

**SHIRE OF NORTHAM**  
AGENDA  
COUNCIL MEETING HELD ON 20 AUGUST 2014

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*Heritage, Commerce and Lifestyle*

**SHIRE OF NORTHAM**

**NOTICE OF AN  
ORDINARY COUNCIL MEETING  
COMMENCING AT  
5:30 PM  
WEDNESDAY  
20 AUGUST 2014**

**Councillors:**

**Please be advised that the next Meeting of Full Council will be held 20 AUGUST 2014.**



**JASON WHITEAKER  
CHIEF EXECUTIVE OFFICER  
15<sup>th</sup> AUGUST 2014**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**TABLE OF CONTENTS**

---

---

1.	OPENING AND WELCOME .....	5
2.	DECLARATION OF INTEREST.....	5
3.	ATTENDANCE .....	5
4.	APOLOGIES .....	5
5.	LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	6
5.1	LEAVE OF ABSENCE .....	6
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	6
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	6
8.	PUBLIC QUESTION TIME .....	6
9.	PUBLIC STATEMENT TIME .....	6
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS .....	7
11.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	7
11.1	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
11.2	RECEIPT OF MINUTES OF THE COMMUNITY SAFETY MEETING (APPENDIX 2).....	7
11.3	ADOPTION OF THE RECOMMENDATIONS OF THE COMMUNITY SAFETY COMMITTEE (APPENDIX 2).....	7
12.	ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION .....	8
12.1	PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 20 AUGUST 2014.....	8
13.	REPORTS OF OFFICERS .....	10
13.1	ADMINISTRATION.....	10
13.1.1	COMMUNITY MEMBERSHIP OF REGIONAL CENTRES IMPLEMENTATION COMMITTEE .....	10
13.2.	DEVELOPMENT SERVICES.....	12
13.2.1	SHIRE OF NORTHAM DOG EXERCISE AREAS .....	12
13.2.2	LOT 702 NO 58 CHARLES STREET, NORTHAM – OVERSIZE OUTBUILDING .....	18
13.2.3	PROPOSED OUTBUILDING PRIOR TO THE CONSTRUCTION OF A DWELLING - LOT 103 CHITTY ROAD, CLACKLINE .....	26
13.2.4	PROPOSED 18 GROUPED DWELLINGS - LOTS 76-80 & 123 SPRINGFIELD ROAD, NORTHAM.....	38

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

13.2.5	LOT 204 NO.248 TAMMA ROAD, BAKERS HILL – OVERSIZE BUILDING.....	59
13.2.6	PROPOSED RECREATION PRIVATE EVENT (TOUGH MUDDER) – 724 LEAVER ROAD, BAKERS HILL .....	69
13.3.	CORPORATE SERVICES.....	80
13.3.1	ACCOUNTS AND STATEMENTS OF ACCOUNTS.....	80
13.3.2	FINANCIAL STATEMENTS TO 30 JUNE 2014 (Appendix 3) .....	110
13.4.	COMMUNITY SERVICES .....	111
13.4.1	COMMUNITY SPORT AND RECREATION FACILITIES FUNDING APPLICATION.....	111
13.4.2	COMMUNITY ASSISTANCE GRANT APPLICATIONS.....	117
13.5.	ENGINEERING SERVICES .....	121
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	121
15.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....	121
15.1.	ELECTED MEMBERS.....	121
15.2.	OFFICERS .....	121
17	DECLARATION OF CLOSURE.....	121

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**Notice and Agenda of the Meeting of Full Council to be held in the Council  
Chambers on WEDNESDAY, 20 AUGUST 2014 at 5:30 pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**1. OPENING AND WELCOME**

**2. DECLARATION OF INTEREST**

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposed 18 Grouped Dwellings – Springfield Road	13.2.4	Executive Manager Phil Steven	“Proximity”	Adjoining residence – may be impacted by development

**3. ATTENDANCE**

**COUNCIL**

Councillors

S Pollard  
T M Little  
K D Saunders  
U Rumjantsev  
R Head  
A W Llewellyn  
D G Beresford  
J E Williams  
R Tinetti

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Community Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Project Manager Community Infrastructure  
Executive Assist to Chief Executive Officer

J B Whiteaker  
C D Kleynhans  
J McGready  
P B Steven  
D R Gobbart  
C B Hunt  
S Hudson

**GALLERY**

**4. APOLOGIES**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr **D** Hughes has been granted leave of absence from the Forum Meeting on Wednesday, 13 August 2014.

**5.1 LEAVE OF ABSENCE**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr B Llewellyn has applied for leave of absence from Tuesday 26 August 2014 to Friday 3 October 2014 inclusive

**Recommendation**

**That Council grants leave of absence for Cr B Llewellyn for the period commencing Tuesday 26 August 2014 and finishing Friday 3 October 2014 inclusive.**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**8. PUBLIC QUESTION TIME**

Nil

**9. PUBLIC STATEMENT TIME**

Nil

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the minutes of the full Council meeting held Wednesday, 16 JULY 2014 be confirmed as a true and correct record of that meeting

**RECOMMENDATION**

That the minutes of the Special meeting of full Council held Tuesday 22 JULY 2014 be confirmed as a true and correct record of that meeting

**RECOMMENDATION**

That the minutes of the Special (Budget) meeting of Full Council held Thursday 14 AUGUST 2014 be confirmed as a true and correct record of that meeting

**11.2 RECEIPT OF MINUTES OF THE COMMUNITY SAFETY MEETING (appendix 2)**

**RECOMMENDATION**

That Council receives the minutes of the Community Safety Committee Meeting held 31 July 2014.

**11.3 ADOPTION OF THE RECOMMENDATIONS OF THE COMMUNITY SAFETY COMMITTEE (APPENDIX 2)**

**RECOMMENDATION/DECISION**

That Council:

- 1. Undertakes a community perceptions survey of safety and crime prevention across the Shire of Northam.**
- 2. Incorporates the safety and crime survey into a larger Shire of Northam Community Perceptions Survey if the opportunity is available;**
- 3. Hold the Crime Prevention and Safety Community workshops after the surveying is complete.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

**12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 20 AUGUST 2014**

<b><u>Visitations and Consultations</u></b>	
21/7/14	Water Corporation stakeholders meeting in York
23/7/14	Minister Redman – Regional Development visit to Northam
24/7/14	Minister Simpson – Local Government lunch in Perth
25/7/14	Northam Country Club YHIDC presentation
29/7/14	Northam Ladies Golf Open Day presentations
30/7/14	Radiowest radio interview
31/7/14	Restart Your Street presentation
1/8/14	Avon Descent Street Parade - judging
1/8/14	Avon Descent soirée
2/8/14	Avon Descent Day #1 sponsors breakfast
2/8/14	Sir James Mitchell biography book launch in Perth
3/8/14	Avon Descent finish at Bayswater
6/8/14	Local Government Week - WALGA AGM
7/8/14	Local Government Week Day #2
7/8/14	Yongah Hills IDC meeting
8/8/14	Local Government Week Day #3
8/8/14	AVAS Art Awards opening night
11/8/14	AROC meeting in Toodyay
<b><u>Upcoming Events</u></b>	
18/8/14	Vietnam Veterans Day
20/8/14	District Emergency Management Committee meeting in Moora
22/8/14	Heritage Minister Albert Jacob re: Fermoy House, NPS, Fire Station
24/8/14	Hugo Throssell VC grave rejuvenation ceremony
2/9/14	Committee for Economic Development of Australia (CEDA) forum
3/9/14	Community Training and Employment Expo
3/9/14	RAC Golf Day in Goomalling

**Shire Budget**

The Shire budget for 2014/15 is expected to be adopted on the 14<sup>th</sup> August. A rate increase of 5% average is exactly in line with our 10 year financial plan and validates the process we all went through to generate that element of the Integrated Planning and Reporting Framework.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**Operational Aspects**

Avon Descent Festival and Race

I was very pleased with the festivities this year and the feedback I have received is mainly positive. There are a few bits of feedback to be considered at the debrief sessions to be held later on.

**Strategic Aspects**

Restart Your Street – A forum hosted by RDA Wheatbelt presented a case for reinvigorating the CBD where closed shops dominate. This may be useful to us if/when the State Government resolves the office accommodation issue in Northam as part of the Super Town process.

Super Town Committee of Council

I am keen to see this Committee meet soon to determine the next business case to be pursued as we progress along the super town road.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**13 REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

**13.1.1 COMMUNITY MEMBERSHIP OF REGIONAL CENTRES IMPLEMENTATION COMMITTEE**

Name of Applicant:	N/A
Name of Owner:	N/A
File Ref:	3.1.8.13
Officer:	Chadd Hunt
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	4 <sup>th</sup> August 2014

**PURPOSE**

For Council to appoint community members to the Regional Centres Implementation Committee recently established by Council.

**BACKGROUND**

Council resolved at its meeting held on 16<sup>th</sup> June 2014 to establish a formal committee of Council for the purposes of implementing the Regional Centres (SuperTowns) Growth Plan. At this meeting it was resolved that up to 3 Community be appointed to the committee following advertising for those positions.

**STATUTORY IMPACTS**

Local Government Act 1995 Part 5 Administration Division 2 Council meetings, committees and their meetings and electors' meetings, Section 5.8 Establishment of committees states:

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\*Absolute majority required*

Sections 5.9 through to 5.25 of the Local Government Act 1995 prescribes the types of committees, appointment of members, tenure of membership, presiding members, reduction of quorum, delegation of power, voting and minutes of committee meetings

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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G1

Provide accountable and transparent leadership

**FINANCIAL IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

Council has received two nominations for community membership to the Committee, a copy of both applicants CV is attached confidentially to the Agenda for Councillors information and review.

In staff's opinion both nominations will bring high value to the Committee and hence recommend appointment of both to the Committee.

**RECOMMENDATION**

**That Council appoint Cec McConnell and Rhiannon Bristow-Stagg to the Regional Centres Implementation Committee**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.2. DEVELOPMENT SERVICES**

**13.2.1 SHIRE OF NORTHAM DOG EXERCISE AREAS**

Name of Applicant:	N/A
Name of Owner:	N/A
File Ref:	5.2.1.9
Officer:	Phil Steven/David Valcic
Officer Interest:	Nil
Policy:	Shire of Northam Dogs Local Law 2008, Part 5
Voting:	Absolute Majority
Date:	1 August 2014

**PURPOSE**

For Council to resolve areas:

- Where dogs are prohibited
- As dog exercise areas

**BACKGROUND**

The Shire's Dogs Local Law 2008 established dog exercise areas and places where dogs are prohibited, which are under the local government's control.

From 1 November 2013 the Dog Amendment Act removed a local government's ability to make local laws in respect of these two areas. In order to relieve local governments from having to remove these provisions from their local laws by following the local law making process set out in section 3.12 of the *Local Government Act* 1995, the Dog Amendment Regulations provide a sunset date (31 July 2014) for the operation of those clauses.

This means that if a local government has a local law containing clauses which establish dog exercise areas, or prohibit dogs absolutely from certain areas, these clauses will be inoperable from 31 July 2014. Should local governments wish to establish exercise areas or specify places where dogs are prohibited, they must now do so via a council resolution (by absolute majority) in accordance with amended section 31 of the *Dog Act* 1976 rather than through a local law.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**STATUTORY REQUIREMENTS**

**Dog Act 1976, Sect 31**

- (2B) *A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited —*
- (a) *at all times; or*
  - (b) *at specified times.*
- (3A) *A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.*
- (3B) *A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place that is under the care, control or management of the local government to be a rural leashing area.*
- (3C) *At least 28 days before specifying a place to be —*
- (a) *a place where dogs are prohibited at all times or at a time specified under subsection (2B); or*
  - (b) *a dog exercise area under subsection (3A); or*
  - (c) *a rural leashing area under subsection (3B),*
- a local government must give local public notice as defined in the Local Government Act 1995 section 1.7 of its intention to so specify.*
- (5) *A local government must specify under subsection (3A) such dog exercise areas as are, in the opinion of the local government, sufficient in number, and suitable, for the exercising of dogs in the district.*

The current local law states:

**Shire of Northam Dogs Local Law 2008, Part 5**

**5.1 Places where dogs are prohibited absolutely**

- (1) *Subject to section 8 (assistance dogs) of the Act and section 66J of the Equal Opportunity Act 1984, dogs are prohibited absolutely from entering or being in any of the following places –*
- (a) *a public building, unless permitted by a sign;*
  - (b) *a theatre or picture gardens;*
  - (c) *all premises or vehicles classified as food premises or food vehicles under the Health (Food Hygiene) Regulations 1993;*
  - (d) *a public swimming pool;*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

- (e) a house of worship; and*
- (f) Northam Airfield.*

**5.2 Places which are dog exercise areas**

*(1) Subject to clause 5.1 and subclause (2) of this clause, for the purposes of sections 31 and 32 of the Act, the following are dog exercise areas –*

- (a) Reserve 33673 lot 401 – Wundowie Townsite;*
  - (b) Victoria Oval being Reserves 3294 and 3996 and lots 189 and 190 Duke Street, Northam;*
  - (c) Jubilee Oval being Reserve 217;*
  - (d) Bert Hawke Sporting Complex being Suburban Locations P29, P30, P31, P32, P33, P34, Lot 2 of P37, Lot 100 of P38, Lot 100 of P39, Lot 100 of P40, Lot 100 of P41, Lot 100 of P42, Lot 100 of P43, Lot 100 of P44, and Lot 1 of P44;*
  - (e) Henry Street Oval being Location N74; and*
  - (f) Bakers Hill Oval being portion Reserve 4200 being the area occupied by the sports oval.*
- (2) Subclause (1) does not apply to –*
- (a) land which has been set apart as a children's playground;*
  - (b) an area being used for sporting or other activities, as permitted by the local government, during the times of such use; or*
  - (c) a car park.*

Note that there is a general exemption for guide dogs. The Joint Standing Committee on Delegated Legislation has requested that this be referenced in the Council resolution.

**Equal Opportunity Act 1984, Sect 66J**

1.1.1.1.1.66J. Access to places and vehicles

- (1) It is unlawful for a person (in this section referred to as the **discriminator**) to discriminate against another person (in this section referred to as the **aggrieved person**) on the ground of the aggrieved person's impairment –*
  - (a) by refusing to allow the aggrieved person access to or the use of any place or vehicle that the public or a section of the public is entitled or allowed to enter or use, for payment or not; or*
  - (b) in the terms on which the discriminator is prepared to allow the aggrieved person access to or the use of any such place or vehicle; or*
  - (c) by refusing to allow the aggrieved person the use of any facilities in any such place or vehicle that the public or a section of the public is entitled or allowed to use, for payment or not; or*
  - (d) in the terms on which the discriminator is prepared to allow the aggrieved person the use of any such facilities; or*
  - (e) by requiring the aggrieved person to leave or cease to use any such place or vehicle or any such facilities.*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

(2) *Nothing in this section applies to or in respect of discrimination arising out of the fact that —*

(a) *premises, or a part of premises, or a vehicle are so constructed as to be inaccessible to the aggrieved person; or*

(b) *the owner or occupier of premises or a vehicle fails to ensure that every part, or a particular part, of the premises or vehicle is accessible to the aggrieved person,*

*but this subsection does not apply to a building to which the Uniform Building Amendment By-laws (No. 2) 1985<sup>3</sup> apply.*

**CONFORMITY WITH STRATEGIC COMMUNITY PLAN**

**Objective** – Create an environment that provides for a caring and healthy community.

**BUDGET IMPLICATIONS**

Advertising costs will apply for with giving public notice as defined in the Local Government Act 1995, Sect 1.7.

**OFFICER'S COMMENT**

Given that the prohibited and approved dog exercise areas described in the Dog Local Law 2008 will fail to have effect, Council is required to consider whether the nomination of these areas provides a benefit to the community.

Staff consider that declaring certain areas as being suitable or unsuitable for dog exercise areas continues to be a worthwhile opportunity to manage where dogs may be exercised, and therefore it is recommended that Council nominate appropriate areas that reflect the local law, and any changes to recreational areas that have occurred since 2008. For example, now that Victoria Oval has been decommissioned, it is suggested this should be removed as a listed dog exercise area.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**RECOMMENDATION**

**Absolute Majority for 1 and 2.**

The Council:

- 1      Resolve that the following areas be declared dog exercise areas:
  - (a)    Reserve 33673 lot 401 – Wundowie Townsite;
  - (b)    Jubilee Oval being Reserve 217;
  - (c)    Bert Hawke Sporting Complex being Suburban Locations P29, P30, P31, P32, P33, P34, Lot 2 of P37, Lot 100 of P38, Lot 100 of P39, Lot 100 of P40, Lot 100 of P41, Lot 100 of P42, Lot 100 of P43, Lot 100 of P44, and Lot 1 of P44;
  - (d)    Henry Street Oval being Location N74; and
  - (e)    Bakers Hill Oval being portion Reserve 4200 being the area occupied by the Sports oval.

Subclause (1) does not apply to –

  - (a)    land which has been set apart as a children's playground;
  - (b)    an area being used for sporting or other activities, as permitted by the local Government during times of such use, or
  - (c)    a car park.
- 2      Resolve subject to section 8 (assistance dogs) and section 66J of the Equal Opportunity Act 1984, that dogs are prohibited absolutely from entering or being in any of the following places –
  - (a)    a public building, unless permitted by a sign;
  - ~~(b)    a theatre or picture gardens;~~
  - (c)    all premises or vehicles classified as food premises or food vehicles under the Health (Food Hygiene) Regulations 1993;
  - (d)    a public swimming pool;



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

- (e) a house of worship; and
  - (f) Northam Airfield.
- 3 Advertise the declared dog exercise and prohibited areas in a local paper, allowing 28 days for public notice, prior to the areas coming into effect.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**13.2.2 LOT 702 NO 58 CHARLES STREET, NORTHAM – OVERSIZE OUTBUILDING**

Name of Applicant:	Michael Joy
Name of Owner:	Michael Joy
File Ref:	A15198 / P1902
Officer:	Phil Steven/ Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Policy 1 - Outbuildings
Voting:	Simple Majority
Date:	5 August 2014

**PURPOSE**

For Council to consider an application for an additional outbuilding (patio) which will bring the aggregate area of outbuildings 34m<sup>2</sup> above that designated in Council's Policy.

**BACKGROUND**

The applicant has requested Council to consider a variation to Local Planning Policy 1 - Outbuildings (LPP1). The applicant is proposing the construction of a 10m x 6m (60m<sup>2</sup>) detached patio in addition to an existing shed with measurements of 9m x 6m (54m<sup>2</sup>). The lot subject of this proposal is Lot 702 (No.58) Charles Street, Northam.

As the subject site is located within the Residential (R30) zone, the maximum aggregate outbuilding size within the Residential zone is 80m<sup>2</sup>.

Based on advice that this proposal does not comply with Council Policy LPP 1 – Outbuildings, the applicant has requested the variation to be considered by Council, therefore, based on the applicants request this application is being referred to Council for consideration.

The proposal involves the construction of a 10m x 6m (60m<sup>2</sup>) detached patio in addition to an existing shed with measurements of 9m x 6m (54m<sup>2</sup>).

Under the Building Code of Australia (BCA) a patio is defined as a Class 10A building. This in addition to the fact that the patio is detached from the main dwelling, the patio is considered to be an outbuilding in accordance with Local Planning Policy 1 - Outbuildings.

*“Outbuilding” has the same meaning given to it in the Residential Design Codes and is also a structure used for the housing/storage of machinery or household item which may be provided with power and water and incorporates such structures as sheds, garages and barns. An outbuilding also means a Class 10A building as defined by the Building Code of Australia, which class 10 refers to a “non-habitable” building.*

The proposed detached patio has a floor area of 60m<sup>2</sup> bringing the overall floor area of outbuildings on the lot to 114m<sup>2</sup>, which is 34m<sup>2</sup> over the maximum 80m<sup>2</sup> of allowable combined floor area as specified for outbuildings on lots zoned 'Residential'.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
22 July 2014	Planning Application received by the Shire.
22 July 2014	Property owner advised that the application proposes a variation to council's policy and would require Council approve should he wish to proceed with the application.
24 July 2014	Additional information requested by the Shire in regards to stormwater management.
25 July 2014	Stormwater management plan received buy the Shire
1 August 2014	Report prepared for Council

**STATUTORY REQUIREMENTS**

Lot 702 is zoned "Residential R30" and is approximately 973m<sup>2</sup>.

Council's Local Planning Policy for Outbuildings states as follows:

***Maximum Combined Floor Area***

***"Combined Floor Area of Outbuildings" is defined in the policy as "the total roof area of all outbuildings located on the subject land".***

*Table 2 outlines the maximum floor area allowable under this policy in each zone.*

Table 2 - Maximum Floor Areas

<i>Zone</i>	<i>Maximum Floor Area (combined)</i>
<i>Residential</i>	<i>80m<sup>2</sup></i>

As the subject site is zoned Residential, the Residential Design Codes (R-Codes) apply. Section 5.4.3 of the R-Codes specifies that Outbuildings are required to comply with the following criteria;

- Collectively do not exceed 60m<sup>2</sup> in area or 10 per cent in aggregate of the site area, whichever is the lesser;

Council's Policy allows for outbuildings of up to 80m<sup>2</sup> rather than 60m<sup>2</sup>.

When requesting a variation to Council's Policy the applicant was asked to provide justification as to why it was seeking a variation, the applicant provided the following comment:

*I am writing with regard to obtaining approval from the Shire of Northam, for myself to erect a 60m<sup>2</sup> structure at my property situated at Lot 702/58 Charles Street,*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

*Northam. This structure would be an undercover area for our five children to play under, encouraging them to spend more time outside than inside, while being sheltered from the elements. It would allow us to utilise this area as family space all year round.*

*I do realise I already have a 6mX9m lockable shed on my property, but this shed is solely used to store my tools and vehicles and is obviously not a safe environment for our children to play in.*

*Thank you for taking the time to read our proposal.*

The Officer discussed various options to the applicant including the option of attaching the proposed patio to the dwelling to comply with LPP1. The application complies with all other R-Codes requirements.

## **PUBLIC CONSULTATION**

As the application is proposing a variation to LPP1, advertising to adjoining landowners is required in accordance with Section 9.4 of LPS 6.

Advertising was undertaken by the landowner, this involved the applicant providing authorised original plans signed by adjoining land owners, proving that the proposed variation had been sighted and signed as specified by Shire Officers.

No objections were received.

## **CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

Goal: Provide an environment that enhances and builds on the liveability of the Shire.

It is relevant for Council to consider the reasons behind Local Planning Policies, more specifically LPP 1 – Outbuildings, which manage the standards of built form. Proliferation of oversize and dilapidated outbuildings has been an issue in rural Shires for years. The Shire of Northam has increasingly been discouraging inappropriate oversized outbuildings and class 10A outbuildings being inhabited by humans.

LPP 1 has been adopted by Council to provide guidance and direction on outbuilding development within the Shire of Northam, to ensure consistency in Local Government decision involving land use and development within the Shire.

The R-Codes specifically indicate that 60m<sup>2</sup> is the maximum outbuilding size permitted within Residential zoned properties, Council has determined that a larger outbuilding of 80m<sup>2</sup> is appropriate for Residential zoned properties within the Shire of Northam.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Consistency in built form and appearance as well as consistency in the Shire of Northam's approvals is important to enhance and build the liveability of the Shire.

Large outbuildings located on residential properties may be considered to create an industrial impression that detracts from the visual amenity and lifestyle of the residential area. In addition, large outbuildings have a greater bulk and scale that can overshadow adjoining properties and can cause stormwater drainage issues.

Therefore, it is considered that this proposal is inconsistent and does not conform with the strategic objectives of the Shire of Northam.

### **BUDGET IMPLICATIONS**

The cost of the planning application fee was a total of \$147.00. Advertising fees were not required as the applicant undertook the advertising.

### **OFFICER'S COMMENT**

As detailed in the background section of the report, the applicant detailed justification for requesting a variation to LPP1. The applicant has specified that he wishes a variation to LPP1 because of the desired outdoor area for children to play in.

It is considered that the applicant has not provided valid justification under Local Planning Policy 1 - Outbuilding for the detached placement of the outbuilding. When the proposed variation was originally discussed with the Shire Planning Officer, other options which complied with Council's Policies were discussed, including attaching the proposed patio to the existing dwelling. The applicant was advised at the time of the application that this would have a higher chance of approval.

Council's outbuilding policy is considered to be generous in regards to the maximum 80m<sup>2</sup> floor area permitted for outbuildings in the Residential Zone. It allows for an additional 20m<sup>2</sup> in aggregate outbuilding area for residential outbuildings than specified in the R-Codes. In addition to this, a comparison of other surrounding Local Governments permitted outbuilding sizes was undertaken, where it was determined that the majority only permit 60m<sup>2</sup> in accordance with the R-Codes, the Shire of Mundaring permits a maximum of 70m<sup>2</sup> of aggregate floor area for outbuildings in the Residential Zone.

The application is proposing a patio structure that is inconsistent with the intention of LPP1 for outbuildings in the residential zone. The application proposes an outbuilding that is 34m<sup>2</sup> greater than permitted in LPP1 and 54m<sup>2</sup> greater than permitted in the R-Codes, which is the State Planning Policy used by most Shires within WA to determine appropriate outbuilding size within the residential area.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

The application proposes an outbuilding that is 34m<sup>2</sup> oversized. The application is not compliant with the intention of Local Planning Policy 1 - Outbuildings in regard to maximum aggregate floor area (80m<sup>2</sup>) permitted for outbuildings in the Residential Zone. Therefore it is recommended that Council refuse the application to vary its LPP1 to allow for an oversized outbuilding. It is also recommended that Council advise the applicant that an amended application would be accepted provided the outbuilding size is reduced to comply with LPP1, or alternatively the application is modified to show the proposed patio being attached to the house.

If Council choose to approve the application in its current form, relevant conditions would include:

1. All development being in accordance with the approved plans.
2. All stormwater being contained on site.
3. A Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.
4. The outbuilding is not to be used for commercial or industrial purposes or for human habitation.
5. The roof of the outbuilding not being clad in zincalume or similar highly reflective materials.

NOTE: This is not an approval to commence development. A Building Permit must be obtained from the Local Government prior to the commencement of any works.

NOTE: All structural plans and details are to be engineered and ink signed.

NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.

NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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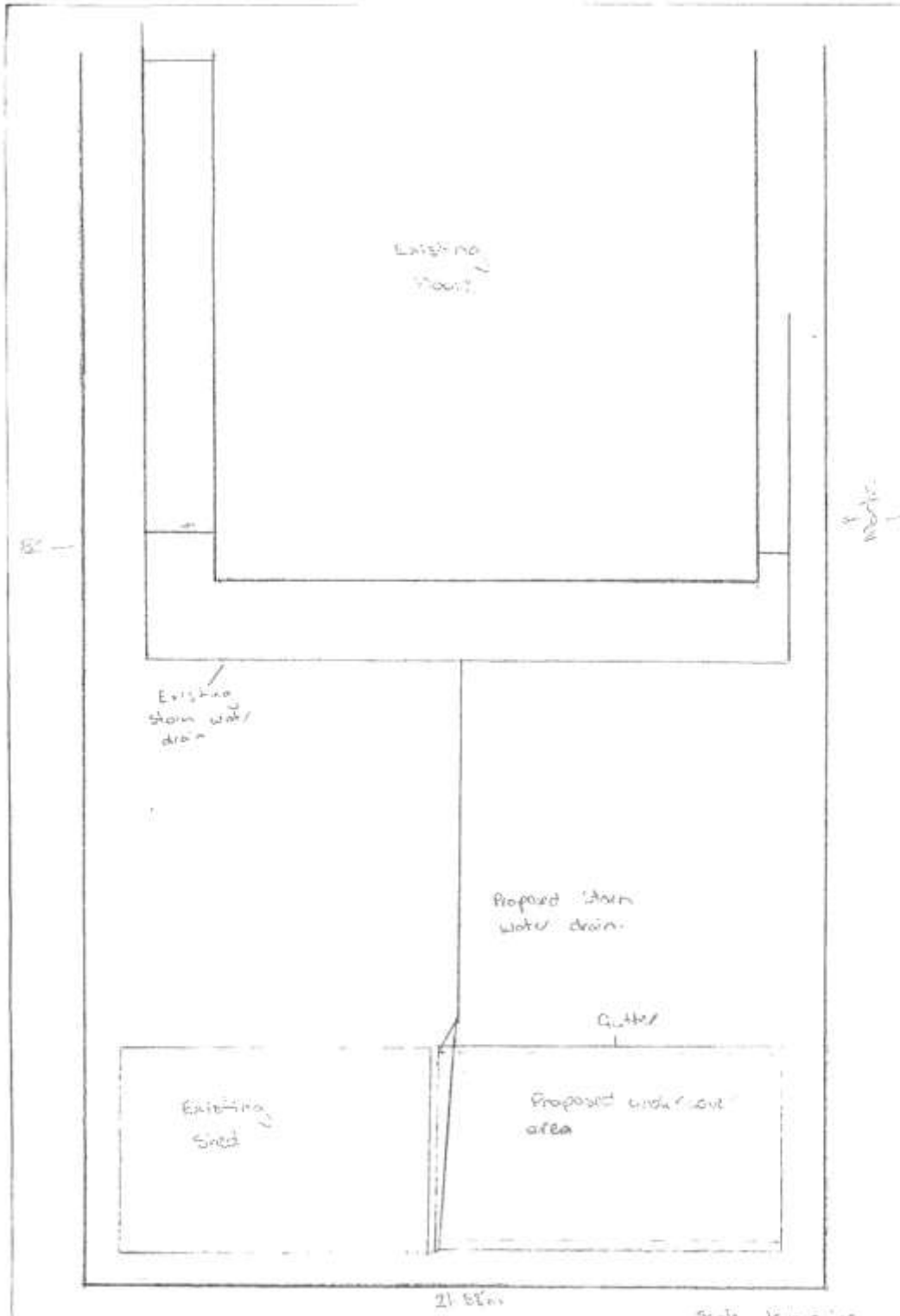
**RECOMMENDATION**

**That Council:**

- 1 Refuse the application for a 60m<sup>2</sup> detached patio in addition to the existing 54m<sup>2</sup> outbuilding at Lot 702 Charles Street, Northam in its current state due to non-compliance with Local Planning Policy 1 – Outbuildings.**
- 2 Advise the applicant that it will accept an amended application to be approved by the Chief Executive Officer that either demonstrates.**
  - a) Reduction of the overall outbuilding size to 26m<sup>2</sup> to comply with Local Planning Policy 1 – Outbuildings; or**
  - b) Show that the proposed patio is relocated so as to be attached to the existing dwelling to ensure compliance with Council’s policy.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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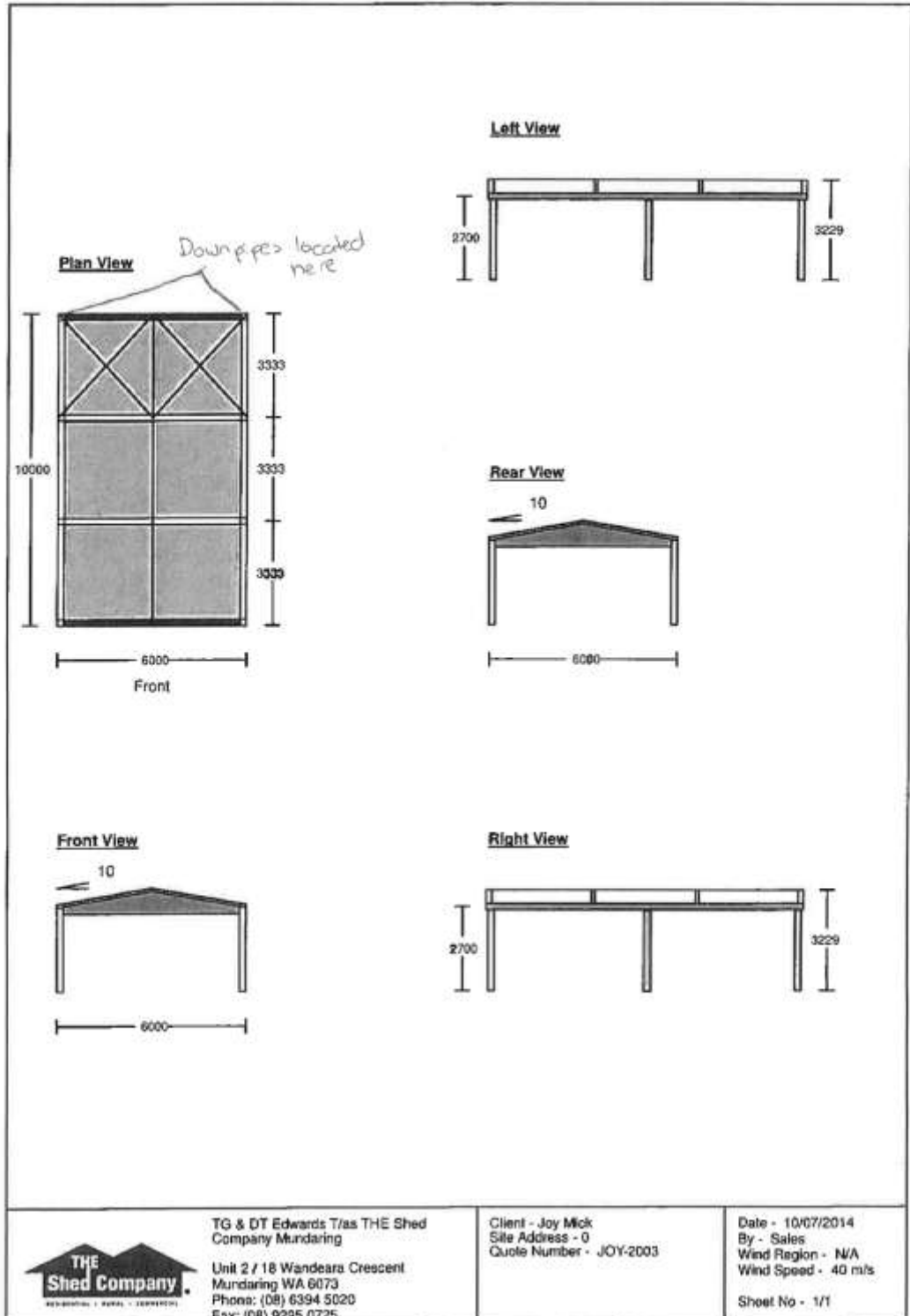




# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



TG & DT Edwards T/as THE Shed Company Mundaring  
 Unit 2 / 18 Wandeara Crescent  
 Mundaring WA 6073  
 Phone: (08) 6394 5020  
 Fax: (08) 9295 0725

Client - Joy Mick  
 Site Address - 0  
 Quote Number - JOY-2003

Date - 10/07/2014  
 By - Sales  
 Wind Region - N/A  
 Wind Speed - 40 m/s  
 Sheet No - 1/1

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.2.3 PROPOSED OUTBUILDING PRIOR TO THE CONSTRUCTION OF A DWELLING - LOT 103 CHITTY ROAD, CLACKLINE**

Name of Applicant:	Acton Sheds
Name of Owner:	Damon Farrell and Cloret Masuku
File Ref:	A16023
Officer:	Phil Steven/Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Policy 1 - Outbuildings
Voting:	Simple Majority
Date:	1 August 2014

**PURPOSE**

For Council to consider an application requesting the Council to grant approval for the construction of an outbuilding onsite prior to a dwelling being constructed on a lot zoned 'Rural Smallholdings'.

**BACKGROUND**

The applicant has requested Council to consider a variation to Local Planning Policy 1 - Outbuildings (LPP1). The applicant is proposing the construction of an outbuilding prior to a dwelling at Lot 103 Chitty Road, Clackline.

The applicant has an existing planning approval granted on 22<sup>nd</sup> May 2014 to construct an oversized outbuilding which is 24m x 12 m (288m<sup>2</sup>). The outbuilding has wall height of 4m with a ridge height of 5.05m.

Under Local Planning Policy 1 - Outbuildings, the construction of an outbuilding prior to a dwelling on vacant land zoned 'Rural Smallholdings' is not permitted without a building permit for the construction of a dwelling.

Based on advice that this proposal does not comply with Council Policy LPP1 - Outbuildings, the applicant has requested the variation to be considered by Council, therefore based on the applicant's request this application is being referred to Council for consideration.

When assessing the original application for an outbuilding and dwelling, it was noted by the Shire Officer (attachment A) that the site plan clearly indicated a 'proposed residence' and a 'future shed by owner', this indicated to the officer assessing the application at the time that the house would be constructed prior to or at the same time as the shed, therefore, approval was granted accordingly as the application deemed to

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

comply with all policies and legislation in place (minus approved variation for oversized outbuilding).

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
25 March 2014	Planning Application received by the Shire, for a Dwelling, Oversize Shed and Water Tank.
5 May 2014	Neighbour Referral
22 May 2014	Planning Approval granted for Dwelling, Oversize Shed and Water Tank
11 July 2014	Building Application Received by the Shire for Outbuilding only
23 July 2014	Planning Application Received by the Shire to build Outbuilding prior to the Dwelling
1 August 2014	Report prepared for Council.

### **STATUTORY REQUIREMENTS**

Lot 103 Chitty Road, Clackline is zoned 'Rural Smallholding' under the Shires Local Planning Scheme No. 6 (LPS 6) and has a total land area of 5.47ha (54,719m<sup>2</sup>).

The Shire's Local Planning Policy 1 - Outbuildings states:

*The construction of an outbuilding on vacant land within the "Residential", "Rural Residential" and "Rural Smallholding" zones under this Policy will not be permitted without a building permit for the construction of a dwelling having been approved by the Shire's building surveyor and the dwelling having been substantially commenced.*

*Alternatively, if the applicant/landowner can provide the proof of financial commitment e.g.: a contract entered into between a builder (providing construction of a dwelling) and the applicant together with a deposit paid as well as financial evidence to demonstrate capability to pay for completion of a dwelling, the Shire may issue planning approval for the construction of an outbuilding prior to the issue of a Building permit for the construction of a dwelling. This provision does not apply to property zoned "Residential".*

*Construction of the dwelling for which a building permit has been approved by the Shire's building surveyor must commence within twelve (12) months and completed and occupied within two (2) years of the date of issue of a building permit of an outbuilding. Should the dwelling fail to be completed within two (2) years without satisfactory justification, the Shire will require the removal of the outbuilding.*

Section 4.2.10 refer to the objectives of the 'Rural Smallholding' zone

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

*To provide for the use of land for rural living purposes in a rural setting on lots generally ranging in size from 4 to 40 hectares while preserving the amenity of such areas, ensuring landscape protection and conservation and controlling land use impacts.*

10.2 of LPS6 specifies Matters to be considered by the Local Government when determining an application, which includes consideration of amenity within the area.

**10.2 Matters to be Considered by Local Government**

*The local government, in considering an application for planning approval, is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application -*

*(o) the preservation of the amenity of the locality;*

The applicant accompanied the planning application with the following justification for its proposed variation to LPP1:

*We wish to formally request a Variation to Councils Local Planning Policy 1- Outbuildings (LPP1).*

*We wish to obtain Planning Approval for Construction of a shed on our block Located at Lot 103 Chitty Rd Clackline as per plan DP71073 for the purpose of storage and safe lock up of our possession as per the information Detailed in the application that we submitted for the oversize building 20/5/14 and email correspondence with Courtney Wynn 14/7/14.*

*When we had received the signed and stamped copy of Approved Plans P1848 an application for a building permit was submitted by our engaged builder Action Sheds. We were contacted by Telephone after the building permit was submitted notifying us that we would not be granted a building permit for a shed on the grounds that we had not met the (LPP1) Construction Restrictions. At no point prior in the planning and approval process had we been made aware or sent any information regarding this policy so the news came at a bit of a surprise. We have purchased a shed to be constructed on the property and did so in good faith that we had met the required conditions by submitting the plans as per the due process that were approved.*

*Please review the information attached to this application as it may be able to better explain the events that took place prior to this application to formally request a variation to the local planning policy (LPP1). As stated to Courtney and Bronwyn in our telephone conversation 16/7/14 we are genuine in meeting any of the required conditions that are set in regards to the construction of a shed on this block prior to the construction of a dwelling. As stated we have a financial commitment as a result of the shed purchase and would have no alternative but to store the shed in kit form on the block which raises some concerns about theft of items as we currently live 500km away from the site.*

*If the shed could be constructed it would allow us to keep on track with our plans to*

- Relocate most of our possessions for storage at Chitty Rd.*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

- *Complete the sale of our current property in Geraldton*
- *Free up money to finalise our contract to build with Country Builders and proceed with the construction of our house once the building permit is approved.*

**PUBLIC CONSULTATION**

Neighbour consultation was undertaken during the initial planning application, with no objections received.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

GOAL: Provide an environment that enhances and builds on the liveability of the Shire.

Allowing an outbuilding to be constructed on land without a dwelling has previously created issues at times for the Shire of Northam, as once the outbuilding has been constructed some land owners have elected to live in the outbuilding instead of constructing a house.

As outbuildings are predominantly classified as 10A buildings under the BCA, they are not suitable for human habitation. This has been identified as an issue in the Shire of Northam in the past as it contravenes various Planning, Building and Health regulations, therefore, Council resolved to adopt LPP1 requiring that all landowners either build a house prior to any outbuilding on site or alternatively provide detailed financial evidence to prove that a primary residence will be constructed on site.

LPP1 has been adopted as it sets reasonable parameters for development to ensure balance between the maintenance of our lifestyle and the sense of community.

**BUDGET IMPLICATIONS**

The applicant has paid \$1470.00 in planning application and advertising fees for the original dwelling, shed and water tank application.

**OFFICER'S COMMENT**

The Shire's Local Planning Policy 1 - Outbuildings stipulates that construction of an outbuilding on vacant land within the "Rural Smallholding" zone will not be permitted prior to a building permit for the construction of a dwelling being obtained and the dwelling being substantially commenced. This Policy is on the Shire's website for public information and was advertised earlier in 2014 to provide public awareness of the Shire's Policies.

Section 4.2.10 as detailed in the statutory section of the report above, specifies the objective intent of the 'Rural Smallholdings' zone which is to retain the rural character and

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

amenity of the locality. Single outbuildings located on vacant lots are considered to industrialise the amenity of the 'Rural Smallholdings' zone.

Historically, Council has approved outbuildings prior to dwellings where the landowner can demonstrate that a contract for the purchase of a dwelling has been entered into. However, in this case, the applicant does not have a contract with a builder that demonstrates a commitment to construct the dwelling.

Although the applicant has advised Officers that they have no intention of inhabiting the outbuilding (see Attachment 1), the applicant has indicated that they cannot make a financial commitment to the construction of the dwelling prior to the sale of their property in Geraldton. Although the applicant has stated that its intention is to utilise the shed for storage purposes only, Officers have received no indication of when this sale of the Geraldton property is to take place. Therefore it is considered that there is an element of risk that the dwelling will not be constructed, and that should the outbuilding be approved by Council to be constructed prior to the house, there may be a temptation for the outbuilding to be utilised as residential accommodation by the applicant or alternatively the site may be used only for storage not for residential purposes.

It is considered inappropriate that Council approve this application which poses a risk of making it increasingly difficult for Shire Officers/Council to use the policy as grounds for refusal and will invite other similar applications to Council for the construction of an outbuilding prior to a dwelling. It also promotes unapproved human habitation within the outbuilding which is not permissible as outbuildings are classified as a class 10A under the Building Code of Australia and are not constructed to the same standard as a dwelling fit for human habitation.

Based on the above comments, the application is not compliant with the intention of Local Planning Policy 1 - Outbuildings in regard to restricting the construction of outbuildings prior to a dwelling. Therefore it is recommended that Council refuse the application to vary its LPP1 - Outbuildings Policy to allow the construction of an Outbuilding prior to the construction of a dwelling.

If Council choose to approve the application in its current form, relevant conditions would include:

1. All development being in accordance with the approved plans, including all notations marked in RED on the approved plans.
2. The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.
3. All stormwater being contained on site.
4. A Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.
5. The outbuilding is not to be used for commercial or industrial purposes or for human habitation.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

6. Approval to construct an outbuilding is dependent upon construction of a dwelling on the property. Construction of an approved dwelling is to have commenced within 12 months of the date of this approval and be completed and occupied within 2 years.
7. If construction of an approved dwelling is not commenced and completed within the timeframes specified in Condition 5, the outbuilding is to be removed at the direction of the Local Government.
8. The walls and roof of the outbuilding not being clad in zincalume or similar highly reflective materials.
9. All vehicle crossovers being designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.
10. The oversize outbuilding being no greater than 288m<sup>2</sup> in area with a maximum a wall height of 4.5m and maximum ridge height of 5.5m.
11. The storage of materials, rubbish and unused vehicles being screened from view to the satisfaction of the Local Government.
12. A Statutory Declaration to the satisfaction of the Local Government be entered into and signed by the applicants (at the applicants' expense) stating their intention to construct a dwelling within the timeframe specified in condition 5 and forwarded to the Local Government prior to a building permit being granted for the outbuilding.

NOTE: This is not an approval to commence development. A Building Permit must be obtained from the Local Government prior to the commencement of any works.

NOTE: The application is required to comply with Energy efficiency 6 or 5 star measures (Climate Zone 4) of the Building Code of Australia.

NOTE: All structural plans and details are to be engineered and ink signed.

NOTE: A copy of site plans is to be sent to the Water Authority prior to lodging a building application. Evident of lodgement are to accompany the Building Application.

NOTE: The applicant is required to construct a crossover to the property prior to occupation. All vehicle crossovers are to be designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.

NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.

NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**RECOMMENDATION**

**That Council:**

- 1 Refuse the application for the construction of an outbuilding prior to the construction of a dwelling at Lot 103 Chitty Road, Clackline due to non-compliance with Local Planning Policy 1 – Outbuildings.**
- 2 Advise the applicant that Planning Approval will not be required on the basis that a Building Application for the construction of the dwelling and the outbuilding is submitted to the Shire.**



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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Roy Djanegara

Town Planner

Shire of Northam

Dear Roy

I am writing to the shire of Northam Today in regards to planning application for an oversized Outbuilding (shed) to be built at the residence of Lot 103 Chitty rd Bakers Hill.

The purpose of this shed will be to store the current possessions that myself and my family own that are currently located in a property in Geraldton. Sale of this property will be necessary for us as part of our transition to build a house and take up residence in Baker hill full time.

My family has been involved in motor sports for many years as competitors and collectors. We have quite an inventory of historical and current day race cars. These are predominantly involved around the Sanctioned Speedways in Perth and the Circuit racing track In Wanneroo Wa. The large shed will be utilised as a private Storage / Maintenance facility and protection out of the weather for these items.

Current items in the collection are as follows

3x current model sprint cars. ( Complete cars used for licensed competition ) ( 5m x 2.5 x 2.8 )

2x historical sprint cars ( Under restoration ).

1x historical super modified. (Completed collector's car ).

1x historical solo motor cycle ( complete collectors motor cycle ).

1x historical circuit racing car BMW 2002 ( Complete car currently used for competition)

1x historical circuit race car BMW 2002 ( Currently under build )

We also have some support equipment that is stored only to be used when racing these vehicles

1x 2004 Ford F250 King Cab (7m x 2.5m x 2.5m )

1x Custom built race transporter trailer (7.5m x 2.5m x 3.5m )

Storage items required to stay out of weather

1x Millard Caravan ( 6m x 2.5 x 2.8 )

2x AG 4 wheel motor bikes with paddock spray equipment.

1x Ride on Lawn Tractor

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Specialised tooling to be kept in the proposed shed

1x race car maintenance vehicle hoist

1x large press

1x metal lathe

1x milling machine

Cabinets for organisation and storage of components ( Large steel / Pallet racking )

Various welders / compressor / pressure washing equipment

Various component re-building tools / engine crane / engine stands / work benches

Spares inventory of wheels / axles / large wing components.

Power and hand tools collected over many years of competition.

As I have been working away from home in remote locations for nearly 20 years I have always valued lock up storage space in the property. I believe that out of site out of mind is a good policy for a property that does not have a person at the property all the time.

I have had many neighbours lose possessions that cannot be replaced in the past due to not having a safe /secure location for these items. Also with the large amount of items that we have a place for everything is definitely a plus for keeping a nice orderly property that looks well presented.

Both myself and my partner Cloret work remote and at this stage we will be away most of the time and peace of mind for valuable items would be greatly appreciated. If our application for the out building is approved this would create a win/win situation for all concerned.

A safer property - A neater cleaner property - And protection of our assets/ possessions.

Thank You.

Damon Farrell



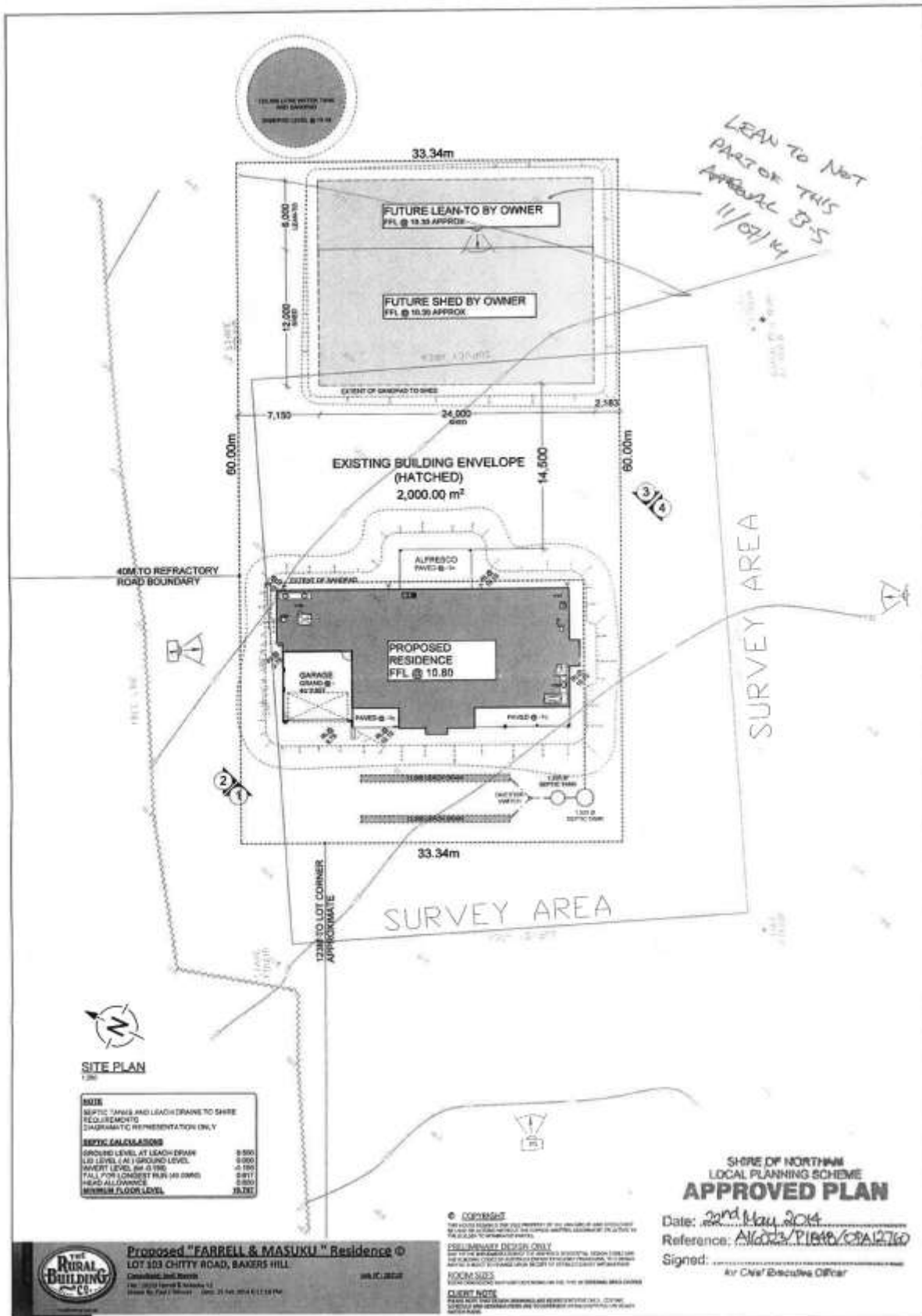
Cloret Masuku



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



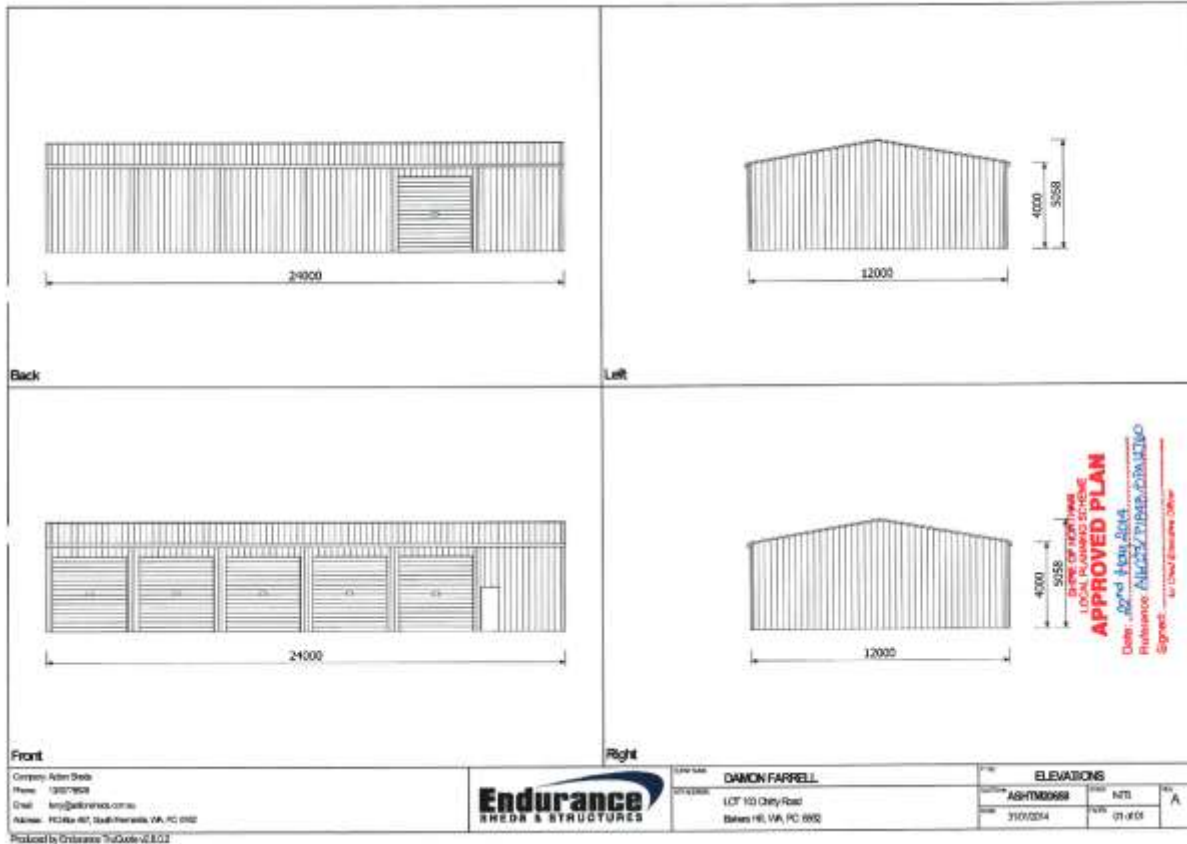
**Proposed "FARRELL & MASUKU" Residence ©**  
 LOT 103 CHITTY ROAD, BAKERS HILL  
 08 9422 2222  
 10/10/2014

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# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

**13.2.4 PROPOSED 18 GROUPED DWELLINGS - LOTS 76-80 & 123 SPRINGFIELD ROAD, NORTHAM**

Name of Applicant:	Benchmark Projects
Name of Owner:	Willowfield Pty Ltd
File Ref:	A14474 / P1888
Officer:	Phil Steven / Bronwyn Southee
Officer Interest:	Proximity Interest
Policy:	Residential R-Codes; Local Planning Policy 2
Voting:	Simple Majority
Date:	28 July 2014

**PURPOSE**

The Shire of Northam has received an application for a 18 grouped dwelling development at Lots 76-80 and Lot 123 Springfield Road, Northam. The applicant, Benchmark Projects is acting on behalf of the Avon Community Development Foundation (ACDF) who have received limited funding from the WA State Government Royalty for Regions Program to construct up to 18 purpose built dwellings to be utilised as long term key worker accommodation for private enterprises, teachers, nurses and industry.

The subject application is classified as a 'Grouped Dwelling' under the provisions of Local Planning Scheme No 6 and is a 'D' use within the Residential R30 zone. This application is being referred to Council as objections were received during the public consultation period, however, regardless of objections being received, this item would likely have been referred to Council for deliberation in any case, as it is considered a relatively major residential development in Northam.

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
02/07/2014	Planning Application received by the Shire.
03/07/2014	Application is advertised to adjoining neighbours.
07/07/2014	Application is referred to infrastructure agencies
03/07/2014	Application undergoes internal DCU assessment.
01/07/2014	Site visit conducted.
24/07/2014	Amended application received.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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26/07/14	Advertising period closes.
30/07/2014	Report prepared for Council.

The site is comprised of 5 lots, with lots 76 and 77 having frontage to Springfield Road; Lot 123 having frontage to both Springfield Road and Katrine Road; and lots 78, 79 and 80 having no direct road access. The portion of Springfield Road that the lots front is partially sealed.

There is a current subdivision approval for amalgamation of lots 76 through 80 to create a new Lot 500. The proposed Lot 500 will be approximately 5427m<sup>2</sup> in area. The existing Lot 123 is approximately 2719m<sup>2</sup>.

The land is currently owned by Willowfield Pty Ltd, however, the Avon Community Development Foundation (ACDF) is in the process of purchasing the lots and will progress the proposed development. The land is currently vacant. The land is encumbered by existing sewerage infrastructure and it is a condition of the current subdivision approval that an appropriate easement through proposed Lot 500 be created for sewerage line access.

**Development Description**

The proposed development is considered a “grouped dwelling” land use in accordance with the land use definitions provided in LPS6.

The original application proposed 18 single-storey residential dwellings comprising of 4 x 1 bedroom dwellings, 10 x 2 bedroom dwellings and 4 x 3 bedroom dwellings. However, during detailed officer assessment against the Residential Design Codes (R-codes) for a Residential R30 development, it was determined that although the development met the average density requirement of 300m<sup>2</sup> (overall lot size 5414m<sup>2</sup> divided by 18 grouped dwellings = 300.7m<sup>2</sup>) the minimum lot density of 260m<sup>2</sup> could not be met.

The R-codes do provide for further minimum density reduction under Section 5.3.3 which allows for an additional one-third reduction in area for single bedroom dwellings bringing minimum density to approximately 174m<sup>2</sup> and section 5.1.1 – P1.2 of the R-Codes gives an additional 5 per cent variation for a single minimum density = 247m<sup>2</sup>. However, the site still did not meet the minimum density requirements for an R30 site. Therefore, as there is no local government discretion to vary to minimum lot size further, the Shire Officer advised the applicant that it needed to amend its design accordingly and forward a revised proposal to the Shire for assessment.

A revised application has been received proposing 18 single-storey residential dwellings, comprising of 5 x 1 bedroom dwellings, 9 x 2 bedroom dwellings and 4 x 3 bedroom dwellings, which now comply with the Deemed-to-Comply provisions of Section 5 of the R-codes for a Grouped dwelling development.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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The planning report has detailed that the grouped dwellings will be managed by ACDF (through a property manager) and rented to workers moving to the town. ACDF's intention is to provide an affordable and modern housing option that will assist in attracting and retaining key workers.

The floor area of each unit ranges in size from 75m<sup>2</sup> (1 bedroom dwellings) to 129m<sup>2</sup> (3 bedroom dwellings). Each dwelling has open plan living/dining/kitchen area, verandah, and secure store and clothes drying area. The 1 bedroom dwellings have a single bathroom and carport, and the 2 and 3 bedroom dwellings have two bathrooms and a tandem double carport. The dwellings will be of masonry and colorbond construction with hardiflex and weatherboard cladding to the facades the design features different facades for the different dwelling types and a varied colour palette to provide interest and a sense of address.

The 3 bedroom dwellings have been designed to face Springfield Road and will have direct vehicle/pedestrian access. The balance of the dwellings will be accessed via a central shared driveway off Springfield Road, and are oriented to the interior of the development. A visitor parking area has been placed between the rear of the 3 bedroom dwellings and the vehicle entry to the balance of the development.

A 'feature fence' of post and rail construction is proposed along the Springfield Road frontage. The applicant has not provided detailed drawings for the fence, but it is possible to design a fence of this nature to be compliant with the Shire's requirements. A further internal fence separates the 3 bedroom dwellings and visitor carpark from the balance of the development, and includes a vehicle security gate, pedestrian gate and shared letterbox area.

The development includes filling and retaining of the front portion of the site to bring the finished floor level of the 3 bedroom dwellings to a similar height to the street. The finished floor level of these dwellings is a maximum of approximately 1.6m above natural ground level. Cut and fill over the balance of the site is minimal.

The proposed dwellings are all contained within proposed Lot 500. On Lot 123, the developer intends to construct a temporary drainage basin to service the development. The developer has provided an indicative staging plan, with possible future residential development on Lot 123 and additional lots to the north and west bound by Katrine Road and Springfield Road. This staging plan is provided for information only and does not form part of the current application.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**STATUTORY REQUIREMENTS**

The site is zoned Residential R30 under the Shire's Local Planning Scheme No. 6 (LPS6), which provides for a minimum residential lot size of 260m<sup>2</sup> and an average residential lot size of 300m<sup>2</sup>. The Avon & Mortlock Rivers Special Control Area affects the western portion of Lot 123, however, no residential lots are proposed over this parcel.

The development is considered to be "grouped dwellings" in accordance with the definition provided in LPS6 and the Residential Design Codes of WA ("R-Codes"):

*A dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.*

The land use category "grouped dwelling" is a "D / Discretionary" use in the residential zone.

The stated objective for the Residential zone within the LPS6 is as follows:

- *Provide for residential development at a range of densities with a variety of housing types to meet the needs of all sectors of the community through application of the Residential Design Codes.*
- *Maintain and enhance the residential character and amenity of the zone.*

As detailed above, the applicant has revised the application to comply with the requirements of the R-Codes.

It is also considered that the development is consistent with the objectives of the Residential zone through contributing to the diversity of housing types in the Town, creating options for different household sizes. Provision of smaller dwellings, particularly one-bedroom dwellings also increases options for affordable housing.

As the subject site is a 'D' use within LPS6, Public consultation was undertaken in accordance with Clause 9.4 of Local Planning Scheme No.6 with a total of 9 submissions received from adjoining landowners and service authorities, posing 4 objections to the proposal raising concerns regarding impacts from the intensification of this development including possible social issues from transient workers and noise. Submissions as well as Officer Comments have been detailed and addressed in a schedule of submissions attached.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

**OBJECTIVE:** Support business and investment opportunities.

It is considered that this proposal helps support business and investment opportunities within the Shire through the provision of key workers accommodation which hasn't been available in the past. The variety in built form of the development, dwelling size ranging from single bedroom dwellings through to three bedroom dwellings, provides a new attractive development option for developers interested in developing in Northam.

**STRATEGY:** Proactively market the region's business opportunities and attractive lifestyle

The proposal will support the need for affordable accommodation for key workers in a range of housing types, which in turn will support development of businesses and provision of service personnel in the Shire.

**BUDGET IMPLICATIONS**

The applicant has paid \$7342.28 in planning application and advertising fees.

**OFFICER'S COMMENT**

This proposal for a eighteen (18) grouped dwelling development at 11 Springfield Road, Northam, is considered a positive development that would greatly contribute to the Shire of Northam, by providing a needed form of accommodation that isn't currently available.

Should the developer in the future decided to subdivide this development as a build strata, it will not create any issue as each individual lot complies with the requirements of the R-Codes and the Shire of Northam requirements.

Common Access

The subject dwellings will be accessed via a common access way connecting the units to Springfield Road. The narrowest width of this access way is 4.75m, this width complies with section C5.5 of the R-Codes.

Five (5) visitor parking bays are located behind dwellings 1 and 2, the requirement is one bay for each additional four units. The application consisting of five (5) visitor car parking bays meets the Parking requirements specified in Section 5.3.3 of the R-Codes.

Section C5.4 of R-Codes specifies that all vehicles are required to be able to enter the street in forward gear where the driveway serves five or more dwellings, and the site plan

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

provided has demonstrated the manoeuvrability of cars from the carport to meet this requirement.

Springfield Road

Springfield Road is currently unconstructed from the intersection of Doctor's Drive through to the intersection of Springfield Road and Katrine Road. As Springfield Road would be the primary access for this development which is proposing intensification through the development of an additional 18 dwellings, it is considered should Council grant approval, a condition be imposed on the approval requiring the developer to upgrade Springfield Road to a sealed standard to the satisfaction of the Chief Executive Officer from Doctors Drive intersection through to the Katrine Road intersection approximately 200m in length.

Relationship with adjoining land

The shape and character of this development is sympathetic in appearance to the surrounding built environment. The applicant was advised that the existing dwellings in the area were predominately masonry with relatively steep roof pitches, they were also advised that Local Planning Policy 2 was applicable, which specifies minimum development requirements for new dwellings.

The applicant has designed the development taking LPP 2, the existing streetscape and built form into consideration. This is evident in the design having the larger 3 x 2 dwellings fronting Springfield Road, the appearance of the dwellings along with roof pitch have been designed to complement the existing built form. The 3 x 2 dwellings fronting Springfield Road will be developed at road level which is approximately 1.6m higher than the remainder of the site, the front dwellings will be retained, and minimal cut and fill will be used for the remainder of the dwellings.

It is important that Council is aware of the proximity of this development and other R30 zoned development to the Northam Gun Club. It is understood that the Gun Club has been located in its current location for over 50 years, however it should also be noted that efforts have been made to relocate the Gun Club. As the intention of the area is for residential development, conflicts between residential amenity and the Gun Club will only increase as development becomes more intensified.

The Northam Gun Club has submitted its noise management plan for the Shire's consent to advertise prior to considering formal approval of the Plan. Should Council resolve to approve this development application, it may be worth imposing a condition requiring all future occupants of the grouped dwelling be advised of the sites proximity to the Northam Gun Club.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Building Orientation

The development has been designed to complement the existing built form through orientating the street facing dwellings to Springfield Road to encourage active passive street surveillance. The other 14 dwellings have been designed to face the internal common access way providing a sense of community within the interfacing development.

The R-Codes do not specify the requirement for solar orientation however dwellings should be designed to optimise comfortable living, access to sunlight and solar energy to facilitate sustainable housing development with particular regard for place and local conditions.

It is considered this development satisfies building orientation requirements.

Public Open Space/Density Requirements

The Residential Design Codes provide minimum and average density requirements for Residential zoned land. The density requirements are used by local governments as a basis for intensification of built form and subdivision. Normally in the case of a subdivision the Western Australian Planning Commission has standard conditions which it imposes to capture infrastructure upgrades and contribution to Public Open Space. In the case of a grouped dwelling, it is the Local Government's responsibility to ensure that infrastructure and public open space is considered and conditioned appropriately to capture and appropriately address the intensification and impact on existing facilities.

Therefore, as the developer has detailed that it has no intention of subdividing the grouped dwelling into individual lots, it is recommended that should Council grant Approval for the grouped dwelling, a condition be imposed requiring either a 10% Public Open Space contribution or a 10% cash-in-lieu payment to be used to upgrade the existing Dr Dunlop Park located opposite to this development on Springfield Road.

The applicant has advised that due to site constraints it is its preference that a cash-in-lieu payment for the upgrade of Dr Dunlop Park be made.

As the landowner of this site also owns adjoining Lots 70-75 and Lot 123 Springfield Road, the applicant provided a concept structure plan detailing how the site may be developed in the future. It is recommended that Council advise the applicant/landowner that it is likely that a Structure Plan will be required to ensure that the remainder of the development is consistent with this approval and the surrounding development.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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Fencing

As specified above, a 'feature fence' of post and rail construction is proposed along a portion of Springfield Road frontage. The applicant has not provided detailed drawings for the fence, but it is possible to design a fence of this nature to be compliant with the Shire's requirements. A further internal fence separates the 3 bedroom dwellings and visitor carpark from the balance of the development, and includes a vehicle security gate, pedestrian gate and shared letterbox area. It is considered that this is suitable for this development and is consistent with Council's requirements.

Stormwater

Various measures have been undertaken to ensure that stormwater would be addressed should this development be approved. The applicant was advised in early consultation with the Shire that soak wells may not be appropriate for the site as much of Northam is subject to clay and granite base soils. Based on this advice, the applicant had a Geotechnical assessment of the site undertaken to determine the permeability of the soils and suitability for soak wells. This Geotechnical report determined that the soils were suitable for soak wells. The soak wells are proposed to be located within the nominal dwelling fence line and connected to roof downpipes. Additional water runoff will then be diverted into the detention basin proposed on Lot 123.

In addition to this, the applicant has been advised that should it be granted approval for this application, drainage infrastructure will be required to be upgraded along with the required Springfield Road upgrade. The Shire's engineering department is satisfied with the proposed stormwater management plan and preliminary discussions regarding Springfield Road upgrade.

Submissions

A common concern raised by submitters was that this grouped dwelling development would have negative implications on the surrounding area, through the creation of social issues through transient workers and through the intensification of built form. As part of Local Planning Scheme 6 review and the Northam Growth Plan initiative, residential zonings within the Northam town site were up-coded from R15 to R30 and even R40 in certain areas, this has increased the density provision throughout the whole townsite and allows for infill development which utilises the existing infrastructure rather than encouraging urban sprawl. The concerns raised in the submissions are understood and it is considered that the proposed development would be a positive contribution to the Shire of Northam.

As specified above, the applicant has undertaken detailed assessment of existing built form and the requirements specified in Local Planning Policies to ensure that the new development positively contributes to Doctors Hill built form and streetscape. The applicant has detailed that the grouped dwellings will be managed through a local Northam

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

based agent to ensure that the site is closely managed and kept to a high standard. In addition to this, as recommended above, should Council grant approval for this development it is recommended that Council require the upgrade of Springfield Road to a sealed standard and a 10% POS contribution be made, to ensure that community facilities are provided to the required standard to address this development and improve the surrounding community's facilities.

Based on the comments above, it is recommended that Council grant approval for the 18 Grouped Dwelling development at Lots 76-80 and Lot 123 Springfield Road, Northam.

**RECOMMENDATION**

That Council approve the development application for 18 Grouped Dwellings proposed at Lots 76 – 80 and 123 Springfield Road, Northam subject to the following conditions:

1. All development is to be in accordance with the approved plans.
2. All lots are to be provided with a reticulated water supply and connected to the reticulated sewerage system, with relevant easements provided for future access.
3. Engineering drawings and specifications are to be submitted and approved, and works undertaken in accordance with the approved engineering drawings and specifications and approved plans, for the filling and/or draining of the land, including ensuring that stormwater is contained on-site, or appropriately treated and connected to the local drainage system; and is to include the upgrading of the existing drainage infrastructure in the immediate affected vicinity, to the satisfaction of the Chief Executive Officer.
4. Within 6 months of construction of the site, an easement is required to be placed over the detention basin on Lot 123 Springfield Road, Northam, to ensure that stormwater management and attenuation is protected for the development on Lots 76-80 Springfield Road.
5. The parking areas, driveways and points of ingress / egress being designed, drained and marked, and thereafter maintained to the specification and satisfaction of the Chief Executive Officer. These works to be done as part of the development.
6. Satisfactory arrangements being made with the Chief Executive Officer for the full cost of upgrading and/or construction of Springfield Road from the Doctors Drive intersection through to the Katrine Road intersection.
7. Private yards must be screened from view from adjoining dwellings and streets to the Chief Executive Officers' satisfaction

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

- 8. All fencing extending forward of buildings to road frontages shall not exceed 1200 mm in height, unless open style fencing is used with the prior approval of the Shire. All fencing is to comply with the Shire of Northam Fencing Local Law.**
- 9. Bin pad areas to be provided for dwellings where rubbish collection services are unable to collect bins from the front of the dwelling.**
- 10. Notification is to be provided by the land-owner, to all future occupants advising of proximity to the Northam Gun Club.**
- 11. An area equal to 10 percent of the total development area (543m<sup>2</sup>) to be provided for Public Open Space. Alternatively, in lieu of providing Public Open Space, the applicant is to provide cash contribution for the upgrade of the adjoining Public Open Space to the satisfaction of the Chief Executive Officer.**
- 12. That a dust & noise management plan is to be submitted to the local government prior to construction commencing, to the satisfaction of the Chief Executive Officer.**

**ADVICE NOTE;**

**Prior to developing the remainder of lots abutting this site including Lots 70-75 and Lot 123 Springfield Road, the Shire of Northam may require a formalised Structure Plan to be prepared and endorsed over this area.**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014

Shire of Northam Local Planning Scheme No.6 Proposed Group Dwelling (Key Workers Accommodation) 9 Springfield Road, Northam Schedule of Submissions					
Number	Name	Key Themes identified in Submission	Submission	Applicants Response	Officers Comment
1	Information withheld	Concerns relating to built form and transient occupants.	I am opposed to this development of densely populated accommodation being built for a transient population near our home.	Expected occupancy of GWS is no more than about 35 people on 0.5ha of land. If it was standard residential development R15 then would have at least 6 full size homes with 5 residents per home or 30 residents. Proposed development is not high density. Complies with TPS requirements. Provides much needed key worker accommodation.	This submission is noted. The proposed development is being built in accordance with the density requirements of the zone. The applicant has detailed that the proposed grouped dwelling will be utilised as key workers accommodation for government employees such as nurses, police and teachers working in Northam. The application clearly states that it is not a RFD style workers camp, but a high quality group housing development aimed at attracting and retaining key workers to the region by removing the barrier to affordable quality accommodation. There will be a local property manager employed that will manage the site to a high standard. That this submission is noted.
2	Telstra Corporation Limited	No objection.	At present, Telstra Corporation Limited has no objection.	Noted	This submission is noted.
3	Information withheld	Social issues.	We have no objection to dwellings on the sad lots but I feel that group dwellings lead to slums as no one takes responsibility for surrounds. I would also like to ensure there is minimal dust and noise during building (construction).	Development will be managed by a professional property agent and will kept neat and clean. Development is owned by ACDP and as a local community group they have a strong interest in ensuring the development is well presented. Noise, vibration and dust will be managed during construction to Shire requirements.	No specified above the subject site would be managed by a local property manager to ensure that the development is maintained to a quality standard. It is expected that the builder will ensure as little interruption to adjoining landowners as possible during the development of this site.
4	Information withheld	Concerns regarding possible decrease in property value.	We object to a group dwelling being constructed at 9 Springfield Road. What is currently a very good area to live in will be majorly affected if construction goes ahead. It will also decrease value of houses in the area.	Is it the construction or use of land being objected to? Construction impacts will be managed to Shire requirements. Development provides needed accommodation and will not detract from area. The proponent doubts the development will have any impact on property prices either up or down.	This submission is noted. The proposed development is considered to be a positive development contribution to the Shire of Northam. As there is no proof that this development will reduce surrounding property value, nor is it listed as a consideration of the Local Government under section 10.2 of Local Planning Scheme No 6, it is considered that this development is appropriate for this area. This submission is noted.
5	Water Corporation	No objection.	The Water Corporation has no comment in reference to the attached application received at this stage.	Noted	This submission is noted.
6	Northam Gun Club Kathrine Road, Northam	Concerns regarding possible increase in conflict due to increase in residential development in close proximity to	The Northam Gun Club welcomes new development for the town as we believe all can benefit from it. The main concern from a planning perspective from us is in regards to possible shift workers i.e. police, nurses and the possibility of us holding a club shoot while the occupants are trying to sleep. As you are aware the club holds organised shoots approximately one per month and a 2.5 day carnival on the last weekend	The Proponent doesn't expect the occasional gun club noise will have any significant impact on the development any more than it impacts on other neighbouring residents. Proponent is happy to provide notice to future residents in the development of the gun club presence and occasional noise however the Proponent does not consider built form noise barriers as necessary as	This submission is noted. It is understood that there may be a conflict in land use as the gun club is located in a predominantly residential area. It will be recommended to Council that should a grant approval for this development that a condition be imposed advising all future occupants that they are located in close proximity to the Northam Gun Club.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014

	<p>of July (which is our main fundraiser for the year as we are a non for profit organisation). The Gun Club has been in its current location for over 50 years. To minimise the noise impact we will:</p> <ol style="list-style-type: none"> <li>1. Is keep to our Noise Management Plan, as we have always done since it was introduced.</li> <li>2. We only allow 1 or loads which reduce noise.</li> <li>3. We have started to plant a large number of trees to absorb the noise. What we would like the Shire to consider in planning this development is:             <ol style="list-style-type: none"> <li>1. Informing all future occupants that they are moving into a new development that is located next to a gun club and that they could possibly be on shift during a shoot.</li> <li>2. Build with noise reduction in consideration i.e. higher walls, noise barriers etc.</li> </ol> </li> </ol>	<p>these will be a significant cost burden for a minor and occasional impact.</p>	
7	<p>Information withheld: Blocking near access &amp; objection to high density development in Northam</p>	<p>Access to the rear of my property (Lot 81 Kazine &amp; Goomalling roads) will no longer be accessible to me. We do not need high density living in country towns.</p>	<p>The submission is noted. The proposed development will not be blocking off any legal access rights to Lot 81 Kazine Road. The proposed development is in accordance with the strategic intention of the Shire, the site has been identified as appropriate for R30 development in accordance with the Shire of Northam's Local Planning Strategy and Local Planning Scheme No 6 review. It is understood that the R30 zone increases density further from R15, however, the R30 development is not considered as high density development in accordance with state wide planning practice. This submission is noted.</p>
8	<p>Department of Housing Lot 55/15 Goomalling Road, Northam</p>	<p>This development will have no effect on the Department's interests.</p>	<p>Noted</p>
9	<p>Main Roads Peel Terrace, Northam</p>	<p>Main Roads WA (MRWA) has determined from the information provided that the proposed development will not have an adverse impact on the MRWA network and therefore advises no objection to the proposal.</p>	<p>This submission is noted.</p>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

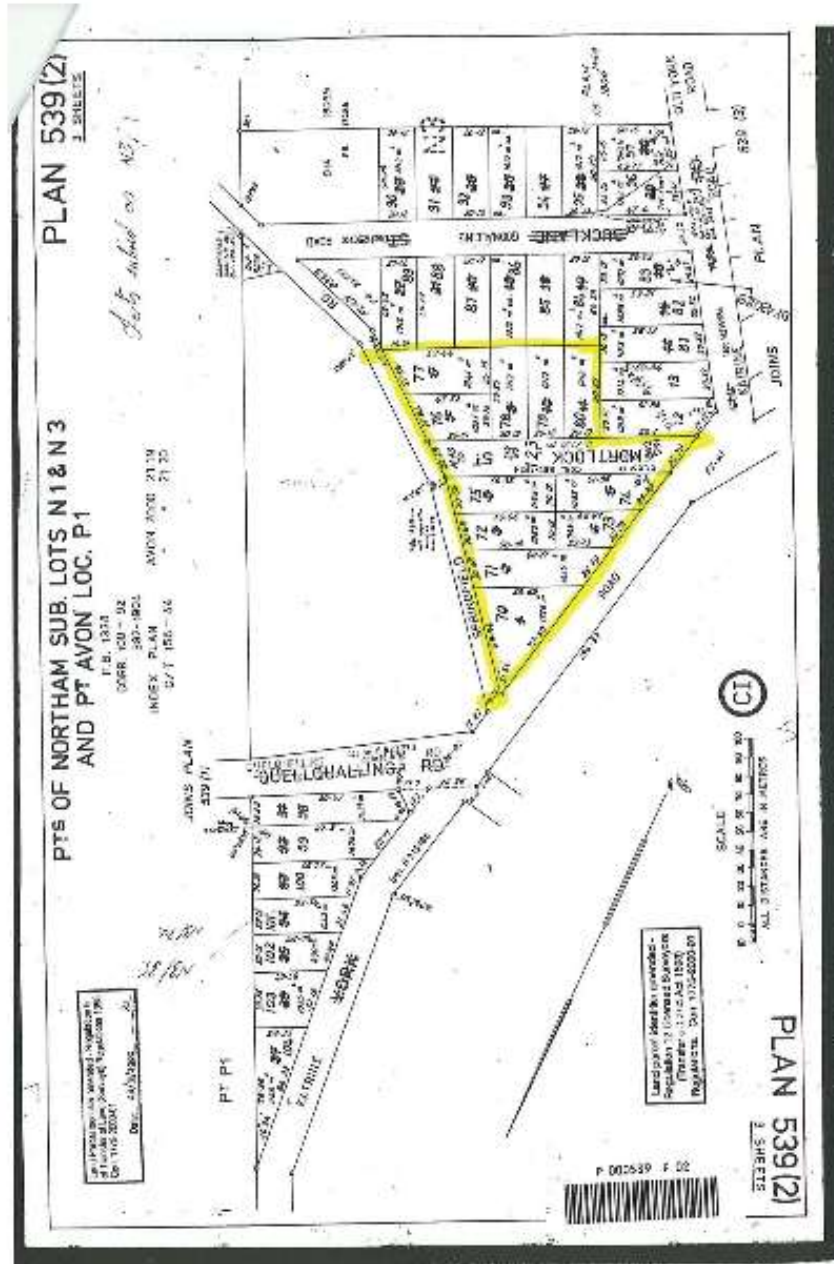
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# SHIRE OF NORTHAM

## AGENDA

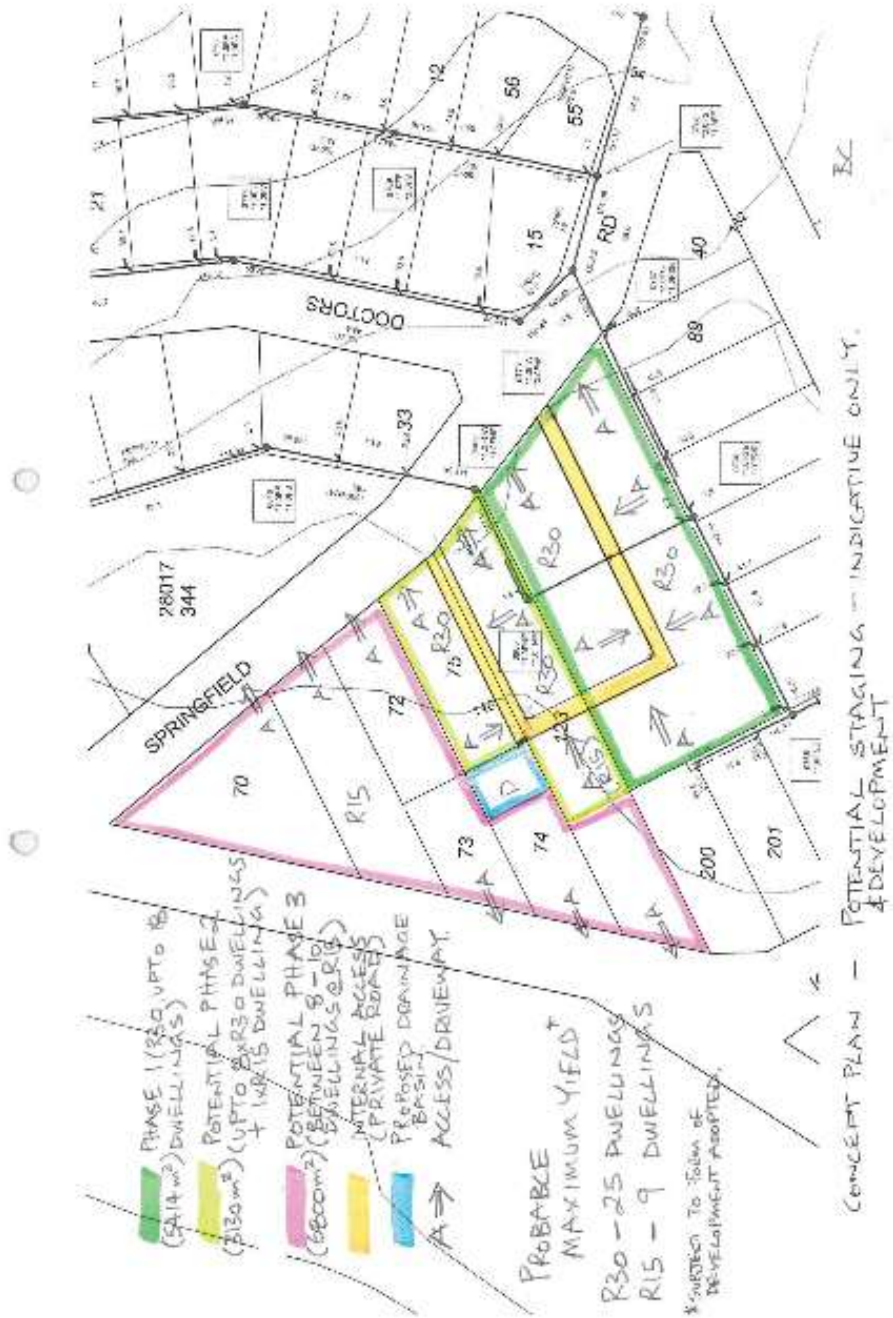
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# SHIRE OF NORTHAM

## AGENDA

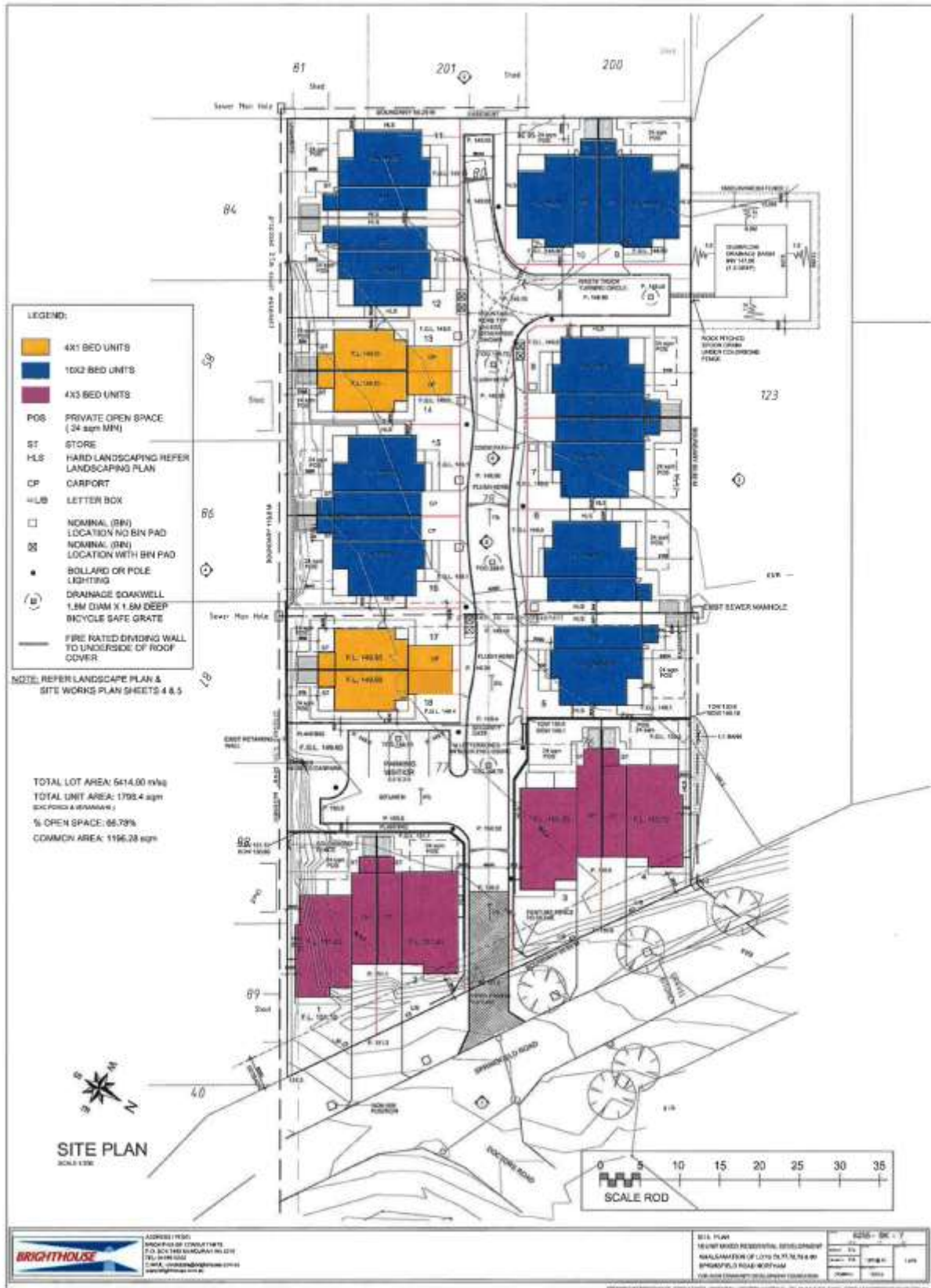
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# SHIRE OF NORTHAM

## AGENDA

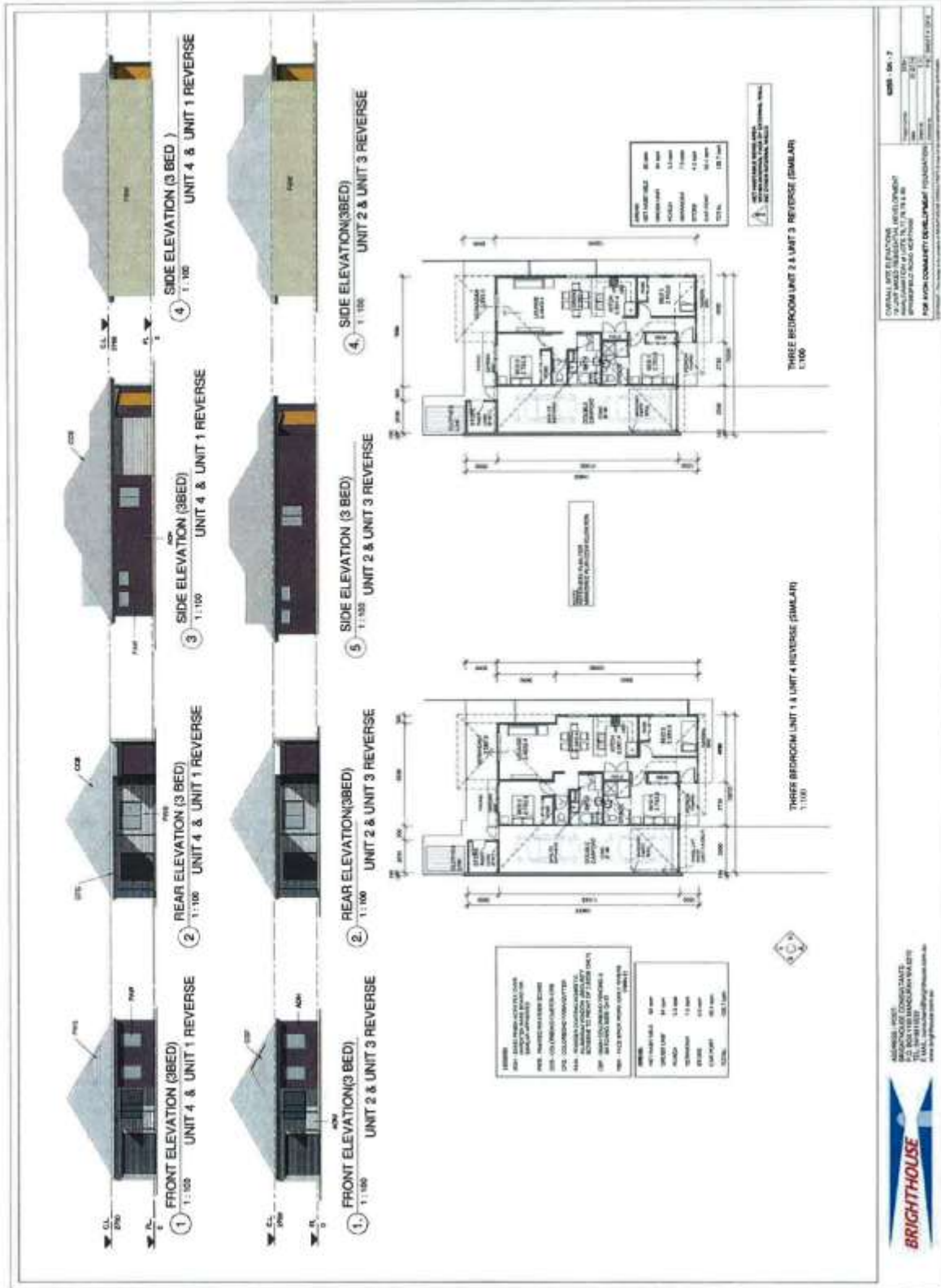
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# SHIRE OF NORTHAM

## AGENDA

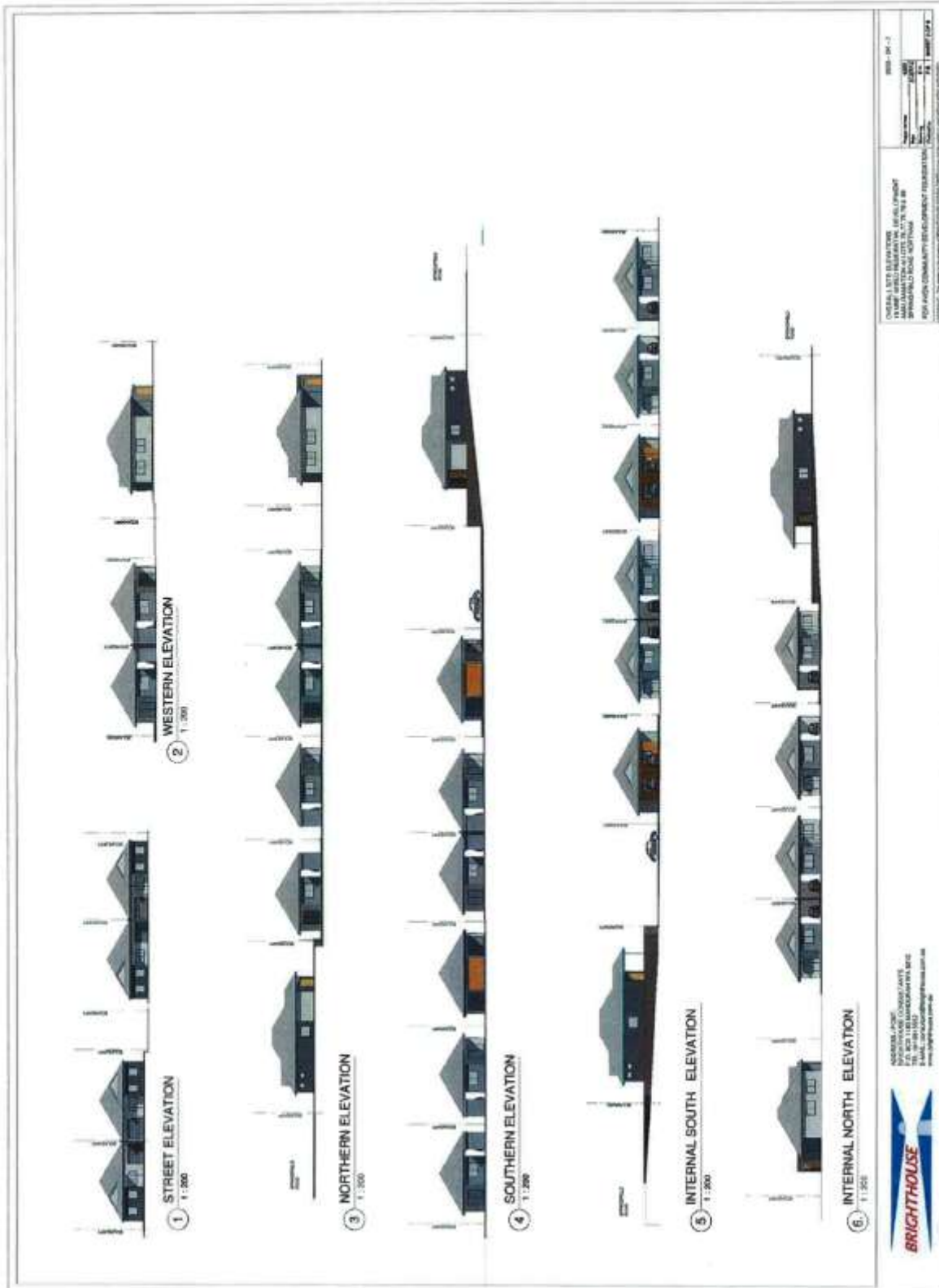
### COUNCIL MEETING HELD ON 20 AUGUST 2014



APPROVALS: ARCHITECT: [Name], ENGINEER: [Name], SURVEYOR: [Name], COUNCIL: [Name]

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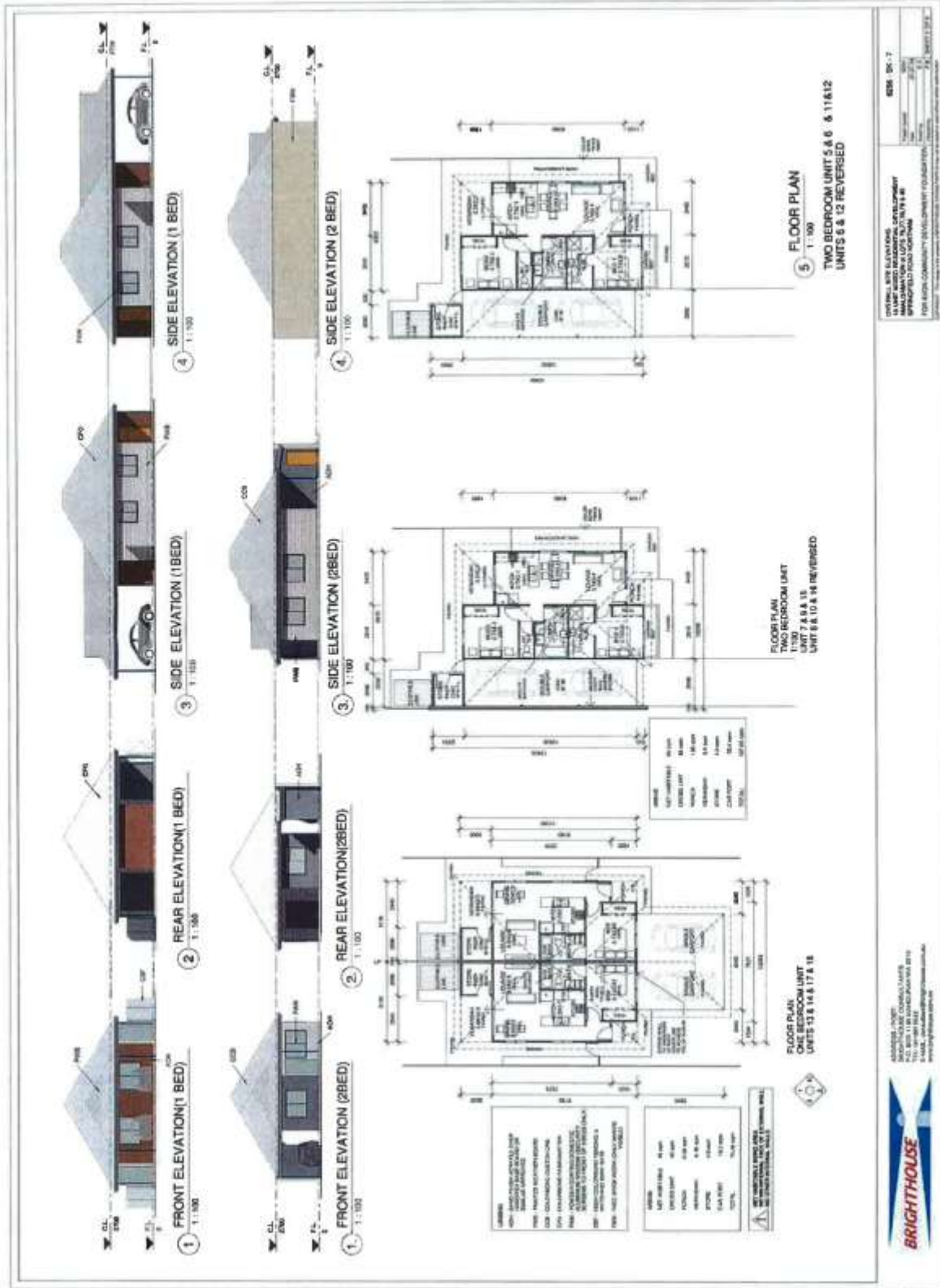
**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



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DESIGNER: BRIGHTHOUSE ARCHITECTS & ENGINEERS  
 DRAWING NO: 14/001/001/001/001  
 DATE: 14/08/14  
 SCALE: AS SHOWN  
 PROJECT: SHIRE OF NORTHAM  
 SHEET NO: 14/001/001/001/001



# SHIRE OF NORTHAM

## AGENDA

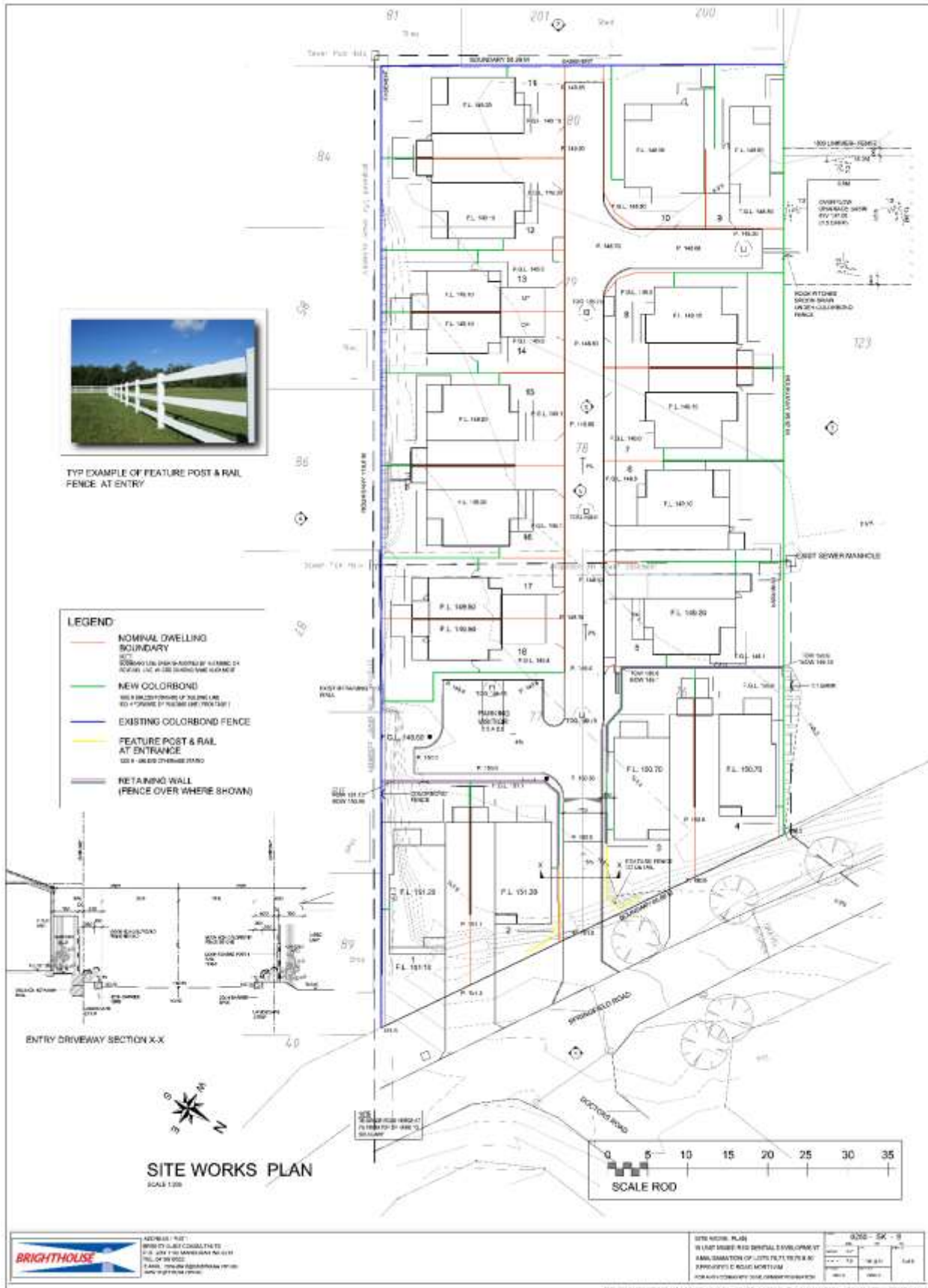
### COUNCIL MEETING HELD ON 20 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.2.5 LOT 204 NO.248 TAMMA ROAD, BAKERS HILL – OVERSIZE BUILDING**

Name of Applicant:	Highline Sheds
Name of Owner:	Michael Major, Julie Gilbert & William Gilbert
File Ref:	A2360 / P1891
Officer:	Phil Steven / Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Policy 1 - Outbuildings
Voting:	Simple Majority
Date:	20 August 2014

**PURPOSE**

For Council to consider an application for an additional outbuilding (shed) which will bring the aggregate area of outbuildings 55m<sup>2</sup> above that designated in Council's Policy.

**BACKGROUND**

The applicant has requested Council to consider a variation to Local Planning Policy 1 - Outbuildings (LPP1). The applicant is proposing the construction of a 15.1m x 10m (151m<sup>2</sup>) shed in addition to an existing shed with measurements of 9m x 6m (54m<sup>2</sup>). The 9m X 5m (45m<sup>2</sup>) lean-to attached to the existing shed, along with an existing detached carport measuring 5mX3m (15m<sup>2</sup>) are to be demolished. The lot subject to this proposal is Lot 204 (248) Tamma Road, Northam.

As the subject site is located within the Rural Residential zone, the maximum aggregate outbuilding size for lots under 2ha within the Rural Residential zone is 150m<sup>2</sup>.

Based on advice that this proposal does not comply with Council Policy LPP1 - Outbuildings, the applicant has requested the variation to be considered by Council, therefore, based on the applicants request this application is being referred to Council for consideration.

The proposed outbuilding has a floor area of 151m<sup>2</sup> bringing the overall floor area of outbuildings on the lot to 205m<sup>2</sup>, which is 55m<sup>2</sup> over the maximum 150m<sup>2</sup> of allowable combined floor area as specified for outbuildings on a lot zoned 'Rural Residential' that is under 2ha in Local Planning Policy 1 - Outbuildings.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
9 July 2014	The Shire received a Building Permit application for the proposed outbuilding.
10 July 2014	Applicant notified that Planning Approval is required.
11 July 2014	A Planning Application received by the Shire.
11 July 2014	Additional information requested by the Shire in regards to the existing outbuildings.
15 July 2014	Property owner advised that the application proposes a variation to council's policy and would require Council approve should he wish to proceed with the application.
16 July 2014	Site visit took place with Courtney Wynn, Bronwyn Southee, Sonny Rutherford & property owners Michael Major and William Gilbert. Property owners advised that they plan to demolish the existing detached carport and lean-to attached to the existing shed.
16 July 2014	Amended plans received by the Shire, along with additional information detailing the proposed utilisation of the proposed shed.
16 July 2014	The application was advertised to the adjoining land owners.
1 August 2014	A report is prepared for the Council.

**STATUTORY REQUIREMENTS**

Lot 204 is zoned "Rural Residential" and is approximately 11,703m<sup>2</sup>.

Council's Local Planning Policy for Outbuildings states as follows:

***Maximum Combined Floor Area***

***"Combined Floor Area of Outbuildings" is defined in the policy as "the total roof area of all outbuildings located on the subject land".***

*Table 2 outlines the maximum floor area allowable under this policy in each zone.*

*Table 2 - Maximum Floor Areas*

<i>Zone</i>	<i>Maximum Floor Area (combined)</i>
<i>Rural Residential (up to and including 2ha)</i>	<i>150m<sup>2</sup></i>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

When requesting a variation to Council's Policy the applicant was asked to provide justification as to why it was seeking a variation, the applicant provided the following comment:

*I have recently brought 248 Tamma Road in a 50% share with my parents William & Julie Gilbert. The property consists of a 6m X 9m shed which is used as a carport for both my parent's cars and a trailer. There is a standalone 5m X 3m roof alone carport which has the agriculture type quadbike and trailer.*

*I have applied for a 15m X 10m storage facility to contain the boat and my two project cars being the Holden HQ 1 Tonner and a VS Statesman. The proposed shed is for all vehicles that are currently stored in a workshop in Perth until I can have something suitable on my property to protect them.*

*I have verbally received acceptance from my neighbours and proposed area is within accordance with the 10m from fence lines.*

*Please consider my application for this proposal.*

#### **PUBLIC CONSULTATION**

As the application is proposing a variation to LPP1, advertising to adjoining landowners is required in accordance with Section 9.4 of LPS 6.

The application was referred to adjoining land owners for comment for a period of 14 days.

No objections were received.

#### **CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

Goal: Provide an environment that enhances and builds on the liveability of the Shire.

Large outbuildings located on residential properties may be considered to create an industrial impression that detracts from the visual amenity and lifestyle of the rural smallholdings area.

#### **BUDGET IMPLICATIONS**

The cost of the planning application fee and advertising fees was a total of \$276.00.

#### **OFFICER'S COMMENT -**

The role of backyard sheds utilised for storage, parking of vehicles and as workspace for various hobbies is recognised, however the application is proposing a shed that is inconsistent with the intention of council's policy for outbuildings in the rural residential zone.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Council has determined that 150m<sup>2</sup> of aggregate outbuilding area is appropriate for Rural Residential zoned properties under 2ha within the Shire of Northam. Consistency in built form and appearance as well as consistency in the Shire of Northam's approvals is important to enhance and build the liveability of the Shire.

As detailed in the background section of the report, the applicant has detailed justification for requesting a variation to LPP1. The applicant has specified that he wishes a variation to LPP1 because of the desired secure storage for vehicles.

Large sheds have a greater bulk and scale that can overshadow adjoining properties and can cause stormwater drainage issues. Large sheds are traditionally associated with industrial land uses, it is considered that large sheds located in rural-residential properties can provide opportunities for unapproved industrial or commercial land uses to occur. These unapproved land uses are considered inappropriate in rural-residential areas due to increased noise, and have the potential to detract from the rural residential amenity and lifestyle. While it is noted that the applicants have stated their intention is to utilise the shed for the storage of vehicles and personal hobbies, there is still the risk of unauthorised land uses to occur should the property be sold in the future.

The application is proposing an outbuilding that is inconsistent with the intention of LPP1 for outbuildings in the rural residential zone. The application proposes an outbuilding that is 55m<sup>2</sup> oversized. Therefore it is recommended that Council advise the applicant that an amended application would be accepted provided that outbuilding size is reduced to comply with LPP1.

If Council choose to approve the application in its current form, relevant conditions would include:

1. All development being in accordance with the approved plans.
2. All stormwater being contained on site.
3. A Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.
4. The outbuilding is not to be used for commercial or industrial purposes or for human habitation.
5. The walls and roof of the outbuilding not being clad in zincalume or similar highly reflective materials.

NOTE: This is not an approval to commence development. A Building Permit must be obtained from the Local Government prior to the commencement of any works.

NOTE: All structural plans and details are to be engineered and ink signed.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.

NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

**RECOMMENDATION**

**That Council:**

- 1 Refuse the application for a 151m<sup>2</sup> outbuilding in addition to the existing 54m<sup>2</sup> outbuildings at Lot 204 No. 248 Tamma Road, Bakers Hill in its current state due to non-compliance with the Local Planning Policy 1 – Outbuildings.**
- 2 Advise the applicant that it will accept an amended application that demonstrates a reduction of the overall outbuilding size to 96m<sup>2</sup> to comply with Local Planning Policy 1 – Outbuildings.**

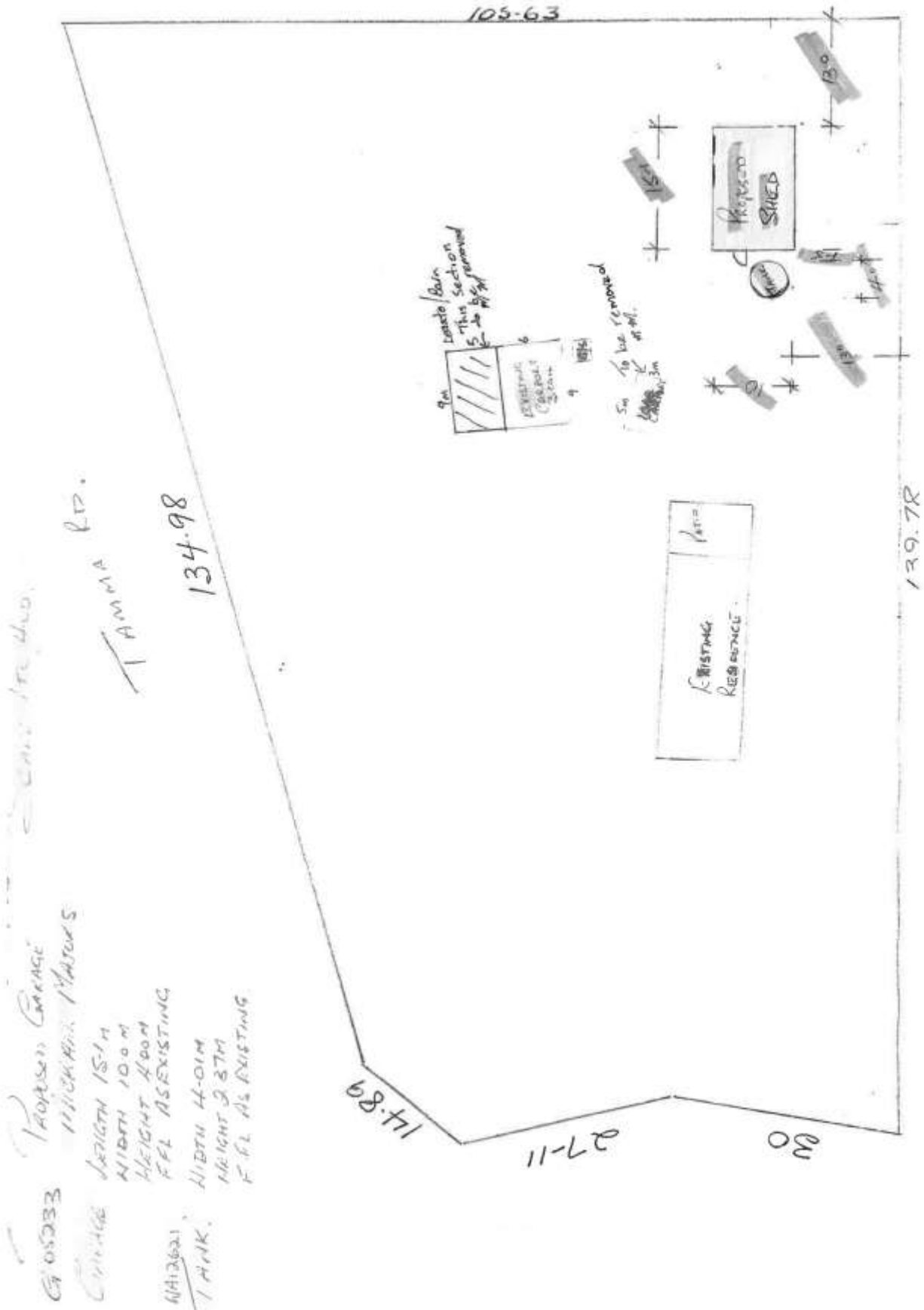
**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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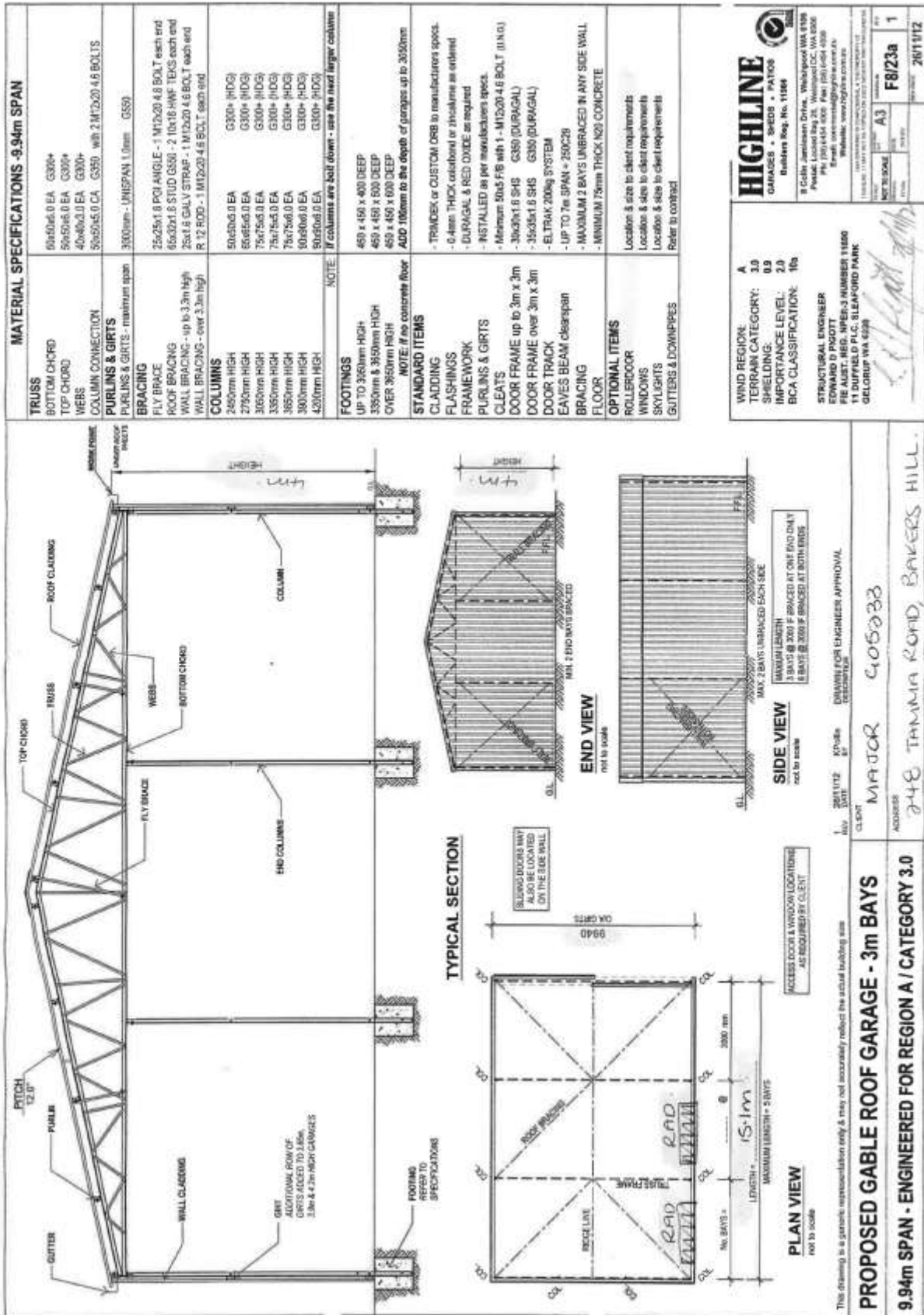
**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014



MATERIAL SPECIFICATIONS - 9.94m SPAN	
<b>TRUSS</b> BOTTOM CHORD TOP CHORD WEBS	G300+ G300+ G300+ G300+
<b>PURLINS &amp; GIRTS</b> COLUMN CONNECTION	300mm - UNISPAN 1.0mm Q550
<b>BRACING</b> FLY BRACE ROOF BRACING WALL BRACING - up to 3.3m high WALL BRACING - over 3.3m high	25x25x1.8 PGI ANGLE - 1 M12x20 4.6 BOLT each end 65x65x1.8 STUD G300 - 2 10x18 HMF TEKS each end 25x4.8 GALV STRAP - 1 M12x20 4.6 BOLT each end R 12 ROD - 1 M12x20 4.6 BOLT each end
<b>COLUMNS</b>	50x50x5.0 EA G300+ HDG 50x50x5.0 EA G300+ HDG 75x75x5.0 EA G300+ HDG 75x75x5.0 EA G300+ HDG 90x90x5.0 EA G300+ HDG 90x90x5.0 EA G300+ HDG
<b>FOOTINGS</b>	NOTE: If columns are bolt down - use the next larger column 450 x 450 x 400 DEEP 450 x 450 x 500 DEEP 450 x 450 x 600 DEEP ADD 100mm to the depth of footings up to 350mm
<b>STANDARD ITEMS</b> CLADDING FLASHINGS FRAMEWORK PURLINS & GIRTS CLEATS DOOR FRAME up to 3m x 3m DOOR FRAME over 3m x 3m DOOR TRACK EAVES BEAM clearspan BRACING FLOOR OPTIONAL ITEMS ROLLERDOOR WINDOWS SKYLIGHTS GUTTERS & DOWNPIPES	TRIMDEK or CUSTOM DRB to manufacturers specs. 0.4mm THICK colorbond or zincalume as outlined DURALUM & RED DIXIE as required INSTALLED as per manufacturers specs. Minimum 50x5 FB WH 1 - M12x20 4.6 BOLT (I.N.O.) 30x30x1.8 SHS G350 (DURALUM) 30x30x1.8 SHS G350 (DURALUM) ELTRAK 200kg SYSTEM UP TO THE SPAN = 250C28 MAXIMUM 2 BAYS UNBRACED IN ANY SIDE WALL MINIMUM 75mm THICK N23 CONCRETE Location & size to client requirements Location & size to client requirements Location & size to client requirements Refer to contract

**HIGHLIGHT**  
GARAGES • SHEEDS • PATIOS  
Builders Reg. No. 11569

11 Cully Jamieson Drive, Whitehead WA 6108  
Product Locked Bay 20, Woodland C.C. WA 6108  
Ph: (08) 4454 8000 Fax: (08) 4454 4338  
Email: sales@highlight.com.au  
Website: www.highlight.com.au

WIND REGION: A  
TERRAIN CATEGORY: 3.0  
SHEEDING LEVEL: 0.9  
IMPORTANCE LEVEL: 2.0  
BCA CLASSIFICATION: 1b

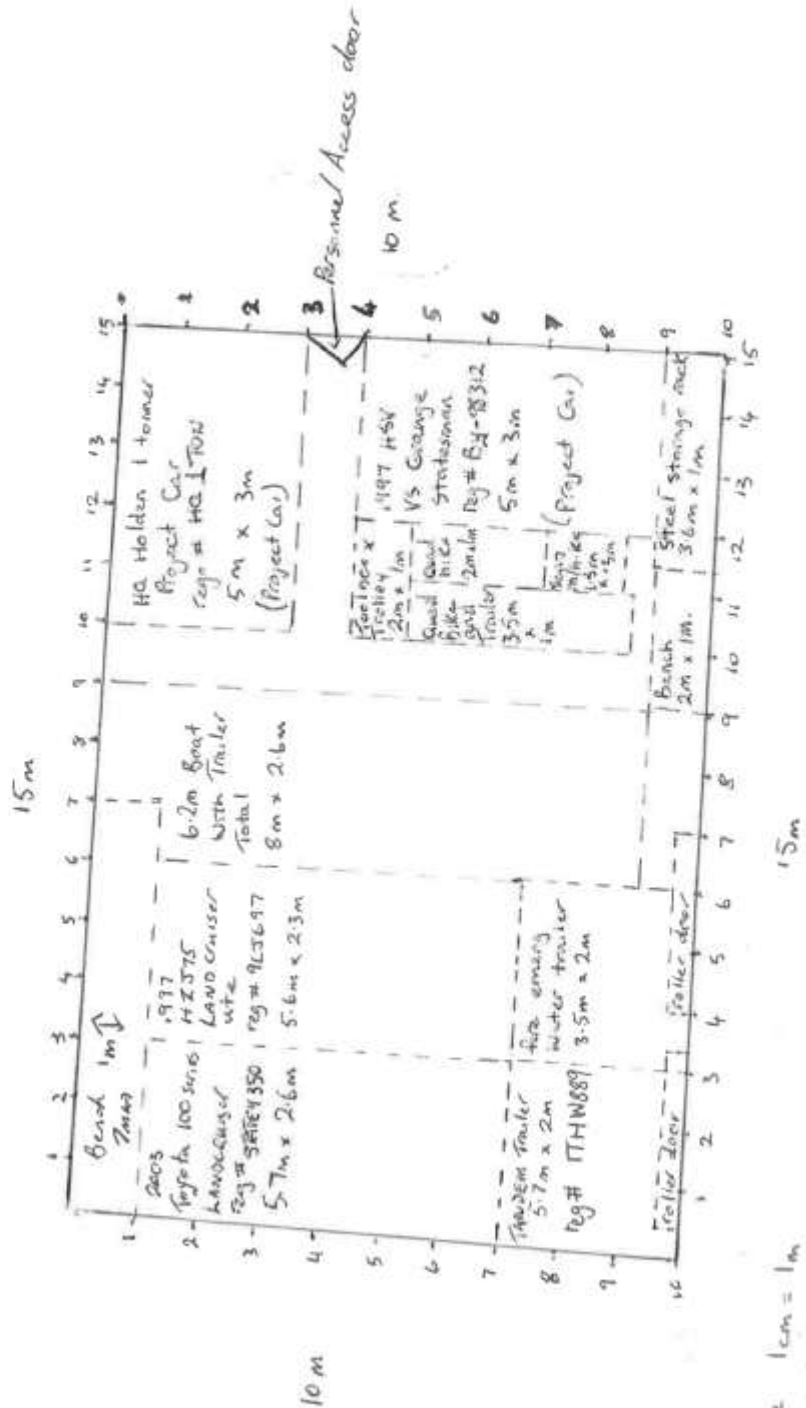
STRUCTURAL ENGINEER  
EDWARD D PROCTOR  
FE ADJUT. REG. NPER-3 NUMBER 11650  
11 DUFFIELD PL. C. SLEAFORD PARK  
GEOURUP WA 6109

NOT TO SCALE  
DATE: 28/11/12  
BY: KY/208

PROJECT NO: F8/23a  
REV: 1

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

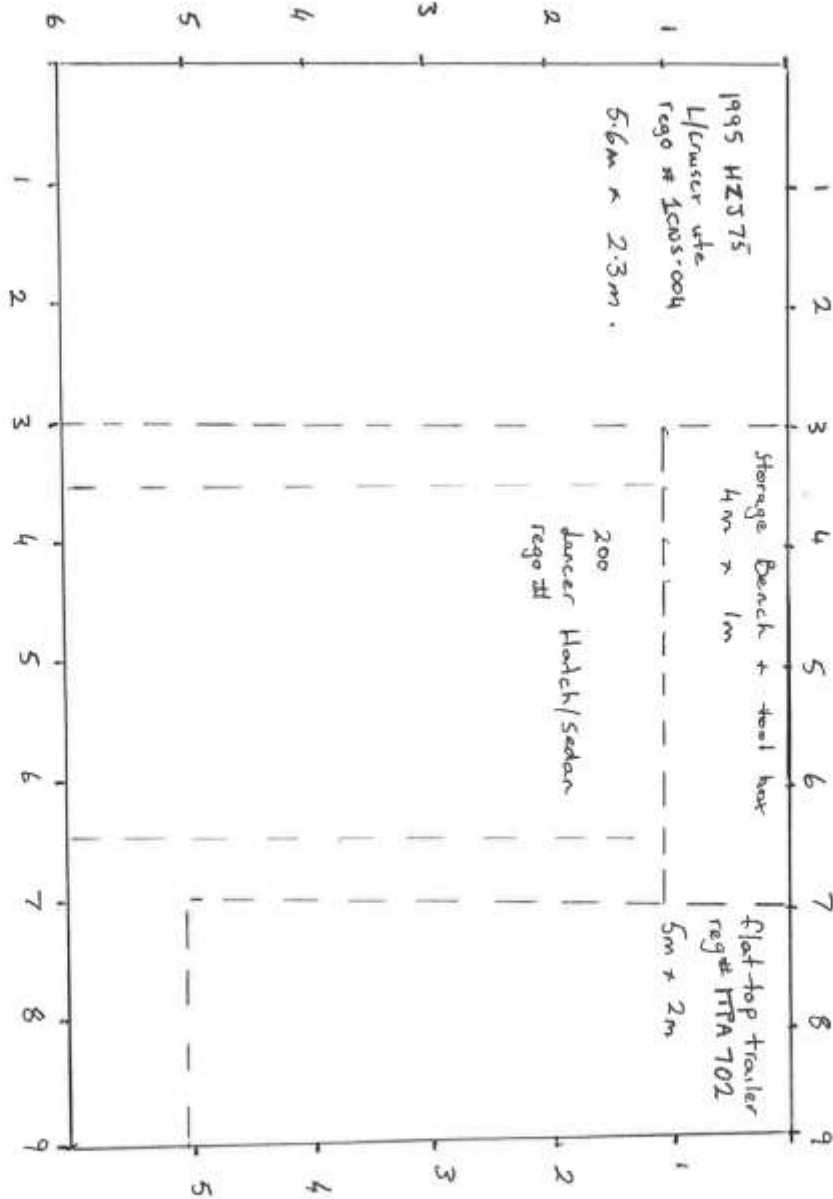
Proposed Shed layout  
 10m x 15m. by Michael Major



Scale 1cm = 1m

SHIRE OF NORTHAM  
AGENDA  
COUNCIL MEETING HELD ON 20 AUGUST 2014

Existing 6 x 9 Carport



Scale 2cm = 1m

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.2.6 PROPOSED RECREATION PRIVATE EVENT (TOUGH MUDDER) – 724  
LEAVER ROAD, BAKERS HILL**

Name of Applicant:	Tough Mudder Pty Ltd
Name of Owner:	Sam X Holdings Pty Ltd
File Ref:	A597
Officer:	Phil Steven / Bronwyn Southee
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	20th August 2014

**PURPOSE**

The Shire of Northam is considering an application for Planning Approval for a 'Recreation-Private' land use to undertake the 'Tough Mudder' event at 724 Leaver Road, Bakers Hill.

**BACKGROUND**

This application is being referred to Council as objections were received during the public consultation period. In addition to this, it is considered important that Council be informed of large event applications that require Local Government approval.

The Shire has received an application for planning approval to hold a Tough Mudder event over 2 days on the 13<sup>th</sup> & 14<sup>th</sup> September 2014.

An event on privately owned land is classified as a 'Recreation Private' land use under the provisions of Local Planning Scheme No. 6, which is classified as follows:

*“means premises used for indoor or outdoor leisure, recreation or sport which are not usually open to the public without charge”.*

The Tough Mudder event is a physical endurance event which consists of a 20km assault course with participants navigating 21 obstacles of varying difficulty throughout the course layout. The applicants have indicated that approximately 7,600 participants will take part in the event with 6,000 participants on Saturday and 1,500 participants on Sunday. The applicants have also indicated 1,900 spectators will also visit the property over the two day period.

The event will be accessed via Decastilla Road from Great Eastern Highway with approximately 2,750 vehicles expected over the two day event.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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The first Tough Mudder event was held in Northam in October 2013. The same approval process is being undertaken as last year, where both land use approval for a Recreation-Private event and event application approval is required prior to the event. The application for Recreation-Private land use approval for the Tough Mudder event was presented to Council at its September 2013 OCM, where Council resolved the following:

*That Council*

1. *Issue land use approval for a recreation-private event (Tough Mudder) on 26<sup>th</sup> & 27<sup>th</sup> October 2013 on 724 Leaver Road, Bakers Hill subject to the following conditions:*
  - (a) *Development shall only be in accordance with the terms of the application as approved herein including any approved plans and notations made in red on those approved plans.*
  - (b) *The applicant is required to submit and have approved an application for public event approval prior to the event.*
  - (c) *The applicant is required to obtain necessary approval under the Health Act 1911 prior to holding to the event.*
  - (d) *The Event Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.*
  - (e) *The Traffic Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.*
  - (f) *A legal agreement being entered into at the cost of the applicant within two weeks of the date of this approval. The legal agreement is to ensure that there is a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$40,000.00 (being the estimated cost of reconstructing a proportionate amount of Decastilla Road), is to be provided by the applicant to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs to Decastilla Road which are deemed necessary by the Shire. After the conclusion of the event, the local government will review the condition of Decastilla Road and, if necessary, draw on the bond/bank*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

*guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.*

- (g) *Plastic bollards are to be erected around culverts which are located along Decastilla Road for the duration of the event in order to protect public safety. This work is to be approved and inspected by the local government prior to the event.*

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
20 June 2014	Application received by the Shire
20 June 2014	Application is advertised to adjoining landowners
20 June 2014	Email sent to applicant requesting plans be submitted as part of the planning approval
2 July 2014	Second email sent to applicant requesting plans be submitted as part of the planning approval
7 July 2014	Third email sent to applicant requesting plans be submitted as part of the planning approval
17 July 2014	Plans Received
1 August 2014	Report prepared for Council

## **STATUTORY REQUIREMENTS**

724 Leaver Road is currently zoned “Rural” under the provisions of Local Town Planning Scheme No.6 and is approximately 408 hectares.

Local Planning Scheme No 6 details the following objectives for ‘Rural’ zoned land;

- *To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.*
- *To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.*
- *To control the fragmentation of broad-acre farming properties through the process of subdivision.*
- *To protect land from land degradation and further loss of biodiversity by:*
  - (i) *Minimising the clearing of remnant vegetation and encouraging the*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

*protection of existing remnant vegetation;*

- (ii) *Encouraging the development of and the protection of corridors of native vegetation;*
- (iii) *Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and*
- (iv) *Encouraging rehabilitation of salt affected land.*

As specified, the Tough Mudder event is classified as a “recreation - private” land use under the provisions of the Shire of Northam Local Planning Scheme No.6 and is classified an “A” use under the zoning table.

An “A” use means that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4.

Public consultation was undertaken in accordance with Section 9.4 of LPS6. Public consultation commenced on 20<sup>th</sup> June 2014 and closed on 21<sup>st</sup> July 2014, with a total of three submissions received from adjoining landowners. The submissions generally raised concerns in relation to road impact, traffic, noise and rubbish. These issues have been listed and responded to in the schedule of submissions attached.

### **CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

**Goal** - Provide an environment that enhances and builds on the liveability of the Shire.

**Objective** - Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

### **BUDGET IMPLICATIONS**

The applicant has paid \$420 in application fees being \$295 for application fee & \$125 in neighbour consultation fees.

### **OFFICER'S COMMENT**

The application proposes a private recreation event to be held on the 13<sup>th</sup> & 14<sup>th</sup> September 2014 involving a physical endurance event over a 20km course. The following issues need to be considered when Council makes a determination on this this application.

In May 2014, the Shire of Northam received a number of phone calls raising concern that the Tough Mudder event was being advertised, proposing to be held at 724 Leaver Road, Bakers Hill on the 13<sup>th</sup> & 14<sup>th</sup> September 2014. As no applications had been received by



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

the Shire of Northam for a Tough Mudder event in 2014, Shire officers promptly contacted the event organiser and advised that advertising of the proposed event is not permitted until all event approvals have been obtained. As the event was 4 months away, Shire staff highlighted the importance that the event organiser apply for its approvals ASAP.

An application was received on the 22<sup>nd</sup> May 2014, accompanied by the 2013 Tough Mudder event plans. Following the receipt of the application various correspondence was sent to the applicant advising up to date plans are required for this event and as the 2014 plans were still not received by early July, an email was sent to the applicant advising that a complete application is required by 21<sup>st</sup> July 2014 in order to present to Council at its August OCM in time to receive approvals to hold the event in September 2014. The outstanding documentation was received 17<sup>th</sup> July 2014, minus the Traffic Management Plan. The Traffic Management Plan (TMP) was received on the 24<sup>th</sup> July 2014, the Shire was advised at this time by the applicant that the TMP had MRWA approval.

#### Public Consultation

Public Consultation was undertaken in accordance with section 9.4 of LPS6. Public Consultation commenced on 20<sup>th</sup> June 2014 and closed on 21<sup>st</sup> July 2014. The required advertising period in accordance with LPS6 was 14 days, however it was extended to one month. The proposal was advertised on the Shire's website, sign onsite and the application was available for inspection at the Shire offices.

As specified above, the application received at the time was incomplete, therefore, as the event had already been advertised & concerns raised from the community, Shire Officers determined that in order to ensure the community and important service authorities had sufficient time to provide comment on the event, then advertising would be commenced without receiving complete plans, as it would be advertised based on last year's plans which generally covered the event details.

During this period 3 submissions were received in total which comprised of 3 objections (refer to attachment for a summary of the submissions).

The submissions generally raised concerns in relation to the event participants disposing of rubbish along the road verges, increased dust and noise generated by high volumes of traffic. The damage to Decastilla and Leaver Roads as result of last year's Tough Mudder event was raised as a concern in all three submissions.

#### Traffic Management

A number of neighbouring properties have raised concerns regarding the amount of traffic generated by the proposal and the capacity and standard of Decastilla Road to cope with the proposed event. The application has been assessed by the Main Roads Western Australia and the Shire's Engineering Department who have raised no objections to the Traffic Management Plan.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Parking will be provided on site for event participants, with traffic controllers provided to assist with parking measures if required. This is considered acceptable to the Shire and has raised no objections from Main Roads.

Protection of Shire Assets

The event seeks to utilise the Great Eastern Highway, Decastilla Road and Leaver Road as access to the proposed site. Decastilla Road and Leaver Road are maintained and managed by the Shire.

The Shire's Engineering Department has assessed the proposal as well as the current condition of Decastilla Road and have determined that the unsealed portion of Leaver Road and Decastilla Roads are in a poor state and are required to be upgraded.

The Tough Mudder application is proposing approximately 1900 vehicles on Saturday and approximately 850 vehicles on Sunday, in addition to this, the 2014 Event Management Plan describes that site works will commence 1 month prior to the event (the applicant has been advised no site works are allowed prior to approvals being granted). This will also result in an increase in traffic movements and heavy vehicles trucking structures to the site.

To ensure Council roads were not damaged from the 2013 event Council conditioned the 2013 planning approval stating the following

*A legal agreement being entered into at the cost of the applicant within two weeks of the date of this approval. The legal agreement is to ensure that there is a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$40,000.00 (being the estimated cost of reconstructing a proportionate amount of Decastilla Road), is to be provided by the applicant to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs to Decastilla Road which are deemed necessary by the Shire. After the conclusion of the event, the local government will review the condition of Decastilla Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.*

The bank guarantee amount of \$40,000 was to ensure that no damage was done to Shire roads. Prior to the event last year the Shire re-graded Leaver and Decastilla Road at its cost, it also re-graded the road post event last year. The \$40,000 bank guarantee was not drawn upon by the Shire and the legal agreement was dissolved as it was considered that the road was left in a reasonable condition.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

It should be noted that road grading costs were incurred solely by Council last year. When evaluating the merits of a commercial event being held in the Shire, various considerations are made including: the location of the event whether it be held on public or private land, proximity to local services, and the event attraction/theme. In the case of Tough Mudder, the event is being held on private property in Bakers Hill, therefore, the majority of benefit is to the businesses and the landowner of the site of the event in Bakers Hill. Various government authorities are involved to ensure public safety, the Shire of Northam due to the use of its local roads and approval requirements, the Police, MRWA, St Johns ensuring ambulance facilities are available in the case of an emergency, other emergency services are on stand by as well.

In addition to this, the Shire of Northam's Engineering Department has undertaken detailed assessment of road impact based on proposed traffic movements, the Traffic Management Plan 2014 supplied by Tough Mudder, current state of the road and the required state of the road to ensure vehicle safety for the number of vehicles proposed.

As Leaver Road and Decastilla Road only service large rural landholdings and have very minimal traffic movements, portions of the road are in poor condition. Based on this, the Shire's Engineering Department has determined costing to bring the road up to a suitable standard to service the event traffic for Leaver Road and Decastilla Road, the preparation of this road will be undertaken prior to the event. It is considered that should Council approve this event then it should require the applicant to contribute a cash payment to the road grading pre and post the development. The calculated costs for this are approximately \$20,000. It is recommended this amount be recouped from the proponent.

#### Hours of Operation

The applicant has stated that participants will be arriving on site at 6am with the first start on the course at 8am with the final participants on the course starting at 11am. Participants and spectators will be off site by 7pm. It is envisaged Sunday will begin an hour later and will end earlier than Saturday as there are fewer proposed attendees. Music is to begin on all PA systems from 6:30am on Saturday morning and from 7:30am on Sunday morning.

It is considered that the proposed hours of operation of the event are acceptable and will not adversely impact upon the private rural amenity of adjoining landholdings. The event proponent is required to obtain event approval from the Shire's Environmental Health Department prior to the event which will ensure the proposal is fully assessed in relation to health and safety issues.

It is understood that an event application has been received by the Shire, however, formal assessment will not be undertaken until Council has granted land use approval.

#### Conclusion

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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In conclusion, it is considered that the proposed “recreation – private” event complies with the provisions of Local Planning Scheme No.6, therefore, it is recommended that Council grant approval for 2014 subject to conditions.

There has been an adjustment to recommendation to allow for the grading post event to be undertaken by the event organiser. In relation to the pre event works, Council staff commenced these works during the week of the 11<sup>th</sup> of August, due to the availability of plant and equipment in the area at the time.

**RECOMMENDATION**

**That Council**

1. Issue land use approval for a recreation-private event (Tough Mudder) on 13<sup>th</sup> & 14<sup>th</sup> September 2014 on 724 Leaver Road, Bakers Hill subject to the following conditions:

- (a) Development shall only be in accordance with the terms of the application as approved herein including any approved plans and notations made in red on those approved plans.
- (b) The applicant is required to submit and have approved an application for public event approval in accordance with the provisions of the Health Act 1911 prior to the event commencing on the 13<sup>th</sup> September 2014.
- (c) The Event Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.
- (d) The Traffic Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.
- (e) A contribution for road maintenance of up to \$20,000 (ex GST) is required to be paid ~~by the 1<sup>st</sup> September 2014 to contribute to~~ the costs of grading portions of Decastilla and Leaver Roads pre and post the Tough Mudder event;

**Or**

**Contribute to the grading of the road pre event (already in the process of being undertaken by Council) and engage a contractor to grade the roads post event to the satisfaction of the Chief Executive Officer.**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014

Shire of Northam Local Planning Scheme No.6 (Proposed Tough Mudder Event - 724 Leaver Road, Bakers Hill)					
Number	Name	Summary of Submission	Key Themes Identified in Submission	Officers Comment	Applicants Response
1	Name Withheld	Owner occupier. The dirt road was graded one week before the last event and we had to put up with a very rough road after approx. 12,000 vehicles trawled over it. The dirt road used to be graded 2 to 3 times a year.	Damage to road	This submission is noted. It is recommended should Council grant approval for the commercial event that the applicant pay a cash payment contributing to the grading of Decastilla and Leaver Road.	The road was graded in 2013 and it is Tough Mudder's understanding that this was in no way related to the Tough Mudder event coming to the Shire of Northam. The road was assessed by both Council and Tough Mudder after the event and we relate that the road was 'rough afterwards'. Tough Mudder took both still and video of the road post event that shows the road was in no worse state than prior to the event. This was confirmed but the Shire of Northam after the event.
2	Name Withheld	Owner. I strongly object to the heavy traffic interfering with access to my property as well as the increased volume of rubbish on the verge.	Traffic Rubbish on verge	This submission is noted. All proposed traffic is to be managed by an approved Traffic Management Plan which has the approval of Main Roads WA (MRWA) and the Shire of Northam. Should this item be granted approval a condition is likely to be imposed on the event approval requiring all rubbish to be removed from the site and its surrounds post event.	The traffic will be reduced significantly on the 2013 number. Tough Mudder has both video and still photography of the road after the 2013 event and there was no vision of increased rubbish on the verge. Tough Mudder has a waste management plan that will collect and dispose of rubbish associated with the event.
3	Name Withheld	Owner occupier. The road is not suitable for the extreme volume of traffic from 6am. The dust from 2013 covered field in the paddocks for up to 200m making it inedible for stock over an area of 80ha. (including lease land). The traffic was very noisy and made farm movements almost impossible. The bitumen road is way too narrow in the bends outside our property. It is difficult for cars to pass in normal circumstances but virtually impossible in the extreme traffic developed by this event. To my knowledge, the verges are not public footpaths, but were frequently used as such by participants last year. I see no reason why this won't happen again. The verges are also not rubbish tips but seem to be suitable for constant's discarded muddy shoes and shirts. The continuous drone of traffic from 6am till 7am is extremely annoying and disturbs the peace of our location. As the event is during a major time for farm work, it is extremely difficult to move equipment on the road and the traffic does not seem to understand "township" signage and warnings. Once again the information from the Shire is poor. There is still no indication of volume of	Traffic Noise Dust Damage to road Rubbish & defecation on verges	This submission is noted. Should this event be approved it will be subject to a variety of management plans and conditions. MRWA and the Shire of Northam have undertaken detailed assessment of the Traffic Management Plan for this event and consider it appropriate. In relation to your concerns regarding the road condition, as detailed in the Officers Comments of the report to Council, the Shire's Engineer has undertaken a detailed assessment to determine the existing state of Leaver and Decastilla Roads and what is required to grade them to an appropriate standard for landowners who use this road as access and what is required to make the road suitable for event users. A detailed breakdown of the costing has been attached to the report to Council. Therefore, should Council determine to approve this event, a condition has been recommended by the Planning Officer to require a cash-in-lieu payment from the applicant to contribute to the upgrading of Leaver and Decastilla Roads.	None of these issues were brought to the attention of Tough Mudder either during or post event in 2013.  The traffic management plan worked well in 2013 and we worked with Council and Main Roads WA to execute this efficiently and whilst the road is narrow in parts it will be very suitable to handle the volume of traffic that we anticipate for 2014.  Whilst Tough Mudder appreciates the landowners view, I don't agree with a variety of items outlined in relation to waste and the use of the road for public footpaths. This was never brought to our attention post event.  We currently work with the landowner and his farmer on the proposed site for Tough Mudder in 2014 and they have not identified any of the issues outlined.  Tough Mudder would be only too happy to meet with this landowner (or any other landowner) to work through the issues for a satisfactory result for all parties this year.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014

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	<p>As specified above, should approval be granted for this event, a condition will be imposed on the event approval requiring all rubbish to be removed from the site and road post the event.</p> <p>In addition to this, people defecating in public is not a planning consideration and should be reported to the police if sighted.</p>	
<p>traffic. The condition of the road is very poor. No work has been done since the light skin grade 4 weeks after the last event. We are the ratepayers and as such should come first. To have an event destroy our roads and then never have them fixed is totally unacceptable. I would like to see the Shire's engineers drive their private cars along this road for a day for at least 2 weeks and then say it is in good condition. The road has been appalling since the event in 2013. It is still appalling. The corrugations and ruts are very damaging to all our vehicles. As we run a working farm we need to be able to operate safely and without hindrance. Should we need to move equipment, track in or out livestock, or simply access our paddocks – it should not be a major traffic management issue. Our roads were left a mess last time and our concerns were totally overlooked. We have been lobbed off or ignored with any communication around these issues since. Should we believe this will improve? I am not against the event - "a big US company making millions in 2 days". I do not think it is a suitable access for the traffic volumes to be safe. I do not think the ratepayers should be ignored for the patience that is paid to the Shire. I am quite sure there are better venues with better access elsewhere.</p>		

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING HELD ON 20 AUGUST 2014

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Shire of Northam's Works Costing.								Schedule		Updated Costs			
2									Gen Ledger		Bin of Gravel Various locations			
3	<b>WORKS DESCRIPTION</b>								Job No:		11.7km - Rip and regrade 8.7km			
4	Labour	Hrs	Rate	Hrs	* 1.5	Hrs	* 2	Total	Over heads	Total	7,500ton gravel			
5	level 5.4		26.47		39.71			52.94	\$ -	0.00	\$ -			
6	Level 5.1		24.42		36.63			48.84	\$ -	0.00	\$ -			
7	Level 5.2	112	24.68		37.02			49.36	\$ 2,764.16	3,399.92	\$ 6,164.08			
8			0.00		0.00			0.00	\$ -	0.00	\$ -			
9			0.00		0.00			0.00	\$ -	0.00	\$ -			
10			0.00		0.00			0.00	\$ -	0.00	\$ -			
11			0.00		0.00			0.00	\$ -	0.00	\$ -			
12			0.00		0.00			0.00	\$ -	0.00	\$ -			
13	level 4.1	112	22.94		34.41			45.88	\$ 2,569.28	3,160.21	\$ 5,729.49			
14	level 4.2	224	23.14		33.91			46.68	\$ 5,228.16	6,430.64	\$ 11,658.80			
15	level 4.3	112	23.75		33.63			47.30	\$ 2,660.00	3,271.80	\$ 5,931.80			
16	level 3.4		22.71		34.07			45.42	\$ -	0.00	\$ -			
17	level 3.3		0.00		0.00			0.00	\$ -	0.00	\$ -			
18	level 3.2		21.31		31.97			42.62	\$ -	0.00	\$ -			
19	level 3.1		20.83		31.25			41.66	\$ -	0.00	\$ -			
20	Plant machinery, fuel, Mtc & Dep'n	560.0		0.0		0		WAGES TOTAL	\$ 13,221.60	\$16,262.57	\$ 29,484.17			

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Lease Osborne / Denise Gobbart
Officer Interest:	Nil
Policy	Nil
Voting	Simple Majority
Date:	1 July 2014

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on 20 August 2014 are attached.

**RECOMMENDATION**

That Council endorse the payments for the period 1 July 2014 to 31 July 2014, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Municipal Fund Bank Vouchers 33430 to 33501	\$ 186,418.78
Trust Bank Vouchers 1839 to 1840	\$ 2,000.00
EFT Trust Bank Vouchers	
EFT17348 to EFT17349 and EFT17445 to EFT17445	\$ 1,500.00
Municipal Fund Bank Electronic Fund Transfer EFT17265 to EFT17347 and EFT17350 to EFT17444 and EFT17446 to EFT17576	\$2,669,368.17
Direct Debit Fund Transfer 7313.1	\$ 1,067.00
Municipal Fund Bank Electronic Fund Transfer Payroll 03/07/2014	\$ 177,379.12
Municipal Fund Bank Electronic Fund Transfer Payroll 17/07/2014	\$ 179,593.47
Municipal Fund Bank Electronic Fund Transfer Payroll 31/07/2014	\$ 164,741.19
<b>TOTAL</b>	<b>\$3,382,067.73</b>



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2014</b>				
<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1839	25/07/2014	DAVIDSON PROJECTS	REFUND OF KERB BOND FOR 149 FITZGERALD STREET NORTHAM (A13320) PERMIT #14028.	- 1,500.00
1840	25/07/2014	MAIN ROADS WESTERN AUSTRALIA	REFUND OF BOND ON HOSPITALITY ROOM USED FOR A SOCIAL FUNCTION ON 17/07/2014.	- 500.00
			<b>TOTAL TRUST CHEQUE</b>	<b>- 2,000.00</b>
EFT17265	03/07/2014	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,726.55
EFT17266	03/07/2014	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,726.55
EFT17267	03/07/2014	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,726.55
EFT17268	03/07/2014	KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,911.55
EFT17269	03/07/2014	LLEWELLYN A W	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,918.16
EFT17270	03/07/2014	RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,726.55
EFT17271	03/07/2014	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,726.55
EFT17272	03/07/2014	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 6,226.55
EFT17273	03/07/2014	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 3,105.43
EFT17274	03/07/2014	ULO RUMJANTSEV	COUNCILLOR PAYMENTS FOR JUNE 2014.	- 1,928.57
EFT17275	04/07/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 168.81
EFT17276	04/07/2014	LANDGATE	SUBDIVISION APPLICATION AND NEW TITLE REGISTRATION.	- 492.00
EFT17277	04/07/2014	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 136.73
EFT17278	04/07/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 462.50
EFT17279	04/07/2014	FM SURVEYS	FEATURE SURVEY OF BERT HAWKE AND HENRY STREET OVAL.	- 2,370.00
EFT17280	04/07/2014	KERBTECH P/L T/A GDR CIVIL CONTRACTING	FOOTPATH CONSTRUCTION PROGRESS CLAIM 1 - MAY 2014.	- 114,541.26
EFT17281	04/07/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.25

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17282	04/07/2014	SHERRIN RENTALS	HIRE OF 24 TONNE MULTI TYRED ROLLER FOR ENGINEERING SERVICES FROM 01/05/2014 TO 31/05/2014.	- 5,308.87
EFT17283	04/07/2014	SPORTS SURFACES	CHARGES FOR FINAL TRIM AND COMPACT EXISTING ROADBASE - SUPPLY/LAY 7MM GRANITE ASPHALT AND SUPPLY/INSTALL X2 SETS OF TENNIS SLEEVES AND X1 SET OF NETBALL SLEEVES.	- 30,783.50
EFT17284	14/07/2014	AUSTRALIAN TAXATION OFFICE	PAYG F/N 01/07/2014.	- 47,701.38
EFT17285	15/07/2014	MCDOWALL AFFLECK PTY LTD	DETAILED DESIGN & DOCUMENTATION OF PROPOSED MODIFICATION TO WUNDOWIE STORMWATER DAM & NEW COMPENSATING BASIN AND PIPELINE & DRAINAGE HYDRAULIC ASSESSMENT & DETAILED CIVIL ENGINEERING DESIGN AT 9 LOCATIONS IN NORTHAM FOR THE TOWN CENTRE DRAINAGE PROJECT.	- 14,762.00
EFT17286	15/07/2014	WESTERN POWER	DISCONNECT & RECONNECTION FEE FOR UPGRADING SWITCHBOARD FOR 1 HAWKE HWY, WUNDOWIE FOR BAKERS HILL - WUNDOWIE PIPELINE PUMPS.	- 500.00
EFT17287	15/07/2014	ANTHONY ROSKELL	CLEANING WUNDOWIE LIBRARY AND HALL FOR THE PERIOD 21/05/2014 TO 17/06/2014.	- 500.00
EFT17288	15/07/2014	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR ADMIN, LIBRARY & KILLARA FOR JUNE 2014.	- 1,023.61
EFT17289	15/07/2014	AVON DRYCLEANERS C/- KP & ME NORRISH	DRYCLEANING OF PPE FIRE UNIFORMS.	- 75.00
EFT17290	15/07/2014	AVON HOME IMPROVEMENT CENTRE	REPAIRS TO CRACKING WALL WITH GALVANISED TIE RODS AT TOWN HALL & TILING OF KITCHEN WALLS AT BAKERS HILL RECREATION CENTRE.	- 2,840.20
EFT17291	15/07/2014	AVON PAPER SHRED	SHREDDING OF X1 240LT BIN OF CONFIDENTIAL OFFICE PAPER.	- 44.00
EFT17292	15/07/2014	AVON SPICE CAFE	CATERING FOR ORDINARY COUNCIL MEETING ON 18/06/2014.	- 340.00
EFT17293	15/07/2014	AVON VALLEY GLASS	INSTALL GLASS TO INSIDE DOOR OF VOLVO GRADER N.002.	- 120.00
EFT17294	15/07/2014	AVON WASTE	DOMESTIC & COMMERCIAL WASTE DISPOSAL FOR THE SHIRE OF NORTHAM FOR JUNE 2014.	- 32,645.08
EFT17295	15/07/2014	BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF KEROSENE, HEX NUTS, LUBRICANT & SEALANT FOR WUNDOWIE DEPOT.	- 50.65
EFT17296	15/07/2014	BEVERLEY JUNIOR RECREATIONAL & EDUCATIONAL	KIDSPORT FUNDING.	- 1,345.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

		SPORTING COUNCIL		
EFT17297	15/07/2014	BLOOMY'S FLORIST	CONDOLENCE FLOWERS TO DAVID BUTT.	- 62.00
EFT17298	15/07/2014	CAVALIER PORTABLES AND HOMES	CONSTRUCTION AND TRANSPORTATION OF NEW GATE HOUSE BUILDING FOR OLD QUARRY ROAD LANDFILL SITE.	- 48,045.80
EFT17299	15/07/2014	CENTRAL DISTRICTS AIRCONDITIONING	REMOVE AND RELOCATE DAIKIN SPLIT SYSTEM INTO NEW BUILDING AT OLD QUARRY ROAD TIP.	- 870.90
EFT17300	15/07/2014	CENTRAL MOBILE MECHANICAL REPAIRS	SERVICE ON SITE OF MULTIPAC TYRE ROLLER N.1709, FIX HYDRAULIC LEAK ON KOMATSU 6 WHEEL LOADER N.3856, ON SITE SERVICE & REPAIRS TO INSTALL WATER PUMP IN GRADER N.002.	- 2,750.06
EFT17301	15/07/2014	CJD EQUIPMENT PTY LTD	PURCHASE OF X1 GLASS FOR UPPER DOOR OF GRADER N.002, PURCHASE OF OIL FILTER & FUEL FILTER FOR BACKHOE N.3555 & PURCHASE OF NEW 2013 VOLVO G930 MOTOR GRADER AND TRADE IN OF 2004 VOLVO G710B MOTOR GRADER.	- 251,851.55
EFT17302	15/07/2014	COFFEY ENVIRONMENTS	SURVEY OF GME, FORMER CALTEX SERVICE STATION.	- 4,125.00
EFT17303	15/07/2014	COURIER AUSTRALIA	COURIER CHARGES FOR LIBRARY AND DEVELOPMENT SERVICES FOR MAY & JUNE 2014.	- 189.84
EFT17304	15/07/2014	DOWNER EDI WORKS	SEAL WORKS AT INKPEN STREET.	- 45,921.61
EFT17305	15/07/2014	DUNLOP G D	LOCATE OPTIC & MAIN TELSTRA CABLES & WATER MAINS, DIG TRENCH FOR NEW WATER MAIN PIPE TO PAVILLION AT BERT HAWKE OVAL.	- 1,694.00
EFT17306	15/07/2014	FLAT OUT FREIGHT	FREIGHT FROM CATERLINK FOR COUNTERS, TABLES & SINK FOR BAKERS HILL PAVILLION.	- 186.45
EFT17307	15/07/2014	FM SURVEYS	SUBDIVISION & DEPOSITED PLAN FOR HOSPITAL AND MAIN ROADS FOR AVON HEALTH PRECINCT.	- 15,730.00
EFT17308	15/07/2014	FRANCES ESTHER IRWIN	PURCHASE OF ASSORTED CRYSTAL JEWELLERY FOR THE NORTHAM VISITOR CENTRE.	- 187.50
EFT17309	15/07/2014	GTS GAUGES TRANSMITTERS SWITCHES PTY LTD	PURCHASE OF X1 GPS TRIPMETER WITH MAGNETIC MOUNT ANTENNA FOR ENGINEERING SERVICES.	- 842.60
EFT17310	15/07/2014	HAYLEY AYERS-FINDLAY	REIMBURSEMENT FOR POLICE CLEARANCE & WORKING WITH CHILDREN SCREENING.	- 117.50
EFT17311	15/07/2014	HAYS SPECIALIST RECRUITMENT	PROFESSIONAL SERVICES REGARDING RETAINER STAGE 1 - WORKS SUPERVISOR ENGINEERING SERVICES.	- 7,700.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

		(AUSTRALIA) PTY LIMITED		
EFT17312	15/07/2014	IMMACU SWEEP	FOOTPATH SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM FOR THE PERIOD 19/05/2014 TO 07/06/2014.	- 10,692.00
EFT17313	15/07/2014	INVISION SIGNS AND DESIGNS	SUPPLY SIGNAGE FOR EMERGENCY WATER.	- 695.20
EFT17314	15/07/2014	JAYNE MCINNES	CHARGES FOR CLEANING THE MEMORIAL RSL HALL FOR THE PERIOD 04/05/2014 TO 29/06/2014.	- 1,260.00
EFT17315	15/07/2014	JO LAIRD	MC FOR PINK RIBBON WALK ON 31/10/2013, DOGS DAY OUT ON 02/11/2013 & NORTHAM GET INVOLVED COMMUNITY BBQ ON 08/04/2014.	- 350.00
EFT17316	15/07/2014	KATE LESTER	REIMBURSEMENT FOR POLICE CLEARANCE.	- 62.40
EFT17317	15/07/2014	KELLERBERRIN QUALITY MEATS	PURCHASE OF ASSORTED MEAT FOR KILLARA ON 03/05/14 & 21/06/14.	- 482.07
EFT17318	15/07/2014	KOMATSU AUSTRALIA PTY LTD	CHARGES FOR REPLACEMENT KEY FOR KOMATSU 6 WHEEL LOADER N.3856 IGNITION & DOOR.	- 15.59
EFT17319	15/07/2014	LYALL BAY PTY LTD	RETURN OF DEFECTS LIABILITY BOND FOR KING CREEK PROJECT (INCLUDING ACCURED INTEREST).	- 27,414.30
EFT17320	15/07/2014	MAIN ROADS WESTERN AUSTRALIA	RETURN OF UNSPENT FUNDS ROADWISE STRATEGIC PLAN 2013.	- 3,029.38
EFT17321	15/07/2014	MARGARET ROSE ARCHER	ADMIN GARDENING SERVICES FOR THE PERIOD 07/04/2014 TO 23/06/2014.	- 1,440.00
EFT17322	15/07/2014	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE FOR CAT ACT INTERPRETATION ISSUES.	- 209.13
EFT17323	15/07/2014	NORTHAM CENTRAL NEWSAGENCY	PURCHASE OF NEWSPAPERS FOR NORTHAM LIBRARY & KILLARA FOR THE PERIOD 01/05/2014 TO 30/06/2014 & SHIRE ADMIN BUILDING FOR THE PERIOD 03/06/2014 TO 30/06/2014.	- 295.40
EFT17324	15/07/2014	NORTHAM COURIER SERVICE	PARCEL DELIVERIES FOR DEPOT FOR MAY 2014.	- 236.50
EFT17325	15/07/2014	NORTHAM ENGINEERING	REPAIRS TO HOWARD ROTASLASHER.	- 300.00
EFT17326	15/07/2014	NORTHAM FURNITURE & BEDDING	PURCHASE OF X1 SONNET FISDKS189 DESK AND X1 SONNET FISR96 DESK RETURN FOR NORTHAM LIBRARY.	- 417.00
EFT17327	15/07/2014	NORTHAM LIQUOR BARONS	PURCHASE OF ASSORTED BEER FOR ENGINEERING SERVICES.	- 94.98
EFT17328	15/07/2014	NORTHAM SPRINGFIELD FOOTBALL CLUB	KIDSPORT FUNDING.	- 2,100.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17329	15/07/2014	NORTHAM WADO RYU KARATE CLUB	KIDSPORT FUNDING.	- 1,200.00
EFT17330	15/07/2014	OXTERS CEMETERY SERVICES	TOWNSITE MAINTENANCE FOR GRASS VALLEY, BAKERS HILL & KATRINE, ABLUTIONS INVOICING FOR CLACKLINE, BAKERS HILL PARK & BAKERS HILL REC CENTRE FOR THE PERIOD 05/05/14 TO 30/05/14 & PURCHASE OF DISINFECTANT, TOILET PAPER & HAND TOWEL FOR CLACKLINE & KATRINE TOILETS.	- 3,782.20
EFT17331	15/07/2014	POWER DESMOND JOHN	REPAINT BASE OF WINDSOCK AT NORTHAM AIRPORT.	- 750.00
EFT17332	15/07/2014	PRINCES GARDEN CENTRE	PURCHASE OF ASSORTED PLANTS FOR ENGINEERING SERVICES.	- 928.20
EFT17333	15/07/2014	QUAIRADING JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING.	- 1,448.00
EFT17334	15/07/2014	ROADS2000	SUPPLY TRAFFIC SIGNAGE, SERVICE LOCATIONS, SURVEYING, DRAINAGE, KERBING AND LAYING ASPHALT AT ENFIELD TCE, GREY STREET & WELLINGTON STREET, MINSON AVE & GREY STREET & DUKE STREET & GORDON STREET.	- 192,940.04
EFT17335	15/07/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ASSORTED ADVERTISEMENTS FOR MAY 2014.	- 1,211.87
EFT17336	15/07/2014	SACRED HEART SCHOOL	KIDSPORT FUNDING.	- 288.00
EFT17337	15/07/2014	SIMPSON FIONA LESLEY	CLEANING OF WUNDOWIE PUBLIC TOILETS DURING THE PERIOD 01/05/14 TO 30/06/14.	- 1,505.00
EFT17338	15/07/2014	STACEY CONNOR-BROWN	REIMBURSEMENT FOR POLICE CLEARANCE.	- 117.50
EFT17339	15/07/2014	STEPHEN MARK MICHAEL SCOTT	REIMBURSEMENT FOR POLICE CLEARANCE.	- 63.50
EFT17340	15/07/2014	TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	REIMBURSEMENT OF WORKS COMPLETED BY OUTSIDE CONTRACT FOR DAMAGES DONE BY GRADER CREW.	- 530.44
EFT17341	15/07/2014	THEA COMMINS	PURCHASE OF X4 BUTTERFLY BOOKMARKS FOR THE VISITOR CENTRE.	- 19.80
EFT17342	15/07/2014	TOODYAY JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING.	- 320.00
EFT17343	15/07/2014	TOURISM COUNCIL	NORTHAM VISITOR CENTRE ACCREDITATION 2014/15.	- 958.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17344	15/07/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING FOR APRIL & MAY 2014 & ONLINE TRAINING COURSE WORKING IN AN EMERGENCY MANAGEMENT CONTEXT FOR FELIX.	- 2,834.98
EFT17345	15/07/2014	WHEATBELT GP NETWORK (GENERAL PRACTICE)	PRE-EMPLOYMENT MEDICAL FOR HAYLEY AYERS-FINDLAY.	- 130.90
EFT17346	15/07/2014	WOODLANDS DISTRIBUTORS & AGENCIES	HOLLOW TINE, FERTILISER FOR APPLICATIONS & PURCHASE OF SUPASOAK FOR HENRY STREET OVAL.	- 7,257.58
EFT17347	15/07/2014	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL CHARGES FOR BAKERS HILL BFB 1 FOR JUNE 2014.	- 98.71
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 925,864.33</b>
EFT17348	18/07/2014	FEDERALS FOOTBALL CLUB	REFUND OF BOND FOR USE OF THE TOWN HALL ON 05/07/2014 BOOKING# 1603.	- 500.00
EFT17349	18/07/2014	GEORGE PAUL	REFUND OF BOND FOR USE OF HOSPITALITY ROOM AT THE NORTHAM REC CENTRE ON 13/07/2014.	- 500.00
			<b>SUB TOTAL EFT TRUST</b>	<b>- 1,000.00</b>
EFT17350	18/07/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 172.83
EFT17351	18/07/2014	DLR CABINETS	REPLACE BATHROOM CABINETS TO UNITS 1, 4 & 5 KURINGAL VILLAGE.	- 7,260.00
EFT17352	18/07/2014	MIDALIA STEEL	PURCHASE OF TIE WIRE, TEMP CORE BAR, GALVANISED PIPE & POST CAPS FOR MACE STREET.	- 328.00
EFT17353	18/07/2014	STATE LIBRARY OF WESTERN AUSTRALIA	CHARGES FOR X4 LOST BOOKS FROM WUNDOWIE LIBRARY.	- 160.60
EFT17354	18/07/2014	SWS PAINTING CONTRACTORS	PAINTING OF BATHROOM WALLS, CEILINGS, DOORS & DOOR FRAMES AT WUNDOWIE HALL.	- 4,830.00
EFT17355	18/07/2014	ABBOTT & CO PRINTERS	X6000 RESIDENTIAL TIP PASSES: 3000 DL SIZE, ORANGE SYSTEM BOARD 250GSM SIZE 210 X 100 NUMBERED CONSEQUETIVELY FROM 0001 UPWARDS.	- 971.30
EFT17356	18/07/2014	ACCIDENTAL HEALTH & SAFETY	PURCHASE OF X4 BOXES OF 50 SQWINCHER (ELECTROLYTE REPLACEMENT DRINK) SINGLE ORANGE AND SINGLE TROPICAL FOR ENGINEERING SERVICES.	- 314.51

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17357	18/07/2014	ADT SECURITY	SECURITY MONITORING SCHEDULED MAINTENANCE SERVICE FOR KILLARA, MORBY COTTAGE, NORTHAM LIBRARY, NORTHAM SWIMMING POOL & NORTHAM WASTE DISPOSAL SITE FOR THE PERIOD 01/06/2014 - 31/08/2014.	-	654.39
EFT17358	18/07/2014	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	3 TRAFFIC CONTROLLERS & SIGNAGE TO JENNAPULLIN RD NORTHAM ON THE 23,27,28 & 29/05/2014 & SOUTHERN BROOK ROAD NORTHAM ON 22/05/2014.	-	6,814.50
EFT17359	18/07/2014	ALAN'S AUTO ELECTRICS	REPLACE PLUGS ON TRAILER, MAKE REPAIRS TO WIRING & TEST ALL LIGHTS ON CHERRY PICKER TRAILER BN.5413, MOUNT & WIRE UP PLUG ON TOYOTA HILUX N.4098 FOR FUEL PUMP, WIRE UP SWITCHES IN PANEL FOR REVOLVING LIGHTS & WORKLIGHTS ON HOLDEN COLORADO N.4021 & PURCHASE OF X1 BOSCH BATTERY FOR CLACKLINE LT.	-	705.40
EFT17360	18/07/2014	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	-	206.25
EFT17361	18/07/2014	AV-SEC SECURITY SERVICES	SECURITY MONITORING QUARTER FEE FOR THE OLD RAILWAY MUSEUM 01/07/14 TO 30/09/14, ALARM CALL OUT ON 01/06/2014 AT THE NORTHAM LIBRARY & 07/06/14 AT BERT HAWKE PAVILLION.	-	200.10
EFT17362	18/07/2014	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN RD WASTE FACILITY FOR THE PERIOD 27/05/14 TO 22/06/14.	-	3,360.00
EFT17363	18/07/2014	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR JULY 2014 AT AVAS, VISITORS CENTRE, NORHTAM SES, BERT HAWKE OVAL, WUNDOWIE LIBRARY & NORTHAM REC CENTRE.	-	287.86
EFT17364	18/07/2014	AVON VALLEY CONTRACTORS	LOWLOADER HIRE ON 13/05/14 TO CART ROLLER FORM GRASS VALLEY TO DUMBARTON ROAD & LOWLOADER HIRE ON 05/06/14 TO CART ROLLER FROM GRASS VALLEY TO FORRESTDALE.	-	1,320.00
EFT17365	18/07/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	SUPPLY AND LAY BRICK PAVING AT SOUTHERN BROOK HALL.	-	3,299.30
EFT17366	18/07/2014	AVW ELECTRICAL	SUPPLY & INSTALL NEW POLE MOUNTED SWITCHBOARD & NEW 50A SUPPLY TO NEW WUNDOWIE PUMP STATION.	-	7,425.00
EFT17367	18/07/2014	B & J CATALANO PTY LTD	SUPPLY & DELIVERY 2210.86 TONNE OF ROAD BASE TO THE SHIRE DEPOT 116 PEEL TERRACE NORTHAM.	-	6,772.78
EFT17368	18/07/2014	BLACKWELL PLUMBING PTY LTD	INSPECTED LEAKING HOT WATER UNIT, UNBLOCKED VANITY IN OUTSIDE TOILET & REPAIRED LEAKING TAP AT REAR OF	-	564.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

			SPORTS HALL AT THE NORTHAM REC CENTRE.	
EFT17369	18/07/2014	BOEKEMAN MACHINERY	TESTED AND REPLACED ALTERNATOR ON CASE IH TRACTOR N10863 & PURCHASE OF X1 ADAPTOR FOR VOLVO GRADER N.001.	- 652.76
EFT17370	18/07/2014	C.Y.O'CONNOR INSTITUTE	ENROLMENT FEES FOR SUSAN BURLEY FOR CERT IV IN LOCAL GOVERNMENT (PLANNING) X 6 UNITS.	- 615.95
EFT17371	18/07/2014	CARBON CACTUS	ENERGY TENDER ANALYSIS.	- 858.00
EFT17372	18/07/2014	CHAD'S TIMBER FLOORING	SAND AND SEAL FLOORING WITH WATER BASED SEALER AT GRASS VALLEY HALL.	- 6,384.00
EFT17373	18/07/2014	CINDY RENAE COX	RATES REFUND FOR ASSESSMENT A10264 34 CHARLES STREET NORTHAM 6401	- 425.00
EFT17374	18/07/2014	COLIN DUNCAN GRANT	CLEANING OF NORTHAM TOWN HALL NEW KITCHEN INCLUDING WINDOWS, WUNDOWIE HALL AFTER RENOVATIONS & BAKERS HILL HALL KITCHEN.	- 820.00
EFT17375	18/07/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF X1 LANYARD & X1 USB FOR SES & SERVICE/METER READING FOR COLOUR COPIER AT SHIRE ADMIN & RECORDS.	- 1,769.81
EFT17376	18/07/2014	CUTLINE ENGRAVING	NAME BADGES FOR KIM AND ROBYN AT KILLARA & JOANNE - TOURISM OFFICER & HAYLEY - PROGRAM DEVELOPMENT OFFICER.	- 99.00
EFT17377	18/07/2014	DEMME IRRIGATION	REMOVE AND CLEAN FILTERS ON HUNTER GEAR DRIVE SPRINKLERS AT BERNARD PARK.	- 1,782.00
EFT17378	18/07/2014	DRACO AIR PTY LTD	CHARGES FOR SERVICE AND REPORT FOR EVAPORATIVE AND SPLIT SYSTEM AIRCONDITIONERS AT 269 FITZGERALD ST (ST JOHN AMBULANCE BUILDING) & RELOCATE RETURN AIR FILTER AT THE SHIRE ADMIN BUILDING.	- 445.50
EFT17379	18/07/2014	ENVIRONMENTAL HEALTH AUSTRALIA (NEW SOUTH WALES) INCORPORATED	RENEWAL FOR I'M ALERT FOOD SAFETY TRAINING 2014-2015.	- 330.00
EFT17380	18/07/2014	EP PROPERTY CARE SERVICES	SUPPLY OF GARDENING TEAM FOR X8 DAYS (X4 HOURS A DAY) FROM 05/05/2014 TO 30/05/2014. AND SUPPLY OF TEAM MEMBER TO WORK WITH DEPOT CREW FOR X16 HOURS, CLEANING OF BBQ AREAS AT APEX PARK, BROOME TCE PARK & BERNARD PARK ON 1,8,15,22 & 29 MAY 2014 &	- 3,665.75



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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			FITZGERALD STREET CLEANING ON 1,15 & 29 MAY 2014.	
EFT17381	18/07/2014	EXECUTIVE MEDIA PTY LTD	CHARGES FOR ADVERTISEMENT IN CARAVANING AUSTRALIA SPRING 2014.	- 1,500.00
EFT17382	18/07/2014	FE TECHNOLOGIES PTY LTD	MOBILE SCANNING UNIT V4, DVD UNCOUPLER & CIRCULATION ASSIST FOR THE LIBRARY.	- 11,770.00
EFT17383	18/07/2014	FREINDS GARAGE	REPAIRS TO HYDRAULIC FILTER, ENGINE MOUNTS & CONTROL BOX MONITOR BOARD ON ROAD BROOM N.5066 & 20,000KM SERVICE TO HINO TIPTRUCK N.4012.	- 2,469.20
EFT17384	18/07/2014	CANCELLED PAYMENT		
EFT17385	18/07/2014	GRAFTON ELECTRICS	REPAIRS TO VISITORS CENTRE LIGHTS, REPAIRS TO LIGHTS IN THE SHOWERS IN CHANGE ROOMS AT THE REC CENTRE, REPAIR METER BOX & FLOOD LIGHTS AT SKATE PARK, CHECK SMOKE ALARMS & INSTALL POWER POINT FOR BOOK SCANNER AT THE LIBRARY, DISCONNECT & RECONNECT HOT WATER SYSTEM AT THE TOWN HALL, CHECK MAIN PUMP AT NORTHAM SWIMMING POOL & REPAIR WIRES TO FLOAT SWITCH AT CLARKE STREET DAM.	- 5,009.78
EFT17386	18/07/2014	GREAT EASTERN MOTOR LODGE	SHIRE OF NORTHAM CONTRIBUTION FOR ACCOMMODATION FOR NETBALL CHAMPIONSHIPS.	- 500.00
EFT17387	18/07/2014	GWY PAINTING SERVICE	PATCH & PAINT WALLS AT SENIORS MEMORIAL HALL, REPAINT CEILING TO LESSER HALL TOILETS AND FOYER.	- 4,180.00
EFT17388	18/07/2014	HOLCIM AUSTRALIA PTY LTD	3.2M3 CONCRETE DELIVERED TO MACE STREET NORTHAM.	- 1,098.24
EFT17389	18/07/2014	HOMELESS & ABUSED ANIMAL RESCUE TEAM ASSOCIATION INC	CAT MANAGEMENT COST FOR RANGER SERVICES.	- 2,020.00
EFT17390	18/07/2014	JOANNE FRENCH	REIMBURSEMENT FOR POLICE CLEARANCE.	- 63.50
EFT17391	18/07/2014	JWA LOCATING SERVICE	LOCATE SERVICES FOR EXCAVATION AT THE CNR ARNOLD ST & BURGUYNE ST NORTHAM.	- 467.50
EFT17392	18/07/2014	K & N TRADITIONAL LANDSCAPES	WORKS CARRIED OUT FOR STONE POINTING TO SOUTH WALL AT QUELLINGTON HALL, TOWN HALL,	- 5,550.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

			SOUTHERN BROOK HALL & ADMIN BUILDING.	
EFT17393	18/07/2014	KARAFIL BRICKLAYING	SUPPLY/LAY CEMETERY NICHE WALL.	- 13,437.16
EFT17394	18/07/2014	KLEENHEAT GAS	YEARLY FACILITY FEES FOR X4 45KG VAP CYL FOR THE TOWN HALL.	- 132.00
EFT17395	18/07/2014	LENNYS COMMERCIAL KITCHENS PTY LTD	DRAFTING OF COMMERCIAL KITCHEN INCLUDING MODIFICATIONS TO PLUMBING & BUILDING AT KILLARA.	- 2,805.00
EFT17396	18/07/2014	LFA FIRST RESPONSE	SUPPLY/REPLACE ASSORTED FIRST AID MATERIALS FOR FIST AID KITS AT THE RECREATION CENTRE.	- 346.29
EFT17397	18/07/2014	MATHEW MACQUEEN	SUPPLY & INSTALL PA DOOR TO SMITH RD FIRE SHED.	- 466.00
EFT17398	18/07/2014	MORRIS PEST AND WEED CONTROL	SPRAY ENTRANCE & OUTSIDE HOSPITALITY ROOM TO ERADICATE SPIDER INFESTATION & CONTROL OF MICE IN THE KITCHEN AT NORTHAM REC CENTRE.	- 275.00
EFT17399	18/07/2014	NAZZARI BUS SALES	REPAIRS TO PROMA WHEELCHAIR BUS KILLARA2.	- 851.84
EFT17400	18/07/2014	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & INSTALL X5 SEMI-FRAMELESS MIRRORS & METALIC BRONZE SPLASHBACKS AT WUNDOWIE HALL.	- 2,447.50
EFT17401	18/07/2014	NORTHAM AUTO ELECTRICS	REPLACE X4 TYRES ON FORD RANGER N10724.	- 727.85
EFT17402	18/07/2014	NORTHAM BEARING SALES	PURCHASE OF X1 INSERTION RUBBER 3.2MM X 1200MM FOR TREATED WASTE RETICULATION, X2 COUPLINGS FOR HONDA MOTOR CYCLE N.020 & X6 D SHACKLE GRADES FOR ENGINEERING SERVICES.	- 179.30
EFT17403	18/07/2014	NORTHAM COURIER SERVICE	DELIVERY OF X3 PARCELS, 56735 (17/06/2014) AND 56827 (27/06/2014) FROM CJD EQUIPMENT TO SHIRE DEPOT.	- 52.80
EFT17404	18/07/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 WHEELBARROW, X1 TAPE MEASURE, X4 CANS OF CRC, X2 BAGS OF WHITE CLOTHS X4 TIE DOWN STRAPS, X1 BOLT EYE, X1 PKT 10 NUTS & OTHER ASSORTED MATERIALS FOR ENGINEERING SERVICES & ASSORTED MATERIALS FOR AVON DESCENT SHIRE FLOAT.	- 915.69
EFT17405	18/07/2014	NORTHAM PHARMACY	PURCHASE OF X1 RAPID SOLUTION 150ML FOR KILLARA.	- 21.99
EFT17406	18/07/2014	NORTHAM TOWING SERVICE	CHARGES FOR TOWING TOYOTA LANDCRUISER (1ECM952) FROM POOLE ST TO SHIRE DEPOT.	- 88.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17407	18/07/2014	NORTHAM VETERINARY CENTRE	EUTHANASIA OF DOG FROM POUND.	-	69.46
EFT17408	18/07/2014	OCLC (UK) LTD	AMLIB ANNUAL MAINTENANCE 01/07/2014 TO 30/06/2015.	-	571.00
EFT17409	18/07/2014	ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR X3 920KG CHLORINE CYLINDERS.	-	365.37
EFT17410	18/07/2014	PAM GILSENAN	WUNDOWIE GARDENING FROM 02/04/2014 TO 16/06/2014.	-	901.00
EFT17411	18/07/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	-	182.04
EFT17412	18/07/2014	PELICAN LINEMARKING	CHARGES FOR LINE MARKINGS OF 10 PARKING BAYS AT REC CENTRE, FITZGERALD ST MAIN ROAD & 1 EXTRA DISABLED BAY AT BROOME TCE.	-	3,300.00
EFT17413	18/07/2014	PM SPRAY-ON PAVING	CHARGES TO SUPPLY & APPLY POLYASPARTIC FLAKE TO WALLS & FLOOR AT APEX PARK TOILETS, AS WELL AS FEES FOR ACCOMMODATION & MEALS.	-	12,155.00
EFT17414	18/07/2014	PORTER CONSULTING ENGINEERS	PROGRESS CLAIM TO 6TH JUNE 2014 - HILLMAN CREEK UPGRADE ENGINEERING SERVICES & SITE VISIT & WRITTEN ADVICE REGARDING PLANNING ISSUE AT LOT 201 ATKINSON STREET.	-	3,452.90
EFT17415	18/07/2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	-	211.84
EFT17416	18/07/2014	PROFESSIONAL LOCKSERVICE	REPAIR CHANGE ROOM LOCK AND UPGRADE PLUMBING DUCT LOCKS AT RECREATION CENTRE & PADLOCKS & KEYS FOR BAKERS HILL PAVILLION.	-	1,916.58
EFT17417	18/07/2014	PROTECTOR ALSAFE	PURCHASE OF X1 PAIR OF SAFETY SHOES FOR GARY DAVIS.	-	139.04
EFT17418	18/07/2014	R & JT CONTRACTORS PTY LTD	SUPPLY & INSTALL FIRE HYDRANT AT BODEGUERO WAY & CHEDARING RD	-	3,473.56
EFT17419	18/07/2014	SPORTS SURFACES	CONSTRUCTION OF BAKERS HILL TENNIS COURTS.	-	19,823.10
EFT17420	18/07/2014	ST JOHN AMBULANCE AUSTRALIA	ST JOHN AMBULANCE ATTENDANCE FOR CONCERT IN THE PARK ON 29/03/2014.	-	150.00
EFT17421	18/07/2014	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONERY FOR ADMIN.	-	1,016.17
EFT17422	18/07/2014	STERIHEALTH SERVICES PTY LTD	X2 YELLOW SECURESMAST STEEL WALL SAFE FOR BAKERS HILL HOOPER PARK TOILETS.	-	607.49
EFT17423	18/07/2014	STEWART & HEATON CLOTHING CO.PTY LTD	PURCHASE OF ASSORTED UNIFORMS FOR FELIX MCQUISTAN.	-	558.06

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17424	18/07/2014	THE WORKWEAR GROUP	PURCHASE OF X5 SHIRTS FOR CR ULO RUMJANSTEV.	-	223.85
EFT17425	18/07/2014	TOTAL EDEN	CONSTRUCTION OF WUNDOIWE AND BAKERS HILL PIPELINE PROJECT.	-	182,345.69
EFT17426	18/07/2014	TOTAL PACKAGING	PURCHASE OF X4 CARTONS OF DOGGY DIPOSAL BAGS.	-	343.20
EFT17427	18/07/2014	UHY HAINES NORTON CHARTERED ACCOUNTANTS	AUDIT CERTIFICATION FOR REISSUE OF ACQUITTAL YEAR END 30 JUNE 2013 FOR KILLARA.	-	2,310.00
EFT17428	18/07/2014	VALLEY FORD	45,000KM SERVICE ON FORD RANGER N10724.	-	617.00
EFT17429	18/07/2014	VERNICE PTY LTD	HIRE OF MACHINERY TO SHAPE AND ROLL POND 5 TO TAKE PLASTIC LINER (EXCAVATOR, ROLLER AND BOBCAT) & CHARGES TO COMPLETE DRAINAGE WORK AROUND EXISTING PONDS AND ACCESS ROADS AND MOBILIZATION AND DEMOBILIZATION OF MACHINERY.	-	20,306.00
EFT17430	18/07/2014	VISIT MERCHANDISE	PURCHASE OF X1000 NORTHAM PENS FOR THE VISITOR CENTRE.	-	768.74
EFT17431	18/07/2014	WA FARM TREES	PURCHASE OF ASSORTED PLANTS FOR ENGINEERING SERVICES.	-	563.20
EFT17432	18/07/2014	WA NATURALLY PUBLICATIONS	PURCHASE OF X40 LANDSCOPE 2014 CALENDARS FOR THE VISITOR CENTRE.	-	361.12
EFT17433	18/07/2014	WAY SIGNS	SUPPLY AND DESIGN STATION MASTERS COTTAGE SIGN AT EL CABALLO.	-	2,823.70
EFT17434	18/07/2014	WEST AUSTRALIAN SLEDDOG SPORTS ASSOCIATION	HIRE OF DOG SLED FOR THE AVON VALLEY CHRISTMAS CARNIVAL 2013.	-	500.00
EFT17435	18/07/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT FOR TOURISM OFFICER POSITION, WUNDOWIE IRON FESTIVAL ROAD CLOSURE & SHIRE NEWS MAY 2014	-	2,071.83
EFT17436	18/07/2014	WESTSIDE FIRE SERVICES	SCHEDULED FEE FOR INSPECTION AND TESTING OF FIRE EQUIPMENT FOR THE PERIOD 01/06/14 TO 31/08/14.	-	214.50
EFT17437	18/07/2014	CANCELLED PAYMENT			
EFT17438	18/07/2014	WORMALD FIRE (WA)	CHARGES FOR ROUTINE INSPECTON AND MAINTENANCE FOR NORTHAM TOWN HALL FROM 01/06/2014 TO 30/06/2014.	-	137.04
EFT17439	18/07/2014	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	PURCHASE OF ASSORTED ITEMS FOR THE VISITOR CENTRE.	-	213.16

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17440	18/07/2014	ZENIEN	SUPPLY AND INSTALL CCTV CAMERAS ON POLE NEAR RED ROOSTER, CORNER OF FITZGERALD ST AND ENSIGN DALE.	- 23,120.22
EFT17441	18/07/2014	AUSTRALIAN TAXATION OFFICE	PAYG F/N 02/07/2014 TO 15/07/2014.	- 50,856.00
EFT17442	18/07/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 462.50
EFT17443	18/07/2014	CATERLINK	SUPPLY OF KITCHEN FOR BAKERS HILL PAVILLION.	- 11,354.20
EFT17444	23/07/2014	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JUNE 2014.	- 9,621.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 478,974.79</b>
EFT17445	25/07/2014	ESSENTIAL PERSONNEL	REFUND OF BOND ON TOWN HALL FOR FUNCTION ON 18/07/2014.	- 500.00
			<b>SUB TOTAL EFT TRUST</b>	<b>- 500.00</b>
EFT17446	25/07/2014	MIDALIA STEEL	PURCHASE OF X8 T3232 ELGATE TEE (GALVANISED) FOR ENGINEERING SERVICES.	- 29.83
EFT17447	25/07/2014	ADT SECURITY	INSAILLATION OF SECURITY SYSTEM FOR KILLARA RESPITE COTTAGES.	- 3,682.92
EFT17448	25/07/2014	ADVANCED FIRE ENGINEERING	FIRE ENGINEERING REPORT FOR THE NORTHAM REC CENTRE.	- 1,687.95
EFT17449	25/07/2014	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	SUPPLY OF X2 TRAFFIC CONTROLLERS WITH SIGNS AND CONES TO WORKSITE AT SOUTHERN BROOK RD ON THE 09/07/2014 & 10/07/2014.	- 1,878.53
EFT17450	25/07/2014	AGENCY HOLDINGS T/AS BILBY BADGES	PURCHASE OF X5 LAPEL BADGES WITH PINS FOR KILLARA.	- 96.43
EFT17451	25/07/2014	ALAN'S AUTO ELECTRICS	CHECK BEACONS, LOCATE FAULTY SWITCH & REPLACE & REPAIR WIRING TO FRONT BUCKET ON LOADER N.3555, REPLACE FUSE & CHECK WIRING ON VOLVO GRADER N002.	- 363.00
EFT17452	25/07/2014	ALLCOM COMMUNICATIONS WA PTY LTD	UNINSTALL TAIT T2010 VHF RADIO & EXTERNAL HORN SPEAKER FROM MITSUBISHI TRUCK N10759 & REPLACE FAULTY CONVERTER IN FUSO TRUCK N3651.	- 924.00
EFT17453	25/07/2014	ANDREW ROLAND VALLANCE	HIRE OF BUS FOR AFTER SCHOOL AND VACATION CHILD CARE FOR THE PERIOD JUNE 4 TO JULY 4 2014.	- 1,200.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17454	25/07/2014	ANDY'S PLUMBING SERVICE	INSTALL DRAIN, SINKS, AUTO BOIL, GAS STOVES & REPLACE LEAKING HOT WATER SYSTEM AT NORTHAM TOWN HALL, PLUMBING WORK TO LOCATE SERVICES AT OLD QUARRY ROAD GATE HOUSE, REPLACE WATER PIPE AT BERT HAWKE PAVILLION, REPAIRS TO TOILET CISTERN AT MORBY COTTAGE, REPAIRS TO TAP & TOILETS AT KATRINE RESERVE, INSTALL NEW RETICULATED WATER PIPELINE TO NEW WATER PLAYGROUND AT BERNARD PARK & REPAIR LEAKING CISTERN & CLEAR BLOCKAGE TO SEWER LINE AT NORTHAM REC CENTRE.	- 36,987.50
EFT17455	25/07/2014	ANTHONY ROSKELL	CLEANING OF WUNDOWIE LIBRARY & WUNDOWIE HALL FOR THE PERIOD 18/06/2014 TO 01/07/2014.	- 500.00
EFT17456	25/07/2014	APEX ENVIRO CARE	SEDIMENT ANALYSIS & TESTING FOR REMOVAL AT CLARK ST DAM & SWAN ENCLOSURE.	- 1,100.00
EFT17457	25/07/2014	ARTHA PUBLISHING PTY LTD	ADVERTISING IN AUSTRALIAN TOUR OPERATIONS DIRECTORY AND WEBPAGE.	- 335.00
EFT17458	25/07/2014	AUSTRALIAN GROWN	PURCHASE OF X36 NORTHAM LOGO CAPS FOR THE VISITOR CENTRE.	- 218.02
EFT17459	25/07/2014	AUSTRALIAN OFFICE	PURCHASE OF X8 BOXES OF WINDOWED SHIRE OF NORTHAM ENVELOPES.	- 242.00
EFT17460	25/07/2014	AUSTRALIAN WILDFLOWER SEEDS PTY LTD	PURCHASE OF ASSORTED WILDFLOWER SEEDS FOR THE VISITOR CENTRE.	- 255.20
EFT17461	25/07/2014	AUTOPRO NORTHAM	PURCHASE GLASS CLEANER & ARMOR ALL FOR VOLVO GRADER N.001 & SEATBELT EXTENSION & FREIGHT FOR KILLARA.	- 806.68
EFT17462	25/07/2014	AVON COMMUNITY DEVELOPMENT FOUNDATION	ANNUAL SUBSCRIPTION FOR 2014/15.	- 1,100.00
EFT17463	25/07/2014	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FOR THE PERIOD 24/06/14 TO 06/07/14.	- 1,568.00
EFT17464	25/07/2014	CANCELLED PAYMENT		
EFT17465	25/07/2014	AVON TELECOMS PTY LTD	INSTALL DATA CABLING FOR GATE SCANNERS FOR NORTHAM LIBRARY, REPROGRAM PASSWORD ON SECURITY KEYPADS AT NORTHAM REC CENTRE & SECURITY MONITORING FOR AVON VALLEY ARTS, NORTHAM VISITOR CENTRE, NORTHAM SES, BERT HAWKE, WUNDOWIE LIBRARY & NORTHAM REC CENTRE.	- 870.86

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17466	25/07/2014	AVON TOURISM INCORPORATED	SHIRE OF NORTHAM SUPPORT FOR 2014/2015 FINANCIAL YEAR.	- 11,000.00
EFT17467	25/07/2014	AVON VALLEY CONTRACTORS	LOWLOADER HIRE TO CART ROLLER FROM DUMBARTON RD TO MACE ST ON 12/06/14, LOWLOADER HIRE TO CART TRUCK FROM NORTHAM TO MIDLAND ON 19/06/14, HIRE OF 6 WHEELER & PIG TRAILER ON 16 & 17/06/14 AT MACE ST, HIRE OF BACKHOE ON 10/2/14 & 14/04/14 FOR WORK AT THE CEMETERY, SUPPLY & DELIVER YELLOW SAND ON 07/07/14, LOWLOADER HIRE TO CART ROLLER FROM NORTHAM TO SOUTHERN BROOK ON 09/07/2014, LOWLOADER HIRE TO CART ROLLER TO MOKINE ON 25/06/2014 & TO BRING BACK TO NORTHAM ON 02/07/2014 & EARTHWORKS FOR NEW GATE HOUSE AT OLD QUARRY ROAD LANDFILL SITE.	- 25,652.55
EFT17468	25/07/2014	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X2 CHAINSAWS HUSQVARNA AND PRO CHAPS AND ACCESSORIES FOR SES, X3 20LT LIQUID CHLORINE FOR NORTHAM SWIMMING POOL & X1 18.95 LITRE BAR OIL FOR ENGINEERING SERVICES.	- 2,543.70
EFT17469	25/07/2014	AVON VALLEY NISSAN	40,000KM SERVICE OF NISSAN NAVARA N4056, 20LTR COOLANT FOR KILLARA BUS & REPAIRS TO KILLARA PROMA WHEELCHAIR BUS DOOR.	- 1,133.79
EFT17470	25/07/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF AVAIRY MIX, LAYING MASH AND SECONDS WHEAT.	- 147.80
EFT17471	25/07/2014	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR JUNE 2014.	- 75,276.68
EFT17472	25/07/2014	AVW ELECTRICAL	DISCONNECT OLD QUARRY OFFICE, RECONNECT CABLING TO NEW OFFICE BLOCK AND CHANGE OVER PHONES ALL WORK COMPLETED BEFORE 30TH JUNE 2014 & REPAIR EXIT SIGNS & FIT EMERGENCY LIGHTS IN WUNDOWIE HALL.	- 5,897.10
EFT17473	25/07/2014	B & J CATALANO PTY LTD	SUPPLY & DELIVER 25MM MRD SPEC FERRICRETE FROM GIDGEGANNUP TO SPENCERS BROOK RD.	- 3,857.57
EFT17474	25/07/2014	BAKERS HILL BOARDING CATTERY	TEMPORARY CARE OF 8 CATS FOR A TOTAL OF 33 DAYS FOR THE MONTH OF JUNE 2014	- 330.00
EFT17475	25/07/2014	BALLS N ALL	ARCADE GAMES HIRE FOR THE GAME ZONE TENT AT THE AVON RIVER FESTIVAL.	- 4,000.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17476	25/07/2014	BEAUREPAINES	PURCHASE & FITTING OF X1 TYRE TO BRIGADES VEHICLE, REPAIR SLOW LEAK ON KOMATSU LOADER, REPAIR FLAT TYRE ON TOYOTA HILUX N10709, PURCHASE & FITTING OF X4 TYRES ON HOLDEN COLORADO N.4021, REPAIRS TO VOLVO BACKHOE N.004 TYRE, REPLACE FLAT TYRE ON VOLVO GRADER N.002 & PURCHASE & FITTING OF 2 NEW TYRES ON FUSO TRUCK N.007	-	3,365.07
EFT17477	25/07/2014	BEEES NEEZ APIARIES	PURCHASE OF X24 JARS OF HONEY FOR THE NORTHAM VISITOR CENTRE.	-	154.00
EFT17478	25/07/2014	BLACKWELL PLUMBING PTY LTD	REPAIR LEAKING HAND BASIN & REPAIR LEAKING PIPE AT THE NORTHAM REC CENTRE, UNBLOCK TOILETS AT WUNDOWIE FOOTBALL PAVILION, REPLACE HOT WATER SYSTEM AT KILLARA, INSTALL BALLFLOAT ON BALANCE TANK AT NORTHAM POOL, REPLACE HOT WATER SYSTEM AT OLD QUARRY ROAD POUND, SERVICE HOT WATER SYSTEM AT SWIMMING POOL HOUSE, CONNECT WASTE FROM NEW TO EXISTING SEPTIC TANKS AT OLD QUARRY RD WASTE FACILITY, SUPPLY & INSTALL NEW TOILETS, BASINS & TAPS AT WUNDOWIE TOWN HALL, PLUMBING FOR NEW KITCHEN AT BAKERS HILL PAVILLION, REPLACEMENT OF HOT WATER SYSTEM AT THE VISITOR CENTRE & PLUMBING WORKS FOR TOILET RENOVATIONS AT APEX PARK.	-	29,878.61
EFT17479	25/07/2014	BOC LIMITED	ANNUAL CONTAINER SERVICE CHARGE FOR X3 OXYGEN INDUST G SIZE AND X1 DISSOLVED ACETYLENE G SIZE. FROM 01/07/2014 TO 30/06/2015.	-	745.54
EFT17480	25/07/2014	CANCELLED PAYMENT			
EFT17481	25/07/2014	BRIKMAKERS	FACE BRICKS FOR THE CEMETERY NICHE WALL.	-	439.23
EFT17482	25/07/2014	BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF FENCE ALUMIN FITTING AND X2 POOL PANEL FLAT TOP FOR ENGINEERING SERVICES.	-	178.70
EFT17483	25/07/2014	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR GEARBOX OIL LEAK ON COMMUNITY BUS N.009, REPAIR BACKHOE N.3555 HYDRAULIC LINES & STRUTS & REPAIR ENGINE LIGHT & REPLACE BATTERIES ON FUSO TRUCK N10759.	-	1,196.58
EFT17484	25/07/2014	CIC EVENTS PROMOTION PTY LTD	AVON DESCENT 2014 BUNTING.	-	572.00



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17485	25/07/2014	CJD EQUIPMENT PTY LTD	PURCHASE OF X2 GAS SPRING (V15022962) & UNION FOR FILTER HOSES FOR VOLVO BACKHOE N.3555.	- 237.40
EFT17486	25/07/2014	CLACKLINE FENCING CONTRACTORS	SUPPLY & INSTALL DOG IMPOUND GATE & FENCE EXTENSION.	- 1,640.00
EFT17487	25/07/2014	CLACKLINE/MUR ESK BUSH FIRE BRIGADE	ENGINEERING CERTIFICATION OF PLANS TO PROPOSED EXTENSION TO FIRE SHED AT MOKINE.	- 511.00
EFT17488	25/07/2014	CLARK EQUIPMENT	PURCHASE OF X2 CLAMPS & X1 HOSE FUEL FOR BOBCAT LOADER N.006.	- 219.03
EFT17489	25/07/2014	COMMITTEE FOR ECONOMIC DEVELOPMENT OF AUSTRALIA	CHARGES FOR FUTURE OF THE WHEATBELT CONFERENCE ON 02/09/2014.	- 150.00
EFT17490	25/07/2014	CONTRAFLOW PTY LTD	TRAFFIC MANAGEMENT PLAN REVISION FOR AVON RIVER FESTIVAL.	- 165.00
EFT17491	25/07/2014	COUNTRY ARTS WA	PRESENTERS FEES FOR SQUARING THE WHEEL ON 16/07/2014.	- 2,860.00
EFT17492	25/07/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONERY ITEMS FOR ADMIN, VISITOR CENTRE, KILLARA & ENGINEERING SERVICES.	- 447.35
EFT17493	25/07/2014	COURIER AUSTRALIA	COURIER CHARGES FOR ENGINEERING AND DEVELOPMENT SERVICES.	- 39.75
EFT17494	25/07/2014	COVS PARTS PTY LTD	PURCHASE OF X3 SPRING WASHERS FOR NORTHAM SWIMMING POOL, X2 AMBER BEACONS, X1 SHOVEL & OIL FUEL WHEELIE BIN SPILL KIT FOR ENGINEERING SERVICES.	- 1,526.25
EFT17495	25/07/2014	CROSSLAND & HARDY PTY LTD	ANNUAL VOLUME SURVEY OF WASTE MATERIAL FOR COLEBATCH LANDFILL SITE.	- 1,817.20
EFT17496	25/07/2014	CUTLINE ENGRAVING	NAME BADGES FOR LEE -ELLEN FORMIATTI, KATE BURTON & DANNY MCMAHON.	- 74.25
EFT17497	25/07/2014	DALLIMORE CARPETS	CARPET REPAIRS TO NORTHAM LIBRARY.	- 110.00
EFT17498	25/07/2014	DRACO AIR PTY LTD	INSTALL SECOND DUCTED A/C OLD TOWN COUNCIL BUILDING FITZGERALD ST NORTHAM.	- 20,295.00
EFT17499	25/07/2014	DUN & BRADSTREET AUSTRALIA	EXTERNAL SOLICITORS CHARGES FOR ASSORTED RATE PROPERTIES.	- 5,256.38
EFT17500	25/07/2014	DUNNING INVESTMENTS PTY LTD	DUNNINGS FUEL ACCOUNT FOR JUNE 2014.	- 23,622.33
EFT17501	25/07/2014	EP PROPERTY CARE SERVICES	MONTHLY GARDEN MAINTENANCE FOR NORTHAM SWIMMING POOL.	- 243.00
EFT17502	25/07/2014	FIRE AND SAFETY WA	FESA UNIFORMS AND PROTECTIVE EQUIPMENT.	- 4,149.87

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17503	25/07/2014	FLAT OUT FREIGHT	DELIVERY OF X2 CABINETS FROM STAINLESS STEEL AUSTRALIA (22/05/2014) AND X1 PARCEL OF HAND RAILS FROM GSO STAINLESS (26/05/2014).	- 130.55
EFT17504	25/07/2014	FULTON HOGAN INDUSTRIES PTY LTD	PURCHASE OF X2 EMULSEAL, 25 TONNE OF COLD MIX & 20 TONNE OF HOT MIX FOR ENGINEERING SERVICES.	- 9,977.14
EFT17505	25/07/2014	GAIL JENNIFER PIETERSIE	REIMBURSEMENT FOR ACCOMMODATION FOR COMMUNITY WEST HACC CONFERENCE ON 24/07/2014.	- 183.00
EFT17506	25/07/2014	GLENN STUART BEVERIDGE	INSTALL GUN SAFE CABINET & REPAIR DOOR NEAR PHOTO COPY ROOM AT SHIRE ADMIN BUILDING, ADJUST SHELVES AT NORTHAM LIBRARY, REMOVE ASBESTOS FOUND NEAR EAST STREET & PEEL TERRACE & FROM VERGE & LANEWAY NEAR ST JOSEPHS SCHOOL GERALD TERRACE & LANCE STREET, REPAIR FENCE AT MAY STREET KINDERGARTEN, REPAIR DAMAGED CEILING IN CHANGE ROOM AT THE NORTHAM REC CENTRE, INSTALL SYRINGE BOX IN DISABLED TOILET AT BERNARD PARK, BOBCAT & TRUCK HIRE TO CART SAND FILL AT CEMETERY NICHE WALL, SUPPLY & INSTALL METAL SUPPORTS FOR GRANITE NICHE COVERS, REPAIR ROOF LEAKS AT THE TOWN HALL, REMOVE OLD KITCHEN AT BAKERS HILL PAVILLION, GENERAL CLEAN UP OF EXTERIOR & INTERIOR AT EL CABALLO COTTAGE, REPLACE DAMAGED FLOOR BOARDS AT SOUTHERN BROOK HALL, REPAIR ROOF LEAK AT NORTHAM VISITOR CENTRE, REPAIR AROUND PLUMBING PIPES IN THE BAKERS HILL PAVILLION KITCHEN, REPAIR FALLEN EAVES IN THE OLD TOWN COUNCIL BUILDING, REPLACE & PAINT DOOR & REPAIR LEAKING ROOF AT WUNDOWIE PAVILLION & SUPPLY & INSTALL PAVING & RETAINING WALL AT OLD QUARRY ROAD REFUSE SITE.	- 38,021.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17507	25/07/2014	GRAFTON ELECTRICS	TEST & REPAIR EMERGENCY LIGHTS & EXIT SIGNS AT TOWN HALL, REPAIR LIGHTS AT SHIRE ADMIN BUILDING, REPAIR LIGHTS & RELOCATE POWER POINTS IN TOWN HALL, REPLACE LIGHTS AT LIBRARY, REPLACE LAMPS & REMOVE OLD FUSES ON SWITCHBOARD AT THE NORTHAM DEPOT, CHECK HAND DRYER IN LADIES TOILET AT BERNARD PARK, REPLACE METER BOX LID AT SKATE PARK, REPLACE FLOAT SWITCHES AT CLARK STREET DAM, REMOVE AND REPLACE LIGHT TOWER IN BERNARD PARK, REPAIR FAULT TO AIR CON IN SHIRE ADMIN BUILDING, REPAIR ELECTRICAL FAULT IN JACK HAMMER & REPAIR EXTERIOR CONDUITS ON PAVILION AT WUNDOWIE.	- 10,622.67
EFT17508	25/07/2014	GWY PAINTING SERVICE	REPAINT THE INTERIOR AND EXTERIOR OF SOUTHERN BROOK HALL.	- 3,454.00
EFT17509	25/07/2014	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	RECRUITMENT SERVICES FOR DANIEL MCMAHON - ENGINEERING WORKS SUPERVISOR.	- 7,571.03
EFT17510	25/07/2014	HOST AUTO REPAIRS	SERVICE & REPAIRS TO BRIGADES VEHICLE 1CIG323.	- 254.25
EFT17511	25/07/2014	I.T. VISION GROUP (INC)	ANNUAL SUBSCRIPTION FOR ITVISION USER GROUP 2014/15.	- 660.00
EFT17512	25/07/2014	INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF X6 SOLENOID VALVE, X1 WATERMASTER, X3 VALVE BOXLOCKABLE INSERT LID, X2 DEG ELBOW CL.18 AND X6 SLIP TEE FOR ENGINEERING SERVICES.	- 880.77
EFT17513	25/07/2014	IT VISION	RENEW SYNERGYSOFT & UNIVERSE ANNUAL LICENCE FEE TO 30/6/2015 & END OF YEAR PAYROLL SUPPORT.	- 67,934.90
EFT17514	25/07/2014	JASOL AUSTRALIA	PURCHASE OF SENTINEL, LAUNDRY LIQUID, SPRAY & WIPE, TOILET CLEANER, FRESHMINT FOR KILLARA.	- 337.83
EFT17515	25/07/2014	JEF SALES & SERVICE	REPAIRS TO BRUSHCUTTER FS130.	- 411.65
EFT17516	25/07/2014	K & N TRADITIONAL LANDSCAPES	REPAIRS TO BRICKWORK AT SHIRE ADMIN OFFICE.	- 1,000.00
EFT17517	25/07/2014	KARAFIL BRICKLAYING	VARIATIONS AND EXTRAS DONE TO BRICKWORK AT CEMETERY NICHE WALL.	- 3,922.60
EFT17518	25/07/2014	KEE HIRE PTY LTD	HIRE OF AMMANN AP240 MULTI TYRE ROLLER FOR ENGINEERING SERVICES.	- 2,560.80
EFT17519	25/07/2014	KEE TRANSPORT	HIRE OF 24T MULTI ROLLER FOR ROAD GRADING.	- 627.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17520	25/07/2014	KELLERBERRIN QUALITY MEATS	PURCHASE OF ASSORTED MEATS FOR KILLARA.	- 242.58
EFT17521	25/07/2014	KERBTECH P/L T/A GDR CIVIL CONTRACTING	CONSTRUCT BLACK ASPHALT FOOTPATH AT AVON BRIDGE AND THROSSELL ST & CONSTRUCT FOOTPATH AT MITCHELL AVE.	- 38,503.74
EFT17522	25/07/2014	KIM MARIE MURCUTT	REIMBURSEMENT FOR ACCOMMODATION FOR COMMUNITY WEST HACC CONFERENCE ON 24/07/2014.	- 159.00
EFT17523	25/07/2014	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE FOR 17/05/14 TO 30/05/14 & GROSS RENTAL VALUATIONS CHARGEABLE FOR 10/05/14 TO 06/06/14.	- 255.69
EFT17524	25/07/2014	LANDMARK	GAS BOTTLE FOR SENIORS MEMORIAL HALL & TOWN HALL & X1 1000 LITRE SKID MOUNTED CHEMICAL TANK WITH PUMP AND HOSE REEL FOR ENGINEERING SERVICES.	- 4,248.77
EFT17525	25/07/2014	LASSO KIP PTY LTD	X2 COLOUR ADVERTISEMENT FOR AVON RIVER FESTIVAL.	- 550.00
EFT17526	25/07/2014	LAURA GRAY	CONSERVATION MANAGEMENT PLAN FOR NORTHAM FIRE STATION.	- 7,150.00
EFT17527	25/07/2014	LGIS INSURANCE BROKING	INSURANCE FOR SALARY CONTINUANCE, COUNCILLORS & OFFICERS LIABILITY, PERSONAL ACCIDENT, MARINE CARGO & STATUTORY & BUSINESS PRACTICES LIABILITY FOR 30/06/2014 TO 30/06/2015.	- 25,168.38
EFT17528	25/07/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	CHARGES FOR LGMA 2014 - 2015 MEMBERSHIP FOR JASON WHITEAKER & JEAN MCGREADY.	- 621.00
EFT17529	25/07/2014	MATT GIRAUDO	TOWN RIVER POOL ASSESSMENT AND DRAINAGE MASTERPLAN FOR THE PERIOD ENDING 27/06/2014.	- 7,447.00
EFT17530	25/07/2014	MATTHEW BURKE	CHARGES FOR AVON RIVER FESTIVAL PERFORMANCE.	- 500.00
EFT17531	25/07/2014	MAYBERRY HAMMOND & CO	SETTLEMENT COSTS FOR PURCHASE OF LAND, LOT 400 AND 402 BYFIELD AND EAST STREET FROM DEPARTMENT OF LAND.	- 2,197.70
EFT17532	25/07/2014	METTLER- TOLEDO LIMITED	SUPPLY AND INSTALL ONE METTLER TOLEDO ADI1310LED (100MM NUMBER SIZE) REMOTE INDICATOR AT OLD QUARRY ROAD LANDFILL FACILITY.	- 3,421.00
EFT17533	25/07/2014	MICHELLE ZUCCHETTO	APPLICANT PAID THE NEIGHBOUR LETTER FEE, HOWEVER THE APPLICANT HAS SINCE THEN AMENDED THE PALNS AND THE NEIGHBOUR CONSULTATION IS NO LONGER REQUIRED.	- 129.00
EFT17534	25/07/2014	MIKE HOPKINS OFFICE FURNITURE	PURCHASE OF ASSORTED OFFICE FURNITURE FOR OLD QUARRY LANDFILL SITE GATEHOUSE.	- 1,315.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17535	25/07/2014	MORRIS PEST AND WEED CONTROL	REFILL RODENT BAIT AT ASSORTED SHIRE BUILDINGS AS PER RODENT BAITING REGISTER APRIL.	- 1,782.00
EFT17536	25/07/2014	MT NEWMAN FURNITURE & BEDDING	PURCHASE OF X6 ACCOLADE OFFICE CHAIRS.	- 1,740.00
EFT17537	25/07/2014	NORTHAM BEARING SALES	PURCHASE OF X1 BOW SHACKLE, SINGLE MASTER LINK, 3M LIFTING CHAIN & X2 NITTO ADAPTORS FOR ENGINEERING SERVICES.	- 671.94
EFT17538	25/07/2014	NORTHAM FEED & HIRE	PURCHASE OF X2 LAYING MESH, X2 AVERY MIX & X2 WHEAT.	- 258.60
EFT17539	25/07/2014	NORTHAM HARDWARE	PURCHASE OF X6 P17R LED LENSER RECHARGABLE AND X2 HITACHI 18Y KIT (DS18DSDL) FOR SES.	- 2,600.00
EFT17540	25/07/2014	NORTHAM HOLDEN	15,000KM SERVICE TO HOLDEN COMMODORE N4030.	- 284.16
EFT17541	25/07/2014	CANCELLED PAYMENT		
EFT17542	25/07/2014	NORTHAM RADIATOR SPECIALISTS & AVON 4WD CENTRE	VARIOUS RECOVERY EQUIPMENT FOR EMERGENCY VEHICLES.	- 1,130.60
EFT17543	25/07/2014	NORTHAM RECREATION ASSOCIATION	CHARGES FOR ERECTING THE NEW SCOREBOARD AT HENRY ST OVAL.	- 2,000.00
EFT17544	25/07/2014	NORTHAM TOWING SERVICE	TOWING OF ABANDONED HOLDEN COMMODORE 1DMQ458 FROM CHIDLOW ST TO SHIRE DEPOT.	- 77.00
EFT17545	25/07/2014	NORTHAM VETERINARY CENTRE	CHARGES FOR EUTHANASIA OF X2 CATS & X2 DOGS FROM POUND.	- 230.00
EFT17546	25/07/2014	ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR X2 920KG CHLORINE CYLINDER FROM 01/06/2014 TO 30/06/2014.	- 337.26
EFT17547	25/07/2014	OXTERS CEMETERY SERVICES	CEMETERY INVOICING FOR THE FORTNIGHT ENDING 27/06/2014 & 11/07/2014. GRAVE RE-OPENING FOR LEIVESLEY, NEW GRAVE FOR CARPIO, ASHWORTH AND LAWLER AND GRAVE CERTIFICATES, CLACKLINE ABLUTIONS FOR THE PERIOD 02/06/14 TO 27/06/14, GRASS VALLEY, KATRINE MAINTENANCE FOR THE PERIOD 02/06/14 TO 27/06/14 & PURCHASE OF ASSORTED CLEANING & TOILETRY PRODUCTS FOR KILLARA, NORTHAM DEPOT, VISITOR CENTRE, APEX PARK, WUNDOWIE DEPOT, BAKERS HILL, CLACKLINE & KATRINE TOILETS.	- 9,734.89
EFT17548	25/07/2014	PM SPRAY-ON PAVING	WUNDOWIE TOWN HALL NON SLIP COATING TO FLOOR AND WALLS	- 10,065.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17549	25/07/2014	PRESTIGE COMMUNICATIONS	SUPPLY OF X2 GARMIN GPSMAP64S FOR SES.	-	1,000.00
EFT17550	25/07/2014	PROFESSIONAL LOCKSERVICE	PURCHASE OF X4 KEYS & X2 PADLOCKS FOR GRASS VALLEY HALL, X4 KEYS FOR JUBILEE PAVILLION & X20 FIRE 01 KEYS.	-	697.40
EFT17551	25/07/2014	PROTECTOR ALSAFE	PURCHASE OF X3 WHEEL MEASURING CONTRACT LUFKIN PSMW32M999/BI-000 FOR ENGINEERING SERVICES.	-	533.29
EFT17552	25/07/2014	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR 2014 AVON DECENT & ROADWISE COMMITTEE FROM AUGUST 2014 TO JANUARY 2015.	-	9,110.20
EFT17553	25/07/2014	CANCELLED PAYMENT			
EFT17554	25/07/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF X5 COPIES PER WEEK OF THE ADVOCATE TO THE VISITOR CENTRE FOR THE PERIOD 09/06/2014 TO 13/07/2014.	-	26.25
EFT17555	25/07/2014	SINCLAIR KNIGHT MERZ T/A JACOBS GROUP (AUSTRALIA) PTY LTD	BLACK SPOT PROGRAMME FOR MITCHELL AVE / NEWCASTLE RD.	-	26,503.00
EFT17556	25/07/2014	SLAV'S CLEANING SERVICE	CLEANING OF ASSORTED SHIRE BUILDINGS AND PUBLIC TOILETS FOR JUNE.	-	8,994.01
EFT17557	25/07/2014	SPECIALE SMASH REPAIRS	REPAIRS TO TAILGATE & FUEL TANK FILLER LID ON FORD RANGER N10634.	-	1,094.24
EFT17558	25/07/2014	SQUIRE PATTON BOGGS (AU)	SERVICES PROVIDED IN RELATION TO NATIVE TITLE CLAIMS FROM 20/01/2014 TO 18/06/2014.	-	180.49
EFT17559	25/07/2014	STERIHEALTH SERVICES PTY LTD	SYRINGE CONTAINERS FOR BERNARD PARK.	-	550.45
EFT17560	25/07/2014	T-QUIP	SERVICE TO FOOTPATH SWEEPER AND TRAINING.	-	4,702.15
EFT17561	25/07/2014	THE FARM SHOP	PURCHASE OF X1 ENVIRODYE RED & X1 RAKPAK 70L FOR ENGINEERING SERVICES.	-	772.01
EFT17562	25/07/2014	THE WORKWEAR GROUP	PURCHASE OF X1 BELT, X2 PANTS AND X2 SHIRTS FOR CR DES HUGES & X1 BLOUSE FOR LEASA OSBORNE.	-	324.10
EFT17563	25/07/2014	TYRECYCLE PTY LTD	DISPOSAL OF X113 ASSORTED TYRES FOR DEVELOPMENT SERVICES (TRUCK, TRACTOR, FORKLIFT AND MOTORCYCLE).	-	1,802.60
EFT17564	25/07/2014	VERLINDENS ELECTRICAL SERVICE (WA)	ATTEND FAULTY HOT WATER SYSTEM AT RIVERS EDGE CAFE & REPLACE FAULTY THERMOSTAT.	-	154.61
EFT17565	25/07/2014	VIVID ADS PTY LTD	PURCHASE OF GOLDEN CROWD CONTROL BARRIER WITH RED ROPE	-	269.50

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

			AND COURIER CHARGES FOR AVON RIVER FESTIVAL.	
EFT17566	25/07/2014	WA NATURALLY PUBLICATIONS	PURCHASE OF X37 ASSORTDED WA BOOKS FOR THE VISITOR CENTRE.	- 323.58
EFT17567	25/07/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	COURSE BOOKING FOR ROY DJANEGARA FOR LOCAL GOVERNMENT ACT ADVANCED, ADVERTISEMENT FOR COMMUNITY EMERGENCY SERVICES MANAGER POSITION, PAYROLL OFFICER POSITION, CLUB DEVELOPMENT OFFICER, SHIRE NEWS FOR JUNE 2014 & ADVERTISMENT FOR NOMINATION OF PUBLIC REPRESENTATION ON SUPERTOWNS STEERING COMMITTEE.	- 6,509.50
EFT17568	25/07/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 218 INTEREST PAYMENT - CBD STREETScape.	- 13,410.01
EFT17569	25/07/2014	WHEATBELT SAFETYWEAR	PURCHASE OF SAFETY BOOTS FOR PIERE SMIT, RUSSELL FITZGERALD, STEPHEN SCOTT, ROBERT MCQUADE, ROY DJANEGARA, TOM CORBETT, BRONWYN SOUTHEE, COURTNEY WYNN, GILL MANSFIELD, NATHAN GOUGH & CARMEN SADLEIR, X5 PAIRS OF CARGO PANTS FOR GLEN FRANKS, X4 PAIRS OF WORK PANTS FOR PIERE SMIT, X3 PAIRS OF WORK PANTS & 1 HI VIS SHIRT FOR TREVOR ASHMAN, X1 WATERPROOF JACKET FOR JOHN HANSEN & X20 ORANGE VEST FOR ENGINEERING SERVICES.	- 2,090.00
EFT17570	25/07/2014	WONGABURRA BOOKS	SPONSORSHIP OF PUBLICATION OF BIOGRAPHY OF SIR JAMES MITCHELL BY BRUCE DEVENISH.	- 500.00
EFT17571	25/07/2014	WORMALD FIRE (WA)	ROUTINE INSPECTION AND MAINTENANCE FOR PERIOD 01/07/2014 TO 31/07/2014 FOR NORTHAM TOWN HALL.	- 137.04
EFT17572	28/07/2014	AVON DESCENT ASSOCIATION	2014 SPONSORSHIP FOR THE AVON DESCENT.	- 22,000.00
EFT17573	28/07/2014	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	INSURANCE FOR FIDELITY GUARANTEE, LGIS PROPERTY, LGIS BUSHFIRE, LGIS WORKCARE & LGIS LIABILITY FOR THE PERIOD 30/06/2014 TO 30/06/2015.	- 334,113.69
EFT17574	28/07/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO.206 FIXED COMPONENT - NORTHAM COUNTRY CLUB.	- 268,676.16

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

EFT17575	30/07/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED MATERIALS FOR AVON DESCENT FLOAT, LIGHT GLOBES & DOOR STOPPERS FOR ADMIN BUILDING, X1 ECLIPSE WRENCH FOR THE NORTHAM POOL, X2 MULTI PURPOSE LATCHES FOR OUTSIDE SCHOOL HOURS CARE, X4 WOODEN BROOM HANDLES, PIPE & TAP FITTINGS X5 CUT OFF DISKS, X1 TURPENTINE, X1 ACETONE, X2 SHOVELS, X2 WRENCH & X4 PKS OF CABLE TIES FOR ENGINEERING SERVICES, X2 WEED KILLER, X2 CASE SAFE LARGE & X2 CASE SAFE EXTRA LARGE FOR SES, X1 ROCKWELL PETROL LINE TRIMMER & X1 VICTA HAWK LAWN MOWER FOR KILLARA.	- 1,592.11
EFT17576	30/07/2014	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR JUNE 2014.	- 3,514.51
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 1,264,529.05</b>
33430	04/07/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 381.76
33431	04/07/2014	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 238.64
33432	04/07/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,000.00
33433	04/07/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 143.72
33434	04/07/2014	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATI ON BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 249.04
33435	04/07/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 224.13
33436	04/07/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 73.32
33437	04/07/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 180.09
33438	04/07/2014	COMMONWEAL TH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 302.40
33439	04/07/2014	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 78.87
33440	04/07/2014	LOCAL GOVERNMENT AND RACECOURSE	PAYROLL DEDUCTIONS.	- 19.40



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

		EMPLOYEES UNION		
33441	04/07/2014	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 191.12
33442	04/07/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	- 23,358.63
33443	04/07/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 407.17
33444	11/07/2014	WESTERN POWER	ANNUAL INSPECTION OF NORTHAM COMMUNITY BUS N.009.	- 144.30
33445	15/07/2014	AVON FIBRE TECH	REPAIRS TO ROUND-A-BOUT IN THE MAIN STREET.	- 385.00
33446	15/07/2014	A COUNTRY PRACTICE	CAT STERILISATION FEES.	- 1,000.00
33447	15/07/2014	CHRIS BARTON	REIMBURSEMENT FOR POLICE CLEARANCE.	- 63.50
33448	15/07/2014	CLASSIC IT SUPPORT	SUPPLY & INSTALL DESK TOP COMPUTER FOR NORTHAM DISTRICT SES.	- 1,847.00
33449	15/07/2014	DEPARTMENT OF LANDS	LICENCE FEE AND DOCUMENT PREPARATION FEE FOR WUNDOWIE-BAKERS HILL PIPELINE.	- 327.00
33450	15/07/2014	JAYLON INDUSTRIES PTY LTD	ENVIROLINER AND DELIVERY FOR SEPTAGE POND MAINTENANCE.	- 20,912.10
33451	15/07/2014	NORTHAM BETTA ELECTRICAL	PURCHASE OF X6 TEAC CLOCK RADIOS, X1 KAMBROOK URN & X2 DESKTOP PRINTERS FOR KILLARA.	- 736.90
33452	15/07/2014	NORTHAM RETRAVISION	PURCHASE OF X1 WIRELESS KEYBOARD & X1 WIRELESS MOUSE FOR COMMUNITY SERVICES.	- 138.95
33453	15/07/2014	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	- 800.00
33454	15/07/2014	NORTHAM TOYWORLD	PURCHASE OF X7 BALLS FOR SENIOR SPORTS AT NORTHAM REC CENTRE.	- 51.93
33455	15/07/2014	OZSHUT PTY LIMITED	SUPPLY AND INSTALLATION OF X4 ROLLERSHUTTERS FOR OLDQUARRY LANDFILL GATE HOUSE.	- 5,024.00
33456	15/07/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	PURCHASE OF X2 SAMSUNG TABLET FOR PROJECTS & EMCOMMS, TRAVEL FOR NEW SERVER TO BE CUT IN AT THE NORTHAM LIBRARY & CHARGES FOR MS OFFICE STANDARD LICENSES.	- 13,908.29
33457	15/07/2014	PETTY CASH	PETTY CASH RECOUP FOR ADMIN, KILLARA, WUNDOWIE LIBRARY & NORTHAM DEPOT FOR JUNE 2014.	- 563.85
33458	15/07/2014	PHILIP JOHN ROBINSON	REMOVE OLD LINO & VINYL AT OLD AMBULANCE HALL & SUPPLY & FIT NEW SOLID DOOR TO LADIES TOILET.	- 983.40
33459	15/07/2014	RAC BUSINESSWISE	RENEWAL OF BUSINESSWISE ABSOLUTE FOR 4 KILLARA VEHICLES.	- 708.00
33460	15/07/2014	RIVERGUM VALLEY	ASSORTED LAVENDER PRODUCTS FOR VISITOR CENTRE.	- 158.90

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

33461	15/07/2014	ROADSWEST ENGINEERING GROUP PTY LTD	UNDERTAKE ROAD SAFETY AUDIT & PRODUCE A CONCEPT REPORT FOR DESIGN ON NEWCASTLE RD AND MITCHELL AVE INTERSECTION IMPROVEMENTS.	- 1,760.00
33462	15/07/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 15/04/2014 TO 24/06/2014.	- 32,758.00
33463	15/07/2014	TELSTRA CORPORATION	TELSTRA MOBILE PHONE ACCOUNT FOR JUNE TO JULY 2014 & BAKERS HILL BFB JUNE 2014.	- 1,238.73
33464	15/07/2014	TOODYAY GROWERS MARKET	ASSORTED FRUIT & VEG FOR KILLARA.	- 252.97
33465	15/07/2014	VODAFONE	VODAFONE MESSAGING CHARGES FOR SES/BRIGADES FOR JUNE 2014.	- 857.47
33466	15/07/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 16/04/2014 TO 30/06/2014.	- 11,594.35
33467	18/07/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 410.23
33468	18/07/2014	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 219.22
33469	18/07/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,000.00
33470	18/07/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 182.04
33471	18/07/2014	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 249.04
33472	18/07/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 224.13
33473	18/07/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 75.30
33474	18/07/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 185.12
33475	18/07/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 302.40
33476	18/07/2014	EWRAF SUPER	SUPERANNUATION CONTRIBUTIONS.	- 73.79
33477	18/07/2014	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 117.73
33478	18/07/2014	LOCAL GOVERNMENT AND RACECOURSE	PAYROLL DEDUCTIONS.	- 19.40

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

		EMPLOYEES UNION		
33479	18/07/2014	LUCY'S TEAROOMS	DELIVERY OF X24 BEEF AND GRAVY ROLLS FOR OSH MEETING ON 25/06/2014.	- 178.00
33480	18/07/2014	PETTY CASH	PETTY CASH RECOUP FOR NORTHAM VISITOR CENTRE FOR JUNE 2014.	- 128.70
33481	18/07/2014	PROMPT SETTLEMENTS	RATES REFUND FOR ASSESMENT A2360, 248 TAMMA ROAD BAKERS HILL WA 6562.	- 425.00
33482	18/07/2014	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 191.12
33483	18/07/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 06/05/2014 TO 07/07/2014.	- 2,232.45
33484	18/07/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	- 23,831.06
33485	18/07/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 06/05/2014 TO 08/07/2014.	- 2,774.10
33486	18/07/2014	WESTNET PTY LTD	ANNUAL CHARGES FOR WESTNET STATIC IP ADDRESS, SINGLE SERVICE AND ANNUAL CHARGES FOR BROADBAND1 - ENTERPRISE OPTION 2 SERVICE NTC@WESTNET.COM.AU FROM THE 01/06/2014 TO 01/06/2015.	- 1,212.08
33487	18/07/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 549.63
33488	18/07/2014	SHIRE OF NORTHAM	TRANSFER OF INTEREST EARNED ON RETENTION AMOUNT FOR KILLARA RESPIRE FACILITY (PROJEX MANAGEMENT & CONSTRUCTION) ALLOCATE TO TRUST 745.	- 690.98
33489	18/07/2014	LANDGATE	SUBDIVISION APPLICATION & NEW TITLE REGISTRATION	- 492.00
33490	25/07/2014	SHIRE OF NORTHAM	12 MONTH REGISTRATION FOR ASSORTED SHIRE VEHICLES.	- 10,879.75
33491	25/07/2014	A COUNTRY PRACTICE	CHARGES FOR X10 CAT STERILISATIONS (SNIP AND CHIP GRANT).	- 1,000.00
33492	25/07/2014	LUCY'S TEAROOMS	PURCHASE OF X20 BEEF AND GRAVY ROLLS AND X3 CHEESE AND SALAD ROLLS FOR 2ND PHASE INDUCTION ON 01/07/2014.	- 171.00
33493	25/07/2014	NORTHAM RETRAVISION	PURCHASE OF 20 LITRE COMMERCIAL QUALITY URN FOR COUNCIL CHAMBERS.	- 295.00
33494	25/07/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	TRAVEL CHARGES FOR THE PERIOD 08/07/2014 TO 10/07/2014.	- 837.00
33495	25/07/2014	SYNERGY	ELECTRICITY ACCOUNT FOR 395 FITZGERALD ST, NORTHAM (ADMIN BUILDING). FROM 19/06/2014 TO 16/07/2014.	- 2,114.40
33496	25/07/2014	TELSTRA CORPORATION	TESTRA LANDLINE ACCOUNT FOR JUNE TO JULY 2014.	- 5,300.68

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

33497	25/07/2014	TOODYAY GROWERS MARKET	PURCHASE OF ASSORTED FRUIT AND VEGETABLES FOR KILLARA.	- 56.31
33498	25/07/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 07/05/2014 TO 16/07/2014	- 6,341.99
33499	28/07/2014	SHIRE OF NORTHAM	6 MONTH REGISTRATION FOR HYUNDAI SANTA FE N10729 CEO VEHICLE.	- 158.10
33500	29/07/2014	SHIRE OF NORTHAM	12 MONTH REGISTRATION FOR NORTHAM COMMUNITY BUS N.009	- 293.80
33501	30/07/2014	WESTERN POWER	ANNUAL INSPECTION OF WUNDOWIE COMMUNITY BUS N460.	- 144.30
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>- 186,418.78</b>
DD7313.1	03/07/2014	TENNANT AUSTRALIA	LEASE FEE NORTHAM RECREATION CENTRE - CLEANING EQUIPMENT JULY 2014.	- 1,067.00
			<b>TOTAL DIRECT DEBIT</b>	<b>- 1,067.00</b>
PAYROLL	03/07/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 177,379.12
PAYROLL	17/07/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 179,593.47
PAYROLL	31/07/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 164,741.19
			<b>TOTAL PAYROLL</b>	<b>- 521,713.78</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>-\$ 2,669,368.17</b>
			<b>TOTAL EFT TRUST</b>	<b>-\$ 1,500.00</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>-\$ 186,418.78</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>-\$ 2,000.00</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>-\$ 1,067.00</b>
			<b>TOTAL PAYROLL</b>	<b>-\$ 521,713.78</b>
			<b>TOTAL</b>	<b>-\$ 3,382,067.73</b>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

The payment of cheque numbers 33430 to 33501 from Municipal Fund (dated 1<sup>st</sup> July 2014 to 31<sup>st</sup> July 2014), the payment of trust cheque numbers 1839 to 1840 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT17265 to EFT17347 and EFT17350 to EFT17444 and EFT17446 to EFT17576 (dated 1<sup>st</sup> July 2014 to 31<sup>st</sup> July 2014). EFT Trust Fund EFT17348 to EFT17349 and EFT17445 to EFT17445. Direct Debits 7313.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 33430 to 33501	\$	186,418.78
Trust Bank Vouchers 1839 to 1840	\$	2,000.00
EFT Trust Bank Vouchers EFT17348 to EFT17349 and EFT17445 to EFT17445	\$	1,500.00
Municipal Fund Bank Electronic Fund Transfer EFT17265 to EFT17347 and EFT17350 to EFT17444 and EFT17446 to EFT17576	\$	
Direct Debit Fund Transfer 7313.1	\$	1,067.00
Municipal Fund Bank Electronic Fund Transfer Payroll 03/07/2014	\$	177,379.12
Municipal Fund Bank Electronic Fund Transfer Payroll 17/07/2014179	\$	179,593.47
Municipal Fund Bank Electronic Fund Transfer Payroll 31/07/2014	\$	164,741.19
TOTAL	\$	3,382,067.73

**CERTIFICATION OF THE PRESIDENT**

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$3,382,067.73 was submitted to the ordinary Meeting of Council on Wednesday 13<sup>th</sup> August 2014.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

**CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER**

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$3,382,067.73 was submitted to each member of the Council Wednesday 13<sup>th</sup> August 2014, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.3.2 FINANCIAL STATEMENTS TO 30 JUNE 2014 (Appendix 3)**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe MacDonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	1 August 2014

**PURPOSE**

The Statement of Financial Activity for the period ending 30 June 2014 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 June 2014.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.4. COMMUNITY SERVICES**

**13.4.1 COMMUNITY SPORT AND RECREATION FACILITIES FUNDING APPLICATION**

Name of Applicant:	Internal
Name of Owner:	N/A
File Ref:	8.2.5.1/9.1.2
Officer:	Jean McGready/Annique Gray
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	28/07/2014

**PURPOSE**

For Council to consider the endorsement of an application to the Department of Sport and Recreation for the 2014/15 Community Sport and Recreation Facilities Funding (CSRFF) - Small Grant round.

The application is for the construction of the Wundowie Skate Park, and if successful would be reliant on a financial contribution from Council.

**BACKGROUND**

The Department of Sport and Recreation has called for grant submissions under their Small Grant Scheme for projects to the value of \$150,000, with the Department able to fund up to one third of the project cost only.

Local governments are required to assess, prioritise and endorse all CSRFF applications prior to their submission to the Department of Sport and Recreation, as per Attachment A of this report. The assessment, together with a copy of the relevant Council Minutes, is to be submitted to the Department of Sport and Recreation by 4pm on Friday 29 August 2014.

No other applications for the 2014/15 CSRFF Small Grant scheme have been submitted to the Shire of Northam for endorsement by Council.

The Shire of Northam Officers have been working with the Wundowie Community over the past nine months to progress the planning for the development of the Wundowie Youth Space. Preliminary meetings were held on site to ascertain availability of space and develop a scope for the project.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Quotes for the design of the skate park were sought from a number of consultants, with Enlocus contracted to develop the preliminary plans. Being competitive on price, Enlocus also do not require “design and construct” contracts, which will enable Council to seek competitive pricing for the construction phase.

A comprehensive community consultation process was undertaken to inform the design for the facility, including meetings with the Wundowie Progress Association, the Wundowie Affiliated Sports Council, the Wundowie Men’s Shed and an onsite meeting with around 30 children and youth. The Concept Plans were made available to the community for comment, and were also presented to the Wundowie Primary School students during a skateboard clinic, with students given the opportunity to make comment via a survey.

Cost estimates for the construction of the preliminary plans have been provided by Enlocus, enabling the Shire of Northam to seek grant funding for the project. The Shire of Northam requested that the design be undertaken with a \$150,000 construction budget in mind. The cost estimates received indicate that the construction stage of the Skatepark as per the concept design can be achieved within that budget. A further stage of the development of the youth space may be landscape works estimated at \$53,000, depending on available budget and possible community contributions.

Prior to construction phase, design development and contract documentation will be required, which has been quoted at \$9,950.00.

**STATUTORY REQUIREMENTS**

Whilst there are no statutory requirements in relation to Council's endorsement of the CSRFF application, the Shire of Northam will be required to comply with applicable requirements during the projects implementation.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

This application is in accordance with the Shire of Northam Strategic Community Plan as follows:

- OBJECTIVE C1      Create an environment that provides for a caring and healthy community
  
- STRATEGY C1.6    Provide an environment that enhances the growth, development and retention of youth
  
- OBJECTIVE C3      Provide active and passive recreation facilities and services



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

STRATEGY C3.1 Develop, maintain and support appropriate recreation facilities throughout the Shire

STRATEGY C3.2 Partner with stakeholders to achieve greater community participation in recreational facilities and services

The Shire of Northam Corporate Plan has \$216,700 allocated to the development of the Wundowie Youth Space for 2014/15.

**BUDGET IMPLICATIONS**

The Shire of Northam budget provision for the construction of the Wundowie Skate Park is \$150,000 plus \$31,700 carried forward from the 2013/14 Budget.

\$76,000 is being allocated from Shire of Northam Recreation Reserve and the Recreation and Community Facilities Reserve, with application for \$49,767 being made to the Department of Sport and Recreation. Application for funding for the project is also being made to Lotterywest.

**OFFICER'S COMMENT**

The Wundowie community has been championing for an upgrade of the Wundowie Skate Park for several years, as it will provide an opportunity for young people to engage in physical activity and also provide a focused meeting place.

The concept design has been well thought out with significant input from across the community, particularly children and youth, and has received a positive response from the community and Skateboarding Australia.

The design for the project will enable use by skateboarders, BMX and scooters. Recent research by the University of Western Australia suggests that skate parks promote positive behaviour, providing a positive setting in which young people can learn the arts of cooperation, negotiation and compromise. Australian data indicates that youth participation in skateboarding, in-line skating, rollerblading and scooting is now close to exceeding participation in organised sports.

Whilst there is no guarantee of securing grant funding, the project has been discussed in some detail with both the Department of Sport and Recreation and Lotterywest, who have indicated that the project fits within their guidelines and that it has potential to deliver significant outcomes for the community.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**RECOMMENDATION**

**That Council:**

- 1. Endorse the Shire of Northam application to the Department of Sport and Recreation 2014/15 Small Grant Scheme for the development of the Wundowie Skate Park for \$49,500.**
- 2. Advise the Department of Sport and Recreation that:**
  - a. this application is ranked as priority 1, being the only application received and that it is consistent with the Local Plan**
  - b. the CSRFF principles have been considered and that all application criteria are considered satisfactory**
  - c. planning and building approval will not be required for the project**
  - d. the project is considered to be well planned and needed by the municipality**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**PROJECT ASSESSMENT SHEET**

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please attach copies of council minutes relevant to the project approval.

<b>Name of Local Government Authority:</b> Shire of Northam
<b>Name of Applicant:</b> Shire of Northam

Note: The applicant's name cannot be changed once the application is lodged at DSR.

**SECTION A**

The CSRFF principles have been considered and the following assessment is provided: (Please include below your assessment of how the applicant has addressed the following criteria)

**All applications**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Development applications only**

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION B**

LGA – priority ranking of this project	
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**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

**Project Rating** (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**13.4.2 COMMUNITY ASSISTANCE GRANT APPLICATIONS**

Name of Applicant:	Internal
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Jean McGready/ Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	30 July 2014

**PURPOSE**

For Council to make determination on whether to support the applications received for the 2014/15 Community Assistance Grants in the following categories:

- Public Event Grants & Sponsorship
- Project Grants
- Club Sponsorship.

**BACKGROUND**

The Shire of Northam Policy C2.1 Community Grants Scheme (adopted 21 May 2014) guides the application process and evaluation of the community grants.

The Shire of Northam Community Grants were advertised in the Avon Valley Advocate, Avon Valley and Hills Gazettes, Shire of Northam website and Facebook, as well as emailed to community groups and organisations.

Applications were open for no less than four weeks and closed on 30 June 2014.

The following applications were received:

**PUBLIC EVENT CATEGORY**

<b>Applicant</b>	<b>Event</b>	<b>Amount Requested (Inc GST)</b>
Avon Events & Marketing	Avon Valley Gourmet Food and Wine Festival	\$20,000
Avon Valley Arts Society	Avon Rock 14	\$3,000
Avon Valley Environmental Society	Visitor Centre - Burlong Park Inaugural Walk	\$555

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

Avon Youth	Northam Community Service, Employment and Training Expo	\$3,156
Bakers Hill Progress & Recreation Association	Motorama	\$10,000
Northam Christian Ministers Association	Christmas Carols	\$5,000
Northam Over 60s	Senior's Week	\$2,500
Northam Scout Group	Centenary of Scouting - Reunion Afternoon Tea	\$5,000
Vintage Sports Car Club	Northam Flying 50	\$16,500

**PROJECT GRANT CATEGORY**

<b>Applicant</b>	<b>Project</b>	<b>Amount Requested (Inc GST)</b>
Bakers Hill Adult Riding Club	Improvements to Grounds	\$2,000
Bakers Hill Golf Club	Switchboard Upgrade	\$2,200
Bakers Hill Out of School Hours Care	Computer & Furnishings	\$2,000
Clackline Muresk Bush Fire Brigade	Shed Extension	\$5,000
Northam Over 60's Group	Senior's Computer Kiosk	\$1,000
Northam Scout Group	Equipment Trailer	\$4,367
Northam Senior Citizens Social Club	Outings - bus hire costs	\$2,750
Northam Theatre Group	Kitchen Renovation	\$3,316
Wundowie Men's Shed	Work Shed Extension	\$5,000
Northam BMX Club	Track Improvements	\$5,000

**CLUB SPONSORSHIP CATEGORY**

<b>Applicant</b>	<b>Event</b>	<b>Amount Requested (Inc GST)</b>
Northam Country Club - Golf Division	Ladies & Men's Open Day	\$500
Northam Lawn Tennis Club	Mixed Doubles Open Day	\$500
Northam Springfield Football Club	Football West Coaching Clinic	\$500
Northam & Districts Gun Club	Avon Valley Trap Carnival	\$800

**STATUTORY REQUIREMENTS**

Nil

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**BUDGET IMPLICATIONS**

The Shire of Northam Draft Budget has an allocation of \$126,695 for the awarding of Community Grants and Sponsorship, and \$11,000 for the Bakers Hill Car Event and Family Fun Activities. The recommended allocation of grants total \$61,172 (exc GST).

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

- OBJECTIVE C1     Create an environment that provides for a caring and healthy community
- OBJECTIVE C2     Provide services and processes to enhance public safety
- OBJECTIVE C3     Provide active and passive recreation facilities and services
- OBJECTIVE C4     Protect and promote the Shire's diverse culture and heritage
- OBJECTIVE E1     Support business and investment opportunities
- OBJECTIVE E2     Facilitate further development of regional tourism
- OBJECTIVE N2     Enhance the health and integrity of the natural environment

**OFFICER'S COMMENTS**

At last week's Council Forum a Deputation was presented by Philip Robertson from the Perth Hills and Wheatbelt Band (PHWB). Council officers have not received a grant application, receiving instead a letter of intent directed toward applying for a grant to assist with a concert performance around September/October. Their request for a grant of \$2,500 will allow them to provide a free concert as part the Commemoration of the World Wars 1 and 2 to the community.

Late correspondence has also been received from the Clackline/Muresk Bushfire Brigade in reference to their grant application. They are requesting that Council give consideration to increasing their allocation from \$5,000 to \$8,500. This request is in reference to the presentation made at the Council forum citing issues pertaining to the security of the brigade's assets. The additional request for funding will assist in the purchase of materials initially excluded including a roller door.

Please refer to Confidential Assessment Schedule.

**OFFICER'S RECOMMENDATION**

**That Council provide the following funding to the applicants as listed, with special conditions as listed in the Confidential Assessment Schedule:**

PUBLIC EVENT CATEGORY

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

<b>Applicant</b>	<b>Event</b>	<b>Amount Requested (Inc GST)</b>	<b>Amount to be Granted (Exc GST)</b>
Avon Events & Marketing	Avon Valley Gourmet Food and Wine Festival	\$20,000	\$5,000
Avon Valley Arts Society	Avon Rock 14	\$3,000	\$3,000
Avon Valley Environmental Society	Visitor Centre - Burlong Park Inaugural Walk	\$555	\$505
Avon Youth	Northam Community Service, Employment and Training Expo	\$3,156	\$2,869
Bakers Hill Progress & Recreation Association	Motorama	\$10,000	\$9,091
Northam Christian Ministers Association	Christmas Carols	\$5,000	\$4,545
Northam Over 60s	Senior's Week	\$2,500	\$2,500
Northam Scout Group	Centenary of Scouting - Reunion Afternoon Tea	\$5,000	\$0
Vintage Sports Car Club WA	Northam Flying 50	\$16,500	\$5,000

**PROJECT GRANT CATEGORY**

<b>Applicant</b>	<b>Project</b>	<b>Amount Requested (Inc GST)</b>	<b>Amount to be Granted (Exc GST)</b>
Bakers Hill Adult Riding Club	Improvements to Grounds	\$2,000	\$2,000
Bakers Hill Golf Club	Switchboard Upgrade	\$2,200	\$2,000
Bakers Hill Out of School Hours Care	Computer & Furnishings	\$2,000	\$2,000
Clackline Muresk Bush Fire Brigade	Shed Extension	\$8,500	\$5,000
Northam Over 60's Group	Senior's Computer Kiosk	\$1,000	\$1,000
Northam Scout Group	Equipment Trailer	\$4,367	\$4,367
Northam Senior Citizens Social Club	Outings - bus hire costs	\$2,750	\$2,000
Northam Theatre Group	Kitchen Renovation	\$3,316	\$0
Wundowie Men's Shed	Work Shed Extension	\$5,000	\$5,000
Northam BMX	Track Improvements	\$5,000	\$4,545



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**CLUB SPONSORSHIP CATEGORY**

<b>Applicant</b>	<b>Event</b>	<b>Amount Requested (Inc GST)</b>	<b>Amount to be Granted (Ex GST)</b>
Northam Country Club - Golf Division	Ladies & Men's Open Day	\$500	\$500
Northam Lawn Tennis Club	Mixed Doubles Open Day	\$500	\$500
Northam Springfield Football Club	Football West Coaching Clinic	\$500	\$0
Northam & Districts Gun Club	Avon Valley Trap Carnival	\$800	\$0

**13.5. ENGINEERING SERVICES**

Nil

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. ELECTED MEMBERS**

Nil

**15.2. OFFICERS**

Nil

**17 DECLARATION OF CLOSURE**

**SHIRE OF NORTHAM**  
AGENDA  
COUNCIL MEETING HELD ON 20 AUGUST 2014

---

Appendix 2



**UNCONFIRMED MINUTES OF  
COMMUNITY SAFETY COMMITTEE MEETING  
31 JULY 2014**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

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**SHIRE OF NORTHAM**  
**SUMMARY OF MINUTES OF THE COMMUNITY SAFETY COMMITTEE MEETING**  
**HELD ON 31 JULY 2014 AT 3:15 PM**

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	<b>Page</b>
1. OPENING AND WELCOME .....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
2. DECLARATION OF INTEREST.....	124
3. ATTENDANCE .....	124
4. APOLOGIES .....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
5. CONFIRMATION OF PREVIOUS MINUTES.....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
6. BUSINESS ARISING FROM THE MINUTES .....	125
6.1. COUNCIL RESOLUTIONS.....	125
6.2. FURTHER DATA REQUESTED.....	125
7. AGENDA ITEMS .....	126
7.1 PRESENTATIONS BY STAKEHOLDERS.....	126
7.1.1 PRESENTATION BY DEPARTMENT OF HEALTH.....	126
7.1.2 PRESENTATION BY WA POLICE .....	127
7.1.3 AVON YOUTH SERVICES.....	128
7.2 REVIEW OF SHIRE OF NORTHAM COMMUNITY SAFETY AND CRIME PREVENTION PLAN.....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
RECOMMENDATION/RESOLUTION.....	<b>ERROR! BOOKMARK NOT DEFINED.</b>
8. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COMMITTEE .....	133
9. DATE OF NEXT SCHEDULED MEETING .....	133
10. DECLARATION OF CLOSURE.....	133

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

1. OPENING AND WELCOME

The Chair, Ms Rose Power declared the meeting open at 3:20pm. Ms Power reiterated that the Terms of Reference stipulate the Members and Ex-Officio Members of the Committee and that only Members hold voting rights. It was emphasised that the numbers of Members with voting rights was restricted only to try and ensure that meetings reach a quorum, and ex-officio members are encouraged to suggest motions and engage in committee debate.

2 DECLARATION OF INTEREST

NIL

3 ATTENDANCE

**MEMBERS**

Councillors

Chief Executive Officer

Northam Police

Northam Roadwise Committee

Northam Chamber of Commerce

Department of Health

Community Representative

D G Beresford

J E Williams

Jason Whiteaker

Inspector Tony Colfer

Cliff Simpson

John Proud

Daniella Joyce

Rose Power (Chair)

**EX-OFFICIO MEMBERS**

Senior Community Development Coordinator

Main Roads Western Australia

Department Education

Avon Youth Services

Northam PCYC

Department Sport and Recreation

Department Child Protection and Family Support

Annique Gray

Barbara Gogan

Sharon Bray

Venessa Miler

James West

Jannah Stratford

Dawn Lamperd

4. **APOLOGIES**

Executive Manager Community Services

Department Fire and Emergency Services

Department Sport and Recreation

Southern Youth Justice Services

Community Representative

Northam Police

WA Police

Local Drug Action Group

Jean McGready

Sven Andersen

Jenifer Collins

Ellen Coshall

Barbara Silvester

Snr Sergeant Mal Ward

Superintendent Peter Halliday

Denese Smythe

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**5 CONFIRMATION OF PREVIOUS MINUTES**

**Moved: J Williams**

**Seconded: C Simpson**

**That the minutes of the meeting held Thursday, 26 June 2014 be confirmed as a true and correct record of that meeting.**

**CARRIED 8/0**

**6 BUSINESS ARISING FROM THE MINUTES**

**6.1 COUNCIL RESOLUTIONS**

The meeting was advised that at its ordinary meeting held on 16 June 2014 Council endorsed the following resolutions:

That Council:

1. Allocate \$1,000.00 in the 2014/15 Draft Budget for the implementation of outcomes recommended by the Committee.
2. Holds a workshop to commence the development of a new Community Safety and Crime Prevention Plan.
3. Appoint a facilitator for the Community Safety Committee workshop to develop a new Community Safety and Crime Prevention Plan.

**6.2 FURTHER DATA REQUESTED**

In follow up to questions asked at the Previous Meeting, Insp Colfer advised the Committee that road trauma statistics for the Wheatbelt region remain high compared to previous years, with the region representing 9.7% of the State's total fatalities. Of these many were related to farm workers, as well as alcohol being a significant factor; therefore responsible serving of alcohol continues to be of importance.

Cliff Simpson asked whether trends in traffic offences have a correlation to crash statistics; for example can complaints being received about driver behaviour on Katrine Road be correlated with charges and accident figures.

Insp Colfer advised that fatal crashes on "back roads" continue; and provided an example of a driver recently being picked up for travelling at 168km/hr on Trimmer Road.

Venessa Miler asked whether there was data available on the number of people being charged for driving without a licence, and whether these were persons who had lost their licence due to driving offences or other reasons, or whether they never held a licence.

Insp Colfer advised that he would look into both matters.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**7. AGENDA ITEMS**

**7.1 PRESENTATIONS BY STAKEHOLDERS**

At the initial meeting of the Committee it was agreed that the first important step for the Committee was to begin to develop a clear understanding of the issues and challenges facing the community in relation to safety and subsequent crime prevention. As a consequence the focus of the initial Committee meetings will be on receiving presentations from key Committee members/stakeholders.

The presentations/briefings are designed to provide the opportunity for the relevant stakeholder to paint their picture of Northam in the context of their specific area of interest/focus.

**7.1.1 PRESENTATION BY DEPARTMENT OF HEALTH**

**Daniella Joyce – Health Promotions Officer**

WA Country Health Service employs health promotion staff in various regional settings, and Ms Joyce covers the Avon and Central Wheatbelt region.

Health promotion aims to build healthy public policy, create supportive environments, strengthen community actions, develop personal skills and reorient health services. In the Wheatbelt the five target issues are obesity, tobacco, mental health, injury and alcohol, with the latter two being most relevant to the Department's contribution to the Committee.

The Department's strategic direction for alcohol is to reduce harmful use by changing community attitudes to alcohol use, influencing the supply of alcohol and reducing demand. The Health Promotions Officer has approval to support the development and implementation of a local government lead alcohol management plan.

In terms of injury prevention, the priority areas are prevention of falls in older people, reduced road crashes and road trauma, reduced interpersonal violence, protection of children from injury and improved water safety. Again the Health Promotions staff have approval to participate in community safety action plans.

**QUESTIONS AND DISCUSSION**

There was general discussion about the development of an Alcohol Management Plan, which is identified as one of the duties / responsibilities of the Committee in the Terms of Reference as well as in the Shire of Northam Corporate Plan. A preliminary meeting was held in 2013 with the Drug and Alcohol Office (WA Government) who have indicated that they will assist in the development of the Plan. Like the Community Safety and Crime Prevention Plan, this will require community consultation and will need to imbed issues identified by the community.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

J Proud asked whether Ms Joyce was aware of the Alcohol Accord in Northam. D Joyce responded in the affirmative but advised that the members had not met for some time; and whilst the members will be able to provide some insight into issues, they are more focused on dealing with troublesome patrons; whereas a Community Alcohol Management Plan will set targets and strategies to achieve outcomes across the community.

J Stratford advised of the “Changing Attitudes to Alcohol through Sport” strategy being promoted through the Department of Sport and Recreation, aimed at promoting a cultural change to the serving and consumption of alcohol at sporting venues and events, with clubs having the potential to play a key role in changing community attitudes.

D Beresford stated that irresponsible consumption of alcohol has many facets, and it was concurred that these will be raised during the development of the Plans.

J Whiteaker asked whether data could be made available on alcohol and drug related injuries to provide a factual basis for the development of strategies; D Joyce advised that hospital admission data should be able to be provided.

R Power advised that the Drug and Alcohol Office may also have data available and other issues such as a link between drug and alcohol use and domestic violence should also be investigated.

**7.1.2 PRESENTATION by WA POLICE**

**Inspector Tony Colfer – WA Police Wheatbelt**

Insp Colfer advised that the WA Police in the metropolitan area are undergoing a Reform project to enable the service to be more effective and cost efficient in its delivery of services to the community.

This has included the combination of police district boundaries to enable the establishment of response teams, supported by investigative teams as required. There is also a community policing team that works with agencies to get to know and establish relationships with the communities. This is in reality similar to how policing in the regions is currently operating, and subsequently no plans for reform are currently in place for the regions.

Police staffing in Northam is currently very good, including having youth intervention officers in place, and no significant changes are foreseen in the near future.

Insp Colfer reiterated that the overall decrease in crime in Northam during the previous years has continued. Whilst the majority of theft is opportunistic crime, a targeted approach to the issues is having positive effects.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

Insp Colfer stated that the youth programs being undertaken by the PCYC are having a significant impact, with past offenders not re-offending following their participation in the program. There has been a significant reduction in youth crime as a result of a combination of agency work (PCYC and Avon Youth Services) and Police Officers dedicated to youth and young offenders.

Police are also attempting to support people recently released from Prison to try to reduce the likelihood of re-offending.

#### QUESTIONS AND DISCUSSIONS

J Stratford asked whether any data was available to establish whether programs such as the Inclusive Holiday Program (delivered by the community with support from Inclusion WA) has an impact on reducing anti-social behaviour during school holidays. Insp Colfer advised that he would see what data may be available to present to the next meeting.

J West from PCYC commended the work of Anne Lowe, WA Police Youth Officer, stating that she has been of great assistance and acknowledged the success of the engagement programs she has undertaken. He requested whether more Police Officers could attend PCYC programs to interact with the youth so that they are regarded as positive role models.

There was some discussion about the need to provide activities and support of young people at events, and it was noted that the Avon River Festival will provide activities targeted at youth; also that free water would be available. Insp Colfer advised that offences during or after events are now often not by local residents.

V Miler commented that a bus patrol should be considered for the Avon Descent, and that agency funding would be possible to support this; but that it is difficult to staff such programs out of hours in Northam. R Power advised that such patrols have occurred in the past, and J Whiteaker advised that such actions should be identified in the Community Safety and Crime Prevention Plan.

#### **7.1.3 PRESENTATION BY AVON YOUTH SERVICES**

##### **Venessa Miler –Chief Executive Officer**

Avon Youth Community and Family Services Inc is a non-government, not for profit community based organisation that was established in 1985. Since its inception as a youth outreach and drop in centre it has expanded to provide a diverse range of services for young people aged 12 to 24 in the Wheatbelt, based in Northam with branches in Narrogin, Merredin and Moora.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

The purpose of Avon Youth is to organise and develop projects, programs and activities for the benefit of young people, with the cohort utilising the service tending to be disadvantaged and Indigenous youth.

Programs offered include youth engagement/drop in; alternate learning; school holiday activities, mentoring; housing support for public tenants; supported accommodation; and emergency relief.

The success rate for young people who genuinely engage in the programs is high. The organisation operates two group homes that can each cater for up to eight young people aged between 18 and 25 years. Avon Youth offers a Girls and a Boys Club for the younger age groups, and whilst the numbers for the boys is low, both programs are effective.

Other programs on offer include mentoring for youth in community service programs, diversionary programs for at risk youth (e.g. outdoor excursions) as well as a range of other small projects funded through alternate sources.

#### QUESTIONS AND COMMENTS

J West advised the Committee that the PCYC and Avon Youth have established a good working relationship to jointly meet the needs of young people with a wide range of ages, but neither organisation currently have the capacity (in terms of staffing and infrastructure) to deliver evening/night activities. V Miler noted that in order to deliver evening programs the organisation would be required to move to more part-time staffing to enable flexibility of rostering.

C Simpson commented that the way that community safety is portrayed in the media has significant influence on community perception and focus. He used the example of the impact that the downing of the Malaysian airline in Ukraine, which killed 37 Australians, has had and yet little focus is placed on the fact that more people than that are killed on our roads. As a society we are relatively unmoved by the trauma on our roads.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**7.2 PROGRESSION OF DEVELOPMENT OF COMMUNITY SAFETY AND CRIME PREVENTION PLAN**

Name of Applicant:	Internal
File Ref:	2.1.3.2
Officer:	Jean McGready / Annique Gray
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	25/07/2014

**PURPOSE**

To progress the preliminary data required to inform the development of the Shire of Northam Community Safety and Crime Prevention Plan.

**BACKGROUND**

At its meeting held on Thursday 26 June 2014 the Community Safety Committee resolved to hold a workshop to commence the development of a new Shire of Northam Community Safety and Crime Prevention Plan. It also requested that Council appoint a facilitator for that purpose, which was endorsed by Council at its Ordinary Meeting held on 16 July 2014.

Council Officers have held a preliminary discussion with consultant agency "Consult, Innovate Create", as recommended by members of the Committee and Regional Development Australia - Wheatbelt. The cost for facilitating the workshop will be on an hourly basis, estimated to be \$1,200 - \$1,500 including preliminary research and preparation.

The purpose of the workshop will be to identify key community safety issues in the Shire of Northam and the development of strategies to address these. In order to identify the key issues in the communities (demonstrated and perceived), consideration of statistical data and an understanding of the perceptions of safety and crime in the community is required.

Evidenced based data can be acquired through WA Police and other agencies, and can include crime statistics, road crash statistics, emergency services data, hospital admission data and other information able to be provided by the Committee members.

Community perception on safety and crime can be assessed through a range strategies, including forums, face to face or telephone interviews and surveys.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**STATUTORY REQUIREMENTS**

Nil

**CONFORMITY WITH STRATEGIC COMMUNITY PLAN**

OBJECTIVE S2     Provide services and processes to enhance public safety

**BUDGET IMPLICATIONS**

An allocation has been made in the Shire of Northam Draft Budget to enable the Committee to undertake its tasks, and the cost to undertake an online survey will be minimal.

**OFFICER'S COMMENT**

To enable informed recommendations on strategies to enhance community safety, it is imperative that the Committee has access to relevant data during the development of the Community Safety and Crime Prevention Plan. Notwithstanding this, whilst the provision of data collected by agencies will provide valuable informative material on what safety and crime issues are occurring in the communities, it is also important to consider the perceptions of residents, business owners and visitors.

The Community Safety Committee has been established to consider all aspects of community safety with its broad membership aimed to provide guidance on a comprehensive range of issues affecting the community. Actual and perceived safety issues are also likely to vary across localities and demographics in the Shire of Northam therefore the methodology for gathering community perceptions should enable and encourage respondents to consider and identify a broad range of safety and crime issues (e.g. theft, assault, burglary, motor accidents, fire, vandalism etc.).

There are a range of methodologies available to gather the views of the community, including forums, telephone interviews, face to face interviews, mail and on-line surveys. Each of the survey methods has its advantages and disadvantages, with factors to be considered including cost, timeliness, response rate, degree of sample bias, need for literacy, capacity to control, access to technology and staff capacity.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

**RECOMMENDATION**

**That the Committee:**

- 1. Request that Members and Ex-Officio Members of the Community Safety Committee provide to the Shire of Northam available data to inform the development of the Community Safety and Crime Prevention Plan.**
- 2. Consider the most appropriate methodology to be utilised to gather information on the community's perception of safety and crime in the Shire of Northam.**

**DISCUSSION**

Insp Colfer advised that the Northam Police have recently initiated a Facebook page which is attracting significant numbers of comments from the public. Comment was made that reporting of negative behaviours does skew the public perception, but that the Plan needs to align with what the community is feeling.

It was accepted that a range of quantitative and qualitative data will be required to inform the strategic planning documents, and that surveys will provide insight into community perceptions, while focus groups will better assist in the development of strategies to address the identified issues.

J Whiteaker advised the Committee that an allocation of \$20,000 is included in the Draft 2014/15 Shire of Northam Budget for the undertaking of a community perception survey, proposed to be undertaken on a biennial basis.

**RECOMMENDATION/RESOLUTION**

**Moved: J Proud**  
**Seconded: T Colfer**

**That Council;**

- 1. Undertakes a community perceptions survey of safety and crime prevention across the Shire of Northam;**
- 2. Incorporates the safety and crime survey into a larger Shire of Northam Community Perceptions Survey if the opportunity is available;**
- 3. Hold the Crime Prevention and Safety Community workshops after the surveying is complete.**

**CARRIED 8/0**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING HELD ON 20 AUGUST 2014**

---

V Miler and J West agreed to develop a youth survey to gauge young people's perceptions of community safety.

**8. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF COMMITTEE**

NIL

**9. DATE OF NEXT SCHEDULED MEETING**

The next meeting is to be held on Thursday 25 September 2014 commencing at 3:15pm

Presentations for the next meeting:

- WA Police – Superintendent Halliday
- Roadwise – Cliff Simpson
- School Drug Education and Road Aware – Rose Power

**10. DECLARATION OF CLOSURE**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**



A.C.N 095 775 590  
 22-24 Clayton Street  
 Bellevue, Western Australia 6056  
 Phone: (08) 9274 6300  
 Fax: (08) 9250 6346  
 E-mail: [admin@advancetraffic.com.au](mailto:admin@advancetraffic.com.au)

**EVENT TRAFFIC MANAGEMENT PLAN**

**Tough Mudder 2014**  
 Challis Farm  
 724 Leaver Rd, Copley WA 6562  
 DATE: 13<sup>th</sup> September – 14<sup>th</sup> September 2014

Prepared for **Ben Muldoon**  
 of



**Declaration**

I, KEN STRATTON (ETA AV 13-5455-01), declare that I have designed this Traffic Management Plan following a site inspection. The Traffic Management Plan has been prepared in accordance with the Main Roads Traffic Management for Events on Roads Code of Practice March 2011 and AS 1742.3 2009.

Signature ...

Date... 24/07/2014

	Name/Company	Accreditation Details	Date	Sign
TMP designed by	Ken Stratton Advanced Traffic Management WA Pty Ltd	ETA AV 13-5455-01	24/7/2014	
Checked by	Gerson Bermudez Advanced Traffic Management WA Pty Ltd	AWTM 14-1291-01	24/7/2014	
<b>Road Authority Approval</b>	I, ..... being an authorised officer of ..... (Authorised Body) approve this Traffic Management Plan (TMP) for implementation subject to compliance with the details in the Traffic Management Plan (TMP) and Traffic Control Drawings (TCD). Signed ..... Date .....			

TMP No.	Rev. No.	Date	TCD Nos.	Rev. No.	Date
351-5-3515	0	24/7/14	351-5-3515-001	0	24/7/14
			351-5-3515-002	0	24/7/14
			351-5-3515-003	0	24/7/14
			DEVICE LIST	0	24/7/14

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### CONTENTS

<b>1.0</b>	<b>EVENT INFORMATION</b> .....	<b>3</b>
1.1	PURPOSE AND SCOPE.....	3
1.2	EVENT LOCATION .....	3
1.3	SITE CONSTRAINTS/IMPACTS.....	4
1.5	RESPONSIBILITIES .....	4
<b>2.0</b>	<b>ACTIVITIES ON ROAD</b> .....	<b>5</b>
2.1	SCOPE OF ACTIVITIES .....	5
2.2	EXISTING TRAFFIC AND SPEED ENVIRONMENT .....	5
2.4	TRAFFIC MANAGEMENT DESIGN.....	6
<b>3.0</b>	<b>STATUTORY REQUIREMENTS</b> .....	<b>7</b>
3.1	RESPONSIBILITIES .....	7
3.2	INCIDENT/ACCIDENT PROCEDURES .....	7
<b>4.0</b>	<b>PLANNING</b> .....	<b>8</b>
4.1	RISK IDENTIFICATION AND ASSESSMENT .....	8
4.2	LEGISLATIVE AND OTHER PROVISIONS .....	10
4.3	TRAFFIC ASSESSMENT (VEHICULAR TRAFFIC).....	10
4.4	NON-MOTORISED ROAD USERS.....	11
4.5	SITE ASSESSMENT .....	11
4.6	CONSULTATION AND COMMUNICATION .....	11
<b>5.0</b>	<b>IMPLEMENTATION</b> .....	<b>12</b>
5.1	HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL .....	12
5.2	TRAFFIC CONTROL DEVICES .....	12
5.3	EMERGENCY ARRANGEMENTS .....	13
	VEHICLE BREAKDOWN AND/OR CRASHES CAN CAUSE CONSIDERABLE DELAY AND CONGESTION. POLICE COMMUNICATIONS WILL BE REQUESTED TO RENDER ASSISTANCE WHERE REQUIRED. ....	13
5.4	SITE ACCESS.....	13
<b>6.0</b>	<b>SITE INSPECTIONS &amp; RECORD KEEPING</b> .....	<b>14</b>
<b>7.0</b>	<b>REFERENCES</b> .....	<b>14</b>

#### APPENDICES

Appendix A	Risk Analysis Tables
Appendix B	Daily Diary & Daily Inspection Report Form
Appendix C	Incident Report Form
Appendix D	Notification of Event Form
Appendix E	Traffic Control Diagrams

#### GLOSSARY OF TERMS

AS	Australian Standard
AS/NZS	Australian and New Zealand Standard
AWTM	Advanced Worksite Traffic Management / Manager
MRWA	Main Roads Western Australia
OS&H	Occupational Safety and Health
RTM	Roadworks Traffic Manager (accredited by MRWA)
TCD	Traffic Control Diagram
TMP	Traffic Management Pla

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### 1.0 EVENT INFORMATION

##### 1.1 Purpose and Scope

This traffic management plan is concerned with the event that requires implementation of traffic management for the **Tough Mudder** obstacle course to be held at Challis Farm in Copley, Western Australia.

This is the second time the popular event has been held in Perth and this year organisers are expecting 6,000 participants to attend the location over two days. Participants will be putting their strength, endurance and mental resolve to the test while they tackle obstacles and situations that will take them out of their comfort zone.

The traffic management scenario mentioned within this TMP provides the procedures to be followed by Event Co-ordinators and Traffic Management staff conducting the event. On approach to the turn off at Decastilla Rd, Great Eastern Highway will be reduced in speed from 110 km/h to 80 km/h in preparation for vehicles turning onto Decastilla Rd, as requested by the Shire from last year's event.

Along Decastilla Rd and Leaver Rd there will be a speed reduction to 40 km/h and repeater signs located every 1 km to and from the worksite for both directions of traffic. This will provide a safer journey for the increase in vehicle movement, as Decastilla Rd and Leaver Rd are within unrestricted speed zones.

One week prior to the event commencing, Variable Message Signs will be located prior to the Decastilla Rd turnoff, notifying drivers of the upcoming event. During the weekend of the event, the VMSs will notify participants to drive slowly as the turn off is approaching.

Traffic control measures are to be in place by 4:45am on Saturday 13<sup>th</sup> September and removed by 5pm Sunday 14<sup>th</sup> September.

##### 1.2 Event Location

Tough Mudder is located 11km from Great Eastern Highway at 724 Leaver Rd in Copley. The region is under the care, control and maintenance of the Shire of Northam.



*Figure 1.0 – Tough Mudder event location*



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### 1.3 Site Constraints/Impacts

The nature of this event means that there are certain constraints and impacts that need to be imposed or noted so that adequate planning and reasonable action can be taken to ensure that the works and traffic control have as minimal impact as possible. These include the following:

- Speed reduction to 80 km/h on Great Eastern Highway prior to turnoff;
- Speed reduction to 40 km/h on Decastilla Rd & Leaver Rd between Great Eastern Hwy and event location over distance of 11 km;
- Event to be contained within the location provided;
- Adequate amount of Traffic Controllers or equally qualified works personnel to accommodate traffic management arrangements for the event;

#### 1.4 Traffic Management Objectives and Strategies

The objectives of the TMP are to:

- Provide for a safe environment for all road users;
- Provide protection to event participants, organisers and the general public from traffic hazards that may arise as a result of the event activity;
- To ensure network performance is maintained at an acceptable level throughout the duration of the events;

To achieve the above objectives, the Traffic Management Plan will:

- Ensure that delays and traffic congestion are kept to a minimum and within acceptable levels
- Ensure that appropriate/sufficient warning and information signs are installed and that adequate guidance is provided to delineate the travel paths through the event site.
- Ensure that the roads are free of hazards and that all road users are adequately protected from activities of event participants and organisers.
- Ensure that all needs of road users, motorists, pedestrians, cyclists, public transport passengers and people with disabilities are accommodated at and through the site of the event.
- Ensure all aspects of risks are covered, mitigated where possible

#### 1.5 Responsibilities

Tough Mudder management will be required to take the utmost care to prevent the risk of injury and/or property damage to event participants, organisers, road users and members of the public.

Event activities will not commence until all appropriate signs, devices and barricades are in place and in accordance with the requirements of the Traffic Management Plan. All necessary signs and traffic control devices will be installed at the event site to direct and regulate traffic movements around the event activities and to ensure that adverse impacts associated with the events are kept to a minimum.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### 2.0 ACTIVITIES ON ROAD

##### 2.1 Scope of Activities

Scope	Tough Mudder obstacle challenge 2014
Road Authority	Shire of Northam; Main Roads
Local Government	Shire of Northam
Client	Tough Mudder Pty Ltd
Prime Contractor	Tough Mudder Pty Ltd

##### Details of Activities

This traffic management plan is concerned with the event that requires the implementation of advanced warning signage and speed reductions for the 2014 Tough Mudder obstacle challenge held within Challis Farm in Copley, WA.

- All traffic management measures to be implemented by 4:45am on Saturday 13<sup>th</sup> Sept.
- Tough Mudder event held over both days of the weekend.
- Traffic management measures to be removed from 5pm Sunday 14<sup>th</sup> Sept.

##### 2.2 Existing Traffic and Speed Environment

Great Eastern Highway is a 110 km/h Primary Distributor that carries a range of vehicle classes including light vehicles and trucks of various sized. Decastilla Rd and Leaver Rd are unrestricted local access roads that do not see a high volume of vehicle movement.

##### 2.3 Roles and Responsibilities

The event organiser has the ultimate responsibility and authority to ensure the TMP is implemented for the prevention of property damage and injury to event personnel, participants, road users and all members of the public.

The Project manager will ensure all site personnel are fully aware of their responsibilities, and that traffic controllers are appropriately trained and accredited and that sufficient controllers are available to ensure appropriate breaks are taken.

Work will not commence or continue until all signs, devices and barricades are in place and operational in accordance with the requirements of the TMP.

The event organiser will ensure all event personnel are fully aware of their responsibilities, and those implementing signs and devices are appropriately trained and accredited Event Traffic Controllers, and that marshals receive sufficient instruction to ensure the safe conduct of their activities.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

The following outlines the management hierarchy that will apply to the events.

Event Organiser	Tough Mudder Pty Ltd 8 Ross St South Melbourne VIC 3205 Tel: (03) 9975 2804
<i>Contact</i>	Ben Muldoon <a href="mailto:Ben.muldoon@toughmudder.com">Ben.muldoon@toughmudder.com</a> 0433 225 014

Local Government	Shire of Northam 395 Fitzgerald Street Northam WA  PO Box 613 Northam WA 6401
<i>Contact</i>	Gary Davis <a href="mailto:operations@northam.wa.gov.au">operations@northam.wa.gov.au</a>

Road Authorities	Shire of Northam 395 Fitzgerald Street Northam WA  Tel: (08) 9622 6100 Fax: (08) 9622 1910  PO Box 613 Northam WA 6401	Main Roads Wheatbelt PO Box 333 Northam WA 6401  Tel: (08) 9622 4777 Fax: (08) 9622 3767
<i>Contact</i>	Gary Davis <a href="mailto:operations@northam.wa.gov.au">operations@northam.wa.gov.au</a>	<a href="mailto:enquiries@mainroads.wa.gov.au">enquiries@mainroads.wa.gov.au</a>

#### 2.4 Traffic Management Design

Item	Details
Drawn By	Brendon Brown - ATMBBS-14-1366-01
TMP Design By	Ken Stratton - ETA AV-13-5455-01
TMP Checked By	Gerson Bermudez – AWTM 14-1291-01
Traffic Management by	Advanced Traffic Management
Site Contact	Traffic Control Coordinator 0411 717 098

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### 3.0 STATUTORY REQUIREMENTS

##### 3.1 Responsibilities

###### 3.1.1 Event Organiser

The event organiser shall:

- Ensure all traffic control measures for this TMP are placed and maintained in accordance with this plan and the relevant Acts, Codes, Standards and Guidelines.
- Ensure suitable communication and consultation with the affected stakeholders is maintained at all times.
- Ensure inspections of the Traffic Controls are undertaken in accordance with the TMP, and results recorded. Any variations shall be detailed together with reasons.
- Arrange and/or undertake any necessary audits and incident investigations.
- Instruct event personnel on the relevant safety standards, including the correct wearing of high visibility safety vests, and other equipment as required.
- Render assistance to road users and stakeholders when incidents arising out of the event activities affect the network performance or the safety of road users and event participants.
- Take appropriate action to correct unsafe conditions, including any necessary modifications to the TMP.

###### 3.1.2 Traffic Management Personnel

Traffic controllers, being the traffic management representative for the event activities, shall have the responsibility of ensuring the traffic management devices are set out in accordance with the TMP.

###### 3.1.3 Traffic Controllers

Advanced Traffic Management Event Traffic Controllers shall be used to control road users to avoid conflict with event participants, traffic and pedestrians, and to stop and direct traffic in emergency situations, where necessary. Traffic Controllers shall:

- Operate in accordance with Section 4.6 and Appendix B of AS1742.3
- Hold current Event Traffic Controller accreditation in Western Australia.
- Take appropriate breaks as required by AS1742.3 and/or OS&H Regulations.

###### 3.1.4 Event Marshals

The event organiser shall ensure that event personnel engaged as marshals are provided with training and instruction to ensure such personnel are aware of the limits of their responsibilities and can undertake their activities safely.

###### 3.1.5 Event Traffic Controllers and Marshals

Event Traffic Controllers and Marshals shall:

- Correctly wear high visibility vests, in addition to other protective equipment required (e.g. footwear, sun protection etc), at all times whilst at the event site.
- Comply with the requirements of the TMP and ensure no activity is undertaken that will endanger the safety of other event personnel, event participants or the general public.
- Enter and leave the event site by approved routes and in accordance with safe practices.

##### 3.2 Incident/Accident Procedures

In the event of an incident or accident, whether or not involving traffic or road users, all event activities shall cease and traffic shall be stopped as necessary to avoid further deterioration of the situation.

Trained First Aid officers supplied by the client shall be present at the event to administer First Aid as necessary and further medical assistance shall be called for if required. For life threatening injuries an ambulance shall be called on telephone number 000. The Police shall also be called on 000 for traffic accidents where life threatening injuries are apparent. Any traffic crash resulting in non-life threatening injury shall immediately be reported to the WA Police Service on 9172 1444

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

Broken down vehicles and vehicles involved in minor non-injury crashes shall be temporarily moved to the verge as soon as possible after details of the crash locations have been gathered and noted. Assistance shall be rendered to ensure the impact of the incident on the network is minimised. Details of all incidents and accidents shall be reported to the event organiser using the incident report form at Appendix "C" (or similar).

Where a fatal or serious injury occurs at a worksite, evidence of all aspects of the incident will be preserved until police have had an opportunity to complete a forensic examination.

Where a fatal or serious injury has occurred, contamination of the site shall only occur for the purpose of saving life or rendering assistance. The site will not be cleaned or tampered with (including all traffic management devices) and crash debris shall be left in situ until police and/or work safe arrive.

Preserving evidence shall take precedent over traffic access.

Therefore additional lane closures or complete road closure may need to be applied in order to achieve this.

Details of all incidents and accidents shall be reported to the site supervisor and project manager using the incident report form at Appendix "D" (or similar).

#### 4.0 PLANNING

##### 4.1 Risk Identification and Assessment

Risk analysis of the proposed event activities has identified risk events/items that will be managed by the Tough Mudder management and ATM or other contractors. These risks have been organised into two tables. The first being those that apply directly to effective traffic management planning and the implementation of this TMP.

Risk analysis of the proposed works has identified a number of risk events/items that will be managed by effective traffic management planning and the implementation of this TMP. A risk analysis table is attached below. The assessment process has been undertaken in accordance with Australian Standard AS/NZS ISO 31000:2009, Risk Management.

All identified Traffic Management risks in the first table have been treated by development of this TMP. Unforeseen risks arising during the event activities will be treated in accordance with standard work practices and procedures where appropriate.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### Traffic Management Risk Identification and Response Table

All risks in the following table with a residual rating of 'H' high are related to a cyclist injury. The potential consequence for even the slowest injury can require hospitalisation for broken bones. Compulsory helmets mitigate for severe head and brain injury, but otherwise the rider has zero protection. This is no reflection of the Traffic Management Planning, being the inherent danger and risk of cycling, and plays no part of Traffic Management, being included for completeness only.

Risk	Pre Treatment Risk Rating			Risk Response	Residual Risk Rating		
	L	C	Rating		L	C	Rating
Vehicles may impact with event participants within the car park resulting in injury and/or damages.	D	3	M	Traffic Controllers to monitor vehicles and participants within the car park and provide guidance or assistance to anyone if required	E	3	M
Pedestrians on event location on site may enter roadway and be hit due to not being visible to approaching traffic resulting to injuries, property damages and cause delay of event and traffic movements.	C	3	H	Traffic Controllers to advise personnel and spectators to only enter roadway where safe. All personnel on site to wear high visibility clothing with retro reflective strips.	E	2	L
Workers setting up or dismantling traffic control measures may be struck by passing vehicles due to not being visible or entering the roadway unexpectedly resulting in injury and/or damages.	D	3	M	Shadow vehicle with flashing amber beacons used to protect workers. Workers to wear high visibility garments in accord with AS. Shadow vehicle driver to act as spotter and sound horn to warn of approaching stray vehicles.	E	3	M
Drivers may have poor visibility of the event and not realize the advance warning signage due to inclement weather. This may result in decreased visibility to traffic control delineation and signage, and may increase the potential for crashes resulting in injury and/or damages.	B	3	H	Contractor to undertake regular audits of the traffic control, and make necessary adjustments to determine visibility. Where visibility is unacceptable, event shall be removed from the roadway until such a time that it is safe to resume. All signs to be Class 1 retro reflective. Any changes to be recorded in the Daily Diary.	E	3	M
An increase of vehicles entering Decastilla Rd from Great Eastern Highway increasing the likelihood of a collision or accident with oncoming vehicles at the intersection resulting in injury and damages	C	4	E	Advanced notification of approaching turnoff provided by VMSs and advanced warning signs, along with a speed reduction to 80 km/h to minimize stopping distance should an accident present itself.	D	3	M

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### 4.2 Legislative and Other Provisions

Even Co-ordinator recognises that the traffic management plan has been developed and shall be implemented with due consideration and in accordance with the following legislative, environment and industry standards:

- Occupational Safety and Health Act 1984 and Regulations 1996
- Road Traffic Act
- Road Traffic Code 2000
- Australian Standard AS 1742.3 – 2009 - Traffic control devices for events on roads
- Australian Standard AS/NZS ISO 31000:2009-Risk Management-Principles and Guidelines
- Australian Standard - Mobility and Access Standard for People with Disabilities AS 1428
- MRWA - Traffic Management for Event on Roads Code of Practice
- Utility Providers Code of Practice
- Local Government Act

Tough Mudder management shall ensure that the requirements of these documents and other relevant information will be monitored and the Traffic Management Plan adjusted to meet changing requirements where necessary.

#### 4.3 Traffic Assessment (Vehicular Traffic)

##### 4.3.1 Volume and Composition

The composition of Decastilla Rd and Leaver Rd is primarily light vehicles that service the nearby properties. Both roads see a low volume of vehicle movement. Traffic counts are not available for these roads.

##### 4.3.2 Existing & Proposed Speed Zones

Great Eastern Highway is a 110 km/h road that is to be reduced to 80 km/h on approach to Decastilla Rd to assist vehicles in entering Decastilla Rd and to reduce the likelihood of an accident with oncoming or passing vehicles. Both Decastilla Rd and Leaver Rd are unrestricted roads with a potential speed limit of 110 km/h. Between Great Eastern Highway and the event location a speed reduction to 40 km/h will be in effect to ensure participant safety on the dirt roadway.

##### 4.3.3 Intersection Capacity

Great Eastern Highway and Decastilla Rd will see an increase in vehicle movement, however congestion is not expected.

##### 4.3.4 Existing Parking Facilities

Parking will be provided within the grounds of Challis Farm for event participants. Traffic controllers to assist with parking measures if required.

##### 4.3.5 Heavy and Oversized Vehicles and Loads

There are no special requirements to be addressed in relation to heavy or oversized vehicle movements. HVO will however be notified of the speed reduction on Great Eastern Highway.

##### 4.3.6 Public Transport

N/A

##### 4.3.7 Special Events and Other Works

During the process of creation of this TMP no conclusion could be made as to other works that may coincide with the proposed works. The project manager is to consult with the road authority to ensure no conflicts of interest are present for any proposed dates of works.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

---

**4.4 Non-motorised Road Users**

**4.4.1 Cyclists and Pedestrians**

Cyclists and pedestrians are not expected to be present on Decastilla Rd or Leaver Rd.

**4.4.2 People with Disabilities and Other Vulnerable Road Users**

Event organizers and traffic controllers are to assist where required and provide appropriate facilities.

**4.4.3 School Crossings**

There are no school crossings in the vicinity of the event site.

**4.5 Site Assessment**

**4.5.1 Access to Adjoining Properties**

No property on any of the roads concerned will be affected.

**4.5.2 Environmental Conditions**

**Weather:**

*(Rain, Floods, Heat, Sun Glare, Fog)*

In the event of rain, an on-site assessment shall be made and sign spacing and tapers may be extended by 25% to account for increased stopping distances. Traffic controllers are to make and maintain the site safe. In the event of rain, high visibility gear must be worn and night wand if possible.

**Road Geometry / Terrain:**

*(Horizontal and Vertical approach geometry, Safe stopping distances, Visibility, Vegetation)*

Decastilla Rd is part sealed, part dirt road. Leaver Rd is a full dirt road. Both roads are lined with vegetation and are generally straight, providing good line of sight for approaching bends in the road and event location.

**Existing Signage:**

*(Obstruction, Visibility of temporary signage)*

Any speed signs that conflict with measures shown in the TCD are to be bagged for the duration of the event.

**Other:**

*(Structures, Dust, Noise, Fumes)*

There are no special requirements to be addressed.

**4.5.3 Impact on Adjoining Road Network**

Great Eastern Highway and Decastilla Rd will see an increase in vehicle movement, however congestion is not expected.

**4.6 Consultation and Communication**

**4.8.1 Approvals**

• **Road Authority**

This TMP will be sent and all approvals will be sought from the Shire of Northam and Main Roads Western Australia prior to the commencement of works.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

- **WA Police**

- Notification will be given and approvals sought from local police and emergency services will also be notified via the Notification of Event (Refer to Appendix D). All work personnel are to be briefed on the need to provide emergency services access if required and evacuation procedures should an incident occur.

#### **4.8.2 Public Notification**

To be undertaken by Tough Mudder management or the Shire of Northam.

#### **4.8.3 Notification of Other Agencies**

All relevant agencies shall be notified of the event activities using the 'Notification of Event' form at Appendix "D". A distribution list is provided on the bottom of the form. Other agencies shall be notified as required.

## **5.0 IMPLEMENTATION**

### **5.1 Hazard Identification, Risk Assessment and Control**

In establishing adequate controls for the hazards identified in Section 4.1, ATM have used a structured approach via the use of the hierarchy of control as outlined below:

- Elimination
- Substitution
- Engineering
- Administration
- Personal Protection Equipment

The Event Co-ordinator will evaluate all traffic arrangements before they are open to traffic and immediately following the opening to traffic. Adjustments are to be made as required and recorded in the daily diary, including reasons for the changes. The event organiser is also required to evaluate the traffic arrangements where site conditions change. New hazards that arise throughout the event will be subject to risk assessment and incorporated onto the Risk Register.

### **5.2 Traffic Control Devices**

Traffic control devices shall be erected in accordance with the TCD's (refer Appendix "E")

Before the event commences, signs and devices at the approaches to the event site shall be erected in accordance with the installation plan in the following sequence:

- a. Advance warning signs. (Erect approach and departure signs on approaches to the event site)
- b. All intermediate advance and symbolic signs and devices.
- c. All other required warning and regulatory signs.

A safely positioned shadow vehicle shall be used in advance of the signs and traffic control devices to protect event personnel setting out the signs.

The signs and traffic control devices are to be removed in the reverse order of installation. A safely positioned shadow vehicle shall be used in advance of the signs and traffic control devices to protect event personnel removing the signs or traffic control devices.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

A detailed listing depicting the type and quantity of devices required to implement this TMP is included in the TCDs. Should the use of additional (not shown on the TCD or listing of devices) or reduced number of devices be required due to unforeseen needs, they shall be recorded within the Daily Diary as a variation to the TMP, following prior approval.

The Event will not commence or continue until all signs, devices and barricades are in place and operational in accordance with the requirements of the TMP. The number, type and location of signs, devices and barricades shall be to a standard not less than Appendix "E" of this plan and AS1742.3 (except where specifically detailed in this TMP with reasons for the variations). Devices no longer required shall be promptly and completely removed from road user's lines of sight.

#### 5.2.1 Signs

All signs shall be in accordance with AS1742 (and manufactured in accordance with AS1743), shall be at least size 'B' and shall be Class 1 retro-reflective. The symbolic signs shall also be fluorescent. Prior to the installation all signs shall be checked for damage and cleanliness and repaired, replaced or cleaned as necessary.

Signs and devices shall be erected in accordance with the locations and spacing's shown on the TCDs such that:

- They are properly displayed and securely mounted;
- They are within the driver's line of sight;
- They cannot be obscured from view;
- They do not obscure other devices from the driver's line of sight;
- They do not become a possible hazard to event participants or vehicles; and
- They do not deflect traffic into an undesirable path.

#### 5.2.2 Pavement Marking

The event activities will not have any impact on the existing pavement markings.

#### 5.2.4 Delineation

No delineation is required for this event.

#### 5.2.5 Temporary Speed Zones

A 80 km/h temporary speed zones will be located on Great Eastern Highway on approach to the Decastilla Rd turnoff. Decastilla Rd and Leaver Rd will be restricted to 40 km/h between Great Eastern Highway and the event location.

#### 5.3 Emergency Arrangements

An Event Traffic Controller shall assist emergency vehicles travelling through the event site.

Emergency services will have continual access to all properties and the worksite; hence no specific facilities are required. A Traffic Controller shall assist emergency vehicles requiring entering and/or travelling through the Worksite. Emergency services shall be notified of the proposed works nature, location, date and times as well as contact details for the site supervisor.

Vehicle breakdown and/or crashes can cause considerable delay and congestion. Police communications will be requested to render assistance where required.

#### 5.4 Site Access

Participant vehicles and personnel entering and leaving the event shall do so at the designated locations to be determined by Traffic Controllers and Event Co-ordinators.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### 6.0 SITE INSPECTIONS & RECORD KEEPING

The Event Organiser will ensure that the Traffic Management Plan is implemented and evaluated for effectiveness.

Inspections shall be undertaken as required and at a minimum on the following occasions:

- Before the event activities commence;
- During the event activities;
- Closing down at the end of the event activities

A daily record of the inspections should be kept indicating:

- When traffic controls were erected;
- When changes to controls occurred and why the changes were undertaken;
- Any significant incidents or observations associated with the traffic controls and their impacts on road users or adjacent properties.

Where significant changes to the traffic environment or adverse impacts are observed, the controls should be reviewed as a matter of urgency. Daily Inspection Sheets shall be completed by the person undertaking the inspections. All variations to the TMP/TCD, incidents and accidents shall be recorded.

#### 7.0 REFERENCES

- Australian Standard AS1742.3; Traffic Control Devices for Event on Roads
- Australian Standard AS/NZS ISO 31000:2009-Risk Management - Principles and Guidelines.
- Australian Standard AS/NZS 4602; High visibility safety garments
- MRWA Traffic Management for Event on Roads - Code of Practice (CoP) March 2011
- OS&H Act (1984)
- OS&H Regulations (1996)
- Road Traffic Code 2000

# **SHIRE OF NORTHAM**

## **AGENDA**

**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

---

### **APPENDIX A**

#### **RISK ANALYSIS TABLES**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### Traffic Risk Classification

1. In order to clearly understand the risks associated with this Contract and then outline the manner in which identified risks will be managed, the Contractor shall undertake an assessment of all significant foreseeable risks associated with the Contract and determined the treatment measures that, so far as practicable, minimise the risk.	
2. The identification and assessment process must be undertaken in accordance with AS/NZS ISO 31000:2009 and the likelihood and consequences rated before the application of risk treatments (Primary Risk) and after (residual risk) the determined controls utilizing Table 202B.1, Table 202B.2 and Table 202B.3 of this Annexure 202B.	<i>AS/NZS ISO 31000:2009</i>
3. The Contractor shall, so far as practicable, control or reduce identified risks in accordance with the hierarchy of control as defined by AS/NZS4801. Treatment measures shall be authorised and managed by the Contractor in accordance with Table 202B.4 <b>Management Approach for Residual Risk Rating.</b>	<i>Risk Control and Reduction</i>
4. The Superintendent may direct the Contractor as to the Primary Risk Rating and the Residual Risk Rating to apply to any risk. The Contractor shall reassess, authorise and manage its risk control measures in accordance with the level of risk directed by the Superintendent.	
5. A Residual Risk Rating of Extreme is not permissible under the Contract.	
6. The Contractors shall use the OSH risk classification in accordance with Specification 203 <b>OCCUPATIONAL SAFETY AND HEALTH</b> when addressing safety hazards of the general public and road users moving through the Site.	<i>Road Users</i>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

## RISK TABLES

### QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Descriptor	Description
1	Insignificant	<ul style="list-style-type: none"> <li>Mid block hourly traffic flow per lane is equal to or less than the allowable lane capacity detailed in AS1742.3. No impact to the performance of the network.</li> <li>Affected intersection leg operates at a Level of Service (LoS) of A or B</li> <li>No property damage</li> </ul>
2	Minor	<ul style="list-style-type: none"> <li>Mid block hourly traffic flow per lane is greater than the allowable road capacity and less than 110% of the allowable road capacity as detailed in AS1742.3. Minor impact to the performance of the network.</li> <li>Intersection performance operates at a Level of Service (LoS) of C</li> <li>Minor property damage</li> </ul>
3	Moderate	<ul style="list-style-type: none"> <li>Midblock hourly traffic flow per lane is equal to and greater than 110% and less than 135% of allowable road capacity as detailed in AS1742.3. Moderate impact to the performance of the network.</li> <li>Intersection performance operates at a Level of Service (LoS) of D</li> <li>Moderate property damage</li> </ul>
4	Major	<ul style="list-style-type: none"> <li>Midblock hourly traffic flow per lane is equal to and greater than 135% and less than 170% of allowable road capacity as detailed in AS1742.3. Major impact to the performance of the network.</li> <li>Intersection performance operates at a Level of Service (LoS) of E</li> <li>Major property damage</li> </ul>
5	Catastrophic	<ul style="list-style-type: none"> <li>Midblock hourly traffic flow per lane is equal to and greater than 170% of allowable road capacity as detailed in AS1742.3. Unacceptable impact to the performance of the network.</li> <li>Intersection performance operates at a Level of Service (LoS) of F</li> <li>Total property damage.</li> </ul>

## OCCUPATIONAL HEALTH AND SAFETY RISK CLASSIFICATION

### QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Descriptor	Description
1	Insignificant	<ul style="list-style-type: none"> <li>Minor first aid treatment required.</li> <li>Immediate return to work.</li> </ul>
2	Minor	<ul style="list-style-type: none"> <li>Minor medical treatment required.</li> <li>Not a lost time injury.</li> </ul>
3	Moderate	<ul style="list-style-type: none"> <li>Medical treatment required.</li> <li>Lost time injury.</li> <li>WorkSafe report not required.</li> </ul>
4	Major	<ul style="list-style-type: none"> <li>Significant injuries.</li> <li>Hospitalisation required.</li> <li>WorkSafe report required.</li> </ul>
5	Catastrophic	<ul style="list-style-type: none"> <li>Permanent and severe disablement.</li> <li>Fatality.</li> </ul>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### QUALITATIVE MEASURES OF LIKELIHOOD

Level	Descriptor	Description
A	Almost certain	The event or hazard: <ul style="list-style-type: none"> <li>is expected to occur in most circumstances,</li> <li>will probably occur with a frequency in excess of 10 times per year.</li> </ul>
B	Likely	The event or hazard: <ul style="list-style-type: none"> <li>will probably occur in most circumstances,</li> <li>will probably occur with a frequency of between 1 and 10 times per year.</li> </ul>
C	Possible	The event or hazard: <ul style="list-style-type: none"> <li>might occur at some time,</li> <li>will probably occur with a frequency of 0.1 to 1 times per year (i.e. once in 1 to 10 years).</li> </ul>
D	Unlikely	The event or hazard: <ul style="list-style-type: none"> <li>could occur at some time,</li> <li>will probably occur with a frequency of 0.01 to 0.1 times per year (i.e. once in 10 to 100 years).</li> </ul>
E	Rare	The event or hazard: <ul style="list-style-type: none"> <li>may occur only in exceptional circumstances,</li> <li>will probably occur with a frequency of less than 0.01 times per year (i.e. less than once in 100 years).</li> </ul>

**IMPORTANT NOTE:** The likelihood of an event or hazard occurring shall first be assessed over the duration of the activity (i.e. "period of exposure"). For risk assessment purposes the assessed likelihood shall then be proportioned for a "period of exposure" of one year

Example: An activity has a duration of 6 weeks (i.e. "period of exposure" = 6 weeks). . The event or hazard being considered is assessed as likely to occur once every 20 times the activity occurs (i.e. likelihood or frequency = 1 event/20 times activity occurs = 0.05 times per activity). Assessed annual likelihood or frequency = 0.05 times per activity x 52 weeks/6 weeks = 0.4 times per year. Assessed likelihood = C (i.e. Possible)

#### QUALITATIVE RISK ANALYSIS MATRIX – RISK RATING

Likelihood	Consequences				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (almost certain.)	M	H	H	E	E
B (Likely)	L	M	H	E	E
C (Moderate)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

#### MANAGEMENT APPROACH FOR RESIDUAL RISK RATING

Residual Risk Rating	Required Treatment
E Extreme risk	Unacceptable risk. HOLD POINT. Work cannot proceed until risk has been reduced.
H High risk	High priority, OSH MR and Road Traffic Manager (RTM) must review the risk assessment and approve the treatment and endorse the TMP prior to its implementation.
M Moderate risk	Medium Risk, standard traffic control and work practices subject to review by accredited AWTM personnel prior to implementation.
L Low risk	Managed in accordance with the approved management procedures and traffic control practices.

# **SHIRE OF NORTHAM**

## **AGENDA**

**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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### **APPENDIX B**

#### **DAILY DIARY**

**AND**

#### **DAILY INSPECTION REPORT FORM**



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

Traffic Management for Events				
Daily Diary				
Record details of all changes to the approved Traffic Management plan, who directed/made the changes and who authorised the changes (if applicable).				
Name of Event:				
Location of Event (Include road names/suburb):				
Date of Event:		Event Organiser:		
TMP Document No.:		Traffic Control Diagram:		
Inspection Details				
Date:		Time:		Road/ Intersection:
Changes made:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Changes authorised:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Comments/ Notes:				
Date:		Time:		Road/ Intersection:
Changes made:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Changes authorised:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Comments/ Notes:				
Date:		Time:		Road/ Intersection:
Changes made:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Changes authorised:			By	Who:
			<i>Print Name</i>	<i>Signature</i>
Comments/ Notes:				

# **SHIRE OF NORTHAM**

## **AGENDA**

**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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### **APPENDIX C**

#### **INCIDENT REPORT FORM**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

Traffic Incident Reporting Form

<b>1.0 Details of Incident</b>		Reported to:	<input type="checkbox"/> MRWA	<input type="checkbox"/> LGA	<input type="checkbox"/> Other -----
Incident Report No		<b>Atmospheric Conditions</b>		<b>Light Conditions</b>	
Fatality	<input type="checkbox"/>	Clear		Day Light	<input type="checkbox"/>
Injury	<input type="checkbox"/>	Overcast		Night Time	<input type="checkbox"/>
Property Damage	<input type="checkbox"/>	Raining		Dawn/Dusk	<input type="checkbox"/>
Police Attended	Yes/No	Fog/Smoke/Dust		<b>Street Lighting</b>	
Time and Date of incident		<b>Road Condition</b>		On	<input type="checkbox"/>
		Wet		Off	<input type="checkbox"/>
		Dry		Not Provided	<input type="checkbox"/>
		AM / PM			
		Day Month Year			

Other relevant details, (Last maintenance grade, watering and dust conditions):

-----

-----

**2.0 Details of Traffic Management in place:**

TCD No:	-----	Name of individual that prepared the TCD	-----
Time last inspected:	-----	Accreditation No:	-----
TCD Approved:	Day Month Year	TMP Approved:	Day Month Year

**3.0 Descriptions of Vehicles:**

Detail (make, model/ped/cyclist/VRU)	Registration No	Direction of Travel	Age of Driver
3.1 Vehicle 1	-----	-----	-----
3.2 Vehicle 2	-----	-----	-----
3.3 Vehicle 3	-----	-----	-----
Comments:			
-----			

**SHIRE OF NORTHAM**

**AGENDA  
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

**4.0 Description of Incident:**

Draw the incident including the direction of travel, traffic control signs, fixed structures and north point.


**5.0 Attachments:** The following copies MUST be submitted with this Incident Report.

Approved TMP  Approved TCD  Approvals for temporary speed restrictions  Daily Diary

**6.0 Police Report:**

Accident reported to Police:  YES  NO Report made by  Phone  Fax  Mail or E-mail

Date Report Made \_\_\_\_\_ Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ Police WA Reference Number \_\_\_\_\_

**7.0 Details of Person Completing this Incident Form:**

Name: \_\_\_\_\_ Contractor Name: \_\_\_\_\_

---

Position: \_\_\_\_\_

---

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

---

# **SHIRE OF NORTHAM**

## **AGENDA**

**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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### **APPENDIX D**

#### **NOTIFICATION OF EVENT FORM**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### NOTIFICATION OF EVENT

Notifications are to be distributed at least one (1) week in advance of works  
Where Police attendance is required at least three (3) week's notice shall be given (except in an emergency)

Anticipated start date:	13 <sup>th</sup> September 2014	Anticipated finish date:	14 <sup>th</sup> September 2014
Anticipated Start Time:	0445	Anticipated finish Time:	1700
Location of Event (Road/Street, Suburb):	Challis Farm 724 Leaver Rd Copley WA 6562		
Description of Event:	Tough Mudder obstacle event		
Description of traffic management arrangements:	Advanced warning: speed reduction to 80 km/h on Great Eastern Hwy on approach to Decastilla Rd turnoff; speed reduction to 40 km/h on Decastilla Rd and Leaver Rd between Great Eastern Hwy and event location		
Posted Speed Limit:	110 km/h	Worksite speed limit:	As above
		After hours speed limit:	As above

What is the anticipated effect on traffic flows?:	Low			Will there be restricted width for oversize escorted vehicles?:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Are lanes closed at signals?:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	Are signal loops or hardware affected?:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will signal phases need time changes?:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	Will signals need to revert automatically?:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Date of signal "black out":	n/a			Times of signal "black out":	n/a	
Will Police attendance be required?:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		Dates for Police attendance : (See note below) <sup>(1)</sup>	n/a	

Road Authority:	Shire of Northam					
Postal Address:	PO Box 613 Northam WA 6401					
Telephone:	(08) 9622 6100	Email:	<a href="mailto:records@northam.wa.gov.au">records@northam.wa.gov.au</a>	Facsimile:	(08) 9622 1910	
Contact:	Gary Davis					
Telephone:	(08) 9621 2263	Email:	<a href="mailto:operations@northam.wa.gov.au">operations@northam.wa.gov.au</a>	Mobile:		
Road Authority:	Main Roads Wheatbelt					
Postal Address:	PO Box 333 Northam WA 6401					
Telephone:	(08) 9622 4777	Email:	<a href="mailto:enquiries@mainroads.wa.gov.au">enquiries@mainroads.wa.gov.au</a>	Facsimile:	(08) 9622 3767	
Contact:	Main Roads					
Telephone:		Email:		Mobile:		

Event Organiser:	Tough Mudder Pty Ltd					
Postal Address:	8 Ross St South Melbourne VIC 3205					
Telephone:	(03) 9975 2804	Email:	<a href="mailto:Ben.muldoon@toughmudder.com">Ben.muldoon@toughmudder.com</a>	Facsimile:		
Contact:	Ben Muldoon					
Telephone:		Email:		Mobile:	0433 225 014	
After hours contact:	Ben Muldoon	Telephone:		Mobile:	0433 225 014	

Traffic Management Contractor:	Advanced Traffic Management					
Postal Address:	PO Box 1944 Midland WA 6936					
Telephone:	(08) 9274 6300	Email:	<a href="mailto:admin@advancedtraffic.com.au">admin@advancedtraffic.com.au</a>	Facsimile:	(08) 9250 6346	
Contact:	Traffic Control Coordinator					
Telephone:	(08) 9274 6300	Email:	<a href="mailto:atmymb@advancedtraffic.com.au">atmymb@advancedtraffic.com.au</a>	Mobile:	0411 717 098	
After hours contact:	Traffic Control Coordinator	Telephone:	(08) 9274 6300	Mobile:	0411 717 098	

Distribution List	Email
WA Police State Traffic Coordination	<a href="mailto:state.traffic.intelligence.planning.&amp;.coordination.unit.sm@mail.police.wa.gov.au">state.traffic.intelligence.planning.&amp;.coordination.unit.sm@mail.police.wa.gov.au</a>
St Johns Ambulance	<a href="mailto:ambulanceoperations@stjohnsambulance.com.au">ambulanceoperations@stjohnsambulance.com.au</a>
Fire & Emergency Services	<a href="mailto:dfes@dfes.wa.gov.au">dfes@dfes.wa.gov.au</a>
Local Government	<a href="mailto:records@northam.wa.gov.au">records@northam.wa.gov.au</a>
MRWA Customer Information Centre	<a href="mailto:enquiries@mainroads.wa.gov.au">enquiries@mainroads.wa.gov.au</a>
MRWA Heavy Vehicle Operations	<a href="mailto:hvo@mainroads.wa.gov.au">hvo@mainroads.wa.gov.au</a>

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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<sup>(1)</sup> Where Police attendance is required specific arrangements shall be made with the WA Police State Traffic Coordination, on (08) 6274 8654

<sup>(2)</sup> Perth metropolitan area only. Elsewhere, the relevant Main Roads Regional Office shall be notified.

<sup>(3)</sup> Perth metropolitan area only. Elsewhere, the relevant public transport school bus service shall be notified.

MAIN ROADS Western Australia Notification of Event Template March 2011 (D11#102868)

# **SHIRE OF NORTHAM**

## **AGENDA**

**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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### **APPENDIX E**

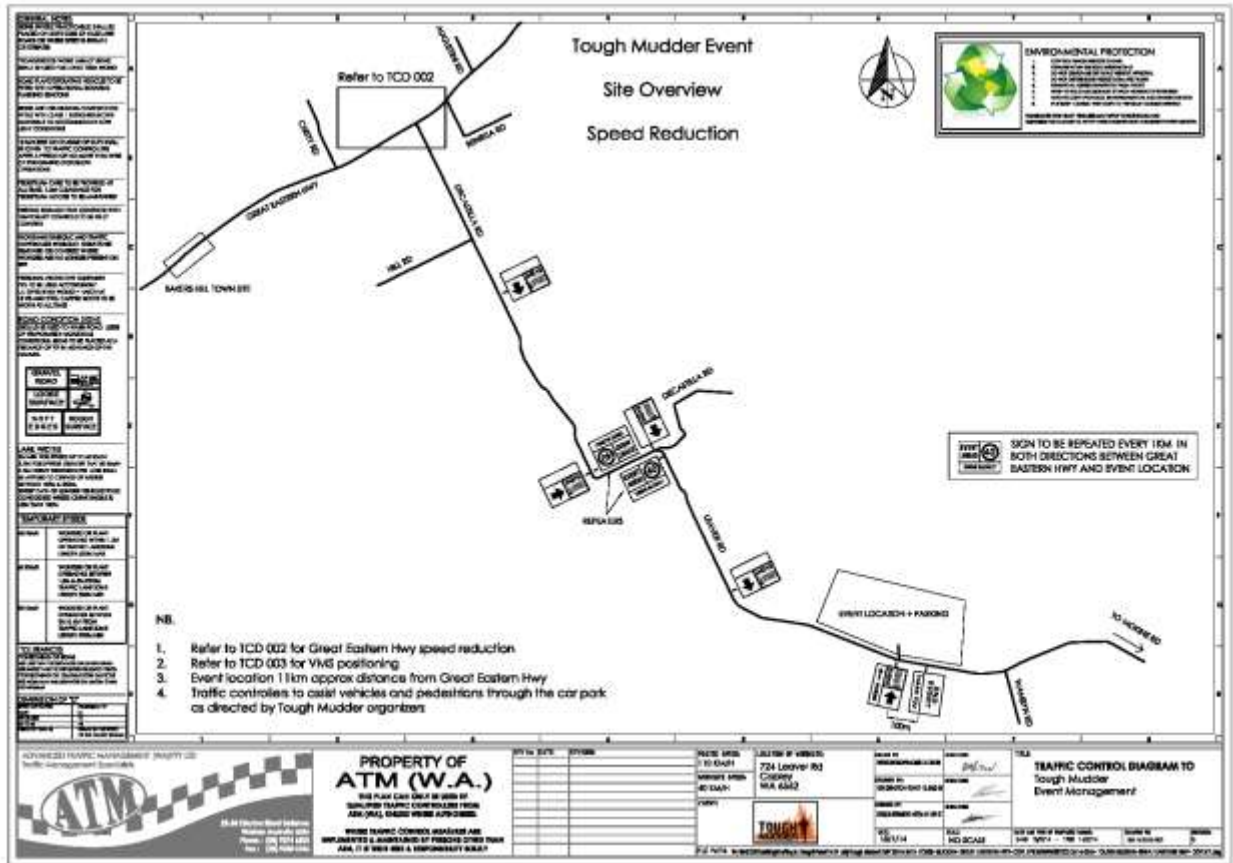
#### **TRAFFIC CONTROL DIAGRAMS**



# SHIRE OF NORTHAM

## AGENDA

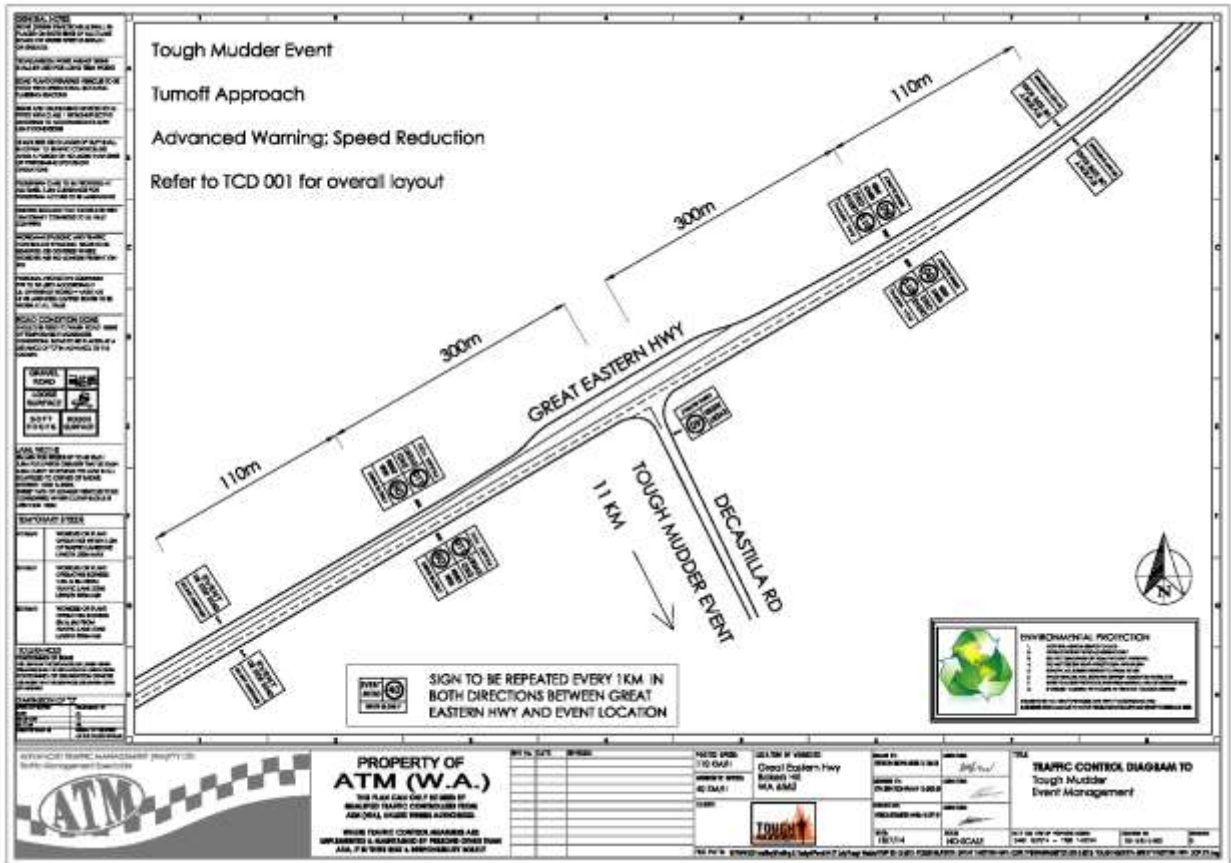
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

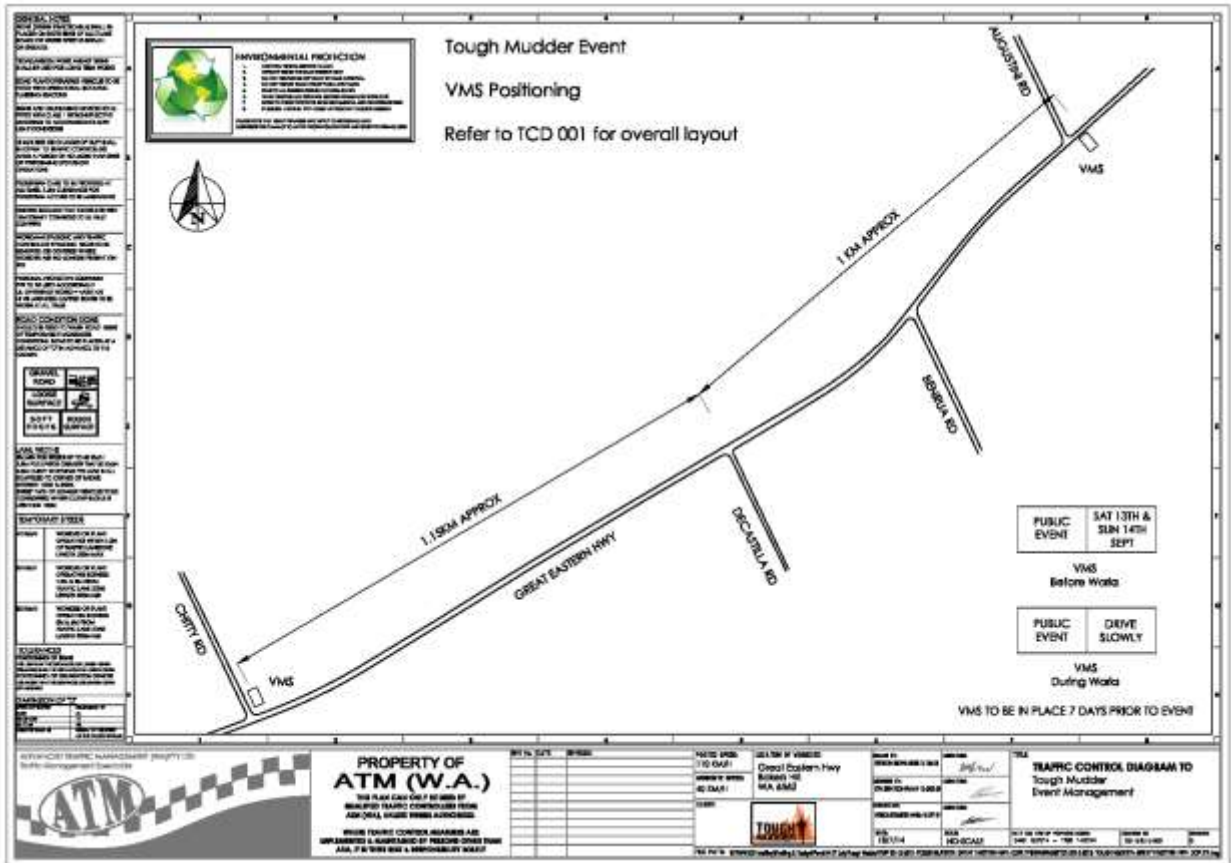
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014















# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

### Tough Mudder Event

#### Device List

SYMBOL	UNIT	CODE	NO. REQ.
	TRAFFIC CONTROL VEHICLE		2 ON SITE
	TRAFFIC CONTROLLER		3 ON SITE
VMS	VARIABLE MESSAGE SIGNS		2
	REDUCE SPEED / 80 KM/H	MMS-ADV-29 MMS-REG-1 80 MMS-ADV-11	4
	EVENT ON SIDE ROAD	MMS-EVE-5 MMS-ADV-10	4
	EVENT AHEAD / 40 KM/H	MMS-EVE-3 MMS-REG-1 40 MMS-ADV-11	20
	END EVENT / 110 KM/H	MMS-EVE-2 MMS-REG-1 110 MMS-TER-6	4
	DETOUR AHEAD / WORKER SYMBOLIC	MMS-ADV-9 MMS-ADV-52 MMS-TER-6	1
	TOUGH MUDDER / STRAIGHT UP	MMS-CUSTOM MMS-DIV-5 BLANK	2
	TOUGH MUDDER / LEFT	MMS-CUSTOM MMS-DIV-5 BLANK	1
	TOUGH MUDDER / RIGHT	MMS-CUSTOM MMS-DIV-5 BLANK	1
	TOUGH MUDDER / STRAIGHT UP	MMS-CUSTOM MMS-DIV-5 MMS-CUSTOM	1
	SIGN LEGS		70

POSTED SPEED: 110 KM/H	LOCATION OF WORKSITE: 724 Leaver Rd Copley WA 6562	DRAWN BY: BRENDA BROWN-AND-14-136421	SIGNATURE: 	TITLE: <b>TRAFFIC CONTROL DIAGRAM TO Tough Mudder Event Management</b>
WORKSITE SPEED: 40 KM/H		DESIGNED BY: KIM STRATTON-EMAY-13-5483-00	SIGNATURE: 	
CLIENT:		CHECKED BY: GIBSON BEEHARVEY-14-1291-01	SIGNATURE: 	
		DATE: 18/7/14	SCALE: NO-SCALE	DATE AND TIME OF PROPOSED WORKS: 0445 13/7/14 - 1700 14/7/14
				DRAWING NO. Device List
				REVISION 0

FILE PATH: \\ATMAD001\staffing\Drafting & Design\Plans\14-07-Jul\Tough Mudder\TMP 351-5-3515- TOUGH MUDDER- GREAT EASTERN HWY- COPLEY\DRAWINGS\14-07-Jul-14-1291-01- TOUGH MUDDER- GREAT EASTERN HWY- COPLEY.dwg

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## 2014 TOUGH MUDDER - PERTH, AUSTRALIA - EVENT MANAGEMENT PLAN

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This document outlines the Management Plan for the Tough Mudder Perth event to be held at Challis Farm, 724 Leaver Road, Copley, WA on 13-14 September 2014.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### Table of Contents

GENERAL EVENT INFORMATION.....	3
SPECIFIC EVENT INFORMATION.....	4
CONTACT LIST – EMERGENCY SERVICES AND EVENT STAKEHOLDERS .....	5
WORKS SCHEDULE AND EVENT TIMELINE.....	7
OBSTACLE MAP AND SITE LAYOUT .....	12
OBSTACLE DETAILS AND ENGINEERS’ CERTIFICATION.....	13
SAFETY MANAGEMENT PLANS & EMERGENCY MANAGEMENT PLANS.....	14
OCCUPATIONAL HEALTH AND SAFETY POLICY .....	15
COUNTRY FIRE AUTHORITY (CFA) .....	16
MEDICAL.....	17
SECURITY AND POLICING .....	18
ALCOHOL CONTROLS .....	19
CATERING.....	20
TRAFFIC AND PARKING MANAGEMENT PLAN.....	21
TEMPORARY STRUCTURES AND FACILITY USAGE.....	22
WASTE MANAGEMENT.....	25
ENVIRONMENTAL MANAGEMENT.....	26
NOISE MANAGEMENT.....	27
COMMUNICATIONS PLAN.....	28
INSURANCES.....	29
EVENT SPONSORS.....	30
SUPPLEMENTAL DOCUMENTS.....	31
Appendix A: Course & Mudder Village Maps.....	31
Appendix B: Traffic Management Plan.....	31
Appendix C: Obstacle Deck.....	31
Appendix D: Obstacle Specific Risk Profile.....	31
Appendix E: Event Safety Management Plan.....	31
Appendix F: Event Emergency Management Plan.....	31
Appendix G: Event Risk Management Plan.....	31
Appendix H: Waste Management Plan.....	31
Appendix I: Security Staffing Plan .....	31
Appendix J: Certificate of Insurance .....	31

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### GENERAL EVENT INFORMATION

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#### Background to Tough Mudder

Tough Mudder is "Probably the Toughest Event on the Planet", a gruelling 16-20km obstacle course designed by Special Forces to test all-around strength, stamina, mental grit, teamwork and camaraderie. Founded in the US in 2009, Tough Mudder has grown rapidly over the last five years: from 3 US events in 2010 to 50 international events in 2014. With the most innovative courses and 1,500,000 participants worldwide to date, Tough Mudder is the premier adventure challenge series in the world ([www.toughmudder.com](http://www.toughmudder.com)) with plans for further expansion around the world in 2015 and beyond.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### SPECIFIC EVENT INFORMATION

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The following table provides a summary of the Perth event:

<b>Event Name</b>	Tough Mudder Perth 2014		
<b>Event Date</b>	Saturday 13 September – Sunday 14 September, 2014		
<b>Location</b>	Challis Farm, 724 Leaver Road, Copley, WA		
<b>Venue Owner</b>	Sam X Holdings Pty Ltd (Tolley Challis)		
<b>Expected numbers:</b>		<b>Saturday</b>	<b>Sunday</b>
	Participants	3,500	1,500
	Spectators	1,050	500
	Volunteers	300	280
	Officials	100	100
<b>Start Times</b>	8:00 AM Saturday 9:00 AM Sunday		



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### CONTACT LIST – EMERGENCY SERVICES AND EVENT STAKEHOLDERS

A list of key contacts is included in the Event Management Plan. This list is kept up to date and is shared with all event stakeholders. The current list should be considered preliminary and is subject to the finalisation of a number of supplier arrangements for the event.

Tough Mudder - Master Contact List @ 17-Jul-14



#### TOUGH MUDDER PERTH – MASTER CONTACT LIST:

Name	Organisation	Position	Phone No	Email Address
Jeremy Kann	Tough Mudder	General Manager	0417 545 769	<a href="mailto:jeremy.kann@toughmudder.com">jeremy.kann@toughmudder.com</a>
Ben Muldoon	Tough Mudder	Operations Manager	0433 225 014	<a href="mailto:ben.muldoon@toughmudder.com">ben.muldoon@toughmudder.com</a>
Stephen Goss	Sentry BRS	(Safety, Risk & Emergency Management)	0412 279 145	<a href="mailto:steve@sentry.net.au">steve@sentry.net.au</a>
David Gale	Tough Mudder	Course Manager	0451 132 218	<a href="mailto:david.gale@toughmudder.com">david.gale@toughmudder.com</a>
Lina Ortega	Tough Mudder	Construction Manager	0412 021 036	<a href="mailto:lina.ortega@toughmudder.com">lina.ortega@toughmudder.com</a>
Tolley Challis	Sam-X Holdings	Venue Owner	0418 926 999	<a href="mailto:tlockolve@westnet.com.au">tlockolve@westnet.com.au</a>
Gillian Mansfield	Shire of Northam	Senior Environmental Health Officer	0459 141 337 08 9622 6144	<a href="mailto:eho@northam.wa.gov.au">eho@northam.wa.gov.au</a>
Bronwyn Southey	Shire of Northam	Senior Planning Officer	08 9622 6134	<a href="mailto:brnplan@northam.wa.gov.au">brnplan@northam.wa.gov.au</a>
Courtney Wynn	Shire of Northam	Planning Officer	08 9622 6143	<a href="mailto:planning1@northam.wa.gov.au">planning1@northam.wa.gov.au</a>
Fella McQuistan	Shire of Northam	Co-ordinator Emergency Services	0458 080 818	<a href="mailto:fms@northam.wa.gov.au">fms@northam.wa.gov.au</a>
Sid Brodie	WA Government	Department of Health	0408 155 633	<a href="mailto:Sid.brodie@health.wa.gov.au">Sid.brodie@health.wa.gov.au</a>
Green Putland	Main Roads	Project Manager – Traffic	0409 113 011 08 9672 4708	<a href="mailto:Green.putland@mainroads.wa.gov.au">Green.putland@mainroads.wa.gov.au</a>
Alan Parker	WA Police	Wheatbelt Liquor Enforcement	08 9573 6244	<a href="mailto:Alan.parker@police.wa.gov.au">Alan.parker@police.wa.gov.au</a>
Mark Johnston	WA Police	Sergeant 8369 Wundowie	08 9573 6244	<a href="mailto:mark.johnston@police.wa.gov.au">mark.johnston@police.wa.gov.au</a>
Darrel Hagan	WA Police	Northam Police Station	08 9622 4276	<a href="mailto:darrel.hagan@police.wa.gov.au">darrel.hagan@police.wa.gov.au</a>

1408-13-AU\_MASTER CONTACT LIST

1

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

Tough Mudder - Master Contact List @ 17-Jul-14



Sven Anderson	DFES (WA)	District Officer Northam – DFES	0429 922 062 08 9690 2305	<a href="mailto:Sven.andersen@dfes.wa.gov.au">Sven.andersen@dfes.wa.gov.au</a>
Mat Macqueen	DFES (Muresk&Clackline)	Deputy Chief Bush Fire Control Officer	0439 741 572	<a href="mailto:mattywa@hotmail.com">mattywa@hotmail.com</a>
Phil Martin	St John Ambulance WA	General Manager	0429 088 332	<a href="mailto:phil.martin@stjohnambulance.com.au">phil.martin@stjohnambulance.com.au</a>
Jae Smith	St John Ambulance WA	Operations Manager	0429 049 328	<a href="mailto:jae.smith@stjohnambulance.com.au">jae.smith@stjohnambulance.com.au</a>
Jennifer Lee	Northam District Hospital	Manager – Clinical Services	0407 631 373 08 9690 1300	<a href="mailto:jennifer.a.lee@health.wa.gov.au">jennifer.a.lee@health.wa.gov.au</a>
Graham Jonsson	Advanced Traffic Management	Traffic Management – Sales Manager	08 9274 6300	<a href="mailto:sales@advancedtraffic.com.au">sales@advancedtraffic.com.au</a>
Josh McCleery	Surf Life Saving WA	Water Safety – Lifesaving Officer	08 9207 6666 0434 267 840	<a href="mailto:JMcCleery@slswa.com.au">JMcCleery@slswa.com.au</a>
TBC	Liquor License Holder			
Tom Mills	COGS	Waste Management Contractor	+61 3 9973 0718	<a href="mailto:T.Mills@cogsgroup.com.au">T.Mills@cogsgroup.com.au</a>
Peter Bishop	Reeces Party Hire	Event Manager (Tenting)	08 9378 4711	<a href="mailto:peter@reeces.com.au">peter@reeces.com.au</a>
Brendon Logan	Coates	Area Sales Manager, Midwest	0447 899 241	<a href="mailto:Brendon.logan@coateshire.com.au">Brendon.logan@coateshire.com.au</a>
Shane Pollard	Ace4 Security	Director of Operations	0433 121 693	<a href="mailto:shane@ace4security.com">shane@ace4security.com</a>
TBC	Construction - TBC			
Dominique Esszig	Muresk Institute	Manager Events - Accommodation	08 9690 1518	<a href="mailto:Dominique.effzig@dtwd.wa.gov.au">Dominique.effzig@dtwd.wa.gov.au</a>

14.09.13.AU\_MASTER CONTACT LIST

2

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### WORKS SCHEDULE AND EVENT TIMELINE

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#### **Obstacle Construction**

Construction of obstacles will begin four (4) weeks prior to the event weekend. A detailed build schedule can be provided and is included below.

#### **General Event Operations**

Event bump in will take place from one week prior to event weekend, see below for a detailed schedule of proposed activities.

#### **General Event Timeline**

The event days will be 13-14 September, Saturday and Sunday. A general event timeline can be seen below.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### TOUGH MUDDER PERTH BUMP IN SCHEDULE

7/14/2014

Day: Fri/Sat/Sun  
Date: 5-7 Sept

Bump In Task	Location	Vendor	Person	Time
TMHQ Part 1 Arrive	Field Warehouse			Fri
Field Warehouse Marquee Installed (and Tables and Chairs)	Field Warehouse	Tenting	Ops Mgr	Fri
Telehandler Arrives	Field Warehouse	TBC	Ops Mgr	Fri
Site Offices Arrive x2		Equipment Rental	Ops Mgr	
ATV's x4 Arrive. (All UTV's and Keys to be labelled)	Field Warehouse	ATV's	Ops Mgr	Fri
Unload Containers	Field Warehouse		Logs Mgr	Sat
Mark Out Mudder Village - Cones, Stringline, Stakes, Paint	Mudder Village		Ops Mgr	Sat

Day: Monday  
Date: 8/09/2014

Bump In Task	Location	Vendor	Person	Time
All Team Meeting	Field Warehouse		Ops Mgr	7:00
Course Marking Begins	Course		Event Mgr	
Set up TMHQ - Tables, Chairs, Printer	TMHQ		Ops Mgr	
Tenting Install Begins - Bag Drop, Medical	Mudder Village	Tenting	Ops Mgr	
Set up Event Week Radios	Field Warehouse	Radios	Logs	
Radio Repeater Install	Course	Radios	Ops Mgr	PM
Set Up Muddership, incl AEG, Sponsor and Media network	TMHQ		Ops Mgr	

Day: Tuesday  
Date: 9/09/2014

Bump In Task	Location	Vendor	Person	Time
All Team Meeting	Field Warehouse		Ops Mgr	7:00
Create Obstacle Kits and Drop Kits	Field Warehouse		Logs	
Course Marking Complete	Course		Event Mgr	
Course Signage	Course		Event Mgr	
Tenting install continues - Registration, Merchandise	Mudder Village	Tenting	Ops Mgr	
Set Up Bag Drop; Tables, Zone Signs, Table Signs, Cash Collection	Mudder Village	Service Area	Ops Asst	
Deploy Drop Kits: Registration, Spectators, Bag Drop, Finish, Start	Field Warehouse		Logs	
Print and Laminate Grid Maps	TMHQ		Intern	
TMHQ Part 2 Arrive	TMHQ		Ops Mgr	

Day: Wednesday  
Date: 10/09/2014

Bump In Task	Location	Vendor	Person	Time
All Team Meeting	Field Warehouse		Ops Mgr	7:00
Steve Goss arrives	TMHQ	Safety	Ops Mgr	
Event Control Set Up	Mudder Village		Ops Mgr	
Tenting install continues - Finish, Changing	Mudder Village	Tenting	Ops Mgr	
Start Chute Set Up: Fencing, Walls, Start Walls, Flags, Scrim	Mudder Village	Service Area	Ops Asst	
Finish Chute Set Up: CCB, Scrim, Tables, Shirts, Headbands, Cups	Mudder Village	Service Area	Ops Asst	
CCB Delivery and Install	Mudder Village	Fencing	Ops Asst	
Prep and Place All Skyflags	Field Warehouse	Signage	Logs	
Prep Barricade Directional Signage	Mudder Village	Fencing	Ops Asst	
Place and Test 4 x inflatables	Mudder Village	Signage	Ops Asst	
Reefers Delivery	Mudder Village		Ops Asst	
Course Signage	Course		Event Mgr	
Orange Tape on Barbed Wire	Course		Event Mgr	
Bypass Lanes Complete	Course		Event Mgr	
Rinse Station Build and Test	Mudder Village	Construction	Event Mgr	
Late Registration Start Times	TMHQ		Ops Mgr	

T:\14.09.13.AU\_Perth\Operations Plans\14.09.13.AU\_Timeline

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### TOUGH MUDDER PERTH BUMP IN SCHEDULE

7/14/2014

Day: Thursday  
Date: 11/09/2014

Bump In Task	Location	Vendor	Person	Time
All Team Meeting	Field Warehouse		Ops Mgr	7:00
ATV's x7 Arrive: (All UTV's and Keys to be labelled)	Field Warehouse	ATV's	Logs	
Tenting install continues - Start, Water Stations, WTP, Bunker	Mudder Village	Tenting	Ops Mgr	
Village Toilets Delivered	Mudder Village	Toilets	Ops Asst	
Course Toilets Delivered	Course	Toilets	Ops Asst	
Place Picnic Tables	Mudder Village	Venue	Ops Asst	
Generators Delivered	Mudder Village	Generators	Ops Asst	AM
Site Lights Delivered	Various	Site Lights	Ops Asst	AM
Obstacle/KM Marker Signs Complete	Course		Event Mgr	
Spectator Routes Complete	Course		Event Mgr	
Lane Delineation and Down/Up Arrows Complete	Course		Event Mgr	
Obstacle Branding (spray paint logo) Complete	Course		Event Mgr	
Water Stations Complete	Course		Course Mgr	
Set up Event Weekend Radios	Field Warehouse	Radios	Logs	
Radios into Obstacle Bins	Field Warehouse		Logs	
Set Up Cash Management: cash boxes, bags, cash counter, etc	TMHQ		Ops Mgr	
Step & Repeat in situ	Mudder Village	Signage	Partnerships	
Temp Fencing installed and branded	Mudder Village	Fencing	Ops Asst	PM
Bananas Arrive	Various		Ops Asst	
Sponsor (Bosch) - Tent Build	Mudder Village	Partnerships	Partnerships	
Registration Set Up: Signs, bibs waiver boxes, supply box, etc	Mudder Village	Service Area	Ops Asst	
Help Desk Set Up: waiver boxes, supply box, power, etc.	Mudder Village	Service Area	Ops Asst	
Spectators Set Up: Waiver boxes, supply box, etc (use tarps)	Mudder Village	Service Area	Ops Asst	

Day: Friday  
Date: 12/09/2014

Bump In Task	Location	Vendor	Person	Time
All Team Meeting	Field Warehouse		Ops Mgr	7:00
Sound Load in- Start Line, Finish Line, Base Area, To Start, Spare	Various	Sound	Ops Asst	AM
Medical Load In	Mudder Village	First Aid	Ops Mgr	AM
Sponsor Load In	Mudder Village	Partnerships	Partnerships	
Spectator Maps and Waivers Distributed	Mudder Village		Ops Mgr	
Set Up Volunteer HQ	Volunteer HQ	Volunteers	Ops Asst	11:00AM
Create Spectator Check In Lists	TMHQ		Ops Mgr	12:00PM
Print Repeater Headband Lists	TMHQ		Ops Mgr	
Database Creation - Registration, Mudder Legion	TMHQ		Ops Mgr	
Funny Signs Complete	Course	Signage	Event Mgr	
Course Tour - Course Manager and Medical Team	Course	First Aid	Course Mgr	2:00PM
Water Truck to Hill Muscle Milk Ice Bath - 2500L	Mudder Village	Partnerships	Ops Asst	
Parking Load In	Car Park	Parking	Ops Mgr	
Catering Load In	Mudder Village	Catering	Ops Mgr	
MCs Arrive on-site / Sound Check	Mudder Village		Ops Mgr	4:00PM
Participant Water Trucks - (6) Water Stations incl Finish		Part Water	Ops Asst	
All Hands Meeting - All Staff and Contractors	Volunteer HQ	Meeting	Ops Mgr	5:00PM

Operations Manager Ops Mgr  
Logistics Co-Ordinator Logs  
Construction Manager Con Mgr  
Course Manager Course Mgr  
General Manager Gen Mgr  
Operations Assistant Ops Asst

T:\14.09.13\_AU\_Perth\Operations Plans\14.09.13\_AU\_Timeline

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### TOUGH MUDDER PERTH EVENT TIMELINE

SATURDAY 13 SEPTEMBER 2014

Start	Owner	Description
4:45	Ops Manager	Traffic/Parking Management Briefing
5:00	<b>Ops Manager</b>	<b>Venue Gates Open</b>
5:00	ALL	TMHQ Arrive On site
5:15	ALL	Team Briefing at Field Warehouse/Radio & UTV Sign out
5:45	Vols Manager	Volunteer Lunches collected
5:55	Ops Manager	Security Briefing at Contractor Area then deployed
6:00	<b>Event Director</b>	<b>Event Control Opens</b>
6:00	Parking	Parking Area Officially Opens
6:00	Site Ops Manager	Waste Management Arrive On Site
6:00	Vols Manager	Volunteers Arrive - Check In Open
6:15	Event Director	Event Control Radio Check
6:20	Site Ops Manager	Site Ops Radio Check
6:25	Base Manager	Base Channel Radio Check
6:30	Ops Manager	MC's Arrive
6:30	Ops Manager	Music to begin on all PA Systems
6:30	<b>Vols Manager</b>	<b>Volunteer Briefing</b>
6:40	Ops Manager	Medical Briefing at Medical Tent then deployed
6:45	Base Manager	Registration Briefing
6:55	ALL	Opening Checklist
7:00	ALL	Registration Opens
7:15	Event Director	Zone Managers Radio Check
7:30	Event Director	First Wave Checklist with Zone Managers
7:30	Event Director	Medical Staff in place
8:00	ALL	FIRST START WAVE
9:00	Base Manager	Finish Area set up complete for first finisher
11:00	Vols Manager	Volunteers Lunches collected and distributed
11:00	ALL	Last Start Wave Released
11:15	Event Director	Course Sweep begins - Course manager to radio Control. Control to radio Zone Managers and Volunteer Manager
11:15	Base Manager	Re set Start Area
11:30	Rego Manager	Registration Closes - set up for Sunday begins. Late regos through Help Desk
11:45	Rego Manager	Signed Waivers condensed, labelled and taken to Field Warehouse
11:45	Data Manager	Data Collection Call in - Registration
12:00	Vols Manager	Volunteer PM Shift arrives
13:00	Vols Manager	AM Volunteers finished
14:30	Rego Manager	Spectator Sales Close - sales to go through Help Desk
16:30	Course Manager	Last Participant Expected
17:00	Event Director	Stakeholder Saturday Debrief (After Last Finisher)
17:30	Logs Manager	Collect all Obstacle Kits and Charge Radios
18:00	Data Manager	End of Day Collection
18:00	Vols Manager	All Volunteers Released
19:00	Ops Manager	Security Offsite
19:00	<b>Ops Manager</b>	<b>All Staff Offsite</b>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### TOUGH MUDDER PERTH EVENT TIMELINE

SUNDAY 14 SEPTEMBER

Start	Owner	Description
5:45	Ops Manager	Traffic/Parking Management Briefing
6:00	Ops Manager	Venue Gates Open
6:00	ALL	TMHQ Arrive On site
6:15	ALL	Team Briefing at Field Warehouse/Radio & UTV Sign out
6:45	Volunteer Mgr	Volunteer Lunches collected
7:00	Ops Manager	Security On Site
7:00	Event Director	Event Control Opens
7:00	Parking	Parking Area Opens
7:00	Site Ops Manager	Waste Management Arrive On Site
7:15	Vols Manager	Volunteers Arrive - Check in Open
7:15	Event Director	Event Control Channel Radio Check
7:20	Site Ops Manager	Site Ops Channel Radio Check
7:25	Base Area Manager	Base Area Channel Radio Check
7:30	Ops Manager	MC's Arrive
7:30	Base Area Manager	Music to begin on all PA Systems
7:35	Vols Manager	Volunteer Briefing
7:40	Event Director	Medical Arrive Onsite
7:45	Base Area Manager	Registration Briefing
7:55	ALL	Opening Checklist
8:00	ALL	Registration Open
8:15	Event Director	Zone Managers Radio Check
8:30	Event Director	First Wave Checklist with Zone Managers
8:30	Event Director	Medical Staff in place
9:00	ALL	FIRST START WAVE
10:00	Base Area Manager	Finish Area set up complete for for first finisher
10:00	ALL	Last Start Wave Released
10:15	Base Area Manager	Pack up start area
10:15	Event Director	Course Sweep begins - Course manager to radio Control. Control to radio Zone Managers and Volunteer Manager
10:30	Rego Manager	Registration Closes and packed up. Late regos to go through Help Desk
10:45	Rego Manager	Signed Waivers condensed, labelled and taken to Field Warehouse
11:00	Data Manager	Data Collection Call in - Registration
11:30	Vols Manager	Volunteer PM Shift arrives
12:30	Rego Manager	Spectator Sales Close - late sales go through Help Desk
12:30	Vols Manager	AM Volunteers finished
15:00	Course Manager	Last Participant Expected
15:30	Event Director	Stakeholder Sunday Debrief (After Last Finisher)
16:00	Logs Manager	Collect all Obstacle Kits and Check Radios in
16:30	General Manager	Hot Debrief
17:00	Base Area Manager	Base Area Breakdown Start
17:00	Vols Manager	All Volunteers Released
18:00	Data Manager	End of Day Collection
18:00	Ops Manager	Security Offsite
19:00	ALL	All Staff Offsite

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### OBSTACLE MAP AND SITE LAYOUT

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Attached, in Appendix A, are the maps for the Course and for Mudder Village. Final maps are subject to venue approval and may change based on construction restraints on site.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### OBSTACLE DETAILS AND ENGINEERS' CERTIFICATION

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All structural obstacles have been designed by a professional engineer. The completed obstacles that require engineering certification will be checked and certified by an independent engineer on site to ensure that each has been constructed in accordance with the designs and that each is fit for purpose. It is worth noting that for the 2014 Northam event, three significant obstacles have been left in situ from the 2013 event. These obstacles are, Walk the Plank, Everest and Funky Monkey. These obstacles will also be assessed and certified by the appropriate engineer ensuring they will be fit for purpose.

Each obstacle has an engineered drawing associated with it. The complete Obstacle Deck has been included as Appendix C.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **SAFETY MANAGEMENT PLANS & EMERGENCY MANAGEMENT PLANS**

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An Event Safety Management Plan (Appendix E) has been prepared by Sentry BRS for all Australian and New Zealand Tough Mudder events.

An Emergency Management Plan (Appendix F) and an Event Risk Management Plan (Appendix G) have also been prepared by Sentry BRS. These documents detail the risk assessment and control plans for all obstacles including those involving energiser equipment.

In addition to the above the Obstacle Specific Risk Profile has been included as Appendix D which highlights the specific risks associated with each obstacle course and how that affects the risk rating of each obstacle. This in turn assists in determining the level of staffing resource allocated to each obstacle.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### OCCUPATIONAL HEALTH AND SAFETY POLICY

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Tough Mudder is committed to ensuring the health and safety of all participants in the staging of its events. All stakeholders participate through consultation to deliver a safe and successful event, each sharing responsibility for one another.

We will endeavor to identify and manage all risks/hazards and where possible eliminate them in our workplace.

We will work with all regulatory and all other authorities to ensure compliance with relevant legislation. Where no guidelines exist, we will actively work with our partners and stakeholders to achieve best practices.

The ultimate goal is to stage a successful event with no harm to people or damage to the environment.

We recognise our duty of care and the documentation has been prepared using guidance from the following:

- WA Occupational Health and Safety Act 1894 & Occupational Health & Safety regulations 1996
- AS/NZS 3745:2010 'Planning for Emergencies in Facilities
- Emergency Management Arrangements for WA
- WA Emergency Management Act 2005 & Emergency Management Regulations 2006
- WA Guidelines for concerts, events and organised gatherings
- Shire of Northam Local Emergency Management Arrangements (2008)
- Shire of Northam Public Events Guidelines
- Tough Mudder (AU) Post Event Medical Services Reports

We aim to deliver on our policy through the implementation of an Event Safety Management Plan and an Event Emergency Management Plan (see accompanying documents).

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### COUNTRY FIRE AUTHORITY (CFA)

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The Northam branch of the Department of Fire and Emergency Services (DFES) has been contacted regarding the event. They have been given a briefing on the event and will stay in contact with Tough Mudder in the lead up to the event. In addition to this basic contact level, at least one obstacle on the course will include a fire element. As with other Tough Mudder events, this obstacle will be supervised closely and will be monitored at all times by an experienced operator as well as resource from local branch. Adverse heat and/or a period of Total Fire Ban (if in place) will determine whether or not this obstacle is used at this event.

No Fireworks will be in use at this event.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### MEDICAL

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Tough Mudder events attract large numbers of people and are physically challenging by their nature. A medical services provider has been engaged for Tough Mudder Perth to respond to any calls for medical assistance by participants, spectators and staff.

There will be a medical presence on site at all times whilst participants and spectators are on site. First Aid respondents will be stationed at various locations around the course, and there will also be a medical station in Mudder Village, ensuring a short response time for any medical incident on site. A number of ambulances and water rescue staff will also be stationed on site during the event.

The following table provides a summary of medical arrangements for Tough Mudder Perth:

<b>Name of Medical Services Providers</b>	St John Ambulance WA, Surf Lifesaving WA, Sentry BRS
<b>Number of first aid individuals/teams on site</b>	29 First Aid trained Staff
<b>Number of ambulances on site</b>	2 x Saturday, 1 x Sunday
<b>Number of water rescue staff on site</b>	24 Water Safety Staff

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SECURITY AND POLICING

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Subject to reaching a satisfactory commercial arrangement, Tough Mudder has engaged Ace 4 Security to manage onsite security (the same contractor as 2013). This service will include:

- Bag checks as deemed necessary
- Cash management
- Response to unwanted behavior and/or removal of patrons from site
- Access control
- Theft prevention

Various colored wristbands will be used to restrict access to various areas.

The role of the security provider at Tough Mudder events is to ensure the safety of all participants, spectators, and staff, provide access control and prevent theft. Because there is a low consumption of alcohol, no major incidents throughout Mudder Village or course are expected. See Appendix I for the Security Staffing plan.

Position descriptions are listed below:

**Entrance-** Maintain the entrance access point of the venue, ensuring those gaining access maintain the proper credential.

**Bag Drop-** Oversee the Bag Drop marquee and all housed valuables. Monitor staff in the marquee and prevent the unauthorised removal of any items or bags.

**Finish Chute-** Ensure only participants (and authorised personnel) are within the boundaries of the Finish Chute, that participants only take the allotted quantity of each item (typically one per person), and prevent all re-entry.

**Control Room-** Restrict access to the Control Room to authorised personnel only.

**Event Compound-** Restrict access to the Event Compound to authorised personnel only.

**Parking-** Oversee those handling cash in the parking lots and maintain the safety of these locations. In some cases, Security may be responsible for the entirety of the cash management operation in the parking lots.

**TMHQ/Runner-** Serve as protection for the individual who is responsible for transporting money from point of sale locations to the Control room.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### ALCOHOL CONTROLS

---

Participants receive one beer within the finish chute that is part of their registration fee.

#### **Liquor License**

Tough Mudder is an athletic endurance event, not a festival, concert or party. Alcohol is not consumed at a high rate due to the nature of the event and the attendance demographic. 60% on average do NOT consume a second beer.

Lion through the brand Toohey's Extra Dry is the premier beer sponsor - only Lion product is provided and sold at the event in 375 ml cans. There will be a full suite of food and beverage providers supplying an array of soft drink, water and full meal options for attendees. Price is likely set around \$6 a can.

#### **Managing Liquor on site**

As part of the catering acquisition a licensee is also being sought and they will be responsible for the acquisition of the liquor license and practice the responsible serving of alcohol. Once again Mustard Catering are one of the options we are currently assessing. Once confirmed the catering manager will adhere to all legal requirements as per last year's event.

As outlined in this document security is an extremely important component of our risk and safety management plan.

4-5 security guards will patrol throughout the Mudder Village with security deployment plan being structured to have at least 1-2 guards in the vicinity monitoring both of the major areas where beer will be consumed.

The risk management plan will include written procedure for assisting intoxicated patron (although this situation is not anticipated).

There are also guards monitoring the ingress and egress to ensure no beer leaves the designated Mudder Village.

All participants must be 18 years of age or older and will be wearing a wristband with any spectators who purchase beer being ID checked at point of sale (if age eligibility is in doubt).

#### **Location of Liquor**

The licensee will provide bar staff with the appropriate training and directions regarding the responsible serving of alcohol.

Finish line: This area is exclusive to finishers. Those who are all 18 years or older receive a single can of beer upon completion of the course (all participants in AU will be 18 or older) as part of their registration fee.

Beer Sales Counter: This area is within the perimeter of the Mudder Village. This area will be the location for all beer sales for the event.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### CATERING

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It is the intention of Tough Mudder to outsource the catering function to a local Perth based catering company. We are currently receiving submissions from potential contributors which include last year's provider Mustard Catering.

Catering outlets will be sourced to provide a variety of foods to cater for the estimated crowd attendance according to details provided by Tough Mudder. It is the expectation that where appropriate local sub-contractors will be sought.

It is the expectation of Tough Mudder and overseen by Tough Mudder that the contracted party will be responsible for:

- Food Handling Certificates
- Food Notify Registration
- Local Council registration where applicable
- Public and Products Liability Insurance
- WH&S documentation
- Safe Work Method
- Risk Assessment
- Electrical Tagging Register

Once confirmed, all stalls will be required to provide or where appropriate will be supplied by Tough Mudder, a commercial structure with a floor, and four walls one to close at night. Flooring must meet the walls and be secured for vermin.

All stall holders will be recommended to undertake the 'I'm alert' food safety training course on line at [www.northam.wa.gov.au](http://www.northam.wa.gov.au).

A complete list of traders will be sent to the local council prior to the event and health inspectors will be provided with contact details for their onsite contact to see when/if they attend for inspections.

A catering manager will be onsite to:

- liaise with council and event staff on site issues,
- check their health compliance, set ups and operation during the event.
- Monitoring Waste division

All food outlets will comply with the Food Act 2008.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### TRAFFIC AND PARKING MANAGEMENT PLAN

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Tough Mudder understands the importance of proper parking and traffic management plans and is committed to providing all event attendees with a safe and efficient entry and exit to and from the event. This is an essential component of the customer experience and a high priority for the event.

##### **Traffic Management**

Tough Mudder has recently engaged Advanced Traffic Management to design and implement the traffic management plan. Given the significantly reduced participant numbers compared to 2013 (only a third of the number of participants) then the management of the traffic management should be considerably easier. We have included the Traffic Management Plan 2013, as approved by Main Roads WA (see Appendix B) as we finalise the plan for 2014. We do not envisage the plan to differ from the 2013 format.

##### **Parking Management**

Tough Mudder will develop the parking management plan and then work in with a local community group (ie. Rotary/Lions club, sporting club, etc) to implement. The security contractor, Ace4 Security, will provide a supervisor for the parking area as they provided parking management support in 2013.

##### **Wet Weather Contingency**

Tough Mudder will monitor the parking areas in the lead up to the event and then explore contingency parking plans if the parking areas start to become unfeasible.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### TEMPORARY STRUCTURES AND FACILITY USAGE

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For the event, the following event functions are proposed to be housed in temporary structures (marquees).

- Merchandise
- Changing facilities
- Sponsor Activations
- Food and Beverage
- Water and first aid stations (around the course)

Locations and layouts of all such facilities are shown on the Mudder Village Plan.

The manufacturer's data for all marquees from the marquee contractor has been included below.

#### **Marquees**

All will be erected by suitably qualified contactors. Only the Merchandise marquee will be larger than 100m<sup>2</sup> and the tenting contractor will be ensuring a temporary occupancy permit is secured.

#### **Stage**

This event will not have a stage.

#### **Light Rigging/Stage Rigging**

No light or stage rigging will be utilised.

#### **Toilets**

Temporary toilets will be provided in the ratio of 1:150 and will include toilets for people with disabilities. Rinse facilities will be provided for participants to clean off after the event.

#### **Drink Stations**

A total of five Drink stations are provided at regular intervals around the course and the setup of each will include a 3x3m tent, 3 tables, 2 chairs, plastic cups, bins, water tank, bananas and volunteers.

#### **Obstacles**

Temporary obstacle structures will be independently certified by a suitably qualified engineer.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### WASTE MANAGEMENT

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Waste Management services, both staffing and infrastructure, will be provided by COGs. They will be responsible for the distribution of all waste management equipment, including skips and bin, maintaining the cleanliness of the event site during event operational hours, prepping the venue for next day operations, and sweeping the venue after the event concludes.

Appendix H details COGs waste management plan, including the equipment, scope of work, and responsibilities.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### ENVIRONMENTAL MANAGEMENT

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During the build phase Tough Mudder's contractors will take all reasonable measures to prevent unnecessary damage to the land surrounding build sites. Any damage to the land or resources provided by the venue will be restored to their original state.

On Monday following the event, a Tough Mudder representative will accompany Tolley Challis on a tour of the property to identify areas which need to be restored to their original state. Photographs will be taken of the pre-existing condition for record keeping purposes. Contractors will be arranged by Tough Mudder to repair any damage and restore it to the satisfaction of Tolley Challis.

#### Prevention Measures

- Prior agreement with Tolley Challis on locations for digging/excavation
- Fence off areas of high environmental sensitivity to prevent spectator/participant access

#### Rehabilitation Measures

- Reseeding grass
- Refilling excavated areas
- Grading land if necessary

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### NOISE MANAGEMENT

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The Tough Mudder Perth event will take place during normal business hours (7:00 AM – 7:00 PM) on the weekend 13 and 14 September.

##### **Mudder Village**

There is no intention to have a live band at the September event. Tough Mudder will be employing two MC's to make announcements in the designated Mudder Village. Music in the Mudder Village will begin at 7:00AM and will cease at 6:00PM.

##### **Course**

There will be small PA systems (approximately 12 speakers) will be set up around the course at various obstacle locations and water stations. Music will be played via iPods at each location. Music on the course will begin at 8:00AM and will cease at 6:00 PM.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### COMMUNICATIONS PLAN

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A detailed communications plan has been created to provide Northam and Copley residents and businesses detailed information regarding the Tough Mudder Perth event. This Communications Plan is already in action and includes radio announcements, local business communications and localised letter drops.

Tough Mudder has also been working with the Northam Shire Council on a number of fronts to ensure the local community are across all operational aspects of the Tough Mudder Perth event.

#### Radio Communications

Tough Mudder has partnered with Perth 92.9 radio station and will be publicising the event over the next eight weeks. This will include the following public announcements:

- In content promotion within the morning show and pre-event advertisements running for the three weeks leading into the event
- Inclusion within the local community reads during event week
- Inclusion with the station websites with details of the event

Our PR agency, Edelman, will also be distributing a media alert to all local radio, print and online media advising of the event with details relative to participant arrival / number of participants and any possible disturbances.

#### Event Posters

Tough Mudder continues to work closely with the Northam Visitor Centre to ensure locals and visitors are aware of the Tough Mudder Perth event.

An event poster with an enquiries email has been created and will be circulated in the month leading into the event to surrounding Copley businesses and the Northam Visitor Centre.

All posters will include an enquiries email address for the public or commercial representatives to reach out if they have any questions or concerns.

#### Local Resident Letter drop

The Northam Shire Council has also, in consultation with Tough Mudder, circulated a letter to all residents who reside on the adjoining properties advising of the event and calling for public comment.

- Leaver Road
- Decastillia Road

For further detail please contact Paul Mudge, Partnerships Manager – Tough Mudder

[paul.mudge@toughmudder.com](mailto:paul.mudge@toughmudder.com)

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### INSURANCES

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The Certificate of Insurance for this event is attached in Appendix J.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### EVENT SPONSORS

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Mazda	Official Motor Vehicle Partner
Garmin	Official GPS Sports Watch and Action Camera Partner
Bosch	Official Power Tool Partner
Jack Links Beef Jerky	Official Beef Jerky Partner
Muscle Milk	Official Protein Drink Partner
Under Armour	Official Performance Apparel (Global Partner)
Coates Hire	Official Hire Equipment Partner



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### SUPPLEMENTAL DOCUMENTS

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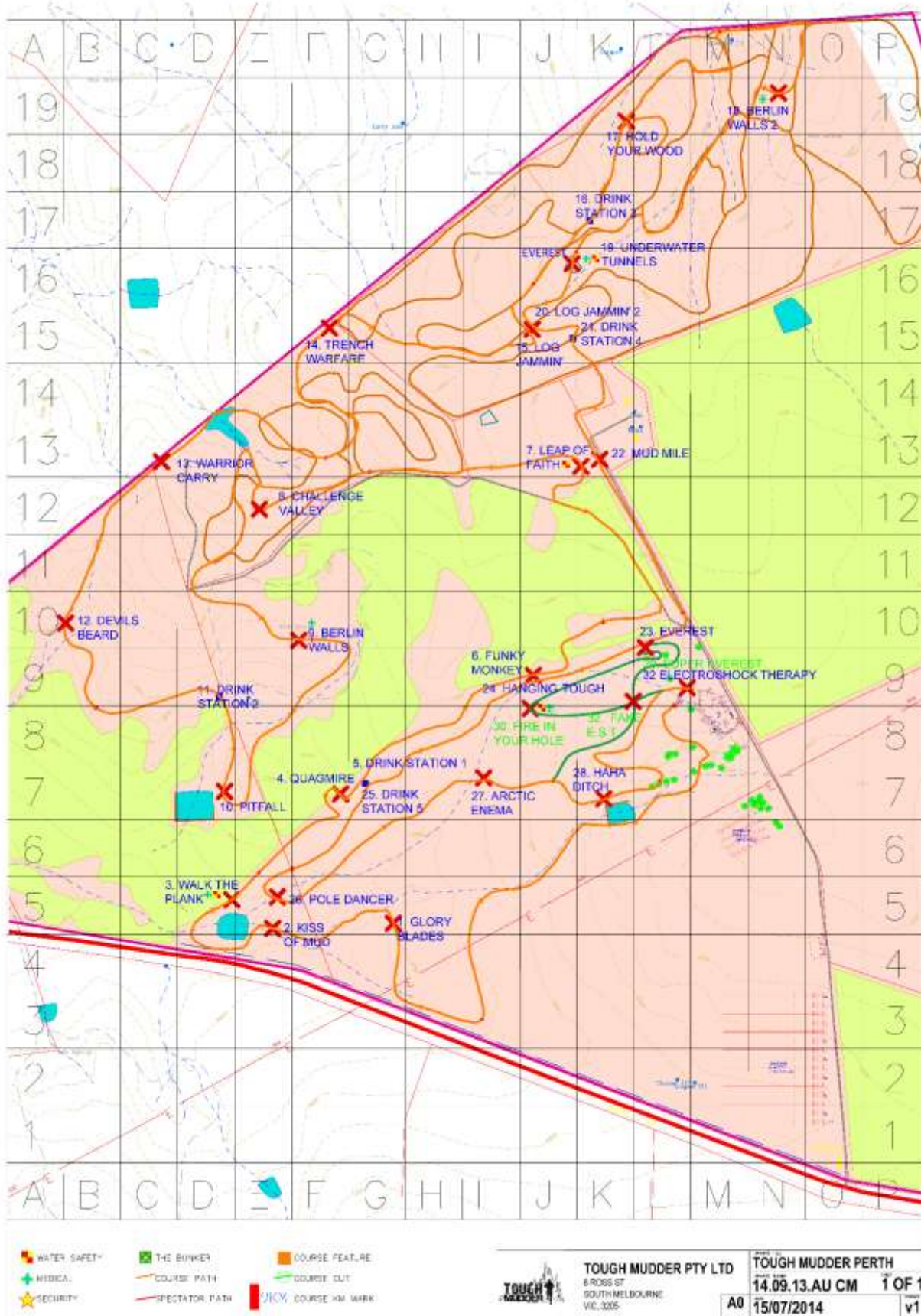
Please see separate documents:

- Appendix A: Course & Mudder Village Maps
- Appendix B: Traffic Management Plan
- Appendix C: Obstacle Deck
- Appendix D: Obstacle Specific Risk Profile
- Appendix E: Event Safety Management Plan
- Appendix F: Event Emergency Management Plan
- Appendix G: Event Risk Management Plan
- Appendix H: Waste Management Plan
- Appendix I: Security Staffing Plan
- Appendix J: Certificate of Insurance

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### ARCTIC ENEMA

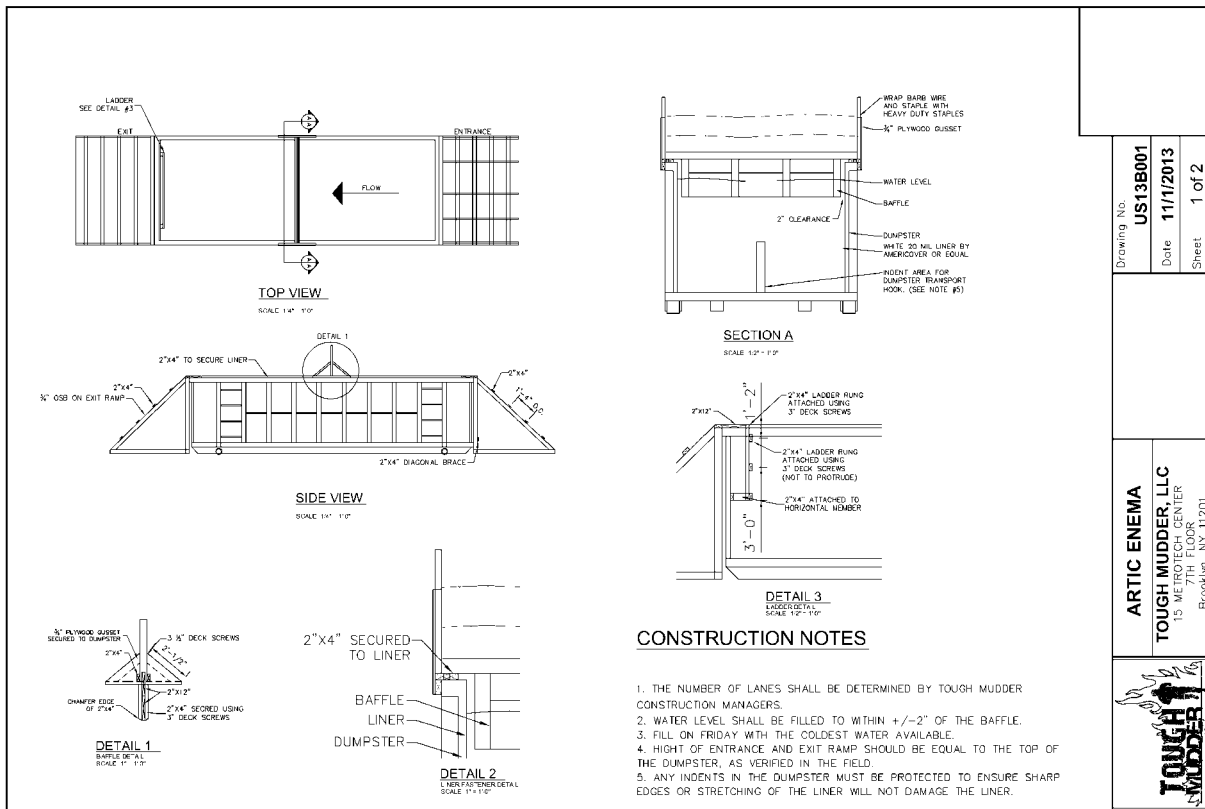
A set of large dumpsters filled with water and ice. The middle of each dumpster is divided by a wooden baffle. Participants are to climb into the dumpster at one end, go under the wooden baffle, and then climb out the other end of the dumpster.



# SHIRE OF NORTHAM

## AGENDA

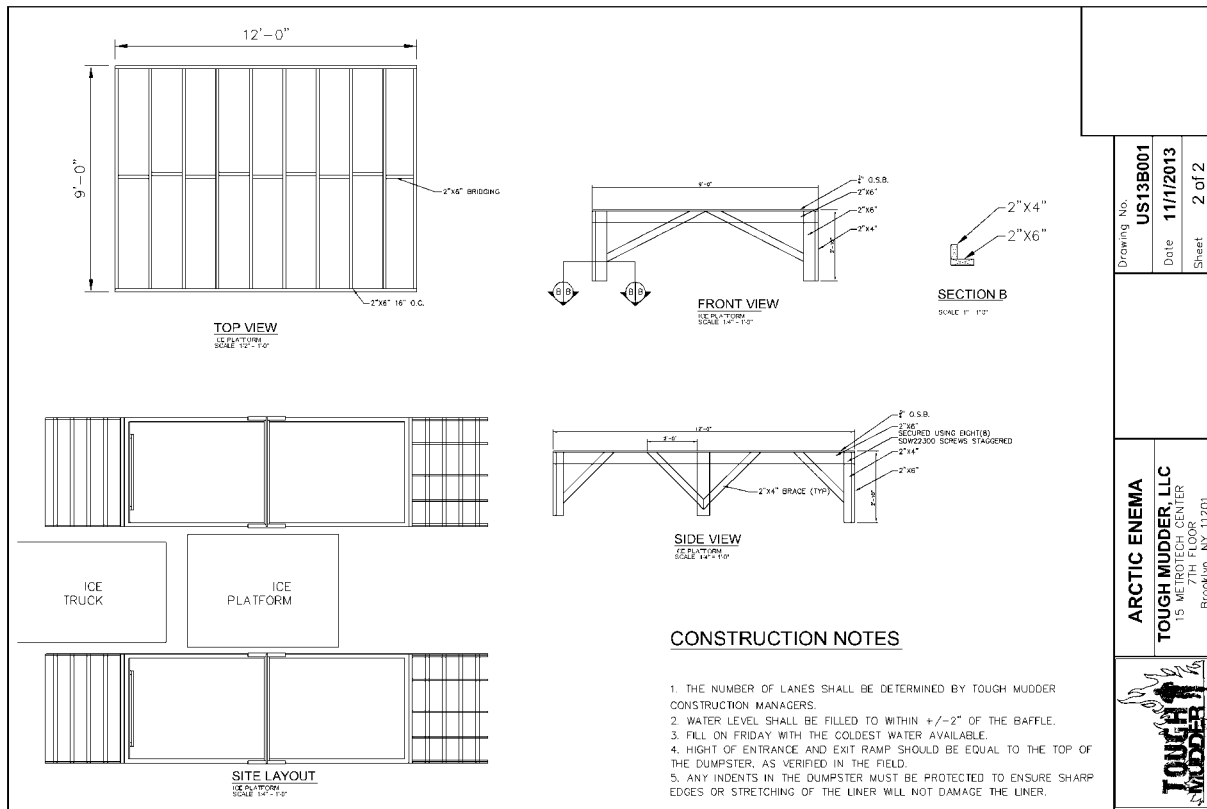
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## BERLIN WALLS

Sets of walls that are about 3 Metres high with a wood block placed at the bottom of each set. Participants must climb over each set of walls either alone or with the help of those around them.

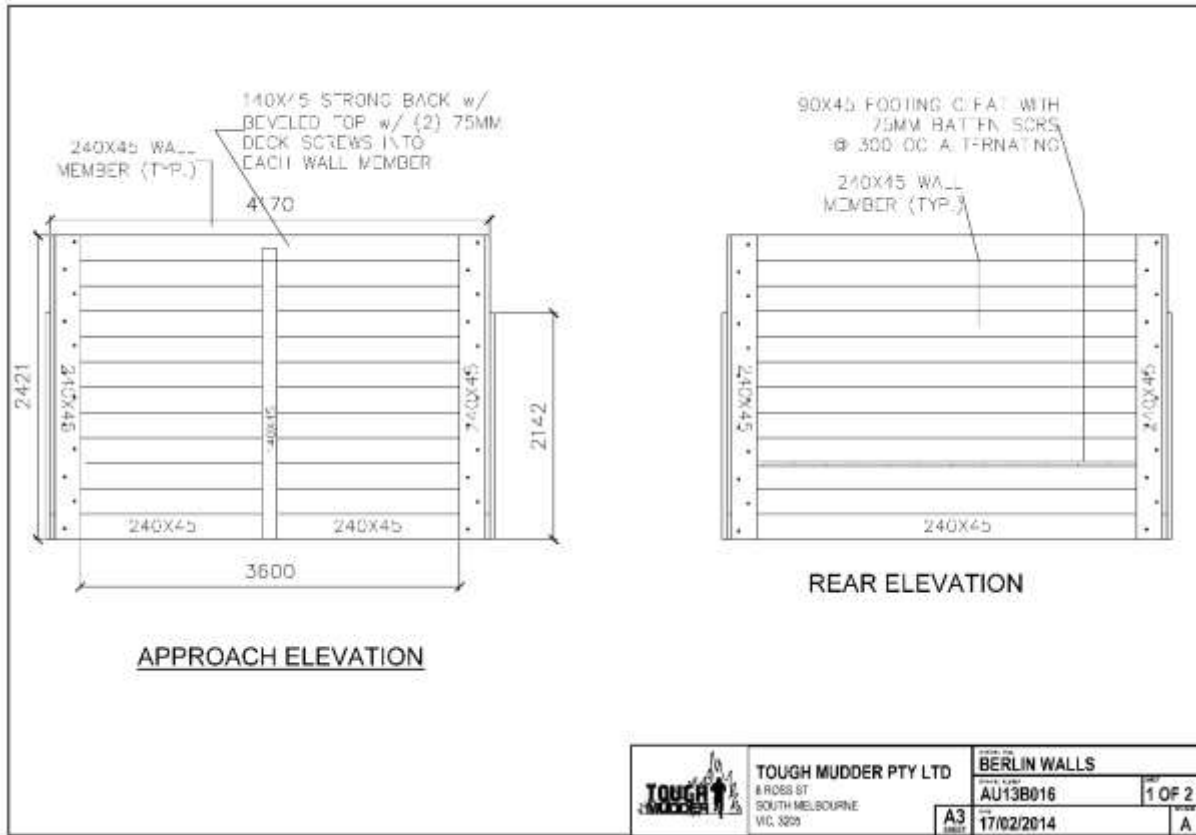
Participants must not jump down from the top of the walls.



# SHIRE OF NORTHAM

## AGENDA

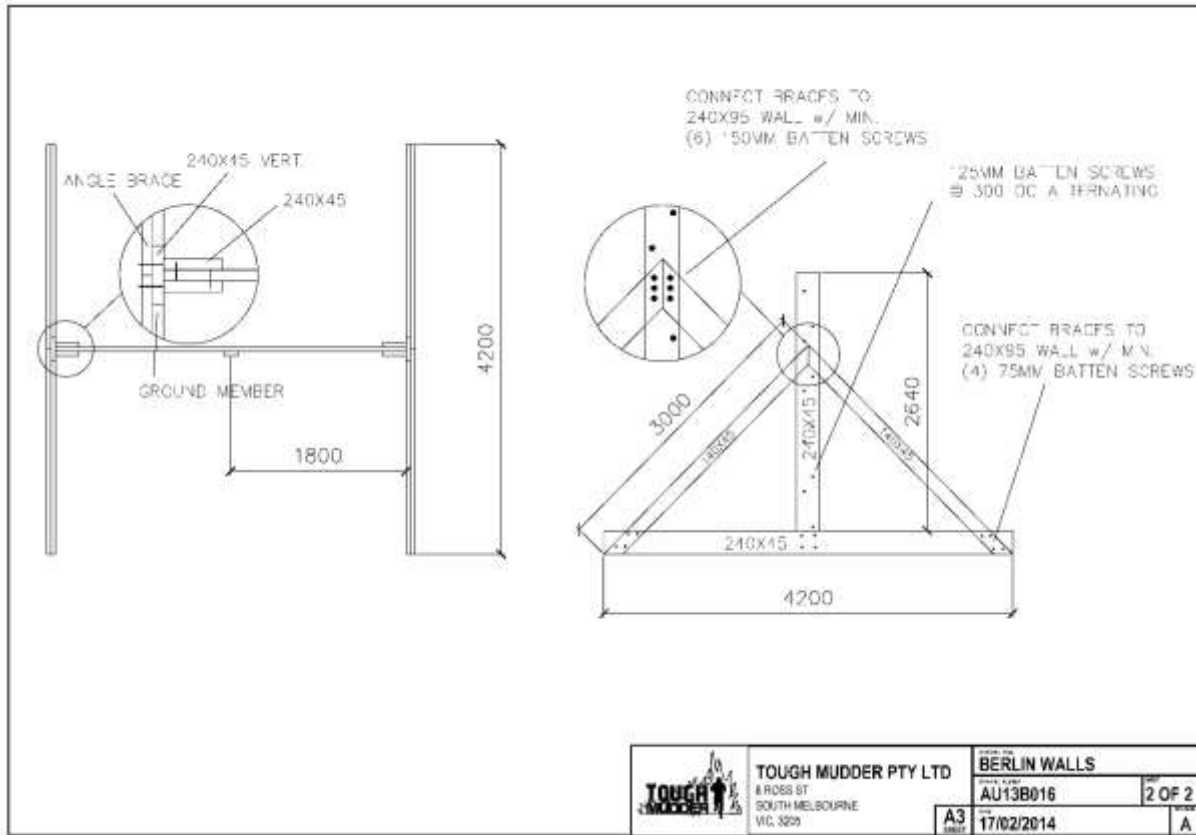
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014





# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## CHALLENGE VALLEY

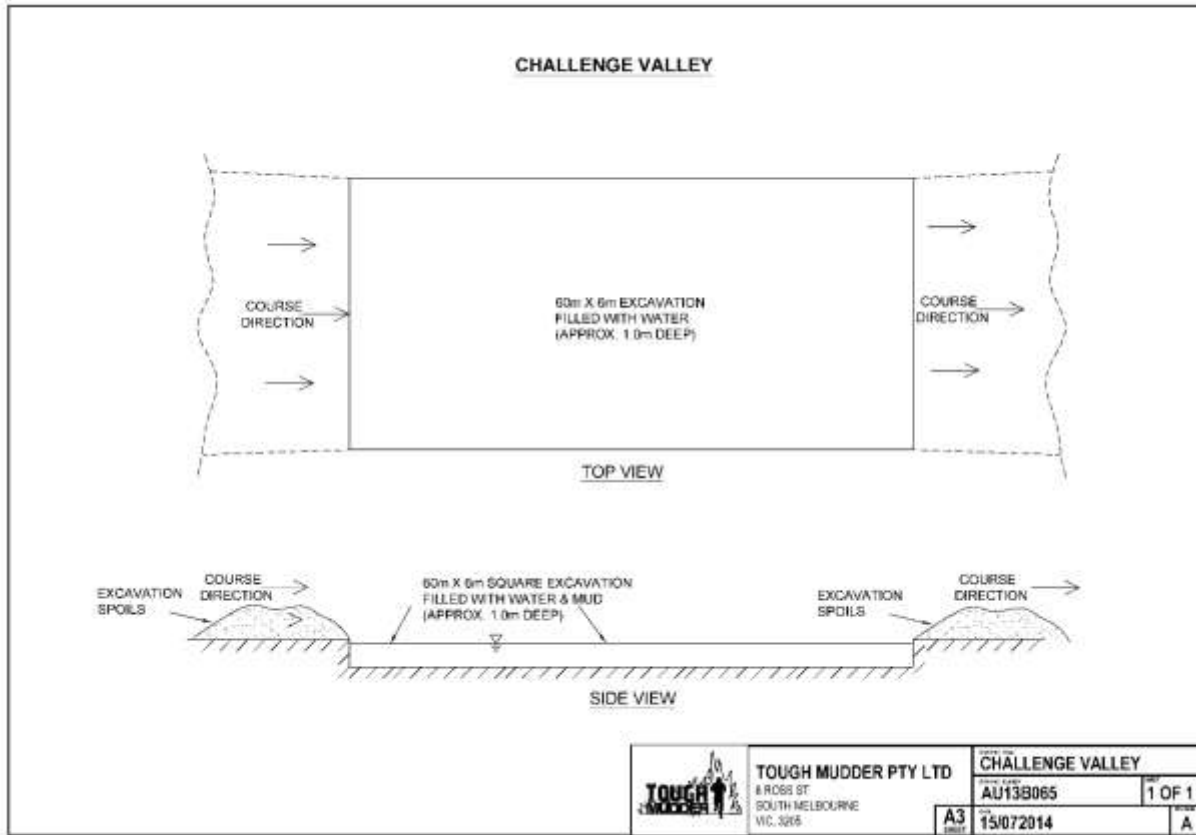
This obstacle is a long hard slog through knee deep mud, typically it will stretch for over 50m!



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### DEVILS BEARD

This obstacle consists of a large net that participants crawl under. The side of the net is tightly staked into the ground and is typically placed on an uphill slope.



# SHIRE OF NORTHAM

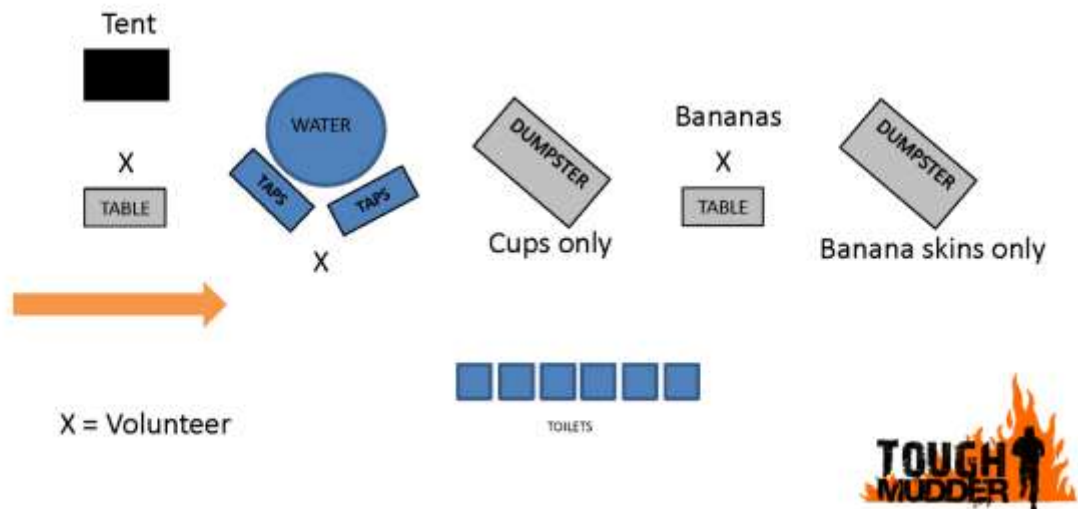
## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

## WATER STATION #1

This will be the first Water Station which will be about 3 km into the course. This station will provide participants with drinking water. Ensure empty cups go in the first bin and banana skins go in the second bin.

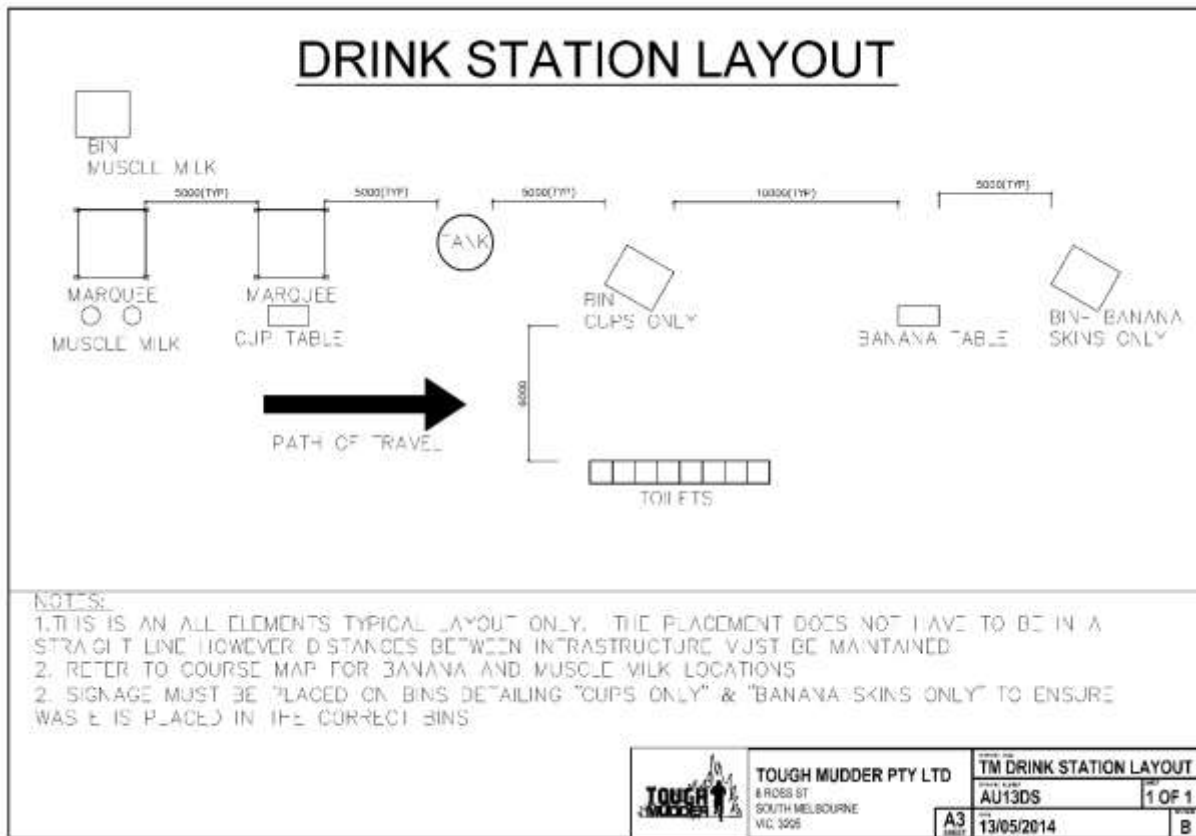
### Example Water Station Set up:



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## ELECTROSHOCK THERAPY

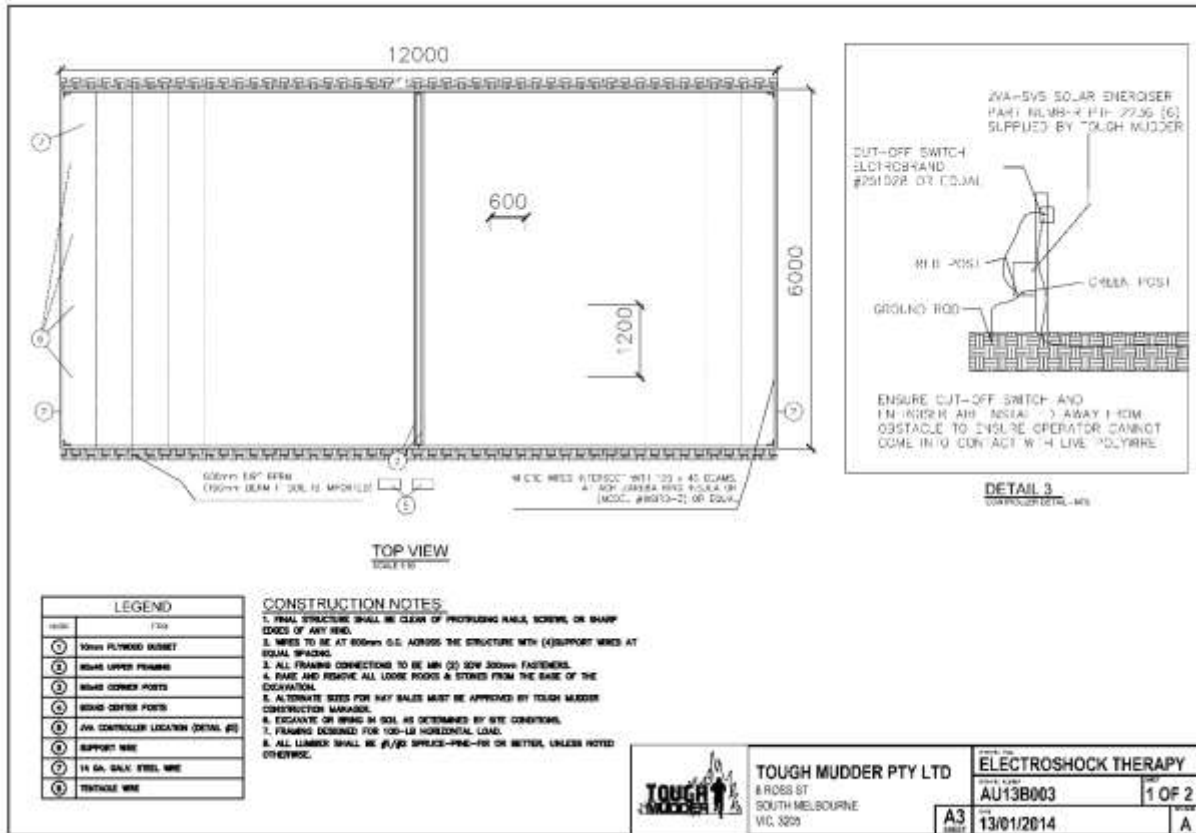
Is the Tough Mudder finishing obstacle and consists of hundreds of electrified wires strung up from a wood frame. This obstacle is typically placed in a mud pit or water hole to increase conductivity. Participants attempt to run through the field wires and try to avoid being shocked.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

**CONSTRUCTION NOTES:**

1. FINAL STRUCTURE SHALL BE CLEAN OF PROTRUDING NAILS, SCREWS, OR SHARP EDGES OF ANY KIND.
2. WIRES TO BE AT 600mm O.C. ACROSS THE STRUCTURE WITH (4) SUPPORT WIRES AT EQUAL SPACING.
3. ALL FRAMING CONNECTIONS TO BE MIN (2) ROW 300mm FASTENERS.
4. RAKE AND REMOVE ALL LOOSE ROCKS & STONDS FROM THE BASE OF THE ENCLOSURE.
5. ALTERNATE SIZES FOR HAY BALES MUST BE APPROVED BY TOUGH MUDDER CONSTRUCTION MANAGER.
6. DIMENSIONS OR SPACING BY SOL AS DETERMINED BY SITE CONDITIONS.
7. FRAMING DESIGNED FOR 100-kg HORIZONTAL LOAD.
8. ALL LUMBER SHALL BE #1/#2 SPRUCE-PINE-FIR OR BETTER, UNLESS NOTED OTHERWISE.

**LEGEND**

SYMBOL	ITEM
①	10mm PLYWOOD SHEET
②	80x45 UPPER FRAMING
③	80x45 CORNER POSTS
④	80x45 CENTER POSTS
⑤	JAM CONTROLLER LOCATION (DETAIL #2)
⑥	SUPPORT WIRE
⑦	14 GA. GALV. STEEL WIRE
⑧	REMOVE WIRE

**DETAIL 1**  
SCALE: 1:20

**DETAIL 2**  
SCALE: 1:20

**FRONT VIEW**  
SCALE: 1:20

**TOP VIEW**  
SCALE: 1:20

**TOUGH MUDDER**

**TOUGH MUDDER PTY LTD**  
8 ROSS ST  
SOUTH MELBOURNE  
VIC. 3200

**ELECTROSHOCK THERAPY**  
PROJECT NO: AU13B003  
DATE: 13/01/2014  
PAGE: 2 OF 2  
REVISION: A



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### EVEREST

Consists of a ¼ pipe formed from wood frame. The ramp is faced with plastic. Participants must run and jump up the ramp in order to reach the top. Encourage participants to remain on top and pull a few Mudders up!

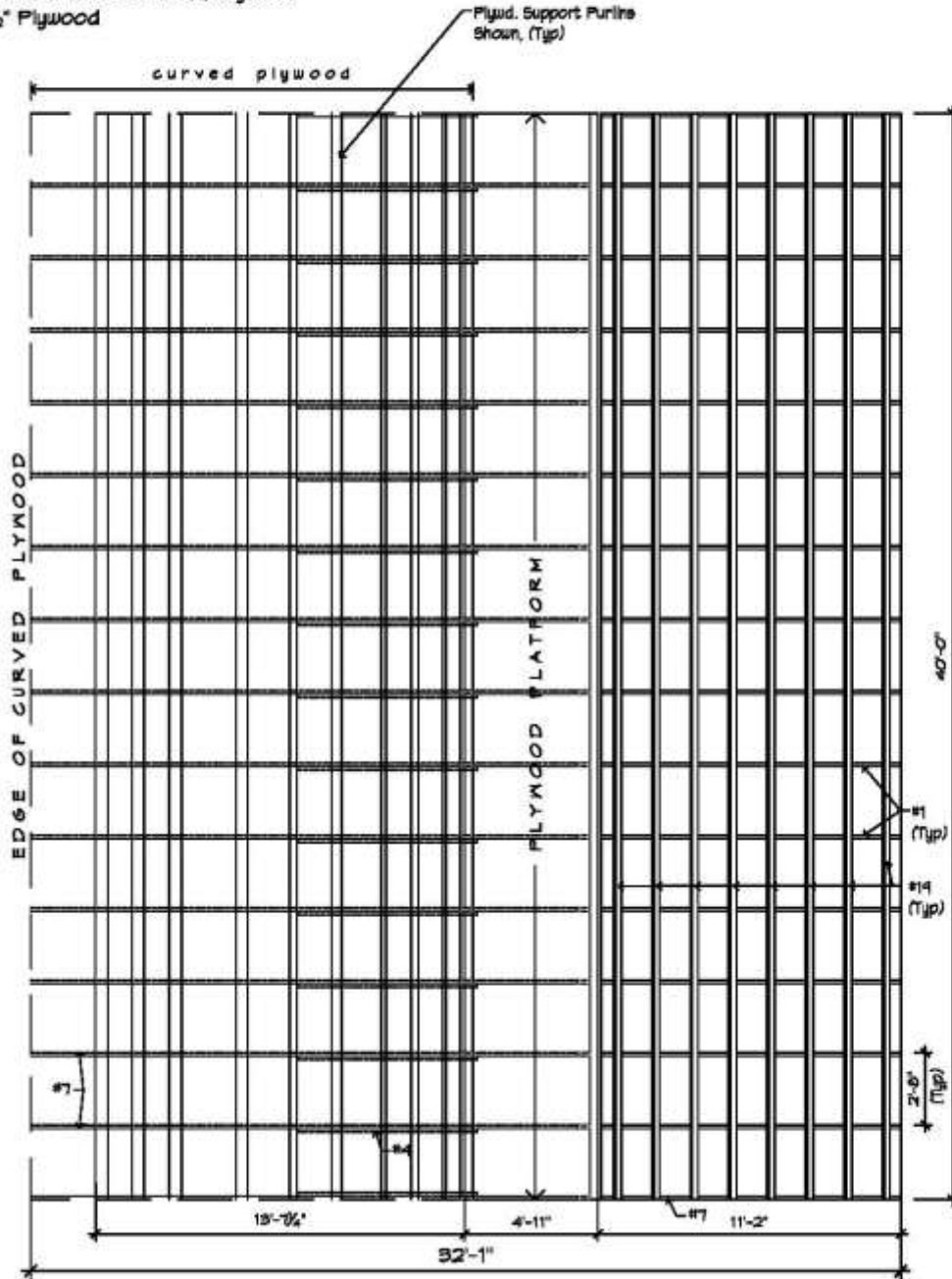


# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

Notes:  
 Truss Spacing 32" O.C.  
 Total Width 40'  
 Railings to be installed on top platform and along both slopes  
 Curved deck to be (1) layer of 1/2" Plywood



Top View

Everest

page 1 of 3  
 SCALE: 3/16" = 1'-0"

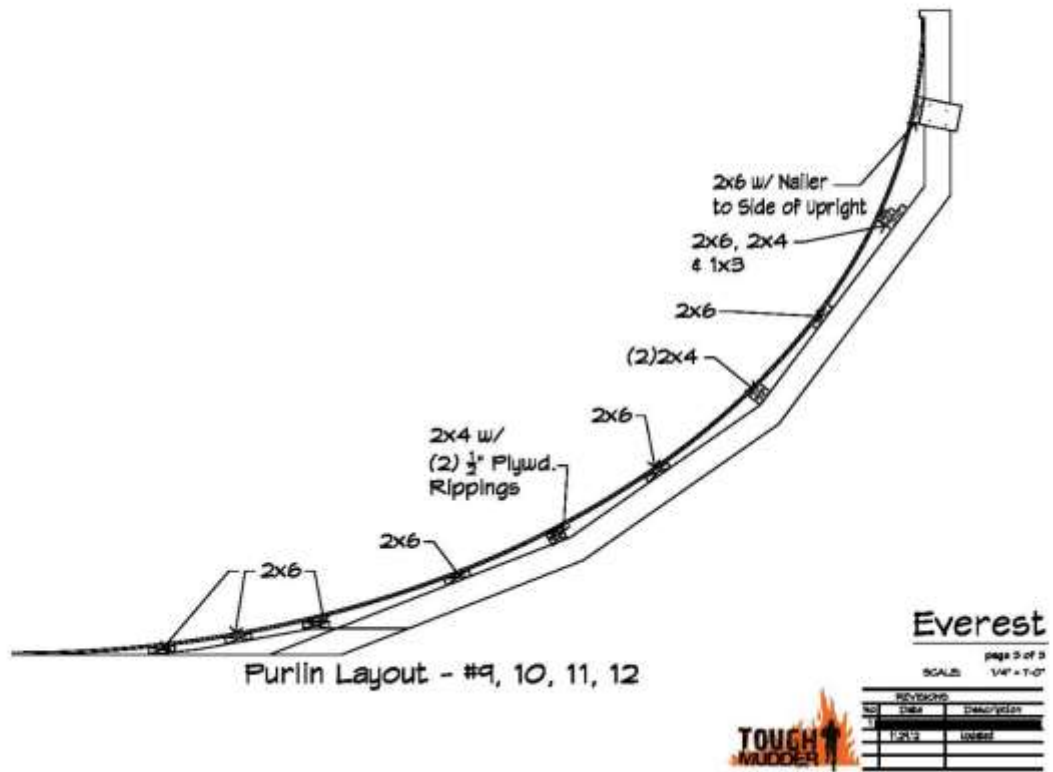
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# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

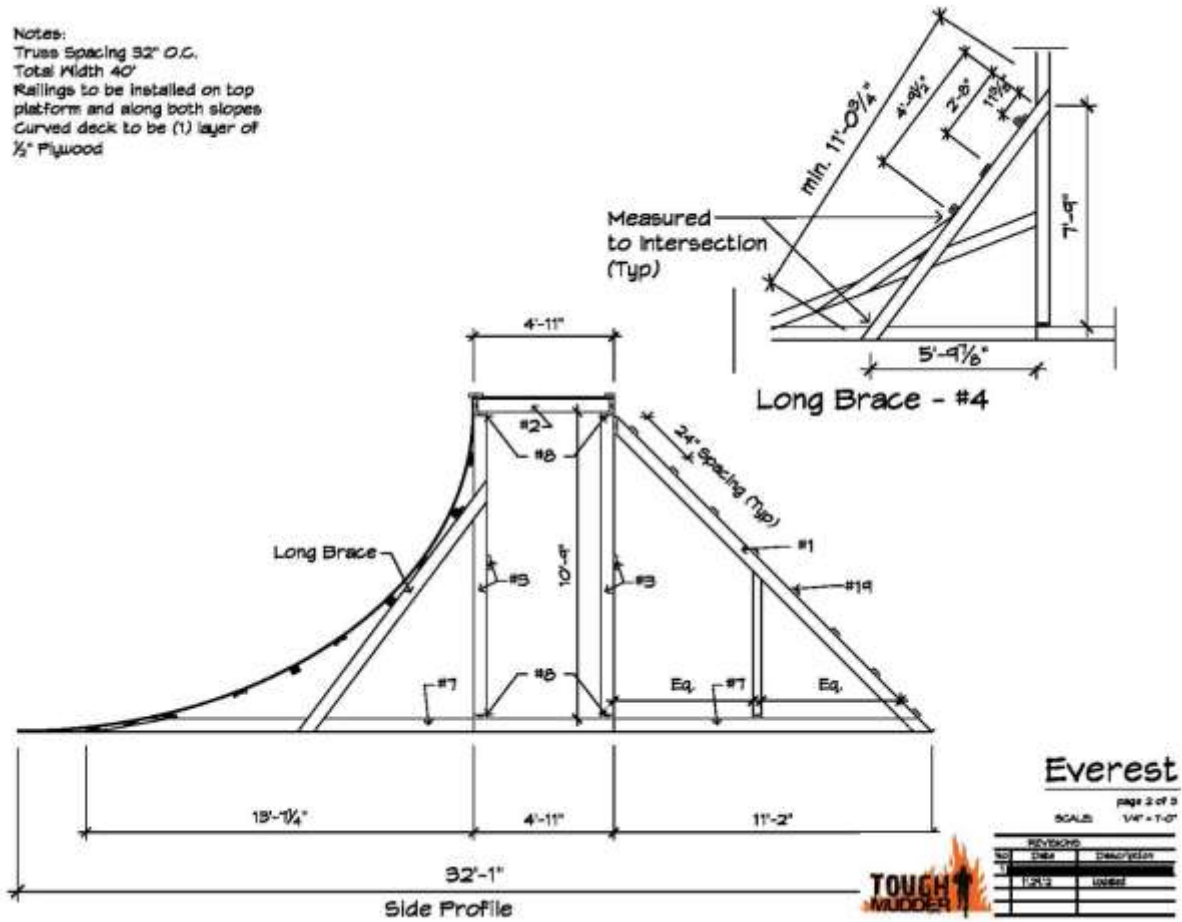


# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

Notes:  
 Truss Spacing 32" O.C.  
 Total Width 40'  
 Railings to be installed on top platform and along both slopes  
 Curved deck to be (1) layer of 1/2" Plywood



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **FAKE ELECTROSHOCK THERAPY**

Consists of a container open at both ends with wires hanging throughout. Signage will say it is 100,00 Volts, but is not connected! Keep this a secret and encourage Mudders to overcome their fears.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **FIRE IN YOUR HOLE**

This obstacle is at the end of the course and will only be in use for participants who have previously completed a Tough Mudder. It is at the end of the Legionnaires' Loop just before the end of the course. It consists of a net and ladder climb to the top of a 20-foot slide into a pool of water.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

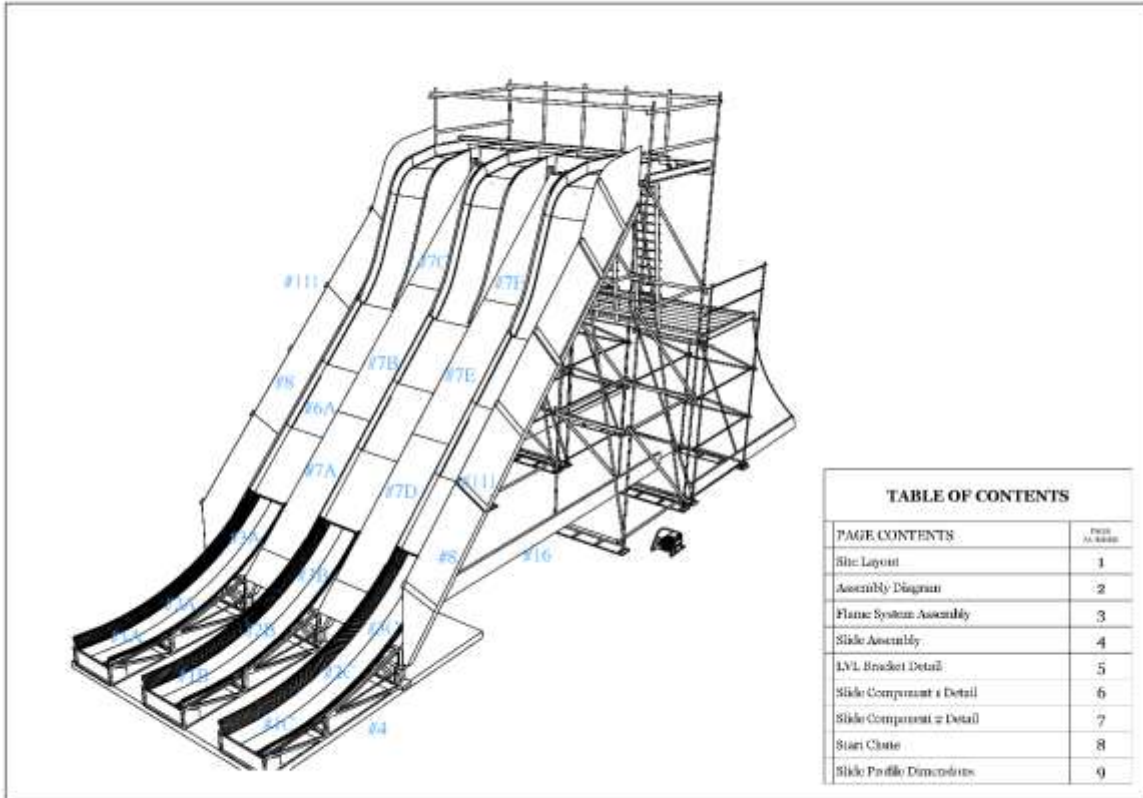


TABLE OF CONTENTS	
PAGE CONTENTS	PAGE
Site Layout	1
Assembly Diagram	2
Frame System Assembly	3
Slide Assembly	4
LVL Bracket Detail	5
Slide Component - Detail	6
Slide Component - Detail	7
Start Closure	8
Slide Profile Dimensions	9

**TOUGH MUDDER LLC**  
 15 MetroTech Center, Flr 7  
 Brooklyn, NY 11201

**VESUVIUS**

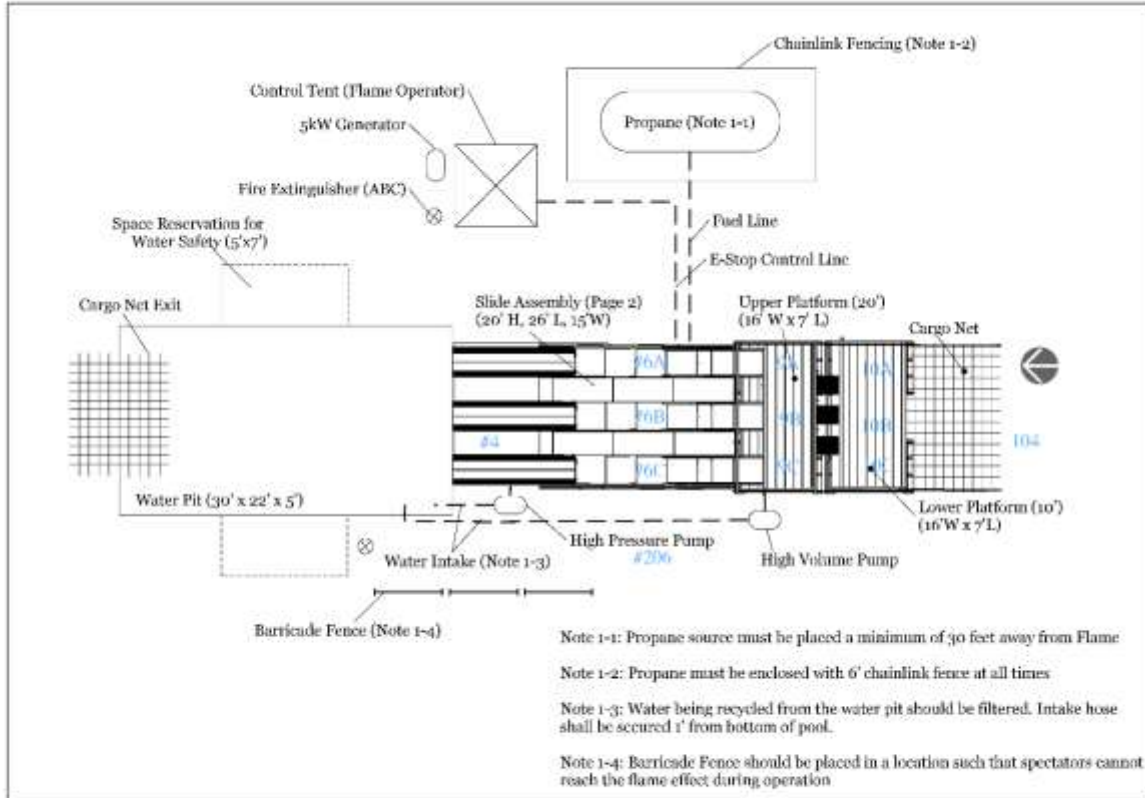
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# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Site Layout**

REVISIONS	
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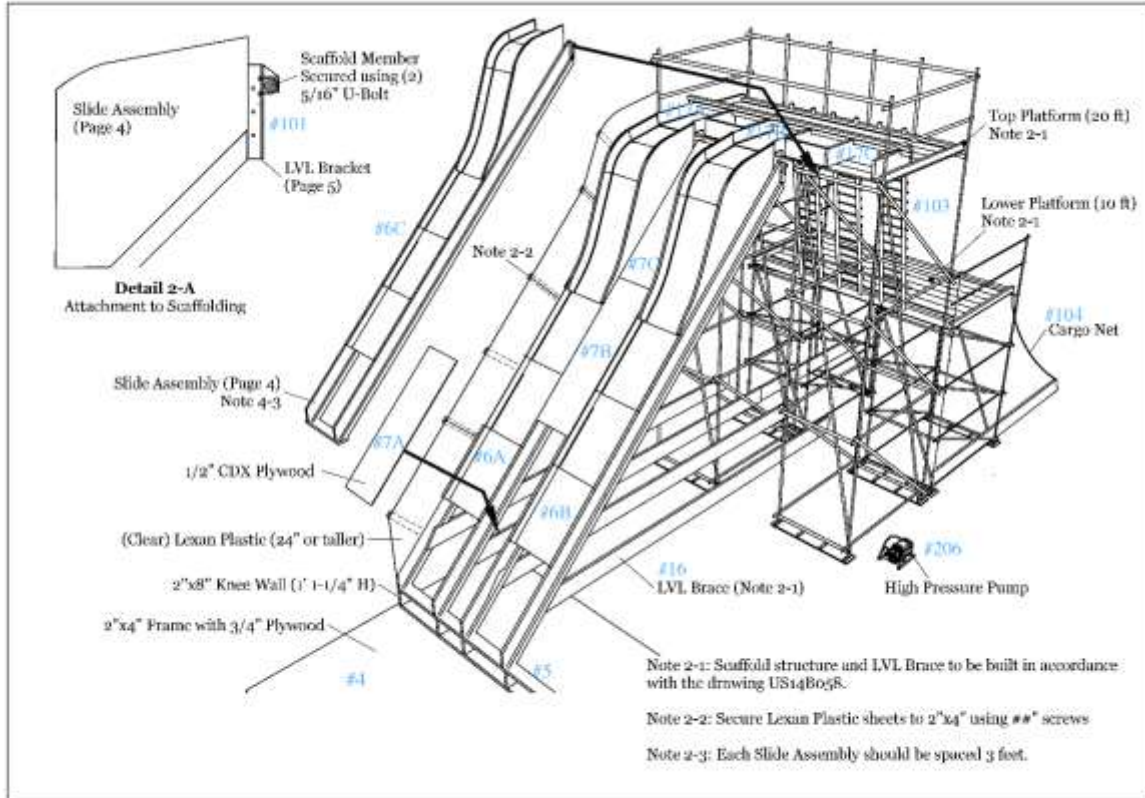
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# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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### VESUVIUS - Assembly Diagram

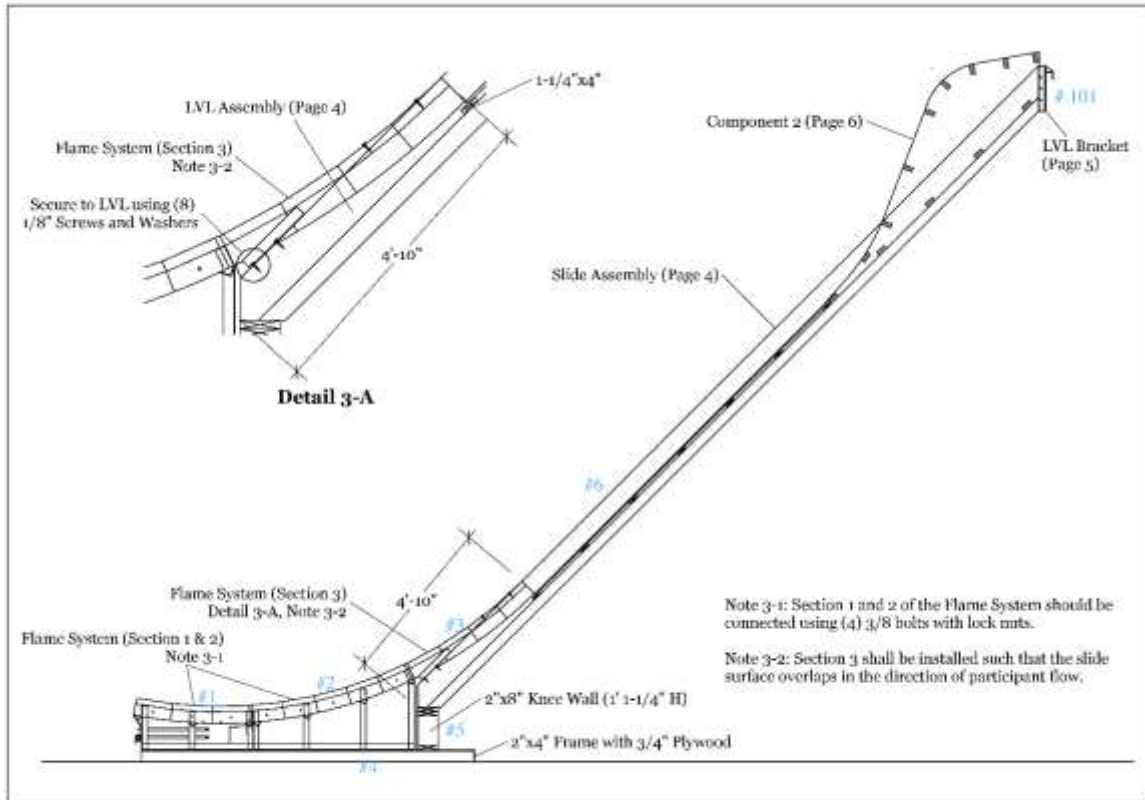
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A 21

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



Note 3-1: Section 1 and 2 of the Flame System should be connected using (4) 3/8 bolts with lock nuts.  
 Note 3-2: Section 3 shall be installed such that the slide surface overlaps in the direction of participant flow.



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### VESUVIUS - Flame System Assembly

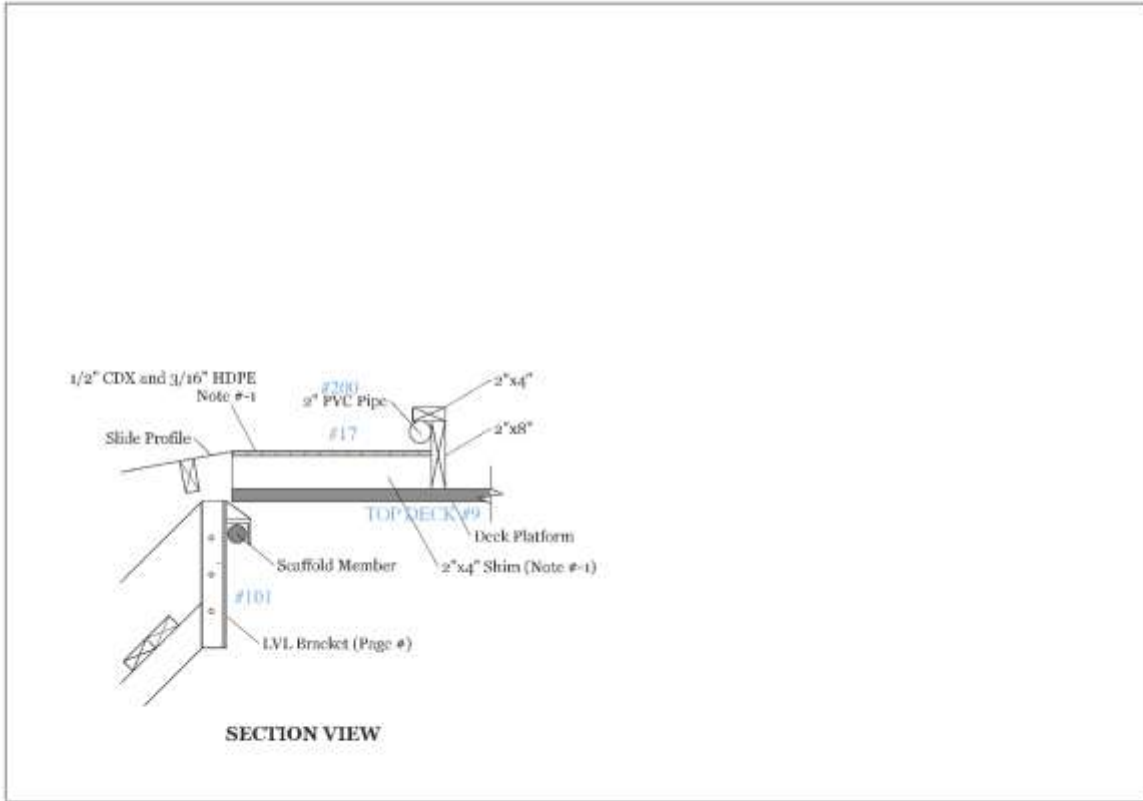
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# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



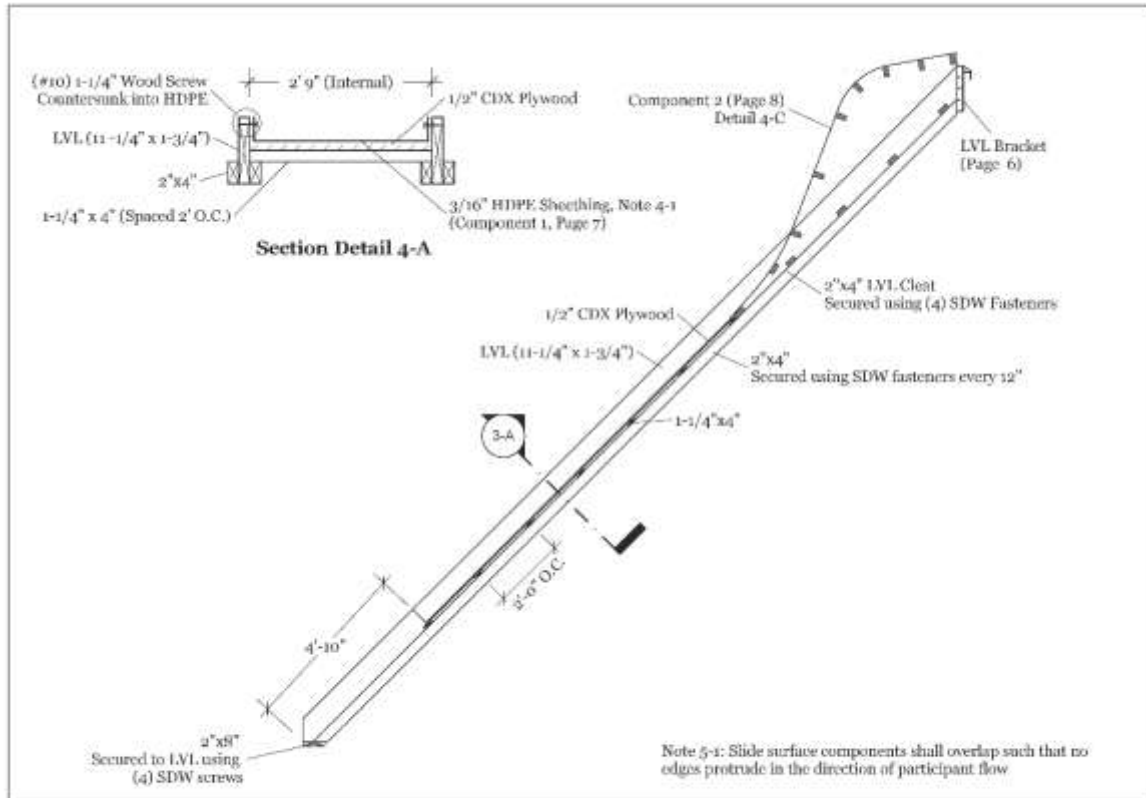
**SECTION VIEW**

	<b>TOUGH MUDDER LLC</b> 15 MetroTech Center, Flr 7 Brooklyn, NY 11201	<b>VESUVIUS - Start Chute</b>	REVISIONS 1 10/20/14 JLM/MSK 2 11/10/14 JLM/MSK 3 11/10/14 JLM/MSK	A 4
	TOUGH MUDDER LLC 15 MetroTech Center, Flr 7 Brooklyn, NY 11201		REVISIONS 1 10/20/14 JLM/MSK 2 11/10/14 JLM/MSK 3 11/10/14 JLM/MSK	

# SHIRE OF NORTHAM

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COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Slide Assembly**

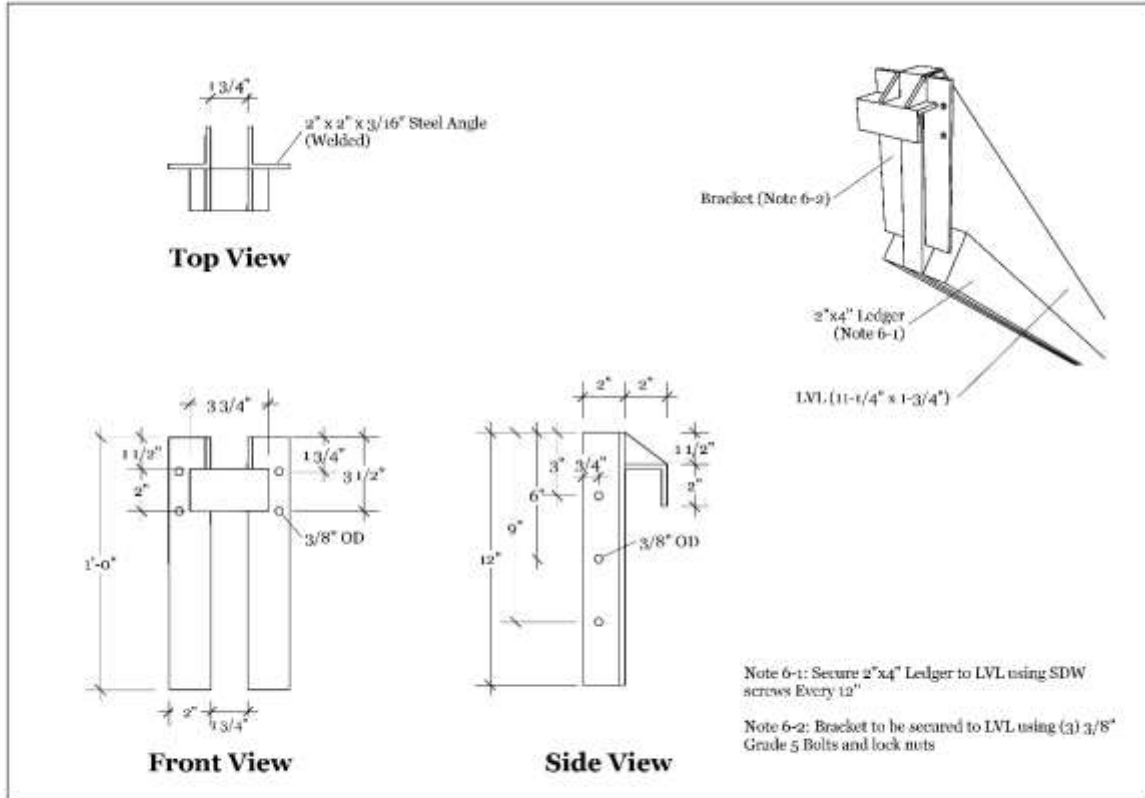
REVISIONS	
NO. 1	DATE

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# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Bracket Detail**

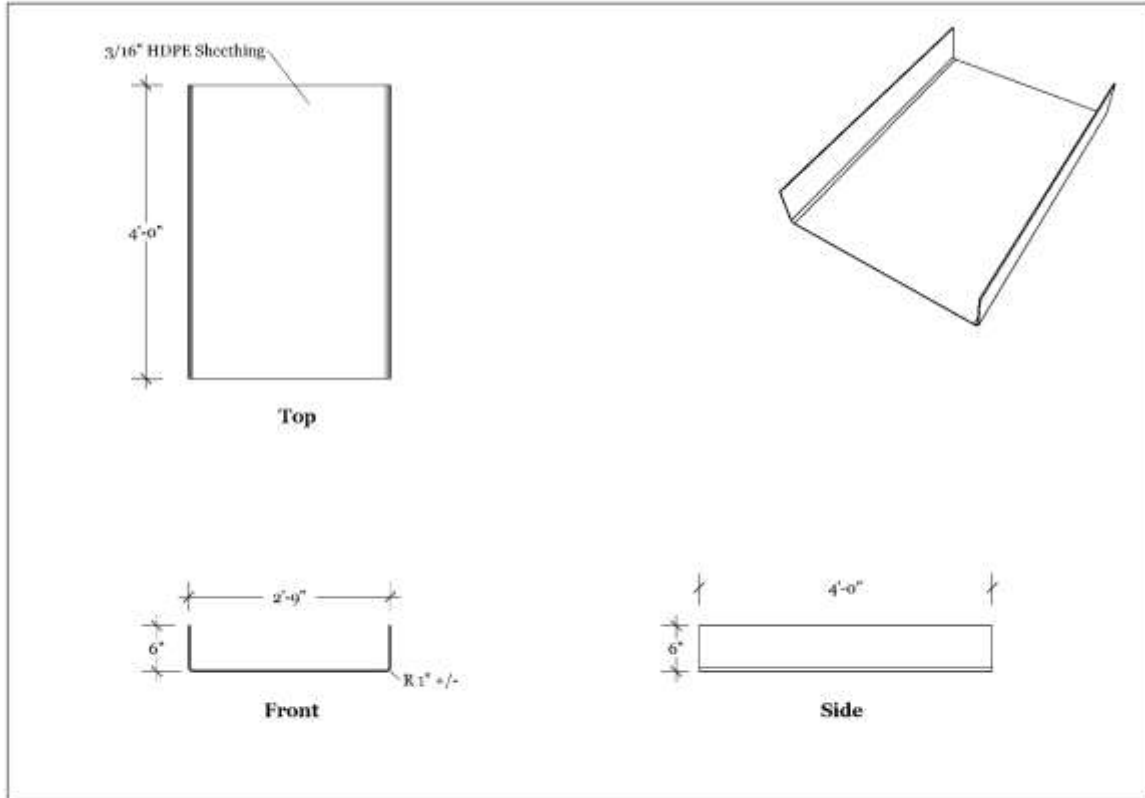
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3	02/20/14

A 6

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Slide Component 1**

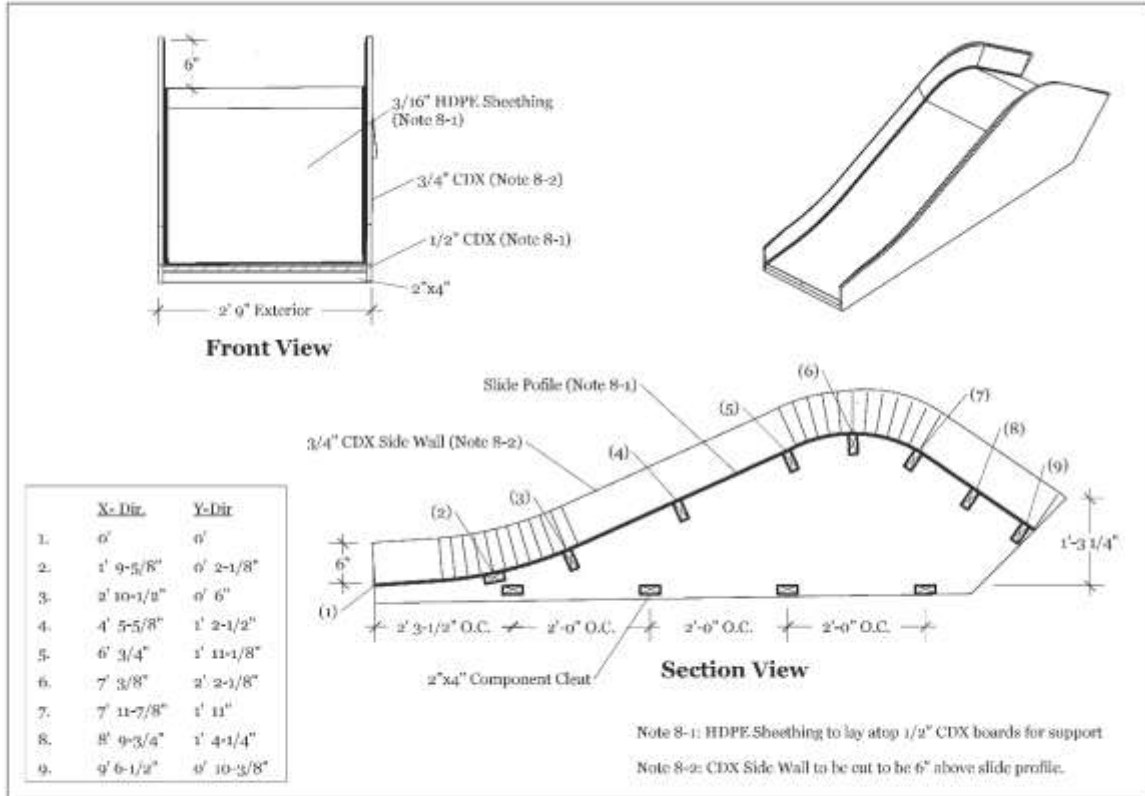
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8	03/11/14
9	03/11/14
10	03/11/14

A 7

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Slide Component 2**

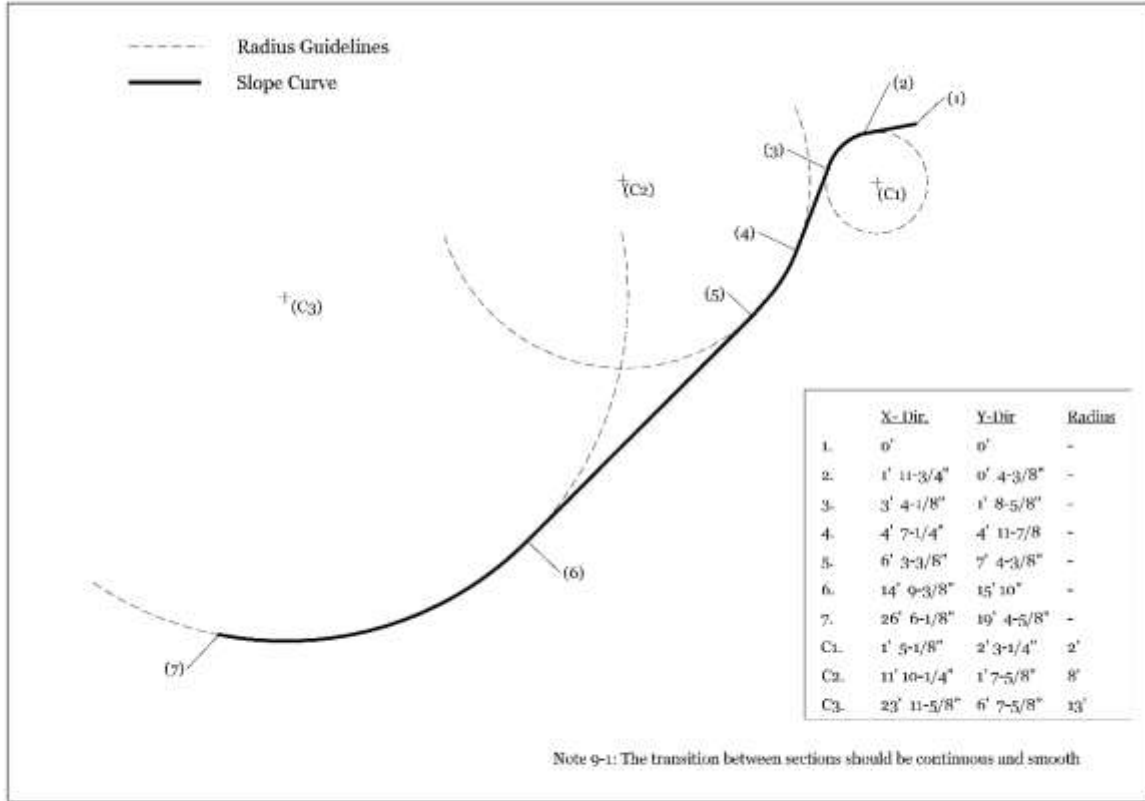
REVISIONS	
NO. / DATE	REVISION
1 / 08/14	Issue
2 / 08/14	Revised to be top of component cleat

A 8

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



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**VESUVIUS - Slide Profile**

REVISIONS	
NOV 05/11	REVISION
02/20/14	Issue
24/01/14	Revised to include 20' topographic survey data

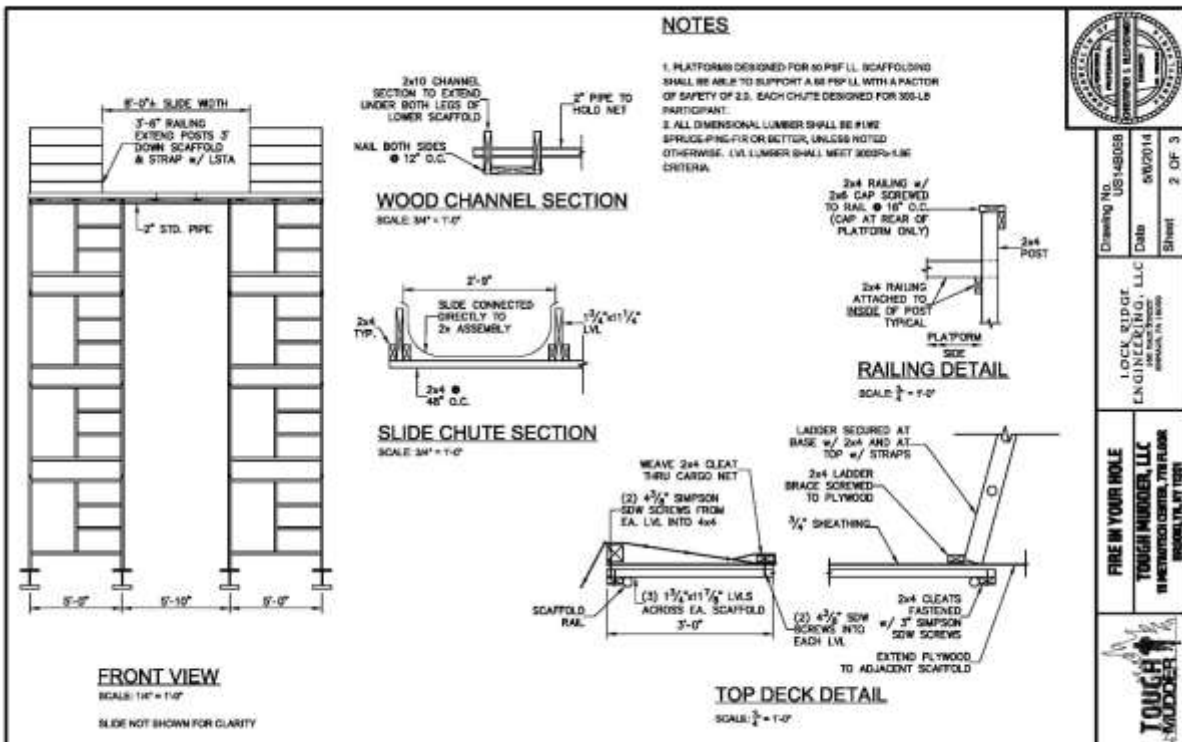
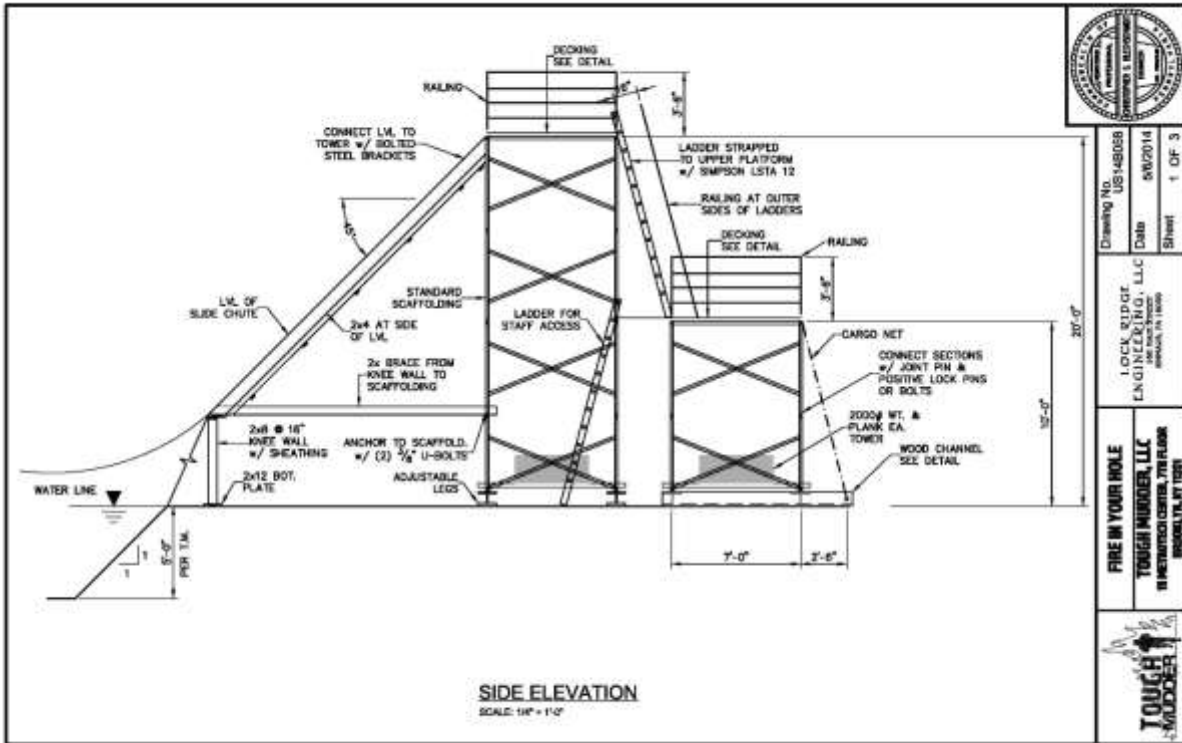
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# SHIRE OF NORTHAM

## AGENDA

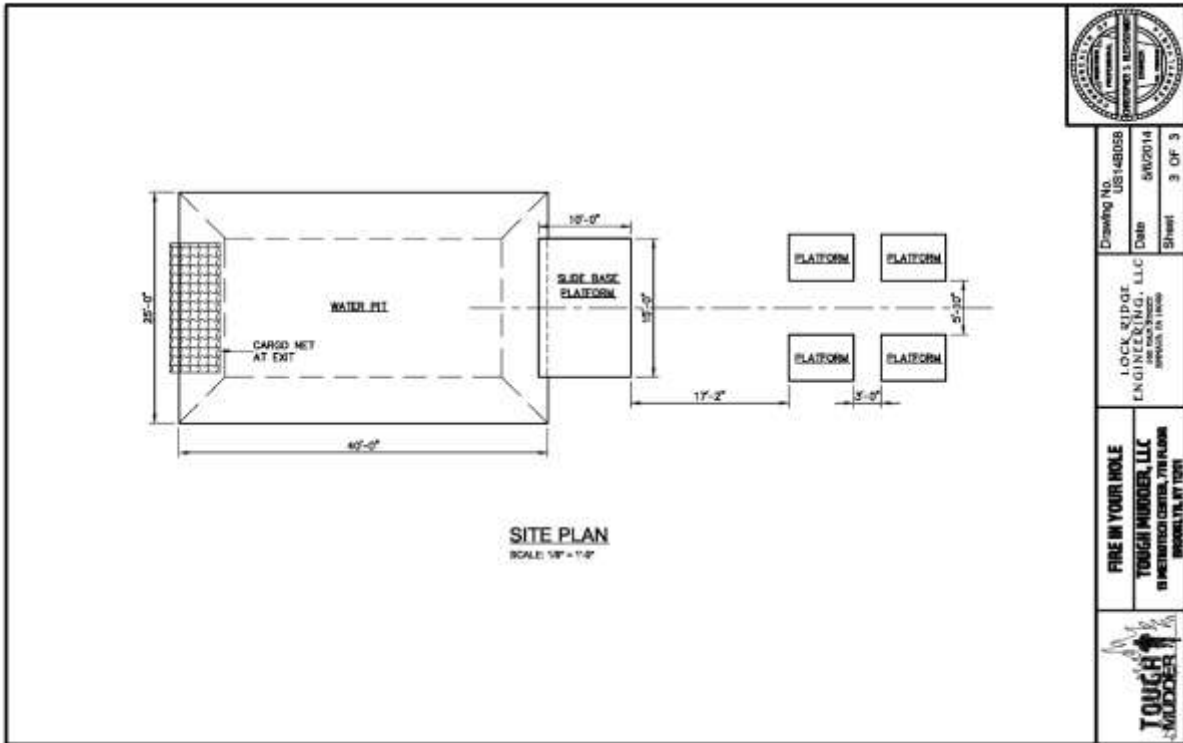
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### FUNKY MONKEY

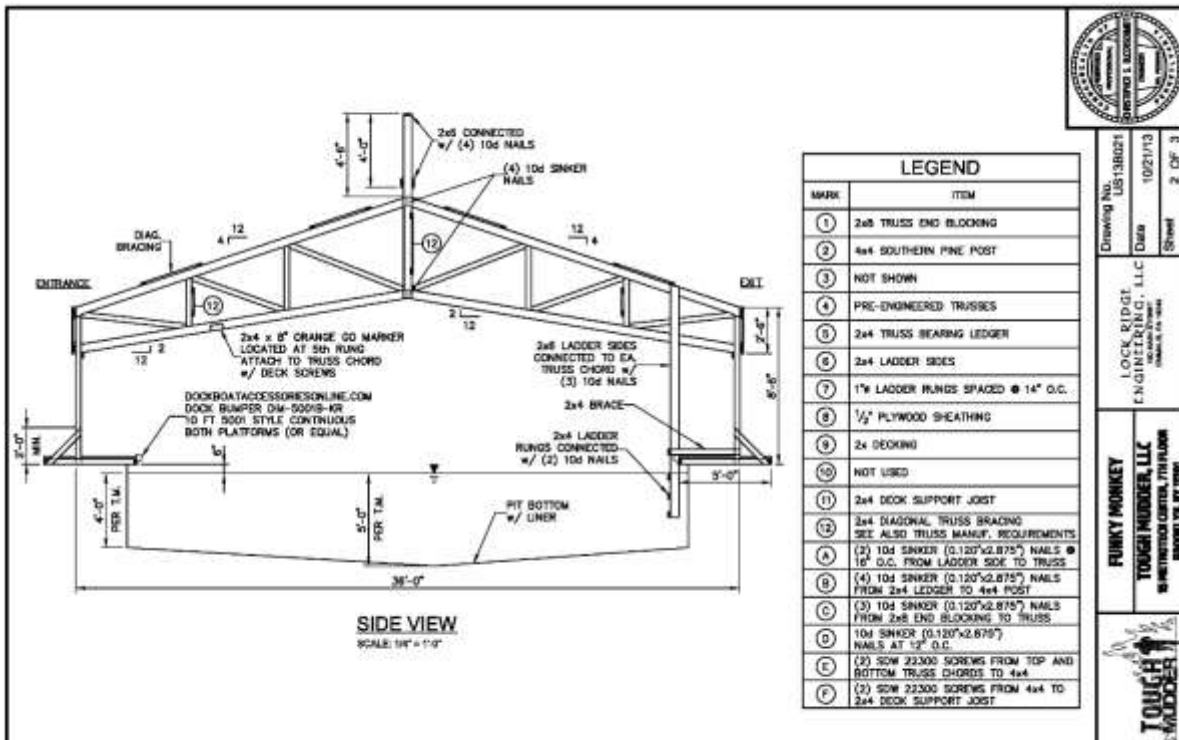
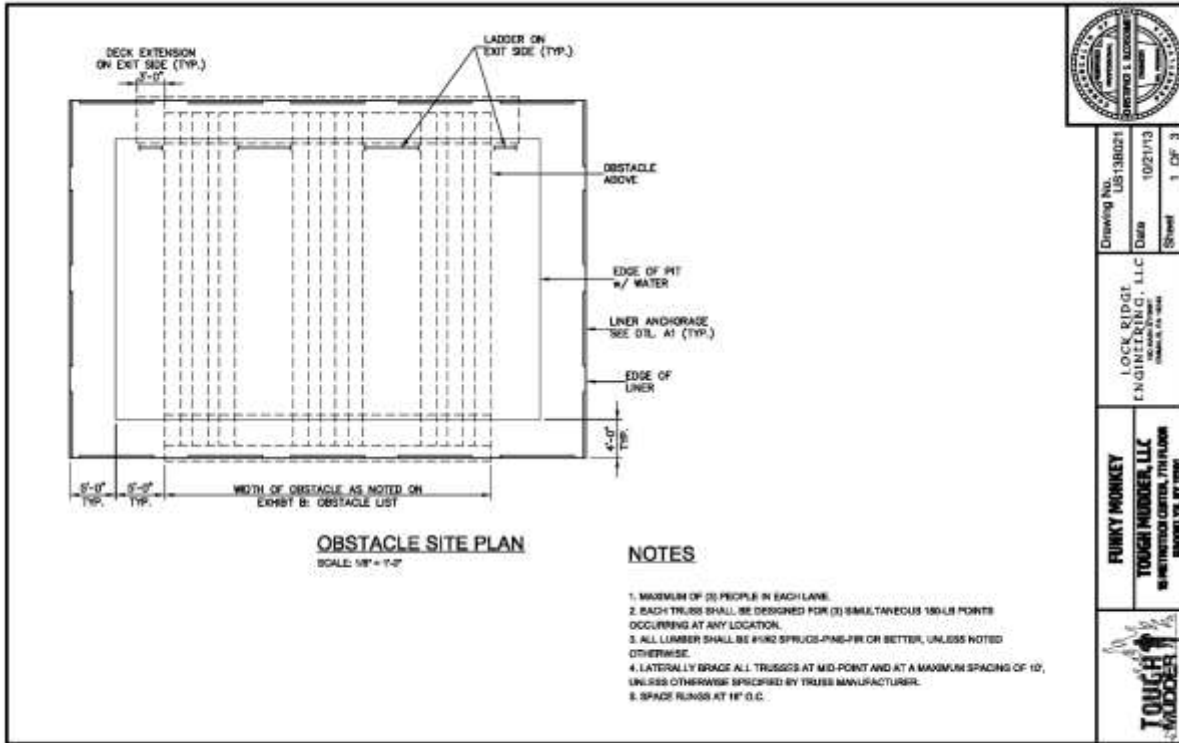
This obstacle is a series of Monkey Bars placed over a large water pit. Participants must use their hands on the metal bars to cross from one end to the other, trying to avoid falling into the water. They should not climb on top of the structure or use their feet at any time.



# SHIRE OF NORTHAM

## AGENDA

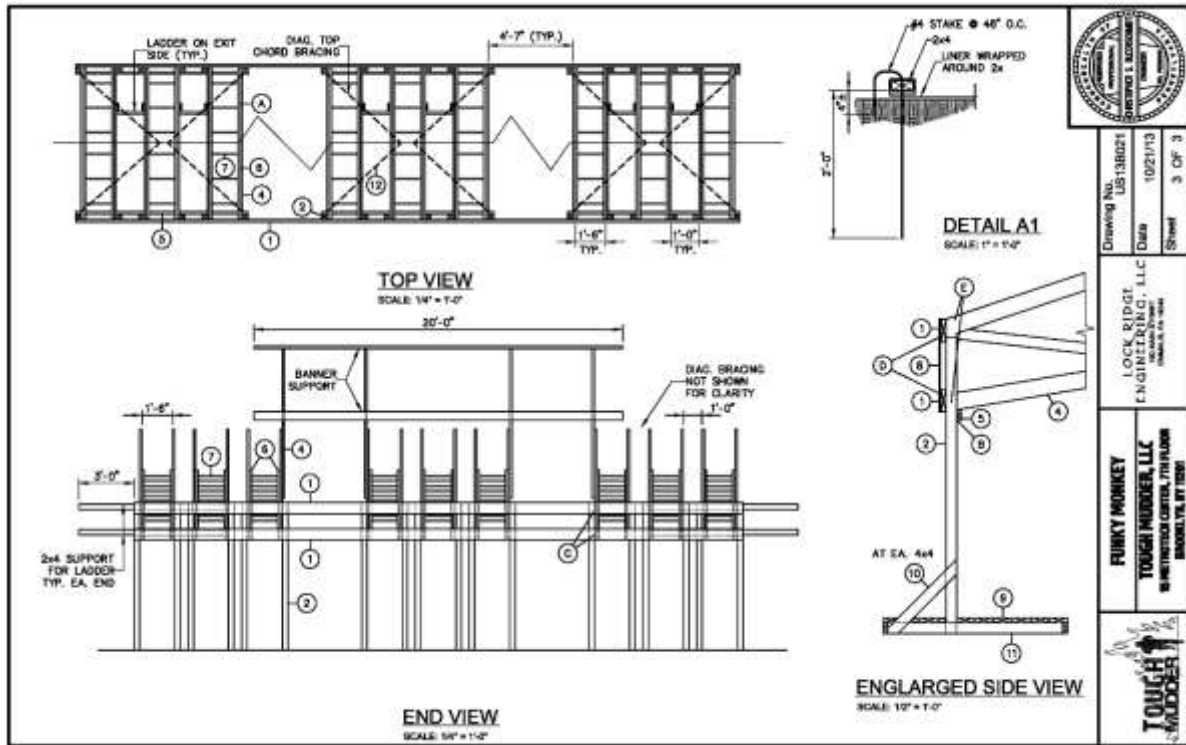
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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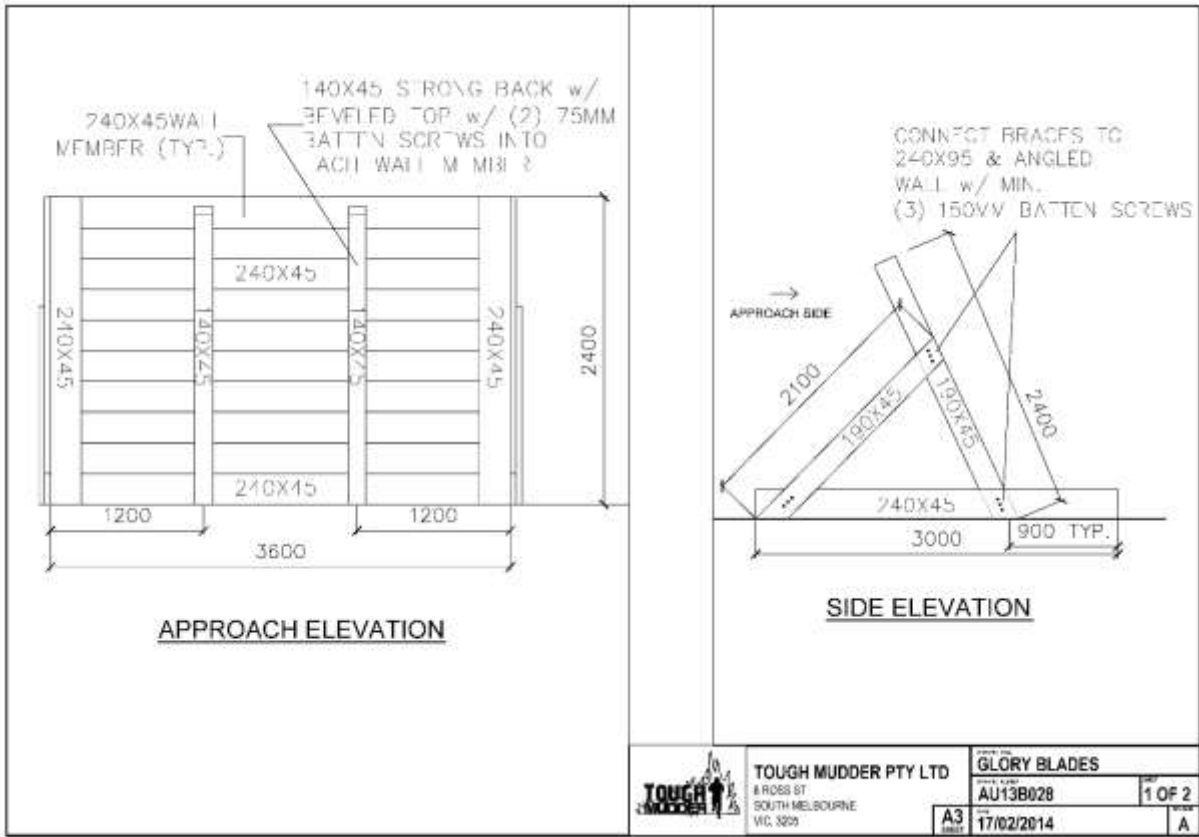
### GLORY BLADES

Sets of walls that are about 2.8m and angled toward the participants. Participants must climb over each set of walls either alone or with the help of those around them.



**SHIRE OF NORTHAM**

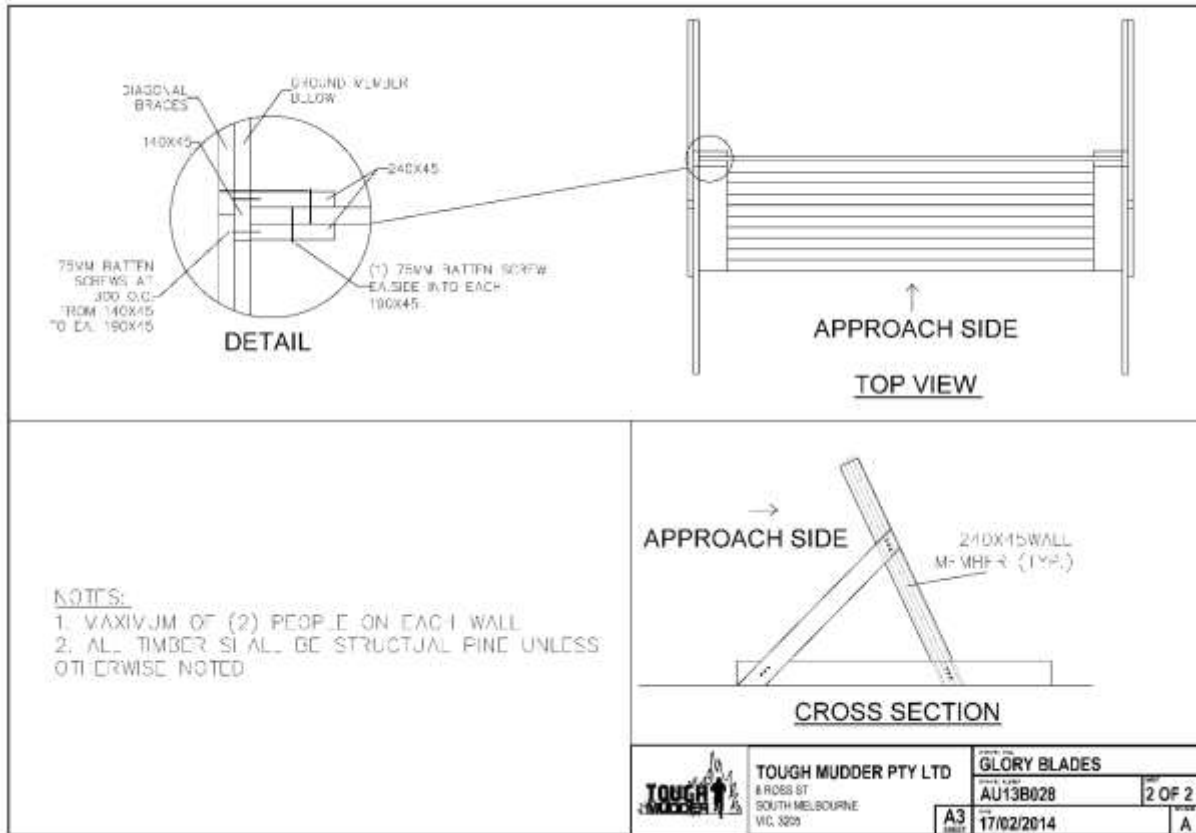
**AGENDA  
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

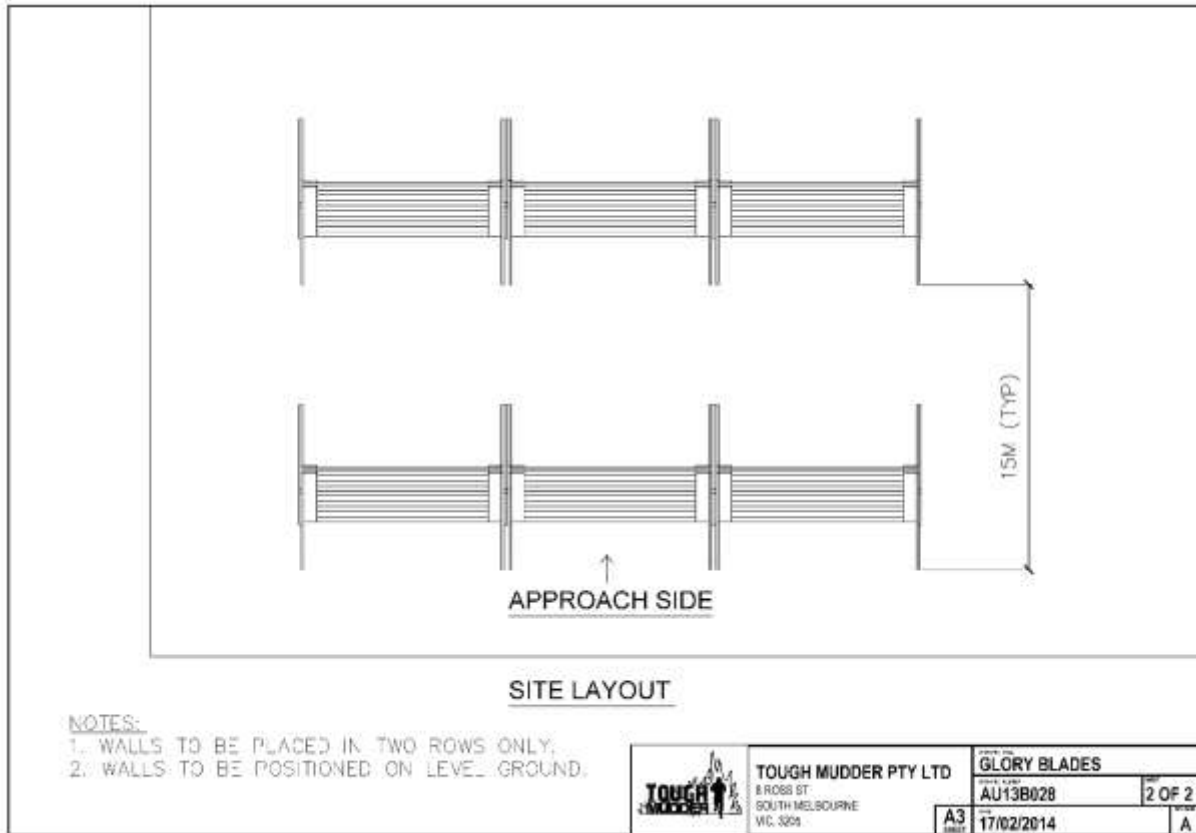




# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



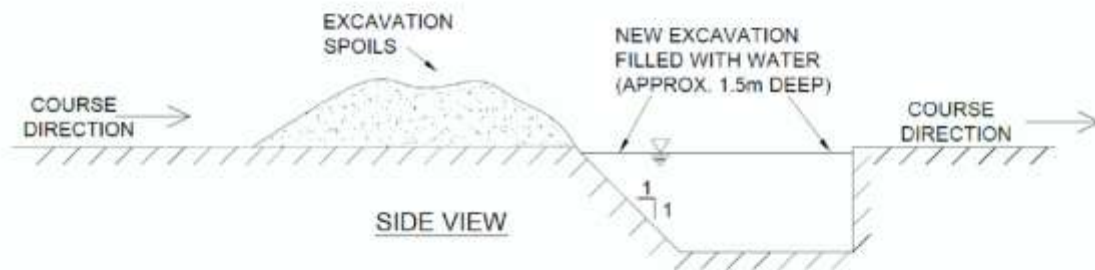
# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

### HAHA DITCH

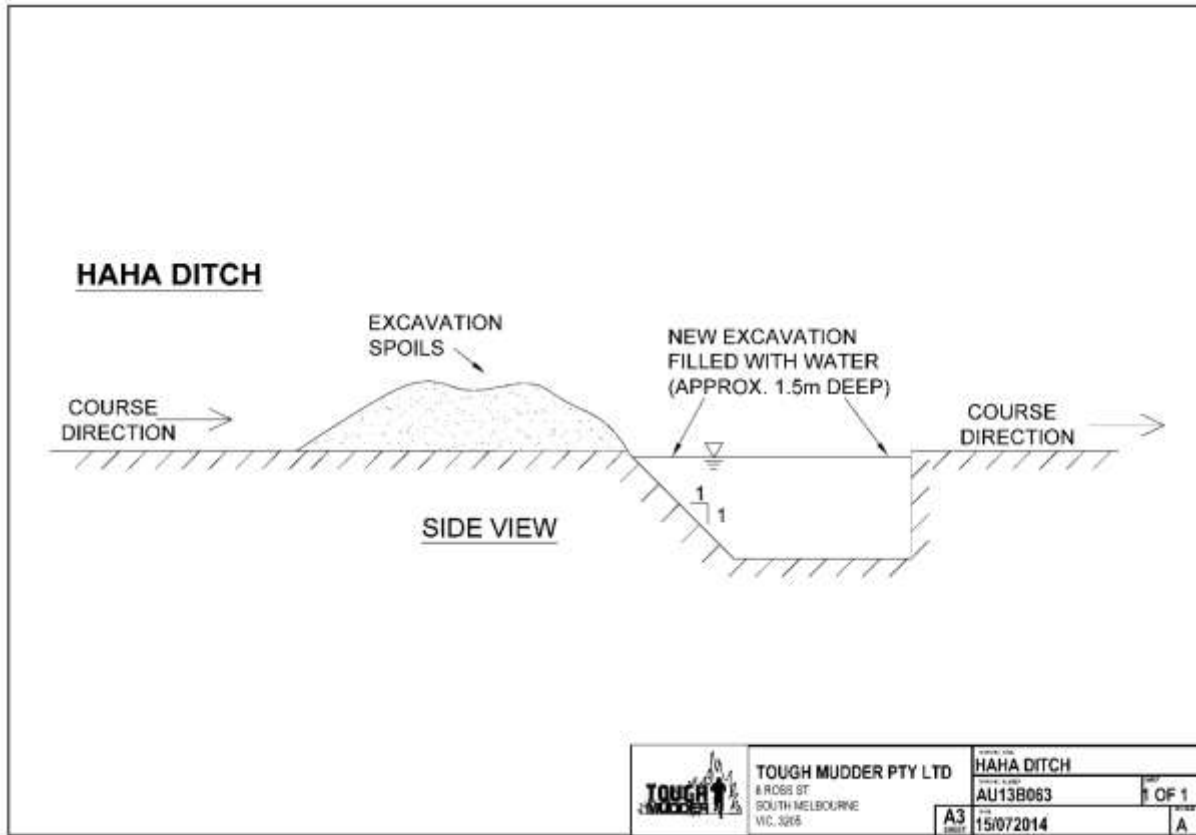
This is an excavated pit that forces participants to walk down into a 1.5m deep pit and scale a straight wall at the bottom.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

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## HANGIN' TOUGH

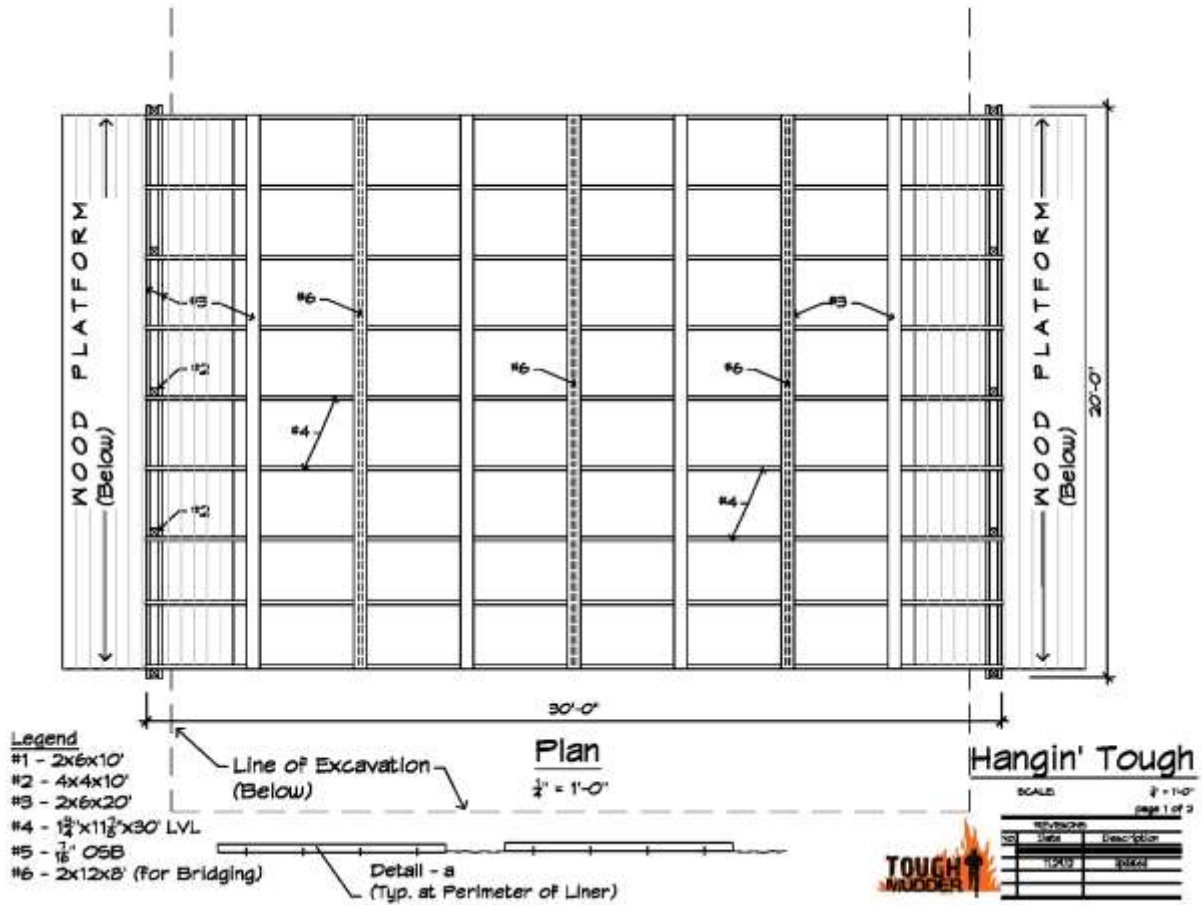
This obstacle consists of series of hanging rings spaced 1 – 1.5m apart. The rings are strung 2.5m above the water from a wooden frame. Participants must try to swing from ring to ring to cross the water.



# SHIRE OF NORTHAM

## AGENDA

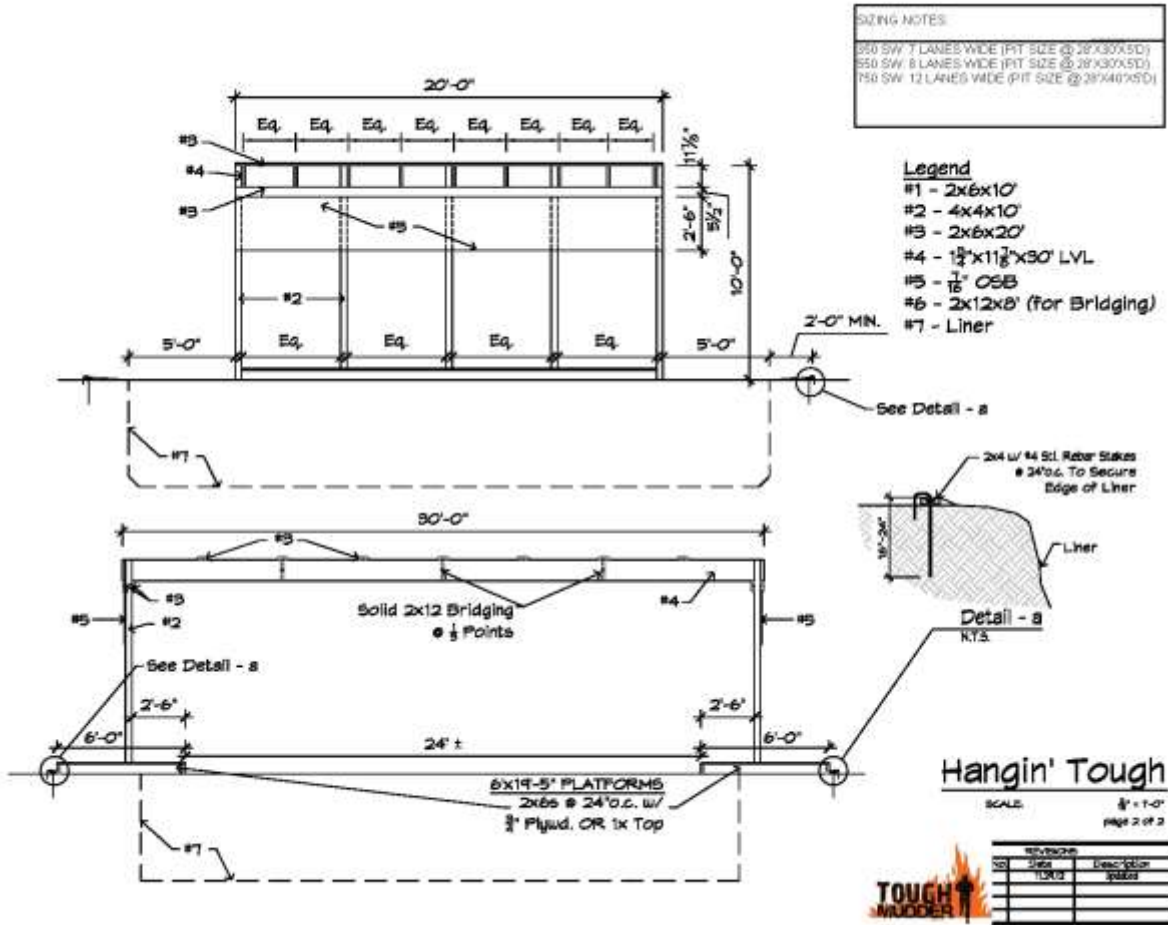
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **HOLD YOUR WOOD**

This obstacle consists of pieces of wood cut for individual and team logs. Participants pick up a log and carry the wood around a loop in the course, returning the wood back to the original pile before exiting.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **KISS OF MUD**

This obstacle consists of barbed wire strung close to the ground over top of a section of mud. Participants crawl on their stomachs under the wires through the mud.





# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

**CONSTRUCTION NOTES**

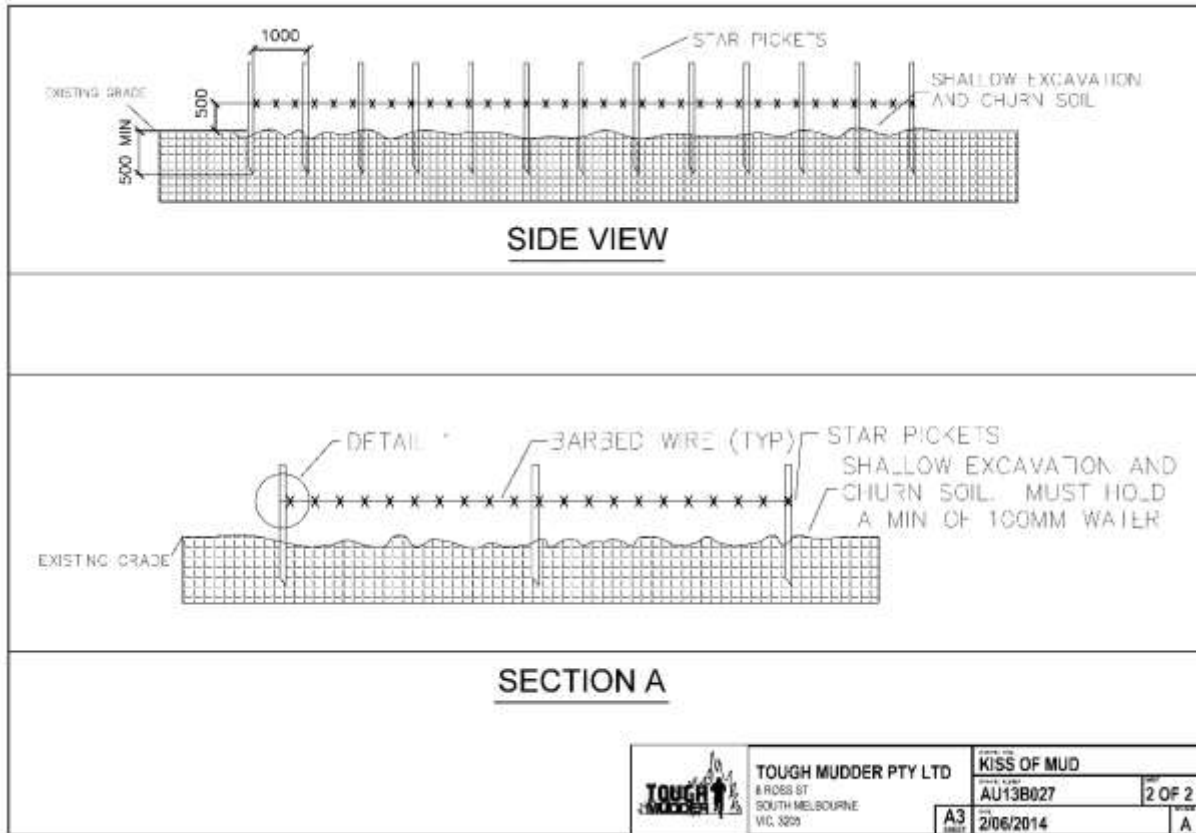
1. FINAL STRUCTURE SHALL BE CLEAN OF PROTRUDING NAILS, SCREWS, OR SHARP EDGES OF ANY KIND.
2. WRAP BARBED WIRE SECURELY TO ALL STAR PICKETS.
3. USE HEAVY DUTY STAPLES AT BARBED WIRE TO LUMBER CONNECTIONS.
4. SHALLOW EXCAVATION TO BE ~100-150MM. SPIKES TO BE LEFT IN IT TO CREATE A MUD PIT.
5. FINAL WIDTH TO BE DETERMINED AND ADVISED BY TOUGH MUDDER COURSE MANAGER.
6. WATER TO BE PROVIDED TO OBSTACLE VIA SPRINKLER (OR SIMILAR) SYSTEM TO BE DETERMINED BY TOUGH MUDDER CONSTRUCTION MANAGER. WATER MUST BE ON DURING THE EVENT TO KEEP OBSTACLE WET AND MUDDY.
7. ALL STAR PICKETS MUST HAVE SAFETY CAPS PLACED ON THE TOP.
8. BARBED WIRE TO BE STRETCHED TIGHT. STAR PICKETS MUST BE A MINIMUM OF 500MM IN THE GROUND (DEPENDS ON SOIL CONDITIONS) AND BE ABLE TO WITHSTAND THE DIMENSIONED WIRE.

	<b>TOUGH MUDDER PTY LTD</b> 8 ROSS ST SOUTH MELBOURNE VIC 3209	EVENT NAME <b>KISS OF MUD</b>	SHEET NO. <b>AU13B027</b>	SHEET <b>1 OF 2</b>
	A3	DATE <b>2/06/2014</b>	DRAWN BY <b>A</b>	CHECKED BY <b>A</b>
	SCALE	PROJECT NO.	CLIENT	DATE

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### LEAP OF FAITH

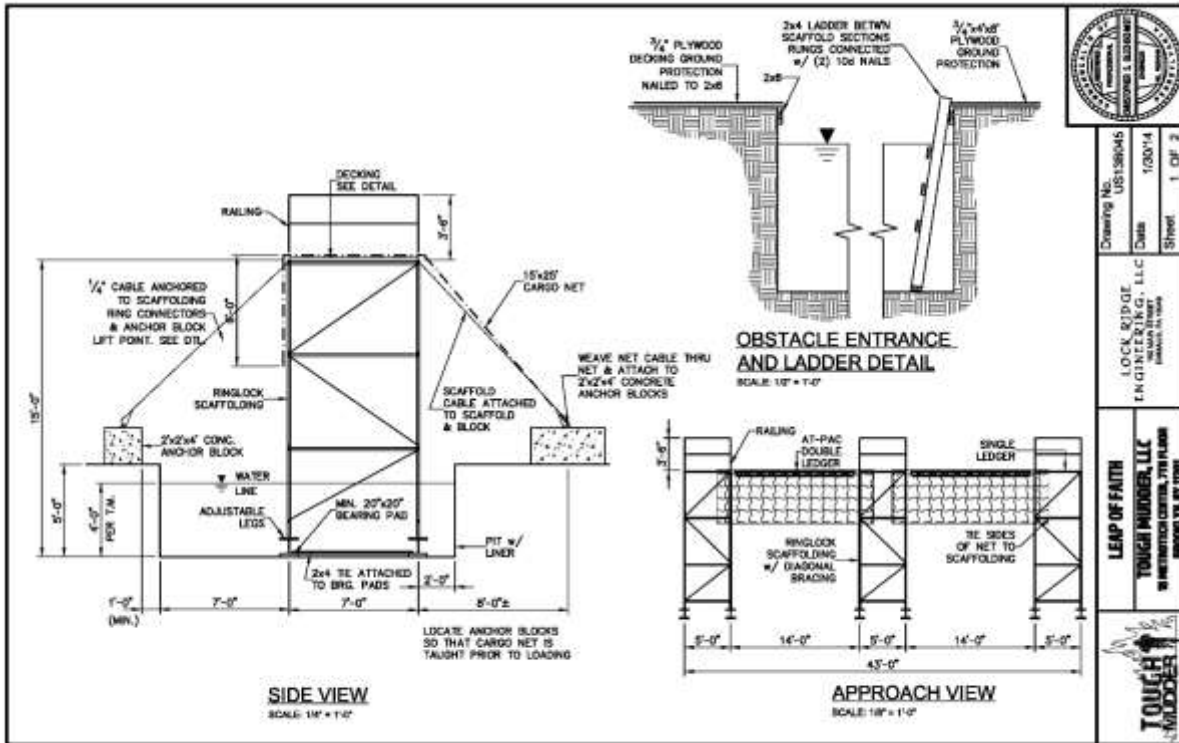
This of obstacle is a series of nets hung from a scaffold. Mudders jump from a platform onto the hanging net, climb up and down the other side. If they fail they land in a pit of water.



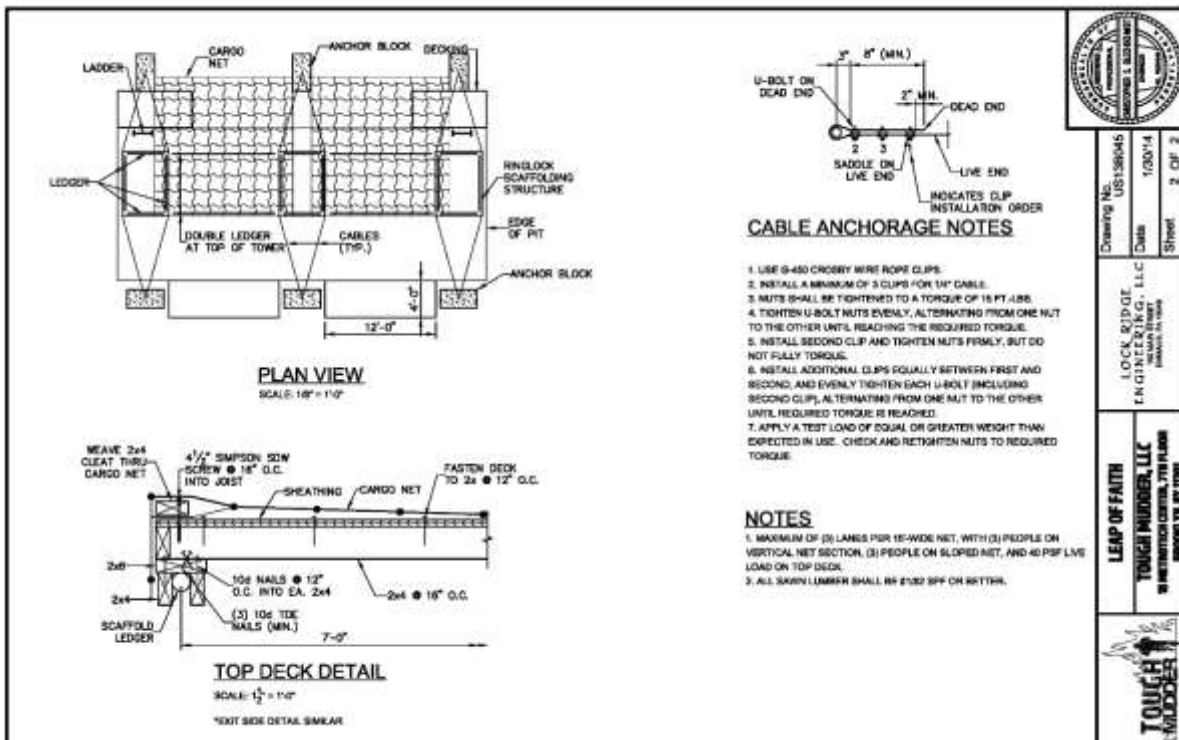
# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



	Drawing No. UST1508045	Date 1/30/14	Sheet 1 OF 2
	LOCK RIDGE ENGINEERING, LLC 100 MAIN STREET BROOKLYN, NY 11201		
	LEAP OF FAITH TOUGH MUDDER, LLC 100 WESTBROOK CENTRAL, 7TH FLOOR BROOKLYN, NY 11201		
	LEAP OF FAITH TOUGH MUDDER		



	Drawing No. UST1508045	Date 1/30/14	Sheet 2 OF 2
	LOCK RIDGE ENGINEERING, LLC 100 MAIN STREET BROOKLYN, NY 11201		
	LEAP OF FAITH TOUGH MUDDER, LLC 100 WESTBROOK CENTRAL, 7TH FLOOR BROOKLYN, NY 11201		
	LEAP OF FAITH TOUGH MUDDER		

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### LOG JAMMIN

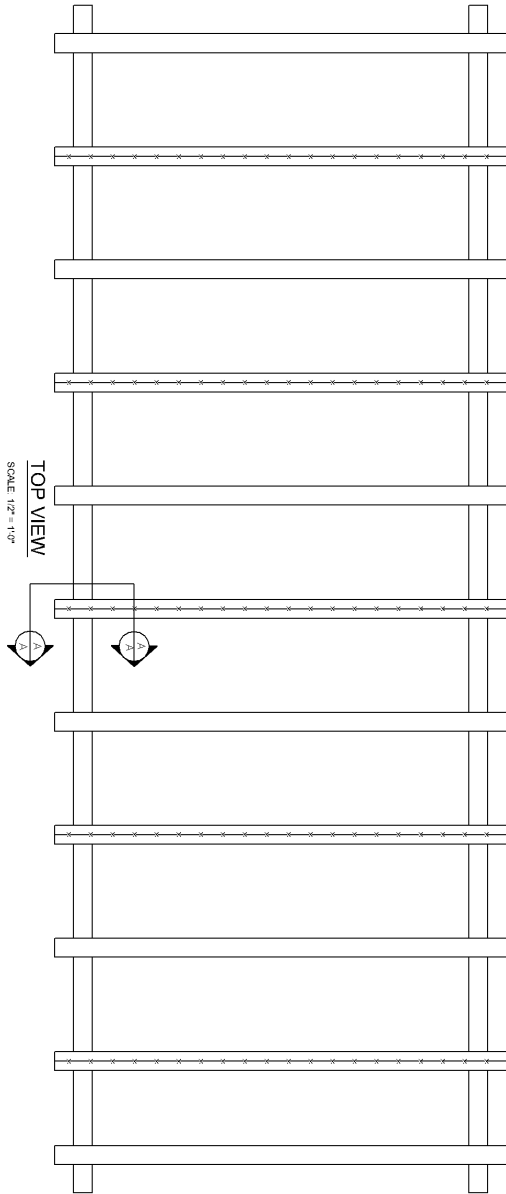
This obstacle is built by stacking rough cut logs in a wood frame 12m wide x 20m long. Inside the frame, logs are placed with spaces between so that participants can crawl under and over. Water is added to muddy up the obstacle.



# SHIRE OF NORTHAM

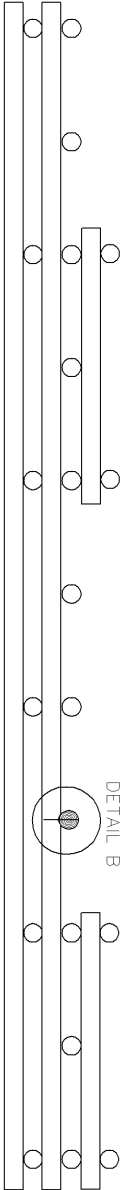
## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



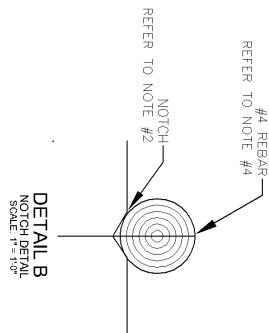
### CONSTRUCTION NOTES

1. ALL LOGS TO BE 8"-14" DIAMETER.
2. ALL LOGS TO BE NOTCHED IN PLACE TO SECURE FROM MOVEMENT.
3. IF A MINIMUM 16' LANE WIDTH CANNOT BE MAINTAINED, (2) LANES ARE REQUIRED.
4. REBAR THAT CONNECTS ALL SECTIONS OF LOG JAMMIN' TO BE RECESSED.
5. ALL BARBED WIRE SHALL BE PLACED AT A DISTANCE OF 4"-6" ABOVE LOGS AND SECURED WITH EITHER A 2X4 OR #4 REBAR STAKES. (SECTION B)

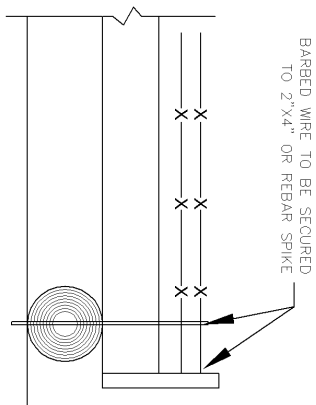


TOP VIEW  
SCALE 1/2" = 1'-0"

TOP VIEW  
SCALE 1/4" = 1'-0"



REFER TO  
DETAIL B



SECTION A  
SCALE 1" = 1'-0"



**LOG JAMMIN'**  
**TOUGH MUDDER, LLC**  
 63 Pearl Street, #221

Drawing No.  
**US13B032**  
 Date **10/18/2013**

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### MUD MILE

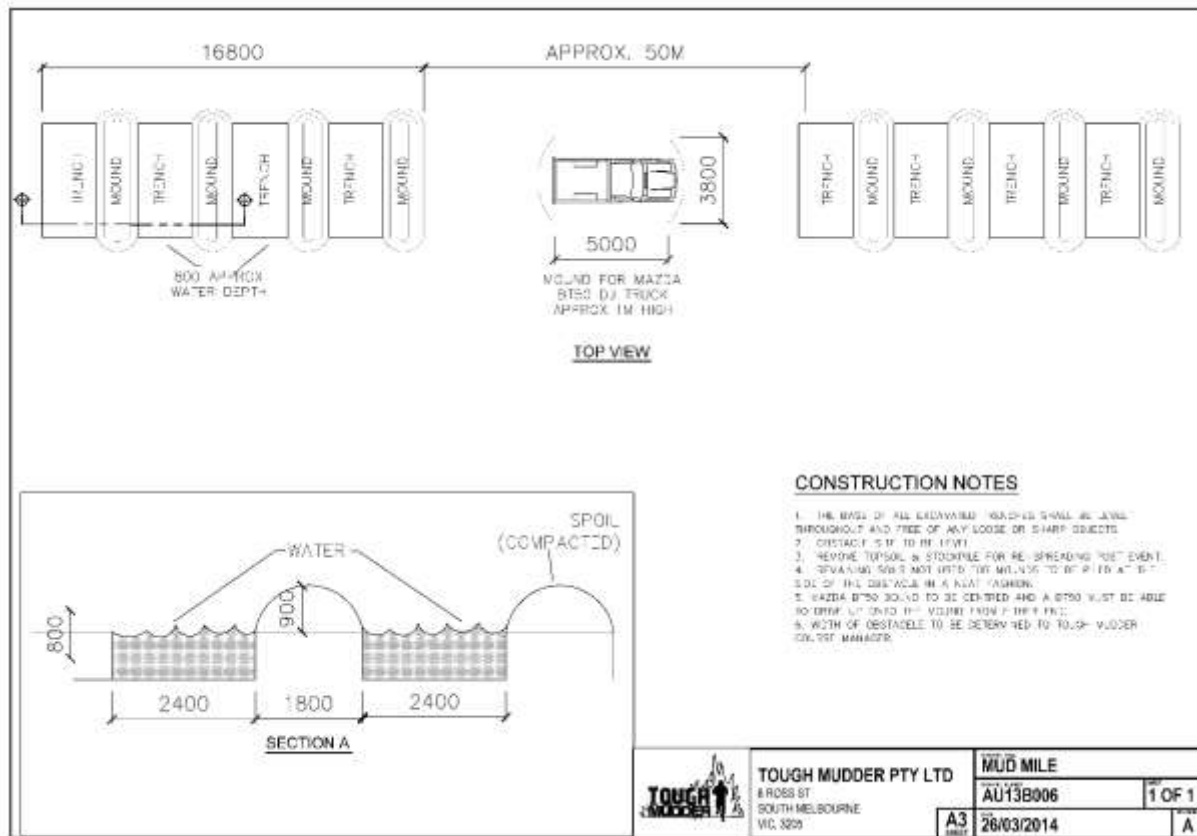
This obstacle is a series of mud pits and mud mounds or occasionally a long stretch of thick mud. Participants are to go into each pit and then climb over each mound until they reach the end.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014





# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **PITFALL**

This obstacle a series of holes hidden in a water filled pit.

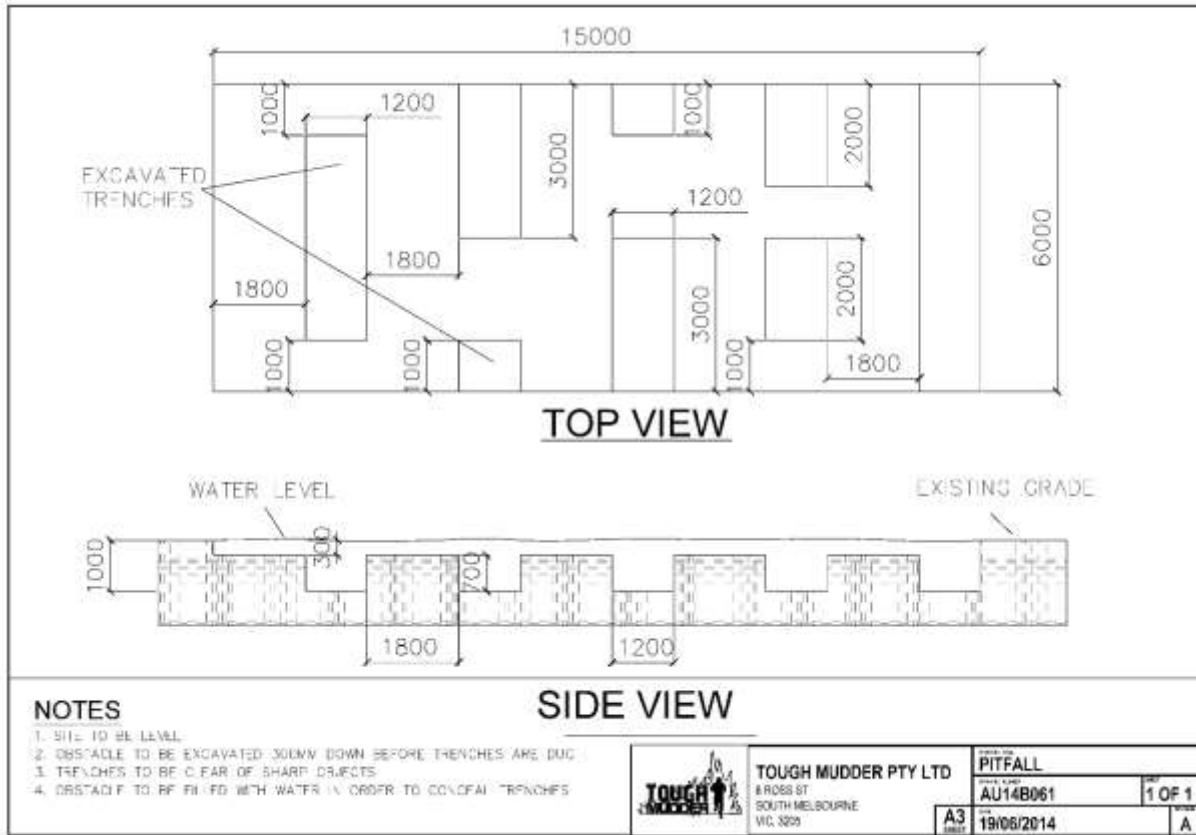
Participants try to make it across without falling down a hole!



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### POLE DANCER

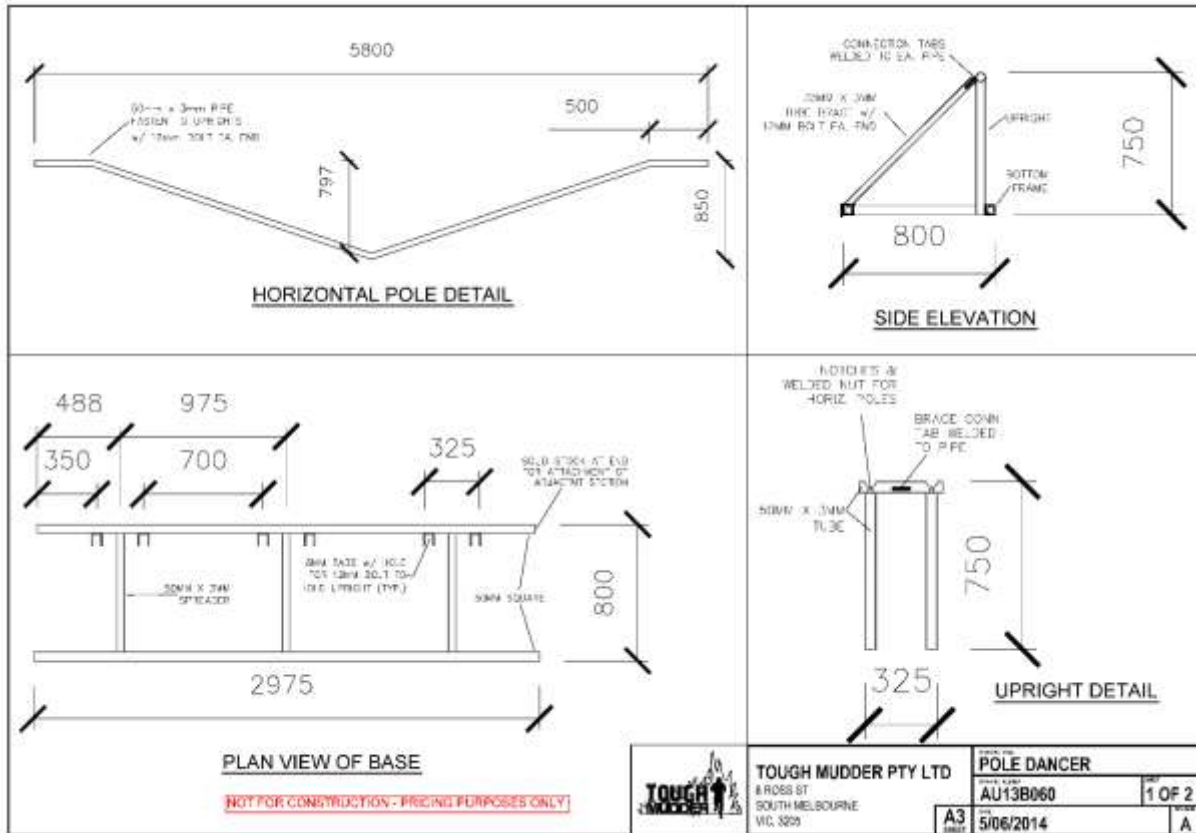
Participants work their way along sets of parallel bars over a pit of muddy water.



# SHIRE OF NORTHAM

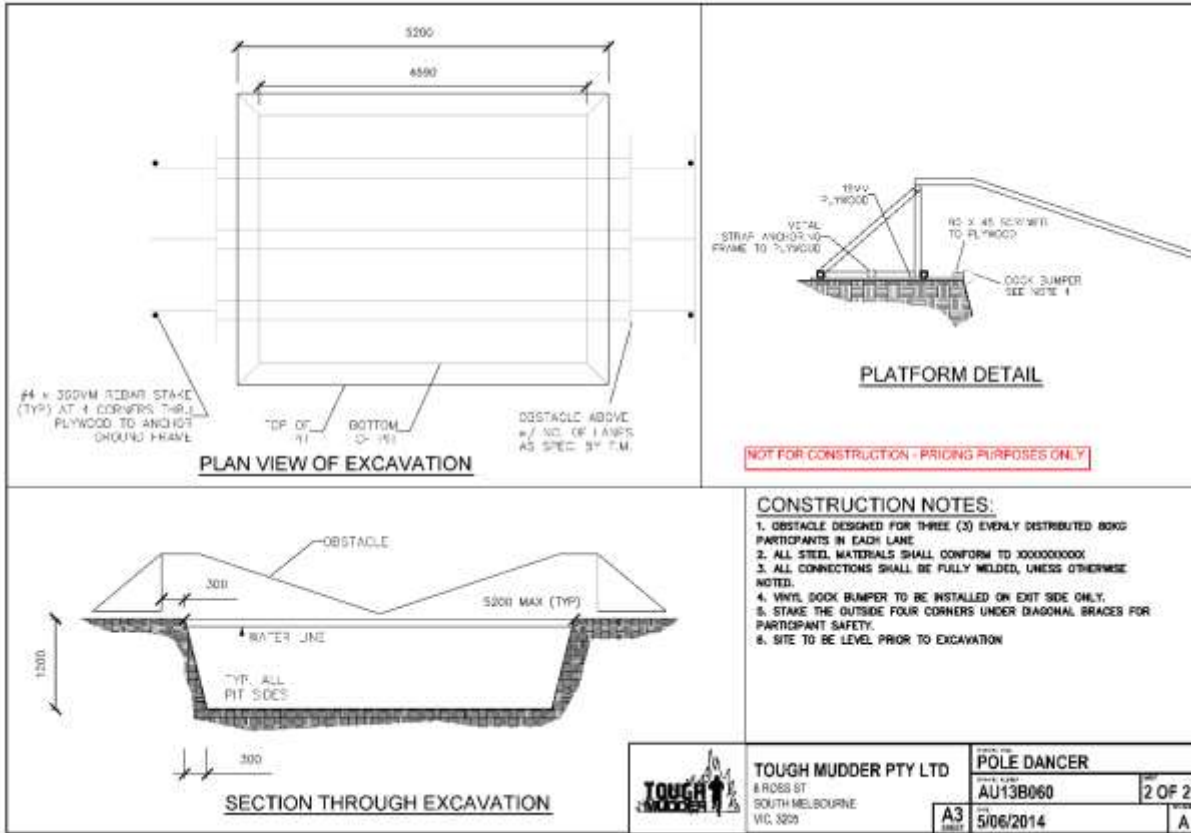
## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### QUAGMIRE

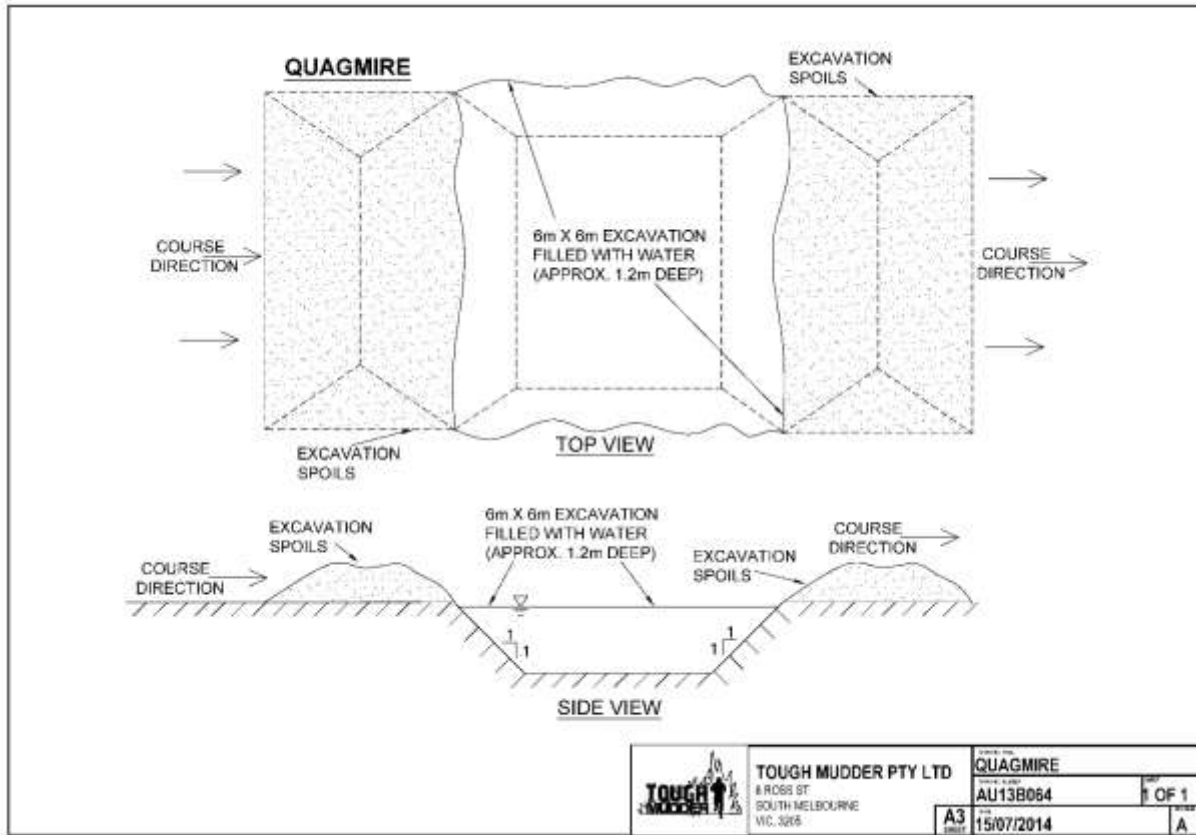
Two large piles of dirt bookend the entrance and exit to this mud pit. Participants will need to use teamwork to help each other through this obstacle.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## SUPER EVEREST

Consists platform extension built to raise a section of Everest higher. This is for Legionnaires only and Mudders will then slide back down Everest. Encourage participants to remain on top and pull a few Mudders up!

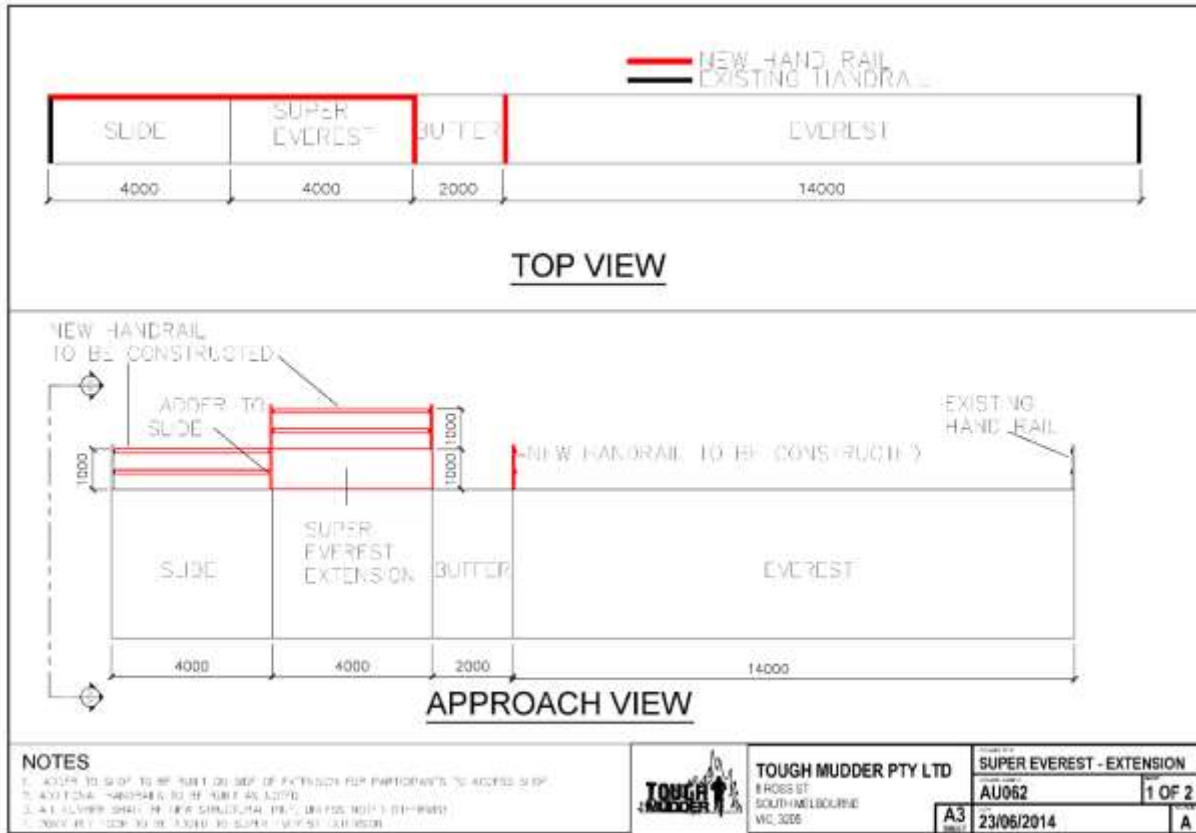




# SHIRE OF NORTHAM

## AGENDA

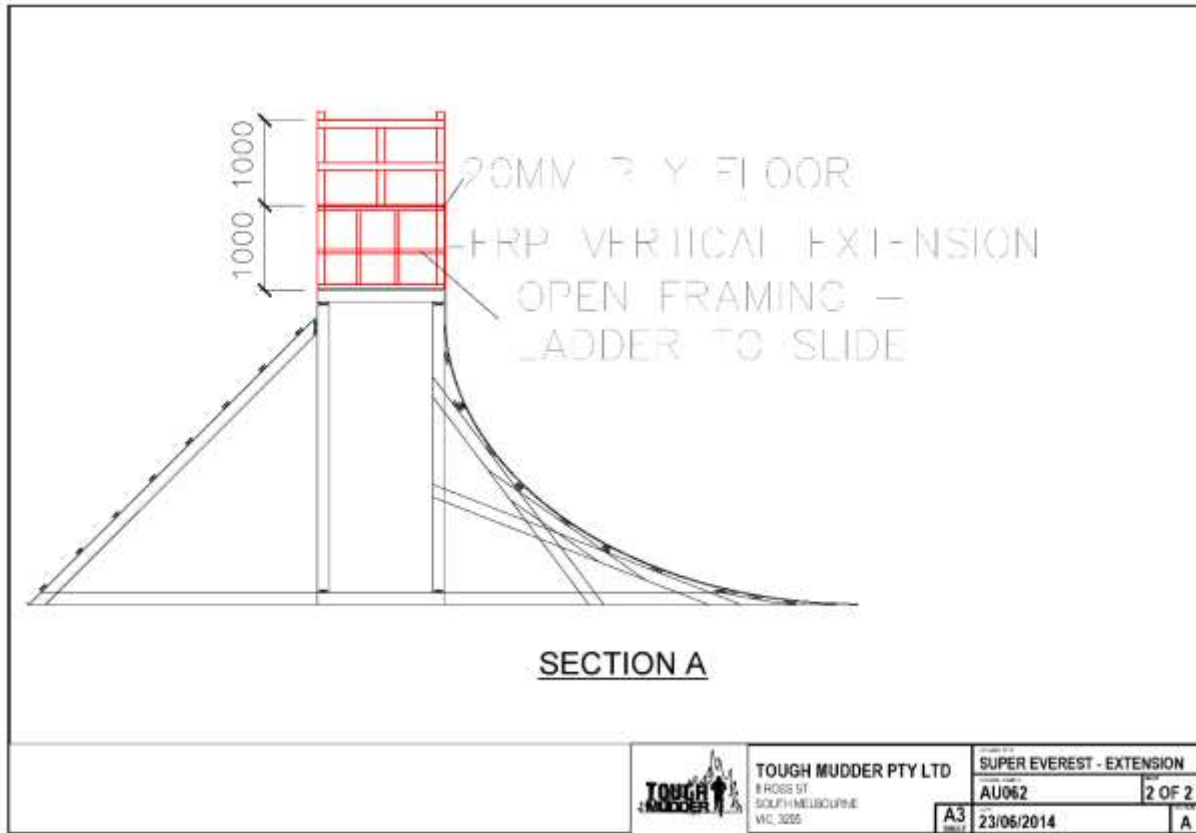
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## **SUPER WALK THE PLANK**

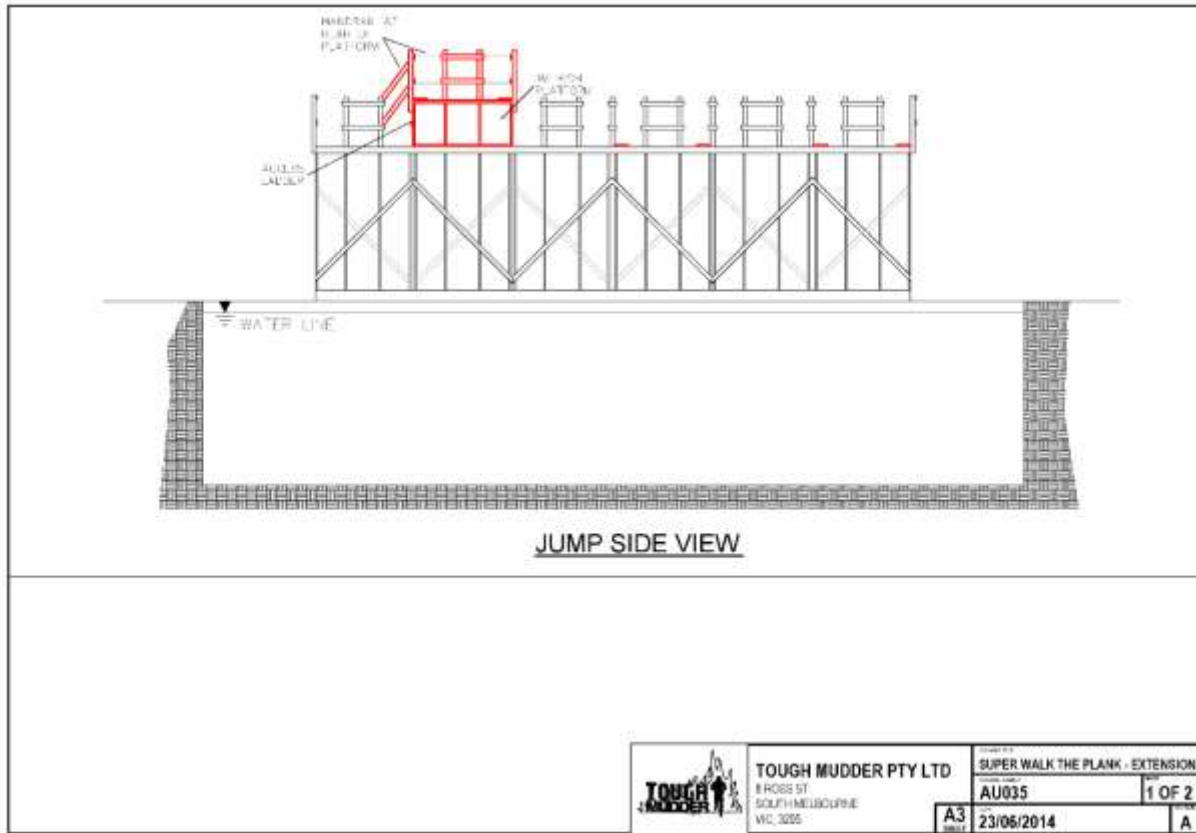
This is Walk the Plank with higher platform than the standard Walk the Plank. This is only for Legionnaires and will sit on top of the existing Walk the Plank.




# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

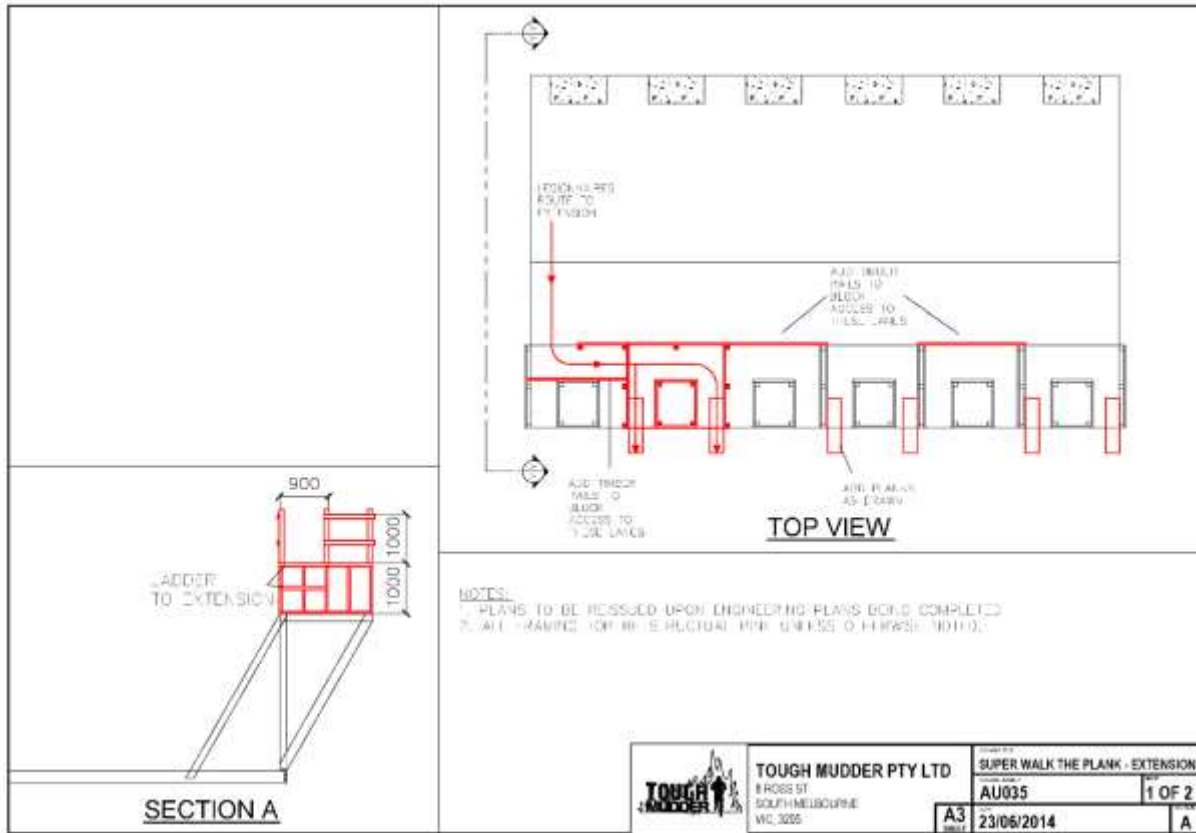


	<b>TOUGH MUDDER PTY LTD</b>	DRAWING NO: SUPER WALK THE PLANK - EXTENSION	
	8 ROSS ST SOUTH MELBOURNE VIC, 3205	PROJECT NO: AU035	SHEET NO: 1 OF 2
		DATE: 23/06/2014	SCALE: A

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## TRENCH WARFARE

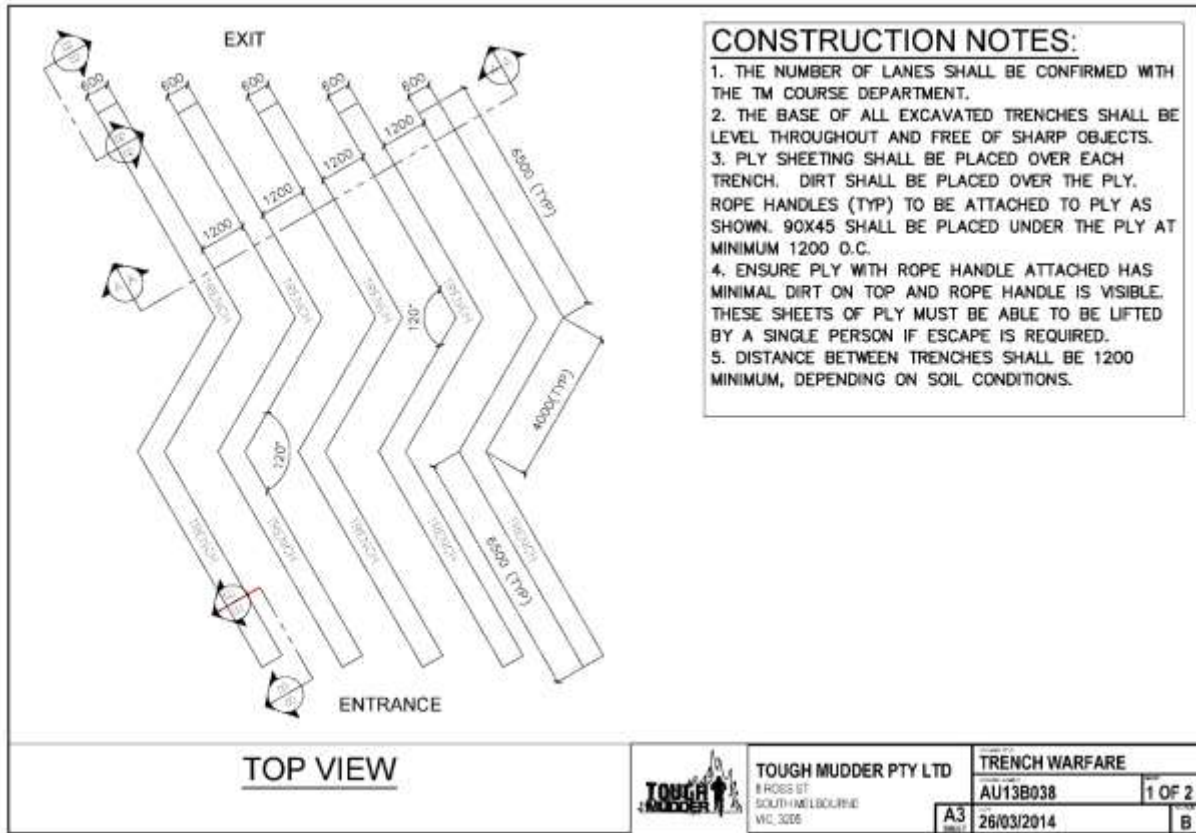
This obstacle consists of a series of underground tunnels. Typically there is a kink at the midpoint to ensure the tunnels are dark. Participants are to crawl from one end to the other end underground.



# SHIRE OF NORTHAM

## AGENDA

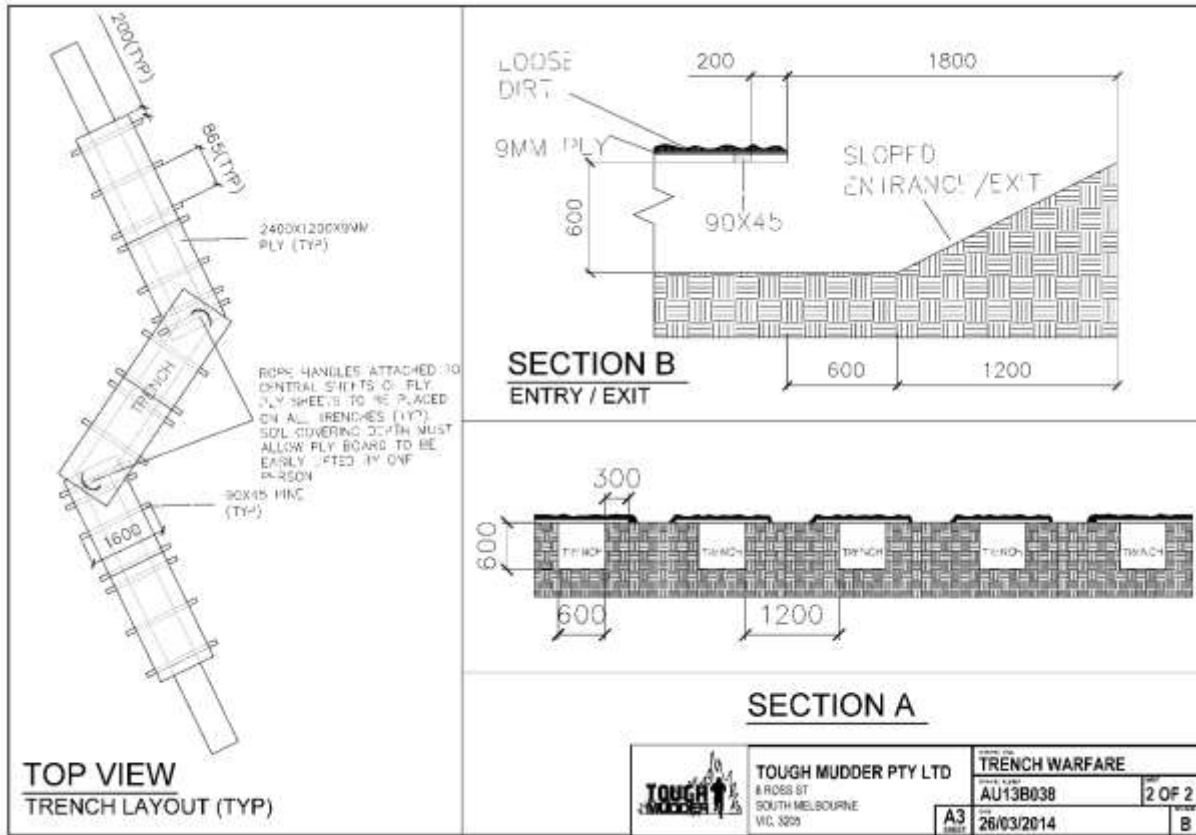
COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014





# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## UNDERWATER TUNNELS

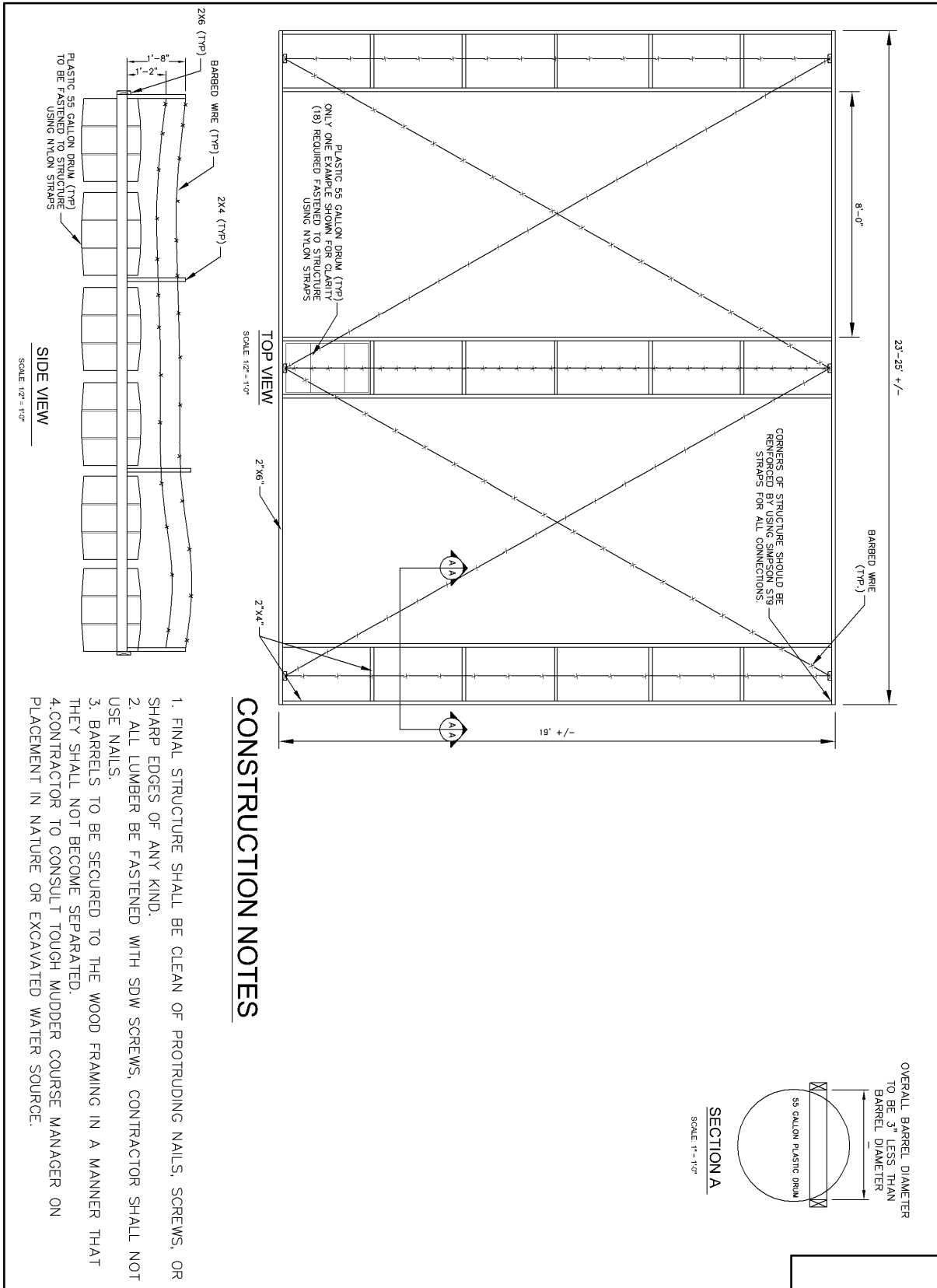
This obstacle consists of a series of floating barrels in a pond. Participants are to swim from one side to the other submerging themselves to go underneath each row of barrels.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



### CONSTRUCTION NOTES

1. FINAL STRUCTURE SHALL BE CLEAN OF PROTRUDING NAILS, SCREWS, OR SHARP EDGES OF ANY KIND.
2. ALL LUMBER BE FASTENED WITH SDW SCREWS, CONTRACTOR SHALL NOT USE NAILS.
3. BARRELS TO BE SECURED TO THE WOOD FRAMING IN A MANNER THAT THEY SHALL NOT BECOME SEPARATED.
4. CONTRACTOR TO CONSULT TOUGH MUDDER COURSE MANAGER ON PLACEMENT IN NATURE OR EXCAVATED WATER SOURCE.



**UNDERWATER TUNNELS**

**TOUGH MUDDER, LLC**

63 Pearl Street, #221

Drawing No. **US13B019**

Date **10/22/2013**

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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## WALK THE PLANK

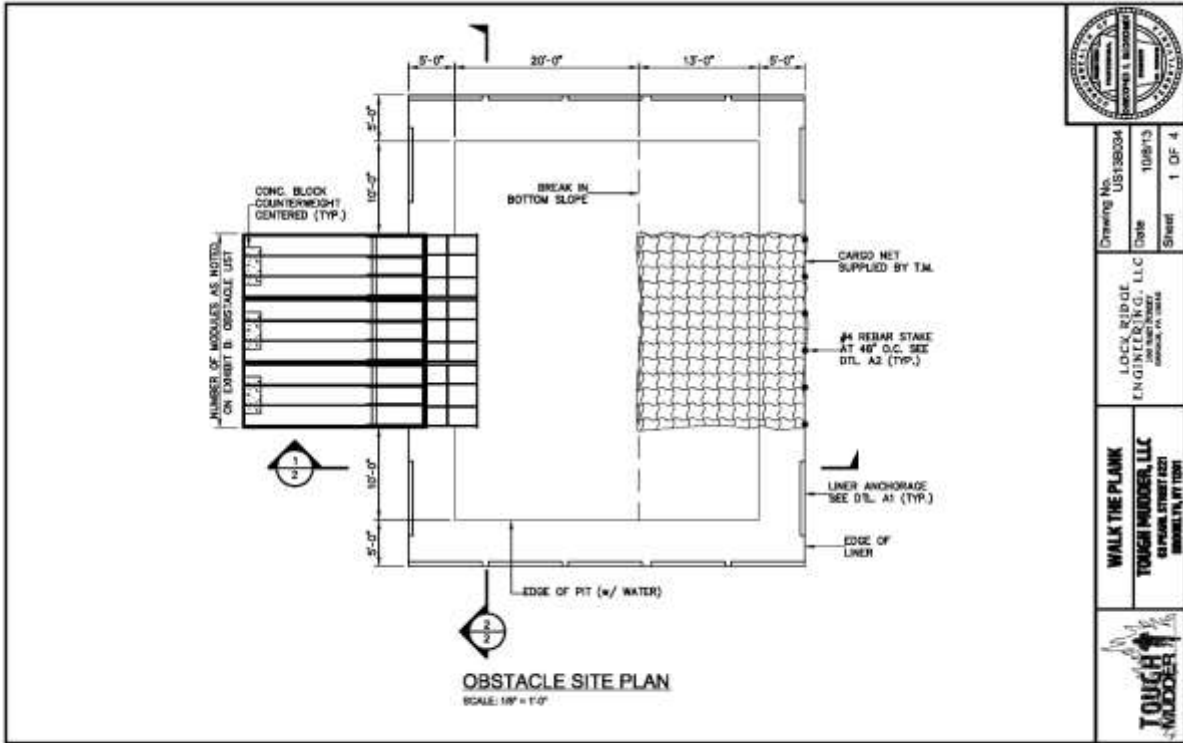
This obstacle consists of a series of large wooden platforms over hanging a deep lake or water pit. Participants must climb from the bottom platform to the top platform of the wooden structure, jump into the water, and then swim to the exit.



# SHIRE OF NORTHAM

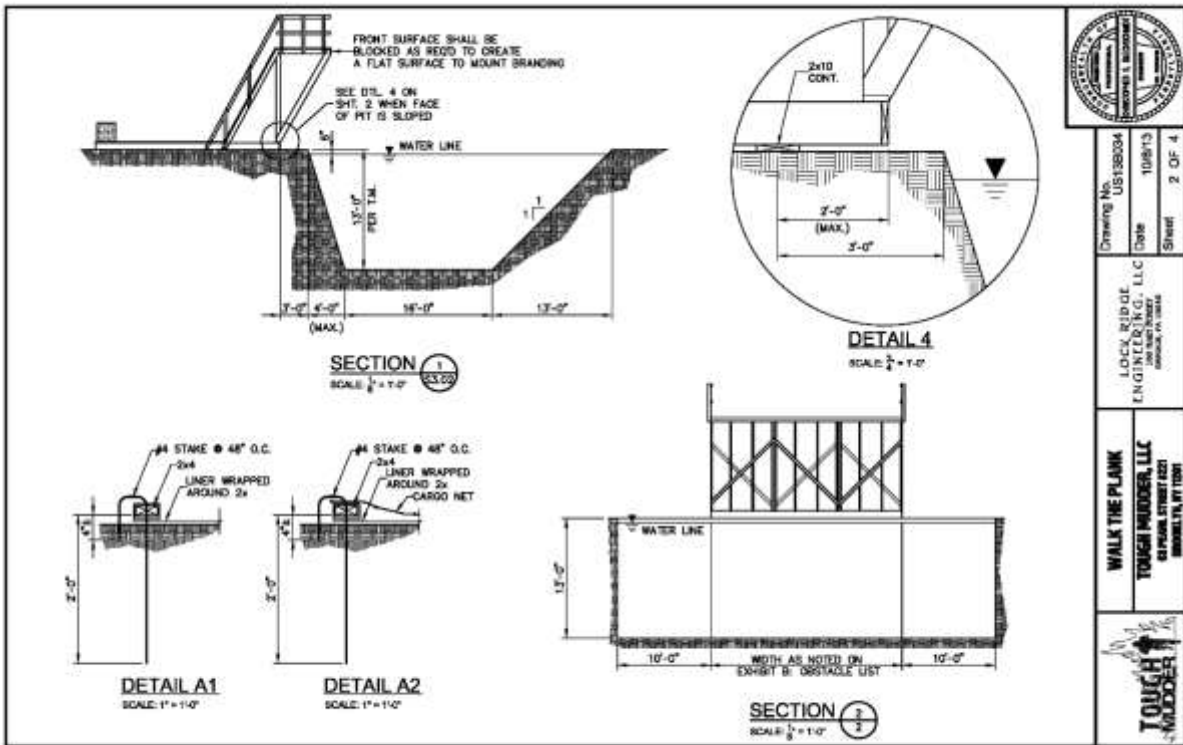
## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014



**LOCKY RIDGE ENGINEERING, LLC**  
1088/13  
1 OF 4

**WALK THE PLANK TOUGH MUDDER, LLC**  
68 PEARL STREET SUITE 100  
BRANFORD, VT 05201



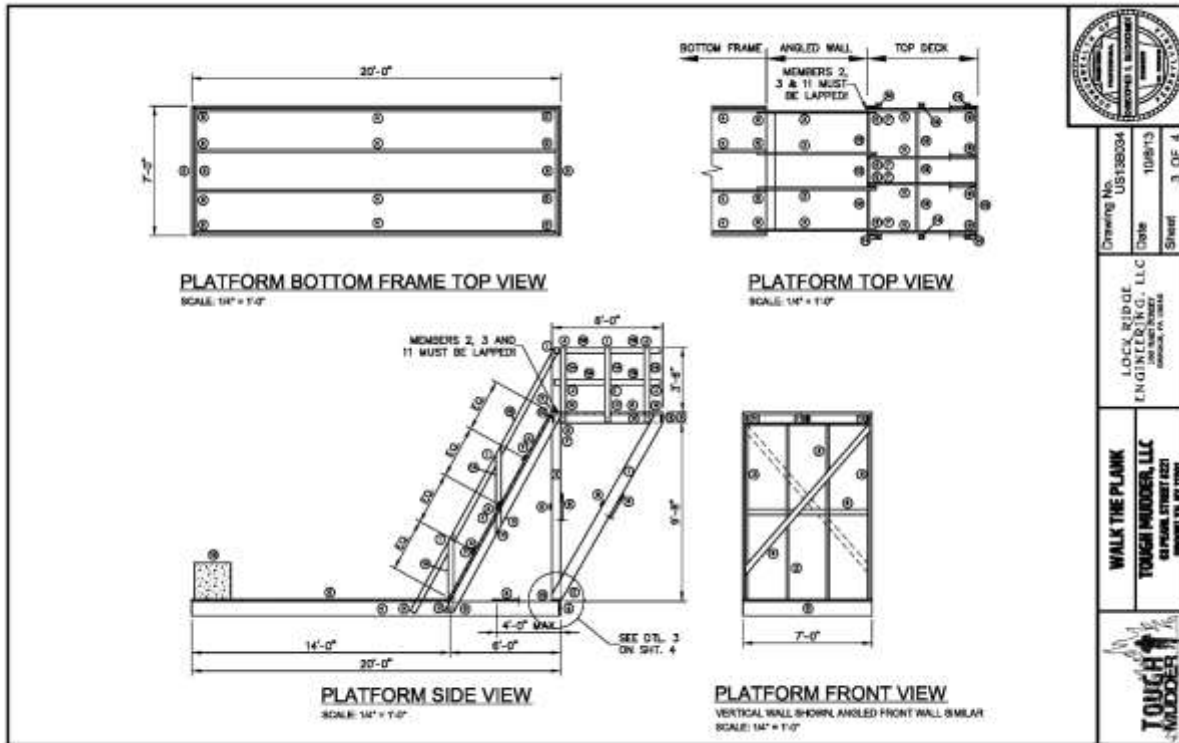
**LOCKY RIDGE ENGINEERING, LLC**  
1088/13  
2 OF 4

**WALK THE PLANK TOUGH MUDDER, LLC**  
68 PEARL STREET SUITE 100  
BRANFORD, VT 05201

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

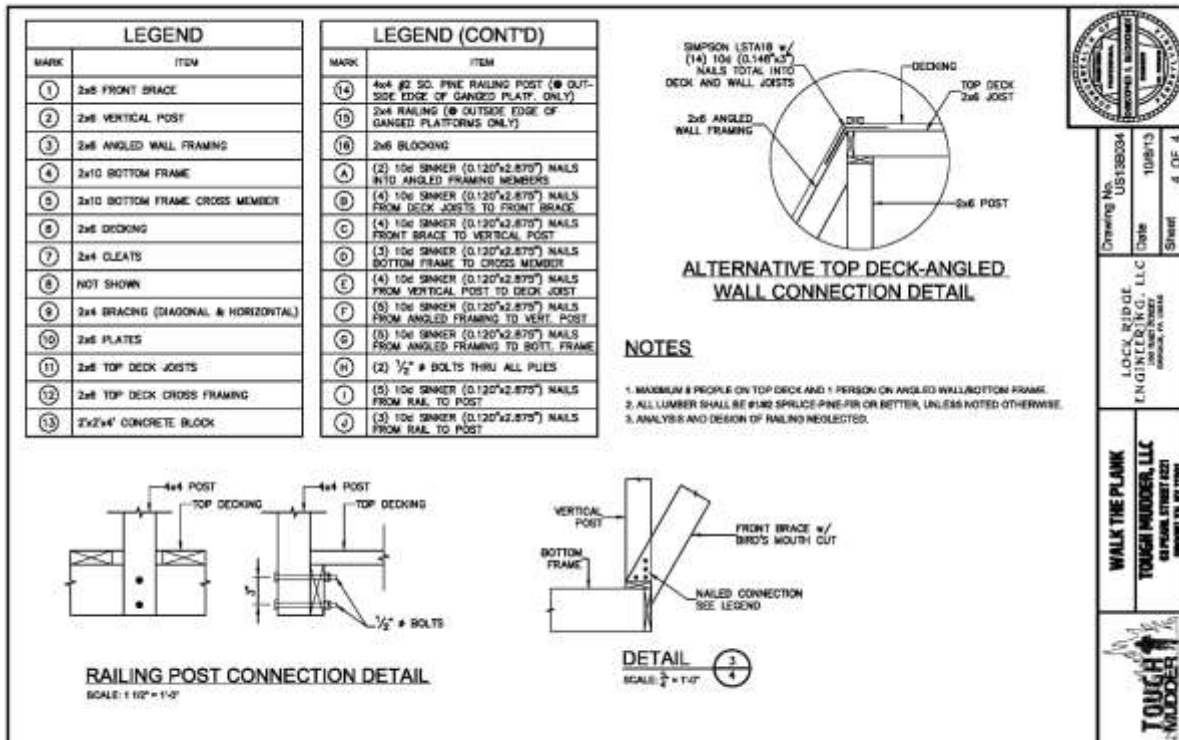


LOCKYBROOK ENGINEERING  
100/113  
3 OF 4

LOCKYBROOK ENGINEERING, LLC  
100/113  
3 OF 4

WALK THE PLANK TOUGH MUDDER, LLC  
68 PEARL STREET EAST  
BRANFLETCH, NY 12011

TOUGH MUDDER



LOCKYBROOK ENGINEERING  
100/113  
4 OF 4

LOCKYBROOK ENGINEERING, LLC  
100/113  
4 OF 4

WALK THE PLANK TOUGH MUDDER, LLC  
68 PEARL STREET EAST  
BRANFLETCH, NY 12011

TOUGH MUDDER

# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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### **WARRIOR CARRY**

Participants will find a partner, and carry them in a fireman's carry for 100 metre. At the 100 metre mark, they will switch positions, having the other person be the carrier.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

### Appendix 3



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 30 JUNE 2014**

**TABLE OF CONTENTS**

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 16
5 Net Current Assets	17
6 Rating Information	18 to 19
7 Trust Funds	20
8 Operating Statement	21
9 Balance Sheet	22
10 Financial Ratio	23
11 Material Variances Notes	24 to 25

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### SHIRE OF NORTHAM STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	NOTE	June 2014 Actual \$	June 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	8					
Governance		40,196	21,526	21,526	18,670	86.73%
General Purpose Funding		2,260,605	2,315,819	2,315,819	(55,214)	(2.38%)
Law, Order, Public Safety		597,399	637,452	637,452	(40,053)	(6.28%)
Health		36,897	43,500	43,500	(6,603)	(15.18%)
Education and Welfare		2,202,866	2,289,527	2,289,527	(86,661)	(3.79%)
Housing		33,537	50,201	50,201	(16,664)	(33.19%)
Community Amenities		2,653,349	2,542,208	2,542,208	111,141	4.37%
Recreation and Culture		565,774	1,189,851	1,189,851	(624,077)	(52.45%)
Transport		1,061,150	3,351,642	3,351,642	(2,290,492)	(68.34%)
Economic Services		932,446	1,541,602	1,541,602	(609,156)	(39.51%)
Other Property and Services		108,321	72,500	72,500	35,821	49.41%
		<u>10,492,540</u>	<u>14,055,828</u>	<u>14,055,828</u>	<u>(3,563,288)</u>	<u>(25.35%)</u>
<b>(Expenses)/(Applications)</b>	8					
Governance		(854,142)	(865,082)	(865,082)	10,940	1.26%
General Purpose Funding		(236,788)	(268,824)	(268,824)	32,036	11.92%
Law, Order, Public Safety		(1,040,949)	(1,130,048)	(1,130,048)	89,099	7.88%
Health		(433,871)	(413,271)	(413,271)	(20,600)	(4.98%)
Education and Welfare		(1,411,056)	(1,458,901)	(1,458,901)	47,845	3.28%
Housing		(76,156)	(96,648)	(96,648)	20,492	21.20%
Community Amenities		(3,126,649)	(3,644,728)	(3,644,728)	518,079	14.21%
Recreation & Culture		(3,499,211)	(4,097,696)	(4,097,696)	598,485	14.61%
Transport		(4,568,063)	(4,609,646)	(4,609,646)	41,583	0.90%
Economic Services		(1,975,472)	(2,377,474)	(2,377,474)	402,002	16.91%
Other Property and Services		(388,471)	(130,491)	(130,491)	(257,980)	(197.70%)
		<u>(17,610,828)</u>	<u>(19,092,809)</u>	<u>(19,092,809)</u>	<u>1,481,981</u>	<u>(7.76%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	81,326	(2,602,312)	(2,602,312)	2,683,638	103.13%
Movement in Accrued Interest		(5,597)	0	0	(5,597)	0.00%
Movement in Accrued Salaries and Wages		(12,312)	0	0	(12,312)	0.00%
Movement in Deferred Pensioner Rates/ESL		(25,706)	0	0	(25,706)	0.00%
Movement in Employee Benefit Provisions		0	0	0	0	0.00%
Depreciation on Assets		3,460,111	3,495,741	3,495,741	(35,630)	1.02%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	(25,045)	(25,045)	(25,045)	0	0.00%
Purchase Land and Buildings	1	(1,172,520)	(3,789,504)	(3,789,504)	2,616,984	69.06%
Purchase Plant and Equipment	1	(789,937)	(920,687)	(920,687)	130,750	14.20%
Purchase Furniture and Equipment	1	(68,379)	(79,499)	(79,499)	11,120	13.99%
Purchase Bush Fire Equipment	1	(114,028)	(136,902)	(136,902)	22,874	16.71%
Purchase Playground Equipment	1	(31,606)	(70,000)	(70,000)	38,394	0.00%
Purchase Infrastructure Assets - Roads	1	(4,414,160)	(4,752,954)	(4,752,954)	338,794	7.13%
Purchase Infrastructure Assets - Bridges	1	(146,000)	(219,000)	(219,000)	73,000	
Purchase Infrastructure Assets - Footpaths	1	(127,155)	(266,000)	(266,000)	138,845	52.20%
Purchase Infrastructure Assets - Drainage	1	(894,306)	(2,720,058)	(2,720,058)	1,825,752	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(792,790)	(1,019,491)	(1,019,491)	226,701	22.24%
Purchase Infrastructure Assets - Airfields	1	(112,848)	(142,750)	(142,750)	29,902	20.95%
Purchase Infrastructure Assets - Streetscape	1	0	(67,595)	(67,595)	67,595	100.00%
Purchase Infrastructure Assets - Other	1	0	(75,973)	(75,973)	75,973	100.00%
Proceeds from Disposal of Assets	2	317,981	2,720,415	2,720,415	(2,402,434)	88.31%
Repayment of Debentures	3	(487,730)	(487,730)	(487,730)	0	0.00%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	131,483	131,483	131,483	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(902,560)	(1,174,265)	(1,174,265)	271,705	23.14%
Transfers from Restricted Asset (Reserves)	4	585,940	693,142	693,142	(107,202)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	8,665,671	8,665,671	8,665,672	0	0.00%
LESS Net Current Assets Year to Date	5	<u>3,878,170</u>	<u>6,358</u>	<u>6,358</u>	<u>3,871,812</u>	<u>60896.70%</u>
<b>Amount Raised from Rates</b>	6	<u>(7,876,625)</u>	<u>(7,810,678)</u>	<u>(7,810,678)</u>	<u>(65,947)</u>	<u>0.84%</u>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Budget \$
<b>1. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Office Equipment - Administration	15,078.84	14,800
Plant & Equipment - Administration	88,343.54	84,842
<b>Law, Order &amp; Public Safety</b>		
CESC Vehicle	29,818.64	35,358
Ranger Vehicle	25,525.51	27,015
Security Camera Bernard Park & Avon Mall	24,911.55	25,000
Graffiti Removal Cleaner	6,995.00	6,995
Brigade Appliance - Fire Prevention	112,811.72	113,560
Bush Fire Brigade Shed Construction	1,216.00	23,342
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	742,180.97	858,818
Killara - Sedan Replacement	53,246.37	72,084
Killara - Furniture & Equipment	3,734.10	3,734
Memorial Hall Equipment & Curtains	19,888.89	18,500
<b>Community Amenities</b>		
Generator -Inkpen	0.00	5,000
Drainage - Hillman Creek Supertowns	38,145.00	65,936
Drainage - King Creek Supertowns	107,117.52	167,618
Drainage - Town Centre Supertowns	110,915.00	131,116
Drainage - Bernard Park Supertowns	7,468.00	442,804
Aerators - Supertowns	0.00	75,973
Cemetery Capital Works	96,055.18	97,000

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

1. ACQUISITION OF ASSETS (Continued)	June 2014 Actual \$	2013/14 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Public Halls	81,664.15	90,250
Furniture & Equipment- Public Halls	4,350.00	4,800
Plant & Equipment - Pools	132,135.21	132,500
Furniture & Equipment- Pools	7,191.45	7,800
Recreation Centre - Energy Efficiency	0.00	0
Recreation Centre - Vents	0.00	25,000
Recreation Centre - Roller Shutters Main Doors	8,108.45	23,000
Recreation Centre - Roller Shutters Meeting Rooms	23,938.18	18,000
EMCommS Vehicle	33,974.23	40,130
Furniture & Equipment - Other Recreation	9,451.48	7,347
Stackable Seating	0.00	3,580
Henry Street Oval Fencing	16,274.53	50,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Play Equipment - Wundowie	23,305.56	30,000
BMX Lighting	27,849.37	45,000
Bert Hawke - Drainage	0.00	40,000
Bert Hawke - Other	0.00	5,000
Sporting Equipment	0.00	0
Bert Hawke - Lighting	0.00	20,000
Skate Park - Wundowie	8,300.00	40,000
Baker Hill - Hardcourts	79,495.90	94,041
Bakers Hill Oval	392,381.89	453,750
Bernard Park-Water Playground- Supertowns	275,903.31	278,120
Jubilee Oval Reticulation	885.00	15,000
Library Energy Efficiency	0.00	0
Copier - Library	3,734.10	3,734
RFID System Library	21,104.56	33,550
Railway Precinct Upgrade	0.00	150,000
Sound Shell - RDAF Project	0.00	0
Monument - RDAF Project	0.00	0
Recognition Throssell VC - RDAF Project	0.00	0

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

1. ACQUISITION OF ASSETS (Continued)	June 2014 Actual \$	2013/14 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Land & Building	20,209.00	2,221,773
Footpath Construction	127,154.61	266,000
Laneway Construction	57,181.90	65,000
- Roadworks - Project Grants	700,489.46	653,706
- Roadworks - General Construction	452,021.59	958,505
- Roadworks - Bridge Construction	146,000.00	219,000
- Roadworks - Blackspot Funding	145,104.48	183,014
Laneway Land Acquisition	1,916.00	15,000
Infra Development- Super Towns	3,059,362.81	2,892,729
Plant & Equipment - Road Plant Purchases	494,227.18	560,263
Airport Infrastructure	112,848.32	142,750
<b>Economic Services</b>		
Christmas Decorations	0.00	30,000
Information Bays	0.00	57,595
LED Signs	0.00	10,000
Land & Fees - Supertowns	9,155.33	95,663
Old Town Building - Air Conditioning	37,268.63	44,000
Old Fire Station Northam - Roof	0.00	0
Land Purchased for Resale	25,045.45	25,045
Project Manager Community Infra Vehicle	32,894.55	34,000
Copier - Visitor Centre	3,734.10	3,734
Bakers Hill Water Project	619,270.07	854,870
Wundowie Storm Water Harvesting Project	11,390.00	1,057,714
	8,688,772.68	14,285,458

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY TO 30 JUNE 2014

1. ACQUISITION OF ASSETS (Continued)	June 2014 Actual \$	2013/14 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	25,045.45	25,045
Land and Buildings	1,172,519.99	3,789,504
Plant and Equipment	789,936.57	920,687
Furniture and Equipment	68,378.63	79,499
Bush Fire Equipment	114,027.72	136,902
Playground Equipment	31,605.56	70,000
Infrastructure Assets - Roads	4,414,160.24	4,752,954
Infrastructure Assets - Footpaths	127,154.61	266,000
Infrastructure Assets - Bridges & Culverts	146,000.00	219,000
Infrastructure Assets - Drainage	894,305.59	2,720,058
Infrastructure Assets - Parks & Ovals	792,790.00	1,019,491
Infrastructure Assets - Airfields	112,848.32	142,750
Infrastructure Assets - Streetscape	0.00	67,595
Infrastructure Assets - Other	0.00	75,973
	<u>8,688,772.68</u>	<u>14,285,458</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2014	2013/14	June 2014	2013/14	June 2014	2013/14
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Governance</b>						
CEO Vehicle - PN1212 - Asset MV1214	25,790.00	39,444	27,272.73	26,000	1,482.73	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102	22,868.27	23,674	21,627.27	24,000	(1,241.00)	326
<b>Law, Order Public Safety</b>						
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
<b>Education &amp; Welfare</b>						
Killara Omega Mgr - PN1020 - Asset HNK0001	15,250.76	29,062	7,909.09	15,000	(7,341.67)	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	15,066.89	11,129	7,909.09	15,000	(7,157.80)	3,871
<b>Recreation &amp; Culture</b>						
EMCommS Vehicle - PN1101 - Asset MV1101	20,910.09	17,894	17,272.73	20,000	(3,637.36)	2,106
Wundowie Yak Lot 311 - Asset S222		24,634		200,000	0.00	175,366
<b>Transport</b>						
PN002 - Volvo Grader 710B 2004 - Asset S655	110,000.00	32,532	72,000.00	53,000	(38,000.00)	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	22,000.00	6,998	28,950.00	31,845	6,950.00	24,847
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989	21,000.00	0	16,363.64	18,000	(4,636.36)	18,000
PN5042- Toyota Hilux Tray Top Wundowie - Asset 9062	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	12,500.00	0	5,454.55	6,000	(7,045.45)	6,000
P590 - Toyota Hilux Grader Ute - Asset 990	6,000.00	0	3,636.36	4,000	(2,363.64)	4,000
PN1104 - N10696 Nissan Navara Const Super - Asset MV1104		16,779		11,000	0.00	(5,779)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN010 5 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Shire Depot - Assets 259		40,801		2,136,079	0.00	2,095,278
Shire Depot - Assets 260		9,684		9,684	0.00	0
Shire Depot - Assets 261		2,417		2,417	0.00	0
Shire Depot - Assets 262		26,257		26,257	0.00	0
Shire Depot - Assets 266		11,125		11,125	0.00	0
Shire Depot - Assets 488		13,621		13,621	0.00	0
<b>Economic Services</b>						
Snr Building Vehicle N042- Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset MV1204	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	<b>399,306.63</b>	<b>425,058</b>	<b>317,980.64</b>	<b>2,720,415</b>	<b>(81,325.99)</b>	<b>2,295,357</b>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	June 2014	2013/14	June 2014	2013/14	June 2014	2013/14
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Land &amp; Buildings</b>						
Wundowie Yak Lot 311 - Asset S222	0.00	24,634	0.00	200,000	0.00	175,366
Shire Depot - Assets 259	0.00	40,801	0.00	2,136,079	0.00	2,095,278
Shire Depot - Assets 260	0.00	9,684	0.00	9,684	0.00	0
Shire Depot - Assets 261	0.00	2,417	0.00	2,417	0.00	0
Shire Depot - Assets 262	0.00	26,257	0.00	26,257	0.00	0
Shire Depot - Assets 266	0.00	11,125	0.00	11,125	0.00	0
Shire Depot - Assets 488	0.00	13,621	0.00	13,621	0.00	0
<b>Plant &amp; Equipment</b>						
CEO Vehicle - PN1212 - Asset MV1214	25,790.00	39,444	27,272.73	26,000	1,482.73	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102	22,868.27	23,674	21,627.27	24,000	(1,241.00)	326
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
Killara Omega Mgr - PN1020 - Asset HNK0001	15,250.76	29,062	7,909.09	15,000	(7,341.67)	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	15,066.89	11,129	7,909.09	15,000	(7,157.80)	3,871
EMCommS Vehicle - PN1101 - Asset MV1101	20,910.09	17,894	17,272.73	20,000	(3,637.36)	2,106
PN002 - Volvo Grader 710B 2004 - Asset S655	110,000.00	32,532	72,000.00	53,000	(38,000.00)	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	22,000.00	6,998	28,950.00	31,845	6,950.00	24,847
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989	21,000.00	0	16,363.64	18,000	(4,636.36)	18,000
	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	12,500.00	0	5,454.55	6,000	(7,045.45)	6,000
P590 - Toyota Hilux Grader Ute - Asset 990	6,000.00	0	3,636.36	4,000	(2,363.64)	4,000
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104	0.00	16,779	0.00	11,000	0.00	(5,779)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN010 5 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Snr Building Vehicle - Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	399,306.63	425,058	317,980.64	2,720,415	(81,325.99)	2,295,357

**Summary**

Profit on Asset Disposals	(55,813.39)	2,352,458
Loss on Asset Disposals	(25,512.60)	(57,101)
	(81,325.99)	2,295,357

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

**3. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	115,183	0	0	25,987	25,987	89,196	89,196	7,365	7,289
<b>Community Amenities</b>									
Loan 210 - River Dredging	17,547	0	0	5,500	5,500	12,047	12,047	991	843
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	221,377	0	0	35,137	35,137	186,240	186,240	12,636	12,550
Loan 208 - Northam Country Club **	34,090	0	0	4,249	4,249	29,841	29,841	2,465	2,396
Loan 219 - Northam Bowling Club **	141,095	0	0	22,415	22,415	118,680	118,680	7,999	7,731
Loan 222 - Northam Trotting Club Building **	69,682	0	0	69,682	69,682	0	0	5,195	5,195
Loan 223 - Recreation Facilities	766,506	0	0	90,896	90,896	675,610	675,610	45,688	43,647
Loan 224 - Recreation Facilities	1,042,187	0	0	31,897	31,897	1,010,290	1,010,290	67,703	67,475
Loan 226 - Recreation Facilities	388,241	0	0	12,378	12,378	375,863	375,863	20,268	20,202
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	58,964	0	0	10,394	10,394	48,570	48,570	3,581	3,528
<b>Economic Services</b>									
Loan 217 - CBD Streetscape	776,624	0	0	138,146	138,146	638,478	638,478	42,921	41,787
Loan 218 - CBD Streetscape	94,203	0	0	14,952	14,952	79,251	79,251	5,377	5,001
Loan 225 - Victoria Oval Purchase	852,698	0	0	26,097	26,097	826,601	826,601	55,393	55,207
	4,578,397	0	0	487,730	487,730	4,090,667	4,090,667	277,582	272,851

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013/14

The Shire of Northam does not propose to raise any new debenture in 2013/14.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2013, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2013/14.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM  
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	232,105	232,104
Interest	9,211	9,460
Amount Set Aside / Transfer to Reserve	15,900	15,900
Amount Used / Transfer from Reserve	(8,070)	(11,745)
	<u>249,146</u>	<u>245,719</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	545,190	545,190
Interest	19,701	22,221
Amount Set Aside / Transfer to Reserve	50,000	50,000
Amount Used / Transfer from Reserve	(101,960)	(101,960)
	<u>512,931</u>	<u>515,451</u>
<b>(c) Housing Reserve</b>		
Opening Balance	225,269	225,269
Interest	8,939	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>234,208</u>	<u>234,451</u>
<b>(d) Office Equipment Reserve</b>		
Opening Balance	123,050	123,050
Interest	4,883	5,015
Amount Set Aside / Transfer to Reserve	5,000	5,000
Amount Used / Transfer from Reserve	(14,800)	(14,800)
	<u>118,133</u>	<u>118,265</u>
<b>(e) Plant &amp; Equipment Reserve</b>		
Opening Balance	582,571	582,572
Interest	23,118	23,745
Amount Set Aside / Transfer to Reserve	202,480	250,000
Amount Used / Transfer from Reserve	(320,437)	(389,031)
	<u>487,733</u>	<u>467,286</u>
<b>(f) Recreation Reserve</b>		
Opening Balance	48,309	48,308
Interest	1,917	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(20,000)	(50,277)
	<u>30,226</u>	<u>0</u>
<b>(g) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	635,182	635,182
Interest	25,206	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	(36,500)	(36,500)
	<u>623,888</u>	<u>644,571</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM  
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(h) Refuse Site Reserve</b>		
Opening Balance	155,898	155,898
Interest	6,186	6,354
Amount Set Aside / Transfer to Reserve	40,000	40,000
Amount Used / Transfer from Reserve	(20,000)	(20,000)
	<u>182,084</u>	<u>182,252</u>
<b>(i) Regional Development Reserve</b>		
Opening Balance	129,289	129,290
Interest	5,131	5,270
Amount Set Aside / Transfer to Reserve	5,000	5,000
Amount Used / Transfer from Reserve	(25,045)	(25,045)
	<u>114,375</u>	<u>114,515</u>
<b>(j) Speedway Reserve</b>		
Opening Balance	125,231	125,231
Interest	4,970	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>130,201</u>	<u>130,335</u>
<b>(k) Community Bus Replacement Reserve</b>		
Opening Balance	9,656	9,656
Interest	383	393
Amount Set Aside / Transfer to Reserve	20,000	20,000
Amount Used / Transfer from Reserve	0	0
	<u>30,039</u>	<u>30,049</u>
<b>(l) Septage Pond Reserve</b>		
Opening Balance	196,241	196,341
Interest	7,787	8,002
Amount Set Aside / Transfer to Reserve	41,000	41,000
Amount Used / Transfer from Reserve	0	0
	<u>245,028</u>	<u>245,343</u>
<b>(m) Killara Reserve</b>		
Opening Balance	175,380	233,775
Interest	6,960	9,528
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(39,128)	(43,784)
	<u>143,211</u>	<u>199,519</u>
<b>(n) Stormwater Drainage Projects Reserve</b>		
Opening Balance	6,272	6,272
Interest	249	257
Amount Set Aside / Transfer to Reserve	40,000	40,000
Amount Used / Transfer from Reserve	0	0
	<u>46,521</u>	<u>46,529</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM  
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(o) Recreation and Community Facilities Reserve</b>		
Opening Balance	413,642	413,642
Interest	16,415	16,859
Amount Set Aside / Transfer to Reserve	195,515	195,515
Amount Used / Transfer from Reserve	0	0
	<u>625,572</u>	<u>626,016</u>
<b>(p) Administration Office Reserve</b>		
Opening Balance	452,276	452,276
Interest	17,948	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>470,224</u>	<u>470,710</u>
<b>(q) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	93,594	93,594
Interest	3,714	3,815
Amount Set Aside / Transfer to Reserve	50,000	250,000
Amount Used / Transfer from Reserve	0	0
	<u>147,308</u>	<u>347,409</u>
<b>(r) River Town Pool Dredging Reserve</b>		
Opening Balance	215,130	215,130
Interest	8,537	8,768
Amount Set Aside / Transfer to Reserve	50,000	50,000
Amount Used / Transfer from Reserve	0	0
	<u>273,667</u>	<u>273,898</u>
<b>(s) Parking Facilities Construction Reserve</b>		
Opening Balance	151,324	151,323
Interest	6,005	6,168
Amount Set Aside / Transfer to Reserve	5,000	0
Amount Used / Transfer from Reserve	0	0
	<u>162,329</u>	<u>157,491</u>
<b>(t) Art Collection Reserve</b>		
Opening Balance	10,239	10,239
Interest	406	417
Amount Set Aside / Transfer to Reserve	5,000	5,000
Amount Used / Transfer from Reserve	0	0
	<u>15,645</u>	<u>15,656</u>
<b>Total Cash Backed Reserves</b>	<u>4,842,468</u>	<u>5,065,465</u>
Total Interest	177,665	186,850

All of the above reserve accounts are to be supported by money held in financial institutions.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM  
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accommodation Reserve	25,111	25,360
Employee Liability Reserve	69,701	72,221
Housing Reserve	8,939	9,182
Office Equipment Reserve	9,883	10,015
Plant & Equipment Reserve	225,598	273,745
Recreation Reserve	1,917	1,969
Road & Bridgeworks Reserve	25,206	45,889
Refuse Site Reserve	46,186	46,354
Regional Development Reserve	10,131	10,270
Speedway Reserve	4,970	5,104
Community Bus Replacement Reserve	20,383	20,393
Septage Pond Reserve	48,787	49,002
Killara Reserve	6,960	9,528
Stormwater Drainage Projects Reserve	40,249	40,257
Recreation and Community Facilities Reserve	211,930	212,374
Administration Office Reserve	17,948	18,434
Council Buildings & Amenities Reserve	53,714	253,815
River Town Pool Dredging Reserve	58,537	58,768
Parking Facilities Construction Reserve	11,005	6,168
Art Collection Reserve	5,406	5,417
	<u>902,560</u>	<u>1,174,265</u>
<b>Transfers from Reserves</b>		
Aged Accommodation Reserve	(8,070)	(11,745)
Employee Liability Reserve	(101,960)	(101,960)
Housing Reserve	0	0
Office Equipment Reserve	(14,800)	(14,800)
Plant & Equipment Reserve	(320,437)	(389,031)
Recreation Reserve	(20,000)	(50,277)
Road & Bridgeworks Reserve	(36,500)	(36,500)
Refuse Site Reserve	(20,000)	(20,000)
Regional Development Reserve	(25,045)	(25,045)
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	(39,128)	(43,784)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(585,940)</u>	<u>(693,142)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>316,620</u>	<u>481,123</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

##### **Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

##### **Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

##### **Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

##### **Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

##### **Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2013/14.

##### **Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

##### **Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 4. RESERVES (Continued)

##### **Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

##### **Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

##### **Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

##### **Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

##### **Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

##### **River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

	June 2014 Actual \$	2013/14 Financial Report \$	2013/14 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	3,788,671	2,668,302	240,500
Cash - Restricted Unspent Grants	592,317	6,346,583	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,842,468	4,525,847	4,910,954
Sundry Debtors	793,656	663,870	1,060,872
Rates - Current	1,016,117	760,089	0
Pensioners Rates Rebate	14,700	21,233	0
Provision for Doubtful Debts	(37,650)	(175,686)	0
GST Receivable	960	2,000	0
Accrued Income/Prepayments	34,017	53,968	0
Inventories	7,766	7,766	40,000
	11,053,022	14,873,971	6,252,326
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(1,901,259)	(1,324,439)	(2,292,318)
Rates Income in Advance	0	0	0
GST Payable	(154)	0	0
Accrued Salaries & Wages	(149,557)	(161,869)	0
Accrued Interest on Debentures	(50,643)	(56,239)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(1,853)	(593)	0
Loan Liability	(592,668)	(428,143)	0
Provision for Annual Leave	(490,281)	(410,738)	0
Provision for Long Service Leave	(251,568)	(273,765)	0
Other Payables	0	0	0
	(3,437,983)	(2,655,786)	(2,292,318)
<b>NET CURRENT ASSET POSITION</b>	7,615,039	12,218,185	3,960,008
Less: Cash - Reserves - Restricted	(4,842,468)	(4,525,847)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	(9,109)
Add: Current Loan Liability	592,668	428,143	454,341
Add: Leave Liability Reserve	512,931	545,190	515,451
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	3,878,170	8,665,671	9,737

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	692	1,587,260	0	0	0	0	0
01 GRV-Townsites Residential	9.7018	2,928	36,365,266	3,532,095	19,766	262	3,552,123	3,551,687
02 GRV-Northam Commercial/Industrial	10.8064	249	11,298,400	1,217,384	7,261	4,926	1,229,571	1,222,050
05 Agricultural Local	0.5226	481	153,306,000	802,269	5,982	3,756	812,008	807,277
06 Agricultural Regional	0.4331	210	112,043,000	484,353	1,043	(260)	485,136	491,358
07 Rural Small Holdings	0.5958	549	96,238,000	573,386	953	0	574,339	577,486
<b>Sub-Totals</b>		5,109	410,837,926	6,609,487	35,005	8,685	6,653,177	6,649,858
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
01 GRV-Northam Town Gen	790	954	4,307,907	754,450	2,371	0	756,821	753,660
02 GRV-Northam Town Diff	790	43	177,888	33,970	(54)	0	33,916	33,970
05 Agricultural Local	790	155	12,738,910	122,450	2,201	0	124,651	122,450
06 Agricultural Regional	790	200	22,714,600	158,000	790	0	158,790	158,000
07 Rural Small Holdings	790	101	12,559,000	79,790	0	0	79,790	79,790
<b>Sub-Totals</b>		1,453	52,498,305	1,148,660	5,307	0	1,153,967	1,147,870
Less Rates Written Off							7,807,144	7,797,728
Ex-Gratia Rates							0	0
Excess Rate Receipts							12,953	12,950
<b>Totals</b>							7,820,097	7,810,678



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The differential rates differed from those advertised as due to delays in obtaining Ministerial approval, it has been decided not to spot rate Springhill, Princes Plant Nursery, Ausbao/Bakers Hill Engineering, Archer/Outback Mining and Holcim. The effect of this is a reduction in rate revenue of \$10,496. These properties are to be rated as per their zoning Agricultural Regional and Agricultural Local.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	0	4,000	(1,500)	2,500
Lesser Hall Bond	2	400	500	0	900
Nomination Deposits	4	0	800	(800)	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	293,253	28,910	(18,000)	304,163
Bonds - Building	7	36,000	0	(500)	35,500
Crossovers - Bond	9	91,392	0	(4,500)	86,892
Recreation Centre Bond	11	400	700	(700)	400
Facilities - Bonds	18	500	0	(300)	200
Footpath/Kerbing Deposit	22	89,500	39,500	(35,500)	93,500
Retentions	26	37,977	141,911	0	179,888
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (B	29	0	49,628	(49,629)	(1)
Builders Reg Board Levy	30	0	29,792	(29,792)	0
Standpipe Key	31	5,850	800	(50)	6,600
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	249,494	8,179	0	257,673
Other	34	14,873	6,850	(3,740)	17,983
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	55	615	(540)	130
Storm Damage Donations	38	175	0	0	175
		<u>835,779</u>	<u>312,185</u>	<u>(145,551)</u>	<u>1,002,413</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

8. OPERATING STATEMENT

	June 2014 Actual	2013/14 Budget	2012/13 Actual
	\$	\$	\$
<b>OPERATING REVENUES</b>			
Governance	40,196	21,526	97,024
General Purpose Funding	10,080,702	10,126,497	11,968,418
Law, Order, Public Safety	597,399	637,452	568,104
Health	36,897	43,500	184,211
Education and Welfare	2,202,866	2,289,527	1,859,021
Housing	33,537	50,201	38,489
Community Amenities	2,653,349	2,542,208	2,064,117
Recreation and Culture	565,774	1,189,851	716,435
Transport	1,061,150	3,442,330	1,645,688
Economic Services	932,446	1,541,602	944,536
Other Property and Services	108,321	72,500	134,461
<b>TOTAL OPERATING REVENUE</b>	<b>18,312,637</b>	<b>21,957,194</b>	<b>20,220,504</b>
<b>OPERATING EXPENSES</b>			
Governance	854,142	865,082	867,871
General Purpose Funding	236,788	268,824	426,757
Law, Order, Public Safety	1,040,949	1,130,048	1,040,194
Health	433,871	413,271	574,346
Education and Welfare	1,411,056	1,458,901	1,352,950
Housing	76,156	96,648	99,379
Community Amenities	3,126,649	3,644,728	2,873,879
Recreation & Culture	3,499,211	4,097,696	3,533,794
Transport	4,568,063	4,609,646	4,691,672
Economic Services	1,975,472	2,377,474	2,799,727
Other Property and Services	388,471	130,491	113,434
<b>TOTAL OPERATING EXPENSE</b>	<b>17,610,828</b>	<b>19,092,809</b>	<b>18,374,004</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>701,809</b>	<b>2,864,385</b>	<b>1,846,500</b>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014**

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 JUNE 2014

9. BALANCE SHEET

	June 2014 Actual \$	2012/13 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	9,223,456	13,540,732
Receivables	2,000,950	1,476,522
Inventories	<u>7,766</u>	<u>7,765</u>
<b>TOTAL CURRENT ASSETS</b>	<u>11,232,172</u>	<u>15,025,019</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	424,872	757,113
Inventories	884,118	884,118
Property, Plant and Equipment	29,654,440	29,096,434
Infrastructure	<u>45,982,268</u>	<u>41,707,965</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>76,945,698</u>	<u>72,445,630</u>
<b>TOTAL ASSETS</b>	<u>88,177,870</u>	<u>87,470,649</u>
<b>CURRENT LIABILITIES</b>		
Payables	2,103,465	1,690,090
Interest-bearing Liabilities	592,668	425,188
Provisions	<u>741,848</u>	<u>684,502</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>3,437,981</u>	<u>2,799,780</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	3,498,001	4,150,256
Provisions	<u>134,595</u>	<u>115,705</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>3,632,596</u>	<u>4,265,961</u>
<b>TOTAL LIABILITIES</b>	<u>7,070,577</u>	<u>7,065,741</u>
<b>NET ASSETS</b>	<u>81,107,293</u>	<u>80,404,908</u>
<b>EQUITY</b>		
Retained Surplus	75,440,460	75,054,696
Reserves - Cash Backed	4,842,468	4,525,847
Reserves - Asset Revaluation	<u>824,365</u>	<u>824,365</u>
<b>TOTAL EQUITY</b>	<u>81,107,293</u>	<u>80,404,908</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY TO 30 JUNE 2014

#### 10. FINANCIAL RATIO

	2013 YTD	2012	2011	2010
Current Ratio	1.98	1.82	1.53	2.23

The above rates are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
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# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 30 JUNE 2014**

**11. Material Variances Notes**

<u>Operating</u>	NOTE	June 2014 Actual \$	June 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
<b>Revenues/Sources</b>	8						
Governance		40,196	21,526	21,526	18,670	86.73%	Reimbursement LGIS Furniture
General Purpose Funding		2,260,605	2,315,819	2,315,819	(55,214)	(2.38%)	Lower than anticipated interest on investments
Law, Order, Public Safety		597,399	637,452	637,452	(40,053)	(6.28%)	Southern Brook Fire Shed completed under budget, hence revenue lower than anticipated
Health		36,897	43,500	43,500	(6,603)	(15.18%)	Fewer reimbursements
Education and Welfare		2,202,866	2,289,527	2,289,527	(86,661)	(3.79%)	NRCP Recurrent grant & childcare revenue lower than anticipated
Housing		33,537	50,201	50,201	(16,664)	(33.19%)	Pool house vacant, no revenue
Community Amenities		2,653,349	2,542,208	2,542,208	111,141	4.37%	Additional fees & charges raised
Recreation and Culture		565,774	1,189,851	1,189,851	(624,077)	(52.45%)	Timing Grant funding & Sale of Yak Shak yet to proceed, Pool fees lower than anticipated
Transport		1,061,150	3,351,642	3,351,642	(2,290,492)	(68.34%)	Timing of road grant funding & Sale of Depot Land, Lower than anticipated Airport revenue
Economic Services		932,446	1,541,602	1,541,602	(609,156)	(39.51%)	Timing differences grant funding & lower than anticipated event sponsorship
Other Property and Services		108,321	72,500	72,500	35,821	49.41%	Workers compensation reimbursements higher than anticipated
		<u>10,492,540</u>	<u>14,055,828</u>	<u>14,055,828</u>	<u>(3,563,288)</u>	<u>(25.35%)</u>	
<b>(Expenses)(Applications)</b>	8						
Governance		(854,142)	(865,082)	(865,082)	10,940	1.26%	
General Purpose Funding		(236,788)	(268,824)	(268,824)	32,036	11.92%	Lower than anticipated debt collection & valuation expenses
Law, Order, Public Safety		(1,040,949)	(1,130,048)	(1,130,048)	89,099	7.88%	Depreciation & Animal Control expenses lower than anticipated
Health		(433,871)	(413,271)	(413,271)	(20,600)	(4.98%)	Health Promotion not fully expended
Education and Welfare		(1,411,056)	(1,458,901)	(1,458,901)	47,845	3.28%	Childcare costs lower than budgeted
Housing		(76,156)	(96,648)	(96,648)	20,492	21.20%	Utilities at Pool House lower as no tenant and timing of maintenance works
Community Amenities		(3,126,649)	(3,644,728)	(3,644,728)	518,079	14.21%	Landfill, E-waste & seplage expenses lower than anticipated, Timing on Super Towns Projects
Recreation & Culture		(3,499,211)	(4,097,696)	(4,097,696)	598,485	14.61%	Lower than anticipated parks, community sponsorship, library expenses, Timing of Super Towns project.
Transport		(4,568,063)	(4,609,646)	(4,609,646)	41,583	0.90%	
Economic Services		(1,975,472)	(2,377,474)	(2,377,474)	402,002	16.91%	Super Towns Project timing & events savings and ANZAC funding carried forward
Other Property and Services		(388,471)	(130,491)	(130,491)	(257,980)	(197.70%)	Reallocation of plant cost to be undertaken
		<u>(17,610,828)</u>	<u>(19,092,809)</u>	<u>(19,092,809)</u>	<u>1,481,981</u>	<u>(7.76%)</u>	

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 13 AUGUST 2014

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 30 JUNE 2014**

**11. Material Variances Notes**

	NOTE	June 2014 Actual \$	June 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
<b>Operating</b>							
<b>Adjustments for Non-Cash</b>							
<b>(Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	81,326	(2,602,312)	(2,602,312)	2,683,638	103.13%	Depot & Yak Shak not sold
Movement in Accrued Interest		(5,597)	0	0	(5,597)	0.00%	
Movement in Accrued Salaries and Wages		(12,312)	0	0	(12,312)	0.00%	
Movement in Deferred Pensioner Rates/ESL		(25,706)	0	0	(25,706)	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0.00%	
Depreciation on Assets		3,460,111	3,495,741	3,495,741	(35,630)	1.02%	
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	(25,045)	(25,045)	(25,045)	0	0.00%	
Purchase Land and Buildings	1	(1,172,520)	(3,789,504)	(3,789,504)	2,616,984	69.06%	New Depot Construction to undertaken
Purchase Plant and Equipment	1	(789,937)	(920,687)	(920,687)	130,750	14.20%	Not all plant purchased prior to year end
Purchase Furniture and Equipment	1	(68,379)	(79,499)	(79,499)	11,120	13.99%	Savings in RFID at library
Purchase Bush Fire Equipment	1	(114,028)	(136,902)	(136,902)	22,874	16.71%	Southern Brook Fire Shed completed under budget
Purchase Playground Equipment	1	(31,606)	(70,000)	(70,000)	38,394	0.00%	Wundowie Skate Park timing, Wundowie Play ground not finished
Purchase Infrastructure Assets - Roads	1	(4,414,100)	(4,752,954)	(4,752,954)	338,794	7.13%	
Purchase Infrastructure Assets - Bridges	1	(146,000)	(219,000)	(219,000)	73,000	33.33%	Works completed without MRWA Contribution
Purchase Infrastructure Assets - Footpaths	1	(127,155)	(266,000)	(266,000)	138,845	52.20%	Works carried forward
Purchase Infrastructure Assets - Drainage	1	(894,306)	(2,720,058)	(2,720,058)	1,825,752	0.00%	Supertowns & Wundowie Water Project Timing
Purchase Infrastructure Assets - Parks & Ovals	1	(792,790)	(1,019,491)	(1,019,491)	226,701	22.24%	Henry Street Oval Fencing, Bakers Hill Oval, Bert Hawke projects
Purchase Infrastructure Assets - Airfields	1	(112,848)	(142,750)	(142,750)	29,902	20.95%	Incomplete
Purchase Infrastructure Assets - Streetscape	1	0	(67,595)	(67,595)	67,595	100.00%	Lower than anticipated expense to complete project
Purchase Infrastructure Assets - Other	1	0	(75,973)	(75,973)	75,973	100.00%	Information Bays & signage works not completed
Proceeds from Disposal of Assets	2	317,981	2,720,415	2,720,415	(2,402,434)	88.31%	Supertowns Aerator project timing
Repayment of Debentures	3	(487,730)	(487,730)	(487,730)	0	0.00%	Depot & Yak Shak not sold
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	131,483	131,483	131,483	0	0.00%	Early payout of loan 222
Transfers to Restricted Assets (Reserves)	4	(902,560)	(1,174,265)	(1,174,265)	271,705	23.14%	Sale of Yak Shak did not proceed, Gravel from own source not expensed
Transfers from Restricted Asset (Reserves)	4	565,940	693,142	693,142	(107,202)	15.47%	no revenue to transfer. Not all plant purchased so reserve transfer adjusted
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!	Plant Replacement & Recreation Reserves lower than anticipated as expenditure was reduced
ADD Net Current Assets July 1 B/Fwd	5	8,665,671	8,665,671	8,665,671	0	0.00%	
LESS Net Current Assets Year to Date	5	3,878,170	6,357	6,357	3,871,813	60906.29%	
<b>Amount Raised from Rates</b>	6	<b>(7,876,625)</b>	<b>(7,810,678)</b>	<b>(7,810,678)</b>	<b>(65,947)</b>	<b>0.84%</b>	

This statement is to be read in conjunction with the accompanying notes.