



*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**NOTICE OF A  
COUNCIL FORUM MEETING  
COMMENCING AT  
5:30 PM  
WEDNESDAY  
10 DECEMBER 2014**

**Councillors:**

**Please be advised that the next Forum Meeting will be held 10 December 2014.**

A handwritten signature in black ink, appearing to read "J Whiteaker", is positioned above the printed name.

**JASON WHITEAKER  
CHIEF EXECUTIVE OFFICER  
5 December 2014**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**TABLE OF CONTENTS**

---

---

1.	OPENING AND WELCOME .....	5
2.	DECLARATION OF INTEREST.....	5
3.	ATTENDANCE .....	5
4.	APOLOGIES .....	5
5.	LEAVE OF ABSENCE PREVIOUSLY APPROVED .....	5
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	6
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	6
8.	PUBLIC QUESTION TIME .....	6
9.	PUBLIC STATEMENT TIME .....	6
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS .....	6
11.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....	6
11.1	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING .....	6
11.2	RECEIPT OF MINUTES OF THE SHIRE OF NORTHAM ART COLLECTION COMMITTEE MEETING (APPENDIX 1) .....	6
12.	ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION .....	7
12.1	PRESIDENTS REPORT – COUNCIL FORUM MEETING - WEDNESDAY 10 DECEMBER 2014 .....	7
13	REPORTS OF OFFICERS .....	10
13.1	ADMINISTRATION.....	10
13.1.1	COUNCIL MEETINGS FOR CALENDAR YEAR 2015 .....	10
13.1.2	TENDER NO 10 OF 2014 – WUNDOWIE STORMWATER REUSE PROJECT STAGE 1.....	13
13.2.	DEVELOPMENT SERVICES.....	17
13.2.1	INITIATION OF AMENDMENT TO LOCAL PLANNING POLICY 1 - OUTBUILDINGS UNDER LOCAL PLANNING SCHEME NO. 6 .....	17
13.2.2	PLANNING APPLICATION FOR AN ANIMAL ESTABLISHMENT (DOG KENNEL) – LOT 2 NO 4479 GREAT EASTERN HIGHWAY, BAKERS HILL (APPENDIX 2).....	35
13.2.3	TENDER 9 OF 2014 FOR THE HISTORIC NORTHAM FIRE STATION ROOF REPLACEMENT .....	49
13.3.	CORPORATE SERVICES.....	54
13.3.1	ACCOUNTS AND STATEMENTS OF ACCOUNTS (APPENDIX 3) .....	54

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

13.3.2	FINANCIAL STATEMENTS TO 30 NOVEMBER 2014 (APPENDIX 4) .....	55
13.3.3	PRESIDENT & DEPUTY PRESIDENT ALLOWANCES .....	56
13.3.4	TENDER D2 OF 2014 – LEASE OF PORTION OF SHIRE COMMONAGE RESERVE 44700 .....	63
13.3.5	APPLICATION TO WRITE OFF OUTSTANDING CHARGES .....	67
13.4.	COMMUNITY SERVICES .....	71
13.5.	ENGINEERING SERVICES .....	72
13.5.1	TENDER 5 OF 2014 - PROVISION OF ROAD & FOOTPATH SWEEPING .....	72
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	80
15.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING .....	80
15.1.	ELECTED MEMBERS .....	80
15.2.	OFFICERS .....	80
16.	CONFIDENTIAL ITEMS .....	81
16.1	PREMIER'S AUSTRALIA DAY CITIZENSHIP AWARDS 2014 .....	81
17.	DECLARATION OF CLOSURE .....	81
APPENDIX 1	.....	82
APPENDIX 2	.....	90
APPENDIX 3	.....	121
APPENDIX 4	.....	152

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**Notice and Agenda of the Forum Meeting of Council to be held in the Council Chambers on WEDNESDAY, 12 November 2014 at 5:30 pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

**1. OPENING AND WELCOME**

**2. DECLARATION OF INTEREST**

Item Name	Item No.	Name	Type of Interest	Nature of Interest

**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
T M Little  
D A Hughes  
U Rumjantsev  
D G Beresford  
J E Williams  
A W Llewellyn  
R W Tinetti  
K D Saunders

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Community Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Project Manager Community Infrastructure  
Executive Assistant to Chief Executive Officer  
Senior Planning Officer

J B Whiteaker  
C D Kleynhans  
R Rayson  
P B Steven  
D R Gobbart  
C B Hunt  
A C Maxwell  
B Southee

**GALLERY**

**4. APOLOGIES**

Nil

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**8. PUBLIC QUESTION TIME**

Nil

**9. PUBLIC STATEMENT TIME**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Cr Steven Pollard is to present a certificate of recognition to Wayde Lawrence and Gisela Dunstan for his act of compassion and kindness in relation to the first aid rendered in respect of the dog attack incident on the 23 November 2014.

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

**RECOMMENDATION**

That the minutes of the Ordinary Council Meeting held Wednesday, 19 November 2014 be confirmed as a true and correct record of that meeting.

**11.2 RECEIPT OF MINUTES OF THE SHIRE OF NORTHAM ART COLLECTION COMMITTEE MEETING (APPENDIX 1)**

**RECOMMENDATION**

That Council receives the minutes of the Shire of Northam Art Collection Committee meeting held 27 November 2014.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### 12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

#### 12.1 PRESIDENTS REPORT – COUNCIL FORUM MEETING - WEDNESDAY 10 DECEMBER 2014

<b><u>Visitations and Consultations</u></b>	
21/11/14	WALGA Avon Midlands Country Zone meeting in Goomalling
21/11/14	Rotary Quiz Night
24/11/14	Ratepayer on site meeting
25/11/14	Joint Shire/Chamber of Commerce forum
25/11/14	Media re: dog attack
26/11/14	Shire 3 monthly strategic meeting
30/11/14	Avon Link Train Service relaunch event
30/11/14	St. Josephs School 125 <sup>th</sup> anniversary event
1/12/14	AROC meeting – Cr. Llewellyn and Jason attending
3/12/14	CEO Review Committee meeting
3/12/14	St. Josephs School annual graduation event
8/12/14	Shire of Northam Art Exhibition event
8/12/14	Northam Primary School annual graduation event
9/12/14	Regional Local Government (Sports) forum in Moora
11/12/14	Department of Regional Development DG Ralph Addis town tour
12/12/14	Premier Colin Barnett and Jim Chown MLC meeting
12/12/14	Shire Christmas in the Park event at Bernard Park
13/12/14	Northam Family Health practice launch BBQ
13/12/14	Carols in the Park event at the Northam Recreation Centre
16/12/14	Avonvale Primary School annual graduation event
17/12/14	Silver Wings annual Christmas dinner in Wundowie
17/12/14	Annual Electors meeting
19/12/14	Shire of Northam Christmas Party function
<b><u>Upcoming Events</u></b>	
25/12/14	Christmas Day
1/1/15	New Years Day – Happy New Year!!!
26/1/15	Australia Day events

#### **Strategic matters:**

##### Avon Midlands Country Zone (WALGA)

The last meeting for the year of the Zone was held in Goomalling.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

Agenda topics included:

1. Wheatbelt Aged Support and Care Solutions implementation plan
2. Gt. Northern Highway sections upgrade review
3. CBH – this was mainly about the closure/expansion plans for some receival points, road freight task, rail freight task including arbitration for rail access agreement with Brookfield Rail, shipping arrangements and access to ports. It was noted that 75% of grain had been received at 55 sites out of 200 total sites. 84 sites were not opened in 2011. With the closure of some tier 3 rail lines, CBH has assets which are “stranded.
4. Zone Tax Offset (Federal income tax) – we have requested that the quantum of the offset be reviewed as it has not kept up with inflation over the years.
5. Needle syringe program (Fit Packs) – The Shire of Moora requested other Shires to provide data on discarded Fit Packs and syringes. The Shire of Northam has no direct data but we do not believe the problem is “significant” in Northam, Bakers Hill, Wundowie or anywhere else within the Shire. We are to contact the Northam Hospital to see how many packs are distributed annually and check whether discarding is a problem

State Council Agenda:

There were 17 matters for decision and the most significant from the Shire’s perspective are:

- 5.2 Poll provisions policy – agreed to lobby to have future boundary adjustments made subject to the current poll provisions. This does not apply to the current reform program.
- 5.3 State Budget submission by WALGA
- 5.9 Interim submission on Planning and Development (Bushfire Risk Management) Regulations 2014. Concern around the insurability of properties in declared fire prone areas.
- 5.14 State Planning Policy 3.1 – Parking matters

Reports received included:

1. WALGA President Troy Pickard’s report. Troy has been elected to the role of the President of ALGA, the whole of Australia representative body that primarily deals with Federal local government matters such as the recent Constitution amendment push, which was subsequently aborted. His report covered off on the metropolitan reform program, particularly the lack of full State Government funding for the reforms and the 75% loan element.
2. State Councillor Lawrie Short’s report. Lawrie and others expressed their condolences on the loss of Cr. Head to our Shire.
3. Country Reform Policy Forum group – future meetings deferred until 2015
4. Department of Local Government and Communities (DLGC) – no DG report, now see newsletters.
5. District Emergency Management Committee (DEMC) minutes.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

6. Municipal Waste Advisory Council (MWAC) minutes.
7. Local Government Grain Freight Group minutes – this is primarily about the tier 3 rail closures and CBH logistics program.
8. South West Native Title settlement – the State Government is working on resolving this long running matter in 2015. The South West Aboriginal Land and Sea Council (SWALSC) has been working with aboriginal groups and State Government to help progress this matter.
9. Wheatbelt Health MOU Group minutes.
10. RDA Wheatbelt – Federal Government regional development vehicle.
11. Wheatbelt Development Commission – State Government. Aged Care sector matters are a current focus as no one else seems to be engaged in this area.

Avon Regional Organisation of Councils (AROC)

This is a voluntary grouping of the following 6 Councils: Chittering, Dowerin, Goomalling, Northam, Toodyay, and Victoria Plains. Royalties for Regions - Regional Component has been a focus for this group in recent years, The Killara extension was the beneficiary of a significant portion of these funds.

Cr. Llewellyn deputised for me at the last AROC meeting.

Agenda topics included:

1. Age Friendly Communities – including audit tool to understand the current state and types of infrastructure.
2. Regional Infrastructure Trust delivery models
3. Regional Health Care

The CEOs of the Shires are also working on:

1. CLGF Aged Housing Project
2. Waste minimisation plan
3. Cloud computing – now abandoned as deemed not appropriate for LGAs.
4. Dowerin Steam Train project – anticipated completion by mid 2015
5. Formalisation of AROC – a “Charter” and new MOU is considered appropriate but not migration to a formal Regional Council.

NBN Rollout

It appears to me that fixed wireless access is the current priority for NBN Co. in the Shire of Northam. This means that “Fibre to the Node” for residential and business premises will be some time off still.

Regional Centres Development Plan (Super towns)

A meeting is likely to be held in February with the other 8 towns in the program to discuss the progress of the individual implementation plans to date and the State Government current and future commitment to it.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**13 REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

**13.1.1 COUNCIL MEETINGS FOR CALENDAR YEAR 2015**

Name of Applicant:	N/A
Name of Owner:	N/A
File Ref:	2.1.3.1
Officer:	Jason Whiteaker
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	28 November 2014

**PURPOSE**

The purpose of this report is to outline the meeting schedule for Ordinary Meetings of Council for the twelve months from January 2015 through to December 2015.

**BACKGROUND**

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give **local public notice** of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

**STATUTORY REQUIREMENTS**

Local Government Act 1995 – s1.7;

Local Government (Administration) Regulations, Reg 12.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

N/A

**BUDGET IMPLICATIONS**

For the 2014 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$17,600 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

**OFFICER'S COMMENT**

Council, at its Ordinary Meeting held on Wednesday 17 December 2008, resolved to hold a month's Ordinary Council Meeting on the third (3rd) Wednesday of each month. A Council Agenda Forum would be held on the second (2nd) Wednesday of the month in accordance with current practice.

Staff have discussed and reviewed the current process in place for Ordinary Council and Council Forum meetings. There are a number of options available to Council moving forward with regards to its decision making process.

1. Retain status quo – the current system has an Agenda forum the week prior the Full Council meeting. This requires the agenda to be closed two Fridays prior to this, allowing staff time to collate and internally review agenda items the week before Agenda forum and the agenda to be sent out the Friday prior forum. Once the forum has been completed on the Wednesday staff review any Council comments and a new agenda is published on the Friday.

The specific issues that this raises are around the timeframe, there is a three week gap between agenda items being developed and Council decisions being made. Secondly the current process involves preparing and processing of two agendas, which while they may be similar still requires alterations and republication.

2. Alter the timing of the Council Forums – there is an opportunity to retain the forums, however attempt to deal with the forum and Council meeting in the same week. This would eliminate the timeframe issue and the need for duplication in effort in developing two agendas in two weeks. Staff are of the view that a trial period where Council holds the forum on a Monday evening and the Full Council on the Wednesday evening would be worthy of consideration of Council.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

3. Remove the forums all together – it is not unusual for Councils to not hold forums. This would result in the full debate and questioning occurring at the Full Council meeting. This practice does promote full and complete openness and accountability of decision making. It is not however being recommended at this point as staff have formed a view that the forum meetings do add value to the decision making process.

In addition staff are seeking Council endorsement to not hold the forum meeting in January. Given there was some discussion around recessing over the January period, it is felt that removing the requirement for a forum meeting in January would provide an opportunity for Elected Members and staff to have a break over the Christmas period.

**RECOMMENDATION**

**That Council;**

1. **Advertise that its Ordinary Meetings of Council for 2015 will be held on the third (3rd) Wednesday of each month with the dates as listed below:**

<b>Wednesday</b>	<b>21 January 2015</b>
<b>Wednesday</b>	<b>18 February 2015</b>
<b>Wednesday</b>	<b>18 March 2015</b>
<b>Wednesday</b>	<b>15 April 2015</b>
<b>Wednesday</b>	<b>20 May 2015</b>
<b>Wednesday</b>	<b>17 June 2015</b>
<b>Wednesday</b>	<b>15 July 2015</b>
<b>Wednesday</b>	<b>19 August 2015</b>
<b>Wednesday</b>	<b>16 September 2015</b>
<b>Wednesday</b>	<b>21 October 2015</b>
<b>Wednesday</b>	<b>18 November 2015</b>
<b>Wednesday</b>	<b>16 December 2015</b>

3. **Holds Agenda forum meetings on the Monday immediately prior the Full Council meetings.**
4. **Holds a Strategic Meeting quarterly in the months of February, May, August and November, on the Wednesday following the meeting of Full Council; and**
5. **All meetings are to be convened in the Council Chambers and to commence at 5.30pm.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**13.1.2 TENDER NO 10 OF 2014 – WUNDOWIE STORMWATER REUSE PROJECT  
STAGE 1**

Name of Applicant:	Internal Staff Report
File Ref:	8.2.9.2 / 4.1.1.25
Officer:	Chadd Hunt
Officer Interest:	N/A
Policy:	F3.2 Purchasing & Tendering Policy F3.4 Regional Price Preference
Voting:	Simple Majority
Date:	2 December 2014

**PURPOSE**

For Council to assess tenders received for the construction of Stage One of the Wundowie Stormwater Reuse Project.

**BACKGROUND**

As Council is aware the proposed Wundowie Stormwater Harvesting project includes a component of creating a new basin, pipeline and pump set to capture additional stormwater and transfer it to the existing storage dam.

Council resolved at its meeting held on 16<sup>th</sup> July 2014 to amend the delegated authority register to modify the way in which officers can call for tenders. Subsequently approval from Council to call for tenders is not required however the authority to award the tender for works over \$100,000 still rest with Council.

Following the new procedure for calling for tenders the process of advertising the was carried out. The advertising period closes on 8<sup>th</sup> December 2014 and a detailed assessment will be provided to Council.

**STATUTORY REQUIREMENTS**

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

*“Reg. 18. Choice of tender*

*(1) A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders;*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

- (2) *A tender that is submitted at a place, and within the time, specified in the Invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender;*
- (3) *If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected;*
- (4) *Tenderers that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.*
  - (4a) *To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.*
- (5) *The local government may decline to accept any tender.*
- (6) *If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*
- (7) *If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

*[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]"*

and:

*Req. 20. Variation of requirements before entry into contract*

- (1) *If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.*
- (2) *If –*
  - (a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*
  - (b) *the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

*tender the local government considered it would be the next most advantageous to it to accept.*

- (3) *In sub regulation (1) –*  
**minor variation** *means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

***F 3.4 Regional Price Preference***

Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

Up to 10% when the contract is for goods and services, up to a maximum price reduction of \$50,000.

Up to 10% when the contract is for goods and services, including construction (building) services, up to a maximum price reduction of \$500,000 if the Shire of Northam is seeking tenders from the private sector for the provision of those goods and services for the first time where those goods or services have been a function undertaken by the Shire.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

Objective     N3 Management and protection of water resources.

**FINANCIAL IMPLICATIONS**

Application of appropriate selection criteria to the tender will assist in ensuring that tenderers offering the “best value” with respect to the supply of goods and services are highlighted via the tender assessment process.

As indicated in the Background section of the report the funding for this project is through the Wheatbelt NRM Stormwater Reuse Project. Within the existing budget a total amount of \$1,057,714 with funding of \$980,590.25 is provided to undertake the entire project.

**OFFICER’S COMMENT**

Following the closure of the tender period an assessment of all tenders was undertaken by council staff in consultation with the Project Superintendent. Attached to the Agenda is a summary of the assessment undertaken for this project.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**RECOMMENDATION**

**That Council:**

- 1. Award Tender 10 of 2014 Construction of the Wundowie Stormwater Reuse Project (Stage 1) to \_\_\_\_\_ for the Tender amount of \$\_\_\_\_\_ ex GST.**
- 2. Endorse the Chief Executive Officer entering into a contract on behalf of Council with the selected Tenderer to undertake the construction of Wundowie Stormwater Reuse Project (Stage 1) as stipulated within the tender documents.**

*Note – recommended successful tenderer will be added during forum week, once the tenders have been fully assessed.*



# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### 13.2. DEVELOPMENT SERVICES

#### 13.2.1 INITIATION OF AMENDMENT TO LOCAL PLANNING POLICY 1 - OUTBUILDINGS UNDER LOCAL PLANNING SCHEME NO. 6

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.11.1
Officer:	Phil Steven/Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6
Voting:	Simple Majority
Date:	17 December 2014

#### PURPOSE

Council is requested to review amendments made to Local Planning Policy 1 - Outbuildings and initiate the adoption process of amending Local Planning Policy 1 - Outbuildings.

#### BACKGROUND

The following table lists the key dates in regards to this policy:

Date	Item / Outcome
13 April 2013	Date of last review.
18 December 2013	Policy adoption date.
August 2014	Three planning applications proposing variations to the policy were put to Council for determination.
September 2014	Council requested that the Policy be reviewed.
19 November 2014	A report is prepared for the Council Strategic Meeting.
26 November 2014	Policy changes discussed at the Council Strategic Meeting.
29 November 2014	Report is prepared for Council.

The purpose of this report is to request that Council initiate the adoption process in order to publicly advertise the proposed amendments to Local Planning Policy 1 - Outbuildings (LPP1) under the provisions of Local Planning Scheme No.6.

There has been an increased demand within the Shire of Northam for larger outbuildings. The most frequent requests for variations to Council's policy including oversized outbuilding areas and increased wall and ridge heights. Based on a consistent demand from the community to vary the provisions of the Outbuilding Policy, Council has requested that officer's undertake a review of the existing policy.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

As part of this review, an analysis was undertaken of the outbuilding applications received by the Shire between December 2013 and August 2014, along with a comparison of outbuilding policies in surrounding Shires (Refer to Appendix 2 & 3). The findings of this review has recommended proposed increases to the maximum floor area for outbuildings within the Residential, Rural Residential and Rural Smallholdings zones and increased outbuilding wall and ridge height within the Residential zone. In addition to this, a number of definitions have been added and/or redefined in order to provide greater clarification in the interpretation of the policy.

It is anticipated that the proposed amendments would reduce the number of variations being applied for and allow greater consistency of development applications with Council's Policy.

## **STATUTORY REQUIREMENTS**

### LOCAL PLANNING SCHEME NO.6

Clauses 2.2. to 2.5 of Local Planning Scheme No.6 details the process involved for the adoption of Local Planning Policies as follows:

#### **2.2. Local Planning Policies**

Part 2 - Local Planning Policy Framework of Local Planning Scheme No.6 specifies the following in regard to Local Planning Policies;

#### **2.2 Local Planning Policies**

*The local government may prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area so as to apply -*

- (a) generally or for a particular class or classes of matters; and*
- (b) throughout the Scheme area or in one or more parts of the Scheme area, and may amend or add to or rescind the Policy.*

#### **2.3 Relationship of Local Planning Policies to Scheme**

*2.3.1 If a provision of a Local Planning Policy is inconsistent with the Scheme, the Scheme prevails.*

*2.3.2 A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.*

*Note: Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. Although Local Planning Policies are not part of the Scheme they must be consistent*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

*with, and cannot vary, the intent of the Scheme provisions, including the Residential Design Codes. In considering an application for planning approval, the local government must have due regard to relevant Local Planning Policies as required under clause 10.2.*

**2.4 Procedure for making or amending a Local Planning Policy**

*2.4.1 If a local government resolves to prepare a Local Planning Policy, the local government -*

- (a) is to publish a notice of the proposed Policy once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area, giving details of -
  - (i) where the draft Policy may be inspected;*
  - (ii) the subject and nature of the draft Policy; and*
  - (iii) in what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made;**

*(b) may publish a notice of the proposed Policy in such other manner and carry out such other consultation as the local government considers appropriate.*

*2.4.2 After the expiry of the period within which submissions may be made, the local government is to -*

- (a) review the proposed Policy in the light of any submissions made; and*
- (b) resolve to adopt the Policy with or without modification, or not to proceed with the Policy.*

*2.4.3 If the local government resolves to adopt the Policy, the local government is to -*

- (a) publish notice of the Policy once in a newspaper circulating in the Scheme area; and*
- (b) if, in the opinion of the local government, the Policy affects the interests of the Commission, forward a copy of the Policy to the Commission.*

*2.4.4 A Policy has effect on publication of a notice under clause 2.4.3(a).*

*2.4.5 A copy of each Local Planning Policy, as amended from time to time, is to be kept and made available for public inspection during business hours at the offices of the local government.*

*2.4.6 Clauses 2.4.1 to 2.4.5, with any necessary changes, apply to the amendment of a Local Planning Policy.*

**2.5 Revocation of a Local Planning Policy**

*A Local Planning Policy may be revoked by -*

- (a) the adoption by a local government of a new Policy under clause 2.4 that is expressed to supersede the existing Local Planning Policy; or*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

*(b) publication of a notice of revocation by the local government once a week for 2 consecutive weeks in a newspaper circulating in the Scheme Area.*

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

**Goal:** Provide an environment that enhances and builds on the liveability of the Shire.

The proposed amended policy will improve consistency in the appearance of outbuildings in residential areas. The proposed amendment to vary residential outbuilding size based on lot size and the increase in maximum permitted wall heights within the residential zone will allow enough height clearance to facilitate lifestyle activities such as the storage of caravans and boats. The proposed amendments will provide greater choice for property owners whilst also ensuring that the appearance of the garage complements the dwelling, improving the visual amenity of the street and the liveability of the Shire.

**BUDGET IMPLICATIONS**

There will be costs associated with the preparation of advertising material.

**OFFICERS COMMENT**

There has been an increased demand within the Shire of Northam for larger outbuildings. The most frequent requests for variations to Council's policy include oversized outbuilding areas and increased wall and ridge heights to accommodate caravans and boats. Recently, a number applications proposing variations to the policy have been referred to Council for determination. Council determined to approve all the proposed variations which was against officer recommendations.

This policy is being amended with the intention of providing clear guidance on outbuilding size that is permitted by zone, generally outbuilding sizes have been made more generous on the basis that 1) it is still appropriate and consistent with lot size and zone objectives and 2), on the basis that should this amended policy be adopted by Council the community and council officers will be required to adhere to its requirements.

New Definitions

The proposed amendment to this policy includes new definitions that have been added in order to provide clarification for the interpretation of this policy and to also improve consistency with State Planning Policy – Residential Design Codes of Western Australia. New definitions include the following:

**“Attached”** means that a structure is joined at the roof to another structure.

**‘Detached’** means that no part of a structure is joined to any part of another structure.

**“Garage”** Any enclosed roofed structure, other than a **carport**, designed to accommodate one or more motor vehicles provided for the sole use of the

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

dwelling and designed to be integrated with the dwelling. Garages that are included under the main roof of the residence are not subject to this policy.

**“Integrated”** means that a garage or outbuilding is constructed of similar roof pitch, colours, materials and design in reference to the existing dwelling’s roof pitch, colours, materials and design.

**“Lean-To”** means a structure with a single sloping roof that is structurally attached to an existing building. Lean-to’s that are attached to an outbuilding are subject to this policy.

**“Patio”** has the same meaning given to it in the Residential Design Codes and is an unenclosed structure covered in a water impermeable material which may or may not be attached to a dwelling. Patios that are attached to the dwelling are not subject to this policy.

#### Maximum Combined Floor Area Amendments

Table 2 of the policy has been expanded to include a more detailed breakdown of maximum outbuilding sizes for the various residential zones. This is based on the variety of lot sizes that are encompassed within the ‘residential zone’. As the minimum lot size for lots zoned Residential R2.5 and R5 are significantly larger than lots zoned Residential R15 to R40, with minimum lot sizes within these zones varying from 4000m<sup>2</sup> in R2.5 zoned lots through to 180m<sup>2</sup> lots in the R40 zone.

It is considered that lots zoned R2.5 and R5 are capable of sustaining slightly larger outbuildings with minimal impact to the visual amenity of surrounding properties. A comparison with surrounding peri-urban and rural shires outbuilding policies has been undertaken, which showed that the Shire of Mundaring and Toodyay Local Planning Policies for Outbuildings allow outbuildings up to 120m<sup>2</sup> on lots zoned Residential R2.5 and outbuildings up to 90m<sup>2</sup> within the Residential R5 zone. Based on this research, and feedback from Council and the community LPP 1 – Outbuildings has been amended to allow 120m<sup>2</sup> outbuilding in the Residential R2.5 zone and 90m<sup>2</sup> in the R5 zone.

The maximum floor area for outbuildings for lots zoned R10-R15 has remained unchanged with a maximum permitted outbuilding area of 80m<sup>2</sup>. Amendments to the maximum floor area for lots zoned Residential R20 to R40 will allow a maximum area of 80m<sup>2</sup> or 10% of the site area, whichever is the lesser. This amendment will improve policy consistency with the Residential Design Codes of Western Australia which specify the following:

*‘Outbuildings collectively do not exceed 60m<sup>2</sup> in area or 10 per cent in aggregate of the site area, whichever is the lesser;’*

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

The amended policy will improve the appearance of residential areas, reducing outbuilding bulk and scale as outbuilding size will be in direct proportion to lot size.

Maximum floor areas for outbuildings within the Rural Residential and Rural Smallholdings zones have also been increased by 50m<sup>2</sup> on the basis of community and Council feedback and a comparison against surrounding shire policy. Maximum recommended permitted outbuilding areas have been increased to 200m<sup>2</sup> within the Rural Residential zone and 300m<sup>2</sup> within the Rural Smallholdings zone. It was determined that the increase in outbuilding area to this size, is consistent with the objectives of the Rural Residential and Rural Smallholding zone.

Maximum permitted outbuilding areas have remained unchanged for lots zoned Rural.

#### Maximum Wall and Ridge Heights

The Shire has received a number of applications for outbuildings in the Residential zone requesting a variation to the maximum permitted wall and ridge height in order to accommodate boats and caravans. A number of regional local governments have amended policy requirements (including the R-code outbuilding requirements) to allow residents to house their boats/caravans etc in the residential garage (requiring a variation in garage height requirements).

It is considered that the character of the Shire of Northam being a regional shire on the outskirts of Perth encourages a variety of lifestyle choices such as caravan travel and boating. Therefore, it is considered that an amendment to the proposed wall and ridge heights for outbuildings on lots zoned Residential can be increased to 3.5m maximum wall height and 4.5m maximum ridge height. This increase in wall height allows enough height to accommodate caravans and boats and is consistent with surrounding Shire's policies and the goals of the Shire's Community Strategic Plan.

#### Detached Carports and Garages

The amended policy is proposing that an additional 40m<sup>2</sup> garage be permitted in addition to the maximum permitted floor area for outbuildings. The additional garage will only be permitted on lots with a garage incorporated under the main roof of the residence, provided that the appearance of the detached garage or carport is designed to match the materials of the main dwelling in terms of roof pitch, colour and wall cladding. This amendment has been included in order to provide more choice for property owners whilst also ensuring that the appearance of the garage complements the dwelling, improving the visual amenity of the street.

#### Request for Variations to the Policy

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

In general, the community has exhibited an 'as of right' attitude when it comes to development. If they are not satisfied with the requirements specified in the policy, the community will request that their application be referred to Council for determination.

From an Officer perspective, consistency in determination is vital, not only as a reflection on Officer/Council discretion but also in built form. It is considered that once a Council Policy is adopted that it forms an extension of the Local Planning Scheme and should not be varied unless there a detailed valid justified reasons for this within the planning context i.e not just because someone simply wants a bigger shed.

It is considered that the proposed amendments to Councils policy will curtail the need for variations to Council's policy and as such application which propose variations without valid justification will be refused. The applicant then has the option of pursuing the matter through the State Administrative Tribunal appeal process.

Council is requested to consider the proposed amendments to ensure that it represents the Council's intentions for the Shire as a whole in terms of development standards.

Local Planning Policies are required to be publically advertised consecutively for two weeks within the relevant media publication. Following this time, any submissions made by the public will be considered and, if appropriate, changes and/or recommendations will be made by Officers and presented to Council for further determination prior to adoption. Therefore, it is recommended that Council initiate the adoption of an amendment Local Planning Policy 1 - Outbuildings for public advertising.

**RECOMMENDATION**

- 1. That Council advertise the proposed amendments of Local Planning Policy 1 - Outbuildings for public comment in accordance with Clause 2.4 of Local Planning Scheme No.6.**
- 2. That following the conclusion of the advertising period, the matter be referred back to Council for consideration for final adoption.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

**LOCAL PLANNING POLICY**

POLICY NO:	LPP 1
POLICY SUBJECT:	OUTBUILDINGS
ADOPTION DATE:	18 December 2013
LAST REVIEW:	18 November 2014

**OBJECTIVES**

The primary objectives are to:

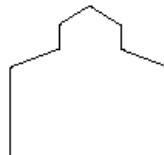
- (a) Ensure that no outbuilding adversely impacts upon the amenity of the area or upon vistas from public roads;
- (b) Provide certainty for landowners of the requirements within the Shire and guidance to the Shire's officers by ensuring that all development issues are considered when applying for planning approval and that the rural nature of the Shire is maintained;
- (c) Limit the impact of outbuildings by specifying such things as maximum floor/roof areas, wall heights, ridge heights, location, material colour and landscaping;
- (d) Allow sufficient scope for the siting of outbuildings sympathetic with landscape features, distance from neighbouring properties and roads;
- (e) Ensure that constructed outbuildings are not utilised for unapproved purposes.

**DEFINITIONS**

The following are definitions that may be used as part of this policy in addition to the definitions included in Local Planning Scheme No 6:

**“Attached”** means that a structure is joined at the roof to another structure.

**“Barn”** means the same as an outbuilding, however, has a profile similar to the included diagram.





# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

**“Building Envelope”** means an area of land within a lot marked on a plan approved by the responsible authority within which all buildings and effluent disposal facilities on the lot must be contained.

**“Carport”** means a roofed structure designed to accommodate one or more motor vehicles unenclosed except to the extent that it abuts a dwelling or a property boundary on one side, and being without a door unless that door is visually permeable. Carports that are included under the main roof of the residence are not subject to this policy.

**“Combined Floor Area of Outbuildings”** for the purpose of this policy is the total floor area of all of the outbuildings located on the subject land.

**“Combined Roof Area of Outbuildings”** for the purpose of this policy is the total roof area of all outbuildings located on the subject land.

**“Council”** means the elected members of the Shire.

**“Detached”** means that no part of a structure is joined to any part of another structure.

**“Development”** shall have the same meaning given to it in the Planning and Development Act 2005.

**“Dwelling”** means a building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.

**“Earthworks”** means the movement of earth on land which is carried out in conjunction with the construction of a structure or independently and exceeds 0.5m in height at any given point.

**“Enclosed”** means an area bound on three of more sides by a permanent wall and covered in a water impermeable material.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

**“Floor Area”** shall have the same meaning given to it in and for the purposes of the Building Code of Australia published by the Australian Building Codes Board.

**“Garage”** Any enclosed roofed structure, other than a **carport**, designed to accommodate one or more motor vehicles provided for the sole use of the dwelling and designed to be integrated with the dwelling. Garages that are included under the main roof of the residence are not subject to this policy.

**“Garden Shed”** means a prefabricated steel structure with a maximum floor area of 12.25m<sup>2</sup>, a maximum wall height of 1.8m and a maximum ridge height of 2.1m.

**“Integrated”** means that a garage or outbuilding is constructed of similar roof pitch, colours, materials and design in reference to the existing dwelling’s roof pitch, colours, materials and design.

**“Lean To”** means a structure with a single sloping roof that is structurally attached to an existing building. Lean to’s that are attached to an outbuilding are subject to this policy.

**“LPS 6”** means Local Planning Scheme No 6.

**“Outbuilding”** has the same meaning given to it in the Residential Design Codes and is also a structure used for the housing/storage of machinery or household items which may be provided with power and water and incorporates such structures as sheds and barns but does not include a garage or carport. An outbuilding also means a Class 10A building as defined by the Building Code of Australia, which class 10 refers to a “non-habitable” building.

**“Patio”** has the same meaning given to it in the Residential Design Codes and is an unenclosed structure covered in a water impermeable material which may or may not be attached to a dwelling. Patios that are attached to the dwelling are not subject to this policy.

**“Residential Design Codes”** or **“RDC”** means State Planning Policy 3.1 issued by the Department of Planning.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

**“Ridge Height”** means the maximum vertical distance between the natural ground level and the finished roof height directly above.

**“Scheme”** means Local Planning Scheme No 6.

**“Second Hand Materials”** means any construction materials that have previously been used in the construction of any other structure.

**“Setback”** means the distance from boundaries as defined in Local Planning Scheme No 6 or the Residential Design Codes.

**“Shed”** means, for the purposes of the Scheme, a structure with a floor area of greater than 12.25m<sup>2</sup> used for the housing / storage of machinery or household items which may be provided with power and water but does not have any ablution facilities and does not include garden sheds and carports. A shed also means a Class 10A building as defined by the Building Code of Australia, which class refers to a “non-habitable” building.

**“Shire”** means the Shire of Northam.

**“Substantially Commenced”** means the commencement of the approved development either by way of undertaking associated earthworks, construction, placement or otherwise of the approved development to a minimum of one third complete.

**“Wall Height”** means the maximum vertical distance between the finished ground level and the finished wall height directly above.

#### **STATUTORY POWERS**

This Local Planning Policy is made pursuant to clause 2.2 of the Shire’s Local Planning Scheme No 6.

#### **POLICY STATEMENT**

##### **Location of Outbuilding**

Within the “Residential”, “Rural Residential”, “Rural Smallholdings” and “Rural” (under 40ha) zones, outbuildings other than a carport will not be

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



permitted in the area between the house and the front boundary of the property.

#### Setback Requirements

Where a building envelope has been allocated, all development involving the construction of a structure must be erected within the confines of the building envelope. Development is not permitted to be erected outside of a building envelope. Building envelopes may be modified subject to planning approval being granted by the Shire.

Where no building envelope has been nominated on the lot, all development shall be subject to the appropriate setback requirements to the external face of a wall of the development, as outlined in Table 2 of the Scheme.

**Table 1 - Minimum Setbacks to Outbuildings**

Zone	Setback From	Minimum Distance
Residential	Front Boundary Side/Rear Boundaries	As per RDC, refer to Location and Parapet Walls in Residential Zone
Rural Residential	Front Boundary Side Boundary Rear Boundary	As per LPS 6: 15m 10m 10m
Rural Smallholdings	Front Boundary Side Boundary Rear Boundary	As per LPS 6: 25m 20m 20m
Rural	Front Boundary Side Boundary Rear Boundary	As per LPS 6: 25m 20m 20m

#### Parapet Walls in Residential Zone

Parapet walls can be supported for outbuildings constructed on the side or rear property boundary only:

- (a) On land with a residential density code of "R15" or higher;

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

- (b) When the written support of the owner(s) of the adjacent property on whose boundary the parapet is to be placed has been obtained;
- (c) With a maximum length of 6m and height of 3m from finished ground level; and
- (d) In accordance with the Design Principles of the RDC for Boundary Walls.

Parapet walls are to be designed to the Building Codes of Australia standards for fire protection, to the satisfaction of the Shire and in consultation with the adjoining landowner.

#### **Cladding Materials and Design Requirements**

Within the “Residential”, “Rural Residential” and “Rural Smallholding” zones non-painted steel wall cladding will only be supported for use on outbuildings with a floor area of or less than 12.25m<sup>2</sup> and where the Shire’s officers are satisfied that reflection will not cause undue impact to neighbouring properties or passing road traffic.

Within the “Rural” zone, non-painted steel wall cladding will only be supported for use on outbuildings where the lot is over 40ha and where the Shire’s officers are satisfied that reflection will not cause undue impact to neighbouring properties or passing road traffic.

For all outbuildings in the “Residential”, “Rural Residential”, “Rural Smallholding” and “Rural” zones, non-painted custom-orn or similar roofing will only be supported where the Shire’s officers are satisfied that reflection will not cause undue impact to neighbouring properties or passing road traffic.

The Shire will support the use of factory applied painted steel wall and roof cladding in a colour that is sympathetic to the surroundings and colour scheme of the dwelling.

Where masonry construction is to be employed, the wall and roof colour and appearance of any outbuilding should be complementary to the design and construction of the dwelling.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

The use of second hand materials will only be approved where all materials have been inspected and deemed appropriate by an officer of the Shire prior to construction and an application being approved. The materials are to have an “as new” appearance. The applicant is to comply with any conditions placed upon the use of the materials as outlined in the approval within 30 days of construction commencing.

In the “Residential” zone, barn style outbuildings will not be permitted.

#### Maximum Combined Floor Area

The maximum floor area is construed to mean the combined floor area of any existing outbuildings on the lot together with any proposed outbuildings yet to be constructed on the lot.

Table 2 outlines the maximum floor area allowable under this policy in each zone.

**Table 2 - Maximum Floor Areas (proposed)**

Zone	Maximum Floor Area (combined)
Residential R20 - R40	80m <sup>2</sup> or 10% of the site area whichever is the lesser
Residential R10-R15	80m <sup>2</sup>
Residential R5	90m <sup>2</sup>
Residential R2.5	120m <sup>2</sup>
Rural Residential	200m <sup>2</sup>
Rural Smallholdings	300m <sup>2</sup>
Rural (8ha and under)	300m <sup>2</sup>
Rural (over 8ha up to and including 40ha)	500m <sup>2</sup>
Rural (over 40ha up to and including 100ha)	1,000m <sup>2</sup>
Rural (over 100ha)	Assessed on a Case by Case Basis

**Table 2 - Maximum Floor Areas (current policy)**

Zone	Maximum Floor Area (combined)
Residential	80m <sup>2</sup>
Rural Residential (up to and including 4.52ha)	150m <sup>2</sup>
Rural Residential (over 4.52ha)	200m <sup>2</sup>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

Zone	Maximum Floor Area (combined)
Rural Smallholdings	250m <sup>2</sup>
Rural (8ha and under)	300m <sup>2</sup>
Rural (over 8ha up to and including 40ha)	500m <sup>2</sup>
Rural (over 40ha up to and including 100ha)	1,000m <sup>2</sup>
Rural (over 100ha)	Assessed on a Case by Case Basis

In addition to the maximum aggregate floor area, a detached garage or carport up to 40m<sup>2</sup> in area is permitted provided that there is no garage incorporated under the main roof of the dwelling.

Note that lean-tos attached to an outbuilding are considered to be a part of the outbuilding and therefore the total floor area is included in the aggregate outbuilding floor area calculation.

#### Maximum Wall and Ridge Heights

The maximum wall height from natural ground level for outbuildings shall be as outlined in Table 3.

Table 3 - Maximum Wall and Ridge Heights

Zone	Wall Height	Ridge Height
Residential	3.5m	4.5m
Rural Residential	4m	5m
Rural Smallholdings	4.5m	5.5m
Rural (8ha and under)	4.5m	5.5m
Rural (over 8ha up to and including 40ha)	5m	5.5m
Rural (over 40ha up to and including 100ha)	5m	6m
Rural (over 100ha)	Assess on Individual Merit	Assess on Individual Merit

#### Construction Restrictions

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

#### Construction of Outbuildings on Land Without a Constructed Dwelling

The construction of an outbuilding on vacant land within the “Residential”, “Rural Residential” and “Rural Smallholding” zones under this Policy will not be permitted without a building permit for the construction of a dwelling having been approved by the Shire’s Building Surveyor and the dwelling having been substantially commenced.

Alternatively, if the applicant/landowner can provide the proof of financial commitment eg: a contract entered into between a builder (providing construction of a dwelling) and the applicant together with a deposit paid as well as financial evidence to demonstrate capability to pay for completion of a dwelling, the Shire may issue planning approval for the construction of an outbuilding prior to the issue of a building permit for the construction of a dwelling. This provision does not apply to property zoned “Residential”.

In the “Rural” zone, the construction of an outbuilding on vacant land which is under 40ha will not be permitted without a building permit for the construction of a dwelling having been received, approved by the Shire’s building surveyor and the dwelling having been substantially commenced.

Construction of the dwelling for which a building permit has been approved by the Shire’s Building Surveyor must commence within twelve (12) months and completed and occupied within two (2) years of the date of issue of a building permit of an outbuilding. Should the dwelling fail to be completed within two (2) years without satisfactory justification, the Shire will require the removal of the outbuilding.

Construction of an outbuilding in a “Residential” or “Rural Residential” zone may be permitted under this Policy if the subject vacant land adjoins land which consists of a dwelling and is owned by the applicant. Amalgamation of the lots may be required by the Shire.

#### Accommodation in Outbuildings

Outbuildings shall not be approved for permanent occupation, tourist accommodation or commercial purposes with the exception of a home based business or cottage industry or other use(s) as approved by the



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

---

Shire via an application for planning consent or an amendment to the Scheme.

#### Temporary Accommodation in Outbuildings Whilst Constructing a Dwelling

Outbuildings may be approved by the Shire's Environmental Health Officer for temporary accommodation whilst constructing a dwelling subject to the land being located within the "Rural Smallholdings", "Rural Residential" or "Rural" zone, compliance with Council's policy for temporary accommodation and obtaining approval from the Shire's Building Surveyor and Environmental Health Officer for the use of an outbuilding for temporary accommodation.

Upon completion and occupation of a dwelling, the outbuilding previously approved for temporary accommodation may only be used as a Class 10A building as defined in the Building Codes of Australia. Further, the Shire may request the removal of the installed facilities in the outbuilding.

#### **Carports, Garages and Garden Sheds**

##### Detached Carports and Garages

Carports and garages not incorporated under the main roof of the residence are subject to the relevant requirements outlined in this Policy. **Detached garages must be enclosed and designed to accommodate motor vehicles provided for the sole use of the dwelling. The appearance of the garage or carport must reflect the materials of the dwelling in terms of roof pitch, colour and wall cladding and designed to be integrated with the dwelling.** Front setbacks for carports and garages will be assessed in accordance with the requirements of the RDC and the provisions of this Policy.

Carports and garages that are incorporated under the main roof of the residence are not subject to this policy and will be assessed under the relevant requirements relating to the dwelling contained in the RDC.

##### Garden Sheds

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



Shire of Northam Policy Manual - LPP 1 - Outbuildings

No planning approval is required for one (1) prefabricated garden shed of or less than 12.25m<sup>2</sup> in floor area with a wall height of or less than 1.8m and a ridge height of or less than 2.1m per "Residential" or "Rural Residential" lot.

No planning approval is required for up to two (2) prefabricated garden shed of or less than 12.25m<sup>2</sup> in floor area with a wall height of or less than 1.8m and a ridge height of or less than 2.1m per "Rural Smallholdings" or "Rural" lot.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### 13.2.2 PLANNING APPLICATION FOR AN ANIMAL ESTABLISHMENT (DOG KENNEL) – LOT 2 NO 4479 GREAT EASTERN HIGHWAY, BAKERS HILL (APPENDIX 2)

Name of Applicant:	Brett Davidson
Name of Owner:	Brett Davidson
File Ref:	A1409
Officer:	Phil Steven/Bronwyn Southee/Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6 Local Planning Policy 12 - Animal Establishments
Voting:	Simple Majority
Date:	17 December 2014

#### PURPOSE

Council is requested to consider a retrospective application for an Animal Establishment (kennel) at Lot 2 No 4479 Great Eastern Highway, Bakers Hill. This application is being referred to Council for consideration as an Animal Establishment is a 'A' use within Local Planning Scheme No.6 and objections were received during the public consultation period.

#### BACKGROUND

The following table lists the key dates in regards to this application.

Date	Item / Outcome
24 October 2006	The Kennel Licence was cancelled by the property owners at the time.
3 October 2012	The applicant purchased the property.
28 October 2013	Shire rangers responded to a report that the applicant's dogs were roaming the neighbourhood.
28 October 2013	The applicant's stray dog was located. Shire rangers mailed the applicant a Kennel Application form.
23 March 2014	The applicant registered two (2) dogs with the Shire.
27 March 2014	The applicant lodged an application for a Kennel Licence to keep 16 dogs.
11 April 2014	Application was referred to Planning and it was determined that planning approval was required for An animal Establishment as no land use approval has been granted previously.
24 April 2014	Officers phoned the applicant to advise that planning approval is required for a Kennel and advised the applicant of the process involved.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

2 May 2014	Officer sent a follow up email explaining to the applicant that planning approval is required and detailing the minimum requirements for a kennel application.
27 June 2014	The applicant attempted to lodge a planning application. However officers advised that due to the lack of information provided a planning assessment could not be undertaken. When the applicant was advised of this he left before officers could explain further.
19 August 2014	Shire rangers received a call from an adjoining land owner complaining that the applicant's dogs were roaming the neighbourhood and had killed four chickens.
20 August 2014	As the landowner was operating without approval & had not contacted the Shire, nor had lodged the required application, officers issued a compliance notification to the applicant advising the applicant to submit a planning application or face prosecution for operating a Kennel without approval.
4 September 2014	The Shire received the current planning application.
19 September 2014	Email sent to the applicant advising that more information is required to be submitted in order for Officers to undertake an assessment of the application.
25 September 2014	Officers met with the applicant at Shire of Northam Administration Centre at the applicants request to discuss the outstanding information required to be submitted by the applicant.
25 September 2014	Applicant lodged an application to install a new septic system for the Kennel.
25 September 2014	Site inspection undertaken by Planning Officers and Rangers.
13 October 2014	Applicant submitted an amended site plan.
16 October 2014	Applicant submitted an amended Kennel Management Plan.
23 October 2014	Second email sent advising that the application submitted lacks the information required in order for Officers to undertake an assessment of the application.
24 October 2014	Applicant sent an email in response which included an amended Kennel Management Plan.
29 October 2014	Applicant submitted amended site plan, floor plan and elevations.
29 October 2014	Planning assessment undertaken and the application referred to DCU for comment.
7 November 2014	Email sent in response to the questions raised by the applicant in the email received 24 October 2014.
7 November 2014	Application referred to surrounding land owners for comment.
7 November 2014	Officers phoned the Department of Environmental Regulation and were advised that the Department could not provide comment on the application without a noise management plan. Department referred Officers to the EPA noise separation guidelines.
24 November 2014	Advertising period closes.
25 November 2014	Neighbour comments referred to the applicant for a response.
28 November 2014	Report prepared for Council.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

As detailed in the key date's table, the applicant purchased the subject property with the understanding that a kennel/piggery has previously operated on the site, therefore, upon occupation commenced operation of a kennel and training facility.

On 27<sup>th</sup> March 2014, the applicant applied for a Kennel Licence, which was internally referred to the Planning Department where officers determined that planning approval for an 'Animal Establishment' is required. The applicant was advised that approval is required and that the operation of the kennel is currently non-compliant as it is operating without land use approval and a kennel licence.

Following extensive liaison between Shire Officers and the applicant, the applicant formally applied for retrospective planning approval for an 'Animal Establishment' on 4<sup>th</sup> September 2014. It is important for Council to note that the applicant has been operating this business on the property, therefore the management plan and operational issues on site are current.

The Kennel is currently operating and houses approximately 15 dogs, of which 13 of the dogs are unregistered with the Shire.

The applicant is seeking retrospective approval to house a maximum of 15 dogs on the property for breeding and training purposes. The three breeds of dog proposed to be housed in the Kennel are all gun dogs including Cocker Spaniels, Irish Setters and Gordon Setters. The purpose of breeding these particular breeds of dogs is to train them on the property for hunting and detection work.

There is an existing outbuilding on the lot that was formerly used a piggery and then as a Kennel by the previous owners up until October 2006. The outbuilding is located behind the dwelling and is setback located approximately 175m from the Great Eastern Highway and approximately 19m from the neighbouring property boundary to the east.

The existing building contains twelve individual modules which are used to contain the dogs, however only four of the modules comply with the minimum size requirements specified in Local Planning Policy 12 and the *Dogs Local Law 2008*. In order to comply with these requirements, the applicant is proposing to extend the existing building to include three additional maternity and isolation modules and the addition of a food preparation area and individual exercise yards attached to each module.

The proposal also includes a Kennel Management Plan detailing the operating procedures for the Kennel.

## **STATUTORY REQUIREMENTS**

### LOCAL PLANNING SCHEME NO 6

Lot 2 No.4479 Great Eastern Highway, Bakers Hill is approximately 4 hectares and is zoned 'Rural Smallholdings' under Local Planning Scheme No.6

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

The proposed application for an 'Kennel is classified as an 'Animal Establishment' under the Local Planning Scheme No.6' and is listed as an 'A' use within the Rural Smallholdings zone. Local Planning Scheme No.6 defines as Animal Establishment as follows:

*“animal establishment” means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre;*

An 'A' use means that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval after giving special notice in accordance with Clause 9.4 of LPS6.

Section 4.2.10 of Local Planning Scheme No.6 identifies the following objectives for the Rural Smallholdings Zone;

- *To provide for the use of land for rural living purposes in a rural setting on lots generally ranging in size from 4 to 40 hectares while preserving the amenity of such areas, ensuring landscape protection and conservation and controlling land use impacts.*
- *Support a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.*
- *Support a range of low impact commercial and tourist uses that are compatible with and retain the rural character and amenity of the locality.*

Section 10.2 of LPS6 specifies Matters to be considered by the Local Government when determining an application.

**10.2 Matters to be Considered by Local Government**

*The local government, in considering an application for planning approval, is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application -*

- a) the compatibility of a use or development with its setting;*
- b) the preservation of the amenity of the locality;*
- c) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- d) any relevant submissions received on the application;*
  - (aa) the comments or submissions received from any authority consulted under clause 10.1.1; and*

It is considered that the above points are applicable to this application which will be discussed in the Officers Comment.

**LOCAL PLANNING POLICY 12 - ANIMAL ESTABLISHMENTS**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

Local Planning Policy 12 - Animal Establishments (LPP12) outlines the minimum specifications and requirements for kennel buildings within the Shire of Northam. The objectives of this policy are as follows:

- (a) Ensure that animal establishments are undertaken in a sustainable manner;*
- (b) Ensure that animal establishments do not have a significant negative impact on the natural environment; and*
- (c) Ensure that animal establishments do not impact detrimentally on the amenity of adjoining landowners.*

The policy contains specific criteria that all new kennel must comply with. The applicant has failed to address the following design criteria.

***Design Criteria 5: The upper surface of the kennel floor shall be at least 10 centimetres above the surface of the surrounding ground, be constructed of concrete with a smooth impervious acid resistant finish graded to not less than 1:100 to a drain which shall be properly laid, ventilated and trapped in accordance with the effluent the wastewater disposal guidelines contained in this Policy.***

The Shire's *Dogs Local Law 2008* specifies the following requirements for Kennel flooring:

*The upper surface of the kennel floor must be –*

- (i) at least 100mm above the surface of the surrounding ground;*
- (ii) smooth so as to facilitate cleaning;*
- (iv) rigid;*
- (iv) durable;*
- (v) slip resistant;*
- (vi) resistant to corrosion;*
- (vii) non-toxic;*
- (viii) impervious;*
- (ix) free from cracks, crevices and other defects; and*
- (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;*
- (h) the kennel floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;*

*Where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

The applicant is proposing concrete floors that are 10 centremeters above the natural ground level, however, no other detail has been provided in regard to the minimum acid-resistant, impervious and non-slip floor coating requirements.

*Design Criteria 9: Gates for each yard shall be provided and fitted with proper catches or means of secure fastening.*

The applicant has not provided any detail regarding gate locking mechanisms or dog containment strategies.

DOGS LOCAL LAW 2008

The Dogs Local Law 2008 is the legislation in which the Shire's operates under when dealing with dogs. The Local Law outlines the requirements and limitations for the keeping of dogs including kennel establishments.

The proposed kennel fails to comply with the following Dogs Local Law requirements;

**3.1 Dogs to be confined**

(1) *An occupier of premises on which a dog is kept must—*

*(c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;*

The applicant has not provided any detail regarding gate locking mechanisms.

**3.2 Limitation on the number of dogs**

(1) *This clause does not apply to premises which have been—*

*(a) licensed under Part 4 as an approved kennel establishment; or*

*(b) granted an exemption under section 26(3) of the Act.*

(2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act—*

*(b) two dogs over the age of 3 months and the young of those dogs under that age if the premises is situated outside a townsite, if the subject property is less than 40 hectares, or 4 dogs over the age of 3 months and the young of those dogs under that age if the premises is situated outside a townsite and is greater than 40 hectares in area.*

There are approximately 15 dogs being currently housed within the kennel building. Only two of these dogs have been registered with the Shire.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**4.6 Determination of application**

*In determining an application for a licence, the local government is to have regard to—*

- (a) the matters referred to in clause 4.7;*
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;*
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;*
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;*
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and*
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.*

**ENVIRONMENTAL PROTECTION AUTHORITY GUIDELINES**

Kennels are listed under the Environmental Protection Authority's ("EPA") *Separation Distances between Industrial and Sensitive Land Uses Guidelines* (2005) as a land use that may potentially affect nearby sensitive land uses (including residential dwellings).

The Guidelines recommend a 500m separation buffer between kennels in rural areas due to the potential for noise and odour impacts. When considering reduced setbacks the Guidelines state the following:

*Proponents and responsible authorities are encouraged to consider their proposals and schemes in the light of the guidance given. A proponent or responsible authority wishing to deviate from the advice in this Guidance Statement would be expected to put a well-researched, robust and clear justification arguing the need for that deviation.*

Officers contacted the EPA in regard to this application and were referred to the Separation Distance Guidelines. EPA staff advised that they were unable to provide specific comment on the proposed Kennel as the applicant had not provided enough detail in regard to the noise management section of the Kennel Management Plan.

**BUILDING PERMIT**

Should planning approval be granted, the applicant will be required to obtain a Building Permit from the Shire's Building Surveyor prior to the construction of the proposed Kennel

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

alterations. The kennel building will also be required to be upgraded to a Class 8 building in accordance with the Building Code of Australia.

**KENNEL LICENCE**

Should planning approval be granted, the applicant will be required to obtain a kennel licence from the Shire's Ranger department in accordance with the Shire of Northam Dogs Local Law 2008.

**PUBLIC CONSULTATION**

As an animal establishment is an 'A' use under the Scheme, public consultation was undertaken in accordance with the community engagement plan and Section 9.4 of LPS6.

Public Consultation commenced on 7<sup>th</sup> November 2014 and closed on 24<sup>th</sup> November 2014. A copy of the proposed plans, kennel management plan and location map was sent to all surrounding property owners within a 1km radius of the proposed kennel. The proposal was also advertised on the Shire's website and was available for inspection at the Shire offices.

During the advertising period 8 submissions were received in total which comprised of 7 objections and 1 non-objection (refer to appendix 2 for a summary of the submissions) .

The submissions generally raised concerns in relation to noise, odour and uncontained dogs roaming at large. These issues are discussed in the attached schedule of submissions and officers comments below.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

Goal: Provide an environment that enhances and builds on the liveability of the Shire.

The operation of this kennel to date has created substantial unrest in the Bakers Hill community. This was communicated to Shire Officers through the submissions received during public consultation and reference to past Ranger call outs to site for uncontained dogs.

The increased noise and odour associated with large numbers of dogs has already negatively impacted upon the rural lifestyle of neighbouring properties. If approved, this application has the potential to negatively impact the adjoining resident's lifestyle in the area.

**BUDGET IMPLICATIONS**

The total cost of the planning fees for this application was \$420.00 including the \$295.00 change of use application fee and \$125.00 advertising fee.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**OFFICER'S COMMENT**

Section 10.2 Matters to be Considered by Local Government of Local Planning Scheme No.6 specifies that the local government, in considering an application for planning approval, is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application -

- (j) the compatibility of a use or development with its setting;*
- (o) the preservation of the amenity of the locality;*
- (p) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- (z) any relevant submissions received on the application;*

There were 8 submissions received during the public comment period, 7 of which were objections. Generally the submissions raised concerns relating to noise and odour pollution and the containment of the dogs, submissions received will be discussed generally in accordance with the provisions of LPS6 below;

***(j) the compatibility of a use or development with its setting;***

A common theme among the submissions received showed that multiple neighbouring property owners have reported that the applicant's dogs have roamed the neighbourhood at large on multiple occasions. In one instance one of the applicant's dogs has attacked and killed four chickens on a neighbouring property. Despite being requested more than several times over an eight month period, the applicant has failed to demonstrate how the dogs will be appropriately contained to the kennel facility.

The applicant has advised that the dogs will be trained on the property for hunting and detection work. However, despite various attempts from Officers to obtain further information on this, no detail of the training operations have been provided to Shire to date.

According to DogsWest a Western Australian dog owners association, one of the key steps in training gundogs for hunting purposes is to condition the dog to gunfire. As the proposed breeds of dogs that will be housed in the kennel are all gundogs, it is unclear whether or not dogs will be trained to be unsure which would require gunfire as part of normal training procedures according to DogsWest. Training facilities on the property could potentially attract additional patronage to the property, if this does occur, this would increase disturbances to the amenity and lifestyle of adjoining properties.

Following receiving the submissions regarding noise impact on the surrounding community, Shire Officers investigated the other dog kennels in the area to determine where the noise impact was coming from. It was determined that there is a Greyhound Kennel located on the southern side of Great Eastern Highway in close proximity to this

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

site. An assessment of the Shire's records determined that no complaints have been received for this kennel.

- (o)     *the preservation of the amenity of the locality;***
- (z)     *any relevant submissions received on the application;***

A consistent theme amongst public submissions was the noise and odour created by the dogs and how it was impacting adjoining properties. Dog barking can be disruptive due to the pitch, volume and repetitive nature and also due to the tendency to cause other dogs to bark. Environmental Protection Agency Guidelines suggest that a 500m separation buffer between kennels and residential properties is necessary to mitigate noise and odour impacts. There are approximately 30 residential properties within 500m of the proposed kennel and approximately 70 properties located within a 1km radius. It is apparent that nuisance barking is already a concern for residents in the area. It is considered that the unauthorised Kennel that is currently operating has not properly addressed noise created by the dogs.

- (p)     *the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;***

The application details the proposed design of the Kennel, when assessed in accordance with the relevant guidelines and legislation, it is considered that the application fails to incorporate sufficient noise and odour suppression. The proposed dividing barrier between kennel modules is visually permeable fencing, this permits fence running and interaction amongst dogs which can cause excessive barking. The building contains brick walls and a tin roof that are not insulated to suppress noise impacts. Additionally, there are no doors between the indoor and outdoor sections of the kennel modules which means that dogs cannot be contained indoors at night or when the applicant is away from the property. The applicant has advised in the proposed Kennel Management Plan that the only noise mitigation technique that will be utilised are bark collars.

The existing kennel building is in poor condition (refer to attached photos) with up to five dogs housed in a single kennel module. In its current state the kennel building does not comply with Local Planning Policy 12 - Animal Establishment or the Dogs Local Law 2008. There are additional unauthorised outbuilding structures on the property that have been contracted without a Building Permit from the Shire. On a visit to the site, Officers noted that dogs were being kept in these outbuildings separate to the main kennel. Due to the age and condition of the existing structures on site, it is considered that the amount of work required to bring the buildings up to standard in accordance with requirements is extensive.

Conclusion

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

The applicant has been provided copies of Local Planning Policy 14-Animal Establishments, Kennel Licence Application Form, Septics Application Form and the Dogs Local Law 2008 which clearly identifies the minimum requirements as part of the application.

Despite extensive advice from Council Officers, the applicant has demonstrated a reluctance to comply with Council's policies and the Shire's Local Dogs Law 2008. The applicant has continued to operate the kennel on his property for more than one year after being advised by Shire officers that a Planning Approval along with a Kennel Licence is required to be obtained prior to a kennel being established on the property. The applicant has housed approximately 15 dogs on the property, of which only 2 have been registered with the Shire of Northam. Unregistered dog owners can be issued with a \$200 infringement notice for each unregistered dog with maximum penalties of up to \$2,000 per dog if prosecuted.

Based on the above, the application is proposing a kennel that is inconsistent with the intentions of the objectives of the rural smallholdings zone. The applicant has failed to demonstrate that noise and odour impacts can be mitigated to a reasonable standard.

It is considered that the proposed kennel is inappropriate on this lot due to negative impact on surrounding properties and would detract from the rural amenity and lifestyle due to the increased odour and noise resulting from large numbers of barking dogs.

Should Council choose to approve this application, the following Conditions and Advice Notes are recommended;

1. All development being in accordance with the approved plans.
2. The land owner being fined a total of \$2,600 for having 13 unregistered dogs on the property (\$200 infringement per dog) in accordance with the *Dogs Local Law 2008*.
3. A performance bond, of \$30,000.00 be made to the Local Government within one (1) month of the approval date to be refunded upon the completion of the kennel alterations to the satisfaction of the local government.
4. The landowner is to submit an application for a Kennel Licence to the Local Government within one (1) month of the approval date.
5. Within two (2) months of this approval, the applicant is to apply for a Building Permit for the required upgrade works to the kennel is required in accordance with *Local Planning Policy 13* and the *Dogs Local Law 2008* specifications.
6. Within 12 months of this approval all structures on site subject to this land use approval are to be completed and compliant in accordance with the approved plans, Building Permit and Kennel Licence.
7. Until the Kennel is compliant and the relevant Building, Health and Kennel Licence approvals, a maximum of four (4) dogs over the age of three (3) months are permitted to be housed on the property at any one time.
8. The land owner is to register all dogs on the property the Local Government within one (1) month of the approval date.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

9. The land owner is to upgrade the septic system in accordance with *Local Planning Policy 13* and the *Dogs Local Law 2008* specifications.
10. The kennel is to be used for breeding and training purposes only, no boarding of dogs that are not registered to the land owner will be permitted on the premises at any time.
11. Should the applicant wish to have additional dogs on the property, the applicant is to submit a new application for a Kennel Licence with the Local Government.
12. The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.
13. The development being compliant with the Environmental (Noise) Regulations 1997.
14. Within two (2) months of the date of approval, an acoustics report shall be submitted in writing to the Shire.
15. A Noise Management Plan shall be prepared in accordance with the Environmental (Noise) Regulations 1997 and shall be implemented within one month of receiving written approval from the Shire and the measures shall be retained for the duration of the use of the Kennel.
16. The kennel shall not be used for human habitation at any given time.
17. The walls and roof of the outbuilding not being clad in zincalume or similar highly reflective materials.
18. A Stormwater Design Plan being submitted to and approved by the local government prior to a Building Permit being issued.
19. No second hand materials being used in the construction of the building without the prior approval of the local government.
20. All signage being submitted to and approved by the local government prior to installation.
21. A landscaping plan being submitted to and approved by the local government within two (2) months of the approval date.
22. Landscaping is to be planted and maintained on the property to screen the kennel from the eastern side boundary to the satisfaction of the Local Government.
23. Should a breach of the conditions of this planning approval occur, the local government reserves the right to revoke the Kennel Licence at any stage and the dogs removed from the premises.
24. The local government may at any time, without the need for notice, inspect the premises.
25. The Kennel is to be at all times be maintained in good order and in a clean and sanitary condition. For the purposes of this sub clause the expression "good order and in a clean and sanitary condition" shall include -
  - (a) enclosures being thoroughly cleaned each day and disinfected at least once a week to minimise disease;
  - (b) where the provisions of sub section 13.1.4 apply, that the premises are maintained in the condition prescribed in that sub-section during the term of the Permit;

NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

the approval after the date of the determination, the approval shall lapse and be of no further effect.

NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.

NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

NOTE: This is not an approval to commence development. A Building Permit must be obtained from the Local Government prior to the commencement of any works.

NOTE: As part of the application for a Building Permit the plans shall be required to comply with the Australian Standards for Disabled Access AS1428.

NOTE: A Demolition Licence is required to be obtained from the Local Government's Building Department before existing buildings are demolished.

NOTE: A 3.0 metre firebreak being maintained along the property boundaries at all times.

NOTE: Applications for septic tanks and effluent disposal systems are to be submitted to and approved by the Local Government's Health Department prior to the issue of a Building Permit.

NOTE: The development is required to comply with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974.

NOTE: Kennels are to be run in accordance with the Shire's Dog Kennels Code of Practice. Failure to meet these requirements may result in an individual's Kennel Licence being revoked.

#### **RECOMMENDATION**

**That Council:**

**Refuse the planning application for a Change of Use - Animal Establishment at Lot 2 No.4479 Great Eastern Highway, Bakers Hill for the following reasons:**

**1. The proposed 'Animal Establishment' land use is contrary to the objectives of the 'Rural Smallholding' zone detailed within LPS6, due to the following reasons;**

**(j) the compatibility of a use or development with its setting;**

**(o) the preservation of the amenity of the locality;**

**(p) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;**

**(z) any relevant submissions received on the application;**

**2. Under the Environmental Protection Authority's Guidance No.3 - Separation Distances between Industrial and Sensitive Land Uses a**

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

kennel is recommended to have a minimum 500m separation buffer between it and 'sensitive land uses'. As there are approximately thirty (30) dwellings located within this buffer zone which are classified as 'sensitive land uses' by the Environmental Protection Authority this recommendation cannot be adequately met.

3. The application is insufficient through lack of information supplied relating to noise and odour management in accordance with requirements and has not detailed the proposed training component of the land use.
4. The existing kennel building does not comply with Council's Policies and the Shire's Local Dogs Law 2008.



# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### 13.2.3 TENDER 9 OF 2014 FOR THE HISTORIC NORTHAM FIRE STATION ROOF REPLACEMENT

Name of Applicant:	Internal report
Name of Owner:	Shire of Northam
File Ref:	A10590
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	5 December 2014

#### PURPOSE

For Council to consider the tender for the Historic Northam Fire Station Roof Replacement.

#### BACKGROUND

Council resolved at its meeting held on 16<sup>th</sup> July 2014 to amend the delegated authority register to modify the way in which Officers can call for tenders. Subsequently approval from Council to call for tenders is not required however the authority to award the tender for works over \$100,000 still rests with Council. Following the new procedure for calling for tenders the process of advertising the tender was carried out. The advertising period closed on 1<sup>st</sup> December 2014 and a detailed assessment is provided to Council below.

Council has agreed in The Shire of Northam Budget 2014/2015 to allocate funding of \$127,962 for the replacement of the roof of the Old Fire Station. Funding will be made up of \$94,962 from a successful Lotteries West grant and the balance of \$33,000 from council reserve funds. A conservation plan of the building has been completed and works are ready to proceed, subject to selection of a contractor.

There may be additional work required to address any deterioration of the timber frame of the roof that cannot be assessed until scaffolding is fitted and the old roof sheeting is removed. By using the company recommended below there will be \$15,047 available to complete any timber framing repairs needed.

Tender 9 of 2014 was advertised in the West Australian on 15 November 2014, and local contractors were advised, with the closing date for receiving tenders being 10am on Monday 1 December 2014.

The evaluation criteria for the project is shown below, which in addition to price considers standard of work, experience, localness, resources and reliability in the determination of the successful Tender, with the weightings shown below:

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

Selection Criteria	Weighting (%)
Relevant Experience	30
Personnel Skills and Experience	30
Tenderer's Resources	20
Demonstrated Understanding	20
<b>Total</b>	<b>100</b>

A Regional Price Preference Policy also applies, giving 10% variation in price for local input. However none of the Tenderers fitted the local category.

**STATUTORY REQUIREMENTS**

Local Government (Functions & General) Regulations

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

STRATEGY: Facilitate the preservation of heritage buildings and significant sites

**BUDGET IMPLICATIONS**

The Old Northam roof replacement is included in Council's 2013/14 Budget.

**OFFICER'S COMMENT**

A total of five (5) Tenders were received, which came from the following contractors:

- AE Hoskins & Sons
- Air Roofing
- P.M.C Roofing
- Top Gun Roofing
- AWB Roofing

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

The Tenders have been evaluated in relation to the evaluation criteria as shown below.  
All costs exclude GST.

<b>AE Hoskins &amp; Sons</b>		<b>Tendered Price \$107,455 excluding anchor points, but anchor points estimate provided of \$5,460 Total \$112,915</b>	
Selection Criteria	Weighting (%)	Score (out of 10)	Weighted Score
Relevant Experience	30	9	27
Personnel Skills and Experience	30	8	24
Tenderer's Resources	20	9	18
Demonstrated Understanding	20	8	16
<b>Total</b>	<b>100</b>	<b>8.5</b>	<b>85 out of 100</b>

<b>Air Roofing</b>		<b>Tendered Price \$115,500</b>	
Selection Criteria	Weighting (%)	Score (out of 10)	Weighted Score
Relevant Experience	30	7	21
Personnel Skills and Experience	30	6	18
Tenderer's Resources	20	7	14
Demonstrated Understanding	20	5	10
<b>Total</b>	<b>100</b>	<b>6.25 average</b>	<b>63 out of 100</b>

<b>PMC Roofing</b>		<b>Tendered price \$119,590</b>	
Selection Criteria	Weighting (%)	Score (out of 10)	Weighted Score
Relevant Experience	30	7	21
Personnel Skills and Experience	30	7	21
Tenderer's Resources	20	9	18
Demonstrated Understanding	20	7	14
<b>Total</b>	<b>100</b>	<b>7.5 average</b>	<b>74 out of 100</b>

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

<b>Top Gun Roofing</b>		<b>Tendered Price \$126,961</b>	
Selection Criteria	Weighting (%)	Score (out of 10)	Weighted Score
Relevant Experience	30	8	24
Personnel Skills and Experience	30	7	21
Tenderer's Resources	20	9	18
Demonstrated Understanding	20	9	18
<b>Total</b>	<b>100</b>	<b>8.5 average</b>	<b>81 out of 100</b>

<b>AWB Roofing</b>		<b>Tendered Price \$166,000 excluding Anchor points</b>	
Selection Criteria	Weighting (%)	Score (out of 10)	Weighted Score
Relevant Experience	30	7	21
Personnel Skills and Experience	30	7	21
Tenderer's Resources	20	8	12
Demonstrated Understanding	20	5	10
<b>Total</b>	<b>100</b>	<b>6.75 average</b>	<b>64 out of 100</b>

All the Tenderers provided proof of competency in roof replacement however some did not have experience with working on historic buildings, which is reflected in the evaluation.

After consideration of all the Tenders it was found that one company stood out as having the lowest cost and also the most experience in Heritage restoration works, this was AE Hoskins & Sons for the following reasons:

- Tendered the lowest price.
- Highest weighting score.

They also have a great deal of previous experience including:

- Slater Homestead Goomalling
- Austrian Hotel Laverton
- Coolgardie Railway Station
- Plus many more

Staff have discussed the Tenderers with the heritage consultant for the project, who prepared the Conservation plan for the Old Northam Fire Station, Laura Grey JP M.ICOMOS B.Arch (Hons), and she supports the Officer recommendation.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

Once the order is issued, it is anticipated that the works will commence as soon as possible, however the Christmas holiday break will slow progress.

A full copy of the Tenders can be made available to Councillors upon request.

**RECOMMENDATION**

**That Council;**

**Award Tender 9 of 2014 to AE Hoskins and Sons, for the replacement of the roof of the Old Northam Fire Station as outlined in the Tender documentation, being \$107,455 plus GST, plus anchor points and additional works if required.**

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### 13.3. CORPORATE SERVICES

#### 13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS (APPENDIX 3)

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Leasa Osborne / Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	28 November 2014

#### PURPOSE

The Accounts due and submitted to the Forum Council Meeting on 10 December 2014 are attached.

#### RECOMMENDATION

That Council endorse the payments for the period 1 November to 30 November 2014, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Municipal Bank Vouchers 33719 to 33776	\$ 146,578.28
Trust Bank Vouchers 1857 to 1860	\$ 8,098.61
Municipal Bank Electronic Fund Transfer EFT18263 to EFT18279 and EFT18284 to EFT18524	\$1,292,456.31
Trust Bank Electronic Fund Transfer EFT18280 to EFT18283	\$ 3,700.00
Direct Debit Fund Transfer 7759.1 and 7798.1	\$ 4,843.85
Municipal Bank Electronic Fund Transfer Payroll 06/11/2014	\$ 175,289.21
Municipal Bank Electronic Fund Transfer Payroll 20/11/2014	\$ 180,798.57
<b>TOTAL</b>	<b>\$1,811,764.83</b>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**13.3.2 FINANCIAL STATEMENTS TO 30 NOVEMBER 2014 (APPENDIX 4)**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe MacDonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	31 October 2014

**PURPOSE**

The Statement of Financial Activity for the period ending 30 November 2014 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 November 2014.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

**13.3.3 PRESIDENT & DEPUTY PRESIDENT ALLOWANCES**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.1.6
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority required
Date:	18 November 2014

**PURPOSE**

For Council to endorse the revised annual allowance for the president and deputy president. Due to the incorrect calculation of the fees.

**BACKGROUND**

Annually the Salaries and Allowances Tribunal determine the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected members for meeting attendance, allowances and expenses to be reimbursed. These fees are set in 4 bands. The Shire of Northam is a band 2 local government.

When setting the presidential allowance over the past two years the fee has been calculated within a range in the correct band, however consideration was not given to the maximum using reference to Council's operating revenue. This in turn has also impacted the fee payable for the deputy presidents allowance.

In the 2013/2014 financial year, (being the first year the fees were set by the Salaries and Allowance Tribunal) the presidents allowance was set at \$48,000 being 80% of the maximum allowance in band 2. This was the same percentage rate used to determine annual attendance fees for elected members. The table following shows the annual allowance for the 2013/2014 financial year.

**Table 7: Annual allowance for a mayor or president of a local government**

For a mayor or president		
Band	Minimum	Maximum
1	\$50,000	\$85,000
2	\$15,000	\$60,000
3	\$1,000	\$35,000
4	\$500	\$19,000



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

When setting the president's allowance Council should have taken into account being not more than the maximum of band 2 or 0.2 per cent of the local governments operating revenue for the 2012-2013 financial year. With this calculation the maximum that Council were entitled to pay was \$40,149. On this amount Council has clearly overpaid the maximum amount payable for the president's allowance by \$7,851. If Council applies the 80% calculation as used for all original calculations, the fee would then have been set at \$32,119 which then determines an overpayment of \$15,881.

The table following shows the annual allowance for the 2014/2015 financial year.

**Table 7: Annual allowance for a mayor or president of a local government**

For a mayor or president		
Band	Minimum	Maximum
1	\$50,000	\$87,550
2	\$15,000	\$61,800
3	\$1,000	\$36,050
4	\$500	\$19,570

When setting the president's allowance Council should have taken into account being not more than the maximum of band 2 or 0.2 per cent of the local governments operating revenue for the 2013-2014 financial year, whichever is the lesser. With this calculation the maximum that Council were entitled to pay was \$36,636. On this amount Council have clearly overpaid the president's allowance by \$11,364. If Council applies the 80% calculation as used for all original calculations, the fee would then have been set at \$29,309 which then determines an overpayment of \$18,691.

These calculations have in turn impacted on the deputy president's allowance as it is set at 25 per cent of the president's allowance.

Advice from the Department of Local Government has been that the allowance needs to be reviewed and the overpayment refunded. As the allowances are set by Council determination is required as to the level of the allowance that should have been paid.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

Currently at the adoption of the 2014/2015 budget, the fees payable to elected members are:

	President	Deputy President	Councillors
Annual Meeting Fees	23,600	17,600	17,600
Presidents Allowance	48,000	0	0
Deputy President Allowance	0	12,000	0
ICT Expenses	3,500	3,500	3,500
<b>Total Allowances Payable</b>	<b>\$75,100</b>	<b>\$33,100</b>	<b>\$21,100</b>

In addition to this travel is reimbursed, directly relating to the expense that was incurred.

The following table shows the annual attendance fees in lieu of council meeting and committee meeting attendance fee, as set by the Salaries and Allowance Tribunal for the 2013/2014 financial year

**Table 5: Annual attendance fees in lieu of council meeting and committee meeting attendance fees – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,000	\$30,000	\$24,000	\$45,000
2	\$14,500	\$22,000	\$14,500	\$29,500
3	\$7,500	\$15,500	\$7,500	\$24,000
4	\$3,500	\$9,000	\$3,500	\$18,500

The following table shows fees set for the 2014/2015 financial year. There was no increase to the minimum fees and a 3% increase in the maximum fees allowed.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**Table 5: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,000	\$30,900	\$24,000	\$46,350
2	\$14,500	\$22,660	\$14,500	\$30,385
3	\$7,500	\$15,965	\$7,500	\$24,720
4	\$3,500	\$9,270	\$3,500	\$19,055

**STATUTORY IMPACTS**

*Local Government Act 1995*

*Part 5 – Administration*

*Division 8 – Local Government payments and gifts to its members*

5.98. Fees etc. for council members

(1A) In this section —

**determined** means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B.

(1) A council member who attends a council or committee meeting is entitled to be paid —

- (a) the fee determined for attending a council or committee meeting; or
- (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

- (a) the fee determined for attending a meeting of that type; or
- (b) where the local government has set a fee within the range determined for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense —

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

- is entitled to be reimbursed for the expense in accordance with subsection (3).
- (3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
- (a) where the extent of reimbursement for the expense has been determined, to that extent; or
  - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- (a) the annual local government allowance determined for mayors or presidents; or
  - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot —
- (a) make any payment to; or
  - (b) reimburse an expense of,

a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

\* Absolute majority required.

*Salaries and Allowances Tribunal Determination*

3.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIRMAN

- (1) The ranges of allowances in Table 7 apply where a local government sets the amount of the annual local government allowance to which a mayor or

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

president is entitled under section 5.98(5) of the LG Act, subject to subsections (3) and (4).

- (4) The maximum annual local government allowance for a mayor or president of a local government shall not exceed the maximum allowance applicable to that local government in Table 7 or 0.2 per cent of the local government's operating revenue for the 2012-13 financial year, whichever is the lesser.

**3.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIRMAN**

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

Objective: G1                      Provide accountable and transparent leadership

**FINANCIAL IMPLICATIONS**

The budget allocation in GL: 04042032 Presidential Allowance is \$60,000, with the following break down;

\$48,000	President Allowance
\$12,000	Deputy President Allowance

If the maximum allowance is paid using 0.2 per cent of operating revenue, GL: 04042032 would be adjusted to \$45,795, with the following break down;

\$36,636	President Allowance
\$ 9,159	Deputy President Allowance

If the allowance is paid using 80% of 0.2 per cent of operating revenue, GL: 04042032 would be adjusted to \$36,636, with the following break down;

\$29,309	President Allowance
\$ 7,327	Deputy President Allowance

**OFFICER'S COMMENT**

The officer's recommendation has been prepared using the same determination of 80% of the maximum allowed by the Salaries and Allowances Tribunal when Council first consider the fees when set.

Based on this calculation the table below shows the overpayment for 2013-2014 and projected overpayment for 2014-2015 based on the adopted rates

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

President Allowance			
	Current Rate	80% of Max	Over Payment
13/14	48,000	32,119	15,881
14/15	48,000	29,309	18,691

Deputy President Allowance			
	Current Rate	80% of Max	Over Payment
13/14	12,000	8,030	3,970
14/15	12,000	7,327	4,673

The advice that Council staff have received is that the overpayments can be repaid by adjusting the balance of the allowance payable to year end.

**RECOMMENDATION**

**That Council, for the 2013-2014 and 2014-2015 financial years;**

- Pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:**

**President** **\$29,309**

- Pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:**

**Deputy President** **\$7,327**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

**13.3.4 TENDER D2 OF 2014 – LEASE OF PORTION OF SHIRE COMMONAGE RESERVE 44700**

Name of Applicant:	Internal Report
File Ref:	A2380 / 44700B
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	F3.2 Purchasing & Tendering Policy
Voting:	Simple Majority
Date:	1 December 2014

**PURPOSE**

For Council to consider the lease for a portion of the Shire Commonage Reserve 44700, for which the previous agricultural lease has expired.

**BACKGROUND**

The area of land to be leased is approximately 60 hectares and is situated south of Great Eastern Highway between Trimmer Road and Aphylla Road. This land previously held a lease which is now expired and the lessee has no interest in renewing. It is proposed that Council enter into a new lease agreement for a term of 5 years commencing on 1 January 2015, with the option to renew for one further term of five (5) years.

Tender D2 of 2014 was advertised in the Hills Gazette on Saturday, 8 November 2014 and the Avon Valley Advocate on Wednesday, 12 November 2014 with the closing date for tenders being 3.30pm on Friday, 28 November 2014.

The criteria used to determine the successful tender is based on Tender Price, Previous Experience, Management Proposal and Financial Resources/Capabilities, with the weightings shown below:

<b>Selection Criteria</b>	<b>Weighting (%)</b>
Tender Price	50
Previous Experience	20
Management Proposal	20
Financial Resources/Capabilities	10

The successful tender will be required to enter into a lease agreement with the Shire of Northam which will stipulate a number of the requirements contained in the Request for Tender package.

Interest was sought from candidates that were able to adequately manage and maintain the fencing and firebreaks and offering the land for farming and agricultural purposes

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

which includes the grazing of livestock and cropping. This did not include horses due to ensuring the protection of the trees is adhered to.

**STATUTORY REQUIREMENTS**

*Section 3.58 Local Government Act 1995 Disposing of Property*

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

*[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

Objective: Enhance the health and integrity of the natural environment.

Objective: Support business and investment opportunities.

**BUDGET IMPLICATIONS**

Account 13493083 Reserve – Leasing Fee has an allocation of \$3,000 for revenue to be received. Comments previously was that this amount was at the high end of what people would pay.

**OFFICER'S COMMENT**

Tender documents were sent to four interested parties, three local and one from the metropolitan region. No tenders have been received for the lease of the portion of commonage south of Great Eastern Highway.

With no tenders being received it is recommended that officers liaise with parties who expressed interest in the tender document and to negotiate a suitable lease agreement for the property.

It was anticipated that the lease will commence on 1 January 2014, which is more in line with farming practises, if the land was to be cropped.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**RECOMMENDATION**

**That Council;**

- 1. Authorise the Chief Executive Officer to negotiate with interested parties a suitable lease, for the portion of the commonage south of Great Eastern Highway, between Trimmer Road and Aphylla Road;**
- 2. Endorse the term of the lease is for a period up to five years, with an option to renew for a further five years; and**
- 3. Approve the Shire President and Chief Executive Officer to affix the common seal to the lease agreement.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

**13.3.5 APPLICATION TO WRITE OFF OUTSTANDING CHARGES**

Name of Applicant:	Internal Report
File Ref:	8.2.3.2
Officer:	Denise Gobbart / Jenny Becker
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority Required
Date:	10 December 2014

**PURPOSE**

For Council to consider the write off the outstanding charges for debtors G58, R65, B110, W49, S137 and S78.

**BACKGROUND**

Debtor G58, booked the Recreation Centre in June 2014, invoice 12865 was raised and sent to Debtor G58 on the 11 June 2014. This invoice was never paid. Subsequently in the new financial year Debtor G58 cancelled the booking they had made for the Recreation Centre hire and never used the facility.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
G58	12865	330.00	Hire of Town Hall	11/06/2014

Debtor R65, used the Vacation Care service for children in December 2012 and January 2013. Numerous attempts have been made by the finance team to contact Debtor R65 for recovery of the debt. We had sent the debtor to debt collection. The initial attempts by the debt collection agency for recovery at no cost were unsuccessful. Due to the value of the debt it would be unviable to progress further with the debt collection agency. We have since been notified that the debtor has been declared bankrupt.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
R65	10793	114.00	Child Care Fees	22/05/2013

Debtor B110, was previously employed by the Shire of Northam and was overpaid wages that was not recovered from their final pay. They also had telephone charges that were to be reimbursed. We have been unsuccessful in all endeavours to recover the funds through debt recovery processes.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
B110	10508	1,843.98	Overpayment of Salary & reimbursement of Internet Charges	10/04/2013

Debtor W49, this debt originally occurred in 2009. It previously came to Council in June 2011 at which time the debt was revised to only charge the impounding fees. The damages portion of the account was written off as the owner was not legally served. Since this time we have submitted the debt to our recovery agency, to no avail. Debtor W49, states that he is not liable to pay the debt. Staff have tried on many occasions to seek recompense without success.

This incident occurred during the time Ranger Services were contracted from the Shire of Toodyay, we are unable to find records on our files, which would limit any further attempt for recovery in the legal system.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
W49	7010	1,445.00	Impounding of Sheep	21/06/2011

Debtor S137, this invoice was raised at 30 June 2014 as the final claim for the total amount of grant funding outstanding for the Bakers Hill Water Project. The account has yet to be paid. We have recently been requested to send a revised invoice as the final amount claimed was incorrect. A new invoice has been sent with the correct amount for the claim being \$192,414.20. The impact of this adjustment is a reduction in revenue of \$35,793.45. A corresponding reduction in expenditure is anticipated, this will be subject to the final audit.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
S137	13276	228,207.65	Final Claim for NDRP Grant	30/06/2014

Debtor S78, was incorrectly charged for electricity at the Northam Airport. The hangar site did not have power connected during that billing period.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
S78	12242	9.35	Electricity charges at airport incorrectly billed	31/01/2014

#### STATUTORY REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money;*
  - (b) *wave or grant concessions in relation to any amount of money; or*
  - (c) *write off any amount of money, which is owed to the local government.*

*\* Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

*[Section 6.12 amended by No. 64 of 1998 s. 39.]*

**CONFORMITY WITH THE COMMUNITY STRATEGIC PLAN**

Nil

**BUDGET IMPLICATIONS**

The total loss of revenue for Debtors G58, R65, B110, W49 and S78 will be \$3,742.33. Off which a provision for doubtful debts was made for \$1,445.00 as at 30 June 2014. Giving a net impact of \$2,297.33 in lost revenue.

Debtor S137 has a net impact of \$35,793.45 of lost revenue, due to issue of the revised invoice. A corresponding reduction in expenditure is anticipated, this will be subject to the final audit.

**OFFICER'S COMMENT**

For Debtor G58, S78 and S137 we require a decision by Council to write off the debts as the invoices were raised in the previous financial year. If they were raised in this financial year the invoices could have simply been cancelled.

With Debtors R65, B110 and W49 a considerable effort has been made to recover the funds owing. This includes staff contacting the debtors by phone on a regular basis and utilising the services of our Debt Collection Agency for recovery. Due to the value of the outstanding amounts, we have not escalated the recovery to incur further legal charges.

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### RECOMMENDATION

That Council by absolute majority write off the following invoices;

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	INVOICE DATE
G58	12865	330.00	Hire of Town Hall	11/06/2014
R65	10793	114.00	Child Care Fees	22/05/2013
B110	10508	1,843.98	Overpayment of Salary & reimbursement of Internet Charges	10/04/2013
W49	7010	1,445.00	Impounding of Sheep	21/06/2011
S137	13276	228,207.65	Final Claim for NDRP Grant	30/06/2014
S78	12242	9.35	Electricity charges at airport incorrectly billed	31/01/2014

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**13.4. COMMUNITY SERVICES**

Nil

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**13.5. ENGINEERING SERVICES**

**13.5.1 TENDER 5 OF 2014 - PROVISION OF ROAD & FOOTPATH SWEEPING**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Majority
Date:	2 <sup>nd</sup> December 2014

**PURPOSE**

For Council to approve the award of RFT 5 of 2014 for the provision of Road and Footpath Sweeping Services

**BACKGROUND**

Request for tenders for road and footpath sweeping services were advertised on the in the Avon Advocate and West Australian newspapers which closed on 3<sup>rd</sup> November 2014.

Contractors were invited to provide an annualised cost for a 3 year contract duration. The proposed works under contract identified the following targeted areas:

***Road Sweeping (Including Drainage Structures)***

Tenderers were asked to provided annualised costings for a minimum guaranteed service of 1326 hours per year, (8.5 hour day, 3 days per week, 52 weeks per year cycle)

$$(8.5) \times (3) \times (52) = 1326 \text{ hours per year}$$

Scope of work to be performed under this portion of the contract includes:

***Roads***

All roads in the Northam town site as identified in Part 6 – Locality map for extent of works.

**Frequency:** Cyclic

***Drainage Structures***

Such as gullies, grates, bubble up pits and side entry pits.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**Frequency:** Monthly, or as directed by the Principal

***Footpath Sweeping***

Tenderers were asked to cost total estimated hours supported by a weekly program outlining the locations identified in the Works under Contract, these are:

***Footpaths***

Fitzgerald Street: Peel Terrace to Gairdner Street

Avon Mall: Fitzgerald Street to Minson Avenue

**Frequency:** 4 times / week

Gordon Street: Fitzgerald Street to Wellington Street

Grey Street: Minson Avenue to Duke Street

Ensign Dale: Fitzgerald Street to Wellington Street

**Frequency:** 1 time / week

Wellington Street: The Boulevard to Grey Street

Grey Street to Ensign Dale Place

**Frequency:** 1 time / week

Minson Avenue: Fitzgerald St to Peel Tce (Including car parks)

**Frequency:** 3 times / week

***Carparks***

Minson Avenue: All car parks and parking bays.

**Frequency:** 3 times / week

Elizabeth Place: Gordon Street to Northam Boulevard

**Frequency:** 1 time / week

Recreation Centre: Adjacent to Jubilee Pavilion

Adjacent to Reception Building

Bert Hawke Oval

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**Frequency:** 1 time / month

In addition Tenderers were invited to provide schedule of rates for performing these same tasks for any other location or project that may arise outside of the Works under Contract. This will present the Principal an opportunity to direct the successful Contractor to perform dayworks as required.

**STATUTORY REQUIREMENTS**

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

*“18. Choice of tender*

- (1) A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders.*
- (2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.*
- (3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.*
- (4) Tenderers that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.*
- (4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.*
- (5) The local government may decline to accept any tender.*
- (6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

*government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

- (7) *If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

*[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]*

and:

“20. *Variation of requirements before entry into contract*

(1) *If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.*

(2) *If –*

(a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*

(b) *the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.*

(3) *In subregulation (1) –*

*minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

**“F 3.4 Regional Price Preference**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**Policy:** *Council's Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

*Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000."*

This policy has been applied within the tender assessment process.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

Objective: Provide and support an effective and efficient transport network

Strategy: Maintain an efficient, safe and quality local road network

**FINANCIAL IMPLICATIONS**

The 2014/15 adopted budget has made provision for the following projects

GL 12382012	Job 2145	Sweeping Roads	\$100,000
	Job 2150	Sweeping Footpaths	\$75,000

**OFFICER'S COMMENT**

There were three submissions received for the advertise Tender, these included:

- 1) Immacu Sweep
- 2) Austra Environmental Services
- 3) Enviro sweep

The following pre-determined criteria's were used for the assessment of the Tenders

**Compliance** (Non-weighted Yes or No compliance)

- Insurances & Licences
- Quality Control
- Delivery
- Risk Assessment

**Qualitative** (Scored)

- Pricing 70%
- Relevant Experience 15%
- Fit For Purpose 10%
- Reliability 5%

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

FOOTPATH/VERGES		AUSTRA ENV	IMMACU SWEEP	ENVIRO SWEEP
ITEM	DESCRIPTION	PRICE \$	PRICE \$	PRICE \$
1	YEAR 1 FOOTPATH/VERGES	\$ 51,480.00	\$ 64,350.00	\$ 78,936.00
2	YEAR 2 FOOTPATH/VERGES	\$ 51,480.00	\$ 66,924.00	\$ 81,681.00
3	YEAR 3 FOOTPATH/VERGES	\$ 51,480.00	\$ 69,498.00	\$ 84,427.20
<b>TOTAL</b>		<b>\$ 154,440.00</b>	<b>\$ 200,772.00</b>	<b>\$ 245,044.20</b>

ROAD/GULLIES/CAR PARKS		AUSTRA ENV	IMMACU SWEEP	ENVIRO SWEEP
ITEM	DESCRIPTION	PRICE \$	PRICE \$	PRICE \$
1	YEAR 1 ROAD/GULLIES /CAR PARKS	\$ 167,739.00	\$ 131,274.00	\$ 128,356.80
2	YEAR 2 ROAD/GULLIES /CAR PARKS	\$ 167,739.00	\$ 135,649.00	\$ 132,732.60
3	YEAR 3 ROAD/GULLIES/CAR PARKS	\$ 167,739.00	\$ 140,025.00	\$ 137,108.40
<b>TOTAL</b>		<b>\$ 503,217.00</b>	<b>\$ 406,948.00</b>	<b>\$ 398,197.80</b>

<b>TOTAL YEAR 1</b>	<b>\$ 219,219.00</b>	<b>\$ 195,624.00</b>	<b>\$ 207,292.80</b>
<b>TOTAL YEAR 2</b>	<b>\$ 219,219.00</b>	<b>\$ 202,573.00</b>	<b>\$ 214,413.60</b>
<b>TOTAL YEAR 3</b>	<b>\$ 219,219.00</b>	<b>\$ 209,523.00</b>	<b>\$ 221,535.60</b>
<b>SUMMARY</b>	<b>\$ 657,657.00</b>	<b>\$ 607,720.00</b>	<b>\$ 643,242.00</b>
<b>GST</b>	<b>\$ 65,765.70</b>	<b>\$ 60,772.00</b>	<b>\$ 64,324.20</b>
<b>TOTAL (Roads &amp; Footpaths)</b>	<b>\$ 723,422.70</b>	<b>\$ 668,492.00</b>	<b>\$ 707,566.20</b>

For the purpose of the assessment the regional price preference was applied to Immacu Sweep's tendered price.

The assessment determined ranking of tenders to be as flows (in order of preference):

- 1<sup>st</sup> Immacu Sweep
- 2<sup>nd</sup> Enviro Sweep
- 3<sup>rd</sup> Austra Environmental Services

# SHIRE OF NORTHAM

## AGENDA

COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

### RECOMMENDATION

- 1) Award RFT No 5 of 2014 Road & Footpath Sweeping Services to Immacu sweep for the amount of:

**Year 1**

Road Sweeping	\$ 131,274
<u>Footpath Sweeping</u>	<u>\$ 64,350</u>
<b>Total</b>	<b>\$ 195,624</b>

**Year 2**

Road Sweeping	\$ 135,649
<u>Footpath Sweeping</u>	<u>\$ 66,928</u>
<b>Total</b>	<b>\$ 202,573</b>

**Year 3**

Road Sweeping	\$ 140,025
<u>Footpath Sweeping</u>	<u>\$ 69,498</u>
<b>Total</b>	<b>\$ 209,523</b>

From account: GL 12382012 Street Cleaning

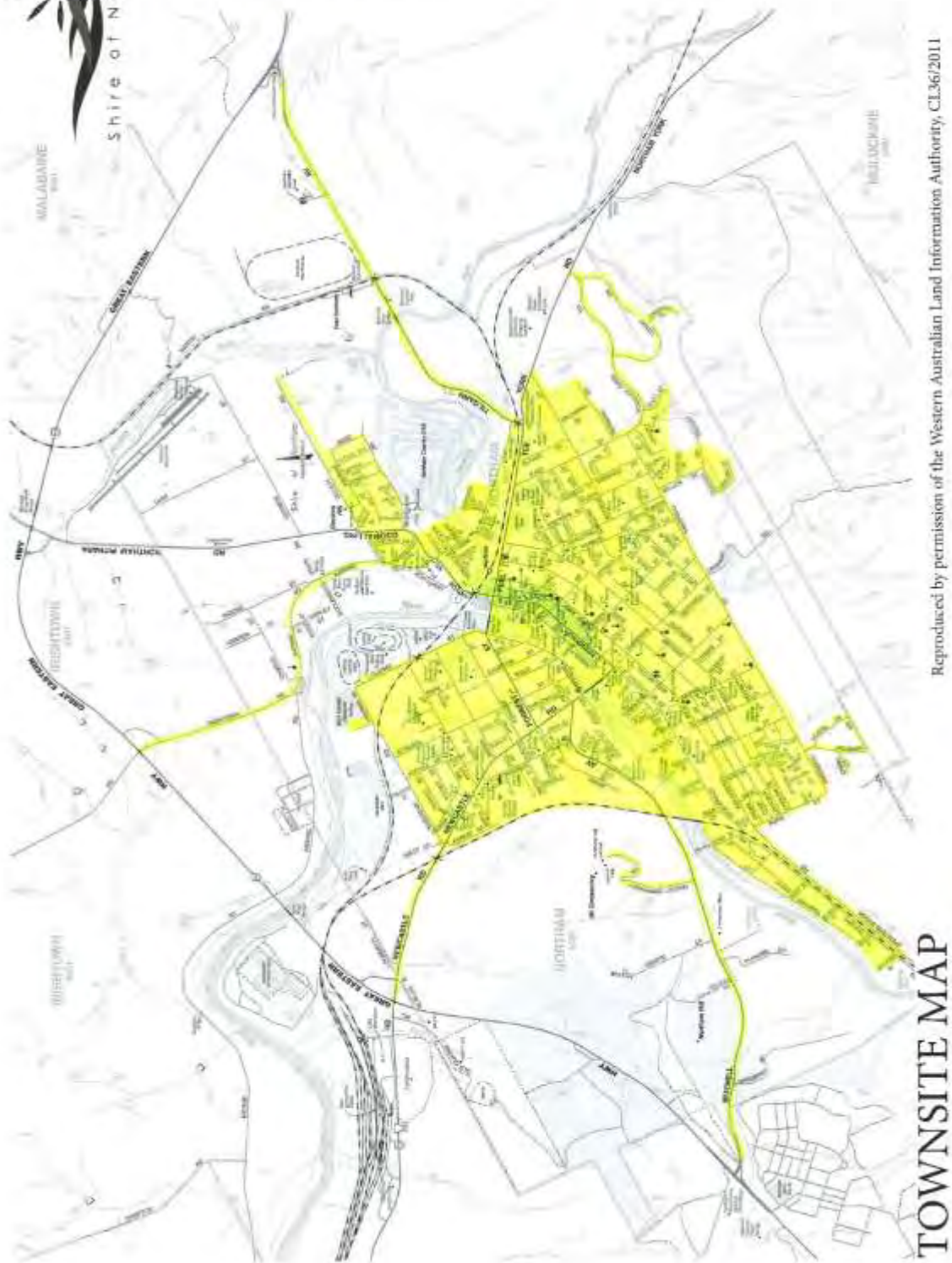
- 2) Council agree to consider required 2014/15 budget amendment of an estimated additional amount of \$10,000 to be confirmed at mid-year review.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



# *Welcome to Northam*



Reproduced by permission of the Western Australian Land Information Authority, CL36/2011

**TOWNSITE MAP**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**16. CONFIDENTIAL ITEMS**

**16.1 PREMIER'S AUSTRALIA DAY CITIZENSHIP AWARDS 2014**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.3.3.2
Officer:	Ross Rayson
Officer Interest:	N/A
Policy:	Nil
Voting:	Simple Majority
Date:	1 December 2014

**PURPOSE**

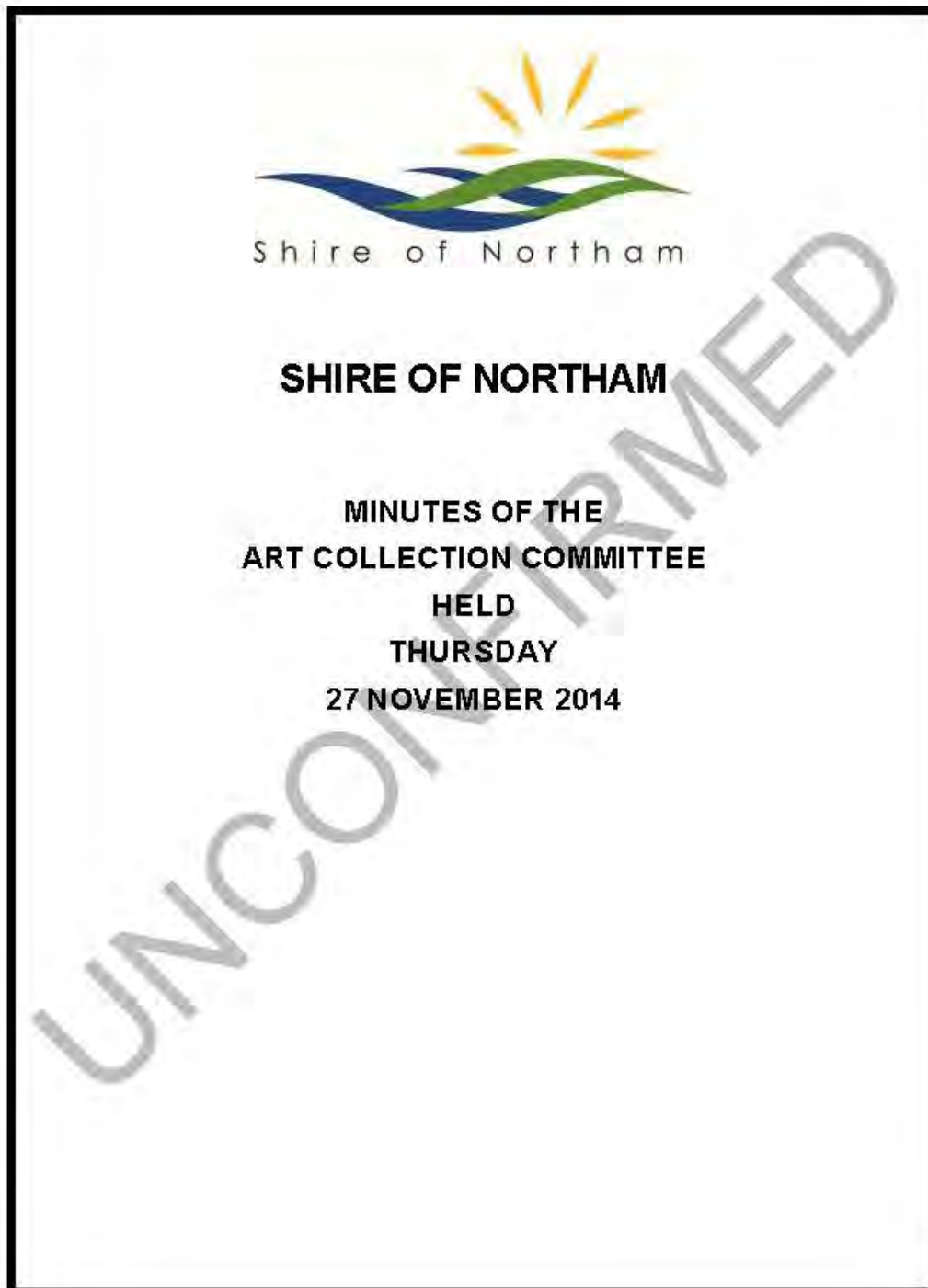
The purpose of this report is to request Council to select the winners for the Australia Day Active Citizenship Awards for the Shire of Northam.

**17. DECLARATION OF CLOSURE**

**SHIRE OF NORTHAM**  
AGENDA  
COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

**APPENDIX 1**



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

**TABLE OF CONTENTS**

---

---

	<b>Page</b>
1. DECLARATION OF OPENING AND WELCOME .....	1
2. DECLARATION OF INTEREST .....	1
3. ATTENDANCE .....	2
4. APOLOGIES .....	2
5. CONFIRMATION OF MINUTES .....	2
6. AGENDA ITEMS .....	3
6.1 FINAL PIECES TO BE INCLUDED IN ART LAUNCH .....	3
6.2 APPROVAL OF INVITATION LIST AND PROPOSED INVITATIONS .....	5
7. CLOSURE OF MEETING .....	6

UNCONFIRMED

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

**SHIRE OF NORTHAM**

**Minutes of the Art Collection Committee Meeting held in the Council Chambers on  
THURSDAY, 27 November 2014 at 4:00pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

**1. DECLARATION OF OPENING AND WELCOME**

The Chairman, T M Letch declared the meeting open at 4:02pm.

**2. DECLARATION OF INTEREST**

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

**3. ATTENDANCE**

**COUNCIL**

Chairman  
Councillors:

Mr TM Letch  
Cr Denis Beresford  
Cr Ulo Rumjantsev at 4:05pm  
Ms Sue Wilding  
Mr Ross Rayson  
Ms Alysha Maxwell

Community Representatives  
Shire of Northam

**4. APOLOGIES**

Community Representatives  
Shire of Northam  
AVAS

Ms Trish Hamilton  
Ms Victoria Jones  
Ms Kaye Devlin

**5. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

Minute No: AR.050

Moved: Ms Sue Wilding

Seconded: Cr Ulo Rumjantsev

That the Minutes of the Art Collection Committee Meeting held on Thursday, 30 October 2014 be confirmed as a true and correct record of that meeting.

**CARRIED 4/0**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

**6. AGENDA ITEMS**

**6.1 FINAL PIECES TO BE INCLUDED IN ART LAUNCH**

**BACKGROUND**

Following an informal meeting held by the committee to look at possible pieces to be displayed, it was suggested that a portion of the Claude Hotchkin bequest be displayed at the first Shire of Northam Art display. As such, members were asked to look over pieces and decide on their chosen pieces. For reference, the list of Claude Hotchkin pieces is attached.

**COMMENTS**

Artwork to be displayed;

No	Artist	Title
2	Dulcie Armstrong	Avon Valley Country
4	Verners Linde	The Valley of the Murray
5	Cyril Ross	Thunder Heads
8	Will Ashton	Upper Reaches of the Seine
9	Margaret Gentle	White Swans
10	Ira Forbe-Smith	Delphiniums
11	Judy Lambert	Flowers and Eucalyptus
15	Max Ragless	The Little White Church
18	Audrey Greenhalgh	Bay of Islands
22	Herbert R Gallop	In the Shade of the Trees
24	Alex Risco	ARG Hawke
26	Robert Johnson	Golden Valley
28	Peter Rohan	Industrial Extracts
30	Peter Rohan	Karri Forest
32	Edward Barron	Breakfast
33	Howard Barron	Black Butts
34	Peter Rohan	Misty Morning
39	Arthur Boyd	Deserted Beach
40	Marshall Clifton	Quiet Moorings
43	Allan Stubbs	Cloud Swept Valley
46	Cyril Lander	The Silver Lining
47	P Ivor Hunt	Fishing Party

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

49	James Goatcher	Light and Shadow
52	Ellen Chappell	Spring's Offering
54	Doug Irvine	Avon in Flood
57	Tim Williams	Salt Pan
59	G Dwyer	Almond Blossom
60	Margaret Shenton	The Old School East Northam
63	D'Hange Yammanee	The Late K F McIver MLA
65	Christopher Spaven	Belly Dancer Resting
66	Cherrie Stott	Female Redtailed Black Cockatoo
68	Janie Williams	Storm Approaching
71	Anne Ashman	The Horse Race
74	T Brian Aylwood	The Avon @ Spencers Brook
77	Joan Jordan	The Avon Northam
85	Maureen Wells	Early Light - Toodyay
86	H Sounness	Untitled
87	Heather Jones	Lake Gwellup 1980
88	Dulcie Armstrong	Countryside at Northam
90	Drewfus Bates	Waiting for the Cobbler
97	Bear, K	Untitled
103	Anne Ashman	Life Force
108	T Brian Aylwood	Country Road

The Hall availability was questioned as this will impact when the artwork can be set up. It was suggested either Sunday, 7 December 2014 or during the day of Monday, 8 December 2014, Mr Rayson will check the Halls availability. This also raised the issue of how the artwork was going to be transported and curated. Mr Letch advised that the artwork has been previously transported with the Shire's Community Bus, which staff member, Nathan Gough drove. It was advised that an item went to Council at the meeting held on 16 April 2014 in respect to a quote which was received from Kaye Devlin to curate the artwork. Council endorsed to accept the quote of \$240.00 to curate an art exhibition at the Northam Town/Lesser Hall from Kaye Devlin for when a function to launch the collection has been confirmed.

Mr Letch raised that it was intended for an advert was to be placed into the Avon Valley Advocate for the paper to be published on 3 December 2014. The Committee was advised that the deadline for this is Thursday which meant it had not made the deadline, in relation to this Mr Rayson also advised that there is only a provision of \$1,000.00 to hold this launch. It was then suggested that a storyline article could be prepared as an alternative as it is believed that these can be published at free of charge and an image

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

of artwork with a committee member (Cr Rumjantsev) could be included. It was also mentioned that advertising through means of local radio station is also anticipated.

Mr Rayson advised that he will make contact with AVAS/Kaye Devlin in respect to displaying the artwork, Mr Letch advised for them to make contact with himself to arrange specifics.

Cr Rumjantsev departed the Council Chambers at 5:13pm

Cr Rumjantsev returned to the Council Chambers at 5:17pm.

**6.2 APPROVAL OF INVITATION LIST AND PROPOSED INVITATIONS**

**COMMENTS**

Final invitations list is as follows;

<b>Organisation</b>	<b>Name</b>	<b>Guest</b>
Shire of Northam	Cr Steven Pollard	Mrs Kathy Pollard
Shire of Northam	Cr Albert Llewellyn	Guest
Shire of Northam	Cr Terry Little	Mrs Kaye Little
Shire of Northam	Cr Ulo Rumjantsev	Mrs Patricia Rumjantsev
Shire of Northam	Cr Denis Beresford	Guest
Shire of Northam	Cr Julie Williams	Mr Gary Williams
Shire of Northam	Cr Rob Tinetti	Mrs Diane Tinetti
Shire of Northam	Cr Kathy Saunders	Mr Dennis Saunders
Shire of Northam	Cr Des Hughes	Mrs Debbie Hughes
Northam Art Collection Committee	Mrs Kaye Devlin	Mr Robbie Devlin
Northam Art Collection Committee	Mr Michael Letch	Mrs Anne Letch
Northam Art Collection Committee	Ms Sue Wilding	Guest
Northam Art Collection Committee	Ms Trish Hamilton	Guest
Shire of Northam	Mr Jason Whiteaker	Mrs Loellan Whiteaker
Shire of Northam	Mr Ross Rayson	Mrs Sharon Rayson
Shire of Northam	Mr Clinton Kleynhans	Mrs Leanne Kleynhans
Shire of Northam	Mr Phil Steven	Mrs Beth Steven
Shire of Northam	Mr Chadd Hunt	Mrs Leanne Hunt
Shire of Northam	Ms Denise Gobbart	Guest
Shire of Northam	Ms Joy Smith	Mr Randle Beavis
Avon Valley Arts Society	Ms Ann Ashman	Guest
Northam Library	Ms Gloria Smith	Guest



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**  
**MINUTES**  
**ART COLLECTION COMMITTEE MEETING HELD ON 27 NOVEMBER 2014**

---

Wundowie Library	Ms Kaye Towle	Guest
Northam Visitor Centre	Ms Victoria Jones	Guest
Avon Valley Advocate	Timothy Williams	
Northam Senior High School	Terry Martino	Guest
Northam Primary School	Kenneth Bennett	Guest
St Joesph's School	Mrs Coz=x	Guest
Avonvale Primary School	Jennifer Graffin	Guest
Avonvale Education Support Centre	Michelle O'Brien	Guest
West Northam Primary School	Suzanne Pekin	Guest
Bakers Hill Primary School	Principal	Guest
Wundowie Primary School	Hayden O'Mara	Guest
Local Member	Hon Mia Davies MLA	Guest
Local Member	Hon Paul Brown MLA	
ANZ Bank	Lisa Post	Guest
Chamber of Commerce	Paul Tomlinson	Guest

Mr Letch has advised of the interest to get schools 'on board' and seek interest to bring students down to visit the artwork. He advised that Mrs Letch can coordinate activities for them, with assistance from Ms Wilding. The committee felt this was a good idea to get the students actively involved however it was noted that the invites need to sent out as soon as possible in order to make this possible. Mr Letch advised that he will liaise and make contact with schools along with the assistance from Mrs Letch and Mrs Wilding.

**7. CLOSURE OF MEETING**

There being no further business the Presiding Officer declared the meeting closed at 5:17pm.

"I certify that the Minutes of the Art Collection Committee Meeting held on 27 November 2014 have been confirmed as a true and correct record."

\_\_\_\_\_ Chairman  
 \_\_\_\_\_ Date

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**APPENDIX 2**

**MANAGEMENT PLAN**

Foreword: As a member of Dogswest, I am bound by their Code of Ethics and Rules and Regulations. More information on this can be found at their website [www.dogswest.com.au](http://www.dogswest.com.au)

Dog Breeds: work bred cocker spaniels (medium size 12 -16kg), work bred irish setters (23-28kg) and work bred Gordon setters (23-28kg). (all non-aggressive gundog breeds) All dogs will have current vaccinations and be treated regularly for parasites.

ALL DOGS TO BE HOUSED AS INSTRUCTED IN THE SHIRE OF NORTHAM DOGS LOCAL LAW 2008 SCHEDULE 2 (D) AND (E)

Training Facilities: Training dogs for hunting and detection/search work.

Security: the yard is made of 2m high deer fence with an electric wire along the bottom.

Kennel Hygiene: Kennels to be fully hosed out and cleaned with disinfectant daily with all waste going into an approved septic system. Dog food and water bowls to be washed daily. There are two large open windows in the rear area that allow for sufficient airflow and ventilation.

Parasites: Once a month, buildings will be treated with a residual insecticide (ie coopex).

Bedding: Snooza Original medium, large and extra-large dog beds are used in the larger sleeping modules. All beds are 300mm above the floor. (more information can be found here <http://www.snooza.com.au/raised-beds/original-dog-bed>) Jute covers to be replaced as required.

Noise Management: The building is constructed out of 100mm solid brick so noise escaping will be minimal. Bark collars are on hand if required. Roof is constructed out of corrugated zincalume tin. The kennel exercise yards face north and south so not to face directly towards neighbouring properties. The communal exercise yard will have shrubbery and trees planted around the boundary to absorb noise.

Waste Management: A separate application has been applied for to install a septic tank and leech drains. This will be able to handle all waste water from the kennels. Grease traps will be installed to collect solids and dog hair before they enter the tanks.

Food Storage and Preparation: At Present food is stored and prepared in the house. There is no food waste. Kitchen is clean after each use. All household greywater goes into the septic tank. House does contain bait stations for vermin. Dry food is stored in sealed containers as per manufacturer's instructions. On Plan for the extension there is

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

a storage/food preparation room. When the extension is constructed and in use all items including fridge, freezer and food containers will be stored 50mm above the floor level.

Washing: Washing dogs strips away essential oils from their coats. These dogs are not washed. On the rare occasion when washing is required for a medical reason, they will be washed in the house. All household greywater goes into a septic tank.

Odour Management: This will not be an issue as the establishment will have a working septic system and kennels get washed down regularly. If an issue does arise the septic system will be seen to immediately by a qualified person

Sick Animals: Dogs to be taken to vets and house there until well enough to return back. If required ill dogs will be confined to the main house until well enough to re-join the pack in the kennels.

Maternity: All bitches will whelp in the house and then moved out to the maternity area between 3-4 weeks (weather permitting)

Mortalities: In cases where there is a mortality this will be dealt with on the day they occur. Disposals will be offsite.

Water Storage and Use: All excess rainwater should be collected and kept separate from the kennel runoff and effluent/septic systems and reused where practicable within the property. Rain falling outside the kennel area will be directed away from yard areas and the effluent/septic system.

Chemicals: All chemicals onsite will be stored appropriately and MSDS's will be available.

Fire Extinguisher: To be located at the main entry into the kennel building.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### Irish Setter



Group:	Group 3 (Gundogs)
History:	
General Appearance:	Must be racy, balanced and full of quality. In conformation, proportionate.
Characteristics:	Most handsome and refined in looks, tremendously active with untiring readiness to range and hunt under any conditions.
Temperament:	Demonstrably affectionate.
Head And Skull:	Head long and lean, not narrow or snipy, not coarse at the ears. Skull oval (from ear to ear) having plenty of brain room and well-defined occipital protuberance. From occiput to stop and from stop to tip of nose to be parallel and of equal length, brows raised showing stop. Muzzle moderately deep, fairly square at end. Jaws of nearly equal length, flews not pendulous, nostrils wide. Colour of nose dark mahogany, dark walnut or black.
Eyes:	Dark hazel to dark brown, not too large, preferably like an unshelled almond in shape, set level (not obliquely), under brows showing kind, intelligent expression.
Ears:	Of moderate size, fine in texture, set on low, well back and hanging in a neat fold close to head.
Mouth:	Jaws strong with a perfect, regular and complete scissor bite, i.e. Upper teeth closely overlapping the lower teeth and set square to the jaws.
Neck:	Moderately long, very muscular but not too thick, slightly arched and free from all tendency to throatiness, setting clearly without a break of topline into shoulders.
Forequarters:	Shoulders fine at points, deep and sloping well back. Forelegs straight and sinewy having plenty of bone, with elbows free, well let down and not indined either in nor out.
Body:	Chest as deep as possible, rather narrow in front. Ribs well sprung leaving plenty of lung room and carried well back to muscular loin, slightly arched. Firm straight topline gently sloping downwards from withers.
Hindquarters:	Wide and powerful. Hindlegs from hip to hock long and muscular, from hock to heel short and strong. Stifle and hock joints well bent and not indined either in nor out.
Feet:	Small, very firm; toes strong, close together and arched.
Tail:	Of moderate length proportionate to size of body, set on just below the level of the back, strong at root tapering to a fine point and carried as nearly as possible on a level with or below the back.
Gait/Movement:	Free flowing, driving movement with true action when viewed from front or rear, and in profile, showing perfect co-ordination.
Coat:	On head, front of legs and tips of ears, short and fine, on all other parts of body and legs of moderate length, flat and as free as possible from curl or wave. Feathers on

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

upper portion of ears long and silky; on back of fore and hindlegs long and fine. Fair amount of hair on belly, forming a nice fringe which may extend on chest and throat. Feet well feathered between toes. Tail to have fringe of moderately long hair decreasing in length as it approaches point. All feathering to be as straight and flat as possible.

Colour:	Rich chestnut with no trace of black. White on chest, throat, chin or toes, or small star on forehead or narrow streak or blaze on nose or face not to disqualify.
Sizes:	Not Specified.
Faults:	Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded should be in exact proportion to its degree and its effect upon the health and welfare of the dog, and on the dog's ability to perform its traditional work.
Notes:	Male animals should have two apparently normal testicles fully descended into the scrotum.

Last Updated: N/A

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### Gordon Setter



Group:	Group 3 (Gundogs)
History:	
General Appearance:	Stylish dog, with galloping lines. Consistent with its build which can be compared to a weight carrying hunter. Symmetrical in conformation throughout.
Characteristics:	Intelligent, able and dignified.
Temperament:	Bold, outgoing, of a kindly even disposition.
Head And Skull:	Head deep rather than broad, but broader than muzzle, showing brain room. Skull slightly rounded, broadest between ears. Clearly defined stop, length from occiput to stop slightly longer than from stop to nose. Below and above eyes lean, cheeks as narrow as leanness of head allows. Muzzle fairly long with almost parallel lines, neither pointed, nor snipy. Flews not pendulous, clearly defined lips. Nose large, broad, nostrils open and black. Muzzle not quite as deep as its length.
Eyes:	Dark brown, bright. Neither deep nor prominent, set sufficiently under brows, showing keen, intelligent expression.
Ears:	Medium size, thin. Set low, lying close to head.
Mouth:	Jaws strong with a perfect, regular and complete scissor bite, i.e. Upper teeth closely overlapping the lower teeth and set square to the jaws.
Neck:	Long, lean, arched, without throatiness.
Forequarters:	Shoulder blades long, sloping well back, wide flat bone, close at withers, not loaded. Elbows well let down, and close to body. Forelegs flat boned, straight, strong; upright pasterns.
Body:	Moderate length, deep brisket, ribs well sprung. Back ribs deep. Loins wide, slightly arched. Chest not too broad.
Hindquarters:	From hip to hock long, broad and muscular, hock to heel short, strong, stifles well bent, straight from hock joint to ground. Pelvis tending to horizontal.
Feet:	Oval, dose knit, well arched toes, plenty of hair between. Well padded toes, deep heel cushions.
Tail:	Straight or slightly scimitar, not reaching below hocks. Carried horizontally or below line of back. Thick at root, tapering to fine point. Feather or flag starting near root, long straight, growing shorter to point.
Gait/Movement:	Steady, free moving and true, with plenty of drive behind.
Coat:	On head, front of legs, tips of ears short and fine, moderate length, flat and free from curl or wave on all other parts of body. Feather on upper portion of ears long and silky, on backs of legs long, fine, flat and straight, fringes on belly may extend to chest and throat. As free as possible from curl or wave.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

**Colour:** Deep shining coal black, without rustiness, with markings of chestnut red, i.e. lustrous tan. Black pencilling on toes and black streak under jaw permissible. 'Tan markings': two clear spots over eyes not over three-quarters of an inch in diameter. On sides of muzzle, tan not reaching above base of nose, resembling a stripe around clearly defined end of muzzle from one side to other. Also on throat, two large, clear spots on chest. On inside hindlegs and inside thighs, showing down front of stifle and broadening out to outside of hindlegs from hock to toes. On forelegs, up to elbows behind, and to knees or little above, in front. Around vent. Very small white spot on chest permissible. No other colour permissible.

**Sizes:** Height: Dogs 66 cms (26 ins)  
Bitches 62 cms (24 & 1/2; ins)

Weight: Dogs 29 & 1/2; kg (65 lbs)  
Bitches 25 & 1/2; kg (56 lbs)

**Faults:** Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded should be in exact proportion to its degree and its effect upon the health and welfare of the dog, and on the dog's ability to perform its traditional work.

**Notes:** Male animals should have two apparently normal testicles fully descended into the scrotum.

**Last Updated: N/A**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### Cocker Spaniel



Group:	Group 3 (Gundogs)
History:	
General Appearance:	Merry, sturdy, sporting; well balanced; compact; measuring approximately same from withers to ground as from withers to root of tail.
Characteristics:	Merry nature with ever-wagging tail shows a typical bustling movement, particularly when following scent, fearless of heavy cover.
Temperament:	Gentle and affectionate, yet full of life and exuberance.
Head And Skull:	Square muzzle, with distinct stop set midway between tip of nose and occiput. Skull well developed, cleanly chiselled, neither too fine nor too coarse. Cheek bones not prominent. Nose sufficiently wide for acute scenting power.
Eyes:	Full, but not prominent. Dark brown or brown, never light, but in the case of liver, liver roan, and liver and white, dark hazel to harmonise with coat; with expression of intelligence and gentleness but wide awake, bright and merry; rims tight.
Ears:	Lobular, set low on a level with eyes. Fine leathers extending to nose tip. Well dothed with long straight silky hair.
Mouth:	Jaws strong with a perfect, regular and complete scissor bite, i.e. Upper teeth closely overlapping lower teeth and set square to the jaws.
Neck:	Moderate in length, muscular. Set neatly into fine sloping shoulders. Clean throat.
Forequarters:	Shoulders sloping and fine. Legs well boned, straight, sufficiently short for concentrated power. Not too short to interfere with tremendous exertions expected from this grand, sporting dog.
Body:	Strong, compact. Chest well developed and brisket deep; neither too wide nor too narrow in front. Ribs well sprung. Loin short, wide with firm, level topline gently sloping downwards to tail from end of loin to set on of tail.
Hindquarters:	Wide, well rounded, very muscular. Legs well boned, good bend of stifle, short below hock allowing for plenty of drive.
Feet:	Firm, thickly padded, cat-like.
Tail:	Docked: Set on slightly lower than line of back. Must be merry in action and carried level, never cocked up. Never too short to hide, nor too long to interfere with, the incessant merry action when working. Undocked: Set on slightly lower than line of back. Must be merry in action and carried level, never cocked up. Slightly curved, of moderate length, proportionate to size of body giving an overall balanced appearance; ideally not reaching below the hock. Strong at the root and tapering to a fine tip; well feathered in keeping with the coat. Lively in action, carried on a plane not higher than level of back and never so low as to indicate timidity.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

Gait/Movement:	True through action with great drive covering ground well.
Coat:	Flat, silky in texture, never wiry or wavy, not too profuse and never curly. Well feathered forelegs, body and hindlegs above hocks.
Colour:	<p>Solid colours Black; red; golden; liver (chocolate); black and tan; liver and tan. No white allowed except a small amount on chest.</p> <p>Particolours Bicolours: Black and white; orange and white; liver and white; lemon and white. All with or without ticking. Tricolours: Black, white and tan; liver, white and tan. Roans: Blue roan; orange roan; lemon roan; liver roan; blue roan and tan; liver roan and tan.</p> <p>Any colour or marking other than the above is undesirable.</p>
Sizes:	<p>Height: Dogs approx. 39-41 cms (15.5-16 ins)</p> <p>Bitches approx. 38-39 cms (15-15.5 ins)</p> <p>Weight approx. 13-14.5 kgs (28-32 lbs)</p>
Faults:	Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded should be in exact proportion to its degree and its effect upon the health and welfare of the dog, and on the dog's ability to perform its traditional work.
Notes:	Male animals should have two apparently normal testicles fully descended into the scrotum.

Last Updated: 9 Oct 2012

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

**Shire of Northam Local Planning Scheme No.6**  
**(Proposed Animal Establishment - Kennel 4479 Great Eastern Highway Bakers Hill 6562)**  
**Schedule of Submissions**

Number	Name	Summary of Submission	Key Themes Identified in Submission	Submission	Applicants Response	Officers Comment
1	Name Withheld	I strongly object.	<i>Noise, odour, decrease in land value</i>	I would like to object to this proposal as the Director of the Company which owns a property nearby on the grounds of noise & odour pollution and how that will affect the value of our land. I have watched how these types of businesses have affected values in other L. Areas Once these businesses start in a locality many others follow and property values are affected adversely. There are other options.	Noise and odour were addressed in the kennel management plan. I am not an economist by any means so can not comment on the price of land. I would have thought a major highway would be more off putting for prospective buyers than a kennel with 15 dogs. What are the other options the landowner is referring to?	<p>This submission is noted.</p> <p>The Kennel Management Plan details that noise and odour will be reduced through the kennels being cleaned daily, bark collars and through the building being constructed of brick insulating noise and sound.</p> <p>The information pack (including LPP, LL etc) provided to the applicant, provides detail on design &amp; management to manage noise and odour impact. It is considered that as the kennel is already operating and adjoining landowners are clearly being impacted by dog barking and odour impact that the management plan has not accurately addressed nor mitigated these issues.</p> <p>LPS6 section 10.2 clearly specifies matters to be considered by the local government when determining a planning application, impact on property value is not a consideration.</p>



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

2	Name Withheld	Objection	<i>Noise already excessive</i>	Due to the excessive barking from the dogs already at the property I object to any increase of dogs as this will be a further annoyance to the tenants of my property.	Landowner appears not to reside at the premises. Noise report to follow	<p>This submission is noted.</p> <p>The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore, no additional dogs are being proposed to be brought to site.</p> <p>As specified above it is considered that the Kennel Management plan does not accurately address noise mitigation measures therefore, this is one of the reasons for Officers recommending refusal of this application.</p> <p>In reference to the applicants comment regarding 'Noise Report to follow' Shire Officers have been requesting a noise report to make part of this application since May 2014, as it has not been received prior to the agenda deadline for the December Ordinary Council Meeting, Officers are unable to comment on this and how it impacts the management of this site.</p>
3	Name Withheld	No objection		No problem with this proposal we have no objection.	No comment.	This submission is noted.
4	Name Withheld	Objection	<i>Noise</i>	We don't want kennels as the bark for 3 or 4 hours at a time.	Noise report to follow.	As mentioned above, the application is for retrospective approval for an existing unauthorised kennel. Noise management has not been accurately addressed in the Kennel Management report, therefore, as the applicant has not addressed the requirements of the relevant legislation

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

						which would in turn help to address noise management Council Officers consider this a reason for recommending refusal of this application.
5	Name Withheld	Object Unconditionally	<i>Noise and roaming at large – killing chooks</i>	<p>Not long after our neighbour bought his house, we had dogs barking the majority of the day, while the owner is away from the house and also at night while the owner is at home. I object unconditionally to the establishment of dog kennels by my neighbour. Proposed Dog Kennels: 20 metres from my boundary fence; 200 metres from my house.</p> <p>On 3 occasions over the last 12 months:</p> <p>1<sup>st</sup> time we reported to ranger that 2 dogs were terrorizing my chooks and running round my house.</p> <p>2<sup>nd</sup> time a friend of the neighbour had to come up from Perth to find his dogs that were out running around the neighbourhood, knock on my door to see if we had seen them.</p> <p>3<sup>rd</sup> time, I came home finding two dogs running</p>	<p>This one is the most relevant. I believe that all of these issues have been rectified. (See Kennel Management Plan) Noise report to follow. I would like to mention that authorities at the time of incidents did not identify who made reports, which was why no apology was given.</p>	<p>This submission is noted.</p> <p>The EPA has buffer guideline separation distances which specify that 500m is required between Kennels and surrounding residences within rural areas. This application does not comply with these requirements with the closest residence being located 150m from the kennels and 30 residences being located within the buffer area.</p> <p>Dog containment – as part of the Kennel Management Plan the applicant has referenced ‘dogs to be housed as instructed in the Shire of Northam dogs Local Law 2008 Schedule 2’.</p> <p>As containment details have not been supplied, it is considered the Shire does not have enough information to confirm that the dogs will not get out again.</p> <p>Based on these comments as well as noise &amp; odour implications Shire Officers have recommended refusal of this application.</p>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

				<p>amuck around house and found they had killed my 4 chooks. Ranger was called out for the 2<sup>nd</sup> time regarding neighbours straying dogs.</p> <p>There was no apology and no contact at all from neighbour.</p>		
6	Name Withheld	Objection	Noise	<p>I am concerned about the possible, continuous noise of the dogs. A few years ago greyhounds were kept on a property in Bakers Hill and I could always hear them.</p>	<p>Is this landowner aware that there is still several greyhound kennels in the bakers hill area? Noise report to follow.</p>	<p>This submission is noted.</p> <p>The applicant has commented on noise management as part of the Kennel Management Plan, however, it is considered insufficient. The applicant advised on the 27<sup>th</sup> November that it wishes to submit a noise management report, this has not been received by the Shire to date, therefore, Officers cannot comment on the noise management report, and can only comment on the information received which does not sufficiently address noise management.</p> <p>There is one other kennel located 500m away at Lot 6 Gumley Road, Bakers Hill. A search of the records to this site was undertaken by shire officers and it was determined no noise complaints have been received for this site.</p>
7	Name Withheld	Objection	Noise	<p>Our main concern is the noise factor because we already have kennels in this area the other side of</p>	<p>Noise report to follow</p>	<p>This submission is noted.</p>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

				the Great Eastern Highway. We can hear these dogs.		
8	Name Withheld	Objection	Noise	Our lifestyle is currently affected by the intrusive and sometimes incessant barking from kennel in the near vicinity. This particularly so when easterly winds are prevalent. We seek an assurance from the Northam Shire that this situation would not be exacerbated if the current proposal is approved.	Noise report to follow. This landowner appears to be to the west of me. They mention dogs barking when the wind is blowing East. I know "property owner 5" is directly next door. I would be interested to know exactly how far west "property owner 8" is in relation to my property i.e greater than 1000m away.	This submission is noted.  Noise implications as per comments above. Should Council resolve to retrospectively approve this application, it would be subject to conditions, one of which requiring a professional noise management report to be submitted to and approved by the Shire. The landowner would be required to abide by the report, if non-compliance with the conditions of approval was found, the Shire would have the option of prosecuting the landowner for non-compliance with conditions of approval.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**PROPOSED ADDITIONS/ALTERATIONS  
FOR MR B. DAVIDSON  
LOT 2 - 4479 GREAT EASTERN HWY  
BAKERS HILL**



***AVON VALLEY DESIGN & DRAFTING SERVICE ©***

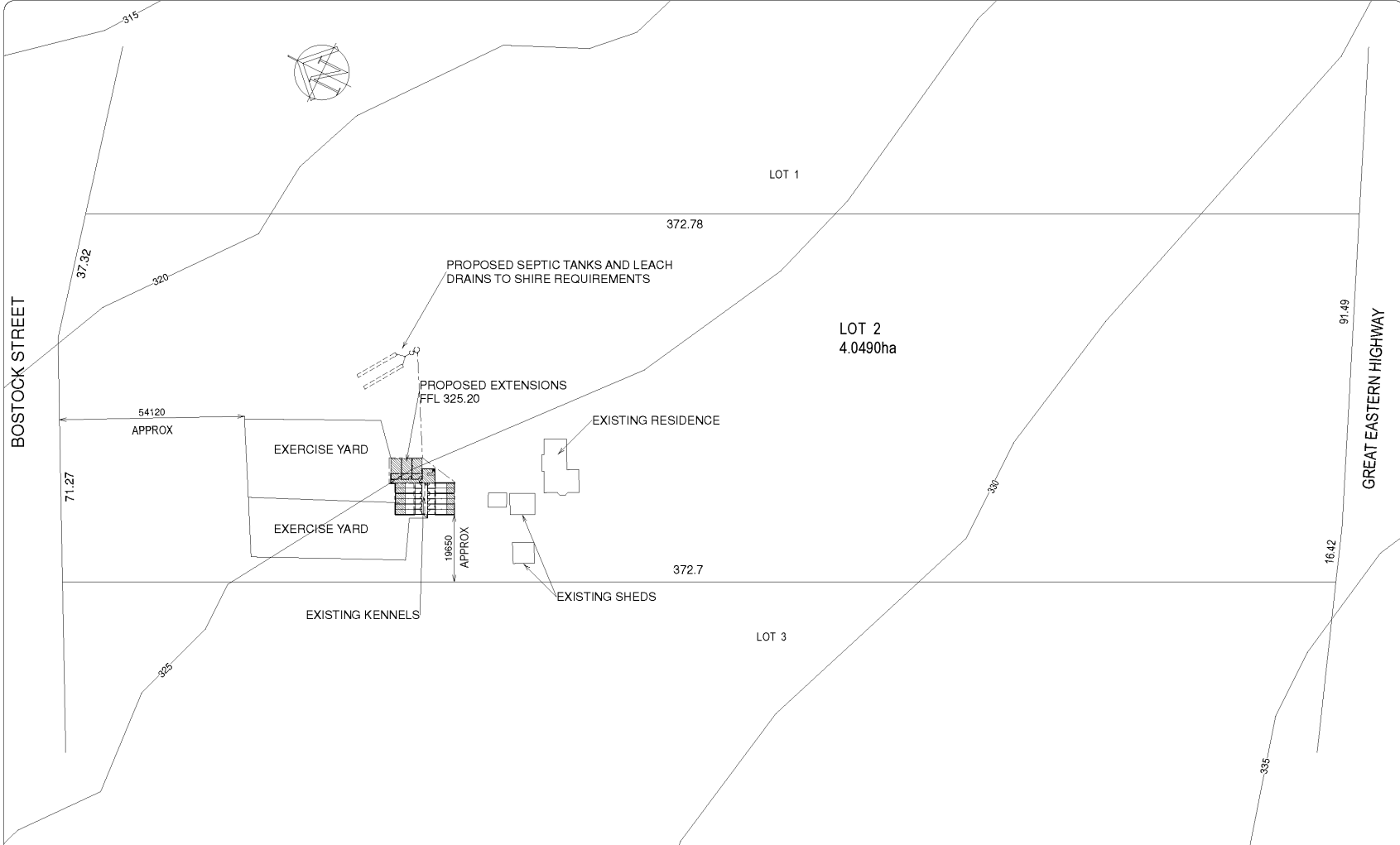
**56 WOODLEY FARM DRIVE  
NORTHAM W.A. 6401**

Phone / Fax: (08) 9622 2816      Mobile: 0419 909 485

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014



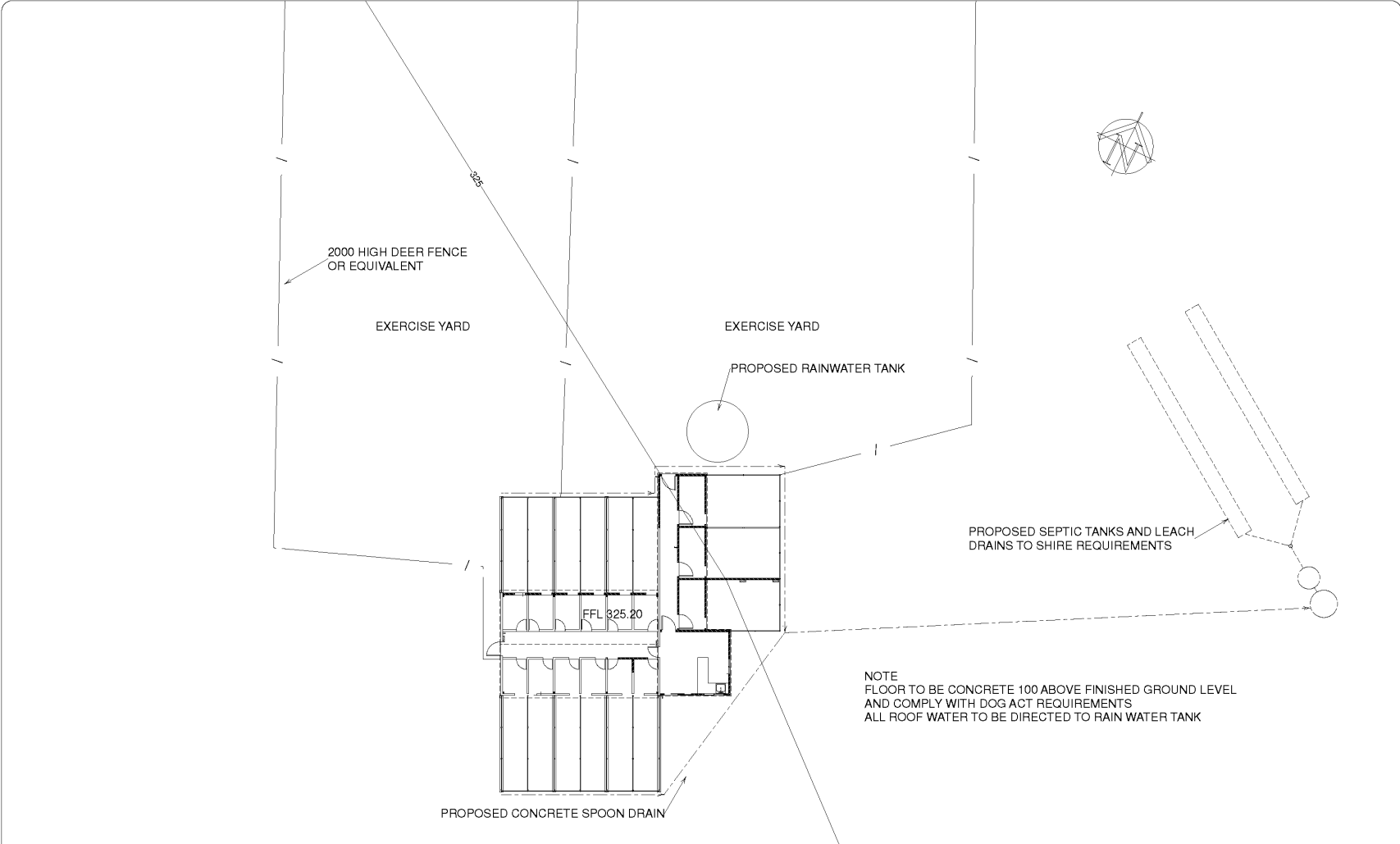
<p><small>BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS</small></p>	<b>A3</b>	<small>MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA</small>	© COPYRIGHT							
<p><small>AMENDMENTS A. ISSUED FOR CLIENT REVIEW</small></p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;"><u>NOT FOR CONSTRUCTION</u></p>	<p><b>AVON VALLEY DESIGN AND DRAFTING SERVICE</b>  <small>ABN 44 819 114 721            56 WOODLEY FARM DRIVE            NORTHAM W.A. 6401            PHONE/FAX : (08) 9622 2816            MOBILE : 0419 909 485            E-mail : avonvds@bigpond.com</small></p>	<p><b>PROPOSED ADDITIONS/ALTERATIONS            FOR MR B. DAVIDSON            LOT 2 - 4479 GREAT EASTERN HWY            BAKERS HILL</b></p>	<p><b>OVERALL SITE PLAN</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><small>DRAWN S.R.C.</small></td> <td style="width: 33%;"><small>DATE OCT 2014</small></td> <td style="width: 33%;"><small>SCALE 1:1000</small></td> </tr> <tr> <td><small>JOB No <b>14038</b></small></td> <td><small>SHEET No <b>1</b></small></td> <td><small>ISSUE <b>A</b></small></td> </tr> </table>		<small>DRAWN S.R.C.</small>	<small>DATE OCT 2014</small>	<small>SCALE 1:1000</small>	<small>JOB No <b>14038</b></small>	<small>SHEET No <b>1</b></small>	<small>ISSUE <b>A</b></small>
<small>DRAWN S.R.C.</small>	<small>DATE OCT 2014</small>	<small>SCALE 1:1000</small>								
<small>JOB No <b>14038</b></small>	<small>SHEET No <b>1</b></small>	<small>ISSUE <b>A</b></small>								

PRINTED @ 46:24 AM 28/10/2014 VERSION 26

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014



<p>BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS</p>	<b>A3</b>	<p>MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA</p> <p style="text-align: right;">© COPYRIGHT</p>						
<p>AMENDMENTS A. ISSUED FOR CLIENT REVIEW</p> <p style="text-align: center;"><b><u>NOT FOR CONSTRUCTION</u></b></p>	<p><b>AVON VALLEY DESIGN AND DRAFTING SERVICE</b>                  ABN 44 819 114 721                  56 WOODLEY FARM DRIVE                  NORTHAM W.A. 6401                  PHONE/FAX : (08) 9622 2816                  MOBILE : 0419 909 485                  E-mail : avonvds@bigpond.com</p>	<p><b>PROPOSED ADDITIONS/ALTERATIONS FOR MR B. DAVIDSON LOT 2 - 4479 GREAT EASTERN HWY BAKERS HILL</b></p>						
		<p><b>DETAILED SITE PLAN</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">DRAWN S.R.C.</td> <td style="width: 25%;">DATE OCT 2014</td> <td style="width: 25%;">SCALE 1:200</td> </tr> <tr> <td>JOB No <b>14038</b></td> <td>SHEET No <b>2</b></td> <td>ISSUE <b>A</b></td> </tr> </table>	DRAWN S.R.C.	DATE OCT 2014	SCALE 1:200	JOB No <b>14038</b>	SHEET No <b>2</b>	ISSUE <b>A</b>
DRAWN S.R.C.	DATE OCT 2014	SCALE 1:200						
JOB No <b>14038</b>	SHEET No <b>2</b>	ISSUE <b>A</b>						

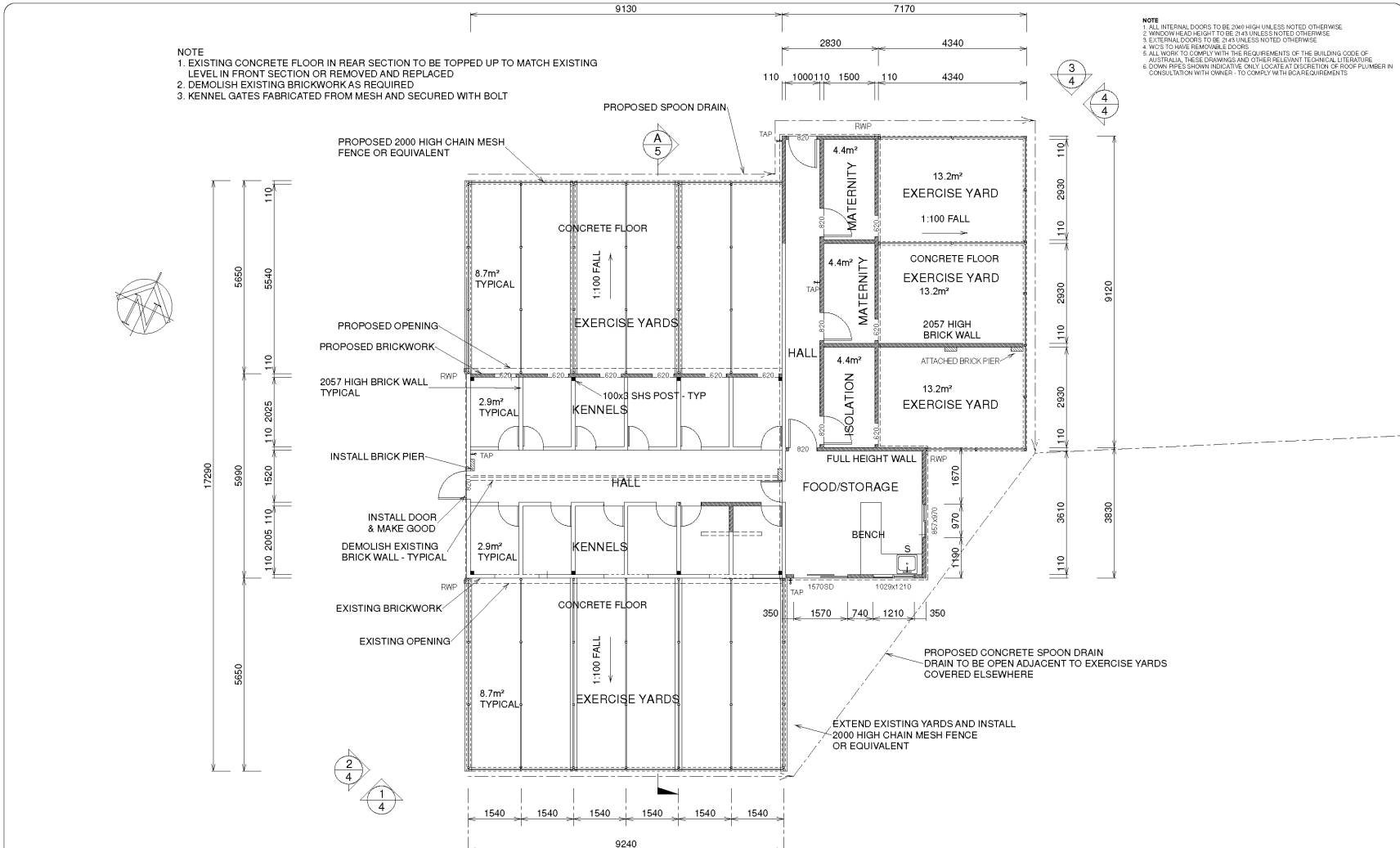
PRINTED 8:46:24 AM 20/10/2014 VERSION X6



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014



BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS

A3

MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA

© COPYRIGHT

AMENDMENTS  
A. ISSUED FOR CLIENT REVIEW

**NOT FOR CONSTRUCTION**

**AVON VALLEY DESIGN AND DRAFTING SERVICE**

ABN 44 819 114 721  
56 WOODLEY FARM DRIVE  
NORTHAM W.A. 6401  
PHONE/FAX : (08) 9622 2816  
MOBILE : 0419 900 425  
E-mail : avonrvds@bigpond.com

PROPOSED ADDITIONS/ALTERATIONS  
FOR MR B. DAVIDSON  
LOT 2 - 4479 GREAT EASTERN HWY  
BAKERS HILL

FLOOR PLAN

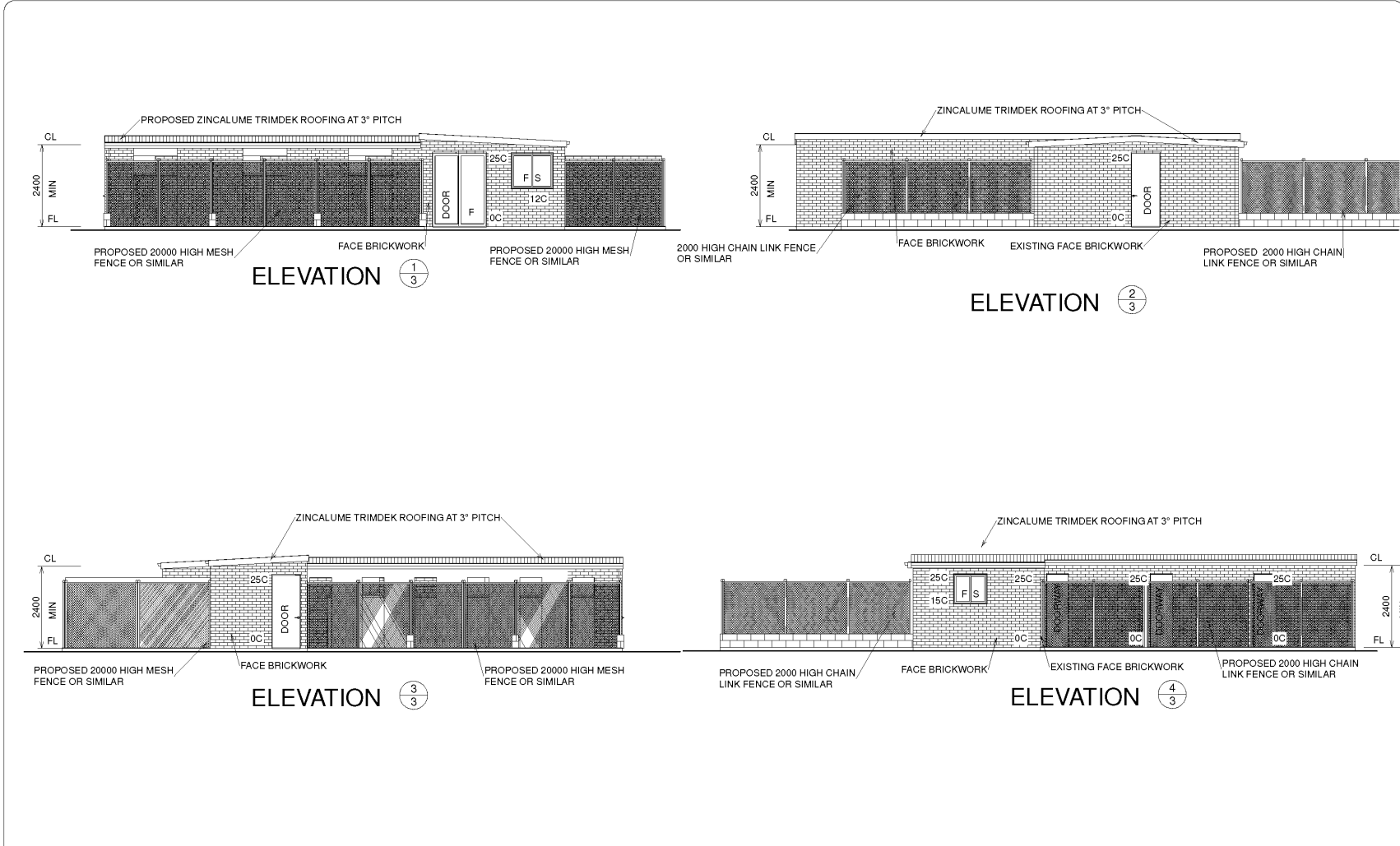
DRAWN S.R.C.	DATE OCT 2014	SCALE 1:100
JOB No <b>14038</b>	SHEET No <b>3</b>	ISSUE <b>A</b>

PRINTED 8:46:25 AM 26/10/2014 VERSION X6

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014



BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS  
 WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS  
 WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS

**A3**

MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA



© COPYRIGHT

AMENDMENTS  
 A. ISSUED FOR CLIENT REVIEW

**AVON VALLEY DESIGN AND DRAFTING SERVICE**  
 ABN 44 819 114 721  
 58 WOODLEY FARM DRIVE  
 NORTHAM W.A. 5401  
 PHONE/FAX : (08) 9622 2816  
 MOBILE : 0419 909 485  
 E-mail : avonvds@bigpond.com

PROPOSED ADDITIONS/ALTERATIONS  
 FOR MR B. DAVIDSON  
 LOT 2 - 4479 GREAT EASTERN HWY  
 BAKERS HILL

**ELEVATIONS**

DRAWN S.R.C.	DATE OCT 2014	SCALE 1:100
JOB No 14038	SHEET No 4	ISSUE A

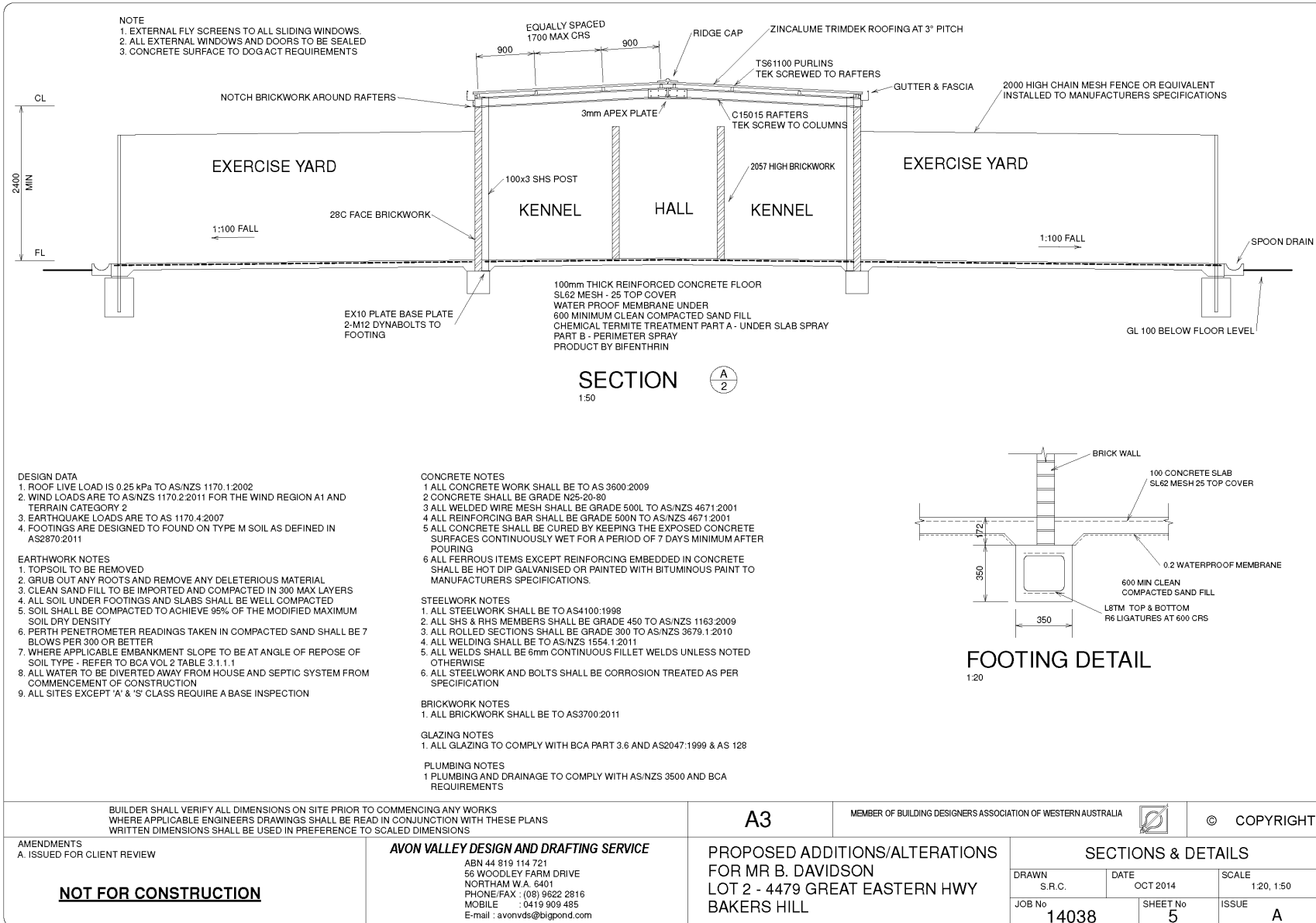
**NOT FOR CONSTRUCTION**

PRINTED 8:46:28 AM 29/10/2014 VERSION X6

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

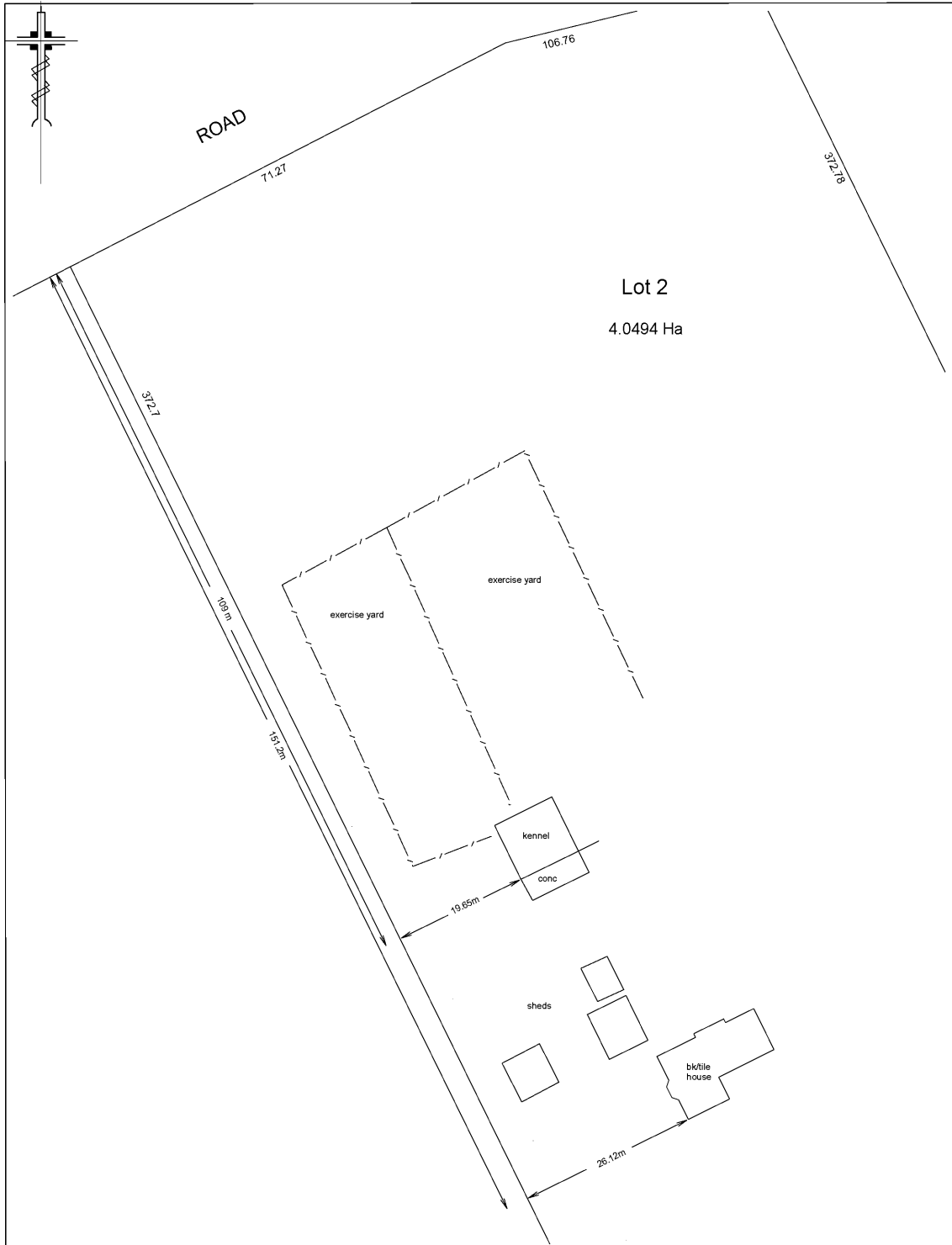


**NOT FOR CONSTRUCTION**

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014



<p><b>PAUL KRAFT &amp; ASSOCIATES.</b>          PO BOX 428          NORTHAM 6401          Phone: 9574 2690 Fax: 9574 2991</p>	<p><b>BUILDING PICKUP</b>  <b>LOT 2 ON DIAGRAM 35784</b>  <b>GREAT EASTERN HIGHWAY</b>  <b>BAKERS HILL</b></p>	<p>C/T Vol: 1414 Fol: 309</p> <p>Scale: 1:500</p> <p>Original Sheet Size</p> <p style="font-size: 24pt; text-align: center;"><b>A3</b></p>
<p>Surveyor: Paul Kraft</p>	<p>Date: 07/10/2014</p>	

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**AAP**  
**ACOUSTICS &**  
**AUDIO PRODUCTION**



Acoustics & Audio Production  
ABN: 42 797 265 577  
Phone: 0466 660 629  
acoustics.ap@gmail.com

---

DAVI001

01 December 2014

4479 Great Eastern Hwy  
BAKERS HILL, WA 6562

Attention: Brett Davidson

Dear Brett,

**NOISE IMPACT ASSESSMENT OF DOG KENNELS AT  
4479 GREAT EASTERN HWY, BAKERS HILL WA 6562**

Further to our recent discussions, a site inspection and the sound level measurements at the site, we make the following comments.

Firstly, it was necessary to determine to acceptable noise levels in the area.

The Environmental Protection (Noise) Regulations 1997 are the enforceable regulations under the Environmental Protection Act. Table 1 and Schedule 3 of these regulations infers that the Assigned Noise Levels are determined for an area based on circles of 100m and 450m centered on the point of measurement, which in this case is 15m West South West from the dog kennels at 4479 Great Eastern Hwy, BAKERS HILL. Accordingly, the assigned noise levels for the noise sensitive premises in this area are 47dB(A) between 0700hrs and 1900hrs Monday to Saturday.

An influencing factor of 2dB has been awarded to the Baseline Assigned Outdoor Level, due to the kennels close proximity to Great Eastern Hwy. Adjustments for unfavorable characteristics, as detailed in Table 2 of the regulations are likely due to the characteristics of dogs barking. It is anticipated at the least that a penalty of +5dB(A) would be added to the measured noise level in accordance with the requirements of Table 2 of the Regulations.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

Monitoring was carried out with an Environmental Noise Logger, which was calibration verified prior to setting up at the site. The logger was set up 15m West South West of the dog kennels at 4479 Great Eastern Hwy, BAKERS HILL WA. See photo below.



At the time of placing the logger, more detailed 1/3 octave band measurements were taken to ascertain the tonal characteristics of the dogs barking. In addition dB(A) measurements were taken for comparison with the noise logger results. It was observed that the main noises present during measurements were birds chirping, leaves rustling and the traffic of Great Eastern Hwy.

It was confirmed with the operator of the kennels that the main time the dogs bark was at the times when the owner left and returned to the property. Therefore testing was carried out on Friday 28 November 2014 between 1100 to 1300 and Sunday 30 November 2014 from 1100 to 1300. During these times noise logging was carried out because the owner arrives back at the property, and then also leaves the property. During noise logging it was found that the dogs were almost completely silent during the entire testing period, and would only bark for a brief period (a minute or two) when the owner left and returned to the property.

It was also found, that when setting up the logger 15m from the kennels, the dogs barked for a moment at me when they noticed my presence. This suggests that the dogs were suspicious of an 'unknown person' in their immediate vicinity. As a result, noise logging commenced once the dogs had calmed down and I was able to get a true reading of the average day-to-day noise emission from the kennels - starting from a point where they are not disturbed.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

It has been noted that during noise logging, that the dogs in general are very quiet and do not bark unless disturbed. It seems that the only times the dogs will bark is when the owner of the property leaves or returns to the premises, or if the dogs area is disturbed by someone or something unknown to them.

In more detail, the  $L_{A10}$  results comply with the Assigned Noise Levels of 47dB(A). It has been noted that throughout the sound level metering birds were chirping, which has a significant effect on the  $L_{A1}$ ,  $L_{A10}$ ,  $L_{A100}$  ( $L_{min}$ ) and  $L_{A0}$  ( $L_{max}$ ) readings. During noise logging, the moment of time where the dogs barked was marked and compared against the total recorded data. As mentioned previously, the dogs were almost completely silent throughout the noise logging. On this basis, separate sound level measurements were taken of the dogs when prompted to bark, so to determine the true sound pressure levels emitted by the dog kennels. This in turn gives a good indication of the levels expected to be heard when the dogs bark at any predetermined distance.

Sound Levels recorded during dog barking were recorded at  $L_{Aeq}$  65dB. It was requested that the sound pressure level associated with dogs barking be determined at 250m. It has been calculated, that, at a distance of 250m from the kennels, the sound levels of the dog's barking has been determined to be at a conservative level of 41dB(A). Furthermore, from a distance of 125m Sound Pressure Levels from the kennels when the dogs bark have been calculated to reach a level of 47dB(A).

As mentioned previously, it has been found that noise emission from the dog kennels is relatively low with only the minor occasion when the dogs bark. The cause of this has been determined to be from the owner leaving or returning to the property, or if someone or something unknown disturbs the dogs. It has also been noted that, in general, the dogs seem to be very quite. It was found that noise levels associated with kennels at 4479 Great Eastern Hwy, BAKERS HILL WA, comply with the Environmental Protection (Noise) Regulations 1997.

I trust the above meets your requirements on the matter. Should you have any queries do not hesitate to contact.

Warm Regards,



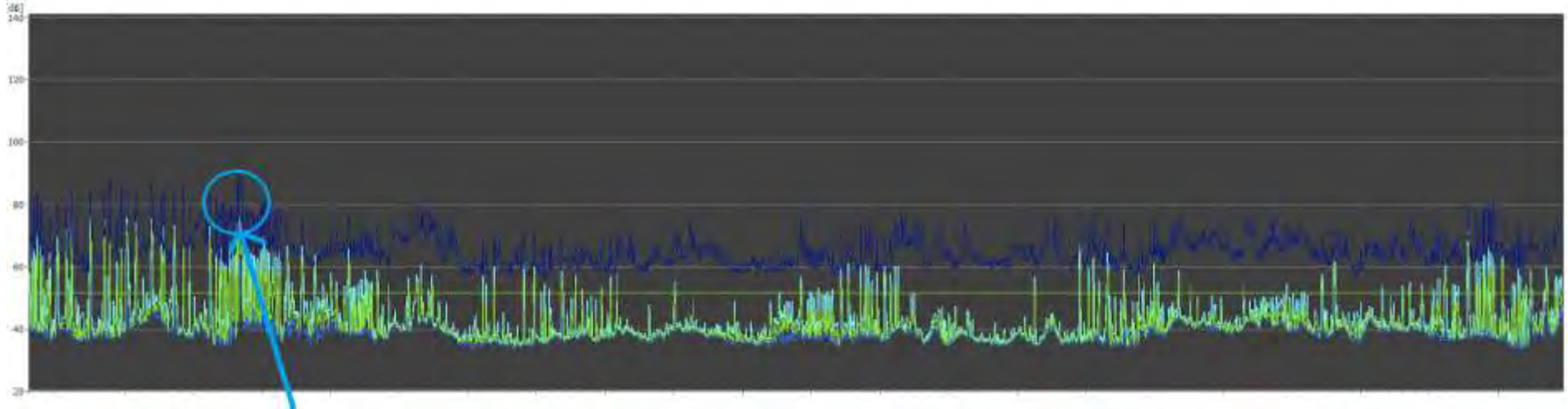
Ian Burman

ACOUSTICS & AUDIO PRODUCTION

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

Environmental Sound Pressure Level Logging 15m From Kennels at; 4479 Great Eastern Hwy, BAKERS HILL WA 6562.



This spike in the Measurements indicates the point in Time where the owner left the property. This is the only time that the dogs were barking during the measurements for that day. All of the other spikes in the Sound Pressure Level (SPL) logging is attributed to Birds chirping in close Proximity the SPL meter.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

**APPENDIX 3**

<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2014</b>				
<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT \$</b>
1857	14/11/2014	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR OCTOBER 2014.	-2,336.81
1858	14/11/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR OCTOBER 2014.	-4,041.05
1859	14/11/2014	JENNIFER MARY EATON	REFUND OF BOND FOR TOWN HALL ON 08/11/2014 BOOKING 1702 REC RECEIPT# 5587.	-500.00
1860	14/11/2014	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR OCTOBER 2014.	-220.75
1861	26/11/2014	SIOBHAN NIMS	REFUND OF BOND ON TOWN HALL 14/11/2014 TO 16/11/2014 BOOKING #1625 REC #4713.	-1,000.00
			<b>TOTAL TRUST CHEQUES</b>	<b>-8,098.61</b>
EFT18263	06/11/2014	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,726.55
EFT18264	06/11/2014	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,726.55
EFT18265	06/11/2014	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,726.55
EFT18266	06/11/2014	KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,726.55
EFT18267	06/11/2014	LLEWELLYN A W	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,918.16
EFT18268	06/11/2014	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	SUPERANNUATION CONTRIBUTION \$2,000 MONTHLY SEPT/OCTOBER FOR STEVE POLLARD.	-4,000.00
EFT18269	06/11/2014	RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS OCTOBER 2014.	-641.17
EFT18270	06/11/2014	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS OCTOBER 2014.	-1,726.55
EFT18271	06/11/2014	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS OCTOBER 2014.	-6,226.55

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18272	06/11/2014	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS OCTOBER 2014.	-2,886.39
EFT18273	06/11/2014	ULO RUMJANTSEV	COUNCILLOR PAYMENTS OCTOBER 2014.	-2,129.11
EFT18274	07/11/2014	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	-366.03
EFT18275	07/11/2014	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG - 22/10/2014 TO 04/11/2014	-45,628.00
EFT18276	07/11/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	-475.00
EFT18277	07/11/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	-254.24
EFT18278	07/11/2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	-159.25
EFT18279	14/11/2014	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS PROPERTY COVER REF 000759 & POLICY 000443, LGIS LIABILITY COVER REF 000067 & POLICY 000443 & LGIS WORKCARE COVER REF 000507 & POLICY 000065 FOR THE PERIOD 30/06/2014 TO 30/06/2015.	-313,642.11
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>-386,958.76</b>
EFT18280	17/11/2014	COLE MATHEW HAZELWOOD	KERB BOND REFUND FOR 16B BURNSIDE APPLICATION # 11147.	-2,000.00
EFT18281	17/11/2014	MONIQUE HILL	REFUND BOND OF FOR USE OF TOWN HALL ON 25/10/2014 BOOKING #1696.	-500.00
EFT18282	17/11/2014	MR & MRS D UMU	REFUND OF BOND FROM HIRE OF HOSPITALITY ROOM ON 09/08/2014 BOOKING #1614.	-200.00
EFT18283	17/11/2014	RED INK HOMES	KERB BOND REFUND FOR LOT 334, 22 CHIPPING RISE NORTHAM.	-1,000.00
			<b>TOTAL EFT TRUST</b>	<b>-3,700.00</b>
EFT18284	17/11/2014	AGED AND COMMUNITY SERVICES WA INC	2014/2015 MEMBERSHIP SUBSCRIPTION FOR KILLARA.	-901.59
EFT18285	17/11/2014	NORTHAM RENTALS & HIRE	HIRE OF DINGO ON 10/09/2014 FOR BERNARD PARK DRAINAGE.	-209.00
EFT18286	17/11/2014	PRESTIGE ALARMS	SUPPLY & INSTALL TCP INTERFACE, DATAPOINT & X7 12VDC BATTERY BACK-UPS AT SHIRE ADMIN BUILDING.	-1,699.50
EFT18287	17/11/2014	QUIN'S GOURMET BUTCHERS	PURCHASE OF ASSORTED MEATS FOR KILLARA.	-520.99

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18288	17/11/2014	STEWARTS PHARMACY	PURCHASE OF X1 FRAME & ENLARGEMENT OF PHOTOGRAPH OF RAYMOND HEAD (MAYOR).	-104.85
EFT18289	17/11/2014	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	X2 TRAFFIC CONTROLLERS WITH SIGNS & CONES FOR WORKSITE AT BEERING RD FOR THE PERIOD 07/09/2014 TO 10/09/2014 & 14/09/2014 TO 17/09/2014, X3 TRAFFIC CONTROLLERS WITH SIGNS & CONES AT FORREST STREET ON 08/10/2014 & 09/10/2014 & X2 TRAFFIC CONTROLLERS WITH SIGNS & CONES TO EADINE RD ON 09/09/2014 AFTER SEVERE WEATHER DAMAGE ON 07/09/2014.	-9,721.54
EFT18290	17/11/2014	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X1 IMPLEMENTS PIN FOR ENGINEERING SERVICES.	-19.67
EFT18291	17/11/2014	ALAN'S AUTO ELECTRICS	PURCHASE OF X1 12V 7A BATTERY CHARGER FOR BAKERS HILL BRIGADE TANKER & REPAIR WIRING ON MULTIPAC TYRE ROLLER N.1709.	-431.50
EFT18292	17/11/2014	ANDY'S PLUMBING SERVICE	REPAIR DAMAGED RETIC LINES, INSTALL WATER BRANCH & DRAIN LINE FOR FUTURE WATER DRINKING FOUNTAIN & INSTALL TAPS NEXT TO THE PUMP SHED AT BERNARD PARK SOUND SHELL & WATER PLAY PARK, PUMP OUT GREASE TRAP AT NORTHAM REC CENTRE & CLEAR BLOCKAGE TO SEWER LINE IN THE LADIES TOILET AT BERNARD PARK.	-2,750.00
EFT18293	17/11/2014	ANTHONY ROSKELL	CLEANING OF WUNDOWIE TOWN HALL & WUNDOWIE LIBRARY FOR THE PERIOD 24/09/2014 TO 04/11/2014.	-750.00
EFT18294	17/11/2014	AUSTRALIAN GROWN	PURCHASE OF ASSORTED CAPS WITH THE NORTHAM LOGO ON IT FOR THE NORTHAM VISITOR CENTRE.	-218.02
EFT18295	17/11/2014	AUSTRALIAN INSTITUTE OF TECHNOLOGY TRANSFER	SAFETY REP COURSE FOR SCOTT GREEN, COLIN HASSELL, NILCOLE HAMPTON, ANASTASIA WILLIAMS, ROB MCQUADE, DAVID MONDAY & PIERE SMIT.	-4,522.50
EFT18296	17/11/2014	AUSTRALIAN SENIOR PUBLICATIONS	ADVERTISEMENT 19X2 ON PAGE 14 IN AUSTRALIAN SENIOR PUBLICATION ON 27/10/2014.	-543.40

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18297	17/11/2014	AV-SEC SECURITY SERVICES	ALARM ATTENDANCES AT THE SHIRE ADMIN BUILDING ON 02/10/14 & 15/10/14 & THE OLD RAILWAY STATION ON 08/09/14, 23/09/14 & 09/10/14, WUNDOWIE LIBRARY ON 30/09/14 & VISITOR CENTRE ON 22/09/2014.	-544.50
EFT18298	17/11/2014	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF OLD QUARRY ROAD WASTE MANAGEMENT FOR THE PERIOD 14/10/2014 TO 09/11/2014.	-3,136.00
EFT18299	17/11/2014	AVON PAPER SHRED	SHREDDING OF X1 240LITRE BIN OF CONFIDENTIAL PAPER ON 16/10/14 FROM KILLARA & X1 240 LITRE BIN FROM SHIRE ADMIN ON 04/11/2014.	-110.00
EFT18300	17/11/2014	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR AVON VALLEY ARTS SOCIETY, NORTHAM VISITOR CENTRE, NORTHAM SES, BERT HAWKE OVAL, WUNDOWIE TELECENTRE & LIBRARY & NORTHAM REC CENTRE FOR THE MONTH OF OCTOBER & DECEMBER 2014.	-575.72
EFT18301	17/11/2014	AVON VALLEY ARTS SOCIETY (INC)	PURCHASE OF ASSORTED STOCK ITEMS FOR NORTHAM VISITOR CENTRE & GRANT FOR AVON ROCK 2014.	-3,409.50
EFT18302	17/11/2014	AVON VALLEY CONTRACTORS	SUPPLY & DELIVER CRUSHED ROCK TO BERNARD PARK ON 22/09/2014, SUPPLY & DELIVER METAL DUST TO BERNARD PARK ON 24/09/2014 & 01/10/2014, HIRE OF LOW LOADER TO CART ROLLER FROM SMITH RD TO BEERING RD ON 03/10/2014 & SEMI TIPPER HIRE TO CART GRAVEL FORREST RD TO BEERING RD ON 03/10/14, 06/10/14, 07/10/14, 08/10/14, 09/10/14, 10/10/14, 14/10/14 & 16/10/14, HIRE OF LOWLOADER TO CART ROLLER FROM MINNEY RD TO GENTLE RD ON 04/11/14, 06/11/14 & 07/11/14 & SUPPLY & DELIVER PAVING SAND TO HENRY STREET OVAL ON 03/10/2014.	-15,926.35
EFT18303	17/11/2014	AVON VALLEY DESIGN AND DRAFTING SERVICE	CHARGES FOR 85% COMPLETION OF DESIGN, DRAFTING & ENGINEERING FOR CAR PARK IN WELLINGTON STREET NORTHAM.	-7,030.10

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18304	17/11/2014	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X25 25KG BICARBONATE OF SODA (PH BUFFER), X48 25KG SODA ASH FOR NORTHAM SWIMMING POOL, X1 PALINTEST PHOTOMETERS POOLTEST 9 WATER PROOF, X2 CHLORINE DPD 1, X2 PHENOL RED & X2 CYNURIC ACID FOR BERNARD PARK, X2 40KG DRY CHLORINE, X10 10KG DRY CHLORINE & X8 2KG BAG STABILISER 100 FOR WUNDOWIE SWIMMING POOL.	-6,568.16
EFT18305	17/11/2014	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 17/10/2014 & 31/10/2014.	-111,251.60
EFT18306	17/11/2014	AVW ELECTRICAL	CHANGE OUT MAIN PUMP TEST FOR DIRECTION, SUPPLY & INSTALL CABLE & CONDUIT TO SUPPLIED TRENCH & CONNECT ABOVE CABLE & INSTALL DOUBLE WEATHERPROOF GPO FOR DOSING PUMP AT WUNDOWIE PUMP STATION AT WUNDOWIE OVAL.	-745.80
EFT18307	17/11/2014	BAKERS HILL BOARDING CATTERY	TEMPORARY CARE OF X9 CATS FOR THE MONTH OF SEPTEMBER 2014.	-460.00
EFT18308	17/11/2014	BEAUREPAIRES	REPAIR TYRE PUNCTURE ON VOLVO GRADER N.001.	-55.00
EFT18309	17/11/2014	BLACKWELL PLUMBING PTY LTD	RECTIFY FLOAT LEVEL IN PROCESS TANK AT NORTHAM SWIMMING POOL, UNBLOCK MENS TOILET AT BERNARD PARK AS FILLED UP BY RUBBISH & CHECK ELECTRICAL FAULT AT FLUFFY DUCKS DAY CARE CENTRE WUNDOWIE.	-1,017.20
EFT18310	17/11/2014	BOC LIMITED	HIRE OF BALLOON GAS BOTTLE 'D' SIZE FOR 2014 PINK RIBBON WALK.	-70.97
EFT18311	17/11/2014	BRONWYN ANN SOUTHEE	REIMBURSEMENT FOR PARKING FOR PLANNING FORUM, LEMA CONFERENCE & WORK LUNCH WITH WAPC.	-115.30
EFT18312	17/11/2014	BUSH CONTRACTING	WATER CARTING FOR BEERING RD RESHEETING ON 15, 16 & 17/10/2014.	-2,970.00
EFT18313	17/11/2014	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY SERVICES QUARTERLY FOR ASSORTED BUILDING FOR OCTOBER 2014.	-331.41

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18314	17/11/2014	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	SUPPLY & INSTALL 15KW SOLAR PV SYSTEM & REPAIR LEAKING AIR CONDITIONER AT NORTHAM LIBRARY & REPAIR AIR CONDITIONER IN THE SHIRE ADMIN PHOTOCOPIER ROOM.	-26,397.75
EFT18315	17/11/2014	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR OIL LEAK ON MULTIPAC TYRE ROLLER N.1709, 1,300HR SERVICE ON CLARK BOBCAT N.006, SERVICE AIR CONDITIONER IN MITSUBISHI CANTER DUAL CAB TRUCK N.003, REPAIR HOIST ALIGNMENT & AIR CONDITIONER ON FUSO FIGHTER TIPPER N10759, REPLACE RADIATOR HOSE, AIR CON HOSE & BROKEN DRAIN VALVE ON ARMMAN STELL DRUM ROLLER N.3871, REPAIR HYDRAULIC HOSE & FITTINGS ON VOLVO GRADER N.002, 8,944HR SERVICE & REPAIR AIR COMPRESSOER HOSE ON MULTIPAC TYRE ROLLER N.1709, CHECK & GREASE VOLVO GRADER N.001, REPAIR OIL LEAK ON HYDRAULIC TANK ON VOLVO BACKHOE N.004, CHECK INJECTORS & DPF FILTER ON COMMUNITY BUS N.009, CLEAN AIR FILTER ON VOLVO GRADER N.001, SERVICE OF SLASHER P537 & MOWER P433 & REPLACE O-RINGS TO STOP OIL LEAK ON MITSUBISHI TRUCK N.3885.	-6,707.61
EFT18316	17/11/2014	CJD EQUIPMENT PTY LTD	SCHEDULED 250 HOUR SERVICE FOR VOLVO N.002 & PURCHASE OF X1 OVERLAY END SHOE FOR VOLVO GRADER N.001.	-430.74
EFT18317	17/11/2014	CLACKLINE FENCING CONTRACTORS	REPAIR FENCE AT NORTHAM SHIRE DOG MANAGEMENT FACILITY ON 05/11/2014 & NORRISH SERVICE GROUP ON MITCHELL AVE NORTHAM CAUSED BY EARTHWORKS & ELECTRICAL CONNECTION ASSOCIATED WITH THE CONSTRUCTION OF THE HEALTH PRECINCT.	-2,629.00
EFT18318	17/11/2014	CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING.	-395.50
EFT18319	17/11/2014	CLINTON DARRYL KLEYNHANS	REIMBURSEMENT FOR CORPORATE LUNCHEON AT THE RIVERSIDE HOTEL (AVON BRIDGE) ON 15/10/2014.	-108.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18320	17/11/2014	COLIN DUNCAN GRANT	CHARGES FOR MONTHLY CLEANING OF NORTHAM DISTRICT SES.	-110.00
EFT18321	17/11/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR KILLARA & COLOUR COPIER SERVICE/METER READING IRA-C2230 AT KILLARA.	-296.65
EFT18322	17/11/2014	COURIER AUSTRALIA	COURIER CHARGES FOR LIBRARY, CORPORATE SERVICES & DEVELOPMENT SERVICES FOR THE PERIOD 09/09/2014 TO 17/10/2014.	-150.30
EFT18323	17/11/2014	COVS PARTS PTY LTD	PURCHASE OF X10 24V HALOGEN GLOBES, X1 24V GLOBE & X1 12V GLOBE FOR ENGINEERING SERVICES.	-71.38
EFT18324	17/11/2014	DC WELDING SERVICES PTY LTD	REPAIR CRACKS ON SIDE TIPPER BODY ON FUSO TIPPER N.3885.	-352.00
EFT18325	17/11/2014	DEPARTMENT OF ENVIRONMENT REGULATION	OLD QUARRY & INKPEN ROAD LANDFILL LEVY PAYMENT JULY TO SEPTEMBER 2014.	-8,613.63
EFT18326	17/11/2014	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2014/15 ESL INCOME LOCAL GOVERNMENT.	-6,714.32
EFT18327	17/11/2014	DIANNE MAREE GROVES	CASH PRIZE FOR THE 2014/2015 RATES INCENTIVE COMPETITION.	-100.00
EFT18328	17/11/2014	DRACO AIR PTY LTD	SERVICE OF SPLIT SYSTEM AIR CONDITIONER AT KILLARA.	-352.00
EFT18329	17/11/2014	DUNNING INVESTMENTS PTY LTD	DUNNINGS FUEL ACCOUNT FOR OCTOBER 2014.	-32,146.32
EFT18330	17/11/2014	ECOMIST SWAN	PURCHASE OF X1 BLUE LARGE VINYL GLOVES, X1 CLEAR LARGE VINYL GLOVES, X1 250PK 80L BIN BAGS, X1 1000PK 36L WHITE BIN BAGS, X18 NAPPY WRAPPER CASSETTES, X2 750ML SPRAY BOTTLES & X44 FIXING / REPAIRING DISPENSERS & ASSORTED CLEANING PRODUCTS FOR KILLARA.	-3,530.51
EFT18331	17/11/2014	ELIZABETH ANNE PRICE	REIMBURSEMENT OF FEE INCURRED OBTAINING POLICE CLEARANCE FOR APPLICATION FOR THE POSITION OF LICENSING OFFICER.	-62.40
EFT18332	17/11/2014	ELIZABETH GRIGG	CASH PRIZE FOR THE 2014/2015 RATES INCENTIVE COMPETITION.	-250.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18333	17/11/2014	EP PROPERTY CARE SERVICES	MONTHLY GARDEN MAINTENANCE TO NORTHAM SWIMMING POOL FOR OCTOBER 2014.	-869.00
EFT18334	17/11/2014	FEDERAL TINWARE MANUFACTURING PTY LTD	PURCHASE OF X10 BIN LINERS FOR ENGINEERING SERVICES.	-605.00
EFT18335	17/11/2014	FLAT OUT FREIGHT	DELIVERY OF GUIDE POSTS FROM PERTH SAFETY PRODUCTS TO SHIRE DEPOT ON 10/10/2014.	-87.00
EFT18336	17/11/2014	FM SURVEYS	LANDGATE SEARCH, SURVEY OF ROAD BOUNDARY & MARK EASEMENT, PREPARE DEPOSITED PLAN FRANKISH ROAD NORTHAM.	-2,405.00
EFT18337	17/11/2014	FRAMESWEST	WELD HAND RAILS TO POST & KICK PLATE & POLISH STAINLESS KICK PLATE AT BERNARD PARK WATER PLAYGROUND.	-517.00
EFT18338	17/11/2014	FREINDS GARAGE	30,000KM SERVICE TO WA HINO FLOCON N.4012 & 30,000KM SERVICE TO WA HINO FLOCON N.008.	-1,593.80
EFT18339	17/11/2014	FYFE CONSTRUCTION LAWYERS	PROFESSIONAL FEES AS ARBITRATOR FOR DISPUTE BETWEEN THE SHIRE OF NORTHAM & TOTAL EDEN.	-2,923.86
EFT18340	17/11/2014	GADENS	RATES REFUND FOR ASSESSMENT A14522 42 BYFIELD STREET NORTHAM.	-680.90
EFT18341	17/11/2014	GLEESON AGENCIES	PURCHASE OF PRICING GUN & LABELS FOR NORTHAM VISITORS CENTRE.	-257.40
EFT18342	17/11/2014	GLENN STUART BEVERIDGE	SUPPLY & INSTALL NEW DRAIN ALONG SIDE OF BUILDING AT WUNDOWIE TENNIS CLUB & PAINT OVER GRAFFITI ON TABLE AT THE SKATE PARK.	-1,111.00
EFT18343	17/11/2014	GRAFTON ELECTRICS	DISCONNECT BBQ AT BERNARD PARK RIVER BANK, INSTALL WEATHERPROOF POWER POINT AT SKATE PARK, REPLACE EXHAUST FAN IN STOREROOM AT KILLARA & INSTALL POWER POINTS & LIGHTS IN KITCHEN AT KILLARA.	-7,302.49
EFT18344	17/11/2014	GREENACRES TURF GROUP	450SQM OF VILLAGE GREEN PREMIUM KIKUYU FOR BERNARD PARK.	-3,681.00



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18345	17/11/2014	GREENLANE SOLUTIONS AUSTRALIA	CHARGES FOR LABOUR, TELEPHONE EQUIPMENT & POSTAGE FOR NEW PHONE HANDSET FOR RECEPTION PHONE DUE TO NOT BEING ABLE TO TAKE OFF NIGHT SWITCH.	-316.49
EFT18346	17/11/2014	HAVE A GO -CONCEPT MEDIA	NORTHAM VISITOR CENTRE ADVERTISING FOR OCTOBER & NOVEMBER 2014.	-970.20
EFT18347	17/11/2014	HOST AUTO REPAIRS	SERVICE & REPAIR SES LIGHTING TRAILER 1TAA111, CLUTCH REPLACEMENT & ANNUAL SERVICE ON CLACKLINE 2.4 ISUZU 1CIG323, CLACKLINE LIGHT TANKER TOYOTA LANDCRUISER 1DJA799, IRISHTOWN LIGHT TANKER TOYOTA 1DZI553, IRISHTOWN 2.4 ISUZU 1BMR091, CLACKLINE 1.4 ISUZU 1DWZ147, BAKERS HILL LIGHT TANKER TOYOTA LANDCRUISER 1EFJ949 & IRISHTOWN LIGHT TANKER TOYOTA LANDCRUISER 1DAB318, SERVICE ON NISSAN NAVARA N.4056, CALL OUT TO BRIGADES VEHICLE ISUZU N1562 AT GRASS VALLEY TO REPAIR PUMP & SUPPLY, FIT & BALANCE OF X9 TRUCK TYRES TO CLACKLINE 2.4 1CIG323, IRISHTOWN 2.4 1BMR091, BAKERS HILL 2.4 1BNP584, BAKERS HILL 2.4 1BNP584 & GRASS VALLEY 3.4 N1562.	-15,658.65
EFT18348	17/11/2014	INLAND PLUMBING & TOTAL RETICULATION	RETICULATION SUPPLIES FOR BERNARD PARK WATER PLAYGROUND RETICULATION, PURCHASE OF X3 GALCON SINGLE VALVES FOR CEMETERY MAINTENANCE & X3 GALCON SINGLE VALVE FOR RIVERBANK VISITOR CENTRE & X2 PRESSURE GUAGES FOR TREATED WASTE WATER RETICULATION.	-1,197.41

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18349	17/11/2014	INVISION SIGNS AND DESIGNS	PURCHASE OF X250 SAFE FLAME LED CANDLES FOR CHRISTMAS IN THE PARK EVENT ON 12/12/2014, X200 PRINTED BALLOONS WITH SHIRE OF NORTHAM LOGO FOR DOGS DAY OUT ON 06/12/2014, X200 PINK BALLOONS PRINTED WITH THE SHIRE LOGO FOR THE PINK RIBBON WALK & X250 GLOSS STD BUSINESS CARDS FOR COMMUNITY EVENTS OFFICER STACEY CONNOR-BROWN.	-1,349.70
EFT18350	17/11/2014	J CARBINES	PURCHASE OF X20 MERINO WOOL WRAPS FOR THE NORTHAM VISITOR CENTRE.	-160.00
EFT18351	17/11/2014	JARON LEASK	REFUND OF OVERPAID CHILDCARE FEES.	-110.99
EFT18352	17/11/2014	JAYNE MCINNES	CLEANING OF THE SENIORS MEMORIAL HALL FOR THE PERIOD 14/09/2014 TO 09/11/2014.	-1,260.00
EFT18353	17/11/2014	JONES CONTRACTING PTY LTD	10 TONNE 5MM CRACKED PEA GRAVEL TO BE PICKED UP 15 OCTOBER 2014.	-385.00
EFT18354	17/11/2014	JTAGZ PTY LTD	PURCHASE OF X200 GREEN DOG TAGS.	-91.30
EFT18355	17/11/2014	KLEENWEST DISTRIBUTORS	PURCHASE OF BIN LINERS, HAND TOWELS, TOILET ROLLS & GLEAM KLEEN FOR NORTHAM REC CENTRE.	-1,201.03
EFT18356	17/11/2014	LANDGATE	MAPS FOR RUBBISH SERVICE ROUTE A1 HARD COPY & DIGITAL CD COPY & TOWN OF NORTHAM MAP FOR FIRE BREAKS A1 HARDCOPY & DIGITAL CD COPY FOR DEVELOPMENT SERVICES.	-595.40
EFT18357	17/11/2014	LANDMARK	PURCHASE OF X1 20L CROP GRANDO 600 FOR ENGINEERING SERVICES, X1 PHIL JOINER 3G METRIC 50MM X 50MM & X1 PHIL JOINER RURAL 2IN FOR BERNARD PARK DRAINAGE.	-394.76
EFT18358	17/11/2014	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	PURCHASE OF X2 CUSTOM BROADWATER TABLES & X4 BROADWATER BENCHES FOR BERNARD PARK WATER PLAYGROUND.	-9,383.00
EFT18359	17/11/2014	LANDMARK PRODUCTS LTD	PURCHASE OF X1 STANDARD KF502W CASCADE" HOT DIP GALVANISED & POWDER COATED DRINKING FOUNTAN WITH DISABLED ACCESS FOR BERNARD PARK & X4 KSC406 TACTIL BICYCLE RACKS WITH HIDDEN PIN FIXINGS TO SLAB FOR BERNARD PARK.	-3,894.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18360	17/11/2014	LFA FIRST RESPONSE	PURCHASE OF ASSORTED FIRST AID SUPPLIES FOR NORTHAM SWIMMING POOL & NORTHAM REC CENTRE.	-465.50
EFT18361	17/11/2014	LI HUA KIRBY	REIMBURSEMENT FOR DOG REGISTRATION AFTER PAYING 1 YEAR REGISTRATION FOR THE PERIOD 31/10/2014 TO 30/10/2015 AS DOG DIED PRIOR TO 31/10/2014 WHEN REGISTRATION WAS DUE FOR RENEWAL.	-42.50
EFT18362	17/11/2014	MARK JOHNSON	RATES REFUND FOR ASSESSMENT A15993 LOT 252 ARNOLD STREET NORTHAM.	-90.00
EFT18363	17/11/2014	METRO BEVERAGE CO PTY LTD	PURCHASE OF X8 24PK OF NU-PURE BOTTLED WATER FOR NORTHAM REC CENTRE.	-99.15
EFT18364	17/11/2014	MICHAEL SPERANZA	15 MINUTE FIRE SHOW AT THE 2014 AVON RIVER FESTIVAL, ONE HOUR ROVING ENTERTAINMENT & PARADE PARTICIPATION.	-550.00
EFT18365	17/11/2014	MORRIS PEST AND WEED CONTROL	REFILL RODENT BAIT STATIONS AT ASSORTED SHIRE BUILDINGS.	-1,782.00
EFT18366	17/11/2014	MUKINBUDIN HOTEL	X 3 NIGHTS ACCOMMODATION FOR DIANNE JUPP, TONY WALTHAUS & MEAGAN SMITH FOR LIWA CONFERENCE AT MUKINBUDIN ON 21/10/2014.	-225.00
EFT18367	17/11/2014	NETREGISTRY	RENEWAL OF NORTHAM.WA.GOV.AU FOR 2 YEARS FOR THE PERIOD 28/12/2014 TO 28/12/2016.	-47.85
EFT18368	17/11/2014	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING.	-200.00
EFT18369	17/11/2014	NORTHAM AUTO ELECTRICS	STRIP & FIT X4 TYRES ON FOOTPATH SWEEPER 1DNH350.	-148.50
EFT18370	17/11/2014	NORTHAM BMX CLUB INC	KIDSPORT FUNDING.	-145.00
EFT18371	17/11/2014	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF THE WEST AUSTRALIAN & ADVOCATE NEWSPAPERS FOR THE PERIOD 01/10/2014 TO 31/10/2014 FOR KILLARA & DELIVERIES OF THE WAET AUSTRALIAN FOR THE PERIOD 01/10/2014 TO 31/10/2014.	-98.70
EFT18372	17/11/2014	NORTHAM COUNTRY CLUB	SPONSORSHIP FOR MIXED OPEN DAY AT NORTHAM LAWN TENNIS CLUB.	-500.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18373	17/11/2014	NORTHAM DISCOUNT DRUG STORE	PURCHASE OF ASSORTED MEDICAL SUPPLIES FOR KILLARA & X51 PACKETS OF GASTROLYTE FOR BRIGADES.	-849.12
EFT18374	17/11/2014	CANCELLED PAYMENT		
EFT18375	17/11/2014	NORTHAM HARDWARE	PURCHASE OF X5 1150MM FIBREGLASS LONG SHOVEL HANDLE, X4 UNC BOLT, X4 UNC NUTS & X4 WASHER SPRINGS FOR ENGINEERING SERVICES & X6 TAPE TEFLON WHITE 12MM X 10M & X15 ELBOW 1/2 MBSP X 1/2 FDSP FOR BERNARD PARK DRAINAGE.	-142.90
EFT18376	17/11/2014	NORTHAM HOLDEN	REPLACEMENT WINDSCREEN ON HOLDEN CAPTIVE N.4092 FOR EXECUTIVE MANAGER COMMUNITY SERVICES.	-751.04
EFT18377	17/11/2014	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING.	-465.00
EFT18378	17/11/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X2 CRATE STK, X4 100PK CABLE TIES, X10 MINI MESH PVC & X1 ABSHADE GARDEN INSECT MESH FOR SWAN ENCLOSURE, X1 300G OXIDE FIRE RED FOR TRAFFIC ISLANDS, X1 3PC PLIERS, X1 300MM WRENCH, X1 PADLOCK, X2 SPIRIT BRUSH PLASTIC HANDLE, X1 BIT SPADE, X2 GALVANISED BOLT EYE, X1 500ML PRIMING FLUID PVC RED, X1 500ML SOLVENT CEMENT & X2 20KG COCKBURN CREME CEMENT FOR ENGINEERING SERVICES, X2 MOUSE TRAPS & X1 ULTRA POWER RAT TRAP FOR NORTHAM VISITOR CENTRE, ASSORTED PVC FITTINGS FOR BERNARD PARK DRAINAGE & X2 ROLLER COVER & X1 10L ULTRA PAVE ACCENT FOR NORTHAM SWIMMING POOL.	-705.78
EFT18379	17/11/2014	NORTHAM QUICK SERVE - DRYCLEANERS	X 9 SETS OF RANGER BADGES SEW ONTO UNIFORMS.	-90.00
EFT18380	17/11/2014	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	-100.00
EFT18381	17/11/2014	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	10TH LIGHT HORSE DISPLAY, TRAFFIC MANAGEMENT, LIVE ENTERTAINMENT, FACE PAINTING & PHOTOGRAPHER FOR THE ANZAC 100 YEAR COMMEMORATION AT BERNARD PARK ON 12/10/2014.	-7,054.60

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18382	17/11/2014	NORTHAM TOWING SERVICE	TOWING ABANDONED HYUNDAI EXCEL FROM SPENCERS BROOK RD TO SHIRE IMPOUND YARD ON 02/10/2014 & ABANDONED HYUNDAI FROM STOK AVE NORTHAM TO SHIRE IMPOUND YARD ON 13/10/2014.	-181.50
EFT18383	17/11/2014	NORTHAM TOYOTA	PURCHASE OF X1 NEW 2014 TOYOTA RAV 4 2WD GX PETROL AUTO WAGON IN WHITE LESS TRADE IN OF TOYOTA CAMRY ALTISE SEDAN FOR ENVIRONMENTAL HEALTH OFFICER.	-17,617.50
EFT18384	17/11/2014	OFFICEWORKS SUPERSTORES PTY LTD	PURCHASE OF ASSORTED STATIONARY ITEMS FOR KILLARA.	-658.63
EFT18385	17/11/2014	CANCELLED PAYMENT		
EFT18386	17/11/2014	OXTERS CEMETERY SERVICES	PURCHASE OF X2 48PK TOILET ROLLS, X2 PK HAND TOWEL & X1 5L HAND WASH FOR NORTHAM VISITOR CENTRE, X1 48PK TOILET ROLLS FOR APEX PARK, X4 36PK TOILET PAPER FOR BERNARD PARK, X3 PK HAND TOWEL & X4 48PK TOILET ROLLS, X2 PK HAND TOWEL & X5 50PK 80LITRE GARBAGE BAGS FOR SHIRE ADMIN, X2 48PK TOILET ROLLS FOR WUNDOWIE SWIMMING POOL, X2 36PK TOILET PAPER FOR WUNDOWIE PUBLIC TOILET, CEMETERY INVOICING FOR 3 WEEKS ENDING 31 OCTOBER 2014, GRAVE RE-OPENING FOR RANDALL & DAVEY, NEW GRAVE FOR HEAD, GRAVE CERTIFICATION FOR RANDALL, DAVEY & HEAD, BAKERS HILL PARK & REC CENTRE ABLUTIONS & BAKERS HILL TOWNSITE MAINTENANCE & GRASS VALLEY TOWNSITE MAINTENANCE INVOICING FOR THE PERIOD 29/09/2014 TO 31/10/2014 & X4 48PK TOILET ROLLS, X32 16PK LUNCHEON WHITE, X4 50PK 500ML PLASTIC CONTAINERS, X1 5L WASHING DETERGENT FOR KILLARA	-9,223.18
EFT18387	17/11/2014	PBF AUSTRALIA	PBF CORPORATE MEMBERSHIP FEE.	-2,900.00
EFT18388	17/11/2014	PERTH SAFETY PRODUCTS PTY LTD	PURCHASE OF X200 GUIDE POSTS FOR ENGINEERING SERVICES.	-1,870.00
EFT18389	17/11/2014	PHILIP R RUSH PTY LTD	PURCHASE OF X6 VARIOUS AUSTRALIAN POEM BOOKS FOR THE NORTHAM VISITOR CENTRE.	-64.32

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18390	17/11/2014	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED TO 31/10/2014 FOR COMPLETION OF SUBDIVISION REVIEW & PROVISION OF WRITTEN ADVICE REGARDING LOT 24 WERRIBEE RD WUNDOWIE & CLAIM FOR WORK COMPLETED TO 10/10/2014 FOR COMPLETION OF AGREED SCOPE OF WORKS FOR HILLMAN CREEK UPGRADE.	-3,388.00
EFT18391	17/11/2014	PORTNER PRESS PTY LTD	EMPLOYMENT LAW UPDATE 7 2014.	-97.00
EFT18392	17/11/2014	PROFESSIONAL LOCKSERVICE	PURCHASE OF X6 ABUS PADLOCK & X4 SINGLE DEADBOLT GEN 6 FOR THE SOUND SHELL, SUPPLY & INSTALL LOCKSET & CYLINDER FOR PUMP ROOM AT BERNARD PARK WATER PLAYGROUND, RE KEY FOOTBALL CLUB ROOMS AT NORTHAM REC CENTRE, X13 B13 GEN 6 KEYS FOR NORTHAM REC CENTRE & X8 KEYS FOR NORTHAM DEPOT.	-2,175.31
EFT18393	17/11/2014	PUBLIC TRUSTEE	REFUND OF DOG REGISTRATION AS PAID TWICE BY MISTAKE.	-21.25
EFT18394	17/11/2014	QUBE LOGISTICS	X1 920KG CHLORINE & X1 920KG CHLORINE TRANSPORT CHARGES OF CHEMICAL FROM WELSHPOOL TO NORTHAM SWIMMING POOL & KILLARA.	-1,648.58
EFT18395	17/11/2014	R & JT CONTRACTORS PTY LTD	SUPPLY & INSTALL RETICULATED WATER CONNECTION TO EXISTING TANK AT WUNDOWIE OVAL.	-8,745.59
EFT18396	17/11/2014	RED DOT STORES	PURCHASE OF ASSORTED ART SUPPLIES FOR THE CHIDRENS PROGRAM AT THE NORTHAM LIBRARY.	-116.82
EFT18397	17/11/2014	REG STEVENS MEDALS	PURCHASE OF X 1 BOOK THE MEN BEHIND THE NAMES FOR NORTHAM LIBRARY.	-70.00
EFT18398	17/11/2014	RJ GROUP WA	SUPPLY & INSTALL X5 SKYLIGHTS 800X800MM AT WUNDOWIE HALL.	-7,280.00
EFT18399	17/11/2014	ROWLANDS TV & VIDEO REPAIRS	FIT ANTENNA BOOSTER POWER SUPPLY & RETUNE TV AT KILLARA.	-127.35
EFT18400	17/11/2014	ROYAL LIFE SAVING SOCIETY WA	PURCHASE OF X1 ADULT SMART DEFIB PADS FOR NORTHAM SWIMMING POOL.	-155.10
EFT18401	17/11/2014	SANTALEUCA FORESTRY	PURCHASE OF X11 BOXES OF MARINATED SANDALWOOD NUTS & X1 CONTAINER OF 30 NOUGAT FOR NORTHAM VISITOR CENTRE.	-152.87

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18402	17/11/2014	CANCELLED PAYMENT		
EFT18403	17/11/2014	CANCELLED PAYMENT		
EFT18404	17/11/2014	SHILLER IMAGES	PURCHASE OF ASSORTED CARDS FOR NORTHAM VISITOR CENTRE.	-689.43
EFT18405	17/11/2014	SHOP FOR SHOPS	PURCHASE OF X6 SLOT SYSTEM ACRYLIC BOOK/MAGAZINE DISPLAYS FOR NORTHAM VISITOR CENTRE.	-144.00
EFT18406	17/11/2014	SIMPSON FIONA LESLEY	CLEANING OF WUNDOWIE PUBLIC TOILETS FOR THE PERIOD 01/10/2014 TO 31/10/2014.	-805.00
EFT18407	17/11/2014	SLAV'S CLEANING SERVICE	CLEANING OF ADMIN BUILDING, DEPO AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS FOR SEPTEMBER 2014.	-8,576.01
EFT18408	17/11/2014	SPECIALE SMASH REPAIRS	SUPPLY & FIT WINDSCREEN TO HINO TRUCK REGO N4012.	-385.00
EFT18409	17/11/2014	ST JOHN AMBULANCE AUSTRALIA	FIRST AID TRAINING FOR GENEVIEVE SMITH (WUNDOWIE POOL) ON 25/11/2014.	-199.00
EFT18410	17/11/2014	SUBSURFACE WATER MANAGEMENT	CHARGES FOR SUBSOIL DRAINAGE TO HENRY ST OVAL (30% DEPOSIT).	-23,100.00
EFT18411	17/11/2014	SUCCESSFUL PROJECTS	MICROSOFT PROJECT TRAINING FOR X6 STAFF MEMBERS ON 27/10/2014.	-3,495.00
EFT18412	17/11/2014	SYME MARMION & CO	COMPLETION OF STAGE 2, PRESENTATION & DRAFT REPORT FOR THE ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE.	-6,930.00
EFT18413	17/11/2014	T-QUIP	PURCHASE OF X4 6PR JOURNEY TYRES FOR HAKO FOOTPATH SWEEPER 1DNH350.	-394.00
EFT18414	17/11/2014	THE LIONS CLUB OF NORTHAM	COST OF SUPPLIES FOR THE FREE SAUSAGE SIZZLE AT THE OPENING DAY OF THE WATER PLAYGROUND ON 1/11/2014 RAN BY LIONS CLUB OF NORTHAM.	-262.15
EFT18415	17/11/2014	TOTAL EDEN	PURCHASE OF X1 SX65X40-250 15KW PUMP FOR WUNDOWIE STORAGE TANK.	-3,669.88
EFT18416	17/11/2014	VALLEY FORD	45,000KM SERVICE OF FORD FALCON N.3333.	-287.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18417	17/11/2014	VALLEY GRADING	CLAIM FOR VICTORIA OVAL SITE TO REGRADE SITE TO ALLOW WATER TO RUN OFF SITE.	-13,570.37
EFT18418	17/11/2014	CANCELLED PAYMENT		
EFT18419	17/11/2014	WA CONTRACT RANGER SERVICES	RANGER SERVICES PERFORMED 21/10/2014 FOR DEVELOPMENT SERVICES.	-794.75
EFT18420	17/11/2014	WAJON PUBLISHING COMPANY	PURCHASE OF X5 COPIES OF GUIDE TO SPRING WILDFLOWERS OF WA PART 2 & X10 COPIES OF GUIDE TO SPRING WILDFLOWERS OF WA PART 3 FOR THE NORTHAM VISITOR CENTRE.	-205.50
EFT18421	17/11/2014	WAY OUT WEST CINEMA	MOVIE NIGHT AT THE NORTHAM TOWN HALL ON 3/10/2014 SHOWING MALEFICENT.	-1,540.00
EFT18422	17/11/2014	WENDY MAREE ROEDIGER	RATES REFUND FOR ASSESSMENT A11779 76 KENNEDY STREET NORTHAM.	-217.91
EFT18423	17/11/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT FOR TENDER V1/2014 FOR SALE & REMOVAL OF IMPOUNDED VEHICLES.	-148.94
EFT18424	17/11/2014	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & FIT NEW REVOLVING ORANGE BEACON TO BOBCAT N.006, SUPPLY & REPLACE REVOLVING LIGHT POLE MOUNT FLEXI ON FOOTPATH SWEEPER 1DNH350, FIT SUPPLIED UHF/VHF RADIO TO BT50 N10938 & SUPPLY & FIT ANTENNA TO SUIT, FIT SUPPLIED BEACON TO HINO TRUCK N.4013, REPLACE REVOLVING BEACON ON WA HINO FLOCON N.008 & TO FIT EXTERNAL SPEAKER SWITCH OUTSIDE & REMOVE VHF/UHF RADIO FOR REINSTALLATION FROM FOR RANGER N10634 TO NEW VEHICLE.	-3,042.15
EFT18425	17/11/2014	CANCELLED PAYMENT		
EFT18426	17/11/2014	WHEATBELT SAFETYWEAR	PURCHASE OF X1 PAIR OF STEEL BLUE SAFETY BOOTS FOR JOHN RUTHERFORD, X1 PAIR OF MACK SAFETY BOOTS FOR DAVID VALCIC, X1 PAIR OF MONGREL SAFETY BOOTS FOR ERROL GARLETT & X1 PAIR OF CHEMICAL GLOVES, X1 MASK RESPIRATOR & X6 FILTERS FOR MASK FOR NORTHAM SWIMMING POOL.	-1,118.00



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18427	17/11/2014	WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER & PIG TRAILER TO CART GRAVEL TO BEERING RD FROM 06/10/2014 TO 22/10/2014.	-9,720.00
EFT18428	17/11/2014	WOODLANDS DISTRIBUTORS & AGENCIES	PURCHASE OF X2 SOUTHBANK SEATS FOR THE CEMETERY NICHE WALL & X4 20L SUPAGREEN FOR HENRY ST OVAL, JUBILEE OVAL, BERT HAWKE OVAL & BERNARD PARK.	-3,461.26
EFT18429	17/11/2014	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE OF FIRE ALARM SYSTEM AT NORTHAM TOWN HALL FOR THE PERIOD 01/10/2014 TO 31/10/2014.	-143.89
EFT18430	17/11/2014	JODIE LEE WHITE	REIMBURSEMENT OF FOOD EXPENSES ON LICENSING TRAINING COURSE ON 10/11/2014 TO 14/11/2014.	-73.35
EFT18431	17/11/2014	SGS AUSTRALIA PTY LTD	OLD QUARRY ROAD LAND MONITORING BORE SAMPLING.	-965.80
EFT18432	19/11/2014	NORTHAM FEED & HIRE	PURCHASE OF X6 LAYING MASH & X3 WHEAT FOR UPKEEP OF THE WHITE SWAN COLONY, X2 DOG LEADS, X8 CANS OF CAT FOOD, X5 CAT TRAYS, X1 ANTIBACTERIAL CREAM FOR DOGS FLY BLOWN EARS, X 1 DI-VETALAC, X1 LAMBS TREAT, X4 BLUE MATE & X2 CHUM FOR RANGER SERVICES.	-601.35
EFT18433	19/11/2014	W A BLUEMETAL	PURCHASE OF X26 10MM BLUE METAL FOR ROAD MAINTENANCE TO BE DELIVERED TO 116 PEEL TERRACE NORTHAM ON 31 OCTOBER 2014.	-1,523.89
EFT18434	19/11/2014	WHEATBELT BASKETBALL PROGRAM COMMITTEE	REFUND OF COURTS HIRE DUE TO A CHANGE OF HOST TOWN FOR BASKETBALL GAMES FOR THE POLICE YOUTH PROGRAM ON 11/11/2014.	-57.20
EFT18435	20/11/2014	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	-373.99
EFT18436	20/11/2014	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG 05/11/2014 TO 18/11/2014.	-47,049.00
EFT18437	20/11/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	-475.00
EFT18438	20/11/2014	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	-252.29

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18439	20/11/2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	-147.74
EFT18440	20/11/2014	ROSALIE QUARTERMAINE	REFUND OF DOG LICENSE & POUND FEES TAKEN IN ERROR AS SHE WAS NO LONGER THE DOGS OWNER AS IT WAS RE-HOMED WITH HAART.	-120.00
EFT18441	24/11/2014	CAPITAL RECYCLING	CARTAGE OF GRAVEL FOR SMITH ROAD FROM 16/09/2014 TO 02/10/2014, SHINGLE HILL 23/10/2014 TO 30/10/2014 & JOSIE RD BAKERS HILL 23/10/2014 TO 28/10/2014.	-91,030.37
EFT18442	24/11/2014	ADT SECURITY	CHECK & REPAIR FAULT TO FRONT DOOR AT KILLARA.	-659.45
EFT18443	24/11/2014	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	HIRE OF X2 TRAFFIC CONTROLLERS WITH SIGNS & CONES TO WORKSITE AT MINNEY RD FROM 21/10/2014 TO 24/10/2014 & 28/10/2014 TO 29/10/2014, SMITH RD FROM 16/09/2014 TO 18/09/2014 & 01/10/2014 TO 02/10/2014.	-10,102.15
EFT18444	24/11/2014	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X1 90 DEG HOSE, X1 WIRE HYD HOSE, X2 CRIMP HOSE FITTING & X1 ORF HOSE FOR VOLVO GRADER N.002.	-77.24
EFT18445	24/11/2014	ALL-WAYS FOODS	PURCHASE OF ASSORTED CONFECTIONARY ITEMS FOR NORTHAM SWIMMING POOL KIOSK.	-1,027.70
EFT18446	24/11/2014	ALLIED SHEDS	REFUND OF ADVERTISING FEE FOR PLANNING APPLICATION P1956 AS ADVERTISING WASN'T REQUIRED.	-129.00
EFT18447	24/11/2014	ANDY'S PLUMBING SERVICE	REPAIR TOILET & CISTERN IN THE MALES TOILET AT APEX PARK, REPAIRS TO TAP TO ANTI VANDAL TYPE AT BERNARD PARK WATER PLAYGROUND, REPAIR FAULTY CISTERN AT CLACKLINE TOILETS & CHECK FOR GAS LEAK AT NORTHAM TOWN HALL.	-1,123.10
EFT18448	24/11/2014	AUSTRALIA POST	AUSTRALIA POST CHARGES FOR OCTOBER 2014.	-1,864.84
EFT18449	24/11/2014	AUTOPRO NORTHAM	PURCHASE OF X1 20LT GUTSY DEGREASER FOR ENGINEERING SERVICES.	-106.59
EFT18450	24/11/2014	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE CALL OUTS AT NORTHAM REC CENTRE ON 18/10/2014, SHIRE ADMIN BUILDING 09/11/2014 & 11/11/2014, WUNDOWIE LIBRARY 25/10/2014, NORTHAM VISITOR CENTRE ON 22/10/2014 & WASTE DISPOSAL SITE ON COLEBATCH ROAD ON 22/10/2014.	-363.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18451	24/11/2014	AVON FIBRE TECH	SUPPLY OF X1 MANHOLE COVER FOR NORTHAM SWIMMING POOL.	-385.00
EFT18452	24/11/2014	AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOVERNMENT ASSOCIATION	MEMBERSHIP SUBSCRIPTION 2014/2015.	-2,750.00
EFT18453	24/11/2014	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X1 LEAF RAKES, X1 POOL VACUUM POLE, X7 20LT LIQUID CHLORINE, X2 CLARIFIER & X1 20LT HYDROCHLORIC ACID FOR NORTHAM SWIMMING POOL.	-668.10
EFT18454	24/11/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X2 25KG LAYING MASH & X1 30KG WHEAT FOR SWAN COLONY.	-68.50
EFT18455	24/11/2014	BAKERS HILL VETERINARY HOSPITAL	CONSULTATION FEE & MEDICATIONS FOR CAT IN SHIRE CARE.	-132.85
EFT18456	24/11/2014	BEAUREPAIRES	CALL OUT TO MINNEY ROAD ON 28/10/2014 TO FIX TYRE ON MULTI ROLLER 1CXV611 & REPAIR PUNCTURE ON HOLDEN COLORADO N.4021.	-330.99
EFT18457	24/11/2014	BLACKWELL PLUMBING PTY LTD	UNBLOCK TOILET AT BERNARD PARK & ANNUAL BACKFLOW TESTING AT NORTHAM REC CENTRE NOV 2014.	-363.00
EFT18458	24/11/2014	BLOOMY'S FLORIST	PURCHASE OF X3 WREATHS FOR REMEMBERANCE DAY 2014 FOR BAKERS HILL, GRASS VALLEY & WUNDOWIE.	-180.00
EFT18459	24/11/2014	CANCELLED PAYMENT		
EFT18460	24/11/2014	BRIDGING WATERS (BW IMPORTS)	PURCHASE OF ASSORTED ITEMS FOR NORTHAM VISITOR CENTRE STOCK.	-175.34
EFT18461	24/11/2014	CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY MEDI & SANITARY UNIT SERVICE FOR NORTHAM VISITORS CENTRE & BI-ANNUAL INVOICE FROM 14/11/2014.	-243.48
EFT18462	24/11/2014	CLACKLINE FENCING CONTRACTORS	REPAIRS TO FENCING AT INKPEN REFUSE SITE & WUNDOWIE RECLAIMED WATER STORAGE DAM REMOVAL & RE-INSTALLATION OF SECURITY FENCE.	-15,280.00
EFT18463	24/11/2014	COUNTRY ARTS WA	ANNUAL SUBSCRIPTION FEE TO COUNTRY ARTS WA FOR NORTHAM VISITORS CENTRE 2014/15.	-110.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18464	24/11/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR THE NORTHAM SWIMMING POOL & NORTHAM REC CENTRE, COLOUR COPIER SERVICE & METER READING FOR ADMIN COPIER IRA-C7055 & NORTHAM VISITOR CENTRE IRA-C2230.	-2,563.08
EFT18465	24/11/2014	COVS PARTS PTY LTD	PURCHASE OF X2 15KG BAGS OF RAGS, X1 THORZT SUGAR FREE MULTI-PACK & X2 VOODOO SMOKE SAFETY GLASSES FOR ENGINEERING SERVICES.	-389.40
EFT18466	24/11/2014	DUN & BRADSTREET AUSTRALIA	SOLICITORS & COURT FEES FOR A1446, A10799, A13738, A693, A12346, A394, A1086, A2010 & A12860.	-4,931.28
EFT18467	24/11/2014	EP PROPERTY CARE SERVICES	CLEANING OF BBQ AREAS & SEATS AT APEX PARK, BROOME TCE & BERNARD PARK ON 3/07/2014 TO 31/07/2014 & 03/10/2014 TO 31/10/2014, FITZGERALD ST CLEANING OF BINS & SEATS ON 10/07/2014 TO 24/07/2014 & 03/10/2014 TO 31/10/2014.	-1,848.00
EFT18468	24/11/2014	FIRE AND SAFETY WA	PURCHASE OF ASSORTED SAFETY EQUIPMENT FOR BRIGADES.	-3,241.01
EFT18469	24/11/2014	FREINDS GARAGE	CHANGED ENGINE OIL & FILTER ON TOYOTA COASTER COMMUNITY BUS N.009.	-397.60
EFT18470	24/11/2014	GCM AGENCIES PTY LTD	PURCHASE OF X1 AIR COMPRESSORS, X1 TURBO RETURN PIPE & X1 GASKET FOR MULTIPAC MULTI TYRE ROLLER N.1709.	-2,864.95
EFT18471	24/11/2014	GILLIAN PATRICIA MANSFIELD	REIMBURSEMENT FOR THE PURCHASE OF X1 2PK DISPOSABLE RESPIRATORS 10 X P2 MASKS.	-56.36
EFT18472	24/11/2014	GRAFTON ELECTRICS	REPAIR LIGHTS TO PLATFORM AT THE OLD RAILWAY STATION MUSEUM, REPLACE EXHAUST FAN IN PHOTOCOPIER ROOM AT THE SHIRE ADMIN BUILDING, REPAIR POWER & LIGHTS AT OLD FIRE STATION & REPAIR SECURITY LIGHTS AT KURINGAL VILLAGE.	-1,161.77
EFT18473	24/11/2014	HISCO	PURCHASE OF ASSORTED KITCHEN SUPPLIES FOR KILLARA.	-194.67
EFT18474	24/11/2014	IMMACU SWEEP	FOOTPATHS SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM FOR THE PERIOD 29/9/2014 TO 04/10/2014.	-3,564.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18475	24/11/2014	INVISION SIGNS AND DESIGNS	PURCHASE OF X1 PAIR OF MAGNETIC CAR STICKERS "FIRE BREAK INSPECTORS" FOR DEVELOPMENT SERVICES.	-642.40
EFT18476	24/11/2014	IT VISION	RESOLVE ISSUES WITH CAT MODULE SENDING OUT INCORRECT RENEWALS.	-915.20
EFT18477	24/11/2014	IW PROJECTS	WASTE MANAGEMENT CONSULTING SERVICES FOR POND 5 APPROVAL WORKS FROM JULY 2013 TO AUGUST 2014.	-591.25
EFT18478	24/11/2014	JAYLON ENVIRONMENTAL SYSTEMS PTY LTD	SUPPLY & INSTALLATION OF 0.75MM THICK LINER FOR DAM 5 AT OLD QUARRY RD LANDFILL SITE.	-5,306.40
EFT18479	24/11/2014	JEF SALES & SERVICE	SERVICE & REPAIRS TO STIHL FS130 NO3 BRUSHCUTTER, STIHL FS130 NO1, STIHL FS85 BRUSHCUTTER & STIHL HT75 POLE SAW FOR ENGINEERING SERVICES.	-757.50
EFT18480	24/11/2014	KEE HIRE PTY LTD	HIRE OF AP240 AMMANN 24T MULTI TYRE ROLLER 1CXV611 FOR ROAD MAINTENANCE & SMITH ROAD RESHEETING FOR THE PERIOD 01/9/2014 TO 30/9/2014.	-7,436.00
EFT18481	24/11/2014	KOMATSU AUSTRALIA PTY LTD	CARRY OUT 250 HOUR SERVICE & REPAIRS ON WA360-6 LOADER AT INKPEN ROAD LANDFILL SITE, PARTS ORDERED FOR FITMENT AT NEXT SERVICE.	-991.22
EFT18482	24/11/2014	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO. G2014/10 DATED 30/08/2014 TO 26/09/2014, MINING TENEMENTS CHARGABLE SCHEDULE NO. M2014/10 DATED 13/09/2014 TO 03/10/2014, RURAL UV'S CHARGEABLE SCHEDULE NO. R2014/10 DATED 26/07/2014 TO 03/10/2014 & ONLINE TRANSACTION SUMMARY FOR OCTOBER 2014.	-1,015.17
EFT18483	24/11/2014	LANDMARK	PURCHASE OF X2 45KG KLEE PROPANE CYLINDERS FOR NORTHAM TOWN HALL, X1 3.6M GALVANISED GATE & X1 GATE FITTINGS RING LATCH FOR SHINGLE HILL PIT.	-394.30
EFT18484	24/11/2014	LGIS - RISK MANAGEMENT	SHIRE OF NORTHAM RISK MANAGEMENT FOUNDATIONS PROJECT #15393 FOR SERVICES TO 11/09/2014.	-6,773.00
EFT18485	24/11/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	LGMA ANNUAL STATE CONFERENCE 2014 REGISTRATION FOR JASON WHITEAKER FOR THE PERIOD 29/10/2014 TO 31/10/2014..	-660.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18486	24/11/2014	MATHEW MACQUEEN	INSPECTION & REPORTING OF FIRE BREAKS WITHIN THE SHIRE OF NORTHAM FOR THE PERIOD 03/11/2014 TO 13/11/2014 & REIMBURSEMENT FOR PURCHASE OF FOOD & DRINKS FOR FIRE VOLUNTEERS ON 18/11/2014.	-5,945.15
EFT18487	24/11/2014	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL SERVICE CHARGES RELATING TO HEALTH ACT PROSECUTION J.D. MOSIEJCYK.	-2,741.95
EFT18488	24/11/2014	MEGA-FIX	PURCHASE OF X22 10PK SAFETY RESPERATOR P2 WITH VALVE FOR BRIGADES.	-415.51
EFT18489	24/11/2014	MENTIS AUSTRALIA	PURCHASE OF FABRICATED GRATING TO REPLACE BROKEN ITEMS IN FITZGERALD STREET FOR ENGINEERING SERVICES.	-1,072.50
EFT18490	24/11/2014	METRO BEVERAGE CO PTY LTD	PURCHASE OF X7 CARTONS OF WATER BUT RETURNED X60 DAMAGED / OUT OF DATE STOCK OF LIPTON TEA FOR NORTHAM REC CENTRE.	-1.95
EFT18491	24/11/2014	MIDALIA STEEL	PURCHASE OF ASSORTED BUILDING MATERIALS FOR CLACKLINE FIRE SHED EXTENSION.	-7,642.38
EFT18492	24/11/2014	MYOSH SAFETY MANAGEMENT SOFTWARE	MYOSH MONTHLY SUBSCRIPTION FOR OCTOBER 2014.	-422.40
EFT18493	24/11/2014	NATHAN HOOPER	REFUND OF BRONZE MEDALLION COURSE FEE TAKEN ON 10/11/2014 BY NATHAN HOOPER.	-180.00
EFT18494	24/11/2014	NORTHAM COURIER SERVICE	COURIER SERVICES FOR THE DELIVERY OF X9 DRUMS FROM FULTON HOGAN & X1 CARTON TO AUST SAFETY ENGINEERS ON 08/10/2014, X1 CARTON FROM E & MJ ROSHER ON 16/10/2014 & X10 BIN LINERS FROM FEDERAL SHEETMETAL ON 23/10/2014 FOR ENGINEERING SERVICES.	-189.20
EFT18495	24/11/2014	NORTHAM GARDEN CENTRE	PURCHASE OF X1 NATIVE WESTRINGIA, X1 NATIVE GRAVILLIA & X1 NATIVE PLANT FOR CITIZENSHIP CEREMONY ON 25/10/2014.	-42.30
EFT18496	24/11/2014	NORTHAM HARDWARE	PURCHASE OF X2 SOCKET SETS, X1 18V BATTERY, X2 PAINT BRUSHES, X2 FLAGGING TAPE, X1 MEASURING TAPE, X2 BATTERY CHARGERS, X2 6PC SCREWDRIVER SETS & X2 TOOL BAGS FOR SES.	-353.90

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18497	24/11/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 8L & X1 5L PRESSURE SPRAYER, X15 15MM ELBOW THREADED, X3 PLIER COMBO, X1 WRENCH, X1 6PCE SCREWDRIVER SET, X1 2PK HACKSAW BLADES, X1 HAMMER CLUB, X1 HACKSAW, X1 PADLOCK, X4 SOCKET PRESS, X1 ADAPTOR VALVE, X1 MULTIGRIP PLIER, X2 CLAMPS 100MM, X2 10LT SOLVER TRADE LOW SHEEN ACRYLIC & ASSORTED PVC FITTINGS FOR ENGINEERING SERVICES, X1 LEVEL BOX ANOD 600MM & X3 RUSTGUARD FLAT BLACK 350G FOR NORTHAM LIBRARY, X2 100PK CABLE TIE & X3 820 X 300 X 250MM ANIMAL TRAPS & X4 600 X 175 X 175 ANIMAL TRAPS FOR RANGER SERVICES, X3 60LT TUBS, X2 CONNECTOR HOSE, X1 WEEDKILLER GLYPHOSATE 1L, X1 SHOVEL WITH HANDLE, X1 INDUSTRIAL BROOM & X1 WHEELBARROW FOR NORTHAM SWIMMING POOL, X2 CARPET SWEEPERS & X2 18V BLOWERS FOR KILLARA, X2 2400 X 1200 X 18 CD PLYWOOD FOR SES & ASSORTED CLEANING EQUIPMENT FOR BERNARD PARK & NORTHAM SWIMMING POOL.	-2,510.02
EFT18498	24/11/2014	NORTHAM TOWING SERVICE	TOWING ABANDONED/BURNT FORD FALCON FROM WARIN RD WOOTATTING TO SHIRE IMPOUND ON 23/10/2014, FORD FALCON FROM JENNAPULLIN RD GRASS VALLEY TO SHIRE IMPOUND YARD ON 01/11/2014 & FORD FALCON FROM WOOLWORTHS CAR PARK TO SHIRE IMPOUND YARD ON 25/10/2014.	-506.00
EFT18499	24/11/2014	OCTAGON-BKG LIFTS	CARRY OUT ROUTINE MAINTENANCE TO A7000 HANDICAPPED ACCESS PLATFORM AT NORTHAM LIBRARY.	-490.60
EFT18500	24/11/2014	OFFICEWORKS SUPERSTORES PTY LTD	PURCHASE OF X1 18X33M CLEAR TAPE, X1 BX30 ARCHIVE BOX & X3 PK10 ARCHIVE BOXES FOR KILLARA.	-59.32
EFT18501	24/11/2014	ORICA AUSTRALIA PTY LTD	X2 920KG DRUM OF CHLORINE GAS FOR NORTHAM SWIMMING POOL & X2 920KG DRUM OF CHLORINE FOR TREATED WASTE RETICULATION.	-5,441.98
EFT18502	24/11/2014	CANCELLED PAYMENT		
EFT18503	24/11/2014	OXTERS CEMETERY SERVICES	KATRINE MAINTENANCE & CLACKLINE ABLUTIONS INVOICING FOR THE PERIOD 29/09/2014 TO 31/10/2014.	-1,088.59

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18504	24/11/2014	PHOENIX PAINTS PTY LTD	PURCHASE OF X3 20L BLACK GRASS PAINT FOR JUBILEE OVAL.	-345.21
EFT18505	24/11/2014	R & JT CONTRACTORS PTY LTD	SERVICE DIAPHRAM VALVE, REPLACE TOP ASSEMBLY TO CONTROL VALVE & REPLACE HINGES TO VALVE BOX AT GRASS VALLEY STANDPIPE.	-818.93
EFT18506	24/11/2014	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING ON 31/10/2014 FOR WHAT'S ON AROUND THE TOWNS.	-77.00
EFT18507	24/11/2014	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR OCTOBER 2014.	-3,014.55
EFT18508	24/11/2014	ROAD SIGNS AUSTRALIA	PURCHASE OF X2 ENRTY ONLY SIGNS, X2 EXIT ONLY SIGNS, X1 STREET NAME PLATE FOR DOUGLAS RD FOR ENGINEERING SERVICES.	-155.65
EFT18509	24/11/2014	ROYAL LIFE SAVING SOCIETY WA	TRAINING COURSE FEES FOR NORTHAM SWIMMING POOL MANAGER MEAGEN SMITH & TRAINEE FEES FOR KASEY ABEL.	-530.00
EFT18510	24/11/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FOR SIGNAGE POLICY, TENDER 8 OF 2014 NORTHAM TOWN DRAINAGE UPGRADE STAGE 1, ADVERT FOR ROAD/FOOTPATH SWEEPER TENDER 5 OF 2014, GOVERNANCE OFFICER POSITION & SHIRE OF NORTHAM FULL PAGE MONTHLY NEWSLETTER IN AVON ADVOCATE OCTOBER 2014.	-1,820.77
EFT18511	24/11/2014	SETH WILLIAM TUCKER T/A TUCKERBUILT	SUPPLY & INSTALL FEATURE SCREENING POSTS, DISABLED HAND RAIL POSTS, CONCRETE SLAB FOR BBQ & WATER FOUNTAIN, INSTALL PAVING AROUND WATER PLAYGROUND WITH CEMENT CRUSH BASE, INSTALL STEPS INTO WALL, SUPPLY, LEVEL & COMPACT SAND FOR RAMPS, REMOVE BBQ, CUT BITUMEN & LEVEL SITE BETWEEN PATH & RETAINING WALL, SEAL CONCRETE PAVERS 200M2 & EXCAVATE FORM UP & LAY CONCRETE PATH TO FORM A LINK FROM WATER PLAYGROUND TO PARK PATHS AT BERNARD PARK WATER PLAYGROUND.	-17,421.00



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18512	24/11/2014	SLAV'S CLEANING SERVICE	CLEANING OF ADMIN BUILDING, DEPO AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS FOR OCTOBER 2014.	-8,691.51
EFT18513	24/11/2014	STAPLES AUSTRALIA PTY LIMITED	STATIONERY ORDER FOR SHIRE ADMIN & NORTHAM LIBRARY FOR OCTOBER 2014.	-796.84
EFT18514	24/11/2014	STERIHEALTH SERVICES PTY LTD	STEEL WALL SAFE SERVICING FOR OCTOBER 2014 AT APEX PARK TOILETS & BERNARD PARK TOILETS.	-405.60
EFT18515	24/11/2014	STEWART & HEATON CLOTHING CO.PTY LTD	PURCHASE OF UNIFORMS FOR RANGER SERVICES.	-549.99
EFT18516	24/11/2014	SUBSURFACE WATER MANAGEMENT	SUBSOIL DRAINAGE TO HENRY STREET OVAL.	-51,942.00
EFT18517	24/11/2014	THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF X250 REEMS OF A480 COPYMATE TRUTONE WHITE PHOTOCOPIER PAPER FOR SHIRE ADMIN.	-1,072.50
EFT18518	24/11/2014	VERNICE PTY LTD	SUPPLY OF 5712.3 TONNE OF 20MM FERRICRETE GRAVEL FOR CLOVER DOWNS PROPERTY VERNICE GRAVEL PIT FORREST ROAD TOODYAY.	-62,835.30
EFT18519	24/11/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF FULL PAGE MONTHLY NEWSLETTER IN GAZETTE ON SAT 27/9/2014, OPERATIONS MANAGER POSITION FOR ENGINEERING SERVICES IN THE WEST AUSTRALIAN ON 11/10/2014 & ON SEEK COMMUNICATIONS PTY LTD WEBSITE, GOVERNANCE OFFICER POSITION ON SEEK COMMUNICATIONS PTY LTD WEBSITE, BEREAVEMENT NOTICE FOR CR RAY HEAD & CR ROD CARTER SHIRE OF CUNDERDIN.	-2,497.20
EFT18520	24/11/2014	WHEATBELT SAFETYWEAR	PURCHASE OF X1 PAIR OF MACK SAFETY BOOTS FOR RANGER CHRIS SUMNERS, X3 LIGHTWEIGHT KHAKI PANTS, X3 LIGHTWEIGHT KHAKI SHIRTS FOR RANGER DAVID VALCIC, X1 PAIR OF STEEL BLUE SAFETY BOOTS FOR HAROLD GODDARD & X1 PAIR OF MACK STEEL CAP BOOTS FOR DARYL STEPHEN.	-660.00

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

EFT18521	24/11/2014	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL CHARGES FOR BAKERS HILL BFB & INKPEN BFB FOR OCTOBER 2014.	-211.00
EFT18522	24/11/2014	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	PURCHASE OF ASSORTED ITEMS FOR NORTHAM VISITORS CENTRE.	-441.68
EFT18523	25/11/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 221 INTEREST PAYMENT - AIRSTRIP UPGRADE	-6,987.66
EFT18524	27/11/2014	BRETT GOUGH	EXPOSED AGGREGATE CONCRETE FLOOR AT THE CEMETERY NICHE WALL.	-10,540.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>-905,497.55</b>
33719	07/11/2014	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	-255.77
33720	07/11/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	-255.77
33721	07/11/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	-75.30
33722	07/11/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	-635.82
33723	07/11/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	-195.15
33724	07/11/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-274.90
33725	07/11/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	-310.58
33726	07/11/2014	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	-76.17
33727	07/11/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	-19.40
33728	07/11/2014	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	-256.34
33729	07/11/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	-1,170.00
33730	07/11/2014	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	-202.18
33731	07/11/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	-24,730.80
33732	07/11/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	-526.58

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

33733	07/11/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	-192.44
33734	14/11/2014	A COUNTRY PRACTICE	CHARGES FOR X 11 CAT STERILISATIONS FOR OCTOBER 2014.	-1,150.00
33735	14/11/2014	CANCELLED PAYMENT		
33736	14/11/2014	CLACKLINE PROGRESS ASSOCIATION	ANNUAL BUDGET ALLOCATION FOR 2014/2015.	-3,300.00
33737	14/11/2014	COCA-COLA AMATIL (AUST) PTY LTD	PURCHASE OF ASSORTED DRINKS FOR NORTHAM SWIMMING POOL KIOSK.	-1,576.36
33738	14/11/2014	DEPARTMENT OF MINES AND PETROLEUM	DANGEROUS GOODS SITE LICENCE ANNUAL FEE FOR THE PERIOD 15/12/2014 TO 14/12/2015.	-192.00
33739	14/11/2014	EMU ESSENCE	PURCHASE OF X10 ARTHRITIS RUB, X4 PURE 200ML & X4 PURE 60ML FOR NORTHAM VISITOR CENTRE.	-294.00
33740	14/11/2014	FLORENCE DAISEY FREEMAN	REFUND OF DOG REGISTRATION AS PAID IN FULL BUT SHOULD HAVE BEEN AT CONCESSION RATE.	-21.25
33741	14/11/2014	JAYSON CHRISTOPHER BARTOLO MACAPAGAL	RATES REFUND FOR ASSESSMENT A149 56 HOVEA CRESCENT WUNDOWIE.	-1,188.32
33742	14/11/2014	PETTY CASH	PETTY CASH RECOUP FOR ADMIN & VISITOR CENTRE FOR SEPTEMBER & OCTOBER 2014.	-564.65
33743	14/11/2014	SANDRA LESLEY VOAK	CROSSOVER REBATE FOR A 14415 LOT 81 (6) KATRINE ROAD NORTHAM.	-500.00
33744	14/11/2014	STEVENSON PB	REIMBURSEMENT OF DOG REGISTRATION AS DOG DECEASED SAME DAY AS REGISTRATION WAS PAID.	-21.25
33745	14/11/2014	CANCELLED PAYMENT		
33746	14/11/2014	TAFE NSW - NORTH COAST INSTITUTE	TRAINING FOR STACEY CONNOR-BROWN DIPLOMA OF EVENTS MANAGEMENT.	-892.50
33747	14/11/2014	TELSTRA CORPORATION	MOBILE PHONE CHARGES FOR THE PERIOD 25/10/14 TO 24/11/14, INTERNET & DATA FOR NORTHAM REC CENTRE FOR THE PERIOD 05/10/2014 TO 04/11/2014 & BAKERS HILL BFB TO 22/10/2014.	-1,372.17

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

33748	14/11/2014	VODAFONE	MESSAGING SERVICE FOR SES & BRIGADES FOR THE PERIOD 23/10/2014 TO 22/11/2014.	-1,165.78
33749	14/11/2014	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 15/08/2014 TO 24/10/2014.	-13,369.81
33750	14/11/2014	YORK PONY CLUB	KIDSPORT FUNDING.	-1,000.00
33751	14/11/2014	YORK SENIOR NETBALL ASSOCIATION	KIDSPORT FUNDING.	-136.00
33752	14/11/2014	CANCELLED PAYMENT		
33753	17/11/2014	SYNERGY	ELECTRICITY ACCOUNT FOR ASSORTED SHIRE PROPERTIES & STREET LIGHTS FOR THE PERIOD 13/08/2014 TO 03/11/2014.	-54,409.42
33754	20/11/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	-45.85
33755	20/11/2014	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	-255.77
33756	20/11/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	-255.77
33757	20/11/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	-75.30
33758	20/11/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	-794.09
33759	20/11/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	-195.15
33760	20/11/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-274.90
33761	20/11/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	-310.58
33762	20/11/2014	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	-139.69
33763	20/11/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	-19.40
33764	20/11/2014	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	-269.91
33765	20/11/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	-1,110.00
33766	20/11/2014	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	-202.18

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

33767	20/11/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	-25,651.93
33768	20/11/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	-457.98
33769	20/11/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	-192.44
33770	24/11/2014	ELDERS LIMITED	PURCHASE OF X5 20L RICO GLYPHOSATE 450 FOR ENGINEERING SERVICES.	-654.50
33771	24/11/2014	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED ICE CREAMS & ICY POLES FOR NORTHAM SWIMMING POOL & X3 2KG EDGELL CHOPPED ONIONS & 10.25KG BEEF SAUSAGES FOR ROADWISE COMMITTEE BAKERS HILL COMMUNITY SAFETY DAY.	-1,372.55
33772	24/11/2014	LUCY'S TEAROOMS	PURCHASE OF X14 BEEF & GRAVY ROLLS FOR DEVELOPMENT SERVICES.	-105.00
33773	24/11/2014	TELSTRA CORPORATION	ADSL INTERNET ACCOUNT FOR NORTHAM DISTRICT SES FOR THE PERIOD 15/10/2014 TO 14/11/2014.	-29.95
33774	24/11/2014	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 15/08/2014 TO 24/10/2014.	-3,581.70
33775	26/11/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	-46.97
33776	26/11/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	-205.96
			<b>TOTAL MUNICIPAL CHEQUES</b>	<b>-146,578.28</b>
DD7759.1	03/11/2014	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT NOVEMBER 2014.	-1,067.00
DD7798.1	12/11/2014	BANKWEST	C KLEYNHANS MASTER CARD 23 SEPT TO 23 OCTOBER 2014, PRECISION TRANSDUCER - POWER ADAPTOR, LUBE MOBILE PTY LTD - REMOVE AND REPLACE BATTERY, AG PULIE P/L - THE MENS SHED WUNDOWIE -PINION & SHAFT 9 COG, LINKED IN - ADVERTISING OPERATIONS MANAGER, GST	-839.60
DD7798.1	12/11/2014	BANKWEST	JASON WHITEAKER MASTER CARD 23 SEPT TO 23 OCTOBER 2014, CITY OF FREMANTLE - PARKING - FREIGHT & LOGISTICS COUNCIL, RED ROOSTER - FREIGHT & LOGISTICS COUNCIL, GST	-12.29

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

DD7798.1	12/11/2014	BANKWEST	P STEVEN MASTER CARD 23 SEPT TO 23 OCTOBER 2014, NORTHAM COUNTRY CLUB - LIFESTYLE VILLAGE MEETING, AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS, JOONDALUP RESORT - S RUTHERFORD CONFERENCE, GST	-479.30
DD7798.1	12/11/2014	BANKWEST	J MCGREADY MASTER CARD 23 SEPT TO 23 OCTOBER 2014, SUBWAY NORTHAM - LUNCH FOR OSH MEETING 25/9/14, SAFFRON WA PL-SENIOR TEAM MEETING, GST	-200.50
DD7798.1	12/11/2014	BANKWEST	D GOBBART MASTER CARD 23 SEPT TO 23 OCTOBER 2014, GULL MUNDARING - FUEL, SUBWAY NORTHAM -LUNCH FOR LOCAL GOVERNMENT COMMISSION PUBLIC HEARING 2/10/14, DUKES INN-COUNCILLOR & SENIOR STAFF FUNCTION, INDIAN OCEAN HOTEL-YASMIN JACOB LICENSING COURSE ACCOMMODATION, LIQUOR BARON - REFRESHMENTS, SAI GLOBAL LIMITED - AUSTRALIAN STANDARDS FOR THE CEMETERY, GST	-2,205.26
DD7798.1	12/11/2014	BANKWEST	C HUNT MASTER CARD 23 SEPT TO 23 OCTOBER 2014, FITZGERALD HOTEL, CITY OF PERTH - PARKING, GST	-39.90
			<b>TOTAL DIRECT DEBIT</b>	<b>-4,843.85</b>
PAYROLL	06/11/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	-175,289.21
PAYROLL	20/11/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	-180,798.57
			<b>TOTAL PAYROLL</b>	<b>-356,087.78</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>-\$1,292,456.31</b>
			<b>TOTAL EFT TRUST</b>	<b>-\$3,700.00</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>-\$146,578.28</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>-\$8,098.61</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>-4,843.85</b>
			<b>TOTAL PAYROLL</b>	<b>-356,087.78</b>
			<b>TOTAL</b>	<b>-\$1,811,764.83</b>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

The payment of cheque numbers 33719 to 33776 from Municipal Fund (dated 1<sup>st</sup> November 2014 to 30<sup>th</sup> November 2014), the payment of trust cheque numbers 1857 to 1861 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT18263 to EFT18279 and EFT18284 to EFT18524 (dated 1<sup>st</sup> November 2014 to 30<sup>th</sup> November 2014). EFT Trust Fund EFT18280 to EFT18283. Direct Debits 7759.1 and 7798.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Bank Vouchers 33719 to 33776	\$ 146,578.28
Trust Bank Vouchers 1857 to 1860	\$ 8,098.61
Municipal Bank Electronic Fund Transfer EFT18263 to EFT18279 and EFT18284 to EFT18524	\$1,292,456.31
Trust Bank Electronic Fund Transfer EFT18280 to EFT18283	\$ 3,700.00
Direct Debit Fund Transfer 7759.1 and 7798.1	\$ 4,843.85
Municipal Bank Electronic Fund Transfer Payroll 06/11/2014	\$ 175,289.21
Municipal Bank Electronic Fund Transfer Payroll 20/11/2014	\$ 180,798.57
 TOTAL	 \$1,811,764.83

**CERTIFICATION OF THE PRESIDENT**

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,811,764.83 was submitted to the Ordinary Meeting of Council on Wednesday, 10 December 2014.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

**CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER**


This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,811,764.83 was submitted to each member of the Council on Wednesday, 10 December 2014, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**APPENDIX 4**



Shire of Northam

**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014**

**TABLE OF CONTENTS**

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 16
5 Net Current Assets	17
6 Rating Information	18 to 19
7 Trust Funds	20
8 Operating Statement	21
9 Balance Sheet	22
10 Financial Ratio	23
11 Material Variances Notes	24 to 25



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014**

	NOTE	October 2014 Actual \$	October 2014 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variences Actuals to Budget \$	Variences Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>						
	8					
Governance		27,317	6,384	19,200	20,933	327.90%
General Purpose Funding		993,018	1,034,005	4,640,287	(40,987)	(3.96%)
Law, Order, Public Safety		122,890	247,696	743,221	(124,806)	(50.39%)
Health		29,016	14,996	45,000	14,020	93.49%
Education and Welfare		535,927	513,954	1,233,006	21,973	4.28%
Housing		17,762	16,136	48,431	1,626	10.08%
Community Amenities		1,775,094	1,722,012	2,440,982	53,082	3.08%
Recreation and Culture		175,744	367,716	1,103,360	(191,972)	(52.21%)
Transport		312,136	305,340	1,503,379	6,796	2.23%
Economic Services		137,611	531,032	1,593,270	(393,421)	(74.09%)
Other Property and Services		32,632	22,986	69,000	9,646	41.96%
		<u>4,159,147</u>	<u>4,782,257</u>	<u>13,439,136</u>	<u>(623,110)</u>	<u>(13.03%)</u>
<b>(Expenses)/(Applications)</b>						
	8					
Governance		(461,753)	(471,986)	(1,384,599)	10,233	2.17%
General Purpose Funding		(60,966)	(83,304)	(257,850)	22,338	26.82%
Law, Order, Public Safety		(339,409)	(387,813)	(1,141,830)	48,404	12.48%
Health		(106,357)	(118,724)	(361,960)	12,367	10.42%
Education and Welfare		(427,471)	(448,056)	(1,375,344)	20,585	4.59%
Housing		(29,645)	(34,677)	(94,569)	5,032	14.51%
Community Amenities		(892,555)	(1,195,593)	(3,581,283)	303,038	25.35%
Recreation & Culture		(1,014,306)	(1,460,260)	(4,213,710)	445,954	30.54%
Transport		(1,061,166)	(1,825,496)	(4,950,301)	764,330	41.87%
Economic Services		(664,993)	(754,128)	(2,018,800)	89,135	11.82%
Other Property and Services		(226,857)	(87,375)	(66,373)	(139,482)	(159.64%)
		<u>(5,285,478)</u>	<u>(6,867,412)</u>	<u>(19,446,619)</u>	<u>1,581,934</u>	<u>(23.04%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	0	(11,147)	(133,767)	11,147	100.00%
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		0	0	0	0	0.00%
Depreciation on Assets		280,209	1,158,448	3,475,533	(878,239)	75.81%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(131,871)	(732,115)	(732,115)	600,244	81.99%
Purchase Plant and Equipment	1	(86,651)	(834,592)	(834,592)	747,941	89.62%
Purchase Furniture and Equipment	1	0	(28,300)	(28,300)	28,300	100.00%
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%
Purchase Playground Equipment	1	0	(170,246)	(170,246)	170,246	0.00%
Purchase Infrastructure Assets - Roads	1	(227,914)	(704,045)	(2,184,572)	476,131	67.63%
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	
Purchase Infrastructure Assets - Footpaths	1	(61,039)	0	(537,196)	(61,039)	#DIV/0!
Purchase Infrastructure Assets - Drainage	1	(176,998)	(1,950,738)	(1,950,738)	1,773,740	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(4,364)	(530,634)	(530,634)	526,270	99.18%
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Streetscape	1	(750)	(66,184)	(198,566)	65,434	98.87%
Purchase Infrastructure Assets - Other	1	(8,491)	(418,593)	(418,593)	410,102	97.97%
Proceeds from Disposal of Assets	2	0	36,120	433,443	(36,120)	100.00%
Repayment of Debentures	3	(1,472,963)	(1,444,079)	(1,575,878)	(28,884)	(2.00%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	131,483	17,881	214,568	113,602	0.00%
Transfers to Restricted Assets (Reserves)	4	(78,266)	(1,625,222)	(1,625,222)	1,546,956	95.18%
Transfers from Restricted Asset (Reserves)	4	0	1,186,934	1,186,934	(1,186,934)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,878,182	0	0.00%
LESS Net Current Assets Year to Date	5	9,071,290	15,992	15,992	9,055,298	56623.93%
<b>Amount Raised from Rates</b>	6	<u>(8,360,172)</u>	<u>(4,810,887)</u>	<u>(8,323,234)</u>	<u>(3,549,285)</u>	<u>73.78%</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>1. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
<b>Law, Order &amp; Public Safety</b>		
Brigade Appliance -3.4 Grass Valley	0.00	335,000
Brigade Appliance - Light Tanker Irishtown BFB	0.00	125,000
<b>Health</b>		
EMDS Vehicle	36,718.18	40,000
EHO Vehicle	26,015.91	25,675
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	99,279.17	142,485
Replacement Air Conditioners	0.00	12,000
<b>Community Amenities</b>		
Cemetery Niche Wall, Surrounds & Roof	8,986.16	40,368
Drainage - Town Centre Supertowns	15,689.20	97,381
Drainage - Bernard Park Supertowns	126,550.54	527,100
Cemetery Drainage	0.00	10,080
Cemetery Lot Development	0.00	20,000
Aerators - Supertowns	0.00	242,593
Avon Mall Streetscaping	0.00	50,000

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

1. ACQUISITION OF ASSETS (Continued)	October 2014 Actual \$	2014/15 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Replace 3 Airconditioners	0.00	18,000
Land & Building - Replace Balcony	0.00	178,200
Land & Building - Bakers Hall Kitchen upgrade	1,110.00	1,110
Rec Centre Additional Vents/ Exit Doors	0.00	25,000
Rec Centre Automatic Doors	0.00	11,000
Shade Sails Windowie	0.00	25,000
Recreation Manager Vehicle	0.00	25,000
Recreation Replacement Chairs	0.00	12,980
Recreation Portable Light Weight Stage	0.00	2,750
Recreation Automatic Hand Dryer	0.00	5,280
George Nuich park Playground/ Shade	0.00	100,000
Jubilee Playground Upgrade	0.00	20,450
Play Equipment Wundowie	0.00	9,796
Install Cricket Pitch - Jubilee Oval	0.00	15,000
Henry Street Oval Fencing WAFL Grant	0.00	33,725
Free Standing Stackable Seating	0.00	3,580
Skate park Clarke Street Lighting Change to BMX	0.00	20,000
Bert Hawke Darinage	0.00	40,000
Bert Hawke Lighting	0.00	20,000
Wundowie Skate park	0.00	181,700
CSRFF Bakers Hill - Resurface 2 Hardcourts	4,180.71	32,732
Henry Street Oval Drainage	0.00	50,000
Playground POSImprovements	0.00	30,675
Parks seating & Play Equipment	0.00	40,000
Retic Wundowie Oval	182.90	23,000
Bakers Hill Oval	0.00	55,222
Library Energy Efficiency	22,495.27	25,990
Railway Precinct Upgrade	0.00	150,000
Carpark/ Drop Zone Old Railway Station	750.00	100,716

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>		
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Footpath Construction	61,038.70	537,196
Rural Stormwater Drainage	0.00	40,000
Laneway Construction Northam	0.00	82,000
Southern Brook Road RRG 14/15	0.00	160,772
Jennapullin Road RRG 14/15	0.00	139,854
- Roadworks - General Construction	1,766.04	505,564
- Roadworks - Bridge Construction	0.00	108,000
- Roadworks - Roads to Recovery	0.00	376,728
- Roadworks - Blackspot Funding	15,659.00	488,807
- Roadworks - Gravel Sheeting	195,973.45	368,347
Laneway Land Acquisition	0.00	28,500
Infra Development- Super Towns	14,515.45	34,000
Plant & Equipment - Road Plant Purchases	23,917.11	743,917
<b>Economic Services</b>		
Six Burner Stove/ Oven Installed	0.00	7,290
Christmas Decorations	0.00	30,000
Information Bays	0.00	37,850
LED Signs	0.00	10,000
Bakers Hill Water Project	5,807.50	236,353
Wundowie Stormwater Harvest	28,951.25	1,039,824
Old Town Building - Air Conditioning	0.00	127,962
Car Park Medical Centre	8,491.00	126,000
	<u>698,077.54</u>	<u>8,153,552</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

1. ACQUISITION OF ASSETS (Continued)	October 2014 Actual \$	2014/15 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0
Land and Buildings	131,870.60	732,115
Plant and Equipment	86,651.20	834,592
Furniture and Equipment	0.00	28,300
Bush Fire Equipment	0.00	460,000
Playground Equipment	0.00	170,246
Infrastructure Assets - Roads	227,913.94	2,184,572
Infrastructure Assets - Footpaths	61,038.70	537,196
Infrastructure Assets - Bridges & Culverts	0.00	108,000
Infrastructure Assets - Drainage	176,998.49	1,950,738
Infrastructure Assets - Parks & Ovals	4,363.61	530,634
Infrastructure Assets - Airfields	0.00	0
Infrastructure Assets - Streetscape	750.00	198,566
Infrastructure Assets - Other	8,491.00	418,593
	<u>698,077.54</u>	<u>8,153,552</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	October 2014 Actual \$	2014/15 Budget \$	October 2014 Actual \$	2014/15 Budget \$	October 2014 Actual \$	2014/15 Budget \$
<b>Health</b>						
EMDS Vehicle - PN1217 - Asset MV1221	0.00	16,163	0.00	15,000	0.00	(1,163)
EHO Vehicle -PN1206-Asset MV1207	0.00	13,317	0.00	10,000	0.00	(3,317)
<b>Recreation &amp; Culture</b>						
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
<b>Transport</b>						
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	77,422	0.00	76,133	0.00	(1,289)
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	17,660	0.00	9,990	0.00	(7,670)
Road Broom - PN5066 - N.5066 - Asset S133	0.00	14,827	0.00	7,387	0.00	(7,440)
EMES Vehicle - PN1209 -N10721 - Asset MV1211	0.00	26,500	0.00	19,000	0.00	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104- N10636 - Asset MV1104	0.00	31,543	0.00	24,000	0.00	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	0.00	13,334	0.00	8,500	0.00	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	0.00	2,060	0.00	10,000	0.00	7,940
	0.00	299,676	0.00	433,443	0.00	133,767

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Class</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	October 2014 Actual \$	2014/15 Budget \$	October 2014 Actual \$	2014/15 Budget \$	October 2014 Actual \$	2014/15 Budget \$
<b>Land &amp; Buildings</b>						
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
<b>Plant &amp; Equipment</b>						
EMDS Vehicle - PN1217 - Asset MV1221	0.00	16,163	0.00	15,000	0.00	(1,163)
EHO Vehicle - PN1206 - Asset MV1207	0.00	13,317	0.00	10,000	0.00	(3,317)
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	77,422	0.00	76,133	0.00	(1,289)
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	17,660	0.00	9,990	0.00	(7,670)
Road Broom - PN5066 - N.5066 - Asset S133	0.00	14,827	0.00	7,387	0.00	(7,440)
EMES Vehicle - PN1209 - N10721 - Asset MV1211	0.00	26,500	0.00	19,000	0.00	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104 - N10636 - Asset MV1104	0.00	31,543	0.00	24,000	0.00	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	0.00	13,334	0.00	8,500	0.00	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	0.00	2,060	0.00	10,000	0.00	7,940
	0.00	299,676	0.00	433,443	0.00	133,767

#### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

October 2014 Actual \$	2014/15 Budget \$
0.00	189,915
0.00	(56,148)
0.00	133,767

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

### 3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	89,196	0	0	89,196	89,196	0	0	6,758	6,573
<b>Community Amenities</b>									
Loan 210 - River Dredging	12,047	0	0	9,170	12,047	2,877	0	346	409
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	186,240	0	0	186,240	186,241	0	(1)	12,231	13,690
Loan 208 - Northam Country Club **	29,841	0	0	4,571	2,244	25,270	27,597	2,142	626
Loan 219 - Northam Bowling Club **	118,680	0	0	23,757	11,706	94,923	106,974	6,657	2,085
Loan 223 - Recreation Facilities	675,610	0	0	96,488	47,524	579,122	628,086	40,096	3,518
Loan 224 - Recreation Facilities	1,010,291	0	0	33,997	16,727	976,294	993,564	65,603	22,229
Loan 226 - Recreation Facilities	375,863	0	0	375,863	375,863	0	0	35,773	34,575
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	48,570	0	0	11,051	0	37,519	48,570	2,925	(254)
<b>Economic Services</b>									
Loan 217 - CBD Streetscape	638,478	0	0	638,478	638,478	0	0	46,276	42,695
Loan 218 - CBD Streetscape	79,251	0	0	79,251	79,251	0	0	7,199	5,402
Loan 225 - Victoria Oval Purchase	826,601	0	0	27,816	13,686	798,785	812,915	53,675	18,187
	4,090,668	0	0	1,575,878	1,472,963	2,514,790	2,617,705	279,681	149,735

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2014/15

The Shire of Northam does not propose to raise any new debenture in 2014/15.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2014, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2014/15.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	249,145	249,145
Interest	4,022	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(22,660)
	<u>253,167</u>	<u>251,845</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	512,931	512,932
Interest	8,280	22,221
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>521,211</u>	<u>535,153</u>
<b>(c) Housing Reserve</b>		
Opening Balance	234,208	234,208
Interest	3,781	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>237,989</u>	<u>243,390</u>
<b>(d) Reticulation Scheme Reserve</b>		
Opening Balance	0	0
Interest	0	0
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>40,000</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	118,133	118,133
Interest	1,907	5,015
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>120,040</u>	<u>123,148</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	487,733	487,732
Interest	7,874	23,745
Amount Set Aside / Transfer to Reserve	0	210,000
Amount Used / Transfer from Reserve	0	(520,474)
	<u>495,607</u>	<u>201,003</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	30,226	30,226
Interest	488	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(32,195)
	<u>30,714</u>	<u>0</u>
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	623,888	623,888
Interest	10,072	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>633,959</u>	<u>669,777</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(i) Refuse Site Reserve</b>		
Opening Balance	182,085	182,085
Interest	2,939	6,354
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	(20,000)
	185,024	228,439
<b>(j) Regional Development Reserve</b>		
Opening Balance	114,375	114,374
Interest	1,846	5,270
Amount Set Aside / Transfer to Reserve	0	755,000
Amount Used / Transfer from Reserve	0	0
	116,221	874,644
<b>(k) Speedway Reserve</b>		
Opening Balance	130,201	130,200
Interest	2,102	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	132,303	135,304
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	30,039	30,039
Interest	485	393
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	30,524	30,432
<b>(m) Septage Pond Reserve</b>		
Opening Balance	245,028	245,028
Interest	3,956	8,002
Amount Set Aside / Transfer to Reserve	0	70,000
Amount Used / Transfer from Reserve	0	(27,200)
	248,984	295,830
<b>(n) Killara Reserve</b>		
Opening Balance	148,921	143,212
Interest	2,404	7,000
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	151,325	150,212
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	46,521	46,521
Interest	751	257
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(40,000)
	47,272	6,778

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	625,572	625,572
Interest	10,099	16,859
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(148,815)
	635,670	493,616
<b>(q) Administration Office Reserve</b>		
Opening Balance	470,224	470,224
Interest	7,591	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	477,815	488,658
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	147,308	147,308
Interest	2,378	3,815
Amount Set Aside / Transfer to Reserve	0	200,000
Amount Used / Transfer from Reserve	0	(25,990)
	149,686	325,133
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	273,667	273,667
Interest	4,418	8,768
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(223,600)
	278,085	58,835
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	162,328	162,329
Interest	2,621	6,168
Amount Set Aside / Transfer to Reserve	0	65,000
Amount Used / Transfer from Reserve	0	(126,000)
	164,949	107,497
<b>(u) Art Collection Reserve</b>		
Opening Balance	15,646	15,645
Interest	253	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	15,898	21,062
<b>Total Cash Backed Reserves</b>	<b>4,926,443</b>	<b>5,280,756</b>
Total Interest	78,266	184,322

All of the above reserve accounts are to be supported by money held in financial institutions.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accomodation Reserve	4,022	25,360
Employee Liability Reserve	8,280	22,221
Housing Reserve	3,781	9,182
Reticulation Scheme Reserve	0	40,000
Office Equipment Reserve	1,907	5,015
Plant & Equipment Reserve	7,874	233,745
Recreation Reserve	488	1,969
Road & Bridgeworks Reserve	10,072	45,889
Refuse Site Reserve	2,939	66,354
Regional Development Reserve	1,846	760,270
Speedway Reserve	2,102	5,104
Community Bus Replacement Reserve	485	393
Septage Pond Reserve	3,956	78,002
Killara Reserve	2,404	7,000
Stormwater Drainage Projects Reserve	751	257
Recreation and Community Facilities Reserve	10,099	16,859
Administration Office Reserve	7,591	18,434
Council Buildings & Amenities Reserve	2,378	203,815
River Town Pool Dredging Reserve	4,418	8,768
Parking Facilities Construction Reserve	2,621	71,168
Art Collection Reserve	253	5,417
	<u>78,266</u>	<u>1,625,222</u>
<b>Transfers from Reserves</b>		
Aged Accomodation Reserve	0	(22,660)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Reticulation Scheme Reserve	0	0
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(520,474)
Recreation Reserve	0	(32,195)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	(27,200)
Killara Reserve	0	0
Stormwater Drainage Projects Reserve	0	(40,000)
Recreation and Community Facilities Reserve	0	(148,815)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(25,990)
River Town Pool Dredging Reserve	0	(223,600)
Parking Facilities Construction Reserve	0	(126,000)
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,186,934)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>78,266</u>	<u>438,288</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

##### **Aged Accomodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

##### **Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

##### **Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

##### **Reticulation Scheme Reserve**

Provision for future replacement/upgrading of water reuse and reticulation infrastructure. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

##### **Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2014/15.

##### **Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

##### **Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 4. RESERVES (Continued)

##### **Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

##### **Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

##### **Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

##### **Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

##### **Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

##### **River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

---

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

	October 2014 Actual \$	2013/14 Financial Report \$	2014/15 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	5,250,783	2,267,969	200,000
Cash - Restricted Unspent Grants	597,182	2,107,310	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,926,443	4,848,177	5,356,746
Sundry Debtors	438,699	795,312	1,231,884
Rates - Current	4,124,237	964,704	0
Pensioners Rates Rebate	20,463	14,700	0
Provision for Doubtful Debts	(37,650)	(37,650)	0
GST Receivable	123	0	0
Accrued Income/Prepayments	0	34,017	0
Inventories	0	60,459	30,000
	15,320,280	11,054,997	6,818,630
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(1,157,626)	(1,901,308)	(2,191,198)
Rates Income in Advance	(72,317)	0	0
GST Payable	(123)	0	0
Accrued Salaries & Wages	0	(149,557)	0
Accrued Interest on Debentures	0	(50,643)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	69,825	(9,621)	0
Loan Liability	880,295	(592,668)	0
Provision for Annual Leave	(438,986)	(490,281)	0
Provision for Long Service Leave	(244,531)	(251,568)	0
Other Payables	0	0	0
	(963,463)	(3,445,646)	(2,191,198)
<b>NET CURRENT ASSET POSITION</b>	14,356,817	7,609,351	4,627,432
Less: Cash - Reserves - Restricted	(4,926,443)	(4,848,177)	(5,356,746)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	(880,295)	592,668	210,153
Add: Leave Liability Reserve	521,211	512,931	535,153
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	9,071,290	3,866,773	15,992



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

#### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	690	1,502,494	0	0	0	0	0
01 GRV-Townsites Residential	10.1868	2,962	36,970,552	3,766,116	760	0	3,766,876	3,789,716
02 GRV-Northam Commercial/Industrial	11.3201	247	11,275,640	1,284,621	(830)	0	1,283,791	1,277,514
05 Agricultural Local	0.5487	514	159,172,000	873,377	(1,499)	0	871,878	879,477
06 Agricultural Regional	0.4548	209	111,808,000	508,503	760	0	509,263	514,603
07 Rural Small Holdings	0.6256	550	96,536,000	603,929	0	0	603,929	608,029
<b>Sub-Totals</b>		5,172	417,264,686	7,036,546	(809)	0	7,035,737	7,069,339
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
01 GRV-Northam Town Gen	830	935	4,259,662	776,050	0	0	776,050	776,050
02 GRV-Northam Town Diff	830	47	184,818	39,010	0	0	39,010	39,010
05 Agricultural Local	830	143	11,669,596	118,690	0	0	118,690	118,690
06 Agricultural Regional	830	203	22,932,413	168,490	0	0	168,490	168,490
07 Rural Small Holdings	830	101	12,559,000	83,830	0	0	83,830	83,830
<b>Sub-Totals</b>		1,429	51,605,489	1,186,070	0	0	1,186,070	1,186,070
							8,221,807	8,255,409
Ex-Gratia Rates							12,824	12,824
Excess Rate Receipts							(142,957)	0
<b>Totals</b>							8,091,673	8,268,233

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014**

**6. RATING INFORMATION (Continued)**

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	2,500	1,500	(2,000)	2,000
Lesser Hall Bond	2	900	0	0	900
Nomination Deposits	4	0	0	0	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	304,163	2,722	0	306,885
Bonds - Building	7	35,500	0	0	35,500
Crossovers - Bond	9	86,892	0	0	86,892
Recreation Centre Bond	11	400	1,200	(1,200)	400
Facilities - Bonds	18	200	0	0	200
Footpath/Kerbing Deposit	22	93,500	16,500	(4,500)	105,500
Retentions	26	179,888	11,106	(24,922)	166,072
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (E	29	0	18,774	(14,642)	4,132
Builders Reg Board Levy	30	0	11,009	(8,542)	2,467
Standpipe Key	31	6,600	100	(100)	6,600
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	257,673	2,488	0	260,161
Other	34	17,983	0	(464)	17,519
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	130	55	0	185
Storm Damage Donations	38	175	0	0	175
		<u>1,002,414</u>	<u>65,454</u>	<u>(56,370)</u>	<u>1,011,498</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

8. OPERATING STATEMENT

	October 2014 Actual \$	2014/15 Budget \$	2013/14 Actual \$
<b>OPERATING REVENUES</b>			
Governance	27,317	19,200	40,150
General Purpose Funding	9,084,691	12,908,520	10,081,279
Law, Order, Public Safety	122,890	743,221	597,399
Health	29,016	45,000	36,897
Education and Welfare	535,927	1,233,006	2,203,330
Housing	17,762	48,431	33,537
Community Amenities	1,775,094	2,440,982	2,656,067
Recreation and Culture	175,744	1,103,360	565,774
Transport	312,136	1,503,379	1,061,150
Economic Services	137,611	1,593,270	934,185
Other Property and Services	32,632	69,000	108,321
<b>TOTAL OPERATING REVENUE</b>	<b>12,250,820</b>	<b>21,707,369</b>	<b>18,318,090</b>
<b>OPERATING EXPENSES</b>			
Governance	461,753	1,384,599	832,978
General Purpose Funding	60,966	257,850	238,116
Law, Order, Public Safety	339,409	1,141,830	1,074,223
Health	106,357	361,960	436,018
Education and Welfare	427,471	1,375,344	1,413,584
Housing	29,645	94,569	76,820
Community Amenities	892,555	3,581,283	3,135,882
Recreation & Culture	1,014,306	4,213,710	3,564,797
Transport	1,061,166	4,950,301	4,669,090
Economic Services	664,993	2,018,800	1,996,232
Other Property and Services	226,857	66,373	79,020
<b>TOTAL OPERATING EXPENSE</b>	<b>5,285,478</b>	<b>19,446,619</b>	<b>17,516,760</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>6,965,342</b>	<b>2,260,750</b>	<b>801,330</b>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

9. BALANCE SHEET

	October 2014 Actual \$	2013/14 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	10,774,408	9,223,456
Receivables	4,560,252	2,097,184
Inventories	0	60,458
<b>TOTAL CURRENT ASSETS</b>	<u>15,334,660</u>	<u>11,381,098</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	440,865	476,285
Inventories	25,045	25,045
Land	16,883,600	16,883,600
Property, Plant and Equipment	40,603,127	40,609,683
Infrastructure	48,141,465	47,714,085
<b>TOTAL NON-CURRENT ASSETS</b>	<u>106,094,102</u>	<u>105,708,698</u>
<b>TOTAL ASSETS</b>	<u>121,428,762</u>	<u>117,089,796</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,160,242	2,258,079
Interest-bearing Liabilities	-880,295	589,713
Provisions	683,516	741,848
<b>TOTAL CURRENT LIABILITIES</b>	<u>963,463</u>	<u>3,589,640</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	3,498,001	3,498,001
Provisions	127,552	127,552
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>3,625,553</u>	<u>3,625,553</u>
<b>TOTAL LIABILITIES</b>	<u>4,589,016</u>	<u>7,215,193</u>
<b>NET ASSETS</b>	<u>116,839,746</u>	<u>109,874,603</u>
<b>EQUITY</b>		
Retained Surplus	82,420,772	75,533,695
Reserves - Cash Backed	4,926,443	4,848,177
Reserves - Asset Revaluation	29,492,732	29,492,732
<b>TOTAL EQUITY</b>	<u>116,839,947</u>	<u>109,874,604</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014

10. FINANCIAL RATIO

	2015 YTD	2014	2013	2012
Current Ratio	22.18	1.45	1.82	1.53

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

**SHIRE OF NORTHAM**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014**

	NOTE	October 2014 Actual \$	October 2014 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>							
Governance	8	27,317	6,384	19,200	20,933	327.90%	Additional Revenue due to Paid Parental Leave & Long Service Leave
General Purpose Funding		993,018	1,034,005	4,640,287	(40,987)	(3.96%)	Timing on budget allocations for Interim rates
Law, Order, Public Safety		122,890	247,696	743,221	(124,806)	(50.39%)	Timing on DFES grant funding
Health		29,016	14,996	45,000	14,020	93.49%	Timing on budget allocations for Health Licences
Education and Welfare		535,927	513,954	1,233,006	21,973	4.28%	
Housing		17,762	16,136	48,431	1,626	10.08%	
Community Amenities		1,775,094	1,722,012	2,440,982	53,082	3.08%	
Recreation and Culture		175,744	367,716	1,103,360	(191,972)	(52.21%)	Timing on budget allocations for grant funding
Transport		312,136	305,340	1,503,379	6,796	2.23%	
Economic Services		137,611	531,032	1,593,270	(393,421)	(74.09%)	Timing on budget allocations for grant funding
Other Property and Services		32,632	22,986	69,000	9,646	41.96%	Insurance claim payment received
		<u>4,159,147</u>	<u>4,782,257</u>	<u>13,439,136</u>	<u>(623,110)</u>	<u>(13.03%)</u>	
<b>(Expenses)/(Applications)</b>							
Governance	8	(461,753)	(471,986)	(1,384,599)	10,233	2.17%	
General Purpose Funding		(60,966)	(83,304)	(257,850)	22,338	26.82%	Timing on budget allocations
Law, Order, Public Safety		(339,409)	(387,813)	(1,141,830)	48,404	12.48%	Timing on budget allocations
Health		(106,357)	(118,724)	(361,960)	12,367	10.42%	
Education and Welfare		(427,471)	(448,056)	(1,375,344)	20,585	4.59%	
Housing		(29,645)	(34,677)	(94,569)	5,032	14.51%	
Community Amenities		(892,555)	(1,195,593)	(3,581,283)	303,038	25.35%	Timing on budget allocations
Recreation & Culture		(1,014,306)	(1,460,260)	(4,213,710)	445,954	30.54%	Timing on budget allocations
Transport		(1,061,166)	(1,825,496)	(4,950,301)	764,330	41.87%	Timing on budget allocations
Economic Services		(664,993)	(754,128)	(2,018,800)	89,135	11.82%	Timing on budget allocations
Other Property and Services		(226,857)	(87,375)	(66,373)	(139,482)	(159.64%)	Overheads and Plant Cost to be reallocated
		<u>(5,285,478)</u>	<u>(6,867,412)</u>	<u>(19,446,619)</u>	<u>1,581,934</u>	<u>(23.04%)</u>	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	0	(11,147)	(133,767)	11,147	100.00%	Timing on Sale of Assets
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%	
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0.00%	
Depreciation on Assets		280,209	1,158,448	3,475,533	(878,239)	75.81%	Depreciation not commenced until after Auditors sign off - July Complete

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 OCTOBER TO 31 OCTOBER 2014**

	NOTE	October 2014 Actual \$	October 2014 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Operating</u></b>							
<b><u>Capital Revenue and (Expenditure)</u></b>							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(131,871)	(732,115)	(732,115)	600,244	81.99%	Timing on Building works
Purchase Plant and Equipment	1	(86,651)	(834,592)	(834,592)	747,941	89.62%	Timing on Plant purchases
Purchase Furniture and Equipment	1	0	(28,300)	(28,300)	28,300	100.00%	Timing on Furniture purchases
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%	Timing unknown for supply by DFES
Purchase Playground Equipment	1	0	(170,246)	(170,246)	170,246	100.00%	Timing on Equipment purchases
Purchase Infrastructure Assets - Roads	1	(227,914)	(704,045)	(2,184,572)	476,131	67.63%	Timing on budget allocations
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	#DIV/0!	
Purchase Infrastructure Assets - Footpaths	1	(61,039)	0	(537,196)	(61,039)	#DIV/0!	Timing on budget allocations
Purchase Infrastructure Assets - Drainage	1	(176,998)	(1,950,738)	(1,950,738)	1,773,740	90.93%	Timing on budget allocations
Purchase Infrastructure Assets - Parks & Ovals	1	(4,364)	(530,634)	(530,634)	526,270	99.18%	Timing on budget allocations
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Streetscape	1	(750)	(66,184)	(198,566)	65,434	98.87%	Timing on budget allocations
Purchase Infrastructure Assets - Other	1	(8,491)	(418,593)	(418,593)	410,102	97.97%	Timing on budget allocations
Proceeds from Disposal of Assets	2	0	36,120	433,443	(36,120)	100.00%	Timing on budget allocations
Repayment of Debentures	3	(1,472,963)	(1,444,079)	(1,575,878)	(28,884)	(2.00%)	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	131,483	17,881	214,568	113,602	(635.34%)	Timing on budget allocations
Transfers to Restricted Assets (Reserves)	4	(78,266)	(1,625,222)	(1,625,222)	1,546,956	95.18%	Timing on budget allocations
Transfers from Restricted Asset (Reserves)	4	0	1,186,934	1,186,934	(1,186,934)	100.00%	Timing on budget allocations
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,878,182	0	0.00%	
LESS Net Current Assets Year to Date	5	<u>9,071,290</u>	<u>15,992</u>	<u>15,992</u>	<u>9,055,298</u>	<u>56623.93%</u>	
<b>Amount Raised from Rates</b>	6	<u>(8,360,172)</u>	<u>(4,810,887)</u>	<u>(8,323,234)</u>	<u>(3,549,285)</u>	<u>73.78%</u>	

This statement is to be read in conjunction with the accompanying notes.



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL FORUM MEETING TO BE HELD ON 10 DECEMBER 2014

**BANK RECONCILIATION STATEMENT**  
Period Ending 31st October 2014

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DTRD & LG Grant Shire
<b>Balance as per Bank Statements</b>				
ANZ 2645-61899 \$ 90,587.81	\$	90,587.81		
Business Bonus 028-0331279 \$1,056,570.45		\$1,056,570.45		
Muni Operating A/C 028-5350119 \$99,934.70		\$99,934.70		
Term Deposit Muni 028-0400828 \$2,000,000.00		\$2,000,000.00		
Term Deposit Muni 028-0400836 \$2,000,000.00		\$2,000,000.00		
ANZ - WA TREASURY BANK \$597,181.91		\$597,181.91		
Term Deposit (Trust)T183 028-036059-9 \$26,246.23			\$26,246.23	
Term Deposit (Trust)T396 0387254 \$33,507.88			\$33,507.88	
Term Deposit (Trust) POS 9975-02546 \$306,884.50			\$306,884.50	
Term Deposit (Trust) Extractive Indt 028-695773-2 \$97,772.13			\$97,772.13	
Term Deposit (Trust)T376 & T440 028-0392516 \$79,327.44			\$79,327.44	
Term Deposit (Trust)T527 028-0386517 \$23,308.02			\$23,308.02	
Trust Operating A/C 028-5350143 \$340,868.00			\$340,868.00	
Term Deposit (Trust T694)RETENT 028-396471 \$15,335.96			\$15,335.96	
Term Deposit (Trust T701) 028-0397045 \$40,616.33			\$40,616.33	
Term Deposit (Trust754,755,756) 028-0399526 \$48,461.41			\$48,461.41	
Business Bonus(Reserve) 028-0364535 \$334,802.24			\$334,802.24	
Term Term Deposit 028-0390108 \$662,443.80			\$662,443.80	
ANZ Term Deposit 9974-65749 \$3,929,196.88			\$3,929,196.88	
				\$0.00
<b>Total As Per Bank Statements</b>	<b>\$5,844,274.87</b>	<b>\$1,012,327.90</b>	<b>\$4,926,442.92</b>	<b>\$0.00</b>
<b>Plus</b>				
Outstanding Deposits 12,710.15	12,710.15	-		
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$12,710.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques (12,550.31) (630.00)	(12,550.31)	(630.00)		
	<b>(\$12,550.31)</b>	<b>(\$630.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustments</b>	<b>\$5,844,434.71</b>	<b>\$1,011,697.90</b>	<b>\$4,926,442.92</b>	<b>\$0.00</b>
<b>General Ledger Accounts</b>				
1110000010 MUNI BANK 5,247,252.80	5,247,252.80			
1111800010 Trust Bank 1,011,697.90		1,011,697.90		
1111001010 Short Term Investment 0.00	597,181.91		0.00	
1111501010 Reserve Inv Bank 4,926,442.92			4,926,442.92	
1111002010 Unspent Grant \$0.00				\$0.00
<b>Balance Per General Ledger Accounts</b>	<b>\$5,844,434.71</b>	<b>\$1,011,697.90</b>	<b>\$4,926,442.92</b>	<b>\$0.00</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by *J.A. Becker*  
POSITION : FINANCE OFFICER

Confirmed by *[Signature]*  
POSITION : ACCOUNTANT