

WORKS

W 5.4 Notice of Entry for Public Services & Utilities

<i>Responsible Department</i>	Engineering Services
<i>Resolution Number</i>	C.4191
<i>Resolution Date</i>	21/04/2021
<i>Next Scheduled Review</i>	2023
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	Local Government Act 1995, Utility Providers Code of Practice for Western Australia,

OBJECTIVE

To provide clear guidelines to the Council, its officers, public utility companies and their contractors and private property owners regarding undertaking of public service and utility work within the Shire of Northam.

SCOPE

This Policy applies to the Entry of Properties within the Shire of Northam.

POLICY

1. The Shire will provide a letter of approval for public services and utilities works to occur within the Shire of Northam provided that the Executive Manager, is satisfied with the proposed works and provided that the following conditions are adhered to by the utility company:
 - (a) Should it be necessary to install cabling across any thoroughfare, the cabling shall be under bored to minimize destruction of the road pavement and connecting infrastructure. Open trenching across bitumen sealed road infrastructure is not permitted except where rock is found and cannot be under bored. Permission shall be sought from the Executive where an open trench is required.
 - (b) All trenches located within the footpath shall be backfilled with quality material and suitably compacted following installation of the plant/cables. The finished footpath surface placed over the compacted backfill material shall match the existing footpath surface material type and level of the footpath.
 - (c) All disturbed areas shall be reinstated to pre-existing conditions following completion of the works or in the event of an extended period of works, at the completion of each section as agreed with the Shire of Northam.

As a minimum, turfed areas denuded by installation of the plant/cables shall be top soiled and returfed following completion of the works.

- (d) All manholes, inspection points and/or other permanent above ground features, which are to be located within the road reserve, shall be flush with the adjacent surface to avoid potential trip hazards.
- (e) Fixed plant (pits, manholes, inspection points etc) or cabling shall be constructed within two metres of the out Road Reserve boundary. This will ensure that, should the Shire ever widen the road formation, the fixed plant/cable is sufficiently clear of the works.
- (f) All cabling and structures shall be laid to the minimum specified depths identified in the most current *“Utility Providers Code of Practice for Western Australia”*
- (g) The Contractor shall regularly remove rubbish and/or surplus materials as the work proceeds and keep the site clean and tidy. The Contractor shall leave tidy the whole of the works upon completion of the Contract, and make good any damage caused during the works to the satisfaction of the Shire.
- (h) Where work is likely to affect vehicular access to private properties, every attempt shall be made to accommodate the needs of landowners/residents regarding entry and/or exit from the property.
- (i) A minimum of one (1) trafficable lane shall remain open to the public at all times and traffic control shall be employed during the course of the works. A copy of the Traffic Control Plan shall be forwarded to the Shire for consideration.
- (j) The finished condition of the road and/or verge shall be to the satisfaction of the Shire of Northam.
- (k) Where work is to be carried out within privately or publicly owned land, the affected property owners shall be provided fourteen (14) days notice in writing of the utilities intent to undertake works. All areas denuded or affected by the works within privately owned land or public open space shall be made good upon completion of the works. In addition, vegetation within public open space shall not be removed without prior consent from the Shire.

All works are to comply with the current Utility Providers Code of Practice for Western Australia,