



Shire of Northam
Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**NOTICE OF AN
ORDINARY COUNCIL MEETING
COMMENCING AT
5:30 PM
WEDNESDAY
18 NOVEMBER 2015**

Councillors:

Please be advised that the next Ordinary Council Meeting will be held 18 November 2015.

**JASON WHITEAKER
CHIEF EXECUTIVE OFFICER
12 November 2015**

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

TABLE OF CONTENTS

1.	OPENING AND WELCOME	5
2.	DECLARATION OF INTEREST.....	5
3.	ATTENDANCE	5
4.	APOLOGIES	5
5.	LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	6
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	6
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	6
8.	PUBLIC QUESTION TIME	6
9.	PUBLIC STATEMENT TIME	7
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS	7
11.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	7
11.1	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS.....	7
12.	ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION	8
12.1	PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 18 NOVEMBER 2015	8
13.	REPORTS OF OFFICERS	10
13.1	ADMINISTRATION.....	10
13.1.1	COUNCIL MEETINGS FOR CALENDAR YEAR 2016.....	10
13.1.2	REQUEST FOR DONATION – NORTHAM YOUTHCARE COUNCIL....	13
13.1.3	APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES.....	16
13.2.	DEVELOPMENT SERVICES.....	20
13.2.1	RECOMMENDATION REPORT FOR PROPOSED LOCAL STRUCTURE PLAN - LOT 7 HAWKE AVENUE, WUNDOWIE	20
13.2.2	REQUEST TO WAIVER TIPPING FEES	62
13.2.3	REQUEST TO ADOPT FOR ADVERTISING DRAFT LOCAL PLANNING POLICY NO.19 ‘RESIDENTIAL DESIGN GUIDELINES FOR THE RURAL RESIDENTIAL AND RURAL SMALLHOLDING ZONES’	67
13.3.	CORPORATE SERVICES.....	81
13.3.1	ACCOUNTS AND STATEMENTS OF ACCOUNTS.....	81
13.3.2	FINANCIAL STATEMENTS TO 30 SEPTEMBER 2015.....	101
13.3.4	APPLICATION TO WRITE OFF OUTSTANDING CHARGES.....	130
13.4.	COMMUNITY SERVICES	132

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.5.	ENGINEERING SERVICES	133
13.5.1	TENDER 18 OF 2015 - TWO-WAY TIPPER TRUCK.....	133
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	141
15.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	141
15.1.	ELECTED MEMBERS	141
15.2.	OFFICERS	141
16.	CONFIDENTIAL ITEMS	142
16.1.	CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MINUTES	142
17.	DECLARATION OF CLOSURE	142

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Notice and Agenda of the Ordinary Meeting of Council to be held in the Council Chambers on WEDNESDAY, 18 November 2015 at 5:30 pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

1. OPENING AND WELCOME

2. DECLARATION OF INTEREST

Item Name	Item No.	Name	Type of Interest	Nature of Interest

3. ATTENDANCE

COUNCIL

Councillors

S B Pollard
T M Little
D G Beresford
J E Williams
J Proud
R W Tinetti
C L Davidson
U Rumjantsev
C R Antonio
D A Hughes

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Development Services
Executive Manager Community Services
A/Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C D Kleynhans
C B Hunt
R Rayson
C Green
A C Maxwell

GALLERY

4. APOLOGIES

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr D A Hughes has requested leave of absence from 1 January 2016 to 31 January 2016 inclusive.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. PUBLIC QUESTION TIME

Question from Council Forum Meeting – 11 November 2015

Mr M. W. Whittington – Northam Heritage Forum

Background: The Shire of Northam has successfully completed the new car park at the Old Northam Railway Station in time for extensive daily public events celebrating Seniors Week in W.A. The Heritage Forum have identified a problem with the location of the Disabled Parking Bay, which is requested that be rectified immediately given the large numbers of disabled and elderly visitors expected to the Seniors Week themed events. The concerns raised are relating to the location chosen for the mandatory Disabled Parking Bay which is 30 metres from the entry, is rebated into the curb-line, and can only be accessed by reverse parallel parking, as the rear approach is blocked. It is requested that the Disabled Parking Bay be relocated directly in front of the entrance.

Due to the Seniors Week celebrations launched at Old Northam Railway Station on Sunday 8 November 2015, with the expectation of many senior visitors, both on Sunday and throughout the following week, the management committee of Northam Heritage Forum have made the decision to re-locate the Disabled Parking Bay accordingly.

Question: Can the Shire remove the current disabled bay markings and replace them in a more appropriate location?

Response: The Executive Manager Engineering Services advised that this has been received through our normal process for managing our customer requests. This has been received by staff who are now investigating the matter and will provide a response accordingly.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The Executive Manager of engineering Services also advised that the location of the current bay was in accordance with the plans which were sighted and agreed to by the Northam Heritage Forum.

The Shire President expressed that the Northam Heritage Forum had been involved in design process and it was now extremely late to be asking for adjustment (once the work had been completed)

9. PUBLIC STATEMENT TIME

Nil.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

RECOMMENDATION

That the minutes of the meeting held Wednesday, 21 October 2015 be confirmed as a true and correct record of that meeting.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 18 NOVEMBER 2015

<u>Visitations and Consultations:</u>	
23/10/15	Pink Ribbon Walk day
26/10/15	Northam Residential College Presentation Day
28/10/15	Northam Chamber of Commerce AGM
28/10/15	New and Old Councillor dinner proposed
29/10/15	Heartlands WA AGM
29/10/15	WA Primary Health Alliance meeting
30/11/15	Early payment of Shire rates winners presentation
1/11/15	Community road side verge clean up day event
4/11/15	New and Old Councillor dinner at Wundowie
5/11/15	CEO review committee meeting
6/11/15	Chittering Medical Centre official opening (AROC group)
6/11/15	Regional Achievements & Community Awards presentation in Perth
8/11/15	Seniors Week launch event
10/11/15	Mauravillo Estate tour
11/11/15	Radiowest interview on current Shire topics
11/11/15	Remembrance Day service in Northam
12/11/15	Wheatbelt District Emergency Management (DEMC) meeting
13/11/15	Preventing misconduct in Local Government breakfast meeting
13/11/15	CY O'Connor Institute art exhibition launch at the Northam Library
17/11/15	Bushfire Advisory Committee (BFAC) meeting
18/11/15	Coffee with Christian Porter, Federal member for Pearce
<u>Upcoming Events:</u>	
19/11/15	Avonlink train working group meeting
19/11/15	Nationals end of year cocktails event in Perth
20/11/15	WALGA Zone meeting in Jurien Bay
23/11/15	Avonvale Primary School teaching event
24/11/15	Curtin University Peri Urban presentation in Perth
25/11/15	Shire quarterly strategic meeting
26/11/15	Community consultation meeting in Wundowie
1/12/15	WALGA end of year cocktails in Perth
2/12/15	St. Josephs School end of year presentation night
4/12/15	Northam Chamber of Commerce sundowner
7/12/15	AROC meeting in Toodyay

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

11/12/15	Crime prevention seminar
12/12/15	Northam on sale event and Christmas lights illumination
12/12/15	Wundowie Mens Shed Xmas event
15/12/15	Avonvale Primary School end of year presentation night

Operational matters

Avon River fountains – it is good to see that the 2 fountains have been commissioned and the comments I have been receiving are all favourable.

Christmas on Fitzgerald – a joint event between the Shire and local business groups will be held on the Saturday the 12th December in Northam. I hope our other towns get in the festive spirit also and help brighten the lives of their local community.

Seniors Week – a number of groups are providing events with a theme around the 100th anniversary of Gallipoli and Remembrance Day on the 11th November.

Bush fire risks – the expectation is that this fire season will again be cause for concern as a hot dry summer unfolds. In my travels, it has been good to see that most people seem to have taken the firebreak order seriously and done what they can to mitigate the risk of fire to our community. I am hopeful that those who are not yet compliant will be so very shortly.

Strategy

I have mentioned to Jason that I wish for Council to look to adopt a number of policy positions around things like:

1. Fees and charges to our junior sports groups vs. adults
2. Fees and charges for venues hired to Not for Profit/Community groups vs. Commercial operators
3. Vehicle changeover limits based on distance or age parameters
4. Cunderdin airport as a preferred commercial airport site after Jandakot and Perth
5. Laneway sealing priorities
6. Footpaths on one side of a street
7. Rating methodology around Gross Rental Value vs. Unimproved Value, where any discretion or definition difficulties exists
8. Councillor social events financial arrangements
9. Caretaker mode concept, where Council should not make major financial decisions that bind an incoming Council once a local government election has been called.
10. Policy around capital works on footpaths, kerbs, drainage and roads to be considered as a package rather than the historical treatment of each of these elements as independent of the other.

There is a review of policies to be undertaken during this year so these topics will be brought to Council for decision as they become available.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13 REPORTS OF OFFICERS

13.1 ADMINISTRATION

13.1.1 COUNCIL MEETINGS FOR CALENDAR YEAR 2016

Name of Applicant:	N/A
Name of Owner:	N/A
File Ref:	2.1.3.1
Officer:	Jason Whiteaker
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	6 November 2015

PURPOSE

The purpose of this report is to outline the meeting schedule for Ordinary Meetings of Council for the twelve months from January 2016 through to December 2016.

BACKGROUND

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give **local public notice** of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

STATUTORY REQUIREMENTS

Local Government Act 1995 – s1.7;

Local Government (Administration) Regulations, Reg 12.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

N/A

BUDGET IMPLICATIONS

For the 2014 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$17,600 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

OFFICER'S COMMENT

Council, at its Ordinary Meeting held on Wednesday 17 December 2008, resolved to hold a month's Ordinary Council Meeting on the third (3rd) Wednesday of each month. A Council Agenda Forum would be held on the second (2nd) Wednesday of the month in accordance with current practice.

Staff have discussed and reviewed the current process in place for Ordinary Council and Council Forum meetings. There are a number of options available to Council moving forward with regards to its decision making process.

1. Retain status quo – the current system has an Agenda forum the week prior the Full Council meeting. This requires the agenda to be closed two Fridays prior to this, allowing staff time to collate and internally review agenda items the week before Agenda forum and the agenda to be sent out the Friday prior forum. Once the forum has been completed on the Wednesday staff review any Council comments and a new agenda is published on the Friday.

The specific issues that this raises are around the timeframe, there is a three week gap between agenda items being developed and Council decisions being made. Secondly the current process involves preparing and processing of two agendas, which while they may be similar still requires alterations and republication.

2. Alter the timing of the Council Forums – there is an opportunity to retain the forums, however attempt to deal with the forum and Council meeting in the same week. This would eliminate the timeframe issue and the need for duplication in effort in developing two agendas in two weeks. Staff are of the view that a trial period where Council holds the forum on a Monday evening and the Full Council on the Wednesday evening would be worthy of consideration of Council.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

3. Remove the forums all together – it is not unusual for Councils to not hold forums. This would result in the full debate and questioning occurring at the Full Council meeting. This practice does promote full and complete openness and accountability of decision making.

Should Council determine to no longer hold a Council Forum meeting on the second Wednesday of each month, Shire Policy G1.1 will require amendments to be made in order to reflect the decision of Council relating to the scheduling of Council meetings.

RECOMMENDATION

That Council;

1. Advertise that its Ordinary Meetings of Council for 2016 will be held on the third (3rd) Wednesday of each month with the dates as listed below:

Wednesday	20 January 2016
Wednesday	17 February 2016
Wednesday	16 March 2016
Wednesday	20 April 2016
Wednesday	18 May 2016
Wednesday	15 June 2016
Wednesday	20 July 2016
Wednesday	17 August 2016
Wednesday	21 September 2016
Wednesday	19 October 2016
Wednesday	16 November 2016
Wednesday	21 December 2016

2. Holds a Strategic Meeting quarterly in the months of February, May, August and November, on the Wednesday following the meeting of Full Council; and
3. All meetings are to be convened in the Council Chambers and to commence at 5.30pm.
4. Amends Policy G1.1 accordingly, removing the reference to Council Forum meetings being held on the second Wednesday of each month.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.1.2 REQUEST FOR DONATION – NORTHAM YOUTHCARE COUNCIL

Name of Applicant:	Northam YouthCARE Council
Name of Owner:	N/A
File Ref:	8.2.8.5
Officer:	Jason Whiteaker
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	3 November 2015

PURPOSE

For Council to consider a donation for support of chaplaincy services in Northam Schools.

BACKGROUND

Correspondence (as attached) was received on 23 September 2015 from the Northam YouthCARE Council, seeking support from Council to assist in the provision of these services in local schools.

Northam YouthCARE currently provides financial and moral support to three chaplains at three Primary Schools in Northam. It is understood that Government funding does not cover the full cost of these services and as a result are seeking funding locally.

Council has supported the provision of these services in past years and has made the following donations;

Date	Amount \$
14/09/2012	1,000.00
27/11/2007	1,650.00

STATUTORY IMPACTS

N/A

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

OBJECTIVE C1: Create an environment that provides for a caring and healthy community

STRATEGY C1.6: Provide an environment that enhances the growth, development and retention of youth

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

FINANCIAL IMPLICATIONS

This donation has not been included in the 2015/16 budget, however Council has a budget provision of \$4,000.00 for 'Youth Services – Youth Projects Various' in GL 08182022. However, these funds are proposed to be utilised for youth engagement initiatives in smaller communities within the Shire.

OFFICER'S COMMENT

Council has undergone this year's process for the allocation of funds relating to community grants (Policy C2.1). Within this Policy, Council has a section under the Scheme for Quick Response Grants. It is believed that this request does not come under this policy due to being for a donation and not a grant. In addition, this request would not comply with a number of eligibility requirements such as 'consideration will not be given for retrospective funding'.

Council does not have a Policy in place for considering donation requests, with the quick response grants being the only form for provision of funds outside the community grants allocations which were endorsed in May 2015. It is believed that this donation should be considered outside of the Policy.

RECOMMENDATION

That Council, donate a sum of \$1,000.00 excluding GST to the Northam Youth Care Council from account 08182022.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



NORTHAM YOUTHCARE COUNCIL

C/- Bridgeley Community Centre
P O Box 126, Northam WA 6401

August 2015

SHIRE OF NORTHAM
PO BOX 613
NORTHAM WA 6401.

Dear Shire President Steve Pollard & Councillors,

RE: SUPPORT FOR CHAPLAINCY IN OUR SCHOOLS

I am writing to thank you for your past support for chaplaincy in our schools in Northam. It is through contributions such as yours that these valuable services can be provided in our local schools.

Northam YouthCARE Council currently provides financial and moral support to three chaplains – Catherine Manning at Avonvale Primary School, Sheryl O'Sullivan at West Northam Primary School and Judy Clay at Avonvale Education Support Centre.

YouthCARE chaplains work within the school as caring adults as part of a professional student services team by

- Building relationships with students, families and staff
- Offering pastoral care
- Providing crisis care when necessary
- Being a mentor
- Providing additional practical help for teaching and administrative staff
- Offering input into spiritual and "meaning of life" questions
- Being a positive role model
- Providing a link between schools and local communities


Government funding does not cover the full cost of chaplaincy, therefore, we seek assistance locally. Any assistance that you are able to provide will be gratefully appreciated.

Donations to the work of YouthCARE in the Northam area can be made by cheque (please make payable to "Northam District Council of the Churches Commission on Education-Chaplaincy Account" and send to the above address) or by direct deposit at Westpac Bank BSB:036-107 Account:12-3638 or via a secure page on-line at www.youthcare.org.au.

Your generous support of the work of Chaplaincy is vital as it goes into supporting children and young people living in our community. We look forward to your on-going encouragement and support of this work.

Yours sincerely

Jayne Hammond


Treasurer - Northam YouthCARE Council



The Churches Commission on Education (CCE) is a national organisation that provides support and resources for schools and churches.
Office Unit 1/110 Cambridge Street Perth WA 6000
Postal PO Box 613 Northam WA 6401
Telephone +61 8 9326 0990 Fax +61 8 9326 0992

www.youthcare.org.au

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.1.3 APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES

Name of Applicant:	Shire of Northam
Name of Owner:	N/A
File Ref:	8.2.8.5
Officer:	Jason Whiteaker / Chadd Hunt / Ross Rayson
Officer Interest:	N/A
Policy:	Nil
Voting:	Simple Majority
Date:	3 November 2015

PURPOSE

For Council to appoint members to the Regional Centres Implementation Committee, Art Collection Committee and Northam Safety Committee.

BACKGROUND

Council placed an advertisement into the Avon Valley Advocate on 4 November 2015 seeking expressions of interest from community members to become a community representatives on the following Committee's;

- Regional Centres Implementation Committee (3 representatives)
- Community Safety Committee (2 representatives)
- Art Collection Committee (3 representatives)

Individuals interested in being considered for one of the positions were advised to familiarise themselves with the committees Terms of Reference and submit an application form no later than Thursday, 12 November 2015.

STATUTORY IMPACTS

Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors' meetings.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

OBJECTIVE G1: Provide accountable and transparent leadership

OBJECTIVE C4: Protect and promote the Shire's diverse culture and heritage.

OBJECTIVE C2: Provide services and processes to enhance public safety

STRATEGY C2.1: Provide community services to uphold public safety standards.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

BUDGET IMPLICTIONS

As elected members are paid annual fees in lieu of fees for attending meetings, travel expenses for attendance at any meeting called will be an additional expense incurred.

Committee Members attending committee meetings are entitled to claim for expenses incurred.

No meeting fees are payable to employees or non-Councillors.

Advertising for these positions incurred a cost of approximately \$135.85.

OFFICER'S COMMENT

Application forms have been forwarded to the previous community members on these committees.

Regional Centres Implementation Committee

Council has received two applications from community members. Applications were received from Cecilia McConnell and Rhiannon Bristow-Stagg who were both previously members on this committee. There are three community membership positions available however as only two applications were received, it is recommended that both Cec and Rhiannon be appointed given their experience with this committee, and leave the remaining position vacant.

Staff have contacted the Maarli Circle of Elders and Northam Aboriginal Inter Agency Group seeking a nominated representative for the Aboriginal Elders. In addition, the Wheatbelt Development Commission, Regional Development Australia and Avon Community Development Foundation have been contacted to confirm the representatives for the standing Ex-Officio members. Correspondence has also been received from the Chamber of Commerce nominating their chosen representative. Details of the representatives are provided within the recommendation.

Art Collection Committee

Council has received two application forms from Michael Letch and Trish Hamilton, both of which were previously members on this committee and therefore it is recommended that Council reappoint them as community members.

Unfortunately, the Northam Chamber of Commerce have advised that there are no board members available for this committee.

Northam Safety Committee

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Two applications were received from Margaret O'Reilly and Terry Munday, with two community member positions available on the committee. Both of the applicants detail that they are eager to contribute and be of service to Northam in respect to improving community safety.

In addition, staff have confirmed the representatives for the organisations listed in the recommendation. Unfortunately, advice has not been received from Department Fire & Emergency Services confirming their nominated representative.

All applications which have been received for these committees have been provided to the Elected Members as a separate confidential attachment to the agenda.

RECOMMENDATION

That Council, appoints the following members to the Regional Centres Implementation Committee;

- **Community Members:**
 - i. **Cec McConnell**
 - ii. **Rhiannon Bristow-Stagg**
- **Paul Tomlinson, Avon Community Development Foundation**
- **Amanda Marshall, Northam Chamber of Commerce**
- **Juliet Grist, Regional Development Australia**
- **Grant Arthur & Elise Woods, Wheatbelt Development Commission**
- **Aboriginal Elder Representatives:**
 - i. **Kerry Collard - Northam Aboriginal Inter Agency Group**
 - ii. **Nancy Davis – Aboriginal Elder Representative**
 - iii. **Michael Ward – Representative for Maarli Circle of Elders (Proxy: Rebecca Fitzgerald).**

RECOMMENDATION

That Council, appoints the following members to the Art Collection Committee;

- **Community Members:**
 - i. **Michael Letch**
 - ii. **Trish Hamilton**
- **Avon Valley Arts Society – Davina Edwards.**

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

RECOMMENDATION

That Council, appoints the following members to the Northam Safety Committee;

Voting Members

- **Community Members:**
 - i. **Margaret O'Reilly**
 - ii. **Terry Munday**
- **Executive Manager Community Services, Ross Rayson**
- **Northam Police Station, Geoff Dickson**
- **Northam Roadwise Committee, Cliff Simpson**
- **Department of Health (Health Promotion), Greg Bentley**
- **Local Drug Action Group, Rose Power**
- **Northam Chamber of Commerce, Max Hubble**
- **Department of Education, Sharon Bray**
- **Department Sport and Recreation, Jen Collins**
- **Housing Authority, Attila Menschelyi**
- **local youth services, and James West**

Standing Ex-Officio Members

- **Community Development Officer, Michelle Blackhurst**
- **Department of Child Protection and Family Support, Dawn Lamperd**
- **Department of Main Roads, Elizabeth Davies**

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.2. DEVELOPMENT SERVICES

**13.2.1 RECOMMENDATION REPORT FOR PROPOSED LOCAL STRUCTURE PLAN
- LOT 7 HAWKE AVENUE, WUNDOWIE**

Name of Applicant:	Statewest Planning
Name of Owner:	Dennis Falconbridge
File Ref:	A1404
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6 Planning & Development Act 2005 Planning Regulations 2015
Voting:	Simple Majority
Date:	18 November 2015

PURPOSE

For Council to consider a proposed Local Structure Plan (LSP) for Lot 7 Hawke Avenue, Wundowie and forward the Shire's recommendation to the Western Australian Planning Commission (WAPC) for approval.

BACKGROUND

The Shire has received a proposed LSP prepared on behalf of Dennis Falconbridge, the proponent of Lot 7 Hawke Avenue, Wundowie (the site) seeking Council's support. A copy of the LSP is attached (refer **Attachment 2**).

The proposed LSP provides a framework for the future development of the subject land and a context for the consideration and approval of future subdivision applications.

The site is located approximately 1.8km south of the Wundowie Townsite. The site is heavily vegetated in some areas and comprises an existing dwelling and associated structures located in proximity to the northern boundary of the lot. Refer **Attachment 1 - Location Plan**.

A Bushfire Management Plan (BMP) has been prepared by Bushfire Prone Planning in support of the proposed LSP, which demonstrates compliance with all relevant criteria detailed in the WAPC's (draft) *Planning for Bushfire Risk Management Guidelines (2014)*. A copy of the BMP is attached to the LSP Report under Appendix 6.

A Botanical Assessment has also been prepared by Bennett Environmental Consulting Pty Ltd which identified no threatened or priority vegetation areas. The assessment did

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

identify eight potential habitat trees along with several of the preferred foraging plants for Black Cockatoos across the site. Refer to Attachment 1.

Proposal

The LSP proposes the subdivision of Lot 7 into 5 lots ranging between 2.03ha and 3.25ha in size.

Key statistics of the proposal

Total area covered by LSP:	11.5ha
Area of each land use proposed:	
• Residential	11.5ha
• Public Open Space	0
• Parks & Recreation	0
Estimated Lot Yield:	5 Lots
Estimated Number of Dwellings:	5 Single houses
Estimated Residential Site Density:	As for 'Rural Residential' under LPS6
Estimated Population*:	12.5

* Based on ABS, Census of Population and Housing 2011 which states average household size in the Shire of Northam to be 2.5 persons per dwelling.

The applicant advises that the lots have been configured to allow for Building Envelopes to be located in areas that have already been cleared of vegetation. Refer to **Attachment 1** (Proposed Local Structure Plan Report) of this report.

Key objectives of the LSP:

The key objectives of the LSP are to:-

- Fulfil the intent of Section 5.30 of Local Planning Scheme No.6; and
- To establish orderly planning and development of the site.

Advertising:

Upon receipt of the LSP, planning officers referred the LSP to the Shire's Development Control Unit (DCU) where the plan was discussed. The DCU determined that the LSP was unsuitable for advertising and consequently requested that the applicant submit additional information. After receiving the additional information, the LSP was advertised in accordance with Clause 5.31.5.2 of LPS6 for a period of 21 days in the following manner:

- Publication of a notice in *The Advocate* of 5th October 2015;
- Publication of a notice on the Shire's website from 5th September 2015 until 28th October 2015;
- Notifying a total of 28 adjacent and nearby landowners in writing on 1st October 2015 and inviting comment;
- Notifying the following agencies in writing on 1st October 2015:
 - Western Power;
 - Department of Fire and Emergency Services;

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

- Telstra; and
- Department of Water.

A public submission period of 21 days ended on Wednesday 28th October 2015. One submission was received from Western Power who advised that they have no objection to the proposal.

STATUTORY REQUIREMENTS

Shire of Northam Local Planning Scheme No. 6

Under the provisions of LPS6 the subject site is zoned 'Rural Residential'.

The objective of the Rural Residential zone is:

- *To provide for the use of land for rural living purposes in a rural setting on lots generally ranging in size from 1 to 4 hectares whilst preserving the amenity of such areas, ensuring landscape protection and conservation and controlling land use impacts.*
- *To reduce or eliminate the detrimental effect of keeping livestock in the zone by limiting stock numbers to those kept for hobby purposes and not for commercial gain.*

Clause 5.30 – Development in the Rural Residential and Rural Smallholding zones – of LPS6 sets out the development requirements for land in the Rural Residential zone. Schedule 2 Part 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 sets out the requirements for local structure plans and replaced Clause 5.31 of Local Planning Scheme No.6 as of 19th October 2015.

Subclause 5.30.2 establishes that the subdivision of any land within the Rural Residential or Rural Smallholding zone shall generally be in accordance with a structure plan prepared pursuant to Clause 5.31 of LPS6. The subdivision of existing Rural Residential or Rural Smallholdings lots that do not have adopted structure plans will generally not be supported.

A structure plan is to contain such detail, information and maps as outlined under Clause 16 of the Planning and Development (Local Planning Schemes) Regulations 2015.

The advertising and adoption procedure for structure plans is outlined under Clause 18 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Council is now required to consider adopting the LSP and make a recommendation to the WAPC regarding approval of the LSP.

In accordance with Part 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, an LSP comes into operation when it is approved by the WAPC.

Shire of Northam Local Planning Strategy

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The site is located in the Darling Scarp North Precinct of the Shire's local planning strategy. The stated objectives for the Darling Scarp North Precinct are to:-

- Protect and expand existing nature conservation reserves;
- Preserve and enhance the environment and natural resources;
- Support the continuation of sustainable agricultural production including subdivision for farm rationalisation purposes;
- Support further rural living subdivision development in designated areas subject to land capability assessment, rezoning, structure planning and environmental rehabilitation;
- Support further development and growth of the Wundowie townsite in accordance with the details of the relevant townsite development strategy plan; and
- To prevent the intensification of sensitive land usage within designated buffer areas.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

The following objectives in the Shire's Strategic Community Plan has a bearing on this proposal:

- OBJECTIVE P1: Promote a diverse mix of development opportunities throughout the Shire; and
- OBJECTIVE P2: Accessible and legible communities.

BUDGET IMPLICATIONS

The Shire will bill the applicant the prescribed application fee as expressed in s48(5) of the *Planning and Development Regulations 2009* upon final determination.

OFFICER'S COMMENT

The LSP will aid in accommodating population growth, which will contribute towards satisfying the identified need for the supply of suitably zoned and serviced residential land within the Shire of Northam.

The proposed LSP for Lot 7 Hawke Avenue, Wundowie is entirely consistent with the stated intent of the Shire's local planning strategy for Wundowie and surrounds. It is therefore recommended that Council resolves to provide a positive recommendation of approval to the WAPC without further modification.

It should be noted that the Department of Environment Regulation are currently investigating the unauthorised clearing of native vegetation on this lot.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

RECOMMENDATION

That Council, Advise the Western Australian Planning Commission that the proposed Local Structure Plan for Lot 7 Hawke Avenue, Wundowie prepared by Statewest Planning (August 2015) is supported and recommended for approval.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 1 - REPORT

Local Structure Plan

LOCAL STRUCTURE PLAN

for

Lot 7 Hawke Ave, Wundowie

DRAFT

Prepared by
STATEWEST PLANNING
March 2015

1

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

CERTIFIED THAT THIS STRUCTURE PLAN WAS ADOPTED BY RESOLUTION OF THE WESTERN AUSTRALIAN PLANNING COMMISSION ON

..... Date

Signed for and on behalf of the Western Australian Planning Commission

.....

an officer of the Commission pursuant to section 16 of the *Planning and Development Act 2005* for that purpose, in the presence of:

..... Witness

..... Date

And by

RESOLUTION OF THE COUNCIL OF THE SHIRE OF NORTHAM ON

..... Date

And

PURSUANT TO THE COUNCIL'S RESOLUTION HERUNTO AFFIXED IN THE PRESENCE OF:

.....
Shire President, Shire of Northam

.....
Chief Executive Officer, Shire of Northam

..... Date

This Structure Plan is prepared under the provisions of the Shire of Northam Local Planning Scheme No 6

2

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

TABLE OF MODIFICATIONS

Modification No.	Description of Modification	Date Endorsed by Council	Date Endorsed by WAPC

3

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

EXECUTIVE SUMMARY

Lot 7 Hawke Ave, Wundowie is a 11.6426ha parcel of land on the eastern side of Hawke Ave, just off Great Eastern Hwy, south of the Wundowie townsite.

The site is zoned Rural Residential under the Shire of Northam Local Planning Scheme No 6 (LPS 6) and this Local Structure Plan (LSP) has been prepared to progress this form of development.

ITEM	DATA	SECTION NUMBER WITHIN LSP REPORT
Total area covered by LSP	11.6426ha	1.2.2
Area of each land use proposed:		3.1
- Rural Residential	11.6426ha	
Lot yield	5	3.3
Estimated no. of dwellings	5	3.3
Estimated population	13	3.3
Area of public open space	Nil	3.2

4

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

TABLE OF CONTENTS

Part One – Statutory

1. LSP AREA
2. LSP CONTENT
3. INTERPRETATION AND SCHEME RELATIONSHIP
 - 3.1 Interpretation
 - 3.2 Scheme Relationship
4. OPERATION
5. LAND USE AND SUBDIVISION REQUIREMENTS
6. DEVELOPMENT REQUIREMENTS
7. OTHER REQUIREMENTS

Part Two – Explanatory

1. PLANNING BACKGROUND
 - 1.1 Introduction & Purpose
 - 1.2 Land Description
 - 1.2.1 Location
 - 1.2.2 Area and Land Use
 - 1.2.3 Legal Description and Ownership
 - 1.3 Planning Framework
 - 1.3.1 Zoning and Reservations
 - 1.3.2 Regional and Sub-Regional Structure Plans
 - 1.3.3 Planning Strategies
 - 1.3.4 Policies
2. SITE CONDITIONS AND CONSTRAINTS
 - 2.1 Biodiversity and Natural Assets
 - 2.2 Landform and Soils
 - 2.3 Groundwater and Surface Water
 - 2.4 Bushfire Hazard
 - 2.5 Heritage
 - 2.6 Context and Other Land Use Constraints
3. LAND USE AND SUBDIVISION REQUIREMENTS
 - 3.1 Land Use
 - 3.2 Open Space
 - 3.3 Lot Sizes
 - 3.4 Movement Network
 - 3.5 Water Management
 - 3.6 Education Facilities
 - 3.7 Activity Centres and Employment
 - 3.8 Infrastructure Coordination, Servicing and Staging
 - 3.9 Developer Contribution Arrangements

5

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

PLANS

1. Structure Plan
2. Zoning Plan
3. Aerial Photo

APPENDICES

1. Certificate of Title
2. Bushfire Hazard Assessment Report

6

2 April 2015

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

PART ONE – STATUTORY

1 LSP AREA

The subject area comprises Lot 7 Hawke Ave, Wundowie. The site is roughly triangular in shape and has a wide frontage to Hawke Ave. It is 11.6426ha in area.

2 LSP CONTENT

Part one of this report contains the statutory section. It contains only the LSP map and statutory planning provisions and requirements.

Part two contains the explanatory information to support the statutory component. It is to be used as a reference guide to interpret and justify the implementation of Part one.

3 INTERPRETATION AND SCHEME RELATIONSHIP

3.1 Interpretation

All terms used in this document shall have the same meaning as given to them in the Shire of Northam Local Planning Scheme No 6 (LPS 6).

3.2 Scheme Relationship

This LSP provides for the subdivision and development of the subject land. Its adoption fulfils the intent of Part 5.31 of LPS 6, which establishes the requirement for orderly planning and development of specified areas.

In the event of any inconsistency between LPS 6 and this LSP, LPS 6 shall prevail.

4 OPERATION

This LSP becomes effective as at the date of its endorsement by the WAPC. After this date, the LSP can be used by the Shire of Northam, and all other Government Agencies involved in the assessment of subdivision applications, to support subdivision of the property. It can also be used by the WAPC as a basis of granting subdivision approval.

Nothing within this subdivision shall preclude the WAPC from making a decision, or imposing conditions, at variance with this LSP should that decision be made on the basis of variations to the LSP agreed between the affected landowners and the Shire of Northam (or other responsible authority) or any other policy adopted after the endorsement of this LSP by the WAPC, providing that policy is reasonably able to be applied consistent with the intent of this LSP.

Any modifications to this Plan are to be made in accordance with the procedures set out in sections 5.31 of LPS 6, depending on the nature of the modification.

5 LAND USE AND SUBDIVISION REQUIREMENTS

Subdivision of the land shall be carried out in accordance with this LSP. Lot sizes and development are to be consistent with the requirements of this LSP and no less than 2ha in area.

7

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

Use class permissibility is to be the same as the Rural Residential zone contained in Table 1 of LPS 6. This LSP has no special requirements in terms of land use, other than specific controls on the extent of uses prescribed within this document.

There are no Regional, Foreshore or Public open spaces proposed within this site.

6 DEVELOPMENT REQUIREMENTS

The development requirements contained in LPS 6 shall apply.

7 OTHER REQUIREMENTS

The LSP area comprises one Title. There are no special requirements for the co-ordination of infrastructure within the subject site

A copy of the Certificate of Title for Lot 7 is provided at Appendix 1.

8

2 April 2015

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

PART TWO – EXPLANATORY

1 PLANNING BACKGROUND

1.1 Introduction & Purpose

This LSP has been prepared to comply with the requirements of the Shire of Northam LPS 6, specifically clause 5.30.2.

1.2 Land Description

1.2.1 Location

Lot 7 Hawke Ave, Wundowie is located just off the Great Eastern Hwy, approximately 2km south of the Wundowie townsite. (Refer Zoning Plan)

1.2.2 Area and Land Use

The subject site is 11.6426ha in area and comprises 1 lot. It is predominantly cleared of understory vegetation but retains numerous trees. It has long been used for agricultural purposes. It contains a single dwelling and outbuilding.

1.2.3 Legal Description and Ownership

The subject site is described on Title as Lot 7 on Plan 4744, Volume 1876, Folio 157. It is owned by Dennis Graham Falconbridge. A copy of the Certificate of Title is provided at Appendix 1.

1.3 Planning Framework

1.3.1 Zoning and Reservations

The site is zoned 'Rural Residential' under the Shire of Northam LPS 6. It contains no reservations.

1.3.2 Regional and Sub-Regional Structure Plans

There are no regional or sub-regional structure plans affecting this site.

1.3.3 Planning Strategies

Avon Arc Sub-Regional Strategy

The purpose of the Avon Arc Sub-Regional Strategy is to provide a regional framework for long-term land use within the Avon Arc. Produced in 2001, it is necessarily a broad document that provides little detail in relation to individual sites. It identifies Wundowie as a consolidated urban settlement. Considered in the more detailed context of the Shire of Northam Local Planning Strategy (below) there are no changes proposed for the subject site.

Shire of Northam Local Planning Strategy

This document has no proposals for the subject land.

1.3.4 Policies

There are various policies that may have the potential to affect the proposed LSP. These are listed below, with comments on how the LSP complies.

9

2 April 2015

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

WAPC DCP 3.4 – Subdivision of Rural Land

The purpose of this policy is to achieve the key objectives of the WAPC's State Planning Policy relating to Land Use Planning in Rural Areas (below). Part of this is to provide for the creation of rural living lots where they have been identified and/or zoned for such purpose. Lot 7 has been zoned specifically for this purpose and subdivision as proposed will achieve this objective.

Better Urban Water Management guidelines (WAPC)

These Guidelines have been established to achieve better water management in urban subdivisions. It is not intended to apply to small scale subdivisions unless "significant water management issues" are present. "Significant water management issues" is defined within the policy and refers to sites that contain or adjoin waterways, wetlands, etc. This site contains no waterways or any evidence of wetlands or the like.

Guidelines for the Preparation of Structure Plans (WAPC)

This LSP has been prepared in accordance with these guidelines.

Planning for Bush Fire Protection Guidelines (WAPC)

Bushfire protection is a major consideration in new subdivisions. The subject site has been assessed for compliance with these Guidelines. Whilst the site has substantial cleared areas, it is subject to bushfire risk. Much of this can be controlled through the LSP and subsequent subdivision and development, eg, appropriate location of dwellings and strategic clearing. A Bushfire Hazard Assessment Report has been prepared in accordance with these guidelines. (Refer Appendix 2)

SPP 2.5 Land Use Planning in Rural Areas

The zoning and the Local Structure Plan provides for the creation of 2ha(+) rural residential lots. The lot design responds to the requirements under SPP 2.5

2 SITE CONDITIONS AND CONSTRAINTS

2.1 Biodiversity and Natural Area Assets

As mentioned above, the site has been historically cleared of native vegetation. Much of the visible vegetation comprises exotic plants and weeds, although there are some eucalypts remaining on site, typically Jarrah and Marri. (Refer attached aerial photo.) There is limited understory vegetation due to historic use of the land for agricultural purposes. The site is not identified in the Local Planning Strategy as having any conservation value.

In terms of fauna, a visual inspection of the site conducted on the 23 March 2015 identified 11 trees with a 500mm DBH. Such trees are required to be identified as they may have the potential to be or form nesting habitat for black cockatoos. Black cockatoos were seen flying overhead and foraging on the day of the inspection. The location of the trees is shown on the LSP plan. All of these trees can be retained as development on the site will be restricted to designated building envelopes, none of which include the subject trees.

2.2 Landform and Soils

The land slopes from 288m AHD at its north-western boundary down to 274m AHD in its south-eastern corner. The site is gently inclined from 3 - 7% across the site. (Refer Plan 1) There is a shallow valley running centrally from north to south-east. The site comprises

10

2 April 2015

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

gravelly, sandy soils. This is consistent with the Department of Agriculture and Food soil mapping, which maps the entire lot as being located on the 'Leaver' land unit. 'Leaver' is defined as follows:

"Gently inclined to steep (2-30%) gravelly soils and ridges that occur in the dissected Darling Range Zone. The dominant soil type is an orange, gravelly loamy sand over clay. This unit also includes the breakaway face."

There are no breakaways on the subject site, and it is only gently inclined. The gravelly soils are well drained and have a high Phosphorous Retention Index making them ideal for on-site effluent disposal.

2.3 Groundwater and Surface Water

There is no evidence (erosion, gullies, creek beds, etc) of surface water flowing across the site, which indicates the soils are well draining. There is a small, flat granite outcrop located in the southern part of the property, but there is no erosion around that feature, which also indicates water is not an issue on the site, although such a feature would indicate that there may be unseen granite below the surface.

2.4 Bushfire Hazard

A Hazard Assessment Plan has been prepared and is appended to this report. The results of this assessment reveal that the development will comply with the WAPC Planning for Bush Fire Protection guidelines.

2.5 Heritage

A review of the Department of Aboriginal Affairs heritage register revealed no specific known sites of significance. It is within a broader area of ethnographic value that extends to the south coast of WA and across much of the Perth metropolitan area.

Similarly, a review of Councils Municipal Heritage Inventory revealed no specific sites of significance.

2.6 Context and Other Land Use Constraints

The property has previously been granted subdivision approval. It has been identified as a site appropriate for rural residential subdivision under LPS 6. It has all of the services required for the zoned density with no site constraints.

3 LAND USE AND SUBDIVISION REQUIREMENTS

3.1 Land Use

Land use will be rural residential with a density of 2ha lots. (Refer summary table in Executive Summary.) A plan of the subdivision layout is provided at Plan 1. Residential development on the site will be restricted to the building envelopes identified on the Structure Plan. These locations have been selected to utilize cleared land, which is predominantly located at the eastern side of the property. A partially cleared area at the southern extent of the property provides the location of the building envelope on proposed Lot 11.

11

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Local Structure Plan

3.2 Open Space

There will be no Public Open Space provided in this subdivision. None is required.

3.3 Lot Sizes

The site will be developed to a density of 2ha rural residential lots. (Refer Fig 1) This will result in a lot yield of 5 with an anticipated population in the order of 13 based on Bureau of Statistics household size in Northam of 2.5 persons (2011 census). (Refer summary table in Executive Summary.)

3.4 Movement Network

All lots will have frontage to Hawke Ave, which is a through road connecting the Wundowie townsite to Great Eastern Hwy.

3.5 Water Management

The site is gently inclined on well draining soils. There are proposed to be no specific water management requirements at development.

3.6 Education Facilities

N/A.

3.7 Activity Centres and Employment

N/A.

3.8 Infrastructure Coordination, Servicing and Staging

As this Structure Plan will provide for only 5 lots, all contained within the one existing property, there is no need for infrastructure coordination.

3.9 Developer Contribution Arrangements

As the site can be developed independently, it is not proposed to provide for developer contributions.

12

2 April 2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 2 – CERTIFICATE OF TITLE

WESTERN




AUSTRALIA

REGISTER NUMBER 7/P4744	
DUPLICATE EDITION 5	DATE DUPLICATE ISSUED 15/7/2013

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
1876 FOLIO
157

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 7 ON PLAN 4744

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

DENNIS GRAHAM FALCONBRIDGE OF 7 HAWKE AVENUE, WUNDOWIE
(T M802131) REGISTERED 21 OCTOBER 2014

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. VOL 1876 FOL 157.
2. *M802132 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 21.10.2014.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1876-157 (7/P4744).
PREVIOUS TITLE: 1863-715.
PROPERTY STREET ADDRESS: LOT 7 HAWKE AV, WUNDOWIE.
LOCAL GOVERNMENT AREA: SHIRE OF NORTHAM.

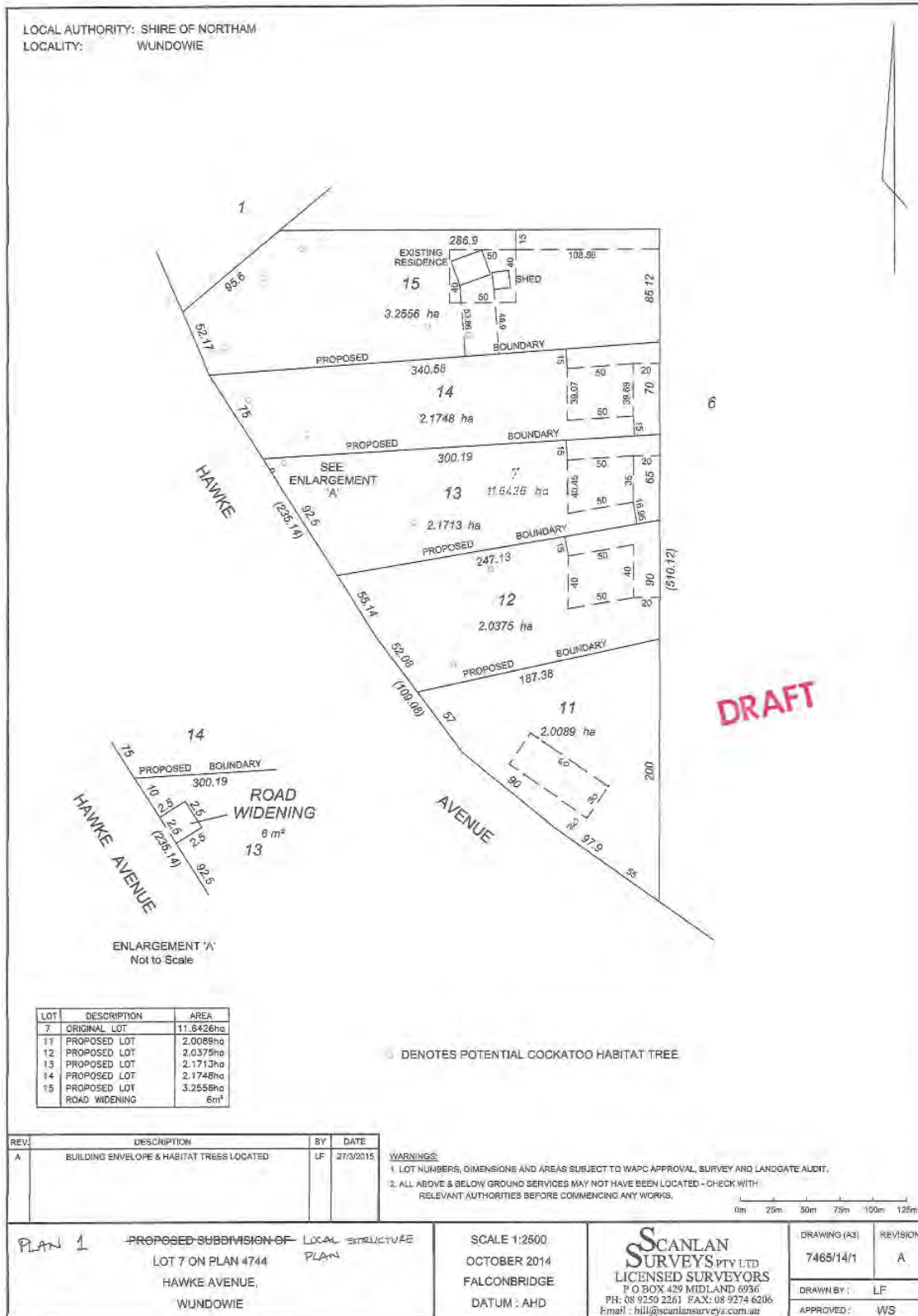
NOTE 1: A000001A PENDING SURVEY - DIAGRAM 93525.
NOTE 2: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING M802132

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 3 – STRUCTURE PLAN MAP



SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 4 – AERIAL OVERLAY

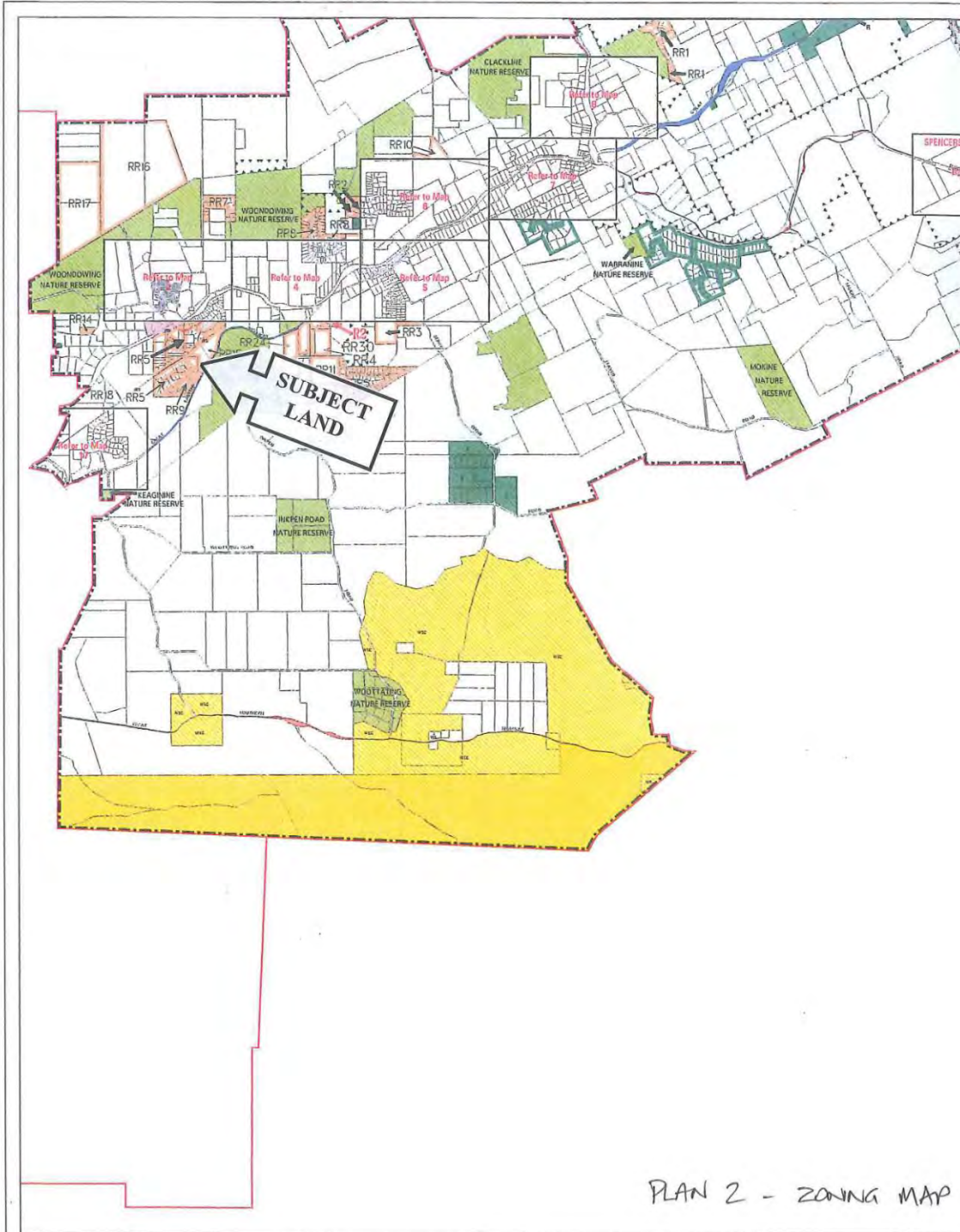


DRAFT

PLAN 3 - AERIAL PHOTO

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 5 – DRAFT ZONING MAP



PLAN 2 - ZONING MAP

Produced by Mapping and Geospatial Data Branch,
 Department of Planning.
 Whilst all care has been taken to accurately portray the
 current Scheme provisions, no responsibility shall be
 taken for any omissions or errors in this documentation.
 Consultation with the respective Local Government
 should be made to view a legal version of the Scheme.
 Please advise the Department of Planning of any
 omissions or errors in the document.
 Base Information Supplied by the Western
 Australian Land Information Authority, GL249-2007-2

SHIRE OF NORTHAM
 LOCAL PLANNING SCHEME NO 6
 (DISTRICT SCHEME)

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

ATTACHMENT 6 – BUSHFIRE MANAGEMENT PLAN



BUSHFIRE HAZARD ASSESSMENT

**LOT 7 HAWKE AVENUE
WUNDOWIE**

SHIRE OF NORTHAM

**Project No: 15312
Report Date: March 2015**

SHIRE OF NORTHAM




AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Document Control Record

Site Details:	Lot 7 Hawke Avenue, Wundowie	
Client:	Simon O'Hara- Statewest Planning	
Prepared By:	Bushfire Prone Planning (BPP Pty Ltd) ABN: 39 166 551 784 M: 0438 946 285/0459 558 986 Email: enquiries@bushfireprone.com.au	
Reference:	15312	
Document Status and Date:	March 2015	

Prepared by:	Reviewed by:	Approved by:
Michael Whitelaw	David Carroll	Kathy Nastov
		
Date: 10/3/15	Date: 11/3/15	Date: 12/3/15

Revision number:	Description of revision:	Date:	Approved by:

Disclaimer: The measures contained in this Bushfire Management Plan are considered to be minimum standards and they do not guarantee that a building will not be damaged in a bush fire. All surveys, forecasts, projections and recommendations made in this report associated with the project are made in good faith on the basis of information available to Bushfire Prone Planning at the time; and achievement of the level of implementation of fire precautions will depend among other things on the actions of the landowners or occupiers over which Bushfire Prone Planning has no control. Notwithstanding anything contained therein, Bushfire Prone Planning will not, except as the law may require, be liable for any loss or other consequences (whether or not due to the negligence of the consultants, their servants or agents) arising out of the services provided by the consultants.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Contents

1	Introduction and Purpose	4
2	Site Details.....	5
2.1	Development Proposal	7
2.2	Vegetation	7
3	Bushfire Hazard Assessment	8
3.1	Method of Assessment.....	8
3.2	Hazard Assessment – Strategic Level.....	8
3.3	Bushfire Attack Level (BAL).....	10
3.4	Bushfire Hazard Management.....	12
4	Fire Protection Performance Criteria	14
4.1	Location (P1)	14
4.2	Vehicular Access (P2)	14
4.3	Water (P3)	15
4.4	Siting of Development (P4).....	16
4.5	Design of Development (P5)	16
5	Fire Fighting Service and Predicted Head Fire Rates of Spread	17
6	Implementation and Responsibilities.....	18
6.1	Property Owner’s Responsibilities.....	18
6.2	Developer’s Responsibilities.....	18
6.3	Builders Responsibility	18
6.4	Shire of Northam Responsibilities.....	18
7	References.....	19
8	Appendices.....	20
8.1	Appendix 1. Compliance Checklist for Performance Criteria and Acceptable Solutions	20

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



1 Introduction and Purpose

Statewest Planning on behalf of Mr David Falconbridge commissioned Bushfire Prone Planning to prepare a Bushfire Hazard Assessment report for the development application of Lot 7 Hawke Avenue, Wundowie located within the Shire of Northam. The application is to subdivide existing Lot 7 Hawke Avenue, into 5 Lots. This Report relates to bushfire protection measures recommended for consideration for the proposed subdivision.

The purpose of this report is to provide guidance on how to plan for and manage the potential bushfire threat of the specified area. The Report identifies the bushfire risk and any potential requirements of local government to ensure the proposed development can meet the Performance Requirements of the Planning for Bushfire Guidelines.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



2 Site Details

The site is Lot 7 Hawke Avenue, Wundowie located within the Shire of Northam (Figures 1 & 2). Lot 7 is situated on the eastern side of Hawke Avenue and sits within a Rural Residential zone (Shire of Northam Local Planning Scheme No.6) in the locality of Wundowie. The existing Lot is 11.54 hectares in size with the proposed combined development being 5 Lots of between 2 and 3 hectares in size.

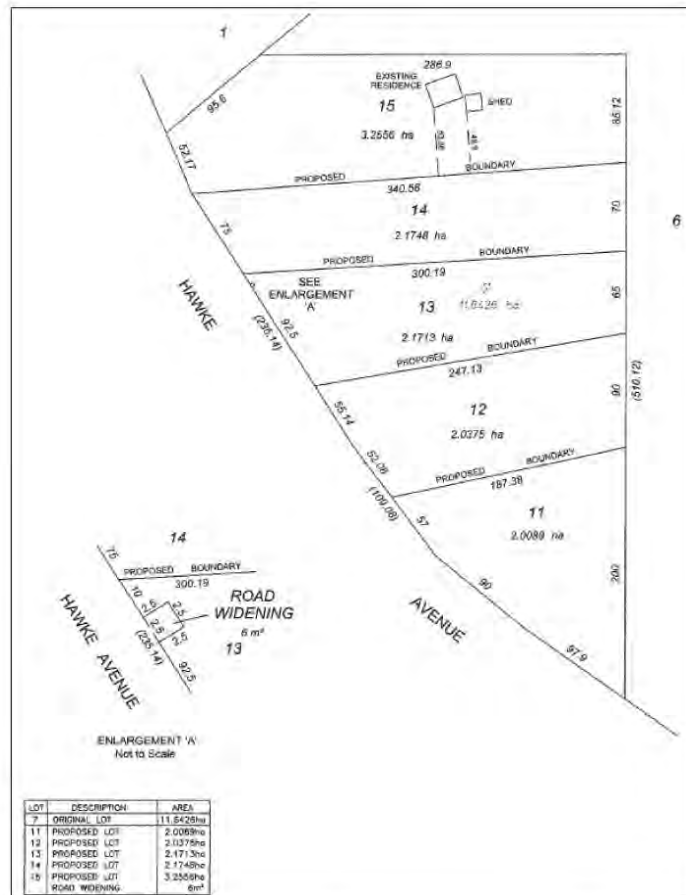
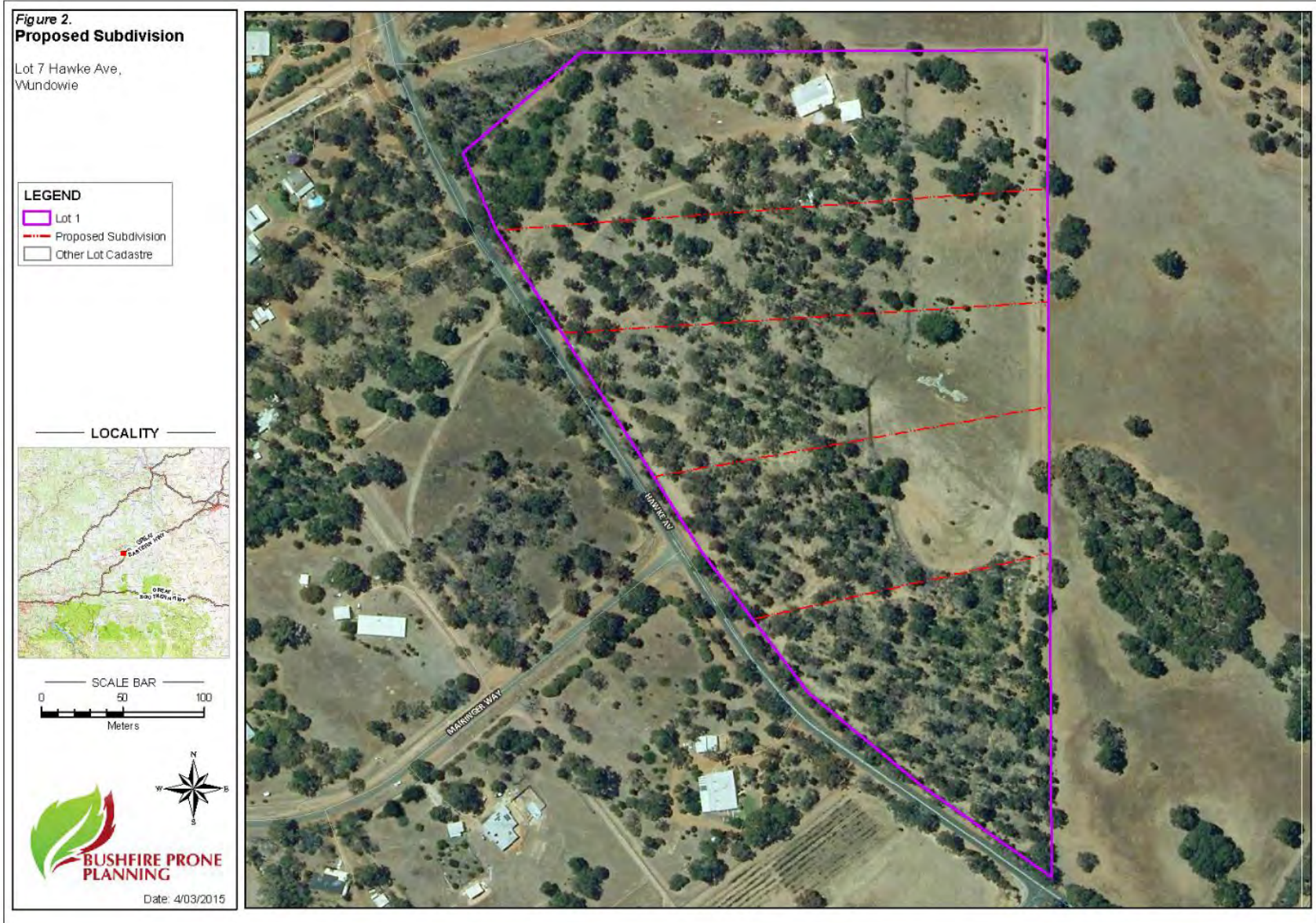


Figure 1: Lot 7 Hawke Avenue, Wundowie with Proposed Development (Source: Scanlan Surveys Pty Ltd).

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



2.1 Development Proposal

Lot 7 Hawke Avenue, Wundowie is proposed for development into 5 Lots being Lot 11 through to Lot 15 (Figures 1 & 2).

2.2 Vegetation

The subject site is predominately comprised of Grassland and Open Woodland. The classification and type being Woodland with approximately 10-30% foliage cover in some areas (Figures 3 & 4).



Figure 3: Grassland



Figure 4: Open Woodland

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



3 Bushfire Hazard Assessment

3.1 Method of Assessment

There are two processes for determining the bushfire hazard level of an area. The first assessment is a broad assessment intended to be used at strategic level planning to identify the suitability of an area for the intensification of land use and to determine if the area is bushfire prone. Hazard levels are based on the prominent vegetation at the location and are identified as being either Low, Moderate or Extreme bushfire risk. The method for determining the bushfire hazard at the strategic level is aligned to the Western Australian Planning for Bushfire Protection Guidelines, 2010.

The second assessment, the Bushfire Attack Level (BAL) is a more detailed assessment of the site that is applied after the bushfire hazard and land capability assessment has been conducted. The BAL is required at the development stage to determine the potential level of construction standard as specified in *AS 3959-2009 Construction of buildings in bushfire prone areas*. Within this Report the BAL assessment is an overview for the purpose of the Development Application and a more specific assessment prior to the construction of any buildings may be required.

3.2 Hazard Assessment – Strategic Level

The assessment of bushfire risk takes into consideration existing site conditions, which include:

- Topography with particular reference to ground slopes and accessibility;
- Vegetation cover – both remnant and likely re-vegetation;
- Relationship to surrounding development.

Based on these considerations the strategic Bushfire Hazard Assessment for Lot 7 Hawke Avenue, Wundowie is a combination ranging from Low to Extreme. The hazard ratings for the adjoining properties are also a combination of hazard ratings from Low to Extreme (Figure 5).

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



3.3 Bushfire Attack Level (BAL)

The methodology rates bushfire attack using a combination of vegetation type, slope and distance from the building or building envelope to the predominant vegetation. In Western Australia it assumes a Forest Fire Danger Index (FFDI) of 80. The BAL assessment involves the following process in accordance with the Australian Standard- *Construction of Buildings in Bush Fire Prone Areas (AS 3959 – 2009)* (Method 1);

- Determination of the area to be assessed
- Identification of vegetation type and class
- Determination of distance of the site from classified vegetation
- Determination of average slope (under the classified vegetation)
- Determination of a BAL
- Determination of construction standards

AS 3959 – 2009 has six categories of BAL. These categories are based on heat flux exposure thresholds as illustrated below. Where there is a risk of ember attack, the lowest BAL will be 12.5.



SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Table 1: BAL Assessment Existing Dwelling - Proposed Lot 15

Sector	Lot 15 Site pictures from Existing Dwelling	Distance (metres)	Slope (degrees)	Vegetation Classification
North		22	0	Woodland
		BAL – 19		
East		25	0	Woodland
		BAL – 19		
South		20	3	Woodland
		BAL – 29		
West		31	0	Woodland
		BAL – 12.5		

To reduce the heat flux on the proposed subdivided Lots, the following Section (3.4 Bushfire Hazard Management) contains recommendations for the development planning and design. It is recommended that a revised BAL assessment is undertaken for any proposed new buildings once a location has been defined.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



3.4 Bushfire Hazard Management

Future dwellings are to be located in areas with an appropriate BAL and to minimize the impact on the environment. The minimum BAL will be 12.5 and the maximum BAL allowable will be BAL 29. Vegetation may require removal where appropriate.

Should lands surrounding the subject site be developed in the future the BAL rating to the subject site may be reduced. A detailed BAL assessment will be required prior to the building design and construction phase for any future dwellings on the proposed site.

Table 2: BAL Separation Distance Example Table. AS 3959 – 2009 Construction of Buildings in Bushfire Prone Areas - Bushfire Attack Level requirements for subdivision Development, Planning and Design example table - possible dwelling BAL separation distances from vegetation in metres.

Lot No.	Direction	Vegetation Class	Slope	BAL 29	BAL 19	BAL 12.5
Lot #	North	Woodland	0 (upslope)	14-<20	20-<29	29-<100
	East	Grassland	0	8-<12	12-<17	17-<50
	South	Forest	3	27-<37	37-<50	50-<100
	West	Shrubland	0	9-<13	13-<19	19-<100

Note: Where the minimum BAL separation is less than 20 metres, the BPZ shall be a minimum of 20m.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Table 3: Recommendations for subdivision Development, Planning and Design (Possible BAL separation distances in metres).

	Direction	Vegetation Class	Slope (Degrees)	BAL 29	BAL 19	BAL 12.5
Lot 11	North	Woodland	0	14-<20	20-<29	29-<100
	East	Woodland	0	14-<20	20-<29	29-<100
	South	Woodland	3	17-<25	25-<35	35-<100
	West	Woodland	0	14-<20	20-<29	29-<100
Lot 12	North	Woodland	0	14-<20	20-<29	29-<100
	East	Woodland	0	14-<20	20-<29	29-<100
	South	Woodland	3	17-<25	25-<35	35-<100
	West	Woodland	0	14-<20	20-<29	29-<100
Lot 13	North	Woodland	0	14-<20	20-<29	29-<100
	East	Woodland	0	14-<20	20-<29	29-<100
	South	Woodland	3	17-<25	25-<35	35-<100
	West	Woodland	0	14-<20	20-<29	29-<100
Lot 14	North	Woodland	0	14-<20	20-<29	29-<100
	East	Woodland	0	14-<20	20-<29	29-<100
	South	Woodland	3	17-<25	25-<35	35-<100
	West	Woodland	0	14-<20	20-<29	29-<100

A BAL 12.5 is recommended as a minimum for construction standards in rural areas as BAL LOW is based on areas with no or low threat vegetation within 100 metres of the proposed development.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



4 Fire Protection Performance Criteria

The site will be required to meet the Performance Criteria for Extreme Hazard, taking into consideration the following as per the Planning for Bushfire Protection Guidelines, 2010;

- Location (P1)
- Vehicular access (P2)
- Water (P3)
- Siting of development (P4)
- Design of development (P5)

4.1 Location (P1)

The subdivision is located in an area where the bush fire hazard level is manageable.

4.1.1 Development Location

The site sits within a Rural Residential setting. The Lot is located in a Low to Extreme bushfire hazard area. Any future construction on the site will be required to comply with the BAL construction requirements and vegetation separations as detailed in Table 3 of this Report.

4.2 Vehicular Access (P2)

The internal layout, design and construction of public and private vehicular access in the subdivision allows emergency and other vehicles to move through it safely at all times.

4.2.1 Two Access Routes

Access to the development site is provided via Hawke Avenue to the west. Hawke Avenue provides two access routes (north and south).

4.2.2 Public Roads

Not applicable.

4.2.3 Cul-de-sacs

Not applicable.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



4.2.4 Battle Axes

Not applicable.

4.2.5 Private Driveways

Private driveways will be required to comply with performance criteria outlined in Planning for Bushfire Protection Guidelines, 2nd edition.

4.2.6 Emergency Access Ways

Not applicable.

4.2.7 Firebreak Widths

To minimise the potential impact of a bushfire on structures and to enable bushfire suppression capability, the following measures will be implemented;

1. A strategic firebreak will be installed and maintained on the perimeter of all Lots.
2. All Lots shall comply with the Shire of Northam Firebreak Order as applicable to the subdivision.

4.3 Water (P3)

The development is provided with a permanent and secure water supply that is sufficient for firefighting purposes.

4.3.1 Reticulated Areas

A reticulated water supply is available in the area of the subject site and hydrants will be installed for the location within minimum distance requirements. In Rural Residential areas where the minimum site area per dwelling is 10,000m² (1ha), a maximum of 400 metre hydrant spacing is required.

4.3.2 Non-Reticulated Areas

Not applicable.

4.3.3 Non-Reticulated Areas- Dams

Not applicable.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



4.4 Siting of Development (P4)

The siting (including paths and landscaping) of the development minimises the bushfire risk to life and property.

4.4.1 Hazard Separation-Moderate to Extreme Bushfire Hazard Level

Refer to Section 3.4 for acceptable solution.

4.4.2 Hazard Separation-Low Bushfire Hazard Level

Refer to Section 3.4 for acceptable solution.

4.4.3 Reduction in Bushfire Attack Level Due to Shielding

Not applicable.

4.5 Design of Development (P5)

The design of the development is appropriate to the level of bush fire hazard that applies to the development site.

4.5.1 Compliant Development

The proposed subdivision will meet the requirements of the Shire of Northam and the Planning for Bushfire Protection Guidelines 2nd Edition. This will ensure the bushfire hazard level is kept as low as feasible on existing and future dwellings on the site.

4.5.2 Non-Compliant Development

Not applicable.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



5 Fire Fighting Service and Predicted Head Fire Rates of Spread

This development site is within 2.5 kilometres/ 10 minute average turn out response zone from the Wundowie Fire and Rescue Service.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



6 Implementation and Responsibilities

The proposed development of Lot 7 Hawke Avenue, Wundowie will meet the minimum criteria as per the Western Australian Planning for Bushfire Protection guidelines, AS 3959-2009, Shire of Northam Fire Break Order, Shire of Northam Local Planning Scheme No.6 and other requirements as stipulated in the development process.

6.1 Property Owner's Responsibilities

A Bushfire Management Plan will require owners/occupiers of the site or Lots to be responsible for undertaking, complying with and implementing measures protecting their own assets from the threat and risk of bush fire.

6.2 Developer's Responsibilities

Prior to development approval by the Shire of Northam, the developer shall be required to carry out works to comply with requirements set out in a Bushfire Management Plan.

6.3 Builders Responsibility

Future structures must comply with Construction Standards as set out in Bushfire Management Plan (may require detailed BAL assessment prior to design and construction).

6.4 Shire of Northam Responsibilities

The responsibility for compliance with the law rests with individual property owners. The Shire of Northam shall be responsible for:

- Developing and maintaining district firefighting facilities.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



7 References

- Western Australian Planning Commission & Fire and Emergency Services Authority 2010, *Planning for bush fire protection guidelines*, edition 2, State of Western Australia.
- Shire of Northam Local Planning Scheme No.6
- Shire of Northam Fire Break Order
- Standards Australia 2009, *Australian Standard, Construction of buildings in bushfire prone areas, AS 3959-2009 (incorporating Amendment No 1, 2 and 3)*, NSW Australia.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



8 Appendices

8.1 Appendix 1. Compliance Checklist for Performance Criteria and Acceptable Solutions

Element 1: Location	Compliance
Does the proposal comply with the performance criteria by applying acceptable solution A1.1?	Yes

Element 2: Vehicular Access	Compliance
Does the proposal comply with the performance criteria by applying acceptable solution A2.1?	Yes - Refer to Section 5.2.1
Does the proposal comply with the performance criteria by applying acceptable solution A2.2?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.3?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.4?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.5?	Private driveways exceeding 50m must comply with A2.5
Does the proposal comply with the performance criteria by applying acceptable solution A2.6?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.7?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.8?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A2.9?	Yes- Compliance with the Shire of Northam Firebreak Order
Does the proposal comply with the performance criteria by applying acceptable solution A2.10?	N/a

Element 3: Water	Compliance
Does the proposal comply with the performance criteria by applying acceptable solution A3.1?	Yes – Hydrants will be installed within the required spacing (refer to 4.3.1)
Does the proposal comply with the performance criteria by applying acceptable solution A3.2?	N/a
Does the proposal comply with the performance criteria by applying acceptable solution A3.3?	N/a

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Element 4: Siting of Development	Compliance
Does the proposal comply with the performance criteria by applying acceptable solution A4.1?	Yes
Does the proposal comply with the performance criteria by applying acceptable solution A4.2?	Yes
Does the proposal comply with the performance criteria by applying acceptable solution A4.3?	Yes – As a minimum future buildings must comply with specified separation distance from vegetation (BPZ) (Inclusive of BAL separation distance)
Does the proposal comply with the performance criteria by applying acceptable solution A4.4?	Yes – It is recommended existing and future buildings to comply with specified HSZ distance (if applicable)
Does the proposal comply with the performance criteria by applying acceptable solution A4.5?	N/a - Existing and future developments may be assessed if requested.

Element 5: Design of Development	Compliance
Does the proposal comply with the performance criteria by applying acceptable solution A5.1?	Yes - Vegetation modification will be undertaken to achieve separation distances in conjunction with A5.2
Does the proposal comply with the performance criteria by applying acceptable solution A5.2?	Yes - Building construction standards will be increased to comply with AS 3959-2009, and appropriate separation distances provided where possible.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The following motion is required in Accordance with Shire of Northam Standing Orders Local Law, as the Council resolved to lay this matter on the table at a previous meeting.

RECOMMENDATION

That item 13.2.2 – Request to Waiver Tipping Fees be raised from the table for consideration at the Ordinary Council meeting held on 18 November 2015.

13.2.2 REQUEST TO WAIVER TIPPING FEES

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	4.1.1.20
Officer:	Chadd Hunt / Carmen Sadleir
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	2 November 2015

PURPOSE

To re consider with further information the request, as attached from Share and Care Community Services Group to permit gardening service contractors engaged by them to dispose of waste at the Old Quarry Road Waste Disposal facility free of charge.

BACKGROUND

As was presented to Council at their ordinary meeting on 11 August 2015, the Shire has received a request from Share and Care Community Services Group requesting authorisation to allow their contractors to utilise the Old Quarry Road landfill site under the Share and Care account.

A search of Council's records has indicated that in fact Share and Care have not paid tipping fees since at least 2000, therefore their request is for the Shire to also permit their commercial contractors to tip free of charge when they are undertaking work for Share and Care.

Although there does not appear to be a formal agreement with Share and Care regarding free tipping it is thought that this arrangement may have been permitted many years ago due to the nature of Northam Share and Care's work in the community.

Share and Care Community Services Group is a not for profit organisation funded by Commonwealth and State Government and Lotterywest. First established in 1975 it has 80 paid employees and 4 volunteers.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The group utilise the Old Quarry Road Waste Management Facility for depositing waste from their Home and Community Care Program. The program offers basic gardening, cleaning and home maintenance services for people with disabilities and the elderly that have been independently assessed by the HACC - Regional Assessment Service as being unable to undertake these activities themselves.

At Council's Ordinary Meeting on the 11 August 2015 the following Officer's Recommendation was made.

That Council:

- 1. Does not permit any not-for-profit government funded organisations, their commercial contractors or any community organisations to dispose free of charge at the Councils Waste Management facilities due to the high costs associated with the management of a landfill facility; and*
- 2. Advise Share and Care Community services of the above resolution and request staff to work with the organisation to utilise the free bulk bin services for the Northam townsite.*

A second motion was then made by Councillor Hughes and seconded by Councillor Ramjantsev

That Council:

Permits certified contractors, on the days they wholly work for Government funded not - for - profit Organisation, being limited to Northam Share and Care, Northam Silver Chain and Northam Avon Youth to dispose of rubbish and green waste, collected from clients of the above Organisations, free of charge, at the Shire Waste Management Facilities.

The final Council decision motion was made by Councillor Tinetti and seconded by Councillor Saunders

That Council:

Lay the matter on the table to allow for further investigation.

STATUTORY IMPACTS

Local Government Act 1995, Part 6, Division 4, Section 6.12

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
- (b) waive or grant concessions in relation to any amount of money; or*
- (c) write off any amount of money, which is owed to the local government.*

**Absolute majority required.*

- (2) Subsection (1) (a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) The grant of a concession under subsection (1) (b) may be subject to any conditions determined by the local government.*

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

- OBJECTIVE C 1: Create an environment that provides from a growing, caring and health community.
- STRATEGY C 1.5: Facilitate provision of services for aged persons and people with disabilities.

FINANCIAL IMPLICATIONS

The loss of income resulting from Share and Care not paying tipping charges has been in the vicinity of \$7,500 per annum over the last 5 years. This amount will increase if commercial contractors hired by Share and Care are permitted to tip free of charge and it will be further compounded by other not-for-profit government funded organisations who may also have a claim.

From analysis of weighbridge readings of waste deposited by Share and Care the following indicates revenue not collected from the last 5 year financial year periods:

Financial Year	Income Lost (Tip Fees)
2014 - 2015	\$ 7,455.40
2013 - 2014	\$ 7,586.75
2012 - 2013	\$ 7,424.30
2011 - 2012	\$ 7,473.40
2010 - 2011	\$ 7,213.00
Total	\$37,152.85

OFFICER'S COMMENT

This report is being represented to Council as further information has been requested by Council to determine whether discounting tip fees to the Share and Care Community Services Group will impact on their current services to the Shire of Northam community.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

It has been determined from discussions with a previous Share and Care Staff member that the garden maintenance program undertaken by Share and Care would not be affected should the Shire of Northam require Share and Care to pay their required tip fees.

This is due to the fact that the home maintenance program which is utilised by Home and Community Care (HACC) clients must be full or partial pensioners. Similarly the same home maintenance program is available to a mental health funded program which is funded by the Federal Government.

Under the HACC funding policies, organisations such as Share and Care are only permitted to charge clients a maximum of \$8.00 per hour per assistant. If the client or client's partner have an income of more than \$50,000 for individuals and \$80,000 for couples then they are required to pay a slightly higher premium depending on what tier of income they fall into.

Therefore whether or not the Shire of Northam charge Share and Care Community Services tip fees, will not impact their services or cost to community members. The HACC home maintenance service including any tip fees from gardening is in other Local Governments funded entirely by the State Government of Western Australia's Health Department and the Federal Government for Mental Health program clients.

If there is a discrepancy in the funding provided by the State and Federal Governments to provide these programs in the Shire of Northam, it is noted that Share and Care would only need to put in a request to the funding body have their funding increased to cover the tip fees.

Further to the above, it should be mentioned that further Shire subsidy for this program means that Shire of Northam ratepayers would, in effect, be subsidising a program that is intended to be fully funded by state and federal taxes.

With regard to the Shire of Northam waving tip fees for other non for profit groups, this could be seen as anti-competitive behaviour by giving one business an advantage over other businesses. Waiving tipping fees for other non for profit businesses would essentially give these an advantage for winning contracts and tenders over other businesses.

As previously mentioned in the last report these tip fees are essential in minimising the cost of Waste Management to the Shire of Northam ratepayers and contribute to the management of the landfill sites, rehabilitation requirements, future upgrades and future waste cell expansions.

Given the above comments it is staff's recommendation that all disposals at Council's landfill facilities should attract the prescribed fees.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

RECOMMENDATION

That Council;

1. Does not permit any not-for-profit government funded organisations, their commercial contractors or any community organisations to dispose free of charge at the Councils Waste Management facilities due to the high costs associated with the management of a landfill facility; and
2. Advise Share and Care Community services of the above resolution and request staff to work with the organisation to utilise the free bulk bin services for the Northam townsite.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.2.3 REQUEST TO ADOPT FOR ADVERTISING DRAFT LOCAL PLANNING POLICY NO.19 'RESIDENTIAL DESIGN GUIDELINES FOR THE RURAL RESIDENTIAL AND RURAL SMALLHOLDING ZONES'

Name of Applicant:	N/A
Name of Owner:	N/A
File Ref:	7.2.4.1
Officer:	Chadd Hunt / Kobus Nieuwoudt
Officer Interest:	Nil
Policy:	<i>Planning & Development Act 2005</i> <i>Shire of Northam Local Planning Scheme No.6</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
Voting:	Simple Majority
Date:	4 November 2015

PURPOSE

For Council to adopt for advertising Draft Shire of Northam Local Planning Policy No.19 '*Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones*'.

BACKGROUND

Context

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the new Regulations) were gazetted on 25 August 2015 and took effect on Monday, 19th October 2015, replacing the *Town Planning Regulations 1967*.

The new Regulations are a major part of Western Australia's planning reform agenda, affecting arrangements for local planning strategies, local planning schemes and scheme amendments.

In addition to a Model Scheme Text, the new Regulations also introduced a set of deemed provisions* that now forms part of every local planning scheme in the State.

The deemed provisions introduce uniform processes and procedures to local planning schemes that cannot be altered, varied or excluded.

The deemed provisions also replace, among other things, Part 8 'Development of Land' of Council's Local Planning Scheme No. 6 (LPS6) in its entirety.

Prior to 19th October 2015, the now 'redundant' Part 8, clause 8.2 of LPS6 was used to determine whether proposed development of a certain type and class was exempted from the requirement to apply for planning approval or not. Under clause

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

8.2(b), the erection on a lot of a single house (including any extension, ancillary outbuildings and swimming pools) was a type and class of development that did not require the planning approval of the local government.

However, under clause 61, Part 7 of Schedule 2 of the new Regulations, development approval of the local government is not required for the erection or extension of a single house on a lot only if the Residential Design Codes (R-Codes) apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes.

Because the R-Codes don't apply to the erection of single houses in the Rural, Rural Residential and Rural Smallholding zones of LPS6, it is considered the erection of single houses in those zones now, under the new Regulations, require Council's prior development approval.

Purpose

For consistency purposes and in the interest of orderly and proper planning, Council's Planning department considers it prudent that Council prepare a Local Planning Policy with a fixed set of design guideline principles that seeks to achieve both sustainable housing design and high quality aesthetics for single houses in the Rural Residential and Rural Smallholding Zones of the Shire.

Objectives of the Policy

The primary objectives of this Policy are to:

- Achieve a level of integration and consistency with the surrounding landscape and environment in architectural design;
- Ensure appropriate standards of amenity for all dwellings;
- Protect the amenity of adjoining properties; and
- To provide a procedure for considering variations to building envelopes.

The proposed draft Policy is included in **Attachment 1**.

STATUTORY REQUIREMENTS

Statutory basis for preparation of local planning policies

Local Planning Policies are provided for in Part 2, Division 2, Clause 3 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* ('the Regulations'). Clause 3(1) states that a local government may prepare a local planning policy in respect of any matter relating to the planning and development of the Scheme area.

In accordance with clause 3(2) of the Regulations a local planning policy –

- (a) may apply generally or in respect of a particular class or classes of matters specified in the policy; and

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

(b) may apply to the whole of the Scheme area or to part or parts of the Scheme area specified in the policy.

In accordance with clause 3(3) of the Regulations a local planning policy must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.

Clause 3(4) of the Regulations gives the local government the ability to amend or repeal a local planning policy and clause 3(5) determines that the local government must have regard to each local planning policy to the extent that the policy is consistent with the Scheme.

Procedure for making local planning policy

If a local government resolves to prepare a local planning policy, the local government must follow the procedure under clause 4(1) up to and including clause 4(6) of the Regulations as follows:

- “(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —*
- (a) publish a notice of the proposed policy in a newspaper circulating in the Scheme area, giving details of —
 - (i) the subject and nature of the proposed policy; and*
 - (ii) the objectives of the proposed policy; and*
 - (iii) where the proposed policy may be inspected; and*
 - (iv) to whom, in what form and during what period submissions in relation to the proposed policy may be made;**
 - (b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;*
 - (c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.*
- (2) The period for making submissions in relation to a local planning policy must not be less than a period of 21 days commencing on the day on which the notice of the policy is published under subclause (1)(a).*
- (3) After the expiry of the period within which submissions may be made, the local government must —*
- (a) review the proposed policy in the light of any submissions made; and*
 - (b) resolve to —
 - (i) proceed with the policy without modification; or*
 - (ii) proceed with the policy with modification; or*
 - (iii) not to proceed with the policy.**

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

- (4) *If the local government resolves to proceed with the policy, the local government must publish notice of the policy in a newspaper circulating in the Scheme area.*
- (5) *A policy has effect on publication of a notice under subclause (4).*
- (6) *The local government —*
- (a) *must ensure that an up-to-date copy of each local planning policy made under this Scheme is kept and made available for public inspection during business hours at the offices of the local government; and*
 - (b) *may publish a copy of each of those local planning policies on the website of the local government.”*

Should Council resolve to adopt the draft Policy for advertising, subclause 4(1)(a) will be undertaken in late November and early December 2015, with the matter returned to Council for consideration of subclause 4(3) of the Regulations at the December 2015 Ordinary Meeting.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE P2: Accessible and legible communities.

BUDGET IMPLICATIONS

There will be approximately \$300.00 of advertising costs.

OFFICER’S COMMENT

This Policy is designed to work in conjunction the following Local Planning Policies:

- Local Planning Policy No.1 ‘Outbuildings’;
- Local Planning Policy No.2 ‘Site Construction, General Development and Subdivision Guidelines’;
- Local Planning Policy No.3 ‘New Transportable, Relocated and Second Hand Dwellings’;
- Local Planning Policy No.5 ‘Use of Sea Containers & Other Similar Storage Structures’; and
- Local Planning Policy No.13 ‘Ancillary Accommodation’.

This Policy has been designed to provide a set of design guidelines to ensure appropriate standards of residential development are achieved for the Rural Residential and Rural Smallholding Zones in the Scheme.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The opportunity has also been taken to incorporate a procedure for Council to consider applications to vary building envelopes. The policy also includes an Application Form and the form of a Notice of Determination in Schedules 1 and 2 respectively.

RECOMMENDATION

That Council, prepare Local Planning Policy No.19 ‘Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones’ for the purposes of advertising for public comment under Part 2, Division 2, subclause 4(1)(a) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* in accordance with the document that formed the subject of Attachment 1 of this report.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones



LOCAL PLANNING SCHEME NO.6
LOCAL PLANNING POLICY NO.19 –
RESIDENTIAL DESIGN GUIDELINES FOR THE
RURAL RESIDENTIAL AND RURAL
SMALLHOLDING ZONES

1. PRELIMINARY

1.1 Authority to prepare and adopt a Local Planning Policy

Schedule 2, Part 2, clause 3(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) allows Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Shire's Local Planning Scheme No.6 (the Scheme) area.

This policy will be made effective once Council has completed the process stipulated in clause 4(1) up to and including clause 4(4) of the Regulations.

1.2 Relationship of this Policy to the Scheme

If a provision of this Policy is inconsistent with the Scheme, the Scheme prevails.

This Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for planning approval. However, Council shall have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

2. APPLICATION OF THE POLICY

2.1 Purpose

The purpose of this Local Planning Policy is to provide design guidelines that achieve both sustainable housing design and high quality aesthetics within the Rural Residential and Rural Smallholding Zones as identified by the Scheme.

2.2 Application

This Policy applies to new housing in the Rural Residential and Rural Smallholding Zones as identified by the Scheme.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

*Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural
Residential and Rural Smallholding Zones*

2.3 Exemptions

This Policy does not affect new housing outside of the Rural Residential and Rural Smallholding Zones as identified by the Scheme.

2.4 Relationship of this Policy to other Local Planning Policies

This Policy is to be read in conjunction with the following Local Planning Policies:

- Local Planning Policy No.1 'Outbuildings';
- Local Planning Policy No.2 'Site Construction, General Development and Subdivision Guidelines';
- Local Planning Policy No.3 'New Transportable, Relocated and Second Hand Dwellings';
- Local Planning Policy No.5 'Use of Sea Containers & Other Similar Storage Structures'; and
- Local Planning Policy No.13 'Ancillary Accommodation'.

3. **POLICY OBJECTIVES**

The primary objectives of this Policy are to:

1. Achieve a level of integration and consistency with the surrounding landscape and environment in architectural design;
2. Ensure appropriate standards of amenity for all dwellings;
3. Protect the amenity of adjoining properties; and
4. Provide a procedure for considering variations to building envelopes.

4. **APPROVAL REQUIREMENTS**

4.1 Delegated Development Approval

The Regulations require all development (works and use) in the Rural Residential and Rural Smallholding Zones to obtain Development Approval. Where a single house is proposed that meets the requirements of this Policy, it will be granted Development Approval by Council's Chief Executive Officer or Council's Executive Manager Development Services under Delegated Authority from Council.

An Application for Development Approval is required to be lodged in accordance with Council's requirements and the scheduled fee paid.

Council's Chief Executive Officer or the Executive Manager Development Services may place conditions on the approval to ensure relevant provisions of this Policy are met by the development.

Approval of the Development Approval application will be required prior to issue of a Building Permit and on-site works commencing.

4.2 Full Council Development Approval required for all other proposals

Where a single house is proposed that does not meet one or more requirements of this Policy, the application will require the approval of full

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones

Council. An Application for Development Approval is required to be lodged in accordance with Council's requirements and the scheduled fee paid. A written justification of the variation to the Policy sought is required to be lodged for consideration together with the Application.

Council will take into account the likely impact on the amenity of the locality and adjoining properties when considering granting approval to a development that varies a provision of this Policy. Where Council considers the proposed variation will adversely impact on the amenity of the locality and adjoining properties, it may place conditions on the approval to ensure the development complies with this Policy or refuse the application outright.

Approval of the application by full Council will be required prior to issue of a Building Permit and on-site works commencing.

4.3 Need for a Building Permit

A **Building Permit is required to be sought and issued for any structures prior to on-site works commencing.** Building Permit fees and levies are payable in accordance with the current Shire of Northam Fees and Charges.

4.4 Variations to Building Envelopes

In some Zone Areas the Scheme requires Building Envelopes (or building exclusion areas) to be approved for each property. In most cases, the envelopes were identified and approved at the subdivision stage.

Clause 5.30.7 of the Scheme allows Council to vary a previously approved building envelope where the relocated envelope will not be detrimental to the residential amenity and landscape and/or environmental qualities of the land and other adjoining properties.

Should a property owner require the approved building envelope to be varied, Council's approval is required prior to issue of a Building Permit.

4.4.1 Variation Procedure

Council will use the following procedure to consider Applications for Building Envelope Variation:

1. The Application is to be in the form as prescribed in *Schedule 1* of this Policy;
2. The completed form is to be lodged with Council together with two (2) copies of a scaled site plan for the property showing the location of existing (approved) and proposed building envelopes;
3. The plan is to show dimensions of the property, building envelopes and distances between the proposed envelope and property boundaries. Where known, the location of proposed buildings inside the envelope is to be shown;
4. Council will consider the impact of the Building Envelope Variation against the criteria contained in section 5.1 of this Policy as well as the following criteria:
 - The modified building envelope has regard to the placement of a dwelling and outbuildings on a lot relative to adjoining lots and buildings contained thereon (for the purpose of maintaining separation and protection of amenity in a rural setting);

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones

- the area of the modified building envelope is similar in size to the original building envelope; and
 - the modified building envelope accords with the setback distances prescribed in *Table 2: Site and Development Requirements Table* of the Scheme.
5. Council's determination of the application will be made in the form as Prescribed in *Schedule 2* of this Policy.

5. **DEVELOPMENT GUIDELINES**

5.1 House Orientation and Location

Siting of a house on a lot should demonstrate the following:

- Location within the approved building envelope for the property (where required by the Scheme for a particular Zone Area);
- Orientation of the house so that it maximises northern light into living areas;
- Providing adequate cross ventilation from summer breezes;
- Maximising enjoyment of views to inland ranges;
- Avoid, where practicable, blocking of the views or potential views of surrounding properties;
- Minimise the removal of vegetation and significant trees on the property;
- Minimising the overlooking and loss of privacy into adjoining properties by utilising existing vegetation as a buffer or by increased boundary setbacks.

5.2 Setbacks

Minimum setbacks to property boundaries are as stipulated for the relevant Zone Area contained in *Table 2: Site and Development Requirements Table* of the Scheme.

Notwithstanding the minima applicable, a house should be sited to achieve the requirements of section 5.1 of this Policy.

5.3 Materials and Colours

The materials and colours used on exterior surfaces of all buildings are to blend in with the surrounding landscape and environment.

The use of 'Zincalume' roof sheeting is permitted, however, care must be taken to ensure the location of the house and the roof pitch used does not produce a glare nuisance to surrounding properties or passing traffic.

5.4 Streetscape

In order to achieve an attractive streetscape that is in keeping with the surrounding rural landscape, all houses are to provide verandahs, porches, porticos or other architectural relief on the elevations that are viewed from the street.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural
Residential and Rural Smallholding Zones

5.5 Private Open Space

Each house is to be provided with a private open space area that meets the following criteria:

- Located behind the house and screened from public view from the street;
- Directly accessible from a habitable room, such as a living room or dining room; and
- Provides sufficient space for utilities, such as clothes drying, in a location that maximises winter sun access and screened from public view.

Private open space areas can incorporate covered outdoor living areas, such as patios, pergolas and verandahs.

5.6 Fencing

Boundary fencing, where permitted by the Scheme for a particular Zone Area, is to be standard 5-strand 'Ringlock' type farm fencing with steel pickets and timber or steel strainer posts as a minimum specification. The use of barbed wire is not permitted.

Solid panel fencing is not permissible on property boundaries.

Solid panel fencing around private areas of the house and immediate yard is permitted. Fencing between the house and the street is to be visually permeable (i.e. not solid panels) so as not to detract from the streetscape and to allow surveillance of the street and approaches to the house.

5.7 Driveways

Driveways are to meet the following criteria:

- Constructed to a standard that allows for wet weather access;
- A minimum width of 3.0m;
- Allow for both entry to and exit from the property in forward gear;
- Located to minimise the impact on vegetation and to avoid removal of significant trees;
- Located to ensure noise and dust generated by traffic on the driveway does not adversely affect neighbouring properties;
- Verge crossover to be constructed to the specification of Council, including the use of pipe culverts if required to facilitate road drainage; and
- One (1) driveway access is permitted per property.

5.8 Car Parking

A car parking area is to be provided for each house. This area is to be a gravel hardstand area in close proximity to an entry to the dwelling as a minimum standard.

Garages and carports attached to the house are to be constructed of the same materials and colours as the main dwelling.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones

The construction of detached carports and garages is to comply with Council's Local Planning Policy No.1 'Outbuildings'.

5.9 Rural Street Numbers

To assist emergency services and service providers, it is recommended that the formal property street address be prominently displayed at the front of the property. Property street addresses are not the Lot Number for the property and can be obtained by contacting the Shire of Northam.

5.10 New Transportable and Relocated Second-hand Dwellings

The relocation and use of Second-hand Dwellings is controlled by Local Planning Policy No.3 'New Transportable, Relocated and Second Hand Dwellings'.

All relevant provisions of this Policy are to be read in conjunction with Local Planning Policy No.3.

5.11 Outbuildings

The development of outbuildings on a property in a particular Zone Area is controlled by Local Planning Policy No.1 'Outbuildings'.

5.12 Ancillary Accommodation

Ancillary accommodation, sometimes known as a "granny flat", may be permitted by Council, subject to Development Approval. Ancillary accommodation is to meet the following criteria in order to be considered for approval:

- The ancillary accommodation can be attached or independent from a single dwelling located on the same lot;
- The ancillary dwelling is a maximum of 120m² in floor area, excluding verandahs, patios, carports and similar non-enclosed areas in the Rural Residential zone;
- The ancillary dwelling is a maximum of 150m² in floor area, excluding verandahs, patios, carports and similar non-enclosed areas in the Rural Small Holding zone;
- The ancillary dwelling is appropriately located within the approved building envelope for the property (where one exists);
- The ancillary dwelling is to be located within 20m to the main dwelling;
- The ancillary dwelling shares the same driveway as the main dwelling; and
- Materials and colours used on external walls and roof complement the main dwelling.

5.13 Structures located in bushfire-prone areas

Dwellings including ancillary accommodation units located in identified bushfire-prone areas shall be constructed to AS3959.

An application for development approval within an identified bushfire-prone area must be accompanied by a bushfire attack level assessment, which informs how development must respond to bushfire risk.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural
Residential and Rural Smallholding Zones

Date Adopted:

Date Effective:

Date Reviewed:

Next Review:

Draft for public advertising

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural Residential and Rural Smallholding Zones



SHIRE OF NORTHAM
APPLICATION FOR BUILDING ENVELOPE VARIATION
Local Planning Scheme No.6

Local Planning Policy No.19 - Schedule 1

NOTE: This is **not** an application for Development Approval.

Application for Building Envelope Variation only.

If you are in doubt about whether application should be made on this form, please consult the Council's planning officers.

Owner / Applicant Details

Name _____

Address: _____ Postcode: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

All owners must sign this form or an attachment if there is not sufficient space. State your position where signing on behalf of a company. This application will not proceed otherwise.

Property Details

Lot No: _____ House/Street No: _____

Street Name: _____

Suburb: _____ Postcode: _____

Reason for Variation

**PLEASE ATTACH SITE PLAN SHOWING LOCATIONS
FOR EXISTING BUILDING ENVELOPE AND
PROPOSED BUILDING ENVELOPE**

Office Use Only

Accepting officer's initials: _____ Date received: _____

Application No: _____

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

*Shire of Northam Local Planning Scheme No.6
Local Planning Policy No.19 – Residential Design Guidelines for the Rural
Residential and Rural Smallholding Zones*

Local Planning Scheme No.6 Local Planning Policy No.19 Schedule 2



SHIRE OF NORTHAM
**NOTICE OF APPROVAL/REFUSAL TO BUILDING
ENVELOPE VARIATION**

Property Location: _____
Property Owner(s): _____
Postal Address: _____

Approval to Building Envelope Variation in accordance with the Application for Building Envelope Variation dated _____ and the submitted plans is APPROVED / REFUSED subject to the following conditions / due to the following reasons:

<small>Note 1: Should the applicant be aggrieved by this decision, a right of review by the State Administrative Tribunal may exist under Part 14 of the <i>Planning and Development Act 2005</i> (as amended). An application must be lodged within 28 days of receipt of this decision.</small>

Date: _____ Signed _____

For and on behalf of the Shire of Northam

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Leasa Osborne / Zoe Macdonald
Officer Interest:	Nil
Policy	Nil
Voting	Simple Majority
Date:	2 November 2015

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on 18 November 2015 are attached.

RECOMMENDATION

That Council endorse the payments for the period 1 October 2015 to 31 October 2015, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Municipal Bank Vouchers 34311 to 34343	\$ 88,572.04
Trust Bank Vouchers 1924 to 1929	\$ 10,883.57
Municipal Bank Electronic Fund Transfer EFT21098 to EFT21115 and EFT21119 to EFT21238 and EFT21240 to 21344	\$ 1,654,686.31
Trust Bank Electronic Fund Transfer EFT21116 to EFT21118 and EFT21239 to EFT21239	\$ 29,774.55
Direct Debit Fund Transfer 9101.1 to 9101.14 and 9122.1 and 9131.1 and 9168.1 to 9168.16	\$ 62,489.79
Municipal Bank Electronic Fund Transfer Payroll 08/10/2015	\$ 184,306.38
Municipal Bank Electronic Fund Transfer Payroll 22/10/2015	\$ 194,441.32
TOTAL	\$2,225,153.96

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

1924	14/10/2015	BAYSWATER CHRISTADELPHIANS	REFUND OF BOND FOR LESSER HALL BOOKING# 1931.	- 500.00
1925	14/10/2015	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR THE MONTH OF SEPTEMBER 2015.	- 4,249.78
1926	14/10/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR THE MONTH OF SEPTEMBER 2015.	- 4,824.04
1927	14/10/2015	MALCOLM GRAHAM PORTER	KERB BOND REFUND FOR 39 EAST STREET NORTHAM APPLICATION# 13040.	- 1,000.00
1928	14/10/2015	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FOR THE COLLECTION OF BSL & BCITF FOR SEPTEMBER 2015.	- 253.75
1929	27/10/2015	PHILIP STEVENSON	REFUND OF CAT TRAP BOND AS RETURNED ON 14/10/2015.	- 56.00
			TOTAL TRUST CHEQUES	- 10,883.57
EFT21098	06/10/2015	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,726.55
EFT21099	06/10/2015	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,726.55
EFT21100	06/10/2015	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,806.47
EFT21101	06/10/2015	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,726.55
EFT21102	06/10/2015	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,864.88
EFT21103	06/10/2015	LRA CIVIL PTY LTD	PROGRESS CLAIM NUMBER 4, WUNDOWIE DRAINAGE REUSE & ASSOCIATED PUMP STATION WORKS.	- 22,318.36
EFT21104	06/10/2015	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	SUPERANNUATION MONTHLY CONTRIBUTION FOR SEPTEMBER 2015.	- 2,500.00
EFT21105	06/10/2015	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 1,726.55
EFT21106	06/10/2015	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 2,779.55
EFT21107	06/10/2015	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 2,489.80
EFT21108	06/10/2015	TUTT BRYANT EQUIPMENT PTY LTD	PURCHASE OF NEW BOMAG BW25RH ROLLER.	- 147,950.00
EFT21109	06/10/2015	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENTS SEPTEMBER 2015.	- 2,127.63
EFT21110	06/10/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO.208 INTEREST PAYMENT - NORTHAM COUNTRY CLUB.	- 3,344.32
EFT21111	09/10/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAYRUN 23/09/2015 TO 06/10/2015.	- 48,382.00
EFT21112	09/10/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 420.48

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21113	09/10/2015	MAXXIA PTY LTD	PAYROLL DEDUCTIONS.	- 514.32
EFT21114	09/10/2015	WESTERN POWER	ELECTRICAL CONNECTION OF MAINS POWER TO BROOME TERRACE PARK FOR NORTHAM RIVER AERATORS.	- 6,833.99
EFT21115	09/10/2015	WESTERN POWER	TREE CUTTING AT 3 BORONIA AVE WUNDOWIE ON 24/06/2015.	- 419.25
			SUB TOTAL EFT MUNICIPAL	- 250,657.25
EFT21116	14/10/2015	ALANA REJEANNE WEATHERLY	REFUND OF SMALL ANIMAL TRAP BOND AS RETURNED TO THE SHIRE ON 13/10/2015.	- 56.00
EFT21117	14/10/2015	GRAEME & CAROL FISHER	FOOTPATH REINSTATEMENT BOND FOR 187 FITZGERALD STREET NORTHAM.	- 2,000.00
EFT21118	14/10/2015	RED INK HOMES	KERB BOND REFUNDS	- 2,000.00
			SUB TOTAL EFT TRUST	- 4,056.00
EFT21119	14/10/2015	AG IMPLEMENTS NORTHAM PTY LTD	100HR WARRANTY SERVICE TO JOHN DEERE TRACTOR N11063. (PARTS ONLY - NO LABOR CHARGES)	- 188.05
EFT21120	14/10/2015	AGRIPARTS AND REPAIRS	REPAIR DRIVE SHAFT ON CELLI VERGE MOWER.	- 435.72
EFT21121	14/10/2015	AIREY TAYLOR CONSULTING	PROVISION OF PROFESSIONAL SERVICES REQUIRED TO ATTEND ON SITE AT NORTHAM AQUATIC CENTRE TO CHECK CONDITION OF SWIMMING POOL CONCRETE & PROVISION OF ANALYSIS OF DATA FROM CONCRETE CORE SURVEY & WATER SAMPLE TESTING.	- 17,147.90
EFT21122	14/10/2015	AJ SMITH WELDING	LOCATING & POTHOLING - GUMLEY ROAD BAKERS HILLS.	- 550.00
EFT21123	14/10/2015	ALTECH CHEMICALS LIMITED	RATES REFUND FOR ASSESSMENT A15826 LOT E70/03923 EXPLORATION LICENCE NORTHAM.	- 1,460.30
EFT21124	14/10/2015	ANDY'S PLUMBING SERVICE	JOB SITE - BERNARD PARK NORTHAM PUBLIC TOILET - CLEAR BLOCKAGE TO SEWER LINE JNR PAN & ALL SEWER LINE CLEAN OUT & SERVICE WATER LESS URINALS, FILL WITH CHEMICAL CHECK PLUMBING WORK IN ALL BUILDINGS.	- 695.20
EFT21125	14/10/2015	ARTISTS REVOLUTION	COMMUNITY GRANT 2015/2016.	- 5,000.00
EFT21126	14/10/2015	ASLAB PTY LTD	BASECOURSE TESTING - GUMLEY ROAD BAKERSHILL.	- 1,132.68
EFT21127	14/10/2015	AUSTRALIAN SAFETY ENGINEERS	ANNUAL SERVICE MSA AIRGO COMPACT BA SET X 2, O-RING X 2, BA CYLINDER - AIR FILL ONLY, BA CYLINDER LIFE EXPIRED, SERIAL NO LL0640, NEW 6.8L 300 BAR C/F BA CYLINDER.	- 1,227.73
EFT21129	14/10/2015	AV-SEC SECURITY SERVICES	SECURITY CHECKS, VISITOR CENTRE CALL OUTS.	- 302.50
EFT21130	14/10/2015	AVON A PARTY	HIRE OF RIDES FOR THE BALLOONING FESTIVAL.	- 2,700.00
EFT21131	14/10/2015	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY FOR THE PERIOD 15/9/2015 TO 28/9/2015.	- 1,792.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21132	14/10/2015	AVON HOME IMPROVEMENT CENTRE	REPAIRS NORTHAM SWIMMING POOL.	- 20,857.30
EFT21133	14/10/2015	AVON SPICE CAFE	CATERING FOR ORDINARY COUNCIL MEETING ON 16/9/2015.	- 374.00
EFT21134	14/10/2015	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR NOVEMBER AT NORTHAM VISITORS CENTRE, NORTHAM SES, BERT HAWKE OVAL, WUNDOWIE LIBRARY & TELECENTRE, NORTHAM REC CENTRE, WASTE DISPOSAL CENTRE & OLD GIRLS SCHOOL FOR OCTOBER & NOVEMBER 2015.	- 416.37
EFT21135	14/10/2015	AVON VALLEY ARTS SOCIETY (INC)	GUINEA FOWL PAINTING BY HOLLY LAMEY FOR NORTHAM VISITOR CENTRE.	- 300.00
EFT21136	14/10/2015	AVON VALLEY CONTRACTORS	SUPPLY & DELIVER 40M3 YELLOW S& TO BAKERS HILL OVAL AS REQUESTED (30/9/2015).	- 1,540.00
EFT21137	14/10/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	PUREX POOL CHLORLINE.	- 1,000.00
EFT21138	14/10/2015	AVON VALLEY NISSAN	PLANT SERVICE (N11069) AND REPAIRS TO N007.	- 1,637.59
EFT21139	14/10/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	VEGIE LAYER MILNES & AVIARY MIX FOR THE UPKEEP OF THE SWANS.	- 68.45
EFT21140	14/10/2015	AVON WASTE	HIRE OF BINS FOR THE BALLOONING FIESTA & COMMERCIAL & DOMESTIC RUBBISH COLLECTION.	- 112,690.70
EFT21141	14/10/2015	BEAUREPAIRES	REPLACE 1 X FRONT STEER TYRE 225/80R 17.5 YOKOHAMA. ROTATE SPARE & OTHER FRONT TYRE.	- 562.98
EFT21142	14/10/2015	BLACKWELL PLUMBING PTY LTD	REPAIR BROKEN TAP SUPPLY & INSTALL NEW WASH BASIN AT NORTHAM VISITORS CENTRE.	- 920.30
EFT21143	14/10/2015	BRIDGING WATERS (BW IMPORTS)	BRIDGING WATERS STOCK (BLUE WRENS ETC).	- 169.50
EFT21144	14/10/2015	C.Y.O'CONNOR INSTITUTE	CERTIFICATE 3 IN AGED CARE COURSES FEES FOR GAIL PIETERSIE, JOANNE FRENCH & RACHEL HAMPTON.	- 213.19
EFT21145	14/10/2015	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY UNIT MONTHLY SERVICE AT NORTHAM REC CENTRE.	- 693.20
EFT21146	14/10/2015	CATALYSE PTY LTD	COMMUNITY PERCEPTIONS SURVEY - FINAL 30% COUNCIL PRESENTATION, FOCUS GROUP RESEARCH.	- 27,852.00
EFT21147	14/10/2015	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO ASSORTED PLANT.	- 5,776.40
EFT21148	14/10/2015	CHEM-SAFE AUSTRALIA PTY LTD	CHEMICAL SAFETY TRAINING COURSE TLID2003A H&LE DANGEROUS GOODS/HAZARD SUBSTANCES AT NORTHAM ON 6 & 7TH OCTOBER.	- 2,900.00
EFT21149	14/10/2015	CJD EQUIPMENT PTY LTD	CHIESEL TOOTH FOR BACKHOE.	- 30.82

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21150	14/10/2015	CLACKLINE FENCING CONTRACTORS	FENCING REPAIRS PRIOR TO NORTHAM AG SHOW & DEPOT, REMOVE 7 DISPOSE EXISTING CHAINMESH SECTIONS, SUPPLY & INSTALL NEW HG GALVANISED CHAINMESH PANELS TO EXISTING BOUNDARY FENCING AT JUBILEE OVAL & SHIRE DEPOT REAR GATES.	- 600.00
EFT21151	14/10/2015	CLARK EQUIPMENT	WIPER ARM & WIPER BLADE FOR THE CLARK BOBCAT N006.	- 126.54
EFT21152	14/10/2015	COLIN DUNCAN GRANT	ASSORTED CLEANING AT BERT HAWKE CLUB HOUSE, CARPET AT NORTHAM RECREATION CENTRE AND NORTHAM DISTRICT SES.	- 1,310.00
EFT21153	14/10/2015	COMMUNITYWEST (INC)	REGISTRATION FOR MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS, KEN MARTIN MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS (2015-10-20), CHRISTOPHER MCLENNAN - MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASK (2015-10-20), GAI MARTIN - MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS (2015-10-20), RACHEL HAMPTON - MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS (2015-10-20) ROBERTA O'NEIL - MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS (2015-10-20) SUE DAWSON - MANUAL TASKS - DIRECT CLIENT SUPPORT & HOUSEHOLD TASKS (2015-10-20).	- 363.00
EFT21154	14/10/2015	CONCRETE BY ROSSI	SUPPLY & FINISH CONCRETE CRICKET PITCH.	- 9,900.00
EFT21155	14/10/2015	COURIER AUSTRALIA	FREIGHT CHARGES FOR THE LIBRARY & DEPOT FOR THE WEEK ENDING 21/08/2015.	- 717.83
EFT21156	14/10/2015	CUTTING EDGES EQUIPMENT PARTS	PURCHASE OF PLOWBOLTS FOR ASSORTED BACKHOES AT NORTHAM DEPOT.	- 56.50
EFT21157	14/10/2015	DUNNING INVESTMENTS PTY LTD	DUNNINGS ACCOUNT FOR THE MONTH OF SEPTEMBER 2015.	- 24,057.98
EFT21158	14/10/2015	E. & M.J. ROSHER PTY LTD	PURCHASE OF FUEL, OIL & TRANSMISSION FILTERS FOR PN0905.	- 243.50
EFT21159	14/10/2015	EP PROPERTY CARE SERVICES	MONTHLY GARDEN MAINTENANCE TO NORTHAM SWIMMING POOL.	- 514.80
EFT21160	14/10/2015	ESPLANADE HOTEL FREMANTLE	RANGER ACCOMODATION FOR TRAINING CONFERENCE.	- 432.50
EFT21161	14/10/2015	EVOLUTION TRAFFIC CONTROL PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES AT ZAMIA TERRACE WUNDOWIE ON 10/7/2015.	- 374.00
EFT21162	14/10/2015	FEDERALS FOOTBALL CLUB	FEDERALS FOOTBALL CLUB - KIDSPORTS REGISTRATION FOR - JED CASEY, KAYDN BEAZLEY, ZAC CASEY, BR&AN BEAZLEY, BOWIE MATTHEWS & SUPPLY OF REGISTRATION SOCKS & SHORTS FOR	- 1,360.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

			DESMOND BRAUN, WYATT COMBI & ETHAN COMBI.	
EFT21163	14/10/2015	GATE TRENCHING	INSTALLATION OF GULLIES & NEW GRATES AT GORDON ROAD & WELLINGTON STREET ROUNDABOUT.	- 19,752.02
EFT21164	14/10/2015	GIDGEGANNUP BASKETBALL CLUB	KIDSPORT REFUND SEASON 2015-2016 FOR DEON COLLARD FEES YEAR 10, KYLIE COLLARD FEES YEAR 4, DEON COLLARD - ADDITIONAL FEES ADULT TEAM MEMBER.	- 180.00
EFT21165	14/10/2015	GLENN STUART BEVERIDGE	REPAIRS/MAINTENANCE TO SWIMMING CLUB ROOF, BERNARD PARK PLAYGROUP, BERNARD PARK TOILETS, MAY ST KINDY, OLD GIRLS SCHOOL, AHIRE ADMIN, NORTHAM LESSER HALL AND NORTHAM TOWN HALL.	- 3,379.20
EFT21166	14/10/2015	GRAFTON ELECTRICS	ASSORTED ELECTRICAL REPAIRS AT NUMEROUS SHIRE SITES AND FACILITIES.	- 12,580.84
EFT21167	14/10/2015	GRIFFIN VALUATION ADVISORY	FINAL 70% OF AGREED FEE PER PROPOSAL FOR IMPROVEMENT, INFRASTRUCTURE & FINE ART ASSETS FOR INSURANCE & FINANCIAL REPORTING.	- 18,258.17
EFT21168	14/10/2015	HILLS CONCRETE PRODUCTS	60CM X 60CM X 5CM SLABS.	- 7.00
EFT21169	14/10/2015	HITSERT CONTRACTING	SUPPLY & INSTALL EXPOSED AGGREGATE CONCRETE SLAB IN GEORGE NUICH PARK.	- 10,670.00
EFT21170	14/10/2015	HOST AUTO REPAIRS	PLANT SERVICE AND MAINTENANCE ON ASSORTED VEHICLES.	- 8,426.80
EFT21171	14/10/2015	INVISION SIGNS AND DESIGNS	NAME BADGES FOR ANGI MCCLUSKEY, KOBUS NIEWOUDT & JOHN RUTHERFORD AS WELL AS BUSINESS CARDS.	- 187.55
EFT21172	14/10/2015	J CARBINES	PURCHASE OF HEALING COLOURS HEAD WRAPS, COMFY COTTON HEADBAND MULTI, MERINO WOOL WRAP FOR VISITOR CENTRE.	- 214.00
EFT21173	14/10/2015	JOHN WILLIAM LANE	RATES REFUND FOR ASSESSMENT A14489 123 THROSSELL STREET NORTHAM.	- 1,700.43
EFT21174	14/10/2015	KARINA MCROBERTS	SUPPLY OF BOOKS - CHELANDRA, BOOK TWO OF THE CHELANDRA TRILOGY & MASTER OF THE WORLD, BOOK THREE OF THE CHELANDRA TRILOGY.	- 60.00
EFT21175	14/10/2015	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF MINI EXCAVATOR FOR OLD TRAIN STATION MUSEUM.	- 280.50
EFT21176	14/10/2015	KLEENHEAT GAS	KURINGAL UNITS ANNUAL HIRE OF 16 GAS BOTTLES.	- 545.60
EFT21177	14/10/2015	LANDGATE	VALUATIONS.	- 2,486.42
EFT21178	14/10/2015	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	PURCHASE OF NORFOLK 240L BIN SURROUNDS ELECTROPLATED & POWDERCOATED HERITAGE RED, DIGITAL WRAP GRAPHICS, ARTWORK & PACKAGING & TRANSPORT.	- 17,034.60

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21179	14/10/2015	LB & ME GLASS	PAID LIFETIME UNSTERILISED \$250.00 DOG NOW STERILISED REFUND \$150.00.	-	150.00
EFT21180	14/10/2015	LEISURE INSTITUTE OF WA AQUATICS	CONFERENCE & SEMINARS - ANNUAL STATE CONFERENCE: LIWA AQUATICS MEMBER - FULL CONFERENCE - ANNUAL STATE CONFERENCE (TWO DAY CONFERENCE & DINNER) DELEGATE C HASSELL & M BEVAN, LIWA AQUATICS MEMBERSHIPS - 2015/2016 M BEVAN.	-	1,130.00
EFT21181	14/10/2015	LGIS - RISK MANAGEMENT	LGISWA AVON/CENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME PROJECT NUMBER 9464 SERVICES TO 29/9/2015 - RRC PROGRAM 2015/2016 FIRST INSTALMENT.	-	7,345.80
EFT21182	14/10/2015	LJ & GM BAKER	PURCHASE OF GOLD LEAF NECKLACES FOR SALE IN THE VISITORS CENTRE.	-	148.50
EFT21183	14/10/2015	LUPTONS LIQUID WASTE	PUMP OUT GREASE TRAP AT KILLARA DAY CENTRE.	-	360.00
EFT21185	14/10/2015	MATT GIRAUDO	FOR HYDRAULIC MODELLING AT LOT 85 GREY STREET.	-	2,640.00
EFT21186	14/10/2015	MCDOWALL AFFLECK PTY LTD	DESIGN OF OLD RAILWAY STATION CARPARK AND CONTRACT ADMINISTRATION FOR WUNDOWIE STORMWATER HARVESTING PROJECT.	-	6,270.00
EFT21188	14/10/2015	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE IN RELATION TO 55 GOOMALLING ROAD.	-	881.32
EFT21189	14/10/2015	MEGA-FIX	PURCHASE OF BOLTS FOR THE TRACTOR PN1207.	-	11.00
EFT21190	14/10/2015	METRO BEVERAGE CO PTY LTD	PURCHASE OF DRINKS FOR NORTHAM REC CENTRE.	-	300.50
EFT21191	14/10/2015	MOORE STEPHENS (WA) PTY LTD	PROGRESSIVE FEE FOR THE COMPILATION OF THE 2014-2015 ANNUAL FINANCIAL STATEMENTS IN ACCORDANCE WITH OUR ENGAGEMENT LETTER.	-	13,794.00
EFT21192	14/10/2015	NAVMAN WIRELESS PTY LTD	MONTHLY SUBSCRIPTION FEE 15/9/2015 TO 14/10/2015.	-	439.78
EFT21193	14/10/2015	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION.	-	663.30
EFT21194	14/10/2015	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & FIT FULL LAMINATED WINDSCREEN TO REGISTERED VEHICLE NO-10 938 AS SPECIFIED, 1 MAZDA BT-50 PN1401.	-	330.00
EFT21195	14/10/2015	NORTHAM AUTO ELECTRICS	REPLACE TRAILER LIGHT GLOBES BLOWN PN1221.	-	93.80
EFT21196	14/10/2015	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPER DELIVERIES.	-	173.30
EFT21197	14/10/2015	NORTHAM COURIER SERVICE	PICK UP CASE FROM SHIRE DEPOT & DELIVER TO CMM TECHNOLOGY & PICK UP CASE FROM CMM TECHNOLOGY & DELIVER TO SHIRE DEPOT.	-	35.20
EFT21198	14/10/2015	NORTHAM MITRE 10 SOLUTIONS	ASSORTED TOOLS/SUPPLIES.	-	131.92

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21199	14/10/2015	NORTHAM NETBALL ASSOCIATION	KIDSPORT FOR TYRA-LEE MOODY, MASON DYMNIKI, KYRA COURTENAY, &REW RYAN, DENELLE COLBUNG, REGAN BAIN, KITANA WILLIAMS, JANITA &ERSON, ETHLEE-MAY, CAROLINE BOYCE, DEBORAH FRED, SHEREE GARLETT, AISHA GARLETT, & EMILY COLBUNG.	- 1,700.00
EFT21200	14/10/2015	NORTHAM NURSERY	PLANTS AND GIFT VOUCHER.	- 3,175.00
EFT21201	14/10/2015	NORTHAM TOYOTA	ASSORTED PLANT SERVICES.	- 476.23
EFT21202	14/10/2015	NORTHAM VETERINARY CENTRE	CLIPPING OF SWAN WINGS, VACCINATION AND MICRO CHIP.	- 196.31
EFT21203	14/10/2015	OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY FOR KILLARA.	- 125.26
EFT21204	14/10/2015	OXTER SERVICES	SUPPLY OF ASSORTED SANITARY PRODUCTS AND CLEANING SUPPLIES AND CEMETERY INVOICING.	- 7,759.75
EFT21205	14/10/2015	PHILIP JOHN ROBINSON	WORKS IN KITCHEN AT JUBILEE PAVILION AS INSTRUCTED, REMOVAL OF OVERHEAD CUPBOARDS & REMOVE STOVE, FRIDGES & TABLES, TIDY UP BENCH TOP & REMOVE RUBBISH.	- 792.00
EFT21206	14/10/2015	PORTNER PRESS PTY LTD	EMPLOYMENT LAW UPDATE 7 2015.	- 97.00
EFT21207	14/10/2015	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE AS A SERVICE MONTHLY SUBSCRIPTION ENTERPRISE 50 LICENSE.	- 1,122.00
EFT21208	14/10/2015	QUAD SERVICES PTY LTD	CLEANING OF ASSORTED SITES.	- 2,843.94
EFT21209	14/10/2015	R & JT CONTRACTORS PTY LTD	REPAIRS TO BAKERS HILL STANDPIPE.	- 134.30
EFT21210	14/10/2015	ROAD SIGNS AUSTRALIA	OVERFLOW PARKING - SIGNS X 2.	- 149.60
EFT21211	14/10/2015	RONDA LORRAINE KAYE TOWLE	REIMBURSEMENT FOR FEES PAID FOR FIRST AID COURSE ON 19/09/2015.	- 160.00
EFT21212	14/10/2015	SETH WILLIAM TUCKER T/A TUCKERBUILT	STIRLING STREET HAND RAIL - INSTALLATION OF NEW GALVANISED HAND RAIL, CORED IN EXISTING LIMESTONE RETAINING WALL MADE STRAIGHT TO FOLLOW WALL (INCLUDING MATERIALS & MACHINERY HIRE).	- 3,190.00
EFT21213	14/10/2015	SHIRE OF DOWERIN	AROC EQUIPMENT HIRE FOR THE BALLOONING FESTIVAL.	- 660.00
EFT21214	14/10/2015	SLAV'S CLEANING SERVICE	CLEANING OF ADMINISTRATION CENTRE CONTRACT CLEANING FOR SEPTEMBER DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS.	- 8,576.01

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21215	14/10/2015	SONTEC INTERGRATED SYSTEMS	SERVICE CALL OUT - COMPLETED EQUIPMENT & SYSTEM CHECKS. CHECKED PROGRAMMING & FOUND SYSTEM TIME WAS INCORRECT, ADJUSTED & TESTED, ALL OK, REPLACED 2X BATTERIES. TRAVEL TIME TO SITE & RETURN.	- 823.77
EFT21216	14/10/2015	SOUTHERN BROOK COMMUNITY ASSOCIATION	EVENT SUPPORT (AUSTRALIA DAY) AND ANNUAL ALLOCATION FOR 2015/16.	- 3,690.00
EFT21217	14/10/2015	SPECIALE SMASH REPAIRS	REPAIRS TO LANDCRUISER TROOP CARRIER (1CIZ913) REPAIRS TO L/H REAR BUMPER (INSURANCE NOT CLAIMED DUE TO AMOUNT).	- 1,021.68
EFT21218	14/10/2015	SPORTSPOWER NORTHAM	PURCHASE OF SPORTING EQUIPMENT WHISTLES, BATTERY OPERATED TIMERS, FLOORBALLS, NETBALLS, BIBS FOR NETBALL, INDOOR SOCCER BALLS FOR NORTHAM REC CENTRE.	- 440.00
EFT21219	14/10/2015	ST JOHN AMBULANCE AUSTRALIA	FIRST AID KIT SERVICING FOR KILLARA AND BUSHFIRE BRIGADES.	- 321.77
EFT21220	14/10/2015	STEVEN BRUCE POLLARD	COUNCILLOR PLAQUE REIMBURSEMENT.	- 75.20
EFT21221	14/10/2015	TEMEL'S TURKISH FOOD VAN	FOOD FOR VOLUNTEERS AT THE BALLOONING FESTIVAL.	- 43.00
EFT21222	14/10/2015	THE FACTORY	SUPPLY & RETURN OF DECORATIONS, INSTALLATION & REMOVAL OF DELUXE CHRISTMAS DECORATIONS FOR THE CHRISTMAS PERIOD 2015/2016 CUSTOM GARLANDS FOR AVON TERRACE LED TREE LIGHT FOR 10 TREES ON FITZGERALD ST, FIRST 50% PAYMENT FOR COST OF MATERIALS & ASSEMBLY OF DECORATIONS READY FOR INSTALL & FINAL 50% WILL BE INVOICED ON COMPLETION & INSTALL OF JOB.	- 12,773.75
EFT21223	14/10/2015	THE FARM SHOP	PURCHASE OF ENERGY TURF 20KG.	- 1,031.25
EFT21224	14/10/2015	THE SUNDAY TIMES	ADVERTISING.	- 1,014.75
EFT21225	14/10/2015	THE WORKWEAR GROUP	ASSORTED STAFF UNIFORMS.	- 783.70
EFT21226	14/10/2015	THE YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING OF THE BALLOONING FESTIVAL.	- 293.40
EFT21227	14/10/2015	TOURISM COUNCIL	VICTORIA JONES ATTENDANCE AT 2015 WA TOURISM CONFERENCE.	- 385.00
EFT21228	14/10/2015	VODAFONE	MESSAGING SERVICE FOR IRISHTOWN SES & BRIGADE FOR THE PERIOD 01/9/2015 TO 30/9/2015.	- 251.97
EFT21229	14/10/2015	WALLIS TIMBER FLOORS	SAND & COAT FLOORS TO ENTRY & MAIN ROOM (RHS) IN OLD GIRLS SCHOOL & REPAIR DAMAGED FLOOR BOARDS FOR INSURANCE CLAIM.	- 2,705.00
EFT21230	14/10/2015	WEAVER NEWSPAPERS LIMITED	ADVERTISEMENT IN SENIOR SCENE NEWSPAPER (1/4 PAGE AD 450 WORD EDITORIAL, & IMAGE - REGIONAL FEATURE).	- 440.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21231	14/10/2015	WESTCARE INDUSTRIES	2 X REFLECTIVE VESTS SCREEN PRINTED RANGER" ON REAR."	- 75.90
EFT21232	14/10/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 219 INTEREST PAYMENT - BOWLING CLUB DEVELOP.	- 15,159.56
EFT21233	14/10/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SERVICE/REPAIRS TO ASSORTED PLANT.	- 3,191.00
EFT21234	14/10/2015	WHEATBELT SAFETYWEAR	ASSORTED SAFETY WEAR FOR STAFF.	- 290.00
EFT21235	14/10/2015	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE FOR PERIOD 1/9/2015 TO 30/9/2015 OF FIRE ALARM SYSTEM.	- 143.89
EFT21236	14/10/2015	WUNDOWIE AND DISTRICTS MENS SHED INC	ANNUAL ALLOCATION OF FUNDS TO THE WUNDOWIE MENS SHED FOR MAINTENANCE OF THE WUNDOWIE COMMUNITY BUS.	- 1,500.00
EFT21237	14/10/2015	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	PURCHASE OF ASSORTED SOUVENIRS FOR NORTHAM VISITOR CENTRE.	- 734.28
EFT21238	14/10/2015	YELLOWMETAL	LARGE BOLLARDS, SMALL BOLLARDS.	- 1,353.00
			SUB TOTAL EFT MUNICIPAL	- 461,052.35
EFT21239	15/10/2015	TOTAL EDEN	TRANSFER TRUST BONDS TOTAL EDEN TO MUNI ACCOUNT 13493203.	- 25,719.55
			SUB TOTAL EFT TRUST	- 25,719.55
EFT21240	16/10/2015	AUTOPRO NORTHAM		- 284.36
EFT21241	16/10/2015	MCINTOSH & SONS	PURCHASE OF PLANT EQUIPMENT.	- 395.71
EFT21242	16/10/2015	TOTAL EDEN	REFUND OF RETENTION MONIES (TENDERS 4, 5 & 6 OF 2013) & INTEREST EARNED.	- 28,033.48
EFT21243	16/10/2015	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	PURCHASE OF FUEL AT EL CABALLO ROADHOUSE & CALTEX NORTHAM FOR THE PERIOD OF SEPTEMBER 2015.	- 205.67
EFT21244	16/10/2015	MATHEW MACQUEEN	PLANNING , ENGINEERING & EARTH WORKS COSTS FOR CLACKLINE FIRE SHED EXTENSION.	- 4,207.50
EFT21245	23/10/2015	THE VINTAGE SPORTS CAR CLUB OF WA (INC)	COMMUNITY GRANT TO THE NORTHAM FLYING 50 MOTOR EVENT 2016.	- 20,000.00
EFT21246	23/10/2015	ALLPUMPS & WATERBORING	SUPPLY OF NEW AERATORS - 2 X 15HP OTTERBINE GIANT FOUNTAIN AERATORS, 2 X OTTERBINE TRIAD GIANT FOUNTAIN NOZZLES, 2 OTTERBINE GIANT FOUNTAIN ZINC ANODES, 2 X OTTERBINE GIANT FOUNTAIN SPARE FILTER SCREENS, 2 OTTERBINE GIANT FOUNTAIN 8 LIGHT LED SET, OTTERBINE GIANT FOUNTAIN ANCHORS.	- 63,417.40
EFT21247	23/10/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAYRUN 07/10/2015 TO 20/10/2015.	- 53,683.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21248	23/10/2015	AVON VALLEY NISSAN	PURCHASE OF MITSUBISHI CHALLENGER 4X4 AUTO WAGON WHITE, COMPLETE WITH WEATHERSHIELDS STEEL FRONT PROTECTION BAR 4X12V PLUGS TO FRON & 3 X 12V PLUGS TO REAR & SECOND BATTERY 385 SPOT LIGHTS RUBBER FLOOR MATS REAR DUST DEFLECTOR, UNDERBODY PROTECTION, TOW BAR, FIT SUPPLIED LIGHTS, FIT SUPPLIED FRIDGE SLIDER INSTALL CARGO BARRIER, & TRADE IN OF 2013 NISSAN NAVARRA.	- 26,207.00
EFT21249	23/10/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 463.72
EFT21250	23/10/2015	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	INSURANCE INSTALLMENT/COVER.	- 284,218.00
EFT21251	23/10/2015	MALATESTA ROAD PAVING & HOT MIX	SPRAY SEAL OF MITCHELL AVENUE PARKING BAY, SUPPLY DELIVERY & SPRAY.	- 13,500.19
EFT21252	23/10/2015	MAXXIA PTY LTD	PAYROLL DEDUCTIONS.	- 514.32
EFT21253	23/10/2015	NORTHAM HOLDEN	NEW HOLDEN COMMODORE STORM SEDAN.	- 34,599.00
EFT21254	23/10/2015	NORTHAM ISUZU UTE	NEW ISUZU MU-X 4X4 LST AUTO 3.0L T/DIESEL.	- 24,797.80
EFT21255	23/10/2015	TOTAL EDEN	CONSTRUCTION OF WUNDOWIE SKATE PARK PROGRESS CLAIM NUMBER 2.	- 85,087.53
EFT21256	23/10/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 224 & 225 FIXED COMPONENT.	- 89,928.83
EFT21257	23/10/2015	STEWARTS PHARMACY	PURCHASE OF MEDICATIONS FOR DAVID HALLETT.	- 200.92
EFT21258	23/10/2015	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF PLANT REPAIRS AND EQUIPMENT.	- 580.93
EFT21259	23/10/2015	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PURCHASE OF A PARKER RUBBER HOSE.	- 10.42
EFT21260	23/10/2015	AUSTRALIA POST	AUSTRALIA POST FOR THE MONTH OF SEPTEMBER 2015.	- 996.13
EFT21261	23/10/2015	AUSTRALIAN SAFETY ENGINEERS	SERVICE OF SELF CONTAINED BREATHING APPARATUS (OXIDATION PONDS) & 6.8L 300BAR C/F BA CYLINDER.	- 1,325.73
EFT21262	23/10/2015	AUTOPRO NORTHAM	SOCKET SET.	- 59.01
EFT21263	23/10/2015	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE.	- 302.50
EFT21264	23/10/2015	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY 30 HOURS PER WEEK FROM 29/9/2015 TO 11/10/2015.	- 1,598.00
EFT21265	23/10/2015	AVON FIBRE TECH	REPAIRS TO ROUNDABOUTS AFTER VEHICLE DAMAGE.	- 1,100.00
EFT21266	23/10/2015	AVON TOURISM INCORPORATED	A 1/9TH PAGE ADVERTISEMENT IN THE 2016 AVON VALLEY HOLIDAY PLANNER/NORTHAM SECTION.	- 330.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21267	23/10/2015	AVON VALLEY ARTS SOCIETY (INC)	ANNUAL SPONSORSHIP AND STOCK PURCHASE FOR VISITOR CENTRE.	- 5,638.70
EFT21268	23/10/2015	AVON VALLEY CONTRACTORS	PLANT HIRE.	- 14,520.00
EFT21269	23/10/2015	AVON VALLEY CONTRACTORS	LOWLOADER HIRE TO CART ROLLER FROM GRASS VALLEY TO OLD COACH ROAD.	- 374.00
EFT21270	23/10/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF PLANT EQUIPMENT.	- 264.20
EFT21271	23/10/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	DINGO HIRE HALF DAY WITH BUCKET & TRENCH HIRE FOR DINGO.	- 280.00
EFT21272	23/10/2015	BAKERS HILL VOLUNTEER BUSHFIRE BRIGADE	BURNING OF GREEN WASTE STOCKPILE AT THE INKPEN ROAD LANDFILL SITE MANAGED BY THE BAKERS HILL VBFB.	- 5,500.00
EFT21273	23/10/2015	BEAUREPAIRES	PURCHASE OF ASSORTED TYRES FOR PLANT.	- 2,403.33
EFT21274	23/10/2015	BLACKWELL PLUMBING PTY LTD	ASSORTED PLUMBING REPAIRS.	- 2,177.84
EFT21275	23/10/2015	BOC LIMITED	BALLOON GAS FOR BALLOONING FIESTA.	- 61.88
EFT21276	23/10/2015	C.Y.O'CONNOR INSTITUTE	COURSE FEES - DIPLOMA LOCAL GOVERNMENT ADMINISTRATION FOR ALYSHA MAXWELL.	- 150.00
EFT21277	23/10/2015	CADD'S FASHIONS	X1 HI VIS ORANGE & NAVY COOLWEAR SHIRT LONG SLEEVE WITH SHIRE OF NORTHAM LOGO FOR JASON WHITEAKER & X2 SIZE 36R NAVY BLUE CARGO PANT WITH SHIRE OF NORTHAM LOGO FOR CLINTON KLEYNHANS.	- 94.20
EFT21278	23/10/2015	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY SERVICES FOR NORTHAM ADMIN BUILDING, BAKERS HILL PAVILLION, BAKERS HILL PAVILLION, BERT HAWKE PAVILLION, JUBILEE PAVILLION, NORTHAM LIBRARY, SENIORS HALL, RAILWAY MUSEUM, SWIMMING POOL, TOWN HALL, NORTHAM DEPOT & WUNDOWIE HALL.	- 344.51
EFT21279	23/10/2015	CENTRAL MOBILE MECHANICAL REPAIRS	ASSORTED REPAIRS TO MOWERS AND FIRE FIGHTING PUMP.	- 2,739.77
EFT21280	23/10/2015	CHEFMASTER AUSTRALIA	PURCHASE OF 100 HEAVY DUTY BLACK PLASTIC BAGS.	- 166.20
EFT21281	23/10/2015	COFFEY ENVIRONMENTS	BRABAZON HOUSE SITE - MONITORING - QUOTE DATED 22.10.2015 FOR \$14,212.	- 4,161.56
EFT21282	23/10/2015	COMMARINE	INSTALLATION OF SUPPLIED VERTEX HANDHELD CHARGER TO CARGO BARRIER IN CESM NEW VEHICLE.	- 220.00
EFT21283	23/10/2015	COUNTRY COPIERS NORTHAM	STATIONERY AND PRINTING.	- 76.65
EFT21284	23/10/2015	COURIER AUSTRALIA	FREIGHT CHARGES.	- 603.37
EFT21285	23/10/2015	DAVID GRAY & CO PTY LTD	MGB 240LT DARK GREEN COMPLETE X 8 & FREIGHT.	- 586.92

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21286	23/10/2015	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2015/16 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36L & 36M, ESL INCOME LOCAL GOVERNMENT.	- 7,065.23
EFT21287	23/10/2015	DORMA AUSTRALIA PTY LTD	REPAIRS TO DOORS BEEPING IN MAIN RECEPTION AFTER POWER OUTAGE, LIBRARY DOOR ACROSS THE ROAD NEEDS TO BE SERVICED ALSO DOOR CUSTOMERS ALARM FAULT INDICATED.	- 642.35
EFT21288	23/10/2015	DUN & BRADSTREET AUSTRALIA	DEBT COLLECTION CHARGES (SOLICITOR FEES) FOR ASSORTED PROPERTIES.	- 892.20
EFT21289	23/10/2015	ELDERS LIMITED	GLYPHOSATE CT 20L BYFARN X 4.	- 435.60
EFT21290	23/10/2015	EP PROPERTY CARE SERVICES	ASSORTED CLEANING AND MAINTENANCE AT NORTHAM SWIMMING POOL, BROOME TERRACE AND BERNARD PARK.	- 1,062.60
EFT21291	23/10/2015	FIRE AND SAFETY WA	SUPPLY OF PPE EQUIPMENT FOR FIRE BRIGADES.	- 7,060.38
EFT21292	23/10/2015	FULTON HOGAN INDUSTRIES PTY LTD	PURCHASE OF 2 DRUMS OF EMULSION.	- 572.00
EFT21293	23/10/2015	GLENN STUART BEVERIDGE	ASSORTED BUILDING MAINTENANCE AT VARIOUS SITES.	- 5,612.20
EFT21294	23/10/2015	GREENWAY ENTERPRISES	SIGNET FIELD MARKING PAINT BLACK 15LT X 3.	- 252.78
EFT21295	23/10/2015	HILLBILLY HAULAGE	COURIER BA TO AUSTRALIAN SAFETY ENGINEERS ON THE 15/9/2015 & 12/10/2015.	- 33.00
EFT21296	23/10/2015	HOST AUTO REPAIRS	LIGHT TANKER BUSH FIRE ANNUAL SERVICE OF 1DJA799 - TOYOTA LANDCRUISER.	- 963.75
EFT21297	23/10/2015	INVISION SIGNS AND DESIGNS	BUSINESS CARDS AND NAME BADGES FOR STAFF.	- 149.60
EFT21298	23/10/2015	IXOM OPERATIONS PTY LTD	SERVICE FEE - CHLORINE BUSINESS 2030, QTY 3 X PACKAGING - 920 KG CYLINDER - CHLORINE.	- 505.89
EFT21299	23/10/2015	JAYSEY TRANSPORT	3 X OVER SIZE PALLETS OF BIN SURROUNDS FREIGHT CHARGE.	- 215.82
EFT21300	23/10/2015	JGB CRANES PTY LTD	HENRY STREET OVAL, LIFT FOOTBALL GOAL POSTS OUT OF GROUND.	- 1,113.75
EFT21301	23/10/2015	KARINA MCROBERTS	BOOKS - JUGGERNAUT, BOOK THREE OF CHELANDRA TRILOGY & THE PALACE OF THE STARS A NOVEL OF YORK, WA.	- 60.00
EFT21302	23/10/2015	LANDGATE	LAND ENQUIRY SEARCH FOR CERTIFICATE OF TITLE FROM LANDGATE.	- 24.60
EFT21303	23/10/2015	LANDMARK	ROUND UP AND ENVIRODYE BLU.	- 868.12
EFT21304	23/10/2015	LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	CONTRIBUTION AVON BRANCH SCHOLARSHIP 2015-2016.	- 100.00
EFT21305	23/10/2015	MARKETFORCE	ASSORTED ADVERTISING.	- 3,911.05
EFT21306	23/10/2015	MARY CATHERINE OVERTON	RATES REFUND FOR ASSESSMENT A14034 5 EAGLE PLACE NORTHAM.	- 1,490.04

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21307	23/10/2015	MAYBERRY HAMMOND & CO	LEGAL COSTS FOR LEASES.	- 842.27
EFT21308	23/10/2015	NEW NORCIA SERVICES	ANGI MCCLUSKEY & HAYLEY FINDLAY ATTENDANCE AT NEW NORCIA LIBRARY LECTURE.	- 160.00
EFT21309	23/10/2015	NORTHAM & DISTRICTS GLASS SERVICE	BERT HAWKE PAVILION REPLACING BROKEN GLASS TO DOOR AFTER BREAK IN.	- 237.60
EFT21310	23/10/2015	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FOR 2015/2016 - COOPER ADAMS, MILLY ADAMS, TOM ADAMS, JAIDEN BARTLETT, SEAN BARTLETT, LAUREN BARTLETT, LEO DAVEY, THOMAS DAVEY, MASON DYMNICKI, SKYE DYMNICKI, COURTENEY MUIR, HOLLY MUIR, AIMEE MUIR, EMELIE MUIR, BAILEY ROSE, CODY ROSE & CHLOE-LEI ROSE.	- 2,190.00
EFT21311	23/10/2015	NORTHAM FEED & HIRE	SWAN FOOD.	- 512.60
EFT21312	23/10/2015	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED EQUIPMENT, TOOLS AND SUPPLIES.	- 1,083.62
EFT21313	23/10/2015	NORTHAM VETERINARY CENTRE	ASSORTED VETERINARY SERVICES.	- 498.19
EFT21314	23/10/2015	OFFICEWORKS SUPERSTORES PTY LTD	KILLARA STATIONERY ORDER.	- 109.87
EFT21315	23/10/2015	OXTER SERVICES	SUPPLY OF ASSORTED SANITARY PRODUCTS AND CLEANING SUPPLIES.	- 2,296.32
EFT21316	23/10/2015	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	COMMISSION ON TICKET SALES.	- 416.71
EFT21317	23/10/2015	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR AROUND THE TOWNS FOR THE MONTH OF SEPTEMBER 2015.	- 77.00
EFT21318	23/10/2015	RED DOT STORES	ASSORTED SUPPLIES FOR KILLARA AND PINK RIBBON DAY.	- 162.69
EFT21319	23/10/2015	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR SEPTEMBER 2015.	- 2,349.51
EFT21320	23/10/2015	ROAD SIGNS AUSTRALIA	PURCHASE OF SIGNS AND LINE MARKING PAINT.	- 792.00
EFT21321	23/10/2015	ROADS2000	SUPPLY & LAY KERB LINE ASPHALT CORRECTOR IN BYFIELD STREET.	- 8,801.64
EFT21322	23/10/2015	ROYAL LIFE SAVING SOCIETY WA	POOL LIFEGUARD RE-QUALIFICATION FOR MEAGEN BEVAN & COLIN HASSELL.	- 260.00
EFT21323	23/10/2015	SANTALEUCA FORESTRY	SANDALWOOD NUT NOUGAT FOR THE VISITORS CENTRE.	- 92.00
EFT21324	23/10/2015	SKATEBOARDING WA	SKATEBOARDING WA WUNDOWIE SKATEPARK OPENING EVENT.	- 1,369.50
EFT21325	23/10/2015	SKILL HIRE WA PTY LTD	LABOUR HIRE.	- 14,402.85
EFT21326	23/10/2015	SPECIALISED TREE SERVICE	ARBORICULTURAL WORK CARRIED OUT AT THE CEMETERY PRUNING/REMOVING DEAD TREES AT THE FRONT OF THE CEMETERY ALONG KATRINE RD & REAR OF TOILET BLOCK.	- 6,500.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21327	23/10/2015	ST JOHN AMBULANCE AUSTRALIA	ASSORTED KIT SERVICING.	- 202.42
EFT21328	23/10/2015	STERIHEALTH SERVICES PTY LTD	STEEL WALL SAFE SERVICE 6-20 UNITS.	- 314.78
EFT21329	23/10/2015	SUPERCIVIL	SUPPLY & LAY KERBING TO SELBY STREET.	- 32,008.90
EFT21330	23/10/2015	T-QUIP	MAINTENANCE FOR FOOTPATH SWEEPER.	- 20.90
EFT21331	23/10/2015	THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF PHOTOCOPY PAPER A480 X 200, 10 X A380 COPYMATE TRUTONE, A480 FLYING COLOURS-LILAC X 3, A480 REFLEX-GREEN X 3.	- 1,041.15
EFT21332	23/10/2015	THE RIVERSIDE HOTEL	CATERING FOR ORDINARY COUNCIL MEETING ON 19TH AUGUST 2015.	- 360.00
EFT21333	23/10/2015	UDLA	FOR LANDSCAPE ARCHITECTURAL CONSULTANCY SERVICES ASSOCIATED WITH THE AVON CENTRAL MALL NORTHAM - PREPARATION OF DRAFT CONCEPT PLAN.	- 5,898.75
EFT21334	23/10/2015	VERLINDENS ELECTRICAL SERVICE (WA)	KILLARA ADULT DAY CARE & RESPITE CENTRE - 2 BURGOYNE STREET, NORTHAM - ATTEND TO FAULTY POWER SERVICES TO KITCHEN AS REQUESTED INSPECT POWER FAULT, RESTORE POWER TO TWO KITCHEN CIRCUITS & RESET SECURITY LIGHT CIRCUIT & TURN OVERRIDE SWITCHOFF, SUSPECT FAULTY APPLIANCE CAUSED RCD TO TRIP.	- 104.50
EFT21335	23/10/2015	VERMEER (WA & NT)	VERMEER SC30 TX STUMP GRINDER/CUTTER.	- 24,860.00
EFT21336	23/10/2015	VODAFONE	IRISHTOWN BRIGADE & SES MESSAGING SERVICE FOR THE MONTH OF SEPTEMBER 2015.	- 252.21
EFT21337	23/10/2015	WA CONTRACT RANGER SERVICES	CAT IMPOUND & TEMPORARY CARE AS REQUESTED BY THE SHIRE OF NORTHAM FOR THE MONTH OF SEPTEMBER AS PER SERVICE AGREEMENT.	- 770.00
EFT21338	23/10/2015	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	SHIRE OF NORTHAM COMMUNITY GRANT - BOXING PROGRAM FOR DISADVANTAGED YOUTH (V CARUANA).	- 4,266.00
EFT21339	23/10/2015	WA TREEWORKS	MULCHING OF APPROXIMATELY 2000M3 OF GREEN WASTE AT THE SHIRE OF NORTHAM'S OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. INCLUDES REMOVING ANY RUBBISH FROM GREEN WASTE. STOCK PILE BEFORE MULCHING & GRINDING DOWN OF ALL STUMPS, LOGS & VIABLE MATERIAL.	- 14,520.00
EFT21340	23/10/2015	WATTLEUP TRACTORS	SUPPLY OF PART NUMBER TX411-160-842-BLADES FOR HOWARD PRO CUT MOWER & PART NUMBER TX411-322-050 NUTS & BOLTS FOR HOWARD PROCUT MOWER.	- 287.75
EFT21341	23/10/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ASSORTED PLANT MAINTENANCE AND REPAIRS.	- 752.00

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

EFT21342	23/10/2015	WHEATBELT SAFETYWEAR	2 X HI VIS WEATHERPROOF VEST'S, 10 X 450MM TRAFFIC CONES & 2 SHARPS CONTAINERS.	- 204.00
EFT21343	23/10/2015	WORMALD FIRE (WA)	SUPPLY & INSTALL BACK UP BATTERIES FOR FIRE PANEL AT TOWN HALL.	- 255.20
EFT21344	29/10/2015	DEPARTMENT OF ENVIRONMENT REGULATION	LANDFILL LEVY JULY TO SEPTEMBER 2015 RETURN PERIOD.	- 4,262.54
			SUB TOTAL EFT MUNICIPAL	- 942,976.71
34311	09/10/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 51.60
34312	09/10/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 41.00
34313	09/10/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,145.00
34314	09/10/2015	SYNERGY	ELECTRICITY FOR SHIRE ADMIN AND WUNDOWIE POOL.	- 3,831.35
34315	09/10/2015	WATER CORPORATION	ASSORTED WATER CHARGES.	- 2,419.90
34316	14/10/2015	A COUNTRY PRACTICE	ASSORTED VETERINARY SERVICES.	- 1,051.90
34317	14/10/2015	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	STAFF TRAINING COURSES.	- 1,227.00
34318	14/10/2015	CLACKLINE PROGRESS ASSOCIATION	ANNUAL BUDGET ALLOCATION FOR 2015/2016 FOR CLACKLINE PROGRESS ASSOCIATION.	- 3,300.00
34319	14/10/2015	EMU ESSENCE	PURCHASE OF ASSORTED CREAMS & OILS FOR THE VISITORS CENTRE.	- 861.95
34320	14/10/2015	ENGEL WORLD	ENGEL 560 FRIDGE SLIDE FOR CESM VEHICLE.	- 350.00
34321	14/10/2015	GREY STREET SURGERY	PRE-EMPLOYMENT MEDICAL FOR MAXWELL WILLIAMS.	- 165.00
34322	14/10/2015	JOANNE LEE FERNIHOUGH	CROSSOVER RE-IMBURSEMENT A12181-18 NEWCASTLE RD JOANNE FERNIHAUGH.	- 500.00
34323	14/10/2015	LUCY'S TEAROOMS	ASSORTED CATERING.	- 1,090.00
34324	14/10/2015	NORTHAM BETTA HOME LIVING	PURCHASE OF FAN AND CAMERA.	- 212.95
34325	14/10/2015	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANT SERVICES AND SUPPLY OF EQUIPMENT.	- 2,065.00
34326	14/10/2015	PETTY CASH	PETTY CASH REIMBURSEMENT FOR 28/8/2015 TO 06/10/2015 FOR KILLARA.	- 187.05
34327	14/10/2015	PFD FOOD SERVICES PTY LTD	PURCHASE OF FOOD FOR KILLARA KITCHEN.	- 223.90
34328	14/10/2015	SHIRE OF NORTHAM	PLANNING APPLICATION FEES A16120/P2103/OPA283 INKPEN FIRE SERVICES BUILDING	- 1,163.80
34329	14/10/2015	SYNERGY	ASSORTED ELECTRICITY CHARGES.	- 12,153.68
34330	14/10/2015	TELSTRA CORPORATION	ASSORTED TELSTRA ACCOUNT CHARGES.	- 1,496.24
34331	14/10/2015	WATER CORPORATION	ASSORTED WATER CHARGES.	- 6,359.64

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

34332	23/10/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 51.60
34333	23/10/2015	DEPARTMENT OF HOUSING	RATES REFUND FOR ASSESSMENT A10861 54 GAIRDNER STREET NORTHAM.	- 19,947.02
34334	23/10/2015	EMU ESSENCE	30 X EMU DEEP RUB FOR VISITORS CENTRE.	- 545.00
34335	23/10/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 41.00
34336	23/10/2015	NORTHAM BETTA HOME LIVING	VAX COMMERCIAL VACUUM FOR KILLARA.	- 349.00
34337	23/10/2015	PETTY CASH	FLOAT FOR POOLS.	- 500.00
34338	23/10/2015	PFD FOOD SERVICES PTY LTD	PURCHASE OF MEXICAN MEATBALL BUTLERS FOR KILLARA.	- 77.40
34339	23/10/2015	SHIRE OF NORTHAM	RUBBISH CHARGES FOR WUNDOWIE POOL AND PAYROLL DEDUCTIONS.	- 1,675.00
34340	23/10/2015	SYNERGY	ASSORTED ELECTRICITY CHARGES.	- 16,456.17
34341	23/10/2015	TELSTRA CORPORATION	ASSORTED TELSTRA ACCOUNT CHARGES.	- 5,520.96
34342	23/10/2015	WATER CORPORATION	ASSORTED WATER CHARGES.	- 2,164.30
34343	29/10/2015	AUSTRALIAN TAXATION OFFICE - PAYG	SUPERANNUATION GUARANTEE CHARGE STATEMENT OCTOBER 2011 - DECEMBER 2011 SHARRON MILLER REF - PRN 460119919513.	- 1,178.63
			TOTAL MUNICIPAL CHEQUES	- 88,572.04
DD9101.1	06/10/2015	WA SUPER	PAYROLL DEDUCTIONS.	- 24,310.85
DD9101.2	06/10/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 226.52
DD9101.3	06/10/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 344.19
DD9101.4	06/10/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 92.04
DD9101.5	06/10/2015	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 182.95
DD9101.6	06/10/2015	COMMONWEALTH BANK GROUP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 92.90
DD9101.7	06/10/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 2,216.92
DD9101.8	06/10/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 221.81
DD9101.9	06/10/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 181.59
DD9122.1	06/10/2015	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT RECREATION CENTRE 6/10/15	- 1,067.00
DD9131.1	12/10/2015	BANKWEST	ROSS RAYSON MASTERCARD 22/8/15 TO 22/9/15, FACE BOOK ADVERTISING, FACE BOOK ADVERTISING, FACE BOOK ADVERTISING, COLES - STAFF PRESENT STACEY, WOOLWORTHS W4326 CONSUMABLES, COLES - FUEL FOR RECREATON VEHICLE, GST	- 279.52

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

DD9131.1	12/10/2015	BANKWEST	CHADD HUNT MASTERCARD 22/8/15 TO 22/9/15, SHIRE OF NORTHAM LICENCE-INSURANCE OF LICENCE, SHIRE OF NORTHAM LICENCE- RECORDING FEE, JET PETS ANIMAL TR, DEPT OF PARKS/WILDLIFE, SHIRE OF NORTHAM-INSURANCE OF LICENCE, SHIRE OF NORTHAM-INSURANCE OF LICENCE, FILDES FOOD SAFETY PTY, ASIC, NORTHAM VISITORS CENTRE-GIFT PURCHASE STAFF MEMBER, GST	- 1,359.65
DD9131.1	12/10/2015	BANKWEST	JASON WHITEAKER MASTERCARD 22/8/15 TO 22/9/15, SUBWAY NORTHAM - LUNCH ABORIGINAL ENVIRONMENT CENTRE, AUSTRALIAN POST NORTHAM, SUBWAY NORTHAM - FIRE WARDENS LUNCH, SUBWAY NORTHAM - FIRE WARDENS LUNCH, APPLE ITUNES STORE, GST	- 337.79
DD9131.1	12/10/2015	BANKWEST	CLINTON KLEYNHANS MASTERCARD 22/8/15 TO 22/9/15, BOULEVARD COFFEE POT - COMMUNITY CONSULTING, EXCEL SERV SOLUTIONS, WHEATBELT GENERAL PRACTICE - PRE EMPLOYMENT MEDICAL SUZANNE SAMS, LIQUOR BARONS NORTHAM, EXCEL SERV SOLUTIONS, BP FORESTFIELD - FUEL, GST	- 412.06
DD9168.1	20/10/2015	WA SUPER	PAYROLL DEDUCTIONS.	- 24,455.88
DD9168.2	20/10/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 66.61
DD9168.3	20/10/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 226.52
DD9168.4	20/10/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 345.32
DD9168.5	20/10/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 162.33
DD9168.6	20/10/2015	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 204.47
DD9168.7	20/10/2015	COMMONWEALTH BANK GROUP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 86.75
DD9168.8	20/10/2015	QSUPER	SUPERANNUATION CONTRIBUTIONS.	- 136.74
DD9168.9	20/10/2015	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 70.85
DD9101.10	06/10/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 244.42
DD9101.11	06/10/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95
DD9101.12	06/10/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 266.73
DD9101.13	06/10/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 255.77
DD9101.14	06/10/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 92.43
DD9168.10	20/10/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 2,281.19
DD9168.11	20/10/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 273.32

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

DD9168.12	20/10/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 183.85
DD9168.13	20/10/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 244.42
DD9168.14	20/10/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95
DD9168.15	20/10/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 266.73
DD9168.16	20/10/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 255.77
			TOTAL DIRECT DEBIT	- 6,2489.79
PAYROLL	08/10/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 184,306.38
PAYROLL	22/10/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 194,441.32
			TOTAL PAYROLL	- 378,747.70
			TOTAL EFT MUNICIPAL	\$1,654,686.31
			TOTAL EFT TRUST	\$ 29,774.55
			TOTAL CHEQUE MUNICIPAL	\$ 88,572.04
			TOTAL CHEQUE TRUST	\$ 10,883.57
			TOTAL DIRECT DEBIT	\$ 62,489.79
			TOTAL PAYROLL	\$ 378,747.70
			TOTAL	\$2,225,153.96

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

The payment of cheque numbers 34311 to 34343 from Municipal Fund (dated 1st October 2015 to 31st October 2015), the payment of trust cheque numbers 1924 to 1929 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT21098 to EFT21115 and EFT21119 to EFT21238 and EFT21240 to EFT21344 (dated 1st October 2015 to 31st October 2015). EFT Trust Fund EFT21116 to EFT21118 and EFT21239 to EFT21239 and Direct Debits 9101.1 to 9101.14 and 9122.1 and 9131.1 and 9168.1 to 9168.16 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Bank Vouchers 34311 to 34343	\$ 88,572.04
Trust Bank Vouchers 1924 to 1929	\$ 10,883.57
Municipal Bank Electronic Fund Transfer EFT21098 to EFT21115 and EFT21119 to EFT21238 and EFT21240 to 21344	\$ 1,654,686.31
Trust Bank Electronic Fund Transfer EFT21116 to EFT21118 and EFT21239 to EFT21239	\$ 29,774.55
Direct Debit Fund Transfer 9101.1 to 9101.14 and 9122.1 and 9131.1 and 9168.1 to 9168.16	\$ 62,489.79
Municipal Bank Electronic Fund Transfer Payroll 08/10/2015	\$ 184,306.38
Municipal Bank Electronic Fund Transfer Payroll 22/10/2015	\$ 194,441.32
 TOTAL	 \$2,225,153.96

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,225,153.96 was submitted to the Ordinary Meeting of Council on Wednesday, 18 November 2015.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,225,153.96 was submitted to each member of the Council on Wednesday, 18 November 2015, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.3.2 FINANCIAL STATEMENTS TO 30 SEPTEMBER 2015

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Cary Green / Zoe Macdonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	2 November 2015

PURPOSE

The Statement of Financial Activity for the period ending 30 September 2015 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 September 2015.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 16
5 Net Current Assets	17
6 Rating Information	18 to 19
7 Trust Funds	20
8 Operating Statement	21
9 Balance Sheet	22
10 Financial Ratio	23
11 Material Variances Notes	24 to 25

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015**

	NOTE	September 2015 Actual \$	September 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating						
Revenues/Sources	8					
Governance		1,485	13,686	54,800	(12,201)	(89.15%)
General Purpose Funding		9,098,569	2,177,182	2,177,182	6,921,387	317.91%
Law, Order, Public Safety		10,576	260,997	1,044,095	(250,421)	(95.95%)
Health		4,129	12,498	50,000	(8,369)	(66.96%)
Education and Welfare		365,596	333,249	1,333,066	32,347	9.71%
Housing		10,966	11,610	46,465	(644)	(5.55%)
Community Amenities		1,696,594	617,454	2,469,929	1,079,140	174.77%
Recreation and Culture		65,989	755,757	3,023,244	(689,768)	(91.27%)
Transport		490,032	461,161	2,277,699	28,871	6.26%
Economic Services		28,185	143,559	574,419	(115,374)	(80.37%)
Other Property and Services		41,102	13,542	54,200	27,560	203.51%
		<u>11,813,223</u>	<u>4,800,695</u>	<u>13,105,099</u>	<u>7,012,528</u>	<u>146.07%</u>
(Expenses)/(Applications)	8					
Governance		(331,310)	(346,038)	(1,201,997)	14,728	4.26%
General Purpose Funding		(62,477)	(91,209)	(364,868)	28,732	31.50%
Law, Order, Public Safety		(223,372)	(304,490)	(1,131,201)	81,118	26.64%
Health		(87,661)	(76,484)	(296,919)	(11,177)	(14.61%)
Education and Welfare		(291,857)	(377,509)	(1,502,295)	85,652	22.69%
Housing		(18,894)	(28,664)	(105,856)	9,770	34.08%
Community Amenities		(678,806)	(856,476)	(3,419,277)	177,770	20.74%
Recreation & Culture		(724,730)	(1,162,232)	(4,285,143)	437,502	37.64%
Transport		(652,943)	(1,366,006)	(4,760,181)	713,063	52.20%
Economic Services		(520,491)	(582,879)	(2,036,106)	62,388	10.70%
Other Property and Services		(145,316)	(64,553)	(27,040)	(80,763)	(125.11%)
		<u>(3,737,857)</u>	<u>(5,256,540)</u>	<u>(19,130,883)</u>	<u>1,518,683</u>	<u>(28.89%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	0	36,007	144,029	(36,007)	100.00%
Movement in Accrued Interest		0	0	0	0	0.00%
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(52,232)	0	0	(52,232)	0.00%
Depreciation on Assets		0	815,889	3,263,710	(815,889)	100.00%
Capital Revenue and (Expenditure)						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(41,404)	(3,402,847)	(3,402,847)	3,361,443	98.78%
Purchase Plant and Equipment	1	(289,962)	(1,279,054)	(1,279,054)	989,092	77.33%
Purchase Furniture and Equipment	1	0	0	0	0	#DIV/0!
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%
Purchase Playground Equipment	1	0	0	0	0	0.00%
Purchase Infrastructure Assets - Roads	1	(279,116)	(3,350,383)	(3,350,383)	3,071,267	91.67%
Purchase Infrastructure Assets - Bridges	1	0	0	(260,000)	0	
Purchase Infrastructure Assets - Footpaths	1	(69,397)	(132,549)	(611,151)	63,152	47.64%
Purchase Infrastructure Assets - Drainage	1	(212,945)	(1,010,772)	(1,010,772)	797,827	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(288,612)	(649,264)	(649,264)	360,652	55.55%
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Streetscape	1	(52,695)	(66,087)	(264,371)	13,392	20.26%
Purchase Infrastructure Assets - Other	1	(36,575)	(410,042)	(410,042)	373,467	91.08%
Proceeds from Disposal of Assets	2	0	86,161	344,642	(86,161)	100.00%
Repayment of Debentures	3	(50,447)	(52,530)	(210,154)	2,083	3.97%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	0	7,525	30,099	(7,525)	0.00%
Transfers to Restricted Assets (Reserves)	4	(30,145)	(963,385)	(963,385)	933,240	96.87%
Transfers from Restricted Asset (Reserves)	4	0	1,858,061	1,858,061	(1,858,061)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	5,911,724	5,911,724	5,919,675	0	0.00%
LESS Net Current Assets Year to Date	5	<u>12,480,071</u>	<u>4,024</u>	<u>4,024</u>	<u>12,476,047</u>	<u>310040.92%</u>
Amount Raised from Rates	6	<u>140,064</u>	<u>(3,521,415)</u>	<u>(7,341,015)</u>	<u>3,661,479</u>	<u>(103.98%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2015/2016 Budget \$
1. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
CEO Vehicle	0.00	55,000
Law, Order & Public Safety		
CESM Vehicle	0.00	40,000
Brigade Appliance -3.4 Grass Valley	0.00	335,000
Brigade Appliance - Light Tanker Irishtown BFB	0.00	125,000
Inkpen Fireshed	0.00	280,851
Clackline/Muresk Fire Shed	25,987.50	51,975
Electronic Conversion of Standpipe	0.00	12,500
Ranger Vehicle	0.00	35,000
Ranger Vehicle	0.00	25,000
CCTV - Fitzgerald St & Peel Tce	0.00	24,200
Health		
Snr EHO Vehicle	0.00	35,000
Education & Welfare		
NRCP Vehicle	0.00	38,500
Fluffy Ducks Patio & Power Relocation	0.00	10,455
Land & Buildings - Respite Centre Construction	13,821.36	19,852
Community Amenities		
Gate House - Inkpen Landfill	0.00	10,000
Drainage - Bernard Park Supertowns	4,015.00	(916,182)
Drainage - Town Centre Stage 2	0.00	1,027,386
Area Drainage	25,659.47	459,335
Aerators - Supertowns	0.00	241,123
Snr EHO Vehicle	0.00	35,000
Avon Mall Streetscaping	6,191.00	148,138
Buildings Cemetery	345.68	0
Cemetery Drainage	0.00	2,769
Cemetery Lot Development	0.00	18,600

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

1. ACQUISITION OF ASSETS (Continued)	September 2015 Actual \$	2015/2016 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Building - Replace Balcony	0.00	178,200
Northam Pool Bowl Tiles	0.00	14,000
Filter - Wundowie Pool	0.00	24,600
Rec Centre Air Conditioning	0.00	500,000
Rec Centre Additional Exit Doors	0.00	25,000
Bakers Hill Golf & Tennis - Kitchen	0.00	60,365
EMComms Vehicle	0.00	40,000
George Nuich park Playground/ Shade	113,925.37	85,895
Play Equipment Wundowie	9,000.00	9,796
Play Equipment Jubilee Oval	0.00	0
Install Cricket Pitch - Jubilee Oval	0.00	27,000
Henry Street Oval Fencing WAFL Grant	0.00	3,223
Free Standing Stackable Seating	0.00	3,580
BMX Lighting	0.00	20,000
Bert Hawke Drainage	0.00	40,000
Bert Hawke Lighting	0.00	20,000
Wundowie Skate park	58,418.20	194,032
Henry Street Oval Drainage	0.00	6,780
Playground POS Improvements	87,259.17	178,069
Parks Seating & Play Equipment	5,757.00	40,000
Retic Wundowie Oval	14,252.00	20,889
Drink Fountain - Rec Centre	0.00	5,500
Railway Precinct Upgrade	0.00	49,284
AVVVA - Building Renewal	0.00	42,000
AVVVA - Kitchen Refurbishment	0.00	36,365
Aboriginal & Environmental Building	0.00	2,100,000
Carpark/ Drop Zone Old Railway Station	25,130.29	70,376

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

1. ACQUISITION OF ASSETS (Continued)	September 2015 Actual \$	2015/2016 Budget \$
<u>By Program (Continued)</u>		
Transport		
Northam Depot Relocation Feasibility	0.00	10,000
Footpath Construction	69,397.40	530,253
Rural Drainage	0.00	106,570
GEH Deproclamation Funds	0.00	60,726
Southern Brook Road RRG 15/16	0.00	249,244
Jennapullin Road RRG 15/16	0.00	82,067
Roadworks - General Construction	130,291.01	596,917
Bridge Construction	0.00	260,000
Roadworks - Roads to Recovery	2,110.50	1,158,217
Roadworks - Supplementary Funding	0.00	237,917
Laneway Land Acquisition	1,249.73	28,500
Roadworks - Blackspot Funding	17,343.89	223,556
Infra Development - Super Towns	0.00	14,962
Roadworks - Gravel Sheeting	124,420.77	619,203
Kerb Renewal	0.00	107,574
Culvert Renewal	4,950.00	46,018
Footpath Renewal	0.00	80,898
Plant & Equipment - Road Plant Purchases	289,962.27	915,554
Economic Services		
Christmas Decorations	9,112.50	17,436
Information Bays	21,373.78	35,857
Signs Tower - GEH	0.00	10,000
Building Mtc Supervisor Vehicle	0.00	25,000
Snr Building Surveyor Vehicle	0.00	35,000
Bakers Hill Water Project	0.00	25,000
Wundowie Stormwater Harvest	183,270.50	262,645
Car Park Medical Centre	27,462.06	49,314
	<u>1,270,706.45</u>	<u>11,697,884</u>

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

1. ACQUISITION OF ASSETS (Continued)	September 2015 Actual \$	2015/2016 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	41,404.27	3,402,847
Plant and Equipment	289,962.27	1,279,054
Furniture and Equipment	0.00	0
Bush Fire Equipment	0.00	460,000
Playground Equipment	0.00	0
Infrastructure Assets - Roads	279,116.17	3,350,383
Infrastructure Assets - Footpaths	69,397.40	611,151
Infrastructure Assets - Bridges & Culverts	0.00	260,000
Infrastructure Assets - Drainage	212,944.97	1,010,772
Infrastructure Assets - Parks & Ovals	288,611.74	649,264
Infrastructure Assets - Airfields	0.00	0
Infrastructure Assets - Streetscape	52,695.07	264,371
Infrastructure Assets - Other	36,574.56	410,042
	1,270,706.45	11,697,884

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review.

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	September 2015 Actual \$	2015/2016 Budget \$	September 2015 Actual \$	2015/2016 Budget \$	September 2015 Actual \$	2015/2016 Budget \$
Governance						
PN1315 CEO Vehicle (N4082) MV1315	0.00	46,647	0.00	29,000	0.00	(17,647)
Law, Order, Public Safety						
PN1315 CESM Vehicle (N4056) MV1303	0.00	25,001	0.00	10,000	0.00	(15,001)
PN1223 Ranger Vehicle (N4021) MV1228	0.00	20,019	0.00	10,000	0.00	(10,019)
PN1304 Ranger Vehicle (N4057) MV1304	0.00	21,552	0.00	10,000	0.00	(11,552)
Health						
PN1215 SEHO Vehicle (N10734) MV1218	0.00	15,995	0.00	13,000	0.00	(2,995)
Community Amenities						
PN1208 Snr Planner Vehicle (N10714) MV1208	0.00	12,000	0.00	12,000	0.00	0
Recreation & Culture						
PN1306 EMCommS Vehicle (N4092) MV1305	0.00	29,437	0.00	20,000	0.00	(9,437)
Transport						
PN0812 Wundowie Truck (N3647) 9216	0.00	25,000	0.00	31,045	0.00	6,045
PN1201 Flocon (N008) MV1201 & MV1202	0.00	90,751	0.00	73,427	0.00	(17,324)
P5029 Quad Bike (N5173) 9029	0.00	7,417	0.00	7,276	0.00	(141)
PN0905 Ride on Mower (N3779) 9240	0.00	22,169	0.00	8,211	0.00	(13,958)
P5017 Dynapac Vibrating Roller (N9166) 9017	0.00	3,794	0.00	3,047	0.00	(747)
PN1009 Two Way Tip Truck (N3885) RP1009	0.00	111,342	0.00	50,000	0.00	(61,342)
PN1205 Reticulation Utility (N10709) MV1206	0.00	8,635	0.00	12,636	0.00	4,001
Flail Mower Wundowie	0.00	0	0.00	5,000	0.00	5,000
PN1301 SV6 Commodore Sedan (N4030) MV1302	0.00	24,726	0.00	20,000	0.00	(4,726)
Other Economic Services						
PN1221 Building Mtc Vehicle (N10728) MV1213	0.00	11,752	0.00	10,000	0.00	(1,752)
PN1219 Snr Building Surveyor Vehicle (N3433) MV1224	0.00	12,434	0.00	20,000	0.00	7,566
	0.00	488,671	0.00	344,642	0.00	(144,029)

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review.

<u>By Class</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	September 2015	2015/2016	September 2015	2015/2016	September 2015	2015/2016
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
Plant & Equipment						
PN1315 CEO Vehicle (N4082) MV1315	0.00	46,647	0.00	29,000	0.00	(17,647)
PN1315 CESH Vehicle (N4056) MV1303	0.00	25,001	0.00	10,000	0.00	(15,001)
PN1223 Ranger Vehicle (N4021) MV1228	0.00	20,019	0.00	10,000	0.00	(10,019)
PN1304 Ranger Vehicle (N4057) MV1304	0.00	21,552	0.00	10,000	0.00	(11,552)
PN1215 SEHO Vehicle (N10734) MV1218	0.00	15,995	0.00	13,000	0.00	(2,995)
PN1208 Snr Planner Vehicle (N10714) MV1208	0.00	12,000	0.00	12,000	0.00	0
PN1306 EMCommS Vehicle (N4092) MV1305	0.00	29,437	0.00	20,000	0.00	(9,437)
PN0812 Wundowie Truck (N3647) 9216	0.00	25,000	0.00	31,045	0.00	6,045
PN1201 Flocon (N008) MV1201 & MV1202	0.00	90,751	0.00	73,427	0.00	(17,324)
P5029 Quad Bike (N5173) 9029	0.00	7,417	0.00	7,276	0.00	(141)
PN0905 Ride on Mower (N3779) 9240	0.00	22,169	0.00	8,211	0.00	(13,958)
P5017 Dynapac Vibrating Roller (N9166) 9017	0.00	3,794	0.00	3,047	0.00	(747)
PN1009 Two Way Tip Truck (N3885) RP1009	0.00	111,342	0.00	50,000	0.00	(61,342)
PN1205 Reticulation Utility (N10709) MV1206	0.00	8,635	0.00	12,636	0.00	4,001
Flail Mower Wundowie	0.00	0	0.00	5,000	0.00	5,000
PN1301 SV6 Commodore Sedan (N4030) MV1302	0.00	24,726	0.00	20,000	0.00	(4,726)
PN1221 Building Mtc Vehicle (N10728) MV1213	0.00	11,752	0.00	10,000	0.00	(1,752)
PN1219 Snr Building Surveyor Vehicle (N3433) MV1224	0.00	12,434	0.00	20,000	0.00	7,566
	0.00	488,671	0.00	344,642	0.00	(144,029)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

September 2015	2015/2016
Actual	Budget
\$	\$
0.00	22,612
0.00	(166,641)
0.00	(144,029)

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/2016 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$	2015/2016 Actual \$	2015/2016 Budget \$	2015/2016 Actual \$
Recreation & Culture									
Loan 208 - Northam Country Club **	25,270	0	0	4,919	0	20,351	25,270	1,938	5
Loan 219 - Northam Bowling Club **	94,923	0	0	25,180	0	69,743	94,923	5,752	19
Loan 223 - Recreation Facilities	579,122	0	0	102,423	50,447	476,699	528,675	37,485	17,795
Loan 224 - Recreation Facilities	976,294	0	0	36,236	0	940,058	976,294	69,264	115
Transport									
Loan 221 - Airstrip Upgrade	37,519	0	0	11,749	0	25,770	37,519	2,435	6
Economic Services									
Loan 225 - Victoria Oval Purchase	798,785	0	0	29,647	0	769,138	798,785	56,671	94
	2,511,913	0	0	210,154	50,447	2,301,759	2,461,466	173,545	18,034

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/16

The Shire of Northam does not propose to raise any new debenture in 2015/16.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2015, it is not expected to have any unspent debenture funds as at 30th June 2016.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2015/16.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2015/2016 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	255,465	255,465
Interest	1,250	6,324
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(41,380)
	<u>256,715</u>	<u>236,309</u>
(b) Employee Liability Reserve		
Opening Balance	494,602	494,602
Interest	2,421	12,213
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(18,500)
	<u>497,023</u>	<u>488,315</u>
(c) Housing Reserve		
Opening Balance	242,782	242,782
Interest	1,188	5,995
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>243,970</u>	<u>248,777</u>
(d) Reticulation Scheme Reserve		
Opening Balance	48,750	48,750
Interest	239	1,204
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>48,989</u>	<u>89,954</u>
(e) Office Equipment Reserve		
Opening Balance	122,458	122,458
Interest	599	3,024
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>123,057</u>	<u>125,482</u>
(f) Plant & Equipment Reserve		
Opening Balance	600,754	600,754
Interest	2,940	15,999
Amount Set Aside / Transfer to Reserve	0	488,965
Amount Used / Transfer from Reserve	0	(678,212)
	<u>603,694</u>	<u>427,506</u>
(g) Recreation Reserve		
Opening Balance	18,131	18,131
Interest	89	448
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(18,579)
	<u>18,220</u>	<u>0</u>
(h) Road & Bridgeworks Reserve		
Opening Balance	547,453	547,453
Interest	2,679	13,479
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(187,180)
	<u>550,132</u>	<u>383,752</u>

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2015/2016 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(i) Refuse Site Reserve		
Opening Balance	228,755	228,756
Interest	1,120	5,649
Amount Set Aside / Transfer to Reserve	0	150,105
Amount Used / Transfer from Reserve	0	0
	<u>229,875</u>	<u>384,510</u>
(j) Regional Development Reserve		
Opening Balance	873,646	873,646
Interest	4,276	21,573
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(80,000)
	<u>877,922</u>	<u>815,219</u>
(k) Speedway Reserve		
Opening Balance	134,967	134,968
Interest	661	3,333
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>135,628</u>	<u>138,301</u>
(l) Community Bus Replacement Reserve		
Opening Balance	31,138	31,139
Interest	152	769
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>31,290</u>	<u>31,908</u>
(m) Septage Pond Reserve		
Opening Balance	324,006	324,006
Interest	1,586	8,001
Amount Set Aside / Transfer to Reserve	0	26,415
Amount Used / Transfer from Reserve	0	0
	<u>325,592</u>	<u>358,422</u>
(n) Killara Reserve		
Opening Balance	168,620	154,372
Interest	825	7,000
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(30,000)
	<u>169,446</u>	<u>131,372</u>
(o) Stormwater Drainage Projects Reserve		
Opening Balance	27,441	27,441
Interest	134	1,067
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>27,575</u>	<u>28,508</u>

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2015/2016 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(p) Recreation and Community Facilities Reserve		
Opening Balance	810,814	810,813
Interest	3,968	20,022
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(431,296)
	<u>814,782</u>	<u>399,539</u>
(q) Administration Office Reserve		
Opening Balance	671,050	671,050
Interest	3,284	16,570
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>674,334</u>	<u>687,620</u>
(r) Council Buildings & Amenities Reserve		
Opening Balance	130,204	130,203
Interest	637	3,215
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(100,000)
	<u>130,841</u>	<u>33,418</u>
(s) River Town Pool Dredging Reserve		
Opening Balance	283,686	283,686
Interest	1,388	7,005
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(223,600)
	<u>285,074</u>	<u>67,091</u>
(t) Parking Facilities Construction Reserve		
Opening Balance	123,583	123,582
Interest	605	3,586
Amount Set Aside / Transfer to Reserve	0	75,000
Amount Used / Transfer from Reserve	0	(49,314)
	<u>124,188</u>	<u>152,854</u>
(u) Art Collection Reserve		
Opening Balance	21,219	21,219
Interest	104	524
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>21,323</u>	<u>21,743</u>
Total Cash Backed Reserves	<u>6,189,669</u>	<u>5,250,600</u>
Total Interest	30,145	157,000

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2015/2016 Budget \$
4. RESERVES - CASH BACKED (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers to Reserves		
Aged Accommodation Reserve	1,250	22,224
Employee Liability Reserve	2,421	12,213
Housing Reserve	1,188	5,995
Reticulation Scheme Reserve	239	41,204
Office Equipment Reserve	599	3,024
Plant & Equipment Reserve	2,940	504,964
Recreation Reserve	89	448
Road & Bridgeworks Reserve	2,679	23,479
Refuse Site Reserve	1,120	155,754
Regional Development Reserve	4,276	21,573
Speedway Reserve	661	3,333
Community Bus Replacement Reserve	152	769
Septage Pond Reserve	1,586	34,416
Killara Reserve	825	7,000
Stormwater Drainage Projects Reserve	134	1,067
Recreation and Community Facilities Reserve	3,968	20,022
Administration Office Reserve	3,284	16,570
Council Buildings & Amenities Reserve	637	3,215
River Town Pool Dredging Reserve	1,388	7,005
Parking Facilities Construction Reserve	605	78,586
Art Collection Reserve	104	524
	<u>30,145</u>	<u>963,385</u>
Transfers from Reserves		
Aged Accommodation Reserve	0	(41,380)
Employee Liability Reserve	0	(18,500)
Housing Reserve	0	0
Reticulation Scheme Reserve	0	0
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(678,212)
Recreation Reserve	0	(18,579)
Road & Bridgeworks Reserve	0	(187,180)
Refuse Site Reserve	0	0
Regional Development Reserve	0	(80,000)
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(30,000)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	(431,296)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(100,000)
River Town Pool Dredging Reserve	0	(223,600)
Parking Facilities Construction Reserve	0	(49,314)
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,858,061)</u>
Total Transfer to/(from) Reserves	<u>30,145</u>	<u>(894,676)</u>

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie.

Reticulation Scheme Reserve

Provision for future replacement/upgrading of water reuse and reticulation infrastructure. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2015/16.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

4. RESERVES (Continued)

Septic Pond Reserve

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

Recreation and Community Facilities Reserve

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	September 2015 Actual \$	2014/2015 Financial Report \$	2015/2016 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	6,651,738	3,118,600	200,000
Cash - Restricted Unspent Grants	1,644,134	2,107,310	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,189,668	6,159,524	5,250,600
Sundry Debtors	637,216	1,277,154	1,141,850
Rates - Current	4,871,508	1,136,116	0
Pensioners Rates Rebate	68,424	16,222	0
Provision for Doubtful Debts	(124,729)	(124,729)	0
GST Receivable	0	175,694	0
Accrued Income/Prepayments	0	11,693	0
Inventories	0	30,222	10,000
	19,937,959	13,907,805	6,602,450
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,003,831)	(1,207,536)	(2,159,557)
Rates Income in Advance	(54,661)	0	0
GST Payable	0	(104,067)	0
Accrued Salaries & Wages	0	0	0
Accrued Interest on Debentures	(35,862)	(35,862)	0
Payroll Creditors	0	(202,109)	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	32,318	(26,147)	0
Loan Liability	(159,705)	(210,153)	0
Provision for Annual Leave	(505,326)	(534,837)	0
Provision for Long Service Leave	(297,881)	(320,601)	0
Other Payables	0	0	0
	(2,024,948)	(2,641,312)	(2,159,557)
NET CURRENT ASSET POSITION	17,913,011	11,266,493	4,442,893
Less: Cash - Reserves - Restricted	(6,189,668)	(6,159,524)	(5,250,600)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	159,705	210,153	223,416
Add: Leave Liability Reserve	497,023	494,602	488,315
Add: Budgetted Leave	100,000	100,000	100,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	12,480,071	5,911,724	4,024

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/2016 Rate Revenue \$	2015/2016 Interim Rates \$	2015/2016 Back Rates \$	2015/2016 Total Revenue \$	2015/2016 Budget \$
General Rate								
00 Non-Rateable	0.0000	700	3,343,912	0	0	0	0	0
01 GRV-Townsites Residential	10.5571	2,988	37,552,380	0	(477)	0	(477)	3,981,043
02 GRV-Northam Commercial/Industrial	11.6252	248	11,255,466	0	0	0	0	1,309,570
05 Agricultural Local	0.5679	519	160,924,000	0	407	0	407	918,988
06 Agricultural Regional	0.4706	208	111,632,000	0	0	0	0	530,440
07 Rural Small Holdings	0.6474	546	95,829,000	0	0	0	0	623,497
Sub-Totals		5,209	420,536,758	0	(70)	0	(70)	7,363,538
Minimum Rates								
	\$							
01 GRV-Northam Town Gen	865	914	4,211,349	0	0	0	0	790,610
02 GRV-Northam Town Diff	865	48	185,998	0	0	0	0	41,520
05 Agricultural Local	865	136	11,523,418	0	0	0	0	117,640
06 Agricultural Regional	865	205	23,189,539	0	0	0	0	177,325
07 Rural Small Holdings	865	106	13,223,000	0	0	0	0	91,690
Sub-Totals		1,409	52,333,304	0	0	0	0	1,218,785
							(70)	8,582,323
Ex-Gratia Rates							0	12,900
Excess Rate Receipts							(158,077)	0
Totals							(158,147)	8,595,223

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	1,500	500	(500)	1,500
Lesser Hall Bond	2	900	1,000	0	1,900
Nomination Deposits	4	0	640	80	720
POS - Cash in Lieu	6	338,929	2,008	0	340,937
Bonds - Building	7	34,500	0	0	34,500
Crossovers - Bond	9	86,392	0	0	86,392
Recreation Centre Bond	11	400	0	0	400
Facilities - Bonds	18	200	0	0	200
Footpath/Kerbing Deposit	22	96,500	8,000	(4,500)	100,000
Retentions	26	169,175	11,522	0	180,697
Sundry Trust	27	13,310	0	0	13,310
Building & Construction (E	29	0	15,675	(10,728)	4,947
Builders Reg Board Levy	30	0	14,116	(9,736)	4,380
Standpipe Key	31	6,900	50	(100)	6,850
Resited Dwellings	32	37,200	303	0	37,503
Deposits-Extractive Indust	33	261,548	1,085	0	262,633
Other	34	15,747	0	0	15,747
Other - Rental Bond	35	200	0	0	200
Bonds - Animal Traps	36	130	167	(55)	242
Storm Damage Donations	38	175	0	0	175
		<u>1,063,706</u>	<u>55,066</u>	<u>(25,539)</u>	<u>1,093,233</u>

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

8. OPERATING STATEMENT

	September 2015 Actual \$	2015/2016 Budget \$	2014/2015 Actual \$
OPERATING REVENUES			
Governance	1,485	54,800	99,624
General Purpose Funding	8,940,422	10,772,405	14,635,200
Law, Order, Public Safety	10,576	1,044,095	431,881
Health	4,129	50,000	38,907
Education and Welfare	365,596	1,333,066	1,233,363
Housing	10,966	46,465	44,286
Community Amenities	1,696,594	2,469,929	3,594,743
Recreation and Culture	65,989	3,023,244	722,954
Transport	490,032	2,277,699	1,459,102
Economic Services	28,185	574,419	1,528,375
Other Property and Services	41,102	54,200	78,198
TOTAL OPERATING REVENUE	11,655,076	21,700,322	23,866,634
OPERATING EXPENSES			
Governance	331,310	1,201,997	1,217,592
General Purpose Funding	62,477	364,868	355,250
Law, Order, Public Safety	223,372	1,131,201	1,087,825
Health	87,661	296,919	375,458
Education and Welfare	291,857	1,502,295	1,376,796
Housing	18,894	105,856	102,994
Community Amenities	678,806	3,419,277	3,021,439
Recreation & Culture	724,730	4,285,143	3,952,063
Transport	652,943	4,760,181	4,646,373
Economic Services	520,491	2,036,106	1,827,167
Other Property and Services	145,315	27,040	210,182
TOTAL OPERATING EXPENSE	3,737,856	19,130,883	18,173,139
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	7,917,220	2,569,439	5,693,495

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

9. BALANCE SHEET

	September 2015 Actual \$	2014/2015 Actual \$
CURRENT ASSETS		
Cash Assets	14,485,540	11,385,434
Receivables	5,482,518	2,633,780
Inventories	0	30,221
TOTAL CURRENT ASSETS	<u>19,968,058</u>	<u>14,049,435</u>
NON-CURRENT ASSETS		
Receivables	400,038	435,458
Inventories	0	0
Land	16,575,350	16,574,100
Property, Plant and Equipment	40,888,491	40,558,374
Infrastructure	191,565,959	190,623,664
TOTAL NON-CURRENT ASSETS	<u>249,429,838</u>	<u>248,191,596</u>
TOTAL ASSETS	<u>269,397,896</u>	<u>262,241,031</u>
CURRENT LIABILITIES		
Payables	1,062,038	1,722,671
Interest-bearing Liabilities	159,705	207,198
Provisions	803,206	855,439
TOTAL CURRENT LIABILITIES	<u>2,024,949</u>	<u>2,785,308</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,301,760	2,301,760
Provisions	158,484	158,484
TOTAL NON-CURRENT LIABILITIES	<u>2,460,244</u>	<u>2,460,244</u>
TOTAL LIABILITIES	<u>4,485,193</u>	<u>5,245,552</u>
NET ASSETS	<u>264,912,703</u>	<u>256,995,479</u>
EQUITY		
Retained Surplus	87,802,922	79,915,843
Reserves - Cash Backed	6,189,668	6,159,524
Reserves - Asset Revaluation	170,920,113	170,920,113
TOTAL EQUITY	<u>264,912,703</u>	<u>256,995,480</u>

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

10. FINANCIAL RATIO

	2016 YTD	2015	2014	2013
Current Ratio	7.94	2.52	1.43	1.82

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015**

	NOTE	September 2015 Actual \$	September 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources	8						
Governance		1,485	13,686	54,800	(12,201)	(89.15%)	Timing on Rebate
General Purpose Funding		9,098,569	2,177,182	2,177,182	6,921,387	317.91%	Rates levied in August, Grants Commission Funding timing Timing on DFES capital grant funding new plant, BFB and SES Operating Grant
Law, Order, Public Safety		10,576	260,997	1,044,095	(250,421)	(95.95%)	
Health		4,129	12,498	50,000	(8,369)	(66.96%)	
Education and Welfare		365,596	333,249	1,333,066	32,347	9.71%	Timing on Killara grant funding
Housing		10,966	11,610	46,465	(644)	(5.55%)	
Community Amenities		1,696,594	617,454	2,469,929	1,079,140	174.77%	Rates levied in August
Recreation and Culture		65,989	755,757	3,023,244	(689,768)	(91.27%)	Timing on grant income NSRF
Transport		490,032	461,161	2,277,699	28,871	6.26%	Timing on grant income MRWA, RRG and Blackspot Funding
Economic Services		28,185	143,559	574,419	(115,374)	(80.37%)	
Other Property and Services		41,102	13,542	54,200	27,560	203.51%	
		<u>11,813,223</u>	<u>4,800,695</u>	<u>13,105,099</u>	<u>7,012,528</u>	<u>146.07%</u>	
(Expenses)/(Applications)	8						
Governance		(331,310)	(346,038)	(1,201,997)	14,728	4.26%	Timing on expenditure relating to Consultants
General Purpose Funding		(62,477)	(91,209)	(364,868)	28,732	31.50%	
Law, Order, Public Safety		(223,372)	(304,490)	(1,131,201)	81,118	26.64%	Timing on budget allocations
Health		(87,661)	(76,484)	(296,919)	(11,177)	(14.61%)	
Education and Welfare		(291,857)	(377,509)	(1,502,295)	85,652	22.69%	Timing on budget allocations
Housing		(18,894)	(28,664)	(105,856)	9,770	34.08%	
Community Amenities		(678,806)	(856,476)	(3,419,277)	177,670	20.74%	Timing on budget allocations
Recreation & Culture		(724,730)	(1,162,232)	(4,285,143)	437,502	37.64%	Timing on budget allocations
Transport		(652,943)	(1,366,006)	(4,760,181)	713,063	52.20%	Timing on budget allocations
Economic Services		(520,491)	(582,879)	(2,036,106)	62,388	10.70%	Timing on budget allocations
Other Property and Services		(145,315)	(64,553)	(27,040)	(80,762)	(125.11%)	Insurance payments paid, will level back incoming months
		<u>(3,737,856)</u>	<u>(5,256,540)</u>	<u>(19,130,883)</u>	<u>1,518,684</u>	<u>(28.89%)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	0	36,007	144,029	(36,007)	100.00%	Assets not disposed of
Movement in Accrued Interest		0	0	0	0	0.00%	
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		(52,232)	0	0	(52,232)	0.00%	
Depreciation on Assets		0	815,889	3,263,710	(815,889)	100.00%	Asset Register not yet finalised for 2014/15

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 30 SEPTEMBER 2015

	NOTE	September 2015 Actual \$	September 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(41,404)	(3,402,847)	(3,402,847)	3,361,443	98.78%	Timing on building works
Purchase Plant and Equipment	1	(289,962)	(1,279,054)	(1,279,054)	989,092	77.33%	Timing on plant purchases
Purchase Furniture and Equipment	1	0	0	0	0	0.00%	
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%	Timing unknown for supply by DFES
Purchase Playground Equipment	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Roads	1	(279,116)	(3,350,383)	(3,350,383)	3,071,267	91.67%	Timing on budget allocations
Purchase Infrastructure Assets - Bridges	1	0	0	(260,000)	0	#DIV/0!	Quotes obtained - project to be carried forward
Purchase Infrastructure Assets - Footpaths	1	(69,397)	(132,549)	(611,151)	63,152	47.64%	Timing on budget allocations
Purchase Infrastructure Assets - Drainage	1	(212,945)	(1,010,772)	(1,010,772)	797,827	78.93%	Timing on budget allocations
Purchase Infrastructure Assets - Parks & Ovals	1	(288,612)	(649,264)	(649,264)	360,652	55.55%	Timing on budget allocations
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Streetscape	1	(52,695)	(66,087)	(264,371)	13,392	20.26%	
	1	(36,575)	(410,042)	(410,042)	373,467	91.08%	Timing on budget allocations
Proceeds from Disposal of Assets	2	0	86,161	344,642	(86,161)	100.00%	Assets not disposed of
Repayment of Debentures	3	(50,447)	(52,530)	(210,154)	2,083	3.97%	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	0	7,525	30,099	(7,525)	100.00%	
Transfers to Restricted Assets (Reserves)	4	(30,145)	(963,385)	(963,385)	933,240	96.87%	
Transfers from Restricted Asset (Reserves)	4	0	1,858,061	1,858,061	(1,858,061)	100.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	5,911,724	5,911,724	5,919,675	0	0.00%	
LESS Net Current Assets Year to Date	5	12,480,071	4,024	4,024	12,476,047	310040.92%	
Amount Raised from Rates	6	<u>140,065</u>	<u>(3,521,415)</u>	<u>(7,341,015)</u>	<u>3,661,480</u>	<u>(103.98%)</u>	

This statement is to be read in conjunction with the accompanying notes.


SHIRE OF NORTHAM


AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

BANK RECONCILIATION STATEMENT
Period Ending 30th September 2015

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DRD DRAINAGE FUNDS Shire
Balance as per Bank Statements				
ANZ	2645-61899	\$ 67,095.96		
Business Bonus	028-0331279	\$6,272,294.43		
Muni Operating A/C	028-5350119	\$255,647.06		
WA TREASURY BANK		\$609,384.17		
Term Deposit (Trust) T183	028-036059-9		\$26,909.31	
Term Deposit (Trust) T396	028-0387254		\$34,557.40	
ANZ Term Deposit (Trust) POS	9975-02546		\$340,936.59	
Term Deposit (Trust) Extractive Industry	028-695773-2		\$95,385.58	
Term Deposit (Trust) T376 & T440	028-0392516		\$81,742.29	
Term Deposit (Trust) T527	028-0388517		\$24,038.07	
Trust Operating A/C	028-5350143		\$398,471.63	
Term Deposit (Trust T701)	028-0397045		\$42,170.95	
Term Deposit (Trust T823)	028-0403591		\$30,307.33	
Term Deposit (Trust 825)	028-0403583		\$30,303.29	
Business Bonus(Reserve)	028-0364535		\$1,434,721.97	
Term Dep Term Deposit	028-0390108		\$676,922.95	
ANZ Term Deposit	997465749		\$2,026,769.55	
Term Deposit	028-0400828		\$2,051,253.85	
WATC OCDF	066-040 19300000			\$1,034,750.29
Total As Per Bank Statements	\$7,204,421.62	\$1,104,822.44	\$6,189,668.32	\$1,034,750.29
Plus				
Outstanding Deposits	54,792.12	500.00		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$54,792.12	\$500.00	\$0.00	\$0.00
Less				
Unpresented Cheques	(1,122.62)	(12,090.27)		
	(\$1,122.62)	(\$12,090.27)	\$0.00	\$0.00
Adjustments				
Transfer from Muni to Reserve				
Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustments	\$7,258,091.12	\$1,093,232.17	\$6,189,668.32	\$1,034,750.29
General Ledger Accounts				
111000010 MUNI BANK	6,648,706.95			
1111800010 Trust Bank		1,093,232.17		
1111001010 Short Term Investment	609,384.17			
1111501010 Reserve Inv Bank			6,189,668.32	
1111002010 Unspent Grant				\$1,034,750.29
Balance Per General Ledger Accounts	\$7,258,091.12	\$1,093,232.17	\$6,189,668.32	\$1,034,750.29
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by  POSITION: FINANCE OFFICER

Confirmed by  POSITION: ACCOUNTANT

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.3.3 AVON TEE-BALL ASSOCIATION

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	A13091
Officer:	Cheryl Greenough
Officer Interest:	N/A
Policy:	B 7.11 Management of Council Property Leases
Voting:	Simple Majority
Date:	5 November 2015

PURPOSE

To request Council's approval to write off fees incorrectly charged to the Avon Tee-Ball Association after they had ceased using the grounds.

BACKGROUND

The Avon Tee-Ball Association were using the clubrooms in conjunction with two other clubs, the Avon Hockey Association and the Northam Cricket Association with Tee-ball responsible for 15% of the outgoings. At the end of 2013, the Association discontinued meetings due to a drop in numbers.

They have not been an active club since December 2013 and the lease agreement expired in 2015 without the Association taking the option to renew.

STATUTORY IMPACTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

N/A

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

FINANCIAL IMPLICATIONS

As the Shire has already paid the insurance there will not be any other financial implications.

OFFICER'S COMMENT

As the Shire Policy is explicit in relation to Not-for-Profit organisations, it is this officer's recommendation that the Council approve writing off the fee.

RECOMMENDATION

That Council, authorise the Chief Executive Officer to write off the amount of \$542.85 which has been incorrectly invoiced to the Avon Tee Ball Association.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.3.4 APPLICATION TO WRITE OFF OUTSTANDING CHARGES

Name of Applicant:	Internal Report
Name of Owner:	Internal Report
File Ref:	8.2.3.2
Officer:	Jenny Becker / Cheryl Greenough
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	5 October 2015

PURPOSE

For Council to consider writing off the outstanding charges for debtors R73. A Killara Client experiencing Financial Hardship.

BACKGROUND

Debtor R73, has an invoice which has not been paid dating back to March 2015 for Killara accounts.

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
R73	14509	817.80	Killara Fees	9/4/15

Debtor R73 -The Killara Client is in hospital in a long term arrangement and we have been advised by Share & Care Community Services Group Inc. Financial Counselling Service that he is experiencing genuine financial hardship and is on Disability Pension.

As Delegated Authority only allows the CEO to write off debts under \$500.00, Council approval is sought to have the debt written off.

STATUTORY IMPACTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

(1) *Subject to subsection (2) and any other written law, a local government may —*

(a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*

(b) *wave or grant concessions in relation to any amount of money; or*

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

- (c) *write off any amount of money, which is owed to the local government.*

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

N/A

FINANCIAL IMPLICATIONS

Revenue loss of \$817.80 in funds for carer and meal fees.

OFFICER'S COMMENT

As Debtor R73 has been hospitalised for an indefinite period of time and is facing considerable financial difficulties, it is recommended that the debt owing be written off.

It is unlikely that we would be able to recover the funds from the client.

RECOMMENDATION

That Council, authorise the Chief Executive Officer to write off the debt of \$817.80 incurred last financial year by Debtor R73.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.4. COMMUNITY SERVICES

Nil.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

13.5. ENGINEERING SERVICES

13.5.1 TENDER 18 OF 2015 - TWO-WAY TIPPER TRUCK

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Majority
Date:	3 November 2015

PURPOSE

For Council to approve the purchase of a new two-way tipper truck as per tenders received within budget.

BACKGROUND

Request for tenders were advertised on the 17th October 2015 in the West Australian. The tender closed on 2nd November 2015.

Tenderers were invited to provide a fixed price contract that should have a validity period of Ninety (90) Days.

Works and services to be completed under contract(s) will be for:

Supply and delivery of Two-Way Tipper Truck.

Employee's present at the tender opening were Operations Manager and Project / Contract Administration Officer.

Tenders were independently assessed by the Operations Manager and Works Supervisor, with an average score determined for assessment.

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Policy: *Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”

This policy has been applied within the tender assessment process.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

OBJECTIVE: Provide and support an effective and efficient transportation network.

STRATEGY: Maintain an efficient, safe and quality local road network.

FINANCIAL IMPLICATIONS

The work to be performed is identified in the 2015/16 budget for a budgeted sum of \$224,204.00.

OFFICER’S COMMENT

The assessment panel consisted of

- | | |
|--------------------|---------------------------------|
| 1. Tracey Pearce | Operations Manager |
| 2. Danny McMahon | Works Supervisor |
| 3. Colin McPherson | Leading Hand and Plant Operator |
| 4. Michael Ahearn | Leading Hand and Plant Operator |

There were five (5) submissions received for the advertised Tender, these included:

1. Truck Centre WA - Volvo
2. Skipper Trucks
3. Truck Centre WA
4. WA Hino
5. Daimler Trucks.
6. Westrac

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

These submissions were assessed against the following pre-determined criteria's:

Compliance Criteria

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Qualitative Criteria (Scored)

- | | |
|--------------------------|-----|
| • Pricing | 75% |
| • Quality | 10% |
| • Timeliness of Delivery | 15% |

The assessment determined that Westrac's submission was late and therefore non-compliant. All other tenders have been accepted and assessed as per the Qualitative Criteria by 4 panel members. Daimler Trucks was only 1 of 2 submissions for a manual truck, preferred by the operators while tipping and spreading gravel at construction sites.

RECOMMENDATION

That Council, award RFT 18 of 2015, supply and delivery of a new two-way tipper truck to Daimler Trucks Perth for the sum of

Truck	\$186,120
Radio installation	\$ 880
Navman tracking	\$ 5,050
Total	\$192,050 + GST
Less trade in of	\$72,050 + GST

Utilising 2015/16 budget allowance of

GL 12399004	\$224,204	(expense)
GL 12399505	\$50,000	(proceeds)

Total changeover \$120,000 +GST

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015



Shire of Northam

EVALUATION REPORT

RFT 18 of 2015 – Supply and Delivery of New Two Way Tipper Truck.

Prepared by Sue Connell
3/11/2015

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Tender 18 of 2015
New Two-Way Tipper Truck



BACKGROUND

Title

The Shire of Northam issued a Request for Tender for Supply and Delivery of a new Two-Way Tipper Truck.

Scope

This specification covers the Supply and delivery of new 6x4 2-way Tipper Truck.

Refer to Tender Document for detailed Specifications.

Contract Period

The contract is for a period of up to six (6) weeks.

Tendering Budget

The work to be performed is identified in the 2015/16 budget for a budgeted sum of \$224,204.00.

RFT PROCESS

Council Approval

Tenderers were invited to provide a Lump Sum that should have a validity period of Ninety (90) Days.

Works and services to be completed under contract(s) will be for the:

Supply and delivery of new 6x4 2-way Tipper Truck

Advertising Details

Request for tenders were advertised on the 17th October 2015 in the West Australian.

RFT Closing Date

The tender closed on 2nd November 2015.

Tenders Received

Tender submissions were received from the following organisations:

- (a) Truck Centre WA – Volvo
- (b) Skippers Trucks
- (c) Truck Centre WA
- (d) WA Hino
- (e) Daimler Trucks

A submission from Westrac was received late and therefore rejected.

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Tender 18 of 2015 New Two-Way Tipper Truck



THE EVALUATION

Participants

An evaluation panel assessed each tender submission. Details on members of the panel are contained within the below table.

Name	Organisation	Title	Basis of Participation
Tracey Pearce	Shire of Northam	Operations Manager	Lead Assessor
Danny McMahon	Shire of Northam	Works Supervisor	Assessor
Colin McPherson	Shire of Northam	Leading Hand and Plant Operator	Assessor
Michael Ahearn	Shire of Northam	Leading Hand and Plant Operator	Assessor

Compliance Evaluation

A. Compliance Criteria

The compliance criteria for this RFT were:

- Compliance with the conditions in the request;
- Occupational Health and Safety;
- Risk Assessment of:
 - Financial capacity to perform the works;
 - Intent to Sub-Contract;
 - Potential conflict of interest;
 - Insurance coverage;
 - Quality assurance;

Compliance Criteria were evaluated on a "Yes/No" basis. All submissions were processed through to the qualitative/price evaluation on the basis that all compliance criteria had been met.

B. Qualitative Assessment

The qualitative criteria for this tender were:

- (a) Pricing (75%)
- (b) Quality (10%)
- (c) Timeliness (15%)

The qualitative assessment was completed on 4 November 2015.

C. Qualitative Scores & Pricing

For Scoring and pricing refer to the following appendices:

Appendix A - Evaluation Matrix

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Tender 18 of 2015
New Two-Way Tipper Truck



D. Short-listing

Daimler Trucks Perth.

Referee Reports

No Referees were contacted.

Referee Contact	Comments

RECOMMENDATION FOR AWARD

Giving consideration that all Evaluation Criteria being marginal in difference with exception of Pricing, it is recommended Daimler Trucks Perth is awarded this Tender on the basis of having best value for money offered to the Principal. Daimler Trucks was only 1 of 2 submissions for a manual truck, preferred by the operators while tipping and spreading gravel at construction sites.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

Tender 18 of 2015
New Two-Way Tipper Truck



Recommended by Evaluation Panel Assessors

Name	Tracey Pearce		
Sign	<u>Tracey Pearce</u>	Date	6 / 11 / 2015
Name	Danny McMahon		
Sign	<u>D McMahon</u>	Date	6 / 11 / 2015
Name	Colin McPherson		
Sign	<u>[Signature]</u>	Date	6 / 11 / 15
Name	Michael Ahearn		
Sign	<u>M Ahearn</u>	Date	6 / 11 / 15

Approved by Executive Manager Engineering Services

Name	Clinton Kleynhans		
Sign	<u>[Signature]</u>	Date	6 / 11 / 15

Approved by CEO

Name	Jason Whiteaker		
Sign	<u>[Signature]</u>	Date	2 / 11 / 15

Endorsed by Council

Date / / /

SHIRE OF NORTHAM

AGENDA

ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

Nil.

15.2. Officers

Nil.

SHIRE OF NORTHAM
AGENDA
ORDINARY COUNCIL MEETING TO BE HELD ON 18 NOVEMBER 2015

16. CONFIDENTIAL ITEMS

RECOMMENDATION

That Council, move into committee to discuss agenda item 16.1 – Chief Executive Officer Review Committee minutes

16.1. CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MINUTES

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.1.1.1 – Emp2250
Officer:	N/A
Officer Interest:	N/A
Policy:	Nil
Voting:	Simple Majority
Date:	5 November 2015

PURPOSE

For Council to receive the minutes and adopt the recommendation from the Chief Executive Officer Review Committee meetings which were held on 5 November 2015.

The minutes have been provided to the Elected Members as a separate confidential attachment.

RECOMMENDATION

That Council, receive the minutes and adopt the recommendations from the Chief Executive Officer Review Committee meeting held on 5 November 2015.

RECOMMENDATION

That Council, move out of committee.

17. DECLARATION OF CLOSURE