



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
19 DECEMBER 2012**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 DECEMBER 2012 AT 5:30 PM

	Page
1. OPENING AND WELCOME	1
2. DECLARATION OF INTEREST	2
3. ATTENDANCE	4
4. APOLOGIES	4
5. LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	4
6. APPLICATIONS FOR LEAVE OF ABSENCE.....	4
7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	4
8. PUBLIC QUESTION TIME	4
9. PUBLIC STATEMENT TIME	4
10. PETITIONS/DEPUTATIONS/PRESENTATIONS	5
11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	6
11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 NOVEMBER 2012.....	6
11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 28 NOVEMBER 2012.....	6
12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION	7
13. REPORTS OF OFFICERS.....	10
13.1. ADMINISTRATION	10
13.2. DEVELOPMENT SERVICES.....	11
13.2.1 EXTRACTIVE INDUSTRY (GRAVEL) - LOT M1822 (366) HORTON ROAD, WOOTTATING	11
13.2.2 ADOPTION OF LOCAL PLANNING POLICY - TREE PRESERVATION - GREVILLEA STREET SUBDIVISION AREA	50
13.2.3 RETROSPECTIVE APPROVAL FOR AN OVERSIZE AND OVER HEIGHT OUTBUILDING, A USE NOT LISTED AND A SEA CONTAINER - LOT 129 (77) ACCEDENS RISE, BAKERS HILL.....	68
13.2.4 PROPOSED OFFER TO PURCHASE PORTION OF HADDRILL ROAD RESERVE ADJOINING LOT 21 AVON LOC. 444 IRISHTOWN	87
13.2.5 PROPOSED RENAMING OF AVON MALL	95
13.2.6 FEES AND CHARGES VARIATION REQUEST.....	102
13.2.7 LEASE - C Y O'CONNOR INSTITUTE - OLD GIRLS SCHOOL, NORTHAM.....	111
13.2.8 PROPOSED ADVERTISING SIGNAGE - 2 MITCHELL AVENUE, NORTHAM	114
13.3. CORPORATE SERVICES	123

13.3.1	ACCOUNTS & STATEMENTS OF ACCOUNTS	123
13.3.2	FINANCIAL STATEMENTS TO 31 OCTOBER 2012.....	145
13.3.3	WRITE OFF RATE ARREARS AND PENALTY INTEREST - A15183	173
13.3.4	MINUTES OF THE AUDIT COMMITTEE MEETING OF 28 NOVEMBER 2012.....	175
13.4.	COMMUNITY SERVICES.....	192
13.4.1	2012-2013 FEES AND CHARGES - RECREATION CENTRE.....	192
13.5.	ENGINEERING SERVICES.....	197
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	197
15.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....	198
15.1.	ELECTED MEMBERS	198
15.1.1	CEO CONTRACT	199
15.2.	OFFICERS.....	200
16.	CONFIDENTIAL ITEM/S.....	201
16.1	CONFIDENTIAL ITEM - PREMIERS AUSTRALIA DAY CITIZENSHIP AWARDS 2013 202	
17.	DECLARATION OF CLOSURE	206

SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 19 December 2012 at 5:30 pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

The Presiding Officer, Cr S Pollard declared the meeting open at 5.50pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr J Williams declared a 'Financial' interest in Item 13.2.3 – Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill – as one of the applicants is an Avon customer of hers.

Cr S Pollard declared an 'Impartiality' interest in Item 13.2.3 - Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill – as the applicant is a past client of his Accounting Practise.

Cr U Rumjantsev declared an 'Impartiality' interest in Item 13.2.3 - Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill - the Applicants are sufficiently well known to him to make him partial in this matter.

Cr R Head declared a 'Financial' interest in Item 13.2.4 – Proposed offer to purchase portion of Haddrill Road Reserve adjoining Lot 21 Avon Loc 444 Irishtown – as he is part of a party involved in offer to purchase reserve.

Cr J Williams declared an 'Impartiality' interest in Item 13.2.6 – Fees and Charges Variation Request – as she is on the Avon Tourism Committee with the applicant.

Cr R Head declared an 'Impartiality' interest in Item 13.2.7 – Lease C Y O'Connor Institute Old Girls School, Northam – as he is Council's representative on the AVAS Board of Management Committee, who were previous tenants.

Cr S Pollard declared a 'Direct Financial' interest in Item 13.2.7 - Lease C Y O'Connor Institute Old Girls School, Northam – as he sits on the Governing Council and receives a sitting fee for doing so.

Cr S Pollard declared an 'Impartiality' interest in Item 13.2.8 – Proposed advertising signage, 2 Mitchell Ave, Northam – as Hon Mia Davies is sufficiently well known to him to make him 'Partial' in this matter.

Cr R Head declared a 'Proximity' interest in Item 13.2.8 – Proposed advertising signage, 2 Mitchell Ave, Northam – as he resides at 14 Newcastle Road opposite the item on issue.

Cr T Little declared an 'Impartiality' interest in Item 13.4.1 - 2012/2013 Fees and Charges - Recreation Centre - as he is a Council Committee representative on Northam Recreation Council Inc.

Cr J Williams declared an 'Impartiality' interest in Item 15.1 - CEO Contract - as she is friend of Neville Hale's and one of her daughters and the girlfriend of one of my sons works at the Northam Shire.

Cr S Pollard declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as a number of the nominees are known to him.

Cr J Williams declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as she is unable to remain impartial in this matter due to her relationship with an applicant/s and feel she needs to be excluded from discussions etc.

Cr K Saunders declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as a number of the nominees are known to her. Also Secretary of the Southern Brook Community Association.

Cr D Hughes declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as I am relate to one on the applicants and wish to leave the meeting.

Cr R Head declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – many of the nominees are known to him.

Cr U Rumjantsev declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – unable to remain impartial re the agenda item as five (5) of the applicants are very known to him, one applicant impartial being Mrs Patricia Rumjantsev (being the Councillors wife).

Cr T Little declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – have known a lot of nominees for many years.

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
K D Saunders
U Rumjantsev
R W Tinetti
R M Head
A W Llewellyn
D A Hughes
D G Beresford
J E Williams

A/Chief Executive Officer
Executive Manager Development Services
Executive Manager Engineering Services
Executive Manager Community Services

C B Hunt
P B Steven
S Lee
J McGready

GALLERY

4. APOLOGIES

Mr Neville Hale CEO & Cr D Beresford

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Minute No. C.1906

Moved: Cr RM Head
Seconded: Cr T Little

Cr S Pollard has applied for a leave of absence from all Council duties for the period below:
01 January 2013 to 31 January 2013 inclusive

MOVED 9/0

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Nil

9. PUBLIC STATEMENT TIME

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 NOVEMBER 2012

RECOMMENDATION/COUNCIL DECISION

Minute No C.1907

Moved: Cr K Saunders

Seconded: Cr D Hughes

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 21 November 2012 be confirmed as a true and accurate record of that Meeting.

CARRIED 9/0

11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 28 NOVEMBER 2012

RECOMMENDATION/COUNCIL DECISION

Minute No C.1908

Moved: Cr U Rumjantsev

Seconded: Cr D Hughes

That the Minutes of the Special Meeting of Council held on Wednesday, 28 November 2012 be confirmed as a true and accurate record of that Meeting.

CARRIED 9/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

12.1 PRESIDENTS REPORT – WEDNESDAY, 19 December, 2012

<u>Visitations and Consultations</u>	
23/11/12	Avon Midlands Country Zone meeting
24/11/12	Bakers Hill Community Fair
28/11/12	Radiowest radio interview re: Shire aspects
28/11/12	Super towns growth plan launch by Minister Brendon Grylls
28/11/12	Launch of sub regional economic plan in Cunderdin
28/11/12	Super town working party meeting
28/11/12	Councillors strategic issues monthly meeting
29/11/12	Recreation committee meeting re: NAB Cup preparations
29/11/12	Yongah Hill Community Reference Group meeting proposed
30/11/12	Wundowie Community Resource Centre meeting
30/11/12	Citizenship Ceremony
30/11/12	Northam Chamber of Commerce sundowner
30/11/12	Northam Men's Shed Christmas function
1/12/12	Bakers Hill Storm Water management demonstration site
1/12/12	Northam Lions Club Christmas function
3/12/12	AROC meeting – Cr. Little deputised
3/12/12	Law and Order forum
5/12/12	Tim Shackleton Chair Wheatbelt Development Commission
5/12/12	Launch of Wheatbelt Workforce Development Plan
5/12/12	St Josephs School Northam presentation night
6/12/12	RDL Growth Plans launch in Perth
7/12/12	Avon Youth High Tea function
8/12/12	Avon Valley Christmas Carnival in Bernard Park
10/12/12	Recreation Committee meeting re: NAB Cup preparations
12/12/12	Radiowest radio interview
19/12/12	Annual Electors meeting
<u>Upcoming Events</u>	
21/12/12	Shire Christmas Party

Operational Aspects

CEO leave

Due to personal circumstances our CEO Neville Hale has taken personal leave and I wish Neville all the best in dealing with those matters. Chadd Hunt is acting in this position for up to a month as required.

Christmas wishes

With the end of another year just around the corner I wish all Councillors, staff and residents a merry, happy and safe Christmas and a prosperous and healthy new year.

Eagles Football Club training day

The Shire is hosting this event in February, 2013. Further details will be made available in due course next year.

NAB Cup

The Shire is hosting an AFL game on Saturday the 9 March, 2013 which is also the State Government Election Day. The game is between the Fremantle Dockers and the Western Bulldogs with a crowd of 5 to 10,000 expected. The oval resurface has been attended to and we are working on creating a quality experience for anyone wishing to attend.

STRATEGIC ASPECTS

Avon Sub Region Economic Planning

I attended the launch of this planning document in Cunderdin recently. The plan identifies the economic drivers in the various population centres in the sub region and their competitive advantages. Understanding this document and its relationship to our Growth Plan will be extremely useful in promoting economic and population growth into the future.

Drainage systems

I am continuing to press for a whole of Shire solution to the ongoing poor outcomes for many residents. I understand that covenants registered on some existing titles may be a source of legal enforcement for us.

Integrated Planning and Reporting Framework

As we move into 2013 a concerted effort will be required to ensure we are ready to comply with this State Government initiated framework from 1 July as required.

Law and Order

The Shire hosted another session with interested stakeholders including the Police Minister's representative, Mia Davies MLC, Aboriginal representatives, Police, Community agencies and Government agencies to continue the dialogue around this topic. I undertook to form a working party to continue the work identified in the Safer Northam Committee's action agenda.

Regional Centres Development Plan (Supertowns)

The growth plan has been officially launched and Minister Grylls made the observation that the document is now a State Government document with responsibility to partner with us and the private sector to deliver on the plan.

Wheatbelt Infrastructure Trust

Nothing further has eventuated of note regarding this principle however this will be a strategic consideration in 2013.

Nil

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

Nil

13.2. DEVELOPMENT SERVICES

13.2.1 EXTRACTIVE INDUSTRY (GRAVEL) - LOT M1822 (366) HORTON ROAD, WOOTTATING

Name of Applicant:	Ray Gullotto
Name of Owner:	Sean Curtis, Paul Curtis, Barbara Curtis and Helen Curtis
File Ref:	A1271
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

The applicant is requesting that Council grant a planning approval to allow a landuse of “extractive industry” to occur on Lot M1822 (366) Horton Road, Woottating.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
4 September 2012	Site visit conducted.
6 September 2012	Application undergoes internal DCU assessment.
7 September 2012	Planning Application received by the Shire.
11 September 2012	Application is advertised to adjoining neighbours and service providers.
28 September 2012	Advertising period closes.
28 September 2012 to 12 October 2012	Consideration of submissions received.
12 October 2012	Letter sent to applicant requesting additional information.
27 October 2012	Additional information received from applicant.
27 October 2012 to 5 December 2012	Negotiation with submitters.
5 December 2012	Report prepared for Council.

The applicant is requesting landuse approval for an extractive industry located at Lot M1822 (366) Horton Road, Woottating for the extraction of gravel.

Originally, the application proposed gravel extraction stages distributed over the entire area of Lot M1822. However, the current proposal is for the western portion of M1822 only (stage one).

It is proposed that approximately 48,800m³ of gravel will be extracted from stage one.

Semi-Trailers are proposed to be the carting vehicles utilised for the transportation of material from the site and no sales are proposed direct from Lot M1822 (no public access to the site).

Trucks entering and exiting Lot M1822 are proposed to utilise a carting route which extends from Great Eastern Highway to the west, travelling east along Carter Road to a private road which is to be constructed on private land and then north along Horton Road to Lot M1822.

Black Cockatoos (Baudin's) have been recorded on M1822 and may be impacted by extractive industry activities.

Numerous management plans have been submitted by the applicant including, Dust Management Plans, Rehabilitation Plans, Fire Management Plans, Noise Management Plans and Flora/Fauna Management Plans which all appear to be satisfactory, subject to slight modifications.

STATUTORY REQUIREMENTS

The site is zoned "Agriculture Local" under the provisions of TPS 3 and is approximately 40.5747 hectares.

In preparation of this application for the landuse of an extractive industry, the following legislation and/or strategic documents were given due consideration:

*Shire of Northam Extractive Industries Local Law
Town Planning Scheme No 3*

Under TPS 3, the approval process is undertaken in two parts. Part one is the granting of a landuse approval for an extractive industry to take place on the property. This landuse approval process is used to determine whether the location and land are suitable to sustain a gravel extraction operation.

Clause 10.2 of TPS 3 states:

"The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application:"

The relevant subclauses are as follows:

- (a) *the aims and provisions of the Scheme and any other relevant town planning schemes operating within the Scheme area;*

It is considered that the proposal is consistent with the provisions of the Scheme and the objectives of the Agriculture-Local zone.

- (b) *the requirements of orderly and proper planning including any relevant proposed new town planning scheme or amendment, or region scheme or amendment, which has been granted consent for public submissions to be sought;*

The landuse is an "A" use under the provisions of draft Local Planning Scheme No 6 and is also consistent with the provisions and the objectives of the Agriculture-Local zone under LPS 6.

- (i) *the compatibility of a use or development with its setting;*

It is considered that an extractive industry is a compatible landuse for Lot M1822 as the property is not currently being used for residential purposes and is large enough to accommodate the activity. The land has been identified by the applicant as having a gravel resource and, therefore, may be explored as such.

- (j) *any social issues that have an effect on the amenity of the locality;*

The only social issues that may arise from the operation of an extractive industry on Lot M1822 is that of noise, traffic and dust. It is anticipated that the extractive industry can be managed in such a way so as to minimise the impacts these activities will have on adjoining landowners and the amenity of the locality.

- (l) *the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;*

There is a creekline traversing Lot M1822 which is proposed to be untouched by extractive activities. The extraction area will not encroach within 40m of the creekline and appropriate conditions will be imposed as part of any approval issued.

- (n) *the preservation of the amenity of the locality;*

If managed in accordance with the proposed management plans submitted, the extractive industry should have minimal negative effect on the amenity of the locality. Any larger scale extractive industry activities will be required to be assessed and determined separately.

- (o) *the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*

Other land in the locality is also being utilised for extractive industry purposes or for commercial scale agricultural landuses and, as such, if managed in accordance with the submitted management plans, should not pose any significant negative impact to the locality in general.

- (p) *whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;*

The access route is deemed to be satisfactory subject to sufficient upgrading and bonding amounts being undertaken and paid to rectify any damage sustained by the roads.

A detailed site plan will be required to be submitted to demonstrate the internal road areas, loading and unloading areas and manoeuvring ability of the site.

- (q) *the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*

Vehicle movement is proposed to be 10 truck and two vehicle movements (5 trucks in and out and one staff vehicle in and out) each day for one week every month for the duration of the Extractive Industry Licence. This equates to approximately 12 movements a day for 6 days which equals 72 vehicle movements in each month and 864 vehicle movements per year.

- (v) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*

All remnant vegetation on the property is proposed to be retained. Appropriate conditions will be imposed on any approval issued.

- (w) *whether the proposal is likely to cause soil erosion or land degradation;*

Any topsoil removed will be stockpiled (buried if contaminated with weeds) and backfilled into the excavation areas as outlined in the submitted rehabilitation plan.

- (y) *any relevant submissions received on the application;*

All submissions received in relation to the application have been assessed and, if managed correctly, can be addressed by demonstrating that compliance with management plans will limit negative impact.

- (z) *the comments or submissions received from any authority consulted under clause 10.1.1;*

Submissions received from all authorities have been duly considered and will require the applicant to upgrade Horton Road, Carter Road and possibly Great Eastern Highway intersection with Carter Road. A Local Water Management Plan will also be required to be approved by the Department of Water.

Part two is to grant an Extractive Industry Licence which will then allow the applicants to physically commence the extraction activities.

The granting of an Extractive Industry Licence is governed by the Shire's Extractive Industry Local Law 2008 and any Licence will not be issued until all conditions imposed on the landuse have been met.

Therefore, Council may at its discretion determine to approve the landuse application if it deems that the proposal is appropriate in the circumstances.

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with 11 submissions being received from adjoining landowners and service providers (see attached schedule of submissions).

A number of issues were raised during the advertising period which are addressed below under Officer's Comments.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Managing the extractive industry appropriately will maintain a balance of lifestyle for adjoining landowners whilst providing a natural resource for promotion of development infrastructure such as road construction.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Lot M1822 is appropriately zoned and, when managed effectively, the extractive industry will enable sustainable growth and development by providing a natural resource to benefit future developments.

BUDGET IMPLICATIONS

The applicant has paid \$816 in planning application and advertising fees. The applicant will be required to pay an annual licence fee for an extractive industry licence which is currently \$320. These fees are reviewed annually.

A rehabilitation bond will be required to be held by the Shire to compel the applicant to rehabilitate the land once excavation has been completed. Should the applicant fail to comply with rehabilitation requirements, the Shire is at liberty to use the bonds to undertake the rehabilitation process.

Similarly, a bond amount will be required to be paid to compel the applicant to maintain haul roads. Should the applicant fail to maintain the roads, the Shire is at liberty to utilise the bond monies to rectify any damage caused to the roads. The applicant will then be required to replenish the monies to the original bond amount.

OFFICER'S COMMENT

During the consultation period, a number of issues were raised from submitters as follows:

Dust Management

A number of submitters raised concerns regarding dust management for the gravel extraction.

A comprehensive Dust Management Plan has been provided and, in the view of staff, is acceptable apart from making provision for the monitoring equipment to be present during the entire period of excavation. For example, if excavation occurs for only one week in any month, the monitoring equipment must be in place for that entire week.

A system for managing complaints by way of a Complaints Register is also required to be incorporated within the Dust Management Plan.

Any landuse approval will be conditional upon the receipt of a modified Dust Management Plan.

Noise Management

Noise has been raised as a concern and a Noise Management Plan has been submitted. However, the submitted Noise Management Plan has been modelled off a proposal for a composting/recycling facility on an adjacent property and is considered to be invalid.

A Noise Management Plan which is site specific is required to be lodged prior to any Extractive Industry Licence being issued.

Ground Water/Surface Water

There is a creek line which traverses Lot M1822. Drainage Management Plans have been submitted by the applicant which is considered to be adequate.

The Department of Water expressed concern regarding the creek line and have since negotiated with the applicant such that no excavation will occur within 40m of the creek

line. The Department of Water has indicated that this is acceptable and, further, that any approval for the landuse should be subject to a Local Water Management Plan being submitted and approved by the Department of Water.

Therefore, any landuse approval will be conditional upon a satisfactory Local Water Management Plan being submitted and approved by the Department of Water.

Endangered Species

The Fauna Study undertaken on the western portion of Lot M1822 indicates that Carnaby's Cockatoos are present on the site.

As no remnant vegetation is proposed to be removed from the site, it is considered that there will be limited negative impact on the current or future population of Carnaby's Cockatoos.

It has also been suggested in the fauna study that trap door spiders could be present on the site, since burrows were found in a nearby area. The Fauna Study indicated that there is no evidence of trap door spider in the western portion of the site (stage 1). However, should trap door spiders be found, a relocation program can be undertaken to relocate the spiders to a more hospitable location.

A condition can be placed on the landuse approval such that no remnant vegetation is to be removed and all trap door spiders are to be successfully relocated to alternative areas.

Road Infrastructure

The proposed cartage route for gravel transportation is to travel from Lot M1822 south along Horton Road to Lot 9249 Horton Road (Shire of Mundaring), continue west along a private road contained within Lot 9249 which will join up with Carter Road. Trucks will then continue west along Carter Road to Great Eastern Highway (see attached route plan).

The portion of Horton Road proposed to be utilised for carting purposes is within the Shire of Northam and will be required to be satisfactorily upgraded.

The private road, Carter Road and Great Eastern Highway are within the Shire of Mundaring. Advice received from the Shire of Mundaring is that these roads will be required to be upgraded also.

Main Roads WA has also advised that the applicant will be required to undertake a Traffic Impact Assessment to ascertain whether the intersection of Carter Road and Great Eastern Highway will require upgrading or modification.

The landuse approval can be issued conditional upon a legal agreement being established between the applicant and the Shire of Northam for the upgrading of Horton

Road and a separate legal agreement between the Shire of Mundaring and the applicant for the upgrading of Carter Road and the construction of the private road.

Should the Traffic Impact Assessment recommend that the intersection of Carter Road and Great Eastern Highway requires upgrading and/or should Main Roads WA request that the intersection be upgraded, a condition will require advice from Main Roads WA stating that the intersection is satisfactory prior to an Extractive Industry Licence being issued.

Fire Management

A Fire Management Plan has been received and assessed as adequate. It is considered that gravel extraction is a reasonably low hazard landuse in terms of fire risk.

However, there is a truck available on site which is to be used for fire suppression as well as for dust suppression. It is of a concern that one truck may not be sufficient to accommodate dust and fire suppression.

An approval of the landuse may be conditioned such that a dedicated, suitably sized, water tank be installed on the property for water storage for fire fighting purposes.

Environmental Issues

The presence of noxious weeds on Lot M1822 was raised during the consultation period.

The Flora Study submitted with the application identified a classified noxious weed on Lot M1822. Any approval will be conditional upon the applicant undertaking appropriate measures to restrict any spread of the weed to adjacent properties.

Any soil contaminated is required to be buried to a sufficient depth to prevent the spread of weeds.

The Department of Environment and Conservation has provided a submission that an Environmental Management Plan be prepared and submitted for the extractive industry.

An approval for the landuse may be conditional upon such a document being prepared.

Rehabilitation Bond

The Shire of Northam Extractive Industries Local Law 2008 stipulates the payment of a rehabilitation bond for extractive industries by way of a "sum determined by the local government from time to time".

A determination from the State Administration Tribunal ("SAT") on the 8th October 2009 regarding a rehabilitation bond for the BGC Voyager II Project quarry determined that an appropriate value be \$240,000 for 86 hectares which equates to \$2,790.70 per hectare.

The operational boundary for stage 1 of the gravel extraction area is approximately 3 hectares. Utilising the recent SAT decision, it is recommended that an appropriate bond for stage 1 of the gravel extraction (3.0 hectares) area is \$8,372.10. Should any other area be proposed for extractive industry activities, bond will be recalculated using the above formula and, if applicable, additional bond monies paid in accordance with any future approval.

Summary

Based on the land size, its current zoning and the size of the proposed extractive industry area, it is staff opinion that a gravel extraction industry is an acceptable landuse in the circumstances.

In considering any approval for the landuse, Council should take into account the options available.

If a landuse approval is issued subject to a number of conditions, those conditions must be met prior to an Extractive Industry Licence being issued.

Council can use its discretion to delegate to the Chief Executive Officer the ability to approve the issue of an Extractive Industry Licence subject to satisfactory compliance with conditions imposed on the landuse approval. Similarly, Council can use its discretion to request that the application for an Extractive Industry Licence be presented to Council for determination.

In any event, the physical commencement of the extractive industry cannot occur until such time as an Extractive Industry Licence has been issued by the Shire.

Therefore, it is recommended that Council issue landuse approval for an extractive industry subject to a number of conditions. It is also recommended that Council delegate to the Executive Manager of Development Services the ability to issue an Extractive Industry Licence subject to satisfactory compliance of the conditions imposed under the landuse approval.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1909

Moved: Cr R Head

Seconded: Cr T Little

That Council,

- 1. issue landuse approval for an extractive industry (gravel) on Lot M1822 (366) Horton Road, Woottating which is limited to the Stage 1 area as detailed on the approved plan entitled 'Figure 1' subject to the following conditions:**

- (a) The extractive industry use shall be carried out and fully implemented in accordance with the details incorporated within the documentation endorsed and modified in red colour with an 'Approved' stamp by the local government.**
- (b) The excavation area for the gravel extraction is limited to the area shown on the approved plans ('Figure 1') without prior written approval being issued from the Local Government. The excavation area for the gravel extraction shall not be within 40m of the creek line traversing Lot M1822 and shall not be within 20m of any boundary of Lot M1822. Any additional stages proposed to be undertaken for extractive industry purposes are required to be approved separately by the local government.**
- (c) The applicant shall comply with the requirements of the Shire's Extractive Industry Local Laws at all times.**
- (d) Prior to the issue of an Extractive Industry Licence, a Noise Management Plan shall be prepared and approved by the local government for extractive industry activities proposed for Stage 1 on Lot M1822.**
- (e) Prior to the issue of an Extractive Industry Licence, an amended Dust Management Plan be received which demonstrates monitoring equipment will be in place for the entire duration of excavation activities and which incorporates a complaints register and methods of addressing each complaint received.**
- (f) Prior to the issue of an Extractive Industry Licence, a Water Management Plan be prepared and approved by the local government and the Department of Water for Stage 1 on Lot M1822.**
- (g) Prior to the issue of an Extractive Industry Licence, a Traffic Impact Assessment be undertaken and approved by Main Roads WA and the local government.**
- (h) Prior to the issue of an Extractive Industry Licence, a legal agreement be entered into between the Shire of Northam and the applicant regarding the upgrading of Horton Road including maintenance schedules to the satisfaction of the local government.**
- (i) In addition to 1(h) above, prior to the extractive industry licence being issued, a detailed technical plan, prepared by a suitably qualified civil engineer, showing exact road widths, direction of entry and exit, angles of entry and exit, any turning circles and any other relevant information of the proposed intersection and upgrading of Horton**

Road shall be submitted to the local government for approval. No cartage will be permitted until the construction of the entry and exit points and any upgrading has occurred to the local government's satisfaction.

- (j) If at any time the local government determines the extractive industry has caused damage to Horton Road, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.
- (k) In order to ensure compliance with 1(h) to 1(j) above, and to allow the Shire to carry out necessary repair works in the event of the applicant's default, prior to the grant of an Extractive Industry Licence a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$10,000.00 (being the estimated cost of reconstructing a proportionate amount of Horton Road), is to be provided by the applicant to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs where the applicant does not comply with a notification given pursuant to condition 1(j) above. If the local government draws on the bond/bank guarantee the applicant must, within 14 days thereafter, re-instate the bond/guarantee to the amount of \$10,000.00. When the extractive industry ceases, the local government may review the condition of Horton Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.
- (l) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government of a legal agreement that has been entered into between the Shire of Mundaring and the applicant for the satisfactory upgrading of Carter Road and, if applicable, Great Eastern Highway intersection including maintenance schedules.
- (m) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government of a legal agreement that has been entered into between the owner of Lot 9249 Horton Road, Woottating and the applicant which defines the road construction for the private road as well as maintenance schedules and rights of access for the carting of gravel through Lot 9249.
- (n) The physical construction of the roads outlined in 1(h) to 1(m) above

are required to be undertaken within 3 months of an Extractive Industry Licence being issued.

- (o) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government that an agreement has been reached between Main Roads WA and the applicant for the upgrading of the intersection of Carter Road and Great Eastern Highway and any other requirement specified by Main Roads WA.
- (p) Prior to the issue of an Extractive Industry Licence, a 100,000 litre water tank be installed on Lot M1822 for the purpose of supplying water for fire fighting purposes and for provision of water for dust suppression.
- (q) Prior to the issue of an Extractive Industry Licence, evidence be provided to the satisfaction of the local government that permanent ablution facilities and an effluent disposal system will be installed on Lot M1822 for the use of staff at the site.
- (r) Prior to the issue of an Extractive Industry Licence, the applicant shall submit to the local government, a detailed supplementary Rehabilitation and Maintenance Plan demonstrating suitable indigenous planting on, and around, the quarried area, to be planted at the completion of remedial earthworks.
- (s) The Rehabilitation and Maintenance Plan approved by the local government is to be adhered to and implemented at the conclusion of mining operations.
- (t) Remnant vegetation identified on Figure 1 is to be retained and protected at all times. The remnant vegetation outside of the excavation area is to be protected from the quarry operations and transport movements at all times.
- (u) Prior to the issue of an Extractive Industry Licence, evidence shall be received by the local government of a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.
- (v) Prior to the issue of an Extractive Industry Licence, a rehabilitation bond of \$8,372.10 is to be paid by the applicant to the local government.
- (w) Prior to the issue of an Extractive Industry Licence, a condition report undertaken by a suitably qualified person be submitted to the local

government demonstrating the standard of the entire length of Horton Road, the intersection of Horton Road and Great Eastern Highway, the sealed section of Carter Road and the intersection of Carter Road and Great Eastern Highway.

- (x) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government which demonstrates appropriate permits issued by Department of Environment and Conservation and Environmental Protection Authority.**
- (y) Failure to comply with any of the conditions outlined above may result in the local government revoking this landuse approval for an Extractive Industry or taking such other action as considered appropriate by the local government as available under the existing Local Law.**
- (z) No commercial activities commonly referred to as 'Crushing' will take place on the site without the specific approval of Council.**

2. delegate authority to the Executive Manager Development Services to issue an Extractive Industry Licence to the applicant, subject to compliance with the above conditions numbered 1(a) to 1(y) and subject to the following conditions:

- (a) During extractive industry activities, should trap-door spiders be discovered, those trap-door spiders are required to be suitably relocated to the satisfaction of the local government.**
- (b) The duration of the approved Extractive Industry Licence shall be for a period of not exceeding two (2) years from the date of issuance of the Extractive Industry Licence. Upon the expiration of the two (2) years period, no extractive industry activities are permitted to be undertaken from Lot M1822. Any extension to the extractive industry licence must be applied for and approved by the local government in accordance with the Shire of Northam Extractive Industries Local Law.**
- (c) A detailed site plan showing, but not limited to, the internal road infrastructure, building locations, plant locations, pit areas, stockpile areas, contaminated soil stockpiles, fire fighting equipment areas, muster points and any other relevant infrastructure shall be submitted and approved by the local government within 2 months of the issuance of an Extractive Industry Licence.**
- (d) Hours of operations and movement of trucks in or out of the site shall be limited to between 08.00 and 17.00 hours, Monday to Friday inclusive and between 09.00 and 17.00 on a Saturday excluding**

Public Holidays and should be managed in accordance with the approved Noise Management Plan.

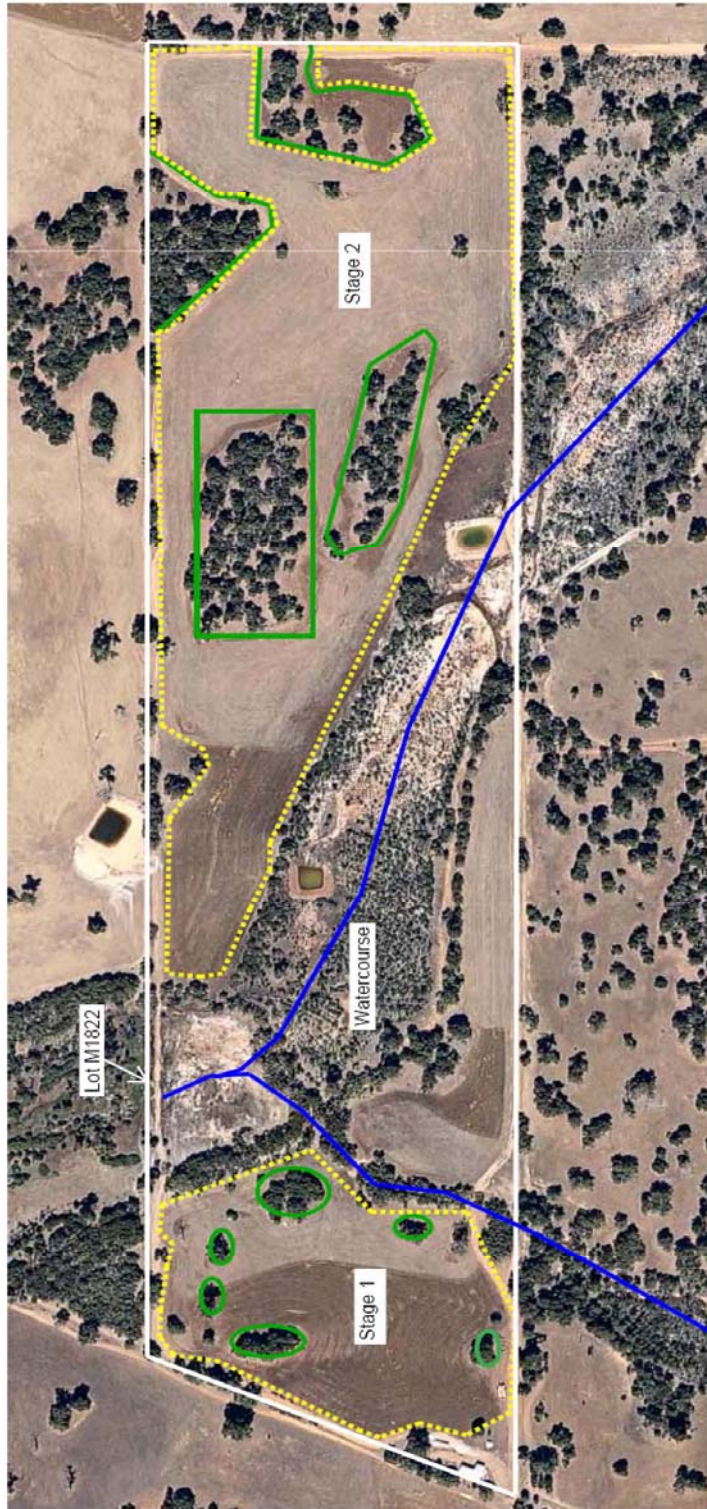
- (e) The facility is to operate in accordance with the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997. Should noise complaints be received it shall be the licensee's responsibility to employ a suitably qualified acoustic engineer to determine exceedances and remedies. Where the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997 can not be satisfied, the licensee shall seek approval for the operation, in accordance with Regulation 17, of the same.**
- (f) Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties while complying with the Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997.**
- (g) The Dust Management Plan approved by the local government must be adhered to and followed at all times. Dust monitoring equipment shall be permanently installed for the duration of the excavation activities to monitor dust emissions. Upon the completion of excavation activities, the monitoring equipment may be removed and must be reinstated upon recommencement of any extraction activities.**
- (h) All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the local government and in accordance with the Dust Management Plan including, but not limited to, watering down.**
- (i) Drainage management shall be in accordance with the approved Drainage Management Plan and Water Management Plan approved for the extractive industry.**
- (j) The intersection/entry and exit point into the extraction area is to be maintained to local government's specification during extractive operations.**
- (k) The section of Horton Road used as the haul road is to be maintained to an appropriate standard and to the satisfaction of the local government during the operation of the extractive industry. Any damage caused to Horton Road as a consequence of the extractive industry is to be made good, to the satisfaction of the local government, at the licensee's cost.**
- (l) The internal road infrastructure is to be maintained to the satisfaction**

of the local government during extractive operations on an ongoing basis.

- (m) If at any time the local government determines the extractive industry has caused damage to Horton Road and/or any other road within the Shire of Northam, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.**
- (n) A sign is to be located at the entrance to the property at all times to identify the quarry operator and a contact name and number of a responsible contact person for enquiries relating to the quarry operations.**
- (o) Survey pegs are to be placed on site prior to commencement of operations in order to clearly delineate the boundaries of the excavation areas in accordance with the approved plans and the terms and conditions of this licence.**
- (p) A licensee shall have, at all times, a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.**
- (q) The licensee shall provide to the local government a copy of the policy taken out under condition 2(p), within 14 days after the issue of that policy and shall provide to the local government evidence of renewal within 14 days of each renewal date.**
- (r) On or before 30 June in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.**
- (s) A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal:**
 - (i) the fee determined by the local government from time to time;**
 - (ii) a copy of the current licence;**
 - (iii) a plan showing the contours of the excavation carried out to the date of that application;**
 - (iv) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes to the**

FIGURE 1

DRAWING 3: PROPOSED AREA FOR GRAVEL EXTRACTION



Legend	
	Extraction Area
	Native Vegetation
	Watercourse
	Lot Boundary

Bowman and Associates Pty Ltd <small>ABN 22 112 399 514</small> PO Box 2059 Rossmoyns WA 6148 Phone: 0402 373 582		Project Gravel Extraction & Rehabilitation Date: 22 October 2012 Design: PA Drawing: PA Approved: BB		Location Woodtating, WA Client: Capital Recycling		Drawing Title Proposed Area for Gravel Extraction Drawing: CR-03 Revision: 1 Size: A3	
--	--	--	--	--	--	--	--





DRAWING 13: CONCEPT STOCKPILE LOCATION

Title		
Scale	Drawing	Revision
Not to Scale	CR-BA-13	1
		Size
		A3

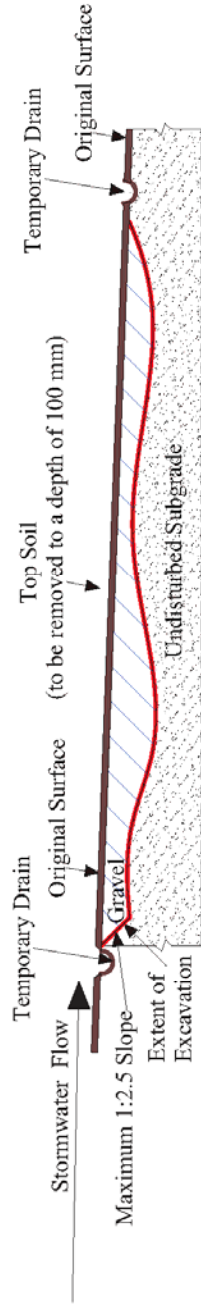
Location	
Lot M1822 Horton Road Woottatting	
Client	Shire of Northam

Project	
Gravel Extraction	
Date	22 Oct 2012
Design	BB
Drawing	PA
Approved	BB

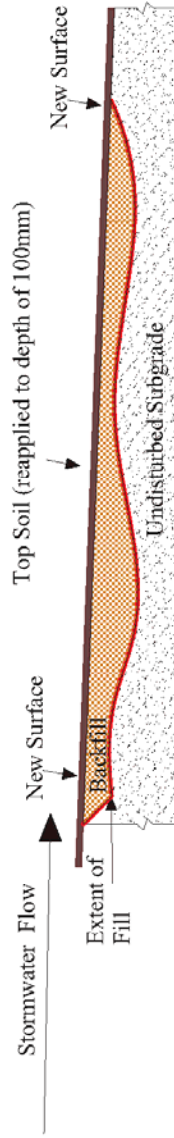
Bowman & Associates Pty Ltd
 ABN 22 112 389 514
 PO Box 2059 ROSSMOYNE WA 6148
 Tel (08) 9457 6889
 Mch: 0402 373 582



DRAWING 6: PROPOSED EXCAVATION AND REHABILITATION SECTION



Typical Section - Excavation



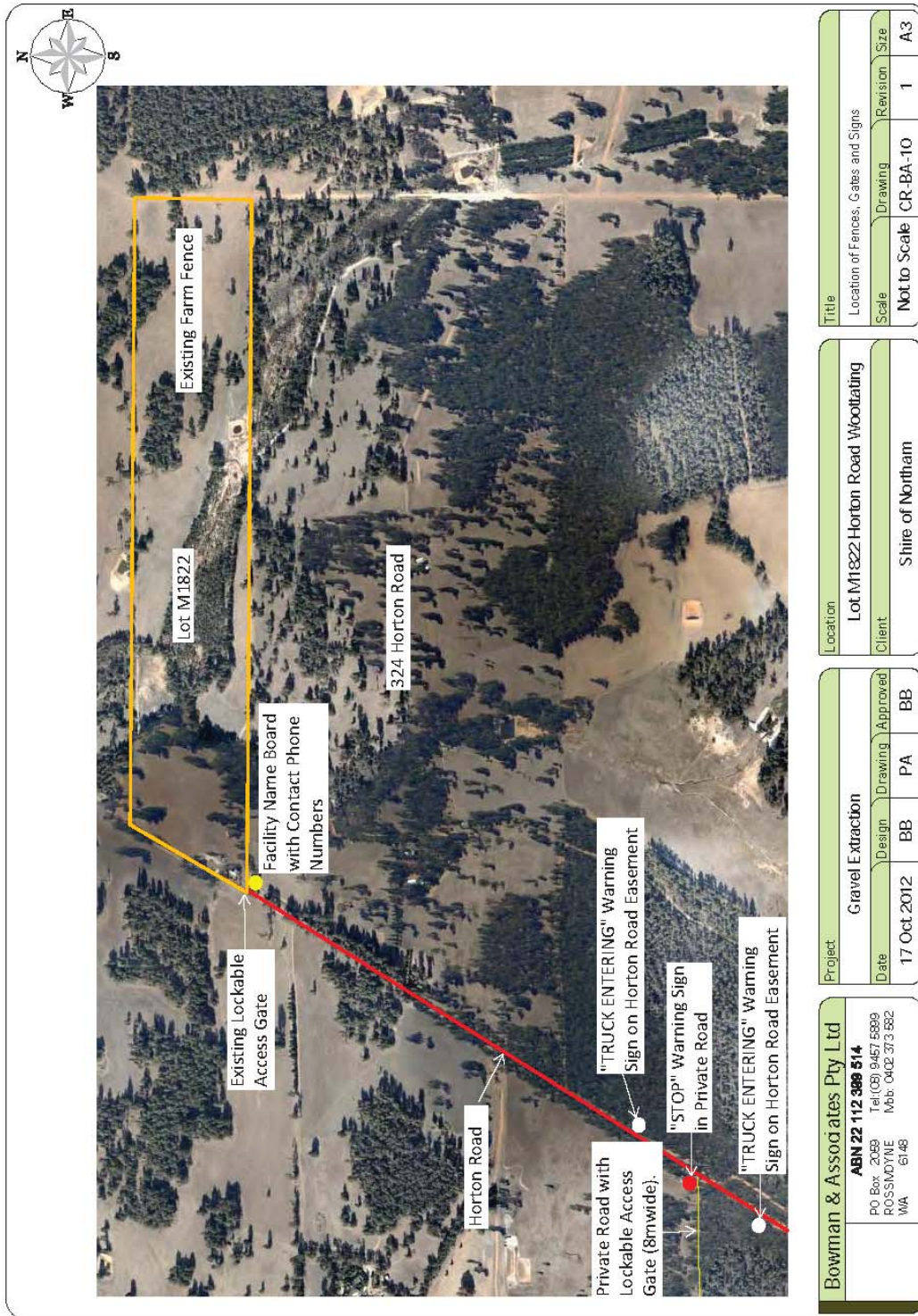
Typical Section - Rehabilitation

Title		
Proposed Excavation and Rehabilitation Section		
Scale	Drawing	Revision
Not to Scale	CR-BA-06	1
		Size
		A3

Location	
Lot M1822 Horton Road Wootatting	
Client	Shire of Northam

Project	
Gravel Extraction	
Date	22 Oct 2012
Design	BB
Drawing	PA
Approved	BB

Bowman & Associates Pty Ltd
 ABN 22 112 399 514
 PO Box 2059
 ROSSMOYNE
 WA 6148
 Tel: (08) 9457 5899
 Mob: 0402 373 582



Title		
Location of Fences, Gates and Signs	Drawing	Revision
Scale	CR-BA-10	1
Not to Scale		A3

Location	
Lot M1822 Horton Road Woodlating	
Client	
Shire of Northam	

Project			
Gravel Extraction			
Date	Design	Drawing	Approved
17 Oct 2012	BB	PA	BB

Bowman & Associates Pty Ltd	
ABN 22 112 389 514	
PO Box 2059	Tel:(08) 9457 5899
ROSSMYNE	Mob: 0402 373 552
WA	6148



**Shire of Northam
Town Planning Scheme No 3
Proposed Extractive Industry (Gravel)
Lot M1822 (366) Horton Road, Woottating
Schedule of Submissions**

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
1	Department of Mines and Petroleum	N/A	<p>Although Extractive Industry Licences fall outside the Mining Act 1978, information on mineral resources, including basic raw materials, is of importance to the Geological Survey of Western Australia (GSWA), a division of the Department of Mines and Petroleum (DMP). The information is used in our MINEDEX database (http://www.dmp.wa.gov.au/3970.aspx) which is a source of information for our state wide resource mapping system (http://www.dmp.wa.gov.au/7113.aspx). The locations and status of basic raw materials extraction sites are also valuable inputs to the Geological Survey's resource assessment and land use planning role.</p> <p>Our aim is for the database to be a comprehensive and up-to-date source of information on all mining related activities throughout the state. It is a database that is used to inform other government agencies as well as the general public of the location of mines and mineral resources. You are encouraged to use it whenever researching information on mineral or petroleum resources, and including basic raw materials. A continuing supply of low cost basic raw materials is an important part of maintaining the lifestyle and infrastructure that all Western Australians enjoy.</p> <p>I appreciate the opportunity for the Geological Survey of Western Australia to note this proposal. For future reference it would be appreciated if all matters relating to extractive industry licences could be addressed to the Executive Director of the Geological Survey of Western Australia.</p>	Noted.
2	Shire of Mundaring	Adjoining Shire/Reserve 36125 Horton Road (Gravel Extraction)	<p>The Shire's Environmental Services make the following comments and recommendations:</p> <ul style="list-style-type: none"> That the application be referred to the Department of Water. 	The application was referred to the Department of Water.

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<ul style="list-style-type: none"> • A desktop analysis indicates the presence of salinity/acid sulphate soils. • That the remnant bushland demarcated on plan CR-03 of the advertised documents be protected. • That offset planting incorporating the use of local endemic species be included in a rehabilitation plan. • That a management plan be prepared to outline the staging of the gravel extraction and rehabilitation. • Ensure that the soil used for backfill is free of pathogens. • That a hygiene management plan be supplied to prevent the spread of the same. • That a stormwater management plan be prepared. • That a fauna management plan be supplied due to the presence of Carnaby's Black Cockatoos. • Trap door spiders have been noted in bushland to the south of Horton Road in the Shire of Mundaring. <p>The Shire of Mundaring has the liability and management of approximately 1.8km of road (Horton Road) from Great Southern Highway to the municipal boundary with the Shire of Northam.</p> <p>As the proposal is a large scale operation and involves the use of Horton Road as a primary means of access, it is required that this 1.8 km section of Horton Road be improved. The Shire is available to discuss the finer details of this improvement as required.</p>	<p>All remnant vegetation will be required to be retained and protected.</p> <p>As no vegetation will be removed from the property, planting of endemic species is not considered necessary. However, as part of the rehabilitation programme, the land will be required to be rehabilitated to ensure it is not left in a loose, erodible condition.</p> <p>The application is for the western portion of Lot M1822 and has been satisfactorily staged.</p> <p>Backfill will be required to be certified as free from pathogens prior to be used in the rehabilitation programme.</p> <p>Water management will be addressed and approved by the Department of Water.</p> <p>Any habitat containing Carnaby's or Baudin's Black Cockatoos will be required to be protected.</p> <p>Evidence of the trap door spider was not found in the extraction area for stage 1 (western portion).</p> <p>Horton Road will be required to be upgraded.</p>
3	Landowner	Land in the Vicinity	<p>Air Quality (Dust) - Section 7.1</p> <p>We note that no formal dust assessment has been conducted on the proposed gravel extraction. The application states that extraction and screening will be conducted during the summer months and sporadically over a 5 year period and then stockpiled within the working area. The magnitude of the dust impact will depend on the size of the operation, adjacent land use, prevailing wind speed and direction and the distance to the nearest sensitive receptor.</p>	<p>Noted. Comprehensive Dust Management Plan was requested and received.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Dust suppression will consist of:</p> <ul style="list-style-type: none"> • A water truck only on site during the extraction and screening of gravel • Limiting extraction and screening in high winds • Clearing of topsoil in the morning • Exposed stockpiles to be watered down • The private road will be watered when required • Maintaining a minimum work area • Trucks delivering back fill material to the site to have their loads covered • Trucks hauling gravel will be adequately covered prior to leaving the site • Instructions to workers on dust minimising measures • Record all complaints regarding dust <p>We note that Capital Recycling's application does not mention any form of monitoring nor does it mention what happens when dust leaves their boundary.</p> <p>Ambient dust standards should be consistent for all extractive industries. For example, they should typically be set to the NEPM standard and TEOM/BAM.</p> <p>There is the potential for dust emissions from the Capital Recycling site to cause an exceedance on the BGC monitors, if this was to happen, BGC could be put in a position by the EPA or DEC to close. It is fair to say that similar industries in the same location should have the same ambient dust level and monitoring imposed to prevent this from happening.</p> <p>There should be a requirement imposed on Capital Recycling to prepare a dust monitoring and remedial action programme to the satisfaction of the Minister and the Shire of Northam prior to any clearing.</p>	<p>Monitoring has been addressed in the additional Dust Management Plan and will be required to comply with NEPM standards.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Noise - Section 7.2</p> <p>The Environmental noise assessment conducted by VIPAC in 2009 is for a composting facility, not an extractive industry. It is flawed in that the equipment used to conduct the noise model is not the equipment that will be used in the proposal. The Shire must ensure an accurate assessment of noise emissions is conducted. The assessment also states that an email from Bruce Bowman (dated 30 November 2011) that the house on Lot 13 Warrin Road is vacant and will not be occupied as a residential property and therefore has been ignored as a noise sensitive receiver. Just because someone says it is vacant is not an excuse to exclude the property as a sensitive receptor, the property must be treated as a sensitive site as the property may be occupied in the future.</p> <p>The Minister for the Environment and the Shire of Northam should take a consistent approach to its noise monitoring requirements in the area. Furthermore, an operational noise measurement programme should be prepared which meets the requirements of the Minister for the Environment prior to any excavation and this should also be applied to the extraction of gravel proposal.</p> <p>Ground Water and Surface Water - Section 7.3/7.4</p> <p>There are 2 watercourses which go through the middle of the excavation area which is part of the Woolooloo Brook and application submitted to the Shire only covers basic information regarding ground water and surface water. The application also states that the creek bed is considered to be of the highest value as fauna habitat.</p> <p>A requirement should be imposed for the preparation of a ground and surface water monitoring and remedial programme to the satisfaction of the Minister for the Environment considering the Creek bed has been identified to be of the highest value as fauna habitat. This programme should be provided prior to clearing.</p>	<p>A Noise Management Plan has been prepared for the gravel extraction area. However, it has been modelled from a Noise Management Plan completed for a proposed recycling facility to the south of the subject property.</p> <p>It is not considered to be sufficient to rely on a Noise Management Plan prepared for a property other than the subject property.</p> <p>It will be recommended that a Noise Management Plan be prepared specifically relating to the subject property which will take into account the machinery used and the distances between the extraction area and sensitive receptors.</p> <p>This issue has been resolved via negotiations and satisfactory outcomes with the Department of Water.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Fauna - 7.6.2</p> <p>The Flora and Fauna Habitat Assessment of 132 Warrin Road, Woottatting and 5m each side of Horton Road conducted by ENV in 2009 only assessed the Western side of the property and not the whole property. The field survey was conducted on 3 November 2009. The assessment states that the Forest Red Tailed Black Cockatoo was recorded during the field survey but the application document states the Baudin's Black Cockatoo was recorded. Both of these are listed as vulnerable under the EPBC Act and as threatened (Schedule 1) under the State Wildlife Conservation Act 1950.</p> <p>To assess the potential usage of the site by Carnaby's Cockatoos "No birds were recorded on the site during the field survey". Birds Australia WA in their document "Conservation of Carnaby's Black Cockatoo on the Swan Coastal plain, Western Australia (December 2006) state that "Carnaby's Cockatoos are believed to breed mostly in the Wheatbelt; returning to coastal and near coastal areas from late December to July". If this is the case then the timing of the field assessment may not have been at the most opportune time for sightings of Carnaby's Cockatoos and the assessment should have been conducted later in December or more preferably in late January to February.</p> <p>Since only the Western side of the property was surveyed and the open forest and creek bed were considered to be of the highest value as fauna habitat, as they provide a range of microhabitats and support several species of fauna of conservation significance like the Carnaby's Black Cockatoo (Calyptorhynchus latirostris), Chuditch (Dasyurus geoffroii) and Baudin's Black Cockatoo (Calyptorhynchus baudinii) further studies of fauna habitat must be conducted of the whole proposal area.</p> <p>In the Conclusion and Recommendations of the Fauna and Fauna Habitat Assessment of 132 Warrin Road, Woottatting</p>	<p>Black Cockatoos were recorded on the subject site. No vegetation is proposed to be removed. Vegetation will be required to be retained and, therefore, it is not anticipated that the Black Cockatoo population will be affected by the proposal.</p> <p>No trap-door spiders were found on the property.</p> <p>The stage proposed for approval is located within the western portion of the property and has been sufficiently managed to prevent disturbance to Black Cockatoos.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>and 5m each side of Horton Road by ENV Australia it states:</p> <p>"Analysis of the results of the fauna survey indicates that the project area has habitat value for a number of conservation significant species, several of which are protected by Federal and/or State legislation. The presence of these species is likely to constrain, but not necessarily prohibit, the proposal.</p> <p>Given the presence of fauna species of Federal and State significance, the proposal may require referrals under Federal and State environmental approval processes. It would be prudent to commence discussions with the relevant agencies as early as possible in relation to the finding of the fauna survey and the likelihood of additional assessment being required."</p> <p>Fire Management</p> <p>Top soil is to be removed during the summer months, the areas to be cleared contain dry grass. What measures are Capital Recycling going to do to ensure there is no risk of fire during the removal of topsoil. The Shire must ensure that fire management be addressed prior to any clearing.</p> <p>Community Consultation</p> <p>We have been required to participate in an extensive community consultation and some consultation has been conducted by Purearth for the composting facility. The first anyone has heard about the use of Lot M1822 as an extractive industry was when the Shire notified a few neighbours by letter regarding the extractive industry application.</p> <p>Capital Recycling should be required to consult with the community prior to any application being processed by the Shire.</p>	<p>A Fire Management Plan has been prepared and will require modification prior to be approved.</p> <p>Sufficient community consultation has been undertaken via advertising process. Letters were sent to all adjoining landowners and to the Shire of Mundaring as well as Main Roads WA and other service providers/government agencies.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Summary</p> <p>Capital Recycling must provide more detailed assessments and management programmes relating to noise, dust, ground and surface water and fauna, also community consultation must be conducted to ensure consistency with applications for extractive industries.</p> <p>The Shire of Northam should refer the proposal to the Environmental Protection Authority, under section 38 (5) of the Environmental Protection Act 1986 "as soon as a decision make authority has notice of a proposal that appears to it to be:</p> <p>(a) a significant proposal, or (b) a proposal of a prescribed class;</p> <p>the decision making authority is to refer the proposal to the Authority".</p>	<p>The proposal was referred to the Department of Environment and Conservation. The EPA has advised that they do not assess extractive industry applications.</p> <p>The applicants are required to obtain permits from DEC and from EPA prior to commencement in any event and any concerns would be covered at that time.</p>
4	Landowner	Adjoining Land	<p>As the nearest neighbour to the property noted above for proposed extraction of gravel I have serious concerns that if the Shire of Northam grants this proposal that there may be negative impacts on the value of our property and on our income. The main areas of concern are:</p> <p>Objectives of the Zone - the development is not appropriate for the Agricultural Local Zone, where it will unacceptably impact on the rural amenity and landscape of the area. This type of development would be more appropriately located in the Agricultural Regional Zone.</p> <p>Noise - the proponent has not adequately addressed the noise impacts of the proposal at sensitive receivers, including nearby residences.</p> <p>The proponent has not provided sufficient information to satisfy the Shire that the proposal will comply with the</p>	<p>Noted. Property value is not a valid planning consideration to base a refusal on.</p> <p>The objective of the Agriculture Local Zone is: "To provide for horticulture, intensive agriculture, agroforestry, local services and industries, buffer areas for extractive industries, tourist uses and conservation of landscape qualities in accordance with the capability of the land."</p> <p>Allowing for buffer areas for extractive industries clearly demonstrates that extractive industries are acceptable landuses in the Agriculture Local Zone. When managed appropriately, gravel</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Environmental Protection (Noise) Regulations 1997 at sensitive receivers.</p> <p>In particular, the proponent has not provided a proposal-specific noise assessment. It is not appropriate for the proponent to assume that the results of a noise assessment for a different proposal on the site three years ago is also valid for this proposal. The other proposal involved completely different activities and machinery which may have different noise characteristics.</p> <p>In addition, the noise levels described in the Capital Recycling proposal are not expressed, LA1, LA10 and LAMax noise levels, and it is not specified the time of week or day at which the noise will be occurring, therefore it is impossible to relate the predicted noise levels to the criteria in the Noise Regulations.</p> <p>Therefore the Shire must request a proposal specific specialist noise assessment before making any decision in relation to the proposal. The noise assessment should address the following factors:</p> <ul style="list-style-type: none"> • LA10, LA1 and LAMax noise levels; • Specify the time of day and time of week at which noise will be occurring; • Consider whether the noise has characteristics of modulation or impulsiveness which lower the permissible noise thresholds; • Consider whether the very low background noise levels in the surrounding rural environment will increase the likelihood of amenity impacts from the noise; and • Recommend clear and enforceable conditions to minimise the noise impacts which should be incorporated in any conditions of approval. <p>Spread of a noxious weed and Declared Plant - Cape Tulip - The proponent does not address the spread of noxious weeds although the property to be developed is</p>	<p>extraction will not impact on the rural amenity of the zone.</p> <p>A Noise Management Plan specifically undertaken for the gravel extraction area will be required to be submitted prior to any approval being issued.</p> <p>A Flora Management Study was undertaken for the western portion of the property. Any topsoil containing noxious weeds will be stockpiled separately and retained for disposal at the</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>covered with Cape Tulip. Several processes noted by the proponent would increase the likelihood of Cape Tulip spreading onto our property which adjoins the proposed development "5.4 Process - stripping of the top soil to a typical depth of 100mm - stockpiling of the top soil.." and "7.1 Dust - Dust emissions may arise during the removal of top soil".</p> <p>In Western Australia, one leaf and two leaf Cape Tulip is a Category P1 Declared Plant across the whole state. The spread of this plant material its seeds or bulb is prohibited under WA State laws to protect Plant Biosecurity supported by the following legislation: Biosecurity and Agriculture Management Act 2007 and; Quarantine Act 1908 (administered and enforced by Commonwealth Government, AQIS).</p> <p>The WA Department of Agriculture states the following Control Codes and Landholder Obligations for Declared plan: P1 Requirements - Prohibit Movement ie: that the movement of plants or their seeds is prohibited within the State. This prohibits the movement of contaminated machinery and produce including livestock and fodder. This would seem to indicate that the removal of gravel from the property could be in breach of the above Acts.</p> <p>Cape Tulip is toxic even when dry; death can occur within hours of animals consuming the plant, seeds or bulbs. We have grave concerns that the removal of topsoil and movement of gravel so close to our property is likely to result in Cape Tulip seeds carried in dust and seeds/bulbs spreading to our property. As we regularly need to have animals in an adjoining paddock we are concerned that the spread of Cape Tulip onto our property could result in loss of stock and resulting loss of income.</p> <p>Dust Suppression - Bowman Report 7.1.1 Dust suppression measures. The measures noted by the proponent are not specific eg: "exposed stockpiles will be watered down". How often will this be and will this be</p>	<p>conclusion of the extraction activity.</p> <p>Further Dust Management Plans have been received and are deemed to be satisfactory.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>monitored? The BGC Quarry which is some 4-5km away is also required to water down their stockpiles yet we still get covered in grey dust.</p> <p>We ask that before the Shire approves this proposal that it ensures clear and enforceable conditions for dust suppression are incorporated in any conditions of approval.</p> <p>Roads and Traffic Management - Crossing of the Woolooloo Brook - the proponent does not address road safety and traffic management issues for heavily laden trucks and other heavy equipment that will be crossing the Woolooloo Brook when work starts on the third stage. The current boundary road on the north side is totally inadequate for this type of traffic and very close to the boundary.</p> <p>Access Road - in the information provided, one of the photographs showed the access road to the site. On discussing this with a Council officer I was told this was incorrect and that access will now be along Horton Road to the Great Southern Highway.</p> <p>Is Horton Road, in the Mundaring Shire to be upgraded, and have the residents of the subdivision in the south end of this been provided with an opportunity to respond to any such proposal?</p> <p>Inadequate Information - As neighbours, the only information sent to us was a letter and two aerial photographs both giving incorrect, incomplete and/or misleading information.</p> <p>How can Councillors make an informed decision on a document that does not have complete and correct information?</p> <p>Bond - As it is proposed to remove all the gravel from this 100 acre property it is imperative that a bond is held, sufficient enough to repair any damage done to</p>	<p>The carting route will be along Horton Road to a private property then joining with Carter Road to the east and further joining to Great Eastern Highway. A traffic impact assessment is required to be undertaken.</p> <p>Any upgrading will be required to be undertaken to Horton Road, Carter Road and Great Eastern Highway.</p> <p>At this stage, the only area proposed for extraction is Stage 1 area. Any other area will be required to be applied for separately.</p> <p>Additional information was sought and subsequently provided by the applicants. The majority of the additional information provided is satisfactory. However, a site specific Noise Management Plan is required to be submitted prior to an Extractive Industry License being issued.</p> <p>Bonds for rehabilitation are set as a condition of the planning process.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>neighbouring properties, the creek and surrounding areas.</p> <p>Conclusion - In summary the developer's current document is incorrect and incomplete in many areas of vital importance. Until these points are resolved, Councilors cannot be expected to make an important determination which they can confidently defend to the community. The community and neighbours must be assured that inherent risks have been minimised and managed to the highest levels of present scientific knowledge.</p> <p>We also ask that the Shire provide us with a copy of any noise studies relied upon by the proponent and adequate opportunity to consider and comment on these studies, as the noise impacts of the proposal are likely to have a significant and ongoing impact on our quality of life and property value.</p>	<p>Once a site specific Noise Management Plan has been prepared, the landowner will be further consulted. Any further information may also be provided to the landowner at this time upon request.</p>
5	Office of the Environmental Protection Authority	N/A	<p>The Environmental Protection Authority (EPA) does not review extractive industry applications.</p> <p>If you believe that this development will have a significant impact on the environment it can be formally referred to the EPA under section 38 of the Environmental Protection Act 1986. Information on what might be considered significant can be found on the EPA's website in the Referral Information guide at: http://www.epa.vic.gov.au/docs/1133_02.05_s38_DMA_Referral_Guide.pdf.</p> <p>In the first instance, if you require advice, it may be appropriate to contact the Department of Environment and Conservation.</p> <p>This is our third submission for another industry to start or develop along our boundary. As yet we are not sure what effect this industry will have on our productivity and lifestyle.</p> <p>Having come from the goldfields and owning a pastoral lease we have experienced many operations regarding</p>	<p>Noted.</p>
6	Landowner	Land in the Vicinity		<p>Noted.</p>

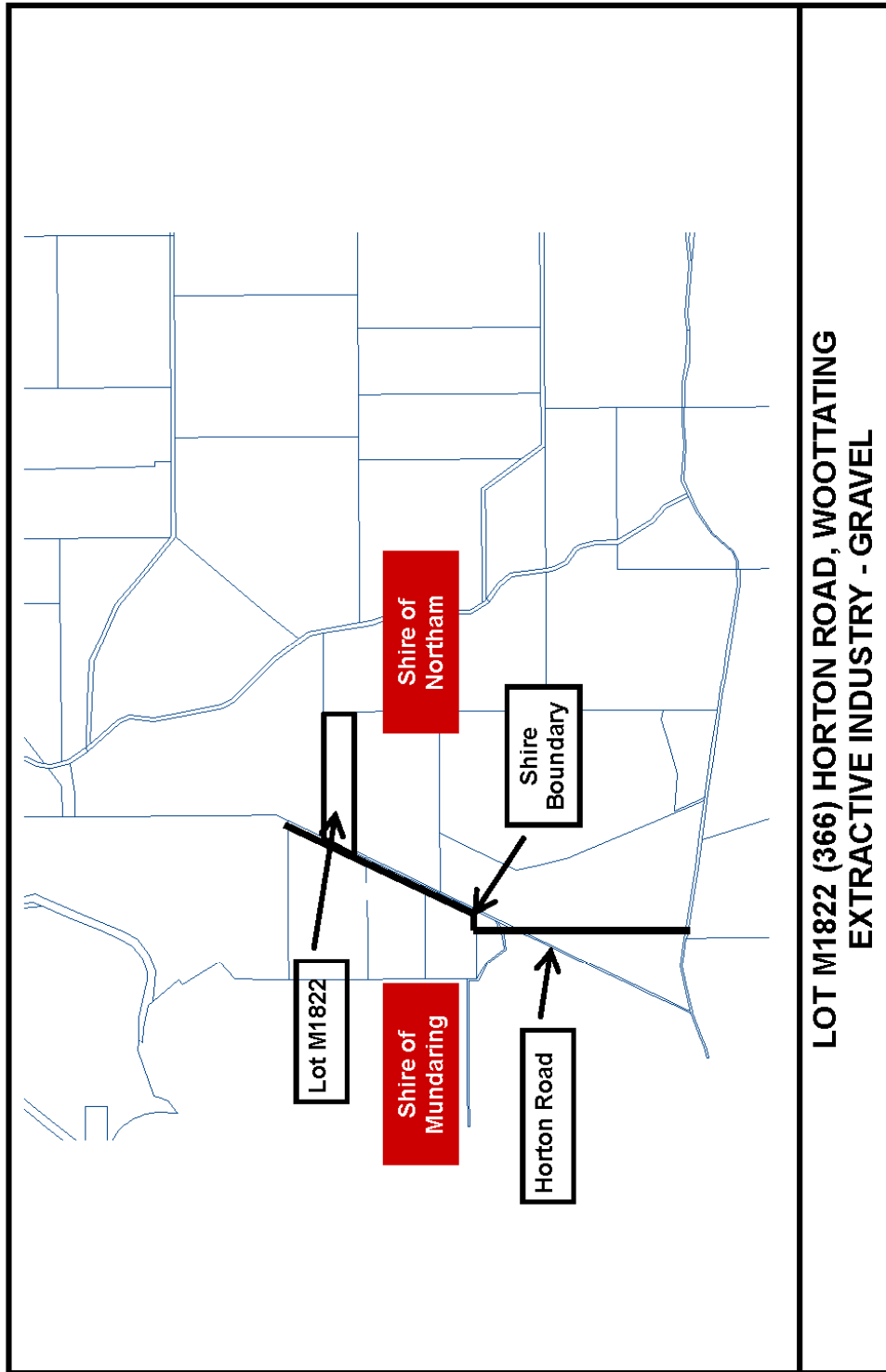
No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>Mining, haul roads, pipelines, sand and gravel extractions on our lease.</p> <p>We purchased our freehold farming land on the outer boundary of Northam Shire to pursue our prime lamb, hay and beef production to get away from the vandalism of the environment by such industries.</p> <p>Over the past years we have spent a large amount of finance in pasture improvement with such projects as tree planting, weed control, fencing and water management, which flows into the Wooroloo Brook and then onto the Swan River.</p> <p>We are not in favour of this farm being turned into an enterprise that is not in keeping with the surrounding farms and its neighbours that also boarder the Mundaring Shire.</p> <p>Our points of concern:</p> <ul style="list-style-type: none"> • Have not been advised as to how long this gravel extraction industry will be and if rehabilitation of this site will be managed by the owner or specialised environment team • The depth of the pits waste rock and future stockpile • Dust control • Noise levels <p>We would anticipate that this industry will devalue our prime farming land as we have been informed also that the owner of this extraction plant will be applying for a waste recycle plant in the future on the adjoining block.</p> <p>Finally where will all this STOP!! Do you want farmers who will care for the land and environment or earth extraction pits such as the Mundaring Gravel pit off Horton Road as an eyesore which is not in keeping with this rural landscape.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>The duration of the entire project (via various stages) is proposed to be 5 years duration. Rehabilitation will be managed in accordance with an approved Rehabilitation Program.</p> <p>The average depth of pits will be 2m.</p> <p>Dust control has been satisfactorily dealt with in the Dust Management Plan which has been submitted.</p> <p>A site specific Noise Management Plan is required to be submitted prior to an Extractive Industry License being issued.</p>
7	Landowner in the	Land in the Vicinity	My main concerns regarding the above proposal is the road	The access route will be from Lot M1822 to private

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
	Vicinity		<p>access. Will the trucks be entering the property via Horton Road only? Carter Road does not go through to Horton from the western end.</p> <p>I would also like a definition of "inert fill". What constitutes inert fill and who monitors this?</p>	<p>property, through the private property and joining up with Carter Road, then from Carter Road to Great Eastern Highway.</p> <p>Inert fill is clean fill and will be required to be classified as pathogen free.</p>
8	Department of Water	N/A	<p>Thank you for the above referral dated 11 September 2012. The Department of water (DoW) has assessed the proposal and at this stage does not support the proposal for the following reasons:</p> <ul style="list-style-type: none"> • The subject site contains multiple waterways, some of which have not been identified by the consulting engineers (see attached map). The Department of Water does not support the proposed extraction in close proximity to these waterways. • In accordance with the DoW's Foreshore Policy No 1, a biophysical assessment should be undertaken for the entire subject site to determine the appropriate setbacks to these waterways from extractive activities • At a minimum, the DoW requires significantly more information, in the form of a Water Management Plan, that details how these waterways will be protected from extractive industries. 	<p>Noted. Negotiations were entered into between the applicant and Department of Water. See additional submission from the Department of Water.</p>
	Department of Water (Second Submission)	N/A	<p>The information we have received so far seems reasonable and if there are any outstanding issues I expect them to be minor. Therefore I am happy for the proposal to be approved with a Water Management Plan condition.</p>	Noted.
9	Department of Environment and Conservation	N/A	<p>The Department requests the following conditions:</p> <ol style="list-style-type: none"> 1. The enterprise should be controlled by an approved Environmental Management Plan. 2. The scale of the industry is to be limited to that outlined in the Environmental Management Plan. 3. The proposed operation needs to conform to the Environmental Protection Act 1986 and local government statutory standards in relation to noise control, dust control and drainage management. 	<p>An Environmental Management Plan will be required to be submitted and will be applied to the first stage of the extractive industry.</p> <p>All management plans have been submitted aside from the Noise Management Plan which will be required to be submitted prior to an Extractive Industry License being issued.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>4. The works be undertaken in accordance with the Environmental Protection Act 1986, Part V, Works Approval.</p> <p>The Department of Environment and Conservation has no objection to the proposal.</p>	<p>The applicants are undertaking the process of obtaining works approvals.</p>
10	Main Roads WA	N/A	<p>Further to your correspondence of 11 September 2012 with attachments and subsequent email correspondence on 23 October 2012, Main Roads WA (MRWA) provides the following comment:</p> <p>It is understood that the proposed traffic accessing Lot M1822 will do so from Great Eastern Highway along Carter Road. Whilst the subject land is within the jurisdiction of the Wheatbelt North Region of MRWA, the proposal will impact the intersection of Carter Road and Great Eastern Highway, which is in the jurisdiction of the Metropolitan Branch of MRWA.</p> <p>On this basis, it is recommended that the proponent prepare a Traffic Impact Statement (TIS) that will address any impacts the proposal may have on the road network. Once completed, please forward this study to the Metropolitan Branch of MRWA for comment. It is understood that the proponent plans to expand operations in the future and it is recommended that the TIS also consider the impact of this expansion.</p>	<p>Noted. A Traffic Impact Assessment will be required to be undertaken prior to an Extractive Industry License being issued.</p>
11	Shire of Mundaring (second submission relating to private road)	N/A	<p>General</p> <ol style="list-style-type: none"> The Shire does not object to the use of the subject property for a private road, nor does the same require a separate planning approval to be issued by the Shire. <p>Studies, reporting and legal requirements</p> <ol style="list-style-type: none"> The Applicant should prepare a traffic safety audit for the entire private access route to the satisfaction of the Shire's Director Infrastructure Services. The audit shall address, but not be limited to, such matters as: <ul style="list-style-type: none"> The entire length of Carter Road, including the 	<p>Noted. Upgrading of roads will be required to be undertaken during the extraction process.</p>

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>junctions at the Mundaring Access to its quarry, the Great Eastern Highway and Horton Road.</p> <ul style="list-style-type: none"> • Geometry, signage and junction design to suite the types of vehicles proposed to be used <p>3. Appropriate legal agreements should be arranged by the Applicant between the concerned parties to address such matters as right of access, public liability insurance and maintenance of the proposed private road</p> <p>Private road design requirements</p> <p>4. Proposed private road should be designed and constructed to a sealed standard by the Applicant and in accordance with the movement requirements for the vehicles intended to use the proposed private road, to the satisfaction of the Shire's Director Infrastructure Services. Relative to this requirement, a formation width of 8.1 metres with a 6.1 metre two-coat seal is considered appropriate.</p> <p>5. A maintenance schedule for the proposed private road should be prepared by the applicant and be to the satisfaction of the Shire's Director Infrastructure Services.</p> <p>6. Gates and signage should be installed by the applicants advising of restricted access along the proposed private road to the satisfaction of the Shire's Director Infrastructure Services.</p> <p>7. Signage on Horton Road should be installed by the applicant directing commercial traffic from the proposed quarry site to use the proposed private road to the satisfaction of the Shire's Director Infrastructure Services</p> <p>8. The applicant should undertake remediation of the proposed private road on cessation of the extractive industry to the satisfaction of the Shire's Director Infrastructure Services and Director Statutory Services.</p> <p>9. Applicant to consider ceding/purchase of the land and</p>	

No.	Name / Address	Description of Affected Property	Summary of Submission	Officer Comments
			<p>road to the Shire of Mundaring for reservation in road reserve and ongoing maintenance subsequent to cessation of extractive industry.</p> <p>Public road design requirements</p> <p>10. The unmade (gravel) section of Carter Road to be designed and constructed by the applicant to a sealed standard and in accordance with the movement requirements for the commercial vehicles intended to be used, to the satisfaction of the Shire's Director Infrastructure Services. Relative to this requirement, a formation width of 8.1 metres with a 6.1 metre two-coat seal is considered appropriate.</p> <p>11. The existing sealed section of Carter Road to be upgraded by the applicant and in accordance with the movement requirements for the vehicles intended to be used for the proposed extractive industry, to the satisfaction of the Shire's Director Infrastructure Services. Relative to this requirement, a formation width of 8.1 metres with a 6.1 metre two-coat seal is considered appropriate.</p> <p>12. The design and construction of the Horton Road and proposed private road junction should be to the satisfaction of the Shire's Director Infrastructure Services.</p> <p>13. The upgrading of Horton Road from the junction of the proposed private road to the development should be to the satisfaction of the Shire's Director Infrastructure Services.</p>	



**LOT M1822 (366) HORTON ROAD, WOOTTATING
EXTRACTIVE INDUSTRY - GRAVEL**

13.2.2 ADOPTION OF LOCAL PLANNING POLICY - TREE PRESERVATION - GREVILLEA STREET SUBDIVISION AREA

Name of Applicant:	Internal Report
Name of Owner:	Nil
File Ref:	2.3.1.2 / 143854
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

For Council to consider the adoption of the draft Local Planning Policy – Tree Preservation - Grevillea Street Subdivision Area to be adopted under the provisions of TPS 3.

BACKGROUND

The following table lists the key dates in regards to this application.

Date	Item / Outcome
2 June 2011	Conditional Subdivision Approval is issued by the WAPC.
June 2011 - August 2012	Investigation and negotiation regarding the location and retention strategy for identified trees takes place between developer’s consultants, Shire of Northam and WAPC.
15 August 2012	Draft Local Planning Policy is received from developer’s consultant.
5 September 2012	Agenda report prepared.
19 September 2012	Council resolved to initiate adoption of the Local Planning Policy and gave permission to advertise.
23 October 2012	Advertising period closes.
5 December 2012	Agenda report prepared for final adoption of the Local Planning Policy.

On 19 September 2012 at the Ordinary Council Meeting, the following resolution was made:

“That Council:

1. *Advertise the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area in accordance with the provisions of Town Planning Scheme No 3.*
2. *After the expiry of the advertising period, consider a report detailing the submissions made relating to the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area."*

STATUTORY REQUIREMENTS

Under the provisions of TPS 3, there is an advertising requirement to publish a notice of the proposed Local Planning Policy once a week for two (2) consecutive weeks in a newspaper circulating in the Scheme area.

Under the provisions of TPS 3, after the expiry of the period within which submissions may be made, Council is to:

- (a) Review the proposed Policy in the light of any submissions made; and
- (b) Resolve to adopt the Policy with or without modification, or not to proceed with the Policy.

Under the provisions of TPS 3, should Council resolve to make final adoption of the attached Local Planning Policy document, the Shire is to:

- (a) Publish notice of the Local Planning Policy once in a newspaper circulating in the Scheme areas; and
- (b) If, in the opinion of the Shire, the Local Planning Policy affects the Western Australian Planning Commission ("WAPC"), forward a copy of the Policy to the WAPC.

An advertisement notice of the draft Local Planning Policy – Tree Preservation - Grevillea Street Subdivision Area was placed in the Hills Gazette. It is considered that the Local Planning Policy – Tree Preservation - Grevillea Street Subdivision Area does not affect the WAPC and, therefore, the draft Policy was not referred to the WAPC.

There were no submissions received on the draft Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area.

Under the provisions of TPS 3, if the draft Local Planning Policy was adopted it would take effect upon publication of a notice in a circulating newspaper. Additionally, it is required that a copy of the Local Planning Policy be kept and made available for public inspection during business hours at the Shire offices.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

The draft Policy is aimed to provide guidelines to assist Councillors and staff in making decisions under the operative TPS 3. The draft Local Planning Policy – Tree Preservation - Grevillea Street Subdivision Area incorporates a balance of the Plan for the Future goals in order to achieve environmentally sustainable land development in the Shire of Northam.

BUDGET IMPLICATIONS

There is a cost for circulating the final adopted Policy in the Hills Gazette.

In addition, Clause 1 of the policy titled “Tree Protection Penalties” requires the Shire to take action against a person acting contrary to the policy. This may incur legal expenses and/or Officer time. However, successful prosecution may also result in recovery of costs from the other party.

OFFICER’S COMMENT

It is considered that the best way to provide guidelines for the protection of identified trees is to implement a Local Planning Policy.

In doing so, the Policy will give Staff and Councillors greater control over enforcement of protection guidelines for the trees.

Similarly, the policy will be made available to all prospective and future purchasers of the land as it is proposed that a Restrictive Covenant referencing the policy be lodged against the titles of the newly created lots.

Considering that no submissions were received during the advertising process, it is recommended that Council resolve to adopt in final the Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area and authorise Staff to advertise a final adoption notice accordingly.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1910

Moved: Cr D Hughes
Seconded: Cr J Williams

That Council,

- 1. adopt in final the Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area; and**
- 2. authorise Staff to place notice of the adopted Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area in the local newspaper.**

CARRIED 7/2



Shire Local Planning Policy

Shire of Northam

**LOCAL PLANNING POLICY
TREE PRESERVATION -
GREVILLEA STREET SUBDIVISION AREA
TOWN PLANNING SCHEME NO.3
(FORMER SHIRE OF NORTHAM)**



Shire Local Planning Policy

(See also Town Planning Scheme No. 3)

**1.20 Local Planning Policy – Tree Preservation -
Grevillea Street Subdivision Area
Town Planning Scheme No 3
(Former Shire of Northam)**

POLICY	Town Planning Scheme No 3 Local Planning Policy (incorporating various planning provisions).
OBJECTIVES	To ensure all development and use of land within the Shire (excluding areas covered by TPS 5 – Local Planning Policy) is undertaken to an appropriate standard.
GUIDELINES	To provide development and use guidance for land within the Shire (excluding areas covered by TPS 5).
HISTORY	
REVIEW	Executive Manager of Development Services



1.20 TREE PRESERVATION - GREVILLEA STREET SUBDIVISION AREA

Objective

The objective of this policy is to protect 8 trees recommended for retention within the policy area. Without the protection mechanism's identified within this policy tree health and stability can be compromised, resulting in risk and hazard to habitat and to the trees and subsequently landowners.

Throughout the development of the GSSA, TPZs have been identified and applied to selected trees because of their attributes and links with the adjacent bushlands.

The purpose of implementing TPZs is to ensure that damage to above ground and below ground parts of the tree is limited to what the trees can reasonably be expected to tolerate. This is being achieved by regulating activities around the trees in a way that avoids onerous remedial measures being imposed on responsible parties.

Definitions

The following are definitions that may be used as part of this policy in addition to the definitions included in Town Planning Scheme No 3:

"Grevillea Street Subdivision Area" ("GSSA") means the area delineated on Schedule A to this policy.

"Tree Protection Zone" ("TPZ") means an area identified and applied to specific trees in the GSSA to ensure preservation of those trees.

"Building Envelope" means the area identified on Schedule B to this policy as the building envelopes applicable to the GSSA.

"Shire" means the Shire of Northam.

Introduction

During assessment and development of plans to subdivide land within the GSSA, a number of trees worthy of retention were identified. These trees were identified as habitat and feed supply for Black Cockatoo's, and were identified as a priority for retention.

The successful preservation of the selected trees will rely on the measures identified within this policy. This policy has been formulated to advise purchasers and landowners of the lots affected by the Policy.

Empowerment

This policy is adopted under Clause 2.2 of Town Planning Scheme No 3.

Application and Policy Area

This policy applies to the GSSA identified within the attached Schedule "A" to protect 8 trees recommended for retention, situated on Lots 2, 6, 9, 12, 13, 14 and 15 Grevillea Street, Wundowie.

Policy Statement

Three Types of trees affect various lots within the subdivision area (see attached "Schedule A"):

Tree Type	Tree ID	Lot/s Affected
Eucalyptus wandoo (Wandoo)	A	2
Eucalyptus Marginata (Jarrah)	B, C & D	6, 9 & 12
Corymbia calophylla (Marri)	E, F, G & H	13, 14 & 15

Tree Type - Eucalyptus wandoo (Wandoo)

The *Eucalyptus wandoo (Wandoo)* located on lot 2 has been retained and incorporated into the GSSA based on its health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Wandoo is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree A



Tree Location: Lot 2
 Lots affected by TPZ: Lot 2
 Recommended TPZ: 9.1 meter radius

Tree Type - *Eucalyptus marginata* (Jarrah)

The *Eucalyptus marginata* (Jarrah) trees located on lots 6, 9 and 12 have been retained and incorporated into the GSSA based on their health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Jarrah is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree B



Tree Location:	Lot 6
Lots affected by TPZ:	Lot 6
Recommended TPZ:	8.2 meter radius

Tree C



Tree Location:	Lot 9
Lots affected by TPZ:	Lot 9
Recommended TPZ:	7.9 meter radius

Tree D



Tree Location:	Lot 12
Lots affected by TPZ:	Lot 12
Recommended TPZ:	12.8 meter radius

Tree Type - *Corymbia calophylla* (Marri)

The *Corymbia calophylla* (Marri) located on lot 13 has been retained and incorporated into the GSSA based on its health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Marri is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree E



Tree Location:	Lot 13
Lots affected by TPZ:	Lot 13
Recommended TPZ:	7.6 meter radius

Tree F



Tree Location:	Lot 13
Lots affected by TPZ:	Lot 13
Recommended TPZ:	8.2 meter radius

Tree G



Tree Location:	Lot 14
Lots affected by TPZ:	Lot 14
Recommended TPZ:	9.3 meter radius

Tree H



Tree Location:	Lot 15
Lots affected by TPZ:	Lot 15
Recommended TPZ:	7.2 meter radius

POLICY PROVISIONS

Method of measurement for the TPZs

For the purpose of this Policy, a specified distance from a tree is to be measured from the centre of the tree trunk at ground level. TPZs [TPZ] are identified on the attached Schedule A.

Tree Protection Measures:

1. Tree Protection Penalties

This policy is adopted under Clause 2.2 of Town Planning Scheme No 3. As such, it is a Local Planning Policy adopted with the full force of the Planning and Development Act.

Any event that leads to the irreversible damage or death of an identified tree shall result in action being taken by the Shire, and penalties may be applicable. Penalties under the Planning and Development Act can be up to \$250,000, with ongoing fines of \$25,000 per day.

2. Clearing on Lots Affected by this Policy

- i. All lot clearing (if required) shall be undertaken outside of the specified TPZ. All care is to be taken during clearing operations to avoid any damage to the trees canopy or activities that could result in the loss of limbs.
- ii. No mechanical grubbing out shall occur within the TPZ. If required, removal of organics within the TPZ should be undertaken by hand and limited to the top 100mm of soil only. No mechanical equipment to be utilised without the prior written advice of an Arboriculturist being provided to and approved by the Shire.
- iii. All grubbing or removal of roots and/or removal of deleterious material below ground that is within 1 meter of the TPZ boundary, shall be preceded by root pruning consistent with written advice from an Arboriculturist being provided to and approved by the Shire [see policy provision 4].

3. Development on Lots Affected by This Policy

All development, including, but not limited to, dwellings, outbuildings, animal shelters etc shall be contained within the building envelopes specified on "Schedule B". No development will be permitted outside of the building envelope without written advice from an Arboriculturist being provided to and approved by the Shire prior to the construction of the development.

4. Root Pruning

All trenches and excavations near the TPZ boundary of trees should be preceded by root pruning where the diameter of the root(s) exceed 20mm. Root pruning shall be undertaken in five (5) stages as follows:-

- i. *A dissecting cut* – a preliminary cut made at a distance away from the intended final root pruning alignment. Dissection cut made to relieve pressures on the individual roots.
- ii. *Localised excavation around the individual root* - This is the removal of soils such that any tearing of bark can be observed to its source on the tree side of the root and the final cut zone made accessible for cutting with the pruning implement being used (Including sharp secateurs, loppers, handsaw or chainsaw that is fit for the purpose).
- iii. *Final cut* - Made with a sharp pruning tool (i.e sharp secateurs, loppers, handsaw or chainsaw that is fit for the purpose) at the position where the bark is attached around the circumference of the root. The final cut is not governed by the root pruning alignment if the tearing of the bark extends toward the tree and goes beyond the intended alignment. However, should the final cuts end up being closer to the tree than the intended alignment, the methodology should be modified such that steps (i) and (ii) are carried out further away from the intended alignment and the final cut made at the intended alignment.
- iv. *Cover the exposed roots* - On completion of the final cut, the root(s) are to be covered with either soil (backfilled immediately following pruning), or a layer of hessian (or alike material approved by the Arboriculturist), that is secured and draped over the root exposed area. This cover should be put in place progressively with the root pruning (within hours), and the hessian regularly moistened as directed by the Arboriculturist.
- v. *Following root pruning* - Supplementary watering may be required. Rates will be subject to amount of root loss incurred and seasonal variation as determined by the Arboriculturist.

5. Services

No services, excavation or trenching shall pass through the specified TPZ without the prior written advice from an Arboriculturist being provided to and approved by the Shire.

This includes trenching or excavation required for reticulation and garden lighting.

This advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

6. Boundary Fencing

Boundary fencing that is required to pass through the TPZ should be post and rail type. Locations for footings within the TPZ shall be subject to exploratory excavations to avoid damage or loss of roots exceeding 20mm diameter.

It is recommended that the advice of an Arboriculturist is obtained and submitted to the Shire for approval prior to construction of any fencing within the TPZ.

7. Canopy Pruning

Pruning or removal of any part of the canopy shall not be undertaken without the prior written advice from an Arboriculturist being provided to and approved by the Shire.

All pruning works to comply with the Australian Standards AS 4373 "*Pruning of amenity trees*" 2007.

8. TPZ restrictions:-

Restricted activities within the TPZ:

- Traversing and/or Parking of plant machinery or vehicles;
- Storage for construction or deleterious materials;
- Vehicle refuelling;
- Storage of surplus fill;
- Preparation of chemicals and/or cement products;
- Areas to dump construction and general waste;
- Wash down or cleaning;
- Locations for site offices or toilets;
- Or activities that may harm or injure the tree above or below ground.

9. Landscaping

No Landscaping shall occur within TPZ without written advice from an Arboriculturalist being submitted to and approved by the Shire prior to any landscaping works commencing.

Landscaping advice will be at the landholders expense, and the Shire shall not be liable for any costs associated with this advice.

Arboricultural input shall form part of any landscaping design for any of the properties affected by this policy. Of particular concern will be issues such as (but not limited to):

- Soil level changes;
- Landscape lighting;
- Irrigation methods;
- Hard landscaping;
- Retaining walls;
- Footings;
- Fencing;
- Turf;
- Placement and location of sheds;
- Drainage implications.

10. Arboricultural Inspections

The long term welfare of the tree and its safety would best be served by undertaking regular Arboricultural inspections (approximately 3-4 years) by a suitably qualified Arborist to assess, identify and report any change or tree related problems that may cause future issues.

It is recommended that landholders undertake regular inspections of the nominated trees.

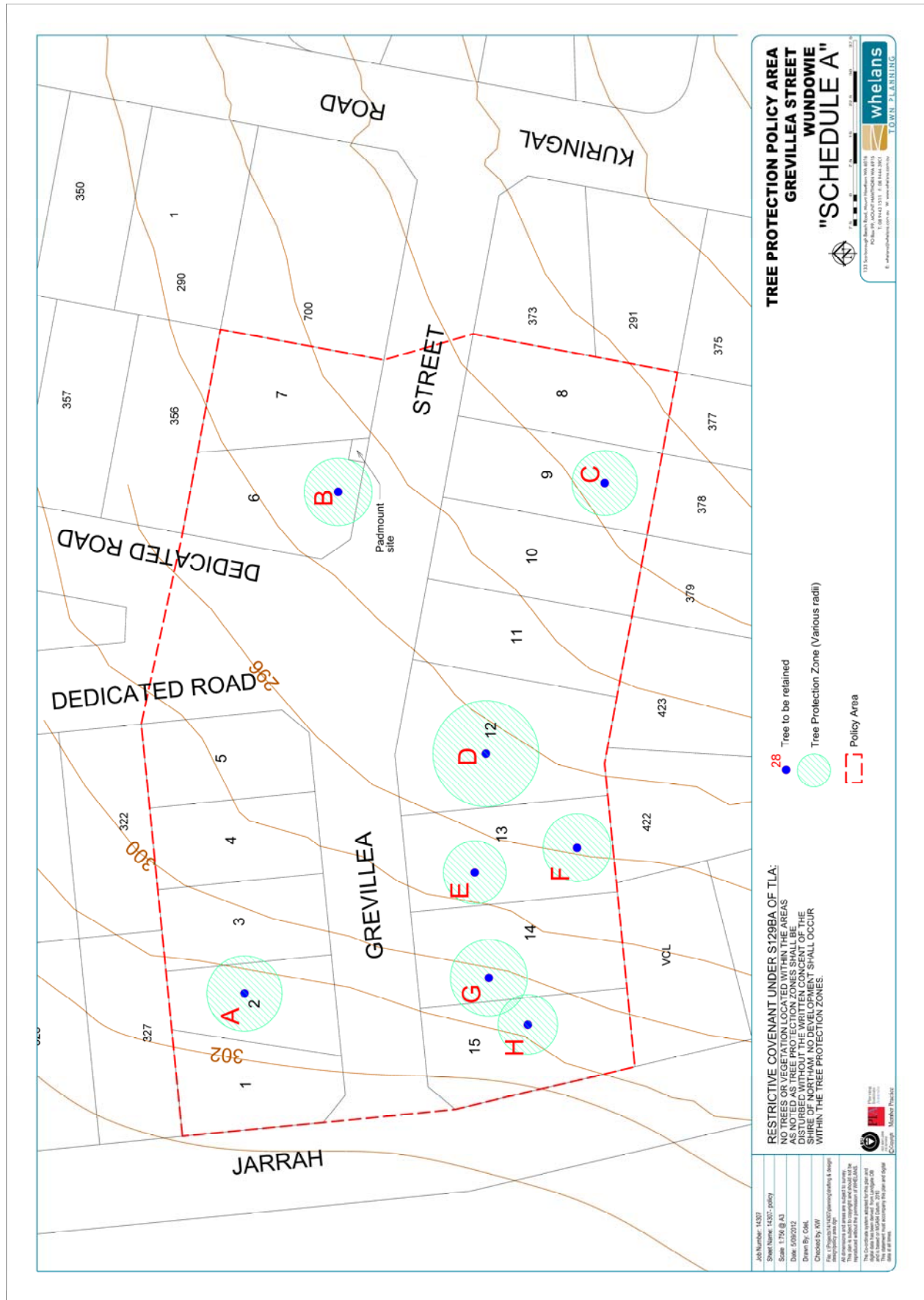
These inspections and advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

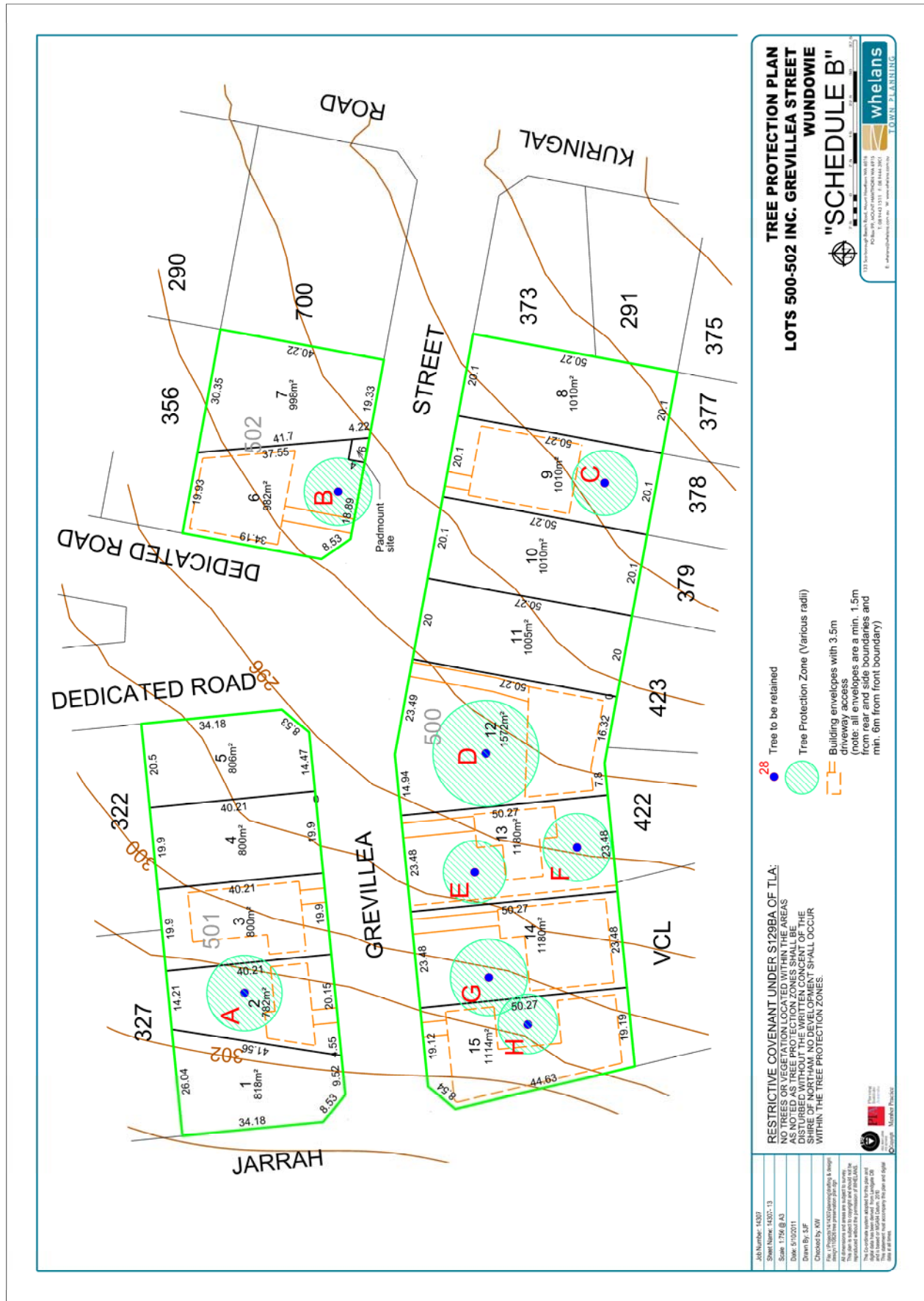
11. Unavoidable TPZ encroachments

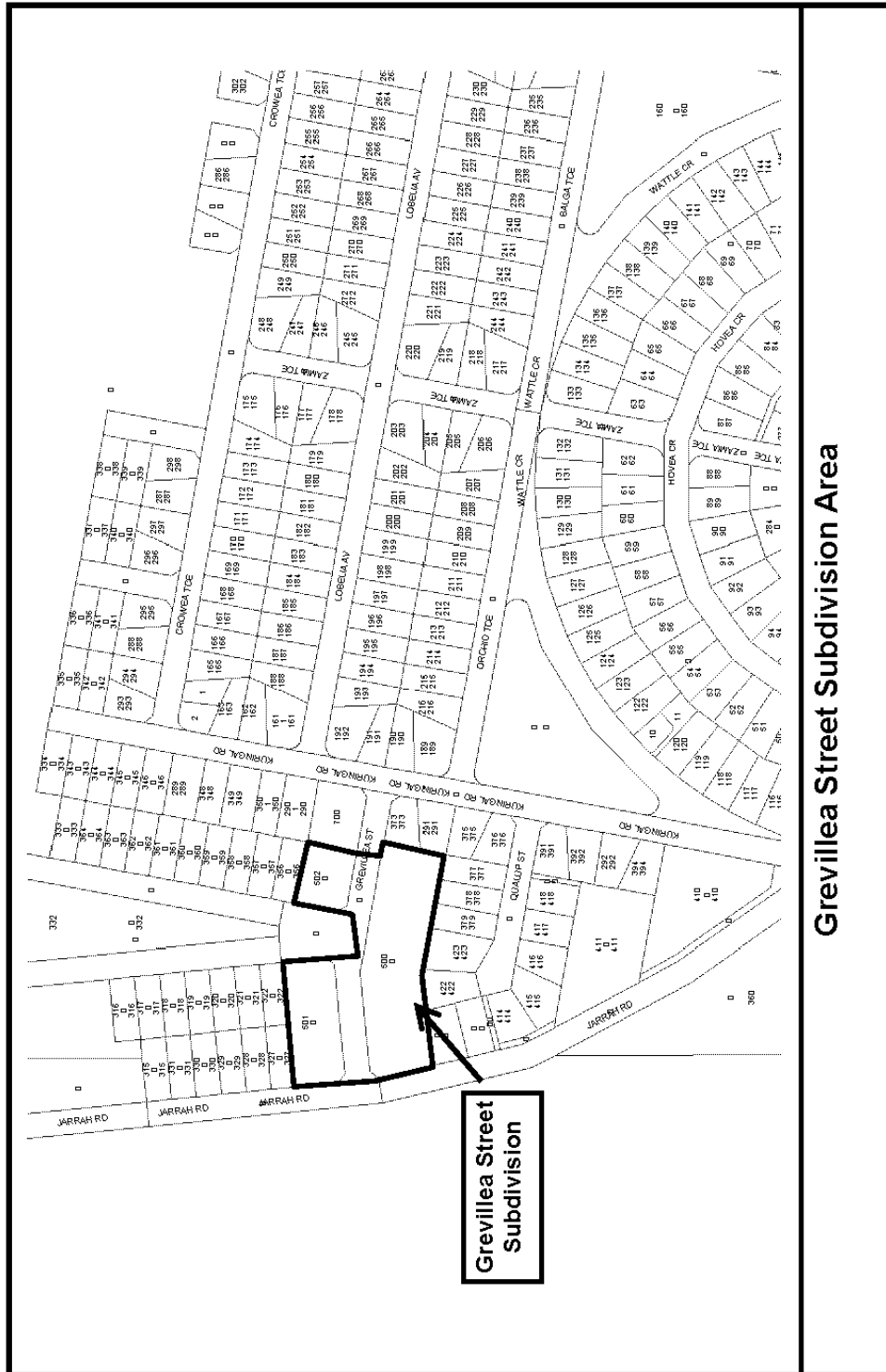
No encroachment into a TPZ is permitted without written advice from an Arboriculturalist being submitted to and approved by the Shire prior to any works commencing.

This advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

Where encroachment into the TPZ is unavoidable, variations to the TPZ may be possible subject to compensation measures being afforded the tree and appropriate Arboricultural advice being provided. i.e. increasing area of the TPZ elsewhere and/or via remedial arboricultural works within the TPZ area.







Grevillea Street Subdivision Area

Cr J Williams declared a 'Financial' interest in Item 13.2.3 – Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill – as one of the applicants is an Avon customer of hers.

Cr S Pollard declared an 'Impartiality' interest in Item 13.2.3 - Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill – as the applicant is a past client of his Accounting Practise.

Cr U Rumjantsev declared an 'Impartiality' interest in Item 13.2.3 - Retrospective Approval for an oversize and over height outbuilding, a use not listed and a sea container , Lot 129 (77) Accedens Rise, Bakers Hill - the Applicants are sufficiently well known to him to make him partial in this matter.

Cr J Williams departed the Chambers at 6.15pm.

13.2.3 RETROSPECTIVE APPROVAL FOR AN OVERSIZE AND OVER HEIGHT OUTBUILDING, A USE NOT LISTED AND A SEA CONTAINER - LOT 129 (77) ACCEDENS RISE, BAKERS HILL

Name of Applicant:	Trevor & Donna Davis
Name of Owner:	Trevor & Donna Davis
File Ref:	A2178
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	1.2 - Local Planning Policy - Outbuildings 1.19 - Local Planning Policy - Retrospective Planning Applications and Fees
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

The applicant is requesting that Council grant retrospective planning approval to permit the construction of an oversize and over height outbuilding to be used as a storage facility (use not listed) for farming machinery and the placement of a sea container on Lot 129 (77) Accedens Rise, Bakers Hill. This application requires Council's determination due to the construction of the outbuilding having been undertaken without previous approval.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
16 November 2011	Resolution made by Council to refuse an application to construct an oversize and over height outbuilding.
12 November 2012	Shire is notified of a large outbuilding being erected on Lot 129 without approval.
13 November 2012	Letter sent to the applicants enclosing a Demolition Order for the outbuilding constructed without approval.
3 December 2012	Applicants attend the Shire Offices and lodge an application for retrospective planning approval for the oversize and over height outbuilding as well as their Rural Home Business.
3 December 2012	Site visit conducted.
5 December 2012	Application undergoes internal DCU assessment as part of the previous application. The outbuilding is identical to the previous application in terms of size and location. The previous DCU assessment is considered to be valid).
5 December 2012	Report prepared for Council.

An application for a second hand over height and oversize outbuilding with the dimensions of 14.24m x 12.25m (174.56m²) with a wall height of 4.3m and a ridge height of 6.5m was presented to Council on 16 November 2011 where the following resolution was made:

“That Council refuse the application for planning approval for the proposed outbuilding at Lot 129 Accendens Rise, Bakers Hill for the following reasons;

1. *The proposed development does not comply with the objectives of Council's Local Planning Policy 1.2 - Outbuildings.*
2. *The proposed use will have a detrimental impact on the area's amenity.”*

On 12 November 2012, an anonymous letter arrived at the Shire Offices advising that a large outbuilding had been constructed on Lot 129.

A site inspection was conducted by Shire Staff on 13 November 2012 which confirmed that the outbuilding had been constructed without approval.

A letter was sent to the applicants on 13 November 2012 enclosing a demolition order to remove the unapproved outbuilding from the property.

On 3 December 2012, the applicants attended the Shire Offices and lodged an application for retrospective planning approval for the outbuilding and a change of

landuse for a storage facility, which is a use not listed in Town Planning Scheme No 3 ("TPS 3"), in order to store farm machinery in conjunction with the applicants' contracting business.

During the meeting with Shire Staff, the applicants advised:

1. that the outbuilding was constructed without approval;
2. that the outbuilding is required for storage of machinery used in conjunction with a contracting business (firebreak construction and general farming activities) which is undertaken on a number of privately owned properties in different locations;
3. the following machinery is used as a part of the contracting business:
 - (a) harvester which is approximately 4.2m high;
 - (b) 9 tonne truck with a stock crate which is approximately 3.9m high;
 - (c) boomspray;
 - (d) round baler;
 - (e) bale barron; and
 - (f) tractors.
4. that they take the various machines to private property and undertake farming activities and firebreak construction for those private landowners. No members of the public attend the applicants' property for the purposes of the applicants' contracting business;
5. that they have removed one of the previously existing outbuildings from Lot 129;
6. that they are willing to remove a "lean-to" from an existing outbuilding in order to reduce the maximum combined floor area of the outbuildings on Lot 129;
7. that they were unaware that they required an approval to use the outbuilding as a storage facility for the machinery outlined in 3(a) to 3(f) above; and
8. that they are prepared to paint the unapproved outbuilding to lessen its impact.

The application, the subject of this report, is for retrospective approval for a second hand outbuilding with a wall height not exceeding 4.3m, a ridge height not exceeding 6.5m and a maximum floor area of 174.56m².

The site plan submitted with the application depicts a number of outbuildings that are proposed to be removed. In addition, several existing outbuildings are proposed to be retained. The combined floor area of the retained outbuildings equates to 84.16m². When the floor area of the unapproved outbuilding is taken into consideration, the total floor area of outbuildings will be 258.72m² which is 8.72m² over the maximum floor area permitted under Local Planning Policy 1.2 - Outbuildings.

The unapproved outbuilding has a wall height which is 300mm over height. The ridge height of the outbuilding is 6.5m which is 1.5m above the maximum ridge height.

There is also an unapproved sea container on Lot 129 which the applicants have provided justification of “the sea container is going to become a mobile storage unit to site permanently fixed on the back of a truck so that we can store and deliver chaff directly from the container to save double handling of the product.”

No approval has been issued for the oversize, over height outbuilding, the sea container or for the storage of farming products, trucks or machinery.

STATUTORY REQUIREMENTS

The site is zoned “Rural Smallholdings” under the provisions of TPS 3 and is approximately 3.8351 hectares.

In assessing this application the following legislation was given due consideration:

Clause 4.4.2 of TPS 3 states:

4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

The landuse definition of “storage” is defined under TPS 3 as “storage” means premises used for the storage of goods, equipment, plant or materials which is a use that is not specifically listed under the zoning table of TPS 3. As it is a use that is not listed under the zoning table, consideration must be given to the objectives of the zone and whether the use is acceptable in that zone.

The objectives of the Rural Smallholdings zone is as follows:

Rural Smallholding Zone

To provide for residential accommodation in association with rural pursuits on smaller land holdings. This zone provides for home businesses, cottage industries, home offices

and activities in combination with conservation of remnant vegetation in accordance with the capability of the land.

Clause 8.4 of TPS 3 states:

8.4. Unauthorized existing developments

8.4.1. The local government may grant planning approval to a use or development already commenced or carried out regardless of when it was commenced or carried out, if the development conforms to the provisions of the Scheme.

8.4.2. Development which was unlawfully commenced is not rendered lawful by the occurrence of any subsequent event except the granting of planning approval, and the continuation of the development unlawfully commenced is taken to be lawful upon the grant of planning approval.

- Note:*
- 1. Applications for approval to an existing development are made under Part 9.*
 - 2. The approval by the local government of an existing development does not affect the power of the local government to take appropriate action for a breach of the Scheme or the Act in respect of the commencement or carrying out of development without planning approval.*

The Shire’s Local Planning Policy 1.2 - Outbuildings states:

Zoning	Max Floor Area	Max Wall Height	Max Ridge Height
Rural Smallholdings over 1.5 ha	250m ²	4m	5m

Local Planning Policy 1.12 - Second Hand Materials states:

1.12 USE OF SECOND HAND MATERIALS

The use of second hand building materials are generally not supported within the “Residential”, “Rural Smallholdings”, “Tourism”, “Industry” and “Commercial” zones and require the specific approval of the Shire of Northam. The use of second hand material within the “Agriculture-Local” and “Agriculture-Regional” zone may be considered by the Shire providing the following criteria are met:

- (a) The location of the building is not visually prominent and not able to be seen from a public road;*
- (b) All material must be near new in appearance and free of rust;*
- (c) All cladding is to be of the same profile and colour. If the same colour can not be achieved or the colours have significantly faded then the cladding is to be painted to satisfaction of the Shire’s Building Surveyor;*

- (d) *As a component of the building licence application the Shire’s Building Surveyor will inspect the materials prior to any approval being granted.*

Table 2 of the Shire’s Local Planning Policy 1.19 - Retrospective Planning Applications and Fees states:

Table 2 - Development That Will be Referred to Council for Determination

Development Type	Zone	Design/Location
Structures	All Zones	Where the development: <ul style="list-style-type: none"> (a) Is not a permissible or discretionary use under the Scheme; (b) Does not comply with the provisions of the Scheme and the provisions of any Local Planning Policy created under that Scheme; (c) Following advertising (where applicable) valid objections, in the opinion of the delegated officer, are received; and (d) In the opinion of the delegated officer does warrant the attention of Council.

Council may, at its discretion, determine to approve the application despite any non-compliance with statutory legislation if it deems that the proposal is appropriate in the circumstances.

Public consultation has taken place by the applicants in accordance with Clause 9.4 of TPS 3 with no objections being received from adjoining landowners.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The applicants run a firebreak installation and general farming contract business. This maintains lifestyles of private landholders by maintaining safety and bushfire prevention as well as undertaking various farming activities.

If a retrospective approval is issued, this will enable the applicants to maintain their current lifestyle and provide a sense of community by supporting a local contractor providing a service to the community.

BUDGET IMPLICATIONS

The applicant has paid \$139 in planning application fees. The applicant will be required to pay a penalty fee of \$278 (twice the application fee) and any fees associated with an application for a retrospective building license.

OFFICER'S COMMENT

The issues involved in this application are as follows:

Use Not Listed (Storage)

The applicants run a contracting business which requires machinery such as:

- (a) harvester which is approximately 4.2m high;
- (b) 9 tonne truck with a stock crate which is approximately 3.9m high;
- (c) boomspray;
- (d) round baler;
- (e) bale barron; and
- (f) Tractors.

The oversize and over height outbuilding is required for the storage of this machinery as well as for storing personal vehicles.

The applicants install firebreaks and undertake general farming activities on private landholdings in various locations.

As the landuse of "storage" is not listed in the zoning table, there is no given use parameters. Therefore, the application is required to be assessed against the general criteria of TPS 3 and the objectives of the zone in particular.

The objectives of the Rural Smallholdings zone is "to provide for residential accommodation in association with rural pursuits on smaller land holdings. This zone provides for home businesses, cottage industries, home offices and activities in combination with conservation of remnant vegetation in accordance with the capability of the land."

It could be considered that the applicants' contracting business is a "home business" with associated machinery and it is also considered that the storage of the machinery in the outbuilding is less visually detrimental and will conserve any remnant vegetation by providing specific locations for the machinery than storing the machinery in the open.

It must be taken into consideration the scale of the contracting business. Any approval should limit the size and scale of the contracting business to prevent it from becoming entirely "agricultural" in nature.

It is recommended that Council issue retrospective planning approval for the landuse of “storage” to enable the applicants to store specific machinery in the outbuilding subject to size and scale restrictions.

Outbuilding

The outbuilding that has been constructed on the property without approval is constructed from second hand materials and is 8.72m² oversize by combined floor area.

The main difficulty with the outbuilding is that the ridge height is 1.5m over the permissible ridge height in the Shire’s Local Planning Policy - Outbuildings.

The applicants have constructed the outbuilding with a ridge height of 6.5m to enable them to store machinery with heights of up to 4.2m.

Due to the height, it could be considered that the outbuilding appears to be “agricultural” or “industrial” in appearance. Painting the outbuilding and providing screening will help to minimise any impact the outbuilding may have.

The outbuilding has been inspected and, as demonstrated by the attached photographs, in very good condition and has been engineer certified to be structurally sound.

The outbuilding is not clearly visible from the road and it is staff opinion that it does not negatively impact the amenity of the locality.

Despite the above issues and taking into consideration that there has been no objections from the adjoining landowners regarding the size and height of the outbuilding and the fact that it is not easily visible from the road, it is recommended that retrospective approval be granted for the outbuilding with the dimensions of 14.24m x 12.25m (174.56m²) with a wall height not exceeding 4.3m and a ridge height not exceeding 6.5m subject to a number of conditions.

Sea Container

The applicants have requested retrospective approval for a sea container on Lot 129. The sea container is proposed to be used for transporting chaff and be permanently fixed to the rear of a truck.

It is considered that, by allowing the applicants to have a sea container on their property, whether fixed to a truck or on the ground, the opportunity to expand the “agricultural” or “industrial” use of the contracting business on the property will increase.

The outbuilding should not be used to store hay, chaff or any other livestock/agricultural equipment/feed apart from use for the applicants own animals and any machinery approved under the “storage” landuse.

The sea container will also contribute to the outbuilding floor areas and will increase the maximum floor area allowable for the property.

Therefore, it is recommended that Council refuse the application for retrospective approval for the sea container on the grounds that it is not acceptable to store commercial quantities of stock feed/equipment on Lot 129.

Retrospective Approval

The applicants have advised that they erected the outbuilding, despite being previously refused, because they needed the storage space prior to harvest and seeding. The applicants do not have any alternative storage areas for their contracting machinery and had also utilised the outbuilding for storage of hay.

Should an approval be granted, it may be conditional upon the outbuilding only being utilised for the storage of machinery associated with the applicants' contracting business and stock feed for personal use.

An option available to Council is to instruct staff to initiate prosecution for the erection of the outbuilding which was previously refused. Councillors must consider the fact that the outbuilding had been refused by at the Council meeting held on 16 November 2011 but, contrary to the refusal, the applicants erected the outbuilding.

Summary

In considering the application as a whole, it is staff opinion that the landuse is acceptable subject to conditions restricting the size and scale of the business.

The outbuilding, whilst being over height by a considerable amount, is considered to be acceptable as it is proposed to be painted, screened and is in a location that will not present negative impacts to the locality in general.

No objections have been received in relation to the outbuilding or any existing landuse for Lot 129.

It is also staff opinion that prosecution is not warranted in the circumstances as the landuse and outbuilding can be sufficiently restricted to prevent excessive negative impact and are not clearly visible from the road.

Therefore, based on the above it is recommended that the application for retrospective planning approval for a use not listed (storage) and an oversize and over height outbuilding be approved subject to the conditions contained in the officer's recommendation.

It is further recommended that the sea container be refused and Council enforce the removal of the same.

RECOMMENDATION/COUNCIL DECISION**Minute No C.1911****Moved: Cr R Head****Seconded: Cr T Little****That Council,**

- 1. issue retrospective planning approval for a use not listed (storage) and the construction of an oversize and over height outbuilding with the dimensions of 14.24m x 12.25m (174.56m²) with a wall height not exceeding 4.3m and a ridge height not exceeding 6.5m on Lot 129 (77) Accedens Rise, Bakers Hill subject to the following conditions:**
 - (a) development shall only be in accordance with the terms of the application as approved herein including any approved plans and notations made in red on those approved plans.**
 - (b) a Drainage Management Plan being submitted to and approved by the Local Government within six (6) weeks of the date of determination.**
 - (c) all stormwater being contained on site. No runoff onto adjacent properties shall be permitted unless part of the Drainage Management Plan submitted to and approved by the local government.**
 - (d) the Drainage Management Plan being implemented within three (3) months of the date of determination and maintained thereafter.**
 - (e) the owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.**
 - (f) the outbuilding shall not be used for commercial or industrial purposes or for human habitation at any time.**
 - (g) the walls of the outbuilding shall being painted to the satisfaction of the local government within three (3) months from the date of determination.**
 - (h) the oversize outbuilding being no greater than 174.56m² in area and with a wall height of maximum 4.3m and ridge height of maximum 6.5m.**
 - (i) the machinery permitted to be stored on the property is as follows:**
 - (i) harvester which is approximately 4.2m high;**
 - (ii) 9 tonne truck with a stock crate which is approximately 3.9m**

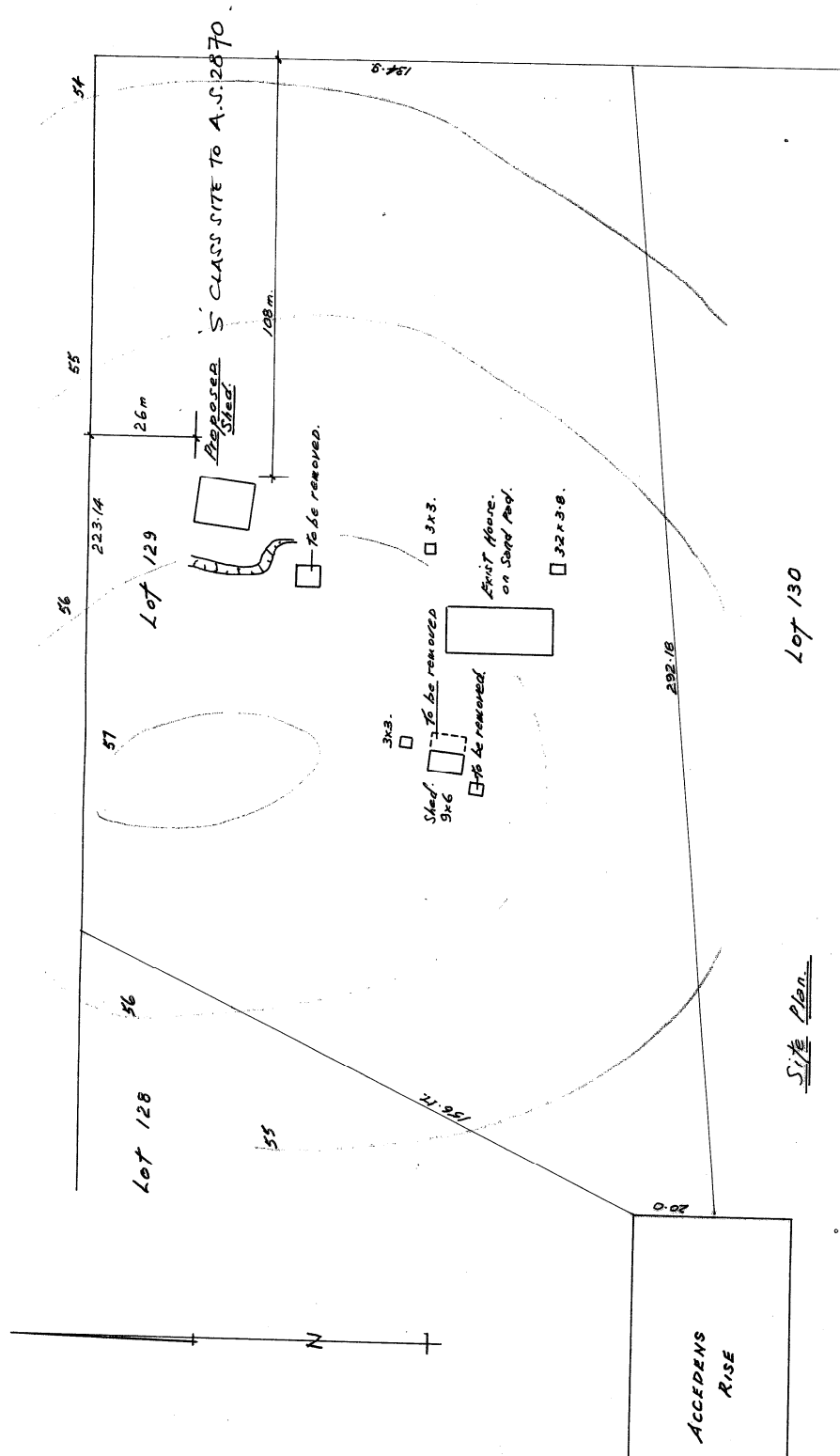
- high;
- (iii) boomspray;
- (iv) round baler;
- (v) bale barron; and
- (vi) 2 tractors.

All other machinery is not permitted to be stored on the property without prior approval by the local government.

- (j) all vehicle crossovers being designed, constructed and maintained in accordance with the local government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction/upgrading.
 - (k) commercial quantities of feed and/or general agricultural products/machinery is not permitted to be stored on the property without prior written approval of the local government.
 - (l) vehicles are not permitted to be started or driven to or from the property between the hours of 6.00pm and 7.00am on any given day. The use of reverse gear is to be avoided where possible for vehicles fitted with a reversing siren.
 - (m) all approved vehicles are to be stored in the approved outbuilding so they are not prominently visible from the road.
 - (n) no vehicle washdown or servicing is permitted to be conducted on the property unless approval from the local government is obtained.
 - (o) retrospective planning approval penalty fees in the amount of \$278.00 be paid to the local government within three (3) weeks of the date of determination.
2. refuse to issue retrospective approval for the sea container on Lot 129 (77) Accedens Rise, Bakers Hill and enforce the removal of the sea container within 6 weeks of the date of determination.
 3. require an infringement (modified penalty) to be issued under section 218 of the Planning and Development Act 2005 for contravening the Town Planning Scheme, by carrying without development approval.

CARRIED 7/1

Cr J Williams returned to the Chambers at 6.23pm

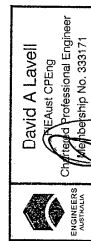


T.B. & D.E. DAVIS.

Proposed New Shed

Lot 129 Access Rise

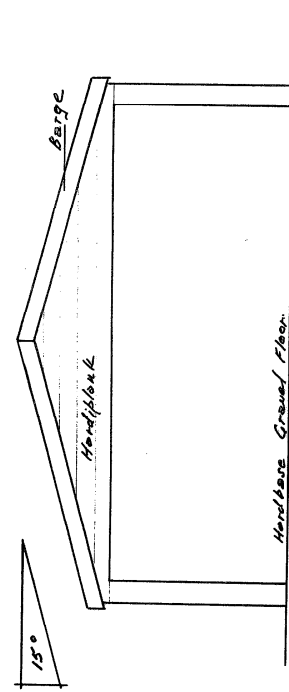
BAKERS HILL W.A.



Lot 130

Site Plan

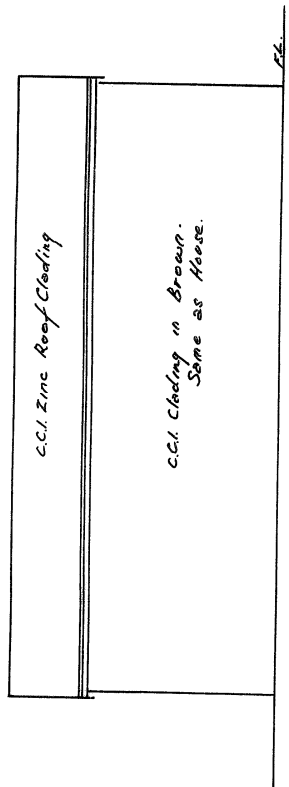
Scale 1:1000



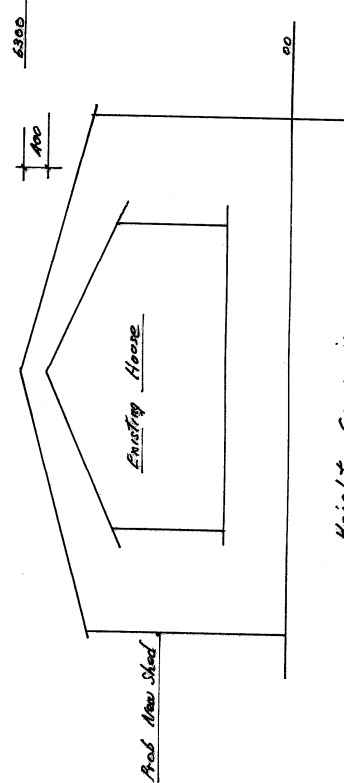
SOUTH ELEVATION

Scale 1:100

T.B. & D.E. DAVIS.
Proposed New Shed.
Lot 129 Accedens Rise.
BAKERS HILL. W.A.



EAST ELEVATION



Height Comparison.

	David A Lavell
	Structural Engineer Chartered Professional Engineer Registration No. 33371

DL
 8/11/12





**View 1 - Lot 129 from
Accedens Rise**

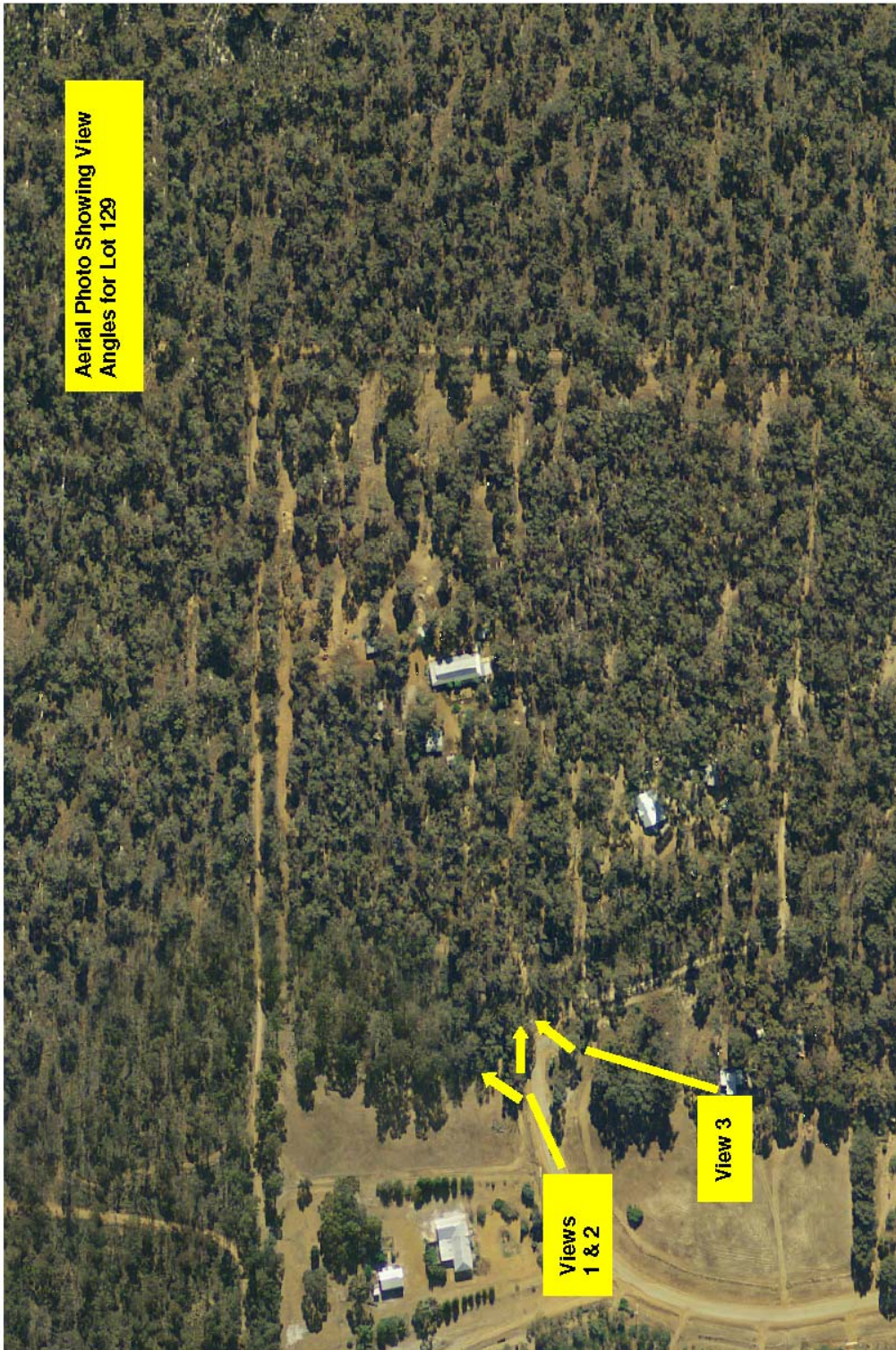


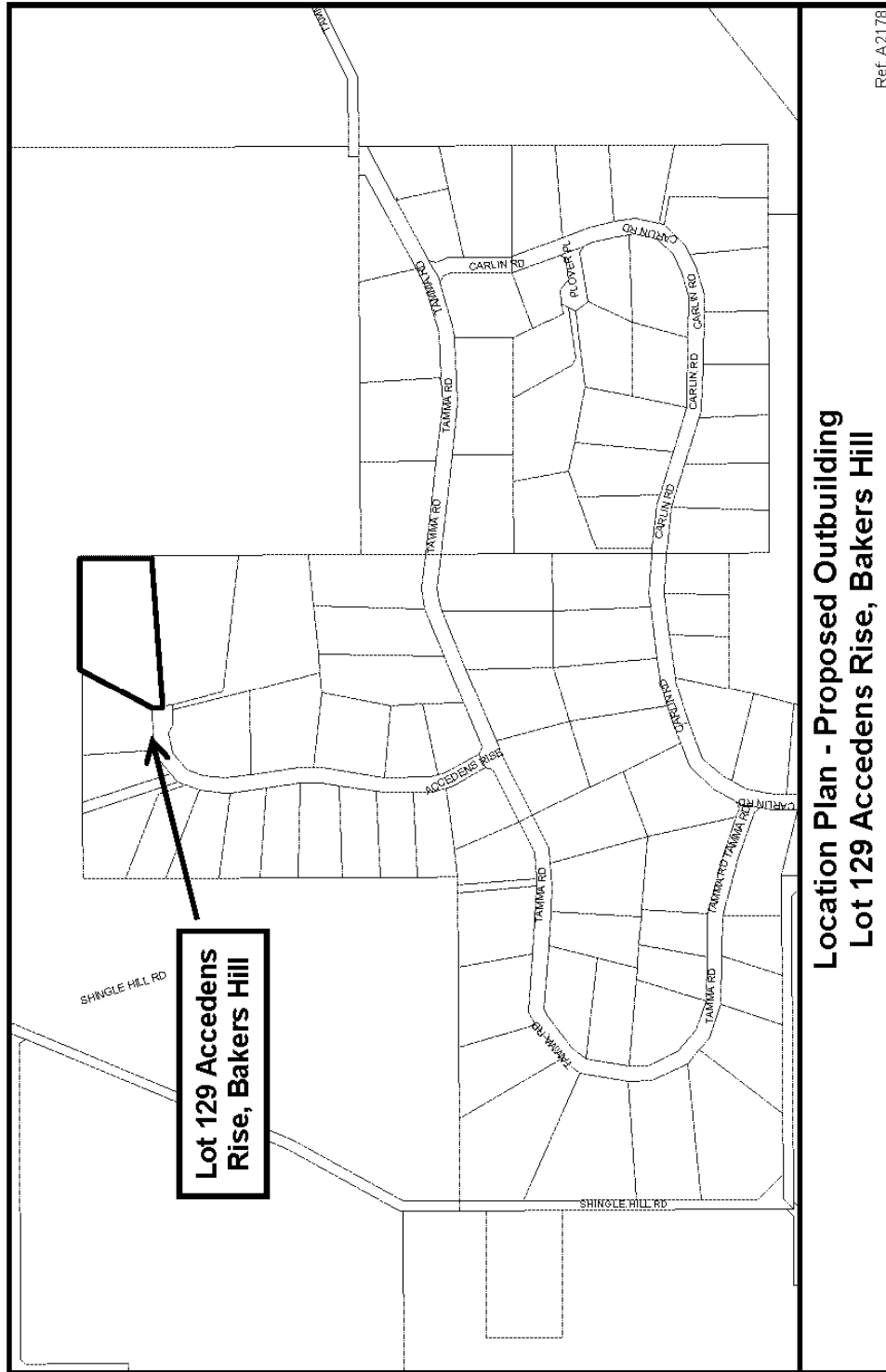


**View 2 - Lot 129 from
Accedens Rise**



**View 3 - Lot 129 from
Accedens Rise**





Ref: A2178

**Location Plan - Proposed Outbuilding
Lot 129 Accedens Rise, Bakers Hill**

Cr R Head declared a 'Financial' interest in Item 13.2.4 – Proposed offer to purchase portion of Haddrill Road Reserve adjoining Lot 21 Avon Loc 444 Irishtown – as he is part of a party involved in offer to purchase reserve.

Cr R Head departed the Chambers at 6:23pm.

13.2.4 PROPOSED OFFER TO PURCHASE PORTION OF HADDRILL ROAD RESERVE ADJOINING LOT 21 AVON LOC. 444 IRISHTOWN

Name of Applicant:	Ray Head
Name of Owner:	Shire of Northam
File Ref:	6.1.1.336.1.1.33
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

For Council to consider the acquisition and sale of land for the purpose of the realignment of Haddrill Road

BACKGROUND

Background of Key Dates and Determinations

Part of the existing Haddrill Road has been constructed outside of the Road Reserve, toward the junction of Haddrill Road and Irishtown Road as shown on the attached map. The original Road Reserve was gently zigzagging to the left and right. It appears that a number of years ago that Haddrill Road was realigned to its current layout, and consequently there are areas of the Road Reserve that are unused and areas where the constructed road passes through private property.

The following table lists the key dates in regards to this application.

Date	Item / Outcome
5 September 2011	The Council received a letter offering to purchase a portion of Haddrill Road reserve adjoining Lot 21 Avon loc.444 Irishtown.
16 April 2012	An email from the Manager Wheatbelt, Department of Regional Development and Lands was received advising of the process required to realign the road.
26 November 2012	A report is prepared for the Council.

Council has received a request from the owner of Lot 21 (this lot directly adjoins the Road Reserve near the junction of Haddrill Road and Irishtown Road), to consider the proposed sale of a portion of the Haddrill Road Reserve that is not being used by the constructed Road.

The applicant has an intention to amalgamate the portion of the Road Reserve into his current property so he can conform to the 25m setback required for Agriculture Regional Zone.

Prior to dedicating the new portions of land for road reserve, the Shire will need to acquire the portions of land from the adjoining private land holdings, either by negotiated purchase or compulsory acquisition (resumption).

The process for undertaking road realignment is generally as follows:

1. Advertise the intent in a local paper 35 days prior to a Council resolution.
2. Notify service authorities to ensure no services are impacted.
3. Consider any objections from adjoining owners or requirements from Service Authorities.
4. Obtain Council resolution then advise the Department of Regional Development and Lands (RDL), indemnifying the State against any costs or compensation arising from the proposal.
5. Nominate a Surveyor to undertake survey of the road realignment or authorised RDL to nominate a surveyor.
6. The Department of Regional Development and Lands will arrange survey and preparation of documentation to:
 - a. excise and dedicate new road alignments
 - b. close and amalgamate old road alignments.

STATUTORY REQUIREMENTS

The Land Administration Act 1997, section 56 describes the process for **Dedication of roads**:

- (1) *If in the district of a local government —*
 - (a) *land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;*
 - (b) *in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
 - (i) *the holder of the freehold in that land applies to the local government, requesting it to do so; or*

- (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;*

or

- (c) *land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years,*

and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.

- (2) *If a local government resolves to make a request under subsection (1), it must —*
 - (a) *in accordance with the regulations prepare and deliver the request to the Minister; and*
 - (b) *provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.*

The Land Administration Act 1997, section 58 describes the process for **Closure of roads**:

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

The Land Administration Act 1997, section 87 states that the Minister may convey in fee simple or lease Crown land for subsequent amalgamation with adjoining land

- (1) *In this section —*
the adjoining land *means the land referred to in subsection (2)(b) or (3)(b), as the case requires.*
- (2) *Whenever the Minister considers that a parcel of Crown land is —*
 - (a) *unsuitable for retention as a separate location or lot, or for subdivision and retention as separate locations or lots, because of*

its geographical location, potential use, size, shape or any other reason based on good land use planning principles; but

(b) *suitable for —*

- (i) *conveyance in fee simple to the holder of the fee simple; or*
- (ii) *disposal by way of lease to the holder of a lease granted by the Minister under this Act,*

of land adjoining that parcel,

the Minister may, with the consent of that holder and on payment to the Minister of the price, or of the initial instalment of rent, as the case requires, agreed with that holder, by order convey that parcel in fee simple or lease that parcel to that holder and amalgamate that parcel with the adjoining land.

The Land Administration Regulations 1998, Section 8 and 9 govern the requirements to dedicate and close roads permanently.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

OUTCOME: Maintain and improve Shire infrastructure and other assets.

BUDGET IMPLICATIONS

The cost to proceed with this request cannot be calculated at this stage, however, there will be associated costs for:

- Advertising in local newspaper(s).
- Cost for surveying the Haddrill Road Reserve and lot boundaries estimated about 330 metres long.
- Cost for the valuation of the surplus land.
- Officers time to organise the submission for road alignment to the Minister of Regional Development and Lands.
- Transfer of Land and Settlement.

OFFICER'S COMMENT

In relation to the specific request from a landowner interested in purchasing a portion of Haddrill Road, the existing landholding is of a configuration and location which suggests that the only viable option is for the land to be amalgamated into the adjoining property. The land value of the respective portion of Haddrill Road cannot be determined at this stage as it needs to be surveyed and valued by an independent institution or professional.

The cost involved to undertake the land excision and sale is estimated at around \$5,000 – \$10,000 and the value of the land would likely be too low to cover the costs.

It is considered that the 2,300m² of unused road reserve requested for sale to the adjoining would not be of significant benefit to anyone other than the owner of Lot 21.

It is recommended that Council support the proposal provided that the owners of Lot 21 Irishtown Road agree to meet all costs associated with the disposal of the property in addition to the purchase of the land from RDL, and then staff will undertake the necessary action to dispose of the land.

RECOMMENDATION

That Council,

1. endorse staff to negotiate with the owner of Lot 20, Irishtown Road with regard to the acquisition of a portion of that property for 'road reserve'.
2. authorise staff to 'close' that section of Haddrill Road adjoining Lot 21, Irishtown Road, with the Regional Development and Lands to arrange land transfer and settlement.
3. amalgamate that section of closed road with Lot 21, Irishtown Road subject to agreement being received for all costs being met by the adjoining landowner, including and associated with purchase, surveying and amalgamation.

ALTERNATIVE MOTION

Minute No C.1912

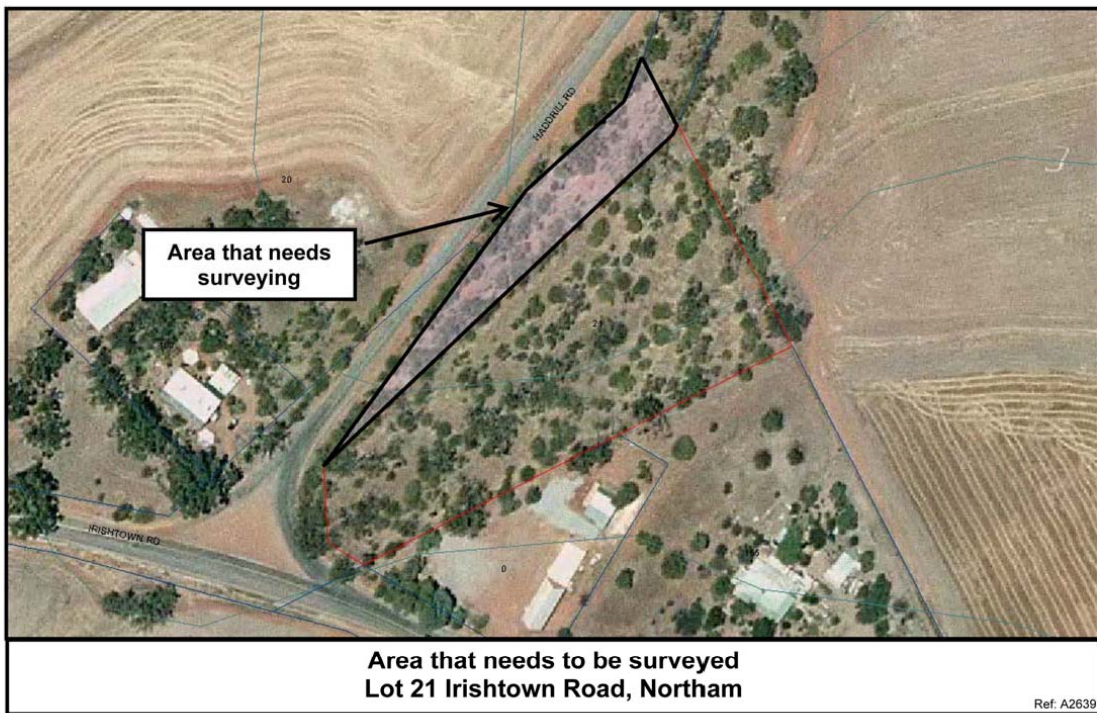
Moved: Cr K Saunders

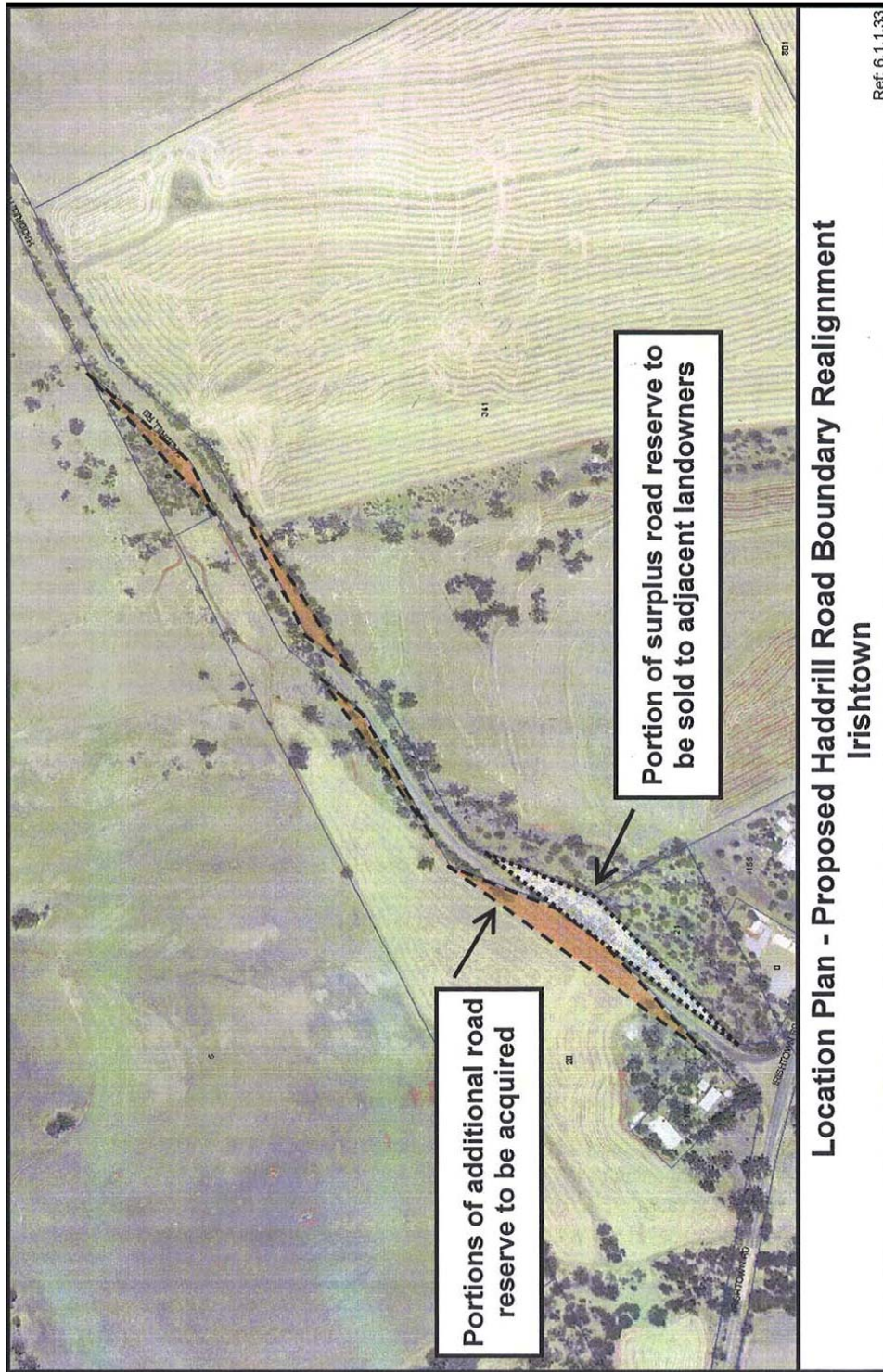
Seconded: Cr R Tinetti

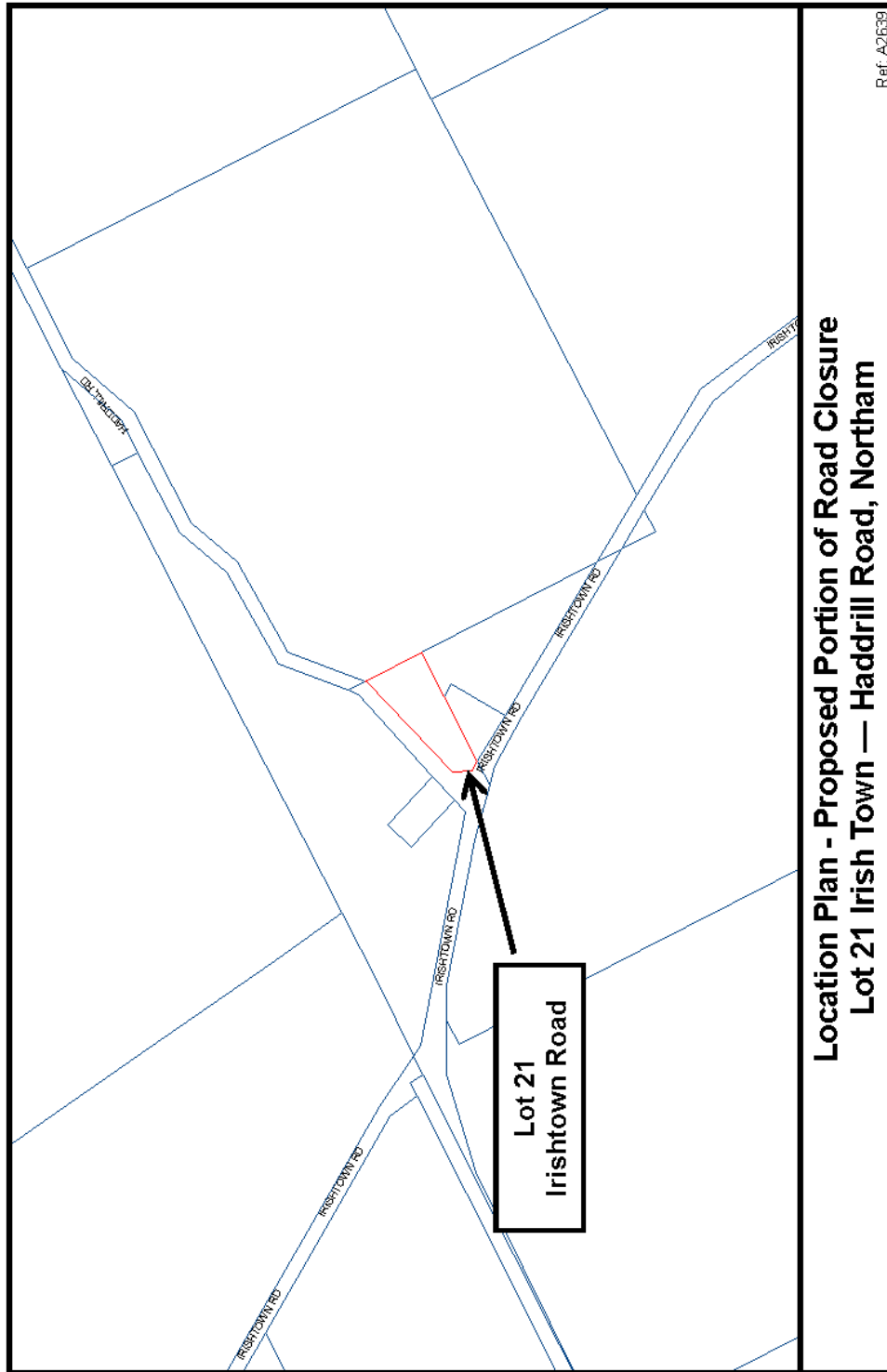
That the matter lay on the Table.

CARRIED 5/3

Cr R Head returned to the Chambers at 6:30pm.







Ref: A2639

**Location Plan - Proposed Portion of Road Closure
Lot 21 Irish Town — Hadrill Road, Northam**

13.2.5 PROPOSED RENAMING OF AVON MALL

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	A15572
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

For Council to consider the necessary actions and resolutions regarding the proposal of renaming the Avon Mall located between Minson Avenue and Fitzgerald Street.

BACKGROUND

The proposal to rename Avon Mall to Captain Hugo Throssell V.C Place, was suggested in late 2011 as a way to further recognise the services of the local (Northam) war hero who was awarded a Victorian Cross for his services during World War One.

Upon receiving the proposal, Shire Officers referred the matter to Landgate’s Geographic Names Committee (GNC) to gauge the feasibility of the proposal and whether it would be likely to be endorsed by the Committee. The Committee suggested the proposed name would be acceptable if it was adapted to Hugo Throssell Walk.

On 15 February 2012 the Council in its resolution endorsed the proposed re-naming of Avon Mall to a Hugo Throssell Walk.

The proposal was advertised in the Hills Gazette and the Avon Valley Advocate on 21 April 2012 and 25 April 2012 respectively, as required by the Shire’s Town Planning Scheme No. 5, to enable relevant stakeholders and the community to comment on the proposal. The advertising period closed on 7 May 2012 with no objections or submissions received.

On 25 May 2012 the proposal to rename the Avon Mall to Hugo Throssell Walk was forwarded to the Geographic Names Committee (GNC) to be placed on the GNC Agenda for their June 7 meeting. The meeting was inquorate; consequently the outcome

of the proposal was not received by the Shire until 10 July 2012 with advice that the name was not supported because it did not comply with the following naming policies:

- The name Throssell already exists 1km away and in the same locality.
- Address confusion could be created in an emergency situation.
- The current naming policies and standards do not support double-barrelled names.
- The name does not adhere to the policies of short names for short roads to facilitate better mapping and addressing practices.

The GNC also recognised that there is an existing monument to honour Hugo Throssell within the Avon Street Mall, however, there is another monument to honour him in the Shire of Mundaring which is located at the intersection of Old York Road and Great Eastern Highway in Greenmount.

The GNC suggested that an alternate feature could be sought to honour Hugo Throssell again in a similar way, such as applying his name to a town building or park.

Furthermore the GNC recommended that an alternate naming option for the Avon Mall could be sought to honour War Veterans such as Anzac Mall/Walk or RSL Mall/Walk.

STATUTORY REQUIREMENTS

Responsibility for the naming of roads, features, townsites and places in Western Australia resides with the Minister for Land Information. The Geographic Names Committee was established by the Minister and acts as the responsible authority to facilitate the approval and processing of names across the State.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

OUTCOMES: Recognise & preserve our history & heritage

STRATEGIES: Identify and retain heritage amenity/precincts of Northam urban areas

BUDGET IMPLICATIONS

There are costs associated with staff time to obtain approvals and the cost for signage for the Mall.

OFFICER'S COMMENT

As a result of the rejection of the name Hugo Throssell Walk by the GNC, Shire officers have explored the possibility of changing the road reserved for the Avon Mall into a Park Reserve.

During subsequent discussions with the GNC has indicated this will not be approved, since although the reserve purpose would change, the characteristic of that particular piece of land is still unchanged, there are shops facing the reserve and it is still trafficable. Therefore, as far as the GNC is concerned it would remain a road reserve so the name of Hugo Throssell could not be used.

It is recommended that Council either retain the name Avon Mall or consider an alternative name such as Anzac Mall, or Curlewis Mall. The name Curlewis has recently been suggested by the Returned and Services League (RSL) as shown on the attachment Lieutenant George Curlewis who served at Gallipoli, as well as World War II. After the war he lived in Northam for 45 years and was involved with real estate, Council, the RSL, Scouts, Agricultural Society, Rifle Club and Rotary. He received an Order of the British Empire (OBE) in 1964 in recognition of his service to community and welfare.

The name Anzac Mall would allow for the recognition of a number of World War I heroes including Hugo Throssell and George Curlewis. This may ultimately result in additional memorials or statues being erected in the Mall, in addition to the existing Hugo Throssell memorial.

RECOMMENDATION

That Council,

1. rename the Avon Mall to Anzac Mall.
2. advise the Northam RSL it may consider a proposal for a jointly funded memorial for Lieutenant George Curlewis to be placed in the Avon Mall, if a case is requested for in Council's next Budget.

ALTERNATIVE MOTION

Minute No C.1913

Moved: Cr R Head
Seconded: Cr R Tinetti

That Council,

1. **reaffirm the decision made at the meeting of 15 February, 2012 and further endorsed at the meeting of 15 May, 2012 to change the name of Avon Mall to Hugo Throssell Walk.**
2. **advise the geographic names committee that the decision is based on the fact that:**
 - (a) the renaming was advertised in compliance with T.P.S. No. 5 with no**

objections being received, and

- (b) the receipt of e-mail advice dated 18 October, 2012 from landgate that the name 'hugo throssell walk' would be approved as a topographic feature and a double barrel name would not be an issue.**

NOTE: It is not intended that No. 2 of the original Officer's Recommendation be incorporated into the new motion, as advice has since been received from Mr. Reg Stevens that it was his personal suggestion to have something named after Mr. Curlewis. The suggestion did not come from the R.S.L.

CARRIED 9/0

Reg Stevens
 506 Roediger Drive
 Northam, WA, 6401
 15 November 2012.

The Chief Executive Officer
 Shire of Northam
 P.O. Box 613
 Northam, WA, 6401



Dear Neville,

I would like to bring to your attention the service to the town of Northam by a man for the intention of having something in Northam named in his honour. To date he has gone totally unrecognised.

This man is George Campbell Curlewis.

Curlewis was born in Queenscliffe, Victoria on 16 March 1891.

He enlisted to serve in World War One in September 1914, being assigned to the 16th Battalion. His 3 brothers, Gordon, Selwyn and Arthur also enlisted.

All 4 brothers landed at Gallipoli on 25 April 1915.

His 3 brothers were all killed in action or died of wounds at Gallipoli. George himself was wounded at Gallipoli on 2 May 1915 and was promoted to 2nd Lieutenant on 10 May 1915 due to other Officers being killed in action. He eventually succumbed to illness and was evacuated off Gallipoli on 28 August 1915.

Curlewis was diagnosed with Tuberculosis and was invalided back to Australia and was discharged in April 1916. He served again in World War Two from 1939 to 1943.

Curlewis came to Northam shortly after and spent 45 years living in Northam before retiring to Cottesloe early in 1963. He passed away on 19 November 1982 aged 91 years.

Curlewis commenced business in Northam as a Real Estate agent, Insurance agent and Sworn Valuer, a business he conducted until he sold it on in October 1962.

The following community work was done by Curlewis:

Town Councillor for many years as well as Acting Mayor for a short time.

Hon Secretary for the Northam RSL Repatriation Committee for many years.

Hon Secretary for the Northam Sub Branch of the Returned and Services League for 26 continuous years.

Hon Treasurer for the Northam Sub Branch of the Returned and Services League for at least 20 continuous years.

Over 50 years of total service to the Returned and Services League.

Hon Secretary and Hon Auditor for many Charitable and Patriotic organisations over a 36 year period.

President on and off over a 25 year period for the Boy Scout Association.

Joint Secretary of the Northam Agricultural Society and the Central Districts Display at the Royal Show for 10 years. Curlewis was made a life member of the Northam Agricultural Society in 1962. Made a life member of the Northam Agricultural Society in 1962.

Hon Treasurer of the Northam Rotary Club.

Patron of the Northam Rifle Club for 40 years and made life member in 1962.

Awarded The Order of the British Empire in 1964 in recognition for service to community and welfare.

Good Neighbour Council Officer assisting post war immigrants living in Northam.

Founding member of the Northam Lawn Tennis Association.

He was also a Justice of the Peace in the Northam District from February 1932.

The above list was compiled from newspaper cuttings and from Curlewis' personal papers. It is probably not a complete list. It is a list that any community should be very proud of and so much work in the one community should be recognised by that community.

The work with the RSL alone, especially after World War One when he would have assisted many hundreds of returned men, many with war injuries and having no employment, and the families of those who did not return, and again after World War Two would have been a very major commitment to this community and those people.

I would therefore like to nominate Mr Curlewis to be honoured in some way to recognise his vast service to this town.

Please find attached several newspaper stories and other documentation confirming his work.

Yours sincerely

Reg Stevens





5th July 2012

Our Ref: 12817-2010

Chief Executive Officer
Shire of Northam
Post Office Box 613
NORTHAM WA 6401

SHIRE OF NORTHAM	
RECEIVED	
19 JUL 2012	
FILE # 15572	STATUS OUT
Doc I30835	REF No. Austin Phil.

Attention: Roy Djanegara

Dear Sir or Madam,

Re: Request for the approval of Hugo Throssell Walk

The Shire of Northam's request for the renaming of Avon Street Mall to Hugo Throssell Walk was presented to the Geographic Names Committee (GNC) for consideration at the quarterly meeting held on 7th June 2012.

The GNC were supportive of the application to honour Western Australian war veterans, however they did not support the naming of Hugo Throssell Walk. Concerns were raised by the members in regards to the naming submission not being compliant with the following naming policies:

- the name 'Throssell' is already being in use within the locality of Northam and the duplication of names is not supported;
- the current naming policies and standards no longer support the use of double-barrelled road names;
- the name does not adhere to the policies and standards of short names for short roads to facilitate better mapping and addressing practices

The GNC also recognised that as there are existing monuments to honour Hugo Throssell, for example the one within the Avon Street Mall and the other situated at the intersection of Old York Road and Great Eastern Highway in Greenmount. It was suggested that an alternate feature could be sought to honour him again in a similar way, such as applying his name to a town building or park. The GNC also suggested that perhaps an alternate naming option for the Avon Street Mall could be sought to honour all War Veterans such as Anzac Mall/Walk or RSL Mall/Walk.

If there are any further questions regarding the above or if the Geographic Names Team can be of further assistance in the future, please do not hesitate to contact us.

Yours sincerely

Danielle Stefani
Executive Officer
Geographic Names Committee

Western Australian Land Information Authority ABN 86 574 793 858
1 Midland Square, Midland, Western Australia 6056
Postal Address: PO Box 2222, Midland, Western Australia 6936
Telephone (08) 9273 7373 TTY (08) 9273 7571 www.landgate.wa.gov.au

Cr J Williams declared an 'Impartiality' interest in Item 13.2.6 – Fees and Charges Variation Request – as she is on the Avon Tourism Committee with the applicant.

13.2.6 FEES AND CHARGES VARIATION REQUEST

Name of Applicant:	Tanya Richardson, Avon Events & Marketing
Name of Owner:	Shire of Northam
File Ref:	1.3.16.81.3.16.8
Officer:	Phil Steven / Gill Mansfield
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	06 December 2012

PURPOSE

The purpose of this report is to consider a request from Tanya Richardson, Managing Director, Avon Events and Marketing, a commercial private business, for the waiver of Food Stallholders fees for commercial events they are intending to hold, being the Avon Valley Gourmet Food and Wine Festival and Avon Valley Vintage Festival at Council's Northam Recreation Facility.

BACKGROUND

A letter, a copy of which is attached, has been received from Avon Events and Marketing requesting a review of fees and charges associated with the hiring of Jubilee Oval for Parking and the Food Stallholders fees.

The event organiser, Tanya Richardson, met with Neville Hale, Chief Executive Officer and Cr Steven Pollard, Shire President together with Colin Hassell, Manager Recreation Services to discuss venue availability and venue charges to hold the abovementioned events at the Recreation Centre, Peel Terrace.

Council at a special meeting on 1 February 2012 considered a request from Avon Events and Marketing for a three year security of tenure and sponsorship agreement for the Northam Recreation Centre commencing 2013. Council resolved that *"the Shire advises Ms Richardson of its willingness to:*

1. *Confirm an annual booking of the Recreation Centre for the purpose of the Antique & Collectors Fair (4 days each year) and the Gourmet Food and Wine Festival (3 days each year) for three years commencing 30 March 2013; and,*

2. Provide a total of \$4,350 sponsorship for each event through Council's Annual Festival and Events provisions (A/C 13452172) for the 2013 events with this consideration to be reviewed prior to any subsequent events.”

Two Event Applications have been received by the Shire’s Health Section from Avon Events and Marketing, summarised as follows:-

Name	Date / Time	# stalls	Amusements	Occasional Liquor Licence
Vintage Festival	Easter Sat 30.03.13 to Mon 01.04.13 10am – 4pm	45 on basketball courts 8 adjacent to courts 7 stalls outside (includes 25 food stalls)	Vintage Cycles Vintage Poker Swing Dancers Animals Kids Rides	yes
Gourmet Food and Wine Festival	WA Day Sat 01.06.13 to Sun 02.06.13 10am – 4pm	57 on basketball courts 9 adjacent to courts 8 stalls outside (includes 60 food stalls)	Kids Rides Animals Cooking Demos Degustation Dinner	yes

Permit Fees and Charges 2012/13 which apply to this event, other than hire fees, include:

Type	Legislation	Amount
Event Permit Application	<i>Health (Public Buildings) Regulations 1992</i>	\$150 low – med risk up to \$832 high risk
Stallholders (other than Food) Blanket Permit Application	<i>Thoroughfares & Trading Local Law 2008</i>	\$150 in total
Food Stallholders Notification and Assessment	<i>Food Act 2008</i>	\$25 application \$25/stall/day, or \$65/stall/ week, or \$120/stall/month, or \$1,145/stall/annum

Hire Fees and Charges include:

Application	Amount
Recreation Centre Hire Vintage Festival	\$6,018
Recreation Centre Hire Food & Wine Festival	\$4,012
Jubilee Oval Parking	\$300/day + GST
Hire Covering for Basketball Courts	\$1,700
Refuse Skip Bins &/or Wheelie Bins for outside	Organiser to hire privately
Recreation Centre Toilet Cleaning & Consumables	\$25/hr @ 5hrs/day

STATUTORY REQUIREMENTS

Under the provisions of the *Food Act 2008* a Local Government is an 'enforcement agency' for the vast majority of food businesses within its Shire including Temporary and Mobile Food Businesses. The Department of Health (DOH) WA Food Regulation: Temporary and Mobile Food Businesses, March 2011 states:

"Prior to trading in an enforcement agency's jurisdiction, the food business is required to advise the enforcement agency of the location of all food premises and should present a 'Certificate of Registration' that demonstrates the food business is approved to sell at temporary locations.

Once the appropriate enforcement agency is advised of the location of premises, the food premises can be assessed to determine that it is appropriate for the activities of the food business in accordance with Chapter 3 of the Code, and if not appropriate the enforcement agency should advise the food business that it is an offence to operate from premises that do not comply with the code."

Additionally, Council's *Activities on Thoroughfares and Public Places and Trading Local Law 2008* requires a stallholder to hold a valid permit and permits the waiving of fees for charitable and commercial stallholders as follows:-

"6.2 Stallholder's permit

A person shall not conduct a stall on a public place unless that person is –
(a) the holder of a valid stallholder's permit; or
(b) an assistant specified in a valid stallholder's permit.

"public place" includes –

- (a) any thoroughfare or place which the public are allowed to use whether or not the thoroughfare or place is on private property; and*
- (b) local government property, but does not include premises on private property from which trading is lawfully conducted under a written law;*

"stall" means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire;

Exemptions from requirement to pay fee or to obtain a permit

In this clause –

"charitable organisation" means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium; and

“commercial participant” means any person who is involved in operating a stall or in conducting any trading activity for personal gain or profit.

(2) The local government may waive any fee required to be paid by an applicant for a stallholder’s permit or a trader’s permit on making an application for or on the issue of a permit, or may return any such fee which has been paid, if the stall is conducted or the trading is carried on—

a portion of a public place adjoining the normal place of business of the applicant; or

(b) by a charitable organisation that does not sublet space to, or involve commercial participants in the conduct of a stall or trading, and any assistants that may be specified in the permit are members of that charitable organisation.

(3) The local government may exempt a person or a class of persons, whether or not in relation to a specified public place, from the requirements of this Division.”

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Developing our organisation

GOAL: To ensure the residents of the Shire are informed, represented, engaged with and provided with services and facilities expected of a contemporary sub regional centre.

BUDGET IMPLICATIONS

A summary of fees and charges of Council is shown below:

Recreation Centre Fees & Charges	Shire of Northam Fees	Applicants associated costs
Recreation Centre Hire Vintage Festival	\$6,018	\$6,018
Recreation Centre Hire Food Festival	\$4,012	\$4,012
Jubilee Oval Parking	\$1,500 + GST	Gold coin donation to Community Group overseeing parking
Hire Covering for Basketball Courts	\$1,700	Stallholders to be responsible for their own area
Toilet Cleaning & Consumables	\$625	Applicant can do cleaning in-house
Health Fees & Charges		
Event Permit Application	\$150 - \$832	\$150

Stallholders (other than Food) Blanket Permit Application	\$150	\$150
Food Stallholders Notification and Assessment Vintage Festival 3 days @\$100 x 24 stalls	\$2,400	\$600
Food Stallholders Notification and Assessment Food Festival 2 days @ \$75 x 60 stalls	\$4,500	\$1,500
TOTAL	\$21,055 - \$21,737	\$12,430

Council will require staff to also work both these long weekends to:
Manage the Recreation Centre & surrounds, and Conduct Food Stall inspections

Council is providing \$8,700 funding towards these two commercial events.

OFFICER'S COMMENT

The event organiser and business owner, Tanya Richardson is requesting Council review the fees and charges for the hire of Jubilee Oval, Food Stall Permits and the Event Permit fee. Additionally, Ms Richardson supports her case by indicating that she did not receive correct advice regarding fees and charges from various meetings and phone calls to the Shire.

In relation to Food Stall Permits the Senior Environmental Health Officer who processes event applications, pursuant to the *Health (Public Buildings) Regulations 1992*, became aware of the proposed events when recently a "Risk Management Plan" was submitted to Community Services without a covering application and other required attachments. All event and stallholder application forms and information are contained under "events" on the front page of Council's web page, including contact phone numbers and email address.

In relation to the Event Permit fee the *Health (Public Buildings) Regulations 1992* provide a maximum fee for an Event Permit to be \$832. Council's fees and charges refer to a fee of \$150 for low to medium risk events and up to \$832 for high risk events. The risk rating is determined by the approving Environmental Health Officer (EHO) and is based on a formula determined by WA Health. At this stage insufficient information has been submitted to determine the risk rating, but given the information to date it is likely to have a medium risk rating.

As Avon Events & Marketing are a company that organises professional events for commercial gain it is expected that they would conduct adequate due diligence prior to selling the stall opportunities to others. Council's EHO's have both been working at Shire of Northam for 3 to 4 years and do not recall having any conversation with Avon Events and Marketing regarding these events until recently.

In relation to the hire of Jubilee oval these fees are set annually in Council's fees and charges. The event organiser has been made aware, during meetings with the Manager, Recreation Services and the Executive Manager Community Services, of the fees associated with the hiring of Jubilee Oval for parking. The organiser was not however, made aware of the hire fees associated with providing a floor covering to protect the sports courts and therefore it is suggested that Council may consider not on charging this cost.

The event will be responsible to liaise with a private local waste contractor directly to provide bins and to empty the bins inside and outside the Recreation Centre.

Although Council's *Activities on Thoroughfares and Public Places and Trading Local Law 2008* provides Council with the option of waiving fees for either charitable or commercial stalls, consideration should be given to setting a precedence in waiving of fees for commercial entities.

In determining this application Council should also give consideration to the fact they have already provided sponsorship to a commercial entity and that regardless of fees there is still an obligation for Council Environmental Health Officers to process and inspect individual Food Stalls.

RECOMMENDATION

That Council,

1. will cover the \$1,700 cost of hiring a suitable cover for the sports court floor; and
2. considers that the funding of \$8,700 already offered is adequate and that no further reductions in fees and charges will be provided.

ALTERNATIVE MOTION

Minute No C.1914

Moved: Cr R Head

Seconded: Cr J Williams

1. **That Council will cover the \$1,700-00 cost of hiring a suitable cover for the sports court floor.**
2. **That delegated authority be given for the administration to negotiate acceptable fees associated with stalls at the Vintage Festival and Gourmet Food and Wine Festival to be conducted at Northam during 2013.**
3. **The fees to be structured to ensure that both events will be an ongoing inclusion in Northam's events calendar.**

- 4. Council's allocated funding of \$8,700-00 for this activity together with an amount of \$1,700-00 for the hire of suitable cover for the sports court floor to be a consideration in the negotiations.**

CARRIED 8/1



Shire of Northam
 PO Box 613, Northam
 WA 6401

Avon Events & Marketing
 113 Newcastle St,
 York WA 6302
 Phone: 0429260537
 Email:
 tanya1973@skymesh.com.au
 ABN: 27353627629
 1st December 2012

RE Avon Valley Vintage Festival & Avon valley Gourmet Food & Wine Festival Shire fee structure

Dear Shire of Northam Councilors,

I am writing to ask that you kindly consider a review of Shire of Northam fees associated with my event applications.

Before I decided to approach Council with a request to host my events at Northam Recreation Centre I did contact the Health Officer at the Northam Shire Office and ask what event application fees would be applicable. In the draft event budget submitted to Council in February 2011 I noted those fees as being \$150 event application fee and a further \$150 blanket stall holder fee which is the information given to me by the then Health Officer.

I have since been informed by the current Shire Health Officer that there are a great many more fees which need to be paid including:

- A blanket application fee of \$150 per event for non food vendors
- A \$25 per day per stallholder fee for food vendors
- A \$25 application fee per food vendor/stallholder
- An up to \$832 event application fee

Considering a great many of our stallholders are food vendors this equates to (Vintage Festival as example) approx:

- \$25 x 50 applications=\$1250
- \$25 per day per stall x 3 days = \$3750
- A blanket fee of \$150 for the non food stallholders
- Plus up to \$832 event fee (if deemed high risk)
- Total \$5982 approx

In the Shire of York, food vendors are required to have a "Trading in a Public Place" permit. This is a \$30 fee and a permit is granted for 12 calendar months. This means the stallholders can then trade in the Shire of York at various events throughout the year. In the past I have built this fee into the fees I charge to host a stall and have submitted the applications all at once to the Shire staff.

This worked well in that I collected the Food/Health Safe Certificates, Certificates of Currency and fees meaning the Shire staff weren't being constantly pestered by stall holders. Permits were then issued to me and I passed them on to the stallholders. This permit meant that stallholders could trade at both our events which are eight weeks apart for a \$30 single fee. Obviously in light of the information which was provided to me by the Shire of Northam Health Officer last year I did not build any Shire fees into our stallholder fees this time around. My stallholder applications have been open for some time and many payments have been finalized.

The current Health Officer suggested the Shire of Northam could contact our stallholders and explain that these fees need to be paid. This is not a better scenario for me by any means. At the end of the day food vendors at the Vintage Festival for example will be asked to pay an additional \$100 each for the weekend. Stallholders are very thrifty and it is more than likely they will cancel meaning we have no event. They are also likely to contact me and complain loudly. This is going to have a very detrimental effect on my good standing. It is noteworthy the majority of stallholders also stay over in Northam for 3-4 nights which is costly for them.

I am more than happy to pay a \$150 application fee and \$150 blanket stallholder permit as initially discussed.

I would also ask that you consider a review of the fee for parking on Jubilee oval. I am informed that a \$300 +GST per day fee is applicable. It is obvious that we need to direct as much traffic to this parking area as possible to eliminate congestion on the town streets in the interest of public safety. However to utilize the parking at \$300 per day is another \$1000 I can ill afford to pay per event and has not been budgeted for.

The fees associated with the hire of the Northam Recreation Centre are attached and total \$6018 for the Avon Valley Vintage Festival and \$4012 for the Avon Valley Gourmet Food & Wine Festival. I am happy to pay those fees.

I sincerely appreciate the support offered by Council already and am very much looking forward to delivering these events. I am sure that the great many visitors which will attend will have a very large positive economic impact through Northam and surrounds. We can confirm the following program highlights:

Vintage Festival	Gourmet Festival
Vintage Poker Den	Gourmet Food Tastings
Antique & Collectables	Western Australian Wine Tastings
Antique Valuations (Road show Type)	Distillery Tastings
Food & Wine Tastings	Licensed Bar
Market Stalls	Kids Rides
Vintage Clothing & Jewellery	Cuddly Animal Farm
Swing Dancers	Live Entertainment
Licensed Bar	Cooking Demos with Don Hancey
Live Entertainment	Degustation Long Table Dinner with Australian Iron Chef Winner Herb Faust
Cuddly Animal Farm	
Vintage Cycle Club of WA (Penny Farthings)	
Kids Rides	
Vintage Car Display	

Thank you for your time.

Kindest regards,
Tanya Richardson
Managing Director

Cr R Head declared an 'Impartiality' interest in Item 13.2.7 – Lease C Y O'Connor Institute Old Girls School, Northam – as he is Council's representative on the AVAS Board of Management Committee, who were previous tenants.

Cr S Pollard declared a 'Direct Financial' interest in Item 13.2.7 - Lease C Y O'Connor Institute Old Girls School, Northam – as he sits on the Governing Council and receives a sitting fee for doing so.

Cr S Pollard departed the Chambers at 7:00pm and vacated the chair. Cr T Little assumed the chair.

13.2.7 LEASE - C Y O'CONNOR INSTITUTE - OLD GIRLS SCHOOL, NORTHAM

Name of Applicant:	C Y O'Connor Institute
Name of Owner:	Shire of Northam
File Ref:	A13095
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Simple Majority
Date:	06 December 2012

PURPOSE

For Council to lease a portion of Lot 380 (33) Wellington Street Northam to the C Y O'Connor Institute.

BACKGROUND

The Avon Valley Arts Society (AVAS) previously leased 33 Wellington Street from the Shire, which expired on 10 December 2011, and was not renewed. AVAS is in the process of relocating to the Northam Visitor Centre and the Old Northam Railway Station, but does not currently use the old Girls School.

It is understood the Old Girls School has been used by the C Y O'Connor Institute for the last 2 years, rented by AVAS in 2011, and by the Shire in 2012. The C Y O'Connor Institute have expressed interest in leasing the building in 2013 and beyond.

The Old Girls School is on a parcel of land 2,860m² and zoned 'reserve - education'.

STATUTORY REQUIREMENTS

The process for handling expressions of interest is outlined in the Local Government (Functions & General) Regulations 1996. Leases to organisations, the objects of which are of charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature are exempt from the usual requirements of the Local Government Act and do not require the calling of tenders or the requirements for advertising details of the proposed tenant and rent before entering into the lease.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Social Cultural and Community

GOAL: Fosters community pride and a sense of place

OUTCOME 4: Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

The proposed lease fee is the same as the current rental of \$6,000 per annum including GST.

In summary it is proposed that responsibilities of the CY O'Connor Institute are for:

- the costs for public liability, building and contents insurance
- the cost of outgoings
- the cost of drawing up the lease
- maintaining the grounds surrounding the Old Girls School at its cost

The Shire is responsible for:

- making the building available
- structural and budgeted building maintenance

OFFICER'S COMMENT

The C Y O'Connor Institute has managed this area with no known issues during the last 2 years. It is proposed the arrangement is for C Y O'Connor to bear the costs of insurances, outgoings, and lease documentation.

A 12 month lease is considered appropriate since it will give the Shire a reasonable period of time to consider the medium to long-term use of the whole site, once AVAS have fully vacated, and the zoning of the site may be amended to 'commercial' to give a broader rental opportunity.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1915

Moved: Cr D Hughes

Seconded: Cr R Tinetti

That Council lease the old Girls School on Lot 380 (33) Wellington Street, Northam, to the C Y O'Connor Institute for a period of 1 year (2013), and reflecting the conditions within this report.

CARRIED 8/0

Cr S Pollard returned to the Chambers and assumed the Chair.

Cr S Pollard declared an 'Impartiality' interest in Item 13.2.8 – Proposed advertising signage, 2 Mitchell Ave, Northam – as Hon Mia Davies is sufficiently well known to him to make him 'Partial' in this matter.

Cr R Head declared a 'Proximity' interest in Item 13.2.8 – Proposed advertising signage, 2 Mitchell Ave, Northam – as he resides at 14 Newcastle Road opposite the item on issue.

Cr Head departed the chambers at 7.02pm

13.2.8 PROPOSED ADVERTISING SIGNAGE - 2 MITCHELL AVENUE, NORTHAM

Name of Applicant:	Mia Davies
Name of Owner:	Landex Pty Ltd
File Ref:	A11515
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	06 December 2012

PURPOSE

The Shire has received an application for Planning Approval from Ms Mia Davies to permit the placement of a 1.8m x 1.2m sign on the southern elevation of 2 Mitchell Avenue, Northam. The sign is of political nature in anticipation of the forthcoming state elections in March 2013. The sign is to be erected for a period of 3 months and will be taken down after the state elections have taken place.

BACKGROUND

The proposal requires Council approval as it does not conform to the exempted advertisement provisions outlined under Schedule 5 of TPS 3. Shire officers do not currently have the delegated authority to approve signage that does not meet the Scheme provisions.

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
05 December 2012	Planning Application received by the Shire.
06 December 2012	Application undergoes internal DCU assessment.
06 December 2012	Report prepared for Council.

The proposal seeks to erect a sign on the southern elevation of the property with a sign face of 1.8m x 1.2m (2.16m²) which will be positioned facing south, so as to be seen by traffic travelling in both an east bound and west bound direction on the Mitchell Avenue.

STATUTORY REQUIREMENTS

In the current Town Planning Scheme No.5 the subject site is zoned “Residential” and has an approved use as a Service Station. In accordance with TPS5, the objectives of the Residential Zone are to:

“Provide for a variety of housing to meet the needs of different household types in accordance with a general residential Density Code of R15.”

“Retain single houses as the predominant form of residential development particularly in areas outside where the Scheme has provisions for the special application of the Residential Design Codes”

“Encourage further subdivision and in-fill development close to the town centre”.

In the Scheme: “advertisement” means “any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, in the nature of, and employed wholly or partly for the purposes of, advertisement, announcement or direction, and includes any hoarding or similar structure used, or adapted for use, for the display of advertisements. The term includes any airborne device anchored to any land or building and any vehicle or trailer or other similar object placed or located so as to serve the purpose of advertising”.

In the Local Law Relating to Signs, Hoardings and Bill Posting “Advertising Device” means “any object on which words or numbers or figures are written, placed, affixed or painted for the purpose of advertising any business, function, operation, event or undertaking or any product or thing whatsoever, and includes any vehicle or trailer or other similar stationary object placed or located so as to serve the purpose of advertising any business, function, event, product or undertaking;”

Under Schedule 5 of TPS 5 there is the provision for Exempted Advertisements, which do not require Shire approval. In relation to the subject site, the following provision applies:

LAND USE AND/OR DEVELOPMENT REQUIRING ADVERTISEMENT	EXEMPTED SIGN	Maximum Area of Exempted Sign
Residential Zone Uses Dwellings Includes – Aged or Dependant Persons	Use Same requirements as Dwellings. One plate describing the address and contact details, and the nature of the use	0.2m ²

Dwelling, Ancillary Accommodation, Bed & Breakfast, Family Day Care, Grouped Dwelling, Home Business, Home Occupation, Home Office, Multiple Dwelling, Single Bedroom Dwelling and Single House		
---	--	--

As the proposed sign does not comply with the above criteria the proposal cannot be exempt from the requirement for Planning Approval. In addition, Shire Officers do not currently have delegated authority to approve signage that does not meet the Scheme provisions and therefore the application must be determined by Council.

Public consultation has taken place by the applicants in accordance with Clause 9.4 of TPS 5 with no objections being received from adjoining landowners.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

An opportunity exists for the Shire to ensure the on-going preservation of the amenity of the streetscape.

BUDGET IMPLICATIONS

The applicant has paid \$50.00 in Planning Application fees.

OFFICER’S COMMENT

The proposed sign is to be located on the southern elevation of 2 Mitchell Avenue, Northam and is to be erected for a period of three months in the run up to the State elections in March 2013. It is the Officer’s opinion that the proposal which is to be erected on a former service station will not detract from the character and appearance of the property or the wider locality. With no objections being received relating to the proposal it is the Officer’s recommendation that Council approve this application subject to conditions.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1916

Moved: Cr R Tinetti
Seconded: Cr D Hughes

That Council issue planning approval for a advertising sign measuring 1.8m x 1.2m (2.16m²), to be located on 2 Mitchell Avenue, Northam subject to the following conditions:


- (a) all development being in accordance with the approved plans.**
- (b) the sign will be removed by 31 March 2013.**
- (c) the sign to be securely fixed to the building to the satisfaction of the Local Government.**
- (d) the signage being maintained to the satisfaction of the Local Government. Should the sign fall into disrepair or become unsightly, the Local Government may require its replacement or removal.**
- (e) the signage being located outside of any road reserve in compliance with the WA Road Traffic Code.**
- (f) the type of sign and location must comply with all relevant by-laws and planning schemes made by Council.**
- (g) the signs and sign structure is to be placed on private property and shall not over hang or encroach upon the road reserve.**
- (h) if illuminated it must be of a low-level not exceeding 300cd/m² and not flash, pulsate or chase.**
- (i) the device shall not contain fluorescent, reflective or retro reflective colours or materials.**
- (j) no other unauthorized signing is to be displayed.**

CARRIED 8/0

Cr R Head returned to the Chambers at 7:03pm.








Mia
DAVIES

CENTRAL WHEATBELT

THE NATIONALS
for Regional WA

*A billion reasons
to support*



Austin Donaghey

From: Paul Brown [paul.brown@nationalswa.com]

Sent: Thursday, 6 December 2012 9:20 AM

To: Austin Donaghey

Subject: signage application

Hi Austin

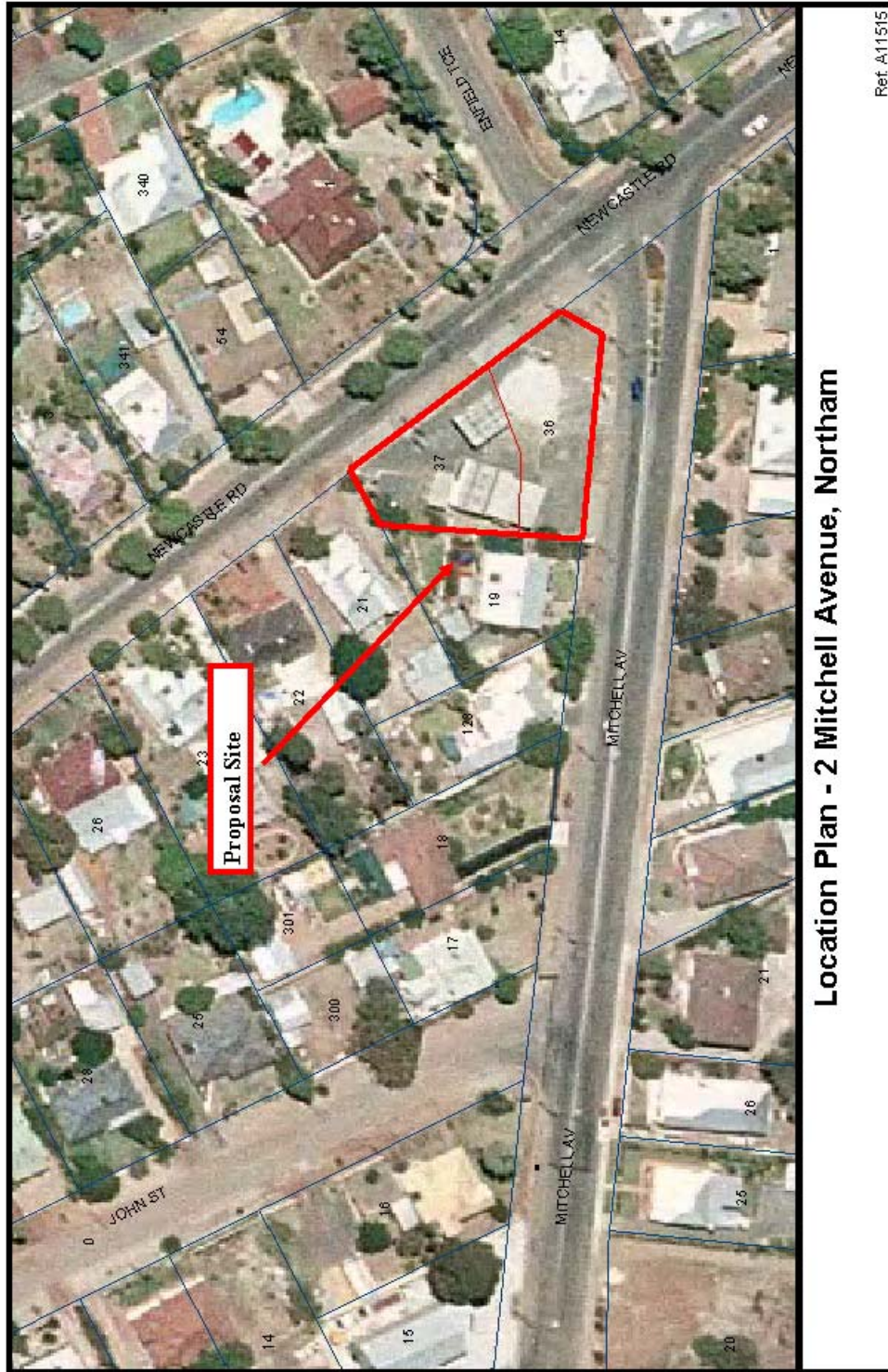
The signage for the building at 2 Mitchell Ave will be erected as soon as council approve the application and will be present at the site only until mid-March, which is after the State election on March 9th 2013. We will have no need for the signage after that date.

Thanks for your help

Best regards



6/12/2012



Ref. A11515

Location Plan - 2 Mitchell Avenue, Northam

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	Nil
File Ref:	2.1.3.42.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	06 December 2012

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 19 December 2012 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1917	
Moved: Cr D Hughes	
Seconded: Cr J Williams	
That Council endorse the payments for the period 1 November 2012 to 30 November 2012, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 31964 to 32034	\$ 196,134.27
Trust Bank Vouchers 1690 to 1696	\$ 7,592.70
EFT Trust Bank Vouchers EFT12630 to EFT12631	\$ 1,300.00
Municipal Fund Bank Electronic Fund Transfer EFT12616 to EFT12629 and EFT12632 to EFT12873	\$1,573,059.44
Direct Debit Fund Transfer 5058.1 and 5073.1 and 5085.1	\$ 2,842.81
Municipal Fund Bank Electronic Fund Transfer Payroll 08/11/2012	\$ 173,334.19
Municipal Fund Bank Electronic Fund Transfer Payroll 22/11/2012	\$ 170,757.89
TOTAL	\$2,125,021.30
	CARRIED 9/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
1690	15/11/2012 BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR OCTOBER 2012	\$ 2,514.98
1691	15/11/2012 BUILDING & CONSTRUCTION INDUSTRY TRAINING	MONTHLY BUILDING FEES FOR OCTOBER 2012	4,273.47
1692	15/11/2012 DARRYL JOHN EDMONDSON	REIMBURSEMENT FOR SMALL ANIMAL TRAP HIRE	50.00
1693	15/11/2012 CANCELLED PAYMENT		
1694	15/11/2012 SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR OCTOBER 2012	204.25
1695	15/11/2012 ST JOSEPH'S PARENTS & FRIENDS ASSOC	REFUND OF HOSPITALITY ROOM BOND 03/11/2012	500.00
1696	16/11/2012 AMY PARK	REFUND OF CAT TRAP 02/11/2012	50.00
		TOTAL TRUST CHEQUE	7,592.70
EFT12616	05/11/2012 DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12617	05/11/2012 DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12618	05/11/2012 JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12619	05/11/2012 CANCELLED PAYMENT		
EFT12620	05/11/2012 LLEWELLYN A W	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12621	05/11/2012 POLLARD S B	COUNCILLOR PAYMENT OCTOBER 2012	4,783.32
EFT12622	05/11/2012 R & JT CONTRACTORS PTY LTD	REPLACE DAMAGED WATER METER AND CARD READER AT CLACKLINE STANDPIPE	2,659.65
EFT12623	05/11/2012 RAYMOND MILNE HEAD	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12624	05/11/2012 ROBERT WAYNE TINETTI	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12625	05/11/2012 SAUNDERS K D	COUNCILLOR PAYMENT OCTOBER 2012	866.66
EFT12626	05/11/2012 ULO RUMJANTSEV	COUNCILLOR PAYMENT OCTOBER 2012	1,208.54
EFT12627	05/11/2012 LITTLE T M	COUNCILLOR PAYMENT OCTOBER 2012	2,445.91
EFT12628	09/11/2012 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	167.60
EFT12629	09/11/2012 RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR OCTOBER 2012.	3,304.78
		SUB TOTAL EFT MUNICIPAL	20,636.42
EFT12630	15/11/2012 BRIDGELEY COMMUNITY CENTRE	REFUND OF LESSER HALL BOND 04/11/2012.	300.00
EFT12631	15/11/2012 WA COUNTRY BUILDERS AVON	KERB BOND REFUND FOR A15039,3 FAIRWAY BEND.	1,000.00
		TOTAL TRUST EFT	1,300.00
EFT12632	15/11/2012 COOMBS CARTAGE & EARTHMOVING	HIRE OF BOBCAT & MINI TRUCK FOR EARTHWORKS AT THE MENS SHED WUNDOWIE	533.50
EFT12633	15/11/2012 STEWARTS PHARMACY	PURCHASE OF ASSORTED GOODS FOR NORTHAM RECREATION CENTRE	442.17
EFT12634	15/11/2012 THE VINTAGE SPORTS CAR CLUB OF WA (INC)	COMMUNITY GRANT TO THE NORTHAM FLYING FIFTY MOTOR EVENT 2013	16,500.00
EFT12635	15/11/2012 UHY HAINES NORTON CHARTERED ACCOUNTANTS	AUDIT SERVICES; ASSISTANCE WITH PREP OF FINANCIAL REPORT FOR CORPORATE SERVICES	13,574.00
EFT12636	15/11/2012 VERLINDENS ELECTRICAL SERVICE (WA)	REPAIR OF POWER OUTLET IN BEDROOM AT KILLARA DAY RESPITE CENTRE	104.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12637	15/11/2012 AAA TOURISM PTY LTD TA/ CLUB TOURISM PUBLISHING	WESTERN AUSTRALIA TOURING GUIDE FOR NORTHAM VISITORS CENTRE 2012	\$ 460.00
EFT12638	15/11/2012 ABBOTT & CO PRINTERS	PURCHASE OF X4 GRANT OF RIGHT BURIAL BOOKS	345.40
EFT12639	15/11/2012 CANCELLED PAYMENT		
EFT12640	15/11/2012 ALAN'S AUTO ELECTRICS	REPLACE TRAILER PLUG & REWIRE PLUG ON XTRAIL FOR COMMUNITY SERVICES.	513.00
EFT12641	15/11/2012 ALL-WAYS FOODS	ASSORTED LOLLIES, CHOCOLATES, DRINKS FOR NORTHAM RECREATION CENTRE.	906.85
EFT12642	15/11/2012 ANDY'S PLUMBING SERVICE	REPAIR GAS STOVE & REPLACE TAP WASHERS AT GRASS VALLEY HALL. REPAIRS TO FAULTY GAS STOVE AT RSL HALL. REPAIRS TO FIRE HOSE REEL AT KILLARA DAY CENTRE NORTHAM. REPAIRS TO FAULTY DOG BOWL & DISINFECT PLUMBING DUCT & SPRAY FOR FLEES & SPIDERS AT APEX PARK. MAINTENANCE TO EVAPORATIVE AIRCONDITIONER UNITS TO LESSOR HALL, TOWN HALL & RSL HALL. REPAIR & REPLACE FAULTY TAPS AT OLD GIRLS SCHOOL WELLINGTON ST NORTHAM. REPLACE U/S TAP TO DRINKING BOWL & REPLACE U/S TAP TO BASIN & REPLACE LEAKING OUTSIDE TAP AT BERNARD PARK. REPAIRS TO OUTLETS FROM PED PANS & REPLACE ONE PAN AT SOUTHERN BROOK HALL. SUPPLY & INSTALL 15LITRES AUTO BOILER AT NORTHAM TOWN HALL & WUNDOWIE TOWN HALL. SUPPLY & INSTALL 225MM CONDUIT FROM SHELL TO SHELTER AT BERNARD PARK. REPAIR DRINKING TAP LEAKING PUSH BUTTON & BLOCKED DRAIN AT MINSON AVE CARAVAN DAY PARKING AREA.	17,473.50
EFT12643	15/11/2012 AROC-SHIRE OF DOWERIN	REIMBURSEMENT FOR AROC HIRE FEE'S 29/06/12 TO 10/10/12	2,600.00
EFT12644	15/11/2012 AUS RECORD	PURCHASE OF X20 SHELF, UV STYLE RACKS 900MM BY 400MM FOR RECORDS	435.60
EFT12645	15/11/2012 AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR THE PERIOD 2/10/2012 TO 31/10/2012	2,282.78
EFT12646	15/11/2012 AUSTRALIAN SAFETY ENGINEERS	SERVICE BA SET FOR NORTHAM SWIMMING POOL	987.91
EFT12647	15/11/2012 AUTOPRO NORTHAM	PURCHASE OF X4 ARMOR ALL PROTECTANT WIPES FOR FUSO TWO WAY TIP TRUCK.	39.48
EFT12648	15/11/2012 AV ENGINEERING PTY LTD	REPAIRS TO ALUMINIUM BOLLARD IN THE AVON MALL.	143.00
EFT12649	15/11/2012 AV-SEC SECURITY SERVICES	ALARM CALL OUTS FOR ADMIN BUILDING VISITORS CENTRE, BERT HAWKE HALL, OLD RAILWAY STATION & MONITORING FEE FOR NEXT QUARTER.	1,245.10
EFT12650	15/11/2012 AVON DEMOLITION & EARTH-MOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FOR THE PERIOD 02/10/12 TO 28/10/12	3,136.00
EFT12651	15/11/2012 AVON DRYCLEANERS	CLEANING OF TABLECLOTHS FOR NORTHAM RECREATION CENTRE	48.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12652	15/11/2012 CANCELLED PAYMENT		
EFT12653	15/11/2012 AVON SERVICE SPECIALISTS	20,000KM SERVICE FOR FORD RANGER TIP N.3902 & 70,000KM SERVICE FOR N9327 TOYOTA HILUX UTE.	491.95
EFT12654	15/11/2012 AVON TELECOMS PTY LTD	MONITORING FOR SES,NORTHAM RECREATION CENTRE,BERT HAWKE OVAL, VISITORS CENTRE FROM OCTOBER TO DECEMBER.	4,370.07
EFT12655	15/11/2012 AVON TOURISM INCORPORATED	ADVERTISEMENT IN THE 2013 EXPERIENCE PERTH HOLIDAY PLANNER IN THE AVON SECTION FOR THE NORTHAM VISITORS CENTRE	400.00
EFT12656	15/11/2012 AVON VALLEY BAKERY	SANDWICHES FOR SHIRE MEETINGS ON 23/07/12, 31/07/12 & HIRE OF SEMI TIPPER FOR CARTING GRAVEL TO SCOTT ROAD TO HITCHCOCK PIT 09/08/2012 TO 13/08/2012.	210.00
EFT12657	15/11/2012 AVON VALLEY CONTRACTORS	DRAWING FOR WUNDOWIE RECREATION CENTRE DEVELOPMENT CONTRIBUTION PLAN.	5,434.00
EFT12658	15/11/2012 AVON VALLEY DESIGN AND DRAFTING SERVICE	REPAIR X1 WINDOW AT LIBRARY DUE TO BREAK IN & X1 CLOCK FACE DUE TO VANDALISM.	990.00
EFT12659	15/11/2012 AVON VALLEY GLASS	REPAIRS TO MOWER AT WUNDOWIE POOL & REPAIRS FOR N.3701 MF COMPACT TRACTOR.	434.35
EFT12660	15/11/2012 AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X18 LIMESTONE BLOCKS FOR NORTHAM REC CENTRE & X1 AVIARY MIX & X1 LAYINGMASH FOR THE UPKEEP OF THE WHITE SWANS COLONY.	615.50
EFT12661	15/11/2012 AVON VALLEY STOCK FEED & GARDEN SUPPLIES	RUBBISH SERVICES FROM AUGUST 2012 TO NOVEMBER 2012. DONATION FOR COMMUNITY BUS HIRE & RECREATION CENTRE HIRE FOR THE SCHOOL HOLIDAY PROGRAM.	455.45
EFT12662	15/11/2012 AVON WASTE	PURCHASE OF ASSORTED HARDWARE MATERIALS FOR ENGINEERING SERVICES FOR WUNDOWIE POOL RETICULATION SYSTEM.	80,333.06
EFT12663	15/11/2012 AVON YOUTH COMMUNITY AND FAMILY SERVICES	REPAIR FOR N3846 ENGINEERING SERVICES & X2 REAR TYRES FOR N3788,DEVELOPMENT SERVICES.	3,009.00
EFT12664	15/11/2012 BAKERS HILL RURAL SUPPLIES & HARDWARE	ASSORTED DOG TOYS & OTHER GOODS FOR THE DOGS DAY OUT EVENT	42.90
EFT12665	15/11/2012 BEAUREPAIRES	PURCHASE OF X2 REAR TYRES FOR KILLARA3, KILLARA & X1 REPAIR FOR N3846 ENGINEERING SERVICES & X2 REAR TYRES FOR N3788,DEVELOPMENT SERVICES.	803.71
EFT12666	15/11/2012 BETTER PETS & GARDENS - MIDLAND	REPAIR LEAKING BUBBLE TAP AT BBQ AREA AT WUNDOWIE OVAL. FABRICATED & FITTED SPLASH GUARD TO BALL FLOAT VALVE ADJUSTED BALL FLOAT FITTED HANDLE TO CHAIN ON FITZGERALD STREET. REPAIRS TO LEAKING DISABLED TOILET AT APEX PARK. SERVICE AIRCONDITIONER REPLACE PUMP NOT WORKING AT SES REMEMERANCE DAY WREATH FOR NORTHAM & BAKERS HILL DAY SERVICE 11/11/2012	100.00
EFT12667	15/11/2012 BLACKWELL PLUMBING PTY LTD		1,164.87
EFT12668	15/11/2012 BLOOMY'S FLORIST		120.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12669	15/11/2012 BOC LIMITED	PURCHASE OF X1 OXYGEN INDUST E SIZE & X1 HANDIGAS S SIZE FOR ADMIN BUILDING & X1 BALLOON GAS E SIZE FOR REC CENTRE.	\$ 382.10
EFT12670	15/11/2012 BOSSTON AUTO BODIES	LOCKABLE REAR CANOPY FOR THE RETICULATION UTE FOR STORAGE OF THE RETICULATION EQUIPMENT	4,889.63
EFT12671	15/11/2012 C & D PLANKE & SONS PTY LTD	PURCHASE OF X60 HOURS OF TRUCK TRAILER & BOBCAT HIRE FOR GREENGAGE RD DRAIN REPAIRS	8,910.00
EFT12672	15/11/2012 C.Y.O'CONNOR INSTITUTE	COURSE FEES FOR JULIE DIANNE ORTMANN FOR CERT III AGED CARE ON 7/6/12. COURSE FEES FOR KAREN ANN BLURTON FOR FIREARMS HANDLING, SAFTEY CATS & RANGERS DOG CAT MANAGEMENT, LIVESTOCK MANAGEMENT & CONTROL ON 2/9/12.	1,565.08
EFT12673	15/11/2012 CAMPBELLS WHOLESALE PTY LTD	PURCHASE OF X48 DUCT TAPE BLACK & X48 DUCT TAPE SILVER FOR THE DEPOT.	182.16
EFT12674	15/11/2012 CAN-DO HAULAGE	HIRE OF ONE SEMI FOR 55HRS TO CART GRAVEL FROM FARMERS BORROW PIT FOR ROAD RESHEETING.	7,562.50
EFT12675	15/11/2012 CANNON HYGIENE AUSTRALIA PTY LTD	PURCHASE OF X2 SANITARY UNIT MONTHLY SERVICE AT AVON VALLEY VISITORS CENTRE & X1 MEDI STANDARD MONTHLY SERVICE AT AVON VALLEY VISITORS CENTER.	225.51
EFT12676	15/11/2012 CARLVILLE	HIRE OF TRUCK & OPERATOR FOR GRAVEL CARTING 22ND OCTOBER TO 26TH OCTOBER 2012 FOR CHINGANNING ROAD.	5,610.00
EFT12677	15/11/2012 CASEY'S CARTAGE CONTRACTORS	PURCHASE OF X1 PALLET OF GRADER BLADES FOR VOLVO GRADER N.001 & X1 PALLET OF SUPREME GREEN FOR JUBILEE OVAL.	191.84
EFT12678	15/11/2012 CLACKLINE FENCING CONTRACTORS	REPAIRS TO VEHICLE IMPOUND YARD FENCING AFTER BREAK IN & REPLACE DAMAGED HINGES TO DOG POUND GATES.	571.00
EFT12679	15/11/2012 CLOCKWORK	PRINTING OF NORTHAM REGIONAL CENTRE GROWTH PLAN.	1,487.64
EFT12680	15/11/2012 COMMUNITY NEWSPAPER GROUP LTD	SHIRE OF NORTHAM NEWSLETTER IN THE AVON GAZETTE ON THE 26/10/2012.	1,438.33
EFT12681	15/11/2012 COMPLANT AUSTRALIA	HIRE OF MULTI TYRE ROLLER FOR PERIOD IN AUGUST & OCTOBER FOR USE ON THE GRADING PROGRAM. REPLACE BROKEN WINDOW AS A RESULT OF IMPACT FROM BRANCH. ENGINEERING SERVICES.	8,538.59
EFT12682	15/11/2012 STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF SCOTCH TAPE & STAPLES FOR CORPORATE SERVICES.	98.32
EFT12683	15/11/2012 COUNTRY COPIERS NORTHAM	ASSORTED STATIONARY FOR RECREATION SERVICES & KILLARA.	778.40
EFT12684	15/11/2012 COURIER AUSTRALIA	DELIVERY CHARGES FOR DEPOT, LIBRARY, COMMUNITY SERVICES, ADMIN & DEVELOPMENT SERVICES BETWEEN SEPTEMBER & OCTOBER.	533.66
EFT12685	15/11/2012 COVS PARTS PTY LTD	PURCHASE OF X1 TRAILER CABLE & TRAILER PLUG FOR TANDEM TRAILER.	140.97

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12686	15/11/2012 CPS WEAR PARTS	PURCHASE OF X20 SCARIFIER SHANKS DOUBLE NOTCHED & X20 SCARIFIER TIPS FOR VOLVO GRADER N 001.	\$ 1,227.60
EFT12687	15/11/2012 CUTLINE ENGRAVING	SUPPLY X1 NAME BADGE FOR BEVERLEY JONES HUMAN RESOURCES COORDINATOR.	24.75
EFT12688	15/11/2012 DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT	UNSPENT GRANT FUNDS - LOCAL GOVERNMENT REFORM FUND PROGRAM AUGUST 2009.	602.80
EFT12689	15/11/2012 DEPARTMENT OF THE PREMIER AND CABINET	ADVERTISING IN THE GOVERNMENT GAZETTE OF SCHEME AMENDMENT NUMBER 29.	323.92
EFT12690	15/11/2012 DOWNER EDI WORKS PTY LTD	10 TONNE OF 7MM GRANITE COLD MIX FOR ROAD REPAIRS.	1,589.50
EFT12691	15/11/2012 DUN & BRADSTREET AUSTRALIA	A15373 TRACE FEE TO CLIENT BRADLEY MICHAEL HITZMAN & A1446 EXTERNAL SOLICITORS COST FOR CHRISTOPHER CHARLES SHANNON. A15549 EXTERNAL SOLICITORS COST FOR RAYMOND JOHN VESPERMAN.	1,843.50
EFT12692	15/11/2012 DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	PURCHASE OF X3 OLIVE OIL 2011 BLEND 500ML FOR NORTHAM VISITORS CENTRE.	22.50
EFT12693	15/11/2012 DUNLOP G D	DETECTING UNDERGROUND SERVICES AT SOUND SHELL. DETECTING UNDERGROUND SERVICES FOR INSTALLATION OF SHADE SAILS AT WUNDOWIE SWIMMING POOL & LOCATION OF SERVICES FOR OUTDOOR COURT FENCE AT NORTHAM RECREATION CENTRE.	809.60
EFT12694	15/11/2012 DUNNING INVESTMENTS PTY LTD	DUNNINGS ACCOUNT FOR OCTOBER 2012	28,849.13
EFT12695	15/11/2012 ENEWSLETTERS ONLINE	NEWSLETTER ONLINE SUBSCRIPTION RENEWAL FOR COMMUNITY SERVICES.	116.00
EFT12696	15/11/2012 ENVIRONMENTAL HEALTH AUSTRALIA	NEW MEMBER TO ENVIRONMENTAL HEALTH AUSTRALIA FOR GILLIAN MANSFIELD ON 15/10/2012	240.00
EFT12697	15/11/2012 EQUAL ENTERPRISES	CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY ON THE 5TH & 19TH OCTOBER 2012. BBQ CLEANED & WASHED WEEKLY, CLEAN FILTERS SWEEP AREA CLEAN BENCH SEAT & SWEEP AREA AT APEX PARK, BROOME TCE, BERNARD PARK. CLEANING OF BINS, SEAT BENCHES, BINS & SEATS IN MALL ON FITZGERALD ST ON 12TH & 26TH OCTOBER 2012.	805.20
EFT12698	15/11/2012 EXTREME MAKEOVER CLEANING SERVICES	CLEANING THE SES BUILDING IN OCTOBER 2012	132.00
EFT12699	15/11/2012 GARY BATT & ASSOCIATES	PROVISION OF DETAILED ARCHITECTURAL DRAWINGS & SUPERVISOR FOR KILLARA RESPITE CARE CENTRE STAGE.	5,940.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12700	15/11/2012 GLENN STUART BEVERIDGE	REPLACE BROKEN COAT HOOKS & REPAIR EXIT DOOR HANDLE AT TOWN HALL. REMOVE EXISTING BENCH, ASSEMBLE FLATE PAK SEATS & CONCRETE BASE LEGS AT SOUTHERN BROOKE HALL. REPLACE FLY SCREEN, CLEAN GUTTERS, SUPPLY & INSTALL NEW SHAVING CABINET, PATCH WALL & PAINT AT KURINGAL UNIT 6. PAINT OVER GRAFFITI ON DOORS, REPAIR LOCK AT FOOTBALL PAVILLION. REMOVE CONCRETE & STEEL PIPE HAZARD AT SWINGING BRIDGE PATH AT BROOME TCE END. RECTIFY INTERNAL DOOR LOCK AT OLD TOWN COUNCIL ADMIN BUILDING. REPAIR DAMAGED HOLE IN ROOF SHEETS AT BERNARD PARK PLAYGROUP. HANG NETTING LENGTH OF BUILDING SUPPLY 70M STAINLESS STEEL CABLE & SHACKLES AT RECREATION CENTRE. SUPPLY & INSTALL TWO SLIDE BOLTS TO DOUBLE DOORS BETWEEN HALL & FOYER AT SOUTHERN BROOK HALL. SUPPLY & INSTALL NEW ENTRANCE LOCK AT GRASS VALLEY TENNIS CLUB. RECTIFY DAMAGED SHADE CLOTH, TOILET BLOCK SAND FLAKING, PAINT TO BARGES & REPAINT AT WUNDOWIE POOL. RECTIFY DAMAGED COUNTER DOOR & FASTEN STRIP NEAR CARPET & TIMBER FLOOR AT BERT HAWKE. REPAIR DAMAGED BARREL BOLT TO CATCH TO SHED DOOR AT LIBRARY. REPLACE EXIT SIGN LIGHTS AT WUNDOWIE TOWN HALL. SUPPLY & INSTALL EXHAUST F,	\$ 11,210.00
EFT12701	15/11/2012 GRAFTON ELECTRICS	TEST & TAG APPLIANCES AT DEPOT, LIBRARY, ADMIN, MEMORIAL HALL, TOWN HALL, REC CENTRE, NORTHAM POOL, BERT HAWKE, GRASS VALLEY HALL, SOUTHERN BROOK HALL, CLACKLINE HALL, BAKERS HILL HALL, WUNDOWIE DEPOT, WUNDOWIE HALL, WUNDOWIE PAVILION, WUNDOWIE POOL, WUNDOWIE TELECENTRE. REPAIR FAULT TO LIGHT AT GRASS VALLEY PARK. RESET SENSOR IN DISABLED TOILETS AT OLD RAILWAY STATION. REPAIR ELECTRICAL FAULT TO ELECTRICAL LOOM & AIRCON SYSTEM IN VOLVO GRADER N002.	5,850.90
EFT12702	15/11/2012 HISLOP AUTO ELECTRICS	SEASONAL SERVICES ON ISUZU N1562, ISUZU N3113, NISSAN PATROL N3017, ISUZU 1CIG323, TOYOTA LANDCRUISER 1DAB318, ISUZU N2014, ISUZU 1BNP584, TOYOTA LANDCRUISER 1DJA799, ISUZU TRUCK N2501 & TOYOTA LANDCRUISER 1CPT104	617.90
EFT12703	15/11/2012 HOST AUTO REPAIRS	FOOTPATHS SWEEPING IN THE TOWN CBD FROM SEPTEMBER TO NOVEMBER.	14,687.25
EFT12704	15/11/2012 IMMACU SWEEP	TRANSPORT OF 920KG CHLORINE CYLINDER TO THE WASTE WATER TREAT PLANT & 920KG CHLORINE DRUM FOR NORTHAM SWIMMING POOL.	21,384.00
EFT12705	15/11/2012 INTERCON MILLAR LOGISTICS (IML)		1,648.59

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12706	15/11/2012 INVISION SIGNS AND DESIGNS	SUPPLY SIGNAGE & MAGNETS FOR CLACKLINE TRAINING & RESKIN OF POLYCARBONATE TO REPLACE DAMAGE CLOCKFACE FOR TOWN CLOCK.	\$ 511.50
EFT12707	15/11/2012 IW PROJECTS	CONSULTANT SERVICES FOR OLD QUARRY ROAD AND INKPEN ROAD SITE MEETINGS AND SEPTAGE POND TRAY DESIGN.	2,108.15
EFT12708	15/11/2012 JAN SMITH	PURCHASE OF X10 BOOKS SHENANIGANS AT MULLIGANS FOR NORTHAM VISITORS CENTRE.	120.00
EFT12709	15/11/2012 JE & GE LADYMAN	PURCHASE OF 2KG OF SEAFOOD FOR KILLARA.	26.00
EFT12710	15/11/2012 JO LAIRD	MC FOR AVON RIVER FESTIVAL STREET PARADE BETWEEN 6:30 & 7:30PM ON 3/8/2012.	50.00
EFT12711	15/11/2012 KALAMAZOO (AUST) PTY LTD	PURCHASE OF X2 KALAMAZET BINDER & X10 PKS PLAIN PAPER & DELIVERY TO SHIRE OF NORTHAM.	767.42
EFT12712	15/11/2012 KAREN ANN BLURTON	REIMBURSEMENT FOR POLICE CLEARANCE.	62.75
EFT12713	15/11/2012 KERBTECH P/L T/A GDR CIVIL CONTRACTING	DRY HIRE OF GRADER TO CONTINUE WORKS WHILE SHIRE GRADER IS REPAIRED (08/10/12 TO 22/10/12)	2,200.00
EFT12714	15/11/2012 KLEENHEAT GAS	PURCHASE OF X16 GAS BOTTLES FOR KURINGAL WAY VILLAGE.	448.01
EFT12715	15/11/2012 LANDGATE	RURAL UV'S CHARGEABLE & MINING TENEMENTS CHARGEABLE & GROSS RENTAL VALUATIONS CHARGABLE.	406.18
EFT12716	15/11/2012 LANDMARK	PURCHASE OF X2 PACKETS OF ANT TREATMENT FOR THE DEPOT. X1 GAS BOTTLE FOR KILLARA. X1 5L BIOACTIVE ROUND UP FOR THE DEPOT.	182.51
EFT12717	15/11/2012 LEWIS MOTORS	60,000KM SERVICE ON HOLDEN OMEGA KILLARA, PURCHASE OF X1 - NEW HOLDEN CRUZE N10714 FOR SENIOR PLANNER & REPLACEMENT OF VIEW MIRROR FOR HOLDEN CRUZE N3803.	27,321.65
EFT12718	15/11/2012 LO-GO APPOINTMENTS	WAGES FOR TROY WILLMOT FOR THE WEEKS ENDING 29/9/12, 6/10/12, 13/10/12, 20/10/12, 27/10/12, 3/11/12.	8,639.40
EFT12719	15/11/2012 LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	LGMA ANNUAL STATE CONFERENCE 2012 FOR NEVILLE HALE FROM 31/10/12 TO 2/11/12	1,109.00
EFT12720	15/11/2012 LUNA MEDIA	2 YEAR SUBSCRIPTION FOR COSMOS MAGAZINE FOR THE NORTHAM LIBRARY.	104.00
EFT12721	15/11/2012 MACKINLAYS SOLICITORS	PREPARATION OF DRAINAGE EASEMENTS FOR KING CREEK DRAINAGE REALIGNMENT PROJECT.	2,669.51
EFT12722	15/11/2012 MARGARET ROSE ARCHER	GARDENING 24/9/12 TO 15/10/12 AT THE SHIRE OF NORTHAM ADMINISTRATION OFFICE.	480.00
EFT12723	15/11/2012 METRO BEVERAGE CO PTY LTD	ASSORTED BEVERAGES PURCHASED FOR NORTHAM REC CENTRE -	31.25
EFT12724	15/11/2012 MIDALIA STEEL	PURCHASE OF ASSORTED MATERIALS TO BUILD BUS SHED AT THE OLD WUNDOWIE FIRE STATION.	3,696.03
EFT12725	15/11/2012 MORRIS PEST AND WEED CONTROL	SLASHING OF WEEDS AT VARIOUS LOCATIONS FOR FIRE HAZARD REDUCTION TO MEET SHIRE REGULATIONS.	3,448.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12726	15/11/2012 NORTHAM & DISTRICTS GLASS SERVICE	REPLACE TWO BROKEN WINDOWS AT THE OLD GIRLS SCHOOL, REPLACE BROKEN LAMINATED GLASS ON DOOR AT BERNARD PARK PLAY CENTRE, REPLACE TWO BROKEN WINDOWS ON REAR OF SHED AT THE CEMETARY, REPLACE TWO BROKEN WINDOWS ON REAR OF THE GRASS VALLEY HALL.	\$ 1,063.70
EFT12727	15/11/2012 NORTHAM BEARING SALES	PURCHASE OF ASSORTED GREASE NIPPLES ,BRONZE BUSH & X1 KEY STEEL FOR CASE IH TRACTOR.	160.78
EFT12728	15/11/2012 NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF DAILY NEWSPAPERS FROM 1/10/12 TO 31/10/12 FOR THE NORTHAM LIBRARY.	76.30
EFT12729	15/11/2012 NORTHAM COUNTRY CLUB	SPONSORSHIP 2013/2013 SEASON FOR JUNIOR MIXED DOUBLES, MIXED DOUBLES OPEN DAY FOR NORTHAM TENNIS CLUB.	880.00
EFT12730	15/11/2012 NORTHAM GARDEN CENTRE	PURCHASE OF X1 GIFT VOUCHER FOR PINK RIBON COMMUNITY WALK, X1 750GRAMS OF INITIATER SYSTEMIC PESTICIDE FOR PEST CONTROL ON SHIRE VERGES & GARDEN BEDS.	300.00
EFT12731	15/11/2012 NORTHAM HARDWARE	SUPPLY OF 60M TIE WIRE, X4 HAND PRUNERS & X4 HAND WEEDERS FOR THE USE OF THE PARKS & GARDENS CREW.	109.30
EFT12732	15/11/2012 NORTHAM HYUNDAI	30,000KM SERVICE ON HYUNDAI SANTA FE N10401 FOR COMMUNITY SERVICES.	619.80
EFT12733	15/11/2012 NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 WHEELBARROW FOR THE DEPOT, X1 SOLAARD LOW SHEEN DURAGUARD FOR THE RECREATION CENTRE, X2 KEY CUTTING, X1 POLE EXTENSION ROLLER, X1 BRUSH PK10 FOR DEVELOPMENT SERVICES, X1 STOWAWAY 60CAN WHEELED COOLER FOR KILLARA, ASSORTED GLOBES, HOOKS, NUTSETTER MAGNETIC FOR DEVELOPMENT SERVICES, X2 STORAGE BINS, X1 VERNIER ELECTRICAL DIGITAL & X4 GREEN BIN GARBAGE 75L FOR THE DEPOT.	578.59
EFT12734	15/11/2012 NORTHAM MOTEL	ACCOMMODATION FOR MR ANDREW LAING ON 19/07/2012, IVAN BREHMER ON 02/09/2012 & DENISE WEIR ON 15,16,17/07/2012.	504.00
EFT12735	15/11/2012 NORTHAM OVER 60'S GROUP INC	SUPPLY OF MORNING TEA FOR PROMOTIONAL LAUNCH TOURS ON 27/10/2012	200.00
EFT12736	15/11/2012 NORTHAM RAILWAY CAFE	PURCHASE OF X32 ASSORTED SANDWHICHS FOR KILLARA.	105.60
EFT12737	15/11/2012 NORTHAM SENIOR HIGH SCHOOL	CLEAN UP OF BERNARD PARK AFTER AVON RIVER FESTIVAL ON THE MORNING OF 4/8/12 BY THE N.S.H.S BUSHRANGER CADET UNIT ORGANISED BY COMMUNITY SERVICES	500.00
EFT12738	15/11/2012 NORTHAM TOYOTA	REPLACE CLUTCH & RESURFACE FLYWHEEL ON THE COMMUNITY BUS N.009.	1,613.67
EFT12739	15/11/2012 NORTHAM VETERINARY CENTRE	EUTHANASIA & BURIAL OF TWO STRAY CATS ON 25/10/12.	240.00
EFT12740	15/11/2012 OCLG (UK) LTD	AMLIB STOCK TRAINING FOR ONE STAFF MEMBER ON 26/10/12 FOR NORTHAM LIBRARY.	137.50
EFT12741	15/11/2012 CANCELLED PAYMENT		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12742	15/11/2012 ORICA AUSTRALIA PTY LTD	PURCHASE OF X1 920KG CHLORINE GAS FOR WATER RETICULATION MAINTENANCE & HIRE FEE FOR 920KG CHLORINE CYLINDER FOR ENGINEERING SERVICES.	\$ 2,832.27
EFT12743	15/11/2012 OUTBACK GEMS	PURCHASE OF ASSORTED AUSSIE FIGURES FOR NORTHAM VISITORS CENTRE.	179.30
EFT12744	15/11/2012 OXTER SERVICES	PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR SOUTHERN BROOK HALL, ADMIN BUILDING, VISITORS CENTRE, APEX PARK TOILETS & BERNARD PARK TOILETS. CEMETERY INVOICING FOR THE 3 WEEKS ENDING 2 NOVEMBER 2012. X1 PLAQUE FOR MARTIN. GRAVE CERTIFICATION FOR JONES, CATIBUT & CARUANA. REOPENING FOR JONES, NEW GRAVE FOR CATIBUT & CARUANA. KATRINE MAINTENANCE INVOICING FOR THE PERIOD 1/10/12 TO 2/11/12. GRASS VALLEY TOWNSITE MAINTENANCE INVOICING FOR THE PERIOD 1/10/12 TO 2/11/12. BAKERS HILL TOWNSITE INVOICING FROM 1/10/12 TO 2/11/12. CLEANING OF GRAFFITTI TO CLACKLINE ABLUTION BLOCK, CLEANING OF PLAYGROUND EQUIPMENT AT BERNARD PARK, CLEANING OF CLACKLINE ABLUTIONS FROM 1/10/12 TO 2/11/12. CLEANING OF BAKERS HILL ABLUTIONS FROM 1/10/12 TO 2/11/12 & X2 240LT RUBBISH BAGS FOR WUNDOWIE SWIMMING POOL.	9,304.89
EFT12745	15/11/2012 PBF AUSTRALIA	PBF CORPORATE MEMBERSHIP PURCHASED BY CORPORATE SERVICES.	2,465.00
EFT12746	15/11/2012 PHILLIP BRUCE STEVEN	TELECOMMUNICATIONS EXPENSES EMDS.	199.80
EFT12747	15/11/2012 PHOENIX FOUNDRY	PURCHASE OF X1 NICHE WALL PLAQUE FOR HOLLETT IAN	134.20
EFT12748	15/11/2012 PHOENIX PAINTS PTY LTD	PURCHASE OF X6 20 LITRES OF BLACK GRASS LINE MARKING	669.04
EFT12749	15/11/2012 PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED 12/10/12 FOR PREPARATION OF CONTRACT DOCUMENTS & ATTENDANCE AT PRECONTRACT AWARD MEETING, KING CREEK. CLAIM FOR WORK COMPLETED 12/10/12 FOR PREPARATION OF 15% OF DESIGN PLANS & ATTENDANCE AT PROJECT MEETINGS. AVON HEALTH & COMMUNITY SERVICES PRECINCT DEVELOPMENT. CLAIM FOR WORK COMPLETED 12/10/12 TO PREPARE COMPOSITE PLAN OF TOWN SURVEY & ISSUE, NORTHAM SUPERTOWN PROJECT.	18,163.75
EFT12750	15/11/2012 PROFESSIONAL LOCKSERVICE	JOB AT MEMORIAL HALL COMPUTER ROOM SERVICES TO RE-KEY & REPLACE BACK DOOR LEVERSET. PURCHASE OF X2 EXTERIOR LOCKABLE LEVER HANDLE SETS FOR BERNARD PARK PLAY GROUP & PURCHASE OF KEYS ALIKE TO HALL FOR METER BOX FOR SOUTHERN BROOK HALL.	1,053.07
EFT12751	15/11/2012 RAK ELECTRICS	CHECK & REPLACE FAULTY FLOODLIGHT AROUND WIND SOCK AT NORTHAM AIRPORT.	520.19

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12752	15/11/2012 RIVERSEDGE CAFE - SAFFRON(WA) PTY LTD	PURCHASE OF X2 LUNCHES FOR POOL INSPECTION PANEL AT NORTHAM SWIMMING POOL	60.00
EFT12753	15/11/2012 ROCLA PIPELINE PRODUCTS	PURCHASE OF X258 PLF218006 1800 PLASTREAM BY 63 FJ & X107 CARTAGE CHARGE PLASTREAM D RANGE FOR KING CREEK WATER COURSE & DRAIN.	74,832.23
EFT12754	15/11/2012 ROSIE O ENTERTAINMENT PTY LTD	SUPPLY ON 3/11/12 X1 FACE PAINTER/BALLOON TWISTER FOR 4 HOURS 9AM-1PM FOR DOGS DAY OUT.	700.00
EFT12755	15/11/2012 ROYAL LIFE SAVING SOCIETY WA	PURCHASE OF RE-REGISTRATION FORMS FOR WATER SAFETY PRODUCTS FOR NORTHAM SWIMMING POOL & WUNDOWIE SWIMMING POOL.	140.00
EFT12756	15/11/2012 RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PURCHASE OF X20 COPIES OF THE ADVOCATE FOR THE MONTH OF SEPTEMBER & X25 COPIES OF THE ADVOCATE FOR THE MONTH OF OCTOBER, TO SELL AT THE NORTHAM VISITORS CENTRE.	43.83
EFT12757	15/11/2012 SAFETCARD MARKETING PTY LTD	PURCHASE OF X3 SAFETCARD MONITORING, X3 RENTAL SAFET CARD, X3 TELSTRA SIM CARD FEES BY COMMUNITY SERVICES.	198.00
EFT12758	15/11/2012 SCHWEPPE PTY LTD	PURCHASE OF ASSORTED CARTONS OF COOL DRINK FOR THE NORTHAM SWIMMING POOL.	585.64
EFT12759	15/11/2012 SETON AUSTRALIA PTY LTD	PURCHASE OF X2 SCISSOR MOP & X2 DUST MOP FOR WUNDOWIE, MEMORIAL HALL, SOUTHERN BROOK HALL AND GRASS VALLEY.	922.69
EFT12760	15/11/2012 SGS AUSTRALIA PTY LTD	SAMPLING ANALYSIS FOR OLD QUARRY ROAD LANDFILL SITE.	683.10
EFT12761	15/11/2012 SIMPSON FIONA LESLEY	CLEANING OF PUBLIC TOILETS IN WUNDOWIE FROM 10/09/12 TO 10/10/12.	500.00
EFT12762	15/11/2012 SLAV'S CLEANING SERVICE	CLEANING OF ADMINISTRATION CENTRE, ADDITIONAL NEW OFFICES, DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS, HANDTOWELS X1 BOX ADMINISTRATION OFFICES, HANDTOWELS X1 BOX & TOILET PAPER, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM.	8,563.13
EFT12763	15/11/2012 SOUTHERN SCENE PTY LTD	BACK ORDER OF X7 CDROM BOOKS PURCHASED FOR NORTHAM LIBRARY.	208.20
EFT12764	15/11/2012 SPECIALISED TREE SERVICE	PREPARATION OF ARBORICULTURAL REPORT FOR 195 MITCHELL AVE NORTHAM.	220.00
EFT12765	15/11/2012 STATE LAW PUBLISHER	ADVERTISEMENTS IN THE GAZETTE FOR FIRE BREAK NOTICE 28/9/12 & TOWN PLANNING SCHEME NO.3 AMENDMENT NO.32	825.88
EFT12766	15/11/2012 STATE LIBRARY OF WESTERN AUSTRALIA	RECOVERIES OF LOST & DAMAGED BOOKS FROM THE NORTHAM LIBRARY.	562.10
EFT12767	15/11/2012 TENNANT AUSTRALIA	SERVICE & REPAIRS TO CLEAN MACHINE AT THE NORTHAM TOWN HALL.	2,054.25
EFT12768	15/11/2012 THE CANCER COUNCIL WESTERN AUSTRALIA	COMMUNITY GRANT FOR RELAY FOR LIFE AVON VALLEY COMMUNITY COMMITTEE.	2,180.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12769	15/11/2012 TOTAL GREEN RECYCLING	RECYCLING & TRANSPORT OF EWASTE FROM OLD QUARRY ROAD LANDFILL SITE	\$ 6,072.66
EFT12770	15/11/2012 TRISET BOSS BUSINESS PRINT PTY LTD	PURCHASE OF X5 CARTONS OF RELEASE OF ANIMAL FORM BOOKS & X5 CARTONS OF TEMPORARY CARE OF ANIMAL FORM BOOKS FOR RANGER SERVICES.	671.00
EFT12771	15/11/2012 WARNER BOOKS PTY. LTD.	PURCHASE OF X20 BOARD BOOKS FOR CHILDREN AT THE NORTHAM LIBRARY	54.18
EFT12772	15/11/2012 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISEMENT OF POSTPONEMENT OF RESTRICTED BURNING PERIOD, BUSH FIRE ACT 1954 APPOINTMENTS, ACCOUNTANT POSITION. ALSO TRAINING COURSE FOR JIM MCCLEVIE & ROY DJANEGARA IN LOCAL GOVERNMENT.	4,774.37
EFT12773	15/11/2012 WESTSIDE FIRE SERVICES	CHECKING OF FIRE ALARM SYSTEM & REINSTATE POWER TO MAIN GRID AT NORTHAM RECREATION CENTRE.	822.87
EFT12774	15/11/2012 WESTWATER ENTERPRISES PTY LTD	PURCHASE OF SERVICE CHLORINATING EQUIPMENT FOR NORTHAM SWIMMING POOL & WUNDOWIE SWIMMING POOL.	3,105.30
EFT12775	15/11/2012 WHEATBELT GP NETWORK	PRE EMPLOYMENT MEDICAL FOR KAREN ANN BLURTON (RANGER SERVICES)	150.00
EFT12776	15/11/2012 WHEATBELT SAFETYWEAR	PURCHASE OF UNIFORMS FOR VALERIE BEST, COLIN LEWIS, VINCENT RYDER, DARYL STEPHEN, HAROLD GODDARD & STEPHEN TANNER.	1,468.00
EFT12777	15/11/2012 WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER TO CART GRAVEL FOR ROAD REPAIRS FROM 16/10/12 TO 19/10/12.	4,130.00
EFT12778	15/11/2012 WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL ACCOUNT FOR PERIOD ENDING 31/10/12.	336.30
EFT12779	15/11/2012 WW SOUVENIRS	PURCHASE OF ASSORTED STOCK FOR NORTHAM VISITORS CENTRE.	370.93
EFT12780	15/11/2012 AVON REGION PEST CONTROL	SPRAYING & REMOVAL OF BEE HIVES AT JUBILEE OVAL & SPRAYING FOR PESTS & SPIDERS AT NORTHAM SWIMMING POOL.	649.00
EFT12781	16/11/2012 SUPRIADI AD2STUDIO	TWO PERSPECTIVE DRAWINGS 3D ILLUSTRATION FOR MINSON AVENUE NORTHAM FOR SEPTEMBER 2012 & INTERNATIONAL MONEY TRANSFER TO INDONESIA.	1,528.00
EFT12782	23/11/2012 ADT SECURITY	SECURITY MONITORING FOR NORTHAM SWIMMING POOL.	1,301.96
EFT12783	23/11/2012 ALL-WAYS FOODS	PURCHASE OF ASSORTED CHIPS, LOLLIES, CHOCOLATES FOR NORTHAM SWIMMING POOL.	1,629.58
EFT12784	23/11/2012 AV-SEC SECURITY SERVICES	ALARM CALL OUTS TO OLD RAILWAY STATION & NORTHAM SWIMMING POOL.	220.00
EFT12785	23/11/2012 AVON A PARTY	HIRE OF MOBILE SOFT PLAY TRAILER FOR 4HOUR BLOCK FOR DOGS DAY OUT ON THE 3/11/2012 & 4HR BLOCK HIRE WITH 3 VALCRO SUITS.	1,000.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12786	23/11/2012 AVON BRIDGE HOTEL	ACCOMMODATION FOR LAURENCE MAQUIRE ON 26/6/12, ALGERI GUISELLA ON 18/5/12, SIMMO & DAMO DC RAIL ON 8/5/12, SARAH POTTS ON 14/5/12, CRAIG PITTENDRIGH ON 3/3/12, JUDI BLOOD & KATIE SIMPSON ON 2/6/12, AMY JOHNSON ON 3/4/12, TULLY JAGOE ON 31/3/12.	\$ 756.45
EFT12787	23/11/2012 AVON COMPUTECH	PURCHASE OF X1 BLACK TONER FOR SUPERTOWNS.	78.95
EFT12788	23/11/2012 AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY FROM 30/10/12 TO 11/11/12.	1,568.00
EFT12789	23/11/2012 AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOVERNMENT ASSOCIATION	PURCHASE OF X1 MEMBERSHIP SUBSCRIPTION 2012/2013.	2,200.00
EFT12790	23/11/2012 AVON PAPER SHRED	ADMIN SHREDDER BIN FOR THE MONTH OF NOVEMBER 2012.	38.50
EFT12791	23/11/2012 AVON TELECOMS PTY LTD	NORTHAM SES SECURITY MONITORING TO 12/12/2012	51.91
EFT12792	23/11/2012 AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X1 AVIARY MIX 20KG & X1 WHEAT WHOLE & X1 LAYINGMASH 25KG FOR THE FEEDING OF THE WHITE SWANS.	85.95
EFT12793	23/11/2012 BACK, R J	COMMUNITY STRATEGIC PLAN 12.25HRS & COUNCIL WORKSHOP 3.5HRS IN OCTOBER 2012	3,084.58
EFT12794	23/11/2012 BARBARA MOTTERSHAW	PURCHASE OF BREAD ROLLS FOR SAUSAGE SIZZLE AT KILLARA & STATIONARY FOR MANAGER USE.	71.00
EFT12795	23/11/2012 BEAUREPAIRS	REPLACEMENT OF TYRES ONCASE IH TRACTOR N9387.	2,236.26
EFT12796	23/11/2012 BLACKWELL PLUMBING PTY LTD	ANNUAL BACKFLOW TEST TO WATER MAIN & FIREMAN DEVICES AT NORTHAM RECREATION CENTRE.	264.00
EFT12797	23/11/2012 BLUESCOPE CONSTRUCTION LTD T/A HIGHLINE	SUPPLY OF SHED MATERIALS AT SOUTHERN BROOK FIRE SHED.	27,963.10
EFT12798	23/11/2012 C & D PLANKE & SONS PTY LTD	HIRE OF BOBCAT/TRUCK & TRAILOR FOR 120HRS FOR WORKS ON GREENGAGE RD DRAINAGE & GRAVEL CARTAGE FOR ROAD REPAIRS.	17,259.00
EFT12799	23/11/2012 C. Y O'CONNOR INSTITUTE	COURSE FEES FOR LEONIE RACHEL DOGGETT & JULIE DIANNE ORTMAN IN CERT III AGED CARE & PURCHASE OF X1 HANDBOOK OF AUSTRALIAN LIVESTOCK FOR KAREN BLURTON RANGER SERVICES.	152.20
EFT12800	23/11/2012 CJD EQUIPMENT PTY LTD	SUPPLY OF ASSORTED PARTS FOR N.004 & N.3555.	3,378.62
EFT12801	23/11/2012 CLACKLINE FENCING CONTRACTORS	ASSORTED FENCING EQUIPMENT FOR FENCING AROUND BASKETBALLNETBALL COURTS AT NORTHAM REC CENTRE.	16,164.00
EFT12802	23/11/2012 CONNOLLY ENVIRONMENTAL	SOIL VAPOUR INVESTIGATION & GROUNDWATER WELL INSTALLATION AT PELL TCE DEPOT.	17,042.30
EFT12803	23/11/2012 COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR REC CENTRE. DEVELOPMENT SERVICES, LIBRARY, COMMUNITY SERVICES, COMMUNITY INFRASTRUCTURE & DEPOT.	3,531.86
EFT12804	23/11/2012 COURIER AUSTRALIA	COURIER ACCOUNT FOR NOVEMBER 2012.	112.21
EFT12805	23/11/2012 CURTIN UNIVERSITY OF TECHNOLOGY	ACCOMMODATION FOR MICHAEL & TRACEY BOEKEMANS ON 25/6/12.	720.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12806	23/11/2012 E. & M.J. ROSHER PTY LTD	PURCHASE OF ASSORTED PARTS FOR SERVICE OF KUBOTA MOWER	691.20
EFT12807	23/11/2012 EASTERN HILLS NURSERY	PURCHASE OF ASSORTED PLANTS FOR VERGE ENHANCEMENT.	320.00
EFT12808	23/11/2012 EQUAL ENTERPRISES	GARDEN MAINTENANCE ON 13/11/12 AT NORTHAM VISITORS CENTRE.	123.20
EFT12809	23/11/2012 FEDERALS FOOTBALL CLUB	X1 COMMUNITY GRANT TO FEDERAL FOOTBALL CLUB.	2,600.00
EFT12810	23/11/2012 FM SURVEYS	CONTOUR & FEATURE SURVEY OF NORTHAM HEALTH PRECINCT ON 21/6/12.	2,640.00
EFT12811	23/11/2012 FRAMESWEST	SUPPLY & INSTALL STEEL ARM TO HOLD MESH NETTING AT RECREATION CENTRE.	2,508.03
EFT12812	23/11/2012 FRANCES ESTHER IRWIN	ASSORTED PENDANTS & ITEMS FOR NORTHAM VISITORS CENTRE.	208.00
EFT12813	23/11/2012 GEOFFREY ARNOLD ROMERO	REIMBURSEMENT OF POLICE CLEARANCE.	62.75
EFT12814	23/11/2012 GLENN STUART BEVERIDGE	REPAIR DAMAGED LOUVERS AT NORTHAM REC CENTRE. VARIOUS MAINTENANCE JOBS AT WUNDOWIE POOL. REPAIRS TO DAMAGED ROLLER DOOR AT NORTHAM REC CENTRE. MAINTENANCE TO VERANDAH POSTS AT OLD RAILWAY STATION. INSTALL & SUPPLY X2 DISABLED PARKING SIGNS AT OLD RAILWAY STATION. MAKE GOOD X3 DOORS & PAINT AT KATRINE TOILETS. REPLACE X2 TOILET DOOR LOCKS & PAINT DOORS AT BAKERS HILL TOILETS. CLEAN ALL GUTTERS, FANS, EXHAUST FANS AT KILLARA. REPLACE DOOR GLASS PANEL & LOCK REPAIRS AFTER BREAK IN AT BERNARD PARK PLAY GROUP. REPAIRS TO WINDOW SILLS & PAINT AT OLD GIRLS SCHOOL. INSTALL DOOR HANDLE & SLIDE BOLT FOR FIRE EXIT AT TOWN HALL. REMOVE PORTION OF CIELING & SEAL ROOF LEAK IN FOYER & IN BOX GUTTER AT WUNDOWIE HALL. INSTALL RADS GRANT SIGN AT AIRPORT. PURCHASE OF X3 ORANGE CAGE & X1 STORAGE SYSTEM, RACKING SYSTEM FOR NORTHAM DISTRICT SES.	2,882.02
EFT12816	23/11/2012 GRAFTON ELECTRICS	REPLACE SMASHED LID TO AERATOR WIRING PIT AT RIVERBANK. INSTALL LIGHT POWER POINTS. GENERATOR INLET AT SOUTHERN BROOK HALL. CHECK & REPLACE MOTORS TO EXHAUST FANS AT VISITORS CENTRE. CHECK LIGHTS AT PAVILION ENTRANCE & MAIN CIRCUIT BREAKERS AT BAKERS HILL HALL. REPAIR EXIT SIGNS AT TOWN HALL & LESSER HALL. SHIFT POWER POINTS & REMOVE CONDUITS FROM FRONT OF SOUTHERN BROOK HALL. REPLACE UP LIGHTS AT SOUND SHELL. INSTALL EXIT & EMERGENCY LIGHT & RE-SECURE SECURITY LIGHTS AT BAKERS HILL. INSTALL EXIT SIGN AT SOUTHERN BROOK HALL. WIRE POWERPOINT TO GAZEBO FOR SOUND SHELL. LAY CONDUITS FOR BBQ AT BERNARD PARK.	9,016.57

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12817	23/11/2012 HITESH HANS	PURCHASE OF ASSORTED JEWELERY FOR NORTHAM VISITORS CENTRE	\$ 125.00
EFT12818	23/11/2012 HOLCIM AUSTRALIA PTY LTD	SUPPLY OF 10TONNE OF 5MM STONE FOR ROAD REPAIRS.	331.65
EFT12819	23/11/2012 HOLTFRETERS	PURCHASE OF X1 MAKE PLATE COVERS FOR AREA DRAINAGE.	770.00
EFT12820	23/11/2012 IMMACU SWEEP	FOOTPATH SWEEPING IN THE TOWN CBD AND IN THE SHIRE OF NORTHAM FOR THE PERIOD 11/11/2012 TO 17/11/2012.	3,564.00
EFT12821	23/11/2012 KAREN ANN BLURTON	REIMBURSEMENT FOR FIREARMS HIRE & AMMUNITION FOR FIREARMS HANDLING & SAFETY TRAINING.	33.00
EFT12822	23/11/2012 LEWIS MOTORS	PURCHASE OF X1 NEW HOLDEN CGC MY12 CAPTIVA FOR EXECUTIVE MANAGER ENGINEERING SERVICES	17,084.30
EFT12823	23/11/2012 LGIS - RISK MANAGEMENT	HR SYSTEMS REVIEW SEPTEMBER TO NOVEMBER.	8,800.00
EFT12824	23/11/2012 LGIS INSURANCE BROKING	PUBLIC LIABILITY-SHIRE OF NORTHAM MARKET STALLHOLDERS-QBE INSURANCE (AUSTRALIA) LTD	580.80
EFT12825	23/11/2012 LYALL BAY PTY LTD	CONSTRUCTION OF KING CREEK DRAINAGE BASIN & THROSSELL STREET TO WELLINGTON STREET DRAINAGE NORTHAM.	73,012.50
EFT12826	23/11/2012 MARGARET ROSE ARCHER	GARDENING MAINTENANCE AT THE SHIRE OF NORTHAM ADMINISTRATION OFFICE FROM 22/10/12 TO 12/11/12.	480.00
EFT12827	23/11/2012 METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED BEVERAGES FOR NORTHAM REC CENTRE.	86.91
EFT12828	23/11/2012 MICHAEL BROOKE	HIRE OF X1 HOST & MC FOR DOGS DAY OUT.	450.00
EFT12829	23/11/2012 MORRIS PEST AND WEED CONTROL	REMOVAL OF BEES LOCATED AT BERNARD PARK TOILETS.	154.00
EFT12830	23/11/2012 NETREGISTRY PTY LTD	RENEWAL OF NORTHAM.WA.GOV.AU FOR TWO YEARS (28/12/12 TO 28/12/14)	55.00
EFT12831	23/11/2012 NORTHAM & DISTRICTS GLASS SERVICE	TO REMOVE CLIENTS LIGHTING SYSTEM ON VOLVO BL71 POWERSHIFT REGISTERED VEHICLE N004 & FIT CLIENTS OWN WINDSCREEN THEN REFIT ALL LIGHTING SYSTEM AS SPECIFIED, ENGINEERING SERVICES.	440.00
EFT12832	23/11/2012 NORTHAM BEARING SALES	PURCHASE OF X1 30M CHAIN FOR ENGINEERING SERVICES.	314.92
EFT12833	23/11/2012 NORTHAM COURIER SERVICE	DELIVERIES FROM NORTHAM SWIMMING POOL TO PERTH FOR MAINTENANCE ON MEDICAL PLANT.	99.00
EFT12834	23/11/2012 NORTHAM HARDWARE	PURCHASE OF X2 3X4 LITRE OF CONCRETE PAINT FOR ROAD MARKING.	254.84
EFT12835	23/11/2012 NORTHAM HERITAGE FORUM INC.	CONSUMABLES FOR OLD NORTHAM RAILWAY STATION TOILETS (FINAL CLAIM UNDER MEMORANDUM OF UNDERSTANDING EXPIRING NOVEMBER 2012)	116.71
EFT12836	23/11/2012 NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED GOODS FOR COMMUNITY SERVICES & ENGINEERING SERVICES.	487.25
EFT12837	23/11/2012 NORTHAM PHARMACY	PURCHASE OF ASSORTED PHARMACY GOODS FOR KILLARA.	38.91

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12838	23/11/2012 OXTER SERVICES	TOILETRIES FOR ADMINISTRATION BUILDING, WUNDOWIE PUBLIC TOILETS & CEMETERY INVOICING FOR THE FORTNIGHT ENDING 16/11/12.	\$ 2,189.22
EFT12839	23/11/2012 P & J PAVING	CRACK SEALING TO AREA PRIOR TO ASPHILT IN POLYMER SEALANT FOR NORTHAM AIRFIELD.	4,620.00
EFT12840	23/11/2012 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	167.60
EFT12841	23/11/2012 PRESTIGE ALARMS	24 HOUR MONITORING OF SECURITY ALARM SYSTEM FOR ADMINISTRATION BUILDING.	115.00
EFT12842	23/11/2012 RADIOWEST BROADCASTERS PTY LTD	ADVERTISING FOR NOVEMBER MARKETS.	376.75
EFT12843	23/11/2012 RNR CONTRACTING PTY LTD	PURCHASE OF X1 2000 LITRES OF EMULSION FOR THE DEPOT.	2,354.00
EFT12844	23/11/2012 ROCLA PIPELINE PRODUCTS	PURCHASE OF X113 1800 PLASTREAM X6M FJ, X9 CARTAGE CHARGE PLASTREAM D RANGE FOR KING CREEK PROJECT.	122,815.00
EFT12845	23/11/2012 RPS AUSTRALIA EAST PTY LTD	UNDERTAKE WHEATBELT SUB REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK AS AN EXTENSION TO THE SUPERTOWN GROWTH PLAN.	3,520.00
EFT12846	23/11/2012 SAI GLOBAL LIMITED	PURCHASE OF X1 MEMBERSHIP FEE, BCA & STANDARDS SERVICE FOR THE NEXT 12 MONTHS.	448.00
EFT12847	23/11/2012 SGS AUSTRALIA PTY LTD	ASBESTOS SAMPLING OF LINGING CLADDING FOR INKPEN REFUSE SITE GATE HOUSE.	176.00
EFT12848	23/11/2012 SPECIALISED TREE SERVICE	TREE REMOVAL/PRUNE AT BMX TRACK, PRUNING OF STREET TREES AS PER WESTERN POWER REQUIREMENTS & PROVIDE REPORT FOR TREE PRUNING ON RURAL ROADS.	5,610.00
EFT12849	23/11/2012 CANCELLED PAYMENT		
EFT12850	23/11/2012 STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY BY CORPORATE SERVICES.	763.47
EFT12851	23/11/2012 STATE LIBRARY OF WESTERN AUSTRALIA	RECOVERIES OF LOST & DAMAGED BOOKS FROM WUNDOWIE LIBRARY.	19.80
EFT12852	23/11/2012 SUNNY INDUSTRIAL BRUSHWARE	SUPPLY OF X28 POLY BRUSH COMPONENTS & X28 WIRE BRUSH COMPONENTS FOR ROAD BROOM N.5066.	1,392.60
EFT12853	23/11/2012 THE FARM SHOP	PURCHASE OF X10M OF HOSE, X1 HOSE CLAMP, X1 FIRE NOZZLE FOR MITSUBISHI CANTER N.3647.	60.75
EFT12854	23/11/2012 THE NORTHAM BED & BREAKFAST	ACCOMMODATION FOR AARON WILKES ON 30/8/12 & JEANETTE WHEATLY ON 01/7/12.	558.00
EFT12855	23/11/2012 THE VICTORIA HOTEL	SINGLE NIGHTS ACCOMMODATION FOR AVON VALLEY WRITERS FESTIVAL. ACCOMMODATION FOR FRANCES MACAULEY FORDE ON 22/09/2012	258.00
EFT12856	23/11/2012 TRISET BOSS BUSINESS PRINT PTY LTD	SUPPLY OF 10,000 A4 RATE INSTALMENT NOTICES.	1,948.00
EFT12857	23/11/2012 UHY HAINES NORTON CHARTERED ACCOUNTANTS	REGISTRATION FOR COMBINED WALGA TAX UPDATE,GST WORKSHOP/NUTS & BOLTS ACCOUNTING WORKSHOP 3/12/12 TO 4/12/12 FOR GEOFF ROMERO & JENNY BECKER.	2,893.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
EFT12858	23/11/2012 VALLEY GRADING	PROVID WATER TRUCK TO ASSIST IN ROAD RESHEETING ON CHINGANNING ROAD	\$ 808.50
EFT12859	23/11/2012 VERLINDENS ELECTRICAL SERVICE (WA)	CARRY OUT INSTALLATION OF CAGES OVER FLOODLIGHTS ON BASKETBALL COURTS & CARRY OUT ELECTRICAL MAINTENANCE TO LIGHTING AT THE SWINGING BRING.	9,816.95
EFT12860	23/11/2012 VERNICE PTY LTD	HIRE OF D7 DOZER TO CONSTRUCTION FIRE BREAKS ON OLD QUARRY ROAD NORTHAM ON 16/10/2012.	1,716.00
EFT12861	23/11/2012 WATER DYNAMICS WELSHPOOL	PURCHASE OF ASSORTED MATERIALS FOR WUNDOWIE OVAL.	55.10
EFT12862	23/11/2012 WEST COAST SHADE	SUPPLY & INSTALL SHADE SAIL STRUCTURE AT WUNDOWIE POOL.	22,110.00
EFT12863	23/11/2012 WEST END CONVENIENCE STORE	PURCHASE OF X30 ROUNDS OF SANDWICHES FOR COUNCIL FORUM ON 14/11/2012.	150.00
EFT12864	23/11/2012 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISING OF LOT 123 CHIDLOW DUTTON ST RIGHT OF WAY CLOSURE, BULK JUNK COLLECTION, BULK JUNK BINS, SCHEME NO3, LOCAL PLANNING POLICY, CLOSURE OF RESERVE, ADVERT FOR CLOSURE RESERVE LOT 400 & LOT 402, CONTRIBUTION PLAN BY DEVELOPMENT SERVICES, ADVERTISING OF DOG DAY OUT & CASUAL POOL MANAGER POSITION	3,481.30
EFT12865	23/11/2012 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 217 INTEREST PAYMENT - CBD STREETSCAPE.	97,521.36
EFT12866	23/11/2012 WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X5 XL BLACK INK CARTRIDGES FOR DEPOT FAX/PRINTER.	179.00
EFT12867	23/11/2012 WHEATBELT SAFETYWEAR	PURCHASE OF PROTECTIVE CLOTHING FOR HAROLD GODDARD, MARK ROBERTS, RUSSELL FITZGERALD & PURCHASE OF CLOTHING FOR DEVELOPMENT SERVICES.	948.00
EFT12868	23/11/2012 WILD EYED PRESS PTY LTD	PURCHASE OF ASSORTED BOOKS & CARDS FOR NORTHAM VISITORS CENTRE.	388.31
EFT12869	23/11/2012 WREN OIL	1200 LITRES OF WASTE OIL RECYCLING FROM INKPEN ROAD.	163.35
EFT12870	23/11/2012 YORK SWIMMING CLUB	KIDSPORT FUNDING YORK SWIMMING CLUB	510.00
EFT12871	23/11/2012 PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	CONSTRUCTION OF KILLARA RESPIRE CENTRE STAGE 2.	468,813.04
EFT12872	28/11/2012 GLENN STUART BEVERIDGE	REMOVAL OF ASBESTOS & REPLACE ROOF AT BERNARD PARK PLAY GROUP.	40,500.00
EFT12873	28/11/2012 SUPRIADI AD2STUDIO	PROVIDING TWO PERSPECTIVE DRAWINGS 3D ILLUSTRATION FOR MINSON AVENUE NORTHAM FOR SUPER TOWNS.	1,537.64
31964	05/11/2012 SILVER WINGS SENIOR CITIZENS	SUB TOTAL EFT MUNICIPAL	1,552,423.02
31965	09/11/2012 AMP LIFE LIMITED	SENIORS WEEK DONATION	750.00
31966	09/11/2012 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	209.51
31967	09/11/2012 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	91.60
31968	09/11/2012 COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	PAYROLL DEDUCTIONS	205.83
		SUPERANNUATION CONTRIBUTIONS	175.93

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
31969	09/11/2012 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 192.08
31970	09/11/2012 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	19.40
31971	09/11/2012 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	302.32
31972	09/11/2012 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	955.00
31973	09/11/2012 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	242.31
31974	09/11/2012 SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR THE PERIOD 11/08/2012 TO 22/10/2012.	5,420.40
31975	09/11/2012 TELSTRA CORPORATION	TELSTRA ACCOUNT FOR NORTHAM REC CENTRE FOR THE PERIOD 09/09/2012 TO 04/10/2012	74.94
31976	09/11/2012 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	25,347.06
31977	09/11/2012 WATER CORPORATION	WATER ACCOUNT FOR 55 MITCHELL AV NORTHAM FROM 28/08/2012 TO 28/09/2012	3,758.55
31978	09/11/2012 WESTNET PTY LTD	BUSINESS WEB HOSTING RECURRING FOR THE PERIOD 26/09/2012 TO 30/09/2013.	221.49
31979	09/11/2012 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	554.64
31980	09/11/2012 ZURICH INSURANCE	EXCESS FOR ICM365; DAMAGE ON EADINE ROAD, CLAIM 024814. PREVIOUS CLAIM WAS ALLOCATED TO CLAIM 25096 (PN0814)	1,000.00
31981	15/11/2012 RETRAVISION	PURCHASE OF X1 MINI USB 2.0 FLASH DRIVE FOR VISITORS CENTRE.	49.95
31982	15/11/2012 YAKKA	PURCHASE OF UNIFORMS FOR SIMON LEE ENGINEERING SERVICES. ASSORTED UNIFORMS FOR DEVELOPMENT SERVICES & CORPORATE SERVICES STAFF MEMBERS	705.19
31983	15/11/2012 3 AUSTRALIA	3 PHONE CHARGES FOR BRIGADES & SES FOR THE PERIOD 23/10/2012 TO 22/11/2012.	935.88
31984	15/11/2012 ALTRONICS	PURCHASE OF X2 TWOWAYS FOR TRAFFIC CONTROLLERS.	348.00
31985	15/11/2012 ANTHONY STEPHEN BOYLE	RATES REFUND FOR ASSESSMENT A15101 - 9 CHIPPING RISE NORTHAM 6401	817.00
31986	15/11/2012 AVONVALE PRIMARY SCHOOL	SCHOOL PRIZES & DONATIONS.	100.00
31987	15/11/2012 BAKERS HILL GOLF CLUB	MOWING OF BAKERS HILL OVAL FOR THE MONTH OF JUNE, AUGUST & SEPTEMBER.	792.00
31988	15/11/2012 BALKULING HORSE & PONY CLUB INC	KIDSPORT GRANTS FOR SARAH BRITZA, LILLI BOOTH & JACKSON BOOTH.	600.00
31989	15/11/2012 CLACKLINE PROGRESS ASSOCIATION	ANNUAL BUDGET ALLOCATION FOR 2012/13	3,300.00
31990	15/11/2012 CLACKLINE/MURESK BUSH FIRE BRIGADE	SERVICES RENDERED TO COMPLETE A HAZARD REDUCTION BURN ON MT. OMMANNEY.	300.00
31991	15/11/2012 FREINDS GARAGE	ASSORTED JOBS/MAINTENANCE ON N002 (GRADER), N1709 (MULTI TYRE ROLL), N3885 (TWO WAY TIP TRUCK) & TWO WAY PIG TRAILER.	15,285.10

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
31992	15/11/2012 GEORGE BRYAN DAY	SHIRE CONTRIBUTION TO THE VEHICLE CROSSOVER CONSTRUCTION ON 49 WOOD DRIVE NORTHAM.	500.00
31993	15/11/2012 IAN DHU	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL.	159.50
31994	15/11/2012 KOMATSU AUSTRALIA PTY LTD	ASSESS FAULT & RECTIFY ON ENGINEERING SERVICES KOMATSU 6 WHEEL LOADER, PN1003	997.55
31995	15/11/2012 LUDGATE R	PROVIDE WATER CARTING TO WATERBIND ROADWORKS FROM 11/10/12 TO 19/10/12)	3,833.50
31996	15/11/2012 MARGARET JOY HUGHES	SHIRE CONTRIBUTION TO THE VEHICLE CROSSOVER CONSTRUCTION AT 78 GAIRDNER ST NORTHAM.	500.00
31997	15/11/2012 MARY MCCONVILLE	REFUND FOR OVERPAID RENT AT KURINGAL UNIT 6 WUNDOWIE.	465.00
31998	15/11/2012 MICHALINA ZUGLIAN	SHIRE CONTRIBUTION TO THE VEHICLE CROSSOVER CONSTRUCTION AT 25 STIRLING ST NORTHAM.	500.00
31999	15/11/2012 NORTHAM CARAVAN PARK (BEVAN PTY LTD)	ACCOMMODATION FOR LUDWIG KMECHT FROM 17/09/12 TO 19/09/12.	181.82
32000	15/11/2012 NORTHAM THEATRE GROUP	GRANT FOR WINDOW TINTING, AIR CONDITIONER FOR FOYER, BAR DOORS & SPONSORSHIP 2012/2013.	3,793.00
32001	15/11/2012 PERFECT COMPUTER SOLUTIONS PTY LTD	PURCHASE OF X1 TOSHIBA NOTEBOOK FOR VISITORS CENTRE. X1 HP LASERJET PRINTER FOR DEPOT & TRAVEL FOR COUNCILLORS IPADS.	2,623.00
32002	15/11/2012 PETTY CASH	PETTY CASH RECOUP FOR KILLARA, DEPOT & VISITORS CENTRE.	524.10
32003	15/11/2012 PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED ICECREAMS, DRINKS & FOOD FOR NORTHAM SWIMMING POOL.	2,193.75
32004	15/11/2012 SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR THE PERIOD 17/08/2012 TO 30/10/2012.	37,406.27
32005	15/11/2012 TELSTRA CORPORATION	TELEPHONE CHARGES FOR SES, BAKERS HILL BFB, SHIRE MOBILES & SHIRE LAND LINE FOR OCTOBER & NOVEMBER 2012	6,852.31
32006	15/11/2012 VENUE TECHNICAL SERVICES	REPLACEMENT OF UPLIGHTS FOR SOUND SHELL.	1,540.00
32007	15/11/2012 VISIT MERCHANDISE	PURCHASE OF ASSORTED STOCK FOR NORTHAM VISITORS CENTRE.	479.67
32008	15/11/2012 WA FARM TREES	ASSORTED SEEDLINGS FOR A2596, A1720, A1717, A1988, A331, A2614, A1774, A1082, A15463 & ASSORTED MELALAUCA SEEDLINGS FOR REVEGETATION.	536.80
32009	15/11/2012 WATER CORPORATION	WATER CHARGES FOR KATRINE RD AVON HILLS LOT 2884 FROM 16/7/12 TO 6/11/12 & IRISH TOWN RD AVON HILLS LOT 440 FROM 16/7/12 TO 6/11/12.	108.35
32010	23/11/2012 YAKKA	PURCHASE OF ASSORTED UNIFORMS FOR SHIRE ADMIN STAFF.	1,491.19
32011	23/11/2012 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	164.02
32012	23/11/2012 ANTONY JOHN FARRELL	REIMBURSEMENT OF OVERPAYMENT OF RATES FOR ASSESSMENT A1440 28 BRIDGE MAN ROAD BAKERS HILL	489.43
32013	23/11/2012 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	91.60

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
32014	23/11/2012 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 205.83
32015	23/11/2012 COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	SUPERANNUATION CONTRIBUTIONS	- 175.93
32016	23/11/2012 COUPLERS O'CONNOR	PURCHASE OF X1 3PIECE BALL VALVE & X1 HEX NIPPLE FOR BRIGADES.	- 418.00
32017	23/11/2012 EMU ESSENCE	PURCHASE OF ASSORTED CREAMS FOR NORTHAM VISITORS CENTRE.	- 343.80
32018	23/11/2012 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	- 192.08
32019	23/11/2012 JAMES FREDERICK ADIE	RATES REFUND FOR ASSESSMENT A521 4632 GREAT EASTERN HIGHWAY BAKERS HILL 6562	- 408.50
32020	23/11/2012 KAREENA MAY GROWE	2012/13 RATES INCENTIVE COMPETITION WINNER \$200 AVON VALLEY ADVOCATE	- 200.00
32021	23/11/2012 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 19.40
32022	23/11/2012 NORTHAM SENIOR CITIZENS	COMMUNITY GRANT DONATION FOR COMMUNITY BUS HIRE.	- 2,688.00
32023	23/11/2012 NORTHAM SWIMMING CLUB	KIDSPORT FUNDING FOR NORTHAM SWIMMING POOL CLUB, ANNELISE TURNER & KIERAN TURNER.	- 350.00
32024	23/11/2012 PERFECT COMPUTER SOLUTIONS PTY LTD	TRAVEL CHARGES.	- 264.00
32025	23/11/2012 PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED DRINKS, ICECREAMS & FOOD FOR NORTHAM SWIMMING POOL.	- 1,774.10
32026	23/11/2012 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 362.33
32027	23/11/2012 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- 825.00
32028	23/11/2012 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	- 242.31
32029	23/11/2012 SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR THE PERIOD 25/08/2012 TO 14/11/2012	- 25,178.45
32030	23/11/2012 TELSTRA CORPORATION	TELEPHONE CHARGES FOR SES & SHIRE LAND LINE FOR NOVEMBER 2012	- 4,940.55
32031	23/11/2012 TRANSPORT INDUSTRY SUPER FUND (TISF)	SUPERANNUATION CONTRIBUTIONS	- 158.15
32032	23/11/2012 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 24,239.28
32033	23/11/2012 WATER CORPORATION	WATER CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 16/07/2012 TO 16/11/2012.	- 4,359.35
32034	23/11/2012 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 624.17
DD5058.1	05/11/2012 TENNANT AUSTRALIA	TOTAL CHEQUES MUNICIPAL RENTAL OF FLOOR CLEANING EQUIPMENT NOVEMBER 2012 RECREATION CENTRE	196,134.27 - 1,067.00
DD5073.1	08/11/2012 MESSAGES ON HOLD	PROVISION OF PROGRAMMING AND EQUIPMENT 8/11/12 TO 7/2/13	- 246.99
DD5085.1	13/11/2012 BANKWEST	MASTERCARD NEVILLE HALE 25 SEPT TO 24 OCT 2012, FUEL PINGELLY ROADHOUSE, GST	- 64.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
DD5085.1	13/11/2012 BANKWEST	D GOBBART MASTERCARD 25 SEPT TO 24 OCT 2012, GLORIA JEANS COFFEE KALGOORLIE - GOLF TOURNAMENT LOCAL GOVERNMENT, WOOLWORTHS 4326 - KITCHEN SUPPLIES, COLES - HITESH HANS SEND OFF- GIFT CARD, 3 MOBILE - PHONE CASE, HAIYOU GROUP MIDLAND - PHONE COVERS, CITY OF VINCENT PARKING - PCS VISIT, JNK ENERGY HOUSE PHONE COVERS, MELVILLE TOYOTA - COMMUNITY BUS, SAFFRON WA, WOOLWORTHS - STOCK DRINKS COUNCIL CHAMBERS, SAFFRON WA, NORTHAM FLORIST, CY OCONNOR INSTITUTE -A MAXWELL TRAINING, GST	\$ 1,126.67
DD5085.1	13/11/2012 BANKWEST	CHADD HUNT MASTERCARD 25TH SEPT TO 24 OCT 2012, TONY AVELING & ASSOCIATES - WA CONSTRUCTION WHITE CARD, NORTHAM HARDWARE - KILLARA REPAIRS, GST	338.15
		TOTAL DIRECT DEBIT	2,842.81
PAYROLL	08/11/2012 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	173,334.19
PAYROLL	22/11/2012 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	170,757.89
		TOTAL PAYROLL	344,092.08
		TOTAL CHEQUE TRUST	7,592.70
		TOTAL CHEQUE MUNICIPAL	196,134.27
		TOTAL EFT TRUST	1,300.00
		TOTAL EFT MUNICIPAL	1,573,059.44
		TOTAL DIRECT DEBIT	2,842.81
		TOTAL PAYROLL	344,092.08
		TOTAL	2,125,021.30

The payment of cheque numbers 31964 to 32034 from Municipal Fund (dated 1st November 2012 to 30th November 2012), the payment of trust cheque numbers 1690 to 1696 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT12616 to EFT12629 and EFT12632 to EFT12873 (dated 1st November 2012 to 30th November 2012). EFT Trust Fund EFT12630 to EFT12631. Direct Debits 5058.1 and 5073.1 and 5085.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 31964 to 32034	\$ 196,134.27
Trust Bank Vouchers 1690 to 1696	\$ 7,592.70
EFT Trust Bank Vouchers EFT12630 to EFT12631	\$ 1,300.00
Municipal Fund Bank Electronic Fund Transfer	
EFT12616 to EFT12629 and EFT12632 to EFT12873	\$1,573,059.44
Direct Debit Fund Transfer 5058.1 and 5073.1 and 5085.1	\$ 2,842.81
Municipal Fund Bank Electronic Fund Transfer Payroll 08/11/2012	\$ 173,334.19
Municipal Fund Bank Electronic Fund Transfer Payroll 22/11/2012	\$ 170,757.89
TOTAL	\$2,125,021.30

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,125,021.30 was submitted to the ordinary Meeting of Council on Wednesday 19th December 2012.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$2,125,021.30 was submitted to each member of the Council Wednesday 19th December 2012, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 31 OCTOBER 2012

Name of Applicant:	Internal Report
Name of Owner:	Nil
File Ref:	2.1.3.42.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	06 December 2012

PURPOSE

The Statement of Financial Activity for the period ending 31 October 2012 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION**Minute No C.1918**

Moved: Cr R Head
Seconded: Cr U Rumjantsev

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 October 2012.

CARRIED 9/0



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 17
5 Net Current Assets	18
6 Rating Information	19 to 20
7 Trust Funds	21
8 Operating Statement	22
9 Balance Sheet	23
10 Financial Ratio	24
11 Material Variances Notes	25 to 26

**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012**

	NOTE	October 2012 Actual \$	October 2012 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
Operating						
Revenues/Sources	8					
Governance		13,526	11,040	33,194	2,486	22.52%
General Purpose Funding		528,596	717,389	2,967,809	(188,793)	(26.32%)
Law, Order, Public Safety		90,736	282,192	846,688	(191,456)	(67.85%)
Health		37,925	67,216	201,668	(29,291)	(43.58%)
Education and Welfare		491,223	965,508	2,896,692	(474,285)	(49.12%)
Housing		12,140	15,596	46,811	(3,456)	(22.16%)
Community Amenities		1,201,551	608,612	1,825,951	592,939	97.42%
Recreation and Culture		87,246	296,300	889,083	(209,054)	(70.55%)
Transport		515,864	1,119,138	4,032,592	(603,274)	(53.91%)
Economic Services		337,146	393,776	1,181,513	(56,630)	(14.38%)
Other Property and Services		45,136	22,656	68,000	22,480	99.22%
		<u>3,361,089</u>	<u>4,499,423</u>	<u>14,990,001</u>	<u>(1,138,334)</u>	<u>(25.30%)</u>
(Expenses)/(Applications)	8					
Governance		(300,728)	(340,618)	(856,865)	39,890	11.71%
General Purpose Funding		(68,530)	(98,972)	(296,968)	30,442	30.76%
Law, Order, Public Safety		(364,240)	(379,222)	(1,122,729)	14,982	3.95%
Health		(164,200)	(176,160)	(518,457)	11,960	6.79%
Education and Welfare		(456,311)	(417,743)	(1,249,308)	(38,568)	(9.23%)
Housing		(35,371)	(33,873)	(96,374)	(1,498)	(4.42%)
Community Amenities		(813,533)	(1,065,664)	(3,186,273)	252,131	23.66%
Recreation & Culture		(1,047,198)	(1,377,528)	(3,951,458)	330,330	23.98%
Transport		(1,556,614)	(1,653,179)	(4,557,277)	96,565	5.84%
Economic Services		(661,153)	(868,615)	(2,427,695)	207,462	23.88%
Other Property and Services		(301,261)	(133,381)	(75,993)	(167,880)	(125.87%)
		<u>(5,769,139)</u>	<u>(6,544,955)</u>	<u>(18,339,397)</u>	<u>775,816</u>	<u>(11.85%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	(99,036)	941,412	(2,736,495)	(1,040,448)	110.52%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(125,795)	0	0	(125,795)	0.00%
Depreciation on Assets		1,157,972	1,071,612	3,215,004	86,360	(8.06%)
Capital Revenue and (Expenditure)						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(1,707,196)	(2,809,740)	(8,249,744)	1,102,544	39.24%
Purchase Plant and Equipment	1	(576,684)	(474,800)	(1,444,445)	(101,884)	(21.46%)
Purchase Furniture and Equipment	1	(14,894)	(30,036)	(90,122)	15,142	50.41%
Purchase Bush Fire Equipment	1	(3,741)	(114,520)	(503,139)	110,779	96.73%
Purchase Playground Equipment	1	0	0	(40,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(431,053)	(1,559,160)	(5,629,595)	1,128,107	72.35%
Purchase Infrastructure Assets - Bridges	1	(500,000)	0	(719,000)	(500,000)	
Purchase Infrastructure Assets - Footpaths	1	0	(88,820)	(266,609)	88,820	100.00%
Purchase Infrastructure Assets - Drainage	1	(98,848)	0	(3,338,943)	(98,848)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(50,317)	(261,980)	(745,996)	211,663	80.79%
Purchase Infrastructure Assets - Airfields	1	(1,958)	(50,332)	(151,000)	48,374	96.11%
Purchase Infrastructure Assets - Streetscape	1	(97)	(19,068)	(57,206)	18,971	99.49%
Proceeds from Disposal of Assets	2	128,241	1,091,244	3,273,733	(963,003)	88.25%
Repayment of Debentures	3	(115,298)	(139,112)	(417,436)	23,814	17.12%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	17,075	17,075	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(55,555)	(55,555)	(902,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	832,059	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	
ADD Net Current Assets July 1 B/Fwd	5	13,947,351	13,874,094	13,874,094	73,257	(0.53%)
LESS Net Current Assets Year to Date	5	<u>16,196,187</u>	<u>16,707,972</u>	<u>(17,446)</u>	<u>(511,785)</u>	<u>(3.06%)</u>
Amount Raised from Rates	6	<u>(7,342,513)</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>18,677</u>	<u>(0.25%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

1. ACQUISITION OF ASSETS	October 2012 Actual \$	2012/13 Budget \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Council	7,172.70	15,000
Furniture & Office Equipment - Administration	0.00	48,400
Plant & Equipment - Administration	0.00	51,544
Law, Order & Public Safety		
Cat Impound Area	0.00	20,000
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	5,000
Security Camera Bernard Park & Avon Mall	0.00	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	0.00	343,560
Bush Fire Brigade Shed Construction	3,741.15	159,579
Health		
Plant & Equipment - Health Inspection/Admin	24,677.78	87,339
Education & Welfare		
Land & Buildings - Respite Centre Construction	479,856.34	3,429,970
Killara - Bus Replacement	212,876.50	212,625
HNK- Furniture & Equipment	1,998.19	0
HNK- Play Group Building	84.32	35,000
Community Amenities		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	24,168.91	27,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	69,307.59	1,808,331
Drainage - Town Centre Supertowns	0.00	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	0.00	30,000
Cemetery Capital Works	631.49	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

1. ACQUISITION OF ASSETS (Continued)	October 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	565.52	114,205
Furniture & Equipment- Public Halls	0.00	10,400
Recreation Centre - Building	0.00	1,364
Recreation Centre - Outdoor Courts	65,088.74	65,281
Recreation Centre - Lighting	152,000.00	154,539
Recreation Centre - Car Parking & Access	5,830.34	50,915
Recreation Centre Manager Utility	0.00	28,000
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	5,722.93	16,322
Skate Park - Lighting	0.00	30,000
Outdoor Courts Replace Boundary Fence	229.50	15,000
Seating - Bert Hawke	0.00	4,000
George Nuich Park	42,810.15	45,262
Play Equipment - Jubilee Oval	0.00	20,000
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	2,500.00	298,615
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Henry Street Oval Fencing	0.00	15,000
Sporting Equipment - Backboards, Nets Etc	0.00	10,000
Outdoor Seating	0.00	3,000
Jubilee Oval Reticulation	4,777.00	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	0.00	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

1. ACQUISITION OF ASSETS (Continued)	October 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Transport		
Road/Bridge Construction		
- Roadworks - Project Grants	0.00	582,595
- Roadworks - General Construction	89,037.76	948,771
- Roadworks - Special Projects	273,059.35	556,972
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Blackspot Funding	51,457.63	368,905
Land & Building	7,577.29	2,525,383
Footpath Construction	0.00	266,609
Laneway Construction	0.00	100,000
Infra Development- Super Towns	17,498.30	3,072,352
Plant & Equipment - Road Plant Purchases	290,242.48	689,712
Airport Infrastructure	1,957.88	151,000
Economic Services		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	0.00	38,000
Infrastructure - Streetscape	97.17	57,206
Plant & Equipment - Building Control	0.00	53,200
Old Wundowie Fire Station	0.00	15,000
Land Purchases - Supertowns	994,041.52	1,255,219
Fees & Charges- Super Town	1,520.91	143,168
Community Bus	0.00	97,956
Project Manager Community Infra Vehicle	24,718.34	35,083
Bakers Hill Water Project	29,540.00	890,000
	<u>3,384,787.78</u>	<u>21,235,800</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

1. ACQUISITION OF ASSETS (Continued)	October 2012 Actual \$	2012/13 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	1,707,196.47	8,249,744
Plant and Equipment	576,684.01	1,444,445
Furniture and Equipment	14,893.82	90,122
Tools	0.00	0
Bush Fire Equipment	3,741.15	503,139
Playground Equipment	0.00	0
Infrastructure Assets - Roads	431,053.04	5,629,595
Infrastructure Assets - Footpaths	0.00	266,609
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	98,847.59	3,338,943
Infrastructure Assets - Parks & Ovals	50,316.65	785,997
Infrastructure Assets - Airfields	1,957.88	151,000
Infrastructure Assets - Streetscape	97.17	57,206
	<u>3,384,787.78</u>	<u>21,235,800</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	October 2012 Actual \$	2012/13 Budget \$	October 2012 Actual \$	2012/13 Budget \$	October 2012 Actual \$	2012/13 Budget \$
Governance						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0.00	35,000	0.00	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854	18,406	22,640.91	23,000	4,786.67	4,594
Law, Order Public Safety						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0.00	17,500	0.00	2,104
Health						0
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	0	18,658	0.00	15,000	0.00	(3,658)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0	3,848	0.00	35,000	0.00	31,152
Education & Welfare						
Killara - Bus Replacement-P432-Asset 735	0	0	18,000.00	18,000	18,000.00	18,000
Community Amenities						
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0.00	17,000	0.00	4,923
Recreation & Culture						
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0.00	12,000	0.00	8,992
Wundowie Yak Lot 311-Asset S222	0	25,253	0.00	200,000	0.00	174,747
Transport						
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0.00	21,000	0.00	2,689
Isuzu Falcon 2002 - PN008 - Asset S633	4,010	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0.00	10,000	0.00	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0.00	10,000	0.00	10,000
Oval Tractor- P533- Asset 933	0	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	0.00	55,000	0.00	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0.00	3,300	0.00	(5,720)
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0.00	2,199,183	0.00	2,100,747
Economic Services						
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0.00	16,000	0.00	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3134	0	81,429	0.00	300,000	0.00	218,571
	29,205	537,238.00	128,240.91	3,273,733.00	99,035.95	2,736,495.00

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	October 2012 Actual \$	2012/13 Budget \$	October 2012 Actual \$	2012/13 Budget \$	October 2012 Actual \$	2012/13 Budget \$
Land & Buildings						
Lot 310 Wandoo Parade, Wundowie - Asset S404	0	3,848	0	35,000	0	31,152
Wundowie Yak Lot 311- Asset S222	0	25,253	0	200,000	0	174,747
Land- Supertowns- Asset 3134	0	81,429	0	300,000	0	218,571
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0	2,199,183	0	2,100,747
Plant & Equipment						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0	35,000	0	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854	18,406	22,641	23,000	4,787	4,594
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0	18,000	0	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0	17,500	0	2,104
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0	20,000	0	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0	15,000	0	1,416
EHO Vehiclle- PN1013-Asset MV 1013	0	18,658	0	15,000	0	(3,658)
Killara - Bus Replacement-P432-Asset 735	0	0	18,000	18,000	18,000	18,000
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0	17,000	0	4,923
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0	12,000	0	8,992
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0	21,000	0	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010	4,754	30,909	35,000	26,899	30,246
Flocon Body - Asset S450	0	0	0	0	0	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0	10,000	0	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0	10,000	0	10,000
Oval Tractor- P533- Asset 933	0	0	28,045	57,000	28,045	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0	46,000	0	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	0	55,000	0	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0	1,750	0	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,732	8,000	6,098	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,914	20,000	15,207	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0	32,000	0	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0	1,000	0	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0	3,300	0	(5,720)
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0	16,000	0	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0	15,000	0	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0	18,000	0	(14,217)
	29,205	537,238.00	128,240.91	3,273,733.00	99,035.95	2,736,495.00

Summary

	October 2012 Actual \$	2012/13 Budget \$
Profit on Asset Disposals	99,035.95	2,780,395
Loss on Asset Disposals	0.00	(43,900)
	<u>99,035.95</u>	<u>2,736,495</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-12		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual
Governance										
Loan 215 - Admin Office Renovations	139,496	0	24,313	0	115,183	139,496	9,039	0		
Community Amenities										
Loan 210 - River Dredging	22,726	0	5,179	2,550	17,547	20,176	1,313	695		
Recreation & Culture										
Loan 206 - Northam Country Club **	254,516	0	33,139	0	221,377	254,516	14,633	0		
Loan 208 - Northam Country Club **	38,038	0	3,949	1,938	34,089	36,100	2,765	1,419		
Loan 219 - Northam Bowling Club **	162,244	0	21,149	10,421	141,095	151,823	9,265	4,786		
Loan 222 - Northam Trotting Club Building **	79,244	0	9,561	4,716	69,683	74,528	4,199	2,165		
Loan 223 - Recreation Facilities	852,134	0	85,628	42,175	766,506	809,959	50,955	26,117		
Loan 224 - Recreation Facilities	1,072,113	0	29,926	14,724	1,042,187	1,057,389	69,674	35,075		
Loan 226 - Recreation Facilities	400,000	0	11,759	5,804	388,241	394,196	20,888	10,519		
Transport										
Loan 221 - Airstrip Upgrade	68,740	0	9,776	0	58,964	68,740	4,199	0		
Economic Services										
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	5,037	5,037	0	0	225	225		
Loan 205 - Visitor Centre Café	8,938	0	8,938	8,938	0	0	292	292		
Loan 217 - CBD Streetscape	907,119	0	130,495	0	776,624	907,119	50,573	0		
Loan 218 - CBD Streetscape	108,305	0	14,102	6,948	94,203	101,357	6,227	3,217		
Loan 225 - Victoria Oval Purchase	877,183	0	24,485	12,047	852,698	865,136	57,006	28,698		
	4,995,833	0	417,436	115,298	4,578,397	4,880,535	301,253	113,208		

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	225,986	225,986
Interest	2,594	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	<u>228,580</u>	<u>232,374</u>
(b) Employee Liability Reserve		
Opening Balance	520,123	520,123
Interest	5,967	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	<u>526,090</u>	<u>545,788</u>
(c) Housing Reserve		
Opening Balance	215,731	215,731
Interest	2,475	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>218,206</u>	<u>225,519</u>
(d) Meat Inspection Reserve		
Opening Balance	67,051	67,051
Interest	769	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	<u>67,820</u>	<u>48,975</u>
(e) Office Equipment Reserve		
Opening Balance	117,840	117,840
Interest	1,352	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>119,192</u>	<u>123,187</u>
(f) Plant & Equipment Reserve		
Opening Balance	736,170	736,170
Interest	8,445	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(389,662)
	<u>744,615</u>	<u>609,909</u>
(g) Recreation Reserve		
Opening Balance	46,263	46,263
Interest	531	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	<u>46,794</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Road & Bridgeworks Reserve		
Opening Balance	577,577	577,577
Interest	6,626	26,206
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>584,203</u>	<u>623,783</u>
(i) Refuse Site Reserve		
Opening Balance	182,887	182,887
Interest	2,098	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>184,985</u>	<u>156,185</u>
(j) Regional Development Reserve		
Opening Balance	119,017	119,017
Interest	1,365	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>120,382</u>	<u>129,417</u>
(k) Speedway Reserve		
Opening Balance	119,929	119,929
Interest	1,376	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>121,305</u>	<u>125,370</u>
(l) Community Bus Replacement Reserve		
Opening Balance	50,493	50,493
Interest	579	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(48,978)
	<u>51,072</u>	<u>13,806</u>
(m) Septage Pond Reserve		
Opening Balance	130,446	130,446
Interest	1,496	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	<u>131,942</u>	<u>196,365</u>
(n) Killara Reserve		
Opening Balance	529,889	487,641
Interest	6,079	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(255,537)
	<u>535,968</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Stormwater Drainage Projects Reserve		
Opening Balance	6,007	6,007
Interest	69	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,076</u>	<u>6,312</u>
(p) Recreation and Community Facilities Reserve		
Opening Balance	396,128	396,128
Interest	4,544	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>400,672</u>	<u>414,101</u>
(q) Administration Office Reserve		
Opening Balance	433,126	433,126
Interest	4,969	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>438,095</u>	<u>452,778</u>
(r) Council Buildings & Amenities Reserve		
Opening Balance	60,072	60,073
Interest	689	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	<u>60,761</u>	<u>347,799</u>
(s) River Town Pool Dredging Reserve		
Opening Balance	158,036	158,036
Interest	1,813	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>159,849</u>	<u>215,206</u>
(t) Parking Facilities Construction Reserve		
Opening Balance	144,916	144,916
Interest	1,662	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>146,578</u>	<u>151,491</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(u) Art Collection Reserve		
Opening Balance	5,007	5,007
Interest	57	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,064</u>	<u>10,234</u>
Total Cash Backed Reserves	<u>4,898,250</u>	<u>4,870,586</u>
 Total Interest	 55,555	 206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

Summary of Transfers to Cash Backed Reserves

Transfers to Reserves		
Aged Accomodation Reserve	2,594	18,652
Employee Liability Reserve	5,967	25,665
Housing Reserve	2,475	9,788
Meat Inspection Reserve	769	3,927
Office Equipment Reserve	1,352	5,347
Plant & Equipment Reserve	8,445	263,401
Recreation Reserve	531	2,352
Road & Bridgeworks Reserve	6,626	46,206
Refuse Site Reserve	2,098	28,298
Regional Development Reserve	1,365	10,400
Speedway Reserve	1,376	5,441
Community Bus Replacement Reserve	579	12,291
Septage Pond Reserve	1,496	65,919
Killara Reserve	6,079	9,883
Stormwater Drainage Projects Reserve	69	305
Recreation and Community Facilities Reserve	4,544	17,973
Administration Office Reserve	4,969	19,652
Council Buildings & Amenities Reserve	689	287,726
River Town Pool Dredging Reserve	1,813	57,170
Parking Facilities Construction Reserve	1,662	6,575
Art Collection Reserve	57	5,000
	<u>55,555</u>	<u>901,971</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2012/13 Budget \$
4. RESERVES (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers from Reserves		
Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(389,662)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(48,978)
Septage Pond Reserve	0	0
Killara Reserve	0	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(832,059)</u>
Total Transfer to/(from) Reserves	<u>55,555</u>	<u>69,912</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie

Meat Inspection Reserve

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

4. RESERVES (Continued)

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

4. RESERVES (Continued)

Recreation and Community Facilities Reserve

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

	October 2012 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	8,002,685	10,328,653	137,560
Cash - Restricted Unspent Grants	5,642,008	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,898,249	4,842,694	4,910,954
Rates - Current	2,941,468	595,065	0
Sundry Debtors	515,025	1,120,905	1,097,312
Provision for Doubtful Debts	(47,920)	(47,920)	0
Pensioners Rates Rebate	21,402	16,027	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	0	36,733	40,000
	<u>21,972,917</u>	<u>20,983,559</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(861,003)	(1,331,068)	(1,292,318)
Rates Income in Advance	(36,786)	0	0
GST Payable	0	0	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	19,348	(862,446)	0
Other Payables	(40)	0	0
	<u>(878,481)</u>	<u>(2,193,514)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	21,094,436	18,790,045	4,893,508
Less: Cash - Reserves - Restricted	(4,898,249)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>16,196,187</u>	<u>13,947,351</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	562	(684)	3,260,399	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	3,262	(4,341)	1,159,999	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	(522)	2,141	743,450	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	(650)	0	458,268	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,169	1,249	539,596	523,778
08 Springhill (Landuse)	0.5300	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfarme (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
Sub-Totals		4,963	439,391,304	6,159,870	18,821	(1,635)	6,177,056	6,195,870
Minimum Rates								
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	161	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
Sub-Totals		1,517	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,329,216	7,348,790
							(38)	0
Ex-Gratia Rates							7,329,178	7,348,790
Totals							12,336	12,400
							7,341,514	7,361,190

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	1,550	(1,100)	1,930
Town Hall Bond	1,800	2,500	(4,000)	300
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	13,249	(11,902)	2,603
Footpath/Kerbing Deposit	95,000	12,000	(24,000)	83,000
Retentions	62,095	0	0	62,095
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	23,516	(21,043)	4,348
Standpipe Key	5,650	0	(100)	5,550
Resited Dwellings	8,700	0	0	8,700
Deposits-Extractive Industries	247,980	2,354	0	250,334
Other	20,943	0	(500)	20,443
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	2,721	0	214,412
Bonds - Building	47,500	0	(3,500)	44,000
Crossovers - Bond	67,392	3,000	(4,000)	66,392
Bonds - Animal Traps	150	255	(200)	205
	<u>784,322</u>	<u>61,145</u>	<u>(70,545)</u>	<u>774,922</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

8. OPERATING STATEMENT

	October 2012 Actual \$	2012/13 Budget \$	2011/12 Actual \$
OPERATING REVENUES			
Governance	13,526	33,194	175,335
General Purpose Funding	7,870,110	10,328,999	11,207,619
Law, Order, Public Safety	90,736	846,688	294,592
Health	37,925	201,668	132,580
Education and Welfare	491,223	2,896,692	1,314,157
Housing	12,140	46,811	42,573
Community Amenities	1,201,551	1,825,951	10,897,349
Recreation and Culture	87,246	889,083	693,448
Transport	515,864	4,032,592	1,653,274
Economic Services	337,146	1,181,513	534,552
Other Property and Services	45,136	68,000	427,927
TOTAL OPERATING REVENUE	10,702,603	22,351,191	27,373,406
OPERATING EXPENSES			
Governance	300,728	856,865	732,581
General Purpose Funding	68,530	296,968	258,030
Law, Order, Public Safety	364,240	1,122,729	886,221
Health	164,200	518,457	485,302
Education and Welfare	456,311	1,249,308	1,079,514
Housing	35,371	96,374	81,991
Community Amenities	813,533	3,186,273	2,880,411
Recreation & Culture	1,047,198	3,951,458	3,249,218
Transport	1,556,614	4,557,277	4,674,745
Economic Services	661,153	2,427,695	1,966,287
Other Property and Services	301,261	75,993	283,869
TOTAL OPERATING EXPENSE	5,769,139	18,339,397	16,578,169
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	4,933,464	4,011,794	10,795,237

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

9. BALANCE SHEET

	October 2012 Actual \$	2011/12 Actual \$
CURRENT ASSETS		
Cash Assets	18,542,942	19,227,960
Receivables	3,497,773	1,997,550
Inventories	<u>0</u>	<u>36,732</u>
TOTAL CURRENT ASSETS	<u>22,040,715</u>	<u>21,262,242</u>
NON-CURRENT ASSETS		
Receivables	792,580	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	26,073,302	24,259,971
Infrastructure	<u>39,259,618</u>	<u>38,872,382</u>
TOTAL NON-CURRENT ASSETS	<u>67,042,901</u>	<u>64,795,474</u>
TOTAL ASSETS	<u>89,083,616</u>	<u>86,057,716</u>
CURRENT LIABILITIES		
Payables	878,481	2,548,906
Interest-bearing Liabilities	302,137	414,480
Provisions	<u>548,234</u>	<u>674,030</u>
TOTAL CURRENT LIABILITIES	<u>1,728,852</u>	<u>3,637,416</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	<u>107,859</u>	<u>107,859</u>
TOTAL NON-CURRENT LIABILITIES	<u>4,686,258</u>	<u>4,686,258</u>
TOTAL LIABILITIES	<u>6,415,110</u>	<u>8,323,674</u>
NET ASSETS	<u>82,668,506</u>	<u>77,734,042</u>
EQUITY		
Retained Surplus	77,770,257	72,891,348
Reserves - Cash Backed	4,898,249	4,842,694
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
TOTAL EQUITY	<u>82,668,506</u>	<u>77,734,042</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 OCTOBER 2012

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	9.56	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

NOTE	YTD 2012 Actual \$	Y-T-D Budget \$	YTD 2012 \$	2012/13 Budget \$	Variations Actuals to Budget \$	Variations Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
Adjustments for Non-Cash (Revenue) and Expenditure							
2	(98,036)	941,412	(2,736,495)	(1,040,448)	(110.52%)	Assets not disposed	
	(61,286)	0	0	(61,286)			
	(147,156)	0	0	(147,156)			
	0	0	0	0			
	(125,795)	0	0	(125,795)			
	1,157,972	1,071,612	3,215,004	86,360	8.06%	Actual depreciation higher than anticipated.	
Capital Revenue and (Expenditure)							
1	0	0	0	0			
1	(1,707,196)	(2,809,740)	(8,249,744)	1,102,544	(39.24%)	Timing of capital expenditure	
1	(576,684)	(474,800)	(1,444,445)	(101,884)	21.46%	Timing of capital expenditure	
1	(14,894)	(30,036)	(90,122)	15,142	(50.41%)	Timing of capital expenditure	
1	(3,741)	(114,520)	(503,139)	110,779	(96.73%)	Timing of capital expenditure	
1	0	0	(40,000)	0			
1	(431,053)	(1,559,160)	(5,629,595)	1,128,107	(72.35%)	Timing of capital expenditure	
1	(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure	
1	0	(88,820)	(266,609)	88,820	(100.00%)	Timing of capital expenditure	
1	(98,848)	0	(3,338,943)	(98,848)			
1	(50,317)	(261,980)	(745,997)	211,663	(80.79%)	Timing of capital expenditure	
1	(1,956)	(50,332)	(151,000)	48,374	(96.11%)	Timing of capital expenditure	
1	(97)	(19,068)	(57,206)	18,971	(99.49%)	Timing of capital expenditure	
2	128,241	1,091,244	3,273,733	(963,003)	(88.25%)	Assets not disposed	
3	(115,298)	(139,112)	(417,436)	23,814	(17.12%)		
3	0	0	0	0			
3	17,075	17,075	67,798	0	0.00%		
4	(65,555)	(65,555)	(902,198)	0	0.00%		
4	0	0	832,059	0			
5	13,947,351	13,874,094	13,874,094	73,257	0.53%		
5	16,196,187	16,707,972	(17,446)	(511,785)	(3.06%)		
6	(7,342,513)	(7,361,190)	(7,361,191)	18,677	(0.25%)		
Amount Raised from Rates							

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
 Period Ending 31st October 2012

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ 2645-61899 \$	1,019,400.38			
Business Bonus 028-0331279	\$5,417,498.34			
Muni Operating A/C 028-5350119	\$78,421.62			
ANZ - WA TREASURY BANK	\$5,023,712.87			
Term Deposit (Muni) 390116	\$1,500,000.00			
Term Deposit (Trust)T183 036059-9		\$24,035.04		
Term Deposit (Trust)T396 0387254		\$30,348.86		
Term Deposit (Trust) 035795-4		\$214,411.75		
Term Deposit (Trust) 695773-2		\$98,687.56		
Term Deposit (Trust)T527 034705-8		\$21,723.24		
Trust Operating A/C 028-5350143		\$387,619.64		
Business Bonus(Reserve) 028-0364535			\$46,510.80	
Term Term Deposit 028-0390108			\$1,000,000.00	
ANZ Term Deposit 9974-65749			\$3,851,738.20	
ANZ Banl T/D(DITRD & LG) 9971-31749				\$618,294.74
Business Bonus Grant Fund 036594-7				
Total As Per Bank Statements	\$13,039,033.21	\$776,826.09	\$4,898,249.00	\$618,294.74
Plus				
Outstanding Deposits	21,490.80	745.20		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$21,490.80	\$745.20	\$0.00	\$0.00
Less				
Unpresented Cheques	(37,456.05)	(2,650.00)		
	(\$37,456.05)	(\$2,650.00)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustment	\$13,023,067.96	\$774,921.29	\$4,898,249.00	\$618,294.74
General Ledger Accounts				
1110000010 MUNI BANK	7,999,355.09			
1111800010 Trust Bank		774,921.29		
1111001010 Short Term Investment	5,023,712.87		0.00	
1111501010 Reserve Inv Bank			4,898,249.00	
1111002010 Unspent Grant				\$618,294.74
Balance Per General Ledger Accounts	\$13,023,067.96	\$774,921.29	\$4,898,249.00	\$618,294.74
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *J.A. Becker* Confirmed by *[Signature]*
 POSITION : FINANCE OFFICER POSITION : EXECUTIVE MANAGER CORPORATE SERVICES
 6/11/2012

13.3.3 WRITE OFF RATE ARREARS AND PENALTY INTEREST - A15183

Name of Applicant:	A15183
Name of Owner:	A15183
File Ref:	A15183
Officer:	Denise Gobbart / Jodie Redmond
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	05 December 2012

PURPOSE

To write off the Legal fees charged on A15183 for the 2011/12 financial year.

BACKGROUND

In 2011 Staff commenced legal proceedings for unpaid rates on the above property. The Shire commenced legal action as there had been no contact received from the property owner at that time. The property owner contacted the Shire in 2012 when he advised that he was located in the Northern Territory and involved in the Defence Forces overseas. The Shire stopped legal proceedings against the property owner however, incurred costs totalling \$403.92.

The matter was referred to the Ombudsman who advised that, as the claim did not proceed to judgement and no order for costs was made by the court, the Shire can not proceed with the recovery of the legal charges.

STATUTORY REQUIREMENTS

The Local Government Act 1995 Section 6.12(1)(c) allows a Council to write off any amount of money owed to the Council subject to a decision of Council carried by an Absolute Majority.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may –*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *waive or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*

which is owned to the local government.

**Absolute majority required.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

The write off of the outstanding arrears will reduce legal revenue by \$403.20 and penalty interest by \$0.72 (a total of \$403.92 loss of revenue).

OFFICER'S COMMENT

Due to the advice by the Ombudsman office it is requested that Council write off the legal fees charged.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1919

Moved: Cr D Hughes

Seconded: Cr J Williams

That Council write off legal charges of \$403.20 and penalty interest of \$0.72 on assessment A15183.

CARRIED 9/0

13.3.4 MINUTES OF THE AUDIT COMMITTEE MEETING OF 28 NOVEMBER 2012

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.7.1 / 2.1.3.2
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Local Government Act 1995, Local Government (Audit) Regulations 1996, DLGRD Operational Guidelines-Audit Committees in Local Government No 9
Voting:	Simple Majority
Date:	29 November 2012

PURPOSE

For Council to receive the Minutes of the Audit Committee Meeting held on Wednesday, 28 November 2012

BACKGROUND

The Shire of Northam Audit Committee met on Wednesday 28 November 2012, in the Council Chambers at 5.38pm. Three items were listed on the agenda for discussion, which were the meeting with the Shire of Northam Auditors, the Shire of Northam 2011/2012 Annual Report, and the 2011/2012 Annual Electors General Meeting.

STATUTORY REQUIREMENTS

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

CONFORMITY WITH THE PLAN FOR THE FUTURE

DEVELOPING OUR ORGANISATION: Deliver high quality, professional governance and administration.

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

The Minutes of the Audit Committee Meeting of 28 November 2012 are attached for Councillors information.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1920

Moved: Cr D Hughes

Seconded: Cr T Little

That the Minutes of the Audit Committee Meeting held on Wednesday, 28 November 2012 be received.

CARRIED 9/0



SHIRE OF NORTHAM

**MINUTES OF THE
AUDIT COMMITTEE MEETING
WEDNESDAY
28 NOVEMBER 2012**

UNCONFIRMED

D R Gobbart
EXECUTIVE MANAGER CORPORATE SERVICES
28 November 2012

SHIRE OF NORTHAM

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 28 NOVEMBER 2012.

	Page
1. DECLARATION OF OPENING AND WELCOME	3
2. DECLARATION OF INTEREST	4
3. ATTENDANCE	4
4. APOLOGIES	4
5. CONFIRMATION OF MINUTES	5
6. AGENDA ITEMS	6
6.1 MEETING WITH THE SHIRE OF NORTHAM AUDITORS	6
6.2 SHIRE OF NORTHAM 2011/2012 ANNUAL REPORT	9
6.3 2011/2012 ANNUAL ELECTORS GENERAL MEETING	12
7. CLOSURE OF MEETING	15

UNCONFIRMED

Audit Committee Meeting – Minutes

28/11/2012

SHIRE OF NORTHAM

Minutes of the Audit Committee Meeting of Council held in the Council Chambers
on WEDNESDAY, 28 November 2012.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. DECLARATION OF OPENING AND WELCOME

Cr S B Pollard declared the meeting open at 5.38pm

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

3. ATTENDANCE

COUNCIL

President	Cr S B Pollard
Councillors	T M Little
	K D Saunders
	U Rumjantsev
	D A Hughes
	D G Beresford
	J E Williams
	R M Head
	A W Llewellyn
Executive Manager Corporate Services	D R Gobbart
Executive Manager Community Services	J McGready
Executive Manager Development Services	P B Steven
Executive Manager Engineering Services	S Lee
UHY Haines Norton Auditor	G Godwin
PA to Executive Manager Corporate Services	V Jones

4. APOLOGIES

Cr R W Tinetti

Audit Committee Meeting – Minutes

28/11/2012

5. CONFIRMATION OF MINUTES

Minute No AU025

Moved: Cr R M Head

Seconded: Cr D A Hughes

That the Minutes of the Audit Committee Meeting held on Wednesday, 5 October 2011 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

UNCONFIRMED

Audit Committee Meeting – Minutes

28/11/2012

6. AGENDA ITEMS

6.1 MEETING WITH THE SHIRE OF NORTHAM AUDITORS

Submission To:	Internal Report
Name of Applicant:	N/A
Location / Address:	N/A
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy/Legislation:	Local Government Act 1995, Local Government (Audit) Regulations 1996, DLGRD Operational Guidelines-Audit Committees in Local Government No 9
Voting:	Simple Majority
Date:	12/11/2012

PURPOSE

For the Audit Committee to meet with Council's Auditor Mr Greg Godwin from UHY Haines Norton, to discuss the 2011/12 audit.

BACKGROUND

On appointment of the audit committee, it was given delegated authority to meet with the Auditor of the local government at least once in every year, pursuant to Section 7.12A(2) the Local Government Act 1995.

The Local Government Act does not require the Audit Committee to meet with the Auditor rather the local Government is to meet with the Auditor at least once each year.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.

Audit Committee Meeting – Minutes

28/11/2012

- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
 - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
 - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
 - (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

[Section 7.12A inserted by No. 49 of 2004 s. 8.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

Nil

OFFICER'S COMMENT

Topics to be discussed with the auditor include;

- Review of Shire of Northam Auditors Report
- Review of Shire of Northam Management Report
- Review of the Shire of Northam Financial Management Review Report
- General Business

Mr Greg Godwin, UHY Haines Norton addresses the meeting outlining the Audit process and the Financial Management Review process that is undertaken every four years. UHY Haines Norton audit approximately 55/60 local governments in the state. With the recent reviews undertaken, Northam has one of the lowest levels off issues raised in all the reviews they had undertaken. Mr Godwin highlighted the importance of Council involvement in the Budget process and the material variance requirements.

No matters of non-compliance were raised in the Audit Report. Matters raised were Trust, Tender Register and two ratios with relating to rates coverage and outstanding rates.

7

Audit Committee Meeting – Minutes

28/11/2012

The Financial Management Review identified that a review of the receipting procedures at the Swimming Pool revealed with most payments being made in cash gives the risk that money may not be receipted. The Executive Manager Corporate Services, Denise Gobbart advised that spot checks will be undertaken at both the Northam and Wundowie swimming pools will be done throughout the season.

A Discussion occurred with the following matters raised;
 Recognition of grant revenue
 Timing differences in financial reports
 Audit Committee frequency – with a possibility of meeting prior to the interim audit

RECOMMENDATION

Minute No AU026

Moved: Cr R M Head
Seconded: Cr D G Beresford

1. That a meeting between the Audit Committee and the Auditor would satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed.
2. That the verbal report by the Shire Auditor Mr Greg Godwin from UHY Haines Norton be noted in the minutes and received.
3. Council congratulate the Finance staff on their outstanding efforts in meeting the 2011/2012 audit requirements.

Carried 9/0

UNCONFIRMED

6.2 SHIRE OF NORTHAM 2011/2012 ANNUAL REPORT

Submission To:	Internal Report
Name of Applicant:	N/A
Location / Address:	N/A
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy/Legislation:	Local Government Act 1995 & LG (FM) Regs 1996
Voting:	Simple Majority
Date:	12/11/2012

PURPOSE

For Council to consider and if acceptable receive the Annual Report for the year ended 30 June 2012 for the Shire of Northam.

BACKGROUND

The Annual Financial Report for the year ended 30 June 2012 was completed and presented to the Shire of Northam's auditor on Monday 3 September 2012, for audit. The Audit was completed and signed off on 12 October 2012.

Section 5.54 'Acceptance of Annual Reports' of the Local Government Act 1995 requires a Annual Report to be accepted by Council by 31 December in each year unless the Auditors Report is not available in time.

The Local Government Act 1995 Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December then it must be presented within two (2) months of the Auditors Report becoming available.

It is intended that the advert will be placed in the 'Gazette' Saturday's 1, 8 & 15 December 2012 and in the 'Advocate' Wednesday's 5, 12 & 19 December 2012.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.53 Annual Reports;

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain -*
 - (a) *a report from the mayor or president; and*
 - (b) *a report from the CEO; and*
 - [(c), (d) deleted]*

Audit Committee Meeting – Minutes

28/11/2012

- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
- (f) the financial report for the financial year; and
- (g) such information as may be prescribed in relation to the payments made to employees; and
- (h) the auditor's report for the financial year; and
- (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (i) such other information as may be prescribed.

Local Government Act 1995 Section 5.54 Acceptance of Annual Reports;

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Local Government Act 1995 Section 5.55 Notice of Annual Reports;

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

Nil

Audit Committee Meeting – Minutes

28/11/2012

OFFICER'S COMMENT

Council is requested to accept the Annual Report for the year ended 30 June 2012 for the Shire of Northam.

A copy of the management letter is also attached for council perusal for comment.

RECOMMENDATION

Minute No AU027

Moved: Cr U Rumjanstev

Seconded: Cr R M Head

That the Audit Committee in accordance with;

- 1. sections 5.53 and 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2011/2012 financial year;**
- 2. section 5.55 of the Local Government Act 1995, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Friday, 30 November 2012**

Carried 9/0

UNCONFIRMED

6.3 2011/2012 ANNUAL ELECTORS GENERAL MEETING

Submission To:	Internal Report
Name of Applicant:	N/A
Location / Address:	N/A
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy/Legislation:	Local Government Act 1995 & LG (FM) Regs 1996
Voting:	Simple Majority
Date:	12/11/2012

PURPOSE

For Council to consider and endorse the date for the Annual Electors General Meeting set by the Chief Executive Officer.

BACKGROUND

The Annual Electors General Meeting is to be held within 56 days of the local government accepting the Annual Report.

A requirement of setting the date is that 14 days local public notice is required for advertising the meeting.

The closing period for adverts to be placed in the "Gazette" is Thursday Morning, this would mean the earliest edition for an advert to be displayed is Saturday, 1 December 2012, and this would allow the meeting to be held no earlier than Saturday, 15 December 2012. The last eligible day for holding the meeting would be Saturday, 26 January 2012.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.27 Electors' general meetings;

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*

Audit Committee Meeting – Minutes

28/11/2012

- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

Local Government (Administration) Regulation No 15 Matters for discussion at general electors' meetings - s. 5.27(3)

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Local Government Act 1995 Section 5.29 Convening Electors' Meetings;

- (1) *The CEO is to convene an electors' meeting by giving –*
- (a) *at least 14 days' local public notice; and*
 - (b) *each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.*
- (2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

Nil

OFFICER'S COMMENT

Council is requested to endorse the date set, in accordance with the Local Government Act, for the Annual Electors General Meeting.

RECOMMENDATION

That Council holds the Annual Electors General Meeting on Wednesday 19 December 2012 at 4.30pm in the Shire of Northam Council Chambers.

Audit Committee Meeting – Minutes

28/11/2012

ALTERNATIVE MOTION

Minute No AU028

**Moved: Cr R M Head
Seconded: Cr D A Hughes**

That Council holds the Annual Electors General Meeting on Wednesday, 19 December 2012 at 7.30pm in the Shire of Northam Council Chambers.

Lost 4/5

Vote against is recorded as:

Cr K D Saunders
Cr A W Llewellyn
Cr S B Pollard
Cr T M Little
Cr J E Williams

Vote for is recorded as:

Cr R M Head
Cr D G Beresford
Cr D A Hughes
Cr U Rumjantsev

RECOMMENDATION/ COUNCIL DECISION

Minute No AU029

**Moved: Cr K D Saunders
Seconded: Cr T M Little**

That Council holds the Annual Electors General Meeting on Wednesday, 19 December 2012 at 4.30pm in the Shire of Northam Council Chambers.

Carried 6/3

Audit Committee Meeting – Minutes

28/11/2012

7. CLOSURE OF MEETING

There being no further business the Presiding Officer declared the meeting closed at 6.32pm.

"I certify that the Minutes of the Audit Committee Meeting held on Wednesday, 28 November 2012 have been confirmed as a true and correct record."

_____ President

_____ Date

UNCONFIRMED

13.4. COMMUNITY SERVICES

Cr T Little declared an 'Impartiality' interest in Item 13.4.1 - 2012/2013 Fees and Charges - Recreation Centre - as he is a Council Committee representative on Northam Recreation Council Inc.

13.4.1 2012-2013 FEES AND CHARGES - RECREATION CENTRE

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	1.3.16.4
Officer:	Jean Mcgready Colin Hassell
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	14 December 2012

PURPOSE

This report is for Council consideration to amend the entry fees & charges to the Northam Recreation Centre, Hospitality Room, Bar and Ovals.

BACKGROUND

Concerns have been raised by both the Railways and Federals Football clubs regarding the fees and charges associated with the use of the facilities at the Northam Recreation Centre, more specifically the Hospitality Room, bar facilities, Ovals and lighting. The costs associated with the hire of these areas are far higher in comparison to the level of expenditure they currently have operating from the Jubilee Pavilion. The approximate annual cost for exclusive use of the existing facility is \$3,500 including lease of the Pavilion and use of the oval.

The current fees and charges in question for the recreation centre are detailed in Table 1 below:

Table 1: Recreation Centre fees and Charges 2012/123

AREA	COST
Hospitality room & Bar	\$ 31.00 per hour

Kitchen	\$ 15.60 per hour
Oval (half day)	\$150.00 (4 hours)
Oval (whole day)	\$300.00 (4+hours)
Lighting	\$14.90 per hour

Based upon the predictable needs of both clubs, the fees & charges the clubs would be expected to pay when using the cost detailed above are outlined in Table 2 below:

Table 2: Predictable use and cost of facility/amenities

FACILITY/AMENITIES	COST
Training nights	16 hrs @\$5.00 per hr x 33 weeks =\$2,640
Saturday or Sunday games	16 x \$300 =\$4,800
Hospitality Room & Bar hire	8.5 hrs @ \$31.00 per hr x 16 wks = \$4,216
Kitchen Hire	5 hrs x 16 wks @ \$15.00 =\$1,200
	Total Cost = \$12,856

In addition to the fees associated with the hire of Council facilities both clubs have to pay AFA \$9,500 each and a further \$4,000 for insurance.

Both clubs had a meeting with the manager of recreation services and have asked Council to consider reducing the fees to the overall annual sum of \$7,000 each plus lighting costs based on the current rate. (\$12.90 + \$2.00 maintenance = \$14.90 per hour).

STATUTORY REQUIREMENTS

Local Government Act 1995
 Subdivision 2 – Fees and Charges

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;

- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be

-
- (a) imposed* during a financial year; and
- (b) amended* from time to time during a financial year.

* *Absolute majority required.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

OUTCOME: Provide for active and passive recreation needs

BUDGET IMPLICATIONS

The recommended amendment to the fees and charges at the recreation Centre would have a positive impact on the annual revenue of the facility.

OFFICER'S COMMENT

The issue of the user fees for the facilities has been discussed with the Northam Recreation Association who have provided a letter of support for the proposed fee structure. It is recognised by staff that the hourly fee rates included within the Budget if applied fully to the football Clubs would be a significant cost increase. The intention has been to enter into a user Agreement that included an annual fee but also to address other issues such as access, cleaning, security, liquor licences and regulations etc.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1921

Moved: Cr T Little
Seconded: Cr R Head

That Council,

- 1. enter into user Agreements with both the Federals Football Club and Railways Football Club for the use of the Recreation Centre including change-rooms, kitchen and function rooms;**
- 2. set an annual fee of \$7,000 (plus lighting costs) for each Club with the Agreement being reviewed annually; and**
- 3. delegate authority for the CEO to sign the user Agreements with both football Clubs in accordance with the above decision.**

CARRIED 9/0

To Whom It May Concern

The Northam Sporting and Rec Centre Management Committee endorse the agreement between both football clubs being Federals Football Club and the Railways Football Club that the fees be set at \$7,000 plus lighting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carol Rogers'.

Carol Rogers
Secretary
Northam Sporting and Rec Centre Management Committee

13.5. ENGINEERING SERVICES

Nil

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

MOTION

Minute No C.1922

Moved: Cr J Williams

Seconded: Cr R Tinetti

That Council accept an Item of Urgent Business.

CARRIED 9/0

Cr J Williams declared an 'Impartiality' interest in Item 15.1 - CEO Contract - as she is friend of Neville Hale's and one of her daughters and the girlfriend of one of my sons works at the Northam Shire.

MOTION

Minute No C.1923

Moved: Cr T Little

Seconded: Cr K Saunders

That Council,

- 1. in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.**
- 2. move into Camera.**

CARRIED 9/0

Members of Staff and the Gallery departed the Chambers at 7:12pm

15.1.1 CEO CONTRACT

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.1.1.1
Officer:	Steven Pollard
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	19 December 2012

RECOMMENDATION/COUNCIL DECISION

<p>Minute No C.1924</p> <p>Moved: Cr T Little Seconded: Cr R Head</p> <ol style="list-style-type: none"> 1. That Council accept the resignation of the Chief Executive Officer, Mr Neville Hale. 2. That the Shire President, Cr S Pollard contact the Chief Executive Officer, Mr Neville Hale with a view to meet with full Council or the Shire President and Deputy President to clarify the resignation letter. <p style="text-align: right;">CARRIED 9/0</p>

MOTION

<p>Minute No C.1925</p> <p>Moved: Cr T Little Seconded: Cr K Saunders</p> <p>That Council move out of Camera.</p> <p style="text-align: right;">CARRIED 9/0</p>

Members of Staff and the Gallery returned to the Chambers at 8:00pm.

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Cr S Pollard declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as a number of the nominees are known to him.

Cr J Williams declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as she is unable to remain impartial in this matter due to her relationship with an applicant/s and feel she needs to be excluded from discussions etc.

Cr K Saunders declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as a number of the nominees are known to her. Also Secretary of the Southern Brook Community Association.

Cr D Hughes declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – as I am relate to one on the applicants and wish to leave the meeting.

Cr R Head declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – many of the nominees are known to him.

Cr U Rumjantsev declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – unable to remain impartial re the agenda item as five (5) of the applicants are very known to him, one applicant impartial being Mrs Patricia Rumjantsev (being the Councillors wife).

Cr T Little declared an 'Impartiality' interest in Item 16.1 – Premier's Australia Day Citizenship Awards – have known a lot of nominees for many years.

Cr J Williams, Cr D Hughes, Cr U Rumjantsev and members from the gallery departed the Chambers at 8:01pm.

MOTION**Minute No C.1926**

Moved: Cr T Little
Seconded: Cr K Saunders

That Council,

- 1. in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.**
- 2. move into Camera.**

CARRIED 9/0

16.1 CONFIDENTIAL ITEM - PREMIERS AUSTRALIA DAY CITIZENSHIP AWARDS 2013

Name of Applicant:	Internal Report
Name of Owner:	Nil
File Ref:	1.3.3.2
Officer:	Jean Mcgready / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 December 2012

PURPOSE

The purpose of this report is to request Council to select the winners for the Premier's Australia Day Active Citizenship Awards for the Shire of Northam.

BACKGROUND

The Premier's Australia Day Active Citizenship Awards recognise outstanding achievement and service to the community during the past year or over a number of years. The Awards foster and celebrate significant contributions to community life and active citizenship in the Shire of Northam and are important in the promotion of pride, community responsibility and participation.

Council received eleven (11) nominations (see attachment) at the close of the advertised period.

Citizenship Award

Mrs Sheila Smith
 Mr Randle Beavis
 Mrs Patricia Rumjantsev
 Mrs Hazel King
 Mr Peter Weatherley
 Ms Jan James
 Mrs Joy Harding

Citizenship Award for a person under 25 years

Nil

Citizenship Award for a Community Group or Event

Cocky's Ball at the Hall
The Grass Valley Volunteer Bush Fire Brigade
Avon Valley Relay for Life 2012

STATUTORY REQUIREMENTS

N/A

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Social, Cultural and Community

OUTCOME 1: Fosters Community Pride and Sense of Place

Hosting Australia Day celebrations provides an opportunity for people of all ages and abilities to participate meaningfully in community life.

BUDGET IMPLICATIONS

Council allocates funding within each financial year for celebrations relating to Australia Day.

OFFICER'S COMMENT

Each year, the Premier's Australia Day Active Citizenship Awards are presented 26 January at the Australia Day Celebration in Bernard Park, Northam. The prestigious awards highlight active citizenship, outstanding contribution to the local community and Australian pride and spirit.

The following selection criteria should be used as a guide when judging the winner of the Awards:

The winners will have been judged to have shown active citizenship and:

- Significant contribution to the local community;
- Demonstrated leadership on a community issue resulting in the enhancement of community life;
- A significant initiative which has brought about positive change and added value to the community, and;
- Inspiring qualities as a role model for the community.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1927

Moved: Cr T Little
Seconded: Cr K Saunders

That Council award the Premier's Australia Day Active Citizenship Award to Randle Beavis.

CARRIED 6/0

Cr D Hughes returned to the Chambers at 8:02pm.

RECOMMENDATION

Moved Cr K Saunders

That Council award the Premier's Australia Day Active Citizenship Award for a Community Group or Event to Cocky's Ball at the Hall - Southern Brook Community Association.

LAPSED FOR WANT OF A SECONDER

RECOMMENDATION / COUNCIL DECISION

Minute No C.1928

Moved: Cr D Hughes
Seconded: Cr T Little

That Council award the Premier's Australia Day Active Citizenship Award for a Community Group or Event to Avon Valley Relay for Life

CARRIED 4/3

MOTION

Minute No C.1929

Moved: Cr R Head
Seconded: Cr D Hughes

That all nominees are acknowledged and presented with a certificate of appreciation at the award ceremony.

CARRIED 7/0

MOTION

Minute No C.1930

Moved: Cr R Head

Seconded: Cr D Hughes

That Council move out of Camera.

CARRIED 7/0

Members of Council and the gallery returned to the Chambers at 8:18pm.

Cr S Pollard declared, that due to the confidentiality of this item Council's decision will remain confidential until after the 26 January 2013.

17. DECLARATION OF CLOSURE

There being no further, the Presiding Officer Cr S Pollard wished all a Merry Christmas and declared the meeting closed at 8.20pm

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 December 2012 have been confirmed as a true and correct record."

_____ President

_____ Date