



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
21 AUGUST 2013**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 AUGUST 2013 AT 5:31 PM

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 21 August 2013 at 5:31 pm

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

The Presiding Officer, Cr S B Pollard declared the meeting open at 5.31pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr S Pollard has declared a “Financial” interest in item 13.2.3- Proposed Cash In Lieu Agreement For Parking, 88 Wellington Street, Northam- He receives income from professional services provided to Share and Care.

3. ATTENDANCE

COUNCIL

President	Cr S B Pollard
Councillors	T M Little
	U Rumjantsev
	R W Tinetti
	A W Llewellyn
	D G Beresford
	J E Williams
	Cr D Hughes
	Cr K Saunders

A/Chief Executive Officer	A J Middleton
Executive Manager Development Services	P B Steven
Executive Manager Corporate Services	D R Gobbart
A/Executive Manager Engineering Services	K Kane
Executive Manager Community Services	J McGready
Project Manager Community Infrastructure	C B Hunt

GALLERY

9 Members of the public.

4. APOLOGIES

Nil

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

5.1 LEAVE OF ABSENCE

Cr R Head has been granted leave of absence between the following dates:
05 July to 30 September 2013

Cr D Hughes has been granted leave of absence between the following dates:
03 August 2013 to 18 August 2013 and 04 September 2013 to 10 October 2013.

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 LEAVE OF ABSENCE

Cr T Little has applied for a Leave of Absence between the following dates:
04 to 15 September 2013

RECOMMENDATION/COUNCIL DECISION

Minute No C.2094

Moved: Cr U Rumjantsev
Seconded: Cr D Hughes

**That Cr T Little be granted Leave of Absence between the following dates:
04 to 15 September 2013**

CARRIED 9/0

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following questioned were put to Council by Genoefa Budas for answer at this Meeting:

Q: How come this group is able to lease the Old Post Office at \$1,000 when the Shire had muted that it wanted \$30,000?

A: A decision on this proposal will be made at this Meeting. However, the less than commercial rental is being considered for reasons such as its short-term nature (2 years) after which the building can be leased commercially, the opportunity to attract doctors to Northam, the proposed upgrades to the building by Rural Clinical School at its cost estimated at \$40,500 which will assist in a potential future commercial lease, and attracting a new service to Northam to support the new Superclinic once it is constructed.

Q: NACHA had written a letter of expression of interest, and it took the Shire 2 months to reply with a negative...why?

A: The expression of interest from NACHA was received on 19 June, and responded to on 24 July, which is closer to 1 month for the response. The timeliness was longer than anticipated to provide additional consideration, including discussion at a Managers Meeting.

Q: NACHA was not given the opportunity to put their cards on the table. This does not mean that NACHA would have been successful, knowing the Shire's criteria.

A: NACHA's expression of interest advised the purpose of using the building was for displays only, which worked against the proposal. The expression of interest has now been circulated to Councillors for information.

Q: NACHA does have an educational component, which is Australia wide and the Shire should be proud of it.

A: The Shire does not dispute the educational component of NACHA's activities. However the proposal from RCSWA is purely education, delivering an accredited university program. The zoning is currently 'education' which is proposed to be rezoned 'commercial', a process that is likely to take 12 months.

Q: Why didn't the Shire offer the building to the 10th Light Horse who at one time occupied the building?

A: Managers in considering the application took into consideration the social capital benefits of facilitating the long term outcomes of acquiring doctors and providing jobs for associated administrative staff to country areas.

8. PUBLIC QUESTION TIME

Nil

9. PUBLIC STATEMENT TIME

Michelle Hartley delivered a statement regarding item 13.2.1-RETROSPECTIVE APPROVAL FOR PARKING OF COMMERCIAL VEHICLES – LOT 238 BROCKMAN STREET, BAKERS HILL.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION/COUNCIL DECISION

Minute No C.2095

Moved: Cr A Llewellyn

Seconded: Cr D Hughes

That the Minutes of the Meeting held Wednesday, 17 July 2013 be confirmed as a true and correct record of that Meeting.

CARRIED 9/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**12.1 PRESIDENTS REPORT – WEDNESDAY 21st August, 2013**

Visitations and Consultations	
22/7/13	ABC Radio re Detention Centre and PNG solution
24/7/13	Super town working party meeting
24/7/13	Councillor strategic forum meeting
25/7/13	Northam Chamber of Commerce re: partnership
25/7/13	Attend Shire of York re: Local Government Advisory Board forum
26/7/13	Citizenship ceremony
30/7/13	Wheatbelt Development Commission staff re: regional development
31/7/13	Australian Bureau of Statistics re: user tools use
31/7/13	Radiowest interview re: current Shire issues
31/7/13	Farewell afternoon tea with Federal Member for Pearce Judi Moylan
31/7/13	Dinner meeting with Pearce Liberal candidate Christian Porter
2/8/13	Avon River Festival
3/8/13	Avon Descent day 1 breakfast and then luncheon in Toodyay
5/8/13	Budget draft meeting with Councillors and senior staff
6/8/13	On site meeting re: Mitchell Avenue road works schedule delay
7-9/8/13	Local Government Week – various Councillors attending
8/8/13	Department of Housing re: proposed super town housing project
8/8/13	State Budget delivered - review
11/8/13	Attend Northam music Eisteddfod
12/8/13	AROC meeting in Toodyay
13/8/13	Attend Muresk re: Agriculture launch by Minister Redmond
14/8/13	Attend Chamber of Commerce breakfast meeting
14/8/13	Shire Audit Committee meeting
18/8/13	Vietnam Veterans Day
18/8/13	BMX Club Super Series event
18/8/13	Attend Northam Eisteddfod concert
19/8/13	Stakeholders interview re Northam Senior High School review
Upcoming Events	
23/8/13	WALGA Avon Midlands Country Zone meeting
24/8/13	Wundowie Go Carting event
28/8/13	Dowerin Field Day – Wheatbelt Digital Action Plan launch/NBN
28/8/13	Councillors monthly Strategic meeting and social dinner
29/8/13	Northam Chamber of Commerce - monthly joint meeting

29/8/13	Dowerin Field Day – meet with Regional Development Commission board members and various State Ministers
29/8/13	Possible date for Shire Budget adoption meeting
29/8/13	Councillor candidates briefing meeting
30/8/13	Open art exhibition in Northam
2/9/13	New CEO Jason Whiteaker starts
4/9/13	Deferred super town working group meeting proposed
5/9/13	Productive Farming Seminar at Muresk
7/9/13	Federal Election day
11/9/13	Bauxite Alumina Joint Venture update meeting
13/9/13	Northam Agricultural Show day #1
14/9/13	Northam Agricultural Show day #2

Operational Aspects

Avon Descent and Festival

The 41st running of this annual event has been held and was very well received by all accounts. The float parade and festival on Friday night was well attended by spectators, which is very encouraging. The fireworks display was a highlight to end the evening. Thanks are extended to Shire staff and Councillors for their involvement in this successful event.

Budget 2013/14

Councillors have had a briefing session on the current year's draft budget and we have authorised the advertising of differential rating. This requires Ministerial sign off so the final adoption of the budget, which is required by 31st August, is scheduled for the last week of August. Special thanks are extended to Executive Manager Denise Gobbart and her team who have been under great pressure to finalise the Integrated Planning and Reporting Framework by 30th June and now the annual budget.

Mitchell Avenue ongoing closure

I have received the unwelcome news that the 6 week temporary closure of Mitchell Avenue to allow the redesign of Mitchell Avenue and creation of a roundabout to occur looks likely to be extended by at least 3 weeks, mainly due to prevailing wet and cool weather conditions. I am bitterly disappointed by this news and have asked for an explanation as to why this time extension has occurred. The disruption to residents to the immediate west of the closure has been reasonably understood, accepted and tolerated but a further 3 weeks or more is not satisfactory. The wider community has also been affected to a lesser but still significant extent.

STRATEGIC ASPECTS

Country Local Government Fund – Local component

The State Government has handed down its 2013/14 budget and the funding stream to all country Local Governments has effectively ceased for new projects. There was funding for 2012/13 to be received in 2013/14 as long as 2010/11 funds had been

acquitted. I understand we have not yet acquitted that year's funds so potentially \$783,124 has been lost to us, as I understand it.

Country Local Government Fund – Regional component

Again, future funding for this regional aspect has been removed in the State budget commencing in 2013/14 but existing, commenced projects appear to be funded to completion as I understand it.

Regional Centres Development Plan (Super Towns)

Again, no obvious funding for further capital projects has been included in the State budget so there will be limited further advances on the growth plan capital works objectives in 2013/14.

Regional Cities

There is a grouping of the 7 regional cities in WA that has formed an alliance to promote a strategic approach to regional development. There is a notion that the Avon Sub Region, officially covering 11 Shires, might qualify as a City, based on a combined population of 25, 287 people in 2011 according to the ABS. There is some conjecture as to what is a "defined city" in Australia actually is however this notion is developing.

Transport Routes

The Perth to Adelaide highway has been under planning review for many years with a possible re-route along the old railway line reserve from Clackline to Gidgegannup suggested as a better option than constructing a dual carriageway from say Northam to the Lakes turnoff. The Shire of Mundaring has written to us seeking support for the new highway to be constructed sooner rather than later as it affects both our Shires. We have responded positively to that request as our opinion is that the re-route should be an advantage to the freight task and passenger travel times.

A further freight transport solution is looking for a better way to connect the Avon Valley with Gt. Northern Highway from a road freight logistics perspective. There are a number of passenger vehicle options currently available but the use of heavy trucks on many of these roads is not suitable from a safety perspective. Unfortunately, a recently released State strategy, the WA Regional Freight Transport Network Plan to 2031, does not recognise the justification for the creation of such a route however the concept is still being promoted as best we can.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

13.1.1 PROPOSED NAMING OF ROAD RESERVE IN AVON HEALTH PRECINCT

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	A12736 / A11604 / 146768
Officer:	Chadd Hunt /Alix Bray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	01 August 2013

PURPOSE

The Geographic Names Committee (GNC) further to Council’s November 2012 resolution to name the new road between Robinson Street and the Fernie Street extension, “Green Avenue”; has formally rejected the name. The GNC have cited that they are unable to permit the name according to their Guidelines. The GNC have stated that Holtfreter Avenue is on the list of approved names for the Northam Townsite and have recommended that this be formally adopted by Council as being the name for the new road.

BACKGROUND

Council resolved on the 21st of November the following;
“that Council endorse staff’s action to advise the Geographic Names Committee that is propose the name, ‘Green Avenue’ for the new road to be constructed within the proposed subdivision of lots 51 Tamplin and 52 Robinson Streets, Northam.”

STATUTORY REQUIREMENTS

Responsibility for the naming of roads, features, townsites and places in Western Australia resides with the Minister for Lands. The Geographic Names Committee was established by the Minister and acts as the responsible authority to facilitate the approval and processing such names across the State.

Accordingly, the operations of the Geographic Names Committee are guided by their Principles, Guidelines and Procedures document which state that the guiding principles of nomenclature (assigning of names) are as follows:

- New names and changes of names shall have strong local community support.

- Names in public use shall have primary consideration.
- Name duplication and dual naming should be avoided, especially those in close proximity.
- Names of living individuals should be used only in exceptional circumstances.
- Names characterised as follows are to be avoided, where possible:-
incongruous; given and surname combinations; qualified names; double names; corrupted, unduly cumbersome, obscene, derogatory or discriminating names; and commercialised names.
- Preferred sources of names are:-

descriptive names appropriate to the features, pioneers, war casualties and historical events connected with the area, and names from Aboriginal languages currently or formerly identified with the general area.
- Generic terms must be appropriate to features described.
- New names proposed must be accompanied by exact information as to location, feature identification, origin, or if alteration is proposed, by a rationale.
- The use of the genitive apostrophe is to be avoided (e.g. Butcher's).
- Hyphenated words in place names shall only be used where they have been adopted in local usage. (e.g. City of Kalgoorlie-Boulder).

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that complements orderly and environmentally sustainable growth and development

COMMENT: The proposed naming of Holtfreter Avenue will enable the Shire of Northam's SuperTowns unit to proceed with the approved subdivision of Shire's land which will create four properties; two lots for St John Ambulance development, one for Wheatbelt GP network and a balance vacant lot.

BUDGET IMPLICATIONS

The new road reserve will need to be included within the Council's annual budget for maintenance purposes. Road signage will be installed at the completion of the civil construction road and drainage works.

OFFICER'S COMMENT

Whilst it is acknowledged that the original selection of Green name came about being that Mrs Barbara Green was the owner of 36 Robinson Street, prior to the Shire acquiring the land, the GNC Guidelines limit the usage of a name within the State of Western Australia to 15 times and therefore could not permit the use of Green.

The GNC has strongly recommended the use of Holtfreter Avenue as it is previously approved by Council and due to the close proximity to the former Holtfreter's site.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2096

Moved: Cr K Saunders

Seconded: Cr R Tinetti

That Council endorse the naming of the new road between Fernie Street and Robinson Street, Northam as Holtfreter Avenue.

CARRIED 9/0

13.1.2 OBTAINING QUOTES FROM WALGA PREFERRED SUPPLIERS FOR THE DESIGN AND CONSTRUCTION OF A WATER PLAYGROUND TO BE LOCATED IN BERNARD PARK

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	A15571
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	Purchasing & Tendering Policy F3.2
Voting:	Simple
Date:	01 August 2013

PURPOSE

This report seeks approval from the Council for the acquisition of quotes from the Western Australian Local Government Association (WALGA) preferred suppliers listed for the Playground Equipment. The quotes are to design and construct a Water Playground in Bernard Park, funded through the Avon River Revitalisation Financial Funding Arrangement with the Department of Regional Development.

BACKGROUND

As Council is aware the SuperTowns Projects have been being undertaken since August 2012 and the Water Playground is another project part of this program.

STATUTORY REQUIREMENTS

The Water Playground has value greater than \$100,000 which carries the requirement to call public tenders, unless exempt.

The Local Government (Functions and General) Regulations 1996 prescribe the manner in which tenders are invited.

“11. When tenders have to be publicly invited

- (1) Tenders are to be publicly invited to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100,000 unless subregulations (2) states otherwise.*
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if*
 -
 - (a) The supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8 (1)(c) of the Act; or*
 - (b) The supply of the goods or services is to be obtained through Council Purchasing Service of WALGA;”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

"F 3.4 Regional Price Preference

Policy: *Council's Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000."

This policy is to be applied within the assessment process.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Building our Community

OUTCOME: Maintain and improve Shire infrastructure and other assets.

BUDGET IMPLICATIONS

Application of appropriate selection criteria to the preferred suppliers will assist in ensuring that providers offer the "best value" with respect to the supply of goods and services are highlighted via the assessment process.

As indicated in the

Funding for the projects is as follows –

Technical Concept and Engineering Design Water Playground & Interpretative Area - \$110,000

Water Playground & Interpretative Centre Works - \$150,000

The cost of operating the Water Playground will need to be included within the respective schedule of the 2013/14 budget.

OFFICERS' COMMENT

At the time that Council endorsed the Avon River Revitalisation business case, the specific details of the Water Playground were unknown in terms of technical specifications and appropriate location. Now, Shire staff have investigated the drainage requirements and have located an area that is close to the existing playground and park settings that would be ideal for a water playground given the power and water service locations. The location of the water playground and size is attached.

Obtaining quotes through the WALGA preferred supply list along with the below listed Specifications and Selection will ensure Council will receive quotes from experienced and reputable operators. These include Forpark Australia, Miracle Recreation Equipment, Playmaster, PlayRight Australia Pty Ltd and Water Features by Design.

The specifications will be provided to the WALGA preferred suppliers to enable them to provide a quote for the design and construction of the Water Playground to the

satisfaction of the Shire of Northam. The specifications generally reflect Water Playgrounds that have been installed to other local authorities across Western Australia.

Specification

1. Design and construction of the water playground to ensure its compliance with licence conditions issued by the Department of Health and the Shire of Northam’s requirements, including but not limited to:
 - a. Water treatment system, water pump holding tank, drainage with reuse system, activation system, water feature connection points and flooring for the entire area.
 - b. Instruction Manual to be provided to ensure the system is regularly checked and maintained.
 - c. Operational costs (water and power).
2. Training shire in the daily management and supervision of the Water Playground after its construction
3. Provision of all site works and service connections associated with the construction of the water playground.
4. Provision of any required works beyond the scope of the Contract, to be quoted at an hourly rate within the quote submission.
5. Construction of the water playground in an appropriate and timely manner.
6. Excess materials to be taken off site.
7. Ensure effective design of the water playground against graffiti and anti-social behaviour towards the facility.
8. Ensure safety of the water ground to service staff and general public.
9. Safe execution of all functions under the design and construct contract.
10. Comply with any other applicable state and federal legislation.

In considering the quotes received from WALGA preferred suppliers, the Shire will refer to the selection criteria below:

Selection Criteria

a) Price	60%
b) Demonstrated Understanding of the Required Tasks	5%
c) Capacity	5%
d) Demonstrated Experience in Completing Similar Projects	5%
e) Health and Safety Commitment	5%
f) Social and Economic Effects on the Community	5%
g) Safety Management Policy	5%
h) Quality Assurance	5%
i) Flexible Design	5%
Total	100%

Endorsement of this proposal will allow staff to arrange for design and construction of the water playground and meet the requirements of the Financial Funding Agreement prior to its February 2014 deadline.

RECOMMENDATION

That Council:

1. Endorse the acquisition of quotes from the Western Australian Local Government Association (WALGA) preferred suppliers listed for the Design and Construction of Water Playground in Bernard Park.

2. Apply the following selection criteria to the Design and Construct quote:

Price	60%
Demonstrated Understanding of the Required Tasks	5%
Capacity	5%
Demonstrated Experience in Completing Similar Projects	5%
Health and Safety Commitment	5%
Design and Construction Schedule	5%
Safety Management Policy	5%
Quality Assurance	5%
Flexible Design	5%
Total	100%

3. Delegate authority to the Chief Executive Officer to select the successful Water Playground supplier as per specifications in this report subject to being fully funded by Avon River Revitalisation FAA.

AMENDMENT

Minute No C.2097

Moved: Cr D Beresford
Seconded: Cr A Llewellyn

That point 3 be deleted from the above.

CARRIED 9/0

SUBSTANTIVE MOTION/COUNCIL DECISION

Minute No C.2098

Moved: Cr D Hughes
Seconded: Cr A Llewellyn

That Council:

1. **Endorse the acquisition of quotes from the Western Australian Local Government Association (WALGA) preferred suppliers listed for the Design and Construction of Water Playground in Bernard Park.**

2.	Apply the following selection criteria to the Design and Construct quote:	
	Price	60%
	Demonstrated Understanding of the Required Tasks	5%
	Capacity	5%
	Demonstrated Experience in Completing Similar Projects	5%
	Health and Safety Commitment	5%
	Design and Construction Schedule	5%
	Safety Management Policy	5%
	Quality Assurance	5%
	Flexible Design	5%
	Total	100%

CARRIED 9/0

13.1.3 LEASE PROPOSAL TO THE RURAL CLINICAL SCHOOL OF WESTERN AUSTRALIA – 33 WELLINGTON STREET, NORTHAM

Name of Applicant:	The Rural Clinical School of Western Australia
Name of Owner:	Shire of Northam
File Ref:	A13095
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Simple
Date:	07 August 2013

PURPOSE

For Council to consider leasing 33 Wellington Street, Northam to The Rural Clinical School of Western Australia.

BACKGROUND

The Rural Clinical School of Western Australia (RCSWA) is looking to establish itself in Northam and has requested to lease a building to allow four senior medical students to undertake a year of their studies in rural WA. The program's aim is to encourage the students to become doctors in Rural WA after completing their studies.

In order for RCSWA to establish themselves in Northam, they would need to hire local staff including an Administrative Officer and Medical Academics, buy or lease student accommodation and lease an office. In addition to this, RCSWA have indicated that they will buy the majority of their goods and services locally, and support the local community in whatever way they could.

RCSWA have expressed an interest in 33 Wellington Street building (former AVAS building) to become their office and teaching facility. There will be no members of the public frequenting the facility nor will it be utilised as a General Practice facility.

The building may require minor work to convert it to suitable office and teaching accommodation. RCSWA appreciates that the Shire has no intention on upgrading the building. RCSWA have stated that they wish to lease the building for two years, in which they would aim to acquire funding for the building of a substantial Wheatbelt Health Professionals Education and Training Facility in the Avon Health Precinct (within close proximity to the Super Clinic and the Hospital). Ideally, this would be located on State Government land to the north of the SuperClinic lot, or, on nearby freehold land. At this stage funding for the construction of the building has not been secured and hence it is anticipated that commencement of construction will be subject to funding.

STATUTORY REQUIREMENTS

The site is on a parcel of land 970m² and is zoned 'Community Use' under the provisions of Town Planning Scheme No 5. The building footprint area is approximately 270m² GLA incorporating the main building, kitchen and ablutions.

The disposal of Council property (including leasing) is administered through Section 3.58 of the local Government Act, 1995. Specifically the Act states the following with respect to land transactions:

"3.58 Disposing of property

1. In this section –
 "dispose" includes to sell, lease, or otherwise dispose of, whether absolutely or not;

 "property" includes the whole or any part of the interest of a local government in property, but does not include money.
2. Except as stated in this section, a local government can only dispose of property to –
 - a) The highest bidder at public auction; or
 - b) The person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
3. A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –
 - a) It gives local public notice of the proposed disposition –
 - (i) Describing the property concerned;
 - (ii) Giving details of the proposed disposition; and
 - (iii) Inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
 - (iv) It considers any submissions made to it before the date specified in the notice and, if it's decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
4. The details of a proposed disposition that are required by subsection (3)(a)(ii) include –
 - a) The names of all other parties concerned;

- b) The consideration to be received by the local government for the disposition; and
 - c) The market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.
5. This section does not apply to –
- a) A disposition of land under section 29 or 29B of the *Public Works Act 1902*;
 - b) A disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
 - c) Anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - d) Any other disposition that is excluded by regulations from the application of this section.”

The Local Government (Functions & General) Regulations 1996 stipulate the process for handling expressions of interest whereby leases to organisations, the objects of which are charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature are exempt from the usual requirements of the Local Government Act and do not require the calling of tenders or the requirements for advertising details of the proposed tenant and rent before entering into the lease.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Building Our Community

GOAL: Deliver a range of services to meet the communities needs.
Improve the overall well being of the community

OUTCOME: Encourages a better local and rural lifestyle understanding for potential health practitioners increasing the students likelihood of staying in rural areas.

BUDGET IMPLICATIONS

In summary it is proposed that responsibilities of the RCSWA are for:

- the costs for public liability, building and contents insurance;
- the cost of outgoings;
- the cost of drawing up the lease; and
- the cost of fit out and building improvement costs.

The Shire is responsible for:

- making the building available for lease;

- structural and budgeted building maintenance.

Should Council agree to this request there will be limited income from the rent of the building in the forthcoming years. The request is to allow for the RCSWA to lease the building for no more than 2 years at \$1000 per annum which is as the GLA for the building is 270m² this results in a rate of approximately \$ 3.70/m² per annum.

As a comparison the former Infant Health Clinic is leased at a rate of approximately \$128/m² per annum.(excluding building improvement works estimated at \$40,500).

The current lease of the former Town Council building equates to approx \$175/m² per annum however the building has significant improvements compared to the 33 Wellington Street site and the former Infant Health Clinic (prior to renovation).

OFFICER'S COMMENT

It is proposed that RCSWA will bear the costs of insurances, outgoings, and lease documentation.

In staff's opinion, a 2 year lease is considered appropriate since it will give the Shire a reasonable period of time to consider the medium to long-term use of the whole site, while allowing for the building to be used in the short term.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2099

Moved: Cr T Little
Seconded: Cr R Tinetti

That Council:

- 1. Agrees to lease the former AVAS building on Lot 380 (33) Wellington Street, Northam, to the Rural Clinical School of WA for a period of 2 years and reflecting the conditions within this report.**
- 2. Authorises the Chief Executive Officer and Shire President to finalise the lease documents including the affixing of the Shire of Northam Common Seal.**

CARRIED 8/1

13.1.4 NORTHAM ROADWISE COMMITTEE

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Allan Middleton / Cliff Simpson
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	07 August 2013

PURPOSE

For Council to consider the request from Regional Road Safety Officer, Cliff Simpson to adopt the Northam RoadWise Committee as a Committee of Council, and to consider the provision of further support to the Committee with participation from Councillor(s) and Officer(s).

BACKGROUND

Members of the Northam RoadWise Committee have been conducting road safety activities for the past three years, successfully applying for funding from the Community Road Safety Grants Program, SGIO and RAC. The Shire of Northam has been administering these funds.

The Committee currently operates under a “Terms of Reference” and has elected Office Bearers, producing agendas and minutes available for view.

The Committee currently comprises employees from WALGA, WA Police (WAPOL), Main Roads WA, Health and Education Departments, and two community members. All members excepting the Regional Road Safety Officer live within the Shire of Northam.

The Committee successfully engages with the community and local businesses to promote road safety, ensuring that grant monies are spent locally and raising awareness of Towards Zero WA road safety strategy 2008-2020.

Examples would be the annual Easter and Road Safety Week, partnerships with hotels and sporting clubs regarding drink driving, sponsorship of Lions Club markets and the Arts Society among many others.

STATUTORY REQUIREMENTS

N/A

CONFORMITY WITH THE PLAN FOR THE FUTURE

An opportunity exists for Northam through the SuperTowns initiative to incorporate community safety and road safety into the strategic planning process, in town planning, economic development, and community engagement. Road safety in Northam could be viewed as a real contribute to the amenity of the town for potential residents, effective and safe road planning as a benefit to local business.

The Shire of Northam may be able to further meet its public health targets and obligations, strengthen collaboration with its own and WAPOL's enforcement objectives, and generally improve the safety of ratepayers and visitors to the Shire by adopting the Committee as a Committee of Council.

Committee strategies currently include a skipper program in licensed venues, introducing measures to assist novice drivers to be safe drivers, and the promotion of safer vehicles throughout the Shire with the cooperation of the car dealerships and mechanical engineers. Considerable progress has been made on some of these topics.

Future projects may be the adoption of safe system treatments for roads and roadsides, advocacy for speed restrictions where appropriate, in high density areas and for changing road use such as new subdivisions. The Shire is also able to access participation, expertise and information from Committee members, along with WALGA's infrastructure team regarding technical matters concerning roads and roadsides.

BUDGET IMPLICATIONS

The Committee will continue to source funding for the full range of its activities in road safety, and acknowledges the allocation of \$2,000 in Council's 2012/3 annual budget for road safety activities. WALGA and the Committee also acknowledge and thank Council for providing office and depot facilities for the Regional Road Safety Officer.

OFFICER'S COMMENT

In requesting this commitment from Council, the Committee is seeking to formalise the relationship and partnership to the extent that road safety activities and considerations become normalised and incorporated within the Shire's strategies. In formally adopting the Committee, the Shire will be able to further provide road safety by using the Committee to explain the reasoning behind its own roads policies and government policy. Background information for community members around changes to legislation, changes and improvements to roads can also be provided through the media.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2100

Moved: Cr U Rumjantsev

Seconded: Cr A Llewellyn

That Council, at the October meeting of Council, give consideration to electing an “Occasional Committee” to advise Council on road safety issues. The Committee to be comprised as follows:

- **Representative from the Shire of Northam**
- **Representative from the trucking industry**
- **Representative from the community**
- **Representative from the Department of Education**
- **Representative from Main Roads WA**
- **Representative from the Department of Health**
- **Representative from WA Police**
- **Regional Road Safety Officer (Ex Officio)**

The Committee will not have delegated power.

CARRIED 9/0

13.1.5 LOCATION FOR THE ERECTION OF A STRUCTURE

Name of Applicant:	Council
Name of Owner:	Shire of Northam
File Ref:	A11138
Officer:	Allan Middleton
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	07 August 2013

PURPOSE

To determine a suitable site to erect the tower recognising the part immigrants, pioneers and the indigenous ancestors made to the development of the district.

BACKGROUND

Council has made application, through the Regional Development Australia Fund, to erect an obelisk recognising the past contribution made by many past residents. It must be emphasised approval has not yet been received to proceed with any projects applied for.

The sculpture has been designed and is available for Council's approval. Comment has been sought from a representative of the Avon Valley Arts Society and the response has been very enthusiastic and supportive. Numerous community members have been shown what has been proposed and in all cases support has been forthcoming.

The art work was undertaken by Mr Richard Apel, a Moora resident, who designed the Moora monument. The final design was proposed by councillors who met Mr Apel on the 19th July.

Having the design is one part of the exercise, Council now needs to determine where the art work would be best displayed for community and visitor interest.

Several sites have been suggested and these are submitted for consideration

1. Hugo Throssell V.C. Mall.

The position would be in the area between Fitzgerald St designated road way and where the rock water fountain is now situated. It is intended to remove the rock and fountain.

Disadvantage of this site is possible crowding of the mall with structures, including proposed sign (Hugo Throssell V.C. Walk) and Hugo Throssell statue.

2. Grey Street roundabout

This site would show the art work from four directions and be a feature for the main street.

The disadvantage would be its intrusion in what is a major traffic route. Speed restriction signs may need to be erected to slow down traffic.

3. Adjacent to the Visitors Centre, below the bank, where the start platform for the Avon descent is located.

The disadvantage is this position is not as exposed as other sites and the need to move the start platform ten metres one way or the other.

4. On the river bank immediately behind where the R.S.L. plinth is proposed. This would give emphasis to both monuments.

The disadvantage would be the lessening of the importance of the R.S.L. structure and possible need to undertake some widening of the bank footpath.

5. Locate the feature on an island in the river itself thus providing viewing from both sides of the river and providing reflection in the water.

The disadvantage would be the extra costs associated with construction of the monument on an island (power extension, getting structure across river and erection) also ensuring the ground was suitable to support the structure. There would be additional costs associated with getting power to the site.

The majority of people spoken to (by the Acting Chief Executive Officer) believe the roundabout would be the most suitable position.

STATUTORY REQUIREMENTS

The progress of the proposal will depend on approval from the Commonwealth government.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between our lifestyle and sense of community with population growth and accompanying development.

To encourage the community to develop its own sense of pride through activities that enhance the aesthetic appeal of the townsites,

To acknowledge and celebrate our Aboriginal and European culture.

BUDGET IMPLICATIONS

No impact as work has been identified in the budget however the final costing will depend on site selection.

OFFICER'S COMMENT

The proposal has been widely supported by those who have viewed the model and enthusiastically so, it is understood, by the Avon Valley Arts Society. This initiative by Council will undoubtedly help develop Northam as a cultural centre and provide an attraction that will be appreciated by residents and visitors alike.

RECOMMENDATION/COUNCIL DECISION

Subject to the Shire of Northam receiving approval to proceed with the erection of a monument to recognise our various Armed Services. The site for proposed structure be in order of preference

- 1.Hugo Throssell V.C. Walk south of the existing fountain.
- 2.Grey and Fitzgerald Street roundabout.
- 3.On an Island in the river.
- 4.Adjacent to Visitor Centre
- 5.On river bank immediately behind proposed R.S.L. monument.

The Presiding Officer, Cr S Pollard called a break in proceedings at 5.58 pm.

The meeting was called back to order at 6.04 pm.

MOTION/COUNCIL DECISION

Minute No C.2100

Moved: Cr A Llewellyn

Seconded: Cr T Little

That Council consider the rescision of Minute number C.2077.

CARRIED BY ABSOLUTE MAJORITY 9/0

MOTION/COUNCIL DECISION

Minute No C.2101

Moved: Cr D Hughes
Seconded: Cr U Rumjantsev

That Minute number C.2077 be rescinded.

CARRIED BY ABSOLUTE MAJORITY 9/0

RECOMMENDATION/COUNCIL DECISION

Minute No C.2102

Moved: Cr A Llewellyn
Seconded: Cr R Tinetti

That Council approve the Regional Development Australia Fund Grant of \$185,776 being direct to the following project;-

- 2. Erection of a memorial to recognise the history and pioneers at a location to be determined (\$60,000)**

CARRIED 9/0

SUBSTANTIVE MOTION/COUNCIL DECISION

Minute No C.2103

Moved: Cr D Beresford
Seconded: Cr R Tinetti

Subject to the Shire of Northam receiving approval to proceed with the erection of a monument to recognise our history and pioneers. The site for proposed structure be in order of preference

- 1.Hugo Throssell V.C. Walk south of the existing fountain.**
- 2.Grey and Fitzgerald Street roundabout.**
- 3.On an Island in the river.**
- 4.Adjacent to Visitor Centre**
- 5.On river bank immediately behind proposed R.S.L. monument.**

CARRIED 8/1

13.1.6 REQUEST FROM NORTHAM RSL

Name of Applicant:	Council
Name of Owner:	Shire of Northam
File Ref:	A11138
Officer:	Allan Middleton
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	07 August 2013

PURPOSE

For Council to consider removal of the current gazebo in Minson Avenue opposite the mall to the Northam Cemetery, and the erection of a plinth by the Returned Soldiers League (Northam Sub Branch) in the gazebo’s current location.

BACKGROUND

Shire staff have been in discussions with the Northam RSL in regards to the location of a memorial at the end of the Avon Mall. This memorial is intended to recognise those men and women who paid the ultimate sacrifice in the many conflicts our service personal have participated in over the last 100 years.

The RSL have approached the Shire for confirmation that the project may go ahead at the preferred location.

STATUTORY REQUIREMENTS

Nil

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: social cultural & community

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

OUTCOME: 1. Fosters community pride and a sense of place

STRATEGY: Plan and implement improvements to Shire of Northam townsites image, river and entry statements

BUDGET IMPLICATIONS

There should not be any impact on Council's budget as the contractual aspects will be covered by the R.S.L. and Council's contribution will be for labour and plant operations to prepare the site and provide a base for the plinth. Depending on final design there may be some paving or concrete work around the plinth.

Monument

Remove existing gazebo and relocate (possible prisoner project)	\$2,000
Disconnect power	\$1,000
Remove concrete and relocate vegetation where possible	\$1,000
Clean up site and pave/concrete surrounds.	\$2,000
Total	\$6,000

OFFICER'S COMMENT

The project has been discussed with staff and councillors. The original site chosen was in Bernard Park close to the sound shell. Since an onsite meeting with representatives of the R.S.L., councillors had expressed some concern that the park was being developed ad hoc. The R.S.L., coincidentally, also rethought the position and decided the better site would be on the north side of Minson Avenue opposite the mall. The positioning of the plinth in this area would complement the proposal to establish a Hugo Throssell V.C. walk which will commence at the Fitzgerald end of the mall.

Staff have commenced the process of requesting assistance from the Department of Corrective Services to remove and re-erect the gazebo.

With council's agreement the gazebo will be relocated to the cemetery to provide protection from the heat and rain.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2104

Moved: Cr U Rumjantsev
Seconded: Cr D Beresford

- 1. That Council endorse the removal of the current gazebo in Bernard Park to the Northam Cemetery, and approve the erection of a plinth in the gazebo's current position opposite the mall.**
- 2. That the Northam Returned Soldiers League Sub Branch are informed of Council's decision.**

CARRIED 9/0

13.1.7 TERMINATION OF LEASE- SITE HANGER 19

Name of Applicant:	Avon Community Development Foundation
Name of Owner:	Shire of Northam
File Ref:	A15595
Officer:	Allan Middleton
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Simple
Date:	08 August 2013

BACKGROUND

The Avon Community Development Foundation (Inc.) is the current holder of a lease providing occupancy for Hanger 19, the lease was entered into on 7th August 2009 and was the result of an A.C.D.F. initiative to assist in the development of a flying training facility. The lease was for 10 years, terminating in 2019.

Council is aware the facility did not eventuate and the site is currently equipped with two transportable units and sunshades. Although there is some damage to the sail shades the transportable units appear to be in a sound condition.

The Avon Community Development Foundation has now advised that they no longer have any use for the facilities or land and wish to relinquish the lease.

STATUTORY REQUIREMENTS

Should Council determine the lease may be terminated there is no statutory reason why this decision cannot proceed.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: BUILDING OUR COMMUNITY

GOAL: TO MAINTAIN A BALANCE BETWEEN MAINTENANCE OF OUR LIFESTYLE AND SENSE OF COMMUNITY WITH POPULATION GROWTH AND ACCOMPANYING DEVELOPMENT.

OUTCOME 8. PROVIDE FOR ACTIVE AND PASSIVE RECREATION NEEDS

BUDGET IMPLICATIONS

Council currently receives \$3,000 in lease fees and \$790 in rates each financial year, unless the site was leased to another party there will be a loss of the \$3,790.

OFFICER'S COMMENT

There is little point in holding the Foundation to a lease agreement which no longer has justification for its existence. The Foundation and State Government seized an opportunity which, at the time, had substance however the optimistic outcome did not eventuate.

Should Council agree to the termination of the lease it is recommended the following conditions be a requirement in the lease cancellation.

1. All rates for the 13/14 year, and lease charges up to the termination of the lease are to be paid in full.
2. The infrastructure on the site to be removed including transportable buildings, shade sail supports and any underground wiring and plumbing.
3. The site to be left in a clean and tidy condition.
4. Existing bollard separating the office and hanger area from the parking area to remain.
5. Once support columns for shade sails are removed, the holes are to be filled with an approved material and compacted and bitumen applied to match existing bitumen surface.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2105

Moved: Cr D Beresford

Seconded: Cr R Tinetti

The Shire of Northam hereby agrees to the termination of a lease to the Avon Community Development Foundation (Inc.) for site hanger 19. The agreement to terminate the lease is conditional on :

- 1. All rates for the 13/14 year, and lease charges up to the termination of the lease are to be paid in full.**
- 2. The infrastructure on the site to be removed including transportable buildings, shade sail supports and any underground wiring and plumbing.**
- 3. The site to be left in a clean and tidy condition.**
- 4. Existing bollard separating the office and hanger area from the parking area to remain.**

- 5. Once support columns for shade sails are removed, the holes are to be filled with an approved material and compacted and bitumen applied to match existing bitumen surface.**

CARRIED 9/0

13.1.8 BRIDGE MAINTENANCE

Name of Applicant:	Internal Report
Name of Owner:	State Government of Western Australia
File Ref:	6.2.1.6
Officer:	Allan Middleton
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	20 August 2013

PURPOSE

For Council to consider what action it wishes to take to replace or upgrade Bridge 638 Newcastle Road adjacent to the Avon Bridge Hotel.

BACKGROUND

The existing bridge is a 153 metre timber structure with a width of 9.6 metres. The bridge has two traffic lanes with a footpath of 1.5 metres on the right hand side facing up Newcastle Street.

In January 2013 Main Roads W.A. provided a concept design for a new structural slab and widening. In addition representatives from Main Roads addressed Council on various options at a meeting held in July (strategic). Those options included the construction of a new bridge to the west which would link up with a future road from the roundabout. The roundabout is currently under construction in Mitchell Avenue. Council is aware the current footpath has been closed and the vehicle traffic surface has been reduced to approximately six metres. Motorists and pedestrians alike have complained about the narrow lanes and the close proximity of the footpath to the traffic.

There has been some discussion on what is the best course of action in the longer term. Is it best to push for a new structure to the west; such a policy will result in time delays whilst research and planning is undertaken or does Council request the existing structure receive a new concrete overlay and footpath to allow traffic to resume its normal flow as it was prior to the footpath closure?

STATUTORY REQUIREMENTS

The bridge is still under State Government control and has not been handed to local government. Any work would be under financial management of Main Roads W.A.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: PROVIDING PHYSICAL INFRASTRUCTURE & CARING FOR THE NATURAL ENVIRONMENT

OUTCOME: Maintain and improve Shire infrastructure and other assets

BUDGET IMPLICATIONS

N/A at this stage.

OFFICER'S COMMENT

Council needs to consider two points;-

1. If the decision is to push for a new bridge to the west then Council must expect considerable time delay before work would commence If it was successful (after the study) in convincing the state and commonwealth government to fund the structure, then the project may not proceed for 15 years. It is understood the cost would be \$30,000,000 in today's dollars.

2. Council has been advised that there is an amount of \$100,000 in this year's budget to commence design and there is State Initiative Funding earmarked for 2015/16 to 2017/18 to provide a reinforced concrete overlay. It is estimated a concrete overlay will cost \$6,000,000. It is fair to suggest that the construction of an overlay would be a sooner than later proposition than the construction of a new bridge either west or on the current location.

The report examined three proposals:-

- i. Footpath cantilevered from reinforced concrete structural slab (RCCS). This would provide an 8.2 metres between kerbs and a 2 metre footpath.
- ii. Footpath supported by new stringers and half cap extensions. (with RCCS)
- iii. Footpath to be constructed on both sides of the bridge. (With RCCS)

Should Council decide to pursue a new bridge to the west discussion would need to clarify what work would proceed on the existing structure in the interim to make it more vehicle and pedestrian acceptable.

Should a concrete overlay be the preferred option then Council could expect work to commence within a reasonable time span.

In considering the overlay option Council could have the use of an improved vehicle lane and pedestrian safe structure and at the same time lobby for a more permanent structure to the west. The author's fear is if the new bridge to the west was Council's first option the current bridge users would be suffering a narrow vehicle lane and a footpath that causes pedestrians concern. This may result in a long wait for a safer bridge.

Mr P Steven departed the chambers at 6.33 pm.

Mr P Steven returned to the chambers at 6.34 pm.

RECOMMENDATION

That Council requests Main Roads WA to undertake design work to construct a concrete overlay and single footpath to the existing bridge with the expectation that construction will commence no later than the 2015/16 financial year.

AMENDMENT

Minute No C.2106

**Moved: Cr D Beresford
Seconded: Cr U Rumjantsev**

That the above timeframe be changed to be 14/15, rather than 15/16.

CARRIED 9/0

SUBSTANTIVE MOTION/COUNCIL DECISION

Minute No C.2107

**Moved: Cr R Tinetti
Seconded: Cr T Little**

That Council requests Main Roads WA to undertake design work to construct a concrete overlay and single footpath to the existing bridge with the expectation that construction will commence no later than the 2014/15 financial year.

CARRIED 8/1

13.2. DEVELOPMENT SERVICES

13.2.1 RETROSPECTIVE APPROVAL FOR PARKING OF COMMERCIAL VEHICLES – LOT 238 BROCKMAN STREET, BAKERS HILL

Name of Applicant:	Ben Prnic-Planke and Teneale Kearney
Name of Owner:	Ben Prnic-Planke and Teneale Kearney
File Ref:	A15884 / A1539 / A1677
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	07 August 2013

PURPOSE

The applicant is requesting that Council grant retrospective planning approval to permit the parking of a commercial vehicle on Lot 238 Brockman Street, Bakers Hill. Due to an objection being received during the consultation period, this application requires Council’s determination.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
15 May 2013	Complaint received regarding activities on Lot 238.
29 May 2013	A letter sent to landowners to advise they require retrospective approval.
19 June 2013	Planning Application received by the Shire.
20 June 2013	Application undergoes internal DCU assessment.
1 July 2013	Application is advertised to adjoining neighbours.
15 July 2013	Advertising period closes.
18 July 2013	Site inspection.
7 August 2013	Report prepared for Council.

On 15 May 2013, a complaint was received by the Shire in relation to the parking of commercial vehicles and a horse stud at Lot 238 Brockman Street, Bakers Hill.

On 29 May 2013, a letter was sent to the owners of Lot 238 Brockman Street, Bakers Hill requesting them to lodge an application for retrospective planning approval for the parking of commercial vehicles on Lot 238.

On 19 June 2013, an application for retrospective planning approval for the parking of commercial vehicles was received by the Shire in relation to Lot 238.

Horse Stud

On 4 July 2008, the landowners received planning approval for an extension to a non-conforming use which was for a Rural Pursuit.

As Lot 238 is zoned "Residential", a rural pursuit is an "X" use and is not able to be permitted. However, Lot 238, prior to and at the time of purchase, was being used as a rural pursuit. Therefore, the landowners were able to apply for an extension to a non-conforming use for a rural pursuit.

The conditions imposed on the approval are:

- “1. The owner ensuring that the land is not laid bare of vegetation resulting in loose eroded conditions.
2. The owner ensuring compliance with Council's Environmental Health conditions in allowing no more than 1 horse per acre.
3. Whilst the maximum number of horses are being kept on Lot 238, no other stocking animals are permitted to be kept.
4. Lot 238 is not permitted to be used as a "horse stud" in that no extra horses are to be introduced to the property for breeding purposes.”

A site inspection has revealed that the applicants are conforming to the conditions imposed in relation to the rural pursuit.

Parking of Commercial Vehicle

The applicants run a haulage business, known as, Can Do Haulage and own three vehicles which are licensed to the business. These vehicles are:

1. Two Kenworth semi trailers; and
2. One small Isuzu 6 wheel truck with a bobcat.

Generally, one of the semi trailers is parked at Lot 238 continuously and one is parked at Lot 238 on an infrequent basis.

The Isuzu truck and bobcat are continuously parked at Lot 238.

The applicants are seeking retrospective planning approval to park one prime mover and the Isuzu truck (with bobcat) at Lot 238 on a continuous basis and one prime mover on an infrequent basis (say, once a week).

STATUTORY REQUIREMENTS

The site is zoned "Residential" under the provisions of Town Planning Scheme No 3 ("TPS 3") and is approximately 2.2423 hectares (incorporating Lots 238 and 237) with Lot 238 being 1.3115 hectares.

There are currently no provisions in TPS 3 that cover the parking of commercial vehicles and this proposal would be required to be assessed as a use not listed or as an incidental landuse to the existing residential and non-conforming (rural pursuit) landuses.

Clause 8.1 of TPS 3 deals with the requirement for a planning application for all development and/or landuses as follows:

"8.1. Requirement for approval to commence development

Subject to clause 8.2, all development on land zoned and reserved under the Scheme requires the prior approval of the local government. A person must not commence or carry out any development without first having applied for and obtained the planning approval of the local government under Part 9.

- Note:
1. The planning approval of the local government is required for both the development of land (subject of this Part) and the use of land (subject of Part 4).
 2. Development includes the erection, placement and display of any advertisements."

As at the date of writing this report, the Shire's Local Planning Scheme No 6 ("LPS 6") has not been gazetted but is with the Minister for Planning for signature and then gazettal.

As the gazettal of LPS 6 is imminent, the provisions of LPS 6 must be considered by Council. However, despite the requirement for Council to consider the provisions of LPS 6, no formal determination can legally be made in relation to the application of LPS 6 until such time as that document has been gazetted. It is anticipated, as at the date of writing this report, that gazettal of LPS 6 will be by the end of September 2013.

Under the provisions of LPS 6, the site will remain zoned "Residential" and has not changed in physical size.

Clause 8.1 of LPS 6 is the same as Clause 8.1 of TPS 3 and will require all development to be approved by the Shire prior to commencement.

Clause 5.20 of LPS 6 governs the parking of commercial vehicles and states as follows:

"5.20 Parking of Commercial Vehicles in Residential and Rural Residential Zones

- 5.20.1 The parking of a commercial vehicle in excess of 4.5 tonne tare weight shall not be permitted on any Residential or Rural Residential zoned lot of 1 hectare or less without the planning approval of the local government except for the purpose of delivering or loading normally associated with residential uses.
- 5.20.2 A commercial vehicle shall be considered to be parked on a lot for the purpose of this clause if it remains on that lot for more than 2 hours in aggregate over any period of 24 hours.
- 5.20.3 Under this clause the local government shall only approve the parking of a maximum of one commercial vehicle per lot.
- 5.20.4 The parking and repair of commercial vehicles on any Residential or Rural Residential zoned lot of 1 hectare or less shall be in accordance with the following requirements:
- (a) the lot on which the vehicle is parked contains only a single house (including any associated outbuilding) provided that the local government may permit the parking of such vehicle on a lot which contains grouped dwellings if it is of the opinion that this will not adversely affect the amenity of the grouped dwelling development or the surrounding area;
 - (b) the vehicle is used by an occupant that is lawfully occupying the dwelling on the lot;
 - (c) the vehicle is parked entirely on the subject lot within a garage or is located on a hard stand area, sited and partially screened so as to reasonably minimise the visual effect as viewed from the road reserve or from a neighbouring property to the satisfaction of the local government;
 - (d) the vehicle does not exceed 3.6 metres in height (including any load), 2.5 metres in width and 8 metres in length;
 - (e) the vehicle is not started or manoeuvred on-site between the hours of 10.00pm and 6.00am the following day without the prior approval of the local government;
 - (f) whilst on the lot, the vehicle's motor is not left running when the vehicle is unattended or in any event for any period in excess of five (5) minutes;
 - (g) the vehicle, whilst on the lot, is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents;
 - (h) the vehicle is not carrying a refrigeration unit which is operating on a continuous or intermittent basis;
 - (i) whilst on the lot, there is no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle;
 - (j) the vehicle is not used or operated as a tow truck or other emergency vehicle between the hours of 10.00pm to 6.00am in a manner that adversely affects the residential amenity of the area; and
 - (k) only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is carried out on the lot. All cleaning and servicing shall be screened from any nearby road reserve/s and the disposal of waste products shall be to the satisfaction of the local government.

5.20.5 The local government may, upon receipt of an application for planning approval, approve a variation to any of the requirements of clause 5.20.4 provided that it is satisfied that the variation will not adversely affect the amenity of the area or nearby residents.”

Council is required to make a decision based on the requirements of LPS 6 but will be legally obligated to wait until the gazettal of LPS 6 to issue the determination.

Public consultation has taken place in accordance with Clause 9.4 of LPS 6 with five (5) submissions (one objection) being received from adjoining landowners. A summary of submissions is attached to the agenda item.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Support business and investment opportunities

Granting retrospective planning approval will enable the applicants to carry on their business and provide a valuable service to the community in general.

BUDGET IMPLICATIONS

The applicant has paid \$542.00 in planning application, retrospective penalty and advertising fees.

OFFICER'S COMMENT

The applicants are requesting Council to grant retrospective planning approval for the parking of commercial vehicles at Lot 238 Brockman Street, Bakers Hill.

The following should be taken into consideration by Council:

1. Submissions Received by Adjoining Landowners

During the consultation period, five (5) submissions were received. Of those five submissions, one was an objection and the other four were letters of support. The summary of submissions demonstrates the contents of those submissions.

The letters of support are noted. However, the objection is addressed below.

Main Issues Raised by Submitter

- (a) Three businesses running from Lot 238 Brockman Street:

The submitter alleges that the applicants are running three business from Lot 238 being a horse stud, a trucking business and a firewood business.

A planning approval for an extension to a non-conforming use for a Rural Pursuit was granted to the applicants on 4 July 2008. A site inspection of Lot 238 revealed that the applicants are not in contravention of the planning approval issued.

There is no evidence of a horse stud being undertaken from the property.

The applicants are currently storing their commercial vehicle on Lot 238 without approval and this is the subject of this application for retrospective approval.

A site inspection revealed that there is no evidence of the applicants running a firewood business from Lot 238. No firewood or bulk amounts of wood/trees are being stored on Lot 238.

A conversation held between Shire staff and the submitter resulted in the submitter advising that they did not, despite their submission, feel that the applicants were running a firewood business or a horse stud.

- (b) Issues arising from the parking of a commercial vehicle:

Operational Times

The submitter has stated that they object to the proposed hours of operation, being 5.30am to 9.00pm.

The applicants do run a business which requires them to attend at quarries to pick up material for various jobs. Leaving at 5.30am will allow the applicants sufficient time to collect materials and attend their designated job in a timely manner.

However, under the provisions of LPS 6, the hours of operations for commercial vehicles are between 6.00am and 10.00pm without the prior approval of the Shire.

Considering the close proximity of the adjoining landowner (submitter)'s dwelling, it is reasonable to impose the time restrictions as outlined in LPS 6.

Noise

The submitter states that they are adversely affected by noise arising from the starting, movement and driving of commercial vehicles on Lot 238.

The applicants have stated that when starting the vehicles, there is only a 5 minute warm up time, minimum movement on Lot 238 and when the vehicles are driven, they “roll” down the driveway until they get to the road when normal acceleration occurs.

A site inspection reveals that the commercial vehicle is parked at the end of the driveway access. It has been suggested that the vehicle be parked in between the outbuilding and the house so that the house will then act as a buffer between the truck and the adjoining landowner to reduce the receipt of start up and manoeuvring noise.

Should this be conditioned, the applicants will need to reinforce their retaining walls to cope with the weight of the vehicles but have advised that they are willing to undertake this expensive work in order to alleviate some of the issues in relation to noise.

Traffic Movement

The submitter alleges that the applicants use excessive speed and multiple gear changes when driving along the driveway access in any vehicle.

The applicants have stated that when driving the commercial vehicle along the driveway access, it is rolled from the top of the incline at the rear of Lot 238 to the low point in the middle of the driveway which allows the truck to gather enough momentum to enable the vehicle to continue up the second incline in the driveway and out onto the street.

Currently, the driveway access is narrow and would require careful navigation to ensure the vehicle does not stray from the edge of the driveway. Driving at speed would place the truck and driver in jeopardy and would damage the driveway.

Smaller vehicles may be able to negotiate the driveway at a faster speed but considering all the submissions received from adjoining landowners stating that the applicants do not use excessive speed and do not create excessive noise when driving along their driveway, it seems unlikely that the statements made in the objector’s submission can be substantiated.

Dust and Vibration

The submitter has made statements that there is excessive dust emanating from the driveway when vehicles traverse its surface.

Currently, the driveway is not sealed and it is likely that dust would be impacting the adjoining landowner. However, the applicants have advised that, at some point in the near future, they will be sealing the full length of the driveway.

In the meantime, the applicants have advised that they are able to provide a water truck during the summer months to address the dust concern.

Commercial Infrastructure

The submitter has alleged that the applicants have “commercial infrastructure” on Lot 238 such as flood lights, maintenance shed, chain saws, utes, heavy duty high pressure water cleaner and earth moving equipment.

A site inspection revealed that there is an outbuilding on Lot 238 which is utilised for storage of equipment related to horse activities, commercial vehicle activities and the general upkeep of a 2ha parcel of land.

There are no flood lights present on Lot 238 except for general lighting of a domestic scale attached to the outbuilding.

It should be noted that there are numerous landholdings both within Brockman Street and surrounding streets that have bobcats, trailers, horses, chain saws and various other equipment stored on site.

Equipment stored or infrastructure constructed on Lot 238, apart from the commercial vehicles, is not considered to be in excess of the necessary equipment for a landholding of its size.

Submissions in Support

It should be noted that during the consultation period, four submissions of support were received from adjoining landowners.

These submissions have stated that the applicants are very careful not to create adverse impacts to adjoining landowners.

It should also be noted that the commercial vehicles entering and exiting Lot 238 travel within approximately 15m of the complainant's dwelling which would create some type of disturbance to them.

It should also be noted that the noise from traffic on Great Eastern Highway in relation to truck deceleration would be quite substantial for all residents within Brockman Street and it may be that this is more of a nuisance than the commercial vehicles from Lot 238.

2. Provisions of TPS 3

There are currently no provisions in relation to the parking of commercial vehicles under TPS 3.

As TPS 3 is due to be superseded by LPS 6 by the end of September 2013, Council is required to consider the provisions of LPS 6 when determining this application.

3. Provisions of LPS 6

The provisions of LPS 6 allow for the parking of one commercial vehicle on land zoned "Residential" subject to various conditions as outlined in the statutory section of this report.

It is considered that the commercial vehicle parking activities being undertaken on Lot 238 and applied for retrospective approval are consistent with the requirements of LPS 6.

The following comments below are in summary and are general comments in relation to the application.

There may be an element of past history between the applicants and the submitter which could be a contributing factor to the objection.

As evidenced by a site inspection, staff note that there is no evidence of horse related activities taking place on Lot 238 other than those previously approved. In addition, the amount of internal infrastructure for the horses that the applicants have installed on Lot 238 is of a considerably high standard.

There is also no evidence of any type of fire wood business operating from Lot 238.

It is staff's opinion that the applicants have already undertaken a lot of work and contributed considerable effort to minimise the impacts of the commercial vehicle.

Advice received from the applicants suggests that they are willing to undertake further work in order to further alleviate any issues.

The applicants have advised that they intend, in the near future, to seal the driveway which will eliminate the dust issue and the requirement for frequent repair of the driveway due to water damage.

It is suggested that the commercial vehicle be parked between the outbuilding and the dwelling. The adjoining landowner's (submitter's) dwelling is situated diagonally from the applicants' dwelling and, parking the commercial vehicle behind their dwelling, will lessen noise impacts relating to the starting of the vehicle.

The applicants have advised that they are willing to park the vehicle between the outbuilding and the dwelling but that it will incur considerable cost to reinforce their existing retaining walls. They are willing to park the vehicle there and work towards the long term goal of reinforcing the retaining wall to allow the parking of the vehicle on a permanent basis in this location.

It appears, in staff's opinion, that the applicants are going to significant lengths to lessen any impact their activities may cause and that the impacts are not excessively adverse.

It is, therefore, recommended that retrospective approval be granted to the applicants for the parking of a commercial vehicle with appropriate conditions.

In order to issue a legal retrospective approval, Council is required to issue an approval "in principle" pending the gazettal of LPS 6. Delegation will be required to be determined for the Executive Manager of Development Services to formally issue the approval after LPS 6 has been gazetted.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2108

Moved: Cr A Llewellyn

Seconded: Cr T Little

That Council:

- 1. advise the applicants that retrospective approval is granted "in principle" for the parking of a commercial vehicle on Lot 238 Brockman Street, Bakers Hill.**
- 2. upon the gazettal of Local Planning Scheme No 6 formal retrospective approval shall be issued to the applicants subject to the following conditions:**
 - (a) Only one commercial vehicle (greater than 4.5 tonne) may be permanently parked on Lot 238 Brockman Street, Bakers Hill at any given time in accordance with the location on the approved plan.**
 - (b) A second commercial vehicle may be permitted to be parked on Lot 238 Brockman Street, Bakers Hill no more frequently than two days per fortnight.**
 - (c) Only one light truck and bobcat may be permanently parked on Lot 238 Brockman Street, Bakers Hill at any given time.**
 - (d) The commercial vehicle shall be parked entirely on Lot 238 and be located on a hard stand area, sited and partially screened so as to reasonably minimise the visual impact as viewed from the road reserve or from a neighbouring property to the satisfaction of the local government.**

- (e) The commercial vehicle is only to be used by an occupant that is lawfully occupying the dwelling on Lot 238.**
 - (f) The commercial vehicle does not exceed 3.6 metres in height (including any load), 2.5 metres in width and 8 metres in length.**
 - (g) The commercial vehicle is not permitted to be started or manoeuvred on-site between the hours of 10.00pm and 6.00am the following day.**
 - (h) Whilst on the lot, the vehicle's motor is not to be left running when the vehicle is unattended or in any event for any period in excess of five (5) minutes.**
 - (i) The commercial vehicle, whilst on Lot 238, is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents.**
 - (j) The vehicle is not permitted to carry a refrigeration unit which is operating on a continuous or intermittent basis.**
 - (k) Whilst on Lot 238, there shall be no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle.**
 - (l) The vehicle is not permitted to be used or operated as a tow truck or other emergency vehicle between the hours of 10.00pm to 6.00am in a manner that adversely affects the residential amenity of the area.**
 - (m) Only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is permitted to be carried out on the lot. All cleaning and servicing shall be screened from any nearby road reserve/s and the disposal of waste products shall be to the satisfaction of the local government.**
 - (n) The driveway access shall be sealed to the satisfaction of the Shire within eighteen (18) months from the date of determination.**
- 3. delegate to the Executive Manager of Development Services the authority to formally issue the retrospective approval to the applicants with the conditions outlined in 2 above.**
- 4. advise the applicants that they may park the commercial vehicle at Lot 238 Brockman Street, Bakers Hill prior to the gazettal of Local Planning Scheme No 6 subject to the conditions outlined in 2 above.**
- 5. That the applicants are advised that the uses of a horse stud, retail sales and transport depot are not permitted from the property at any time.**

CARRIED 9/0

13.2.2 LEASE OF WUNDOWIE DAY CARE CENTRE, LOT 158 BANKSIA AVENUE, WUNDOWIE

Name of Applicant:	Fluffy Ducklings Day Care Inc
Name of Owner:	Shire of Northam
File Ref:	A322A322
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Lease Policy
Voting:	Simple
Date:	05 August 2013

PURPOSE

The purpose of this item is for Council to endorse an extension of lease for the Wundowie Day Care Centre located on Lot 158 Banksia Avenue, Wundowie.

BACKGROUND

The Wundowie Day Care Centre lease of a portion of Lot 158 (Reserve 24259) Banksia Avenue, Wundowie is approximately 600m², and zoned 'Community'.

A lease from the Shire of Northam to the Fluffy Ducks Day Care Inc commenced on 1 September 2003, and has a 10 year term expiring on 31 August 2013, with the 10 year renewal option commencing on 1 September 2013.

Fluffy Ducks Day Care Inc has operated the Centre with some assistance from the Shire for maintenance over the last 10 years.

Correspondence has been received from Fluffy Ducks Day Care Inc requesting the Shire to exercise the extension option, on the same terms and conditions as previously, which is a rental fee of \$1 per annum payable on demand.

STATUTORY REQUIREMENTS

Clause 5 of the said Lease states that the Lessee has:

“the option of renewal of this lease for a further term of ten years commencing on 1st September 2013 SUBJECT TO and UPON THE same terms and conditions as are herein contained (other than this present option of renewal) at a rental to be mutually agreed.

If the parties cannot agree on such rent then the rent for the new term shall be as determined by a Valuer appointed by either party who shall determine the fair market rental for the Leased Premises and his fee shall be shared equally between the parties.”

The Shire of Northam Lease Policy 2011 states the following in relation to rent:

2.1 “The Shire levy an annual administration rent to all community, sport and recreation groups... which is the equivalent amount of the building insurance applicable to the building and is reviewed annually.”

That is, Council has only given authority to staff to set the rent at the value of building insurance, since 2011, which has been included in other not-for-profit leases since that time. Since Fluffy Ducks Day Care Inc has requested a variation, this matter is being brought to Council for consideration.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Create an environment that provides for a healthy and caring community

STRATEGY: Facilitate provision of appropriate child care facilities

BUDGET IMPLICATIONS

The current value of annual building insurance is \$396 + GST per annum.

OFFICER’S COMMENT

There have been no issues of note in relation to the lease of the building to Fluffy Ducks Day Care Inc. Under the lease, the Shire of Northam is obligated to exercise the renewal option at a mutually agreeable rent.

Given that Council’s Policy for the rental of buildings to not-for-profit Groups is to set rent at the equivalent value of building insurance, reviewed annually in accordance with the Perth consumer price index (CPI), it is recommended that this be applied for the Fluffy Ducks Inc lease arrangement.

It is recommended that Council endorse the 10 year renewal option, and set the rental in accordance with Council’s Policy.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2109

Moved: Cr A Llewellyn

Seconded: Cr T Little

That Council endorse the 10-year renewal option to extend the lease to Fluffy Ducks Day Care Inc for the premises on Lot 158 Banksia Avenue, Wundowie, at a rental equivalent to the value of building insurance for the Day Care Centre, to be reviewed in accordance with the consumer price index annually.

CARRIED 9/0

Cr S Pollard has declared a “Financial” interest in item 13.2.3- Proposed Cash In Lieu Agreement For Parking, 88 Wellington Street, Northam- He receives income from professional services provided to Share and Care.

Cr S Pollard departed the chambers at 6.45 pm.

Cr T Little assumed the chair.

13.2.3 PROPOSED CASH IN LIEU AGREEMENT FOR PARKING, 88 WELLINGTON STREET, NORTHAM

Name of Applicant:	Share & Care
Name of Owner:	Shire of Northam
File Ref:	A12529
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	08 August 2013

PURPOSE

For Council to consider a request to enter into a cash in lieu agreement for parking at 88 Wellington Street, Northam.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
7 May 2013	Planning approval granted for office building
27 May 2013	Meeting held between Share & Care and Shire Officers
10 June 2013	Letter received by Shire requesting lease of parking spaces in Elizabeth Place
1 July 2013	A report is prepared for the Council.
17 July 2013	Council refuse to lease parking spaces and request cash in lieu to be payed
2 August 2013	Shire Officers negotiate with applicant
6 August 2013	A report is prepared for the Council.

The Shire has recently granted planning approval for an office building at 88 Wellington Street, Northam.

Condition No 5 of this approval states;

'A car parking plan being submitted to and approved by local government prior to construction'.

"Note 2: Car parking being provided at a rate of 1 car bay per 25m² nla (net lettable area). As total net leasable area is 225m², 9 car parking bays is required to be provided".

Following the grant of planning approval, the applicant held a meeting with Shire Officers to discuss this matter and put forward the idea of leasing car parking spaces already situated in Elizabeth Place adjacent to the property.

The Shire subsequently received a letter on 7th June 2013 requesting Council to consider leasing 9 car parking spaces in Elizabeth Place to allow Share & Care to comply with Condition No 5 of their recent planning approval.

Following Council's determination that cash in lieu is to be paid, Shire officers contacted the applicant and further information was received on 2nd August 2013 indicating the applicants are happy to utilise existing parking spaces in the vicinity and are prepared to pay \$5,000 each year until the total cash in lieu payment of 9 parking bays required to comply with their recent planning approval has been paid.

STATUTORY REQUIREMENTS

The provisions for calculating car parking requirements is contained within Town Planning Scheme No 5 which stipulates:

"5.10 Car parking requirements

- 5.10.1 The design of off-street car parking areas shall be in accordance with Australian Standards AS2890.1, AS 2890.2, or any other requirements for engineering design of off-street car parking adopted by the Local Government. Car parking areas shall be constructed and maintained to the satisfaction of the Local Government, and shall include adequate provision for shade trees, customers and staff parking, and for manoeuvring, loading and unloading of vehicles.*
- 5.10.2 The minimum number of on-site car parking bays to be provided for specified developments shall be in accordance with Table 2. Where a use class or type of development is not specified in Table 2, the Local Government shall determine the number of car parking bays to be provided.*
- 5.10.3 Notwithstanding sub-clause 5.10.2, the Local Government may determine that a general on-site car parking requirement shall apply to development proposed in the following zones –*

- (a) 1 bay per 20 sq m nla in the Town Centre, Local Centre and Business Zones;
- (b) 1 bay per 25 sq m nla in the Mixed Use Zone; and
- (c) 1 bay per 30 sq m nla in the Light and Service Industry Zone.

5.10.4 *The Local Government may permit car parking to be provided in stages provided adequate space is set aside to its satisfaction on the land concerned to meet the full car parking requirement in the future, and the owner enters into an agreement to satisfactorily complete all the remaining stages when requested to do so by the Local Government.*

5.10.5 *If the Local Government grants planning approval for car parking on adjacent premises which rely on the reciprocal movement of vehicles or pedestrians between or across those premises, the adjacent landowners shall allow the necessary reciprocal access and parking at all times to the satisfaction of the Local Government.”*

Table 2 of Town Planning Scheme No 5 states the number of car parking bays applicable as:

“Office 1 per 25m² nla”

Council does have the authority under the provisions of the Scheme to vary development requirements which is enabled under Clause 5.8 which states:

“5.8 Variations to site and development standards and requirements

5.8.1 *Except for development in respect of which the R Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the Local Government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the Local Government thinks fit.*

5.8.2 *In considering an application for planning approval under this clause, where, in the opinion of the Local Government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the Local Government is to —*

- (a) *consult the affected parties by following one or more of the provisions for advertising uses under clause 9.4; and*
- (b) *have regard to any expressed views prior to making its determination to grant the variation.*

5.8.3 *The power conferred by this clause may only be exercised if the Local Government is satisfied that —*

- (a) *approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and*
- (b) *the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.”*

The following clauses deal specifically with the cash-in-lieu calculations for car parking:

“5.11 Cash in lieu of car parking

5.11.1 *The Local Government may accept a cash payment in lieu of the provision of on-site car parking subject to being satisfied that there is adequate provision for car parking, or a reasonable expectation that there will be adequate provision for public car parking, in the proximity of the proposed development.*

5.11.2 *The cash payment shall be calculated having regard to the likely cost of construction of the parking area or areas suitable for the proposed development and includes the value, as estimated by the Local Government, of that area of land which would have had to be provided to meet the car parking requirements specified for the proposed development.*

5.11.3 *Any cash payment received by the Local Government pursuant to this clause shall be paid into appropriate funds to be used to provide public car parks as deemed appropriate by the Local Government.”*

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Any funds received by the Shire by way of a cash-in-lieu payment for car parking will be utilised for constructing additional car parking facilities which would support the growth and development of the townsite of Northam.

BUDGET IMPLICATIONS

The applicant has requested to pay cash in lieu for parking at \$5,000 per annum until the full cash in lieu amount has been paid. The proposed cash-in-lieu payment would

need to be held in a separate account by Council for expenditure on specific car parking areas when required.

OFFICER'S COMMENT

Following Council's determination at its July monthly meeting to request cash in lieu for the required parking spaces, the Shire contacted the applicant and entered into negotiations. The Shire is aware that Share & Care are a charitable group and have committed \$70,000 dollars of their own funding to the new office building to ensure grant funding is available from Lotterywest. Share and Care have indicated;

"Having put \$70,000 towards this building as a requirement to the Lotterywest grant we have exhausted our reserves".

Further to Council's resolution to request cash in lieu Shire officer's discussed the matter further with Share & Care who indicated that they are willing to enter into an agreement with the Shire to pay \$5,000 per annum as a cash in lieu payment until the full payment for 9 spaces has been fully paid. This proposal would allow for Share & Care to pay cash in lieu for the required 9 parking bays within their annual budget with the full cost of the cash in lieu payment to be agreed at a later date between the Shire and the applicant.

The applicant has indicated that 9 employees will occupy the new building and will be transferring from the existing building on site with no additional employees being employed on site. It is the Officer's opinion that additional car parking spaces cannot be accommodated on site at No.88 Wellington Street with the addition of a new office building on site.

Therefore the best option for the Shire and for the applicant is to provide cash in lieu for car parking. It is the officer's opinion that Council should resolve to support Share & Care to pay \$5,000 dollars cash in lieu each year for parking until the full cost of the 9 parking bays are paid in full. The amount to be paid in full will be negotiated between Shire staff and the applicant prior to any payments being made by Share & Care.

In conclusion following Council's determination to request cash in lieu, Council should resolve to support Share & Care paying a set fee of \$5,000 each year until the cash in lieu has been fully paid for the 9 car parking bays as required under their recent planning approval. The officer concludes that there is adequate existing provision for car parking in the near vicinity with spaces available in Elizabeth Place, Gordon Street, Wellington Street and Grey Street. This proposal would enable Share & Care to satisfy its planning conditions and also provide an annual cash in lieu payment to the Shire to provide parking infrastructure elsewhere in the Northam Townsite.

RECOMMENDATION

That Council agrees to allow Northam Share & Care to pay cash in lieu of \$5,000 per annum plus GST for 9 car parking spaces until the full amount to be agreed at a later date has been paid.

AMENDMENT

Minute No C.2110

Moved: Cr D Beresford

Seconded: Cr R Tinetti

That the words 'of the Valuer's valuation' be added to the above.

CARRIED 8/0

SUBSTANTIVE MOTION/COUNCIL DECISION

Minute No C.2111

Moved: Cr A Llewellyn

Seconded: Cr J Williams

That Council agrees to allow Northam Share & Care to pay cash in lieu of \$5,000 per annum plus GST for 9 car parking spaces until the full amount of the Valuer's valuation has been paid.

CARRIED 8/0

Cr S Pollard returned to the chambers at 6.59 pm and resumed the chair.

13.2.4 MARKET & SWAP MEET- 425 FITZGERALD STREET, NORTHAM

Name of Applicant:	Northam Heritage Forum
Name of Owner:	Shire of Northam
File Ref:	A11190
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	08 August 2013

PURPOSE

The applicant is requesting that Council grant planning approval to permit an additional landuse of “Market and Swap Meet” at 425 Fitzgerald Street, Northam the old Northam Railway Station. The property is currently zoned as a “Reserve for Public Purpose” and is currently in use as a museum. This application requires Council’s determination as they seek to carry out an additional landuse on the property which is under the ownership of the Shire of Northam.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
2 August 2013	Application received by the Shire.
2 August 2013	Application assessed by Shire officers
5 August 2013	Report prepared for Council.

An application has been received to utilise of 425 Fitzgerald Street, Northam for the additional landuse of a market and swap meet. Under the provisions of TPS No.5 a market is described as;

“**Market**” means premises used for the display and sale of goods from stalls by independent vendors”.

The applicants wish to organise a market on the last Sunday of every month and have requested to utilise the car parking facilities at the Shire of Northam Administration Building at 395 Fitzgerald Street to provide parking spaces for the monthly event. The applicants have indicated they are a not for profit group and requests a refund of the planning application fees which are \$295.

The applicants already have approval for the use of the old Northam Railway Station, by way of lease. At Council's meeting on 17 April 2013, the applicant was also given approval to lease the remainder of the reserve, subject to submitting a suitable concept plan. Although this has been satisfactorily described by the applicant at a site meeting with staff, a written proposal is yet to be received, so the lease issue has not progressed.

STATUTORY REQUIREMENTS

The site is zoned "Reserve for Public Purpose under the provisions of TPS 5 and is approximately 8245sqm.

Clause 3.4.1 of TPS No.5 states:

- 3.4.1. A person must not —
 - (a) use a Local Reserve; or
 - (b) commence or carry out development on a Local Reserve, without first having obtained planning approval under Part 9 of the Scheme.
- 3.4.2. In determining an application for planning approval the Local Government is to have due regard to —
 - (a) the matters set out in clause 10.2; and
 - (b) the ultimate purpose intended for the Reserve.
- 3.4.3. In the case of land reserved for the purposes of a public authority, Local Government is to consult with that authority before determining an application for planning approval.

Fees for planning applications are set by the Planning and Development Regulations 2009, which states that:

"A local government may waive or refund, in whole or in part, payment of a fee for a planning service."

In previous similar circumstances, the Shire has required payment of the application of planning approval and provided a donation equal to the fees levied by the Shire.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

OUTCOME: Foster community pride and a sense of place

STRATEGIES: Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

The applicant has paid \$295.00 in planning application fees. The applicant has requested that the fees be waived due to their “not-for-profit” status. This amount would either be waived or reimbursed by way of donation to the applicant.

OFFICER’S COMMENT

The application proposes to conduct a market at the former Northam Railway Station on the last Sunday of every month. The proposed market use seeks to utilise the existing car parking facilities at the Shire’s Administration Building as well as parking spaces at Avon Valley Vintage Vehicle Association and street parking on Millington Street and Beswick Street. It is the Officer’s opinion that the parking facilities proposed are considered acceptable and would not impact upon traffic safety along Fitzgerald Street.

The Officer also considers that the additional landuse of a market which will be held once every month will not have an adverse impact upon the current use as a museum which will be open on market days to attract more visitors to the station.

Based on the above it is recommended that the application be approved subject to the conditions contained in the officer’s recommendation.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2112

Moved: Cr U Rumjantsev
Seconded: Cr D Hughes

That Council issue landuse planning approval for a ‘Market’ at 425 Fitzgerald Street, Northam subject to the following conditions:

- 1. All development being in accordance with the approved plans.**
- 2. The market shall only take place on the last Sunday of every month.**
- 3. The applicant is granted permission to use the parking at 395 Fitzgerald Street, Northam, on market days, unless prior notice is given that parking is unavailable.**
- 4. The applicants shall receive the necessary approvals from the Shire’s Environmental Health Department prior to commencement.**

- 5. Stallholder Vehicles are to be parked front facing Fitzgerald Street and movement of vehicles to be observed by two people at all times.**
- 6. Pedestrian access and safety is to be maintained along Fitzgerald Street at all times.**
- 7. No parking signs are to be displayed along Fitzgerald Street during market times.**
- 8. That Council does not waive the planning fees, but donates \$295, being the cost of the planning application to the applicant.**

CARRIED 9/0

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	01 August 2013

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 21 August 2013 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2113	
Moved: Cr A Llewellyn	
Seconded: Cr D Hughes	
That Council endorse the payments for the period 1 July 2013 to 31 July 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 32523 to 32597	\$ 226,673.25
Municipal Fund Bank Electronic Fund Transfer EFT14471 to EFT14683	\$ 2,111,467.85
Direct Debit Fund Transfer 5927.1 and 5957.1	\$ 2497.37
Municipal Fund Bank Electronic Fund Transfer Payroll 04/07/2013	\$ 254,273.13
Municipal Fund Bank Electronic Fund Transfer Payroll 18/07/2013	\$ 180,662.94
TOTAL	\$2,775,574.54
	CARRIED 9/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14471	04/07/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 172.26
EFT14472	05/07/2013	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS FOR JUNE 2013	- 834.89
EFT14473	05/07/2013	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR JUNE 2013	- 834.89
EFT14474	05/07/2013	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS FOR JUNE 2013	- 834.89
EFT14475	05/07/2013	KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS FOR JUNE 2013	- 1,334.39
EFT14476	05/07/2013	LLEWELLYN A W	COUNCILLOR PAYMENTS FOR JUNE 2013	- 1,825.70
EFT14477	05/07/2013	PROJEX MANAGEMENT & CONSTRUCTION	CONSTRUCTION OF THE KILLARA RESPITE CENTRE.	- 88,923.37
EFT14478	05/07/2013	RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS FOR JUNE 2013	- 834.89
EFT14479	05/07/2013	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR JUNE 2013	- 834.89
EFT14480	05/07/2013	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FOR JUNE 2013	- 4,751.55
EFT14481	05/07/2013	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FOR JUNE 2013	- 1,668.22
EFT14482	05/07/2013	ULO RUMJANTSEV	COUNCILLOR PAYMENTS FOR JUNE 2013	- 1,079.09
EFT14483	11/07/2013	WUNDOWIE COMMUNITY RESOURCE	CLEANING CONTRACT FOR THE WUNDOWIE LIBRARY.	- 1,608.20
EFT14484	15/07/2013	ANDY'S PLUMBING SERVICE	REPLACE U/S TAP AT THE NORTHAM CEMETERY. DISCONNECT SEWER & WATER TO EACH BUILDING, INSTALL CARAVAN DISCHARGE OUTLET & X2 HOSE TAP AT JUBILEE PAVILION. REPLACEMENT OF X2 DUCT TYPE TOILET CISTERN WITH X2 NEW DUO FLUSH UNITS, SUPPLY & INSTALLATION OF 20MM PRESSURE LIMITING VALVES TO REPLACE MAIN PRESSURE AT THE KATRINE PUBLIC TOILET. REPLACEMENT OF X3 TOILET CISTERNS WITH NEW DUO FLUSH DUCT TYPE CISTERN AT BERT HAWKE PAVILION. SUPPLY & INSTALL TOILET PANS & REPLACE X4 DUCT STYLE CISTERNS AT THE NORTHAM VISITORS CENTRE. CONNECT SEWER & WATER AT THE WUNDOWIE SHARE & CARE. CARRY OUT INVESTIGATION WORK AT THE WUNDOWIE TOWN HALL/FLUFFY DUCK DAYCARE CENTRE. DISCONNECT ELECTRIC HOT WATER UNIT AT THE WUNDOWIE FLUFFY DUCKS BUILDING. SUPPLY & INSTALLATION OF NEW STORM WATER SUMP, CONNECT 100MM SEWER CLASS PIPE & FITTING INTO EXISTING SYSTEM & DIG OUT EXTRA SOIL FOR STAIRWAY AT THE CLACKLINE HALL. CLEAR BLOCKAGE TO SEWER LINE IN MALE URINAL AT THE VISITORS CENTRE. WINTER SHUT DOWN OF EVAPORATIVE AIR CONDITIONER UNITS AT THE RSL, MEMORIAL HALL, TOWN HALL & LESSOR HALL. SUPPLY & INSTALLATION OF RHEEM ELECTRIC HWU, DISCONNECT EXISTING UNIT & SEAL OFF PIPE WORK AT SOUTHERN BROOK HALL.	- 18,210.50
EFT14485	15/07/2013	AVON VALLEY ENVIRONMENTAL SOCIETY	MEASUREMENT & ANALYSIS OF DISSOLVED OXYGEN IN THE AVON RIVER FOR APRIL & MAY 2013.	- 2,475.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14486		41470 AVW ELECTRICAL	INSTALL TIMER TO HWS IN NEW FIRE SHED, INSTALL SUPPLIED CHARGER & INSTALL NEW SECURITY LIGHT TO FIRE SHED. REPLACE X2 FAULTY SPOTLIGHTS WITH LED FLOODLIGHT AT UNIT 6 KURINGAL VILLAGE. INSTALL NEW SWITCHBOARD, REMOVE OLD SWITCHBOARD TO FRONT OF AHLL INCLUDING DUCTWORK & CONDUITS. EXTEND EXISTING CONDUITS & CIRCUITS FROM INSIDE OF HALL TO NEW SWITCHBOARD LOCATION. ARRANGE FOR NEW MAINS & WESTERN POWER CHANGEOVER. DIG UP & RELOCATE TENNIS COURT SUBMAIN FROM OLD SWITCHBOARD TO NEW SWITCHBOARD AT THE SOUTHERN BROOK FIRE SHED.	- 6,513.10
EFT14487	15/07/2013	B&D AUSTRALIA	INSTALLATION OF PE BEAM TO EXISTING ROLLER DOOR AT THE SOUTHERN BROOK FIRE SHED.	- 756.25
EFT14488	15/07/2013	DLR CABINETS	MANUFACTURE TABLE TO MATCH EXISTING IN COUNCIL CHAMBERS.	- 2,090.00
EFT14489	15/07/2013	MIDALIA STEEL	DELIVERY OF ASSORTED MATERIALS FOR THE BOLLARDS & GATES FOR THE WUNDOWIE OVAL.	- 1,726.11
EFT14490	15/07/2013	NORTHAM GARDEN CENTRE	PURCHASE OF X10 ACER X FREEMANI, X5 LIQUID AMBER, X3 FLOWERING ASH, X5 CLARET ASH & X12 REGULAR POTTING MIX FOR PRIVATE WORKS & OLD GREAT EASTERN HIGHWAY DEPROCLAMATION. PURCHASE OF X1 500ML SEASOL & X1 WATER STORAGE CRYSTALS FOR THE STREET TREES.	- 1,682.00
EFT14491	15/07/2013	SLAV'S CLEANING SERVICE	CLEANING OF ADMINISTRATION CENTRE & ADDITIONAL OFFICES, DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS.	- 8,576.01
EFT14492	15/07/2013	STEWARTS PHARMACY	WHEELCHAIR HIRE FOR CRAIG WILSON FOR 4WEEKS & THE PURCHASE OF ASSORTED ITEMS TO TOP UP THE FIRST AID KITS (COMMUNITY SERVICES).	- 182.32
EFT14493	15/07/2013	SWS PAINTING CONTRACTORS	PAINTING OF THE OLD NORTHAM FIRE STATION.	- 6,250.00
EFT14494	15/07/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT FOR MEET THE MINISTER BREAKFAST 7/6/2013, COUNCIL CONNECT ADDITIONAL MODULES & DEVELOPMENT, SHORT COURSE BOOKING FOR CODEY REDMOND IN RATES IN LOCAL GOVERNMENT 4/7/2013 & SHORT COURSE BOOKING FOR SHELLY TURNER, SUSAN BURLEY, VIC JONES & ALYSHA MAXWELL IN PREPARING AGENDAS & MINUTES IN LOCAL GOVERNMENT 9/7/2013.	- 6,674.00
EFT14495	15/07/2013	WHEATBELT GP NETWORK	PRE EMPLOYMENT MEDICAL FOR ROBERT MCQUADE 11/3/2013, DOUGLAS MACAULEY 19/6/2013, GEORGE PAUL 24/6/2013 & JOHN ERIC HANSON 5/7/2013.	- 532.05
EFT14496	15/07/2013	A BUZZ FROM THE BEES	PURCHASE OF ASSORTED ITEMS FOR VISITORS CENTRE STOCK.	- 133.87

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14497	15/07/2013	A-DEC AVON DISTRICTS ELECTRICAL CONTRACTING	REPAIRS OF AROC LIGHTING TOWER, FIND CAUSE OF INTERMITTANT RCD TRIPPING, REPLACE TWO BLOWN GLOBES & REPAIR TWO BROKEN FLEXIBLE CONDUITS.	- 687.50
EFT14498	15/07/2013	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR HYDRAULIC HOSES TO VOLVO GRADER, N.001. REPAIR BELT & REPLACE TENSIONER & CLEAN ON JOHN DEERE Z TRAK. REPLACE BEARINGS TO REAR ROLLER INCLUDING GREASE NIPPLES ON HOWARD PROCUT.	- 1,115.17
EFT14499	15/07/2013	ALAN'S AUTO ELECTRICS	PURCHASE OF X1 BATTERY FOR MITSUBISHI CANTER, N.3647, X1 BATTERY CHARGER FOR THE BFB SHED & X1 BATTERY FOR CLARK BOBCAT, N.006.	- 685.00
EFT14500	15/07/2013	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 19/6/2013 TO 27/2013.	- 250.00
EFT14501	15/07/2013	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR THE LIBRARY, KILLARA & ADMIN FOR THE MONTH OF JUNE 2013.	- 963.51
EFT14502	15/07/2013	CANCELLED PAYMENT		
EFT14503	15/07/2013	AUTOPRO NORTHAM	PURCHASE OF X6 CLEANER-GLASS 400G & X1 HEADLIGHT RESTORATION KIT FOR THE DEPOT & X5 ASSORTED REFLECTORS FOR MOWER TRAILER.	- 87.78
EFT14504	15/07/2013	AV ENGINEERING PTY LTD	REPAIR REAR TAILGATE HINGE, MANUFACTURE & FIT BRACKET FOR HYDRAULIC CONTROL CABLE ON MITSUBISHI CANTER, N.3647. INSPECT & EVALUATE WEAR ON VOLVO GRADER, N.002.	- 1,028.50
EFT14505	15/07/2013	AV-SEC SECURITY SERVICES	ALARM CALL OUT 21, 22, 24 & 28/6/2013 AT THE OLD RAILWAY STATION (REPORT# 09906, 09908, 9910 & 9915), 13/6/2013 AT THE VISITORS CENTRE (REPORT# 09904).	- 275.00
EFT14506	15/07/2013	AVALON SHEDS AND STABLES	SUPPLY, DELIVER & CONSTRUCT X1 SINGLE CARPORT AT 128 CHIDLOW ST & 130 CHIDLOW ST AS PART OF REINSTATEMENT WORKS TO THE KING CREEK PROJECT.	- 6,395.00
EFT14507	15/07/2013	AVON CAR UPHOLSTERERS	REPAIR CHAINSAW CHAPS (SES).	- 66.00
EFT14508	15/07/2013	AVON DEMOLITION & EARTHMOVING	INKPEN RD WASTE SITE MANAGEMENT & LOADER FUEL CARTAGE FROM 25/6/2013 TO 7/7/2013.	- 1,568.00
EFT14509	15/07/2013	AVON DESCENT ASSOCIATION	SPONSORS BUNTING ADVERTISEMENT FOR THE 2013 ACT BELONG-COMMIT AVON DESCENT & 2013 SPONSORSHIP.	- 22,572.00
EFT14510	15/07/2013	AVON HOME IMPROVEMENT CENTRE	REMOVE & REPLACE CEILING AT THE BAKERS HILL SPORT & REC HALL.	- 13,117.50
EFT14511	15/07/2013	AVON SPICE CAFE	CATERING FOR JUNE 2013 ORDINARY COUNCIL MEETING	- 360.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14512	15/07/2013	AVON TELECOMS PTY LTD	INSTALL X5 NEW INFRARED CCTV CAMERAS AT NORTHAM VISITORS CENTRE, RELOCATION OF VOICE, DATA & CCTV DURING RENOVATION AT THE NORTHAM VISITORS CENTRE PLUS THE INSTALLATION OF ADDITIONAL DATA POINT FOR PLOTTER PRINTER, REPLACE X3 SMOKE DETECTORS WITH RATE OF RISE HEAT DETECTORS. SECURITY MONITORING FOR THE REC CENTRE FROM 28/8/2013 TO 27/9/2013. NORTHAM SES SECURITY MONITORING TO 12/8/2013.	- 7,689.10
EFT14513	15/07/2013	AVON VALLEY GLASS	SUPPLY OF X2 CLEAR LAMINATED GLASS GUARD WITH POLISHED EDGES, INSTALL OVER HUGO PLAQUE WITH CHROME BRACKETS AT THE AVON MALL.	- 873.50
EFT14514	15/07/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	SERVICE & REPLACE BAR TO HUSKIE CHAIN SAW, PURCHASE OF ASSORTED PARTS FOR STIHL BRUSHCUTTER.	- 342.32
EFT14515	15/07/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X3 POTTING MIX & X2 VEGIE & FLOWER MIX FOR TREES ON MITCHELL AVE. PURCHASE OF X2 LAYINGMASH 25KG & X2 AVIARY MIX 20KG FOR THE UPKEEP OF THE SWAN COLONY.	- 309.80
EFT14516	15/07/2013	AVON WASTE	SUPPLY PICK UP OF DOMESTIC RUBBISH (TOWN), COMMERCIAL 240L RUBBISH (TOWN), BULK COMMERCIAL ALL SIZES, STREET BINS (LINED & UNLINED), BULK RECYCLE BINS (TOWN), WEEKLY BULK BIN HIRE (JUBILEE OVAL X2 BINS), DOMESTIC BULK BIN SERVICES X12 FOR X2 WEEKS, ADDITIONAL SERVICES OF 240L BINS (NORTHAM REC CENTRE), LANDFILL FOR JUNE 2013, RED LIDS FOR BERNARD PARK & JUBILEE OVAL, BURGOYNE STREET BIN INCLUDING POLE LOCK, DOMESTIC RUBBISH (SHIRE), BULK RECYCLING BINS (SHIRE & WEIGHTED BASE STREET BINS (SHIRE) FOR JUNE/JULY 2013.	- 80,739.64
EFT14517	15/07/2013	BACK, R J	ASSEST MANAGEMENT PLAN 3 HOURS, CORORATE BUSINESS PLAN 23.25 HOURS, LONG TERM FINANCIAL PLAN 17.05 HOURS & MEETING 10/5/2013 3.5 HOURS.	- 8,236.80
EFT14518	15/07/2013	BEAUREPAIRES	REPAIR LOADER TYRE AT INKPEN ROAD LANDFILL SITE & PURCHASE & FITTING OF X2 TYRES ON WOOD CHIPPER, N2240.	- 1,008.36
EFT14519	15/07/2013	BEVERLEY JUNIOR RECREATIONAL & EDUCATIONAL SPORTING COUNCIL	KIDSPORT FUNDING.	- 1,142.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14520	15/07/2013	BLACKWELL PLUMBING PTY LTD	RELOCATE 70 LITRE TROUGH TO BACK WALL CUT & SEAL SUPPLY WATER & DRAIN TO TROUGH ON ORIGINAL SIDE, REPAIR LEAKS AT BACK OF PAN AT LION PARK. TRY TO REPAIR BALL FLOAT ON CISTERN, REPLACE CAROMA CISTERN AT APEX PARK. RE SECURE FEMALE CISTERN TO BRICK WALL, REPLACE FLUSH CONES TO MALE & FEMALE TOILETS, RE SEAT SEIZED, ISOLATION VALVES TO X5 TOILETS, SERVICE PILLAR COCKS, FLUSH WATER SERVICE, REPLACE INLET VALVES AT THE WUNDOWIE FOOTBALL PAVILION. CHECKED BOTH SEPTIC TANKS FULL OF WATER, LOCATED END OF LEACH DRAIN, INSPECTED GRAVEL PITS FULL OF WATER, BOTH SEPTIC NEED TO BE EMPTIED & LEACH DRAINS NEED TO BE RELOCATED.	- 2,037.40
EFT14521	15/07/2013	BOEKEMAN MACHINERY	REPAIRS TO AGCO MOWER, N.3701.SERVICE IH JXU85 TRACTOR. PURCHASE OF X12 YELLOW & X3 SINGLE SNAP FIT ASSY.	- 948.17
EFT14522	15/07/2013	C & D PLANKE & SONS PTY LTD	HIRE OF EXCAVATOR, LOADER, BOBCAT & LABOUR FOR X50 HOURS FROM 13/6/2013 TO 19/6/2013 FOR DRAINAGE & CULVERT WORK ON ALMOND AVE, HIRE FOR X50 HOURS FROM 20/6/2013 TO 26/6/2013 FOR ALMOND AVE CULVERT REPLACEMENT ROAD RESERVE UPGRADE & HIRE FOR X50 HOURS FROM 1/7/2013 TO 5/7/2013 FOR ROCK LINGING TO ALMOND AVE.	- 22,275.00
EFT14523	15/07/2013	C.Y.O'CONNOR INSTITUTE	PURCHASE OF BOOKS FOR JULIE ORTMANN, LEONIE DOGGETT & SUSAN DAWSON FOR UNIT WC923. COURSE FEES FOR SUSAN DAWSON, LEONIE DOGGETT & JULIE ORTMANN FOR CERT III DISABILITY.	- 312.00
EFT14524	15/07/2013	CARLVILLE	HIRE OF TRUCK, TRAILER & BOBCAT FOR X30HOURS FROM 27/6/2013 TO 29/6/2013 TO PROVIDE ROCK LINING DRAINAGE ON ALMOND AVE & HIRE FOR X30 HOURS FROM 27/6/2013 TO 29/6/2013 TO PROVIDE ROCK LINING DRAINAGE ALMOND AVE.	- 7,425.00
EFT14525	15/07/2013	CAVALIER PORTABLES AND HOMES	X1 DISABILITY ASSESSMENT, X6 U BOLTS, X5HOURS TRANSPORT TO THE DEPOT FOR THE INKPEN LANDFILL SITE (NEW BUILDING).	- 24,518.50
EFT14526	15/07/2013	CJD EQUIPMENT PTY LTD	REPAIRS TO VOLVO BACKHOE, N.3555. PURCHASE OF X2 BEARINGS FOR VOLVO GRADER, N.001.	- 28,987.07
EFT14527	15/07/2013	COLIN JAMES CARUANA	PAVING, EARTHWORKS WITH BOBCAT, SUPPLY EXCAVATOR, TRUCK & SAND AT MORBY COTTAGE 23/6/2013. SUPPLY SAND & EARTWORKS, LAY PAVING & PLANT HIRE AT QUELLINGTON HALL 7/7/2013.	- 4,673.00
EFT14528	15/07/2013	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISEMENT OF THE SHIRE NEWS LETTER 28/6/2013.	- 1,438.33
EFT14529	15/07/2013	CONCRETE BY ROSSI	SUPPLY X3 STRIP FOOTINGS FOR TRANSPORTABLE ON INKPEN RD LANDFILL SITE.	- 2,420.00
EFT14530	15/07/2013	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR THE REC CENTRE, THE LIBRARY, THE ADMIN BUILDING & KILLARA. SUPPLY & INSTALL X1 CANON DIGITAL COPIER AT THE DEPOT.	- 5,115.46

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14531	15/07/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR CORPORATE SERVICES 5/7/2013 & DEVELOPMENT SERVICES 14/6/2013.	- 337.28
EFT14532	15/07/2013	COVS PARTS PTY LTD	PURCHASE OF X1 BOOSTER CABLES, X1 METAL JERRY CAN, X1 AEROSTART, X2 CRC, X2 CONTACT CLEANER, X2 70W BLISTER PACK, X16 HALOGEN GLOBES (ASSORTED WATTS) & FREIGHT CHARGE FOR THE DEPOT. PURCHASE OF X2 ADBLUE DIESEL ADDITIVE 20L FOR THE KILLARA BUS.	- 623.44
EFT14533	15/07/2013	CS LEGAL	PREFESSIONAL FEES & DISBURSEMENTS FOR SHIRE OF NORTHAM V CITY - PROVIDENT NOMINEES PTY LTD & SHIRE OF NORTHAM V BOARDLINE PTY LTD.	- 2,677.40
EFT14534	15/07/2013	CUTLINE ENGRAVING	ENGRAVE & FILL X2 BRASS PLATES TO UPDATE HONOUR BOARD & X1 WOODEN DESK BLOCK WITH DOUBLE SIDED NAMES FOR CEO.	- 123.20
EFT14535	15/07/2013	DORMA AUSTRALIA PTY LTD	WORKS DONE 10/6/2013, ADMIN AUTO DOOR IS STUCK OPEN. INSPECTED UNIT, TESTED & ADJUSTED, UNIT OPERATING CORRECTLY, RETURNED UNIT TO SERVICE, CLEANED SAFETY & ACTIVATION SENSORS.	- 324.50
EFT14536	15/07/2013	DUN & BRADSTREET AUSTRALIA	COURT FEE, SOLICITORS FEE, SERVICE FEE & KILOMETRE FEE FOR A12488, A11030 & A6.	- 3,162.14
EFT14537	15/07/2013	DUNLOP G D	LOCATE OPTIC MAIN CABLES & POWER & WATER ON MITCHELL AVE FOR TREE PRUNING & TREE REMOVAL. CABLE & WATER CHECK FOR AND SES BUILDING POWER UPGRADE.	- 1,049.40
EFT14538	15/07/2013	DUNNING INVESTMENTS PTY LTD	DUNNING ACCOUNT FOR JUNE 2013.	- 23,071.75
EFT14539	15/07/2013	EASTERN HILLS ENGINEERING	SUPPLY SHARPENING OF 4X2 EDGE VERMEER CHIPPER BLADES.	- 143.00
EFT14540	15/07/2013	EQUAL ENTERPRISES	CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY 6 & 20/6/2013. BBQ CLEANING AT APEX PARK, BROOME TCE & BERNARD PARK 6, 13, 20 & 27/6/2013. FITZGERALD ST CLEANING 13 & 27/6/2013. GARDEN MAINTENANCE 3/7/2013 FOR X2 HOURS AT THE VISITORS CENTRE. CAR DETAILING & WASHING FOR PETER MCDERMOTT (IBUB540) DUE TO THE KING CREEK PROJECT.	- 981.60
EFT14541	15/07/2013	EXTREME MAKEOVER CLEANING SERVICES	ANNUAL CLEANING OF THE LIBRARY. CLEANING OF 130 CHIDLOW ST NORTHAM DUE TO THE KING CREEK PROJECT.	- 853.50
EFT14542	15/07/2013	FLAT OUT FREIGHT	DELIVERY CHARGES FROM BRAYCO (X4 BOXES) FOR THE SOUTHERN BROOK FIRE SHED.	- 36.00
EFT14543	15/07/2013	FREINDS GARAGE	SERVICE TO VOLVO GRADER, N.002. REPAIRS TO HINO FLOCON, N.008 DUE TO HYDRAULIC OIL LEAK. REPAIRS TO THE HYDRAULIC PIPE ON VOLVO BACKHOE, N.004.	- 3,894.55
EFT14544	15/07/2013	FRESH PROMOTIONS PTY LTD	PURCHASE OF X500 MEDIUM SWIRL LOLLIPOPS & X1 SET UP FOR THE AVON RIVER FESTIVAL.	- 610.50
EFT14545	15/07/2013	GEOFFREY ARNOLD ROMERO	REIMBURSEMENT OF MEALS & PARKING WHILE ON TRAINING.	- 33.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14546	15/07/2013	GEORGE PAUL	REIMBURSEMENT OF PRE EMPLOYMENT POLICE CLEARANCE.	- 62.75
EFT14547	15/07/2013	GLENN STUART BEVERIDGE	PAINT DOWN PIPES & DOOR, PATCH & PAINT X2 AREAS, CUT DOWN FLY SCREEN & INSTALL STAY TO DOOR, FIT X2 STAINLESS STEEL PLATES TO ENTRANCE DOOR, STORM WATER DOWN PIPES TO REAR OF BUILDING, ASSEMBLE & INSTALL CUPBOARDS ON WALL IN KITCHEN & OFFICE AT THE SOUTHERN BROOK FIRE SHED. REMOVE BIG SCREEN TVS OF WALLS & PLACE PICTURE HOOK AT THE TELE CENTRE. REMOVE SHADE SAILS & DELIVER TO OLY FROM THE WUNDOWIE PLAY GROUND. PICK UP & INSTALL PLAQUE ON RENDERED WALL & INSTALL SMALL PLAQUE ON SIDE AT THE AVON MALL. CART X2 TRUCK LOADS OF BRICKS TO HALL, CART TRUCK LOAD OF SAND TO HALL, BOBCAT WORK TO LEVEL GROUND & SPREAD SAND READY FOR PAVER, LOAD BRICKS BY HAND AS PACKS WERE BROKEN & SUPPLY SAND AT THE QUELLINGTON HALL. LOAD GRAVEL AT DEPOT & FILL HOLES & LEVEL DRIVEWAY, REPAIR & PAINT WINDOW FRAMES & REPLACE ROTTERED TIMBER AT AVAS (OLD POST OFFICE). SUPPLY & INSTALL NEW HINGE TO DOUBLE GATE & RECTIFY MAIN GATE AT APEX PARK. RECTIFY SWING TO MAKE SAFE AT MORRELL PARK. PAINT OVER GRAFFITI ON WALL & DOOR AT THE REC CENTRE. EMERGENCY REPAIRS TO SECURE LOCK BOXES IN SOUND SHELL, SUPPLY HASP & STAPLE LOCKS & LOCK BOX UNDER TABLE. EMERGENCY REPAIRS TO SECURE BUILDING AFTER BREAK IN & CHECK ALL FENCES AT THE SWIMMING POOL. CHECK ALL TABLES & MAKE GOOD DAMAGED LEGS AT THE TOWN HALL.	- 15,214.00
EFT14548	15/07/2013	GRAFTON ELECTRICS	REPAIR LIGHT IN UNIT 3 KURINGAL VILLAGE WUNDOWIE. INSTALL POWER BOX AT JUBILEE OVAL. INSTALL 2WAY SWITCH & LIGHTS TO MALE TOILETS AT SWIMMING POOL. INSTALL X2 2 KW FLOOD LIGHTS ON TOWER AT JUBILEE OVAL. INSTALL 3 PHASE CONNECTION FOR GENERATOR.	- 9,091.91
EFT14549	15/07/2013	GROVE WESLEY DESIGN ART	SUPPLY OF X1 MANUFACTURE 12 DIBOND SIGNS 600X450MM 'WATER POLLUTION'. SUPPLY OF X500 BALLOONS, X10 RIBBONS & SEALS PACK, X1 INK CHANGE FOR BALLOON COLOURS FOR THE AVON RIVER FESTIVAL.	- 948.20
EFT14550	15/07/2013	GWY PAINTING SERVICE	PAINT WALLS & CABLES TO EXTERIOR OF LIBRARY.	- 1,254.00
EFT14551	15/07/2013	HISLOP AUTO ELECTRICS	TRAVEL TO SITE, REMOVE PUMP DRIVESHAFT, CLEAN UP PULLEY, REPLACE ALT BELT & RETENSION, RETENSION A/C BELT, REASSEMBLE PUMP DRIVESHAFT, CHECK TENSIONS. START & CHECK ALTERNATOR ON VOLVO GRADER, N.002.	- 274.50
EFT14552	15/07/2013	HOLCIM AUSTRALIA PTY LTD	DELIVERY OF 4.00M3 GP CONCRETE FOR THE KING CREEK PROJECT.	- 1,091.20
EFT14553	15/07/2013	IMMACU SWEEP	FOOTPATHS SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM FOR THE PERIOD 26/5/2013 TO 22/6/2013.	- 14,256.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14554	15/07/2013	INLAND PLUMBING & TOTAL RETICULATION	REPAIR RETIC TO JUBILEE OVAL.	- 99.00
EFT14555	15/07/2013	INLAND WASHER SERVICES	CHECKED OUT & REPAIRED DISHWASHERS & DRYER AT KILLARA.	- 333.30
EFT14556	15/07/2013	INSTITUTE OF ACCESS TRAINING AUSTRALIA	PURCHASE OF ASSORTED AWARENESS HAND BOOKS FOR DEVELOPMENT SERVICES.	- 470.00
EFT14557	15/07/2013	INTERCON MILLAR LOGISTICS (IML)	SUPPLY OF X1 CHLORINE 920KG TRIP RATE & FUEL LEVY PERTH LINE HAUL.	- 824.29
EFT14558	15/07/2013	INVISION SIGNS AND DESIGNS	SUPPLY OF X500 BUSINESS CARDS FOR MARGARET ROWLES & X250 BUSINESS CARDS FOR JENNIFER RUSSELL. RE-SKIN SIGN FOR VISITORS CENTRE. SUPPLY OF THE RE-DOING OF X2 PROMOTIONAL SIGNS ON PEEL TERRACE RAILWAY PLATFORM. SUPPLY SIGNAGE FOR SOUTHERN BROOK BFB SHED.	- 3,638.80
EFT14559	15/07/2013	IT VISION	SUPPLY OF BULK UPLOAD OF SERVICES TO SELECTED ASSESSMENTS & TRAINING ON DEMAND RECORDINGS.	- 869.00
EFT14560	15/07/2013	IW PROJECTS	CONSULTING SERVICES FOR WASTE MANAGEMENT MEETING (VARIOUS ITEMS), SITE VISIT TO INKPEN ROAD & OLD QUARRY ROAD LANDFILL. SITE VISIT 14/3/2013 (MOBILISATION).	- 1,520.20
EFT14561	15/07/2013	J CARBINES	PURCHASE OF ASSORTED STOCK ITEMS FOR THE VISITORS CENTRE.	- 303.00
EFT14562	15/07/2013	JOHN HANSEN	REIMBURSEMENT FOR POLICE CLEARANCE DONE 3/7/2013.	- 63.50
EFT14563	15/07/2013	K & N TRADITIONAL LANDSCAPES	REPAIR WORK CARRIED OUT TO STONEMASONRY ON WINDOW & DOOR, REBATES AT MORBY COTTAGE. REPAIR WORK CARRIED OUT TO BRICKWORK ON THE FRONT & INTERNAL FIRE PLACE OF SOUTHERN BROOK HALL.	- 2,650.00
EFT14564	15/07/2013	KAREN PICKIN'S BALLET SCHOOL	KIDSPORT FUNDING FOR BALLET FEES TERM 1 & 2 FOR ROSE BOLDESON & X1 ANNUAL MEMBERSHIP.	- 151.00
EFT14565	15/07/2013	KELLEE PATRICIA WALTERS	REIMBURSEMENT OF PRE EMPLOYMENT POLICE CLEARANCE.	- 62.75
EFT14566	15/07/2013	LANDGATE	SUPPLY OF X2 GRV INTERIM VALS COUNTRY FULL VALUE (JOB# 151870) & X5 RURAL UV INTERIM VALUATION SHARED (JOB# 151884).	- 284.90
EFT14567	15/07/2013	LANDMARK	SUPPLY OF X4 RGDC HANSEN NIPPLE, X2 RGDC PVC BALL VALVE, X1 RGDC CAMLOCK, X1 PHIL SOCKET, X1 PHIL ELBOW & X1 RGDC HANSEN FOR FUSO FIGHTER, N.007. PURCHASE OF X32 NUFU GLYPHOSATE FOR NOXIOUS WEEDS.	- 4,193.48
EFT14568	15/07/2013	LEWIS MOTORS	SUPPLY CHECKING & REPORTING ON THE HAND BRAKE ON HOLDEN CRUZE, N10714. PURCHASE OF X1 HOLDEN RGD, N.4021.	- 23,481.70
EFT14569	15/07/2013	LUPTONS LIQUID WASTE	PUMP OUT TWO SEPTIC TANKS AT CLACKLINE PUBLIC TOILETS.	- 690.00
EFT14570	15/07/2013	MARGARET ROSE ARCHER	GARDENING AT THE ADMIN BUILDING FROM 6/5/2013 TO 24/6/2013.	- 960.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14571	15/07/2013	MATT GIRAUDO	CULVERT SURVEY, CLEAN DATA/DIGITISE NETWORK, HYDROLOGIC/HYDRAULIC ASSESSMENT, OPTION ANALYSIS & RECOMMENDATIONS FOR THE DRAINAGE NETWORK ANALYSIS & STORMWATER STRATEGY.	- 11,000.00
EFT14572	15/07/2013	CANCELLED PAYMENT		
EFT14573	15/07/2013	MORRIS PEST AND WEED CONTROL	INSTALL PERIMETER BARRIER COMPONENT OF A TERMITE BARRIER TO NEW RAMP AT FRONT OF HALL 28/6/2013.	- 165.00
EFT14574	15/07/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF ASSORTED UNIFORMS FOR MARGARET ROWELS, LEASA OSBORNE & JAMES MCLEVIE.	- 468.00
EFT14575	15/07/2013	NORTHAM & DISTRICTS GLASS SERVICE	MEASURE & REGLAZE ALUMINIUM WINDOW AT THE WUNDOWIE FOOTBALL PAVILLION & SUPPLY ONLY CLEAR PERSPEX FOR SIDE WINDOW ON MULTIPAC TYRE ROLLER.	- 410.40
EFT14576	15/07/2013	NORTHAM BEARING SALES	PURCHASE OF X1 GOLD LABEL COG BELT FOR VOLVO GRADER, N.002.	- 23.97
EFT14577	15/07/2013	NORTHAM BMX CLUB INC	KIDSPORT FUNDING.	- 147.00
EFT14578	15/07/2013	NORTHAM CARPETS	PURCHASE OF X8 BOXES OF SATURN NERO VITRIFIED 300 X 300 MATT TILES & X14 BOXES OF DU BIANCO GLOSS WALL TILES 300 X 600 FOR WUNDOWIE OLD FIRE STATION TOILET.	- 1,065.00
EFT14579	15/07/2013	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF THE KOORI MAIL & WEST AUSTRALIAN FROM 3/6/2013 TO 29/6/2013 TO THE ADMIN BUILDING. DELIVERIES OF THE ADVOCATE, AUSTRALIAN & WEST AUSTRALIAN FROM 3/6/2013 TO 29/6/2013 TO THE LIBRARY.	- 99.40
EFT14580	15/07/2013	NORTHAM COURIER SERVICE	PARCEL DELIVERY OF X2 ITEMS TO WA FOOTBALL COMMISSION FORM THE REC CENTRE, X1 CARTON FROM CAVALIER TRANSPORTABLES & X2 CARTONS FROM JASOL TO THE ADMIN BUILDING, PARCEL DELIVERY OF X1 PALLET FROM ROADSIGNS AUST, X1 PALLET FROM BAILEY (FERTILISER), X1 CARTON FROM EASTERN HILLS MOWERS & X1 PALLET FROM ROADSIGNS AUST & X3 DRUMS OF PAINT FROM PHOENIX PAINTS TO THE DEPOT.	- 462.00
EFT14581	15/07/2013	NORTHAM FEED & HIRE	PURCHASE OF X1 DOG TRANSPORT CAGE LARGE FOR SMALL IMPOUNDED DOGS, X3 MUZZLES, X4 LEADS & X4 MATES DOG FOOD.	- 431.75
EFT14582	15/07/2013	NORTHAM HYUNDAI	SUPPLY OF 45000KM SERVICE FOR SANTA FE, N10401.	- 464.70

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14583	15/07/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED PAINTS & BRUSHES FOR THE WUNDOWIE FOOTBALL PAVILION, CATCHES FOR THE GATES AT THE NORTHAM AIRPORT, KEYS FOR METER BOX AT ADMIN. PURCHASE OF X6 WHEEL C/OFF METAL, X5 PAIL PLASTIC, X1 SANDLEFORD CASH BOX, X1 WRENCH PIPE, X1 WRENCH, X30 SPRAY SPECTRUM, X4 BOLT BLACK, X1 BRASS HEX PLUG & X2 SOCKET HEX FOR ENGINEERING SERVICES. PURCHASE OF X1 TAPE MOUNTING, X0.50 CHAIN, X1 TUB FLEXI, X5.40 CHAIN SQUARE ROPE & X12 ASSORTED POWER CORDS FOR DEVELOPMENT SERVICES. PURCHASE OF ASSORTED ITEMS FOR WUNDOWIE OLD FIRE STATION. PURCHASE OF X2 GLOBE REFLECTOR, X1 SQUIRTS FOREST GREEN & X1 SQUIRTS UNDERCOAT FOR KILLARA. PURCHASE OF ASSORTED TOLLS, SAFETY EQUIPMENT & FIRE EXTINGUISHER FOR THE RANGER VEHICLES. PURCHASE OF X1 SET OF CRUTCHES FOR CRAIG WILSON.	- 4,357.26
EFT14584	15/07/2013	NORTHAM PHARMACY	PURCHASE OF X1 SET OF CRUTCHES FOR CRAIG WILSON.	- 54.95
EFT14585	15/07/2013	NORTHAM TOWING SERVICE	SUPPLY TOWING OF X1 TOYOTA CAMRY, N3955 FROM COATES RD WUNDOWIE TO NORTHAM TOYOTA NORTHAM 7/7/2013.	- 220.00
EFT14586	15/07/2013	NORTHAM TOYOTA	PURCHASE OF X1 HAMMER FOR TOYOTA COASTER BUS, N.009. PURCHASE OF WINDOW SWITCH FOR ISUZU, N4963. SUPPLY SERVICE ON TOYOTA COASTER BUS, N.009.	- 1,958.39
EFT14587	15/07/2013	NORTHAM TYREPOWER	REPLACEMENT OF X4 TYRES ON NISSAN NAVARA UTE & X4 TYRES FOR RANGER CREW CAB.	- 1,600.00
EFT14588	15/07/2013	NORTHAM VETERINARY CENTRE	SUPPLY OF X1 AFTER HOUR SURCHARGE, X1 EXAMINATION OF SMALL ANIMAL & X1 HOSPITALISATION.	- 269.83
EFT14589	15/07/2013	OCLC (UK) LTD	AMLIB ANNUAL MAINTENANCE, AMLIB 7 USER & 1 USER, SQLBASE FROM 1/7/2013 TO 30/6/2014.	- 4,868.71
EFT14590	15/07/2013	ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR CHLORINE BUSINESS 2030, X3 PACKAGING 920KG CYLINDER-CHLORINE FOR THE TREATED WASTE WATER RETICULATION.	- 460.35
EFT14591	15/07/2013	OXTER SERVICES	CLACKLING & BAKERS HILL ABLUTIONS INVOICING FROM 3/6/2013 TO 28/6/2013. GRASS VALLEY & BAKERS HILL TOWNSITE MAINTENANCE INVOICING FROM 3/6/2013 TO 28/6/2013. PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR HOOPER PARK TOILETS, CEMETERY TOILETS, CLACKLINE TOILETS, REC CENTRE, KILLARA & THE ADMIN BUILDING. KATRINE MAINTENANCE INVOICING FROM 3/6/2013 TO 28/6/2013. GRAFFITI COATING FOR CLACKLINE, BAKERS HILL, KATRINE, APEX & BERNARD PARK ABLUTIONS.	- 6,684.37
EFT14592	15/07/2013	PHILLIP BRUCE STEVEN	TELECOMMUNICATIONS EMDS JULY 2013.	- 99.90
EFT14593	15/07/2013	PORTNER PRESS PTY LTD	PURCHASE OF X1 EMPLOYMENT LAW HANDBOOK FOR BEV JONES.	- 197.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14594	15/07/2013	POWER DESMOND JOHN	SUPPLY PAINTING OF CHIMNEYS ON OLD POST OFFICE & GIRLS SCHOOL. PAINT NEW FACIA BEHIND NEW GUTTERS & BARGES TO MATCH. REPAIR FACIA & BATTERNS ON BRIDGELEY COMMUNITY CENTRE SIDE OF THE TOWN HALL.	- 2,949.65
EFT14595	15/07/2013	PRINCES GARDEN CENTRE	PURCHASE OF X6 SEEDLING TRAYS & X1 PERENIAL SEEDLING TRAY FOR THE DEPOT. PURCHASE OF ASSORTED PLANTS FOR JUBILEE OVAL.	- 474.00
EFT14596	15/07/2013	QK TECHNOLOGIES	SUPPLY OF X1 PROFESSIONAL OSH 2 FROM 1/7/2013 TO 30/6/2014.	- 990.00
EFT14597	15/07/2013	QUAIRADING JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING.	- 1,460.00
EFT14598	15/07/2013	R & JT CONTRACTORS PTY LTD	SUPPLY & INSTALL TOILET SEATS & REPAIRS TO LEAKING CISTERNS & TAPS AT THE WUNDOWIE TENNIS COURT TOILETS. CHECK ALL SHIRE STAND PIPES FOR BACKFLOW DEVICES, REPAIR STAND PIPES AT IRISH TOWN RD BEERING RD, SPENCERS BROOK, SHIRE DEPOT PEEL TERRACE END, HUNTER RD, SOUTHERN BROOK & ONEILL RD.	- 2,230.81
EFT14599	15/07/2013	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING ABOUT RECYCLING & THE PRODUCTION CHARGES, AVON DECENT FLOAT PARADE & ADVERTISEMENT FOR SUPER TOWNS.	- 4,405.50
EFT14600	15/07/2013	RC SODABLAST	PRESSURE CLEAN SOUND SHELL & TOILETS AT BERNARD PARK.	- 440.00
EFT14601	15/07/2013	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR JUNE 2013.	- 3,123.54
EFT14602	15/07/2013	ROADS2000	SUPPLY & LAY ASPHALT ON IRISHTOWN HALL/HADRILL RD, WELLINGTON ST, FITZGERALD ST, GORDON ST, CLARKE ST & DUKE ST.	- 109,885.32
EFT14603	15/07/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING IN THE AVON VALLEY DIRECTORY 2013/2014 EDITION, ADVERTISEMENT FOR THE REGIONAL LIBRARIAN 5/6/2013, 1/2 PAGE ADVERTISEMENT IN THE AVON VALLEY BUSINESS DIRECTORY, KERBSIDE RECYCLING ADVERTISEMENT, BEREAVEMENT NOTICE FOR JACK TINETTI 12/6/2013, MITCHELL AVE CLOSURE 11/6/2013, ONE & A HALF PAGE ON ROAD SAFETY, SHIRE OF NORTHAM NEWSLETTER FOR JUNE 2013, TENDERS 4, 5 & 6 & EXECUTIVE MANAGER ENGINEERING SERVICES POSITION.	- 6,244.77
EFT14604	15/07/2013	SPECIALISED TREE SERVICE	REMOVAL OF DEAD TREE AT THE WUNDOWIE OVAL, TREE PRUNING AT VARIOUS LOCATIONS AS PER WESTERN POWER REQUIREMENTS IN THE BAKERS HILL TOWNSITE & STUMP GRINDING IN THE WUNDOWIE TOWNSITE.	- 5,514.00
EFT14605	15/07/2013	SPORTS POWER NORTHAM	PURCHASE OF X2 PATTERSON POLO SHIRTS FOR PHIL STEVENS.	- 100.00
EFT14606	15/07/2013	ST JOHN AMBULANCE AUSTRALIA	ATTENDANCE AT THE WA VS VIC FOOTBALL MATCH & DONATION TOWARDS NORTHAM REGIONAL CENTRE.	- 15,945.00
EFT14607	15/07/2013	STAIRCASE DESIGN	SUPPLY OF X4 ILLUSTRATIONS FOR THE NORTHAM ROAD WISE COMMITTEE.	- 660.00
EFT14608	15/07/2013	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	QUARTER PAGE, ISSUE 24, 24/06/2013, EXECUTIVE MANAGER ENGINEERING SERVICES.	- 550.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14609	15/07/2013	THE JOLLY POTOROO	PURCHASE OF ASSORTED ITEMS FOR VISITORS CENTRE STOCK.	- 200.00
EFT14610	15/07/2013	THE SPATIAL GROUP PLANNING AND DESIGN	INDUSTRIAL BUSINESS CASE: EAST & WEST NORTHAM INDUSTRIAL PRECINCTS FROM 1/1/2013 TO 31/5/2013.	- 13,530.00
EFT14611	15/07/2013	TRAINING COURSE EXPERTS	CHARGES FOR WHITE CARD COURSE & SENIOR FIRST AID AT THE DEPOT.	- 3,370.00
EFT14612	15/07/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	INTERIM BILLING IN RESPECT OF THE AUDIT FOR THE YEAR ENDED 30/6/2013 IN ACCORDANCE WITH OUR AGREEMENT (50% OF 2012/2013 FEE OF \$22000).	- 12,716.00
EFT14613	15/07/2013	UMBRELLA MULTICULTURAL COMMUNITY CARE	PROVISION OF MULTICULTURAL CENTRE-BASED DAY CARE SERVICES IN NORTHAM JUNE & JULY 2013 & MEALS PROVIDED.	- 1,656.00
EFT14614	15/07/2013	VALLEY FORD	45000KM SERVICE ON FORD RANGER N10634.	- 411.80
EFT14615	15/07/2013	VERMEER (WA & NT)	PURCHASE OF X1 RIM 16 X2 KNIFE & X6 SCREW FOR VERMEER WOOD CHIPPER.	- 406.98
EFT14616	15/07/2013	VISITOR CENTRE ASSOCIATION OF WA	VCAWA 2013/14 MEMBERSHIP FEES-LEVEL 1 ACCREDITED VISITOR CENTRE & MARKETING LEVY 2013/14.	- 770.00
EFT14617	15/07/2013	WA COUNTRY HEALTH SERVICE	SUPPLY OF X1 XRAY FOR JANETTE CHRIMES 23/1/2013 (VOLUNTEER AT KILLARA)	- 49.70
EFT14618	15/07/2013	WA PISTACHIOS	PURCHASE OF X10 PISTACHIOS 250G FOR THE VISITORS CENTRE.	- 69.96
EFT14619	15/07/2013	WA RANGERS ASSOCIATION INC	PURCHASE OF X4 WA RANGERS POLO SHIRTS & POSTAGE.	- 134.60
EFT14620	15/07/2013	WALLIS TIMBER FLOORS	SAND & COAT FLOORS TO FOYER & DRESSING ROOMS IN LESSER HALL. SUPPLY & FIT COLONIAL SKIRTING BOARDS & JARRAH QUARTER ROUNDS, REPAIR DAMAGED BOARDS AT THE LESSER HALL.	- 3,227.00
EFT14621	15/07/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 222 FIXED COMPONENT - BUILDINGS & PLANT - HARNESS RACING CLUB	- 3,440.17
EFT14622	15/07/2013	WESTRAC EQUIPMENT PTY LTD	PURCHASE OF X100 BOLT, X100 NUT & X10 CUTTING EDGE FOR ENGINEERING SERVICES.	- 1,501.94
EFT14623	15/07/2013	WESTSIDE FIRE SERVICES	PURCHASE OF X6 003 PADLOCKS FOR THE REC CENTRE, VISITORS CENTRE & ADMIN BUILDING.	- 99.00
EFT14624	15/07/2013	WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X1 MICROSOFT WIRED KEYBOARD FOR RANGER SERVICES ADMIN, X1 LANIER TONER FOR THE VISITORS CENTRE & REPAIRS & SERVICE TO THE REC CENTRES PRINTER.	- 197.90
EFT14625	15/07/2013	WHEATBELT SAFETYWEAR	PURCHASE OF X5 HAVIS LONG SLEEVE POLO SHIRT, X3 WORK PANTS & X2 HAVIS JUMPER FOR ENGINEERING SERVICES. PURCHASE OF X2 SHIRTS FOR NATHAN GOUGH.	- 355.00
EFT14626	15/07/2013	WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER PIG TO CART SPOIL FROM FERNIE RD TO TIP 12 & 13/6/2013.	- 2,030.00
EFT14627	15/07/2013	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	GULL CHARGES FOR BAKERS HILL BFB 2 FOR THE MONTH JUNE 2013.	- 55.83

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14628	15/07/2013	AUSTRALIAN SPORTS COMMISSION	REFUND GRANT ACCOUNT WITH NORTHAM VACATION AFTER SCHOOL CARE. REF# SO028231 & SO028742.	- 4,868.60
EFT14629	16/07/2013	MCINTOSH & SONS	PURCHASE OF X1 FERRIS IS2500 MOWER FOR ENGINEERING SERVICES LESS TRADE IN OF MASSEY FERGUSON GC2400 MOWER.	- 12,980.00
EFT14630	19/07/2013	LYALL BAY PTY LTD	CARTAGE OF SPOIL FROM FERNIE RD TO BERT HAWKE RESERVE. ADDITIONAL CARTAGE SPOIL. WORKS COMPLETED FROM SCHEDULE, ADD ADDITIONAL WORKS COMPLETED & GROSS VALUE OF COMPLETED. SUPERANNUATION CONTRIBUTIONS.	- 182,191.24
EFT14631	19/07/2013	PARAGON SUPERANNUATION FUND		- 172.26
EFT14632	19/07/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 210 INTEREST PAYMENT - RIVER DREDGING.	- 3,245.68
EFT14633	19/07/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 218 INTEREST PAYMENT - CBD STREETScape.	- 10,164.33
EFT14634	19/07/2013	AUSTRALIAN TAXATION OFFICE	PENALTY FOR LATE PAYMENT OF FBT FOR THE PERIOD 07/06/12 TO 28/06/13.	- 372.57
EFT14635	19/07/2013	FLAIR FURNITURE	PURCHASE OF X3 2 SEAT SOFAS CHOCOLATE , X3 2 SEAT SAFAS NAVY, X4 WING CHAIRS EXPRESSO, X3 WING CHAIRS BAMBOO, X3 TUB CHAIRS EXPRESSO, X3 TUB CHAIRS CARIBBEAN INDIGO & DELIVERY FOR KILLARA RESPITE CENTRE.	- 42,370.00
EFT14636	24/07/2013	AUSTRALIAN TAXATION OFFICE	THE BAS FOR THE MONTH OF JUNE 2013.	- 94,556.00
EFT14637	24/07/2013	BRIERTY	CLAIM FOR THE MONTH OF JUNE 2013 FOR THE CONSTRUCTION OF THE HEALTH PRECINCT ROADS & UNDERGROUND SERVICES.	- 564,317.59
EFT14638	25/07/2013	AVON VALLEY ENVIRONMENTAL SOCIETY	TESTING OF SOIL SAMPLE IN SWAN ENCLOSURE, BERNARD PARK. INCLUDES THE COLLECTION, TRANSPORTATION & CALLATION OF SOIL SAMPLES.	- 4,719.00
EFT14639	25/07/2013	LYALL BAY PTY LTD	CARRY OUT DRAINAGE WORKS TO PCYC.	- 4,393.40
EFT14640	25/07/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISMENT FOR THE RECYCLING CAMPAIGN, DESIGN & CONSTRUCT TENDER, EXECUTIVE MANAGER ENGINEERING SERVICES POSITION, PAYROLL OFFICER POSITION, REGIONAL LIBRARIAN POSITION & EXECUTIVE MANAGER POSITION.	- 9,387.10
EFT14641	25/07/2013	A CLASS DISPLAYS	PURCHASE OF RITE LITERATURE DISPLAY FOR THE VISITORS CENTRE.	- 84.90
EFT14642	25/07/2013	ANDREW ROLAND VALLANCE	HIRE OF BUS FOR AFTER SCHOOL & VACATION CHILD CARE FOR JUNE 5, 7, 10, 12, 14, 17, 19, 21, 24, 26, 28 & JULY 1ST & 3RD.	- 455.00
EFT14643	25/07/2013	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 3/7/2013 TO 16/7/2013.	- 250.00
EFT14644	25/07/2013	AV-SEC SECURITY SERVICES	MONITORING QUARTER FEE FROM 1/7/2013 TO 30/9/2013 AT THE OLD RAILWAY STATION MUSEUM. ATTENDANCE TO ALARM CALL OUT 22/6/2013 AT THE ADMIN BUILDING (REPORT#0994 & 09995).	- 200.10
EFT14645	25/07/2013	AVON COMPUTECH	PURCHASE OF X1 CE285A HP #85A BLACK TONER FOR SUPERTOWNS.	- 78.95

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EFT14646	25/07/2013	AVON PAPER SHRED	SHREDDING OF X1 WHEELIE BIN FROM THE ADMIN BUILDING.	- 44.00
EFT14647	25/07/2013	AVON VALLEY BAKERY	SUPPLY OF X10 SANDWICHES FOR GROUP MEETING 1/5/2013. SUPPLY OF X10 HAMBURGER, X6 HEDGEHOG SLICE, X3 HAM & CHEESE SAUSAGE ROLL, X3 SAUSAGE ROLLS & X10 COKE 600MLS FOR ISLAND REVEGETATION STONE PITCHING OF ISLANDS PRISONERS LUNCH 2/5/2013. SUPPLY OF X32 MIXED SANDWICHES FOR YOUNG GROUP LUNCH (KILLARA).	- 299.20
EFT14648	25/07/2013	BLACKWELL PLUMBING PTY LTD	REPLACE URINAL CISTERN 40 C/P FLUSH PIPE, MINISTOP & FLEXI AT THE WUNDOWIE FOOTBALL CLUB PAVILION.	- 649.00
EFT14649	25/07/2013	BOC LIMITED	SUPPLY OF X3 OXYGEN INDUST G SIZE & X1 DISSOLVED ACETYLENE G SIZE FOR THE DEPOT.	- 727.06
EFT14650	25/07/2013	BURGESS RAWSON (WA) PTY LTD	WATER USAGE FROM 18/3/2013 TO 10/7/2013. WATER & SEWERAGE RATES FROM 1/7/2013 TO 31/8/2013.	- 40.69
EFT14651	25/07/2013	C & D PLANKE & SONS PTY LTD	HIRE OF BOBCAT, EXCAVATOR LOADER & LABOUR FOR ROCK LINING ON ALMOND AVE 8, 9, 10, 11 & 12/07/2013 (X50 HOURS). HIRE OF TRUCK, TRAILER & BOBCAT FOR REPAIRS TO DRAINAGE ALMOND AVE ON 18, 19/7/2013 (X20 HOURS).	- 10,395.00
EFT14652	25/07/2013	CARLVILLE	SUPPLY HIRE OF TRUCK, TRAILER & BOBCAT FOR X40 HOURS FROM 13/7/2013 TO 17/7/2013 FOR CARTING & ROCK ALMOND AVE.	- 5,940.00
EFT14653	25/07/2013	CHEM-SAFE AUSTRALIA PTY LTD	GOODS/HAZARDOUS SUBSTANCES TRAINING ON SITE IN NORTHAM 11/7/2013 FOR THE DEPOT STAFF.	- 1,450.00
EFT14654	25/07/2013	CJD EQUIPMENT PTY LTD	PURCHASE OF X1 STARTER MOTOR FOR VOLVO BACKHOE, N.004.	- 544.50
EFT14655	25/07/2013	COLIN DUNCAN GRANT	CHARGES FOR CARPET CLEANING IN THE 3% ROOM.	- 70.00
EFT14656	25/07/2013	COUNTRY COPIERS NORTHAM	PURCHASE OF X1 PRIMARY CORONA ASSEMBLY FOR RECORDS.	- 487.26
EFT14657	25/07/2013	CUTLINE ENGRAVING	SUPPLY OF X2 NAME BADGES FOR KATHY SAUNDERS, X1 FOR PHIL STEVEN, X1 FOR GEORGE PAUL & X1 FOR CODEY REDMOND.	- 123.75
EFT14658	25/07/2013	DUNLOP G D	LOCATE SERVICE CABLES AT HILL RD FOR TREE REMOVAL AT ROAD WORKS ON CODY ST, AGETT WAY, HUTT ST & NEWCASTLE ST FOR FOOTPATH CONSTRUCTION. LOCATE SERVICES UNDERGROUND AT THE CLACKLINE TOILETS FOR NEW SEPTICS.	- 1,755.60
EFT14659	25/07/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	AVON DESCENT 2013 FAMILY FUN DAY ADMINISTRATION SUPPORT.	- 2,200.00
EFT14660	25/07/2013	EQUAL ENTERPRISES	SUPPLY WATERING OF PLANTS AT DRAINAGE RESERVE IN THROSSELL ST 25, 27/6/2013 & 4/7/2013. PLANTS PLANTED IN JUNE 2013 FOR SUPERTOWN IRRIGATION PROJECT. WATERING OF IRRIGATION DRAINAGE PROJECT 9/7/2013.	- 9,021.54
EFT14661	25/07/2013	EVERSAFE FIRE PROTECTION	INSPECT BUILDING & INSTALL FIRE EXTINGUISHERS AT THE VISITORS CENTRE.	- 841.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14662	25/07/2013	GLENN STUART BEVERIDGE	REPAIR DOOR LOCKS, DOORS, INSTALL DISPLAY PEG BOARDS, INSTALL TV, INSTALL GLENN INGRAM DISPLAY, PATCH HOLES IN WALL, BOARD IN MANAGERS OFFICE, HANG CLOCK, CASTERS ON X1 CARD RACK, MOVE COUCH & ALL OTHER DISPLAY COUNTERS ETC & PLACE PITCURE RAIL AT THE VISITORS CENTRE.	- 1,650.00
EFT14663	25/07/2013	GRAFTON ELECTRICS	CHECK FOR RCDS & SMOKE ALARMS AT 11 OLYMPIC DRIVE NORTHAM. INSTALL FLOOD LIGHT AT RUSHTON CRESCENT PARK. REPAIR FLOOD LIGHT AT MORRELL ST PARK. REPAIR LIGHT POLE AT APEX PARK.	- 3,501.26
EFT14664	25/07/2013	LANDGATE	TITLE SEARCH OF THE SHIRE DEPOT & EL CABALLO WHITE HOUSE.	- 48.00
EFT14665	25/07/2013	LEWIS MOTORS	PURCHASE OF X1 NEW HOLDEN COMMODORE SV6, N.4030 FOR CHADD HUNT (VIN 6G1FBE38EL909884).	- 36,184.01
EFT14666	25/07/2013	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	INSURANCE FOR BUSHFIRE VOLUNTEERS INSURANCE.	- 24,181.33
EFT14667	25/07/2013	LGIS INSURANCE BROKING	INSURANCE FOR MOTOR VEHICLES, STATUTORY & BUSINESS PRACTICES LIABILITY, MARINE CARGO, PERSONAL ACCIDENT, COUNCILLORS & OFFICERS LIABILITY & SALARY CONTINUANCE.	- 157,324.50
EFT14668	25/07/2013	LUPTONS LIQUID WASTE	PUMPOUT CLACKLINE PUBLIC TOILET SEPTIC TANKS X2 & WAIT & PUMP RUNBACK FROM LEACH DRAIN.	- 690.00
EFT14669	25/07/2013	MCDOWALL AFFLECK PTY LTD	10% OF QUOTED FEES FOR INDUSTRIAL PRECINCTS.	- 2,035.00
EFT14670	25/07/2013	MORRIS PEST AND WEED CONTROL	PROVIDE VISUAL TERMITE INSPECTION & REPORT OF ALL SHIRE BUILDINGS & REFILL RODENT BAIT STATIONS AT VARIOUS LOCATIONS.	- 10,774.50
EFT14671	25/07/2013	NORTHAM EMBROID-IT	EMBROIDED 'SHIRE OF NORTHAM' X2 POLO SHIRTS FOR THE REC CENTRE STAFF.	- 15.40
EFT14672	25/07/2013	NORTHAM TOYOTA	30000KM SERVICE & INSPECTION ON TOYOTA CAMRY, N.3955 & SERVICE ON TOYOTA HILUX, N10709.	- 658.12
EFT14673	25/07/2013	OXTER SERVICES	CEMETERY INVOICING FOR THE FORTNIGHT ENDING 28/6/2013. X1 REOPENING FOR MELBIN, X1 INTERNMENT OF ASHES FOR WOODS & X1 GRAVE CERTIFICATION FOR MELBIN. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 12/7/2013, X1 REOPENING FOR RUDNICKI & X1 GRAVE CERTIFICATION FOR RUDNICKI. PURCHASE OF X1 120L GARBAGE BAGS FOR DECEASED ANIMALS.	- 3,669.37
EFT14674	25/07/2013	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED REGARDING THROSSELL ST (KING CREEK) DRAINAGE WORKS & CLAIM FOR WORK COMPLETED REGARDING THE AVON HEALTH & COMMUNITY SERVICES PRECINCT DEVELOPMENT.	- 35,401.30
EFT14675	25/07/2013	PRETEC CONSULTANTS	STRUCTURAL DESIGN & DOCUMENT FOR TOOL SHED (KILLARA RESPITE CENTRE).	- 825.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14676	25/07/2013	PROFESSIONAL LOCKSERVICE	SUPPLY OF X1 201CYL GEN L SC B13, X1 SECURITY DOOR CYLINDER B13, X8 INDICATOR BOLT, X1 PADLOCK & SHACKLE & X8 B14 CUT KEY FOR THE SWIMMING POOL HOUSE, BERNARD PARK TOILETS, SOUND SHELL, SENIORS MEMORIAL HALL & OLD POST OFFICE BUILDING. REPAIRS TO TOILET DUCT DOOR AT KATRINE.	- 1,349.29
EFT14677	25/07/2013	ROADS2000	SUPPLY & LAY ASPHALT & PROFILING ON WELLINGTON ST.	- 19,132.30
EFT14678	25/07/2013	SIMPSON FIONA LESLEY	CLEANING OF WUNDOWIE PUBLIC TOILETS FROM 10/6/2013 TO 10/7/2013.	- 500.00
EFT14679	25/07/2013	SPECIALE SMASH REPAIRS	REPAIRS & PAINTING TO FRONT & BACK BUMPERS ON HOLDEN CRUZE, N10714.	- 1,757.03
EFT14680	25/07/2013	THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF X250 A4 COPYMATE PAPER & X5 A3 COPYMATE PAPER.	- 1,185.25
EFT14681	25/07/2013	TOURISM COUNCIL	REGISTRATION: WORKSHOP FOR THE VISITORS CENTRE.	- 45.00
EFT14682	25/07/2013	VERLINDENS ELECTRICAL SERVICE (WA)	CARRY OUT DISCONNECTIONS, RECONNECTIONS & RELOCATIONS FOR RENOVATIONS AT THE NORTHAM VISITORS CENTRE.	- 6,441.60
EFT14683	25/07/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 223 FIXED COMPONENT - CONSTRUCTION OF RECREATION FACILITIES	- 68,291.73
TOTAL EFT MUNICIPAL				- 2,111,467.85
32523	01/07/2013	WESTERN POWER	ANNUAL INSPECTION OF COMMUNITY BUS FOR 2013/2014.	- 154.10
32524	04/07/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	- 49.28
32525	04/07/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	- 222.26
32526	04/07/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 45.80
32527	04/07/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS	- 174.66
32528	04/07/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 39.32
32529	04/07/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	- 197.41
32530	04/07/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 29.10
32531	04/07/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS	- 146.86
32532	04/07/2013	RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS	- 249.04
32533	04/07/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 383.03
32534	04/07/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- 700.00
32535	04/07/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	- 249.04
32536	04/07/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS	- 205.72
32537	04/07/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 29,614.76
32538	04/07/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 570.03
32539	04/07/2013	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	- 360.93

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
32540	05/07/2013	PETTY CASH	PETTY CASH RECOUP FOR KILLARA, ADMIN & THE DEPOT.	- 545.25
32541	05/07/2013	SYNERGY	ELECTRICITY ACCOUNT FOR 395 FITZGERALD ST NORTHAM (SHIRE ADMIN - BUILDING FROM 16/5/2013 TO 19/6/2013.	- 2,244.05
32542	05/07/2013	WATER CORPORATION	WATER ACCOUNT FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 11/1/2013 TO 6/5/2013.	- 1,267.60
32543	15/07/2013	WESTERN POWER	DISCONNECT & RECONNECT POWER CORNER SOUTHERN BROOK & MCMANNUS RD SOUTHERN BROOK.	- 500.00
32544	15/07/2013	3 AUSTRALIA	3 PHONE CHARGES FOR THE BRIGADES & SES FROM 23/6/2013 TO 22/7/2013.	- 901.84
32545	15/07/2013	CANCELLED PAYMENT		
32546	15/07/2013	CITY OF CANNING	CHARGES FOR UNRETURNED LIBRARY LOANS.	- 151.80
32547	15/07/2013	COMMISSIONER OF POLICE	REFUND CSF 131112 UNSPENT ALLOCATION.	- 57.20
32548	15/07/2013	DEPARTMENT FOR COMMUNITIES	NORTHAM VACATION CARE, SERVICE ANNUAL FEE (SMALL 2013-2014).	- 188.00
32549	15/07/2013	DEPARTMENT OF FINANCE	RECOUP OF DIRECT COSTS (RECOUP OF FREIGHT COSTS FOR INTER LIBRARY LOANS, NORTHAM & WUNDOWIE PUBLIC LIBRARY)	- 1,468.53
32550	15/07/2013	GLEN ALEXANDER INGRAM	PARTIAL CLEAN, TOUCH UP & RE DATING OF THE AVON DESCENT BANNERS.	- 635.00
32551	15/07/2013	GREY STREET SURGERY	PRE EMPLOYMENT MEDICAL FOR HEATHER MACKINNON 25/06/2013.	- 165.00
32552	15/07/2013	JEF SALES & SERVICE	REPAIRS TO DEPOT'S GENERATOR ENGINE.	- 110.00
32553	15/07/2013	JEFFREY ALFRED HUSSELL	RATES REFUND FOR ASSESSMENT A1693 20 RAYMOND COURT CLACKLINE 6564.	- 155.31
32554	15/07/2013	LG PEOPLE	WORKFORCE PLANNING SERVICES DELIVERED BY INGRID BISHOP & MARGARET HEMSLEY TO 30/6/2013.	- 22,000.00
32555	15/07/2013	NEWS MAGAZINES	TWO YEARS SUBSCRIPTION TO ABC DELICIOUS FOR THE LIBRARY.	- 118.00
32556	15/07/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 UNIDEN HEADSET FOR RANGER SERVICES ADMIN.	- 29.00
32557	15/07/2013	NORTHAM RETRAVISION	PURCHASE OF X1 DIGITAL CAMERA, X1 CAMERA BAG & X1 GPS FOR RANGER SERVICES. PURCHASE OF X1 FLAT PANEL TV FOR THE VISITORS CENTRE.	- 433.90
32558	15/07/2013	PACIFIC MAGAZINES	ONE YEARS SUBSCRIPTION TO 'YOUR GARDEN MAGAZINE' FOR THE LIBRARY.	- 32.00
32559	15/07/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	TRAVEL CHARGES TO KILLARA 31/5/2013. SUPPLY OF X1 PRINTER FOR LICENSING/RECEPTION. SUPPLY OF X1 HERON D130 SCANNER FOR THE LIBRARY.	- 789.00
32560	15/07/2013	PETTY CASH	PETTY CASH RECOUP FOR THE REC CENTRE & WUNDOWIE LIBRARY.	- 236.40
32561	15/07/2013	QUAIRADING JUNIOR NETBALL CLUB	KIDSPORT FUNDING.	- 1,228.00
32562	15/07/2013	RAC BUSINESSWISE	21/6/2013 NEW VEHICLE NOMINATION, N460.	- 172.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
32563	15/07/2013	REGIONAL PHYSIOTHERAPY SPORTS INJURY CLINIC	PHYSIO APPOINTMENTS FOR JANETTE CHRIMES FROM 6/2/2013 TO 8/4/2013 (VOLUNTEER AT KILLARA).	- 843.50
32564	15/07/2013	SYNERGY	ELECTRICITY ACCOUNT FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR JULY 2013.	- 32,943.55
32565	15/07/2013	TELSTRA CORPORATION	TELSTRA MOBILE ACCOUNT FOR JUNE/JULY 2013 & FOR THE BAKERS HILL - BFB TO 22/6/2013.	- 1,454.90
32566	15/07/2013	WA FARM TREES	PURCHASE OF X12 ASSORTED SEDGES, X3 COOCH, X8 HALOSARCIA DOLEIFORMIS & X2 MELALEUCA RAPHIOPHYLLA FOR THE FLOATING ISLANDS.	- 880.00
32567	15/07/2013	WATER CORPORATION	WATER ACCOUNT FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR JULY 2013.	- 7,810.31
32568	19/07/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	- 96.90
32569	19/07/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	- 222.26
32570	19/07/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 48.88
32571	19/07/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS	- 175.17
32572	19/07/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 39.32
32573	19/07/2013	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	- 132.47
32574	19/07/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 29.10
32575	19/07/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS	- 142.29
32576	19/07/2013	RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS	- 536.25
32577	19/07/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 327.15
32578	19/07/2013	LYALL BAY PTY LTD	CARTAGE PF SPOIL FROM FERNIE ROAD TO BERT HAWKE RESERVE.	- 9,923.80
32579	19/07/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- 700.00
32580	19/07/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	- 249.04
32581	19/07/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS	- 177.50
32582	19/07/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 27,609.30
32583	19/07/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 774.70
32584	19/07/2013	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	- 169.99
32585	25/07/2013	DEPARTMENT OF FINANCE	REIMBURSEMENT OF OVER PAYMENTS OF OUTGOINGS FOR 298 FITZGERALD ST NORTHAM FOR 2012/2013.	- 1,173.41
32586	25/07/2013	EMU ESSENCE	PURCHASE OF X8 ARTHRITIS JARS FOR THE VISITORS CENTRE.	- 143.00
32587	25/07/2013	LUCY'S TEAROOMS	SUPPLY OF X30 BEEF & GRAVY ROLLS FOR THE STRATEGIC MEETING 26/6/2013.	- 225.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
32588	25/07/2013	NORTHAM RETRAVISION	PURCHASE OF X1 HD TV FOR THE SES. PURCHASE OF X1 HOSE ASSEMBLY FOR KILLARAS WHEEL CHAIR BUS.	- 728.00
32589	25/07/2013	PETTY CASH	PETTY CASH RECOUP FOR KILLARA FROM 4/4/2013 TO 18/7/2013.	- 428.65
32590	25/07/2013	SHIRE OF NORTHAM	12 MONTH VEHICLE REGISTRATION FOR ALL SHIRE VEHICLES.	- 11,435.70
32591	25/07/2013	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	APPLIED FIRST AID COURSE WITH CPR 123. 12 & 15 JULY 2013 FOR NICOLA ROSS (RECREATION CENTRE STAFF MEMBER).	- 199.00
32592	25/07/2013	STONE PERFECT	EXCAVATE, LEVEL & FORM UP PATH. CUT & REMOVE CONCRETE DOORWAY. SUPPLY & INST ALL EXPOSED AGGREGATE CONCRETE PATH (3M3 WITH DOUBLE SEAL), CUTS & EXPANSION JOINTS, RESTORE SLABS TO DISABLED PATH AT THE CLACKLINE HALL.	- 4,030.00
32593	25/07/2013	TELSTRA CORPORATION	TELSTRA LANDLINE ACCOUNT FOR THE DEPOT, WUNDOWIE LIBRARY, WUNDOWIE POOL, ADMIN/FINANCE. ADMIN DIRECTORY CHARGES, LANDFILL/BERT HAWKE, RANGER SERVICES, LIBRARY, KILLARA, REC CENTRE, SWIMMING POOL, VISITORS CENTRE, VC DIRECTORY CHARGES, BUILDING, PLANNING, FIRE ALARM, DEPOT TWO WAY, HARVEST LINE, RSL, RAILWAY MUSUEM SECURITY, LANDFILL INTERNET, ADMIN INTERNET & THE VISITORS CENTRE INTERNET FOR JUNE/JULY 2013. ALSO THE NORTHAM DISTRICT SES FROM 15/6/2013 TO 14/7/2013 & SES FROM 5/7/2013 TO 4/8/2013	- 5,034.41
32594	25/07/2013	WATER CORPORATION	WATER ACCOUNT FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR JUNE/JULY 2013.	- 26,727.63
32595	30/07/2013	CANCELLED PAYMENT		
32596	30/07/2013	SHIRE OF NORTHAM	TRUST FOR LYALL BAY - RETENTION 30 JUNE 2013 TO 30 JUNE 2014 (WARRANTY RETENTION).	- 24,159.05
32597	30/07/2013	SHIRE OF NORTHAM	VEHICLE REGISTRATION RENEWAL FOR COMMUNITY BUS, N.009.	- 283.80
			TOTAL CHEQUE MUNICIPAL	- 226,673.25
DD5927.1	03/07/2013	TENNANT AUSTRALIA	LEASING CLEANING EQUIPMENT JULY 2013 NORTHAM RECREATION CENTRE	- 1,067.00
DD5957.1	11/07/2013	BANKWEST	D GOBBART - MASTERCARD 24/5/13 TO 21/6/13, CANNING BRIDGE AUTO LODGE - PAYROLL ACCOMODATION - 22/5/13, CAMERA ELECTRONIC SERVICE - ANDREW HICKS, WHEATBELT OFFICE & BUSINESS MACHINES CABLE FOR EFTPOS MACHINES 29/5/13, CITY OF PERTH 30/5/13 - DISTRICT COURT, CITY OF PERTH 30/5/13 - UHY COURSE, CITY OF PERTH 31/5/13 - UHY COURSE, ATOMIC ESPRESSO UHY COURSE, AUSTRALIAN POST PRIVACY NOTICE RATES, AUSTRALIAN POST-PRIVACY NOTICE RATES, LIQUOR BARONS - COUNCIL CHAMBERS, SHIRE OF NORTHAM - TEST EFTPOS MACHINE, CANNING BRIDGE AUTO LODGE 14/6/13 - RATES COURSE, SAFFRON WA - MEETING, GST	- 1,031.37

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL AUGUST 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
DD5957.1	11/07/2013	BANKWEST	FACILITY FEE, FACILITY FEE- MASTERCARD FEES, GST	- 99.00
DD5957.1	11/07/2013	BANKWEST	CHADD HUNT MASTERCARD 24/5/13 TO 21/6/13, SHIRE OF NORTHAM - BUILDING APPLICATION FEE 13102 & 13103, ANNUAL CARD FEE, GST	- 300.00
			TOTAL DIRECT DEPOSIT	- 2,497.37
PAYROLL	04/07/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 254,273.13
PAYROLL	18/07/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 180,662.94
			TOTAL PAYROLL	- 434,936.07
			TOTAL EFT MUNICIPAL	-\$ 2,111,467.85
			TOTAL CHEQUE MUNICIPAL	-\$ 226,673.25
			TOTAL DIRECT DEBIT	-\$ 2,497.37
			TOTAL PAYROLL	-\$ 434,936.07
			TOTAL	-\$ 2,775,574.54

The payment of cheque numbers 32523 to 32597 from Municipal Fund (dated 1st July 2013 to 31st July 2013), the payment of Electronic Funds Transfer numbers EFT14471 to EFT14683 (dated 1st July 2013 to 31st July 2013). Direct Debits 5927.1 and 5957.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32523 to 32597	\$ 226,673.25
Municipal Fund Bank Electronic Fund Transfer EFT14471 to EFT14683	\$ 2,111,467.85
Direct Debit Fund Transfer 5927.1 and 5957.1	\$ 2497.37
Municipal Fund Bank Electronic Fund Transfer Payroll 04/07/2013	\$ 254,273.13
Municipal Fund Bank Electronic Fund Transfer Payroll 18/07/2013	\$ 180,662.94
 TOTAL	 \$2,775,574.54

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,775,574.54 was submitted to the ordinary Meeting of Council on Wednesday 21st August 2013.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$2,775,574.54 was submitted to each member of the Council Wednesday 21st August 2013, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 30 JUNE 2013

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	1 August 2013

PURPOSE

The Statement of Financial Activity for the period ending 30 June 2013 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

Minute No C.2114

Moved: Cr A Llewellyn
Seconded: Cr K Saunders

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 June 2013.

CARRIED 9/0



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013**

	NOTE	June 2013 Actual \$	June 2013 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<u>Operating</u>						
Revenues/Sources	8					
Governance		96,984	72,210	72,210	24,774	34.31%
General Purpose Funding		4,557,555	2,711,535	2,966,535	1,846,020	68.08%
Law, Order, Public Safety		568,104	847,623	847,623	(279,519)	(32.98%)
Health		184,211	214,369	214,369	(30,158)	(14.07%)
Education and Welfare		1,859,021	2,896,692	2,896,692	(1,037,671)	(35.82%)
Housing		38,489	46,811	46,811	(8,322)	(17.78%)
Community Amenities		2,064,117	2,240,898	2,240,898	(176,781)	(7.89%)
Recreation and Culture		474,703	1,070,247	1,070,247	(595,544)	(55.65%)
Transport		1,645,688	3,940,528	3,940,528	(2,294,840)	(58.24%)
Economic Services		1,094,536	1,218,037	1,218,037	(123,501)	(10.14%)
Other Property and Services		104,461	68,000	68,000	36,461	53.62%
		<u>12,687,869</u>	<u>15,326,950</u>	<u>15,581,950</u>	<u>(2,639,081)</u>	<u>(17.22%)</u>
(Expenses)/(Applications)	8					
Governance		(868,465)	(861,699)	(861,699)	(6,766)	(0.79%)
General Purpose Funding		(426,594)	(257,468)	(257,468)	(169,126)	(65.69%)
Law, Order, Public Safety		(1,051,593)	(1,142,564)	(1,142,564)	90,971	7.96%
Health		(596,695)	(499,359)	(499,359)	(97,336)	(19.49%)
Education and Welfare		(1,380,896)	(1,242,308)	(1,242,308)	(138,588)	(11.16%)
Housing		(99,379)	(96,374)	(96,374)	(3,005)	(3.12%)
Community Amenities		(2,897,720)	(3,446,541)	(3,446,541)	548,821	15.92%
Recreation & Culture		(3,528,132)	(3,985,678)	(3,985,678)	457,546	11.48%
Transport		(4,684,631)	(4,556,764)	(4,556,764)	(127,867)	(2.81%)
Economic Services		(2,031,389)	(2,387,400)	(2,387,400)	356,011	14.91%
Other Property and Services		(172,138)	(75,993)	(75,993)	(96,145)	(126.52%)
		<u>(17,737,632)</u>	<u>(18,552,148)</u>	<u>(18,552,148)</u>	<u>814,516</u>	<u>(4.39%)</u>
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>						
(Profit)/Loss on Asset Disposals	2	(424,365)	2,860,757	(2,759,889)	(3,285,122)	114.83%
Movement in Accrued Interest		(5,047)	0	0	(5,047)	0.00%
Movement in Accrued Salaries and Wages		6,439	0	0	6,439	0.00%
Movement in Deferred Pensioner Rates/ESL		48,444	0	0	48,444	0.00%
Movement in Employee Benefit Provisions		83,623	0	0	83,623	0.00%
Depreciation on Assets		3,476,806	3,215,004	3,215,004	261,802	(8.14%)
<u>Capital Revenue and (Expenditure)</u>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(4,577,117)	(8,321,676)	(8,162,097)	3,744,559	45.00%
Purchase Plant and Equipment	1	(1,321,083)	(1,438,924)	(1,438,924)	117,841	8.19%
Purchase Furniture and Equipment	1	(64,238)	(75,822)	(75,822)	11,584	15.28%
Purchase Bush Fire Equipment	1	(405,764)	(343,560)	(503,139)	(62,204)	(18.11%)
Purchase Playground Equipment	1	0	0	(20,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(2,156,243)	(5,655,975)	(5,655,975)	3,499,732	61.88%
Purchase Infrastructure Assets - Bridges	1	(500,000)	(719,000)	(719,000)	219,000	
Purchase Infrastructure Assets - Footpaths	1	(177,286)	(207,714)	(207,714)	30,428	14.65%
Purchase Infrastructure Assets - Drainage	1	(1,705,155)	(719,000)	(3,338,943)	(986,155)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(93,590)	(1,031,132)	(1,011,132)	937,542	90.92%
Purchase Infrastructure Assets - Airfields	1	(163,883)	(163,883)	(163,883)	0	0.00%
Purchase Infrastructure Assets - Streetscape	1	(6,159)	(57,206)	(57,206)	51,047	89.23%
Proceeds from Disposal of Assets	2	752,008	3,247,999	3,247,999	(2,495,991)	76.85%
Repayment of Debentures	3	(417,436)	(417,436)	(417,436)	0	0.00%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	67,798	67,798	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(662,003)	(662,003)	(914,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	920,355	920,355	940,554	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	13,585,003	13,585,003	13,585,003	0	0.00%
LESS Net Current Assets Year to Date	5	8,720,754	8,219,577	1,992	501,177	6.10%
Amount Raised from Rates	6	<u>(7,509,410)</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>(148,220)</u>	<u>2.01%</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
1. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Council	7,172.70	7,200
Furniture & Office Equipment - Administration	43,686.83	48,400
Plant & Equipment - Administration	42,976.36	43,544
Law, Order & Public Safety		
Cat Impound Area	0.00	0
Snr Ranger Vehicle	33,106.09	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	0
Security Camera Bernard Park & Avon Mall	24,907.32	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	269,115.23	343,560
Bush Fire Brigade Shed Construction	136,648.30	159,579
Health		
Plant & Equipment - Health Inspection/Admin	82,823.68	82,839
Education & Welfare		
Land & Buildings - Day Centre	3,929.65	0
Land & Buildings - Respite Centre Construction	2,571,152.33	3,429,970
Killara - Bus Replacement	212,876.50	212,625
Killara- Furniture & Equipment	1,998.19	0
Play Group Building	36,937.42	35,000
Community Amenities		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	24,168.91	24,200
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	1,654,069.52	1,808,331
Drainage - Town Centre Supertowns	755.90	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	34,392.27	30,000
Cemetery Capital Works	1,172.75	35,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

1. ACQUISITION OF ASSETS (Continued)	June 2013 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	86,519.10	114,205
Furniture & Equipment- Public Halls	3,860.00	3,900
Land & Buildings - Wundowie Pool	20,100.00	20,100
Recreation Centre - Building	3,350.00	3,350
Recreation Centre - Outdoor Courts	70,970.00	70,970
Recreation Centre - Lighting	167,068.00	167,068
Recreation Centre - Car Parking & Access	17,664.00	17,664
Recreation Centre Manager Utility	26,207.73	26,200
Recreation Centre Generator	24,519.00	23,000
Furniture & Equipment - Other Recreation	7,520.03	16,322
Skate Park - Lighting	0.00	30,000
Outdoor Courts Replace Boundary Fence	14,973.68	15,000
Seating - Bert Hawke	4,350.00	4,000
George Nuich Park	47,050.00	45,262
Play Equipment - Jubilee Oval	0.00	0
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	8,560.00	563,750
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	0
Henry Street Oval Fencing	4,000.00	30,000
Sporting Equipment - Backboards, Nets Etc	7,049.05	10,000
Outdoor Seating	2,830.00	3,000
Jubilee Oval Reticulation	4,777.00	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	0.00	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

1. ACQUISITION OF ASSETS (Continued)	June 2013 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Transport		
Land & Building	16,530.43	2,504,383
Footpath Construction	177,285.53	207,714
Laneway Construction	6,105.96	50,000
- Roadworks - Project Grants	401,472.35	614,343
- Roadworks - General Construction	705,108.26	892,373
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Special Projects	558,226.28	614,776
- Roadworks - Blackspot Funding	305,706.71	412,131
Infra Development- Super Towns	179,623.21	3,072,352
Plant & Equipment - Road Plant Purchases	656,413.79	699,040
Airport Infrastructure	163,882.56	163,883
Economic Services		
Christmas Decorations	18,700.00	20,000
Land Building - Visitor Centre	11,160.00	15,000
Infrastructure - Streetscape	6,159.43	57,206
Plant & Equipment - Building Control	51,742.26	53,200
Old Wundowie Fire Station	15,043.36	15,000
Land Purchases - Supertowns	1,157,677.88	1,255,219
Fees & Charges- Super Town	363,449.68	143,168
Community Bus	99,390.00	101,956
Project Manager Community Infra Vehicle	0.00	35,083
Supertowns Vehicle	23,251.37	23,251
Bakers Hill Water Project	35,130.00	890,000
Wundowie Storm Water Harvesting Project	15,200.00	0
	<u>11,170,516.60</u>	<u>21,353,835</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

1. ACQUISITION OF ASSETS (Continued)	June 2013 Actual \$	2012/13 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	4,577,116.87	8,162,097
Plant and Equipment	1,321,083.01	1,438,924
Furniture and Equipment	64,237.75	75,822
Tools	0.00	0
Bush Fire Equipment	405,763.53	503,139
Playground Equipment	0.00	20,000
Infrastructure Assets - Roads	2,156,242.77	5,655,975
Infrastructure Assets - Footpaths	177,285.53	207,714
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	1,705,155.42	3,338,943
Infrastructure Assets - Parks & Ovals	93,589.73	1,011,132
Infrastructure Assets - Airfields	163,882.56	163,883
Infrastructure Assets - Streetscape	6,159.43	57,206
	<u>11,170,516.60</u>	<u>21,353,835</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2013	2012/13	June 2013	2012/13	June 2013	2012/13
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
Governance						
Councillor Laptop	853.22	853	1,445.46	1,400	592.24	547
CEO Vehicle - PN1008-Asset MV 1008	40,606.67	40,607	29,040.45	29,000	(11,566.22)	(11,607)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	17,854	22,640.91	22,800	4,786.67	4,946
Law, Order Public Safety						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	9,032.05	15,396	11,818.18	17,500	2,786.13	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	12,835	12,835.23	12,835
Ruger 77 - 9235	232.01	0	0.00	0	(232.01)	0
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	18,000	18,000.00	18,000
Various Bushfire Radios - Pre new radio system	1,197.11	0	0.00	0	(1,197.11)	0
SES Landcruiser - 994 (N4982)	9,112.45	0	0.00	0	(9,112.45)	0
Health						
EM Dev Vehicle- PN1012-Asset MV1001	20,828.09	26,042	11,980.00	20,000	(8,848.09)	(6,042)
Snr Environmental Health Vehicle - PN0902 - Asset 9241	10,191.30	13,584	12,095.45	13,000	1,904.15	(584)
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	16,976	10,545.45	10,000	(6,430.06)	(6,976)
Meat Inspector - MV1017	20,840.82	0	16,363.64	0	(4,477.18)	0
Lot 310 Wandoo Parade, Wundowie - Asset S404	3,742.27	3,848	30,800.00	35,000	27,057.73	31,152
Education & Welfare						
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Community Amenities						
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	10,598	10,909.09	10,000	311.23	(598)
Recreation & Culture						
Recreation Manager Ute - PN0811 - Asset 9211	506.95	507	6,313.18	6,313	5,806.23	5,806
Wundowie Yak Lot 311-Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Pool Chlorination System - 838	642.24	0	0.00	0	(642.24)	0
Ultramax Pool Cleaner - PE-1102	10,034.69	0	0.00	0	(10,034.69)	0
Dolphin Pro Pool Cleaner - PE-1103	4,158.83	0	0.00	0	(4,158.83)	0
Victa Sp Lawn Mower - PE-1104	1,278.36	0	0.00	0	(1,278.36)	0
Transport						
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	15,520	18,181.82	18,182	2,661.58	2,662
Isuzu Folcon 2002 - PN008 - Asset S633	4,010.11	4,010	30,909.09	30,909	26,898.98	26,899
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	8,131	8,131.36	8,131
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	9,318	9,318.18	9,318
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	28,045	28,045.45	28,045
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	24,091	24,090.91	24,091
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	7,732	6,098.34	6,099
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,914	15,206.51	15,207
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	30,488.85	36,590	32,852.95	32,000	2,364.10	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
PN0904 Massey Ferguson GC2400 - 9236	15,154.07	0	6,500.00	0	(8,654.07)	0
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fusio Canter (Insurance) - 9217	15,767.62	15,768	40,495.86	40,596	24,728.24	24,828
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Stihl Brush Cutter - RP0002	653.62	0	0.00	0	(653.62)	0
Stihl Brush Cutter - RP0003	653.62	0	0.00	0	(653.62)	0
Dolmar Blower Vac - 9070	90.83	0	0.00	0	(90.83)	0
Dolmar Brush Cutter - 9071	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9072	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9073	194.81	0	0.00	0	(194.81)	0
Dolmar Brush Cutter - 9074	241.74	0	0.00	0	(241.74)	0
Husqvarna Brush Cutter - 9077	222.85	0	0.00	0	(222.85)	0
Husqvarna Brush Cutter - 9078	238.53	0	0.00	0	(238.53)	0
Husqvarna Brush Cutter - 9021	39.49	0	0.00	0	(39.49)	0
Husqvarna Blower - 9023	25.87	0	0.00	0	(25.87)	0
Husqvarna Chainsaw - 9024	28.09	0	0.00	0	(28.09)	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

2. DISPOSALS OF ASSETS (Continued)

By Program - (Continued)	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2013 Actual	2012/13 Budget	June 2013 Actual	2012/13 Budget	June 2013 Actual	2012/13 Budget
	\$	\$	\$	\$	\$	\$
Transport - Continued						
Combi Trimmer & Pole Saw - 9026	51.14	0	0.00	0	(51.14)	0
Dolmar Chainsaw - 9066	187.26	0	0.00	0	(187.26)	0
Dolmar Chainsaw - 9067	206.82	0	0.00	0	(206.82)	0
Dolmar Hedge Trimmer - 9068	183.39	0	0.00	0	(183.39)	0
Dolmar Blower - 9069	85.68	0	0.00	0	(85.68)	0
Tray Tool Box - Retic Van - 951	1,504.69	0	0.00	0	(1,504.69)	0
Landscape Rack - 9236A	437.87	0	0.00	0	(437.87)	0
Broom - Hydraulic Model - 9014	152.26	0	0.00	0	(152.26)	0
Dynapac Plate Compactor - 9015	81.15	0	0.00	0	(81.15)	0
Dynapac Vibro Rammer - 9016	111.14	0	0.00	0	(111.14)	0
Potable Emulsion Spray Unit - 9032	931.61	0	0.00	0	(931.61)	0
Billy Goat Vacuum 6.5 Honda - 9235	188.32	0	0.00	0	(188.32)	0
Brighton Rotary Hoe - 9236C	1,283.96	0	0.00	0	(1,283.96)	0
Ifor Williams Trailer - 9114	3,223.30	0	0.00	0	(3,223.30)	0
Metrocount Classifier - 9115	1,301.80	0	0.00	0	(1,301.80)	0
Ammann ADC Compaction Meter - RP0006	5,034.02	0	0.00	0	(5,034.02)	0
Metrocount Classifiers x 3 - PE-1108	7,536.04	0	0.00	0	(7,536.04)	0
Economic Services						
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	2,114	12,050.00	12,000	9,935.53	9,886
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3135 Part Asset	33,283.21	33,283	300,000.00	300,000	266,716.79	266,717
	327,642.77	488,110	752,008.12	3,247,999	424,365.35	2,759,889

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2013 Actual	2012/13 Budget	June 2013 Actual	2012/13 Budget	June 2013 Actual	2012/13 Budget
	\$	\$	\$	\$	\$	\$
Land & Buildings						
Lot 310 Wandoo Parade, Wundowie - Asset S404	3,742.27	3,848	30,800.00	35,000	27,057.73	31,152
Wundowie Yak Lot 311- Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Land- Supertowns- Asset 3135 Part Asset	33,283.21	33,283	300,000.00	300,000	266,716.79	266,717
Plant & Equipment						
CEO Vehicle - PN1008-Asset MV 1008	40,606.67	40,607	29,040.45	29,000	(11,566.22)	(11,607)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	17,854	22,640.91	22,800	4,786.67	4,946
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	9,032.05	15,396	11,818.18	17,500	2,786.13	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	12,835	12,835.23	12,835
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	18,000	18,000.00	18,000
EM Dev Vehicle- PN1012-Asset MV 1001	20,828.09	26,042	11,980.00	20,000	(8,848.09)	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	10,191.30	13,584	12,095.45	13,000	1,904.15	(584)
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	16,976	10,545.45	10,000	(6,430.06)	(6,976)
Meat Inspector - MV 1017	20,840.82	0	16,363.64	0	(4,477.18)	0
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	10,598	10,909.09	10,000	311.23	(598)
Recreation Manager Ute - PN0811 - Asset 9211	506.95	507	6,313.18	6,313	5,806.23	5,806
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	15,520	18,181.82	18,182	2,661.58	2,662
Isuzu Folcon 2002 - PN008 - Asset S633	4,010.11	4,010	30,909.09	30,909	26,898.98	26,899
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	8,131	8,131.36	8,131
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	9,318	9,318.18	9,318
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	28,045	28,045.45	28,045
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	24,091	24,090.91	24,091
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

2. DISPOSALS OF ASSETS (Continued)

By Class (Continued)

	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2013 Actual \$	2012/13 Budget \$	June 2013 Actual \$	2012/13 Budget \$	June 2013 Actual \$	2012/13 Budget \$
Transport - Continued						
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	7,732	6,098.34	6,099
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,914	15,206.51	15,207
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	30,488.85	36,590	32,852.95	32,000	2,364.10	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
PN0904 Massey Ferguson GC2400 - 9236	15,154.07	0	6,500.00	0	(8,654.07)	0
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fuso Canter (Insurance) - 9217	15,767.62	15,768	40,495.86	40,596	24,728.24	24,828
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	2,114	12,050.00	12,000	9,935.53	9,886
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Various Bushfire Radios - Pre new radio system	1,197.11	0	0.00	0	(1,197.11)	0
SES Landcruiser - 994 (N4982)	9,112.45	0	0.00	0	(9,112.45)	0
Pool Chlorination System - 838	642.24	0	0.00	0	(642.24)	0
Ultramax Pool Cleaner - PE-1102	10,034.69	0	0.00	0	(10,034.69)	0
Dolphin Pro Pool Cleaner - PE-1103	4,158.83	0	0.00	0	(4,158.83)	0
Victa Sp Lawn Mower - PE-1104	1,278.36	0	0.00	0	(1,278.36)	0
Stihl Brush Cutter - RP0002	653.62	0	0.00	0	(653.62)	0
Stihl Brush Cutter - RP0003	653.62	0	0.00	0	(653.62)	0
Dolmar Blower Vac - 9070	90.83	0	0.00	0	(90.83)	0
Dolmar Brush Cutter - 9071	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9072	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9073	194.81	0	0.00	0	(194.81)	0
Dolmar Brush Cutter - 9074	241.74	0	0.00	0	(241.74)	0
Husqvarna Brush Cutter - 9077	222.85	0	0.00	0	(222.85)	0
Husqvarna Brush Cutter - 9078	238.53	0	0.00	0	(238.53)	0
Husqvarna Brush Cutter - 9021	39.49	0	0.00	0	(39.49)	0
Husqvarna Blower - 9023	25.87	0	0.00	0	(25.87)	0
Husqvarna Chainsaw - 9024	28.09	0	0.00	0	(28.09)	0
Combi Trimmer & Pole Saw - 9026	51.14	0	0.00	0	(51.14)	0
Dolmar Chainsaw - 9066	187.26	0	0.00	0	(187.26)	0
Dolmar Chainsaw - 9067	206.82	0	0.00	0	(206.82)	0
Dolmar Hedge Trimmer - 9068	183.39	0	0.00	0	(183.39)	0
Dolmar Blower - 9069	85.68	0	0.00	0	(85.68)	0
Tray Tool Box - Retic Van - 951	1,504.69	0	0.00	0	(1,504.69)	0
Landscape Rack - 9236A	437.87	0	0.00	0	(437.87)	0
Ruger 77 - 9235	232.01	0	0.00	0	(232.01)	0
Broom - Hydraulic Model - 9014	152.26	0	0.00	0	(152.26)	0
Dynapac Plate Compactor - 9015	81.15	0	0.00	0	(81.15)	0
Dynapac Vibro Rammer - 9016	111.14	0	0.00	0	(111.14)	0
Potable Emulsion Spray Unit - 9032	931.61	0	0.00	0	(931.61)	0
Billy Goat Vacuum 6.5 Honda - 9235	188.32	0	0.00	0	(188.32)	0
Brighton Rotary Hoe - 9236C	1,283.96	0	0.00	0	(1,283.96)	0
Ifor Williams Trailer - 9114	3,223.30	0	0.00	0	(3,223.30)	0
Metrocount Classifier - 9115	1,301.80	0	0.00	0	(1,301.80)	0
Ammann ADC Compaction Meter - RP0006	5,034.02	0	0.00	0	(5,034.02)	0
Metrocount Classifiers x 3 - PE-1108	7,536.04	0	0.00	0	(7,536.04)	0
Furniture & Equipment						
Councillor Laptop	853.22	853	1,445.46	1,400	592.24	547
	327,642.77	488,110	752,008.12	3,247,999	424,365.35	2,759,889

Summary

Profit on Asset Disposals	0.00	516275.58	516,275.58	2,810,223
Loss on Asset Disposals	0.00	91910.23	(91,910.23)	(50,334)
			<u>424,365.35</u>	<u>2,759,889</u>

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$
Governance									
Loan 215 - Admin Office Renovations	139,496	0	0	24,313	24,313	115,183	115,183	9,039	9,039
Community Amenities									
Loan 210 - River Dredging	22,726	0	0	5,179	5,179	17,547	17,547	1,313	1,313
Recreation & Culture									
Loan 206 - Northam Country Club **	254,516	0	0	33,139	33,139	221,377	221,377	14,633	14,633
Loan 208 - Northam Country Club **	38,038	0	0	3,949	3,949	34,089	34,089	2,765	2,765
Loan 219 - Northam Bowling Club **	162,244	0	0	21,149	21,149	141,095	141,095	9,265	9,265
Loan 222 - Northam Trotting Club Building **	79,244	0	0	9,561	9,561	69,683	69,683	4,199	4,199
Loan 223 - Recreation Facilities	852,134	0	0	85,628	85,628	766,506	766,506	50,955	50,955
Loan 224 - Recreation Facilities	1,072,113	0	0	29,926	29,926	1,042,187	1,042,187	69,674	69,674
Loan 226 - Recreation Facilities	400,000	0	0	11,759	11,759	388,241	388,241	20,888	20,888
Transport									
Loan 221 - Airstrip Upgrade	68,740	0	0	9,776	9,776	58,964	58,964	4,199	4,199
Economic Services									
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	0	5,037	5,037	0	0	225	225
Loan 205 - Visitor Centre Café	8,938	0	0	8,938	8,938	0	0	292	292
Loan 217 - CBD Streetscape	907,119	0	0	130,495	130,495	776,624	776,624	50,573	50,573
Loan 218 - CBD Streetscape	108,305	0	0	14,102	14,102	94,203	94,203	6,227	6,227
Loan 225 - Victoria Oval Purchase	877,183	0	0	24,485	24,485	852,698	852,698	57,006	57,006
	4,995,833	0	0	417,436	417,436	4,578,397	4,578,397	301,253	301,253

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	225,986	225,986
Interest	9,983	10,253
Amount Set Aside / Transfer to Reserve	8,399	8,399
Amount Used / Transfer from Reserve	<u>(12,264)</u>	<u>(12,264)</u>
	<u>232,104</u>	<u>232,374</u>
(b) Employee Liability Reserve		
Opening Balance	520,123	520,123
Interest	23,001	23,599
Amount Set Aside / Transfer to Reserve	2,066	2,066
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>545,190</u>	<u>545,788</u>
(c) Housing Reserve		
Opening Balance	215,731	215,731
Interest	9,538	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>225,269</u>	<u>225,519</u>
(d) Meat Inspection Reserve		
Opening Balance	67,051	67,051
Interest	2,816	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	<u>(69,867)</u>	<u>(22,003)</u>
	<u>0</u>	<u>48,975</u>
(e) Office Equipment Reserve		
Opening Balance	117,840	117,840
Interest	5,210	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>123,050</u>	<u>123,187</u>
(f) Plant & Equipment Reserve		
Opening Balance	736,170	736,170
Interest	32,152	33,401
Amount Set Aside / Transfer to Reserve	230,000	230,000
Amount Used / Transfer from Reserve	<u>(415,750)</u>	<u>(427,072)</u>
	<u>582,572</u>	<u>572,499</u>
(g) Recreation Reserve		
Opening Balance	46,263	46,263
Interest	2,045	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(48,615)</u>
	<u>48,308</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Road & Bridgeworks Reserve		
Opening Balance	577,577	577,577
Interest	25,605	26,206
Amount Set Aside / Transfer to Reserve	32,000	32,000
Amount Used / Transfer from Reserve	0	0
	<u>635,182</u>	<u>635,783</u>
(i) Refuse Site Reserve		
Opening Balance	182,887	182,887
Interest	8,011	8,298
Amount Set Aside / Transfer to Reserve	20,000	20,000
Amount Used / Transfer from Reserve	(55,000)	(55,000)
	<u>155,898</u>	<u>156,185</u>
(j) Regional Development Reserve		
Opening Balance	119,017	119,017
Interest	5,273	5,400
Amount Set Aside / Transfer to Reserve	5,000	5,000
Amount Used / Transfer from Reserve	0	0
	<u>129,290</u>	<u>129,417</u>
(k) Speedway Reserve		
Opening Balance	119,929	119,929
Interest	5,302	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>125,231</u>	<u>125,370</u>
(l) Community Bus Replacement Reserve		
Opening Balance	50,493	50,493
Interest	2,141	2,291
Amount Set Aside / Transfer to Reserve	10,000	10,000
Amount Used / Transfer from Reserve	(52,978)	(52,978)
	<u>9,656</u>	<u>9,806</u>
(m) Septage Pond Reserve		
Opening Balance	130,446	130,446
Interest	5,895	5,919
Amount Set Aside / Transfer to Reserve	60,000	60,000
Amount Used / Transfer from Reserve	0	0
	<u>196,341</u>	<u>196,365</u>
(n) Killara Reserve		
Opening Balance	529,889	487,641
Interest	18,382	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(314,496)	(255,537)
	<u>233,775</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Stormwater Drainage Projects Reserve		
Opening Balance	6,007	6,007
Interest	265	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,272</u>	<u>6,312</u>
(p) Recreation and Community Facilities Reserve		
Opening Balance	396,128	396,128
Interest	17,514	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(67,085)
	<u>413,642</u>	<u>347,016</u>
(q) Administration Office Reserve		
Opening Balance	433,126	433,126
Interest	19,150	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>452,276</u>	<u>452,778</u>
(r) Council Buildings & Amenities Reserve		
Opening Balance	60,072	60,073
Interest	2,722	2,726
Amount Set Aside / Transfer to Reserve	30,800	285,000
Amount Used / Transfer from Reserve	0	0
	<u>93,594</u>	<u>347,799</u>
(s) River Town Pool Dredging Reserve		
Opening Balance	158,036	158,036
Interest	7,094	7,170
Amount Set Aside / Transfer to Reserve	50,000	50,000
Amount Used / Transfer from Reserve	0	0
	<u>215,130</u>	<u>215,206</u>
(t) Parking Facilities Construction Reserve		
Opening Balance	144,916	144,916
Interest	6,407	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>151,323</u>	<u>151,491</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(u) Art Collection Reserve		
Opening Balance	5,007	5,007
Interest	232	227
Amount Set Aside / Transfer to Reserve	5,000	5,000
Amount Used / Transfer from Reserve	0	0
	<u>10,239</u>	<u>10,234</u>
Total Cash Backed Reserves	<u>4,584,343</u>	<u>4,774,091</u>
Total Interest	208,738	206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

Summary of Transfers to Cash Backed Reserves

Transfers to Reserves		
Aged Accomodation Reserve	18,382	18,652
Employee Liability Reserve	25,067	25,665
Housing Reserve	9,538	9,788
Meat Inspection Reserve	2,816	3,927
Office Equipment Reserve	5,210	5,347
Plant & Equipment Reserve	262,152	263,401
Recreation Reserve	2,045	2,352
Road & Bridgeworks Reserve	57,605	58,206
Refuse Site Reserve	28,011	28,298
Regional Development Reserve	10,273	10,400
Speedway Reserve	5,302	5,441
Community Bus Replacement Reserve	12,141	12,291
Septage Pond Reserve	65,895	65,919
Killara Reserve	18,382	9,883
Stormwater Drainage Projects Reserve	265	305
Recreation and Community Facilities Reserve	17,514	17,973
Administration Office Reserve	19,150	19,652
Council Buildings & Amenities Reserve	33,522	287,726
River Town Pool Dredging Reserve	57,094	57,170
Parking Facilities Construction Reserve	6,407	6,575
Art Collection Reserve	5,232	5,227
	<u>662,003</u>	<u>914,198</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2012/13 Budget \$
4. RESERVES (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers from Reserves		
Aged Accomodation Reserve	(12,264)	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	(69,867)	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	(415,750)	(427,072)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	(55,000)	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	(52,978)	(52,978)
Septage Pond Reserve	0	0
Killara Reserve	(314,496)	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	(67,085)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(920,355)</u>	<u>(940,554)</u>
Total Transfer to/(from) Reserves	<u>(258,352)</u>	<u>(26,356)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accomodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie

Meat Inspection Reserve

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

4. RESERVES (Continued)

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

4. RESERVES (Continued)

Recreation and Community Facilities Reserve

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

	June 2013 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	8,088,160	1,575,704	137,560
Cash - Restricted Unspent Grants	723,813	12,809,562	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,584,343	4,842,694	4,910,954
Rates - Current	760,089	779,274	0
Sundry Debtors	663,870	936,696	1,097,312
Provision for Doubtful Debts	(175,686)	(47,920)	0
Pensioners Rates Rebate	21,233	16,027	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	7,766	36,733	40,000
	<u>14,673,588</u>	<u>20,983,559</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,158,024)	(1,331,068)	(1,292,318)
Rates Income in Advance	0	0	0
GST Payable	0	0	0
Accrued Salaries & Wages	(153,595)	(147,156)	0
Accrued Interest on Debentures	(56,239)	(61,286)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(593)	(862,446)	0
Other Payables	(40)	0	0
Unbacked Current Leave Liability	0	(153,906)	0
	<u>(1,368,491)</u>	<u>(2,555,862)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	13,305,097	18,427,697	4,893,508
Less: Cash - Reserves - Restricted	(4,584,343)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>8,720,754</u>	<u>13,585,003</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	9,721	(133)	3,270,109	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	3,298	(4,462)	1,159,914	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	3,374	(101)	745,104	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	722	2,573	462,213	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,326	1,249	539,753	523,778
08 Springhill (Landuse)	0.5300	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfame (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
Sub-Totals		4,963	439,391,304	6,159,870	33,441	(874)	6,192,437	6,195,870
Minimum Rates								
	Minimum \$							
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	160	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
Sub-Totals		1,516	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,344,597	7,348,790
							(38)	0
							7,344,559	7,348,790
Ex-Gratia Rates							12,336	12,400
Totals							7,356,895	7,361,190

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 JUNE 2013

6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,781	2,050	(3,831)	0
Town Hall Bond	1,800	3,300	(5,100)	0
Lesser Hall Bond	1,599	750	(1,050)	1,299
Builders Reg Board Levy	1,256	32,150	(33,406)	(0)
Footpath/Kerbing Deposit	95,000	26,500	(32,000)	89,500
Retentions	62,095	0	(28,026)	34,069
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	54,591	(56,466)	0
Standpipe Key	5,650	600	(400)	5,850
Resited Dwellings	8,700	0	(1,500)	7,200
Deposits-Extractive Industries	247,980	9,623	(7,812)	249,791
Other	20,943	4,059	(1,343)	23,659
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	81,563	0	293,254
Bonds - Building	47,500	0	(16,500)	31,000
Crossovers - Bond	67,392	28,500	(4,500)	91,392
Bonds - Animal Traps	150	675	(770)	55
Public Recreation Reserve - Northam	0	50	(50)	0
	<u>784,322</u>	<u>244,411</u>	<u>(192,954)</u>	<u>835,779</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

8. OPERATING STATEMENT

	June 2013 Actual	2012/13 Budget	2011/12 Actual
	\$	\$	\$
OPERATING REVENUES			
Governance	96,984	72,210	175,335
General Purpose Funding	11,914,450	10,327,725	11,207,619
Law, Order, Public Safety	568,104	847,623	294,592
Health	184,211	214,369	132,580
Education and Welfare	1,859,021	2,896,692	1,314,157
Housing	38,489	46,811	42,573
Community Amenities	2,064,117	2,240,898	10,897,349
Recreation and Culture	474,703	1,070,247	693,448
Transport	1,645,688	3,940,528	1,653,274
Economic Services	1,094,536	1,218,037	534,552
Other Property and Services	104,461	68,000	427,927
TOTAL OPERATING REVENUE	20,044,764	22,943,140	27,373,406
OPERATING EXPENSES			
Governance	868,465	861,699	732,581
General Purpose Funding	426,594	257,468	258,030
Law, Order, Public Safety	1,051,593	1,142,564	886,221
Health	596,695	499,359	485,302
Education and Welfare	1,380,896	1,242,308	1,079,514
Housing	99,379	96,374	81,991
Community Amenities	2,897,720	3,446,541	2,880,411
Recreation & Culture	3,528,132	3,985,678	3,249,218
Transport	4,684,631	4,556,764	4,674,745
Economic Services	2,031,389	2,387,400	1,966,287
Other Property and Services	172,138	75,993	283,869
TOTAL OPERATING EXPENSE	17,737,632	18,552,148	16,578,169
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	2,307,132	4,390,992	10,795,237

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

9. BALANCE SHEET

	June 2013 Actual \$	2011/12 Actual \$
CURRENT ASSETS		
Cash Assets	13,396,316	19,227,960
Receivables	1,337,303	1,997,550
Inventories	<u>7,766</u>	<u>36,732</u>
TOTAL CURRENT ASSETS	<u>14,741,385</u>	<u>21,262,242</u>
NON-CURRENT ASSETS		
Receivables	693,413	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	28,898,999	24,259,971
Infrastructure	<u>41,602,377</u>	<u>38,872,382</u>
TOTAL NON-CURRENT ASSETS	<u>72,112,190</u>	<u>64,795,474</u>
TOTAL ASSETS	<u>86,853,575</u>	<u>86,057,716</u>
CURRENT LIABILITIES		
Payables	1,368,491	2,548,906
Interest-bearing Liabilities	428,143	414,480
Provisions	<u>732,300</u>	<u>674,030</u>
TOTAL CURRENT LIABILITIES	<u>2,528,934</u>	<u>3,637,416</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,150,256	4,578,399
Provisions	<u>133,211</u>	<u>107,859</u>
TOTAL NON-CURRENT LIABILITIES	<u>4,283,467</u>	<u>4,686,258</u>
TOTAL LIABILITIES	<u>6,812,401</u>	<u>8,323,674</u>
NET ASSETS	<u>80,041,174</u>	<u>77,734,042</u>
EQUITY		
Retained Surplus	75,456,831	72,891,348
Reserves - Cash Backed	4,584,343	4,842,694
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
TOTAL EQUITY	<u>80,041,174</u>	<u>77,734,042</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	4.76	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2013

11. Material Variances Notes

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
Revenues/Sources						
8						
Governance	96,984	72,210	72,210	24,774	34.31%	Long Service Leave contributions not anticipated this financial year Higher than anticipated Interest on Investments. Grants Commission funding received in advance
General Purpose Funding	4,557,555	2,711,535	2,966,535	1,846,020	68.08%	Timing of the income - ESL Grant Southern Brook Fire Shed
Law, Order, Public Safety	568,104	847,623	847,623	(279,519)	(32.98%)	Meat Inspection Fees are lower than anticipated fee increases & reserve funds will be used balance to budget
Health	184,211	214,369	214,369	(30,158)	(14.07%)	Childcare funding reduced due to the break in service & delays in Receipt of Grant funding for Killara building project
Education and Welfare	1,859,021	2,896,692	2,896,692	(1,037,671)	(35.82%)	A unit was vacant for a couple of months and occupancy will occur in March, Pool House currently vacant
Housing	38,489	46,811	46,811	(8,322)	(17.78%)	Old Quarry Tipping fees lower than anticipated. Timing of recycling grant
Community Amenities	2,064,117	2,240,898	2,240,898	(176,781)	(7.89%)	Disposal of Wundowie Yak shack yet to occur. Delays in grant funding, Regional Library subsidy reduced. Lower than anticipated recreation program fees
Recreation and Culture	474,703	1,070,247	1,070,247	(595,544)	(55.65%)	Timing of the Grant Funding, lower than anticipated airport reimbursements. Disposal of Grant funding yet to be received, Accommodation bookings fees no longer being received.
Transport	1,645,688	3,940,528	3,940,528	(2,294,840)	(58.24%)	Lower than anticipated Building Fees
Economic Services	1,094,536	1,218,037	1,218,037	(123,501)	(10.14%)	Additional revenue from Insurance Claims & workers compensation claims
Other Property and Services	104,461	68,000	68,000	36,461	53.62%	
	12,687,869	15,326,950	15,581,950	(2,639,081)	(17.22%)	
(Expenses)/(Applications)						
8						
Governance	(868,465)	(861,699)	(861,699)	(6,766)	0.79%	Provision for doubtful Debts - MRWA invoice that is to be written off
General Purpose Funding	(426,594)	(257,468)	(257,468)	(169,126)	65.69%	Timing of the expenditure, Period of time with only 2 Rangers. Issues with funding for Breen Rise fire breaks.
Law, Order, Public Safety	(1,051,593)	(1,142,564)	(1,142,564)	90,971	(7.96%)	Wages, closure of Meat Inspection, accruals
Health	(596,695)	(499,359)	(499,359)	(97,336)	19.49%	Childcare expenses reduced due to the break in service. Killara over budget by approximately \$37,430
Education and Welfare	(1,380,896)	(1,242,308)	(1,242,308)	(138,588)	11.16%	
Housing	(99,379)	(96,374)	(96,374)	(3,005)	3.12%	
Community Amenities	(2,897,720)	(3,446,541)	(3,446,541)	548,821	(15.92%)	Timing of the expenditure - particularly Supertowns project & Landfills
Recreation & Culture	(3,528,132)	(3,985,678)	(3,985,678)	457,546	(11.48%)	Timing of the expenditure - particularly Supertowns project. Henry St Oval Turf Mtc & Sand \$85,876; additional water \$34,328; Rec Centre \$73,950 over budget
Transport	(4,684,631)	(4,556,764)	(4,556,764)	(127,867)	2.81%	Timing of the expenditure. Additional \$59,568 in Depot Site Testing Peel St. Higher Depreciation than anticipated
Economic Services	(2,031,389)	(2,387,400)	(2,387,400)	356,011	(14.91%)	Timing of the expenditure - particularly Supertowns project
Other Property and Services	(172,138)	(75,993)	(75,993)	(96,145)	126.52%	Overheads to be adjusted
	(17,737,632)	(18,552,148)	(18,552,148)	814,516	(4.39%)	

	NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(424,365)	2,860,757	(2,759,889)	(3,285,122)	(114.83%)	Assets not disposed - Shire Depot Land
Movement in Accrued Interest		(5,047)	0	0	(5,047)		
Movement in Accrued Salaries and Wages		6,439	0	0	6,439		
Movement in Deferred Pensioner Rates/ESL		48,444	0	0	48,444		
Movement in Employee Benefit Provisions		83,623	0	0	83,623		
Depreciation on Assets		3,476,806	3,215,004	3,215,004	261,802	8.14%	Actual depreciation higher than anticipated.
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0		
Purchase Land and Buildings	1	(4,577,117)	(8,321,676)	(8,249,744)	3,744,559	(45.00%)	Timing of capital expenditure, new depot or railway precinct work not commenced.
Purchase Plant and Equipment	1	(1,321,083)	(1,438,924)	(1,438,924)	117,841	(8.19%)	Timing of capital expenditure, mower yet to be supplied
Purchase Furniture and Equipment	1	(64,238)	(75,822)	(75,822)	11,584	(15.28%)	
Purchase Bush Fire Equipment	1	(405,764)	(343,560)	(503,139)	(62,204)	18.11%	Timing of capital expenditure, ESL funded
Purchase Playground Equipment	1	0	0	(40,000)	0		
Purchase Infrastructure Assets - Roads	1	(2,156,243)	(5,655,975)	(5,655,975)	3,499,732	(61.88%)	Timing of capital expenditure, Supertowns road project
Purchase Infrastructure Assets - Bridges & Culve		(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure, MRVVA undertake work & then bill us
Purchase Infrastructure Assets - Footpath:	1	(177,286)	(207,714)	(207,714)	30,428	(14.65%)	Timing of capital expenditure - works incomplete
Purchase Infrastructure Assets - Drainage	1	(1,705,155)	(719,000)	(3,338,943)	(986,155)	137.16%	Timing of capital expenditure, Supertowns projects
Purchase Infrastructure Assets - Parks & C	1	(93,590)	(1,031,132)	(745,997)	937,542	(90.92%)	Timing of capital expenditure, Supertowns projects
Purchase Infrastructure Assets - Airfields	1	(163,883)	(163,883)	(163,883)	0	0.00%	Project complete \$12,883 over original budget
Purchase Infrastructure Assets - Streetsca	1	(6,159)	(57,206)	(57,206)	51,047	(89.23%)	Timing of capital expenditure - Information Bays not complete
Proceeds from Disposal of Assets	2	752,008	3,247,999	3,247,999	(2,495,991)	(76.85%)	Assets not disposed, including Depot land
Repayment of Debentures	3	(417,436)	(417,436)	(417,436)	0	0.00%	
Proceeds from New Debentures	3	0	0	0	0		
Self-Supporting Loan Principal Income	3	67,798	67,798	67,798	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(662,003)	(662,003)	(902,198)	0	0.00%	
Transfers from Restricted Asset (Reserve)	4	920,355	920,355	940,554	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	13,585,003	13,874,094	13,874,094	(289,091)	(2.08%)	
LESS Net Current Assets Year to Date	5	8,720,754	8,219,577	(17,446)	501,177	6.10%	
Amount Raised from Rates	6	(7,509,410)	(7,361,190)	(6,883,173)	(148,220)	2.01%	

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
Period Ending 30th June 2013

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ 2645-61899 \$	1,035,025.50			
Business Bonus 028-0331279	\$5,557,945.94			
Muni Operating A/C 028-5350119	\$87,372.01			
ANZ - WA TREASURY BANK	\$576,549.50			
Term Deposit (Muni) 028-0390116	\$1,545,836.90			
Term Deposit (Trust)T183 028-036059-9		\$24,877.01		
Term Deposit (Trust)T396 0387254		\$32,216.65		
Term Deposit (Trust) POS 9975-02546		\$275,253.09		
Term Deposit (Trust) Extractiv 028-695773-2		\$93,972.80		
Term Deposit (Trust)T376 028-0392516		\$76,079.22		
Term Deposit (Trust)T527 028-0386517		\$22,404.84		
Trust Operating A/C 028-5350143		\$319,768.01		
Business Bonus(Reserve) 028-0364535			\$26,190.48	
Term Term Deposit 028-0390108			\$788,591.02	
ANZ Term Deposit 9974-65749			\$3,769,561.35	
ANZ Banl T/D(DITRD & LG) 9971-31749				\$147,263.00
Business Bonus Grant Fund 036594-7				
Total As Per Bank Statements	\$8,802,729.85	\$844,571.62	\$4,584,342.85	\$147,263.00
Outstanding Deposits	16,627.17	122.50		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$16,627.17	\$122.50	\$0.00	\$0.00
Less				
Unpresented Cheques	(411,949.66)	(8,915.40)		
	(\$411,949.66)	(\$8,915.40)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustment:	\$8,407,407.36	\$835,778.72	\$4,584,342.85	\$147,263.00
General Ledger Accounts				
111000010 MUNI BANK	7,830,857.86			
111180010 Trust Bank		835,778.72		
1111001010 Short Term Investment	576,549.50		0.00	
1111501010 Reserve Inv Bank			4,584,342.85	
1111002010 Unspent Grant				\$147,263.00
Balance Per General Ledger Accounts	\$8,407,407.36	\$835,778.72	\$4,584,342.85	\$147,263.00
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *J.A. Becker*
POSITION: FINANCE OFFICER

Confirmed by *[Signature]*
POSITION: ACCOUNTANT

29/07/13

13.3.3 APPLICATION TO WRITE OFF OUTSTANDING CHARGES

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.3.2
Officer:	Denise Gobbart / Jenny Becker
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	01 August 2013

PURPOSE

For Council to consider the write off of charges for debtors M22 and F38 as the debt has been incorrectly invoiced.

BACKGROUND

The below debt has been incorrectly invoiced against these debtors.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
M22	9180	146,137.19	Storm damage claim	30/06/2012
F38	9148	2,107.60	Additional costing for private works	30/06/2012
R67	11084	90.00	Hire of outdoor netball courts	30/06/2013

STATUTORY REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

[Section 6.12 amended by No. 64 of 1998 s. 39.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

This will not have any implications due to the charges being incorrectly invoiced.

OFFICER'S COMMENT

Debtor M22 had this invoice raised at the time of lodging the storm damage claim. It has taken significant negotiation to have the claim paid. In doing so we had to raise another invoice. This actually worked to our benefit as we were able to invoice the total of \$156,331.33 which was paid 16 July, 2013.

Debtor F38 had previously been invoiced \$2,146.71 which was paid in 15 May 2012. Invoice 9148 was requested to be raised 30 June 2012. After discussion with the debtor it had been discovered that the charges had been duplicated.

Debtor R67 was invoiced incorrectly as evidence demonstrates that this amount was paid on the night they hired the courts.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2115				
Moved: Cr U Rumjantsev				
Seconded: Cr R Tinetti				
That Council write off the following outstanding invoices;				
DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
M22	9180	146,137.19	Storm damage claim	30/06/2012
F38	9148	2,107.60	Additional costing for private works	30/06/2012
R67	11084	90.00	Hire of outdoor netball courts	30/06/2013
CARRIED BY ABSOLUTE MAJORITY 9/0				

13.3.4 SHIRE OF NORTHAM ART COLLECTION COMMITTEE REPORT

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	07 August 2013

PURPOSE

For Council to receive the Minutes of the Shire of Northam Art Collection Committee meeting of 1 August 2013, and endorse the Art Collection Committee recommendations.

BACKGROUND

At the meeting held on the 1 August 2013 the committee discussed a number of topics including:

- The water colour progress;
- The display of the Hugo Throssell Portrait ;
- Provenance cards;
- Missing art work from the collection;
- Art storage design;
- Reproductions of the Hugo Throssell portrait; and
- Outgoing correspondence.

STATUTORY REQUIREMENTS

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The duties and responsibilities of the Committee will be to make recommendations to Council in regards to:-

- Care of the collection;
- Recommend to Council suitable locations for the display of the Shire's collection;
- To make recommendation to Council in regard to the acquisition and/or disposal of works from the Shire's collection;
- Recommend Policy changes relating to the future direction of the collection.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Building our Community

OUTCOME: Enhance our creativity through public & community art.

BUDGET IMPLICATIONS

All projects being tasked by the Art Committee have had a provision made within the 2013/2014 draft budget. The exception to this is the proposed launch of the Art Collection.

OFFICER’S COMMENT

Discussion has occurred with regard to the launch of the Art Collection. The consideration is to have a function at the Visitor Centre/Riverside Café, with the presentation of the Hugo Throssell reproductions to the Northam RSL, Historical Society and Heritage Forum. It has been agreed that each committee member would draft list of who should be invited. As this is a committee of Council, nothing will formally occur without Council endorsement.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2116

Moved: Cr T Little
Seconded: Cr A Llewellyn

That Council:

- 1. Receive the minutes of the Shire of Northam Art Collection Committee of 1 August 2013; and**
- 2. Have Mrs Letch complete the works quoted once the 2013/2014 budget has been adopted.**

CARRIED 9/0

13.3.5 SHIRE OF NORTHAM AUDIT COMMITTEE REPORT

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.7.1
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	N/A
Voting:	Absolute Majority
Date:	15 August 2013

PURPOSE

For Council to receive the Minutes of the Shire of Northam Audit Committee meeting of 13 February 2013, and endorse the Audit Committee recommendations.

BACKGROUND

The Audit Committee met on 14 August, 2013 and discussed the Appointment of Mr Wen-Shien Chai as an independent auditor and the Interim Audit Report. The committee is now seeking endorsement of the committee's recommendations and to note the minutes of the Audit Committee meeting held 14 August 2013.

Effective from 1 July 2013, Mr Wen-Shien Chai has been appointed as a Partner of UHY Haines Norton. To provide greater flexibility and assist with the advancement of Mr Wen-Shien Chai, it is requested that Council resolve by absolute majority to add Mr Wen-Shien Chai as an auditor for the Shire of Northam.

Interim Audit was undertaken on the 17 and 18 June 2013. UHY Haines Norton has been engaged by Council to conduct audit Services for the Shire of Northam. As part of the audit process UHY Haines Norton Conducted an interim audit that is mainly focused on administrative issues and governance compliance whereas the final audit is mainly focused on financial matters. This report is to provide Council the information and action that is contained within the interim audit report.

STATUTORY REQUIREMENTS

Local government Act 1995 Section 7.3 Appointment of Auditors.

Local Government Act (1995) Section 7.12A

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: The Shire Organisation.

OUTCOME: To operate in a sustainable manner.

BUDGET IMPLICATIONS

Nil

OFFICER'S COMMENT

Appointing Mr Wen-Shien Chai as an auditor for the Shire adds greater flexibility for signing off the Shire of Northam's audit report. This is particularly important when unforeseen circumstances occur.

The Auditor has raised a number of issues within the interim report that need to be addressed before the final audit is conducted. The interim audit is not part of the formal audit reporting process and is for information purposes. If issues have not been addressed at the time of the final audit then items may be noted on the formal audit report or management letter.

Compliance

- 1.1 Investment Policy – the policy was reviewed and endorsed by Council at the ordinary meeting held 17 July 2013

Systems & Procedures

- 2.1 Purchases, Payments and Payables – On checking with the Auditors, some of the purchase orders relate to contracts that are in place. Staff have been instructed to create a standing order for a 12 month period, an example is Avon Waste rubbish collection. Debt Collection is another that the purchase orders are created after the invoice is received as we are not sure what actions are incurring charges after files are submitted to the collection agency. Issues were being had with Engineering, Building and Recreation.
- 2.2 Salaries and Wages – The reconciliation of salaries and wages was completed prior to the group certificates being run. The Executive Manager Corporate Services is ensuring that payroll is being reconciled after each pay run. This had stopped after a change in staff.
- 2.3 Electronic Fund Transfer – Our computer consultants have been contacted to ensure that the folder where the system created bank file is created can only be accessed by the Executive Manager and Accountant.
- 2.4 Rate Installment Notice – IT Vision have been contacted to change the system setting for the Installment notice. This is the first year that this has occurred all other notices generated correctly from the system.

Readiness to Adopt Fair Value Accounting

Significant work is being undertaken during the last few months with the Asset Register. Particular attention has been given to plant and equipment as Fair Value is to be reported as at 30 June 2013. We have engaged a heavy equipment dealer to value the heavy plant and equipment and are obtaining a Red Book Value certification for the light vehicles in the fleet.

We have a listing of easements within the shire and we are currently considering these to be reported as Intangible Assets. There are a significant number of easements within the shire.

Assessment of crown land is to be finalised in relation to sporting or recreational facilities of State or regional significance. The major concern here is the harness racing facility at Burwood Park. Serious consideration is needed as to the worth of having the land vested with the harness racing club as opposed to the shire. Currently we don't have the major buildings at this location recorded in our Asset Register.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2117

Moved: Cr A Llewellyn

Seconded: Cr D Hughes

That Council:

- 1. Receive the Minutes of the Audit Committee Meeting held on Wednesday 13 February 2013;**
- 2. Appoint Mr Wen-Shien Chai, registered company auditor number 299761 as an auditor for the Shire of Northam;**
- 3. Note the interim audit report for 2012-2013; and**
- 4. Approach WALGA in regards to stopping the fair value accounting being imposed on Local Governments.**

CARRIED BY ABSOLUTE MAJORITY 9/0

13.4. COMMUNITY SERVICES

13.4.1 NORTHAM AND WUNDOWIE POOLS CAPITAL WORKS PROGRAM

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.3.8.1 / 1.3.8.4
Officer:	Jean Mcgready / Colin Hassell
Officer Interest:	Nil
Policy:	Purchasing & Procurement Policy F 3.2
Voting:	Absolute Majority
Date:	08 August 2013

PURPOSE

For Council to consider the Tender for remedial works at both the Northam & Wundowie Swimming Pools

BACKGROUND

Over the 2012/13 Northam pool swimming season it became very difficult to maintain the required water quality in line with current WA Health Departments Code of Practice (Swimming Pool Operations). The current filtration system is both inefficient and inadequate and this coupled with the need to replace the filter media made it a very challenging season.

Advice and quotes have been sourced from a reputable commercial pool design/engineering company to address the issue of water management including turnover rates and to also address concerns in relation to the operation and safe management of water chemistry.

The Wundowie Pool has problems as the current chemical dosing system is liquid chlorine. Liquid chlorine is a by-product in the manufacture of chlorine gas. For reasons of OH& Safety, ease of water management and bather comfort, the alternative is to replace the current liquid system with dry (tablet form) erosion system).

Council has allocated \$185,000 in the Shire’s 2013/14 budget for these Capital Works projects. Since the Shire’s Purchasing & Tendering Policy (F3.2 Section 6: Purchasing thresholds) states that where the value of procurement (excluding GST) for the value of the contract over the full contract period is, or is expected to be above \$100,000 Council has to conduct a public tender process.

STATUTORY REQUIREMENTS

Local Government Act 1995 – Part 6 Financial Management

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: BUILDING OUR COMMUNITY

GOAL: Create an environment that provides for a healthy and caring community; and

To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

BUDGET IMPLICATIONS

There is an allocation Council of \$185,000 in the Shire’s 2013/14 budget for the Capital Works projects associated with the two facilities. The estimated cost for the required capital works at the Northam Pool is \$150,000. For the Wundowie Pool the cost is \$35,000.

OFFICER’S COMMENT

The recommended scope of works for both Northam Swimming Pool and the Wundowie Swimming Pool have become a matter of some urgency. Both pools are in excess of 50 years of age and are requiring greater attention to general maintenance in order to meet the challenging demands that emulate from the day to day operations of aging public swimming pools.

As per previous Council decisions regarding the swimming pools, consideration will be given to cost, standard of work, experience, localness, resources and reliability whilst determining the recommendation of the successful Tender with the weighting shown below.

Selection Criteria	Weighting (%)
Price	40
Standard of Work	30
Experience	20
Local	N/A
Resources	5
Reliability	5

RECOMMENDATION/COUNCIL DECISION

Minute No C.2118

Moved: Cr A Llewellyn

Seconded: Cr T Little

That Council approve the calling of tenders to undertake the scope of works outlined in attachment 1.

CARRIED BY ABSOLUTE MAJORITY 9/0

13.5. ENGINEERING SERVICES

13.5.1 REQUEST REGARDING MUTE SWAN

Name of Applicant:	Karen Ducat
Name of Owner:	N/A
File Ref:	5.2.6.1
Officer:	Jean Mcgready / Tom Findlay
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	16 August 2013

PURPOSE

To provide advice to Council regarding a request to have a dead white mute swan treated by taxidermist.

BACKGROUND

The white swans at Northam were declared protected fauna in 1979 thus given full legal protection under the *Wildlife Conservation Act 1950*. As protected fauna the swans may not be legally taken from the wild, held in captivity or released into the wild other than pursuant to licences or notices issued under the *Wildlife Conservation Act*.

The Town of Northam and the Department of Conservation and Land Management had a 'Management Program for the White Swan at Northam 2004 -2013. This document was prepared to formalise the management responsibilities in relation to the swan colony with the goal of ensuring a self-perpetuating population of white swans. The Department agreed that the Town should be given responsibility of the management of the swans by being "the guardian" however the legal authority over the taking, handling and marketing of the swans rested with the Department of Conservation and Land Management (CALM) who are now known as the Department of Parks And Wildlife (DPaW).

STATUTORY REQUIREMENTS

Wildlife Conservation Act 1950.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Planning Ahead for Social Cultural and Community Development

KEY RESULT AREA: Enhance the qualities and benefits of our natural and built environment.

BUDGET IMPLICATIONS

The approximate cost for a taxidermist to undertake the request is \$3,500 to \$4,000

OFFICER’S COMMENT

The Executive Manager Community Services has spoken to an Officer at the Department of Parks and Wildlife (DPaW) to explain the situation and they stated that the Council has no authority to approve such requests, the bird is the property of the Crown hence permission must be granted through DPaW who has been vested with the authority. They have asked for a written explanation of the details surrounding the situation.

RECOMMENDATION

The following recommendations are submitted for Council's consideration:

1. Council does not agree to the request to taxidermy the dead white swan and have it mounted on a display stand.

OR

2. Council, subject to written permission from the Department of Parks and Wildlife, agrees to the taxidermy taking place and the swan being mounted in a glass case for display at the Northam Visitor Centre. The cost of the work not to exceed \$4,000.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2119

Moved: Cr D Hughes
Seconded: Cr U Rumjantsev

That Council, subject to written permission from the Department of Parks and Wildlife, agrees to the taxidermy taking place and the swan being mounted in a glass case for display at the Northam Visitor Centre. The cost of the work not to exceed \$4,000.

LOST 4/5

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

At this stage, there was general discussion regarding the recent breakouts at Yongah Hill Immigration Detention Centre.

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Nil

17. DECLARATION OF CLOSURE

There being no further business, the Presiding Officer, Cr S B Pollard declared the meeting closed at 7.24 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 21 August 2013 have been confirmed as a true and correct record."

_____ President

_____ Date