delegate 2.
Officer Comment:	Officers recommend that the Shire President and Chief Executive Officer be appointed to represent the Shire of Northam on the Avon regional Organisation of Councils, second delegate is not required although can be designated per previous years.

Committee Name:	Avon Midland Zone of WALGA.
Committee Purpose:	Zones are groups of geographically aligned Member Councils who are responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.
Meeting Frequency:	Bi-monthly (every two months).
Next Meeting:	24 th November 2017.
Current Meeting day:	Friday.
Meeting Location:	Various locations, rotated between Zone members.
Current Council representatives:	Cr Steven Pollard, Cr Terry Little and Cr Julie Williams
Officer Comment:	Officers recommend that the Shire President and Deputy President be appointed represent the Shire of Northam on the Avon Midland Zone of WALGA.

Committee Name:	Avon Sub-Regional Road Group.
Committee Purpose:	To make recommendations to State Advisory Committee (SAC) in relation to the Annual Local Government Roads Program for their Region and any other relevant issues.
Meeting Frequency:	Bi-annually (two meetings each year).
Next Meeting:	2018, month to be confirmed.
Current Meeting day:	None allocated.
Meeting Location:	Northam.
Current Council representatives:	Cr Terry Little and Cr John Proud.
Officer Comment:	Officers recommend that a Delegate 1 and 2 be nominated to represent the Shire of Northam on the Avon Sub-Regional Road Group.

Committee Name:	Western Australian Regional Capital Alliance.
Committee Purpose:	The Western Australian Regional Capitals Alliance (WARCA) is a partnership of seven of the largest regional local government authorities in regional Western Australia. The Alliance cities work to develop a collaborative framework to engage with and partner with both the Western Australian and Australian Governments.
Meeting Frequency:	Bi-monthly (every two months).
Next Meeting:	6 December 2017.
Current Meeting day:	None allocated.
Meeting Location:	Various, rotated between members.
Current Council representatives:	Cr Steven Pollard and Mr Jason Whiteaker.
Officer Comment:	It is recommended that the Shire President and Chief Executive Officer be appointed to this Alliance.

COMMUNITY BASED COMMITTEES

Committee Name:	Avon Tourism Board.
Committee Purpose:	To work on strategies to build the strength of the Avon Valley brand to support tourism operators and businesses throughout the region.
Meeting Frequency:	Bi-monthly (every two months).
Next Meeting:	12 th December 2017.
Current Meeting day:	Tuesday.
Meeting Location:	Various Council's around the Avon region.
Current Council representatives:	Mrs Williams, Manager Tourism and Events.
Officer Comment:	Officers recommend that Council reappoint Mrs Williams, Manager Tourism and Events as the Shire of Northam representative on the Avon Tourism Board.

Committee Name:	Avon Valley Arts Society Inc.
Committee Purpose:	AVAS Inc. promotes and fosters artists in the Avon Valley. They host the Fred Killick Award Exhibition, and the Northam Art Prize, as well as hold demonstrations and art classes. Current exhibitions can be viewed at the Northam Visitor Centre.
Meeting Frequency:	Monthly.
Next Meeting:	Third Thursday of each month.
Current Meeting day:	Thursday.
Meeting Location:	None set.
Current Council representatives:	Cr Ulo Rumjantsev and Cr Steven Pollard.
Officer Comment:	Nil.

Committee Name:	Northam Army Camp Heritage Association (NACHA)
Committee Purpose:	<p>NACHA is a non-profit organisation, which was founded in 1997 as a result of community concern about the sale and removal of buildings from the Northam Army Camp and the Defence Department's plans to dispose of the site itself.</p> <p>Although this did not eventuate, NACHA continue to be active in promoting the importance and history of the Northam Army Camp and its various phases of history. The Association is especially interested in sharing the military, P.O.W and migrant experiences associated with the camp and putting a human face to the thousands of people who passed through its gate.</p> <p>Their projects have included conducting talks and tours, creating exhibitions and, most recently, producing a DVD of interviews with servicemen and women, displaced persons and immigrants, and historians and other experts connected with the Northam Army Camp.</p>
Meeting Frequency:	Monthly.
Next Meeting:	6 November 2017.
Current Meeting day:	First Monday of each month at 5:30pm.
Meeting Location:	Old Northam Railway Station Museum.
Current Council representatives:	Cr Des Hughes and Cr Ulo Rumjantsev.
Officer Comment:	Nil.

Committee Name:	Northam Flying Fifty's
Committee Purpose:	Coordination of the Northam Motor Sport/Flying Fifties event.
Meeting Frequency:	Monthly. More frequent closer to the event.
Next Meeting:	16 November 2017.
Current Meeting day:	Third Thursday of each month.
Meeting Location:	Riverside Hotel.
Current Council representatives:	Cr Ulo Rumjantsev and Cr Des Hughes.
Officer Comment:	Staff have been in discussion with the Coordinating Committee with a view of taking more of a lead role in organising the event, this will be done in the context of existing resources.

Committee Name:	Northam Roadwise Committee
Committee Purpose:	Discuss and develop strategies which encourage community participation and promote education aimed at achieving a safer road transport environment for all road users in the region.
Meeting Frequency:	Monthly.
Next Meeting:	Third Tuesday of each month.
Current Meeting day:	21 November 2017.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Mr Clinton Kleynhans, Cr Chris Davidson and Cr Julie Williams.
Officer Comment:	Nil.

Committee Name:	Northam Memorial Hall Board.
Committee Purpose:	Management of the Memorial Hall.
Meeting Frequency:	Quarterly (every three months).
Next Meeting:	19 th February 2017.
Current Meeting day:	Third Monday, 4:15pm.
Meeting Location:	Northam RSL Hall.
Current Council representatives:	Cr Des Hughes and Cr Rob Tinetti.
Officer Comment:	Nil.

Committee Name:	Northam Chamber of Commerce.
Committee Purpose:	Supports and promotes all businesses within the Shire of Northam.
Meeting Frequency:	Two meetings per month.
Next Meeting:	15 November 2017, 7:30am and 2 November 2017, 5:30pm
Current Meeting day:	Third Wednesday of the month, 7:30am and first Thursday of the month, 5:30pm.
Meeting Location:	Byfield's Office and various other location.
Current Council representatives:	Cr Chris Antonio and Cr Terry Little.
Officer Comment:	Nil.

Committee Name:	BGC Community Liaison Group.
Committee Purpose:	To provide a forum for consultation on matters relating to the planning, construction and operation of the quarry.
Meeting Frequency:	As required, generally quarterly.
Next Meeting:	To be confirmed.
Current Meeting day:	None allocated.
Meeting Location:	BGC Quarry, Lakes.
Current Council representatives:	Cr Terry Little and Cr Ulo Rumjantsev.
Officer Comment:	Nil.

Committee Name:	Northam Heritage Forum.
Committee Purpose:	Manages and operates tours from the Old Northam Railway Station.
Meeting Frequency:	Monthly.
Next Meeting:	6 November 2017.
Current Meeting day:	First Monday of each month.
Meeting Location:	Old Northam Railway Station.
Current Council representatives:	Cr Ulo Rumjantsev and Cr Des Hughes.
Officer Comment:	Nil.

Committee Name:	Local Health Advisory Group.
Committee Purpose:	To provide a forum for ongoing communication and interaction between health staff and community members and to develop workable solutions for local health service related issues.
Meeting Frequency:	Quarterly (four times each year).
Next Meeting:	16 November 2017.
Current Meeting day:	None allocated.
Meeting Location:	Northam Hospital Board Room
Current Council representatives:	Cr Chris Antonio and Cr Denis Beresford.
Officer Comment:	Nil.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance and Leadership.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Financial / Resource Implications

Councillor delegates are entitled to claim for expenses incurred in attending meetings on behalf of the Shire.

Secretarial and support services are the responsibility of the organising body and should not be reliant on Shire resources.

Legislative Compliance

Community committees are not committees of Council and are not bound by requirements of the Local Government Act 1995, but may be established under other legislation.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Advertising will be undertaken for the appointment of community members to committees (where requires).

Once committee members have been endorsed, Officers will liaise with relevant groups in relation to confirming their representatives (where required).

Risk Implications

If Council committees do not operate in accordance with relevant legislation there may be a potential breach of the relevant Act and/or subsidiary legislation. The Terms of Reference are designed to ensure that the committees operate in accordance with this.

OFFICER'S COMMENT

Council is requested to consider the role of its Councillors as delegates/representatives to various community organisations.

In some cases, Councillors could attend solely in a liaison capacity and not necessarily as a full Committee member. Councillors need to be aware of the time commitment that can occur with attendance at meetings. Such groups/organisations are not part of Council's structure and are not required to report back to Council, however minutes of such meetings should be provided for information purposes. Deputies are not generally required.

There was no further interest for this group and the Officer's recommendation was moved, seconded and put to a vote.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3176

Moved: Cr Mencshelyi

Seconded: Cr Little

That Council appoint the following delegates:

GOVERNANCE COMMITTEES/GROUPS:

- Avon Regional Organisation of Councils (AROC):
 - Delegate 1: Cr Chris Antonio.
 - Delegate 2 (Proxy): Cr Michael Ryan.

CARRIED 10/0

Cr Little nominated Cr Williams as the proxy delegate, Cr Williams declined the nomination. It was raised that this is generally the Shire President and Deputy.

Cr Ryan nominated himself as Delegate 2 (proxy).

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3177

Moved: Cr Ryan

Seconded: Cr Little

That Council appoint the following delegates:

GOVERNANCE COMMITTEES/GROUPS:

- Avon Midland Zone of WALGA:
 - Delegate 1: Cr Chris Antonio.
 - Delegate 2 (Proxy): Cr Michael Ryan.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3178

Moved: Cr Della

Seconded: Cr Mencshelyi

That Council appoint the following delegates:

GOVERNANCE COMMITTEES/GROUPS:

- Avon Sub-Regional Road Group:
 - Delegate 1: Cr Terry Little.
 - Delegate 2 (Proxy): Cr John Proud.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3179

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That Council appoint the following delegates:

GOVERNANCE COMMITTEES/GROUPS:

- Western Australian Regional Capital Alliance:
 - Delegate: Cr Chris Antonio.
 - Delegate: Mr Jason Whiteaker.
 - Delegate 2 (Proxy): Cr Michael Ryan.

CARRIED 10/0

Cr Williams declared an impartiality interest as her daughter-in-law is the current Manager Tourism and Events.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3180

Moved: Cr Williams

Seconded: Cr Ryan

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Avon Tourism Board:
 - Delegate 1: Manager Tourism and Events.

CARRIED 10/0

The Chief Executive Officer advised that given Avon Valley Arts Society (AVAS) is proposing to dissolve, it was advised that Council may decide not to appoint a delegate at this time. The following motion was put forward.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3181

Moved: Cr Pollard

Seconded: Cr Proud

That Council do not appoint a delegate to Avon Valley Arts Society (AVAS) at this time.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3182

Moved: Cr Ryan

Seconded: Cr Little

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Northam Army Camp Heritage Association (NACHA):
 - Delegate 1: Cr Attila Mencshelyi
 - Delegate 2 (Proxy): Cr John Proud

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3183

Moved: Cr Mencshelyi

Seconded: Cr Tinetti

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- **Northam Flying Fifty's:**
 - Delegate 1: Cr Carl Della

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3184

Moved: Cr Tinetti

Seconded: Cr Ryan

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Northam Roadwise Committee:
 - Delegate 1: Cr Julie Williams
 - Delegate 2 (Proxy): Cr Terry Little

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3185

Moved: Cr Tinetti

Seconded: Cr Della

That Council appoint the following delegate:

COMMUNITY COMMITTEES/GROUPS

- Northam Memorial Hall Board:
 - Delegate 1: Cr Davidson

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3186

Moved: Cr Mencshelyi

Seconded: Cr Della

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Northam Chamber of Commerce:
 - Delegate 1: Cr Michael Ryan
 - Delegate 2 (Proxy): Cr Rob Tinetti

CARRIED 10/0

Clarification was sought in relation to whether delegates were required for the BGC Community Liaison Group given they don't meet. The Chief Executive Officer advised that this is a requirement of the approval, and delegates are therefore required.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3187

Moved: Cr Proud

Seconded: Cr Mencshelyi

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- BGC Community Liaison Group:
 - Delegate 1: Cr Terry Little
 - Delegate 2 (Proxy): Cr Chris Davidson

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3188

Moved: Cr Della

Seconded: Cr Ryan

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Northam Heritage Forum:
 - Delegate 1: Cr John Proud
 - Delegate 2 (Proxy): Cr Attila Mencshelyi

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3189

Moved: Cr Tinetti

Seconded: Cr Mencshelyi

That Council appoint the following delegates:

COMMUNITY COMMITTEES/GROUPS

- Local Health Advisory Group:
 - Delegate 1: Cr Chris Antonio.
 - Delegate 2 (Proxy): Cr Julie Williams.

CARRIED 10/0

12.1.3 Shire of Northam Committees of Council

Address:	N/A.
Owner:	N/A.
File Reference:	Art Collection Committee, 2.1.3.2 Community Safety Committee, 2.1.3.6 Local Emergency Management Committee, 5.1.2.1 Regional Centres Implementation Committee, 2.1.3.6 Reconciliation Action Plan (RAP) Working Group, 2.1.3.4
Reporting Officer:	Alysha Maxwell Executive Assistant - Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Absolute Majority

BRIEF

As a result of the recent election of new Councillors, there is a need to reappoint the Committees of Council and appointing their delegates.

ATTACHMENTS

The committee Terms of Reference have been included as follows:

- Attachment 1: Art Collection Committee.
- Attachment 2: Community Safety Committee.
- Attachment 3: Local Emergency Management Committee.
- Attachment 4: Regional Centres Implementation Committee.
- Attachment 5: Reconciliation Action Plan (RAP) Working Group.

BACKGROUND / DETAILS

Committee Name:	Art Collection Committee
Committee Purpose:	To make recommendations to Council and the Chief Executive Officer on the composition of the Shire of Northam's Art Collection.
Meeting Frequency:	As required (approximately 3 meetings annually).
Next Meeting:	2018.

Current Meeting day:	Thursday.
Meeting Location:	Shire of Northam Committee Room.
Current Council representatives:	Cr Julie Williams and Cr John Proud.
Terms of reference:	Attachment 1.
Officer Comment:	Officers believe that the Art Collection Committee is no longer required as the primary objective of the committee, and its declared duties and responsibilities are operational issues and these should be undertaken at Officer level. If Council wishes to retain the Committee, Officers have provided some amendments to the Terms of Reference, in the areas of membership of the committee, and the duties and responsibilities of the committee, these amendments include: <ol style="list-style-type: none">1. Removing the names of previous Elected Members appointed to the Committee;2. Removing the Northam Chamber of Commerce due to not providing a representative to attend meetings historically;3. Adding the CEO or a nominated representative to have voting rights.4. Updating the tenure of membership to ensure consistency with other committee Terms of Reference; and5. Removing Part 2 of their responsibilities as it is considered to be an operational matter.

Committee Name:	Community Safety Committee
Committee Purpose:	To enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.
Meeting Frequency:	Quarterly.
Next Meeting:	January 2018.
Current Meeting day:	Friday.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Cr Julie Williams, Cr Denis Beresford and Cr Chris Davidson.
Terms of reference:	Attachment 2.
Officer Comment:	Minor changes are proposed to the Terms of Reference, this includes removing the

naming of the Elected Members which were previously appointed to this committee, adding a representative from the Wundowie Police Station, removing the CEO or nominated representative as voting members and correcting the numbering within the Terms of Reference under item 10.

Committee Name:	Local Emergency Management Committee (LEMC).
Committee Purpose:	This Committee is made up of Hazard Management Agencies (HMA's), operational and combat agencies. While the LEMC is a non-operational committee, if requested by the HMA members may become an Incident Support Group (ISG) to assist in an incident. This Committee is also to assist in the development of the local government's emergency plans and procedures.
Meeting Frequency:	Quarterly.
Next Meeting:	7 th December 2017.
Current Meeting day:	Tuesday.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Cr Ulo Rumjantsev and Cr Chris Antonio.
Terms of reference:	Attachment 3.
Officer Comment:	<p>Historically, Council has not adopted Terms of Reference in the same format as other Council Committees, and alternatively has referenced the State Emergency Management Committee Policy 2.5. As a result, the 'previous' and proposed terms have been provided within Attachment 6.</p> <p>Terms of Reference are the tool that defines the purpose, structure, responsibility and authority of the Committee. Officers are recommending that the proposed Terms of Reference as provided be adopted, these have been developed in a consistent format with Council Committees Terms of Reference, with reference being made to the State Emergency Management Committee Policy 2.5. These Terms are believed to be</p>

necessary as it will provide clear guidance to Officers and Committee members who are responsible for managing or involved with this Committee. Without these Terms of Reference there is no clear understanding around the matters contained in the Terms (e.g. Who is on this committee, this makes it difficult to understand whether a quorum has been achieved and may cause a potential breach of the Local Government Act 1995).

Committee Name:	Regional Centres Implementation Committee.
Committee Purpose:	To provide advice and recommendations to Council with regard to the implementation of the Regional Centres Program (and associated programs).
Meeting Frequency:	Quarterly.
Next Meeting:	To be advised upon outcome of this item.
Current Meeting day:	None allocated.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Cr Steven Pollard, Cr Des Hughes, Cr Julie Williams, Cr John Proud, Cr Denis Beresford and Cr Ulo Rumjantsev.
Terms of reference:	Attachment 4.
Officer Comment:	Officers are recommending that this Committee be dissolved. However should Council wish to establish this committee minor changes are proposed to the Terms of Reference, this includes removing the naming of the Elected Members which were previously appointed to this committee, updating the tenure of membership to ensure consistency with other committee Terms of Reference and correcting the numbering within the Terms of Reference under item 10.

Committee Name:	Reconciliation Action Plan Working Group.
Committee Purpose:	The primary objective of the RAP Working Group is to advise and assist the Shire of Northam in developing a Reconciliation Action Plan (RAP) in consultation with Reconciliation Australia, using their toolkit, templates and resources.



Meeting Frequency:	As required.
Next Meeting:	To be advised upon outcome of this item.
Current Meeting day:	None allocated.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Nil.
Terms of reference:	Attachment 5.
Officer Comment:	<p>The first essential 'minimum element' for developing a RAP is to establish a working group made up of Aboriginal and Torres Strait Islander staff and/or stakeholders and non-Aboriginal and Torres Strait Islander staff and/or stakeholders.</p> <p>There are now four types, or stages, of a Reconciliation Plan. The Shire is at the beginning of this process, or at the "Reflect" stage. A Reflect RAP is for organisations just starting out on their reconciliation journey and who need to build the foundations for relationships, respect and opportunities.</p> <p>A Reflect RAP will give The Shire time and opportunity to raise awareness and support for its RAP. It will also assist the Shire to develop a solid RAP governance model and build the business case for future commitments to cultural learning, and practicing cultural protocols considering Aboriginal and Torres Strait Islander employment.</p> <p>The proposed Terms of Reference have been provided in Attachment 5.</p>

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Theme Area 6: Governance and Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Financial / Resource Implications

As elected members are paid annual fees in lieu of fees for attending meetings, travel expenses for attendance at any meeting called will be an additional expense incurred. Committee Members attending committee meetings are entitled to claim for expenses incurred. No meeting fees are payable to employees or non-Councillors.

Legislative Compliance

- *Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors' meetings.*
- *Local Government Act 1995 Section 7.1A. Audit committee.*
- *Local Government Act 1995 Section 7.12A. Duties of local government with respect to audits.*
- *Bush Fires Act 1954, Section 67.*
- *Emergency Management Act 2005 Section 38 – Local Emergency Management Committees.*

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Advertising will be undertaken for the appointment of community members to committees (where requires).

Once committee members have been endorsed, Officers will liaise with relevant groups in relation to confirming their representatives (where required).

Risk Implications

If Council committees do not operate in accordance with relevant legislation there may be a potential breach of the relevant Act and/or subsidiary legislation. The Terms of Reference are designed to ensure that the committees operate in accordance with this.

ART COLLECTION COMMITTEE

RECOMMENDATION

That Council dissolve the Art Collection Committee.

- Clarification was sought in relation to the status for the rotation of Council's art. The Chief Executive Officer advised that this comes back to a resourcing issues. The amount of resources required depends on the

number of art proposed to be in the rotation, how many buildings the art is to be rotated through, whether building need to be opened to the public etc. It was advised that it is not simply putting them in a car and moving them, there are certain requirement in order to protect the art.

- Clarification was sought in relation to the total value of the art. The Executive Manager Community Services advised that this approximately \$270,000.
- It was queried whether Council has a qualified curator employed. The Chief Executive Officer advised that it does not.
- It was queried that if Council wishes to appoint this committee, what Terms of Reference could be used. The Chief Executive Officer advised that the previous Terms of Reference can be used and the review of the terms be can presented as an item of business to the first Art Collection Committee meeting.

Mr Young departed the Council Chambers at 6:43pm and returned at 6:44pm

MOTION

Moved: Cr Williams

Seconded: Cr Tinetti

That Council:

1. In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes the Art Collection Committee and adopt the Terms of Reference as provided in Attachment 1.
2. In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors and Other Persons;
3. In accordance with provisions of Section 5.10 (1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;
 - Three (3) Elected Members;
 - Cr Steven Pollard;
 - Cr Michael Ryan; and
 - Cr Julie Williams.
 - Up to two (2) community representatives (to be invited by way of public advertisement).
 - A representative from the Northam Chamber of Commerce.

- It was queried whether the Northam Chamber of Commerce are required to be a member. The Chief Executive Officer advised that it is not required. Cr Pollard advised that the Chamber now has a full time Executive Officer and if Council wished to engage the business community for interest to display its art, this could be done through this role.

One (1) member of the Gallery departed the Council Chambers at 7:01pm.

The following amendment was put forward.

AMENDMENT TO MOTION

Minute No: C.3190

Moved: Cr Pollard

Seconded: Cr Tinetti

That the following words be removed from the motion:

A representative from the Northam Chamber of Commerce.

CARRIED 10/0

SUBSTANTIVE MOTION

Minute No: C.3191

Moved: Cr Williams

Seconded: Cr Tinetti

That Council:

1. In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes the Art Collection Committee and adopt the Terms of Reference as provided in Attachment 1.
2. In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors and Other Persons;
3. In accordance with provisions of Section 5.10 (1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;
 - Three (3) Elected Members;
 - o Cr Steven Pollard;

- Cr Michael Ryan; and
- Cr Julie Williams.
- Up to two (2) community representatives (to be invited by way of public advertisement).

CARRIED 10/0
BY ABSOLUTE MAJORITY

Clarification was sought in relation to whether the Community Safety Committee required the amount of members listed in the recommendation. Cr Williams, being the Chair of the Committee advised that it is an active committee, achieves outcomes and many of the members highly prioritise attending the meetings.

COMMUNITY SAFETY COMMITTEE

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3192

Moved: Cr Little

Seconded: Cr Proud

That Council:

1. In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes the Community Safety Committee and adopt the Terms of Reference as provided in Attachment 2 subject to the amendments listed within this report;
2. In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;
3. In accordance with provisions of Section 5.10(1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;
 - Three (3) Elected Members;
 - Cr Julie Williams;
 - Cr Michael Ryan; and
 - Cr Rob Tinetti.
 - Officer In Charge of the Northam Police Station or nominated representative;
 - Officer In Charge of the Wundowie Police Station or nominated representative;
 - One (1) representative of the Northam Roadwise Committee;
 - One (1) representative of the Department of Health (Health Promotion);

- One (1) representative of the Local Drug Action Group;
- One (1) representative of the Northam Chamber of Commerce;
- One (1) representative of the Department of Education;
- One (1) representative of the Department Sport and Recreation;
- One (1) representative of the Housing Authority;
- One (1) representative of the local youth services; and
- Up to two (2) community representatives (to be invited by way of public advertisement).

CARRIED 10/0
BY ABSOLUTE MAJORITY

LOCAL EMERGENCY MANAGEMENT COMMITTEE

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3193

Moved: Cr Williams

Seconded: Cr Ryan

That Council:

1. As required by provisions of the Emergency Management Act 2005 and in accordance with Section 5.8 of the Local Government Act 1995, establishes a Local Emergency Management Committee and adopt the Terms of Reference as provided in Attachment 3 subject to the amendments listed within this report;
2. In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;
3. In accordance with State Emergency Management Policy 2.5 and provisions of Section 5.10(1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;

Voting Members:

- One (1) Elected Member;
 - Cr Chris Antonio;
 - Cr Steven Pollard (Proxy Delegate)
- Shire of Northam Local Recovery Coordinator;
- Shire of Northam Executive Manager of Development Services;
- Community Emergency Services Manager (Executive Officer);
- One (1) delegate or proxy Department of Fire and Emergency Service;
- One (1) delegate or proxy (Local Emergency Coordinator) Western Australian Police Service;
- One (1) delegate or proxy Department of Communities;

- One (1) delegate or proxy Northam Regional Hospital;
- Police Northam; and
- Police Wundowie;

Non-voting Members

Non-voting membership of the LEMC may include One (1) delegate or proxy, but not to be limited to:

- SEMC Secretariat;
- Northam Airport;
- Australian Defence Force;
- Arc Infrastructure;
- Northam Bushfire Brigades;
- Department of Agriculture & Food WA;
- Department of Education;
- Dept. Parks and Wildlife;
- Disability Services Commission;
- Housing Authority;
- Aged Care (Juniper);
- Public Health Nurse;
- Main Roads WA Wheatbelt;
- Fire & Rescue Northam;
- Fire & Rescue Wundowie;
- Australian Border Force;
- Red Cross;
- Salvation Army;
- Immigration Detention Centre;
- Silver Chain;
- St John Ambulance;
- Water Corporation;
- Western Power; and
- Northam State Emergency Service.

CARIRED 10/0
BY ABSOLUTE MAJORITY

REGIONAL CENTRES IMPLEMENTATION COMMITTEE

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3194

Moved: Cr Pollard
Seconded: Cr Williams

That Council dissolve the Regional Centres Implementation Committee.

CARRIED 10/0

RECONCILIATION ACTION PLAN WORKING GROUP

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3195

Moved: Cr Della
Seconded: Cr Davidson

That Council:

1. In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes the Reconciliation Action Plan Working Group and adopt the Terms of Reference as provided in Attachment 5 subject to the amendments listed within this report;
2. In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;
3. In accordance with provisions of Section 5.10(1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;
 - Three (3) Elected Members;
 - Cr Michael Ryan;
 - Cr Attila Mencshelyi; and
 - Cr Chris Antonio.
 - Shire of Northam CEO or nominated Executive Manager.
 - Minimum of Four Aboriginal and Torres Strait Community members (to be invited by way of public advertisement).

CARRIED 10/0
BY ABSOLUTE MAJORITY

Attachment 1

Shire of Northam Art Collection Committee

TERMS OF REFERENCE SHIRE OF NORTHAM ART COLLECTION COMMITTEE

1. Objectives of the Shire of Northam Art Collection Committee

The primary objective of the Shire of Northam Art Collection Committee is to make recommendations to Council and Chief Executive Officer on the composition of the Shire of Northam's Art Collection.

2. Powers of the Shire of Northam Art Collection Committee

The committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The committee shall consist of elected members, designated Shire of Northam employees and community members as follows:

- 2 Councillors
- 1 Representative from Avon Valley Arts Society (AVAS);
- 1 Representatives from the Northam Chamber of Commerce; and,
- 2 Community members (Being Ms Ann Ashman & Ms Trish Hamilton).

All members have full voting rights.

Shire of Northam Art Collection Committee

4. Meetings

The committee shall meet as and when required.

Additional meetings shall be convened at the discretion of the presiding member.

5. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next Ordinary Meeting of the Council.

6. Duties and Responsibilities

The duties and responsibilities of the Committee will be to make recommendations to Council in regard to:-

- Care of the collection;
- Recommend to Council suitable locations for the display of the Shire's collection;
- To make recommendation to Council in regard to the acquisition and/or disposal of works from the Shire's collection;
- Recommend Policy changes relating to the future direction of the collection.

7. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government Ordinary Elections in October 2013

8. Committee

8.1 Chairperson

The members shall appoint the Chairperson.

8.2 Secretary

As appointed by the Executive Manager Corporate Services.

8.3 Quorum

The quorum at any meeting shall be half plus one of the number of offices. Therefore the number for a Quorum shall be four (4) voting members.

Shire of Northam Art Collection Committee

8.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21

8.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

8.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

8.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the pursuant to Section 5.24 of the Local Government Act.

8.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

8.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

Attachment 2

Shire of Northam – Northam Community Safety Committee Terms of Reference

TERMS OF REFERENCE SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

1. Objectives of the Shire of Northam Community Safety Committee

The objective of the Shire of Northam Community Safety Committee (hereto referred to as the Committee) is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

2. Powers of the Shire of Northam Community Safety Committee

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- Three (3) Councillors;
- Chief Executive Officer or nominated representative, i.e. Executive Manager Community Services;
- Officer In Charge of the Northam Police Station or nominated representative;
- One (1) representative of the Northam Roadwise Committee;
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of the Local Drug Action Group;
- One (1) representative of the Northam Chamber of Commerce;
- One (1) representative of the Department of Education;
- One (1) representative of the Department Sport and Recreation;
- One (1) representative of the Housing Authority;
- One (1) representative of the local youth services; and
- Up to two (2) community representatives.

All members have full voting rights.

4. Standing Ex-Officio Members

Shire of Northam – Northam Community Safety Committee Terms of Reference

- Community Development Officer
- One (1) representative of the Department of Child Protection and Family Support
- One (1) representative of the Department of Main Roads
- One (1) representative of the Department Fire and Emergency Services

5. Meetings

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Northam Community Safety and Crime Prevention Plan;
- Develop, review and oversee the implementation of a Shire of Northam Community Alcohol Management Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Northam;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the Community Safety and Crime Prevention Plan and the Community Alcohol and Other Drugs Management Plan;

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety, and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the Community Safety Committee with any recommendations for action.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Northam employee will fulfil the role of non-voting minute taker.

10.3 Quorum

Shire of Northam – Northam Community Safety Committee Terms of Reference

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

8.5 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

8.6 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

8.7 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

8.8 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

8.9 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

8.10 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

Attachment 3

Local Emergency Management Committee Terms of Reference 2017 to 2019

TERMS OF REFERENCE

SHIRE OF NORTHAM LOCAL EMERGENCY MANAGEMENT COMMITTEE

1. Establishment

The Shire of Northam has established the Shire of Northam Local Emergency Management Committee (LEMC) under section 38 of the Emergency Management Act.

2. Objectives of LEMC

Local governments are the closest level of government to their communities and have access to specialised knowledge about the local environment and demographic features of their communities. Local governments also have specific responsibilities for pursuing emergency risk management as a corporate objective and as good business practice.

The Committee is made up of HMA's operational and combat agencies. While the LEMC is a non-operational committee if requested by the HMA members may become an Incident Support Group (ISG) to assist in an incident

Assist in the development of the local government's emergency plans and procedures.

3. Powers of the LEMC

The committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

Local Emergency Management Committee Terms of Reference 2017 to 2019

4. Membership

The committee shall consist of the LEMC in accordance with State Emergency Management Procedures shall comprise of the following:

4.1 Full voting members

- One (1) Shire of Northam Shire Elected Member;
- Shire of Northam Local Recovery Coordinator;
- Shire of Northam Executive Manager of Development Services;
- Community Emergency Services Manager (Executive Officer);
- One (1) delegate or proxy Northam State Emergency Service;
- One (1) delegate or proxy Department of Fire and Emergency Service;
- One (1) delegate or proxy (Local Emergency Coordinator) Western Australian Police Service;
- One (1) delegate or proxy Department of Communities; and
- One (1) delegate or proxy Northam Regional Hospital.

4.2 Non-voting

Non-voting membership of the LEMC may include One (1) delegate or proxy, but not to be limited to:

- SEMC Secretariat;
- Northam Airport;
- Australian Defence Force;
- Brookfield Rail;
- Northam Bushfire Brigades;
- Department of Agriculture & Food WA;
- Department of Education;
- Dept. Parks and Wildlife;
- Disability Services Commission;
- Housing Authority;
- Aged Care (Juniper);
- Public Health Nurse;
- Main Roads WA Wheatbelt;
- Fire & Rescue Northam;
- Fire & Rescue Wundowie;
- Police Northam;
- Police Wundowie;
- Australian Border Force;
- Red Cross;
- Salvation Army;
- Immigration Detention Centre;
- Silver Chain;
- St John Ambulance;
- Water Corporation; and
- Western Power.

Local Emergency Management Committee Terms of Reference 2017 to 2019

5. Meetings

The committee shall meet at least quarterly as per State Emergency Management Procedures.

Additional meetings shall be convened at the discretion of the presiding person.

6. Reporting

Reports and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The functions of a local emergency management committee as per State Emergency Management Procedures:

- Advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- Carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.
- After the end of each financial year each local emergency management committee is to prepare and submit to the district emergency management committee for the district an annual report on activities undertaken by it during the financial year.
- The annual report is to be prepared within such reasonable time, and in the manner, as is directed in writing by the SEMC.

8. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11 and the Emergency Management Act, section 38.

9. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire employee will fulfil the role of non-voting Secretary.

Local Emergency Management Committee Terms of Reference 2017 to 2019

10.3 Quorum

The quorum at any meeting shall be half plus one of the number of offices.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Working Groups

A working group can be established to carry out specific tasks. A working group will undertake only those duties specified by the committee.

Reference

[State Emergency Management Procedures](#)

Attachment 4

Shire of Northam – Northam Regional Centres Implementation Committee Terms of Reference 2015 to 2017

TERMS OF REFERENCE

SHIRE OF NORTHAM REGIONAL CENTRES IMPLEMENTATION COMMITTEE

1. Objectives of the Shire of Northam Regional Centres Implementation Committee

The objective of the Shire of Northam Regional Centres Committee (hereto referred to as the Committee) is to provide advice and recommendations to Council with regard to the implementation of the Regional Centres Program (and associated programs)

2. Powers of the Shire of Northam Regional Centres Implementation Committee

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The Committee shall consist of representatives from government, non-government, and community at the local level who share a collective commitment and expertise in relation to community engagement and regional development. The Committee membership may include the following:

- Six (6) Councillors
 - Cr S B Pollard
 - Cr D A Hughes
 - Cr J E Williams
 - Cr J Proud
 - Cr D G Beresford
 - Cr U Rumjantsev
- One (1) representative of the Northam Chamber of Commerce
- One (1) representative of the Avon Community Development Foundation;
- Aboriginal Elders; and

Shire of Northam – Northam Regional Centres Implementation Committee Terms of Reference 2015 to 2017

- Up to three (3) community representatives.

All members have full voting rights.

4. Standing Ex-Officio Members

- Wheatbelt Development Commission;
- Regional Development Australia – Wheatbelt;
- Hon Mia Davies MLA; and
- Hon Paul Brown MLC.

5. Meetings

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Review and oversee the implementation of the Regional Centres Program and particularly the Northam Regional Centres Growth Plan;
- Review the objectives and recommendations included within the Northam Regional Centres Growth Plan to ensure that they are responsive to current community issues;
- Review the feasible implementation plan of the Northam Regional Centres Growth Plan and recommend to Council the priority works to be undertaken;
- Review the feasible implementation plan of the Northam Regional Centres Growth Plan in comparison to other strategic regional documents such as the Wheatbelt Investment Blueprint and the Wheatbelt Regional Planning and Infrastructure Framework;
- Engage and involve the community in reviewing and implementing the Northam Regional Centres Growth Plan;
- Promote greater community awareness and involvement in the Regional Centres Program;
- Recommend to Council on funding applications or business cases submitted under the umbrella of the Regional Centres Program and related funding opportunities such as the Regional Investment Blueprints and Southern Investment Plan; and
- Oversee the development of the Aboriginal and Environmental Interpretive Centre.

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to the Regional Centres Program and appoint people with the necessary knowledge and skills to contribute to those working parties.

Shire of Northam – Northam Regional Centres Implementation Committee Terms of Reference 2015 to 2017

All auxiliary working parties shall report back to the Regional Centres Committee with any recommendations for action.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections in October 2017.

10. Committee

10.1 Presiding Member

Shall be in accordance with the Local Government Act, Section 5.12.

10.2 Secretary

A Shire of Northam employee will fulfil the role of non-voting Secretary.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

8.5 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

8.6 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

8.7 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

8.8 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

8.9 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

8.10 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

Attachment 5

**TERMS OF REFERENCE
SHIRE OF NORTHAM RECONCILIATION ACTION PLAN (RAP)
WORKING GROUP**

1. Objectives of the Shire of Northam RAP Working Group

The primary objective of the RAP Working Group is to advise and assist the Shire of Northam in developing a Reconciliation Action Plan (RAP) in consultation with Reconciliation Australia, using their toolkit, templates and resources.

The first essential 'minimum element' for developing a RAP is to establish a working group made up of Aboriginal and Torres Strait Islander staff and/or stakeholders and non-Aboriginal and Torres Strait Islander staff and/or stakeholders.

2. Powers of the Shire of Northam RAP Working Group

The Working Group is a formally appointed committee of Council and is responsible to that body. The Working Group does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The Working Group does not have any management functions and cannot involve itself in management processes or procedures.

The Working Group is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The Working Group shall consist of elected members, designated Shire of Northam employees and Aboriginal and Torres Strait Islander community members as follows:

- Two (2) Elected Members;
- Shire of Northam CEO or nominated Executive Manager.
- Minimum of Four Aboriginal and Torres Strait Community members (to be invited by way of public advertisement).

4. Structure

The RAP working group will comprise of 2 staff members who have nominated for the group. It will also include a RAP Champion from the Executive level of the Shire of Northam.

The roles to be divided among the RAP working group include:

- Taking and disseminating minutes to the RAP working group.
- Planning up-coming meetings.

- Locating and sharing research or other documents as determined by the working group members.
- Facilitating consultation with interested staff, external stakeholders (as decided by the RAP working group), and Reconciliation Australia.

5. Agenda

Members of the RAP working group can ask for any item relating to the core business of the group to be placed on any agenda.

6. Meetings

The Working Group shall meet as and when required.

Additional meetings shall be convened at the discretion of the presiding member.

Decisions made at the meetings will only be valid if there is Aboriginal and Torres Strait Islander representation at the meeting.

7. Reporting

Minutes and recommendations of each Working Group meeting shall be presented to the next Ordinary Meeting of the Council.

The RAP working group is responsible for liaising with all relevant business units to complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia annually.

8. Duties and Responsibilities

The following activities will be carried out by the RAP working group:

- Develop a RAP within the context of the Shire of Northam's core business and in-line with:
 - Over-arching community strategic plan and corporate business plan.
 - Any existing Aboriginal and Torres Strait Islander employment strategy
 - Any existing supplier diversity strategy
 - Any existing equity and diversity policies.
- Establish a collaborative/consultative process for engaging staff across the organisation so that they can provide ideas for the RAP and comment on drafts.
- Develop a project plan and timeline to development, launch and begin implementing the RAP, including consultation with Reconciliation Australia at regular intervals.
- Regularly liaise with relevant business units and key stakeholders to review progress of RAP actions and:
 - Report RAP progress to Reconciliation Australia annually
 - Report RAP progress internally to Council and staff as per Shire of Northam requirements
 - Report RAP progress to relevant Aboriginal and Torres Strait Islander stakeholders

- Reflect on key learnings in the development of new RAPs.
- Consider RAP implementation issues and consult with relevant business units to find solutions.
- Liaise with internal or external designers to finalise the RAP document, and register it on Reconciliation Australia's website.
- Develop a new RAP when the current plan expires.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, i.e. until the next scheduled local government Ordinary Elections in October 2019.

10. Working Group

10.1. Chairperson

The members shall appoint the Chairperson.

10.2. Secretary

As appointed by the Executive Manager Community Services.

10.3. Quorum

The quorum at any meeting shall be half plus one of the number of offices. Therefore the number for a Quorum shall be four (4) voting members.

10.4. Voting

Shall be in accordance with the Local Government Act, Section 5.21

10.5. Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6. Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7. Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the pursuant to Section 5.24 of the Local Government Act.

10.8. Members Interests to be Disclosed

Members of the Working Group are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9. Code of Conduct

Members of the Working Group are bound by Council's Code of Conduct.

12.2 ENGINEERING SERVICES

12.3 DEVELOPMENT SERVICES

Cr T M Little declared an "Impartiality" Interest in item 12.3.1 - Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility as he knows the owner of the property on which the tower is proposed.

Cr C L Davidson declared an "Indirect Financial" Interest in item 12.3.1 - Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility as his wife is currently employed in the telecommunications industry.

Cr C L Davidson departed the Council Chambers at 7:09pm.

12.3.1 Development Application for proposed NBN Fixed Wireless (Telecommunications) Facility

Address:	Lot 100 Hawke Avenue, Wundowie WA 6560
Owner:	Willward Park Pty Ltd & Rehard Pty Ltd
File Reference:	P17088/A2543
Reporting Officer:	Benjamin Robins Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council is requested to consider an application for development approval for 'Telecommunications Infrastructure' by Aurecon Australasia Pty Ltd on behalf of NBNCo Limited at Lot 100 Hawke Avenue Wundowie.

The proposal consists of the development of a 50m high lattice tower and associated infrastructure to be located within a secure compound of 120m². This fenced site will contain all operating equipment for the NBN Tower.

ATTACHMENTS

Attachment 1: Applicant's Planning Report.

Attachment 2: Location Plan.

Attachment 3: Site Layout & Elevations.

Attachment 4: EME Report.

Attachment 5: Environmental Constraints Map.

BACKGROUND / DETAILS

Lot 100 Hawke Avenue is 42.79Ha in area and is zoned 'Light & Service Industry' under Local Planning Scheme No.6 (the Scheme). Lot 100 is vacant and contains an informal bike track and access road to Water Corporation Treatment Ponds. Refer Attachment 2 – Location Plan.

Access to the proposed facility is via the existing gravel drive and access track to the south of the lot.

The development application consists of the following (Attachment 3 – Site Setout & Elevations):

- 50m Lattice Tower
- 4x Panel Antennas
- 1x Parabolic Dish Antenna
- 2x Outdoor Cabinets (Ground Level)
- 2.4m High Chain-Link Security Compound Fencing & Locked Gate
- Ancillary Equipment – Operations
- The proposal will also involve a 90m underground power link to the facility from the existing service power pole and transformer.

The setbacks are in accordance with the Scheme, setback 89.6m from the closest side/rear boundary (east) and a 25.6m setback from the front boundary (south). All equipment is proposed to be contained within a 120m² secure enclosed facility. The access of the lot by vehicular means is to be restricted through the installation of a boom gate on the southern property boundary.

While not a planning consideration, proposals of this nature are often questioned regarding electromagnetic radiation. The proposal meets all compliance regulations related to the Australian Radiation and Nuclear Protection Safety Agency in regards to Electromagnetic Radiation, with a maximum EME predicted at 0.11% of the public exposure limit. Federal regulations govern network operations and standards, and therefore these are not a consideration of this development application.

The proposed facility will provide nbn fixed wireless coverage to parts of Wundowie & Surrounds and to establish a link to adjacent nbn facilities in Wundowie to provide further nbn coverage enhancements in the vicinity. Once operational, the facility is designed to function on a continuous unstaffed basis and will typically only require routine maintenance.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 1: Economic Growth

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

- Ensure the Shire of Northam is a welcoming and easy place for quality investment to occur.

Financial / Resource Implications

There are no financial or budgetary implications for the Shire in relation to the recommendations of this report.

Legislative Compliance

Shire of Northam Local Planning Scheme No.6

The Shire's Local Planning Scheme No.6 indicates 'Telecommunications Infrastructure' is a 'D' use within the 'Light & Service Industry Zone'.

'Telecommunications Infrastructure' is defined by the Scheme as follows:

"means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network;"

The proposal is consistent with the land use and use classification.

State Planning Policy 5.2 'Telecommunications Infrastructure (SPP 5.2)

SPP5.2 establishes a framework to assess telecommunications infrastructure in regards to its siting, location and design. The core intent of the policy is as follows:

Section 5.1.1 – "The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area."

The Officers Report outlines that the proposal is consistent with all objectives of SPP5.2.

Shire of Northam Local Planning Strategy (2013)

The Shire of Northam Local Planning Strategy Section 4.6 outlines the role of telecommunications, an objective under the Strategy is *"to provide affordable, state of the art and equitable telecommunication services to the Shire in a timely manner that are sensitive to economic, social, environmental and technical conditions and help to maximise opportunities for economic growth and development."*

Further to this, under Section 4.6.5 'Actions' the following point is made:

- *“Work with relevant authorities to have new towers installed in appropriate places to assist in the increased coverage at no cost to the Shire of Northam”*

The proposal is consistent with the provisions of the Shire of Northam Local Planning Strategy (2013).

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Internal Consultation

The proposal was referred to Council's technical departments for comment and advice. Comments received from these departments have been incorporated and reflected in the recommendation, where appropriate.

External / Public Consultation

Council's Planning Services department provided letters on the 13th October 2017 to property/land owners within a radius of 500m of the proposal inviting comments.

The proposal was also advertised on the Shire's website from 13th October 2017 which closed 31st October 2017. This included the provision of the plan at the Wundowie Library with Public Submission forms provided. The application was advertised for a period of 18 days in accordance with Schedule 2 Part 8 Clause 64 (3) of the Regulations and not greater than 21 days in accordance with SPP 5.2.

The Shire received two submissions during the advertising period, one from a landowner who owns multiple parcels within the vicinity of the proposal site and one from a landowner within the Wundowie Townsite, both cited support for the proposal.

An extended submission period was made for an applicant requesting to make a late submission. This was provided on the 8th November, citing support for the proposal. A concern was raised in the submitter's submission with regards to the extent to which the proposal will benefit Wundowie.

Aurecon Australia provided the following response in relation to this concern on the 9th November, and is as follows:

“The nbn Wundowie North facility is one of two nbn fixed-wireless facilities serving the broader Wundowie community.

The Wundowie North facility has been designed to provide fast, reliable and affordable broadband services to 452 unique premises (with capacity for additional future premises as required). The ability to access the facility with a standard installation is determinate on individual circumstances such as vegetation and other obstructions and the terrain.

The nbn™'s fixed wireless network will use cellular technology to transmit signals to and from a small antenna fixed on the outside of a home or business, which is pointed directly towards the fixed wireless facility.

Nbn™'s fixed wireless network is designed to offer service providers with wholesale access speeds of up to 50Mbps for downloads and 20Mbps for uploads.

nbn is designing the nbn™ to provide these speeds to our wholesale customers, telephone and internet service providers. End user experience including the speeds actually achieved over the nbn™ depends on some factors outside nbn's control like equipment quality, software, broadband plans and how the end user's service provider designs its network."

Risk Implications

There are no risk implications for the Shire in relation to the recommendations of this report.

OFFICER'S COMMENT

State Planning Policy 5.2 (SPP 5.2) establishes the core decision making framework in relation to this proposal, and is therefore appropriately examined below under Section 5.1.1 – *"The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area."*

- i. Assessment of the visual impact of development proposals should be made on a case by case basis*

Response: It is considered the proposal is consistent with Section 5.1.1.i of SPP 5.2, located in a well vegetated area of Wundowie, and the public view of the tower will be limited due to vegetation density. Options analysis presented Lot 100 Hawke Avenue Wundowie as the optimal site location to meet SPP 5.2 and operational requirements.

- ii. Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:*

- a. be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;
- b. be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;
- c. not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and
- d. display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;

Response: It is considered the proposal is consistent with Section 5.1.1.ii. Options analysis conducted by the applicant required a site which factored in service objectives, topographical constraints, collocation potential, visual impact and impact on surrounding areas (sensitive land uses, environmental sensitive areas), tenure, utilities and other factors. Lot 100 Hawke Avenue was one of three sites initially outlined, and presented the practical solution to all factors required within the option analysis. Planning Officers assessed the impact from the Kep Track as a key trail in the area under 5.1.1.i (a & b), and on site visit the proposal will not be detrimental to visual aspect as a result of thick vegetation and separation distance.

- iii. In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:
 - a. The infrastructure has a maximum height of 30 metres from finished ground level;
 - b. The proposal complies with the policy measures outlined in this policy; and
 - c. The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);

Response: It is considered the proposal is consistent with 5.1.1.iii, whereby the applicant requests development approval for the facility, being greater than 30m from FFL/NGL (Finished Floor Level & Natural Ground Level).

- iv. Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community; and

Response: It is considered the proposal is consistent with 5.1.1.iv, being a terminal location of the network chain as outlined in the applicants development application. This is a component of the nbn network which services the public/private persons from a fixed access point (with fibre

access); the chain of towers in the local fixed wireless nbn network service the population and therefore meet the intent of SPP 5.2.

- v. Telecommunications infrastructure should be collocated and whenever possible:
 - a. Cables and lines should be located within an existing underground conduit or duct; and
 - b. Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings.

Response: The proposal is consistent with 5.1.1.v, whereby the applicant has considered collocation and no suitable locations for collocation to meet the service requirements were identified by the applicant in the vicinity of the proposal.

Conclusion

It is recommended Council approves the proposal on the basis of the detailed site assessment provided and the proposed infrastructure being in a suitable location that is of limited visibility to the townsite and surrounding residences.

The proposal will provide community benefit through the provision of the nbn fixed wireless service and will establish links to other nbn equipment surrounding Wundowie, to provide additional coverage.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3196

Moved: Cr Proud

Seconded: Cr Mencshelyi

That Council grant Aurecon Australasia Pty Ltd on behalf of the landowner, Willward Park Pty Ltd & Rehard Pty Ltd, for the construction of telecommunications infrastructure at Lot 100 Hawke Avenue, Wundowie as outlined in the Application received 13 September 2017 (Application No.P17088), and indicated on the approved plans, subject to the following conditions:

1. The development hereby permitted must substantially commence within two years from the date of this determination notice.
2. The development hereby permitted taking place in accordance with the approved plans dated 15/11/2017.
3. All activities associated with the works permitted by this Approval must be carried out to the satisfaction of the Local Government and all care must be taken to minimise the effect of such activities on the amenity of the locality.
4. All telecommunications and power connections (where by means of cable) and associated infrastructure to the land must, where possible, be underground to the satisfaction of the Local Government.
5. The proposed security compound fence as shown on the endorsed plans must be erected and maintained to the satisfaction of the Local Government.

CARRIED 9/0

Cr C L Davidson returned to the Council Chambers at 7:10pm and the Shire President read aloud the decision of Council as listed above.

The Shire President advised that there will five minute recess at 7:10pm.

The meeting reconvened at 7:14pm.

Attachment 1

Planning Report

Proposed Fixed Wireless Facility

Lot 100 Hawke Avenue

Wundowie WA 6560

NBN SITE REFERENCE:

Wundowie North [6PEZ-6BKH-5108]



Planning Report – Wundowie North



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Planning Report – Windowre North



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APPENDIX D – ENVIRONMENTAL CONSTRAINTS MAP

Executive Summary

Proposal	<p>Nbn propose to install a new fixed wireless facility at Wundowie comprised of the following:</p> <ul style="list-style-type: none"> ▪ 50m lattice tower; ▪ 4x panel antennas; ▪ 1x parabolic dish antenna; ▪ 2x outdoor cabinets at ground level; ▪ 2.4m high chain-link security compound fencing; and ▪ ancillary equipment associated with operation of the facility. 	
Purposes	<p>The proposed facility is necessary to provide nbnTM fixed wireless coverage to parts of Wundowie and the surrounding area and to establish a link to the nbnTM facility 'Wundowie' in order to provide nbnTM fixed wireless coverage to the wider area.</p>	
Property Details	<p><i>Lot and Plan No:</i> Lot 100 on Plan 52057 <i>Street Address:</i> Lot 100 Hawke Avenue, Wundowie, WA 6560 <i>Overall Site Area:</i> 42.7902ha. <i>Property Owner:</i> Willward Park No1 Pty Ltd and Rehard No1 Pty Ltd</p>	
Town Planning Scheme	<p><i>Shire of Northam:</i> Town Planning Scheme No. 6 <i>Zone:</i> Light and Service Industry Zone <i>Other Planning Controls:</i> Nil <i>Use Definition:</i> Telecommunications Infrastructure</p>	
Applicable Planning Policies	Relevant State & Local Planning Policies	Complies
	State Planning Policy 5.2 (Telecommunications Infrastructure) 2015	Yes
	Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure	Yes
Application	<p>Use and development of the land for the purposes of construction and operation of a Telecommunications Facility (Fixed Wireless facility)</p>	
Applicant	<p>nbn c/- Aurecon Australasia Pty Ltd Level 5, 863 Hay Street Perth WA 6000 Contact: Joel Gajic Our Ref: NBN-6PEZ-6BKH-5108</p>	

Planning Report – Wundowie North



1. INTRODUCTION

Nbn has engaged Ericsson as the equipment vendor and project manager to establish the infrastructure required to facilitate the fixed wireless component of the National Broadband Network (**nbn**TM). Ericsson has in turn engaged Aurecon to act on its behalf in relation to the establishment of the required fixed wireless network infrastructure.

The **nbn**TM is an upgrade to Australia's existing telecommunications network. It is designed to provide Australians with access to fast, affordable and reliable internet services. **Nbn** plans to upgrade the existing telecommunications network in the most cost-efficient way using best-fit technology and taking into consideration existing infrastructure.

To support the Fixed Wireless component of this network, **nbn** requires a fixed wireless transmission site to provide fixed wireless internet coverage to the broader region. The proposed site at Wundowie will serve as a terminal site with connectivity with the **nbn**TM facility in Wundowie West.

An in-depth site selection process was undertaken in the area prior to confirming the site as the preferred location. This process matched potential candidates against four key factors, namely:

- Town planning considerations (such as zoning, surrounding land uses, environmental significance and visual impact);
- The ability of the site to provide acceptable coverage levels to the area;
- Construction feasibility; and
- The ability for **nbn** to secure a lease agreement with the landowner.

The site is located, sited and designed so as to minimise visual impact on the immediate and surrounding area. The proposal will operate within the regulatory framework of Commonwealth, State and Local Government and current and relevant standards and is regulated by the ACMA (Australian Communications and Media Authority)

Planning Report – Wundowie North



2. BACKGROUND

2.1 nbn and the National Broadband Network

Nbn is the organisation responsible for overseeing the upgrade of Australia's existing telecommunications network and for providing wholesale services to retail service providers. The **nbn**TM is designed to provide Australians with access to fast, affordable and reliable internet services.

Nbn plans to upgrade the existing telecommunications network in the most cost-efficient way using best-fit technology and taking into consideration existing infrastructure.

The **nbn**TM's fixed wireless network will use cellular technology to transmit signals to and from a small antenna fixed on the outside of a home or business, which is pointed directly towards the fixed wireless facility.

NbnTM's fixed wireless network is designed to offer service providers with wholesale access speeds of up to 50Mbps for downloads and 20Mbps for uploads.¹

2.2 What is Fixed Wireless and how is it different to Mobile Broadband?

The **nbn**TM's fixed wireless network, which uses advanced technology commonly referred to as LTE or 4G, is engineered to deliver services to a fixed number of premises within each coverage area. This means that the bandwidth per household is designed to be more consistent than mobile wireless, even in peak times of use.

Unlike a mobile wireless service where speeds can be affected by the number of people moving into and out of the area, the speed available in a fixed wireless network is designed to remain relatively steady.

¹ **nbn** is designing the **nbn**TM to provide these speeds to our wholesale customers, telephone and internet service providers. End user experience including the speeds actually achieved over the **nbn**TM depends on some factors outside **nbn**'s control like equipment quality, software, broadband plans and how the end user's service provider designs its network.

Planning Report – Wundowie North



2.3 The Fixed Wireless Network – Interdependencies

Although fixed wireless facilities are submitted to the Shire as standalone developments from a planning perspective, they are highly interdependent. Each fixed wireless facility is connected to another to form a chain of facilities that link back to the fibre network. This is called the 'transmission network'.

The transmission network requires line of sight from facility to facility until it reaches the fibre network. The fixed wireless network will remain unconnected without the transmission network and a break in this chain can have flow on effects to multiple communities.

The proposed Fixed Wireless facility at Wundowie North is a transmission end site (refer to **Figure 1**). A terminal site is proposed to provide fixed wireless internet services in the local area.

Planning Report – Wundowie North



The character of the Fixed Wireless network is visually demonstrated through **Figure 1** below.

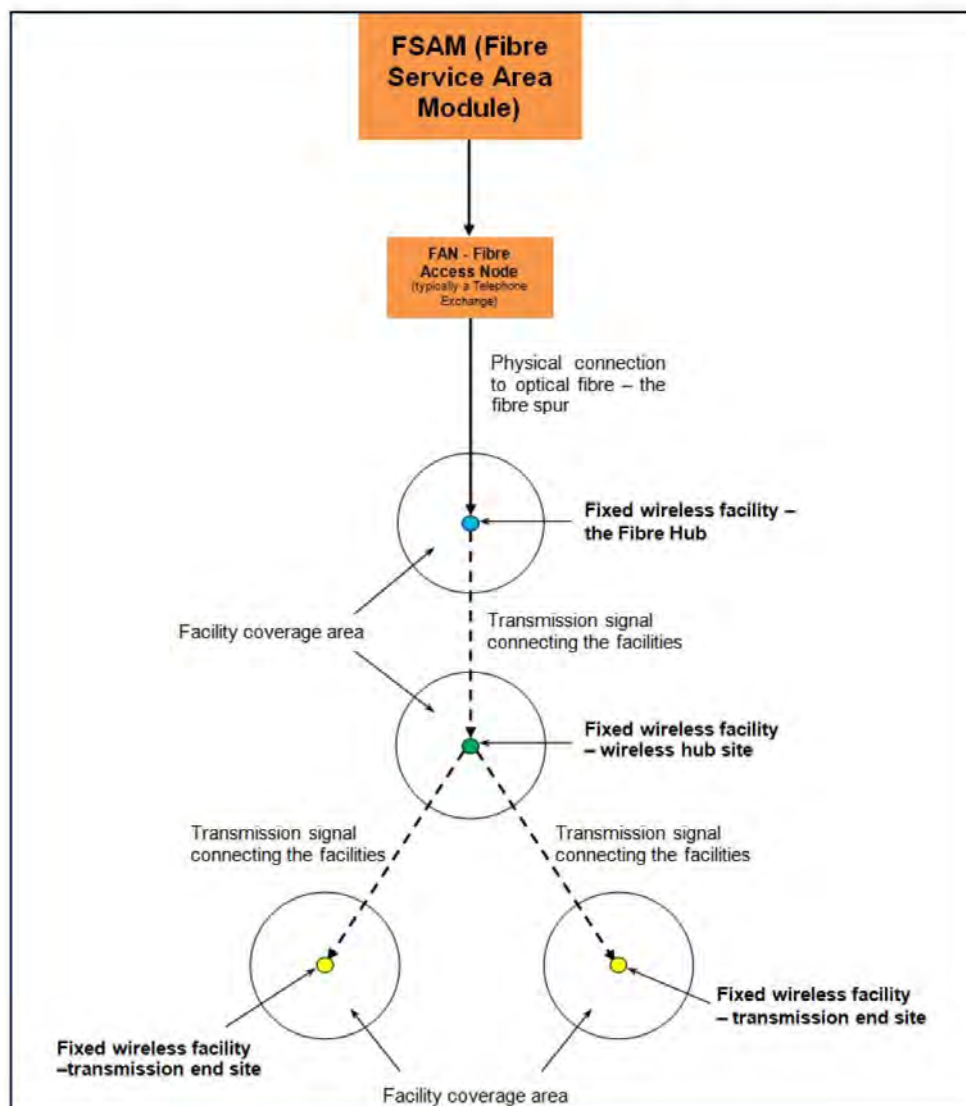


Figure 1 – The fixed wireless network

Planning Report – Wundowie North



3. SITE SELECTION

Planning for a new fixed wireless broadband facility is a complex process. **Nbn** undertakes a rigorous multi-stage scoping process as outlined below.

3.1 Identification of areas requiring Fixed Wireless coverage

NbnTM's Fixed Wireless locations are determined by a number of factors including the availability of both the **nbn**TM Fibre transit network and the availability of Point of Interconnect (POI) facilities to allow for the installation of **nbn**TM fibre equipment. **Nbn** uses a number of methods to identify those parts of Australia that require Fixed Wireless coverage. When an area is identified as requiring Fixed Wireless coverage, investigations are undertaken to determine the measures required to provide this coverage.

3.2 Site Selection Parameters

Nbn generally identifies an area where the requirement for a Fixed Wireless facility would be highest, a 'search area.' A preliminary investigation of the area is then undertaken, in conjunction with planning and property consultants, radiofrequency engineers and designers in order to identify possible locations to establish a facility.

Generally speaking, new sites must be located within, or immediately adjacent to, the identified search area in order to be technically feasible. The panel antennas (sectors) need to as far as practical balance the loading of those premises receiving a service to optimise efficiency. However, while the operational and geographical aspects of deploying new facilities are primary factors, there are also many other issues that influence network design, which have to be resolved in parallel.

Nbn has applied the Precautionary Approach in the selection and design of the proposed site in accordance with Sections 4.1 and 4.2 of the *Communications Alliance Industry Code C564:2011 for Mobile Phone Base Station Deployment*.

In selecting this site, **nbn** has used industry best practice to assess potential candidate sites, taking into account technical and non-technical criteria including:

- service objectives;
- topographical constraints affecting network line of site;
- potential co-locate at an existing telecommunications facility or building structure;

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- visual impact on the surrounding area;
- the need to obtain relevant planning approvals;
- the proximity to community-sensitive locations;
- the proximity to areas of environmental or heritage significance;
- the availability of secure tenure;
- the availability of public utilities, such as power;
- construction issues (including structural and loading feasibility and access for maintenance purposes);
- occupational health and safety; and
- other cost factors.

The number, type and height of facilities required to complete the Fixed Wireless network are largely determined by the above operational, geographical and other factors discussed that influence final network design. These compounding factors often severely restrict the available search area within which a facility can be established to provide Fixed Wireless internet services to a local community.

3.3 Candidate Sites

Following the identification of the search area, three initial candidate sites were identified during a desktop assessment process and upon undertaking a site visit. Each candidate was assessed based on the ability to meet the coverage objectives and site considerations detailed above. **Figure 2** shows the location of the three candidate sites identified.

Nbn endeavours to avoid locating search areas in close proximity to residential localities and potentially sensitive land uses, where practicable. Candidate C provides separation from residential land uses, as well as areas of historical or conservation value. The subject land is located in the Light and Service Industry Zone which (in addition to rural zones) industrial zones are the preferred land use classification for telecommunications infrastructure to be sited in accordance with the planning policy framework. As such, **nbn** considers Candidate C the best option as it provides an appropriate location for a facility given the separation from residential and other sensitive land uses, and the ability of vegetation and topography to screen ground level infrastructure.



Figure 2 -- nbn initial candidate sites (approximate locations) (Source: BingMaps, 2017)

A summary of the two candidates not pursued is set out below, including a brief description of the opportunities and constraints for each site.

No	Address and Lot Number	Facility Type	Description
F	Lot 28525, Reserve 26947, Coates Road, Wundowie, WA 6560	New 45m monopole	This candidate was considered to be an appropriate location for the siting of a telecommunications facility; however, land tenure was unable to be obtained at the time of scoping visit.
G	23 Burma Road, Wundowie, WA 6560	New 45m monopole	Highly visible location when compared with other candidates.



4. SUBJECT SITE AND SURROUNDS

4.1 Site Description

The telecommunications facility is to be located at Lot 100 Hawke Avenue, Wundowie (refer **Figure 3**). The site is irregular in shape and has a total area of 42.7902 hectares. Access to the property is granted via an existing access track off Hawke Avenue.



Figure 3 – Local Context subject site (source: Landgate, 2017)

The subject property is predominately undeveloped and contains a large quantity of scattered vegetation of varying species throughout. The adjacent land is currently utilised as a sewage treatment plant. The property can be broadly classified as a 'rural' property as the subject land is predominately undeveloped, however, the subject land is located within the Light and Service Industry Zone. There are currently multiple access tracks that transverse throughout the property, with the primary access track located off Hawke Avenue towards the southwest property boundary. As a whole, the terrain throughout the subject property is undulating in nature, with minor variations in elevation throughout. The land around the proposed location is predominately

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level, with only a minor rise in elevation to the north of the proposed compound location.

4.2 Surrounding Area

The subject property is located on the eastern outskirts of the Wundowie Township, adjacent to the existing Water Corporation wastewater treatment plant. The surrounding locality to the east and south of the subject site is predominately low-density residential properties located on large rural allotments. To the west of the subject site is the Wundowie Township, which comprises a range of single storey residential dwellings and commercial land uses. Separation between the proposed development location on the subject property and the closest residential dwelling on an adjoining property is approximately 285m, with views to the facility from this residence to be largely interrupted by existing vegetation within the subject property. The Wundowie Sportsground is located approximately 370m west of the proposed facility, however, due to the extensive vegetation in and around the subject property, as well as elevation variations throughout the locality, views to the facility from the vantage points within the sportsground will be largely disrupted.

Where possible, **nbn** endeavours to co-locate with existing telecommunications facilities. In this instance, as previously discussed in Section 3, co-location could not be achieved as there are no viable co-location opportunities within the area.



5. THE PROPOSAL

5.1 Facility and Equipment Details

5.1.1 Equipment to be installed

The facility comprises a 50 metre high lattice tower and ancillary components including two outdoor cabinets and a distribution board enclosed within a secure compound being 120m² in area.

The compound will be located on a relatively flat portion of land within the subject property, near to the most south-eastern portion of the subject land. The nearest property boundary is approximately 40m to the southeast of the proposed compound location.



Figure 4– View towards the proposed location (facing south)

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The proposed lattice tower will feature a triangular headframe at the top of the tower. The proposed headframe will contain four (4) panel antennas (three (3) measuring 750mm(H) x 300mm(W) x 115mm(D) and one (1) measuring 957mm(H) x 319mm(W) x 100mm(D)) and eight (8) remote radio units (measuring 500mm(H) x 431mm(W) x 182mm(D) or 351mm(H) x 298mm(W) x 113mm(D)). One (1) 600mm parabolic dish antenna will also be located on the tower at an approximate elevation of 34m. This dish will provide a link to the Wundowie West facility. Please refer to **Appendix B – Proposed Plans** for further details.

5.1.2 Landscaping

The **nbn** has not proposed additional landscaping given the facility will be screened from public view by existing vegetation and the topography of the area.

5.1.3 Access and Parking Details

The **nbn**TM network compound will be accessed via an existing access track that runs through the subject land. The existing entry point on Hawke Avenue will be used. The crossover provides adequate sightlines for vehicles entering or exiting the facility in forward gear. It is planned to provide independent 24 hour access to the proposed facility.

Nbn considers the site access to be appropriate given the **nbn**TM network facility will not be a significant generator of traffic. During the construction phase, a truck will be used to deliver the equipment and a crane will be utilised to lift most of the equipment into place. Any traffic impacts associated with construction will be of a short-term duration and are not anticipated to adversely impact on the surrounding road network. In the unlikely event that road closure will be required, **nbn** will apply to the relevant authorities for permission.

A total construction period of approximately ten weeks (including civil works and network integration and equipment commissioning) is anticipated. Construction activities will involve four basic stages:

- Stage 1 (Week 1) – Site preparation works, including field testing, excavation and construction of foundations;
- Stage 2 (Weeks 2, 3 and 4) – Construction of the tower;
- Stage 3 (Weeks 5 and 6) – Construction of the equipment cabinets and fences;
- Stage 4 (Weeks 7 – 10) – Installation of antennas and radio equipment, as well as equipment testing.

All construction activities must be undertaken in accordance with the **nbn Design and Construction Specification** that reflects industry best-practice and ensures environmental impacts are minimised both during and post construction.

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Once operational, the facility will function on a continuously unstaffed basis and will typically only require maintenance works three times a year.

5.1.4 Utility Service Details

The facility will be powered by an existing power pole and transformer located within the subject property. Power will be gained to the proposed via a proposed 90m (approx.) underground power route to the proposed **nbn**TM power distribution board adjacent to the cabinets.

5.1.5 Construction and Noise

Noise and vibration emissions associated with the proposed facility are expected to be limited to the construction phase outlined above. Noise generated during the construction phase is anticipated to be of short duration and accord with the standards outlined in the Department of Water and Environmental Regulation (DWER) *Environmental Protection (Noise) Regulations 1997*. Construction works are planned only to occur between the hours of 7.00am and 6.00pm.

5.1.6 Restoration and Reinstatement

The site shall be left in a clean and neat condition. All surplus material and rubbish shall be removed. Any existing features disturbed or damaged during the construction shall be reinstated to a condition equal to that existing before the commencement of operations. All damage, of any kind, caused by the execution of the work shall be made good by the Contractor, at its expense, and to the satisfaction of the Ericsson Manager.

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6. CURRENT PLANNING CONTROLS

6.1 Commonwealth Legislation – The Telecommunications Act

Schedule 3 of the *Telecommunications Act 1997* empowers carriers to install low-impact facilities without participating in the planning approval process. The *Telecommunications (Low Impact Facilities) Determination 1997* defines which facilities are low-impact facilities.

The proposed facility is not low-impact under the definitions contained in the Commonwealth legislation. Development approval is therefore required for the proposed facility.

6.2 State Legislation

State Planning Policy 5.2, prepared under Part Three of the *Planning and Development Act 2005* is applicable in the assessment of this facility. The State Policy applies to all telecommunications infrastructure except that exempted by the *Telecommunications (Low Impact Facilities) Determination 1997*.

The State Policy provides directions that telecommunications infrastructure should not be prohibited in any zone in the zoning table and that, subject to guidance within a planning scheme, be designated as a permitted use in some zones. Furthermore, the State Policy acknowledges that telecommunications carriers are required to comply with the Australian Radiation and Nuclear Protection Safety Agency (ARPANSA) Electromagnetic Radiation - Human Exposure Standard such that buffer zones and/or setback distances are not to be included in planning schemes or local planning policies. The **nbn™** is now also referenced in the State Policy.

Further to reiterating recent State Administrative Tribunal rulings that health and safety matters are not a planning consideration, the State Policy defines policy measures for local government to consider when determining development applications for telecommunications infrastructure. A response to the specific policy measures is provided below.



Policy Measure 1: Telecommunications infrastructure should be sited and designed to minimise visual impact	
<p>The proposal involves the erection of a new facility incorporating a 50 metre high lattice tower and associated ground level equipment. The height and design of the proposed tower is considered to be the minimum required to achieve reasonable transmission objectives. Given that the proposed facility is well separated from nearby residences and local road networks, nbn considers that the proposed new facility will have minimal visual impact on the existing landscape setting as seen by local residents and people passing through the area.</p>	
Specific Policy Measures	Comment
a) Telecommunications Infrastructure should be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites.	The site is located within a predominately rural area and is well setback from the local roadwork. As such, the proposed facility is unlikely to be prominently visible within the broader locality.
b) Telecommunications Infrastructure should be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or panorama, whether viewed from public or private land.	The facility is designed so as not to compromise any significant views or places of significance or local landmarks. Additionally, the subject site is located a substantial distance from existing residential development and community sensitive land uses.
c) Telecommunications Infrastructure should not be located where environmental, cultural heritage, social and visual landscape values may be compromised.	The construction area and overall compound area of the facility is designed to have minimal disturbance to the environmental characteristics of the site. The installation of the proposed facility can be undertaken at any time and is not anticipated to affect the use of the site or the surrounding area due to the accessibility of the site.
d) Telecommunications Infrastructure should display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.	To minimise the visual impact of the facility nbn have proposed the use of a lattice structure and selected a site that is located away from residential areas and other sensitive land uses. The proposed lattice tower allows view through the structure. When viewed from a distance, the tower is able to merge into the sky and background. Furthermore, the tower will remain unpainted, which is accepted to most

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	<p>successfully blend against lighter backgrounds such as the sky rather than darker painted structures.</p> <p>No landscaping is proposed due to significant setbacks to surrounding roads and dwellings.</p>
<p>Policy Measure 2: Telecommunications Facilities should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.</p>	
<p>Nbn through its strategic planning processes has identified this site as having the potential to provide the optimal required quality of service for the Wundowie area.</p>	
<p>Policy Measure 3: Telecommunications cables should be co-located whenever possible.</p>	
Specific Policy Measures	Comment
a) Cables and lines should be located within an existing underground conduit or duct.	The connection to power is subject to Western Power recommendations.
b) Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings.	There are no structures or buildings of sufficient height within the surrounding area that could facilitate nbn [™] infrastructure.

With respect to the above policy measures this proposal through its siting, design and location has addressed the provisions as far as practical.

6.2.1 Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure

The Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure (Guiding Principles) is published by the Western Australian Planning Commission (WAPC) to underpin State Planning Policy 5.2. The Guiding Principles philosophy is also reiterated in Part Three of *Visual Landscape Planning in Western Australia – a manual for evaluation, assessment, siting and design* which was also prepared by the WAPC. The guidelines were taken into consideration when selecting the site.

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6.3 Local Legislation

6.3.1 Shire of Northam Town Planning Scheme No. 6

The purposes of the Shire of Northam Town Planning Scheme No. 6 are to:

- *set out the local government's planning aims and intentions for the Scheme area;*
- *set aside land as reserves for public purposes;*
- *zone land within the Scheme area for the purposes defined in the Scheme;*
- *control and guide land use and development;*
- *set out procedures for the assessment and determination of planning applications;*
- *make provision for the administration and enforcement of the Scheme; and*
- *address other matters set out in Schedule 7 to the Planning Act.*

The availability of wireless high speed internet enables smaller settlements to be serviced for which a cable service is not economically feasible. Services such as the transfer of medical images, marketing and research activities are all able to be performed more efficiently so as to allow more equitable competition with metropolitan businesses. These services also have the potential to allow people to stay in their homes longer by providing improved access to medical professionals, or medical monitoring services.² The introduction of the **nbn**TM within the community will allow for access to information and services which have the potential to provide a richer and more diverse experience for the end user. Furthermore, it is our view that the siting, location and design of the facility as far as practical minimises environmental impact.

Nbn considers that the proposal is therefore consistent with the objectives of the Shire of Northam Town Planning Scheme No. 6 for the provision of services and infrastructure to meet the demands of the local residents, businesses and visitors to the town.

² End user experience including the speeds actually achieved over the **nbn**TM depends on some factors outside **nbn**'s control like the end user's equipment quality, software, broadband plans and how the end user's service provider designs its network.

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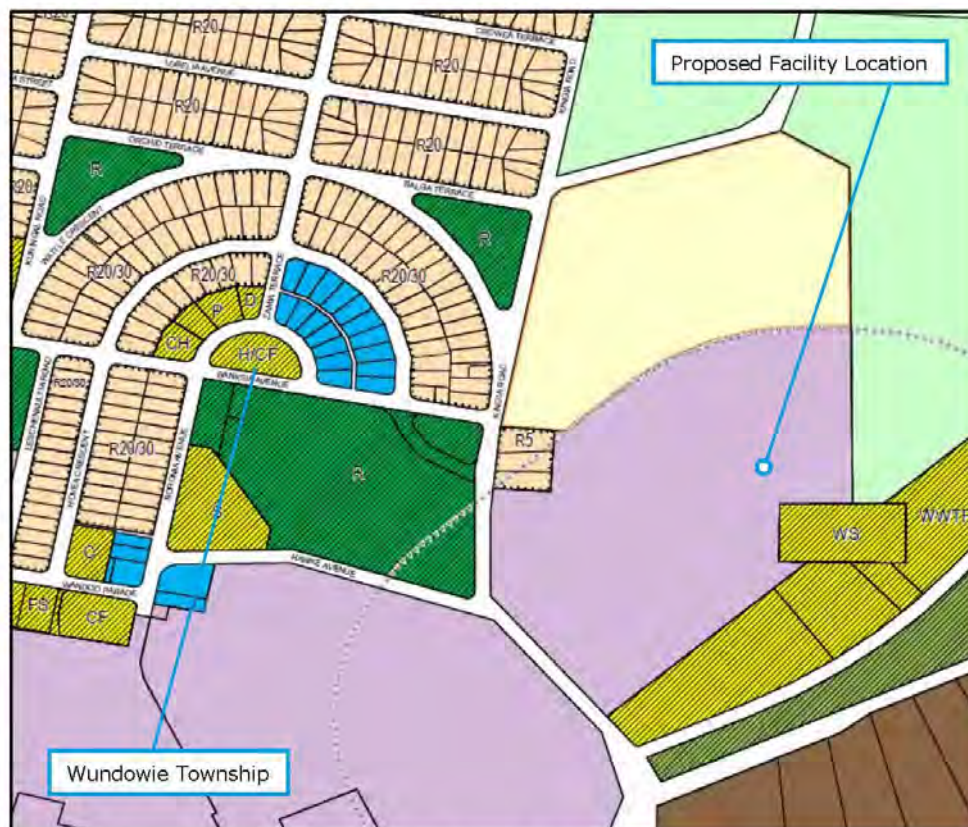


Figure 5 – Zoning map (Shire of Northam Town Planning Scheme No. 6)

The site is located within the Light and Service Industry Zone and is located within the Wastewater Treatment Plant Buffer Special Control Area (refer to **Figure 5**). Additionally, the proposed development is not expected to impact on a place of heritage value within the surrounding locality. The primary purpose and intent of the Light Service and Industry Zone is to:

'Provide for a range of light and service industries, wholesale sales, warehouses, showrooms, trade and services which, by reason of their scale, character and operational or land requirements, are not generally appropriate in or cannot conveniently or economically be accommodated in the commercial or mixed use zones'.

Telecommunications infrastructure is a 'D' use in accordance with the Zoning Table, meaning that the proposed use is not permitted unless the local government has exercised its discretion by granting development approval.

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Nbn considers that the proposed facility is consistent with the objectives and development requirements of the zone for the following reasons:

- The industrial character of the zone is not adversely impact upon;
- The viability of future industrial activities, other industrial pursuits and secondary uses will not be compromised by the proposed development;
- The environmental qualities of the landscape, vegetation, soils and water bodies will not be damaged;
- The proposal does not seek to introduce a sensitive land use which would otherwise inhibit the operation and development of existing, future and potential industrial land uses; and
- Minimum setback distances have been exceeded.

6.3.2 Structure Plans

The subject site is not affected by a Structure Plan.



7. OTHER ENVIRONMENTAL CONSTRAINTS AND OPPORTUNITIES

7.1 Visual Impact

The siting of the proposed lattice tower on the subject property is considered appropriate. Critical to the site selection and decision making process was the potential impact of the structure in the visual landscape. The structure in the proposed location will not obscure an important view or vista. It has been strategically located amongst mature vegetation away from existing dwellings to minimise impact.

The nearest residence on an adjoining property is located approximately 285m west of the proposed facility location. Views to the facility from this dwelling will be largely interrupted by existing vegetation located within the subject land. No additional landscaping is proposed as the existing vegetation is considered sufficient to screen the base of the facility from the dwelling and the surrounding area.

Note that the proposed 50m lattice tower is considered to be the smallest structure capable of meeting coverage and operational objectives. The nature of this structure means that it is visually permeable and readily assimilates into the surrounding area.

Whilst the structure may be visible from some aspects, based on the siting the proposed development will not result in adverse impacts on visual amenity in the local area.

7.2 Heritage

A desktop search of both the State Heritage Office's 'Inherit' heritage register and the Department of Aboriginal Affairs Aboriginal Heritage Inquiry System was undertaken as part of an environmental constraints mapping process. The desktop investigation and site scoping exercise did not identify any registered cultural, historical or environmental heritage significance in the immediate vicinity of the proposed site.

7.3 Bushfire

"The Bush Fire Prone Areas 2016 dataset identifies bush fire prone areas of Western Australia as designated by the Fire and Emergency Services (FES) Commissioner on 21 May 2016. Bush fire prone areas are subject to, or likely to

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be subject to, bush fire attack. A bushfire prone area is identified by the presence of and proximity to bush fire prone vegetation, and includes both the area containing the bush fire prone vegetation and a 100 metre buffer zone immediately surrounding it. Where a bush fire prone area cuts across a portion of a parcel of land, the entire parcel is considered bush fire prone."

The proposed development is classified under the Building Code of Australia as Class 10 (non-habitable buildings or structures). As such firebreaks are not required, nor will the development result in any additional fire load or risk to the subject or surrounding land. All **nbn** fixed-wireless ground level infrastructure and poles or towers are sourced such that their designed and manufacture will achieve the fire resistance level specified under the *Australian Standard AS2959-2009 Construction of Buildings in Bushfire Prone Areas* including for the highest risk category being a flame zone (FZ).

Furthermore, Planning Bulletin 111/2016 states; *"...If the proposal does not result in the intensification of development (or land use), does not result in an increase of residents or employees; or does not involve the occupation of employees on site for any considerable amount of time, then there may not be any practicable reason to require a BAL Assessment. Exemptions may apply to infrastructure including roads, telecommunications and dams..."*

The *Guidelines for Planning in Bushfire Prone Areas (2017)* provide additional direction to the requirement for the provision of an Asset Protection Zone (APZ) and states; *"For a non-habitable shed not associated with a dwelling, no planning approval is required unless the scheme requires it. Similarly, the bushfire construction requirements under the Building Code of Australia do not apply if the shed is not associated with the main dwelling. Therefore, an APZ is not required in these instances."*

7.4 Electrical Interference and Grounding of the Facility

The **nbn**TM fixed wireless network is licensed by the Australian Communications and Media Authority (ACMA) for the exclusive use of the OFDMA9800 frequency band. As **nbn** is the exclusive licensee of this sub-band, emissions from **nbn**TM equipment within the frequency band should not cause interference.

Filters will also help to ensure that each facility meets the ACMA specifications for emission of spurious signals outside the **nbn**TM frequency allocations. **Nbn** intends to promptly investigate any interference issues that are reported.

The facility is also designed to be grounded to the relevant Australian Standards – that is, the facility will be 'earthed'.

7.5 Flora and Fauna

In order to ascertain any conservation significance associated with the site, a desktop search was undertaken of the Department of Water and Environmental

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Regulation (DWER) Environmentally Sensitive Areas mapping system. Our environmental constraints mapping process also identifies the location of Bush Forever sites. Additionally, a review of the local planning policy framework was undertaken to ensure compliance with any applicable structure plan or building envelope.

The site is not located within an 'Environmentally Sensitive Area' or a Bush Forever reservation. A clearing permit from the Department of Water and Environmental Regulation (DWER) is not required, or a referral to the Department of Planning Bush Forever Office required. Please refer to **Appendix D – Environmental Constraints Map**.



Figure 6 – Extract from the Environmental Constraints Map

A site assessment was undertaken when negotiating the compound location with the landowner and assessing access arrangements to ensure as far as practical that vegetation and soil disturbance was minimised. It is additionally noted that the lattice tower does not support any moving parts that have the potential to impact bird life.

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7.6 Social and Economic Impacts

Access to fast internet is an essential service in modern society. Initially, small to medium business customers accounted for a significant part of the demand for broadband technology, but internet services have now been embraced by the general public. Usage of internet services continues to widen as new technologies become progressively more affordable and accessible for the wider community.

The proposed development should assist in providing significantly enhanced fixed wireless internet coverage to the locality of Wundowie. This is expected to be of particular benefit for residential dwellings in the area.

The new **nbn**TM network is designed to provide the community with access to fast and reliable internet services. A reliable internet service is important to help promote the economic growth of communities, and the facility is anticipated to have significant social and economic benefits for the local community.

7.7 Aviation Safety

There are no registered aerodromes within a 30km radius of the proposed facility location. Notwithstanding, in accordance with the 'Reporting of Tall Structures' the 50m structure will be registered as a Tall Structure with the RAAF in accordance with the Civil Aviation Authority Publication 89W-2(0) at the time of Building Approval.

7.8 Public Safety

7.8.1 Radiofrequency Emissions

In relation to public safety and specifically Electromagnetic Emissions (EME) and public health, **nbn**TM network operates within the operational standards set by the Australian Communication and Media Authority (ACMA) and Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). ARPANSA is a Federal Government agency incorporated under the Health and Ageing portfolio and is charged with the responsibility for protecting the health and safety of both people and the environment from the harmful effects of radiation (ionising and non-ionising).

All **nbn**TM network installations are designed and certified by qualified professionals in accordance with all relevant Australian Standards. This helps to ensure that the **nbn**TM facility does not result in any increase in the level of risk to the public. It is for this reason that the new Telecommunications Infrastructure State Planning Policy makes it clear that public health is not a

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matter for local government to consider when determining development applications.

This facility is to be operated in compliance with the mandatory standard for human exposure to EME – currently the Radio communications (Electromagnetic Radiation Human Exposure) Standard 2014. The EME Report associated with this site is attached in **Appendix C – EME Report**. The report shows that the maximum predicted EME will equate to 0.11% of the maximum exposure limit (where 100% of the limit is still considered to be safe).

Moreover, all **nbn™** network equipment has the following features, all of which help to minimise the amounts of energy used and emitted:

- Dynamic/Adaptive Power Control is a network feature that automatically adjusts the power and hence minimises EME from the facility;
- Varying the facility's transmit power to the minimal required level, minimising EME from the network; and
- Discontinuous transmission, a feature that reduces EME emissions by automatically switching the transmitter off when no data is being sent.

7.8.2 Public Access

The proposed facility will have restrictions aimed at preventing public access, including a 2.4m secured compound fence with a locked gate and warning signs placed around the facility.

7.9 The Public Interest and the Benefits of Telecommunications

The proposed **nbn™** facility is expected to have significant benefit for residents in the Wundowie area. **Nbn** believes that the public interest would be served by approval of the proposal, given benefits for enhanced internet coverage in the area. The facility is expected to have benefits for local residents and businesses within the district.

There are numerous other benefits of telecommunications connectivity, as follows:³

- There are many potential educational benefits justifying the implementation of the **nbn™**. Curriculum and data sharing, increased availability and accessibility of research materials, and virtual classroom environments are

³ End user experience including the speeds actually achieved over the **nbn™** depends on some factors outside **nbn™**'s control like the end user's equipment quality, software, broadband plans and how the end user's service providers designs its network.

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good examples. Such elements are particularly beneficial within a tertiary education context.

- Businesses can, through internet usage, increase efficiency through time, resource and monetary savings. Improved internet services effectively remove physical distance and travel time as a barrier to business.
- Improvements to internet services may also be of benefit for local employees, by enabling telecommuting and home business. The telecommuting trend is heavily reliant on access to fast internet services, and is anticipated to continually increase in popularity.

The public benefits of access to fast internet have been widely acknowledged for many years. Reliable internet access is now more than ever an integral component of daily life, so much so that its absence is considered a social disadvantage.

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8. CONCLUSION

Nbn considers that the proposed facility, comprising a 50 metre high lattice tower with triangular headframe and ground level infrastructure has been proposed in the least impactful location whilst ensuring adequate coverage is achieved.

The reasons for selecting this site are summarised as follows:

- The proposed site has been particularly targeted to provide the optimal required quality of service as required by **nbn** for the Wundowie area;
- The proposed facility is located within an industrial area, sited on cleared land;
- The surrounding landscape is predominately undeveloped land containing a number of mature trees, which will minimise visual impact;
- The impact on the physical environment is negligible;
- The site provides sufficient spatial separation from sensitive land uses with the nearest dwelling located approximately 285m from the proposed site; and
- The construction and land tenure costs are acceptable in the context of the locality.

The facility has been strategically sited and designed to minimise visibility within the surrounding environment as much as practicable. In this regard **nbn** considers that the proposal satisfies the requirements of the State Planning Policy and the accompanying *Guidelines for the Location, Siting and Design of Telecommunications*.

Nbn considers that the proposal is also consistent with the stated objectives and aims of the Shire of Northam Local Planning Scheme and should be supported.

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APPENDIX A – COPY OF TITLE

REGISTER NUMBER 100/DP52057	
DUPLICATE EDITION 2	DATE DUPLICATE ISSUED 16/5/2008
VOLUME 2665	FOLIO 138

WESTERN  AUSTRALIA

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 100 ON DEPOSITED PLAN 52057

**REGISTERED PROPRIETOR:
(FIRST SCHEDULE)**

WILLWARD PARK NO1 PTY LTD
REHARD NO1 PTY LTD
BOTH OF SUITE 5, 137 MAIN STREET, OSBORNE PARK
AS TENANTS IN COMMON IN EQUAL SHARES

(T K571225) REGISTERED 18/4/2008

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

1. EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR SEWERAGE PURPOSES TO WATER CORPORATION SEE DEPOSITED PLAN 52057
2. EASEMENT BURDEN CREATED UNDER SECTION 167 P. & D. ACT FOR WATER PURPOSES TO WATER CORPORATION SEE DEPOSITED PLAN 52057

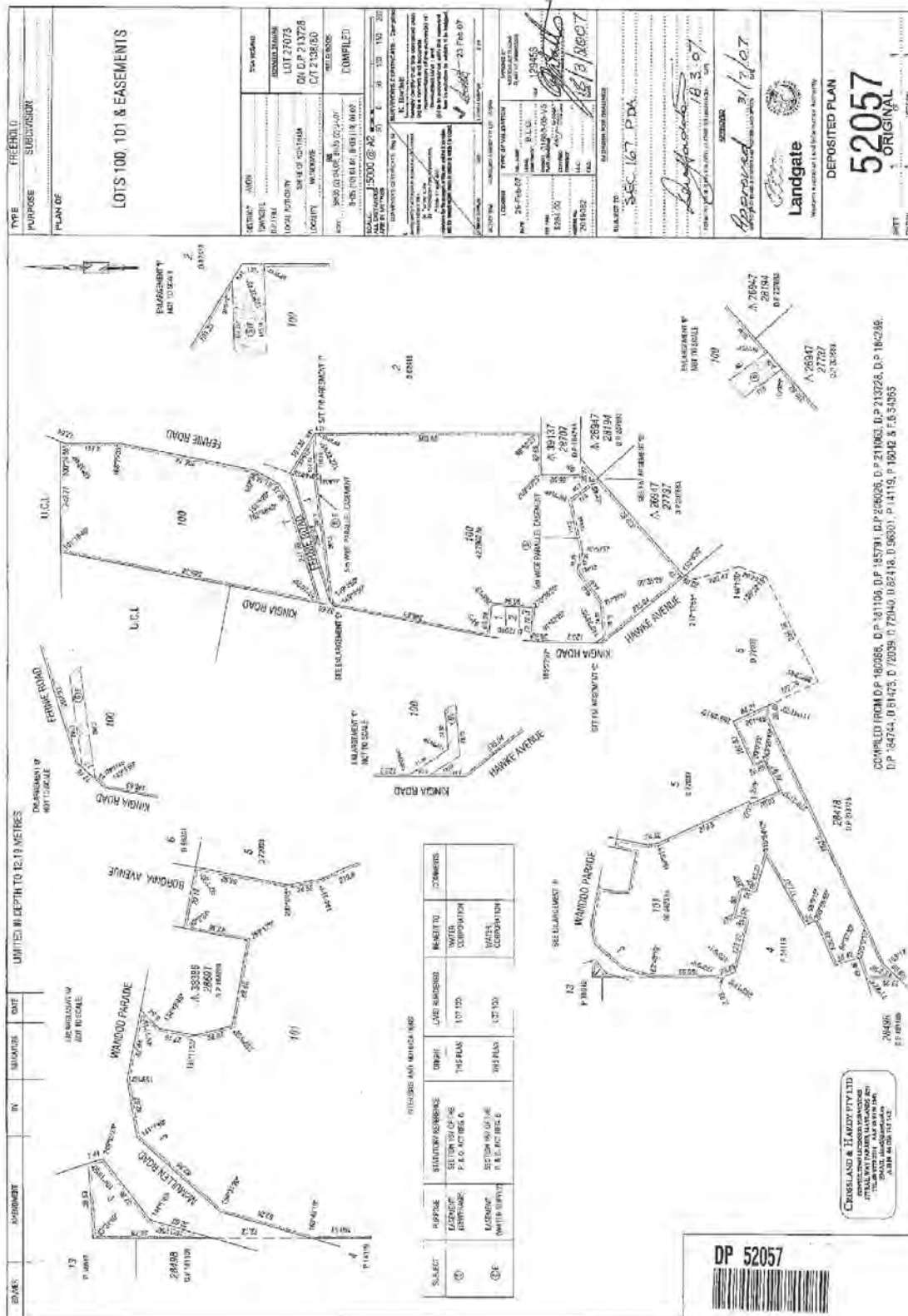
Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

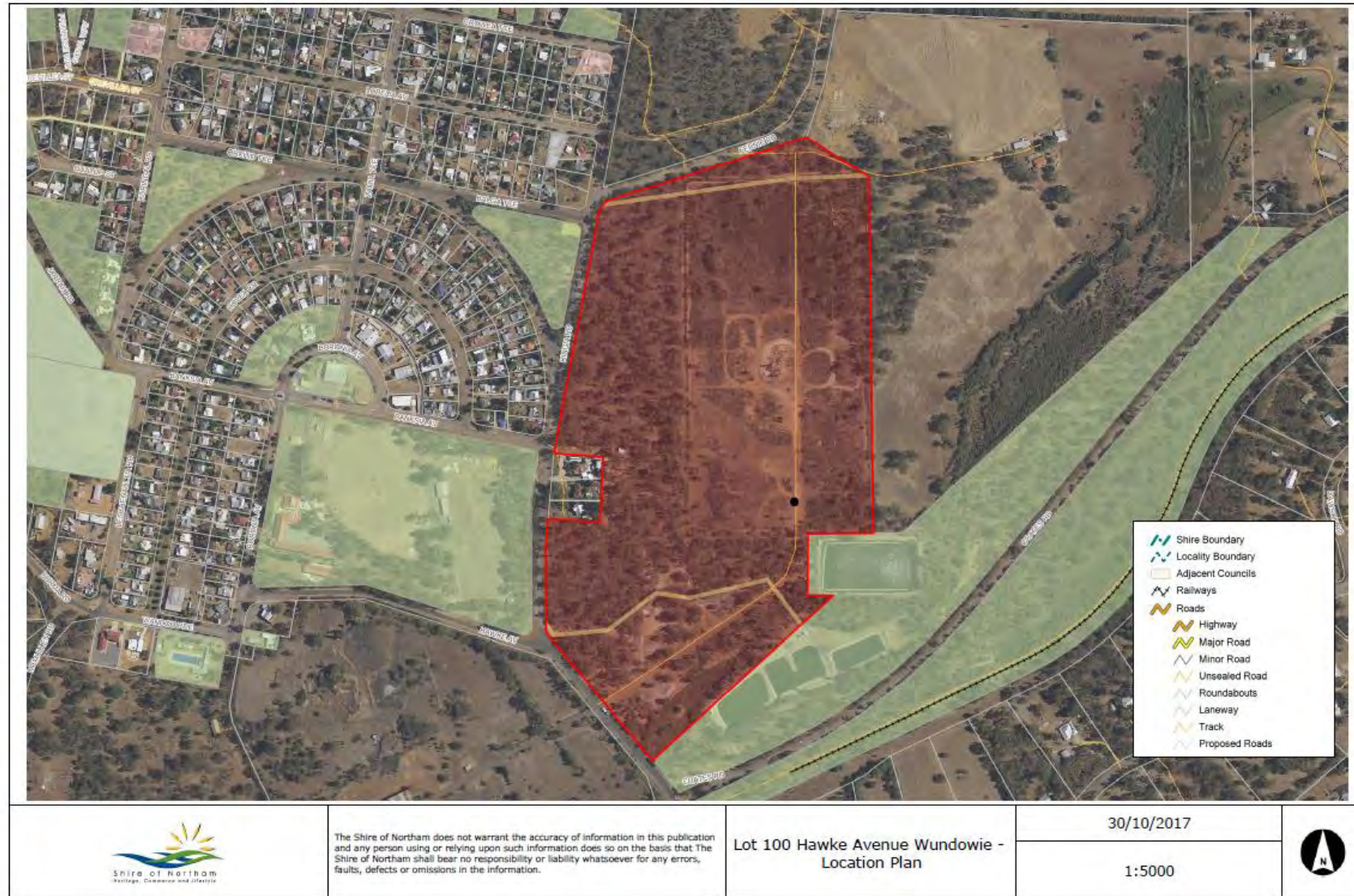
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP52057
PREVIOUS TITLE: 2138-80
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE
LOCAL GOVERNMENT AUTHORITY: SHIRE OF NORTHAM

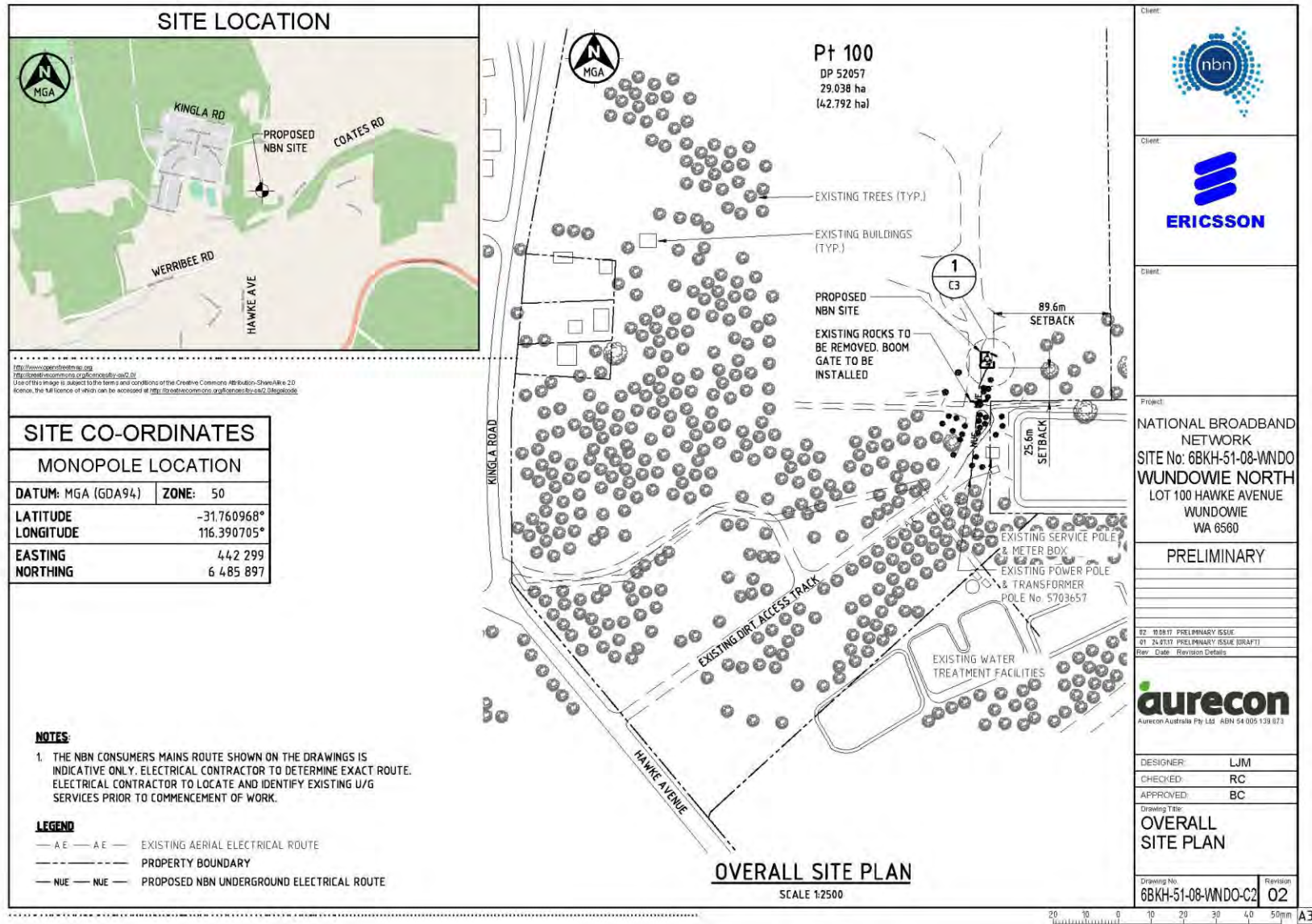


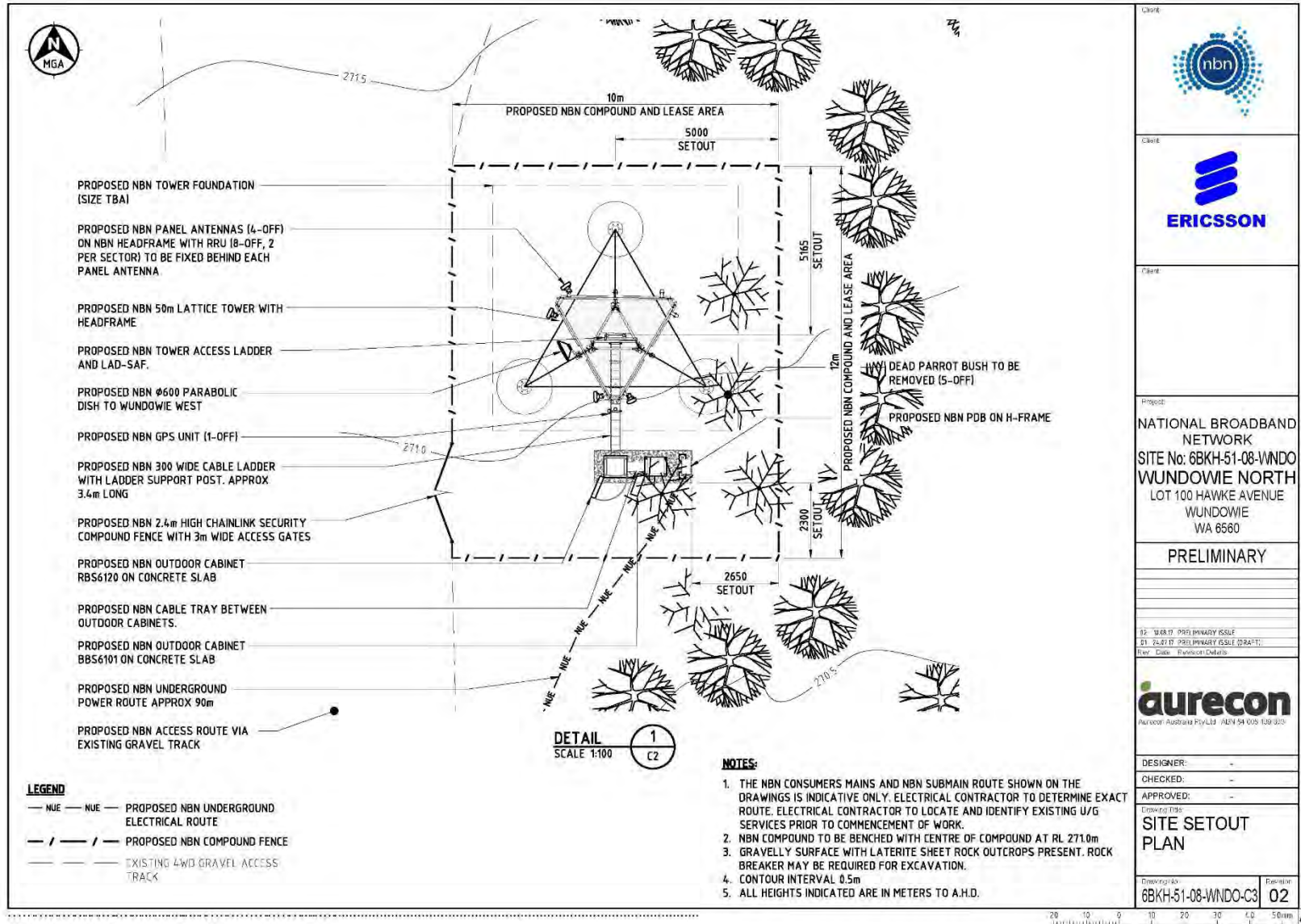
LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Aug 29 11:48:21 2017 JOB 54734713

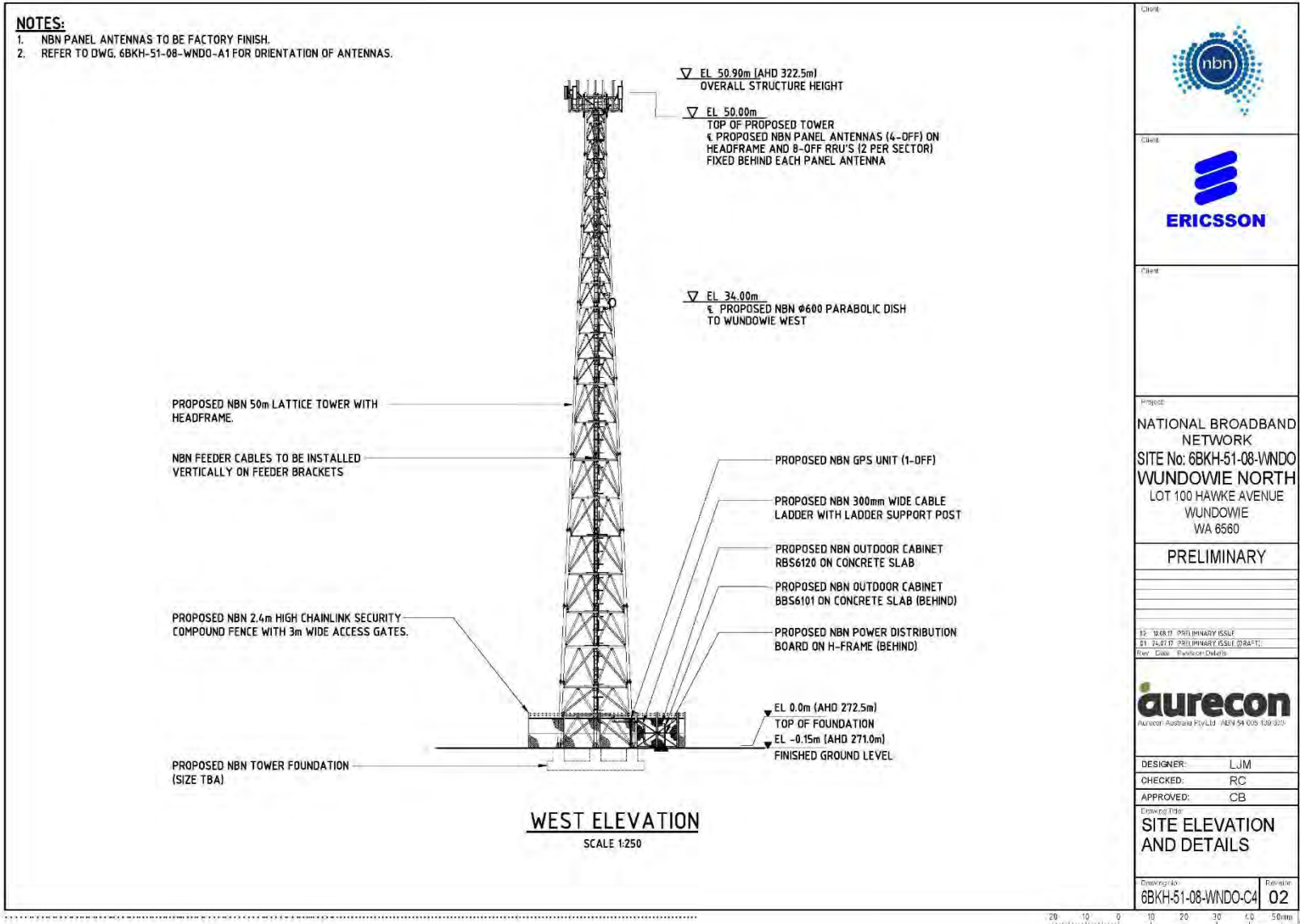
Attachment 2



Attachment 3







Attachment 4

Planning Report - Wundowie North



APPENDIX C – EME REPORT



Environmental EME Report Wundowie North, Lot 100 Hawke Avenue, WUNDOWIE WA 6560

This report provides a summary of Calculated RF EME Levels around the wireless base station

Date 28/7/2017

RFNSA Site No. 6560004

Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at Wundowie North, Lot 100 Hawke Avenue WUNDOWIE WA 6560. These levels have been calculated by Ericsson using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the proposed systems at this site is 0.11% of the public exposure limit.

The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all wireless base station antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m²) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

Results

The maximum EME level calculated for the proposed systems at this site is 2.066 V/m; equivalent to 11.32 mW/m² or 0.11% of the public exposure limit.

Radio Systems at the Site

There are currently no existing radio systems for this site.

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
NBN Co	LTE3500 (proposed)

Calculated EME Levels

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

Distance from the antennas at Wundowie North, Lot 100 Hawke Avenue in 360° circular bands	Maximum Cumulative EME Level at 1.5m above ground – all carriers at this site					
	Existing Equipment			Proposed Equipment		
	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits
0m to 50m				0.4	0.43	0.0043%
50m to 100m				0.58	0.9	0.009%
100m to 200m				0.58	0.91	0.0091%
200m to 300m				1.96	10.21	0.1%
300m to 400m				2.066	11.32	0.11%
400m to 500m				1.94	10.031	0.1%
Maximum EME level				2.066	11.32	0.11
	343.0 m from the antennas at Wundowie North, Lot 100 Hawke Avenue					

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
		Electric Field V/m	Power Density mW/m ²	% of ARPANSA exposure limits
1 No locations identified				

RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m²), microwatts per square centimetre (µW/cm²) and milliwatts per square metre (mW/m²). Note: 1 W/m² = 100 µW/cm² = 1000 mW/m².

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m ² = 375 µW/cm ² = 3750 mW/m ²
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 µW/cm ² = 4500 mW/m ²
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 µW/cm ² = 4500 mW/m ²
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m ² = 900 µW/cm ² = 9000 mW/m ²
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²

Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report, "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.

12.3.2 Proposed amendment to approved site plan and Proposed Construction Access – Portion of Hunter Road and unconstructed an unnamed road reserve, Muluckine

Address:	Hunter Road, Muluckine
Applicant:	Carnegie Clean Energy
Owner:	Crown Land
File Reference:	A1149
Reporting Officer:	Chadd Hunt Executive Manager Development Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council has received a request from Carnegie Clean Energy to utilise a portion of Hunter Road and a section of unconstructed road reserve for access to the approved solar energy farm.

The proposed access route involves the use of both a section of sealed and unsealed Hunter Road and the construction of a portion of road that is currently unnamed and unconstructed.

In addition the applicants have requested that a modified site plan be approved for the development.

ATTACHMENTS

- Attachment 1: Location Plan.
- Attachment 2: Letter of Request.
- Attachment 3: Current Vehicle Management Plan.
- Attachment 4: Current Endorsed site plan
- Attachment 5: Request for modification and proposed site plans

BACKGROUND / DETAILS

As part of the recently approved Solar Farm approval the Wheatbelt Joint Development Assessment Panel (JDAP) identified a need to secure permanent access to the site. The Wheatbelt JDAP approved the application on 15th June 2017 (JDAP File DAP/17/01197) with the following advice note –

“10. The applicant is encouraged to ensure permanency of access to the site is achieved.”

The current physical access to the property is via Northam Cranbrook Road over a private rail crossing and through an adjoining property via an easement. The proponents of the solar farm are in negotiations with the Public Transport Authority, the railway line manager (ARC Infrastructure) and the adjoining property owner in an attempt to resolve the long term access to the property from this location. Given the complex nature of this arrangement the proponent has been seeking alternate access arrangements that would provide a permanent solution to the matter.

An alternate access route to the site has been identified which incorporates the use of Hunter Road, an existing “public” rail crossing and a section of unconstructed road reserve. There is also another lot (Lot 10) which is under the same ownership of the approved application for the solar farm (Lot 6). The proponents have indicated that approval to utilise a portion of Lot 10 has been obtained.

The Hunter Road rail crossing is classified as a public rail crossing there is no restriction on who can use the rail crossing both from a construction and long term use by the general public.

The proposed traffic movements are as follows –

NORTHAM SOLAR FARM
SITE VEHICLE
MANAGEMENT PLAN
3 INCOMING TRAFFIC DETAILS

				Expected Traffic Per Month (round trip)											
				Plan at 13-Oct-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	
Traffic Movements - Northam Solar Farm	Time of Day	Expected Live Axle Load	Incoming Traffic (Total)	Generic (Month)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
Side Tipplers (Road Base & Sand)	Between 7am - 4pm	5T	60			20	20	10	10						
16M Flat Bed (PV Modules)	Between 8am - 3pm	5T	55					25	30						
16M Flat Bed (Tracker)	Between 8am - 3pm	5T	45					25	30						
Semi - Site FACILITIES/Plant	Between 8am - 3pm		16	4	4						4	4			
Semi - Cable Drums	Between 8am - 3pm		4			4									
Semi - Switchrooms & MVPS	Between 8am - 3pm		5						5						
Grader	Between 8am - 3pm		12	4	4	4									
Light Truck	At 7am & 5pm		32	4	4	4	4	4	4	4	4	4			
Mini Bus	At 7am & 5pm		182			26	26	26	26	26	26	26			
Utes	At 7am & 5pm		883	52	104	104	104	104	104	104	104	104	52	52	
Sub Total				64	162	162	194	204	139	138	138	52	52		

The Wheatbelt Joint Development Assessment Panel (JDAP) also approved site plan NOR1-1-1-1 Rev 5 as part of the approval process. The applicant have submitted a request to modify the Site plan as shown in plan NOR1-1-1-1 Rev 9. The modified plan relates to the relocation of the proposed laydown area.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery.

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Financial / Resource Implications

There are no direct financial / budgetary implications for the Shire of the recommendations of this report provided appropriate conditions are attached to any approval that is granted to use the proposed construction route.

The potential construction of the section of unconstructed road could be a financial issue for Council should maintenance in the future be required.

Legislative Compliance

The existing Hunter Road and unconstructed section of road reserve are roads under the care and control of Council through the Local Government Act 1995 and subsidiary regulations.

Following further research into the access route, a portion of the unconstructed road is within a registered aboriginal heritage site (Registered site 4030). No construction will be permitted until authority has been issued by the Department of Planning, Heritage and Lands.

The applicant has submitted a request to modify the JDAP approval under the Planning and Development (Development Assessment Panels) Regulations 2011.

Regulation 17A of the above states the following –

17A. Amendment or cancellation of development approval by responsible authority

- (1) An owner of land in respect of which a development approval has been granted by a DAP pursuant to a DAP application may apply, under the relevant planning instrument, for the responsible authority under that instrument to amend or cancel the development approval (an application).*
- (2) For the purposes of subregulation (1), the provisions of the Act, the Planning and Development (Local Planning Schemes) Regulations 2015, the Planning and Development Regulations 2009 and the relevant planning instrument apply to the making and determination of, and the review of a decision on, an application as if the development approval –*
 - (a) had not been granted pursuant to a DAP application; and*

- (b) *had been granted by the responsible authority.*
- (3) *As soon as practicable after an application is determined, the responsible authority must give the administrative officer of the DAP that granted the development approval written notification of the determination which must include the following —*
 - (a) *the date of the determination;*
 - (b) *the determination;*
 - (c) *the terms of any condition to which the approval of the application is subject;*
 - (d) *reasons for any refusal of the application*

Policy Implications
N/A.

Stakeholder Engagement / Consultation

Discussions and correspondence has been undertaken with the proponent, Department of Lands and the Public Transport Authority.

It is proposed that further consultation will be undertaken with those landowners adjoining the proposed construction route and the adjoining landowner to unconstructed road reserve.

Risk Implications
Nil.

OFFICER'S COMMENT

The current proposal to utilise the section of Hunter Road and the unallocated road reserve requires consideration by Council and in particular the potential impacts on those residences adjoining the access routes. Whilst it is acknowledged that the vehicles proposed to be utilised are permitted to use the existing road appropriate conditions are required to ensure that the impact on both the adjoining property owners and Councils infrastructure are minimised.

Provided the traffic movements as indicated in the Traffic Management plans are accurate staff recommend Council conditionally approve the request. It is also recommended that should Council agree to the request that consultation be undertaken with those property owners in close proximity to the proposed access route to ensure that they are advised of the revised access route.

The proposed modification to the proposed site plan is minor in nature and relocates the proposed laydown area further away from the neighbour to the north. Staff recommend that approval be granted for the modified site plans.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3197

Moved: Cr Davidson
Seconded: Cr Mencshelyi

That Council:

1. **Supports “in principle”** the request from Carnegie Clean Energy to utilise a portion of Hunter Road and a section of unconstructed road reserve for both permanent legal access and construction access to the development on Lot 6 Northam-Cranbrook Road.
2. Undertakes consultation with the adjoining landowners to the proposed construction access route regarding the proposal from Carnegie Clean Energy over the revised construction access route proposed in condition 1 above.
3. Delegates authority to the Chief Executive Officer to issue formal approval to utilise a portion of Hunter Road and a section of unconstructed road reserve for both permanent legal access and construction access to the development on Lot 6 Northam-Cranbrook Road subject to the following conditions being met prior to formal approval being issued –
 - i. No negative comments being received from the consultation with adjoining landowners being undertaken with regard to the proposed construction access route;
 - ii. A pre-construction condition report being undertaken on the existing Hunter Road access route;
 - iii. A post-construction condition report being undertaken on that section of Hunter Road access route;
 - iv. Any damage caused to that portion of Hunter Road being used as the access route being rectified at the full expense of the applicant (based on the pre and post construction reports above);
 - v. Approval from the Department of Lands to dedicate that portion of Hunter Road contained within unallocated crown land as a road pursuant to section 56 of the *Land Administration Act 1997*;
 - vi. Engineering construction plans being submitted and approved for the construction of that section of the un-gazetted and unconstructed road reserve proposed to be utilised for construction access; and
 - vii. The applicant being responsible for undertaking any dust management required during the construction period.
 - viii. No construction of the un-gazetted and unconstructed road reserve being permitted until clearance is issued by the Department of Planning, Lands and Heritage with respect to the registered aboriginal heritage site.

4. Approves the modification to the site plan approved by the WheatbeltJDAP (JADAP fil DAP/17/01197) as shown in plans NOR1-1-1-1 Rev 9 and NOR1-2-3-1 Rev 3.

CARRIED 10/0

Ms Greenough departed the Council Chambers at 7:12pm and returned at 7:14pm.

Attachment 2



Chief Executive Officer
Shire of Northam
395 Fitzgerald Street
Northam, Western Australia, 6401

18 October 2017

Dear Jason,

Northam 10MW solar project (the "Project")

As per our discussion on 21 September 2017, and the discussion on 2 October 2017 between Ann-Maree McDonald of Carnegie Clean Energy Ltd ("CCE") and Chadd Hunt of the Shire of Northam (the "Shire"), CCE formally requests the Shire, in relation to the Project, to:

1. Permit CCE to use Hunter Road, the parcel of unallocated crown land on Hunter Road (the "UCL") and the gazetted road spurring off Hunter Road (the "Gazetted Road"), to gain legal access to the Project site for the purposes of construction. In support of this request, we attach the traffic management plan for the Project, and note that the construction management plan for the minor works to be performed to the Gazetted Road will follow in due course.
2. Engage with the Department of Lands on our behalf, in order to enable us to gain formal legal access to the UCL. We understand that from conversations with the Shire that public dedication under the *Land Administration Act 1997 (WA)* is the quickest and most straightforward means of gaining access to the UCL. As discussed, we will consider, at a later date, whether we should confirm with the Shire via email the consequences of the UCL being used for the Project ahead of formal legal access being granted.
3. Commence consultations with the adjoining landowner to the UCL regarding the parcel of land being used in relation to the Project.
4. Commence consultations with the adjoining landowner to the Gazetted Road, regarding gating of that road during the construction phase for the Project.

Separately, we formally advise the Shire of CCE's intention to co-develop the Project with another equity investor. Accordingly, the lease for the Project site will be novated to the corporate entity established for the purposes of the development (likely to be a unit trust). We note the Shire's advice on 21 September 2017 that the Joint Development Assessment Panel approval for the Project dated 22 June 2017 (the "JDAP Approval") does not need to be formerly novated to the Project vehicle, as the JDAP Approval runs with the land, however we will confirm this position with the JDAP, as the Shire advised.

Yours Sincerely,



Andrew Stevens
MANAGER – ASSETS
Carnegie Clean Energy Ltd

Refer also: Attachment – Traffic Management Plan

21 Barker Street, Belmont, Western Australia, 6104

enquiries@carnegiece.com

+61 8 6168 8400

+61 8 6230 4025

www.carnegiece.com

Attachment 3

**NORTHAM SOLAR FARM
SITE VEHICLE
MANAGEMENT PLAN**

VEHICLE AND TRAFFIC MANAGEMENT PLAN



lendlease



NORTHAM SOLAR FARM SITE VEHICLE MANAGEMENT PLAN

Title	NORTHAM SOLAR FARM Vehicle Management Plan		
Document Number	P1625-PL-002		
Document Control	This Document is Uncontrolled When Printed		
Revision Details	Revision	Date	Reason
	A	25/08/17	Original document
	B	02/11/17	To include alternative access routes
This Document			
	Name	Position	Signature / Date
Prepared by	Michael Hart	Graduate Engineer	
Reviewed by	Matt Bourke	Project Manager	
Authorised by	John Tinline	Asset Services Manager	

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NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

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NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

1 INTRODUCTION

1.1 Purpose

This document describes the project approach to managing traffic on site, in particular, the elimination or reduction of interaction between mobile plant, vehicles and workers. It incorporates statutory, client and EMC Lendlease JV requirements for traffic management and documents the planning process to ensure that risks minimised through early planning and controlled execution.

1.2 Structure of the Plan

This plan is made up of three (3) separate parts and to be read as one document.

Part A – Describes the requirements and overall strategy for traffic management on this project (This document). Appendices to this section provide supporting information for this plan including site layout and site traffic rules as a minimum.

Part B – The Vehicle Management Action Plan describes the system that supports traffic management outcomes on this project. This establishes the auditable outcomes for project traffic management processes. (Attachment 1)

Part C - An assessment of the project work activities to the EMC Lendlease JV GMR Critical Risks including traffic and vehicle management risks. (Attachment 2)

1.3 Scope of Work

The EMC Lendlease JV scope of work is set out in detail in the contract specification, and summarised below:

- Detailed engineering and design of the solar array and associated switching equipment;
- Detailed civil design for all site access and infrastructure installation;
- Supply of all necessary labour, materials, plant, and equipment to construct the Solar Farm;
- Commission and connect to Western Power's 22 kV distribution network.

Carnegie Clean Energy and the EMC Lendlease JV (the Parties) have obligations to work together cooperatively to achieve the best outcome for the project. The parties agree to implement good construction/maintenance/service practices to protect people, property and the environment, with overall operational control of the site to be undertaken by the EMC Lendlease JV.

1.4 Project Objectives and Expectations

EMC Lendlease JV is committed to a proactive and responsible approach to project management. Lendlease has in place an AS/NZS 4801, OHSAS 18001 and OFSC Building and Construction OHS certified health and safety management system, to assist with achieving this objective.

The Project will be managed and completed in accordance with the Lendlease Business Management System, including the Lendlease EH&S Global Minimum Requirements (GMRs) and the Contract. The execution of the project and its time relationships are determined and reported on a continuous basis as detailed in this plan and other sub-plans.

This Site Vehicle Management Plan describes or references:

NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

- the strategies to be used for implementation;
- the responsibilities of each individual for continuance;
- the management systems required for measuring performance and objectives; and
- the proactive identification and elimination (or acceptably managing) of project wide traffic risks that may be associated with the execution of the Project work scope.

The expectations for the Project are to ensure the safety, health and wellbeing of their people by:

- Meeting or exceeding the EMC Lendlease JV Global Minimum Requirements
- Following the expectations in this plan and implementing the associated referenced procedures from the Business Management System
- Proactively managing the project traffic risks, recorded in the Project Risk Register
- Reporting traffic related Incidents (including Hazards and near misses) within required timeframes

1.5 Site Description

The site is located approximately 4km east of Northam, just off York Road. See Figure 1 below.

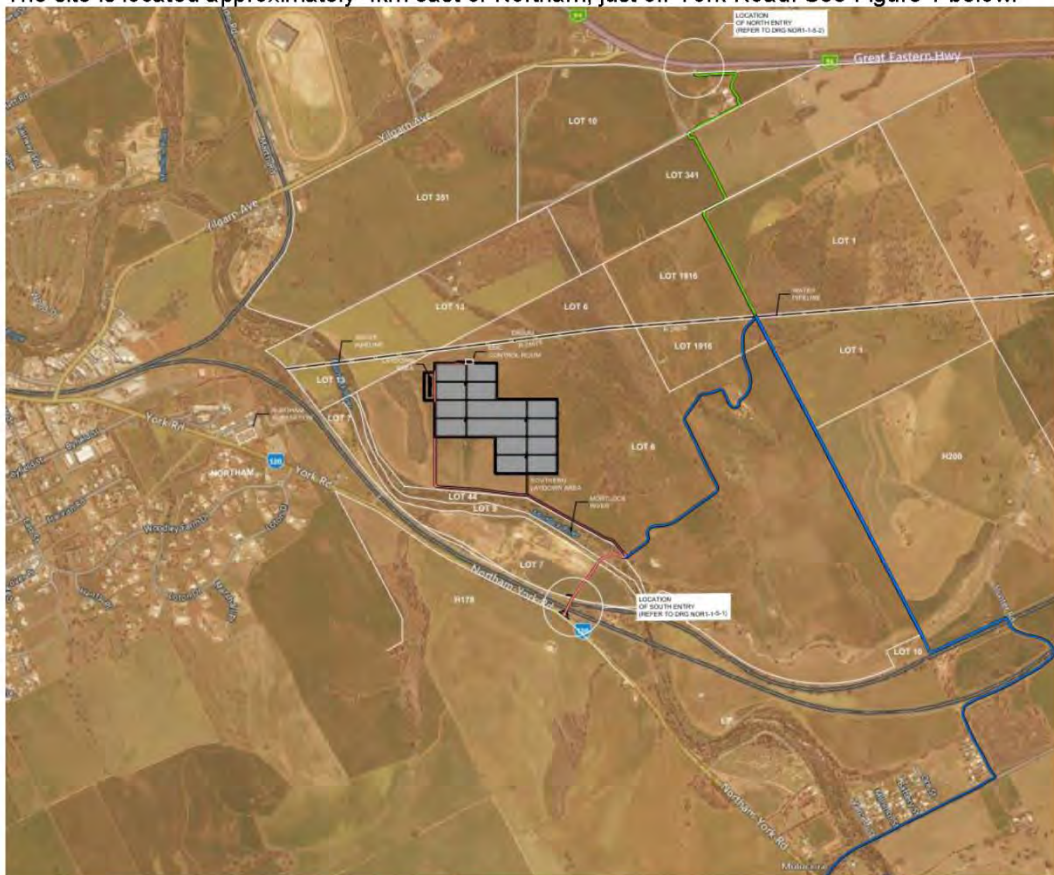


Figure 1 - Location of site

NORTHAM SOLAR FARM SITE VEHICLE MANAGEMENT PLAN

Site access will be via one of three routes:

- i) The south entrance (pink) from Northam-York Road, crossing the Eastern Railway and Mortlock River onto private lots.
- ii) The east entrance (blue) from Northam-York Road, turning left onto Muluckine Rd, left onto Hunter Rd, over train tracks onto private lots.
- iii) The north entrance (green) from Great Eastern Hwy (after Yilgarn Ave. intersection) turning right onto private lots.

Light Vehicles (LVs) and other small vehicles preferred route is to access site via the Newcastle Road turn-off from Great Eastern Highway, proceeding to the left turn onto Forrest St, crossing the river onto Peel Tce which merges into Northam-York Road.

Delivery vehicles and other heavy machinery (HV's) preferred route is to continue along Great Eastern Highway until the Yilgarn Avenue turnoff, proceeding along to the T-junction at York Road (which then merges into Northam-York Road).

These two routes can be seen below in Figure 2 (LV in red, HV in green):

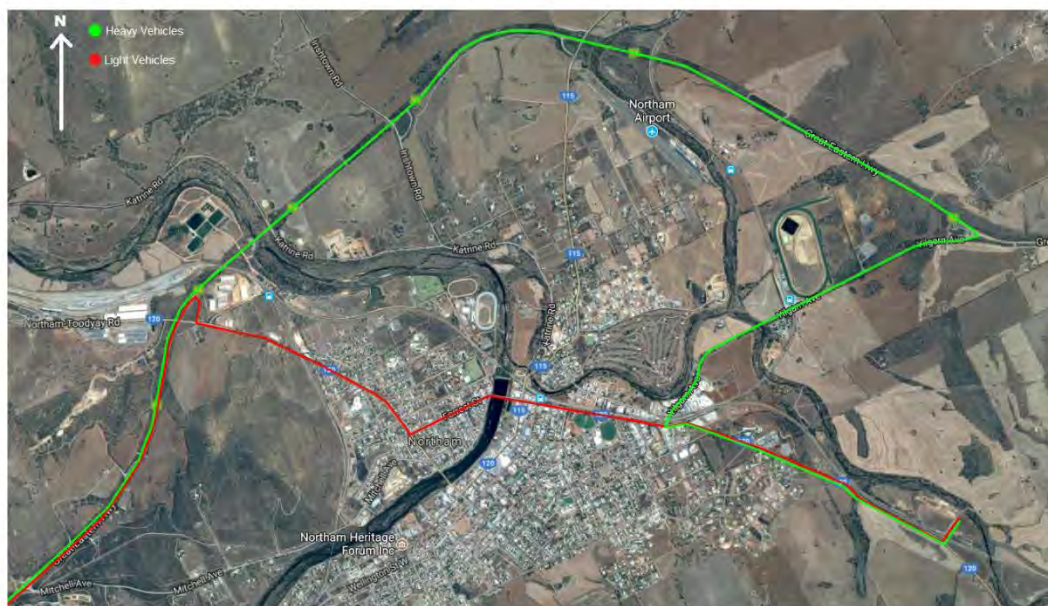


Figure 2: LV (red) & HV (green) site access routes

NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

1.6 Interface with Sub-Plans

This Site Vehicle Management Plan forms part of and is to be read in conjunction with the Project Management Plan and other ancillary management plans as shown below.

Reference No.	Sub-Plan
EL170303-PL-001	Project Management Plan
EL170303-PL-003	Quality Management Plan
EL170303-PL-004	Health and Safety Management Plan
EL170303-PL-007	Environmental Management Plan
EL170303-PL-009	Design Management Plan

1.7 Review

All changes to this plan are authorised by the Project Manager. The Project Manager reviews the Site Vehicle Management Plan at least annually, or as changes to the scope of the contract occur.

NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

2 CONTRACT SUMMARY

2.1 Contract Title

Northam 10MW Solar Farm

2.2 Client

Name:	Carnegie Clean Energy
Address:	21 Barker Street Belmont WA 6104
Client Representative:	Andrew Stevens

NORTHAM SOLAR FARM SITE VEHICLE

MANAGEMENT PLAN

3 INCOMING TRAFFIC DETAILS

Expected Traffic Per Month (round trip)															
Traffic Movements - Northam Solar Farm	Time of Day	Expected Live Axle Load	Incoming Traffic (Total)	Month											
				Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July		
Side Tippers (Road Base & Sand)	Between 7am - 4pm	5T	60		20	20	10	10							
16m Flat bed (PV Modules)	Between 8am - 3pm	5T	55				25	30							
16m Flat bed (Tracker)	Between 8am - 3pm	5T	45				25	20							
Semi - Site Facilities/Plant	Between 8am - 3pm		16	4	4					4	4				
Semi - Cable Drums	Between 8am - 3pm		4			4									
Semi - Switchroom & MVPS	Between 8am - 3pm		5						5						
Grader	Between 8am - 3pm		12	4	4	4									
Light Truck	At 7am & 5pm		32	4	4	4	4	4	4	4	4				
Mini Bus	At 7am & 5pm		182		26	26	26	26	26	26	26				
Utes	At 7am & 5pm		883	52	104	104	104	104	104	104	104	52	52		
Sub-Total:				64	162	162	194	194	139	134	134	52	52		

NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

Appendix 1 – Site Layout

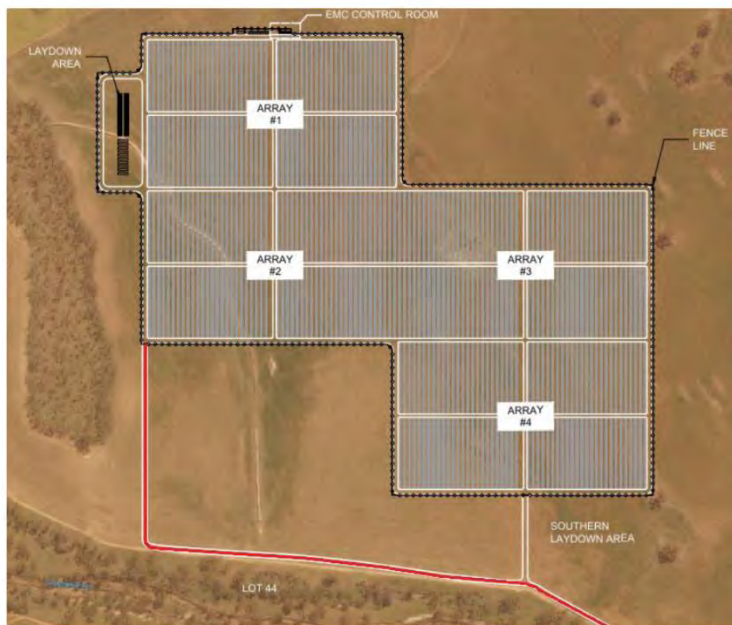


Figure 3: Site & Array Layout with Site Access Route (red)



Figure 4: South Entrance Rail Crossing & Culvert Location

NORTHAM SOLAR FARM

SITE VEHICLE

MANAGEMENT PLAN

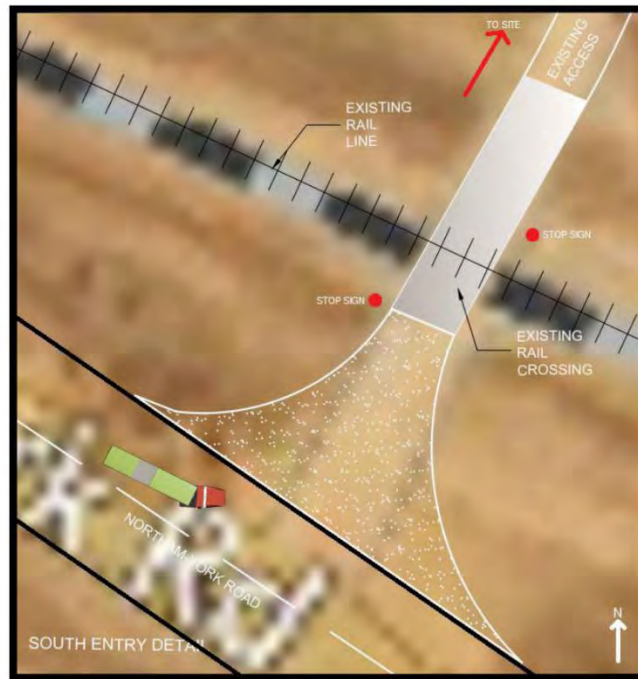


Figure 5: South Entrance Rail Crossing and Access Turn-off Detail



Figure 6: South Entrance Street View of Rail Crossing / Site Access Point

NORTHAM SOLAR FARM **SITE VEHICLE** MANAGEMENT PLAN



Figure 7: East Entrance Street View: Northam-York Road, Muluckine Rd Turnoff



Figure 8: East Entrance Street View: Muluckine Rd, Hunter Rd Turnoff

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Figure 9: North Entrance Access Route

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Figure 10: North Entrance Street View of Gt Eastern Hwy Turnoff

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Appendix 2 – Site Traffic Rules

- All vehicles must come to a complete stop before proceeding over the rail crossing and read project information sign.
- The Project Information sign will communicate items such as, project representative, access road conditions, notabable features of the access track and other relevant material.
- Once familiarised with project information and if required contacted project representative, check for trains and commence over rail line.
- All loads stored in utility trays must be tied down and secured.
- South Entrance: When entering Northam-York Road from the site access point, care must be taken to safely enter the road, especially in poor weather conditions.
- South Entrance: Speed limit between the Northam-York Road access point and the site gates will be 40 km/h
- East Entrance: Turning onto Muluckine Rd and Hunter Rd is public acces but care must be taken on Hunter Rd when approaching the rail crossing. The Project Information Sign must be read before entering private lots and project site. Once on prive lots speed limit is 40km/hr.
- North Entrance: When turning onto private lots from Gt Eastern Hwy, care must be taken when turning right (heading sth). Once on private lots, drive carefully and up to the limit of 40km/hr.
- Speed Limit onsite (within fence boundary of solar farm) will be 20 km/h for all vehicles.
- All light vehicles are to defer to heavy vehicles where common road usage occurs (e.g. near the delivery turn around zone).
- All power corridors are only to be traversed by (or with approval from) a licensed electrician.
- All non-JV personnel (including sub-contractors, deliveries, client representatives etc.) are to call the site controller on 0427 163 216 before passing the first gate after the rail crossing.

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Appendix 3 – Noted Risks to be Managed

- South Entrance: Distance from rail crossing and road edge is approximately 20m. All traffic entering at this point is to ensure they are not impacting the road users, but also far enough away from the tracks.
- South Entrance: River crossing culvert works are ongoing – client to confirm culvert suitable for expected traffic frequency as seen in section 3.
- South Entrance: Client to also confirm railway crossings (at site access point and on Yilgarn Road) are suitable for expected traffic / axle weights, as well as height clearance on power line at site access railway crossing.
- South & East Entrance: Power line at rail crossing – loads will have a maximum height limit.
- North Entrance: Access is via unsealed road crossing over water pipeline. Max load limit for HV needs to be identified.
- North Entrance: Access is via private property past dwellings, so relationship needs to be established and maintained as well as care for private livestock, pets and property.

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Appendix 4 – Traffic Management GMRs (4.3 and 4.14)

4.3 VEHICLE AND PLANT INCIDENT (WORK SITES)

DESCRIPTION: These critical controls and performance standards apply to the operation and movement of all vehicles in defined construction or engineering zones and include heavy equipment and fixed and mobile plant where the impacts of an event could result in a fatality. It does not cover traffic on Lendlease assets (e.g. retail, residential or commercial) or the use of Lendlease light vehicles on public roads.



RISK EVENT PREVENTATIVE CONTROLS AND PERFORMANCE STANDARDS

4.3.1 TRAFFIC MANAGEMENT

CONTROL

Vehicle routes on construction and haul roads must be managed to ensure risks to vehicles and people are effectively managed.

PERFORMANCE STANDARD

- i) Ensure any traffic management plans are current and define the engineering controls to prevent vehicles striking another vehicle, structure or pedestrian.
- ii) Separate traffic plans are needed for each stage and area of the operation when the discrete phases of work result in changes to the operating and traffic environment.
- iii) Vehicle routes must facilitate the safe movement of the types of vehicles and levels of traffic likely to use them. This must be achieved by avoiding hazards such as steep inclines, tight bends, requirements to reverse in confined areas, inadequate lane widths and any issues related to roundabouts, one way routes and signage.
- iv) Traffic management plans must address the interface with public roads and provide effective controls addressing prohibited vehicles, access points, routes for different vehicles or plant, reversing requirements, signs and traffic control aids, technology application and site traffic maintenance.

4.3.2 PEDESTRIAN AND VEHICLE SEGREGATION

CONTROL

All locations must assess the risks presented by the movement of pedestrians, materials and vehicles around or next to the site or workplace and implement appropriate safety measures to eliminate or minimise these risks.

PERFORMANCE STANDARD

- i) Pedestrians are to be separated from vehicles and plant at all times by appropriate barriers.
- ii) Light and heavy equipment and plant must be separated using appropriate measures such as physical barriers or earth berms and demarcated using visible signage indicating routes and directions to prevent interaction.
- iii) Activities such as plant maintenance or refuelling must be undertaken in areas specifically designed to ensure that there are barriers between workers and other heavy equipment.
- iv) Route sightlines must be unobstructed and adequately lit to ensure good visibility. Blind spots and corners must be avoided, or where they do exist, have mirrors installed.
- v) Signage and road markings must provide clear instructions to pedestrian and vehicle route users and be located in positions which allow users to see them and have time to respond. Signs and road markings must be constructed and located so as not to present hazards to drivers or pedestrians.
- vi) Loading and unloading areas must be clearly defined. These areas must be separate from parking or access routes for private vehicles and away from pedestrian routes. If reversing cannot be eliminated then it must be controlled by establishing pedestrian exclusion zones.

vii) Speed limits must be set to reduce the risks associated with pedestrian movements. Speed calming measures such as raised crossings, humps on approach to crossings and rumble strips must be implemented in areas where pedestrians and vehicles could interface.

viii) Construction sites must provide separate site entrance and exit points for pedestrians and vehicles. When vehicles and pedestrians are in close proximity due to nearby locations such as security entrance points or where doors open directly onto vehicle routes, engineering controls must be provided to keep pedestrians and vehicles apart (e.g. by fitting physical barriers or providing separate routes).

ix) The use of traffic signallers must be eliminated wherever practicable, particularly around heavy equipment operations. Where traffic signallers are required such as for pedestrian access areas or to manage public road interface, only trained and competent traffic signallers are to be used. In these instances a risk assessment must be undertaken to identify where technology can be implemented to replace or remove the spotter, safe locations, hard barrier controls and adequate line of sight and radio contact.

x) Implement safety measures where work is undertaken next to active roads, train lines or similar, to protect workers from impacts with moving vehicles, trains or associated debris. For large sites like road construction or maintenance projects, physical barriers or truck mounted attenuators must be used to protect workers from road traffic. Where this cannot be achieved, low speed limits must be in place (less than or equal to 40km per hour [25mph]) in combination with traffic calming measures, hazard signage, demarcation lines and barriers to minimise risk for workers and the public.

4.3.3 PARKING AND TRAFFIC ROUTES

CONTROL

Traffic routes and parking arrangements must be in place to avoid vehicle-to-vehicle and vehicle-to-pedestrian conflict.

PERFORMANCE STANDARD

- i) Provide clear signage in carparks, along traffic routes and foot traffic areas to indicate location information, speed limits, hazards and precautions.
- ii) Provide clearly defined pedestrian routes in safe zones using hard barriers, flagging and other visual delineation to facilitate safe access and egress.
- iii) Locate height bars and signage to entrances to warn drivers of any applicable height limits. Provide safe exit routes for oversized vehicles.
- iv) Where amenities are provided, delineated fundamentally stable car parking must be provided.

4.3.4 USE OF LIGHT VEHICLES ON SITE

CONTROL

Lendlease tool of trade vehicles operating in defined construction or engineering zones must be in good working order and operated in a safe manner.

PERFORMANCE STANDARD

- i) Vehicles used as a tool of trade by Lendlease personnel must be operated in a safe manner at all times.
- ii) Light vehicles on operations must be of a high visibility colour (e.g. white) and have reflective taping, flashing lights, a first aid kit, a fire extinguisher, a spill kit and survival or emergency equipment suitable for the operating environment.
- iii) Vehicles proposed for hire or purchase must have a minimum five star Australasian New Car Assessment Program (ANCAP) rating or equivalent standard.
- iv) Vehicles provided by Lendlease as a tool of trade shall be fitted with in vehicle management systems, reversing cameras and hand brake warning systems.
- v) Seatbelts must be used at all times by all occupants and drivers of vehicles.
- vi) Vehicle journeys of two hours or more continual driving must be planned to ensure adequate rest breaks are in place and that there is provision to manage fatigue.
- vii) Mobile phones, whether hands free or not, must only be used by the driver of a tool of trade vehicle whilst the vehicle is stationary and in a parked safe location. The exception to this is for emergency and incident response vehicles, using hands free communications in a response situation, where alternative communication methods are not available.
- viii) All drivers must be appropriately licensed for the vehicle being operated and be fit for work (i.e. not impaired by medication, drugs or alcohol).
- ix) When parked all vehicles must be fundamentally stable with the engine turned off, handbrake effectively applied, placed in gear and on level ground. Wheels must be situated in spoon drains, gutters or against wheel stops. If fundamentally stable parking cannot be achieved appropriately sized wheel chocks must be available and implemented.
- x) All Lendlease vehicles must have inspection and maintenance protocols in place for all safety related items such as wheels and tyres, steering, suspension and braking systems, seats and seat belts, lamps, indicators, mirrors and reflectors, windscreen and windows including windscreen wipers and washers, the vehicle structure itself and any other safety related item on the vehicle body, chassis or engine including instrumentation.
- xi) Pre-start inspections must be completed to ensure the lighting and braking systems are in proper working order.
- xii) Vehicles must not be used above the manufacturer defined maximum load limit.
- xiii) Wheel nut indicators must be fitted to all vehicle wheels.

4.3.5 USE OF PLANT, EQUIPMENT AND VEHICLES

CONTROL

Effective controls must be in place for managing the use of all mobile plant, equipment and vehicles used for ground and civil works, including bobcats, excavators, backhoes, graders, scrapers, bulldozers, dump trucks, rollers and compactors.

PERFORMANCE STANDARD

- i) Operating mobile plant and equipment must have seat belts for all occupants, adequate lighting (e.g. headlights, tail, turn, brake, strobe and flashing lights) identified isolation or lockout points, adequate walkways, railing, steps or grab handle combinations and boarding facilities including an alternative path of disembarkation from the cabin in case of emergency, reversing alarms, wheel chocks, a horn, a handbrake alarm and effective windscreen wipers.
- ii) Technological advances must be considered for collision avoidance, fatigue management, pedestrian proximity notification and visibility improvement, particularly where personnel are required to enter the potential impact zone of operating plant, vehicles and equipment.
- iii) Ensure all mobile plant and equipment has protection where there is a risk of rollover, tip over or impact by falling objects (e.g. loading or unloading, work on stockpiles or steep inclines, work below other material or activities or where manufacturer's specifications require it).
- iv) Replace or re-certify protection gear after a rollover, tip over or falling object damage and before further use.
- v) Prohibit the use of mobile phones when the plant or equipment is in use.
- vi) Protocols must be provided for the use of plant and equipment on slopes and batters to avoid vehicle rollovers. Technology solutions must be in place to provide warning for the potential of safe working angles to be exceeded or the loss of traction.
- vii) Clearly identify minimum clearance distances for overhead cables and establish controls to prevent plant or equipment coming into contact with these cables.
- viii) If personnel are required to enter the potential impact zone of operating plant, vehicles and equipment without a physical barrier, positive eye contact, signals or radio contact must be made with the operator to cease operation and lower implements such as dipper arms, buckets and blades to the ground before entry.
- ix) Establish and maintain pedestrian exclusion zones around operating plant and equipment where there is a risk of workers being struck. Clearly identify specific exclusion zones for stationary but operating plant or equipment (e.g. an excavator with its bucket in use) for each type of plant or equipment and implement an appropriate exclusion zone, preferably a physical barrier.
- x) When parked all plant and equipment must be fundamentally stable with the engine turned off, handbrake effectively applied, placed in gear and on level ground. Wheels must be situated in spoon drains, gutters or against wheel stops. Implements and attachments such as dipper arms, buckets and blades must be lowered to the ground. If fundamentally stable parking cannot be achieved appropriately sized wheel chocks must be available and implemented for wheeled plant.

4.3.6 INSTALLATION, INSPECTION, MAINTENANCE AND DISMANTLING

CONTROL

Fixed and mobile plant must be installed, erected, adjusted, inspected, maintained and dismantled in safe locations, in accordance with the manufacturers requirements and by competent and qualified personnel.

PERFORMANCE STANDARD

- i) Fixed and mobile plant must be installed and dismantled off-site. Where this is not possible, it must be conducted in a safe location on-site. Where there is a risk of workers being struck, establish and maintain physical exclusion zones around plant that is being installed, modified or dismantled.
- ii) Where fixed and mobile plant is provided to Lendlease, suppliers must provide a complete set of the manufacturer's operating and maintenance instructions. Inspection and maintenance records must be kept with the plant and conform to the requirements of the standards applicable to the region of operation and as per the manufacturer's requirements. All plant must be installed, inspected, maintained and dismantled by competent and qualified personnel in accordance with the manufacturer's instructions.

- ii) Ensure all reflective markings on vehicles or plant on Lendlease operations are in good condition and comply with regulatory or industry standards.
- iii) When working at night ensure high visibility clothing is suitable (e.g. effective retroreflective stripes).

4.3.7 VEHICLE AND PLANT RECOVERY AND RESCUE

CONTROL

Effective measures must be in place for the recovery of vehicles and plant immobilised or bogged in mud, sand or other type of similar traction resistant ground conditions.

PERFORMANCE STANDARD

- i) In the first instance attempt to drive out the bogged vehicle or plant either through freeing up or digging out the obstructions and/or via the aid of recovery boards and planks to facilitate grip and traction.
- ii) Towing of bogged vehicles and plant can only be undertaken when engineering attachment points and/or other methods are identified and verified.
- iii) The suitability of recovery equipment such as cables, winches and hooks used to tow vehicles and plant must be fit for purpose and verified by an independent engineer.
- iv) Snatch straps and chains such as webbing slings, load resistant slings and rope must not be used for the recovery of vehicles and plant.

RISK EVENT MITIGATING CONTROLS AND PERFORMANCE STANDARDS

4.3.8 HIGH VISIBILITY CLOTHING

CONTROL

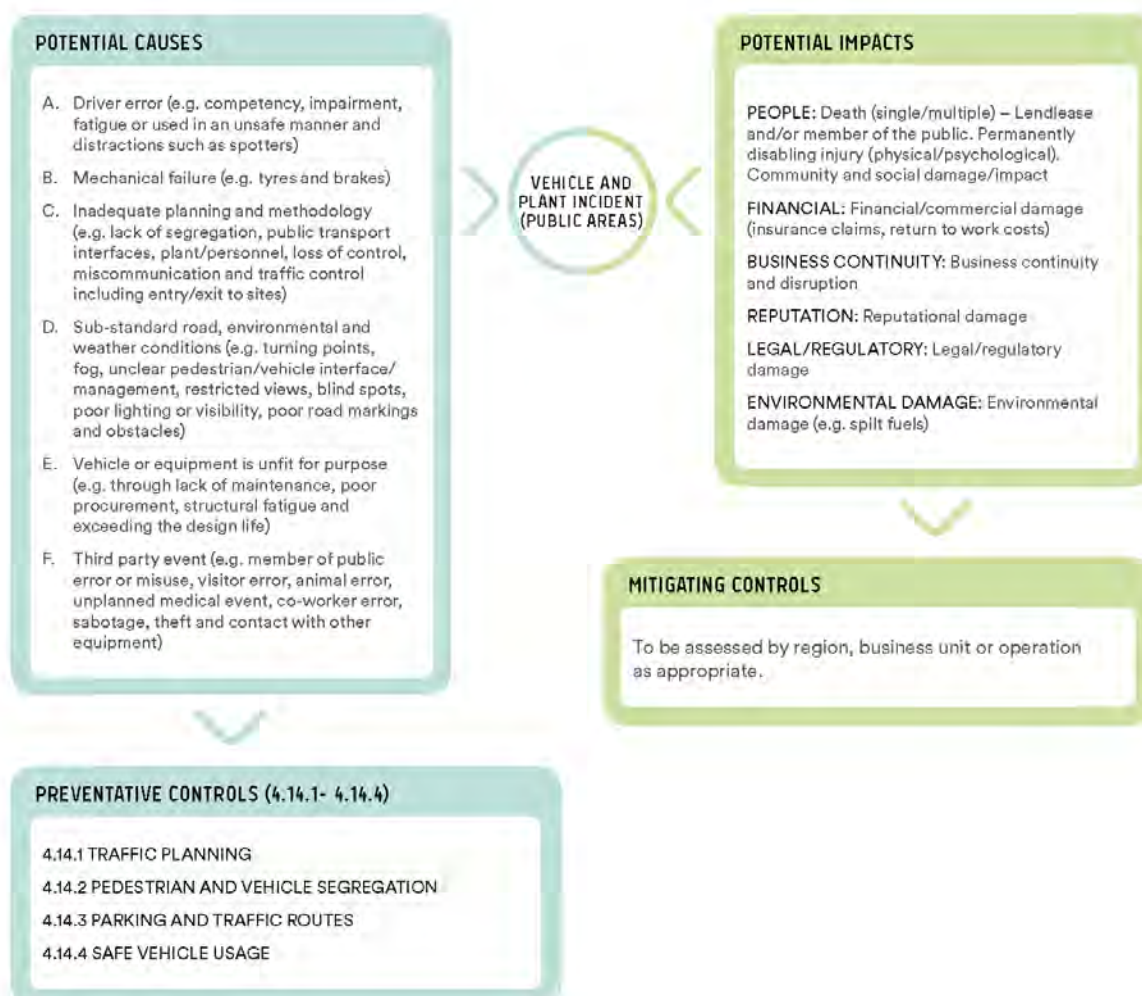
All people working on or adjacent to traffic routes and vehicles operating on Lendlease operations must have sufficient high visibility clothing and reflective visible markings.

PERFORMANCE STANDARD

- i) Ensure all people working adjacent to traffic routes or engaged in traffic management activities wear high visibility clothing that meets applicable regulatory or industry standards.

4.14 VEHICLE AND PLANT INCIDENT (PUBLIC AREAS)

DESCRIPTION: These critical controls apply to the movement of both public and Lendlease vehicles on any Lendlease controlled operating asset (e.g. retail, residential, commercial parking and public vehicle access areas). They also include the use of any Lendlease tool of trade vehicles on public roads where a fatality could occur. They do not cover construction site vehicle traffic or Lendlease heavy equipment. They also do not include personal small vehicles such as bicycles, customer low speed car park manoeuvres or single drop delivery drivers.



RISK EVENT PREVENTATIVE CONTROLS

4.14.1 TRAFFIC PLANNING

- i) Ensure any applicable traffic management plans or regulatory required traffic management protocols are current and define the controls to minimise the risk of vehicles striking another vehicle, structure or pedestrian.
- ii) Controls to manage any interface with public roads must provide effective signs and traffic control aids addressing prohibited vehicles, access points, routes for different vehicles types and reversing requirements.

4.14.2 PEDESTRIAN AND VEHICLE SEGREGATION

- i) All locations must assess the risks presented by the movement of pedestrians and vehicles around or next to the site and implement appropriate controls to eliminate or minimise these risks.
- ii) Route sightlines must be unobstructed and adequately lit to ensure good visibility. Blind spots and corners must be avoided, or where they do exist, have mirrors or other controls installed.
- iii) Signage and road markings must provide clear instructions to pedestrian and vehicle route users and be located in positions which allow users to see them and have time to respond.
- iv) Loading and unloading areas for commercial vehicles (e.g. delivery trucks) must be clearly defined for loading or unloading.
- v) Speed limits must be determined to reduce the risks associated with pedestrian movements, the local environment and authority standards. Speed calming measures such as raised crossings, humps on approach to crossings and rumble strips must be implemented in areas where pedestrians and vehicles could interface.
- vi) In locations where vehicles and pedestrians are in close proximity (e.g. security entrance points or where doors open directly onto vehicle routes) engineering controls must be provided to keep pedestrians and vehicles apart (e.g. by fitting physical barriers or providing separate routes).
- vii) Where shared zones for traffic and pedestrians are in place, speed limits must be reduced to less than 10km per hour (6mph) and signage and traffic calming devices must be in place where building entry and exit points lead onto any area where vehicles can operate.

4.14.3 PARKING AND TRAFFIC ROUTES

- i) Traffic routes and parking arrangements must be in place to avoid vehicle-to-vehicle and vehicle-to-pedestrian conflicts.
- ii) Provide clear signage in car parks to indicate location information, speed limits, operating hours and conditions and any other hazards and precautions.
- iii) Provide clearly defined pedestrian routes within car parks to facilitate safe access and egress.
- iv) Locate height bars and signage to car park entrances to warn drivers of height limits. Provide safe exit routes for oversize vehicles.
- v) Use controls to manage reversing for trucks and delivery vehicles where through flow or one way systems cannot be achieved. Where reversing needs to occur, use suitable controls in response to the level of risk encountered including pedestrian exclusion zones, mirrors or traffic signallers.

4.14.4 SAFE VEHICLE USAGE

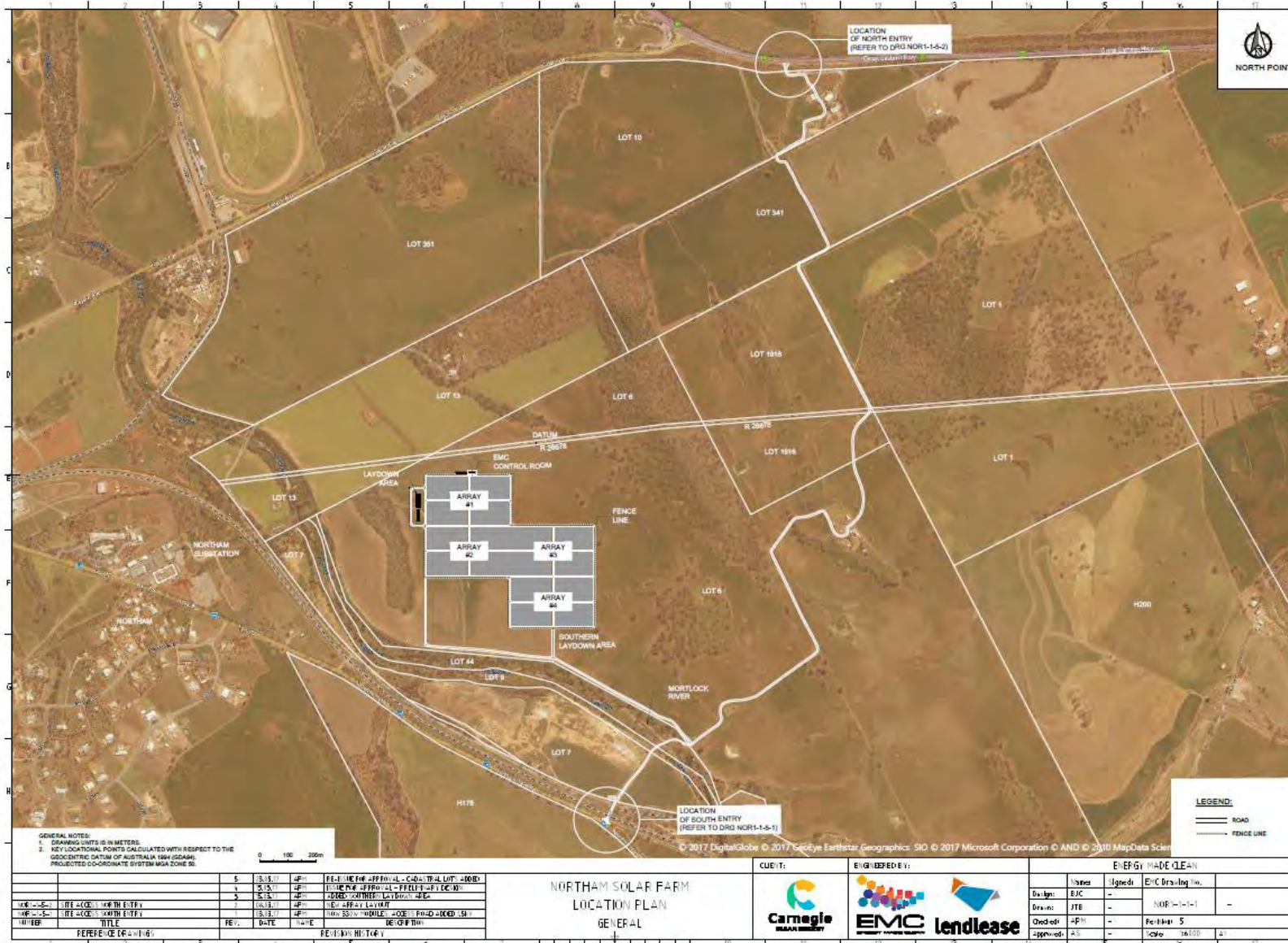
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- xii) Vehicles must not be used above the manufacturer defined maximum load limit.
- xiii) Wheel nut indicators must be fitted to all vehicle wheels.

RISK EVENT MITIGATING CONTROLS

To be assessed by region, business unit or operation as appropriate.

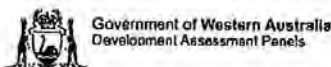
Attachment 4

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4	15/11/2017	JTE	ISSUE FOR APPROVAL - PRELIMINARY																																																																																																	
5	15/11/2017	JTE	ISSUE FOR APPROVAL - PRELIMINARY																																																																																																	

Attachment 5



DAP FORM 2


**Application for amendment or cancellation of a
Development Assessment Panel determination**

*Planning and Development Act 2005
Planning and Development (Development Assessment Panels) Regulation 2011- regulations 17, 20*

Part A: Development Application Previously Determined

Description of development	Power Generation
Lot Number	Lot 6
Street Number and Name	131 Northam-York Road
Town/Suburb	Muluckine
Existing Use	Pastoral land
Proposed Amendments	update to technical drawings submitted with development application (as attached)
DAP File No (DPLH Reference)	DAP/17/01197
Original DAP Determination Date	15 June 2017

Part B: Applicant Details

Name	Carnegie Clean Energy Ltd	
Address	<i>Street Number/PO Box number, street name, suburb, state, postcode</i> 21 Barker Street Belmont Western Australia 6104	
Company (if applicable)		
Contact Details	<i>Phone</i> (08)6168 8400	<i>Email</i> amcdonald@carnegiece.com
Signature		<i>Date</i> 7/11/17
Please Note:	Unless otherwise requested, the Development Assessment Panel Secretariat will contact you via your nominated email address.	

Part C: Landowner Details

Name	Dale West		
Address	Street Number/PO Box number, street name, suburb, state, postcode 86 Woodley Farm Drive Northam WA 6401		
Contact Details	Phone 04284 11333	Email dale.west@elders.com.au	
Signature	<i>Dale West</i>		Date 7/11/17
Or	<input type="checkbox"/> Letter of Consent Attached		

Part D: Amendment Requested

Please specify the amendments/modifications required to the original determination.
[please tick one of the following]

to amend the approval so as to extend the period within which any development approved must be substantially commenced;

to amend or delete any condition to which the approval is subject;

to amend an aspect of the development approved which, if amended, would not substantially change the development approved;

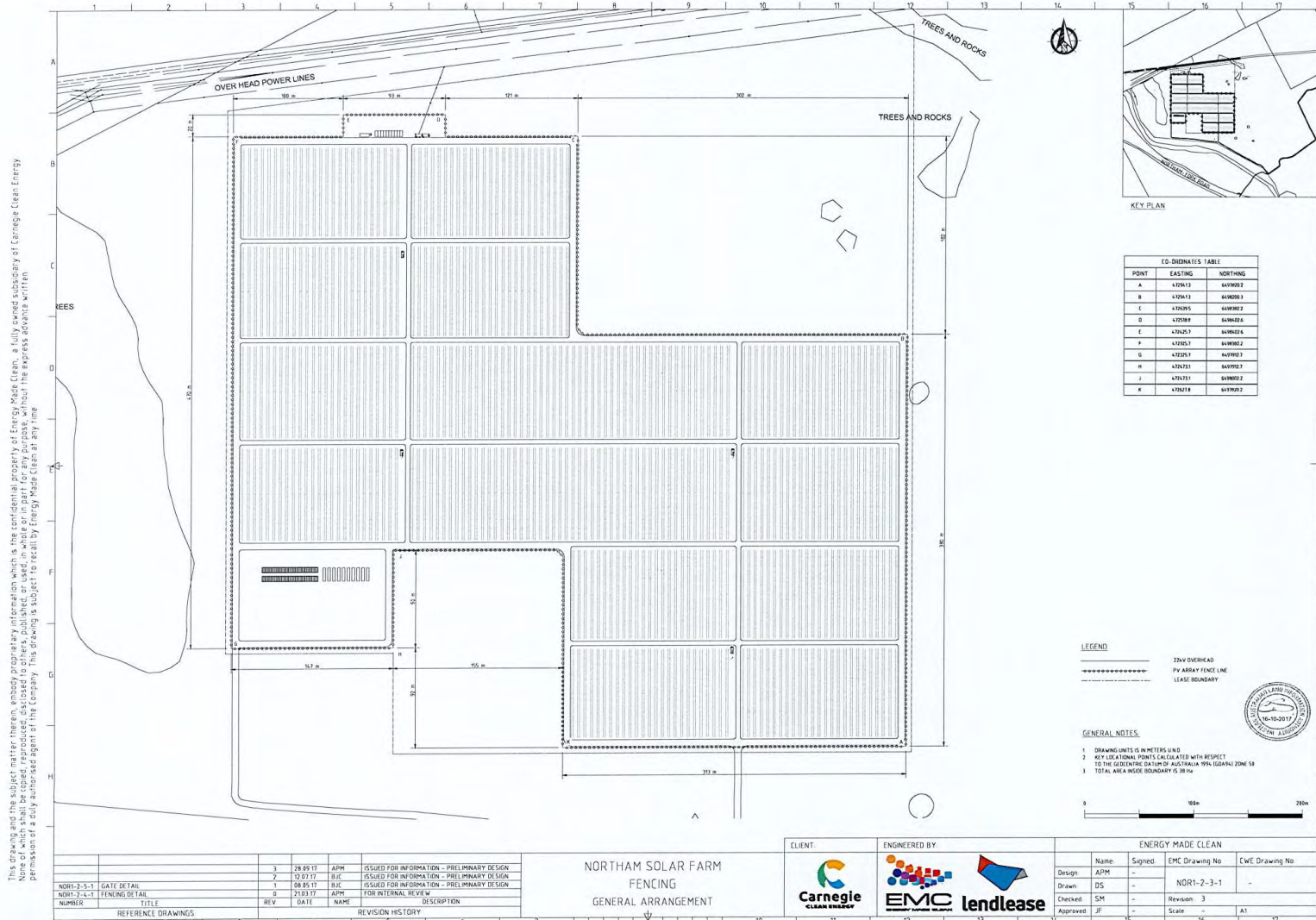
to cancel the approval.

Part E: Acknowledgement by local government

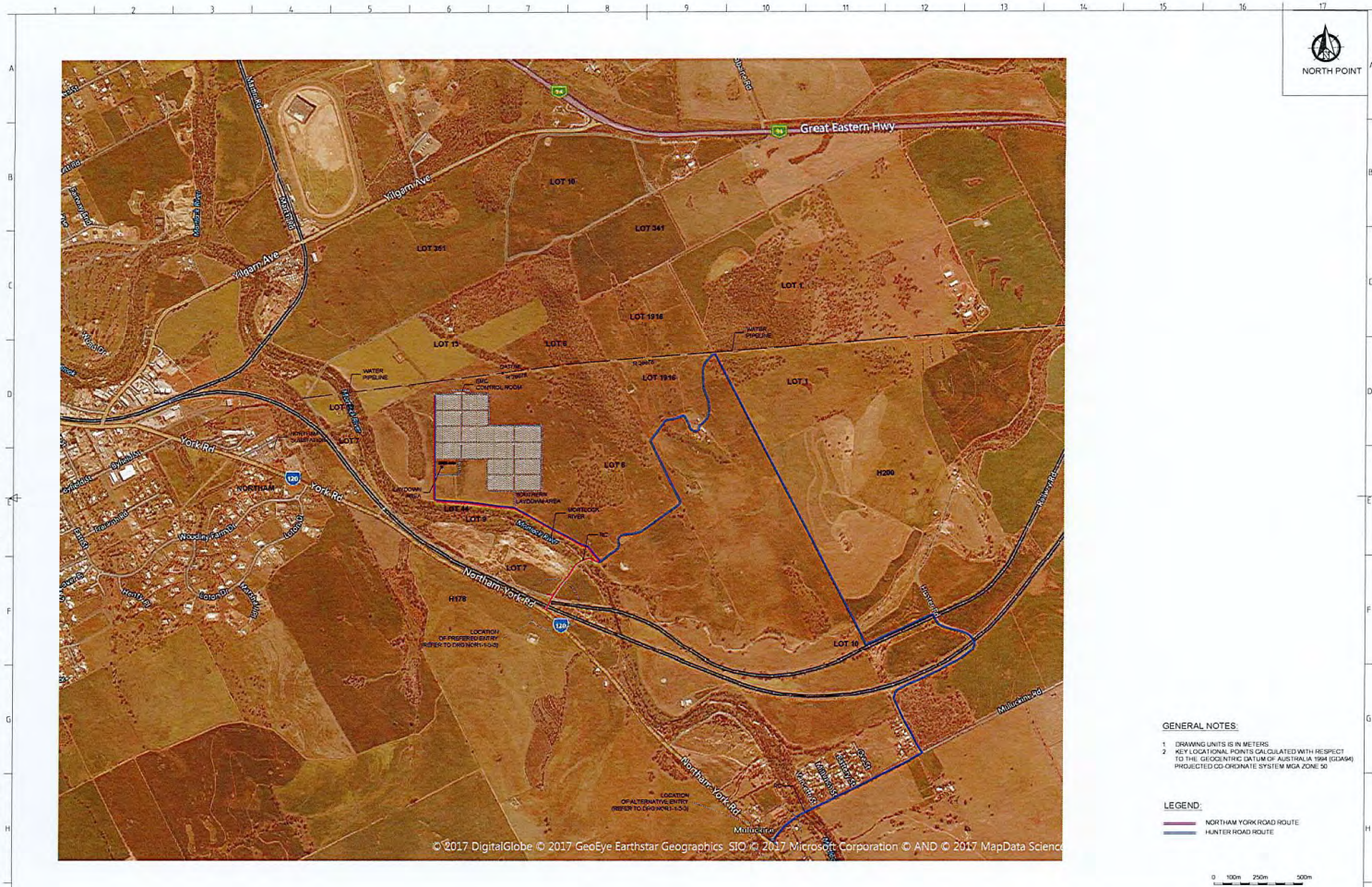
(to be completed and signed by a local government planning officer)

Development Assessment Panel Fee	<input type="checkbox"/> Development Assessment Panel fee that has been paid by the applicant \$195 (schedule 1)		
Planning Scheme	Name of planning scheme(s) that applies to the prescribed land		
LG Reference Number:			
Name of Planning Officer:			
Position and Title			
Contact Details	Phone	Email	
Planning Officer's Signature			Date
Please Note: All Form 2 applications will be allocated a statutory determination period of 60 days.			

Please refer to the Development Assessment Panel's "Guidance Note: Lodging a DAP Application" for further information.



This drawing and the subject matter therein, embody proprietary information which is the confidential property of Energy Made Clean, a fully owned subsidiary of Carnegie Clean Energy. It is to be used only for the purposes stated and for no other purpose, without the express advance written permission of a duly authorized agent of the Company. This drawing is subject to recall by Energy Made Clean at any time.



GENERAL NOTES:

- DRAWING UNITS IS IN METERS
- KEY LOCATIONAL POINTS CALCULATED WITH RESPECT TO THE GEOCENTRIC DATUM OF AUSTRALIA 1984 (GDA84) PROJECTED CO-ORDINATE SYSTEM MGA ZONE 50

LEGEND:

- NORTHAM YORKFORD ROUTE
- HUNTER ROAD ROUTE

NUMBER	TITLE	REV	DATE	NAME	DESCRIPTION
NOR1-1-5-2	SITE ACCESS NORTH ENTRY	5	16/10/2017	APM	RE-ISSUE FOR APPROVAL
NOR1-1-5-1	SITE ACCESS SOUTH ENTRY	8	03/10/17	APM	RE-ISSUE FOR APPROVAL
		7	25/07/17	APM	RE-ISSUE FOR APPROVAL - DETAILED DESIGN

NORTHAM SOLAR FARM
LOCATION PLAN
GENERAL

CLIENT	ENGINEERED BY	ENERGY MADE CLEAN		
		Name	Signed	EMC Drawing No
		Design	APM	-
		Drawn	DS	NOR1-1-1-1
		Checked	TS	Revision 9
		Approved	JF	Scale - A1

12.3.3 Proposed Road Dedication – Portion of Unallocated Crown Land, Hunter Road, Muluckine

Address:	Hunter Road, Muluckine
Applicant:	Carnegie Clean Energy
Owner:	Crown Land
File Reference:	A1149/
Reporting Officer:	Chadd Hunt Executive Manager Development Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council has received a request from Carnegie Clean Energy to dedicate a portion of Unallocated Crown Land (UCL) as a public road. The section of UCL has effectively been utilised as a part of Hunter Road for a number of years. It is recommended that Council resolves to dedicate the land as a road pursuant to section 56 of the *Land Administration Act 1997*.

ATTACHMENTS

Attachment 1: Location Plans.

BACKGROUND / DETAILS

As part of the recently approved Solar Farm approval the applicants have been liaising with council staff on the most appropriate long term legal access to the property.

The current physical access to the property is via Northam Cranbrook Road over a private rail crossing and through an adjoining property. The proponents of the solar farm are in negotiations with the Public Transport Authority, the railway line manager (ARC Infrastructure) and the adjoining property owner in an attempt to resolve the long term access to the property.

An alternate access route to the site has been identified which incorporates the use of Hunter Road, an existing “public” rail crossing and a section of unconstructed road reserve. A separate report will be prepared regarding the proposed use of this route.

In further researching the Hunter Road access it is apparent that a portion of the physical road is located on land identified as being UCL. It would appear that the section of Hunter Road that has not been formally gazetted is that

section which formed a component of the former railway line. It is proposed that this section of road be gazetted as a public road in order to rectify an issue that should have been resolved a number of years ago.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: R1 - Provide and support an effective and efficient transport network.

Strategy: R1.2 - Maintain an efficient, safe and quality road network.

Financial / Resource Implications

There are no direct financial / budgetary implications for the Shire of the recommendations of this report due to the fact that this section of road is within the Shires Road network.

Legislative Compliance

To enable the land to be dedicated as a road reserve, it is a requirement of the *Land Administration Act 1997* that the local government resolve to dedicate the land as road reserve.

Policy Implications

N/A.

Stakeholder Engagement / Consultation

Discussions and correspondence has been undertaken with the proponent, Department of Lands and the Public Transport Authority.

Risk Implications

Council will be required to indemnify the State against any costs and claims that may arise as a result of the dedication.

OFFICER'S COMMENT

It is recommended that Council resolves to dedicate the land as a road pursuant to section 56 of the *Land Administration Act 1997*.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3198

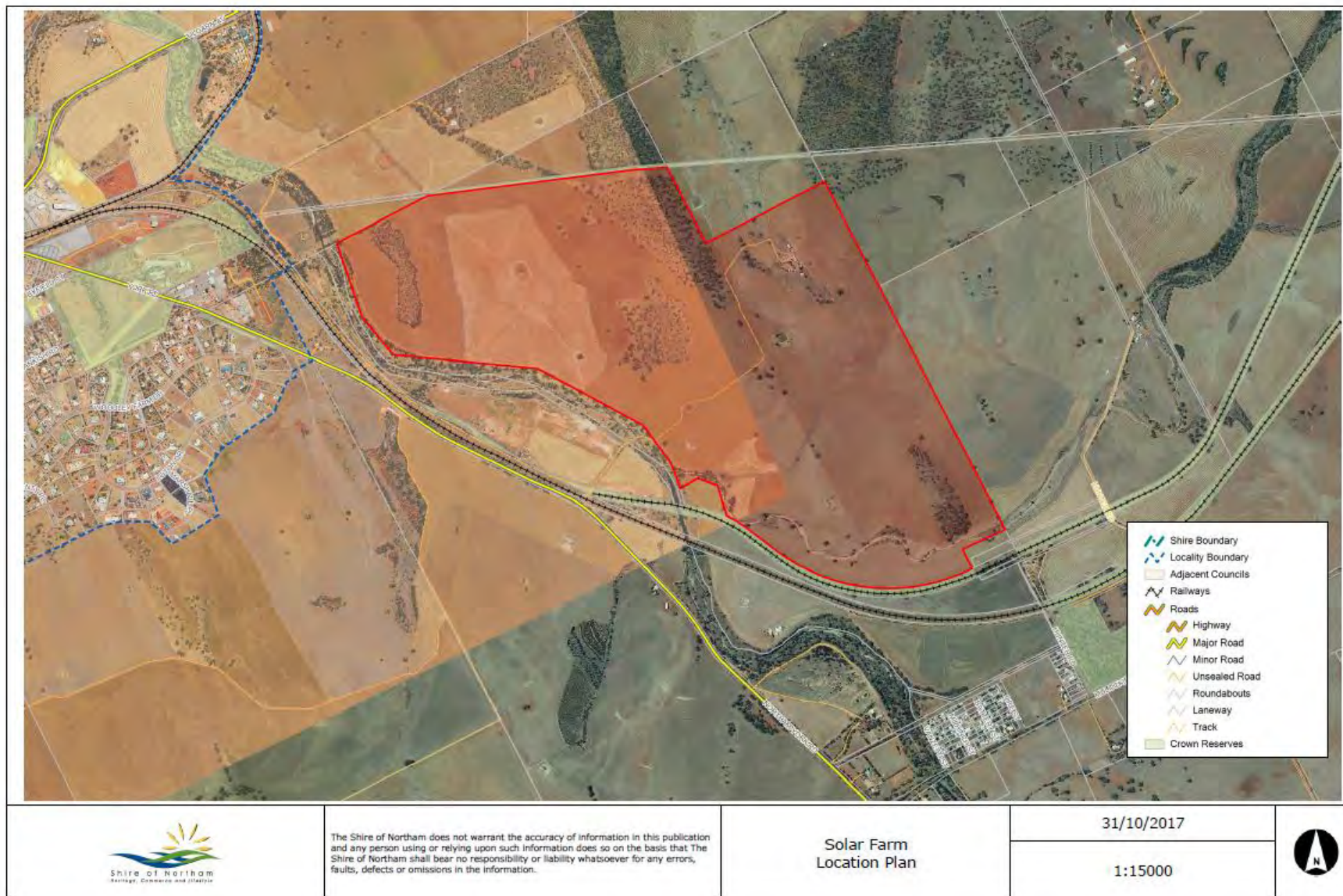
Moved: Cr Ryan

Seconder: Cr Della



That Council requests the Department of Lands to dedicate that portion of Hunter Road contained within unallocated crown land as a road pursuant to section 56 of the *Land Administration Act 1997*.

CARRIED 10/0

Attachment 1





 <p>The Shire of Northam does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that The Shire of Northam shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>	<p>UCL to be dedicated as Hunter Road</p>	6/11/2017	
		1:726	

12.3.4 Proposed Management of Reserve 33594 & Reserve 33705

Address:	Fitzgerald/Wellington Streets, Northam
Owner:	Department of Lands
File Reference:	A12545 & A11150
Reporting Officer:	Chadd Hunt Executive Manager Development Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council has previously resolved its interest in the Management of Reserve 33594 a car parking area and Reserve 33705 being the former St John Ambulance depot.

This report seeks Council endorsement for taking over the management of the reserves and concepts for the potential development of one of the reserves.

ATTACHMENTS

- Attachment 1: Site Plan.
- Attachment 2: Extract from CBD Strategy.
- Attachment 3: Street View.

BACKGROUND / DETAILS

Council resolved at its meeting held on 17th January 2017 the following –

Moved: Cr Antonio
Seconded: Cr Hughes

That Council advise the Department of Works and the Department of Lands that Council is interested in obtaining management orders for Reserve 33705 and a portion of Reserve 33594 (as contained within Lot 383) subject to further details being received on:

- a. The encumbrances on the properties; and*
- b. The status of the existing infrastructure on Lot 383.*

CARRIED 10/0

Reserve 33705

The subject land is described as Lot 364 on Plan 191956 which is contained within Reserve 33705 and consists of 2607m². The reserve is currently under a management order with the Minister for Works and Services for the purposes of Access and Parking.

The area has historically been used for parking for the Memorial Hall, former St Johns Ambulance Hall (currently Wheatbelt NRM), Water Corporation and the Government Office accommodation on the adjoining Reserve. There is approximately 35 car parking bays located on the Reserve.

Reserve 33594

The subject land is described as Lot 383 on Plan 222922 and consists of 1454m². The former St John Ambulance Depot and associated infrastructure such as a storage shed, carpark and access ways are currently present on the site. With the construction of the new St John Ambulance sub-station and training centre the building has no use for St Johns and hence they are not requiring a further management order.

In discussions with St John representatives they are proposing to remove all infrastructure from the lot with the exception of the hardstand area and boundary fencing. In further discussions internally staff are of the belief that an opportunity exists to retain portions of the building on the site and integrate that with the Memorial Hall and war memorial (refer to concept sketches attached).

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective P2: Accessible and Legible Communities.

Strategy P2.2: Undertake Urban and CBD renewal projects.

Action: Develop street scaping plan for the CBD, focusing on connectivity (parking and path networks).

Financial / Resource Implications

Should Council request that the management of the Reserve 33705 be transferred to Council there will be costs associated with the ongoing maintenance of the car parking area.

In addition should Council accept the management order over Reserve 33594 there will be additional costs associated with any improvements to the remaining buildings and ongoing maintenance of the area.

Legislative Compliance

Should Council request the land to be under the care and control of the Shire of Northam then a new management order will be implemented for the same

purpose of "Access and Parking". This process will need to be implemented through the Department of Lands.

The adjoining property that is currently utilised by St John Ambulance for the regional depot is also reserve land (Lot 383 of Reserve 33594). The Department is looking at rationalising this Reserve which currently houses the Police and Courthouse complex, The Department of Child Protection building and Mclver House shared government office building.

All properties are zoned "Commercial" under the provisions of Local Planning Scheme No 6.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Nil.

Risk Implications

There is a risk that if Council does not request management of Reserve 33705 it will be utilised for other purposes or require approval for any improvements suggested by the CBD Strategy.

There is also a risk to Council if takes over the management of the Reserve will require upgrading in the future at a cost to Council.

There is a risk that if Council does no request management of Reserve 33594 and the entire buildings are removed it will present anther vacant premises within the CBD area.

OFFICER'S COMMENT

The management of Reserve 33705 provides Council with an opportunity to control additional car parking in the CBD area and is supported by staff. The control over the car parking areas provides flexibility for Council with development in other areas of the CBD area.

The management of Reserve 33594 also provides Council with an opportunity to take control of a parcel of land that connects Wellington Street with Fitzgerald Street and ultimately the Avon River. It also provides an opportunity for development on the site that can integrate with the Memorial Hall and the war memorial precinct.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3199

Moved: Cr Mencshelyi

Seconded: Cr Little

That Council

1. Requests the Department of Lands to transfer the management order for Reserve 33705 to the Shire of Northam for the purposes of **“Carparking and Access”**.
2. Requests the Department of Lands to transfer the management order **of Reserve 33594 for the purposes of “Community” following the** completion of the works being undertaken by St John Ambulance Inc.
3. Endorse the broad concept of Reserve 33594 being used for community purposes and the retention of part of the buildings for future community purposes.
4. Formally acknowledge the cooperation and physical works being undertaken by St John Ambulance in the project on Reserve 33594.

CARRIED 9/1

Attachment 1



Attachment 2

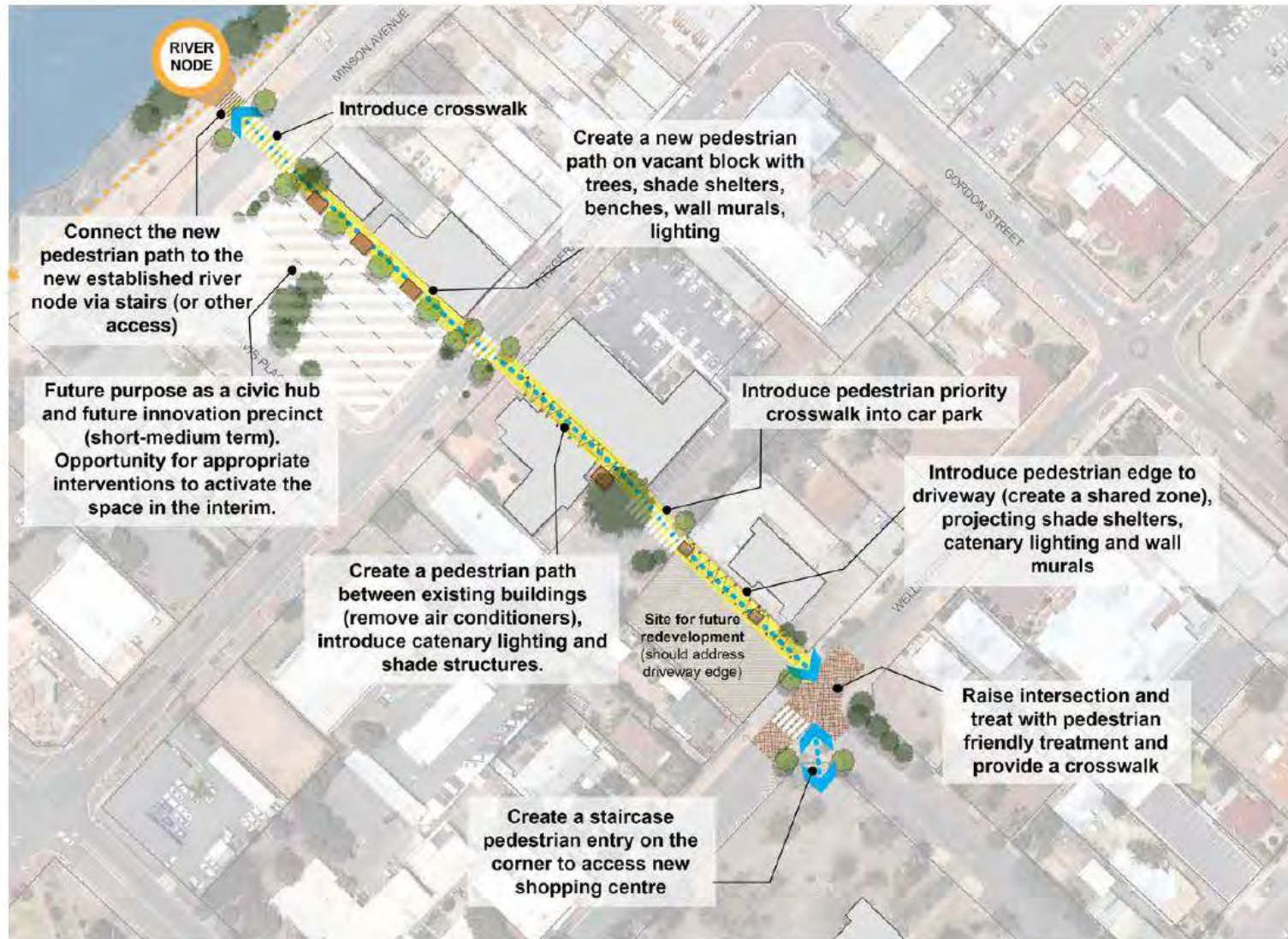


Figure 8. Plan demonstrating the recommended changes and actions to facilitate the creation of a new across-town pedestrian linkage 'Beamish Walk' between the river and Beamish Avenue

TPG + PLACE MATCH



Figure 7. Perspective sketch demonstrating the suggested treatments for 'Beamish Walk' between Wellington Street and the central car park space through the existing driveway.



Figure 6. Perspective demonstrating the new 'Beamish Walk' connection and crosswalk over Fitzgerald Street up to the river node.

2. Deliver a new pedestrian connection between Fitzgerald Street and Beamish Avenue (as part of Priority 1 new connections), notionally 'Beamish Walk'.

- 2.1 Secure tenure and/or easements to enable creation of the pedestrian connection.
- 2.2 Negotiate the provision of a staircase (inc. disabled access) and entry to provide integrated access to the new shopping centre from the corner of Wellington Street and Beamish Avenue, and provide a pedestrian crossing point as part of a raised paved intersection.
- 2.3 Introduce crosswalks in the mid-block car park, on Fitzgerald Street and Minson Avenue for the length of the connection.
- 2.4 Introduce a pedestrian edge to the existing driveway adjacent the St John Ambulance site (through paving, or at a minimum painting a section of the driveway), with projecting shade shelters, lighting and wall murals. Consider temporary landscaping where appropriate.
- 2.5 Create a new pedestrian path on a portion of the vacant site (corner Beavis Place, Minson Avenue and Fitzgerald Street) adjacent the existing building. Plant trees, provide shade shelters with seating, wall murals and lighting.
- 2.6 Connect the new pedestrian path to the river node via stairs (or alternate access) to the river walking path.
- 2.7 Opportunity to introduce pop-up active uses on the remaining vacant land in the interim to remove the car parking use from the community's mind. Ensure future development on this land appropriately addressed the new pedestrian path.
- 2.8 Strengthen the connection between the Town Centre and Future Youth and Jubilee Recreation Precincts. This will be incorporated through strengthening the visibility of pedestrian access points and thoroughfares between these activity nodes.

Attachment 3



12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – October 2017

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Creditors Officer Kathy Scholz
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

For Council to receive the accounts for the period from 1st October 2017 to 31st October 2017.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – October 2017

Attachment 2: Declaration.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

Payments of accounts are in accordance with Council's 2016/17 Budget.

Legislative Compliance
Section 6.4 of the Local Government Act
Financial Management Regulations 2007 9
Section 6.26(2)(g) of the Local Government Act 1995

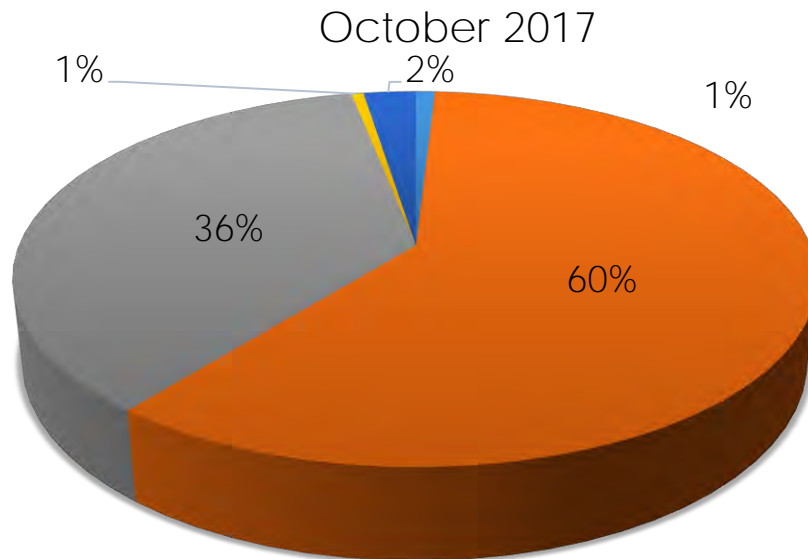
Policy Implications
Nil.

Stakeholder Engagement / Consultation
Not applicable.

Risk Implications
Nil.

OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of October 2017;



- Staff Expenses
- Purchased from Shire of Northam Businesses or Individuals
- No Organisation or Business in Shire of Northam that can offer service required
- Purchase from Businesses or Individuals outside Shire of Northam
- Contract has gone to Tender



RECOMMENDATION / COUNCIL DECISION

Minute No: C.3200

Moved: Cr Ryan

Seconded: Cr Little

That Council endorse the payments for the period 1st October to 31st October 2017, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 10/0

Attachment 1

Date: 31/10/2017
Time: 10:48:48AM

Shire of Northam

USER: Kathy Scholz
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2026	10/10/2017	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL SEPTEMBER 2017.	2		78.00
INV T994	10/10/2017	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BCITF SEPTEMBER 2017.	2	33.00	
INV T995	10/10/2017	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL SEPTEMBER 2017.	2	45.00	
EFT27707	02/10/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG INTERIM PAYRUN 27/09/2017.	1		3,328.00
INV PAYG 2727/09/2017		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG INTERIM PAYRUN 27/09/2017.	1	3,328.00	
EFT27708	02/10/2017	CHILD SUPPORT AGENCY	Payroll deductions	1		1,046.38
INV DEDUCT27/09/2017		CHILD SUPPORT AGENCY	Payroll deductions		1,046.38	
EFT27709	02/10/2017	CHRIS DAVIDSON	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		2,025.61
INV SEPTEM02/10/2017		CHRIS DAVIDSON	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	2,025.61	
EFT27710	02/10/2017	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		2,172.13
INV SEPTEM02/10/2017		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	2,172.13	
EFT27711	02/10/2017	COLIN EVAN WHISSON	STAGE PERFORMANCE FOR 2017 BALLOON FIESTA.	1		1,500.00
INV 2017051111/05/2017		COLIN EVAN WHISSON	STAGE PERFORMANCE FOR 2017 BALLOON FIESTA	1	1,500.00	
EFT27712	02/10/2017	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		1,905.73
INV SEPTEM02/10/2017		DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	1,905.73	
EFT27713	02/10/2017	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		1,905.73
INV SEPTEM02/10/2017		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	1,905.73	
EFT27714	02/10/2017	GLENN STUART BEVERIDGE	REPAIR OLD YORK BRIDGE ON 31/08/2017.	1		8,327.00
INV 22	21/09/2017	GLENN STUART BEVERIDGE	OLD TOWN ADMIN. DSR. SEAL AROUND 2 X FRONT WINDOWS AS DISCUSSED ON SITE.	1	143.00	
INV 149	18/09/2017	GLENN STUART BEVERIDGE	SOUND SHELL CLEAN OUT SLIDING DOOR TRACKS.	1	66.00	

Date: 31/10/2017
Time: 10:48:48AM

Shire of Northam

USER: Kathy Scholz
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 142	18/09/2017	GLENN STUART BEVERIDGE	NORTHAM LIBRARY. REMOVE ALL END PANELS TO SHELVES AND STORE AT DEPOT. REMOVE TABLE IN KIDS AREA AND DISPOSE.	1	297.00	
INV 1	21/09/2017	GLENN STUART BEVERIDGE	RIVERS EDGE CAFE. REPAIR REAR DOOR HANDLE THAT HAS BROKEN OFF.	1	66.00	
INV 144	18/09/2017	GLENN STUART BEVERIDGE	MEMORIAL HALL. CLEAN OUT GUTTERS AND FLUSH DOWNPIPES.	1	165.00	
INV 143	18/09/2017	GLENN STUART BEVERIDGE	NORTHAM DEPOT. BOARD UP WINDOWS AND INSTALL DOOR. INSTALL METAL GRATE TO INTERNAL WINDOW.	1	539.00	
INV 146	18/09/2017	GLENN STUART BEVERIDGE	LESSER HALL. REPAIR STAINED GLASS PANEL IN DOOR. CLEAN DRAINS AT REAR.	1	132.00	
INV 145	18/09/2017	GLENN STUART BEVERIDGE	WUNDOWIE POOL. INSTALL HINGE TO BALANCE TANK LID. INSTALL HASP AND STAPLE.	1	176.00	
INV 148	18/09/2017	GLENN STUART BEVERIDGE	SOUND SHELL - PLEASE SUPPLY AND INSTALL A NEW HASP & STABLE TO THE BOX/SEATING WHERE IT HAS BEEN BROKEN.	1	77.00	
INV 150	18/09/2017	GLENN STUART BEVERIDGE	WUNDOWIE LIBRARY. REPAIR 2 X TOILET CISTERNS. CONSTANTLY RUNNING.	1	176.00	
INV 36	05/09/2017	GLENN STUART BEVERIDGE	REPAIR OLD YORK BRIDGE ON 31/08/2017.	1	6,490.00	
EFT27715	02/10/2017	JOHN PROUD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		1,952.35
INV SEPT02/10/2017		JOHN PROUD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	1,952.35	
EFT27716	02/10/2017	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		2,065.57
INV SEPT02/10/2017		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	2,065.57	
EFT27717	02/10/2017	KIM COLBOURNE	PURCHASE OF PROJECTOR & SCREEN FOR LIBRARY & SMALL FRIDGE FOR PATRON CAFE.	1		193.97
INV RR22092022/09/2017		KIM COLBOURNE	PURCHASE OF PROJECTOR & SCREEN FOR LIBRARY & SMALL FRIDGE FOR PATRON CAFE.	1	193.97	
EFT27718	02/10/2017	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		3,000.00
INV SEPT02/10/2017		POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	3,000.00	
EFT27719	02/10/2017	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		1,905.73
INV SEPT02/10/2017		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	1,905.73	

Date: 31/10/2017
Time: 10:48:48AM

Shire of Northam

USER: Kathy Scholz
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT27720	02/10/2017	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		2,976.56
INV SEPTEM02/10/2017		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	2,976.56	
EFT27722	02/10/2017	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		3,056.35
INV SEPTEM02/10/2017		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	3,056.35	
EFT27723	02/10/2017	ULO RUMJANTSEV	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1		2,308.29
INV SEPTEM02/10/2017		ULO RUMJANTSEV	COUNCILLOR PAYMENTS SEPTEMBER 2017.	1	2,308.29	
EFT27724	04/10/2017	TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	TELSTRA CABLE DAMAGE TO 213 SMITH RD CLACKLINE BY SHIRE VEHICLE.	1		1,933.10
INV PM32117-16/08/2017		TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	TELSTRA CABLE DAMAGE TO 213 SMITH RD CLACKLINE BY SHIRE VEHICLE.	1	1,933.10	
EFT27725	06/10/2017	ABBOTTS FORGE	REMOVE GOAL POSTS FROM HENRY STREET OVAL.	1		1,150.00
INV 0000273931/08/2017		ABBOTTS FORGE	REPOSITION GOAL POSTS - HENRY STREET OVAL	1	550.00	
INV 0000275821/09/2017		ABBOTTS FORGE	REMOVE GOAL POSTS FROM HENRY STREET OVAL.	1	600.00	
EFT27726	06/10/2017	ADT SECURITY	KILLARA DAY CARE. QUARTERLEY SECURITY MONITORING FOR AUG - SEP - OCT 2017.	1		134.54
INV 2105969201/09/2017		ADT SECURITY	KILLARA DAY CARE. QUARTERLEY SECURITY MONITORING FOR AUG - SEP - OCT 2017.	1	134.54	
EFT27727	06/10/2017	AG IMPLEMENT'S NORTHAM PTY LTD	SERVICE OF Z TRACK RIDE ON MOWER 550HR	1		3,025.30
INV 304540	10/08/2017	AG IMPLEMENT'S NORTHAM PTY LTD	SERVICE OF Z TRACK RIDE ON MOWER 550HR	1	3,025.30	
EFT27728	06/10/2017	ANDY'S PLUMBING SERVICE	AERODROME. REPAIR ISOLATING VALVE ON MAIN FIRE HYDRANT.	1		3,254.90
INV A17700	04/09/2017	ANDY'S PLUMBING SERVICE	INSTALLATION OF ICE MACHINE	1	385.00	
INV A17701	04/09/2017	ANDY'S PLUMBING SERVICE	REPAIR TO RELIEF VALVE ON HOT WATER SYSTEM IN HOSPITALITY ROOM.	1	275.00	
INV A17702	04/09/2017	ANDY'S PLUMBING SERVICE	CLEARING GUTTER ABOVE FEDDIES CHANGE ROOMS. BLOCKED AND CAUSING BULK HEAD TO LEAK.	1	495.00	
INV A17711	11/09/2017	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE. UNIT 4. SERVICE INSTANTANIOUS HOT WATER SYSTEM. NOT HEATING PROPERLY.	1	214.50	

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INV A17712	11/09/2017	ANDY'S PLUMBING SERVICE	CLACKLINE TOILETS, PLEASE SERVICE FEMALE CISTERN. NOT FILLING UP.	1	343.20	
INV A17713	11/09/2017	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. CLEAN AND SERVICE WATERLESS URINALS.	1	255.20	
INV A17717	13/09/2017	ANDY'S PLUMBING SERVICE	AERODROME. REPAIR ISOLATING VALVE ON MAIN FIRE HYDRANT.	1	572.00	
INV A17716	12/09/2017	ANDY'S PLUMBING SERVICE	REPAIRS AT BERT HAWKE SHOWERS	1	242.00	
INV A17715	12/09/2017	ANDY'S PLUMBING SERVICE	STORMWATER PIPE FITTINGS FOR JUBILEE OVAL & RETICULATION FITTINGS FOR CLARK STREET DAM	1	473.00	
EFT27729	06/10/2017	ANNE RILEY	REGISTRATION REFUND FOR DOG STERILIZATION.	1		6.00
INV CHA216606	10/2017	ANNE RILEY	REGISTRATION REFUND FOR DOG STERILIZATION.	1	6.00	
EFT27730	06/10/2017	ARBORWEST TREE FARM	STREET TREES - FRAXINUS RAYWOODII & ROBINA PSEUDO. UMBRACULIFERA.	1		2,266.00
INV 0001095014	09/2017	ARBORWEST TREE FARM	STREET TREES - FRAXINUS RAYWOODII & ROBINA PSEUDO. UMBRACULIFERA.	1	2,266.00	
EFT27731	06/10/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	1		27.45
INV DEDUCT03	10/2017	AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	
EFT27732	06/10/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 03/10/2017.	1		52,364.00
INV PAYG 0303	10/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 03/10/2017.	1	52,364.00	
EFT27733	06/10/2017	AUTOPRO NORTHAM	AIR COMPRESSORS FOR BFB WITH FITTINGS	1		1,560.40
INV 682486	02/08/2017	AUTOPRO NORTHAM	AIRLINE NIPPLE RETURNED - REF INV 682272	1	-21.50	
INV 682450	02/08/2017	AUTOPRO NORTHAM	AIR COMPRESSORS FOR BFB WITH FITTINGS	1	738.12	
INV 682536	03/08/2017	AUTOPRO NORTHAM	ALL BFBS - VACUUM CLEANER WET DRY 20L.	1	734.30	
INV 687500	02/09/2017	AUTOPRO NORTHAM	KINCHROME VACUUM - KP702	1	104.90	
INV 690438	21/09/2017	AUTOPRO NORTHAM	FITTING FOR AIR HOSE	1	4.58	
EFT27734	06/10/2017	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	75000KM SERVICE TO MITSUBISHI CHALLENGER PN1505 - N11129	1		916.95
INV 297583	06/09/2017	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	61000KM SERVICE TO MITSUBISHI TRITON PN1514 - N11184.	1	299.15	

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INV 297525	05/09/2017	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	75000KM SERVICE TO MITSUBISHI CHALLENGER PNI505 - N11129	1	617.80	
EFT27735	06/10/2017	AVON SPICE CAFE	CATERING - ORDINARY COUNCIL MEETING 20 SEPTEMBER 2017.	1		374.00
INV 057	20/09/2017	AVON SPICE CAFE	CATERING - ORDINARY COUNCIL MEETING 20 SEPTEMBER 2017.	1	374.00	
EFT27736	06/10/2017	AVON TELECOMS PTY LTD	SECURITY MONITORING - MONTH TO SEPTEMBER 2017	1		641.00
INV 0000459201/09/2017		AVON TELECOMS PTY LTD	SECURITY MONITORING - MONTH TO SEPTEMBER 2017	1	641.00	
EFT27737	06/10/2017	AVON VALLEY BAKERY	CATERING - AVON MIDLAND ZONE MEETING 25 AUGUST 2017	1		60.00
INV 2504	14/09/2017	AVON VALLEY BAKERY	CATERING - AVON MIDLAND ZONE MEETING 25 AUGUST 2017	1	60.00	
EFT27738	06/10/2017	AVON VALLEY CONTRACTORS	HIRE OF GRADER FROM 10 AUGUST 2017 TO 31 AUGUST 2017 @ \$500 PER DAY WHILST GRADER IS UNDER REPAIRS (12 DAYS)	1		12,100.00
INV 1968	22/09/2017	AVON VALLEY CONTRACTORS	HIRE OF GRADER FROM 10 AUGUST 2017 TO 31 AUGUST 2017 @ \$500 PER DAY WHILST GRADER IS UNDER REPAIRS (12 DAYS)	1	6,600.00	
INV 1968	22/09/2017	AVON VALLEY CONTRACTORS	HIRE OF GRADER FROM 1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017 @ \$500 PER DAY WHILST GRADER IS UNDER REPAIRS (10 DAYS)- LESS TRAINING DAYS, RDO, PUBLIC HOLIDAY AND WEEKENDS	1	5,500.00	
EFT27739	06/10/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	FLOAT STEEL DRUM ROLLER FROM NEWMAN TO TRIMMER ROAD	1		275.00
INV IV10158	06/09/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	FLOAT STEEL DRUM ROLLER FROM NEWMAN TO TRIMMER ROAD	1	275.00	
EFT27740	06/10/2017	AVON WASTE	4 X POLE LOCK AND BIN SETS	1		1,408.00
INV 0002582229/08/2017		AVON WASTE	4 X POLE LOCK AND BIN SETS	1	1,408.00	
EFT27741	06/10/2017	BAKERS HILL RURAL SUPPLIES & HARDWARE	VOUCHER FOR BAKERS HILL COMMUNITY PLAN	1		35.00
INV 106612	09/04/2017	BAKERS HILL RURAL SUPPLIES & HARDWARE	VOUCHER FOR BAKERS HILL COMMUNITY PLAN	1	35.00	

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EFT27742	06/10/2017	BEAUREPAIRES	REPAIR PUNCTURE ON PN1201	1		70.29
INV U524347:05/09/2017		BEAUREPAIRES	REPAIR PUNCTURE ON PN1201	1	41.03	
INV U524347:05/09/2017		BEAUREPAIRES	REPAIR TYRE FROM PN1307	1	29.26	
EFT27743	06/10/2017	BLACKWELL PLUMBING PTY LTD	CHECK & CLEAN REMOVE DEBRIS FROM SEALS REPLACE 2 ONLY SEAL KITS RETESTED BACKFLOW DEVICES & EMAILED COMPLETED TEST TO SHIRE AND WATER CORP	1		719.00
INV INV-167208/09/2017		BLACKWELL PLUMBING PTY LTD	CHECK & CLEAN REMOVE DEBRIS FROM SEALS REPLACE 2 ONLY SEAL KITS RETESTED BACKFLOW DEVICES & EMAILED COMPLETED TEST TO SHIRE AND WATER CORP	1	719.00	
EFT27744	06/10/2017	BLOOMY'S FLORIST	WREATH FOR POLICE REMEMBRANCE DAY DELIVERED - 29/09/2017	1		60.00
INV 18666	28/09/2017	BLOOMY'S FLORIST	WREATH FOR POLICE REMEMBRANCE DAY DELIVERED - 29/09/2017	1	60.00	
EFT27745	06/10/2017	BM TRONICS WA	SUPPLY NEW TELETRAC NAVMAN MNAV DEVICE OLD UNIT UNSERVICEABLE	1		1,100.00
INV INV-158008/06/2017		BM TRONICS WA	SUPPLY NEW TELETRAC NAVMAN MNAV DEVICE OLD UNIT UNSERVICEABLE	1	1,100.00	
EFT27746	06/10/2017	BOC LIMITED	CODE 400 CIZE C MEDICAL OXYGEN	1		38.40
INV 4016948408/08/2017		BOC LIMITED	CODE 400 CIZE C MEDICAL OXYGEN	1	38.40	
EFT27747	06/10/2017	BRICK MART	BRICK PAVERS FOR GORDON STREET	1		90.00
INV 1118	01/09/2017	BRICK MART	BRICK PAVERS FOR GORDON STREET	1	90.00	
EFT27748	06/10/2017	CADD'S FASHIONS	BLACK TABLECLOTHS 245 x 140	1		177.00
INV 17-0000615/09/2017		CADD'S FASHIONS	BLACK TABLECLOTHS 245 x 140	1	177.00	
EFT27749	06/10/2017	CANNON HYGIENE AUSTRALIA PTY LTD	REC CENTRE. BI-ANNUAL SERVICE OF SANITARY BINS.	1		846.43
INV 0008000813/09/2017		CANNON HYGIENE AUSTRALIA PTY LTD	REC CENTRE. BI-ANNUAL SERVICE OF SANITARY BINS.	1	846.43	
EFT27750	06/10/2017	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR HYDRAULIC LEAK ON VALVE BLOCK ON PN1314	1		2,762.11

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INV 0000192805/09/2017		CENTRAL MOBILE MECHANICAL REPAIRS	(PN1218) - 85,000KM SERVICE TO BE CONDUCTED 14 AUGUST 2017	1	823.63	
INV 0000193005/09/2017		CENTRAL MOBILE MECHANICAL REPAIRS	ASSESS CLUTCH AS MAY REQUIRE ADJUSTMENT ON PN1515 (14 AUGUST 2017)	1	242.00	
INV 0000193105/09/2017		CENTRAL MOBILE MECHANICAL REPAIRS	130,000KM SERVICE TO BE CONDUCTED 15 AUGUST 2017 FOR PN1503.	1	480.70	
INV 0000193205/09/2017		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR HYDRAULIC LEAK ON VALVE BLOCK ON PN1314	1	962.78	
INV 0000192905/09/2017		CENTRAL MOBILE MECHANICAL REPAIRS	FIT SEAT IN PN0913	1	253.00	
EFT27751	06/10/2017	CHRISTIE PARKSAFE	REPLACEMENT VENT STRIP TO REPAIR VADALISED BBQ IN HOOPER PARK, BAKERS HILL. TO SUIT MODEL# BI-E-02, SERIAL# E108638.	1		179.30
INV 5300245	22/08/2017	CHRISTIE PARKSAFE	REPLACEMENT VENT STRIP TO REPAIR VADALISED BBQ IN HOOPER PARK, BAKERS HILL. TO SUIT MODEL# BI-E-02, SERIAL# E108638.	1	179.30	
EFT27752	06/10/2017	CJD EQUIPMENT PTY LTD	O'RING, DISC SPRING, BUSHING & KING PIN KIT FOR PN0908	1		4,631.70
INV 0061783812/09/2017		CJD EQUIPMENT PTY LTD	INVESTIGATE AND RECTIFY BRAKE ERROR IN PN1314.	1	1,081.44	
INV 0061783812/09/2017		CJD EQUIPMENT PTY LTD	BLADE LIFT FITTING AND REPLACEMENT OF GREASE NIPPLE ON PN1314.	1	993.87	
INV 1581970	22/09/2017	CJD EQUIPMENT PTY LTD	DISC SPRING FOR PN0908	1	8.98	
INV 1569810	29/08/2017	CJD EQUIPMENT PTY LTD	SEALS & BEARINGS FOR PN0908.	1	555.32	
INV 1569818	29/08/2017	CJD EQUIPMENT PTY LTD	BUSHES, KING PIN, SEAL FOR PN0908.	1	298.21	
INV 1571391	31/08/2017	CJD EQUIPMENT PTY LTD	O'RING, DISC SPRING, BUSHING & KING PIN KIT FOR PN0908	1	1,493.77	
INV 1571390	31/08/2017	CJD EQUIPMENT PTY LTD	KING PIN & SEAL FOR PN0908.	1	200.11	
EFT27753	06/10/2017	CLACKLINE FENCING CONTRACTORS	REPAIR DAMAGED GALMESH FENCING AT JUBILEE OVAL	1		200.00
INV 1102	06/09/2017	CLACKLINE FENCING CONTRACTORS	REPAIR DAMAGED GALMESH FENCING AT JUBILEE OVAL	1	200.00	
EFT27754	06/10/2017	CMM TECHNOLOGY	TOXWIPE 6 ORAL FLUID TEST (TH,ME,CO,OP,AM,BZ) FOR PROTECTIVE CLOTHING.	1		856.63
INV 0002840705/09/2017		CMM TECHNOLOGY	TOXWIPE 6 ORAL FLUID TEST (TH,ME,CO,OP,AM,BZ) FOR PROTECTIVE CLOTHING.	1	768.63	

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INV 0002840905/09/2017		CMM TECHNOLOGY	RECALIBRATE CAS-22180 - K5HPMW (LIFELOC FC10 PLUS)	1	88.00	
EFT27755	06/10/2017	CONNIE MARIE JAUNCEY	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1		129.60
INV 10284	21/09/2017	CONNIE MARIE JAUNCEY	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1	129.60	
EFT27756	06/10/2017	COUNTRY COMFORTSTYLE NORTHAM	BERMUDA OFFICE CHAIR.	1		1,129.00
INV 3844	21/08/2017	COUNTRY COMFORTSTYLE NORTHAM	BERMUDA OFFICE CHAIR.	1	400.00	
INV 3921	19/09/2017	COUNTRY COMFORTSTYLE NORTHAM	BERMUDA OFFICE CHAIR FOR COLIN YOUNG.	1	400.00	
INV 3843	21/08/2017	COUNTRY COMFORTSTYLE NORTHAM	ARAGON ULTRA CHAIR BLACK FOR ZOE MACDONALD.	1	329.00	
EFT27757	06/10/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1		3,617.76
INV S6391	15/08/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1	3,118.78	
INV S6412	23/08/2017	COUNTRY COPIERS NORTHAM	COPIER SERVICE AND METER READING FOR LIBRARY	1	498.98	
EFT27758	06/10/2017	COUNTRYWIDE POOLS	REPAIRS TO CHAINSAWS & POLE SAW	1		1,085.70
INV 23770	01/09/2017	COUNTRYWIDE POOLS	CHAINS FOR CHAINSAWS & BLADES FOR MOWERS.	1	202.60	
INV 23853	15/09/2017	COUNTRYWIDE POOLS	REPAIRS TO CHAINSAWS & POLE SAW	1	753.10	
INV 23854	15/09/2017	COUNTRYWIDE POOLS	CHECK & REPORT ON 3 X BRUSHCUTTERS & 5L CONTAINER OF TWO STROKE OIL.	1	130.00	
EFT27759	06/10/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR ADMIN & DEPOT FOR P/E 25/08/2017.	1		515.87
INV 0319	01/09/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT FOR P/E 01/09/2017.	1	96.18	
INV 0320	08/09/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT FOR P/E 08/09/2017.	1	20.93	
INV 0318	25/08/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR ADMIN & DEPOT FOR P/E 25/08/2017.	1	398.76	
EFT27760	06/10/2017	CYRUS BELISARIO TRINIDAD	CROSSOVER REBATE PAYMENT FOR 1 BUNKER WAY NORTHAM.	1		600.00
INV CK2709227/09/2017		CYRUS BELISARIO TRINIDAD	CROSSOVER REBATE PAYMENT FOR 1 BUNKER WAY NORTHAM.	1	600.00	

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EFT27762	06/10/2017	DAVID GRAY & CO PTY LTD	5 x MGB 240LT DARK GREEN BIN INCLUDING FREIGHT	1		405.75
INV1458092	30/08/2017	DAVID GRAY & CO PTY LTD	5 x MGB 240LT DARK GREEN BIN INCLUDING FREIGHT	1	405.75	
EFT27763	06/10/2017	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	UNSPENT CLGF YOUTH DEVELOPMENT SCHOLARSHIP FOR REBECCA JONES#043 (ROUND 2 2016/2017)	1		3,300.00
INV 0000059115	09/2017	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	UNSPENT CLGF YOUTH DEVELOPMENT SCHOLARSHIP FOR REBECCA JONES#043 (ROUND 2 2016/2017)	1	3,300.00	
EFT27764	06/10/2017	DEPENDABLE LAUNDRY SOLUTIONS	REPAIRS TO KILLARA INDUSTRIAL WASHING MACHINE. REPLACEMENT OF SINGLE & DOUBLE WATER VALVE INLETS (WARRANTY)	1		429.00
INV 2017454212	09/2017	DEPENDABLE LAUNDRY SOLUTIONS	LABOUR & TRAVEL COSTS ONLY REPAIRS TO KILLARA INDUSTRIAL WASHING MACHINE. REPLACEMENT OF SINGLE & DOUBLE WATER VALVE INLETS (WARRANTY)	1	429.00	
EFT27765	06/10/2017	DRACO AIR PTY LTD	RIVERS EDGE CAFE. ATTEND AND CHECK/REPAIR KITCHEN A/C UNIT, NOT BLOWING COLD AIR.	1		1,243.13
INV DA6505	18/09/2017	DRACO AIR PTY LTD	RIVERS EDGE CAFE. ATTEND AND CHECK/REPAIR KITCHEN A/C UNIT, NOT BLOWING COLD AIR.	1	1,243.13	
EFT27766	06/10/2017	DS AGENCIES PTY	SEAT PS7 PEDESTAL FRAME DDA (SAND CAST) - C318 POWDER COATED "DEEP POOL". CODE: LEG_CAS_ALU_DA6_RAW_0318. INCLUDING DELIVERY	1		388.30
INV 142059	11/09/2017	DS AGENCIES PTY	SEAT PS7 PEDESTAL FRAME DDA (SAND CAST) - C318 POWDER COATED "DEEP POOL". CODE: LEG_CAS_ALU_DA6_RAW_0318. INCLUDING DELIVERY	1	388.30	
EFT27767	06/10/2017	E FIRE & SAFETY	NORTHAM LIBRARY - TESTING OF THE FIRE	1		763.40
INV 0020419029	06/2017	E FIRE & SAFETY	OLD FIRE STATION / MENS SHED - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.1 (6 MONTHLY TESTING).-	1	171.60	
INV 0020419329	06/2017	E FIRE & SAFETY	WUNDOWIE POOL. - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS - AS1851.1 (6 MONTHLY TESTING).	1	55.00	

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INV 0020418929/06/2017		E FIRE & SAFETY	WUNDOWIE LIBRARY - TESTING OF THE EXIT & EMERGENCY LIGHTS IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING).	1	148.50	
INV 0020418027/06/2017		E FIRE & SAFETY	NORTHAM LIBRARY - TESTING OF THE FIRE	1	209.00	
INV 0020418027/06/2017		E FIRE & SAFETY	NORTHAM LIBRARY - TESTING OF THE EXIT & EMERGENCY LIGHTS IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING)	1	148.50	
INV 0020418929/06/2017		E FIRE & SAFETY	WUNDOWIE LIBRARY - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING @ \$7.70 PER UNIT BASED ON 4 UNITS).	1	30.80	
EFT27768	06/10/2017	EASIFLEET	Payroll deductions	1		1,064.47
INV DEDUCT03/10/2017		EASIFLEET	Payroll deductions		783.95	
INV DEDUCT03/10/2017		EASIFLEET	Payroll deductions		280.52	
EFT27769	06/10/2017	EASTERN HILLS CRICKET CLUB INC	KIDSPORT FUNDING	1		99.00
INV KS0136615/09/2017		EASTERN HILLS CRICKET CLUB INC	KIDSPORT FUNDING	1	99.00	
EFT27770	06/10/2017	EL CABALLO SOCIAL GOLF CLUB INC	SILVERSPORT FUNDING	1		300.00
INV 0000022818/09/2017		EL CABALLO SOCIAL GOLF CLUB INC	SILVERSPORT FUNDING	1	300.00	
EFT27771	06/10/2017	FLAT OUT FREIGHT	PICK UP 2 X 1T BULKA BAGS FROM FULTON HOGAN 158 TALBOT ROAD, PERTH AIRPORT (FORMALLY HAZELMERE) AND DELIVER TO SHIRE DEPOT 116 PEEL TERRACE, NORTHAM	1		124.00
INV 0000609911/08/2017		FLAT OUT FREIGHT	PICK UP 2 X 1T BULKA BAGS FROM FULTON HOGAN 158 TALBOT ROAD, PERTH AIRPORT (FORMALLY HAZELMERE) AND DELIVER TO SHIRE DEPOT 116 PEEL TERRACE, NORTHAM	1	124.00	
EFT27772	06/10/2017	FRAMESWEST	SUPPLY COVERS (DUGOUTS) FOR HENRY STREET OVAL	1		5,000.00
INV 0001369815/09/2017		FRAMESWEST	SUPPLY COVERS (DUGOUTS) FOR HENRY STREET OVAL	1	5,000.00	

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EFT27773	06/10/2017	FREEDOM FAIRIES	4 HOURS OF SENSORY PLAY & ROAMING BALLOON TWISTER FOR 2017 BALLOON FIESTA	1		1,298.00
INV INV-080418/09/2017		FREEDOM FAIRIES	4 HOURS OF SENSORY PLAY & ROAMING BALLOON TWISTER FOR 2017 BALLOON FIESTA	1	1,298.00	
EFT27774	06/10/2017	GLENN STUART BEVERIDGE	TOWN HALL. REPAIR CURTAIN FALLING DOWN. REQUIRES SCAFFOLD AS WINDOW IS AT HEIGHT.	1		1,457.50
INV 38	18/09/2017	GLENN STUART BEVERIDGE	REMOVE ASBESTOS FROM VERGE AT EADINE ROAD	1	330.00	
INV 141	18/09/2017	GLENN STUART BEVERIDGE	TOWN HALL. REPAIR CURTAIN FALLING DOWN. REQUIRES SCAFFOLD AS WINDOW IS AT HEIGHT.	1	462.00	
INV 37	02/08/2017	GLENN STUART BEVERIDGE	FLUFFY DUCKLINGS. REMOVE DAMAGED PLAYGROUND EQUIPMENT	1	258.50	
INV 39	18/09/2017	GLENN STUART BEVERIDGE	FIXING BASKETBALL RING (RUBBER FALLEN OFF EDGE OF GOAL)	1	132.00	
INV 40	18/09/2017	GLENN STUART BEVERIDGE	INSTALLING OF 16 SNAP FRAMES	1	275.00	
EFT27775	06/10/2017	GO GO ON HOLD PTY LTD	GO GO ON HOLD MESSAGES STANDING ORDER. TWO INSTALMENTS	1		414.00
INV 0002268831/07/2017		GO GO ON HOLD PTY LTD	GO GO ON HOLD MESSAGES STANDING ORDER. TWO INSTALMENTS	1	414.00	
EFT27776	06/10/2017	GRASS VALLEY TAVERN	THREE \$50 VOUCHERS FOR GRASS VALLEY COMMUNITY PLANS	1		150.00
INV 1882	20/09/2017	GRASS VALLEY TAVERN	THREE \$50 VOUCHERS FOR GRASS VALLEY COMMUNITY PLANS	1	150.00	
EFT27777	06/10/2017	GROVE WESLEY DESIGN ART	COMPETITION FLYERS	1		1,471.25
INV 4664	30/08/2017	GROVE WESLEY DESIGN ART	COMPETITION FLYERS	1	995.50	
INV 4685	22/09/2017	GROVE WESLEY DESIGN ART	NAME BADES & BUSINESS CARDS	1	475.75	
EFT27778	06/10/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	RELIEF SENIOR BUILDING SURVEYOR - 22-24TH SEPTEMBER 2017	1		2,741.48
INV 6887877_27/09/2017		HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	RELIEF SENIOR BUILDING SURVEYOR - 22-24TH SEPTEMBER 2017	1	2,741.48	
EFT27779	06/10/2017	HOLCIM AUSTRALIA PTY LTD	3.3M3 CONCRETE FOR THROSSSEL STREET FOOTPATH.	1		1,016.40
INV 9403238829/08/2017		HOLCIM AUSTRALIA PTY LTD	3.3M3 CONCRETE FOR THROSSSEL STREET FOOTPATH.	1	1,016.40	

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EFT27780	06/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES - 21/8/2017 TO 26/8/2017.	1		16,117.20
INV 4269	04/09/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES - 21/8/2017 TO 26/8/2017.	1	4,029.30	
INV 4268	04/09/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES.	1	4,029.30	
INV 4266	04/09/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FROM 31/07/2017 TO 05/08/2017.	1	-4,029.30	
INV 4267	04/09/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES - 7/8/2017 TO 12/8/2017.	1	-4,029.30	
EFT27781	06/10/2017	INCREDIBLE CREATURES MOBILE FARM	ANIMAL FARM FOR 2017 BALLOON FIESTA, 1600-2000.	1		750.00
INV 238	02/09/2017	INCREDIBLE CREATURES MOBILE FARM	ANIMAL FARM FOR 2017 BALLOON FIESTA, 1600-2000.	1	750.00	
EFT27782	06/10/2017	IT VISION	CANCELLATION FEE FOR NOT ATTENDING TRAINING COURSE SYSTEMS ADMINISTRATION WORKSHOP 30/08/2017.	1		462.00
INV 28646	31/08/2017	IT VISION	CANCELLATION FEE FOR NOT ATTENDING TRAINING COURSE SYSTEMS ADMINISTRATION WORKSHOP 30/08/2017.	1	462.00	
EFT27783	06/10/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/08/2017 TO 31/08/2017.	1		348.50
INV 5865316	31/08/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/08/2017 TO 31/08/2017.	1	348.50	
EFT27784	06/10/2017	JACKSON MCDONALD LAWYERS	LEGAL ADVICE FOR MITCHELL AVE -	1		1,426.08
INV 458867	31/07/2017	JACKSON MCDONALD LAWYERS	LEGAL ADVICE FOR MITCHELL AVE -	1	1,426.08	
EFT27785	06/10/2017	JTAGZ PTY LTD	DOG & CAT TAGS FOR 2017/2018.	1		286.00
INV 0000586020/09/2017	09/2017	JTAGZ PTY LTD	DOG & CAT TAGS FOR 2017/2018.	1	286.00	
EFT27786	06/10/2017	KLEENWEST DISTRIBUTORS	TOILET ROLL, SPRAY TRIGGER, BIN LINERS & WIPE ON ROLL BLUE FOR NORTHAM REC CENTRE.	1		1,066.01
INV 0002653628/08/2017	08/2017	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS, GLOVES, BIN LINERS, PAPER TOWEL FOR KIL	1	493.02	
INV 0002652628/08/2017	08/2017	KLEENWEST DISTRIBUTORS	TOILET ROLL, SPRAY TRIGGER, BIN LINERS & WIPE ON ROLL BLUE FOR NORTHAM REC CENTRE.	1	572.99	

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EFT27787	06/10/2017	LANDGATE	LAND ENQUIRY	1		25.30
INV 790309	01/09/2017	LANDGATE	LAND ENQUIRY	1	25.30	
EFT27788	06/10/2017	LANDMARK	20L OF BASTA FOR NOXIOUS WEEDS.	1		2,511.36
INV 9969954801	09/2017	LANDMARK	45KG GAS BOTTLE FOR TOWN & LESSER HALL.	1	246.00	
INV 9968648829	08/2017	LANDMARK	RED DYE FOR NOXIOUS WEEDS.	1	49.50	
INV 9967376225	08/2017	LANDMARK	20L OF BASTA FOR NOXIOUS WEEDS.	1	893.64	
INV 9962626511	08/2017	LANDMARK	100M OF 10MM SPRAY LINE	1	344.00	
INV 9962981112	08/2017	LANDMARK	FREIGHT CHARGE ON 100M OF 10MM SPRAY LINE	1	33.00	
INV 9963742015	08/2017	LANDMARK	FORKLIFT GAS BOTTLE	1	51.58	
INV 9969581531	08/2017	LANDMARK	20L BASTA FOR CONTROLLING NOXIOUS WEEDS.	1	893.64	
EFT27789	06/10/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT03	10/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
EFT27790	06/10/2017	MALINOWSKI HOLDINGS PTY LTD	RENT - 174 FITZGERALD STREET, NORTHAM 01/10/2017 TO 31/10/2017.	1		916.66
INV 02557	24/09/2017	MALINOWSKI HOLDINGS PTY LTD	RENT - 174 FITZGERALD STREET, NORTHAM 01/10/2017 TO 31/10/2017.	1	916.66	
EFT27791	06/10/2017	MARKETFORCE	MONTHLY COMMUNITY NEWSLETTER - HILLS GAZETTE (4/8/2017)	1		9,077.11
INV 16247	31/08/2017	MARKETFORCE	ADVERT EXPRESSION OF INTEREST OLD GIRLS SCHOOL AVON VALLEY ADVOCATE NEWSPAPER WEDNESDAY 2/8/2017	1	122.85	
INV 16251	31/08/2017	MARKETFORCE	ADVERTISING ON SEEK, AVON VALLEY ADVOCATE 09/08/2017, GAZETTE 04/08/2017 FOR SUPPORT OFFICER	1	1,027.87	
INV 16250	31/08/2017	MARKETFORCE	ADVERTISING ON SEEK, AVON VALLEY ADVOCATE 09/08/2017, GAZETTE 04/08/2017 FOR POOL MANAGER	1	1,151.56	
INV 16253	31/08/2017	MARKETFORCE	ADVERT IN THE HILLS GAZETTE FOR THE LOCAL GOVERNMENT ORDINARY ELECTIONS FOR THE CLOSE OF ENROLLMENTS - 18/08/2017	1	871.18	

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INV 16257	31/08/2017	MARKETFORCE	ADVERT IN THE THE HILLS GAZETTE 01/09/2017 AND THE AVON VALLEY ADVOCATE ON 30/08/2017 FOR COUNCIL NOMINATIONS - ELECTIONS	1	353.88	
INV 16252	31/08/2017	MARKETFORCE	ADVERT IN THE AVON VALLEY ADVOCATE ON 16/08/2017 AND HULLS GAZETTE ON 18/08/2017 FOR THE LOCAL GOVERNMENT ELECTION 2017 CANDIDATE INFORMATION SESSIONS	1	756.93	
INV 16255	31/08/2017	MARKETFORCE	ADVERTISING FOR PLANT OPERATOR / MAINTENANCE WORKER - SEEK (21/08/2017).	1	171.94	
INV 16256	31/08/2017	MARKETFORCE	ADVERTISING FOR GENERAL HAND / LABOURER - AVON VALLEY ADVOCATE (30/08/2017), HILLS GAZETTE (25/08/2017) AND SEEK (21/08/2017).	1	1,205.72	
INV 16254	31/08/2017	MARKETFORCE	1/4 ADVERT IN HILLS GAZETTE, 25/08/2017 EDITION FOR 2017 BALLOON FIESTA	1	723.99	
INV 16245	31/08/2017	MARKETFORCE	MONTHLY COMMUNITY NEWSLETTER - HILLS GAZETTE (4/8/17)	1	323.49	
INV 16246	31/08/2017	MARKETFORCE	MONTHLY COMMUNITY NEWSLETTER - HILLS GAZETTE (4/8/2017)	1	1,526.00	
INV 16248	31/08/2017	MARKETFORCE	ADVERTISEMENT IN THE AVON VALLEY ADVOCATE 2/8/2017 WEBINAR FOR PROSPECTIVE ELECTED MEMBERS.	1	518.21	
INV 16249	31/08/2017	MARKETFORCE	ADVERTISEMENT IN THE AVON VALLEY ADVOCATE - 2/08/2017 - LPS NO. 6 AMENDMENT NO 11	1	323.49	
EFT27792	06/10/2017	MATHEW MACQUEEN	BAKERS HILL STANDPIPE - ALTERATION TO SHROUD TO ENABLE PADLOCK TO BE FITTED	1		122.00
INV 632	27/09/2017	MATHEW MACQUEEN	BAKERS HILL STANDPIPE - ALTERATION TO SHROUD TO ENABLE PADLOCK TO BE FITTED	1	122.00	
EFT27793	06/10/2017	MCINTOSH & SONS	CARRY OUT FIRST SERVICE (50/100 HR COMBINED) AT SITE ON PN1619.	1		967.96
INV 1371254	31/08/2017	MCINTOSH & SONS	CARRY OUT FIRST SERVICE (50/100 HR COMBINED) AT SITE ON PN1619.	1	967.96	
EFT27794	06/10/2017	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT - SHIRE OF NORTHAM - 2017	1		165.00
INV 99219	06/09/2017	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT - SHIRE OF NORTHAM - 2017	1	165.00	
EFT27795	06/10/2017	MEGA-FIX	SAW BLADE 250MM	1		67.74
INV 63472	21/07/2017	MEGA-FIX	SAW BLADE 250MM	1	56.74	

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INV 64294	06/09/2017	MEGA-FIX	BOLTS FOR KUBOTA MOWER	i	11.00	
EFT27796	06/10/2017	MORRIS PEST AND WEED CONTROL	REMOVE BEEHIVE AT SELBY STREET	1		525.00
INV 8324	08/09/2017	MORRIS PEST AND WEED CONTROL	REMOVE BEEHIVE AT SELBY STREET	1	275.00	
INV 8299	29/08/2017	MORRIS PEST AND WEED CONTROL	BEE REMOVAL - JUBILEE OVAL	1	250.00	
EFT27797	06/10/2017	MOUNT HELENA LITTLE ATHLETICS CLUB	KIDSPORT FUNDING	1		60.00
INV KS0139528	09/2017	MOUNT HELENA LITTLE ATHLETICS CLUB	KIDSPORT FUNDING	1	60.00	
EFT27798	06/10/2017	NAVMAN WIRELESS PTY LTD	MONTHLY SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/8/2017 TO 14/09/2017	1		1,264.29
INV 9100911005	08/2017	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE FLEET TRACKING FROM 05/08/2017 TO 04/09/2017	1	417.67	
INV 9101599115	08/2017	NAVMAN WIRELESS PTY LTD	MONTHLY SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/8/2017 TO 14/09/2017	1	846.62	
EFT27799	06/10/2017	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	COMMUNITY GRANT FOR 2017/2018	1		2,500.00
INV 005	20/09/2017	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	COMMUNITY GRANT FOR 2017/2018	1	2,500.00	
EFT27800	06/10/2017	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE. REPLACE DAMAGED WINDOWS DUE TO VANDALISM. INSURANCE CLAIM.	1		11,496.10
INV 000125	19/09/2017	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE. REPLACE DAMAGED WINDOWS DUE TO VANDALISM. INSURANCE CLAIM.	1	6,160.00	
INV 000124	19/09/2017	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE. CLUB ROOMS. INSTALL SECURITY SCREENS TO WINDOWS TO PREVENT FURTHER BREAKAGE.	1	5,336.10	
EFT27801	06/10/2017	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING	1		435.00
INV KS01368118	09/2017	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING	1	435.00	
EFT27802	06/10/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING	1		300.00
INV 1857	20/09/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING	1	150.00	

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INV 1858	20/09/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING	i	150.00	
EFT27803	06/10/2017	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL EXAMINATION FOR JENNIFER ABBOTT.	1		1,726.00
INV 59007	09/08/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION & SKIN CHECK FOR ALYSHA MAXWELL ON 09/08/2017.	1	40.00	
INV 59019	09/08/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION & SKIN CHECK FOR BEVERLEY JONES ON 09/08/2017.	1	40.00	
INV 52793	29/05/2017	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL EXAMINATION FOR JENNIFER ABBOTT.	1	236.50	
INV 61396	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR JASON WHITEAKER ON 28/06/2017.	1	20.00	
INV 59006	09/08/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION & SKIN CHECK FOR ANASTASIA WILLIAMS ON 09/08/2017.	1	40.00	
INV 61365	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR NICOLE HAMPTON ON 01/07/2017.	1	20.00	
INV 59018	09/08/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION & SKIN CHECK FOR BRENDON RUTTER ON 09/08/2017.	1	40.00	
INV 61378	04/09/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION FOR CHERI JOY ON 19/06/2017.	1	20.00	
INV 59022	09/08/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION FOR WENDY SOFOULIS ON 09/08/2017.	1	20.00	
INV 61368	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR GAI MARTIN ON 19/06/2017.	1	20.00	
INV 61371	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR SUSAN DAWSON ON 19/06/2017.	1	20.00	
INV 61372	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR RACHEL GUNN ON 19/06/2017.	1	20.00	
INV 61373	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR ROBERTA O'NEIL ON 19/06/2017.	1	20.00	
INV 61382	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN CHECK FOR MILTON BROOKS ON 04/09/2017.	1	20.00	
INV 59013	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING AND FLU VACCINED - CARMEN SADLER	1	40.00	
INV 59033	09/08/2017	NORTHAM FAMILY PRACTICE	FLU VACCINE - KOBUS NIEUWOUTD	1	20.00	
INV 55066	22/06/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING - SONNY RUTHERFORD	1	20.00	
INV 61360	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING - BRETT GRAHAM	1	20.00	
INV 59023	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING AND FLU VACCINED - KELLE WALTERS	1	40.00	
INV 59035	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING AND FLU VACCINED - SUSAN BURLFY	1	40.00	

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INV 61390	04/09/2017	NORTHAM FAMILY PRACTICE		1	20.00	
INV 59036	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING AND FLU VACCINED- DANIEL HENDRIKSEN	1	40.00	
INV 55163	23/06/2017	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL FOR BROOKE EVANS	1	236.50	
INV 59034	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREEN & FLU IMMUNISATION - KATHY SCHOLZ	1	40.00	
INV 61355	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING & FLU IMMUNISATION - JENNIFFER BECKER	1	40.00	
INV 60521	24/08/2017	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL - PETER BROUGH	1	236.50	
INV 61392	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING - JODI WHITE	1	20.00	
INV 61393	04/09/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING ZOE MCDONALD	1	20.00	
INV 61394	04/09/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION - GEORGE PAUL	1	20.00	
INV 61698	06/09/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING ALISON ROWLAND	1	20.00	
INV 59017	09/08/2017	NORTHAM FAMILY PRACTICE	SKIN SCREENING - MARLENE PLEWS	1	20.00	
INV 60535	24/08/2017	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL - RUSSELL DE GRAY	1	236.50	
INV 61377	04/09/2017	NORTHAM FAMILY PRACTICE	FLU IMMUNISATION FOR MICHAEL NEWTON	1	20.00	
EFT27804	06/10/2017	NORTHAM FEED & HIRE	2 DUCK JERKY	1		51.00
INV 0000080411	09/2017	NORTHAM FEED & HIRE	2 DUCK JERKY	1	44.00	
INV 0000080309	09/2017	NORTHAM FEED & HIRE	2 DOG WORMERS	1	7.00	
EFT27805	06/10/2017	NORTHAM HARDWARE	4 X BLOW MOULD TRESTLE TABLES FOR EVENTS	1		824.84
INV 349178	03/08/2017	NORTHAM HARDWARE	FENCING BRACKETS HENRY ST OVAL	1	41.25	
INV 349135	03/08/2017	NORTHAM HARDWARE	BATTERIES	1	7.50	
INV 349047	01/08/2017	NORTHAM HARDWARE	4 X BLOW MOULD TRESTLE TABLES FOR EVENTS	1	196.00	
INV 348536	25/08/2017	NORTHAM HARDWARE	BOLTS FOR SEAT INSTALLATION	1	14.25	
INV 348531	25/08/2017	NORTHAM HARDWARE	BOLTS FOR SEAT INSTALLATION	1	23.00	
INV 349183	03/08/2017	NORTHAM HARDWARE	BOOTS ALLOWANCE FOR RUSSELL FITZGERALD	1	150.00	
INV 349185	03/08/2017	NORTHAM HARDWARE	BOOTS ALLOWANCE FOR RUSSELL FITZGERALD	1	-150.00	

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INV 349182	03/08/2017	NORTHAM HARDWARE	BOOTS ALLOWANCE FOR RUSSELL, FITZGERALD	1	150.00	
INV 350215	23/08/2017	NORTHAM HARDWARE	PORTABLE FLOOD LIGHT ANDD SIZE BATTERIES FOR TRAFFIC WANDS	1	53.10	
INV 348360	18/07/2017	NORTHAM HARDWARE	RETICULATION PARTS FOR BERT HAWKE OVAL	1	33.60	
INV 350509	28/08/2017	NORTHAM HARDWARE	FLURO TUBE	1	14.00	
INV 349756	15/08/2017	NORTHAM HARDWARE	BENCH SEATING HARDWARE	1	28.80	
INV 349484	09/08/2017	NORTHAM HARDWARE	MATERIALS FOR SEATING REPLACEMENT CBD	1	25.20	
INV 349444	09/08/2017	NORTHAM HARDWARE	MATERIALS FOR SEATING REPLACEMENT CBD	1	23.20	
INV 349375	07/08/2017	NORTHAM HARDWARE	PAINT FOR SEATING	1	32.60	
INV 350784	01/09/2017	NORTHAM HARDWARE	ITEMS FOR BALLOON FIESTA. 2 X EXTRA TORCHES FOR 3 X EXTRA GLOVES, 1 X EXTRA PORTABLE FLOOD LIGHT AND GLOVE CLIP	1	55.94	
INV 349358	07/08/2017	NORTHAM HARDWARE	2 X EXTRA TORCHES FOR, 3 X EXTRA GLOVES, 1 X EXTRA PORTABLE FLOOD LIGHT AND GLOVE CLIP BOLTS & NUTS, WASHERS AND PAINT FOR SEATING IN CENTRAL BUSINESS DISTRICT.	1	39.55	
INV 350618	30/08/2017	NORTHAM HARDWARE	3 X SMALL TORCHES X 3 X SAFETY LED TORCHES FOR 2017 BALLOON FIESTA STAFF	1	86.85	
EFT27806	06/10/2017	NORTHAM MITRE 10 SOLUTIONS	19MM POLY PIPE AND FITTINGS FOR MITCHELL AVENUE.	1		1,234.74
INV 1020003912/07/2017		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF EQUIPMENT FOR KERBING	1	27.10	
INV 1020544802/08/2017		NORTHAM MITRE 10 SOLUTIONS	SUPPLIES FOR AVON RIVER FESTIVAL.	1	67.42	
INV 1020665707/08/2017		NORTHAM MITRE 10 SOLUTIONS	4 X ROLLS OF TAPE FOR TAPING SIGNS	1	18.05	
INV 1020783411/08/2017		NORTHAM MITRE 10 SOLUTIONS	19MM POLY PIPE AND FITTINGS FOR MITCHELL AVENUE.	1	185.87	
INV 1020901815/08/2017		NORTHAM MITRE 10 SOLUTIONS	INSECTICIDES, SOIL CONDITIONER & TEK SCREWS FOR WUNDOWIE DEPOT.	1	63.62	
INV 1020885715/08/2017		NORTHAM MITRE 10 SOLUTIONS	TELESCOPIC HANDLE FOR PRO-OX BALL FLOAT	1	56.95	
INV 1020546302/08/2017		NORTHAM MITRE 10 SOLUTIONS	RAMPLUGS AND HINGES FOR GATES LOCATED AT 9 MITCHELL AVE	1	2.12	
INV 1020545602/08/2017		NORTHAM MITRE 10 SOLUTIONS	RAMPLUGS AND HINGES FOR GATES LOCATED AT 9 MITCHELL AVE	1	24.71	

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INV 1020549102/08/2017		NORTHAM MITRE 10 SOLUTIONS	RAMPLUGS AND HINGES FOR GATES LOCATED AT 9 MITCHELL AVE	1	11.31	
INV 1020545502/08/2017		NORTHAM MITRE 10 SOLUTIONS	RAMPLUGS AND HINGES FOR GATES LOCATED AT 9 MITCHELL AVE	1	2.75	
INV 1020944817/08/2017		NORTHAM MITRE 10 SOLUTIONS	WOODEN SLATS TO REPAIR BENCH SEATS IN FITZGERALD STREET,	1	7.45	
INV 1020951617/08/2017		NORTHAM MITRE 10 SOLUTIONS	WOODEN SLATS TO REPAIR BENCH SEATS IN FITZGERALD STREET,	1	23.22	
INV 1021132624/08/2017		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF TARPS FOR TRUCKS AND UTES	1	113.94	
INV 1021115923/08/2017		NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY FILTERS FOR RAIN WATER TANK.	1	85.51	
INV 1021275829/08/2017		NORTHAM MITRE 10 SOLUTIONS	LONG HANDLED SHOVEL	1	37.95	
INV 1021327330/08/2017		NORTHAM MITRE 10 SOLUTIONS	25MM POLY PIPE	1	72.46	
INV 1021336831/08/2017		NORTHAM MITRE 10 SOLUTIONS	10L FUEL CONTAINER	1	24.23	
INV 1021336731/08/2017		NORTHAM MITRE 10 SOLUTIONS	10L FUEL CONTAINER	1	24.23	
INV 1021336631/08/2017		NORTHAM MITRE 10 SOLUTIONS	BRICK TROWEL	1	108.83	
INV 1020772310/08/2017		NORTHAM MITRE 10 SOLUTIONS	BOX OF CUT OFF DISKS	1	114.00	
INV 1021038921/08/2017		NORTHAM MITRE 10 SOLUTIONS	FIXING FOR BENCH SEATS	1	55.73	
INV 1020731909/08/2017		NORTHAM MITRE 10 SOLUTIONS	ROSES FOR MORBY COTTAGE GARDEN	1	85.91	
INV 1021337931/08/2017		NORTHAM MITRE 10 SOLUTIONS	KEYS CUT FOR THE AVON MALL.	1	21.38	
EFT27807	06/10/2017	NORTHAM PISTOL CLUB INC	GRANT FOR 2017/2018 MODIFICATIONS TO THE AIR PISTOL RANGE.	1		5,000.00
INV 913006	02/10/2017	NORTHAM PISTOL CLUB INC	GRANT FOR 2017/2018 MODIFICATIONS TO THE AIR PISTOL RANGE.	1	5,000.00	
EFT27808	06/10/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT FUNDING.	1		1,500.00
INV 201	20/09/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT FUNDING.	1	1,500.00	
EFT27809	06/10/2017	NORTHAM TOWING SERVICE	REMOVAL OF ABANDONED FORD SEDAN FROM DRAIN ON FERNIE STREET.	1		330.00
INV 206163	22/08/2017	NORTHAM TOWING SERVICE	REMOVAL OF ABANDONED WHITE FORD FALCON ED FROM 2 STIRLING STREET, NORTHAM	1	88.00	

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INV 206161	21/08/2017	NORTHAM TOWING SERVICE	REMOVAL OF VEHICLE FROM GARDINER STREET NORTHAM.	1	88.00	
INV 206162	21/08/2017	NORTHAM TOWING SERVICE	REMOVAL OF ABANDONED FORD SEDAN FROM DRAIN ON FERNIE STREET.	1	154.00	
EFT27810	06/10/2017	NOVAPRODUCTS GLOBAL PTY LTD	BLACK PVC TACTILES, DIRECTIONAL TACTILES & ADHESIVE/ SIKAFLEX OR APOXY	1		789.50
INV 0002505931	08/2017	NOVAPRODUCTS GLOBAL PTY LTD	BLACK PVC TACTILES, DIRECTIONAL TACTILES & ADHESIVE/ SIKAFLEX OR APOXY.	1	789.50	
EFT27811	06/10/2017	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPAIR SHADE SAILS MORRELL STREET PARK & WUNDOWIE PARK.	1		880.00
INV 2966	29/08/2017	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPAIR SHADE SAILS MORRELL STREET PARK & WUNDOWIE PARK.	1	880.00	
EFT27812	06/10/2017	OXTER SERVICES	BURIAL FOR FRANK GORUPPI, NARICE MARGARET O'CONNOR, CONNELL GARLETT, & GRAVE CERTIFICATION FOR GORUPPI, O'CONNOR AND GARLETT.	1		4,057.83
INV 18580	08/09/2017	OXTER SERVICES	TOILET PAPERS WUNDOWIE TOILETS	1	317.83	
INV 18629	19/09/2017	OXTER SERVICES	RE-OPENING GRAVES FOR ESMA JONES, HENTY ETTON LARSEN, GRAVE CERTIFICATION FOR JONES & LARSEN.	1	1,452.00	
INV 18614	15/09/2017	OXTER SERVICES	BURIAL FOR FRANK GORUPPI, NARICE MARGARET O'CONNOR, CONNELL GARLETT, & GRAVE CERTIFICATION FOR GORUPPI, O'CONNOR AND GARLETT.	1	2,288.00	
EFT27813	06/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	UBIQUITY EDGEROUTER FOR WUNDOWIE DEPOT.	1		487.50
INV 22860	21/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	WUNDOWIE DEPOT INTERNET WAS BROKEN CHECK CUSTDATA, ARRANGE TO ORDER MODEM & EDGEROUTER - CONFIGURE TP LINK MODEM & EDGE ROUTER.	1	212.50	
INV 22874	28/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	UBIQUITY EDGEROUTER FOR WUNDOWIE DEPOT.	1	275.00	
EFT27814	06/10/2017	PERTH SAFETY PRODUCTS PTY LTD	700 ORANGE TRAFFIC CONES WITH SHIRE OF NORTHAM LOGO	1		2,006.40
INV 000011401	08/2017	PERTH SAFETY PRODUCTS PTY LTD	700 ORANGE TRAFFIC CONES WITH SHIRE OF NORTHAM LOGO	1	797.50	
INV 0000113107	08/2017	PERTH SAFETY PRODUCTS PTY LTD	3 X 10KM PER HOUR SPEED SIGNS.	1	478.50	

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INV 0000119128/08/2017		PERTH SAFETY PRODUCTS PTY LTD	225 X 450 PARKING SIGNS PLUS DIRECTION ARROW STICKERS	1	730.40	
EFT27815	06/10/2017	PROFESSIONAL LOCKSERVICE	KEYS CUT FOR MEMORIAL HALL.	1		255.75
INV 0001589304/07/2017		PROFESSIONAL LOCKSERVICE	KEYS CUT FOR MEMORIAL HALL.	1	255.75	
EFT27816	06/10/2017	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE - SEPTEMBER 2017.	1		1,122.00
INV PM3428	25/09/2017	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE - SEPTEMBER 2017.	1	1,122.00	
EFT27817	06/10/2017	RED DOT STORES	A4 FRAME FOR EMPLOYEE OF THE QUARTER FOR THE NORTHAM POUND	1		3.00
INV 3214080605/09/2017		RED DOT STORES	A4 FRAME FOR EMPLOYEE OF THE QUARTER FOR THE NORTHAM POUND	1	3.00	
EFT27818	06/10/2017	REGIONAL CONCRETE & LANDSCAPE	CONCRETE DRIVEWAY - 18 QUEEN STREET - 150 APRON, 100MM DRIVEWAY WITH MESH	1		2,227.50
INV 152	12/09/2017	REGIONAL CONCRETE & LANDSCAPE	CONCRETE DRIVEWAY - 18 QUEEN STREET - 150 APRON, 100MM DRIVEWAY WITH MESH	1	2,227.50	
EFT27819	06/10/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1		750.00
INV 0011498	26/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1	150.00	
INV 0011436	21/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1	150.00	
INV 0011438	21/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1	150.00	
INV 0011439	21/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1	150.00	
INV 0011536	27/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING	1	150.00	
EFT27820	06/10/2017	ROAD AND TRAFFIC SERVICES	LINE MARKING - LANCE STREET	1		3,333.00
INV 0000697824/08/2017		ROAD AND TRAFFIC SERVICES	LINE MARKING - IRISHTOWN LINK ROAD	1	1,617.00	
INV 0000697824/08/2017		ROAD AND TRAFFIC SERVICES	LINE MARKING - LANCE STREET	1	1,716.00	
EFT27821	06/10/2017	ROADS2000	2.5T OF 7MMM LATERITE 1% RED OXIDE FOR VERGE MAINTENANCE	1		548.13

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INV 18633	12/09/2017	ROADS2000	2.5T OF 7MMM LATERITE 1% RED OXIDE FOR VERGE MAINTENANCE.	1	548.13	
EFT27822	06/10/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FOR BALLOONING TALK WITH DONNA TASKER.	1		155.47
INV 5243438	06/09/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FOR BALLOONING TALK WITH DONNA TASKER.	1	155.47	
EFT27823	06/10/2017	SAFFRON DOWNES	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL.	1		100.00
INV 30310	15/08/2017	SAFFRON DOWNES	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL.	1	100.00	
EFT27824	06/10/2017	SCHWEPES PTY LTD	STOCK PURCHASES FOR REC CENTRE.	1		436.38
INV 0807275308/09/2017		SCHWEPES PTY LTD	STOCK PURCHASES FOR REC CENTRE.	1	436.38	
EFT27825	06/10/2017	SKIPPER TRANSPORT PARTS	PART NUMBER MK567260 SEAT ASSY-DRIVER.	1		2,740.24
INV 1729557	22/08/2017	SKIPPER TRANSPORT PARTS	PART NUMBER MK567260 SEAT ASSY-DRIVER.	1	2,740.24	
EFT27826	06/10/2017	SLATER-GARTRELL SPORTS	LINE MARKING PAINT FOR HENRY STREET OVAL	1		277.20
INV SG223419/15/09/2017		SLATER-GARTRELL SPORTS	LINE MARKING PAINT FOR HENRY STREET OVAL	1	277.20	
EFT27827	06/10/2017	SLAVS CLEANING SERVICE	CLEANING IN VARIOUS SHIRE BUILDINGS.	1		8,873.01
INV 1173	31/08/2017	SLAVS CLEANING SERVICE	CLEANING IN VARIOUS SHIRE BUILDINGS.	1	8,873.01	
EFT27828	06/10/2017	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 AVON RIVER FESTIVAL 4TH OF AUGUST 2017 ADVERTS TO AIR ON MMM AND HITFM AS PER QUOTE ARF ADVERT INCLUDING PRODUCTION	1		531.30
INV 7051380431/08/2017		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 AVON RIVER FESTIVAL 4TH OF AUGUST 2017 ADVERTS TO AIR ON MMM AND HITFM AS PER QUOTE ARF ADVERT INCLUDING PRODUCTION	1	531.30	
EFT27829	06/10/2017	ST JOHN AMBULANCE AUSTRALIA	2 X AMBULANCES FOR 2017 BALLOON FIESTA	1		1,374.40
INV CYINV0015/09/2017		ST JOHN AMBULANCE AUSTRALIA	2 X AMBULANCES FOR 2017 BALLOON FIESTA	1	939.40	
INV CYINV0006/09/2017		ST JOHN AMBULANCE AUSTRALIA	PORTABLE FIRST AID KIT FOR NORTHAM DEPOT	1	435.00	

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EFT27830	06/10/2017	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID KITS & SNAKE BITE KITS FOR KILLARA, NORTHAM & WUNDOWIE SWIMMING POOL & COMMUNITY SERVICES VEHICLES.	1		587.66
INV CYINV006/02/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID KITS & SNAKE BITE KITS FOR KILLARA, NORTHAM & WUNDOWIE SWIMMING POOL & COMMUNITY SERVICES VEHICLES.	1	587.66	
EFT27831	06/10/2017	STATE LAW PUBLISHER	SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO.6 - GAZETTAL NOTICE FOR SCHEME AMENDMENT NO. 5	1		320.28
INV 160522	19/09/2017	STATE LAW PUBLISHER	SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO.6 - GAZETTAL NOTICE FOR SCHEME AMENDMENT NO. 5	1	320.28	
EFT27832	06/10/2017	SUSAN BURLEY	SEPTEMBER DRUMMUSTER AT OLD QUARRY RD LANDFILL SITE	1		189.05
INV 1	21/09/2017	SUSAN BURLEY	SEPTEMBER DRUMMUSTER AT OLD QUARRY RD LANDFILL SITE	1	189.05	
EFT27833	06/10/2017	TRUCK CENTRE (WA) PTY LTD	FIRST SERVICE TO BE CONDUCTED AT THE SHIRE	1		1,025.82
INV 2186273-025/07/2017		TRUCK CENTRE (WA) PTY LTD	FIRST SERVICE TO BE CONDUCTED AT THE SHIRE	1	1,025.82	
EFT27834	06/10/2017	TYRECYCLE PTY LTD	TYRE RECYCLING AT OLD QUARRY ROAD REFUSE SITE COLLECTED ON 25/08/2017.	1		826.80
INV 646163	25/08/2017	TYRECYCLE PTY LTD	TYRE RECYCLING AT OLD QUARRY ROAD REFUSE SITE COLLECTED ON 25/08/2017.	1	826.80	
EFT27835	06/10/2017	TYREPOWER	REPLACE 4 TYRES ON TOYOTA HIACE COMMUTER BUS PN0820 - KILLARA 4	1		483.65
INV 8265.1230/09/2017		TYREPOWER	REPLACE 4 TYRES ON TOYOTA HIACE COMMUTER BUS PN0820 - KILLARA 4	1	483.65	
EFT27836	06/10/2017	VERLINDENS ELECTRICAL SERVICE (WA)	REPAIR LIGHTING AS PER QUOTE NQ03682 - PICK UP SCAFFOLDING, ERECT SCAFFOLDING, REPAIRS TO EXISTING HIGHBAY (RENEW LAMP ONLY), DISMANTLE AND RETURN SCAFFOLDING. ASSOCIATED LABOUR COSTS, TEST AND COMMISSION.	1		852.50
INV 85534	19/07/2017	VERLINDENS ELECTRICAL SERVICE (WA)	REPAIR LIGHTING AS PER QUOTE NQ03682 - PICK UP SCAFFOLDING, ERECT SCAFFOLDING, REPAIRS TO EXISTING HIGHBAY (RENEW LAMP ONLY), DISMANTLE AND RETURN SCAFFOLDING. ASSOCIATED LABOUR COSTS, TEST AND COMMISSION.	1	852.50	

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EFT27837	06/10/2017	WA LIBRARY SUPPLIES	BOOKS PURCHASED FOR LIBRARY.	1		386.50
INV 0011557321/07/2017		WA LIBRARY SUPPLIES	BOOKS PURCHASED FOR LIBRARY.	1	386.50	
EFT27838	06/10/2017	WCP CIVIL PTY LTD	VARIATION #VO-01(I) - CONTRACT 7 OF 2016. KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS - IMPROVEMENT WORKS.	1		\$3,329.54
INV 600828	22/09/2017	WCP CIVIL PTY LTD	VARIATION #VO-01(I) - CONTRACT 7 OF 2016. KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS - IMPROVEMENT WORKS.	1	49,699.54	
INV 600827	22/09/2017	WCP CIVIL PTY LTD	VARIATION #VO-02(I) - CONTRACT 7 OF 2016. KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS - IMPROVEMENT WORKS. CONNECTING DRAINS GREENGAGE PLACE, BAKERS HILL.	1	3,630.00	
EFT27839	06/10/2017	WEST NORTHAM PRIMARY SCHOOL	2017 END OF YEAR STUDENT AWARDS DONATION	1		200.00
INV 690	14/09/2017	WEST NORTHAM PRIMARY SCHOOL	2017 END OF YEAR STUDENT AWARDS DONATION	1	200.00	
EFT27840	06/10/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	12 MONTH ELEARNING SUBSCRIPTION - INTRODUCTION TO LOCAL GOVERNMENT	1		2,200.00
INV 13067542/08/09/2017		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	12 MONTH ELEARNING SUBSCRIPTION - INTRODUCTION TO LOCAL GOVERNMENT	1	2,200.00	
EFT27841	06/10/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN BFB - SUPPLY AND INSTALL A WHITE CLIPSAL STYLE WALL PLATE WITH 3 X 12V SOCKETS AND 2 X USB 2.4AMP PLUGS WITH A CIRCUIT BREAKER FOR EACH ITEM TO BE FITTED TO THE REAR WALL OF THE COMMUNICATIONS ROOM IN THE FIRE SHED TO CHARGE ITEMS WHEN GENERATOR IS OFF.	1		2,441.00
INV 7083	31/07/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE TRAILER PLUG ON PN1413	1	134.00	
INV 7082	31/07/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PURCHASE OF NEW BATTERY FOR PN1307	1	316.00	
INV 7081	31/07/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR TRAILER LIGHTS ON PN1207 (CASE TRACTOR)	1	346.00	

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INV 7163	16/08/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN BFB - SUPPLY AND INSTALL A WHITE CLIPSAL STYLE WALL PLATE WITH 3 X 12V SOCKETS AND 2 X USB 2.4AMP PLUGS WITH A CIRCUIT BREAKER FOR EACH ITEM TO BE FITTED TO THE REAR WALL OF THE COMMUNICATIONS ROOM IN THE FIRE SHED TO CHARGE ITEMS WHEN GENERATOR IS OFF.	1	1,085.00	
INV 7168	31/08/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACEMENT BATTERY FOR TOYOTA HILUX PN1607 - N577	1	560.00	
EFT27842	06/10/2017	WHEATBELT SAFETYWEAR	SAFETY TAG OUT TAGS	1		267.00
INV 7688	30/08/2017	WHEATBELT SAFETYWEAR	SAFETY TAG OUT TAGS	1	123.00	
INV 7698	05/09/2017	WHEATBELT SAFETYWEAR	BOX OF DUST MASKS	1	30.00	
INV 7660	18/08/2017	WHEATBELT SAFETYWEAR	6 X ILLUMINATED BATONS FOR EVENTS	1	114.00	
EFT27843	06/10/2017	WINC AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN.	1		259.43
INV 9021758521/07/2017		WINC AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN.	1	170.59	
INV 9022146805/09/2017		WINC AUSTRALIA PTY LIMITED	STATIONERY FOR ADMIN	1	88.84	
EFT27844	10/10/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 208 Interest payment - NORTHAM COUNTRY CLUB	1		3,349.43
INV 208	10/10/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 208 Interest payment - NORTHAM COUNTRY CLUB		3,349.43	
EFT27845	10/10/2017	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR SEPTEMBER 2017.	2		972.88
INV T995	10/10/2017	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR SEPTEMBER 2017.	2	972.88	
EFT27846	10/10/2017	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR SEPTEMBER 2017.	2		971.26
INV T994	10/10/2017	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR SEPTEMBER 2017.	2	971.26	
EFT27847	10/10/2017	TOTAL EARTH MOVING WA	REFUND OF DEPOSIT ON STANDPIPE CARD AS CARD HAS BEEN RETURNED.	2		50.00
INV T989	10/10/2017	TOTAL EARTH MOVING WA	REFUND OF DEPOSIT ON STANDPIPE CARD AS CARD HAS BEEN RETURNED.	2	50.00	

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EFT27848	10/10/2017	WBS GROUP PTY LTD	RELEASE OF RETENTION AMOUNT HELD ON INKPEN FIRE SHED CONSTRUCTION	2		5,988.79
INV T945	10/10/2017	WBS GROUP PTY LTD	RELEASE OF RETENTION AMOUNT HELD ON INKPEN FIRE SHED CONSTRUCTION	2	-5,988.79	
EFT27849	13/10/2017	BOYD KICKETT	AEIC - ABORIGINAL ADVISORY GROUP MEETING 5 OCTOBER 2017.	1		100.00
INV JW11102(11/10/2017	11/10/2017	BOYD KICKETT	AEIC - ABORIGINAL ADVISORY GROUP MEETING 5 OCTOBER 2017.	1	100.00	
EFT27850	13/10/2017	FIRM CONSTRUCTION PTY LTD	BUILDING CONSTRUCTION ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE CLAIM 7.	1		480,726.58
INV 0000127728/09/2017	09/2017	FIRM CONSTRUCTION PTY LTD	BUILDING CONSTRUCTION ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE CLAIM 7.	1	480,726.58	
EFT27851	13/10/2017	GLENN STUART BEVERIDGE	LAY CONCRETE AT GRASS VALLEY & INSTALL TABLE, CHAIRS & AWNING.	1		3,050.00
INV 35	05/09/2017	GLENN STUART BEVERIDGE	LAY CONCRETE AT GRASS VALLEY & INSTALL TABLE, CHAIRS & AWNING.	1	3,050.00	
EFT27852	13/10/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR - GEOFFREY COPLEY FOR WEEK ENDING 17/9/2017.	1		5,519.54
INV 6887873	27/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE - MARK SCHNELL FOR THE WEEK ENDING 24/09/2017.	1	1,755.93	
INV 6887875	27/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR - GEOFFREY COPLEY FOR WEEK ENDING 17/9/2017.	1	2,420.84	
INV 6871616	20/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE - MARK SCHNELL FOR THE WEEK ENDING 17/09/2017.	1	1,342.77	
EFT27853	13/10/2017	INTERNATIONAL CITIES, TOWN CENTRES AND COMMUNITIES SOCIETY INC	CHADD HUNT - ICTC MAINSTREET 2017 CONFERENCE 25TH TO 27TH OCTOBER 2017	1		1,400.00
INV 2786523411/10/2017	10/2017	INTERNATIONAL CITIES, TOWN CENTRES AND COMMUNITIES SOCIETY INC	CHADD HUNT - ICTC MAINSTREET 2017 CONFERENCE 25TH TO 27TH OCTOBER 2017	1	1,400.00	
EFT27854	13/10/2017	IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN 01/09/2017 TO 31/09/2017.	1		10,909.01
INV 0000473804/10/2017	10/2017	IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN 01/09/2017 TO 31/09/2017.	1	8,184.00	

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INV 0000473704/10/2017		TREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN - SUBCONSULTANT FEES FOR PRITCHARD FRANCIS INVOICE# 11579.	1	1,375.00	
INV 0000475511/10/2017		TREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN FOR SUBCONSULTANT FEES FROM WOOD & GRIEVE ENGINEERS INVOICE# 215763.	1	1,350.01	
EFT27855	13/10/2017	KATHY DAVIS	AEIC - ABORIGINAL ADVISORY GROUP MEETING 5 OCTOBER 2017.	1		100.00
INV JW1110201/10/2017		KATHY DAVIS	AEIC - ABORIGINAL ADVISORY GROUP MEETING 5 OCTOBER 2017.	1	100.00	
EFT27856	13/10/2017	NORTHAM MAZDA	PURCHASE OF NEW 2017 MAZDA CX-5 AKERA COMPLETE WITH THE FOLLOWING PETROL AUTO WINDOW TINT FIRE EXTINGUISHER FIRST AID KIT TOW BAR	1		30,142.00
INV 117001	27/09/2017	NORTHAM MAZDA	EXECUTIVE MANAGER COMMUNITY SERVICES PURCHASE OF NEW 2017 MAZDA CX-5 AKERA COMPLETE WITH THE FOLLOWING PETROL AUTO WINDOW TINT FIRE EXTINGUISHER FIRST AID KIT TOW BAR EXECUTIVE MANAGER COMMUNITY SERVICES	1	30,142.00	
EFT27857	13/10/2017	SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSEL DEGRAY FOR THE WEEK ENDING 13/08/2017.	1		1,472.63
INV AP5071029/08/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSEL DEGREY FOR THE WEEK ENDING 27/08/2017.	1	589.05	
INV AP5066105/08/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSEL DEGRAY FOR THE WEEK ENDING 13/08/2017.	1	883.58	

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EFT27858	13/10/2017	WCP CIVIL PTY LTD	KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS CONTRACT 7 OF 2016 PROGRESS CLAIM# 2 REINSTATEMENT WORKS TO SECTIONS 1 TO 4 INCLUSIVE AS PER CONTRACT. REFERENCE: WANDRRA ABNORMAL EVENT 9 JAN 2016	1		113,277.74
INV 600800	14/09/2017	WCP CIVIL PTY LTD	KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS CONTRACT 7 OF 2016 PROGRESS CLAIM# 2 REINSTATEMENT WORKS TO SECTIONS 1 TO 4 INCLUSIVE AS PER CONTRACT. REFERENCE: WANDRRA ABNORMAL EVENT 9 JAN 2016	1	71,516.92	
INV 600826	22/09/2017	WCP CIVIL PTY LTD	CARLIN VALLEY DRAINAGE IMPROVEMENT WORKS CONTRACT 6 OF 2016. REFERENCE WANDRRA ABNORMAL EVENT 9 JAN 2016. PROGRESS CLAIM# 2.	1	8,742.12	
INV 600801	14/09/2017	WCP CIVIL PTY LTD	VARIATION #VO-04(R) - CONTRACT 7 OF 2016. KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS - REINSTATEMENT WORKS. ALMOND AVE REINSTATEMENT WORKS (CH 2200 - 2340), BAKERS HILL. REFERENCE: WANDRRA ABNORMAL EVENT 9 JAN 2016	1	33,018.70	
EFT27859	17/10/2017	GREG RANDLE	REFUND FOR TWO BUILDING APPLICATIONS - BOTH CANCELLED - B/P 17192 & 17195.	1		2,088.00
INV 106804	02/10/2017	GREG RANDLE	REFUND FOR TWO BUILDING APPLICATIONS - BOTH CANCELLED - B/P 17192 & 17195.	1	2,088.00	
EFT27860	18/10/2017	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR SEPTEMBER 2017.	1		16,757.25
INV SEPTEMBER 30/09/2017		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR SEPTEMBER 2017.		16,757.25	
EFT27861	18/10/2017	SPECIALISED TREE SERVICE	PRUNE NORTHAM TOWNSITE STREET TREES AS PER CONTRACT 19 OF 2015	1		11,238.50
INV 2653	13/10/2017	SPECIALISED TREE SERVICE	PRUNE NORTHAM TOWNSITE STREET TREES AS PER CONTRACT 19 OF 2015	1	11,238.50	
EFT27862	18/10/2017	WCP CIVIL PTY LTD	KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS CONTRACT 7 OF 2016 REINSTATEMENT WORKS TO SECTRIONS 1 TO 4	1		3,584.64
INV 17867	16/10/2017	WCP CIVIL PTY LTD	KOOJEDDA HEIGHTS DRAINAGE IMPROVEMENTS CONTRACT 7 OF 2016 REINSTATEMENT WORKS TO SECTRIONS 1 TO 4	1	3,584.64	

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EFT27863	18/10/2017	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	PUMA ACCOUNT FOR SEPTEMBER 2017.	1		1,092.99
INV SEPTEMBER09/2017		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	PUMA ACCOUNT FOR SEPTEMBER 2017.	1	1,092.99	
EFT27864	20/10/2017	ABBOTTS FORGE	MODIFY TRAILER TO ENABLE EASIER LOADING OF MOWERS	1		1,785.00
INV 0000272028/08/2017		ABBOTTS FORGE	FABRICATE 3 X GATES FROM EXISTING FRAMES AND SUPPLY HINES (TO CLOSE OFF AREAS IN THE SHED)	1	390.00	
INV 0000279013/10/2017		ABBOTTS FORGE	TELEHANDLER HIRE TO REMOVE CRICKET PITCH COVERS AND LOAD BBQ FROM BROOME TERRACE	1	420.00	
INV 0000240511/10/2017		ABBOTTS FORGE	MODIFY TRAILER TO ENABLE EASIER LOADING OF MOWERS	1	975.00	
EFT27865	20/10/2017	AG IMPLEMENTS NORTHAM PTY LTD	PART NUMBER NG725BLDLF - BLASED FOR FIELDQUIP MAJOR	1		160.36
INV 302828	17/07/2017	AG IMPLEMENTS NORTHAM PTY LTD	PART NUMBER NG725BLDLF - BLASED FOR FIELDQUIP MAJOR	1	160.36	
EFT27866	20/10/2017	ALYSON MCMAHON	REIMBURSEMENT OF FEES PAID FOR POOL LIFE GUARD REQUALS.	1		140.00
INV 82481	16/10/2017	ALYSON MCMAHON	REIMBURSEMENT OF FEES PAID FOR POOL LIFE GUARD REQUALS.	1	140.00	
EFT27867	20/10/2017	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	ROUND SLINGS RIGS	1		88.51
INV 5988486	08/09/2017	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	ROUND SLINGS RIGS	1	88.51	
EFT27868	20/10/2017	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD APRA	RETAIL AND GENERAL - BACKGROUND MUSIC	1		467.48
INV 0119090502/10/2017		AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD APRA	RETAIL AND GENERAL - BACKGROUND MUSIC	1	467.48	
EFT27869	20/10/2017	AUSTRALIA POST	AUSTRALIA POST SEPTEMBER 2017.	1		2,511.34
INV 1006810603/10/2017		AUSTRALIA POST	AUSTRALIA POST SEPTEMBER 2017.	1	2,511.34	
EFT27870	20/10/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	1		27.45
INV DEDUCT17/10/2017		AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	

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EFT27871	20/10/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 17/10/2017.	1		55,940.00
INV PAYG 1717/10/2017		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 17/10/2017.	1	55,940.00	
EFT27872	20/10/2017	AUTOPRO NORTHAM	TRAILER ADAPTOR PLUG FOR TRAILER.	1		21.90
INV 689949	19/09/2017	AUTOPRO NORTHAM	TRAILER ADAPTOR PLUG FOR TRAILER.	1	21.90	
EFT27873	20/10/2017	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	15000KM SERVICE TO MITSUBISHI PAJERO SPORT PN1609 - N11363.	1		295.00
INV 298412	21/09/2017	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	EXEC MANAGER CORPORATE SERVICES VEHICLE 15000KM SERVICE TO MITSUBISHI PAJERO SPORT PN1609 - N11363.	1	295.00	
EFT27874	20/10/2017	AVON COMMUNITY DEVELOPMENT FOUNDATION	ANNUAL SUBSCRIPTION 2017/2018.	1		1,100.00
INV 2017/2018 7/10/2017		AVON COMMUNITY DEVELOPMENT FOUNDATION	ANNUAL SUBSCRIPTION 2017/2018.	1	1,100.00	
EFT27875	20/10/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY 12/9/2017 TO 25/09/2017.	1		3,584.00
INV 0063	25/09/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY 12/9/2017 TO 25/09/2017.	1	1,792.00	
INV 0064	08/10/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY, FROM 26/9/2017 TO 08/10/2017.	1	1,792.00	
EFT27876	20/10/2017	AVON PAPER SHRED	x 28 BOXES FOR DESTRUCTION FROM RECORDS	1		338.60
INV 631	27/09/2017	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1	60.00	
INV 644	12/10/2017	AVON PAPER SHRED	x 28 BOXES FOR DESTRUCTION FROM RECORDS	1	278.60	
EFT27877	20/10/2017	AVON TELECOMS PTY LTD	SECURITY MONITORING AT VARIOUS SITES FOR OCTOBER 2017.	1		839.00
INV 0000462703/10/2017		AVON TELECOMS PTY LTD	SECURITY MONITORING AT VARIOUS SITES FOR OCTOBER 2017.	1	641.00	
INV 0000463712/10/2017		AVON TELECOMS PTY LTD	18/09/2017 - SERVICE CALL TO RESTORE DATA & PHONE LINE IN RECEPTION AT NORTHAM REC CENTRE.	1	198.00	
EFT27878	20/10/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	PICK UP BACKHOE FROM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM AND DELIVER TO 231 JOSE ROAD, BAKERS HILL	1		316.25

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INV IV10168	28/09/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	PICK UP BACKHOE FROM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM AND DELIVER TO 231 JOSE ROAD, BAKERS HILL.	1	316.25	
EFT27879	20/10/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 15/09/2017.	1		74,133.22
INV 26185	01/09/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 01/09/2017.	1	37,031.47	
INV 26187	15/09/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 15/09/2017.	1	37,101.75	
EFT27880	20/10/2017	AWP GROUP	90% DEPOSIT - MANUFACTURE, SUPPLY & INSTALL HIP ROOF SHADE STRUCTURES AT DR DUNLOP PARK, FREIND PLACE PARK & MAY STREET PARK.	1		40,855.50
INV INV-014809/10/2017		AWP GROUP	90% DEPOSIT - MANUFACTURE, SUPPLY & INSTALL HIP ROOF SHADE STRUCTURES AT DR DUNLOP PARK, FREIND PLACE PARK & MAY STREET PARK.	1	40,855.50	
EFT27881	20/10/2017	BAKERS HILL VOLUNTEER BUSH FIRE BRIGADE	PRESCRIBED BURNS AT VARIOUS LOCATIONS	1		2,250.00
INV 1210201712/10/2017		BAKERS HILL VOLUNTEER BUSH FIRE BRIGADE	PRESCRIBED BURNS AT VARIOUS LOCATIONS	1	2,250.00	
EFT27882	20/10/2017	BEE HAPPY APIARIES	6X ORGANIC JARRAH HONEY	1		66.00
INV INV-068804/10/2017		BEE HAPPY APIARIES	6X ORGANIC JARRAH HONEY	1	66.00	
EFT27883	20/10/2017	BLACKWELL PLUMBING PTY LTD	REPAIRS TO STANDPIPES.	1		6,833.28
INV INV-167526/09/2017		BLACKWELL PLUMBING PTY LTD	AERODROME TOILETS. PUMP OUT SEPTIC TANKS.	1	754.60	
INV INV-167727/09/2017		BLACKWELL PLUMBING PTY LTD	REPAIRS TO STANDPIPES.	1	3,849.18	
INV INV-167727/09/2017		BLACKWELL PLUMBING PTY LTD	GRASS VALLEY STANDPIPE - RPZD REPAIR KIT	1	1,947.00	
INV INV-167007/09/2017		BLACKWELL PLUMBING PTY LTD	REPAIR LEAK AT NORTHAM AERO CLUB (FIRE HYDRANT) INCH PIPE	1	282.50	
EFT27884	20/10/2017	BM TRONICS WA	REMOVED AND RETAIN NAVTRAC UNIT FROM GRADER LOCATED AT CJD YARD IN GUILDFORD.	1		110.00

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INV INV-160002/10/2017		BM TRONICS WA	REMOVED AND RETAIN NAVTRAC UNIT FROM GRADER LOCATED AT CJD YARD IN GUILDFORD.	1	110.00	
EFT27885	20/10/2017	BOC LIMITED	1 X 'E' HELIUM CYLINDER FOR 2017 BALLOON FIESTA	1		138.25
INV 4017522205/10/2017		BOC LIMITED	OXYGEN MEDICAL SIZE C FOR BAKERS HILL FIRE BRIGADE.	1	19.20	
INV 4017171229/08/2017		BOC LIMITED	1 X 'E' HELIUM CYLINDER FOR 2017 BALLOON FIESTA	1	119.05	
EFT27886	20/10/2017	BOEKEMAN MACHINERY	1 X SOLENOID, 1 X NIPPLE 3/4 & 1 X FILTER 3/4 FOR PARKS & GARDENS.	1		203.58
INV 221434	11/10/2017	BOEKEMAN MACHINERY	1 X SOLENOID, 1 X NIPPLE 3/4 & 1 X FILTER 3/4 FOR PARKS & GARDENS.	1	203.58	
EFT27887	20/10/2017	BRIDGING WATERS (BW IMPORTS)	STOCK PURCHASES FOR VISITORS CENTRE.	1		149.45
INV 0150292505/10/2017		BRIDGING WATERS (BW IMPORTS)	STOCK PURCHASES FOR VISITORS CENTRE.	1	149.45	
EFT27888	20/10/2017	BROOKE JUPP	REIMBURSEMENT OF FEES PAID FOR POOL LIFE GUARD REQUALS.	1		140.00
INV 82459	16/10/2017	BROOKE JUPP	REIMBURSEMENT OF FEES PAID FOR POOL LIFE GUARD REQUALS.	1	140.00	
EFT27889	20/10/2017	BROOMWOOD ENTERPRISES PTY LTD T/A GUMMYBABIES	HUDSON KIDS WOODEN TABLE & STOOL SETS X5 FOR NORTHAM LIBRARY.	1		609.70
INV 01-20172-10/10/2017		BROOMWOOD ENTERPRISES PTY LTD T/A GUMMYBABIES	HUDSON KIDS WOODEN TABLE & STOOL SETS X5 FOR NORTHAM LIBRARY.	1	609.70	
EFT27890	20/10/2017	BURGESS RAWSON (WA) PTY LTD	WATER RATES 01/09/2017 - 31/10/2017 & WATER USAGE - 13/7/2017 TO 12/09/2017.	1		49.06
INV 484889	18/09/2017	BURGESS RAWSON (WA) PTY LTD	WATER RATES 01/09/2017 - 31/10/2017 & WATER USAGE - 13/7/2017 TO 12/09/2017.	1	49.06	
EFT27891	20/10/2017	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	INSTALL HIGH WALL SPLITAIR CONDITIONER AT IMT ROOM, SES BUILDING, NORTHAM	1		2,149.00
INV 00000842/10/10/2017		CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	INSTALL HIGH WALL SPLITAIR CONDITIONER AT IMT ROOM, SES BUILDING, NORTHAM	1	2,149.00	

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EFT27892	20/10/2017	CENTRAL MOBILE MECHANICAL REPAIRS	HINO WATER TRUCK PN1501 (1DZ1621) - REMOVE MOTOR FROM TRUCK, REPLACE WITH NEW MOTOR (SUPPLIED), REFIT ALL ACCESSORIES & TRANSMISSION BACK TO TRUCK AS PER QUOTE# 00001856. ****NOTE - THE TIME IS ONLY APPROXIMATE, AS WE CANNOT FORESEE THE SEVERITY OF THE JOB UNTIL THE MOTOR IS REMOVED.	1		22,778.62
INV 0000195513/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1314 - GRADER SERVICE OF 3,200HRS TO BE DONE 9 OCTOBER 2017	1	1,289.81	
INV 0000196613/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	STRAIGHTEN MOWING DECK OFF PN1606	1	121.00	
INV 0000197016/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1603 - SEWELL ROAD BROOM REMOVE AND REPLACE MOTOR ON SWEEPER	1	2,918.25	
INV 0000197116/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	SERVICE TO PN3555 AT 1400HRS AND REPAIR OIL LEAKS	1	2,900.65	
INV 0000197216/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	STRIP AND REPAIR OIL LEAK ON FRONT END OF PN0908	1	2,206.27	
INV 0000197311/07/2017		CENTRAL MOBILE MECHANICAL REPAIRS	HINO WATER TRUCK PN1501 (1DZ1621) - REMOVE MOTOR FROM TRUCK, REPLACE WITH NEW MOTOR (SUPPLIED), REFIT ALL ACCESSORIES & TRANSMISSION BACK TO TRUCK AS PER QUOTE# 00001856. ****NOTE - THE TIME IS ONLY APPROXIMATE, AS WE CANNOT FORESEE THE SEVERITY OF THE JOB UNTIL THE MOTOR IS REMOVED.	1	6,300.64	
INV 0000197411/07/2017		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO DOOR MECHANISM OF INKPEN TIP LOADER AFTER BREAK IN - PN1018	1	448.80	
INV 0000195613/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1201 - FLOCON TRUCK 70,000KM SERVICE TO BE DONE 6 OCTOBER 2017	1	760.06	
INV 0000195713/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN0913 - 100,000KM SERVICE TO BE CONDUCTED 6 OCTOBER 2017	1	698.83	
INV 0000195813/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1214 - DUAL CAB UTE 20,000KM SERVICE TO BE DONE 6 OCTOBER 2017	1	369.82	
INV 0000195913/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	REMOVE AND REPLACE BOLTS ON QUICK CUT SAW	1	242.00	
INV 0000196013/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1221 - INVESTIGATE GEAR BOX NOISE POSSIBLE BEARKING, REPLACE BLACK COVER ON GEAR BOX REPLACED, ASSESS UNEVEN TAILGATE NOT CLOSING	1	242.00	
INV 0000196113/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1510 - TRAFFIC LIGHT REPLACE JOCKEY WHEEL	1	229.90	
INV 0000196213/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	PN1515 - TIPPER INVESTIGATE SLIGHT CLUTCH SHEEDER ON TAKE OFF WHEN FULLY LOADED	1	121.00	

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INV 0000196513/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	WELD EXTENSION - TWO GATE BOLTS (GORDON STREET)	1	121.00	
INV 0000196713/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	2000HR SERVICE TO BE CONDUCTED ON SITE 14 AUGUST 2017	1	1,474.99	
INV 0000196413/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	REPLACE DOOR ONTO PN0916	1	121.00	
INV 0000197511/07/2017		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO BROKEN HYDRAULIC HOSES AND FITTINGS (DUE TO DAMAGES)	1	2,041.93	
INV 0000196313/10/2017		CENTRAL MOBILE MECHANICAL REPAIRS	CHECK OIL LEAK PN1309.	1	170.67	
EFT27893	20/10/2017	CHILLIN OUT IN WA	STOCK PURCHASES FOR VISITORS CENTRE.	1		135.65
INV 0001148109/08/2017		CHILLIN OUT IN WA	STOCK PURCHASES FOR VISITORS CENTRE.	1	150.55	
INV 0001166903/10/2017		CHILLIN OUT IN WA	CREDIT FOR STOCK PURCHASES.	1	-14.90	
EFT27894	20/10/2017	CLARE STAGE	2 X STILT WALKERS FOR ROVING PERFORMANCES AND INCLUSION INTO STREET PARADE FOR 2017 AVON RIVER FESTIVAL	1		1,848.00
INV 11.18	08/10/2017	CLARE STAGE	2 X STILT WALKERS FOR ROVING PERFORMANCES AND INCLUSION INTO STREET PARADE FOR 2017 AVON RIVER FESTIVAL.	1	1,848.00	
EFT27895	20/10/2017	COLIN DUNCAN GRANT	CLEANING OF VARIOUS BUILDINGS.	1		5,400.50
INV P880	30/09/2017	COLIN DUNCAN GRANT	CLEANING OF VARIOUS BUILDINGS.	1	2,784.25	
INV P878	31/08/2017	COLIN DUNCAN GRANT	CLEANING OF VARIOUS SHIRE BUILDINGS FOR AUGUST 2017.	1	2,616.25	
EFT27896	20/10/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	1		6,993.83
INV S6438	07/09/2017	COUNTRY COPIERS NORTHAM	VC COPIER SERVICE	1	1,529.57	
INV 40971	30/09/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR DEPOT	1	54.15	
INV 40971	30/09/2017	COUNTRY COPIERS NORTHAM	A1 FIREBREAK NOTICE POSTERS FOR COMMUNITY BOARDS & A3 COLOUR POSTERS.	1	308.50	
INV S6462	20/09/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	1	3,440.24	
INV S6437	07/09/2017	COUNTRY COPIERS NORTHAM	SERVICE CONTRACT FOR SHIRE DEPOT COPIER - COLOUR COPIER SERVICE / METER READING	1	573.55	
INV 40873	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISITORS CENTRE.	1	10.35	

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INV 40873	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR EVENTS.	1	53.90	
INV 40873	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISTORS CENTRE.	1	38.30	
INV 40873	31/08/2017	COUNTRY COPIERS NORTHAM	FILE DIVIDER TABS FOR CONTRACTS	1	4.75	
INV S6502	09/10/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING ON IRA-C2230 REC CENTRE COPIER & X1 NPG-52 YELLOW DRUM.	1	980.52	
EFT27897	20/10/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & DEPOT FOR PERIOD ENDING 29/09/2017.	1		245.81
INV 0321	15/09/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT & ADMIN.	1	22.06	
INV 0323	29/09/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & DEPOT FOR PERIOD ENDING 29/09/2017.	1	184.44	
INV 0324	06/10/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES W/E 06/10/2017.	1	39.31	
EFT27898	20/10/2017	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTER AND TEMP TATOOIST FOR 2017 BALLOON FIESTA 1600-2000	1		968.00
INV 2400	11/08/2017	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTER AND TEMP TATOOIST FOR 2017 BALLOON FIESTA 1600-2000	1	968.00	
EFT27899	20/10/2017	DONNA TASKER	TRANSPORT BALLOON BASKET TO DOWERIN FIELD DAYS AND COLLECT AFTERWARDS	1		200.00
INV 022	20/09/2017	DONNA TASKER	TRANSPORT BALLOON BASKET TO DOWERIN FIELD DAYS AND COLLECT AFTERWARDS	1	200.00	
EFT27900	20/10/2017	DUKES INN	ACCOMMODATION FOR CONTRACT BUILDING SURVEYOR - 2 NIGHTS - 26TH & 27TH SEPT	1		330.00
INV INV-468	28/09/2017	DUKES INN	ACCOMMODATION FOR CONTRACT BUILDING SURVEYOR - 2 NIGHTS - 26TH & 27TH SEPT	1	330.00	
EFT27901	20/10/2017	E FIRE & SAFETY	MONTHLY FIRE PANEL TEST FOR SEP FOR NORTHAM SPORT & RECREATION CENTRE.	1		451.00
INV 0020841920/09/2017		E FIRE & SAFETY	TOWN HALL. MONTHLY FIRE PANEL TEST FOR SEPTEMBER 2017	1	126.50	
INV 0020841320/09/2017		E FIRE & SAFETY	MONTHLY FIRE PANEL TEST FOR SEP FOR KILLARA.	1	126.50	
INV 0020841220/09/2017		E FIRE & SAFETY	MONTHLY FIRE PANEL TEST FOR SEP FOR NORTHAM SPORT & RECREATION CENTRE.	1	143.00	

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INV 0020865721/09/2017		E FIRE & SAFETY	AGRICULTURAL SHOW GROUNDS. YEARLY FIRE EXTINGUISHER CHECK.	1	55.00	
EFT27902	20/10/2017	EASIFLEET	Payroll deductions	1		1,064.47
INV DEDUCT17/10/2017		EASIFLEET	Payroll deductions		783.95	
INV DEDUCT17/10/2017		EASIFLEET	Payroll deductions		280.52	
EFT27903	20/10/2017	EUPHORIA HEALTH & FITNESS	SENIOR SPORT	1		150.00
INV 22	09/10/2017	EUPHORIA HEALTH & FITNESS	SENIOR SPORT	1	150.00	
EFT27904	20/10/2017	FAIRWAY MANOR ACCOMMODATION	ACCOMMODATION FOR BALLOON COMPETITION WINNERS 1 NIGHT 30/09/2017	1		120.00
INV 10	29/09/2017	FAIRWAY MANOR ACCOMMODATION	ACCOMMODATION FOR BALLOON COMPETITION WINNERS 1 NIGHT 30/09/2017	1	120.00	
EFT27905	20/10/2017	FILTREX	REFUND FOR CANCELLED SEPTIC APPLICATION (LOT 120 ACACIA RD WUNDOWIE (REF:41/15/16.	1		118.00
INV 91631	18/04/2016	FILTREX	REFUND FOR CANCELLED SEPTIC APPLICATION (LOT 120 ACACIA RD WUNDOWIE (REF:41/15/16.	1	118.00	
EFT27906	20/10/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	300MM RIG TAGS WITH "SHIRE OF NORTHAM" IN LETTERING AND SHIRE LOGO PRINTED ON TAGS. (COLOURS AS PER DFES HOSE CHART SPLIT EVENLY OVER THE 1000 TAGS.)	1		599.72
INV 57585	10/08/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	300MM RIG TAGS WITH "SHIRE OF NORTHAM" IN LETTERING AND SHIRE LOGO PRINTED ON TAGS. (COLOURS AS PER DFES HOSE CHART SPLIT EVENLY OVER THE 1000 TAGS.)	1	451.00	
INV 58049	29/09/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	SPORZ TO FEMALE THREAD	1	148.72	
EFT27907	20/10/2017	FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION TO BE PICKED UP BY SHIRE OF NORTHAM 11 SEPTEMBER 2017	1		6,435.00
INV 1094605611/09/2017		FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION TO BE PICKED UP BY SHIRE OF NORTHAM 11 SEPTEMBER 2017	1	6,435.00	
EFT27908	20/10/2017	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE.	1		184.14
INV 2070	23/09/2017	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE.	1	184.14	

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EFT27909	20/10/2017	GLENN STUART BEVERIDGE	REMOVE & INSTALL SHADE SAIL AT VARIOUS LOCATIONS.	1		1,584.00
INV 115	02/08/2017	GLENN STUART BEVERIDGE	REMOVE & INSTALL SHADE SAIL AT VARIOUS LOCATIONS.	1	1,584.00	
EFT27910	20/10/2017	GREENLANE SOLUTIONS AUSTRALIA	ERICSSON -LG eMG80 X 1 9030 HANDSET FOR NORTHAM LIBRARY	1		3,484.80
INV INV-BB-111/10/2017	20/10/2017	GREENLANE SOLUTIONS AUSTRALIA	ERICSSON -LG eMG80 X 1 9030 HANDSET FOR NORTHAM LIBRARY	1	3,484.80	
EFT27911	20/10/2017	GREENWARD CONSULTING	SITE VISIT AND HERITAGE ADVICE REGARDING REDEVELOPMENT OF HISTORIC SITE INCLUDING PARTIAL DEMOLITION - A13530	1		1,124.00
INV GW1703	27/09/2017	GREENWARD CONSULTING	SITE VISIT AND HERITAGE ADVICE REGARDING REDEVELOPMENT OF HISTORIC SITE INCLUDING PARTIAL DEMOLITION - A13530	1	1,124.00	
EFT27912	20/10/2017	HILLS CONCRETE PRODUCTS	HEADWALLS & PIPES.	1		3,920.00
INV 8597	29/09/2017	HILLS CONCRETE PRODUCTS	HEADWALLS & PIPES.	1	3,920.00	
EFT27913	20/10/2017	HILLS LIONS BASKETBALL CLUB	KIDSPORT FUNDING	1		320.00
INV KS01414/09/10/2017	20/10/2017	HILLS LIONS BASKETBALL CLUB	KIDSPORT FUNDING	1	320.00	
EFT27914	20/10/2017	HOLCIM AUSTRALIA PTY LTD	1.2CM3 OF CONCRETE DELIVERED TO TRIMMER ROAD	1		393.80
INV 9403223022/08/2017	20/10/2017	HOLCIM AUSTRALIA PTY LTD	1.2CM3 OF CONCRETE DELIVERED TO TRIMMER ROAD	1	393.80	
EFT27915	20/10/2017	HOST AUTO REPAIRS	LIGHT TANKER BUSH FIRE ANNUAL SERVICE FOR 1DWZ14 - CLACKLINE 1A.	1		407.25
INV 60887	26/09/2017	HOST AUTO REPAIRS	LIGHT TANKER BUSH FIRE ANNUAL SERVICE FOR 1DWZ14 - CLACKLINE 1A.	1	407.25	
EFT27916	20/10/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/09/2017 TO 30/09/2017.	1		337.26
INV 5877824	30/09/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/09/2017 TO 30/09/2017.	1	337.26	
EFT27917	20/10/2017	JAPANESE TRUCK & BUS SPARES	1X J08ETV ENG EXCH (NEW TAKEO) - ONLY 60KMS WITH 6 MONTH WARRANTY.	1		19,250.00
INV 282550	11/09/2017	JAPANESE TRUCK & BUS SPARES	1X J08ETV ENG EXCH (NEW TAKEO) - ONLY 60KMS WITH 6 MONTH WARRANTY.	1	19,250.00	

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EFT27918	20/10/2017	JONES CONTRACTING PTY LTD	GRAVEL FOR ROAD WORKS ON TRIMMER ROAD -	1		9,199.85
INV 3767	30/09/2017	JONES CONTRACTING PTY LTD	GRAVEL FOR ROAD WORKS ON TRIMMER ROAD -	1	9,199.85	
EFT27919	20/10/2017	KERBTECH P/L T/A GDR CIVIL CONTRACTING	EAST STREET - SECTION 1 REPAIR CUT SEAL EDGES AND BOXOUT TO SPOIL, COMPACT SUB-BASE, FILL TO LEVEL, COMPACT BASE COURSE MATERIAL THEN TRIM TO LEVEL. KERBING - 80 LINEAL METERS	1		18,997.00
INV 1231	20/09/2017	KERBTECH P/L T/A GDR CIVIL CONTRACTING	CART GRAVEL FROM JONES CONTRACTING PIT TO TRIMMER ROAD	1	3,542.00	
INV 1235	28/09/2017	KERBTECH P/L T/A GDR CIVIL CONTRACTING	EAST STREET - SECTION 1 REPAIR CUT SEAL EDGES AND BOXOUT TO SPOIL, COMPACT SUB-BASE, FILL TO LEVEL, COMPACT BASE COURSE MATERIAL THEN TRIM TO LEVEL. KERBING - 80 LINEAL METERS	1	15,455.00	
EFT27920	20/10/2017	KLEENWEST DISTRIBUTORS	BIN LINERS, HAND TOWEL & ASSORTED CHEMICALS FOR KILLARA	1		314.60
INV 0002677312/09/2017		KLEENWEST DISTRIBUTORS	PAPER TOWEL, NAPKINS, KRYSTAL KLEEN, SPARKLE FOR KILLARA	1	121.00	
INV 0002703226/09/2017		KLEENWEST DISTRIBUTORS	BIN LINERS, HAND TOWEL & ASSORTED CHEMICALS FOR KILLARA	1	193.60	
EFT27921	20/10/2017	LANDGATE	LAND ENQUIRY	1		397.60
INV 778285	05/07/2017	LANDGATE	LAND ENQUIRY	1	223.65	
INV 752881	02/03/2017	LANDGATE	LAND ENQUIRY	1	173.95	
EFT27922	20/10/2017	LANDMARK	NOXIOUS WEED CHEMICALS.	1		926.64
INV 9975873619/09/2017		LANDMARK	NOXIOUS WEED CHEMICALS.	1	926.64	

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EFT27923	20/10/2017	LANDMARK PRODUCTS LTD	SUPPLY AND INSTALLATION OF REPLACEMENT ROOF PANEL FOR 1 SHELTER PREVIOUSLY SUPPLIED ON JOB #28058 3MM ALUMINIUM SHEET - NO ARTWORK (4 SHEETS 1612MM X 999MM) POWDERCOATED TO MATCH EXISTING (YELLOW - REFER PREVIOUS JOB) PRICE INCLUDES DELIVERY AND INSTALLATION.	1		2,343.00
INV 117044	09/10/2017	LANDMARK PRODUCTS LTD	SUPPLY AND INSTALLATION OF REPLACEMENT ROOF PANEL FOR 1 SHELTER PREVIOUSLY SUPPLIED ON JOB #28058 3MM ALUMINIUM SHEET - NO ARTWORK (4 SHEETS 1612MM X 999MM) POWDERCOATED TO MATCH EXISTING (YELLOW - REFER PREVIOUS JOB) PRICE INCLUDES DELIVERY AND INSTALLATION.	1	2,343.00	
EFT27924	20/10/2017	LEISURE INSTITUTE OF W A AQUATICS	CONFERENCE & SEMINARS COUNTRY POOL MANAGERS SEMINAR - LIWA MEMBER REGISTRATION FOR D JUPP, M BROOKS, & K JOHNSON.	1		510.00
INV 2231	05/10/2017	LEISURE INSTITUTE OF W A AQUATICS	CONFERENCE & SEMINARS COUNTRY POOL MANAGERS SEMINAR - LIWA MEMBER REGISTRATION FOR D JUPP, M BROOKS, & K JOHNSON.	1	510.00	
EFT27925	20/10/2017	LGIS - RISK MANAGEMENT DNU CREDITOR	LGISWA AVON/CENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME PROJECT NUMBER 9464 SERVICES TO 30/09/2017 - RRC PROGRAMME 1ST INSTALMENT 2017/2018.	1		7,642.80
INV 156-0162	02/10/2017	LGIS - RISK MANAGEMENT DNU CREDITOR	LGISWA AVON/CENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME PROJECT NUMBER 9464 SERVICES TO 30/09/2017 - RRC PROGRAMME 1ST INSTALMENT 2017/2018.	1	7,642.80	
EFT27926	20/10/2017	LGIS WA	2ND INSTALMENT - LGIS PROPERTY INSURANCE FROM 30/06/2017 TO 30/06/2018.	1		282,646.12
INV 100-129502	02/10/2017	LGIS WA	INSTALMENT 2 - LGIS WORKCARE INSURANCE - FROM 30/06/2017 TO 30/06/2018.	1	114,602.13	
INV 100-129402	02/10/2017	LGIS WA	2ND INSTALMENT - LGIS PROPERTY INSURANCE FROM 30/06/2017 TO 30/06/2018.	1	146,725.00	

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INV 100-1294.02/10/2017		LGIS WA	LGIS LIABILITY - 2ND INSTALMENT - 30/06/2017 TO 30/06/2018.	1	41,718.05	
INV 100-1297.03/10/2017		LGIS WA	CONTRIBUTIONS DISCOUNT CREDIT SECOND INSTALMENT 2017/2018.	1	-20,399.06	
EFT27927	20/10/2017	LOCAL COMMUNITY INSURANCE SERVICES	PUBLIC LIABILITY INSURANCE FOR MARKET STALLHOLDERS FROM 29/10/2017 TO 29/10/2018.	1		953.48
INV 062-1969.20/09/2017		LOCAL COMMUNITY INSURANCE SERVICES	PUBLIC LIABILITY INSURANCE FOR MARKET STALLHOLDERS FROM 29/10/2017 TO 29/10/2018.	1	953.48	
EFT27928	20/10/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT17/10/2017		LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
EFT27929	20/10/2017	MARKET CREATIONS PTY LTD	ANNUAL FEE SNERGY ONLINE FOR WILDCARD SSL CERTIFICATE 1 YEAR TO 30/01/2019.	1		308.00
INV GC21-5	06/10/2017	MARKET CREATIONS PTY LTD	ANNUAL FEE SNERGY ONLINE FOR WILDCARD SSL CERTIFICATE 1 YEAR TO 30/01/2019.	1	308.00	
EFT27930	20/10/2017	MARKETFORCE	PUBLIC NOTICE FOR SALE OF LAND FOR OUTSTANDING RATES (20 GREGORY STREET, NORTHAM) - WEST AUSTRALIAN ON 20/05/2017	1		576.58
INV 16258	31/08/2017	MARKETFORCE	PUBLIC NOTICE FOR SALE OF LAND FOR OUTSTANDING RATES (20 GREGORY STREET, NORTHAM) - WEST AUSTRALIAN ON 20/05/2017	1	576.58	
EFT27931	20/10/2017	MATHEW MACQUEEN	SUPPLY TEK SCREWS AND REPLACE SHED WALLS AT SOUTHERN BROOK FIRE SHED, PAINT YELLOW LINES ON TRUCK BAY FLOOR AT SOUTHERN BROOK AND IRISHTOWN FIRE SHEDS	1		1,859.00
INV 634	09/10/2017	MATHEW MACQUEEN	SUPPLY TEK SCREWS AND REPLACE SHED WALLS AT SOUTHERN BROOK FIRE SHED, PAINT YELLOW LINES ON TRUCK BAY FLOOR AT SOUTHERN BROOK AND IRISHTOWN FIRE SHEDS	1	1,859.00	
EFT27932	20/10/2017	MEGA-FIX	BOLTS FOR CASE TRACTOR PTO	1		11.63
INV 64595	21/09/2017	MEGA-FIX	BOLTS FOR CASE TRACTOR PTO	1	11.63	
EFT27933	20/10/2017	MIDALIA STEEL	50MM CAPS FOR SIGN POSTS X 50	1		40.70

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INV 6154178406/09/2017		MIDALIA STEEL	50MM CAPS FOR SIGN POSTS X 50	1	40.70	
EFT27934	20/10/2017	NAVMAN WIRELESS PTY LTD	MONTHLY SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/09/2017 to 14/10/2017.	1		1,264.29
INV 9103503905/09/2017		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE FLEET TRACKING SYSTEM 05/09/2017 - 04/10/2017	1	417.67	
INV 9104571915/09/2017		NAVMAN WIRELESS PTY LTD	MONTHLY SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/09/2017 to 14/10/2017.	1	846.62	
EFT27935	20/10/2017	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION OCTOBER 2017.	1		671.00
INV INV-214401/10/2017		NETSIGHT	MYOSH MONTHLY SUBSCRIPTION OCTOBER 2017.	1	671.00	
EFT27936	20/10/2017	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT 1X 2040MM X 900MM INVISI GUARD SECURITY FLYDOOR. WA SECTION DOOR SUBFRAME, POWDERCOAT WHITE MAGNOLIA, WOVEN STAINLESS STEEL MESH, INCLUDES FITTING, FREIGHT AND PACKAGING. JOB TO BE COMPLETED PRIOR TO 30 JUNE 2017.	1		931.70
INV 0000935507/07/2017		NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT 1X 2040MM X 900MM INVISI GUARD SECURITY FLYDOOR. WA SECTION DOOR SUBFRAME, POWDERCOAT WHITE MAGNOLIA, WOVEN STAINLESS STEEL MESH, INCLUDES FITTING, FREIGHT AND PACKAGING. JOB TO BE COMPLETED PRIOR TO 30 JUNE 2017.	1	931.70	
EFT27937	20/10/2017	NORTHAM AERO CLUB	SALE OF FLOWN COVERS BY OVERSEAS CREDIT CARD	1		25.00
INV 030/17	20/09/2017	NORTHAM AERO CLUB	SALE OF FLOWN COVERS BY OVERSEAS CREDIT CARD	1	25.00	
EFT27938	20/10/2017	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		6,519.00
INV KS01399/01/10/2017		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	6,519.00	
EFT27939	20/10/2017	NORTHAM BETTA HOME LIVING	BREVILLE FOOD PROCESSOR KITCHEN WIZZ 11.	1		279.00
INV 2957150913/10/2017		NORTHAM BETTA HOME LIVING	BREVILLE FOOD PROCESSOR KITCHEN WIZZ 11.	1	279.00	
EFT27940	20/10/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING.	1		1,350.00
INV 7023	11/10/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING.	1	1,350.00	

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EFT27941	20/10/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING	1		150.00
INV 35	11/10/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING	1	150.00	
EFT27942	20/10/2017	NORTHAM DISTRICTS MOTOR CYCLE CLUB	COMMUNITY GRANT 2017/2018 - NDMCC CLUBHOUSE WATER SUPPLY.	1		4,950.52
INV NDMCC_03/10/2017		NORTHAM DISTRICTS MOTOR CYCLE CLUB	COMMUNITY GRANT 2017/2018 - NDMCC CLUBHOUSE WATER SUPPLY.	1	4,950.52	
EFT27943	20/10/2017	NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS SEPTEMBER 2017.	1		46.00
INV 000008319/09/2017		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS SEPTEMBER 2017.	1	46.00	
EFT27944	20/10/2017	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING.	1		60.00
INV 001	16/10/2017	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING.	1	60.00	
EFT27945	20/10/2017	NORTHAM MAZDA	20000KM SERVICE TO MAZDA CX9 PN1601 - N11206 CEO VEHICLE	1		654.62
INV 116426	15/08/2017	NORTHAM MAZDA	30000KM SERVICE TO MAZDA CX5 PN1519 - N3433 SNR BUILDING SURVEYOR VEHICLE	1	311.49	
INV 116467	18/08/2017	NORTHAM MAZDA	20000KM SERVICE TO MAZDA CX9 PN1601 - N11206 CEO VEHICLE	1	343.13	
EFT27946	20/10/2017	NORTHAM NURSERY	PLANTS FOR SWIMMING POOL GARDENS	1		162.00
INV 73	09/08/2017	NORTHAM NURSERY	PLANTS FOR SWIMMING POOL GARDENS	1	162.00	
EFT27947	20/10/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	FOR GRANT MONIES TO CLUB 2017/2018.	1		3,750.00
INV 204	09/10/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	FOR GRANT MONIES TO CLUB 2017/2018.	1	3,000.00	
INV 205	09/10/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	GRANT MONEY FOR 2017/2018.	1	750.00	
EFT27948	20/10/2017	NORTHAM TOWING SERVICE	REMOVE ABANDONED VEHICLE - BLACK HOLDEN STATION WAGON FROM VERGE ON CHIDLLOW ST. INTERSECTION OF CLARKSON	1		88.00
INV 206232	07/09/2017	NORTHAM TOWING SERVICE	REMOVE ABANDONED VEHICLE - BLACK HOLDEN STATION WAGON FROM VERGE ON CHIDLLOW ST. INTERSECTION OF CLARKSON	1	88.00	

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EFT27949	20/10/2017	NORTHAM VETERINARY CENTRE	1 X EUTHANASIA - DOG ATTACK 13 KNIGHT STREET, NORTHAM	1		111.64
INV 61008	12/09/2017	NORTHAM VETERINARY CENTRE	1 X EUTHANASIA - DOG ATTACK 13 KNIGHT STREET, NORTHAM	1	111.64	
EFT27950	20/10/2017	OFFICEWORKS SUPERSTORES PTY LTD	BRATECK DUAL LCD MONITOR TABLE STAND WITH ARM AND DESK CLAMP	1		1,396.90
INV 3674975019/09/2017		OFFICEWORKS SUPERSTORES PTY LTD	BRATECK DUAL LCD MONITOR TABLE STAND WITH ARM AND DESK CLAMP	1	283.95	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER FOR CLACKLINE FIRE STATION.	1	176.14	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER - INKPEN FIRE STATION	1	176.13	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER - IRISHTOWN FIRE STATION	1	176.14	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER BAKERS HILL FIRE STATION.	1	176.14	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER - GRASS VALLEY FIRE STATION	1	176.13	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	STILFORD 3 DRAWER MOBILE PEDESTAL SILVER SOUTHERN BROOK FIRE STATION.	1	176.14	
INV 3654905225/08/2017		OFFICEWORKS SUPERSTORES PTY LTD	AUSTIN 3 SHELF BOOKCASE BLACK & FREIGHT FOR ACCOUNTANT.	1	56.13	
EFT27951	20/10/2017	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SHADE CLOTH UTE TARP & BERNARD PARK PLAY GROUP	1		275.00
INV 2987	29/09/2017	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SHADE CLOTH UTE TARP & BERNARD PARK PLAY GROUP	1	275.00	
EFT27952	20/10/2017	OXTER SERVICES	CLEANING OF TOILETS AT VARIOUS SHIRE SITES.	1		1,923.98
INV 18648	22/09/2017	OXTER SERVICES	CLACKLINE TOILETS. SUPPLY CLEANING PRODUCTS.	1	141.98	
INV 18647	22/09/2017	OXTER SERVICES	CLEANING OF TOILETS AT VARIOUS SHIRE SITES.	1	1,782.00	
EFT27953	20/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY FOR THE PERIOD 18/09/2017 TO 22/09/2017.	1		212.50
INV 22888	28/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY FOR THE PERIOD 18/09/2017 TO 22/09/2017.	1	127.50	

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INV 22888	28/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT & RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - SEPTEMBER 2017.	1	85.00	
EFT27954	20/10/2017	PERTH SAFETY PRODUCTS PTY LTD	TRAFFIC MANAGEMENT SIGNS	1		1,262.80
INV 0000112907/08/2017		PERTH SAFETY PRODUCTS PTY LTD	TRAFFIC MANAGEMENT SIGNS	1	1,262.80	
EFT27955	20/10/2017	PLANET SMART PTY LTD	WOOD PLASTIC COMPOSITE 100MM X 100MM X 1200MM PYRAMID TOP BOLLARD	1		6,489.34
INV 0000161626/09/2017		PLANET SMART PTY LTD	WOOD PLASTIC COMPOSITE 100MM X 100MM X 1200MM PYRAMID TOP BOLLARD	1	6,489.34	
EFT27956	20/10/2017	PROFESSIONAL LOCKSERVICE	FLUFFY DUCKLINGS NEW BUILDING. SUPPLY NEW LEVER SETS AND SON CYLINDERS. X2.	1		464.75
INV 0001616902/10/2017		PROFESSIONAL LOCKSERVICE	FLUFFY DUCKLINGS NEW BUILDING. SUPPLY NEW LEVER SETS AND SON CYLINDERS. X2.	1	464.75	
EFT27957	20/10/2017	READY INDUSTRIES PTY LTD T/AS 1300 TEMPFENCE	MISSING TEMP FENCE PANEL FROM 2017 NORTHAM AGRICULTURAL SHOW	1		54.89
INV 179759	11/09/2017	READY INDUSTRIES PTY LTD T/AS 1300 TEMPFENCE	MISSING TEMP FENCE PANEL FROM 2017 NORTHAM AGRICULTURAL SHOW	1	54.89	
EFT27958	20/10/2017	RED DOT STORES	MATERIALS FOR DOG HAUNTED HOUSE AND DINGO BINGO DOGS DAY OUT.	1		160.00
INV 3251807103/10/2017		RED DOT STORES	MATERIALS FOR DOG HAUNTED HOUSE AND DINGO BINGO DOGS DAY OUT.	1	160.00	
EFT27959	20/10/2017	RJD CONTRACTING (WA) PTY LTD	GRAVEL FOR ROAD WORKS ON TRIMMER ROAD	1		14,614.14
INV INV-034330/09/2017		RJD CONTRACTING (WA) PTY LTD	SUPPLY 3 TRUCKS AT 8 HOURS PER DAY X 2 DAYS FOR CARTING GRAVEL FROM CHITTY ROAD PIT TO TRIMMER ROAD.	1	6,198.50	
INV INV-034230/09/2017		RJD CONTRACTING (WA) PTY LTD	GRAVEL FOR ROAD WORKS ON TRIMMER ROAD	1	8,415.64	
EFT27960	20/10/2017	SHILLER IMAGES	STOCK PURCHASES FOR VISITORS CENTRE.	1		835.90
INV 881183	28/08/2017	SHILLER IMAGES	STOCK PURCHASES FOR VISITORS CENTRE.	1	835.90	
EFT27961	20/10/2017	SLATER-GARTRELL SPORTS	15L BLACK LINEMARKING PAINT	1		369.60
INV SG23976/11/10/2017		SLATER-GARTRELL SPORTS	15L BLACK LINEMARKING PAINT	1	369.60	

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EFT27962	20/10/2017	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 BALLOON FIESTA	1		504.90
INV 7052825930/09/2017		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 BALLOON FIESTA	1	348.70	
INV 7052826030/09/2017		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS MONTHLY SLOTS SEPTEMBER 2017.	1	78.10	
INV 7049392431/07/2017		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS INTERVIEWS 2017/18	1	78.10	
EFT27963	20/10/2017	SPECIALISED TREE SERVICE	6 GIBBINGS STREET - 2 LIMBS OVERHANGING POWER LINE AS PER ICS67829	1		630.00
INV 2639	26/09/2017	SPECIALISED TREE SERVICE	6 GIBBINGS STREET - 2 LIMBS OVERHANGING POWER LINE AS PER ICS67829	1	630.00	
EFT27964	20/10/2017	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR FOR THE ADMINISTRATION BUILDING	1		10,256.74
INV CYINV0010/08/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ANNUAL FIRST AID KIT SERVICING FOR CLACKLINE BFB, CLACKLINE 2.4 & CLACKLINE BFB SHED.	1	229.78	
INV CYINV0010/08/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ANNUAL FIRST AID KIT SERVICING FOR IRISHTOWN BFB.	1	79.00	
INV CYINV0010/08/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ANNUAL FIRST AID KIT SERVICING FOR INKPEN BFB.	1	94.76	
INV CYINV0010/08/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ANNUAL FIRST AID KIT SERVICING FOR BAKERS HILL BFB.	1	187.45	
INV CYINV0010/08/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ANNUAL FIRT'S AID KIT SERVICING FOR SOUTHERN BROOK BFB.	1	65.75	
INV CYINV0017/10/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR FOR THE ADMINISTRATION BUILDING	1	2,400.00	
INV CYINV0017/10/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR FOR NORTHAM LIBRARY	1	2,400.00	
INV CYINV0017/10/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR FOR VISITOR CENTRE	1	2,400.00	
INV CYINV0017/10/2017		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DEFIBRILLATOR FOR WUNDOWIE LIBRARY	1	2,400.00	
EFT27965	20/10/2017	T-QUIP	2 X BRUSH POLY-WIRE CM600 FOR FOOTPATH SWEEPER	1		352.00
INV 70844 #5 11/09/2017		T-QUIP	2 X BRUSH POLY-WIRE CM600 FOR FOOTPATH SWEEPER	1	352.00	
EFT27966	20/10/2017	TANYA HEAP	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1		184.60

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INV RR1010210/10/2017		TANYA HEAP	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1	184.60	
EFT27967	20/10/2017	TECHNOLOGY ONE LIMITED	INSTALL / CONFIGURE INTRAMAPS ENTERPRISE 21/08/17	1		7,898.00
INV 160733	25/08/2017	TECHNOLOGY ONE LIMITED	COMPLETE THE REINSTALL AND CONFIGURATION OF INTRAMAPS	1	3,608.00	
INV 161027	25/08/2017	TECHNOLOGY ONE LIMITED	INSTALL / CONFIGURE INTRAMAPS ENTERPRISE 21/08/17	1	-4,290.00	
EFT27968	20/10/2017	THE LIONS CLUB OF NORTHAM	PARKING MANAGEMENT FOR 2017 BALLOON FIESTA AND RUNNING OF SHUTTLE BUS	1		700.00
INV 0209201702/09/2017		THE LIONS CLUB OF NORTHAM	PARKING MANAGEMENT FOR 2017 BALLOON FIESTA AND RUNNING OF SHUTTLE BUS	1	700.00	
EFT27969	20/10/2017	THE WORKWEAR GROUP	UNIFORM FOR KATE BURTON.	1		322.15
INV 0274702404/10/2017		THE WORKWEAR GROUP	UNIFORM FOR KATE BURTON.	1	322.15	
EFT27970	20/10/2017	TOWN PLANNING URBAN DESIGN AND HERITAGE	REPARATION OF THE NORTHAM CBD DEVELOPMENT AND CONNECTIVITY STRATEGY - TASK 5 (PHASE 6)	1		1,324.13
INV 44538	30/09/2017	TOWN PLANNING URBAN DESIGN AND HERITAGE	REPARATION OF THE NORTHAM CBD DEVELOPMENT AND CONNECTIVITY STRATEGY - TASK 5 (PHASE 6)	1	1,324.13	
EFT27971	20/10/2017	TYRECYCLE PTY LTD	TYRES COLLECTED FOR RECYCLING FROM OLD QUARRY WASTE FACILITY.	1		408.60
INV 651648	22/09/2017	TYRECYCLE PTY LTD	TYRES COLLECTED FOR RECYCLING FROM OLD QUARRY WASTE FACILITY.	1	408.60	
EFT27972	20/10/2017	VICTORIA WILLIAMS	NWIB MEETING FEE 16/8/2017.	1		25.00
INV RR1909219/09/2017		VICTORIA WILLIAMS	NWIB MEETING FEE 16/8/2017.	1	25.00	
EFT27973	20/10/2017	VODAFONE	HARVEST BAND LINE FOR 01/10/2017 TO 31/10/2017.	1		386.32
INV 1117668906/10/2017		VODAFONE	HARVEST BAND LINE FOR 01/10/2017 TO 31/10/2017.	1	386.32	
EFT27974	20/10/2017	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE SEPTEMBER 2017.	1		385.00
INV 01189	07/10/2017	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE SEPTEMBER 2017.	1	385.00	
EFT27975	20/10/2017	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	BUS & FUEL FOR NIGHT HOOPS TOURNAMENT 1 & 2	1		1,584.00

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INV SINV13413/09/2017		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	BUS & FUEL FOR NIGHT HOOPS TOURNAMENT 1 & 2	1	1,584.00	
EFT27976	20/10/2017	WARRICKS NEWSAGENCY	STATIONERY FOR SOUTHER BROOK FIRE STATION	1		2,215.54
INV 47094	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR SOUTHER BROOK FIRE STATION	1	288.51	
INV 47091	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR IRISHTOWN FIRE STATION	1	288.51	
INV 47078	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR INKPEN FIRE STATION	1	288.51	
INV 47081	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR BAKERS HILL FIRE STATION.	1	288.51	
INV 47101	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR SHIRE ADMIN	1	58.20	
INV 47502	23/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1	138.81	
INV 47126	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1	199.42	
INV 47083	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR CLACKLINE FIRE STATION.	1	288.51	
INV 47092	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR GRASSVALLEY FIRE STATION	1	288.51	
INV 47051	22/08/2017	WARRICKS NEWSAGENCY	STATIONERY FOR VISITORS CENTRE.	1	88.05	
EFT27977	20/10/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & FIT NEW C-TEK DC-DC CHARGER (ALLOW BACK CHARGING TO CRANKING BATTERY) TO TOYOTA HILUX N577 (PN1607).	1		9,048.00
INV 7223	27/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN BFB - GENERATOR POWER DRAW ISSUES. ISOLATE GENERATOR WHEN NOT OPERATIONAL BY FITTING NEW GENERATOR START SWITCH.	1	1,256.00	
INV 7225	20/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN BFB - SUPPLY AND INSTALL A WHITE CLIPSAL STYLE WALL PLATE WITH 3 X 12V SOCKETS AND 2 X USB 2.4AMP PLUGS WITH A CIRCUIT BREAKER FOR EACH ITEM TO BE FITTED TO THE REAR WALL OF THE COMMUNICATIONS ROOM IN THE FIRE SHED TO CHARGE ITEMS WHEN GENERATOR IS OFF.	1	1,102.00	
INV 7162	17/08/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIRS TO JOHN DEERE TRACTOR - REPAIRS TO REAR SCREEN, BEACON LIGHTS	1	226.00	
INV 7201	01/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INSTALL NEW CAMERA INTO DEPOT	1	1,117.00	
INV 7202	01/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR TRAFFIC LIGHT REMOTE	1	436.00	

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INV 7161	17/08/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	STATIONARY MOTOR / PUMP - TEST, SUPPLY AND FIT BATTERY	1	286.00	
INV 7224	20/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TRAVEL TO CJD IN GUILDFORD AND REMOVE SHIRE RADIO FROM VOLVO GRADER PN0806.	1	616.00	
INV 7167	31/08/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & FIT NEW C-TEK DC-DC CHARGER (ALLOW BACK CHARGING TO CRANKING BATTERY) TO TOYOTA HILUX N577 (PN1607).	1	2,990.00	
INV 7227	07/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1218 - ASSESS ABS FAULT	1	180.00	
INV 7228	07/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1222 - ASSESS ABS FAULT	1	180.00	
INV 7222	12/09/2017	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR ELECTRICAL FAULT WITH PN1224 FERRIS MOWER	1	659.00	
EFT27978	20/10/2017	WHEATBELT OFFICE & BUSINESS MACHINES	STATIONERY FOR ADMIN	1		1,074.30
INV 22450	27/09/2017	WHEATBELT OFFICE & BUSINESS MACHINES	STATIONERY FOR ADMIN	1	1,074.30	
EFT27980	20/10/2017	WOOROLOO ESCAPE	STOCK PURCHASES FOR VISITORS CENTRE.	1		122.00
INV 150	03/10/2017	WOOROLOO ESCAPE	STOCK PURCHASES FOR VISITORS CENTRE.	1	47.00	
INV 137	15/07/2017	WOOROLOO ESCAPE	STOCK PURCHASES FOR VISITORS CENTRE.	1	75.00	
EFT27981	20/10/2017	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1		1,027.49
INV 141929	29/09/2017	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	439.97	
INV 141927	29/09/2017	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	587.52	
EFT27982	27/10/2017	RETAIL DECISIONS (COLES)	COLES CARDS FOR SEPTEMBER 2017 FOR CARD HOLDERS - SUSAN BURLEY, BEV BULL, ALISON ROWLAND, CHRISTINE WATERS, KRISTY ROBINSON, ALYSHA MAXWELL, KIM COLBOURNE & VICTORIA JONES.	1		2,952.98

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INV SEPTEMBER/09/2017		RETAIL DECISIONS (COLES)	COLES CARDS FOR SEPTEMBER 2017 FOR CARD HOLDERS - SUSAN BURLEY, BEV BULL, ALISON ROWLAND, CHRISTINE WATERS, KRISTY ROBINSON, ALYSHA MAXWELL, KIM COLBOURNE & VICTORIA JONES.	1	2,952.98	
EFT27983	27/10/2017	SPECIALISED TREE SERVICE	PRUNE NORTHAM TOWNSITE STREET TREES AS PER CONTRACT 19 OF 2015 CONTRACT VARIATION#1	1		12,891.50
INV 2654	24/10/2017	SPECIALISED TREE SERVICE	PRUNE NORTHAM TOWNSITE STREET TREES AS PER CONTRACT 19 OF 2015 CONTRACT VARIATION#1	1	12,891.50	
EFT27984	27/10/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 224 Fixed Component - NEW RECREATION CENTRE	1		89,928.83
INV 224	27/10/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 224 Fixed Component - NEW RECREATION CENTRE		49,460.86	
INV 225	27/10/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 225 Fixed Component - PURCHASE VICTORIA OVAL		40,467.97	
EFT27985	30/10/2017	A COUNTRY PRACTICE	CAT STERILISATION PROGRAM CONCESSION	1		550.00
INV M10536605/10/2017		A COUNTRY PRACTICE	CAT STERILISATION PROGRAM CONCESSION	1	550.00	
EFT27986	30/10/2017	ABBOITTS FORGE	REPAIR DRAIN GRATES ON MITCHELL AVENUE.	1		900.00
INV 0000264328/07/2017		ABBOITTS FORGE	REPAIR DRAIN GRATES ON MITCHELL AVENUE.	1	500.00	
INV 0000264328/07/2017		ABBOITTS FORGE	EXTRA WORK TO CORRECT HEIGHT OF LARGE GRATE ON RIVER SIDE, REMOVE OLD ANGLED FRAME PLATES AND FIT NEW 75 DEEP PLATE ON 4 SIDES, FIT 64 DEEP PUTER PLATE AS REQUIRED.	1	400.00	
EFT27987	30/10/2017	ABS WEST	BLACK ULTIMATE TACTILE PADS	1		380.00
INV 0000475212/06/2017		ABS WEST	BLACK ULTIMATE TACTILE PADS	1	380.00	
EFT27988	30/10/2017	AGENCY HOLDINGS T/AS BILBY BADGES	9X LAPEL BADGES FOR KILLARA STAFF	1		167.06
INV 2087	18/10/2017	AGENCY HOLDINGS T/AS BILBY BADGES	9X LAPEL BADGES FOR KILLARA STAFF	1	167.06	
EFT27989	30/10/2017	ANDY'S PLUMBING SERVICE	GAS MAINTENANCE FOR BULK LPG TANK	1		231.00

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INV A1 7710	11/09/2017	ANDY'S PLUMBING SERVICE	GAS MAINTENANCE FOR BULK LPG TANK	1	231.00	
EFT27990	30/10/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	REIMBURSABLE LEGAL CHARGES	1		7,751.28
INV 72160	27/09/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	REIMBURSABLE LEGAL CHARGES	1	7,751.28	
EFT27991	30/10/2017	AUTOPRO NORTHAM	AIR COMPRESSORS FOR BUSH FIRE BRIGADES.	1		777.57
INV 691506	29/09/2017	AUTOPRO NORTHAM	GULF WESTERN OIL SYN-TS ATF - 20L	1	191.74	
INV 691972	03/10/2017	AUTOPRO NORTHAM	COOLANT & JERRY CAN ACCESSORY KIT.	1	71.05	
INV 692661	06/10/2017	AUTOPRO NORTHAM	LIQUID STEEL FOR MOTOR ON PUMP	1	16.80	
INV 682272	01/08/2017	AUTOPRO NORTHAM	AIR COMPRESSORS FOR BUSH FIRE BRIGADES.	1	497.98	
EFT27992	30/10/2017	AVON COMPUTECH	EPSON LCD DATA PROJECTOR - WIDESCREEN & HP PROBOOK LAPTOP FOR KILLARA	1		7,608.50
INV INV-027818/09/2017		AVON COMPUTECH	INITIAL CONSULT AND DIAGNOSIS	1	289.50	
INV INV-025507/09/2017		AVON COMPUTECH	ASUS NOTEBOOK PC A541UA-GQ1687R AS PER QUOTE QU-0119	1	1,469.00	
INV INV-028118/09/2017		AVON COMPUTECH	INTEL CPU & MONITOR FOR KILLARA	1	1,708.00	
INV INV-028320/09/2017		AVON COMPUTECH	EPSON LCD DATA PROJECTOR - WIDESCREEN & HP PROBOOK LAPTOP FOR KILLARA	1	2,434.00	
INV INV-028018/09/2017		AVON COMPUTECH	INTEL CPU & MONITOR FOR KILLARA	1	1,708.00	
EFT27993	30/10/2017	AVON TELECOMS PTY LTD	CHANGE SECURITY CODES FOR NEW CLEANERS.	1		297.00
INV 0000463512/10/2017		AVON TELECOMS PTY LTD	CHANGE SECURITY CODES FOR NEW CLEANERS.	1	297.00	
EFT27994	30/10/2017	AVON VALLEY ARTS SOCIETY (INC)	STOCK PURCHASES FOR VISITORS CENTRE.	1		126.00
INV 0004760519/10/2017		AVON VALLEY ARTS SOCIETY (INC)	STOCK PURCHASES FOR VISITORS CENTRE.	1	126.00	
EFT27995	30/10/2017	AVON VALLEY ISUZU UTE	40000KM SERVICE TO ISUZU MU-X EXEC MANAGER DEVELOPMENT SERVICES VEHICLE	1		790.00
INV 299720	17/10/2017	AVON VALLEY ISUZU UTE	40000KM SERVICE TO ISUZU MU-X EXEC MANAGER DEVELOPMENT SERVICES VEHICLE	1	790.00	

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EFT27996	30/10/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	INSTALL 56M OF NEW CONCRETE FOOTPATH ON BROOME TERRACE NEW BRIDGE WORKS INCLUDING REMOVAL AND DISPOSAL OF EXISTING FOOTPATH.	1		11,918.50
INV IV10169	28/09/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	INSTALL 56M OF NEW CONCRETE FOOTPATH ON BROOME TERRACE NEW BRIDGE WORKS INCLUDING REMOVAL AND DISPOSAL OF EXISTING FOOTPATH.	1	10,307.00	
INV IV10172	29/09/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	HIRE OF EXCAVATOR WITH OPERATOR	1	731.50	
INV IV10170	28/09/2017	AVON VALLEY PLANT & EQUIPMENT PTY LTD	INSTALL NEW PRAM RAMP TO FOOTPATH IN THE VICINITY OF THE MILL & NEWLY REFURBISHED AVON BRIDGE.	1	880.00	
EFT27997	30/10/2017	AVON VALLEY TOYOTA	80000KM SERVICE TO TOYOT HILUX UTE PN1607 - N577	1		836.13
INV 298636	27/09/2017	AVON VALLEY TOYOTA	80000KM SERVICE TO TOYOT HILUX UTE PN1607 - N577	1	836.13	
EFT27998	30/10/2017	AVON WASTE	40 X EVENT BINS & 3 X 3M3 SKIP BINS. DELIVERY ON 01/09/2017 WITH SERVICE AND COLLECTION ON 04/09/2017	1		900.00
INV 0002653530/09/2017		AVON WASTE	1 x 4.5mtr skip bin and 6 x 240l event bins, including delivery to bernard Park, 08/09/2017. Collection Monday 11/09/2017	1	207.50	
INV 0002653430/09/2017		AVON WASTE	40 X EVENT BINS & 3 X 3M3 SKIP BINS. DELIVERY ON 01/09/2017 WITH SERVICE AND COLLECTION ON 04/09/2017	1	692.50	
EFT27999	30/10/2017	AVONVALE EDUCATION SUPPORT CENTRE	SCHOOL PRIZES & DONATIONS 2017.	1		200.00
INV 393	23/10/2017	AVONVALE EDUCATION SUPPORT CENTRE	SCHOOL PRIZES & DONATIONS 2017.	1	200.00	
EFT28000	30/10/2017	AVONVALE PRIMARY SCHOOL	2017 END OF YEAR AWARDS DONATIONS.	1		200.00
INV 1357	16/10/2017	AVONVALE PRIMARY SCHOOL	2017 END OF YEAR AWARDS DONATIONS.	1	200.00	
EFT28001	30/10/2017	BAILEYS FERTILISERS	SOIL TESTING FOR HENRY STREET OVAL	1		218.90
INV INV124729/09/2017		BAILEYS FERTILISERS	SOIL TESTING FOR HENRY STREET OVAL	1	218.90	
EFT28002	30/10/2017	BEAUREPAIRES	REPAIR SLOW LEAK ON ROLLER TYRE N642.	1		209.79
INV U52434720/09/2017		BEAUREPAIRES	REPAIR TYRE ON BOX TOP TRAILER STF590.00	1	26.27	

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INV U524347:21/09/2017		BEAUREPAIRES	REPAIR SLOW LEAK ON ROLLER TYRE N642.	1	103.52	
INV U524347:20/09/2017		BEAUREPAIRES	REPAIR SLOW LEAK TYRE ON KOMATSU LOADER N3856.	1	80.00	
EFT28003	30/10/2017	BLACKWELL PLUMBING PTY LTD	LESSER HALL, UNBLOCK STORMWATER DRAIN IN PIT LINKED TO GRATE AT REAR DOOR.	1		545.55
INV INV-168204/10/2017		BLACKWELL PLUMBING PTY LTD	LESSER HALL, UNBLOCK STORMWATER DRAIN IN PIT LINKED TO GRATE AT REAR DOOR.	1	388.80	
INV INV-167007/09/2017		BLACKWELL PLUMBING PTY LTD	BAKERS HILL STANDPIPE - REPLACEMENT 50MM GATE VALVE	1	156.75	
EFT28004	30/10/2017	BLOOMY'S FLORIST	WREATH FOR NORTHAM RSL SUB BRANCH AND THE RAAFA 75TH ANNIVERSARY COMMEMORATIVE SERVICE OF THE PLANE GOING DOWN AT MOKINE - 8 OCTOBER 2017	1		60.00
INV 18720	09/10/2017	BLOOMY'S FLORIST	WREATH FOR NORTHAM RSL SUB BRANCH AND THE RAAFA 75TH ANNIVERSARY COMMEMORATIVE SERVICE OF THE PLANE GOING DOWN AT MOKINE - 8 OCTOBER 2017	1	60.00	
EFT28005	30/10/2017	BOC LIMITED	'E' SIZE BALLOON GAS FOR 2017 AVON RIVER FESTIVAL.	1		119.05
INV 4016912301/08/2017		BOC LIMITED	'E' SIZE BALLOON GAS FOR 2017 AVON RIVER FESTIVAL.	1	119.05	
EFT28006	30/10/2017	BOYD KICKETT	WORKSHOP/MEETING FEES TO IDENTIFY A NUMBER OF SPECIMENT FOR THE AEIC DISPLAY.	1		100.00
INV JW2010220/10/2017		BOYD KICKETT	WORKSHOP/MEETING FEES TO IDENTIFY A NUMBER OF SPECIMENT FOR THE AEIC DISPLAY.	1	100.00	
EFT28007	30/10/2017	CADD'S FASHIONS	SHIRE EMBROIDERED POLO SHIRT FOR YVONNE	1		22.00
INV 17-0000507/08/2017		CADD'S FASHIONS	SHIRE EMBROIDERED POLO SHIRT FOR YVONNE	1	22.00	
EFT28008	30/10/2017	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY BINS FOR VARIOUS BUILDINGS.	1		360.50
INV 0008103801/10/2017		CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY BINS FOR VARIOUS BUILDINGS.	1	360.50	
EFT28009	30/10/2017	CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	1/2 PAGE ADVERTISEMENT IN 2018 CARAVAN AND CAMPING HOLIDAY GUIDE	1		2,035.00
INV INV-799812/10/2017		CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	1/2 PAGE ADVERTISEMENT IN 2018 CARAVAN AND CAMPING HOLIDAY GUIDE	1	2,035.00	

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EFT28010	30/10/2017	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	SUPPLY AND INSTALL AIR CON INKPEN BFB ,TRAINNING,COMMUNICATIONS ROOMS	1		5,537.00
INV 0000103119/10/2017	19/10/2017	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	SUPPLY AND INSTALL AIR CON INKPEN BFB ,TRAINNING,COMMUNICATIONS ROOMS	1	5,537.00	
EFT28011	30/10/2017	CENTRAL REGIONAL TAFE	ENROLLMENT FEES FOR YVONNE RYDER - CERT 111 BUSINESS ADMINISTRATION & CERT 11 TOURISM.	1		473.27
INV I000235229/08/2017	29/08/2017	CENTRAL REGIONAL TAFE	YVONNE RYDER FOR CERTIFICATE 111 IN BUSINESS ADMINISTRATION	1	53.85	
INV I000023529/08/2017	29/08/2017	CENTRAL REGIONAL TAFE	ENROLLMENT FEES FOR YVONNE RYDER - CERT 111 BUSINESS ADMINISTRATION & CERT 11 TOURISM.	1	419.42	
EFT28012	30/10/2017	CJD EQUIPMENT PTY LTD	TRAVEL TO SITE & INVESTIGATE TRANSMISSION ISSUES WITH VOLVO GRADER N.001.	1		3,371.75
INV 0061794020/09/2017	20/09/2017	CJD EQUIPMENT PTY LTD	TRAVEL TO SITE & INVESTIGATE TRANSMISSION ISSUES WITH VOLVO GRADER N.001.	1	3,371.75	
EFT28013	30/10/2017	CLARK EQUIPMENT	DOOR HINGE FOR BOBCAT LOADER N.006.	1		29.35
INV 0816242920/09/2017	20/09/2017	CLARK EQUIPMENT	DOOR HINGE FOR BOBCAT LOADER N.006.	1	29.35	
EFT28014	30/10/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK DRAIN STAGE 3 CONSTRUCTION	1		104,376.80
INV 171001	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK DRAIN STAGE 3 CONSTRUCTION	1	70,687.34	
INV 171009	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK STAGE 3 CONSTRUCTION	1	2,224.20	
INV 171008	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	VARIATION# V006 - ADDITIONAL REQUIREMENTS FOR DEWATERING - REDUCED CAPACITY PUMP FOR DATES 1/8/2017 - 16/8/2017.	1	29,406.30	
INV 171007	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK STAGE 3 CONSTRUCTION	1	2,058.96	
INV 171002	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK STAGE 3 CONSTRUCTION	1	10,437.99	
INV 171006	28/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK STAGE 3 CONSTRUCTION	1	-10,437.99	
EFT28015	30/10/2017	CONVIC PTY LTD	NORTHAM YOUTH PRECINCT FEASIBILITY STUDY	1		4,917.00

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INV INV-039-00/09/2017		CONVIC PTY LTD	NORTHAM YOUTH PRECINCT FEASIBILITY STUDY	I	4,917.00	
EFT28016	30/10/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	I		1,705.26
INV 40823	31/08/2017	COUNTRY COPIERS NORTHAM	BROTHER CARTRIDGE TN2350 FOR WUNDOWIE DEPOT	I	300.50	
INV 40823	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISITORS CENTRE	I	205.85	
INV 40823	31/08/2017	COUNTRY COPIERS NORTHAM	BROTHER CARTRIDGE TN2350 FOR WUNDOWIE DEPOT	I	159.50	
INV 40823	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR DEPOT	I	352.30	
INV 40823	31/08/2017	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISITORS CENTRE	I	61.25	
INV S6503	09/10/2017	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	I	625.86	
EFT28017	30/10/2017	COUNTRYWIDE LANDSCAPING	REDUCERS FOR RETICULATION.	I		191.29
INV 23926	26/09/2017	COUNTRYWIDE LANDSCAPING	REDUCERS FOR RETICULATION.	I	191.29	
EFT28018	30/10/2017	COUNTRYWIDE POOLS	REPLACE BROKEN CABLE ON PN1606 HUSQVARNA MOWER.	I		385.26
INV 23855	15/09/2017	COUNTRYWIDE POOLS	REPLACE BROKEN CABLE ON PN1606 HUSQVARNA MOWER.	I	162.90	
INV 23950	28/09/2017	COUNTRYWIDE POOLS	10LT 2 STROKE OIL.	I	122.36	
INV 23912	22/09/2017	COUNTRYWIDE POOLS	10X 12" EDGER BLADES.	I	100.00	
EFT28019	30/10/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES FOR W/E 13/10/2017.	I		58.68
INV 0325	13/10/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES FOR W/E 13/10/2017.	I	58.68	
EFT28020	30/10/2017	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017	I		1,378.08
INV 1589107	31/08/2017	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017	I	172.26	
INV 1589109	31/08/2017	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017	I	86.13	
INV 1589106	31/08/2017	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017	I	172.26	
INV 1589110	31/08/2017	DANIELS HEALTH SERVICES PTY LTD	JUBILEE PAVILION TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017.	I	172.26	

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INV 1596709	30/09/2017	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES SEPTEMBER 2017.	1	172.26	
INV 1596710	30/09/2017	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES SEPTEMBER 2017.	1	172.26	
INV 1596711	30/09/2017	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES SEPTEMBER 2017.	1	172.26	
INV 1596712	30/09/2017	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING OF SHARPS SAFES SEPTEMBER 2017.	1	86.13	
INV 1596713	30/09/2017	DANIELS HEALTH SERVICES PTY LTD	JUBILEE PAVILION TOILETS - SERVICING OF SHARPS SEPTEMBER 2017.	1	172.26	
EFT28021	30/10/2017	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACEPAINTER FOR 2017 DOG'S DAY OUT, SATURDAY 21ST OF OCTOBER FROM 9-12PM	1		330.00
INV 2465	05/10/2017	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACEPAINTER FOR 2017 DOG'S DAY OUT, SATURDAY 21ST OF OCTOBER FROM 9-12PM	1	330.00	
EFT28022	30/10/2017	DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	DWER QUARTERLY LANDFILL LEVY RETURN JULY - SEPT 2017.	1		5,021.95
INV JULY-SE25/10/2017		DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	DWER QUARTERLY LANDFILL LEVY RETURN JULY - SEPT 2017.	1	5,021.95	
EFT28023	30/10/2017	DIAL BEFORE YOU DIG WA LTD	DIAL BEFORE YOU DIG REFERRAL FEE - JULY TO SEPTEMBER	1		604.89
INV WA1608730/09/2017		DIAL BEFORE YOU DIG WA LTD	DIAL BEFORE YOU DIG REFERRAL FEE - JULY TO SEPTEMBER	1	324.61	
INV WA1607330/06/2017		DIAL BEFORE YOU DIG WA LTD	DIAL BEFORE YOU DIG REFERRAL FEE - APRIL - JUNE 2017.	1	280.28	
EFT28024	30/10/2017	DOWERIN EVENTS MANAGEMENT INC	EXTRA EXHIBITOR PASSES 2017.	1		50.00
INV 11700	23/08/2017	DOWERIN EVENTS MANAGEMENT INC	EXTRA EXHIBITOR PASSES 2017.	1	50.00	
EFT28025	30/10/2017	DROMEDAIRY AUSTRALIA	STOCK PURCHASES FOR VISITORS CENTRE.	1		27.00
INV 47602	06/10/2017	DROMEDAIRY AUSTRALIA	STOCK PURCHASES FOR VISITORS CENTRE.	1	27.00	
EFT28026	30/10/2017	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1		90.00
INV 0000273205/10/2017		DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1	90.00	
EFT28027	30/10/2017	DVD WAREHOUSE	LOCKABLE DVD COVERS FOR LIBRARY.	1		2,466.70

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INV 0005126507/07/2017		DVD WAREHOUSE	LOCKABLE DVD COVERS FOR LIBRARY.	1	2,466.70	
EFT28028	30/10/2017	E FIRE & SAFETY	FIRE DETECTION SYSTEM TESTED AT NORTHAM SPORT & RECREATION CENTRE - AUGUST 2017.	1		396.00
INV 0020682722/08/2017		E FIRE & SAFETY	ROUTINE INSPECTION OF FIRE DETECTION SYSTEM FOR NORTHAM TOWN HALL AUGUST 2017.	1	126.50	
INV 0020682622/08/2017		E FIRE & SAFETY	FIRE DETECTION SYSTEM TESTED AT NORTHAM SPORT & RECREATION CENTRE - AUGUST 2017.	1	143.00	
INV 0020682522/08/2017		E FIRE & SAFETY	FIRE PANEL TEST AT KILLARA AUGUST 2017.	1	126.50	
EFT28029	30/10/2017	EL CABALLO SOCIAL GOLF CLUB INC	SENIOR SPORT FUNDING.	1		150.00
INV 0000022924/10/2017		EL CABALLO SOCIAL GOLF CLUB INC	SENIOR SPORT FUNDING.	1	150.00	
EFT28030	30/10/2017	ELDERS LIMITED	GLYPHOSATE & METSULFURON FOR PARKS & GARDENS.	1		316.80
INV C3 5030725/08/2017		ELDERS LIMITED	GLYPHOSATE & METSULFURON FOR PARKS & GARDENS.	1	316.80	
EFT28031	30/10/2017	ENVIRONMENTAL HEALTH AUSTRALIA	NEW FOOD SAFE PACK, FOODSAFE PLUS DISK	1		185.45
INV 2790	10/08/2017	ENVIRONMENTAL HEALTH AUSTRALIA	NEW FOOD SAFE PACK, FOODSAFE PLUS DISK	1	185.45	
EFT28032	30/10/2017	FIRE AND SAFETY WA	PROTECTIVE EQUIPMENT FOR FIRE BRIGADES.	1		7,203.77
INV 30282	18/09/2017	FIRE AND SAFETY WA	PROTECTIVE EQUIPMENT FOR FIRE BRIGADES.	1	6,935.69	
INV 30377	04/10/2017	FIRE AND SAFETY WA	REBANDING OF LAYFLAT HOSE & PRESSURE TEST.	1	93.50	
INV 30353	29/09/2017	FIRE AND SAFETY WA	MAGNUM STEALTH FORCE 8.0 CT SZ NOOT SIZE 11	1	174.58	
EFT28033	30/10/2017	FM SURVEYS	FULL SITE CONTOUR AND FEATURE SURVEY -LOT 237 BROCKMAN STREET, BAKERS HILL.	1		1,650.00
INV 0002063923/10/2017		FM SURVEYS	FULL SITE CONTOUR AND FEATURE SURVEY -LOT 237 BROCKMAN STREET, BAKERS HILL.	1	1,650.00	
EFT28034	30/10/2017	FRANCESCO GORUPPI	Rates refund for assessment A11663 67 INKPEN STREET NORTHAM 6401	1		252.25
INV A11663	20/10/2017	FRANCESCO GORUPPI	Rates refund for assessment A11663 67 INKPEN STREET NORTHAM 6401		252.25	
EFT28035	30/10/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE & PROTECTIVE WEAR FOR FIRE BRIGADES.	1		17,579.97

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INV 58018	28/09/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE & PROTECTIVE WEAR FOR FIRE BRIGADES.	1	17,579.97	
EFT28036	30/10/2017	FULTON HOGAN INDUSTRIES PTY LTD	IT BULKA BAG OF COLD MIX.	1		4,103.00
INV 1078560814/07/2017		FULTON HOGAN INDUSTRIES PTY LTD	IT BULKA BAG OF COLD MIX.	1	2,816.00	
INV 1090207228/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION TO BE PICKED UP BY SHIRE OF NORTHAM 22/8/17.	1	1,287.00	
EFT28037	30/10/2017	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE.	1		137.72
INV 2079	12/10/2017	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE.	1	137.72	
EFT28038	30/10/2017	GLENN STUART BEVERIDGE	INSTALL SHADE SAILS AT NORTHAM & WUNDOWIE POOLS.	1		5,999.40
INV 58	23/10/2017	GLENN STUART BEVERIDGE	KILLARA DAY CARE. CLEAN ALL GUTTERS AND FLUSH DOWNPIPES.	1	726.00	
INV 514	23/10/2017	GLENN STUART BEVERIDGE	WUNDOWIE POOL. RE-INSTALL REAR WALL OF SMALL POOL SHED. REPLACE SKIRTING IN PLANT ROOM. REPAIR DOWN PIPE NEAR KIOSK.	1	515.90	
INV 59	23/10/2017	GLENN STUART BEVERIDGE	ADMIN BUILDING. CLEAN ALL GUTTERS AND FLUSH DOWN PIPES.	1	396.00	
INV 512	23/10/2017	GLENN STUART BEVERIDGE	OLD TOWN BUILDING - SPORT-REC ADMIN BUILDING: 1. REPLACE TWO LIGHTS IN THE EXIT SIGNS. 2. ONE OR TWO FLOURO'S NEED REPLACING, DISCUSS ON SITE WHICH ONES. 3. THE KEY PAD ON THE RECEPTION DOOR IS NOT WORKING, NEEDS REPAIRING OR REPLACING.	1	165.00	
INV 54	23/10/2017	GLENN STUART BEVERIDGE	CLACKLINE TOILETS - REPAIR-REPLACE-PAINT TIMBER DOOR JAMB ON ONE SIDE TO THE FEMALES TOILETS.	1	148.50	
INV 511	23/10/2017	GLENN STUART BEVERIDGE	REPAIRS AT MORBY COTTAGE.	1	495.00	
INV 53	23/10/2017	GLENN STUART BEVERIDGE	VISITORS CENTRE. REPAIR STEEL GATE.	1	110.00	
INV 521	23/10/2017	GLENN STUART BEVERIDGE	REPAIRS AT SHIRE ADMIN BUILDING	1	99.00	
INV 519	23/10/2017	GLENN STUART BEVERIDGE	REPAIR LOCK AT RAILWAY MUSEUM AS DAMAGED FROM ATTEMPTED BREAK IN.	1	66.00	
INV 513	23/10/2017	GLENN STUART BEVERIDGE	NORTHAM LIBRARY. REPLACE 8 X LIGHTS. REMOVE PEGS ABOVE ABOVE CIRCLE DESK. REMOVE WOODEN STAKE ON FICTION SHELVES. REMOVE EXTENSION CORD FROM OPAC COMPUTER.	1	198.00	
INV 525	25/10/2017	GLENN STUART BEVERIDGE	PLACE CAPS TO SEAT ENDS AT NORTHAM POOL.	1	143.00	

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INV 523	25/10/2017	GLENN STUART BEVERIDGE	INSTALL SHADE SAILS AT NORTHAM & WUNDOWIE POOLS.	1	2,508.00	
INV 524	25/10/2017	GLENN STUART BEVERIDGE	REPAIR DAMAGED FENCE AT NORTHAM POOL.	1	209.00	
INV 17	23/10/2017	GLENN STUART BEVERIDGE	FIX HOLE IN WALL, CAUSED BY DOOR HANDLE & REPLACE LETTER FALLEN OFF RECREATION CENTRE OUT THE FRONT OF THE BUILDING.	1	220.00	
EFT28039	30/10/2017	GRAFTON ELECTRICS	REPAIR BROKEN BBQ AT HOOPER PARK	1		162.36
INV 1067	01/06/2017	GRAFTON ELECTRICS	REPAIR BROKEN BBQ AT HOOPER PARK	1	162.36	
EFT28040	30/10/2017	GREENWAY ENTERPRISES	TREE STAKES, TERRACOTTEM ARBORS, REROUTE RIBBED ROOT BARRIER, REROUTED JOINING TAPE & WHITE FIELD MARKING PAINT FOR MITCHELL AVE & HENRY ST OVAL.	1		2,848.13
INV 87513	23/08/2017	GREENWAY ENTERPRISES	TREE STAKES, TERRACOTTEM ARBORS, REROUTE RIBBED ROOT BARRIER, REROUTED JOINING TAPE & WHITE FIELD MARKING PAINT FOR MITCHELL AVE & HENRY ST OVAL.	1	2,848.13	
EFT28041	30/10/2017	GROVE WESLEY DESIGN ART	PRINT 1000 X BROCHURES FOR CHRISTMAS ON FITZGERALD.	1		533.72
INV 4724	16/10/2017	GROVE WESLEY DESIGN ART	SUPPLY 200 X BALLOONS WITH COLOUR PRINT FOR HOWLOWEEN DOGS DAY OUT 2017.	1	247.72	
INV 4720	16/10/2017	GROVE WESLEY DESIGN ART	PRINT 1000 X BROCHURES FOR CHRISTMAS ON FITZGERALD.	1	286.00	
EFT28042	30/10/2017	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN HALL. REPAIRS TO DECORATIVE RENDER AS PER QUOTE 9/02/2017. TO SPECIFICATIONS SUPPLIED BY SON.	1		14,562.50
INV SMV-3	18/10/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL REMEDIAL WORKS. VARIATION #2. EXTRA REMEDIATION WORKS.	1	5,376.30	
INV NTHM-5	18/10/2017	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN HALL. REPAIRS TO DECORATIVE RENDER AS PER QUOTE 9/02/2017. TO SPECIFICATIONS SUPPLIED BY SON.	1	6,672.10	
INV SMV-4	18/10/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL REMEDIAL WORKS. VARIATION #2. EXTRA REMEDIATION WORKS.	1	2,514.10	
EFT28043	30/10/2017	HILLS CONCRETE PRODUCTS	HEADWALLS & CONCRETE PIPES FOR RURAL DRAINAGE.	1		2,260.00

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INV 8603	04/10/2017	HILLS CONCRETE PRODUCTS	HEADWALLS & CONCRETE PIPES FOR RURAL DRAINAGE.	1	2,260.00	
EFT28044	30/10/2017	HOST AUTO REPAIRS	ANNUAL SERVICE OF ICIG323.	1		2,859.05
INV 60997	17/10/2017	HOST AUTO REPAIRS	ANNUAL SERVICE OF ICIG323.	1	2,859.05	
EFT28045	30/10/2017	IMMACU SWEEP	SWEEPING AND GULLY EDUCATION SERVICES 29/5/2017 TO 3/6/2017.	1		28,205.10
INV 4306	02/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 25/09/2017 TO 30/09/2017.	1	4,029.30	
INV 4305	02/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 18/9/2017 TO 23/9/2017	1	4,029.30	
INV 4302	02/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS 28/08/2017 TO 02/09/2017.	1	4,029.30	
INV 4207	31/07/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 3 JULY - 8 JULY 2017.	1	4,029.30	
INV 4304	02/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 11/9/2017 TO 16/9/2017.	1	4,029.30	
INV 4303	02/10/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS 04/09/2017 TO 09/9/2017.	1	4,029.30	
INV 4182	01/07/2017	IMMACU SWEEP	SWEEPING AND GULLY EDUCATION SERVICES 29/5/2017 TO 3/6/2017.	1	4,029.30	
EFT28046	30/10/2017	INKPEN VOLUNTEER BUSH FIRE BRIGADE	MITIGATION BURN - 9/10/2017 BAKERS HILL - OYSON RD (RESERVE 25468)	1		4,000.00
INV 5	22/10/2017	INKPEN VOLUNTEER BUSH FIRE BRIGADE	MITIGATION BURN 18/10/2017 - WUNDOWIE - INKPEN ROAD LANDFILL SITE (RESERVE 25796)	1	1,500.00	
INV 2	15/10/2017	INKPEN VOLUNTEER BUSH FIRE BRIGADE	ASSISTANCE WITH MITIGATION BURN 11/09/2017 BAKERS HILL - YATES STREET (RESERVE 3301)	1	500.00	
INV 3	15/10/2017	INKPEN VOLUNTEER BUSH FIRE BRIGADE	ASSISTANCE WITH MITIGATION BURN - 06/10/2017 - WUNDOWIE BODEGEORO RD (RESERVE A1399)	1	500.00	
INV 3	15/10/2017	INKPEN VOLUNTEER BUSH FIRE BRIGADE	MITIGATION BURN - 9/10/2017 BAKERS HILL - OYSON RD (RESERVE 25468)	1	1,500.00	
EFT28047	30/10/2017	JR & A HERSEY PTY LTD	900X25X25 UNPAINTED SURVEY PEGS.	1		116.87

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INV 0004275229/09/2017		JR & A HERSEY PTY LTD	900X25X25 UNPAINTED SURVEY PEGS.	1	116.87	
EFT28048	30/10/2017	KATHY DAVIS	WORKSHOP/MEETING FEES TO IDENTIFY A NUMBER OF SPECIMENT FOR THE AEIC DISPLAY.	1		100.00
INV JW2010220/10/2017		KATHY DAVIS	WORKSHOP/MEETING FEES TO IDENTIFY A NUMBER OF SPECIMENT FOR THE AEIC DISPLAY.	1	100.00	
EFT28049	30/10/2017	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PICK UP KOMATSU LOADER & ROLLER FROM SITE & TAKE TO BEAUREPAIRS THEN RETURN.	1		1,072.50
INV 1232	21/09/2017	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PICK UP KOMATSU LOADER & ROLLER FROM SITE & TAKE TO BEAUREPAIRS THEN RETURN.	1	1,072.50	
EFT28050	30/10/2017	KIRK GARLETT	ARTWORK FOR ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE	1		400.00
INV 0001	18/10/2017	KIRK GARLETT	ARTWORK FOR ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE	1	400.00	
EFT28051	30/10/2017	KOMATSU AUSTRALIA PTY LTD	SUPPLY & DELIVER ONE NEW KOMATSU EXCAVATOR REGISTERED AS N.4346 & DELIVERED TO SHIRE DEPOT ON 24/10/2017.	1		86,306.00
INV 8503795320/10/2017		KOMATSU AUSTRALIA PTY LTD	SUPPLY & DELIVER ONE NEW KOMATSU EXCAVATOR REGISTERED AS N.4346 & DELIVERED TO SHIRE DEPOT ON 24/10/2017.	1	86,306.00	
EFT28052	30/10/2017	LANDGATE	VARIOUS TITLE AND PLAN SEARCHES	1		101.20
INV 795822	04/10/2017	LANDGATE	VARIOUS TITLE AND PLAN SEARCHES	1	101.20	
EFT28053	30/10/2017	LANDMARK	NOXIOUS WEEDS SPRAY	1		740.75
INV 9975232718/09/2017		LANDMARK	15KG GAS BOTTLE FOR FORKLIFT	1	56.99	
INV 9972035007/09/2017		LANDMARK	NOXIOUS WEEDS SPRAY	1	683.76	
EFT28054	30/10/2017	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	240L NORFOLK PRESSED METAL MGB BIN SURROUND POWERDER COATED "HERITAGE RED" COMPLETE WITH DIGITAL WRAP GRAPHICS, INCLUDING DELIVERY TO SHIRE OF NORTHAM	1		2,850.10
INV 0000717617/10/2017		LANDMARK ENGINEERING & DESIGN T/A EXTERIA	240L NORFOLK PRESSED METAL MGB BIN SURROUND POWERDER COATED "HERITAGE RED" COMPLETE WITH DIGITAL WRAP GRAPHICS, INCLUDING DELIVERY TO SHIRE OF NORTHAM	1	2,850.10	

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EFT28055	30/10/2017	LANDMARK PRODUCTS LTD	SUPPLY AND INSTALLATION OF REPLACEMENT ROOF PANEL FOR 1 SHELTER PREVIOUSLY SUPPLIED ON JOB #28058 3MM ALUMINIUM SHEET - NO ARTWORK (4 SHEETS 1612MM X 999MM) POWDERCOATED TO MATCH EXISTING (YELLOW - REFER PREVIOUS JOB) PRICE INCLUDES DELIVERY AND INSTALLATION.	1		880.00
INV 117161	23/10/2017	LANDMARK PRODUCTS LTD	SUPPLY AND INSTALLATION OF REPLACEMENT ROOF PANEL FOR 1 SHELTER PREVIOUSLY SUPPLIED ON JOB #28058 3MM ALUMINIUM SHEET - NO ARTWORK (4 SHEETS 1612MM X 999MM) POWDERCOATED TO MATCH EXISTING (YELLOW - REFER PREVIOUS JOB) PRICE INCLUDES DELIVERY AND INSTALLATION.	1	880.00	
EFT28056	30/10/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	SMART CITIES READINESS MASTERCLASS	1		100.00
INV 7,022	13/09/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	SMART CITIES READINESS MASTERCLASS	1	100.00	
EFT28057	30/10/2017	MARKETFORCE	MONTHLY COMMUNITY NEWSLETTER - HILLS GAZETTE FOR SEPTEMBER & OCTOBER 2017.	1		9,565.38
INV 16826	29/09/2017	MARKETFORCE	MONTHLY COMMUNITY NEWSLETTER - HILLS GAZETTE FOR SEPTEMBER & OCTOBER 2017.	1	3,051.99	
INV 16829	29/09/2017	MARKETFORCE	ADVERTISING IN SEEK, GAZETTE AND AVON VALLEY ADVOCATE - CASUAL COMMUNITY SERVICES OFFICER POOL LIFEGUARD AND RECREATION OFFICER	1	1,151.25	
INV 16832	29/09/2017	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN ON 02/09/2017 FOR PROPOSED AMENDMENT LOCAL LAWS	1	961.19	
INV 16825	29/09/2017	MARKETFORCE	ADVERT IN THE AVON VALLEY ADVOCATE 06/09/2017 FOR THE PROPOSED AMENDMENT LOCAL LAWS	1	323.49	
INV 16830	29/09/2017	MARKETFORCE	ADVERT IN THE HILLS GAZETTE 22/09/2017 AND AVON VALLEY ADVOCATE 27/09/2017 FOR THE LOCAL GOVERNMENT ORDINARY POSTAL ELECTION - ELECTION NOTICE	1	1,993.53	
INV 16827	29/09/2017	MARKETFORCE	ADVERT IN THE THE HILLS GAZETTE 01/09/2017 AND THE AVON VALLEY ADVOCATE ON 30/08/2017 FOR COUNCIL NOMINATIONS - ELECTIONS	1	418.86	

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INV 16831	29/09/2017	MARKETFORCE	ADVERTISEMENT IN THE WEST AUSTRALIAN 30/08/2017 FOR ASSET / DESIGN MANAGER.	1	773.32	
INV 16828	29/09/2017	MARKETFORCE	ADVERTISEMENT ON SEEK, LG NET AND THE HILLS GAZETTE 01/09/2017 FOR ASSET / DESIGN MANAGER.	1	891.75	
EFT28058	30/10/2017	MCDOWALL AFFLECK PTY LTD	SITE INSPECTIONS AND CONSTRUCTION SUPPORT UP TO 26TH SEPTEMBER 2017 FOR KING CREEK DRAIN IMPROVEMENTS STAGE 3.	1		6,237.00
INV 608155	26/09/2017	MCDOWALL AFFLECK PTY LTD	SITE INSPECTIONS AND CONSTRUCTION SUPPORT UP TO 26TH SEPTEMBER 2017 FOR KING CREEK DRAIN IMPROVEMENTS STAGE 3.	1	6,237.00	
EFT28059	30/10/2017	MEGA-FIX	UNC BOLT & LOCTITE STUD LOCK FOR CLARK BOBCAT N.006.	1		98.77
INV 64950	11/10/2017	MEGA-FIX	FIXING (BOLTS) FOR REINSTALLATION OF FIRE HOSE / RAILS PLUS 3 PERMANENT MARKERS	1	41.01	
INV 64207	01/09/2017	MEGA-FIX	UNC BOLT & LOCTITE STUD LOCK FOR CLARK BOBCAT N.006.	1	57.76	
EFT28060	30/10/2017	MM ELECTRICAL MERCHANDISING	CABLE COVERS YELLOW	1		274.05
INV 145747-623/10/2017		MM ELECTRICAL MERCHANDISING	CABLE COVERS YELLOW	1	274.05	
EFT28061	30/10/2017	MOORE STEPHENS (WA) PTY LTD	AUDIT CERTIFICATION FOR ROYAL FOR REGIONS - NORTHAM DRAINAGE IMPROVEMENT WORKS, AVON HEALTH AND EMERGENCY SERVICES PROJECT, AVON RIVER REVITALISATION AND RIVERFRONT DEVELOPMENT.	1		3,135.00
INV 304207	13/10/2017	MOORE STEPHENS (WA) PTY LTD	AUDIT CERTIFICATION FOR ROYAL FOR REGIONS - NORTHAM DRAINAGE IMPROVEMENT WORKS, AVON HEALTH AND EMERGENCY SERVICES PROJECT, AVON RIVER REVITALISATION AND RIVERFRONT DEVELOPMENT.	1	3,135.00	
EFT28062	30/10/2017	MORRIS PEST AND WEED CONTROL	SPRAYING INSECTS INSIDE OFFICE/KIOSK AND SURROUNDS OF THE NORTHAM POOL	1		872.60
INV 8391	24/10/2017	MORRIS PEST AND WEED CONTROL	SPRAYING OF INSECTS INSIDE OFFICE/KIOSK AND SURROUNDING POOL AREA OF THE WUNDOWIE POOL	1	302.60	
INV 8389	24/10/2017	MORRIS PEST AND WEED CONTROL	REMOVAL OF BEES AT NORTHAM TOWN HALL.	1	250.00	
INV 8390	24/10/2017	MORRIS PEST AND WEED CONTROL	SPRAYING INSECTS INSIDE OFFICE/KIOSK AND SURROUNDS OF THE NORTHAM POOL	1	320.00	

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EFT28063	30/10/2017	MR NATURALLY CLEAN	AFTER HOURS SECURITY CALL OUT.	1		1,600.50
INV INV-036106/09/2017		MR NATURALLY CLEAN	AFTER HOURS SECURITY CALL OUT.	1	1,600.50	
EFT28064	30/10/2017	NORTHAM BETTA HOME LIVING	2 SHOTBOX CAMERAS, MICRO SD CARDS, ACTION CAMERA SUCTION.	1		659.00
INV 2957152118/10/2017		NORTHAM BETTA HOME LIVING	WHITE BAGLESS CYLINDER VACUMN CLEANER	1	99.00	
INV 16447	16/10/2017	NORTHAM BETTA HOME LIVING	2 SHOTBOX CAMERAS, MICRO SD CARDS, ACTION CAMERA SUCTION.	1	560.00	
EFT28065	30/10/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING.	1		150.00
INV 7026	20/10/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING.	1	150.00	
EFT28066	30/10/2017	NORTHAM CHURCH OF CHRIST	GRANT FOR ANNUAL CAROLS BY CANDERLIGHT EVENT ON BEHALF OF NORTHAM CHRISTIAN MINISTERS ASSOCIATION.	1		5,000.00
INV 0000222907/09/2017		NORTHAM CHURCH OF CHRIST	GRANT FOR ANNUAL CAROLS BY CANDERLIGHT EVENT ON BEHALF OF NORTHAM CHRISTIAN MINISTERS ASSOCIATION.	1	5,000.00	
EFT28067	30/10/2017	NORTHAM COURIER SERVICE	DELIVERY OF SPILL KITS FROM SIGMA CHEMICALS TO NORTHAM POOL.	1		93.50
INV 1007	30/09/2017	NORTHAM COURIER SERVICE	DELIVERY OF SPILL KITS FROM SIGMA CHEMICALS TO NORTHAM POOL.	1	93.50	
EFT28068	30/10/2017	NORTHAM DISCOUNT DRUG STORE	CLIENT MEDICATIONS AND WOUND DRESSINGS	1		54.54
INV 957505	04/10/2017	NORTHAM DISCOUNT DRUG STORE	CLIENT MEDICATIONS AND WOUND DRESSINGS	1	54.54	
EFT28069	30/10/2017	NORTHAM FEED & HIRE	1 BOX DOG BISCUITS, 1 X LEAD & 3 X DOG TREATS	1		110.90
INV 0000087612/10/2017		NORTHAM FEED & HIRE	1 BOX DOG BISCUITS, 1 X LEAD & 3 X DOG TREATS	1	80.90	
INV 0000088218/10/2017		NORTHAM FEED & HIRE	2 ECO CHICKEN PELLETS	1	30.00	
EFT28070	30/10/2017	NORTHAM HARDWARE	CYCLONE SHOVEL & PADLOCK - FOR DEPOT	1		236.40
INV 351078	06/09/2017	NORTHAM HARDWARE	RETICULATION PARTS FOR MITCHELL AVE	1	37.25	
INV 351052	06/09/2017	NORTHAM HARDWARE	RETICULATION PARTS FOR MITCHELL AVE	1	39.75	
INV 351061	06/09/2017	NORTHAM HARDWARE	CYCLONE SHOVEL & PADLOCK - FOR DEPOT	1	146.50	

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INV 351586	15/09/2017	NORTHAM HARDWARE	BOLTS	i	12.90	
EFT28071	30/10/2017	NORTHAM MITRE 10 SOLUTIONS	PLANTS FOR BERNARD PARK	1		3,049.14
INV 1021477704/09/2017		NORTHAM MITRE 10 SOLUTIONS	PLANTS FOR BERNARD PARK	1	1,010.90	
INV 1021627308/09/2017		NORTHAM MITRE 10 SOLUTIONS	HOSE TESTING GEAR, TOOLBOX, SIDE CUTTER AND FILE.	1	64.99	
INV 1021456304/09/2017		NORTHAM MITRE 10 SOLUTIONS	FITTINGS FOR DRAINAGE MANAGEMENT.	1	28.13	
INV 1021559207/09/2017		NORTHAM MITRE 10 SOLUTIONS	TOOLS FOR THE DEPOT.	1	126.96	
INV 1021605108/09/2017		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR MITCHELL AVENUE	1	72.00	
INV 1021605408/09/2017		NORTHAM MITRE 10 SOLUTIONS	90MM STORM WATER THREADED CAP FOR MITCHELL AVENUE.	1	61.48	
INV 1021813114/09/2017		NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY HASP AND STAPLE FOR FLAG POLE.	1	34.83	
INV 1021627708/09/2017		NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY PASSAGE SET DOOR HANDLE.	1	24.65	
INV 1022055322/09/2017		NORTHAM MITRE 10 SOLUTIONS	STORMWATER PIPE & FITTINGS FOR TRIMMER ROAD.	1	41.86	
INV 1022055522/09/2017		NORTHAM MITRE 10 SOLUTIONS	6M LENGTHS 90MM STORM WATER PIPE	1	55.80	
INV 1022217328/09/2017		NORTHAM MITRE 10 SOLUTIONS	STRAPS FOR BRICKS/PAVING	1	24.02	
INV 1022056222/09/2017		NORTHAM MITRE 10 SOLUTIONS	GLUE & SAW FOR REPAIRS TO SAMPLE POINTS AT CLARKE ST	1	28.68	
INV 1021487505/09/2017		NORTHAM MITRE 10 SOLUTIONS	LADDER & BAGS OF RAGS FOR VARIOUS DEPOT.	1	193.90	
INV 1022283129/09/2017		NORTHAM MITRE 10 SOLUTIONS	CONCRETE FOR POT GARDEN	1	120.93	
INV 1020551102/08/2017		NORTHAM MITRE 10 SOLUTIONS	X2 WHITE PAINT, X1 SILVER PAINT, X1 BLACK PAINT, X1 YELLOW PAINT, X1 ORANGE PAINT, X1 RED PAINT, LARGE CABLE TIES, WOODEN OR METAL STAKE, CLEAR PACKING TAPE & ASSORTED PAINT BRUSHES FOR THE SHIRE OF NORTHAM AVON DESCENT FLOAT PARADE.	1	37.52	
INV 1020550902/08/2017		NORTHAM MITRE 10 SOLUTIONS	RETURN OF ENAMEL PAINTS.	1	-18.04	
INV 1022704112/10/2017		NORTHAM MITRE 10 SOLUTIONS	GARDEN TOOLS	1	111.35	
INV 1022342002/10/2017		NORTHAM MITRE 10 SOLUTIONS	FUNNEL FOR FLOCON	1	16.14	
INV 1022353602/10/2017		NORTHAM MITRE 10 SOLUTIONS	BOLTS FOR WATER TRUCK	1	1.43	

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INV 1022255029/09/2017		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PIPES FOR MITCHELL AVENUE.	1	67.84	
INV 1022726713/10/2017		NORTHAM MITRE 10 SOLUTIONS	PINNACLE WALL BRUSH 38MM FOR BERT HAWKE OVAL	1	18.81	
INV 1021993420/09/2017		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR MITCHELL AVENUE	1	77.16	
INV 1021924318/09/2017		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR MITCHELL AVENUE	1	57.43	
INV 1021477604/09/2017		NORTHAM MITRE 10 SOLUTIONS	CONDITIONER SULFAR SOIL ACIDIFIER FOR PARKS & GARDENS.	1	9.48	
INV 1022742013/10/2017		NORTHAM MITRE 10 SOLUTIONS	9PCE TOOL SET, SECATEURS, LUBRICANT, CLR CLEANER & SILVO FOR NORTHAM SWIMMING POOL.	1	106.86	
INV 1022740113/10/2017		NORTHAM MITRE 10 SOLUTIONS	CREDIT NOTE FOR THE RETURN OF X2 FLAT FREE WHEEL 20MM 410 X 350 X 4 FOR NORTHAM REC CENTRE.	1	-56.91	
INV 1022722012/10/2017		NORTHAM MITRE 10 SOLUTIONS	X2 FLAT FREE WHEEL 20MM 410 X 350 X 4 FOR NORTHAM REC CENTRE.	1	56.91	
INV 1022741913/10/2017		NORTHAM MITRE 10 SOLUTIONS	2 X NO FLAT 250MM HAND TRUCK/UTILITY WHEEL 16MM BORE FOR NORTHAM REC CENTRE.	1	92.87	
INV 1022020521/09/2017		NORTHAM MITRE 10 SOLUTIONS	STRING LINE & MEASURING TAPE FOR ENGINEERING SERVICES.	1	17.56	
INV 1020573403/08/2017		NORTHAM MITRE 10 SOLUTIONS	NUTS AND BOLTS	1	30.40	
INV 1020528001/08/2017		NORTHAM MITRE 10 SOLUTIONS	DRILL BITS	1	32.20	
INV 1022711112/10/2017		NORTHAM MITRE 10 SOLUTIONS	TOWN HALL, SUPPLY PAINT FOR DOWNPIPES AND ANTI VANDAL TAP HANDLES.	1	103.31	
INV 1022863317/10/2017		NORTHAM MITRE 10 SOLUTIONS	PRUNING SAW & SECATEURS FOR WUNDOWIE DEPOT.	1	135.71	
INV 1022724813/10/2017		NORTHAM MITRE 10 SOLUTIONS	10LT ACCENT PAINT IN HERITAGE GREEN & 6L CEILING WHITE.	1	94.04	
INV 1021802514/09/2017		NORTHAM MITRE 10 SOLUTIONS	GARDEN STAKES & BUILDERS STRING LINE.	1	22.00	
INV 1021149124/08/2017		NORTHAM MITRE 10 SOLUTIONS	ADAPTOR & COUPLING FOR STORMWATER FITTINGS.	1	35.88	
INV 1022266929/09/2017		NORTHAM MITRE 10 SOLUTIONS	SOLVENT PVC CEMENT GLUE	1	6.20	
INV 1022260329/09/2017		NORTHAM MITRE 10 SOLUTIONS	45 DEGREE BEND & 4 WAY CHUCK KEYS.	1	73.91	
INV 1023128225/10/2017		NORTHAM MITRE 10 SOLUTIONS	9PCE TOLSEN TOOL SET FOR WUNDOWIE POOL.	1	29.95	
EFT28072	30/10/2017	NORTHAM VETERINARY CENTRE	CASTRATE OF A CAT	1		100.00
INV 61078	14/09/2017	NORTHAM VETERINARY CENTRE	CASTRATE OF A CAT	1	100.00	

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EFT28073	30/10/2017	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF ROSA	1		6,083.06
INV 18565	06/09/2017	OXTER SERVICES	80 LITRE & 240 LITRE GARBAGE BAGS FOR PARKS & GARDENS.	1	316.18	
INV 18485	21/08/2017	OXTER SERVICES	TOILET ROLLS FOR AIRPORT	1	112.88	
INV 18707	06/10/2017	OXTER SERVICES	CLEANING OF VARIOUS BUILDINGS TOILETS FROM 25/9/2017 TO 29/9/2017.	1	891.00	
INV 18753	13/10/2017	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF JOHN TINSEY	1	1,562.00	
INV 18706	06/10/2017	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF ROSA	1	2,343.00	
INV 18513	25/08/2017	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF DEREK	1	858.00	
EFT28074	30/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	SECURITY CERTIFICATE FOR INTERNET, DISK ERRORS ON DATABASE SERVER CAUSING ISSUES ON THE SYSTEM, INSTALL NEW PHOTOCOPIER ON THE SYSTEM.	1		1,267.50
INV 22956	17/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	SECURITY CERTIFICATE FOR INTERNET, DISK ERRORS ON DATABASE SERVER CAUSING ISSUES ON THE SYSTEM, INSTALL NEW PHOTOCOPIER ON THE SYSTEM.	1	682.50	
INV 22972	23/10/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY FEES TO TRAVEL TO NORTHAM & MEET WITH CONNIE.	1	585.00	
EFT28075	30/10/2017	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET NORTHAM FOR THE PERIOD 15/09/17 TO 14/10/17 ACCOUNT# 601148 & STATEMENT# 2133879.	1		312.12
INV 2133879	17/10/2017	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET NORTHAM FOR THE PERIOD 15/09/17 TO 14/10/17 ACCOUNT# 601148 & STATEMENT# 2133879.	1	312.12	
EFT28076	30/10/2017	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE - MONTHLY SUBSCRIPTION OCT 2017	1		1,122.00
INV PM3611	25/10/2017	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE - MONTHLY SUBSCRIPTION OCT 2017	1	1,122.00	
EFT28077	30/10/2017	PUBLIC TRANSPORT AUTHORITY	TRANSPERTH TICKETS FOR SEPTEMBER 2017.	1		379.11
INV SEPTEMBER09/2017		PUBLIC TRANSPORT AUTHORITY	TRANSPERTH TICKETS FOR SEPTEMBER 2017.	1	379.11	
EFT28078	30/10/2017	RED DOT STORES	BIRTHDAY SUPPLIES FOR REC CENTRE.	1		136.00
INV 3272687918/10/2017		RED DOT STORES	ASSORTED CUTTERS, STAMPS AND TOOLS FOR SENSORY SAND AND DOUGH PLAY	1	7.00	

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INV 3233158319/09/2017		RED DOT STORES	CRAFT ITEMS FOR LIBRARY	1	54.00	
INV 3226050314/09/2017		RED DOT STORES	BIRTHDAY SUPPLIES FOR REC CENTRE.	1	61.00	
INV 3271362717/10/2017		RED DOT STORES	7 PACKS OF WHITE STICKER LABELS.	1	14.00	
EFT28079	30/10/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING.	1		150.00
INV 0012368	19/10/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING.	1	150.00	
EFT28080	30/10/2017	SIGMA CHEMICALS	SPILL PALLET 230L SUMP FOR NORTHAM POOL.	1		852.50
INV 381535	29/08/2017	SIGMA CHEMICALS	SPILL PALLET 230L SUMP FOR NORTHAM POOL.	1	533.50	
INV 104338/029/08/2017		SIGMA CHEMICALS	SLIMLINE 2000 SECOND HAND UNIT FOR NORTHAM POOL.	1	319.00	
EFT28081	30/10/2017	SLAVS CLEANING SERVICE	ADMIN BUILDING. CLEANING FOR MONTH OF SEP.	1		8,653.01
INV 1184	29/09/2017	SLAVS CLEANING SERVICE	ADMIN BUILDING. CLEANING FOR MONTH OF SEP.	1	8,653.01	
EFT28082	30/10/2017	SPORT SA	COSTS FOR ENROLMENT OF DIPLOMA OF SPORT AND RECREATION MANAGEMENT FOR MEGAN WORTHINGTON.	1		500.00
INV 0001598009/10/2017		SPORT SA	COSTS FOR ENROLMENT OF DIPLOMA OF SPORT AND RECREATION MANAGEMENT FOR MEGAN WORTHINGTON.	1	500.00	
EFT28083	30/10/2017	STATE LAW PUBLISHER	SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO.6 - AMENDMENT NO.12 (GAZETTAL NOTICE)	1		161.15
INV 160681	25/10/2017	STATE LAW PUBLISHER	SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO.6 - AMENDMENT NO.12 (GAZETTAL NOTICE)	1	161.15	
EFT28084	30/10/2017	STORE DJ	DLZ400 SMOKE MACHINE (400W)	1		85.00
INV 653409	19/10/2017	STORE DJ	DLZ400 SMOKE MACHINE (400W)	1	85.00	
EFT28085	30/10/2017	TALIS CONSULTANTS PTY LTD	INKPEN ROAD WASTE MANAGEMENT FACILITY WORKS APPROVAL AND CATEGORY 62 SOLID WASTE DEPOT LICENCE IN ACCORDANCE WITH THE SHIRE OF NORTHAM RFQ AND VP76550.	1		23,320.00

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INV 15874	31/08/2017	TALIS CONSULTANTS PTY LTD	INKPEN ROAD WASTE MANAGEMENT FACILITY WORKS APPROVAL AND CATEGORY 62 SOLID WASTE DEPOT LICENCE IN ACCORDANCE WITH THE SHIRE OF NORTHAM RFQ AND VP76550.	1	23,320.00	
EFT28086	30/10/2017	THE LAVENDER FARMER PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1		64.40
INV 000000708	10/2017	THE LAVENDER FARMER PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	64.40	
EFT28087	30/10/2017	THE LIMES ORCHARD STAY - PT & JA PERKINS	STOCK PURCHASES FOR VISITORS CENTRE.	1		33.52
INV 0000087708	10/2017	THE LIMES ORCHARD STAY - PT & JA PERKINS	STOCK PURCHASES FOR VISITORS CENTRE.	1	33.52	
EFT28088	30/10/2017	THE RIGGING SHED	TEST & TAG 2 X 2 LEG LIFTING CHAINS, AND 1 X 1 LEG LIFTING CHAIN.	1		236.50
INV 45981	03/10/2017	THE RIGGING SHED	TEST & TAG 2 X 2 LEG LIFTING CHAINS, AND 1 X 1 LEG LIFTING CHAIN.	1	236.50	
EFT28089	30/10/2017	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING	1		480.00
INV 1889	18/10/2017	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING	1	480.00	
EFT28090	30/10/2017	TOURIST DESIGNS	STOCK PURCHASES FOR VISITORS CENTRE.	1		286.56
INV TD05365	22/08/2017	TOURIST DESIGNS	STOCK PURCHASES FOR VISITORS CENTRE.	1	286.56	
EFT28091	30/10/2017	TREVOR WAYNE BERNHARDT	Rates refund for assessment A2666 5 VIEW STREET BAKERS HILL WA 6562	1		57.50
INV A2666	20/10/2017	TREVOR WAYNE BERNHARDT	Rates refund for assessment A2666 5 VIEW STREET BAKERS HILL WA 6562		57.50	
EFT28092	30/10/2017	VALLEY FORD	30000KM SERVICE TO FORD ESCAPE PN1614 - N3333 MANGER PLANNING VEHICLE	1		360.00
INV FOC564623	08/2017	VALLEY FORD	30000KM SERVICE TO FORD ESCAPE PN1614 - N3333 MANGER PLANNING VEHICLE	1	360.00	
EFT28093	30/10/2017	WA HINO SALES & SERVICES	RECTIFY ABS WARNING LIGHT ON HINO TIP TRUCK N.4013.	1		371.25
INV HTCS11029	09/2017	WA HINO SALES & SERVICES	RECTIFY ABS WARNING LIGHT ON HINO TIP TRUCK N.4013.	1	371.25	
EFT28094	30/10/2017	WARRICKS NEWSAGENCY	STATIONERY FOR SHIRE ADMIN.	1		770.40

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INV SN00006	02/10/2017	WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR SEPTEMBER	1	75.50	
INV SN00017	02/10/2017	WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR KILLARA FOR SEPTEMBER 2017.	1	36.40	
INV 47294	07/09/2017	WARRICKS NEWSAGENCY	STATIONERY FOR SHIRE ADMIN.	1	496.90	
INV SN00017	02/10/2017	WARRICKS NEWSAGENCY	NEWSPAPERS FOR LIBRARY SEPTEMBER 2017.	1	161.60	
EFT28095	30/10/2017	WAY SIGNS	SES- 2400 X 1200 (DFES SPEC) SIGNAGE AS PER PROOF	1		1,879.00
INV 2074	10/10/2017	WAY SIGNS	TEMPLATE NUMBERS 5 & 0 FOR HENRY STREET LINE MARKING.	1	143.00	
INV 2074	10/10/2017	WAY SIGNS	2 X DUMP RUBBISH (WITH ARROWS) SIGNS BLACK WRITING ON WHITE BACK GROUND, 500MM X 500MM IN SIZE.	1	198.00	
INV 2035	22/06/2017	WAY SIGNS	SES- 2400 X 1200 (DFES SPEC) SIGNAGE AS PER PROOF	1	1,538.00	
EFT28096	30/10/2017	WESTWATER ENTERPRISES PTY LTD	ANNUAL SERVICE WASTE WATER TREATMENT PLANT EQUIPMENT.	1		2,473.02
INV WS0487	30/09/2017	WESTWATER ENTERPRISES PTY LTD.	ANNUAL SERVICE WASTE WATER TREATMENT PLANT EQUIPMENT.	1	2,473.02	
EFT28097	30/10/2017	WHEATBELT OFFICE & BUSINESS MACHINES	HP 30 TONER, HP 78A TWIN PACK, LANIER SP 3510 TONER	1		1,028.70
INV 22248	10/08/2017	WHEATBELT OFFICE & BUSINESS MACHINES	TP-LINK WIRELESS N ROUTER TL-WR841N FOR LIBRARY	1	38.00	
INV 22172	03/08/2017	WHEATBELT OFFICE & BUSINESS MACHINES	TP LINK TL-SD1008D 8 POINT SWITCH - AEC TRAINEE SETUP	1	22.00	
INV 22587	24/10/2017	WHEATBELT OFFICE & BUSINESS MACHINES	2 X TP-LINK TL-SG1008D 8 PORT GIGABIT SWITCH FOR SHIRE DEPOT & CORPORATE SERVICES.	1	64.00	
INV 22583	24/10/2017	WHEATBELT OFFICE & BUSINESS MACHINES	HP 30 TONER, HP 78A TWIN PACK, LANIER SP 3510 TONER	1	904.70	
EFT28099	30/10/2017	WINC AUSTRALIA PTY LIMITED	PENRITE PREMIUM MAGNETIC WHITEBOARD 1800X900MM	1		204.74
INV 90222866	20/09/2017	WINC AUSTRALIA PTY LIMITED	PENRITE PREMIUM MAGNETIC WHITEBOARD 1800X900MM	1	204.74	
34820	06/10/2017	LUCY'S TEAROOMS	CATERING - SPECIAL COUNCIL MEETING 31/7/2017	1		280.00
INV 1473	22/08/2017	LUCY'S TEAROOMS	CATERING - SPECIAL COUNCIL MEETING 31/7/2017	1	280.00	

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34821	06/10/2017	TELSTRA CORPORATION	BUSH FIRE BRIGADES MOBILES - 10/09/2017 TO 09/10/2017.	1		176.95
INV 2726008910/09/2017	10/09/2017	TELSTRA CORPORATION	BUSH FIRE BRIGADES MOBILES - 10/09/2017 TO 09/10/2017.	1	176.95	
34822	06/10/2017	WATER CORPORATION	CEMETERY - 15/07/2017 TO 13/09/2017.	1		3,904.13
INV 9007907212/09/2017	09/2017	WATER CORPORATION	WATER CHARGES - 182 FITZGERALD STREET ACCOUNT NO 9007907298 BILL ID 0186 - 12/07/2017 TO 11/9/2017.	1	390.71	
INV 9007923415/09/2017	09/2017	WATER CORPORATION	APEX PARK TOILETS - 19/07/2017 TO 14/09/2017.	1	100.86	
INV 9007915515/09/2017	09/2017	WATER CORPORATION	AIRPORT - 15/07/2017 TO 14/09/2017.	1	725.54	
INV 9007916614/09/2017	09/2017	WATER CORPORATION	MORBY COTTAGE - 15/07/2017 TO 13/09/2017.	1	87.24	
INV 9007917014/09/2017	09/2017	WATER CORPORATION	CEMETERY - 15/07/2017 TO 13/09/2017.	1	2,166.25	
INV 9022053218/09/2017	09/2017	WATER CORPORATION	STANDPIPE AT CLARK STREET 20/07/2017 TO 15/09/2017	1	307.98	
INV 9007951314/09/2017	09/2017	WATER CORPORATION	STANDPIPE AT MEENAR SOUTH RD - 14/7/2017 TO 13/09/2017.	1	41.85	
INV 9007945314/09/2017	09/2017	WATER CORPORATION	STANDPIPE AT MEENAAR GREAT EASTERN HWY 14/07/2017 TO 13/09/2017.	1	41.85	
INV 9007938928/09/2017	09/2017	WATER CORPORATION	STANDPIPE AT BODEGUERO WAY WUNDOWIE.	1	41.85	
34823	18/10/2017	SHIRE OF NORTHAM	12 MONTH DEFECTS LIABILITY RETENTION AMOUNT CONTRACT 6 OF 2016 - CARLIN VALLEY DRAINAGE IMPROVEMENTS - REINSTATEMENT WORKS.	1		11,707.38
INV CH1810218/10/2017	10/2017	SHIRE OF NORTHAM	12 MONTH DEFECTS LIABILITY RETENTION AMOUNT CONTRACT 6 OF 2016 - CARLIN VALLEY DRAINAGE IMPROVEMENTS - REINSTATEMENT WORKS.	1	6,245.34	
INV CH1810218/10/2017	10/2017	SHIRE OF NORTHAM	12 MONTH DEFECTS LIABILITY PERIOD RETENTION AMOUNT - CONTRACT 7 OF 2016 KOJEDDA HEIGHTS DRAINAGEW IMPROVEMENTS - REINSTATEMENT WORKS.	1	5,462.04	
34824	20/10/2017	ANTHONY DOUGLAS GRAY	REFUND OF PLAN SEARCH REQUEST - NO PLANS ON RECORD - A13941.	1		70.00
INV A13941	02/10/2017	ANTHONY DOUGLAS GRAY	REFUND OF PLAN SEARCH REQUEST - NO PLANS ON RECORD - A13941.	1	70.00	
34825	20/10/2017	CAROLINE JANETTE MARRIOTT	CROSSOVER REBATE PAYMENT FOR 2 GERALD TERRACE.	1		600.00

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INV CK1610216/10/2017		CAROLINE JANETTE MARRIOTT	CROSSOVER REBATE PAYMENT FOR 2 GERALD TERRACE.	1	600.00	
34826	20/10/2017	PETER ELLIS VINCENT	CROSSOVER REBATE PAYMENT FOR 6 PUTTING RISE NORTHAM	1		600.00
INV CK1610216/10/2017		PETER ELLIS VINCENT	CROSSOVER REBATE PAYMENT FOR 6 PUTTING RISE NORTHAM	1	600.00	
34827	20/10/2017	PETTY CASH	NORTHAM POOL FLOAT FOR SEASON 2017/2018.	1		800.00
INV NORTH17/10/2017		PETTY CASH	PETTY CASH FOR NORTHAM SWIMMING POOL SEASON 2017/2018.	1	150.00	
INV N/P FLO/17/10/2017		PETTY CASH	NORTHAM POOL FLOAT FOR SEASON 2017/2018.	1	300.00	
INV WUNDO'17/10/2017		PETTY CASH	WUNDOWIE POOL FLOAT FOR SEASON 2017/2018.	1	200.00	
INV WUNDO'17/10/2017		PETTY CASH	PETTY CASH FOR WUNDOWIE SWIMMING POOL SEASON 2017/2018.	1	150.00	
34828	20/10/2017	SYNERGY	ELECTRICITY CHARGES FOR VARIOUS PROPERTIES - 05/09/2017 TO 05/10/2017.	1		67,356.72
INV 1819945021/09/2017		SYNERGY	KILLARA NEW BUILDING 17/8/2017 TO 21/9/2017.		1,470.95	
INV 9152416402/10/2017		SYNERGY	AUXILLARY LIGHTING CHARGES 01/09/2017 TO 02/10/2017.		124.50	
INV 1539025122/09/2017		SYNERGY	OLD SHIRE DEPOT 26/07/2017 TO 22/09/2017.		29.95	
INV 7968413421/09/2017		SYNERGY	SHIRE ADMIN BUILDING 17/8/2017 TO 21/9/2017.		1,825.55	
INV 1686149902/10/2017		SYNERGY	STREET LIGHTS 01/09/2017 TO 02/10/2017.		23,515.65	
INV 9356001426/09/2017		SYNERGY	VISITORS CENTRE CONFERENCE ROOM 27/07/2017 TO 26/09/2017.		620.15	
INV 7921766205/10/2017		SYNERGY	ELECTRICITY CHARGES FOR VARIOUS PROPERTIES - 05/09/2017 TO 05/10/2017.	1	37,026.27	
INV 4581071526/09/2017		SYNERGY	VISITORS CENTRE LIGHTS/TOILETS 27/07/2017 TO 26/09/2017.		29.45	
INV 3355969226/09/2017		SYNERGY	VISITORS CENTRE 27/07/2017 TO 26/09/2017.		2,285.70	
INV 1648520326/09/2017		SYNERGY	OLD GIRLS SCHOOL WELLINGTON ST 27/07/2017 TO 26/09/2017.		104.70	
INV 1127695027/09/2017		SYNERGY	OLD NORTHAM FIRE STATION 28/07/2017 TO 27/09/2017.		250.85	
INV 1578225626/09/2017		SYNERGY	IRISHTOWN HALL 02/08/2017 TO 26/09/2017.		44.05	

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INV 2361098028/09/2017		SYNERGY	RAP PARK - AVON YOUTH 31/07/2017 TO 28/09/2017.		28.95	
34829	20/10/2017	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT SEPTEMBER TO OCTOBER 2017.	1		6,066.59
INV 1342948225/09/2017		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNT FROM 25/8/2017 TO 24/09/2017.		690.21	
INV 6305302927/09/2017		TELSTRA CORPORATION	BAKERS HILL BFB 23/9/2017 TO 22/10/2017.		26.75	
INV 9026075012/09/2017		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT SEPTEMBER TO OCTOBER 2017.		5,349.63	
34830	20/10/2017	WATER CORPORATION	NORTHAM SWIMMING POOL MITCHELL AVENUE - 21/07/2017 TO 21/9/2017.	1		7,502.63
INV 9021499422/09/2017		WATER CORPORATION	NORTHAM SWIMMING POOL MITCHELL AVENUE - 21/07/2017 TO 21/9/2017.		4,980.28	
INV 9007938703/10/2017		WATER CORPORATION	STANDPIPE AT LOCKYER RD 02/08/2017 to 02/10/2017.		843.63	
INV 9007927522/09/2017		WATER CORPORATION	RUBBISH DEPOT AT OLD QUARRY RD 22/07/2017 TO 21/9/2017.		66.95	
INV 9007926022/09/2017		WATER CORPORATION	SPORTS GROUND AT SUBURBAN RD 22/07/2017 TO 21/9/2017.		141.07	
INV 9007925922/09/2017		WATER CORPORATION	ANIMAL POUND AT OLD QUARRY 22/07/2017 TO 21/9/2017.		54.99	
INV 9007925921/09/2017		WATER CORPORATION	LOT 28472 RES NEWCASTLE RD 20/07/2017 TO 20/09/2017.		35.87	
INV 9007923622/09/2017		WATER CORPORATION	HOUSE AT 55 MITCHELL AV 21/07/2017 TO 21/9/2017.		238.61	
INV 9007923521/09/2017		WATER CORPORATION	MEDIAN STRIP ON NEWCASTLE RD 21/07/2017 TO 21/9/2017.		4.78	
INV 9007918421/09/2017		WATER CORPORATION	PLAYGROUND AT PERINA WAY 20/07/2017 TO 20/09/2017.		34.48	
INV 9007917221/09/2017		WATER CORPORATION	BERT HAWKE OVAL 20/07/2017 TO 20/09/2017.		64.56	
INV 9007913513/09/2017		WATER CORPORATION	116 PEEL TCE STANDPIPE - 12/07/2017 to 12/09/2017.		811.46	
INV 9010596326/09/2017		WATER CORPORATION	GEORGE NUICH PARK 25/07/2017 TO 22/09/2017.		31.08	
INV 9007892506/10/2017		WATER CORPORATION	CENTRE AT ST GEORGE ST B/HILL 02/08/2017 05/10/2017		161.40	
INV 9007891706/10/2017		WATER CORPORATION	HOOPER PARK 02/08/2017 05/10/2017		9.56	
INV 9012562922/09/2017		WATER CORPORATION	ROAD VERGE AT MITCHELL AVENUE 21/7/2017 TO 21/9/2017.	1	23.91	

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34831	20/10/2017	WESTERN POWER	BUILDING - SPEC (2) FLUFFY DUCKS - WESTERN POWER TO UPDATE POWER DOME - REF: MP169419	1		6,235.00
INV CORPB027/09/2017		WESTERN POWER	BUILDING - SPEC (2) FLUFFY DUCKS - WESTERN POWER TO UPDATE POWER DOME - REF: MP169419	1	6,235.00	
34832	27/10/2017	SYNERGY	WUNDOWIE SWIMMING POOL - 22/08/2017 TO 20/10/2017.	1		489.30
INV 8110294720/10/2017		SYNERGY	WUNDOWIE SWIMMING POOL - 22/08/2017 TO 20/10/2017.	1	280.50	
INV 2084384018/10/2017		SYNERGY	BAKERS HILL FIRE STATION 18/8/2017 TO 18/10/2017.	1	83.15	
INV 1603961218/10/2017		SYNERGY	CLACKLINE FIRE SHED - 18/8/2017 TO 18/10/2017.	1	125.65	
34833	27/10/2017	TARGET COUNTRY	FLAT SHEETS FOR LIBRARY PROGRAMMES.	1		44.00
INV 65	09/10/2017	TARGET COUNTRY	FLAT SHEETS FOR LIBRARY PROGRAMMES.	1	44.00	
34834	27/10/2017	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 04/10/2017 to 04/11/2017	1		8,269.67
INV 2000490619/10/2017		TELSTRA CORPORATION	SES BUILDING ADSL - 15/9/2017 TO 14/10/2017.	1	39.95	
INV 3864754812/10/2017		TELSTRA CORPORATION	HENRY ST OVAL - 04/10/2017 TO 04/11/2017.	1	72.32	
INV 2726008910/10/2017		TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/10/2019 TO 09/11/2017.	1	176.95	
INV 9026075012/10/2017		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 04/10/2017 to 04/11/2017		4,895.11	
INV 2726008928/09/2017		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS 28/9/2017 TO 27/10/2017.		3,085.34	
34835	27/10/2017	WATER CORPORATION	STANDPIPE AT ST BAKERS HILL 03/08/2017 TO 05/10/2017.	1		1,451.84
INV 9007840213/10/2017		WATER CORPORATION	STANDPIPE AT KEANE ST - 11/8/2017 TO 12/10/2017.	1	277.31	
INV 9007891806/10/2017		WATER CORPORATION	STANDPIPE AT ST BAKERS HILL 03/08/2017 TO 05/10/2017.	1	802.67	
INV 9019179305/10/2017		WATER CORPORATION	SHARED FIRE SERVICE AT CHITTY RD 02/08/2017 TO 04/10/2017.	1	41.85	
INV 9007949716/10/2017		WATER CORPORATION	STANDPIPE AT HUNTER RD - 16/8/2017 TO 13/10/2017.	1	41.85	
INV 9007892006/10/2017		WATER CORPORATION	BRIGADES SHED AT GREAT EASTERN HIGHWAY - 03/8/2017 TO 05/10/2017.	1	35.87	
INV 9007950013/10/2017		WATER CORPORATION	STANDPIPE AT GRASS VALLEY RD - 15/8/2017 TO 12/10/2017.	1	41.85	
INV 9007840313/10/2017		WATER CORPORATION	GRASS VALLEY BFB SHED - 11/8/2017 - 12/10/2017.	1	43.04	

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INV 9007950317/10/2017		WATER CORPORATION	STANDPIPE - STHN BROOK RD GRASS VALLEY 17/8/2017 TO 16/10/2017.	1	41.85	
INV 9007950317/10/2017		WATER CORPORATION	STANDPIPE AT MCMANUS RD 17/8/2017 TO 16/10/2017.	1	41.85	
INV 9007949919/10/2017		WATER CORPORATION	STANDPIPE AT GRASS VALLEY 18/8/2017 TO 18/10/2017.	1	41.85	
INV 9007951118/10/2017		WATER CORPORATION	STANDPIPE AT CHITIBIN - 17/8/2017 TO 17/10/2017.	1	41.85	
DD11719.1	03/10/2017	WA SUPER	Payroll deductions	1		21,066.01
INV SUPER	03/10/2017	WA SUPER	Superannuation contributions	1	18,269.38	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	1,675.75	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	87.73	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	34.59	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	330.52	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	423.64	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	44.40	
INV DEDUCT03/10/2017		WA SUPER	Payroll deductions	1	175.00	
DD11719.2	03/10/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1		258.59
INV SUPER	03/10/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1	258.59	
DD11719.3	03/10/2017	BENDIGO SMART START SUPER	Superannuation contributions	1		190.97
INV SUPER	03/10/2017	BENDIGO SMART START SUPER	Superannuation contributions	1	190.97	
DD11719.4	03/10/2017	SUNSUPER	Superannuation contributions	1		446.06
INV SUPER	03/10/2017	SUNSUPER	Superannuation contributions	1	446.06	
DD11719.5	03/10/2017	VISION SUPER	Superannuation contributions	1		50.36
INV SUPER	03/10/2017	VISION SUPER	Superannuation contributions	1	50.36	
DD11719.6	03/10/2017	HOSTPLUS SUPER	Superannuation contributions	1		280.08

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INV SUPER	03/10/2017	HOSTPLUS SUPER	Superannuation contributions	i	280.08	
DD11719.7	03/10/2017	HESTA SUPER FUND	Superannuation contributions	1		137.86
INV SUPER	03/10/2017	HESTA SUPER FUND	Superannuation contributions	1	137.86	
DD11719.8	03/10/2017	KINETIC SUPER	Superannuation contributions	1		144.30
INV SUPER	03/10/2017	KINETIC SUPER	Superannuation contributions	i	144.30	
DD11719.9	03/10/2017	ESSENTIAL SUPER	Superannuation contributions	1		116.04
INV SUPER	03/10/2017	ESSENTIAL SUPER	Superannuation contributions	i	116.04	
DD11731.1	03/10/2017	WA SUPER	Superannuation contributions	1		46.13
INV SUPER	10/10/2017	WA SUPER	Superannuation contributions	1	46.13	
DD11740.1	03/10/2017	WA SUPER	Superannuation contributions	1		348.07
INV SUPER	11/10/2017	WA SUPER	Superannuation contributions	1	348.07	
DD11742.1	11/10/2017	BANKWEST	MASTERCARD CHADD HUNT 24/8/17 TO 21/9/17	1		5,060.82
INV D HENDH11/10/2017	11/10/2017	BANKWEST	MASTERCARD DANIEL HENDRIKSEN 24/8/17 TO 21/9/17	i	489.40	
INV D KLEYM11/10/2017	11/10/2017	BANKWEST	MASTERCARD CLINTON KLEYNHANS 24/8/17 TO 21/9/17	i	555.40	
INV C YOUNG11/10/2017	11/10/2017	BANKWEST	MASTERCARD COLIN YOUNG 24/8/17 TO 21/9/17	i	240.20	
INV R RAYSC11/10/2017	11/10/2017	BANKWEST	MASTERCARD ROSS RAYSON- 24/8/17 TO 21/9/17	1	1,988.98	
INV J WHITE.11/10/2017	11/10/2017	BANKWEST	MASTERCARD JASON WHITEAKER 24/8/17 TO 21/9/17	1	728.04	
INV C HUNT 11/10/2017	11/10/2017	BANKWEST	MASTERCARD CHADD HUNT 24/8/17 TO 21/9/17	1	1,058.80	
DD11767.1	18/10/2017	CANON FINANCE AUSTRALIA PTY LTD	1ST LEASE PAYMENT OF CANON PHOTOCOPIER FOR ADMINISTRATION BUILDING	1		4,471.50
INV JW81199918/10/2017	18/10/2017	CANON FINANCE AUSTRALIA PTY LTD	1ST LEASE PAYMENT OF CANON PHOTOCOPIER FOR ADMINISTRATION BUILDING	1	4,471.50	
DD11771.1	17/10/2017	WA SUPER	Payroll deductions	1		22,432.42
INV SUPER	17/10/2017	WA SUPER	Superannuation contributions	1	19,544.01	

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INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	1,689.50	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	159.72	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	34.59	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	330.52	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	429.68	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	44.40	
INV DEDUCT17/10/2017	17/10/2017	WA SUPER	Payroll deductions	1	175.00	
DD11771.2	17/10/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1		258.59
INV SUPER	17/10/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1	258.59	
DD11771.3	17/10/2017	BENDIGO SMART START SUPER	Superannuation contributions	1		191.36
INV SUPER	17/10/2017	BENDIGO SMART START SUPER	Superannuation contributions	1	191.36	
DD11771.4	17/10/2017	SUNSUPER	Superannuation contributions	1		451.47
INV SUPER	17/10/2017	SUNSUPER	Superannuation contributions	1	451.47	
DD11771.5	17/10/2017	VISION SUPER	Superannuation contributions	1		86.87
INV SUPER	17/10/2017	VISION SUPER	Superannuation contributions	1	86.87	
DD11771.6	17/10/2017	HOSTPLUS SUPER	Superannuation contributions	1		280.08
INV SUPER	17/10/2017	HOSTPLUS SUPER	Superannuation contributions	1	280.08	
DD11771.7	17/10/2017	HESTA SUPER FUND	Superannuation contributions	1		139.23
INV SUPER	17/10/2017	HESTA SUPER FUND	Superannuation contributions	1	139.23	
DD11771.8	17/10/2017	KINETIC SUPER	Superannuation contributions	1		144.30
INV SUPER	17/10/2017	KINETIC SUPER	Superannuation contributions	1	144.30	
DD11771.9	17/10/2017	ESSENTIAL SUPER	Superannuation contributions	1		98.19

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INV SUPER	17/10/2017	ESSENTIAL SUPER	Superannuation contributions	i	98.19	
DD11800.1	17/10/2017	AMP LIFE LIMITED	Superannuation contributions	1		109.35
INV SUPER	26/10/2017	AMP LIFE LIMITED	Superannuation contributions	1	109.35	
DD11719.10	03/10/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		281.89
INV SUPER	03/10/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	281.89	
DD11719.11	03/10/2017	CBUS	Superannuation contributions	1		103.37
INV SUPER	03/10/2017	CBUS	Superannuation contributions	1	103.37	
DD11719.12	03/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,659.18
INV SUPER	03/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,659.18	
DD11719.13	03/10/2017	REST INDUSTRY SUPER	Superannuation contributions	1		493.77
INV SUPER	03/10/2017	REST INDUSTRY SUPER	Superannuation contributions	1	493.77	
DD11719.14	03/10/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		196.66
INV SUPER	03/10/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	196.66	
DD11719.15	03/10/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		254.29
INV SUPER	03/10/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	254.29	
DD11719.16	03/10/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		296.72
INV SUPER	03/10/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	296.72	
DD11719.17	03/10/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		208.24
INV SUPER	03/10/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	208.24	
DD11719.18	03/10/2017	AMP LIFE LIMITED	Superannuation contributions	1		635.07

Date: 31/10/2017
Time: 10:48:48AM

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	03/10/2017	AMP LIFE LIMITED	Superannuation contributions	1	635.07	
DD11719.19	03/10/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1		172.79
INV SUPER	03/10/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1	172.79	
DD11771.10	17/10/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		220.82
INV SUPER	17/10/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	220.82	
DD11771.11	17/10/2017	CBUS	Superannuation contributions	1		189.32
INV SUPER	17/10/2017	CBUS	Superannuation contributions	1	189.32	
DD11771.12	17/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,543.30
INV SUPER	17/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,543.30	
DD11771.13	17/10/2017	REST INDUSTRY SUPER	Superannuation contributions	1		570.46
INV SUPER	17/10/2017	REST INDUSTRY SUPER	Superannuation contributions	1	570.46	
DD11771.14	17/10/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		194.87
INV SUPER	17/10/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	194.87	
DD11771.15	17/10/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		254.29
INV SUPER	17/10/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	254.29	
DD11771.16	17/10/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		312.09
INV SUPER	17/10/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	312.09	
DD11771.17	17/10/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		208.24
INV SUPER	17/10/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	208.24	
DD11771.18	17/10/2017	AMP LIFE LIMITED	Superannuation contributions	1		635.07

Date: 31/10/2017
Time: 10:48:48AM

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	17/10/2017	AMP LIFE LIMITED	Superannuation contributions	1	635.07	
DD11771.19	17/10/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1		170.99
INV SUPER	17/10/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1	170.99	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,414,424.84
2	TRUST FUND	8,060.93
TOTAL		2,422,485.77

Attachment 2

Payment dates 01st of October 2017 to 31st October 2017

- Municipal Fund payment cheque numbers 34820 to 34835 total \$115,554.21.
- Trust Fund payment cheque numbers 2026 to 2026 total \$78.00.

Electronic Funds Transfer

- Municipal Fund EFT27707 to EFT28099 total \$2,233,460.55.
- Trust Fund \$7,982.93.

Direct Debits total \$65,410.08

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Month	Cheques 2017/2018	EFT Payments 2017/2018	Direct Debits 2017/2018	Payroll 2017/2018	Total Payments 2017/2018
July	\$ 145,110.71	\$2,083,341.31	\$ 59,063.47	\$ 391,344.81	\$ 2,678,860.30
August	\$ 120,443.60	\$1,945,745.15	\$ 59,266.02	\$ 367,520.50	\$ 2,492,975.27
September	\$ 92,808.84	\$ 1,797,504.44	\$ 63,419.26	\$ 377,666.43	\$ 2,331,398.97
October	\$ 115,632.21	\$ 2,241,443.48	\$ 65,410.08	\$ 384,440.60	\$ 2,806,926.37
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$473,995.36	\$8,068,034.38	\$247,158.83	\$1,520,972.34	\$10,310,160.91

The Following table presents all payments made for the month from Council Credit cards paid by Direct Debit 11742.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
CALTEX SWAN VIEW - 24/8/17	90.33	
OFFICEWORKS 0611 - MOBILE MOUSE 29/8/17	19.00	
PUMA ENERGY MUNDARING - 31/8/17	91.35	
CALTEX STAR MART - 7/9/17	88.53	
PUMA ENERGY EL CABALLO - 12/9/17	85.49	
WHEATBELT SAFETYWEAR - STEELCAPS	155.00	
SHIRE OF NORTHAM - CHANGE OF PLATE	25.70	555.40

Summary Credit Card Payments	\$	Total
CESM		
NORTHAM ASIAN - CATERING FOR TRAINING COURSE - 23/8/17	80.00	
NORTHAM ASIAN - CATERING FOR TRAINING COURSE - 23/8/17	80.00	
NORTHAM ASIAN - CATERING FOR TRAINING COURSE - 23/8/17	29.00	
NORTHAM ASIAN - LUNCH FOR BUSHFIRE FIREFIGHTING COURSE - 30/8/17	92.00	
NORTHAM ASIAN - LUNCH FOR BUSHFIRE FIREFIGHTING COURSE - 30/8/17	90.00	
AUSSIE NG PTY LTD - DOMINO'S PIZZA - LUNCH FOR BUSHFIRE FIREFIGHTING COURSE - 6/9/17	24.75	
AUSSIE NG PTY LTD - DOMINO'S PIZZA - LUNCH FOR BUSHFIRE FIREFIGHTING COURSE - 6/9/17	93.65	489.40
Executive Manager Corporate Services		
SUBWAY NORTHAM - CATERING 30/8/17	57.00	
SAFFRON (WA) PTY LTD - MEETING	14.50	
LANDGATE - APPLICATION TO REGISTER A DISCHARGE OF PROPERTY	168.70	240.20
Executive Manager Community Services		
CAPTAIN STIRLING- ACCCOMODATION -T MCMAHON - 27/8/17	495.00	
CAPTAIN STIRLING- ACCCOMODATION -JAMIE LEE ROBERTS	495.00	
FACEBOOK - 31/7/17 TO 4/8/17 - MARKETS AND PARADE	11.74	
FACEBOOK - 31/7/17 TO 15/8/17 - MARKETS AND PARADE	8.32	
FACEBOOK - 31/7/17 TO 15/8/17 - AVON RIVER FESTIVAL	231.71	
NORTHAM BUILDINGS SUPPLIES - BIN LINERS	34.95	
0239 NORTHERN ESTORE - PIZZA CATERING FOR BAND	82.60	
RIVERSEEDGE CAFE - SAFFRON (WA) PTY LTD - MEETING REFRESHMENTS	8.50	
ADOBE SYSTEMS SOFTWARE - PHOTOSHOP, INDESIGN & CREATIVE CLOUD	233.16	
ALBANY DOG ROCK MOTEL - ROSS RAYSON	388.00	1,988.98
Executive Manager Development Services		
EOT TRAINING - WHITE CARD MURRAY GRAY	59.00	
EL CABALLO MOTEL - ACCOMMODATION MICHAEL CARTY	272.70	
EHA (SA) INC AUSTRALIAN FOOD SAFETY ASSEMENT PADS	387.10	
FAIRWAY MANOR ACCOMMODATION - MICHAEL CARTY	340.00	1,058.80
Chief Executive Officer		
SUBWAY - CATERING 24/8/17	196.00	
SUBWAY - CATERING 24/8/17	392.00	

Summary Credit Card Payments	\$	Total
COLES EXPRESS 2128 27/8/17	68.47	
CAFE YASOU - MEETING REFRESHMENT - PERDAMAN GROUP	8.00	
PRZCHARGE.PREZI.COM - MONTHLY FEE	25.13	
TASTINGS COFFE HOUSE - MEETING WITH MARKETING FIRMS	26.50	
CITY OF SUBIACO - PARKING 18/9/17	6.00	
TOWN OF CAMBRIDGE - PARKING 18/9/17	2.60	
TOWN OF CAMBRIDGE - PARKING 18/9/17	2.60	
FOREIGN TRANSACTION FEE	0.74	728.04
Total Credit Card Expenditure		\$ 5,060.82

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,806,926.37 was submitted to the Ordinary Meeting of Council on Wednesday, 15 November 2017.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers and electronic funds transfer payments as per above and totalling \$2,806,926.37 was submitted to each member of the Council on Wednesday, 15 November 2017, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

12.4.2 Financial Statements for the Period Ending 30th September 2017

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

For Council to receive the Financial Statement for the period ending 30th September 2017.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 30th September 2017.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30th September 2017 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves; and
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (Items in bold represent new notes)

Operating Income

1. Governance is over budget by \$28,234, this is directly due to a grant received from Northam Wheatbelt Development Commission for urban renewal planning that was omitted from the budget, this allocation will be accounted for in the 2017/18 Budget Review.
2. General Purpose Funding is under budget \$20,444, predominantly due to the items presented below;
 - FAGS Grant under budget by \$31,329
 - Rates instalment interest and admin fees over budget \$51,771.
3. Law, Order and Public safety is under budget by \$80,938 predominantly due to the timing of DFES, SEMC and CCTV grants.
4. Rec and Culture is over budget by \$453,578 due to the receipt of \$420,000 from the Department of Infrastructure and Regional Development for the 3rd milestone of the AIEC (timing).
5. Other Property & Services over budget \$46,123 this is directly related to the receipt of insurance income for the Wundowie Pool claim of \$37,824 and Private works income from the upgrade of Byfield Street, \$4,844 received but not budgeted for

Operating Expenditure

6. Governance is under budget by \$125,315 due to the timing of expenditure of Consultants of \$32,725, Meeting Fees of \$16,778, Subscriptions \$14,130, Audit Fees \$10,771, Insurance \$44,271 and Office maintenance. \$9,151.
7. Community Amenities is under budget predominantly due to the timing of expenditure on Refuse Collection of \$40,606, Refuse Site maintenance of \$57,256, Septage Pond maintenance of \$25,211 and Town Planning Salaries of \$11,642.
8. Recreation and Culture is \$218,108 under budget, predominantly due to the items disclosed below;
 - Wundowie and Northam pool salaries of \$56,884
 - Wundowie and Northam pool operating expenditure of \$25,228
 - Recreation control of \$15,576
 - Public parks and gardens of \$32,399
 - Jubilee Pavilion maintenance of \$11,423
 - Wundowie Oval building of \$8,540
 - Public Halls of \$15,958
9. Transport is under budget by \$186,408 due to the timing of roads maintenance programme expenditure, \$124,262 and insurance of \$44,818.
10. Other Property & Services is over budget \$61,973 due predominantly to public works overhead balance costing and recovery \$86,077 and Plant under allocation of \$14,313.

Operating Income by Nature and Type

11. Other revenue is over budget by \$90,444 due to the items disclosed at points 1 & 3 above.

Operating Expenditure by Nature and Type

12. Employee Costs are under budget by 19%, \$237,638 due to budget timing, corrects October.
13. Materials and contracts are under budget by 47%, due to a timing issues between budget and actual expenditure as disclosed in the notes presented above.
14. Insurance is under budget by 40% due to the timing of the second instalment.
15. Other revenue is over budget by \$57,181 covered in point 10 above.

Capital Expenditure Item reporting

There were no significant items to report in September.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2017/18 Budget.

Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

N/A.

Risk Implications

Nil.

OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3201

Moved: Cr Williams

Seconded: Cr Della

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30th September 2017.

CARRIED 9/1

Attachment 1



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2017

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 16
5 Net Current Assets	17
6 Rating Information	18 to 19
7 Trust Funds	20
8 Operating Statement	21
9 Balance Sheet	22
10 Financial Ratio	23
11 Material Variances Notes	24 to 25



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2017

	NOTE	17/18 Budget \$	Ytd Budget \$	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance	1	27,558	2,780	31,024	28,234	1011.96%
General Purpose Funding Other	2	2,174,578	511,396	514,890	3,493	0.68%
General Purpose Funding Rates	2	9,703,740	9,588,489	9,564,552	(23,937)	(0.25%)
Law, Order, Public Safety	3	536,812	87,984	7,046	(80,938)	(91.99%)
Health		56,000	7,938	5,109	(2,829)	(35.64%)
Education and Welfare		1,289,027	322,246	336,463	14,217	4.41%
Housing		40,842	10,162	12,033	1,871	18.41%
Community Amenities		2,818,347	1,721,909	1,694,136	(27,773)	(1.61%)
Recreation and Culture	4	6,861,744	2,102,304	2,555,882	453,578	21.58%
Transport		2,051,333	99,829	78,854	(21,075)	(21.09%)
Economic Services		551,897	143,501	123,545	(19,956)	(13.91%)
Other Property and Services	5	60,200	15,045	61,168	46,123	306.57%
Total Operating Revenue		25,972,078	14,613,694	14,984,701	371,008	2.54%
Expenses						
Governance	6	(1,311,641)	(422,650)	(297,335)	125,315	29.65%
General Purpose Funding		(260,267)	(63,399)	(46,697)	16,702	26.34%
Law, Order, Public Safety		(1,207,854)	(286,809)	(262,894)	23,916	8.34%
Health		(301,754)	(75,622)	(82,361)	(6,739)	(8.91%)
Education and Welfare		(1,396,885)	(342,731)	(292,220)	50,511	14.74%
Housing		(70,533)	(19,793)	(31,734)	(11,941)	(60.33%)
Community Amenities	7	(3,530,116)	(703,120)	(566,672)	136,448	19.41%
Recreation & Culture	8	(4,696,688)	(1,227,370)	(1,009,565)	217,805	17.75%
Transport	9	(4,926,851)	(1,433,054)	(1,248,038)	185,016	12.91%
Economic Services		(2,245,885)	(725,222)	(639,646)	85,576	11.80%
Other Property and Services	10	(27,089)	(67,828)	(129,801)	(61,973)	(91.37%)
Total Operating Expenses		(19,975,563)	(5,367,598)	(4,606,963)	760,635	14.17%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(80,555)	0	617	617	
Movement in Employee Benefit Provisions		(29,403)	0	0	0	
Depreciation on Assets		4,035,413	1,008,810	1,089,016	80,206	(7.95%)
Non Operating Items						
Purchase Land Held for Resale		0	0	0	0	
Purchase Land and Buildings		(5,873,402)	(1,316,967)	(1,118,119)	198,748	15.09%
Purchase Plant and Equipment		(1,302,051)	(273,534)	(1,439)	272,095	99.47%
Purchase Furniture and Equipment		(55,128)	(582)	(299)	283	48.63%
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Playground Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(3,793,771)	(726,472)	(171,796)	554,676	76.35%
Purchase Infrastructure Assets - Bridges		0	0	0	0	
Purchase Infrastructure Assets - Footpaths		(442,344)	(110,559)	723	111,282	100.65%
Purchase Infrastructure Assets - Drainage		(2,277,051)	(1,180,922)	(563,273)	617,649	52.30%
Purchase Infrastructure Assets - Parks & Ovals		(362,595)	(90,639)	(9,472)	81,167	89.55%
Purchase Infrastructure Assets - Airfields		0	0	0	0	
Purchase Infrastructure Assets - Streetscape		(13,500)	(3,375)	0	3,375	100.00%
Purchase Infrastructure Assets - Other		(5,213,767)	(334,001)	(23,508)	310,493	92.96%
Proceeds from Disposal of Assets		732,363	177,336	783	(176,553)	99.56%
Repayment of Debentures		(227,611)	(61,024)	(56,844)	4,180	6.85%
Proceeds from New Debentures		1,500,000	0	0	0	
Advances to Community Groups		0	0	0	0	
Self-Supporting Loan Principal Income		24,073	6,018	0	(6,018)	100.00%
Transfers to Restricted Assets (Reserves)		(1,576,282)	0	(32,931)	(32,931)	
Transfers from Restricted Asset (Reserves)		2,095,126	0	0	0	
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd		6,863,970	6,863,970	6,793,607	(70,363)	
LESS Net Current Assets Year to Date		0	13,204,255	16,185,724	2,981,469	
Surplus		0	(0)	0	0	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2017

1. OPERATING STATEMENT

	Note	17/18 Budget \$	Ytd Budget	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		9,704,740	9,588,489	9,564,552	(23,937)	0%
Operating Grants Subsidies and Contributions		4,120,264	826,694	768,299	(58,396)	-8%
Fees and Charges		3,830,578	1,977,272	1,936,326	(40,946)	-2%
Proceeds from Sale of Assets				(78)	(78)	
Service Charges		0		0	0	
Interest Earnings		370,000	79,913	94,365	14,452	76%
Other Revenue	11	676,777	140,758	159,219	18,461	14%
TOTAL OPERATING REVENUE		18,702,359	12,613,127	12,522,683	(90,444)	-1%
OPERATING EXPENSES						
Employee Costs	12	(7,919,244)	(1,967,230)	(1,729,592)	237,638	19%
Materials and Contracts	13	(6,239,140)	(1,518,640)	(1,100,552)	418,088	47%
Utility Charges		(851,187)	(207,867)	(177,642)	30,225	19%
Depreciation of Non Current Assets		(4,035,413)	(1,008,810)	(1,089,216)	(80,406)	-12%
Interest Expenses		(148,149)	(11,642)	16,911	28,553	247%
Insurance Expenses	14	(471,331)	(444,201)	(279,998)	164,203	40%
Other Expenditure	15	(215,384)	(185,034)	(242,215)	(57,181)	-63%
TOTAL OPERATING EXPENSE		(19,879,848)	(5,343,424)	(4,602,304)	741,120	-21%
Non Operating Grants Subsidies and Contributions		7,093,449	2,000,000	2,460,205	460,205	-23%
Profit on Asset Disposals		177,271	567		(567)	150%
Loss on Asset Disposals		(96,716)	(24,174)	(539)	23,635	147%
RESULTING FROM OPERATIONS		5,996,515	9,246,096	10,380,045	(295,586)	-3%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

2. BALANCE SHEET

	Ytd Actual \$	Estimated 2016/2017 Actual \$
CURRENT ASSETS		
Cash Assets	13,718,996	11,700,546
Receivables	8,583,470	2,441,368
Inventories	631	631
TOTAL CURRENT ASSETS	<u>22,303,097</u>	<u>14,142,545</u>
NON-CURRENT ASSETS		
Receivables	547,357	547,356
Inventories	0	0
Land and Buildings	50,940,664	50,003,006
Property, Plant and Equipment	6,152,987	5,830,177
Infrastructure	145,065,186	145,527,705
TOTAL NON-CURRENT ASSETS	<u>202,706,194</u>	<u>201,908,244</u>
TOTAL ASSETS	<u>225,009,291</u>	<u>216,050,789</u>
CURRENT LIABILITIES		
Payables	154,146	1,516,537
Interest-bearing Liabilities	167,766	224,611
Provisions	1,049,953	1,049,952
TOTAL CURRENT LIABILITIES	<u>1,371,865</u>	<u>2,791,100</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,011,062	2,011,062
Provisions	248,832	248,832
TOTAL NON-CURRENT LIABILITIES	<u>2,259,894</u>	<u>2,259,894</u>
TOTAL LIABILITIES	<u>3,631,759</u>	<u>5,050,994</u>
NET ASSETS	<u>221,377,532</u>	<u>210,999,795</u>
EQUITY		
Retained Surplus	94,590,104	84,238,303
Reserves - Cash Backed	5,498,723	5,472,789
Reserves - Asset Revaluation	121,288,705	121,288,703
TOTAL EQUITY	<u>221,377,532</u>	<u>210,999,795</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

3. ACQUISITION OF ASSETS	17/18 Budget \$	Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance		
Admin Building	337,500	0
New Telephone System	42,276	299
Intramaps GIS	9,352	0
Law, Order & Public Safety		
CESM Vehicle	89,363	0
Electronic Conversion of Standpipe	12,500	0
CCTV - Fitzgerald St & Peel Tce	91,838	3,890
Education & Welfare		
Fluffy Ducks	232,954	0
Killara Commuter Bus	73,539	0
Housing		
Kurringal Units Upgrade	19,000	1,750
Community Amenities		
Cemetery Toilet	53,972	0
Community Coaster Bus	120,903	0
King Creek Drainage	824,040	312,380
Area Drainage	186,669	0
Design of Recycling Station Inkpen	10,000	6,095
Inkpen Site Drainage	110,000	0
Upgrade Riverbank Fencing	30,318	2,748
Upgrade Aerators	6,000	0
NRM Grant Capital Expenditure	40,100	0
Exec Mgr Community Services Vehicle	45,000	0
Cemetery Lot development	28,600	0
Cemetery Car Parking	40,000	0
CBD Works - Street Scaping	75,000	0
Avon Mall Upgrade & Street Scaping	90,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<u>By Program (Continued)</u>		
Recreation & Culture		
Paint Eaves & Fascia Wundowie Hall	5,500	0
Replace Veranda Ceilings Wundowie Hall	2,200	0
Town Hall Render Remedial Works cfwd	98,423	17,520
Painting Window Frames Northam Town Hall	3,200	0
Painting and Patching Internal Walls Town Hall	4,200	0
External Turnstil Outdoor Courts Northam Rec Centre	7,450	4,851
Downlights Hospitality Area Northam Rec Centre	4,800	0
Replace Lights Stadium, Northam Rec Centre	6,000	0
Install Security Screens to Club Office Windows	5,865	0
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd	40,000	0
Replace Sewer Line Wundowie Library C/fwd	14,300	0
Repairs to Exterior Steps Northam Library	20,000	0
Old Railway Station Precinct Upgrade C/fwd	63,000	0
AVVVA - Roof Replacement	145,000	0
Northam Library Server Cabinet	3,500	0
Executive Manager Community Services Vehicle	45,000	0
Recreation Manager Vehicle	35,000	0
Purchase of Land Boulevard Shopping Centre	175,000	0
Bernard Park Bridge Refurbishment	15,000	0
Wundowie Basketball Surface Upgrade	80,000	0
Upgrade Bernard Park Reticulation	37,578	9,472
Bridge Crossing Fixings	10,000	0
POS Playground Improvements	140,017	0
BMX Lighting	20,000	0
Bert Hawke - Drainage	40,000	0
Bert Hawke - Lighting	20,000	0
Northam Youth Space	859,411	10,775
Swimming Pool Redevelopment	3,800,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<u>By Program (Continued)</u>		
Transport		
Northam Depot Redesign	10,000	0
GEH Deproclamation	55,870	0
Jennapullin Road	94,465	0
Irishtown Road	105,193	0
Irishtown Road	133,216	0
Spencers Brook Road	157,825	0
Spencers Brook Road	304,215	0
Spencers Brook 1020 C/fwd	39,223	2,670
Maintenance Capitalised	100,000	0
GEH BS Contribution	64,500	0
Bedford Street C/fwd	109,280	1,402
Fermoy Avenue	126,133	0
Trimmer Road C/fwd	131,822	55,121
Rushton Crescent	97,130	0
Katrine Road	221,593	0
Carter Road	222,151	0
Mitchell Avenue C/fwd	96,247	42,301
Chidlow/Hawes/Burgoyne Street C/fwd	118,598	0
Newman Road - Spray Seal C/fwd	116,258	60,488
O'Neill Road C/fwd	286,229	2,200
Mount Ommanney Road C/fwd	10,600	463
Rockett Street	149,914	0
Thomas Street C/fwd	20,735	2,240
Coates Road/ C/fwd	155,317	200
Queen Street	3,000	0
Werribee Road 0.56-2.8 slk - 15/16 Blackspot C/fwd	24,889	0
Spencers Brook Road	224,680	0
Kerb Renewal	134,238	4,512
Leaver Road	0	0
Chinanning Road	80,086	200
Chedaring	323,365	0
Laneway Land Acquisition	57,000	0
Mitchell Avenue	188,782	629
Fitzgerald Street	84,127	31
Lobellia Avenue	108,882	0
Lance Street	60,553	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	5,873,403	1,118,119
Plant and Equipment	1,302,051	1,439
Furniture and Equipment	55,128	299
Bush Fire Equipment	0	0
Playground Equipment	0	0
Infrastructure Assets - Roads	3,793,770	171,796
Infrastructure Assets - Footpaths	442,344	(723)
Infrastructure Assets - Bridges & Culverts	0	0
Infrastructure Assets - Drainage	2,277,051	563,273
Infrastructure Assets - Parks & Ovals	362,595	9,472
Infrastructure Assets - Airfields	0	0
Infrastructure Assets - Streetscape	13,500	-
Infrastructure Assets - Other	5,213,767	23,508
	19,333,609	1,887,182



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$
Law, Order, Public Safety						
Mitsubishi Challenger 2015	27,145		22,727		(4,418)	0
Education & Welfare						
Killara Toyota Hiace Commuter	27,061		23,000		(4,061)	0
Community Amenities						
Toyota Coaster Bus Community	51,721		45,000		(6,721)	0
Isuzu Mu-X Silver Stsdrn Diesel	35,332		30,000		(5,332)	0
Recreation & Culture						
Toyota Hilux T Top 2015 white	23,491		19,000		(4,491)	0
Mitsubishi Outlander Phev 2015 Silver	33,933		25,000		(8,933)	0
Sale of Land Boulevard Shopping Centre	175,000		350,000		175,000	0
Transport						
Mitsubishi Fuso	43,000		45,000		2,000	0
Back Hoe Loader 2008	80,142		50,000		(30,142)	0
Hino 500 Series 4T	61,410		45,000		(16,410)	0
Ferris Mower	10,775		5,500		(5,275)	0
Hino 300 Series 3.5T	42,729		43,000		271	0
Ferris Mower	10,775		5,500		(5,275)	0
Bobcat Trailer 4T		1,400		783		(617)
Ford Ranger Ute XI 4X4 2015	29,294		23,636		(5,658)	0
	651,808	1,400	732,363	783	80,555	(617)



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Class</u>	<u>Written Down Value</u>		<u>Sale Proceeds</u>		<u>Profit(Loss)</u>	
	<u>17/18 Budget</u>	<u>Ytd Actual</u>	<u>17/18 Budget</u>	<u>Ytd Actual</u>	<u>17/18 Budget</u>	<u>Ytd Actual</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
Land & Buildings						
Sale of Land Tfr to community recreation & Facilities Reserve	175,000	0	350,000	0	175,000	0
Plant & Equipment						
Mitsubishi Challenger 2015	27,145	0	22,727	0	(4,418)	0
Killara Toyota Hiace Commuter	27,061	0	23,000	0	(4,061)	0
Toyota Coaster Bus Community	51,721	0	45,000	0	(6,721)	0
Isuzu Mu-X Silver Stsdn Diesel	35,332	0	30,000	0	(5,332)	0
Toyota Hilux T Top 2015 white	23,491	0	19,000	0	(4,491)	0
Mitsubishi Outlander Phev 2015 Silver	33,933	0	25,000	0	(8,933)	0
Mitsubishi Fuso	43,000	0	45,000	0	2,000	0
Back Hoe Loader 2008	80,142	0	50,000	0	(30,142)	0
Hino 500 Series 4T	61,410	0	45,000	0	(16,410)	0
Ferris Mower	10,775	0	5,500	0	(5,275)	0
Hino 300 Series 3.5T	42,729	0	43,000	0	271	0
Ferris Mower	10,775	0	5,500	0	(5,275)	0
Bobcat Trailer 4T	0	1,400	0	783	0	(617)
Ford Ranger Ute XI 4X4 2015	29,294	0	23,636	0	(5,658)	0
	651,808	1,400	732,363	783	80,555	(617)
					17/18 Budget	Ytd Actual
					\$	\$
Summary						
Profit on Asset Disposals						(617)
Loss on Asset Disposals						(617)
					0	(617)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture									
Loan 208 - Northam Country Club **	7.36%	15,059	0	5,695	0	9,364	15,059	1,092	(245)
Loan 219A - Northam Bowling Club **	3.18%	200,386	0	18,378	0	182,007	200,386	7,503	(453)
Loan 223 - Recreation Facilities	6.06%	367,975	0	115,413	56,844	252,562	311,131	22,920	1,848
Loan 224 - Recreation Facilities	6.48%	901,436	0	41,165	0	860,271	901,436	63,740	(9,895)
Loan New - Swimming Pool			1,000,000	0	0	1,000,000	0		
Loan New - Youth Space			500,000	0	0	500,000	0		
Transport									
Loan 221 - Airstrip Upgrade	6.22%	13,280	0	13,280	0	0	13,280	743	(70)
Economic Services									
Loan 225 - Victoria Oval Purchase	6.48%	737,539	0	33,680	0	703,858	737,539	52,151	(8,096)
		2,235,675	1,500,000	227,611	56,844	3,508,063	2,178,831	148,149	(16,911)

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

	17/18 Budget				Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Aged Accommodation Reserve	224,877	4,958	5,000	(19,000)	215,835	216,268	1,361			217,629
Employee Liability Reserve	453,025	9,988	-	-	463,013	469,890	2,741			472,631
Housing Reserve	252,463	6,566	-	-	258,029	248,079	1,526			249,605
Reticulation Scheme Reserve	57,515	1,266	10,000	-	68,783	89,816	348			90,164
Office Equipment Reserve	96,818	2,135	-	(42,276)	56,677	125,130	949			126,079
Plant & Equipment Reserve	282,150	6,221	365,000	(424,400)	228,971	524,607	1,715			526,323
Recreation Reserve	-	-	-	-	-	-	-			-
Road & Bridgeworks Reserve	63,549	1,401	10,000	-	74,950	99,675	398			100,073
Refuse Site Reserve	352,842	7,779	114,662	-	475,283	363,859	2,130			365,989
Regional Development Reserve	85,149	1,877	-	(80,000)	7,026	892,704	538			893,242
Speedway Reserve	140,349	3,094	-	-	143,443	137,911	849			138,760
Community Bus Replacement Reserve	52,381	1,155	10,000	(62,000)	1,536	31,817	316			32,133
Seplage Pond Reserve	310,701	6,850	-	(45,000)	272,551	357,491	1,879			359,370
Killara Reserve	235,896	5,201	44,000	(50,533)	234,558	149,297	1,424			150,721
Stormwater Drainage Projects Reserve	28,536	629	100,000	-	129,165	28,040	173			28,213
Recreation and Community Facilities Reserve	1,579,933	34,834	382,210	(979,411)	1,017,566	772,149	9,532			781,681
Administration Office Reserve	673,723	14,854	-	(337,500)	351,077	662,257	3,711			665,968
Council Buildings & Amenities Reserve	8,149	180	341,785	-	350,114	33,038	53			33,091
River Town Pool Dredging Reserve	294,999	6,505	-	-	301,504	289,875	1,784			291,659
Parking Facilities Construction Reserve	192,897	4,247	53,625	(40,000)	210,469	120,488	1,153			121,641
Art Collection Reserve	22,065	486	-	-	22,551	21,682	133			21,815
Election Reserve	15,001	331	-	(15,000)	332	90				90
Revaluation Reserve	20,002	441	20,000	-	40,443	120				120
Total Cash Backed Reserves	5,442,720	120,000	1,466,282	(2,095,126)	4,923,876	5,634,070	32,933			5,667,003
Total Interest										
			1,576,282				32,933			

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

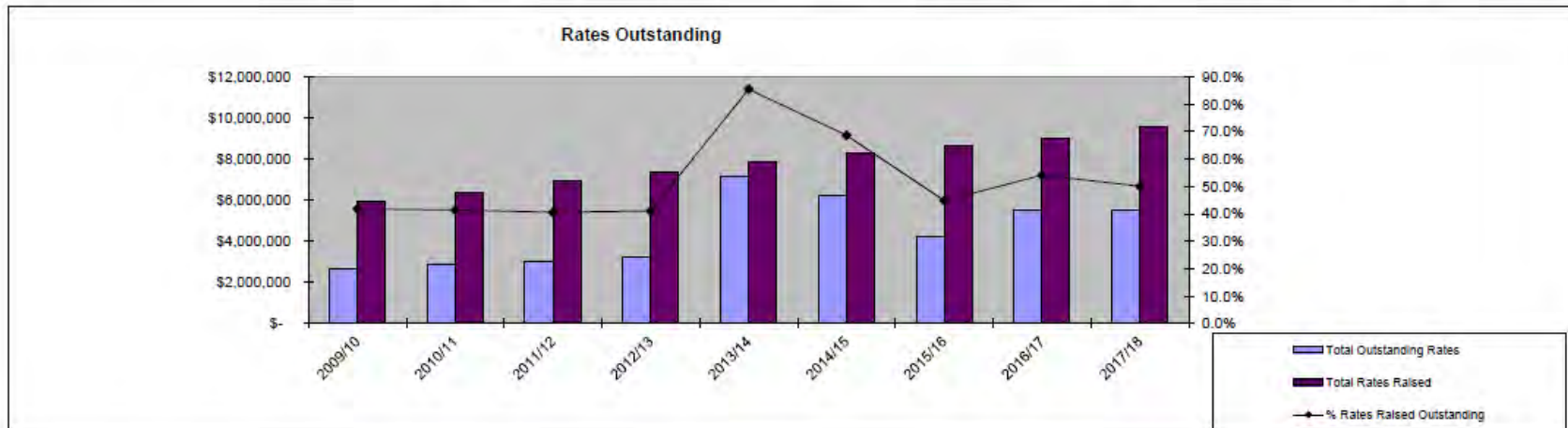
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2017

	17/18 Budget	Ytd Actual	Estimated 2016/2017 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	7,163,616	4,102,486
Cash - Restricted Unspent Grants	0	1,069,476	2,125,271
Cash - Restricted Reserves	4,923,876	5,505,723	5,472,790
Self Supporting Loan		15,099	15,099
Sundry Debtors	2,170,316	2,323,046	478,800
Rates - Current	0	5,983,591	1,890,598
Pensioners Rates Rebate	0	383,405	0
Provision for Doubtful Debts	0	(151,505)	(151,505)
GST Receivable	0	0	178,542
Accrued Income/Prepayments	0	29,834	29,834
Inventories	10,000	631	631
	7,304,192	22,322,916	14,142,545
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,320,940)	(527,591)	(1,224,306)
Rates Income in Advance	0	120,835	(2,944)
GST Payable	0	0	0
Accrued Salaries & Wages	0	0	(63,173)
Accrued Interest on Debentures	0	240	(35,666)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(190,449)
Withholding Tax Payable	0	0	0
Payg Payable	0	252,369	0
Loan Liability	0	(167,766)	(224,611)
Provision for Annual Leave	0	(563,236)	(563,236)
Provision for Long Service Leave	0	(486,716)	(486,716)
Other Payables	0	0	0
	(3,320,940)	(1,371,865)	(2,791,101)
NET CURRENT ASSET POSITION	3,983,252	20,951,051	11,351,444
Less: Cash - Reserves - Restricted	(4,923,876)	(5,505,723)	(5,472,790)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			0
Less: Loans receivable - clubs/institutions			(15,099)
Add: Current Loan Liability	227,611	167,766	224,611
Add: Leave Liability Reserve	463,013	472,631	455,441
Add: Budgeted Leave	250,000	100,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	16,185,724	6,793,607

**SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2017**

	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Key Rating Dates										
RATES ISSUED	12/08/2008	28/07/09	04/08/10	08/08/2011	5/08/2012	4/09/2013	14/08/14	14/08/15	30/09/2016	1/08/2017
RATES DUE	16/09/2008	9/09/2009	13/09/2010	22/09/2011	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/11/2016	14/09/2017
2nd INSTALMENT DUE	17/11/2008	9/11/2009	12/11/2010	22/11/2011	16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017
3rd INSTALMENT DUE	19/01/2009	11/01/2010	11/01/2011	23/01/2012	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018
4th INSTALMENT DUE	19/03/2009	11/03/2010	14/03/2011	22/03/2012	29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018
Outstanding 1st July	\$386,392	\$405,172	\$540,290	\$521,194	\$562,531	\$568,847	\$716,120	\$873,688	\$1,116,220	\$1,492,068.00
Rates Levied	\$5,512,994	\$5,879,217	\$6,268,889	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551.00
Interest, Ex gratia	\$56,034	\$52,427	\$75,632	\$63,079	\$68,857	\$73,630	\$80,154	\$83,173	\$91,384	\$ 16,328.36
Rates Paid by month										
1 July	51,557	49,247	24,586	51,948	38,805	47,443	62,554	29,105	43,333	59,120
2 August	772,417	1,402,457	1,272,790	1,120,912	1,043,163	23,961	119,840	700,198	367,776	1,887,693
3 September	2,856,797	2,241,533	2,736,315	3,251,815	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,585,868
4 October	389,198	627,550	374,463	318,701	443,703	3,790,646	2,550,091	630,886	1,166,136	
5 November	557,192	494,773	800,065	689,461	680,522	444,497	506,022	842,856	908,844	
6 December	187,537	179,425	158,023	172,178	180,665	685,338	654,900	214,507	336,154	
7 January	354,293	333,075	362,368	441,740	469,219	194,157	295,629	441,681	464,526	
8 February	94,802	101,317	99,165	112,296	166,351	502,176	508,828	148,327	260,963	
9 March	214,072	304,264	404,575	438,277	448,126	176,270	256,379	601,416	589,684	
10 April	84,802	60,140	202,155	105,463	261,010	517,451	484,165	166,567	182,282	
11 May	43,505	26,615	162,815	101,999	119,726	110,851	87,473	102,660	91,433	
12 June	36,945	69,843	88,639	87,525	30,530	120,455	59,527	115,947	109,069	
Total YTD	3,680,771	3,692,237	4,033,691	4,424,675	4,686,292	1,223,819	2,832,814	5,249,146	4,654,396	5,532,680
% Rates Outstanding	38.2%	41.7%	41.4%	40.5%	41.0%	85.4%	68.6%	44.8%	54.1%	50.0%
	2,274,650	2,644,579	2,851,121	3,011,305	3,257,126	7,176,604	6,186,075	4,259,901	5,484,465	5,540,267



Cr R W Tinetti declared an "Impartiality" interest in item 12.4.3 - Cemetery Amendment Local Law 2017 as he is a Funeral Director.

12.4.3 Cemetery Amendment Local Law 2017

Address:	N/A
Owner:	N/A
File Reference:	2.3.2.6
Reporting Officer:	Cheryl Greenough Coordinator Governance / Administration
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Absolute Majority

BRIEF

For Council to consider any changes final to the Amendment Local Law after the statutory 60 days public notice pursuant to section 3.12 of the *Local Government Act 1995*, and finally to adopt and make the Shire of Northam Cemetery Amendment Local Law 2017.

ATTACHMENTS

Attachment 1: Shire of Northam Cemetery Amendment Local Law 2017 Explanatory Memorandum to be presented to the Minister.

Attachment 2: Shire of Northam Cemetery Local Law 2017.

BACKGROUND / DETAILS

In accordance with s.3.16 of the *Local Government Act 1995* (the Act), the Shire completed a statutory review of the Shire's Cemetery Local Law 2008.

During the statutory review process, the Department of Local Government, Sport and Cultural Industries (formerly Department of Local Government and Communities) (the Department) advised their recommendations for amendment of this Local Law.

Council, at its meeting held 19 July 2017, subsequently resolved to undertake an amendment of the Shire's Cemetery Local Law 2008 and prepare to make an amendment local law in accordance with Section 3.12 of the Act which prescribes the following statutory procedures for making a local law:

- The purpose and effect of the proposed amendment local law is to be included in the agenda and the minutes of the meeting at which they are considered.

- A Statewide and Local public notice of the proposed amendment local law is to be published, detailing:
 - The purpose and effect of the proposed amendment local law;
 - Where a copy of the proposed amendment local law may be inspected; and
 - A minimum 6 weeks public submission period.
- A copy of the notice and the proposed amendment local law is to be provided to the Minister for Local Government and any other Minister responsible for administering the Act/s under which the Local Law is proposed to be made.
- After the close of the public submission period, a further report will be presented to Council to enable Council's consideration of any public submissions and, where the consequentially proposed local law is not substantially different from that advertised in the public notice, the Council may then resolve by absolute majority to make the amendment local law.
- The amendment local law must then be published in the Government Gazette and a copy of the gazetted amendment local law is to be provided to the relevant Minister/s and the Parliamentary Joint Standing Committee on Delegated Legislation.
- A Local Public Notice must then be given stating the title of the amendment local law, a summary of its purpose and effect and advising where copies may be inspected or obtained.

This report seeks to finalise the s.3.12 process (highlighted above), with Council considering any submissions to the Local Law, make any final changes as long as they are not significantly different from what was proposed, then make the Shire of Northam Cemetery Amendment Local Law 2017 which is to be Gazetted and a copy provided to the Minister.

The following table outlines what stage of the process each local law is for the review process:

	Stage 1	s3.16	Council adopted to review Local Law & advertise for 6 weeks	Stage 2	s3.12	Council adopted to make changes to the local law and advertise changes	Stage 3	Council adopt the new local law, advertise & send for Gazettal
2008 Local Laws								
Dogs Local Law 2008								November meeting
Cemeteries Local law 2008								November meeting
Activities on Thoroughfares								
Extractive Industries								



2008 Local Laws	Stage 1	s3.16	Council adopted to review Local Law & advertise for 6 weeks	Stage 2	s3.12	Council adopted to make changes to the local law and advertise changes	Stage 3	Council adopt the new local law, advertise & send for Gazettal
Standing Orders								
Operation of Waste Facilities								
Parking and Parking Facilities								
Health Local Law 2008								
Keeping Control of cats								
Local Government Property								

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.2: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

- Provide outstanding customer service;
- Ensure robust financial management;
- Implement systems and processes which deliver quality outcomes for our community;
- Maintain a high standard of corporate governance;
- Improve community access to information to ensure they are able to be informed of our activities;
- Encourage active community participation in our local government;
- Undertake our regulatory roles in a safe, open, accountable and respectful manner;
- Be an organisation where people want to work.

Financial / Resource Implications

Commencing an amendment local law process will incur:

- Advertising costs in the West Australian - Approximate cost of \$400.00
- Gazettal of the adopted amendment local law. Approximate cost of \$212.00 per page.
- Advertising in the Avon Advocate relating to the adoption of the amendment local law. Approximate cost of \$200.00

Legislative Compliance

Local Government Act 1995

Section 3.5 Legislative Power of local governments

- (1) A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.

Section 3.12 Procedures for making Local Laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed. *
Absolute majority required.
- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
 - (a) stating the title of the local law; and

- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that copies of the local law may be inspected or obtained from the local government's office.

Section 9.17, Notice, content of

- (3) Unless otherwise prescribed by regulation, the modified penalty that a local law may prescribe for an offence is not to exceed 10% of the maximum fine that could be imposed for that offence by a court.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Statewide and local notification in the newspaper providing 6 weeks for community consultation including notices at the Shire and in the two libraries.

Risk Implications

Failure to comply with the process would cause a potential breach of legislation.

OFFICER'S COMMENT

The Proposed Cemetery Amendment Local Law 2017 has been drafted to address the minor grammatical and formatting errors raised by the Department. Elected members and Officers have had the opportunity to examine the existing Local law and make any comments during and prior to the Public Comment period.

As this period closed on Friday 27 October 2017, in accordance with the provisions of the Act it is necessary for Council to either adopt the current changes or make minor modifications to the changes before making this new Local Law. Once the Local Law has been made it must be Gazetted and forwarded to the Minister.

State wide public notice must be given that the Amendment Local Law has been made, the purpose and effect of the proposed Amendment Local Law and have it available for public inspection. This also includes displaying copies of the Amendments Local Law at the Shire office and both of the Shire's library services.

To comply with the provisions of section 3.12 of the Act, when proposing to make a local law, the presiding person is to read aloud the Purpose and Effect of the Cemeteries Amendment Local Law 2017.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3202

Moved: Cr Mencshelyi

Seconded: Cr Proud

That Council:

1. Pursuant to section 3.12 of the *Local Government Act 1995* close the review period and adopt the Amendment Cemetery Local Law 2017 with minor amendments.
2. Authorise the CEO to give Statewide public notice that the Shire has adopted the Shire of Northam Cemetery Amendment Local Law 2017 with the purpose and effect of this local law being as follows:

Purpose: The Shire of Northam Cemetery Amendment Local Law 2017 makes minor amendments to the Shire of Northam Cemetery Local Law 2008 which provides for the orderly management of the Cemetery within the Shire of Northam.

Effect: Inserts additional definitions and deletes some definitions to enhance operation of the Local Law and clarifies the drafting and operation of some clauses.

3. Request the CEO complete the local law process as described in s3.12(5)(6) of the *Local Government Act 1995*.

CARRIED 10/0
ABSOLUTE MAJORITY OF 6 REQUIRED

The Shire President read aloud the purpose and effect as listed above.

Attachment 1

Cemeteries Act 1986 *Local Government Act 1995*

SHIRE OF NORTHAM

CEMETERIES AMENDMENT LOCAL LAW 2017

Under the powers conferred by the *Cemeteries Act 1986*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Northam resolved by Absolute Majority on **Date** to make the following local law.

1. Citation

This local law may be cited as the *Shire of Northam Cemeteries Amendment Local law 2017*

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law amended

3.1 In this local law the *Shire of Northam Cemeteries Local Law 2008* as published in the *Government Gazette* on 16 September 2008, is referred to as the Principal Local Law.

3.2 The Principal local law is amended.

Clause 1.2 new clause inserted

Insert ~~new~~ clause 1.2A as follows:

Clause 1.2A – Application

This local law applies to the Northam Cemetery located in the Shire of Northam.

Clause 1.2A Amended (formerly 1.2)

(1) In clause 1.2 insert the following definitions in alphabetical order:

“coffin” – a tapered wooden box suitable for burial;

“funeral” – a ceremony at which a deceased person is buried or cremated;

“headstone” – a slab of stone set up at the head of a grave, typically inscribed with the name of the dead person;

“memorial” – a statue or structure established to remind people of a person or event;

“memorial plaque” – in accordance with the dimensions given in Clause 7.15;

“monument” – a statue or other structure placed over a grave in memory of the dead;

“Monumental Mason’s Licence” – means a licence issued under cl.7.16; and

“right of burial” - means the right to use a specified area of a cemetery for burial.

(2) In clause 1.2 delete the entire definition for “mausoleum”

Clause 5.2 amended

In Clause 5.2 delete “or clause 3.2”

Clause 6.1 amended

Clause 6.1 is amended as follows:

- (a) In subclause (1)(a) delete “permission” and insert “written approval”; and
- (b) In subclause (2) delete “permission” and insert “written approval.”

Clause 6.2 amended

6.2 delete clause 6.2 and insert:

- (1) A person other than the Board shall not construct a brick grave, or vault within the cemetery.
- (2) A person may request the Board to construct a vault within the cemetery which vault shall at all times remain the property of the Board.
- (3) An application under subclause (2) shall be in writing and shall be accompanied by payment of the set fee.
- (4) A person shall not place a dead body in a grave except:-
 - (a) in a closed coffin; and
 - (b) in a soundly constructed chamber; and
 - (c) in accordance with subclause (5).
- (5) The number of burials in a chamber must not exceed the number for which the chamber was designed.

Clause 7.20 Cancellation of a Monumental Mason’s Licence

In clause 7:20 delete subclause (3)

Clause 8.1 amended

In clause 8.1 delete “*Subject to clause 8.2*” and capitalise the word “A”.

Clause 8.2 replaced

Delete clause 8.2 and insert:

Clause 8.2 Assistance Animals

A person whose impairment requires, may be accompanied by an assistance animal as defined in section 9(2) of the *Disability Discrimination Act 1992* (Cth).

DATED: _____20__

The Common Seal of the Shire of Northam was affixed by authority of a resolution of Council in the presence of:

Steven B Pollard
President

Jason B Whiteaker
Chief Executive Officer

Attachment 2

CEMETERIES ACT 1986 LOCAL GOVERNMENT ACT 1995

SHIRE OF NORTHAM

CEMETERIES LOCAL LAW 2017

**CEMETERIES ACT 1986
LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

CEMETERIES LOCAL LAW 2017

ARRANGEMENT

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- 2.1 Powers and Functions of CEO

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- 3.1 Application for Burial
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- 5.1 Requirements for Funerals and Coffins
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- 6.1 Depth of Graves
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- 7.1 Application for Monumental Work
- 7.2 Placement of Monumental Work
- 7.3 Removal of Rubbish
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- 7.5 Removal of Sand, Soil or Loam
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- 7.8 Use of Wood
- 7.9 Plants and Trees
- 7.10 Supervision
- 7.11 Australian War Graves
- 7.12 Placing of Glass Domes and Vases

Division 2 – Lawn Section

- 7.13 Specification of Monuments
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Division 3- Memorial Plaque Section

- 7.15 Requirements of a Memorial Plaque

Division 4 – Licensing of Monumental Masons

- 7.16 Monumental Mason's Licence
- 7.17 Expiry Date, Non-Transferability
- 7.18 Carrying out Monumental Work
- 7.19 Responsibilities of the Holder of a Monumental Mason's Licence
- 7.20 Cancellation of a Monumental Mason's Licence

PART 8 – GENERAL

- 8.1 Animals
- 8.2 Guide Dogs
- 8.3 Damaging and Removing of Objects
- 8.4 Withered Flowers
- 8.5 Littering and Vandalism
- 8.6 Advertising
- 8.7 Obeying Signs and Directions
- 8.8 Removal from the Cemetery

PART 9 – OFFENCES AND MODIFIED PENALTY

- 9.1 General
- 9.2 Modified Penalties

First Schedule – Modified Penalties

Second Schedule – Infringement Notice

Third Schedule – Withdrawal of Infringement Notice

**CEMETERIES ACT 1986
LOCAL GOVERNMENT ACT 1995**

Shire of Northam

CEMETERIES LOCAL LAW 2017

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Northam Cemeteries Local Law 2017*.

1.2(a) Application

This local law applies to the Northam Cemetery located in the Shire of Northam.

1.2 Interpretation

In this local law unless the context otherwise requires:

“**Act**” means the *Cemeteries Act 1986*

“**ashes**” means so much of the remains of a dead body after the due processes of cremation as may be contained in a standard sized cremation urn;

“**authorised officer**” means an employee of the Board authorised by the Board for the purposes of performing any function or exercising any power conferred upon an authorised officer by this local law;

“**CEO**” means the Chief Executive Officer of the Shire of Northam;

“**Funeral Director**” means a person holding a current funeral director’s licence;

“**Board**” means the Shire of Northam;

“**coffin**” a tapered wooden box suitable for burial;

“**funeral**” a ceremony at which a deceased person is buried or cremated;

“**headstone**” a slab of stone set up at the head of a grave, typically inscribed with the name of the dead person;

“**memorial**” a statue or structure established to remind people of a person or event;

“**memorial plaque**” in accordance with the dimensions given in Clause 7.15;

“**monument**” a statue or other structure placed over a grave in memory of the dead;

“**Monumental Mason**” means a person holding a current monumental mason’s licence;

“**Monumental Mason’s licence**” means a licence issued under Clause 7.16;

“**personal representative**” means the administrator or executor of an estate of a deceased person;

“**right of burial**” means the right to use a specified area of a cemetery for burial;

“**set fee**” refers to fees and charges set by a resolution of the Board and published in the *Government Gazette*, under section 53 of the Act;

“**single funeral permit**” means a permit issued by the Board under section 20 or 21 of the Act which entitles the holder to conduct at the cemetery a funeral of a person named in the permit.

“**vault**” means a below ground lined grave with one or more sealed compartments constructed to specifications approved from time to time by the Board.

1.3 Repeal

The Shire of Northam Local Laws Relating to Northam Cemeteries as published in the *Government Gazette* of 1 May 1998 are repealed.

PART 2 - ADMINISTRATION

2.1 Powers and Functions of CEO

Subject to any directions given by the Board, the CEO shall exercise all the powers and functions of the Board in respect of the cemetery.

PART 3 - APPLICATION FOR FUNERALS

3.1 Application for Burial

- (1) A person may apply for approval to bury a dead body in the cemetery in the form determined by the Board from time to time.
- (2) An application under subclause (1) is to be accompanied by the set fee.

3.2 Applications to be Accompanied by Certificates etc

All applications referred to in clauses 3.1 and 3.2 shall be accompanied by either a medical certificate of death or a Coroner's order of burial, and a certificate issued under clause 3.4, in respect of the body.

3.3 Certificate of Identification

- (1) After a dead body is placed in a coffin and prior to a dead body being removed to the cemetery, or crematorium within the cemetery, a person who personally knew the deceased shall identify the dead body and shall complete a certificate of identification in the form determined by the Board from time to time, unless:
 - (a) in the opinion of the Funeral Director, the dead body is not in a fit state to be viewed; or
 - (b) after reasonable effort the Funeral Director is unable to arrange for a person to identify the dead body.
- (2) Where:
 - (a) in the opinion of the Funeral Director, the dead body is not in a fit state to be viewed; or
 - (b) after reasonable effort the Funeral Director is unable to arrange for a person to identify the dead body,

then the Funeral Director shall complete a certificate in the form determined by the Board from time to time.

3.4 Minimum Notice Required

All bookings to hold a funeral shall be made with the Board at least twenty four hours prior to the time proposed for burial on the application, otherwise an extra charge may be made.

PART 4 - FUNERAL DIRECTORS

4.1 Funeral Director's Licence Expiry

A funeral director's licence shall expire on the 30th day of June in each year.

4.2 Single Funeral Permits

Every application for a single funeral permit made under section 20 or 21 of the Act shall include coffin specifications and details of the vehicle transporting the dead body to the gravesite, or crematorium.

4.3 Application Refusal

The Board may refuse an application for a single funeral permit if, in the opinion of the Board, either the coffin specifications or the details of the vehicle transporting the dead body to the gravesite or crematorium, are not structurally sound or are otherwise inadequate or inappropriate, or on any other grounds.

PART 5 - FUNERALS

Division 1 - General

5.1 Requirements for Funerals and Coffins

A person shall not bring a dead body into the cemetery unless:

- (a) the Board has approved an application for the burial or cremation of that dead body in accordance with Part 3 of this local law;
- (b) it is enclosed in a coffin which in the opinion of the Board is structurally sound and bears the name of the deceased person indelibly inscribed in legible characters on a plate on the coffin's lid; and
- (c) under the plate referred to in paragraph (b) there is a substantive lead strip bearing the surname of the deceased person stamped in legible characters, each character being not less than 10 mm in height.

5.2 Funeral Processions

The time fixed by the Board for any burial or cremation shall be the time at which the funeral procession is to arrive at the cemetery gates, and, if not punctually observed, then the applicant who applied to hold the funeral under clause 3.1 shall pay the set fee for being late.

5.3 Vehicle Entry Restricted

- (1) Subject to subclause 5.3(2), every funeral procession shall enter by the principal entrance, and no vehicle except the hearse, and official mourning coaches, shall be permitted to enter the internment area.
- (2) This clause shall not apply to persons using wheelchairs or motorised wheelchairs.

5.4 Vehicle Access and Speed Limitations

Vehicles shall proceed within the cemetery by the constructed roadway or other areas designated for the use of vehicles and shall not exceed the speed of 25km per hour.

5.5 Offenders may be Expelled

A person committing an offence under clause 5.4 may be expelled from the cemetery by the CEO or an authorised officer.

5.6 Conduct of Funeral by Board

When conducting a funeral under section 22 of the Act the Board may:

- a) require a written request for it to conduct a funeral to be lodged with it;
- b) in its absolute discretion, charge any person requesting it to conduct a funeral the set fee for the conduct of that funeral by it;
- c) where no fee or a reduced fee has been charged by it for the conduct of the funeral, determine the manner in which the funeral shall be conducted;
- d) bury or cremate that dead body but may cremate the dead body only when a permit to cremate has been obtained for that body under the *Cremation Act 1929*;
- e) specify an area in the cemetery where the dead body is to be buried or the ashes placed;
- f) conduct the funeral notwithstanding the failure of a person to make any application or to obtain any consent required under this local law;
- g) do or require anything which it considers is necessary or convenient for the conduct of a funeral by it.

Division 2 - Placement of Ashes

5.7 Disposal of Ashes

- (1) The personal representative of a deceased person whose body has been cremated may apply, in an application under clause 3.1 or otherwise, for permission to dispose of the ashes in the cemetery and upon payment of the set fee the Board may grant permission for the ashes to be disposed of by one of the following methods:

- Niche Wall
- Memorial Wall
- Garden of Remembrance
- Ground Niche
- Memorial Rose, Tree or Shrub
- Family Shrub
- Memorial Desk
- Granite Seat
- Family Grave
- Book of Remembrance
- Scattering to the Winds
- Memorial Gardens
- Other memorials approved by the Board

- (2) Subject to subclauses (3) and (4), a person shall not place the ashes of a deceased person in the cemetery.
- (3) An authorised officer may place the ashes of a deceased person in a cemetery in accordance with the Board approval provided:
 - (a) the person requesting the placement of the ashes has the permission of the Board; and
 - (b) the ashes are placed within an area set aside for that purpose by the Board.
- (4) An authorised officer may place the ashes of a deceased person within a grave in accordance with the Board approval, provided the person requesting the placement of the ashes has the written permission of the Board and the approval of the holder of the right of burial of the grave.

- (3) Notwithstanding subclause (2), should the personal representative default in the payment of the fee referred to in sub-clause (2), the Board may dispose of the ashes in the cemetery by any of the methods listed in clause 5.12.

PART 6 - BURIALS

6.1 Depth of Graves

- (1) A person shall not bury a coffin within the cemetery so that the distance from the top of the coffin to the original surface of the ground is -
 - (a) subject to paragraph (b), less than 750mm, unless that person has the written approval of an authorised officer; or
 - (b) in any circumstances less than 600mm.
- (2) The written approval of the authorised officer in subclause (1) (a) will only be granted where in the opinion of the authorised officer exceptional circumstances require granting of that written approval.

6.3 Vault

- (1) A person other than the Board shall not construct a brick grave, or vault within the cemetery.
- (2) A person may request the Board to construct a vault within the cemetery which vault shall at all times remain the property of the Board.
- (3) An application under subclause (2) shall be in writing and shall be accompanied by payment of the set fee.
- (4) A person shall not place a dead body in a vault except:-
 - (a) in a closed coffin; and
 - (b) in a soundly constructed chamber; and
 - (c) in accordance with subclause (5).
- (5) The number of burials in a chamber must not exceed the number for which the chamber was designed.

PART 7 - MEMORIALS AND OTHER WORK

Division 1 - General

7.1 Application for Monumental Work

A Board may require the written consent of the holder of the right of burial of the grave to accompany an application under section 30 of the Act.

7.2 Placement of Monumental Work

Every memorial shall be placed on proper and substantial foundations.

7.3 Removal of Rubbish

All refuse, rubbish or surplus material remaining after memorial works are completed under a permit issued under section 30 of the Act shall be immediately removed from the cemetery by the person carrying out the same.

7.4 Operation of Work

All material required in the erection and completion of any work shall, as far as possible, be prepared before being taken to the cemetery, and all materials required by tradesmen shall be admitted at such entrance as the CEO or an authorised officer shall direct.

7.5 Removal of Sand, Soil or Loam

No sand, earth or other material shall be taken from any part of the cemetery for use in the erection of any memorial or work except with the written approval of the Board.

7.6 Hours of Work

Persons shall not be permitted to carry out memorial or other work on graves within the cemetery other than during the hours of 8.00am and 6.00pm on weekdays, and 8.00am and noon on Saturdays, without the written permission of the Board.

7.7 Unfinished Work

Should any work by masons or others be not completed before 6pm on weekdays and noon on Saturdays, they shall be required to leave the work in a neat and safe condition to the satisfaction of the CEO or an authorised officer.

7.8 Use of Wood

No wooden fence, railing, cross or other wooden erection shall be allowed on or around any grave, other than as a temporary marker and with the prior approval of the Board.

7.9 Plants and Trees

No trees or shrubs shall be planted on any grave or within the cemetery except such as shall be approved by the CEO.

7.10 Supervision

All workers, whether employed by the Board or by any other person, shall at all times whilst within the boundaries of the cemetery be subject to the supervision of the CEO or an authorised officer and shall obey such directions as the CEO or an authorised officer may give.

7.11 Australian War Graves

Notwithstanding anything in this local law to the contrary, the Office of Australian War Graves:

- (a) may place a memorial on a military grave; and
- (b) is not required to pay the set fee for any memorial that is placed upon a military grave.

7.12 Placing of Glass Domes and Vases

A person shall not place glass domes, vases or other grave ornaments:

- (a) outside the perimeter of a grave in the cemetery as defined in the plans kept and maintained under section 40 (2) of the Act; or
- (b) on the lawn in an area set aside by the Board as a lawn or a memorial plaque section.

Division 2 - Lawn Section

7.13 Specification of Monuments

All monuments in the lawn section of Shire of Northam cemetery shall only have plaques that are laid level with the lawns surface and in accordance with Board specifications of 600 x 400mm.

7.14 Headstones

In the lawn section of the cemetery, that part of a headstone above its base shall not extend horizontally beyond that base.

Division 3 - Memorial Plaque Section

7.15 Requirements of a Memorial Plaque

- (1) All memorial plaques placed in a memorial plaque section of the cemetery shall:
 - (a) be made of admiralty bronze or any other material approved by the Board; and
 - (b) not be less than the dimensions 380mm x 280mm, nor more than 560mm x 305mm; and
- (2) All memorial plaques made of admiralty bronze shall:
 - (a) not exceed 20mm in thickness; and
 - (b) be placed upon a base mounting approved by the Board.
- (3) All memorial plaques made of stone shall:
 - (a) not exceed 50mm in thickness placed upon a base mounting approved by the Board; or
 - (b) not be less than 100mm in thickness if it is not to be placed upon a base mounting.

Division 4 - Licensing of Monumental Masons

7.16 Monumental Mason's Licence

- (1) The Board may upon receipt of an application in writing by any person and upon payment of the set fee issue to the applicant a monumental mason's licence.
- (2) A licence issued under subclause (1) authorises the holder to carry out monumental works within the cemetery subject to the provisions of this local law and such conditions as the Board shall specify upon the issue of that licence.

7.17 Expiry Date, Non-Transferability

A monumental mason's licence:

- (a) shall, subject to clause 7.20, be valid from the date specified therein until the 30th day of June next following; and
- (b) is not transferable.

7.18 Carrying out Monumental Work

A person shall not carry out monumental work within the cemetery unless that person:

- (a) is the holder of a current monumental mason's licence issued pursuant to clause 7.16 or does so as the employee of a person who holds such a licence;
- (b) is authorised by the Board to do so; or

- (c) has received the Boards permission to do so during a funeral service.

7.19 Responsibilities of the Holder of a Monumental Mason's Licence

The holder of a monumental mason's licence shall be responsible for the compliance by every person purporting to be authorised to carry out monumental works within the cemetery pursuant to that licence with all the requirements and conditions of the licence, this local law, the Act and any other written law which may affect the carrying out of monumental works.

7.20 Cancellation of a Monumental Mason's Licence

- (1) The Board may by notice in writing to the holder of a monumental mason's licence terminate the licence on any of the following grounds:
- (a) that the holder of the licence has committed a breach of the requirements and conditions of the licence, this local law, the Act or any other written law which may affect the carrying out of monumental works;
 - (b) that, in the opinion of the Board, the conduct of the holder of the licence or any person in the employ of that holder in carrying out or attempting to carry out any works within the cemetery, is inappropriate or unbecoming; or
 - (c) that the holder of the licence has purported to transfer the licence issued to that holder.
- (2) Upon the termination of a monumental mason's licence under this clause no part of any fee paid for the issue of that licence is refundable by the Board.

Sub Clause 3 deleted

PART 8 - GENERAL

8.1 Animals

A person shall not bring an animal into or permit an animal to enter or remain in the cemetery, other than with the approval of the CEO or an authorised officer.

8.2 Assistance Animals

A person whose impairment requires, may be accompanied by an assistance animal as defined in section 9(2) of the *Disability Discrimination Act 1992* (cwlth)

8.3 Damaging and Removing of Objects

Subject to clause 8.4, a person shall not damage, remove or pick any tree, plant, shrub or flower in the cemetery or any other object or thing on any grave or memorial or which is the property of the Board without the permission of the Board.

8.4 Withered Flowers

A person may remove withered flowers from a grave or memorial and these are to be placed in a receptacle provided by the Board for that purpose.

8.5 Littering and Vandalism

A person shall not:

- (a) break or cause to be broken any glass, ceramic or other material in or upon the cemetery;

- (b) discard, deposit, leave or cause to be discarded, deposited or left any refuse or litter in or upon the cemetery other than in a receptacle provided for that purpose.

8.6 Advertising

A person shall not carry on or advertise any trade, business or profession within the cemetery without the prior written approval of the Board which consent may be granted subject to such conditions as the Board thinks fit.

8.7 Obeying Signs and Directions

A person shall obey all signs displayed, marked, placed or erected by the Board within the cemetery and any other lawful direction by the CEO or an authorised officer.

8.8 Removal from the Cemetery

Any person failing to comply with any provisions of this local law or behaving in a manner that in the opinion of the Board, the CEO or an authorised officer is inappropriate in the cemetery may in addition to any penalty provided by this local law be ordered to leave the cemetery by the Board, the CEO or an authorised officer.

PART 9 - OFFENCES AND MODIFIED PENALTIES

9.1 General

A person who commits a breach of any provisions of this local law commits an offence and shall on conviction be liable to a penalty not exceeding \$500.00 and if the offence is a continuing one to a further penalty not exceeding \$20.00 for every day or part of a day during which the offence has continued.

9.2 Modified Penalties

- (1) The offences specified in the First Schedule are offences which may be dealt with under section 63 of the Act.
- (2) The modified penalty payable in respect of an offence specified in the First Schedule is set out in the fourth column of the First Schedule.
- (3) The form of the infringement notice referred to in section 9.17 of the *Local Government Act 1995* is to be in or substantially in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*;
- (4) the form of the notice referred to in section 9.20 of the *Local Government Act 1995* is to be in or substantially in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

First Schedule

Cemeteries Act 1986
Shire of Northam
Cemeteries Local Law 2008

Modified Penalties

Item No.	Clause	Nature of Offence	Modified Penalty
1	5.4	Excessive speed	\$50.00
2	5.4	Unauthorised use - driving of vehicles	\$50.00
3	7.3	Placing and removal of rubbish and surplus materials	\$50.00
4	7.7	Leaving uncompleted works in an untidy or unsafe condition	\$50.00
5	8.1	Animal at large	\$50.00
6	8.5	Dumping of Rubbish	\$50.00
7	8.6	Unauthorised advertising, and/or trading	\$50.00
8	8.7	Disobeying sign or lawful direction	\$50.00

Dated:.....

The Common Seal of the Shire of Northam was affixed by authority of a resolution of the Council in the presence of:

Cr C.R. Antonio, President

J.B. Whiteaker, Chief Executive Officer.

12.4.4 Dogs Amendment Local Law 2017

Address:	N/A
Owner:	N/A
File Reference:	2.3.2.6
Reporting Officer:	Cheryl Greenough Coordinator Governance and Administration
Responsible Officer:	Colin Young Manager Corporate Services
Voting Requirement	Absolute Majority

BRIEF

For Council to consider any final changes to the Amendment Local Law after the statutory 60 days public notice pursuant to section 3.12 of the *Local Government Act 1995*, and finally to make the Shire of Northam Dogs Amendment Local Law 2017.

ATTACHMENTS

Attachment 1: Shire of Northam Dogs Amendment Local Law 2017 Explanatory Memorandum to be presented to the Minister.

Attachment 2: Shire of Northam Dogs Local Law 2017.

BACKGROUND / DETAILS

In accordance with s.3.16 of the *Local Government Act 1995* (the Act), the Shire completed a statutory review of the Shire's Dogs Local Law 2008.

During the statutory review process, the Department of Local Government, Sport and Cultural Industries (formerly Department of Local Government and Communities) (the Department) advised their recommendations for amendment of this Local Law.

Council, at its meeting held 19th July 2017, subsequently resolved to undertake an amendment of the Shire's Dogs Local Law 2008 and prepare to make an amendment local law in accordance with Section 3.12 of the Act which prescribes the following statutory procedures for making a local law:

- The purpose and effect of the proposed amendment local law is to be included in the agenda and the minutes of the meeting at which they are considered.
- A Statewide and Local public notice of the proposed amendment local law is to be published, detailing:
 - The purpose and effect of the proposed amendment local law;

- Where a copy of the proposed amendment local law may be inspected; and
- A minimum 6 weeks public submission period.
- A copy of the notice and the proposed amendment local law is to be provided to the Minister for Local Government and any other Minister responsible for administering the Act/s under which the Local Law is proposed to be made.
- After the close of the public submission period, a further report will be presented to Council to enable Council's consideration of any public submissions and, where the consequentially proposed local law is not substantially different from that advertised in the public notice, the Council may then resolve by absolute majority to make the amendment local law.
- The amendment local law must then be published in the Government Gazette and a copy of the gazetted amendment local law is to be provided to the relevant Minister/s and the Parliamentary Joint Standing Committee on Delegated Legislation.
- A Local Public Notice must then be given stating the title of the amendment local law, a summary of its purpose and effect and advising where copies may be inspected or obtained.

This report seeks to finalise the s.3.12 process (highlighted above), with Council considering any submissions to the Local Law, make any final changes as long as they are not significantly different from what was proposed, then make the Shire of Northam Dogs Amendment Local Law 2017 which is to be Gazetted and a copy provided to the Minister.

The following table outlines what stage of the process each local law is for the review process:

2008 Local Laws	Stage 1	s3.16	Council adopted to review Local Law & advertise for 6 weeks	Stage 2	s3.12	Council adopted to make changes to the local law and advertise changes	Stage 3	Council adopt the new local law, advertise & send for Gazettal
Dogs Local Law 2008								November meeting
Cemeteries Local law 2008								November meeting
Activities on Thoroughfares								
Extractive Industries								
Standing Orders								



2008 Local Laws	Stage 1	s3.16	Council adopted to review Local Law & advertise for 6 weeks	Stage 2	s3.12	Council adopted to make changes to the local law and advertise changes	Stage 3	Council adopt the new local law, advertise & send for Gazettal
Operation of Waste Facilities								
Parking and Parking Facilities								
Health Local Law 2008								
Keeping Control of cats								
Local Government Property								

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.2: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

- Provide outstanding customer service;
- Ensure robust financial management;
- Implement systems and processes which deliver quality outcomes for our community;
- Maintain a high standard of corporate governance;
- Improve community access to information to ensure they are able to be informed of our activities;
- Encourage active community participation in our local government;
- Undertake our regulatory roles in a safe, open, accountable and respectful manner;
- Be an organisation where people want to work.

Financial / Resource Implications

Commencing an amendment local law process will incur:

- Advertising costs in the West Australian - Approximate cost \$400
- Gazettal of the adopted amendment local law. Approximate cost \$212 per page.
- Advertising in the Avon Advocate relating to the adoption of the amendment local law. Approximate cost \$200

Legislative Compliance

Local Government Act 1995

Section 3.5 Legislative Power of local governments

- (1) A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.

Section 3.12 Procedures for making Local Laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed. *
Absolute majority required.
- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and

- (c) advising that copies of the local law may be inspected or obtained from the local government's office.

Section 9.17, Notice, content of

- (3) Unless otherwise prescribed by regulation, the modified penalty that a local law may prescribe for an offence is not to exceed 10% of the maximum fine that could be imposed for that offence by a court.

Dog Act 1976

Section 45A, Modified penalties

- (3) A modified penalty for an offence must not exceed 10% of the maximum penalty for that offence.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Statewide and local notification in the newspaper providing 6 weeks for community consultation including notices at the Shire and in the two libraries.

Risk Implications

Potential breach of legislation.

OFFICER'S COMMENT

The Proposed Dogs Amendment Local Law 2017 has been drafted to address the minor grammatical and formatting errors raised by the Department. Elected members and Officers have had the opportunity to examine the existing Local law and make any comments during and prior to the Public Comment period.

As this period closed on Friday 27 October 2017, in accordance with the provisions of the Act it is necessary for Council to either adopt the current changes or make minor modifications to the changes before making this new Local Law. Once the Local Law has been made it must be Gazetted and forwarded to the Minister.

State wide public notice must be given that the Amendment Local Law has been made, the purpose and effect of the proposed Amendment Local Law and have it available for public inspection. This also includes displaying copies of the Amendments Local Law at the Shire office and both of the Shire's library services.

To comply with the provisions of section 3.12 of the Act, when proposing to make a local law, the presiding person is to read aloud the Purpose and Effect of the Dogs Amendment Local Law 2017.

RECOMMENDATION

That Council:

1. Pursuant to section 3.12 of the *Local Government Act 1995* close the review period and adopt the Amendment Dogs Local Law 2017 with the latest amendments.
2. Authorise the CEO to give Statewide public notice that the Shire has adopted the Shire of Northam Dogs Amendment Local Law 2017 with the purpose and effect of this local law being as follows:

Purpose: The Shire Northam Dogs Amendment Local Law 2017 makes minor amendments to the Shire of Northam Dogs Local Law 2008 which provides for the orderly management of the kennels and dogs within the Shire of Northam.

Effect: Inserts additional definitions and deletes some definitions to enhance operation of the Local Law and clarifies the drafting and operation of some clauses.

3. Request the CEO complete the local law process as described in s3.12 (5)(6) of the *Local Government Act 1995*.

Cr Williams advised that she wished to move an alternative motion as follows:

MOTION

Moved: Cr Williams

That the review of the Dog Local Law be referred back to the Chief Executive Officer to review the current penalties.

Clarification was sought in relation to the reasoning for the motion. Cr Williams advised that she does not believe that the current penalties are significant enough to be deterrents (e.g. \$20.00) for committing the offences. In addition, there were some inconsistencies and as a result several iterations for the local law which did not allow sufficient time for all Councillors to review this.

Clarification was sought in relation to why the purpose in the recommendation included specific mention to kennels. The Chief Executive Officer advised that this is due to the Law covering two key parts being management of dogs and kennels.

Cr Pollard moved the following procedural motion:

MOTION / COUNCIL DECISION

Minute No: C.3203

Moved: Cr Pollard

Seconded: Cr Proud

That the matter lie on the table.

CARRIED 8/2

The Chief Executive Officer clarified that a motion is required from Council to raise this matter from the table.

Attachment 1

Dogs Act 1986
Local Government Act 1995

SHIRE OF NORTHAM
DOGS AMENDMENT LOCAL LAW 2017

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Northam resolved by Absolute Majority on **Date** to make the following local law.

4. Citation

This local law may be cited as the Shire of Northam Dogs Amendment Local law 2017

5. Commencement

This local law comes into operation 14 days after the date of its publication in the Government Gazette.

6. Principal local law

In this local law the Shire of Northam Dogs Local Law 2008 as published in the Government Gazette on 16 September 2008, is referred to as the Principal local law.

The Principal local law is amended.

Clause 1.2 Amended

Insert the following definitions in alphabetical order:

~~**children's playground** means an area set aside for use by children and noted by the presence of dedicated children's playground equipment and the presence of either sand or other forms of soft fall surface;~~

"nuisance" means

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference.

"townsite" means an area zoned as residential.

Clause 1.2 Amended

In the definition of **" Regulations:" Delete Dog Regulations 1976**

Insert *Dog Regulations 2013*

Clause 3.1 Amended

In sub clause (1)(c) after the words "dog is on the premises" and before the words "and is fitted" insert the words "(unless the gate is temporarily opened in a manner that ensures the dog remains confined)"

In sub clause (2) delete "Penalty: Where the dog kept is a dangerous dog, \$2000; otherwise \$1,000."

Insert sub clause (3) "Notwithstanding subclause (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations"

Clause 4.9 Amended

Clause 4.9 is amended as follows:

Delete the Penalty clause.

Insert the words "penalties apply as per the Act and Regulations"

Clause 4.13 Amended

Subclause (2)(c)

Delete the words "if the licensee is not a fit and proper person"

Insert "if the local government is dissatisfied with the conduct of the establishment"

Clause 5.1 Deleted

Clause 5.2 Deleted

Schedule 2 - Amended

Amend Penalties 2.4(b) amend penalty to \$100 and \$200 for a dangerous dog

Amend Penalties 4.9 Modify Penalty delete \$100 and Insert \$200

Delete Penalties 5.1(2) Dog in place from which prohibited \$200 \$400

Amend Penalty 6.1(2) Modify penalty by deleting \$40 and insert \$20 \$20

Plus Minor Grammatical Edits

DATED: _____20__

The Common Seal of the Shire of Northam was affixed by authority of a resolution of Council in the presence of:

Christopher R Antonio
President

Jason B Whiteaker
Chief Executive Officer

Attachment 2

DOG ACT 1976 LOCAL GOVERNMENT ACT 1995

SHIRE OF NORTHAM

DOGS LOCAL LAW 2017

DOGS LOCAL LAW 2017

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Schedule 1

Conditions of a licence for an approved kennel establishment

Schedule 2

Offences in respect of which modified penalty applies

**DOG ACT 1976
LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

DOGS LOCAL LAWS 2008

Under the powers conferred by the *Dog Act 1976* and under all other powers enabling it, the Council of the Shire of Northam resolved on _____ to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Northam Dogs Local Law 2017*.

This local law comes into operation 14 days after the date of its publication in the Government Gazette.

1.2 Definitions

In this local law unless the context otherwise requires -

“**Act**” means the *Dog Act 1976*;

“**authorized person**” means a person authorized by the local government to perform all or any of the functions conferred on an authorized person under this local law;

“**CEO**” means the Chief Executive Officer of the local government;

“**district**” means the district of the Shire of Northam;

“**local government**” means the Shire of Northam;

“**nuisance**” means

(d) *an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;*

(e) *an unreasonable interference with the use and enjoyment of a person of his or her ownership of occupation of land; or*

(f) *interference which causes material damage to land or other property on the land affected by the interference.*

“**in relation to a dog**” means –

(b) the person by whom the dog is ordinarily kept; or

(c) a person who is deemed by subsection (2) to be the owner of the dog;

“**person liable for the control of the dog**” means each of the following –

(a) the registered owner of the dog;

(b) the owner of the dog;

(c) the occupier of any premises where the dog is ordinarily kept or ordinarily permitted to live; or

(d) a person who has the dog in his possession or under his control, but does not include –

(e) a registered veterinary surgeon, or a person acting on his behalf, in the course of his professional practice; or

- (f) a police officer or other person acting under statutory duty or in the administration of this Act;

“pound keeper” means a person authorized by the local government to perform all or any of the functions conferred on a “pound keeper” under this local law;

“premises” shall, for the purpose of determining who is the occupier, be taken to refer to any land or building, or part of any land or building, that is or is intended to be occupied as a separate residence from any adjacent tenement;

“Regulations” means the *Dog Regulation 2013*;

“thoroughfare” has the meaning given to it in section 1.4 of the *Local Government Act 1995*;

“town planning scheme” means a town planning scheme made by the local government under the *Planning and Development Act 2005* which applies throughout the whole or a part of the district;

“townsite” means an area zoned as residential;

1.3 Application

This local law applies throughout the district.

1.4 Repeal

The following local laws are repealed:

- The Shire of Northam By-laws Relating to Dogs published in the *Government Gazette* on 2 April 1982.
- The Shire of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 7 July 1989.
- The Shire of Northam By-laws Relating to Dogs published in the *Government Gazette* on 3 August 1973.
- The Town of Northam By-laws Relating to Dogs published in the *Government Gazette* on 12 June 1981.
- The Town of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 2 April 1982.
- The Town of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 4 March 1988.
- The Town of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 25 November 1988.
- The Town of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 28 July 1989.
- The Town of Northam By-laws Relating to Dogs Amendment published in the *Government Gazette* on 12 December 1995.
- The Town of Northam By-law No 50 - Dogs published in the *Government Gazette* on 22 May 1942.

PART 2 - IMPOUNDING OF DOGS

2.1 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 - 6.19 of the *Local Government Act 1995* -

- (a) the charges to be levied under section 29(4) of the Act relating to the seizure and impounding of a dog;

- (b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under clause 2.2; and
- (c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

2.2 Attendance of pound keeper at pound

The pound keeper is to be in attendance at the pound for the release of dogs at the times and on the days of the week as are determined by the CEO.

2.3 Release of impounded dog

(1) A claim for the release of a dog seized and impounded is to be made to the pound keeper or in the absence of the pound keeper, to the CEO.

(2) The pound keeper is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the pound keeper, satisfactory evidence -

- (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
- (b) that he or she is the person identified as the owner on a microchip implanted in the dog.

2.4 No breaking into or destruction of pound

A person who -

- (a) unless he or she is the pound keeper or a person authorized to do so, releases or attempts to release a dog from a pound; or
- (b) destroys, breaks into, damages or in any way interferes with or renders not dog-proof -
 - (i) any pound; or
 - (ii) any vehicle or container used for the purpose of catching, holding or conveying a seized dog,commits an offence.

Penalty: Where the dog is a dangerous dog, \$2,000; otherwise \$1,000.

PART 3 - REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

3.1 Dogs to be confined

(1) An occupier of premises on which a dog is kept must -

- (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
- (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
- (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises, unless the gate is temporarily opened in a manner that ensures the dog remains confined, and is fitted with a proper latch or other means of fastening it;

- (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
- (3) *Notwithstanding subclause (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations*

3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been -
- (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act—
- (a) two dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or
 - (b) two dogs over the age of 3 months and the young of those dogs under that age if the premises is situated outside a townsite, if the subject property is less than 40 hectares, or 4 dogs over the age of 3 months and the young of those dogs under that age if the premises is situated outside a townsite and is greater than 40 hectares in area.

PART 4 - APPROVED KENNEL ESTABLISHMENTS

4.1 Definitions

In this Part and in Schedule 1 -

“**licence**” means a licence to keep an approved kennel establishment on premises;

“**licensee**” means the holder of a licence;

“**premises**”, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

“**transferee**” means a person who applies for the transfer of a licence to her or him under clause 4.14.

4.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form as determined by the local government from time to time, and must be lodged with the local government together with -

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;

- (d) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (e) the fee for the application for a licence referred to in clause 4.10(1).

4.3 Notice of proposed use

(1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –

- (a) once in a newspaper circulating in the district; and
- (b) to the owners and occupiers of any premises adjoining the premises.

(2) The notices in subclause (1) must specify that –

- (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
- (b) the application and plans and specifications may be inspected at the offices of the local government.

(3) Where –

- (a) the notices given under subclause (1) do not clearly identify the premises; or
- (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

4.4 Exemption from notice requirements

Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a –

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a town planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a licence.

4.5 When application can be determined

An application for a licence is not to be determined by the local government until –

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

4.6 Determination of application

In determining an application for a licence, the local government is to have regard to –

- (a) the matters referred to in clause 4.7;

- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

4.7 Where application cannot be approved

The local government cannot approve an application for a licence where –

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a town planning scheme; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

4.8 Conditions of approval

(1) The local government may approve an application for a licence subject to the conditions contained in Schedule 1 and to such other conditions as the local government considers appropriate.

(2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 1.

4.9 Compliance with conditions of approval

A licensee who does not comply with the conditions of a licence commits an offence.

Penalty: Penalties apply as per the Act and Regulations.

4.10 Fees

(1) On lodging an application for a licence, the applicant is to pay a fee to the local government.

(2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.

(3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.

(4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 – 6.19 of the *Local Government Act 1995*.

4.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

4.12 Period of licence

(1) The period of effect of a licence is set out in section 27(5) of the Act.

- (2) A licence is to be renewed if the fee referred to in clause 4.10(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

4.13 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence –
 - (a) on the request of the licensee;
 - (b) following a breach of the Act, the Regulations or this local law; or
 - (c) if the local government is dissatisfied with the conduct of the establishment.
- (3) The date a licence is cancelled is to be, in the case of –
 - (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

4.14 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be –
 - (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with –
 - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 4.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.
- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 4.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

4.15 Notification

The local government is to give written notice to -

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;

- (f) a licensee of the cancellation of a licence under clause 4.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 4.13(2), which notice is to be given in accordance with section 27(6) of the Act.

4.16 Inspection of kennel

With the consent of the occupier, an authorized person may inspect an approved kennel establishment at any time.

Part 5 Deleted

PART 6 - MISCELLANEOUS

6.1 Offence to excrete

- (1) A dog must not excrete on –
 - (a) any thoroughfare or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.

Penalty: \$200.

- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

PART 7 - ENFORCEMENT

7.1 Definitions

In this Part -

“**infringement notice**” means the notice referred to in clause 7.3; and

“**notice of withdrawal**” means the notice referred to in clause 7.6(1).

7.2 Modified penalties

- (1) The offences contained in Schedule 2 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the third column of Schedule 2 directly opposite an offence is the modified penalty payable in respect of that offence if -
 - (a) the dog is not a dangerous dog; or
 - (b) the dog is a dangerous dog, but an amount does not appear in the fourth column directly opposite that offence.
- (3) The amount appearing in the fourth column of Schedule 2 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous dog.

7.3 Issue of infringement notice

Where an authorized person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 7 of the First Schedule of the Regulations.

7.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

7.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

7.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, the CEO may withdraw an infringement notice by sending a notice in the form of Form 8 of the First Schedule of the Regulations.
- (2) A person authorized to issue an infringement notice under clause 7.3 cannot sign or send a notice of withdrawal.

7.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

SCHEDULE 1

(clause 4.8(1))
Shire of Northam

Dogs Local Law 2008

Conditions of a licence for an approved kennel establishment

An application for a licence for an approved kennel establishment may be approved subject to the following conditions -

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than -
 - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
 - (ii) 10m from any dwelling; and
 - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be -
 - (i) at least 100mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;

- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of -
 - (i) 2m; or
 - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorized person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside -
 - (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.

SCHEDULE 2

(clause 7.2)
Shire of Northam
Dogs Local law 2007

Offences in respect of which modified penalty applies

Offence	Nature of offence	Modified penalty \$	Dangerous Dog Modified Penalty \$
2.4(a)&(b)	Interfering with any pound or vehicle used for the purpose of catching, holding or conveying dogs	100	200
3.1	Failing to provide means for effectively confining a dog	100	200
4.9	Failing to comply with the conditions of a licence	100	200
5.1	DELETED		
6.1(2)	Dog excreting in prohibited place	20	20

Dated this day of 2017

The Common Seal of the Shire of Northam was affixed by authority of a resolution of the Council in the presence of:

Cr C. R. Antonio, President

J.B Whiteaker, Chief Executive Officer

12.5 COMMUNITY SERVICES

Nil.

13. MATTERS BEHIND CLOSED DOORS

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he knows both the nominees in the citizen of the year award category. He has dealings with both nominees, non-financial to his benefit, he purchases products from the [REDACTED] and [REDACTED] interest in common.

Cr J Proud declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he knows both the nominees for citizen of the year. He will generally converse with them when he sees them.

Cr S B Pollard declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as a number of the nominees are known to him.

Cr M P Ryan declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he is a member of the Northam Chamber of Commerce and [REDACTED] is also a member of the Chamber.

Cr C R Antonio declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as [REDACTED] is well known to him. Both [REDACTED] and he are members of the Northam Chamber of Commerce.

COUNCIL DECISION

Minute No: C.3204

Moved: Cr Williams

Seconded: Cr Little

That Council meet behind closed doors to consider agenda item 13.1, Australia Day Community Citizen of the Year Awards in accordance with section 12.5 of the Shire of Northam Standing Orders Local Law 2008 and Section 5.23 of the Local Government Act 1995.

CARRIED 10/0

The Gallery departed the Council Chambers at 7:29pm.

MOTION / COUNCIL DECISION

Minute No: C.3205

Moved: Cr Proud

Seconded: Cr Davidson

That Council suspend [Section 9.1 and 9.3 of] the Shire of Northam Standing Orders Local Law 2008.

CARRIED 9/1

13.1 AUSTRALIA DAY COMMUNITY CITIZEN OF THE YEAR AWARDS

Cr Pollard advised Councillors that they should be making their decision based on the information provided to them in this item/report, not on what they 'know'.

MOTION / COUNCIL DECISION

Minute No: C.3206

Moved: Cr Pollard

Seconded: Cr Mencshelyi

That Council award the Community Citizen of the Year to [REDACTED]

CARRIED 10/0

Cr Little advised that although only nomination had been received for some award categories, it was felt that the candidates were still worthy and someone has gone to the effort to nominate them.

MOTION / COUNCIL DECISION

Minute No: C.3207

Moved: Cr Della

Seconder: Cr Little

That Council award the Community Citizen of the Year (Youth) to [REDACTED]
[REDACTED]

CARRIED 10/0

MOTION / COUNCIL DECISION

Minute No: C.3208

Moved: Cr Davidson

Seconded: Cr Williams

That Council award the Community Citizen of the year (Senior) to [REDACTED]
[REDACTED]

CARRIED 10/0

MOTION / COUNCIL DECISION

Minute No: C.3209

Moved: Cr Proud

Seconded: Cr Williams

That Council withhold the decision from public record until the event has concluded.

CARRIED 10/0

MOTION / COUNCIL DECISION

Minute No: C.3210

Moved: Cr Pollard

Seconded: Cr Ryan

That Council continue to be involved in the Australia Day Awards in 2019.

CARRIED 10/0

MOTION / COUNCIL DECISION

Minute No: C.3211

Moved: Cr Little

Seconded: Cr Ryan

That Council move out from behind closed doors and resume the Shire of Northam Standing Orders 9.1 and 9.3 of the Standing Orders Local Law 2008.

CARRIED 10/0

The Gallery returned to the Council Chambers at 7:42pm and the Shire President advised the meeting that the council had made a determination in relation to the award for Northam Australia Day 2018, further advising that Council had resolved to withhold the details of the resolution until after the 2018 Australia Day ceremony.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

15.1 MINUTES FROM THE AUDIT COMMITTEE MEETING HELD 13TH NOVEMBER 2017

The Chief Executive Officer provided a summary of the meeting with the Auditor as discussed in the Audit Committee minutes, advising that the overall comments from the Auditor were positive and the Shire has a strong financial position which is trending upwards. The Chief Executive Officer acknowledged the work being undertaken by the Executive Manager of Corporate Services and his team in both the preparation of the Annual Financial report and the ongoing management of the Shire of Northam's finances.

It was further advised that the purpose of presenting this as an urgent item of business was to enable the Annual General meeting of Electors to be held in December however this can be delayed if necessary.

Clarification was sought in relation to whether this meeting was required. The Chief Executive Officer advised that it is currently required however identified as a 'potential' change to the *Local Government Act 1995* which is currently subject to a review.

COUNCIL DECISION

Minute No: C.3212

Moved: Cr Pollard

Seconded: Cr Mencshelyi

That Council approve the introduction of the Audit Committee Meeting minutes and recommendations from the meeting held on 13th November 2017.

CARRIED 9/1

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3213

Moved: Cr Antonio

That Council receive the minutes from the Audit Committee meeting held on 13th November 2017.

CARRIED 10/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3214

Moved: Cr Antonio

That Council:

1. Endorse that the meeting between the Audit Committee and the Auditor at the Audit Committee Meeting held on 13th November 2017 satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed;
2. Accept the report provided by the Shire Auditor Mr Greg Godwin from Moore Stephens; and
3. Holds the Annual Electors General Meeting on Wednesday, 13th December 2017 at 5.00pm in the Shire of Northam Council Chambers and authorise the Chief Executive Officer to give public notice of the meeting from Wednesday, 22nd November 2017.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3215

Moved: Cr Antonio

That Council endorse by Absolute Majority;

1. In accordance with Sections 5.53 and 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2016/17 financial year; and
2. In accordance with Section 5.55 of the Local Government Act 1995, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Wednesday, 22nd November 2017.

CARRIED 9/1
BY ABSOLUTE MAJORITY

Attachment 1



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Audit Committee Meeting

13 November 2017

Audit Committee Meeting Minutes
13 November 2017



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

The Chief Executive Officer, Mr Jason Whiteaker declared the meeting open at 2:56pm.

Mr Whiteaker advised that the first item of business would be to elect the Chairperson for the ensuing two year period and item 4 – Election of Presiding Member would be brought forward.

4. ELECTION OF PRESIDING MEMBER

In accordance with section 5.12 of the Local Government Act 1995. The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.

The Chief Executive Officer called for nominations. One nomination was received in writing from Cr Chris Antonio. The Chief Executive Officer called for further nominations. As there were no further nominations, the Chief Executive Officer declared Cr Chris Antonio the Chairperson of the Audit Committee for the ensuing two year period. Cr Antonio took the Chair and thanked all for attending.

2. ATTENDANCE

Committee:

Shire President
Councillors

Cr C R Antonio
Cr A J Mencshelyi
Cr C L Davidson
Cr J Proud

Staff:

Chief Executive Officer
Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C Young
A C Maxwell

Auditor:

Moore Stephens

Greg Godwin

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2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Nil.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD 23RD AUGUST 2017

RECOMMENDATION / COMMITTEE DECISION

Minute No: AU.088

Moved: Cr Proud

Seconded: Cr Davidson

That the minutes of the Audit Committee meeting held Wednesday, 23rd August 2017 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

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6. COMMITTEE REPORTS

6.1 MEETING WITH THE SHIRE AUDITORS

Address:	
Owner:	Internal report Shire of Northam
File Reference:	8.2.7.1
Reporting Officer:	Colin Young Executive Manager Corporate Services
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

For Council to meet and discuss with Council's Auditor Mr Greg Godwin from Moore Stephens the 2016/17 annual audit outcomes.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

On appointment of the audit committee, it was given delegated authority to meet with the Auditor of the local government at least once in every year, pursuant to Section 7.12A(2) the Local Government Act 1995.

The Local Government Act does not require the Audit Committee to meet with the Auditor rather the local Government is to meet with the Auditor at least once each year.

Council's Auditor Mr Greg Godwin from Moore Stephens will be in attendance of this Audit Committee Meeting. It should be noted that there will be a fee involved for the auditor to visit the Shire of Northam in person due to travelling and time.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

- Ensure robust financial management;
- Maintain a high standard of corporate governance; and

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- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Financial / Resource Implications

A fee will be involved for the auditor to visit the Shire of Northam in person due to travelling and time.

Legislative Compliance

Local Government Act 1995 Section 7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

Topics to be discussed with the auditor include;

- Review of Shire of Northam Auditors Report
- Review of Shire of Northam Management Report
- General Business

DISCUSSION

- Mr Godwin thanked the Audit Committee for inviting him to attend the meeting in person.
- Mr Godwin ran through the Shire of Northam's Audit Report in the order presented, key items discussed include:
 - The method and standards that the audit was undertaken in accordance with, and the authority and requirements for the Auditor.
 - The only matter of non-compliance was the Financial Report not being provided to the Department of Local Government within 30 days of this being signed off. It was outlined that this is a common

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- issue across local governments as they often believe it needs to be endorsed by Council prior to this occurring, however this is not the case.
- It was outlined that the Report has been presented in a timely manner with minimal adjustments required which demonstrates sound financial management.
 - The Annual Report (excluding the Financial Report) has not been audited as it is the view of Moore Stephens that this is the responsibility of Management.
 - Mr Godwin ran through the Shire of Northam's Management Report in the order presented, key items discussed include:
 - Issues or areas requiring addressing are generally raised through this report from the interim and year-end audit.
 - The ratio table was discussed and it was raised that there are few Councils which do not have at least one ratio that falls into the red category. Most of Council's ratios are green and trending upward.
 - Cr Mencshelyi queried the cost for the expanded report. Mr Godwin advised that this is approximately \$900.00 for Moore Stephens clients, however the cost will vary depending on the scope requested. Mr Whiteaker advised that the information provided through this report is available through the Department of Local Governments, MyCouncil website however this is only the raw data (i.e. has no professional commentary).
 - Cr Antonio queried whether there are any areas that Council should be focussing on based on issues that other Council's may have faced. Mr Godwin advised that as an audit committee you should always be sceptical, hold people accountable, apply common sense and have a risk approach.
 - Mr Whiteaker discussed the internal audit being undertaken which is based around risk and is an outcome from the Regulation 17 assessment. The other audit being undertaken this financial year is around customer service. Both of these reports will be presented to the Audit Committee once concluded and the committee can then decide on two focus areas for the following year.
 - It was advised that the Auditor General will be taking over local government audits and Moore Stephens have been liaising with them in relation to their expectations.
 - Cr Antonio raised the 'Own source revenue' for discussion and queried whether there are many local governments at 100%. Mr Godwin advised that this is not common for regional local governments however does occur in metropolitan Councils. The Chief Executive Officer advised that in order for Council to achieve this it would need to increase its rates or reduce its expenditure. Mr Godwin advised that there is no real concerns in relation to this being 100% unless the funding making up the difference (i.e. grants) was believed to be discontinued.

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RECOMMENDATION / COMMITTEE DECISION

Minute No: AU.089

Moved: Cr Mencshelyi

Seconded: Cr Davidson

That Council:

1. Endorse that the meeting between the Audit Committee and the Auditor at the Audit Committee Meeting held on 13th November 2017 satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed; and
2. Accept the report provided by the Shire Auditor Mr Greg Godwin from Moore Stephens.

CARRIED 4/0

Audit Committee Meeting Minutes
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6.2 SHIRE OF NORTHAM 2016/17 ANNUAL REPORT

Address:	N/A
Owner:	N/A
File Reference:	8.2.7.5
Reporting Officer:	Chief Executive Officer Jason Whiteaker
Responsible Officer:	Chief Executive Officer Jason Whiteaker
Voting Requirement	Simple Majority

BRIEF

For Council to consider and if acceptable receive the Annual Report for the year ended 30 June 2017 for the Shire of Northam.

ATTACHMENTS

The below attachment has been provided to Elected Members as a separate attachment to this agenda and minutes.

Attachment 1: Annual Report 2016/17.

BACKGROUND / DETAILS

The Annual Financial Report for the year ended 30 June 2017 was completed and presented to the Shire of Northam's auditor for audit. The Audit was completed and signed off on 14th September 2017.

Section 5.54 'Acceptance of Annual Reports' of the Local Government Act 1995 requires an Annual Report to be accepted by Council by 31 December in each year unless the Auditors Report is not available in time. The Local Government Act 1995 Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December then it must be presented within two (2) months of the Auditors Report becoming available.

It is proposed that a late item will be presented to the Ordinary Council meeting on Wednesday, 15th November 2017. Should the 2016/17 Annual Report be endorsed, it is intended that local public notice be published advising of the Annual Electors Meeting and 2016/17 Annual Report availability. The notice shall be placed into the following;

- West Australian - Wednesday, 22nd November 2017;
- Avon Valley Hills Gazette - Friday, 24th November 2017; and
- Avon Valley Advocate - Wednesday, 22nd November 2017.

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Notices will also be placed on our Notice Boards, Facebook and the Shire of Northam website.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.2: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

- Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders; and
- Effective and efficient two-way communication between the Shire of Northam and stakeholders.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Improve community access to information to ensure they are able to be informed of our activities;
- Encourage active community participation in our local government;
- Maintain a high standard of corporate governance; and
- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

- Open, accountable and effective decision making.

Financial / Resource Implications

It is estimated that advertising costs for the availability of the Annual Report and Annual Electors General meeting will be approximately \$1,500.00 including GST which will be charged to account 040521920 (Advertising).

Legislative Compliance

Local Government Act 1995 Section 5.53 Annual Reports:

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain -
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) deleted]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and

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- (f) the financial report for the financial year; and
- (g) such information as may be prescribed in relation to the payments made to employees; and
- (h) the auditor's report for the financial year; and
- (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (i) such other information as may be prescribed.

Local Government Act 1995 Section 5.54 Acceptance of Annual Reports:

(1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

(2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Local Government Act 1995 Section 5.55 Notice of Annual Reports:

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Should the 2016/17 Annual Report be endorsed at the Ordinary Council meeting held on 15th November 2017, it is intended that local public notice be published advising of the Annual Electors Meeting and 2016/17 Annual Report availability. The notice shall be placed into the following;

- West Australian - Wednesday, 22nd November 2017;
- Avon Valley Hills Gazette - Friday, 24th November 2017; and
- Avon Valley Advocate - Wednesday, 22nd November 2017.

Risk Implications

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Should the Annual Report not be adopted within the timeframes outlined, Council may be in breach of the *Local Government Act 1995* and relevant subsidiary legislation.

OFFICER'S COMMENT

Council is requested to accept the Annual Report for the year ended 30 June 2017 for the Shire of Northam.

RECOMMENDATION / COMMITTEE DECISION

Minute No: AU.090

Moved: Cr Proud

Seconded: Cr Mencshelyi

That Council endorse by Absolute Majority;

1. In accordance with Sections 5.53 and 5.54 of the *Local Government Act 1995*, accepts the Annual Report for the 2016/17 financial year; and
2. In accordance with Section 5.55 of the *Local Government Act 1995*, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Tuesday, 22 November 2017.

CARRIED 4/0

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6.3 2016/17 ANNUAL ELECTORS GENERAL MEETING

Address:	N/A
Owner:	N/A
File Reference:	8.2.7.1
Reporting Officer:	Jason Whiteaker Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

For Council to consider and endorse the date for the Annual Electors General Meeting set by the Chief Executive Officer.

ATTACHMENTS

Attachment 1: Nil.

BACKGROUND / DETAILS

The Annual Electors General Meeting is to be held within 56 days of the local government accepting the Annual Report.

A requirement of setting the date is that 14 days local public notice is required for advertising the meeting. Providing the Annual Report is endorsed at the Ordinary Council meeting held on 15th November 2017, it is recommended that this be held prior to the December Council Forum which is scheduled on 13th December 2017.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

OUTCOME 6.2: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

- Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders; and
- Effective and efficient two-way communication between the Shire of Northam and stakeholders.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

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- Improve community access to information to ensure they are able to be informed of our activities;
- Encourage active community participation in our local government;
- Maintain a high standard of corporate governance; and
- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

- Open, accountable and effective decision making.

Financial / Resource Implications

It is estimated that advertising costs for the availability of the Annual Report and Annual Electors General meeting will be approximately \$1,500.00 including GST which will be charged to account 040521920 (Advertising).

Legislative Compliance

Local Government Act 1995 Section 5.27 Electors' general meetings:

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

Local Government (Administration) Regulation No 15 Matters for discussion at general electors' meetings - s. 5.27(3)

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Local Government Act 1995 Section 5.29 Convening Electors' Meetings:

- (1) The CEO is to convene an electors' meeting by giving –
 - (a) at least 14 days' local public notice; and
 - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

Policy Implications

Nil.

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Stakeholder Engagement / Consultation

Providing the 2016/17 Annual Report is endorsed at the Ordinary Council Meeting held on 15th November 2017. It is intended that public notice shall be placed into the following;

- West Australian - Wednesday, 22nd November 2017;
- Avon Valley Hills Gazette - Friday, 24th November 2017; and
- Avon Valley Advocate - Wednesday, 22nd November 2017.

Notices will also be placed on our Notice Boards, Facebook and the Shire of Northam website.

Risk Implications

Should the Annual Electors meeting not be held within the timeframes outlined, Council may be in breach of the *Local Government Act 1995* and relevant subsidiary legislation.

OFFICER'S COMMENT

Council is requested to endorse the date proposed, in accordance with the *Local Government Act*, for the Annual Electors Meeting.

RECOMMENDATION / COMMITTEE DECISION

Minute No: AU.091

Moved: Cr Davidson

Seconded: Cr Proud

That Council holds the Annual Electors General Meeting on Wednesday, 13th December 2017 at 5.00pm in the Shire of Northam Council Chambers and authorise the Chief Executive Officer to give public notice of the meeting from Wednesday, 22nd November 2017.

CARRIED 4/0

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7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

8. DATE OF NEXT MEETING

To be held in February 2018, date to be confirmed.

9. DECLARATION OF CLOSURE

There being no further business the Shire President, Cr C R Antonio declared the meeting closed at 3:28pm.

"I certify that the Minutes of the Audit Committee meeting held on Monday, 13th November 2017 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr Chris Antonio declared the meeting closed at 7:55pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 15th November 2017 have been confirmed as a true and correct record."

_____ President

_____ Date

The Shire President thanked the Council, staff and Gallery for attending the meeting.

