



Shire of Northam

*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**MINUTES  
OF THE  
ORDINARY COUNCIL MEETING  
HELD ON  
WEDNESDAY  
15 FEBRUARY 2012**

# SHIRE OF NORTHAM

## MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 15 FEBRUARY 2012 AT 5:30 PM

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# SHIRE OF NORTHAM

## Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 15 February 2012 at 5:30 pm

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

### **1. OPENING AND WELCOME**

Cr SB Pollard declared the meeting open at 5:34pm

## 2. DECLARATION OF INTEREST

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

*Cr U Rumjantsev has declared an 'Impartiality Interest' in Item 13.1.1 – Shire of Northam Art Collection Committee – as four of the nominees are very well known to him.*

*Cr RM Head has declared an 'Impartiality Interest' In Item 13.1.1 – Shire of Northam Art Collection Committee – as all nominees are well known to him and he has had previous close dealings with at least three (3) of the nominees.*

*Cr RM Head has declared an 'Impartiality Interest' in Item 13.2.1 – Tender 8 of 2011 for Roof Replacement – AVAS Building – as he is Council's Non Voting representative on the AVAS Management Committee.*

*Cr RM Head has declared a 'Financial Interest' in Item 13.2.3 – Planning Approval for Motorcycle Track at Lot 51 Great Eastern Highway, Grass Valley – as he is a paid member of Avon Industrial Park Advisory Board, which property adjoins Lot 51 Great Eastern Highway, Grass Valley.*

*Cr DA Hughes has declared an 'Impartiality Interest' in Item – 13.2.3 - Planning Approval for Motorcycle Track at Lot 51 Great Eastern Highway, Grass Valley –as his brother is a member of the Northam & Districts Motorcycle Club.*

## 3. ATTENDANCE

### COUNCIL

President  
Councillors

Cr S B Pollard  
T M Little  
U Rumjantsev  
R W Tinetti  
D G Beresford  
K D Saunders  
R M Head  
A W Llewellyn  
D A Hughes  
J E Williams

Chief Executive Officer	N A Hale
Executive Manager Development Services	P B Steven
Executive Manager Engineering Services	I R Bartlett

**GALLERY**

**10 members of the public and 1 from the press**

**4. APOLOGIES**

Executive Manager Corporate Services	D R Gobbart
Project Manager Community Infrastructure	C B Hunt

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr AW Llewellyn requested leave from 23 August 2012 to 03 October 2012

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**8. PUBLIC QUESTION TIME**

Mr Peter McGrath read the following to Council:

Feb council meeting re subdivision guide plan for 309 Refractory Rd Bakers Hill

Last month it was put to myself and council that if we obtained a road safety audit by a suitably qualified person for the driveway on Lot 5 the outcome of that audit would determine if access onto Chitty road was acceptable.

We would then be able to negotiate the final design of the subdivision with WAPC without the SGP having to come back to council. The WAPC has declined to make a decision & has referred it back to shire.

Information last week was that the audit would be viewed by the shire's technical officer & information this morning was that it has been sent to the shire's consultant engineer.

I think it is an advantage to raise some of the issues relating to this application to give you a perspective of my position on it.

Key Dates Given to Councillors  
Lodgement

Plan, the fire management plan and the environmental management plan were lodged over the counter on 16 November. Follow up email to relevant officers that night to ensure they knew they had been lodged. Another follow up email on 20 November to planning asking if they required anything else to consider the SGP. There are no guidance documents on the process of adopting the SGP or what has to be contained on the SGP.

On 21 December a response was received by me on what had been lodged on 16 November requesting schedule 11 be added to the plan. Other SGP have been considered by council without Schedule 11 being on them. Officer stated in background information to council the plan was only lodged on the 21 December but it was provided 5 weeks previously.

Meeting with shire officers & Daniel Stevens took place on the 11 January not January 5. Will Baston & shire engineer were present. Outcome of the meeting was there would be another on site meeting the following morning. Reason given for not including this meeting on the list of dates was that the author of the report was not present at that meeting. The date of 5 January in the officer's report is when she spoke to Daniel Stevens by telephone.

#### Scheme Amendment 31

Adopted by council on 20 April. On 29<sup>th</sup> September council had received a letter from minister requesting changes to the amendment. The reason final adoption by the minister is still not done is that the shire did not respond to the minister's letter until the end of December after I made enquiries with the WAPC on how it was progressing.

#### Access to Lot 5

Background information says assessment of sight lines from a driveway relies on design requirements of the document entitled AUSROADS. Austroads is an assessment body & a publisher & has many, many documents.

Background information also states Council's policy for road design & access points for subdivision makes mention of this document – it doesn't exist as stated.

I requested a copy of shire's relevant policy & received a list of documents & was told it was contained in them. Any person who states that a policy exists must be able to say exactly which document, which section, which page & which paragraph. Shire officers are unable to do this. Austroads do not have requirements for driveways on class 4 rural roads. These statements are simply not true. [Read classification of roads.](http://www.mainroads.wa.gov.au/UnderstandingRoads/Facts/Pages/Facts.aspx#classification) (see <http://www.mainroads.wa.gov.au/UnderstandingRoads/Facts/Pages/Facts.aspx#classification> Road Classification Policy Part 1 pages 19 & 21)

Class 4 roads function is to provide access to abutting properties. Shire does not have a specific policy on sight distance from driveways.

Due to lack of specific guidance on sight distance from driveways on rural roads the road safety auditor Lachlan Millar has used MRWA criteria. These are used for class 1, 2 & 3 roads – busy roads whose main function is transport between major centres, national highways etc. He has also allowed a straight distance of 20m between the edge of the seal and property boundaries to allow for trucks. It is a very conservative assessment.

Mr Millars qualifications include –

Projects he has been involved in include -  
see

<http://members.iinet.net.au/~lmillar/pages/cv.htm>

The conclusion of the report is

*It is concluded that the preferred location for a driveway on Chitty Road to provide access to Lot 5 is Site 4. Sight distances in both directions along Chitty Road will exceed minimum requirements and the driveway can be constructed to the correct geometry standards without any major impact on the surrounding environment.*

Mr P McGrath questioned the safety audit on page 35 of January agenda 2012.  
“Why is the safety audit not being abided to?”

Mr N Hale responded that verification will be requested from Porters, the process should take approx 2 weeks and Mr McGrath will be informed of the outcome..

Mr P McGrath asked when will a response be given?

Mr N Hale responded that a response will be given by the due date.

MR W Baston to contact the WAPC to seek an extension.

Mr P McGrath questioned the building envelope, is the clause in schedule 11

Mr W Baston responded he will take this question on notice.

Ms T Beswick questioned “What is the Shire of Northam doing regarding the missing dogs from the Bakers Hill Sanctuary and what has happened to the ranger involved?”

Mr NA Hale responded that a telephone call has been made to Mrs L Tilbrook (on 15.02.2012) regarding a letter, that has been sent, outlining information to date and that the Shire of Northam is cooperating fully in this matter. Mr NA Hale responded he had no comment regarding the ranger.

## **9. PUBLIC STATEMENT TIME**

Ms Julia Murphy addressed Council reading the following statement:

This statement on issues relating to the Town Planning Application for Lot 51 Gt Eastern Highway is read, behalf of 13 individuals or 7 families from Grass Valley, and reflects the sentiment of many others in the area.

Pg 36 of Tonight’s agenda states....’residents of grass valley have lodged an appeal to the Minister under section 211 of the Planning & Development Act.’ The residents would like it noted that an appeal was written to the Minister on 8 separate issues including reviewing the approval of this planning application under section 8.3 of the Town Planning Scheme, not jus the one issue under section 211 as suggested by the Shire.



In response to the resident's submission, the Minister's Department investigated the case and investigation states..."the approval for Lot 51 is considered invalid' and that 'the Dept of regional Lands has now written to the Shire of Northam requesting that the planning approval be revoked pursuant to clause 8.3 of the Town Planning Scheme'.

The Shire states on Pg 36 of tonight's agenda that..."a subsequent investigation of the approval process by the Dept of Regional Development & Lands, had revealed that the approval process was sound with the exception that the planning application was not signed by the owner of the land."

The residents do not believe that a planning process that does not fulfil the most basic requirement of landholder signatory could be considered sound, and this is re-enforced by the Minister when he states the landholder has not signed the application form, and the approval is therefore considered invalid. The residents believe the portrayal of the review of this case and the recommended revocation of this application reflect our concerns.

In light of our concerns the residents suggest that the Shire initiate a review of both its delegation of authority for its planning procedures and also tighten the provision and accuracy of background information provided to Council for them to pass decision on.

The residents would also like it noted that again on pg 36 of tonight's agenda the Shire state that "at the time of the application Shire staff believed the appropriate body to sign as owner of the was Main Roads since the land was vested to them, however, the Shire has subsequently been advised that the Town Planning Application should have been signed by the Regional Development and Lands." Yet this is a direct contradiction to the information the Shire provided as background advice to Council on July 20 last year when this application was approved at Council Meeting. At the July 20 meeting the Shire stated that Lot 51 was "owned by the State of WA and is under the management of Main Roads." And therefore the Shire had the knowledge that Lot 51 was not managed by Main Roads.

The Minister has also stated in his review of this case that "in relation the Shire's reporting submissions received during the application process,...and incorrect advise given about the possibility of residents addressing the Council on this planning application, I have determined that there were some procedural deficiencies in the management and assessment of the application. Consequently I have written to the Shire instructing that the administrative deficiencies be addressed."

The residents note that the Minister's comments have been omitted from tonight's agenda and as such does not reflect the nature or gravity of the investigation by the Minister's Department.

The comments from the Minister reflect the seriousness of this situation and residents are frustrated and disenfranchised at the Shire's continuation to omit key information to the local community and Council, and at what appears to be a pattern of half truths to cover for poor planning and procedural requirements, and in its dialogue with local community and Council.

the local residents have opposed this town planning application twice at Lot 51, and in light of the Ministerial review of this application, we would like the Council to seriously consider the gravity of this situation and the local communities issues and concerns over this matter at this location.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Presentation by representatives of RedFrog Ms Sarah Neukom and Ms Julie Dias regarding the possibility for a Redfrog Warrior Dash, proposed to be held in October 2012.

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18/01/2012.**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1706**

**Moved: Cr U Rumjantsev**

**Seconded: Cr DA Hughes**

**That the minutes of the Ordinary Meeting of Council held on Wednesday 18 January 2012 be confirmed as a true and accurate record of that meeting.**

**CARRIED 10/0**

**11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 01/02/2012.**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1707**

**Moved: Cr DA Hughes**

**Seconded: Cr RM Head**

**That the Minutes of the Special Meeting of Council held on Wednesday 1 February 2012 be confirmed as a true and accurate record of that meeting.**

**CARRIED 10/0**

**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION****12.1 PRESIDENTS REPORT - WEDNESDAY 15TH FEBRUARY, 2012**

<b><u>Visitations and Consultations</u></b>	
19/1/12	Avon Valley Gazette interview
19/1/12	Minister Gary Gray re : Detention Centre progress/issues
19/1/12	Radio 6PR re: Detention Centre recreation facilities
20/1/12	Northam Library refurbishment acknowledgement
23/1/12	Super town preliminary Business Case meeting in Perth
24/1/12	Avon valley Gazette re: draft Interim Growth Plan
25/1/12	Super town project team meeting
25/1/12	Councillor strategic issues forum meeting
26/1/12	Australia Day celebrations around the Shire communities
30/1/12	ABC Radio re: Detention Centre progress
1/2/12	Special meeting of Council
2/2/12	Yongah Hill Detention Centre construction site visit
2/2/12	WGPN Super clinic teleconference
3/2/12	AVAS meeting
4/2/12	Ratepayer meeting
4/2/12	Concert in the Park #1
6/2/12	Avon sub group WBN RRG meeting
8/2/12	Super town project team meeting
9/2/12	Joint Shire/Chamber of Commerce meeting
9/2/12	Yongah Hill Detention Centre CRG meeting
9/2/12	Supertown CRG meeting
13/2/12	AROC meeting in Toodyay
14/2/12	NASHO's Memorial Commemoration Day
14/2/12	Tidy Towns Committee meeting
<b><u>Upcoming Events</u></b>	
16/2/12	Super town government and public feedback session meetings
18/2/12	Concert in the Park #2
20/2/12	Northam Looking to 2022 community consultation forum
22/2/12	Super town project team meeting
22/2/12	Super town Avon sub region group feedback session
22/2/12	Councillor strategic issues forum meeting
25/2/12	Wundowie swimming pool 50 <sup>th</sup> birthday event
26/2/12	Community Consultation forum #1
27/2/12	Community Consultation forum #2

28/2/12	Community Consultation forum #3
28/2/12	Business Clean Up Australia Day
29/2/12	Proposed Super town business case adoption meeting
29/2/12	Community Consultation forum #4
1/3/12	Chamber of Commerce sundowner
1/3/12	Community Consultation forum #5 (Final)
3/3/12	Concert in the Park #3
4/3/12	Clean Up Australia Day
6/3/12	Deadline for submission of 4 Super town business cases

## **OPERATIONAL ASPECTS**

### Clean Up Australia Day

Sunday 4<sup>th</sup> March is the general clean up day. Events are being held in a number of communities around the Shire so, if you can, please help clean the place up.

### Dogs

The recent episode involving unauthorised actions by SAFE involving dogs impounded by the Shire rangers is very regrettable and has put the whole relationship with SAFE at risk. This may mean reverting to destroying dogs not claimed within the 72 hour time frame, which is not a satisfactory outcome when the apparent historical success of SAFE in re-homing the vast majority of these dogs was working well.

### Fire Incidents

A recent fire in the Wundowie area was well responded to by staff and volunteers and I wish to especially thank our volunteer brigade members who worked on this and other fires during this fire season. I was able to monitor radio communications during most of this event and thought overall the situation sounded like it was well managed.

### Storm Events

Recent storm events created a mess in the Wundowie/Bakers Hill/Clackline areas but I am pleased to say that the clean up seems to have gone well and hopefully the memory will be of inconvenience. The ability of our storm water systems to manage storm water was again found wanting and is a source of frustration for us all as we try to come up with cost effective retrofit systems.

### Vegetation management

Staff are working very hard to undertake all the outdoor works required around the Shire to offset the vegetation growth spurred on by consistent rains last winter. The task is considerable but I am noticing the difference in many parts of the Shire, particularly the various town sites. Clean Up Australia day is scheduled for 4<sup>th</sup> March and I am considering focussing on verge maintenance more than general litter this year as the litter, thankfully, seems pretty minor at present.

## **STRATEGIC ASPECTS**

### Regional Centres Development Plan (Supertowns)

The adoption of the draft Interim Growth Plan by Council has occurred and staff are now working on 4 business cases for submission to the State Government by 6<sup>th</sup> March with a view to securing a portion of the \$80.5m allocated in the State budget for such projects. This is a competitive process amongst the 9 super towns and 3 key criteria are measured to determine how the funding will be decided. One of these criteria is that the project is “shovel ready” and this is probably our Achilles heel as most actions from the growth plan will have a long lead time with various obstacles to overcome.

### Local Planning Scheme #6 and Strategy

The public advertising period has ceased so adoption of these final documents by Council should occur in the next few months once submissions have been considered and responded to.

### Community Consultation – Northam Looking to 2022

Councillors please encourage the Community to respond.

**13. REPORTS OF OFFICERS**

**13.1. ADMINISTRATION**

*Cr U Rumjantsev has declared an 'Impartiality Interest' in Item 13.1.1 – Shire of Northam Art Collection Committee – as four of the nominees are very well known to him.*

*Cr RM Head has declared an 'Impartiality Interest' In Item 13.1.1 – Shire of Northam Art Collection Committee – as all nominees are well known to him and he has had previous close dealings with at least three (3) of the nominees.*

**13.1.1 SELECTION OF COMMUNITY MEMBERS - SHIRE OF NORTHAM ART COLLECTION COMMITTEE**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Neville Hale
Officer Interest:	Nil
Policy:	Local Government Act 1995
Voting:	Absolute Majority
Date:	1 February 2012

**PURPOSE**

For Council to establish and appoint the community members to the Shire of Northam Art Collection Committee from the public nominations received.

**BACKGROUND**

Council advertised for expressions of interest from members of the community to nominate to be a member of the Committee. At the conclusion of the advertising closing period, nominations were received from the following:

- Mr Michael Letch
- Ms Patricia French
- Mrs Anne Ashman
- Ms Christine Elaine
- Ms Trish Hamilton
- Ms Patricia Smith

## STATUTORY REQUIREMENTS

- Local Government Act 1995
- Part 5 Administration'
  - *Division 2 – Council Meetings Committees and their meetings”*
  - *Subdivision 2 – Committees and their meetings*
  - *s5.8 Establishment of committees.*
  - *s5.10 Appointment of Committee Members.*
  - *s5.100(1) Payments for certain committee member provides that a person who is a committee member but not a Council member is not to be paid an attendance fee.*

## CONFORMITY WITH THE PLAN FOR THE FUTURE

**GOAL:** To ensure the residents of the Shire are informed, represented, engaged with and provided with information from the Shire of Northam Arts Committee.

**STRATEGIES:** Specific purpose working groups comprising competent persons are established.

## BUDGET IMPLICATIONS

Councillors are paid an Annual Attendance Fee, which includes Council and Committee meetings but will attract additional travel allowance for those attending.

The 2011/2012 budget provides for \$1,500 remedial works to the Shire of Northam Art Collection.

## OFFICER’S COMMENT

Council is requested to consider the nominations attached for the two Community members as representatives on the Shire of Northam Art Collection Committee. All of the nominees have expressed an interest in the Committee.

## RECOMMENDATION/COUNCIL DECISION

**Minute No C.1708**

**Moved: Cr RM Head**  
**Seconded: Cr DA Hughes**

**That Council,**

- 1. establish the Shire of Northam Art Collection Committee and adopt the attached 'Terms of Reference - Shire of Northam Art Collection Committee'**
- 2. appoint the following persons to be members of that Committee for the term of this Council:**

**Cr U Rumjantsev**

**Cr D G Beresford**

**1 Representative from AVAS Carol-Anne Jones Wescombe**

**1 Chamber of Commerce - Ms Patricia French**

**1 Community Member- Mr TM (Michael) Letch**

**1 Community Member - Mrs Anne Ashman**

**CARRIED 10/0**





SHIRE OF NORTHAM RECEIVED	
19 JAN 2012	
FILE 2.1.3.2	STATUS OUT
DOC I 27704	Shelly

### NORTHAM ART COMMITTEE

#### Nominee Details

1. Complete your contact details

Title: Mr Mrs Ms

First name: Michael

Surname: Letch

Street Address: 2299 Spearan Brook Rd - 90 P.O. Clackline 69-64

Suburb/Town: Clackline

Postal Address: 90 P.O. Clackline 69-64

Work Phone: 95741413 Home Phone ditto + Fax ditto

Mobile: —

Email: eadine37@bigpond.com

2. Please indicate if you are already on another Council Committee? If so please state Committee below

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3. Tell us why you would like to join the Northam Art Committee

A lifelong interest in the Arts + concern  
That the Shire Collection is seldom seen  
is inadequately stored + curated

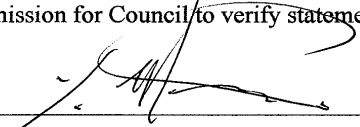
4. Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)

    Past member of the Northam & Districts Hist. Soc.  
Past President - Present Vice President & Life member  
of the Northam Theatre Group.

**CERTIFICATE**

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.  
The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.  
I give permission for Council to verify statements outlined on this form.

Signature  Date: 18. 1. 012

Name in full: THOMAS MICHAEL LETCH.



### NORTHAM ART COMMITTEE

Nominee Details

<b>SHIRE OF NORTHAM RECEIVED</b>	
23 JAN 2012	
FILE 2.1.3.2	STATUS out
ACC F 21765	RES No. Shelly

1. Complete your contact details

Title: Mr Mrs (Ms)

First name: Pat

Surname: French

Street Address: 19 Hampton Street

Suburb/Town: Northam 6401

Postal Address: Northam Chamber of Commerce P.O. Box 338  
Northam

Work Phone: 0427472729 Home Phone \_\_\_\_\_

Mobile: 0427472729

Email: info@northamchamber.com.au

2. Please indicate if you are already on another Council Committee? If so please state Committee below

No

3. Tell us why you would like to join the Northam Art Committee

Apart from wanting to help preserve  
and grow the Northam Shire Art  
Collection I want to provide an interface  
between the collection and the business  
community.

4. Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)

Northam Chamber of Commerce  
member, Secretary and Executive  
Officer

**CERTIFICATE**

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.  
The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.  
I give permission for Council to verify statements outlined on this form.

Signature P. Francis Date: 20.1.12

Name in full: PATRICIA ANN FRANCIS



### NORTHAM ART COMMITTEE

Nominee Details

1. Complete your contact details

Title: Mr  Mrs  Ms

First name: ANNE

Surname: ASHMAN

Street Address: Norwood Rd Clackline

Suburb/Town: \_\_\_\_\_

Postal Address: PO Box 563 Northam

Work Phone: \_\_\_\_\_ Home Phone 957614457

Mobile: 0407 387 566

Email: \_\_\_\_\_

<b>SHIRE OF NORTHAM RECEIVED</b>	
23 JAN 2012	
FILE <u>2.13.2</u>	STATUS <u>OUT</u>
DOC <u>2796</u>	RES No <u>Shelly</u>

*Neville*

2. Please indicate if you are already on another Council Committee? If so please state Council Committee below

was on art committee 2011

3. Tell us why you would like to join the Northam Art Committee

I'm an artist interested in the Shire collection  
I did some of the Computer work & Research  
I attended the mosaic workshop about  
recording history.

4. Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)

Committee member of NACHTA (Army camp)  
regularly attend ONRS as volunteer

**CERTIFICATE**

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.  
The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.  
I give permission for Council to verify statements outlined on this form.

Signature Anne P Ashman Date: 23-1-12

Name in full: ANNE P <sup>PATRICIA</sup> ASHMAN

Northam Art Committee.txt

NORTHAM ART COMMITTEE

Nominee Details

1. Complete your contact details

Title: Ms

First name: \_christine\_\_\_\_\_

Surname: elaine\_\_\_\_\_

Street Address: 8/94 throssell st\_\_\_\_\_

Suburb/Town: northam\_\_\_\_\_

Postal Address: po box 885 northam wa 6401

Work Phone: 0896211739\_\_ Home Phone \_\_-\_\_\_\_\_

Mobile: 0400212202\_\_\_\_\_

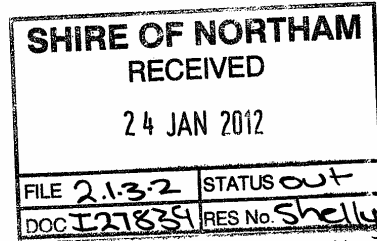
Email: christine7x7@yahoo ,com\_\_\_\_\_

2. Please indicate if you are already on another Council Committee? If so please state Committee below

northam shire advisory council (for arts-heritage forum(vice-chair))

3. Tell us why you would like to join the Northam Art Committee

I have been an active professional artist in regional WA and Northam for many years,  
and am a director on the board of Country Arts WA, representing the wheatbelt



Northam Art Committee.txt

area  
 and championing all forms of art for regional communities.  
 A community can only thrive if it recognises and respects its many foundations,  
 and these are always documented and supported by the arts, whether it be by  
 history,  
 architecture, collections, or events, it is essential to the community to know,  
 see,  
 share and enjoy their uniqueness and diversities.  
 I have an experienced background in visual arts in particular, as a curator,  
 exhibitions  
 and art projects director, as well as an experienced background in history.  
 My work is acquired by the Town/Shire of Northam in its collection, and I was  
 the  
 instigator of regular monthly art exhibitions at Northam Arts Centre over 10  
 years ago.  
 I was coordinator of Northam Arts Centre and Northam Art Prize and have been  
 involved  
 in the new cultural precinct study, since its beginnings to date. I have numerous  
 qualifications that would support and benefit the Shire Arts Committee.

4. Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)

Northam Heritage Forum(vice chair),Northam and Districts Historical Soc,Northam  
 Army camp assoc.  
 Northam Recorder and Early Music Group,Earth Solutions Avon Valley,Clackline  
 writers Group,and a  
 member of Avon Valley Arts Society for 25years(including President)

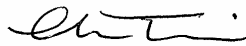
CERTIFICATE

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.

The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.

I give permission for Council to verify statements outlined on this form.



Signature : Christine\_\_\_\_\_ Date: 24.1.2012\_\_\_\_\_

Name in full: \_Christine Elaine\_\_\_\_\_

♀



<b>SHIRE OF NORTHAM</b>	
<b>RECEIVED</b>	
25 JAN 2012	
FILE 2.1.3.2	STATUS OUT
DOC #27840	RES No. Shelly

Neville

**NORTHAM ART COMMITTEE**

**Nominee Details**

**1. Complete your contact details**

Title: Mr (Mrs) Ms

First name: Trish

Surname: Hamilton

Street Address: 46 Olive Rd

Suburb/Town: Wundowie

Postal Address: PO Box 104

Work Phone: \_\_\_\_\_ Home Phone 95736265

Mobile: \_\_\_\_\_

Email: trishatwundowie@gmail.com

**2. Please indicate if you are already on another Council Committee? If so please state Committee below**

NO

**3. Tell us why you would like to join the Northam Art Committee**

I was on the original committee and so have some understanding of what is involved with The Art Committee. I would like to continue being involved in any way I can but this year I am planning on doing a 4 month trip around Australia leaving in June so will be unavailable from June to the end of September.

4. **Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)**

President of Wundowie Progress Association  
Co-ordinator of Wundowie Iron Festival

---

**CERTIFICATE**

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.  
The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.  
I give permission for Council to verify statements outlined on this form.

Signature P.A. Hamilton Date: 24/1/2012

Name in full: Patricia Ann Hamilton

Shire of Northam

NORTHAM ART COMMITTEE

Nominee Details

1. Complete your contact details

Title: Mr Mrs Ms

First name: Patricia

Surname: Smith

Street Address: 39 Tankard St

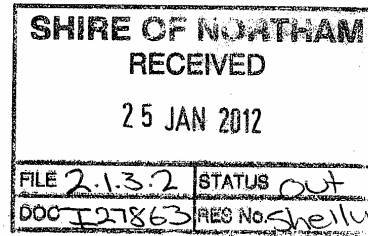
Suburb/Town: Northam

Postal Address: As Above

Work Phone: \_\_\_\_\_ Home Phone 9622 3826

Mobile: 0439096638

Email: fartart@southernphone.com.au



2. Please indicate if you are already on another Council Committee? If so please state Committee below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Tell us why you would like to join the Northam Art Committee

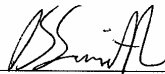
I would like to help Northam to become a more happening place.  
\_\_\_\_\_  
\_\_\_\_\_

- 
4. **Are you a member of any other Community or Cultural Organisation. If so please list your membership status. (eg Northam Historical Society)**
- 
- 
- 

**CERTIFICATE**

I, the undersigned, certify that:

I have read and understand the terms of reference for the Northam Art Committee.  
The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.  
I give permission for Council to verify statements outlined on this form.

Signature  Date: 24/1/12  
Name in full: Patricia Rose-Smith.

*Shire of Northam Art Collection Committee*

---

**TERMS OF REFERENCE  
SHIRE OF NORTHAM ART COLLECTION COMMITTEE**

**1. Objectives of the Shire of Northam Art Collection Committee**

The primary objective of the Shire of Northam Art Collection Committee is to make recommendations to Council and Chief Executive Officer on the composition of the Shire of Northam's Art Collection.

**2. Powers of the Shire of Northam Art Collection Committee**

The committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

**3. Membership**

The committee shall consist of elected members, designated Shire of Northam employees and community members as follows:

- 2 Councillors
- 1 Representative from Avon Valley Arts Society (AVAS);
- 1 Representatives from the Northam Chamber of Commerce; and,
- 2 Community members (Being Ms Ann Ashman & Ms Trish Hamilton).

All members have full voting rights.

*Shire of Northam Art Collection Committee*

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**4. Meetings**

The committee shall meet as and when required.

Additional meetings shall be convened at the discretion of the presiding member.

**5. Reporting**

Minutes and recommendations of each committee meeting shall be presented to the next Ordinary Meeting of the Council.

**6. Duties and Responsibilities**

The duties and responsibilities of the Committee will be to make recommendations to Council in regard to:-

- Care of the collection;
- Recommend to Council suitable locations for the display of the Shire's collection;
- To make recommendation to Council in regard to the acquisition and/or disposal of works from the Shire's collection;
- Recommend Policy changes relating to the future direction of the collection.

**7. Tenure of Membership**

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government Ordinary Elections in October 2013

**8. Committee**

**8.1 Chairperson**

The members shall appoint the Chairperson.

**8.2 Secretary**

As appointed by the Executive Manager Corporate Services.

**8.3 Quorum**

The quorum at any meeting shall be half plus one of the number of offices. Therefore the number for a Quorum shall be four (4) voting members.

Shire of Northam Art Collection Committee

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**8.4 Voting**

Shall be in accordance with the Local Government Act, Section 5.21

**8.5 Minutes**

Shall be in accordance with the Local Government Act, Section 5.22.

**8.6 Who Acts If No Presiding Member**

Shall be in accordance with the Local Government Act, Section 5.14.

**8.7 Meetings**

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the pursuant to Section 5.24 of the Local Government Act.

**8.8 Members Interests to be Disclosed**

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

**8.9 Code of Conduct**

Members of the committee are bound by Council's Code of Conduct.

## 13.2. DEVELOPMENT SERVICES

*Cr RM Head has declared an 'Impartiality Interest' in Item 13.2.1 – Tender 8 of 2011 for Roof Replacement – AVAS Building – as he is Council's Non Voting representative on the AVAS Management Committee.*

### 13.2.1 TENDER 8 OF 2011 FOR ROOF REPLACEMENT- AVAS BUILDING

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.3.4.7
Officer:	Phil Steven / Hayley Fegan
Officer Interest:	Nil
Policy:	Council Policy F3.2 Purchasing and Tendering Policy
Voting:	Absolute Majority
Date:	1 February 2012

#### PURPOSE

For Council to consider the Tenders for replacement of the roof located at the A.V.A.S building on 33 Wellington St, Northam.

#### BACKGROUND

At its 21 December 2011 meeting, Council approved the calling tender, and adopted the selection criteria and specifications for Tender 8 of 2011 for the Avon Valley Arts Society Roof replacement.

Tender 8 of 2011 was advertised in the West Australian on 7 January 2012. Tenders closed on Monday 30 January 2012. Two Tenders were received.

#### STATUTORY REQUIREMENTS

Regulation 11 of the Local Government (Functions and General) Regulations 1996 states that:

##### **Tenders to be invited for certain contracts**

*(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be more, or worth more, than \$100,000 unless subregulation (2) states otherwise.*

#### CONFORMITY WITH THE PLAN FOR THE FUTURE



**Goal:** To partner with business stakeholders to identify opportunities for economic growth and continuously improve the presentation of the Shire to attract new residents and investment.

## **BUDGET IMPLICATIONS**

Funding for the roof replacement has been included in Council's Budget. It consists of \$75,000 from the Shire of Northam and \$75,000 from Lotterywest (Heritage Grants), totalling \$150,000. Whilst the budget made provision for \$75,000 from Lotterywest, we have been granted \$72,500.

Staff have contacted Lotterywest in relation to whether they would provide additional funding for this project in this financial year. Lotterywest have advised that if additional funding was required for this project, the Shire of Northam would have to submit a new application which would be assessed in the next round which opens later in the year.

An alternative is for Council to fund a portion of the project from its 'Council Buildings & Amenities Reserve' which contains \$209,564.

## **OFFICER'S COMMENT**

Two (2) tenders were received. One, from 4 Roofing Solutions , was non complying.. The second, from W. Gibbs & Son, addressed the compliance criteria however is in excess of Council's budget.

The project has been separated into various sections and could be carried out in stages. The gallery and front porch areas of the building are the most in need of replacement. The other areas could be undertaken later but it would become a protracted project. The total tendered price is \$190,949.12 including \$9382.88 for sizational, since the roof is currently not insulated. It is estimated that some roof timbers will be required to be replaced to the value of \$12,000. Accordingly, the entire project is estimated to cost \$202,949.12

W Gibbs & Son undertook a previous roofing project for the Shire of Northam for the Northam Library, which was completed to a high standard.

## **RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1709**

**Moved: Cr RM Head**  
**Seconded: Cr KD Saunders**

**That Council,**

- 1. award Tender 8 of 2011 for replacement of the roof of the 'AVAS' building Wellington St, Northam, to W. Gibbs & Son as the successful Tenderer, for a price of \$190,949.12**
- 2. approve unbudgeted expenditure of \$55,169.12 to be offset by a transfer of up to \$56,000 from the Shire of Northam 'Council Buildings & Amenities Reserve' for the AVAS roof replacement project.**
- 3. That Shire staff negotiate with the successful Tenderer to determine what savings, if any, can be achieved for the AVAS roof replacement project.**

**CARRIED 9/1**

**The vote against be recorded as Cr SB Pollard**

PART 5  
READ AND KEEP THIS PART

**4.3.1 PRICE SCHEDULE – REPLACEMENT OF AVAS ROOF, NORTHAM**  
**4.3.1.1 ONE ROOF REPLACEMENT OF AVAS, WELLINGTON STREET, NORTHAM**

Submission No./Option	Brief Description	Area of roof replaced (m2)	Anticipated Completion Period – From Potential Award Date	Price for One (1) AVAS roof replacement (ex GST)	Price for One (1) AVAS roof replacement (inc GST)
<b>Submission</b> Replacement of AVAS roof, Northam, including scaffold, step flashings and install safety attachment points					
<b>option a</b> - Gallery roof only		268 m <sup>2</sup>	4 weeks	\$109,346.23	\$120,280.86
<b>option b</b> - Entire roof excluding gallery roof, but including the living quarters roof		284 m <sup>2</sup>	4 weeks	\$72,220.01	\$79,462.01
<b>Option c</b> – 50mm sizational / fibreglass builders blanket fitted under the roof	As Per Option "C" of Roof Mesh.	443 m <sup>2</sup>	During Works	\$9382.88	\$10321.17
<b>Option d</b> – should any of the roof timbers need replacing, provide a lineal metreage cost	Rafters & Purlins Only			\$45.00/m	\$49.50/m
<b>TOTAL COST</b> a + b + c				\$190949.12	\$210,044.04

**13.2.2 PROPOSED RENAMING OF AVON STREET PEDESTRIAN MALL TO CAPTAIN HUGO THROSSELL V.C. PLACE**

Name of Applicant:	Councillor Ray Head
Name of Owner:	N/A
File Ref:	A15572
Officer:	Phil Steven / Sophie Gatter
Officer Interest:	Nil
Policy:	Northam Commercial & Government Office Accommodation Strategy
Voting:	Simple Majority
Date:	30 January 2012

**PURPOSE**

The Shire has received a request for Council to consider the proposed renaming of Avon Mall between Minson Avenue and Fitzgerald Street, to Captain Hugo Throssell V.C. Place.

**BACKGROUND**

At present there is an existing memorial to Captain Hugo Throssell located in the Avon Mall precinct. The proposed renaming of Avon Mall to Captain Hugo Throssell V.C Place was coined as a way to further recognise the services of the local (Northam) war hero who was awarded a Victorian Cross for his services during WW1.

On 27 March 2011, the Northam Sub Branch of the RSL wrote to the Shire of Northam seeking relocation of the Hugo Throssell memorial from the Avon Mall to the Northam RSL precinct on Fitzgerald Street, where the RSL considered it would be better protected and visited. The request was for the Shire to bear the cost of the relocation and for the RSL to pay for the restoration and maintenance. The Shire’s response dated 17 May 2011 advised that the Shire had found there was not consensus for the relocation from those closely associated with the construction of the memorial, and therefore the relocation was not supported.

There has also been the idea raised for the possible relocation of the memorial to a future promenade extending from Nind Street into Bernard Park adjacent to the Sound Shell and trees planted after the war.

Upon receiving the proposal to rename the Avon Mall to Captain Hugo Throssell V.C. Place, Shire Officers referred the matter to Landgate’s Geographic Names Committee (GNC) to gauge the feasibility of the proposal and whether it would be likely to be endorsed by the Committee.

Advice received from the GNC stated the following:

“the name Captain Hugo Throssell V.C. Place would not be supported by GNC. Post nominals (letters after a person’s name) and titles are deemed unsuitable when naming roads (malls), features or administrative boundaries. The name is also very cumbersome and would be difficult to fit onto a map.

There are other ways of honouring Captain Hugo Throssell. The GNC supports the renaming of pavilions, ovals, gardens etc after community members who have contributed to the community in general. The naming of a pavilion, oval or garden – such as Captain Hugo Throssell Gardens (where a plaque could be placed), would be a fitting tribute and would most likely be supported by the GNC”.

Following this initial response, further consultation was undertaken with the GNC as to whether the renaming of the Mall to Hugo Throssell Place would be supported. The following response was provided to the Shire by the GNC:

Dual naming is not to be considered for addressable localities, but “as there are no addresses attached to Avon Street Mall, a double barrel name would not be an issue. However, the use of “Place” is unsuitable as GNC Guidelines define this as “a short, sometimes narrow, enclosed roadway and it’s important to clearly state that this is not a road. The name “Hugo Throssell Walk” would be preferable as “walk” is defined as “a thoroughfare with restricted vehicle access used mainly by pedestrians.” However it is important to note that due to the size of the name, it is likely that this option (of Hugo Throssell Walk) will only be noted in street directories as ‘Walk’.

## **STATUTORY REQUIREMENTS**

On 4 May 2001, the Department of Lands advised that Avon Street was now closed and its Reserve 46520 was vested with the Shire of Northam for the purpose of “Mall Reserve”. The area of the Reserve is 1214 m<sup>2</sup>.

Responsibility for the naming of roads, features, townsites and places in Western Australia resides with the Minister for Land Information. The Geographic Names Committee was established by the Minister and acts as the responsible authority to facilitate the approval and processing such names across the State.

Accordingly, the operations of the Geographic Names Committee are guided by their Principles, Guidelines and Procedures document which state that the guiding principles of nomenclature (assigning of names) are as follows:

- New names and changes of names shall have strong local community support.
- Names in public use shall have primary consideration.
- Name duplication and dual naming should be avoided, especially those in close proximity.
- Names of living individuals should be used only in exceptional circumstances.

- Names characterised as follows are to be avoided, where possible:-incongruous; given and surname combinations; qualified names; double names; corrupted, unduly cumbersome, obscene, derogatory or discriminating names; and commercialised names.
- **Preferred sources of names are:-**

Descriptive names appropriate to the features, pioneers, war casualties and historical events connected with the area, and names from Aboriginal languages currently or formerly identified with the general area.
- Generic terms must be appropriate to features described.
- New names proposed must be accompanied by exact information as to location, feature identification, origin, or if alteration is proposed, by a rationale.
- The use of the genitive apostrophe is to be avoided (e.g. Butcher's).
- Hyphenated words in place names shall only be used where they have been adopted in local usage. (e.g. City of Kalgoorlie-Boulder).

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**Goal:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

## **BUDGET IMPLICATIONS**

There would be a small cost associated with erecting a sign to name the appropriate place.

## **OFFICER'S COMMENT**

Whilst it is acknowledged that Captain Hugo Throssell is a significant part of the RSL and the town's history, the GNC Guidelines and the comments received from the GNC in relation to the proposal raise several concerns which make it challenging to support in its current form. Firstly, it is apparent that the original proposal to rename the Avon Mall to Captain Hugo Throssell VC Place requires significant modification given that the GNC will not support the use of post-nominals and titles in this renaming process.

While the second option presented to the GNC to date, to rename the Mall to Hugo Throssell Place, addresses the above issue, it does not meet a number of the recommended guidelines of the GNC which stipulate that given and surname combinations and names which are unduly cumbersome should be avoided. It also suggests that name duplication (particularly in close proximity) should be avoided. This is a major consideration given that there is already a Throssell Street located in the Northam town centre.

Further to this, the Avon Street pedestrian mall is already a well established landmark and utilised description within the Northam local community, and any new names and changes of names are required under the GNC guidelines to have strong local community support. Therefore, any such proposal should be advertised in accordance with the requirements of Clause 9.4 of the Shire's Town Planning Scheme No. 5, to enable relevant stakeholders and the community to comment on the proposal.

Also, recent discussions in relation to the relocation of the Hugo Throssell memorial within the Northam townsite may make it preferable for Council, in consultation with the community, to make a determination of the most desirable location of the memorial, and therefore the named place.

In light of these barriers, and given that the GNC has indicated in its initial advice to the Shire that it is likely to support the naming of facilities after community members, it is suggested that Council considers an alternative option of naming a predominant landform within the town centre after Captain Hugo Throssell VC. In this regard, one site that could be considered for this purpose is the proposed future promenade in Bernard Park as the "Hugo Throssell Promenade".

## **RECOMMENDATION**

### **That Council**

- 1. not endorse the proposed renaming of the Avon Mall to Captain Hugo Throssell V.C. Place.**
- 2. consider the potential to name the proposed future promenade in Bernard Park that aligns with Nind Street in honour of Captain Hugo Throssell V.C.**
- 3. That any such proposal endorsed by Council be advertised in accordance with the requirements of Clause 9.4 of the Shire's Town Planning Scheme No. 5, to ensure that such a proposal shall have strong local community support.**

## **NOTICE OF MOTION**

**Cr RM Head has given notice of the following Alternative Motion.**

## **ALTERNATIVE MOTION**

**Minute No C.1710**

**Moved: Cr RM Head  
Seconded: Cr D Beresford**

- 1. That Council endorse the proposed naming of Avon Mall to Hugo Throssell Walk.**
- 2. That this proposal be advertised in accordance with the requirements of Clause 9.4 of the Town Planning Scheme No.5 to ensure that the proposal has strong local community support.**
- 3. Endorsement of the proposed name change to be obtained from the Northam Sub Branch of the R.S.L.**

**CARRIED9 /1**

**The vote against be recorded as Cr SB Pollard**



**From:** Ray Head [mailto:rayjhead@bigpond.com]  
**Sent:** Tuesday, 27 September 2011 11:41 AM  
**To:** 'Neville Hale'  
**Cc:** 'Steven Pollard'  
**Subject:** CAPTAIN HUGO THROSSELL V.C. - COMMUNITY RECOGNITION.

Hi Neville,

Members of the Armed Services have recently been recognised by the erection of the Gallipoli signage at the Memorial Hall. In this regard, I believe that one of our National and Local heroes has been somewhat neglected.

Whilst there is some recognition of Hugo Throssell in Avon Mall, I believe that further and appropriate public recognition could be achieved by renaming Avon Mall – as CAPT. HUGO THROSSELL V.C. PLACE.

It is hoped that this suggestion could be put to Council for consideration and subsequent approval by the Geographic Names Committee

It may well be appropriate to seek comment from the Northam Sub-Branch of the Returned Services League before proceeding with this suggestion.

I await your positive response to this issue of Public interest.

Regards,

CR. RAY HEAD.

31/01/2012

**Cr RM Head departed the chambers at 7.13pm**

*Cr RM Head has declared a ‘Financial Interest’ in Item 13.2.3 – Planning Approval for Motorcycle Track at Lot 51 Great Eastern Highway, Grass Valley – as he is a paid member of Avon Industrial Park Advisory Board, which property adjoins Lot 51 Great Eastern Highway, Grass Valley.*

*Cr DA Hughes has declared an ‘Impartiality Interest’ in Item – 13.2.3 - Planning Approval for Motorcycle Track at Lot 51 Great Eastern Highway, Grass Valley –as his brother is a member of the Northam & Districts Motorcycle Club.*

**NOTICE OF MOTION TO REVOKE**

**Moved: Cr DA Hughes, Cr U Rumjantsev, Cr KD Saunders and Cr RW Tinetti**

**Give notice of a motion to revoke Motion C.1540 of item 13.2.10 of Council’s Ordinary Meeting held 20 July 2011 being adoption of planning approval for motorcycle track at lot 51 Great Eastern Highway , Grass Valley.**

**(requires 1/3 of members of Council (4))**

**13.2.3 PLANNING APPROVAL FOR MOTORCYCLE TRACK AT LOT 51 GREAT EASTERN HIGHWAY, GRASS VALLEY**

Name of Applicant:	Northam Motorcycle Club ( Kim Read and Bob Hughes)
Name of Owner:	Department of Lands
File Ref:	4.1.5.1
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	1 February 2012

**PURPOSE**

The purpose of this report is for Council to consider revoking its approval of a “Motorcycle Track” on Lot 51 Great Eastern highway, Northam.

**BACKGROUND**

Background of key dates and determinations:

The following table outlines key dates regarding this application:

Date	Item/Outcome
July 2001	Rushton Park Motorcycle Track closed.
8 May 2008	Temporary approval granted for track at 749 Malabaine Rd, Northam.
17 December 2008	Reserve 420 determined by Council to be the preferred site for a motorcycle track.
18 August 2010	Motorcycle track location reconsidered by Council, Lot 51 deemed the new preferred site.
25 May 2011	Application received for planning approval for motorcycle race track on Lot 51.
7 June 2011	Application is advertised in local newspaper, sign on site and to property owners within 2km of the site.
22 June 2011	Advertising period closes.
4 July 2011	Report prepared for Council.
20 July 2011	Council granted Development Approval for the motorcycle track

The Northam Motorcycle Club sought Council approval for a permanent race track site at Lot 51 Great Eastern Highway to replace the existing site at 749 Malabaine Road, Northam, which had been operating under temporary planning approval since 2008.

Previously, the club operated from the Rushton Park reserve on Mitchell Avenue, owned by the Town of Northam. This was closed by the former Town of Northam (lease not renewed) in July 2001 due to dust and noise concerns from residents in the Purkiss Drive subdivision.

At Council's Meeting on 20 July 2011, it granted development approval for a motorcycle track on Lot 51 Great Eastern Highway. Residents of Grass Valley have since lodged an appeal to the Minister of Planning under Section 211 of the Planning & Development Act.

A subsequent investigation of the approval process by the Department of Regional Development & Lands (RDL) has revealed that the approval process was sound, with the exception that the planning application was not signed by the owner of the land. At the time of the application Shire staff believed the appropriate body to sign as owner of the land was Main Roads WA since the land was vested to them. However the Shire has subsequently been advised that the Town Planning application should have been signed by RDL. Accordingly the previously granted planning approval is invalid. The Minister for Planning has recommended that the previously granted planning approval is formally revoked by the Shire of Northam.

## **STATUTORY REQUIREMENTS**

Local Government Act Section 5.25(1)(e)

Local Government (Admin) Regs 1996 – reg 10

Notice of Motion reg 10 1(a) – requires 1/3 of Offices, of Council ie, 4 Councillors.

The following Regulation 10 of the Local Government Administration Regulations 1996 applies to this Council item:

**“REVOKING OR CHANGING DECISIONS MADE AT COUNCIL OR COMMITTEE MEETINGS — S. 5.25(1)(e)**

(1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*

(a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*

(b) *in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

(1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

(2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*

(a) *in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*

(b) *in any other case, by an absolute majority.*

(3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.”*

Lot 51 is freehold land owned by the State of Western Australia, managed by Main Roads WA and is 25.3Ha in size. The land immediately south, described as an old rail reserve on the applicant’s plans, is classed as a road reserve (unconstructed) and is 9.6Ha in size also owned by the State of Western Australia.

**BUDGET IMPLICATIONS**

Nil

**CONFORMITY WITH PLAN FOR THE FUTURE**

**Goal:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

## **OFFICER'S COMMENT**

Shire staff have advised the Northam Motorcycle Club that it is required to submit a new application signed by the relevant owner. The owner (RDL) has advised that it is prepared to sign the new application. Alternatively the Northam Motorcycle Club has also been involved in discussions with RDL to secure freehold tenure of the land, which would give the Club the authority to sign off as owner of the land, as well as applicant for the land use.

It is understood that the Club is also considering the suitability of a portion of the Shire's "Commonage" the new application may specify preference to either site.

## **RECOMMENDATION**

### **MOTION TO CONSIDER REVOKING**

**That Council consider a motion to revoke motion C.1540 of Ordinary Meeting of Council, 20 July 2011, which is supported by Councillors; Cr DA Hughes, Cr U Rumjantsev, Cr KD Saunders and Cr RW Tinetti**

**(MUST HAVE SUPPORT OF AT LEAST 1/3 OF COUNCIL - INCLUSIVE OF THE MOVER)**

## **COUNCIL DECISION**

### **MOTION TO REVOKE**

**Minute No C.1711**

**Moved: Cr DA Hughes  
Seconded: Cr U Rumjantsev**

**That Council revoke motion C.1540 of 20 July 2011 planning approval for a 'Motorcycle Track' on Lot 51 Great Eastern Highway, Grass Valley.**

**CARRIED 9/0**

## **RECOMMENDATION**

**C.1712**

**Moved: Cr U Rumjantsev  
Seconded: Cr AW Llewellyn**

**That the Northam and Districts Motorcycle Club be advised that it will be required to submit a new application in order for the Shire of Northam to consider Lot 51 Great Eastern Highway, Grass Valley for use as a 'motorcycle track'.**

**CARRIED 7/2**

#### **AMENDMENT**

**C.1713**

**Moved: Cr TM Little  
Seconded: Cr KD Saunders**

**Delete 'Lot 51 Great Eastern Highway, Grass Valley' and  
Insert 'a location'**

**CARRIED 7/2**

#### **SUBSTANTIVE MOTION**

**C.1714**

**Moved: Cr U Rumjantsev  
Seconded: Cr AW Llewellyn**

**That the Northam and Districts Motorcycle Club be advised that it will be required to submit a new application in order for the Shire of Northam to consider a location for use as a 'motorcycle track'.**

**CARRIED 7/0**

Cr RM Head returned to the Chambers at 7.37pm.

**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS & STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	1 February 2012

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 15 February 2012 are attached.

**RECOMMENDATION**

<b>Minute No C.1715</b>	
<b>Moved: Cr AW Llewellyn</b>	
<b>Seconded: Cr RW Tinetti</b>	
<b>That Council endorse the payments for the period 1 January 2012 to 31 January 2012, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)</b>	
<b>Municipal Fund Bank Vouchers 31185 to 31259</b>	<b>\$ 181,359.74</b>
<b>Trust Bank Voucher 1621</b>	<b>\$ 24,000.00</b>
<b>Municipal Fund Bank Electronic Fund Transfer EFT10296 to EFT10495</b>	<b>\$ 926,192.53</b>
<b>Direct Debit Fund Transfer 3977.1</b>	<b>\$ 924.02</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 05/01/2012</b>	<b>\$ 160,061.56</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 19/01/2012</b>	<b>\$ 172,027.37</b>
<b>TOTAL</b>	<b>\$1,464,565.22</b>
	<b>CARRIED 10/0</b>

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
1621	25/01/2012	MICHAEL EDWARD CLARK	REFUND OF PLANNING BOND	- 24,000.00
			<b>TOTAL TRUST CHEQUE</b>	<b>- 24,000.00</b>
EFT10296	10/01/2012	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10297	10/01/2012	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10298	10/01/2012	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10299	10/01/2012	LITTLE T M	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 1,224.98
EFT10300	10/01/2012	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10301	10/01/2012	POLLARD S B	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 3,499.19
EFT10302	10/01/2012	RAYMOND MILNE HEAD	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10303	10/01/2012	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 808.32
EFT10304	10/01/2012	SAUNDERS K D	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 1,104.32
EFT10305	10/01/2012	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT DECEMBER 2011	- 1,052.52
EFT10306	11/01/2012	VALLEY FORD	PURCHASE OF HYUNDAI I40 FOR EXECUTIVE MANAGER CORPORATE SERVICES	- 41,597.01
EFT10307	16/01/2012	ADASOUND	SOUND EQUIPMENT & STAFF FOR CHRISTMAS STREET PARADE & CAROLS	- 3,900.00
EFT10308	16/01/2012	AEC GROUP LTD	NORTHAM SUPERTOWN GROWTH PLAN DRAFT REPORTS	- 26,510.00
EFT10309	16/01/2012	ALL-WAYS FOODS	PURCHASES FOR THE POOL KIOSK	- 452.26
EFT10310	16/01/2012	ALLWEST BITUMEN	NORTHAM RECREATION CENTRE OUTDOOR COURTS	- 70,226.75
EFT10311	16/01/2012	ANDY'S PLUMBING SERVICE	REPAIR TOILET BERNARD PARK \$836.00 - PEEL TCE WASTE DRAIN - \$462.00, SOUTHERN BROOK HALL LEAKING PAN \$308.00	- 1,606.00
EFT10312	16/01/2012	AUTOPRO NORTHAM	APPLIANCE CHARGER CLACKLINE	- 431.85
EFT10313	16/01/2012	AVON PAPER SHRED	PAPER SHREDDING 1 BIN - 06/01/2012	- 49.50
EFT10314	16/01/2012	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR NORTHAM REC CENTRE - FOR THE PERIOD 28/11/2011 - 27/12/2011	- 85.80
EFT10315	16/01/2012	AVON TRACTOR & IMPLEMENT	INVESTIGATE AND REPAIR POSSIBLE PULLEY/BEARINGS - JD757 ZTRAK MOWER N9620	- 331.11
EFT10316	16/01/2012	AVON VALLEY CONTRACTORS	HIRE OF LOW LOADER TO CART ROLLER ON 19 DEC	- 2,233.00
EFT10317	16/01/2012	AVON VALLEY DESIGN AND DRAFTING SERVICE	10 HOURS DRAFTING WORK COLEBATCH ROAD NORTHAM	- 880.00
EFT10318	16/01/2012	CANCELLED PAYMENT		-
EFT10319	16/01/2012	AVON VALLEY NISSAN	PN1001 SERVICE AND PARTS FOR 30,000KM	- 295.48
EFT10320	16/01/2012	AVON WASTE	PROVIDING AND CLEARING OF BINS OF CHRISTMAS CARNIVAL	- 370.00



LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT10321	16/01/2012	BACK, R J	LONG TERM FINANCIAL PLAN	- 5,720.00
EFT10322	16/01/2012	BEAUREPARES	TYRES - N.007 FUSO FIGHTER 9 TONNE TRUCK	- 1,492.43
EFT10323	16/01/2012	BEVERLEY ANN JONES	REIMBURSEMENT FOR HOTEL, PARKING AND MEALS - LICENSING TRAINING	- 928.94
EFT10324	16/01/2012	BOC LIMITED	BALLOON GAS	- 301.03
EFT10325	16/01/2012	BRONSON SAFETY PTY LTD	CABLE PROTECTOR SPEED HUMP	- 594.00
EFT10326	16/01/2012	BULLIVANTS PTY LTD	PURCHASE OF CHAIN AND EMERGENCY EQUIPMENT	- 418.39
EFT10327	16/01/2012	BURGESS RAWSON (WA) PTY LTD	WATER USAGE TOILETS AT PEEL STREET	- 5.06
EFT10328	16/01/2012	C & D PLANKE & SONS PTY LTD	SUPPLY LOADER AND OPERATOR 2/11/2011 TO 4/11/2011	- 8,574.50
EFT10329	16/01/2012	CARLVILLE	REC CENTRE DRAINAGE 12/12/11-14/12/11 LOADER AND TRUCK HIRE & 15/12/11-16/12/11 LOADER HIRE	- 11,385.00
EFT10330	16/01/2012	CASEY'S CARTAGE CONTRACTORS	CARTAGE FEES	- 107.91
EFT10331	16/01/2012	CENTRAL DISTRICTS AIR CONDITIONING	REPAIRS TO COOL ROOM AT RIVERS EDGE CAFE	- 2,056.35
EFT10332	16/01/2012	CLAW ENVIRONMENTAL	X1530 PLASTIC DRUMS <20L AND X2184 PLASTIC DRUMS 20/25L - NORTHAM COMPOUND	- 1,742.07
EFT10333	16/01/2012	COATES HIRE OPERATIONS PTY LTD	HIRE OF LIGHTING AND GENERATOR FOR AVON VALLEY CHRISTMAS CARNIVAL	- 3,418.68
EFT10334	16/01/2012	CONPLANT AUSTRALIA	HIRE OF MULTI TYRED ROLLER - DECASTILLA ROAD	- 1,452.00
EFT10335	16/01/2012	CONTRAFLOW PTY LTD	HIRE COSTS FOR TRAFFIC CONTROL AT CHRISTMAS CARNIVAL	- 2,722.50
EFT10336	16/01/2012	CORPORATE EXPRESS	PURCHASE OF STATIONERY	- 304.63
EFT10337	16/01/2012	COUNTRY COPIERS NORTHAM	TONER & FIX CLEANER ASSEMBLY	- 468.26
EFT10338	16/01/2012	COURIER AUSTRALIA	VARIOUS FREIGHT, INCLUDING DELIVERY FROM PATHWEST ON 29/11/2011 (CON NOTE: 8541344766)	- 111.68
EFT10339	16/01/2012	COVS PARTS PTY LTD	WESTAIR COMPRESSOR AND FUSES FOR WUNDOWME DEPOT	- 1,252.59
EFT10340	16/01/2012	CUTLINE ENGRAVING	X4 WOODEN DESK PLATES FOR CR JULIE WILLIAMS, PHIL, STEVEN, JEAN MCGREADY AND CHADD HUNT.	- 286.00
EFT10341	16/01/2012	DUN & BRADSTREET AUSTRALIA	COURT FEES SOLICITOR FEES AND KILOMETRE FEES	- 41,989.38
EFT10342	16/01/2012	EARTHSTYLE CONTRACTING	EXCAVATOR HIRE 29/11/11 TO 2/12/11	- 8,542.61
EFT10343	16/01/2012	EQUAL ENTERPRISES	CLEANING OF BENCH SEATS IN BROOME TERRACE PARK AND OUTSIDE NORTHAM LIBRARY ON 4NOV AND 18NOV	- 110.00
EFT10344	16/01/2012	EXTREME MAKEOVER CLEANING SERVICES	MONTHLY CLEANING SERVICE FOR NORTHAM SES	- 99.00
EFT10345	16/01/2012	FIRE AND SAFETY WA	PURCHASE OF COAT AND PANTS	- 653.16
EFT10346	16/01/2012	FRAMESWEST	MODIFICATION OF WINDER HANDLE TO SUIT DRILL	- 49.50
EFT10347	16/01/2012	GEOFABRICS AUSTRALASIA PTY LTD	SUPPLY 2 X G100SS100 - AREA DRAINAGE	- 770.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT10348	16/01/2012	GLENN STUART BEVERIDGE	REPLACE SHADES AT NORTHAM POOL \$1,848, SWIMMING POOL BEACH VOLLEY BALL \$1,166 , FENCE NORTHAM POOL \$815 & VARIOUS OTHERS	- 5,599.00
EFT10349	16/01/2012	GRAFTON ELECTRICS	REPLACE LIGHT AT NETBALL COURTS	- 468.60
EFT10350	16/01/2012	GREENWAY ENTERPRISES	PURCHASE OF KNIFE AND SHARPENER AND LITTER PICKER	- 738.02
EFT10351	16/01/2012	HISLOP AUTO ELECTRICS	REPAIR BULK FUEL GRADER TANK	- 115.89
EFT10352	16/01/2012	HOLTFRETERS	SWIMMING POOL - EMERGENCY REPAIRS TO KIOSK FROM BREAK IN.	- 231.00
EFT10353	16/01/2012	HOST AUTO REPAIRS	SERVICE VARIOUS BFB VEHICLES	- 11,837.05
EFT10354	16/01/2012	INTERCON MILLAR LOGISTICS (IML)	920 KG DRUM CHLORINE	- 752.32
EFT10355	16/01/2012	INTERNATIONAL ASSOCIATION FOR PUBLIC PARTICIPATION AUSTRALIASIA	REGISTRATION FEE FOR PLANNING FOR EFFECTIVE PUBLIC PARTICIPATION	- 1,300.00
EFT10356	16/01/2012	JR & A HERSEY PTY LTD	PURCHASE OF UNIFORMS FOR DEPOT WORKS	- 869.33
EFT10357	16/01/2012	KELLI BURSILL	REIMBURSEMENT FOR CHANGE OF THE AMOUNT OF PEOPLE COMING FOR ACCOMMODATION STAY - \$230- PAID REFUND, \$30 TOTAL PAID, \$200	- 30.00
EFT10358	16/01/2012	KEVIN KANE	REIMBURSEMENT FOR FUEL	- 80.52
EFT10359	16/01/2012	KLYNE CONSULTANTS PTY LTD	BLACK SPOT PROJECT FORREST ST/CLARKE ST AND PEEL TCE INTERSECTION AS PER EMAIL FROM IAN BARTLETT-	- 7,700.00
EFT10360	16/01/2012	LANDGATE	VALUATIONS	- 502.29
EFT10361	16/01/2012	LANDMARK	PARTS FOR PUMP REPAIR	- 24.05
EFT10362	16/01/2012	LO-GO APPOINTMENTS	HIRE OF DATA ENTRY OPERATOR - TROY WILMOT	- 5,674.53
EFT10363	16/01/2012	LOUI'S PLANT HIRE	SUPPLY AND PLACE ROCKS (120 TONNE) TO GEORGE NUICH DRAIN	- 5,775.00
EFT10364	16/01/2012	M L COMMUNICATIONS	TELEPHONE SYSTEM FOR REC-CENTRE	- 478.50
EFT10365	16/01/2012	MCLEODS BARRISTERS & SOLICITORS	EL CABALLO LIFESTYLE VILLAGE - SUPREME COURT - 28901	- 1,388.80
EFT10366	16/01/2012	METROCOUNT	X3 METROCOUNTERS 5600 AND X3 ROAD TUBES	- 10,758.00
EFT10367	16/01/2012	MODERN TEACHING AIDS PTY LTD	PRETEND AND PLAY KITCHEN SET	- 84.59
EFT10368	16/01/2012	NEAT N' TRIM UNIFORMS PTY LTD	UNIFORM - MARLENE PLEWS	- 378.00
EFT10369	16/01/2012	NO 90 GALLERY AND MUSIC	HIRE OF PA SYSTEM FOR CHRISTMAS PARTY	- 550.00
EFT10370	16/01/2012	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE WINDOW - \$1298, INSTALLATION & SUPPLY OF GLASS SLIDING DOOR NORTHAM SES - \$2578.40, REGLAZE WINDOWS NORTHAM LIBRARY \$1105.50	- 4,981.90
EFT10371	16/01/2012	NORTHAM CENTRAL NEWSAGENCY	LIBRARY NEWSPAPER ACCOUNTS FOR DECEMBER	- 152.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10372	16/01/2012	NORTHAM CHURCH OF CHRIST	REIMBURSEMENT FOR PROVIDING FOOD SUPPLIES TO THE POLICE PIPE BANK AND ARCHAPELLO PRAISE SINGING GROUP AT THE CHRISTMAS CARNIVAL 10/12/2011	100.00
EFT10373	16/01/2012	NORTHAM COURIER SERVICE	ASSORTED DELIVERIES FOR DEPOT FOR THE MONTH OF SEPTEMBER 2011	533.50
EFT10374	16/01/2012	NORTHAM FEED & HIRE	WHEAT, AVIARY MIX AND LAYING MASH	306.40
EFT10375	16/01/2012	NORTHAM HARDWARE	PURCHASE OF X2 TAIL DIRECTOR AND X2 CLAMP	5.20
EFT10376	16/01/2012	NORTHAM LIQUOR BARONS	PURCHASE OF REFRESHMENTS CHRISTMAS PARTY & COUNCIL	1,023.63
EFT10377	16/01/2012	NORTHAM MITRE 10 SOLUTIONS	1 X BOSCH 18V LI-ION CORDLESS DRILL (INCLUDES 2 X 1.3 AL BATTERIES)	347.33
EFT10378	16/01/2012	NORTHAM TOYOTA	PN0817 80,000KM SERVICE AND PARTS - N3653 TOYOTA HILUX 2009 4X4 DUAL CAB	610.64
EFT10379	16/01/2012	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPLACEMENT OF MAX UV SHADE CLOTH	2,200.00
EFT10380	16/01/2012	ORICA AUSTRALIA PTY LTD	920 KG GAS CHLORINE DRUM	4,909.47
EFT10381	16/01/2012	OXTER SERVICES	CEMETERY INVOICING FOR 3 WEEKS ENDING 2 DEC 2011, GRAVE RE-OPENING FOR GARLETT, NEW GRAVE & GRAVE CERTIFICATION FOR WOODS, JAKUBOW & WESOLOWSKI	10,338.96
EFT10382	16/01/2012	PLAN EARTH	PAVING AT KURINGAL VILLAGE COTTAGES	770.00
EFT10383	16/01/2012	PORTER CONSULTING ENGINEERS	UPDATE PLANS TO REFLECT AUDIT RECOMMENDATIONS FOR JENNA PULLIN RD NEAR GRASS VALLEY RD NORTH	3,954.51
EFT10384	16/01/2012	QUIN'S GOURMET BUTCHERS	SAUSAGES FOR DEPOT BBQ HELD FRIDAY 23/12/2011	76.50
EFT10385	16/01/2012	RAK ELECTRICS	MORBY COTTAGE. INSPECT ELECTRICS REPAIR IF NEEDED AND ISSUE CERTIFICATE	214.50
EFT10386	16/01/2012	RED DOT STORES	CHRISTMAS DECORATIONS FOR STAFF PARTY	159.87
EFT10387	16/01/2012	RNR CONTRACTING PTY LTD	SUPPLY AND LAY 5MM METAL STONE TO CLACKLINE/TOODYAY ROAD	3,047.00
EFT10388	16/01/2012	ROAD SIGNS AUSTRALIA	2 BUNDLES OF STEEL POSTS X 74 (CHS 60 OD 3.2 METRES)	1,465.20
EFT10389	16/01/2012	SCHWEPPE PTY LTD	NORTHAM POOL - STOCK PURCHASE - DRINKS	700.81
EFT10390	16/01/2012	SECURUS	WUNDOWIE TELECENTRE SECURITY MONITORING, 1/1/2012/TO 31/3/2012	114.40
EFT10391	16/01/2012	SHANE T SMITH CONTRACTING	PREPARATION WORK FOR INSTALLATION OF	935.00
EFT10392	16/01/2012	SHERRIN RENTALS	HIRE OF STEEL DRUM ROLLER - OYSTEN ROAD	6,882.48

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10393	16/01/2012	SIGNAL ONE PTY LTD	TRACERLITE BLAZE 8.0 LEATHER / CORDURA ZIP BOOT BZET1002 SIZE 9"	195.90
EFT10394	16/01/2012	SPECIALE SMASH REPAIRS	REC CENTRE OPENING. PAINT STAND FOR OPENING PLAQUE.	158.99
EFT10395	16/01/2012	SPECIALISED TREE SERVICE	ROAD SIDE VEGETATION MANAGEMENT ON OLD-SPENCERS BROOK ROAD	20,685.00
EFT10396	16/01/2012	SPORTS POWER NORTHAM	SPORTS EQUIPMENT RECREATION CENTRE	289.95
EFT10397	16/01/2012	TOTAL INSTALL SOLUTIONS	INSTALLATION OF VHF 2 WAY RADIO TO KOMATSU	242.00
EFT10398	16/01/2012	UMBRELLA MULTICULTURAL COMMUNITY CARE	MULTICULTURAL CENTRE BASED DAY CARE	862.00
EFT10399	16/01/2012	VALLEY FORD	10,000KM SERVICE TO FORD RANGER-N3902	301.95
EFT10400	16/01/2012	VERNICE PTY LTD	HIRE OF DOZER FOR STOCKPILE AND GRAVEL WORK	25,514.50
EFT10401	16/01/2012	VISIMAX SAFETY PRODUCTS	SVRU1 HI VIS VEST. SIZE 2	247.10
EFT10402	16/01/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERT FOR THE POSITION OF EXECUTIVE MANAGER - COMMUNITY SERVICES	8,271.48
EFT10403	16/01/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 222 FIXED COMPONENT - BUILDINGS & PLANT - HARNESS RACING CLUB	3,440.17
EFT10404	16/01/2012	WHEATBELT SAFETYWEAR	PROTECTIVE CLOTHING FOR WORK CREW ( BULK ORDER PART 1) -ROD SIMPSON	1,605.70
EFT10405	16/01/2012	WUNDOWIE PROGRESS ASSOCIATION	WUNDOWIE FESTIVAL SPONSORSHIP	23,100.00
EFT10406	19/01/2012	WESTERN AUSTRALIAN TREASURY	LOAN NO. 210 INTEREST PAYMENT - RIVER DREDGING	3,245.68
EFT10407	25/01/2012	DEPARTMENT OF ENVIRONMENT AND	PAYMENT REFERENCE L/FILL LEVY VM2.	847.50
EFT10408	25/01/2012	LEWIS MOTORS	45,000KM SERVICE FOR HOLDEN OMEGA	390.70
EFT10409	25/01/2012	MCDOWALL AFFLECK	SUBMISSION OF DRAFT REPORT FOR NORTHAM AND SURROUNDING AREAS INFRASTRUCTURE AND ONE ADDITIONAL MEETING TO ORIGINAL QUOTE.	20,625.00
EFT10410	25/01/2012	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR AVON VALLEY CHRISTMAS CARNIVAL	858.00
EFT10411	25/01/2012	SALVATION ARMY	CATERING FOR ENTERTAINERS. AVON VALLEY CHRISTMAS CARNIVAL 2011.	100.00
EFT10412	25/01/2012	ABBOTT & CO PRINTERS	PRINTING OF LETTERHEAD PAPER	1,189.10
EFT10413	25/01/2012	ACROD	2012 ORGANISATION ACROD PERMIT AND POSTAGE.	83.70
EFT10414	25/01/2012	ADT SECURITY	MONITORING OF ALARM SYSTEM	114.38
EFT10415	25/01/2012	ALL-WAYS FOODS	PURCHASE OF CHIPS FOR SWIMMING POOL AND RECREATION CENTRE	258.88
EFT10416	25/01/2012	ANDY'S PLUMBING SERVICE	REPAIRS TO AIR-CONDITIONING RSL HALL - \$1,958, REPAIRS AIR-CONDITIONING LESSER HALL - \$1419, DIVERT RETIC AT POOL FOR BEACH VOLLEY BALL - \$1,413.50 & VARIOUS OTHERS	6,275.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10417	25/01/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	SOLICITORS PROFESSIONAL FEES FOR ACCOUNT A13191.	2,103.42
EFT10418	25/01/2012	AUSTRALIAN TAXATION OFFICE	BAS DECEMBER 2011	38,337.00
EFT10419	25/01/2012	AV-SEC SECURITY SERVICES	ATTEND ALARM CALL-OUTS	935.00
EFT10420	25/01/2012	AVON DEMOLITION & EARTHMOVING	MANAGEMENT AND LOADER USE AT INKPEN TIP SITE	4,600.00
EFT10421	25/01/2012	AVON TELECOMS PTY LTD	CHANGE PHONE CONNECTIONS BUILDING PLANNING MOVE, PROVIDE SERVER FIX COUNCIL CHAMBER PHONE AND LIBRARY. COUNTER DISCONNECT AND RE CONNECT DATA AND PHONE CONNECTION	929.50
EFT10422	25/01/2012	AVON VALLEY CONTRACTORS	HIRE OF SEMI TIPPER TRUCK FROM 17 TO 19JAN	14,814.80
EFT10423	25/01/2012	CANCELLED PAYMENT		
EFT10424	25/01/2012	AVON VALLEY STOCK FEED & SOIL SUPPLIES	WHITE WASHED SAND FOR PLAYGROUND	1,400.00
EFT10425	25/01/2012	AVON WASTE	RUBBISH SERVICES.	76,635.70
EFT10426	25/01/2012	BAKERS HILL RURAL SUPPLIES & HARDWARE	RETICULATION PARTS/ 6X RATCHET CLIP - 19MM LABEL, 2X END PLUG-BARB 13MM, 7X CROSS BARBED 4MM, POLYTUBE FLEXI, 2X POLY REDUCING TEE 19 X 13MM, POLYPIPE GARDEN 13MM X 50MM AND LUBRICANT - CRC 5.56 400 GIM.	46.10
EFT10427	25/01/2012	BOOKEASY AUSTRALIA PTY LTD	COMMISSION ON BOOKINGS AND MONTHLY FEES DEC 2011	220.00
EFT10428	25/01/2012	BOUNCY FUN CASTLES	1X BOUNCY FUN CASTLE WITH SLIDE.	330.00
EFT10429	25/01/2012	BURKE AIR PTY LTD	REIMBURSEMENT FOR ACCOMMODATION	70.00
EFT10430	25/01/2012	C & D PLANKE & SONS PTY LTD	HIRE OF LOADER FOR PAD CONSTRUCTION	22,742.50
EFT10431	25/01/2012	CAN-DO HAULAGE	ONE SEMI SUPPLIED TO CART GRAVEL FROM SHIRE PIT BAKERS HILL TO LEEDER RD CLACKLINE.	5,156.25
EFT10432	25/01/2012	CASEY'S CARTAGE CONTRACTORS	FREIGHT FOR SIGNAGE FROM ROAD SIGNS AUSTRALIA - PEEL TERRACE UPGRADE.	191.84
EFT10433	25/01/2012	CLAW ENVIRONMENTAL	DRUM MUSTER DRUM COLLECTION	545.05
EFT10434	25/01/2012	CONNOLLY ENVIRONMENTAL	EVACUATION OF TANK AT DEPOT, 116 PEEL TERRACE, NORTHAM	9,556.80
EFT10435	25/01/2012	CORPORATE EXPRESS	VARIOUS OFFICE SUPPLIES.	187.29
EFT10436	25/01/2012	COUNTRY COPIERS NORTHAM	MAINTENANCE ON PHOTOCOPIER IN COMMUNITY SERVICES AREA.	1,350.25
EFT10437	25/01/2012	COURIER AUSTRALIA	COURIER SERVICES	52.19
EFT10438	25/01/2012	COVS PARTS PTY LTD	TWO SETS OF BREAKDOWN TRIANGLES (SET OF 3)	103.82
EFT10439	25/01/2012	DLR CABINETS	ADMIN RECYCLING CENTRE. BATTERIES ETC.	3,410.00
EFT10440	25/01/2012	DUNLOP G D	SWIMMING POOL. LOCATE POWER SERVICES PRIOR TO DIGGING.	167.20

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10441	25/01/2012	DUNNING INVESTMENTS PTY LTD	FUEL COSTS FOR DECEMBER 2011	- 23,355.91
EFT10442	25/01/2012	E. & M.J. ROSHER PTY LTD	COMPLETE A 200HR SERVICE	- 850.75
EFT10443	25/01/2012	EAGLE BOYS PIZZA	PURCHASE OF PIZZAS FOR COUNCIL MEETING	- 44.95
EFT10444	25/01/2012	EL CABALLO RESORT	ACCOMMODATION PETER BRUCE IN 5/12/2011\$110.00 LESS 10%	- 99.00
EFT10445	25/01/2012	EQUAL ENTERPRISES	BBQ CLEANED AND WASHED WEEKLY, CLEAN FILTERS, SWEEP AREA, CLEAN BENCH SEAT AND SWEEP AREA - APEX PARK - 2ND DECEMBER, 9TH DECEMBER, 16TH DECEMBER AND 24 DECEMBER. SERVICING FIRE EQUIPMENT AT KILLARA ON 10/11/2011	- 805.20
EFT10446	25/01/2012	EVERSAFE FIRE PROTECTION	SERVICING FIRE EQUIPMENT AT KILLARA ON 10/11/2011	- 110.00
EFT10447	25/01/2012	GHD PTY LTD	ENVIRONMENTAL PLANNING - SUPER TOWN PROJECT - PROGRESS PAYMENT OF \$1650	- 16,500.00
EFT10448	25/01/2012	GLENN STUART BEVERIDGE	REPAIRS TO MORBY COTTAGE	- 12,254.00
EFT10449	25/01/2012	HAMES SHARLEY	GOVERNMENT OFFICE ACCOMMODATION AND CENTRAL BUSINESS AREA MASTERPLAN - SUPER TOWN PROJECT	- 32,201.40
EFT10450	25/01/2012	HITESH HANS	REIMBURSEMENT FOR ANNUAL CPA MEMBERSHIP 2012.	- 330.00
EFT10451	25/01/2012	I & HD LAMEY HOMESTEAD RED FARM	MR JOERG AND GEHRIG @ ROOMS ONE NIGHT 29/12/2011	- 162.00
EFT10452	25/01/2012	IMMACU SWEEP	FOOTPATH SWEEPING IN NORTHAM FROM 11DEC TO 17DEC	- 21,012.30
EFT10453	25/01/2012	INLAND PLUMBING & TOTAL RETICULATION	80MM COUPLING, PVC 50MM UNION, 50MM VALVE SOCKET , PVC ELBOW AND 80MM X 50MM REDUCING TEE.	- 76.79
EFT10454	25/01/2012	KEVIN & LINDA HERRIDGE	ACCOMMODATION FOR ACTIVE TREE SERVICES ON 12/13/14/15DEC	- 4,173.40
EFT10455	25/01/2012	LIFELINE FIRST AID	X1 OXYGEN TROLLEY D C SIZE AND X1 TEAM SPORTS - RESPONSE KIT B/P FOR REC CENTRE	- 611.60
EFT10456	25/01/2012	LO-GO APPOINTMENTS	TROY WILMOTT ADMIN SUPPORT / DATA ENTRY OPERATOR.	- 1,668.98
EFT10457	25/01/2012	MARGARET ROSE ARCHER	GARDENING FOR THE PERIOD 28 NOVEMBER 2011AND - DECEMBER 5,12,19 2011 - ADMINISTRATION BUILDING MAINTENANCE	- 960.00
EFT10458	25/01/2012	MIDALIA STEEL	STEEL FOR YILGARN AVE - MIDALIA STEEL DRAIN - AREA DRAINAGE 100NB GALVANISED PIPE	- 1,667.38
EFT10459	25/01/2012	CANCELLED PAYMENT		-

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10460	25/01/2012	MORRIS PEST AND WEED CONTROL	ERADICATION OF SPIDER INFESTATION	- 220.00
EFT10461	25/01/2012	NEAT N' TRIM UNIFORMS PTY LTD	OFFICE CLOTHING FOR CHRISTINE WATERS	- 181.00
EFT10462	25/01/2012	NORTHAM & DISTRICTS GLASS SERVICE	REGLAZING OF TIMBER WINDOW AT TOWN HALL	- 168.30
EFT10463	25/01/2012	NORTHAM BEARING SALES	PURCHASE OF 1 BORE UNJOINT"	- 97.19
EFT10464	25/01/2012	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPERS NOVEMBER 2011	- 52.20
EFT10465	25/01/2012	NORTHAM GARDEN CENTRE	PURCHASE OF GARDENING SUPPLIES	- 198.00
EFT10466	25/01/2012	NORTHAM LIQUOR BARONS	5X PURCHASE OF ICE BLOCKS.	- 20.00
EFT10467	25/01/2012	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF TOOLS FOR DEPOT	- 605.70
EFT10468	25/01/2012	NORTHAM MOTEL	ACCOMMODATION FOR ROY DJANEGARA FOR 4TH - 5TH JAN 2011	- 200.00
EFT10469	25/01/2012	ORICA AUSTRALIA PTY LTD	CHLORINE GAS (920KG) FOR NORTHAM SWIMMING POOL	- 2,274.80
EFT10470	25/01/2012	OXTER SERVICES	CEMETERY INVOICING FOR THE FORTNIGHT ENDING 30 DECEMBER 2011, GRAVE RE-OPENING FOR SELTON, NEW GRAVE FOR SLATER AND PAYNE AND NEW CERTIFICATION FOR SELTON, SLATER AND VERGE GRAS SLASHING THROSSELL STREET.	- 6,083.26
EFT10471	25/01/2012	PETER DIETRICH PAVING, GARDEN & HOME MAINTENANCE		- 9,156.55
EFT10472	25/01/2012	RAK ELECTRICS	REWIRE OF ELECTRICAL CIRCUITS	- 496.76
EFT10473	25/01/2012	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR DECEMBER 2011	- 3,052.71
EFT10474	25/01/2012	RNR CONTRACTING PTY LTD	SAND TESTING TO CALCULATE BITUMEN APPLICATION RATES-R2R - EADINE ROAD	- 605.00
EFT10475	25/01/2012	ROAD SIGNS AUSTRALIA	PURCHASE OF STREET SIGNS, HOVEA AND WATTLE	- 2,923.58
EFT10476	25/01/2012	ROYAL LIFE SAVING SOCIETY WA	COURSE FEES FOR LIFESAVERS	- 360.00
EFT10477	25/01/2012	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	15X AVON ADVOCATE.	- 14.61
EFT10478	25/01/2012	SAFETCARD MARKETING PTY LTD	MONTHLY MONITORING FEES FOR SAFETCARD AS PER CONTRACT, TELSTRA SIM CARD FEES FOR MONTH OF INVOICE AND PER UNIT RENTAL.	- 198.00
EFT10479	25/01/2012	SCHWEPPE PTY LTD	ASSORTED COOL DRINKS FOR SWIMMING POOL	- 693.54
EFT10480	25/01/2012	SECURE COMPUTER RECYCLING AND DISPOSAL	DISPOSAL OF DIGITAL WASTE	- 5,571.72
EFT10481	25/01/2012	SHAMROCK HOTEL	ACCOMMODATION FOR KEITH BURGEMEISTER.	- 132.00
EFT10482	25/01/2012	SLAV'S CLEANING SERVICE	CLEANING OF SHIRE OFFICES, PARK TOILETS, VISITOR CENTRE AND LIBRARY	- 7,969.13
EFT10483	25/01/2012	SPECIALISED TREE SERVICE	TREE CUTTING AT BERNARD PARK	- 2,220.00
EFT10484	25/01/2012	THE FARM SHOP	PURCHASE OF STEEL FENCE DROPPERS	- 117.93
EFT10485	25/01/2012	THE NORTHAM BED & BREAKFAST	ACCOMMODATION FOR HELEN MEDLEN ON 7/8DEC AND ANDREW GAYNOR ON 8DEC	- 540.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT10486	25/01/2012	THOMAS CORBETT	REIMBURSEMENT FOR TRAVEL AND ACCOMMODATION COSTS FOR LICENSING COURSE	955.31
EFT10487	25/01/2012	THOMAS FRANCIS FINDLAY	REIMBURSEMENT FOR REPLACEMENT OF TYRE FOR N3653 TOYOTA HILUX 2009 4X4 DUAL CAB	40.00
EFT10488	25/01/2012	VERLINDEN'S ELECTRICAL SERVICE PTY LTD	REPLACEMENT OF LIGHTING FLURO'S AND MAINTENANCE TO SECURITY SYSTEM	1,089.66
EFT10489	25/01/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	CONTRACT OF ENGAGEMENT - EXECUTIVE MANAGER - ENGINEERING SERVICES	24,119.54
EFT10490	25/01/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 223 FIXED COMPONENT - CONSTRUCTION OF RECREATION FACILITIES	78,456.06
EFT10491	25/01/2012	WESTERN LOCKSERVICE	10X ABLOY 6MM REGISTERED KEY 5X P318/SM4 AND 5X P318/80.	179.00
EFT10492	25/01/2012	WHEATBELT SAFETYWEAR	PAIR OF MACK SAFETY BOOTS	120.00
EFT10493	25/01/2012	WREN OIL	RECYCLING AND COLLECTION OF WASTE OIL FROM OLD QUARRY ROAD LANDFILL SITE (4150 LITRES)	814.27
EFT10494	25/01/2012	YORK COTTAGES	ONE NIGHT ACCOMMODATION IN NELSON COTTAGE FOR MR DAVID FOURIE ON THE 14/12/2011	306.00
EFT10495	25/01/2012	AVON VALLEY MOWER & CHAINSAW CENTRE	40 KG DRY CHLORINE	869.01
31185	05/01/2012	HESTA SUPER FUND	<b>SUB TOTAL EFT MUNICIPAL</b>	<b>926,192.53</b>
31186	05/01/2012	AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	147.73
31187	05/01/2012	AXA AUSTRALIA	PAYROLL DEDUCTIONS	108.00
31188	05/01/2012	CHILD SUPPORT AGENCY	SUPERANNUATION CONTRIBUTIONS	132.61
31189	05/01/2012	COLONIAL FIRST STATE SUPERANNUATION	PAYROLL DEDUCTIONS	14.18
31190	05/01/2012	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	225.00
31191	05/01/2012	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	SUPERANNUATION CONTRIBUTIONS	334.74
31192	05/01/2012	REST SUPERANNUATION	PAYROLL DEDUCTIONS	17.40
31193	05/01/2012	SHIRE OF NORTHAM	SUPERANNUATION CONTRIBUTIONS	581.89
31194	05/01/2012	SUPERWRAP	PAYROLL DEDUCTIONS	850.00
31195	05/01/2012	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	207.69
31196	05/01/2012	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	23,457.85
31197	16/01/2012	WATER CORPORATION	SUPERANNUATION CONTRIBUTIONS	404.74
31198	16/01/2012	3 AUSTRALIA	WATER ACCOUNT FOR SWIMMING POOL AT LOT 5 WANDOO PARADE, WUNDOWIE FROM 9SEP TO 3JAN	7,507.60
31199	16/01/2012	ANDREA KUSNIK	MESSAGING SERVICE 22/11/2011 TO 21/12/2011	1,632.95
			REIMBURSEMENT FOR SHOPPING FOR VACATION CARE AND OFFICE SUPPLIES	80.34



LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
31200	16/01/2012	ANNA KATE MCCULLOUGH	REIMBURSEMENT FOR PURCHASE OF GROCERIES AT COLES	24.28
31201	16/01/2012	AUSTRALIA POST	MAIL SERVICES FOR DECEMBER 2011	1,770.79
31202	16/01/2012	AVON VALLEY GREYHOUND RACING ASSOCIATION	CONSTRUCTION OF ADDITIONAL KENNELS	1,457.50
31203	16/01/2012	DEVELOPMENT CARTOGRAPHICS	DRAFTING AND DESIGN WORK CARRIED OUT FOR NORTHAM CAR PARK STRATEGY	990.00
31204	16/01/2012	FIONA LESLEY SIMPSON	CLEANING WUNDOWIE PUBLIC TOILETS FOR THE PERIOD 10/11/11 TO 10/12/11	500.00
31205	16/01/2012	FREINDS GARAGE	FUSO FV51JKD2RFAB TWO WAY TIP TRUCK	2,439.55
31206	16/01/2012	GLENN NEELING	REIMBURSEMENT FOR CAT TRAP HIRE	55.00
31207	16/01/2012	GTS INDUSTRIAL SUPPLIES	SUPPLY FOR TRIAL UNTIL END OF JANUARY FOR PURCHASE 1 X GPS ELECTRONIC TRIPMETER	825.00
31208	16/01/2012	HANSON CONSTRUCTION MATERIALS PTY LTD	TAMMA ROAD - RESEAL- 10MM MRWA SPEC	14,233.84
31209	16/01/2012	JEAN MCGREADY	AGGREGATE DELIVERED TO HAWKE AVE WUNDOWIE	193.00
31210	16/01/2012	JEF SALES & SERVICE	REIMBURSEMENT FOR MEDICAL & POLICE CERTIFICATE	561.77
31211	16/01/2012	NORTHAM CARAVAN PARK (BEVAN PTY LTD)	REPAIRS AND PARTS TO FS130 BRUSH CUTTER	181.82
31212	16/01/2012	OLGA GLASS	ACCOMMODATION FOR STOJILKOVIC	500.00
31213	16/01/2012	PETER GLEN SMITH	REIMBURSEMENT FOR REBATE FOR CROSSOVER AT 22 CHARLES STREET, NORTHAM	50.00
31214	16/01/2012	PETTY CASH	REIMBURSEMENT FOR CANCELLED MARKET DAY	235.95
31215	16/01/2012	PFD FOOD SERVICES PTY LTD	ASSORTED PETTY CASH PURCHASES FOR KILLARA FOR THE MONTH OF DECEMBER 2011	1,432.30
31216	16/01/2012	SYNERGY	NORTHAM POOL - STOCK PURCHASE	30,256.25
31217	16/01/2012	TELSTRA CORPORATION	ELECTRICITY CONSUMPTION 1/12/2011 TO 24/12/2011	1,405.52
31218	16/01/2012	URALIA BED & BREAKFAST	TELEPHONE CHARGES TO 24/12/2011	1,386.00
31219	19/01/2012	HESTA SUPER FUND	ACCOMMODATION GEOFF WILKINS IN SUPERANNUATION CONTRIBUTIONS	148.06
31220	19/01/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	108.00
31221	19/01/2012	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	169.39
31222	19/01/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	14.18
31223	19/01/2012	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	225.00
31224	19/01/2012	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	281.81
31225	19/01/2012	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	17.40
31226	19/01/2012	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	521.25

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/IFT	DATE	NAME	DESCRIPTION	AMOUNT \$
31227	19/01/2012	CHES RAFFERTY AVON BRIDGE HOTEL	ACCOMMODATION FOR D HINE ON 23 TO 24 AUGUST	578.00
31228	19/01/2012	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	850.00
31229	19/01/2012	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	207.69
31230	19/01/2012	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	24,101.83
31231	19/01/2012	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	548.22
31232	25/01/2012	CHERITH GROVE	SUPPLY OF 20 CHRISTMAS LUNCHESES FOR STAFF AT KILLARA	760.00
31233	25/01/2012	RETRAVISION	X1 KAMBROOK 8 LITRE URN FOR KILLARA	89.95
31234	25/01/2012	THE DOCTOR SHOP	MEDICAL FOR VICTORIA JONES.	180.00
31235	25/01/2012	THE MENS SHED NORTHAM	REIMBURSEMENT FOR 9X TINS OF SOLVER PAINT	938.52
31236	25/01/2012	WATER CORPORATION	WATER ACCOUNT FOR LA STANDPIPE AT 2792L GREAT EASTERN HWY CLACKLINE LOT 2792 FOR THE PERIOD 05/09/2011 TO 10/01/2012	1,672.20
31237	25/01/2012	ACE MIDLAND CINEMAS	ALVIN AND THE CHIPMUNKS EXCURSION FOR NORTHAM OSC.	189.00
31238	25/01/2012	ANDREA BRADLEY	REFUND LIBRARY DEPOSIT.	50.00
31239	25/01/2012	ANNA KATE MCCULLOUGH	REIMBURSEMENT FOR HOSPITALITY ROOM AND AVON - CHEF HOLIDAY ACTIVITIES	21.74
31240	25/01/2012	BOYD A J R & HEARN L K PTY LTD	ANNUAL PAYMENT OF MEDICAL OFFICER OF HEALTH.	400.00
31241	25/01/2012	COMMERCIAL HOTEL NORTHAM	PURCHASE OF DINNER FOR XMAS PARTY	3,590.00
31242	25/01/2012	DEVELOPMENT CARTOGRAPHICS	DRAFT CAR PARKING STRATEGY MAP FOR DOCUMENT ADOPTION	13.20
31243	25/01/2012	JAMES ROSS HITSERT	BERNARD PARK - CONCRETE PADS FOR PARK SHELTERS	3,229.60
31244	25/01/2012	JEF SALES & SERVICE	STIHL F5130 BRUSH CUTTER	363.20
31245	25/01/2012	KOMATSU AUSTRALIA PTY LTD	PURCHASE OF FUEL CAPS FOR LOADER	267.30
31246	25/01/2012	LAVENTDALE FARM	ACCOMMODATION V WYAND-BROOKES ON THE 31/12/2011	170.00
31247	25/01/2012	MOTORCHARGE LIMITED	FUEL PURCHASED AT EL CABALLO ROADHOUSE ON 24/12/2011 ON CARD NUMBER: 22380772 FOR BAKERS HILL BFB 1	314.00
31248	25/01/2012	NORTHAM CARAVAN PARK (BEVAN PTY LTD)	ACCOMMODATION FOR MURRAY DAVEY ON 24-26DEC	518.20
31249	25/01/2012	PERFECT COMPUTER SOLUTIONS PTY LTD	VARIOUS VARIOUS WORKS COMPUTER ISSUES	5,488.00
31250	25/01/2012	PETTY CASH	PETTY CASH RECOUP FOR ADMINISTRATION	614.70
31251	25/01/2012	PFDFOOD SERVICES PTY LTD	FOOD SUPPLIES FOR KIOSK AT NORTHAM SWIMMING POOL.	2,191.20
31252	25/01/2012	RC SODABLAST	CLEANING AND REMOVAL OF PLASTIC CAUSED BY TREE FIRE	590.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JANUARY 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
31253	25/01/2012	ST JOSEPH CATHOLIC CHURCH	HIRE OF P.B. KIRBY HALL ON 01/02/2012 BY KILLARA	60.00
31254	25/01/2012	STEWART & HEATON CLOTHING CO.PTY LTD	X1 BLACK BELT B/WEAWE NICKEL KEEP	34.20
31255	25/01/2012	SWAN POOLS	LIQUID CHLORINE 20L AND DRUM DEPOSIT.	206.40
31256	25/01/2012	SYNERGY	GROUPED ELECTRICITY ACCOUNT FOR SEP-NOV	27,161.32
31257	25/01/2012	TELSTRA CORPORATION	PHONE CHARGES FOR VARIOUS AREAS.	9,651.89
31258	25/01/2012	URALIA BED & BREAKFAST	ACCOMMODATION FOR KALAJZICH IN 24/12/201	504.00
31259	25/01/2012	WESTNET PTY LTD	HOSTING EMAIL PROTECTION RECURRING FOR THE PERIOD 27/12/2011 TO 31/12/2012	119.00
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>181,359.74</b>
DD3977.1	11/01/2012	BANKWEST	NEVILLE HALE MASTERCARD 24/11/2011 TO 22/12/2012. -	130.05
			PARKING TREASURY 5/12/2011, PARKING TREASURY 6/12/2011, PARKING TREASURY 6/12/2011	
DD3977.1	11/01/2012	BANKWEST	CHADD HUNT MASTER CARD 24/11/2011 TO 22/12/2012, PARKING WILSON - SUBIACO, STATE LAW PUBLISHER	101.39
DD3977.1	11/01/2012	BANKWEST	DENISE GOBBART MASTERCARD 24/11/2011 TO 22/12/2011, COLES STRATEGIC MEETING, NORTHAM BUILDING SUPPLIES - BOARDS FOR COMPUTERS, ASSURED WATERSIDE APARTMENTS, BALLANTYNE JEWELLERS-JAYME SEWELL, NORTHAM BETTA ELECTRICAL - PHONE BATTERY, AVON COMPUTECH - CABLES AND LEADS-COMPUTERS	692.58
			<b>TOTAL DIRECT DEBIT</b>	<b>924.02</b>
PAYROLL	05/01/2012	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	160,061.56
PAYROLL	19/01/2012	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	172,027.37
			<b>TOTAL PAYROLL</b>	<b>332,088.93</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>24,000.00</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>926,192.53</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>181,359.74</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>924.02</b>
			<b>TOTAL PAYROLL</b>	<b>332,088.93</b>
			<b>TOTAL</b>	<b>1,464,565.22</b>

The payment of cheque numbers 31185 to 31259 from Municipal Fund (dated 1<sup>st</sup> January 2012 to 31<sup>st</sup> January 2012), the payment of trust cheque number 1621 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT10296 to EFT10495 (dated 1<sup>st</sup> January 2012 to 31<sup>st</sup> January 2012). Direct Debits 3977.1 and Payroll Debits have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 31185 to 31259	\$ 181,359.74
Trust Bank Voucher 1621	\$ 24,000.00
Municipal Fund Bank Electronic Fund Transfer EFT10296 to EFT10495	\$ 926,192.53
Direct Debit Fund Transfer 3977.1	\$ 924.02
Municipal Fund Bank Electronic Fund Transfer Payroll 05/01/2012	\$ 160,061.56
Municipal Fund Bank Electronic Fund Transfer Payroll 19/01/2012	\$ 172,027.37
 TOTAL	 \$1,464,565.22

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,464,565.22 was submitted to the Ordinary Meeting of Council on Wednesday 15<sup>th</sup> February 2012.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,464,565.22 was submitted to each member of the Council Wednesday 15<sup>th</sup> February 2012, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**13.3.2 FINANCIAL STATEMENTS TO 31 DECEMBER 2011**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Hitesh Hans
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	1 February 2012

**PURPOSE**

The Statement of Financial Activity for the period ending 31 December 2011 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1716**

**Moved: Cr R Head**  
**Seconded: Cr D Hughes**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 December 2011.**

**CARRIED 10/0**



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011**

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**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011**

	NOTE	December 2011 Actual \$	December 2011 Y-T-D Budget \$	Projected 2011/12 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>						
	8					
Governance		139,847	13,356	26,750	126,491	947.07%
General Purpose Funding		1,305,898	1,204,756	3,368,658	101,142	8.40%
Law, Order, Public Safety		114,987	324,813	646,286	(209,826)	(64.60%)
Health		50,612	81,042	193,127	(30,430)	(37.55%)
Education and Welfare		554,720	527,502	1,875,279	27,218	5.16%
Housing		20,067	23,220	46,466	(3,153)	(13.58%)
Community Amenities		1,707,831	1,342,499	1,819,452	365,332	27.21%
Recreation and Culture		109,531	196,017	858,520	(86,486)	(44.12%)
Transport		458,697	1,504,764	3,519,214	(1,046,067)	(69.52%)
Economic Services		447,872	541,566	1,083,284	(93,694)	(17.30%)
Other Property and Services		149,554	33,978	68,000	115,576	340.15%
		<u>5,059,616</u>	<u>5,793,513</u>	<u>13,505,036</u>	<u>(733,897)</u>	<u>(12.67%)</u>
<b>(Expenses)/(Applications)</b>						
	8					
Governance		(311,533)	(438,476)	(814,437)	126,943	28.95%
General Purpose Funding		(115,353)	(78,510)	(226,708)	(36,843)	(46.93%)
Law, Order, Public Safety		(451,624)	(572,161)	(1,047,991)	120,537	21.07%
Health		(228,299)	(245,851)	(494,337)	17,552	7.14%
Education and Welfare		(517,007)	(567,084)	(1,134,492)	50,077	8.83%
Housing		(50,090)	(50,139)	(97,994)	49	0.10%
Community Amenities		(1,032,071)	(1,361,482)	(2,721,446)	329,411	24.20%
Recreation & Culture		(1,385,471)	(1,668,275)	(3,187,456)	282,804	16.95%
Transport		(2,058,514)	(2,283,675)	(4,441,317)	225,161	9.86%
Economic Services		(968,229)	(1,076,184)	(2,067,125)	107,955	10.03%
Other Property and Services		(375,059)	(103,659)	(67,022)	(271,400)	(261.82%)
		<u>(7,493,250)</u>	<u>(8,445,496)</u>	<u>(16,300,325)</u>	<u>952,246</u>	<u>(11.28%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	0	1,028,226	(2,247,705)	(1,028,226)	100.00%
Movement in Accrued Interest		(63,475)	0	0	(63,475)	0.00%
Movement in Accrued Salaries and Wages		(113,286)	0	0	(113,286)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(158,270)	0	0	(158,270)	0.00%
Depreciation on Assets		1,613,039	1,446,888	2,893,915	166,151	(11.48%)
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(985,791)	(3,343,938)	(6,687,958)	2,358,147	70.52%
Purchase Plant and Equipment	1	(119,918)	(452,274)	(993,520)	332,356	73.49%
Purchase Furniture and Equipment	1	(78,377)	(88,968)	(177,200)	10,591	11.90%
Purchase Bush Fire Equipment	1	0	(112,500)	(225,000)	112,500	100.00%
Purchase Playground Equipment	1	0	0	0	0	0.00%
Purchase Infrastructure Assets - Roads	1	(680,006)	(1,543,512)	(2,781,787)	863,506	55.94%
Purchase Infrastructure Assets - Bridges	1	0	0	(552,000)	0	#DIV/0!
Purchase Infrastructure Assets - Footpaths	1	(21,998)	(79,818)	(159,721)	57,820	72.44%
Purchase Infrastructure Assets - Drainage	1	(100,841)	0	(1,392,620)	(100,841)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(120,036)	(285,372)	(570,844)	165,336	57.94%
Purchase Infrastructure Assets - Airfields	1	0	(9,996)	(20,000)	9,996	100.00%
Purchase Infrastructure Assets - Streetscape	1	0	0	0	0	#DIV/0!
Proceeds from Disposal of Assets	2	0	1,287,000	2,574,000	(1,287,000)	100.00%
Repayment of Debentures	3	(194,420)	(197,538)	(395,165)	3,118	1.58%
Proceeds from New Debentures	3	0	0	400,000	0	0.00%
Self-Supporting Loan Principal Income	3	31,499	31,499	63,935	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(103,301)	(103,301)	(944,438)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	1,262,232	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	
ADD Net Current Assets July 1 B/Fwd	5	5,948,490	5,870,067	5,870,067	78,423	(1.34%)
LESS Net Current Assets Year to Date	5	9,293,719	7,688,586	15,009	1,605,133	20.88%
<b>Amount Raised from Rates</b>	6	<u>(6,874,043)</u>	<u>(6,894,106)</u>	<u>(6,894,107)</u>	<u>20,063</u>	<u>(0.29%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	<b>December 2011 Actual \$</b>	<b>2011/12 Budget \$</b>
<b>1. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Office Equipment - Administration	5,160.00	45,700
Land & Buildings - Administration	0.00	17,500
Plant & Equipment - Administration	37,815.46	87,000
<b>Law, Order &amp; Public Safety</b>		
Standpipe Controllers x 4	4,453.41	4,070
Snr Ranger Vehicle	0.00	25,400
Ranger Vehicle	0.00	25,400
Security Camera Dog Pound	4,167.09	4,200
Security Camera Bernand Park & Avon Mall	14,890.70	14,891
Graffiti Recording Equipment	0.00	18,254
Brigade Appliance - Fire Prevention	0.00	225,000
Brigade Appliance - Fire Prevention	0.00	150,000
<b>Health</b>		
Plant & Equipment - Health Inspection/Admin	0.00	25,000
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	19,700.00	2,500,000
<b>Housing</b>		
<b>Community Amenities</b>		
Drainage - Yilgarn Avenue	100,841.33	95,696
Drainage - King Creek	0.00	406,924
Inkpen-Provision of Infrastructure Shelter Electricity	0.00	40,000



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

1. ACQUISITION OF ASSETS (Continued)	December 2011 Actual \$	2011/12 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Wundowie Hall	150.07	46,290
Infrastructure - Streetscape	0.00	0
Furniture & Equipment - Wundowie Pool	0.00	750
Infrastructure Parks - Swimming Areas	27,197.31	20,000
Plant & Equipment - Swimming Areas	17,030.00	19,200
Sound Shell - Bernard Park - R4R Project	22,283.40	51,653
Recreation Centre - Earthworks & Professional Super	65,448.10	26,224
Recreation Centre - Building	582,870.90	590,883
Recreation Centre - Outdoor Courts	204,562.72	190,569
Recreation Centre - Oval Extension	45,560.65	141,155
Recreation Centre - Lighting	10,650.00	378,661
Recreation Centre - Car Parking & Access	18,732.69	136,432
Recreation Centre Manager Utility	0.00	29,200
Executive Manger Community Services Vehicle	31,781.83	32,000
13 Seater Van - Recreation Centre	0.00	46,000
Furniture & Equipment - Other Recreation	43,014.95	81,750
Oval Reticulation	16,361.31	251,000
Play Equipment, Shades & Seating - Bert Hawke	3,423.86	\$7,380.00
George Nuich Park	51,726.82	\$104,882.00
Play Equipment - Jubilee Oval	0.00	\$20,000.00
Play Equipment - Wundowie	0.00	\$20,000.00
Bernard Park - Park Furniture & Shade Sails	21,326.89	\$62,582.00
Relocate Scoreboard	0.00	\$2,000.00
Jubilee Oval - Install Cricket Pitch	0.00	\$15,000.00
Henry Street Oval Fencing	0.00	\$15,000.00
Sporting Equipment - Backboards, Nets Etc	0.00	\$40,000.00
Outdoor Seating	0.00	\$3,000.00
Outdoor Courts - Boundary Fence	0.00	\$10,000.00
Land & Buildings - Libraries	14,309.70	29,316
Furniture & Equipment - Libraries	30,201.82	45,000
Land & Buildings - AVAS Roof	722.89	150,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>		
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Road/Bridge Construction		
- Roadworks - Project Grants	5,664.68	600,635
- Roadworks - General Construction	385,356.22	1,184,937
- Roadworks - Special Projects	274,156.02	676,981
- Roadworks - Bridge Construction	0.00	552,000
- Roadworks - Blackspot Funding	14,829.01	279,234
Land & Building	800.00	2,204,275
Footpath Construction	21,998.28	159,721
Plant & Equipment - Road Plant Purchases	9,780.00	603,690
Airport Infrastructure	0.00	20,000
<b>Economic Services</b>		
Christmas Decorations	0.00	33,815
Plant & Equipment - Building Control	0.00	25,400
Old Town Admin Building	0.00	60,000
Town Clock	0.00	15,000
Infrastructure Drainage	0.00	890,000
Furniture & Equipment - Visitor Servicing	0.00	4,000
	2,108,979.11	13,560,650

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

1. ACQUISITION OF ASSETS (Continued)	December 2011 Actual \$	2011/12 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0.00
Land and Buildings	985,791.12	6,687,958
Plant and Equipment	119,918.49	993,520
Furniture and Equipment	78,376.77	177,200
Tools	0.00	0
Bush Fire Equipment	0.00	225,000
Playground Equipment	0.00	0
Infrastructure Assets - Roads	680,005.93	2,781,787
Infrastructure Assets - Footpaths	21,998.28	159,721
Infrastructure Assets - Bridges & Culverts	0.00	552,000
Infrastructure Assets - Drainage	100,841.33	1,392,620
Infrastructure Assets - Parks & Ovals	120,036.19	570,844
Infrastructure Assets - Airfields	0.00	20,000
Infrastructure Assets - Streetscape	0.00	0
	2,106,968.11	13,560,650

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	December 2011 Actual \$	2011/12 Budget \$	December 2011 Actual \$	2011/12 Budget \$	December 2011 Actual \$	2011/12 Budget \$
<b>Governance</b>						
CEO Vehicle - PN1008-Asset MV1008	0.00	47,298	0.00	40,000	0.00	(7,298)
EMCS Vehicle-PN0910-Asset 9248	0.00	25,437	0.00	25,000	0.00	(437)
<b>Law, Order Public Safety</b>						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	22,283	0.00	16,000	0.00	(6,283)
Ranger Vehicle - PN1011-Asset MV 1011	0.00	22,283	0.00	16,000	0.00	(6,283)
<b>Health</b>						
SnrEnvironmental Health Vehicle - PN0902 - Asset 9211	0.00	19,098	0.00	18,000	0.00	(1,098)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,973	0.00	35,000	0.00	31,027
<b>Recreation &amp; Culture</b>						
Recreation Manager Ute - PN0811 - Asset 9211	0.00	9,464	0.00	17,000	0.00	7,536
Wundowie Yak Lot 311-Asset S222	0.00	25,924	0.00	200,000	0.00	174,076
<b>Transport</b>						
Isuzu Folcon 2002 - PN008 - Asset S633	0.00	14,234	0.00	20,000	0.00	5,766
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9211	0.00	0	0.00	9,000	0.00	9,000
Reticulation Utility - P5043 - Asset 9063	0.00	0	0.00	11,000	0.00	11,000
Oval Tractor- P533- Asset 933	0.00	0	0.00	25,000	0.00	25,000
Parks & Gardens 2 Tonne Truck- P589- Asset 989	0.00	0	0.00	18,000	0.00	18,000
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	0.00	25,000	0.00	25,000
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	2,000	0.00	2,000
Construction Supervisor Utility - PN0808 - Asset 9211	0.00	6,879	0.00	14,000	0.00	7,121
Works Supervisor Utility - PN0817- Asset 9218	0.00	14,984	0.00	22,000	0.00	7,016
Bobcat Trailer	0.00	0	0.00	4,000	0.00	4,000
Grass & Debris Broom / Attached To Tractor	0.00	0	0.00	1,000	0.00	1,000
Shire Depot - Assets 259,260,261,262,266,488	0.00	101,576	0.00	2,040,000	0.00	1,938,424
Howard Nugger 100 Rotaslasher 9236B	0.00	0	0.00	0	0.00	0
<b>Economic Services</b>						
Building Surveyor Vehicle - PN0823 - Asset 9226	0.00	12,862	0.00	16,000	0.00	3,138
	0.00	326,295.00	0.00	2,574,000.00	0.00	2,247,705.00

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	December 2011 Actual \$	2011/12 Budget \$	December 2011 Actual \$	2011/12 Budget \$	December 2011 Actual \$	2011/12 Budget \$
<b>Land &amp; Buildings</b>						
Lot 310 Wandoo Parade, Wandowie - Asset S404	0.00	3,973	0.00	35,000	0.00	31,027
Wandowie Yak Lot 311- Asset S222	0.00	25,924	0.00	200,000	0.00	174,076
<b>Plant &amp; Equipment</b>						
CEO Vehicle - PN1008-Asset MV1008	0.00	47,298	0.00	40,000	0.00	(7,298)
EMCS Vehicle-PN0910-Asset 9248	0.00	25,437	0.00	25,000	0.00	(437)
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	22,283	0.00	16,000	0.00	(6,283)
Ranger Vehicle - PN1011-Asset MV 1011	0.00	22,283	0.00	16,000	0.00	(6,283)
SnrEnvironmental Health Vehicle - PN0902 - Asset	0.00	19,098	0.00	18,000	0.00	(1,098)
Recreation Manager Ute - PN0811 - Asset 9211	0.00	9,464	0.00	17,000	0.00	7,536
Isuzu Folcon 2002 - PN008 - Asset S633	0.00	14,234	0.00	20,000	0.00	5,766
Parks & Gardens Supervisor Utility-P5041- Asset	0.00	0	0.00	9,000	0.00	9,000
Reticulation Utility - P5043 - Asset 9063	0.00	0	0.00	11,000	0.00	11,000
Oval Tractor- P533- Asset 933	0.00	0	0.00	25,000	0.00	25,000
Parks & Gardens 2 Tonne Truck- P589- Asset 988	0.00	0	0.00	18,000	0.00	18,000
Wandowie Tractor & Loader-PN017 - Asset S590	0.00	0	0.00	25,000	0.00	25,000
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	2,000	0.00	2,000
Construction Supervisor Utility - PN0808 - Asset 9	0.00	6,879	0.00	14,000	0.00	7,121
Works Supervisor Utility - PN0817- Asset 9218	0.00	14,984	0.00	22,000	0.00	7,016
Bobcat Trailer	0.00	0	0.00	4,000	0.00	4,000
Grass & Debris Broom / Attached To Tractor	0.00	0	0.00	1,000	0.00	1,000
Shire Depot - Assets 259,260,261,262,266,488	0.00	101,576	0.00	2,040,000	0.00	1,938,424
Building Surveyor Vehicle - PN0823 - Asset 9226	0.00	12,862	0.00	16,000	0.00	3,138
	0.00	326,295.00	0.00	2,574,000.00	0.00	2,247,705.00

**Summary**

	December 2011 Actual \$	2011/12 Budget \$
Profit on Asset Disposals	0.00	2,269,104
Loss on Asset Disposals	0.00	(21,399)
	0.00	2,247,705

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011**

**3. INFORMATION ON BORROWINGS**  
 (a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	162,243	0		22,747	11,184	139,496	151,059	10,605	5,012
<b>Community Amenities</b>									
Loan 210 - River Dredging	27,601	0		4,876	2,401	22,725	25,200	1,616	102
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	285,771	0		31,255	15,399	254,516	270,372	16,517	7,792
Loan 208 - Northam Country Club **	41,708	0		3,670	1,801	38,038	39,907	3,044	876
Loan 219 - Northam Bowling Club **	182,199	0		19,954	9,832	162,245	172,367	10,460	3,201
Loan 222 - Northam Trotting Club Building **	88,300	0		9,056	4,466	79,244	83,834	4,705	1,305
Loan 223 - Recreation Facilities	932,800	0		80,666	39,731	852,134	893,069	55,918	5,150
Loan 224 - Recreation Facilities	1,100,000	0		27,887	13,625	1,072,113	1,086,375	71,712	24,314
Loan 226 - Recreation Facilities	0	400,000	0	0	0	400,000	0	0	0
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	77,936	0		9,196	4,527	68,740	73,409	4,780	2,057
<b>Economic Services</b>									
Loan 204 - Visitors Centre/Tourist Bureau	14,474	0		9,438	4,616	5,036	9,858	1,086	346
Loan 205 - Visitor Centre Café	25,375	0		17,036	8,381	8,939	17,594	1,425	455
Loan 217 - CBD Streetscape	1,030,386	0		123,267	60,756	907,119	969,630	57,800	21,317
Loan 218 - CBD Streetscape	121,605	0		13,300	6,553	108,305	115,052	7,029	553
Loan 225 - Victoria Oval Purchase	900,000	0		22,817	11,148	877,183	888,852	58,674	19,893
	4,990,998	400,000	0	395,165	194,420	4,995,833	4,796,578	305,371	92,373

**Note:** \*\* indicates self - supporting loans  
 All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2011/12

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used	
	Actual \$	Budget \$						Actual \$	Budget \$
Loan 226 - Recreation Facilities	0	400,000	Unknown	Debenture	20	349,237	7.0	0	400,000

(c) Unspent Debentures

Particulars	Date Borrowed	Balance 1-Jul-11 \$	Borrowed During Year \$	Expended During Year \$	Balance	
					Actual	Actual
Loan 224 - Recreation Facilities	29/04/2011	807,049	0	564,035	243,014	
Loan 225 - Victoria Oval Purchase	29/04/2011	72,727	0	0	72,727	
		879,776	0	564,035	315,741	

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2011/12.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	221,701	221,701
Interest	4,987	9,533
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(16,000)
	<u>226,688</u>	<u>223,633</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	531,320	531,320
Interest	11,951	22,847
Amount Set Aside / Transfer to Reserve	0	1,791
Amount Used / Transfer from Reserve	0	(23,750)
	<u>543,271</u>	<u>532,208</u>
<b>(c) Housing Reserve</b>		
Opening Balance	204,763	204,763
Interest	4,606	8,805
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>209,369</u>	<u>213,568</u>
<b>(d) Meat Inspection Reserve</b>		
Opening Balance	93,263	108,721
Interest	2,098	4,675
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(11,703)
	<u>95,361</u>	<u>101,693</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	111,849	111,849
Interest	2,516	4,810
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>114,365</u>	<u>116,659</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	520,513	520,513
Interest	11,708	22,382
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(452,690)
	<u>532,221</u>	<u>320,205</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	43,911	43,911
Interest	988	1,888
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(45,799)
	<u>44,899</u>	<u>0</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(h) Refuse Reserve</b>		
Opening Balance	51,699	51,699
Interest	1,163	2,223
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(53,922)
	52,862	0
<b>(i) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	668,676	668,676
Interest	15,041	28,753
Amount Set Aside / Transfer to Reserve	0	17,650
Amount Used / Transfer from Reserve	0	(144,386)
	683,717	570,693
<b>(j) Refuse Site Reserve</b>		
Opening Balance	233,690	233,690
Interest	5,256	10,049
Amount Set Aside / Transfer to Reserve	0	33,922
Amount Used / Transfer from Reserve	0	(40,000)
	238,946	237,661
<b>(k) Regional Development Reserve</b>		
Opening Balance	108,213	108,213
Interest	2,434	4,653
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	110,647	117,866
<b>(l) Speedway Reserve</b>		
Opening Balance	113,832	113,832
Interest	2,560	4,895
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	116,392	118,727
<b>(m) Community Bus Replacement Reserve</b>		
Opening Balance	38,421	38,421
Interest	864	1,652
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(30,000)
	39,285	20,073

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(n) Septage Pond Reserve</b>		
Opening Balance	85,794	85,794
Interest	1,930	3,689
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>87,724</u>	<u>129,483</u>
<b>(o) Killara Reserve</b>		
Opening Balance	216,001	176,556
Interest	4,859	7,592
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(38,359)
	<u>220,860</u>	<u>145,789</u>
<b>(p) Minson Ave/Bernard Park Reserve</b>		
Opening Balance	29,600	29,600
Interest	666	1,273
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(30,873)
	<u>30,266</u>	<u>0</u>
<b>(q) Stormwater Drainage Projects Reserve</b>		
Opening Balance	5,701	5,701
Interest	128	245
Amount Set Aside / Transfer to Reserve	0	
Amount Used / Transfer from Reserve	0	
	<u>5,829</u>	<u>5,946</u>
<b>(r) Recreation and Community Facilities Reserve</b>		
Opening Balance	468,135	468,135
Interest	10,530	20,130
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(174,750)
	<u>478,665</u>	<u>313,515</u>
<b>(s) Administration Office Reserve</b>		
Opening Balance	400,435	400,435
Interest	9,007	17,219
Amount Set Aside / Transfer to Reserve	0	11,228
Amount Used / Transfer from Reserve	0	0
	<u>409,442</u>	<u>428,882</u>
<b>(t) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	204,954	204,954
Interest	4,610	8,813
Amount Set Aside / Transfer to Reserve	0	335,000
Amount Used / Transfer from Reserve	0	(200,000)
	<u>209,564</u>	<u>348,767</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(u) River Town Pool Dredging Reserve</b>		
Opening Balance	102,477	102,477
Interest	3,094	4,407
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>105,571</u>	<u>156,884</u>
<b>(v) Parking Facilities Construction Reserve</b>		
Opening Balance	137,549	137,549
Interest	2,305	5,915
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>139,854</u>	<u>143,464</u>
<b>(w) Art Collection Reserve</b>		
Opening Balance	0	0
Interest	0	0
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>5,000</u>
<b>Total Cash Backed Reserves</b>	<u>4,695,798</u>	<u>4,250,716</u>
Total Interest	103,301	196,448

All of the above reserve accounts are to be supported by money held in financial institutions.

(S) indicates Old Shire of Northam Reserve Fund

(T) Indicates Old Town of Northam Reserve Fund

NB: As part of the Merger of the Shire and Town of Northam all reserve funds raised in the old districts are to be spent in those old districts for a period of four (4) years.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2011/12 Budget \$
<b>4. RESERVES (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accomodation Reserve	4,987	17,932
Employee Liability Reserve	11,951	24,638
Housing Reserve	4,606	8,805
Meat Inspection Reserve	2,098	4,675
Office Equipment Reserve	2,516	4,810
Plant & Equipment Reserve	11,708	252,382
Recreation Reserve	988	1,888
Refuse Reserve	1,163	2,223
Road & Bridgeworks Reserve	15,041	46,403
Refuse Site Reserve	5,256	43,971
Regional Development Reserve	2,434	9,653
Speedway Reserve	2,560	4,895
Community Bus Replacement Reserve	864	11,652
Septage Pond Reserve	1,930	43,689
Killara Reserve	4,859	7,592
Minson Ave/Bernard Park Reserve	666	1,273
Stormwater Drainage Projects Reserve	128	245
Recreation and Community Facilities Reserve	10,530	20,130
Administration Office Reserve	9,007	28,447
Council Buildings & Amenities Reserve	4,610	343,813
River Town Pool Dredging Reserve	3,094	54,407
Parking Facilities Construction Reserve	2,305	5,915
Art Collection Reserve	0	5,000
	<u>103,301</u>	<u>944,438</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

4. RESERVES (Continued)

Summary of Transfers to Cash Backed Reserves

Transfers from Reserves

Aged Accommodation Reserve	0	(16,000)
Employee Liability Reserve	0	(23,750)
Housing Reserve	0	0
Meat Inspection Reserve	0	(11,703)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(452,690)
Recreation Reserve	0	(45,799)
Refuse Reserve	0	(53,922)
Road & Bridgeworks Reserve	0	(144,386)
Refuse Site Reserve	0	(40,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(30,000)
Septage Pond Reserve	0	0
Killara Reserve	0	(38,359)
Minson Ave/Bernard Park Reserve	0	(30,873)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	(174,750)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(200,000)
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,262,232)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>103,301</u>	<u>(317,794)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accomodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie

**Meat Inspection Reserve**

Provision for possible future losses in meat inspection operations in the event of abattoir closure.

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Recreation Reserve**

Development and improvement of recreation and sporting facilities within the Shire of Northam. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

**Refuse Reserve**

Provision of future waste management strategy within the Shire of Northam. Expected to be utilised in 2009/10.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Recreation Reserve**

Purpose - Development and improvement of Council's Recreation and Sporting facilities, equipment and infrastructure. No date has been specified for the use of this Reserve.

**Refuse Site Reserve**

Purpose - Development of Colebatch Road Refuse Site, including provision for future replacement facility and/or site. No date has been specified for the use of this Reserve.

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

## 4. RESERVES (Continued)

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. No date has been specified for the use of this Reserve.

**Speedway Reserve**

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. No date has been specified for the use of this Reserve.

**Septage Pond Reserve**

Purpose - To provide for funds for future septage ponds capital upgrade works. No date has been specified for the use of this Reserve.

**Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

**Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

**Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam that are not quarantined for 4 years merger agreement. No date has been specified for the use of this Reserve.

**Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

**Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

**River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Art Collection Reserve**

Purpose - To provide maintenance of Councils art collection including acquisition and disposal

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

	December 2011 Actual \$	2010/11 Financial Report \$	2011/12 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	5,453,891	1,703,928	144,220
Cash - Restricted Unspent Grants	1,975,566	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,695,799	4,592,498	4,250,716
Rates - Current	1,905,227	550,546	0
Sundry Debtors	698,438	868,151	903,312
Provision for Doubtful Debts	(38,614)	(38,614)	0
Pensioners Rates Rebate	18,484	28,704	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	19,851	0
Inventories	26,757	25,749	40,000
	<u>14,735,548</u>	<u>11,807,426</u>	<u>5,338,248</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(666,007)	(1,464,435)	(1,072,523)
Rates Income in Advance	(41,458)	0	0
GST Payable	0	73	0
Payroll Creditors	(228)	(343)	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(38,337)	198,267	0
Other Payables	0	0	0
	<u>(746,030)</u>	<u>(1,266,438)</u>	<u>(1,072,523)</u>
<b>NET CURRENT ASSET POSITION</b>	13,989,518	10,540,988	4,265,725
Less: Cash - Reserves - Restricted	(4,695,799)	(4,592,498)	(4,250,716)
Less: Cash - Unspent Grants - Restricted	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>9,293,719</u>	<u>5,948,490</u>	<u>15,009</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2011/12 Rate Revenue \$	2011/12 Interim Rates \$	2011/12 Back Rates \$	2011/12 Total Revenue \$	2011/12 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.00000	637	687,936	0	0	0	0	0
01 GRV-Northam Town Gen	8.60280	2,701	33,821,632	2,916,385	9,866	470	2,926,722	2,928,708
02 GRV-Northam Town Diff	9.81280	247	11,290,668	1,107,931	(3,192)	0	1,104,739	1,108,531
05 Agricultural Local	0.35800	387	179,621,000	643,043	1,206	0	644,250	648,143
06 Agricultural Regional	0.34140	209	125,035,000	426,869	292	242	427,403	431,969
07 Rural Small Holdings	0.49350	545	102,156,000	504,141	0	0	504,141	505,241
08 Springhill (Landuse)	0.49360	1	283,000	1,397	0	0	1,397	1,397
09 Princes (Landuse)	2.39780	1	145,000	3,477	0	0	3,477	3,477
10 Solfame (Landuse)	0.70580	1	567,000	4,002	0	0	4,002	4,002
11 Bennie (Landuse)	0.89200	1	175,000	1,561	0	0	1,561	1,561
12 CSR (Landuse)	1.34000	1	308,000	4,127	0	0	4,127	4,127
<b>Sub-Totals</b>		4,731	454,090,236	5,612,934	8,173	712	5,621,819	5,637,156
<b>Minimum Rates</b>								
01 GRV-Northam Town Gen	725.00	1,171	5,818,476	843,900	0	0	843,900	848,975
02 GRV-Northam Town Diff	725.00	42	176,368	30,450	0	0	30,450	30,450
05 Agricultural Local	725.00	192	42,595,806	215,325	0	0	215,325	215,325
06 Agricultural Regional	725.00	192	24,987,900	139,200	0	0	139,200	139,200
07 Rural Small Holdings	725.00	16	2,173,500	11,600	0	0	11,600	11,600
<b>Sub-Totals</b>		1,613	75,752,050	1,240,475	0	0	1,240,475	1,245,550
Less Rates Written Off							6,862,294	6,882,706
Ex-Gratia Rates							6,862,294	6,882,706
<b>Totals</b>							11,749	11,400
							6,874,043	6,894,106

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011**

**6. RATING INFORMATION - 2011/12 FINANCIAL YEAR (Continued)**

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-11 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	330	600	(250)	680
Town Hall Bond	900	1,400	(2,300)	0
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	0	7,172	(6,425)	747
Footpath/Kerbing Deposit	52,500	32,500	(9,000)	76,000
Retentions	39,481	28,026	(5,412)	62,095
Sundry Trust	8,310	1,560	(1,560)	8,310
Building & Construction (BCITF)	(7)	23,179	(22,410)	762
Standpipe Key	5,500	50	(50)	5,500
Resited Dwellings	34,700	0	(2,000)	32,700
Deposits-Extractive Industries	224,516	3,850	(5,174)	223,192
Other	20,842	1,105	(1,705)	20,242
Other - Rental Bond	800	0	(200)	600
POS - Cash in Lieu	200,089	5,578	0	205,667
Bonds - Building	75,000	0	(17,500)	57,500
Crossovers - Bond	70,392	1,500	(4,500)	67,392
Bonds - Animal Traps	100	200	(250)	50
	<u>735,353</u>	<u>107,440</u>	<u>(79,456)</u>	<u>763,337</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

8. OPERATING STATEMENT

	December 2011 Actual \$	2011/12 Budget \$	2010/11 Actual \$
<b>OPERATING REVENUES</b>			
Governance	139,847	26,750	97,091
General Purpose Funding	8,179,941	10,262,764	10,760,042
Law, Order, Public Safety	114,987	646,286	412,689
Health	50,612	193,127	157,637
Education and Welfare	554,720	1,875,279	2,726,628
Housing	20,067	46,466	40,641
Community Amenities	1,707,831	1,819,452	1,894,647
Recreation and Culture	109,531	858,520	1,675,607
Transport	458,697	3,519,214	2,268,727
Economic Services	447,872	1,083,284	1,376,955
Other Property and Services	149,554	68,000	1,590,769
<b>TOTAL OPERATING REVENUE</b>	<b>11,933,659</b>	<b>20,399,142</b>	<b>23,001,433</b>
<b>OPERATING EXPENSES</b>			
Governance	311,533	814,437	696,262
General Purpose Funding	115,353	226,708	265,077
Law, Order, Public Safety	451,624	1,047,991	885,614
Health	228,299	494,337	482,415
Education and Welfare	517,007	1,134,492	1,095,098
Housing	50,090	97,994	94,512
Community Amenities	1,032,071	2,721,446	2,571,419
Recreation & Culture	1,385,471	3,187,456	3,199,798
Transport	2,058,514	4,441,317	4,024,889
Economic Services	968,229	2,067,125	1,580,924
Other Property and Services	375,059	67,022	1,832,244
<b>TOTAL OPERATING EXPENSE</b>	<b>7,493,250</b>	<b>16,300,325</b>	<b>16,728,251</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>4,440,409</b>	<b>4,098,817</b>	<b>6,273,182</b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

9. BALANCE SHEET

	December 2011 Actual \$	2010/11 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	12,125,256	10,353,039
Receivables	2,647,469	1,699,815
Inventories	<u>26,757</u>	<u>25,748</u>
<b>TOTAL CURRENT ASSETS</b>	<u>14,799,482</u>	<u>12,078,602</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	801,528	772,734
Inventories	917,401	917,401
Property, Plant and Equipment	23,891,165	23,372,533
Infrastructure	<u>37,148,323</u>	<u>37,170,072</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>62,758,417</u>	<u>62,232,740</u>
<b>TOTAL ASSETS</b>	<u>77,557,899</u>	<u>74,311,342</u>
<b>CURRENT LIABILITIES</b>		
Payables	746,029	1,590,149
Interest-bearing Liabilities	200,744	392,209
Provisions	<u>549,690</u>	<u>707,960</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,496,463</u>	<u>2,690,318</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	4,595,834	4,595,834
Provisions	<u>86,385</u>	<u>86,385</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>4,682,219</u>	<u>4,682,219</u>
<b>TOTAL LIABILITIES</b>	<u>6,178,682</u>	<u>7,372,537</u>
<b>NET ASSETS</b>	<u>71,379,217</u>	<u>66,938,805</u>
<b>EQUITY</b>		
Retained Surplus	66,683,417	62,346,307
Reserves - Cash Backed	4,695,799	4,592,498
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
<b>TOTAL EQUITY</b>	<u>71,379,216</u>	<u>66,938,805</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

10. FINANCIAL RATIO

	2011 YTD	2011	2010	2009
Current Ratio	8.53	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2011

11. Material Variances Notes

NOTE	YTD 2011 Actual	YTD 2011 Y-T-D Budget	2011/12 Budget	Variances Actuals to Budget	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
8						
<b>Revenues/Sources</b>						
Governance	139,847	13,356	26,750	126,491	947.07%	115K grant from DLG for Integrated Planning
General Purpose Funding	1,305,898	1,204,756	3,368,658	101,142	8.40%	
Law, Order, Public Safety	114,987	324,813	646,286	(209,826)	(64.60%)	Timing of the income-expected to be within the Budget
Health	50,612	81,042	193,127	(30,430)	(37.55%)	Decrease in income from Meat Inspection and Health Licences
Education and Welfare	554,720	527,502	1,875,279	27,218	5.16%	Project Grant Funding
Housing	20,067	23,220	46,466	(3,153)	(13.58%)	
Community Amenities	1,707,831	1,342,489	1,819,482	365,332	27.21%	Timing of the income
Recreation and Culture	109,531	196,017	86,486	(86,486)	(44.12%)	Timing of the income
Transport	458,697	1,504,764	3,519,214	(1,046,067)	(69.52%)	Timing of the income - income expected to be within budget
Economic Services	447,872	541,566	1,083,284	(93,694)	(17.30%)	Timing of the income
Other Property and Services	149,554	33,978	68,000	115,576	340.15%	Income from 10/11 Storm Damage Insurance Claims
	5,059,616	5,793,513	13,505,036	(733,897)	(12.67%)	
<b>(Expenses)/(Applications)</b>						
8						
Governance	(311,533)	(438,476)	(814,437)	126,943	(28.95%)	Timing of Expenditure
General Purpose Funding	(115,353)	(78,510)	(226,708)	(36,843)	46.93%	Timing of Expenditure
Law, Order, Public Safety	(451,624)	(572,161)	(1,047,991)	120,537	(21.07%)	Timing of Expenditure
Health	(228,299)	(245,851)	(494,337)	17,552	(7.14%)	
Education and Welfare	(517,007)	(567,084)	(1,134,492)	50,077	(8.83%)	Timing of Expenditure
Housing	(50,090)	(50,139)	(97,994)	49	0.00%	
Community Amenities	(1,032,071)	(1,361,482)	(2,721,446)	329,411	(24.20%)	Timing of Expenditure
Recreation & Culture	(1,385,471)	(1,868,275)	(3,187,456)	282,804	(16.95%)	Timing of Expenditure
Transport	(2,058,514)	(2,283,675)	(4,441,317)	225,161	(9.86%)	Timing of Expenditure
Economic Services	(968,229)	(1,076,184)	(2,067,125)	107,955	(10.03%)	Timing of Expenditure
Other Property and Services	(375,059)	(103,659)	(67,022)	(271,400)	261.82%	Higher than expected private works & undercovered Plant Operating Cost
	(7,493,250)	(8,445,496)	(16,300,325)	952,246	(11.28%)	

NOTE	YTD 2011 Actual \$	YTD 2011 Y-T-D Budget \$	2011/12 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
2	0	1,028,226	(2,247,705)	(1,028,226)	(100.00%)	Timing Difference of Assets Disposals
	(63,475)	0	0	(63,475)		Adjustment of prior year accrual
	(113,286)	0	0	(113,286)		Adjustment of prior year accrual
	0	0	0	0		
	(158,270)	0	0	(158,270)		Leave Taken during year
	1,613,039	1,446,888	2,893,915	166,151	11.48%	Actual depreciation higher than anticipated.
<b>Capital Revenue and (Expenditure)</b>						
1	0	0	0	0		
1	(985,791)	(3,343,938)	(6,687,958)	2,358,147	(70.52%)	Delays in project timing
1	(119,918)	(452,274)	(993,520)	332,356	(73.49%)	Delays in project timing
1	(78,377)	(88,968)	(177,200)	10,591	(11.90%)	Delays in project timing
1	0	(112,500)	(225,000)	112,500	(100.00%)	Delays due to supply by FESA
1	0	0	0	0		
1	(680,006)	(1,543,512)	(2,781,787)	863,506	(55.94%)	Delays in project timing
1	0	(552,000)	(552,000)	552,000	(100.00%)	Delays due to projects undertaken by MRWA
1	(21,998)	(79,818)	(189,721)	57,820	(72.44%)	Delays in project timing
1	(100,841)	0	(1,392,620)	(100,841)		Variation in project timing
1	(120,036)	(285,372)	(570,844)	165,336	(57.94%)	Variation in project timing
1	0	(9,996)	(20,000)	9,996	(100.00%)	Delays in project timing
2	0	1,287,000	2,574,000	(1,287,000)	(100.00%)	Timing Difference of Assets Disposals
3	(194,420)	(197,538)	(396,165)	3,118	(1.58%)	
3	0	0	400,000	0		
3	31,499	31,499	63,935	0	0.00%	
4	(103,301)	(103,301)	(944,438)	0	0.00%	
4	0	0	1,262,232	0		
5	5,948,490	5,870,067	5,870,067	78,423	1.34%	
5	9,293,719	7,688,586	11,117	1,605,133	20.88%	
6	(6,874,043)	(6,894,106)	(6,890,215)	20,063	(0.29%)	
<b>Amount Raised from Rates</b>						

This statement is to be read in conjunction with the accompanying notes.



**BANK RECONCILIATION STATEMENT**  
 Period Ending 31st December 2011

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
<b>Balance as per Bank Statements</b>				
Gold Term Deposit(Muni) 028-0384971 \$	2,000,000.00			
Business Bonus 028-0331279	\$3,386,784.68			
Muni Operating A/C 028-5350119	\$98,933.78			
Term Deposit (Muni) 035981-7				
Term Deposit (Trust) 036059-9		\$23,052.32		
Term Deposit (Trust) 0379245				
Term Deposit (Trust) 035795-4		\$205,666.38		
Term Deposit (Trust) 695773-2		\$99,666.12		
Term Deposit (Trust) 034705-8				
Trust Operating A/C 028-5350143		\$439,574.27		
Business Bonus(Reserve) 028-0364535			\$338,948.68	
Term Deposit (Reserve) 025135-4			\$858,950.86	
Gold Term Deposit(Reserve) 028-0378532			\$3,497,899.73	
ANZ Banl T/D(DITRD & LG)				\$1,733,453.16
Business Bonus Grant Fund 036594-7				\$242,112.49
<b>Total As Per Bank Statements</b>	<b>\$5,485,718.46</b>	<b>\$767,959.09</b>	<b>\$4,695,799.27</b>	<b>\$1,975,565.65</b>
<b>Plus</b>				
Outstanding Deposits	5,100.45	83.00		
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$5,100.45</b>	<b>\$83.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Loss</b>				
Unpresented Cheques	(40,158.18)	(4,705.20)		
	<b>(\$40,158.18)</b>	<b>(\$4,705.20)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
<b>Bank Statement Balance after Adjustment</b>	<b>\$5,450,660.73</b>	<b>\$763,336.89</b>	<b>\$4,695,799.27</b>	<b>\$1,975,565.65</b>
<b>General Ledger Accounts</b>				
111000010 MUNI BANK	5,450,660.73			
111180010 Trust Bank		763,336.89		
111150010 Reserve Bank Account			0.00	
1111501010 Reserve Inv Bank			4,695,799.27	
1111002010 Unspent Grant				1,975,565.65
<b>Balance Per General Ledger Accounts</b>	<b>\$5,450,660.73</b>	<b>\$763,336.89</b>	<b>\$4,695,799.27</b>	<b>\$1,975,565.65</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by J.A. Becker  
 POSITION : FINANCE OFFICER

Confirmed by [Signature]  
 POSITION : ACCOUNTANT

**13.3.3 WRITE OFF SUNDRY DEBTORS**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.3.2
Officer:	Denise Gobbart / Hitesh Hans
Officer Interest:	Nil
Policy:	Accounting Policy 3.1
Voting:	Absolute Majority
Date:	1 February 2012

**PURPOSE**

Council is requested to write off the following unpaid Debtors, as either the debts are uneconomical to recover or relate to charges issued prior to 30 June 2011.

**BACKGROUND**

Once a sundry debtor is raised, if the account has not been settled prior to the month end, a monthly statement is sent, if telephone contact details are available a call is placed with the debtor. This occurs monthly until 120 days, after this time the account is forwarded to our debt collection agency.

**STATUTORY REQUIREMENTS**

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
  - (a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money;*
  - (b) *wave or grant concessions in relation to any amount of money; or*
  - (c) *write off any amount of money, which is owed to the local government.*

*\* Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

*[Section 6.12 amended by No. 64 of 1998 s. 39.]*

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Not Applicable

**BUDGET IMPLICATIONS**

To write off the sundry debtors in consideration will reduce revenue by \$837.38. There will be a Goods & Services Tax adjustment in the Shire’s favour of \$69.66.

With the exclusion of \$22.50 all other funds were included in our provision for Doubtful Debts provided in the financials to 30 June 2011.

**OFFICER’S COMMENT**

It is requested that Council approve the write off of the following debtors as listed.

<b>DEBTOR NUMBER</b>	<b>INVOICE NUMBER</b>	<b>AMOUNT \$</b>	<b>DESCRIPTION</b>	<b>DATE</b>
C72	4427	100.55	Lost Library Books	21/05/2010
D54	4453	71.26	After School Care Fees	26/05/2010
F15	4291	31.86	After School Care Fees	03/05/2010
F15	3924	31.86	After School Care Fees	10/02/2010
F15	3763	89.65	Vacation Care Fees	27/01/2010
N45	5570	301.00	Community Bus Hire	19/11/2010
S56	5365	117.65	Vacation Care Fees	21/10/2010
S56	4431	71.05	Lost Library Books	21/05/2010
W96	6721	22.50	Accommodation Commission	02/05/2011
	<b>TOTAL</b>	<b>\$837.38</b>		

The invoice for W96 being for commission on accommodation was raised in error as the accommodation booking had been cancelled, due to the invoice being raised in the previous financial year Council endorsement is required to write the debt off.

After unsuccessful attempts to recover the debt by Shire staff they were referred to Dun and Bradstreet (our debt collection agency). Dun and Bradstreet have advised that everything possible has been done to collect the debt and it is uneconomical to proceed with further legal action due to the small balances.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1717**

**Moved: Cr DA Hughes**

**Seconded: Cr RW Tinetti**

**That Council write off the following sundry debtors;**

<b>DEBTOR NUMBER</b>	<b>INVOICE NUMBER</b>	<b>AMOUNT \$</b>	<b>DESCRIPTION</b>	<b>DATE</b>
C72	4427	100.55	Lost Library Books	21/05/2010
D54	4453	71.26	After School Care Fees	26/05/2010
F15	4291	31.86	After School Care Fees	03/05/2010
F15	3924	31.86	After School Care Fees	10/02/2010
F15	3763	89.65	Vacation Care Fees	27/01/2010
N45	5570	301.00	Community Bus Hire	19/11/2010
S56	5365	117.65	Vacation Care Fees	21/10/2010
S56	4431	71.05	Lost Library Books	21/05/2010
W96	6721	22.50	Accommodation Commission	02/05/2011
	<b>TOTAL</b>	<b>\$837.38</b>		

**CARRIED 10/0**

**13.4. COMMUNITY SERVICES**

Nil

**13.5. ENGINEERING SERVICES**

Nil

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil

**16. CONFIDENTIAL ITEM**

Members of Gallery and Staff departed the Chambers at 7.34pm

**COUNCIL DECISION**

<b>Minute No C.1718</b>	
<b>Moved: Cr DG Beresford</b>	
<b>Seconded: Cr KD Saunders</b>	
<b>1.</b>	<b>That Council, in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.</b>
<b>2.</b>	<b>That Council move into a Committee of the Whole.</b>
<b>CARRIED 10/0</b>	

**16.1 CONFIDENTIAL ITEM - CHIEF EXECUTIVE OFFICER'S REMUNERATION REPORT**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.1.1.1
Officer:	CEO Review Committee
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	10 February 2012

**COUNCIL DECISION**

<b>MINUTE No C.1719</b>	
<b>Moved: Cr TM Little</b>	
<b>Seconded: Cr DA Hughes</b>	
<b>That Council move out of a Committee of the Whole.</b>	
<b>CARRIED 10/0</b>	

Members of the Gallery and Staff return to Chambers at 8.36pm.

Cr SB Pollard then read aloud the decision of Council.

### **RECOMMENDATION/COUNCIL DECISION**

#### **Minute No C.1720**

**Moved: Cr R Head**

**Seconded: Cr D Hughes**

#### **That Council**

- 1. adopt the CEO 2011/12 KPI's as presented which include ratings of Highly Satisfactory and Satisfactory.**
- 2. That the cash component of the CEO's salary be increased by the most recently published CPI for Perth effective 1/9/11.**
- 3. The \$5,000 retention of cash salary previously retained, be included in the CEO's fortnightly salary as from 1 September 2011.**
- 4. appreciates the efforts of the CEO Mr NA Hale and his staff.**

**CARRIED 10/0**

**17. DECLARATION OF CLOSURE**

There being no further business the Presiding Officer declared the meeting closed at 8.37pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 February 2012 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date