



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
15 JANUARY 2014**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 15 JANUARY 2014 AT 5:30 PM

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 15 January 2014 at 5:30 pm

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

Shire President, Cr S Pollard declared the meeting open at 5.34pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr D A Hughes has declared an “Impartiality” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- Mrs Jan James is well known to him and also a relative

Cr D A Hughes has declared a “Financial” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- His band received a financial gain as they performed at the Motorama

Cr J E Williams has declared an “Impartiality” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- She is a member of one of the nominated groups, and one of the individual nominees is the parent of a close friend

Cr R M Head has declared an “Impartiality” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- Wife is a member of Lions club which is a nominee for an award

Cr U Rumjantsev has declared an “Impartiality” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- Bakers Hill Progress & Recreation Association- Non-voting member/Bakers Hill Motorama Festival Day- Event Coordinator

Cr U Rumjantsev has declared an “Impartiality” interest in item 16.1- Premier’s Australia Day Active Citizenship Awards- Confidential Item- Joyce Sangston known to him and a personal friend of his wife Patricia Rumjantsev

Cr S B Pollard has declared an “Impartiality” interest in item 16.2- Application For Approval Of Medical Centre And Lease Of Lot 380 (33) Wellington Street, Northam – Confidential Item - He is association secretary for WGPN which may be a competitor to Dr Solomon and he receives remuneration as association secretary

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
U Rumjantsev
R W Tinetti
R M Head
A W Llewellyn
D A Hughes
D G Beresford
J E Williams

Chief Executive Officer
Executive Manager Development Services
Executive Manager Corporate Services
Executive Manager Engineering Services
Executive Manager Community Services

J B Whiteaker
P B Steven
D R Gobbart
C D Kleynhans
J McGready

GALLERY

2 Members of the Public and 1 Member of the Press

4. APOLOGIES

Project Manager Community Infrastructure C B Hunt

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

5.1 LEAVE OF ABSENCE

Cr K D Saunders has been granted leave of absence between the following dates:
11 to 25 January 2014

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 LEAVE OF ABSENCE

Cr J Williams has applied for a leave of absence between the following dates:
20 February to 03 March 2014

RECOMMENDATION/ COUNCIL DECISION

Minute No C.2132

**Moved: Cr A Llewellyn
Seconded: Cr R Head**

**That Cr J Williams be granted leave of absence between the following dates:
20 February to 03 March 2014**

CARRIED 9/0

6.2 LEAVE OF ABSENCE

Cr D Beresford has applied for a leave of absence from all Council duties for the month of March 2014

RECOMMENDATION/ COUNCIL DECISION

Minute No C.2133

**Moved: Cr T Little
Seconded: Cr R Tinetti**

That Cr D Beresford be granted leave of absence from all Council duties for the month of March 2014

CARRIED 9/0

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Nil

9. PUBLIC STATEMENT TIME

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION/COUNCIL DECISION

Minute No C.2134

Moved: Cr D Hughes

Seconded: Cr A Llewellyn

That the minutes of the meeting held Wednesday, 18 December 2013 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**12.1 PRESIDENT'S REPORT- WEDNESDAY, 15TH JANUARY 2014**

<u>Visitations and Consultations</u>	
23/12/13	Attend Chamber of Commerce Shop Locally prize draw
24/12/13	Radiowest Christmas Eve radio interview
28/12/13	Media re: YHIDC escape #2
29/12/13	Media re: YHIDC escape #2
30/12/13	Media re: YHIDC escape #2
6/1/14	Avon Tourism Inc. meeting in York
<u>Upcoming Events</u>	
14/1/14	Department of Regional Development networking meeting in York
15/1/14	Annual Electors meeting
24/1/14	Dive in movie at the Northam Pool
26/1/14	Australia Day in Bernard Park
1/2/14	Twilight movie in Wundowie
3/2/14	AROC meeting
8/2/14	Twilight movie in Bakers Hill
16/2/14	Vintage Vehicle Swap Meet in Northam
22/2/14	Twilight movie in Northam

ADMINISTRATIVE ASPECTS:**Spencers Brook Road repairs**

Due to excessive dust resulting from the unsealed repair on Spencers Brook Road, the road has again been closed to traffic and looks likely to remain closed until the reseal is completed in February.

Road works and Footpaths program

There are funds allocated in the 2013/14 budget for road and footpath reconstruction or construction which do not identify the specific works to be undertaken. These will need to be identified and prioritised shortly in order for progress to be made this financial year.

STRATEGIC ASPECTS:

Avon Link train

The Wheatbelt Development Commission has formed a working party of key stakeholders to examine the existing train service and make recommendations to the State Government regarding improving and retaining the service. Our CEO Jason is our representative on that working party which has its first meeting on the 9th January.

Projects

CEO Jason has produced a comprehensive summary of key strategic projects being undertaken by the Shire which will help Councillors keep in touch with progress. As Federal funding has been tightened, the projects involving the Sound Shell limestone retaining wall, the Hugo Throssell VC Walk signature monument and the 3 significant energy efficiency projects - including the Northam Recreation Centre air conditioning project - look unlikely to eventuate this year.

It was pleasing to see the completion of stage one of the Killara extensions and the Avon Health and Emergency Precinct substantially completed from our perspective in the first half of this year.

The list of some 25 major projects being monitored demonstrates the extremely busy capital works program we have adopted and it will be interesting to see how the program is achieved in this second 6 months of the 2013/14 year.

Projects that are expected to be substantially commenced, if not completed, include the Bakers Hill – Wundowie water pipeline, Bakers Hill Oval reticulation, Bakers Hill tennis courts refurbishment, Bernard park water playground and Wundowie storm water harvesting.

Yongah Hill IDC

Another escape occurred on the night of Friday 27th December with 2 Vietnamese detainees again going over the fences to freedom. One was located near the Northam Country Club on Saturday 28th but the remaining detainee remains at large as I write this report. WA Police continue the search.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

13.1.1 DEDICATION OF PORTION OF LOTS 70 ON DP 75934 AND LOT 72 ON DP 75935 AS A PUBLIC ROAD

Name of Applicant:	Internal Report
Name of Owner:	State Government/ Public Transport Authority and Main Roads WA
File Ref:	1.3.12.8
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	20 December 2013

PURPOSE

A component of the Avon Health Precinct development as funded under the SuperTowns program is the construction of a new road linking Fernie Street through to Mitchell Avenue. A portion of this road is to be constructed through land currently utilised as a vacant Railway Laydown Maintenance Area (utilised infrequently) and vacant freehold land owned by Main Roads WA. This report proposes that Council take the necessary action to have this portion of the road dedicated formally.

BACKGROUND

The construction of the new road through these crown and freehold landholdings has been approved by Main Roads WA and the Public Transport Authority. The Department of Regional Development and Lands have recognised this, however have advised that to formalise this a formal dedication under Section 56 of the Land Administration Act is required.

Council resolved to do this at its ordinary meeting held on 15th May 2013, however the Department of Lands have now advised that as the survey and “as-constructed” plans have been complete the resolution is required to be specific to the new Deposited Plans.

STATUTORY REQUIREMENTS

The provisions of the Land Administration Act are applicable to the required action, and specifically section 56 which states as follows

56. Dedication of roads

- (1) If in the district of a local government —
 - (a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;
 - (b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —
 - (i) the holder of the freehold in that land applies to the local government, requesting it to do so; or
 - (ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;

or

 - (c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.
- (2) If a local government resolves to make a request under subsection (1), it must —
 - (a) in accordance with the regulations prepare and deliver the request to the Minister; and
 - (b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.
- (3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —
 - (a) subject to subsection (5), by order grant the request;
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

- (5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —
 - (a) unallocated Crown land or, in the case of a private road, alienated land; and
 - (b) designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.
- (6) If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Providing Physical Infrastructure & Caring for Natural Environment

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

BUDGET IMPLICATIONS

N/A

OFFICER’S COMMENT

The dedication of these portions of the railway land and Main Roads WA freehold land is supported and is to assist in formalising arrangements previously agreed to by all parties. The new resolution will reflect the recently submitted deposited plan survey documents

RECOMMENDATION/COUNCIL DECISION

Minute No C.2135

**Moved: Cr R Head
Seconded: Cr D Hughes**

That Council:

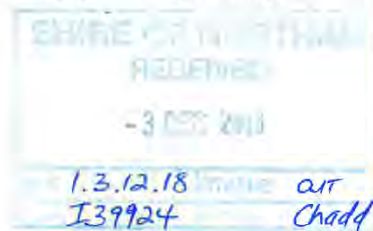
- 1. resolve under Section 56 of the Land Administration Act 1997 to request the Minister to dedicate as road Lots 70 on Deposited Plan 75934 and Lot 72 on Deposited Plan 75935 as shown on the attached plan.**
- 2. resolve to indemnify the Minister against any claim for compensation arising from this action.**

CARRIED 9/0



**Government of Western Australia
Department of Lands**

Your ref: 1.3.12.18/O22746
 Our ref: File Number 07229-1950 Job No. 122213
 Enquiries: Greg Martiensen
 Email: greg.martiensen@lands.wa.gov.au



Chief Executive Officer
 Shire of Northam
 PO Box 613
 NORTHAM WA 6401

Dear Sir,

Extension of Fernie Road, Northam.

I advise you that a portion of Reserve 25130 ['Health (Hospital and Health Services)'] has been excised from the reserve and dedicated as public road, effective from 20 November, 2013.

See enclosed sketch.

In regard to the balance of the requested road extension, this Department has sought agreement from Public Transport Authority and Main Roads for the associated tenure changes. Replies are awaited. PTA will also have to undertake action to remove land from the railway Corridor under the *Railway Freight Systems Act 2000*.

The surveyor has forwarded copies of unlodged Plans numbered 75934 and 75935. Lots to be dedicated as Fernie Street are depicted as Lot 70 on DP75934 and Lot 72 on DP75935. These areas differ from lands referred to the Council Resolution of 15 May, 2013.

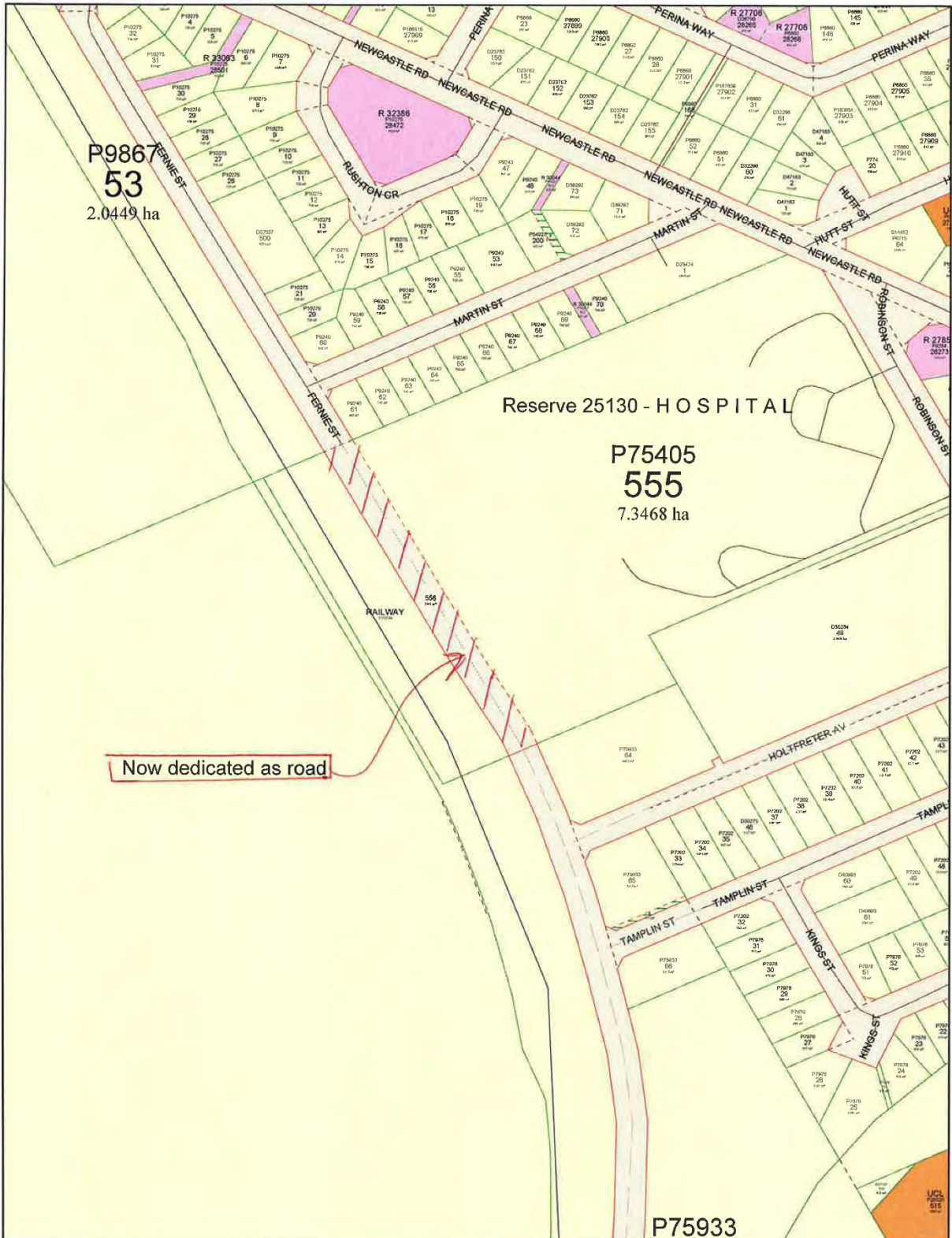
To eliminate doubt, it is recommended that the Council pass a further resolution and indemnification referring clearly to Lot 70 on DP75934 and Lot 72 on DP75935.

Yours sincerely

**Greg Martiensen
 Assistant State Land Officer
 Goldfields-Wheatbelt Region
 Department of Lands**

27 November, 2013

2213gm11



Scale : 1:3000 (Geographical)
 MGA : SW=467094.2E,6497788.1N Zone 50 / NE=467695.4E,6498711.8N Zone 50
 Lat/Long : 116°39'10.519", -31°39'16.816" / 116°39'33.455", -31°38'46.876" H 263mm by W 201mm

Printed : 15:24 Wed 27/Nov/2013
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This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.

13.2. DEVELOPMENT SERVICES

13.2.1 LEASE – BAKERS HILL ADULT RIDING CLUB – RESERVE 25785, SHINGLE HILL ROAD, BAKERS HILL

Name of Applicant:	Bakers Hill Adult Riding Club
Name of Owner:	Shire of Northam
File Ref:	A1201
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Simple Majority
Date:	24 December 2013

PURPOSE

For Council to lease a portion of Reserve 25785 to the Bakers Hill Adult Riding Club.

BACKGROUND

The Bakers Hill Adult Riding Club (BHARC) has operated from its Clubrooms and arena on Reserve 25785, Bakers Hill for approximately 11 years. However it has not held a lease from the Shire of Northam for the premises.

Council granted approval in April 2013 to the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc (RDBHCDC) to use a different portion of the same reserve.

The portion of reserve currently used by the BHARC was shared with the Bakers Hill Pony Club for a number of years. However the Pony Club is now in recess. An expression of interest was received from the Avon Valley Adult Riding Club, who currently use the Northam Equestrian Park, to share Bakers Hill facilities with the BHARC. However this is not supported by the BHARC or the Shire at this stage. As part of this discussion, the BHARC submitted an application to formalise their current use of the site.

STATUTORY REQUIREMENTS

The process for handling expressions of interest is outlined in the Local Government (Functions & General) Regulations 1996. Leases to sporting organisations are exempt from the usual requirements of the Local Government Act and do not require the calling of tenders or the requirements for advertising details of the proposed tenant and rent before entering into the lease.

The Reserve 25785 is approximately 22.6 hectares and zoned as Parks and Recreation under the provisions of Local Planning Scheme 6. The land is crown land vested in the Shire of Northam for the purpose of 'recreation' with the power to lease.

Given that the property is a Reserve, the lease will be subject to approval from the Minister for Lands.

CONFORMITY WITH THE PLAN FOR THE FUTURE

OBJECTIVE: Provide active and passive recreation facilities and services

STRATEGY: Partner with stakeholders to achieve greater community participation in recreational facilities and services

BUDGET IMPLICATIONS

The proposed lease requirements are outlined below.

The BHARC is responsible for:

- the cost of building insurance on-charged as annual rental
- the costs of outgoings (currently there is no power and water connected to the site)
- the costs for public liability and contents insurance
- building maintenance
- any costs for drawing up the lease

The Shire is responsible for:

- arranging the lease documentation
- making the land available

OFFICER'S COMMENT

Council's Lease Policy recommends a lease period of 5 years, with a 5 year renewal option. This is considered a reasonable period of time.

It is recommended that Council include an advice note advising that any proposed future development and or change of land use on the site will likely require planning and building approval.

A map of the proposed lease area is attached. The BHARC has managed this area for many years with no issues of note, therefore it is recommended that the lease proposal is supported.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2136

Moved: Cr R Head

Seconded: Cr U Rumjantsev

That Council leases the existing dedicated portion of Reserve 25785 Shingle Hill Road, Bakers Hill, to the Bakers Hill Adult Riding Club for a period of 5 years, with a 5 year renewal option, with the lease to be executed by the Shire President and Chief Executive Officer under the Shire of Northam common seal with conditions of the lease to include the BHARC being responsible for:

- **the cost of building insurance on-charged as annual rental**
- **the costs of outgoings and any future development**
- **the costs for public liability and contents insurance**
- **building maintenance**
- **any costs for drawing up the lease**

Advice note: Any proposed future development or change of land use is likely to require planning and building approval.

CARRIED 9/0

BAKERS HILL ADULT RIDING CLUB & SHIRE OF NORTHAM

The Bakers Hill Adult Riding Club would like to enter into a memorandum of understanding with the Shire of Northam.

At present the Bakers Hill Adult Riding Club have use of the Shingle Hill Road Equestrian Park, we have been at this site now for 11 years.

The Bakers Hill Adult Riding Club hold instructional rallies monthly and other events as requested by members.

The Club at present:

- Maintain all areas inside the grounds arena upkeep and fence maintenance
- Cleaning up of all rubbish and removal
- There is no power water or telephone connected so Club receives no Accounts
- We maintain our own water storage, with tanks.
- We upkeep the building and maintenance (Painting, flooring, toilet facilities, kitchen area)
- Have installed steel horse yards for safety to horses
- Maintain trees and weeds in car park and arena (ongoing) needs work every year to keep on top of falling debris and noxious weeds (Patterson's Curse, Cape Tulip)
- We maintain our own horse manure collection area, where members' families are invited to take away for use in gardens etc.
- On rally days we are particular that members clean up manure and hay and put in collection area.
- We have a shipping container and shed for equipment storage that is maintained and looked after by members.

Bakers Hill Adult Riding Club are affiliated with the Equestrian Association Western Australia, (EAWA) they are the governing body that most Adult Riding Clubs are affiliated with. With our affiliation we are able to have insurance cover with Gow Gates. (Present insurer)

Our understanding is that we are required to pay an annual fee to the Shire of Northam for the insurance cover to the buildings and sheds.

Contents insurance is the responsibility of the club.

Over the past few years we have appreciated the Shire of Northam's contribution to helping support our club with ongoing projects we have undertaken and we will continue to maintain the grounds to enable all community user groups to be able to utilise.



13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 December 2014

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 15 January 2014 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2137	
Moved: Cr D Hughes	
Seconded: Cr A Llewellyn	
That Council endorse the payments for the period 1 December 2013 to 31 December 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 32934 to 33011	\$ 200,715.68
Trust Bank Vouchers 1789 to 1799	\$ 12,887.14
EFT Trust Bank Vouchers	
EFT15609 to EFT15609 and EFT15846 to EFT15846	\$ 2,000.00
Municipal Fund Bank Electronic Fund Transfer	
EFT15596 to EFT15608 and EFT15610 to EFT15845	\$ 1,832,712.66
Direct Debit Fund Transfer 6531.1 and 6560.1	\$ 7,066.53
Municipal Fund Bank Electronic Fund Transfer Payroll 03/12/2013	\$ 171,191.23
Municipal Fund Bank Electronic Fund Transfer Payroll 17/12/2013	\$ 179,743.35
Municipal Fund Bank Electronic Fund Transfer Payroll 31/12/2013	\$ 181,659.02
TOTAL	\$2,587,975.61
	CARRIED 9/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
1789	02/12/2013 BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR OCTOBER 2013.	- 1,228.83
1790	02/12/2013 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR OCTOBER 2013.	- 1,581.39
1791	02/12/2013 SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR OCTOBER 2013.	- 176.00
1792	02/12/2013 TREVOR GARLETT	BOND REFUND FOR THE HIRE OF HOSPITALITY ROOM 15/11/2013.	- 200.00
1793	03/12/2013 ROSS HEADLEY	REFUND OF POOL BOND.	- 1,000.00
1794	11/12/2013 STALLION HOMES	REIMBURSEMENT OF KERB BOND.	- 1,000.00
1795	11/12/2013 BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR NOVEMBER 2013.	- 2,402.62
1796	11/12/2013 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR NOVEMBER 2013.	- 4,030.80
1797	11/12/2013 COLE HAZLEWOOD	REIMBURSEMENT OF KERB BOND.	- 1,000.00
1798	11/12/2013 SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR NOVEMBER 2013.	- 212.50
1799	19/12/2013 KENNETH RAYMOND LIDDELOW	REFUNDS FOR ANIMAL TRAP HIRE RETURN.	- 55.00
EFT15596	02/12/2013 BRIERTY	TOTAL TRUST CHEQUE	- 12,887.14
EFT15597	02/12/2013 DENIS GRAHAM BERESFORD	APPROVED CLAIM FOR THE MONTH OF OCTOBER 2013	- 457,644.11
EFT15598	02/12/2013 DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,726.55
EFT15599	02/12/2013 FM SURVEYS	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,726.55
EFT15600	02/12/2013 JULIE ELLEN WILLIAMS	DRAINAGE SURVEY OF NORTHAM TOWNSITE	- 29,733.00
EFT15601	02/12/2013 KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,726.55
EFT15602	02/12/2013 LLEWELLYN A W	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,918.16
EFT15603	02/12/2013 RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,726.55
EFT15604	02/12/2013 ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,726.55
EFT15605	02/12/2013 STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 6,448.55
EFT15606	02/12/2013 TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 2,939.67
EFT15607	02/12/2013 ULO RUMJANTSEV	COUNCILLOR PAYMENTS NOVEMBER 2013.	- 1,970.75
EFT15608	02/12/2013 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 221 INTEREST PAYMENT - AIRSTRIP UPGRADE	- 6,987.66
EFT15609	02/12/2013 WESS'S DEMOLITION	SUB TOTAL EFT MUNICIPAL	- 518,001.20
EFT15610	11/12/2013 BT SUPER FOR LIFE	REFUND OF KERB BOND.	- 1,000.00
EFT15611	11/12/2013 CAROL ANN MCCARROLL	SUB TOTAL EFT TRUST	- 1,000.00
EFT15612	11/12/2013 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 462.50
EFT15613	13/12/2013 ATCO STRUCTURES & LOGISTICS PTY LTD	RATES REFUND FOR ASSESSMENT A12642 183 WELLINGTON STREET NORTHAM 6401.	- 584.95
EFT15614	13/12/2013 AGED AND COMMUNITY SERVICES WA INC	SUPERANNUATION CONTRIBUTIONS.	- 177.25
		PURCHASE OF X1 USED 12X3 LUNCHROOM & TRANSPORT TO WUNDOWIE.	- 18,007.00
		2013/14 MEMBERSHIP SUBSCRIPTION.	- 473.28

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT15615	13/12/2013	AVON REGION PEST CONTROL	SPIDER TREATMENTS FOR THE NORTHAM & WUNDOWIE POOL.	- 440.00
EFT15616	13/12/2013	AVON VALLEY ARTS SOCIETY (INC)	SALE OF ASSORTED ITEMS FROM THE VISITORS CENTRE.	- 86.40
EFT15617	13/12/2013	BAKERS HILL PROGRESS AND RECREATION ASSOCIATION	BAKERS HILL PROGRESS ASSOCIATION 2013/14 ANNUAL ALLOCATION.	- 7,260.00
EFT15618	13/12/2013	OXTERS CEMETERY SERVICES	PURCHASE OF ASSORTED TOILETRIES FOR HOOPER PARK TOILETS, WUNDOWIE HALL, CLACKLINE TOILETS, THE ADMIN BUILDING & LIBRARY. KATRINE MAINTENANCE INVOICING FROM 30/09/2013 TO 01/11/2013 & 04/11/2013 TO 29/11/2013. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 29/11/2013, X2 RE-OPENINGS & X2 GRAVE CERTIFICATIONS. BAKERS HILL & GRASS VALLEY TOWN SITE MAINTENANCE FROM 04/11/2013 TO 29/11/2013. CLACKLINE & BAKERS HILL ABLUTIONS INVOICING FROM 04/11/2013 TO 29/11/2013.	- 6,318.89
EFT15619	13/12/2013	SLAV'S CLEANING SERVICE	CLEANING OF THE ADMINISTRATION CENTRE, DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS, CHANGING TOILET SEATS IN VISITORS CENTRE X2, APEX TOILETS X1 & BERNARD PARK TOILETS FOR NOVEMBER 2013.	- 17,405.02
EFT15620	13/12/2013	TOTAL GREEN RECYCLING PTY LTD	EWASTE RECYCLING FROM OLD QUARRY ROAD.	- 533.32
EFT15621	13/12/2013	A CLASS DISPLAYS	PURCHASE OF X2 RITE LITERATURE DISPLAY & DELIVERY TO THE VISITORS CENTRE.	- 123.60
EFT15622	13/12/2013	A TEAM PRINTING PTY LTD	PURCHASE OF X1000 BROCHURES FOR KILLARA & X1000 LABELS FOR THE VISITORS CENTRE.	- 475.20
EFT15623	13/12/2013	ABBOTT & CO PRINTERS	PURCHASE OF X8 SWIMMING POOL INSPECTION SHEET BOOKS FOR BUILDING SERVICES	- 487.30
EFT15624	13/12/2013	ACES ANIMAL CARE EQUIPMENT SERVICES PTY LTD	PURCHASE OF X1 TALON GLOVES & X1 STRETCHER FOR COMMUNITY SERVICES.	- 315.48
EFT15625	13/12/2013	ADVANCED FIRE ENGINEERING	FIRE ENGINEERING REPORT 67% COMPLETE REGARDING THE REC CENTRE.	- 3,427.05
EFT15626	13/12/2013	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X1 BRASS SPRAY NOZZLE FOR ENGINEERING SERVICES.	- 20.00
EFT15627	13/12/2013	ALLCOM COMMUNICATIONS WA PTY LTD	REPAIR TO VARIOUS RADIO'S FOR ENGINEERING SERVICES.	- 2,932.05
EFT15628	13/12/2013	ANDREW ROLAND VALLANCE	HIRE OF BUS FOR AFTERSCHOOL & VACATION CARE FOR OCTOBER & NOVEMBER 2013.	- 490.00
EFT15629	13/12/2013	ANDY'S PLUMBING SERVICE	WORK CARRIED OUT 15/11/2013 & 16/11/2013 ON FORREST ST BRIDGE. CALL OUT 23/11/2013 FOR A BLOCKED SEWER LINE AT THE NORTHAM POOL.	- 4,719.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15630	13/12/2013 ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 20/11/2013 TO 03/12/2013.	- 250.00
EFT15631	13/12/2013 AUSTRALIAN OFFICE	PURCHASE OF X10 110X220 ENVELOPES FOR THE ADMIN	- 359.54
EFT15632	13/12/2013 AV ENGINEERING PTY LTD	FABRICATE SEMI MOUNTABLE KERB MOULD & REPAIRS TO STANDPIPE LOCK COVER.	- 434.50
EFT15633	13/12/2013 AV-SEC SECURITY SERVICES	ALARM ATTENDANCE 30/10/2013 AT THE REC CENTRE. RAILWAY MUSEUM 12/11/2013, 09/11/2013 & 20/11/2013. VISITOR CENTRE 21/10/2013, 12/11/2013 & 02/11/2013. MORBY COTTAGE 11/11/2013. GATE HOUSE 11/11/2013.	- 495.00
EFT15634	13/12/2013 AVON COMPUTECH	85A BLACK TONER CE285A FOR COMMUNITY INFRASTRUCTURE.	- 78.95
EFT15635	13/12/2013 AVON DEMOLITION & EARTHMOVING	MANAGEMENT & LOADER FUEL CARTAGE AT THE INKPEN RD WASTE SITE FROM 12/11/2013 TO 24/11/2013.	- 1,568.00
EFT15636	13/12/2013 AVON PAPER SHRED	SHREDDING OF X1 BIN OF CONFIDENTIAL OFFICE PAPER 12/11/2013 FROM THE ADMIN BUILDING.	- 44.00
EFT15637	13/12/2013 AVON VALLEY GLASS	PURCHASE OF X11 SECURITY SCREENS FOR THE REC CENTRE & X6 FOR THE SENIORS HALL.	- 6,991.39
EFT15638	13/12/2013 AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X8 SODIUM BI-SULPHATE 25KG BAG & X4 40KG DRY CHLORINE FOR THE NORTHAM POOL.	- 1,774.08
EFT15639	13/12/2013 AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X4 LAYINGMASH & X4 AVIARY MIX & X1 SECONDS WHEAT FOR THE WHITE SWAN COLONY. SUPPLY OF WHITE WASHED SAND FOR PARK AREA AT MAY ST PARK. LAWN MOWING AT KILLARA.	- 1,838.60
EFT15640	13/12/2013 AVON WASTE	SUPPLY OF DOMESTIC RUBBISH (TOWN), DOMESTIC RECYCLING (TOWN), COMMERCIAL 240L RUBBISH (TOWN), BULK COMMERCIAL ALL SIZES, COMMERCIAL RECYCLING (TOWN), STREET BINS (LINED & UNLINED), BULK RECYCLING BINS (TOWN), WEEKLY BULK BIN HIRE (JUBILEE OVAL), DOMESTIC BULK BIN SERVICES X12 FOR 2 WEEKS, NORTHAM SWIMMING POOL SERVICES, PURCHASE OF X2 WEIGHTED BASE BINS (BERNARD PARK), DOMESTIC RUBBISH (SHIRE), DOMESTIC RUBBISH RECYCLING (SHIRE), BULK RECYCLING BINS (SHIRE), REPLACEMENT BINS X2 BERNARD PARK, RECYCLING PROCESSING CHARGES (ALL AREAS) & REPLACE BIN AT MORBY COTTAGE FOR OCTOBER & PURCHASE OF X1 PAINT BRUSH & X1 GEL GRIP FOR WUNDOWIE OVAL.	- 68,476.68
EFT15641	13/12/2013 BAKERS HILL RURAL SUPPLIES & HARDWARE	KIDSPORT FUNDING.	- 200.00
EFT15642	13/12/2013 BALKULING HORSE & PONY CLUB INC	SUPPLY OF X604.98 TONNE OF ROAD BASE FOR SPENCERS BROOK ROAD.	- 16,656.92
EFT15643	13/12/2013 BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15644	13/12/2013 BLACKWELL PLUMBING PTY LTD	SUPPLY & INSTALL NEW GATE VALVE TO STAND PIPE IN BAKERS HILL. SUPPLY AQUA PURE FILTER AT THE WUNDOWIE DEPOT.	344.17
EFT15645	13/12/2013 BOEKEMAN MACHINERY	PURCHASE OF X1 PG PLUS 20L FOR CASE, N.017.	149.14
EFT15646	13/12/2013 BROOKS HIRE SERVICE	HIRE OF X1 EXCAVATOR & X1 ROCK BREAKER FOR SPENCERS BROOK ROAD WORKS.	3,185.60
EFT15647	13/12/2013 BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF X6 BIN RUBBISH WILLOW, X1 ROPE & X3 PLIERS FOR CHRISTMAS DECORATIONS OPERATING	141.12
EFT15648	13/12/2013 BURGESS RAWSON (WA) PTY LTD	WATER AND SEWAGE RATES FROM 01/11/2013 TO 31/12/2013 & OUTFSTANDING WATER USAGE 22/10/2013.	40.31
EFT15649	13/12/2013 BUSH CONTRACTING	HIRE OF WATER TRUCK & OPERATOR FOR GRAVEL ROAD MAINTENANCE FROM 25/11/2013 TO 29/11/2013.	13,200.00
EFT15650	13/12/2013 C & D PLANKE & SONS PTY LTD	HIRE OF BOBCAT, LOADER, EXCAVATOR & LABOUR FROM 25/11/2013 TO 29/11/2013 FOR RECONSTRUCTION OF DRAINAGE ON ALMOND AVE.	7,425.00
EFT15651	13/12/2013 C. Y. O'CONNOR INSTITUTE	COURSE FEES IN CERTIFICATE III IN BUSINESS & EXCEL TRAINING - FOR ASSORTED STAFF MEMBERS.	1,898.35
EFT15652	13/12/2013 CAROL ROUTLEY	REIMBURSEMENT FOR PRE EMPLOYMENT MEDICAL.	116.00
EFT15653	13/12/2013 CLACKLINE/MURESK BUSH FIRE BRIGADE	FOR THE SERVICES RENDERED TO COMPLETE A HAZARD REDUCTION BURN ON DUKE ST NORTHAM (LAND PARCEL 458955).	250.00
EFT15654	13/12/2013 COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR GOVERNERS SUPPLY OF X1 COLOUR COPIER SERVICE/METER READING AT THE ADMIN BUILDING & THE DEPOT.	2,134.36
EFT15655	13/12/2013 COURIER AUSTRALIA	COURIER CHARGES FOR DEVELOPMENT SERVICES, ENGINEERING SERVICES & THE LIBRARY FROM JUNE & NOVEMBER 2013.	2,911.79
EFT15656	13/12/2013 COVS PARTS PTY LTD	PURCHASE OF X2 BAG OF RAGS FOR ENGINEERING SERVICES. PURCHASE OF X1 ALLEN KEY SET & X2 ADBLUE DIESEL ADDITIVE FOR COMMUNITY SERVICES.	182.79
EFT15657	13/12/2013 D CLEMENTS SMASH REPAIRS	REPAIR OF FRONT GUARD ON TOYOTA HILUX, N9324.	3,222.76
EFT15658	13/12/2013 DAVID ROSE & ASSOCIATES	SITE INSPECTION & PRELIMINARY LIGHTING DESIGN FOR THE PROPOSED BMX TRACK NORTHAM, LIGHTING UPGRADE.	2,750.00
EFT15659	13/12/2013 DEMMER IRRIGATION	SUPPLY & LAY X10 METRES OF SOIL, X1 METER SOIL CONDITIONER & X200 METRES WINTER GREEN TURF & COMPACT & LEVEL & SPRAY WEEDS AT KILLARA.	2,986.50
EFT15660	13/12/2013 DFES DIRECT BRIGADE ALARM ACCOUNT	KILLARA RESPITE MONITORING FEE 2013/14.	1,320.83

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CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15661	13/12/2013 DRACO AIR PTY LTD	SERVICE AIR CONDITIONERS ON SITE AT THE BERT HAWKE PAVILLION, WUNDOWIE HALL, WUNDOWIE LIBRARY, REC CENTRE, TOWN & LESSER HALLS, MEMORIAL HALL, VISITORS CENTRE, CLACKLINE HALL, OLD GIRLS SCHOOL, ADMIN BUILDING, GRASS VALLEY HALL, NORTHAM LIBRARY, BAKERS HILL PAVILLION & ST JOHN AMBULANCE.	- 5,588.00
EFT15662	13/12/2013 DUN & BRADSTREET AUSTRALIA	ADVERTISING FEE FOR WRIT - A183.	- 16.50
EFT15663	13/12/2013 DUNLOP G D	TO LOCATE TELSTRA MAJOR CABLE TO MURESK ON NEW ROADWORKS, SPENCERS BROOK RD NORTHAM.	- 316.80
EFT15664	13/12/2013 EASTERN HILLS HORNETS TEEBALL & BASEBALL ASSOCIATION (INC)	KIDSPORT FUNDING.	- 115.00
EFT15665	13/12/2013 EASTERN HILLS SAWS & MOWERS	PURCHASE OF X1 STIHL BRUSHCUTTER & X5 WIRE MESH FACE SHIELDS/MUFFS FOR ENGINEERING SERVICES.	- 782.20
EFT15666	13/12/2013 EVERSAFE FIRE PROTECTION	PURCHASE OF X2 2.5KG BRACKET & X1 4.5KG FIRE EXTINGUISHER - EXCHANGE UNIT FOR THE ADMIN BUILDING.	- 291.50
EFT15667	13/12/2013 FILTERS PLUS	PURCHASE OF ASSORTED FILTERS FOR ENGINEERING SERVICES - FUSO TWO WAY, VOLVO, N.002 & MULTIPAC TYRE ROLL.	- 484.34
EFT15668	13/12/2013 FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA	2013/14 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A-EMERGENCY SERVICES LEVY.	- 6,599.53
EFT15669	13/12/2013 FIRE AND SAFETY WA	PURCHASE OF X5 FIRE BLANKETS, X1 COAT & X2 PANTS FOR ENGINEERING SERVICES PROTECTIVE CLOTHING.	- 483.32
EFT15670	13/12/2013 FREINDS GARAGE	TO REMOVE OLD & FIT NEW STARTER ON VOLVO, N.3555.	- 176.00
EFT15671	13/12/2013 FRESH PROMOTIONS PTY LTD	PURCHASE OF X500 FPL MEDIUM SWIRL LOLLIPOPS FOR THE CHRISTMAS CARNIVAL.	- 528.00
EFT15672	13/12/2013 GAME VAULT	TO ATTEND SHIRE OF NORTHAM CHRISTMAS CARNIVAL 2013.	- 1,890.00
EFT15673	13/12/2013 GLENN STUART BEVERIDGE	SAND OFF GRAFFITI & RE-OIL GAZEBO AT THE CEMETERY. INSTALL LIMESTONE RETAINING WALL AT MAY ST PARK. BOBCAT TO DIG HOLES & THEN POUR CONCRETE, REMOVE ASBESTOS CONTAMINATED SOIL TRUCK & TAKE TO INKPEN FROM THE WUNDOWIE DEPOT. RELOCATE STAINED GLASS FRAME & PAINT WALL, DRILL HOLES FOR TABLE, SUPPLY & INSTALL NEW CATCH TO BENCH HATCH AT THE VISITORS CENTRE. CLEAN GUTTERS, SEAL TOP OF CHIMNEYS, PRUNE TREES NEAR GUTTER & RECTIFY FRONT GATE AT MORBY COTTAGE. RECTIFY DAMAGED SEAT BOXES AT THE SOUND SHELL. ASSEMBLE & INSTALL PARK BENCH & PLACE IN GARDEN & PAINT OVER GRAFFITI AT THE LIBRARY.	- 7,453.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15674	13/12/2013 GRAFTON ELECTRICS	REPAIR GEN SET. INSTALL EXIT SIGN & REPAIR LIGHTS AT THE VISITORS CENTRE. REPLACE POWER POINT, INSTALL POWER POINT & WIRE ROLLER SHUTTERS AT THE REC CENTRE. INSTALL POWER POINT FOR SERVERS AT KILLARA. DISCONNECT & RECONNECT LIGHTS AT AVAS. SUPPLY GLOBES FOR TOWN HALL. INSTALL BBQ AT BERNAD PARK. INSTALL UNDERGROUND MAINS AT HOLTRETERS BUILDING.	15,779.83
EFT15675	13/12/2013 GREENLANE SOLUTIONS AUSTRALIA	PURCHASE OF X1 LDP7016-B, LG ERICSSON HANDSET FOR COMMUNITY SERVICES (EVENTS).	394.24
EFT15676	13/12/2013 HANSON CONSTRUCTION MATERIALS PTY LTD	SUPPLY OF ROADBASE FOR ENGINEERING SERVICES.	24,781.98
EFT15677	13/12/2013 HOST AUTO REPAIRS	SUPPLY OF X1 BATTERY FOR TOYOTA, 1DAB318.	183.50
EFT15678	13/12/2013 INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF ASSORTED SPRINKLER PARTS FOR THE WUNDOWIE TOWN SITE MAINTENANCE	3,232.70
EFT15679	13/12/2013 INVISION SIGNS AND DESIGNS	SUPPLY OF X250 FULL COLOUR BUSINESS CARDS FOR TERRY LITTLE & KATHY SAUNDERS.	129.80
EFT15680	13/12/2013 IRRI - TEC PTY LTD	REVIEW & REPORT AS REQUESTED ON THE PROPOSED WUNDOWIE & BAKERS HILL PROJECTS.	4,752.00
EFT15681	13/12/2013 JASON SIGNMAKERS	SUPPLY OF MAGNETIC BACK STRIPING & DECALS FOR NISSAN NAVARA DUAL CAB.	698.50
EFT15682	13/12/2013 JAYNE MCINNES	CLEANING OF THE MEMORIAL RSL HALL FROM 27/10/2013 TO 25/11/2013.	700.00
EFT15683	13/12/2013 KERBTECH P/L T/A GDR CIVIL CONTRACTING	TO LEVEL & COMPACT EXISTING CROSSOVER & ASPHALT AT MAY ST (KILLARA).	5,000.00
EFT15684	13/12/2013 L & I STOICHEV	REMOVE DAMAGED PATH RUBBLE & KERBING FROM TAYLOR ST & SUPPLY GRAVEL.	12,837.00
EFT15685	13/12/2013 LANDGATE	LAND ENQUIRY & TENURE FOR DEVELOPMENT SERVICES.	344.85
EFT15686	13/12/2013 LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	POLICY#000443 - INCEPTION 30/06/2013 TO 30/09/2014.	166,320.92
EFT15687	13/12/2013 LOUI'S PLANT HIRE	REPAIR BROCKEN KERB & FOOTPATH ON KURINGAL RD WUNDOWIE. PREP FOOTPATH & LAY CONCRETE ON TAYLOR ST.	19,230.00
EFT15688	13/12/2013 MARGARET ROSE ARCHER	ADMIN GARDEN MAINTENANCE FOR FROM 21/10/2013 TO 09/12/2013.	960.00
EFT15689	13/12/2013 MCDOWALL AFFLECK PTY LTD	TOWN CENTRE DRAINAGE DESIGN, SITE VISIT & CONDITION REPORT, EXTENT OF SURVEY. 30% OF OVERVIEW OF DESIGN PLANS & SPECIFICATIONS REGARDING THE PIPELINE WUNDOWIE & BAKERS HILL.	10,277.30
EFT15690	13/12/2013 MCLEODS BARRISTERS & SOLICITORS	TELEPHONE ATTENDANCE REGARDING NORTHAM & CONWAY ON 23/04/2013 & 12/06/2013 - IMCOMPLETE BUILDING & UNAUTHORISED STRUCTURE.	290.40

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15691	13/12/2013 MEGA-FIX	PURCHASE OF X1 BURR, X4 BOLT, X4 CONE, X2 LYNCH PINS & X6 AMP FUSE FOR ENGINEERING SERVICES SLASHER/MOWER.	67.34
EFT15692	13/12/2013 METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE REC CENTRE.	85.65
EFT15693	13/12/2013 MILMAR DISTRIBUTORS	PURCHASE OF X200 EFTPOS THERMAL ROLLS FOR THE ADMIN BUILDING.	284.00
EFT15694	13/12/2013 MORRIS PEST AND WEED CONTROL	SLASHING OF WEEDS FOR FIRE HAZARD REDUCTION ALONG SPENCERS BROOK, CARLIN RD, GLEESON HILL RD, BOONDYNE RD, MOKINE RD, AVRO ANSON, CLYDEDALE RD & HUNTER RD. TERMITE TREATMENT AT THE NORTHAM LIBRARY, AVAS BUILDING & THE GIRL GUIDES HALL.	7,502.00
EFT15695	13/12/2013 NAZZARI BUS SALES	SUPPLY OF 15,000KM SERVICE OF BUS, KILLARA2.	1,529.17
EFT15696	13/12/2013 NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF UNIFORMS FOR PHILLIP STEVEN & ALISON ROWLAND.	187.47
EFT15697	13/12/2013 NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & INSTALL WOVEN STAINLESS STEEL SECURITY FLYDOORS AT FLUFFY DUCKINGS. REMOVE EXISTING GLASS & SUPPLY & INSTALL X1 PAIR HINGED DOORS AT THE VISITORS CENTRE.	6,253.30
EFT15698	13/12/2013 NORTHAM BEARING SALES	PURCHASE OF X16M CHAIN & X24 D SHACKLES FOR THE WUNDOWIE DEPOT.	155.55
EFT15699	13/12/2013 NORTHAM CENTRAL NEWSAGENCY	SUPPLY OF X5 AVON VALLEY ADVOCATE, X27 WEST AUSTRALIAN & X4 AUSTRALIAN FROM 01/10/2013 TO 31/10/2013 FOR THE LIBRARY. SUPPLY OF X4 AVON VALLEY ADVOCATE & X26 WEST AUSTRALIAN FROM 01/11/2013 TO 30/11/2013 FOR KILLARA.	237.10
EFT15700	13/12/2013 NORTHAM FEED & HIRE	CHARGES FOR THE KOORI MAIL FROM 01/12/2011 TO 31/10/2013. PURCHASE OF X2WHEAT, X3 AVAIRY MIX & X4 LAYING MASH FOR THE UPKEEP OF THE SWAN COLONY.	220.60
EFT15701	13/12/2013 NORTHAM FURNITURE & BEDDING	PURCHASE OF X4 AQUARIUS OFFICE CHAIR & X1 EATON OFFICE DESK FOR KILLARA.	1,065.00
EFT15702	13/12/2013 NORTHAM GARDEN CENTRE	PURCHASE OF GARDENING SUPPLIES & LABOUR AT KILLARA.	5,249.29
EFT15703	13/12/2013 NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 CULTIVATOR, X1 WATERING CAN, X4 RAKES, X2 SHOVELS, X RAKE HANDLES, X1 SHOVEL POST, X1 HOE, X2 BOLT ROOF, X4 HANDLE BROOM WOODEN, X2 ROLLERS & X1 ROLLER FRAME FOR ENGINEERING SERVICES. PURCHASE OF X1 WRENCH PIPE, X1 PLIER FENCING & X1 CUTTER BOLT FOR COMMUNITY SERVICES. PURCHASE OF ASSORTED ITEMS FOR THE KILLARA COTTAGES. PURCHASE OF X1 ULTRA PAVE FOR THE WUNDOWIE POOL. PURCHASE OF ASSORTED RETICULATION PARTS FOR THE VISITORS CENTRE.	1,152.58

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15704	13/12/2013 OCTAGON-BKG LIFTS	CARRY OUT ROUTINE MAINTENANCE TO CIBES A5000 HANDICAPPED ACCESS PLATFORM AT THE LIBRARY.	475.85
EFT15705	13/12/2013 ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR X4 PACKAGING-920KG CYLINDER-CHLORINE FROM 01/10/2013 TO 31/10/2013.	562.10
EFT15706	13/12/2013 P GILSENAN	WUNDOWIE GARDENING FROM 03/07/2013 TO 21/11/2013.	1,547.00
EFT15707	13/12/2013 PERTH SAFETY PRODUCTS PTY LTD	PURCHASE OF X200 GUIDE POSTS & X3 ASSORTED BLADES FOR ENGINEERING SERVICES.	1,665.40
EFT15708	13/12/2013 PHILLIP BRUCE STEVEN	REIMBURSEMENT OF TELECOMMUNICATION EXPENSES & COURSE FEES URP510 REGIONAL PLANNING.	2,549.90
EFT15709	13/12/2013 PHILLIP JAMES FETTES	RATES REFUND FOR ASSESSMENT A12219.	534.50
EFT15710	13/12/2013 PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED TO 15/11/2013 REGARDING HILLMAN CREEK DRAINAGE WORKS & GLENMORE PARK ESTATE.	3,892.63
EFT15711	13/12/2013 PORTNER PRESS PTY LTD	EMPLOYMENT LAW UPDATE 7 2013.	97.00
EFT15712	13/12/2013 PROFESSIONAL LOCKSERVICE	SUPPLY OF X8 CUT KEYS FOR THE OLD QUARRY RD POUND & THE TOWN & LESSER HALL. SERVICES TO MAKE PADLOCKS FOR ART STORAGE AREA & INSTALL AT THE REC CENTRE. SERVICES TO INSTALL SOFTWARE & REPAIR OFFICE ELECTRONIC LOCK AT THE ADMIN BUILDING. SERVICES TO REPAIR EXIT DOOR BETWEEN OLD & NEW BUILDINGS & INSTALL HOLD OPEN CLOSER AT KILLARA.	2,172.63
EFT15713	13/12/2013 RADIOWEST BROADCASTERS PTY LTD	ADVERTISMENT FOR THE MITCHELL AVE ROAD CLOSURE. RECYCLING & THE EXTENSION FOR THE MITCHELL AVE ROAD CLOSURE.	3,483.70
EFT15714	13/12/2013 RED DOT STORES	PURCHASE OF ASSORTED CRAFT SUPPLIES FOR VACATION CARE.	158.18
EFT15715	13/12/2013 ROWLANDS TV & VIDEO REPAIRS	CHECK, TESTED SIGNAL LEVEL & SUPPLIED X1 POWER SUPPLY AT REC CENTRE.	105.35
EFT15716	13/12/2013 ROYAL LIFE SAVING SOCIETY WA	PURCHASE OF X3 HEART START FIRST AID DEFIBRILLATORS & ASSORTED ITEMS & SIGNS FOR THE SWIMMING POOLS.	8,294.41
EFT15717	13/12/2013 RUSSELL JOHN FITZGERALD	RATES REFUND FOR ASSESSMENT A10937.	330.00
EFT15718	13/12/2013 RYLAN PTY LTD	KERBING ON GOOMALING RD, CHURCH ST, VET & NICHOLSON.	4,504.50
EFT15719	13/12/2013 SAI GLOBAL LIMITED	MEMBERSHIP FEE FOR ENGINEERING SERVICES.	466.00
EFT15720	13/12/2013 SARGEANT SETTLEMENT SERVICES	RATES REFUND FOR ASSESSMENT A10803.	730.56
EFT15721	13/12/2013 SHERRIN RENTALS	HIRE OF 24 TONNE MULTI TYRED ROLLER FROM 13/11/2013 TO 30/11/2013 FOR SPENCERS BROOK RD.	3,168.42
EFT15722	13/12/2013 SHIRE OF DOWERIN	AROC CONTRIBUTION 2013/14.	5,500.00
EFT15723	13/12/2013 SIMPSON FIONA LESLEY	CLEANING OF THE PUBLIC TOILETS IN WUNDOWIE FROM 01/11/2013 TO 29/11/2013.	735.00
EFT15724	13/12/2013 SPORTS POWER NORTHAM	PURCHASE OF X12 PATTERSON POLO FOR PHIL, ROY, TOM & JIM (DEVELOPMENT SERVICES).	240.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15725	13/12/2013 ST JOSEPH'S SCHOOL	CONTRIBUTIONS TOWARDS INDIGENOUS & SCHOLARSHIP SCHEME & CITIZENSHIP & LEADERSHIP AWARD PRESENTATION	660.00
EFT15726	13/12/2013 STERIEALTH SERVICES PTY LTD	SERVICE S2 SHARPS CONTAINER IN WALLSAFE AT BERNARD PARK TOILET & APEX PARK TOILETS	422.97
EFT15727	13/12/2013 THE RIVERSIDE HOTEL	SUPPLY CATERING FOR COUNCIL MEETING 20/11/2013.	340.00
EFT15728	13/12/2013 THE TOODYAY HERALD INC	SUPPLY OF X1 COLOUR ADVERT FOR THE CHRISTMAS CARNIVAL.	191.50
EFT15729	13/12/2013 TRISLEY'S HYDRAULIC SERVICES PTY LTD	SWIMMING POOL WATER TREATMENT PLANT, NORTHAM	66,153.88
EFT15730	13/12/2013 UMBRELLA MULTICULTURAL COMMUNITY CARE	SWIMMING POOL IMPROVEMENTS, PROGRESS CLAIM NO 2.	
EFT15731	13/12/2013 UWA PUBLISHING -UNIVERSITY OF WESTERN AUSTRALIA	SUPPLY OF FILTRATION PUMP PARTS FOR THE NORTHAM POOL.	1,690.00
EFT15732	13/12/2013 VANESSA AUSTRALIA PTY LTD	PROVISION OF MULTICULTURAL CENTRE BASED DAY CARE SERVICES, X14 MEALS (02/10/2013) & X14 MEALS (06/11/2013).	474.60
EFT15733	13/12/2013 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PURCHASE OF ASSORTED ITEMS FOR THE VISITOR CENTRE STOCK.	241.92
EFT15734	13/12/2013 WESTERN AUSTRALIAN TREASURY CORPORATION	PURCHASE OF ASSORTED IRON ORE JEWELLERY FOR THE VISITORS CENTRE STOCK.	3,382.16
EFT15735	13/12/2013 WESTERN TREE RECYCLERS	ADVERTISEMENT FOR LIFE GUARDS, CAT STERILISATION PROGRAM, SHIRE NEWS, LOCAL PLANNING SCHEME NO6, SPENCERS BROOK ROAD CLOSURE, SPECIAL MEETING OF COUNCIL, COUNCIL MEETING DATE FOR 2014.	40,562.30
EFT15736	13/12/2013 WESTSIDE FIRE SERVICES	LOAN NO. 206 & 215 INTEREST PAYMENT.	20,680.00
EFT15737	13/12/2013 WILD-CARD.ORG	MULCHING OF GREENWASTE AT OLD QUARRY ROAD SITE.	214.50
EFT15738	13/12/2013 WILLIAMSON D & S	SCHEDULED FEES FOR THE TESTING & INSPECTION OF FIRE EQUIPMENT DECEMBER 2013 TO FEBRUARY 2014.	201.30
EFT15739	13/12/2013 WOODLANDS DISTRIBUTORS & AGENCIES	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	3,150.00
EFT15740	13/12/2013 WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	HIRE OF 6 WHEEL TIPPER PIG TO CART GRAVEL TO FERNIE RD 25, 26 & 27/06/2013.	5,415.30
EFT15741	19/12/2013 AVON VALLEY CONTRACTORS	SUPPLY & APPLICATION OF GYPSUM TO HENRY ST OVAL. SUPPLY OF X1 AMELIORATION APPLICATION COMPLETED 19/11/2013.	
EFT15742	19/12/2013 CANCELLED PAYMENT	SUPPLY OF DRINKING FOUNTAIN WITH WHEELCHAIR ACCESS, SIDE TAP & DOG BOWL FOR BERT HAWKE PAVILION & CHARGES FOR FREIGHT.	532.46
		PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	2,288.00
		HIRE OF LOWLOADER TO CART ROLLER FROM FORRESTDALE TO NORTHAM 12/11/2013. HIRE OF LOWLOADER TO CART KOMATSU LOADER FROM BAKERS HILL TIP TO PERTH 26/11/2013 & 29/11/2013 TO CART LOADER BACK.	

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15743	19/12/2013 NORTHAM RACE CLUB (INC)	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	- 1,050.00
EFT15744	19/12/2013 OXTERS CEMETERY SERVICES	PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR THE VISITORS CENTRE, NORTHAM DEPOT & KILLARA CEMETERY INVOICING FOR THE FORTNIGHT ENDING 13/12/2013, X1 RE-OPENING & X1 GRAVE CERTIFICATION.	- 3,419.27
EFT15745	19/12/2013 CANCELLED PAYMENT		
EFT15746	19/12/2013 ALAN'S AUTO ELECTRICS	CHANGE OVER WIRING FOR RANGER VEHICLE INTO NISSAN NAVARA, MOUNT SWITCHED INSIDE ON PANEL.	- 886.50
EFT15747	19/12/2013 ALL-WAYS FOODS	PURCHASE OF ASSORTED CONFECTIONARY FOR THE NORTHAM & WUNDOWIE POOL.	- 2,133.13
EFT15748	19/12/2013 ALTHEA DECOR	THE 50% DEPOSIT TO PROCEED WITH THE ORDER - NORTHAM MEMORIAL HALL.	- 4,384.00
EFT15749	19/12/2013 CANCELLED PAYMENT		
EFT15750	19/12/2013 AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR CORPORATE SERVICES, KILLARA & THE LIBRARY FOR NOVEMBER 2013.	- 2,555.77
EFT15751	19/12/2013 AV-SEC SECURITY SERVICES	SUPPLY & INSTALL X10 NEW 9V SMOKE DETECTOR AT THE OLD RAILWAY MUSEUM. ALARM ATTENDANCE 24/11/2013 TO RECORDS.	- 339.50
EFT15752	19/12/2013 CANCELLED PAYMENT		
EFT15753	19/12/2013 AVON PAPER SHRED	SHREDDING OF X1 CONFIDENTIAL OFFICE PAPER FROM KILLARA.	- 55.00
EFT15754	19/12/2013 AVON TELECOMS PTY LTD	SECURITY MONITORING FOR AVON VALLEY ARTS SOCIETY FOR SEPTEMBER 2013 & JANUARY 2014, NORTHAM VISITORS CENTRE, NORTHAM SES, BURT HAWKE OVAL, WUNDOWIE LIBRARY & THE NORTHAM REC CENTRE FOR JANUARY. SERVICE CALL TO TEST & RESET CAMERA IN HALLWAY OF THE NORTHAM VISITORS	- 500.05
EFT15755	19/12/2013 AVON VALLEY ARTS SOCIETY (INC)	SALE OF ASSORTED ITEMS FROM THE VISITORS CENTRE.	- 136.80
EFT15756	19/12/2013 AVON VALLEY BAKERY	SUPPLY OF SANDWICHES 03/10/2013 FOR THE BUSH FIRE FIGHTING COURSE 08/10/2013 FOR THE BFAC MEETING, 15/10/2013 FOR THE FESA WORKSHOP, 23/10/2013 FOR THE SPECIAL MEETING & 29/10/2013 FOR COMMUNITY SERVICES.	- 380.00
EFT15757	19/12/2013 AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X5 STABILIZER & X2 DRY CHLORINE 40KG FOR THE WUNDOWIE POOL, PURCHASE OF X1 2KG DRY CHLORINE FOR THE RAINWATER TANK AT THE ADMIN BUILDING. PURCHASE OF X1 ATOM EDGER BLADE, X3 ROUND FILES, X3 KUBOTA BLADE & X3 GREASE BEVE GEAR FOR ENGINEERING SERVICES. REPAIRS TO ENGINEERING SERVICES BRUSHCUTTER.	- 1,607.47

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15758	19/12/2013 AVON VALLEY NISSAN	SUPPLY OF 160K SERVICE ON NISSAN, N.3846. PURCHASE OF X1 NAVARA & TRADE IN OF FORD RANGER FOR COMMUNITY SERVICES. SUPPLY OF X1 40KM SERVICE ON NISSAN, N10686.	18,945.06
EFT15759	19/12/2013 AVON VALLEY STOCK FEED & GARDEN SUPPLIES	SUPPLY & INSTALL 110 M2 KIKUYU LAWN INCLUDING PREPARATION OF GROUND & DYNAMIC LIFTER AT MAY STREET PARK. PURCHASE OF BEACH SAND FOR THE WUNDOWIE PLAY GROUND. PURCHASE OF X2 SECONDS WHEAT, X2 LAYING MASH & X2 AVIARY MIX FOR THE UPKEEP OF THE WHITE SWANS.	2,145.80
EFT15760	19/12/2013 AVON WASTE	SUPPLY PICK UP OF DOMESTIC RUBBISH (TOWN), DOMESTIC RECYCLING (TOWN), COMMERCIAL 240L RUBBISH (TOWN), COMMERCIAL RECYCLING (TOWN), STREET BINS (LINED & UNLINED) BULK RECYCLING BINS (TOWN), WEEKLY BULK BIN HIRE (JUBILEE OVAL), DOMESTIC BULK BIN SERVICES X12 FOR X2 WEEKS, NORTHAM SWIMMING POOL SERVICES, LANDFILL (NOVEMBER 2013), DOMESTIC RUBBISH (SHIRE), DOMESTIC RECYCLING (SHIRE), COMMERCIAL RECYCLING (SHIRE), BULK RECYCLING BINS (SHIRE) & RECYCLING PROCESSING CHARGES (ALL AREAS) FOR NOVEMBER 2013.	72,090.14
EFT15761	19/12/2013 BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF X2 BUSH BSP, X2 DIRECTOR TAIL 19MM, X2 TAIL DIRECTOR 13MM, X2 ELB FL, X4 SOCKET & X4 NIPPLE FOR THE WUNDOWIE OVAL.	47.80
EFT15762	19/12/2013 BEAUREPAIRES	REPAIR X1 PUNCTURE ON AFRON, N.3662. FITTING & BALANCING X2 TYRES ON HOLDEN, KILLARA3. REPAIR X1 PLAT TYRE TO AROC TOILETS.	756.89
EFT15763	19/12/2013 BOB COOPER OUTBACK SURVIVAL PTY LTD	PURCHASE OF ASSORTED ITEMS FOR THE VISITOR CENTRE STOOK.	90.00
EFT15764	19/12/2013 BROOKS HIRE SERVICE	HIRE OF EXCAVATOR & ROCKBREAKER FOR SPENCERS BROOK ROAD FROM 01/11/2013 TO 13/11/2013.	8,484.30
EFT15765	19/12/2013 BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF ASSORTED PLIERS, ROPE & BIN BAGS FOR THE CHRISTMAS DECORATIONS OPERATING.	176.82
EFT15766	19/12/2013 BUSH CONTRACTING	PROVIDE H2O TRUCK & OPERATOR TO RETICULATE OVALS AS INSTRUCTED FROM 30/10/2013 TO 08/11/2013. PROVIDE H2O TRUCK & OPERATOR FOR GRAVEL ROAD MAINTENANCE FROM 02/12/2013 TO 06/12/2013.	15,972.00
EFT15767	19/12/2013 CANCELLED PAYMENT		
EFT15768	19/12/2013 C. Y. O'CONNOR INSTITUTE		
EFT15769	19/12/2013 CANCELLED PAYMENT		
EFT15770	19/12/2013 CANCELLED PAYMENT	CATS & RANGER TRAINING 29/10/2013	1,550.54

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15771	19/12/2013 CLACKLINE FENCING CONTRACTORS	REPAIRS TO FENCE AT THE VEHICLE IMPOUND AREA. REPAIRS TO GATE & BEDS AT THE DOG POUND.	999.00
EFT15772	19/12/2013 COATES HIRE OPERATIONS PTY LTD	HIRE OF TRAILER MOUNTED BOOM FROM 03/12/2014 TO	605.40
EFT15773	19/12/2013 COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR KILLARA, THE DEPOT, REC CENTRE & COMMUNITY SERVICES FOR NOVEMBER	782.45
EFT15774	19/12/2013 COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR DEVELOPMENT SERVICES & COMMUNITY SERVICES FOR NOVEMBER 2013.	49.34
EFT15775	19/12/2013 CANCELLED PAYMENT		
EFT15776	19/12/2013 DISCUS DIGITAL PRINT	PURCHASE OF X4 1200 X 2200MM COREFLUTE SIGNS W/ VELCRO FOR THE VISITORS CENTRE.	805.20
EFT15777	19/12/2013 DUN & BRADSTREET AUSTRALIA	SERVICE FEES, EXTERNAL SOLICITORS FEES, COURT FEES & KILOMETRE FEES FOR ASSORTED ASSESSMENTS. BAILIFF FEE (WA) FOR A11492.	4,134.70
EFT15778	19/12/2013 DUNNING INVESTMENTS PTY LTD	DUNNING'S ACCOUNT FOR NOVEMBER 2013.	24,022.97
EFT15779	19/12/2013 CANCELLED PAYMENT		
EFT15780	19/12/2013 EQUAL ENTERPRISES	GROUNDS MAINTENANCE AT THE NORTHAM POOL. BBQ CLEANING AT APEX PARK, BROOM TCE. BERNARD PARK & FITZGERALD ST CLEANING FOR NOVEMBER 2013. CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE THE NORTHAM LIBRARY 7 & 22/11/2013. SUPPLY OF GARDENING TEAM FOR X3 MORNINGS FROM 04/11/2013 TO 27/11/2013.	4,568.75
EFT15781	19/12/2013 FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA	2013/14 ESL QUARTER 2 IN ACCORDANCE WITH THE DEPARTMENT OF FIRE & EMERGENCY SERVICES OF WA ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36ZJ & OPTION B AGREEMENT ARRANGEMENTS.	122,087.11
EFT15782	19/12/2013 FLAT OUT FREIGHT	FROM EVERSAFE X3 CARTONS. FROM MIRICLE PLAYGROUNDS, WANGARA X1 SKID (FREDDY FROG) & FUEL LEVEY.	89.95
EFT15783	19/12/2013 FRAMESWEST	MANUFACTURE & FIT CUSTOM MADE HAND RAIL FOR THE NORTHAM SWIMMING POOL.	907.50
EFT15784	19/12/2013 FRANCES ESTHER IRWIN	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	120.00
EFT15785	19/12/2013 GAIL JENNIFER PIETERSIE	REIMBURSEMENT OF GOODS PURCHASED FOR KILLARA.	166.60
EFT15786	19/12/2013 GALAXY EMBROIDERERY & PRINTING	PURCHASE OF X100 MAGNETS FOR THE VISITORS CENTRE	203.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT15787	19/12/2013	GLENN STUART BEVERIDGE	REWIRE DAMAGED FENCE ON THE SUSPENSION BRIDGE. SILICON BBQ & REPAIR TOILET LOCKS AT BERNARD PARK. REPLACE RAIL ON PARK BENCH AT MORRELL PARK. REMOVE GRAFITTI AT RUSHTON PARK. REPLACE SEAT AT THE JUBILEE FOOTBALL PAVILLION. INSTALL PADBOLT & RECTIFY DAMAGED GATE AT THE WUNDOWIE POOL. SUPPLY & INSTALL X5 SEWER CAPS AT KILLARA. INSTALL SYRINGE CONTAINER AT BERNARD PALR TOILETS. SUPPLY & INSTALL NEW LOCK AT THE RAILWAY MUSEUM. SUPPLY & INSTALL HARDIE FLEX SHEETS AT THE ST JOHN AMBULANCE. LABOUR TO PLACE MESH IN HOLES & POUR CONCRETE AT THE BMX TRACK. RECTIFY DAMAGED DOOR AT THE QUELLINGTON HALL. REPAIR TOILET DOOR AT THE FOOT BALL PAVILLION. PICK UP MESH & INSTALL AT THE LIBRARY. RECTIFY DAMAGED DOOR & FRAME AT THE TOWN HALL. RENEWAL OF SUBSCRIPTION TO COUNCIL MANAGER MAGAZINE. HIRE OF BAND & SANTA FOR THE CHRISTMAS CARNIVAL. REPAIRS TO ISUZU, 1BMR091, ISUZU, 1BNP584, TOYOTA, 1DJN799 & TOYOTA, 1DAB318. SUPPLY OF 920KG CHLORINE TRIP RATE INCLUDING FUEL LEVY PERTH LINE HAUL FROM WELSHPOOL TO NORTHAM REIMBURSEMENT FOR THE PURCHASE OF X1 GALAXY NOTE COVER. REIMBURSEMENT FOR FRUIT FOR THE CARNIVAL PERFORMERS. BRICK POINTING TO TOWN HALL & SOUTHERN BROOK HALL. CATERING FOR THE CHRISTMAS PARTY 2013. BULK GAS DELIVERY TO KILLARA. PURCHASE OF X10 BOXES OF A4 LASER PAY ENVELOPES. GROSS RENTAL VALUATIONS CHARGEABLE DATED 28/09/2013 TO 25/10/2013. RURAL UV'S CHARGEABLE DATED 21/09/2013 TO 18/10/2013 & 02/11/2013 TO 15/11/2013. MINING TENEMENTS CHARGEABLE DATED 19/10/2013 TO 14/11/2013.	\$ 5,989.50
EFT15788	19/12/2013	HALLMARK EDITIONS	DAMAGED DOOR & FRAME AT THE TOWN HALL	345.00
EFT15789	19/12/2013	HIGH VOLTAGE PERFORMANCE BOUTIQUE	RENEWAL OF SUBSCRIPTION TO COUNCIL MANAGER MAGAZINE.	3,905.00
EFT15790	19/12/2013	HOST AUTO REPAIRS	HIRE OF BAND & SANTA FOR THE CHRISTMAS CARNIVAL.	1,221.85
EFT15791	19/12/2013	INTERCON MILLAR LOGISTICS (IML)	REPAIRS TO ISUZU, 1BMR091, ISUZU, 1BNP584, TOYOTA, 1DJN799 & TOYOTA, 1DAB318.	824.29
EFT15792	19/12/2013	JAMES ALAN MCLEVIE	SUPPLY OF 920KG CHLORINE TRIP RATE INCLUDING FUEL LEVY PERTH LINE HAUL FROM WELSHPOOL TO NORTHAM	59.99
EFT15793	19/12/2013	JENNIFER RUSSELL	REIMBURSEMENT FOR THE PURCHASE OF X1 GALAXY NOTE COVER.	52.20
EFT15794	19/12/2013	K & N TRADITIONAL LANDSCAPES	REIMBURSEMENT FOR FRUIT FOR THE CARNIVAL PERFORMERS.	6,500.00
EFT15795	19/12/2013	KEAN & CO CATERING	BRICK POINTING TO TOWN HALL & SOUTHERN BROOK HALL.	3,136.00
EFT15796	19/12/2013	KLEENHEAT GAS	CATERING FOR THE CHRISTMAS PARTY 2013.	413.17
EFT15797	19/12/2013	CANCELLED PAYMENT	BULK GAS DELIVERY TO KILLARA.	-
EFT15798	19/12/2013	L G BUSINESS SYSTEMS PTY LTD	PURCHASE OF X10 BOXES OF A4 LASER PAY ENVELOPES.	1,211.10
EFT15799	19/12/2013	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE DATED 28/09/2013 TO 25/10/2013. RURAL UV'S CHARGEABLE DATED 21/09/2013 TO 18/10/2013 & 02/11/2013 TO 15/11/2013. MINING TENEMENTS CHARGEABLE DATED 19/10/2013 TO 14/11/2013.	372.40
EFT15800	19/12/2013	CANCELLED PAYMENT	PURCHASE OF X10 BOXES OF A4 LASER PAY ENVELOPES.	-
EFT15801	19/12/2013	MIRACLE RECREATION EQUIPMENT	PURCHASE OF X1 FREDDY FROG SPRING RIDER FOR MAY ST PARK.	1,017.50
EFT15802	19/12/2013	CANCELLED PAYMENT	PURCHASE OF X1 FREDDY FROG SPRING RIDER FOR MAY ST PARK.	-
EFT15803	19/12/2013	NICOLE HAMPTON	REIMBURSEMENT FOR PRE EMPLOYMENT POLICE CLEARANCE & THE PURCHASE OF GOODS FOR KILLARA.	103.45

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15804	19/12/2013 NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & INSTALL WOVEN STAINLESS STEEL SECURITY FLYDOOR - FOR THE POUND & OLD TOWN COUNCIL BUILDING.	1,179.20
EFT15805	19/12/2013 NORTHAM BEARING SALES	PURCHASE OF X4 WEISSLOCK CONNECTOR, X2 WINCH HOOK & X1 - CHAIN GRADE FOR FIRE PREVENTION.	74.09
EFT15806	19/12/2013 NORTHAM CENTRAL NEWSAGENCY	SUPPLY OF X4 AVON ADVOCATES, X1 GRASS ROOTS, X24 WEST AUSTRALIANS & X5 AUSTRALIANS FROM 01/11/2013 TO 30/11/2013 FOR THE LIBRARY. SUPPLY OF X26 WEST AUSTRALIANS FROM 01/11/2013 TO 30/11/2013 FOR THE ADMIN BUILDING.	118.20
EFT15807	19/12/2013 NORTHAM COURIER SERVICE	DELIVERY CHARGES OF X6 DRUMS FROM PHOENIX PAINTS, X3 CARTONS FROM FILTERS PLUS, X1 PALLET FROM REPEAT PLASTICS, X1 CARTON FROM AUSTRALIAN SAFETY ENGINEERS & X1 CARTON & X1 BRUSHCUTTER FROM EASTERN HILLS MOWERS FOR THE DEPOT.	275.00
EFT15808	19/12/2013 NORTHAM ENGINEERING	REMOVE SECTION OF PIPE BETWEEN FLANGES & REPLACE AT JUBILEE OVAL.	143.93
EFT15809	19/12/2013 NORTHAM GARDEN CENTRE	GARDENING SUPPLIES & LABOUR FOR KILLARA & X5 NATIVE PLANTS FOR CITIZENSHIP CEREMONY 06/12/2013.	8,898.73
EFT15810	16/12/2013 CANCELLED PAYMENT	TOWING OF X1 FERRIS MOWER FROM PEEL TCE TO THE SHIRE DEPOT.	66.00
EFT15811	19/12/2013 NORTHAM TOWING SERVICE	SUPPLY OF X2 EXTENSION SU & X1 ROD SUB-ASSY FOR TOYOTA HILUX UTE, N9324.	36.55
EFT15812	19/12/2013 NORTHAM TOYOTA	REPAIR X1 TYRE ON YANMAR MOWER.	30.00
EFT15813	19/12/2013 NORTHAM TYREPOWER	REPAIRS TO X3 SHADE SAILS AT THE WUNDOWIE OVAL & X1 SHADE SAIL AT APEX PARK.	660.00
EFT15814	19/12/2013 OLLY'S CAR & FURNITURE UPHOLSTERY'S		
EFT15815	19/12/2013 CANCELLED PAYMENT		
EFT15816	19/12/2013 PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA LTD	PPCA LICENCE FOR PERIOD FROM 01/01/2014 TO 31/12/2014.	112.50
EFT15817	19/12/2013 PROFESSIONAL LOCKSERVICE	SUPPLY OF X15 ABUS WEATHER PADLOCK B13 & X20 B13 GEN 6 CUT KEY FOR THE DEPOT & KING CREEK PROJECT.	1,485.00
EFT15818	19/12/2013 RADIOWEST BROADCASTERS PTY LTD	ADVERTISEMMENT FOR THE AVON DECENT FESTIVAL 2013, PINK RIBBON WALK & THE DOGS DAY OUT.	1,401.40
EFT15819	19/12/2013 RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR NOVEMBER 2013.	3,819.71
EFT15820	19/12/2013 RODRIQUEZ PTY LTD	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	274.01
EFT15821	19/12/2013 ROWLANDS TV & VIDEO REPAIRS	INSTALL TV & PROJECTOR & REPAIRS TO THE PORTABLE TV AT THE SES BUILDING.	838.05
EFT15822	19/12/2013 ROYAL LIFE SAVING SOCIETY WA	PURCHASE OF WAW WRISTBANDS FOR THE NORTHAM POOL.	264.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15823	19/12/2013 RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF THE AVON ADVOCATE FROM 25/11/2013 TO 01/12/2013, 02/12/2013 TO 08/12/2013, 09/12/2013 TO 15/12/2013 FOR THE VISITORS CENTRE. ADVERTISEMENT OF THE COMMUNITY SAFETY EXPO 2013, NOMINATION FOR ART COLLECTION COMMITTEE, ADVERTISEMENT FOR PROHIBITED BURNING PERIOD & THE SHIRE NEWSLETTER.	1,735.73
EFT15824	19/12/2013 CANCELLED PAYMENT		
EFT15825	19/12/2013 SHILLER IMAGES	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	208.45
EFT15826	19/12/2013 STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY FOR THE ADMIN BUILDING.	896.58
EFT15827	19/12/2013 STERIEALTH SERVICES PTY LTD	COURIER/POSTAGE FEE 7 SECURESMART STEEL WALL SAFE AT BERNARD PARK TOILETS.	627.51
EFT15828	19/12/2013 THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF X20 A380 COPYMATE TRUTONE & X250 A480 COPYMATE TRUTONE FOR THE ADMIN BUILDING.	1,358.50
EFT15829	19/12/2013 CANCELLED PAYMENT		
EFT15830	19/12/2013 TRISLEY'S HYDRAULIC SERVICES PTY LTD	SUPPLY & INSTALL A CAST IRON CASING COVER & STAINLESS STUB SHAFT TO THE POOL RECIRCULATION PUMP & DELIVERY.	2,207.26
EFT15831	19/12/2013 CANCELLED PAYMENT		
EFT15832	19/12/2013 TYRECYCLE PTY LTD	PURCHASE OF X53 PASSENGER TYRES FOR RECYCLING, X37 LIGHT TRUCK RECYCLING, X5 FORK LIFT SMALL TYRES FOR RECYCLING.	281.76
EFT15833	19/12/2013 UHY HAINES NORTON CHARTERED ACCOUNTANTS	REGISTRATION FOR FAIR VALUE & RISK MANAGEMENT WORKSHOP HELD IN PERTH 21/02/2014 FOR ZOE MACDONALD, JENNY BECKER & DENISE GOBBART.	2,541.00
EFT15834	19/12/2013 VERNICE PTY LTD	HIRE OF X2 MOBILIZATION & DEMOBILIZATION OF MACHINERY EXCAVATOR, X2 DUMP TRUCKS, HIRE OF X30TONE EXCAVATOR FROM 21/10/2013 TO 22/10/2013, HIRE OF EXCAVATOR FROM 21/10/2013 TO 01/11/2013, HIRE OF DUMPY FROM 22/10/2013 TO 31/10/2013 & FROM 22/10/2013 TO 07/11/2013.	48,383.50
EFT15835	19/12/2013 WATER FEATURES BY DESIGN	DEPOSIT FOR WATER PLAYGROUND AT BERNARD PARK.	114,400.00
EFT15836	19/12/2013 WEST END CONVENIENCE STORE	SUPPLY OF X2 PLATTERS OF SAVOURIES FOR THE VISITORS CENTRE.	100.00
EFT15837	19/12/2013 CANCELLED PAYMENT		
EFT15838	19/12/2013 WHEATBELT OFFICE & BUSINESS MACHINES	REPAIRS/SERVICE TO THE VISITORS CENTRE PHOTOCOPIER & THE REC CENTRES.	201.00
EFT15839	19/12/2013 WHEATBELT SAFETYWEAR	PURCHASE OF ASSORTED PROTECTIVE CLOTHING FOR ENGINEERING SERVICES.	400.00
EFT15840	19/12/2013 WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY OF WATER TEST WITH REPORT FROM BERNARD PARK.	247.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15841	19/12/2013 WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL CHARGES FOR BAKERS HILL BFB 1 & BAKERS HILL BFB 2 FOR NOVEMBER 2013.	286.63
EFT15842	19/12/2013 CANCELLED PAYMENT		
EFT15843	19/12/2013 CANCELLED PAYMENT		
EFT15844	19/12/2013 NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 RESPIRATOR, X1 BBQ FLAT TOP, X3 VACMASTER & X1 HOSE FOR THE WUNDOWIE POOL. PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE GARDEN. SUPPLY OF X3 GAS EXCHANGE & PURCHASE OF X1 BRUSH FOR THE NORTHAM POOL. PURCHASE OF X1 SQUIRTS & X4 PIPE CLASS FOR COMMUNITY SERVICES. PURCHASE OF X2 THREADED ROD, X12 WASHER & X12 NUT FOR VERGE MAINTENANCE. PURCHASE OF X6 HOOKS FOR THE ART COLLECTION. PURCHASE OF X1 GUN TRIGGER, X1 COUPLING HOSE & X1 HOSE FOR KILLARA. PURCHASE OF ASSORTED RETICULATION PARTS FOR PARKS & RESERVES. PURCHASE OF X3 JERRY CANS, X1 LOPPER, X1 SHOVEL & X3 WHEEL FOR ENGINEERING SERVICES. SHORT COURSE BOOKING FOR CLINTON KLEYNHANS.	942.11
EFT15845	19/12/2013 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION		1,320.00
EFT15846	19/12/2013 RED INK HOMES		1,226,839.86
EFT15847	20/12/2013 BRIERTY	CONSTRUCTION OF AVON HEALTH PRECINCT.	1,000.00
EFT15848	20/12/2013 AVON A PARTY	HIRE OF RIDES FOR THE CHRISTMAS CARNIVAL 2013.	1,000.00
EFT15849	20/12/2013 AVON VALLEY ARTS SOCIETY (INC)	SALE OF ASSORTED ITEMS FROM THE VISITORS CENTRE.	21,102.29
EFT15850	20/12/2013 BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	3,000.00
EFT15851	20/12/2013 C & D PLANKE & SONS PTY LTD	SUPPLY OF LOADER, EXCAVATOR, BOBCAT & LOADER FOR X50 HOURS 11/12/2013 FOR THE RECONSTRUCTION OF DRAINAGE ON COOK ST. SUPPLY OF LOADER, EXCAVATOR, BOBCAT & LOADER FOR X50 HOURS 11/12/2013 FOR THE RECONSTRUCT DRAINAGE ALMOND AVE.	487.80
EFT15852	20/12/2013 CARLVILLE	SUPPLY OF ROCK BREAKER FOR X50 HOURS 11/12/2013 FOR THE ALMOND AVE DRAINAGE.	462.50
EFT15853	20/12/2013 CHRISTMAS 360	REPAIR CHRISTMAS DECORATIONS & ASSIST IN INSTALLATION INCLUDING THE CHRISTMAS TREE.	14,650.00
EFT15854	20/12/2013 MCLEODS BARRISTERS & SOLICITORS	MATTER #34721 LOTHKOL PTY LTD HEALTH ACT PROCEEDINGS.	7,425.00
EFT15855	20/12/2013 ORICA AUSTRALIA PTY LTD	MATTER 34709 WALKER L HEALTH ACT PROSECUTION. SERVICE FEE FOR X4 PACKAGING - 920KG CYLINDER FROM 01/11/2013 TO 30/11/2013.	5,552.00
		SUB TOTAL EFT MUNICIPAL	6,615.14
		REFUND OF KERB BOND FOR A15230.	539.62
		TOTAL EFT TRUST	-

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT15856	20/12/2013 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.25
EFT15857	20/12/2013 SCOTT GREEN	REIMBURSEMENT FOR PAYMENT OF FIRST AID COURSE.	- 160.00
EFT15858	20/12/2013 VALLEY GRADING	BURNSIDE AVENUE/CHIDLOW ST RESHAPE/BOX OUT & SEAL.	- 27,500.00
		TOTAL LEFT MUNICIPAL	- 87,871.60
32934	11/12/2013 HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 151.13
32935	11/12/2013 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 227.25
32936	11/12/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 48.88
32937	11/12/2013 AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 180.24
32938	11/12/2013 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 145.42
32939	11/12/2013 COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 302.40
32940	11/12/2013 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 136.32
32941	11/12/2013 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 19.40
32942	11/12/2013 MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	- 213.89
32943	11/12/2013 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 361.55
32944	11/12/2013 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,095.00
32945	11/12/2013 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 259.71
32946	11/12/2013 THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 261.42
32947	11/12/2013 WA SUPER	SUPERANNUATION CONTRIBUTIONS.	- 24,544.90
32948	11/12/2013 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 386.71
32949	11/12/2013 ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 139.94
32950	13/12/2013 NORTHAM AND DISTRICTS HISTORICAL SOCIETY INC	COMMUNITY GRANT 2013/2014 MORBY COTTAGE FORGE.	- 4,199.00
32951	13/12/2013 NORTHAM PRIMARY SCHOOL	2013 DONATION FOR END OF YEAR BOOK AWARDS.	- 100.00
32952	13/12/2013 A COUNTRY PRACTICE	SNIP & CHIP FEE X15 & X7 CAT STERILISATION.	- 2,200.00
32953	13/12/2013 ACP MAGAZINES LTD	12 ISSUES SUBSCRIPTION TO REAL LIVING.	- 56.00
32954	13/12/2013 CHRISTIE PARKSAFE	SUPPLY OF X1 MODULAR KIT FOR BERNARD PARK BBQ.	- 5,976.30
32955	13/12/2013 DEPARTMENT OF MINES AND PETROLEUM	DANGEROUS GOODS LICENCE FOR CHLORINE STORAGE FOR RECLAIMED WATER IRRIGATION SYSTEM.	- 192.00
32956	13/12/2013 EMU ESSENCE	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	- 194.70
32957	13/12/2013 GREGORY KEITH PURSLOWE	CROSSOVER REIMBURSEMENT.	- 500.00
32958	13/12/2013 HEALTH ON THE MOVE	CHARGES FOR FULL DAY ERGONOMIC ASSESSMENTS 22/11/2013.	- 2,046.00
32959	13/12/2013 HILLS WARRIORS NETBALL CLUB INC	KIDSPORT FUNDING.	- 341.00
32960	13/12/2013 KOMATSU AUSTRALIA PTY LTD	SUPPLY OF 500HR SERVICE ON INKPEN TIPS KOMATSU LOADER. REPAIR FAULT WITH COOM SUSPENSION ON ENGINEERING SERVICES KOMATSU.	- 4,427.13

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
32961	13/12/2013 LESLIE ELLIOT	REIMBURSEMENT FOR STERILIZED DOG.	- 30.00
32962	13/12/2013 NATHAN LAWRENCE	CROSSOVER REIMBURSEMENT.	- 500.00
32963	13/12/2013 NGAIRE HUMPHREY	COUNCIL SWEARING IN MEETING & GROUP PHOTO OUTSIDE SHIRE BUILDING.	- 660.00
32964	13/12/2013 NORTHAM AND DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING.	- 2,265.00
32965	13/12/2013 NORTHAM HOLDEN	SERVICE & REPAIRS ON HOLDEN, KILLARA. SERVICE ON HOLDEN CRUZE, N10714. SUPPLY & INSTALL FRONT INNER WHEEL GUARD ON HOLDEN. N.4030.	- 958.53
32966	13/12/2013 NORTHAM JUNIOR FOOTBALL ASSOCIATION	KIDSPORT FUNDING.	- 300.00
32967	13/12/2013 NORTHAM PANELBEATING & PAINT	REPLACE & REPAIR RIGHT HAND GUARD ON HOLDEN, N4021.	- 422.84
32968	13/12/2013 NORTHAM RETRAVISION	SUPPLY OF X1 BATTERY FOR TOM FINDLAYS MOBILE.	- 29.95
32969	13/12/2013 PERFECT COMPUTER SOLUTIONS PTY LTD	SUPPLY OF X1 NETGEAR SWITCH, X1 HP LASERJET PRINTER & X2 POWER SUPPLY. TRAVEL CHARGES 07/11/2013 TO THE SHIRE & LIBRARY & 08/11/2013 TO WUNDOWIE, THE SHIRE & LIBRARY.	- 1,388.00
32970	13/12/2013 PETTY CASH	PETTY CASH RECOUP FOR KILLARA FROM 19/10/2013 TO 27/11/2013.	- 318.05
32971	13/12/2013 PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED FOODS FOR THE NORTHAM POOL.	- 1,863.75
32972	13/12/2013 ROGER MERVYN HAYWARD	CROSSOVER REIMBURSEMENT.	- 500.00
32973	13/12/2013 STEWART & HEATON CLOTHING CO.PTY LTD	PURCHASE OF ASSORTED CLOTHING FOR FIRE PREVENTION.	- 804.31
32974	13/12/2013 SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 14/09/2013 TO 24/11/2013.	- 22,680.35
32975	13/12/2013 TARGET AUSTRALIA PTY LTD	PURCHASE OF ASSORTED LINEN & GOODS FOR KILLARA.	- 7,979.60
32976	13/12/2013 TELSTRA CORPORATION	TELSTRA CHARGES FOR ASSORTED SHIRE DEPARTMENTS FOR OCTOBER/NOVEMBER 2013.	- 1,465.11
32977	13/12/2013 TELSTRA NETWORK & SERVICE	RELOCATION OF TELSTRA CONDUIT & PIT NEAR ROBINSON STREET.	- 6,017.75
32978	13/12/2013 THERESA FLORENCE HELEN HORSFIELD	REIMBURSEMENT FOR STERILIZED CAT.	- 100.00
32979	13/12/2013 VODAPHONE	MOBILE CHARGES FOR THE SES & BRIGADES FROM 23/11/2013 TO 22/12/2013.	- 1,203.77
32980	13/12/2013 WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR DECEMBER 2013.	- 15,086.68
32981	19/12/2013 BEATRICE DALE	RATES REFUND FOR ASSESSMENT A15839.	- 547.11
32982	19/12/2013 E FIRE & SAFETY	REPLACE X3 FIRE EXTINGUISHERS AT THE RAILWAY MUSEUM.	- 631.95
32983	19/12/2013 JEF SALES & SERVICE	PURCHASE OF X2 GREASE GUNS & X1 CARTON GREASE CARTRIDGES FOR ENGINEERING SERVICES. SERVICE X2 BRUSHCUTTERS.	- 530.20
32984	19/12/2013 JEREMY PARKER	REFUND OF DECEASED DOG REGISTRATION.	- 10.63
32985	19/12/2013 JUDY SCOTT	REIMBURSEMENT FOR STERILIZING DOG.	- 14.44

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
32986	19/12/2013 MICHELLE BOYD	REFUND OF SWIMMING POOL SEASON PASS.	- 250.00
32987	19/12/2013 NORTHAM PANELBEATING & PAINT	REPLACE DAMAGED BUMPER & PAINTING ON FORD RANGER, N10634.	- 1,530.59
32988	19/12/2013 PETTY CASH	PETTY CASH RECOUP FOR KILLARA & THE VISITORS CENTRE.	- 190.30
32989	19/12/2013 SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 17/09/2013 TO 10/12/2013.	- 21,477.93
32990	19/12/2013 TELSTRA CORPORATION	TELSTRA LANDLINE ACCOUNT FOR NOVEMBER/DECEMBER 2013.	- 4,673.23
32991	19/12/2013 WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR DECEMBER 2013.	- 879.29
32992	19/12/2013 WATERING CONCEPTS	REPAIRS TO PRESSURE RELIEF PUMP, PRESSURE TEST & FIT NEW GAUGE AT THE WUNDOWIE OVAL.	- 652.30
32993	19/12/2013 WESTERN AUSTRALIAN ELECTORAL COMMISSION	ELECTION COSTS.	- 26,390.36
32994	19/12/2013 WESTNET PTY LTD	WEB HOSTING OF WWW.VISITNORTHAM.COM.AU & WWW.NISITNORTHAMWA.NET.AU FROM 01/10/2013 TO 30/09/2014.	- 177.49
32995	20/12/2013 HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 194.48
32996	20/12/2013 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 227.25
32997	20/12/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 48.88
32998	20/12/2013 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS.	- 363.42
32999	20/12/2013 AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 180.24
33000	20/12/2013 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 145.42
33001	20/12/2013 COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 302.40
33002	20/12/2013 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 138.99
33003	20/12/2013 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 19.40
33004	20/12/2013 MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	- 296.79
33005	20/12/2013 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 421.52
33006	20/12/2013 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,125.00
33007	20/12/2013 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 259.71
33008	20/12/2013 THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 254.79
33009	20/12/2013 WA SUPER	SUPERANNUATION CONTRIBUTIONS.	- 24,612.16
33010	20/12/2013 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 679.52
33011	20/12/2013 ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 209.91
		TOTAL CHEQUE MUNICIPAL	- 200,715.68
DD6531.1	03/12/2013 TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT DECEMBER 2013 NORTHAM RECREATION CENTRE.	- 1,067.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
DD6560.1	12/12/2013 BANKWEST	DENISE GOBBART MASTERCARD 24/10/13 TO 22/11/13, LIQUOR BARONS - REFRESHMENTS, COUNTRY COPIERS STATIONERY, SHIRE OF NORTHAM - LICENCE CESC NEW VEHICLE, SHIRE OF NORTHAM - LICENCE CESC NEW VEHICLE, SHIRE OF NORTHAM - LICENCE RANGER- NEW VEHICLE, SHIRE OF NORTHAM - LICENCE RANGER- NEW VEHICLE, SHIRE OF NORTHAM - LICENCE RANGER- NEW VEHICLE, WOOLWORTHS - REFRESHMENTS, SHIRE OF NORTHAM LICENCE NEW FERRIS MOWER, SHIRE OF NORTHAM LICENCE NEW FERRIS MOWER, LIQUOR BARONS- REFRESHMENTS, AUSTRALIAN POST OFFICE RANGERS CORPORATE NET GUN LICENCE, GST.	1,244.80
DD6560.1	12/12/2013 BANKWEST	JEAN MCGREADY MASTERCARD 24/10/13 TO 22/11/13, FACEBOOK ADV- PINK RIBBON WALK, CANCER COUNCIL WA - MERCHANDISE FOR FUNDRAISING; FACEBOOK ADV - PINK RIBBON WALK. RIVERSEDGE CAFE STATE LIBRARY LUNCH MEETING, HANGING BASKET FLORIST - DAVID VALCIC FAMILY BEREAVEMENT, TRIMBLE NAVIGATION LTD - SKETCHUP (USA-\$495.00), MODERN TEACHING AIDS - CHRISTMAS PRODUCTS, SUBWAY - CATERING FOR FORUM, ANNUAL CARD FEE, FOREIGN TRANSACTION FEE - TRIMBLE NAVIGATION, GST.	1,485.73
DD6560.1	12/12/2013 BANKWEST	CHADD HUNT MASTERCARD 24/10/13 TO 22/11/13, AUSTRALIAN INSTITUTE OF MANAGEMENT - APPLIED PROJECT MANAGEMENT, AUSTRALIAN INSTITUTE OF MANAGEMENT - CATERING SERVICES (3 DAYS), TRADE SKILLS TRAINING - IAN DHU & JASON OSBORNE, GST.	3,269.00
PAYROLL	03/12/2013 SHIRE OF NORTHAM MAIN PAY RUN	TOTAL DIRECT DEBIT	7,066.53
PAYROLL	17/12/2013 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	171,191.23
PAYROLL	31/12/2013 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	179,743.35
		SHIRE OF NORTHAM EMPLOYEES PAYROLL.	181,659.02
		TOTAL PAYROLL	532,593.60
		TOTAL LEFT MUNICIPAL	-\$ 1,832,712.66
		TOTAL LEFT TRUST	-\$ 2,000.00
		TOTAL CHEQUE MUNICIPAL	-\$ 200,715.68
		TOTAL CHEQUE TRUST	-\$ 12,887.14
		TOTAL DIRECT DEBIT	-\$ 7,066.53
		TOTAL PAYROLL	-\$ 532,593.60
		TOTAL	-\$ 2,587,975.61

The payment of cheque numbers 32934 to 33011 from Municipal Fund (dated 1st December 2013 to 31st December 2013), the payment of trust cheque numbers 1789 to 1799 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT15596 to EFT15608 and EFT15610 to EFT15845 and EFT15847 to EFT15858 (dated 1st December 2013 to 31st December 2013). EFT Trust Fund EFT15609 to EFT15609 and EFT15846 TO EFT15846. Direct Debits 6531.1 and 6560.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32934 to 33011	\$ 200,715.68
Trust Bank Vouchers 1789 to 1799	\$ 12,887.14
EFT Trust Bank Vouchers	
EFT15609 to EFT15609 and EFT15846 to EFT15846	\$ 2,000.00
Municipal Fund Bank Electronic Fund Transfer	
EFT15596 to EFT15608 and EFT15610 to EFT15845	\$ 1,832,712.66
Direct Debit Fund Transfer 6531.1 and 6560.1	\$ 7,066.53
Municipal Fund Bank Electronic Fund Transfer Payroll 03/12/2013	\$ 171,191.23
Municipal Fund Bank Electronic Fund Transfer Payroll 17/12/2013	\$ 179,743.35
Municipal Fund Bank Electronic Fund Transfer Payroll 31/12/2013	\$ 181,659.02

TOTAL \$2,587,975.61

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,587,975.61 was submitted to the ordinary Meeting of Council on Wednesday 15th January 2014.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$2,587,975.61 was submitted to each member of the Council Wednesday 15th January 2014, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 30 NOVEMBER 2013

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe MacDonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 December 2013

PURPOSE

The Statement of Financial Activity for the period ending 30 November 2013 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

Minute No C.2138

Moved: Cr A Llewellyn

Seconded: Cr D Hughes

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 November 2013.

CARRIED 9/0



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013**

	NOTE	November 2013 Actual \$	November 2013 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variates Actual Budget to Y-T-D %
<u>Operating</u>						
Revenues/Sources						
	8					
Governance		13,612	6,030	14,526	7,582	125.74%
General Purpose Funding		1,070,665	1,034,027	2,412,550	36,638	3.54%
Law, Order, Public Safety		130,155	268,460	644,452	(138,305)	(51.52%)
Health		5,104	18,120	43,500	(13,016)	(71.83%)
Education and Welfare		1,286,014	1,553,844	2,289,527	(267,830)	(17.24%)
Housing		13,355	20,910	50,201	(7,555)	(36.13%)
Community Amenities		1,735,299	1,773,775	2,354,246	(38,476)	(2.17%)
Recreation and Culture		140,936	374,515	1,588,920	(233,579)	(62.37%)
Transport		590,926	1,290,355	3,588,330	(699,429)	(54.20%)
Economic Services		320,510	652,680	1,566,602	(332,170)	(50.89%)
Other Property and Services		23,921	30,195	72,500	(6,274)	(20.78%)
		<u>5,330,497</u>	<u>7,022,911</u>	<u>14,625,354</u>	<u>(1,692,414)</u>	<u>(24.10%)</u>
(Expenses)/(Applications)						
	8					
Governance		(380,968)	(438,562)	(967,085)	57,594	13.13%
General Purpose Funding		(74,121)	(124,495)	(298,824)	50,374	40.46%
Law, Order, Public Safety		(374,632)	(513,351)	(1,128,721)	138,719	27.02%
Health		(144,755)	(174,831)	(413,271)	30,076	17.20%
Education and Welfare		(552,853)	(606,956)	(1,454,401)	54,103	8.91%
Housing		(29,865)	(42,691)	(96,648)	12,826	30.04%
Community Amenities		(1,316,428)	(1,484,566)	(3,557,525)	168,138	11.33%
Recreation & Culture		(1,197,613)	(1,771,868)	(4,067,166)	574,255	32.41%
Transport		(985,282)	(2,032,235)	(4,597,146)	1,046,953	51.52%
Economic Services		(786,331)	(1,059,064)	(2,394,309)	272,733	25.75%
Other Property and Services		(220,276)	(121,609)	(80,491)	(98,667)	(81.13%)
		<u>(6,063,124)</u>	<u>(8,370,228)</u>	<u>(19,055,587)</u>	<u>2,307,104</u>	<u>(27.56%)</u>
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>						
(Profit)/Loss on Asset Disposals	2	0	1,058,685	(2,432,424)	(1,058,685)	100.00%
Movement in Accrued Interest		(56,239)	0	0	(56,239)	0.00%
Movement in Accrued Salaries and Wages		(161,869)	0	0	(161,869)	0.00%
Movement in Deffered Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(95,990)	0	0	(95,990)	0.00%
Depreciation on Assets		0	1,456,495	3,495,741	(1,456,495)	100.00%
<u>Capital Revenue and (Expenditure)</u>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(826,377)	(2,237,760)	(4,657,069)	1,411,383	63.07%
Purchase Plant and Equipment	1	(88,441)	(471,695)	(982,102)	383,254	81.25%
Purchase Furniture and Equipment	1	(24,348)	(48,700)	(77,679)	24,352	50.00%
Purchase Bush Fire Equipment	1	(1,246)	(47,315)	(136,902)	46,069	97.37%
Purchase Playground Equipment	1	(20,884)	0	(70,000)	(20,884)	0.00%
Purchase Infrastructure Assets - Roads	1	(3,309,892)	(3,191,168)	(4,731,454)	(118,724)	(3.72%)
Purchase Infrastructure Assets - Bridges	1	0	0	(219,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	(15,614)	(110,830)	(266,000)	95,216	85.91%
Purchase Infrastructure Assets - Drainage	1	(155,126)	0	(2,720,058)	(155,126)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(10,489)	(453,930)	(1,019,491)	443,441	97.69%
Purchase Infrastructure Assets - Airfields	1	(537)	(59,475)	(142,750)	58,938	99.10%
Purchase Infrastructure Assets - Streetscape	1	0	(38,575)	(92,595)	38,575	100.00%
Proceeds from Disposal of Assets	2	87,888	1,171,293	2,811,103	(1,083,405)	92.50%
Repayment of Debentures	3	(180,806)	(178,370)	(428,143)	(2,436)	(1.37%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	18,109	18,109	71,896	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(92,042)	(92,042)	(1,134,265)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	101,960	101,960	714,209	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	8,665,672	8,665,672	8,645,102	0	0.00%
LESS Net Current Assets Year to Date	5	<u>10,886,449</u>	<u>12,005,715</u>	<u>8,564</u>	<u>(1,119,266)</u>	<u>(9.32%)</u>
Amount Raised from Rates	6	<u>(7,785,347)</u>	<u>(7,810,678)</u>	<u>(7,810,678)</u>	<u>25,331</u>	<u>(0.32%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2013/14 Budget \$
1. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Administration	15,078.84	14,800
Plant & Equipment - Administration	0.00	84,842
Law, Order & Public Safety		
CESC Vehicle	29,833.64	40,858
Ranger Vehicle	0.00	27,015
Security Camera Bernard Park & Avon Mall	418.13	25,000
Graffiti Removal Cleaner	6,995.00	0
Brigade Appliance - Fire Prevention	0.00	113,560
Bush Fire Brigade Shed Construction	1,246.00	23,342
Education & Welfare		
Land & Buildings - Respite Centre Construction	691,643.30	858,818
Killara - Sedan Replacement	0.00	72,084
Killara- Furniture & Equipment	0.00	3,734
Memorial Hall Equipment & Curtains	5,699.00	18,500
Community Amenities		
Generator -Inkpen	0.00	5,000
Drainage - Hillman Creeke Supertowns	5,400.00	65,936
Drainage - King Creek Supertowns	81,338.45	167,618
Drainage - Town Centre Supertowns	48,865.00	131,116
Drainage - Bernard Park Supertowns	0.00	442,804
Cemetery Capital Works	149.93	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

1. ACQUISITION OF ASSETS (Continued)	November 2013 Actual \$	2013/14 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	25,476.98	97,055
Furniture & Equipment- Public Halls	0.00	4,800
Plant & Equipment - Pools	46,502.13	150,000
Furniture & Equipment- Pools	5,371.45	5,980
Recreation Centre - Energy Efficiency	0.00	396,086
Recreation Centre - Vents	0.00	25,000
Recreation Centre - Roller Shutters Main Doors	7,744.09	23,000
Recreation Centre - Roller Shutters Meeting Rooms	24,349.26	18,000
EMCommS Vehicle	0.00	40,130
Furniture & Equipment - Other Recreation	3,897.38	7,347
Stackable Seating	184.46	3,580
Henry Street Oval Fencing	0.00	50,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Play Equipment - Wundowie	20,883.99	30,000
Bakers Hill Oval	6,978.18	453,750
BMX Lighting	2,821.21	25,000
Jubilee Oval Reticulation	0.00	15,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Bert Hawke - Drainage	0.00	60,000
Bert Hawke - Other	0.00	5,000
Bert Hawke - Lighting	0.00	20000
Skate Park - Wundowie	0.00	40,000
Baker Hill - Hardcourts	505.50	94,041
Library Energy Efficiency	0.00	217,564
Copier - Library	0.00	3,734
RFID System Library	0.00	33,550
Railway Precinct Upgrade	541.74	150,000
Sound Shell - RDAF Project	0.00	58,500
Monument - RDAF Project	0.00	80,000
Recognition Throssell VC - RDAF Project	0.00	90,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

1. ACQUISITION OF ASSETS (Continued)	November 2013 Actual \$	2013/14 Budget \$
<u>By Program (Continued)</u>		
Transport		
Land & Building	16,524.86	2,214,183
Footpath Construction	15,613.64	266,000
Laneway Construction	0.00	80,000
- Roadworks - Project Grants	305,861.51	653,706
- Roadworks - General Construction	32,696.51	922,005
- Roadworks - Bridge Construction	0.00	219,000
- Roadworks - Blackspot Funding	1,047.68	183,014
Infra Development- Super Towns	2,970,286.41	2,892,729
Plant & Equipment - Road Plant Purchases	18,300.00	623,173
Airport Infrastructure	537.46	142,750
Economic Services		
Christmas Decorations	0.00	30,000
Information Bays	0.00	57,595
LED Signs	0.00	35,000
Old Fire Station Northam - Roof	72.88	35,000
Land & Fees - Supertowns	7,672.49	95,663
Old Town Building - Air Conditioning	0.00	44,000
Project Manager Community Infra Vehicle	32,894.55	34,000
Copier - Visitor Centre	0.00	3,734
Bakers Hill Water Project	13,022.55	854,870
Wundowie Storm Water Harvesting Project	6,500.00	1,057,714
	<u>4,452,954.20</u>	<u>15,115,100</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

1. ACQUISITION OF ASSETS (Continued)	November 2013 Actual \$	2013/14 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	826,376.66	4,657,069
Plant and Equipment	88,441.32	982,102
Furniture and Equipment	24,347.67	77,679
Bush Fire Equipment	1,246.00	136,902
Playground Equipment	20,883.99	70,000
Infrastructure Assets - Roads	3,309,892.11	4,731,454
Infrastructure Assets - Footpaths	15,613.64	266,000
Infrastructure Assets - Bridges & Culverts	0.00	219,000
Infrastructure Assets - Drainage	155,126.00	2,720,058
Infrastructure Assets - Parks & Ovals	10,489.35	1,019,491
Infrastructure Assets - Airfields	537.46	142,750
Infrastructure Assets - Streetscape	0.00	92,595
	4,452,954.20	15,115,100

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

2 DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	November 2013 Actual	2013/14 Budget	November 2013 Actual	2013/14 Budget	November 2013 Actual	2013/14 Budget
	\$	\$	\$	\$	\$	\$
Governance						
CEO Vehicle - PN1212 - Asset MV1214		39,444		26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102		23,674		24,000	0.00	326
Law, Order Public Safety						
CESC Vehicle - PN1002 - Asset 9255		11,562		10,000	0.00	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010		9,032		10,000	0.00	968
Education & Welfare						
Killara Omega Mgr - PN1020 - Asset HNK0001		29,062		15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242		11,129		15,000	0.00	3,871
Recreation & Culture						
EMCommS Vehicle - PN1101 - Asset MV1101		17,894		20,000	0.00	2,106
Wundowie Yak Lot 311 - Asset S222		24,634		200,000	0.00	175,366
Transport						
PN002 - Volvo Grader 710B 2004 - Asset S655		32,532		150,049	0.00	117,517
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215		6,998		33,619	0.00	26,621
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989		0		40,317	0.00	40,317
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063		0		12,145	0.00	12,145
P590 - Toyota Hilux Grader Ute - Asset 990		0		12,145	0.00	12,145
PN1104 - N10696 Nissan Navara Const Super - Asset MV1104		16,779		12,145	0.00	(4,634)
P450 JD Z Track Ride on Mower 2008 - Asset 9109		7,330		1,500	0.00	(5,830)
Shire Depot - Assets 259		40,801		2,136,079	0.00	2,095,278
Shire Depot - Assets 260		9,684		9,684	0.00	0
Shire Depot - Assets 261		2,417		2,417	0.00	0
Shire Depot - Assets 262		26,257		26,257	0.00	0
Shire Depot - Assets 266		11,125		11,125	0.00	0
Shire Depot - Assets 488		13,621		13,621	0.00	0
Economic Services						
PMComInf Vehicle - PN1015 - Asset MV1015		25,313		20,000	0.00	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset		19,391		10,000	0.00	(9,391)
	0.00	378,679	0.00	2,811,103	0.00	2,432,424

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	November 2013 Actual \$	2013/14 Budget \$	November 2013 Actual \$	2013/14 Budget \$	November 2013 Actual \$	2013/14 Budget \$
	Land & Buildings					
Wundowie Yak Lot 311 - Asset S222	0.00	24,634	0.00	200,000	0.00	175,366
Shire Depot - Assets 259	0.00	40,801	0.00	2,136,079	0.00	2,095,278
Shire Depot - Assets 260	0.00	9,684	0.00	9,684	0.00	0
Shire Depot - Assets 261	0.00	2,417	0.00	2,417	0.00	0
Shire Depot - Assets 262	0.00	26,257	0.00	26,257	0.00	0
Shire Depot - Assets 266	0.00	11,125	0.00	11,125	0.00	0
Shire Depot - Assets 488	0.00	13,621	0.00	13,621	0.00	0
Plant & Equipment						
CEO Vehicle - PN1212 - Asset MV1214	0.00	39,444	0.00	26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102	0.00	23,674	0.00	24,000	0.00	326
CESC Vehicle - PN1002 - Asset 9255	0.00	11,562	0.00	10,000	0.00	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	0.00	9,032	0.00	10,000	0.00	968
Killara Omega Mgr - PN1020 - Asset HNK0001	0.00	29,062	0.00	15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	0.00	11,129	0.00	15,000	0.00	3,871
EMCommS Vehicle - PN1101 - Asset MV1101	0.00	17,894	0.00	20,000	0.00	2,106
PN002 - Volvo Grader 710B 2004 - Asset S655	0.00	32,532	0.00	150,049	0.00	117,517
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	0.00	6,998	0.00	33,619	0.00	26,621
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989	0.00	0	0.00	40,317	0.00	40,317
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	0.00	0	0.00	12,145	0.00	12,145
P590 - Toyota Hilux Grader Ute - Asset 990	0.00	0	0.00	12,145	0.00	12,145
PN1104 - N10696 Nissan Navara Const Super - Asset MV1104	0.00	16,779	0.00	12,145	0.00	(4,634)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	0.00	7,330	0.00	1,500	0.00	(5,830)
PMComInf Vehicle - PN1015 - Asset MV1015	0.00	25,313	0.00	20,000	0.00	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset	0.00	19,391	0.00	10,000	0.00	(9,391)
	0.00	378,679	0.00	2,811,103	0.00	2,432,424

Summary

			November 2013 Actual \$	2013/14 Budget \$
Profit on Asset Disposals	0.00	0	0.00	2,486,660
Loss on Asset Disposals	0.00	0	0.00	(54,236)
			<u>0.00</u>	<u>2,432,424</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

3. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget	2013/14 Actual	2013/14 Budget	2013/14 Actual	2013/14 Budget	2013/14 Actual	2013/14 Budget	2013/14 Actual
Governance									
Loan 215 - Admin Office Renovations	115,183	0	0	25,987	0	89,196	115,183	7,365	0
Community Amenities									
Loan 210 - River Dredging	17,547	0	0	5,500	2,709	12,047	14,838	991	537
Recreation & Culture									
Loan 206 - Northam Country Club **	221,377	0	0	35,137	0	186,240	221,377	12,636	0
Loan 208 - Northam Country Club **	34,090	0	0	4,249	2,085	29,841	32,005	2,465	1,272
Loan 219 - Northam Bowling Club **	141,095	0	0	22,415	11,045	118,680	130,050	7,999	4,162
Loan 222 - Northam Trotting Club Building **	69,682	0	0	10,095	4,979	59,587	64,703	3,665	1,901
Loan 223 - Recreation Facilities	766,506	0	0	90,896	44,770	675,610	721,736	45,688	23,522
Loan 224 - Recreation Facilities	1,042,187	0	0	31,897	15,694	1,010,290	1,026,493	67,703	34,106
Loan 226 - Recreation Facilities	388,241	0	0	12,378	6,110	375,863	382,131	20,268	10,214
Transport									
Loan 221 - Airstrip Upgrade	58,964	0	0	10,394	5,117	48,570	53,847	3,581	1,870
Economic Services									
Loan 217 - CBD Streetscape	776,624	0	0	138,146	68,089	638,478	708,535	42,921	22,444
Loan 218 - CBD Streetscape	94,203	0	0	14,952	7,367	79,251	86,836	5,377	2,798
Loan 225 - Victoria Oval Purchase	852,698	0	0	26,097	12,841	826,601	839,857	55,393	27,905
	4,578,397	0	0	428,143	180,806	4,150,254	4,397,591	276,052	130,731

Note: ** indicates self - supporting loans
All other debenture repayments are to be financed by general purpose revenue.
Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

SHIRE OF NORTHAM

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013**

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013/14

The Shire of Northam does not propose to raise any new debenture in 2013/14.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2013, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2013/14.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	232,105	232,104
Interest	4,720	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(11,745)
	<u>236,825</u>	<u>245,719</u>
(b) Employee Liability Reserve		
Opening Balance	545,190	545,190
Interest	11,087	22,221
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	(101,960)	(101,960)
	<u>454,317</u>	<u>515,451</u>
(c) Housing Reserve		
Opening Balance	225,269	225,269
Interest	4,581	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>229,850</u>	<u>234,451</u>
(d) Office Equipment Reserve		
Opening Balance	123,050	123,050
Interest	2,503	5,015
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(14,800)
	<u>125,553</u>	<u>118,265</u>
(e) Plant & Equipment Reserve		
Opening Balance	582,571	582,572
Interest	11,848	23,745
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	(361,253)
	<u>594,419</u>	<u>495,064</u>
(f) Recreation Reserve		
Opening Balance	48,309	48,308
Interest	982	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(50,277)
	<u>49,291</u>	<u>0</u>
(g) Road & Bridgeworks Reserve		
Opening Balance	635,182	635,182
Interest	12,918	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>648,100</u>	<u>681,071</u>

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Refuse Site Reserve		
Opening Balance	155,898	155,898
Interest	3,171	6,354
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	(20,000)
	<u>159,069</u>	<u>182,252</u>
(i) Regional Development Reserve		
Opening Balance	129,289	129,290
Interest	2,629	5,270
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>131,918</u>	<u>139,560</u>
(j) Speedway Reserve		
Opening Balance	125,231	125,231
Interest	2,547	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>127,778</u>	<u>130,335</u>
(k) Community Bus Replacement Reserve		
Opening Balance	9,656	9,656
Interest	196	393
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>9,852</u>	<u>30,049</u>
(l) Septage Pond Reserve		
Opening Balance	196,241	196,341
Interest	3,991	8,002
Amount Set Aside / Transfer to Reserve	0	1,000
Amount Used / Transfer from Reserve	0	0
	<u>200,232</u>	<u>205,343</u>
(m) Killara Reserve		
Opening Balance	175,380	233,775
Interest	3,567	9,528
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(154,174)
	<u>178,947</u>	<u>89,129</u>
(n) Stormwater Drainage Projects Reserve		
Opening Balance	6,272	6,272
Interest	128	257
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>6,400</u>	<u>46,529</u>

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Recreation and Community Facilities Reserve		
Opening Balance	413,642	413,642
Interest	8,412	16,859
Amount Set Aside / Transfer to Reserve	0	195,515
Amount Used / Transfer from Reserve	0	0
	<u>422,054</u>	<u>626,016</u>
(p) Administration Office Reserve		
Opening Balance	452,276	452,276
Interest	9,198	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>461,474</u>	<u>470,710</u>
(q) Council Buildings & Amenities Reserve		
Opening Balance	93,594	93,594
Interest	1,903	3,815
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	0
	<u>95,497</u>	<u>347,409</u>
(r) River Town Pool Dredging Reserve		
Opening Balance	215,130	215,130
Interest	4,375	8,768
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>219,505</u>	<u>273,898</u>
(s) Parking Facilities Construction Reserve		
Opening Balance	151,324	151,323
Interest	3,077	6,168
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>154,401</u>	<u>157,491</u>
(t) Art Collection Reserve		
Opening Balance	10,239	10,239
Interest	208	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>10,447</u>	<u>15,656</u>
Total Cash Backed Reserves	<u>4,515,930</u>	<u>5,004,398</u>
Total Interest	92,042	186,850

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers to Reserves		
Aged Accomodation Reserve	4,720	25,360
Employee Liability Reserve	11,087	72,221
Housing Reserve	4,581	9,182
Office Equipment Reserve	2,503	10,015
Plant & Equipment Reserve	11,848	273,745
Recreation Reserve	982	1,969
Road & Bridgeworks Reserve	12,918	45,889
Refuse Site Reserve	3,171	46,354
Regional Development Reserve	2,629	10,270
Speedway Reserve	2,547	5,104
Community Bus Replacement Reserve	196	20,393
Septage Pond Reserve	3,991	9,002
Killara Reserve	3,567	9,528
Stormwater Drainage Projects Reserve	128	40,257
Recreation and Community Facilities Reserve	8,412	212,374
Administration Office Reserve	9,198	18,434
Council Buildings & Amenities Reserve	1,903	253,815
River Town Pool Dredging Reserve	4,375	58,768
Parking Facilities Construction Reserve	3,077	6,168
Art Collection Reserve	208	5,417
	<u>92,042</u>	<u>1,134,265</u>
Transfers from Reserves		
Aged Accomodation Reserve	0	(11,745)
Employee Liability Reserve	(101,960)	(101,960)
Housing Reserve	0	0
Office Equipment Reserve	0	(14,800)
Plant & Equipment Reserve	0	(361,253)
Recreation Reserve	0	(50,277)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(154,174)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(101,960)</u>	<u>(714,209)</u>
Total Transfer to/(from) Reserves	<u>(9,918)</u>	<u>420,056</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accomodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie.

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

Recreation Reserve

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2013/14.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

4. RESERVES (Continued)

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

Recreation and Community Facilities Reserve

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

	November 2013 Actual \$	2012/13 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	8,317,045	1,088,147	137,560
Cash - Restricted Unspent Grants	732,759	7,926,739	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,515,930	4,525,847	4,910,954
Sundry Debtors	287,772	663,870	1,097,312
Rates - Current	3,306,361	760,089	0
Pensioners Rates Rebate	30,276	21,233	0
Provision for Doubtful Debts	(40,918)	(175,686)	0
GST Receivable	0	2,000	0
Accrued Income/Prepayments	0	53,968	0
Inventories	7,766	7,766	40,000
	<u>17,156,991</u>	<u>14,873,972</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,603,016)	(1,324,439)	(1,292,318)
Rates Income in Advance	(47,212)	0	0
GST Payable	0	(593)	0
Accrued Salaries & Wages	0	(161,869)	0
Accrued Interest on Debentures	0	(56,239)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	29,811	0	0
Loan Liability	(247,338)	(428,143)	0
Provision for Annual Leave	(330,787)	(410,738)	0
Provision for Long Service Leave	(257,725)	(273,765)	0
Other Payables	0	0	0
	<u>(2,456,267)</u>	<u>(2,655,786)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	14,700,724	12,218,186	4,893,508
Less: Cash - Reserves - Restricted	(4,515,930)	(4,525,847)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	247,338	428,143	0
Add: Leave Liability Reserve	454,317	545,190	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>10,886,449</u>	<u>8,665,672</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
General Rate								
00 Non-Rateable	0.0000	692	1,587,260		0	0	0	0
01 GRV-Townsites Residential	9.7018	2,928	36,365,266	3,532,094	10,498	0	3,542,592	3,551,687
02 GRV-Northam Commercial/Industrial	10.8064	249	11,298,400	1,217,384	0	0	1,217,384	1,222,050
05 Agricultural Local	0.5226	481	153,306,000	802,269	(507)	3,730	805,492	807,277
06 Agricultural Regional	0.4331	210	112,043,000	484,353	732	(260)	484,825	491,358
07 Rural Small Holdings	0.5958	549	96,238,000	573,386	480		573,866	577,486
Sub-Totals		5,109	410,837,926	6,609,486	11,202	3,470	6,624,158	6,649,858
Minimum Rates								
01 GRV-Northam Town Gen	790	954	4,307,907	754,450		0	754,450	753,660
02 GRV-Northam Town Diff	790	43	177,888	33,970	0	0	33,970	33,970
05 Agricultural Local	790	155	12,738,910	122,450	790	0	123,240	122,450
06 Agricultural Regional	790	200	22,714,600	158,000	790	0	158,790	158,000
07 Rural Small Holdings	790	101	12,559,000	79,790		0	79,790	79,790
Sub-Totals		1,453	52,498,305	1,148,660	1,580	0	1,150,240	1,147,870
Less Rates Written Off							7,774,398	7,797,728
Ex-Gratia Rates					12,782		0	0
Excess Rate Receipts							12,953	12,950
Totals							(136,916)	0
							7,650,435	7,810,678

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The differential rates differed from those advertised as due to delays in obtaining Ministerial approval, it has been decided not to spot rate Springhill, Princes Plant Nursery, Ausbao/Bakers Hill Engineering, Archer/Outback Mining and Holcim. The effect of this is a reduction in rate revenue of \$10,496. These properties are to be rated as per their zoning Agricultural Regional and Agricultural Local.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	0	2,000	(500)	1,500
Lesser Hall Bond	2	400	500	0	900
Nomination Deposits	4	0	800	(800)	0
POS - Cash in Lieu	6	293,253	23,693	(18,000)	298,946
Bonds - Building	7	36,000	0	0	36,000
Crossovers - Bond	9	91,392	0	0	91,392
Recreation Centre Bond	11	400	0	0	400
Bert Hawke Pavillion	12	0	0	0	0
Facilities - Bonds	18	500	200	(300)	400
Footpath/Kerbing Deposit	22	89,500	22,000	(13,500)	98,000
Retentions	26	37,977	39,159	0	77,136
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (B	29	0	18,811	(13,051)	5,760
Builders Reg Board Levy	30	0	11,468	(7,596)	3,872
Standpipe Key	31	5,850	100	(50)	5,900
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	249,494	4,089	0	253,583
Other	34	14,873	500	(3,740)	11,633
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	55	505	(375)	185
Public Recreation Reserve	37	0	0	0	0
Storm Damage Donations	38	175	0	0	175
		<u>835,779</u>	<u>123,825</u>	<u>(57,912)</u>	<u>901,692</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

8. OPERATING STATEMENT

	November 2013 Actual \$	2013/14 Budget \$	2012/13 Actual \$
OPERATING REVENUES			
Governance	13,612	14,526	97,024
General Purpose Funding	8,721,100	10,223,228	11,968,418
Law, Order, Public Safety	130,155	644,452	568,104
Health	5,104	43,500	184,211
Education and Welfare	1,286,014	2,289,527	1,859,021
Housing	13,355	50,201	38,489
Community Amenities	1,735,299	2,354,246	2,064,117
Recreation and Culture	140,936	1,588,920	474,703
Transport	590,926	3,588,330	1,645,688
Economic Services	320,510	1,566,602	944,536
Other Property and Services	23,921	72,500	134,461
TOTAL OPERATING REVENUE	12,980,932	22,436,032	19,978,772
OPERATING EXPENSES			
Governance	380,968	967,085	867,871
General Purpose Funding	74,121	298,824	426,757
Law, Order, Public Safety	374,632	1,128,721	1,040,194
Health	144,755	413,271	574,346
Education and Welfare	552,853	1,454,401	1,352,950
Housing	29,865	96,648	99,379
Community Amenities	1,316,428	3,557,525	2,873,879
Recreation & Culture	1,197,613	4,067,166	3,533,794
Transport	985,282	4,597,146	4,691,672
Economic Services	786,331	2,394,309	2,799,727
Other Property and Services	220,276	80,491	113,434
TOTAL OPERATING EXPENSE	6,063,124	19,055,587	18,374,004
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	6,917,808	3,380,445	1,604,768

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

9. BALANCE SHEET

	November 2013 Actual \$	2012/13 Actual \$
CURRENT ASSETS		
Cash Assets	13,565,734	13,540,732
Receivables	3,655,386	1,612,118
Inventories	7,766	7,765
TOTAL CURRENT ASSETS	<u>17,228,886</u>	<u>15,160,615</u>
NON-CURRENT ASSETS		
Receivables	671,205	621,517
Inventories	884,118	884,118
Property, Plant and Equipment	29,795,540	28,854,702
Infrastructure	45,223,462	41,710,920
TOTAL NON-CURRENT ASSETS	<u>76,574,325</u>	<u>72,071,257</u>
TOTAL ASSETS	<u>93,803,211</u>	<u>87,231,872</u>
CURRENT LIABILITIES		
Payables	1,620,417	1,690,090
Interest-bearing Liabilities	247,338	428,143
Provisions	588,512	684,502
TOTAL CURRENT LIABILITIES	<u>2,456,267</u>	<u>2,802,735</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,150,256	4,150,256
Provisions	115,705	115,705
TOTAL NON-CURRENT LIABILITIES	<u>4,265,961</u>	<u>4,265,961</u>
TOTAL LIABILITIES	<u>6,722,228</u>	<u>7,068,696</u>
NET ASSETS	<u>87,080,983</u>	<u>80,163,176</u>
EQUITY		
Retained Surplus	81,740,688	74,812,964
Reserves - Cash Backed	4,515,930	4,525,847
Reserves - Asset Revaluation	824,365	824,365
TOTAL EQUITY	<u>87,080,983</u>	<u>80,163,176</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

10. FINANCIAL RATIO

	2013 YTD	2012	2011	2010
Current Ratio	5.98	1.18	1.53	2.23

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 NOVEMBER 2013

11. Material Variances Notes

	NOTE	November 2013 Actual	November 2013 Y-T-D Budget	Projected 2013/14 Budget	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
Operating							
Revenues/Sources							
Governance	8	13,612	6,030	14,526	7,582	125.74%	Higher than anticipated insurance rebate
General Purpose Funding		1,070,685	1,034,027	2,412,550	36,638	3.54%	Excess Rates journalled back to balance sheet, higher than anticipated
Law, Order, Public Safety		130,155	268,460	644,452	(138,305)	(51.52%)	Interest on reserves
Health		5,104	18,120	43,500	(13,016)	(71.83%)	Timing FESA Grant Funding
Education and Welfare		1,286,014	1,553,844	2,289,527	(267,830)	(17.24%)	Timing Health Licenses
Housing		13,355	20,910	50,201	(7,555)	(36.13%)	Timing of Lotterywest funding \$250,000 yet to be received, lower than anticipated Fees Outside School Care
Community Amenities		1,735,299	1,773,775	2,354,246	(38,476)	(2.17%)	Pool House yet to be rented
Recreation and Culture		140,936	374,515	1,588,920	(233,579)	(62.37%)	Timing Differences - rubbish charges raised under budget \$53,000
Transport		590,926	1,290,355	3,588,330	(699,429)	(34.20%)	Timing of Grant Funding
Economic Services		320,510	652,680	1,566,602	(332,170)	(50.89%)	Timing differences of funding recoups
Other Property and Services		23,921	30,195	72,500	(6,274)	(20.78%)	Timing Differences for Grant funding
		5,330,497	7,022,911	14,625,354	(1,692,414)	(24.10%)	
(Expenses)/(Applications)							
Governance	8	(380,968)	(438,562)	(967,085)	57,594	13.13%	Timing differences & no depreciation raised
General Purpose Funding		(74,121)	(124,495)	(298,824)	50,374	40.46%	Timing Valuation & Debt Recovery Expenses
Law, Order, Public Safety		(374,632)	(513,351)	(1,128,721)	138,719	27.02%	Depreciation not run, as asset register yet to be closed.
Health		(144,755)	(174,831)	(413,271)	30,076	17.20%	Timing differences & no depreciation raised
Education and Welfare		(552,853)	(606,956)	(1,454,401)	54,103	8.91%	Timing of property maintenance & insurance. No depreciation raised
Housing		(29,865)	(42,691)	(96,648)	12,826	30.04%	Refuse Collection \$31,713 & Refuse Site Mic \$46,948 under budget estimate to date. No depreciation raised
Community Amenities		(1,316,428)	(1,484,566)	(3,557,525)	168,138	11.33%	Depreciation not run, as asset register yet to be closed. Superfurns Environmental Study lower than anticipated to date. Timing Swimming Pools & Parks Mtc Expenditure
Recreation & Culture		(1,197,613)	(1,771,868)	(4,067,166)	574,255	32.41%	Depreciation not run, as asset register yet to be closed. Timing of Works
Transport		(985,282)	(2,032,235)	(4,597,146)	1,046,953	51.52%	Timing of Works & Events
Economic Services		(786,331)	(1,059,064)	(2,394,309)	272,733	25.75%	Allocation of Plant & Public Works Overheads will adjust throughout the year
Other Property and Services		(220,276)	(121,609)	(80,491)	(98,667)	(81.13%)	
		(6,063,124)	(8,370,228)	(19,055,587)	2,307,104	(27.56%)	

BANK RECONCILIATION STATEMENT
 Period Ending 30th November 2013

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ	2645-61899	\$ 1,042,939.54		
Business Bonus	028-0331279	\$5,711,176.40		
Muni Operating A/C	028-5350119	\$95,172.39		
ANZ - WA TREASURY BANK		\$583,955.50		
Term Deposit (Muni)	028-0390116	\$1,576,555.70		
Term Deposit (Trust) T183	028-036059-9		\$25,385.05	
Term Deposit (Trust) T396	0387254		\$32,661.35	
Term Deposit (Trust) POS	9975-02546		\$298,945.79	
Term Deposit (Trust) Extractiv	028-695773-2		\$95,291.21	
Term Deposit (Trust) T376 & T	028-0392516		\$77,583.36	
Term Deposit (Trust) T527	028-0386517		\$22,719.17	
Trust Operating A/C	028-5350143		\$311,431.32	
Term Deposit (Trust) T855	9714-47294		\$24,159.05	
Term Deposit (Trust T694) REN	NEW		\$15,000.00	
Business Bonus (Reserve)	028-0364535		\$26,253.59	
Term Term Deposit	028-0390108		\$638,906.13	
ANZ Term Deposit	9974-65749		\$3,850,770.58	
ANZ Bani T/D (DITRD & LG)	9971-31749			\$148,803.41
Business Bonus Grant Fund	036594-7			
Total As Per Bank Statements	\$9,009,799.53	\$903,176.30	\$4,515,930.30	\$148,803.41
Plus				
Outstanding Deposits	7,597.82	95.50		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$7,597.82	\$95.50	\$0.00	\$0.00
Less				
Unpresented Cheques	(119,926.59)	(1,580.00)		
	(\$119,926.59)	(\$1,580.00)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustment:	\$8,897,470.76	\$901,691.80	\$4,515,930.30	\$148,803.41
General Ledger Accounts				
111000010 MUNI BANK	8,313,515.26			
1111800010 Trust Bank		901,691.80		
1111001010 Short Term Investment	583,955.50		0.00	
1111501010 Reserve Inv Bank			4,515,930.30	
1111002010 Unspent Grant				\$148,803.41
Balance Per General Ledger Accounts	\$8,897,470.76	\$901,691.80	\$4,515,930.30	\$148,803.41
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *J.A. Becker*
 POSITION : FINANCE OFFICER

Confirmed by *[Signature]*
 POSITION : EXECUTIVE MANAGER CORPORATE SERVICES

2/12/2013

13.3.3 MINUTES OF THE AUDIT COMMITTEE MEETING HELD 18 DECEMBER 2013

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.7.1 / 2.1.3.2
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Local Government Act 1995, Local Government (Audit) Regulations 1996, DLGRD Operational Guidelines-Audit Committees in Local Government No 9
Voting:	Absolute Majority
Date:	20 December 2013

PURPOSE

For Council to receive the Minutes of the Audit Committee Meeting held on Wednesday, 18 December 2013.

BACKGROUND

The Shire of Northam Audit Committee met on Wednesday 18 December 2013. Three items were listed on the agenda for discussion, which were the meeting with the Shire of Northam Auditors, the Shire of Northam 2012/2013 Annual Report, and the 2012/2013 Annual Electors General Meeting.

STATUTORY REQUIREMENTS

Local Government Act 1995
Local Government (Audit) Regulations 1996
Local Government (Financial Management) Regulations 1996
DLGRD Operational Guidelines-Audit Committees in Local Government No 9

CONFORMITY WITH THE COMMUNITY STRATEGIC PLAN

Objective: Improve organisational capability and capacity

Strategy: Operate in a financially sustainable manner

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

The Minutes of the Audit Committee Meeting of 28 November 2012 are attached for Councillors information.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2139

Moved: Cr R Head

Seconded: Cr T Little

That the Minutes of the Audit Committee Meeting held on Wednesday 28 November 2013 be received.

CARRIED BY ABSOLUTE MAJORITY 9/0



Shire of Northam

SHIRE OF NORTHAM

**MINUTES OF THE
AUDIT COMMITTEE MEETING
HELD
WEDNESDAY
18 DECEMBER 2013**

UNCONFIRMED

SHIRE OF NORTHAM

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 18 DECEMBER 2013 AT 5.04 PM

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UNCONFIRMED

Audit Committee Meeting – Minutes

18/12/2013

SHIRE OF NORTHAM

**Minutes of the Audit Committee Meeting of Council held in the Council Chambers
on WEDNESDAY, 18 December 2013 at 5:04 pm**

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. DECLARATION OF OPENING AND WELCOME

The Chief Executive Officer declared the meeting open at 5:04 pm

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB. A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

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3. ATTENDANCE

COUNCIL

President	Cr S B Pollard
Councillors	T M Little
	K D Saunders
	U Rumjantsev
	D A Hughes
	D G Beresford
	J E Williams
	R M Head
	A W Jewell
	R W Tinetti at 5.27pm
Chief Executive Officer	J B Whiteaker
Executive Manager Corporate Services	D R Gobbart
PA Executive Manager Corporate Services	A C Maxwell

4. APOLOGIES

Nil

5. LEAVE OF ABSENCE

6. ELECTION OF PRESIDING MEMBER

Following the ordinary local government elections held 19 October 2013 an election for the office of Presiding Member of the Audit Committee will be conducted by the Chief Executive Officer prior to the formal commencement of the meeting, in accordance with the provisions of Section 5.12 (1), Schedule 2.3 Division 1 of the Local Government Act 1995.

The Chief Executive Officer asked the committee members if there were any nominations for the position of Presiding Member to the Shire of Northam Audit Committee. One nomination was received with Cr R M Head nominating Cr S B Pollard to the position of Presiding Member, Cr T M Little seconded. Cr S B Pollard accepted the nomination.

As there were no further nominations, the Chief Executive Officer declared Cr S B Pollard as the Presiding Member to the Shire of Northam Audit Committee. Cr S B Pollard then took the chair.

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7. CONFIRMATION OF MINUTES

Minute: AU.038

Moved: Cr D A Hughes

Seconded: Cr A W Llewellyn

That the Minutes of the Audit Committee Meeting held on Wednesday, 14 August 2013 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

UNCONFIRMED

8. AGENDA ITEMS

Telephone conversation link up commenced with Shire of Northam Auditor, Mr Greg Godwin from UHY Haines Norton at 5.07pm

8.1 MEETING WITH THE SHIRE OF NORTHAM AUDITORS

Name of Applicant:	Internal Report
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	N/A
Policy:	Local Government Act 1995, Local Government (Audit) Regulations 1996, DLGRD Operational Guidelines-Audit Committees in Local Government No 9
Voting:	Simple Majority
Date:	18 December 2013

PURPOSE

Council to accept telephone conversation link up with Council's Auditor Mr Greg Godwin from UHY Haines Norton.

BACKGROUND

On appointment of the audit committee, it was given delegated authority to meet with the Auditor of the local government at least once in every year, pursuant to Section 7.12A(2) the Local Government Act 1995.

The Local Government Act does not require the Audit Committee to meet with the Auditor rather the local Government is to meet with the Auditor at least once each year.

It should be noted that there will be a fee involved for the auditor to visit the Shire of Northam in person due to travelling and time.

A telephone link up has been arranged with Council's Auditor Mr Greg Godwin from UHY Haines Norton at 5.00pm. NB: Mr Godwin will be available for approximately 45 minutes.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —

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- (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.

CONFORMITY WITH THE COMMUNITY STRATEGIC PLAN

Key Result Area: Improve organisational capability and capacity

Outcome: Operate in a financially sustainable manner

BUDGET IMPLICATIONS

Nil

OFFICER’S COMMENT

Topics to be discussed with the auditor include;

- Review of Shire of Northam Auditors Report
- Review of Shire of Northam Management Report
- General Business

DETAILS

Mr Greg Godwin from UHY Haines Norton stated that the audit this financial year was hard due to the change in regulations. Extra work was required due to the implementation of fair value accounting standards, recognition of crown land and calculation of new ratios.

There were no issues found in relation to statutory non-compliance or weaknesses with the audit. There were no non-compliance matters which needed to be raised or addressed in relation to the Management Report. Mr Goodwin advised that Council has systems and processes in place which are working and Council complies with required regulations and standards.

Moving to Fair Value accounting, is a stepped approach over 3 years. Changes in legislation included identifying the Crown Land vested in the Shire of Northam, this includes Race Courses, Golf Courses and easements.

There are a number of new ratios implemented with three of these relating to assets, which provides a picture of the assets condition. There was discussion which related to the new “Debt Service Cover Ratio”, this is the local government’s ability to service debt and is calculated by this ratio. This ratio is the measurement of a local government’s ability to produce enough cash to cover its debt payments. Mr Godwin stated that Council is currently below level operating surplus.

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The discussion concluded with Greg thanking Denise and her team and wished everyone a happy and Merry Christmas.

RECOMMENDATION

<p>Minute: AU.039</p> <p>Moved: Cr R M Head Seconded: Cr A W Llewellyn</p> <p>That Council;</p> <ol style="list-style-type: none"> 1. Endorse that a meeting between the Audit Committee and the Auditor by telephone would satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed. 2. Endorse that the verbal report by the Shire Auditor Mr Greg Godwin from UHY Haines Norton be noted in the minutes and received. <p style="text-align: right;">Carried 9/0</p>
--

Telephone conversation link up concluded with Shire of Northam Auditor, Mr Greg Godwin from UHY Haines Norton at 5.25pm.

Cr R W Tinetti entered the Council Chambers at 5.27pm.

8.2 SHIRE OF NORTHAM 2012/2013 ANNUAL REPORT

Name of Applicant:	Internal Report
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	N/A
Policy/Legislation:	Local Government Act 1995 & LG (FM) Regs 1996
Voting:	Simple Majority
Date:	18 December 2013

PURPOSE

For Council to consider and if acceptable receive the Annual Report for the year ended 30 June 2013 for the Shire of Northam.

BACKGROUND

The Annual Financial Report for the year ended 30 June 2013 was completed and presented to the Shire of Northam's auditor on Monday, 30 September 2013, for audit. The Audit was completed and signed off on Friday, 13 December 2013.

Section 5.54 'Acceptance of Annual Reports' of the Local Government Act 1995 requires an Annual Report to be accepted by Council by 31 December in each year unless the Auditors Report is not available in time. Due to the Auditors report being signed off until 13 December 2013 the next available Council Meeting for this to be endorsed is 18 December 2013 and presented as a late item. The Local Government Act 1995 Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December then it must be presented within two (2) months of the Auditors Report becoming available.

It is intended that the advert advising of the Annual Electors Meeting and 2012/2013 Annual Report availability will be placed in the West Australian, Avon Valley Gazette on Saturday 11 January 2014 and in the Avon Valley Advocate, Wednesday 8 January 2014. Notices will be placed on our Notice Boards and the website.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.53 Annual Reports;

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain -*
 - (a) *a report from the mayor or president; and*
 - (b) *a report from the CEO; and*
 - [(c), (d) deleted]*

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- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
- (f) the financial report for the financial year; and
- (g) such information as may be prescribed in relation to the payments made to employees; and
- (h) the auditor's report for the financial year; and
- (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (i) such other information as may be prescribed.

Local Government Act 1995 Section 5.54 Acceptance of Annual Reports;

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Local Government Act 1995 Section 5.55 Notice of Annual Reports;

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

CONFORMITY WITH THE COMMUNITY STRATEGIC PLAN

N/A

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

Council is requested to accept the Annual Report for the year ended 30 June 2013 for the Shire of Northam.

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RECOMMENDATION

Minute: AU.040

Moved: Cr D A Hughes

Seconded: Cr U Rumjantsev

That the Audit Committee in accordance with;

- 1. Sections 5.53 and 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2012/2013 financial year;**
- 2. Section 5.55 of the Local Government Act 1995, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Friday, 20 December 2013.**

Carried 10/0

UNCONFIRMED

8.3 2012/2013 ANNUAL ELECTORS GENERAL MEETING

Name of Applicant:	Internal Report
File Ref:	8.2.7.1
Officer:	Denise Gobbart
Officer Interest:	N/A
Policy/Legislation:	Local Government Act 1995 & LG (FM) Regs 1996
Voting:	Simple Majority
Date:	13 December 2013

PURPOSE

For Council to consider and endorse the date for the Annual Electors General Meeting set by the Chief Executive Officer.

BACKGROUND

The Annual Electors General Meeting is to be held within 56 days of the local government accepting the Annual Report.

A requirement of setting the date is that 14 days local public notice is required for advertising the meeting. Providing the Annual Report is endorsed at Council meeting held on 18 December 2013 the last eligible day for holding the meeting would be 12 February 2014.

The closing period for adverts to be placed in the Avon Valley Gazette and Avon Valley Advocate is Thursday morning however over the Christmas period these deadlines have been changed and the notice would not make this. This would mean the earliest edition for an advert to be placed in the Hills Gazette would be the 11 January 2014 and the 8 January 2014 for the Avon Valley Advocate. This would allow the meeting to be held no earlier than Wednesday, 22 January 2013.

STATUTORY REQUIREMENTS

Local Government Act 1995 Section 5.27 Electors' general meetings;

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

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Local Government (Administration) Regulation No 15 Matters for discussion at general electors' meetings - s. 5.27(3)

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Local Government Act 1995 Section 5.29 Convening Electors' Meetings;

- (1) The CEO is to convene an electors' meeting by giving –
 - (a) at least 14 days' local public notice; and
 - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

CONFORMITY WITH THE COMMUNITY STRATEGIC PLAN

N/A

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

Council is requested to endorse the date set, in accordance with the Local Government Act, for the Annual Electors Meeting.

To meet the statutory requirements for advertising, it is intended to place a public notice in *The West Australian* by Tuesday, 24 December 2013. In addition to this, notice will be given on the website, notice boards. In addition we can advertise using the radio.

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RECOMMENDATION

Minute: AU.041

**Moved: Cr R M Head
Seconded: Cr Ulo Rumjantsev**

That Council;

Holds the Annual Electors General Meeting on Wednesday, 15 January 2014 at 4.30pm in the Shire of Northam Council Chambers.

Carried 10/0

9. ELECTED MEMBERS MOTION

Minute: AU.042

**Moved: Cr K D Saunders
Seconded: Cr R M Head**

That Council acknowledges the efforts of the Executive Manager Corporate Services and Finance Department in developing the 2012/13 Annual (Financial) Report.

Carried: 10/0

10. CLOSURE OF MEETING

There being no further business the Presiding Officer declared the meeting closed at 5.29pm.

"I certify that the Minutes of the Audit Committee Meeting held on 18 December 2013 have been confirmed as a true and correct record."

_____ President

_____ Date

13.4. COMMUNITY SERVICES

Nil

13.5. ENGINEERING SERVICES

13.5.1 2014 ROAD PROGRAM

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	6.1.2.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	02 January 2014

PURPOSE

For the Council to make a determination on specific allocation of road construction project funds set aside in the 2013/14 budget.

BACKGROUND

Forming part of the 2013/14 Annual Budget process Council endorsed a road program of;

Project Location	Value (\$)	Funding/Comment
Laneways Development	80,000	
Various Works	162,574	Deproclamation GEH
Katrine Road – Kerbing improvements	15,000	Deproclamation GEH
Spencers Brook Rd	235,439	Regional Road Group
Spencers Brook York Rd	240,693	Regional Road Group
Quelquelling Rd & Goomalling Rd	69,250	
Almond Ave	50,000	
Carter Road	1,860	
Burgoyne & Chidlow Street	81,490	
Stirling St	2,000	
Morrell St	800	
Gairdner St	4173	
Church St	3,000	
Croke Ave	22,569	
Burnside Ave	1,000	
Fernie Rd	5,090	
Fitzgerald St	58,729	
Irishtown & Hadrill Intersection	2,000	Black spot
Forrest St Clark & Peel Terrace Intersection	3,000	Black spot
Duke St & Habgood St	1,000	Black spot
Gordon St Intersection	5,000	Black spot
Chidlow West	24,014	Black spot

Gordon St Intersection	1,000	Black spot
Minson Ave & Grey St	30,000	Black spot
Newcastle & Mitchell Ave	45,000	Black spot
Gordon & Duke St	36,000	Black spot
Wellington & Grey St	36,000	Black spot
Various Road Construction	622,044	Subject of this report
Total Construction Program	1,837,522	

STATUTORY REQUIREMENTS

N/A

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

E3.1 Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal Governments and the local community

BUDGET IMPLICATIONS

The following table highlights the relative scale of the 2013/14 road program in the context of previous years;

<i>Year</i>	<i>Total</i>	<i>Comment</i>
2013/14	1,837,522	(no R2R funding)
2012/13	2,583,623	
2011/12	2,741,787	
2010/11	2,140,972	

The budgets provided for the individual works identified to be undertaken are very much estimates, with no detailed design work being completed. While this is not ideal there is simply not enough time to undertake detailed design and costing at this stage.

In future years it would be considered prudent for Council to endorse longer term programs which will allow for more accurate costing to be developed moving into budget processes. Expected outcomes include best practice programming of construction and maintenance works promoting longevity of assets.

In relation to the unallocated road works of \$622,044 it is important to acknowledge the breakdown of this notion allocation which is;

Labour & Overheads	369,453
Plant	142,591
Materials & Contracts	110,000
Total	\$622,044

In assessing the capacity of the works construction team to undertake an additional \$369,453 in works in the remaining six months staff are of the view that this is simply not

practical in the context of the work completed to date and works to be completed as part of the adopted program. As a consequence staff are recommending that works be undertaken to the 'total' value of \$380,141. This utilises the entire \$110,000 of material costs, however only a portion of the nominated labour and plant costs. This will not result in a financial saving to the Council as it is a sunk cost saving with the labour and plant costs being taken up in other construction areas.

OFFICER'S COMMENT

The proposed road program was developed using ROMAN II & RAMM asset management software package, Council policies and the existing five year road and footpath construction program. In determining its composition the following guidelines were used:-

1. Regional Road Group Program – this program is developed through the Avon Regional Road Group and is two-thirds funded by Main Roads WA. This program is prioritised and set by the Regional Road Group and projects must be carried out to receive funding. Therefore, these projects are automatically included in the Program.
2. Council Policy W5.1 provides technical specifications for the construction of roads and drainage. Where appropriate and practicable this policy will be applied during the construction program.
3. Funding – projects that will receive funding from an external source are given priority in the Program. For example, Council may receive an allocation for improvement works to a black spot project which is an accident prone intersection or section of road.
4. ROMAN/ RAMM Ranking – Following the inclusion of projects by the application of the six guidelines, projects are then selected from the “Council Road Program” section by the system Ranking. The higher the ranking the higher the priority of the project. However, it must be noted that some projects may be grouped together in the same year, (although one may have lower ranking) to allow projects in close proximity to be carried out at the same time. This strategy provides greater value for money through reduced mobilisation and demobilisation costs.
5. 10 Year Financial Planning – The program has been developed in accordance with the 10 year financial plan that was adopted by Council. This has been developed to ensure that construction commitments are within the financial means of the local Council.
6. Sustainable Programs – Sustainability is currently a significant issue within local government. The estimated annual consumption (depreciation) of the Council road network is \$1,130,328. This year's infrastructure program recommends that Council spend \$1,837,522 in road reconstruction (excludes footpaths, creation of

new sealed roads, drainage) presenting Council with an infrastructure funding surplus exceeding depreciation by \$707,194.

Further to this in 2012 the Council received a report from Opus International Consulting who were requested to develop a 15 year forward estimate of expenditure needs based on the latest condition survey. A series of funding scenarios were analysed with the assistance of the dTIMS software which forms part of the ROMAN II package.

The dTIMS model currently used in Western Australia is not fully calibrated yet, particularly for unsealed roads. As the model is used and tested and condition and inventory data quality improves, the model will become more robust.

The following represent the key findings of the report;

- Based on the model's predictions, an annual investment of \$1M per annum is sufficient to meet the short term need of sealed roads but does not include any provision for the unsealed part of the network or sealed reconstruction.
 - As more funding becomes available, \$2M per annum or greater, both the sealed and unsealed network can be maintained with additional funding spent on reconstruction.
 - If sealed and unsealed pavement reconstruction is occurring where needed, an annual budget of \$0.6M is optimal for pavement resurfacing of sealed roads, granular resheeting and thick asphalt overlay.
7. 5 Year Construction Program – Council staff are looking to develop a road asset management plan. As such the 2013-2014 Draft Construction Program has been developed as an annual program only with no projections over the ensuing five years. Once the asset management plan has been completed and endorsed by Council it is the intent to develop true 5 year road construction programs.
8. External Requests and Internal Advice – Council staff have also utilised external requests from ratepayers as an indicator to pressure points within the Shire. These requests have been assessed against other projects identified through ROMAN/ RAMM and considered to warrant works being undertaken. Similarly internal requests/suggestions have also been incorporated into the program, these emanate from works and services staff who utilise their knowledge and experience to identify projects worth of consideration.

Developing this current mid-year program has been particularly challenging given a new CEO and Executive Manager of Engineering Services. As a consequence the program which is being recommended is very much based around the information which has been gleaned from sources such as ROMAN / RAMM. It has also been developed in the context

of what the current perception is relating to deliverability. That is the new Executive Manager of Engineering Services is very much still assessing the capacity of the construction team and their ability to deliver the required works. As such assumptions have been made around what is possible to deliver in this current year.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2140

Moved: Cr A Llewellyn
Seconded: Cr R Head

That Council endorses the following road projects in the 2013/14 year;

<i>Project Location</i>	<i>SLK</i>	<i>Treatment Type</i>	<i>Budget Estimate</i>	<i>Project Sections & Comments</i>
THROSSELL ST	620-930	Reseal	\$26,350.00	Smith St to Gordon St
THROSSELL ST	2000-2075	Reseal	\$6,375.00	Morrell St Intersection
THROSSELL ST	2450-2810	Reseal	\$30,600.00	Parker St to Jacmar St
INKPEN	0-600	Reseal	\$64,320.00	Clarke Street to Stirling Street
DUMBARTON RD	0-2600	Vegetation Clearing	\$38,416.00	Various sections
DUMBARTON RD	400-2600	Shoulder Widening	\$57,624.00	Various sections
DUMBARTON RD	400-2600	Seal Widening	\$22,000.00	Various sections
DOY RD	970-1870	Grade / Drainage Imp.	\$38,416.00	Shoulder / drainage work
JENNAPULLIN RD	6600-9120	Vegetation Clearing	\$57,624.00	
MACE ST	0-200	Vegetation Clearing	\$38,416.00	Clearing and subgrade preparation for next yrs ORP
YATES ST	0-130m	Seal	0	Works on hold due to pending Major Project by MRWA.
TOTAL			\$380,141.00	

CARRIED 9/0

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

Nil

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

RECOMMENDATION/COUNCIL DECISION

Minute No C.2141

Moved: Cr R Head

Seconded: Cr T Little

That Council, in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.

CARRIED 9/0

Members of the gallery departed the Chambers at 5 47pm.

Cr D A Hughes has declared an "Impartiality" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- Mrs Jan James is well known to him and also a relative

Cr D A Hughes has declared a "Financial" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- His band received a financial gain as they performed at the Motorama

Cr J E Williams has declared an "Impartiality" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- She is a member of one of the nominated groups, and one of the individual nominees is the parent of a close friend

Cr R M Head has declared an "Impartiality" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- Wife is a member of Lions club which is a nominee for an award

Cr U Rumjantsev has declared an "Impartiality" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- Bakers Hill Progress & Recreation Association- Non-voting member/Bakers Hill Motorama Festival Day- Event Coordinator

Cr U Rumjantsev has declared an "Impartiality" interest in item 16.1- Premier's Australia Day Active Citizenship Awards- Confidential Item- Joyce Sangston known to him and a personal friend of his wife Patricia Rumjantsev

16.1 PREMIER'S AUSTRALIA DAY CITIZENSHIP AWARDS 2014- CONFIDENTIAL ITEM

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.3.3.2
Officer:	Jean Mcgready / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 December 2013

RECOMMENDATION/ COUNCIL DECISION

<p>Minute No C.2142</p> <p>Moved Cr R Head Seconded: Cr T Little</p> <p>That Council:</p> <p>1. Award the Premier's Australia Day Active Citizenship Award to Joyce Sangston</p> <p style="text-align: right;">CARRIED 9/0</p>

Cr D Hughes departed the chambers at 5.53pm.

RECOMMENDATION/ COUNCIL DECISION

<p>Minute No C.2143</p> <p>Moved: Cr R Head Seconded: Cr R Tinetti</p> <p>2. Award the Premier's Australia Day Active Citizenship Award for a Community Group or Event to the Bakers Hill Progress and Recreation Association</p> <p style="text-align: right;">CARRIED 6/2</p>

CARRIED 6/2

Cr D Hughes returned to the chambers at 5.58pm.

Cr S B Pollard has declared a “Financial” interest in item 16.2- Application For Approval Of Medical Centre And Lease Of Lot 380 (33) Wellington Street, Northam – Confidential Item - He is association secretary for WGPN which may be a competitor to Dr Solomon and he receives remuneration as association secretary

Cr S Pollard departed the chambers at 5.59pm and Cr T Little assumed the chair.

16.2 APPLICATION FOR APPROVAL OF MEDICAL CENTRE AND LEASE OF LOT 380 (33) WELLINGTON STREET, NORTHAM – CONFIDENTIAL ITEM

Name of Applicant:	Dr Edward Solomon
Name of Owner:	Shire of Northam
File Ref:	A13095
Officer:	Phil Steven / Bronwyn Southee / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority/ Absolute Majority
Date:	14 January 2014

RECOMMENDATION/COUNCIL DECISION

Minute No C.2144

Moved: Cr R Head

Seconded: Cr U Rumjantsev

1. That Council:

a. Issue Planning Approval for a Medical Centre on Lot 380 (33) Wellington Street, Northam subject to the following conditions:

- i) Planning Approval is subject to all Heritage Approvals being granted.**
- ii) The subject site cannot be used for human habitation.**
- iii) Storage of material, rubbish shall be screened from view to the satisfaction of the Local Government.**

b. Authorise the Chief Executive Officer to finalise lease negotiations for the Old Post Office building on Lot 380 (33) Wellington Street, Northam, for a lease period of no less than 5 years to Jupiter Health and Medical Services around the following parameters:

- i) Lease income to be not less than indicated for the property by the report undertaken by Direct Property Valuations in June 2013, after taking into account contributions for the costs for public liability, building and contents insurance, the cost of outgoing, maintenance of landscaping, the cost of fit out and building improvement costs, the cost of drawing up the lease and the cost of car park construction and maintenance.**

CARRIED 8/0

RECOMMENDATION/ COUNCIL DECISION

Minute No C.2145

Moved: Cr R Head
Seconded: Cr U Rumjantsev

- 2. That Council, by Absolute Majority:**
- a. Endorse the proposal for the Shire to construct car parking on Lot 380 (33) Wellington Street, Northam, according to the determined need.**
 - b. Authorise expenditure for the construction of car parking on Lot 380 (33) Wellington Street, Northam, up to the value of \$120,000, to be taken from the 'parking facilities construction reserve'.**
 - c. Authorise rental payments from the lease of the old Post Office to be transferred into the 'parking facilities construction reserve' to reimburse the cost of the car park construction on Lot 380 (33) Wellington Street, Northam.**

CARRIED BY ABSOLUTE MAJORITY 8/0

RECOMMENDATION/ COUNCIL DECISION

Minute No C.2146

Moved: Cr A Llewellyn
Seconded: Cr R Tinetti

That the meeting be reopened to the public

CARRIED 9/0

Cr Pollard returned to the chambers at 6.14pm and resumed the chair.

The gallery returned to the chambers at 6.15pm. The Shire President Cr Pollard advised the meeting that the Council had made a determination on the 2014 Australia Day Awards and the CEO Jason Whiteaker read Council's decision aloud pertaining to the Application for approval of a Medical Centre and Associated lease.

17. DECLARATION OF CLOSURE

There being no further business, Shire President S B Pollard declared the meeting closed at 6.17pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 January 2014 have been confirmed as a true and correct record."

_____ President

_____ Date