



Shire of Northam
Heritage, Commerce and Lifestyle

**MINUTES OF THE
LOCAL EMERGENCY
MANAGEMENT COMMITTEE
MEETING
HELD
THURSDAY
16th JUNE 2016**

SHIRE OF NORTHAM

MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 JUNE 2016.

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LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 JUNE 2016.

Minutes of the Local Emergency Management Committee meeting held in the Council Chambers on Tuesday, 16 June 2016 at 3:00 pm

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1. OPENING AND WELCOME

Cr Ulo Rumjantsev declared the meeting open at 3:10pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A committee member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

3. ATTENDANCE

Councillor (Chair)	Ulo Rumjantsev
Community Emergency Services Manager	Daniel Hendriksen
Northam Police	Geoff Dickson
Wundowie Police	Max Walker
DFES	Sven Anderson
Dyno Nobel	Paul Klaric
Australian Border Force	Ian Munro
ADF Army	Michael Hogg
Wheatbelt Public Health	Ann Foyer
Main Roads WA	Gren Putland
Salvation Army	Raymond Reeves

4. APOLOGIES

Executive Manager Development Services	Chadd Hunt
Australian Border Force	Paul Brown
Northam Hospital	Jenny Lee
SEMC Secretariat	Yvette Grigg
State Emergency Service	Sarge Bottacin
Department of Child Protection & Family Services	Jo Spadaccini
Juniper Aged Care	Glenda McMurtrie
Red Cross	Caz Doherty
SERCO	Geoff Pitout
SERCO	Paul Brown
Western Power	George Tiedtke
Water Corporation	Larry Bayley

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5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION

Minutes No: LEMC.31

Moved: Ian Munro

Seconded: Sven Anderson

That the minutes from the Local Emergency Management Committee meeting held on 31st March 2016 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

6. PRESENTATIONS TO LEMC

6.1 DYNO NOBEL PRESENTATION

Paul Klaric from Dyno Nobel gave a presentation regarding the transportation of dangerous goods through Northam on the Great Eastern Highway and the potential hazards involved. (A PowerPoint presentation was attached for members only).

6.2 RUSSIAN BALLOON LAUNCH

The Russian adventurer Fedor Konyukhov is making an attempt to break the world record for flying a balloon around the world currently held by Steve Fosset. He will be taking off from Northam in the next month. The Balloon does not constitute a significant risk. It is filled with three semi-trailers of Helium gas and has 5 tonnes of LPG strapped to the side in 33 LPG bottles. The LPG is not used until the Balloon is in flight. The only risk is the crowd control and traffic management.

GD (Northam Police) As the launch is on private property and is an event it will be up to the organiser to manage the event and provide crowd control. Police will still have an interest in the event and will provide a presence for people travelling to and from the event.

SA (DFES) The event should have a risk and emergency management plan for this type of event. This event should not be able to go ahead in Australia without a plan.

GP (MRWA) The Aero club do manage the Airfield but it is owned by the LG. The Balloon is a registered aircraft in Russia. Its registration is RA2900G and is licenced to operate in Australia. The Russian's have asked the Aero Club to assist them in the management of the event and advise the Local Government on any areas of concern. The risk of any issues with the aircraft equipment is very low. The high risks will be from spectators on the ground and traffic and vehicles on local roads. The LPG Cylinders are aircraft rated and pose a very low risk as the Helium is inert and poses no risk.

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GD (Northam Police) It will be up to the Shire of Northam to manage local traffic and traffic going to the event. It is suggested that the council consider speed restrictions in the area of 40km an hour and possible lane closures to allow for viewing.

7. AGENCY REPORTS AND ISG ACTIVATIONS

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the last meeting.

SA (DFES) We ran a Bushfire exercise last week. Operation Peppercorn to test the management of a bushfire event. The exercise was run out of the Operations room at the Northam SES and was organised to test members of DFES in different areas of the Incident Management structure.

GD (Northam Police) We attended the Dyno Nobel joint exercise involving industry, Police, Fire, St John and Main Roads. The exercise went well with some good learning outcomes.

8. UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS

8.2 LEMA & RECOVERY PLAN REVIEW

Since the last LEMC meeting two workshops have been held with regard to the updated plans. We are hoping to have a final draft LEMA completed in the next 3 months for the LEMC to approve. We may set a special LEMC Meeting to endorse the document if it does not fit with in the meeting schedule so we can meet our deadline for December.

8.3 UPDATE TO RESOURCES REGISTER

The Community Emergency Service Manager asks the committee to provide details on resources that may be available in an emergency situation. This will be included in the LEMA.

9. CORRESPONDENCE

IN:

1. SEMC - EM Framework. A copy of this correspondence has been attached to the Agenda for noting by the Committee.

OUT:

1. Minutes of the March 2016 LEMC/LRCC meeting

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10. GENERAL BUSINESS

UR (Chair) Suggest that the Shire write a letter of thanks to Dyno Nobel for attending today's meeting to give a presentation to the LEMC and running the practical exercise

IM (Border Force) We are closing a centre in Darwin so we will have an increase in numbers to 400 detainees at Yonga Hills.

AF (Public Health) we are running an exercise at the Northam hospital for the Midland Syringe program. We are hoping to get needle disposal bins for Northam. We will be speaking to The Shire of Northam if we are successful in getting funding.

GP (MRWA) It is not possible for Main Roads to attend all the LEMC meetings in its area but if there is any issues that directly relate to Main Roads we are happy to attend.

RR (Salvation Army) Just wrapping up the Red Shield Appeal which funds many social functions that support the Northam community.

11. SCHEDULED MEETINGS

The next meeting will be held in the Shire of Northam Council Chambers on Thursday 15th August, 2016.

12. DECLARATION OF CLOSURE

There being no further business the Chairman declared the meeting closed at 4.50pm.

"I certify that the Minutes of the Local Emergency Management Meeting held on 16 June 2016 have been confirmed as a true and correct record."

_____ President

_____ Date