



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam
2022/23

Delegated Authority Register

Version Control

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EXPLANATION NOTES

General

Section 5.42 of the Local Government Act 1995 allows a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act.

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows the Chief Executive Officer to place conditions on any delegations if desired. The powers cannot, however, be further sub delegated.

The purpose of this document is to detail which authorities have been delegated by Council to the Chief Executive Officer. The document also indicates delegations which the Chief Executive Officer intends to delegate to other staff, however this is for information/indication purposes only and may change from time to time at the discretion of the Chief Executive Officer. The register details the related document(s) where the power to delegate is derived from, which includes legislation and policies of the Council.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Where a named Officer holding a delegation, is temporarily absent and no Officer has been appointed to act in the position, the authority will transfer to the relevant Executive Manager for the period of absence.

Register of, and Records Relevant to, Delegations - Section 5.46

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

The persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

SECTION A

DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER (OTHER OFFICERS, WHERE APPROPRIATE)

Administration

DELEGATION NUMBER	- A01
LEGISLATIVE POWER	- Local Government Act 1995, s9.49A (2) & (3), s9.49A (4)
DELEGATION SUBJECT	- Affixing of Common Seal
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Section 2 only - Sign documents on behalf of the local government: Executive Manager Community Services Executive Manager Corporate Services Executive Manager Development Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to;

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

Executive Managers are delegated authority to:

- Sign documents on behalf of the local government.

Exclusions

Affix the common seal of the Shire of Northam to any document.

Procedure for Execution by Authorised Officers

Executive Managers may only execute documents relevant to matters within the scope of the activity of their Directorate. Documents relevant to the activities of multiple Directorates may only be executed by the Chief Executive Officer.

The documents identified for the purpose of this authorisation are listed as follows:

- a) State or Commonwealth Government Funding Agreements
- b) Memorandum of Understanding
- c) Contracts and legal instruments, including contract variations,

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related to:

- Procurement Contracts
- Service Agreements (incoming or outgoing services)

Limitations

The specific authorities established are limited by the following conditions:

- a) The signing of any contract must be supported by a formal resolution of Council or the works subject of the contract being incorporated into the current Annual Budget and being less than \$150,000; or
- b) The signing of any contract must be supported by a specific action in the current Corporate Business Plan.

A01 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
8/07/2022	Northam Swimming Club	Lease Agreement for a Portion of 55 Mitchell Avenue, Northam, Swimming Club Rooms (Common Seal No. S58)	Jason Whiteaker - CEO	
8/07/2022	Tim O'Driscoll Superannuation Fund	Deed of Assignment, Hangar Site 12 Northam Airport (Common Seal No. S59)	Jason Whiteaker - CEO	
8/07/2022	Prompt Settlements	Appointment to Act – Seller for the Sale of Lot 33 Citron Avenue (Northam-York Rd), Muluckine (Common Seal No. S60)	Jason Whiteaker - CEO	
8/07/2022	Prompt Settlements	Seller Reply Sheet for the Sale of Lot 33	Jason Whiteaker - CEO	

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		Citron Avenue (Northam-York Rd), Muluckine (Common Seal No. S61)		
8/07/2022	Prompt Settlements	Appointment to Act – Seller for the Sale of 181 Wellington Street, Northam (Common Seal No. S62)	Jason Whiteaker - CEO	
8/07/2022	Prompt Settlements	Seller Reply Sheet for the Sale of 181 Wellington Street, Northam (Common Seal No. S63)	Jason Whiteaker - CEO	
8/07/2022	Wayne Harris	Transfer of Land – Lot 33 Citron Ave (Northam-York Rd), Muluckine (Common Seal No. S64)	Jason Whiteaker - CEO	
14/07/2022	Tom Gratis-Roh	Lease Agreement for Pop Up Shop – 182 Fitzgerald Street, Northam (Common Seal No. S65)	Jason Whiteaker - CEO	
14/07/2022	Phil Williams Carter	Memorandum of Understanding – Excavation of Shire land to enable a ramp for disabled access A16732 (Authorisation No. A95)	Jason Whiteaker - CEO	
27/07/2022	Mal Roediger Nominees Pty Ltd	Lease Agreement for Pop Up Shop –	Jason Whiteaker - CEO	

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		182 Fitzgerald street, Northam (Authorisation No. A96)		
1/08/2022	Avon Descent Association	Sponsorship Agreement 2022 (Authorisation No. A97)	Jason Whiteaker - CEO	
2/08/2022	WA Stabilisation Pty Ltd	Spencers Brook Road – Shoulder Reconstruction (Authorisation No. A98)	Jason Whiteaker - CEO	
22/08/2022	Glenn Ide Investment Holdings Pty Ltd / Bob Davey Real Estate	Execution of Contract for Sale of Lan or Strata Title by Offer and Acceptance – 19 Turner St, Northam (Autorisation No. A101).	Jason Whiteaker - CEO	
25/08/2022	Maria Gullotti	Residential Tenancy Agreement – Unit 2 Kuringal Village Wundowie (Authorisation No. A102)	Jason Whiteaker - CEO	
30/09/2022	Northam Pistol Club	Lease Agreement – Reserve 3303, 98 Clarke St, Northam (Common Seal No. S71)	Jason Whiteaker - CEO	
6/10/2022	David & Elissa Painter	Lease Agreement – Part Reserve No. 44700 Part of Lot 29081 (Common Seal No. S72)	Jason Whiteaker - CEO	

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6/10/2022	Rebecca Davey Wiggly Wagtails Early Learning	Lease Agreement – Portion of 44 Fitzgerald Street, Northam (Creche) (Common Seal No. S73)	Jason Whiteaker - CEO	
6/10/2022	Tracey Weston	Licence Agreement – Pop Up Shop at 182 Fitzgerald Street, Northam (Common Seal No. S74)	Jason Whiteaker - CEO	
7/11/2022	Intersectional Linemarkers	Contract C.202223-04 Spencers Brook Road Audible Edge Line Marking (Authorisation No. A111)	Jason Whiteaker - CEO	
29/11/2022	Avon Valley Plant and Equipment	Contract C.202223-01 Northam RV Construction – Mitchell Ave (Authorisation No. A115)	Jason Whiteaker - CEO	
21/11/2022	A1 Wheatbelt Dog Rescue	Lease Agreement – Former Dog Pound, Portion of Lot 469, Reserve 51213 (Common Seal No. S75)	Jason Whiteaker - CEO	
29/11/2022	Correspondent SO4137	Discharge of Property (Seizure and Sale) Order for A1941 (Common Seal No. S76)	Jason Whiteaker - CEO	

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1/12/2022	Avon Valley Speedway, Northam Motorplex, L Harris, R Mussara	Deed of Assignment, Northam Speedway Lot 29082, Reserve 44700 (Common Seal No. S77)	Jason Whiteaker - CEO	
1/12/2022	Northam Country Club	Variation to Loan Agreement (Common Seal No. S78)	Jason Whiteaker - CEO	
6/12/2022	SD & MD Fernihough	Withdrawal of Caveat for 55 Old York Rd, Northam (Common Seal No. S79)	Jason Whiteaker - CEO	
6/12/2022	ST & MD Fernihough	Caveat for 55 Old York Rd, Northam (Common Seal No. S80)	Jason Whiteaker - CEO	
19/12/2022	Bakers Hill Progress & Recreation Association	Renewal of Lease for Bakers Hill Recreation Centre (Common Seal No. S81)	Jason Whiteaker - CEO	
19/12/2022	Liberty Balloon Flights	Variation of Lease for Hangar 31, Northam Airport (Common Seal No. S82)	Jason Whiteaker - CEO	
21/12/2022	Tinetti Investments Pty Ltd	Transfer of Land for a Portion of Lot 200 Minson Ave & Portion of Lot 202 Fitzgerald St (Common Seal No. S83)	Jason Whiteaker - CEO	
21/12/2022	Tinetti Investments Pty Ltd	Application for New Titles (Subject to Survey) for a	Jason Whiteaker - CEO	

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		Portion of Lot 200 Minson Ave & Portion of Lot 202 Fitzgerald St (Common Seal No. S84)		
21/12/2022	Department of Transport	Executed Agreement for the Provision of Licensing Services & Non-Road Law Functions (Common Seal No. S85 & S86)	Jason Whiteaker - CEO	
21/12/2022	Marley's Transport Pty Ltd	Renewal & Variation of Lease for Hangar 5, Northam Airport (Common Seal No. S87)	Jason Whiteaker - CEO	
11/01/2023	WCP Civil Pty Ltd	Contract C.202223-06 Northam Operations Redevelopment – Spray Seal & Asphalt (Authorisation No. A141)	Jason Whiteaker - CEO	
20/01/2023	Danjan Pty Ltd	Executed Lease Agreement – Portion of Lot 139 Fitzgerald Street, Northam (Common Seal No. S88)	Jason Whiteaker - CEO	
2/02/2023	Water Corporation	Funding Agreement – Wundowie Potable Tank (Authorisation No. A149)	Jason Whiteaker - CEO	

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3/02/2023	Charles Schoch & David Kerr	Renewal and Variation of Lease Hangar 34, Northam Airport (Common Seal No. S89)	Jason Whiteaker - CEO	
1/03/2023	Avon Valley Vintage Vehicle Association	Lease Agreement for a portion of Reserve 31355, 401 Fitzgerald St, Northam (Common Seal No. S91)	Jason Whiteaker - CEO	
3/02/2023	Charles Schoch & David Kerr & David Lawrence	Deed of Assignment Hangar 34, Northam Airport (Common Seal No. S90)	Jason Whiteaker - CEO	
3/03/2023	NSJ Superannuation Pty Ltd	Renewal and Variation of Lease Hangar 4, Northam Airport (Common Seal No. S92)	Jason Whiteaker - CEO	
8/03/2023	Clive Lowe	Lease Agreement Hangar 17, Northam Airport (Common Seal No. S94)	Jason Whiteaker - CEO	
8/03/2023	Irishtown Agricultural Hall Club Inc	Extension and Variation of Lease Irishtown Fire Shed (Common Seal No. S93)	Jason Whiteaker - CEO	
15/03/2023	Wundowie Progress Association	Lease Agreement for Wundowie Hall (Common Seal No. S95)	Jason Whiteaker - CEO	

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21/03/2023	Northam Country Club & LDC	Financier's Side Deed – 15 Wood Drive, Northam (Common Seal No. S96)	Jason Whiteaker - CEO	
23/03/2023	Shire of Northam	Final Approval for Scheme Amendment 18, Local Planning Scheme No. 6 (Common Seal No. S97)	Jason Whiteaker - CEO	
29/03/2023	Clakcline Progress Association	Extension of Lease – Portion of 29179 (Lots 28 & 40) Clackline Hall, Kimberley Rd (Common Seal No. S98)	Jason Whiteaker - CEO	
20/03/2023	Karlka Fencewright PTY LTD	Execution of Contract C.202223-07 Operations Depot Fencing (Authorisation No. A154)	Chadd Hunt - EMDS	
21/02/2023	Stallion Homes	Execution of Contract C.202223-08 Northam Aerodrome Toilet Amenity (Authorisation No. A151)	Chadd Hunt - EMDS	
20/03/2023	J & A Building	Execution of Contract C.202223-09 - Storage Sheds – Bert Hake Complex (Authorisation No. A155)	Jo Metcalf - EMCOMMS	
4/05/2023	Stallion Homes	Execution of Contract C.202223-11 –	Jason Whiteaker - CEO	

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		Inkpen Fire Shed Extension (Authorisation No. A153)		
19/09/2022	Fulton Hogan	Execution of Contract C.202223-03 – Spencers Brook Rd Spray Seal & Asphalt Overlay (Authorisation No. A107)	Jason Whiteaker - CEO	
2/11/2022	Fire Mitigation Services	Execution of Contract C.202223-05 – Fire Mitigation Services MAF 2021-22 (Authorisation No. A109)	Jason Whiteaker - CEO	
13/04/2023	Wundowie Progress Association	Memorandum of Understanding – Management of Wundowie Tennis Courts (Authorisation No. A157).	Jason Whiteaker - CEO	
13/04/2023	Western Australian Local Government Association	Licence Agreement Northam Visitor Centre Office Space (Common Seal No. S99).	Jason Whiteaker - CEO	
10/05/2023	J F Holdsworth	Clearance of Subdivision Conditions Request – Lot 43 (No. 81) Goomalling Road, Northam (Common Seal No. S101)	Jason Whiteaker - CEO	

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11/05/2023	Malcolm Vivian	Extension of Lease Agreement – Hangar 15 Northam Airport (Common Seal No. S102)	Jason Whiteaker - CEO	
21/04/2023	Uniting Church Homes WA	Extension of Lease – 63 Wellington St, Northam (Common Seal No. S100)	Jason Whiteaker - CEO	
20/04/2023	WA Local Government Association	Licence Agreement for portion of 2 Grey St, Northam (Common Seal No. S99)	Jason Whiteaker - CEO	
21/04/2023	Bob Davey Real Estate	Contract to Lease – 182 Fitzgerald St, Northam – Pop Up Shop (Authorisation No. A158)	Jason Whiteaker - CEO	
18/05/2023	Wheatbelt NRM	Contract for Northam Cemetery Maintenance (Authorisation No. A159).	Jason Whiteaker - CEO	
18/05/2023	Wheatbelt NRM	Contract C.202223-12 Mt Ommannery Tracks & Trails Network (Authorisation No. A160)	Jo Metcalf - EMCOMMS	
19/05/2023	Three Chillie's Design	Execution of Contract C.202223-10 – Northam Bike Hub – Detailed Design	Jo Metcalf - EMCOMMS	

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		(Authorisation No. A156)		
19/05/2023	Stallion Homes	Execution of Contract C.202223-11 – Inkpen Fire Shed Extension (Authorisation No. A153)	Jason Whiteaker - CEO	
19/05/2023	Oxter Services	Execution of Contract C.202223-13 – Northam Cemetery Maintenance (Authorisation No. A159)	Chadd Hunt - EMDS	
6/06/2023	Marie Lakin	Execution of Licence Agreement for Pop Up Shop (Commons Seal No. S103)	Jason Whiteaker - CEO	
6/06/2026	Correspondent 11034 and 11035	Execution of Notification Under Section 70A for A10065 (Common Seal No. S104)	Jason Whiteaker - CEO	
21/06/2023	Four landscape Studio	Execution of Contract C.202223-15 – Character Studoes & Streetscape Concept Plan (Authorisation No. A162)	Paul Devcic - EMES	
22/06/2023	Correspondent 11034 & 11035	Executed Deed of Indemnity A10065 (Authorisation No. A163)	Jason Whiteaker - CEO	

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21/06/2023	Correspondent S6226	Executed Right of Carriage Way A12110 (Common Seal No. S106)	Jason Whiteaker - CEO	
21/06/2023	Prompt Settlements	Executed Appointment to Act for the sale of A12354 (Common Seal No. S107)	Jason Whiteaker - CEO	
21/06/2023	Prompt Settlements	Executed Seller Reply Sheet for the sale of A12354 (Common Seal No. S108)	Jason Whiteaker - CEO	
21/06/2023	Prompt Settlements	Executed Identification of Certificate of Title for Seller for the sale of A12354 (Common Seal No. S109)	Jason Whiteaker - CEO	
21/06/2023	Correspondent 30196	Executed Transfer of Land for the sale of A12354 (Common Seal No. S110)	Jason Whiteaker - CEO	
21/06/2023	Correspondent 9880, O6197 and O6198	Executed Application for New Titles (Subject to Survey) for the sale of a portion of A14678 and A14677 (Common Seal No. S105)	Jason Whiteaker - CEO	
30/06/2023	WA Contract Ranger Services	Contract C.202324-01 Management of Northam Pound	Chadd Hunt - EMDS	

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		Facility (Authorisation No. A166)		
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DELEGATION NUMBER	- A02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.39, s3.40A, s3.42, s3.44, s3.46, 3.48</i>
DELEGATION SUBJECT	- Power to Remove & Impound Goods
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound any goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with s3.42.
3. Give notice in accordance with s3.44 to collect goods.
4. Refuse to allow goods to be collected until all costs have been paid in accordance with s3.46.
5. Take action to recover expenses in accordance with s3.48.

A02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	-	A03
LEGISLATIVE POWER	-	Local Government Act 1995, s3.47.
DELEGATION SUBJECT	-	Disposing of Confiscated or Uncollected Goods
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Nil.

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.47, any vehicles or goods that have been impounded/seized/confiscated under the provisions of s3.39 and 3.40A (Delegation A02) or any goods that have been ordered to be confiscated under section 3.43 of the Act.

In disposing of said goods by way of auction or after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations, the Chief Executive Officer is authorised pursuant to s5.43 (b) to accept any auction outcomes and tender up to the value of \$20,000. Pre-auction estimates and tenders for amounts considered to exceed \$20,000 shall be referred to the Council for consideration prior to sale.

A03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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DELEGATION NUMBER	- A04
LEGISLATIVE POWER	- Local Government Act 1995, s3.27, Schedule 3.1 & 3.2
DELEGATION SUBJECT	- Authority to undertake work on land not controlled by Council
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

In accordance with Section 3.27 of the Local Government Act 1995, the Chief Executive Officer is delegated authority to perform the general function of the local government and do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 even though the land on which it is done is not local government property and the local government does not have consent to do it.

A04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- A05
LEGISLATIVE POWER	- Shire of Northam Local Laws
DELEGATION SUBJECT	- Shire of Northam Local Laws Administration
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Manager Planning and Environment Environmental Health Officer Manager Building and Health Compliance Officer Senior Ranger Ranger

The Chief Executive Officer is delegated authority to administer the Shire's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the local government under the Shire's Local Laws.

Conditions:

- Determinations and decisions under the Shire of Northam's Local Laws having regard to the relevant Council policies in force at the time.
- The administration of the Extractive Industries Local Law 2016, including any enforcement action and collection of the annual licence fee be delegated to the CEO, but that the exercise of the following powers be reserved to the Council:
 - Issue or refusal of a licence under clause 3.1(2)
 - Determination of a licence period under clause 3.1(3)(a)
 - Transfer, cancel or refusal to renew a licence under clauses 4.1(2), 4.2 and 4.3(4) determination of any security under clause 5.1(1).

Exclusions – Renewal of a licence where it is proposed to vary the conditions of the licence; or where the licensee has not complied with the conditions of the licence.

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A05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
29/11/2022	Cattle straying in public place owner permits cattle to stray	L22004	KELLEE WALTERS	
08/07/2022	Cattle straying in public place owner permits cattle to stray	LG22002	KELLEE WALTERS	
08/07/2022	Cattle straying in public place owner permits cattle to stray	LG22003	KELLEE WALTERS	
29/11/2022	Cattle straying in public place owner permits cattle to stray	LG22004	KELLEE WALTERS	
29/11/2022	Cattle straying in public place owner permits cattle to stray	LG22005	KELLEE WALTERS	
29/11/2022	Cattle straying in public place owner permits cattle to stray	LG22006	KELLEE WALTERS	
16/12/2022	Cattle straying in public place owner permits cattle to stray	LG22007	JACKY JURMANN	
16/12/2022	Cattle straying in public place owner permits cattle to stray	LG22008	JACKY JURMANN	
16/12/2022	Cattle straying in public place owner permits cattle to stray	LG22009	JACKY JURMANN	

2022 /23 Delegated Authority Register

A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
16/12/2022	Cattle straying in public place owner permits cattle to stray	LG22010	JACKY JURMANN	
19/12/2022	Cattle straying in public place owner permits cattle to stray	LG22011	JACKY JURMANN	
19/12/2022	Cattle straying in public place owner permits cattle to stray	LG22012	JACKY JURMANN	
19/12/2022	Cattle straying in public place owner permits cattle to stray	LG22013	JACKY JURMANN	
19/12/2022	Cattle straying in public place owner permits cattle to stray	LG22014	JACKY JURMANN	
15/02/2023	UNREGISTERED CAT	13	KELLEE WALTERS	
15/02/2023	UNREGISTERED CAT	14	KELLEE WALTERS	
20/02/2023	UNREGISTERED CAT	C23001	KELLEE WALTERS	
20/02/2023	UNREGISTERED CAT	C23002	KELLEE WALTERS	
22/02/2023	UNREGISTERED CAT	C23003	KELLEE WALTERS	
22/02/2023	UNREGISTERED CAT	C23004	KELLEE WALTERS	
06/02/2023	Unregistered Dog	D23010	KELLEE WALTERS	
06/02/2023	Unregistered Dog	D23011	KELLEE WALTERS	
02/02/2023	Unregistered Dog	D23012	KELLEE WALTERS	
02/02/2023	Unregistered Dog	D23013	KELLEE WALTERS	
20/02/2023	Unregistered Dog	D23014	KELLEE WALTERS	
20/02/2023	Unregistered Dog	D23015	KELLEE WALTERS	
22/02/2023	DOG IN A PLACE WITHOUT CONSENT	D23016	KELLEE WALTERS	
22/02/2023	DOG IN A PLACE WITHOUT CONSENT	D23017	KELLEE WALTERS	

2022 /23 Delegated Authority Register

A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
22/02/2023	Unregistered Dog	D23018	KELLEE WALTERS	
20/02/2023	Depositing litter or causing litter to be deposited on any land or into any waters without consent.	L23002	KELLEE WALTERS	
20/02/2023	Depositing litter or causing litter to be deposited on any land or into any waters without consent.	L23003	KELLEE WALTERS	
08/03/2023	Unregistered Dog	D23019+A4:A14	KELLEE WALTERS	
08/03/2023	Unregistered Dog	D23020	KELLEE WALTERS	
10/03/2023	Unregistered Dog	D23021	KELLEE WALTERS	
10/03/2023	Unregistered Dog	D23022	Shayne Willcocks	
10/03/2023	Unregistered Dog	D23023	Shayne Willcocks	
14/03/2023	Unregistered Dog	D23024	KELLEE WALTERS	
14/03/2023	Unregistered Dog	D23025	KELLEE WALTERS	
14/03/2023	Unregistered Dog	D23026	KELLEE WALTERS	
17/03/2023	Unregistered Dog	D23027	KELLEE WALTERS	
17/03/2023	Unregistered Dog	D23028	KELLEE WALTERS	
20/03/2023	Unregistered Dog	D23029	KELLEE WALTERS	
29/03/2023	Unregistered Dog	D23030	KELLEE WALTERS	
29/03/2023	Unregistered Dog	D23031	KELLEE WALTERS	
29/03/2023	Unregistered Dog	D23032	KELLEE WALTERS	
29/03/2023	Unregistered Dog	D23033	KELLEE WALTERS	

2022 /23 Delegated Authority Register

A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
01/03/2023	Depositing litter or causing litter to be deposited on any land or into any waters without consent.	15	KELLEE WALTERS	
01/03/2023	Depositing litter or causing litter to be deposited on any land or into any waters without consent.	L23004	KELLEE WALTERS	
08/03/2023	Depositing litter or causing litter to be deposited on any land or into any waters without consent.	L23005	KELLEE WALTERS	
14/03/2023	Cattle straying in public place owner permits cattle to stray	LG23001	KELLEE WALTERS	
14/03/2023	Cattle straying in public place owner permits cattle to stray	LG23002	KELLEE WALTERS	
14/03/2023	Cattle straying in public place owner permits cattle to stray	LG23003	KELLEE WALTERS	
14/03/2023	Cattle straying in public place owner permits cattle to stray	LG23004	KELLEE WALTERS	
3/04/2023	UNREGISTERED CAT	C23005	KELLEE WALTERS	
03/04/2023	Unregistered Dog	D23034	KELLEE WALTERS	
03/04/2023	Unregistered Dog	D23035	KELLEE WALTERS	
14/04/2023	Unregistered Dog	D23036	KELLEE WALTERS	
14/04/2023	Unregistered Dog	D23037	KELLEE WALTERS	
14/04/2023	Unregistered Dog	D23038	KELLEE WALTERS	
14/04/2023	Unregistered Dog	D23039	KELLEE WALTERS	
14/04/2023	Unregistered Dog	D23040	KELLEE WALTERS	

2022 /23 Delegated Authority Register

A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
17/04/2023	Unregistered Dog	D23041	KELLEE WALTERS	
17/04/2023	Unregistered Dog	D23042	KELLEE WALTERS	
21/04/2023	Unregistered Dog	D23043	KELLEE WALTERS	
21/04/2023	Unregistered Dog	D23044	KELLEE WALTERS	
28/04/2023	Unregistered Dog	D23045	KELLEE WALTERS	
28/04/2023	Unregistered Dog	D23046	KELLEE WALTERS	
28/04/2023	DOG IN A PLACE WITHOUT CONSENT	D23047	KELLEE WALTERS	
28/04/2023	DOG IN A PLACE WITHOUT CONSENT	D23048	KELLEE WALTERS	
28/04/2023	Unregistered Dog	D23049	KELLEE WALTERS	
28/04/2023	Unregistered Dog	D23050	KELLEE WALTERS	
26/05/2023	UNREGISTERED CAT	C23006	KELLEE WALTERS	
26/05/2023	UNREGISTERED CAT	C23007	KELLEE WALTERS	
26/05/2023	UNREGISTERED CAT	C23008	KELLEE WALTERS	
29/05/2023	UNREGISTERED CAT	C23009	KELLEE WALTERS	
29/05/2023	UNREGISTERED CAT	C23010	KELLEE WALTERS	
8/05/2023	UNREGISTERED DOG	D23051	KELLEE WALTERS	
8/05/2023	UNREGISTERED DOG	D23052	KELLEE WALTERS	
8/05/2023	UNREGISTERED DOG	D23053	KELLEE WALTERS	
11/05/2023	UNREGISTERED DOG	D23054	KELLEE WALTERS	
18/05/2023	UNREGISTERED DOG	D23055	KELLEE WALTERS	
22/05/2023	UNREGISTERED DOG	D23056	KELLEE WALTERS	

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A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
24/05/2023	UNREGISTERED DOG	D23057	SHAYNE WILLCOCKS	
24/05/2023	UNREGISTERED DOG	D23058	SHAYNE WILLCOCKS	
24/05/2023	UNREGISTERED DOG	D23059	SHAYNE WILLCOCKS	
24/05/2023	KEPT MORE DOGS OVER 3 MONTHS AT ESTABLISHMENT NOT APPROVED	D23060	SHAYNE WILLCOCKS	
24/05/2023	UNREGISTERED DOG	D23061	KELLEE WALTERS	
24/05/2023	UNREGISTERED DOG	D23063	KELLEE WALTERS	
26/05/2023	UNREGISTERED DOG	D23064	KELLEE WALTERS	
26/05/2023	UNREGISTERED DOG	D23065	KELLEE WALTERS	
26/05/2023	UNREGISTERED DOG	D23066	KELLEE WALTERS	
26/05/2023	UNREGISTERED DOG	D23067	KELLEE WALTERS	
26/05/2023	UNREGISTERED DOG	D23068	KELLEE WALTERS	
3/05/2023	CATTLE STRAYING IN PUBLIC PLACE	LG2305	KELLEE WALTERS	
3/05/2023	CATTLE STRAYING IN PUBLIC PLACE	LG2306	KELLEE WALTERS	
10/05/2023	CATTLE STRAYING IN PUBLIC PLACE	LG2307	KELLEE WALTERS	
12/06/2023	UNREGISTERED CAT	C23011	KELLEE WALTERS	
12/06/2023	UNREGISTERED CAT	C23012	KELLEE WALTERS	
12/06/2023	UNREGISTERED CAT	C23013	KELLEE WALTERS	
2/06/2023	UNREGISTERED DOG	D23069	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE	D23070	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCED	D23071	KELLEE WALTERS	

2022 /23 Delegated Authority Register

A05 - Delegation Use – Infringements				
Date of Notice	Description	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
9/06/2023	DOG CAUSING NUISANCE	D23072	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE	D23073	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE	D23074	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE D	D23075	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE	D23076	KELLEE WALTERS	
9/06/2023	DOG CAUSING NUISANCE D	D23077	KELLEE WALTERS	
12/06/2023	UNREGISTERED DOG	D23078	KELLEE WALTERS	
12/06/2023	UNREGISTERED DOG	D23079	KELLEE WALTERS	
12/06/2023	UNREGISTERED DOG	D23080	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23081	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23082	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23083	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23084	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23085	KELLEE WALTERS	
26/06/2026	UNREGISTERED DOG	D23086	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23087	KELLEE WALTERS	
26/06/2023	UNREGISTERED DOG	D23088	KELLEE WALTERS	

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DELEGATION NUMBER	- A06
LEGISLATIVE POWER	<ul style="list-style-type: none"> - <i>Building Act 2011, s96(3)</i> <i>Building Regulations 2012, r.70</i> <i>Food Act 2008, s.118 (2)(b), (3), (4), s.122(1) and s.126 (6), (7), (13)</i> <i>Health (Asbestos) Regulations 1992, r15D(5)</i> <i>Public Health Act 2016, S.21 and S.24 (1), (3)</i> <i>Local Government Act 1995, s.324, s.9.10</i> <i>Planning and Development Act 2005, s.234</i>
DELEGATION SUBJECT	- Appointment of Authorised Persons, Authorised Officers, Approved Officers, Designated Persons, Designated Officers
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil

COUNCIL TO CEO

The Chief Executive Officer is delegated authority to designate and employ an employee of the Shire of Northam as an authorised person or authorised officer:

Building Act 2011, s96(3)

The Chief Executive Officer is delegated authority to designate an employee of the local government as an authorised person for the purposes of the Building Act 2011 in relation to buildings and incidental structures located, or proposed to be located, in the district of the Shire of Northam.

NOTE: An authorised person for the purposes of sections 96(3)) is not an approved officer or authorised officer for the purposes of Building Reg. 70.

Sub-Delegate: Manager Building and Health

Building Regulations 2012, r.70

The Chief Executive Officer is delegated authority to:

1. Appoint an approved officer for the purposes of s.6(a) of the Criminal Procedure Act 2004, in accordance with Building Regulation 70(1) and (1A).

NOTE: Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers".

2. Authority to appoint an authorised officer for the purposes of s.6(b) of the Criminal Procedure Act 2004, in accordance with Building Regulation 70(2).

NOTE: Only employees appointed under s 9.10 of the Local Government Act 1995 and authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).

Food Act 2008, s.118 (2)(b), (3), (4), s.122(1) and s.126 (6), (7), (13)

The Chief Executive Officer is delegated authority to:

1. Appoint a person to be an Authorised Officer for the purposes of the Food Act 2008 [s.122(2)].
2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)].
3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].

Health (Asbestos) Regulations 1992, r.15D(5)

The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be Authorised Officers or approved officers for the purposes of the *Criminal Procedure Act 2004 Part 2*.

Public Health Act 2016, S.21 and S.24 (1), (3)

The Chief Executive Officer is delegated authority designate a person or class of persons as authorised officers for the purposes of:

1. The Public Health Act 2016 or other specified Act
2. Specified provisions of the Public Health Act 2016 or other specified Act

3. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act.

Including:

- a) an environmental health officer or environmental health officers as a class; OR
- b) a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR
- c) a mixture of the two. [s.24(1) and (3)].

CEO TO EMPLOYEES

Local Government Act 1995, s.324, s.9.10

1. Authority to appoint persons or classes of persons as authorised persons [s.3.24 and s.9.10] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations:
 - (a) *Local Government Act 1995* and its subsidiary legislation, including *Local Government Act Regulations*, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the *Local Government Act*..
 - (b) *Caravan Parks and Camping Grounds Act 1995*;
 - (c) *Cat Act 2011*;
 - (d) *Cemeteries Act 1986*;
 - (e) *Control of Vehicles (Off-road Areas) Act 1978*;
 - (f) *Dog Act 1976*;
 - (g) *Graffiti Vandalism Act 2016* – refer s.15; and
 - (e) any other legislation prescribed for the purposes of s.9.10 of the *Local Government Act 1995*.
2. Authority to appoint authorised persons for the purposes of section 9.16 of the *Local Government Act 1995*, as a precondition for appointment as authorised officers in accordance with Regulation 70(2) of the *Building Regulations 2012* and section 6(b) of the *Criminal Procedure Act 2004*.

Planning and Development Act 2005, s.234

1. Appoint persons or classes of persons to be designated persons for the purposes of section 228, 229, 230 or 231 or for the purposes of 2 or more of those sections.

Note: A person who is authorised to give infringement notices under section 228 is not eligible to be a designated person for the purposes of any of the other sections.

Building

DELEGATION NUMBER	- B01
LEGISLATIVE POWER	- <i>Building Act 2011:</i> <i>s.18 Further Information</i> <i>s.20 Grant of building permit</i> <i>s.22 Further grounds for not granting an application</i> <i>s.27(1) and (3) Impose Conditions on Permit</i> <i>Building Regulations 2012:</i> <i>r.23 Application to extend time during which permit has effect (s.32)</i> <i>r.24 Extension of time during which permit has effect (s.32(3))</i> <i>r.26 Approval of new responsible person (s.35(c))</i>
DELEGATION SUBJECT	- Buildings – Grant or Refusal of Building Permits
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officers of the Shire of Northam is delegated authority to:

1. Require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)].
2. Grant or refuse to grant a building permit[s.20(1) & (2) and s.22].
3. Impose, vary or revoke conditions on a building permit [s.27(1) and(3)].
4. Determine an application to extend time during which a building permit has effect [r.23].
 - i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]; and

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- ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)].
- 5. Approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].

Conditions:

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
27/07/22	BUILDING PERMIT UNCERTIFIED	Shed & Patio	SOUTHERN FOREST CONSTRUCTION	A16713	Approved	Gordon Tester
01/07/22	BUILDING PERMIT CERTIFIED	New Dwelling	LINKBUILD WA (GLENLINDQUIS T)	A2585	Approved	Gordon Tester
21/07/22	BUILDING PERMIT UNCERTIFIED	Shed	ELLENBROOK SHEDS PTY LTD	A11248	Approved	Gordon Tester
20/07/22	BUILDING PERMIT UNCERTIFIED	285kl Water Tank Installation	PAO-YU LIN	A14545	Approved	Gordon Tester
19/07/22	BUILDING PERMIT UNCERTIFIED	New Shed	DAVID ALAN DIXON	A16724	Approved	Gordon Tester
11/07/22	BUILDING PERMIT UNCERTIFIED	New Shed	MR DAVID GREEP	A16068 A11824 A14594 A15405 A16063	Approved	Gordon Tester
15/07/22	BUILDING PERMIT UNCERTIFIED	Garage & Fencing	MALCOLM DANIEL MCDONALD	A14168	Approved	Gordon Tester
25/07/22	BUILDING PERMIT CERTIFIED	New Dwelling	STALLION BUILDING CO PTY LTD	A2647 A2329	Approved	Gordon Tester
01/07/22	BUILDING PERMIT CERTIFIED	Bathroom Renovation & Ramps	BUILDMARK PTY LTD	A11801	Approved	Gordon Tester
01/07/22	BUILDING PERMIT CERTIFIED	Granny Flat	KELLY MARIE MCKENZIE	A1862 A1256	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
01/07/22	BUILDING PERMIT CERTIFIED	New Warehouse and Workshop Additions	AKRON PTY LTD	A13136	Approved	Gordon Tester
06/07/22	BUILDING PERMIT CERTIFIED	New Dwelling	RURAL BUILDING COMPANY PTY LTD	A14551	Approved	Gordon Tester
14/07/22	BUILDING PERMIT CERTIFIED	New Dwelling	EVOKE LIVING HOMES	A16724	Approved	Gordon Tester
13/07/22	BUILDING PERMIT CERTIFIED	Patio	ADVANCED PATIOS (FORMERLY K & M PATIOS)	A15133	Approved	Gordon Tester
20/07/22	BUILDING PERMIT UNCERTIFIED	Installation of Second Hand Shed	TENDAI TAFIRA	A16289 A16184	Approved	Gordon Tester
27/07/22	BUILDING PERMIT UNCERTIFIED	New Storage Shed	J & A BUILDING PTY LTD	A10550	Approved	Gordon Tester
28/07/22	BUILDING PERMIT CERTIFIED	Internal Office Alterations	BCA BUILDING CERTIFIERS AND ASSESSORS	A16648	Approved	Gordon Tester
17/08/22	BUILDING PERMIT UNCERTIFIED	Storage Shed	GLEN JAMES LUSH	A16307	Approved	Gordon Tester
22/08/22	BUILDING PERMIT UNCERTIFIED	Retaining Wall & Verandah	MR JOESEPH MARASCO	A861	Approved	Gordon Tester
26/08/22	BUILDING PERMIT UNCERTIFIED	Single Dwelling & Outbuilding & Water Tank	TRACY DZINTRA ROBERTS	A16147	Approved	Gordon Tester
05/08/22	BUILDING PERMIT UNCERTIFIED	New Storage Shed	MR MARK ROBERTS	A12159	Approved	Gordon Tester
11/08/22	BUILDING PERMIT UNCERTIFIED	2x New Water Tanks	PETER JOHN PROCTER	A16199	Approved	Gordon Tester
04/08/22	BUILDING PERMIT UNCERTIFIED	Earthworks for future dwelling	STEPHEN SCOTT MITCHELL	A16288 A16184	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
09/08/22	BUILDING PERMIT CERTIFIED	Shop Fitout & External Paving Works	PHILIP WILLIAM CARTER	A11057 A16732	Approved	Gordon Tester
08/08/22	BUILDING PERMIT CERTIFIED	New Dwelling & Garage	BGC HOUSING GROUP	A2508	Approved	Gordon Tester
08/08/22	BUILDING PERMIT UNCERTIFIED	Water Tank Installation	MICHELLE EVETTE BLAIR	A15146	Approved	Gordon Tester
10/08/22	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A16288 A16184	Approved	Gordon Tester
19/08/22	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A16532	Approved	Gordon Tester
09/08/22	BUILDING PERMIT UNCERTIFIED	Patio	JOAN VIOLET BELL	A10344	Approved	Gordon Tester
23/08/22	BUILDING PERMIT CERTIFIED	New Dwelling	BGC HOUSING GROUP	A15068	Approved	Gordon Tester
11/08/22	BUILDING PERMIT UNCERTIFIED	New Shed	COMPLETE APPROVALS	A16260 A16184	Approved	Gordon Tester
19/08/22	BUILDING PERMIT CERTIFIED	Patio	ADVANCED PATIOS (FORMERLY K & M PATIOS)	A10302	Approved	Gordon Tester
18/08/22	BUILDING PERMIT CERTIFIED	Below Ground Swimming Pool	FREEDOM POOLS	A12159	Approved	Gordon Tester
04/08/22	BUILDING PERMIT CERTIFIED	Re-roof of existing building	PROSTRUCT PROFESSIONAL CONSTRUCTION	A536	Approved	Gordon Tester
24/08/22	BUILDING PERMIT UNCERTIFIED	Shed/Carpport	JAMES AITKEN MUIR RAMSAY	A965	Approved	Gordon Tester
18/08/22	BUILDING PERMIT UNCERTIFIED	Pool Fencing	ADAM COREY PRNIC-PLANKE	A2141	Approved	Gordon Tester
22/08/22	BUILDING PERMIT CERTIFIED	SOLAR PANELS	SHARVIL JUMLE	A16712	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
18/08/22	BUILDING PERMIT UNCERTIFIED	Above Ground Swimming Pool	SARAH LOUISE OTREMBA	A12381	Approved	Gordon Tester
18/08/22	BUILDING PERMIT CERTIFIED	Fitout of Existing Shed for Office Use	MR COLIN TIMOTHY BIGNELL	A15901 A11371	Approved	Gordon Tester
31/08/22	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A16493	Approved	Gordon Tester
19/08/22	BUILDING PERMIT UNCERTIFIED	Relocated Transportable Dwelling	TROY BAKER		Approved	Gordon Tester
21/09/22	BUILDING PERMIT CERTIFIED	New Dwelling	KADIATOU DRAME	A15803 A10147	Approved	Gordon Tester
15/09/22	BUILDING PERMIT UNCERTIFIED	Patio	TRACEY DIANNE ELIZABETH MITCHELL	A14229	Approved	Gordon Tester
05/09/22	BUILDING PERMIT UNCERTIFIED	Swimming Pool & Fencing	COUNTRYWIDE POOLS	A15128	Approved	Gordon Tester
06/09/22	BUILDING PERMIT UNCERTIFIED	Limestone Retaining Wall	DAMON JOHN GEARY	A15019	Approved	Gordon Tester
16/09/22	BUILDING PERMIT CERTIFIED	New Commercial Storage Shed	WHEATBELT STEEL	A2704 A2702 A493	Approved	Gordon Tester
02/09/22	BUILDING PERMIT CERTIFIED	Hay Shed	WHEATBELT STEEL	A16662	Approved	Gordon Tester
14/09/22	BUILDING PERMIT UNCERTIFIED	Porch	COMPLETE APPROVALS	A15116	Approved	Gordon Tester
16/09/22	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16253 A16184	Approved	Gordon Tester
23/09/22	BUILDING PERMIT UNCERTIFIED	Above ground pool	JOANNE CRAMER	A12674	Approved	Gordon Tester
09/09/22	BUILDING PERMIT CERTIFIED	Patio, Carport & Shed	MR SCOTT WILLIAM & MS AMANDA JILL BEER	A10025	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
06/09/22	BUILDING PERMIT UNCERTIFIED	Water Tanks	ANDREW DAVID MILLER	A2230	Approved	Gordon Tester
15/09/22	BUILDING PERMIT UNCERTIFIED	Water Tanks	BRADLEY MARK TOWNSEND	A16152	Approved	Gordon Tester
23/09/22	BUILDING PERMIT UNCERTIFIED	Water Tank	COMPLETE APPROVALS	A16196	Approved	Gordon Tester
16/09/22	BUILDING PERMIT CERTIFIED	Commercial Storage Shed	MRS REBECCA LEA POTOCZNYJ	A16703	Approved	Gordon Tester
28/09/22	BUILDING PERMIT CERTIFIED	Carport & Outbuilding	PROFOUNDER FACTORY DIRECT PTY LTD	A15146	Approved	Gordon Tester
15/09/22	BUILDING PERMIT UNCERTIFIED	Garage	DAVID SAVAGE		Approved	Gordon Tester
27/10/22	BUILDING PERMIT CERTIFIED	Transportable Dwelling	PARAMOUNT APPROVALS	A16308	Approved	Gordon Tester
17/10/22	BUILDING PERMIT CERTIFIED	Retaining Wall	HONNUN & CO	A16181	Approved	Gordon Tester
18/10/22	BUILDING PERMIT CERTIFIED	New Dwelling	RED INK HOMES	A16264 A16184	Approved	Gordon Tester
27/10/22	BUILDING PERMIT CERTIFIED	Ancillary Dwelling	MURRAY RIVER NORTH PTY LTD	A2656 A2329	Pending	Gordon Tester
18/10/22	BUILDING PERMIT UNCERTIFIED	Water Tank	COMPLETE APPROVALS	A16196	Approved	Gordon Tester
27/10/22	BUILDING PERMIT UNCERTIFIED	NEW POOL	BARRIER REEF POOLS NORTHSIDE	A2141	Approved	Gordon Tester
19/10/22	BUILDING PERMIT CERTIFIED	New Dwelling	BGC HOUSING GROUP	A16263 A16184	Approved	Gordon Tester
04/10/22	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A1350	Approved	Gordon Tester
28/10/22	BUILDING PERMIT CERTIFIED	New Dwelling & Water Tank	KITCO BUILDERS	A1448	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
18/10/22	BUILDING PERMIT CERTIFIED	Forward Works	COOPER & OXLEY CONSTRUCTION CO PTY LTD	A536	Approved	Gordon Tester
19/10/22	BUILDING PERMIT CERTIFIED	Drive-Through Remodelling & New Retaining Wall	HINDLEY & ASSOCIATES PTY LTD	A15742	Approved	Gordon Tester
06/10/22	BUILDING PERMIT UNCERTIFIED	Roof Framing Repairs	W GIBBS & SON	A15555 A1166 A1918	Completed	Gordon Tester
19/10/22	BUILDING PERMIT CERTIFIED	Solar Panel Installation	FULLPOWER ELECTRICS	A12511	Approved	Gordon Tester
28/10/22	BUILDING PERMIT CERTIFIED	Farm Shed	NUSTEEL PATIOS AND SHEDS	A15651 A2493	Approved	Gordon Tester
16/11/22	BUILDING PERMIT UNCERTIFIED	New Shed	ANTHONY BENSON FRANCIS	A16164	Approved	Gordon Tester
18/11/22	BUILDING PERMIT UNCERTIFIED	Earthworks for Future Dwelling	CHANTELL DANA HOULTHAM	A16122	Approved	Gordon Tester
02/11/22	BUILDING PERMIT UNCERTIFIED	Ancillary Dwelling	BROLA PTY LTD T/A ABEL DESIGN	A777	Approved	Gordon Tester
09/11/22	BUILDING PERMIT UNCERTIFIED	New Shed	WESTERN SHEDS	A908	Approved	Gordon Tester
01/11/22	BUILDING PERMIT UNCERTIFIED	New Steel Shed	RANDALL MARK SMITH	A16676	Approved	Gordon Tester
01/11/22	BUILDING PERMIT UNCERTIFIED	Water Tank	COMPLETE APPROVALS	A16656	Approved	Gordon Tester
09/11/22	BUILDING PERMIT UNCERTIFIED	Gable Patio	OUTDOOR IMPRESSIONS	A14251	Approved	Gordon Tester
18/11/22	BUILDING PERMIT UNCERTIFIED	Rain Tank	MR JACOB SMITH	A16489	Approved	Gordon Tester
01/11/22	BUILDING PERMIT UNCERTIFIED	New Shed	RICHARD STEPHEN HILL	A475	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
11/11/22	BUILDING PERMIT UNCERTIFIED	New Shed	COMPLETE APPROVALS	A16656	Approved	Gordon Tester
18/11/22	BUILDING PERMIT UNCERTIFIED	New Shed	COMPLETE APPROVALS	A16196	Approved	Gordon Tester
01/11/22	BUILDING PERMIT UNCERTIFIED	Carport	MIDLAND OUTDOOR CENTRE	A2149	Completed	Gordon Tester
01/11/22	BUILDING PERMIT CERTIFIED	Residential Single Storey Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16142	Approved	Gordon Tester
04/11/22	BUILDING PERMIT UNCERTIFIED	Machinery Shed	GRAHAM PHILLIP O'NEIL	A16019 A2094	Approved	Gordon Tester
14/11/22	BUILDING PERMIT CERTIFIED	New Dwelling	FLEETWOOD	A15733 A15322 A2089 A2153 A2631	Approved	Gordon Tester
11/11/22	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A15419	Approved	Gordon Tester
09/11/22	BUILDING PERMIT CERTIFIED	Carport Extension	CASM CONSTRUCTION PTY LTD	A1662 A1462	Approved	Gordon Tester
25/11/22	BUILDING PERMIT UNCERTIFIED	Gazebo Roof	ROTARY CLUB OF NORTHAM	A15571	Approved	Gordon Tester
04/11/22	BUILDING PERMIT CERTIFIED	New Dwelling	RED INK HOMES	A16122	Approved	Gordon Tester
18/11/22	BUILDING PERMIT CERTIFIED	New Dwelling	MELIADOR (WA) PTY LTD	A16656	Approved	Gordon Tester
15/11/22	BUILDING PERMIT UNCERTIFIED	Rainwater Tank 27 500L	AIYED KADHUM WAHAB AL RIKABAWI	A16227	Approved	Gordon Tester
07/12/22	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A15073	Approved	Gordon Tester
01/12/22	BUILDING PERMIT UNCERTIFIED	Private Hay Shed	PATRICK GEORGE BEKKERS	A662	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
05/12/22	BUILDING PERMIT UNCERTIFIED	130,000L Water Tank	SEAN ALLAN STABBACK	A2618 A2594 A2594	Completed	Gordon Tester
15/12/22	BUILDING PERMIT UNCERTIFIED	Shed	SERMAC CONTRACTING	A16015 A2334	Approved	Gordon Tester
01/12/22	BUILDING PERMIT UNCERTIFIED	Pool & Fencing	COUNTRYWIDE POOLS	A15249	Approved	Gordon Tester
09/12/22	BUILDING PERMIT CERTIFIED	Ancillary Dwelling	GRANNY FLATS WA	A1202	Approved	Gordon Tester
01/12/22	BUILDING PERMIT UNCERTIFIED	Garage & Pergola	MS CHRISTINE LYNETTE LARKMAN	A2125	Approved	Gordon Tester
08/12/22	BUILDING PERMIT UNCERTIFIED	Earthworks for New Dwelling	MR ADAM LAMBERT	A15733 A15322 A15322 A2089 A2153 A2631	Approved	Gordon Tester
01/12/22	BUILDING PERMIT UNCERTIFIED	2x Water Tanks	WATER INSTALLATIONS PTY LTD	A16612	Approved	Gordon Tester
14/12/22	BUILDING PERMIT UNCERTIFIED	Addition of verandah, carport and refurbishment works to existing dwelling	STALLION BUILDING CO PTY LTD	A14472	Approved	Gordon Tester
07/12/22	BUILDING PERMIT UNCERTIFIED	Patio above pool	JESSE GARDINER	A16041	Approved	Gordon Tester
09/12/22	BUILDING PERMIT UNCERTIFIED	New Patio	MICHAEL DAVID BLOOMFIELD	A16118	Approved	Gordon Tester
14/12/22	BUILDING PERMIT UNCERTIFIED	Patio	PERTH PATIOS & HOME IMPROVEMENTS	A16046	Approved	Gordon Tester
09/12/22	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A13443 A11995	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
13/12/22	BUILDING PERMIT UNCERTIFIED	Garage	ACTION SHEDS AUSTRALIA PTY LTD	A11225	Approved	Gordon Tester
08/12/22	BUILDING PERMIT CERTIFIED	Solar Panel Installation	EGP ENERGY SOLUTIONS	A14398	Approved	Gordon Tester
15/12/22	BUILDING PERMIT UNCERTIFIED	Rain Water Tank	JAMES WILLIAM LOCKHART	A11620	Approved	Gordon Tester
02/12/22	BUILDING PERMIT CERTIFIED	New Dwelling	RED INK HOMES	A16274 A16184	Withdrawn	Gordon Tester
12/12/22	BUILDING PERMIT CERTIFIED	New Dwelling	JCORP PTY LTD T/A HOMESTART	A14438 A13084	Approved	Gordon Tester
12/12/22	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A13440 A11995	Approved	Gordon Tester
22/12/22	BUILDING PERMIT CERTIFIED	Specialist Disability Accommodation	JPG HOMES PTY LTD	A15421	Approved	Gordon Tester
15/12/22	BUILDING PERMIT CERTIFIED	New Dwelling & Shed	COLE MATHEW HAZLEWOOD	A16318	Approved	Gordon Tester
21/12/22	BUILDING PERMIT CERTIFIED	Shelter	ADVANCED PATIOS (FORMERLY K & M PATIOS)	A15133	Approved	Gordon Tester
23/12/22	BUILDING PERMIT CERTIFIED	Dwelling	RED INK HOMES	A16262 A16184	Approved	Gordon Tester
21/12/22	BUILDING PERMIT CERTIFIED	Storage Shed	AXIIS CONTRACTING PTY LTD	A536	Approved	Gordon Tester
10/01/23	BUILDING PERMIT CERTIFIED	New Dwelling	FLEETWOOD	A2610 A2594 A2594	Approved	Gordon Tester
11/01/23	BUILDING PERMIT UNCERTIFIED	Shed - General Storage/ Workshop	MR DAVID GILCHRIST COOPER	A16050	Approved	Gordon Tester
12/01/23	BUILDING PERMIT UNCERTIFIED	Residential Shed	ACTION SHEDS AUSTRALIA PTY LTD	A12898	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
19/01/23	BUILDING PERMIT UNCERTIFIED	New Water Tank	ANTHONY BENSON FRANCIS	A16164	Approved	Gordon Tester
06/01/23	BUILDING PERMIT UNCERTIFIED	Carport	MIA JANE DAVIES	A10313	Approved	Gordon Tester
13/01/23	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A16080 A2283	Approved	Gordon Tester
10/01/23	BUILDING PERMIT UNCERTIFIED	Earthworks for new dwelling	TIMOTHY JOHN MINCHIN	A2610 A2594 A2594	Approved	Gordon Tester
12/01/23	BUILDING PERMIT UNCERTIFIED	Patio	GREAT AUSSIE PATIOS	A16609	Approved	Gordon Tester
17/01/23	BUILDING PERMIT UNCERTIFIED	Shed	ELLENBROOK SHEDS PTY LTD	A16262 A16184	Approved	Gordon Tester
12/01/23	BUILDING PERMIT UNCERTIFIED	Carport	RACHEL LEE-ANN BUCK	A12159	Approved	Gordon Tester
23/01/23	BUILDING PERMIT CERTIFIED	New Dwelling	T & R HOMES	A16613	Approved	Gordon Tester
18/01/23	BUILDING PERMIT UNCERTIFIED	Freestanding Patio	DAMIAN ANDREW POTOCZNYJ	A16073 A14375	Approved	Gordon Tester
17/01/23	BUILDING PERMIT CERTIFIED	Swim Spa & Decking Area	CASM CONSTRUCTION PTY LTD	A1662 A1462	Approved	Gordon Tester
19/01/23	BUILDING PERMIT UNCERTIFIED	New Shed	MARK PENDLEBURY		Approved	Gordon Tester
01/02/23	BUILDING PERMIT UNCERTIFIED	New Dwelling	JAMES WILLIAM LOCKHART	A11620	Approved	Gordon Tester
03/02/23	BUILDING PERMIT CERTIFIED	New Dwelling & Shed	COLE MATHEW HAZLEWOOD	A16318	Approved	Gordon Tester
10/02/23	BUILDING PERMIT CERTIFIED	New Dwelling	CEDAR HOMES	A16258 A16184	Approved	Gordon Tester
08/02/23	BUILDING PERMIT CERTIFIED	6x New Free Range Broiler Sheds	METROWEST	A753	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
16/02/23	BUILDING PERMIT CERTIFIED	Boning Room & Chiler Capacity Expansion	COOPER & OXLEY CONSTRUCTION CO PTY LTD	A536	Approved	Gordon Tester
07/02/23	BUILDING PERMIT UNCERTIFIED	Dwelling	AKRON PTY LTD	A15448	Approved	Gordon Tester
22/02/23	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16268 A16184	Approved	Gordon Tester
16/02/23	BUILDING PERMIT UNCERTIFIED	Patio	ROBERT JAMES ROSE & MS TONI MELISSA KOROTSCHUK-ROSE	A12224	Approved	Gordon Tester
21/02/23	BUILDING PERMIT CERTIFIED	Shed & Water Tank	SHAKUNTALA JACQUES	A1126	Approved	Gordon Tester
24/02/23	BUILDING PERMIT CERTIFIED	New Shed & Water Tank	MISS KATE BISHOP	A16611	Approved	Gordon Tester
28/02/23	BUILDING PERMIT CERTIFIED	Re-Roofing of Shop	SHERRILEE RUTH FISH	A9	Approved	Gordon Tester
03/03/23	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A13848 A13830	Approved	Gordon Tester
03/03/23	BUILDING PERMIT UNCERTIFIED	A/G Swimming Pool	BEN DAVID & REBECCA MARY LYONS	A15340	Approved	Gordon Tester
22/03/23	BUILDING PERMIT UNCERTIFIED	Shed	WILLIAM JOHN MCKINLAY	A15509	Approved	Gordon Tester
07/03/23	BUILDING PERMIT UNCERTIFIED	Lean-To	ERWIN WOLFGANG RADSCHUWEIT	A13826 A13705	Approved	Gordon Tester
30/03/23	BUILDING PERMIT UNCERTIFIED	Carport	DAVID ROBERT DUNCAN	A15845 A675	Approved	Gordon Tester
16/03/23	BUILDING PERMIT UNCERTIFIED	New Pool	DARRY'S PLUMBING & GAS	A16713	Approved	Gordon Tester
23/03/23	BUILDING PERMIT UNCERTIFIED	New Pool	COUNTRYWIDE GROUP	A16218 A365	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
23/03/23	BUILDING PERMIT UNCERTIFIED	Carport	HENRY GLANC	A11790	Approved	Gordon Tester
08/03/23	BUILDING PERMIT CERTIFIED	Patio	WANGARA OUTDOOR WORLD	A11561	Approved	Gordon Tester
21/03/23	BUILDING PERMIT CERTIFIED	New Shed & Water Tank	MS KATELY SARAH BUTLER	A12692	Approved	Gordon Tester
31/03/23	BUILDING PERMIT UNCERTIFIED	Shed	MR SHANNON PATRICK DIXON	A11375	Approved	Gordon Tester
01/03/23	BUILDING PERMIT CERTIFIED	Ancillary Dwelling	GRANNY FLATS WA - DAVLEY BUILDING PTY LTD T/AS	A16678	Approved	Gordon Tester
09/03/23	BUILDING PERMIT CERTIFIED	Ancillary Dwelling	FOX TRANSPORTABLE HOMES	A1988	Approved	Gordon Tester
08/03/23	BUILDING PERMIT CERTIFIED	Bathroom Extension	MR STEVE KAPE	A12021	Approved	Gordon Tester
31/03/23	BUILDING PERMIT UNCERTIFIED	Patio	MACKSON GROUP PTY LTD	A2170 A2152	Approved	Gordon Tester
31/03/23	BUILDING PERMIT UNCERTIFIED	New Shed	MR VIRGIL MARTIN HINSLEY	A10831	Approved	Gordon Tester
21/03/23	BUILDING PERMIT CERTIFIED	New Dwelling	HALPD PTY LTD T/A AFFORDABLE LIVING HOMES	A62	Approved	Gordon Tester
31/03/23	BUILDING PERMIT CERTIFIED	Patio	PRECISION PATIO'S & HOME IMPROVEMENTS	A13285	Approved	Gordon Tester
31/03/23	BUILDING PERMIT CERTIFIED	Commercial Kitchen fitout	ZAX & CO	A11145	Approved	Gordon Tester
29/03/23	BUILDING PERMIT CERTIFIED	Ablution Block	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON	A12838	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
			COMMERCIAL CONSTRUCTIONS			
01/03/23	BUILDING PERMIT CERTIFIED	Re-Roof from Tile to Tin	TOP GUN ROOFING AND RESTORATION		Approved	Gordon Tester
19/04/23	BUILDING PERMIT UNCERTIFIED	Carport	SUSSAN MARIE OGLE	A10097	Approved	Gordon Tester
13/04/23	BUILDING PERMIT CERTIFIED	Additions to dwelling	BRONWYN ELLA GIBSON	A1430	Approved	Gordon Tester
28/04/23	BUILDING PERMIT UNCERTIFIED	New Shed	COMPLETE APPROVALS	A15444	Withdrawn	Gordon Tester
18/04/23	BUILDING PERMIT UNCERTIFIED	Shed	ACTION SHEDS AUSTRALIA PTY LTD	A16258 A16184	Approved	Gordon Tester
14/04/23	BUILDING PERMIT CERTIFIED	New Dwelling	JFK CUSTOM HOMES	A16254 A16184	Approved	Gordon Tester
28/04/23	BUILDING PERMIT UNCERTIFIED	Patio	COMPLETE APPROVALS	A16260 A16184	Approved	Gordon Tester
21/04/23	BUILDING PERMIT CERTIFIED	Completion of Existing Dwelling	SARAH NOTTLE	A16238 A16184	Approved	Gordon Tester
20/04/23	BUILDING PERMIT UNCERTIFIED	Carport	ALLAN THOMAS DOBBIE JONES	A10943	Approved	Gordon Tester
12/04/23	BUILDING PERMIT CERTIFIED	Patio	NORTH COAST DRAFTING SERVICES	A15122	Approved	Gordon Tester
21/04/23	BUILDING PERMIT UNCERTIFIED	Swimming Pool	COUNTRYWIDE GROUP	A11409	Approved	Gordon Tester
14/04/23	BUILDING PERMIT UNCERTIFIED	Water Tank	LAVINA JANETTE GOATCHER	A16254 A16184	Approved	Gordon Tester
18/04/23	BUILDING PERMIT CERTIFIED	Agricultural Workshop	AUSPAN	A2441	Approved	Gordon Tester
20/04/23	BUILDING PERMIT CERTIFIED	New Dwelling	ENDEAVOUR CONSTRUCTIONS (WA) PTY LTD	A16290 A16184	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
16/05/2023	BUILDING PERMIT UNCERTIFIED	Earthworks in preparation of new dwelling	MS DAINAH MARIE MAITLAND-SMITH	A16617	Approved	Gordon Tester
19/05/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	MR AARON FRANCIS BEEL	A13722 A10163	Approved	Gordon Tester
11/05/2023	BUILDING PERMIT UNCERTIFIED	Water Storage Tank	PETER KOVAC	A16196	Cancelled	Gordon Tester
15/05/2023	BUILDING PERMIT CERTIFIED	New Truck Shed & Addition to existing Truck Shed	BYTE CONSTRUCTION	A13163	Approved	Gordon Tester
23/05/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A13251 A10472	Approved	Gordon Tester
02/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	ELLENBROOK SHEDS PTY LTD T/AS SHED RITE	A11561	Approved	Gordon Tester
03/05/2023	BUILDING PERMIT UNCERTIFIED	Carport	BRADLEY JOHN & WENDY LOU HARRIS	A10409	Approved	Gordon Tester
11/05/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A15349	Approved	Gordon Tester
11/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A16255 A16184	Approved	Gordon Tester
05/05/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A16162	Approved	Gordon Tester
15/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS	A14547	Approved	Gordon Tester
16/05/2023	BUILDING PERMIT UNCERTIFIED	New Shed	RANDALL MARK SMITH	A16609	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
01/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	KEVIN RAYKOS DESIGNS	A16684	Approved	Gordon Tester
02/05/2023	BUILDING PERMIT UNCERTIFIED	Re-Roofing of house - Tiles to Sheet	EXTREME ROOF PLUMBING	A11773	Approved	Gordon Tester
15/05/2023	BUILDING PERMIT CERTIFIED	Dwelling	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	A16596 A1127	Approved	Gordon Tester
29/05/2023	BUILDING PERMIT UNCERTIFIED	New Shed	RANDALL MARK SMITH	A15014	Approved	Gordon Tester
05/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	RANDALL MARK SMITH	A14551	Approved	Gordon Tester
05/05/2023	BUILDING PERMIT UNCERTIFIED	Relocated Sea Container	NICAI NOMINEES PTY LTD	A11157	Approved	Gordon Tester
16/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	A753	Approved	Gordon Tester
01/05/2023	BUILDING PERMIT CERTIFIED	Fiberglass Pool	AQUATIC LEISURE TECHNOLOGIES	A16181	Approved	Gordon Tester
11/05/2023	BUILDING PERMIT CERTIFIED	Shelter	HURRICANE GO KART CLUB OF WA (INC)	A2111	Approved	Gordon Tester
12/05/2023	BUILDING PERMIT UNCERTIFIED	New Shed	COMPLETE APPROVALS	A16143	Approved	Gordon Tester
23/05/2023	BUILDING PERMIT UNCERTIFIED	Carport	OUTDOOR IMPRESSIONS	A14576 A14175	Approved	Gordon Tester
17/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	J-CORP PTY LTD - T/A HOMESTART	A15223	Approved	Gordon Tester
18/05/2023	BUILDING PERMIT CERTIFIED	Patio	COMPLETE APPROVALS	A14545	Approved	Gordon Tester
26/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A10065	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
02/05/2023	BUILDING PERMIT CERTIFIED	Shed	HALLMARK DEVELOPMENTS WA PTY LTD	A1118	Approved	Gordon Tester
10/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	RURAL BUILDING COMPANY PTY LTD	A884	Approved	Gordon Tester
19/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	RUSSELL PETER DRAFFIN	A15294	Approved	Gordon Tester
31/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	ELLENBROOK SHEDS PTY LTD T/AS SHED RITE	A16142	Approved	Gordon Tester
25/05/2023	BUILDING PERMIT CERTIFIED	Aircraft Hangar - Lot 17	CLIVE LOWE	A12838	Approved	Gordon Tester
26/05/2023	BUILDING PERMIT CERTIFIED	Dwelling	RED INK HOMES PTY LTD	A16284 A16184	Approved	Gordon Tester
26/05/2023	BUILDING PERMIT CERTIFIED	Replacing Roof	RUSSEL BUILDING APPROVALS PTY LTD	A11574	Approved	Gordon Tester
30/05/2023	BUILDING PERMIT CERTIFIED	Grouped Dwellings	MR JOHN YOUNG	A15260	Approved	Gordon Tester
30/05/2023	BUILDING PERMIT CERTIFIED	New Dwelling	PLUNKETT HOMES (1903) PTY LTD	A16265 A16184	Approved	Gordon Tester
31/05/2023	BUILDING PERMIT CERTIFIED	Shed	COMPLETE APPROVALS	A16192	Approved	Gordon Tester
04/05/2023	BUILDING PERMIT UNCERTIFIED	Shed	B & H JARDINE PTY LTD		Approved	Gordon Tester
14/06/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	GEMMA LOUISE GIBSON	A16140	Withdrawn	Gordon Tester
02/06/2023	BUILDING PERMIT UNCERTIFIED	Rain Water Tanks & Verandah	DAVID WARWICK FORREST	A15145	Approved	Gordon Tester
09/06/2023	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A438	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
26/06/2023	BUILDING PERMIT UNCERTIFIED	Shed	MS NATALIE HORAK	A14546	Approved	Gordon Tester
26/06/2023	BUILDING PERMIT CERTIFIED	Shed/Stables & Water Tank	MR STEPHEN JOHN KEOGH	A16791	Approved	Gordon Tester
12/06/2023	BUILDING PERMIT CERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A13091	Approved	Gordon Tester
01/06/2023	BUILDING PERMIT UNCERTIFIED	New Shed	RENE WERNER TEN HOMPEL	A132	Approved	Gordon Tester
26/06/2023	BUILDING PERMIT UNCERTIFIED	Storage Shed	J & A BUILDING PTY LTD	A13770 A13742	Approved	Gordon Tester
16/06/2023	BUILDING PERMIT UNCERTIFIED	Garage	SALLY PATRICIA MAY	A1327	Withdrawn	Gordon Tester
23/06/2023	BUILDING PERMIT UNCERTIFIED	Patio	GREAT AUSSIE PATIOS	A2667 A2329	Approved	Gordon Tester
02/06/2023	BUILDING PERMIT UNCERTIFIED	Water Tank	MR STEVEN TAYLOR	A16532	Approved	Gordon Tester
14/06/2023	BUILDING PERMIT UNCERTIFIED	Shed	COMPLETE APPROVALS	A16268 A16184	Approved	Gordon Tester
13/06/2023	BUILDING PERMIT UNCERTIFIED	Shed	J & A BUILDING PTY LTD	A360	Approved	Gordon Tester
08/06/2023	BUILDING PERMIT CERTIFIED	Shade Sail	WEST COAST SHADE	A530	Approved	Gordon Tester
29/06/2023	BUILDING PERMIT CERTIFIED	New Shed	ACTION SHEDS AUSTRALIA PTY LTD	A12283	Approved	Gordon Tester
07/06/2023	BUILDING PERMIT CERTIFIED	2 Sea Containers	WILLOWFIELD PTY LTD	A13530 A11095	Approved	Gordon Tester
29/06/2023	BUILDING PERMIT UNCERTIFIED	Carport	MR ADAM LAMBERT	A15733 A15322 A15322 A2089 A2153 A2631	Approved	Gordon Tester

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B01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
28/06/2023	BUILDING PERMIT CERTIFIED	Replacement of Roof and other remedial works to dwelling	ELITE COMPLIANCE PTY LTD	A12085	Approved	Gordon Tester
29/06/2023	BUILDING PERMIT CERTIFIED	New Dwelling	ROSS SQUIRE HOMES	A637	Approved	Gordon Tester
22/06/2023	BUILDING PERMIT UNCERTIFIED	Shed	SHIRE OF NUNGARIN		Approved	Gordon Tester

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DELEGATION NUMBER	- B02
LEGISLATIVE POWER	- <i>Building Act 2011, s21, s127</i>
DELEGATION SUBJECT	- Buildings – Grant or Refusal of Demolition Permits
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to:

1. Require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].
2. Grant or refuse to grant a demolition permit on the bases that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].3. Impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)].

Conditions:

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

Any buildings or structure on the Shire of Northam Municipal Inventory or Heritage List are to be referred to Council for decision.

B02 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
19/08/22	DEMOLITION PERMIT	Demolition of Shed	GRAHAM PHILLIP O'NEIL	A16019 A2094	Approved	Gordon Tester
15/09/22	DEMOLITION PERMIT	Demolition of existing sheds	COOPOX PTY LTD	A13749 A11184	Approved	Gordon Tester
21/12/22	DEMOLITION PERMIT	Removal of Brick Facade	S&K SPADACCINI FAMILY HOME BUILDERS PL T/AS SIMON SPADACCINI	A14189 A11012 A13319 A13319	Approved	Gordon Tester

2022 /23 Delegated Authority Register

			CONSTRUCTIO N			
19/01/23	DEMOLITION PERMIT	Full Demolition of Partially Constructed Dwelling	KAREN ANN & GARY LYALL PETERS	A1306	Approved	Gordon Tester
23/02/23	DEMOLITION PERMIT	Removal of Asbestos in Dwelling	BELLALUCA DEMOLITION	A9	Approved	Gordon Tester
10/03/23	DEMOLITION PERMIT	Demolition of Brick Toilet Block	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIO NS	A12838	Approved	Gordon Tester
29/5/2023	DEMOLITION PERMIT	Relocation of existing buildings	MORLAND PROJECTS PTY LTD T/AS MORPRO	A16773	Approved	Gordon Tester

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DELEGATION NUMBER	- B03
LEGISLATIVE POWER	- <i>Building Act 2011, s22, s127</i>
DELEGATION SUBJECT	- Buildings – Further Grounds for Not Granting an Application
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to refuse building or demolition permits due to errors in information or documentation submitted, subject to the provisions of s22 *Building Act 2011*.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B03 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER

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DELEGATION NUMBER	- B04
LEGISLATIVE POWER	- <i>Building Act 2011, s58, s127</i>
DELEGATION SUBJECT	- Buildings – Grant of Occupancy Permit, Building Approval Certificate
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer of the Shire of Northam is delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of s58 *Building Act 2011*.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B04 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
15/07/22	BUILDING APPROVAL CERTIFICATE	Retrospective approval for patio & shed	MSA GROUP	A14292	Approved	Gordon Tester
03/08/22	BUILDING APPROVAL CERTIFICATE	Unauthorised Addition to Shed	MR COLIN TIMOTHY BIGNELL	A15901 A11371	Approved	Gordon Tester
21/10/22	BUILDING APPROVAL CERTIFICATE	Retrospective Approval for Commercial Shed	AMB CONSOLIDATED PTY LTD	A1662 A1462	Approved	Gordon Tester
09/12/22	BUILDING APPROVAL CERTIFICATE	Retrospective approval of shed	RAYNALD CLAUDE BOUCHE	A1061	Approved	Gordon Tester
15/12/22	OCCUPANCY PERMIT	Occupancy Permit	COOPER & OXLEY CONSTRUCTI	A15718	Approved	Gordon Tester

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			ON CO PTY LTD			
05/01/23	OCCUPANCY PERMIT	Occupancy of Office	MR COLIN TIMOTHY BIGNELL	A15901 A11371	Approved	Gordon Tester
21/02/23	BUILDING APPROVAL CERTIFICATE	Approval of Partially Constructed Shed	SHAKUNTAL A JACQUES	A1126	Approved	Gordon Tester
17/02/23	BUILDING APPROVAL CERTIFICATE	Retrospective Approval for Shed Slab	MS KATELY SARAH BUTLER	A12692	Approved	Gordon Tester
09/03/23	OCCUPANCY PERMIT	Occupancy of Theatre Addition	JODI LYNNE INGRAM	A10591	Approved	Gordon Tester
23/03/23	BUILDING APPROVAL CERTIFICATE	As built pergola	PATRICK SKULLEY	A10350	Approved	Gordon Tester
21/04/23	BUILDING APPROVAL CERTIFICATE	Building Approval Certificate - Partially Constructed Dwelling	SARAH NOTTLE	A16238 A16184	Approved	Gordon Tester
18/04/23	OCCUPANCY PERMIT	Occupancy Permit	MRS JOANNE SOFIA HILL	A11145	Approved	Gordon Tester
01/05/23	OCCUPANCY PERMIT	Occupancy Permit	AKRON PTY LTD	A13136	Approved	Gordon Tester
25/05/23	BUILDING APPROVAL CERTIFICATE	Retrospective Approval - Patio	PROFESSION ALS AVON VALLEY	A12682	Approved	Gordon Tester
15/05/23	BUILDING APPROVAL CERTIFICATE - STRATA	BUILDING APPROVAL CERTIFICATE - STRATA	FM SURVEYS PTY LTD	A15259	Approved	Gordon Tester

2022 /23 Delegated Authority Register

DELEGATION NUMBER	- B05
LEGISLATIVE POWER	- <i>Building Act 2011, s110, s127</i>
DELEGATION SUBJECT	- Buildings – Building Orders
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to issue Building Orders in relation to:

- Stop work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Building Act;
- Take specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of *Building Act 2011*.

Special Conditions or Guidelines

An Officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
10/10/2022	A11635-Old St Christophers Residential college	Building Order	Jacky Jurmann - A/EMDS	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- B06
LEGISLATIVE POWER	- Building Act 2011, s133, s127
DELEGATION SUBJECT	- Buildings – Prosecutions
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of *Building Act 2011*.

B06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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DELEGATION NUMBER	- B07
LEGISLATIVE POWER	- <i>Building Act 2011, s127</i> <i>Building Regulations 2012, r53</i> <i>Local Government Act 1995, s5.42 & s9.10</i>
DELEGATION SUBJECT	- Recover the Charge Imposed for Private Swimming Pool Inspections
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Reg 53 of the Building Regulations 2012.

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER
CORPORATE SERVICES**

DELEGATION NUMBER	- B08
LEGISLATIVE POWER	- <i>Local Government (Uniform Local Provisions) Regulations 1996 r. 5, 6</i>
DELEGATION SUBJECT	- Obstruction of Footpaths and Thoroughfares
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Manager Building and Health

The Chief Executive Officer is delegated authority to:

1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, require the person to cover the footpath during the period specified in the notice so as to:
 - (a) Prevent damage to the footpath; or
 - (b) Prevent inconvenience to the public or danger from falling materials [ULP R.5(2)].
2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare [ULP r.6(2) and (4)].
3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)].
4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A].
5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].

Conditions:

- a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.
- b. Permission may only be granted where, the proponent has:
 - i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the

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<p>proposed obstruction.</p> <p>ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works.</p> <p>iii. Provided evidence of sufficient Public Liability Insurance.</p> <p>iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.</p>

B08 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- B09
LEGISLATIVE POWER	- <i>Building Act 2011, s65</i>
DELEGATION SUBJECT	- Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer is Delegated Authority to extend the period of duration of an Occupancy permit or a Building Approval Certificate, subject to the provisions of s65 *Building Act 2011*.

B09 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- B10
LEGISLATIVE POWER	- <i>Building Act 2011, s117</i>
DELEGATION SUBJECT	- Buildings – Revoke Building Orders
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Building and Health

The Chief Executive Officer is Delegated Authority to Revoke Building Orders, subject to the provisions of s117 Building Act 2011.

B10 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- B11
LEGISLATIVE POWER	- <i>Building Regulations 2012 Reg 70(1A)(1)& 70(2)</i> <i>Local Government Act 1995 Sections 5.44, 9.10(1), 9.16, 9.19 & 9.20</i> <i>Criminal Procedure Act 2004 section 6(a), 6(b) & 7(1)</i>
DELEGATION SUBJECT	- Authorised and Approved Officers - Building Act Infringement Notices
DELEGATE	- Chief Executive Officer (Approved Officer)
SUB DELEGATE	- Executive Manager Development Services (Authorised Officer) Manager Building and Health (Authorised Officer) Compliance Officer (Authorised Officer)

The Chief Executive Officer is delegated authority to appoint Authorised Officers under s.9.10 (1) of the Local Government Act 1995 for the purposes of issuing Building Act Infringement notices, in accordance with the Criminal Procedure Act 2004 s.6 (b) and Building Regulations 2012, section 70(2).

Special Conditions or Guidelines

A person who is appointed as an approved officer is not eligible to be appointed as an authorised officer. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.

Delegation as an "Approved Officer" in accordance with *Building Regulation 70(1)* for the purposes of *Building Act 2011* Infringement Notices is limited to the Chief Executive Officer ONLY who is delegated authority to:

- Grant extension of time to pay a Building Act Infringement Notice in accordance section 9.19 of the local Government act 1995 providing authority to determine to extension of time to pay Building act Infringement notice, in accordance with Building Regulation 70(1), and
- Section 9.20 of the Local Government Act providing authority to determine withdrawal of a Building Act Infringement Notice in accordance with Building Regulation 70(1).

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B11 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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Engineering

DELEGATION NUMBER	- E01
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i> <i>s3.50 Closing certain thoroughfares to vehicles</i> <i>s3.50A Partial closure of thoroughfare for repairs or maintenance</i> <i>s.3.51 Affected owners to be notified of certain proposals</i> <i>Local Government (Functions and General) Regulations – Part 2 – Thoroughfares</i> <i>Road Traffic Act 1974, s92 & s81D</i>
DELEGATION SUBJECT	- Temporary Closure of Thoroughfares to Vehicles
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services Executive Manager Development Services

The Chief Executive Officer is delegated authority:

1. To close any thoroughfare, wholly or partially, for a period not exceeding 4 weeks after giving local public notice of the intention to do so [s.3.50(1)];
2. To close a thoroughfare managed by the Shire (wholly or partially) to vehicles for a period of more than 4 weeks, but not exceeding 3 months, after giving local public notice of the intention to do so and allowing submissions to be made and considered [s3.50(1a), (2) and (4); and
3. To partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare [s.3.50A].
4. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].

Conditions:

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a) If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].

(Note: Not for the permanent closure of a road/road reserve: refer Land Administration Act).

E01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
18/08/2022	Shire of Northam Community	Temporary road closure of Carter Road, Throssell due to safety issues.	Scott Patterson - EMES	
18/08/2022	Shire of Northam Community	Temporary road closure on Katrine Road, Katrine due to safety issues.	Scott Patterson - EMES	
18/08/2022	Shire of Northam Community	Temporary road closure of Withers Street, Northam due to safety issues.	Scott Patterson - EMES	
19/08/2022	Shire of Northam Community	Temporary road closures of Tankard Street, Northam due to safety issues.	Scott Patterson - EMES	
31/08/2022	Shire of Northam Community	Temporary road closure of Wellington Street, Northam	Scott Patterson - EMES	
31/08/2022	Shire of Northam Community	Temporary road closure of Robinson Street, Northam	Scott Patterson - EMES	

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8/11/2022	Shire of Northam Community	Temporary road closure of Wellington Street, Northam	Scott Patterson - EMES	
6/12/2022	Shire of Northam Community	Temporary road closure of Wellington Street, Northam	Jason Whiteaker - CEO	
4/05/2023	Shire of Northam Community	Temporary road closure of Parker Street, Northam	Chadd Hunt - A/EMES	
26/05/2023	Shire of Northam Community	Temporary closure of footpath near Hotel 190 on Friday nights	Jason Whiteaker - CEO	
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DELEGATION NUMBER	- E02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.50 & s3.50A</i> <i>Road Traffic (Events on Roads) Regulations 1991</i> <i>Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places</i>
DELEGATION SUBJECT	- Events on Roads
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services Executive Manager Development Services

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of thoroughfares under its management for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991.

E02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
25/07/2022	Shire of Northam Community	Northam Bilya Festival 2022	Scott Patterson - EMES	
25/07/2022	Shire of Northam Community	Avon Descent 2022	Scott Patterson - EMES	
9/11/2022	Shire of Northam Community	Carols on Fitzgerald 2022	Scott Patterson - EMES	
10/03/2023	Shire of Northam Community	ANZAC Day Parade 2023	Chadd Hunt - A/EMES	
16/03/2023	Shire of Northam Community	Motorsport Festival 2023	Chadd Hunt - A/EMES	

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DELEGATION NUMBER	- E03
LEGISLATIVE POWER	- <i>Local Government Act 1995, Sch 9.1, cl 5(1)</i> <i>Local Government (Uniform Local Provisions) Regulations 1996</i> <i>r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)</i>
DELEGATION SUBJECT	- Gates across Public Thoroughfare
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Council control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, Local Government (Uniform Local Provisions) Regulations 1996.

Conditions:

- a) Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996.
- b) Each approval provided must be recorded in the Shire of Northam's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.

E03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- E04
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1, Clause 7</i> <i>Local Government (Uniform Local Provisions) Regulations 1996 Regs 12 to 16 (Inclusive)</i>
DELEGATION SUBJECT	- Crossovers
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant subject to Council's Crossover Policy.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Schedule 9.1 Clause 7 of the Act.

This delegated authority relates to all of the provisions of Local Government (Uniform Local Provisions) Regulations 1996; Regulation numbers 12 to 16 inclusive.

E04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
10/06/2022	Greg Smith	Approval to construct a crossover at 4B Mudalla Street	Scott Patterson - EMES	
29/06/2022	Petula Dowd	Approval to construct a crossover at 151 Newcastle Street	Scott Patterson - EMES	

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27/09/2022	Sheree Rayner	Approval to construct a crossover at 13 Lockyer Ave	Scott Patterson - EMES	
2/08/2022	Jason Sims	Approval to construct a crossover at 10 Chipping Rise	Chadd Hunt - A/EMES	
2/08/2022	Benjamin Monger	Approval to construct a crossover at 42 Wood Drive	Chadd Hunt - A/EMES	
2/08/2022	Heath Trenorden	Approval to construct a crossover at 46 Gillett Road	Chadd Hunt - A/EMES	
13/02/2023	Timothy Painter	Approval to construct a crossover at 54 Loton Drive	Chadd Hunt - A/EMES	
23/02/2023	Russell Draffin	Approval to construct a crossover at 10 Riverside Outlook	Chadd Hunt - A/EMES	
10/03/2023	John Young	Approval to construct a crossover at 54 Fairway Bend	Chadd Hunt - A/EMES	
5/05/2023	Aiyed Al Rikabawi	Approval to construct a crossover at lot 459 Gratte Street	Choose an item.	
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DELEGATION NUMBER	- E05
LEGISLATIVE POWER	- Local Government Act 1995, s3.51
DELEGATION SUBJECT	- Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to give the required notices as specified in s3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider submissions received and proceed with the proposal if no objection is received.

E05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- E06
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.52</i>
DELEGATION SUBJECT	- Public Thoroughfares – Public Access & Plans – s3.52 (within designated Town sites)
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to ensure that public thoroughfares are kept open for public use except if they are closed or have restricted use subject to:

1. In fixing or altering the level of, or the alignment of a public thoroughfare, ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided. (Reference s3.52 (3)).
2. Keeping plans of the levels and alignments of public thoroughfares that are under Council's control or management and make those plans available for public inspection. (Reference s3.52 (4)).

E06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- E07
LEGISLATIVE POWER	- <i>Local Government (Uniform Local Provisions) Regulations 1996: r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6</i>
DELEGATION SUBJECT	- Public Thoroughfare – Dangerous Excavations
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated:

1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)].
2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)].
3. Authority to impose conditions on granting permission [ULP r.11(6)].
4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].

E07 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
14/07/2022	Phil William Carter	Excavation of Shire land to enable a ramp for disabled access A16732 (Authorisation No. A95)	Jason Whiteaker - CEO	
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Finance

DELEGATION NUMBER	- F01
LEGISLATIVE POWER	- <i>Local Government Act 1995, s6.10</i> <i>Local Government (Financial Management) Regulations 1996</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
DELEGATION SUBJECT	- Creditors, Payment of
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services Senior Accountant

The Chief Executive Officer is delegated authority to make payments from the Municipal fund or the Trust fund in accordance with the provisions of Local Government (Financial Management) Reg 12

REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES.

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DELEGATION NUMBER	- F02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.58</i> <i>Local Government (Functions General) Regulations, Reg. 30</i>
DELEGATION SUBJECT	- Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to dispose of property:

1. To the highest bidder, at public auction [s.3.58(2)(a)];
2. To the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]; and
3. By private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].

Where the disposal value is:

- Up to \$10,000;
- Between \$10,000 and \$100,000 for the purpose of disposal (including trading plant and equipment) authorised in the Annual Budget.

Subject to the disposal complying with the following requirements:

- If the disposal is for land with a budget value of greater than \$10,000 the disposal must be within 10% of a written valuation.

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F02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
6/04/2023	Shire of Northam Community	Public auction of excess paving materials.	Chadd Hunt - EMDS	
6/06/2023	Shire of Northam Community	Public auction of Plant & Equipment	Paul Devcic - EMES	
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DELEGATION NUMBER	- F03
LEGISLATIVE POWER	- Local Government Act 1995 Recovery of Rates and Charges, s6.55 & s6.56
DELEGATION SUBJECT	- Recovery of Unpaid Debtors
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, Division 6, subdivisions 5 and 6 of the Local Government Act 1995.

REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER OF CORPORATE SERVICES.

DELEGATION NUMBER	- F04
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i> <i>Inviting of Tenders s3.57</i> <i>Local Government (Functions and General) Regulations 1996:</i> <i>r.11 When tenders have to be publicly invited</i> <i>r.13 Requirements when local government invites tenders though not required to do so</i> <i>r.14 Publicly inviting tenders, requirements for</i> <i>r.18 Rejecting and accepting tenders</i> <i>r.20 Variation of requirements before entry into contract</i> <i>r.21A Varying a contract for the supply of goods or services</i>
DELEGATION SUBJECT	- Inviting Tenders
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Section 1 and 2: Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to;

1. Invite tenders before for the local government to enter a contract of a prescribed kind under which another person is to supply goods or services [F&G r.11(1) and r.13].
2. Determine an appropriate selection criterion based on one or more of the following criteria [F&G r.14(2a)];



- a. Price
 - b. Ongoing Operational costs
 - c. Quality
 - d. Timeliness of deliver
 - e. Fit purpose
 - f. Community benefit
 - g. Application of regional price preference in accordance with Council policy
 - h. Relevant experience
 - i. Reliability
3. Vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
 4. Make minor variations to a contract that has been entered into with a successful tenderer within the following parameters [F&G r.20(1) and (3)];
 - a. Cost to Council not to exceed available budget allocations.
 5. Exercise an extension option to a contract that was included in the original tender specification and contract in accordance with r.11(2)(j). [F&G r.21A].
 6. Evaluate tenders, by written evaluation to determine which is the most advantageous and make a determination to accept or reject tenders up to \$250,000 [F&G r.18(2) and (4)].
 7. Make determinations on purchases under \$250,000 for the supply of the goods or services obtained through the Council Purchasing Service of WALGA.
 8. Decline to accept any tender [F&G r.18(5)].

F04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
4/07/2022	Road Construction Contractors	Advertisement of RFQ 10 of 2022 Spencers Brook Rd Spray Seal & Asphalt Overlay via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	

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20/07/2022	Construction and building contractors	Award RFT 01 of 2022 – Northam RV Construction – Mitchell Ave via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
3/08/2022	Road construction contractors	Advertisement of RFT 03 of 2022 Spencers Brook Rd Audible Edge Line Marking via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
13/08/2022	Gardening maintenance contractors	Advertisement of RFT 02 of 2022 Fire Mitigation Services - MAF via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
18/08/2022	Road construction contractors	Extension of time RFT 03 of 2022 Spencers Brook Rd Audible Edge Line Marking via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
18/08/2022	Track construction contractors	Advertisement of RFT 04 of 2022 Northam Bike Hub Upgrade Marking via the Council	Jason Whiteaker - CEO	

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		Purchasing Services of WALGA		
23/08/2022	Road construction contractors	Award RFQ 10 of 2022 Spencers Brook Road Spray Seal & Asphalt Overlay via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
25/08/2022	Road construction contractors	Rejected as non-compliant RFT 03 of 2022 Spencers Brook Rd Audible Edge Line Marking via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
2/09/2022	Track construction contractors	Extension of RFT 04 of 2022 Northam Bike Hub Upgrade Marking via the Council Purchasing Services of WALGA	Jo Metcalf - EMCOMMS	
2/09/2022	Road Construction Contractors	Advertisement of RFQ 11 of 2022 Spencers Brook Rd Audible Edge Line Marking via the Council Purchasing Services of WALGA	Scott Patterson - EMES	

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15/09/2022	Track construction contractors	Extension of RFT 04 of 2022 Northam Bike Hub Upgrade Marking via the Council Purchasing Services of WALGA	Jo Metcalf - EMCOMMS	
27/09/2022	Road Construction Contractors	Award of RFQ 11 of 2022 Spencers Brook Rd Audible Edge Line Marking via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
2/11/2022	Grave digging contractors	Advertisement of RFT 05 of 2022 Cemetery Services via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
2/11/2022	Gardening maintenance Contractors	Award RFT 02 of 2022 – Fire Mitigation Services (MAF 2022-23) via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
25/11/2022	Grave digging Contractors	Extension of time of RFT 05 of 2022 Cemetery Services via the Council Purchasing Services of WALGA	Colin Young - EMCS	

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8/12/2022	Gardening Contractors	Advertisement of RFT 06 of 2022 Cemetery Maintenance via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
6/01/2023	Grave digging Contractors	Advertisement of RFT 01 of 2023 Cemetery Grave Digging via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
30/01/2023	Cemetery maintenance	Advertisement of RFT 02 of 2023 Cemetery Maintenance via the Council Purchasing Services of WALGA	Scott Patterson - EMES	
21/03/2023	Road Construction Contractors	Advertisement of RFQ 09 of 2023 2022-23 Road Program via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
4/04/2023	Grave digging contractors	Award of RFT 01 of 2023 Northam Cemetery Grave Digging via the Council Purchasing Services of WALGA	Chadd Hunt - EMDS	
5/04/2023	Road Construction Contractors	Extension of RFQ 09 of 2023 2022-23 Road Program via	Chadd Hunt - EMDS	

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		the Council Purchasing Services of WALGA		
18/04/2023	Road Construction Contractors	Extension of RFQ 09 of 2023 2022-23 Road Program via the Council Purchasing Services of WALGA	Chadd Hunt - EMDS	
19/05/2023	Respite Care Facilities	Advertisement of RFT 04 of 2023 Lease of Killara Cottage 2 via the Council Purchasing Services of WALGA & the West Australian	Jason Whiteaker - CEO	
19/05/2023	Footpath Contractors	Advertisement of RFT 05 of 2023 Footpath & Kerbing Program via the Council Purchasing Services of WALGA	Jason Whiteaker - CEO	
14/06/2023	Footpath contractors	Extension of RFT 05 of 2023 Footpath & Kerbing Program via the Council Purchasing Services of WALGA	Colin Young - EMCS	
9/06/2023	Road Construction contractors	Rejection of RFQ 09 of 2023 2022-23 Road Program via the Council	Paul Devcic - EMES	

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		Purchasing Services of WALGA		
26/05/2023	Arborists	Advertisement of RFT 03 of 2023 – Provision of Tree Management Services via the Council Purchasing Services of WALGA	Paul Devcic - EMES	
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DELEGATION NUMBER	- F05
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i> <i>s.6.12 Power to defer, grant discounts, waive or write off debts</i>
DELEGATION SUBJECT	- Write Off / Waive Small Fees or Debts
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government [subject to section 6.12(2) and in accordance with policy C 3.4 Write Off / Waive Small Fees or Debts] – up to a maximum of \$5,000.

F05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
16/08/2022	Shire of Northam and Community	Approval for fee waiver of entry fee and court hire fees for the Shire youth program during school holidays. Total \$3,790.00.	Jason Whiteaker - CEO	
23/08/2022	Shire of Northam and Community	Approval for fee waiver of hire fee for entire recreation centre plus 2 staff for the Northam Farmers show 2022. Total cost \$2202.00	Jason Whiteaker - CEO	
21/09/2022	Tom Gratis-Roh	Approval to Write off of \$125. Vacate of Pop	Jason Whiteaker - CEO	

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		Up Shop early and 1 week rent charged incorrectly.		
13/09/2022	Edith Cowan University - Bunbury	Approval of 50% fee waiver for room hire at the BKB. Total waived = \$95.	Jason Whiteaker - CEO	
28/09/2022	Agnus Lockyer	Unapproved fee waiver for 10hr Soundshell hire and BKB entry for 100 ppl.	Jason Whiteaker - CEO	
14/10/2022	Bobbi Morton / Northam Share and Care	Unapproved fee waiver for Hire of Town Hall and Lesser Hall.	Jason Whiteaker - CEO	
18/10/2022	Northam Districts Motorcycle Club	Approval to write off charge for water supply for final meet of the year (22 Oct 2022). Total waived = \$920 (TBC)	Jason Whiteaker - CEO	
24/10/2022	Northam Share and Care	Approved 50% fee waiver for 2 full season family passes to Northam Aquatic Centre for Magnolia Women's Shelter and Jacaranda House. (Total = \$445)	Jason Whiteaker - CEO	
23/11/2022	Bakers Hill Progress and Recreation Association	Approved fee waiver for Event fee and blanket stallholder fee for Bakers Hill Community Christmas Fair. (Total = \$324)	Jason Whiteaker - CEO	

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30/11/2022	Debtor T12	Write off of invoice 27168 for Annual Funeral Licence fee until burial is required in the Shire.	Jason Whiteaker - CEO	
30/11/2022	Seniors Recreation Council of WA	Approved 50% fee waiver for hire costs at Northam Recreation Centre for Aged Care Games event. (Total = \$312.00)	Jason Whiteaker - CEO	
08/02/2023	Northam Amateur Basketball Association	Approved fee waiver for hire costs of courts and a meeting room over 2 days for match up event. (totalling \$2,352.00)	Jason Whiteaker - CEO	
9/03/2023	Debtor V27	Write off of \$291.91 on invoice 28002. Raised based on incorrect metre reading for Northam Airport Hangar.	Jason Whiteaker - CEO	
13/03/2023	Philip Collins (Floor Curling Come and Try)	Approved fee waiver for hire cost of 2 courts for floor curling come and try event. (Total = \$73.00)	Jason Whiteaker - CEO	
13/03/2023	Randle Beavis	Fee waiver request for hire of Bus for 2 days over Flying 50s event. (Total = Up to \$500 - TBC)	Jason Whiteaker - CEO	

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22/03/2023	Hockey WA	Approved fee waiver for turf hire for Junior Hockey clinic (totalling \$362)	Colin Young - EMCS	
31/03/2023	Avon Valley Art Society	Approved fee waiver for hire of Northam Town Hall and Lessor Hall for Northam Art Prize Exhibition 2023 (totalling \$4,856)	Jason Whiteaker - CEO	
21/04/2023	Edith Cowan University	Approved 50% fee waiver for the hire of the Round Room and refreshments at the Bilya Koort Boodja Centre (totalling \$143.75)	Jason Whiteaker - CEO	
26/04/2023	Northam Hockey Club	Approved fee waiver for the hire of the synthetic turf to conduct junior development and coaches clinic (totalling \$206.00)	Colin Young - EMCS	
05/05/2023	Northam Police Station	Unapproved fee waiver for hire of meeting rooms and projector.	Jason Whiteaker - CEO	
08/06/2023	Institute of Indigenous Wellbeing and Sport	Unapproved fee waiver for hire of courts at Northam Recreation Centre.	Jason Whiteaker - CEO	
20/06/2023	Hockey WA	Approved 50% fee waiver for hire of artificial	Colin Young - EMCS	

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		turf (totalling \$101.75)		
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DELEGATION NUMBER	- F06
LEGISLATIVE POWER	- Section 3.58 Local Government Act 1995
DELEGATION SUBJECT	- Disposing of Property by Lease or Licence
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority for the disposal of property by lease or licence in accordance with section 3.58 of the Local Government Act 1995 and policy A8.4 Management of Council Property Leases.

NOTE: Section 3.58(1) defines:

'dispose' as includes to sell, lease, or otherwise dispose of, whether absolutely or not; and

'property' as includes the whole or any part of the interest of a local government in property, but does not include money.

The Chief Executive Officer and Shire President are authorised to execute leases and licences on behalf of the Shire of Northam subject to:

Subject to the disposal;

1. complying with the requirements of:
 - i. Section 3.58 of the Local Government Act 1995;
 - ii. The exclusions set out in Regulation 30 of the Local Government (Functions and General) Regulations 1996;
 - iii. Council Policies or Management Procedures;

The grant of a lease or licence in relation to:

1. freehold land owned by the Shire; or
2. crown land managed/leased by the Shire.

is further subject to:

1. Disposal by Lease
 - a) The disposal of property by lease being subject to:
 - i. The lease being in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The term of the lease being no greater than twelve (12) years for Northam Airport Hangar Sites and five (5) years for all other property;
 - iii. The rental fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the lease term; and
 - iv. The area leased being no greater than 1000m².

- b) The agreement for the varying the terms of a lease including but not limited to terminations, renewal options, assignments, subletting, special conditions or payment schedules of a lease subject to:
 - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The lease providing for an option for extension and specifying the applicable terms of that option term;
 - iii. The exercise of the lease being in accordance with the terms of the option provisions of the original lease, and in particular that the lessee is not in a material and un-remedied breach of that lease; and
 - iv. The extension being in accordance with the option provisions of the original lease.
 - c) The Chief Executive Officer is delegated authority to approve all future leases for Kuringal Village.
2. Disposal by Licence
- a) The disposal of property by licence being subject to:
 - i. The licence being in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The granting of a licence being permitted under the Shire's management order or lease;
 - iii. The term of the licence being no greater than five (5) years;
 - iv. The fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the licence term; and
 - v. The area licenced being no greater than 1000m².
 - b) The agreement for the varying the terms of a licence including but not limited to terminations, renewal options, assignments, sublicensing, special conditions or payment schedules of a licence subject to:
 - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The licence providing for an option for extension and specifying the applicable terms of that option term;
 - iii. The exercise of the licence being in accordance with the terms of the option provisions of the original licence, and in particular that the licensee is not in a material and un-remedied breach of that licence; and
 - iv. The extension being in accordance with the option provisions of the original licence.

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F06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
14/07/2022	Tom Gratis-Roh	Lease Agreement for Pop Up Shop at 182 Fitzgerald Street, Northam	Jason Whiteaker - CEO	
25/08/2022	Maria Gullotti	Residential Tenancy Agreement for Unit 2, Kuringal Village	Jason Whiteaker - CEO	
6/10/2022	Tracey Weston	Licence Agreement for Pop Up Shop	Jason Whiteaker - CEO	
28/09/2022	David Beech & Liberty Balloons	Deed of Assignment and Variation, Hangar 31 (Common Seal No. S70)	Jason Whiteaker - CEO	
21/11/2022	A1 Wheatbelt Dog Rescue	Lease Agreement, Former Dog Pound, Portion of Lot 469 Reserve 51213 (Common Seal No. S75)	Jason Whiteaker - CEO	
1/12/2022	Avon Valley Speedway, L Harris, Northam Motorplex, R Mussara	Deed of Assignment, Northam Speedway, Lot 209082 Reserve 44700 (Common Seal No. S77)	Jason Whiteaker - CEO	
19/12/2022	Liberty Balloon Flights	Deed of Variation - Hangar Site 31, Northam Airport	Jason Whiteaker - CEO	

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		(Common Seal No. S82).		
19/12/2022	Bakers Hill Progress & Recreational Association	Renewal of Lease for Bakers Hill Recreation Centre (Common Seal No. S81)	Jason Whiteaker CEO	-
21/12/2022	Marley's Transport	Renewal & Variation of Lease for Hangar 5, Northam Airport (Common Seal No. S87)	Jason Whiteaker CEO	-
3/02/2023	Charles Schoch & David Kerr	Renewal and Variation of Lease Hangar 34, Northam Airport (Common Seal No. S89)	Jason Whiteaker CEO	-
3/02/2023	Charles Schoch, David Kerr & David Lawrence	Deed of Assignment of Lease Hangar 34, Northam Airport (Common Seal No. S90)	Jason Whiteaker CEO	-
29/03/2023	Clackline Progress Association	Extension of Lease – Portion of 29179 (Lots 28 & 40) Clackline Hall, Kimberley Rd (Common Seal No. S98)	Jason Whiteaker CEO	-
11/05/2023	Malcolm Vivian	Extension of Lease Hangar 15, Northam Airport (Common Seal No. S102)	Jason Whiteaker CEO	-
9/06/2023	Marie Lakin	Licence Agreement for the Pop Up	Jason Whiteaker CEO	-

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		Shop at 182 Fitzgerald Street, Northam (Common Seal No. S103)		
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Health

- DELEGATION NUMBER** - **H01**

- LEGISLATIVE POWER OR DUTY DELEGATED** - All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the Shire's Health Local Laws.

- LEGISLATIVE POWER TO DELEGATE** Public Health Act 2016 s21(1)(b)
Enforcement agency may delegate

Health (Miscellaneous Provisions) Act 1911
s26 Powers of Local Government

- DELEGATION SUBJECT** - **Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts**

- DELEGATE** - Chief Executive Officer

- SUB DELEGATE** - Executive Manager Development Services

Environmental Health Officer

Manager Building and Health

The Chief Executive Officer is delegated authority to exercise and discharge all or any of the powers and functions of the local government (enforcement agency) as prescribed in the Public Health Act 2016 and associated Regulation.

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
08/07/22	Septic Tank & Leach Drains	Concrete Septic Tanks	PARAMOUNT APPROVALS	A16308	Approved	Krystal Stonham
08/07/22	Septic Tank & Leach Drains	Concrete Septic Tanks	DARRY'S PLUMBING & GAS	A2768	Approved	Krystal Stonham

2022 /23 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
12/07/22	Septic Tank & Leach Drains	Concrete Septic Tanks	EVOKE LIVING HOMES	A16724	Approved	Krystal Stonham
05/08/22	Septic Tank & Leach Drains	Concrete Septic Tanks	STALLION BUILDING CO PTY LTD	A2647	Approved	Krystal Stonham
08/08/22	Septic Tank & Leach Drains	Concrete Septic Tanks	ROSS SQUIRE HOMES	A16288	Approved with amendments	Krystal Stonham
22/08/22	Septic Tank & Leach Drains	Concrete Septic Tanks	RODNEY JAMES ROBERTS	A16147	Approved	Krystal Stonham
07/09/22	Aerobic Treatment Units	Plastic Septic Tank	ATU SEWAGE SERVICES	A16253	Approved	Krystal Stonham
21/09/22	Aerobic Treatment Units	Plastic Septic Tank	ATU WASTEWATER SYSTEMS	A11620	Approved	Gordon Tester
30/09/22	Septic Tank & Leach Drains	Concrete Septic Tanks	ROSS SQUIRE HOMES	A1350	Approved	Gordon Tester
03/10/22	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16263	Approved	Krystal Stonham
05/10/22	Septic Tank & Leach Drains	Concrete Septic Tanks	FILTREX	A16264	Refused	Krystal Stonham
21/10/22	Septic Tank & Leach Drains	Concrete Septic Tanks	ROBERT MICHAEL JOSEPH PLUMMER	A16122	Approved	Gordon Tester
21/10/22	Aerobic Treatment Units	Plastic Septic Tank	KITCO BUILDERS	A1448	Approved	Gordon Tester
10/10/22	Septic Tank & Leach Drains	Concrete Septic Tanks	FILTREX	A16264	Approved	Gordon Tester
17/10/22	Septic Tank & Leach Drains	Plastic Septic Tank	WENDY NEVARD	A2656	Approved	Gordon Tester
25/10/22	Septic Tank & Leach Drains	Concrete Septic Tanks	MS LEONIE JUNE WHISSON	A777	Approved	Gordon Tester

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H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
01/11/22	Septic Tank & Leach Drains	Concrete Septic Tanks	REDINK HOMES PTY LTD	A16274	Approved	Gordon Tester
01/11/22	Septic Tank & Leach Drains	Concrete Septic Tanks	Osborne Park PLUNKETT HOMES	A16142	Approved	Paul Todd
09/11/22	Septic Tank & Leach Drains	Concrete Septic Tanks	PLUNKETT HOMES (1903) PTY LTD	A15419	Approved	Gordon Tester
08/11/22	Septic Tank & Leach Drains	Plastic Septic Tank	MR ADAM LAMBERT	A15733	Approved	Gordon Tester
21/11/22	Septic Tank & Leach Drains	Concrete Septic Tanks	THERESA ALISON CLIFTON	A16613	Pending	Gordon Tester
14/12/22	Aerobic Treatment Units	Plastic Septic Tank	WATER INSTALLATION S PTY LTD	A14438	Approved	zz**Krystal Stonham
01/12/22	Septic Tank & Leach Drains	Concrete Septic Tanks	DAVLEY BUILDING PTY LTD	A1202	Approved	Gordon Tester
07/12/22	Aerobic Treatment Units	Concrete Septic Tanks	ATU SEWAGE SERVICES	A16318	Approved	Gordon Tester
23/12/22	Septic Tank & Leach Drains	Concrete Septic Tanks	FILTREX	A16262	Pending	Gordon Tester
31/01/23	Septic Tank & Leach Drains	Concrete Septic Tanks	JEWEL MARIE & BRODY THOMAS WOOD	A16284	Approved	Gordon Tester
13/02/23	Aerobic Treatment Units	Plastic Septic Tank	ATU SEWAGE SERVICES	A16268	Approved	Gordon Tester
03/03/23	Septic Tank & Leach Drains	Concrete Septic Tanks	GLENN DAVID STEER	A1988	Approved	Gordon Tester
17/04/23	Septic Tank & Leach Drains	Concrete Septic Tanks	Wilmac Plumbing	A16684	Approved	Gordon Tester
05/04/23	Aerobic Treatment Units	Plastic Septic Tank	WATER INSTALLATION S PTY LTD	A16254	Approved	Gordon Tester
13/04/23	Septic Tank & Leach Drains	Concrete Septic Tanks	ENDEAVOUR HOMES	A16290	Approved	Gordon Tester

2022 /23 Delegated Authority Register

H01 – Delegation Use						
DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION	OFFICER
30/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	J-CORP PTY LTD - T/A HOMESTART	A16257	Approved with amendments	Gordon Tester
05/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks		A14547	Approved	Gordon Tester
02/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	MR STEPHEN JOHN KEOGH	A16791	Approved	Gordon Tester
05/05/23	Aerobic Treatment Units	Concrete Septic Tanks		A12838	Approved	Gordon Tester
02/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	HAVIV TZIN	A884	Approved	Gordon Tester
02/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	A753	Approved	Gordon Tester
12/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	A16596	Approved	Gordon Tester
30/05/23	Septic Tank & Leach Drains	Concrete Septic Tanks	PERFORM CONTRACTING	A16265	Approved	Gordon Tester
20/06/23	Septic Tank & Leach Drains	Semi-inverted	FAIRVIEWS MUNGLINUP PTY LTD	A637	Approved	Gordon Tester
26/06/23	Septic Tank & Leach Drains	Concrete Septic Tanks	FAIRVIEWS MUNGLINUP PTY LTD	A637	Approved	Gordon Tester

2022 /23 Delegated Authority Register

DELEGATION NUMBER	- H02
LEGISLATIVE POWER OR DUTY DELEGATED	- Food Act 2008: s65(1) Prohibition orders s66 Certificate of clearance to be given in certain circumstances s67(4) Request for re-inspection s110 Registration of food businesses s112 Variation of conditions or cancellation of registration of food businesses s125 Institution of proceedings
LEGISLATIVE POWER TO DELEGATE	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)
DELEGATION SUBJECT	- Food Act 2008 – Functions of enforcement agency
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Environmental Health Officer Manager Building and Health

The Chief Executive Officer is delegated authority to perform the functions of an enforcement agency :

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008.
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008.
3. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008.
4. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.

2022 /23 Delegated Authority Register



H02 – Delegation Use (Inspections)			
Date	Type	Premise Code	Officer
28/07/2022	Routine	244	Krystal Stonham
03/08/2022	Routine	105	Krystal Stonham
03/08/2022	Routine	141	Krystal Stonham
15/08/2022	Routine	229	Krystal Stonham
03/08/2022	Routine	255	Krystal Stonham
18/08/2022	Routine	259	Krystal Stonham
02/08/2022	Routine	288	Krystal Stonham
07/08/2022	Routine	308	Krystal Stonham
18/08/2022	Routine	39	Krystal Stonham
17/08/2022	Routine	41	Krystal Stonham
18/08/2022	Routine	49	Krystal Stonham
31/08/2022	Routine	51	Krystal Stonham
31/08/2022	Routine	8	Krystal Stonham
24/08/2022	Routine	80	Krystal Stonham
07/09/2022	Routine	17	Krystal Stonham
07/09/2022	Routine	34	Krystal Stonham
07/09/2022	Routine	52	Krystal Stonham
28/11/2022	Routine	10	Gordon Tester
28/11/2022	Routine	126	Gordon Tester
08/11/2022	Follow-up	15	Gordon Tester
02/11/2022	Follow-up	187	Gordon Tester
22/11/2022	Routine	22	Gordon Tester
21/11/2022	Routine	228	Gordon Tester
21/11/2022	Routine	238	Gordon Tester
28/11/2022	Routine	268	Gordon Tester
21/11/2022	Routine	284	Gordon Tester
21/11/2022	Routine	55	Gordon Tester
28/11/2022	Routine	69	Gordon Tester
12/12/2022	Routine	105	George Johnson
12/12/2022	Routine	13	George Johnson
12/12/2022	Routine	2	George Johnson
12/12/2022	Routine	256	George Johnson
12/12/2022	Routine	281	George Johnson
19/12/2022	Routine	292	George Johnson
19/12/2022	Routine	292	George Johnson
19/12/2022	Routine	33	George Johnson
19/12/2022	Routine	36	George Johnson
05/12/2022	Routine	4	Gordon Tester
23/01/2023	Routine	24	George Johnson

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23/01/2023	Follow-up	32	George Johnson
06/02/2023	Follow-up	105	George Johnson
24/02/2023	Routine	126	George Johnson
06/02/2023	Routine	141	George Johnson
20/02/2023	Routine	17	George Johnson
27/02/2023	Routine	172	George Johnson
17/02/2023	Routine	177	Gordon Tester
27/02/2023	Routine	185	George Johnson
10/02/2023	Routine	248	Gordon Tester
20/02/2023	Routine	250	George Johnson
27/02/2023	Follow-up	40	George Johnson
17/02/2023	Routine	54	Gordon Houston
20/02/2023	Routine	66	George Johnson
20/02/2023	Routine	71	George Johnson
03/03/2023	Routine	171	George Johnson
27/03/2023	Routine	300	George Johnson
10/03/2023	Routine	316	George Johnson
03/03/2023	Routine	40	George Johnson
25/04/2023	Routine	239	Gordon Tester
01/06/2023	Routine	28.1	Sean Cope
02/06/2023	Routine	254	Gordon Tester
02/06/2023	Routine	47	Gordon Tester
02/06/2023	Routine	57	Gordon Tester
16/06/2023	Follow-up	47	Sean Cope

H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
6/07/2022	FRESH START RECOVERY PROGRAMME	Annual Food Stallholder Permit 2	Susan Burley
12/07/2022	THE SPUNKY SPUD	Food Stallholder Permit 3 - Spunky Spud	Susan Burley
28/07/2022	SLUSH STOP	Approved Food Stall Permit 4 - Slush Stop	Krystal Stonham
01/08/2022	THE WANDERING HANGI PIT	Approved Food Stallholder Permit 5 – The Wandering Hangi Pit	Krystal Stonham
5/09/2022	SUZY'S ICECREAM	Approved Stallholder Permit 11/22 - Suzy's Soft Serve	Krystal Stonham
5/09/2022	AMBERCHES SPIRITS DISTILLERY	Approved Stallholder Permit 12/22 - AmberChes Distillery	Krystal Stonham
5/09/2022	THE LOLLY BUS	Approved Stallholder Permit 13/22 - The Lolly Bus	Krystal Stonham
5/09/2022	THE WANDERING HANGI PIT	Approved Stallholder Permit 14/22 - The Wandering Hangi Pit	Krystal Stonham

2022 /23 Delegated Authority Register

H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
5/09/2022	MYSTA BARISTA	Food Stallholder Permit 15/22 - Mysta Barista	Krystal Stonham
5/09/2022	UNKNOWN	Approved Stallholder Permit 17/22 - Marvies Hot Stuff	Krystal Stonham
5/09/2022	NORTHAM AGRICULTURAL SOCIETY	Approved Blanket Stallholder Permit 18/22 - Northam Farmers Show	Krystal Stonham
5/09/2022	BONGERS BEES	Approved Stallholder Permit 16/22 - Bongers Bees	Krystal Stonham
8/09/2022	THE TIN ROOF	Approved Stallholder Permit 10/22 - The Tin Roof Food Van	Krystal Stonham
16/09/2022	BURNING BUSH CHILLI COMPANY	Food Stall Permit 18 - Burning Bush Chillies	Susan Burley
20/09/2022	REST A WHILE COFFEE	Food Stall Permit 19/22 - Rest a While Coffee	Gordon Tester
20/09/2022	BASE WF PIZZA	Food Stall Permit 20/22 - Base WF Pizza	Gordon Tester
12/10/2022	HOLYOAKE	Food Stall Approval 21 - Turn up in Blue	Susan Burley
26/10/2022	NORTHAM ARMY CAMP HERITAGE ASSOCIATION (INC)	Approved Blanket Stallholder Permit 22 - Northam Heritage Festival	Gordon Tester
1/11/2022	EL MULE O'S COFFEE	Approved Annual Stallholder Permit 23 - El Mule O's Coffee	Gordon Tester
11/11/2022	AVON VALLEY SHOWJUMPING AND PONY CLUB	Food Stallholder Permit 24	Susan Burley
16/11/2022	NASH	Annual Stallholder Permit 25 - Asian Crusine	Susan Burley
25/11/2022	PIZZA JOE'S WOODFIRED PIZZA	Bakers Hill Xmas fair stallholder permit 27	Gordon Tester
25/11/2022	SUZY'S ICECREAM	Food Stallholder Approval Permit - 26	Gordon Tester
25/11/2022	AUSSIE D-LITES	Food Stall Approval 28 - Aussie D'Lites	Gordon Tester
25/11/2022	THE LOLLY BUS	Stallholder Permit 30 - The Lolly Bus	Jacob Smith
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holders Permit 32 - Carols on Fitzgerald 2022	Susan Burley
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 33 - Carols on Fitzgerald 2022 approval	Susan Burley
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 34 - Carols on Fitzgerald 2022 approval	Susan Burley
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 36 - Carols on Fitzgerald 2022 approval	Susan Burley
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 35 - Carols on Fitzgerald 2022 approval	Susan Burley

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H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 37 - Carols on Fitzgerald 2022 approval	Susan Burley
8/12/2022	NORTHAM CHAMBER OF COMMERCE	Stall Holder Permit 38 - Carols on Fitzgerald 2022 approval	Susan Burley
22/12/2022	NORTHAM VOLUNTEER FIRE AND RESCUE	Stallholder Permit 39 - Northam VFRS at Bunnings	Susan Burley
13/01/2023	NORTHAM & DISTRICTS LITTLE ATHLETICS	Food Permit-Athletics West Country Championships 2023	Pierce Lloyd
17/01/2023	ARISE COFFEE	Permit for trade request - not compatible with policy	Susan Burley
23/01/2023	MYSTA BARISTA	Food Stall Permit 40 - Mysta Barista Wundowie Australia Day	Susan Burley
24/01/2023	SHIRE OF NORTHAM	Australia Day Event Stallholder Permit 41 Pizza Joes	Susan Burley
24/01/2023	SHIRE OF NORTHAM	Australia Day Event Stall Holder permit 42 Wheatbelt Ice cream	Susan Burley
7/02/2023	MR SUPER WHIPP	Stallholder Permit 44 - Mr Super Whipp - vintage swap meet	Gordon Tester
7/02/2023	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	Stallholder permit 43 Wheatbelt Coffee Time - Vintage Swap Meet 2023 Event	Gordon Tester
9/02/2023	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	Food Stallholder Permit 45 - Northam Railways Football Club	Pierce Lloyd
9/02/2023	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	Food Stallholder Permit 46 - Federal Football Club	Pierce Lloyd
16/02/2023	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	Food Stallholder Permit 48 - Rodney's Honey	Pierce Lloyd
13/02/2023	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	Food Stallholder Permit 47 - Blanket Approval	Pierce Lloyd
17/02/2023	NORTHAM SWIMMING CLUB INC	Stallholder Permit 49 - Swimming Country Pennants 2023	Pierce Lloyd
17/02/2023	CURTIS	Food Stallholder Permit #50 - RE: I118812 - RE: Avon Valley Vintage Swap Meet -	Pierce Lloyd
22/02/2023	PERTH HILLS & WHEATBELT BAND	FOOD STALLHOLDER NOTIFICATION APPROVAL - SAUSAGE SIZZLE	Susan Burley
2/03/2023	WHEATBELT ICECREAM TIME / COFFEE TIME	PERMIT 51 Country Pennant Event WHEATBELT ICECREAM	Gordon Tester
31/03/2023	WUNDOWIE PRIMARY SCHOOL	RE: WUNDOWIE PRIMARY SCHOOL BUNNINGS STALL HOLDER APPLICATION	Gordon Tester

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H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
31/03/2023	WHEATBELT ICECREAM TIME / COFFEE TIME	Stallholder Permit - Northam Motor Sport Festival	Gordon Tester
31/03/2023	PRESTO PANINI	Stallholder Permit - Northam Motor Sport Festival	Gordon Tester
31/03/2023	NORTHAM NETBALL ASSOCIATION	Food Stall permit - Northam Motor Sport Festival	Gordon Tester
31/03/2023	ARISE COFFEE	Food Stall permit - Northam Motor Sport Festival	Gordon Tester
31/03/2023	MOROCCAN FOOD VAN	Food Stall Permit - Northam Motor Sport Festival	Gordon Tester
4/04/2023	CASABLANCA REAL MOROCCAN CUISINE CATERING	Food Stall Permit 55 for Elevate Festival - Casablanca Real Moroccan Cuisine -	Susan Burley
5/04/2023	CUNNINGHAM	Street trading permit & Notification	Gordon Tester
5/04/2023	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	ANZAC DAY PARADE AND SERVICE 2023 - FOOD NOTIFICATION	Gordon Tester
6/04/2023	BAKERS HILL PROGRESS & RECREATION ASSOCIATION	Food notification - AStro Event 11/04/2023	Gordon Tester
13/04/2023	THE LOLLY BUS	Food Stall Permit 56 - The Lolly Bus Elevate Fest. & Night Markets	Susan Burley
21/04/2023	ANTON'S BRATWURST	Twilight Markets series - Food Stall Permit 59 Anton's Bratwurst	Gordon Tester
21/04/2023	SESAME CUISINE	Twilight Markets series - Food Stall permit 58 Sesame Cuisine	Gordon Tester
21/04/2023	AMORE MIO SOFT SERVE	Twilight Markets series Food Stallholder Permit 57 Amore Mio Softserve	Gordon Tester
21/04/2023	ARISE COFFEE	Twilight Markets series - Food Notification Arise Coffee	Gordon Tester
17/05/2023	GIDGEGANNUP PTY LTD TRADING AS OLD MACDONALD DISTILLERY	Food Stallholder Permit 82 - Wundowie Iron Festival	Gordon Tester
16/05/2023	BONGERS BEES	Food Stallholder Permit 83 - Wundowie Iron Festival	Gordon Tester
09/05/2023	ASIAN CUISINE - MULTITASK EARTHWORKS T/AS	Food Notification approval Star Gazing Wednesday 10th May	Gordon Tester
05/05/2023	CASABLANCA REAL MOROCCAN CUISINE CATERING	Stallholder permit - Elevate Festival Stallholder Permit #74	Gordon Tester
05/05/2023	KOMBIKEG (DEMETER ENTERPRISE)	Stallholder Permit Elevate Festival 6 May 2023	Gordon Tester

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H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
05/05/2023	SMITH	Food Notification - Elevate Festival Food Notification	Gordon Tester
05/05/2023	PIDE BAKERY (MERYEM)	Stallholder Permit Elevate Festival 6 May 2023	Gordon Tester
04/05/2023	WHEATBELT ICECREAM TIME / COFFEE TIME	STALLHOLDER PERMIT 75 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	STEAM BUN FACTORY	STALLHOLDER PERMIT 62 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SESAME CUISINE	STALLHOLDER PERMIT 79 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	BRASHAW CATERING	STALLHOLDER PERMIT 78 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 77 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 76 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 63 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	CHURRO CENTRAL WA PTY LTD	STALLHOLDER PERMIT 64 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 65 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	AMORE MIO SOFT SERVE	STALLHOLDER PERMIT 67 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	DUKES INN NORTHAM - DUCHESS OUT PTY LTD T/AS	STALLHOLDER PERMIT 67 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	ASIAN CUISINE - MULTITASK EARTHWORKS T/AS	STALLHOLDER PERMIT 68 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	FRESH TURKISH GOZLEME	STALLHOLDER PERMIT 69 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	MIAM MIAM (A BITE OF FRANCE)	STALLHOLDER PERMIT 70 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 71 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	OZDEMIR	STALLHOLDER PERMIT 72 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 73 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	NORTHAM & DISTRICTS LITTLE ATHLETICS	NOTIFICATION CERTIFICATE - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	NORTHAM AGRICULTURAL SOCIETY	NOTIFICATION CERTIFICATE - ELEVATE FESTIVAL	Gordon Tester
02/05/2023	ASIAN CUISINE - MULTITASK EARTHWORKS T/AS	Stallholder Permit 61 - Asian Cuisine Twilight Markets	Gordon Tester

2022 /23 Delegated Authority Register

H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
04/05/2023	WHEATBELT ICECREAM TIME / COFFEE TIME	STALLHOLDER PERMIT 75 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	STEAM BUN FACTORY	STALLHOLDER PERMIT 62 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SESAME CUISINE	STALLHOLDER PERMIT 79 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	BRASHAW CATERING	STALLHOLDER PERMIT 78 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 77 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 76 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 63 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	CHURRO CENTRAL WA PTY LTD	STALLHOLDER PERMIT 64 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 65 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	AMORE MIO SOFT SERVE	STALLHOLDER PERMIT 67 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	DUKES INN NORTHAM - DUCHESS OUT PTY LTD T/AS	STALLHOLDER PERMIT 67 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	ASIAN CUISINE - MULTITASK EARTHWORKS T/AS	STALLHOLDER PERMIT 68 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	FRESH TURKISH GOZLEME	STALLHOLDER PERMIT 69 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	MIAM MIAM (A BITE OF FRANCE)	STALLHOLDER PERMIT 70 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 71 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	OZDEMIR	STALLHOLDER PERMIT 72 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	SHIRE OF NORTHAM	STALLHOLDER PERMIT 73 - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	NORTHAM & DISTRICTS LITTLE ATHLETICS	NOTIFICATION CERTIFICATE - ELEVATE FESTIVAL	Gordon Tester
04/05/2023	NORTHAM AGRICULTURAL SOCIETY	NOTIFICATION CERTIFICATE - ELEVATE FESTIVAL	Gordon Tester
05/05/2023	CASABLANCA REAL MOROCCAN CUISINE CATERING	Stallholder permit - Elevate Festival Stallholder Permit #74	Gordon Tester
05/05/2023	KOMBIKEG (DEMETER ENTERPRISE)	Stallholder Permit Elevate Festival 6 May 2023	Gordon Tester
05/05/2023	SMITH	Food Notification - Elevate Festival Food Notification	Gordon Tester

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H02 – Delegation Use (Stallholders)			
Date	Name	Description	Officer
05/05/2023	PIDE BAKERY (MERYEM)	Stallholder Permit Elevate Festival 6 May 2023	Gordon Tester
09/05/2023	ASIAN CUISINE - MULTITASK EARTHWORKS T/AS	Food Notification approval Star Gazing	Gordon Tester
16/05/2023	BONGERS BEES	Food Stallholder Permit 83 - Wundowie Iron Festival	Gordon Tester
17/05/2023	GIDGEGANNUP PTY LTD TRADING AS OLD MACDONALD DISTILLERY	Food Stallholder Permit 82 - Wundowie Iron Festival	Gordon Tester
08/06/2023	EXOTIC FILLED CANDY	FOOD STALLHOLDER PERMIT 85 - WUNDOWIE IRON FESTIVAL	Gordon Tester

H02 – Delegation Use (Events)			
Date	Name	Description	Officer
5/07/2022	DEPARTMENT OF COMMUNITIES HOUSING AUTHORITY	NAIDOC 2022-Sausage sizzle application	Lee McLellan
5/07/2022	BLURTON	NAIDOC 2022-food stall application-kangaroo stew/damper	Lee McLellan
08/08/2022	NORTHAM AVON DESCENT ASSOCIATION	AVON DESCENT 2022 EVENT APPLICATION	Krystal Stonham
12/10/2022	DRAYTON	Event Approval - Turn Up in Blue Day 2022	Gordon Tester
13/10/2022	FCL PROMOTIONS	Event Approval - King of the Hill Fight 2022	Gordon Tester
13/01/2023	NORTHAM & DISTRICTS LITTLE ATHLETICS	Event Approval -Athletics West Country Championships 2023	Pierce Lloyd
08/02/2023	NORTHAM SWIMMING CLUB INC	Swimming Country Pennants 2023 event Application	Pierce Lloyd
22/03/2023	ASTROTOURISM WA PTY LTD	FW: Bakers Hill Event Application-star gazing APPROVED	Gordon Tester
27/03/2023	THE VINTAGE SPORTS CAR CLUB OF WA (INC)	Application Northam Motor Sport Festival 2023	Gordon Tester
27/03/2023	ASTROTOURISM WA PTY LTD	FW: Bakers Hill Event Application-star gazing	Gordon Tester

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27/03/2023	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	ANZAC DAY PARADE AND SERVICE 2023	Gordon Tester
27/03/2023	SEWELL	FW: WA Rally Championship - 724 Leaver Road Copley WA 6562	Gordon Tester
29/03/2023	SEWELL	FW: WA Rally Championship - 724 Leaver Road Copley WA 6562	Gordon Tester
11/04/2023	NORTHAM NATIONAL BALLOONING CHAMPIONSHIPS	Northam Ballooning Championships 2023	Gordon Tester
8/05/2023	START TRACKS EVENTS	Star Gazing 10 th May 2023.	Gordon Tester

H02 – Delegation Use (Registration & Licences)			
Premise code	Name	Date Licence Issued	Officer
306	Arise Coffee	6/07/2022	Krystal Stonham
308	Try My Thai	8/07/2022	Krystal Stonham
309	Unicorn Express	3/08/2022	Krystal Stonham
310	Messines Bee Farm	9/11/2022	Krystal Stonham
311	Avon Valley Wargaming	10/11/2022	Gordon Tester
312	Asian Cruisine	11/11/2022	Gordon Tester
315	Tula Healing	21/02/2022	Gordon Tester
316	Amore Mio Soft Serve	14/03/2023	Gordon Tester
11	Mrs Sippys BBQ	21/03/23	Gordon Tester
313	Zax & Co	31/03/23	Gordon Tester
283	Eternity Cafe	23/06/23	Gordon Tester

H02 – Delegation Use (Portable Signs)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
1	COUNTRY REALTY	A11102	28/07/2022	Krystal Stonham
196	NORTHAM LIQUOR BARONS	A11032	1/09/2022	Krystal Stonham
208	Avon Home Improvement Centre	A12508	21/07/2022	Gordon Tester
230	Everlastings on Fitzgerald	A13370	28/07/2022	Krystal Stonham
231	Northam Optical	A11043	28/07/2022	Krystal Stonham

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248.1	HUNGRY BIRDS TAKEAWAY	A13370	28/07/2022	Krystal Stonham
252	NORTHAM SKIN & BODY CARE CENTRE	A13375	1/09/2022	Krystal Stonham
29	WHEATBELT OFFICE & BUSINESS MACHINES	A11127	14/09/2022	Gordon Tester
3.1	AVON VALLEY BAKERY	A11113	28/07/2022	Krystal Stonham
39.1	NORTHAM TAVERN	A11014	1/09/2022	Krystal Stonham
4.1	AVON VALLEY FRENCH HOT BREAD	A14273	14/10/2022	Gordon Tester
57.1	RIVERSEDGE CAFE	A14320	14/10/2022	Gordon Tester
83	NORTHAM CENTRAL NEWS	A11065	1/09/2022	Krystal Stonham
94	CHOICES BY DALLIMORE	A11131	01/09/2022	Krystal Stonham
95	BOB DAVEY REAL ESTATE	A11122	28/07/2022	Krystal Stonham
98	SIMPLY SPECTACLES	A11039	28/07/2022	Krystal Stonham
99	NORTHAM FLORIST	A11065	1/09/2022	Krystal Stonham

H02 – Delegation Use (Stable Licences)

Premise code	Name	Assessment No.	Date Licence Issued	Officer
154	T. Hill & J. Coleman	A11223	21/07/2022	Krystal Stonham
160	C. Soulos	A12969	22/07/2022	Krystal Stonham
161	E. Oliver	A10148	22/07/2022	Krystal Stonham
153	A. James	A13252	31/03/2023	Gordon Tester
166	D. Luck	A13073	27/07/2022	Krystal Stonham
149	J. Moore Clark	A13251	1/11/2022	Krystal Stonham
148	P&M Flowers	A11981	1/11/2022	Gordon Tester
150	M. Hughes	A15860	1/11/2022	Gordon Tester
249	J. Moore	A13250	1/11/2022	Gordon Tester

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157	M. Buscall	A13249	1/11/2022	Gordon Tester
155	J. Houldsworth	A11270	1/11/2022	Gordon Tester
153	R.J. Watson	A13252	1/11/2022	Gordon Tester

H02 – Delegation Use (Morgues)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
135	PURSLOWE TINETTI FUNERALS	A13899	12/08/2022	Gordon Tester
136	THOMPSON'S FUNERAL SERVICES	A11054	18/08/2022	Gordon Tester

H02 – Delegation Use (Offensive Trades)				
Premise code	Name	Assessment No.	Date Licence Issued	Officer
145	Linley Valley Pork	A429	1/09/2022	Krystal Stonham
144	Avon Valley Abattoir	A536	1/09/2022	Krystal Stonham

Planning

DELEGATION NUMBER	- P01
LEGISLATIVE POWER	- <i>Local Government Act 1995</i> <i>Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960</i>
DELEGATION SUBJECT	- Instruct Legal Action
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to instruct Council's Solicitors to take legal action in respect of any breach, contravention or offence under the Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960 and all subsidiary legislation made under those acts including signing and executing documents on behalf of the Shire.

P01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
9/02/2023	Forrest Carey	Prosecution Notice	Chadd Hunt - EMDS	
9/02/2023	Shirley Kelly	Prosecution Notice	Chadd Hunt - EMDS	
9/03/2023	Jeffery Kelly	Prosecution Notice	Chadd Hunt - EMDS	

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DELEGATION NUMBER	- P02
LEGISLATIVE POWER	- <i>Planning and Development (Local Planning Schemes) Regulations 2015, section 64(1)(c) & (2)</i> Local Planning Scheme No. 6
DELEGATION SUBJECT	- Development Applications – Waiver of Requirement for Advertising
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to waive a requirement for an application to be advertised if it does not comply with the requirements of Local Planning Scheme No. 6 if satisfied that the departure from the Scheme is of a minor nature and there is no likely impact.

P02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- P03
LEGISLATIVE POWER	- Local Planning Scheme No 6
DELEGATION SUBJECT	- Planning Determinations
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

General Delegation

The Chief Executive Officer, Pursuant to Clause 82, Part 10 of Schedule 2 of the Deemed Provisions for Local Planning Schemes, is delegated authority to approve or refuse applications for development approval, including amendments, made under Shire of Northam Local Planning Scheme No. 6 (the Scheme), with or without conditions subject to consistency with the Scheme, including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Where applications for development approval have been advertised for consultation purposes, in accordance with the provisions of Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 of the R-Codes, if:

Conditions

- a. No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b. Submissions that raise concerns with the proposed development were received and those concerns are, in the opinion of the delegated officer, clearly not material planning considerations;
- c. Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
 - i. Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the delegated officer and the applicant, and/or the party or parties that lodged the submissions (the delegated officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and

Exclusions

General Exclusions

1. Applications for development approval for development exceeding \$4M in value and/or a net increase of in excess of 10 dwellings and/or uses listed as 'P', 'D' or 'A' or 'I' within the Scheme at variance with Scheme requirements and standards.

Specific Exclusions and Exceptions for Minor Works etc.

2. Subject to 8 below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.
3. Subject to 8 below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.
4. Subject to 8 below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:
 - i) Animal Establishment in other than the 'Rural' or 'Rural Smallholding' Zone;
 - ii) Equestrian Activity in other than the 'Rural' or 'Rural Smallholding' Zone;
 - iii) Hotel (except for alterations and additions on existing licensed premises);
 - iv) Industry – Extractive (except for minor modifications to existing approvals);
 - v) Industry – Mining in other than the 'Rural' Zone;
 - vi) Liquor Store (small and large) (except for minor modifications to existing approvals);
 - vii) Motel in other than the 'Commercial' or 'Tourist' Zone (except for minor modifications to existing premises);
 - viii) Night Club;
 - ix) Restricted Premises;
 - x) Tavern (except for minor modifications to existing premises);
 - xi) Major new Telecommunications Infrastructure.
5. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clauses 3.4.2 or 3.4.3 of the Scheme (uses not listed in the Zoning Table) may only be refused under delegated authority..
6. Subject to 8 below, applications for development approval that must be assessed under the provisions of Part 3, Clauses 3.8 up to and including 3.12 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority, except for minor modifications or extensions. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
7. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that are assessed under the provisions of Clause 4.13.7 of the Scheme (the 'Cash Payment in Lieu of the Provision of Car Parking' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
8. Subject to 9 below, the provisions of 1 - 7 above do not apply to applications for an extension of time to commence a development approval, alterations and/or expansions affecting a maximum area of 20% of the existing development, or 250m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing,

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- lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.
9. Where an extension of time to commence a development approval is granted pursuant to 8 above, the term of any renewal shall not exceed 24 months, however, an unlimited number of renewals may be granted under delegated authority.

An officer to who this authority is delegated cannot approve plans in which he/she may have a conflict of interest.

DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
15/08/22	Amended Plans & Conditions	Amended Plans - Decrease FFL & Add Retaining wall	KADIATOU DRAME	A15803	DApp	Jacky Jurmann
15/08/22	Development & Use	SINGLE RESIDENTIAL DWELLING	JCORP PTY LTD T/A HOMESTART	A16263	DApp	Jacky Jurmann
10/08/22	Development & Use	Construction of Gazebo over Rotary Wheel	ROTARY CLUB OF NORTHAM	6.1.1.2008	DApp	Jacky Jurmann
12/08/22	Development & Use	Hay Shed	WHEATBELT STEEL	A16663	DApp	Jacky Jurmann
04/08/22	Development & Use	Outbuilding & Ancillary Dwelling	Hallmark Developments WA PTY LTD	A1118	DApp	Jacky Jurmann
13/08/22	Development & Use	Construct new Residential Dwelling & Garage with variation to Building Envelope	PLUNKETT HOMES (1903) PTY LTD	A16253	DApp	Jacky Jurmann
19/08/22	Development & Use	Single Dwelling	REDINK HOMES PTY LTD	A16274	DApp	Jacky Jurmann
23/09/22	Development & Use	CONSTRUCTION OF LARGER NEW SHED (15MX7M) TO REPLACE EXISTING SHED	BRETT KEITH BIGLIN	A10097	DApp	Jacky Jurmann
08/09/22	Development & Use	Envelope Variation and Outbuilding	BRADLEY JOHN SIMMS	A16676	DApp	Jacky Jurmann

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
05/09/22	Development & Use	Partial Change of Use - Holiday Home (AirBnB)	MEGAN PATRICIA SMART	A15024	DApp-T	Jacky Jurmann
27/09/22	Development & Use	Ancillary Dwelling	DAVLEY BUILDING PTY LTD	A1202	DApp	Jacky Jurmann
14/09/22	Development & Use	RENOVATIONS IN THE SCA2 LANDSCAPE PROTECTION SPECIAL CONTROL AREA	TOM ALEXANDER VICKERS	A2154	DApp	Francesca Lefante
19/09/22	Development & Use	Storage Shed	WESTERN SHEDS	A908	DApp	Francesca Lefante
27/10/22	Amended Plans & Conditions	Amendment to 3 bulk head positions due to artifacts found in development area.	CO-OPERATIVE BULK HANDLING LTD	A16428	DApp	Francesca Lefante
10/11/22	Development & Use	SHOWER BLOCK EXTENSION	NIGEL RUPERT ATHOLWOLD POULTON	A2052	R	Francesca Lefante
19/12/22	Development & Use	Construct new Residential Dwelling and relocation of Building Envelope	JFK CUSTOM HOMES	A16254	DApp	Francesca Lefante
21/12/22	Development & Use	Construct a Residential Storage Shed with Variation to LPP23	ACTION SHEDS AUSTRALIA PTY LTD	A12898	DApp	Francesca Lefante
15/12/22	Development & Use	Construction of Aircraft Hanger	CLIVE LOWE	A15593	DApp	Francesca Lefante
22/12/22	Development & Use	Demolish 2 outbuildings and construct new garage and outbuilding	KOBUS NIEUWOUDT	A10065	DApp	Francesca Lefante

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
23/01/23	Development & Use	Ancillary Dwelling with variation to Building envelope	DAVLEY BUILDING PTY LTD	A16678	DApp	Francesca Lefante
23/01/23	Development & Use	To construct two single storey dwelling development	ABEL LING ARCHITECT	A10751	DApp	Francesca Lefante
11/01/23	Development & Use	TO INSTALL 129000 LITRE WATER TANK	ANTHONY BENSON FRANCIS	A16164	DApp	Francesca Lefante
12/01/23	Development & Use	To Construct a new single residential dwelling and relocation of building envelope	ENDEAVOUR HOMES	A16290	DApp	Francesca Lefante
19/01/23	Development & Use	To construct single residential dwelling.	JCORP PTY LTD T/A HOMESTART	A15124	DApp	Francesca Lefante
23/01/23	Development & Use	Building a shade shelter over the grid area at the club	LIFE TIME WISE	A2111	DApp	Francesca Lefante
16/02/23	Development & Use	Proposed Rural Pursuit	DALE DESIGN GROUP	A15382	DApp	Francesca Lefante
08/02/23	Development & Use	To construct a new residential dwelling and 160500 Litre Water Tank	RURAL BUILDING COMPANY PTY LTD	A1328	DApp	Francesca Lefante
17/02/23	Development & Use	Storage Shed	ACTION SHEDS AUSTRALIA PTY LTD	A16258	DApp	Jacky Jurmann
16/02/23	Development & Use	Shed & Building Envelope Variation	ALISON MIRANDA MANNING	A16609	DApp	Francesca Lefante
07/02/23	Development & Use	Replacement Outbuilding	J & A BUILDING PTY LTD	A13251	DApp	Jacky Jurmann
14/02/23	Subdivision Clearances	Subdivision Clearance WAPC	SEAFORCE OFFSHORE	A15626	DApp	Jacky Jurmann

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
		ref: 162433: Lot 9003 Riverside Outlook Northam	SERVICES PTY LTD			
07/03/23	Development & Use	Amendment to P21116 - Unmanned Fuel Depot	EDGE PLANNING & PROPERTY	A16773	DApp	Jacky Jurmann
24/04/23	Amended Plans & Conditions	Amendment to Existing Approval	HALLMARK DEVELOPMENTS WA PTY LTD	A1118	DApp	Francesca Lefante
14/04/23	Development & Use	Single Dwelling	KAREN ANN PETERS	A1306	DApp	Francesca Lefante
05/04/23	Development & Use	Retrospective Setback Variation	HOWARD JAMES PIETERSIE	A10143	DApp	Francesca Lefante
20/04/23	Development & Use	2 x Grouped Dwellings	JOHN YOUNG	A15260	DApp	Francesca Lefante
24/04/23	Development & Use	New Single Dwelling	RURAL BUILDING COMPANY PTY LTD	A884	DApp	Francesca Lefante
04/04/23	Development & Use	Extension to Western Power Workshop	MODUS DESIGN PTY LTD	A13163	DApp	Francesca Lefante
03/04/23	Development & Use	Alterations to Existing Workforce Accommodation	DYNAMIC PLANNING AND DEVELOPMENT	A891	DApp	Jacky Jurmann
28/04/23	Development & Use	HOME OCCUPATION - OFFICE	JENNIFER JOY REID	A657	DApp	Francesca Lefante
20/04/23	Development & Use	Change of Use - Long Term Accommodation	MEDICAL PROCEDURES RESEARCH PTY LTD	A495	DApp	Jacky Jurmann
26/04/23	Development & Use	New Dwelling - Setback Variation	STALLION BUILDING CO PTY LTD T/A	A14547	DApp	Francesca Lefante

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
			STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS			
15/05/23	Development & Use	Single Dwelling	BGC HOUSING GROUP	A15223	DApp	Jacky Jurmann
01/05/23	Development & Use	New Dwelling	RURAL BUILDING COMPANY PTY LTD	A16533	DApp	Francesca Lefante
01/05/23	Development & Use	Water Tank & Envelope Variation	STEVEN TAYLOR	A16532	DApp	Francesca Lefante
09/05/23	Development & Use	Storage Shed Extension	J & A BUILDING PTY LTD	A15349	DApp	Francesca Lefante
09/05/23	Development & Use	New Shed	ACTION SHEDS AUSTRALIA PTY LTD	A12283	DApp	Francesca Lefante
11/05/23	Development & Use	New Shed & Building Envelope Variation	J & A BUILDING PTY LTD	A16255	DApp	Jacky Jurmann
09/05/23	Development & Use	New Patio	COMPLETE APPROVALS	A14545	DApp	Francesca Lefante
16/05/23	Development & Use	Single Dwelling & Ancillary Dwelling	ALLAN BYLSMA	A637	DApp	Jacky Jurmann
22/05/23	Development & Use	Outbuilding	COMPLETE APPROVALS	A16192	DApp	Francesca Lefante
19/05/23	Development & Use	Transportable Ancillary Dwelling	EMMA LEE AULD	A1114	DApp	Francesca Lefante
23/05/23	Development & Use	2 x Storage Sheds	J & A BUILDING PTY LTD	A13091	DApp	Jacky Jurmann
23/05/23	Development & Use	Envelope Variation - Leach Drains	PLUNKETT HOMES (1903) PTY LTD	A16142	DApp	Jacky Jurmann

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
11/05/23	Subdivision Clearances	Subdivision Clearance - WAPC 161563	FM SURVEYS PTY LTD	A11270	DApp	Jacky Jurmann
02/06/23	Amended Plans & Conditions	AMEND P22128 TO EXTEND DWELLING	IAN FRANCIS LOCKYER	A10065	DApp	Jacky Jurmann
28/06/23	Development & Use	Change of use to egg farm	ELIZABETH MARGARET SAWYER	A16115	DApp	Francesca Lefante
12/06/23	Development & Use	ANCILLARY DWELLING & SEA CONTAINER	ROWAN FRASHER SELBY	A16563	DApp	Francesca Lefante
27/06/23	Development & Use	Retaining Wall & Screening	MST CONSULTANCY & SERVICES	A14545	DApp	Jacky Jurmann
06/06/23	Development & Use	Landscaping and Amenity Structure	OFFICE OF REGIONAL ARCHITECTURE PTY LTD	A11154	DApp	Francesca Lefante
22/06/23	Development & Use	Outbuilding	J & A BUILDING PTY LTD	A13770	DApp	Jacky Jurmann
19/06/23	Development & Use	Single Dwelling	RURAL BUILDING COMPANY PTY LTD	A16244	DApp	Jacky Jurmann
20/06/23	Development & Use	Drainage Works & Masonry Repairs	AILTIRE ARCHITECTS	A14327	DApp	Jacky Jurmann
09/06/23	Development & Use	Grouped Dwellings x 9	RANGER CAPTIAL PTY LTD	A10915	DApp	Jacky Jurmann
16/06/23	Development & Use	Home Business - Eyelash Extensions	TIARNE ARIELLE KOPRIVICA	A15088	DApp	Jacky Jurmann
23/06/23	Development & Use	Industrial Administration Office	DENNEY BUILDING DESIGN	A15305	DApp	Jacky Jurmann

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DATE	TYPE	DESCRIPTION	APPLICANT	ASSESS NO.	DECISION DApp = Delegate Approved DApp-T = Delegate Approved (Time Limited) R = Refused	OFFICER
30/06/23	Development & Use	Re-Roofing - change from asbestos to steel	EXTREME ROOF PLUMBING	A11559	DApp	Jacky Jurmann
23/06/23	Development & Use	Outbuilding	COLIN JAMES CARUANA	A14546	DApp	Jacky Jurmann

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DELEGATION NUMBER	- P04
LEGISLATIVE POWER	- Strata Titles Act 1985, s23
DELEGATION SUBJECT	- Strata Titles – Certificate of Local Government
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

Under s23(4) of the Strata Titles Act 1985 the Chief Executive Officer is delegated to issue certificates relating to Strata Title developments confirming various obligations have been met under s23 of the Strata Titles Act 1985, excluding modifications to existing buildings (s23(3) and s24).

P04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- P05
LEGISLATIVE POWER	- Strata Titles Act 1985, s19(10)
DELEGATION SUBJECT	- Consent to the Lease of Common Property
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated to give consent to the mortgage and/or lease of common property on Strata Plans where the provisions of the Act are met and in accordance with Council Policy.

P05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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DELEGATION NUMBER	- P06
LEGISLATIVE POWER	- Local Planning Schemes No 6
DELEGATION SUBJECT	- Advertising Signs
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to approve signs that require such approval and where appropriate the licensing of signs that comply with the Local Planning Schemes, any Council Policy which may exist from time to time and Local Laws of the Council.

P06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- P07
LEGISLATIVE POWER	- Local Government Act 1995, s5.42 Local Planning Scheme No 6 Local Planning Policy
DELEGATION SUBJECT	- Illegal Development, Giving Written Direction
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to exercise the power under s5.42(1) of the Local Government Act 1995, to give an owner or developer a direction requiring them to comply under Section 214 of the Planning & Development Act, with the Local Planning Scheme, Policy or Planning requirement. The Chief Executive Officer should inform the owner if the developer is not the owner.

P07 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
27/09/2022	Shirley Kelly	Directions Notice	Jacky Jurmann - MP&E	
16/03/2023	Dianne White	Directions Notice	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	-	P08
LEGISLATIVE POWER	-	<i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	-	Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Applications that, were they approved by the WAPC, might result in a net increase of more than 10 lots, a recommendation to the WAPC may only be made under delegated authority if-

- a) The application is consistent with a strategy, local structure plan, local development plan or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or
- b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the delegated officer, of a minor nature.

P08 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
1/07/2022	WAPC	Response ref: 162410	Jacky Jurmann - MP&E	
14/07/2022	WAPC	Response ref: 162419	Jacky Jurmann - MP&E	

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14/07/2022	WAPC	Response 162411	ref:	Jacky Jurmann - MP&E	
15/07/2022	WAPC	Response 162588	ref:	Jacky Jurmann - MP&E	
18/07/2022	WAPC	Response 162556	ref:	Jacky Jurmann - MP&E	
19/07/2022	WAPC	Response 162613	ref:	Jacky Jurmann - MP&E	
26/10/2022	WAPC	Response 162597	ref:	Jacky Jurmann - MP&E	
16/05/2023	WAPC	Response 163479	ref:	Jacky Jurmann - MP&E	
3/04/2023	WAPC	Response 163410	ref:	Jacky Jurmann - MP&E	
27/04/2023	WAPC	Response 163410	ref:	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	to	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	to	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	to	Jacky Jurmann - MP&E	

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DELEGATION NUMBER	- P09
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i> <i>Deemed Provisions for Local Planning Schemes (Cl. 82)</i>
DELEGATION SUBJECT	- Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise the Western Australian Planning Commission with regards to clearance of conditions of development approval, clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005 and for which Council is nominated as a clearance agency, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions
Nil.

P09 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
21/07/2022	FM Surveys	Clearance WAPC 160739	Jacky Jurmann - MP&E	
9/01/2023	Horizon Surveys	Clearance WAPC 160766	Jacky Jurmann - MP&E	
14/02/2023	MNG Surveys	Clearance WAPC 162433	Jacky Jurmann - MP&E	

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9/03/2023	Survey Line Consulting Surveyors	Clearance WAPC 161232	Jacky Jurmann - MP&E	
11/05/2023	Click here to enter text.	Clearance WAPC 163479.	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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DELEGATION NUMBER	- P10
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise the Department of Lands with respect to proposed changes of tenure, changed/new management orders, and/or granting or renewing of leases and/or licences relating to Crown Land.

Exclusions/Conditions

Nil.

P10 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
11/01/2023	Crown	Response to request for advice re: UCL.	Jacky Jurmann - MP&E	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- P11
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Advising other Regulatory Authorities
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to advise other regulatory authorities (other than the Western Australian Planning Commission with respect to applications for subdivision) with respect to matters where planning-related advice is required subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Nil.

P11 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- P12
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Appeals, Requests for Reconsideration
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.

Exclusions/Conditions
Nil.

P12 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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DELEGATION NUMBER	- P13
LEGISLATIVE POWER	- <i>Planning and Development Act 2005</i> <i>Gazetted Local Planning Schemes</i> <i>Local Government (Miscellaneous Provisions) Act 1960</i>
DELEGATION SUBJECT	- Authorised Officers – Planning Infringements
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority under Section 234 of the Planning and Development Act 20015 to appoint authorised persons under Sections 228-231 of the Act to issue Planning Infringement Notices.

P13 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
31/10/2022	Geoff and Shirley Kelly	Issue planning infringement	Chadd Hunt - EMDS	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	-	P14
LEGISLATIVE POWER	-	<i>Planning and Development Regulations 2009, clause 52.</i> Local Planning Scheme No. 6
DELEGATION SUBJECT	-	Development Applications – Waiver of Application Fees
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning Environment

The Chief Executive Officer, pursuant to clause 52 of the *Planning and Development Regulations 2009*, is delegated authority to waive or refund, defer in whole or part, payment of a fee for a planning service.

Where fees for a planning service, have been deferred, the fees will be payable on practical completion of the approved development or as stipulated in the conditions of approval.

The following guidelines are applicable –

- Applications submitted by Not for Profit, Charitable or Sporting Organisations – no fees
- Applications for new home based businesses – 50% fee reduction-payable upon commencement of development
- Application for change of use within existing commercial zoned premises- 50% fee reduction – payable on practical completion (development physically completed) of the development
- All other applications – payable on practical completion (development physically completed)

P14 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

Properties

- DELEGATION NUMBER** - **PR01**
- LEGISLATIVE POWER - *Local Government Act 1995, s3.24*
- DELEGATION SUBJECT - **Notice Requiring Certain Things to be done by the Owner or Occupier of Land**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Executive Manager Development Services
Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the Local Government Act 1995, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner.

PR01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- PR02
LEGISLATIVE POWER	- <i>Liquor Licensing Act 1988</i>
DELEGATION SUBJECT	- Authority to Issue s39 & s40 Certificates Liquor Licensing Act 1988
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning and Environment

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the Liquor Licensing Act 1988.

PR02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

Ranger

- DELEGATION NUMBER** - **R01**
- LEGISLATIVE POWER** - *Shire of Northam Keeping and Control of Cats Local Law 2008, Shire of Northam Dogs Local Law 2008*
- DELEGATION SUBJECT** - **Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services

The Chief Executive Officer is delegated authority under the provisions of the relevant local law to approve more than the prescribed number of dogs or cats provided the application has been advertised in accordance with Council Policy and that no adverse comments have been received.

R01 - Delegation Use					
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised		Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
3/08/2022	SO3972	Multiple Permit Approved	Dog	Chadd Hunt - EMDS	
3/08/2022	28047	Multiple Permit Approved	Dog	Chadd Hunt - EMDS	
26/06/2023	A2117/20847	Multiple Permit Approved	Dog	Chadd Hunt - EMDS	
15/05/2023	A16143/19811	Multiple Permit Approved	Dog	Chadd Hunt - EMDS	
10/03/2023	A16252/28723	Multiple Permit Approved	Dog	Chadd Hunt - EMDS	



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DELEGATION NUMBER	- R02
LEGISLATIVE POWER	- <i>Local Government Act 1995: Section 3.47A(1) s.3.47A Sick or injured animals, disposal of</i>
DELEGATION SUBJECT	- Disposal of Sick or Injured Impounded Animals
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [S.3.47A(1)].

Conditions:

1. Delegation only to be used where reasonable efforts to identify and contact the owner have failed.

R02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
9/01/2023	ICS117998	Euthanasia of dog	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- R03
LEGISLATIVE POWER	- <i>Local Government Act 1995: s.3.40A(4) Abandoned vehicle wreck may be taken</i>
DELEGATION SUBJECT	- Declare Vehicle is Abandoned Vehicle Wreck
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Senior Ranger Ranger

The Chief Executive Officer is delegated authority to declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].

Conditions:

Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority A03 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.

R03 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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Other

- DELEGATION NUMBER** - **O01**
- LEGISLATIVE POWER - *Bush Fires Act 1954,s33 & s48*
- DELEGATION SUBJECT - **Firebreak Order - Variation**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Nil.

The Chief Executive Officer, in accordance with s48(1) of the *Bush Fires Act 1954*, is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land in consultation with the Chief Bush Fire Control Officer.

s48 (3) of the Bush Fires Act 1954 precludes sub delegation from the CEO to others.

O01 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
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DELEGATION NUMBER	-	O02	
LEGISLATIVE POWER	-	Bush Fires Act 1954, s17(10) & s18	
DELEGATION SUBJECT	-	Burning, Prohibited (Variations)	
DELEGATE	-	Shire President Chief Bush Fire Control Officer	} Jointly
SUB DELEGATE	-	Nil.	

That pursuant to s17(10), the Shire President and the Chief Bush Fire Control Officer be delegated **jointly** the Council's powers and duties under the Bush Fires Act 1954, to vary the prohibited burning times and restricted burning times s17(7), and give notice of such s17.8, provided that the Officer in Charge of the Department of Environment and Conservation (DEC) is consulted with before the authority under this delegation is exercised in accordance with the provisions of s18 of the Bush Fires Act 1954.

O02 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
30/09/2022	All persons in the Shire of Northam district.	Deley of restricted burning period until 14 October 2022.	Chris Antonio - PRESIDENT & Chris Marris - CBFCO	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- O03
LEGISLATIVE POWER	- <i>Bush Fires Act 1954, s59(3)</i>
DELEGATION SUBJECT	- Offences - Bush Fires Act
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Community Emergency Services Manager Senior Ranger Ranger

In accordance with s59 (3) of the *Bush Fires Act 1954*, the Chief Executive Officer is delegated authority generally to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district and to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue of infringement notices by authorised Fire Control Officers in accordance with the provisions of s59A of the Act.

O03 - Delegation Use					
Date of Notice	Assessment No.	How power / discharge of duty was exercised	Notice No.	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
02/11/2022	A16624	BUSH FIRE ACT INFRINGEMENT	F22003	KELLEE WALTERS	
02/11/2022	A15704	BUSH FIRE ACT INFRINGEMENT	F22004	KELLEE WALTERS	
02/11/2022	A13317	BUSH FIRE ACT INFRINGEMENT	F22005	KELLEE WALTERS	
02/11/2022	A10157	BUSH FIRE ACT INFRINGEMENT	F22006	KELLEE WALTERS	
02/11/2022	A15803	BUSH FIRE ACT INFRINGEMENT	F22007	KELLEE WALTERS	
04/11/2022	A955	BUSH FIRE ACT INFRINGEMENT	F22008	KELLEE WALTERS	
04/11/2022	A16541	BUSH FIRE ACT INFRINGEMENT	F22009	KELLEE WALTERS	
04/11/2022	A2768	BUSH FIRE ACT INFRINGEMENT	F22010	KELLEE WALTERS	
04/11/2022	A16542	BUSH FIRE ACT INFRINGEMENT	F22011	KELLEE WALTERS	

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04/11/2022	A1043	BUSH FIRE ACT INFRINGEMENT	F22012	KELLEE WALTERS	
04/11/2022	A11179	BUSH FIRE ACT INFRINGEMENT	F22013	KELLEE WALTERS	
08/11/2022	A12912	BUSH FIRE ACT INFRINGEMENT	F22014	KELLEE WALTERS	
08/11/2022	A1039	BUSH FIRE ACT INFRINGEMENT	F22015	KELLEE WALTERS	
08/11/2022	A2278	BUSH FIRE ACT INFRINGEMENT	F22016	KELLEE WALTERS	
08/11/2022	A1009	BUSH FIRE ACT INFRINGEMENT	F22017	KELLEE WALTERS	
08/11/2022	A393	BUSH FIRE ACT INFRINGEMENT	F22018	KELLEE WALTERS	
08/11/2022	A10694	BUSH FIRE ACT INFRINGEMENT	F22019	KELLEE WALTERS	
08/11/2022	A14608	BUSH FIRE ACT INFRINGEMENT	F22020	KELLEE WALTERS	
08/11/2022	A13509	BUSH FIRE ACT INFRINGEMENT	F22021	KELLEE WALTERS	
08/11/2022	A10688	BUSH FIRE ACT INFRINGEMENT	F22022	KELLEE WALTERS	
08/11/2022	A10683	BUSH FIRE ACT INFRINGEMENT	F22023	KELLEE WALTERS	
08/11/2022	A10682	BUSH FIRE ACT INFRINGEMENT	F22024	KELLEE WALTERS	
08/11/2022	A10671	BUSH FIRE ACT INFRINGEMENT	F22025	KELLEE WALTERS	
11/11/2022	A866	BUSH FIRE ACT INFRINGEMENT	F22026	KELLEE WALTERS	
14/11/2022	A594	BUSH FIRE ACT INFRINGEMENT	F22027	KELLEE WALTERS	
14/11/2022	A10513	BUSH FIRE ACT INFRINGEMENT	F22028	KELLEE WALTERS	
14/11/2022	A12723	BUSH FIRE ACT INFRINGEMENT	F22029	KELLEE WALTERS	
18/11/2022	A16718	BUSH FIRE ACT INFRINGEMENT	F22030	KELLEE WALTERS	
18/11/2022	A12710	BUSH FIRE ACT INFRINGEMENT	F22031	KELLEE WALTERS	
18/11/2022	A12542	BUSH FIRE ACT INFRINGEMENT	F22032	KELLEE WALTERS	
18/11/2022	A1840	BUSH FIRE ACT INFRINGEMENT	F22033	KELLEE WALTERS	
18/11/2022	A779	BUSH FIRE ACT INFRINGEMENT	F22034	KELLEE WALTERS	
18/11/2022	A10838	BUSH FIRE ACT INFRINGEMENT	F22035	KELLEE WALTERS	

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18/11/2022	A10838	BUSH FIRE ACT INFRINGEMENT	F22036	KELLEE WALTERS	
21/11/2022	A12803	BUSH FIRE ACT INFRINGEMENT	F22037	KELLEE WALTERS	
21/11/2022	A12854	BUSH FIRE ACT INFRINGEMENT	F22038	KELLEE WALTERS	
23/11/2022	A11570	BUSH FIRE ACT INFRINGEMENT	F22039	KELLEE WALTERS	
23/11/2022	A12828	BUSH FIRE ACT INFRINGEMENT	F22040	KELLEE WALTERS	
23/11/2022	A753	BUSH FIRE ACT INFRINGEMENT	F22041	KELLEE WALTERS	
23/11/2022	A14575	BUSH FIRE ACT INFRINGEMENT	F22042	KELLEE WALTERS	
23/11/2022	A11904	BUSH FIRE ACT INFRINGEMENT	F22043	KELLEE WALTERS	
23/11/2022	A13433	BUSH FIRE ACT INFRINGEMENT	F22044	KELLEE WALTERS	
23/11/2022	A12532	BUSH FIRE ACT INFRINGEMENT	F22045	KELLEE WALTERS	
25/11/2022	A12487	BUSH FIRE ACT INFRINGEMENT	F22046	KELLEE WALTERS	
25/11/2022	A14460	BUSH FIRE ACT INFRINGEMENT	F22047	KELLEE WALTERS	
25/11/2022	A12775	BUSH FIRE ACT INFRINGEMENT	F22048	KELLEE WALTERS	
25/11/2022	A12771	BUSH FIRE ACT INFRINGEMENT	F22049	KELLEE WALTERS	
25/11/2022	A10030	BUSH FIRE ACT INFRINGEMENT	F22050	KELLEE WALTERS	
25/11/2022	A11980	BUSH FIRE ACT INFRINGEMENT	F22051	KELLEE WALTERS	
25/11/2022	A12301	BUSH FIRE ACT INFRINGEMENT	F22052	KELLEE WALTERS	
25/11/2022	A12305	BUSH FIRE ACT INFRINGEMENT	F22053	KELLEE WALTERS	
25/11/2022	A11977	BUSH FIRE ACT INFRINGEMENT	F22054	KELLEE WALTERS	
02/12/2022	A594	BUSH FIRE ACT INFRINGEMENT	F22055	KELLEE WALTERS	
02/12/2022	A15746	BUSH FIRE ACT INFRINGEMENT	F22056	KELLEE WALTERS	
02/12/2022	A10694	BUSH FIRE ACT INFRINGEMENT	F22057	KELLEE WALTERS	
02/12/2022	A16494	BUSH FIRE ACT INFRINGEMENT	F22058	KELLEE WALTERS	
02/12/2022	A15355	BUSH FIRE ACT INFRINGEMENT	F22059	KELLEE WALTERS	

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02/12/2022	A12494	BUSH FIRE ACT INFRINGEMENT	F22060	KELLEE WALTERS	
05/12/2022	A14479	BUSH FIRE ACT INFRINGEMENT	F22061	KELLEE WALTERS	
05/12/2022	A14480	BUSH FIRE ACT INFRINGEMENT	F22062	KELLEE WALTERS	
05/12/2022	A14262	BUSH FIRE ACT INFRINGEMENT	F22063	KELLEE WALTERS	
05/12/2022	A190	BUSH FIRE ACT INFRINGEMENT	F22064	KELLEE WALTERS	
05/12/2022	A14497	BUSH FIRE ACT INFRINGEMENT	F22065	KELLEE WALTERS	
05/12/2022	A12348	BUSH FIRE ACT INFRINGEMENT	F22066	KELLEE WALTERS	
05/12/2022	A16061	BUSH FIRE ACT INFRINGEMENT	F22067	KELLEE WALTERS	
05/12/2022	A12354	BUSH FIRE ACT INFRINGEMENT	F22068	KELLEE WALTERS	
05/12/2022	A14009	BUSH FIRE ACT INFRINGEMENT	F22069	KELLEE WALTERS	
05/12/2022	A177	BUSH FIRE ACT INFRINGEMENT	F22070	KELLEE WALTERS	
12/12/2022	A14496	BUSH FIRE ACT INFRINGEMENT	F22071	KELLEE WALTERS	
14/12/2022	A575	BUSH FIRE ACT INFRINGEMENT	F22072	KELLEE WALTERS	
14/12/2022	A11904	BUSH FIRE ACT INFRINGEMENT	F22073	KELLEE WALTERS	
14/12/2022	A13433	BUSH FIRE ACT INFRINGEMENT	F22074	KELLEE WALTERS	
14/12/2022	A12771	BUSH FIRE ACT INFRINGEMENT	F22075	KELLEE WALTERS	
14/12/2022	A14488	BUSH FIRE ACT INFRINGEMENT	F22076	KELLEE WALTERS	
21/12/2022	A12354	BUSH FIRE ACT INFRINGEMENT	F22077	JACKY JURMANN	
21/12/2022	A14009	BUSH FIRE ACT INFRINGEMENT	F22078	JACKY JURMANN	
21/12/2022	A12348	BUSH FIRE ACT INFRINGEMENT	F22079	JACKY JURMANN	
04/01/2023	A12494	BUSH FIRE ACT INFRINGEMENT	F23001	JACKY JURMANN	
04/01/2023	A11900	BUSH FIRE ACT INFRINGEMENT	F23002	JACKY JURMANN	
04/01/2023	A306	BUSH FIRE ACT INFRINGEMENT	F23003	JACKY JURMANN	
04/01/2023	A12305	BUSH FIRE ACT INFRINGEMENT	F23004	JACKY JURMANN	

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04/01/2023	A10432	BUSH FIRE ACT INFRINGEMENT	F23005	JACKY JURMANN	
04/01/2023	A14262	BUSH FIRE ACT INFRINGEMENT	F23006	JACKY JURMANN	
04/01/2023	A15355	BUSH FIRE ACT INFRINGEMENT	F23007	JACKY JURMANN	
09/01/2023	A12532	BUSH FIRE ACT INFRINGEMENT	F23008	KELLEE WALTERS	
09/01/2023	A14575	BUSH FIRE ACT INFRINGEMENT	F23009	KELLEE WALTERS	
09/01/2023	A11570	BUSH FIRE ACT INFRINGEMENT	F23010	KELLEE WALTERS	
09/01/2023	A15569	BUSH FIRE ACT INFRINGEMENT	F23011	KELLEE WALTERS	
16/01/2023	A14460	BUSH FIRE ACT INFRINGEMENT	F23012	KELLEE WALTERS	
16/01/2023	A16006	BUSH FIRE ACT INFRINGEMENT	F23013	KELLEE WALTERS	
16/01/2023	A16005	BUSH FIRE ACT INFRINGEMENT	F23014	KELLEE WALTERS	
18/01/2023	A16191	BUSH FIRE ACT INFRINGEMENT	F23015	KELLEE WALTERS	
18/01/2023	A1100	BUSH FIRE ACT INFRINGEMENT	F23016	KELLEE WALTERS	
18/01/2023	A15643	BUSH FIRE ACT INFRINGEMENT	F23017	KELLEE WALTERS	
23/01/2023	A575	BUSH FIRE ACT INFRINGEMENT	F23018	KELLEE WALTERS	
23/01/2023	A1695	BUSH FIRE ACT INFRINGEMENT	F23019	KELLEE WALTERS	
23/01/2023	A12390	BUSH FIRE ACT INFRINGEMENT	F23020	KELLEE WALTERS	
25/01/2023	A13315	BUSH FIRE ACT INFRINGEMENT	F23021	KELLEE WALTERS	
30/01/2023	A12956	BUSH FIRE ACT INFRINGEMENT	F23022	KELLEE WALTERS	
20/02/2023	A12967	BUSH FIRE ACT INFRINGEMENT	F23023	KELLEE WALTERS	
14/11/2022	A12723	BUSH FIRE ACT INFRINGEMENT	FF22029	KELLEE WALTERS	

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DELEGATION NUMBER	- O04
LEGISLATIVE POWER	- <i>Local Government Act 1995, s9.10</i>
DELEGATION SUBJECT	- Issuing of Licences, Approvals & Permits – Local Laws
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in Council local laws.

O04 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- O05
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1</i>
DELEGATION SUBJECT	- Authority to Approve Requests for Short Term Parking
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to approve requests for short term parking bays on town Streets within the Shire.

O05 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- O06
LEGISLATIVE POWER	- <i>Bush Fires Act 1954, s.38 Local government may appoint bush fire control officer</i> <i>Bush Fires Act 1954, s.48 Delegation by local governments</i>
DELEGATION SUBJECT	- Appointment of Bush Fire Control Officers
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to appoint Bush Fire Control Officers.

Conditions:

1. This delegation is restricted to the appointment of Shire of Northam employees as Bush Fire Control Officers.
2. A notice of an appointment must be published at least once in a newspaper circulating in the Shire of Northam in accordance with section 38 (2A) of the *Bush Fires Act 1954*.

Consideration is to be given with respect to whether the appointment is for the purposes of fulfilling the administrative functions of a Bush Fire Control Officer. Employees which are appointed as Bush Fire Control Officers other than for the purposes of issuing permits or enforcement action, must have completed the required training as adopted by Council.

O06 - Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
9/09/2022	Brendon Rutter, Kellee Walters and Shayne Willcocks	Appointment as Bush Fire Control Officer	Jason Whiteaker - CEO	
30/09/2022	Tanya Turner, Brian Humfrey	Appointment as Bush Fire Control Officer	Jason Whiteaker - CEO	

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21/03/2023	Alex Espey	Appointment as Bush Fire Control Officer	Jason Whiteaker - CEO	
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SECTION B

DELEGATIONS FROM COUNCIL TO COMMITTEES

2022 /23 Delegated Authority Register

DELEGATION NUMBER	- C01
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.16</i>
DELEGATION SUBJECT	- Receive, Assess and Determine Grant Applications for the Community Grant Scheme
DELEGATE	- Community Grants Assessment Committee

The Community Grants Assessment Committee has been delegated authority to undertake the following:

- a. Receive and assess grant applications; and
- b. Make a final determination on all grant applications received.

C01 – Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
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Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

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DELEGATION NUMBER	- C02
LEGISLATIVE POWER	- <i>Local Government Act 1995:</i> <i>s.7.12A(2) Duties of Local Government with respect to audits</i>
DELEGATION SUBJECT	- Authority to meet with the Shire's Auditor
DELEGATE	- Audit and Risk Management Committee

The Audit and Risk Management Committee is delegated authority to meet with the Shire's Auditor at least once every year on behalf of the Council [s.7.12A(2)].

This delegation is not to be used where a Management Letter or Audit Report raises significant issues. In that instance the Local Government's meeting with the Auditor must be directed to the Council.

C02 – Delegation Use				
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation	Signature of Officer Exercising Delegation
16/12/2022	Shire Northam of	Met with Shire Auditors	Audit & Risk Management Committee	
19/04/2023	Shire Northam of	Entrance meeting with Shire Auditors	Audit & Risk Management Committee	
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	

SECTION C

DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES

The following Delegations have been made by the Chief Executive Officer to:

EXECUTIVE MANAGER CORPORATE SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- B07** Recover charges imposed for Private Swimming Pool inspections
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F03** Recovery of unpaid Debtors
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER DEVELOPMENT SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A05** Shire of Northam Local Laws Administration
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B05** Buildings – Building Orders
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads

F01	Creditors, Payment of
F02	Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
F04	Inviting Tenders, section 1 & 2
H01	Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
H02	Food Act 2008 – Functions of enforcement agency
P01	Instruct Legal Action
P02	Development Applications - Waiver of Requirement for Advertising
P03	Planning Determinations
P04	Strata Titles – Certificates of Local Government
P05	Consent to the lease of Common Property
P06	Advertising Signs
P07	Illegal Development, Giving Written Direction
P08	Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
P09	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
P10	Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
P11	Advising other Regulatory Authorities
P12	Appeals, Requests for Reconsideration
P13	Authorised Officers – Planning Infringements
P14	Development Applications – Waiver of Application Fees
PR01	Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
PR02	Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988
R01	Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws
R02	Disposal of Sick or Injured Impounded Animals
R03	Declare Vehicle is Abandoned Wreck
O03	Offences – Bush Fires Act
O04	Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER ENGINEERING SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A05** Shire of Northam Local Laws Administration
- B08** Issue Permit to Deposit Material on or Excavate on or
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads
- E03** Gates Across Public Thoroughfare
- E04** Crossovers
- E05** Public Thoroughfares – Fixing or Altering Levels, or Alignments, or Drainage onto Adjoining Land
- E06** Public Thoroughfares – Public Access & Plans s3.52 (within designated Townsites)
- E07** Public Thoroughfare – Dangerous Excavations
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- O04** Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER COMMUNITY SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

MANAGER PLANNING AND ENVIRONMENT

- A05** Shire of Northam Local Laws Administration
- P02** Development Applications - Waiver of Requirement for

	Advertising
P03	Planning Determinations
P04	Strata Titles – Certificates of Local Government
P05	Consent to the lease of Common Property
P06	Advertising Signs
P07	Illegal Development, Giving Written Direction
P08	Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
P09	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
P10	Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
P11	Advising other Regulatory Authorities
P12	Appeals, Requests for Reconsideration
P14	Development Applications – Waiver of Application Fees
PR02	Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988

ENVIRONMENTAL HEALTH OFFICER

A05	Shire of Northam Local Laws Administration
H01	Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
H02	Food Act 2008 – Functions of enforcement agency

MANAGER OF BUILDING AND HEALTH

A05	Shire of Northam Local Laws Administration
B01	Buildings – Grant or Refusal of Building Permits
B02	Buildings – Grant or Refusal of Demolition Permits
B03	Buildings – Further Grounds for Not Granting an Application
B04	Buildings - Grant of Occupancy Permit, Building Approval Certificate
B08	Issue Permit to Deposit Material on or Excavate on or Adjacent Street
B09	Buildings – Extending the period of duration of an

- Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

COMPLIANCE OFFICER

- A05** Shire of Northam Local Laws Administration
- B11** Authorised and Approved Officers - Building Act Infringement Notices

SENIOR RANGER

- A05** Shire of Northam Local Laws Administration
- R03** Declare Vehicle is Abandoned Vehicle Wreck
- O03** Offences - Bush Fires Act

RANGER

- A05** Shire of Northam Local Laws Administration
- R03** Declare Vehicle is Abandoned Vehicle Wreck
- O03** Offences - Bush Fires Act

COMMUNITY EMERGENCY SERVICES MANAGER

- O03** Offences - Bush Fires Act

SENIOR ACCOUNTANT

- F01** Creditors, Payment of

SHIRE PRESIDENT

CHIEF BUSH FIRE CONTROL OFFICER

} **Jointly**

- O02** Burning, Prohibited (Variations)

