



Shire of Northam  
*Heritage, Commerce and Lifestyle*

**Shire of Northam**  
**2021/22**

# **Delegated Authority Register**

## Version Control

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## EXPLANATION NOTES

### General

Section 5.42 of the Local Government Act 1995 allows a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act.

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows the Chief Executive Officer to place conditions on any delegations if desired. The powers cannot, however, be further sub delegated.

The purpose of this document is to detail which authorities have been delegated by Council to the Chief Executive Officer. The document also indicates delegations which the Chief Executive Officer intends to delegate to other staff, however this is for information/indication purposes only and may change from time to time at the discretion of the Chief Executive Officer. The register details the related document(s) where the power to delegate is derived from, which includes legislation and policies of the Council.

### Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Where a named Officer holding a delegation, is temporarily absent and no Officer has been appointed to act in the position, the authority will transfer to the relevant Executive Manager for the period of absence.

### Register of, and Records Relevant to, Delegations - Section 5.46

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

The persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

# SECTION A

## DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER (OTHER OFFICERS, WHERE APPROPRIATE)

## Administration

<b>DELEGATION NUMBER</b>	- <b>A01</b>
LEGISLATIVE POWER	- Local Government Act 1995, s9.49A (2) & (3), s9.49A (4)
DELEGATION SUBJECT	- <b>Affixing of Common Seal</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Section 2 only - Sign documents on behalf of the local government:  Executive Manager Community Services  Executive Manager Corporate Services  Executive Manager Development Services  Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to;

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

Executive Managers are delegated authority to:

- Sign documents on behalf of the local government.

### Exclusions

Affix the common seal of the Shire of Northam to any document.

### Procedure for Execution by Authorised Officers

Executive Managers may only execute documents relevant to matters within the scope of the activity of their Directorate. Documents relevant to the activities of multiple Directorates may only be executed by the Chief Executive Officer.

The documents identified for the purpose of this authorisation are listed as follows:

- a) State or Commonwealth Government Funding Agreements
- b) Memorandum of Understanding
- c) Contracts and legal instruments, including contract variations,

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related to:

- Procurement Contracts
- Service Agreements (incoming or outgoing services)

### Limitations

The specific authorities established are limited by the following conditions:

- a) The signing of any contract must be supported by a formal resolution of Council or the works subject of the contract being incorporated into the current Annual Budget and being less than \$150,000; or
- b) The signing of any contract must be supported by a specific action in the current Corporate Business Plan.

<b>A01 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>5/07/2021</b>	Northam Race Club	Affixing the Common Seal to the Recycled Water Supply Agreement (Common Seal No. S28).	Jason Whiteaker - CEO	
<b>1/07/2021</b>	Northam Senior High School and Northam Harness Racing Club	Execution of Recycled Water Supply Agreements (Authority No. A33).	Jason Whiteaker - CEO	
<b>6/07/2021</b>	Northam Country Club Inc	Executed Loan Agreement under Common Seal (Common Seal No. S29).	Jason Whiteaker - CEO	
<b>8/07/2021</b>	Northam Men's Shed	Executed Lease Agreement under Common Seal for a portion of 87 Duke Street, Northam (Common Seal No. S.30).	Jason Whiteaker - CEO	



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<b>9/07/2021</b>	Main Roads WA	Execution of Confidentiality Deed for EastLink WA (Authorisation No. A34)	Jason Whiteaker - CEO	
<b>8/07/2021</b>	Department of Health	Memorandum of Understanding Temporary Mobile Food Business Centralised Register (Authorisation No. A35)	Jason Whiteaker - CEO	
<b>16/07/2021</b>	WALGA	Memorandum of Understanding Electricity Retasil Arrangements (Authorisation No. A36)	Chadd Hunt - EMDS	
<b>2/08/2021</b>	Northam Avon Descent Association	2021 Sponsorship Agreement	Jason Whiteaker - CEO	
<b>5/08/2021</b>	Oasis Corporation PTY LTD	Execution of C.202021-32 Supply & Installation of Bakers Hill Shade Structures (Authorisation No. A37)	Clinton Kleynhans - EMES	
<b>5/08/2021</b>	Fulton Hogan PTY LTD	Execution of C.202021-28 Bituminous spray seal werribee rd slk 0.00-1.41 (Authorisation A38)	Clinton Kleynhans - EMES	
<b>1/07/2021</b>	Water Corporation	Extension and Variation to Recycled Water Supply Agreement	Jason Whiteaker - CEO	

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		(Authorisation N15963)		
<b>26/08/2021</b>	Cityway Holdings Pty Ltd	Notification Under Section 70A – Lot 6468 Oyston Road, Bakers Hill – Stage 3, Phase 2 (Common Seal: S31)	Jason Whiteaker - CEO	
<b>26/08/2021</b>	Cityway Holdings Pty Ltd	Blank Instrument Form – Lot 6468 Oyston Road, Bakers Hill – Stage 3, Phase 2 (Common Seal: S32)	Jason Whiteaker - CEO	
<b>14/09/2021</b>	Northam Country Club Inc.	Caveat, 15 Wood Drive, Northam (Authorisation No. A39).	Jason Whiteaker - CEO	
<b>16/09/2021</b>	Department of Local Government, Sport and Cultural Industries	Every Club grant Agreement for Building Stronger Clubs (Authorisation No. A40)	Jason Whiteaker - CEO	
<b>17/09/2021</b>	Main Roads WA	Acceptance Of Offer - Great Eastern Highway Upgrade - Coates Gully - Stage 2 Part Lot 61 Great Eastern Highway, Wundowie - C/T 1704/720 (Authorisation No. A41)	Jason Whiteaker - CEO	
<b>15/09/2021</b>	Adam Price	Surrender of Lease Agreement Hangar Site 39 Northam Airport	Jason Whiteaker - CEO	

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		(Common Seal No. S33)		
<b>15/09/2021</b>	Maren and David Lavery	Lease Agreement for Pop Up Shop 182 Fitzgerald Street, Northam (Common Seal No. S34)	Jason Whiteaker - CEO	
<b>15/09/2021</b>	Northam Agricultural Society	Lease Agreement (Common Seal No. S35)	Jason Whiteaker - CEO	
<b>11/10/2021</b>	WCP Civil Pty Ltd	Execution of contract C.202122-02 Reconstruction of Gairdner & Wellington Streets Intersection (Authorisation No. A45)	Jason Whiteaker - CEO	
<b>15/10/2021</b>	Common Ground PTY LTD	Execution of C.202122-01 Trails Master Plan (Authorisation No. A47)	Jo Metcalf - EMCOMMS	
<b>3/11/2021</b>	Warren Reynolds	Execution of Lease Agreement for Hangar Site 39 Northam Airport (Common Seal No. S41)	Jason Whiteaker - CEO	
<b>3/11/2021</b>	Malinowski Holdings Pty Ltd	Execution of Lease Agreement for Public Open Space at 174 Fitzgerald Street, Northam (Common Seal No. S42)	Jason Whiteaker - CEO	

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<b>17/11/2021</b>	Landgate	Transfer of Land (Sale for Rates), 9 Arnold Street, Northam (Common Seal No. S43).	Jason Whiteaker - CEO	
<b>25/11/2021</b>	Northam Ballooning Events Inc	Execution of Lease Agreement for Hangar Site 19, Northam Airport (Common Seal No. S44).	Jason Whiteaker - CEO	
<b>17/12/2021</b>	Stondon Pty Ltd Trading as Avon Waste	Execution of Contract for Old Quarry Road Landfill Facility & Transfer Station Management C.202122-04 (Authorisation No. A55)	Jason Whiteaker - CEO	
<b>18/02/2022</b>	Shire of Northam	Execution of Scheme Amendment 16 Form 2A Regulation 35(1) - Resolution To Adopt A Local Planning Scheme Amendment (Common Seal No. S45)	Jason Whiteaker - CEO	
<b>25/03/2022</b>	Donovan Payne Architects	Execution of Dedd of Settlement and Release (Common Seal No. S49).	Jason Whiteaker - CEO	
<b>17/03/2022</b>	WCP Civil Pty Ltd	Execution of Contract for Forrest Street Safety Improvements	Jason Whiteaker - CEO	

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		(Authorisation No. A73).		
<b>25/03/2022</b>	WCP Civil Pty Ltd	Execution of Contract for Road Construction Package (Authorisation No A74).	Jason Whiteaker - CEO	
<b>6/04/2022</b>	BNJ Nominees Pty Ltd	Executed Under Common Seal - Removal or Modification of Notification Under Section 70a - Lot 3 (No. 2112) Spencers Brook Road, Clackline (Common Seal No. S50)	Jason Whiteaker - CEO	
<b>5/04/2022</b>	Oasis Outdoor Structures	Execution of Contract for Footpath Program (Authorisation No. A75)	Jason Whiteaker - CEO	
<b>28/04/2022</b>	Susan Aisthorpe	Lease Agreement for Pop Up Shop – 182 Fitzgerald Street, Northam (Common Seal No. S51)	Jason Whiteaker - CEO	
<b>8/06/2022</b>	State of WA	Grant Agreement – Northam Railway Station Precinct Platform Preservations (Common Seal No: S54)	Jason Whiteaker - CEO	
<b>8/06/2022</b>	State of WA	Grant Agreement – Bilya Koort Boodja Cultural	Jason Whiteaker - CEO	

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		Interactive Experience (Common Seal No: S55)		
<b>24/06/2022</b>	Water Corporation, Kira Lee Palmer and Steven Ross Palmer	Deed of Surrender of Easement for A16127 (Common Seal No: S55)	Jason Whiteaker - CEO	

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<b>DELEGATION NUMBER</b>	- <b>A02</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.39, s3.40A, s3.42, s3.44, s3.46, 3.48</i>
DELEGATION SUBJECT	- <b>Power to Remove &amp; Impound Goods</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound any goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with s3.42.
3. Give notice in accordance with s3.44 to collect goods.
4. Refuse to allow goods to be collected until all costs have been paid in accordance with s3.46.
5. Take action to recover expenses in accordance with s3.48.

A02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

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<b>DELEGATION NUMBER</b>	-	<b>A03</b>
LEGISLATIVE POWER	-	Local Government Act 1995, S3.43 & s3.47.
DELEGATION SUBJECT	-	<b>Disposing of Confiscated or Uncollected Goods</b>
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Nil.

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.47, any vehicles or goods that have been impounded/seized/confiscated under the provisions of s3.39 and 3.40A (Delegation A02) or any goods that have been ordered to be confiscated under section 3.43 of the Act.

In disposing of said goods by way of auction or after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations, the Chief Executive Officer is authorised pursuant to s5.43 (b) to accept any auction outcomes and tender up to the value of \$20,000. Pre-auction estimates and tenders for amounts considered to exceed \$20,000 shall be referred to the Council for consideration prior to sale.

A03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



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<b>DELEGATION NUMBER</b>	- <b>A04</b>
LEGISLATIVE POWER	- Local Government Act 1995, s3.27, Schedule 3.1
DELEGATION SUBJECT	- <b>Authority to undertake work on land not controlled by Council</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

In accordance with Section 3.27 of the Local Government Act 1995, the Chief Executive Officer is delegated authority to perform the general function of the local government and do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 even though the land on which it is done is not local government property and the local government does not have consent to do it.

A04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

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<b>DELEGATION NUMBER</b>	- <b>A05</b>
LEGISLATIVE POWER	- Shire of Northam Local Laws
DELEGATION SUBJECT	- <b>Shire of Northam Local Laws Administration</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Manager Planning and Environment Environmental Health Officer Manager Building and Health Compliance Officer Senior Ranger Ranger

The Chief Executive Officer is delegated authority to administer the Shire's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the local government under the Shire's Local Laws.

Conditions:

- Determinations and decisions under the Shire of Northam's Local Laws having regard to the relevant Council policies in force at the time.
- The administration of the Extractive Industries Local Law 2016, including any enforcement action and collection of the annual licence fee be delegated to the CEO, but that the exercise of the following powers be reserved to the Council:
  - Issue or refusal of a licence under clause 3.1(2)
  - Determination of a licence period under clause 3.1(3)(a)
  - Transfer, cancel or refusal to renew a licence under clauses 4.1(2), 4.2 and 4.3(4) determination of any security under clause 5.1(1).

Exclusions – Renewal of a licence where it is proposed to vary the conditions of the licence; or where the licensee has not complied with the conditions of the licence.

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<b>A05 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>Nil.</b>				

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<b>DELEGATION NUMBER</b>	- <b>A06</b>
LEGISLATIVE POWER	<ul style="list-style-type: none"> <li>- <i>Building Act 2011, s96(3)</i></li> <li><i>Building Regulations 2012, r.70</i></li> <li><i>Food Act 2008, s.118 (2)(b), (3), (4), s.122(1) and s.126 (6), (7), (13)</i></li> <li><i>Health (Asbestos) Regulations 1992, r15D(5)</i></li> <li><i>Public Health Act 2016, S.21 and S.24 (1), (3)</i></li> <li><i>Local Government Act 1995, s.324, s.9.10</i></li> <li><i>Planning and Development Act 2005, s.234</i></li> </ul>
DELEGATION SUBJECT	- <b>Appointment of Authorised Persons, Authorised Officers, Approved Officers, Designated Persons, Designated Officers</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil

### **COUNCIL TO CEO**

The Chief Executive Officer is delegated authority to designate and employ an employee of the Shire of Northam as an authorised person or authorised officer:

#### Building Act 2011, s96(3)

The Chief Executive Officer is delegated authority to designate an employee of the local government as an authorised person for the purposes of the Building Act 2011 in relation to buildings and incidental structures located, or proposed to be located, in the district of the Shire of Northam.

NOTE: An authorised person for the purposes of sections 96(3)) is not an approved officer or authorised officer for the purposes of Building Reg. 70.

*Sub-Delegate: Manager Building and Health*

### Building Regulations 2012, r.70

The Chief Executive Officer is delegated authority to:

1. Appoint an approved officer for the purposes of s.6(a) of the Criminal Procedure Act 2004, in accordance with Building Regulation 70(1) and (1A).

NOTE: Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers".

2. Authority to appoint an authorised officer for the purposes of s.6(b) of the Criminal Procedure Act 2004, in accordance with Building Regulation 70(2).

NOTE: Only employees appointed under s 9.10 of the Local Government Act 1995 and authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).

### Food Act 2008, s.118 (2)(b), (3), (4), s.122(1) and s.126 (6), (7), (13)

The Chief Executive Officer is delegated authority to:

1. Appoint a person to be an Authorised Officer for the purposes of the Food Act 2008 [s.122(2)].
2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)].
3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].

### Health (Asbestos) Regulations 1992, r.15D(5)

The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be Authorised Officers or approved officers for the purposes of the *Criminal Procedure Act 2004 Part 2*.

### Public Health Act 2016, S.21 and S.24 (1), (3)

The Chief Executive Officer is delegated authority designate a person or class of persons as authorised officers for the purposes of:

1. The Public Health Act 2016 or other specified Act
2. Specified provisions of the Public Health Act 2016 or other specified Act

3. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act.

Including:

- a) an environmental health officer or environmental health officers as a class; OR
- b) a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR
- c) a mixture of the two. [s.24(1) and (3)].

### **CEO TO EMPLOYEES**

#### Local Government Act 1995, s.324, s.9.10

1. Authority to appoint persons or classes of persons as authorised persons [s.3.24 and s.9.10] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations:
  - (a) *Local Government Act 1995* and its subsidiary legislation, including *Local Government Act Regulations*, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the *Local Government Act*..
  - (b) *Caravan Parks and Camping Grounds Act 1995*;
  - (c) *Cat Act 2011*;
  - (d) *Cemeteries Act 1986*;
  - (e) *Control of Vehicles (Off-road Areas) Act 1978*;
  - (f) *Dog Act 1976*;
  - (g) *Graffiti Vandalism Act 2016* – refer s.15; and
  - (e) any other legislation prescribed for the purposes of s.9.10 of the *Local Government Act 1995*.
2. Authority to appoint authorised persons for the purposes of section 9.16 of the *Local Government Act 1995*, as a precondition for appointment as authorised officers in accordance with Regulation 70(2) of the *Building Regulations 2012* and section 6(b) of the *Criminal Procedure Act 2004*.

#### Planning and Development Act 2005, s.234

1. Appoint persons or classes of persons to be designated persons for the purposes of section 228, 229, 230 or 231 or for the purposes of 2 or more of those sections.

Note: A person who is authorised to give infringement notices under section 228 is not eligible to be a designated person for the purposes of any of the other sections.

## Building

<b>DELEGATION NUMBER</b>	- <b>B01</b>
LEGISLATIVE POWER	- <i>Building Act 2011:</i>  <i>s.18 Further Information</i>  <i>s.20 Grant of building permit</i>  <i>s.22 Further grounds for not granting an application</i>  <i>s.27(1) and (3) Impose Conditions on Permit</i>  <i>Building Regulations 2012:</i>  <i>r.23 Application to extend time during which permit has effect (s.32)</i>  <i>r.24 Extension of time during which permit has effect (s.32(3))</i>  <i>r.26 Approval of new responsible person (s.35(c))</i>
DELEGATION SUBJECT	- <b>Buildings – Grant or Refusal of Building Permits</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services  Manager Building and Health

The Chief Executive Officers of the Shire of Northam is delegated authority to:

1. Require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)].
2. Grant or refuse to grant a building permit[s.20(1) & (2) and s.22].
3. Impose, vary or revoke conditions on a building permit [s.27(1) and(3)].
4. Determine an application to extend time during which a building permit has effect [r.23].
  - i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]; and



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- ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)].
- 5. Approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].

### Conditions:

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
07/09/2021	BUILDING PERMIT CERTIFIED	Residential Dwelling, Shed and Tank	DANIELLE FLEUR COUSIN	A16311	Approved	Gordon Tester
08/07/2021	BUILDING PERMIT CERTIFIED	Single story masonry dwelling with formed sheet metal roof	RED INK HOMES	A16680	Approved	Gordon Tester
05/07/2021	BUILDING PERMIT UNCERTIFIED	Additional Shed	MRS AMY LOUSE KIMBERLEY	A11254	Approved	Gordon Tester
02/07/2021	BUILDING PERMIT CERTIFIED	Re Roof from Asbestos to Corrugated Sheeting	REFLECTIONS ROOFING	A11026	Approved	Gordon Tester
13/07/2021	BUILDING PERMIT UNCERTIFIED	Stables for Horses	MS LISA GAYE MARKICH	A15144	Approved	Gordon Tester
16/07/2021	BUILDING PERMIT UNCERTIFIED	Relocation of Garage	GAVIN WILLIAM FRASER	A10273	Approved	Gordon Tester
13/07/2021	BUILDING PERMIT CERTIFIED	New Brick & Tiled Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16173	Approved	Gordon Tester
15/07/2021	BUILDING PERMIT UNCERTIFIED	Patio	GINGIN PATIOS	A15016	Approved	Gordon Tester
13/07/2021	BUILDING PERMIT UNCERTIFIED	Construction of Shed - 15m x 10m	ERIC HARGREAVES	A16046	Approved	Gordon Tester
02/08/2021	BUILDING PERMIT UNCERTIFIED	Storage Shed	MS PAMELA JOYCE ANDERSON	A16193	Approved	Gordon Tester
15/07/2021	BUILDING PERMIT UNCERTIFIED	House Pad for future development	CRAIG CHARLES OLORENSHAW	A15139	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
28/07/2021	BUILDING PERMIT UNCERTIFIED	Carpport/Patio	GAIL & PETER FRANCES MCMILLAN	A10101	Approved	Gordon Tester
14/07/2021	BUILDING PERMIT CERTIFIED	Re-Roof from tile to tin	TOP GUN ROOFING AND RESTORATION	A13105	Approved	Gordon Tester
07/07/2021	BUILDING PERMIT UNCERTIFIED	Shed	SHEDS N HOMES	A16627 A15852 A2594 A2615	Approved	Gordon Tester
13/07/2021	BUILDING PERMIT UNCERTIFIED	Residential Shed	ACTION SHEDS AUSTRALIA PTY LTD	A13082	Approved	Gordon Tester
16/07/2021	BUILDING PERMIT UNCERTIFIED	Concrete Slab for a Sign	MR RON VISSER	A16550 A13142	Approved	Gordon Tester
13/07/2021	BUILDING PERMIT UNCERTIFIED	Rainwater Storage Tank	NEWTON PAUL CLARKE	A2101	Approved	Gordon Tester
02/07/2021	BUILDING PERMIT UNCERTIFIED	Steel Water Tank 50,000 Litres	KENNETH PEARCE	A1325	Approved	Gordon Tester
08/07/2021	BUILDING PERMIT CERTIFIED	Two Storey Residential Dwelling	CEDAR HOMES	A16193	Approved	Gordon Tester
21/07/2021	BUILDING PERMIT UNCERTIFIED	New Patio	MIDLAND OUTDOOR CENTRE	A14554	Approved	Gordon Tester
12/07/2021	BUILDING PERMIT CERTIFIED	6m x 9m Shed	MR WAYNE TERENCE HASSON	A1223	Approved	Gordon Tester
06/09/2021	BUILDING PERMIT UNCERTIFIED	Steel and Timber Framed Carports	GOLDEN KEY PROPERTY GROUP PTY LTD	A10038	Approved	Gordon Tester
07/07/2021	BUILDING PERMIT CERTIFIED	Patio	ANDANTINO PTY LTD	A1319	Approved	Gordon Tester
15/07/2021	BUILDING PERMIT UNCERTIFIED	215,000 litre water tank	MR NATHAN GOOD	A15418	Approved	Gordon Tester
12/07/2021	BUILDING PERMIT CERTIFIED	Brick and Tiled Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16334 A2024	Approved	Gordon Tester
23/08/2021	BUILDING PERMIT CERTIFIED	Patio	AUSTIN DEVELOPMENTS	A2074 A1248	Approved	Gordon Tester
21/07/2021	BUILDING PERMIT UNCERTIFIED	Steel Shed on Concrete Slab	JOHN KENNETH SOLVANDER	A16659	Approved	Gordon Tester
23/07/2021	BUILDING PERMIT CERTIFIED	House 3 x 2 Plus Pool House	STALLION BUILDING CO PTY LTD	A15024	Approved	Gordon Tester
06/09/2021	BUILDING PERMIT UNCERTIFIED	Two Carports	REBECCA IRENE CLAYDEN	A1771	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
05/08/2021	BUILDING PERMIT UNCERTIFIED	Shed	Eco Shed and Homes	A2588	Approved	Gordon Tester
15/07/2021	BUILDING PERMIT UNCERTIFIED	Plastic Water Tank 10,000 Litres	ANGUS BRANDON TAYLOR	A2508	Approved	Gordon Tester
29/07/2021	BUILDING PERMIT CERTIFIED	Installation of Existing Transportable Home	Peter EDMONDS	A15817 A12093	Approved	Gordon Tester
16/07/2021	BUILDING PERMIT UNCERTIFIED	200,000 Litre Rain Water Tank	ANNEMAREE PATRICIA JENSEN	A1393	Approved	Gordon Tester
10/08/2021	BUILDING PERMIT CERTIFIED	Storage Shed	RUSSELL BUILDING APPROVALS PTY LTD	A536	Approved	Gordon Tester
16/07/2021	BUILDING PERMIT UNCERTIFIED	Shed 6 x 12m	DUNCAN ALAN TRUEMAN	A339	Approved	Gordon Tester
20/07/2021	BUILDING PERMIT UNCERTIFIED	New DG Compound - Gas Cylinder Storage Shed	CO-OPERATIVE BULK HANDLING LTD	A1472	Approved	Gordon Tester
21/07/2021	BUILDING PERMIT UNCERTIFIED	New DG Compound - Vehicle Parking Shed Relocation	CO-OPERATIVE BULK HANDLING LTD	A1472	Approved	Gordon Tester
21/07/2021	BUILDING PERMIT UNCERTIFIED	New Barn	MR ANDREW ALAN WILSON	A964	Approved	Gordon Tester
20/07/2021	BUILDING PERMIT UNCERTIFIED	Water Tank	JOHN NEIL MCIVOR	A15517	Approved	Gordon Tester
20/07/2021	BUILDING PERMIT UNCERTIFIED	Steel Patio	PHILIP JOHN ROBINSON	A13251 A10472	Approved	Gordon Tester
01/09/2021	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16577 A16327	Approved	Gordon Tester
09/08/2021	BUILDING PERMIT CERTIFIED	Steel Clad Shed	WHEATBELT STEEL	A16086 A1103 A15789 A15791 A2403	Approved	Gordon Tester
22/07/2021	BUILDING PERMIT UNCERTIFIED	10,000 L Water Tank	ROBERT WAYNE TINETTI	A13768 A13742	Approved	Gordon Tester
03/08/2021	BUILDING PERMIT UNCERTIFIED	New Shed	SHEDS N HOMES	A1448	Approved	Gordon Tester
25/08/2021	BUILDING PERMIT CERTIFIED	Residential Dwelling and Shed	SANDRA LORRAINE KARTMAN	A2339	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
04/08/2021	BUILDING PERMIT UNCERTIFIED	Storage Shed	ACTION SHEDS AUSTRALIA PTY LTD	A13227	Approved	Gordon Tester
10/08/2021	BUILDING PERMIT CERTIFIED	New Dwelling	FOX TRANSPORTABLE HOMES	A16141	Approved	Gordon Tester
11/08/2021	BUILDING PERMIT CERTIFIED	Shed	ANDANTINO PTY LTD	A12800	Approved	Gordon Tester
25/08/2021	BUILDING PERMIT CERTIFIED	Commerical Shed	ALISTAIR MICHAEL SMITH	A16353 A2697 A2698 A971	Approved	Gordon Tester
10/08/2021	BUILDING PERMIT CERTIFIED	B/G Fibreglass Swimming Pool + Fence	WA PLUNGE POOLS	A16178	Approved	Gordon Tester
25/08/2021	BUILDING PERMIT UNCERTIFIED	130,000L water tank	BENJAMIN LEE GRAY	A1387	Approved	Gordon Tester
05/08/2021	BUILDING PERMIT UNCERTIFIED	Storage Shed	SHED RITE	A14467	Approved	Gordon Tester
12/08/2021	BUILDING PERMIT UNCERTIFIED	Storage Shed	SHED RITE	A1428	Approved	Gordon Tester
10/09/2021	BUILDING PERMIT UNCERTIFIED	Steel Framed Carport	THE SHED COMPANY - MUNDARING	A11378	Approved	Gordon Tester
11/08/2021	BUILDING PERMIT CERTIFIED	Below Ground Fibreglass Pool	BUCCANEER POOLS	A16298 A16184	Approved	Gordon Tester
27/08/2021	BUILDING PERMIT UNCERTIFIED	Boundary Fence & Retaining Wall	BHASKAR KILARI	A15062	Approved	Gordon Tester
22/09/2021	BUILDING PERMIT UNCERTIFIED	Patio	MRS VALRIE MARY MOULTON	A2250	Approved	Gordon Tester
09/09/2021	BUILDING PERMIT CERTIFIED	New Dwelling	MELIADOR (WA) PTY LTD	A16190	Approved	Gordon Tester
01/09/2021	BUILDING PERMIT UNCERTIFIED	New Storage / Workshop Shed	STEPHEN RALPH CRANE	A87	Approved	Gordon Tester
26/08/2021	BUILDING PERMIT UNCERTIFIED	Water Tank	KATE HAZEL MCKAY	A16316	Approved	Gordon Tester
27/08/2021	BUILDING PERMIT UNCERTIFIED	New Shed	GILFORD BUILDING SERVICES	A781	Approved	Gordon Tester
10/09/2021	BUILDING PERMIT UNCERTIFIED	New Shed	ERWIN WOLFGANG RADSCHUWEIT	A13826 A13705	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
03/09/2021	BUILDING PERMIT UNCERTIFIED	Installation of Solar Panels	MLEC GROUP	A15664	Approved	Gordon Tester
09/09/2021	BUILDING PERMIT CERTIFIED	Installation of a new security fence and gate to an existing Coles tenancy	PRIME BUILD PTY LTD	A14245 A14203	Approved	Gordon Tester
15/09/2021	BUILDING PERMIT UNCERTIFIED	New Shed	MR ROBERT MALCOLM RATTRAY	A16203	Approved	Gordon Tester
30/09/2021	BUILDING PERMIT CERTIFIED	New Brick and Tiled Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16572 A16327	Approved	Gordon Tester
29/09/2021	BUILDING PERMIT UNCERTIFIED	Residential Shed	COMPLETE APPROVALS	A12054	Approved	Gordon Tester
12/10/2021	BUILDING PERMIT CERTIFIED	Patio	ADVANCED PATIOS (FORMERLY K & M PATIOS)	A1006	Cancelled	Gordon Tester
07/10/2021	BUILDING PERMIT UNCERTIFIED	Construction of a new shed	J & A BUILDING PTY LTD	A216	Approved	Gordon Tester
07/10/2021	BUILDING PERMIT UNCERTIFIED	New Patio	MR TERRY NOLAN BELL	A11244	Approved	Gordon Tester
19/10/2021	BUILDING PERMIT CERTIFIED	New Steel Framed Modular Dwelling	MURRAY RIVER NORTH PTY LTD	A12070	Approved	Gordon Tester
13/10/2021	BUILDING PERMIT CERTIFIED	Single Residence & Garage	SHELFORD CONSTRUCTIONS PTY LTD	A16289 A16184	Approved	Gordon Tester
04/10/2021	BUILDING PERMIT UNCERTIFIED	Residential Shed	MICHAEL JOHN MARTIN	A16042	Approved	Gordon Tester
12/10/2021	BUILDING PERMIT CERTIFIED	New Brick & Tiled Dwelling	J-CORP PTY LTD - T/A HOMESTART	A15360	Approved	Gordon Tester
05/10/2021	BUILDING PERMIT UNCERTIFIED	Water Tank and Shed	RURAL BUILDING COMPANY PTY LTD	A16174	Approved	Gordon Tester
29/10/2021	BUILDING PERMIT UNCERTIFIED	Carport Extension to Shed	GARY JOHN HOARE	A10529	Approved	Gordon Tester
01/10/2021	BUILDING PERMIT CERTIFIED	Fit-outs and refurbishments of supermarket (Spudshed)	VEGIE BANDITS PTY LTD	A11031	Approved	Gordon Tester
13/10/2021	BUILDING PERMIT CERTIFIED	Install new type 11 single	ELLETT CONSTRUCTION SERVICES	A16428	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
		spear sample platform				
21/10/2021	BUILDING PERMIT UNCERTIFIED	Carpport	GLENN JEFFREY IDE	A13943 A12893 A13621 A13685	Approved	Gordon Tester
07/10/2021	BUILDING PERMIT UNCERTIFIED	Steel Framed Shed	SHANE ERNEST MURPHY	A15137	Approved	Gordon Tester
01/10/2021	BUILDING PERMIT CERTIFIED	Solar Panel Installation	PERDAMAN ADVANCED ENERGY	A11001	Approved	Gordon Tester
12/10/2021	BUILDING PERMIT CERTIFIED	Single Storey Detached Dwelling with Garage & Alfresco	RURAL BUILDING COMPANY PTY LTD	A14636	Approved	Gordon Tester
04/10/2021	BUILDING PERMIT UNCERTIFIED	90,000 litre water tank	ANITA KASKENS	A2650 A2329	Approved	Gordon Tester
08/10/2021	BUILDING PERMIT UNCERTIFIED	Retaining Walls for House	ERIC HARGREAVES	A16046	Approved	Gordon Tester
01/10/2021	BUILDING PERMIT CERTIFIED	Lean-To Addition	SPUDS CARPENTRY	A15185	Approved	Gordon Tester
07/10/2021	BUILDING PERMIT UNCERTIFIED	Rain Water Tanks	MS ANDREA MCCANDLISH	A216	Approved	Gordon Tester
05/10/2021	BUILDING PERMIT CERTIFIED	Solar Panel Installation	PERDAMAN ADVANCED ENERGY	A15745	Approved	Gordon Tester
27/10/2021	BUILDING PERMIT CERTIFIED	New Dwelling	STALLION BUILDING CO PTY LTD	A16181	Approved	Gordon Tester
07/10/2021	BUILDING PERMIT CERTIFIED	Two Water Tanks, 50kl & 150kl	JASON PAUL DUFF	A16660	Approved	Gordon Tester
08/10/2021	BUILDING PERMIT UNCERTIFIED	8m x 10m Shed	MR ANDREW PETER DOWELL	A14303 A14201	Approved	Gordon Tester
14/10/2021	BUILDING PERMIT CERTIFIED	Re-Roof from tile to tin	TOP GUN ROOFING AND RESTORATION	A10950	Approved	Gordon Tester
22/10/2021	BUILDING PERMIT CERTIFIED	Install New Weighbridge Hut	ELLETT CONSTRUCTION SERVICES	A16428	Approved	Gordon Tester
22/10/2021	BUILDING PERMIT CERTIFIED	Dome Shelter & Two Sea Containers	PATRICK SKULLEY	A13409 A10508	Approved	Gordon Tester
25/11/2021	BUILDING PERMIT UNCERTIFIED	RETAINING WALL, FILL+COMPACT, FENCING, HARD STAND, DRAINAGE	MR STUART GRAHAM DODEMAIDE	A10509	Cancelled	Chadd Hunt

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
23/11/2021	BUILDING PERMIT UNCERTIFIED	Replacement of property fencing	DANIEL WILLIAM BIRLESON	A13127	Cancelled	Gordon Tester
05/11/2021	BUILDING PERMIT UNCERTIFIED	8x10m Shed	MR ANDREW PETER DOWELL	A14303 A14201	Approved	Gordon Tester
10/11/2021	BUILDING PERMIT UNCERTIFIED	Machinery Shed/Workshop	JOHN KELVIN HANDLEY	A16437 A2640	Approved	Gordon Tester
10/11/2021	BUILDING PERMIT UNCERTIFIED	Steel Framed Patio	THE SHED COMPANY - MUNDARING	A1971 A696	Approved	Gordon Tester
12/11/2021	BUILDING PERMIT UNCERTIFIED	Above Ground Pool	MICHAEL KEVIN O'SULLIVAN	A15132	Approved	Gordon Tester
01/11/2021	BUILDING PERMIT CERTIFIED	New Dwelling & Alfresco	RURAL BUILDING COMPANY PTY LTD	A15139	Cancelled	Gordon Tester
23/11/2021	BUILDING PERMIT UNCERTIFIED	Replacement Carport	MS MAIRI BARTON	A1124	Approved	Gordon Tester
22/11/2021	BUILDING PERMIT CERTIFIED	New Steel Framed Modular Dwelling	MURRAY RIVER NORTH PTY LTD	A842	Approved	Gordon Tester
15/11/2021	BUILDING PERMIT UNCERTIFIED	New Colourbond Shed	HUGH SUTTON BERRYMAN	A1025	Approved	Gordon Tester
01/11/2021	BUILDING PERMIT CERTIFIED	New Private Aeroplane Hanger	ELITE COMPLIANCE	A15614	Approved	Gordon Tester
25/11/2021	BUILDING PERMIT UNCERTIFIED	Below Ground Pool & Fencing	COUNTRYWIDE POOLS	A2125	Approved	Gordon Tester
02/11/2021	BUILDING PERMIT CERTIFIED	New Dwelling	EVOKE LIVING HOMES	A14606 A14322 A14527	Approved	Gordon Tester
29/11/2021	BUILDING PERMIT CERTIFIED	New Dwelling	S2 Industries Pty Ltd T/AS Glen Esk Construction	A16238 A16184	Approved	Gordon Tester
11/11/2021	BUILDING PERMIT CERTIFIED	New Dwelling	S & K SPADACCINI FAMILY HOME BUILDERS	A15089	Approved	Gordon Tester
30/11/2021	BUILDING PERMIT UNCERTIFIED	Storage Shed	RANDALL MARK SMITH	A15411	Approved	Gordon Tester
16/11/2021	BUILDING PERMIT UNCERTIFIED	Dwelling Renovations	BRETT MATTHEW CHANEY	A11442	Approved	Gordon Tester
18/11/2021	BUILDING PERMIT UNCERTIFIED	Shed & Water Tank	PAMELA ANN EDWARDS	A14606 A14322 A14527	Approved	Gordon Tester
22/11/2021	BUILDING PERMIT CERTIFIED	Single Storey Dwelling	EVOKE LIVING HOMES	A11270	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
24/11/2021	BUILDING PERMIT CERTIFIED	12 x 6*2.4m Transportable Offices	KELVEDON PTY LTD	A536	Approved	Gordon Tester
17/11/2021	BUILDING PERMIT CERTIFIED	New Dwelling with Porch & Carport	RURAL BUILDING COMPANY PTY LTD	A16277 A16184	Approved	Gordon Tester
23/11/2021	BUILDING PERMIT CERTIFIED	Internal Alterations	ADRIAN BRIAN SMITH	A11142	Approved	Gordon Tester
25/11/2021	BUILDING PERMIT CERTIFIED	Removal and Replacement of Asbestos Roof	ELITE COMPLIANCE	A11801	Approved	Gordon Tester
25/11/2021	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Fencing	COUNTRYWIDE POOLS	A12990	Approved	Gordon Tester
26/11/2021	BUILDING PERMIT UNCERTIFIED	Shed & Water Tank	DANIEL CLARIDGE	A16158	Approved	Gordon Tester
26/11/2021	BUILDING PERMIT UNCERTIFIED	Pool Fence Extension	MR RIKK LAURENCE HARGRAVE	A2662 A2329	Approved	Gordon Tester
01/12/2021	BUILDING PERMIT CERTIFIED	Two Residential Dwellings & Retaining Walls	MR JOHN YOUNG	A15259	Approved	Gordon Tester
17/12/2021	BUILDING PERMIT UNCERTIFIED	Steel Storage Shed	RANDALL MARK SMITH	A16181	Approved	Gordon Tester
08/12/2021	BUILDING PERMIT CERTIFIED	New Single Storey Detached Ancillary Accommodation Structure	SONAX PTY LTD	A16311	Approved	Gordon Tester
22/12/2021	BUILDING PERMIT UNCERTIFIED	Shed Extension	J & A BUILDING PTY LTD	A11382	Approved	Gordon Tester
02/12/2021	BUILDING PERMIT UNCERTIFIED	2x Water Tanks	ERWIN WOLFGANG RADSCHUWEIT	A13826 A13705	Approved	Gordon Tester
03/12/2021	BUILDING PERMIT UNCERTIFIED	Above Ground Pool	SIMON ANDREW MILLER	A2223	Approved	Gordon Tester
03/12/2021	BUILDING PERMIT UNCERTIFIED	Glass Pool Fence	MS SHARNEE LEANNE DRURY	A16298 A16184	Approved	Gordon Tester
17/12/2021	BUILDING PERMIT UNCERTIFIED	New 12x8 Shed	MR GRANT DAVID CAMPBELL	A11630	Approved	Gordon Tester
21/12/2021	BUILDING PERMIT CERTIFIED	Single Storey Dwelling	EVOKE LIVING HOMES	A16327 A16574 A16327	Approved	Gordon Tester



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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
21/12/2021	BUILDING PERMIT CERTIFIED	New Dwelling	STALLION BUILDING CO PTY LTD	A16483 A11245	Approved	Gordon Tester
24/12/2021	BUILDING PERMIT CERTIFIED	Dog Kennels	HAVIV TZIN	A884	Approved	Gordon Tester
14/01/2022	BUILDING PERMIT CERTIFIED	Residential Dwelling, Shed and Tank	DANIELLE FLEUR COUSIN	A16311	Approved	Gordon Tester
21/01/2022	BUILDING PERMIT UNCERTIFIED	Construction of Shed	MR JARROD STREET	A14137	Approved	Gordon Tester
11/01/2022	BUILDING PERMIT UNCERTIFIED	Retaining Walls	GAVIN JOHN ROCHESTER	A16716	Approved	Gordon Tester
12/01/2022	BUILDING PERMIT UNCERTIFIED	Re-Roofing of existing dwelling	FALLON ELENOR SAVILL	A11557	Approved	Gordon Tester
14/01/2022	BUILDING PERMIT UNCERTIFIED	Shed & Water Tank	NEVILLE DAVID WISE	A16180	Approved	Gordon Tester
14/01/2022	BUILDING PERMIT UNCERTIFIED	Construction of Shed	J & A BUILDING PTY LTD	A16037	Approved	Gordon Tester
27/01/2022	BUILDING PERMIT UNCERTIFIED	Machinery Storage Shed	WHEATBELT STEEL	A1837	Approved	Gordon Tester
24/01/2022	BUILDING PERMIT CERTIFIED	Proposed Single Storey Residential Dwelling with Formed Metal Roof Covering	PLUNKETT HOMES (1903) PTY LTD	A15151	Approved	Gordon Tester
18/01/2022	BUILDING PERMIT UNCERTIFIED	Construction of Sheds	MICHAEL KEVIN O'SULLIVAN	A15132	Approved	Gordon Tester
14/01/2022	BUILDING PERMIT UNCERTIFIED	Lean-to to existing shed	ERWIN WOLFGANG RADSCHUWEIT	A13826 A13705	Approved	Gordon Tester
10/01/2022	BUILDING PERMIT CERTIFIED	Carpport & Shed	ADRIAN DOUGLAS STEWART	A13058	Approved	Gordon Tester
13/01/2022	BUILDING PERMIT UNCERTIFIED	Rain Tank	HAMID ULHAQ SIDDIQI	A13174	Completed	Gordon Tester
12/01/2022	BUILDING PERMIT CERTIFIED	House Renovations & Additions	CAMERON ANDREW GREAVES	A2502	Approved	Gordon Tester
14/01/2022	BUILDING PERMIT UNCERTIFIED	14000lt Water Tank	CHERIE ANNE ANGLESEY	A842	Approved	Gordon Tester
28/01/2022	BUILDING PERMIT CERTIFIED	Patio	ADVANCED PATIOS	A845	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
			(FORMERLY K & M PATIOS)			
24/01/2022	BUILDING PERMIT CERTIFIED	Single Storey Dwelling & Retaining	RED INK HOMES	A16397	Approved	Gordon Tester
20/01/2022	BUILDING PERMIT UNCERTIFIED	House Additions / Pool & Associated Fencing	FIONA BRIGID MCDougall	A2142	Approved	Gordon Tester
25/01/2022	BUILDING PERMIT CERTIFIED	Single Storey Dwelling	RURAL BUILDING COMPANY PTY LTD	A16305	Approved	Gordon Tester
25/01/2022	BUILDING PERMIT CERTIFIED	Single Storey Dwelling	RED INK HOMES	A14639	Approved	Gordon Tester
28/01/2022	BUILDING PERMIT CERTIFIED	Additions to Theatre	NORTHAM THEATRE GROUP INC	A10591	Approved	Gordon Tester
28/01/2022	BUILDING PERMIT UNCERTIFIED	Water Tank	JOSEPH REES MANNING	A16609	Approved	Gordon Tester
08/02/2022	BUILDING PERMIT UNCERTIFIED	Water Tank - Pioneer Galaxy GT250 Water Tank	REX MICHAEL RYLES	A16069 A557	Approved	Gordon Tester
18/02/2022	BUILDING PERMIT CERTIFIED	New Steel Framed Modular Dwelling	T & R HOMES	A15116	Approved	Gordon Tester
02/02/2022	BUILDING PERMIT UNCERTIFIED	Installation of Second Hand Shed & 2 Water Tanks	JASON PETER WILLIAMS	A11921	Approved	Gordon Tester
07/02/2022	BUILDING PERMIT UNCERTIFIED	Shed & Pool	JULIE THOMPSON	A11305	Approved	Gordon Tester
07/02/2022	BUILDING PERMIT CERTIFIED	New Shed	WANGARA OUTDOOR WORLD	A1253	Approved	Gordon Tester
03/02/2022	BUILDING PERMIT UNCERTIFIED	Retaining Wall	MS ROBYN FRANCES KIDD	A15287	Approved	Gordon Tester
08/02/2022	BUILDING PERMIT UNCERTIFIED	Patio	ALAN JOHN INGS	A15498	Approved	Gordon Tester
09/02/2022	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Fencing	MS ANDREA MCCANDLISH	A216	Approved	Gordon Tester
08/02/2022	BUILDING PERMIT UNCERTIFIED	Above Ground Pool & Associated Fencing	MR REGAN CARL COLVILLE	A15163	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
03/02/2022	BUILDING PERMIT CERTIFIED	Forward works for future factory-workshop and installation of cranes	ROSS ASHBY	A15541	Approved	Gordon Tester
03/02/2022	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16257 A16184	Approved	Gordon Tester
08/02/2022	BUILDING PERMIT UNCERTIFIED	Garage	MR TOM SMITH	A2468 A443	Approved	Gordon Tester
09/02/2022	BUILDING PERMIT UNCERTIFIED	Pool & Patio	MS ROBYN FRANCES KIDD	A15287	Approved	Gordon Tester
03/02/2022	BUILDING PERMIT UNCERTIFIED	Retaining Wall	MRS ALYSHA MCCALL	A15026	Approved	Gordon Tester
03/02/2022	BUILDING PERMIT CERTIFIED	New Dwelling	BEN GRAHAM JOYNER	A16676	Approved	Gordon Tester
03/02/2022	BUILDING PERMIT UNCERTIFIED	2x 25,000 litre poly tanks	REID CARTER	A2099	Approved	Gordon Tester
04/02/2022	BUILDING PERMIT CERTIFIED	Re-Roof and Patio	ROBERT ADAM PARSONS	A1296	Approved	Gordon Tester
04/02/2022	BUILDING PERMIT CERTIFIED	New Store Shed	AXIIS CONTRACTING PTY LTD	A536	Approved	Gordon Tester
09/02/2022	BUILDING PERMIT UNCERTIFIED	Construction of Shed	J & A BUILDING PTY LTD	A13062	Approved	Gordon Tester
10/02/2022	BUILDING PERMIT UNCERTIFIED	Above Ground Swimming Pool	KIM ALLEN HAMPTON	A10841	Approved	Gordon Tester
15/02/2022	BUILDING PERMIT CERTIFIED	Outdoor Deck Extension	ROBERT EDWIN COOPER	A1172	Approved	Gordon Tester
23/02/2022	BUILDING PERMIT CERTIFIED	New Dwelling	EVOKE LIVING HOMES	A16155	Approved	Gordon Tester
16/02/2022	BUILDING PERMIT UNCERTIFIED	Patio Install	MR RYAN ERIC WESLEY	A13865	Approved	Gordon Tester
17/02/2022	BUILDING PERMIT CERTIFIED	Re-Roof from tile to tin	TOP GUN ROOFING AND RESTORATION	A12940	Approved	Gordon Tester
23/02/2022	BUILDING PERMIT CERTIFIED	Refurbishment of Toilets	WILLOWFIELD PTY LTD	A13530 A11095	Approved	Gordon Tester

# 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
02/03/2022	BUILDING PERMIT UNCERTIFIED	Shed Extension	MIDLAND OUTDOOR CENTRE	A16409 A16088	Approved	Gordon Tester
01/03/2022	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A12408	Approved	Gordon Tester
30/03/2022	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16676	Approved	Gordon Tester
09/03/2022	BUILDING PERMIT UNCERTIFIED	Steel Hay Shed	DALE KENNETH WEST	A1149	Approved	Gordon Tester
04/03/2022	BUILDING PERMIT CERTIFIED	2x Single Storey Dwellings	EVOKE LIVING HOMES	A15722	Approved	Gordon Tester
30/03/2022	BUILDING PERMIT CERTIFIED	Residential Dwelling	MELIADOR (WA) PTY LTD	A16563 A345	Approved	Gordon Tester
16/03/2022	BUILDING PERMIT UNCERTIFIED	Machinery Storage Shed	NEWTON PAUL CLARKE	A2101	Approved	Gordon Tester
17/03/2022	BUILDING PERMIT UNCERTIFIED	New Rain Tank	JOHN WILLIAM HOGAN	A2181 A2152	Approved	Gordon Tester
17/03/2022	BUILDING PERMIT UNCERTIFIED	Freestanding Carport	KENNETH ALGYNON HELM	A304	Approved	Gordon Tester
25/03/2022	BUILDING PERMIT UNCERTIFIED	Roof Framing Repairs	AARON CAMPBELL GIBBS	A12592	Approved	Gordon Tester
24/03/2022	BUILDING PERMIT UNCERTIFIED	Patio	MR KERRY DOUGLAS NEWTON	A13107	Approved	Gordon Tester
31/03/2022	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A13952	Approved	Gordon Tester
14/04/2022	BUILDING PERMIT UNCERTIFIED	Installation of new patio	JONATHAN PETER HUBBLE	A12209	Approved	Gordon Tester
06/04/2022	BUILDING PERMIT CERTIFIED	Steel Carport	WANGARA OUTDOOR WORLD	A1157	Approved	Gordon Tester
07/04/2022	BUILDING PERMIT UNCERTIFIED	Rural Shed & Water Tank	MR MARK ROBERTS	A16563 A345	Approved	Gordon Tester
13/04/2022	BUILDING PERMIT UNCERTIFIED	Below Ground Pool	COUNTRYWIDE POOLS	A12183	Approved	Gordon Tester
11/04/2022	BUILDING PERMIT UNCERTIFIED	Residential Shed	ACTION SHEDS AUSTRALIA PTY LTD	A15133	Approved	Gordon Tester
05/04/2022	BUILDING PERMIT UNCERTIFIED	Retaining Walls	DEEP GREEN LANDSCAPING	A1662 A1462	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
22/04/2022	BUILDING PERMIT UNCERTIFIED	Shed	ELLENBROOK SHEDS PTY LTD	A16305	Approved	Gordon Tester
20/04/2022	BUILDING PERMIT UNCERTIFIED	Storage Shed	MISS JORDINA BARKER	A16313	Approved	Gordon Tester
04/04/2022	BUILDING PERMIT CERTIFIED	Re-Roof from Tile to Tin	TOP GUN ROOFING AND RESTORATION	A11794	Approved	Gordon Tester
06/04/2022	BUILDING PERMIT CERTIFIED	Carport	ADVANCED PATIOS	A15128	Approved	Gordon Tester
14/04/2022	BUILDING PERMIT CERTIFIED	New Dwelling	EVOKE LIVING HOMES	A16199	Approved	Gordon Tester
22/04/2022	BUILDING PERMIT UNCERTIFIED	Shed	ACTION SHEDS AUSTRALIA PTY LTD	A12259	Approved	Gordon Tester
29/04/2022	BUILDING PERMIT CERTIFIED	Residential Dwelling	ROSS SQUIRE HOMES	A16329 A2024	Approved	Gordon Tester
27/04/2022	BUILDING PERMIT UNCERTIFIED	2x 50,000L Water Tanks	MISS JORDINA BARKER	A16313	Approved	Gordon Tester
27/04/2022	BUILDING PERMIT UNCERTIFIED	Water Tank	THOMAS MULLAN	A16153	Approved	Gordon Tester
27/04/2022	BUILDING PERMIT UNCERTIFIED	Extension of existing shed	MR ZACK VOYNOVSKY	A15368	Approved	Gordon Tester
29/04/2022	BUILDING PERMIT CERTIFIED	Parish OP Shop	ROMAN CATHOLIC ARCHBISHOP OF PERTH	A15185	Approved	Gordon Tester
24/05/2022	BUILDING PERMIT UNCERTIFIED	Shed	COMPLETE APPROVALS	A16199	Approved	Gordon Tester
30/05/2022	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A11701	Approved	Gordon Tester
19/05/2022	BUILDING PERMIT CERTIFIED	Workshop Facility & Fire Services	WHEATBELT STEEL	A15541	Approved	Gordon Tester
02/05/2022	BUILDING PERMIT UNCERTIFIED	House Extensions & New Shed	MS LAUREN ANNE DEVINE	A16045	Approved	Gordon Tester
03/05/2022	BUILDING PERMIT UNCERTIFIED	Replacement Patio	COMPLETE APPROVALS	A1397	Approved	Gordon Tester
18/05/2022	BUILDING PERMIT UNCERTIFIED	Shed	BRADLEY JOHN VAN NUS	A15771 A1464	Approved	Gordon Tester
12/05/2022	BUILDING PERMIT CERTIFIED	New Dwelling	RED INK HOMES	A16153	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
12/05/2022	BUILDING PERMIT UNCERTIFIED	100,000Lt Water Tank	ERIC HARGREAVES	A16046	Approved	Gordon Tester
03/05/2022	BUILDING PERMIT CERTIFIED	Dwelling, Garage & Alfresco - L800, 207 Oyston Road	RURAL BUILDING COMPANY PTY LTD	A16676	Approved	Gordon Tester
02/05/2022	BUILDING PERMIT CERTIFIED	Ancillary Dwelling	GRANNY FLATS WA	A2179 A2152	Approved	Gordon Tester
06/05/2022	BUILDING PERMIT UNCERTIFIED	Storage Shed & Retaining Walls	TARA MARIE MELING	A2130	Approved	Gordon Tester
02/05/2022	BUILDING PERMIT CERTIFIED	Patio	PATIO GIANT	A2166 A2152	Approved	Gordon Tester
16/05/2022	BUILDING PERMIT UNCERTIFIED	Transportable Toilet Block	INSTANT TRANSPORTABLE PROJECTS PTY LTD	A15718	Approved	Gordon Tester
04/05/2022	BUILDING PERMIT CERTIFIED	New Dwelling	RURAL BUILDING COMPANY PTY LTD	A14575 A14175	Approved	Gordon Tester
05/05/2022	BUILDING PERMIT CERTIFIED	Below Ground Pool & Barrier Fencing	LEANN MARREE GARDINER	A16041	Approved	Gordon Tester
05/05/2022	BUILDING PERMIT UNCERTIFIED	Front Verandah	MICHAEL GEORGE PRYTULAK	A10008	Approved	Gordon Tester
06/05/2022	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Fencing	COUNTRYWIDE POOLS	A11268	Approved	Gordon Tester
18/05/2022	BUILDING PERMIT CERTIFIED	Shed	COMPLETE APPROVALS	A16464 A15692	Approved	Gordon Tester
10/05/2022	BUILDING PERMIT CERTIFIED	Additions & Alterations at Existing School (Transportable Toilet by others)	COOPER & OXLEY CONSTRUCTION CO PTY LTD	A15718	Approved	Gordon Tester
19/05/2022	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A16328 A2024	Approved	Gordon Tester
12/05/2022	BUILDING PERMIT UNCERTIFIED	Patio Install	COUNTRYWIDE MAINTENANCE SERVICES	A13648 A10906	Approved	Gordon Tester
18/05/2022	BUILDING PERMIT UNCERTIFIED	New Shed	MR CRAIG GIBSON	A15352	Approved	Gordon Tester
19/05/2022	BUILDING PERMIT UNCERTIFIED	70,000Lt Water Tank	STELIAN ACONI	A2105 A1935	Approved	Gordon Tester

# 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
27/05/2022	BUILDING PERMIT UNCERTIFIED	Earthworks	ALAN EMRYS MARSON	A16612	Approved	Gordon Tester
27/05/2022	BUILDING PERMIT UNCERTIFIED	Retaining Wall	WAYNE PATRICK JACOBSON	A13346 A11256	Approved	Gordon Tester
27/05/2022	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Associated Fencing	COUNTRYWIDE POOLS	A12403	Approved	Gordon Tester
31/05/2022	BUILDING PERMIT CERTIFIED	Solar Panel Installation	PERTH SOLAR FORCE	A11023	Approved	Gordon Tester
02/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	MELIADOR (WA) PTY LTD	A16612	Approved	Gordon Tester
15/06/2022	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Associated Fencing	COUNTRYWIDE POOLS	A15024	Approved	Gordon Tester
01/06/2022	BUILDING PERMIT UNCERTIFIED	Earthworks in preparation of new dwelling	MS DAINAH MARIE MAITLAND-SMITH	A16617	Approved	Gordon Tester
01/06/2022	BUILDING PERMIT CERTIFIED	Residential Dwelling - Lot 825, 149 Oyston Road	JCORP PTY LTD T/A HOMESTART	A16676	Approved	Gordon Tester
23/06/2022	BUILDING PERMIT UNCERTIFIED	Storage Shed/Man Cave	MR BRAD WILLIAM LAMPERT	A15356	Approved	Gordon Tester
07/06/2022	BUILDING PERMIT UNCERTIFIED	Storage and Vehicle Parking Shed	KELKEN PTY LTD	A1116	Approved	Gordon Tester
10/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	TANGENT NOMINEES PTY LTD	A16327 A16573 A16327	Approved	Gordon Tester
08/06/2022	BUILDING PERMIT UNCERTIFIED	Water Tank & Sand Pad	MR HAIG DAMIEN WRIGHT	A15166	Approved	Gordon Tester
01/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16617	Approved	Gordon Tester
16/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A16164	Approved	Gordon Tester
09/06/2022	BUILDING PERMIT UNCERTIFIED	Shed	DEBORAH JANE YOUNGMAN	A16618	Approved	Gordon Tester
02/06/2022	BUILDING PERMIT CERTIFIED	Workshop Extension	NUSTEEL PATIOS AND SHEDS	A14360	Approved	Gordon Tester
02/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	RURAL BUILDING COMPANY PTY LTD	A16723	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
08/06/2022	BUILDING PERMIT UNCERTIFIED	Below Ground Pool	TARA MARIE MELING	A2130	Approved	Gordon Tester
15/06/2022	BUILDING PERMIT CERTIFIED	Shade Shelter Addition	MATTHEW PHILLIP DAVIES	A2762	Approved	Gordon Tester
22/06/2022	BUILDING PERMIT UNCERTIFIED	Water Tank	MRS MARY ZAZULIN	A16145	Approved	Gordon Tester
22/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling - 34 Higgs Place, BH	PLUNKETT HOMES (1903) PTY LTD	A16676	Approved	Gordon Tester
23/06/2022	BUILDING PERMIT UNCERTIFIED	Shed for housing vehicles	RANDALL MARK SMITH	A16217 A365	Approved	Gordon Tester
09/06/2022	BUILDING PERMIT UNCERTIFIED	Carpport	J & A BUILDING PTY LTD	A13113	Approved	Gordon Tester
07/06/2022	BUILDING PERMIT CERTIFIED	Steel Hay Shed	WHEATBELT STEEL	A15795	Approved	Gordon Tester
16/06/2022	BUILDING PERMIT UNCERTIFIED	Site works for Residential Dwelling	ANTHONY BENSON FRANCIS	A16164	Approved	Gordon Tester
29/06/2022	BUILDING PERMIT UNCERTIFIED	Garage	COUNTRYWIDE MAINTENANCE SERVICES	A15185	Approved	Gordon Tester
17/06/2022	BUILDING PERMIT CERTIFIED	Patio	ADVANCED PATIOS (FORMERLY K & M PATIOS)	A15134	Approved	Gordon Tester
16/06/2022	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A16656	Approved	Gordon Tester
17/06/2022	BUILDING PERMIT UNCERTIFIED	Storage Shed	SHED RITE	A15084	Approved	Gordon Tester
22/06/2022	BUILDING PERMIT UNCERTIFIED	Earthworks for dwelling	CHRISTOPHER MICHAEL WILLIAMSON	A16656	Approved	Gordon Tester
23/06/2022	BUILDING PERMIT UNCERTIFIED	Retaining Wall	BARBARA ANNE GRAFTON	A12977	Approved	Gordon Tester
17/06/2022	BUILDING PERMIT UNCERTIFIED	Water Tank	ADLAM HOLDINGS PTY LTD	A15733 A15322 A15322 A2089 A2153 A2631	Approved	Gordon Tester
28/06/2022	BUILDING PERMIT UNCERTIFIED	New Shed	DEAN ERIC GIBSON	A11864	Approved	Gordon Tester
28/06/2022	BUILDING PERMIT UNCERTIFIED	Carpport	LANCE JOHN WALTER TUGBY	A1830	Approved	Gordon Tester



## 2021/22 Delegated Authority Register

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
27/06/2022	BUILDING PERMIT CERTIFIED	Re-Roofing	RUSSELL BUILDING APPROVALS PTY LTD	A12203	Approved	Gordon Tester
07/06/2022	BUILDING PERMIT UNCERTIFIED	New Shed	BEAU ADAM WEGNER		Approved	Gordon Tester
07/06/2022	BUILDING PERMIT CERTIFIED	New Vehicle Store & Office	SHIRE OF NUNGARIN		Approved	Gordon Tester

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B02</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s21, s127</i>
DELEGATION SUBJECT	- <b>Buildings – Grant or Refusal of Demolition Permits</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to:

1. Require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].
2. Grant or refuse to grant a demolition permit on the bases that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].3. Impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)].

Conditions:

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

Any buildings or structure on the Shire of Northam Municipal Inventory or Heritage List are to be referred to Council for decision.

B02 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
09/07/2021	DEMOLITION PERMIT	Take Down of Brick Walled, Tin Roofed, Childcare Centre	CHRISTOPHER GLENN GOFF	A15922	Approved	Gordon Tester
20/07/2021	DEMOLITION PERMIT	Removal / Relocation of vehicle parking shelter, freight container,	CO-OPERATIVE BULK HANDLING LTD	A16219	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

		storage shed & smartlocker				
<b>20/09/2021</b>	DEMOLITION PERMIT	Burnt House Demolition	CHRISTOPHER GLENN GOFF	A12391	Approved	Gordon Tester
<b>22/02/2022</b>	DEMOLITION PERMIT	Demolition of 3 bridges along GEH - Bridges 605, 606 & 607	DECMIL AUSTRALIA PTY LTD	A1541	Approved	Gordon Tester
<b>27/04/2022</b>	DEMOLITION PERMIT	Relocation of Display Dwellings x 4	MODULARWA	A14318	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B03</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s22, s127</i>
DELEGATION SUBJECT	- <b>Buildings – Further Grounds for Not Granting an Application</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to refuse building or demolition permits due to errors in information or documentation submitted, subject to the provisions of s22 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B03 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B04</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s58, s127</i>
DELEGATION SUBJECT	- <b>Buildings – Grant of Occupancy Permit, Building Approval Certificate</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of s58 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B04 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
14/07/2021	OCCUPANCY PERMIT	Occupancy of Store	CHECKPOINT BUILDING SURVEYORS	A16648	Approved	Gordon Tester
13/08/2021	BUILDING APPROVAL CERTIFICATE	Approval of Unauthorised Work	PAMELA JOY SISTRUNK	A331	Approved	Gordon Tester
27/07/2021	BUILDING APPROVAL CERTIFICATE	Retroactive Approval of Patio	MSA GROUP	A11883	Approved	Gordon Tester
27/07/2021	BUILDING APPROVAL CERTIFICATE	Approval of House Footings	JACKSON STONE	A15817 A12093	Approved	Gordon Tester
02/09/2021	OCCUPANCY PERMIT	Permanent Occupancy of Warehouse, Office & Dome Shelter Structure	AKRON PTY LTD	A13136	Approved	Gordon Tester
01/10/2021	OCCUPANCY PERMIT	Occupancy Permit	MR NEIL WHITMARSH	A16066 A13175	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

<b>05/10/2021</b>	BUILDING APPROVAL CERTIFICATE	Retrospective Approval of Limestone Retaining Walls	MR ANDREW PETER DOWELL	A14303 A14201	Approved	Gordon Tester
<b>23/11/2021</b>	OCCUPANCY PERMIT	Occupancy Permit	GALATI DEVELOPMENTS	A11031	Approved	Gordon Tester
<b>21/12/2021</b>	OCCUPANCY PERMIT	Occupancy Permit	STALLION BUILDING CO PTY LTD	A13529 A13146	Approved	Gordon Tester
<b>21/01/2022</b>	OCCUPANCY PERMIT	Occupancy Permit	ELLETT CONSTRUCTION SERVICES	A16428	Approved	Gordon Tester
<b>21/01/2022</b>	OCCUPANCY PERMIT	Occupancy Permit	ELLETT CONSTRUCTION SERVICES	A16428	Approved	Gordon Tester
<b>21/01/2022</b>	OCCUPANCY PERMIT	Occupancy Permit	WHEATBELT STEEL	A16086 A1103 A15789 A15791 A2403	Approved	Gordon Tester
<b>28/01/2022</b>	OCCUPANCY PERMIT	OCCUPANCY PERMIT	AKRON PTY LTD	A16712	Approved	Gordon Tester
<b>12/01/2022</b>	BUILDING APPROVAL CERTIFICATE	Approval of Unauthorised works	CAMERON ANDREW GREAVES	A2502	Approved	Gordon Tester
<b>10/02/2022</b>	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - Pool and Decking	ROBERT EDWIN COOPER	A1172	Approved	Gordon Tester
<b>29/03/2022</b>	BUILDING APPROVAL CERTIFICATE	BUILDING APPROVAL CERTIFICATE - SHED	MR MICHAEL CHRISTOPHER CARTER	A15146	Approved	Gordon Tester
<b>10/03/2022</b>	BUILDING APPROVAL CERTIFICATE	Retrospective Approval of Residential Verandah / Patio	KENNETH CHARLES FLOWER	A13771 A13742	Approved	Gordon Tester
<b>18/05/2022</b>	OCCUPANCY PERMIT	OCCUPANCY PERMIT	DERBY INDUSTRIES	A536	Approved	Gordon Tester
<b>10/06/2022</b>	BUILDING APPROVAL CERTIFICATE	Approval of Unauthorised Dwelling	MR NEIL WHITMARSH	A16066 A13175	Approved	Gordon Tester

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B05</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s110, s127</i>
DELEGATION SUBJECT	- <b>Buildings – Building Orders</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to issue Building Orders in relation to:

- Stop work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Building Act;
- Take specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of *Building Act 2011*.

### **Special Conditions or Guidelines**

An Officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

<b>B05 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B06</b>
LEGISLATIVE POWER	- Building Act 2011, s133, s127
DELEGATION SUBJECT	- <b>Buildings – Prosecutions</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of *Building Act 2011*.

B06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



## 2021/22 Delegated Authority Register



<b>DELEGATION NUMBER</b>	- <b>B07</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s127</i> <i>Building Regulations 2012, r53</i> <i>Local Government Act 1995, s5.42 &amp; s9.10</i>
DELEGATION SUBJECT	- <b>Recover the Charge Imposed for Private Swimming Pool Inspections</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Reg 53 of the Building Regulations 2012.

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER  
CORPORATE SERVICES**

<b>DELEGATION NUMBER</b>	- <b>B08</b>
LEGISLATIVE POWER	- <i>Local Government (Uniform Local Provisions) Regulations 1996 r. 5, 6</i>
DELEGATION SUBJECT	- <b>Obstruction of Footpaths and Thoroughfares</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Manager Building and Health

The Chief Executive Officer is delegated authority to:

1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, require the person to cover the footpath during the period specified in the notice so as to:
  - (a) Prevent damage to the footpath; or
  - (b) Prevent inconvenience to the public or danger from falling materials [ULP R.5(2)].
2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare [ULP r.6(2) and (4)].
3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)].
4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A].
5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].

Conditions:

- a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.
- b. Permission may only be granted where, the proponent has:
  - i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the

- proposed obstruction.
- ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works.
  - iii. Provided evidence of sufficient Public Liability Insurance.
  - iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.

<b>B08 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
Nil.				



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B09</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s65</i>
DELEGATION SUBJECT	- <b>Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer is Delegated Authority to extend the period of duration of an Occupancy permit or a Building Approval Certificate, subject to the provisions of s65 *Building Act 2011*.

B09 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B10</b>
LEGISLATIVE POWER	- <i>Building Act 2011, s117</i>
DELEGATION SUBJECT	- <b>Buildings – Revoke Building Orders</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer is Delegated Authority to Revoke Building Orders, subject to the provisions of s117 Building Act 2011.

B10 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

<b>DELEGATION NUMBER</b>	- <b>B11</b>
LEGISLATIVE POWER	- <i>Building Regulations 2012 Reg 70(1A)(1)&amp; 70(2)</i>  <i>Local Government Act 1995 Sections 5.44, 9.10(1), 9.16, 9.19 &amp; 9.20</i>  <i>Criminal Procedure Act 2004 section 6(a), 6(b) &amp; 7(1)</i>
DELEGATION SUBJECT	- <b>Authorised and Approved Officers - Building Act Infringement Notices</b>
DELEGATE	- Chief Executive Officer (Approved Officer)
SUB DELEGATE	- Executive Manager Development Services (Authorised Officer)  Manager Building and Health (Authorised Officer)  Compliance Officer (Authorised Officer)

The Chief Executive Officer is delegated authority to appoint Authorised Officers under s.9.10 (1) of the Local Government Act 1995 for the purposes of issuing Building Act Infringement notices, in accordance with the Criminal Procedure Act 2004 s.6 (b) and Building Regulations 2012, section 70(2).

**Special Conditions or Guidelines**

A person who is appointed as an approved officer is not eligible to be appointed as an authorised officer. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.

Delegation as an “Approved Officer” in accordance with *Building Regulation 70(1)* for the purposes of *Building Act 2011* Infringement Notices is limited to the Chief Executive Officer ONLY who is delegated authority to:

- Grant extension of time to pay a Building Act Infringement Notice in accordance section 9.19 of the local Government act 1995 providing authority to determine to extension of time to pay Building act Infringement notice, in accordance with Building Regulation 70(1), and
- Section 9.20 of the Local Government Act providing authority to determine withdrawal of a Building Act Infringement Notice in accordance with Building Regulation 70(1).



<b>B11 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>Nil.</b>				

## Engineering

<b>DELEGATION NUMBER</b>	- <b>E01</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i>  <i>s3.50 Closing certain thoroughfares to vehicles</i>  <i>s3.50A Partial closure of thoroughfare for repairs or maintenance</i>  <i>s.3.51 Affected owners to be notified of certain proposals</i>  <i>Local Government (Functions and General) Regulations – Part 2 – Thoroughfares</i>  <i>Road Traffic Act 1974, s92 &amp; s81D</i>
DELEGATION SUBJECT	- <b>Temporary Closure of Thoroughfares to Vehicles</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services  Executive Manager Development Services

The Chief Executive Officer is delegated authority:

1. To close any thoroughfare, wholly or partially, for a period not exceeding 4 weeks after giving local public notice of the intention to do so [s.3.50(1)];
2. To close a thoroughfare managed by the Shire (wholly or partially) to vehicles for a period of more than 4 weeks, but not exceeding 3 months, after giving local public notice of the intention to do so and allowing submissions to be made and considered [s3.50(1a), (2) and (4); and
3. To partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare [s.3.50A].
4. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].

Conditions:



## 2021/22 Delegated Authority Register

a) If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].

*(Note: Not for the permanent closure of a road/road reserve: refer Land Administration Act).*

<b>E01 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>19/07/2021</b>	Shire of Northam Community	Temporary Road Closure of Lyon St, Markey St and Springfield Rd for road resurfacing and reconstruction works.	Clinton Kleynhans - EMES	
<b>23/07/2021</b>	Shire of Northam Community	Temporary closure of a portion of Tankard Street, western end, Katrine Road near the intersection of Northam-Toodyay Road	Clinton Kleynhans - EMES	
<b>1/08/2021</b>	Shire of Northam Community	Temporary closure of Christmas Road due to safety issues	Clinton Kleynhans - EMES	
<b>11/08/2021</b>	Shire of Northam Community	Temporary closure of a portion of Tankard Street, western end, Katrine Road near the intersection of	Clinton Kleynhans - EMES	

## 2021/22 Delegated Authority Register

		Northam-Toodyay Road, Duckpool Road from the corner of Parker Road and Meenaar South Road, Carter Rd from Northam-York Rd to Boramin Rd		
<b>26/07/2021</b>	Shire of Northam Community	Avon Descent / Bilya Festival Road Closures.	Clinton Kleynhans - EMES	
<b>21/10/2021</b>	Shire of Northam Community	Temporary road closures of Southern Brook Road – Southern Brook, Harvery Road – Mokine, Kuringal Road and Leschenaultia Road - Wundowie	Jason Whiteaker - CEO	
<b>15/11/2021</b>	Shire of Northam Community	Temporary road closures of Wellington Street East and Gairdner Street Northam	Jason Whiteaker - CEO	
<b>4/11/2021</b>	Shire of Northam Community	Temporary road closures of Fitzgerald Street, Northam.	Jason Whiteaker - CEO	
<b>25/11/2021</b>	Shire of Northam Community	Temporary road closures of Fitzgerald Street East, Northam for Carols on	Neville Binning - A/EMES	

## 2021/22 Delegated Authority Register

		Fitzgerald Event 2021		
<b>28/01/2022</b>	Shire of Northam Community	Temporary road closures on Wellington Street and Gairdner Street, Northam	Scott Patterson - EMES	
<b>1/02/2022</b>	Shire of Northam Community	Temporary road closure of a portion on Southern Brook Road, Southern Brook	Scott Patterson - EMES	
<b>21/03/2022</b>	Shire of Northam Community	Temporary road works on a portion of Southern Brook Road and Jennapullin Road, Southern Brook.	Scott Patterson - EMES	
<b>31/03/2022</b>	Shire of Northam Community	Temporary road closure of Fitzgerald Street East, Northam for ANZAC Day parade 2022.	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E02</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.50 &amp; s3.50A</i>  <i>Road Traffic (Events on Roads) Regulations 1991</i>  <i>Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places</i>
DELEGATION SUBJECT	- <b>Events on Roads</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services  Executive Manager Development Services

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of thoroughfares under its management for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991.

<b>E02 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>26/07/2021</b>	Shire of Northam Community	Avon Descent / Bilya Festival Road Closures.	Clinton Kleynhans - EMES	
<b>25/11/2021</b>	Shire of Northam Community	Temporary road closures of Fitzgerald Street East, Northam for Carols on Fitzgerald Event 2021	Jason Whiteaker - CEO	
<b>31/03/2022</b>	Shire of Northam Community	Temporary road closure of Fitzgerald Street East, Northam for ANZAC Day parade 2022.	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E03</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, Sch 9.1, cl 5(1)</i>  <i>Local Government (Uniform Local Provisions) Regulations 1996</i>  <i>r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)</i>
DELEGATION SUBJECT	- <b>Gates across Public Thoroughfare</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Council control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, Local Government (Uniform Local Provisions) Regulations 1996.

Conditions:

- a) Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.
- b) Each approval provided must be recorded in the Shire of Northam's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.

E03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E04</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1, Clause 7</i>  <i>Local Government (Uniform Local Provisions) Regulations 1996 Regs 12 to 16 (Inclusive)</i>
DELEGATION SUBJECT	- <b>Crossovers</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant subject to Council's Crossover Policy.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Schedule 9.1 Clause 7 of the Act.

This delegated authority relates to all of the provisions of Local Government (Uniform Local Provisions) Regulations 1996; Regulation numbers 12 to 16 inclusive.

<b>E04 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>23/07/2021</b>	Kym Lawrence	Approval to construct a crossover at 29 James Street	Clinton Kleynhans - EMES	
<b>27/07/2021</b>	Asante Homes	Approval to construct a crossover at 205 Duke Street	Clinton Kleynhans - EMES	
<b>23/08/2021</b>	James Lockhart &	Approval to construct a crossover at 147	Clinton Kleynhans - EMES	

## 2021/22 Delegated Authority Register

	Sandra Mitchell	Mitchell Avenue		
<b>23/08/2021</b>	Michael Marriot	Approval to construct a crossover at 2 Gerald Terrace	Clinton Kleynhans - EMES	
<b>4/10/2021</b>	Julie Head	Approval to construct a crossover at Lot 21 Irishtown Road	Jason Whiteaker - CEO	
<b>10/11/2021</b>	Alexandra Mackenzie	Approval to construct a crossover at 29 Tankard Street	Neville Binning - A/EMES	
<b>10/11/2021</b>	Max Hubble	Approval to construct a crossover at 35 Wood Drive	Neville Binning - A/EMES	
<b>10/11/2021</b>	Roslyn Du Boulay	Approval to construct a crossover at 31 Burnside Avenue	Neville Binning - A/EMES	
<b>12/11/2021</b>	Reinforced Earth Real Estate	Approval to construct a crossover at Lot 28 Spionkop Road	Neville Binning - A/EMES	
<b>15/12/2021</b>	David Dixon	Approval to construct a crossover at Lot 4 Kimberly Road	Neville Binning - A/EMES	
<b>14/01/2022</b>	Patrick Skulley	Approval to construct a crossover at 12 Dempster Street	Scott Patterson - EMES	
<b>17/01/2022</b>	Richard Blyth	Approval to construct a crossover at Lot 24004 McNamara Road	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register

<b>14/01/2022</b>	Stephen Crane	Approval to construct a crossover at 8 Orchid Terrace	Scott Patterson - EMES	
<b>17/01/2022</b>	J&K Helm	Approval to construct a crossover at 33 Hovea Crescent	Scott Patterson - EMES	
<b>17/01/2022</b>	Ren Ten Hompel	Approval to construct a crossover at 13 Hovea Crescent	Scott Patterson - EMES	
<b>21/01/2022</b>	David Smith	Approval to construct a crossover at Lot 972 Irishtown Road	Scott Patterson - EMES	
<b>7/02/2022</b>	Christine Whitmore	Approval to construct a crossover at 20 Mace Street	Scott Patterson - EMES	
<b>10/03/2022</b>	Melissa Spark	Approval to construct a crossover at 20 Burgoyne Street	Scott Patterson - EMES	
<b>27/05/2022</b>	Phillip Webber	Approval to construct a crossover at 2 Burnside Place	Scott Patterson - EMES	
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## 2021/22 Delegated Authority Register

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## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E05</b>
LEGISLATIVE POWER	- Local Government Act 1995, s3.51
DELEGATION SUBJECT	- <b>Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to give the required notices as specified in s3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider submissions received and proceed with the proposal if no objection is received.

E05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E06</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.52</i>
DELEGATION SUBJECT	- <b>Public Thoroughfares – Public Access &amp; Plans – s3.52 (within designated Town sites)</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to ensure that public thoroughfares are kept open for public use except if they are closed or have restricted use subject to:

1. In fixing or altering the level of, or the alignment of a public thoroughfare, ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided. (Reference s3.52 (3)).
2. Keeping plans of the levels and alignments of public thoroughfares that are under Council's control or management and make those plans available for public inspection. (Reference s3.52 (4)).

E06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>E07</b>
LEGISLATIVE POWER	- <i>Local Government (Uniform Local Provisions) Regulations 1996: r.11(1), (4), (6) &amp; (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6</i>
DELEGATION SUBJECT	- <b>Public Thoroughfare – Dangerous Excavations</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated:

1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)].
2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)].
3. Authority to impose conditions on granting permission [ULP r.11(6)].
4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].

E07 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## Finance

<b>DELEGATION NUMBER</b>	- <b>F01</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s6.10</i>  <i>Local Government (Financial Management) Regulations 1996</i>  r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
DELEGATION SUBJECT	- <b>Creditors, Payment of</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services  Executive Manager Development Services  Executive Manager Community Services  Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to make payments from the Municipal fund or the Trust fund in accordance with the provisions of Local Government (Financial Management) Reg 12

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES.**

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>F02</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.58</i>  <i>Local Government (Functions General) Regulations, Reg. 30</i>
DELEGATION SUBJECT	- <b>Disposal of Council Property (Public Auction, Public Tender or Private Treaty)</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services  Executive Manager Development Services  Executive Manager Community Services  Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to dispose of property:

1. To the highest bidder, at public auction [s.3.58(2)(a)];
2. To the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]; and
3. By private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].

Where the disposal value is:

- Up to \$10,000;
- Between \$10,000 and \$100,000 for the purpose of disposal (including trading plant and equipment) authorised in the Annual Budget.

Subject to the disposal complying with the following requirements:

- If the disposal is for land with a budget value of greater than \$10,000 the disposal must be within 10% of a written valuation.

### F02 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation

## 2021/22 Delegated Authority Register

<b>10/09/2021</b>	T-Quip	Direct trade in of PN1406 for purchase of Peruzzo Panther 1800	Jason Whiteaker - CEO	
<b>12/11/2021</b>	General Public	Disposal of miscellaneous items no longer in use at Northam Operations Depot via public auction.	Jason Whiteaker - CEO	
<b>7/01/2022</b>	Boekeman Machinery Pty Ltd	Direct trade in of PN1207 for purchase of Case IH Farmall Tractor for Parks. PO 64982.	Colin Young - EMCS	
<b>9/05/2022</b>	General Public	Disposal of PN1312 via public auction	Scott Patterson - EMES	
<b>9/05/2022</b>	General Public	Disposal of PN1018 via public auction	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register



<b>DELEGATION NUMBER</b>	- <b>F03</b>
LEGISLATIVE POWER	- Local Government Act 1995  Recovery of Rates and Charges, s6.55 & s6.56
DELEGATION SUBJECT	- <b>Recovery of Unpaid Debtors</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, Division 6, subdivisions 5 and 6 of the Local Government Act 1995.

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER OF CORPORATE SERVICES.**



<b>DELEGATION NUMBER</b>	- <b>F04</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i> <i>Inviting of Tenders s3.57</i> <i>Local Government (Functions and General) Regulations 1996:</i> <i>r.11 When tenders have to be publicly invited</i> <i>r.13 Requirements when local government invites tenders though not required to do so</i> <i>r.14 Publicly inviting tenders, requirements for</i> <i>r.18 Rejecting and accepting tenders</i> <i>r.20 Variation of requirements before entry into contract</i> <i>r.21A Varying a contract for the supply of goods or services</i>
DELEGATION SUBJECT	- <b>Inviting Tenders</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Section 1 and 2: Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to;

1. Invite tenders before for the local government to enter a contract of a prescribed kind under which another person is to supply goods or services [F&G r.11(1) and r.13].
2. Determine an appropriate selection criterion based on one or more of the following criteria [F&G r.14(2a)];

- a. Price
  - b. Ongoing Operational costs
  - c. Quality
  - d. Timeliness of deliver
  - e. Fit purpose
  - f. Community benefit
  - g. Application of regional price preference in accordance with Council policy
  - h. Relevant experience
  - i. Reliability
3. Vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
  4. Make minor variations to a contract that has been entered into with a successful tenderer within the following parameters [F&G r.20(1) and (3)];
    - a. Cost to Council not to exceed available budget allocations.
  5. Exercise an extension option to a contract that was included in the original tender specification and contract in accordance with r.11(2)(j). [F&G r.21A].
  6. Evaluate tenders, by written evaluation to determine which is the most advantageous and make a determination to accept or reject tenders up to \$250,000 [F&G r.18(2) and (4)].
  7. Make determinations on purchases under \$250,000 for the supply of the goods or services obtained through the Council Purchasing Service of WALGA.
  8. Decline to accept any tender [F&G r.18(5)].

F04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
21/07/2021	TPG Network Pty Ltd	Award of Administration VOIP Phone system via Council Purchasing Services of WALGA	Colin Young - EMCS	
20/07/2021	Strategic Planning Consultants	Advertisement of RFQ 17 of 2021 – Shire of Northam	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Strategic Plan Consultants via the Council Purchasing services of WALGA.		
<b>23/07/2021</b>	Waste Water Engineering Consultants	Advertisement of RFQ 18 of 2021 – Shire of Northam reuse water scheme upgrade - Consultants via the Council Purchasing services of WALGA.	Chadd Hunt - EMDS	
<b>28/07/2021</b>	Street Furniture Companies	Award of Refurbishment of Vinyl Wrapped Street Bins via Council Purchasing Services of WALGA	Clinton Kleynhans - EMES	
<b>19/08/2021</b>	LGISWA	Renewal of Shire of Northam Insurance Premiums through LGISWA.	Jason Whiteaker - CEO	
<b>24/08/2021</b>	Road Construction companies & Gravel Suppliers	Advertisement of RFT 05 of 2021 – Gravel Road Grading and Gravel Supply Panel Contract in the West Australian Newspaper	Jason Whiteaker - CEO	
<b>14/09/2021</b>	Waste Management Contractors	Advertisement of RFT 06 of 2021 – Inkpen	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Landfill Facility Management in the West Australian Newspaper		
<b>23/08/2021</b>	Pavement Management Services	Award of Road Condition Survey via Council Purchasing Services of WALGA	Clinton Kleynhans - EMES	
<b>14/09/2021</b>	Waste Management Contractors	Advertisement of RFQ20 of 2021 – Old Quarry Road Landfill & Waste Transfer Facility Management via Council Purchasing Services of WALGA	Chadd Hunt - EMDS	
<b>15/09/2021</b>	Road Construction Contractors	Award Wellington & Gairdner Street Intersection Reconstruction via the Council Purchasing Services of WALGA	Clinton Kleynhans - EMES	
<b>13/10/2021</b>	Waste Management Contractors	Extension of RFQ 20 of 2021 – Old Quarry Road Landfill & Waste Transfer Facility Management	Chadd Hunt - EMDS	
<b>24/11/2021</b>	Road Construction & Sealing Contractors	Advertise RFQ 21 of 2021 – Road Resealing Package 2021/22 via the	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Council Purchasing Services of WALGA		
<b>26/11/2021</b>	Footpath construction contractors	Advertisement of RFT 07 of 2021 – 2021/22 Footpath Program in the West Australian Newspaper	Jason Whiteaker - CEO	
<b>13/10/2021</b>	Waste Management Contractors	Advertisement of RFT 06 of 2021 – Inkpen Landfill Facility Management in the West Australian Newspaper	Jason Whiteaker - CEO	
<b>2/11/2021</b>	Broderick Waste Management Services	Decision to decline to accept any Tender submission for RFT 06 of 2021 – Inkpen Landfill Facility Management	Jason Whiteaker - CEO	
<b>10/12/2021</b>	Footpath construction contractors	1 week extension of time granted for RFT 07 of 2021 – 2021/22 Footpath program	Colin Young - EMCS	
<b>11/01/2022</b>	Footpath construction contractors	2 day extension of time granted for RFT 07 of 2021 – 2021/22 Footpath program	Colin Young - EMCS	
<b>27/01/2022</b>	Road Construction &	Advertise RFQ 01 of 2022 – Road Resealing	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

	Sealing Contractors	Package 2021/22 via the Council Purchasing Services of WALGA		
<b>31/01/2022</b>	Road Construction & Sealing Contractors	Award RFQ 21 of 2021 – Road Resealing Package 2021/22 via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
<b>23/02/2022</b>	Road Construction & Sealing Contractors	Advertise RFQ 03 of 2022 – Spencers brook Road – Shoulder & seal widening via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
<b>28/01/2022</b>	Road Construction & Sealing Contractors	Advertise RFQ 01 of 2022 – Road Resealing Package Part Two 2021/22 via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
<b>1/02/2022</b>	Engineering Consultants	Advertise RFQ 02 of 2022 – Flying 50's Race Track Relocation via the Council Purchasing Services of WALGA	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register

<b>2/03/2022</b>	Road Construction & Sealing Contractors	Advertise RFQ 03 of 2022 – Spencers Brook Rd – Shoulder reconstruction & Seal Widening via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
<b>23/03/2022</b>	Engineering Consultants	Award RFQ 02 of 2022 – Flying 50's Racetrack Relocation via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
<b>29/03/2022</b>	Engineering Consultants	Advertise RFQ 05 of 2022 – Northam Reuse Water Scheme Upgrade via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
<b>26/04/2022</b>	Construction & Building Contractors	Advertise RFQ 07 of 2022 – Inkpen Fire Shed Extension via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
<b>4/05/2022</b>	Road Construction & Barrier Contractors	Advertise RFQ 06 of 2022 – Mitchell Ave Guard rail Installation & Assoc. Works via the Council Purchasing	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Services of WALGA		
<b>4/05/2022</b>	Road Construction & Sealing Contractors	Award RFQ 03 of 2022 – Spencers Brook Rd – Shoulder reconstruction & Seal Widening via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
<b>6/05/2022</b>	Road Construction & Sealing Contractors	Advertise RFQ 06 of 2022 – Mitchell Ave Guard rail Installation & Assoc. Works via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
<b>10/05/2022</b>	Road Construction, Asphalt & Sealing Contractors	Advertise RFQ 08 of 2022 – Spencers Brook Rd – Asphalt Overlay via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
<b>17/05/2022</b>	Construction and building contractors	Advertisement of RFT 01 of 2022 – Northam RV Construction – Mitchell Ave in the West Australian Newspaper	Jason Whiteaker - CEO	
<b>24/05/2022</b>	Construction and building contractors	Two (2) day extension of time of RFT 01 of 2022 –	Scott Patterson - EMES	



## 2021/22 Delegated Authority Register

		Northam RV Construction – Mitchell Ave		
<b>3/06/2022</b>	Construction and building contractors	One (1) week extension of time of RFT 01 of 2022 – Northam RV Construction – Mitchell Ave	Scott Patterson - EMES	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>F05</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i>  <i>s.6.12 Power to defer, grant discounts, waive or write off debts</i>
DELEGATION SUBJECT	- <b>Write Off / Waive Small Fees or Debts</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government [subject to section 6.12(2) and in accordance with policy C 3.4 Write Off / Waive Small Fees or Debts] – up to a maximum of \$5,000.

F05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
21/07/2021	Holyoake	Waiver of electricity fees at Bernard Park totalling \$98.00 for Holyoake – Mental Health Week, Turn Up in Blue Event	Jason Whiteaker - CEO	
2/08/2021	Mental Illness Fellowship	Fee waiver of booking fees totalling \$795 for free mental health workshops	Jason Whiteaker - CEO	
2/08/2021	Institute of Indigenous Wellbeing and Sport	Fee waiver of booking fees totalling \$2524 for Beatball Program	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

<b>7/10/2021</b>	WA Disability Sporting Association	Waiver of booking fees totalling \$170 for a Free Community Come and Try Day.	Jason Whiteaker - CEO	
<b>7/10/2021</b>	Share and Care	Waiver of 2 x Family Season Passes totalling \$860 for the Magnolia Refuge (women escaping domestic violence) and Jacaranda House (homeless accommodation)	Jason Whiteaker - CEO	
<b>3/11/2021</b>	Rotary Club of Northam	Waiver of Family Season Pass totalling \$430 for the Rotary Radio Auction.	Jason Whiteaker - CEO	
<b>10/12/2021</b>	Irishtown Agricultural Hall Club Inc.	Waiver of half season family pass totalling \$240 for the Annual Community Christmas Party.	Jason Whiteaker - CEO	
<b>24/12/2021</b>	Diabetes WA	Waiver of booking fees for free diabetes education workshops totalling \$630.	Jason Whiteaker - CEO	
<b>12/01/2022</b>	Vintage Sports Car Club of WA Inc	Waiver of community bus fees, BKB room hire and event application fee for the Northam Motor Sport	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Festival , totalling \$354.		
<b>12/01/2022</b>	Clackline Muresk Bush Fire Brigade	Waiver of hire fees for the community bus on 6/11/2022 to undertake pre- season tour/training of bush fire service volunteers. Total amount to be confirmed after booking.	Jason Whiteaker - CEO	
<b>12/01/2022</b>	Debtor M159	Debt write off of \$844.22 for outstanding rent at pool house.	Jason Whiteaker - CEO	
<b>21/01/2022</b>	Avon Valley Arts Society	Waiver of hire fees totalling \$1165 for the Art Awards and Exhibition at the Lesser Hall.	Colin Young - A/CEO	
<b>4/02/2022</b>	Avonvale Primary School P&C	Waiver of hire fees totalling \$182 for the Easter and Halloween Disco.	Colin Young - A/CEO	
<b>9/03/2022</b>	Notre Dame University	Fee waiver of booking fees totalling \$260 for the university student placement program for graduate doctors	Jason Whiteaker - CEO	
<b>1/04/2022</b>	Rainbow Farm Reiki & Readings	Fee waiver of booking fees totalling \$308 for a fundraising event for Magnolia	Jason Whiteaker - CEO	

## 2021/22 Delegated Authority Register

		Women's Refuge		
<b>8/04/2022</b>	Alcohol & Drug Foundation	Fee waiver of booking fees for hire fees to hold free workshops for sporting clubs in relation to club culture and behaviour around alcohol consumption. Totalling \$147.50.	Jason Whiteaker - CEO	
<b>11/04/2022</b>	M159	Write off \$844.22 for owing rental on 55 Mitchell Street Northam on vacation of tenancy.	Jason Whiteaker - CEO	
<b>20/04/2022</b>	Comfort Quilts Against Cancer	Waiver of booking fees for fundraiser totalling \$168.00	Jason Whiteaker - CEO	
<b>2/06/2022</b>	Avon Valley Arts Society	Waiver of booking fees for the Northam Art Prize, totalling \$1,617.00	Jason Whiteaker - CEO	
<b>16/06/2022</b>	Shire of Northam	Waiver of entry fees between 10am – 11am at VKV for Shire NAIDOC day event, \$5 per person, total amount \$235.00.	Jason Whiteaker - CEO	

<b>DELEGATION NUMBER</b>	- <b>F06</b>
LEGISLATIVE POWER	- Section 3.58 Local Government Act 1995
DELEGATION SUBJECT	- <b>Disposing of Property by Lease or Licence</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority for the disposal of property by lease or licence in accordance with section 3.58 of the Local Government Act 1995 and policy A8.4 Management of Council Property Leases.

*NOTE: Section 3.58(1) defines:*

*'dispose' as includes to sell, lease, or otherwise dispose of, whether absolutely or not; and*

*'property' as includes the whole or any part of the interest of a local government in property, but does not include money.*

The Chief Executive Officer and Shire President are authorised to execute leases and licences on behalf of the Shire of Northam subject to:

Subject to the disposal;

1. complying with the requirements of:
  - i. Section 3.58 of the Local Government Act 1995;
  - ii. The exclusions set out in Regulation 30 of the Local Government (Functions and General) Regulations 1996;
  - iii. Council Policies or Management Procedures;

The grant of a lease or licence in relation to:

1. freehold land owned by the Shire; or
2. crown land managed/leased by the Shire.

is further subject to:

1. Disposal by Lease
  - a) The disposal of property by lease being subject to:
    - i. The lease being in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The term of the lease being no greater than twelve (12) years for Northam Airport Hangar Sites and five (5) years for all other property;
    - iii. The rental fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the lease term; and
    - iv. The area leased being no greater than 1000m<sup>2</sup>.

- b) The agreement for the varying the terms of a lease including but not limited to terminations, renewal options, assignments, subletting, special conditions or payment schedules of a lease subject to:
    - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The lease providing for an option for extension and specifying the applicable terms of that option term;
    - iii. The exercise of the lease being in accordance with the terms of the option provisions of the original lease, and in particular that the lessee is not in a material and un-remedied breach of that lease; and
    - iv. The extension being in accordance with the option provisions of the original lease.
  - c) The Chief Executive Officer is delegated authority to approve all future leases for Kuringal Village.
2. Disposal by Licence
- a) The disposal of property by licence being subject to:
    - i. The licence being in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The granting of a licence being permitted under the Shire's management order or lease;
    - iii. The term of the licence being no greater than five (5) years;
    - iv. The fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the licence term; and
    - v. The area licenced being no greater than 1000m<sup>2</sup>.
  - b) The agreement for the varying the terms of a licence including but not limited to terminations, renewal options, assignments, sublicensing, special conditions or payment schedules of a licence subject to:
    - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The licence providing for an option for extension and specifying the applicable terms of that option term;
    - iii. The exercise of the licence being in accordance with the terms of the option provisions of the original licence, and in particular that the licensee is not in a material and un-remedied breach of that licence; and
    - iv. The extension being in accordance with the option provisions of the original licence.

## 2021/22 Delegated Authority Register

<b>F06 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
15/09/2021	Maren and David Lavery	Executed Lease Agreement for Pop Up Shop 182 Fitzgerald Street, Northam (Common Seal No. S34)	Jason Whiteaker - CEO	



## Health

<b>DELEGATION NUMBER</b>	- <b>H01</b>
LEGISLATIVE POWER OR DUTY DELEGATED	- All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the Shire's Health Local Laws.
LEGISLATIVE POWER TO DELEGATE	Public Health Act 2016 s21(1)(b) Enforcement agency may delegate  Health (Miscellaneous Provisions) Act 1911 s26 Powers of Local Government
DELEGATION SUBJECT	- <b>Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services  Environmental Health Officer  Manager Building and Health

The Chief Executive Officer is delegated authority to exercise and discharge all or any of the powers and functions of the local government (enforcement agency) as prescribed in the Public Health Act 2016 and associated Regulation.

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
<b>06/09/2021</b>	Aerobic Treatment Units		ATU SEWAGE SERVICES	A16311	Approved	Neil Travers
<b>06/07/2021</b>	Aerobic Treatment Units	Plastic Septic Tank	REDINK HOMES PTY LTD	A16680	Approved	Neil Travers



## 2021/22 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
12/07/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16173	Approved	Krystal Stonham
05/07/2021	Aerobic Treatment Units	Plastic Septic Tank	WATER INSTALLATIONS PTY LTD	A16193	Approved	Gordon Tester
04/08/2021	Aerobic Treatment Units	Concrete Septic Tanks	WATER INSTALLATIONS PTY LTD	A13163	Approved	Neil Travers
13/07/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	CRAIG CHARLES OLORENSHAW	A15139	Approved	Krystal Stonham
12/07/2021	Aerobic Treatment Units	Plastic Septic Tank	WATER INSTALLATIONS PTY LTD	A16334	Approved	Krystal Stonham
20/07/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	STALLION BUILDING CO PTY LTD	A15024	Approved	Krystal Stonham
06/07/2021	Septic Tank & Leach Drains	Plastic Septic Tank	WATER INSTALLATIONS PTY LTD	A16141	Approved	Krystal Stonham
17/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	RURAL BUILDING COMPANY PTY LTD	A16305	Approved	Krystal Stonham
28/07/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16577	Approved	Krystal Stonham
20/08/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	SANDRA LORRAINE KARTMAN	A2339	Approved	Krystal Stonham
04/08/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	PAMELA JOY SISTRUNK	A331	Approved	Krystal Stonham
29/07/2021	Aerobic Treatment Units		MR MARK PATTERSON	A15817	Approved	Krystal Stonham
02/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	SHELFORD CONSTRUCTION PTY LTD	A16289	Approved	Krystal Stonham
07/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	MS TENAE EMMA BAXTER	A16190	Approved	Krystal Stonham
02/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	SHANE MICHAEL ANGLESEY	A842	Approved	Krystal Stonham
17/09/2021	Septic Tank & Leach Drains	Plastic Septic Tank	MR BRAD SAGGERS	A16676	Approved	Krystal Stonham
30/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	EVOKE LIVING HOMES	A11270	Approved	Krystal Stonham
30/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	EVOKE LIVING HOMES	A16155	Approved	Krystal Stonham

## 2021/22 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
30/09/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16572	Approved	Krystal Stonham
11/10/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A15360	Approved	Krystal Stonham
15/10/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	RURAL BUILDING COMPANY PTY LTD	A16277	Approved	Krystal Stonham
04/10/2021	Aerobic Treatment Units		ATU SEWAGE SERVICES	A14606	Approved	Krystal Stonham
22/10/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	EVOKE LIVING HOMES	A16574	Approved	Krystal Stonham
25/10/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	STALLION BUILDING CO PTY LTD	A16181	Approved	Krystal Stonham
29/11/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	CAMERON ANDREW GREAVES	A2502	Approved	Krystal Stonham
29/11/2021	Aerobic Treatment Units	Concrete Septic Tanks	SARAH NOTTLE	A16238	Approved	Krystal Stonham
13/10/2021	Heath Notice	Unfit for Human Habitation	O8276	A10877	Issued	Gordon Tester
22/12/2021	Heath Notice	Unfit for Human Habitation	O5635	A12756	Issued	Gordon Tester
15/12/2021	Septic Tank & Leach Drains	Concrete Septic Tanks	SEFI TZIN	A884	Approved	Krystal Stonham
20/01/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	SIMON OLIVER	A16257	Approved	Krystal Stonham
07/02/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16676	Approved	Krystal Stonham
04/02/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	DAVID PAUL BOYLAND	A15151	Approved	Krystal Stonham
18/02/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	REMOTE PLUMBING GAS AND CIVIL PTY LTD	A15116	Approved	Krystal Stonham
23/02/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	SHELFORD CONSTRUCTION PTY LTD	A16288	Approved	Krystal Stonham
29/03/2022	Aerobic Treatment Unit	Plastic Septic Tank	SHARON SELBY	A16563	Approved	Krystal Stonham
06/04/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	GAVIN JOHN ROCHESTER	A16716	Approved	Krystal Stonham

# 2021/22 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
06/04/2022	Aerobic Treatment Units	Plastic Septic Tank	MR BRAD SAGGERS	A16199	Approved	Krystal Stonham
26/04/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	RURAL BUILDING COMPANY PTY LTD	A16676	Approved	
08/04/2022	Aerobic Treatment Units		WATER INSTALLATIONS PTY LTD	A16612	Approved	Krystal Stonham
26/04/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	MS DAINAH MARIE MAITLAND-SMITH	A16617	Approved	Krystal Stonham
16/05/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	REINFORCED EARTH REAL ESTATE PTY LTD	A15541	Approved	Krystal Stonham
03/05/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	CATHERINE MARY SMITH	A16329	Approved	Krystal Stonham
10/05/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	THOMAS MULLAN	A16153	Approved	Krystal Stonham
10/05/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	AYE ZAW WIN	A16328	Approved	Krystal Stonham
20/05/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	RURAL BUILDING COMPANY PTY LTD	A16723	Approved	Krystal Stonham
01/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	JCORP PTY LTD T/A HOMESTART	A16676	Withdrawn	Krystal Stonham
01/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	ANTHONY BENSON FRANCIS	A16164	Approved	Krystal Stonham
09/06/2022	Aerobic Treatment Units		KADIATOU DRAME	A15803	Approved	Krystal Stonham
13/06/2022	Septic Tank & Leach Drains		SUMMIT HOMES GROUP	A16573	Approved	Krystal Stonham
09/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	RURAL BUILDING COMPANY PTY LTD	A14551	Approved	Krystal Stonham
15/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	CHRISTOPHER MICHAEL WILLIAMSON	A16656	Approved	Krystal Stonham
15/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	BRADLEY JOHN SIMMS	A16676	Approved	Krystal Stonham
15/06/2022	Septic Tank & Leach Drains	Concrete Septic Tanks	MR SHANE TYRON SMITH	A2585	Approved	Krystal Stonham

## 2021/22 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
15/06/2022	Aerobic Treatment Units	Plastic Septic Tank	WATER INSTALLATIONS PTY LTD	A16676	Approved	Krystal Stonham
24/06/2022	Aerobic Treatment Units	Plastic Septic Tank	ALLEN NOEL BAIN	A1428	Approved	Susan Burley

<b>DELEGATION NUMBER</b>	- <b>H02</b>
LEGISLATIVE POWER OR DUTY DELEGATED	- Food Act 2008: s65(1) Prohibition orders s66 Certificate of clearance to be given in certain circumstances s67(4) Request for re-inspection s110 Registration of food businesses s112 Variation of conditions or cancellation of registration of food businesses s125 Institution of proceedings
LEGISLATIVE POWER TO DELEGATE	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)
DELEGATION SUBJECT	- <b>Food Act 2008 – Functions of enforcement agency</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Environmental Health Officer Manager Building and Health

The Chief Executive Officer is delegated authority to perform the functions of an enforcement agency :

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008.
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008.
3. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008.
4. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.

## 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Inspections)</b>			
<b>Date</b>	<b>Type</b>	<b>Premise Code</b>	<b>Officer</b>
05/08/2021	Follow-up	254	Krystal Stonham
13/07/2021	Routine	287	Krystal Stonham
22/10/2021	Routine	137	Krystal Stonham
11/10/2021	Routine	293	Krystal Stonham
11/10/2021	Routine	32	Krystal Stonham
18/10/2021	Routine	36	Krystal Stonham
18/10/2021	Follow-up	4	Krystal Stonham
25/10/2021	Routine	68	Krystal Stonham
22/10/2021	Routine	69	Krystal Stonham
10/11/2021	Routine	119	Krystal Stonham
03/11/2021	Routine	215	Krystal Stonham
15/11/2021	Routine	292	Krystal Stonham
03/12/2021	Routine	172	Krystal Stonham
17/01/2022	Routine	66	Krystal Stonham
07/02/2022	Follow-up	11	Krystal Stonham
07/02/2022	Routine	126	Krystal Stonham
22/02/2022	Routine	74	Krystal Stonham
23/03/2022	Routine	295	Krystal Stonham
26/04/2022	Routine	228	Krystal Stonham
26/04/2022	Routine	238	Krystal Stonham
26/04/2022	Routine	239	Krystal Stonham
22/04/2022	Routine	240	Krystal Stonham
28/04/2022	Routine	3	Krystal Stonham
13/04/2022	Follow-up	300	Krystal Stonham
13/06/2022	Routine	15	Krystal Stonham
13/06/2022	Routine	187	Krystal Stonham
10/06/2022	Routine	35	Krystal Stonham

<b>H02 – Delegation Use (Stallholders)</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Officer</b>
05/10/2021	Northam Army Camp Heritage Association (Inc)	Blanket Stallholder Permit 56 - Migrant Sunday 26 September 2021	Krystal Stonham
17/09/2021	Wundowie Progress Association	Blanket Stallholder Permit 55 - Wundowie Iron Festival	Krystal Stonham
06/09/2021	Northam Agricultural Society	Approved Blanket Stallholder Permit 54 - Northam Show	Krystal Stonham
24/08/2021	Rob's Baked Potatoes	Food Stall Permit No. 53 - Robs's Baked Potatoes - NS	Krystal Stonham
23/08/2021	Roadshow Trading T/As Hotbox	Stallholder Permit No. 52 - Hotbox - NS	Krystal Stonham
19/08/2021	Pide Bakery (Meryem)	Food Stall Permit No. 51 - Pide Bakery Kebab Food Van - NS	Krystal Stonham
11/08/2021	Bratwurst With Attitude	Food Stall Permit 50 - Bratwurst with Attitude, Wundowie Iron Festival	Krystal Stonham

# 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Stallholders)</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Officer</b>
09/08/2021	Shire of Northam	Blanket Stallholder Permit 48 - BKB Centre's B'day (Sat 14 Aug 2021)	Susan Burley
06/08/2021	That Food Truck	Food Stall Permit 47 - "That Food Truck" at Avon Descent	Gordon Tester
02/08/2021	The Caffeine Machine	Food Stall Permit 45 - Careers Expo	Krystal Stonham
02/08/2021	The Groovin Beans	FOOD PERMIT 46 : Avon Descent 2021 (Groovin Beans Coffee Co)	Krystal Stonham
22/07/2021	Create Footprints	2021/22 BLANKET STALLHOLDER PERMIT #44: Dave Halalilo - Bakers Hill Sunday Markets	Krystal Stonham
26/11/2021	ST JOSEPH'S PRIMARY SCHOOL	Food Stall Application - 9262 St Joseph's Northam - C of C	Krystal Stonham
17/11/2021	HAYWARD	Food Stall Permit 58 - Northam Bush Ranger Cadets	Krystal Stonham
17/11/2021	SHIRE OF NORTHAM	Food Stallholder Permit 59 - Avon Valley Shotokan Inc.	Krystal Stonham
17/11/2021	SHIRE OF NORTHAM	Food Stallholder Permit 60 - Red Rascals	Gordon Tester
10/12/2021	Bakers Hill Progress Association	Blanket Stallholder Approval – Bakers Hill Community Christmas Fair 2021	Krystal Stonham
8/12/2021	Bridgeley Church of Christ	Blanket Stallholder Permit 62 – Carols on Fitzgerald	Krystal Stonham
27/01/2022	Ragin Cajun Food	Refused Street Traders Application	Gordon Tester
21/01/2022	Perth Glory Football Club	Food Stall Permits 62 & 63 for Perth Glory game on 22 January 2022	Krystal Stonham
17/02/2022	El Mule O's Coffee	Food Stallholder Permit 64	Krystal Stonham
11/03/2022	Amberches Spirits Distillery	Amended Food Stallholder Permit 65 - Amberches Spirits Distillery	Krystal Stonham
04/03/2022	Essential Personnel	Stallholder permit 66, Essential Personnel for Lions Markets	Krystal Stonham
04/03/2022	Independent Miniature Horse Registry WA	Food Stall Permit 67 - IMHRWA STATE SHOW (6 March 2022, Bakers Hill Oval)	Krystal Stonham
27/04/2022	Northam & Districts Little Athletics	Food Stallholder Permit 68 - Little Athletics Centre - Northam Town Hall	Krystal Stonham
12/05/2022	Northam Primary School P&C	Approved Food Stallholder Permit 69 - Northam Primary P & C	Krystal Stonham
31/05/2022	Shire of Northam	Food Stallholder Permit 71 – SoN	Krystal Stonham
31/05/2022	Lucy's Tearooms	Food Stallholder Permit 70 - Lucy's Tearooms	Krystal Stonham
29/06/2022	Amberches Spirits Distillery	Annual Food Permit 1 – Lion's Markets	Gordon Tester
17/06/2022	Scoop Dawgs	Street Traders Permit	Chadd Hunt

<b>H02 – Delegation Use (Events)</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Officer</b>
17/09/2021	WUNDOWIE PROGRESS ASSOCIATION	EVENT Approval: 2021 Wundowie Iron Festival (Saturday 18 September 2021)	Krystal Stonham
02/08/2021	NORTHAM AVON DESCENT ASSOCIATION	EVENT APPROVAL: 2021 AVON DESCENT (14 & 15 AUGUST 2021)	Krystal Stonham



## 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Events)</b>			
<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Officer</b>
<b>28/07/2021</b>	SHIRE OF NORTHAM	EVENT APPLICATION: ELEVATE FESTIVAL (SATURDAY 28 AUGUST 2021)	Krystal Stonham
<b>22/07/2021</b>	NORTHAM BALLOONING EVENTS INC	EVENT APPLICATION: Australian National Ballooning Championships 2021 (28 August - 4 September 2021)	Krystal Stonham
<b>7/02/2022</b>	NORTHAM CHAMBER OF COMMERCE	Chinese New Year (11 February 2022)	Krystal Stonham
<b>31/05/2022</b>	STRYKA	Stryka Fight on 4 June 2022	Krystal Stonham

<b>H02 – Delegation Use (Registration &amp; Licences)</b>			
<b>Premise code</b>	<b>Name</b>	<b>Date Licence Issued</b>	<b>Officer</b>
<b>10</b>	BAKERS HILL PIE SHOP (BAKERY)	20/09/2021	Krystal Stonham
<b>102.1</b>	PB Kirby Parish Centre	16/09/2021	Krystal Stonham
<b>105</b>	NORTHAM ASIAN	11/10/2021	Krystal Stonham
<b>126</b>	WUNDOWIE IGA EXPRESS	12/10/2021	Krystal Stonham
<b>13</b>	Central Regional TAFE Cafe	22/10/2021	Krystal Stonham
<b>137</b>	NORTHAM RESIDENTIAL COLLEGE	17/09/2021	Krystal Stonham
<b>141</b>	DOMINO'S NORTHAM	27/09/2021	Krystal Stonham
<b>17</b>	HAPPY DAYS COFFEE POT	06/12/2021	Krystal Stonham
<b>171</b>	BAKERS HILL TAVERN	22/09/2021	Krystal Stonham
<b>172</b>	DUKE'S INN	07/10/2021	Krystal Stonham
<b>187</b>	RED ROOSTER	21/09/2021	Krystal Stonham
<b>189</b>	SERCO Yongah Hill IDC	21/10/2021	Krystal Stonham
<b>2</b>	AVONVALE PRIMARY SCHOOL	14/09/2021	Krystal Stonham
<b>212</b>	Northam Railways Football Club Inc	24/09/2021	Krystal Stonham
<b>214</b>	Hurricane Go Cart Club (WA) Inc	17/11/2021	Krystal Stonham
<b>216</b>	Northam Aero Club	07/10/2021	Krystal Stonham
<b>22</b>	DUNNINGS SHELL NORTHAM	22/09/2021	Krystal Stonham
<b>220</b>	Federal Football Club Inc	01/10/2021	Krystal Stonham
<b>221</b>	Northam RSL Sub Branch	14/09/2021	Krystal Stonham
<b>227</b>	Loose Foot Saloon	01/11/2021	Krystal Stonham
<b>228</b>	COLES EXPRESS	23/11/2021	Krystal Stonham
<b>229</b>	Avon Youth Community & Family Services	17/09/2021	Krystal Stonham
<b>239</b>	2 DAYS CAFE	06/12/2021	Krystal Stonham
<b>24</b>	EL CABALLO ROADHOUSE	21/09/2021	Krystal Stonham
<b>241</b>	Yvettes Cakes and Grazing Tables	04/10/2021	Krystal Stonham
<b>248</b>	HUNGRY BIRDS TAKEAWAY	29/11/2021	Krystal Stonham
<b>254</b>	SANDY DS KITCHEN	13/09/2021	Krystal Stonham

## 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Registration &amp; Licences)</b>			
<b>Premise code</b>	<b>Name</b>	<b>Date Licence Issued</b>	<b>Officer</b>
255	LUME BRASSERIE	12/10/2021	Krystal Stonham
256	Fresh Trading Co.	19/10/2021	Krystal Stonham
26	FRESH START RECOVERY PROGRAM	19/10/2021	Krystal Stonham
268	Route 94 Bakers Hill	29/09/2021	Krystal Stonham
281	KFC Northam	10/09/2021	Krystal Stonham
282	The Grand	25/06/2021	Krystal Stonham
284	Glide Family Daycare	06/08/2021	Krystal Stonham
292	Spudshed Northam	25/10/2021	Krystal Stonham
3	AVON VALLEY BAKERY	27/09/2021	Krystal Stonham
33	LUCY'S TEA ROOMS	20/09/2021	Krystal Stonham
34	MACAU CHINESE RESTAURANT	20/09/2021	Krystal Stonham
35	Niks Fish & Chips	29/09/2021	Krystal Stonham
36	MCDONALDS	21/09/2021	Krystal Stonham
39	NORTHAM TAVERN	07/10/2021	Krystal Stonham
4	AVON VALLEY FRENCH HOT BREAD	08/10/2021	Krystal Stonham
41	NORTHAM BOWLS CLUB	17/09/2021	Krystal Stonham
42	NORTHAM COUNTRY CLUB INC	22/09/2021	Krystal Stonham
43	NORTHAM PRIMARY SCHOOL P&C CANTEEN	10/09/2021	Krystal Stonham
46	NORTHAM MOTEL	16/09/2021	Krystal Stonham
47	NORTHAM WORKERS CLUB INC	12/10/2021	Krystal Stonham
48	NORTHAM SENIOR HIGH SCHOOL CANTEEN	08/10/2021	Krystal Stonham
49	NORTHAM HARNESS RACING CLUB	04/10/2021	Krystal Stonham
5	AVON BROOK WINES	15/09/2021	Krystal Stonham
51	NORTHAM RACE CLUB	28/01/2022	Krystal Stonham
52	PANDA CHINESE RESTAURANT	14/09/2021	Krystal Stonham
55	QUIN'S GOURMET BUTCHERS	14/09/2021	Krystal Stonham
58	SPENCERS BROOK TAVERN	27/09/2021	Krystal Stonham
59	SUBWAY NORTHAM	10/02/2022	Krystal Stonham
60	ST JOSEPH'S PRIMARY SCHOOL CANTEEN	02/12/2021	Krystal Stonham
61	ST JOSEPH'S SECONDARY SCHOOL CANTEEN	02/12/2021	Krystal Stonham
63	Summer Creek Estate	14/09/2021	Krystal Stonham
66	Wendy's Milkbar Northam	21/11/2019	Krystal Stonham
68	WEST NORTHAM PRIMARY SCHOOL CANTEEN	21/10/2021	Krystal Stonham
69	WUNDOWIE PRIMARY SCHOOL P & C ASSOCIATION	18/10/2021	Krystal Stonham
71	WOOLWORTHS	17/09/2021	Krystal Stonham
74	WUNDOWIE CLUB INC.	21/09/2021	Krystal Stonham

## 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Registration &amp; Licences)</b>			
<b>Premise code</b>	<b>Name</b>	<b>Date Licence Issued</b>	<b>Officer</b>
<b>8</b>	BRIDGELY COMMUNITY CENTRE	16/09/2021	Krystal Stonham
<b>80</b>	AVON VALLEY SHOW JUMPING & PONY CLUB	13/10/2021	Krystal Stonham
<b>108</b>	Liddelow on Avon B&B	29/09/2021	Krystal Stonham
<b>119</b>	Koojedda Country	07/01/2022	Krystal Stonham
<b>133</b>	NORTHAM HERITAGE FORUM	15/10/2021	Krystal Stonham
<b>184</b>	Clackline Valley Olives	15/09/2021	Krystal Stonham
<b>19</b>	CELLARBORATIONS@HOWLETTS	17/09/2021	Krystal Stonham
<b>215</b>	Rodney Rolfe's Local Honey	21/09/2021	Krystal Stonham
<b>236</b>	Lidia Vorontsova	04/11/2021	Krystal Stonham
<b>250</b>	WOOLWORTHS PETROL	17/09/2021	Krystal Stonham
<b>251</b>	BAKED ON BENRUA	21/09/2021	Krystal Stonham
<b>293</b>	Creations on the Hill	15/11/2021	Krystal Stonham
<b>295</b>	Northam Creamery	14/12/2021	Krystal Stonham
<b>53</b>	Karl Graham & Patricia Ann Syson	28/09/2021	Krystal Stonham
<b>54</b>	PFD FOOD SERVICES LTD	05/10/2021	Krystal Stonham
<b>144.3</b>	Avon Valley Abattoir	08/11/2021	Krystal Stonham
<b>145.3</b>	Linley Valley Pork	09/11/2021	Krystal Stonham
<b>177</b>	JUNIPER BETHAVON - UNITING CHURCH HOMES	29/09/2021	Krystal Stonham
<b>183</b>	Juniper Residency	20/09/2021	Krystal Stonham
<b>26.3</b>	Fresh Start Recovery Programme	19/10/2021	Krystal Stonham
<b>296</b>	Vegan in a Van	12/01/2022	Krystal Stonham

<b>H02 – Delegation Use (Portable Signs)</b>				
<b>Premise code</b>	<b>Name</b>	<b>Assessment No.</b>	<b>Date Licence Issued</b>	<b>Officer</b>
<b>1</b>	COUNTRY REALTY	SIGN	15/09/2021	Krystal Stonham
<b>196</b>	NORTHAM LIQUOR STORE	SIGN	20/09/2021	Krystal Stonham
<b>199</b>	Good Price Pharmacy Warehouse	SIGN	13/01/2022	Krystal Stonham
<b>208</b>	Avon Home Improvement Centre	SIGN	05/11/2021	Krystal Stonham
<b>226</b>	AVC Stockfeed	SIGN	08/10/2021	Krystal Stonham
<b>230</b>	Everlastings on Fitzgerald	SIGN	22/09/2021	Krystal Stonham
<b>231</b>	Northam Optical	SIGN	13/09/2021	Krystal Stonham

## 2021/22 Delegated Authority Register

<b>H02 – Delegation Use (Portable Signs)</b>				
<b>Premise code</b>	<b>Name</b>	<b>Assessment No.</b>	<b>Date Licence Issued</b>	<b>Officer</b>
<b>248.1</b>	HUNGRY BIRDS TAKEAWAY	SIGN	29/11/2021	Krystal Stonham
<b>252</b>	NORTHAM SKIN & BODY CARE CENTRE	SIGN	21/10/2021	Krystal Stonham
<b>253</b>	HANSEN CHIROPRACTIC	SIGN	27/09/2021	Krystal Stonham
<b>257</b>	BENDIGO BANK NORTHAM CSC	SIGN	24/01/2022	Krystal Stonham
<b>29</b>	WHEATBELT OFFICE & BUSINESS MACHINES	SIGN	15/09/2021	Krystal Stonham
<b>3.1</b>	AVON VALLEY BAKERY	SIGN	27/09/2021	Krystal Stonham
<b>39.1</b>	NORTHAM TAVERN	SIGN	07/10/2021	Krystal Stonham
<b>4.1</b>	AVON VALLEY FRENCH HOT BREAD	SIGN	08/10/2021	Krystal Stonham
<b>83</b>	NORTHAM CENTRAL NEWS	SIGN	21/10/2021	Krystal Stonham
<b>94</b>	CHOICES BY DALLIMORE	SIGN	18/10/2021	Krystal Stonham
<b>95</b>	BOB DAVEY REAL ESTATE	SIGN	13/09/2021	Krystal Stonham
<b>98</b>	SIMPLY SPECTACLES	SIGN	15/09/2021	Krystal Stonham
<b>99</b>	NORTHAM FLORIST	SIGN	18/10/2021	Krystal Stonham

<b>H02 – Delegation Use (Stable Licences)</b>				
<b>Premise code</b>	<b>Name</b>	<b>Assessment No.</b>	<b>Date Licence Issued</b>	<b>Officer</b>
<b>148</b>	P & M FLOWERS	A11981	16/09/2021	Krystal Stonham
<b>149</b>	J MOORE	A13251	10/09/2021	Krystal Stonham
<b>150</b>	M HUGHES	A15860	06/10/2021	Krystal Stonham
<b>153</b>	R J WATSON	A13252	01/02/2018	Krystal Stonham
<b>154</b>	T HILL & J COLEMAN	A11223	15/09/2021	Krystal Stonham
<b>155</b>	J HOULDSWORTH	A11270	24/09/2021	Krystal Stonham
<b>157</b>	MELANIE JANE BUSCALL	A13249	21/09/2021	Krystal Stonham

## 2021/22 Delegated Authority Register

H02 – Delegation Use (Stable Licences)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
160	C SOULOS	A12969	14/09/2021	Krystal Stonham
161	E OLIVER	A10148	14/09/2021	Krystal Stonham
163	J & C DUCKWORTH	A10470	14/09/2021	Krystal Stonham
166	DONNA LUCK	A13073	15/09/2021	Krystal Stonham
249	J MOORE	A13250	10/09/2021	Krystal Stonham

H02 – Delegation Use (Morgues)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
135	PURSLOWE TINETTI FUNERALS	A13899	13/12/2021	Krystal Stonham
136	THOMPSON'S FUNERAL SERVICES	A11054	14/09/2021	Krystal Stonham

H02 – Delegation Use (Offensive Trades)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
144	Avon Valley Abattoir	A429	08/11/2021	Krystal Stonham
145.1	Linley Valley Pork	A536	09/11/2021	Krystal Stonham

## Planning

- DELEGATION NUMBER** - **P01**
- LEGISLATIVE POWER** - *Local Government Act 1995*  
*Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960*
- DELEGATION SUBJECT** - **Instruct Legal Action**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services

The Chief Executive Officer is delegated authority to instruct Council's Solicitors to take legal action in respect of any breach, contravention or offence under the Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960 and all subsidiary legislation made under those acts including signing and executing documents on behalf of the Shire.

P01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

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<b>DELEGATION NUMBER</b>	- <b>P02</b>
LEGISLATIVE POWER	- <i>Planning and Development (Local Planning Schemes) Regulations 2015, section 64(1)(c) &amp; (2)</i>  Local Planning Scheme No. 6
DELEGATION SUBJECT	- <b>Development Applications – Waiver of Requirement for Advertising</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services  Manager Planning and Environment

The Chief Executive Officer is delegated authority to waive a requirement for an application to be advertised if it does not comply with the requirements of Local Planning Scheme No. 6 if satisfied that the departure from the Scheme is of a minor nature and there is no likely impact.

P02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

<b>DELEGATION NUMBER</b>	- <b>P03</b>
LEGISLATIVE POWER	- Local Planning Scheme No 6
DELEGATION SUBJECT	- <b>Planning Determinations</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

## **General Delegation**

The Chief Executive Officer, Pursuant to Clause 82, Part 10 of Schedule 2 of the Deemed Provisions for Local Planning Schemes, is delegated authority to approve or refuse applications for development approval, including amendments, made under Shire of Northam Local Planning Scheme No. 6 (the Scheme), with or without conditions subject to consistency with the Scheme, including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Where applications for development approval have been advertised for consultation purposes, in accordance with the provisions of Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 of the R-Codes, if:

## **Conditions**

- a. No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b. Submissions that raise concerns with the proposed development were received and those concerns are, in the opinion of the delegated officer, clearly not material planning considerations;
- c. Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
  - i. Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the delegated officer and the applicant, and/or the party or parties that lodged the submissions (the delegated officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and

## **Exclusions**

### General Exclusions

1. Applications for development approval for development exceeding \$4M in value and/or a net increase of in excess of 10 dwellings and/or uses listed as 'P', 'D' or 'A' or 'I' within the Scheme at variance with Scheme requirements and standards.

Specific Exclusions and Exceptions for Minor Works etc.



2. Subject to 8 below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.
3. Subject to 8 below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.
4. Subject to 8 below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:
  - i) Animal Establishment in other than the 'Rural' or 'Rural Smallholding' Zone;
  - ii) Equestrian Activity in other than the 'Rural' or 'Rural Smallholding' Zone;
  - iii) Hotel (except for alterations and additions on existing licensed premises);
  - iv) Industry – Extractive (except for minor modifications to existing approvals);
  - v) Industry – Mining in other than the 'Rural' Zone;
  - vi) Liquor Store (small and large) (except for minor modifications to existing approvals);
  - vii) Motel in other than the 'Commercial' or 'Tourist' Zone (except for minor modifications to existing premises);
  - viii) Night Club;
  - ix) Restricted Premises;
  - x) Tavern (except for minor modifications to existing premises);
  - xi) Major new Telecommunications Infrastructure.
5. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clauses 3.4.2 or 3.4.3 of the Scheme (uses not listed in the Zoning Table) may only be refused under delegated authority..
6. Subject to 8 below, applications for development approval that must be assessed under the provisions of Part 3, Clauses 3.8 up to and including 3.12 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority, except for minor modifications or extensions. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
7. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that are assessed under the provisions of Clause 4.13.7 of the Scheme (the 'Cash Payment in Lieu of the Provision of Car Parking' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
8. Subject to 9 below, the provisions of 1 - 7 above do not apply to applications for an extension of time to commence a development approval, alterations and/or expansions affecting a maximum area of 20% of the existing development, or 250m<sup>2</sup> (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing,

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- lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.
9. Where an extension of time to commence a development approval is granted pursuant to 8 above, the term of any renewal shall not exceed 24 months, however, an unlimited number of renewals may be granted under delegated authority.

**An officer to who this authority is delegated cannot approve plans in which he/she may have a conflict of interest.**

DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
16/09/2021	Amended Plans	AMENDMENT TO DA P20118	HAVIV TZIN	A884	DApp	Jacky Jurmann
19/07/2021	Development & Use	SINGLE DWELLING & OUTBUILDING	DANIELLE FLEUR COUSIN	A16311	DApp	Jacky Jurmann
05/07/2021	Development & Use	SINGLE STOREY DWELLING	RURAL BUILDING COMPANY PTY LTD	A15139	DApp	Jacky Jurmann
14/07/2021	Development & Use	ANCILLARY DWELLING	T & R HOMES	A842	DApp	Jacky Jurmann
01/07/2021	Development & Use	SINGLE DWELLING	RURAL BUILDING COMPANY PTY LTD	A14636	DApp	Jacky Jurmann
06/07/2021	Development & Use	LEAN-TO (SHED EXTENSION)	JONAS GEORG SKARBAUSKAS	A11382	DApp	Jacky Jurmann
21/07/2021	Development & Use	SINGLE DWELLING, WATER TANK & OUTBUILDING	EVOKE LIVING HOMES	A14606	DApp	Jacky Jurmann
07/09/2021	Amended Plans & Conditions	AMENDMENT TO P21076 - REDUCTION IN FFL	EVOKE LIVING HOMES	A14606	DApp	Jacky Jurmann
15/07/2021	Development & Use	OUTBUILDING AND CARPORT	ADRIAN DOUGLAS STEWART	A13058	DApp	Jacky Jurmann
09/08/2021	Development & Use	RESIDENTIAL DWELLING & ATTACHED ANCILLARY DWELLING (BUILDING ENVELOPE VARIATION)	RURAL BUILDING COMPANY PTY LTD	A16181	DApp	Jacky Jurmann

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
19/07/2021	Development & Use	HOME BUSINESS (WORKS & USE)	COLIN TIMOTHY BIGNELL	A15901	DApp	Jacky Jurmann
21/07/2021	Development & Use	WATER TANK	BENJAMIN LEE GRAY	A1387	DApp	Jacky Jurmann
17/09/2021	Development & Use	STORAGE & DISPLAY (HILLS CONCRETE PRODUCTS)	BENTHAM PTY LTD	A14358	DApp	Jacky Jurmann
30/07/2021	Development & Use	CHANGE OF USE TO RESIDENTIAL	MICHAEL GEOFFREY O'DEA	A16581	DApp	Jacky Jurmann
21/07/2021	Development & Use	SINGLE DWELLING	NICHOLAS BAXTER	A16190	DApp	Jacky Jurmann
04/08/2021	Development & Use	STORAGE SHED	KYLIE MICHELLE MURPHY	A15137	DApp	Jacky Jurmann
21/07/2021	Development & Use	OUTBUILDING	SHEDS N HOMES	A1448	DApp	Jacky Jurmann
04/08/2021	Development & Use	RETAINING WALL & FENCE	BHASKAR KILARI	A15062	DApp	Jacky Jurmann
26/08/2021	Development & Use	SINGLE DWELLING	RURAL BUILDING COMPANY PTY LTD	A16305	DApp	Jacky Jurmann
03/09/2021	Development & Use	SINGLE DWELLING & OUTBUILDING (LOT 182 CLIVE ST)	ELIZABETH ALICE MAXWELL	A1619	DApp	Jacky Jurmann
20/08/2021	Development & Use	ANCILLARY DWELLING	SONA X PTY LTD	A16311	DApp	Jacky Jurmann
15/09/2021	Development & Use	GROUPED DWELLING	JOHN YOUNG	A15259	DApp	Jacky Jurmann
06/09/2021	Development & Use	SINGLE DWELLING	J-CORP PTY LTD - T/A HOMESTART	A16572	DApp	Jacky Jurmann
23/08/2021	Development & Use	SINGLE DWELLING	J-CORP PTY LTD - T/A HOMESTART	A15360	DApp	Jacky Jurmann
27/08/2021	Development & Use	SINGLE DWELLING	J-CORP PTY LTD - T/A HOMESTART	A16577	DApp	Jacky Jurmann
20/08/2021	Development & Use	SINGLE DWELLING	RURAL BUILDING COMPANY PTY LTD	A16277	DApp	Jacky Jurmann

# 2021/22 Delegated Authority Register

DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
20/08/2021	Development & Use	CARPORT & PATIO	GARY ROBIN DEWAR	A1167	DApp	Jacky Jurmann
24/08/2021	Development & Use	TWO CARPORTS	WAYNE FRANK KENT	A1771	DApp	Jacky Jurmann
24/08/2021	Development & Use	TEMPORARY PORTABLE AMENITY BUILDINGS	DERBY INDUSTRIES	A536	DApp-T	Jacky Jurmann
21/09/2021	Development & Use	CONVERSION OF EXISTING SHED INTO A SINGLE DWELLING (EXISTING DWELLING TO BE DEMOLISHED)	AARON REDDICK ARCHITECTS	A1431	DApp	Jacky Jurmann
15/09/2021	Development & Use	DOME SHELTER & 2 SEA CONTAINERS	REGIONAL BRIDGING PTY LTD	A13409	DApp	Jacky Jurmann
21/09/2021	Development & Use	LEAN-TO	MICHAEL CHRISTOPHER SPADACCINI	A15185	DApp	Jacky Jurmann
15/09/2021	Development & Use	ADDITIONS TO DWELLING	VALRIE MARY MOULTON	A2250	DApp	Jacky Jurmann
15/09/2021	Development & Use	TWO GROUPED DWELLINGS	EVOKE LIVING HOMES	A15722	DApp	Jacky Jurmann
29/09/2021	Development & Use	RETAINING WALLS FOR HOUSE & SHED	TANYA HARGREAVES	A16046	DApp	Jacky Jurmann
21/09/2021	Subdivision Clearances	SUBDIVISION CLEARANCE WAPC REF: 115-21 - 119 CHIDLOW ST EAST, NORTHAM	MALCOLM STUART BROWNE	A10370	DApp	Jacky Jurmann
19/07/2021	Subdivision Clearances	SUBDIVISION CLEARANCE X4 LOTS	GRAHAM PHILIP STORER	A15468	DApp	Jacky Jurmann
20/07/2021	Subdivision Clearances	SUBDIVISION CLEARANCE - WAPC REF: 640-19: LOT 10 (27) CHARLES ST, NORTHAM	RM SURVEYS	A13670	DApp	Jacky Jurmann
02/09/2021	Subdivision Clearances	SUBDIVISION CLEARANCE - STAGE 3, PHASE 2	PERE ADMIN CONSULTANTS	A16304	DApp	Jacky Jurmann
22/10/2021	Development & Use	CIVIL WORKS	DALE DESIGN GROUP	A15541	DApp	Jacky Jurmann
05/10/2021	Development & Use	CHANGE OF USE TO SINGLE HOUSE AND ANCILLARY	MATHEW MACQUEEN	A719	DApp	Jacky Jurmann

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		DWELLING AND ADDITIONS TO THE PROPOSED SINGLE HOUSE				
14/10/2021	Development & Use	THREE GROUPED DWELLINGS	URBANISTA TOWN PLANNING	A15421	DApp	Jacky Jurmann
21/10/2021	Development & Use	PATIO ADDITION	THE SHED COMPANY - MUNDARING	A1971	DApp	Jacky Jurmann
22/10/2021	Development & Use	RECONSTRUCTION OF PARAPET WALLS AND VERANDAHS	SHIRE OF NORTHAM	A14188	DApp	Jacky Jurmann
29/11/2021	Amended Plans & Conditions	AMENDMENT TO P21100 - GROUP DWELLINGS	JOHN YOUNG	A15259	DApp	Jacky Jurmann
08/11/2021	Development & Use	MODIFICATIONS TO THE FITZGERALD STREET FAÇADE OF THE RIVERSIDE HOTEL	ADRIAN BRIAN SMITH	A11142	DApp	Jacky Jurmann
24/11/2021	Development & Use	NEW OP SHOP BUILDING	ST JOSEPH'S CATHOLIC CHURCH	A15185	DApp	Jacky Jurmann
24/11/2021	Development & Use	ADDITIONS TO DWELLING	CAMERON ANDREW GREAVES	A2502	DApp	Jacky Jurmann
11/11/2021	Development & Use	SINGLE HOUSE	S & K SPADACCINI FAMILY HOME BUILDERS	A15089	DApp	Jacky Jurmann
18/11/2021	Subdivision Clearances	SUBDIVISION CLEARANCE - STAGE 2	PETER MATTABONI	A15629	DApp	Jacky Jurmann
07/12/2021	Development & Use	SINGLE DWELLING	REDINK HOMES PTY LTD	A14639	DApp	Jacky Jurmann
10/12/2021	Development & Use	INDUSTRY - RURAL: PROCESSING AND PACKING OF NUTS AND SEEDS	WHEATBELT NATURAL RESOURCE MANAGEMENT	A13699	DApp	Jacky Jurmann
03/12/2021	Development & Use	SINGLE DWELLING	REDINK HOMES PTY LTD	A16397	DApp	Jacky Jurmann
21/12/2021	Development & Use	OUTBUILDING AND WATER TANK	LYN MAREE WISE	A16180	DApp	Jacky Jurmann
08/12/2021	Development & Use	LPG GAS SUPPLY FOR HOT AIR BALLOONING (HANGAR 19)	NORTHAM BALLOONING EVENTS INC	A15595	DApp	Jacky Jurmann

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10/12/2021	Development & Use	HOME BUSINESS - BEAUTY SALON	BRENDAN MICHAEL CREIGHTON	A1045	DApp	Jacky Jurmann
10/12/2021	Development & Use	FIVE (5) GROUP DWELLINGS	SUMMERLINK PTY LTD	A11492	DApp	Jacky Jurmann
23/12/2021	Development & Use	ALTERATIONS & ADDITIONS TO THE LINK THEATRE (NON-CONFORMING USE)	JODI LYNNE INGRAM	A10591	DApp	Jacky Jurmann
21/12/2021	Development & Use	ADDITION TO ESTABLISHED OUTBUILDING	JARROD STREET	A11382	DApp	Jacky Jurmann
15/12/2021	Development & Use	RE-ROOFING OF DWELLING (SCA6)	FALLON ELENOR SAVILL	A11557	R	Jacky Jurmann
21/12/2021	Development & Use	NEW WORKSHOP - FABRICATION & WAREHOUSE EXTENSION	DENNEY DESIGN	A13136	DApp	Jacky Jurmann
22/12/2021	Development & Use	SINGLE DWELLING	JCORP PTY LTD T/A HOMESTART	A16257	DApp	Jacky Jurmann
22/12/2021	Development & Use	RE-ROOFING OF EXISTING DWELLING (SCA6)	FALLON ELENOR SAVILL	A11557	DApp	Jacky Jurmann
07/01/2022	Amended Plans & Conditions	Amendment to P21110 - Re-Orientation of Dome Shelter	REGIONAL BRIDGING PTY LTD	A13409	Dapp	Jacky Jurmann
18/01/2022	Development & Use	Fuel Depot & Ancillary Works	EDGE PLANNING & PROPERTY	A14349	DApp	Jacky Jurmann
28/01/2022	Amended Plans	Amendment to P21122 - Op Shop Building	ST JOSEPH'S CATHOLIC CHURCH	A15185	DApp	Jacky Jurmann
28/01/2022	Development & Use	Ancillary Dwelling	KELLY MARIE MCKENZIE	A1862	DApp	Jacky Jurmann
13/01/2022	Development & Use	Additional Outbuilding	JASON PETER WILLIAMS	A11921	DApp	Jacky Jurmann
06/01/2022	Development & Use	WATER TANK (110,000L)	HAMID ULHAQ SIDDIQI	A13174	DApp	Jacky Jurmann
21/01/2022	Development & Use	New Dwelling	SHELFORD CONSTRUCTIO NS PTY LTD	A16288	DApp	Jacky Jurmann
14/01/2022	Development & Use	Preliminary Earthworks - Avon Logistics Hub	PETER D WEBB AND ASSOCIATES	A967	DApp	Jacky Jurmann
27/01/2022	Development & Use	Retaining Walls	ALYSHA MCCALL	A15026	DApp	Jacky Jurmann

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15/02/2022	Development & Use	Sea Container (Permanent)	MARK SAMUEL RAE	A2619	DApp	Jacky Jurmann
18/02/2022	Development & Use	Single Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16633	DApp	Jacky Jurmann
17/02/2022	Development & Use	Outbuilding / Water Tanks / Building Envelope Variation	JORDINA BARKER	A16313	DApp	Jacky Jurmann
28/02/2022	Development & Use	Single Dwelling & Outbuilding	EVOKE LIVING HOMES	A16199	DApp	Jacky Jurmann
02/02/2022	Development & Use	RETAINING WALL	ROBYN FRANCES KIDD	A15287	DApp	Jacky Jurmann
03/02/2022	Development & Use	Construction of a new outbuilding & demolition of 2 existing outbuildings	JULIE THOMPSON	A11305	DApp	Jacky Jurmann
25/02/2022	Development & Use	Storage Shed Extension	J & A BUILDING PTY LTD	A12408	DApp	Jacky Jurmann
25/02/2022	Development & Use	Grouped Dwellings (3)	EVOKE LIVING HOMES	A12963	DApp	Jacky Jurmann
28/02/2022	Development & Use	Grouped Dwelling	EVOKE LIVING HOMES	A12967	DApp	Jacky Jurmann
04/03/2022	Development & Use	Workshop Extension	NUSTEEL PATIOS AND SHEDS	A14360	DApp	Jacky Jurmann
16/03/2022	Development & Use	Outbuilding	MARK ROBERTS	A16563	DApp	Jacky Jurmann
02/03/2022	Development & Use	SINGLE DWELLING & SHED, INCL. BUILDING ENVELOPE VARIATION	CATHERINE MARY SMITH	A16329	DApp	Jacky Jurmann
22/03/2022	Development & Use	Outbuilding (Vehicle Storage & Home Workshop) & Relocation of an Existing Outbuilding	J & A BUILDING PTY LTD	A13952	DApp	Jacky Jurmann
15/03/2022	Development & Use	Outbuilding	ELLENBROOK SHEDS PTY LTD	A11248	DApp	Jacky Jurmann
22/03/2022	Development & Use	Single Dwelling	JEREMY FALCKE DESIGN	A15294	DApp	Jacky Jurmann
28/03/2022	Development & Use	Single Dwelling	KADIATOU DRAME	A15803	DApp	Jacky Jurmann
08/03/2022	Development & Use	Single Dwelling	RURAL BUILDING COMPANY PTY LTD	A16676	DApp	Jacky Jurmann

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04/03/2022	Development & Use	Under Verandah Advertising Signage - Darren West MLC	DARREN WEST MP	A16648	DApp	Jacky Jurmann
24/03/2022	Development & Use	Outbuilding	ELIZABETH GREEP	A11824	DApp	Jacky Jurmann
14/03/2022	Development & Use	Single Dwelling	REDINK HOMES PTY LTD	A1122	DApp	Jacky Jurmann
31/03/2022	Development & Use	Retrospective Approval of Machinery Shed/Workshop	AMB CONSOLIDATE D PTY LTD	A1662	DApp	Jacky Jurmann
18/03/2022	Development & Use	Outbuilding	ELLENBROOK SHEDS PTY LTD	A16305	DApp	Jacky Jurmann
24/03/2022	Development & Use	Outbuilding	ACTION SHEDS AUSTRALIA PTY LTD	A15133	DApp	Jacky Jurmann
25/03/2022	Development & Use	Single Dwelling	AYE ZAW WIN	A16328	DApp	Jacky Jurmann
04/03/2022	Subdivision Clearances	Subdivision Clearance - WAPC Ref: 156934	FM SURVEYS PTY LTD	A15717	DApp	Jacky Jurmann
26/04/2022	Development & Use	Single Transportable Dwelling	JANEEN MCROBERT	A16308	DApp	Jacky Jurmann
05/04/2022	Development & Use	Carport (setback variation)	WANGARA OUTDOOR WORLD	A1157	DApp	Jacky Jurmann
14/04/2022	Development & Use	ANCILLARY DWELLING	ALLEN NOEL BAIN	A1428	DApp	Jacky Jurmann
05/04/2022	Development & Use	Single Dwelling & Outbuilding	QUALITY DESIGN DRAFTING	A16147	DApp	Jacky Jurmann
06/04/2022	Development & Use	Ancillary Dwelling	GRANNY FLATS WA	A2179	DApp	Jacky Jurmann
07/04/2022	Development & Use	Additions to Clubhouse (RSL Room)	RSL BAKERS HILL SUB-BRANCH	A2762	DApp	Jacky Jurmann
07/04/2022	Development & Use	Addition to Outbuilding	MELY TRESVALLES LABTO	A15368	DApp	Jacky Jurmann
08/04/2022	Development & Use	Outbuilding	ACTION SHEDS AUSTRALIA PTY LTD	A12259	DApp	Jacky Jurmann
08/04/2022	Development & Use	Single Transportable Dwelling	EVOKE LIVING HOMES	A16724	DApp	Jacky Jurmann



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19/04/2022	Development & Use	Additions to existing building	CO-OPERATIVE BULK HANDLING LTD	A16219	DApp	Jacky Jurmann
21/04/2022	Development & Use	Change of Use (Office) & Advertising Signage	ESSENTIAL LABOUR SOLUTIONS PTY LTD	A16209	DApp	Jacky Jurmann
06/05/2022	Development & Use	Single Dwelling (Building Envelope Variation)	ANTHONY BENSON FRANCIS	A16164	DApp	Jacky Jurmann
05/05/2022	Development & Use	Renovation & New Carport	JAMES RUSSELL TAYLOR	A2280	DApp	Jacky Jurmann
10/05/2022	Development & Use	Single Dwelling	RURAL BUILDING COMPANY PTY LTD	A16723	DApp	Jacky Jurmann
26/05/2022	Development & Use	Single Dwelling & Outbuilding	JAMES WILLIAM LOCKHART	A11620	DApp	Jacky Jurmann
23/05/2022	Development & Use	Single Dwelling	MATTHEW LUKE SIMS	A16617	DApp	Jacky Jurmann
18/05/2022	Development & Use	WATER TANK (75,000L)	STELIAN ACONI	A2105	DApp	Jacky Jurmann
20/05/2022	Development & Use	Outbuilding & Fencing	MALCOLM DANIEL MCDONALD	A14168	DApp	Jacky Jurmann
18/05/2022	Development & Use	Single Dwelling and Ancillary Dwelling (Building Envelope Variation)	CHRISTOPHER MICHAEL WILLIAMSON	A16656	DApp	Jacky Jurmann
08/06/2022	Development & Use	Single Dwelling & Building Envelope Variation	EVOKE LIVING HOMES	A16596	DApp	Jacky Jurmann
21/06/2022	Development & Use	PLUMBING BUSINESS STORAGE SHED	DAMIAN ANDREW & REBECCA LEA POTOCZNYJ	A16703	DApp	Jacky Jurmann
08/06/2022	Development & Use	Single Dwelling	SUMMIT HOMES GROUP	A16573	DApp	Jacky Jurmann
02/06/2022	Development & Use	170,000 LITRE WATER TANK	HAIG DAMIEN WRIGHT	A15166	DApp	Jacky Jurmann
29/06/2022	Development & Use	Install 3 x directional Click and Collect signage for Coles Northam	COLES	A14245	DApp	Jacky Jurmann
16/06/2022	Development & Use	130,000L Water Tank	MARY ZAZULIN	A16145	DApp	Jacky Jurmann
20/06/2022	Development & Use	Sea Container for Temporary Storage	EMILY LOUISE LYNCH	A16260	DApp	Jacky Jurmann

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<b>21/06/2022</b>	Development & Use	To install sea container at rear of property	NICAI NOMINEES PTY LTD	A11157	DApp	Jacky Jurmann
<b>21/06/2022</b>	Development & Use	RETAINING WALL - over 1 meter	REGIONAL CONCRETE & LANDSCAPE	A12977	C	Jacky Jurmann
<b>23/06/2022</b>	Development & Use	Install Garage to car parking	COUNTRYWIDE MAINTENANCE SERVICES	A15185	DApp	Jacky Jurmann
<b>23/06/2022</b>	Development & Use	PATIO - RETROSPECTIVE	STEVEN HAROLD PATMORE	A14292	DApp	Jacky Jurmann

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P04</b>
LEGISLATIVE POWER	- Strata Titles Act 1985, s23
DELEGATION SUBJECT	- <b>Strata Titles – Certificate of Local Government</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

Under s23(4) of the Strata Titles Act 1985 the Chief Executive Officer is delegated to issue certificates relating to Strata Title developments confirming various obligations have been met under s23 of the Strata Titles Act 1985, excluding modifications to existing buildings (s23(3) and s24).

P04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P05</b>
LEGISLATIVE POWER	- Strata Titles Act 1985, s19(10)
DELEGATION SUBJECT	- <b>Consent to the Lease of Common Property</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated to give consent to the mortgage and/or lease of common property on Strata Plans where the provisions of the Act are met and in accordance with Council Policy.

P05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P06</b>
LEGISLATIVE POWER	- Local Planning Schemes No 6
DELEGATION SUBJECT	- <b>Advertising Signs</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to approve signs that require such approval and where appropriate the licensing of signs that comply with the Local Planning Schemes, any Council Policy which may exist from time to time and Local Laws of the Council.

P06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	-	<b>P07</b>
LEGISLATIVE POWER	-	Local Government Act 1995, s5.42 Local Planning Scheme No 6 Local Planning Policy
DELEGATION SUBJECT	-	<b>Illegal Development, Giving Written Direction</b>
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to exercise the power under s5.42(1) of the Local Government Act 1995, to give an owner or developer a direction requiring them to comply under Section 214 of the Planning & Development Act, with the Local Planning Scheme, Policy or Planning requirement. The Chief Executive Officer should inform the owner if the developer is not the owner.

P07 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	-	<b>P08</b>
LEGISLATIVE POWER	-	<i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	-	<b>Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title</b>
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

### Exclusions/Conditions

Applications that, were they approved by the WAPC, might result in a net increase of more than 10 lots, a recommendation to the WAPC may only be made under delegated authority if-

- a) The application is consistent with a strategy, local structure plan, local development plan or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or
- b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the delegated officer, of a minor nature.

<b>P08 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>22/12/2021</b>	JADE LAUREN NELLEMS & CHRISTINE PATRICIA SOULOS	SUBDIVISION REFERRAL, RECOMMEND APPROVAL	Jacky Jurmann - MP&E	

## 2021/22 Delegated Authority Register

<b>22/12/2021</b>	SHIRE OF NORTHAM	SUBDIVISION REFERRAL, RECOMMEND APPROVAL	Jacky Jurmann - MP&E	
<b>6/01/2022</b>	SHIRE OF NORTHAM	SUBDIVISION REFERRAL - 5 LOT STRATA SUBDIVISION (WAPC REF: 1370-21)	Jacky Jurmann - MP&E	
<b>9/06/2022</b>	WAPCS	SUBDIVISION REFERRAL: WAPC REF. 162433 - LOT 9003 RIVERSIDE OUTLOOK, NORTHAM	Jacky Jurmann - MP&E	



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P09</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>  <i>Deemed Provisions for Local Planning Schemes (Cl. 82)</i>
DELEGATION SUBJECT	- <b>Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services  Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise the Western Australian Planning Commission with regards to clearance of conditions of development approval, clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005 and for which Council is nominated as a clearance agency, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions  
Nil.

P09 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
21/06/2022	NATURALISTE LAND SURVEYS	Subdivision Clearance - Cycad Crescent	Jacky Jurmann - MP&E	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P10</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- <b>Advice to the Department for Lands Regarding Matters Associated with the <i>Land Administration Act 1997</i></b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise the Department of Lands with respect to proposed changes of tenure, changed/new management orders, and/or granting or renewing of leases and/or licences relating to Crown Land.

Exclusions/Conditions  
Nil.

P10 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P11</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- <b>Advising other Regulatory Authorities</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise other regulatory authorities (other than the Western Australian Planning Commission with respect to applications for subdivision) with respect to matters where planning-related advice is required subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Nil.

P11 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P12</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- <b>Appeals, Requests for Reconsideration</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.

Exclusions/Conditions  
Nil.

P12 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>P13</b>
LEGISLATIVE POWER	- <i>Planning and Development Act 2005</i>  <i>Gazetted Local Planning Schemes</i>  <i>Local Government (Miscellaneous Provisions) Act 1960</i>
DELEGATION SUBJECT	- <b>Authorised Officers – Planning Infringements</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority under Section 234 of the Planning and Development Act 20015 to appoint authorised persons under Sections 228-231 of the Act to issue Planning Infringement Notices.

P13 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	-	<b>P14</b>
LEGISLATIVE POWER	-	<i>Planning and Development Regulations 2009, clause 52.</i>  Local Planning Scheme No. 6
DELEGATION SUBJECT	-	<b>Development Applications – Waiver of Application Fees</b>
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services  Manager Planning Environment

The Chief Executive Officer, pursuant to clause 52 of the *Planning and Development Regulations 2009*, is delegated authority to waive or refund, defer in whole or part, payment of a fee for a planning service.

Where fees for a planning service, have been deferred, the fees will be payable on practical completion of the approved development or as stipulated in the conditions of approval.

The following guidelines are applicable –

- Applications submitted by Not for Profit, Charitable or Sporting Organisations – no fees
- Applications for new home based businesses – 50% fee reduction-payable upon commencement of development
- Application for change of use within existing commercial zoned premises- 50% fee reduction – payable on practical completion (development physically completed) of the development
- All other applications – payable on practical completion (development physically completed)

### P14 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## Ranger

- DELEGATION NUMBER** - **R01**
- LEGISLATIVE POWER - *Shire of Northam Keeping and Control of Cats Local Law 2008, Shire of Northam Dogs Local Law 2008*
- DELEGATION SUBJECT - **Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Executive Manager Development Services

The Chief Executive Officer is delegated authority under the provisions of the relevant local law to approve more than the prescribed number of dogs or cats provided the application has been advertised in accordance with Council Policy and that no adverse comments have been received.

R01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>R02</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995: Section 3.47A(1) s.3.47A Sick or injured animals, disposal of</i>
DELEGATION SUBJECT	- <b>Disposal of Sick or Injured Impounded Animals</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [S.3.47A(1)].

Conditions:

1. Delegation only to be used where reasonable efforts to identify and contact the owner have failed.

R02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>R03</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995: s.3.40A(4) Abandoned vehicle wreck may be taken</i>
DELEGATION SUBJECT	- <b>Declare Vehicle is Abandoned Vehicle Wreck</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services  Senior Ranger  Ranger

The Chief Executive Officer is delegated authority to declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].

Conditions:

Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority A03 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.

R03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## Properties

- DELEGATION NUMBER** - **PR01**
- LEGISLATIVE POWER - *Local Government Act 1995, s3.24*
- DELEGATION SUBJECT - **Notice Requiring Certain Things to be done by the Owner or Occupier of Land**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Executive Manager Development Services  
Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the Local Government Act 1995, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner.

PR01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>PR02</b>
LEGISLATIVE POWER	- <i>Liquor Licensing Act 1988</i>
DELEGATION SUBJECT	- <b>Authority to Issue s39 &amp; s40 Certificates Liquor Licensing Act 1988</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the Liquor Licensing Act 1988.

PR02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## Other

<b>DELEGATION NUMBER</b>	-	<b>O01</b>
LEGISLATIVE POWER	-	<i>Bush Fires Act 1954,s33 &amp; s48</i>
DELEGATION SUBJECT	-	<b>Firebreak Order - Variation</b>
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Nil.

The Chief Executive Officer, in accordance with s48(1) of the *Bush Fires Act 1954*, is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land in consultation with the Chief Bush Fire Control Officer.

**s48 (3) of the Bush Fires Act 1954 precludes sub delegation from the CEO to others.**

O01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	-	<b>O02</b>	
LEGISLATIVE POWER	-	Bush Fires Act 1954, s17(10) & s18	
DELEGATION SUBJECT	-	<b>Burning, Prohibited (Variations)</b>	
DELEGATE	-	Shire President Chief Bush Fire Control Officer	} <b>Jointly</b>
SUB DELEGATE	-	Nil.	

That pursuant to s17(10), the Shire President and the Chief Bush Fire Control Officer be delegated **jointly** the Council's powers and duties under the Bush Fires Act 1954, to vary the prohibited burning times and restricted burning times s17(7), and give notice of such s17.8, provided that the Officer in Charge of the Department of Environment and Conservation (DEC) is consulted with before the authority under this delegation is exercised in accordance with the provisions of s18 of the Bush Fires Act 1954.

O02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>O03</b>
LEGISLATIVE POWER	- <i>Bush Fires Act 1954, s59(3)</i>
DELEGATION SUBJECT	- <b>Offences - Bush Fires Act</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Community Emergency Services Manager Senior Ranger Ranger

In accordance with s59 (3) of the *Bush Fires Act 1954*, the Chief Executive Officer is delegated authority generally to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district and to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue of infringement notices by authorised Fire Control Officers in accordance with the provisions of s59A of the Act.

O03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>O04</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s9.10</i>
DELEGATION SUBJECT	- <b>Issuing of Licences, Approvals &amp; Permits – Local Laws</b>
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in Council local laws.

<b>O04 - Delegation Use</b>				
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>How power / discharge of duty was exercised</b>	<b>Name of Officer Exercising Delegation</b>	<b>Signature of Officer Exercising Delegation</b>
<b>20/08/2021</b>	B & J CATALANO PTY LTD	EXTRACTIVE INDUSTRY LICENCE (B & J CATALANO P/L)	Jacky Jurmann - MGP&E	
<b>12/01/2022</b>	ENCYCLE CONSULTING	EXTRACTIVE INDUSTRY - GRAVEL (CAPITAL RECYCLING)	Jacky Jurmann - MGP&E	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>O05</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1</i>
DELEGATION SUBJECT	- <b>Authority to Approve Requests for Short Term Parking</b>
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to approve requests for short term parking bays on town Streets within the Shire.

O05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Nil.				



# SECTION B

## DELEGATIONS FROM COUNCIL TO COMMITTEES

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>C01</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.16</i>
DELEGATION SUBJECT	- <b>Receive, Assess and Determine Grant Applications for the Community Grant Scheme</b>
DELEGATE	- Community Grants Assessment Committee

The Community Grants Assessment Committee has been delegated authority to undertake the following:

- a. Receive and assess grant applications; and
- b. Make a final determination on all grant applications received.

C01 – Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
1/06/2021	Various – refer to minutes of the meeting	Determination of various grant applications.	Community Grants Assessment Committee	

## 2021/22 Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>C02</b>
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i>  <i>s.7.12A(2) Duties of Local Government with respect to audits</i>
DELEGATION SUBJECT	- <b>Authority to meet with the Shire's Auditor</b>
DELEGATE	- Audit and Risk Management Committee

The Audit and Risk Management Committee is delegated authority to meet with the Shire's Auditor at least once every year on behalf of the Council [s.7.12A(2)].

This delegation is not to be used where a Management Letter or Audit Report raises significant issues. In that instance the Local Government's meeting with the Auditor must be directed to the Council.

C02 – Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
1/12/2021	Shire Northam of	Exit meeting with Shire's Auditor and the Office of the Auditor General	Audit & Risk Management Committee	
13/04/2022	Shire Northam of	Entrance meeting with Shire's Auditor,	Audit & Risk Management Committee	

# SECTION C

## DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES

The following Delegations have been made by the Chief Executive Officer to:

## EXECUTIVE MANAGER CORPORATE SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- B07** Recover charges imposed for Private Swimming Pool inspections
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F03** Recovery of unpaid Debtors
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## EXECUTIVE MANAGER DEVELOPMENT SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A05** Shire of Northam Local Laws Administration
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B05** Buildings – Building Orders
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads

<b>F01</b>	Creditors, Payment of
<b>F02</b>	Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
<b>F04</b>	Inviting Tenders, section 1 & 2
<b>H01</b>	Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
<b>H02</b>	Food Act 2008 – Functions of enforcement agency
<b>P01</b>	Instruct Legal Action
<b>P02</b>	Development Applications - Waiver of Requirement for Advertising
<b>P03</b>	Planning Determinations
<b>P04</b>	Strata Titles – Certificates of Local Government
<b>P05</b>	Consent to the lease of Common Property
<b>P06</b>	Advertising Signs
<b>P07</b>	Illegal Development, Giving Written Direction
<b>P08</b>	Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
<b>P09</b>	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
<b>P10</b>	Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
<b>P11</b>	Advising other Regulatory Authorities
<b>P12</b>	Appeals, Requests for Reconsideration
<b>P13</b>	Authorised Officers – Planning Infringements
<b>P14</b>	Development Applications – Waiver of Application Fees
<b>PR01</b>	Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
<b>PR02</b>	Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988
<b>R01</b>	Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws
<b>R02</b>	Disposal of Sick or Injured Impounded Animals
<b>R03</b>	Declare Vehicle is Abandoned Wreck
<b>O03</b>	Offences – Bush Fires Act
<b>O04</b>	Issuing of Licences, Approvals & Permits – Local Laws

## EXECUTIVE MANAGER ENGINEERING SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A05** Shire of Northam Local Laws Administration
- B08** Issue Permit to Deposit Material on or Excavate on or
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads
- E03** Gates Across Public Thoroughfare
- E04** Crossovers
- E05** Public Thoroughfares – Fixing or Altering Levels, or Alignments, or Drainage onto Adjoining Land
- E06** Public Thoroughfares – Public Access & Plans s3.52 (within designated Townsites)
- E07** Public Thoroughfare – Dangerous Excavations
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## EXECUTIVE MANAGER COMMUNITY SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## MANAGER PLANNING AND ENVIRONMENT

- A05** Shire of Northam Local Laws Administration
- P02** Development Applications - Waiver of Requirement for

- Advertising
- P03** Planning Determinations
- P04** Strata Titles – Certificates of Local Government
- P05** Consent to the lease of Common Property
- P06** Advertising Signs
- P07** Illegal Development, Giving Written Direction
- P08** Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
- P09** Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
- P10** Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
- P11** Advising other Regulatory Authorities
- P12** Appeals, Requests for Reconsideration
- P14** Development Applications – Waiver of Application Fees
- PR02** Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988

## ENVIRONMENTAL HEALTH OFFICER

- A05** Shire of Northam Local Laws Administration
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

## MANAGER OF BUILDING AND HEALTH

- A05** Shire of Northam Local Laws Administration
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings - Grant of Occupancy Permit, Building Approval Certificate
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an



- Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

## COMPLIANCE OFFICER

- A05** Shire of Northam Local Laws Administration
- B11** Authorised and Approved Officers - Building Act Infringement Notices

## SENIOR RANGER

- A05** Shire of Northam Local Laws Administration
- R03** Declare Vehicle is Abandoned Vehicle Wreck
- O03** Offences - Bush Fires Act

## RANGER

- A05** Shire of Northam Local Laws Administration
- R03** Declare Vehicle is Abandoned Vehicle Wreck
- O03** Offences - Bush Fires Act

## COMMUNITY EMERGENCY SERVICES MANAGER

- O03** Offences - Bush Fires Act

## SHIRE PRESIDENT

## CHIEF BUSH FIRE CONTROL OFFICER

} **Jointly**

- O02** Burning, Prohibited (Variations)