



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

19 December 2018



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
J E G Williams
C L Davidson
R W Tinetti
S B Pollard
A J Mencshelyi
T M Little
J Proud
C P Della

Staff:

Chief Executive Officer
Executive Manager Development Services
Executive Manager Community Services
Executive Assistant – CEO
Coordinator Governance / Administration
Customer Service Officer

J B Whiteaker
C B Hunt
R Rayson
A C McCall
C F Greenough
J Grant

Gallery:

Avon Valley Advocate
Public

Eliza Wynn
Jade Bailey
Heather Meiklem
Nigel Shaw

2.1 APOLOGIES

Executive Manager Corporate Services
Executive Manager Engineering Services

C Young
C D Kleynhans

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Bush Fire Advisory Committee Meeting held on 27 November 2018	11.1	Cr J E G Williams	Impartiality	The current DCBFCO (Simon Peters) who may be entitled to an honorarium is a friend of hers.
Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface	12.2.1	Cr M P Ryan	Impartiality	His wife and children are members of the Northam Hockey Association.
		Cr C R Antonio	Impartiality	He is a member of the Avon Hockey Association, Northam Hockey Club and on the Executive of the Northam Hockey Club. Hockey Clubs will benefit.
		Cr C P Della	Impartiality	He is a member of the Avon Hockey Association who will benefit from the installation.
		Mr J B Whiteaker	Impartiality	Member of the Hockey Club.
Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill	12.3.3	Cr A J Mencshelyi	Impartiality	He knows the property owners.

The Executive Assistant – CEO departed the Council Chambers at 5:32pm and returned at 5:32pm.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
22/11/18	Eco-Lifestyle Villages Northam Launch
23/11/18	Avon-Midland Zone Local Government Meeting – Wongan Hills
24/11/18	Rotary Auction - Northam
27/11/18	MMM Radio Interview, General - Northam
27/11/18	ABC Midwest Radio Interview, Co-working Space
28/11/18	WA Police Elders Forum - Northam
28/11/18	WALGA Executive Meeting - Northam
28/11/18	St Joseph's School 2018 Annual Presentation Night
30/11/18	MMM Radio Interview, Christmas on Fitzgerald's - Northam
30/11/18	Christmas on Fitzgerald's - Northam
01/12/18	Lions Community Markets - Northam
01/12/18	Artists Revolution David Lindsay Exhibit Official Opening Northam
01/12/18	Grass Valley Progress Association Christmas Party
03/12/18	AROC Meeting - Toodyay
05/12/18	International Volunteer Day event - Northam
05/12/18	Silver Wings Christmas Function - Wundowie
06/12/18	Local Emergency Management Committee Meeting - Northam
06/12/18	Northam Chamber of Commerce AGM
06/12/18	West Northam Primary School Graduation & Presentation Night
08/12/18	Northam Farmers Markets
08/12/18	Bakers Hill Christmas Fair
08/12/18	Northam Emergency Services Christmas Function
10/12/18	MMM Radio Interview
10/12/18	Northam Primary School Year 6 Leaver's Ceremony
10/12/18	Northam Rotary Club Christmas Function
11/12/18	Avonvale Primary School end of Year Celebration
11/12/18	Avon Valley Arts Society Christmas Function - Northam
13/12/18	Regional Capitals Alliance WA Meeting - Perth
13/12/18	Local Health Advisory Group Meeting - Northam
13/12/18	Bendigo Community Bank 2019 Calendar Launch - Toodyay
15/12/18	Southern Brook Community Christmas Party
Upcoming Events	
21/12/18	MMM Radio Interview, Christmas Message - Northam
23/12/18	Northam Farmers Markets
25/12/18	Christmas Day
26/12/18	Boxing Day
31/12/18	New Year's Eve

01/01/19	New Year's Day
05/01/19	Lions Community Markets - Northam
07/01/19	MMM Radio Interview, General - Northam
18/01/19	Meeting with Northam Chamber of Commerce
21/01/19	MMM Radio Interview, General - Northam

Other Matters:

Be Safe over the Festive Season

With the Christmas and New Year season approaching, all employers and employees need to take care and be safe. Enjoy yourselves, but be safe, and make sure you have an appointed "Skipper". We want to see everyone safe into the New Year.

Holding Meetings across the Entire Shire

At the recent November Ordinary Council Meeting, Councillors voted to continue holding regional meetings. This means that during 2019, both the Forum and Ordinary Council Meetings will be held at the Northam Shire Offices in Fitzgerald Street, and in Bakers Hill, Wundowie and Grass Valley.

Shire of Northam Burning Periods

Remember to remain bushfire ready. We are now in the prohibited burning period. This means that no burning is permitted within the Shire of Northam.

Shire of Northam Awards

Congratulations to all staff and volunteers involved with the Australian Event Awards, where the Shire of Northam achieved Gold (Winning) in the Category of Best Regional Event for the Northam Balloon Fiesta 2017.

Well done to the Shire of Northam for taking out Silver in the recent Perth Airport Western Australian Tourism Awards in the Category of Excellence in Local Government Tourism.

Strategic Matters:

Major Projects

The Tender for the Construction of the new Pool has been awarded. Construction will commence shortly, with the aim to have the new complex up and running by late 2019.

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Name: Jade Bailey, Grass Valley.

Question 1: Can you confirm the Grass Valley quarry item is not being considered at this meeting?

Response 1: The Chief Executive Officer confirmed that the quarry item is not being discussed or considered at this meeting.

5.2 PUBLIC STATEMENTS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Presentation of Silver Medal Award in the Excellence in Local Government Tourism Category in the 2018 Perth Airport WA Tourism Awards.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 21 NOVEMBER 2018

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3555

Moved: Cr Mencshelyi

Seconded: Cr Little

That the minutes of the Ordinary Council meeting held on Wednesday, 21 November 2018 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

The following items have been amended within the minutes:

- *Page 126 – Add the words ‘member of the Gallery’ after the words ‘One (1) member entered’ where a member of the Gallery enters the meeting at 6.15pm.*
- *Page 96 and 124 – Amend the motions from ‘LOST 4/3’ to ‘LOST 3/4’.*

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 DECEMBER 2018

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3556

Moved: Cr Proud

Seconded: Cr Della

That Council receive the notes from the Council Forum meeting held Wednesday, 12 December 2018.

CARRIED 10/0

One (1) member of the gallery left the meeting at 5:36pm.

Attachment 1



Shire of Northam

Notes

Council Forum Meeting

12 December 2018

DISCLAIMER

These notes are yet to be dealt with by the Council. The Recommendations shown at the foot of each item in the agenda have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Council Forum Meeting Notes
12 December 2018



Preface

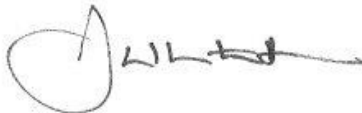
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 14 December 2018.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 19 December 2018.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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12 December 2018



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:34pm.

2. ATTENDANCE

Council:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan

J E G Williams

R W Tinetti

S B Pollard

A J Menchelyi

T M Little

J Proud

C P Della

Staff:

Chief Executive Officer

Executive Manager Engineering Services

Executive Manager Development Services

Executive Manager Community Services

Executive Assistant – CEO

Coordinator Governance / Administration

J B Whiteaker

C D Kleynhans

C B Hunt

R Rayson

A C Maxwell

C F Greenough at 5:37pm

Gallery:

Avon Valley Advocate

Public

Eliza Wynn

Ulo Rumjantsev

Des Hughes

Heather Meiklem

2.1 APOLOGIES

Councillor

Executive Manager Corporate Services

C L Davidson

C Young

2.2 APPROVED LEAVE OF ABSENCE

Nil.

The Coordinator Governance / Administration entered the meeting at 5:37pm.

Council Forum Meeting Notes
12 December 2018

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Bush Fire Advisory Committee Meeting held on 27 November 2018	11.1	Cr J E G Williams	Impartiality	The current DCBFCO (Simon Peters) who may be entitled to an honorarium is a friend of hers.
Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface	12.2.1	Cr M P Ryan	Impartiality	His wife and children are members of the Northam Hockey Association.
		Cr C R Antonio	Impartiality	He is a member of the Avon Hockey Association, Northam Hockey Club and on the Executive of the Northam Hockey Club. Hockey Clubs will benefit.
		Cr C P Della	Impartiality	He is a member of the Avon Hockey Association who will benefit from the installation.
		Mr J B Whiteaker	Impartiality	Member of the Hockey Club.
Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill	12.3.3	Cr A J Mencshelyi	Impartiality	He knows the property owners.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

There were no questions or clarifications in relation to this item.

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Nil.

5.2 PUBLIC STATEMENTS

Nil.

Council Forum Meeting Notes
12 December 2018



6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

The Shire President advised that he would be presenting an award at the Ordinary Council meeting which the Shire received.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 21 NOVEMBER 2018

Clarification was sought in relation to how a lost vote should be detailed. The Chief Executive Officer advised that this has been raised within the November Council minutes and confirmed it should be listed as 'LOST 3/4'. It was advised that this will be updated accordingly.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 DECEMBER 2018

There were no questions or clarifications in relation to this item.

9.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 26 NOVEMBER 2018

There were no questions or clarifications in relation to this item.

9.4 MINUTES FROM SPECIAL COUNCIL MEETING HELD 5 DECEMBER 2018

There were no questions or clarifications in relation to this item.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

11. REPORTS OF COMMITTEE MEETINGS

Cr J E G Williams declared an "Impartiality" interest in item 11.1 - Bush Fire Advisory Committee Meeting held on 27 November 2018 as the current DCBFCO (Simon Peters) who may be entitled to an honorarium is a friend of hers.

11.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 27 NOVEMBER 2018

Clarification was sought in relation to the following:

- With respect to item 6, were there any specific issues raised by the brigades in the R2R document. The Executive Manager Development Services advised that there were some issues raised, mainly around the validity of the data being used. He also advised that one of the brigades have submitted an alternative service delivery model which will be discussed at upcoming workshops with brigades.
- What an FDR is. The Executive Manager Development Services advised that this is abbreviated for Fire Danger Rating and is based on the forecast weather conditions, it gives advice about the level of bushfire threat on a particular day. This also corresponds with the fire danger index rating which provides the guidelines for the level of danger rating.

12. OFFICER REPORTS

12.1 CEO'S Office

Nil.

12.2 ENGINEERING SERVICES

Cr M P Ryan declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as his wife and children are members of the Northam Hockey Association.

Cr C R Antonio declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Avon Hockey Association, Northam Hockey Club and on the Executive of the Northam Hockey Club. Hockey Clubs will benefit.

Cr C P Della declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Avon Hockey Association who will benefit from the installation.

Council Forum Meeting Notes
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Mr J B Whiteaker declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Hockey Club.

12.2.1 Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface

Clarification was sought in relation to the following:

- Responsibility for the site works and the assurance that this work will be of a high standard. The Chief Executive Officer advised that the Hockey Association are undertaking this with the work being undertaken in kind, 3 quotes were obtained for this and as a consequence the in-kind value associated with the item was considered appropriate. A geotechnical assessment will be undertaken to confirm this meets the requirements and will be signed off by the organisation laying the turf (i.e. they will inspect). If there were issues with the surface in the future, any warranty would depend on what these are however it is believed that there are appropriate safe guards in place to manage this.
- The external contributions. The Chief Executive Officer advised that the application with the Department of Sports & Recreation was not successful. There is currently another government application pending. One of the quotes provided for the site works included a significant amount of in kind work. It was also advised that the Hockey Association has \$30,000 remaining in the bank for contingencies and/or to leverage more funding.
- The surface material. The Chief Executive Officer advised that this is asphalt subsurface and a hybrid turf surface. It will be played on predominately dry however can be played on whilst wet. The process of laying will be the site works which will be laser levelled, asphalt, spraying of a rubber mat and then the turf with a special sand on top.
- Location. The Chief Executive Officer advised that 3 locations were considered with the current site being assessed as the most appropriate.

Two (2) members of the Gallery left the meeting at 6:01 pm.

12.3 DEVELOPMENT SERVICES

12.3.1 Application for Development Approval for Extensions to a Non-Conforming Use ('Single House') at Lot 81 (361) Fitzgerald Street, Northam

Clarification was sought in relation to why it was a non-conforming use. The Executive Manager Development Services advised that this is due to it being a residential house in a mixed use zone.

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12 December 2018



12.3.2 Application for 10 Year Development Approval for Extractive Industry and Extractive Industry Licence – Lot 150 on Plan 300080 (#792) Clydesdale Road, Grass Valley

Agenda item was withdrawn.

Cr A J Mencshelyi declared an "Impartiality" interest in item 12.3.3 - Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill as he knows the property owners.

12.3.3 Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill

Clarification was sought in relation to the following:

- Condition 4 and whether this is necessary. The Executive Manager Development Services advised that this is a standard condition however confirmed that the water can go into the waterway which currently runs through the property.
- How Council can ensure compliance. The Executive Manager Development Services advised that Council now has a full time Compliance Officer and a compliance module and any directions notices will be followed up through that process.
- The process if they don't comply. The Executive Manager Development Services advised that Council can take court action, issue an infringement or prosecute. The level of non-compliance will depend on the action/process to take.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – November 2018

All queries in relation to the accounts have been detailed in the following table:

Reference	\$	Details Reference	Question	Query By	Answer
31533	22825.00	Juicebox (Ready Set Go?)	External funding received? If not, isn't this on hold?	Cr Pollard	\$50,000 has been committed by the private sector. Staff are currently working towards securing the final \$50,000. Staff will only spend the amount available/budgeted.

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Reference	\$	Details Reference	Question	Query By	Answer
31555	3608.00	Level site 16 at Airport	Isn't this at the lessee's cost	Cr Pollard	Due to the hangar sites now requiring a distance of 3mtrs between hangars, hanger site 16 had to be moved by 9 mtrs putting it partially on the road with a considerable slope in the land, earthworks were required above what would be expected when laying a sand pad so a contractor was engaged to level the site. It is then the lessee's responsibility to construct a sand pad.
31599	1255.38	Security callout 5/10 and 25/10	Seems excessive?	Cr Pollard	Afterhours callouts for security alarms are a flat rate of \$150 +GST no matter why the alarms are activated. Council's Building & Project Supervisor has liaised with the Railway Museum to try and keep control of the insects.
31637	1509.00	Kennards Hire scissor lift for BKB lights	Why are we paying for this?	Cr Pollard	This was equipment was required to complete the install of track lighting and exhibition lighting in the Interpretive space so is part of the Interpretive fitout cost. This is not part of the building construction.
31668		Flat Out Freight "Do Not Use"	Why used?	Cr Pollard	The payment was made to this business that has now changed ownership, after this final payment the "do not use was added"
31733	2775.80	Westwide - Repair/Replace handpiece	Seems excessive?	Cr Pollard	This was for the bobcat, the control stick needed replacing along with all the wiring as they were all frayed

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Reference	\$	Details Reference	Question	Query By	Answer
35066	5616.10	Water Corp - Clarke St stand pipe use	Seems high?	Cr Pollard	Clarke St standpipe is a public standpipe. All usage has been accounted for and will be invoiced accordingly.
Various		Rates refunds - about 5 this month excl DoH	Why so many?		Different Reasons, some have requested to have rates paid in advance to be returned, others have paid twice in error on Bpay (this is the majority of refunds) and one paid in full then applied for a pensioner rebate, do the rebate amount was returned.
Salaries	668449.02	Should we be seeing something supporting	These amounts each month?	Cr Pollard	The Superannuation payments are paid by direct deposit so are reported as per all other payments, payroll is disclosed to give Council an overview of the monthly costs, it would not be possible to give additional information due to the confidentiality of the information.
Inv 29	154.00	Bakers Hill Pavilion, Repair to glass door after 1 break in attempt. Police Ref: 2110181530917	When did this happen? As lessors of the premise they are not aware of any attempted break in?	Cr Williams	This is an error and should list Bert Hawke Pavilion.

12.4.2 Financial Statement for the period ending 30 November 2018

There were no questions or clarifications in relation to this item.

12.4.3 Local Government Elections

There were no questions or clarifications in relation to this item.

Council Forum Meeting Notes
12 December 2018



12.5 COMMUNITY SERVICES

Nil.

13. MATTERS BEHIND CLOSED DOORS

There were no questions or clarifications in relation to this item. It was noted that the Chief Executive Officer Review Committee minutes will be included in this section.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 6.30pm.

9.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 26 NOVEMBER 2018

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3557

Moved: Cr Pollard

Seconded: Cr Mencshelyi

That Council receive the notes from the Strategic Council meeting held on Monday, 26 November 2018.

CARRIED 10/0

9.4 MINUTES FROM SPECIAL COUNCIL MEETING HELD 5 DECEMBER 2018

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3558

Moved: Cr Pollard

Seconded: Cr Della

That Council receive the minutes from the Special Council meeting held on Wednesday, 5 December 2018.

CARRIED 10/0

9.5 MINUTES FROM THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 12 DECEMBER 2018

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3559

Moved: Cr Ryan

Seconded: Cr Little

That Council confirm that the minutes from the Annual General Meeting of Electors held on 12 December 2018 as a true and correct record and that the decisions made therein pertaining to the receipt of the following reports be noted:

- 30 June 2018 Financial Report;
- 30 June 2018 Audit Report;
- 30 June 2018 Shire Presidents Report;
- 30 June 2018 Chief Executive Officers Report; and
- 2017/18 Annual Report.

CARRIED 10/0

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that the following agenda item would be brought forward:

- 12.3.3 - Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill.

Cr A J Mencshelyi declared an "Impartiality" interest in item 12.3.3 - Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill as he knows the property owners.

12.3.3 Application for Retrospective Development Approval – Oversized Outbuilding, Permanent Sea Container Siting & Ancillary Awnings – 237 Jose Road, Bakers Hill

Address:	237 Jose Road, Bakers Hill
Owner:	Natalie-Ann & Nigel Shaw
Applicant:	As Above
File Reference:	A2621/P18092
Reporting Officer:	Benjamin Robins Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager of Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Council is requested to consider an application for retrospective development approval at 237 Jose Road, Bakers Hill. The application for retrospective development approval relates to the permanent siting of a sea container and oversized & over height outbuilding. The applicant therefore seeks to make an application for development approval with respect to *Local Planning Policy 5 – Use and Control of Sea Containers and Similar Storage Containers (LPP5)* and seeks development approval of variations under *Local Planning Policy 24 – Outbuildings in the Rural Residential, Rural Smallholding & Rural Zones (LPP24)*. (Zoning: Rural Residential, Lot Size: 26,106m²/2.6Ha)

ATTACHMENTS

- Attachment 1: Location Plan
- Attachment 2: Site Plan, Elevations & Photos
- Attachment 3: Sea Container Elevation & Photos
- Attachment 4: Lean-To Elevations & Photos

BACKGROUND / DETAILS

The applicant seeks retrospective development approval as follows:

1. Permanent Sea Container Siting (12m Container)
2. Oversize & Over height Outbuilding (240m², 4.5m Wall Height, 5.58m Ridge Height).

Sea Container

The application for the permanent sea container siting seeks to vary the provisions of LPP5, being that one (1) sea container of 6m length is allowed on a Rural Residential or Rural Smallholding property. The applicant is seeking retrospective development approval for one (1) sea container of 12m length on the property for the purpose of domestic storage.

Oversized & Over height Outbuilding

Council is solely considering the retrospective development application for the 240m² oversized & over height Outbuilding (4.5m Wall Height, 5.58m Ridge Height). The property is 2.6Ha, and therefore LPP24 permits a maximum outbuilding size of 250m² and a maximum aggregate outbuilding area of 250m². Two outbuildings are located on the property, the existing approved outbuilding is 12m x 6m (72m²), while the outbuilding to which the retrospective development application is made is 20m x 12m (240m²). Therefore the applicant seeks retrospective development approval with variations to LPP24 relating to the height and area provisions of the Policy.

Historical Information

There are pertinent historical circumstances related to the proposal before Council for Council's Consideration:

2006~	Approval was granted by Council for the smaller outbuilding in 2006.
10/4/2008	An application for development approval for an oversized shed was made, and it was indicated at the time that there was no dwelling on the property prior to any outbuilding being present.
21/5/2008	The application was advertised and an objection was made by an adjoining landowner on 21/5/2008
19/8/2008	It appears from Council's records that the application was then withdrawn by the applicant on 19/8/2008.
24/6/2010 & 25/5/2010	Council's Officers provided correspondence regarding the unlawful habitation of the outbuilding/caravan and a 'Further Information Request' from the Building Department to submit a Planning Application prior to the dealing with the Building Application for the Conversion of the Outbuilding to a Habitable Dwelling.
8/7/2010	The Planning Application submitted by the applicant.
26/7/2010	'Building Notice' sent to applicant to advise the requirement to apply for a Retrospective Building Approval for the oversized shed.

29/7/2010	A letter from the applicant highlighted to staff that the plans were submitted to staff, and the builder advised the applicant was good to go on the shed which eventually led to Council following up the matter as unauthorised development (no building or planning permit for the larger outbuilding).
14/9/2010	Letter provided to applicant to inform applicant their concerns as per their correspondence were being investigated internally.
15/10/2010	Directions Notice served requiring the applicant (landowner) to take direction to remove the unauthorised sea container within 60 days of the 14/10/2010.
25/11/2010	The landowner further advised that "I did get permission by two people in the Shire Office" and his mistake was not insisting on receiving the paperwork and transferring the dwelling classification. <i>OFFICER NOTE:</i> <i>There are no approval on record, and as the Staff related to this matter no longer work for the Shire, further information cannot be obtained.</i>
16/12/2010	The applicant advised Council he shall speak to the State Administrative Tribunal
7/1/2011	Applicant provided correspondence advising the Building Application was refused and that the option provided by Staff 30 days prior regarding either to retain the smaller shed or the larger shed was not undertaken by the applicant and therefore advise to remove the larger shed which was illegally built.
14/9/2011	'Building Notice' to pull down the illegal structure provided to applicant. Additional correspondence was also provided to grant temporary approval for accommodation on the property for 3 months, noting that 12 months may be permitted following a Building License for an approved dwelling having been granted on the lot.
9/11/2011	A Building application was made for a Metal Clad Dwelling.
21/11/2011	Application for Temporary Accommodation made by applicant.
7/3/2012	Planning application & Building approved for Metal Clad Dwelling.
	Temporary Accommodation Approval was also approved.

~~~ 9/8/2018 ~~~	Initiation of follow up of Compliance Matter (Building/Planning).
------------------	-------------------------------------------------------------------

Since this period, there are no additional records which indicate why the matter was not further followed up, and why the Direction Notice was not followed through.

The applicant has constructed their dwelling on the property, and the existing sea container and two sheds remain on the property.

Officers have provided information as accurately as possible from Council records.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Theme Area 6 Governance & Leadership

Outcome 5.2 The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation

Objectives Undertake our regulatory roles in a safe, open, accountable and respectful manner

### Financial / Resource Implications

The applicable retrospective development application fee is \$441. At Council's discretion a Planning Infringement Notice (PIN) of \$500 may be issued in respect to the unauthorised works of property.

### Legislative Compliance

- Planning and Development (Local Planning Scheme) Regulations 2015
- Shire of Northam Local Planning Scheme No.6.

### 4.23 SEA CONTAINERS (SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO.6):

*"4.23.1 Development approval is required to relocate sea containers to any lot. Where approval is granted to the development and use, the sea container shall be constructed and upgraded to a standard that ensures the visual amenity of the area is not impacted. Where the sea container would have an adverse impact on the amenity of the locality, the local government may refuse the application."*

- A retrospective application has been made by the applicant for the sea containers, and is assessed under Local Planning Policy 5 – Use Of Sea Containers & Other Similar Storage Containers. Recommended that conditions of Development Approval be provided to screening.

“4.23.2 Where an application for development approval is made for a sea container, the local government shall give notice in accordance with clause 64 of the deemed provisions.”

- Clause refers to the advertising of the proposal, see Stakeholder Engagement/Consultation.

### **Policy Implications**

#### Local Planning Policy 5 – Use Of Sea Containers & Other Similar Storage Containers (LPP5)

##### Relevant Policy Implications/Considerations

#### 5.2 Rural Residential and Rural Smallholding Zones

“The Local Government may grant temporary development approval for a period of up to 12 months, or permanent approval, for the use of sea containers or similar storage containers on any land zoned 'Rural Residential' or 'Rural Smallholding' subject to the following conditions:”

The proposal seeks to vary 5.2 of LPP5, provisions for the Rural Residential and Rural Smallholding Zones, and is seeking permanent approval.

5.2.1 A maximum of one (1) sea container up to 6m in length per Certificate of Title;

- The proposal seeks to vary this provision, with a 12m sea container. Their intended use is for domestic storage.

The proposal is otherwise consistent with LPP5, and relevant conditions including the painting/screening of the sea container is to be implemented as Conditions. An advice note shall be applied with respect to the applicant submitting a retrospective building permit to the Shire of Northam.

#### Local Planning Policy 24 – Outbuildings in the Rural Residential, Rural Smallholding & Rural Zones

##### Relevant Policy Implications/Considerations

5.1 – The property is 2.6Ha, and therefore LPP24 permits a maximum outbuilding size of 250m² and a maximum aggregate outbuilding area of 250m². Two outbuildings are located on the property, the existing approved outbuilding is 12m x 6m (72m²), while the outbuilding to which the retrospective development application is made is 20m x 12m (240m²). Therefore the applicant seeks development approval for an outbuilding of 240m² to an aggregate outbuilding area of 312m² on the property. It is noted that whilst the enclosed portion of the outbuilding is 144m², the 12m x 8m lean-to is assessed as floor area as it is over 30% of the enclosed roof area (LPP24 – 4.3.1).

5.2 – Within the Rural Residential Zone, Wall Heights of 4m and Ridge Heights of 5m are permitted. The applicant seeks to vary this to 4.5m Wall Height and 5.58m Ridge Height.

The proposal is otherwise consistent with LPP24, and an advice note shall be applied with respect to the applicant submitting a retrospective building permit to the Shire of Northam.

### **Stakeholder Engagement / Consultation**

The proposal was advertised between the 21st September and the 8th October to landowners (6) opposite the proposal. No objections or submissions were received during the advertising period.

### **Risk Implications**

- Reputational – Low
  - The proposal was advertised to adjoining landowners as per Local Planning Policy 20: Advertising of Planning Proposals, and no objections or submissions were received.
- Financial - Nil
- Compliance – Low
  - The applicant is required to submit retrospective building permit applications for the awnings, retrospective outbuilding & sea container following a determination.
- Legal – Low
  - Local Planning Policy 24 is a Policy made under the Shire of Northam Local Planning Scheme No.6 under the Planning and Development (Local Planning Schemes) Regulations 2015. A decision made by Officers under delegation or hereby made by Council has a Statutory Weight, where made on valid planning grounds. The application has been assessed against the relevant planning framework to which a recommendation has been prepared.

### **OFFICER'S COMMENT**

Given no objections were received and the application is otherwise consistent with the provisions of the Scheme (setbacks) and LPP5 and LPP24, Officers believe the proposal warrants approval.

As the oversized outbuilding is not enclosed for its full length, its visual impact is reduced in respect to the bulk of the outbuilding. Whilst the aggregate area and height exceeds the provisions of LPP24, it is noted that site characteristics assist in providing visual screening to the outbuilding, being street vegetation and the tree line of the adjoining creek line providing the visual buffer.

Whilst the sea container as proposed for permanent siting is not directly visible, to assist in providing a common visual aspect, it is recommended that the sea



container on the property is painted in a colour complementary to the structures on the lot.

#### **RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3560**

**Moved: Cr Little**

**Seconded: Cr Proud**

**That Council grants retrospective development approval to Natalie-Ann & Nigel Shaw as outlined in the Application received 19 September 2018 (P18092), and indicated on the approved plans, subject to the following conditions:**

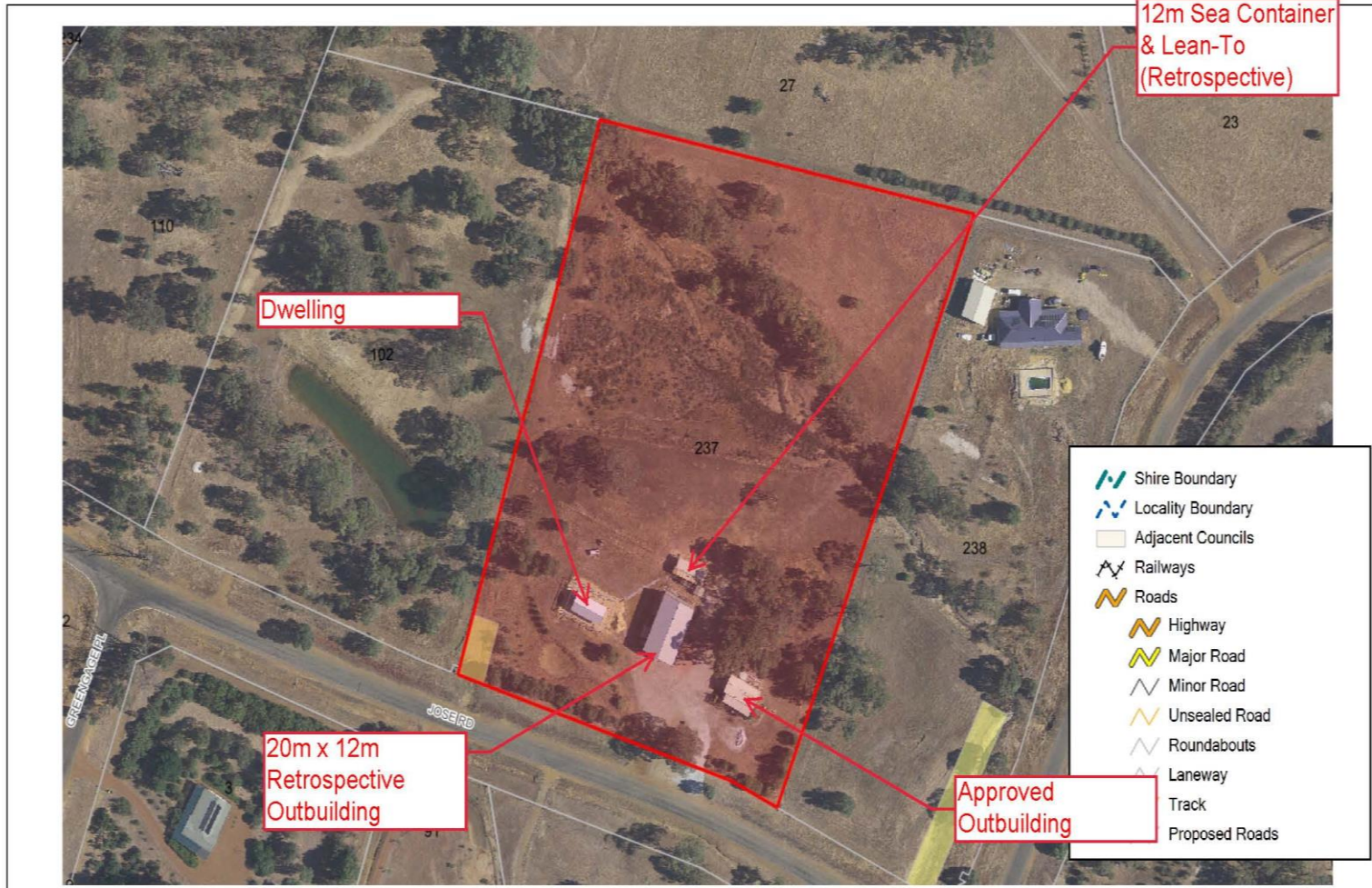
- 1. Use of the outbuilding shall be for domestic purposes only.**
- 2. The sea container or other similar storage container to be used for domestic storage purposes only.**
- 3. The outbuilding shall not be used for human habitation at any given time.**
- 4. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government.**
- 5. Within 6 months, the sea container hereby permitted shall be painted in a colour scheme that is complementary to the existing structures on the property and shall be screened from view of adjoining properties.**
- 6. Directs Staff to issue a Planning Infringement Notice in the name of the landowner, for the applicable penalty of \$500 under the Planning and Development Regulations 2009**

#### **ADVICE NOTES:**

- 1. The applicant shall submit Building Permit Applications for the Oversize Outbuilding, Awnings (2) and Sea Container to the Local Government.**

**CARRIED 10/0**

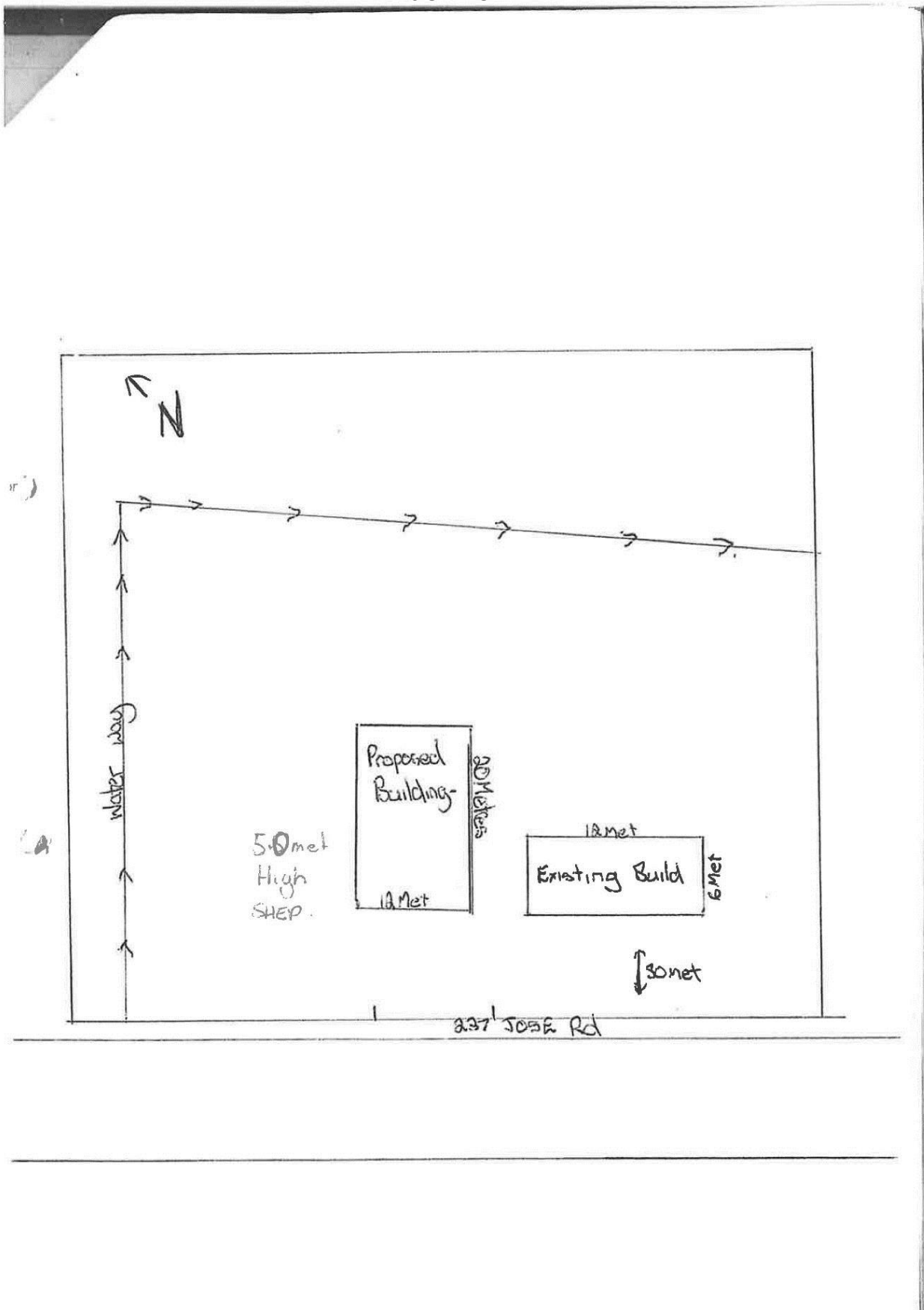
Attachment 1

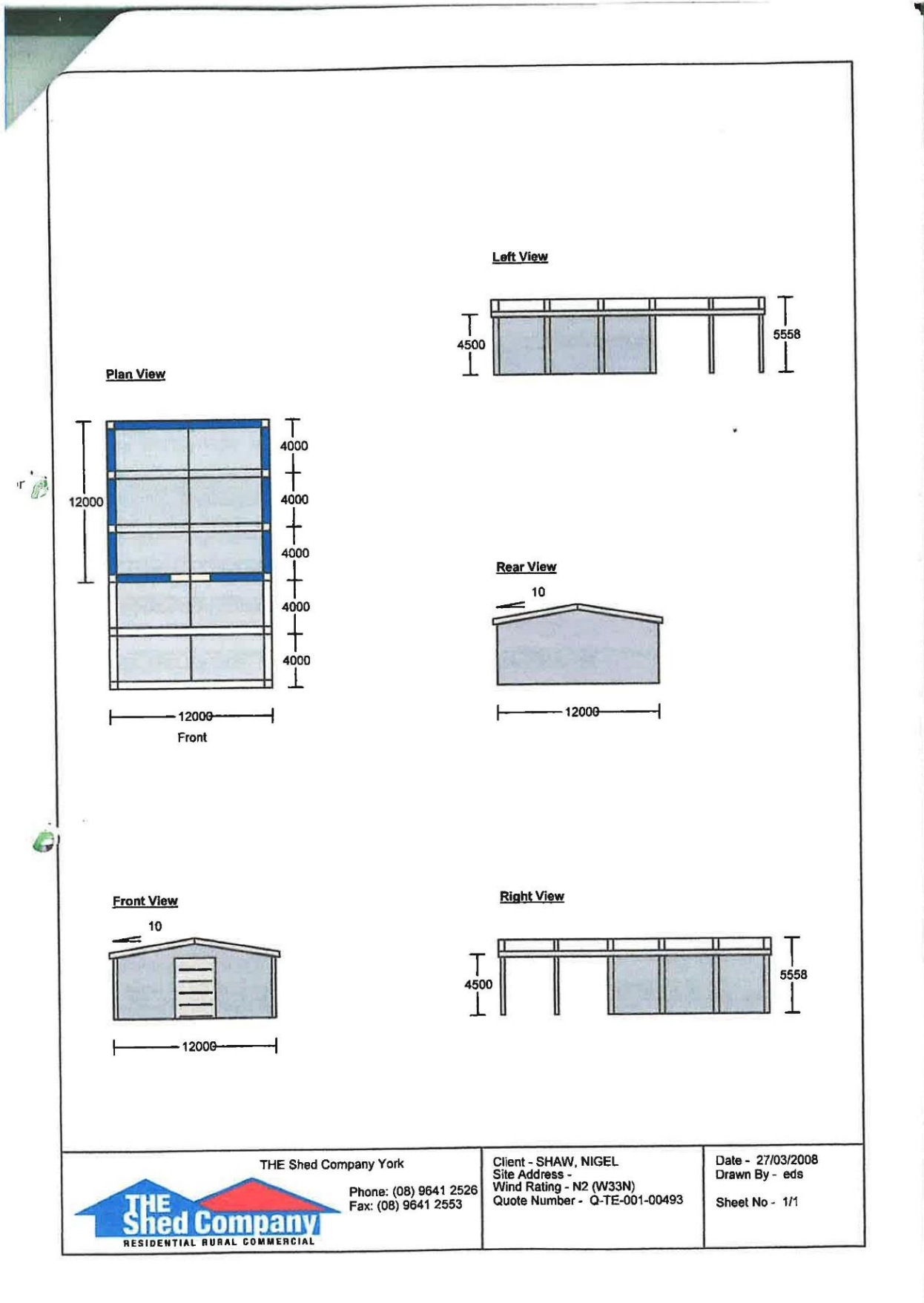


<p>Shire of Northam                  Heritage, Commerce and Lifestyle</p>	<p>The Shire of Northam does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that The Shire of Northam shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>	<p>Location Map - 237                  Jose Road, Bakers Hill</p>		<p>1/11/2018</p>	
				<p>1:2000</p>	



Attachment 2



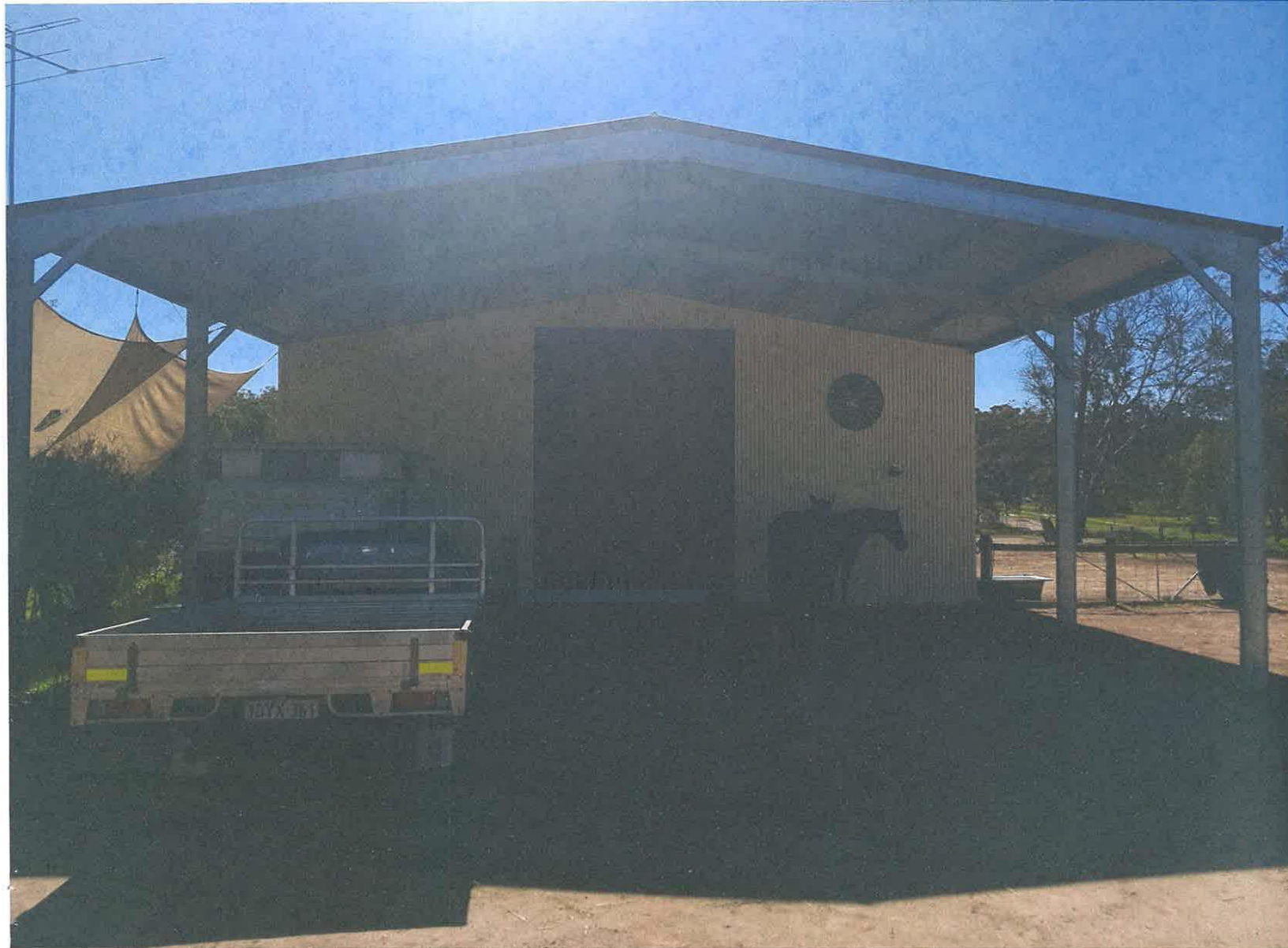


 <p>THE Shed Company York                  Phone: (08) 9641 2526                  Fax: (08) 9641 2553</p>	<p>Client - SHAW, NIGEL                  Site Address -                  Wind Rating - N2 (W33N)                  Quote Number - Q-TE-001-00493</p>	<p>Date - 27/03/2008                  Drawn By - eds                  Sheet No - 1/1</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------

Attachment 3

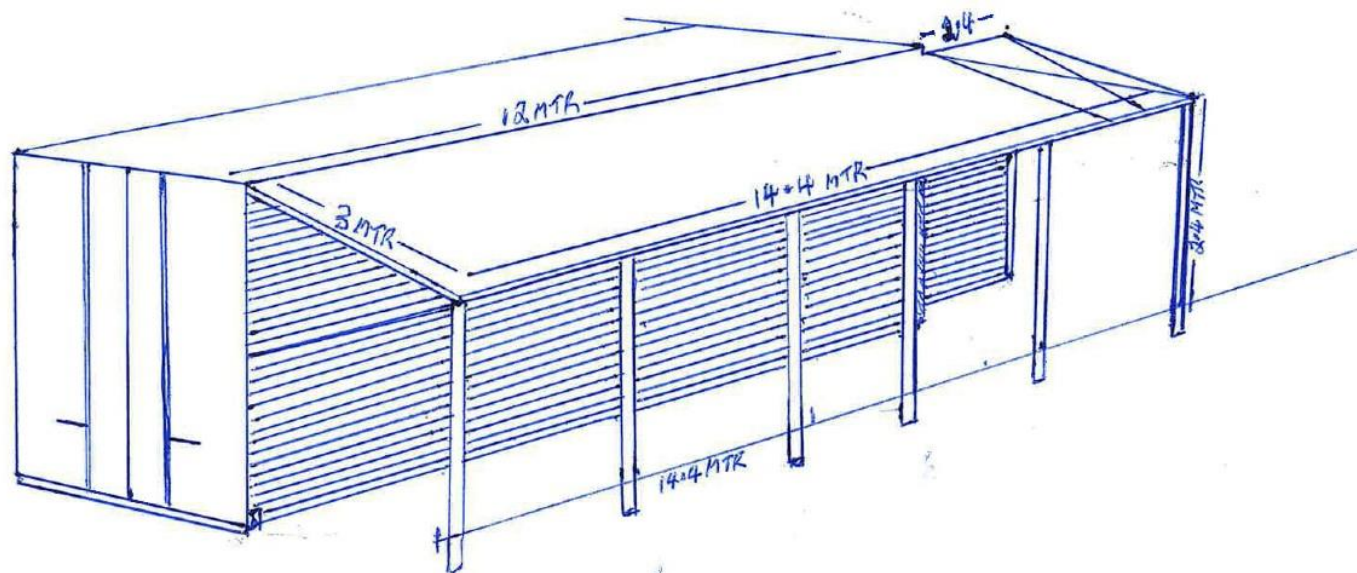






Attachment 4

Horse Shelter off Sea Container





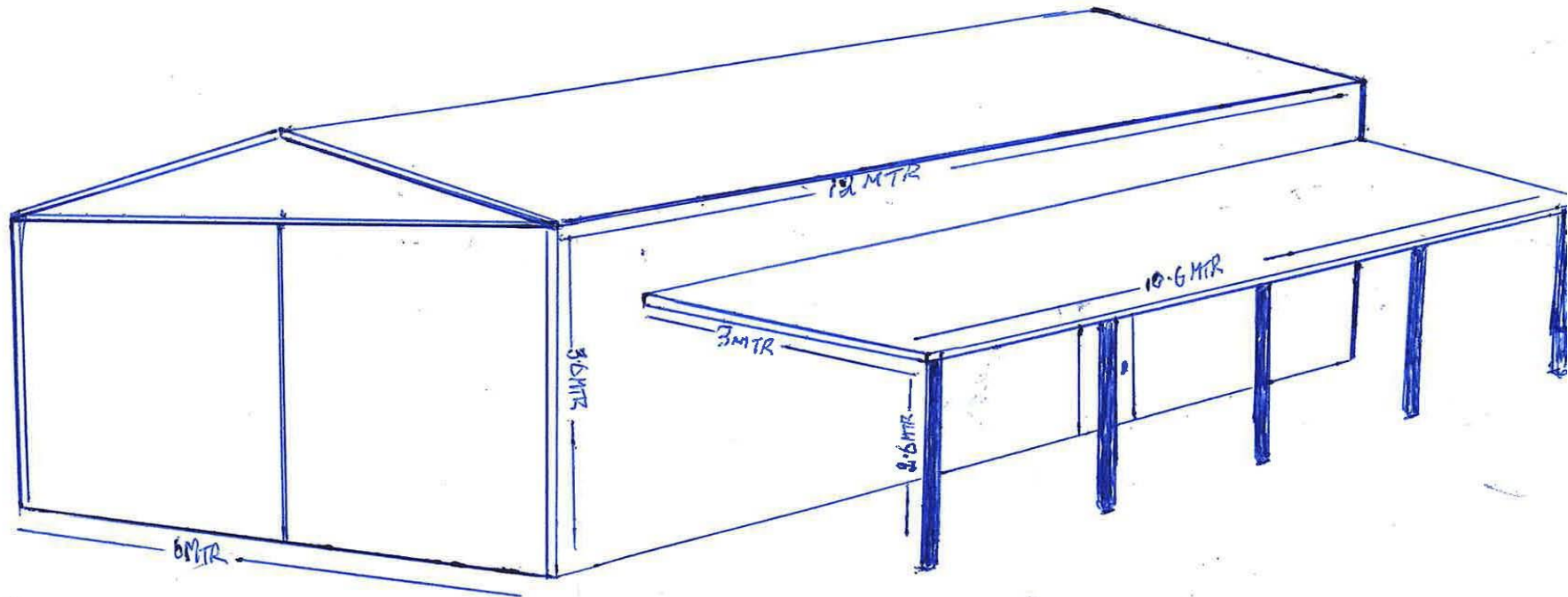








Shed Awning only.



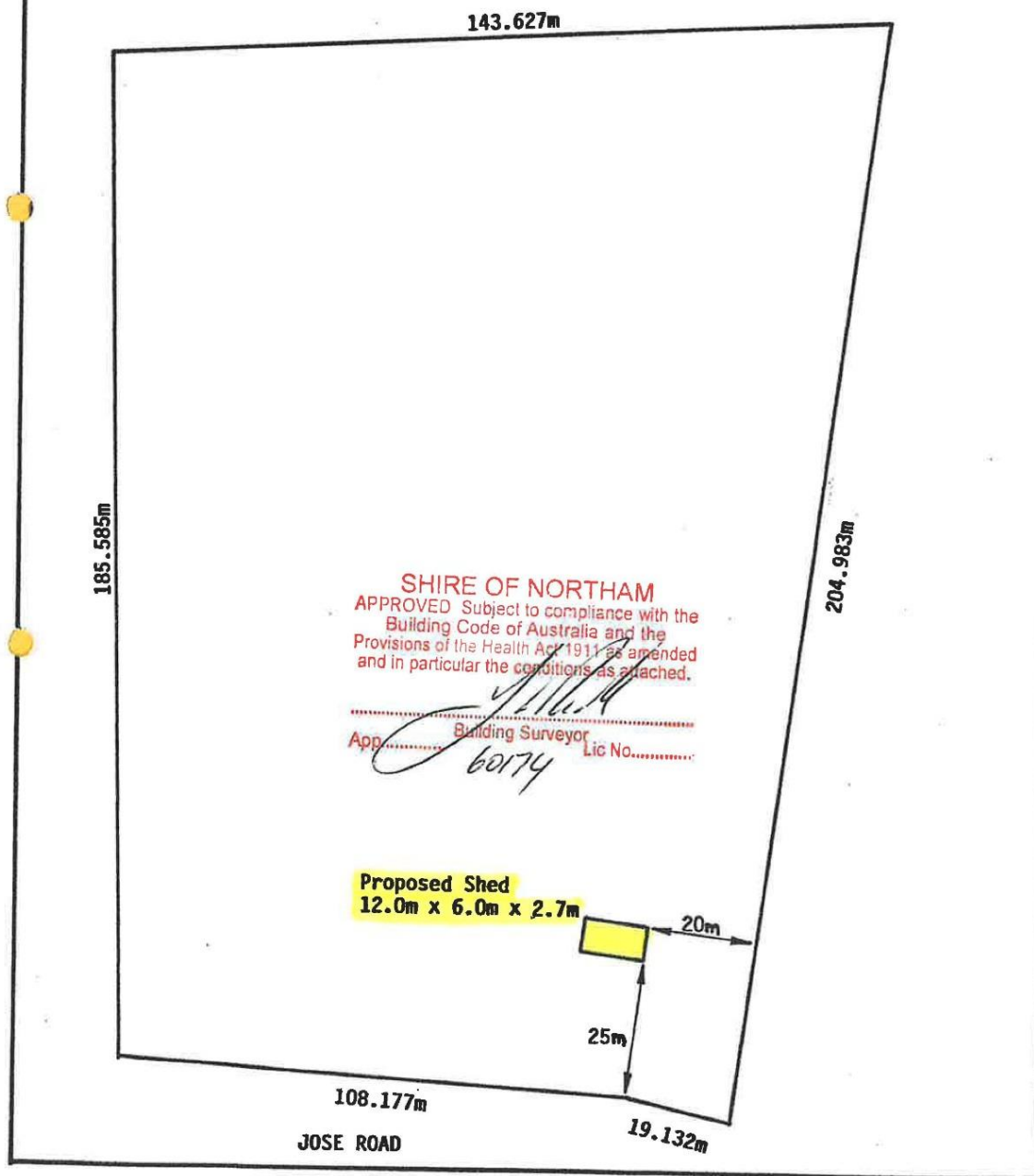


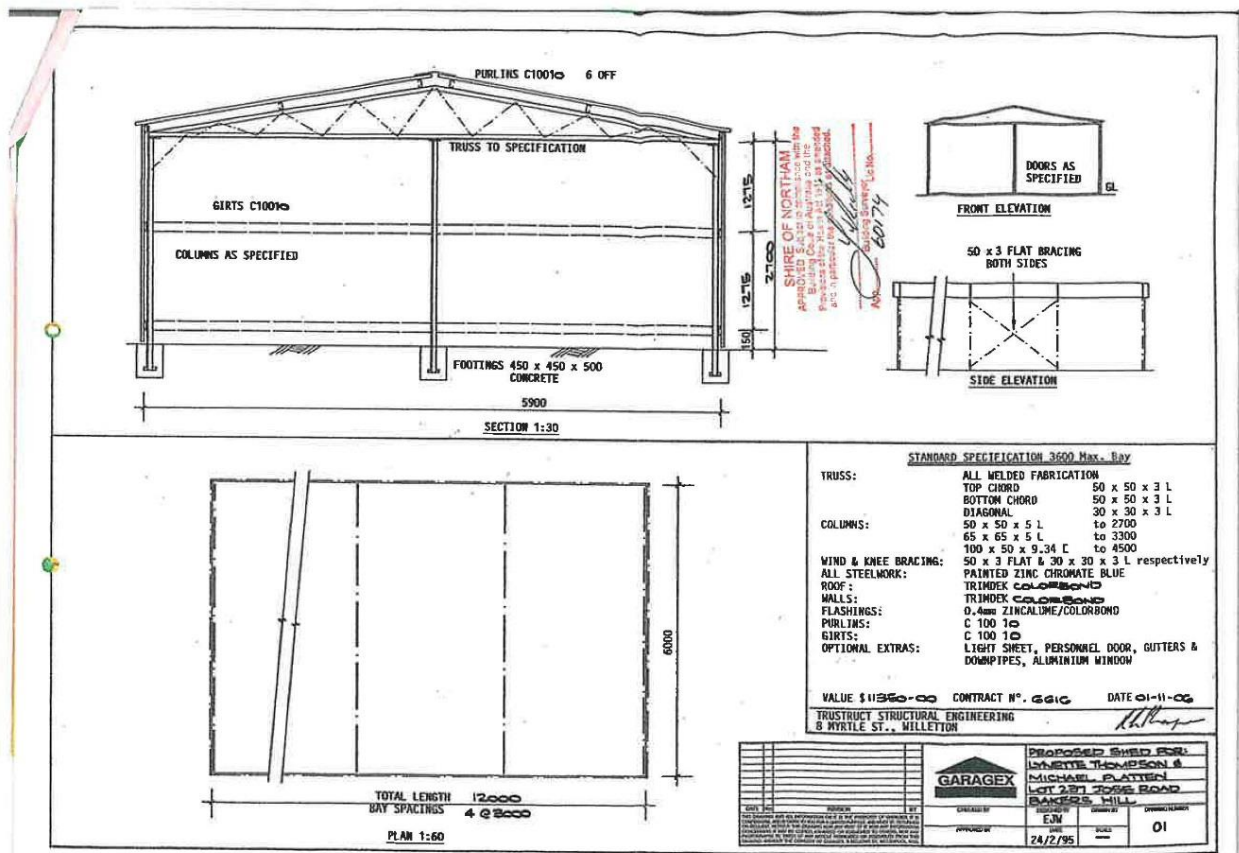




PROPOSED SHED FOR:  
LYNETTE THOMPSON & MICHAEL PLATTEN  
LOT 237 JOSE ROAD  
BAKERS HILL

SCALE 1:100





## 11. REPORTS OF COMMITTEE MEETINGS

*Cr J E G Williams declared an "Impartiality" interest in item 11.1 - Bush Fire Advisory Committee Meeting held on 27 November 2018 as the current DCBFCO (Simon Peters) who may be entitled to an honorarium is a friend of hers.*

### 11.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 27 NOVEMBER 2018

#### Receipt of Minutes:

#### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3561

Moved: Cr Little

**That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 27 November 2018.**

**CARRIED 10/0**

**Adoption of Recommendation:**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3562**

**Moved: Cr Little**

**That Council**

- 1. Note the Chief Bushfire Control Officer Report as provided.**
- 2. Note the Deputy Chief Bushfire Control Officer Report as provided.**
- 3. Note the Community Emergency Services Manager Report as provided.**
- 4. Pay an annual honorarium of \$2,500 to the volunteer CBFCO & \$1,500 to the volunteer DCBFCO commencing in the 2018/19 Fire Season.**
- 5. Endorse SOP16, SOP17 & SOP18, and acknowledge that these SOP's will be included in the future Section 8 SOP's of the Bush Fire Manual, subject to;**
  - a. Dot point 2 of SOP16, being amended to remove reference to 'a harvest ban *shall* be imposed' and redrafted to reflect that the notification of the potential for a fire ban the following day is an advisory notice only and that a decision to impose a fire ban will be made on the day and necessary notification provided at that time.**
  - b. Staff undertaking a final review of the SOP's to ensure they align with the bushfire manual and make any necessary adjustments to cause this to occur if it is not the case.**
- 6. Endorse the current Risk to Resources process and that all Brigades abide by the outcomes of the Risk to Resources process and the final decision made by the Shire of Northam.**
- 7. Notes the Risk to Resource Document (stages 1 and 2) as attached and refers it to a Bush Fire Advisory working group for further development.**

**CARRIED 10/0**

Attachment 1



**Shire of Northam**

**Minutes**

**Bush Fire Advisory Committee**

**27 November 2018**



Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



### DISCLAIMER

These minutes are yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



## 1. DECLARATION OF OPENING

Councillor Terry Little declared the meeting open at 5:32pm.

## 2. ATTENDANCE

### Voting Committee:

Councillor – Shire of Northam	Terry Little
Chief Bush Fire Control Officer	Mathew Macqueen
Deputy Bush Fire Control Officer	Simon Peters
Inkpen Brigade	Nic Dewar
Bakers Hill Brigade	Steve Gray
Grass Valley Brigade	Sam Moss
Irishtown Brigade	Murray McGregor
Jennapullin Brigade	Brett Smith
Southern Brook Brigade	Paul Antonio
Wundowie Volunteer Fire and Rescue Service	Tyron McMahon
Northam Volunteer Fire and Rescue Service	Greg Montgomery

### Representatives and Staff:

Chief Executive Officer	Jason Whiteaker
Executive Manager Development Services	Chadd Hunt
A/Community Emergency Service Manager	Brendon Rutter
A/Area Officer Upper Wheatbelt	Daniel Hendriksen
A/Executive Assistant to CEO	Jodi White

### Gallery:

Bakers Hill Bush Fire Brigade	Kris Brown
Grass Valley Bush Fire Brigade	Chris Marris
Public	Matt Letch
	Michael Letch
	Rob Herzer

## 2.1 APOLOGIES

Councillor – Shire of Northam	Carl Della
A/Area Officer Upper Wheatbelt	Daniel Hendriksen
Department of Parks and Wildlife (Wheatbelt)	Graeme Keals
Department of Parks and Wildlife (Perth Hills)	Michael Pasotti
Clackline Muresk Brigade	Liam Connolly
Southern Brook Brigade	Paul Antonio



Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



**3. DISCLOSURE OF INTERESTS**

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Honorarium's for chief & deputy chief bush fire control officer	5.3	Matthew McQueen	Financial	Item is about my position as a Bush Fire Control Officer
Honorarium's for chief & deputy chief bush fire control officer	5.3	Simon Peters	Financial	Item is about my position as a Bush Fire Control Officer

**4. CONFIRMATION OF MINUTES**

**4.1 COMMITTEE MEETING HELD 20 AUGUST 2018**

**RECOMMENDATION / COMMITTEE DECISION**

Minute No: BFAC.198

Moved: Mr Sam Moss  
Seconded: Mr Tyrone McMahon

That the minutes of the Bush Fire Advisory meeting held 20 August 2018 be confirmed as a true and correct record of that meeting.

**CARRIED 9/0**

Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



5. COMMITTEE REPORTS

5.1 CHIEF BUSHFIRE CONTROL OFFICER (CBFCO) REPORT

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Mathew Macqueen CBFCO
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

**BRIEF**

For the Committee to receive and note the report provided by the Chief Bushfire Control Officer.

**ATTACHMENTS**

Nil.

**BACKGROUND / DETAILS**

The CBFCO pre-season report for the 2018/19 bushfire season has been provided under the 'Officer's Comment' of this report.

**CONSIDERATIONS**

**Strategic Community / Corporate Business Plan**

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

**Financial / Resource Implications**

Nil.

**Legislative Compliance**

Nil.

**Policy Implications**

Nil.

**Stake Holder Engagement / Consultation**

Nil.



Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



**Risk Implications**

Nil.

**OFFICER'S COMMENT – Mathew Macqueen**

- Discussed the upcoming fire season. Due to a wet winter fuel loading has gotten extremely high which will make it interesting for the upcoming fire season.
- The Bureau of Meteorology has provided a warning about peculiar weather coming down the state from the North West with large amounts of lightning and little rain which will possibly affect the Eastern part of the Shire.
- Can all Brigades please be aware of who is available for callouts if the need arises over the upcoming fire season.
- 

**OFFICERS COMMENT – Simon Peters**

- Make sure Brigades are vigilant over this upcoming summer period.
- Discussed the Wundowie incident on Great Eastern Highway and how the Brigades worked efficiently with the VFRS (Volunteer Fire Rescue Services)

**RECOMMENDATION/ COMMITTEE DECISION**

Minute No: BFAC.199

Moved: Mr Sam Moss

Seconded: Mr Nic Dewar

That Council note the Chief Bushfire Control Officer Report as provided.

CARRIED 9/0

**RECOMMENDATION/ COMMITTEE DECISION**

Minute No: BFAC.199

Moved: Mr Tyron McMahon

Seconded: Mr Murray McGregor

That Council note the Deputy Chief Bushfire Control Officer Report as provided.

CARRIED 9/0

Bush Fire Advisory Committee Meeting Minutes  
27 November 2018



## 5.2 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Brendon Rutter Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

### BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

### ATTACHMENTS

Attachment 1: Progress against Outstanding BFAC / Council decisions.  
Attachment 2: Northam Risk Assessment.

### BACKGROUND / DETAILS

N/A.

### CONSIDERATIONS

#### Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

#### Financial / Resource Implications

Nil.

#### Legislative Compliance

Nil.

#### Policy Implications

Nil.

#### Stake Holder Engagement / Consultation

Nil.

#### Risk Implications

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Nil.

R2R- Over the past few months I have been working on the R2R for the Shire of Northam. The process has been completed and the document is attached.

PPC- PPC for brigades that requested it has been ordered and is almost in stock. I'm just waiting for a few more items to arrive then I'll be sorting the orders and getting them out to the brigades as a priority.

Annual Servicing – The annual servicing has almost been completed, there is a few issues with minor damage being done to the appliances and not being reported. It is essential that all damage to the appliances, regardless of level of severity to be reported to myself, to enable recording as appropriate. This is the only way of identifying if there is an ongoing issue that is causing the damage to reoccur.

New Sheds – Construction of the Grass Valley BFB shed has commenced and is well under way. The upgrade to the facility will provide a much needed training/social space for the brigade and will further enhance the suitability of the building being used as a forward control point in the event of a major incident.

The Bakers Hill shed has started to progress again, and now that the proposed site has been vacated by the road works crews in the area, we can move into the next stage of the build and start with the site feature surveys and development application.

Further details will be provided on the progress of this build.

**RECOMMENDATION/ COMMITTEE DECISION**

**Minute No: BFAC.200**

**Moved: Mr Nic Dewar**

**Seconded: Mr Sam Moss**

**That Council note the Community Emergency Services Manager Report as provided.**

**CARRIED 9/0**



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Attachment 1

By Officer & Status								
Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
18-JUL-18	C.3415	11.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 3RD JULY 2018	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the Community Emergency Services Manager Report as provided.</li> <li>2. Note the Risk Assessment for vehicle and structural fires.</li> <li>3. Endorse the construction of a new Bakers Hill Fire Shed on a portion of Reserve 3308 subject to approval being issued by the Department of Heritage, Planning and Lands and the additional funding being provided by the ESL to be referred back to Council for formal approval following the submission of a planning application and consultation with adjoining landowners and the Bakers Hill Progress Association.</li> <li>4. Appoint Mr Mathew Macqueen as the Chief Bushfire Control Officer and Mr Simon Peters as the Deputy Chief Bushfire Control Officer for the 2018/19 period.</li> <li>5. Accept the revised Fire Breaks &amp; Fuel Load Notice for the 2018/19 period subject to the following amendments:                             <ol style="list-style-type: none"> <li>a. Section 1 – Building Protection Zone, item 15 being removed which relates to roof mounted evaporative air coolers being fitted with ember proof screens;</li> <li>b. Section 3 – Land with an area greater than 10,000m² (1 hectare), item 3(2) add 'excluding cropped and/or stubble land';</li> <li>c. Section 10 – Harvest, Movement of Vehicles and Hot Works Ban, Remove the proposed additions as highlighted in Attachment 1.</li> <li>d. Amending the Firebreak requirements to be consistent with the requirements detailed in 2017/18 Firebreak &amp; Fuel Load Notice (with reference to having different requirements for lots less than 10 hectares and a separate section for lots greater than 10 hectares) with the addition of remnant vegetation requiring a firebreak of 3 metres within 10 metres of the property boundary.</li> <li>6. Request the Chief Executive Officer to investigate an annual fee</li> </ol> </li> </ol>	CESM	<p>8/11/2018</p> <ol style="list-style-type: none"> <li>1. No action required.</li> <li>2. No action required.</li> <li>3. In progress.</li> <li>4. No action required.</li> <li>5. Complete.</li> <li>6. To be presented to next BFAC meeting in November 2018.</li> </ol>		Open

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By Officer & Status								
Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
				for the Chief and Deputy BFCO for the 2018/19 season and the findings be presented to the next Bush Fire Advisory Committee meeting.				

UNCONFIRMED



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Mr Mathew Macqueen and Mr Simon Peters declared a "Financial" interest in item 5.3 – Honorarium's for Chief & Deputy Chief Bush Fire Control Officer as they are currently in the position as CBFCO and DCBFCO.

Both the CBFCO and DBFCO left the chambers at 5.38pm.

### 5.3 HONORARIUM'S FOR CHIEF & DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Brendon Rutter A/Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Officer Declaration of Interest:</b>	Chief Bushfire Control Officer – Mat Macqueen Deputy Chief Bushfire Control Officer – Simon Peters
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

July Council meeting, council resolved that the CEO would investigate council's options regarding an honorarium payment to the CBFCO and DCBFCO positions.

#### ATTACHMENTS

Nil.

#### BACKGROUND / DETAILS

At the June BFAC it was agreed by all members present that the provision of an annual Honorarium or Operational Efficiency payment would be appropriate for the Chief Bushfire Control Officer and potentially also the Deputy Chief Bushfire Control Officer

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

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### Financial / Resource Implications

Unbudgeted expense, and is not eligible under the ESL, item to be included as a line item in the 2019/2020 draft budget.

### Legislative Compliance

Nil.

### Policy Implications

Nil.

### Stakeholder Engagement / Consultation

Officers have discussed at length with the Chief & Deputy Bush fire Control Officers. Officers have liaised with other Local Government CESM's during the research of this proposal about the effectiveness of the Honorarium payments.

### Risk Implications

- Reputational –High
  - The risk of opposing honorariums to the CBFCO & DCBFCO positions places a negative financial impact on these volunteers and will create a reluctance in future years for suitably qualified members to nominate for the role.
- Financial - Moderate
  - The honorariums are not eligible to be funded through the LGGS, so will result in a financial cost to council.
- Compliance - Low
  - There is no legislative requirement to provide remuneration to these positions however would be considered a positive step in acknowledging the high workloads of these voluntary roles.
- Legal – Low
  - Officers have assessed that there are no legal risk implications associated with this matter.

### OFFICER'S COMMENT

Officers have reviewed the publicly available budgets of several local governments to investigate how many local governments pay honorariums to their CBFCO & DCBFCO and to use this information in forming a recommendation to council of a dollar amount for consideration.

The officer has found the following information for annual allowances/honorariums at the following local government areas.

- Shire of Serpentine/Jarrahdale- \$10,000 for CBFCO only
- Shire of Busselton- \$1,500 for CBFCO & \$1,000 for DCBFCO
- Shire of Broome, - \$1,500 for CBFCO Only

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- Shire of York, - \$1,200 for CBFCCO only
- Shire of Ravensthorpe- \$4,333 for CBFCCO only
- Shire of Manjimup- \$5,000 for CBFCCO, \$3,000 for DCBFCCO
- Augusta/Margaret River – Decided annually for CBFCCO & DCBFCCO
- Shire of Collie, \$1,000 for CBFCCO only

The Shire of Northam currently provides both the CBFCCO and DCBFCCO positions with a mobile phone, and a Fire Support Vehicle (Chief Vehicle). Some Shires also supply Fire Support Vehicles for their volunteer CBFCCO & DCBFCCO use at incidents during the fire season only.

The Shire of Northam has had 2 relatively quiet seasons although the positions of Chief and Deputy BFCO's are important roles that require a lot of sacrifice from the officers to attend to their expected duties. As such the officers incur significant out of pocket expenses due to attending multiple meetings at both brigade and district level each year including but not limited to BFAC, LEMC & DOAC meetings, additional to workshops, exercises, brigade trainings etc.

It is the view of officers that additional to the support the Shire of Northam currently extends to these volunteer positions there should be a financial allowance or honorarium paid to these officers to ensure their out of pocket expenses are reduced for such events as much as practical.

**RECOMMENDATION**

**That Council:**

1. Include an annual honorarium of \$2,500 payable to the CBFCCO & \$1,500 to the DCBFCCO in the 2019/20 Draft Annual Budget;
2. Request the CBFCCO and DCBFCCO to provide a log book at the conclusion of each financial year to the Community Emergency Services Manager prior to payment of the honorarium; and

**COMMITTEE DECISION**

**Minute No: BFAC.201**

**Moved: Mr Sam Moss**

**Seconded: Mr Murray McGregor**

**That Council pay an annual honorarium of \$2,500 to the volunteer CBFCCO & \$1,500 to the volunteer DCBFCCO commencing in the 2018/19 Fire Season.**

**CARRIED 7/0**



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Discussion was held in regard to the Honorariums for the volunteer CBFO and DCBFCO. The Acting Community Emergency Services Manager advised that an investigation was carried out in relation to these positions held within other Shires. It was noted that this Shire provides mobile phones to the CBFCO and DCBFCO whereas most other Shires do not.

Clarification was sought in regard to the following items:

- Will the Honorariums be strictly kept for volunteer positions only? Cr Terry Little advised that yes they would be kept only for volunteers in that position (as reflected in the recommendation).
- Why do they need to keep a separate log book if the vehicles are owned by the Shire they would already have a current log book? It was agreed that the requirement for a log book needing to be provided would be removed.

Both the CBFCO and DBFCO returned the chambers at 5.45 pm.

**Reason for Change to Officer Recommendation**

Not viewed as required in the context of the honorarium. Simply adding a layer of complexity which is not required



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**5.4 STANDARD OPERATING PROCEDURES**

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Brendon Rutter A/Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

**BRIEF**

Standard Operating procedures for the Shire of Northam Volunteer Bush Fire Brigades

**ATTACHMENTS**

- Attachment 1: SOP 16 – Harvest, Vehicle Movement & Hot works ban.
- Attachment 2: SOP 17 – Prohibition of Lighting a Fire.
- Attachment 3: SOP 18 – Permits to set fire to the bush.

**BACKGROUND / DETAILS**

In the interest of further development of the Shire of Northam Bush Fire Manual. Several SOP's have been developed to ensure that consistency and efficiency are maintained to ensure an effective delivery of services to the residents within the Shire of Northam.

**CONSIDERATIONS**

**Strategic Community / Corporate Business Plan**

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

**Financial / Resource Implications**

Nil.

**Legislative Compliance**

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Bush Fires Act 1954.  
Bush Fires Regulations 1954.

**Policy Implications**

Shire of Northam Bush Fire Manual.

**Stakeholder Engagement / Consultation**

Chief & Deputy Chief Bush Fire Control Officers.

**Risk Implications**

- Reputational - High
  - By setting a minimum standard that should be achieved ensures that consistency is followed through all aspects of the service delivery, therefore reducing the potential for council to be exposed to negative feedback from the community.
- Financial – Low
  - Officers believe there is no financial risk to council by adopting the SOP's
- Compliance - Low
  - There is no legislative requirement to develop Standard Operating Procedures however to ensure a consistent approach it is in the best interests of council to set a minimum standard.
- Legal – Low
  - Officers have assessed that there are no legal risk implications associated with this matter.

**OFFICER'S COMMENT**

In accordance with the Shire of Northam Bush Fires Manual, Officers have developed some Standard Operating Procedures that documents a defined process that must be followed to ensure that a consistent approach is being followed to maintain an efficient and effective emergency service delivery to the residents within the Shire of Northam.

SOP 16 has been developed in accordance to s27 of the bush Fires Act 1954. This document outlines the process and procedures that must be applied each time a HVMB is imposed within the Shire of Northam

SOP 17 has been developed in accordance with s46 of the Bush fires Act of 1954. This document outlines the process and procedures that must be followed each time a prohibition is imposed within the Shire of Northam.

SOP 18 has been developed in accordance with s18 of the Bush Fires Act 1954. This document outlines the process and procedures that must be followed each time a permit to set fire to the bush is issued within the Shire of Northam.

**RECOMMENDATION/ COMMITTEE DECISION**

Minute No: BFAC.202

Moved: Mr Murray McGregor

Seconded: Mr Tyron McMahon

That Council endorse SOP16, SOP17 & SOP18, and acknowledge that these SOP's will be included in the future Section 8 SOP's of the Bush Fire Manual, subject to;

1. dot point 2 of SOP16, being amended to remove reference to 'a harvest ban shall be imposed' and redrafted to reflect that the notification of the potential for a fire ban the following day is an advisory notice only and that a decision to impose a fire ban will be made on the day and necessary notification provided at that time.
2. staff undertaking a final review of the SOP's to ensure they align with the bushfire manual and make any necessary adjustments to cause this to occur if it is not the case.

CARRIED 9/0



## Attachment 1

### SOP.16 Harvest, Vehicle Movement & Hot Works Bans

Procedure No.	SOP.16
Procedure Subject:	Harvest Vehicle Movement & Hot Works Bans

#### Introduction

Throughout the year it may be necessary for the Chief Bush Fire Control Officer and/or his/her delegate to impose a Harvest, Vehicle Movement & Hot Works Ban to prevent the likelihood of a fire starting. This is conducted in accordance with Section 27 of the Bush Fires Act 1954.

#### Procedure

The Shire of Northam Chief Bushfire Control Officer or his/her Deputy (or the CESM in both their absence) may choose at any time to implement a Harvest Vehicle Movement and Hot Works Ban (HVMB) under section 27 of the Bush Fires Act 1954 subject the following conditions.

- The following Public Holidays including any Saturday and Sunday of a long weekend will have a HVMB issued (irrespective of the forecast weather)

Christmas Day  
Boxing Day  
New Years Day  
Australia Day

- On days where the forecast Fire Danger Rating (FDR) for the following day Very High or above with a likelihood of the Fire Danger Index (FDI) reaching 32 or above in any district of the Shire, a harvest ban shall be imposed between the hours of 1000-1800hrs, and will be imposed prior to 1700 the day before to assist with compliance from members of the public. In consultation with the Fire Weather Officers the CBFCO or their deputy may impose the HVMB earlier or later than the above nominated hours if the local conditions warrant.
- Where possible all HVMB bans should begin by 1000 and be lifted by 1800 unless current weather conditions improve, then the ban can be lifted at the discretion of the CBFCO or his/her delegate.
- A member of the Local Government will send out communications using SMS in the first instance, and if/when possible on social media and the Shire of Northam website, as per the Harvest Ban procedure.



## Attachment 2

### SOP.17 Prohibition of Lighting a Fire

Procedure No.	SOP.17
Procedure Subject:	Prohibition of Lighting a Fire

#### Introduction

Under Section 46 of the Bush Fires Act 1954, the Chief Bushfire Control Officer of the Shire of Northam can impose a prohibition of the lighting of any fire within the Shire of Northam local government boundary.

This prohibition can be imposed at any time of year, even during the unrestricted fire period if in the opinion of the Chief Bush Fire Control Officer, local conditions warrant a prohibition being imposed.

#### Procedure

The Shire of Northam Chief Bushfire Control Officer or his/her Deputy or the CESM in their absence may choose at any time of year to prohibit the lighting of a fires in accordance with section 46 of the Bush Fires Act 1954.

This prohibition could be imposed under the following conditions.

- On days where the forecast FDR for the following day Very High or above with an FDI of 32 or above a prohibition of lighting of a fire may be imposed.
- Upon receiving advice from DFES and/or the Bureau of Meteorology that the forecast for the district could mean that a fire would be difficult to control or pose an increased risk to members of the public
- If there is a significant danger posed to the public should a fire start due to a shortage of resources or emergency service personnel in the region.
- For any other reason the Chief Bush Fire Control Officer decides would be in the best interests of the general population of the Shire of Northam.

### Attachment 3

#### SOP.18 Permits to Burn the Bush

Procedure No.	SOP.18
Procedure Subject:	Permits to Burn the Bush

#### Introduction

Under Section 18 of the Bush Fires Act 1954 & Section 15 of the Bush Fires Regulations 1954 a resident within the Shire of Northam must apply for a permit to set fire to the bush during the restricted period.

When issuing a permit, Bush Fire Control Officers (BFCO's) will not deviate from or alter the below conditions at any time. If these conditions cannot be met, the applicant must be referred to the CBFCO and/or CESM in accordance with Section 5.7G of the Shire of Northam Bush Fires Manual.

This is to ensure a consistent approach to the provision of permits to burn across the Shire of Northam.

#### Procedure

- A resident of the Shire of Northam who wishes to obtain a permit to burn, should be directed to apply online through the Shire of Northam Website.
- If the applicant is unable to utilise the online system, they may make contact with their local BFCO or Shire staff whom are able to complete the application on their behalf through the online portal.
- Shire Staff will receive the permit and process which will include issuing a permit number and updating the permit register on the Shire website.
- After processing, the permit shall be sent to a local BFCO of the brigade area that the burn will be conducted.
- The BFCO officer may make additional conditions above and beyond the standard conditions on the permit, at his/her discretion, after which the permit will be issued to the applicant.
- At the time of issuing the permit, the BFCO shall explain the conditions of the permit to the applicant, as well as advise them of their responsibilities under the Bush Fires Act 1954.
- If at any time a permit holder is in breach of the permit conditions or is in breach of the Bush Fires Act 1954 or the Bush Fires Regulations 1954, the permit will be cancelled and the applicant will be directed to extinguish the fire and cease all burning activity.

#### Restrictions

In keeping with Council values of honesty, openness and accountability, BFCO officers are prohibited from issuing a permit under the following circumstances.

- If the applicant is a member of their immediate family.
- If the Bush Fire Control Officer has an actual or perceived interest in the property where the burn will be conducted.



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### 5.5 RISK TO RESOURCE ASSESSMENT (R2R)

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Brendon Rutter A/Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

The R2R document comprises the following stages-

- Stage 1 - Bushfire Risk Identification
- Stage 2 - Local Government response criteria and key risk assessment
- Stage 3 - Risk reduction and control assessment and strategies
- Stage 4 - Identified Risk re-assessment after stage 3 mitigation strategies
- Stage 5 - Resource requirements

This report seeks endorsement of Stage 1 and 2 of the document and agreement on how to proceed with the finalisation of Stages 3 to 5.

#### ATTACHMENTS

Attachment 1: Draft R2R Document.

#### BACKGROUND / DETAILS

In completing Stages 1 and 2 of the document each brigade has been involved throughout the process as much as practical by way of holding workshops to establish the specific local risks within each fire district.

Each brigade has been assessed using the same risk based approach identifying brigade strengths by skillset, brigade incidents, and vehicle turnouts. This data was compiled together with data obtained from CENSUS to identify accurate population size, number of dwellings, land mas etc.

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Officers have met with each brigade to workshop a set of generic risk statements as supplied by the State Emergency Management Committee, as well as additional specific risks associated with each district.

The final result is an assessment of higher risk areas within each fire district within the Shire of Northam.

In order to complete Stage 3 to 5 of the process it is proposed that a workshop be held with representatives from each Brigade (suggested 2 as per previous workshops) , where the proposed risk reduction and controls for the identified "at risk" assets and infrastructure(stage 3) will be completed. As this is being completed it is anticipated that the findings and recommendations for Stage 5 will become clearer across the Shire. It is further suggested that in order to assist the workshop arrive at agreed recommendations that an independent facilitator be used to work with Brigade representatives.

It is proposed that the Workshop will be held in December (date to be confirmed by BFAC members – currently suggested 18th December 2018) in Council Chambers.

It is further proposed that the recommendations from the workshop for Stages 3 to 5 of the R2R document will be presented at a special BFAC meeting again at a date agreed by BFAC (suggested January or early February 2019). There is a requirement to ensure that all Brigades have an opportunity to review the recommendations from the workshop prior to presented them to BFAC.

At the workshop, a series of recommendations will be developed for BFAC and Council to consider, this will include the development of a strategic plan that will assist council in developing the Volunteer Bush Fire Service for the next 10 years.

This plan will assist officers when completing the annual LGS applications on behalf of the Volunteer Bush Fire Brigades.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery.

Outcome 5.2: Environmental risks are proactively managed to minimise impact on residents.

Objective: Continued bushfire management planning and mitigation works.

- Support local bushfire brigades in bushfire management; and



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- Support the bushfire brigades in the maintenance and acquiring of suitable plant and equipment.

**Financial / Resource Implications**

Dependent on the final recommendations. There will be potential financial implications, generally this would be funded through the ESL.

**Legislative Compliance**

Nil.

**Policy Implications**

Nil.

**Stakeholder Engagement / Consultation**

Multiple workshops with brigades throughout the process

**Risk Implications**

- Reputational –High
  - Should the Resource to Risk Assessment not be endorsed by the Council this would reflect poorly on its reputation as this has been requested by the Brigades for a period of time with an understanding that this will be implemented.
- Financial - Low
  - There is no cost to implement the plan. All financial elements/outcomes from this document are eligible expenses under the Local Government Grants Scheme (LGGs) and Emergency Services Levy (ESL).
- Compliance - Low
  - There is no legislative requirement to adopt a Resource to Risk Assessment however is considered best practice as this could affect future LGGs funding.
- Legal – Low
  - Officers have assessed that there are no legal risk implications associated with this matter.

**OFFICER'S COMMENT**

The R2R assessment phase of the process is now complete and ready to move into the next phase of developing strategies with the assistance of the brigades in ensuring that the currently available resources and future resourcing are being used effectively and efficiently with a strong focus on delivering a professional, dependable and effective emergency service to the community.

By completing the R2R process, officers have been able to identify any gaps that exist in our emergency service coverage, which will then be used to

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develop a strategic plan that will provide a blueprint for future growth of both the service itself and the community we protect.

As indicated previously the dates in the body of the report are suggestions and BFAC has the opportunity to modify if they do not believe there is sufficient time for Brigades to consider any aspect of the process.

**NOTICE OF MOTION**

Minute No: BFAC.203

Moved: Mr Murray McGregor

Seconded: Mr Nic Dewar

That BFAC endorses the current Risk to Resources process and that all Brigades abide by the outcomes of the Risk to Resources process and the final decision made by the Shire of Northam.

CARRIED 9/0

**RECOMMENDATION**

That Council endorse the Risk to Resource Document (stages 1 and 2) as attached.

**COMMITTEE DECISION**

Minute No: BFAC.204

Moved: Mr Murray McGregor

Seconded: Mr Sam Moss

That Council notes the Risk to Resource Document (stages 1 and 2) as attached and refers it to a Bush Fire Advisory working group for further development.

CARRIED 9/0

**Reason for Change to Officer Recommendation**

Committee formed a view that some of the detail in the document needed further scrutiny prior to it being endorsed.





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Shire of Northam Bush Fire Manual  
Risk to Recourse (R2R) Assessment



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Shire of Northam Bush Fire Manual  
Risk to Recourse (R2R) Assessment



## Introduction

The Risk to Resource (R2R) assessment has been undertaken by the Shire of Northam Emergency Management staff and the appointed Chief Bushfire Control Officer, in liaison with representatives of the Department of Fire & Emergency Services (DFES), and the volunteer bushfire brigades located within the Shire of Northam.

The R2R assessment has been carried out based on the DFES recommended process and considers the strengths and opportunities that exist in and around the Shire of Northam, as well as revealing threats and weaknesses through risk assessment, analysis and treatments.

The R2R process involves five (5) stages, being:

- Stage 1 - Bushfire Risk Identification
- Stage 2 - Local Government response criteria and key risk assessment
- Stage 3 - Risk reduction and control assessment and strategies
- Stage 4 - Identified Risk re-assessment after stage 3 mitigation strategies
- Stage 5 - Resource requirements

### 1. Stage 1- Bushfire Risk Identification

To undertake an assessment of bushfire risk and coverage extensive GIS mapping has been provided and assessed.

The GIS mapping takes a layered approach, with the aim of identifying areas within the Shire of Northam that have perceived elevated risks. This layering includes;

- Shire of Northam local government area
- Shire of Northam bushfire brigade designated areas
- DFES mapping of bushfire risk areas
- Identification of population areas and key infrastructure
- Identification of DFES estimated response / turn out times for brigades

Based on the mapping assessment there are a number of areas identified within the Shire of Northam that do not meet the established criteria.

### 2. Stage 2 – Local Government Response Criteria and key risk assessment

In order to assess the mapping, it is important to establish a response criteria or service standard that the Shire of Northam believes is acceptable in relation to responding to bushfire threats.

The State Government has established a generic response criterion, which establishes a framework around acceptable levels / times for responding to

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bushfires based on a range of land categories. The State Government framework includes the following land categories – pastoral, rural/broad acre, South West Agriculture or Central West Coastal and Lower West Coastal. The table below is from DFES guide for preparing a Risk to Resource document-

**LOCAL GOVERNMENT RESPONSE CRITERIA**

**KEY=** *Property under threat from bushfire # Turnout time to incident. + Aircraft and/or appropriate machinery where required

<b>PASTORAL</b>	Firefighting response for bushfire within 3 hours (200 + kms between services) + Firefighting response on site for property threat within 3 hours* Specialist Units (ICV) on site within 2 days
<b>RURAL BROADACRE</b>	Up to two fire fighting appliances on site for bushfire in 1 hour (30 + kms between services)# 1 fire firefighting appliance on site for property threat in 1 hour Specialist Units (ICV) on site within 6 hours
<b>SOUTH WEST AGRICULTURAL or CENTRAL WEST COASTAL</b>	Up to 6 fire fighting appliances on site for bushfire in 30 minutes (20kms between services) # 1 fire fighting appliance on site for property threat in 30 minutes Specialist Units (ICV) on site within 3 hours
<b>LOWER WEST COASTAL</b>	Initial dispatch of 2 fire fighting appliances on site for bushfire in 20 minutes (10 kms between services). 1 fire fighting appliance on site for property threat in 20 minutes Specialist Units (ICV) on site within 1 hour, Perth Outer Metropolitan within 45 minutes

The Shire of Northam has adapted these categories to ensure applicability to our context, whilst still utilising the turnout times as the basis for establishing Shire of Northam turnout times – refer table 2 below.

**Table 2**

<b>SHIRE OF NORTHAM RESPONSE CRITERIA</b>	
<b>KEY= # Turnout time to incident.</b>	
<b>RURAL / BROADACRE</b>	Up to two firefighting appliances on site for wildfire in 1 hour (30 + kms between services) # 1 fire firefighting appliance on site for property/Asset protection in 1 hour Specialist Units (ICV) on site within 6 hours( Note this includes the CBFCO and CESM vehicle so criteria is met)
<b>SETTLEMENT/TOWNSITE/RURAL RESIDENTIAL AND RURAL SMALLHOLDING ZONES</b>	Up to 6 firefighting appliances on site for wildfire in 30 minutes (20kms between services) # 1 firefighting appliance on site for property/Asset protection in 30 minutes Specialist Units (ICV) on site within 3 hours (Note this includes the CBFCO and CESM vehicle so criteria is met)
<b>CRITICAL INFRASTRUCTURE (includes properties with major infrastructure and large numbers of people either working, residing or otherwise at that facility)</b>	Up to 6 firefighting appliances on site for wildfire in 30 minutes (20kms between services) # 1 firefighting appliance on site for property/Asset protection in 30 minutes Specialist Units (ICV) on site within 3 hours (Note this includes the CBFCO and CESM vehicle so criteria is met)

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The Shire of Northam response times maps as provided by DFES have been provided in Appendix 2. It should be noted that for the purposes of undertaking the risk assessment the 30 minute response time mapping has been based on a 10 minute travel time from the Brigade Shed – this allows for volunteer turn out times to the Brigade sheds.

The turnout times for the 60 minute response times are based on the actual 30-minute travel time from the brigade shed and 30 minute turn out time to the brigade shed. The above was undertaken to give a more realistic response time recognising the challenges of brigade members travelling to the specific fire shed.

The mapping has been based on the fire units travelling at 80km/hr on sealed roads and 60km/hr on unsealed roads.

It is also be noted that the assessments in appendix 1 have been based on the assumption that all Shire of Northam appliances are able to be crewed within the timeframes above and are obviously based on no other incidents being active at that time.

The assessment includes two units from Wundowie VFRS (of two) and two units from the Northam VFRS (of three) being turned out. At this stage there is no assessment being made of adjoining local authority brigade turning out to an incident outside of their local authority area.



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## 2.1 Incident History

The following Map has been developed based on information sourced from the Department of Fire and Emergency Services. The map clearly indicates the number and extent of level 1 and level 2 bushfire incidents that have occurred in the Shire of Northam over the past five years.

The map below also although captures the further information on each of the mapped fire incidents, it is not possible at this stage to demonstrate on a printed map, however the captured data includes the following information –

- Type of fire
- Suspected cause of fire
- Type of units in attendance





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## 2.2 Shire of Northam Brigade Profiles & Available Resources

Pursuant to s41 of the Bush Fires Act 1954, the Shire of Northam has established the following brigades-

- Bakers Hill
- Clackline-Muresk
- Grass Valley
- Inkpen
- Irishtown
- Jennapullin (Farmer Response Only)
- Southern Brook
- Wundowie (created but has no appliances, equipment etc.)

The possibility of creating a Northam Central Bush Fire Brigade has also been suggested in the past. At this stage a Northam Central brigade has not been gazetted.

The following information is provided, detailing the established bushfire brigades within the Shire of Northam, profiling their membership, training, recent brigade activity and available resources. Utilising this information, a risk profile has been established for each brigade.

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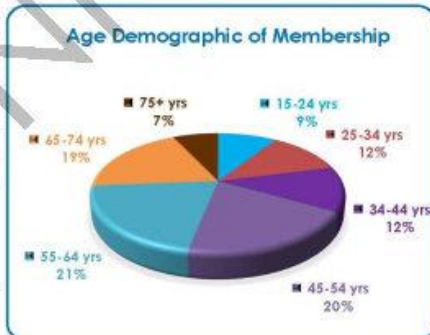


2.2.1 All Shire of Northam Volunteer Bush Fire Service

Membership Profile	
Membership	321
Average Age	47
Average Tenure	11 years
75% of membership over 55yrs old	
Training	
AIMS awareness	166
Introduction to Fire Fighting	87
Bushfire Fighting	173
Machine Supervision	2
Intro to structural fire fighting	66
Structural Fire Fighting	60
Pump Operations	39
Ground Controller	68
Advanced bushfire fighting	66
Crew Leader	25
Sector Commander	22
AIMS 4 for 2017	8
Fire Control Officer Training	51
L1 Incident Controller	4
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	42
Reserve - Turning out to 1-9 incidents during sample period	98
Support - Allowance of min 1 support member per brigade	7
Non-active - 1 or less turnouts during sample period	116



** Data Obtained from DFES Incident Reporting System (IRS) System, Data collected as of 21st August 2018.



** Data Obtained from DFES Resource Management Systems (RMS) System, Data collected as of 21st August 2018.

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<b>Brigade activity</b>		
Documented incident	turn out	
	2013/2014	98
	2014/2015	113
	2015/2016	85
	2016/2017	125
	2017/2018	88
<b>Appliance &amp; Resources List</b>		
	1.4R	3
	2.4R	3
	2.4U	1
	4.4B	1
	Light tanker	4
	Various mobile pumps	2
	Standpipe pumping trailer	0
<b>External Available Resources</b>		
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire		30-60 mins to mobilise

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**2.2.2 Inkpen Volunteer Bush Fire Brigade – (6300)**

The Inkpen Fire District is a large agricultural district within the Shire of Northam, west of the Northam town site.

There are approximately 12 private dwellings within the Inkpen location, with a further 38 private dwellings in the Woottating area. It is estimated that there is at least one additional outbuilding or structure per property, with many properties having multiple additional outbuildings.

Other significant infrastructure in the brigade area include BGC quarry, composting facility on Horton Road and Great Southern Highway (York-Lakes Road). According to 2016 Census these dwellings equate to 20 residents within the Inkpen Area and 66 residents within the Woottating area.

The Shire of Northam is experiencing some growth in rural residential housing to the west of the Shire. Whilst this is not currently within the Inkpen fire district, it is likely that this area will be developed further over the next 10 years given its proximity to the Perth metropolitan area.

Approx. 167km² or 16,700ha² of predominantly broad acre properties, which encompasses a large refuse site of strategic importance to the Shire.

The area is predominantly vegetated with Jarrah/mari/wandoo/Dryander forest and Cereal crops.



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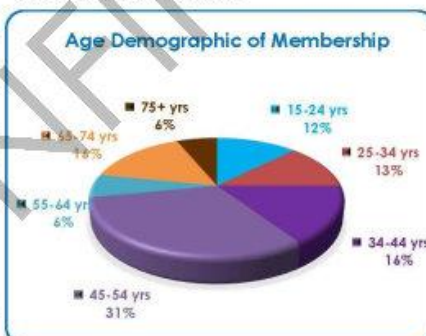
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Membership Profile	
Membership	41
Average Age	54
Average Tenure	13 years
50% of Membership over 60yrs	
Training	
AIMS awareness	25
Introduction to Fire Fighting	28
Bushfire Fighting	26
Machine Supervision	2
Intro to structural fire fighting	9
Structural Fire Fighting	2
Pump Operations	21
Ground Controller	2
Advanced bushfire fighting	3
Crew Leader	2
Sector Commander	2
AIMS 4 for 2017	0
Fire Control Officer Training	4
L1 Incident Controller	Nil
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	0
Reserve - Turning out to 1-9 incidents during sample period	12
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	6



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as of 21st August 2018.



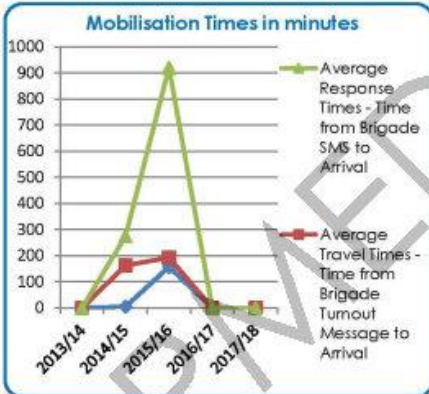
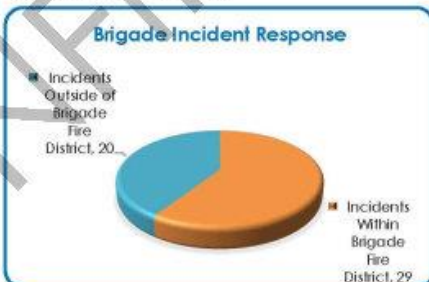
** Data Obtained from DFES Resource Management Systems (RMS) System. Data correct as of 21st August 2018.

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Brigade activity		Inkpen BFB
Documented incident turn out		
2013/2014	11	
2014/2015	28	
2015/2016	16	
2016/2017	10	
2017/2018	13	
<b>Bridge incident response 2013 – 2018 (June)</b>		
Incidents within the district	29	
Incidents outside the district	20	
<b>Appliance &amp; Resources List</b>		
1.4R	1	
2.4R	1	
2.4U	0	
4.4B	0	
Light tanker	0	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	0	
2 bay facility with Office/Comms Room	1	
3 bay facility with Office/Comms Room	0	
Training Room	1	
Lunch Rooms	1	
Disabled Access Toilets and Showers	2	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Post Trucks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise	

** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018

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### 2.2.3 Bakers Hill Volunteer Bush Fire Brigade

Bakers Hill is a town 73 kilometres east of Perth, Western Australia on the Great Eastern Highway. The town is located within the Shire of Northam, between Wundowie and Clackline. There are numerous pockets of rural residential/hobby farm areas being developed around the townsite. Current planning indicates that this will continue in the future.

Other significant infrastructure in the brigade district include Great Eastern Highway, Bakers Hill Townsite and the Inkpen Waste Disposal Facility. In the former area (now part of Wundowie BFB) other infrastructure includes El Cabello Lifestyle Village, El Cabello resort, El Cabello road house, tavern and shops and Linley Valley abattoir.

There are approximately 577 residential dwellings within the Bakers Hill area, plus 37 extra dwellings in the Copley Area, it is further estimated that there is at least one extra outbuilding or structure per property. According to the 2016 census, these dwellings equate to a population of 1,257 in Bakers Hill, with a further population of 67 in Copley.

Approximately 180km² or 18,00ha² district that is small mixed farming/hobby farms/small village with commercial/light industrial.

The area is predominantly vegetated with Jarrah/mari/wandoo/Dryander forest, cereal crops.

The Bakers Hill fire district was recently modified with the creation of the Wundowie BFB. For the purposes of this assessment the original Bakers Hill fire district has been used in the initial assessment phase.



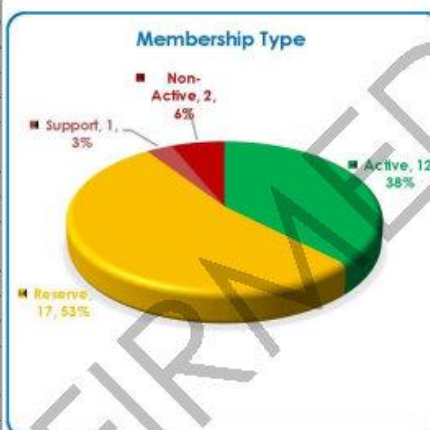
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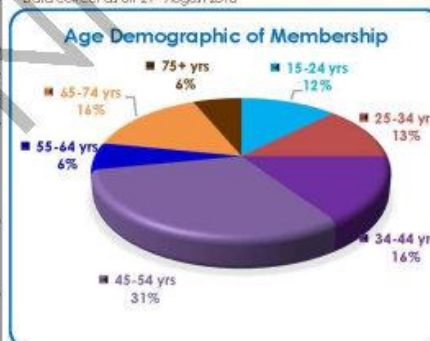
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Membership Profile	
Membership	32
Average Age	47
Average Tenure	11
50% of the membership over 48yrs	
Training	
AIMS awareness	24
Introduction to Fire Fighting	25
Bushfire Fighting	18
Machine Supervision	3
Intro to structural fire fighting	12
Structural Fire Fighting	12
Pump Operations	4
Ground Controller	3
Advanced bushfire fighting	8
Crew Leader	8
Sector Commander	7
AIMS 4 for 2017	0
Fire Control Officer Training	8
L1 Incident Controller	0
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	12
Reserve - Turning out to 1-9 incidents during sample period	17
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	2



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018.



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018.

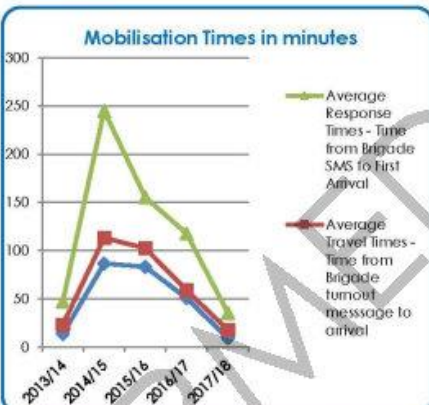
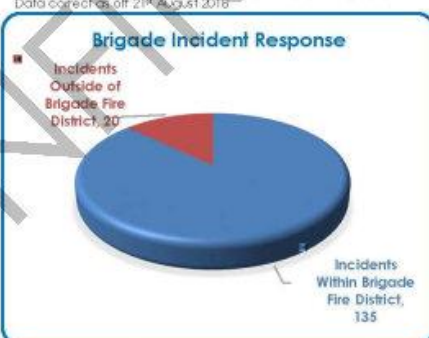


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Brigade activity		Bakers Hill
Documented incident turn out		 <p><b>Mobilisation Times in minutes</b></p> <p>Legend:                      - Average Response Times - Time from Brigade SMS to First Arrival                      - Average Travel Times - Time from Brigade turnout message to arrival</p>
2013/2014	47	
2014/2015	52	
2015/2016	45	
2016/2017	53	
2017/2018	41	
<b>Bridge incident response 2013 - 2018 (June)</b>		<p>** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018</p>
Incidents within the district	135	
Incidents outside the district	20	 <p><b>Brigade Incident Response</b></p> <p>Incidents Outside of Brigade Fire District, 20                      Incidents Within Brigade Fire District, 135</p> <p>** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018</p>
<b>Appliance &amp; Resources List</b>		
1.4R	0	
2.4R	1	
2.4U	0	
4.4B	0	
Light tanker	1	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	0	
2 bay facility with Office/Comms Room	1	
3 bay facility with Office/Comms Room	0	
Training Room	0	
Lunch Rooms	0	
Disabled Access Toilets and Showers	1 (Not disabled)	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Post Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise	

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#### 2.2.4 Clackline Bush Volunteer Bush Fire Brigade

Clackline is a locality in the Wheatbelt region of Western Australia, about 80 kilometres east-north-east of Perth. It is a large district that has a strong agricultural influence, that is slowly being developed in pockets with multiple small land holdings & hobby farms and it is likely that this trend will continue in the years to come.

Other significant infrastructure in the brigade area include the townsite of Clackline and Spencers Brook, Muresk Agricultural Institute, Springhill recovery centre, Great Eastern Highway, Yongah Hill Detention Centre and Northam Army Camp.

The 2016 Census indicates Clackline has approx. 166 private residential dwellings that are typically family homes with an additional 3 in Muresk, 87 in Spencers Brook, 103 in Mokine and 46 in Burlong, & 87 in Muluckine bringing the total of private residential dwellings to 492, it is further estimated that there is at least 1x extra outbuilding or structure per property, but in a lot of cases more. According to 2016 Census these dwellings equate to Clackline having a population of 310, with a further 28 for Muresk, 206 for Mokine, 488 for Burlong, 218 residents in Muluckine & 51 for Spencers Brook bringing the population for the district to a total of 1,301 residents.

The area is approximately 291km² or 29,100ha² of predominantly agricultural with multiple large broad acre farms, a large number of small/rural holdings, and hobby farms. Other vegetation includes jarrah/marril/wandoo/Dryander forest moving into York/Salmon gum, jam.

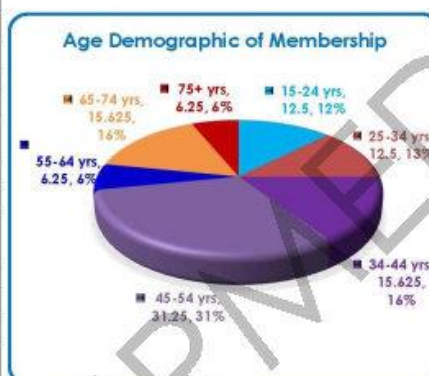
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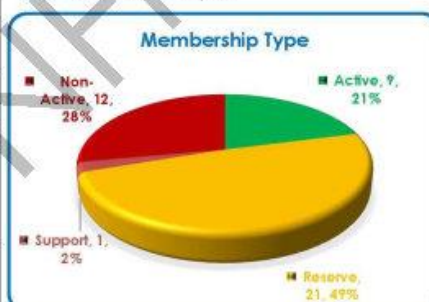
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Membership Profile	
Membership	43
Average Age	55
Average Tenure	11
50% of membership over 55yrs	
Training	
AIMS awareness	37
Introduction to Fire Fighting	39
Bushfire Fighting	37
Machine Supervision	11
Intro to structural fire fighting	15
Structural Fire Fighting	14
Pump Operations	4
Ground Controller	9
Advanced bushfire fighting	8
Crew Leader	8
Sector Commander	5
AIMS 4 for 2017	2
Fire Control Officer Training	11
L1 Incident Controller	1
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	9
Reserve - Turning out to 1-9 incidents during sample period	21
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	12



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018

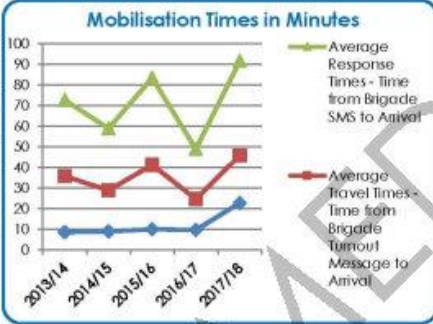
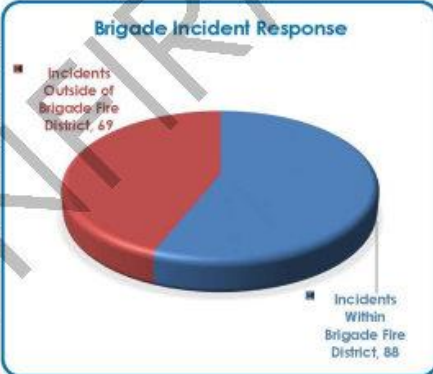


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Brigade activity		Clackline BFB
Documented incident turn out		 <p><b>Mobilisation Times in Minutes</b></p> <p>Legend:                      - Average Response Times - Time from Brigade SMS to Arrival                      - Average Travel Times - Time from Brigade Turnout Message to Arrival                      - Average Turnout Times - Time from Brigade Turnout Message to Arrival</p> <p>** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018.</p>
2013/2014	43	
2014/2015	55	
2015/2016	46	
2016/2017	44	
2017/2018	28	
<b>Bridge incident response 2013 – 2018 (June)</b>		 <p><b>Brigade Incident Response</b></p> <p>Legend:                      - Incidents Outside of Brigade Fire District, 69                      - Incidents Within Brigade Fire District, 88</p> <p>** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018.</p>
Incidents within the district	88	
Incidents outside the district	69	
<b>Appliance &amp; Resources List</b>		
1.4R	1	
2.4R	1	
2.4U	0	
4.4B	0	
Light tanker	1	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	0	
2 bay facility with Office/Comms Room	0	
3 bay facility with Office/Comms Room	1	
Training Room	1	
Lunch Rooms	1	
Disabled Access Toilets and Showers	1	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire.	30-60 mins to mobilise	



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**2.2.5 Irishtown Volunteer Bush Fire Brigade**

Irishtown is a rural locality to the east of the Shire of Northam. The area is over 90% Broad acre farming and has minimal significant infrastructure other than residences and farm buildings. There is a hall and fire shed located in Irishtown, historical buildings and church at Katrine, the Avon River, Northam-Toodyay Road, Perth-Adelaide Rail Line

There are approximately 35 private dwellings within the district of Irishtown, another 21 in Wongamine, 23 in Katrine and a further 29 within the Buckland area. According to 2016 Census these dwellings equate to a population of 73 in Irishtown, 39 in Wongamine, 43 in Katrine and 39 in Buckland.

There is approximately 194km² or 19,400ha² of predominantly broad acre farming with a small section of hobby farms on smaller lots.

This area is the beginning of the broad acre farming and hence vegetation is reduced in large pasture areas, fires are more controllable. The area contains York/salmon gum and jam vegetation.

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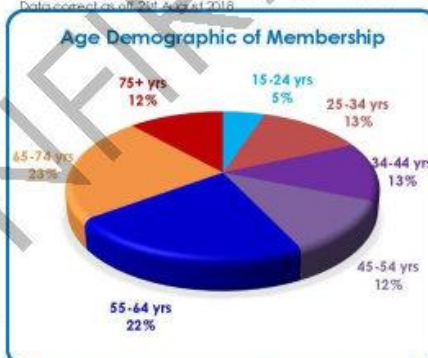
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Membership Profile	
Membership	78
Average Age	55
Average Tenure	14
50% of membership over 59yrs	
Training	
AIMS awareness	23
Introduction to Fire Fighting	26
Bushfire Fighting	22
Machine Supervision	2
Intro to structural fire fighting	6
Structural Fire Fighting	6
Pump Operations	0
Ground Controller	1
Advanced bushfire fighting	4
Crew Leader	0
Sector Commander	3
AIMS 4 for 2017	0
Fire Control Officer Training	7
L1 Incident Controller	0
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	3
Reserve - Turning out to 1-9 incidents during sample period	5
Support - Allowance of min 1 support member per brigade	18
Non-active - 1 or less turnouts during sample period	59



** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st July 2018.



** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018.

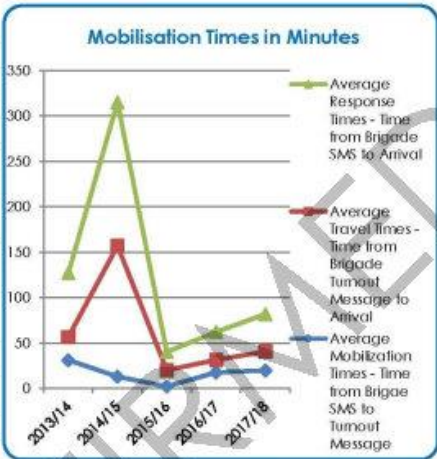
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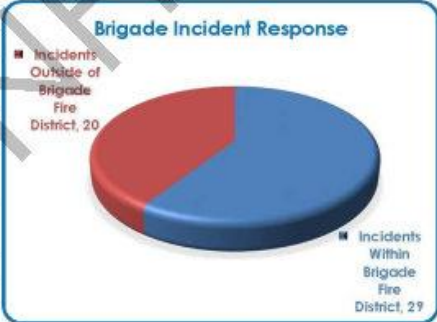
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Brigade activity		Irishtown BFB
Documented incident turn out		
2013/2014	14	
2014/2015	29	
2015/2016	14	
2016/2017	13	
2017/2018	20	
<b>Bridge incident response 2013 – 2018 (June)</b>		
Incidents within the district	29	
Incidents outside the district	20	
<b>Appliance &amp; Resources List</b>		
1.4R	0	
2.4R	1	
2.4U	0	
4.4B	0	
Light tanker	2	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	0	
2 bay facility with Office/Comms Room	1 Shed only	
3 bay facility with Office/Comms Room	0	
Training Room	0	
Lunch Rooms	0	
Disabled Access Toilets and Showers	0	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise	



** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as off 21st August 2018



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**2.2.6 Jennapullin Volunteer Bush Fire Brigade**

Jennapullin BFB is made up predominately of a small group of farmers that utilise their own private equipment for the control and extinguishment of fire within the brigade's area of responsibility. They provide support for neighbouring brigades if requested, but lack the resources to travel outside of their district. They have small community of farmers who respond with their private vehicles/appliances to handle the initial attack of fire, while they wait for support and resources from their neighbouring brigades.

The 2016 Census indicates that Jennapullin has a population of 69 people.

The area is approximately 105km² or 10,500ha² made up of rural blocks 12, 25, 50, 1000 hectares, small mixed farming/hobby farms and mainly broad acre farming and has minimal significant infrastructure other than residences and farm buildings.

This area is the beginning of the broad acre farming and hence vegetation is less with large pasture areas, fires are more controllable. Other vegetation includes york/salmon gum, jam vegetation, cereal crops.



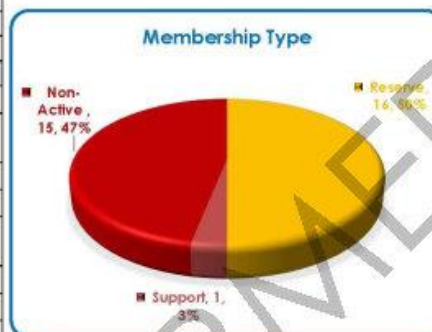
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Membership Profile	
Membership	32
Average Age	47
Average Tenure	
50% of membership is over 48yrs	
Training	
AIMS awareness	8
Introduction to Fire Fighting	22
Bushfire Fighting	23
Machine Supervision	1
Intro to structural fire fighting	1
Structural Fire Fighting	1
Pump Operations	0
Ground Controller	0
Advanced bushfire fighting	0
Crew Leader	0
Sector Commander	0
AIMS 4 for 2017	0
Fire Control Officer Training	5
L1 Incident Controller	0
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	0
Reserve - Turning out to 1-9 incidents during sample period	16
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	15



** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018.




** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018.

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Brigade activity		Jennapullin BFB	
Documented incident turn out		 <p><b>Brigade Incident Response</b></p> <ul style="list-style-type: none"> <li>Incidents Within Brigade Fire District, 1</li> <li>Incidents Outside of Brigade Fire District, 20</li> </ul>	
2013/2014	0		
2014/2015	1		
2015/2016	0		
2016/2017	0		
2017/2018	0		
<b>Bridge incident response 2013 – 2018 (June)</b>			
Incidents within the district	1		
Incidents outside the district	20		
<b>Appliance &amp; Resources List</b>			
1.4R	0	<p>** Data Obtained from DEBS Incident Reporting System (IRS) System. Data correct as of 23rd August 2018</p>	
2.4R	0		
2.4U	0		
4.4B	0		
Light tanker	0		
Various mobile pumps	0		
Standpipe pumping trailer	0		
1 bay facility with Office/Comms Room	0		
2 bay facility with Office/Comms Room	0		
3 bay facility with Office/Comms Room	0		
Training Room	0		
Lunch Rooms	0		
Disabled Access Toilets and Showers	0		
<b>External Resources Available</b>			
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise		

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**2.2.7 Southern Brook Volunteer Bush Fire Brigade**

Southern Brook is on the far North Eastern most Corner of the Shire of Northam. The area is over 90% Agriculture with a small town settlement by the way of a Town Hall, Fire Shed & former Golf Course. Due to being a high agricultural area, the main risk to Southern Brook is during an approx. 8 week period during December & January for harvest time. At all other times the fuel load is minimal with only small amount of low/medium risk reserves throughout the area of responsibility.

According to the 2016 Census data, there is 28 private residential dwellings in Southern Brook, and a further 22 in Malabaine. It is estimated that these dwellings will have more than 1 additional outbuilding or structure. According to 2016 Census these dwellings equate to a population of 77 in Southern Brook, with a further 45 in Malabaine.

The area is approximately 163km² or 16,300ha². Rural blocks vary from 12, 25, 50, 1000 hectares for small mixed farming, hobby farms and mainly broad acre farming and has minimal significant infrastructure other than residences and farm buildings.

This area is the beginning of the broad acre farming and hence vegetation is less with large pasture areas, fires are more controllable. Other vegetation includes york/salmon gum, jam vegetation & crops immediately before and during harvest, cereal crops.

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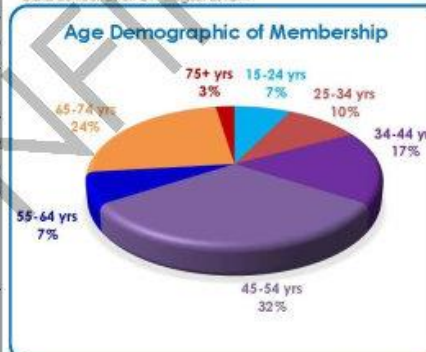
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Membership Profile	
Membership	30
Average Age	53
Average Tenure	16
50% of membership over 58yrs	
Training	
AIMS awareness	8
Introduction to Fire Fighting	14
Bushfire Fighting	14
Machine Supervision	0
Intro to structural fire fighting	0
Structural Fire Fighting	0
Pump Operations	0
Ground Controller	1
Advanced bushfire fighting	0
Crew Leader	0
Sector Commander	0
AIMS 4 for 2017	0
Fire Control Officer Training	3
L1 Incident Controller	0
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	0
Reserve - Turning out to 1-9 incidents during sample period	5
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	24
50% over 58	



** Data Obtained from DFES Incident Reporting System (IRS) System, Data correct as of 21st August 2018



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Brigade activity		Grass Valley BFB
Documented incident turn out		
2013/2014	0	
2014/2015	5	
2015/2016	6	
2016/2017	4	
2017/2018	1	
<b>Bridge incident response 2013 – 2018 (June)</b>		
Incidents within the district	3	
Incidents outside the district	8	
<b>Appliance &amp; Resources List</b>		
1.4R	1	
2.4R	0	
2.4U	0	
4.4B	0	
Light tanker	0	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	1	
2 bay facility with Office/Comms Room	0	
3 bay facility with Office/Comms Room	0	
Training Room	1	
Lunch Rooms	1	
Disabled Access Toilets and Showers	1	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise	

**Brigade Incident Response**



■ Incidents Within Brigade Fire District 3  
■ Incidents Outside of Brigade Fire District 8

** Data Obtained from DFE's Incident Reporting System (IRS) System. Data correct as of 21st August 2018

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**2.2.8 Grass Valley Volunteer Bush Fire Brigade**

Grass Valley is a small town site 13 kilometres (8 mi) east of Northam. It is a predominantly a broad acre farming district, although there is 2 settlements, being the Grass Valley town site, and Seabrook. Other critical infrastructure in the brigade locality include Avon Industrial Park, Great Eastern Highway, Perth-Adelaide Railway, Northam-Cranbrook Highway, Mortlock River and tributaries.

There is 78 private residential dwellings within the Grass Valley district with a further 30 dwellings in Throssell & another 12 in Meenaar. According to the 2016 census, these dwellings equate to a population of 176 residents in the Grass Valley area, with 75 residents in Throssell and a further 34 in Meenaar.

There is 242km²/24,200ha² of Rural blocks 12, 25, 50, 1000 hectares, small mixed farming/hobby farms/broad acre farming.

The area is predominantly vegetated with jarrah/mari/wandoo/Dryander forest and Cereal Crops. This area is the beginning of the broad acre farming with large pasture areas and hence vegetation is less, fires are more controllable.

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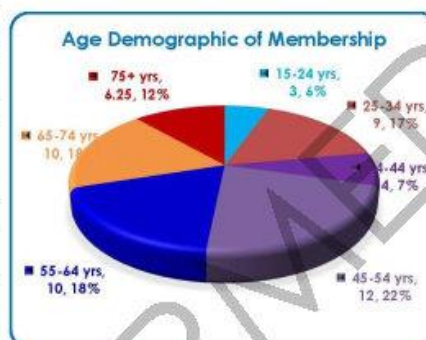
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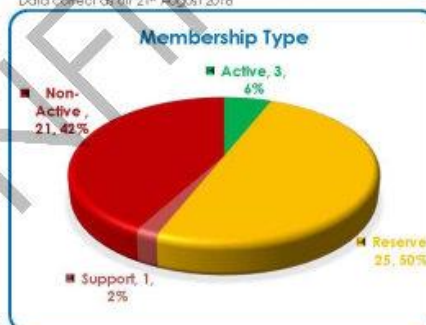
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Membership Profile	
Membership	50
Average Age	50
Average Tenure	11
50% of the membership is over 52yrs	
Training	
AIMS awareness	26
Introduction to Fire Fighting	25
Bushfire Fighting	18
Machine Supervision	5
Intro to structural fire fighting	9
Structural Fire Fighting	5
Pump Operations	0
Ground Controller	7
Advanced bushfire fighting	4
Crew Leader	1
Sector Commander	1
AIMS 4 for 2017	1
Fire Control Officer Training	9
L1 Incident Controller	0
Membership Type	
Active - A member who has attended 10 or more incidents for the sample period	3
Reserve - Turning out to 1-9 incidents during sample period	25
Support - Allowance of min 1 support member per brigade	1
Non-active - 1 or less turnouts during sample period	21



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as of 21st August 2018



** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as of 21st August 2018

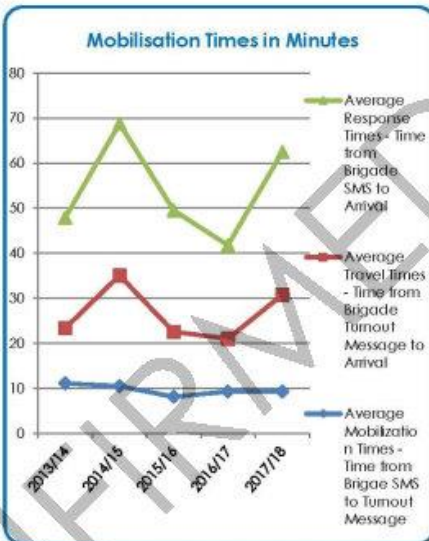
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Brigade activity		Grass Valley BFB
Documented incident turn out		
2013/2014	43	
2014/2015	55	
2015/2016	46	
2016/2017	44	
2017/2018	28	
<b>Bridge incident response 2013 - 2018 (June)</b>		
Incidents within the district	38	
Incidents outside the district	65	
<b>Appliance &amp; Resources List</b>		
1.4R	0	
2.4R	0	
2.4U	0	
4.4B	1	
Light tanker	0	
Various mobile pumps	0	
Standpipe pumping trailer	0	
1 bay facility with Office/Comms Room	0	
2 bay facility with Office/Comms Room	1	
3 bay facility with Office/Comms Room	0	
Training Room	1	
Lunch Rooms	1	
Disabled Access Toilets and Showers	1	
<b>External Resources Available</b>		
Shire of Northam works depot - Loaders, Graders, Posi Tracks, 2 x Water Carts and tree looping teams, Traffic Management from the Shire	30-60 mins to mobilise	



**Mobilisation Times in Minutes**

Year	Average Response Times - Time from Brigade SMS to Arrival	Average Travel Times - Time from Brigade Turnout Message to Arrival	Average Mobilization Times - Time from Brigade SMS to Turnout Message
2013/14	48	24	12
2014/15	68	35	11
2015/16	50	23	10
2016/17	42	21	10
2017/18	63	31	10

** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018



**Brigade Incident Response**

Category	Count
Incidents Outside of Brigade Fire District	65
Incidents Within Brigade Fire District	38

** Data Obtained from DFES Incident Reporting System (IRS) System. Data correct as off 21st August 2018



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**2.3 Risk Assessment**

**2.3.1 Identification & Assessment of vulnerable populations**

The information gathered in stage 1 has contributed to the identification of firstly areas which are not able to meet the Shire of Northam Response Criteria (table 2).

<b>Table 2</b> <b>SHIRE OF NORTHAM RESPONSE CRITERIA</b> <b>KEY= *Property under threat from wildfire # Turnout time to incident. + Aircraft and/or appropriate machinery where required</b>	
<b>RURAL / BROADACRE</b>	Up to two firefighting appliances on site for wildfire in 1 hour (30 + kms between services) # 1 fire firefighting appliance on site for property/Asset protection in 1 hour Specialist Units (ICV) on site within 6 hours
<b>SETTLEMENT/TOWNSITE/RURAL RESIDENTIAL AND RURAL SMALLHOLDING ZONES</b>	Up to 6 firefighting appliances on site for wildfire in 30 minutes (20kms between services) # 1 firefighting appliance on site for property/Asset protection in 30 minutes Specialist Units (ICV) on site within 3 hours
<b>CRITICAL INFRASTRUCTURE (includes properties with major infrastructure and large numbers of people either working, residing or otherwise at that facility)</b>	Up to 6 firefighting appliances on site for wildfire in 30 minutes (20kms between services) # 1 firefighting appliance on site for property/Asset protection in 30 minutes Specialist Units (ICV) on site within 3 hours

Each of these areas has then been risk assessed, in consultation with local bushfire brigades to assess levels of risk for the various communities and/or areas considered at 'risk'. Areas which are assessed as being at an elevated risk (that is areas that return a risk rating which exceeds '6') will be further assessed, along with proposed risk mitigation strategies.

The risk table, below, and associated information has been utilised, in accordance with Department of Fire and Emergency Services Guidelines;

**Table 4** **Consequence**

		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood	Almost Certain 5	Moderate (5)	Moderate (10)	High (15)	Extreme (20)	Extreme (25)
	Likely 4	Low (4)	Moderate (8)	High (12)	Extreme (16)	Extreme (20)
	Moderate 3	Low (3)	Low (6)	Moderate (9)	High (12)	Extreme (15)
	Unlikely 2	Very Low (2)	Low (4)	Moderate (6)	High (8)	High (10)
	Rare 1	Very Low (1)	Very Low (2)	Low (3)	Moderate (4)	High (5)

An assessment of the Shire of Northam has been undertaken and assessed within each of the various brigade areas. The assessment highlights there are a number of potentially vulnerable risk areas as a result of insufficient resource being able to get to the area within the specified timeframe. This is summarised as;

- 12 identified areas in the Bakers Hill Brigade area
- 1 identified area in the Inkpen Brigade area
- 4 identified areas in the Grass Valley Brigade area
- 12 identified areas in the Bakers Hill Brigade area
- 0 identified areas in the Southern Brook Brigade area
- 11 identified areas in the Clackline Brigade area
- 1 identified areas in the Irishtown Brigade area

(Appendix 1 provides the detailed assessment matrix).

The following represents a summary risk assessment undertaken within each of the identified areas to determine areas which represent a response risk;

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2.3.2 Risk Assessment for Wundowie Townsite and surrounding rural residential subdivision

Vulnerable Area Risk Assessment - Wundowie Gazetted Town site and surrounding rural residential subdivisions (Supported by Wundowie BFB)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	4	9
<b>Wundowie Gazetted Town site and rural residential subdivisions (Currently the Wundowie VFRS gazetted brigade district)</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b> Includes Wundowie Primary School, Hall, Library day care centre and numerous commercial, industrial and residential properties. Located in area surrounded to the north and east by significant reserve land.</p> <p>Hyde Dr Subdivision is predominately developed as a rural residential estate with approximately 60 lots. Numerous houses and associated buildings. Kep track is located to the north of the subdivision, Significant bushland to the east of the subdivision.</p> <p>Include established (Maringa Way, Olive Road) area and relatively new rural residential area (Acacia Retreat). Primarily developed for rural; residential and hobby farming purposes. Approximately 77 properties in the general area.</p> <p><b>Access</b> Number of routes to the north and south Hyde Dr has a single road entry point into subdivision. Unconstructed road along northern end of the subdivision but not constructed. Semi-formal access to KEP track at end of Dawson Road.</p> <p>Maringer Way and Acacia Retreat have single road access to cul-de-sacs.</p>	4	3	12

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Vulnerable Area Risk Assessment - Wundowie Gazetted Town site and surrounding rural residential subdivisions (Supported by Wundowie BFB)			
Local Government Response Criteria	Target	Achieved	Total Incidents
<p>Specific Fire Management Plan prepared for Acacia Retreat with emergency exit direct to GEH</p> <p><b>Fire Threat</b>                      External part of townsite Located within Bush Fire Prone area.                      Northern part of the townsite bordered by large reserves, DPAW has completed a burning program in recent years to mitigate the risk.</p> <p><b>Fire History</b>                      There has been 18 reported fire incidents in the area in the past 5 years. The majority of fires are classified as low risk as were contained to private property.</p>			

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2.3.3 Risk Assessment for Wundowie Bushfire Brigade area (formerly within Bakers Hill Bushfire Brigade Area)

Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formerly Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	2
<b>Maurovillo Estate Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b> Newly developed rural residential estate located north west of the Wundowie townsite. New houses and associated infrastructure being developed. Significant reserve land to the south. Further lots (Stage 3) to be developed south of those existing. Longer term planning is for the area to be further developed for rural residential lots (refer Wundowie North-West Structure Plan).</p> <p><b>Access</b> Extremely poor access, with single entry road being 3-5 kms long. Likelihood of residents becoming entrapped is very high. Currently single road entry and exit until adjoining land to the east is developed or gazetted road constructed.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area</p> <p><b>Fire History</b> 2 Fires in 2018, as this estate is still under development, this is expected to increase to more than once per year in the future.</p>	5	5	25

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Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formally Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	9
<b>Bodeguero Subdivision Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b> Predominately developed rural residential estate with approximately 52 lots located south west of the Wundowie townsite and adjacent to El Cabello resort and golf course.</p> <p><b>Access</b> Single Road entry exit point north from Great Eastern Highway. No gazetted road access to the north of the subdivision. Physical barrier of water pipeline preventing emergency escape to the north of the estate.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area, multiple pockets of remnant vegetation with minimal mitigation works. Vast areas of swamp land which provided difficult access. If fire came from south east could cause catastrophic conditions due to access issues.</p> <p><b>Fire History</b> There has been 9 reported fire incidents in the area in the past 5 years. The majority of fires are classified as low risk as were contained to private property.</p>	4	5	20

Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formally Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	1
<b>Linley Valley Abattoir Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Large abattoir with associated buildings, ponds and holding yards.  <b>Access</b> Access form Linley Valley Road off GEH – alternate route available.  <b>Fire Threat</b> Located within DFES Bush Fire Prone Area.  <b>Fire History</b> 1 Fire in 2013.	3	3	9

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Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formally Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	5
<b>Doy/Gaden Road Subdivision Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b> Approximately 30 Larger Rural Smallholding lots used for hobby farming purposes located west of Wundowie townsite. Various areas of remnant vegetation. Majority of properties have dwellings and associated outbuildings Large area of remnant vegetation to the north</p> <p><b>Access</b> Good Access with Grt Eastern Hwy &amp; Linley Valley Road, Chedaring Rd to the south or back into the Wundowie Townsite to the east.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area, multiple pockets of remnant vegetation with high fuel loads and minimal mitigation works throughout the area.</p> <p><b>Fire History</b> There has been 5 reported fire incidents in the area in the past 5 years, The majority of fires are classified as low risk as were either contained to private property or were a vehicle fire.</p>	3	3	9



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Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formally Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	5
<b>El Cabello Lifestyle Village Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Relatively new development for over 45's comprising individual houses and existing and proposed communal facilities. Currently approximately 35 houses in the development. Specific Fire Management Plan prepared for the estate. Expected to grow significantly in coming years – proposed approximately 220 units. <b>Access</b> One entry/exit road. Alternate emergency access route constructed to Great Eastern Highway and included as part of fire management plan. No gazetted road access to the north of the subdivision. Physical barrier of water pipeline preventing emergency escape to the north of the estate. <b>Fire Threat</b> Located within Bush Fire Prone area, multiple pockets of remnant vegetation with minimal mitigation works. <b>Fire History</b> There has been 5 reported fire incidents in the area in the past 5 years, The majority of fires are classified as low risk as either contained to private property or a vehicle fire.	4	4	16

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Vulnerable Area Risk Assessment - Wundowie Bushfire Brigade Area (Formally Bakers Hill)			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of Shire of Northam appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	10
<b>Sims Road Subdivision Note Currently within the Wundowie BFB area (previously Bakers Hill)</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b> Approximately 20 Rural residential lots located north east of the Wundowie townsite. Larger Majority of properties have dwellings and associated outbuildings. Large area of remnant vegetation to the east and west.</p> <p><b>Access</b> Fernie Road provides access to the north and south. Sims road provides access south only.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area, large swathes of crown reserves &amp; private property with high fuel loads of native vegetation.</p> <p><b>Fire History</b> There has been 10 reported fire incidents in the area in the past 5 years. The majority of fires are classified as moderate risk as either contained to private property or a vehicle fire.</p>	4	3	12

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2.3.4 Risk Assessment for Bakers Hill BFB Fire District

Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of Shire of Northam appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	13
<b>Carlin Road Subdivision</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b> Rural residential area located within a few kilometres of the Bakers Hill townsite. Is home to approximately 65 residents and is abutting heavily forested areas to the north and west of the subdivision. The east and south of the subdivision is predominantly rural farm and, with small pockets of forested areas.</p> <p><b>Access</b> There are two main ways of getting into and out of the subdivision which is to the east and south.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area Given that it could be assumed major fire fronts would come from the north and west, risk of residents being trapped in the area are low, with sufficient warning people will be able to escape any major fire hazard. Undulating land with high slope factor above 5 degrees.</p> <p><b>Fire History</b> There have been 13 reported fire incidents in the area in the past 5 years, however six of these have been to the lower risk east and south areas.</p>	5*	3	15

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Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of Shire of Northam appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	4	19
<b>Koojeda/Jose Road Subdivision</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Rural residential area located north west of the Bakers Hill townsite. Surrounded to the east and north by significant reserve land. Predominately developed with houses and associated infrastructure.			20
<b>Access</b> No formal road access/egress to the north of the subdivision.			
<b>Fire Threat</b> Located within Bush Fire Prone area Surrounded by DPAW & Shire reserves, heavy fuel loads/jarrah forest. Undulating land with high slope factor above 5 degrees	5	4	
<b>Fire History</b> There have been 19 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property.			



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Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of Shire of Northam appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	4	22
<b>Bakers Hill Townsite</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Includes Bakers Hill Primary School, Recreation Centre, oval and numerous residential and commercial properties.  <b>Access</b> Good access, with multiple egress routes.  <b>Fire Threat</b> Located within Bush Fire Prone area. Low fuel loads within townsite, majority surrounded by agricultural land.  <b>Fire History</b> There have been 22 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property.	5	4	20

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Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	4	8
<b>Redcourt/Odriscoll, Subdivisions</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Rural residential subdivision south of Bakers Hill townsite comprising approximately 67 lots. Predominately developed with housing and associated infrastructure (with the exception of vacant lots in Gum Tree lane subdivision). Significant vegetation to the south and west of the area. Tree farms to the east and south east of the area  <b>Access</b> Good access, with multiple egress, strategic firebreaks are installed with fire access gates.  <b>Fire Threat</b> Located within Bush Fire Prone area, estates back onto large privately owned bush block, with extremely high fuel load.  <b>Fire History</b> There has been 8 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property.	4	4	16

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Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	4	4
<b>Oyston Road/Glenmore Estate subdivision area</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Approximately 90 rural residential lots located south west of the Bakers Hill townsite. New subdivisions on Oyston Road partially developed. Glenmore Estate predominately developed with a mixture of hobby farming and lifestyle properties. Significant property located to the north of Glenmore Estate.			
<b>Access</b> Oyston Road has direct access to GEH to the north and Inkpen Road to the south. Glenmore estate has access to the north east via Anderson Road and Oyston Road to the north west.			
<b>Fire Threat</b> Located within Bush Fire Prone area, Gleeson Hill & Cook St properties are vulnerable to large privately owned bush block with high fuel loads that impact the BPZ of surrounding properties, with minimal mitigation work. Large DPAW reserve to the south west, with very high fuel loads of native vegetation, with minimal mitigation work. High risk of fire inside the Inkpen Tip.	4	4	
<b>Fire History</b> There has been 12 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property.			

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Vulnerable Area Risk Assessment - Bakers Hill Bushfire Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	6	6
<b>Inkpen Road Waste Disposal Site</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Existing waste Disposal Site surrounded by significant vegetation.  <b>Access</b> Inkpen Road provides access to the north and south from the facility.  <b>Fire Threat</b> Located within Bush Fire Prone area.  <b>Fire History</b> There has been 6 reported fire incidents in the area in the past 5 years, As the majority of these were in the DPAW reserve that surrounds the refuse site, they have been classed as high – very high risk incidents.	4	4	16



2.3.5 Risk Assessment for Inkpen BFB Fire District

Vulnerable Area Risk Assessment – Inkpen Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	4
<b>Wundabinning Road Area</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b> Area zoned "Rural "contains approximately 16 lots used for farming/grazing purposes. Most lots have dwelling and associated farm infrastructure located on them.</p> <p><b>Access</b> Approximately 8 lots have single exit/entry point back to Great Southern Highway. Remaining lots have access direct to Great Southern Highway.</p> <p><b>Fire Threat</b> Located within Bush Fire Prone area, estate is surrounded on 4 sides with dense bushland, with high fuel loads, and minimal mitigation work completed. Limited water supply for firefighting, no reticulated hydrants sole reliance on privately owned static supply.</p> <p><b>Fire History</b> There has been 4 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property or were vehicle fires.</p>	3	4	12

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Vulnerable Area Risk Assessment – Inkpen Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	2	5
<b>BGC Quarry and Horton Road Composting Facility</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b>                      Significant quarry with crushing, blasting and processing occurring on-site. Numerous truck movements in and out of facility. Composting facility located on Horton Road north of the quarry.</p> <p><b>Access</b>                      Quarry has direct access to Great Southern Highway.                      Composting facility has access south on Horton Road to Great Southern Highway. Appears to have informal access to the west off Horton Road via Carter Road in the Shire of Mundaring.</p> <p><b>Fire Threat</b>                      Located within Bush Fire Prone area.</p> <p><b>Fire History</b>                      There has been 5 reported fire incidents in the area in the past 5 years, however most of the threat has come from fires within the Mundaring Shire LG area.</p>	3	3	9

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2.3.6 Risk Assessment for Clackline BFB Fire District

Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	5	9
<b>Clackline Townsite</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b> Small townsite located on Great Eastern Highway with hall, shop and post office a number of residential and rural residential lots. Contains approximately 30 mainly developed properties. Significant vegetation on north of Great Eastern Highway and areas of vegetation within the townsite.</p> <p><b>Access</b> Direct access to Great Eastern Highway to the north. Multiple egress points to the North &amp; South.</p> <p><b>Fire Threat</b> Located within Bushfire prone area, multiple large scale reserves with increasingly high fuel loads, and minimal mitigation works completed. Undulating land with high slope factor above 5 degrees.</p> <p><b>Fire History</b> There has been 9 reported fire incidents in the area in the past 5 years, however most are classified as low risk as were contained to private property or were vehicle fires.</p>	4	3	12

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes Achieved = Total Number of appliances able to reach target Total Incidents = Total number of incidents reported within a 5yr period.	6	0	9
<b>Spencers Brook Townsite</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Smaller settlement located on Spencers Brook Road with Tavern and numerous residential buildings. Contains approximately 60 residential lots and numerous undeveloped lots west of the settlement. Generally surrounded by farming properties. Spencers Brook runs to the north of the town and Avon River is approximately 1.1 km to the east.			
<b>Access</b> Located on Spencers Brook Road, good egress to Spencers Brook/York Rd.	4	3	
<b>Fire Threat</b> Located within Bushfire prone area, mostly agricultural land, with remnant vegetation alongside Avon River, and old railway reserve.			
<b>Fire History</b> There has been 9 reported fire incidents in the area in the past 5 years, however most are classified as moderate risk as were contained to private property or were vehicle fires.			



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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	0	7
<b>Muresk Institute</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Significant tertiary institution located approximately 18 km south of Northam townsite adjacent to the Avon River. Currently comprises a number of educational buildings including classrooms, lecture theatres, laboratories, accommodation units, social facilities and a working farm. Current has single privately owned Light tanker for fire suppression purposes. Has own Safety Management Plan. Reticulated water supply throughout site.			
<b>Access</b> Single formal access point being Muresk Road. Secondary alternate exit across Avon River to York Spencers Brook Road.	3	3	
<b>Fire Threat</b> Small portion of education area within Bushfire prone area. Portion of the farm located within bushfire prone area.			
<b>Fire History</b> There has been 7 reported fire incidents in the area in the past 5 years, however are classified as moderate risk as were contained to private property or were vehicle fires.			

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	2	10
<b>Detention Centre</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Immigration detention centre located 2.8 km west of Northam on Federal Government land being the form Northam Army Camp. Centre contains numerous accommodations units, offices and recreation areas. Northam Army Camp located to the west and vegetation located to the south west, Federal land and is not subject to the Shires Firebreak notice requirements. Has accommodation for up to 800 plus staff and associated subcontractors. Specific arrangements in place in case of emergency although not known to local emergency management personnel.	5	5	25
<b>Access</b> Formal access located on Mitchell Avenue with informal access to Great Eastern Highway via existing Army Camp access point. Will not be allowed access into camp for asset protection. Would not risk firefighter safety by entering premises without adequate assistance from law enforcement. Residents are locked down with no escape.			
<b>Fire Threat</b> Located within bushfire prone mapping area, highly flammable construction methods, remnant vegetation with moderate to high fuel loads surround facility, undulating land with slope factor above 5 degrees.			

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Low bushfire fuel hazard within compound itself due to grounds keeping requirements.  <b>Fire History</b> There has been 10 reported fire incidents in the area in the past 5 years, however are classified as moderate risk as were contained to private property.			

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	2	1
<b>Springhill Recovery Centre</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Former army training centre currently utilised as a recovery centre. Comprises a number of buildings including accommodation units, kitchen and function centre, recreation buildings and houses. Located adjacent to Avon River (opposite side of Spencers Brook Road). Contains some vegetation and pasture land (former golf course) on-site and vegetation to the north east of the site. The site has a specific Bushfire Management Plan.			
<b>Access</b> Single direct access to Spencers Brook Road.	3	4	
<b>Fire Threat</b> Buildings are located within Bush Fire Prone mapping area. River course can act as corridor for fire travel, undulating land with excess of 5 degree slope factor. BPZ poorly maintained, with high fuel loads encroaching on building perimeter fence.			
<b>Fire History</b> There has been 1 reported fire incidents in the area in the past 5 years.			



Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	3	12
<b>Leeder Road/Mokine Area</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Rural smallholdings estate located between Spencers Brook townsite and Clackline. Consists of approximately 85 properties that are mainly hobby farms/lifestyle lots with numerous dwellings and associated infrastructure. Numerous lots have vegetation on them, surrounding land uses are pasture/grazing. More significant vegetation to the west. Has minimal reticulated water supply and a hydrants, a standpipe.			16
<b>Access</b> Several cul-de-sacs (Moondyne, Boondine, Harvey and Avro Anson Roads that prevents emergency exit to the south. No strategic firebreaks or emergency access/exit points.	4	4	
<b>Fire Threat</b> Located within bush fire prone area, large swathes of reserves with high fuel loads and minimal mitigation work.			
<b>Fire History</b> There has been 12 reported fire incidents in the area in the past 5 years, however are classified as moderate risk as were contained to private property.			

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Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	5	21
<b>Breen Rise /Raymond Crt, &amp; Benrua Area</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Approximately 60 Rural residential and rural small holdings lots located to the south west of Clackline townsite. Mixed use of hobby farming and lifestyle lots. Some lots contain significant vegetation.  <b>Access</b> Several cul-de-sacs (Raymond Court, Virginia Court, Breen Rise) that connect to strategic firebreaks/emergency access points.  <b>Fire Threat</b> Located within bush fire prone area, extreme slopes above 10 degrees, high to extreme fuel loads, with difficult terrain and limited access.  <b>Fire History</b> There has been 21 reported fire incidents in the area in the past 5 years, mostly escaped burns that were extinguished before they became a greater threat.	5	5	25

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	5	17
<b>Railway Road Area</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b>                      Approximately 30 rural smallholding lots located north of the Clackline townsite and GEH. Mixture of hobby farming and lifestyle (vegetated lots). Significant vegetation to the west. Vegetation to the east between Railway Parade and Clackline-Toodyay/Eadine Roads</p> <p><b>Access</b>                      Several cul-de-sacs including Lukin, Connor and Railway Roads. Several access roads from Railway Road to Clackline-Toodyay Road and Eadine Road.                      1 Timber bridge on Eadine Rd that could potentially be the only escape route dependant on if fire approach is from the SW.</p> <p><b>Fire Threat</b>                      Located within bush fire prone area, heavy fuel loads in multiple DPAW, minimal mitigation reserves.</p> <p><b>Fire History</b>                      There has been 17 reported fire incidents in the area in the past 5 years, made up of a mixture of vehicle and road verge areas.</p>	5	5	25

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Vulnerable Area Risk Assessment – Clackline Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	5	6
<b>Paynter Road/Searle Drive &amp; Smith Road Area (Bobakine)</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b>                      Approximately 15 rural residential lots located off Smith Road. Primarily lifestyle lots with majority of lots vegetated. Significant vegetation to the north and west.                      Reserve 42432(Bobakine Nature Reserve) and lot m1375(privately owned) contains significant vegetation.</p> <p>Smith Rd - approximately 25 rural lots located at the end of Smith Road used for both agricultural and lifestyle purposes. Several lots contains significant vegetation.                      Reserve 43077 and lot 322 owned by the Ste of WA contain significant vegetation.</p> <p><b>Access</b>                      Searle Drive and Paynter Road are cul-de-sacs and provide only means of entry/exit to the properties. Unconstructed road reserve at end of Paynter Road (approximately 3 km in length) to area adjacent to Clackline-Toodyay Road.</p> <p>Smith Road is a cul-de-sac which runs generally north from Eadine Road with no means of exit to the north.</p> <p><b>Fire Threat</b>                      Located within bush fire prone area, heavy vegetation surrounding each subdivision, DPAW Bobakine Reserve and undulating terrain with slope factor around 10 degrees. Due to the slope raising up from the estate, it reduces the threat of</p>	3	3	9



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fire but may cause winds to become unpredictable.			
<b>Fire History</b> There has been 6 reported fire incidents in the area in the past 5 years, several were escaped burns and there was lightning strikes as the cause of the majority of the fires.			

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2.3.7 Risk Assessment for Southern Brook BFB Fire District

Vulnerable Area Risk Assessment – Southern Brook Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 60 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	2	7	3
Nil	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Nil. <b>Access</b> Nil. <b>Fire Threat</b> Nil. <b>Fire History</b> There has been 3 reported fire incidents in the area in the past 5 years, over the entire fire district.			

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2.3.8 Risk Assessment for Grass Valley BFB Fire District

Vulnerable Area Risk Assessment – Grass Valley Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	1	4
<b>Grass Valley Townsite</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b>                      Townsite surrounded by rural residential/lifestyle lots. Includes Hall, Tavern, Post Office and associated residential infrastructure. Approximately 80 mainly developed separate properties. Some expansion of the rural residential properties to the west of the town proposed. Great eastern Highway located to the north of the townsite and Pert-Adelaide Railway line separates the residential lots to the rural residential lots to the west. Generally surrounded by farmland.</p> <p><b>Access</b>                      Main access and egress points are to GEH to the north and Muluckine Road to the south west.</p> <p><b>Fire Threat</b>                      Part of the townsite and areas to the south east are Located within Bush Fire Prone area, mainly surrounded by agricultural properties, with several small parcels of regrowth vegetation with low fuel loads.</p> <p><b>Fire History</b>                      There has been 4 reported fire incidents in the area in the past 5 years, 1 of which was a structure fire, the remainder where from escaped burns.</p>	3	3	9

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Vulnerable Area Risk Assessment – Grass Valley Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	1	7
<b>Seabrook</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b> Residential lots located adjacent to Mortlock River. Primarily used for residential/lifestyle purposes. Approximately 45 separate properties. Perth-Adelaide railway line located to the north. Seabrook Battery reserve located to the east and Mortlock River to the west. Generally surrounded by broad acre farming properties to the north and east, hobby farms to the south.</p> <p><b>Access</b> Access East &amp; West is via Muluckine Road, and across the railway line via Hunter Rd.</p> <p><b>Fire Threat</b> Significant number of houses (approx. 30-32) within Located within Bush Fire Prone area, surrounded by agricultural land, with pockets of vegetation along the Mortlock River. Seabrook Reserve has had mitigation works conducted in 2017.</p> <p><b>Fire History</b> There has been 7 reported fire incidents in the area in the past 5 years, 1 of which was a structure fire, the remainder where from escaped burns.</p>	4	3	12



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Vulnerable Area Risk Assessment – Grass Valley Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	3	1
<b>Avon Industrial Park</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<p><b>Characteristics</b>                      Heavy industrial area located approximately 17 kms west of Northam and 6 km east of Grass Valley. Currently houses various industrial sheds and land uses on 11 separate lots. Number of lots available for development and significant areas zoned for development.                      Surrounded by farming/grazing land to the west and east, railway line and remnant vegetation to the north and large remnant vegetation area to the south.</p> <p><b>Access</b>                      Access in and out is via Leeming Rd onto the Grt Eastern Hwy to the North, or Grass Valley South Rd to the South.</p> <p><b>Fire Threat</b>                      Portions of individual lots within the Bush Fire Prone area.</p> <p><b>Fire History</b>                      There has been 1 reported fire incidents in the area in the past 5 years, which was a structure fire.</p>	2	3	6

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Vulnerable Area Risk Assessment – Grass Valley Brigade Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	3	3
<b>Northam-York Road Lifestyle Lots</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Approximately 25-30 rural lifestyle lots located along York-Northam Road and adjoin the Mortlock River. Primarily used for hobby farming purposes. Mortlock River at rear of properties.  <b>Access</b> Most lots have direct access onto Northam-York Road.  <b>Fire Threat</b> Majority of properties are either wholly or partially within the Bush Fire Prone area, largest risk is from the proximity to the Mortlock River.  <b>Fire History</b> There has been 3 reported fire incidents in the area in the past 5 years, which only 1 was a scrub fire, the remainder where a structure fire and a vehicle fire.	3	3	9

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Vulnerable Area Risk Assessment – Northam Townsite Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	5	12
<b>Avon Yards/CBH Complex</b>	Likelihood	Consequence	Risk Rating
<b>Characteristics</b> Significant rail and marshalling yards and regional CBH grain handling facility located on Northam-Toodyay Road. Within Northam VFRS district but likely BFB required for major incident. Located on Perth-Adelaide Rail Line and Northam-Toodyay Road. Avon River located to the north. Cropping and grazing land located to the south and west, GEH located to the east and landfill facility to the south east.			12
<b>Access</b> Direct to Northam-Toodyay Road.	4	3	
<b>Fire Threat</b> The highest threat for this area is from the road/rail reserve and the animal strikes along the power infrastructure within the area.			
<b>Fire History</b> There has been 12 reported fire incidents in the area in the past 5 years, the Majority were landscape fires; however there was multiple fires within the road/rail reserve as well as fires started by birds striking powerlines.			

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Vulnerable Area Risk Assessment – Northam Townsite Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	5	9
<b>Old Quarry Landfill Site</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Significant landfill facility located to the west of the Northam townsite. Located within valley and has remanet vegetation surrounding active tip face. Has existing Fire Management Plan and network of existing firebreaks. Would have significant environmental issues if a major fire was to occur. Currently within Northam VRFS district but likely BFB called for assistance.			<b>16</b>
<b>Access</b> Single entry/exit point from Old Quarry Road.			
<b>Fire Threat</b> The highest threat for this area is from the road/rail reserve and the animal strikes along the power infrastructure within the area, there has also been several escaped farmer burns in the area adjacent to the tip in the refuse site in the past 5 yrs.	4	4	
<b>Fire History</b> There has been 9 reported fire incidents in the area in the past 5 years, the Majority were landscape fires, however there was multiple fires within the road/rail reserve as well as fires started by birds striking powerlines. There has also been a large green waste fire within the facility itself.			



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Vulnerable Area Risk Assessment – Northam Townsite Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	6	10
<b>West Industrial Area</b>	Likelihood	Consequence	Risk Rating
<p><b>Characteristics</b> Partially developed Industrial area on the western extremity of the Northam townsite. Major land uses include hay processing facility, earthmoving/landscaping supply business, Water Corporation treatment plant and storage dams and several vacant properties. Has potential for expansion in the future. Perth-Adelaide rail line and Avon River located to the north. Currently within Northam VRFS district but likely BFB called for assistance.</p> <p><b>Access</b> Direct to Northam-Toodyay Road and GEH.</p> <p><b>Fire Threat</b> The highest threat for this area is from the road/rail reserve and the animal strikes along the power infrastructure within the area. High fuel loads along river area and difficult topography make it almost essential that air support is utilised as a priority.</p> <p>The Hay facility has also been designated as a Zone 3 response area by DFES for increased mobilisation during the high threat period.</p> <p><b>Fire History</b> There has been 10 reported fire incidents in the area in the past 5 years, the Majority were landscape fires, however there was multiple fires within the road/rail reserve as well as fires started by birds striking powerlines.</p>	5	4	20

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Vulnerable Area Risk Assessment – Northam Townsite Area			
Local Government Response Criteria	Target	Achieved	Total Incidents
Target = Total number of units able to get to area within 30 minutes. Achieved = Total Number of appliances able to reach target. Total Incidents = Total number of incidents reported within a 5yr period.	6	4	6
<b>East Industrial Area</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Rating</b>
<b>Characteristics</b> Partially developed Industrial area on the eastern extremity of the Northam townsite. Major land uses include machinery sales, workshops, Northam Turf Club, Truck assembly Area and roadhouse currently under construction. Northam caravan park located in the precinct .Has potential for expansion in the future. Northam-Goomalling rail line and Mortlock River located in area. Currently within Northam VRFS district but likely BFB called for assistance.			
<b>Access</b> Direct to Yilgarn Avenue and GEH	3	3	
<b>Fire Threat</b> The highest threat for this area is from the road/rail reserve and the animal strikes along the power infrastructure within the area. Several fires to the East of this area are from escaped farmer burns.			
<b>Fire History</b> There has been 9 reported fire incidents in the area in the past 5 years, the Majority were landscape fires, however there was multiple fires within the road/rail reserve as well as fires started by birds striking powerlines. There has also been a large green waste fire within the facility itself.			

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Risk to Recourse (R2R) Assessment



**2.4 Identification and Assessment of Bushfire Brigades**

A critical element to the ability of the Shire of Northam to manage potential bushfires goes beyond the simple physical infrastructure assessment. The volunteers who form our various bushfire brigades are the community's most valuable asset. As such an assessment of each brigade's capacity has been undertaken, based on the information provided in section 2 of this report. The matrix has been developed utilising the likelihood and consequence table applied in section 9.3.1

Brigade	Risk statement	Consequence	Likelihood	Risk Rating
<b>Bakers Hill Brigade</b>	Cover significant area, including Wundowie			
	Low membership base of volunteers			
	New members not being attracted to the brigade			
	Relatively small number of recently active members			
<b>Clackline Brigade</b>	Ageing membership base			
	Not attracting new members			
	Small number of recently active members			
<b>Irishtown Brigade</b>	Poor response/turnout times			
	Ageing membership			
	Not attracting new members			
	Very small number of recently active members			
<b>Jennapullin Brigade</b>	Potentially insufficient membership to utilise available appliances			
	Poor response/turnout times			
	No active members			
<b>Southern Brook Brigade</b>	No appliance			
	Not attracting new members			
<b>Grass Valley Brigade</b>	No recently active members			
	Not attracting new members			
<b>Inkpen</b>	Poor response/turnout times			
	Ageing membership			
	Not attracting new members			
	Small number of recently active members			



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**3. Stage 3 – Prioritised Area Risk Reduction & Control**

This section focuses on risk controls and treatments. In undertaking this section consideration has been given to the potential methods for risk reduction in general (e.g. fuel load, education, resource availability, appliance mix). Assessments around water availability, access to third party equipment (including adjoining Shire resources).

The below table has been populated based on the information and assessments undertaken in stages one, two and three. This table indicates the critical risks identified utilising the WARR tool and documents the identified options for mitigation and ultimately which mitigation options will be adopted.

This section is proposed to be completed at the proposed Workshop.

Risk Control and Treatment Schedule						
Prioritised Risk Statements	Risk Controls / Options	Impact (High/Low/Medium)	Feasibility (High/Medium/Low)	Adopt (Y / N)	Responsible Position.	Agreed Completion by Date
<b>Bakers Hill Area (including new Wundowie BFB area)</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Wundowie Townsite and rural residential subdivisions						
Maurivillo Estate						
Bodeguero Way subdivision						
Linley Valley Abbatoir						
Doy Road Subdivision						
El Cabello Lifestyle Village						
Sims Road Subdivision Area						
Carlin Rd Subdivision	More detailed assessment of	High	High	Y	EMC	2019



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Risk Control and Treatment Schedule						
Prioritised Risk Statements	Risk Controls / Options	Impact (High/Low/Medium)	Feasibility (High/Medium/Low)	Adopt (Y / N)	Responsible Position.	Agreed Completion by Date
	current fuel loads to the north and west					
	Ensure all fire breaks are in place – physical November inspection	Medium	High	Y	EMC	Annual
	Promote individual bushfire preparedness planning in the area – October / November annually	Medium	High	Y	EMC	Annual mail merge to area
	Acknowledge that Wundowie VFRS are able to get to the subdivision entry point within the 30 minutes	High	High	Y	WVFRS	In place

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Risk Control and Treatment Schedule						
Prioritised Risk Statements	Risk Controls / Options	Impact (High/Low/Medium)	Feasibility (High/Medium/Low)	Adopt (Y / N)	Responsible Position.	Agreed Completion by Date
Koojeda Road subdivision						
Bakers Hill Townsite						
Orchid Valley Subdivision (Redcourte,O'Driscoll)						
Glenmore and Oyston Road subdivisions						
Inkpen Road Waste Disposal Facility						
<b>Rural Broad Acre (within 1 hour)</b>						
<b>Inkpen BFB</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Wundabinning Road						
BGC Quarry/Composting Facility						
<b>Rural Broad Acre (within 1 hour)</b>						
<b>Clackline</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Clackline Townsite						
Spencers Brook Townsite						
Muresk Institute						
Detention Centre						
Springhill Recovery Centre						
Leeder Road Area						

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Risk Control and Treatment Schedule						
Prioritised Risk Statements	Risk Controls / Options	Impact (High/Low/Medium)	Feasibility (High/Medium/Low)	Adopt (Y / N)	Responsible Position.	Agreed Completion by Date
Breen Rise/ Benrua Road Area						
Railway Road Area						
Paynter Road Area						
Smith Road Area						
<b>Rural Broad Acre (within 1 hour)</b>						
Rogers Road Area						
Spencer Brook Road Area						
<b>IrishTown</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Frenches Siding						
<b>Rural Broad Acre (within 1 hour)</b>						
<b>Jennapullin</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Abattoir Goomalling Road						
<b>Rural Broad Acre (within 1 hour)</b>						
<b>Southern Brook</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						

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Risk Control and Treatment Schedule						
Prioritised Risk Statements	Risk Controls / Options	Impact (High/Low/Medium)	Feasibility (High/Medium/Low)	Adopt (Y / N)	Responsible Position.	Agreed Completion by Date
Nil						
<b>Rural Broad Acre (within 1 hour)</b>						
<b>Grass Valley</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Townsite						
Seabrook						
Avon Industrial Park						
York-Northam Lifestyle lots						
<b>Rural Broad Acre (within 1 hour)</b>						
General						
Hooper/Parker/DuckPool/Quamkadihe						
<b>Northam Townsite</b>						
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>						
Avon Rail Yards and CBH Facility						
Old Quarry Waste Disposal Site						
West Industrial Area (Toodyay Road)						
East Industrial Area (Yilgarn Avenue)						



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4. Stage 4 – Revised Risk Assessment following mitigation and control

The following revised risk assessment has been undertaken in the context of the significant risks identified and the proposed control and / or treatments identified as a result of these mitigation strategies. This indicates the perceived risk levels after mitigation.

Please note that this will be completed by staff following the workshops.

Brigade	Risk statement	Revised Consequence	Revised Likelihood	Revised Risk Rating	Original Risk Rating	Notes
Bakers Hill Brigade	Carlín Rd Subdivision	2	2	4	12	Wundowie VFRS are able to get their 2 units to the entry point of the subdivision with the required 30 minutes. The creation of a 2-unit Wundowie Brigade would also meet these criteria, thus ensuring that 6 units would be available on site within 30 minutes
	Koojedda Road subdivision					
	Bakers Hill Townsite					
	Orchid Valley Subdivision					
	Wundowie Townsite					
	Hyde Drive Subdivision (Wundowie)					
	Olive Road, Marha Way, Acacia Rd Area					
	Maurivillo Estate					
	Bodeguero Way subdivision					
	Linley Valley Abattoir					
Doy Road Subdivision						



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Brigade	Risk statement	Revised Consequence	Revised Likelihood	Revised Risk Rating	Original Risk Rating	Notes
<b>Bakers Hill Brigade</b>	Cover significant area, including Wundowie					
	Low membership base of volunteers					
	New members not being attracted to the brigade					
	Relatively small number of recently active members					
<b>Clackline Brigade</b>	Ageing membership base					
	Not attracting new members					
	Small number of recently active members					
	Poor response/turnout times					
<b>Irishtown Brigade</b>	Ageing membership					
	Not attracting new members					
	Very small number of recently active members					
	Potentially insufficient membership to utilise available appliances					
<b>Jannapullin Brigade</b>	Poor response/turnout times					
	No active members					
<b>Southern Brook Brigade</b>	No appliance					
	Not attracting new members					
<b>Grass Valley Brigade</b>	No recently active members					
	Not attracting new members					
<b>Inkpen</b>	Poor response/turnout times					
	Ageing membership					
	Not attracting new members					
	Small number of recently active members					

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**5. Stage 5 – Additional resource requirements and/or proposed internal resource reallocation**

To be completed in consultation with a working group to be established by the Shire of Northam Bushfire Advisory Committee. This assessment will identify additional resources required to provide minimum level of protection to the community in the case of Level 1 incident and prioritise. If additional resources outside the ability for the Shire of Northam to source locally (e.g. appliance, building), these requirements will be documented on the ESL Grant Request Form. Consideration will be given to the appliance type most suitable to meet Level 1 fire response criteria.



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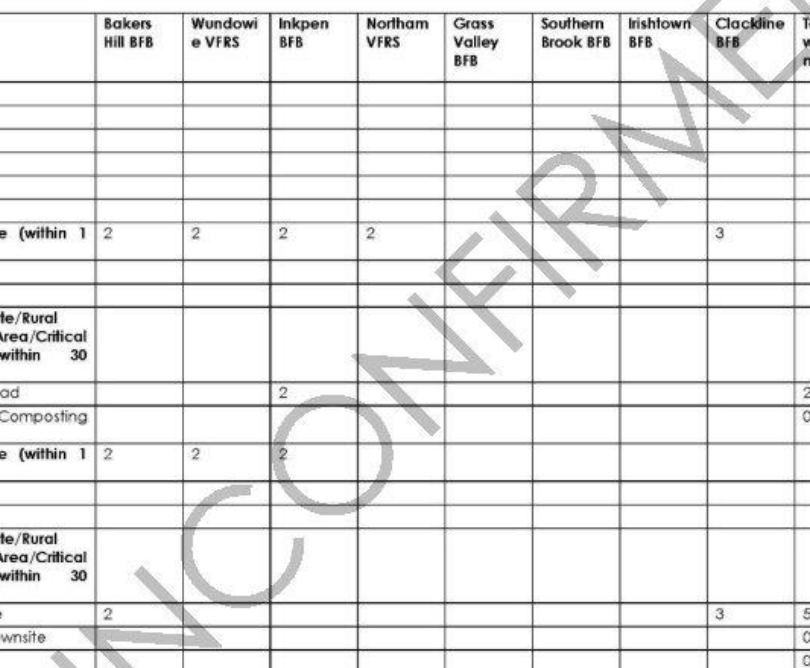
Appendix 1

	Bakers Hill BFB	Wundowie VFRS	Inkpen BFB	Northam VFRS	Grass Valley BFB	Southern Brook BFB	Irishtown BFB	Clackline BFB	Total Units within 30 minutes	Total Units within 60 minutes
<b>Bakers Hill Area (including new Wundowie BFB area)</b>										
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>										
Wundowie Townsite and Hyde Drive, Acaia Retreat, Olive Road rural residential subdivisions	2	2							4	
Maurivillo Estate		2							2	
Bodeguera Way subdivision		2							2	
Linley Valley Abbatoir		2							2	
Doy Road Subdivision		2							2	
El Cabelo Lifestyle Village		2							2	
Sims Road Subdivisions Area										
Carlin Rd Subdivision	2								2	
Koojeda Road subdivision	2	2							4	
Bakers Hill Townsite	2	2							4	
Orchid Valley Subdivision (Redcourte, O'Driscoll)	2								2	
Glenmore and Oyston Road subdivisions	2	2	2						6	
Inkpen Road Waste Disposal Facility	2	2	2						6	

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	Bakers Hill BFB	Wundowie VFRS	Inkpen BFB	Northam VFRS	Grass Valley BFB	Southern Brook BFB	Irishtown BFB	Clackline BFB	Total Units within 30 minutes	Total Units within 60 minutes
Rural Broad Acre (within 1 hour)	2	2	2	2				3		11
<b>Inkpen BFB</b>										
Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)										
Wundabinning Road			2						2	
BGC Quarry/Composting Facility									0	6
Rural Broad Acre (within 1 hour)	2	2	2							6
<b>Clackline</b>										
Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)										
Clackline Townsite	2							3	5	
Spencers Brook Townsite									0	
Muresk Institute									0	

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	Bakers Hill BFB	Wundowie VFRS	Inkpen BFB	Northam VFRS	Grass Valley BFB	Southern Brook BFB	Irishtown BFB	Clackline BFB	Total Units within 30 minutes	Total Units within 60 minutes
Detention Centre				2					2	
Springhill Recovery Centre				2					2	
Leeder Road Area								3	3	
Breen Rise/ Benrua Road Area	2							3	5	
Railway Road Area	2							3	5	
Paynter Road Area									0	
Smith Road Area									0	
<b>Rural Broad Acre (within 1 hour)</b>	2		2	2	1		3	3		13
Rogers Road Area					1	1	3	0		5
Spencer Brook Road Area					1		3	3		7
<b>IrishTown</b>										
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>										
Frenches Siding							2		2	
<b>Rural Broad Acre (within 1 hour)</b>					1		3	3		7
<b>Jennapullin</b>										
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>										

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	Bakers Hill BFB	Wundowie VFRS	Inkpen BFB	Northam VFRS	Grass Valley BFB	Southern Brook BFB	Irishtown BFB	Clackline BFB	Total Units within 30 minutes	Total Units within 60 minutes
Abattoir Goomalling Road				2					2	
Rural Broad Acre (within 1 hour)					1		2			3
<b>Southern Brook</b>										
Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)										
Nil										
Rural Broad Acre (within 1 hour)				2	1	1	3			7
<b>Grass Valley</b>										
Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)										
Townsite					1				1	
Seabrook				2	1				3	
Avon Industrial Park						1			1	
York-Northam Lifestyle lots				2		1 (northern part only)			3 (northern part only)	
Rural Broad Acre (within 1 hour)										
General				2	1	1	3			7



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	Bakers Hill BFB	Wundowie VFRS	Inkpen BFB	Northam VFRS	Grass Valley BFB	Southern Brook BFB	Irishtown BFB	Clackline BFB	Total Units within 30 minutes	Total Units within 60 minutes
Hooper/Parker/DuckPool/Quamkadiene				2	1	1				4
South East Extremity, (refer to Maps)										0
<b>Northam Townsite</b>										
<b>Settlement/Townsite/Rural Residential Area/Critical Infrastructure (within 30 minutes)</b>										
Avon Rail Yards and CBH Facility				3			3		6	
Old Quarry Waste Disposal Site				3			3		6	
West Industrial Area (Toodyay Road)				3			3		6	
East Industrial Area (Yilgarn Avenue)				3	1 (eastern portion only)				4 (eastern only)	

UNCONFIRMED

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**Appendix 2**  
Shire of Northam Bushfire Brigade Response Time Maps

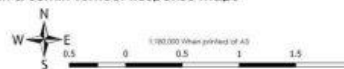
Inkpen BFB 30 min & 60 min turnout maps

**2018 Resource to Risk Assessment  
Shire of Northam**



Legend  
■ DFES Stations - (□) DFES 2018  
■ Inkpen 60 Minute Turnout Time - (□) DFES 2018  
■ Inkpen 30 Minute Turnout Time - (□) DFES 2018

**Inkpen Volunteer Bush Fire Brigade  
30min & 60min Turnout Response Maps**



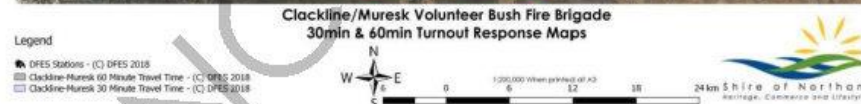
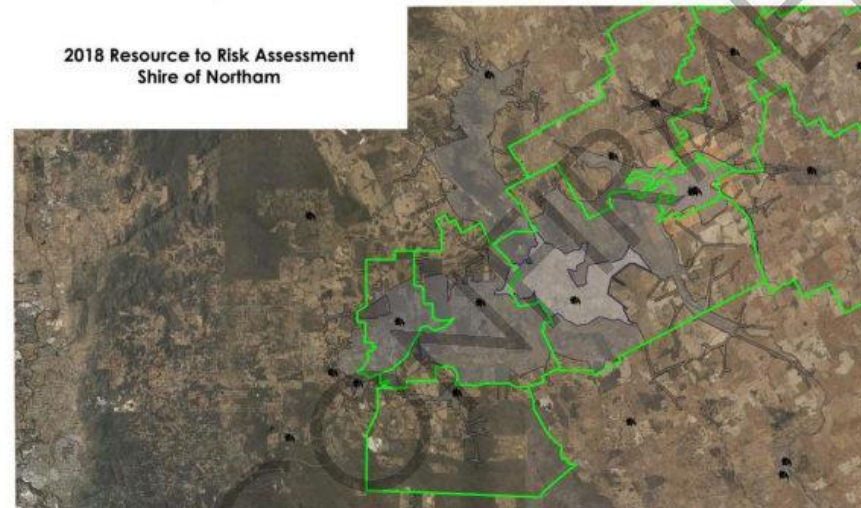
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Bakers Hill 30min & 60 min turnout map

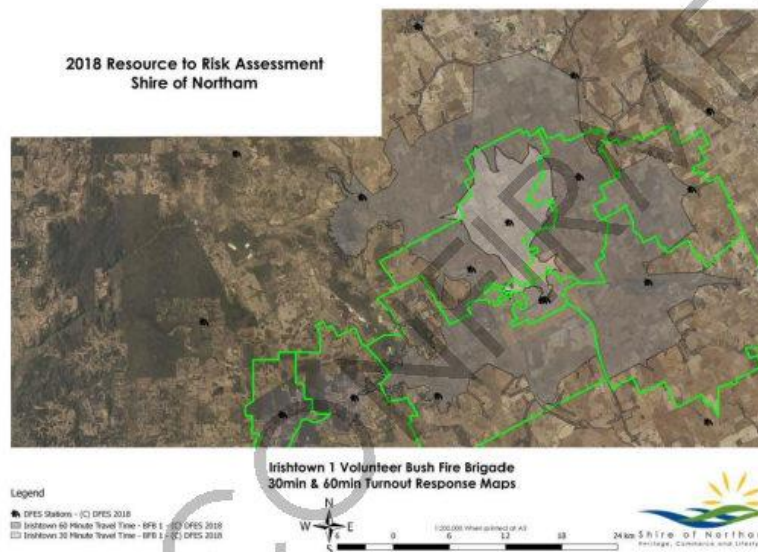


Irishtown 1 & Irishtown 2 30min & 60 min Turnout Maps

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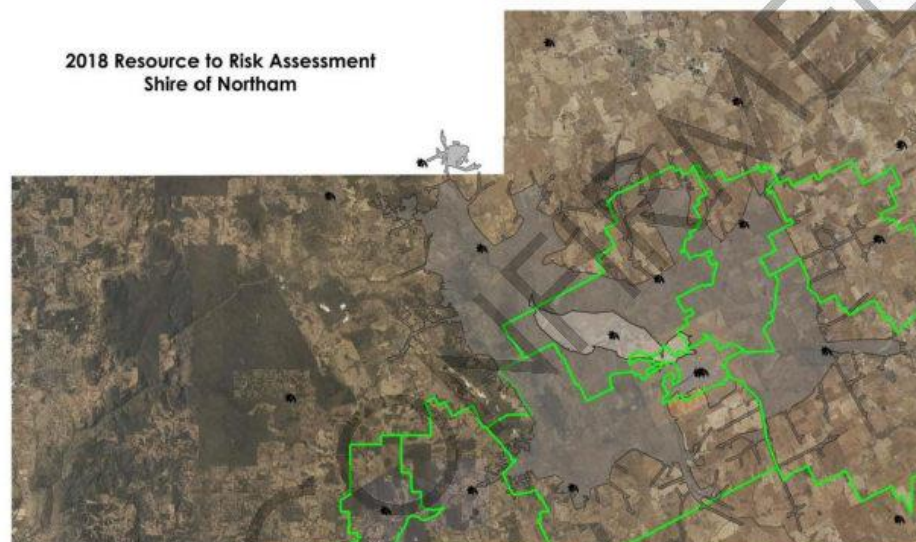




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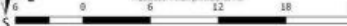
Legend

- DFES Stations - (C) DFES 2018
- Irishtown 60 Minute Travel Time - BFB 2 - (C) DFES 2018
- Irishtown 30 Minute Travel Time - BFB 2 - (C) DFES 2018

Irishtown 2 Volunteer Bush Fire Brigade  
30min & 60min Turnout Response Maps



1:200,000 when printed at A3



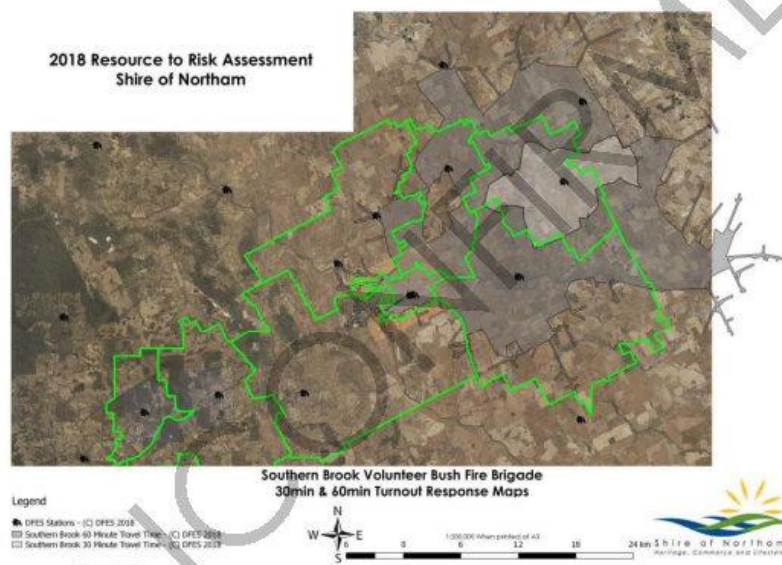
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Southern Brook 30min & 60 min turnout map



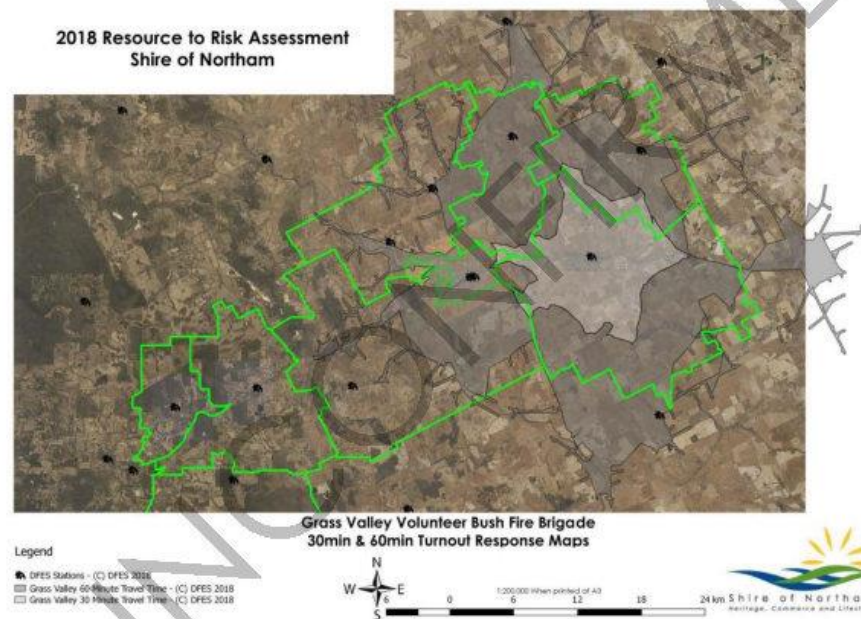
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Grass Valley 30min & 60 min Turnout map

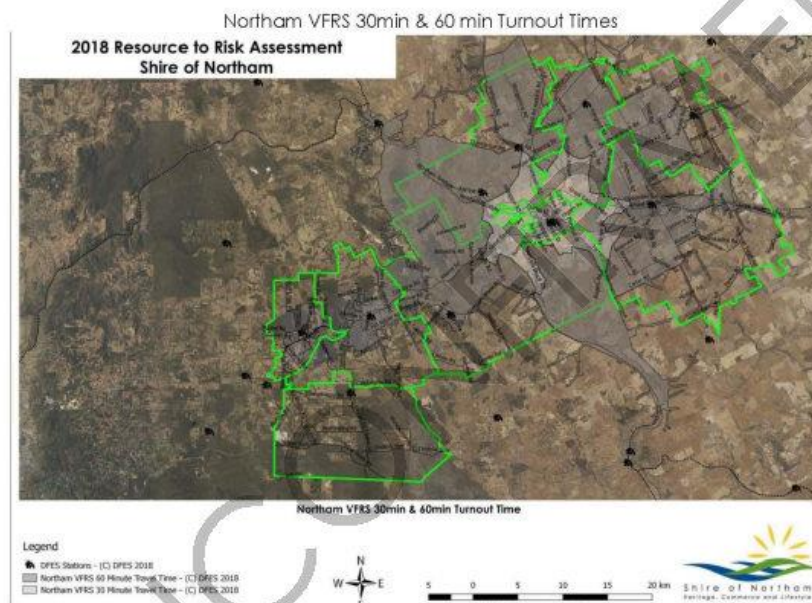




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Wundowie VFRS 30min & 60min Turnout Times



Wundowie VFRS 30min & 60 min Turnout Time

- Legend
- DPFS Stations - (C) DPFS 2018
  - Wundowie VFRS 60 Minute Turnout Time - (C) DPFS 2018
  - Wundowie VFRS 30 Minute Turnout Time - (C) DPFS 2018



## 6. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### MOTION

Moved: MR Sam Moss  
Seconded: Mr Brett Smith

**Grass Valley Bush Fire Brigade requests that BFAC and Council endorse that if the current Risk to Resource Review is not completed and implemented prior to the onset on the 2018/19 fire season, that Grass Valley BFB is transferred a second appliance from another brigade from within the Shire of Northam to be stationed in Grass Valley until the Risk to Resource is completed and implemented.**

**LOST 2/7**

A debate was held in relation to the Grass Valley Bush Fire Brigade requesting a second firefighting unit be made available for them to use. They stated that they can man the unit and believe that the unit would be utilised often due to the large territory of town that needs to be covered in case of a fire. They also believe that this will reduce the workloads of other brigades having to assist in any fires in their areas.

Clarification was sought in relation to the following items:

- Why is Irishtown Bush Fire Brigade being the target for the unit to be relocated from? The representative for Grass Valley Bush Fire Brigade advised that they were not targeting Irishtown it was only used as an example as Irishtown had less callouts than Grass Valley but had 3 units to man the fires compared to Grass Valley only having 1 unit.
- The Chief Executive Office clarified that as the notice of motion is currently written, it would be up to Council to determine what unit was reassigned.

### Background:

As previously established in prior Risk to Resource reviews and elsewhere, Grass Valley BFB urgently require a second appliance. Reasons include: Large size and variance of territory, multiple town sites and industrial park, lack of other fire resources in the eastern half of the Shire of Northam, etc. It is understood that there are currently underutilised fire appliances within the Shire which DFES can reallocate outside the Shire. As such, Grass Valley request the transfer of a unit from a brigade that has multiple units, one of which is underutilised, to Grass Valley, such as a Irishtown Light Tanker.

The Grass Valley BFB will continue to support other Brigade districts through the turning out to incidents in other areas, and believe that a second appliance

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will further enhance our ability to do this while not leaving the eastern side of the Shire exposed.

Officers Comment:

Whilst it is acknowledged that the Grass Valley BFB has been campaigning for a second appliance, officers recommend that as the R2R is almost at the completed stage it would be premature to reallocate an appliance now.

**7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

A discussion was held in relation to the use of the Brigades hand held radio transmitters and if there was a need to do a radio check, roll call and weather update every morning.

**8. DATE OF NEXT MEETING**

January/February 2019, date to be confirmed.

**9. DECLARATION OF CLOSURE**

There being no further business the Presiding Member, Terry Little declared the meeting closed at 6:45pm.

"I certify that the Minutes of the Bush Fire Advisory Committee meeting held on Tuesday, 27 November 2018 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date



## 12. OFFICER REPORTS

### 12.1 CEO'S Office

Nil.

### 12.2 ENGINEERING SERVICES

*Cr M P Ryan declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as his wife and children are members of the Northam Hockey Association.*

*Cr C R Antonio declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Avon Hockey Association, Northam Hockey Club and on the Executive of the Northam Hockey Club. Hockey Clubs will benefit.*

*Cr C P Della declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Avon Hockey Association who will benefit from the installation.*

*Mr J B Whiteaker declared an "Impartiality" interest in item 12.2.1 - Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface as he is a member of the Hockey Club.*

#### 12.2.1 Tender 7 of 2018 – Supply and Lay Artificial Hockey Playing Surface

<b>Address:</b>	Bert Hawke Reserve, Northam
<b>Owner:</b>	Shire of Northam
<b>Applicant:</b>	Shire of Northam
<b>File Reference:</b>	8.2.9.1
<b>Reporting Officer:</b>	Sue Connell
<b>Responsible Officer:</b>	Clinton Kleynhans
<b>Officer Declaration of Interest:</b>	Jason Whiteaker – Chief Executive Officer - impartiality as a current member of the Northam hockey club
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	Yes

#### BRIEF

For Council to approve the award of RFT 7 of 2018 for Supply and Lay Artificial Hockey Playing Surface (subject to conditions).

#### ATTACHMENTS



Attachment 1: Evaluation Report (confidential)

Attachment 2: Evaluation Matrix (confidential)

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## **BACKGROUND / DETAILS**

Request for tenders were called on the 6th October 2108 in the West Australian. The tender closed on Friday 31st October 2018.

Tenderers were invited to provide a tendered price to deliver works under contract to Supply and Lay an Artificial Hockey Playing Surface as directed by the Principal or its nominated representative.

Employee's present at the tender opening were Councils Governance Officer and Executive Manager Engineering Services.

Tenders were independently assessed by the Executive Manager Community Services, Executive Manager Developments Services, and Purchasing Officer.

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Theme Area: Community Wellbeing

Outcome: 2.2 – There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Maintain a range of sporting facilities in Northam, as expected of a Regional Centre.

To have well maintained reserves within the Shire of Northam.

### **Financial / Resource Implications**

An amount of \$400,000 has been included in the adopted 2018/19 Budget for the delivery of this project.

The following budget summary is provided for stage one of the turf project, stage 2 (which includes lighting, electronic scoreboard, additional perimeter fencing and spectator seating) is currently subject to a Federal Grant application which is due to be announced in late December 2018. In the event this funding is unsuccessful, the hockey club will look at alternative grant opportunities. Stage 1 can however continue in isolation.

HOCKEY TURF BUDGET ESTIMATES					
ALL FIGURES EX GST					
				QUOTE	PROPOSED
Base costs	DSR Budget			175,625	
	ACTUAL				<b>175,625</b>
Asphalt & Kerbing	Supercivil	A & K	3 quotes received	121,293	<b>121,293</b>
Shockpad	TT		Tendered	358,870	<b>358,870</b>
Fencing	Midalia	materials	Quotes received	12,500	<b>12,500</b>
<b>TOTAL TURF INSTALL</b>					<b>668,288</b>
				Funded By:-	
				Northam Hocky Assoc Cash	- 6,363
				Northam Hockey Assoc - secured sponsorship	- 261,925
				Shire of Northam	- 400,000
<b>TOTAL TURF FUNDING</b>					<b>-668,288</b>

The Hockey Association have an additional \$30,000 in cash available for contingency. If this is not required, the intent is to utilise these funds to leverage stage 2 through the State CSRFF if the Federal application is unsuccessful.

### Legislative Compliance

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner that Tenders are called and awarded.

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

### Policy Implications

#### "F 3.4 Regional Price Preference

**Policy:** Council's Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

*Up to 10% where the contract is for goods or services (including construction (building) services), up to the maximum price reduction of \$100,000, if the Local Government is seeking tenders for the provision*

*of those goods or services for the first time due to those goods or services having been, until then, undertaken by the local government*

This policy has been applied within the tender assessment process.

### **Stakeholder Engagement / Consultation**

The Hockey Association have been consulted in relation to their preferred surface.

### **Risk Implications**

- Reputational – Low
  - In the event there is an issue with the project, Council risks a level of reputational damage. This is considered more of a risk as various elements of the project are being delivered independent to the Council
- Financial - Low
  - No significant financial concern as Council has a set budget.
- Compliance - Medium
  - As the site works are being undertaken by a third party, as an in-kind contribution to the project, there is a risk in the event the works do not meet specification. This is being mitigated by the requirement for a geotechnical assessment of the works prior to the asphalt being laid, whilst the asphalt specification provided by the turf supplier is being provided to the contractor to ensure compliance. Engineering Services staff will sign off on these elements as hold points for the project.
- Legal – Low
  - Following Purchasing and Tenders Process.

### **OFFICER'S COMMENT**

The submissions were assessed against the following pre-determined criteria's:

#### Compliance Criteria

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality Assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;
- Public consultation

#### Qualitative Criteria (Scored)

- Pricing 50%

- Relevant Experience 25%
- Timeliness of Delivery/resourcing 15%
- Safety and Risk Management 10%

Further detail is provided in the attached Appendices.

The Evaluation Panel recommends the contract be awarded to Tiger Turf, as the preferred supplier.

In relation to the other elements it is also recommended that the Council oversees the purchase of these items. This is being recommended to ensure that the project is delivered effectively (given the considerable financial commitment of the Council), whilst also maximising the Council funding available, as Council is able to claim back the GST, whereas the hockey association is not.

#### **RECOMMENDATION**

**That Council, subject to the Chief Executive Officer being satisfied that the Northam Hockey Club is able to proceed with stage 1 of the project in full;**

- 1. Award Tender 7 of 2018 for the Supply and installation of an Evo Pro Artificial Hockey Playing Surface to Tiger Turf for the sum of \$358,870 (GST exclusive);**
- 2. Authorise expenditure of up to \$440,000 to deliver all elements of stage 1 of the project, subject to the Northam Hockey Association contributing to Council up to \$40,000 in cash.**

Clarification was sought in relation to the following:

- The wording of item 2 in the recommendation. The Chief Executive Officer clarified that any amount over \$400,000 is to be the expense of the Northam Hockey Association. With the approval of the mover and seconder item 2 was amended into two parts, reducing from \$440,000 to \$400,000 and outlining additional expenditure up to \$40,000 is to be reimbursed by the Northam Hockey Association.
- The outcome of the pending grant application. The Chief Executive Officer advised that the outcome is not yet known, the announcement is expected to occur this week.
- The need for a decision at this meeting. The Chief Executive Officer advised that there is no need for a decision from a tendering perspective. Council has 3 month to award the tender which would mean a decision could be made at the January 2019 Council meeting.
- Whether this decision is jumping the gun which may mean other funding cannot be sourced as many grants require a dollar for dollar contribution. The Chief Executive Officer advised that funding for the



entire project is problematic as the earthworks have been completed and this is seen as the project commencing and a grant will not be provided for commenced projects. Therefore the project has been split into two stages to enable funding applications to be made.

#### **RECOMMENDATION / MOTION**

**Moved: Cr Little**  
**Seconded: Cr Mencshelyi**

**That Council, subject to the Chief Executive Officer being satisfied that the Northam Hockey Club is able to proceed with stage 1 of the project in full;**

- 1. Award Tender 7 of 2018 for the Supply and installation of an Evo Pro Artificial Hockey Playing Surface to Tiger Turf for the sum of \$358,870 (GST exclusive);**
- 2. Authorise expenditure of up to \$400,000 to deliver all elements of stage 1 of the project.**
- 3. Authorise additional expenditure of up to \$40,000 to be reimbursed by the Northam Hockey Association.**

**LOST 6/5**  
**BY SHIRE PRESIDENT CASTING VOTE**

Debate was held around the motion.

#### **MOTION / COUNCIL DECISION**

**Minute No: C.3563**

**Moved: Cr Pollard**  
**Seconded: Cr Proud**

**Request the Chief Executive Officer represent the matter in January 2019 once the outcome of the application for federal funding is known.**

**CARRIED 10/0**

#### Reason for change

The Council felt that the outcome of the pending grant application should be known prior to deciding on the matter.

One (1) member of the Gallery left the meeting at 5:42pm.

## 12.3 DEVELOPMENT SERVICES

### 12.3.1 Application for Development Approval for Extensions to a Non-Conforming Use ('Single House') at Lot 81 (361) Fitzgerald Street, Northam

<b>Address:</b>	Lot 81 (361) Fitzgerald Street, Northam
<b>Owner:</b>	Matthew Carroll
<b>Applicant:</b>	Jaydon Vernes
<b>File Reference:</b>	A11168/P18106
<b>Reporting Officer:</b>	Benjamin Robins Planning Officer
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement</b>	Simple Majority
<b>Press Release To Be Issued:</b>	No

#### BRIEF

Council is considering an application regarding the construction of an outbuilding associated with a non-conforming use ('Single House').

The property is presently zoned 'Mixed Use' and the applicant has submitted a proposal for the construction of an outbuilding associated with the current single house on the property.

Currently within the 'Mixed Use' zone, a single house is 'X - Not Permitted. However a 'Single House' was a permitted use under the prior 'Mixed Use' zoning ('D' Use – LPS5). The non-conforming use is existing and forms a continuation of a non-conforming use ('Single House') as per the Shire of Northam Local Planning Scheme No.6.

#### ATTACHMENTS

- Attachment 1: Location Plan
- Attachment 2: Present Zoning
- Attachment 3: Development Plans

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#### BACKGROUND / DETAILS

361 (Lot 81) Fitzgerald Street is presently zoned 'Mixed Use'. The property contains an existing 'Single House', to which a Development Application has

been submitted seeking approval for the construction of an outbuilding associated with the single house.

Under the prior Town Planning Scheme No.5, within the 'Mixed Use zone' the land use 'Single House' could be considered ('D'). However under the present Shire of Northam Local Planning Scheme No.6, the land use 'Single House' cannot be considered within the 'Mixed Use' Zone ('X'). Therefore, the development application is for the erection of a building associated with the non-conforming use.

The proposal consists as follows:

1. Proposed Shed – 10m x 6m = 60m²
2. Proposed Lean To (Shed) – 10m x 2m = 20m²

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Objective P1: Promote a diverse mix of development opportunities throughout the Shire.

Strategy P1.1: Ensure Council land use planning is in place and reflective of established objectives.

### Financial / Resource Implications

N/A

### Legislative Compliance

Under the *Shire of Northam Local Planning Scheme No.6*, the following provisions are made under Clause 3.8 & 3.9:

#### **CI3.8:**

*Except as otherwise provided in the Scheme, no provision of the Scheme is to be taken to prevent:*

- a) The continued use of any land for the purpose for which it was being lawfully used immediately prior to the Gazettal date;*
- b) The carrying out of any development on land for which, immediately prior to the Gazettal date, an approval or approvals, lawfully required to authorise the development to be carried out, were duly obtained and are current; or*
- c) Subject to clause 80 of the deemed provisions, the continued display of advertisements which were lawfully erected, placed or displayed prior to the Gazettal date.*

*Note: "Land" has the same meaning as in the Planning Act and includes houses, buildings and other works and structures.*

**CI3.9:**

CI3.9.1: A person must not –

- a) Alter or extend a non-conforming use;
- b) Erect, alter or extend a building used in conjunction with or in furtherance of a non-conforming use; or
- c) Change the use of land from a non-conforming use to another non-conforming use,

Without first having applied for and obtained development approval under the Scheme.

CI3.9.2: An application for development approval under this clause is to be advertised in accordance with Clause 64 of the deemed provisions.

CI3.9.3: Where an application is for a change of use from an existing non-conforming use to another non-conforming use, the local government is not to grant its development approval unless the proposed use is less detrimental to the amenity of the locality than the existing non-conforming use and is, in the opinion of the local government, closer to the intended purpose of the zone.

The proposal is consistent with Clauses 3.91 & 3.9.2 and seeks the relevant approvals from the Shire of Northam.

**Policy Implications**

The proposal consists of the continuation of a non-conforming use, no precedent is set on the basis of a determination as each proposal is required to be assessed on a case-by-case basis.

The proposal has also been assessed against the provisions of Local Planning Policy 23. Further information is provided within the 'Officer's Comment' section of this report.

**Stakeholder Engagement / Consultation**

Advertising has not been conducted as the outbuilding is determined by LPP23 within the 'Mixed Use' or 'Residential' zones. As the proposal does not involve the extension of the single dwelling, the proposal is assessed under the provisions relevant within the Scheme (LPS6) and LPP23.

The applicant has further advised assessing Officers that the side setback is to be varied from 1m to 1.5m, in accordance with LPP23. No variations are therefore proposed.

**Risk Implications**

- Reputational – Low
  - Nil.
- Financial - Low
  - Nil.
- Compliance - Low



- An approval granted under Delegated Authority or by Council has Statutory Weight, and the applicants must abide by the Conditions of Development Approval.
- Legal – Low
  - There is no legal precedent set in the approval made by Council, as the application must be assessed on its individual merits, particularly for non-conforming uses and any extensions to or modifications thereof.

## OFFICER'S COMMENT

A significant area of Fitzgerald Street contains properties zoned 'Mixed Use'. This zoning is typically a transitional zoning between residential and commercial uses. Given that a number of the properties in the immediate vicinity continue to be utilised for 'Single Houses', the proposal for the erection of an outbuilding in association with the non-conforming land use is not considered inappropriate or detrimental to the locality. As the works pertaining to the non-conforming use involve erection of a non-habitable outbuilding, the key assessing framework relates to Local Planning Policy 23 – Outbuildings in the Residential & Mixed Use Zones.

As per Stakeholder Consultation, the applicant has advised Assessing Officers that the side setback shall be modified from the 1m to 1.5m and will form a condition of development approval. This variation ensures compliance with LPP23.

Therefore, as there are no proposed modifications to the 'Single House', the proposal has been solely assessed against the provisions of Local Planning Policy 23 and Local Planning Scheme No.6 to which:

- *Floor Area* – As the lot is 616m², LPP23 permits 80m² or 10% of the site area for Outbuildings. Therefore, 61.6m² is the permitted allowance (60m² Outbuilding Proposed). COMPLIES
- *Lean To* - The Lean-To is exempt from floor area calculation, being open on all three sides (Lean To Of 20m² Proposed, 18m² would otherwise be the 30% area permitted). COMPLIES
- *Other Area Calculation* - The existing garden shed is exempt under LPP23 (floor area less than 10m²). NOT ASSESSABLE
- *Cladding* - The proposed cladding is Colorbond. COMPLIES
- *Setback* - The applicant has proposed a revised setback of 1.5m from 1m, which is consistent with the provisions of LPP23 where a wall length is greater than 9m. All other setbacks are compliant. COMPLIES
- *Wall Height* – The wall height is 2.5m and ridge height is 3.02m which complies with LPP23. COMPLIES

With respect to the outbuilding proposed on the property, it meets the deemed to comply requirements as assessed under Local Planning Policy 23 – Outbuilding in the Residential & Mixed Use Zones.

Approval is recommended as the proposal is consistent with the provisions of the Shire of Northam Local Planning Scheme No.6 regarding the extensions to non-conforming uses under Clause 3.9.1 & 3.9.2.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3564**

**Moved: Cr Mencshelyi**

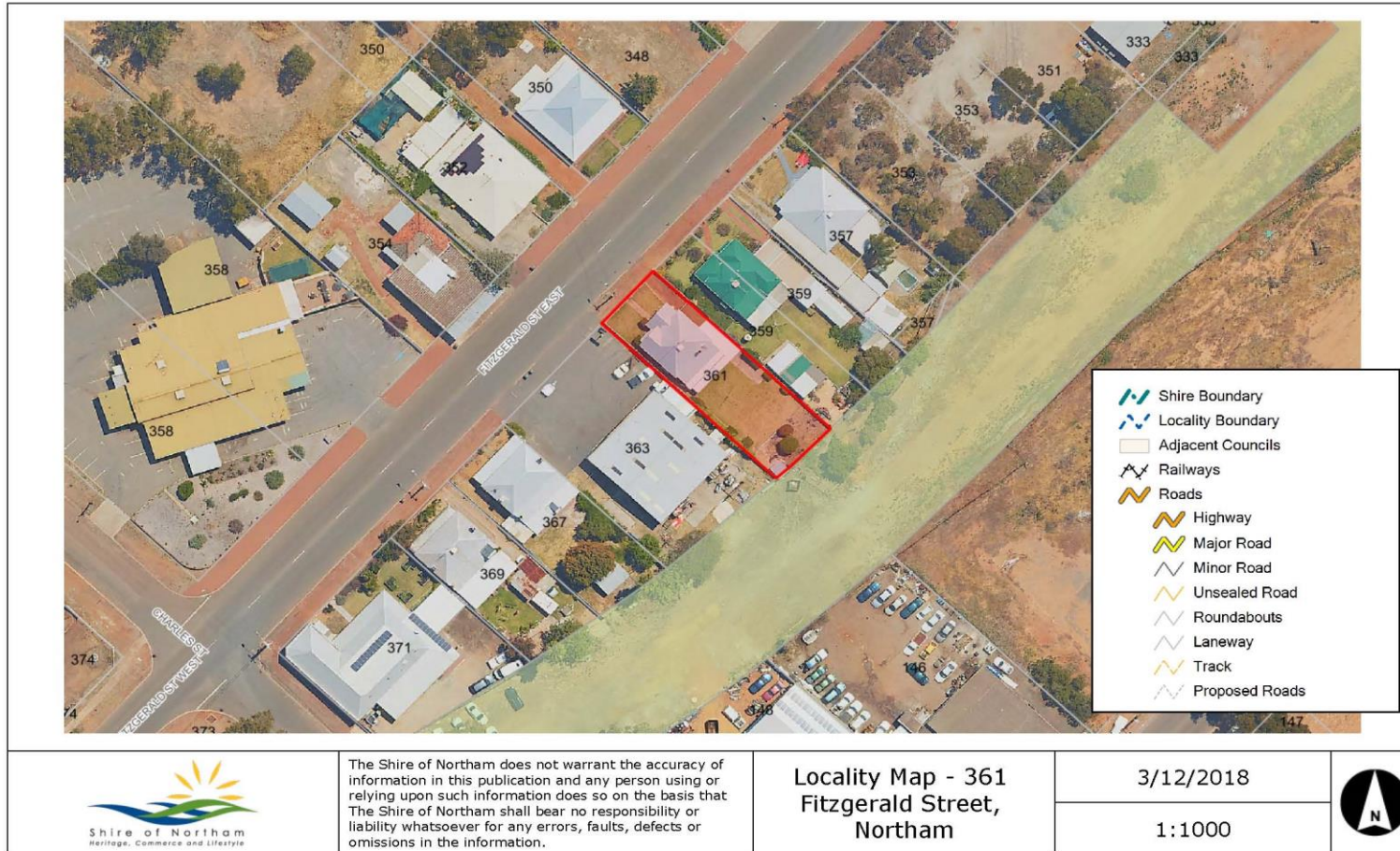
**Seconded: Cr Della**

**That Council resolves to approve the Outbuilding related to the non-conforming use (Single House) at 361 (Lot 81) Fitzgerald Street, Northam, as depicted on the approved plans, subject to the following conditions:**

- 1. The development hereby permitted must substantially commence within two (2) years from the date of this determination notice.**
- 2. The approved plans of the development hereby permitted shall be modified to include a revised side setback of 1.5m as per Local Planning Policy 23.**
- 3. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government.**
- 4. Use of the outbuilding shall be for domestic purposes only.**
- 5. The walls and roof of the outbuilding are not permitted to be clad in zincalume or similar highly reflective materials.**

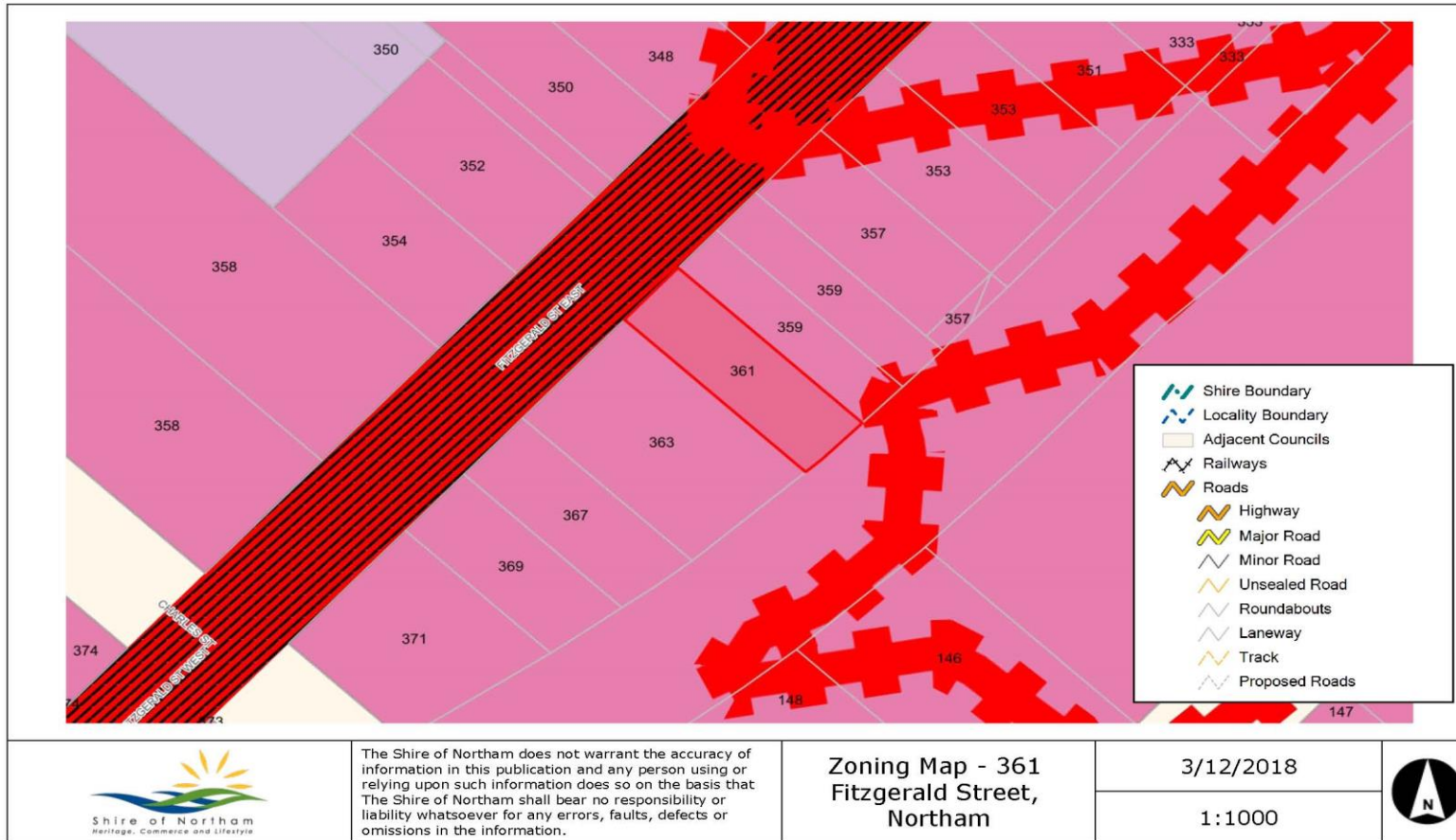
**CARRIED 10/0**

Attachment 1





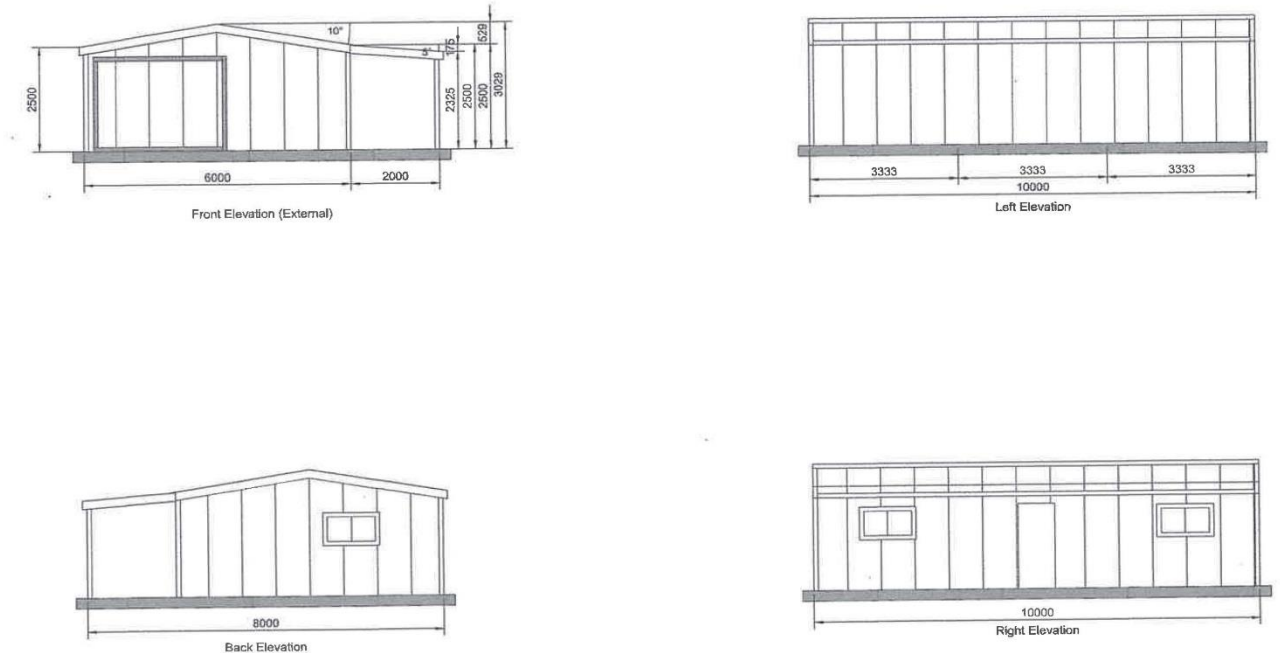
Attachment 2





Attachment 3

All designs and other intellectual material on this page is the property of Ahrens Sheds (http://www.ahrens.com.au - estb.support@ahrens.com.au).






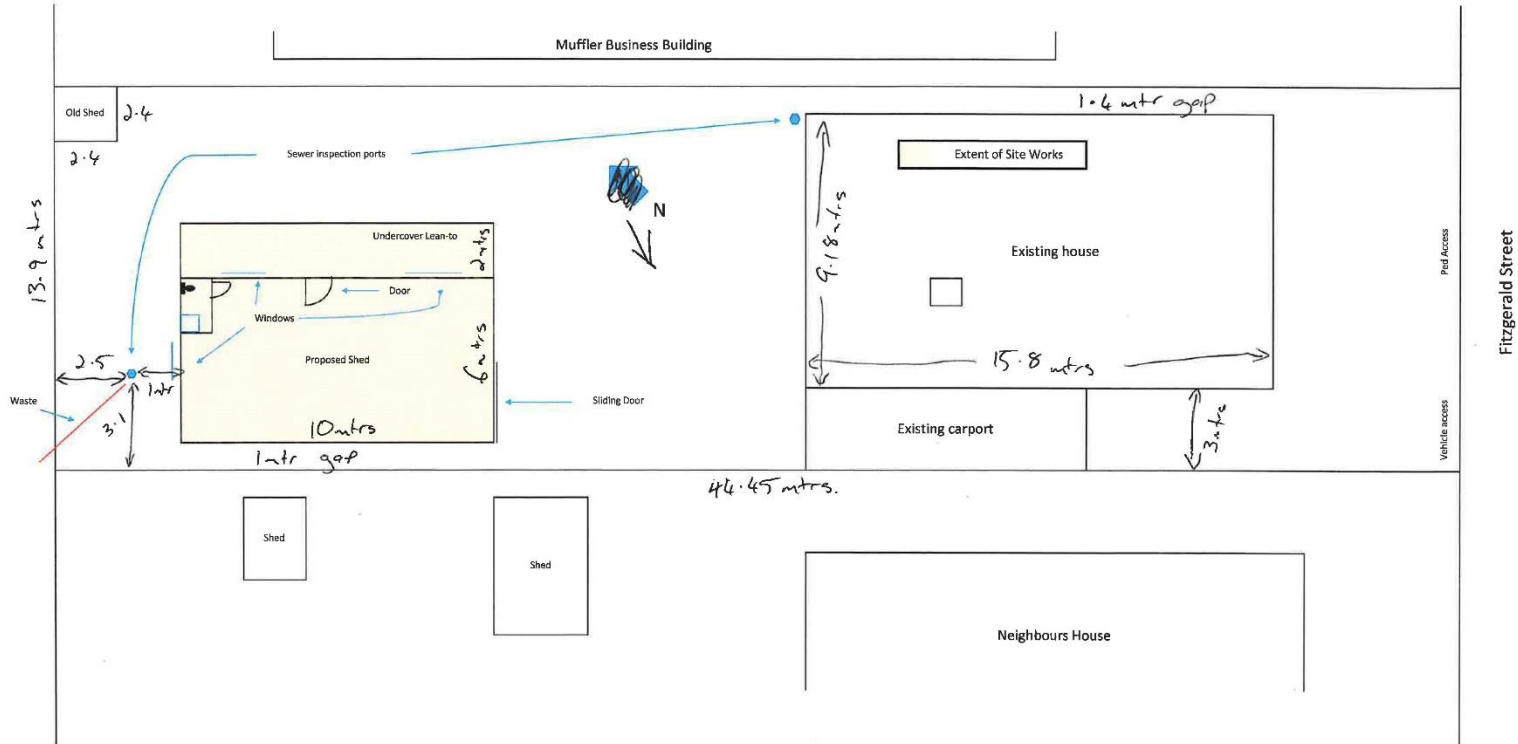
**Front Elevation (External)**  
 Dimensions: 6000 (width), 2500 (height), 2000 (extension), 10° (pitch), 2225, 2500, 2500, 3029 (heights), 10 (width).

**Left Elevation**  
 Dimensions: 3333, 3333, 3333 (widths), 10000 (total width).

**Back Elevation**  
 Dimensions: 8000 (width).

**Right Elevation**  
 Dimensions: 10000 (width).

 <p><b>HIGHLINE</b>                  QUALITY · STRENGTH · VALUE</p>	 <p><b>SHED SAFE</b>                  GUARANTEED</p>	SUPPLIED BY: <b>HIGHSTEEL BUILDINGS PTY LTD</b> UNIT 13, 16 KENT WAY, MALAGA WA 6090 PH: 08 9405 1769	ENGINEERING CALCULATIONS BY: 	DIST CODE: AWA2 SCALE: 1:125 SHEET: 1 OF 1 A4 SHEET	CLIENT: <b>JAYDON</b> 361 FITZGERALD STREET EAST NORTHAM WA 6401 DRAWING TITLE: <b>ELEVATIONS (ALL)</b>	Date: 6/11/2018 DRAWING NO: <b>01</b>
		JOB REFERENCE NO: AWA2181009145300				



**12.3.2 Application for 10 Year Development Approval for Extractive Industry and Extractive Industry Licence – Lot 150 on Plan 300080 (#792) Clydesdale Road, Grass Valley**

Agenda item withdrawn.

## 12.4 CORPORATE SERVICES

### 12.4.1 Accounts & Statements of Accounts – November 2018

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	2.1.3.4
<b>Reporting Officer:</b>	Creditors Officer Kathy Scholz
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

For Council to receive the accounts for the period from 1st November 2018 to 30 November 2018

#### ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – November 2018  
Attachment 2: Declaration.

---

#### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective G2: Improve organisational capability and capacity.  
Strategy G2.3: Operate / manage organisation in a financially sustainable manner.

##### Financial / Resource Implications

Payments of accounts are in accordance with Council's 2018/2019 Budget.



### Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.  
Financial Management Regulations 2007, Regulation 12 & 13.

### Policy Implications

Nil.

### Stakeholder Engagement / Consultation

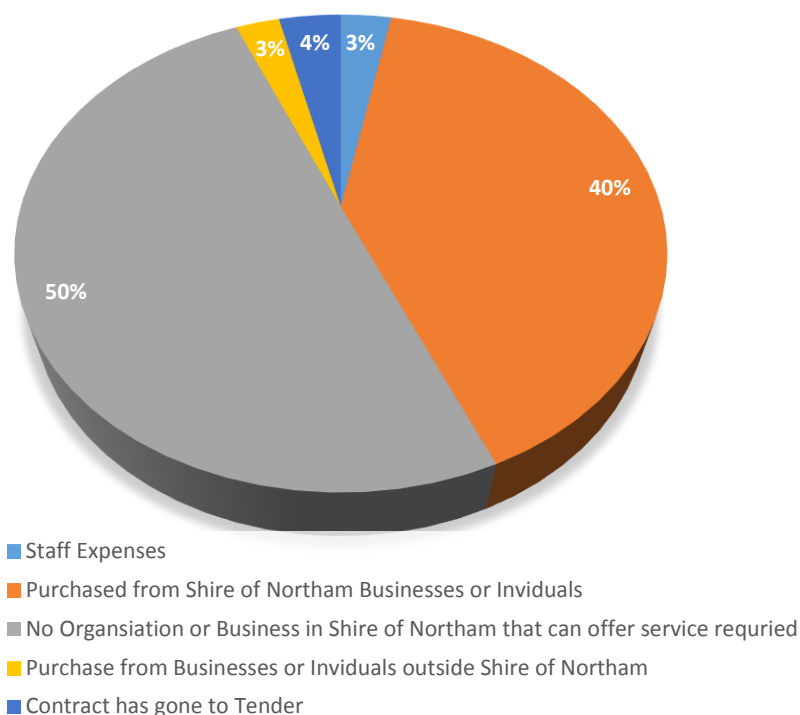
Not applicable.

### Risk Implications

Nil.

### OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of November 2018;



**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3565**

**Moved: Cr Williams**

**Seconded: Cr Della**

**That Council endorse the payments for the period 1 November 2018 to 30 November 2018, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).**

**CARRIED 9/1**

### Attachment 1

Date: 03/12/2018  
Time: 9:17:06AM

Shire of Northam

USER: Kathy Scholz  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2048	28/11/2018	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF OCTOBER 2018.	2		206.00
INV T1080	28/11/2018	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF OCTOBER 2018.	2	140.00	
INV T1079	28/11/2018	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF OCTOBER 2018.	2	66.00	
2049	28/11/2018	WHEATBELT MIDWIFERY GROUP PRACTICE	REFUND OF BOND FOR BOOKING #3660.	2		100.00
INV T1104	28/11/2018	WHEATBELT MIDWIFERY GROUP PRACTICE	REFUND OF BOND FOR BOOKING #3660.	2	100.00	
EFT31470	02/11/2018	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1		2,071.49
INV OCTOBE31/10/2018		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1	2,071.49	
EFT31471	02/11/2018	AUSSGROUP PTY LTD T/A AUSSPORT SCOREBOARDS	WIRELESS HANDHELD CONTROLLER PACKING, HANDLING AND FREIGHT	1		764.50
INV 0000249826/10/2018		AUSSGROUP PTY LTD T/A AUSSPORT SCOREBOARDS	SPARE POWER ADAPTER PLUG SOCKET WIRELESS HANDHELD CONTROLLER PACKING, HANDLING AND FREIGHT	1	764.50	
EFT31472	02/11/2018	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	2018 WA CHAPTER CONFERENCE - SAM NEALE	1		1,155.00
INV 14577	16/10/2018	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	2018 WA CHAPTER CONFERENCE - SAM NEALE	1	1,155.00	
EFT31473	02/11/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT30/10/2018		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT31474	02/11/2018	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 30/10/2018.	1		62,283.00
INV PAYG 3030/10/2018		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 30/10/2018.	1	62,283.00	
EFT31475	02/11/2018	AUSTRALIAN TRAINING MANAGEMENT	CARRY OVER FROM PURCHASE ORDER 48247 - TRAINING FOR JARED WYNN	1		200.00

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Time: 9:17:06AM

Shire of Northam

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PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0001321509/08/2018		AUSTRALIAN TRAINING MANAGEMENT	CARRY OVER FROM PURCHASE ORDER 48247 - TRAINING FOR JARED WYNN	1	200.00	
EFT31476	02/11/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 09/10/2018-22/10/2018	1		1,568.00
INV 0092	09/10/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 09/10/2018-22/10/2018	1	1,568.00	
EFT31477	02/11/2018	AVON SERVICE SPECIALISTS	SUPPLY AND INSTALL SECONDARY FUEL FILTER TO FORD RANGER PN1710 - N79 CESM VEHICLE.	1		531.85
INV 15441	23/10/2018	AVON SERVICE SPECIALISTS	SUPPLY AND INSTALL SECONDARY FUEL FILTER TO FORD RANGER PN1710 - N79 CESM VEHICLE.	1	531.85	
EFT31478	02/11/2018	AVON SPICE CAFE	CATERING COUNCIL MEETING 17/10/2018	1		374.00
INV 063	17/10/2018	AVON SPICE CAFE	CATERING COUNCIL MEETING 17/10/2018	1	374.00	
EFT31479	02/11/2018	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE JUL, AUG, SEP 2018	1		1,250.58
INV 0003112029/09/2018		AVON WASTE	OLD QUARRY ROAD LANDFILL SITE JUL, AUG, SEP 2018	1	1,250.58	
EFT31480	02/11/2018	BOOKTOPIA PTY LTD	BOOK ORDER FOR LIBRARY 2018	1		1,878.52
INV 8001093-124/10/2018		BOOKTOPIA PTY LTD	BOOK ORDER FOR LIBRARY 2018	1	1,878.52	
EFT31481	02/11/2018	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1		1,500.00
INV OCTOBE31/10/2018		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1	1,500.00	
EFT31482	02/11/2018	CADD'S FASHIONS	NAVY T-SHIRT WITH TRIPLE PRINTED SCREEN PRINT - SIZE S	1		2,635.50
INV 18-00006'25/09/2018		CADD'S FASHIONS	NAVY T-SHIRT WITH TRIPLE PRINTED SCREEN PRINT - SIZE S	1	2,635.50	
EFT31483	02/11/2018	CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	1/2 PAGE IN CARAVAN & CAMPING WA	1		2,035.00
INV INV-936431/10/2018		CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	1/2 PAGE IN CARAVAN & CAMPING WA	1	2,035.00	



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Date: 03/12/2018  
Time: 9:17:06AM

Shire of Northam

USER: Kathy Scholz  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT31484	02/11/2018	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1		1,905.73
INV OCTOBE31/10/2018		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1	1,905.73	
EFT31485	02/11/2018	CHADD HUNT	REIMBURSEMENT OF FUEL FOR N4030 - 21/10/2018	1		70.01
INV CH22/10/22/10/2018		CHADD HUNT	REIMBURSEMENT OF FUEL FOR N4030 - 21/10/2018	1	70.01	
EFT31486	02/11/2018	CHRIS DAVIDSON	COUNCILLOR PAYMENTS OCTOBER 2018	1		1,905.73
INV OCTOBE31/10/2018		CHRIS DAVIDSON	COUNCILLOR PAYMENTS OCTOBER 2018	1	1,905.73	
EFT31487	02/11/2018	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS OCTOBER 2018	1		5,505.16
INV OCTOBE31/10/2018		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS OCTOBER 2018	1	5,505.16	
EFT31488	02/11/2018	CLONTARF FOUNDATION	EDUCATION PRIZES & DONATIONS	1		200.00
INV RR30/10/30/10/2018		CLONTARF FOUNDATION	EDUCATION PRIZES & DONATIONS	1	200.00	
EFT31489	02/11/2018	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGERS - 14/09/2018	1		1,024.86
INV 0375	12/10/2018	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGES OCTOBER 2018	1	24.21	
INV 0371	14/09/2018	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGERS - 14/09/2018	1	1,000.65	
EFT31490	02/11/2018	DATATEL ELECTRICAL & COMMUNICATIONS	AUDIT OF KILLARA TELCO SYSTEMS FOR MIGRATIONS TO NBN	1		2,184.60
INV 83088	31/10/2018	DATATEL ELECTRICAL & COMMUNICATIONS	AUDIT OF KILLARA TELCO SYSTEMS FOR MIGRATIONS TO NBN	1	2,184.60	
EFT31491	02/11/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2018/2019 ESL IN ACCORDENCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A EMERGENCY SERVICES LEVY - SECTION 36L & 36M	1		10,258.40
INV 148273	02/10/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2018/2019 ESL IN ACCORDENCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A EMERGENCY SERVICES LEVY - SECTION 36L & 36M	1	10,258.40	
EFT31492	02/11/2018	DEPARTMENT OF HOUSING	RATES OVERPAYMENT REFUND FOR ASSESSMENT AT SETTLEMENT A13010 4 HUNTER PLACE NORTHAM WA 6401	1		1,783.99

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INV A13010	22/10/2018	DEPARTMENT OF HOUSING	RATES OVERPAYMENT REFUND FOR ASSESSMENT AT SETTLEMENT A13010 4 HUNTER PLACE NORTHAM WA 6401		1,747.99	
INV A13010	22/10/2018	DEPARTMENT OF HOUSING	RATES REFUND FOR ASSESSMENT A13010 4 HUNTER PLACE NORTHAM WA 6401		36.00	
EFT31494	02/11/2018	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS - OCTOBER 2018.	1		5,096.12
INV SON013	26/09/2018	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS - OCTOBER 2018.	1	5,096.12	
EFT31495	02/11/2018	DURATEC AUSTRALIA PTY LTD	REFUND FOR TIP FEES. WASTE CAME BACK ABOVE CLASS 2 LANDFILL SITE CAPABILITIES. THE WASTE MUST GO TO RED HILL OR SIMILAR SO WE NEED TO REFUND \$9000 ALREADY PAID FOR CONTAMINATED SOIL FORM ARMY CAMP.	1		9,000.00
INV CS01/11/01/11/2018		DURATEC AUSTRALIA PTY LTD	REFUND FOR TIP FEES. WASTE CAME BACK ABOVE CLASS 2 LANDFILL SITE CAPABILITIES. THE WASTE MUST GO TO RED HILL OR SIMILAR SO WE NEED TO REFUND \$9000 ALREADY PAID FOR CONTAMINATED SOIL FORM ARMY CAMP.	1	9,000.00	
EFT31496	02/11/2018	EASIFLEET	Payroll deductions	1		2,136.31
INV DEDUCT30/10/2018		EASIFLEET	Payroll deductions		1,194.12	
INV DEDUCT30/10/2018		EASIFLEET	Payroll deductions		942.19	
EFT31497	02/11/2018	FM SURVEYS	CONTOUR & FEATURE SURVEY FOR LOT 297 (RESERVE 3308) YATES STREET BAKERS HILL FOR PROPOSED BUSHFIRE BRIGADE STATION PER EMAIL DATED 9/10/2018	1		1,650.00
INV 0002077318/10/2018		FM SURVEYS	CONTOUR & FEATURE SURVEY FOR LOT 297 (RESERVE 3308) YATES STREET BAKERS HILL FOR PROPOSED BUSHFIRE BRIGADE STATION PER EMAIL DATED 9/10/2018	1	1,650.00	
EFT31498	02/11/2018	FOCUS NETWORKS	AUDIT OF COUNCILS IT SYSTEMS AND PROCEDURES	1		2,420.00
INV 0000780718/10/2018		FOCUS NETWORKS	AUDIT OF COUNCILS IT SYSTEMS AND PROCEDURES	1	2,420.00	

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EFT31499	02/11/2018	FRANK DAVIS	STORY TELLING/DIDGERIDOO X \$100 2HRS	1		200.00
INV 52100	31/10/2018	FRANK DAVIS	STORY TELLING/DIDGERIDOO X \$100 2HRS	1	200.00	
EFT31500	02/11/2018	GLENN STUART BEVERIDGE	REMOVE DUMPED ASBESTOS SIMS ROAD	1		800.00
INV 16	17/10/2018	GLENN STUART BEVERIDGE	REMOVE DUMPED ASBESTOS SIMS ROAD	1	800.00	
EFT31501	02/11/2018	ISOBEL ROBERTS	LOGO EMBROIDERY 3 XBLOUSES 1XVEST 1XJACKET @ \$5.00 EACH	1		25.00
INV 19	31/10/2018	ISOBEL ROBERTS	LOGO EMBROIDERY 3 XBLOUSES 1XVEST 1XJACKET @ \$5.00 EACH	1	25.00	
EFT31503	02/11/2018	JOHN PROUD	COUNCILLOR PAYMENTS OCTOBER 2018	1		1,905.73
INV OCTOBE31/10/2018		JOHN PROUD	COUNCILLOR PAYMENTS OCTOBER 2018	1	1,905.73	
EFT31504	02/11/2018	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS OCTOBER 2018	1		2,025.61
INV OCTOBE31/10/2018		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS OCTOBER 2018	1	2,025.61	
EFT31505	02/11/2018	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	ADJUSTED MOTOR VEHICLE PREMIUM 17-18	1		1,150.09
INV 062-2019/29/10/2018		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	ADJUSTED MOTOR VEHICLE PREMIUM 17-18	1	1,150.09	
EFT31506	02/11/2018	MARKETFORCE	JOINT EMPLOYMENT ADVERT FOR MANAGER RECREATION SERVICES, CUSTOMER SERVICE / LICENSING OFFICER, HUMAN RESOURCES ASSISTANT, PLANT OPERATORS (SMALL AND HEAVY) AND SUPPORT WORKER	1		16,072.91
INV 22740	24/07/2018	MARKETFORCE	2x 1/4 PAGE AD FOR 2018 AVON RIVER FESTIVAL	1	1,227.72	
INV 23283	27/08/2018	MARKETFORCE	PUBLIC NOTICE - PROPOSED DISPOSAL OF LAND PURSUAN TO SECTION 3.58 (3) OF THE LOCAL GOVERNMENT ACT 1995 - LOT 881 (239) YILGARN AVE, MALABAIN	1	631.17	
INV 23846	25/09/2018	MARKETFORCE	PUBLIC NOTICE - LPP NO.9 AND LPP NO. 20 (NORTHAM AIRPORT DEVELOPMENT & ADVERTISING OF PLANNING PROPOSALS) DRAFT REVISED LPP AVAILABLE FOR INSPECTION	1	416.61	

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INV 23850	25/09/2018	MARKETFORCE	ADVERTISEMENT - RFQ 7 OF 2018 PROVISION OD CONTRACT RANGER SERVICES AND MANAGEMENT OF SHIRE DOG POUND WEST AUSTRALIAN 26/09/2018	1	617.99	
INV 23839	25/09/2018	MARKETFORCE	MANAGER RECREATION SERVICES EMPLOYMENT	1	185.36	
INV 23851	25/09/2018	MARKETFORCE	ADVERTISEMENT - WEST AUSTRALIAN 1/09/2018 MANAGER RECREATION SERVICES EMPLOYMENT	1	992.95	
INV 23838	25/09/2018	MARKETFORCE	ADVERTISEMENT - WEST AUSTRALIAN 1/09/2018	1	185.36	
INV 23277	27/08/2018	MARKETFORCE		1	996.46	
INV 23281	27/08/2018	MARKETFORCE	EMPLOYMENT ADVERT POOL AND DUTY MANAGER - SEEK & ADVOCATE 22/08/2018	1	815.35	
INV 23282	27/08/2018	MARKETFORCE	NOTICE OF ADVERTISEMENT OF PLANNING PROPOSAL FORMER COMMERCIAL HOTEL - ADVOCATE 22/08/2018	1	262.44	
INV 23272	27/08/2018	MARKETFORCE	ADVERTISEMENT IN AVON VALLEY ADVOCATE ON 25/07/2018 FOR AVON DECENT ROAD CLOSURE	1	230.01	
INV 22736	24/07/2018	MARKETFORCE	ADVERTISEMENT OF SEEK FOR ICT OFFICER AND JOINT AD IN AVON VALLEY GAZETTE ON 29/06/2018 AND ADVOCATE ON 27/06/2018 FOR ICT OFFICER AND PLANT OPERATOR	1	484.00	
INV 23280	27/08/2018	MARKETFORCE	ADVERT FOR WALGA RFT 01/7/18 ADVOCATE 15/08/2018 & 22/08/2018	1	180.93	
INV 23278	27/08/2018	MARKETFORCE	ADVERT FOR WALGA RFT 01/7/18 ADVOCATE 15/08/2018 & 22/08/2018	1	122.96	
INV 23279	27/08/2018	MARKETFORCE	ROAD CLOSURE BKB OPENING ADVOCATE 08/08/2018	1	198.86	
INV 23276	27/08/2018	MARKETFORCE	PUBLIC NOTICE - PROPOSED LOCAL LAW (STANDING ORDERS) ADVOCATE AND WEST AUSTRALIAN 1/08/2018	1	203.57	
INV 23287	27/08/2018	MARKETFORCE	PUBLIC NOTICE - PROPOSED LOCAL LAW (STANDING ORDERS) ADVOCATE AND WEST AUSTRALIAN 1/08/2018	1	588.91	
INV 23845	25/09/2018	MARKETFORCE	EMPLOYMENT ADVERTISEMENT - SENIORS & DISABILITY SERVICES OFFICER SEEK & AVON VALLEY ADVOCATE 26/09/2018	1	544.16	



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INV 23848	25/09/2018	MARKETFORCE	EMPLOYMENT ADVERT FOR MANAGER RECREATION SERVICES WEST AUSTRALIAN 1/09/2018	1	1,380.14	
INV 23843	25/09/2018	MARKETFORCE	SEEK ADVERTISEMENTS POOL POSITIONS X3	1	556.08	
INV 23842	25/09/2018	MARKETFORCE	PUBLIC NOTICE, AVON VALLEY ADVOCATE 12/09/2018 - LATE OPENING	1	145.07	
INV 23840	25/09/2018	MARKETFORCE	JOINT EMPLOYMENT ADVERT FOR MANAGER RECREATION SERVICES, CUSTOMER SERVICE / LICENSING OFFICER, HUMAN RESOURCES ASSISTANT, PLANT OPERATORS (SMALL AND HEAVY) AND SUPPORT WORKER	1	3,202.85	
INV 23841	25/09/2018	MARKETFORCE		1	741.44	
INV 23844	25/09/2018	MARKETFORCE	EMPLOYMENT ADVERTISEMENT AVON VALLEY ADVOCATE 12/09/2018, POOL POSITIONS	1	1,162.52	
EFT31507	02/11/2018	MENTAL MEDIA PTY LTD	BKB CENTRE - PODCATCHER COMPUTER SUPPLY AND INSTALL	1		6,957.50
INV 1078	18/10/2018	MENTAL MEDIA PTY LTD	BKB CENTRE - PODCATCHER COMPUTER SUPPLY AND INSTALL	1	6,957.50	
EFT31508	02/11/2018	METRO BEVERAGE CO PTY LTD	DRINKS ORDER - SEE INVOICE ATTACHED	1		498.10
INV P006854426/09/2018		METRO BEVERAGE CO PTY LTD	DRINKS ORDER - SEE INVOICE ATTACHED	1	498.10	
EFT31509	02/11/2018	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1		2,843.23
INV OCTOBE31/10/2018		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR OCTOBER 2018	1	2,843.23	
EFT31510	02/11/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS, SWEEPING & EDUCATION SERVICES 27/08/2018-02/09/2018	1		12,087.90
INV N2021	24/09/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS, SWEEPING & EDUCATION SERVICES 10/09/2018-16/09/2018	1	4,029.30	
INV N2022	24/09/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS, SWEEPING & EDUCATION SERVICES 17/09/2018-23/09/2018	1	4,029.30	
INV N2014	10/09/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS, SWEEPING & EDUCATION SERVICES 27/08/2018-02/09/2018	1	4,029.30	
EFT31512	02/11/2018	NORTHAM BETTA ELECTRICAL	FRIDGE FOR COMMUNITY SERVICES - NEW OFFICE SPACE	1		925.00

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INV 2957264526/10/2018		NORTHAM BETTA ELECTRICAL	FRIDGE FOR COMMUNITY SERVICES - NEW OFFICE SPACE	1	886.00	
INV 2957264426/10/2018		NORTHAM BETTA ELECTRICAL	VAC BAGS (PKT OF 5) FOR KILLARA VACUUM	1	39.00	
EFT31513	02/11/2018	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING FOR RONALD PITTS	1		200.00
INV 7126	19/10/2018	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING FOR RONALD PITTS	1	100.00	
INV 7129	25/10/2018	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING FOR MAUREEN ALLERT	1	100.00	
EFT31514	02/11/2018	NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR AUG 2018	1		5,679.00
INV INV-006001/08/2018		NORTHAM CLEANING SERVICE	WUNDOWIE DEPOT. CLEANING FOR JULY 2018	1	264.00	
INV INV-006001/09/2018		NORTHAM CLEANING SERVICE	WUNDOWIE DEPOT. CLEANING FOR AUG 2018	1	330.00	
INV INV-006101/10/2018		NORTHAM CLEANING SERVICE	WUNDOWIE DEPOT. CLEANING FOR SEP 2018	1	264.00	
INV INV-006001/08/2018		NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR JULY 2018	1	1,232.00	
INV INV-006001/09/2018		NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR AUG 2018	1	1,540.00	
INV INV-006101/10/2018		NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR SEP 2018.	1	1,232.00	
INV INV-006101/10/2018		NORTHAM CLEANING SERVICE	WUNDOWIE HALL. CLEANING FOR SEP 2018.	1	817.00	
EFT31515	02/11/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	ASSISTANCE WITH RECOVERY DUE TO CRYPTPO ATTACK	1		16,487.50
INV 23993	20/09/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	ASSISTANCE WITH RECOVERY DUE TO CRYPTPO ATTACK	1	680.00	
INV 23969	06/09/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	ASSISTANCE WITH RECOVERY DUE TO CRYPTPO ATTACK	1	12,915.00	
INV 23993A	20/09/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	ARRANGED WITH TELSTRA FOR CHANGES MPL, ALSO PLEASE CHECK COUNCILLORS FTP, CHECK THE PDF WILL NOT PRINT FROM AND MAILBOX ISSUES	1	807.50	
INV 24019	27/09/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY BACKUP CHARGE & FIX SQL SERVER FOR INTRAMAPS	1	340.00	
INV 24066	10/10/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	CHANGES TO USER NAMES, BKB AND REPAIRS TO FAULTY BACKUPS	1	595.00	
INV 24091	23/10/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	PLEASE REVIEW THE FOLLOWING, BACKUP DRIVES, SSL CERTIFICATE, REVIEW INTERNAL CORRESPONENT ISSUES AND MAKE CHANGES TO SYNERGY AS DISCUSSED.	1	512.50	

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INV 23500	10/04/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	CHECK KILLARA REMOTE ACCESS AND VPN ISSUES INCLUDING RE-CONFIGURING THE EDGE ROUTER	1	637.50	
EFT31516	02/11/2018	PERMATHENE PTY LTD	MEIHOTECH C RING STAINLESS STEEL - BOX OF 1600.	1		7,600.14
INV 0000930502/10/2018		PERMATHENE PTY LTD	MEIHOTECH C RING STAINLESS STEEL - BOX OF 1600.	1	4,779.50	
INV 0000930402/10/2018		PERMATHENE PTY LTD	MEIHOTECH C RINGER - M500 (GABION) TOOL (AIR).	1	2,820.64	
EFT31517	02/11/2018	PFD FOOD SERVICES PTY LTD	STOCK FOR NORTHAM POOL	1		1,000.60
INV KM6476231/10/2018		PFD FOOD SERVICES PTY LTD	STOCK FOR NORTHAM POOL	1	1,000.60	
EFT31518	02/11/2018	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS OCTOBER 2018	1		1,905.73
INV OCTOBE31/10/2018		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS OCTOBER 2018	1	1,905.73	
EFT31519	02/11/2018	ROOGENIC - ROO TEA PTY LTD	BUSH FOODS SEE INVOICE ATTACHED	1		1,365.19
INV INV-160917/10/2018		ROOGENIC - ROO TEA PTY LTD	BUSH FOODS SEE INVOICE ATTACHED	1	1,365.19	
EFT31520	02/11/2018	SANDWELL ENTERPRISES PTY LTD	BUSH FOODS SEE INVOICE ATTACHED	1		494.70
INV 7218	17/10/2018	SANDWELL ENTERPRISES PTY LTD	BUSH FOODS SEE INVOICE ATTACHED	1	494.70	
EFT31521	02/11/2018	SPENCERS BROOK PROGRESS ASSOCIATION	COMMUNITY GRANTS 2018/2019	1		3,300.00
INV 0118/19	24/10/2018	SPENCERS BROOK PROGRESS ASSOCIATION	COMMUNITY GRANTS 2018/2019	1	3,300.00	
EFT31522	02/11/2018	STATE LAW PUBLISHER	GAZETTAL OF SHIRE OF NORTHAM ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING 2ND AMENDMENT LOCAL LAW 2018 ON 28/9/18	1		495.48
INV 161665	02/11/2018	STATE LAW PUBLISHER	GAZETTAL OF SHIRE OF NORTHAM ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING 2ND AMENDMENT LOCAL LAW 2018 ON 28/9/18	1	495.48	
EFT31523	02/11/2018	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS OCTOBER 2018	1		1,905.73
INV OCTOBE31/10/2018		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS OCTOBER 2018	1	1,905.73	
EFT31524	02/11/2018	STEWART & HEATON CLOTHING CO.PTY LTD	VBFB UNIFORMS	1		7,331.68

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INV SIN-293320/09/2018		STEWART & HEATON CLOTHING CO.PTY LTD	VBFB UNIFORMS	1	4,306.80	
INV SIN-293012/09/2018		STEWART & HEATON CLOTHING CO.PTY LTD	VBFB UNIFORMS	1	87.22	
INV SIN-293312/09/2018		STEWART & HEATON CLOTHING CO.PTY LTD	VBFB UNIFORMS	1	1,821.08	
INV SIN-293319/09/2018		STEWART & HEATON CLOTHING CO.PTY LTD	VBFB UNIFORMS	1	1,116.58	
EFT31525	02/11/2018	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS OCTOBER 2018	1		2,012.29
INV OCTOBE31/10/2018		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS OCTOBER 2018	1	2,012.29	
EFT31527	02/11/2018	VERLINDENS ELECTRICAL SERVICE (WA)	EMERGENCY REPAIR TO SCOREBOARD CONTROLLER	1		104.50
INV 88368	12/10/2018	VERLINDENS ELECTRICAL SERVICE (WA)	EMERGENCY REPAIR TO SCOREBOARD CONTROLLER	1	104.50	
EFT31528	02/11/2018	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES FOR 15/10/18 - 29/10/18.	1		6,831.00
INV 01813	28/10/2018	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES FOR 15/10/18 - 29/10/18.	1	6,831.00	
EFT31529	02/11/2018	WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019. \$432 + GST PER DAY - 3 DAYS PER WEEK FOR FINANCIAL YEAR 2018/2019. POSSESSION OF SITE FROM WEDNESDAY 6TH DECEMBER 2017 TO FRIDAY 6TH DECEMBER 2019.	1		5,702.40
INV 0030095416/10/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019. \$432 + GST PER DAY - 3 DAYS PER WEEK FOR FINANCIAL YEAR 2018/2019. POSSESSION OF SITE FROM WEDNESDAY 6TH DECEMBER 2017 TO FRIDAY 6TH DECEMBER 2019.	1	2,851.20	
INV 0030095312/10/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019. \$432 + GST PER DAY - 3 DAYS PER WEEK FOR FINANCIAL YEAR 2018/2019. POSSESSION OF SITE FROM WEDNESDAY 6TH DECEMBER 2017 TO FRIDAY 6TH DECEMBER 2019.	1	2,851.20	



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EFT31530	09/11/2018	EDITH COWAN UNIVERSITY	ACCOUNTING UNDERSTANDING COURSE FOR MILTON BROOKS FOR LATE PAYMENT FEE ONLY.	1		170.00
INV 1004017329/08/2018		EDITH COWAN UNIVERSITY	ACCOUNTING UNDERSTANDING COURSE FOR MILTON BROOKS FOR LATE PAYMENT FEE ONLY.	1	170.00	
EFT31531	09/11/2018	FIRM CONSTRUCTION PTY LTD	BUILDING CONSTRUCTION ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE	1		11,889.48
INV 0000152802/11/2018		FIRM CONSTRUCTION PTY LTD	BUILDING CONSTRUCTION ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE	1	11,889.48	
EFT31532	09/11/2018	GDR CIVIL CONTRACTING PTY LTD	CEMETERY EXTENSION LOT 2 - REMOVE KERB AS PER DRAWING	1		19,930.96
INV 1381	15/08/2018	GDR CIVIL CONTRACTING PTY LTD	CEMETERY EXTENSION LOT 2 - REMOVE KERB AS PER DRAWING	1	19,930.96	
EFT31533	09/11/2018	JUICEBOX	WEB CAMPAIGN LANDING PAGE WWW.NORTHAM.WA.GOV.AU/READYSETGO - DESIGN AND 1X REFINEMENT	1		22,825.00
INV JBC-117728/09/2018		JUICEBOX	WEB CAMPAIGN LANDING PAGE WWW.NORTHAM.WA.GOV.AU/READYSETGO - DESIGN AND 1X REFINEMENT	1	11,000.00	
INV JBC-118122/10/2018		JUICEBOX	INFOGRAPHIC FOR EDUCATION PROSPECTUS	1	825.00	
INV JBC-117728/09/2018		JUICEBOX	BRANDING SIGNAGE - ENTRY STATEMENTS, STREET BANNERS, RACETRACK SIGNAGE, EVENT BANNERS, NEW DEVELOPMENTS, VACANT SHOP, MAGAZINE ADVERT, FINAL DELIVERABLE/PACKAGED INDESIGN FILES	1	11,000.00	
EFT31534	09/11/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	FULL PAGE IN 2018 AVON DESCENT WRAP	1		6,699.74
INV 5317294	01/08/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER AVON VALLEY ADVOCATE	1	997.57	
INV 5443277	31/10/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	1/2 PAGE ADVERT FOR SENIORS WEEK MORNING TEA 2018	1	498.78	
INV 5317296	03/10/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER AVON VALLEY ADVOCATE	1	997.57	
INV 5317303	03/10/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	QUARTERLY REPORT - AVON VALLEY ADVOCATE - SEPTEMBER 2018	1	997.57	

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INV 5386743	01/08/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	FULL PAGE IN 2018 AVON DESCENT WRAP	1	1,451.00	
INV 5407488	01/08/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN THE AVON VALLEY ADVOCATE ON 01/08/2018 FOR A SPECIAL COUNCIL MEETING ON 06/08/2018 FOR THE BUDGET ADOPTION	1	178.40	
INV 5405907	24/08/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ONLINE MREC 1818	1	82.50	
INV 5317295	05/09/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER AVON VALLEY ADVOCATE FOR SEPTEMBER 2018.	1	997.57	
INV 5426062	19/09/2018	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	1/2 PAGE AD IN ADVOCATE FOR COMMUNITY CINEMAS VOLUNTEERS	1	498.78	
EFT31535	09/11/2018	SPECIALISED TREE SERVICE	NORTHAM YOUTH PRECINCT TREE WORKS TO BE CARRIED OUT AS PER TREE REPORT DATED 7/8/2018. ALL PRUNING AND REMOVALS AS SET OUT IN THE REPORT.	1		11,181.50
INV 2951	07/11/2018	SPECIALISED TREE SERVICE	NORTHAM YOUTH PRECINCT TREE WORKS TO BE CARRIED OUT AS PER TREE REPORT DATED 7/8/2018. ALL PRUNING AND REMOVALS AS SET OUT IN THE REPORT.	1	11,181.50	
EFT31536	13/11/2018	DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	QUATERLY WASTE LEVY RETURN JULY-SEP 2018	1		11,771.03
INV CS31/10/31/10/2018		DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	QUATERLY WASTE LEVY RETURN JULY-SEP 2018	1	11,771.03	
EFT31537	15/11/2018	A COUNTRY PRACTICE	CAT STERILISATION & MICRO-CHIP	1		1,200.00
INV M10226422/10/2018		A COUNTRY PRACTICE	CAT STERILISATION & MICRO-CHIP	1	1,200.00	
EFT31538	15/11/2018	ACCENT RUBBER STAMPS AND TROPHIES	PRE-INKED I-STAMP - INVOICE AUTHORISED FOR PAYMENT	1		348.45
INV 0006031024/10/2018		ACCENT RUBBER STAMPS AND TROPHIES	PRE-INKED I-STAMP - INVOICE AUTHORISED FOR PAYMENT	1	252.75	
INV 0006040801/11/2018		ACCENT RUBBER STAMPS AND TROPHIES	FINANCE STAMP FOR COMMUNITY SERVICES	1	95.70	

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EFT31539	15/11/2018	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT (2 X TC'S) FOR PROFILE CORE BORING AT GLASS AVENUE, WELLINGTON STREET, BYFIELD STREET, CHARLES STREET ON THURSDAY 25TH OCTOBER 2018	1		1,355.48
INV 0012197526/10/2018		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT (2 X TC'S) FOR PROFILE CORE BORING AT GLASS AVENUE, WELLINGTON STREET, BYFIELD STREET, CHARLES STREET ON THURSDAY 25TH OCTOBER 2018	1	792.83	
INV 0012165712/10/2018		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	PROVIDE TRAFFIC MANAGEMENT SERVICES TO ENABLE CORE SAMPLE TESTING AT THE FOLLOWING LOCATIONS FERMOY AVE, ROCKETT ST, RUSHTON CRES, CHIDLOW/ BURGOYNE ROUNDABOUT, GORDON ST, SELBY ST.	1	562.65	
EFT31540	15/11/2018	AG IMPLEMENT'S NORTHAM PTY LTD	CUTTING BLADES AND ASSESS BELT NOISE	1		1,116.47
INV 345294	09/10/2018	AG IMPLEMENT'S NORTHAM PTY LTD	CUTTING BLADES AND ASSESS BELT NOISE	1	1,116.47	
EFT31541	15/11/2018	ALANA VENN	REIMBURSEMENT OF POLICE CLEARANCE.	1		54.30
INV 2361582	31/10/2018	ALANA VENN	REIMBURSEMENT OF POLICE CLEARANCE.	1	54.30	
EFT31542	15/11/2018	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM POOL.	1		687.21
INV 39773	31/10/2018	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM POOL.	1	687.21	
EFT31543	15/11/2018	ANDY'S PLUMBING SERVICE	REC CENTRE. REPLACE ANODES IN HOT WATER SERVICES.	1		3,740.00
INV A18191	30/10/2018	ANDY'S PLUMBING SERVICE	REC CENTRE. REPLACE ANODES IN HOT WATER SERVICES.	1	2,442.00	
INV A18190	30/10/2018	ANDY'S PLUMBING SERVICE	REC CENTRE. REPLACE PRESSURE RELIEF VALVES TO 4 X HOT WATER SYSTEMS.	1	1,298.00	
EFT31544	15/11/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN STRAPS	1		420.27
INV 6196717	09/10/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN STRAPS.	1	100.32	
INV 6200911	16/10/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN STRAPS	1	157.40	

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INV 6206616	25/10/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	2 X BELTS FOR PLATE COMPACTOR	1	12.28	
INV 6208798	30/10/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	SHACKLES FOR ENGINEERING	1	3.19	
INV 6210460	01/11/2018	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	CARTON OF WD40.	1	147.08	
EFT31545	15/11/2018	AQUATIC SERVICES WA PTY LTD	SERVICING OF DOSING SYSTEM WUNDOWIE	1		1,760.00
INV AS#2017015/10/2018	15/10/2018	AQUATIC SERVICES WA PTY LTD	SERVICING OF DOSING SYSTEM WUNDOWIE	1	1,760.00	
EFT31546	15/11/2018	ASLAB PTY LTD	ASPHALT CORE SAMPLE TESTING FOR FERMOY AVE, RUSHTON CRES, ROCKETT STREET, CHIDLOW / BURGoyNE ROUND A BOUT.	1		2,253.79
INV 0002191718/10/2018	10/2018	ASLAB PTY LTD	PROFILE HOLE TESTING FOR GORDON STREET SLK 0.32 - 0.41	1	633.93	
INV 0002191518/10/2018	10/2018	ASLAB PTY LTD	ASPHALT CORE SAMPLE TESTING FOR FERMOY AVE, RUSHTON CRES, ROCKETT STREET, CHIDLOW / BURGoyNE ROUND A BOUT.	1	985.93	
INV 0002191618/10/2018	10/2018	ASLAB PTY LTD	PROFILE HOLE TESTING FOR SELBY STREET SLK 0.37 - 0.52.	1	633.93	
EFT31547	15/11/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES FOR RATES	1		1,104.57
INV 85889	29/10/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES FOR RATES	1	22.00	
INV 85864	29/10/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES FOR RATES	1	1,082.57	
EFT31548	15/11/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT13/11/2018	11/2018	AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT31549	15/11/2018	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 13/11/2018.	1		61,552.00
INV PAYG 1313/11/2018	11/2018	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 13/11/2018.	1	61,552.00	
EFT31550	15/11/2018	AUTOPRO NORTHAM	EXTERNAL CIR-CLIPS	1		30.58
INV 752366	31/10/2018	AUTOPRO NORTHAM	EXTERNAL CIR-CLIPS	1	30.58	



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EFT31551	15/11/2018	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	PN1602 - 15,000KM SERVICE BOOKED IN FOR 19 OCTOBER 2018	1		303.40
INV 320039	19/10/2018	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	PN1602 - 15,000KM SERVICE BOOKED IN FOR 19 OCTOBER 2018	1	303.40	
EFT31552	15/11/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - APPROX 30HR PER WEEK UP UNTIL 31 DECEMBER 2018.	1		1,568.00
INV 0093	23/10/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - APPROX 30HR PER WEEK UP UNTIL 31 DECEMBER 2018.	1	1,568.00	
EFT31553	15/11/2018	AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOVERNMENT ASSOCIATION	MEMBERSHIP SUBSCRIPTION 2018/19	1		2,200.00
INV 0000031501/10/2018		AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOVERNMENT ASSOCIATION	MEMBERSHIP SUBSCRIPTION 2018/19	1	2,200.00	
EFT31554	15/11/2018	AVON TOURISM INCORPORATED	3X 1 UNIT ADS (1/3 PAGE) IN 2019 DESTINATION PERTH HOLIDAY PLANNER	1		1,350.00
INV 2019 DPF01/11/2018		AVON TOURISM INCORPORATED	3X 1 UNIT ADS (1/3 PAGE) IN 2019 DESTINATION PERTH HOLIDAY PLANNER	1	1,350.00	
EFT31555	15/11/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	LEVEL LOT 16 AT THE AIRPORT	1		6,659.40
INV IV10298	03/08/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	PATH / DRIVEWAY CORRECTIONS ON 9 MITCHELL AVE. REMOVE & DISPOSE OF DRIVEWAY TO FIRST EXPANSION JOINT.	1	2,420.00	
INV IV10300	27/08/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	BR2 CRUSHER DUST	1	631.40	
INV IV10325	25/10/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	LEVEL LOT 16 AT THE AIRPORT	1	3,608.00	
EFT31556	15/11/2018	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FOR 12 MONTH PERIOD JULY 2018 TO JUNE 2019.	1		120,732.42
INV 31180	12/10/2018	AVON WASTE	RUBBISH COLLECTION FOR W/E 12/10/2018.	1	37,028.41	
INV 0003127826/10/2018		AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FOR 12 MONTH PERIOD JULY 2018 TO JUNE 2019.	1	46,734.38	

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INV 31277	26/10/2018	AVON WASTE	2 X 3210 (240L) DOMESTIC RUBBISH (TOWN) PER FORTNIGHT FOR OCT2018 TO DEC2018	1	36,969.63	
EFT31557	15/11/2018	BEAUREPAIRES	REPAIR TYRE FROM AIR COMPRESSOR	1		164.26
INV U524352815/10/2018		BEAUREPAIRES	REPAIR TYRE FROM AIR COMPRESSOR	1	84.47	
INV 6410238126/10/2018		BEAUREPAIRES	TYRE REPAIR ON JOHN DEERE TRACTOR	1	79.79	
EFT31558	15/11/2018	BROOKE JUPP	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		49.90
INV 1811081508/11/2018		BROOKE JUPP	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	49.90	
EFT31559	15/11/2018	CAMERON LOBB	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		54.30
INV 2415506	08/11/2018	CAMERON LOBB	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	54.30	
EFT31560	15/11/2018	CANNON HYGIENE AUSTRALIA PTY LTD	OLD ADMIN BUILDING UP STAIRS. INSTALL AND YEARLY SERVICE OF 1 X SANITARY BIN.	1		23.40
INV 9622154631/10/2018		CANNON HYGIENE AUSTRALIA PTY LTD	OLD ADMIN BUILDING UP STAIRS. INSTALL AND YEARLY SERVICE OF 1 X SANITARY BIN.	1	23.40	
EFT31561	15/11/2018	CJD EQUIPMENT PTY LTD	PART NUMBER V12727728 - BEARING (SLEAVE)	1		727.83
INV 1765151	17/10/2018	CJD EQUIPMENT PTY LTD	PART NUMBER V12727728 - BEARING (SLEAVE)	1	727.83	
EFT31562	15/11/2018	CLAYTON DICKSON	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		85.00
INV D329009/07/11/2018		CLAYTON DICKSON	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	85.00	
EFT31563	15/11/2018	COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM POOL OCTOBER 2018	1		1,413.30
INV 2186803031/10/2018		COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM POOL OCTOBER 2018	1	874.98	
INV 2187304707/11/2018		COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM POOL	1	538.32	
EFT31564	15/11/2018	CODE GROUP	CBD BUILDING & NORTHAM LIBRARY; LIBRARY ACCESS AUDIT & REPORT (REMAINING AREAS); DISABILITY ACTION PLAN;	1		4,620.00

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INV 3854	31/10/2018	CODE GROUP	CBD BUILDING & NORTHAM LIBRARY; LIBRARY ACCESS AUDIT & REPORT (REMAINING AREAS); DISABILITY ACTION PLAN;	1	4,620.00	
EFT31565	15/11/2018	COUNTRY COMFORTSTYLE NORTHAM	OFFICE FURNITURE FOR COMMUNITY SERVICES OFFICE	1		13,112.00
INV 5962	12/10/2018	COUNTRY COMFORTSTYLE NORTHAM	ENTERPRISE OFFICE CHAIR - ROSS RAYSON	1	400.00	
INV 6025	23/10/2018	COUNTRY COMFORTSTYLE NORTHAM	ENTERPRISE OFFICE CHAIR	1	400.00	
INV 59936	18/10/2018	COUNTRY COMFORTSTYLE NORTHAM	ARAGON OFFICE CHAIRS FOR PUBLIC COMPUTER ACCESS USE AT WUNDOWIE AND NORTHAM (BLUE)	1	1,701.00	
INV 6088	01/11/2018	COUNTRY COMFORTSTYLE NORTHAM	SELECTION OF OFFICE FURNITURE FOR COMMUNITY SERVICES OFFICE PLUS ASSEMBLY	1	2,999.00	
INV 6136	09/11/2018	COUNTRY COMFORTSTYLE NORTHAM	OFFICE FURNITURE FOR COMMUNITY SERVICES OFFICE	1	7,612.00	
EFT31566	15/11/2018	COURTNEY JUPP	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		44.10
INV 299054	31/10/2018	COURTNEY JUPP	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	44.10	
EFT31567	15/11/2018	COVS PARTS PTY LTD	VEHICLE GLOBES	1		11.88
INV 1690038521/08/2018		COVS PARTS PTY LTD	VEHICLE GLOBES	1	5.39	
INV 1690038521/08/2018		COVS PARTS PTY LTD	VEHICLE GLOBES	1	6.49	
EFT31568	15/11/2018	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - RSL MEMORIAL HALL - 01/11/2018-30/11/2018	1		769.08
INV CINS305:18/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - BERT HAWKE OVAL - 01/11/2018-30/11/2018	1	53.00	
INV CINS305:18/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES WAREHOUSE - 07/10/2018-31/10/2018	1	12.13	
INV CINS305:18/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES WAREHOUSE - 17/10/2018-31/10/2018	1	15.26	
INV CINS305:18/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - OLD GIRLS SCHOOL - 01/11/2018-30/11/2018	1	53.00	
INV CINS305:16/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - RSL MEMORIAL HALL - 12/10/2018-31/10/2018	1	5.70	
INV CINS305:16/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - RSL MEMORIAL HALL - 12/10/2018-31/11/2018	1	18.12	

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INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES ADMIN BUILDING - 01/11/2018-30/11/2018	1	87.96	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES WAREHOUSE - 01/11/2018-30/11/2018	1	87.96	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES ADMIN BUILDING - 17/10/2018-31/10/2018	1	12.13	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - REC CENTRE - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - OLD RAILWAY STATION - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SWIMMNG POOL - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - WUNDOWIE LIBRARY - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - NORTHAM LIBRARY - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - MORBY COTTAGE - 01/11/2018-30/11/2018	1	53.00	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - RSL MEMORIAL HALL - 01/11/2018-30/11/2018	1	90.56	
INV CINS305218/10/2018		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING - SES ADMIN BUILDING - 17/10/2018-31/10/2018	1	15.26	
EFT31569	15/11/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. REPAIR SECURITY SYSTEM AFTER ROOF LEAK FAULTED	1		422.50
INV 111932	12/10/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. REPAIR SECURITY SYSTEM AFTER ROOF LEAK FAULTED	1	422.50	
EFT31570	15/11/2018	DDA GROUP CORPORATE COMMUNICATIONS PTY LTD T/A WAYFOUND	WAYFINDING AUDIT AS PER QUOTE	1		7,865.00
INV 9256	11/10/2018	DDA GROUP CORPORATE COMMUNICATIONS PTY LTD T/A WAYFOUND	WAYFINDING AUDIT AS PER QUOTE	1	7,865.00	
EFT31571	15/11/2018	DEBBIE BEAUMONT	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		41.50
INV 38623	27/10/2018	DEBBIE BEAUMONT	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	41.50	



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EFT31572	15/11/2018	DEPARTMENT OF HOUSING	RATES REFUND FOR ASSESSMENT A12456 7 PERINA WAY NORTHAM 6401- PAID BY DEPARTMENT OF HOUSING ON SOLD PROPERTY	1		1,310.18
INV A12456	08/11/2018	DEPARTMENT OF HOUSING	RATES REFUND FOR ASSESSMENT A12456 7 PERINA WAY NORTHAM 6401- PAID BY DEPARTMENT OF HOUSING ON SOLD PROPERTY		1,310.18	
EFT31573	15/11/2018	EASIFLEET	Payroll deductions	1		2,269.90
INV DEDUCT13	11/2018	EASIFLEET	Payroll deductions		1,194.12	
INV DEDUCT13	11/2018	EASIFLEET	Payroll deductions		1,075.78	
EFT31574	15/11/2018	ELDERS LIMITED	GLYPHOSATE 20L	1		561.00
INV C3 95217	19/10/2018	ELDERS LIMITED	GLYPHOSATE 20L	1	561.00	
EFT31575	15/11/2018	EMMA O'DRISCOLL	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		54.30
INV 2371070	08/11/2018	EMMA O'DRISCOLL	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	54.30	
EFT31576	15/11/2018	ENVIRONMENTAL HEALTH AUSTRALIA	ENVIRONMENTAL HEALTH AUSTRALIA (EHA) NATIONAL CONFERENCE 2018 - ONE DAY - WEDNESDAY 31 OCTOBER 2018 - CHIQUITA DOS REIS	1		395.00
INV 3588	29/10/2018	ENVIRONMENTAL HEALTH AUSTRALIA	ENVIRONMENTAL HEALTH AUSTRALIA (EHA) NATIONAL CONFERENCE 2018 - ONE DAY - WEDNESDAY 31 OCTOBER 2018 - CHIQUITA DOS REIS	1	395.00	
EFT31577	15/11/2018	FOOD SAFETY WA	REGULATORY FOOD SAFETY AUDIT - KILLARA KITCHEN	1		770.00
INV 000378	07/11/2018	FOOD SAFETY WA	REGULATORY FOOD SAFETY AUDIT - KILLARA KITCHEN	1	770.00	
EFT31578	15/11/2018	FRESH START RECOVERY PROGRAMME	BBQ FOR HALLOWEEN MOVIE NIGHT (27 OCTOBER 2018).	1		350.00
INV 00291351	23/10/2018	FRESH START RECOVERY PROGRAMME	BBQ FOR HALLOWEEN MOVIE NIGHT (27 OCTOBER 2018).	1	350.00	
EFT31579	15/11/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	UNIFORMS	1		16,202.64

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INV 62022	26/10/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	REPLACEMENT TANK VISION GUAGE FOR BAKERS HILL 2.4	1	642.13	
INV 62025	26/10/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	WHITE PACIFIC BR9 MULTIPURPOSE WIDE BRIM BUSHFIRE HELMET, WITH NECKFLAP, CLIP ON VISOR	1	5,986.75	
INV 62015	25/10/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	HI VIS LIME VEST, ZIP UP, C/W "FCO" RED TEXT FRONT & REAR AND REFLECTIVE TAPE	1	660.00	
INV 62013	25/10/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	UNIFORMS	1	8,913.76	
EFT31580	15/11/2018	GDR CIVIL CONTRACTING PTY LTD	RE-SURVEY OF KERB AT STAGE 2 OF CEMETERY	1		1,100.00
INV 1417	26/10/2018	GDR CIVIL CONTRACTING PTY LTD	RE-SURVEY OF KERB AT STAGE 2 OF CEMETERY	1	1,100.00	
EFT31581	15/11/2018	GLENN STUART BEVERIDGE	BERT HAWKE PAVILION. PRESSURE WASH EXTERNAL VERANDAH AND SECURITY SCREENS. PRIOR TO PEST SPRAY.	1		3,674.00
INV 31	07/11/2018	GLENN STUART BEVERIDGE	NORTHAM POOL. REPAIR FENCES X 4 AND INSTALL NEW HASP AND STAPLE TO GATES, AFTER BREAKIN.	1	308.00	
INV 33	07/11/2018	GLENN STUART BEVERIDGE	NORTHAM POOL. PAINT WALLS IN CHANGEROOMS AS PER SITE VISIT.	1	418.00	
INV 34	07/11/2018	GLENN STUART BEVERIDGE	SOUND SHELL. PRESSURE CLEAN BACK OF THE SOUND SHELL AND SLIDING DOORS. CLEANOUT TRACKS AND LOCK DOORS BACK INTO PLACE.	1	330.00	
INV 35	07/11/2018	GLENN STUART BEVERIDGE	BERT HAWKE PAVILION. PRESSURE WASH EXTERNAL VERANDAH AND SECURITY SCREENS. PRIOR TO PEST SPRAY.	1	1,078.00	
INV 24	07/11/2018	GLENN STUART BEVERIDGE	TOWN HALL. REFIX SKIRTING BOARDS TO LEFT HAND SIDE OF MAIN HALL NEAR STAGE.	1	143.00	
INV 23	07/11/2018	GLENN STUART BEVERIDGE	RSL MEMORIAL HALL. INSPECT CEILINGS THAT HAVE DROPPED AND PROVIDE REPORT/QUOTE ON REPAIRS.	1	132.00	
INV 36	07/11/2018	GLENN STUART BEVERIDGE	REPAIR FIRE DOOR IN KITCHEN (DOOR GETS STUCK) MEETING ROOM 2 EXIT DOOR HANDLE	1	231.00	
INV 25	07/11/2018	GLENN STUART BEVERIDGE	BLACK RUBBER ON BASKETBALL RING COURT 2 REPLACE HOOK ON BACK STORE ROOM DOOR.	1	484.00	
INV 26	07/11/2018	GLENN STUART BEVERIDGE	CEMETERY TOILETS. REMOVE STEEL CAGES FROM GARDEN BEDS AND INSTALL PAVERS TO TRAFFIC ISLAND.	1	220.00	
			FLUFFY DUCKLINGS. REPAIR AND REINSTALL SHADE SAIL.	1		

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INV 29	07/11/2018	GLENN STUART BEVERIDGE	BAKERS HILL PAVILION. REPAIR TO GLASS DOOR AFTER BREAK IN ATTEMPT. POLICE REFERENCE # 2110181530917	1	154.00	
INV 28	07/11/2018	GLENN STUART BEVERIDGE	REC CENTRE. RAILWAYS CHANGE ROOMS, EMERGENCY REPAIRS ON DOOR AFTER BREAK IN. POLICE REFERENCE # 201018084014778.	1	176.00	
EFT31582	15/11/2018	GRAFTON ELECTRICS	TURN LIGHTS ON EDGE OF JUBILEE OVAL	1		734.80
INV 5286	23/08/2018	GRAFTON ELECTRICS	TURN LIGHTS ON EDGE OF JUBILEE OVAL	1	561.00	
INV 5422	23/10/2018	GRAFTON ELECTRICS	REPAIR VACUUM PUMP NORTHAM POOL	1	173.80	
EFT31583	15/11/2018	GROVE WESLEY DESIGN ART	PRINTING OF NORTHAM BUMPER STICKERS X1000	1		1,166.00
INV 5262	31/10/2018	GROVE WESLEY DESIGN ART	PRINTING OF NORTHAM BUMPER STICKERS X1000	1	1,166.00	
EFT31584	15/11/2018	HOST AUTO REPAIRS	SOUTHERN BROOK 1.4 - ANNUAL SERVICE, PARTS & LABOUR	1		589.30
INV 62577	26/10/2018	HOST AUTO REPAIRS	SOUTHERN BROOK 1.4 - ANNUAL SERVICE, PARTS & LABOUR	1	589.30	
EFT31585	15/11/2018	HUMES WEMBLEY CEMENT	SUPPLY & DEIL VER BOX CULVERTS 600 X 300 X 1220 X 112KN MRD FOR ALMOND AVE - AS PER QUOTE# 21283822.	1		13,541.09
INV 9406012624/10/2018		HUMES WEMBLEY CEMENT	SUPPLY & DEIL VER BOX CULVERTS 600 X 300 X 1220 X 112KN MRD FOR ALMOND AVE - AS PER QUOTE# 21283822.	1	13,541.09	
EFT31586	15/11/2018	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLT AEROMAX MINI LED LIGHT BOX, BLUE FLANGE BASE WITH BLUE LENS 365MM NARVA - ITEM 85014B	1		2,698.82
INV INV-014629/10/2018		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	809-001-WAF- 1000S AMP KIT 24VDC 60/100W WA FIRE PLEASE 3 BUTTON TRIAGE SWITCH, PA MIC AND SIREN TO BE PROGRAMMED TO DFES WA SPECS	1	1,328.88	
INV INV-012524/08/2018		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLT AEROMAX MINI LED LIGHT BOX, BLUE FLANGE BASE WITH BLUE LENS 365MM NARVA - ITEM 85014B	1	1,369.94	
EFT31587	15/11/2018	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED 01/10/2018 TO 31/10/2018.	1		522.75
INV 6033388	31/10/2018	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED 01/10/2018 TO 31/10/2018.	1	522.75	

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EFT31588	15/11/2018	JAIME ELIZABETH HAWKINS	OFFICE SUPPLIES FOR REIMBURSEMENT	1		15.00
INV RR0511205/11/2018		JAIME ELIZABETH HAWKINS	OFFICE SUPPLIES FOR REIMBURSEMENT	1	15.00	
EFT31589	15/11/2018	JENNIFER GRANT	REIMBURSEMENT OF LICENCING TRAINING EXPENSES.	1		220.72
INV CG0811208/11/2018		JENNIFER GRANT	REIMBURSEMENT OF LICENCING TRAINING EXPENSES.	1	220.72	
EFT31590	15/11/2018	JORDYN BUDAS	REIMBURSEMENT OF LICENCING TRAINING EXPENSES.	1		75.34
INV CY0811208/11/2018		JORDYN BUDAS	REIMBURSEMENT OF LICENCING TRAINING EXPENSES.	1	75.34	
EFT31591	15/11/2018	KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA DAY CENTRE & COTTAGE	1		489.39
INV 0003387210/10/2018		KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA DAY CENTRE & COTTAGE	1	373.89	
INV 0003417424/10/2018		KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS AND TOILET ROLLS FOR KILLARA	1	115.50	
EFT31592	15/11/2018	LEISURE INSTITUTE OF W A AQUATICS	LIWA COUNTRY CONFERENCE AND MEMBERSHIP FOR D.JUPP, T.MCMAHON,J.ROBERTS AND D.BEAUMONT	1		840.00
INV 2666	23/10/2018	LEISURE INSTITUTE OF W A AQUATICS	LIWA COUNTRY CONFERENCE AND MEMBERSHIP FOR D.JUPP, T.MCMAHON,J.ROBERTS AND D.BEAUMONT	1	840.00	
EFT31593	15/11/2018	LEMON MYRTLE FRAGRANCES	LEMON MYRTLE SKIN CARE PRODUCTS	1		233.81
INV INV-006520/10/2018		LEMON MYRTLE FRAGRANCES	LEMON MYRTLE SKIN CARE PRODUCTS	1	233.81	
EFT31594	15/11/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA NSW	PERFORMANCE EXCELLANCE PROGRAM FY2018	1		6,545.00
INV 48250PE209/07/2018		LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA NSW	PERFORMANCE EXCELLANCE PROGRAM FY2018	1	6,545.00	
EFT31595	15/11/2018	MADDISON LOBB	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		54.30
INV 2415505	08/11/2018	MADDISON LOBB	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	54.30	
EFT31596	15/11/2018	META MAYA GROUP PTY LTD	JOINERY WORKS FOR THE GRAPHIC RIBBON AT THE BKB CENTRE (CONTRACT 9 OF NAEIC)	1		34,830.68



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INV 4200106114/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 01 (CABINETS)	1	8,172.45	
INV 4200106014/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 01 (CABINETS)	1	4,086.23	
INV 4200105514/11/2018		META MAYA GROUP PTY LTD	JOINERY WORKS FOR THE GRAPHIC RIBBON AT THE BKB CENTRE (CONTRACT 9 OF NAEIC)	1	15,622.20	
INV 4200105814/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 02 (BATTENED SCREENS)	1	4,633.20	
INV 4200105714/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 02 (BATTENED SCREENS)	1	2,316.60	
EFT31597	15/11/2018	MICHAEL KOLENIUK	RATES CREDIT REFUND FOR ASSESSMENT A11658 211 MITCHELL AVENUE NORTHAM 6401	1		603.09
INV A11658	08/11/2018	MICHAEL KOLENIUK	RATES CREDIT REFUND FOR ASSESSMENT A11658 211 MITCHELL AVENUE NORTHAM 6401		603.09	
EFT31598	15/11/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEP PEEL TERRACE (MAIN ROADS)	1		211.20
INV N1970	30/07/2018	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEP PEEL TERRACE (MAIN ROADS)	1	211.20	
EFT31599	15/11/2018	MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOURS SECURITY CALLOUT, 05/10/2018 AND 25/10/2018.	1		1,860.38
INV INV-109224/10/2018		MR NATURALLY CLEAN	OLD ADMIN BUILDING. CLEANING AS PER QUOTE QU-0139.	1	605.00	
INV INV-105909/10/2018		MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOURS SECURITY CALLOUT, 05/10/2018 AND 25/10/2018.	1	1,255.38	
EFT31600	15/11/2018	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/07/2018 TO 14/08/2018.	1		846.62
INV 9144826215/10/2018		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/07/2018 TO 14/08/2018.	1	846.62	
EFT31602	15/11/2018	NORTHAM BETTA ELECTRICAL	HP AIO, PAVILION, 27 FHD TS (16:9 1920X1080), 15-7400T, 8GB (1X8GB), HDD 2TB, GT930MX 4GB, W10 HOME, DVDRW, 1YR WTY + WINDOWS 10 PRO UPGRADE	1		1,977.00

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INV 2957267707/11/2018		NORTHAM BETTA ELECTRICAL	2X PKT 5 VACUUM BAGS FOR KILLARA	1	78.00	
INV 19829	31/08/2018	NORTHAM BETTA ELECTRICAL	HP AIO, PAVILION, 27 FHD TS (16:9 1920X1080), 15-7400T, 8GB (1 X8GB), HDD 2TB, GT930MX 4GB, W10 HOME, DVDRW, 1YR WTY + WINDOWS 10 PRO UPGRADE	1	1,899.00	
EFT31603	15/11/2018	NORTHAM COUNTRY CLUB INC	COMMUNITY GRANTS 2018/2019.	1		550.00
INV 50	09/10/2018	NORTHAM COUNTRY CLUB INC	COMMUNITY GRANTS 2018/2019.	1	550.00	
EFT31604	15/11/2018	NORTHAM INDOOR HOCKEY ASSOCIATION	KIDSPORT FUNDING	1		160.00
INV KS02651231/10/2018		NORTHAM INDOOR HOCKEY ASSOCIATION	KIDSPORT FUNDING	1	50.00	
INV KS02660302/11/2018		NORTHAM INDOOR HOCKEY ASSOCIATION	KIDSPORT FUNDING	1	110.00	
EFT31605	15/11/2018	NORTHAM MITRE 10 SOLUTIONS	GARDENING ITEMS FOR COTTAGE	1		965.23
INV 1034671915/10/2018		NORTHAM MITRE 10 SOLUTIONS	SUPPLIES TO REPAIR FLOORBALL RINKS X 2.	1	56.97	
INV 1034724617/10/2018		NORTHAM MITRE 10 SOLUTIONS	BAG OF CEMENT	1	92.50	
INV 1034656715/10/2018		NORTHAM MITRE 10 SOLUTIONS	NUTS AND BOLTS FOR TRACTOR	1	6.65	
INV 1034757718/10/2018		NORTHAM MITRE 10 SOLUTIONS	PAINT FOR MARKING VALVE BOXES	1	27.51	
INV 1034696716/10/2018		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	26.74	
INV 1034900222/10/2018		NORTHAM MITRE 10 SOLUTIONS	GARDENING ITEMS FOR COTTAGE	1	393.95	
INV 1035190129/10/2018		NORTHAM MITRE 10 SOLUTIONS	PINK LINEMARKING PAINT	1	11.29	
INV 1035068326/10/2018		NORTHAM MITRE 10 SOLUTIONS	DENZO TAPE AND SANDPAPER	1	53.45	
INV 1035202529/10/2018		NORTHAM MITRE 10 SOLUTIONS	SEMI DWARF CITRUS	1	129.67	
INV 1034981024/10/2018		NORTHAM MITRE 10 SOLUTIONS	DWARF LIME TREES	1	55.10	
INV 1035602908/11/2018		NORTHAM MITRE 10 SOLUTIONS	PLANTS FOR CITIZENSHIP CEREMONY	1	10.93	
INV 1035221330/10/2018		NORTHAM MITRE 10 SOLUTIONS	BAGS OF CEMENT	1	55.50	
INV 1035540607/11/2018		NORTHAM MITRE 10 SOLUTIONS	LAWN FERILISER & WETTER SOIL FOR COTTAGE LAWNS	1	44.97	
EFT31606	15/11/2018	NORTHAM THEATRE GROUP INC	COMMUNITY GRANTS 2018/2019.	1		3,000.00

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INV 0001181915/10/2018		NORTHAM THEATRE GROUP INC	COMMUNITY GRANTS 2018/2019.	1	3,000.00	
EFT31607	15/11/2018	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY ITEMS FOR KILLARA	1		71.37
INV 4073444624/10/2018		OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY ITEMS FOR KILLARA	1	71.37	
EFT31608	15/11/2018	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SAFETY CABLE COVERS 2M	1		473.00
INV 3203	11/10/2018	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SAFETY CABLE COVERS 2M	1	473.00	
EFT31609	15/11/2018	OXTER SERVICES	TOILETS CLEANING FOR OCT 2018	1		3,022.80
INV 20444	26/10/2018	OXTER SERVICES	TOILETS CLEANING FOR OCT 2018	1	2,296.80	
INV 20404	19/10/2018	OXTER SERVICES	REOPENING FOR THE BURIAL OF EVERLYN PEARL GREGSON 12/10/2018.	1	726.00	
EFT31610	15/11/2018	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT	1		220.00
INV 0025906	25/10/2018	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT	1	110.00	
INV 0026338	05/11/2018	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT	1	110.00	
EFT31611	15/11/2018	RIVERGUM VALLEY LAVENDER	PILLOW SPRAY 50ML	1		472.40
INV 0000030516/10/2018		RIVERGUM VALLEY LAVENDER	PILLOW SPRAY 50ML	1	472.40	
EFT31612	15/11/2018	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR VISITORS CENTRE	1		236.21
INV 1082	07/11/2018	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR VISITORS CENTRE	1	236.21	
EFT31613	15/11/2018	SGS AUSTRALIA PTY LTD	BIANNUAL OLD QUARRY ROAD WASTE FACILITY BORE MONITORING	1		1,172.60
INV NE00072-26/10/2018		SGS AUSTRALIA PTY LTD	BIANNUAL OLD QUARRY ROAD WASTE FACILITY BORE MONITORING	1	1,172.60	
EFT31614	15/11/2018	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR JACK DOWLING FOR P/E 21/10/2018.	1		3,311.77
INV AP52907:26/10/2018		SKILL HIRE WA PTY LTD	LABOUR HIRE FOR JACK DOWLING FOR P/E 21/10/2018.	1	1,841.29	
INV AP52868:17/10/2018		SKILL HIRE WA PTY LTD	LABOUR HIRE FOR JACK DOWLING FOR P/E 14 OCTOBER 2018	1	1,470.48	

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EFT31615	15/11/2018	SOHAN ARIEL HAYES	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - MEDIA SOFTWARE PACKAGE A	1		7,040.00
INV 0000014908/08/2018		SOHAN ARIEL HAYES	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - MEDIA SOFTWARE PACKAGE A	1	7,040.00	
EFT31616	15/11/2018	SPECIALISED TREE SERVICE	TREE PRUNING, TREE REMOVAL & ASSOCIATED WORKS IN CLACKLINE & BAKERS HILL.	1		2,960.20
INV 2956	12/11/2018	SPECIALISED TREE SERVICE	TREE PRUNING, TREE REMOVAL & ASSOCIATED WORKS IN CLACKLINE & BAKERS HILL.	1	2,960.20	
EFT31617	15/11/2018	SPORTSPOWER NORTHAM	UNIFORMS FOR REC CENTRE.	1		1,110.00
INV 18-00012'02/11/2018		SPORTSPOWER NORTHAM	UNIFORMS FOR REC CENTRE.	1	1,110.00	
EFT31618	15/11/2018	THELMA KAYE LIVINGSTONE	RATES CREDIT REFUND FOR ASSESSMENT A12124 14 THOMSON STREET NORTHAM WA 6401	1		2,128.14
INV A12124	13/11/2018	THELMA KAYE LIVINGSTONE	RATES CREDIT REFUND FOR ASSESSMENT A12124 14 THOMSON STREET NORTHAM WA 6401		2,128.14	
EFT31620	15/11/2018	VERNICE PTY LTD	INK PEN ROAD WASTE FACILITY FIRE BREAKS 2018	1		1,870.00
INV 6226	05/11/2018	VERNICE PTY LTD	INK PEN ROAD WASTE FACILITY FIRE BREAKS 2018	1	1,870.00	
EFT31621	15/11/2018	VODAFONE	HARVEST BAN LINE - 01/11/2018 TO 301/11/2018.	1		536.36
INV 1121573906/11/2018		VODAFONE	HARVEST BAN LINE - 01/11/2018 TO 301/11/2018.	1	536.36	
EFT31622	15/11/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES - ON CALL 13, 14 AND 15 JULY	1		781.00
INV 01713	08/09/2018	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE - AUGUST 2018	1	275.00	
INV 01660	16/07/2018	WA CONTRACT RANGER SERVICES	RANGER SERVICES - ON CALL 13, 14 AND 15 JULY	1	286.00	
INV 01834	02/11/2018	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE OCTOBER 2018	1	220.00	
EFT31623	15/11/2018	WA FARM TREES	PLANTS FOR GARDENS AROUND TOWN.	1		1,515.80
INV 2166	02/10/2018	WA FARM TREES	PLANTS FOR GARDENS AROUND TOWN.	1	1,515.80	



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EFT31624	15/11/2018	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1		762.30
INV 51946	31/10/2018	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1	671.60	
INV SN0000631	10/2018	WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR ADMIN FOR OCTOBER 2018.	1	90.70	
EFT31625	15/11/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	IRISHTOWN 2.4 - DIAGNOSE & REPAIR FAULTY BEACON AND SIREN	1		1,180.40
INV 8299	31/10/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	IRISHTOWN 2.4 - DIAGNOSE & REPAIR FAULTY BEACON AND SIREN	1	1,180.40	
EFT31626	15/11/2018	WHEATBELT OFFICE & BUSINESS MACHINES	Brother MFC2720DW Drum DR2325	1		69.00
INV 24044	10/10/2018	WHEATBELT OFFICE & BUSINESS MACHINES	Brother MFC2720DW Drum DR2325	1	69.00	
EFT31628	15/11/2018	WILD EYED PRESS PTY LTD	STOCK PURCHASES FROM VISITORS CENTRE.	1		251.00
INV 0000226314	10/2018	WILD EYED PRESS PTY LTD	STOCK PURCHASES FROM VISITORS CENTRE.	1	251.00	
EFT31629	15/11/2018	WILLIAM RORY LINKE (DECD)	RATES CREDIT REFUND FOR ASSESSMENT A1807 167 SPENCERS BROOK-YORK ROAD MURESK WA 6401	1		1,153.90
INV A1807	13/11/2018	WILLIAM RORY LINKE (DECD)	RATES CREDIT REFUND FOR ASSESSMENT A1807 167 SPENCERS BROOK-YORK ROAD MURESK WA 6401		1,153.90	
EFT31630	15/11/2018	WUNDOWIE PROGRESS ASSOCIATION	ANNUAL ALLOCATION PROGRESS ASSOCIATION 2018/2019.	1		13,030.00
INV IV00000018	10/2018	WUNDOWIE PROGRESS ASSOCIATION	COMMUNITY GRANTS 2018/19	1	2,250.00	
INV IV00000018	10/2018	WUNDOWIE PROGRESS ASSOCIATION	ANNUAL ALLOCATION PROGRESS ASSOCIATION 2018/2019.	1	8,800.00	
INV IV00000018	10/2018	WUNDOWIE PROGRESS ASSOCIATION	AUSTRALIA DAY CELEBRATIONS 2018/2019.	1	1,980.00	
EFT31631	15/11/2018	XTREME ICE ARENA	KIDSPORT FUNDING	1		165.00
INV KS0264930	10/2018	XTREME ICE ARENA	KIDSPORT FUNDING	1	165.00	
EFT31632	15/11/2018	YOMBICH DESIGN	BALLARDONG BOODJA PAINTING FOR BKB CENTRE	1		1,610.00
INV 67890	23/10/2018	YOMBICH DESIGN	BALLARDONG BOODJA PAINTING FOR BKB CENTRE	1	1,610.00	

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EFT31633	19/11/2018	DAIMLER TRUCKS PERTH	SUPPLY ONE (1) 2018 CANTER 918 WIDE CAB FUSO FE CX1 GR3SFAD AMT LWB MODEL CAB/CHASSIS FITTED WITH BODY & ANCILLARY EQUIPMENT TO SHIRE REQUIREMENTS	1		87,945.00
INV S1471	31/10/2018	DAIMLER TRUCKS PERTH	SUPPLY ONE (1) 2018 CANTER 918 WIDE CAB FUSO FE CX1 GR3SFAD AMT LWB MODEL CAB/CHASSIS FITTED WITH BODY & ANCILLARY EQUIPMENT TO SHIRE REQUIREMENTS	1	87,945.00	
EFT31634	19/11/2018	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018 - SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS.	1		36,630.00
INV 912	22/08/2018	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018 - SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS.	1	36,630.00	
EFT31635	22/11/2018	DAVID SPARROW RED SAXGUY	BAND FOR SENIORS WEEK MORNING TEA	1		450.00
INV I1811150.15/11/2018		DAVID SPARROW RED SAXGUY	BAND FOR SENIORS WEEK MORNING TEA	1	450.00	
EFT31636	22/11/2018	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR OCTOBER 2018	1		28,381.78
INV OCTOBE31/10/2018		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR OCTOBER 2018	1	28,381.78	
EFT31637	22/11/2018	KENNARDS HIRE PTY LTD	SCISSORLIFT HIRE FOR BKB CENTRE TO FIT LIGHTING	1		1,509.00
INV 1972267318/09/2018		KENNARDS HIRE PTY LTD	SCISSORLIFT HIRE FOR BKB CENTRE TO FIT LIGHTING	1	1,509.00	
EFT31638	22/11/2018	SPECIALISED TREE SERVICE	TREE PRUNING, TREE REMOVAL & ASSOCIATED WORKS IN WUNDOWIE TOWNSITE.	1		19,940.50
INV 2957	19/11/2018	SPECIALISED TREE SERVICE	TREE PRUNING, TREE REMOVAL & ASSOCIATED WORKS IN WUNDOWIE TOWNSITE.	1	19,940.50	
EFT31639	22/11/2018	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES - OCTOBER 2018.	1		1,537.84
INV 47	31/10/2018	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES - OCTOBER 2018.	1	1,537.84	

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EFT31640	23/11/2018	A COUNTRY PRACTICE	CAT STERILISATION	1		150.00
INV M11865808/11/2018		A COUNTRY PRACTICE	CAT STERILISATION	1	150.00	
EFT31641	23/11/2018	ABLE SALES	52CC TWO STROKE AUGER C/W 100MM, 150MM & 200MM AUGER BITS.	1		390.00
INV 756699	13/11/2018	ABLE SALES	52CC TWO STROKE AUGER C/W 100MM, 150MM & 200MM AUGER BITS.	1	390.00	
EFT31642	23/11/2018	ADAGE FURNITURE	40 CHAIRS (MEETING)	1		3,300.00
INV 13092	07/09/2018	ADAGE FURNITURE	40 CHAIRS (MEETING)	1	3,300.00	
EFT31643	23/11/2018	ALL-WAYS FOODS	STOCK FOR MORTHAM POOL	1		330.22
INV 40020	14/11/2018	ALL-WAYS FOODS	STOCK FOR MORTHAM POOL	1	330.22	
EFT31644	23/11/2018	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. URGENT CALL OUT DUE TO BLOCKED TOILET IN LADIES TOILET.	1		291.50
INV A18207	13/11/2018	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. URGENT CALL OUT DUE TO BLOCKED TOILET IN LADIES TOILET.	1	291.50	
EFT31645	23/11/2018	AQUATIC SERVICES WA PTY LTD	PRESEASON SERVICE NORTHAM POOL	1		5,940.00
INV AS#2017015/10/2018		AQUATIC SERVICES WA PTY LTD	PRESEASON SERVICE NORTHAM POOL	1	5,940.00	
EFT31646	23/11/2018	ASHLEY BARNES	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1		54.30
INV CK15/11/15/11/2018		ASHLEY BARNES	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1	54.30	
EFT31647	23/11/2018	AUSTRALIA POST	POSTAGE FOR OCTOBER 2018-	1		4,442.77
INV 1007978203/11/2018		AUSTRALIA POST	POSTAGE FOR OCTOBER 2018-	1	4,442.77	
EFT31648	23/11/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT	1		1,568.00
INV 0094	18/10/2018	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT	1	1,568.00	
EFT31649	23/11/2018	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1		65.00
INV 1128	01/11/2018	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1	65.00	

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EFT31650	23/11/2018	AVON VALLEY ARTS SOCIETY (INC)	SILVERHEART EARRINGS E-300 DBD	1		200.85
INV 0004871611/11/2018		AVON VALLEY ARTS SOCIETY (INC)	SILVERHEART EARRINGS E-300 DBD	1	200.85	
EFT31651	23/11/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	CRACKER DUST FOR BOX CUL VERT	1		700.00
INV IV10342	07/11/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	CRACKER DUST FOR BOX CUL VERT	1	700.00	
EFT31652	23/11/2018	BEAUREPAIRES	REPLACEMENT TYRE FOR PN1623 - 205/R16	1		246.35
INV 6410231823/10/2018		BEAUREPAIRES	REPLACEMENT TYRE FOR PN1623 - 205/R16	1	246.35	
EFT31653	23/11/2018	BELINGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE SLASHING AS DISCUSSED WITH EXECUTIVE SERVICES ENGINEERING MANAGER	1		2,557.50
INV 353	07/11/2018	BELINGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE SLASHING AS DISCUSSED WITH EXECUTIVE SERVICES ENGINEERING MANAGER	1	2,557.50	
EFT31654	23/11/2018	BLACKWELL PLUMBING PTY LTD	NORTHAM DEPOT. YEARLY BACKFLOW DEVICE TESTING.	1		528.00
INV INV-185131/10/2018		BLACKWELL PLUMBING PTY LTD	NORTHAM DEPOT. YEARLY BACKFLOW DEVICE TESTING.	1	528.00	
EFT31655	23/11/2018	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 14/09/2018 TO 31/12/2018.	1		51.98
INV 2793	16/11/2018	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 14/09/2018 TO 31/12/2018.	1	51.98	
EFT31656	23/11/2018	CIVIC LEGAL	Annual legal audit letters - Moore Stephens	1		275.00
INV 504145	08/10/2018	CIVIC LEGAL	Annual legal audit letters - Moore Stephens	1	275.00	
EFT31657	23/11/2018	CLACKLINE FENCING CONTRACTORS	REPAIR FENCE AT INKPEN ROAD WASTE MANAGEMENT FACILITY	1		300.00
INV 1191	13/11/2018	CLACKLINE FENCING CONTRACTORS	REPAIR FENCE AT INKPEN ROAD WASTE MANAGEMENT FACILITY	1	300.00	
EFT31658	23/11/2018	CLASSIC IT SUPPORT	SANDISK SSD PLUS, 240GB, SATA3, 2.5", 7MM READ UPTO 530MB/S, WRITE UPTO 440MB/S	1		96.00



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INV 8185	13/11/2018	CLASSIC IT SUPPORT	SANDISK SSD PLUS, 240GB, SATA3, 2.5", 7MM READ UPTO 530MB/S, WRITE UPTO 440MB/S	1	96.00	
EFT31659	23/11/2018	COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM NOOL	1		50.40
INV 2187304707	11/2018	COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM NOOL	1	50.40	
EFT31660	23/11/2018	CORAL EMILY LESLIE	RATES CREDIT REFUND FOR ASSESSMENT AT SETTLEMENT A1387 63 AUGUSTINI ROAD BAKERS HILL WA 6562	1		791.00
INV A1387	19/11/2018	CORAL EMILY LESLIE	RATES CREDIT REFUND FOR ASSESSMENT AT SETTLEMENT A1387 63 AUGUSTINI ROAD BAKERS HILL WA 6562		791.00	
EFT31661	23/11/2018	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING- REC CENTRE	1		497.31
INV S7257	01/11/2018	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING- REC CENTRE	1	497.31	
EFT31662	23/11/2018	COUNTRYWIDE GROUP	2X DPD CHLORINE 1 TABLETS	1		1,820.00
INV 26396	12/11/2018	COUNTRYWIDE GROUP	PREASSURE CLEANER (PW 235)	1	299.00	
INV 26433	15/11/2018	COUNTRYWIDE GROUP	POLE SAW CHAINS	1	144.00	
INV 26354	07/11/2018	COUNTRYWIDE GROUP	38 INCH CUTTING BLADES (HUSKY)	1	246.00	
INV 26428	14/11/2018	COUNTRYWIDE GROUP	REPLACE PTO CABLE HUSQVANA RIDE ON MOWER.	1	110.00	
INV 26358	07/11/2018	COUNTRYWIDE GROUP	HUSQVARNA BLOWER	1	229.00	
INV 26435	15/11/2018	COUNTRYWIDE GROUP	2X DPD CHLORINE 1 TABLETS	1	792.00	
EFT31663	23/11/2018	COURIER AUSTRALIA	FREIGHT CHARGES - 05/09/2018-07/09/2018	1		274.52
INV 0370	07/09/2018	COURIER AUSTRALIA	FREIGHT CHARGES - 05/09/2018-07/09/2018	1	274.52	
EFT31664	23/11/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	SES BUILDING AND SHED. SUPPLY AND INSTALL 4G COMMUNICATORS TO MAIN BUILDING AND SHED, DUE TO NBN ROLLOUT.	1		845.00
INV 111971	17/10/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	SES BUILDING AND SHED. SUPPLY AND INSTALL 4G COMMUNICATORS TO MAIN BUILDING AND SHED, DUE TO NBN ROLLOUT.	1	422.50	

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INV 111972	17/10/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	SES BUILDING AND SHED. SUPPLY AND INSTALL 4G COMMUNICATORS TO MAIN BUILDING AND SHED, DUE TO NBN ROLLOUT.	1	422.50	
EFT31665	23/11/2018	DAMIAN'S PLUMBING	REPAIRS TO REUSE WATER LINE ON PEEL TERRACE	1		3,130.60
INV 3666	29/10/2018	DAMIAN'S PLUMBING	REPAIRS TO REUSE WATER LINE ON PEEL TERRACE	1	3,130.60	
EFT31666	23/11/2018	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE	1		90.00
INV 0000285014/11/2018		DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE	1	90.00	
EFT31667	23/11/2018	ECHO NEWSPAPER	CHRISTMAS ON FITZGERALD 2018 1/2 PAGE AD	1		825.00
INV 0037178617/11/2018		ECHO NEWSPAPER	CHRISTMAS ON FITZGERALD 2018 1/2 PAGE AD	1	825.00	
EFT31668	23/11/2018	FLAT OUT FREIGHT *DO NOT USE*	PICK UP IT BULKA BAGS FROM FULTON HOGAN AND DELIVER TO THE NORTHAM SHIRE DEPOT	1		372.00
INV 0000705101/08/2018		FLAT OUT FREIGHT *DO NOT USE*	PICK UP IT BULKA BAGS FROM FULTON HOGAN AND DELIVER TO THE NORTHAM SHIRE DEPOT	1	372.00	
EFT31669	23/11/2018	FORMBYS LAWYERS	LAWYERS REQUESTED TO COMMENCE SALE DOCUMENTS FOR PROCON INDUSTRIES (NOT CONTINUED)	1		495.00
INV 3057	12/11/2018	FORMBYS LAWYERS	LAWYERS REQUESTED TO COMMENCE SALE DOCUMENTS FOR PROCON INDUSTRIES (NOT CONTINUED)	1	495.00	
EFT31670	23/11/2018	FRANK DAVIS	DIDGERIDOO/STORY TELLING/WELCOME TO COUNTRY @ \$100 FOR 3 HRS	1		500.00
INV 52239	09/11/2018	FRANK DAVIS	DIDGERIDOO/STORY TELLING/WELCOME TO COUNTRY @ \$100 FOR 3 HRS	1	300.00	
INV 0611201806/11/2018		FRANK DAVIS	STORY TELLING/ DIDGERIDOO @ \$100HR FOR 2HOURS	1	200.00	
EFT31671	23/11/2018	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX	1		8,148.80
INV 1207427412/09/2018		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX	1	2,816.00	

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INV 1220667325/10/2018		FULTON HOGAN INDUSTRIES PTY LTD	COLD MIX - PRODUCT CODE 128518 (CM07 170 GR) TO BE DELIVERED TO NORTHAM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM	1	2,758.80	
INV 1204178131/08/2018		FULTON HOGAN INDUSTRIES PTY LTD	1000L EMULSION TO BE PICKED UP 3 AUGUST 2018	1	2,574.00	
EFT31672	23/11/2018	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE	1		342.10
INV 2223	13/11/2018	GALAXY ENTERPRISES	STOCK PURCHASES FOR VISITORS CENTRE	1	342.10	
EFT31673	23/11/2018	GDR CIVIL CONTRACTING PTY LTD	2 DAY HIRE ON THE 12TH & 13TH SEPTEMBER 2018 OF TRUCK SIDE TIPPER FOR CHINGANNING ROAD WORKS.	1		5,544.00
INV 1414	18/10/2018	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI TYRE ROLLER FROM MEENAAR NORTH ROAD AND MOVE TO SNOOKE ROAD	1	1,155.00	
INV 1399	13/09/2018	GDR CIVIL CONTRACTING PTY LTD	2 DAY HIRE ON THE 12TH & 13TH SEPTEMBER 2018 OF TRUCK SIDE TIPPER FOR CHINGANNING ROAD WORKS.	1	4,389.00	
EFT31674	23/11/2018	GLENN STUART BEVERIDGE	REPLACE SHADES SAILS NORTHAM SWIMMING POOL	1		7,110.00
INV 21	29/10/2018	GLENN STUART BEVERIDGE	REPLACE SHADE SAILS WUNDOWIE POOL	1	1,160.00	
INV 20	29/10/2018	GLENN STUART BEVERIDGE	REPLACE SHADES SAILS NORTHAM SWIMMING POOL	1	1,590.00	
INV 47	21/11/2018	GLENN STUART BEVERIDGE	VISITORS CENTRE. HIGHPRESSURE CLEAN OFF ALL GRAFFITI PAINT OFF OF WALLS, PATHS, POLES AND SIGNS. From police report #0111118100088331.	1	583.00	
INV 45	21/11/2018	GLENN STUART BEVERIDGE	WUNDOWIE TOILETS. REPAIR BROKEN TOILET CISTERN.	1	165.00	
INV 40	21/11/2018	GLENN STUART BEVERIDGE	EL CABALLO INN. PAINT DOORS FRAMES.	1	800.00	
INV 49	21/11/2018	GLENN STUART BEVERIDGE	BKB CENTRE. REFIX BOLLARD TO CONCRETE USING CHEMI ANCHOR.	1	99.00	
INV 41	21/11/2018	GLENN STUART BEVERIDGE	KILLARA RESPITE CARE BUILDING. SUPPLY AND INSTALL INTERCOM SHROUD AS PER SITE DISCUSSION.	1	300.00	
INV 39	19/11/2018	GLENN STUART BEVERIDGE	MORBY COTTAGE. REPAINT ALL FRONT BALLUSTRADES AND POSTS.	1	1,500.00	
INV 43	21/11/2018	GLENN STUART BEVERIDGE	KURINGAL VILLAGE, UNIT 8. REPAIR/REPLACE SLIDING DOOR LOCK.	1	66.00	
INV 44	21/11/2018	GLENN STUART BEVERIDGE	KURINGAL VILLAGE. CUT BACK ALL FRONT BOTTLE BRUSHES AS PER SITE DISCUSSION.	1	583.00	
INV 46	21/11/2018	GLENN STUART BEVERIDGE	GRAFFETI REMOVAL OLD WUARRY ROAD ENTRANCE SIGN.	1	99.00	

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INV 42	21/11/2018	GLENN STUART BEVERIDGE	ADMIN BUILDING. INSTALL PIN UP BOARDS, INSTALL TV BRACKET FIX CISTERN AND SHELVES.	1	165.00	
EFT31675	23/11/2018	GRAFTON ELECTRICS	OLD ADMIN. REPLACE ALL LIGHT GLOBES AND STARTERS.	1		3,927.28
INV 5431	25/10/2018	GRAFTON ELECTRICS	CHECK DECORATIVE LIGHTS ON MINSON AVENUE	1	99.00	
INV 5365	03/10/2018	GRAFTON ELECTRICS	REPAIR SECURITY LIGHTS AT THE NORTHAM DEPOT X 2	1	228.64	
INV 5425	24/10/2018	GRAFTON ELECTRICS	QUELLINGTON HALL. CHECK ALL ELECTRICS THROUGHOUT, BREAKER KEEPS TRIPPING. PROVIDE REPORT.	1	312.40	
INV 5408	17/10/2018	GRAFTON ELECTRICS	OLD ADMIN. REPLACE ALL LIGHT GLOBES AND STARTERS.	1	1,447.82	
INV 5382	08/10/2018	GRAFTON ELECTRICS	MEMORIAL HALL. SUPPLY WEATHER PROOF POWER POINT AND LED SPOTLIGHT AS PER SITE DISCUSSION.	1	1,056.00	
INV 5363	03/10/2018	GRAFTON ELECTRICS	OLD GIRLS SCHOOL. REPAIR OUTSIDE LIGHTS, NOT WORKING PROPERLY. CHECK ALL OTHER LIGHTS.	1	199.76	
INV 5364	03/10/2018	GRAFTON ELECTRICS	OLD GIRLS SCHOOL. CHECK ALL ELECTRICS AND REPLACE ANY LIGHT GLOBES THAT REQUIRE IT.	1	319.66	
INV 5432	26/10/2018	GRAFTON ELECTRICS	RAILWAY MUSEUM. PLATFORM LIGHTS ARE STAYING ON, PLEASE REPAIR/REPLACE P/E CELL.	1	99.00	
INV 5410	17/10/2018	GRAFTON ELECTRICS	TOWN HALL. SERVICE/REPAIR STAGE CURTAINS, NOT CLOSING PROPERLY.	1	165.00	
EFT31677	23/11/2018	HELEN LOUISE ZAHRA	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1		50.24
INV JW22/11/22/11/2018		HELEN LOUISE ZAHRA	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1	50.24	
EFT31678	23/11/2018	HILLS WARRIORS NETBALL CLUB	KIDSPORT FUNDING	1		150.00
INV KS02685/16/11/2018		HILLS WARRIORS NETBALL CLUB	KIDSPORT FUNDING	1	150.00	
EFT31679	23/11/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PNI 706 - NON HEATED MIRROR (AT356101)	1		224.70
INV SI003583/24/10/2018		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PNI 706 - NON HEATED MIRROR (AT356101)	1	224.70	
EFT31680	23/11/2018	HOST AUTO REPAIRS	SPECIAL CALLOUT TO BAKERS HILL FIRE SHED TO DIAGNOSE AND REPAIR FAULTS WITH BAKERS HILL 2.4	1		798.10



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INV 62673	09/11/2018	HOST AUTO REPAIRS	SPECIAL CALLOUT TO BAKERS HILL FIRE SHED TO DIAGNOSE AND REPAIR FAULTS WITH BAKERS HILL 2.4	1	798.10	
EFT31681	23/11/2018	JAIME ELIZABETH HAWKINS	REIMBURSEMENT FOR KITCHEN SUPPLIES	1		62.30
INV RR21/11/21/11/2018		JAIME ELIZABETH HAWKINS	REIMBURSEMENT FOR KITCHEN SUPPLIES	1	62.30	
EFT31682	23/11/2018	JAMIE-LEE ROBERTS	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1		54.30
INV RR20/11/20/11/2018		JAMIE-LEE ROBERTS	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1	54.30	
EFT31683	23/11/2018	JONES CONTRACTING PTY LTD	GRAVEL TO BE PICKED UP BY SHIRE OF NORTHAM	1		1,561.45
INV 3980	31/10/2018	JONES CONTRACTING PTY LTD	GRAVEL TO BE PICKED UP BY SHIRE OF NORTHAM	1	1,561.45	
EFT31684	23/11/2018	JR & A HERSEY PTY LTD	THDWDA - WD 40 (BOX)	1		1,623.22
INV 0004114901/11/2018		JR & A HERSEY PTY LTD	THDWDA - WD 40 (BOX)	1	145.37	
INV 0004114801/11/2018		JR & A HERSEY PTY LTD	THDWDA - WD 40 (BOX)	1	1,010.35	
INV 43664	30/10/2018	JR & A HERSEY PTY LTD	2 POLY DRUM (SJ-100-002)	1	467.50	
EFT31685	23/11/2018	JS TECHNOLOGY & DIGITAL PTY LTD	REPAIRS TO EXECUTIVE MANAGER ENGINEERING SERVICES MANAGER LAPTOP AS ORGANISED BY SHIRE IT STAFF.	1		600.00
INV 4297	21/11/2018	JS TECHNOLOGY & DIGITAL PTY LTD	REPAIRS TO EXECUTIVE MANAGER ENGINEERING SERVICES MANAGER LAPTOP AS ORGANISED BY SHIRE IT STAFF.	1	600.00	
EFT31686	23/11/2018	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	REPLACEMENT 1800MM ALUMINIUM SLAT TO SUIT PARKWAY SEAT INCLUDING DELIVERY	1		200.20
INV 0000789106/11/2018		LANDMARK ENGINEERING & DESIGN T/A EXTERIA	REPLACEMENT 1800MM ALUMINIUM SLAT TO SUIT PARKWAY SEAT INCLUDING DELIVERY	1	200.20	
EFT31687	23/11/2018	LED SIGNS	2 ANTENNA'S @\$75 EACH PLUS FRIEGHT \$40	1		209.00
INV 17971	02/11/2018	LED SIGNS	2 ANTENNA'S @\$75 EACH PLUS FRIEGHT \$40	1	209.00	

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EFT31688	23/11/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS ANNUAL STATE CONFERENCE 2018. CONFERENCE ATTENDANCE THURS 8 NOVEMBER - CARMEN SADLEIR (SHIRE OF NORTHAM)	1		1,526.00
INV 9953	01/11/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LOCAL GOVERNMENT PROFESSIONALS ANNUAL STATE CONFERENCE 2018. CONFERENCE ATTENDANCE THURS 8 NOVEMBER - CARMEN SADLEIR (SHIRE OF NORTHAM)	1	995.00	
INV 8957	11/07/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2018-2019 MEMBERSHIP	1	531.00	
EFT31689	23/11/2018	LUPTONS LIQUID WASTE	PUMP OUT GREASE TRAP - KILLARA	1		550.00
INV 33011	13/11/2018	LUPTONS LIQUID WASTE	PUMP OUT GREASE TRAP - KILLARA	1	550.00	
EFT31690	23/11/2018	MARKET CREATIONS PTY LTD	STATIONARY ORDER - SEE INVOICE ATTACHED (ENVELOPES,BUSINESS CARDS, LETTER HEADS)	1		2,145.00
INV HV37-1	22/10/2018	MARKET CREATIONS PTY LTD	STATIONARY ORDER - SEE INVOICE ATTACHED (ENVELOPES,BUSINESS CARDS, LETTER HEADS)	1	2,145.00	
EFT31691	23/11/2018	MATHEW MACQUEEN	PROVISION OF FIREBREAK INSPECTIONS 2018-19 FIRES SEASON. HOURLY RATE \$55/HOUR WITH PROVISION OF COUNCIL VEHICLE	1		3,355.00
INV 701	18/11/2018	MATHEW MACQUEEN	PROVISION OF FIREBREAK INSPECTIONS 2018-19 FIRES SEASON. HOURLY RATE \$55/HOUR WITH PROVISION OF COUNCIL VEHICLE	1	3,355.00	
EFT31692	23/11/2018	MAYDAY EARTHMOVING	HIRE OF JUMPING JACK	1		220.00
INV 0007053925/10/2018		MAYDAY EARTHMOVING	HIRE OF JUMPING JACK	1	220.00	
EFT31693	23/11/2018	MCLEODS BARRISTERS & SOLICITORS	LEGAL REPRESENTATION - 29 MCMULLEN ROAD - SON VS O'MALLEY, S -UNLAWFUL DEVELOPMENT	1		2,811.20
INV 104870	27/09/2018	MCLEODS BARRISTERS & SOLICITORS	LODGEMENT OF CAVEATE ON 181 WELLINGTON STREET, NORTHAM FOR REIMBURSEMENT OF DEMOLITION COSTS HOUSE AND LAND CLEANUP AS A RESULT OF NON COMPLIANCE WITH HEALTH ACT NOTICE	1	519.35	
INV 105533	31/10/2018	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE AND SERVICES FOR PROPERTY ISSUES - 29 GREENGAGE PLACE, BAKERS HILL	1	686.40	
INV 105532	31/10/2018	MCLEODS BARRISTERS & SOLICITORS	LEGAL REPRESENTATION - 29 MCMULLEN ROAD - SON VS O'MALLEY, S -UNLAWFUL DEVELOPMENT	1	1,605.45	

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EFT31694	23/11/2018	MICHELLE KAYE BLACKHURST	REIMBURSEMENT FOR CO-WORKING SPACEW FURNITURE	1		318.90
INV RR19/11/19/11/2018		MICHELLE KAYE BLACKHURST	REIMBURSEMENT FOR CO-WORKING SPACEW FURNITURE	1	318.90	
EFT31695	23/11/2018	MILMAR DISTRIBUTORS	x 30 WHITE/YELLOW RECEIPT ROLLS - SR76761152PLY	1		76.16
INV 0002113431/10/2018		MILMAR DISTRIBUTORS	x 30 WHITE/YELLOW RECEIPT ROLLS - SR76761152PLY	1	76.16	
EFT31696	23/11/2018	MOORE STEPHENS (WA) PTY LTD	FINAL BILLING AUDIT 30 JUNE 2018 (50% 2017/2018 FEE)	1		12,401.31
INV 309742	15/11/2018	MOORE STEPHENS (WA) PTY LTD	FINAL BILLING AUDIT 30 JUNE 2018 (50% 2017/2018 FEE)	1	12,401.31	
EFT31697	23/11/2018	MORRIS PEST AND WEED CONTROL	WEED SPRAYING AT THE INKPEN ROAD WASTE MANAGEMENT FACILITY	1		2,607.80
INV 181136	18/11/2018	MORRIS PEST AND WEED CONTROL	WEED SPRAYING AT THE INKPEN ROAD WASTE MANAGEMENT FACILITY	1	1,977.80	
INV 181137	18/11/2018	MORRIS PEST AND WEED CONTROL	BKB CENTRE.INITIAL SPRAY FOR SPIDERS TO ALL EXTERNAL AREAS AS PER QUOTE 20/07/2018	1	510.00	
INV 181138	18/11/2018	MORRIS PEST AND WEED CONTROL	SES BUILDING. SPRAY FOR ANTS WITH IN COMPOUND INCLUDING SHED AND BUILDING.	1	120.00	
EFT31698	23/11/2018	NORTHAM BETTA ELECTRICAL	2X LG 22 INCH MONITORS FOR KILLARA	1		619.95
INV 2957255528/09/2018		NORTHAM BETTA ELECTRICAL	PANASONIC CORDLESS TELEPHONE FOR WUNDOWIE LIBRARY	1	32.95	
INV 2957271419/11/2018		NORTHAM BETTA ELECTRICAL	2X LG 22 INCH MONITORS FOR KILLARA	1	358.00	
INV 2957261818/10/2018		NORTHAM BETTA ELECTRICAL	UNIDEN GUARDIAN APP CAM SOLO SINGLE SMART CAMERA	1	229.00	
EFT31699	23/11/2018	NORTHAM CARPETS PTY LTD	SUPPLY AND INSTALL 3 SLIMLINE VENETIAN BLINDS COLOUR GUNMETAL AS PER SITE MEASURE	1		610.00
INV 13156	16/11/2018	NORTHAM CARPETS PTY LTD	SUPPLY AND INSTALL 3 SLIMLINE VENETIAN BLINDS COLOUR GUNMETAL AS PER SITE MEASURE	1	610.00	
EFT31700	23/11/2018	NORTHAM HOLDEN	10000KM SERVICE TO HOLDEN COLORADO UTE PN1708 - N11075.	1		691.26
INV 121938	08/11/2018	NORTHAM HOLDEN	68000KM SERVICE TO HOLDEN TRAILBLASER EXECUTIVE MANAGER ENGINEERING SERVICES	1	322.25	

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INV 121752	23/10/2018	NORTHAM HOLDEN	10000KM SERVICE TO HOLDEN COLORADO UTE PN1708 - N11075.	1	369.01	
EFT31701	23/11/2018	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING FOR TRAVIS SCHELFOUT & OWEN SMITH	1		95.00
INV KS02676	13/11/2018	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING FOR TRAVIS SCHELFOUT & OWEN SMITH	1	95.00	
EFT31702	23/11/2018	NORTHAM MAZDA	55000 SERVICE TO MAZDA BT50 UTE BUILDING SUPERVISOR VEHICLE	1		779.14
INV 121881	01/11/2018	NORTHAM MAZDA	70000KM SERVICE TO MAZDA CX5 SNR HEALTH OFFICER VEHICLE	1	389.07	
INV 121885	01/11/2018	NORTHAM MAZDA	55000 SERVICE TO MAZDA BT50 UTE BUILDING SUPERVISOR VEHICLE	1	390.07	
EFT31703	23/11/2018	NORTHAM POLICE & CITIZENS YOUTH CLUB (INC)	KIDSPORT FUNDING FOR FRANCESCA & PATTRICK DE GRYS & NASHAYLA THORNE-NARRIER	1		297.00
INV KS02675	13/11/2018	NORTHAM POLICE & CITIZENS YOUTH CLUB (INC)	KIDSPORT FUNDING FOR FRANCESCA & PATTRICK DE GRYS & NASHAYLA THORNE-NARRIER	1	297.00	
EFT31704	23/11/2018	NORTHAM SWIMMING CLUB INC	KIDSPORT FUNDING FOR CHLOE CORRIGAN, MACAULEY & WARRICK LEASK & JASMINE MOLICKI	1		600.00
INV KS02675	13/11/2018	NORTHAM SWIMMING CLUB INC	KIDSPORT FUNDING FOR CHLOE CORRIGAN, MACAULEY & WARRICK LEASK & JASMINE MOLICKI	1	600.00	
EFT31705	23/11/2018	NORTHAM VETERINARY CENTRE	EUTHANASIA OF INJURED CAT	1		48.00
INV 68152	05/10/2018	NORTHAM VETERINARY CENTRE	EUTHANASIA OF INJURED CAT	1	48.00	
EFT31706	23/11/2018	NORTHSTAR ASSET PTY LTD PTY LTD	MONSTER'S INC MOVIE COPYRIGHT FOR HALLOWEEN MOVIE NIGHT (27 OCT 2018).	1		418.00
INV 00010079	19/10/2018	NORTHSTAR ASSET PTY LTD PTY LTD	MONSTER'S INC MOVIE COPYRIGHT FOR HALLOWEEN MOVIE NIGHT (27 OCT 2018).	1	418.00	
EFT31707	23/11/2018	OASIS OUTDOOR STRUCTURES	REMOVAL OF DAMAGED FOOTPATH SECTION 1.8M X 6M AND REPLACE WITH NEW CONCRETE FOOTPATH IN BERNARD PARK	1		1,425.60
INV INV-035314	11/2018	OASIS OUTDOOR STRUCTURES	REMOVAL OF DAMAGED FOOTPATH SECTION 1.8M X 6M AND REPLACE WITH NEW CONCRETE FOOTPATH IN BERNARD PARK	1	1,425.60	



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EFT31708	23/11/2018	OXTER SERVICES	CLEANING OF VARIOUS PUBLIC TOILETS 29/10/2018 TO 09/11/2018.	1		7,490.48
INV 20461	01/11/2018	OXTER SERVICES	CLEANING SUPPLIES FOR BKB.	1	115.81	
INV 20500	09/11/2018	OXTER SERVICES	BURIAL - MURIEL HENDERSON, VINCHENZO GIANNELLI, & GRAVE CERTIFICATION	1	1,452.00	
INV 20480	06/11/2018	OXTER SERVICES	INTERMENT OF ASHES IN NORTHAM CEMETERY.	1	198.00	
INV 20470	02/11/2018	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF MARTIN RYDER, ERICA STWEART AND GRAVE CERTIFICATION FOR THE ABOVE.	1	1,562.00	
INV 20418	23/10/2018	OXTER SERVICES	GRASS VALLEY HALL. CLEANING SUPPLIES, 3 X CARTONS OF TOILET PAPER, 1 X BOX GLOVES AND 20L OF PINEAWAY.	1	162.74	
INV 20472	02/11/2018	OXTER SERVICES	GRASS VALLEY HALL. CLEANING SUPPLIES, 3 X CARTONS OF TOILET PAPER, 1 X BOX GLOVES AND 20L OF PINEAWAY.	1	64.25	
INV 20484	07/11/2018	OXTER SERVICES	CLEANING PRODUCTS FOR VARIOUS SHIRE PROPERTIES.	1	1,638.88	
INV 20499	09/11/2018	OXTER SERVICES	CLEANING OF VARIOUS PUBLIC TOILETS 29/10/2018 TO 09/11/2018.	1	2,296.80	
EFT31709	23/11/2018	PATSY ANTIONETTE REPEC	REIMBURSEMENT FOR PRE EMPLOYMENT MEDICAL	1		165.00
INV 237065	05/11/2018	PATSY ANTIONETTE REPEC	REIMBURSEMENT FOR PRE EMPLOYMENT MEDICAL	1	165.00	
EFT31710	23/11/2018	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET - STATEMENT NO: 2158126, ACCOUNT NO:601148.	1		310.96
INV 2158126	16/11/2018	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET - STATEMENT NO: 2158126, ACCOUNT NO:601148.	1	310.96	
EFT31711	23/11/2018	PERTH SAFETY PRODUCTS PTY LTD	2.4 RHS YELLOW POSTS - 76X38X2.4M	1		2,392.50
INV 0000844015/10/2018		PERTH SAFETY PRODUCTS PTY LTD	2.4 RHS YELLOW POSTS - 76X38X2.4M	1	2,392.50	
EFT31712	23/11/2018	PROFESSIONAL LOCKSERVICE	REC CENTRE. GAIN ENTRY AND REPLACE DAMAGED DOOR LOCKS AFTER BREAK IN.	1		1,064.75
INV 0010313829/10/2018		PROFESSIONAL LOCKSERVICE	REC CENTRE. GAIN ENTRY AND REPLACE DAMAGED DOOR LOCKS AFTER BREAK IN.	1	975.65	
INV 0010318815/11/2018		PROFESSIONAL LOCKSERVICE	BERT HAWKE PAVILION. SUPPLY 4 X D07 KEYS.	1	89.10	

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EFT31713	23/11/2018	PUBLIC TRANSPORT AUTHORITY	TICKET SALES OCTOBER 2018.	1		133.87
INV OCTOBE31/10/2018		PUBLIC TRANSPORT AUTHORITY	TICKET SALES OCTOBER 2018.	1	133.87	
EFT31714	23/11/2018	RED DOT STORES	COLOUR DOUGH (SUMMER READING PROGRAM PRIZES)	1		37.00
INV 3784918008/10/2018		RED DOT STORES	COLOUR DOUGH (SUMMER READING PROGRAM PRIZES)	1	37.00	
EFT31715	23/11/2018	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING FOR GLENYS WICKS	1		110.00
INV 0026830	15/11/2018	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING FOR GLENYS WICKS	1	110.00	
EFT31716	23/11/2018	SLIMLINE WAREHOUSE DISPLAY SHOP	4X TABLE COVERS & SHIPPING	1		223.63
INV 254320	25/10/2018	SLIMLINE WAREHOUSE DISPLAY SHOP	4X TABLE COVERS & SHIPPING	1	223.63	
EFT31717	23/11/2018	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADS- COMMUNITY CINEMAS VOLUNTEERS	1		1,175.90
INV 7075254231/10/2018		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS ADS OCTOBER 2018.	1	88.00	
INV 7075254331/10/2018		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADS- COMMUNITY CINEMAS VOLUNTEERS	1	1,087.90	
EFT31718	23/11/2018	SOUVENIRS AUSTRALIA PTY LTD	SOUVENIRS FOR VISITORS CENTRE	1		376.24
INV 0001869005/11/2018		SOUVENIRS AUSTRALIA PTY LTD	SOUVENIRS FOR VISITORS CENTRE	1	376.24	
EFT31719	23/11/2018	SPECIALISED TREE SERVICE	INSTALL CHRISTMAS BANNERS THROUGHOUT TOWN	1		480.00
INV 2958	20/11/2018	SPECIALISED TREE SERVICE	INSTALL CHRISTMAS BANNERS THROUGHOUT TOWN	1	480.00	
EFT31721	23/11/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIXED & PORTABLE GRAB BAG	1		580.82
INV CYINV0008/11/2018		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIXED & PORTABLE GRAB BAG	1	532.86	
INV CYINV0008/11/2018		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	EVACUATION GRAB BAG FOR THE NORTHAM POUND	1	23.98	
INV CYINV0008/11/2018		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	EVACUATION GRAB BAG FOR THE ADMIN BUILDING	1	23.98	
EFT31722	23/11/2018	STANLEE WA	TROLLEY 3 TIER GREY	1		233.20

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INV S-124237	07/11/2018	STANLEE WA	TROLLEY 3 TIER GREY	1	233.20	
EFT31723	23/11/2018	TERENCE JOHN PIPER	OVERCHARGE OF DOG REGISTRATION FEE PAID 13/11/2018, CONCESSION CARD SIGHTED/COPIED/ENTERED INTO SYSTEM 15/11/2018	1		25.00
INV CH10/11/10/11/2018		TERENCE JOHN PIPER	OVERCHARGE OF DOG REGISTRATION FEE PAID 13/11/2018, CONCESSION CARD SIGHTED/COPIED/ENTERED INTO SYSTEM 15/11/2018	1	25.00	
EFT31724	23/11/2018	THE PAPER COMPANY OF AUSTRALIA	x 200 REAMS A4 PHOTOCOPY PAPER - PAPERLINE PREMIUM	1		925.65
INV 0004236607/09/2018		THE PAPER COMPANY OF AUSTRALIA	x 200 REAMS A4 PHOTOCOPY PAPER - PAPERLINE PREMIUM	1	925.65	
EFT31725	23/11/2018	THEA COMMINS	STOCK PURCHASES FOR VISITORS CENTRE	1		579.15
INV 0002727528/10/2018		THEA COMMINS	STOCK PURCHASES FOR VISITORS CENTRE	1	579.15	
EFT31726	23/11/2018	TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - REPLACEMENT STEERING WHEEL KNOB 00580176	1		40.51
INV 0084520419/10/2018		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - REPLACEMENT STEERING WHEEL KNOB 00580176	1	40.51	
EFT31727	23/11/2018	TYRECYCLE PTY LTD	DISPOSAL OF OLD TYRES FOR RECYCLING FROM THE OLD QUARRY LANDFILL WASTE MANAGEMENT FACILITY	1		504.28
INV 730451	23/10/2018	TYRECYCLE PTY LTD	DISPOSAL OF OLD TYRES FOR RECYCLING FROM THE OLD QUARRY LANDFILL WASTE MANAGEMENT FACILITY	1	504.28	
EFT31728	23/11/2018	VERLINDENS ELECTRICAL SERVICE (WA)	NORTHAM TOWN HALL. REPAIR GROUND UP LIGHTS TO EXTERIOR FRONT OF HALL.	1		305.47
INV 88495	31/10/2018	VERLINDENS ELECTRICAL SERVICE (WA)	NORTHAM TOWN HALL. REPAIR GROUND UP LIGHTS TO EXTERIOR FRONT OF HALL.	1	305.47	
EFT31729	23/11/2018	VINCENT RYDER JUNIOR	CULTURAL DANCING @ \$100HR FOR 2 HOURS	1		200.00
INV 52172	09/11/2018	VINCENT RYDER JUNIOR	CULTURAL DANCING @ \$100HR FOR 2 HOURS	1	200.00	
EFT31730	23/11/2018	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER - 29-10-2018 TO 11-11-2018	1		6,440.50

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INV 01833	14/11/2018	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER - 29-10-2018 TO 11-11-2018	1	6,440.50	
EFT31731	23/11/2018	WARRICKS NEWSAGENCY	NEWSPAPERS FOR OCTOBER 2018 FOR LIBRARY.	1		141.62
INV SN0001731/10/2018		WARRICKS NEWSAGENCY	NEWSPAPERS FOR OCTOBER 2018 FOR LIBRARY.	1	141.62	
EFT31732	23/11/2018	WESTERN TREE RECYCLERS	MULCHING OF GREEN WASTE AT THE OLD QUARRY ROAD AND INK PEN WASTE MANAGEMENT FACILITIES INCLUDING MOB AND DEMOB	1		35,970.00
INV 0000188912/11/2018		WESTERN TREE RECYCLERS	MULCHING OF GREEN WASTE AT THE OLD QUARRY ROAD AND INK PEN WASTE MANAGEMENT FACILITIES INCLUDING MOB AND DEMOB	1	35,970.00	
EFT31733	23/11/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN0916 - REPLACE/REPAIR HANDPIECE ELECTRIC FAULTS	1		4,213.15
INV 8268	30/09/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1619 - REPAIR CABLE ON CASE SKID STEER DAMAGED	1	295.85	
INV 8187	31/08/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN0916 - REPLACE/REPAIR HANDPIECE ELECTRIC FAULTS	1	2,775.80	
INV 8204	30/09/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1221 - REPAIR / REPLACE TRAILER PLUG	1	241.50	
INV 8282	31/10/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1214 - FIT ELECTRIC BRAKE BOX TO TRAILER.	1	900.00	
EFT31734	23/11/2018	WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019 -15/10/2018 TO 24/10/2018.	1		9,177.30
INV 0030094920/09/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019. \$432 + GST PER DAY - 3 DAYS PER WEEK FOR FINANCIAL YEAR 2018/2019. POSSESSION OF SITE FROM WEDNESDAY 6TH DECEMBER 2017 TO FRIDAY 6TH DECEMBER 2019.	1	2,049.30	
INV 0030094603/09/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019. \$432 + GST PER DAY - 3 DAYS PER WEEK FOR FINANCIAL YEAR 21/8/2018 TO 30/08/2018.	1	2,851.20	



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INV 0030095730/10/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT CEMETERY MAINTENANCE 2017-2019 -15/10/2018 TO 24/10/2018.	1	4,276.80	
EFT31735	23/11/2018	ZENIEN	REC CENTRE. SERVICE CCTV SYSTEM AND TRAIN CENTRE STAFF ON USE.	1		1,490.50
INV 15787	16/11/2018	ZENIEN	REC CENTRE. SERVICE CCTV SYSTEM AND TRAIN CENTRE STAFF ON USE.	1	1,490.50	
EFT31736	28/11/2018	NORTHAM CHAMBER OF COMMERCE	REFUND OF BOND PAYMENT FOR BOOKING #3464	2		500.00
INV T1105	28/11/2018	NORTHAM CHAMBER OF COMMERCE	REFUND OF BOND PAYMENT FOR BOOKING #3464	2	500.00	
EFT31737	28/11/2018	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECT FOR THE BUILDING COMMISSION FOR THE MONTH OF OCTOBER 2018.	2		3,325.58
INV T1080	28/11/2018	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECT FOR THE BUILDING COMMISSION FOR THE MONTH OF OCTOBER 2018.	2	3,325.58	
EFT31738	28/11/2018	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECT FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF OCTOBER 2018.	2		1,982.94
INV T1079	28/11/2018	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECT FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF OCTOBER 2018.	2	1,982.94	
EFT31739	28/11/2018	INDIGENOUS ECONOMIC SOLUTIONS	REFUND OF DEPOSIT ON STANDPIPE KEYCARD AS CARD HAS BEEN RETURNED.	2		50.00
INV T1083	28/11/2018	INDIGENOUS ECONOMIC SOLUTIONS	REFUND OF DEPOSIT ON STANDPIPE KEYCARD AS CARD HAS BEEN RETURNED.	2	50.00	
EFT31740	28/11/2018	MICHELE KATHERINE FRYER-HORNSBY	BOND REFUND FOR BUILDING PERMIT NO 12016 - A15212.	2		1,000.00
INV T522	28/11/2018	MICHELE KATHERINE FRYER-HORNSBY	BOND REFUND FOR BUILDING PERMIT NO 12016 - A15212.	2	1,000.00	
EFT31741	28/11/2018	NORTHAM PROJECT PTY LTD	KERB BOND FOR BLD APP NO 16162. R#93254.	2		3,000.00
INV T913	28/11/2018	NORTHAM PROJECT PTY LTD	KERB BOND FOR BLD APP NO 16162. R#93254.	2	1,500.00	
INV T881	28/11/2018	NORTHAM PROJECT PTY LTD	KERB BOND FOR BLDG APP. NO. 16017 R#89928.	2	1,500.00	

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EFT31742	28/11/2018	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	REFUND OF \$100 BOND FOR BOOKING #3692.	2		100.00
INV T1111	28/11/2018	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	REFUND OF \$100 BOND FOR BOOKING #3692.	2	100.00	
EFT31743	28/11/2018	ROTARY CLUB OF NORTHAM	REFUND OF BOND PAYMENT FOR BOOKING #3665	2		100.00
INV T1106	28/11/2018	ROTARY CLUB OF NORTHAM	REFUND OF BOND PAYMENT FOR BOOKING #3665	2	100.00	
EFT31744	28/11/2018	TOP GUN ROOFING AND RESTORATION	INFRASTRUCTURE BOND REFUND BLDG APP NO 18151.	2		1,000.00
INV T1093	28/11/2018	TOP GUN ROOFING AND RESTORATION	INFRASTRUCTURE BOND REFUND BLDG APP NO 18151.	2	1,000.00	
EFT31745	28/11/2018	VIC ROADS	REFUND OF DEPOSIT PAID ON STANDPIPE CARD AS CARD RETURNED.	2		50.00
INV T1072	28/11/2018	VIC ROADS	REFUND OF DEPOSIT PAID ON STANDPIPE CARD AS CARD RETURNED.	2	50.00	
EFT31746	28/11/2018	WA STABILISING	REFUND OF STANDPIPE KEY DEPOSIT AS KEY HAS BEEN RETURNED.	2		50.00
INV T1042	28/11/2018	WA STABILISING	REFUND OF STANDPIPE KEY DEPOSIT AS KEY HAS BEEN RETURNED.	2	50.00	
EFT31747	30/11/2018	AVON VALLEY ENVIRONMENTAL SOCIETY	ASSISTANCE WITH GROUP ENVIRONMENTAL TOURS (SEE INVOICE ATTACHED)	1		275.00
INV 21	19/11/2018	AVON VALLEY ENVIRONMENTAL SOCIETY	ASSISTANCE WITH GROUP ENVIRONMENTAL TOURS (SEE INVOICE ATTACHED)	1	275.00	
EFT31748	30/11/2018	ALIA LTD	TAFE TRAINING: LIBRARY SERVICES FOR PEOPLE WITH A DISABILITY	1		338.00
INV 25628	07/09/2018	ALIA LTD	TAFE TRAINING: LIBRARY SERVICES FOR PEOPLE WITH A DISABILITY	1	338.00	
EFT31749	30/11/2018	ALTUS PLANNING	SAT & APPEALS PRESENTATION FOR THE SHIRE'S ELECTED MEMBERS (6 BILLABLE HOURS)	1		2,112.00
INV APA196326/11/2018		ALTUS PLANNING	SAT & APPEALS PRESENTATION FOR THE SHIRE'S ELECTED MEMBERS (6 BILLABLE HOURS)	1	2,112.00	
EFT31750	30/11/2018	ALYSON MCMAHON	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		49.00

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INV 299053	31/10/2018	ALYSON MCMAHON	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	49.00	
EFT31751	30/11/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT27	11/2018	AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT31752	30/11/2018	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 27/11/2018 & INTERIM PAY 20/11/2018.	1		62,285.00
INV PAYG 2727	11/2018	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 27/11/2018 & INTERIM PAY 20/11/2018.	1	62,285.00	
EFT31753	30/11/2018	AUSTRALIAN TRAINING MANAGEMENT	CARRY OVER FROM PURCHASE ORDER 48247 - TRAINING FOR JARED WYNN	1		395.00
INV 0001321809	08/2018	AUSTRALIAN TRAINING MANAGEMENT	CARRY OVER FROM PURCHASE ORDER 48247 - TRAINING FOR JARED WYNN	1	395.00	
EFT31754	30/11/2018	AVON SERVICE SPECIALISTS	INKPEN 2.4 - ANNUAL SERVICE, PARTS & LABOUR	1		694.65
INV 15616	19/11/2018	AVON SERVICE SPECIALISTS	INKPEN 2.4 - ANNUAL SERVICE, PARTS & LABOUR	1	694.65	
EFT31755	30/11/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	EXCAVATOR HIRE FOR BROOME TERRACE	1		440.00
INV IV10313	11/09/2018	AVON VALLEY PLANT & EQUIPMENT PTY LTD	EXCAVATOR HIRE FOR BROOME TERRACE	1	440.00	
EFT31756	30/11/2018	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FOR 12 MONTH PERIOD SEPTEMBER 2018.	1		83,465.88
INV 0003093128	09/2018	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FOR 12 MONTH PERIOD SEPTEMBER 2018.	1	46,317.52	
INV 31528	09/11/2018	AVON WASTE	RUBBISH COLLECTION FOR THE F/E 09/11/2018	1	37,148.36	
EFT31757	30/11/2018	BEAUREPAIRES	REPAIR PUNCTURE ON TRUCK PN1501	1		129.14
INV U524353102	11/2018	BEAUREPAIRES	REPAIR PUNCTURE ON TRUCK PN1501	1	64.57	
INV U524353102	11/2018	BEAUREPAIRES	REPAIR PUNCTURE ON WATER TRUCK PN1611	1	64.57	
EFT31758	30/11/2018	BLACKWELL PLUMBING PTY LTD	REPAIR DAMAGE TO BROKEN PIP AT 2 PERINA WAY	1		238.50
INV INV-185614	11/2018	BLACKWELL PLUMBING PTY LTD	REPAIR DAMAGE TO BROKEN PIP AT 2 PERINA WAY	1	238.50	

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EFT31759	30/11/2018	BOOTH PRINT	2000 DL FLYERS FOR CHRISTMAS ON FITZGERALD 2018	1		412.50
INV 8961	19/11/2018	BOOTH PRINT	2000 DL FLYERS FOR CHRISTMAS ON FITZGERALD 2018	1	412.50	
EFT31760	30/11/2018	CANNON HYGIENE AUSTRALIA PTY LTD	REC CENTRE. SANITARY UNIT SERVICES UNTIL 12/03/2019.	1		846.43
INV 9616712114/08/2018	30/11/2018	CANNON HYGIENE AUSTRALIA PTY LTD	REC CENTRE. SANITARY UNIT SERVICES UNTIL 12/03/2019.	1	846.43	
EFT31761	30/11/2018	CARLY JANE PARKER	REIMBURSEMENT FOR UNIFORMS	1		206.95
INV JR26112026/11/2018	30/11/2018	CARLY JANE PARKER	REIMBURSEMENT FOR UNIFORMS	1	206.95	
EFT31762	30/11/2018	CODE GROUP	CBD BUILDING & NORTHAM LIBRARY; Library Access Audit & Report (remaining areas); Disability Action Plan; Costings for strategy items	1		3,740.00
INV 3866	13/11/2018	CODE GROUP	CBD BUILDING & NORTHAM LIBRARY; Library Access Audit & Report (remaining areas); Disability Action Plan; Costings for strategy items	1	3,740.00	
EFT31763	30/11/2018	COLLEAGUES PRINT SOLUTIONS	INFRINGEMENT NOTICE BOOK X 20	1		575.00
INV R38252	19/11/2018	COLLEAGUES PRINT SOLUTIONS	INFRINGEMENT NOTICE BOOK X 20	1	575.00	
EFT31764	30/11/2018	COUNTRY COPIERS NORTHAM	ADMIN COLOUR COPIER SERVICE/METER READING	1		2,429.01
INV S7285	07/11/2018	COUNTRY COPIERS NORTHAM	ADMIN COLOUR COPIER SERVICE/METER READING	1	2,429.01	
EFT31765	30/11/2018	COUNTRYWIDE GROUP	EDGER BLADES	1		154.00
INV 26493	23/11/2018	COUNTRYWIDE GROUP	HONDA 19" CUT HEAVY DUTY 2.5MM BLADES - GA SPARES PART NUMBER BNC7628 (PKT 2)	1	54.00	
INV 26232	23/10/2018	COUNTRYWIDE GROUP	EDGER BLADES	1	100.00	
EFT31766	30/11/2018	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGERS 02/11/2018	1		164.02
INV 0378	02/12/2018	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGERS 02/11/2018	1	164.02	
EFT31767	30/11/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. REPAIR SECURITY SYSTEM AFTER ROOF LEAK FAULTED SYSTEM.	1		275.00



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INV 111967	17/10/2018	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. REPAIR SECURITY SYSTEM AFTER ROOF LEAK FAULTED SYSTEM.	1	275.00	
EFT31768	30/11/2018	DANIELS HEALTH SERVICES PTY LTD	CLACKLINE TOILETS. SUPPLY INSTALL AND SERVICE 2 X SECURESMART SHARPS CONTAINERS.	1		1,339.98
INV 1699912	31/10/2018	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES OCTOBER 2018.	1	180.18	
INV 1699914	31/10/2018	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES OCTOBER 2018.	1	180.18	
INV 1699913	31/10/2018	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES OCTOBER 2018.	1	180.18	
INV 1699915	31/10/2018	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING OF SHARPS SAFES OCTOBER 2018.	1	90.09	
INV 1699916	31/10/2018	DANIELS HEALTH SERVICES PTY LTD	CLACKLINE TOILETS. SUPPLY INSTALL AND SERVICE 2 X SECURESMART SHARPS CONTAINERS.	1	709.35	
EFT31769	30/11/2018	DMC CLEANING	CLEANING - SHIRE ADMIN BUILDING, BERNARD & APEX PARK TOILETS, NORTHAM DEPOT, NORTHAM LIBRARY, NORTHAM MEMORIAL HALL, NORTHAM VISITORS CENTRE -01/10/2018-31/10/2018	1		5,096.12
INV SON14	29/10/2018	DMC CLEANING	CLEANING - SHIRE ADMIN BUILDING, BERNARD & APEX PARK TOILETS, NORTHAM DEPOT, NORTHAM LIBRARY, NORTHAM MEMORIAL HALL, NORTHAM VISITORS CENTRE -01/10/2018-31/10/2018	1	5,096.12	
EFT31770	30/11/2018	E FIRE & SAFETY	KILLARA RESPITE CENTRE. MONTHLY FIRE PANEL TESTING FOR OCT.	1		1,338.70
INV 0022796130/10/2018		E FIRE & SAFETY	REC CENTRE. CORRECTIVE ACTIONS TO FIRE PANEL AS PER REPORT QUOTE 6651.2CR.	1	407.00	
INV 0022806130/10/2018		E FIRE & SAFETY	TOWN & LESSER HALL. MONTHLY FIRE PANEL TESTING FOR OCT.	1	162.80	
INV 0022807230/10/2018		E FIRE & SAFETY	REC CENTRE. MONTHLY FIRE PANEL TESTING FOR OCT.	1	236.50	
INV 0022807430/10/2018		E FIRE & SAFETY	KILLARA RESPITE CENTRE. MONTHLY FIRE PANEL TESTING FOR OCT.	1	532.40	
EFT31771	30/11/2018	EASIFLEET	Payroll deductions	1		2,269.90
INV DEDUCT27/11/2018		EASIFLEET	Payroll deductions		1,194.12	

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INV DEDUCT27/11/2018		EASIFLEET	Payroll deductions		1,075.78	
EFT31772	30/11/2018	JH COMPUTER SERVICES PTY LTD	UPGRADES TO COMPUTER HARDWARE	1		76,923.00
INV 0000187626/10/2018		JH COMPUTER SERVICES PTY LTD	UPGRADES TO COMPUTER HARDWARE	1	10,648.00	
INV 0001876508/11/2018		JH COMPUTER SERVICES PTY LTD	UPGRADES TO COMPUTER HARDWARE	1	3,080.00	
INV 0000187630/10/2018		JH COMPUTER SERVICES PTY LTD	UPGRADES TO COMPUTER HARDWARE	1	32,835.00	
INV 0000187608/11/2018		JH COMPUTER SERVICES PTY LTD	UPGRADES TO COMPUTER HARDWARE	1	15,950.00	
INV 0000187613/11/2018		JH COMPUTER SERVICES PTY LTD	UPGRADE OF COMPUTER SYSTEM	1	12,650.00	
INV 0000188023/11/2018		JH COMPUTER SERVICES PTY LTD	BLOCK HOUR PURCHASE AS PER SERVICE AGREEMENT FOR 11 HOURS	1	1,760.00	
EFT31773	30/11/2018	KOTA HOLDINGS PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE	1		363.22
INV 3294	19/11/2018	KOTA HOLDINGS PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE	1	363.22	
EFT31774	30/11/2018	LANDGATE	RURAL UV INTERIM VALUATION SHARED	1		208.95
INV 343650-1024/10/2018		LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO M2018/6 DATED 6/9/2018 TO 10/10/2018.	1	46.80	
INV 342409-1003/09/2018		LANDGATE	MINIMUM CHARGE	1	39.00	
INV 343674-1024/10/2018		LANDGATE	RURAL UV INTERIM VALUATION SHARED	1	123.15	
EFT31775	30/11/2018	LAWN DOCTOR	TOPDRESS HENRY STREET OVAL WITH RECYCLE TOPDRESSER	1		2,849.00
INV 0071851727/11/2018		LAWN DOCTOR	TOPDRESS HENRY STREET OVAL WITH RECYCLE TOPDRESSER	1	2,849.00	
EFT31776	30/11/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2018 - 2019 COUNCIL CORPORATE MEMBERSHIP	1		1,863.00
INV 8263	11/07/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2018 - 2019 COUNCIL CORPORATE MEMBERSHIP	1	1,863.00	
EFT31777	30/11/2018	LUCY'S TEAROOMS	MIXED SANDWICHES (1.5 ROUNDS PER PERSON)	1		600.00
INV 1761	31/10/2018	LUCY'S TEAROOMS	CATERING - COUNCIL FORUM MEETING 10/10/2018	1	240.00	
INV 1755	30/10/2018	LUCY'S TEAROOMS	MIXED SANDWICHES (1.5 ROUNDS PER PERSON)	1	360.00	

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EFT31778	30/11/2018	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD STREET, NORTHAM - OCTOBER 2018.	1		1,833.32
INV 02715	28/10/2018	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD STREET, NORTHAM - NOVEMBER 2018.	1	916.66	
INV 02702	26/09/2018	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD STREET, NORTHAM - OCTOBER 2018.	1	916.66	
EFT31779	30/11/2018	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN 6/10/2018 RFT 7 OF 2018 - SUPPLY AND LAY ARTIFICIAL HOCKEY PLAYING SURFACE	1		4,934.84
INV 24415	25/10/2018	MARKETFORCE	PUBLIC NOTICE - DISPOSAL OF PROPERTY AIRPORT HANGAR LOT 14 & 15 WEST AUSTRALIAN 29/09/2018	1	695.82	
INV 24414	25/10/2018	MARKETFORCE	PUBLIC NOTICE - ADOPTION OF LOCAL LAW ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING 2ND AMENDMENT LOCAL LAW 2018 WEST AUSTRALIAN 29/09/2018	1	791.35	
INV 24412	25/10/2018	MARKETFORCE		1	495.07	
INV 24409	25/10/2018	MARKETFORCE	PUBLIC NOTICE - TENDER 6 OF 2018, PROVISION OF TREE PRUNING, TREE REMOVAL AND ASSOCIATED WORKS ADVOCATE 3/10/2018	1	252.65	
INV 24408	25/10/2018	MARKETFORCE	PUBLIC NOTICE - DISPOSAL OF PROPERTY AIRPORT HANGAR LOT 14 & 15 ADVOCATE 3/10/2018	1	216.79	
INV 24407	25/10/2018	MARKETFORCE	PUBLIC NOTICE - ADOPTION OF LOCAL LAW ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING 2ND AMENDMENT LOCAL LAW 2018 ADVOCATE 3/10/2018	1	234.72	
INV 24406	25/10/2018	MARKETFORCE	PUBLIC NOTICE - CHANGE OF NOVEMBER COUNCIL MEETING LOCATION AND PROPOSED EXTENSION TO RETAIL TRADING HOURS NEW YEARS DAY ADVOCATE 3/10/2018	1	306.44	
INV 24416	25/10/2018	MARKETFORCE	PUBLIC NOTICE IN WEST AUSTRALIAN 6/10/2018 PROPOSED 8 YEAR REVIEW OF LOCAL LAWS	1	685.21	
INV 24413	25/10/2018	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN 6/10/2018 RFT 7 OF 2018 - SUPPLY AND LAY ARTIFICIAL HOCKEY PLAYING SURFACE	1	823.21	

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INV 24411	25/10/2018	MARKETFORCE	PUBLIC NOTICE IN AVON VALLEY ADVOCATE 10/10/2018	1	198.86	
INV 24410	25/10/2018	MARKETFORCE	PROPOSED 8 YEAR REVIEW OF LOCAL LAWS NOTICE OF ADVERTISEMENT OF PLANNING PROPOSAL IN THE AVON VALLEY ADVOCATE 10/10/2018 FAST FOOD OUTLET - PROPSOED KFC	1	234.72	
EFT31780	30/11/2018	MELISSA JEAN WESTERSIDE	REIMBURSEMENT FOR POLICE CLEARANCE.	1		49.00
INV 200W41616/11/2018		MELISSA JEAN WESTERSIDE	REIMBURSEMENT FOR POLICE CLEARANCE.	1	49.00	
EFT31781	30/11/2018	META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 01 (CABINETS) FOR BKB.	1		18,568.00
INV 4200105614/11/2018		META MAYA GROUP PTY LTD	JOINERY WORKS FOR THE GRAPHIC RIBBON AT THE BKB	1	4,339.50	
INV 4200106214/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 01 (CABINETS) FOR BKB.	1	9,080.50	
INV 4200105914/11/2018		META MAYA GROUP PTY LTD	NORTHAM ABORIGINAL ENVIRONMENTAL AND INTERPRETIVE CENTRE INTERIOR FIT OUT - JOINERY 02 (BATTENED SCREENS) FOR BKB	1	5,148.00	
EFT31782	30/11/2018	NINGA NUNTHALEE	STOCK PURCHASES FOR BKB	1		742.50
INV 007	20/11/2018	NINGA NUNTHALEE	STOCK PURCHASES FOR BKB	1	742.50	
EFT31784	30/11/2018	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		590.00
INV KS0268921/11/2018		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	590.00	
EFT31785	30/11/2018	NORTHAM BETTA ELECTRICAL	WIRELESS MOUSE	1		29.00
INV 2957261217/10/2018		NORTHAM BETTA ELECTRICAL	WIRELESS MOUSE	1	29.00	
EFT31786	30/11/2018	NORTHAM CHURCH OF CHRIST	COMMUNITY GRANTS 2018/2019.	1		5,000.00
INV 0000251320/09/2018		NORTHAM CHURCH OF CHRIST	COMMUNITY GRANTS 2018/2019.	1	5,000.00	
EFT31787	30/11/2018	NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR OCTOBER 2018.	1		3,469.50



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INV INV-006101/11/2018		NORTHAM CLEANING SERVICE	WUNDOWIE DEPOT. CLEANING FOR OCTOBER 2018.	1	264.00	
INV INV-006101/11/2018		NORTHAM CLEANING SERVICE	WUNDOWIE LIBRARY. CLEANING FOR OCTOBER 2018.	1	1,386.00	
INV INV-006101/11/2018		NORTHAM CLEANING SERVICE	WUNDOWIE HALL. CLEANING FOR OCTOBER 2018	1	867.25	
INV INV-006001/07/2018		NORTHAM CLEANING SERVICE	CLEANING WUNDOWIE DEPOT - JUNE 2018.	1	132.00	
INV INV-006001/07/2018		NORTHAM CLEANING SERVICE	CLEANING WUNDOWIE LIBRARY JUNE 2018.	1	462.00	
INV INV-006001/07/2018		NORTHAM CLEANING SERVICE	WUNDOWIE HALL. EMERGENCY CLEANING FOR WHEN OTHER CONTRACTOR WAS RUSHED TO HOSPITAL. JUNE 2018.	1	358.25	
EFT31788	30/11/2018	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING	1		100.00
INV 2478	26/11/2018	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING	1	100.00	
EFT31789	30/11/2018	NORTHAM DISCOUNT DRUG STORE	1KG OF CONDIES CRYSTALS	1		12.99
INV 1054224	16/10/2018	NORTHAM DISCOUNT DRUG STORE	1KG OF CONDIES CRYSTALS	1	12.99	
EFT31790	30/11/2018	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS OCTOBER 2018.	1		280.50
INV 0001719	13/11/2018	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS NOVEMBER 2018.	1	33.00	
INV 0000172622/11/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS NOVEMBER 2018.	1	33.00	
INV 0000170809/11/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS NOVEMBER 2018.	1	16.50	
INV 0000170707/11/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS NOVEMBER 2018.	1	33.00	
INV 0000166119/10/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS OCTOBER 2018.	1	33.00	
INV 0000167726/10/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - OCOTOBER 2018.	1	33.00	
INV 0000167626/10/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - OCTOBER 2018.	1	33.00	
INV 0000166222/10/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS OCTOBER 2018	1	33.00	

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INV 0000172016/11/2018		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS NOVEMBER 2018.	1	33.00	
EFT31791	30/11/2018	NORTHAM MITRE 10 SOLUTIONS	ORDER CODE 4224 011 2803 - CONCRETE CUTTER TS 700	1		4,598.21
INV 1034141501/10/2018		NORTHAM MITRE 10 SOLUTIONS	500ML ROSE SHEILD SPRAY	1	41.62	
INV 1034558612/10/2018		NORTHAM MITRE 10 SOLUTIONS	1 X 10L TIM OF FENCE PAINT (PICKED UP BY MENS SHED)	1	62.70	
INV 1034251204/10/2018		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR TOWN HALL GARDENS	1	19.57	
INV 1034157901/10/2018		NORTHAM MITRE 10 SOLUTIONS	ISOLATION TAP TO BE INSTALLED IN BERNARD PARK (FOOTPATH WORKS)	1	19.13	
INV 1034184902/10/2018		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BERNARD PARK WATER FOUNTAIN	1	23.40	
INV 1034262904/10/2018		NORTHAM MITRE 10 SOLUTIONS	SPRINKLER FOR NORTHAM POOL	1	85.41	
INV 1034270104/10/2018		NORTHAM MITRE 10 SOLUTIONS	SPRINKLER FOR NORTHAM POOL	1	10.00	
INV 1034978424/10/2018		NORTHAM MITRE 10 SOLUTIONS	ORDER CODE 4224 011 2803 - CONCRETE CUTTER TS 700	1	2,939.00	
INV 1035262131/10/2018		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT (56 BAGS)	1	518.00	
INV 1035261231/10/2018		NORTHAM MITRE 10 SOLUTIONS	NUTS AND BOLTS FOR SIGN INSTALLATIONS	1	172.56	
INV 1035270331/10/2018		NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR NORTHAM POOL GARDENS	1	29.97	
INV 1035286131/10/2018		NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR NORTHAM POOL GARDENS	1	85.41	
INV 1032652220/08/2018		NORTHAM MITRE 10 SOLUTIONS	SHEEP MANURE (BAGS)	1	113.53	
INV 1034904722/10/2018		NORTHAM MITRE 10 SOLUTIONS	DRILL BITS	1	10.00	
INV 1034949823/10/2018		NORTHAM MITRE 10 SOLUTIONS	BAG OF CEMENT	1	92.50	
INV 1035051925/10/2018		NORTHAM MITRE 10 SOLUTIONS	BATTERIES	1	24.60	
INV 1033288007/09/2018		NORTHAM MITRE 10 SOLUTIONS	TRESSEL TABLE	1	245.00	
INV 1034795719/10/2018		NORTHAM MITRE 10 SOLUTIONS	STEEL BINS WITH LIDS	1	105.81	
EFT31792	30/11/2018	NORTHAM SCOUT GROUP	KIDSPORT FUNDING	1		150.00
INV KS0269626/11/2018		NORTHAM SCOUT GROUP	KIDSPORT FUNDING	1	150.00	

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EFT31793	30/11/2018	OCHRE IMAGES	TRAVEL EXPENSES TO PICK UP ARTWORK FROM BILYA KOORT BOODJA (V.I.P OPENING NIGHT)	1		100.00
INV 48	28/08/2018	OCHRE IMAGES	TRAVEL EXPENSES TO PICK UP ARTWORK FROM BILYA KOORT BOODJA (V.I.P OPENING NIGHT)	1	100.00	
EFT31794	30/11/2018	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY FOR CESM	1		1,745.06
INV 4096472014/11/2018		OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY FOR ADMIN OFFICE	1	518.56	
INV 4096481015/11/2018		OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY FOR CESM	1	70.16	
INV 4096544915/11/2018		OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY FOR CESM	1	947.95	
INV 4097758815/11/2018		OFFICEWORKS SUPERSTORES PTY LTD	SATATIONERY FOR CESM	1	37.90	
INV 4096472014/11/2018		OFFICEWORKS SUPERSTORES PTY LTD	SATATIONERY FOR CESM	1	170.49	
EFT31795	30/11/2018	OXTER SERVICES	SENIORS MEMORIAL HALL. INSTALL CONCRETE FOOTING FOR MONUMENT.	1		412.14
INV 20535	16/11/2018	OXTER SERVICES	SENIORS MEMORIAL HALL. INSTALL CONCRETE FOOTING FOR MONUMENT.	1	330.00	
INV 20525	14/11/2018	OXTER SERVICES	TOILETRIES REQUIRED FOR THE PUBLIC TOILETS AT THE AIRFIELD	1	82.14	
EFT31796	30/11/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	PLEASE LOOK AT BACKUP DRIVES, SET UP NEW SSL CERTIFICATE, PLEASE CHECK INTERNAL CORRESPONDENT ISSUES, CHANGE OFFICER DETAILS	1		1,090.00
INV 24153	13/11/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	PLEASE LOOK AT REC CENTRE CALENDER & RESTORE FOLDER POSITIONS ON THE REC MANAGERS FOLDER	1	297.50	
INV 24119	30/10/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	BACKUPS FOR THE MONTH	1	85.00	
INV 23424	22/03/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	1 TB SEAGATE HARD DISK	1	195.00	
INV 24091	23/10/2018	PERFECT COMPUTER SOLUTIONS PTY LTD	PLEASE LOOK AT BACKUP DRIVES, SET UP NEW SSL CERTIFICATE, PLEASE CHECK INTERNAL CORRESPONDENT ISSUES, CHANGE OFFICER DETAILS	1	512.50	
EFT31797	30/11/2018	POOL ROBOTICS PERTH	REPAIRS FOR AUTOMATIC VACUUM CLEANER	1		698.10
INV 01251	30/10/2018	POOL ROBOTICS PERTH	REPAIRS FOR AUTOMATIC VACUUM CLEANER	1	698.10	
EFT31798	30/11/2018	POWER DESMOND JOHN	KILLARA RESPITE CENTRE. SCRAPE, PRIME AND REPAINT CORNICE IN THE KITCHEN FOR COMPLIANCE.	1		264.00

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INV 52113	25/11/2018	POWER DESMOND JOHN	KILLARA RESPITE CENTRE. SCRAPE, PRIME AND REPAINT CORNICE IN THE KITCHEN FOR COMPLIANCE.	1	264.00	
EFT31799	30/11/2018	PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES SEPTEMBER 2017 TO DECEMBER 2017 - 2 PARTS	1		262.90
INV INV-352130/10/2018		PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES SEPTEMBER 2017 TO DECEMBER 2017 - 2 PARTS	1	185.90	
INV INV-352030/10/2018		PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTE BOOK SEPTEMBER 2016 TO DECEMBER 2016	1	77.00	
EFT31800	30/11/2018	PROFESSIONAL LOCKSERVICE	STAND PIPES. SUPPLY 1 X FIRE 01 PADLOCKS WITH LONGER SHANK.	1		1,050.50
INV 0010322022/11/2018		PROFESSIONAL LOCKSERVICE	OLD GIRLS SCHOOL. SUPPLY AND DELIVER TO SITE, 3 X AA6 KEYS	1	71.50	
INV 0010322322/11/2018		PROFESSIONAL LOCKSERVICE	STAND PIPES. SUPPLY 1 X FIRE 01 PADLOCKS WITH LONGER SHANK.	1	979.00	
EFT31801	30/11/2018	PROMAPP SOLUTIONS LIMITED	PROMAPP MONTHLY SUBSCRIPTION - OCTOBER 2018.	1		3,190.00
INV INV-145925/10/2018		PROMAPP SOLUTIONS LIMITED	PROMAPP MONTHLY SUBSCRIPTION - OCTOBER 2018.	1	1,595.00	
INV INV-168525/11/2018		PROMAPP SOLUTIONS LIMITED	PROMAPP MONTHLY SUBSCRIPTION - NOVEMBER 2018	1	1,595.00	
EFT31802	30/11/2018	QUIN'S GOURMET BUTCHERS	2 KG KANGAROO SAUSAGES	1		31.00
INV 242331	06/11/2018	QUIN'S GOURMET BUTCHERS	2 KG KANGAROO SAUSAGES	1	31.00	
EFT31803	30/11/2018	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR OCTOBER 2018 - NICOLE HAMPTON, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, KRISTY ROBINSON, ALYSHA MAXWELL, WENDY SOFOULIS, KIM COLBOURNE, BROOKE EVANS, MICHELLE WINMAR	1		2,324.43
INV OCTOBE31/10/2018		RETAIL DECISIONS (COLES)	COLES PURCHASES FOR OCTOBER 2018 - NICOLE HAMPTON, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, KRISTY ROBINSON, ALYSHA MAXWELL, WENDY SOFOULIS, KIM COLBOURNE, BROOKE EVANS, MICHELLE WINMAR	1	2,324.43	
EFT31804	30/11/2018	SPECIALE SMASH REPAIRS	REPAIR DAMAGE TO FRONT BUMPER CAUSED BY COLLISION WITH A KANGAROO. MAZDA CX5 PN152 - N10734	1		1,076.45



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INV 17851/1	23/11/2018	SPECIALE SMASH REPAIRS	REPAIR DAMAGE TO FRONT BUMPER CAUSED BY COLLISION WITH A KANGAROO. MAZDA CX5 PN152 - N10734	1	1,076.45	
EFT31805	30/11/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	EVACUATION GRAB BAG FOR THE NORTHAM DEPOT	1		47.96
INV CYINV0008/11/2018		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	EVACUATION GRAB BAG FOR THE NORTHAM DEPOT	1	47.96	
EFT31806	30/11/2018	STAGECRAFT	TOWN HALL. REPAIR STAGE CURTAIN TO OPEN/CLOSE PROPERLY.	1		550.00
INV 0001135531/10/2018		STAGECRAFT	TOWN HALL. REPAIR STAGE CURTAIN TO OPEN/CLOSE PROPERLY.	1	550.00	
EFT31807	30/11/2018	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018 - SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS. INCLUDING THE FOLLOWING OPTIONS: OPTION 2: TRIFOLD TIMBER DOORS & ELECTRIC	1		110,254.10
INV 999	29/11/2018	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018 - SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS. INCLUDING THE FOLLOWING OPTIONS: OPTION 2: TRIFOLD TIMBER DOORS & ELECTRIC	1	82,545.98	
INV 970	01/10/2018	STALLION BUILDING CO PTY LTD	CLAIM 2 SEPTEMBER 2018 - FOR WORK DONE AT THE GRASS VALLEY FIRE SHED	1	27,708.12	
EFT31808	30/11/2018	SWAN EVENT HIRE	MANOR FENCING (32 LENGTHS) 23 NOV-4 JAN FOR CHRISTMAS DECORATIONS	1		2,465.00
INV 12586	23/11/2018	SWAN EVENT HIRE	MANOR FENCING (32 LENGTHS) 23 NOV-4 JAN FOR CHRISTMAS DECORATIONS	1	2,465.00	
EFT31809	30/11/2018	TIA HUNT	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		54.30
INV 2350439	27/11/2018	TIA HUNT	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	54.30	
EFT31810	30/11/2018	TOURIST DESIGNS	STOCK PURCHASES FOR VISITORS CENTRE.	1		776.37

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INV TD05426	19/11/2018	TOURIST DESIGNS	STOCK PURCHASES FOR VISITORS CENTRE.	1	776.37	
EFT31811	30/11/2018	VERNIC PTY LTD	OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FIRE BREAKS 2018	1		2,420.00
INV 6257	20/11/2018	VERNIC PTY LTD	OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FIRE BREAKS 2018	1	2,420.00	
EFT31812	30/11/2018	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER - 29-10-2018 TO 30-11-2018	1		6,440.50
INV 01849	24/11/2018	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER - 29-10-2018 TO 30-11-2018	1	6,440.50	
EFT31813	30/11/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2019 WALGA DESKPAD'S	1		235.20
INV I3074090	20/11/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2019 WALGA DESKPAD'S	1	235.20	
EFT31814	30/11/2018	WOOLFITT HOME IMPROVEMENTS & MAINTENANCE	WUNDOWIE FOOTBALL PAVILION.INSTALL STEEL	1		225.00
INV 2018002	13/11/2018	WOOLFITT HOME IMPROVEMENTS & MAINTENANCE	WUNDOWIE FOOTBALL PAVILION.INSTALL STEEL	1	225.00	
35047	02/11/2018	PETTY CASH	POOL FLOAT FOR NORTHAM POOL 2018/2019	1		800.00
INV P/C N/P F01/11/2018		PETTY CASH	PETTY CASH NORTHAM POOL FLOAT 2018/2019.	1	150.00	
INV P/C - WU01/11/2018		PETTY CASH	PETTY CASH FLOAT FOR WUNDOWIE POOL 2018/2019.	1	150.00	
INV P/C WUN01/11/2018		PETTY CASH	POOL FLOAT FOR WUNDOWIE POOL SEASON 2018/2019.	1	200.00	
INV NORTHA01/11/2018		PETTY CASH	POOL FLOAT FOR NORTHAM POOL 2018/2019	1	300.00	
35048	02/11/2018	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		115.00
INV DEDUCT30/10/2018		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		115.00	
35049	02/11/2018	SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS - 05/09/2018 TO 05/10/2018.	1		27,889.59
INV 8110294723/10/2018		SYNERGY	WUNDOWIE POOL 23/08/2018-23/10/2018	1	3,922.10	
INV 7921766205/10/2018		SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS - 05/09/2018 TO 05/10/2018.	1	23,967.49	

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35050	02/11/2018	TELSTRA CORPORATION	BUSHFIRE BRIGADE - 0/10/2018-09/11/2018	1		216.90
INV 2726008910/10/2018		TELSTRA CORPORATION	BUSHFIRE BRIGADE - 0/10/2018-09/11/2018	1	176.95	
INV 2000049020/10/2018		TELSTRA CORPORATION	3 HENRY ST NORTHAM 15/09/2018-14/10/2018	1	39.95	
35051	02/11/2018	WATER CORPORATION	WUNDOWIE SWIMMING POOL 22/10/2018-22/08/2018	1		873.84
INV 9007869123/10/2018		WATER CORPORATION	KINDERGARTEN WUNDOWIE 22/10/2018-22/08/2018	1	127.76	
INV 9007869123/10/2018		WATER CORPORATION	WUNDOWIE HALL 22/10/2018-22/08/2018	1	253.46	
INV 9007869123/10/2018		WATER CORPORATION	WUNDOWIE LIBRARY 22/10/2018-22/08/2018	1	94.24	
INV 9007868923/10/2018		WATER CORPORATION	WUNDOWIE TOILETS 22/10/2018-22/08/2018	1	123.46	
INV 9007868523/10/2018		WATER CORPORATION	WUNDOWIE SWIMMING POOL 22/10/2018-22/08/2018	1	274.92	
35052	13/11/2018	COMMISSIONER OF POLICE	ROAD CLOSURE FORM - CHRISTMAS ON FITZGERALD 30/11/2018.	1		80.90
INV VW0811208/11/2018		COMMISSIONER OF POLICE	ROAD CLOSURE FORM - CHRISTMAS ON FITZGERALD 30/11/2018.	1	80.90	
35053	15/11/2018	BRAIN JACOBSEN	BULK REGISITRAION FEE ISSUED IN ERROR - NOT APPLICABLE TO GREHOUND REGISTERED UNDER RACING & WAGERING.	1		200.00
INV 118212	29/10/2018	BRAIN JACOBSEN	BULK REGISITRAION FEE ISSUED IN ERROR - NOT APPLICABLE TO GREHOUND REGISTERED UNDER RACING & WAGERING.	1	200.00	
35054	15/11/2018	PETTY CASH	PETTY CASH REIMBURSMENT FOR KILLARA - 22/8/2018 TO 22/10/2018.	1		460.80
INV P/C KILL22/10/2018		PETTY CASH	PETTY CASH REIMBURSMENT FOR KILLARA - 22/8/2018 TO 22/10/2018.	1	460.80	
35055	15/11/2018	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		110.00
INV DEDUCT13/11/2018		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		110.00	
35056	15/11/2018	SYNERGY	STREET LIGHTS- 02/10/2018 TO 01/11/2018.	1		28,606.85
INV 9152416401/11/2018		SYNERGY	AUXILLARY LIGHTING CHARGES - 02/10/2018 TO 01/11/2018.	1	127.75	

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INV 1686149901/11/2018		SYNERGY	STREET LIGHTS- 02/10/2018 TO 01/11/2018.	1	22,712.95	
INV 3619900323/10/2018		SYNERGY	WUNDOWIE OVAL PUMP 23/8/2018 TO 23/10/2018.	1	226.85	
INV 1819945018/10/2018		SYNERGY	KILLARA NEW BUILDING 20/9/2018 TO 18/10/2018.	1	826.30	
INV 1603961219/10/2018		SYNERGY	CLACKLINE FIRE SHED 21/8/2018 TO 19/10/2018.	1	136.15	
INV 1585097619/10/2018		SYNERGY	BAKERS HILL FIRE STATION 21/8/2018 TO 19/10/2018	1	190.90	
INV 4449973023/10/2018		SYNERGY	WUNDOWIE LIBRARY - TELECENTRE - 23/8/2018 TO 23/10/2018.	1	435.95	
INV 0353464124/10/2018		SYNERGY	HOOPER PARK GEH B/HILL 24/8/2018 TO 24/10/2018	1	219.95	
INV 9626429923/10/2018		SYNERGY	MEDICAL CENTRE - 23/8/2018 TO 23/10/2018.	1	109.75	
INV 3053076123/10/2018		SYNERGY	AGED ACCOMMODATION WUNDOWIE - 23/8/2018 TO 23/10/2018.	1	67.35	
INV 3706392323/10/2018		SYNERGY	WUNDOWIE TOWN HALL 23/8/2018 TO 23/10/2018.	1	431.40	
INV 9168227523/10/2018		SYNERGY	WUNDOWIE TENNIS CLUB 23/8/2018 TO 23/10/2018.	1	124.95	
INV 3006770723/10/2018		SYNERGY	WUNDOWIE FOOTY PAVILLION 23/8/2018 TO 23/10/2018.	1	186.60	
INV 9812925722/10/2018		SYNERGY	BAKERS HILL REC CENTRE - 22/8/2018 TO 22/10/2018.	1	834.90	
INV 7968413418/10/2018		SYNERGY	SHIRE ADMIN BUILDING - 02/10/2018 TO 18/10/2018.	1	1,027.00	
INV 2886267419/10/2018		SYNERGY	CLACKLINE HALL 21/8/2018 TO 19/10/2018	1	115.70	
INV 4879640423/10/2018		SYNERGY	YOUTH ADVISORY COUNCIL 23/8/2018 TO 23/10/2018.	1	117.20	
INV 1422759523/10/2018		SYNERGY	WUNDOWIE OVAL 23/8/2018 TO 23/10/2018.	1	378.25	
INV 1640077123/10/2018		SYNERGY	WUNDOWIE DEPOT 23/8/2018 TO 23/10/2018.	1	336.95	
35057	15/11/2018	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS OCTOBER-NOVEMBER 2018.	1		3,926.36
INV 2726008928/10/2018		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS OCTOBER-NOVEMBER 2018.	1	3,926.36	
35058	15/11/2018	WATER CORPORATION	REPAIR BURST/LEAKING PIPE - 4617 GREAT EASTERN HWY BAKERS HILL.	1		9,653.63
INV 9007951119/10/2018		WATER CORPORATION	STANDPIPE GRASS VALLEY - 13/08/2018-17/10/2018	1	44.36	



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INV 9007872224/10/2018		WATER CORPORATION	UNIT 5 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	249.25	
INV 9007872224/10/2018		WATER CORPORATION	UNIT 4 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	248.36	
INV 9007872224/10/2018		WATER CORPORATION	UNIT 3 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	241.23	
INV 9007872224/10/2018		WATER CORPORATION	UNIT 2 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	229.73	
INV 9007872224/10/2018		WATER CORPORATION	UNIT 1 KURINGAL VILLAGE 22/08/2018 - 23/10/2018	1	225.27	
INV 9007950319/10/2018		WATER CORPORATION	STANDPIPE GRASS VALLEY - 13/08/2018-17/10/2018	1	44.36	
INV 9007949717/10/2018		WATER CORPORATION	STANDPIPE AVON HILLS - 08/08/2018-16/10/2018	1	130.52	
INV 9007949919/10/2018		WATER CORPORATION	STANDPIPE AVON HILLS - 14/08/2018-18/10/2018	1	46.89	
INV 9007943522/10/2018		WATER CORPORATION	STANDPIPE MOKINE - 17/08/2018-19/10/2018	1	2.53	
INV 9007872224/10/2018		WATER CORPORATION	KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	43.10	
INV 9007872324/10/2018		WATER CORPORATION	UNIT 8 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	254.60	
INV 9007872324/10/2018		WATER CORPORATION	UNIT 7 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	230.62	
INV 9007872224/10/2018		WATER CORPORATION	UNIT 6 KURINGAL VILLAGE - 22/08/2018-23/10/2018	1	253.70	
INV 9007871923/10/2018		WATER CORPORATION	WUNDOWIE DEPOT 23/8/2018 TO 22/10/2018.	1	35.48	
INV 9007871823/10/2018		WATER CORPORATION	RESERVE 23/8/2018 TO 22/10/2018.	1	202.19	
INV 9007871923/10/2018		WATER CORPORATION	WUNDOWIE OVAL - 23/8/2018 TO 22/10/2018.	1	474.54	
INV 9007901605/11/2018		WATER CORPORATION	RAILWAY MUSEUM 04/9/2018 TO 02/11/2018.	1	150.75	
INV 9008729705/11/2018		WATER CORPORATION	SHIRE ADMIN BUILDING 04/9/2018 TO 02/11/2018.	1	738.56	
INV 9007908007/11/2018		WATER CORPORATION	OLD POST OFFICE BUILDING 08/9/2018 TO 06/11/2018.	1	137.90	
INV 9007906706/11/2018		WATER CORPORATION	OLD FIRE STATION 08/9/2018 TO 05/11/2018.	1	441.98	
INV 9007899905/11/2018		WATER CORPORATION	OLD FIRE STATION 08/9/2018 TO 02/11/2018.	1	84.68	
INV 9007901705/11/2018		WATER CORPORATION	PURSLOWE PARK - 08/9/2018 TO 02/11/2018.	1	549.88	
INV 9007908007/11/2018		WATER CORPORATION	OLD GIRLS SCHOOL 08/9/2018 TO 06/11/2018.	1	64.41	
INV 9007904007/11/2018		WATER CORPORATION	MEMORIAL HALL 11/09/2018 TO 06/11/2018.	1	316.29	
INV 9007903706/11/2018		WATER CORPORATION	TOWN & LESSER HALL 08/9/2018 TO 05/11/2018.	1	210.72	

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INV 9007906906/11/2018		WATER CORPORATION	OLD INFANT HEALTH CLINIC 08/9/2018 TO 05/11/2018.	1	72.60	
INV 9007945105/11/2018		WATER CORPORATION	KATRINE TOILETS 04/9/2018 TO 02/11/2018.	1	20.27	
INV 9007909706/11/2018		WATER CORPORATION	JUBILEE OVAL - 08/9/2018 TO 05/11/2018.	1	559.00	
INV 9007948207/11/2018		WATER CORPORATION	STANDPIPE AT KATRINE RD - 05/9/2018 TO 06/11/2018.	1	44.36	
INV 9022944824/07/2018		WATER CORPORATION	REPAIR BURST/LEAKING PIPE - 4617 GREAT EASTERN HWY BAKERS HILL.	1	1,374.54	
INV 9012642707/11/2018		WATER CORPORATION	GARDEN AT NIND ST - 12/9/2018 TO 06/11/2018.	1	2.53	
INV 9007950319/10/2018		WATER CORPORATION	STANDPIPE AT STHN BROOK RD 14/8/2018 TO 17/10/2018	1	959.13	
INV 9007901102/11/2018		WATER CORPORATION	PLAYGROUND AT MORRELL ST 05/9/2018 TO 01/11/2018	1	689.25	
INV 9007908107/11/2018		WATER CORPORATION	TRAFFIC ISLANDS 08/9/2018 TO 06/11/2018	1	58.28	
INV 9007961205/11/2018		WATER CORPORATION	STANDPIPE - SPENCERS BROOK RD 05/09/2018 TO 02/11/2018.	1	44.36	
INV 9007945605/11/2018		WATER CORPORATION	STANDPIPE - NORTHAM-TOODYAY RD 04/09/2018 TO 02/11/2018.	1	44.36	
INV 9007948306/11/2018		WATER CORPORATION	STANDPIPE - 05/9/2018 TO 05/11/2018.	1	49.43	
INV 9007909706/11/2018		WATER CORPORATION	SES BUILDING - 08/9/2018 TO 05/11/2018.	1	83.62	
35059	23/11/2018	SYNERGY	AIRPORT 17/09/2018-15/11/2018	1		4,278.75
INV 0929125209/11/2018		SYNERGY	GRASS VALLEY OVAL 11/09/2018-09/11/2018	1	109.85	
INV 7471705312/11/2018		SYNERGY	SKATE PARK 12/09/2018-12/11/2018	1	81.65	
INV 7968413415/11/2018		SYNERGY	SHIRE ADMN BUILDING 18/10/2018-15/11/2018	1	596.90	
INV 1365377415/11/2018		SYNERGY	AIRPORT 17/09/2018-15/11/2018	1	1,614.95	
INV 2931107314/11/2018		SYNERGY	BKB CENTRE 10/10/2018-14/11/2018	1	961.70	
INV 1819945015/11/2018		SYNERGY	KILLARA NEW BUILDINGS 18/10/2018-15/11/2018	1	734.75	
INV 9414532309/11/2018		SYNERGY	GRASS VALLEY FIRE SHED 11/09/2018-09/11/2018	1	178.95	
35060	23/11/2018	TELSTRA CORPORATION	BUSHFIRE BRIGADE	1		309.27
INV 3864754812/11/2018		TELSTRA CORPORATION	HENRY ST OVAL	1	72.32	

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INV 2726008910/11/2018		TELSTRA CORPORATION	BUSHFIRE BRIGADE	1	236.95	
35061	23/11/2018	WATER CORPORATION	BERNARD PARK 11/09/2018-12/11/2018	1		11,851.64
INV 9007908606/11/2018		WATER CORPORATION	KILLARA 07/09/2018-05/11/2018	1	1,421.09	
INV 9007916614/11/2018		WATER CORPORATION	MORBY COTTAGE 14/09/2018-13/11/2018	1	43.10	
INV 9007908713/11/2018		WATER CORPORATION	KINDERGARDEN MAY STREET 12/11/2018 TO 12/11/2018.	1	104.55	
INV 9007913513/11/2018		WATER CORPORATION	DEPOT BUILDING 15/09/2018 TO 12/11/2018.	1	400.37	
INV 9007913113/11/2018		WATER CORPORATION	DEPOT BUILDING 15/09/2018 TO 12/11/2018.	1	228.06	
INV 9007907413/11/2018		WATER CORPORATION	BERNARD PK PLAY CENTRE - 12/9/2018 TO 12/11/2018.	1	160.12	
INV 9007903913/11/2018		WATER CORPORATION	BERNARD PK PLAY CENTRE - 12/9/2018 TO 12/11/2018.	1	149.39	
INV 9007904613/11/2018		WATER CORPORATION	OLD TOWN BUILDING - 12/9/2018 TO 12/11/2018.	1	295.60	
INV 9007907313/11/2018		WATER CORPORATION	RIVERBANK TO BROOME TCE 11/09/2018-12/11/2018	1	43.08	
INV 9007929413/11/2018		WATER CORPORATION	AVON MALL 11/09/2018-12/11/2018	1	623.93	
INV 9007903904/12/2018		WATER CORPORATION	BKB CENTRE 11/09/2018-12/11/2018	1	914.77	
INV 9007917014/11/2018		WATER CORPORATION	CEMETERY 17/09/2018-13/11/2018	1	985.73	
INV 9007907404/12/2018		WATER CORPORATION	BERNARD PARK 11/09/2018-12/11/2018	1	3,168.27	
INV 9008729804/12/2018		WATER CORPORATION	VISITORS CENTRE 11/09/2018-12/11/2018	1	1,330.25	
INV 9011070413/11/2018		WATER CORPORATION	SNACKBAR 11/09/2018-12/11/2018	1	210.86	
INV 9007909713/11/2018		WATER CORPORATION	RECREATION CENTRE 12/9/2018 TO 12/11/2018.	1	1,772.47	
35062	30/11/2018	SHIRE OF NORTHAM	RETENTION OF CONTRACT 9 OF NAEIC JOINERY GRAPHICS RIBBON	1		10,030.90
INV 4200106214/11/2018		SHIRE OF NORTHAM	RETENTION OF CONTRACT 2 OF NAEIC - JOINERY CABINETS.	1	3,632.20	
INV 4200120514/11/2018		SHIRE OF NORTHAM	RETENTION OF CONTRACT 3 OF NAEIC JOINERY BATTEN SCREEN	1	2,059.20	
INV 4200105614/11/2018		SHIRE OF NORTHAM	RETENTION OF CONTRACT 9 OF NAEIC JOINERY GRAPHICS RIBBON	1	4,339.50	

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35063	30/11/2018	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		105.00
INV DEDUCT27/11/2018		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		105.00	
35064	30/11/2018	SYNERGY	IRISHTOWN BFB 21/09/2018-19/11/2018	1		46.60
INV 1578225619/11/2018		SYNERGY	IRISHTOWN BFB 21/09/2018-19/11/2018	1	46.60	
35065	30/11/2018	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT FOR NOVEMBER-DECEMBER 2018.	1		7,509.67
INV 9026075012/11/2018		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT FOR NOVEMBER-DECEMBER 2018.	1	7,469.72	
INV 2000490620/11/2018		TELSTRA CORPORATION	SES ACCOUNT 15/10/2018 TO 14/11/2018.	1	39.95	
35066	30/11/2018	WATER CORPORATION	STANDPIPE AT CLARKE ST 19/9/2018 TO 15/11/2018	1		9,871.75
INV 9007923621/11/2018		WATER CORPORATION	SWIMMING POOL HOUSE 20/09/2018-20/11/2018	1	270.64	
INV 9012475719/11/2018		WATER CORPORATION	VACANT LAND 14/09/2018-15/11/2018	1	202.72	
INV 9007917216/11/2018		WATER CORPORATION	BERT HAWKE OVAL 19/09/2018-15/11/2018	1	453.59	
INV 9007925920/11/2018		WATER CORPORATION	RESERVE AT NEWCASTLE ST 19/09/2018-19/11/2018	1	240.73	
INV 9007918420/11/2018		WATER CORPORATION	PLAYGROUND 19/09/2018-19/11/2018	1	222.99	
INV 9007923416/11/2018		WATER CORPORATION	APEX PARK TOILETS 17/09/2018-15/11/2018	1	111.97	
INV 9007945314/11/2018		WATER CORPORATION	STANDPIPE 13/09/2018-13/11/2018	1	79.84	
INV 9079513214/11/2018		WATER CORPORATION	STANDPIPE 13/09/2018-13/11/2018	1	44.36	
INV 9007915516/11/2018		WATER CORPORATION	AIRPORT 18/9/2018 TO 15/11/2018	1	1,875.09	
INV 9007927521/11/2018		WATER CORPORATION	OLD QUARRY RD REFUSE SITE 26/9/2018 TO 20/11/2018	1	68.42	
INV 9022053219/11/2018		WATER CORPORATION	STANDPIPE AT CLARKE ST 19/9/2018 TO 15/11/2018	1	5,616.10	
INV 9007904013/11/2018		WATER CORPORATION	LIBRARY AT FITZGERALD ST 12/9/2018 TO 12/11/2018	1	500.26	
INV 9021499421/11/2018		WATER CORPORATION	SWIMMING POOL 21/9/2018 TO 20/11/2018	1	185.04	
DD13097.1	08/11/2018	BANKWEST	JASON WHITEAKER MASTERCARD 21/9/18 TO 23/10/18	1		5,079.10
INV B RUTTE08/11/2018		BANKWEST	BRENDON RUTTER MASTERCARD 21/9/2018 TO 23/10/2018	1	1,535.35	



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INV C KLEYN08/11/2018		BANKWEST	CLINTON KLEYNHANS MASTERCARD 21/9/2018 TO 23/10/2018	1	193.12	
INV C YOUN08/11/2018		BANKWEST	COLIN YOUNG MASTERCARD 21/9/2018 TO 23/10/2018	1	982.38	
INV C HUNT 08/11/2018		BANKWEST	CHADD HUNT MASTERCARD 21/9/2018 TO 23/10/2018	1	636.20	
INV R RAYSC08/11/2018		BANKWEST	ROSS RAYSON MASTERCARD 21/9/2018 TO 23/10/2018	1	1,667.77	
INV J WHITE.08/11/2018		BANKWEST	JASON WHITEAKER MASTERCARD 21/9/18 TO 23/10/18	1	64.28	
DD13121.1	13/11/2018	WA SUPER	Payroll deductions	1		24,169.66
INV SUPER	13/11/2018	WA SUPER	Superannuation contributions	1	21,178.44	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	1,507.92	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	84.87	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	36.82	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	235.11	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	575.00	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	88.44	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT13/11/2018		WA SUPER	Payroll deductions	1	143.44	
DD13121.2	13/11/2018	ESSENTIAL SUPER	Superannuation contributions	1		156.03
INV SUPER	13/11/2018	ESSENTIAL SUPER	Superannuation contributions	1	156.03	
DD13121.3	13/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		209.08
INV SUPER	13/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	209.08	
DD13121.4	13/11/2018	CBUS	Superannuation contributions	1		181.32
INV SUPER	13/11/2018	CBUS	Superannuation contributions	1	181.32	

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DD13121.5	13/11/2018	HOSTPLUS SUPER	Superannuation contributions	1		226.13
INV SUPER	13/11/2018	HOSTPLUS SUPER	Superannuation contributions	1	226.13	
DD13121.6	13/11/2018	PRIME SUPER	Payroll deductions	1		434.59
INV SUPER	13/11/2018	PRIME SUPER	Superannuation contributions	1	313.31	
INV DEDUCT	13/11/2018	PRIME SUPER	Payroll deductions	1	121.28	
DD13121.7	13/11/2018	ONEPATH	Superannuation contributions	1		191.99
INV SUPER	13/11/2018	ONEPATH	Superannuation contributions	1	191.99	
DD13121.8	13/11/2018	MEDIA SUPER	Superannuation contributions	1		197.73
INV SUPER	13/11/2018	MEDIA SUPER	Superannuation contributions	1	197.73	
DD13121.9	13/11/2018	UNISUPER	Superannuation contributions	1		392.20
INV SUPER	13/11/2018	UNISUPER	Superannuation contributions	1	392.20	
DD13133.1	13/11/2018	WA SUPER	Superannuation contributions	1		90.50
INV SUPER	20/11/2018	WA SUPER	Superannuation contributions	1	90.50	
DD13179.1	27/11/2018	WA SUPER	Payroll deductions	1		25,103.12
INV SUPER	27/11/2018	WA SUPER	Superannuation contributions	1	21,811.66	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	1,672.46	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	97.58	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	37.78	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	337.14	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	595.00	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	88.44	
INV DEDUCT	27/11/2018	WA SUPER	Payroll deductions	1	294.62	

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INV DEDUCT27/11/2018		WA SUPER	Payroll deductions	1	143.44	
DD13179.2	27/11/2018	MACQUARIE SUPER MANAGER	Superannuation contributions	1		134.77
INV SUPER	27/11/2018	MACQUARIE SUPER MANAGER	Superannuation contributions	1	134.77	
DD13179.3	27/11/2018	ESSENTIAL SUPER	Superannuation contributions	1		155.00
INV SUPER	27/11/2018	ESSENTIAL SUPER	Superannuation contributions	1	155.00	
DD13179.4	27/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		208.64
INV SUPER	27/11/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	208.64	
DD13179.5	27/11/2018	CBUS	Superannuation contributions	1		191.99
INV SUPER	27/11/2018	CBUS	Superannuation contributions	1	191.99	
DD13179.6	27/11/2018	HOSTPLUS SUPER	Superannuation contributions	1		203.03
INV SUPER	27/11/2018	HOSTPLUS SUPER	Superannuation contributions	1	203.03	
DD13179.7	27/11/2018	PRIME SUPER	Payroll deductions	1		434.51
INV SUPER	27/11/2018	PRIME SUPER	Superannuation contributions	1	313.25	
INV DEDUCT27/11/2018		PRIME SUPER	Payroll deductions	1	121.26	
DD13179.8	27/11/2018	ONEPATH	Superannuation contributions	1		191.37
INV SUPER	27/11/2018	ONEPATH	Superannuation contributions	1	191.37	
DD13179.9	27/11/2018	MEDIA SUPER	Superannuation contributions	1		220.99
INV SUPER	27/11/2018	MEDIA SUPER	Superannuation contributions	1	220.99	
DD13189.1	30/11/2018	WA SUPER	Payroll deductions	1		2.63
INV SUPER	30/11/2018	WA SUPER	Superannuation contributions	1	1.85	
INV DEDUCT30/11/2018		WA SUPER	Payroll deductions	1	0.78	

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DD13189.2	30/11/2018	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1.01
INV SUPER	30/11/2018	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1.01	
DD13121.10	13/11/2018	CATHOLIC SUPER	Superannuation contributions	1		89.17
INV SUPER	13/11/2018	CATHOLIC SUPER	Superannuation contributions	1	89.17	
DD13121.11	13/11/2018	MLC NOMINEES PTY LTD	Superannuation contributions	1		91.69
INV SUPER	13/11/2018	MLC NOMINEES PTY LTD	Superannuation contributions	1	91.69	
DD13121.12	13/11/2018	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,371.45
INV SUPER	13/11/2018	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,265.57	
INV DEDUCT	13/11/2018	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	105.88	
DD13121.13	13/11/2018	REST INDUSTRY SUPER	Superannuation contributions	1		965.03
INV SUPER	13/11/2018	REST INDUSTRY SUPER	Superannuation contributions	1	965.03	
DD13121.14	13/11/2018	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		170.81
INV SUPER	13/11/2018	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	170.81	
DD13121.15	13/11/2018	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	13/11/2018	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13121.16	13/11/2018	AMP LIFE LIMITED	Superannuation contributions	1		672.39
INV SUPER	13/11/2018	AMP LIFE LIMITED	Superannuation contributions	1	672.39	
DD13121.17	13/11/2018	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	13/11/2018	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD13121.18	13/11/2018	SUNSUPER	Superannuation contributions	1		792.58



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INV SUPER	13/11/2018	SUNSUPER	Superannuation contributions	1	792.58	
DD13121.19	13/11/2018	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	13/11/2018	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	
DD13179.10	27/11/2018	UNISUPER	Superannuation contributions	1		392.20
INV SUPER	27/11/2018	UNISUPER	Superannuation contributions	1	392.20	
DD13179.11	27/11/2018	CATHOLIC SUPER	Superannuation contributions	1		51.93
INV SUPER	27/11/2018	CATHOLIC SUPER	Superannuation contributions	1	51.93	
DD13179.12	27/11/2018	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,672.61
INV SUPER	27/11/2018	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,581.72	
INV DEDUCT	27/11/2018	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	90.89	
DD13179.13	27/11/2018	MLC NOMINEES PTY LTD	Superannuation contributions	1		91.69
INV SUPER	27/11/2018	MLC NOMINEES PTY LTD	Superannuation contributions	1	91.69	
DD13179.14	27/11/2018	HESTA SUPER FUND	Superannuation contributions	1		130.91
INV SUPER	27/11/2018	HESTA SUPER FUND	Superannuation contributions	1	130.91	
DD13179.15	27/11/2018	REST INDUSTRY SUPER	Superannuation contributions	1		966.75
INV SUPER	27/11/2018	REST INDUSTRY SUPER	Superannuation contributions	1	966.75	
DD13179.16	27/11/2018	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		197.95
INV SUPER	27/11/2018	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	197.95	
DD13179.17	27/11/2018	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		152.40
INV SUPER	27/11/2018	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	152.40	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13179.18	27/11/2018	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	27/11/2018	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13179.19	27/11/2018	AMP LIFE LIMITED	Superannuation contributions	1		699.07
INV SUPER	27/11/2018	AMP LIFE LIMITED	Superannuation contributions	1	699.07	
DD13179.20	27/11/2018	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	27/11/2018	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD13179.21	27/11/2018	SUNSUPER	Superannuation contributions	1		773.91
INV SUPER	27/11/2018	SUNSUPER	Superannuation contributions	1	773.91	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,659,285.62
2	TRUST FUND	11,464.52
<b>TOTAL</b>		<b>1,670,750.14</b>

## Attachment 2

### Payment dates 1st of November 2018 to 30th November 2018

- Municipal Fund payment cheque numbers 35047 to 35066 Total \$116,937.45.
- Trust Fund payment cheque numbers 2048 TO 2049 total \$306.00.

#### Electronic Funds Transfer

- Municipal Fund EFT31470 to EFT31814 Total \$1,471,183.78.
- Trust Fund \$11,158.52.

Direct Debits Total \$71,164.39.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2018/2019	EFT Payments 2018/2019	Direct Debits 2018/2019	Payroll 2018/2019	Total Payments 2018/2019
July	\$ 72,564.23	\$1,848,659.36	\$ 68,661.59	\$ 521,361.23	\$ 2,511,246.41
August	\$ 73,252.00	\$1,707,947.87	\$ 66,864.84	\$ 416,983.90	\$ 2,265,048.61
September	\$ 69,253.43	\$1,217,332.66	\$ 72,026.84	\$ 431,114.04	\$ 1,789,726.97
October	\$ 81,575.31	\$1,929,162.93	\$ 106,587.03	\$ 628,872.64	\$ 2,746,197.91
November	\$ 117,243.45	\$1,482,342.30	\$ 71,164.39	\$ 668,449.02	\$ 2,339,199.16
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
<b>Total</b>	<b>\$413,888.42</b>	<b>\$8,185,445.12</b>	<b>\$385,304.69</b>	<b>\$2,666,780.83</b>	<b>\$11,651,419.06</b>

The Following table presents all payments made for the month from Council credit cards paid by direct debit 13097.1

Summary Credit Card Payments	\$	Total
<b>Executive Manager Engineering Services</b>		
SHIRE OF NORTHAM - REMAKE OF PLATE N.4012	33.50	
LINKEDIN 3349042276 26/9/18	39.99	
BP BELLEVUE 6209	119.63	<b>193.12</b>
<b>Summary Credit Card Payments</b>	<b>\$</b>	<b>Total</b>

<b>CESM</b>		
SUBWAY - CATERING FOR TRAINING COURSE	90.00	
AUSSIE NG DOMINOS PIZZA -REFRESHMENTS FOR CLACKLINE BFB R2 R	77.60	
COLES -REFRESHMENTS FOR MULTIPLE BRIGADE TRAINING PRE-SEASON GRASS VALLEY BFB	33.80	
COLES -REFRESHMENTS FOR MULTIPLE BRIGADE TRAINING PRE-SEASON GRASS VALLEY BFB	0.15	
LOOSEFOOT SALOON BAR - REFRESHMENTS FOR BAKERS HILL R2R WORKSHOP	297.00	
LOOSEFOOT SALOON BAR - REFRESHMENTS FOR BFF COURSE	195.50	
LOOSEFOOT SALOON BAR - REFRESHMENTS FOR INKPEN R2R WORKSHOP	237.00	
AUSSIE NG PTY LTD - REFRESHMENTS FOR PRESEASON FLO MEETING	101.25	
NORTHAM ASIAN - REFRESHMENTS FOR MACHINE SUPERVISORS COURSE	116.00	
DOMINOS ESTORE - REFRESHMENTS FOR OFFICER TRAINING COURSE	89.75	
AUSSIE NG PTY LTD - REFRESHMENTS FOR INC#407300	73.60	
COLES - REFRESHMENTS FOR IRS COURSE	33.15	
NORTHAM ASIAN - REFRESHMENTS FOR IRS COURSE	108.00	
AUSSIE NG PTY LTD - REFRESHMENTS FOR R2R WORKSHOP IRISHTOWN	82.55	<b>1,535.35</b>
<b>Executive Manager Corporate Services</b>		
LAMEY GV GEARING PTY - ORDINARY COUNCIL MEETING	828.50	
BP KOORDA - FUEL	50.00	
MSFT - MICROSOFT MONTHLY LICENCE FEE	94.38	
DOME MUNDARING - REFRESHMENTS	9.50	<b>982.38</b>
<b>Executive Manager Community Services</b>		
CPP STATE LIBRARY PARKING	16.15	
CPP TERRACE ROAD PARKING	16.15	
KENNARDS HIRE PTY LTD - MIDLAND CREDIT MONEY RETURNED	-500.00	
KENNARDS HIRE PTY LTD - MIDLAND CREDIT MONEY RETURNED	-500.00	
KENNARDS HIRE PTY LTD - MIDLAND CREDIT MONEY RETURNED	-1.00	
ADOBE ACROBAT - YEARLY SUBSCRIPTION - BROOKE EVANS	263.87	
ARISTOS WATERFRONT B - HIRE OF SCOREBOARD (ICATCHER SIGNS)	1320.00	
SHIRE OF NORTHAM - PLATE SWAP FOR NEW BUS	26.85	
<b>Summary Credit Card Payments</b>	<b>\$</b>	<b>Total</b>
SHIRE OF NORTHAM - LICENCE	323.55	
SHIRE OF NORTHAM - LICENCE	28.70	
SUBWAY - MEETING REFRESHMENTS	90.00	
BOOKING.COM AUSTRALIA BKB CENTRE MICHELLE WINMAR - TOORAK LODGE	510.00	
SKIDDAW VIEW PTY LTD -REFRESHMENTS	73.50	<b>1,667.77</b>
<b>Executive Manager Development Services</b>		
SHIRE OF NORTHAM CHANGE OF PLATES - N.4012	26.85	



SHIRE OF NORTHAM CHANGE OF PLATES - N.4013	60.35	
SHIRE OF NORTHAM LICENCE - N.4013	320.30	
SHIRE OF NORTHAM LICENCE - N.4013	28.70	
DWER - WATER PERTH -CLEARING PERMIT -IRISHTOWN ROAD	200.00	<b>636.20</b>
<b>CEO</b>		
APRIL 27 CAFE - JUICEBOX MEETING	13.50	
SAFFRON (WA) PTY LTD -MEETING WITH COUNCILLOR	4.00	
ANNUAL FEE MASTERCARD	39.00	
FOREIGN TRANSACTION FEES	7.78	<b>64.28</b>
<b>Total Credit Card Expenditure</b>		<b>\$5,079.10</b>

#### CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,339,199.16 was submitted to the Ordinary Meeting of Council on Wednesday, 19 December 2018.

_____ CERTIFICATION OF THE PRESIDENT

#### CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,339,199.16 was submitted to each member of the Council on Wednesday, 19 December 2018, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER



#### 12.4.2 Financial Statement for the period ending 30 November 2018

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	2.1.3.4
<b>Reporting Officer:</b>	Zoe Macdonald Accountant
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Service
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

For Council to receive the Financial Statement for the period ending 30 November 2018.

#### ATTACHMENTS

Attachment 1: Financial Statement for the period ending 30 November 2018.

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#### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30th September 2018 is included as Attachment 1 & 2 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

## Notes to the Financial Statements

### Operating Income

1. General purpose funding is over budget \$87,564 predominantly due to the receipt of back rates and interim rates associated with the Northam Village Square Shopping Centre Development, offset by legal costs recoverable of \$23,273.
2. Recreation & culture is over budget by 8.5%. This is due to the timing of grant funding associated with the town hall render \$58,450, this revenue was budgeted to be received in the 17/18 financial year, as such it will be amended as part of the budget review process.
3. Transport is over budget by 9.01%, due to an amount greater than budgeted received for the Mains Road Direct Grant of \$74,368, will be accounted for as part of the budget review process.
4. Economic Services is under budget \$114,109 predominantly due to the items presented below;
  - Timing of the Avon decent festival grant funding of \$27,000.
  - **BKB revenue is under budget by \$33,210 with lower entry fees than anticipated by \$20,420.**
  - **Building Permits by \$14,934**
  - **Festivals events sponsorship and grants by \$38,000**
5. **Other Property and Services is over by \$23,939 due to higher than budgeted reimbursement for workers compensation**

### Operating Expenditure

6. Governance is under budget by \$92,496 predominantly due to the items disclosed below;
  - Consultants of \$37,956
  - **Salaries of \$8,429**
  - Audit Fees \$5,144
7. General Purpose Funding is under budget by \$27,603 due to valuations of \$12,965 and legal costs recoverable of \$21,505, **less an increased admin allocation over by \$4,659.**
8. Law and Order is under by \$24,275 due to the following
  - Brigades expenses of \$3,639
  - Fire Hazard Reduction and firebreaks \$10,480
  - The timing of dog pound management of \$11,605
9. Community amenities is under budget 2.52%, \$32,081 due to the items presented below;
  - Regional verge bins \$8,828

- Flood mitigation is under \$8,658 due predominantly to refunds from synergy resulting from being overcharged for estimated power usage readings.
  - Consultants of \$18,090
10. Recreation and Culture is under budget by \$247,052. This includes the following items;
- Timing of swimming pool expenditure (general) \$25,812
  - Rec Centre salaries \$30,118
  - Parks and Gardens \$86,697, (timing)
  - Depreciation of \$108,275 due to adjustments to the fair value of assets.
11. Transport is over budget \$73,505 relating to the timing of the works program.

### **Operating Income by Nature and Type**

12. Rates are under budget as per the details point 1 above.
13. Operating Grants are over budget \$60,645 due to the item disclosed at points 3.
14. Fees and charges are under by \$119,654 which is covered in point 4 above.

### **Operating Expenditure by Nature and Type**

15. Materials and contracts is under budget 17% due to the timing of items presented below;
- Rubbish site Maintenance \$70,931.
  - **Street Cleaning \$27,039(timing)**
  - **Maintenance Council Property \$39,102**
  - Marketing and Promotion \$54,345
  - Festival and Events \$49,309
  - Consultants as disclosed at points 6 & 9 above
  - Road Maintenance \$23,644, budget timing requires adjusting
  - Verge Maintenance \$47,855
  - Parks and Gardens and Reserves \$50,630
16. Depreciation is under budget 5% due to changes to the fair value of Councils infrastructure assets.
17. Other expenditure is over budget by \$112,893, predominantly due to the timing of internal allocations relating to PWO & POC (non-cash).

### **Non-Operating Income by Nature and Type**

18. Non-Operating Income was \$82,518 over budget due to MRWA Commodity Route Funding of \$15,000 and Town Hall render Grant of \$58,450

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Theme Area 6: Governance & Leadership.



Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

### **Financial / Resource Implications**

The Financial Statements have been prepared in accordance with Council's 2018/19 Budget.

### **Legislative Compliance**

Section 6.4 and 6.26(2)(g) of the Local Government Act.  
Local Government (Financial Management) Regulations 1996.

### **Policy Implications**

Nil.

### **Stakeholder Engagement / Consultation**

N/A.

### **Risk Implications**

- Reputational – Nil.
- Financial – Nil.
- Compliance - Low
  - Risk assessed as low as there are processes in place to ensure that this report is presented to Council each month in order to comply with relevant legislation.
- Legal –Nil.

### **OFFICER'S COMMENT**

Nil.

### **RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3566**

**Moved: Cr Ryan**

**Seconded: Cr Williams**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30 November 2018.**

**CARRIED 10/0**

## Attachment 1



### SHIRE OF NORTHAM MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 NOVEMBER 2018

#### TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	5 to 8
2 Disposal of Assets	9 to 10
3 Information on Borrowings	11
4 Reserves	12
5 Net Current Assets	13
6 Rating Information	14



SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 30 NOVEMBER 2018

	NOTE	18/19 Budget \$	Ytd Budget \$	18/19 Ytd Actual \$	Variations Actuals to Budget \$	Variations Actuals to Budget %
<b>Operating</b>						
<b>Revenues</b>						
Governance		35,400	29,315	42,349	13,034	44.46%
General Purpose Funding Other	1	2,195,476	1,061,983	1,011,474	(50,509)	(4.76%)
General Purpose Funding Rates	1	10,109,614	10,109,614	10,247,687	138,073	1.37%
Law, Order, Public Safety		1,400,880	165,975	153,171	(12,804)	(7.71%)
Health		81,000	48,870	31,157	(17,713)	(36.25%)
Education and Welfare		1,335,198	597,927	602,481	4,554	0.76%
Housing		44,568	18,565	20,225	1,660	8.94%
Community Amenities		2,648,293	1,899,140	1,913,257	14,117	0.74%
Recreation and Culture	2	6,194,753	346,939	376,425	29,486	8.50%
Transport	3	2,102,594	805,374	877,921	72,547	9.01%
Economic Services	4	696,402	310,272	196,163	(114,109)	(36.78%)
Other Property and Services	5	60,200	25,075	49,024	23,949	95.51%
<b>Total Operating Revenue</b>		<b>26,904,378</b>	<b>15,419,049</b>	<b>15,521,333</b>	<b>102,284</b>	<b>0.66%</b>
<b>Expenses</b>						
Governance	6	(1,306,014)	(617,179)	(524,683)	92,496	14.99%
General Purpose Funding	7	(283,705)	(120,645)	(93,042)	27,603	22.88%
Law, Order, Public Safety	8	(1,265,540)	(542,168)	(517,893)	24,275	4.48%
Health		(299,775)	(128,131)	(116,535)	11,596	9.05%
Education and Welfare		(1,372,112)	(579,387)	(595,826)	(16,439)	(2.84%)
Housing		(74,259)	(31,615)	(27,901)	3,714	11.75%
Community Amenities	9	(3,460,527)	(1,275,479)	(1,243,398)	32,081	2.52%
Recreation & Culture	10	(4,606,921)	(1,939,068)	(1,693,411)	245,657	12.67%
Transport	11	(5,498,594)	(2,228,473)	(2,301,978)	(73,505)	(3.30%)
Economic Services		(2,689,610)	(1,211,841)	(1,213,755)	(1,914)	(0.16%)
Other Property and Services		(27,141)	(82,069)	(69,941)	12,128	14.78%
<b>Total Operating Expenses</b>		<b>(20,884,199)</b>	<b>(8,756,055)</b>	<b>(8,398,363)</b>	<b>357,692</b>	<b>4.09%</b>
<b>Removal of Non-Cash Items</b>						
(Profit)/Loss on Asset Disposals		75,848	0	12,872	12,872	
Movement in Employee Benefit Provisions		0	0	(1,740)	(1,740)	
Depreciation on Assets		4,363,387	1,817,995	1,720,836	(97,159)	
<b>Non Operating Items</b>						
Purchase Land Held for Resale		0	0	0	0	
Purchase Land and Buildings		(1,899,240)	(569,713)	(445,520)	124,193	21.80%
Purchase Plant and Equipment		(1,722,250)	(1,453,469)	(603,310)	850,159	58.49%
Purchase Furniture and Equipment		(76,776)	(74,151)	(68,330)	5,821	7.85%
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Playground Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(4,060,569)	(911,387)	(474,206)	437,181	47.97%
Purchase Infrastructure Assets - Bridges		(337,861)	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Footpaths		0	(95,488)	(94,499)	989	
Purchase Infrastructure Assets - Drainage		(1,734,394)	(356,614)	(191,912)	164,702	46.18%
Purchase Infrastructure Assets - Parks & Ovals		(2,717,581)	(453,054)	(67,853)	385,201	85.02%
Purchase Infrastructure Assets - Airfields		(59,200)	(24,665)	0	24,665	100.00%
Purchase Infrastructure Assets - Streetscape		(191,000)	(9,489,741)	(89,210)	9,400,531	99.06%
Purchase Infrastructure Assets - Other		(8,445,177)	(88,342)	(306,369)	(218,027)	(246.80%)
Proceeds from Disposal of Assets		450,113	13,636	13,636	0	0.00%
Repayment of Debentures		(227,381)	(98,220)	(102,600)	(4,380)	(4.46%)
Proceeds from New Debentures		2,900,000	0	0	0	
Self-Supporting Loan Principal Income		25,095	3,063	3,008	(55)	1.80%
Transfers to Restricted Assets (Reserves)		(1,029,767)	0	(29,119)	(29,119)	
Transfers from Restricted Asset (Reserves)		3,217,756	0	0	0	
ADD Net Current Assets July 1 B/Fwd		5,448,818	5,448,818	4,962,863	(485,955)	
LESS Net Current Assets Year to Date		0	331,662	11,141,410	10,809,748	
<b>Surplus</b>		<b>(0)</b>	<b>0</b>	<b>148,862</b>	<b>148,862</b>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

1. OPERATING STATEMENT

	Note	18/19 Budget \$	Ytd Budget	18/19 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
<b>OPERATING REVENUES</b>						
Rates	12	10,109,614	10,109,614	10,247,687	138,073	1%
Operating Grants Subsidies and Contributions	13	4,379,720	1,764,335	1,824,980	60,645	3%
Fees and Charges	14	3,964,894	2,481,947	2,362,293	(119,654)	-5%
Proceeds from Sale of Assets			0	302	302	
Interest Earnings		391,500	142,158	140,255	(1,903)	-1%
Other Revenue		751,571	244,024	226,748	(17,276)	-7%
<b>TOTAL OPERATING REVENUE</b>		<b>19,597,299</b>	<b>14,742,078</b>	<b>14,802,265</b>	<b>60,187</b>	<b>0%</b>
<b>OPERATING EXPENSES</b>						
Employee Costs		(8,083,630)	(3,533,447)	(3,542,320)	(8,873)	0%
Materials and Contracts	15	(6,531,975)	(2,417,585)	(2,039,720)	377,865	16%
Utility Charges		(952,576)	(319,294)	(296,075)	23,219	7%
Depreciation of Non Current Assets	16	(4,363,387)	(1,817,995)	(1,720,836)	97,159	5%
Interest Expenses		(133,094)	(63,110)	(52,291)	10,819	17%
Insurance Expenses		(475,846)	(470,274)	(487,004)	(16,730)	-4%
Other Expenditure	17	(184,609)	(134,350)	(247,243)	(112,893)	-84%
<b>TOTAL OPERATING EXPENSE</b>		<b>(20,725,117)</b>	<b>(8,756,055)</b>	<b>(8,385,489)</b>	<b>370,566</b>	<b>-4%</b>
Non Operating Grants Subsidies and Contributions	18	7,223,845	636,548	719,066	82,518	-13%
Profit on Asset Disposals		84,234	40,423	0	(40,423)	100%
Loss on Asset Disposals		(160,082)	0	(12,872)	(12,872)	#DIV/0!
<b>RESULTING FROM OPERATIONS</b>		<b>6,020,179</b>	<b>6,662,994</b>	<b>7,122,970</b>	<b>459,976</b>	<b>7%</b>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

2. BALANCE SHEET

	18/19 YTD Actual \$	17/18 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	12,887,515	9,699,754
Receivables	5,905,293	3,496,735
Inventories	1,224	1,224
<b>TOTAL CURRENT ASSETS</b>	<u>18,794,032</u>	<u>13,197,713</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	583,192	583,191
Land and Buildings	53,625,075	53,557,271
Property, Plant and Equipment	7,571,699	6,600,355
Infrastructure	139,382,780	139,487,644
<b>TOTAL NON-CURRENT ASSETS</b>	<u>201,162,746</u>	<u>200,228,461</u>
<b>TOTAL ASSETS</b>	<u>219,956,778</u>	<u>213,426,174</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,106,374	1,698,188
Interest-bearing Liabilities	121,780	224,381
Provisions	1,062,556	1,064,296
<b>TOTAL CURRENT LIABILITIES</b>	<u>2,290,710</u>	<u>2,986,865</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	1,783,681	1,783,681
Provisions	271,813	271,813
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,055,494</u>	<u>2,055,494</u>
<b>TOTAL LIABILITIES</b>	<u>4,346,204</u>	<u>5,042,359</u>
<b>NET ASSETS</b>	<u>215,610,574</u>	<u>208,383,815</u>
<b>EQUITY</b>		
Retained Surplus	95,484,730	88,280,093
Reserves - Cash Backed	6,146,832	6,124,711
Reserves - Asset Revaluation	113,979,012	113,979,011
<b>TOTAL EQUITY</b>	<u>215,610,574</u>	<u>208,383,815</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

3. ACQUISITION OF ASSETS	18/19 Budget \$	18/19 Ytd Actual \$
The following assets have been acquired during the period under review:		
<b>By Program</b>		
<b>Governance</b>	<b>Note</b>	
Admin Building	337,500	15,572
New Telephone System	42,276	0
Server Upgrade	30,000	68,330
<b>Law, Order &amp; Public Safety</b>		
Rangers Ute	47,000	0
Irish Town Light Tanker	169,800	0
Grass Valley Fire shed Earthworks	288,919	133,531
Bakers Hill Fire Shed	339,000	0
Electronic Conversion of Standpipe	14,500	0
CCTV - Stage 1 & 2	235,814	0
<b>Education &amp; Welfare</b>		
LTM Playgroup	13,850	0
Upgrade Memorial Hall	10,000	0
Killara Commuter Bus	73,539	51,020
Killara Bus	141,809	0
<b>Community Amenities</b>		
Cemetery Toilet	11,536	440
King Creek Drainage	80,395	545
Area Drainage	186,669	7,563
Design of Recycling Station Inkpen	10,000	6,450
Old Quarry Drainage	100,000	0
Rehab Investigation Old Tip Site	35,000	0
NRM Grant Capital Expenditure	40,100	4,000
Cemetery Lot development	18,121	20,019
CBD Works - Street Scaping	181,000	89,210

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<b><u>By Program (Continued)</u></b>			
<b>Recreation &amp; Culture</b>			
Town Hall Upgrades		20,250	6,000
Upgrade Rec Centre CCTV		24,500	1,355
Upgrade Emergency Exit door		6,035	0
Paint Non-slip Floor		4,500	0
Purchase Lot 1 GEH		220,000	0
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Replace Sewer Line Wundowie Library C/fwd		14,300	0
General Library Upgrades		50,000	0
Repairs to Exterior Steps Northam Library C/fwd		20,000	0
Old Railway Station Precinct Upgrade C/fwd		50,000	0
Old Railway Station Precinct Exit Gates		13,000	0
AVVVA - Drainage Works		22,850	0
AVVVA - Roof Replacement C/fwd		145,000	0
AVVVA - Brick Pointing		8,850	0
Community Coaster Bus		120,903	103,627
Wundowie Family Space		50,000	0
Wundowie Basketball Courts Upgrade		80,000	0
St Johns Ambulance Site Improvements		80,000	0
Artificial Hockey Turf		400,000	0
Bridge Crossing Fixings C/fwd		10,000	0
POS Playground Improvements		141,995	57,688
BMX Lighting		90,000	0
Bert Hawke - Drainage C/fwd		40,000	0
Bert Hawke - Lighting C/fwd		20,000	0
Northam Youth Space C/fwd		1,575,586	10,165
Wundowie Pool Bowl Repainting		10,000	0
Swimming Pool Redevelopment		7,991,642	275,900
<b>Transport</b>			
Northam Depot Redesign		10,000	0
PN1218 Mitsubishi Fuso C/fwd		120,000	0
PN0908 Volvo Back hoe Loader BL71		189,915	0
PN1221 4T Truck C/fwd		92,135	88,090
PN2240 Wood Chipper		130,000	92,300
PN1222 3.5T Truck C/fwd		78,745	0
P100 Cricket Wicket roller		35,000	29,909
PN1501 Hino Water Truck FM500		292,915	213,415
PN1401 Mazda BT50 Tray top		30,550	0
Traffic Counter		15,585	15,585
Kerb Edging Machine		14,673	9,364

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Program (Continued)</u>			
<b>Transport</b>			
Spencers Brook Road SLK 5400 - 7360		283,773	8,293
Spencers Brook Road SLK 12800 - 14600		353,521	151,886
Spencers Brook Road		31,246	30,393
Jennapulin Road c/wd		214,952	614
Fermoy Road		5,000	2,298
Katrine Road C/Fwd		62,586	77,607
Mudalla Way		32,158	0
Glass Avenue		94,958	721
Mervyn Street		34,896	159
Cody Street		23,885	1,261
Foreman Street		22,136	787
Cook Street		27,382	3,505
Balga Tce		84,514	0
Gregory Street		73,860	856
Wellington Street		84,849	0
Wellington Street West		68,731	0
Selby Street		67,819	576
Gordon Street		27,662	576
Byfield Street		115,835	67
Irishtown Road		192,259	200
Maintenance Capitalised		100,000	7,784
Coates Road		115,100	0
Fitzgerald Street SLK		50,000	0
Newman Road		20,000	4,779
O'Neill Road		284,028	0
Charles Street		136,716	0
East Street		130,857	0
Coates Road		155,317	1,675
Mitchell Avenue		101,338	89,412
Laneway Land Acquisition		57,000	0
GEH Upgrade		419,936	0
Keane Street		118,000	0
Kerb Renewal		99,565	5,387
Chinganning Road C/fwd		80,087	80,807
Gravel Resheeting		223,365	750
Elizabeth Place Carpark Resurfacing		65,000	0
Beavis Place		45,024	0
St George Street		21,543	0
Lobellia Avenue		49,967	49,967
GEH Bakers Hill		118,431	0
Tames Road		57,375	0
BKB Footpath		45,521	44,532



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
Drainage - Rural		1,442,330	183,804
Culvert Renewal		59,238	3,813
Repair Leach Drains Airport		9,200	0
New Hanger Water Feeds Airport		50,000	0
<b>Economic Services</b>			
BKB Building & Furniture		403,000	288,622
Old Fire Station, Repairs Windows		5,800	0
Old fire Station, Brick Pointing		7,850	0
Bakers Drainage		25,000	0
Water Pump Station Upgrade		169,681	0
Signage Tower GEH Mitchell Avenue		10,000	0
		<u>21,244,048</u>	<u>2,341,210</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<b>By Class</b>			
Land Held for Resale		0	0
Land and Buildings		1,899,240	445,520
Plant and Equipment		1,722,250	603,310
Furniture and Equipment		76,776	68,330
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		4,060,569	474,206
Infrastructure Assets - Footpaths		337,861	94,499
Infrastructure Assets - Bridges & Culverts		0	0
Infrastructure Assets - Drainage		1,734,394	191,912
Infrastructure Assets - Parks & Ovals		2,717,581	67,853
Infrastructure Assets - Airfields		59,200	0
Infrastructure Assets - Streetscape		191,000	89,210
Infrastructure Assets - Other		8,445,177	306,369
		<u>21,244,048</u>	<u>2,341,210</u>



**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 NOVEMBER 2018**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
<b>Law Order &amp; Public Safety</b>						
Killarra Community Care Bus C/fwd	20,347	0	32,400	0	12,053	0
<b>Education &amp; Welfare</b>						
Community Coaster Bus C/fwd	26,222	26,508	23,000	13,636	(3,222)	(12,872)
Killarra Commuter Bus C/fwd	24,370	0	68,181	0	43,811	0
<b>Community Amenities</b>						
Toyota Coaster Bus (Community)	22,901	0	45,000	0	22,099	0
						0
<b>Recreation &amp; Culture</b>						0
<b>Transport</b>						0
PN1514 Rangers Triton Ute 4*4	43,000	0	45,000	0	2,000	0
PN1218 Mitsubishi Fuso C/fwd	97,225	0.00	30,000	0	(67,225)	0
PN0908 Volvo Back Hoe Loader BL71	60,912	0	45,000	0	(15,912)	0
PN1221 4T Truck C/fwd	30,320	0	29,093	0	(1,227)	0
PN2240 Wood Chipper	42,329	0	43,000	0	671	0
PN1222 3.5T Truck C/fwd	3,400	0	5,000	0	1,600	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
P100 Cricket Wicket Roller	138,098	0	72,000	0	(66,098)	0
PN1501 Hino Water Truck, FM500	16,837	0	10,439	0	(6,398)	0
	525,961	26,508	450,113	13,636	(75,848)	(12,872)



SHIRE OF NORTHAM  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 30 NOVEMBER 2018

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
<b>Plant &amp; Equipment</b>						
PN1514 Rangers Triton Ute 4*4	20,347	0	32,400	0	12,053	0
Killarra Commuter Bus C/fwd	26,222	26,508	23,000	13,636	(3,222)	(12,872)
Killarra Community Care Bus C/fwd	24,370	0	68,181	0	43,811	0
Toyota Coaster Bus (Community)	22,901	0	45,000	0	22,099	0
PN1218 Mitsubishi Fuso C/fwd	43,000	0	45,000	0	2,000	0
PN0908 Volvo Back Hoe Loader BL71	97,225	0	30,000	0	(67,225)	0
PN1221 4T Truck C/fwd	60,912	0	45,000	0	(15,912)	0
PN2240 Wood Chipper	30,320	0	29,093	0	(1,227)	0
PN1222 3.5T Truck C/fwd	42,329	0	43,000	0	671	0
P100 Cricket Wicket Roller	3,400	0	5,000	0	1,600	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
PN1501 Hino Water Truck, FM500	138,098	0	72,000	0	(66,098)	0
PN1401 Mazda BT50 Tray Top	16,837	0	10,439	0	(6,398)	0
	525,961	26,508	450,113	13,636	(75,848)	(12,872)
					18/19 Budget \$	Ytd Actual \$
<b>Summary</b>						
Profit on Asset Disposals					84,234	0
Loss on Asset Disposals			5,448,818		(160,082)	(12,872)
					(75,848)	(12,872)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	
<b>Recreation &amp; Culture</b>										
Loan 208 - Northam Country Club **	7.36%	9,365	0	3,008	6,128	3,008	3,237	9,365	624	345
Loan 219A - Northam Bowling Club **	3.18%	182,007	0	0	18,967	0	163,040	182,007	6,870	0
Loan 223 - Recreation Facilities	6.06%	252,562	0	60,342	122,513	60,341	130,049	252,563	15,099	1,268
Loan 224 - Recreation Facilities	6.48%	860,271	0	21,588	43,876	21,588	816,395	860,271	60,776	27,873
Loan New - Swimming Pool		0	2,400,000	0	0	0	2,400,000	0	0	0
Loan New - Youth Space		0	500,000	0	0	0	500,000	0	0	0
<b>Economic Services</b>										
Loan 225 - Victoria Oval Purchase	6.48%	703,858	0	17,663	35,898	17,663	667,960	703,858	49,726	22,805
		2,008,063	2,900,000	102,601	227,381	102,600	4,680,682	2,008,064	133,094	52,291

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.





SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 NOVEMBER 2018

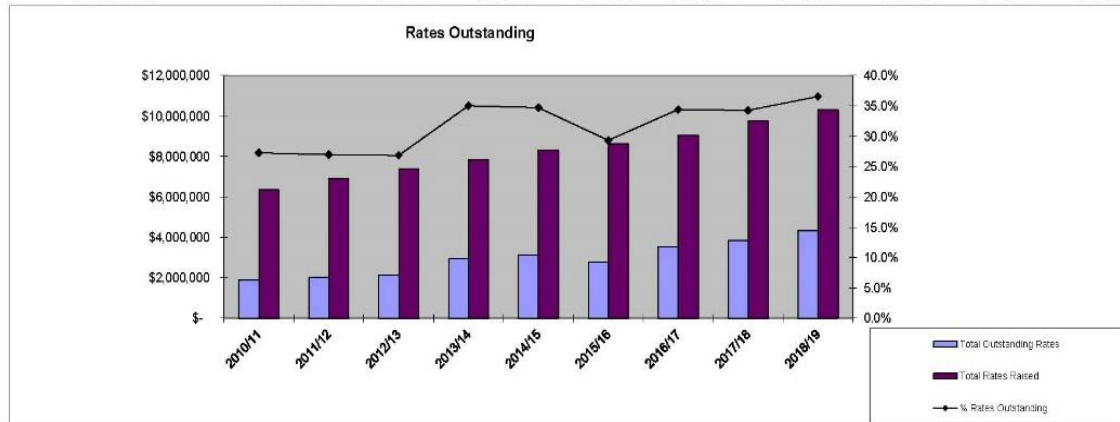
	18/19 Budget				18/19 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
<b>6. RESERVES - CASH BACKED</b>										
Aged Accomodation Reserve	217,338	4,260	5,000		226,597	217,338	1,036			218,374
Employee Liability Reserve	418,145	8,196			426,340	418,145	1,993			420,137
Housing Reserve	259,499	5,086			264,586	259,499	1,237			260,736
Reticulation Scheme Reserve	69,088	1,354	10,000		80,442	69,088	329			69,417
Office Equipment Reserve	101,066	1,981		(72,276)	30,771	101,066	773			101,839
Plant & Equipment Reserve	109,879	2,154	330,000	(315,585)	126,448	109,879	524			110,403
Road & Bridgeworks Reserve	77,723	1,523	10,000		89,246	77,723	370			78,093
Refuse Site Reserve	476,794	9,345	180,000		666,139	476,794	2,271			479,065
Regional Development Reserve	91,481	1,793		(80,000)	13,274	91,481	436			91,917
Speedway Reserve	144,261	2,828			147,088	144,261	688			144,948
Community Bus Replacement Reserve	63,105	1,433		(62,000)	2,538	63,105	300			63,405
Septage Pond Reserve	191,430	3,752	71,223		266,405	191,430	912			192,342
Killara Reserve	375,484	7,360	4,000	(124,167)	262,677	375,484	1,788			377,272
Stormwater Drainage Projects Reserve	129,330	2,535		(100,000)	31,865	129,330	615			129,945
Recreation and Community Facilities Reserve	1,809,999	35,476	158,965	(1,886,228)	118,212	1,809,999	8,622			1,818,621
Administration Office Reserve	691,211	13,548		(337,500)	367,259	691,211	3,004			694,215
Council Buildings & Amenities Reserve	308,750	6,052	55,579	(175,000)	195,381	308,750	1,468			310,218
River Town Pool Dredging Reserve	303,220	5,943	50,000		359,163	303,220	1,445			304,665
Parking Facilities Construction Reserve	211,280	4,141		(65,000)	150,421	211,280	1,007			212,287
Art Collection Reserve	22,680	445			23,125	22,680	108			22,788
Election Reserve	163	3	15,000		15,166	163	1			164
Revaluation Reserve	40,463	793	20,000		61,256	40,463	193			40,656
<b>Total Cash Backed Reserves</b>	<b>6,112,388</b>	<b>120,000</b>	<b>909,767</b>	<b>(3,217,756)</b>	<b>3,824,399</b>	<b>6,112,388</b>	<b>29,119</b>		<b>-</b>	<b>6,141,507</b>

Total Interest 1,029,767

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF NORTHAM  
RATING REPORT  
FOR THE PERIOD ENDED 30 November 2018

	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
<b>Key Rating Dates</b>									
RATES ISSUED	04/08/10	08/08/2011	5/08/2012	4/08/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018
RATES DUE	13/09/2010	22/09/2011	24/09/2012	23/10/2013	9/10/2014	29/09/2015	30/09/2016	14/09/2017	19/09/2018
2nd INSTALLMENT DUE	12/11/2010	22/11/2011	16/11/2012	23/11/2013	8/12/2014	29/11/2015	30/11/2016	14/11/2017	19/11/2018
3rd INSTALLMENT DUE	11/01/2011	23/01/2012	29/01/2013	24/02/2014	9/02/2015	29/01/2016	30/01/2017	15/01/2018	21/01/2019
4th INSTALLMENT DUE	14/03/2011	22/03/2012	29/03/2013	24/04/2014	9/04/2015	29/03/2016	30/03/2017	15/03/2018	21/03/2019
Outstanding 1st July	\$540,290	\$521,194	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688.00	\$1,535,793.00
Rates Levied	\$6,268,889	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551.00	\$9,925,046.12
Interest, Ex-gratia, interim and back rates	\$75,632	\$63,079	\$88,857	\$73,630	\$90,154	\$83,173	\$208,077	\$205,215.58	\$371,182.91
<b>Rates Paid by month</b>									
1 July	24,586	51,948	38,905	47,443	62,554	29,105	43,333	60,002	94,638
2 August	1,272,790	1,120,912	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869
3 September	2,736,315	3,251,815	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,784,731	4,014,835
4 October	374,463	318,701	443,703	3,790,646	2,650,091	630,886	1,166,136	484,607	590,724
5 November	600,065	689,461	680,522	444,497	508,022	842,856	908,844	1,036,340	952,902
6 December									
7 January									
8 February									
9 March									
10 April									
11 May									
12 June									
Total YTD	5,008,219	5,432,837	5,810,517	5,458,963	5,988,927	6,722,888	6,729,376	7,400,663	7,509,968
% Ytd Rates Outstanding	27.3%	26.9%	26.9%	35.0%	34.7%	29.3%	34.4%	34.2%	36.5%
Ytd Outstanding	1,876,593	2,003,142	2,132,901	2,941,461	3,129,962	2,786,159	3,526,179	3,852,791	4,322,054



### 12.4.3 Local Government Elections

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	Shire of Northam
<b>File Reference:</b>	2.2.1.1
<b>Reporting Officer:</b>	Cheryl Greenough Governance/Administration Coordinator
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Absolute Majority
<b>Press release to be issued:</b>	No

#### BRIEF

For Council to consider whether or not to utilise the Electoral Commission to conduct the 2019 local government elections and decide on the method of election.

#### ATTACHMENTS

Attachment 1: Nil

#### BACKGROUND / DETAILS

Correspondence has been received from Mr Derek Kerlake, Electoral Commissioner with regard to the next ordinary elections which are to be held on 19 October 2019.

The Commission is offering to conduct a postal election but advises that it is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. The correspondence includes an estimate of the cost to the Shire of Northam of conducting the 2019 elections. The figures provided are an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for the charges is all materials at cost and a margin on staff time only.

The election in 2017 was estimated by the Commission to cost \$36,500 inc GST based on 6,820 electors and a response rate of 35%. The election costs were slightly less with the cost to the Shire being \$34,191.52.

The Shire has in the past opted to use the Electoral Commission to conduct the local government elections and requested the elections to be conducted by post. To date this arrangement has worked very well for the Shire.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Theme Area: 6. Governance and Leadership

Outcome: 6.4 The elected members of the Shire of Northam provide accountable, strong and effective community leadership.

Objective: Open, accountable and effective decision making

- Effectively communicate the Shire's vision and strategic priorities, internally and externally
- Be a valued member and leader in our regional context
- Develop clear policy settings to guide our organisation and community
- Ensure effective and well-utilised long term planning.

### Financial / Resource Implications

Potential cost to the Shire would be approximately \$40,000.

### Legislative Compliance

*Local Government Act 1995 S4.20(4) CEO to be returning officer unless other arrangements made.*

*4. A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.*

*Local Government Act 1995 S4.61(2) Choice of methods of conducting election*

*(2) The local government may decide* to conduct the election as a postal election.*

** Absolute majority required.*

### Policy Implications

Nil.

### Stakeholder Engagement / Consultation

Nil.

### Risk Implications



- Reputational – High
  - The local government elections need to be conducted in accordance with the Act to ensure transparency.
- Financial - Low
  - The cost is comparable to the Shire conducting the election itself.
- Compliance - High
  - It is a statutory requirement to conduct local government elections.
- Legal – High
  - If the election was not conducted we would be in breach of the Act.

## OFFICER'S COMMENT

The next local government ordinary elections will be held 19 October 2019. While this is still some time in the future the Commissioner requires Council's response to two questions.

1. Does the Shire choose to use the Electoral Commission to conduct the election?
2. Does the Shire choose a postal vote?

The Commission has estimated the cost, if postal, at an estimated \$40,000 inc GST, an additional amount of \$1,460 will apply if Council chooses to use Australia Post Priority Service for the lodgement of election packages. However the Commission suggests that the regular service is adequate.

The estimate is based on the following calculations:

- 7,300 electors
- Response rate of approximately 40%
- 5 vacancies
- Count to be conducted at the Shire office
- Appointment of a Returning Officer
- Regular Australia Post delivery service for lodgement of election packages.

The costs not incorporated in the package include:

- Any legal expenses which may occur outside any expenses incurred by the Western Australian Electoral Commission in a Court of Disputed Returns
- One local government staff member to work in the polling place on election day
- Any additional postage rate increase by Australia Post.

The officer's recommendation is to use the Electoral Commission to conduct a postal election.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3567**

**Moved: Cr Ryan**

**Seconded: Cr Mencshelyi**

**That Council:**

- 1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2019 ordinary elections together with any other elections or polls which may be needed.**
- 2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.**

**CARRIED 9/1  
BY ABSOLUTE MAJORITY**

Clarification was sought in relation to whether the Shire can decide who its Returning Officer is. The Chief Executive Officer advised that this is not possible unless the Shire undertakes the elections itself.

## 12.5 COMMUNITY SERVICES

Nil.

## 13. MATTERS BEHIND CLOSED DOORS

### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3568

Moved: Cr Pollard

Seconded: Cr Little

That Council meet behind closed doors to consider agenda item 13.1 Chief Executive Officer Review Committee Meeting held on 21 November 2018 as the matter is relating to staff, which is in accordance with section 12.5 of the Shire of Northam Standing Orders Local Law 2008 and Section 5.23 (2) (c) of the Local Government Act 1995.

**CARRIED 10/0**

The staff and gallery departed the Council Chambers at 6:08pm. The Executive Assistant – CEO remained in the Council Chambers.

### 13.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 21 NOVEMBER 2018

Receipt of Minutes:

### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3569

Moved: Cr Antonio

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 21 November 2018.

**CARRIED 10/0**

**Adoption of Recommendation:**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3570**

**Moved: Cr Antonio**

**That Council endorse the 2018/19 KPI's for the Chief Executive Officer as presented in Attachment 2.**

**CARRIED 10/0**

Clarification was sought in relation to:

- Whether Cr Mencshelyi was involved in developing the KPI's. Cr Mencshelyi advised he had a small involvement.
- The delivery of the Corporate Business Plan. The Shire President advised that this is still set at less than 10% variance and referred Councillors to page 8 of the Chief Executive Officer Review Committee minutes.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.3571**

**Moved: Cr Proud**

**Seconded: Cr Little**

**That Council move out from behind closed doors.**

**CARRIED 10/0**

The staff and gallery returned to the Council Chambers at 6:12pm.

Prior to close of the meeting the Shire President wished everyone a safe and Merry Christmas and New Year, thanking all Elected Members and staff for their efforts in 2018.

**14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.



## 16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 6:12pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 December 2018 have been confirmed as a true and correct record."

_____ President

_____ Date