

## GOVERNANCE

### G 1.20 Organisational Structure

<i>Responsible Department</i>	CEO Office
<i>Resolution Number</i>	C.4236
<i>Resolution Date</i>	16/06/2021
<i>Next Scheduled Review</i>	2022/23
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	<i>Local Government Act 1995, section 5.2</i>

### OBJECTIVE

To provide guidance to the Council and the Chief Executive Officer concerning the Organisational Structure for the Shire's administration, including the management of functional responsibilities and the allocation and management resources within the structure

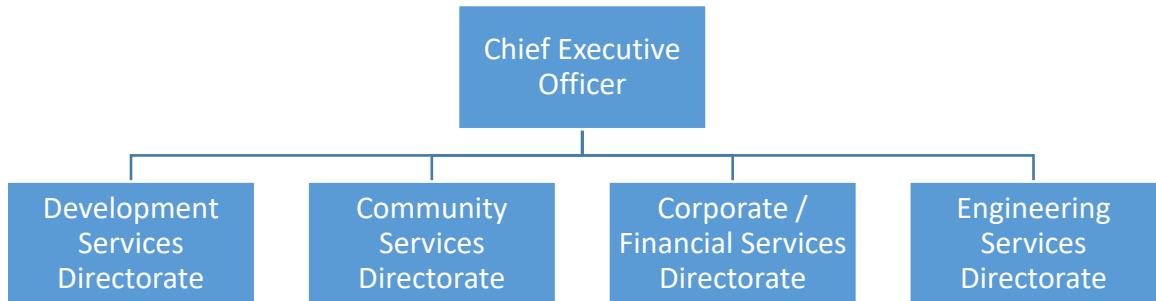
### SCOPE

The Policy applies across the organisation.

### POLICY

#### 1. Determination of Organisational Structure

In accordance with the Local Government Act 1995 Section 5.2, Council determines that the organisational structure of the Shire of Northam shall be:



### **a) Determining Organisational Sub-Structure**

To ensure the efficient, effective, and orderly administration of the Shire, the Chief Executive Officer shall, within established budget parameters, determine:

- i. the operational responsibilities of each of the Directorates and the subsequent substructure sections within the respective Directorates to fulfil these responsibilities; and
- ii. the sub-structure of each Section including the number of full-time equivalent positions required to ensure the efficient and effective delivery of operational outcomes.

### **b) Council's Satisfaction with Organisational Structure**

If the Council is not satisfied that an appropriate structure exists, the Council may, by resolution, request the CEO to review the structure.

### **c) Corporate Plan Reporting**

The Annual Corporate Business Plan of the Shire of Northam will provide a detailed organisational structure. The Corporate Business Plan will clearly indicate any changes in staff numbers over previous years, by Directorate.