



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Local Business Support

Committee Meeting

8 October 2020



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LBSC

1. DECLARATION OF OPENING

The Shire President Cr Chris Antonio declared the meeting open at 3.08pm.

2. ATTENDANCE

Committee:

Shire President	C R Antonio
Deputy Shire President	J E G Williams
Councillor	A J Mencshelyi

Staff:

Chief Executive Officer	J Whiteaker
Acting Executive Assistant	N Vinicombe
Community Services Admin	J Budas

Public Gallery

AutoPro Representative	Bevan Penny
AutoPro Representative	Tina Penny

2.1 APOLOGIES

Community Development Officer	M Blackhurst
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2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 ABSENT

Councillor	M P Ryan
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3. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS	5.1	Jordyn Budas	Impartiality	Applicant 69 is well known to Ms Budas
LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS	5.1	Cr Chris Antonio	Impartiality	Applicants 61, 63, 64, 68 and 69 are well known to Cr Antonio
LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS	5.1	Cr Julie Williams	Impartiality	Applicant 71 is known to Cr Williams, some of Applicant 62's staff are well known to Cr Williams, Cr Williams has had dealings with Applicant 65's group in her role with BHRPA, Applicant 67 is employed by the accounting firm Cr Williams uses (not related to this application)
LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS	5.1	Cr Attila Mencshelyi	Impartiality	Applicants 63, 69, 70 and 71 are known to Cr Mencshelyi
LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS	5.1	Cr Attila Mencshelyi	Financial	Cr Mencshelyi's wife supplies produce to Applicant 68

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 17 SEPTEMBER 2020

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.76

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the minutes of the Local Business Support Committee meeting held on 17 September 2020 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

5. COMMITTEE REPORTS

Ms Jordyn Budas declared an impartiality interest in 5.1 – LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS as Applicant 69 is well known to Ms Budas.

Cr Chris Antonio declared an impartiality interest in 5.1 – LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS as Applicants 61, 63, 64, 68 and 69 are well known to Cr Antonio.

Cr Julie Williams declared an impartiality interest in 5.1 – LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS as Applicant 71 is known to Cr Williams, some of Applicant 62's staff are well known to Cr Williams, Cr Williams has had dealings with Applicant 65's group in her role with BHRPA, and Applicant 67 is employed by the accounting firm Cr Williams uses (not related to this application).

Cr Attila Mencshelyi declared an impartiality interest in 5.1 – LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS as Applicants 63, 69, 70 and 71 are known to Cr Mencshelyi.

Cr Attila Mencshelyi declared a financial interest in 5.1 – LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS as Cr Mencshelyi's wife supplies produce to Applicant 68.

5.1 LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	1.1.9.16
Reporting Officer:	Michelle Blackhurst, Community Development Officer
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the committee to assess and make a determination on grant applications received as part of the Local Business Support Grant Scheme.

ATTACHMENTS

Attachment 1: Business Grants Spreadsheet

The Grant Assessment Summary has been provided as a separate confidential attachment to this agenda.

A. BACKGROUND / DETAILS

The Business Support Grant Scheme Guidelines guide the application process and evaluation of the Business Support Grants.

Applications opened on Monday, 27 April 2020 and were closed Friday, 25 August 2020.

The Shire of Northam Business Support Committee has assessed 60 applications to date and of these 39 have been approved at a value of \$126,302.

The final following applications have now been received and are being presented for assessment:

Applicant	Funding stream	Project	Amount requested
Applicant 61 Alan's Auto Electrics	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Install new toilet block (includes shower) Total Project cost \$13,035	\$10,000
Applicant 62 Autopro Northam	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Upgrade server and install 13 computers Total Project cost \$27,397.83	\$10,000
Applicant 63 Avon Valley Glass	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Purchase of website Total Project Cost \$1,549.90	\$1,549.90



Applicant 64 Avon Valley Isuzu	Up to \$5,000 for increasing business opportunity and sustainability	TV advertising campaign Total Project cost \$11,037.50	\$6,037.50
Applicant 65 Bakers Hill Out of School Hours Care Inc	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Ongoing vehicle costs Total Project Cost \$258,780	\$10,000
Applicant 66 Kindred Spirit Boutique and Gift	Up to \$5,000 for increasing business opportunity and sustainability	Various projects Total Project Cost \$25,529.80	\$10,000
Applicant 67 Life Force harmony	Up to \$5,000 for increasing business opportunity and sustainability	Purchase new website Total Project Cost \$3,040	\$3,040
Applicant 68 Lisa McDonald	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Website with E-commerce capability Total Project Cost \$12,019.95	\$10,000
Applicant 69 Lucys Tearooms (Assessed by Jaime Hawkins)	Up to \$5,000 for increasing business opportunity and sustainability	Purchase marquee with business branding Total Project Cost \$1,989	\$1,989
Applicant 70 Stewart's Good Price Pharmacy Warehouse Northam	Up to \$5,000 for increasing business opportunity and sustainability	Various projects Total Project Cost \$25,904.40	\$10,000
Applicant 71 The Yoga Lounge Northam	Up to \$5,000 for increasing business opportunity and sustainability	Purchase signage for building Total Project Cost \$4,345	\$1,780
Applicant 72 Windward Balloon Adventures	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchase Quad Burner Total Project Cost \$19,269.83	\$10,000



B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Economic Growth.

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

Outcome 1.2: Local businesses are valued and supported by investors and residents within the Shire of Northam.

B.2 Financial / Resource Implications

Council has allocated a budget of \$250,000 to fund the Business Support Grant Scheme. The officer recommendation is to support \$54,686.15 in grant funding.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Nil.		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

C. OFFICER'S COMMENT

A summary of the applications with officer's comments is included as a separate confidential attachment.

The Business Grant Spreadsheet (Attachment 1) provides a summary of grant applications received so far, including project summary, grant amount

requested and grant amount received, and is included for background information on the Business Grants Scheme operation so far.

Officers have assessed the current round of applications and have submitted the following recommendations for each of the 12 applications.

Applicant 62 was moved forward for the benefit of those in the public gallery.

Applicant 62

Applicant	Funding stream	Project	Amount requested
Autopro Northam	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Upgrade server and install 13 computers Total Project cost \$27,397.83	\$10,000

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.77

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee approve a grant of \$10,000 to the business 'Autopro Northam' for the upgrade of server and installation of 13 computers.

CARRIED 3/0

The AutoPro Representatives discussed their upcoming extension project (200m² extension, significant carpark upgrade, staff and public amenities upgrade) and their additional request for funding to assist with the \$400,000 investment. The AutoPro Representatives discussed their heritage (founded in the 1980s) and their operations (19 local employees, family-run business that would struggle against competition provided by Bunnings and Repco). The Chief Executive Officer advised that the additional request could not be considered by the Local Business Support Committee as the committee can only provide grant funding up to \$10,000.

There was discussion regarding the CBD Heritage grant. The Chief Executive Officer advised that AutoPro were not eligible for this grant as it was primarily for the purpose of lifting the amenity of the CBD and related more specifically to heritage buildings within the CBD area.

The AutoPro Representatives left the meeting at 3.21pm.

Applicant 61

Applicant	Funding stream	Project	Amount requested
Alan's Auto Electrics	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Install new toilet block (includes shower) Total Project cost \$13,035	\$10,000

RECOMMENDATION

That the Local Business Support Committee DOES NOT approve a grant to the business 'Alan's Auto Electrics' for the installation of new toilet block.

COMMITTEE DECISION

Minute No: LBSC.78

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee approve a grant to the business 'Alan's Auto Electrics' of \$6,517.50 for the installation of new toilet block.

CARRIED 3/0

REASON FOR NOT SUPPORTING THE OFFICER'S RECOMMENDATION

The Committee formed a view that the application did meet the criteria as specified in the local business grant terms and conditions.



Applicant 63

Applicant	Funding stream	Project	Amount requested
Avon Valley Glass	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Purchase of website Total Project Cost \$1,549.90	\$1,549.90

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.79

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee approve a grant of \$1,549.90 to the business 'Avon Valley Glass' for the purchase of website.

CARRIED 3/0

Applicant 64

Applicant	Funding stream	Project	Amount requested
Avon Valley Isuzu	Up to \$5,000 for increasing business opportunity and sustainability	TV advertising campaign Total Project cost \$11,037.50	\$6,037.50

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.80

Moved: Cr Mencshelyi

Seconded: Cr Williams

That the Local Business Support Committee DOES NOT approve a grant to the business 'Avon Valley Isuzu'.

CARRIED 3/0

Applicant 65

Applicant	Funding stream	Project	Amount requested
Bakers Hill Out of School Hours Care Inc	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Ongoing vehicle costs Total Project Cost \$258,780	\$10,000

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.81

Moved: Cr Mencshelyi

Seconded: Cr Williams

That the Local Business Support Committee DOES NOT approve a grant to the business 'Bakers Hill Out of School Hours Care Inc'.

CARRIED 3/0

Applicant 66

Applicant	Funding stream	Project	Amount requested
Kindred Spirit Boutique and Gift	Up to \$5,000 for increasing business opportunity and sustainability	Various projects Total Project Cost \$25,529.80	\$10,000

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.82

Moved: Cr Mencshelyi

Seconded: Cr Williams

That the Local Business Support Committee approve a grant of \$7,706 to the business 'Kindred Spirit Boutique and Gift' for the purchase of E-commerce Training and Mentoring and Redevelopment of Website Design and training of Shopify website practises.

CARRIED 3/0

Applicant 67

Applicant	Funding stream	Project	Amount requested
Life Force harmony	Up to \$5,000 for increasing business opportunity and sustainability	Purchase new website Total Project Cost \$3,040	\$3,040

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.83

**Moved: Cr Mencshelyi
Seconded: Cr Williams**

That the Local Business Support Committee approve a grant of \$3,040 to the business 'Life Force harmony' for the purchase of a website.

CARRIED 3/0

The recommendation regarding Applicant 68 was moved to the end of item 5.1 as Cr Mencshelyi declared a financial interest in the item.

Applicant 69

Applicant	Funding stream	Project	Amount requested
Lucys Tearooms	Up to \$5,000 for increasing business opportunity and sustainability	Purchase marquee with business branding Total Project Cost \$1989	\$1,989

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.84

**Moved: Cr Williams
Seconded: Cr Mencshelyi**

That the Local Business Support Committee approve a grant of \$1,989 to the business 'Lucys Tearooms' for the purchase of a marquee with business branding.

CARRIED 3/0

Applicant 70

Applicant	Funding stream	Project	Amount requested
Stewart's Good Price Pharmacy Warehouse Northam	Up to \$5,000 for increasing business opportunity and sustainability	Various projects Total Project Cost \$25,904.40	\$10,000

RECOMMENDATION

That the Local Business Support Committee DOES NOT approve a grant to the business 'Stewart's Good Price Pharmacy Warehouse Northam'.

COMMITTEE DECISION

Minute No: LBSC.85

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee approve a grant of \$8,667.30 for the installation of security gates to the business 'Stewart's Good Price Pharmacy Warehouse Northam'.

CARRIED 3/0

REASON FOR NOT SUPPORTING THE OFFICER'S RECOMMENDATION

The Committee advised that, similar to the item in the rescission motion in item 5.2 – NOTICE OF RESCISSION MOTION, 'Stewart's Good Price Pharmacy Warehouse Northam' intended on using the grant funding to improve security measures at the facility, which the Committee felt was a justified use of the grant funds.

The recommendation regarding Applicant 71 was put on hold while the Community Development Officer retrieved information regarding the submission.

Applicant 72

Applicant	Funding stream	Project	Amount requested
Windward Balloon Adventures	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchase Quad Burner Total Project Cost \$19,269.83	\$10,000

RECOMMENDATION

That the Local Business Support Committee approve a grant of \$9,635 (being 50%) to the business 'Windward Balloon Adventures' for the purchase of a Quad Burner.

COMMITTEE DECISION

Minute No: LBSC.86

**Moved: Cr Mencshelyi
 Seconded: Cr Williams**

That the Local Business Support Committee DOES NOT approve a grant to the business 'Windward Balloon Adventures' for the purchase of a Quad Burner.

CARRIED 3/0

REASON FOR NOT SUPPORTING THE OFFICER'S RECOMMENDATION

The Committee felt that as the applicant had clearly advised staff that the Quad Burner had already been ordered/purchased, the grant application was in effect a retrospective application, and therefore did not meet the terms and conditions as specified by the local business support grant scheme.



Applicant 71

Applicant	Funding stream	Project	Amount requested
The Yoga Lounge Northam	Up to \$5,000 for increasing business opportunity and sustainability	Purchase signage for building Total Project Cost \$4,345	\$1,780

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.87

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee does not approve a grant to the business 'The Yoga Lounge Northam' for the purchase of signage for building.

CARRIED 3/0

Clarification was sought regarding whether 'The Yoga Lounge Northam' had been advised by staff that resubmitting an application with further quotes would ensure a successful application. The Chief Executive Officer advised that staff would not have advised the applicant in such a manner, and that all applicants prompted to re-submit did so with the expectation that the re-submission would be assessed as per normal.

5.2 NOTICE OF RESCISSION MOTION

Part 16 of the Shire of Northam Standing Orders local law outlines the procedure for Council to rescind previous decisions.

Clause 10 of the Local Government (Administration) Regulations requires that a notice of motion from an elected member, along with 1/3 of the committee (in this instance) supporting the proposal to revoke, is required in order for the motion to be considered. This has been received and satisfied.

The rescission motion relates to minute number LBCS.71, per below:

COMMITTEE DECISION

Minute No: LBSC.71

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee does not approve a grant to the business 'Northam Workers Club'.

CARRIED 3/0

NOTICE OF MOTION #1/COMMITTEE DECISION

Minute No: LBSC.88

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee rescind minute number LBSC.71, which does not approve a grant for the Northam Workers Club.

**ABSOLUTE MAJORITY (3) REQUIRED
CARRIED 3/0**

Cr Williams advised that the notice of motion to rescind the decision came about due to a comment made by Council staff at the Community Safety Committee, expressing that CCTV installation 'are currently available through the small business grants'.

NOTICE OF MOTION #2/COMMITTEE DECISION

Minute No: LBSC.89

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the Local Business Support Committee approve a grant of \$4,335 to the business 'Northam Workers Club' for the installation of CCTV and exterior carpark lighting.

CARRIED 3/0

Cr Mencshelyi left the room at 4.02pm.

Applicant 68

Applicant	Funding stream	Project	Amount requested
Lisa McDonald	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Website with E-commerce capability Total Project Cost \$12,019.95	\$10,000

RECOMMENDATION/COMMITTEE DECISION

Minute No: LBSC.90

Moved: Cr Williams

Seconded: Cr Antonio

That the Local Business Support Committee approve a grant of \$1,939.95 to the business 'Lisa McDonald' for the purchase of a website.

CARRIED 2/0

Cr Mencshelyi entered the room at 4.04pm.



Attachment 1 – Business Grants Spreadsheet

SKA	CR	ORGANISATION	FUNDING STREAM \$	PROJECT	AMOUNT REQUESTED	APPROVED \$	GST?	TOTAL
A1	D286	2 Days Café	Up to \$1,000 for financial planning advice	Financial Assistance with Legal advice with negotiating with landlord and lease	\$1,000.00	\$320.00	\$32.00	\$352.00
A2	F173	Farm Life Fitness	Up to \$5,000 for increasing business opportunity and sustainability	Development of website to run online fitness program	\$2,814.90	\$2,120.00	\$0.00	\$2,120.00
A3	H272	Happy Days Coffee Pot	Up to \$1,000 for financial planning advice	Financial Assistance with Legal advice with negotiating with landlord and lease	\$1,000.00	\$400.00	\$40.00	\$440.00
A4	M416	Mind your Money (formerly Specialised Office Services)	Up to \$2,000 for individual businesses for investing in online and e-commerce activities	Develop a website with bookings functionality	\$2,000.00	\$980.00	\$98.00	\$1,078.00
A5	M89	Morris Pest and Weed Control	Up to \$5,000 for increasing business opportunity and sustainability	Re-establish website and training cost to offer a new employment opportunity	\$3,800.00	\$2,900.00	\$290.00	\$3,190.00
A6	N190	Northam Autos (t/as Northam Holden, Mazda & Suzuki)	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchase dianostic equipment that will assist with the other brands of vehicles	\$7,989.00	\$4,000.00	\$0.00	\$4,000.00
A7	P327	Professionals Avon Valley	Up to \$2,000 for training and professional development	Train receptionist to become a property manager	\$510.00	\$510.00	\$0.00	\$510.00
A8		Spectrum Celebrations	Up to \$2,000 for training and professional development	Increase advertising in the local area	\$1,800.00	\$0.00	\$0.00	\$0.00

A9	C11	Cadds Fashions Sportfirst Northam	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities.	Purchase of photography and display equipment to improve online shopping experience	\$2,000.00	\$920.00	\$0.00	\$920.00
A10	R188	Riverside Hotel	up to \$5,000 for increasing business opportunity and sustainability	Development of website, new signage and radio advertising	\$5,000.00	\$1,920.00	\$192.00	\$2,112.00
					\$14,070.00			
A11	R589	Angie Roe Photography	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	New computer	\$5,339.00	\$0.00	\$0.00	\$0.00
A12		Eley Hooper Skin Therapist	Up to \$5,000 for increasing business opportunity and sustainability	Purchase of stock for business and advertising of business	\$5,000.00	\$0.00	\$0.00	\$0.00
A13	E61	Everlastings on Fitzgerald	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities.	Website and professional photography service	\$2,000.00	\$2,000.00	\$200.00	\$2,200.00
A14	G207	Grass Valley Tavern	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Completion of works stipulated for health and safety compliance to operate business	\$10,000.00	\$0.00	\$0.00	\$0.00
A15	J111	JLo Designs	Up to \$2,000 for training and professional development	Website development training to diversify business	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
A16	N51	Northam Caravan Park	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities.	Refresh current website with new images and improve search engine optimism	\$2,000.00	\$0.00	\$0.00	\$0.00

A17	R73	Route 94 Bakers Hill	Up to \$5,000 for increasing business opportunity and sustainability	Logos and branding, new website and industry specific equipment	\$5,000.00	\$5,000.00	\$500.00	\$5,500.00
					\$9,000.00			
A18	R589	**RESUBMISSION ** Angie Roe Photography	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects,	New computer	\$5,339.00	\$2,400.00	\$0.00	\$2,400.00
A19		Dokta Daycare and Vacation Care	Up to \$5,000 for increasing business opportunity and sustainability	Purchase of equipment	\$5,000.00	\$0.00	\$0.00	\$0.00
A20	J89	J&A Building/Shed Boss	Up to \$5,000 for increasing business opportunity and sustainability	Signage to increase street presence of business	\$5,000.00	\$2,630.00	\$263.00	\$2,893.00
					\$5,030.00			
A21	A151	Autopro Northam	Up to \$5,000 for increasing business opportunity and sustainability	"activity book" containing business information, parks/playground equipment in the area, activity sheets for children	\$5,000.00	\$0.00	\$0.00	\$0.00
A22	B13	Bakers Hill Rural Supplies & Hardware	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	To build under-cover storage for stock	\$10,000.00	\$10,000.00	\$1,000.00	\$11,000.00
A23		Bakers Hill Pie Shop	Up to \$5,000 for increasing business opportunity and sustainability	Purchase a commercial dishwasher	\$5,000.00	\$4,410.00		
A24	C436	Confetti & Co.	Up to \$2,000 for individual business or \$10,000 for multiple businesses working together for investing in online and e-commerce activities	Refresh current website and strategic planning	\$2,000.00	\$1,400.00	\$140.00	\$1,540.00
A25		**RESUBMISSION ** Dokta Daycare and Vacation Care	Up to \$5,000 for increasing business opportunity and sustainability	Purchase of equipment to open day care to babies and toddlers	\$5,000.00	\$2,000.00		

A26	H276	**RESUBMISSION ** Eley Hooper Skin Therapist	Up to \$5,000 for increasing business opportunity and	Purchase of advanced training and	\$5,000.00	\$2,598.00	\$0.00	\$2,598.00
A27	F175	Fox and Hen Handmade Crafts	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities.	Website creation for online presence	\$1,862.00	\$1,862.00	\$0.00	\$1,862.00
A28	R28	In Balance Physiotherapy and Fitness	Up to \$5,000 for increasing business opportunity and sustainability	Software upgrade to enable business diversification	\$5,000.00	\$5,000.00	\$500.00	\$5,500.00
A29	N51	Northam Caravan Park	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities.	Refresh current website with new images and improve search engine optimism	\$2,000.00	\$1,945.00	\$0.00	\$1,945.00
A30	Q10	Quin's Gourmet Butchers	Up to \$5,000 for increasing business opportunity and sustainability	Purchase of Laptop to be used for instant messaging, accessing emails at the shop and staff training	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
					\$30,715.00			
A31	A511	Avon Valley Creators Collective	Up to \$5,000 for increasing business opportunity and sustainability	Purchase POS System	\$5,000.00	\$1,480.00	\$0.00	\$1,480.00
A32	C179	Café Yasou	Up to \$5,000 for increasing business opportunity and sustainability	Purchase POS System - initial purchase cost, staff training	\$5,000.00	\$2,426.00	\$242.60	\$2,668.60
A33		Northam Optical	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchase equipment to diagnose optic nerve disorders	\$10,000.00	\$10,000.00		
A34	N125	Northam Travel and Cruise	Up to \$5,000 for increasing business opportunity and sustainability	Revamp website, include new addition of Tour finder and cruise booking engine	\$5,000.00	\$1,454.00		

A35		**RESUBMISSION ** Spectrum Celeb	Up to \$2,000 for training and professional development	Increase advertising in the local area	\$1,800.00	\$1,712.00	\$0.00	\$1,712.00
A36	S535	Summer Creek Restaurant and Bre	Up to \$5,000 for increasing business opportunity and sustainability	Small bottling plant for offsite sales/door sales	\$5,000.00	\$0.00		
						\$17,072.00		
A37		Avon a Ride	Up to \$5,000 for increasing business opportunity and sustainability	Advertising	\$2,000.00	\$0.00		
A38		Laura's Wine Bar	Up to \$5,000 for increasing business opportunity and sustainability	Purchasing TV to mount on wall, and blinds	\$5,000.00	\$2,000.00		
A39		The Yoga Lounge Northam	Up to \$5,000 for increasing business opportunity and sustainability	Purchase website and upgrade building signage	\$5,000.00	\$3,220.00	\$322.00	\$3,542.00
A36	S535	Summer Creek Restaurant and Bre	Up to \$5,000 for increasing business opportunity and sustainability	Small bottling plant for offsite sales/door sales	\$5,000.00	\$5,000.00		
						\$10,220.00		
A40		Better Health Support	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities	Purchase of website	\$2,000.00	\$1,950.00		
A41		Beyond Cabinets & Renovations	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Build factory new workshop include showroom and offices	\$10,000.00	\$10,000.00		
A42		Jobs for Mark	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities	Develop of website	\$2,000.00	\$2,000.00		
A43		Northam Church of Christ	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Hold 2 workshops and purchase laser projectors	\$4,050.00	\$0.00		

A44		Northam Race Club	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchase event venue equipment	\$7,185.20	\$0.00		
A45		Physio-Chi - Jenny Lucy Physiotherapist	Up to \$5,000 for increasing business opportunity and sustainability	Upgrade current website	\$5,000.00	\$2,000.00		
A46		Whittington Electrical Contracting	Up to \$5,000 for increasing business opportunity and sustainability	Purchase Imac system	\$2,799.00	\$0.00		
A47		Way Signs	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Purchasing new equipment	\$10,000.00	\$10,000.00		
						\$25,950.00		

ORGANISATION		FUNDING STREAM \$	PROJECT	AMOUNT REQUESTED \$	APPROVED \$	GST?	TOTAL
A48	** RESUBMISSION** Autopro Northam	Up to \$5,000 for increasing business opportunity and sustainability	"activity book" containing business information, parks/playground equipment in the area, activity sheets for children.	\$5,000.00	\$0.00	\$0.00	\$0.00
A49	B19 Boulevard Fine Jewellery	Up to \$5,000 for increasing business opportunity and sustainability	Purchase jewellery welder	\$5,000.00	\$5,000.00		
A50	Christine Dunkerton Loan Market	Up to \$5,000 for increasing business opportunity and sustainability	Purchase laptop, portable printer, software	\$3,612.97	\$0.00	\$0.00	\$0.00
A51	Northam Sports Power	Up to \$5,000 for increasing business opportunity and sustainability	Purchase Vinyl imprint machine	\$5,000.00	\$5,000.00		
A52	Peter Byfield	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Purchase upto date website and laptop	\$2,000.00	\$0.00	\$0.00	\$0.00
A53	Studio Luxe Brows & Beauty	Up to \$5,000 for increasing business opportunity and sustainability	Purchase POS System and laptop	\$2,497.58	\$1,745.00		
A54	The Engagement Academy	Up to \$5,000 for increasing business opportunity and sustainability	Specialised support in online course building	\$5,000.00	\$2,500.00		
					\$14,245.00		\$0.00
A55	Northam Craft Centre	Up to \$5,000 for increasing business opportunity and sustainability	New branding of shopfront	\$5,000.00	\$2,013.00		
A56	Northam Florist	Up to \$5,000 for increasing business opportunity and sustainability	Rebranding & updating current website	\$4,259.50	\$2,129.75		
A57	Northam Workers Club	Up to \$5,000 for increasing business opportunity and sustainability	Installation of CCTV and exterior carpark lighting	\$4,335.00	\$0.00	\$0.00	
A52	Peter Byfield	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Purchase upto date website and laptop	\$2,000.00	\$0.00	\$0.00	
A58	SAFE Avon Valley	Up to \$5,000 for increasing business opportunity and sustainability	Purchase cat carriers/traps, new computer, microchipping course	\$1,920.00	\$0.00	\$0.00	
A59	The Hill Café Co	Up to \$5,000 for increasing business opportunity and sustainability	Purchase POS System, thermomix, Kitchen aid stand mixer	\$5,400.00	\$0.00	\$0.00	
A60	Wheatbelt Health Network	Up to \$5,000 for increasing business opportunity and sustainability	upgrade computer webcams	\$1,736.00	\$1,736.00		

						\$5,878.75		
A61	Alan's Auto Electrics	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Install new toilet block (includes shower)	\$10,000.00				
A62	Autopro Northam	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions	Upgrade server and install 13 computers	\$10,000.00				
A63	Avon Valley Glass	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Purchase of website	\$1,549.90				
A64	Avon Valley Isuzu	Up to \$5,000 for increasing business opportunity and sustainability	Tv advertising	\$6,037.50				
A65	Bakers Hill Out of School Hours Care Inc.	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar for dollar) to adapt to changing conditions	Ongoing vehicle costs	\$10,000.00				
A66	Kindered Spirit Boutique and Gift	Up to \$5,000 for increasing business opportunity and sustainability	Various projects	\$10,000.00				
A67	Life Force harmony	Up to \$5,000 for increasing business opportunity and sustainability	Purchase of website	\$3,040.00				
A68	Lisa McDonald	Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for increasing in online and e-commerce activities.	Website with E-commerce capability	\$10,000.00				
A69	Lucys Tearooms	Up to \$5,000 for increasing business opportunity and sustainability	Purchase marquee with business branding	\$1,989.00				
A70	Stewart's Good Price Pharmacy Warehouse Northam	Up to \$5,000 for increasing business opportunity and sustainability	Various projects	\$10,000.00				
A71	The Yoga Lounge Northam	Up to \$5,000 for increasing business opportunity and sustainability	Purchase signage for building	\$1,780.00				
A72	Windward Balloon Adventures	Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar for dollar) to adapt to changing conditions	Purchase Quad Burner	\$10,000.00				
						\$126,302.00	\$90,701.60	

6. URGENT BUSINESS APPROVED BY DECISION

Nil.

7. DATE OF NEXT MEETING

Nil – Committee has been disbanded. Cr Antonio thanked all members and staff for their contribution.

8. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr Chris Antonio declared the meeting closed at 4.04pm.

"I certify that the Minutes of the Local Business Support Committee held on 8 October 2020 have been confirmed as a true and correct record."


_____ President

21/10/2020
_____ Date