



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**NOTICE OF AN  
ORDINARY COUNCIL MEETING  
COMMENCING AT  
5:30 PM  
WEDNESDAY  
20 JANUARY 2016**

**Councillors:**

**Please be advised that the next Ordinary Council Meeting will be held 20 January 2016. There will be a Forum meeting held in the Council Chambers on Wednesday, 13 January 2016 at 5:30 pm to discuss the contents of this agenda.**

**CLINTON KLEYNHANS  
ACTING CHIEF EXECUTIVE OFFICER  
8 January 2016**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**Notice and Agenda of the Ordinary Meeting of Council to be held in the Council Chambers on WEDNESDAY, 20 January 2016 at 5:30 pm.**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

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**1. OPENING AND WELCOME**

**2. DECLARATION OF INTEREST**

Nil.

**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
**T M Little**  
D G Beresford  
J E Williams  
J Proud  
R W Tinetti  
C L Davidson  
U Rumjantsev  
C R Antonio

A/ Chief Executive Officer  
Executive Manager Community Services  
A/Executive Manager Corporate Services  
Executive Manager Corporate Services  
Executive Assistant – CEO

C D Kleynhans  
R Rayson  
C Green  
C Young  
A C Maxwell

**GALLERY**

**4. APOLOGIES**

Chief Executive Officer  
Executive Manager Development Services

J B Whiteaker  
C B Hunt

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**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr D A Hughes has been granted leave of absence from 1 January 2016 to 31 January 2016 inclusive.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**RECOMMENDATION**

**That Council grant leave of absence for Cr R W Tinetti from 1 February 2016 to 31 March 2016 inclusive.**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Andrew Wooding – Withers Street, Northam

Question: What is being completed in relation to the overhanging trees, particularly on roads?

Response: The minimum vertical clearance on a local road is 4.6 meters, as outlined in Austroads Part 3, Section 8.2.2 (Table 8.1.) The section refers to constructed overhanging structures however these guidelines are also adopted for vegetation.

Minimum clearance envelopes for vegetation in the vicinity of power lines is outlined in the following table from Guidelines for the management of vegetation near power lines (December 2012).

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**Table A**  
**Minimum Clearance Zones - Low Voltage Conductors and High Voltage Conductors Less than 66,000 Volts**

Power line type	Clearance Space Dimensions		Branches permitted above power line
	Horizontal clearance (m)	Vertical clearance (m)	
LV insulated cables eg service, communications and aerial bundled conductor (ABC)	0.3 <sup>2</sup>	0.3 <sup>2</sup>	Yes
HV - ABC, insulated unscreened conductor and bare running earth or return neutral conductor	1.0	1.0	See note 3
Bare street light wire Bare service cable Bare LV conductors, span <sup>1</sup> up to 70m	2.0	0.6	See note 3
Bare HV conductors, span up to 70m	2.0	2.0	See note 3
Bare conductors - span from 70 up to 100m spans up to 70m in high fire risk areas	2.5	2.0	See note 3
Bare conductors - span from 100 up to 200m	4.0	2.5	See note 3
Bare conductors - span over 200m	5.0 <sup>4</sup>	2.5	See note 3

*Notes to Table A*

1. A span is the distance between two poles or between two towers.
2. A network operator can require this distance to be increased to 0.6 metres in areas subject to cyclonic weather conditions.
3. Vegetation is only permitted above the clearance space of network operator power lines, subject to a formal risk assessment, considering as a minimum:
  - (a) if it is in a high fire risk area;
  - (b) an opinion on the condition and suitability of the species of the vegetation by a recognised tree expert (eg Tree Surgeon, Arborist, Forester);

and where an occupier is responsible for vegetation control the network operator may require the occupier to provide an opinion as in 3(b) and if granting permission, must do so in writing.

**8. PUBLIC QUESTION TIME**

Nil.

**9. PUBLIC STATEMENT TIME**

Nil.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

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**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS **COUNCIL** MEETINGS**

**RECOMMENDATION**

That the minutes of the meeting held Wednesday, 16 December 2015 be confirmed as a true and correct record of that meeting

**11.2 RECEIPT OF NOTES OF THE COUNCIL FORUM MEETING**

**RECOMMENDATION**

That the notes of the Council Forum meeting held Wednesday, 13 January 2016 be received.

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*Heritage, Commerce and Lifestyle*

**SHIRE OF NORTHAM**

**NOTES**  
**COUNCIL FORUM MEETING**  
**HELD**  
**WEDNESDAY**  
**13 JANUARY 2016**

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**Preface**

When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

**Unconfirmed Notes**

These notes were approved for distribution on 15 January 2016.



**CLINTON KLEYNHANS**  
**ACTING CHIEF EXECUTIVE OFFICER**

**Received Notes**

These notes were received at an Ordinary Meeting of Council held on 20 January 2016

Signed: .....

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*



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**Notes of the Forum Meeting of Council held in the Council Chambers on  
WEDNESDAY, 13 January 2016 at 5:30 pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

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**1. OPENING AND WELCOME**

The Shire President, Cr S B Pollard declared the meeting open at 5.30pm.

**2. DECLARATION OF INTEREST**

Nil.

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**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
D G Beresford  
J E Williams  
J Proud  
R W Tinetti  
C L Davidson  
C R Antonio

Acting Chief Executive Officer  
Executive Manager Development Services  
Executive Manager Community Services  
Executive Manager Corporate Services  
Executive Assistant – CEO

C D Kleynhans  
C B Hunt  
R Rayson  
C Young  
A C Maxwell

**GALLERY**

There was no gallery present at the meeting.

**4. APOLOGIES**

Chief Executive Officer  
Councillor

J B Whiteaker  
U Rumjantsev

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr D A Hughes has been granted leave of absence from 1 January 2016 to 31 January 2016 inclusive.

Cr T M Little be granted leave of absence between the following dates: Saturday, 19 December 2015 to Sunday, 17 January 2016 inclusive.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

There was no discussion in respect to the application from Cr Tinetti.

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**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

There was no comment or discussion in relation to the response provided within the agenda.

**8. PUBLIC QUESTION TIME**

Nil.

**9. PUBLIC STATEMENT TIME**

Nil.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

There were no comments or request for changes to the minutes from the Ordinary Council meeting held on 16 December 2015.

**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

Nil.

**13. REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

Nil.

**13.2. DEVELOPMENT SERVICES**

**13.2.1 PROPOSED BASIC AMENDMENT TO SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6**

**Comment:**

- Cr Antonio requested clarification around the Scheme in regards to the Sea Containers Policy which was included in the Ordinary Council meeting held in December. Staff advised that Council's policies is complementary to the Scheme. Cr Pollard advised that the Scheme is the core planning document

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and Council has developed Policies (such as the Sea Container Policy) which assists in interpreting the Scheme.

- Mr Chadd Hunt advised this amendment has been completed in collaboration with the Department of Planning. A tracked changes version of the Scheme can be provided to Council upon request.
- The word 'replace' is missing in Part 10 of the table under the Impact of Changes on Council (Appendix 2). This has been corrected accordingly in the agenda/minutes.

**13.2.2 PROPOSED LAND REQUIREMENT - LOT 1, LOT 2 AND LOT 3 NORTHAM-PITHARA ROAD, JENNAPULLIN**

**Comment:**

- It was queried whether this matter had been negotiated with the relevant landowners. Mr Kleynhans confirmed that this had occurred.

**13.3.3 DEVELOPMENT APPLICATION FOR THE CONSTRUCTION AND USE OF AN OUTBUILDING PRIOR TO A DWELLING - LOT 8 NO.10 MOORE STREET, NORTHAM**

**Comment:**

- Point four of the recommendation was queried in order to interpret the intent. Staff advised that construction of an approved dwelling is to have commenced within 6 months (occupied in 1 year) from the date of the shed construction commencing.

Point four of the recommendation has been amended as follows;

*4. In relation to Condition 1, approval to construct the outbuilding is dependent upon the construction of a dwelling on the property. Once construction of the shed has commenced, construction of an approved dwelling is to have commenced within 6 months and be completed and occupied within 1 year **from the date of the shed commencing;***

- Clarification was requested in relation to Note 1 of the Advice Notes. Mr Hunt confirmed that the applicant would need to reapply if no action is taken on this approval.

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**13.2.4 APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPROVAL TO  
EXTEND A NON-CONFORMING INDUSTRY LAND USE (THREE SEA  
CONTAINERS) - LOT 351 NO.158 WELLINGTON STREET, NORTHAM**

**Comment:**

- Cr Williams queried whether the applicant understood the conditions of this approval. In addition, clarification was sought around the construction of the fence/permanent facility. Staff advised that the fence is a temporary measure and a permanent cold storage facility is being considered to be constructed in the next 12 months. The applicant will be required to reapply for Council approval to keep the sea containers for a longer period should the construction of the permanent facility be delayed.

**Additional Staff Comments:**

- Staff have requested the applicant to provide written confirmation outlining their understanding in relation to the requirements of this approval.

**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

**Comment:**

- EFT21689 – Clarified purchase in terms of whether this is a one off or annual purchase;
- EFT21750 – Confirmed that this is for the replacement of kerbing, and is the original payment as per the budget allocation; and
- EFT21832 – The services provided were confirmed in addition to whether Marketforce is a preferred supplier.

**13.3.2 FINANCIAL STATEMENTS TO 30 NOVEMBER 2015**

**Comment:**

- Queried the following under Note 1 – Acquisition of Assets;
  - CCTV – Staff confirmed that this is awaiting installation. It was also advised that this is to be monitored via a link to the Northam Police Station;
  - Standpipe Conversion – Confirmed that this is to be completed; and
  - Fluffy Ducks – Confirmed that it is proposed that a meeting is to be held with the group this week.

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**13.3.3 FEDERAL FOOTBALL CLUB REQUEST TO LEASE COMMONAGE**

There were no queries in relation to this item.

**Additional Staff Comments:**

Upon further consideration after the conclusion of the Forum meeting, staff have altered the recommendation of this item, reducing the term of the lease to be granted for a period of one year for Lot 471. The reasoning for this change is due to staff deliberation and it was felt that other sporting clubs within the Shire should be given the opportunity to apply. This is to be undertaken through the means of advertising for the expression of interest. As a result an additional point has been added to this recommendation, requesting the Chief Executive Officer to advertise the EOI accordingly.

The recommendation has been amended in the agenda as follows;

*RECOMMENDATION*

*That Council;*

1. *Provided all proceeds from agricultural pursuits belong to the club and not an individual person or company or trust:*
  - a) *Allow the Federal Football Club to lease a portion of Lot 471 for a period of 1 year, with a 5 year option to renew at the discretion of the Shire of Northam, with Federal Football Club to pay for drawing up of the lease, the first years lease fees (rental of \$2,000 per annum) and any water rates payable during the term of the lease, also;*
  - b) *Allow the Federal Football Club to lease a portion of Lot 495 Trimmer Road for a period of 1 year, with a 5 year option to renew at the discretion of the Shire of Northam, with Federal Football Club to pay for drawing up of the lease, the first years lease fees (rental of \$2,000 per annum) and any water rates payable during the term of the lease. In addition the Club is required to maintain the right of access being granted to the Northam Districts Motorcycle Club or any future club who may lease that portion of land, and also maintain firebreaks as required.*
2. *Request the Chief Executive Officer to advertise 8 weeks prior to the conclusion of this 1 year lease for the expressions of interest from Community Clubs to lease Lot 471.*

**13.3.4 WUNDOWIE MENS SHED INC AND THE YOUTH ADVISORY COUNCIL SHACK**

There were no queries in relation to this item.

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**13.4. COMMUNITY SERVICES**

**13.4.1 REIMBURSEMENT OF EXPENSES - BOOK PRODUCTION**

**Comment:**

- Staff advised that there was additional information provided as per the comment in the report. This has been included as an attachment in the agenda.
- Cr Beresford questioned why Council should endorse this recommendation. It was advised that this has been recommended due to the book having a historical significance and connection to Northam.

**13.4.2 NORTHAM JUNIOR CRICKET ASSOCIATION-WRITE OFF OF OUTSTANDING DEBT**

**Comment:**

- Mr Rayson advised that staff identified that the club was not being charged. Staff then corrected this this however the charges raised were not based on accurate information.

**13.5. ENGINEERING SERVICES**

**13.5.1 RFT 22 OF 2015 - NORTHAM TOWNSITE DRAINAGE (STAGE 2)**

**Comment:**

- It was questioned what stage 2 involved. Mr Kleynhans advised that this includes the remainder of the Boulevard, near Bankwest to Minson Avenue and through to Bernard Park.

**Additional Staff Comments:**

- Works will also incorporate the Avon Mall.

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**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14.1 DUAL CARRIAGEWAY – GREAT EASTERN HIGHWAY**

Cr D Beresford gave notice of intention to move the following motion at the Ordinary Council Meeting to be held on 20 January 2016;

**MOTION**

**Moved: Cr Beresford**

**That Council make the extension of the dual carriageway from the lakes to Northam our top priority over the Orange Route and proceed to negotiate with Main Roads WA to get this project shovel ready as soon as possible.**

**Comment:**

- It was noted that Council currently supports the orange route through the Community Strategic and Corporate Business Plan. This outcome involved extensive consultation and generated a large amount of debate.
- Cr Beresford detailed the reasoning for this motion and referred to the comments on Main Roads WA's website in regards to the Orange Route. This notice has been put forward as per the advice from the Chief Executive Officer at the Strategic Council meeting on 25 November 2015, advising that a notice of motion was required in order to pursue this matter.
- It was requested if staff can obtain comment from Main Roads WA in terms of the likelihood

**Additional Staff Comments:**

- Staff have contacted Main Roads WA to seek advice regarding the likelihood of the Orange Route project being progressed to seek Federal funding. The verbal advice received is that this project has reignited interest.
- The possibility of extending the dual carriageway from Mundaring to Northam was also discussed with MRWA with the advice given it is highly unlikely and not a priority for regional projects. The basis for this is that the trigger point for a dual carriageway is 10,000 vehicles per day, the current figures within the Shire of Northam indicate there are 3,000 vehicles per day.
- A written request seeking confirmation for both these locations has been forwarded to MRWA however a formal response is not expected to be received prior to the Ordinary Council meeting on 20 January 2016.



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**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil.

**15.2. Officers**

Nil.

**16. CONFIDENTIAL ITEMS**

Nil.

**17. DECLARATION OF CLOSURE**

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 6.06pm.

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**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

Nil.

**13. REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

Nil.

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**13.2. DEVELOPMENT SERVICES**

**13.2.1 PROPOSED BASIC AMENDMENT TO SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6**

Name of Applicant:	N/A
Name of Owners:	N/A
File Ref:	13.1.10.4
Officer:	Chadd Hunt / Kobus Nieuwoudt
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

In response to the recent introduction of the 'Deemed Provisions' within the *Planning and Development (Local Planning Schemes) Regulations 2015* (new Regulations) which automatically apply to all local planning schemes across the State from 19 October 2015, Council is now required to prepare a Basic Amendment to align LPS6 with the deemed provisions contained in Schedule 2 of the new Regulations which generally seeks to:-

- Remove provisions from Council's Local Planning Scheme No. 6 (the Scheme) which are no longer required;
- Move provisions that have been removed by the Deemed Provisions of the new Regulations to a supplemental provisions schedule; and
- Renumber those provisions which remain in the Scheme.

It is being recommended Council resolves to prepare the Basic Amendment in accordance with the 'Officer's Recommendation' of this report.

**BACKGROUND**

The new Regulations were gazetted on 25 August 2015 and took effect on 19 October 2015. The new Regulations replace the *Town Planning Regulations 1967* and associated Model Scheme Text (MST).

The implementation period allows local governments to prepare for changes imposed by the new Regulations to ensure the smoothest transition possible.

The new Regulations consist of three major elements being:

- Regulations that govern the preparation and amendment of local planning strategies and schemes, and the review of local planning schemes;

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- A Model Scheme Text (Schedule 1) that should be followed in all local planning schemes; and
- Deemed Provisions (Schedule 2) which automatically come into effect in every operational local planning scheme.

A copy of the gazetted Regulations (Appendix 1) is provided as a separate attachment to this agenda.

The Deemed Provisions automatically form part of every local planning scheme in the State and will override any provisions within that scheme which are in conflict with the deemed provisions. Amendment No. 4 to LPS6 proposes to delete clauses within LPS6 which are inconsistent with the prevailing Deemed Provisions.

### **STATUTORY REQUIREMENTS**

Section 257B of the *Planning and Development Act 2005* provides the ability for Deemed Provisions to be enforced as part of each local planning scheme to which they apply. In respect to the deemed provisions, these provisions came in to force on 19 October 2015 and now forms part of LPS6 and override any current inconsistent LPS6 provisions. The Shire will be required to comply with, and where appropriate, enforce these new provisions.

In respect to Amendment No. 4, this is recommended to be considered by Council to be a 'Basic' type of amendment pursuant to Regulation 34 (c) as it proposes to delete provisions of the Scheme which have been superseded by the deemed provisions.

In respect to the form which Council's resolution to prepare the amendment must take, new regulation 35 (1) requires that this be in a form approved by the Western Australian Planning Commission (WAPC). The Department of Planning (DoP) has published a Form 2A for this purpose, and this report's recommendation is deemed to be consistent with this form.

The next steps in the procedure involved for a basic amendment requires:

- The amendment to be forwarded to the WAPC within 21 days of passing of the resolution to prepare the amendment; and
- The amendment to be referred to the Environmental Protection Authority to determine whether it needs to be assessed under the Environmental Protection Act.

### **PUBLIC CONSULTATION**

Proposed Amendment No. 4 has been prepared by the DoP, in close consultation with Council's Administration.

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Amendment No. 4 is considered to be a basic amendment pursuant to regulation 34(c) of the new Regulations and therefore is not required to be advertised for public comment.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

OBJECTIVE RG1: Provide accountable and transparent leadership.

STRATEGY G1.1: Continue to develop Council's policy framework to guide decision making.

**BUDGET IMPLICATIONS**

The cost of advertising a copy of the notice of the amendment (once gazetted) will be met through the Development Services operational budget.

**OFFICER'S COMMENT**

The new Regulations impose mandatory changes on all local governments which took effect on 19 October 2015. Further discussion is provided below regarding proposed Amendment No. 4 to LPS6, to align the Scheme with the Deemed Provisions. In addition, details relating to the changes to the scheme amendment process has been provided for Council's information.

Whilst the Deemed Provisions automatically apply without any action from Council, an amendment to LPS6 is necessary to delete any inconsistent LPS6 provisions to ensure the Scheme is not in conflict with the Deemed Provisions.

Amendment No. 4 involves a substantial number of changes to LPS6 and rather than set these out in full in the recommendation of this report, the recommendation describes the amendment by referring to the relevant clause numbers. However, to allow Elected Members the opportunity to see the full details of the proposed amendment, a track-changed version of LPS6 can be provided upon request.

A table identifying those parts of LPS6 which will be affected by Amendment No. 4 is provided as Appendix 2.

*Implications of the new Regulations for Scheme Amendments*

The new Regulations introduce a track based approach to local planning scheme amendments that enables amendments to be classified as either a:-

- Basic;
- Standard; or
- Complex amendment.

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The classification of an amendment in turn influences the consultation requirements and timeframes in which the amendment must be dealt with. The public consultation requirements have been amended, in addition to timeframes now being imposed on both the local government and WAPC for processing of the amendment. This is outlined in the table below.

<b>Scheme Amendment type</b>	<b>Advertising</b>	<b>Local government consideration period (post advertising)</b>	<b>WAPC timeframe to make recommendation to Minister</b>
<b>Basic</b>	No advertising required. Amendment to be provided to WAPC within 21 days of Council resolution to prepare or adopt	N/A	42 days
<b>Standard</b>	42 days	60 days post end date of submission period	60 days
<b>Complex</b>	60 days. *WAPC approval required prior to advertising	90 days post end date of submission period	90 days

**Note:** A local government can apply to the WAPC for an extension of the consideration period. The WAPC can extend their timeframe to make a recommendation to the Minister subject to the approval of the Minister or an authorised person. There are no timeframes imposed on the Minister to make a decision.

A Council resolution will still be required to prepare or adopt a scheme amendment and the resolution will need to specify the classification of the amendment and an explanation as to why that classification was decided.

The regulations provide definitions for each amendment type, which are included as Appendix 3.

Conclusion

The gazettal of the regulations requires Council and Administration to take action to ensure that LPS6 and the Shire's processes are aligned with this new legislation. The changes imposed on local governments are significant and it is the responsibility of each local government to best prepare itself for the impending changes.

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In this regard, Council's Administration is recommending that Council prepare Amendment No. 4 to LPS6 to align the Scheme with the Deemed Provisions.

**RECOMMENDATION**

**That Council:**

**1. In pursuance of Section 75 of the Planning and Development Act 2005, resolves to amend the Shire of Northam Local Planning Scheme No.6 by:**

**1.1 Deleting the following Parts, Clauses and Schedules from the Scheme Text, as they have been superseded by the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:**

- Part 2 in its entirety;
- Part 5, Clause 5.31;
- Part 7 in its entirety;
- Part 8 in its entirety except those clauses to be inserted in Schedule A – Supplemental Provisions;
- Part 9 in its entirety;
- Part 10 in its entirety;
- Part 11 in its entirety; and
- Schedules 6, 7, 8 and 9 in their entirety.

**1.2 Amending Clause 5.23 – Relocated second-hand dwellings and sea containers as follows:**

**“5.23      SEA CONTAINERS**

**5.23.1      *Development approval is required to relocate sea containers to any lot. Where approval is granted to the development and use, the sea container shall be constructed and upgraded to a standard that ensures the visual amenity of the area is not impacted. Where the sea container would have an adverse impact on the amenity of the locality, the local government may refuse the application.***

**5.23.2      *Where an application for development approval is made for a sea container, the local government shall give notice in accordance with clause 64 of the deemed provisions.***

**5.23.3      *Sea containers are not permitted on any land within the Residential zone.”***

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**1.3 Removing the following clauses from the Scheme Text and inserting them into Schedule A – Supplemental Provisions:**

- Clause 8.2 b) (iv), (vi), (vii) and (viii);
- Clause 8.2 c) (i), (ii), (iii) and (iv);
- Clause 8.2 f); and
- Clause 8.2 g) except the “Note”, which is covered by a note under Clause 61 of the deemed provisions.

**1.4 Inserting the following provisions into Schedule A – Supplemental Provisions:**

**“Clause 61(1):**

- (k) the erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the zone (where the R Codes do not apply) in which that lot is located, where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:**
- (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or**
  - (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or**
  - (iii) included on a heritage list prepared in accordance with this Scheme; or**
  - (iv) within an area designated under the Scheme as a heritage area; or**
  - (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29;**
  - (vi) the development is proposed on a lot which does not have access to a dedicated and/or constructed road;**
  - (vii) the development is within 50 metres of a major and/or Regional Road reserve where the reserve/s abut land classified Rural zone, Rural Smallholding zone and Rural Residential zone;**
  - (viii) the development is within view of a Major and/or Regional Road reserve; or**
  - (ix) reticulated water supply is not available in the Rural Residential zone.**
- (l) the demolition of any building or structure except where the building or structure is –**
- (i) located in a place that has been entered in the Register of Places under the Heritage of Western Australia Act 1990;**



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- (ii) the subject of an order under Part 6 of the Heritage of Western Australia Act 1990;*
  - (iii) included on the Heritage List under clause 7.1 of the Scheme; or*
  - (iv) located within a heritage area designated under the Scheme*
- (m) any of the exempted classes of advertisements listed in schedule 5 except where in respect of a place included in the Heritage List or in a heritage area; and*

**Clause 61(2):**

- (g) the carrying out of a rural pursuit in the Rural Residential and Rural Smallholding zones that -*
  - (i) is not used for trade or commercial purposes; and*
  - (ii) complies with the recommended stocking rates and environmental protection requirements of the relevant State Government departments.*

- 1.5 Delete the following definitions from Schedule 1, as they have been superseded by the definitions in the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:**

*“advertisement”, “amenity”, “cultural heritage significance”, “local government”, “Local Planning Strategy”, “owner”, “premises”, “substantially commenced”, and “zone”.*

- 1.6 Amend the following clauses and subclauses by removing the cross reference to the clause / subclause deleted by the amendment and replace them with cross reference to deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:**

**Clause 1.4 (b) and (c), 3.3.1, 3.3.2, 4.3 (note 3), 4.4.2 (b), 4.8 (c), 4.9.2, 5.3.2, 5.4.2, 5.6.2 (a), 5.6.3 (a), 5.30.2**

- 1.7 Delete reference to the term “*planning approval*” throughout the scheme and replace with the corresponding term “*development approval*” throughout the scheme.**

- 1.8 Update Clause 4.4 by adding new subclause 4.4.3 as follows to ensure guidance is provided for when considering applications within the ‘Development’ zone:**

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***“4.4.3 If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -***

- (a) a structure plan;***
- (b) an activity centre plan;***
- (c) a local development plan.”***

**1.9 Amend the text under ‘Development’ zone in Table 1: Zoning Table as follows:**

***“THE LAND MAY ONLY BE USED FOR THE PURPOSES ASSOCIATED WITH THE ZONES DELINEATED IN THE STRUCTURE PLAN ADOPTED IN ACCORDANCE WITH CLAUSE 22 OF THE DEEMED PROVISIONS”***

**1.10 Modify the zoning table to make Ancillary Accommodation a ‘P’ use in the Residential zone;**

**1.11 Renumber the remaining scheme provisions and schedules sequentially and update any cross referencing to the new clause numbers as required.**

- 2. Resolves, pursuant to the Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), that Amendment No. 4 is a basic amendment pursuant to Regulation 34(c) of the Regulations as it proposes to amend the Scheme Text to delete provisions that have been superseded by the Deemed Provisions in Schedule 2 of the Regulations;**
- 3. Pursuant to Section 81 of the *Planning and Development Act 2005*, refers Amendment No. 4 to the Environmental Protection Authority;**
- 4. Pursuant to Regulation 58 of the Regulations, provides Amendment No. 4 to the Western Australian Planning Commission;**
- 5. Pursuant to Sub-regulation 62(3) of the Regulations, authorises the affixing of the common seal to and endorses the signing of the Amendment documentation; and**
- 6. Pursuant to Sub-regulation 62(3) of the Regulations, forwards the Amendment documentation to the Western Australian Planning Commission for its endorsement pursuant to Sub-regulation 63(1) and for the endorsement of the Hon. Minister of Planning pursuant to Sub-regulation 63(2).**

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**APPENDIX 2**

Deemed provisions	Current LPS6 provisions affected	Impact of Changes on Council
Part 1 - Terms used – definitions of terms used within a local planning scheme;	Schedule 1 – Dictionary of defined words and expressions	Minor. Some existing definitions and expressions contained within Schedule 1 of LPS6 will be deleted but are not considered to be detrimental or to affect the Shire’s decision-making ability.
Part 2 – Local Planning Framework <ul style="list-style-type: none"> <li>• Division 1 – Local planning strategy</li> <li>• Division 2 – Local planning policies</li> </ul>	Part 2 – Local Planning Policy Framework	Minor. The deemed provisions for local planning policies are very similar to the existing LPS6 provisions and therefore changes are not expected to affect the Shire’s decision-making ability.
Part 3 – Heritage protection	Part 7 – Heritage Protection	Minor. The deemed provisions are more comprehensive than LPS6 and will introduce additional provisions relating to the designation of heritage areas, heritage agreements, heritage assessment and variations to scheme provisions for heritage purposes.
Part 4 – Structure plans Part 5 – Activity centre plans	Part 5, Clause 5.31 – Structure Plans	Significant. Council will no longer be required to make decisions on structure plans or amendments. The Western Australian Planning Commission will be the sole decision maker. The Shire will still be required to assess the structure plan/amendment and provide a report to the Commission, making recommendations. Structure Plans will no longer have the force and effect of the scheme.
Part 6 – Local development plans	Nil	Nil
Part 7 – Requirement for development approval Part 8 – Applications for development approval Part 9 – Procedure for dealing with applications for development approval	Part 8 – Development of land	Minor. Part 7, 8 and 9 of the deemed provisions will replace Part 8 of LPS6 in its entirety, however, the provisions are similar in nature and are not considered to affect the Shire’s decision-making ability.
Part 10 – Enforcement and administration <ul style="list-style-type: none"> <li>• Division 1 – Powers of local government</li> <li>• Division 2 – Delegations</li> <li>• Division 3 – Miscellaneous</li> </ul>	Part 11 – Enforcement and administration	Significant. Part 10 of the deemed provisions will <b>replace</b> Part 11 of LPS6 in its entirety. Will require changes to the Delegated Authority Register, which Council has voted on at its October ’15 OCM.
Part 11 – Forms referred to in this Scheme		Minor. Part 11 of the deemed provisions relates to administrative forms only and will not impact on Council’s decision-making ability.

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**APPENDIX 3**

*Planning and Development (Local Planning Schemes) Regulations 2015*  
Amending local planning scheme **Part 5**  
Preliminary **Division 1**  
**s. 34**

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**Part 5 — Amending local planning scheme**

**Division 1 — Preliminary**

34. **Terms used**
- In this Part —**
- basic amendment* means any of the following amendments to a local planning scheme —**
- (a) an amendment to correct an administrative error;**
  - (b) an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme;**
  - (c) an amendment to the scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2;**
  - (d) an amendment to the scheme so that it is consistent with any other Act that applies to the scheme or the scheme area;**
  - (e) an amendment to the scheme so that it is consistent with a State planning policy;**
  - (f) an amendment to the scheme map to include a boundary to show the land covered by an improvement scheme or a planning control area;**
  - (g) an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan;**
  - (h) an amendment that results from a consolidation of the scheme in accordance with section 92(1) of the Act;**
  - (i) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area**

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*Planning and Development (Local Planning Schemes) Regulations 2015*

**Part 5** Amending local planning scheme

**Division 1** Preliminary

**s. 34**

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if the amendment will have minimal effect on the scheme or landowners in the scheme area;

**complex amendment** means any of the following amendments to a local planning scheme —

- (a) an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
- (b) an amendment that is not addressed by any local planning strategy;
- (c) an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality;
- (d) an amendment made to comply with an order made by the Minister under section 76 or 77A of the Act;
- (e) an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan;

**standard amendment** means any of the following amendments to a local planning scheme —

- (a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
- (b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
- (c) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;
- (d) an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if

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*Planning and Development (Local Planning Schemes) Regulations 2015*  
Amending local planning scheme **Part 5**  
Preliminary **Division 1**  
**s. 35**

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the scheme does not currently include zones of all the types that are outlined in the plan;

- (e) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- (g) any other amendment that is not a complex or basic amendment.

**Note for this regulation:**

Under section 257B of the Act and regulation 10(4) the provisions in Schedule 2 are deemed provisions and have effect and may be enforced as part of each local planning scheme. Incorporation of the provisions set out in Schedule 2 into the text of a local planning scheme is not an amendment of the local planning scheme.

**35. Resolution to prepare or adopt amendment to local planning scheme**

- (1) A resolution of a local government to prepare or adopt an amendment to a local planning scheme must be in a form approved by the Commission.

Note for this subregulation:

Section 75 of the Act provides for a local government to amend a local planning scheme or adopt an amendment to a local planning scheme proposed by all or any of the owners of land in the scheme area.

- (2) A resolution must —
  - (a) specify whether, in the opinion of the local government, the amendment is a complex amendment, a standard amendment or a basic amendment; and
  - (b) include an explanation of the reason for the local government forming that opinion.

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**13.2.2 PROPOSED LAND REQUIREMENT - LOT 1, LOT 2 AND LOT 3 NORTHAM-PITHARA ROAD, JENNAPULLIN**

Name of Applicant:	Main Roads Western Australia
Name of Owners:	Shire of Northam
File Ref:	A398
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

Council has received a request from Main Roads Western Australian (MRWA) for the Shire's support for the dedication of three resumed portions of land as road reserve in order to widen the road to facilitate the construction of a replacement bridge with a new culvert structure on the Northam-Pithara Road at Jennapullin Brook.

It is being recommended that Council resolves to dedicate the land as a road pursuant to section 56 of the *Land Administration Act 1997*.

**BACKGROUND**

The Northam-Pithara Road crosses Jennapullin Brook and is located approximately 10km north east of Northam. Main Roads Western Australia has already commenced works on new culvert structures but requires the road to be widened before construction of the new bridge can begin. Please see Appendix 1 to view plans for the proposed bridge.

Main Roads requires the dedication of the following three minor land holdings as road reserve as shown on the Land Dealing Plans (Appendices 2 - 4);

- MRWA Land Dealings Plan 1460-119 – Lot 3 – owned by S J & D V Knipe (1858m<sup>2</sup>)
- MRWA Land Dealings Plan 1460-120 – Lot 1 – owned by Powerace Pty Ltd (Grant Borgward). (979m<sup>2</sup>)
- MRWA Land Dealings Plan 1460-140 – Lot 2 – owned by Belgrove Pty Ltd (Trevor Smith). (585m<sup>2</sup>)

**STATUTORY REQUIREMENTS**

To enable the land to be dedicated as a road reserve, it is a requirement of the *Land Administration Act 1997* that the local government resolve to dedicate the land as road reserve.

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**PUBLIC CONSULTATION**

Main Roads has already negotiated with all land owners and other affected parties and arrangements for the acquisition of the land is being finalised.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

OBJECTIVE R1: Provide and support an effective and efficient transport network.

The proposed new bridge would improve the safety for the road users of the Northam-Pithara Road.

**BUDGET IMPLICATIONS**

There are no direct financial / budgetary implications for the Shire of the recommendations of this report.

Main Roads Western Australia has advised that they will indemnify the Council against any costs and claims that may arise as a result of the dedication.

**OFFICER'S COMMENT**

Main Roads Western Australia have already sought approval from the State Heritage Office in relation to the demolition of the old bridge which was constructed in 1936 and have advised that while the bridge may have some cultural heritage significance, it was unlikely that the place would meet the threshold for entry on the State Heritage Register (Appendix 5). The report also noted that the bridge is in poor condition, hence the need for the bridge to be replaced.

**RECOMMENDATION**

**That Council advise Main Roads WA that it supports the dedication of the land which is subject of Main Roads Land Dealing Plans 1460-119, 1460-120 & 1460-140 as a road pursuant to section 56 of the *Land Administration Act 1997*.**

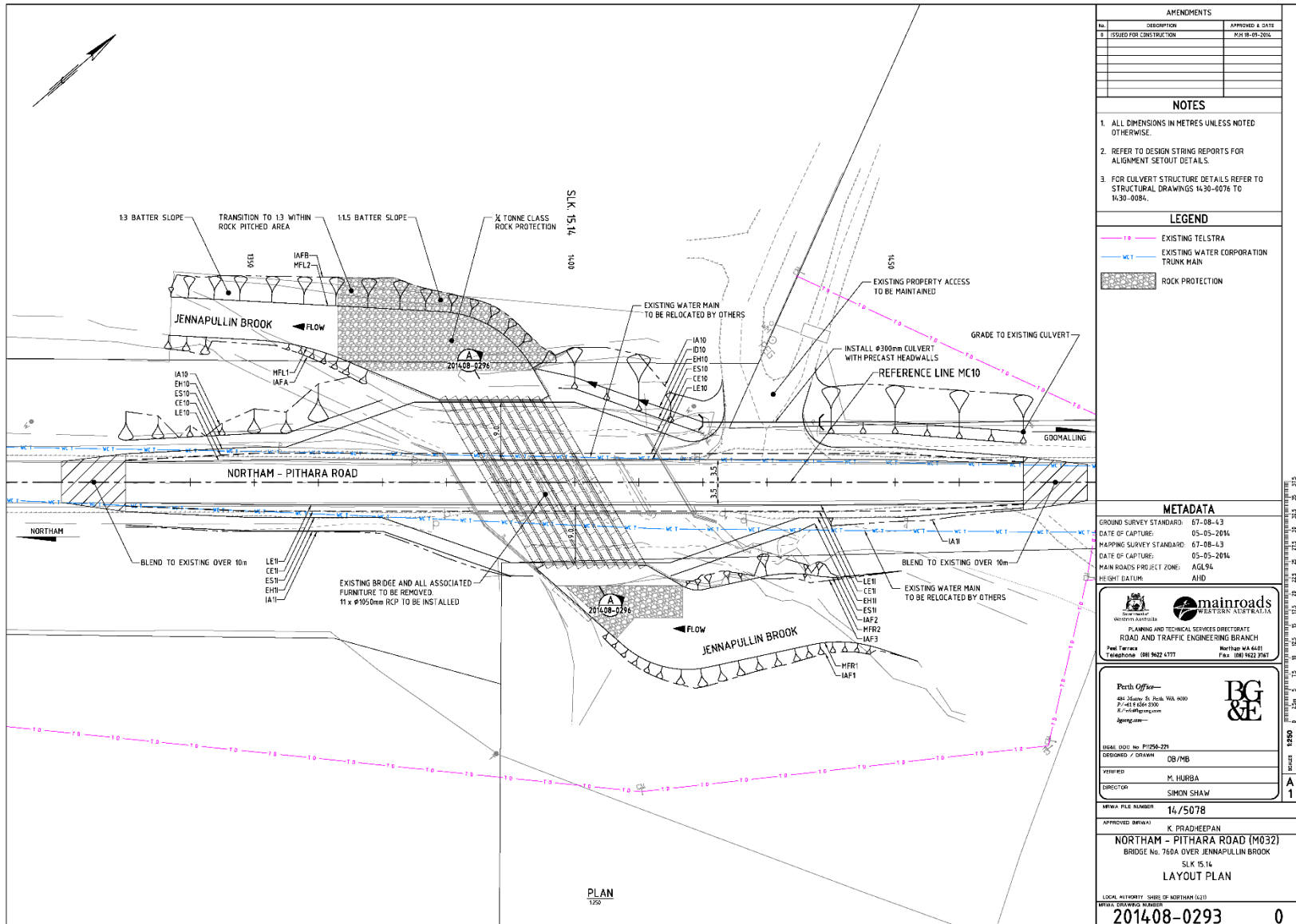


# SHIRE OF NORTHAM

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#### APPENDIX 1



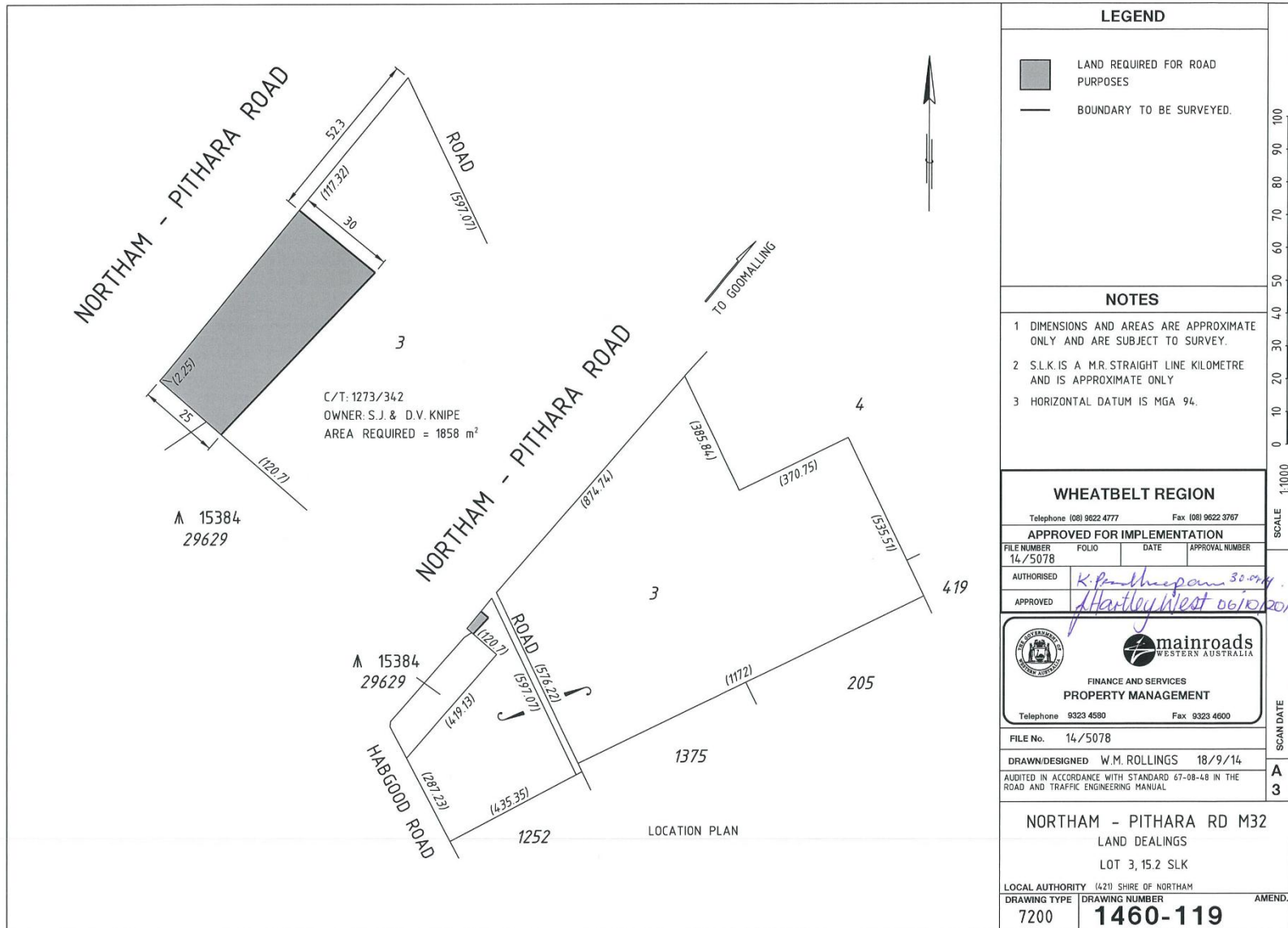
AMENDMENTS		
NO.	DESCRIPTION	APPROVED & DATE
1	ISSUED FOR CONSTRUCTION	RM 18-01-2016
<b>NOTES</b>		
1. ALL DIMENSIONS IN METRES UNLESS NOTED OTHERWISE.		
2. REFER TO DESIGN STRING REPORTS FOR ALIGNMENT SETOUT DETAILS.		
3. FOR CULVERT STRUCTURE DETAILS REFER TO STRUCTURAL DRAWINGS 1430-0076 TO 1430-0084.		
<b>LEGEND</b>		
<span style="color: magenta;">—</span>	EXISTING TELSTRA	
<span style="color: blue;">—</span>	EXISTING WATER CORPORATION TRUNK MAIN	
	ROCK PROTECTION	
<b>METADATA</b>		
GROUND SURVEY STANDARD: 67-08-43		
DATE OF CAPTURE: 05-05-2016		
MAPPING SURVEY STANDARD: 67-08-43		
DATE OF CAPTURE: 05-05-2016		
MAIN ROADS PROJECT ZONE: AGL9A		
HEIGHT DATUM: AHD		
 PLANNING AND TECHNICAL SERVICES DIRECTORATE ROAD AND TRAFFIC ENGINEERING BRANCH Peel Terrace Northam WA 6401 Telephone (08) 9422 4777 Fax (08) 9422 2767		
Perth Office 484 Jeanes St Perth WA 6000 P: +61 8 626 2300 E: info@bge.com.au Ageng.com		
IDEAL DOC NO: P1256-221 DESIGNED / DRAWN: OB / MB CHECKED: M. HURBA DIRECTOR: SIMON SHAW		
NEMA FILE NUMBER: 14/5078 APPROVED BY(N/A): K. PRADHEEPAN <b>NORTHAM - PITHARA ROAD (M032)</b> BRIDGE No. 760A OVER JENNAPULLIN BROOK SLK 15.14 LAYOUT PLAN		
LOCAL AUTHORITY: SHIRE OF NORTHAM (621) NEMA DRAWING NUMBER: <b>201408-0293</b>		
		<b>0</b>

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### APPENDIX 2

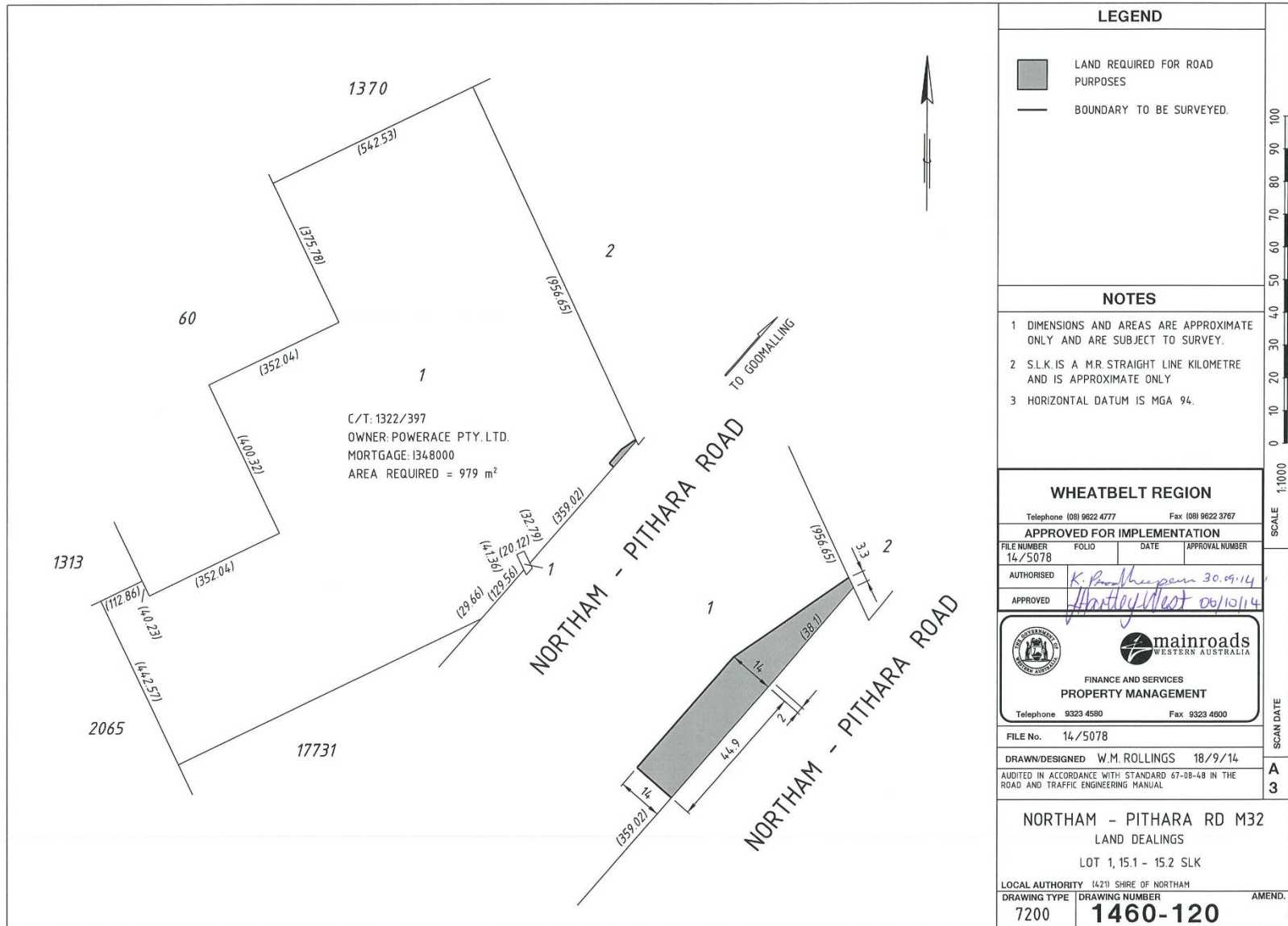


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### APPENDIX 3

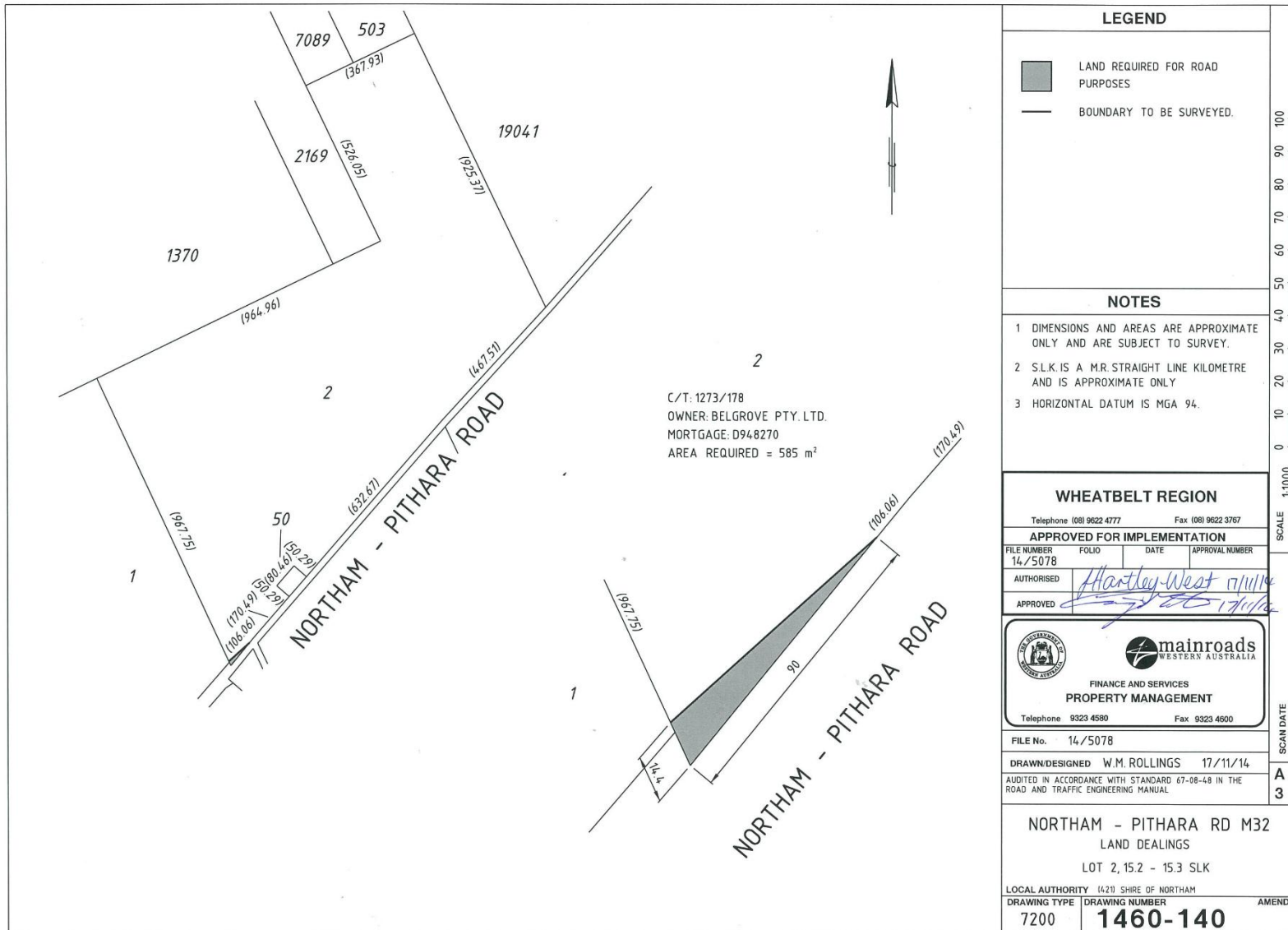


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#### APPENDIX 4



LEGEND			
<span style="display: inline-block; width: 10px; height: 10px; background-color: grey; border: 1px solid black;"></span>	LAND REQUIRED FOR ROAD PURPOSES		
—	BOUNDARY TO BE SURVEYED.		
NOTES			
1 DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.			
2 S.L.K IS A M.R. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY			
3 HORIZONTAL DATUM IS MGA 94.			
WHEATBELT REGION			
Telephone (08) 9622 4777		Fax (08) 9622 3767	
APPROVED FOR IMPLEMENTATION			
FILE NUMBER	FOLIO	DATE	APPROVAL NUMBER
14/5078			
AUTHORISED	<i>Hartley-West 17/11/14</i>		
APPROVED	<i>[Signature]</i>		
FINANCE AND SERVICES <b>PROPERTY MANAGEMENT</b>			
Telephone 9323 4580		Fax 9323 4600	
FILE No. 14/5078			
DRAWN/DESIGNED W.M. ROLLINGS 17/11/14			
AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL			
NORTHAM - PITHARA RD M32 LAND DEALINGS LOT 2, 15.2 - 15.3 SLK			
LOCAL AUTHORITY 1429 SHIRE OF NORTHAM			
DRAWING TYPE	DRAWING NUMBER	AMEND.	
7200	<b>1460-140</b>		

SCALE 1:1000  
SCAN DATE

**SHIRE OF NORTHAM**  
**AGENDA**  
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**APPENDIX 5**

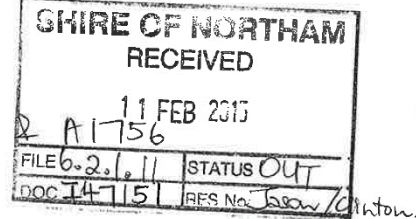


Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

30 January 2015

YOUR REF	
OUR REF	P25326
ENQUIRIES	Kelly Fleming/6552 4000

Mr Jason Whiteaker  
Chief Executive Officer  
Shire of Northam  
PO BOX 613  
NORTHAM WA 6401



Dear Mr Whiteaker

**Government Heritage Property Disposal Process**  
**P25326 Bridge 760, Northam-Pithara Road, Jennapullin**

This letter is to advise you that the place known as *P25326 Bridge 760, Northam-Pithara Road, Jennapullin* has recently been referred to the State Heritage Office, under section 9 of the *Heritage of Western Australia Act 1990* and in relation to the Government Heritage Property Disposal Process.

A preliminary review of this place was considered by the Heritage Council's Register Committee in January 2015. The Committee determined that, while the place may have some cultural heritage significance, it was unlikely that the place would meet the threshold for entry on the State Register of Heritage Places. A copy of the preliminary review is enclosed for your information.

Please contact me on 6552 4000 if you require any further information.

Yours sincerely

A handwritten signature in black ink, appearing to read "K. Fleming".

Kelly Fleming  
**A/Manager Assessment and Registration**

[www.stateheritage.wa.gov.au](http://www.stateheritage.wa.gov.au)  
[info@stateheritage.wa.gov.au](mailto:info@stateheritage.wa.gov.au)



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bolts and places, while the left hand most stinger has been entirely replaced by a steel girder. Above this lies the original timber decking, now overlain with concrete and then bitumen. The timber decking is still visible on the right hand side.

The bridge has timber railings along both edges, although this has been reinforced with a metal safety barrier. Other modern safety additions occur as signage at each entrance to the bridge. The right hand side of the bridge has a pedestrian walkway, designated by an area of bitumen bordered by the white painted road line but with no additional safety barriers.

Each entrance of the bridge consists of an earth abutment which forms the base of a concrete and coursed masonry wing wall, although this has been reinforced in sections by modern concrete. The stringers fit into a recessed channel in the wing walls, with the stringers bolted to a crosswise timber bearer that appears to be cemented into the recessed area. Each wing wall recedes out and away from the waterline, reinforcing the structure and halting water erosion. Each wall is capped with concrete, and the right hand side wing wall also bears a drainage pipe.

The bridge is still in use as a traffic and pedestrian bridge.

The condition of the bridge is poor. An inspection of the bridge in September 2013 has noted erosion on the concrete piers (some of which have previously been repaired); cracking and erosion of the wing wall; significant degradation at the ends several timber stringers and corbels; and rotting in the timber deck. This is in addition to the timber members already replaced with steel girders.

**DOCUMENTARY EVIDENCE**

*Bridge 760, Northam – Pithara Road, Jennapullin* is a timber and iron road bridge constructed in 1936 on the Northam to Pithara Road (which is the route from Northam to Goomalling), crossing Jennapullin Brook at Jennapullin.

**Goomalling**

The area of Goomalling, to the north east of Toodyay and Northam, was first explored by colonists in the 1830s. Some settlement occurred in the decades that followed.<sup>1</sup>

In the 1860s, increased investment and settlement was encouraged through the amendment of regulations governing the sale, letting and occupation of crown land, and amendments to regulations surrounding the cutting of timber on crown land. Pastoralism and timber became prominent industries in the district.<sup>2</sup>

In c. 1865 the Toodyay-Goomalling road was gazetted, leading to a boost in the population of the district.<sup>3</sup>

In 1895 the Goomalling Roads Board was formed.<sup>4</sup>

In 1900 the population of Goomalling was 49.<sup>5</sup>

Construction of the Northam to Goomalling railway line commenced in 1900, and was completed in June 1902. Goomalling was declared a township in 1903, and the town rapidly expanded with the construction of shops, churches, a bank, timber yard, a skating rink, Mechanics Institute and Post and Telegraph Office.<sup>6</sup>

- <sup>1</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 5.
- <sup>2</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 6.
- <sup>3</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 6.
- <sup>4</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 7.
- <sup>5</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 9.
- <sup>6</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 9.

**Report Created:** January 2015

**Report Amended:**

**Reg Com Decision:** 27 February 2015

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<p><b>Preliminary Review</b></p> <p><b>Nomination of New Place for Assessment</b></p> <p><b>Government Heritage Property Disposal Process</b></p>
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<b>HCWA #</b>	25326
<b>Place Name</b>	Bridge 760, Northam – Pithara Road, Jennapullin
Other name(s)	
<b>Location</b>	Pithara Road, Jennapullin

<b>Owner</b>	Main Roads WA
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<b>Local Government</b>	Shire of Northam
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<b>MI Listing</b>	None
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<b>OTHER LISTINGS</b> - None
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<b>VALUES</b>
<ul style="list-style-type: none"> <li>• The place represents the type of road bridge constructed in the Wheatbelt during the 1930s, and subsequent efforts to stabilise and repair these bridges to allow them to continue to be used.</li> <li>• The place is representative of the type of infrastructure that was constructed under the auspices of the Federal Aid Roads Agreement.</li> </ul>

<b>PHYSICAL EVIDENCE</b>	
Dates of Construction	1936
Architectural Style	N/A
Original Use	Road Bridge
Current Use	Road Bridge

**Description**

The place consists of a steel, timber and concrete traffic bridge over the Jennapullin Brook, used for vehicle and pedestrian traffic. The bridge is a beam type constructed of 5 simple spans. The bridge dimensions are approximately 50 m long, 8 m wide and 1.2 m high at its apex.

The bridge rests atop 4 sets of piers, each consisting of a solid concrete base with wedge shaped ends to reduce water resistance. Each concrete base is bolted to opposing timber corbel on each face, although one of these has been replaced with a steel 'H' girder. The piers support a structure that was originally timber, now a mix of timber and steel beams. The stringer spans along the right hand side is timber, the separate members joined by

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In 1913 the Goldfields water supply was extended from Meckering to Goomalling.<sup>7</sup>

The district prospered during the WWI period, as wool and flour was in great demand. The population of Goomalling reached 500 in 1922.<sup>8</sup>

Through the mid-twentieth century the district continued to develop with the construction of Goomalling Regional Hospital, a cinema, St John Ambulance.<sup>9</sup>

In the latter half of the twentieth century, Goomalling became a popular destination for retirees.<sup>10</sup>

**Main Roads**

The construction of roads and road bridges in Western Australia was the responsibility of the Public Works Department from colonial times until 1926 when the Main Roads Department was established.<sup>11</sup>

During the 1930s, the Main Roads Department undertook a number of building campaigns across the State, including the improvement of many existing roads. In 1936 Main Roads and the Commonwealth Government signed the Federal Aid Roads Agreement, which granted money to Main Roads for construction, reconstruction, maintenance and repair works.<sup>12</sup>

It is likely that the construction of *Bridge 760, Northam – Pithara Road, Jennapullin* in 1936 was part of this agreement.

During the 1950s, there was a steady growth in the development of roads in rural areas. Main Roads took on number of projects such as improving the alignment of roads in hilly and wooded areas and improving the worst sections of roads.<sup>13</sup>

In 2015, Main Roads Western Australia plans to demolish *Bridge 760, Northam – Pithara Road, Jennapullin* and replace with a culvert.

<b>SIGNIFICANT ASSOCIATIONS</b>	Architect: Main Roads Builder: Main Roads Owners: Main Roads
<b>COMPARATIVE INFORMATION</b>	
<p>A search of the State Heritage Office database for 'general use - transport/communication', specific use 'road bridge' and 'pedestrian footbridge' returns 167 entries. If these are filtered to include only bridges constructed between 1930-1940 this returns 12 entries, 5 of which are entered in the State Register:</p> <ul style="list-style-type: none"> <li>• P463 <i>Gascoyne River Bridge</i></li> <li>• P10910 <i>Clackline Bridge</i></li> <li>• P11342 <i>Garratt Road Bridge</i></li> </ul>	

<sup>7</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 10.  
<sup>8</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 10.  
<sup>9</sup> Shire of Goomalling Municipal Heritage Inventory (1997), p. 11.  
<sup>10</sup> 'Goomalling: History', Shire of Goomalling. Sourced from <http://www.goomalling.wa.gov.au/history.aspx>. Accessed on 16 January 2015.  
<sup>11</sup> P.M. Palmer, *Western Roads* (Main Roads Department, East Perth: 1979), p. 15.  
<sup>12</sup> Leigh Edmonds, *The Vital Link: A History of Main Roads Western Australia 1926-1996* (University of Western Australia Press, Nedlands: 1997), p. 72-83.  
<sup>13</sup> Leigh Edmonds, *The Vital Link: A History of Main Roads Western Australia 1926-1996* (University of Western Australia Press, Nedlands: 1997), p. 72-83.

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- P14558 *Guildford Road Bridge*
- P16178 *Canning Bridge*

However, it is apparent from the above list that these are not directly comparable to *Bridge 760, Northam – Pithara Road, Jennapullin* which is a relatively small scale road bridge, the above are large and primarily located on major transport routes and/or in the metropolitan area. No further bridges from the above 12 entries have been included in the HCWA Assessment Program.

A search using historical themes 'transport & communications – road transport' did not reveal any additional relevant examples.

Information provided by Main Roads in January 2015 indicates that there are a further 205 bridges in the Wheatbelt region owned by Main Roads, with an additional 405 bridges owned by other entities (e.g. Local Governments). Of these more than 600 bridges approximately 114 have been identified as directly comparable to *Bridge 760, Northam – Pithara Road, Jennapullin*. Ten of these (excluding *Bridge 760, Northam – Pithara Road, Jennapullin*) are on the Northam Pithara Road, nine of which were constructed between 1930-1940.

The above indicates that *Bridge 760, Northam – Pithara Road, Jennapullin* is not rare for its form, function or construction date, or as a road bridge located in the Wheatbelt region.

<b>SOURCES</b>	See footnotes
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<b>OTHER COMMENTS</b>
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N/A
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<b>PENDING DEVELOPMENT</b>
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Main Roads has earmarked this bridge for demolition as it poses a safety risk due to deterioration of its structural supports. It will be replaced with a culvert.
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**Reg Com Decision:** 27 February 2015

**Report Amended:**

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**APPENDIX 6**



ABN: 50 860 676 021

Enquiries: Ed Cooper on (08) 96224789  
Our Ref: 01/427-02  
Your Ref:

2 December 2014

Mr Jason Whiteaker  
Chief Executive Officer  
Shire of Northam  
P O Box 613  
NORTHAM WA 6401

Dear Mr Whiteaker

**NORTHAM-PITHARA ROAD (M032) SLK 15.1  
REPLACEMENT BRIDGE 760 - JENNAPULLIN BROOK, JENNAPULLIN  
PROPOSED LAND REQUIREMENT - LOT 1, 2 & 3 ON DIAGRAM 28915  
SHIRE OF NORTHAM**

Attached for consideration by the Council are plans depicting land required for bridge replacement works to be carried out on the Northam-Pithara Road at Jennapullin Brook involving the replacement of the existing bridge No.760, with a new culvert structure. In order for the project to proceed, the land shown shaded on the enclosed copies of Land Dealings Plans 1460-119, 1460-120 & 1460-140 is required for inclusion in the road reserve.

Main Roads has approached all land owners and other affected parties and arrangements for acquisition are being finalised. To enable the land to be dedicated as road reserve, it is a requirement of the *Land Administration Act 1997* that local governments resolve to dedicate the road.

It would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked to my attention. This will satisfy the requirements of Regional and Metro Services (RMS) at the Department of Lands who will be arranging dedication when the land has been acquired.

*"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealing Plans 1460-119, 1460-120 & 1460-140 as a road pursuant to section 56 of the Land Administration Act 1997."*

In addition please provide a copy of the minutes of the Council meeting relating to the resolution for Department of Lands records.

Main Roads will indemnify the Council against any costs and claims that may arise as a result of the dedication

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If you require any further information please contact Ed Cooper on (08) 96224789.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Craig Manton', written in a cursive style.

Craig Manton  
REGIONAL MANAGER

Enc; Copies of Main Roads Land Dealing Drawings 1460-119, 1460-120 & 1460-140.

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**13.2.3 DEVELOPMENT APPLICATION FOR THE CONSTRUCTION AND USE OF AN  
OUTBUILDING PRIOR TO A DWELLING - LOT 8 NO.10 MOORE STREET,  
NORTHAM**

Name of Applicant:	Paul Sharpe
Name of Owner:	Paul Sharpe
File Ref:	A11471 / P2165
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	<i>Local Planning Scheme No.6</i> <i>Local Planning Policy 1 - Outbuildings</i> <i>Planning &amp; Development Act 2005</i> <i>Planning Regulations 2015</i>
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

Council is requested to consider an application for development approval for the construction of an outbuilding prior to a dwelling at Lot 8, No.10 Moore Street, Northam. This application is being referred to Council as the construction of an outbuilding prior to a Building Permit being issued for the house is a variation to Council's Local Planning Policy 1 - Outbuildings.

It is being recommended Council resolves to approve the application subject to conditions.

**BACKGROUND**

The applicant has an existing planning approval granted on 19<sup>th</sup> November 2015 to construct a single house and retaining walls at Lot 8 No.10 Moore Street (Appendix 1). On 21<sup>st</sup> December a Building Permit application was submitted to the Shire's Building Department for 'forward works' including the construction of the retaining walls and earthworks for the house.

There is an older shed existing on the property which is proposed to be demolished in order to construct the new house. The applicant has advised that they require the construction of the new shed to ensure that they have secure storage on the lot for building materials in light of recent disturbances in the area (Appendix 2).

The Proposal

The proposed new shed is 9m X 6m (54m<sup>2</sup>), clad in colorbond and has a wall height of 3m and a ridge height of 3.8m (Appendix 3).

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Under Local Planning Policy 1 - Outbuildings, the construction of an outbuilding prior to a dwelling on vacant land zoned 'Rural Residential' is not permitted without a building permit for the construction of a dwelling unless the land owner can provide proof of financial commitment (such as a contract with a builder) that demonstrates that a house will be constructed on the lot in the near future.

**STATUTORY REQUIREMENTS**

Local Planning Scheme No.6

Lot 8 No.10 Moore Street, Northam is zoned 'Rural Residential' under the Shire's Local Planning Scheme No. 6 (the Scheme) and has a total land area of 2.02ha.

Local Planning Policy 1 - Outbuildings

The Shire's Local Planning Policy 1 - Outbuildings (LPP1) states:

*"The construction of an outbuilding on vacant land within the "Residential", "Rural Residential" and "Rural Smallholding" zones under this Policy will not be permitted without a building permit for the construction of a dwelling having been approved by the Shire's building surveyor and the dwelling having been substantially commenced.*

*Alternatively, if the applicant/landowner can provide the proof of financial commitment e.g: a contract entered into between a builder (providing construction of a dwelling) and the applicant together with a deposit paid as well as financial evidence to demonstrate capability to pay for completion of a dwelling, the Shire may issue planning approval for the construction of an outbuilding prior to the issue of a Building Permit for the construction of a dwelling. This provision does not apply to property zoned "Residential".*

*Construction of the dwelling for which a building permit has been approved by the Shire's building surveyor must commence within twelve (12) months and completed and occupied within two (2) years of the date of issue of a building permit of an outbuilding. Should the dwelling fail to be completed within two (2) years without satisfactory justification, the Shire will require the removal of the outbuilding."*

It should be noted that the proposed outbuilding has demonstrated compliance with all other requirements outlined in LPP1.

**PUBLIC CONSULTATION**

The application for the single house was advertised to the surrounding land owners for comment on 30<sup>th</sup> October 2014 with no submissions received.

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As the proposed outbuilding itself is compliant with the design, setback and location requirements outlined in LPP1, the proposal is not required to be advertised to surrounding land owners for comment.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

STRATEGY C1.7: Provide an environment that enhances and builds on the liveability of the Shire.

One of the key objectives for staff when enforcing LPP1 is to ensure that land owners construct a house to live in rather than illegally habituate non habitable structures which contravenes various Planning, Building and Health Regulations.

LPP1 has been adopted as it sets reasonable parameters for development to ensure balance between the maintenance of lifestyle objectives and amenity objectives for the Shire as a whole.

**BUDGET IMPLICATIONS**

The cost of the development application fee and advertising fee was a total of \$147.00.

There are no financial/budgetary implications for the Shire of the recommendations of this report. However, it should be noted that the Shire may incur legal costs in the event that the land owner fails to comply with the conditions of the development permit and prosecution is required.

**OFFICER'S COMMENT**

Historically, Council has approved outbuildings prior to dwellings where the landowner can demonstrate that a contract for the purchase of a dwelling has been entered into. However, in this case, the applicant does not have a contract with a builder that demonstrates a commitment to construct the dwelling. The applicant has supplied two quotes from different builders and has advised in writing that they expect to finalise a contract to build the house in early 2016 (Appendix 4).

In addition to this, the applicant has already submitted an application to the Shire's Building Department for 'forward works' including the construction of retaining walls and earthworks to facilitate the construction of the house which demonstrates a level of commitment to constructing the house.

The proposed outbuilding is to be located at the rear of the lot and will not be visually prominent when viewed from the primary street frontage along Moore Street. Furthermore, the applicant also owns a newly constructed residence nearby on Gillett Road, Northam and it is considered unlikely that the applicant would reside unauthorised in the shed at the property in Moore Street.

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Therefore it is considered that, although there is an element of risk that the dwelling will not be constructed, this risk can be mitigated to a certain extent through the enforcement of specific conditions that are recommended to be imposed to prevent the habitation of the outbuilding and to ensure that the dwelling is constructed within a reasonable timeframe.

**RECOMMENDATION**

**That Council approves the development application (P2165) for construction and use of an outbuilding prior to a dwelling at Lot 8 No.10 Moore Street, Northam subject to the following conditions:**

**GENERAL CONDITIONS**

1. The development hereby permitted must substantially commence within two years from the date of this determination notice;
2. The development hereby permitted taking place in accordance with the approved plans dated 21/01/2016;
3. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government;
4. In relation to Condition 1, approval to construct the outbuilding is dependent upon the construction of a dwelling on the property. Once construction of the shed has commenced, construction of an approved dwelling is to have commenced within 6 months of the date of this approval and be completed and occupied within 1 year **from the date of the shed commencing**;
5. If construction of an approved dwelling is not commenced and completed within the timeframes specified in Condition 4, the outbuilding is to be removed at the direction of the local government;
6. The walls of the outbuilding are to be clad in a material and colour that blends in with the surrounding environment to the satisfaction of the local government;
7. Use of the outbuilding shall be for domestic purposes only;
8. No ablutions are permitted to be installed in the outbuilding until such time as a building permit has been approved for the dwelling and the dwelling is under construction; and
9. The outbuilding shall not be used for human habitation at any given time.

**CONDITIONS TO BE MET PRIOR TO OCCUPATION OF THE DEVELOPMENT**

10. Prior to the occupation of the development, vehicle crossover(s) shall be constructed to the specification and satisfaction of the local government.

**CONDITIONS REQUIRING ONGOING COMPLIANCE**

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11. The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the local government; and
12. The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.

**ADVICE NOTES**

- NOTE:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- NOTE:** If an applicant is aggrieved by this determination there is a right of appeal under the *Planning and Development Act 2005*. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.
- NOTE:** A Demolition Permit is required to be obtained from the local government's Building Department before existing buildings are demolished.
- NOTE:** A Building Permit being obtained prior to the commencement of any works.
- NOTE:** No second hand materials being used in the construction of the building without the prior approval of the local government.



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**APPENDIX 1**



Paul Robert Sharpe  
20 GILLETT ROAD  
NORTHAM WA 6401

Our Ref : A11471 / P1957 / OPA13305  
Enquiries : Courtney Wynn

Dear Mr Sharpe

**RE: PLANNING APPLICATION FOR A RESIDENTIAL DWELLING AND RETAINING WALLS  
LOT 8 NO.10 MOORE STREET NORTHAM 6401**

Please be advised the Shire of Northam has approved your application dated 27th October 2014 for a Residential Dwelling and Retaining Walls at Lot 8 No.10 Moore Street, Northam.

Please find your determination notice attached. Please note the conditions of approval as well as advice notes at the bottom. It is the land owner's responsibility to ensure these conditions are complied with.

Any future correspondence regarding this matter should detail the Shire of Northam's reference # A11471 / P1957. This will help to assist the Shire to respond to such correspondence.

Should you have any further queries regarding this matter please contact Courtney Wynn on 9622 6143 or via email [planning1@northam.wa.gov.au](mailto:planning1@northam.wa.gov.au).

Yours sincerely

**P B STEVEN**  
**EXECUTIVE MANAGER DEVELOPMENT SERVICES**

PBS: CW

19th November 2014

*Encl: Determination  
Approved Plans*

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**LOCAL PLANNING SCHEME No 6**  
**DETERMINATION OF APPLICATION FOR PLANNING APPROVAL**  
**PLANNING AND DEVELOPMENT ACT 2005**


[cl. 10.4.1]

Location: 10 MOORE STREET NORTHAM 6401	
Lot No: N8	Plan/Diagram: P222922
Certificate of Title Vol. No: 1948	Folio No: 122 Application No: P1957
Application Date: 27/10/2014	Received On: 27/10/2014
<p>Description of proposed development:</p> <p style="text-align: center;"><b>RESIDENTIAL DWELLING AND RETAINING WALLS</b></p> <p>The application for planning approval is granted subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. All development being in accordance with the approved plans.</li> <li>2. A Stormwater Design Plan being submitted to and approved by the Local Government prior to a Building Permit being issued.</li> <li>3. The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.</li> <li>4. Boundary fencing being constructed along the property boundary in accordance with the Shire's Fencing Local Law and agreed to by the adjacent landowner. Where fencing cannot be agreed to it shall be to the satisfaction of the local government.</li> <li>5. No second hand materials being used in the construction of the building without the prior approval of the Local Government.</li> </ol>	
Note 1:	This is not an approval to commence development. A Building Permit must be obtained from the Local Government prior to commencement of any works.
Note 2:	A Demolition Licence is required to be obtained from the Local Government's Building Department before existing buildings are demolished.
Note 3:	If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
Note 4:	Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.
Note 5:	If an applicant is aggrieved by this determination there is a right of appeal under the <i>Planning and Development Act 2005</i> . An appeal must be lodged with the State

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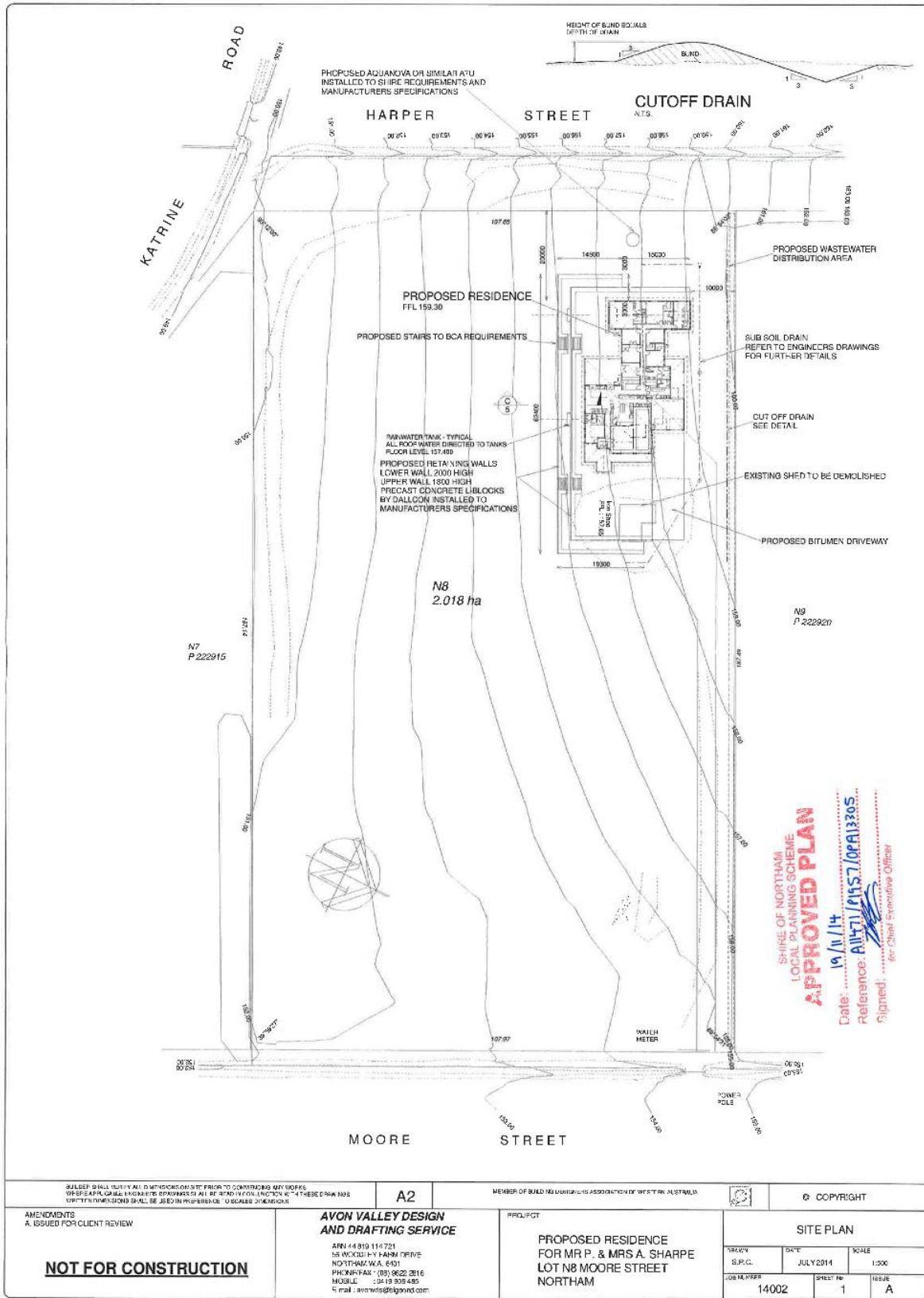


	<i>Administrative Tribunal</i> within 28 days of the determination.	
Note 6:	A 3.0 metre firebreak being maintained along the property boundaries at all times.	
Note 7:	Applications for septic tanks and effluent disposal systems are to be submitted to and approved by the Local Government's Health Department prior to the issue of a Building Permit.	
Note 8:	The development is required to comply with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974.	
Note 9:	The application is required to comply with energy efficiency 6 star measures (Climate Zone 4) of the Building Code of Australia.	
Note 10:	All structural plans and details are to be engineered and wet ink signed.	
Note 11:	Retaining Walls are to be shown on plans and any retaining over 750mm requires a structural certification.	
Signed:		Date: 19th November 2014
For and on behalf of the Shire of Northam		File Reference: A11471 / P1957

# SHIRE OF NORTHAM

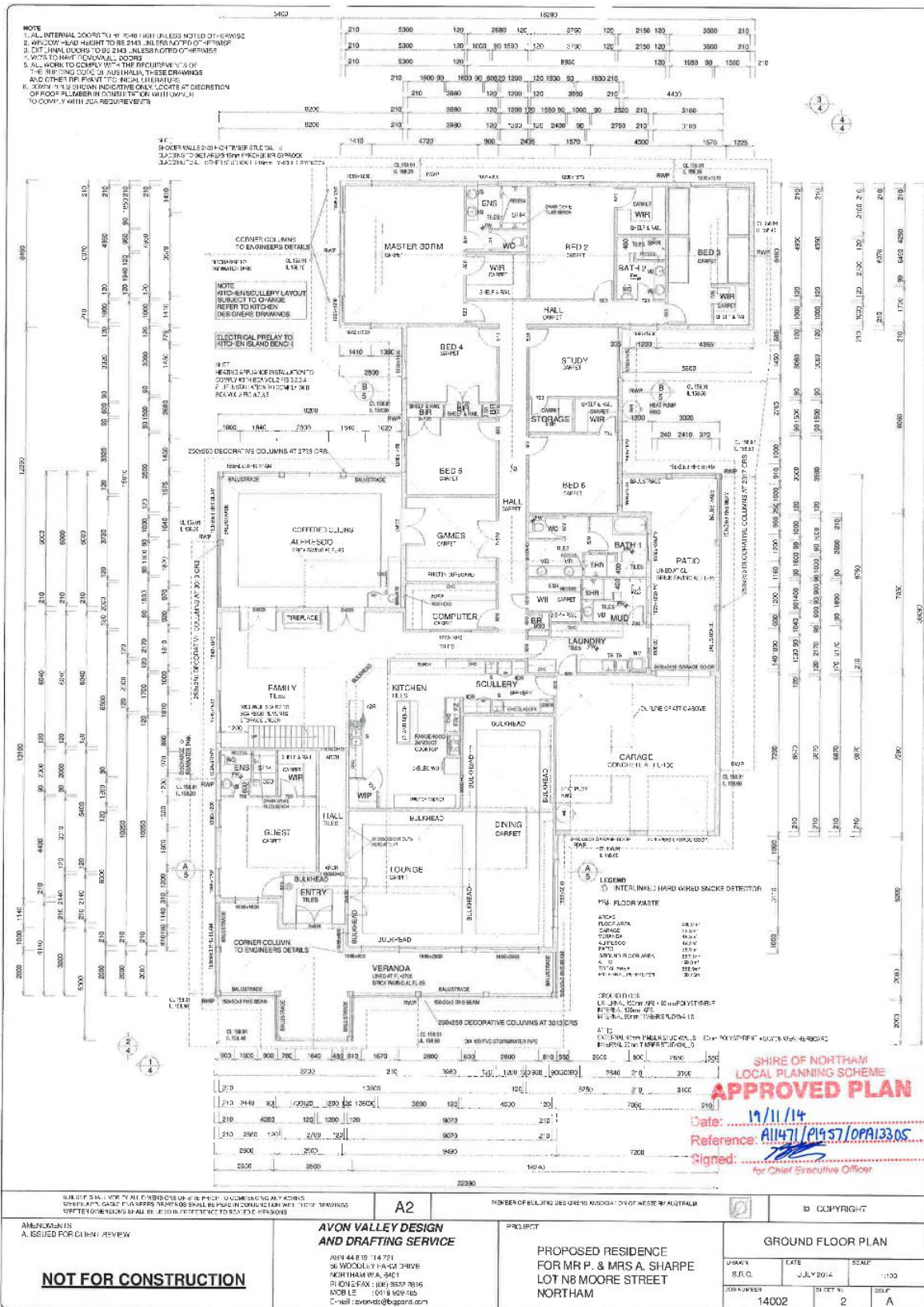
## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016





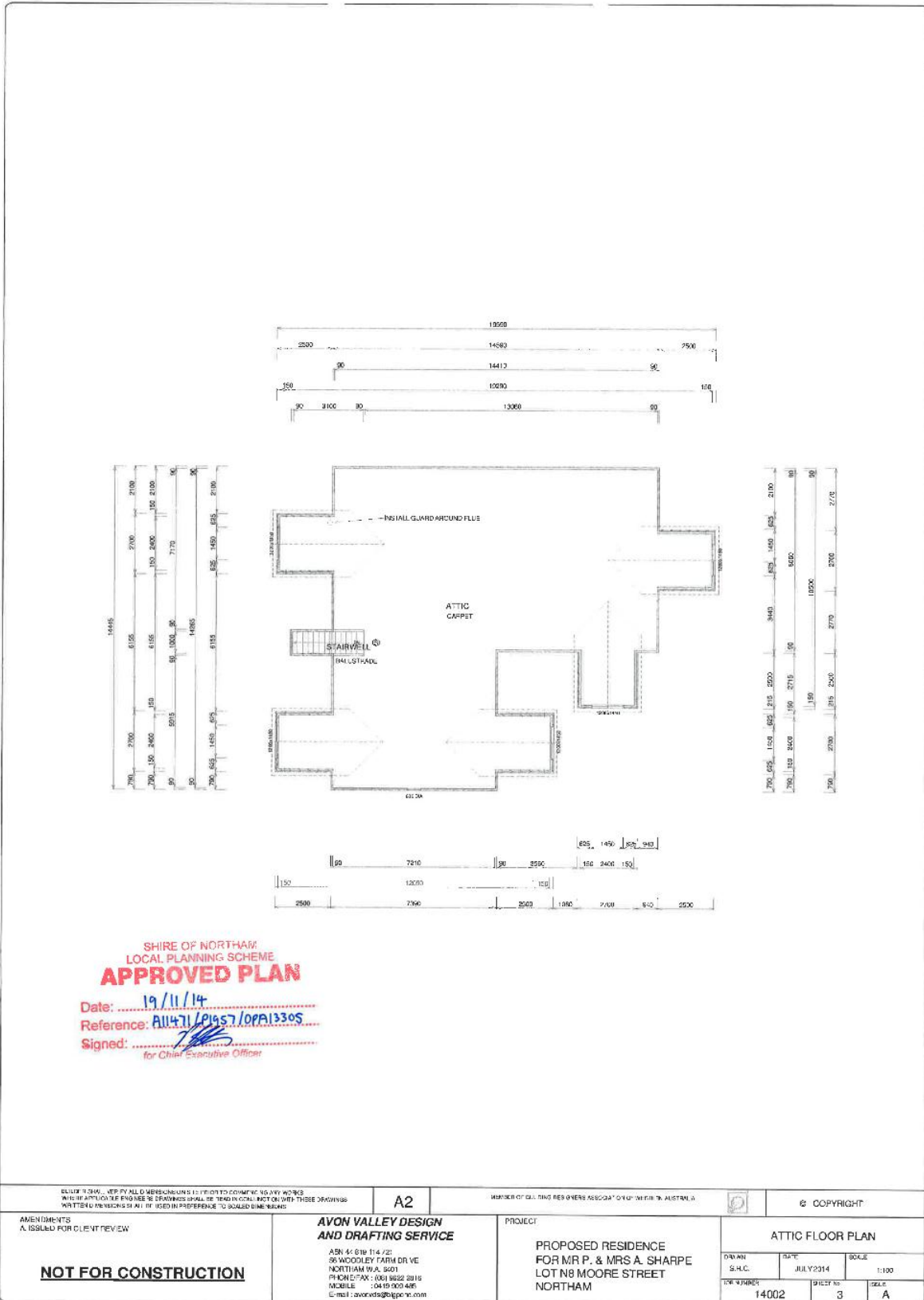
# SHIRE OF NORTHAM AGENDA COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

**ELEVATION 1**

**ELEVATION 2**

**ELEVATION 3**

**ELEVATION 4**

**SHIRE OF NORTHAM LOCAL PLANNING SCHEME APPROVED PLAN**

Date: 19/11/14  
 Reference: A11471/P1957/OP13305  
 Signed: [Signature] for Chief Executive Officer

BUILDING SHALL BE CONSTRUCTED TO THE DIMENSIONS AND SITE REQUIREMENTS SHOWN ON THIS PLAN UNLESS OTHERWISE SPECIFIED. ALL DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED. WHERE ANY PART OF THE BUILDING SHALL BE TO BE INCORPORATED WITH OTHER BUILDINGS, THE DIMENSIONS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.	A2	MEMBER OF THE AUSTRALIAN INSTITUTE OF ARCHITECTS ASSOCIATION OF WESTERN AUSTRALIA	© COPYRIGHT								
NOT FOR CONSTRUCTION	AVON VALLEY DESIGN AND DRAFTING SERVICE ASN 44-810 114 771 55 WOODLEY FARM DRIVE NORTHAM W.A. 6401 PH: 0811-922 2816 MOBILE 0811-922 4485 E-MAIL: avonvalleydesign@gmail.com	PROJECT PROPOSED RESIDENCE FOR MR P. & MRS A. SHARPE LOT N8 MOORE STREET NORTHAM	ELEVATIONS <table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td style="width: 25%;">DRAWN S.H.C.</td> <td style="width: 25%;">DATE JULY 2014</td> <td style="width: 25%;">SCALE 1:100</td> <td style="width: 25%;"></td> </tr> <tr> <td>JOB NUMBER 14002</td> <td>SHEET NO 4</td> <td>ISSUE A</td> <td></td> </tr> </table>	DRAWN S.H.C.	DATE JULY 2014	SCALE 1:100		JOB NUMBER 14002	SHEET NO 4	ISSUE A	
DRAWN S.H.C.	DATE JULY 2014	SCALE 1:100									
JOB NUMBER 14002	SHEET NO 4	ISSUE A									

11/0011 10/07/06/AV/221/0014/VERS 01/20

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**AGENDA**  
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**APPENDIX 2**

**Courtney Wynn**

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**From:** Paul Sharpe [REDACTED]  
**Sent:** Monday, 21 December 2015 3:32 PM  
**To:** Courtney Wynn  
**Cc:** Bob Sharpe  
**Subject:** 10 Moore St - Planning and Building Licence Application for shed  
**Attachments:** Paul and Amy Sharpe - Quote - 11.12.2015.pdf; 11122015125534-0001.pdf  
  
**Importance:** High

Good afternoon **Courtney**,

Further to your conversations with Bob Sharpe and his lodging of the Planning Approval application for the shed at 10 Moore St, Northam, WA 6401; I can confirm that we are 100% committed to building the new home on the property – see the attached quotations from Stallion Homes and also from Trendsetter Homes.

I am currently negotiating with both companies and we are also in discussions with Bob Sharpe regarding the possibility of him building the house as well as being the builder for the “forward works” – the retaining walls / subsoil drainage and tanks etc, the building licence for which he has lodged today.

The sole reason that we have not finalised our plans and are not applying for building licence for the house as well is that each of the builders we are negotiating with are proposing different building methodology and this will impact on the energy efficiency and I can't lodge for building licence without it !

We are desperate to get things moving and hence the reason for applying for the forward works licence.

As the first thing that needs to be done on site is to demolish the existing shed, we need the new shed build so as to have secure storage on the block, especially in the light of recent disturbances in the area.

The council rates records will evidence the fact that we own the property at 20 Gillett Rd, Northam – we certainly won't be moving out of there into a shed !

I fully respect the council 's reluctance to approve sheds without the house being built however, in the circumstances I would ask the council to view our application favourably.

Please don't hesitate to contact me anytime to discuss.

Kind Regards,  
**Paul Sharpe**  
[REDACTED]

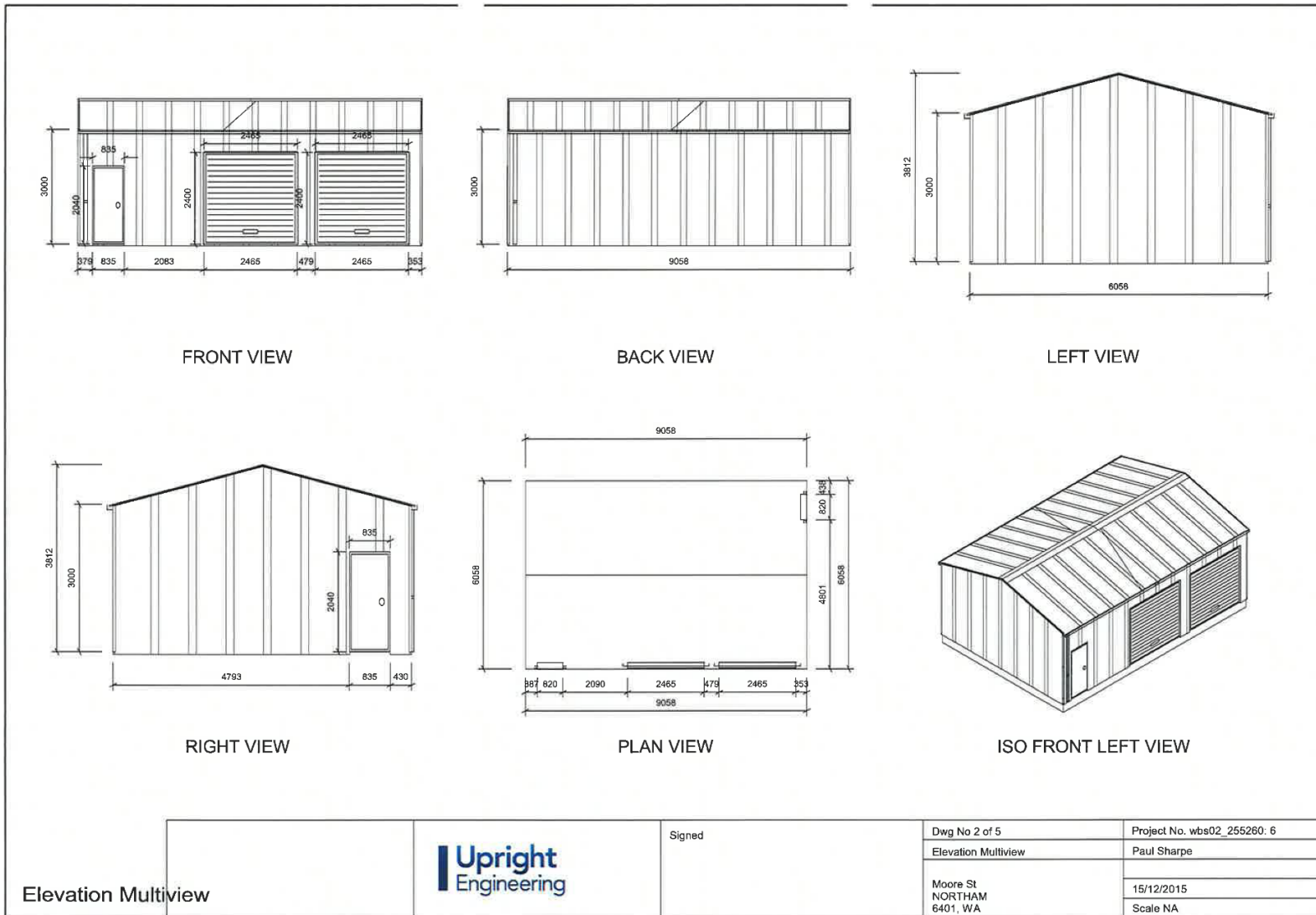


# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

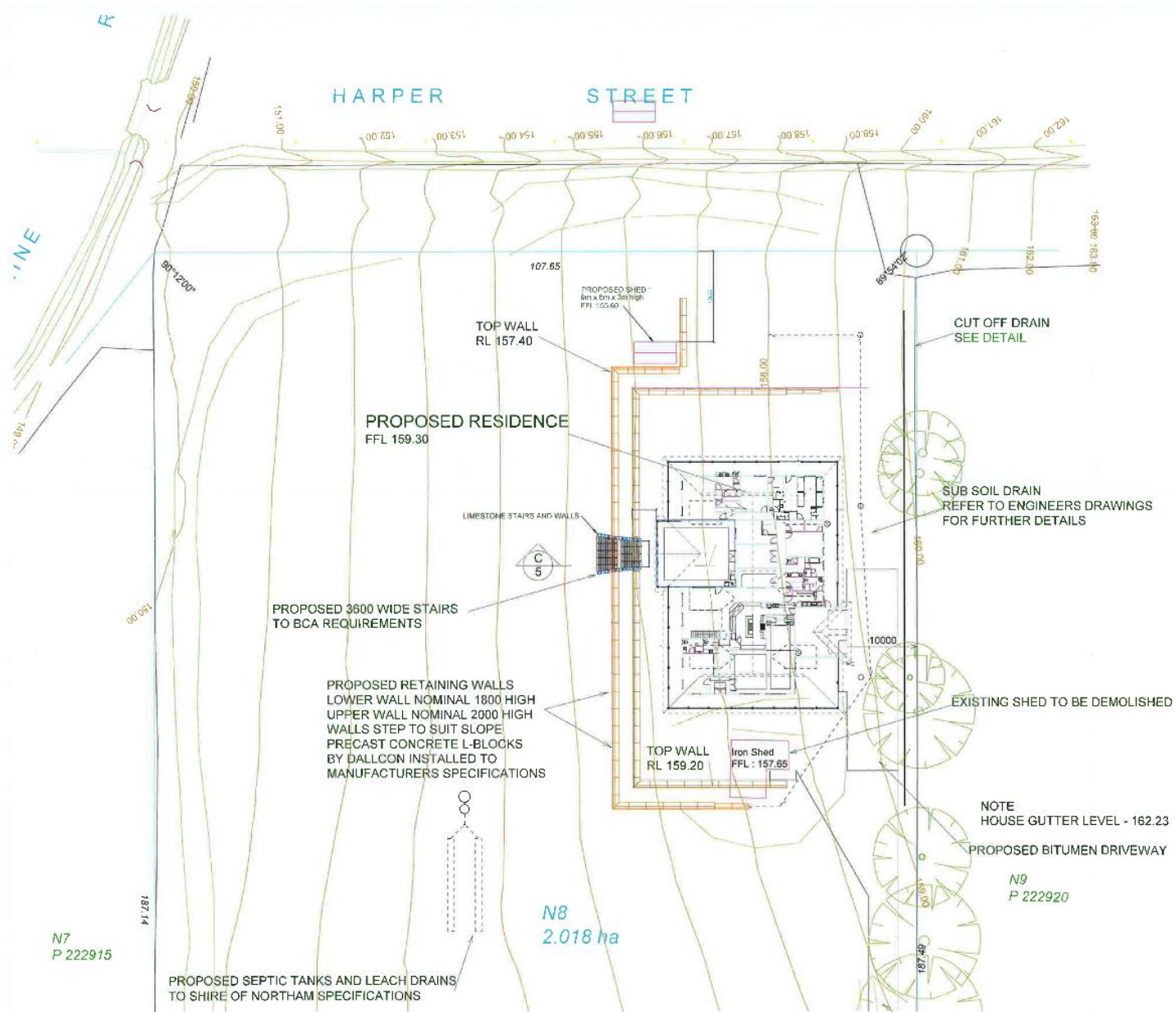
### APPENDIX 3



# SHIRE OF NORTHAM

## AGENDA

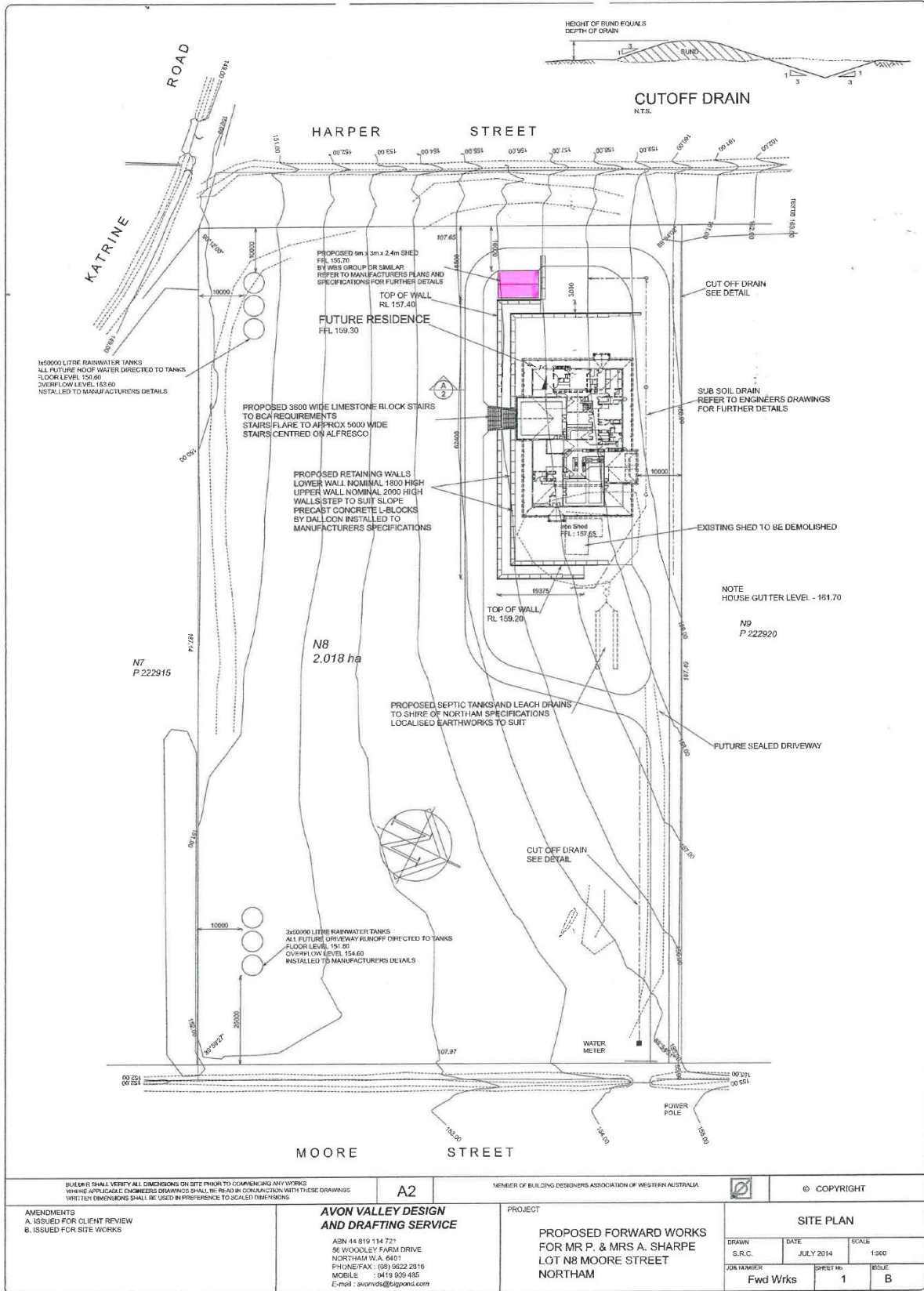
### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016





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**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**APPENDIX 4 – SITE PLAN**



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**13.2.4 APPLICATION FOR RETROSPECTIVE DEVELOPMENT APPROVAL TO  
EXTEND A NON-CONFORMING INDUSTRY LAND USE (THREE SEA  
CONTAINERS) - LOT 351 NO.158 WELLINGTON STREET, NORTHAM**

Name of Applicant:	PFD Food Services
Name of Owner:	Glacier Nominees Pty Ltd
File Ref:	A14684/P2147
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	<i>Local Planning Scheme No.6 Planning &amp; Development Act 2005 Planning Regulations 2015</i>
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

Council is requested to consider an application for retrospective development approval for the temporary placement of three sea containers at Lot 351, No.158 Wellington Street, Northam. This application is being referred to Council for consideration as the applicant is requesting a variation to the number of sea containers permitted under Council's Local Planning Policy 5 - Use of Sea Containers and other Storage Structures. In addition to this, the application requires approval as the sea containers are associated with the industrial land use on this site, which is considered to be an extension to a 'Non-Conforming Use' with the Mixed Use zone as specified under Clause 4.9 of Local Planning Scheme No 6 (the Scheme).

It is recommended that Council resolves to grant temporary approval for the application subject to conditions.

**BACKGROUND**

Lot 351 No.158 Wellington Street is located on the corner of Wellington and Charles Streets, Northam. Refer to Appendix 1 – Location Plan.

There is a large industrial warehouse building existing on the site since 1971 that is currently used by PFD Food Services as an office, storage and distribution centre for the Avon Valley and surrounding districts.

In August 2015, Shire staff noted that a large sea container had been placed on the site. Upon investigating the matter it was discovered that there were a total of 3 unauthorised sea containers on the site. A letter was sent to the land owner on 7<sup>th</sup> September 2015 advising of the issue and, following liaison with PDF Foods, a formal application for temporary development approval was received on 20<sup>th</sup> November 2015.

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All three sea containers are 12 metres in length, with two of the three sea containers currently located behind the office buildings. The third sea container is currently located adjacent to the depot building and is highly visible from Charles Street (refer to attached photograph – Appendix 2). PDF Food Services have advised that they will relocate this sea container to where the other containers are located behind the buildings.

In their application, PDF Food Services have advised that the sea containers are used to store chilled and dry products. As this storage will be required on a permanent basis, PDF Food Services have advised that it is their intention to construct a new building on the site to house the sea containers within the next 12 months.

On this basis, the applicant is seeking temporary approval for the three sea containers for a 12 month period, to allow them to organise and construct the new building.

**STATUTORY REQUIREMENTS**

**SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO 6**

Lot 351 Wellington Street, Northam is approximately 11,000m<sup>2</sup> and is zoned 'Mixed Use' under the Scheme.

The existing warehouse and distribution centre on this site is defined as an 'Industry' use under the Scheme. An 'Industry' use and is defined as follows:

**“industry”** means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes premises on the same land used for -

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail; or
- (d) the provision of amenities for employees, incidental to any of those industrial operations;

An 'Industry' use is listed as an 'X' (Not Permitted) land use within the 'Mixed Use' zone.

However, as the use was lawfully commenced prior to the Gazettal date of the Scheme, the applicant is considered to have 'non-conforming use rights' under Clause 4.8 of the Scheme which specifies the following;

**4.8 Non-Conforming Uses**

*Except as otherwise provided in the Scheme, no provision of the Scheme is to be taken to prevent*



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- (a) *the continued use of any land for the purpose for which it was being lawfully used immediately prior to the Gazettal date;*
- (b) *the carrying out of any development on that land for which, immediately prior to the Gazettal date, an approval or approvals, lawfully required to authorise the development to be carried out, were duly obtained and are current; or*
- (c) *subject to clause 11.2.1, the continued display of advertisements which were lawfully erected, placed or displayed prior to the Gazettal date.*

*Note: "Land" has the same meaning as in the Planning Act and includes houses, buildings and other works and structures.*

Clause 4.9 of the Scheme outlines the circumstances in which the local government may approve an extension and/or changes to a non-conforming use as follows;

**4.9 Extensions and Changes to a Non-Conforming Use**

4.9.1 *A person must not -*

- (a) *alter or extend a non-conforming use;*
- (b) *erect, alter or extend a building used in conjunction with or in furtherance of a non-conforming use; or*
- (c) *change the use of land from a non-conforming use to another non-conforming use,*

*without first having applied for and obtained planning approval under the Scheme.*

4.9.2 *An application for planning approval under this clause is to be advertised in accordance with clause 9.4.*

4.9.3 *Where an application is for a change of use from an existing non-conforming use to another non-conforming use, the local government is not to grant its planning approval unless the proposed use is less detrimental to the amenity of the locality than the existing non-conforming use and is, in the opinion of the local government, closer to the intended purpose of the zone.*

In addition to the above, the proposed development requires planning approval as the lot is partially located within the Avon & Mortlock Rivers Special Control Area. It should be noted that the sea containers are proposed to be located on the portion of the lot which is not at risk of being affected by river flood events.

Schedule 2, Part 9, Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) specifies the planning matters to be considered by the local government when determining an application.

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- “(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following —*
  - (i) environmental impacts of the development;*
  - (ii) the character of the locality;*
  - (iii) social impacts of the development;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) the adequacy of —*
  - (i) the proposed means of access to and egress from the site; and*
  - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (zb) any other planning consideration the local government considers appropriate.”*

Local Planning Policy 5 - Use of Sea Containers and Other Similar Storage Structures

Local Planning Policy 5 specifies the following in regard to the placement of sea containers on lots zoned ‘Mixed Use’:

*Sea containers or other similar structures will generally not be permitted in the “Commercial”, “Mixed Use”, “Development” and “Tourist” zones or on Reserves (including road reserves).*

Revised Draft Local Planning Policy 5 - Use and Control of Sea Containers and Other Similar Storage Structures

At the December Ordinary Council Meeting held 16<sup>th</sup> December 2015, Council resolved to advertise the revised Local Planning Policy 5 for public comment. As this draft policy is considered to be a seriously entertained document, the proposal is also required to be assessed against the following criteria as outlined in the draft revised policy:

*In considering an Application for Development Approval, the local government will consider the proposed location and condition of the sea container / similar storage container against the following criteria:*



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- *The scale and bulk of existing buildings on the property to reduce the visual impact of the sea container or similar storage structure;*
- *The location of the sea container / similar storage container on the property and the ability of existing buildings, fencing and landscaping to reduce the visual impact of the sea container or other similar storage structure; and*
- *Ensuring the sea container / similar storage structure does not lead to a detrimental impact on the character or visual amenity of the locality.*

**4.2 Full Council Development Approval required for all other proposals**

*Where a sea container / other similar storage container is proposed that does not meet one or more requirements of this Policy, the application will require the approval of full Council.*

*Where Council considers the proposed variation will adversely impact on the amenity of the locality and adjoining properties, it may place conditions on the approval to ensure the development complies with this Policy or refuse the application outright.*

**5.4 Commercial, Mixed Use and Tourism Zones**

*In order to protect the visual amenity and streetscape of the locality, there is a **general presumption** against the use and location of sea containers and other similar storage containers on land zoned 'Commercial', 'Mixed Use' and 'Tourist'.*

*Sea containers and similar storage containers will generally not be permitted in these zones except where it can clearly be demonstrated, to the satisfaction of the local government, that:*

- *the need for a sea container or other similar storage container on the property is absolutely necessary; and*
- *the sea container will be used in association with the approved commercial enterprise on the property; and*
- *the sea container will not be detrimental to the visual amenity and streetscape of the locality.*

*In such cases the local government may grant **Temporary** Development Approval for a period of up to 12 months subject to the following conditions:*

**5.4.1** *A maximum of one (1) sea container or other similar storage container up to 12m in length per property;*

**5.4.2** *The sea container or other similar storage container is to be used in association with the approved commercial enterprise on the property. Sea containers for domestic storage associated with a residential use is not permitted;*

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- 5.4.3 *The sea container or other similar storage container shall not be located in front of the building setback and shall be screened from view of the street, including secondary streets and adjoining properties;*
- 5.4.4 *Development Approval will be issued for a period of up to 12 months only. Should the sea container or other similar storage container be required after this date, the landowner is to seek a new Development Approval. The local government will consider the granting of a new approval in the light of the prevailing legislative environment and the appropriateness of the sea container or other similar storage container to remain in use on the site; and*
- 5.4.5 *The sea container or other similar storage container shall be painted in a colour that is similar to or complementary to the colour of existing buildings on the property.*

**PUBLIC CONSULTATION**

The application has not been advertised as the proposal is for temporary approval only and because the sea containers are located and are to be relocated to a position that is not visible from the street. Once an application is received for a permanent structure on the site, the proposal will be advertised to surrounding land owners for comment in accordance with Clause 4.9.2 of the Scheme.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

The following objective in the Shire's Strategic Community Plan has a bearing on this proposal:

OBJECTIVE E1: Support business and investment opportunities

The temporary use of the sea containers would allow PDF Food Services to expand the storage area for their food products which are used to supply customers throughout the Avon Valley.

**BUDGET IMPLICATIONS**

The cost of the retrospective development application fee and advertising fee was a total of \$411.00.

There are no financial/budgetary implications for the Shire of the recommendations of this report.

**OFFICER'S COMMENT**

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The proposal to keep three sea containers for a temporary 12 month period to be used as ancillary storage to the industrial land use on the site is generally supported, however, the following aspects of the proposal need to be considered:

Number of Sea Containers

The application is proposing the temporary placement of three (3) sea containers on a lot zoned 'Mixed Use' which are generally not permitted in accordance with LPP5. The Policy generally specifies that one (1) sea container is acceptable per lot.

In this case, Officers have taken into consideration the location, appearance, use and temporary nature of the proposal and have determined that the temporary placement of three sea containers can be considered on this lot subject to conditions.

Location of Sea Containers

As the sea containers are already on the site, Officers were able to conduct a site visit to see whether or not the sea containers are visible from the street. As shown in the photographs (Appendix 3), the sea containers are not visually prominent when viewed from Wellington Street as the view of the containers is obstructed by the existing office building. However, the sea containers are visible from the adjoining property to the south west and will require further screening measures should Council resolve to approve the application.

A recommended condition of approval will also require that the third sea container currently visible from Charles Street be relocated to the position of the other two sea containers.

Appearance of Sea Containers

Currently, two of the sea containers are painted white, while the third container is a mustard colour. A recommended condition of approval would require that the sea containers be painted a suitable colour that blends in with the existing building and be screened from view by way of a fence or other screening device to the satisfaction of the local government.

Length of Time Proposed

The applicant is seeking a temporary development approval for a period of 12 months. The applicant has advised that they are currently investigating options to construct a new permanent cold storage facility on the site within the next 12 months which would remove the need for the sea containers on this site.

It is considered that the proposed 12 month timeframe is acceptable based on the screened location proposed and subject the conditions included in the Officers recommendation below.

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**RECOMMENDATION**

That Council grant temporary development approval (P2147) for the placement of three (3) sea containers at Lot 351 Wellington Street, Northam subject to the following conditions:

**CONDITIONS TO BE MET WITHIN 2 MONTHS OF APPROVAL**

1. The sea container currently visible from Charles Street is to be relocated to the position shown on the approved plan within 21 days of the date of this approval;
2. The sea containers shall be painted a colour that is similar to or complementary to the colour of the existing buildings on the lot to the satisfaction of the local government within 2 months of the date of this approval;
3. The Sea Containers shall be screened from the view of the street and neighbouring property to the satisfaction of the local government; and
4. The Sea Containers being modified so they are able to be opened from the inside to ensure the safety of users.

**GENERAL CONDITIONS**

5. The development hereby permitted taking place in accordance with the approved plans dated 21/01/2016;
6. The approval for the sea containers hereby permitted allows the sea containers to be used by PFD Food Services. If the operator ceases to operate on the subject site within the next 12 months, the approval for the sea containers shall expire;
7. This approval will expire and the sea containers must be removed on or before 21<sup>st</sup> January 2017 unless, after a written requested is made prior to this date, the permit is superseded or extended by the local government;
8. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government; and
9. The sea containers are not to be used for human habitation.

**CONDITIONS REQUIRING ONGOING COMPLIANCE**

10. The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the local government; and
11. The sea containers are to be maintained to the satisfaction of the local government. If the sea containers fall into disrepair the local government may require their immediate removal.

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**ADVICE NOTES**

**NOTE:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

**NOTE:** If an applicant is aggrieved by this determination there is a right of appeal under the *Planning and Development Act 2005*. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

**NOTE:** The development hereby permitted must operate in accordance with the requirements of the *Environmental (Noise) Protection Regulations 1997*.

**NOTE:** A Building Permit being obtained prior to the commencement of any works for a Class 7b building.

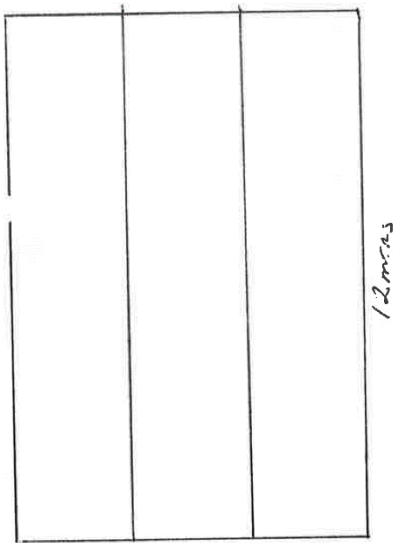
**NOTE:** Containers to be adequately anchored and must have an exit door, compliant with the BCA including being openable from the inside with a single hand downward action on a single device.

**NOTE:** Refrigerated Chambers to comply with Part G1.2 of the BCA including a door capable of being opened by hand from the inside without a key, internal lighting, an indicator lamp outside the chamber and an alarm etc.

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**APPENDIX 1**



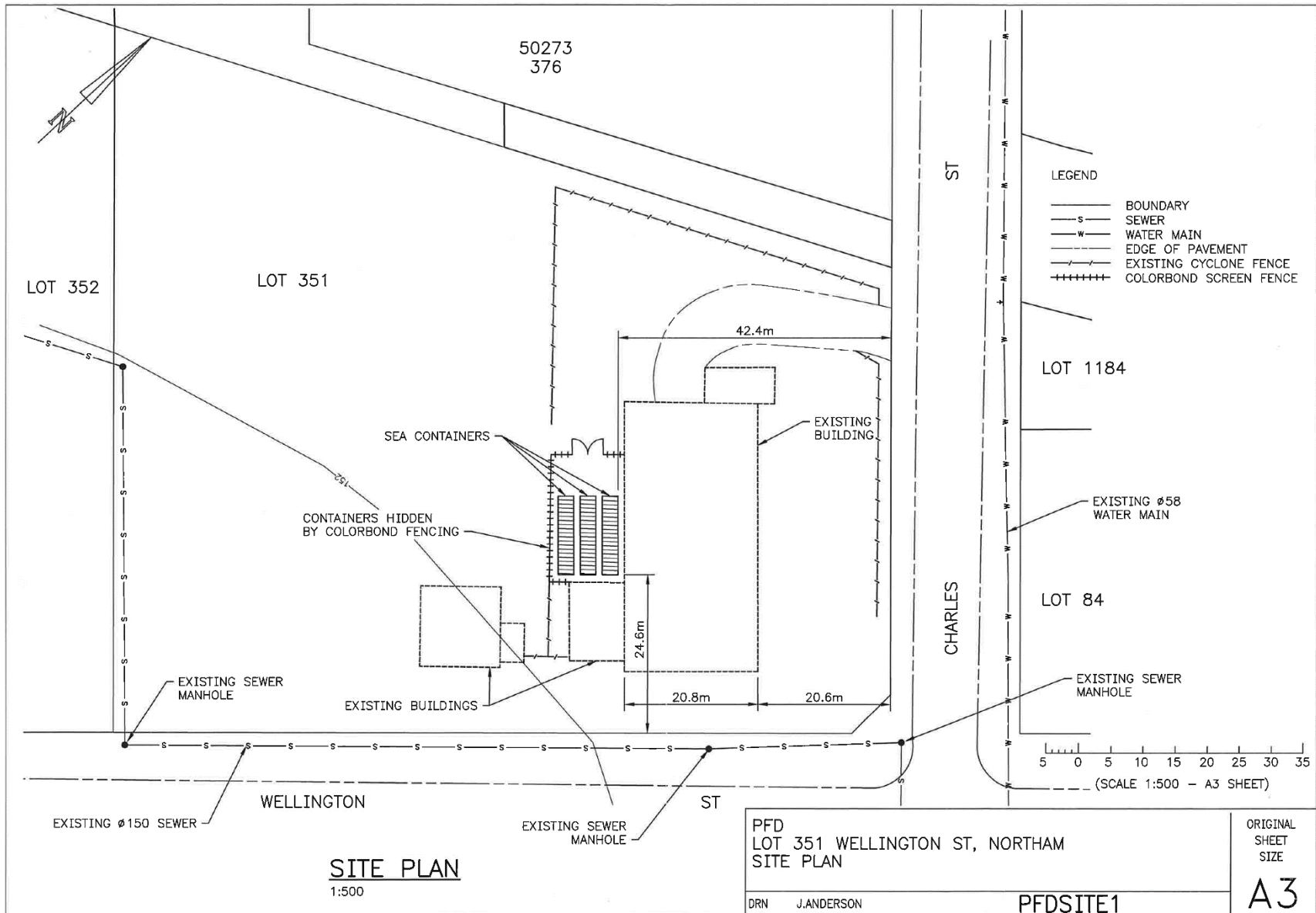
3 CONTAINERS JOINED  
TO MAKE ONE LARGE  
CONTAINER

ALL CONTAINERS ARE  
PLAIN WHITE

# SHIRE OF NORTHAM

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**APPENDIX 2**





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**APPENDIX 3**



23<sup>rd</sup> September 2015



*when reputation counts*

Dear Sir/Madam,

Glacier Nominees trading as PFD Foods wish to apply for a 12 month planning approval extension to have 3 Sea Containers placed at our PFD Branch located at lot 351 number 158 Wellington Street Northam.

PFD Foods in Northam currently has 3 Sea Containers on site used to store chilled and dry products to supply to our customer base throughout the Avon Valley.

Two of the Sea Containers are placed at the back of the site and are not visible from the road. The 3<sup>rd</sup> container is toward the side of the building and is visible from Charles Street.

It is proposed that we would remove the container from the Charles Street side of the depot and place it behind the office next to the other containers.

PFD would then erect a Colour bond fence around the containers to screen them from view.

PFD Foods currently employ 16 people at our Northam branch and have operated out of the Wellington Street site since 1971.

The 12 month extension will give PFD Foods time to submit plans to Council to have a suitable fence erected around the containers so that they blend in with the current structures on the site.

The 12 month extension and approval to erect a fence will allow PFD to continue to service the Avon Valley and surrounding districts from our Northam Branch.

I wish to thank you for allowing us to apply for a 12 month extension and hope that you can look favourably on our application.

We look forward to working closely with you as we try and meet the Town planning requirements.

Regards



Tony Pascov  
Warehouse Distribution Manager  
40 Solomon Road Banjup  
Western Australia 6164  
Telephone: 08 94110501  
Mobile: 0407 448 439

**SHIRE OF NORTHAM**  
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**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Kathleen Scholz / Cary Green
Officer Interest:	Nil
Policy	Nil
Voting	Simple Majority
Date:	5 January 2016

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on 20 January 2016 are attached.

**RECOMMENDATION**

**That Council endorse the payments for the period 1 December 2015 to 30 December 2015, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).**

<b>Municipal Bank Vouchers 34380 to 34407</b>	<b>\$ 91,186.76</b>
<b>Trust Bank Vouchers 1937 to 1940</b>	<b>\$ 11,708.10</b>
<b>Municipal Bank Electronic Fund Transfer EFT21629 to EFT2121770 and EFT21772 to EFT21892 and EFT21894 to EFT21897</b>	<b>\$ 1,375,069.95</b>
<b>Trust Bank Electronic Fund Transfer EFT21771 to EFT21771 and EFT21893 to EFT21893</b>	<b>\$ 31,891.81</b>
<b>Direct Debit Fund Transfer 9297.1 to 9297.14 and 9300.1 to 9300.1 and 9334.1 to 9334.1 and 9359.1 to 9359.15</b>	<b>\$ 62,026.28</b>
<b>Municipal Bank Electronic Fund Transfer Payroll 03/12/2015</b>	<b>\$ 189,064.85</b>
<b>Municipal Bank Electronic Fund Transfer Payroll 17/12/2015</b>	<b>\$ 192,850.03</b>
<b>Municipal Bank Electronic Fund Transfer Payroll 24/12/2015</b>	<b>\$ 194,330.41</b>
<b>TOTAL</b>	<b>\$ 2,148,128.19</b>

**SHIRE OF NORTHAM**  
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<b>LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL DECEMBER 2015</b>				
<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT \$</b>
1937	17/12/2015	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BSL FOR NOVEMBER 2015.	- 4,424.22
1938	17/12/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR NOVEMBER 2015.	- 5,373.13
1939	17/12/2015	RURAL BUILDING COMPANY PTY LTD	KERB BOND REFUND FOR 55 WOOD DRIVE NORTHAM A15013 APPLICATION# 14218.	- 1,000.00
1940	17/12/2015	SHIRE OF NORTHAM	HALL BOND & KURINGAL VILLAGE BOND NOT GIVEN BACK & BUILDING COMMISSION FEE FOR COLLECTION OF PAYMENTS FOR BCITF.	- 910.75
			<b>TOTAL TRUST CHEQUES</b>	<b>- 11,708.10</b>
EFT21629	01/12/2015	VINCELEC	JUBILEE PAVILLION INSTALL EXIT SIGN & DISCHARGE UNIT & FLURO LIGHT FITTINGS.	- 1,702.56
EFT21630	04/12/2015	CHRIS DAVIDSON	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,987.77
EFT21631	04/12/2015	CHRISTOPHER RICHARD ANTONIO	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21632	04/12/2015	DALLYWATER CONSULTING	CHARGES FOR CONTRACT EHO FOR 3 DAYS FOR WEEK COMMENCING 26/10/2015 & 2 DAYS FOR WEEK COMMENCING 16/11/2015).	- 3,666.66
EFT21633	04/12/2015	DENIS GRAHAM BERESFORD	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21634	04/12/2015	DESMOND ARNOLD HUGHES	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21635	04/12/2015	JOHN PROUD	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21636	04/12/2015	JULIE ELLEN WILLIAMS	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21637	04/12/2015	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	MONTHLY SUPERANNUATION CONTRIBUTION FOR NOVEMBER 2015.	- 2,500.00
EFT21638	04/12/2015	ROBERT WAYNE TINETTI	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 1,726.55
EFT21639	04/12/2015	STEVEN BRUCE POLLARD	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 2,934.95
EFT21640	04/12/2015	TERRY MATTHEW LITTLE	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 2,916.04
EFT21641	04/12/2015	ULO RUMJANTSEV	MONTHLY COUNCILLOR PAYMENT NOVEMBER 2015.	- 2,004.79
EFT21642	08/12/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAYRUN 18/11/2015 TO 01/12/2015.	- 48,760.00
EFT21643	08/12/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 463.72

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EFT21644	08/12/2015	MAXXIA PTY LTD	PAYROLL DEDUCTIONS	-	514.32
EFT21645	08/12/2015	STEVEN BRUCE POLLARD	REIMBURSEMENT OF PARKING IN NOVEMBER WHEN ATTENDING COUNCIL FUNCTIONS.	-	69.63
EFT21646	15/12/2015	AVON VALLEY ENVIRONMENTAL SOCIETY	EXPENSES INCURRED IN USING CURTIN UNIVERSITY STUDENTS TO MAINTAIN WALKING TRACKS AROUND THE RIVER & GUIDED WALKS AROUND NORTHAM.	-	957.20
EFT21647	15/12/2015	NORTHAM AND DISTRICTS GUN CLUB	GRANT FUNDING FOR ELECTRICAL UPGRADES FOR 2015/2016.	-	3,000.00
EFT21648	15/12/2015	ACES ANIMAL CARE EQUIPMENT SERVICES PTY LTD	SHIELD CITRONELLA SPRAY FOR RANGER SERVICES.	-	133.40
EFT21649	15/12/2015	ALCHEMY TECHNOLOGY	SMS CHSP CARER SUPPORT MODULE FOR YOUR CURRENT CONFIGURATION ANNUAL SOFTWARE MAINTENANCE FOR MODULE TO 30TH JUNE 2016.	-	497.94
EFT21650	15/12/2015	ALL-WAYS FOODS	CANTEEN SUPPLIES FOR NORTHAM SWIMMING POOL.	-	1,933.14
EFT21651	15/12/2015	ALLIANCE DISTRIBUTION SERVICES	BOOK -PRICE OF VALOUR BY JOHN HAMILTON FOR VISTORS CENTRE.	-	38.99
EFT21652	15/12/2015	ALLPUMPS & WATERBORING	SUPPLY COLOURED LENSES TO AERATORS.	-	1,248.00
EFT21653	15/12/2015	ANDY'S PLUMBING SERVICE	CLEAR BLOCKAGE TO SEWER LINES UNDER FLOOR AT KILLARA ADULT DAY CENTRE & PUMP OUT GREASE TRAP AT REC CENTRE.	-	1,320.00
EFT21654	15/12/2015	AUSTRALIAN CIVILS PTY LTD	FOOTPATHS - ROBINSON STREET, DOCTORS DRIVE - JOB 3407 & 3404.	-	101,439.47
EFT21655	15/12/2015	AUSTRALIAN OFFICE	4000 WHITE ENVELOPES FOR ADMIN BUILDING.	-	189.97
EFT21656	15/12/2015	AV-SEC SECURITY SERVICES	SECURITY CHECKS AT RAILWAY STATION MUSEUM ON 03/11/2015 & 16/11/2015 & BERT HAWKE OVAL ON 11/11/2015.	-	181.50
EFT21657	15/12/2015	AVON CONCRETE	PROGRESS PAYMENT FOR CLYDESDALE BRIDGE REPLACEMENT.	-	35,442.00
EFT21658	15/12/2015	AVON DEMOLITION & EARTHMOVING	WASTE MANAGEMENT OF INKPEN TIP FOR PERIOD 10/11/2015 TO 22/11/2015.	-	1,568.00
EFT21659	15/12/2015	AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOVERNMENT ASSOCIATION	MEMBERSHIP SUBSCRIPTION 2015/2016.	-	2,420.00
EFT21660	15/12/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	PUREX POOL CHLORINE FOR NORTHAM SWIMMING POOL & EQUIPMENT FOR MINOR PLANT.	-	1,203.96
EFT21661	15/12/2015	AVON VALLEY NISSAN	REPAIRS TO N.4057 NISSAN NAVARA & N003 MITSUBISHI CANTER.	-	688.44
EFT21662	15/12/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	FOOD FOR THE UPKEEP OF THE SWANS.	-	186.80
EFT21663	15/12/2015	AVON WASTE	DOMESTIC WASTE REMOVAL FOR WEEK ENDING 30/10/2015.	-	79,325.40

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EFT21664	15/12/2015	BAKERS HILL PRIMARY SCHOOL	DONATION PRIZES FOR YEAR END.	-	200.00
EFT21665	15/12/2015	BAKERS HILL VETERINARY HOSPITAL	EUTHANASIA OF CAT FROM KURINGAL VILLAGE.	-	80.00
EFT21666	15/12/2015	BEAUREPAIRES	PUNCTURE REPAIR TO N3885 FUSO TIP TRUCK.	-	61.45
EFT21667	15/12/2015	BEAZLEY FENCING	REPLACE 11 DAMAGED SHEETS TO LANEWAY & 1 SHEET TO SIDE FENCE AT CORNER OF BURGOYNE & GREGORY.	-	638.00
EFT21668	15/12/2015	BLACKWELL PLUMBING PTY LTD	VARIOUS PLUMBING REPAIRS AT KILLARA, SWIMMING POOL & APEX PARK.	-	1,701.80
EFT21669	15/12/2015	BLOOMY'S FLORIST	3 X WREATHS FOR REMEMBRANCE DAY - BAKERS HILL, WUNDOWIE & NORTHAM.	-	180.00
EFT21670	15/12/2015	BOC LIMITED	REPLACEMENT G SIZE OXY GAS BOTTLE, & OXYGEN FOR BRIGADES.	-	29.82
EFT21671	15/12/2015	BORAL RESOURCES WA LTD (ASPHALT)	BULKA BAG OF BLACK ASPHALT & RED OXIDE TO COLOUR BLACK ASPHALT.	-	1,014.99
EFT21672	15/12/2015	BORROWED TIME	PERFORMANCE AT NORTHAM TOWN HALL FOR SENIORS WEEK CONCERT.	-	990.00
EFT21673	15/12/2015	BRIDGING WATERS (BW IMPORTS)	CHRISTMAS STOCK 2015 FOR VISITORS CENTRE.	-	160.50
EFT21674	15/12/2015	BURGESS RAWSON (WA) PTY LTD	WATER USAGE 11/9/2015 TO 30/11/2015 & WATER & SEWERAGE RATES 1/11/2015 TO 31/12/2015.	-	44.18
EFT21675	15/12/2015	CEC MCCONNELL CONSULTING	ASSESSMENT OF POTENTIAL FUNDING SOURCES FOR THE ABORIGINAL & ENVIROMENTAL INTERPRETIVE CENTRE.	-	440.00
EFT21676	15/12/2015	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	CHECK AIR CONDITIONER UNITS AT VARIOUS LOCATIONS.	-	5,496.25
EFT21677	15/12/2015	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO MULTIPLE SHIRE VEHICLES.	-	2,507.29
EFT21678	15/12/2015	CHERYL FAY GREENOUGH	REFUND OF MONIES USED TO ATTEND TRAINING AT FOI PERTH (FREEDOM OF INFORMATION TRAINING).	-	66.79
EFT21679	15/12/2015	COCA-COLA AMATIL (AUST) PTY LTD	REFRESHMENTS FOR THE NORTHAM SWIMMING POOL CANTEEN.	-	1,639.47
EFT21680	15/12/2015	COLIN DUNCAN GRANT	CARPET CLEANING & PRESSURE CLEANING AT JUBLEE PAVILLION.	-	440.00
EFT21681	15/12/2015	CONCRETE BY ROSSI	TO SUPPLY, 2 X 3M X 3M GREY CONCRETE PADS 100MM THICK LOCATED IN THE LAWN AREA AT NORTHAM LIBRARY.	-	3,630.00
EFT21682	15/12/2015	CONNECT SOURCE PTY LTD	NAVMAN INSTALLATION SUPPLY & INSTALL QUBE NAVIGATION SYSTEM INTO NEW WUNDOWIE TRUCK LOCATED AT MAJOR MOTORS.	-	1,687.40
EFT21683	15/12/2015	COUNTRYSIDE PEST CONTROL	BEE CONTROL FROM BEE HIVES FROM GOOMALLING ROAD.	-	242.00

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EFT21684	15/12/2015	COURIER AUSTRALIA	FREIGHT CHARGES FOR COURIER AUSTRALIA WEEK ENDING 23/10/2015, 13/11/2015 & 25/9/2015.	-	297.71
EFT21685	15/12/2015	COVS PARTS PTY LTD	40 WIPER BLADES FOR ENGINEERING SERVICES.	-	146.74
EFT21686	15/12/2015	CUTTING EDGES EQUIPMENT PARTS	BACKHOE BLADES & BOLTS & NUTS FOR N.004 VOLVO BACKHOE LOADER & N.4177 VOLVO BACKHOE.	-	892.72
EFT21687	15/12/2015	DAIBRO PTY LTD WHEATBELT CARAVAN & RV CENTRE	REMOVE & REPLACE TOWBALL COUPLING & OLD WINCH WIRING BLEED BRAKE SYSTEM ALKO HYDROLIC HITCH 50MM.	-	580.25
EFT21688	15/12/2015	DAMIAN'S PLUMBING	CLEAR BLOCKAGE IN SEWAGE LINE - WUNDOWIE LIBRARY & RECREATIONAL CENTRE.	-	835.78
EFT21689	15/12/2015	DEERING AUTRONICS	SOLAR POWERED PORTABLE TRAFFIC LIGHT SYSTEM.	-	30,472.30
EFT21690	15/12/2015	ECOMIST SWAN	KILLARA DAY CENTRE & COTTAGE SUPPLIES - GLOVES, WIPES, NAPPY WRAPPER CASSETTES, COAP SPRAY REFILLS & VOMIT BAGS.	-	1,470.04
EFT21691	15/12/2015	EMMA O'DRISCOLL	REIMBURSEMENT OF POLICE CLEARANCE.	-	72.80
EFT21692	15/12/2015	FIRE AND SAFETY WA	PPE EQUIPMENT FOR FIRE BRIGADES.	-	6,172.65
EFT21693	15/12/2015	FM SURVEYS	CONTOUR & FEATURE SURVEY BRIDGE 0614 CLYDESDALE ROAD, & BRIDGE 5029 SPENCERS BROOK RD, AVON VALLEY ARTS SOCIETY & NORTHAM RAILWAY MUSEUM CAR PARKS.	-	6,622.00
EFT21694	15/12/2015	FRAMESWEST	REPAIR LIGHT POLE ON MINSON AVENUE DAMAGED BY VEHICLE.	-	1,045.00
EFT21695	15/12/2015	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT FOR BRIGADES.	-	2,491.96
EFT21696	15/12/2015	GEORDAS THARIYATH	REIMBURSEMENT OF COVER PROTECTION FOR RAMM THINKPAD.	-	39.96
EFT21697	15/12/2015	GLENN STUART BEVERIDGE	ASSORTED MAINTENANCE WORK DONE AT MULTIPLE SHIRE PROPERTIES.	-	9,993.50
EFT21698	15/12/2015	GRAFTON ELECTRICS	MAINTENCE REPAIRS AT MULTIPLE SHIRE PROPERTIES.	-	550.00
EFT21699	15/12/2015	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROFESSIONAL SERVICES PROVIDED BY CARY GREEN EXECUTIVE MANAGER CORPORATE SERVICES FOR THE WEEK ENDING 15/11/2015.	-	3,395.00
EFT21700	15/12/2015	HOLCIM AUSTRALIA PTY LTD	CONCRETE FOR VERGE AT 33 CROWEA TERRACE WUNDOWIE.	-	1,047.20
EFT21701	15/12/2015	HOST AUTO REPAIRS	REPAIRS TO FIRE BRIGADE VEHICLES.	-	2,115.05
EFT21702	15/12/2015	IAN MARK HARDING	REPLACEMENT OF STOLEN TOOLS FROM BERT HAWKE COMPOUND.	-	24.41
EFT21703	15/12/2015	IMAGE SOURCE	BANNERS FOR AVON DESCENT, ANZAC DAY, CHRISTMAS BANNERS & ROAD SAFETY BANNERS.	-	4,115.10
EFT21704	15/12/2015	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE & SWEEPING & GULLY EDUCATION	-	26,334.00

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			SERVICES FOR THE PERIOD 31/8/2015 TO 17/10/2015.	
EFT21705	15/12/2015	INLAND PLUMBING & TOTAL RETICULATION	RETICULATION CONTROLLERS FOR VARIOUS SHIRE GARDENS.	- 1,641.57
EFT21706	15/12/2015	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA - WA DIVISION	PUBLIC WORKS TRAINING WEEK FOR COLN MCPHERSON & MICHAEL AHEARN.	- 1,100.00
EFT21707	15/12/2015	INVISION SIGNS AND DESIGNS	DOUBLE SIDED SIGN FOR TOURIST INFORMATION BAY & NAME BADGES & BUSINESS CARDS.	- 4,517.70
EFT21708	15/12/2015	IXOM OPERATIONS PTY LTD	CHLORINE GAS FOR WASTE WATER TREATMENT PLANT.	- 2,644.40
EFT21709	15/12/2015	JB INVESTMENTS PTY LTD	RATES REFUND FOR ASSESMENT A1265 .	- 938.25
EFT21710	15/12/2015	JESSICA DOUGLAS	REIMBURSEMENT OF WA POLICE APPLICATION & WORKING WITH CHILDREN APPLICATION.	- 143.80
EFT21711	15/12/2015	JESSICA HERZER	REIMBURSEMENT OF WORKING WITH CHILDREN & POLICE CLEARANCE APPLICATION.	- 72.80
EFT21712	15/12/2015	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF LOW-LOADER FOR SHIFTING VARIOUS SHIRE VEHICLES.	- 3,337.13
EFT21713	15/12/2015	KOTA HOLDINGS PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	- 499.96
EFT21714	15/12/2015	MAJOR MOTORS	NEW 2015 USUZU NPR 75/190 TIPPER MANUAL.	- 39,841.65
EFT21715	15/12/2015	MATHEW MACQUEEN	STAGE 3, PURCHASE OF BUILDING MATERIALS & DELIVERY TO SITE 50% PAYMENT & FIREBREAK INSPECTIONS.	- 21,670.00
EFT21716	15/12/2015	METRO BEVERAGE CO PTY LTD	REFRESHMENTS FOR REC CENTRE.	- 425.40
EFT21717	15/12/2015	MILMAR DISTRIBUTORS	EFTPOS ROLLS & RECEIPT ROLLS FOR SHIRE ADMIN.	- 134.40
EFT21718	15/12/2015	MM ELECTRICAL MERCHANDISING	INSULATED 2 SCREW CONNECTOR CLEAR - FOR BERNARD PARK.	- 3.50
EFT21719	15/12/2015	MOORE STEPHENS (WA) PTY LTD	FINAL BILLING FOR THE COMPILATION OF THE 2014-2015 ANNUAL FINANCIAL STATEMENTS IN ACCORDANCE WITH OUR ENGAGEMENT LETTER & CLGF 2012-2013 ROUND 4 FUNDING ANNUAL REPORT FOR 2014/2015.	- 3,047.00
EFT21720	15/12/2015	NAVMAN WIRELESS PTY LTD	OCTOBER 2015 SATELLITE SUBSCRIPTION & CONNECTION FEE.	- 505.73
EFT21721	15/12/2015	NORTHAM & DISTRICTS GLASS SERVICE	WUNDOWIE FLUFFY DUCKS REPLACE URGENT BROKEN WINDOW WITH SAFETY GLASS.	- 367.40
EFT21722	15/12/2015	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING.	- 1,120.00
EFT21723	15/12/2015	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF NEWSPAPERS & MAZAGINES FOR THE LIBRARY , KILLARA & ADMIN.	- 177.75
EFT21724	15/12/2015	NORTHAM COUNTRY CLUB	NORTHAM LAWN TENNIS CLUB MIXED OPEN DAY SPONSORSHIP.	- 500.00

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EFT21725	15/12/2015	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING.	- 1,329.00
EFT21727	15/12/2015	NORTHAM MITRE 10 SOLUTIONS	ASSORTED ITEMS FOR MAINTENANCE REPAIRS.	- 447.61
EFT21728	01/12/2015	NORTHAM TOYOTA	40,000KM SERVICE TO N9467 TOYOTA RAV 4.	363.81
EFT21729	15/12/2015	NORTHAM VETERINARY CENTRE	EUTHANISE FERAL CATS.	- 431.96
EFT21730	15/12/2015	OFFICEWORKS SUPERSTORES PTY LTD	BROTHER PT1230PC LABEL MACHINE FOR LIBRARY.	- 104.95
EFT21731	15/12/2015	OXTER SERVICES	ASSORTED CLEANING PRODUCTS FOR MULTIPLE SHIRE PROPERTIES & MAINTENCE FOR THE CEMETERY.	- 2,907.40
EFT21732	15/12/2015	PROMAPP SOLUTIONS LIMITED	MONTHLY SUBSCRIPTION - FOR NOVEMBER.	- 1,122.00
EFT21733	15/12/2015	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TICKET SALES & FROM TRANSWA FROM 09/11/2015 TO 30/11/2015.	- 61.80
EFT21734	15/12/2015	QUAD SERVICES PTY LTD	CLEANING OF MULTIPLE SHIRE BUILDINGS DURING NOVEMBER 2015.	- 3,697.13
EFT21735	15/12/2015	QUBE LOGISTICS	CHLORINE 920KG TRIP RATE FOR TREATED WASTE WATER RETICULATION.	- 824.29
EFT21736	15/12/2015	ROAD AND TRAFFIC SERVICES	SET OUT & INSTALL PAVEMENT MARKING AT VARIOUS LOCATIONS AS PER YOUR INSTRUCTIONS ON HAWKE AVENUE, IRISHTOWN, SHIRE ADMIN FORREST & STIRLING ST, SPENCER BROOK RD, WELLINGTON ST.	- 19,629.50
EFT21737	15/12/2015	ROADS2000	SUPPLY & INSTALL SEMI MOUNTABLE KERB & ASPHALT AT WELLINGTON STREET AVAS CAR PARK NORTHAM & RED ASPHALT AT WOOD DRIVE.	- 34,586.62
EFT21738	15/12/2015	ROSEMARY POWER	REIMBURSEMENT FOR PURCHASE OF BUMPER STICKERS FOR CHRISTMAS BUMPER STICKER GRANT #P628.	- 1,592.64
EFT21739	15/12/2015	SAI GLOBAL LIMITED	MEMBERSHIP FEE - BUYER ADV PROGRAM 1-5.	- 563.86
EFT21740	15/12/2015	SCOOP PUBLISHING PTY LTD	ADVERTISING IN SCOOP TRAVELLER ED 26; SIXTH PAGE REGIONAL GUIDE.	- 1,980.00
EFT21741	15/12/2015	SKILL HIRE WA PTY LTD	LABOUR HIRE OF P BROUGH & TM LYNCH FOR PERIOD 5/10/2015 TO 11/10/2015 & 19/10/2015 TO 25/10/2015.	- 7,189.60
EFT21742	15/12/2015	SLAV'S CLEANING SERVICE	CLEANING FOR VARIOUS SHIRE BUILDINGS.	- 8,576.01
EFT21743	15/12/2015	SPECIALISED TREE SERVICE	REMOVAL OF TREES ON JENNAPULLIN ROAD & REMEDY VEGETATION BY FESA AT INKPEN.	- 1,800.00
EFT21744	15/12/2015	ST JOHN AMBULANCE AUSTRALIA	KIT SERVICING - WUNDOWIE SWIMMING POOL & NORTHAM SWIMMING POOLS.	- 272.37
EFT21745	15/12/2015	STACEY LEE SARGEANT	PRE-EMPLOYMENT MEDICAL REIMBURSEMENT.	- 67.27



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EFT21746	15/12/2015	STATE EMERGENCY SURPLUS PTY LTD	HIRE OF GENSET 22KVA WITH TRAILER ONE LEAD & POWER BOARD.	- 1,087.68
EFT21747	15/12/2015	STATE LIBRARY OF WESTERN AUSTRALIA	FEES FOR 2 LOST ITEMS FROM NORTHAM LIBRARY.	- 83.60
EFT21748	15/12/2015	STEWART & HEATON CLOTHING CO.PTY LTD	PPE SAFETY EQUIPMENT FOR FIRE BRIGADES.	- 4,126.52
EFT21749	15/12/2015	STONEHAM AND ASSOCIATES	DEVELOPMENT OF PUBLIC HEALTH PLAN FACILITATION OF WORKSHOP 12/11/2015.	- 2,200.00
EFT21750	15/12/2015	SUPERCIVIL	REMOVE & REPLACE KERBING WITH SEMI MOUNTABLE KERBING AT BYFIELD STREET NORTHAM.	- 18,044.40
EFT21751	15/12/2015	SWAN DISTRICT JUNIOR BASEBALL CLUB	KIDSPORTS FUNDING.	- 200.00
EFT21752	15/12/2015	THELMA FRAYNE	STOCK PURCHASES FOR THE VISITORS CENTRE.	- 95.00
EFT21753	15/12/2015	TOTAL PACKAGING	DOG POO BAGS & DOGGY DUMPAGE DISPOSAL UNIT 15UM.	- 343.20
EFT21754	15/12/2015	TRISSET BOSS BUSINESS FORMS PTY LTD	7,500 A4 INSTALMENT NOTICES & 5,000 RATES NOTICES & 5,000 FINAL NOTICES.	- 3,938.00
EFT21755	15/12/2015	TRISHA NOELENE ELLIS	WA POLICE CLEARANCE REMBURSEMENT.	- 61.80
EFT21756	15/12/2015	TRISLEY'S HYDRAULIC SERVICES PTY LTD	SERVICE TO FILTERATION SYSTEMS AT NORTHAM & WUNDOWIE SWIMMING POOLS.	- 4,559.50
EFT21757	15/12/2015	UDLA	FOR L&SCAPE ARCHITECTURAL CONSULTANCY SERVICES ASSOCIATED WITH THE AVON CENTRAL MALL NORTHAM.	- 1,375.00
EFT21758	15/12/2015	UNA ANNE HIRD	RATES REFUND FOR ASSESMENT A11542.	- 637.17
EFT21759	15/12/2015	VAL OUGHTON	SKIP BIN FOR U7 KURINGAL VILLAGE.	- 300.00
EFT21760	15/12/2015	VERNICE PTY LTD	CLEARING AT INKPEN TIP & FIRE BREAKS AT OLD QUARRY TIP .	- 10,162.00
EFT21761	15/12/2015	WA RANGERS ASSOCIATION INC	WA RANGER SHOULDER BADGES.	- 78.40
EFT21762	15/12/2015	WESTERN AUSTRALIAN BIRDS OF PREY CENTRE	EDUCATIONAL DISPLAY WITH BIRDS OF PREY AT KILLARA DAY CENTRE.	- 290.00
EFT21763	15/12/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIRS TO VARIOUS SHIRE VEHICLES	- 7,729.00
EFT21764	15/12/2015	WHAT'S ON GROUP T/A EYEZON PTY LTD	EZYFOLD MAPS FOR VISITORS CENTRE.	- 295.00
EFT21765	15/12/2015	WHEATBELT SAFETYWEAR	PPE SAFETY EQUIPEMENT FOR DEPOT.	- 271.00
EFT21766	15/12/2015	WRC MECHANICAL WA	WHEEL ALIGNMENT FOR VARIOUS SHIRE VEHICLES.	- 924.00
EFT21767	17/12/2015	BRICK MART	SUPPLY MOSSROCK, EXCAVATOR HIRE, DINGO HIRE & LABOUR TO INSTALL LIMESTONE WALL AT THE OLD RAILWAY STATION CARPARK.	- 10,945.00
EFT21768	17/12/2015	DUNNING INVESTMENTS PTY LTD	PLANT FUEL COSTS FOR NOVEMBER 2015.	- 24,117.23

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EFT21769	17/12/2015	NGAGAJIN MAARMUN MIA ABORIGINAL AND TORRES STRAIT CORPORATION	DONATION TOWARDS CATERING FOR CHRISTMAS FUNCTION.	- 200.00
EFT21770	17/12/2015	THE FUNK FACTORY	JUNKADELIC PERFORMANCE AT THE NORTHAM AVON DESCENT FESTIVAL 2015.	- 1,650.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 692,840.20</b>
EFT21771	17/12/2015	COLE HAZLEWOOD	KERB BOND REFUND FOR 44 GILLETT ROAD NORTHAM A15088 APPLICATION#15026.	- 1,000.00
			<b>SUB TOTAL EFT TRUST</b>	<b>- 1,000.00</b>
EFT21772	18/12/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAYRUN 02/12/2015 TO 15/12/2015.	- 50,222.00
EFT21773	18/12/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 463.72
EFT21774	18/12/2015	MAXXIA PTY LTD	PAYROLL DEDUCTIONS	- 514.32
EFT21775	22/12/2015	ADT SECURITY	SECURITY MONITORING FOR VARIOUS SHIRE BUILDINGS.	- 603.01
EFT21776	22/12/2015	AE HOSKINS & SONS	PROGRESS CLAIM FOR RE-GROUTING THE LESSER HALL & REMIDAL WORKS TO STONE CHIMNEY BACK TO MORBY COTTAGE.	- 13,140.61
EFT21777	22/12/2015	AG IMPLEMENTS NORTHAM PTY LTD	CENTRE BEAM FOR HOWARD ROTOSLASHER EHD180.	- 354.20
EFT21778	22/12/2015	ANDY'S PLUMBING SERVICE	REPAIRS TO VARIOUS SHIRE BUILDINGS.	- 1,190.75
EFT21779	22/12/2015	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	HOSE & CONNECTION FOR WATER TRUCKS FILLING UP POOL.	- 357.88
EFT21780	22/12/2015	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	AUSTRAL MERCANTILE COLLECTIONS FOR LEGAL CHARGES - A10509.	- 2,158.90
EFT21781	22/12/2015	AUTOPRO NORTHAM	DEGREASER, SILICONE SPRAYS COOLANTS WD40 & DISTILLED WATER FOR BRIGADES.	- 297.57
EFT21782	22/12/2015	AVON COMPUTECH	HIGH SPEED HDMI CABLE MALE TO MALE 3M FOR RECREATION CENTRE.	- 25.95
EFT21783	22/12/2015	AVON CONCRETE	REPLACEMENT OF BRIDGE 0614 - CLYDESDALE ROAD - MORRELL BRIDGE, GRASS VALLEY.	- 151,713.54
EFT21784	22/12/2015	AVON DRYCLEANERS C/- KP & ME NORRISH	SEWING OF RANGERS BADGES ON UNIFORMS.	- 50.00
EFT21785	22/12/2015	AVON SANDS AND MINERALS	SUPPLY & DELIVER APPROX 135 TONNE WHITE WASHED ROCLA S& TO GEORGE NUICH PARK.	- 4,591.51
EFT21786	22/12/2015	AVON VALLEY ARTS SOCIETY (INC)	FUNDING FOR EISTEDDFOD 2016.	- 1,000.00
EFT21787	22/12/2015	AVON VALLEY CONSTRUCTION	REMOVE ALL FLOOR COVERINGS, REMOVE ALL FURNITURE & HOUSEHOLD ITEMS, REMOVE KITCHEN & BATHROOM CUPBOARDS, CLEAN DOWN WALLS WITH SUGAR SOAP AT UNIT 7 KURINGAL VILLAGE.	- 7,700.00

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EFT21788	22/12/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	CHLORINE & CHEMICALS FOR THE NORTHAM & WUNDOWIE SWIMMING POOLS & REPAIRS TO MINOR PLANT.	- 9,569.71
EFT21789	22/12/2015	AVON VALLEY NISSAN	REPLACE SIDE MIRRORS TO N11129 MITSUBISHI CHALLENGER.	- 496.10
EFT21790	22/12/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	FOOD FOR THE UPKEEP OF WHITE SWANS COLONY.	- 186.80
EFT21791	22/12/2015	AVON WASTE	AVON WASTE COLLECTION FOR THE FORTNIGHTS ENDING 4/9/2015, 13/11/2015 & 27/11/2015.	- 147,031.63
EFT21792	22/12/2015	BAKERS HILL BOARDING CATTERY	MAINTENECE & REPAIR OF FELINE LIVE TRAPS.	- 75.00
EFT21793	22/12/2015	BEAUREPAIRES	REPLACE & REPAIR TYRES ON SHIRE VEHICLES.	- 511.94
EFT21794	22/12/2015	BLACKWELL PLUMBING PTY LTD	NORTHAM RECREATION CENTRE - REPLACE FAULTY WASHING MACHINE TAPS.	- 291.80
EFT21795	22/12/2015	BLOOMY'S FLORIST	FLOWERS FOR HAYLEY AYERS FINDLAY.	- 70.00
EFT21796	22/12/2015	BMT JFA CONSULTANTS PTY LTD	CONSULTANCY WORK ON TOWN POOL DREDGING.	- 11,586.47
EFT21797	22/12/2015	BUNNINGS BUILDING SUPPLIES P/L	LITHIUM BATTERIES FOR TREATED WASTE WATER RETICULATION.	- 19.96
EFT21798	22/12/2015	C.Y.O'CONNOR INSTITUTE	COURSE FEES FOR GAIL PIETERSIE - CERT 3 IN AGED CARE.	- 64.94
EFT21799	22/12/2015	CADD'S FASHIONS	BIZLEY 5 IN 1 HI VIS RAIN JACKETS FOR JUDITH HAY & PHIL UTBER.	- 206.00
EFT21800	22/12/2015	CENTRAL MOBILE MECHANICAL REPAIRS	FABRICATION TO VARIOUS SHIRE BUILDINGS & REPAIRS TO VARIOUS SHIRE VEHICLES.	- 8,041.06
EFT21801	22/12/2015	CHADSON ENGINEERING	REPAIRS TO ULTRA MAX AUTOMATIC POOL CLEANER.	- 2,546.50
EFT21802	22/12/2015	CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING.	- 75.00
EFT21803	22/12/2015	CJD EQUIPMENT PTY LTD	REPAIRS TO VARIOUS SHIRE VEHICLES.	- 12,610.96
EFT21804	22/12/2015	CLACKLINE FENCING CONTRACTORS	FENCE, GATE REPAIRS AT APEX PARK, BERNARD PARK & REC CENTRE.	- 580.00
EFT21805	22/12/2015	CONCRETE BY ROSSI	SUPPLY, PLACE & FINISH CONCRETE PADS AT VARIOUS PARKS THROUGH OUT NORTHAM.	- 9,955.00
EFT21806	22/12/2015	CONNECT SOURCE PTY LTD	REMOVE NAVIGATION SYSTEM FROM WUNDOWIE TRUCK N3647 MITSUBISHI CANTER & INSTALL QUBE & NEW SAT COMMS INTO N002 CONSTRUCTION GRADER .	- 1,595.00
EFT21807	22/12/2015	COOEE BRANDS PTY LTD	AUSTRALIAN FLAG TATTOOS, AUSTRALIAN FLAG FOLD UP HATS.	- 195.25
EFT21808	22/12/2015	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN COPIER.	- 1,697.38
EFT21809	22/12/2015	COUNTRYWIDE LANDSCAPING	SUPPLY & INSTALL RETICULATION SYSTEM TO OLD FITZGERALD HOTEL SITE.	- 6,087.82

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EFT21810	22/12/2015	COURIER AUSTRALIA	FREIGHT CHARGES FOR LIBRARY, DEVELOPMENT SERVICES & DEPOT FOR PERIOD ENDING 20/11/2015.	-	106.19
EFT21811	22/12/2015	DAMIAN'S PLUMBING	REPAIRS TO HOT WATER SYSTEM AT MEMORIAL HALL & REPAIR ICE MACHINE AT DEPOT.	-	1,640.10
EFT21812	22/12/2015	DUKES INN	\$50.00 CHRISTMAS BONUS GIFT CARDS.	-	400.00
EFT21813	22/12/2015	E. & M.J. ROSHER PTY LTD	PARTS FOR N.3779 KUBOTA MOWER.	-	290.90
EFT21814	22/12/2015	ELDERS LIMITED	3 X 20 LITRE GLADIATOR CROPCARE FOR ENGINEERING SERVICES.	-	326.70
EFT21815	22/12/2015	ENVIRO PIPES PTY LTD	CULVERT DESIGN FOR SPENCERS BROOK ROAD CLACKLINE.	-	5,170.00
EFT21816	22/12/2015	FIRE AND SAFETY WA	PPE EQUIPMENT FOR THE FIRE BRIGADE.	-	1,149.12
EFT21817	22/12/2015	FLAT OUT FREIGHT	FREIGHT CHARGES FOR DEPOT & DEVELOPMENT SERVICES.	-	372.00
EFT21818	22/12/2015	FRAMESWEST	MANUFACTURE CLEANERS CABINET FOR BAKERS HILL & HEATING TORCH FOR ASPHALT.	-	2,719.20
EFT21819	22/12/2015	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT RECEIVED FOR FIRE BRIGADES.	-	179.39
EFT21821	22/12/2015	GLENN STUART BEVERIDGE	REMOVE DAMAGED SHADE SAIL AT BERNARD PARK PLAY GROUND & DELIVER TO DEPOT.	-	132.00
EFT21822	22/12/2015	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROFESSIONAL SERVICES PROVIDED BY CARY GREEN EXECUTIVE MANAGER CORPORATE SERVICES FOR THE WEEK ENDING 06/12/2015, 29/11/2015, 22/11/2015 & 13/12/2015.	-	13,757.33
EFT21823	22/12/2015	HILLS CONCRETE PRODUCTS	RUBBER PIPE SEALS FOR CONCRETE HEADWALLS ON JENNAPILLING ROAD.	-	924.00
EFT21824	22/12/2015	IXOM OPERATIONS PTY LTD	SERVICE FEE - CHLORINE FEE FOR 920KG CYLINDER FOR THE PERIOD 1/11/2015 TO 31/11/2015.	-	337.26
EFT21825	22/12/2015	KENNARDS HIRE PTY LTD	TRAFFIC LIGHTS TOWABLE HIRE FOR ROADWORKS.	-	600.00
EFT21826	22/12/2015	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF LOW LOADER TO SHIFT 1 X MULTI TYRED ROLLER & STEEL DRUM FROM OLD COACH RD TO LEEDER.	-	660.00
EFT21827	22/12/2015	KLEENWEST DISTRIBUTORS	CLEANING SUPPLIES FOR THE WUNDOWIE & NORTHAM SWIMMING POOLS & REC CENTRE.	-	361.24
EFT21828	22/12/2015	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2015/15 - 17/10/2015 TO 30/10/2015, GROSS RENTAL VALUATIONS SCHEDULE NO: G 2015/11 26/9/2015 TO 23/10/2015 & G 2015/12-24/10/2015 TO 20/11/2015 & LAND ENQUIRY.	-	537.38
EFT21829	22/12/2015	LANDMARK	TAP SYSTEMS FOR 44 GALLON DRUM (EMULSION).	-	36.79
EFT21830	22/12/2015	LGC TRAFFIC MANAGEMENT	2 X TRAFFIC CONTROLLERS 1 X VEHICLE - TO REMOVE LARGE ROCKS FROM WAMBYN ROAD.	-	426.80

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EFT21831	22/12/2015	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	INSURANCE AGAINST CRIME PROTECTION - 24/11/2015 TO 30/06/2016.	-	119.34
EFT21832	22/12/2015	MARKETFORCE	ADVERTISING IN THE WEST AUSTRALIAN, HILLS GAZZETTE, SEEK.	-	4,795.48
EFT21833	22/12/2015	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS - ASHWORTH, A14302.	-	1,097.91
EFT21834	22/12/2015	MERIT LINING SYSTEMS PTY LTD	VARIATIONS - 4 PIPES & OVERFLOW BOX FOR WUNDOWIE STORMWATER HARVESTING.	-	6,380.00
EFT21835	22/12/2015	MICHAEL RONALD BRENNAN	RATES INCENTIVE PRIZE COMPETITION WINNER 2015/16 \$250.00 PRIZE DONATED BY THE BENDIGO BANK TOODYAY & DISTRICTS NORTHAM AGENCY.	-	250.00
EFT21836	22/12/2015	MIDALIA STEEL	REPLACE BOUNDARY FENCE SUPPORT POSTS - PLUS STEEL FOR RUSHTON PARK.	-	135.08
EFT21837	22/12/2015	MIDLAND MOWERS	REPLACE BOTTOM BLADE & GRIND CYLINDER OF MOWMASTER 22 INCH MOWER.	-	401.00
EFT21838	22/12/2015	MR & MRS D UMU	KIDSPORT FUNDING.	-	150.00
EFT21839	22/12/2015	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE 05/12/2015 TO 04/01/2015.	-	32.95
EFT21840	22/12/2015	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR MONTH OF DECEMBER 2015.	-	663.30
EFT21841	22/12/2015	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING.	-	180.00
EFT21842	22/12/2015	NORTHAM AUTO ELECTRICS	MAINTENANCE OF VARIOUS SHIRE VEHICLES.	-	583.05
EFT21843	22/12/2015	NORTHAM BETTA HOME LIVING	KAMBROOK HOT WATER URN FOR LIBRARY.	-	89.00
EFT21844	22/12/2015	NORTHAM CARPETS PTY LTD	REPLACED DAMAGED CARPET AT THE OLD STATE SCHOOL CLASSROOM WELLINGTON STREET.	-	1,550.00
EFT21845	22/12/2015	NORTHAM COUNTRY CLUB	CATERING & DRINKS FOR THE CHRISTMAS FUNCTION FOR ALL STAFF.	-	5,629.50
EFT21846	22/12/2015	NORTHAM FEED & HIRE	X4 20KG ALERT PLUS DOG FOOD FOR RANGER SERVICES & X6 SWAN FOOD FOR UPKEEP OF SWANS.	-	408.30
EFT21847	22/12/2015	NORTHAM HYUNDAI	30,000KM SERVICE OF KILLARA 3 - VE COMMODORE.	-	264.05
EFT21848	22/12/2015	NORTHAM MITRE 10 SOLUTIONS	ASSORTED ITEMS FOR MAINTENANCE REPAIRS.	-	337.63
EFT21849	22/12/2015	NORTHAM PRIMARY SCHOOL	2015 DONATION FOR END OF YEAR PRESENTATION AWARDS.	-	200.00
EFT21850	22/12/2015	NORTHAM TOWING SERVICE	PICKUP VEHICLES LEFT ON SIDE OF ROAD WITHIN THE SHIRE BOUNDARIES.	-	920.70
EFT21851	22/12/2015	OFFICEWORKS SUPERSTORES PTY LTD	18MM BLACK/WHITE ADHESIVE TZE FOR THE LIBRARY.	-	39.88

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EFT21852	22/12/2015	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPAIR BUS SEATS TO TOYOTA COASTER BUS N.009.	- 660.00
EFT21853	22/12/2015	OXTER SERVICES	BAKERS HILL & GRASS VALLEY MAINTENANCE & BRONZE PLAQUE FOR CEMETERY	- 2,609.20
EFT21854	22/12/2015	PERTH SAFETY PRODUCTS PTY LTD	VARIOUS STREET SIGNS & MAGNETIC SIGNS FOR TRAFFIC MANAGEMENT.	- 1,272.70
EFT21855	22/12/2015	PORTNER PRESS PTY LTD	EMPLOYMENT LAW UPDATE 9 2015.	- 97.00
EFT21856	22/12/2015	PRIME MEDIA GROUP	ADVERTISING ON TV FOR 01/11/2015 TO 30/11/2015.	- 905.30
EFT21857	22/12/2015	PROFESSIONAL LOCKSERVICE	REPLACEMENT OF LOCKS AT VARIOUS SHIRE BUILDINGS.	- 3,176.11
EFT21858	22/12/2015	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISEMENTS FOR ROAD CONSTRUCTION PROGRAM & ADS FOR CHRISTMAS EVENT ON FITZGERALD 2015.	- 4,047.99
EFT21859	22/12/2015	RED DOT STORES	KILLARA DAY CRAFT SUPPLIES FOR CLIENTS.	- 428.28
EFT21860	22/12/2015	REFACE INDUSTRIES PTY LTD	VMI2550I CONSUMABLE PACK FOR DISC REPAIR MACHINE AT LIBRARY.	- 171.99
EFT21861	22/12/2015	RETAIL DECISIONS (COLES)	COLES EXPRESS EXPENSES FOR NOVEMBER 2015.	- 2,814.47
EFT21862	22/12/2015	ROAD AND TRAFFIC SERVICES	SET OUT & INSTALL PAVEMENT MARKING AT GORDON STREET.	- 292.60
EFT21863	22/12/2015	ROADS2000	SUPPLY & LAY 7MM 50 BLOW DG ASPHALT AT OLD TRAIN STATION FITZGERALD STREET NORTHAM ON 12/10/2015.	- 23,235.74
EFT21864	22/12/2015	ROCLA PIPELINE PRODUCTS	DRAINAGE MATERIAL FOR INSTALLATION ON SOUTHERN BROOK.	- 6,799.45
EFT21865	22/12/2015	ROLLER PARTS AUSTRALIA PTY LTD	2 X MIRRORS FOR N.1709 MULTIPAC MULTI-TYRE ROLLER.	- 274.69
EFT21866	22/12/2015	ROSS PETER RAYSON	REIMBURSEMENT FOR STAFF CHRISTMAS BONUS VOUCHERS.	- 600.00
EFT21867	22/12/2015	SETH WILLIAM TUCKER T/A TUCKERBUILT	CLEAN & REPAVE SURROUND AROUND TREES INFRONT OF VARIOUS SHIRE BUILDINGS.	- 5,148.00
EFT21868	22/12/2015	SHILLER IMAGES	BELL ART STOCK AUGUST 2015.	- 599.54
EFT21869	22/12/2015	SIGMA CHEMICALS	AQUA MAT FOR WUNDOWIE POOL.	- 339.44
EFT21870	22/12/2015	SKILL HIRE WA PTY LTD	LABOUR HIRE - PETER BROUGH FOR P/E 22/11/2015.	- 1,962.95
EFT21871	22/12/2015	SOURCE MY PARTS PTY LTD	SCARIFIER TIPS & BOLTS FOR N.001 & N.002 G930 GRADER.	- 1,577.40
EFT21872	22/12/2015	SPECIALE SMASH REPAIRS	EXCESS DUE ON INSURANCE CLAIM - ON MITSUBISHI CANTER & SUPPLY WINDSCREEN TO KILLARA 3 VE COMMODORE.	- 1,352.00
EFT21873	22/12/2015	SPECIALISED TREE SERVICE	REMOVAL OF SMALL TREES ALONG SOUTHERN BROOK ROAD.	- 7,140.00
EFT21874	22/12/2015	STATE EMERGENCY SURPLUS PTY LTD	HIRE OF VARIOUS EQUIPMENT FOR AVON RIVER FESTIVAL & CHRISTMAS ON FITZGERALD.	- 1,877.70

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EFT21875	22/12/2015	STATE LIBRARY OF WESTERN AUSTRALIA	WUNDOWIE & NORTHAM LIBRARY'S LOST & DAMAGED ITEMS.	-	233.20
EFT21876	22/12/2015	STERIHEALTH SERVICES PTY LTD	STEEL WALL SAFE SERVICE 6-20 UNITS.	-	314.78
EFT21877	22/12/2015	STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR FIRE BRIGADES.	-	305.67
EFT21878	22/12/2015	SUPERCIVIL	REMOVE & REPLACE KERB ONLY BETWEEN GORDON, DUKE & GARDINER ST & KERBING AT NORTHAM RAILWAY CARPARK.	-	62,610.90
EFT21879	22/12/2015	TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	REPAIR DAMAGE TO TELSTRA PROPERTY AT 59 DUKE ST EAST NORTHAM.	-	901.62
EFT21880	22/12/2015	THE PAPER COMPANY OF AUSTRALIA	A4 PAPER X 200 REAMS & 6 X A3 COPY PAPER FOR ADMIN.	-	927.30
EFT21881	22/12/2015	THE WATERSHED	RETICULATION CONTROLLERS FOR BAKERS HILL OVAL, BERT HAWKE OVAL, MORRELL STREET PARK, & CENTRAL BUSINESS DISTRICT.	-	1,328.27
EFT21882	22/12/2015	THE WORKWEAR GROUP	UNIFORMS FOR CR CHRIS ANTONIO.	-	193.60
EFT21883	22/12/2015	TRANSWEST ASSET PTY LTD	24T OF GRAVEL TO BE DELIVERED TO THE NORTHAM SHIRE DEPOT.	-	974.16
EFT21884	22/12/2015	TRENTON LORD (AUST)	TALLIS MAPS OF AUSTRALIA X 8 FOR VISITORS CENTRE.	-	67.43
EFT21885	22/12/2015	VALLEY FORD	15,000KM SERVICE TO N11120 -FORD RANGER.	-	321.00
EFT21886	22/12/2015	VODAFONE	IRISHTOWN BRIGADE & SES MESSAGING SERVICE FOR THE PERIOD 01/12/2015 TO 31/12/2015.	-	915.29
EFT21887	22/12/2015	WA CONTRACT RANGER SERVICES	CAT IMPOUND & TEMPORARY CARE FOR 19 CATS.	-	1,045.00
EFT21888	22/12/2015	WESTERN POWER	UPGRADE EXISTING LIGHTING AT BURGOYNE ST & SWITCHING OF STREET LIGHTS ON FITZGERALD ST.	-	4,206.00
EFT21889	22/12/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIRS TO VARIOUS SHIRE VEHICLES.	-	2,054.40
EFT21890	22/12/2015	WHEATBELT SAFETYWEAR	SAFETY FOOTWEAR FOR SHIRE EMPLOYEE'S.	-	736.00
EFT21891	22/12/2015	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASED AT EL CABALLO ROADHOUSE FOR FIRE BRIGADES & WUNDOWIE DEPOT FOR NOVEMBER 2015.	-	1,719.07
EFT21892	22/12/2015	YORK BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING.	-	90.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	-	<b>648,558.09</b>
EFT21893	23/12/2015	DIVAL NOMINEES PTY LTD	REIMBURSEMENT OF MAINTENANCE BOND FOR LOT 50 O'DRISCOLL RD BAKERS HILL.	-	30,891.81
			<b>SUB TOTAL EFT TRUST</b>	-	<b>30,891.81</b>
EFT21894	23/12/2015	CLARE SUSAN MURRAY	POWER CORDS & POWERBOARDS FOR NEW LIBRARY COMPUTERS.	-	42.15

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EFT21895	23/12/2015	TYREPOWER	REPLACEMENT TYRES & WHEEL ALIGNMENTS FOR VARIOUS SHIRE VEHICLES.	- 2,058.22
EFT21896	23/12/2015	FULTON HOGAN INDUSTRIES PTY LTD	3 X DRUMS OF EMULSION.	- 1,716.00
EFT21897	23/12/2015	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2015/2016 ELECTORAL COMMISSION EXPENSES INCURRED DURING ELECTION.	- 29,855.29
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 33,671.66</b>
34380	08/12/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 25.80
34381	08/12/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 41.00
34382	08/12/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- 1,300.00
34383	15/12/2015	WEST NORTHAM PRIMARY SCHOOL	END OF YEAR AWARDS DONATION.	- 200.00
34384	15/12/2015	BUILDING COMMISSION	BUILDING SURVEYING REGISTRATION FOR SONNY RUTHERFORD.	- 450.00
34385	15/12/2015	GREY STREET SURGERY	PRE-EMPLOYMENT MEDICALS FOR NEW EMPLOYEE'S.	- 330.00
34386	15/12/2015	HAYDN TRANSPORT	FREIGHT CHARGES FOR RECREATION CENTRE.	- 49.50
34387	15/12/2015	NORTHAM BETTA HOME LIVING	PANA WASHER 10KG MODEL & BREVI STICKMIXER MODEL.	- 2,635.00
34388	15/12/2015	NORTHAM VOLUNTEER FIRE AND RESCUE	HAZARD REDUCTION TO VACANT L& - AVON HEALTH PRECINCT BOUND BY MARTIN STREET, MITCHELL AVENUE & ROBINSON STREET.	- 500.00
34389	15/12/2015	PERFECT COMPUTER SOLUTIONS PTY LTD	REPAIRS TO COMPUTER SOFTWARE & HARDWARE IN VARIOUS SHIRE BUILDINGS.	- 765.00
34390	15/12/2015	PETTY CASH	PETTY CASH REIMBURSEMENT FOR THE VISITORS CENTRE FOR PERIOD 28/08/2015 TO 27/11/2015.	- 164.90
34391	15/12/2015	PFD FOOD SERVICES PTY LTD	SUPPLYS FOR NORTHAM SWIMMING POOL CANTEEN.	- 2,124.45
34392	15/12/2015	SYNERGY	ELECTRICITY FOR VARIOUS SHIRE PROPERTIES FOR THE PERIOD 09/09/2015 TO 24/11/2015.	- 37,987.56
34393	15/12/2015	TELSTRA CORPORATION	VARIOUS TELSTRA MAIN MOBILE ACCOUNT & BAKERS HILL BFB ACCOUNT & RELOCATION OF TELSTRA ASSETS FOR PERIOD 23/10/2015 TO 22/12/2015.	- 10,063.07
34394	15/12/2015	THE MENS SHED NORTHAM	CRAFT TABLE FOR THE LIBRARY.	- 359.70
34395	15/12/2015	WATER CORPORATION	WATER USE & SERVICE CHARGE FOR VARIOUS SHIRE PROPERTY'S FOR PERIOD SEPTEMBER TO DECEMBER 2015.	- 11,829.37
34396	17/12/2015	JOHN MAYGER WOODS	GRATUITY FOR DEPARTING EMPLOYEE AS PER SHIRE POLICY G 1.10.	- 3,414.40



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34397	18/12/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-	25.80
34398	18/12/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	-	41.00
34399	18/12/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	-	1,300.00
34400	22/12/2015	LUCY'S TEAROOMS	CATERING FOR VARIOUS MEETINGS & TRAINING SESSIONS FROM 25/11/2015 TO 09/12/2015.	-	616.50
34401	22/12/2015	PETTY CASH	PETTY CASH RECOUP FOR KILLARA.	-	372.95
34402	22/12/2015	RIVERGUM VALLEY	SOUVENIRS FOR THE VISITORS CENTRE.	-	258.40
34403	22/12/2015	SHIRE OF NORTHAM	RETENTION AMOUNT FOR CONTRACT 14 OF 2015, REPLACEMENT OF BRIDGE 0614 CLYDESDALE RD, GRASS VALLEY.	-	9,867.66
34404	22/12/2015	SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS FOR THE PERIOD 19/8/2015 TO 15/12/2015.	-	5,467.40
34405	22/12/2015	VERNON STEWART OTTAWAY	REFUND 50% AS IS PENSIONER & HAS PAID FULL AMOUNT PENSION # WX032225.	-	25.00
34406	22/12/2015	WATER CORPORATION	WATER USE & SERVICE CHARGE FOR VARIOUS SHIRE PROPERTY'S FOR PERIOD SEPTEMBER TO DECEMBER 2015.	-	972.30
34407	22/12/2015	CANCELLED PAYMENT		-	-
			<b>TOTAL MUNICIPAL CHEQUES</b>	-	<b>91,186.76</b>
DD9297.1	01/12/2015	WA SUPER	PAYROLL DEDUCTIONS	-	23,768.50
DD9297.2	01/12/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	-	226.52
DD9297.3	01/12/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS	-	345.32
DD9297.4	01/12/2015	COMMONWEALTH BANK GROUP SUPER	SUPERANNUATION CONTRIBUTIONS	-	73.83
DD9297.5	01/12/2015	QSUPER	SUPERANNUATION CONTRIBUTIONS	-	180.73
DD9297.6	01/12/2015	MACAULAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-	208.24
DD9297.7	01/12/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-	2,198.70
DD9297.8	01/12/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	-	448.12
DD9297.9	01/12/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-	183.85
DD9297.10	01/12/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	-	244.42
DD9297.11	01/12/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-	521.95
DD9297.12	01/12/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS	-	266.73
DD9297.13	01/12/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	-	255.77
DD9297.14	01/12/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	-	143.98

**SHIRE OF NORTHAM**  
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DD9300.1	13/12/2015	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT NORTHAM RECREATION CENTRE DECEMBER 2015	- 1,067.00
DD9334.1	10/12/2015	BANKWEST	EMES - MASTERCARD 23/10/15 TO 22/11/15	- 308.98
DD9334.1	10/12/2015	BANKWEST	EMDS - MASTERCARD 23/10/15 TO 22/11/16	- 1,030.92
DD9334.1	10/12/2015	BANKWEST	CESM - MASTERCARD 23/10/15 TO 22/11/17	- 34.00
DD9334.1	10/12/2015	BANKWEST	EMCOMMS - MASTERCARD 23/10/15 TO 22/11/18	- 281.85
DD9334.1	10/12/2015	BANKWEST	CEO - MASTERCARD 23/10/15 TO 22/11/19	- 687.05
DD9359.1	15/12/2015	WA SUPER	PAYROLL DEDUCTIONS	- 24,210.92
DD9359.2	15/12/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS	- 133.11
DD9359.3	15/12/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	- 226.52
DD9359.4	15/12/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 344.19
DD9359.5	15/12/2015	COMMONWEALTH BANK GROUP SUPER	SUPERANNUATION CONTRIBUTIONS	- 54.14
DD9359.6	15/12/2015	QSUPER	SUPERANNUATION CONTRIBUTIONS	- 180.17
DD9359.7	15/12/2015	MACAULAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 208.24
DD9359.8	15/12/2015	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	- 52.48
DD9359.9	15/12/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 2,188.23
DD9359.10	15/12/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	- 421.53
DD9359.11	15/12/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 241.42
DD9359.12	15/12/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	- 244.42
DD9359.13	15/12/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	- 521.95
DD9359.14	15/12/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS	- 266.73
DD9359.15	15/12/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	- 255.77
			<b>TOTAL DIRECT DEBIT</b>	<b>- 62,026.28</b>
PAYROLL	03/12/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 189,064.85
PAYROLL	17/12/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 192,850.03
PAYROLL	24/12/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 194,330.41

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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			TOTAL PAYROLL	- 576,245.29
			TOTAL EFT MUNICIPAL	-\$1,375,069.95
			TOTAL EFT TRUST	-\$ 31,891.81
			TOTAL CHEQUE MUNICIPAL	-\$ 91,186.76
			TOTAL CHEQUE TRUST	-\$ 11,708.10
			TOTAL DIRECT DEBIT	-\$ 62,026.28
			TOTAL PAYROLL	-\$ 576,245.29
			TOTAL	-\$2,148,128.19

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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The payment of cheque numbers 34380 to 34407 from Municipal Fund (dated 1<sup>st</sup> December 2015 to 31<sup>st</sup> December 2015), the payment of trust cheque numbers 1937 to 1940 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT21629 to EFT21770 and EFT21772 to EFT21892 and EFT21894 to EFT21897 (dated 1<sup>st</sup> December 2015 to 31<sup>st</sup> December 2015). EFT Trust Fund EFT21771 to EFT21771 and EFT21893 to EFT21893 and Direct Debits 9297.1 to 9297.14 and 9300.1 to 9300.1 and 9334.1 to 9334.1 and 9359.1 to 9359.15 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Bank Vouchers 34380 to 34407	\$ 91,186.76
Trust Bank Vouchers 1937 to 1940	\$ 11,708.10
Municipal Bank Electronic Fund Transfer EFT21629 to EFT21770 and EFT21772 to EFT21892 and EFT21894 to EFT21897	\$ 1,375,069.95
Trust Bank Electronic Fund Transfer EFT21771 to EFT21771 and EFT21893 to EFT21893	\$ 31,891.81
Direct Debit Fund Transfer 9297.1 to 9297.14 and 9300.1 to 9300.1 and 9334.1 to 9334.1 and 9359.1 to 9359.15	\$ 62,026.28
Municipal Bank Electronic Fund Transfer Payroll 03/12/2015	\$ 189,064.85
Municipal Bank Electronic Fund Transfer Payroll 17/12/2015	\$ 192,850.03
Municipal Bank Electronic Fund Transfer Payroll 24/12/2015	\$ 194,330.41
 TOTAL	 \$ 2,148,128.19

**CERTIFICATION OF THE PRESIDENT**

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,148,128.19 was submitted to the Ordinary Meeting of Council on Wednesday, 20 January 2016.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

**CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER**

This schedule of accounts paid covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,148,128.19 was submitted to each member of the Council on Wednesday, 20 January 2016, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**13.3.2 FINANCIAL STATEMENTS TO 30 NOVEMBER 2015**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Zoe Macdonald / Cary Green
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

The Statement of Financial Activity for the period ending 30 November 2015 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 November 2015.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015**

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# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015**

	NOTE	November 2015 Actual \$	November 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	8					
Governance		57,889	22,810	54,800	35,079	153.79%
General Purpose Funding Other		879,104	1,050,060	2,190,082	(170,956)	(16.28%)
General Purpose Funding Rates		8,613,288	3,575,550	8,582,323	5,037,738	140.89%
Law, Order, Public Safety		95,923	434,995	1,044,095	(339,072)	(77.95%)
Health		5,791	20,830	50,000	(15,039)	(72.20%)
Education and Welfare		701,111	555,415	1,333,066	145,696	26.23%
Housing		17,685	19,350	46,465	(1,665)	(8.60%)
Community Amenities		1,894,797	1,029,090	2,469,929	865,707	84.12%
Recreation and Culture	*		1,259,595	3,023,244	#VALUE!	#VALUE!
Transport		1,222,476	863,766	2,277,699	358,710	41.53%
Economic Services		141,930	239,265	574,419	(97,335)	(40.68%)
Self Supporting Loan		14,821	15,277	(5,322)	(456)	(2.99%)
Other Property and Services		52,521	22,570	54,200	29,951	132.70%
		<u>13,697,336</u>	<u>9,108,573</u>	<u>21,695,000</u>	<u>#VALUE!</u>	<u>50.38%</u>
<b>(Expenses)/(Applications)</b>	8					
Governance		(578,909)	(536,176)	(1,201,997)	(42,733)	(7.97%)
General Purpose Funding		(100,744)	(152,015)	(364,868)	51,271	33.73%
Law, Order, Public Safety		(455,032)	(492,422)	(1,131,201)	37,390	7.59%
Health		(146,303)	(125,737)	(296,919)	(20,566)	(16.36%)
Education and Welfare		(545,929)	(627,527)	(1,502,295)	81,598	13.00%
Housing		(34,684)	(45,802)	(105,856)	11,118	24.27%
Community Amenities		(1,016,525)	(1,426,112)	(3,419,277)	409,587	28.72%
Recreation & Culture		(1,889,649)	(1,856,029)	(4,285,143)	(33,620)	(1.81%)
Transport		(3,491,109)	(2,105,305)	(4,760,181)	(1,385,804)	(65.82%)
Economic Services		(778,279)	(905,848)	(2,036,106)	127,569	14.08%
Other Property and Services		(93,887)	(56,183)	(27,040)	(37,704)	(67.11%)
		<u>(9,131,050)</u>	<u>(8,329,156)</u>	<u>(19,130,883)</u>	<u>(801,894)</u>	<u>9.63%</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	25,603	60,012	144,029	(34,409)	57.34%
Movement in Accrued Interest		0	0	0	0	0.00%
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(85,523)	0	0	(85,523)	0.00%
Depreciation on Assets		3,119,663	1,359,815	3,263,710	1,759,848	(129.42%)
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(35,300)	(3,402,847)	(3,402,847)	3,367,547	98.96%
Purchase Plant and Equipment	1	(543,249)	(1,279,054)	(1,279,054)	735,805	57.53%
Purchase Furniture and Equipment	1	0	0	0	0	#DIV/0!
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%
Purchase Playground Equipment	1	0	0	0	0	0.00%
Purchase Infrastructure Assets - Roads	1	(518,969)	(3,350,383)	(3,350,383)	2,831,414	84.51%
Purchase Infrastructure Assets - Bridges	1	(34,683)	0	(260,000)	(34,683)	
Purchase Infrastructure Assets - Footpaths	1	(329,746)	(220,915)	(611,151)	(108,831)	(49.26%)
Purchase Infrastructure Assets - Drainage	1	(317,008)	(1,010,772)	(1,010,772)	693,764	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(386,255)	(649,264)	(649,264)	263,009	40.51%
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Streetscape	1	(110,406)	(110,145)	(264,371)	(261)	(0.24%)
Purchase Infrastructure Assets - Other	1	(161,801)	(410,042)	(410,042)	248,241	60.54%
Proceeds from Disposal of Assets	2	48,182	143,601	344,642	(95,419)	66.45%
Repayment of Debentures	3	(103,468)	(87,550)	(210,154)	(15,918)	(18.18%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	14,821	12,541	30,099	2,280	0.00%
Transfers to Restricted Assets (Reserves)	4	(47,930)	(963,385)	(963,385)	915,455	95.02%
Transfers from Restricted Asset (Reserves)	4	0	1,858,061	1,858,061	(1,858,061)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	5,911,724	5,911,724	5,919,675	0	0.00%
LESS Net Current Assets Year to Date	5	<u>11,239,260</u>	<u>4,024</u>	<u>4,024</u>	<u>11,235,236</u>	<u>279205.67%</u>
		<u>(65,518)</u>	<u>(1,823,210)</u>	<u>1,248,886</u>	<u>1,757,692</u>	<u>(96.41%)</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>1. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
CEO Vehicle	0	55,000
<b>Law, Order &amp; Public Safety</b>		
CESM Vehicle	33,115	40,000
Brigade Appliance -3.4 Grass Valley	0	335,000
Brigade Appliance - Light Tanker Irishtown BFB	0	125,000
Inkpen Fireshed	0	280,851
Clackline/Muresk Fire Shed	20,229	51,975
Electronic Conversion of Standpipe	0	12,500
Ranger Vehicle	0	35,000
Ranger Vehicle	0	25,000
CCTV - Fitzgerald St & Peel Tce	0	24,200
<b>Health</b>		
Snr EHO Vehicle	0	35,000
<b>Education &amp; Welfare</b>		
NRCP Vehicle	31,454	38,500
Fluffy Ducks Patio & Power Relocation	0	10,455
Land & Buildings - Respite Centre Construction	13,821	19,852
<b>Community Amenities</b>		
Gate House - Inkpen Landfill	0	10,000
Drainage - Bernard Park Supertowns	4,015	338,026
Drainage - Town Centre Stage 2	0.0	0
Area Drainage	88,586.1	232,513
Aerators - Supertowns	79,224	241,123
Snr EHO Vehicle	40,271	35,000
Avon Mall Streetscaping	28,167	148,138
Buildings Cemetery	0	0
Cemetery Drainage	0	2,769
Cemetery Lot Development	0	18,600



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>		
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Building - Replace Balcony	0	178,200
Northam Pool Bowl Tiles	0	14,000
Filter - Wundowie Pool	0	24,600
Rec Centre Air Conditioning	0	500,000
Rec Centre Additional Exit Doors	0	25,000
Bakers Hill Golf & Tennis - Kitchen	0	60,365
EMCommS Vehicle	39,482	40,000
George Nuich Park	* 118,855	85,895
Play Equipment Wundowie	0	9,796
Play Equipment Jubilee Oval	0	0
Install Cricket Pitch - Jubilee Oval	13,360	27,000
Henry Street Oval Fencing WAFL Grant	0	3,223
Free Standing Stackable Seating	0	3,580
BMX Lighting	0	20,000
Bert Hawke Drainage	0	40,000
Bert Hawke Lighting	0	20,000
Wundowie Skate Park	135,771	194,032
Henry Street Oval Drainage	0	6,780
Playground POS Improvements	98,260	178,069
Parks Seating & Play Equipment	5,757	40,000
Retic Wundowie Oval	14,252	20,889
Drink Fountain - Rec Centre	5,280	5,500
Railway Precinct Upgrade	0	49,284
AVVVA - Building Renewal	0	42,000
AVVVA - Kitchen Refurbishment	0	36,365
Aboriginal & Environmental Building	0	2,100,000
Carpark/ Drop Zone Old Railway Station	45,198	70,376

\*George Nuich Park will receive a revised budget of \$150,000 with reduced funding from Public Open Space

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>		
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Northam Depot Relocation Feasibility	0	10,000
Footpath Construction	322,419	530,253
Rural Drainage	0	106,570
GEH Deproclamation Funds	4,855	60,726
Southern Brook Road RRG 15/16	1,481	249,244
Jennapullin Road RRG 15/16	32,966	82,067
Roadworks - General Construction	228,268	596,917
Bridge Construction	34,683	260,000
Roadworks - Roads to Recovery	8,724	1,158,217
Roadworks - Supplementary Funding	86	237,917
Laneway Land Acquisition	1,250	28,500
Roadworks - Blackspot Funding	313	223,556
Infra Development - Super Towns	0	14,962
Roadworks - Gravel Sheeting	204,577	619,203
Kerb Renewal	25,023	107,574
Culvert Renewal	12,674	46,018
Footpath Renewal	7,327	80,898
Plant & Equipment - Road Plant Purchases	398,927	915,554
<b>Economic Services</b>		
Christmas Decorations	9,113	17,436
Information Bays	37,041	35,857
Signs Tower - GEH	0	10,000
Building Mtc Supervisor Vehicle	0	25,000
Snr Building Surveyor Vehicle	0	35,000
Bakers Hill Water Project	25,616	25,000
Wundowie Stormwater Harvest	198,791	262,645
Car Park Medical Centre	68,184	49,314
	2,437,417	11,697,884

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

1. ACQUISITION OF ASSETS (Continued)	November 2015 Actual \$	2015/2016 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	35,300	3,402,847
Plant and Equipment	543,249	1,279,054
Furniture and Equipment	0	0
Bush Fire Equipment	0	460,000
Playground Equipment	0	0
Infrastructure Assets - Roads	518,969	3,350,383
Infrastructure Assets - Footpaths	329,746	611,151
Infrastructure Assets - Bridges & Culverts	34,683	260,000
Infrastructure Assets - Drainage	317,008	1,010,772
Infrastructure Assets - Parks & Ovals	386,255	649,264
Infrastructure Assets - Airfields	0	0
Infrastructure Assets - Streetscape	110,406	264,371
Infrastructure Assets - Other	161,801	410,042
	2,437,417	11,697,884

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	November 2015 Actual \$	2015/2016 Budget \$	November 2015 Actual \$	2015/2016 Budget \$	November 2015 Actual \$	2015/2016 Budget \$
<b>Governance</b>						
PN1315 CEO Vehicle (N4082) MV1315	0.00	46,647	0.00	29,000	0.00	(17,647)
<b>Law, Order, Public Safety</b>						
PN1315 CESM Vehicle (N4056) MV1303	23,134	25,001	9,091	10,000	(14,043)	(15,001)
PN1223 Ranger Vehicle (N4021) MV1228	0.00	20,019	0.00	10,000	0.00	(10,019)
PN1304 Ranger Vehicle (N4057) MV1304	0.00	21,552	0.00	10,000	0.00	(11,552)
<b>Health</b>						
PN1215 SEHO Vehicle (N10734) MV1218	0.00	15,995	0.00	13,000	0.00	(2,995)
<b>Community Amenities</b>						
PN1208 Snr Planner Vehicle (N10714) MV1208	0.00	12,000	0.00	12,000	0.00	0
PN1301 SV6 Commodore Sedan (N4030) MV1302	23,101	24,726	17,727	20,000	(5,374)	(4,726)
<b>Recreation &amp; Culture</b>						
PN1306 EMCommS Vehicle (N4092) MV1305	27,550	29,437	21,364	20,000	(6,186)	(9,437)
<b>Transport</b>						
PN0812 Wundowie Truck (N3647) 9216	0.00	25,000	0.00	31,045	0.00	6,045
PN1201 Flocon (N008) MV1201 & MV1202	0.00	90,751	0.00	73,427	0.00	(17,324)
P5029 Quad Bike (N5173) 9029	0.00	7,417	0.00	7,276	0.00	(141)
PN0905 Ride on Mower (N3779) 9240	0.00	22,169	0.00	8,211	0.00	(13,958)
P5017 Dynapac Vibrating Roller (N9166) 9017	0.00	3,794	0.00	3,047	0.00	(747)
PN1009 Two Way Tip Truck (N3885) RP1009	0.00	111,342	0.00	50,000	0.00	(61,342)
PN1205 Reticulation Utility (N10709) MV1206	0.00	8,635	0.00	12,636	0.00	4,001
Flail Mower Wundowie	0.00	0	0.00	5,000	0.00	5,000
<b>Other Economic Services</b>						
PN1221 Building Mtc Vehicle (N10728) MV1213	0.00	11,752	0.00	10,000	0.00	(1,752)
PN1219 Snr Building Surveyor Vehicle (N3433) MV1224	0.00	12,434	0.00	20,000	0.00	7,566
	73,785	488,671	48,182	344,642	(25,603)	(144,029)

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	November 2015	2015/2016	November 2015	2015/2016	November 2015	2015/2016
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Plant &amp; Equipment</b>						
PN1315 CEO Vehicle (N4082) MV1315	0	46,647	0	29,000	0	(17,647)
PN1315 CESM Vehicle (N4056) MV1303	23,134	25,001	9,091	10,000	(14,043)	(15,001)
PN1223 Ranger Vehicle (N4021) MV1228	0	20,019	0	10,000	0	(10,019)
PN1304 Ranger Vehicle (N4057) MV1304	0	21,552	0	10,000	0	(11,552)
PN1215 SEHO Vehicle (N10734) MV1218	0	15,995	0	13,000	0	(2,995)
PN1208 Snr Planner Vehicle (N10714) MV1208	0	12,000	0	12,000	0	0
PN1306 EMCommS Vehicle (N4092) MV1305	27,550	29,437	21,364	20,000	(6,186)	(9,437)
PN0812 Wundowie Truck (N3647) 9216	0	25,000	0	31,045	0	6,045
PN1201 Flocon (N008) MV1201 & MV1202	0	90,751	0	73,427	0	(17,324)
P5029 Quad Bike (N5173) 9029	0	7,417	0	7,276	0	(141)
PN0905 Ride on Mower (N3779) 9240	0	22,169	0	8,211	0	(13,958)
P5017 Dynapac Vibrating Roller (N9166) 9017	0	3,794	0	3,047	0	(747)
PN1009 Two Way Tip Truck (N3885) RP1009	0	111,342	0	50,000	0	(61,342)
PN1205 Reticulation Utility (N10709) MV1206	0	8,635	0	12,636	0	4,001
Flail Mower Wundowie	0	0	0	5,000	0	5,000
PN1301 SV6 Commodore Sedan (N4030) MV1302	23,101	24,726	17,727	20,000	(5,374)	(4,726.00)
PN1221 Building Mtc Vehicle (N10728) MV1213	0	11,752	0	10,000	0	(1,752)
PN1219 Snr Building Surveyor Vehicle (N3433) MV1224	0	12,434	0	20,000	0	7,566
	73,785	488,671	48,182	344,642	(25,603)	(144,029)

#### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

November 2015	2015/2016
Actual	Budget
\$	\$
0	22,612
(25,603)	(166,641)
<u>(25,603)</u>	<u>(144,029)</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

**3. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/2016 Budget	2015/2016 Actual	2015/2016 Budget	2015/2016 Actual	2015/2016 Budget	2015/2016 Actual	2015/2016 Budget	2015/2016 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation &amp; Culture</b>									
Loan 208 - Northam Country Club **	25,270	0	0	4,919	2,414	20,351	22,856	1,938	935
Loan 219 - Northam Bowling Club **	94,923	0	0	25,180	12,407	69,743	82,516	5,752	2,772
Loan 223 - Recreation Facilities	579,122	0	0	102,423	50,447	476,699	528,675	37,485	17,795
Loan 224 - Recreation Facilities	976,294	0	0	36,236	17,829	940,058	958,465	69,264	31,747
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	37,519	0	0	11,749	5,784	25,770	31,735	2,435	1,173
<b>Economic Services</b>									
Loan 225 - Victoria Oval Purchase	798,785	0	0	29,647	14,587	769,138	784,198	56,671	25,975
	2,511,913	0	0	210,154	103,468	2,301,759	2,408,445	173,545	80,397

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/16

The Shire of Northam does not propose to raise any new debenture in 2015/16.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2015, it is not expected to have any unspent debenture funds as at 30th June 2016.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2015/16.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	255,465	255,465
Interest	1,988	6,324
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(41,380)
	<u>257,453</u>	<u>236,309</u>
Self Supporting Loan		15,277
<b>(b) Employee Liability Reserve</b>		
Opening Balance	494,602	494,602
Interest	3,849	12,213
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(18,500)
	<u>498,451</u>	<u>488,315</u>
<b>(c) Housing Reserve</b>		
Opening Balance	242,782	242,782
Interest	1,889	5,995
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>244,671</u>	<u>248,777</u>
<b>(d) Reticulation Scheme Reserve</b>		
Opening Balance	48,750	48,750
Interest	379	1,204
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>49,129</u>	<u>89,954</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	122,458	122,458
Interest	953	3,024
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>123,411</u>	<u>125,482</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	600,754	600,754
Interest	4,675	15,999
Amount Set Aside / Transfer to Reserve	0	488,965
Amount Used / Transfer from Reserve	0	(678,212)
	<u>605,429</u>	<u>427,506</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	18,131	18,131
Interest	141	448
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(18,579)
	<u>18,272</u>	<u>0</u>
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	547,453	547,453
Interest	4,260	13,479
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(187,180)
	<u>551,713</u>	<u>383,752</u>



# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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SHIRE OF NORTHAM

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NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>4. Wundowie Skate Park</b>		
<b>(i) Refuse Site Reserve</b>		
Opening Balance	228,755	228,756
Interest	1,780	5,649
Amount Set Aside / Transfer to Reserve	0	150,105
Amount Used / Transfer from Reserve	0	0
	230,535	384,510
<b>(j) Regional Development Reserve</b>		
Opening Balance	873,646	873,646
Interest	6,798	21,573
*George Nuich Park will receive a revised budget of \$	0	0
Open Space	0	(80,000)
	880,444	815,219
<b>(k) Speedway Reserve</b>		
Opening Balance	134,967	134,968
Interest	1,050	3,333
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	136,017	138,301
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	31,138	31,139
Interest	242	769
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	31,380	31,908
<b>(m) Septage Pond Reserve</b>		
Opening Balance	324,006	324,006
Interest	2,521	8,001
Amount Set Aside / Transfer to Reserve	0	26,415
Amount Used / Transfer from Reserve	0	0
	326,527	358,422
<b>(n) Killara Reserve</b>		
Opening Balance	168,620	154,372
Interest	1,312	7,000
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(30,000)
	169,932	131,372
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	27,441	27,441
Interest	214	1,067
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	27,655	28,508

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	810,814	810,813
Interest	6,309	20,022
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(431,296)
	<u>817,123</u>	<u>399,539</u>
<b>(q) Administration Office Reserve</b>		
Opening Balance	671,050	671,050
Interest	5,222	16,570
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>676,272</u>	<u>687,620</u>
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	130,204	130,203
Interest	1,013	3,215
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(100,000)
	<u>131,217</u>	<u>33,418</u>
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	283,686	283,686
Interest	2,207	7,005
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(223,600)
	<u>285,893</u>	<u>67,091</u>
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	123,583	123,582
Interest	962	3,586
Amount Set Aside / Transfer to Reserve	0	75,000
Amount Used / Transfer from Reserve	0	(49,314)
	<u>124,545</u>	<u>152,854</u>
<b>(u) Art Collection Reserve</b>		
Opening Balance	21,219	21,219
Interest	165	524
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>21,384</u>	<u>21,743</u>
<b>Total Cash Backed Reserves</b>	<u>6,207,454</u>	<u>5,250,600</u>
Total Interest	47,930	157,000

All of the above reserve accounts are to be supported by money held in financial institutions.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	November 2015 Actual \$	2015/2016 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accommodation Reserve	1,988	22,224
Employee Liability Reserve	3,849	12,213
Housing Reserve	1,889	5,995
Reticulation Scheme Reserve	379	41,204
Office Equipment Reserve	953	3,024
Plant & Equipment Reserve	4,675	504,964
Recreation Reserve	141	448
Road & Bridgeworks Reserve	4,260	23,479
Refuse Site Reserve	1,780	155,754
Regional Development Reserve	6,798	21,573
Speedway Reserve	1,050	3,333
Community Bus Replacement Reserve	242	769
Septage Pond Reserve	2,521	34,416
Killara Reserve	1,312	7,000
Stormwater Drainage Projects Reserve	214	1,067
Recreation and Community Facilities Reserve	6,309	20,022
Administration Office Reserve	5,222	16,570
Council Buildings & Amenities Reserve	1,013	3,215
River Town Pool Dredging Reserve	2,207	7,005
Parking Facilities Construction Reserve	962	78,586
Art Collection Reserve	165	524
	<u>47,930</u>	<u>963,385</u>
<b>Transfers from Reserves</b>		
Aged Accommodation Reserve	0	(41,380)
Employee Liability Reserve	0	(18,500)
Housing Reserve	0	0
Reticulation Scheme Reserve	0	0
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(678,212)
Recreation Reserve	0	(18,579)
Road & Bridgeworks Reserve	0	(187,180)
Refuse Site Reserve	0	0
Regional Development Reserve	0	(80,000)
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(30,000)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	(431,296)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(100,000)
River Town Pool Dredging Reserve	0	(223,600)
Parking Facilities Construction Reserve	0	(49,314)
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,858,061)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>47,930</u>	<u>(894,676)</u>

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

**Reticulation Scheme Reserve**

Provision for future replacement/upgrading of water reuse and reticulation infrastructure. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2015/16.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 4. RESERVES (Continued)

##### **Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

##### **Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

##### **Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

##### **Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

##### **Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

##### **River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015**

	<b>November 2015 Actual \$</b>	<b>2014/2015 Financial Report \$</b>	<b>2015/2016 Budget \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	7,393,663	3,118,600	200,000
Cash - Restricted Unspent Grants	1,649,497	2,107,310	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,207,453	6,159,524	5,250,600
Self Supporting Loan	15,277	(5,322)	
Sundry Debtors	319,753	1,277,154	1,141,850
Rates - Current	3,236,513	1,136,116	0
Pensioners Rates Rebate	111,782	16,222	0
Provision for Doubtful Debts	(124,729)	(124,729)	0
GST Receivable	0	175,694	0
Accrued Income/Prepayments	0	11,693	0
Inventories	0	30,222	10,000
	18,809,209	13,902,483	6,602,450
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(1,125,780)	(1,207,536)	(2,159,557)
Rates Income in Advance	(50,288)	0	0
GST Payable	0	(104,067)	0
Accrued Salaries & Wages	0	0	0
Accrued Interest on Debentures	(35,862)	(35,862)	0
Payroll Creditors	0	(202,109)	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	118,685	(26,147)	0
Loan Liability	(106,683)	(210,153)	
Provision for Annual Leave	(472,035)	(534,837)	
Provision for Long Service Leave	(297,881)	(320,601)	
Other Payables	0	0	0
	(1,969,844)	(2,641,312)	(2,159,557)
<b>NET CURRENT ASSET POSITION</b>	16,839,365	11,261,171	4,442,893
Less: Cash - Reserves - Restricted	(6,207,453)	(6,159,524)	(5,250,600)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	106,683	210,153	223,416
Add: Leave Liability Reserve	498,451	494,602	488,315
Add: Budgetted Leave	100,000	100,000	100,000
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	11,337,046	5,906,402	4,024

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/2016 Rate Revenue \$	2015/2016 Interim Rates \$	2015/2016 Back Rates \$	2015/2016 Total Revenue \$	2015/2016 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	700	3,343,912	0	0	0	0	0
01 GRV-Townsites Residential	10.5571	2,988	37,552,380	3,964,443	(477)	0	3,963,966	3,981,043
02 GRV-Northam Commercial/Industrial	11.6252	248	11,255,466	1,308,470	0	0	1,308,470	1,309,570
05 Agricultural Local	0.5679	519	160,924,000	913,888	62,832	(1,255)	975,466	918,988
06 Agricultural Regional	0.4706	208	111,632,000	525,340	0	0	525,340	530,440
07 Rural Small Holdings	0.6474	546	95,829,000	620,397	0	0	620,397	623,497
<b>Sub-Totals</b>		5,209	420,536,758	7,332,538	62,355	(1,255)	7,393,638	7,363,538
	<b>Minimum \$</b>							
<b>Minimum Rates</b>								
01 GRV-Northam Town Gen	865	914	4,211,349	791,475	0	0	791,475	790,610
02 GRV-Northam Town Diff	865	48	185,998	41,520	0	0	41,520	41,520
05 Agricultural Local	865	136	11,523,418	117,640	0	0	117,640	117,640
06 Agricultural Regional	865	205	23,189,539	177,325	0	0	177,325	177,325
07 Rural Small Holdings	865	106	13,223,000	91,690	0	0	91,690	91,690
<b>Sub-Totals</b>		1,409	52,333,304	1,219,650	0	0	1,219,650	1,218,785
							8,613,288	8,582,323
Ex-Gratia Rates							0	12,900
Excess Rate Receipts							(158,077)	0
<b>Totals</b>				8,552,188	62,355	(1,255)	8,455,211	8,595,223

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

#### 6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	1,500	500	(500)	1,500
Lesser Hall Bond	2	900	1,500	(1,500)	900
Nomination Deposits	4	0	640	(480)	160
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	338,929	3,090	0	342,019
Bonds - Building	7	34,500	0	0	34,500
Crossovers - Bond	9	86,392	0	0	86,392
Recreation Centre Bond	11	400	2,500	(2,000)	900
Facilities - Bonds	18	200	0	0	200
Footpath/Kerbing Deposit	22	96,500	9,000	(9,500)	96,000
Retentions	26	169,175	11,711	(25,720)	155,166
Sundry Trust	27	13,310	0	0	13,310
Building & Construction (E	29	0	22,574	(17,110)	5,464
Builders Reg Board Levy	30	0	20,382	(15,838)	4,544
Standpipe Key	31	6,900	250	(150)	7,000
Resited Dwellings	32	37,200	303	0	37,503
Deposits-Extractive Indust	33	261,548	2,737	0	264,285
Other	34	15,747	0	(100)	15,647
Other - Rental Bond	35	200	0	0	200
Bonds - Animal Traps	36	130	167	(167)	130
Storm Damage Donations	38	175	0	0	175
		<u>1,063,706</u>	<u>75,354</u>	<u>(73,065)</u>	<u>1,065,995</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

---

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

8. OPERATING STATEMENT

	November		
	2015	2015/2016	2014/2015
	Actual	Budget	Actual
OPERATING REVENUES	\$	\$	\$
Governance	57,889	54,800	99,624
General Purpose Funding	9,492,392	10,772,405	14,635,200
Law, Order, Public Safety	95,923	1,044,095	431,881
Health 5911724	5,791	50,000	38,907
Education and Welfare	701,111	1,333,066	1,233,363
Housing 11239260	17,685	46,465	44,286
Community Amenities	1,894,797	2,469,929	3,594,743
Recreation & Culture	*	3,023,244	722,954
Transport	1,222,476	2,277,699	1,459,102
Economic Services	141,930	574,419	1,528,375
Other Property and Services	52,521	54,200	78,198
<b>TOTAL OPERATING REVENUE</b>	<b>13,682,515</b>	<b>21,700,322</b>	<b>23,866,634</b>
OPERATING EXPENSES			
Governance	578,909	1,201,997	1,217,592
Wundowie Skate Park	100,744	364,868	355,250
Law, Order, Public Safety	455,032	1,131,201	1,087,825
Health	146,303	296,919	375,458
Education and Welfare	545,929	1,502,295	1,376,796
Housing	34,684	105,856	102,994
Community Amenities	1,016,525	3,419,277	3,021,439
Recreation & Culture	1,889,649	4,285,143	3,952,063
Transport	3,491,109	4,760,181	4,646,373
Economic Services	778,279	2,036,106	1,827,167
Other Property and Services	93,886	27,040	210,182
<b>TOTAL OPERATING EXPENSE</b>	<b>9,131,049</b>	<b>19,130,883</b>	<b>18,173,139</b>
<b>RESULTING FROM OPERATIONS</b>	<b>4,551,466</b>	<b>2,569,439</b>	<b>5,693,495</b>

\*George Nuich Park will receive a revised budget of \$150,000 with reduced funding from Public Open Space

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

9. BALANCE SHEET

	November 2015 Actual \$	2014/2015 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	15,250,613	11,385,434
Receivables	3,558,597	2,633,780
Inventories	0	30,221
<b>TOTAL CURRENT ASSETS</b>	<u>18,809,210</u>	<u>14,049,435</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	400,038	435,458
Inventories	0	0
Land and Buildings	16,575,350	16,574,100
Property, Plant and Equipment	40,584,229	40,558,374
Infrastructure	189,843,483	190,623,664
<b>TOTAL NON-CURRENT ASSETS</b>	<u>247,403,100</u>	<u>248,191,596</u>
<b>TOTAL ASSETS</b>	<u>266,212,310</u>	<u>262,241,031</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,093,247	1,722,670
Interest-bearing Liabilities	106,683	207,198
Provisions	769,915	855,439
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,969,845</u>	<u>2,785,307</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	2,301,760	2,301,760
Provisions	158,484	158,484
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,460,244</u>	<u>2,460,244</u>
<b>TOTAL LIABILITIES</b>	<u>4,430,089</u>	<u>5,245,551</u>
<b>NET ASSETS</b>	<u>261,782,221</u>	<u>256,995,480</u>
<b>EQUITY</b>		
Retained Surplus	84,654,655	79,915,843
Reserves - Cash Backed	6,207,453	6,159,524
Reserves - Asset Revaluation	170,920,113	170,920,113
<b>TOTAL EQUITY</b>	<u>261,782,221</u>	<u>256,995,480</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

10. FINANCIAL RATIO

	2016 YTD	2015	2014	2013
Current Ratio	7.44	2.52	1.43	1.82
Self Supporting Loan		15277.25	-5322.01	

The above rates are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
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# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015**

	NOTE	November 2015 Actual \$	November 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>	8						
Governance		57,889	22,810	54,800	35,079	153.79%	Insurance Rebate
General Purpose Funding Other		879,104	1,050,060	2,190,082	(170,956)	(16.28%)	Grants Commission Funding timing
General Purpose Funding Rates		8,613,288	3,575,550	8,582,323	5,037,738	140.89%	Rates levied in August, Timing on DFES capital grant funding new plant, BFB and SES
Law, Order, Public Safety		95,923	434,995	1,044,095	(339,072)	(77.95%)	Operating Grant
Health		5,791	20,830	50,000	(15,039)	(72.20%)	Fewer Health Licences issued compared to budget
Education and Welfare		701,111	555,415	1,333,066	145,696	26.23%	HACC & NRCP funding received.
Housing		17,685	19,350	46,465	(1,665)	(8.60%)	
Community Amenities		1,894,797	1,029,090	2,469,929	865,707	84.12%	Rates levied in August for bin charges for the year Timing on grant income NSRF, AVVA and the Balcony on the Town
Recreation and Culture	*		1,259,595	3,023,244	#VALUE!	#VALUE!	Hall
Transport		1,222,476	863,766	2,277,699	358,710	41.53%	Timing on grant income MRWA, RRG and Blackspot Funding
Economic Services		141,930	239,265	574,419	(97,335)	(40.68%)	Additional revenue for the Avon Festival
Other Property and Services		52,521	22,570	54,200	29,951	132.70%	Insurance Claims
		13,682,515	9,093,296	21,700,322	#VALUE!	50.47%	
<b>(Expenses)/(Applications)</b>	8						
Governance		(578,909)	(536,176)	(1,201,997)	(42,733)	(7.97%)	Timing on expenditure relating to Insurance Expense, Financial Consultants, Recruitment
General Purpose Funding		(100,744)	(152,015)	(364,868)	51,271	33.73%	
Law, Order, Public Safety		(455,032)	(492,422)	(1,131,201)	37,390	7.59%	Timing on budget allocations
Health		(146,303)	(125,737)	(296,919)	(20,566)	(16.36%)	
Education and Welfare		(545,929)	(627,527)	(1,502,295)	81,598	13.00%	Timing of Community sponsorship, higher depreciation charges
Housing		(34,684)	(45,802)	(105,856)	11,118	24.27%	
Community Amenities		(1,016,525)	(1,426,112)	(3,419,277)	409,587	28.72%	Additional Pool Expenses and Depreciation
Recreation & Culture		(1,889,649)	(1,856,029)	(4,285,143)	(33,620)	(1.81%)	Timing on budget allocations Timing on budget allocations for Insurance and additional depreciation expenses
Transport		(3,491,109)	(2,105,305)	(4,760,181)	(1,385,804)	(65.82%)	Timing on budget allocations
Economic Services		(778,279)	(905,848)	(2,036,106)	127,569	14.08%	Insurance payments paid, will level back incoming months
Other Property and Services		(93,886)	(56,183)	(27,040)	(37,703)	(67.11%)	
		(9,131,049)	(8,329,156)	(19,130,883)	(801,893)	9.63%	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	25,603	60,012	144,029	(34,409)	57.34%	Timing of Asset disposals
Movement in Accrued Interest		0	0	0	0	0.00%	
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		(85,523)	0	0	(85,523)	0.00%	
Depreciation on Assets		3,119,663	1,359,815	3,263,710	1,759,848	(129.42%)	Fair Valuation increased the value of the assets and thus annual depreciation charges

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2015 TO 30 NOVEMBER 2015

	NOTE	November 2015 Actual \$	November 2015 Y-T-D Budget \$	Projected 2015/2016 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(35,300)	(3,402,847)	(3,402,847)	3,367,547	98.96%	Timing on building works
Purchase Plant and Equipment	1	(543,249)	(1,279,054)	(1,279,054)	735,805	57.53%	Timing on plant purchases
Purchase Furniture and Equipment	1	0	0	0	0	0.00%	
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%	Timing unknown for supply by DFES
Purchase Playground Equipment	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Roads	1	(518,969)	(3,350,383)	(3,350,383)	2,831,414	84.51%	Timing on budget allocations
Purchase Infrastructure Assets - Bridges	1	(34,683)	0	(260,000)	(34,683)	#DIV/0!	Quotes obtained - project to be carried forward
Purchase Infrastructure Assets - Footpaths	1	(329,746)	(220,915)	(611,151)	(108,831)	(49.26%)	Timing on budget allocations
Purchase Infrastructure Assets - Drainage	1	(317,008)	(1,010,772)	(1,010,772)	693,764	68.64%	Timing on budget allocations
Purchase Infrastructure Assets - Parks & Ovals	1	(386,255)	(649,264)	(649,264)	263,009	40.51%	Timing on budget allocations
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Streetscape	1	(110,406)	(110,145)	(264,371)	(261)	(0.24%)	
Purchase Infrastructure Assets - Other	1	(161,801)	(410,042)	(410,042)	248,241	60.54%	Timing on budget allocations
Proceeds from Disposal of Assets	2	48,182	143,601	344,642	(95,419)	66.45%	Assets not disposed of
Repayment of Debentures	3	(103,468)	(87,550)	(210,154)	(15,918)	(18.18%)	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	14,821	12,541	30,099	2,280	(18.18%)	
Transfers to Restricted Assets (Reserves)	4	(47,930)	(963,385)	(963,385)	915,455	95.02%	
Transfers from Restricted Asset (Reserves)	4	0	1,858,061	1,858,061	(1,858,061)	100.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	5,906,402	5,906,402	5,919,675	0	0.00%	
LESS Net Current Assets Year to Date	5	<u>11,337,046</u>	<u>4,024</u>	<u>4,024</u>	<u>11,333,022</u>	<u>281635.74%</u>	
<b>Amount Raised from Rates</b>	6	<u>11,055,814</u>	<u>(1,843,809)</u>	<u>1,254,208</u>	<u>12,899,623</u>	<u>(699.62%)</u>	

This statement is to be read in conjunction with the accompanying notes.

# SHIRE OF NORTHAM

## AGENDA

### COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016

**BANK RECONCILIATION STATEMENT**  
Period Ending 30th November 2015

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DRD DRAINAGE FUNDS Shire
<b>Balance as per Bank Statements</b>				
ANZ	2645-61899	\$ 67,186.61		
Business Bonus	028-0331279	\$3,051,680.02		
		\$1,638,000.00		
Bendigo Bank - Term Deposit	1781271	\$2,500,000.00		
Muni Operating A/C	028-5350119	\$108,250.50		
WA TREASURY BANK		\$611,371.88		
Term Deposit (Trust)T183	028-036059-9		\$27,154.15	
Term Deposit (Trust)T396	028-0387254		\$34,903.92	
ANZ Term Deposit (Trust) POS	9975-02546		\$342,019.18	
Term Deposit (Trust) Extractive Industry	028-695773-2		\$95,385.58	
Term Deposit (Trust)T376 & T440	028-0392516		\$82,561.95	
Term Deposit (Trust)T527	028-0386517		\$24,279.11	
Trust Operating A/C	028-5350143		\$356,831.66	
Term Deposit (Trust T701)	028-0397045		\$42,359.69	
Term Deposit (Trust T823)	028-0403591		\$30,307.33	
Term Deposit ( Trust 825)	028-0403583		\$30,303.29	
Business Bonus(Reserve)	028-0364535			\$1,436,520.85
Term Dep Term Deposit	028-0390108			\$683,710.73
ANZ Term Deposit	997485749			\$2,026,769.55
Term Deposit	028-0400828			\$2,060,452.07
WATC OCDF 066-040 19300000				\$1,038,125.16
<b>Total As Per Bank Statements</b>		<b>\$7,976,489.01</b>	<b>\$1,066,105.86</b>	<b>\$6,207,453.20</b>
<b>Plus</b>				
Outstanding Deposits		34,752.95	469.57	
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
		<b>\$34,752.95</b>	<b>\$469.57</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques		(9,737.20)	(580.00)	
		<b>(\$9,737.20)</b>	<b>(\$580.00)</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Transfer from Muni to Reserve				
Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustments</b>		<b>\$8,001,504.76</b>	<b>\$1,065,995.43</b>	<b>\$6,207,453.20</b>
<b>General Ledger Accounts</b>				
1110000010 MUNI BANK		7,390,132.88		
1111800010 Trust Bank			1,065,995.43	
1111001010 Short Term Investment		611,371.88		
1111501010 Reserve Inv Bank				6,207,453.20
1111002010 Unspent Grant				\$1,038,125.16
<b>Balance Per General Ledger Accounts</b>		<b>\$8,001,504.76</b>	<b>\$1,065,995.43</b>	<b>\$6,207,453.20</b>
<b>IMBALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by  Confirmed by   
 POSITION: SENIOR FINANCE OFFICER POSITION: ACCOUNTANT

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**13.3.3 FEDERAL FOOTBALL CLUB REQUEST TO LEASE COMMONAGE**

Name of Applicant:	Federal Football Club
Name of Owner:	Shire of Northam
File Ref:	A15887 / A2380
Officer:	Cheryl Greenough / Cary Green
Officer Interest:	N/A
Policy:	Shire of Northam Lease Policy B7.11
Voting:	Simple majority
Date:	5 January 2016

**PURPOSE**

For Council to consider leasing a portion of A15887, Lot 471 Great Eastern Highway (Reserve 44700) Old Quarry Road, Northam (also known as the 'Commonage') and Lot 495 Trimmer Road Northam to a local community club providing the option to use the land for the purpose of providing funding for their club.

**BACKGROUND**

**Lot 471**

The Northam Senior High School has leased Lot 471 Great Eastern Highway, which is a 69.9738 hectare property on Reserve 51213 since 4 December 1991 for \$2,000 per annum. They used it as part of their agricultural studies teaching children the basics of farming. This purpose no longer exists as their syllabus has changed and as of December 2015 the school will not require the property.

However approximately eight (8) years ago the School sub-leased the property to the Federal Football Club to assist in making money for club benefits and up until the last couple of years the club had paid the fees and water rates regularly. The Club now has some new members on committee and any debts have been paid immediately.

**Lot 495**

In November 2014 Lot 495 Trimmer Road Northam, at Location 29081 which is a 68.3800 hectare property the land between Trimmer Road and Aphylla Road was put out to tender with a lease period of 5 years and a further 5 year extension. At that time no one tendered for the property, and at the 17 December 2014 meeting the following motion was carried:

*That Council;*

- 1. Authorise the Chief Executive Officer to negotiate with interested parties a suitable lease, for the portion of the commonage south of Great Eastern Highway, between Trimmer Road and Aphylla Road;*



**SHIRE OF NORTHAM**  
**AGENDA**  
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2. *Endorse the term of the lease is for a period up to five years, with an option to renew for a further five years; and*
3. *Approve the Shire President and Chief Executive Officer to affix the common seal to the lease agreement.*

*CARRIED 8/0*

The Federal Football Club has expressed a desire to lease both properties from the Shire in order to continue providing financial support for the club.

At the Ordinary Council meeting held on 16 December 2015 council considered an application from the Northam District Motorcycle Club for a small portion of Lot 471 to be used as a track. To allow ingress and egress from the track, consideration maybe required from the Federal Football Club to have the road leading to the track as common ground.

**STATUTORY IMPACTS**

*Local Government (Functions and General) Regulations 1996 Section 30.2(b). Dispositions of property excluded from Act s. 3.58.*

- (2) *A disposition of land is an exempt disposition if —*
  - (b) *the land is disposed of to a body, whether incorporated or not —*
    - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
    - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

N/A

**FINANCIAL IMPLICATIONS**

N/A

**OFFICERS COMMENT**

It is preferable to lease the properties to someone who has the equipment and the ability to maintain the property for agricultural purposes including the firebreaks. However it should be stressed that the proceeds from any agricultural pursuits are for club purposes only and not for the personal gain of any of the members.

**SHIRE OF NORTHAM**  
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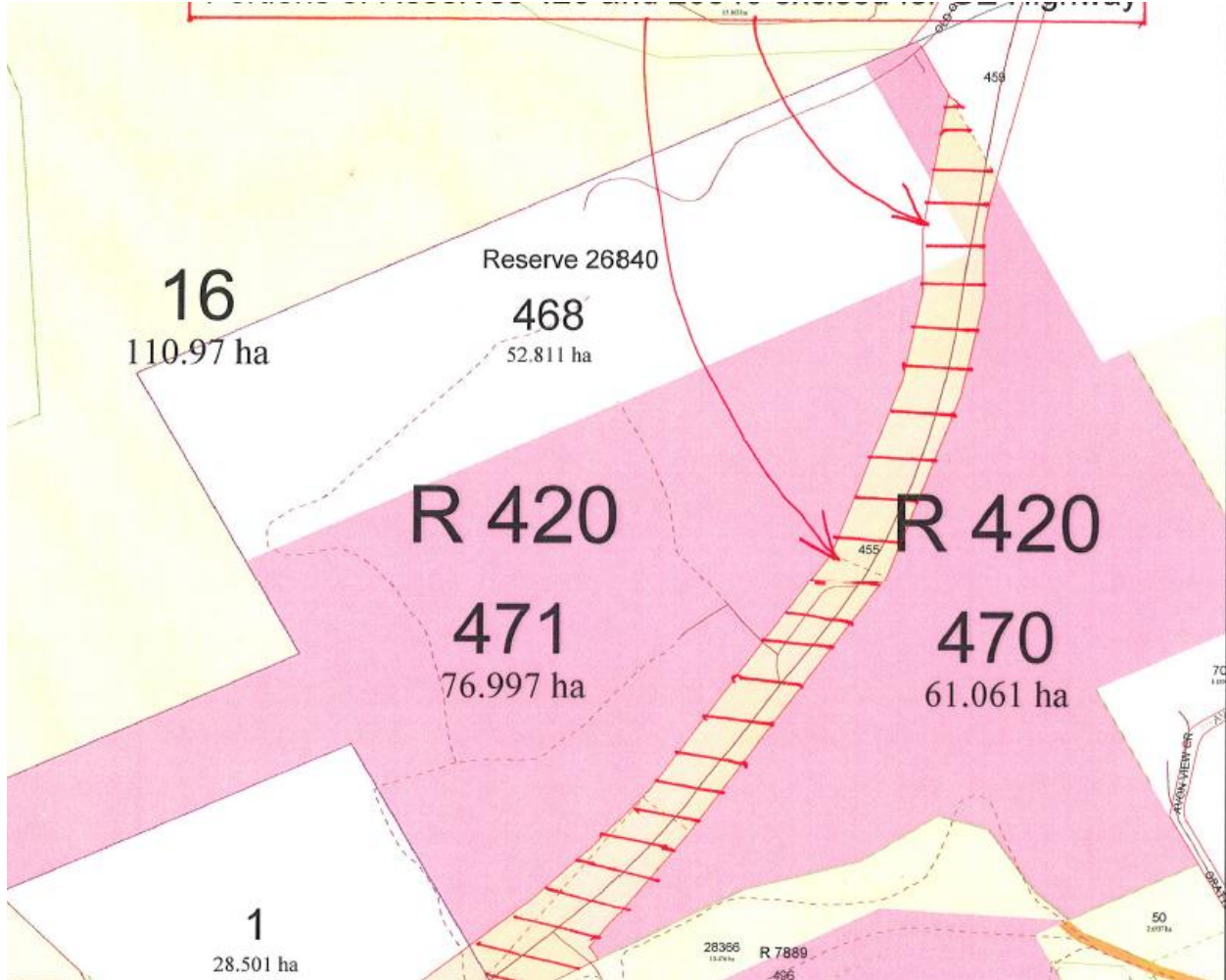
**RECOMMENDATION**

**That Council;**

- 1. Provided all proceeds from agricultural pursuits belong to the club and not an individual person or company or trust:**
  - a) Allow the Federal Football Club to lease a portion of Lot 471 for a period of 1 year, with a 5 year option to renew at the discretion of the Shire of Northam, with Federal Football Club to pay for drawing up of the lease, the first years lease fees (rental of \$2,000 per annum) and any water rates payable during the term of the lease, also;**
  - b) Allow the Federal Football Club to lease a portion of Lot 495 Trimmer Road for a period of 1 year, with a 5 year option to renew at the discretion of the Shire of Northam, with Federal Football Club to pay for drawing up of the lease, the first years lease fees (rental of \$2,000 per annum) and any water rates payable during the term of the lease. In addition the Club is required to maintain the right of access being granted to the Northam Districts Motorcycle Club or any future club who may lease that portion of land, and also maintain firebreaks as required.**
- 2. Request the Chief Executive Officer to advertise 8 weeks prior to the conclusion of this 1 year lease for the expressions of interest from Community Clubs to lease Lot 471.**

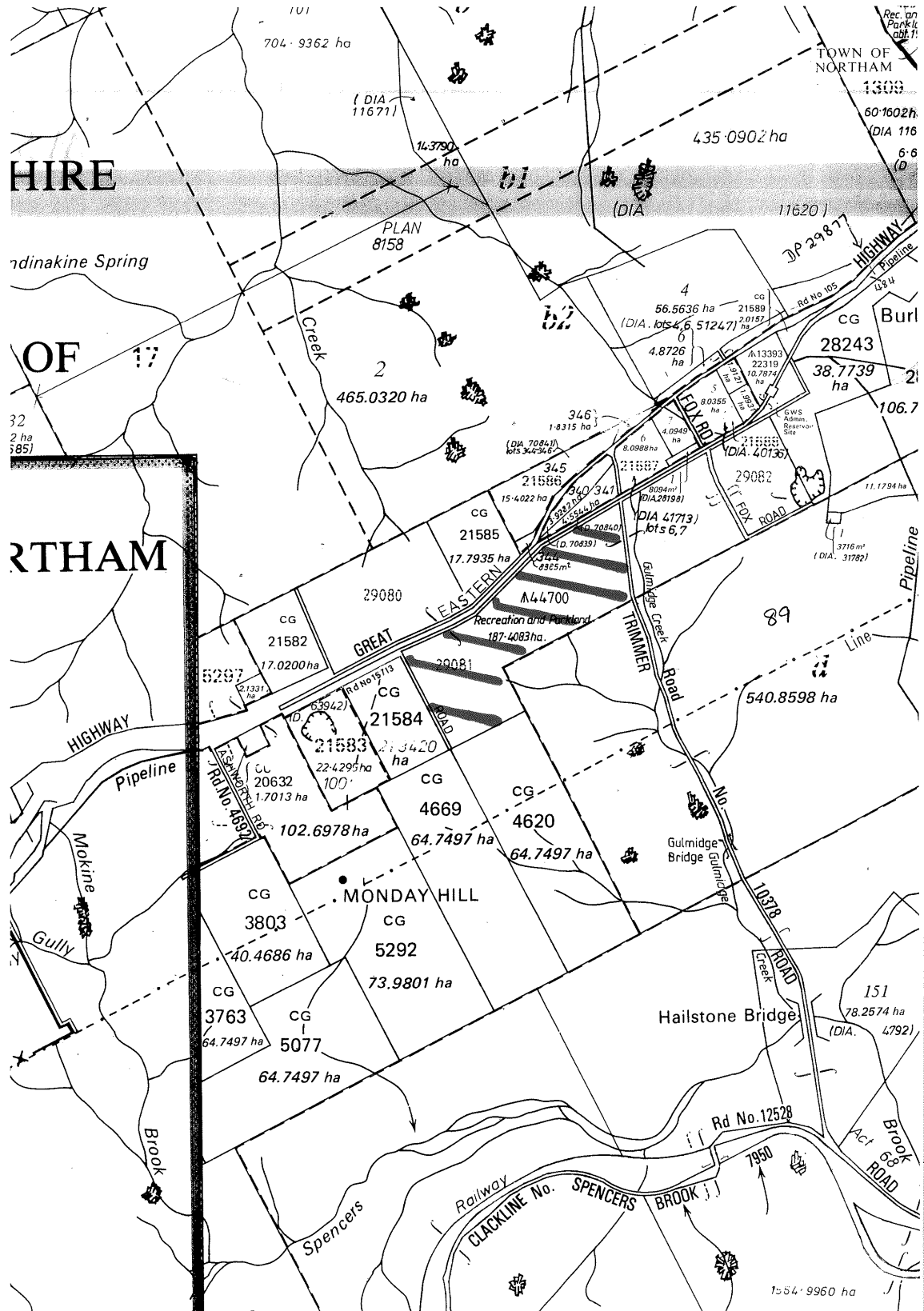
**SHIRE OF NORTHAM**  
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**APPENDIX 1 - LOT 471**



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APPENDIX 2 - LOT 495



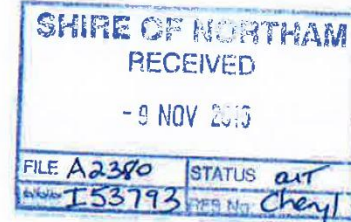
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**APPENDIX 3**



Federal Football Club  
PO Box 262  
Northam WA 6401  
ABN: 71 463 784 986



5<sup>th</sup> November, 2015.

Cheryl Greenough  
Shire of Northam  
Fitzgerald Street  
NORTHAM WA 6401

**RE: LEASE OF LAND**

To Cheryl,

We the committee of the Federal Football Club would like to express an interest in leasing the portion of Reserve 44700 Avon location 29081 Great Eastern Highway Northam, the commonage land is currently leased to the Northam Senior High School and also the Trimmer Road block.

The above mentioned farmland would be used for fundraising purposes to support the Federal Football Club Northam. The Federal Football Club would like to run livestock and crop the arable land.

Thank you for your consideration.

**PHILIP ROBINSON**  
**PRESIDENT**

**WAYNE SMITH**  
**VICE PRESIDENT**

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**13.3.4 WUNDOWIE MENS SHED INC AND THE YOUTH ADVISORY COUNCIL SHACK**

Name of Applicant:	Wundowie Men's Shed
Name of Owner:	Shire of Northam
File Ref:	A1589
Officer:	Cheryl Greenough
Officer Interest:	N/A
Policy:	Shire of Northam Lease Policy B7.11
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

For Council to consider allowing the Wundowie Men's Shed to either lease or use on a month by month basis the old Youth Advisory Council (YAC) shack at Lot 311 Boronia Avenue Wundowie for storage purposes only.

**BACKGROUND**

Lot 311 (3) Boronia Avenue is zoned 'commercial' and is identified within the Land Rationalisation Strategy which was adopted on 20<sup>th</sup> March 2013.

In the implementation of the strategy, the Youth Advisory Council (YAC) Shack was identified by the strategy to be disposed of, and was tendered for sale in April 2013 with no tender submissions received during advertising period.

At Council's Meeting on 16<sup>th</sup> July 2014 Council reviewed its delegations and allowed staff to advertise tenders, prior to being considered by Council.

The YAC Shack was tendered for sale/lease by being advertised in the West Australian on Wednesday 27<sup>th</sup> August 2014 and the tender period closed on 17<sup>th</sup> September 2014. It was also advertised in the Avon Valley Gazette on Saturday 30<sup>th</sup> August 2014.

At the Ordinary Council meeting held 19 November 2014 the Council considered two tenderers. The first tender was from the Wundowie & Districts Men's Shed Inc. who operate from the Old Wundowie Fire Station which is owned by the Shire and abuts the YAC Shack site. The Men's Shed advised they require more space for their members to work safely, therefore they are interested in leasing the YAC Shack to expand their current facility.

The second tender was from Ms Karen Baker, a mosaic artist who was wanting to exhibit and sell mosaic art products, and run workshops to people who are interested in learning or improving their skills in mosaic art.

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At the November meeting council voted to lease the property to Ms Baker for a period of two years, however Ms Baker did not take up the lease.

In October 2012 a memorial against the property was issued by the Department of Environment and Conservation. The site is classified as 'Possibly contaminated – investigation required' due to hydrocarbons being detected on the rear corner of the site. However the required investigation is yet to be carried out as the future use may not have warranted it. The Shire would disclose this in the lease so that any prospective lessee is fully aware of the condition of the land.

The building has now been vacant since June 2012 and is in a basic condition, but the local children break into the building on a regular basis and use candles for lighting and on some occasions they have lit small fires.

**STATUTORY IMPACTS**

*Local Government (Functions and General) Regulations 1996 Section 30.2(b). Dispositions of property excluded from Act s. 3.58.*

- (2) *A disposition of land is an exempt disposition if —*
  - (b) *the land is disposed of to a body, whether incorporated or not —*
    - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
    - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

N/A

**FINANCIAL IMPLICATIONS**

Although there may not be an immediate financial advantage, the Shire may benefit by the Men's Shed taking care of the property.

**OFFICERS COMMENT**

The Wundowie Men's Shed Inc. has become an integral part of the community and provides a regular service to community members. Interest in the Men's Shed is increasing with new people joining regularly. They have again expressed an interest in leasing or being custodians of the Yak Shack building and have offered to maintain and improve the structural integrity of the rear section of the building in order to make it squatter proof.

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The dictionary defines Custodian as *“a person who has responsibility for taking care of or protecting something.*

Should Council agree to lease the property, it would reflect the Shire of Northam lease policy B7.11 for community buildings and could be incorporated into their current lease agreement. However Council may wish to consider allowing the Men’s Shed Inc. to be custodians of the building and to maintain the buildings integrity whilst storing items in the building.

It is understood that the Shire would prefer to sell the property rather than to keep it. However no endeavour to sell the property has been made since 2014. If the Shire is still keen to sell the property, it can only be enhanced by the Men’s Shed Inc. looking after and maintaining the property until the Shire is in a position to sell.

**RECOMMENDATION**

**That Council request the Chief Executive Officer to prepare a Licence to Occupy Agreement allowing the Men’s Shed Inc. to utilise, maintain and improve the YAC shack on a month by month custodial basis, until the Shire is able to sell the property.**



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**APPENDIX 1 - YAK SHACK & WUNDOWIE MENS SHED SITE**



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**13.4. COMMUNITY SERVICES**

**13.4.1 REIMBURSEMENT OF EXPENSES - BOOK PRODUCTION**

Name of Applicant:	Mike Duggan
Name of Owner:	Shire of Northam
File Ref:	8.2.8.5
Officer:	Ross Rayson
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

For Council to provide a donation towards the production of a book on local pioneer John Morrell.

**BACKGROUND**

The author of a book being published on John Morrell, a local pioneer, has contacted the Shire in regard to Council providing some financial assistance towards the production costs. The author, Mike Duggan, has estimated that the production cost is between \$18,000 - \$20,000, and has suggested assistance of between a third and a half of the cost.

John Morrell was one of the first landholders in the Shire of Northam, having moved here in 1836.

No provision has been made in the Council 2015/16 annual budget to assist this project.

**STATUTORY IMPACTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE C4: Protect and promote the Shire's diverse culture and heritage

STRATEGY C4.3: Facilitate the promotion of the community's heritage assets.

**FINANCIAL IMPLICATIONS**

The total amount to be allocated to this project is \$1,000.00 excluding GST.

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**OFFICER'S COMMENT**

Whilst this publication is of some historical significance to the Shire of Northam, Council is not in a position to subsidise it to the extent requested by the author. It is felt that an amount of \$1000.00 is a significant contribution towards this project. In 2015/16 Council allocated \$116,000 to Community Sponsorship. Since budget adoption, at least one of the groups who received a community sponsorship has now withdrawn, which leaves a small portion of the \$116,000 unallocated.

Officers are recommending that \$1,000.00 be allocated towards this project.

**RECOMMENDATION**

**That Council provides funding of \$1,000.00 excluding GST towards the production costs of a book on local pioneer John Morrell, from GL Account 11347072 - Community Sponsorship.**

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**APPENDIX 1 – BOOK INFORMATION**

***John Morrell – Northam and Beyond***

*Overview*

This book tells the story of five generations of Morrells in Western Australia and beyond. The story starts in an overcrowded and unhealthy London where John Morrell and Anne Thorpe had eight children only to see four of them die as young children. Taking a chance as part of the Swan River mania John Morrell, a builder, sold everything and sailed to the Swan River Colony in late 1830 arriving via Cape Town in March 1831. After being stuck in Clarence (Naval Base) for four months because their ship ran aground on a sand bank, the Morrell's reached nascent Fremantle and immediately made applications for land grants while trying their hand at several crops (unsuccessfully). They used their building skills in several early buildings including a Wesleyan chapel in Fremantle and St George's Cathedral in Perth. Sadly Anne Morrell died after a short period in the colony and John remarried to young Eleanor Green.

Upon successful application and granting of a land grant in the Avon Valley John Morrell and family moved to Morby Farm next to the designated site of Northam townsite and set about establishing a farm with his indentured servants Peter and William Chidlow. He tragically died after saving a shepherd who had gone into the river while washing sheep and was buried on the slope above the farm. His farm was divided among his three sons (Richard, John Junior and Frederick) and his daughter Annie Morgan; thus this story tells the story of three early pioneering families in the Avon – the Morrells, the Chidlows and the Morgans.

The 24 children of the next generation were mostly centred in and around Northam as Morby Farm (Morrell), Springfield Farm (Chidlow) and Bardeen Farm (Morgan) developed. Some of the Morrells moved only slightly away from the original Morby family farm: to Grass Valley, Jennapullen, Prospect Valley/Malabaine, and Southern Brook; but in time as farming space became limited others made a big move to Greenough, Walkaway, the Chapman Valley, Carnarvon and the Robe River area. Others became 'townsfolk' mostly living in Northam, but also in the towns of York and Toodyay.

As the state developed, some of the next two generations moved to other opportunities and other careers other than farming such as banking, railways, surveying, nursing, and so on, but a significant core of Morrells were still centred in farming and the Avon Valley. Numerous Morrells were involved in the Roads Boards, the Agricultural Societies, development of the railways, the Council and so on.

Separate chapters of this book are devoted to war service (Boer War, WW1 and WW2), sporting activities and church activities including development of the Anglican churches of St James, St John's and St Peter's.

A special chapter is devoted to the story of Morby Cottage, one of very few surviving early colony farm buildings, and the dedicated band of locals who with the support of the Northam Shire have restored and maintained this beautiful building in memory of the Morrells and the early Northam period.

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#### John Morrell book – Chapters and Maps

##### Chapter Headings

- Introduction
- Chapter 1 - Living in and Leaving London
- Chapter 2 – Swan River Mania
- Chapter 3 – A Painfully Long Leaving (London to Tor Bay)
- Chapter 4 – Tor Bay to Table Bay
- Chapter 5 – Cape Town
- Chapter 6 – The Last Leg
- Chapter 7 - Clarence
- Chapter 8 - Fremantle
- Chapter 9 – Morrell Builders
- Chapter 10 – The Mystery of John Morrell Junior
- Chapter 11 – Over The Hills
- Chapter 12 – Establishing Morby and Northam
- Chapter 13 – Death and Memory of John Morrell
- Chapter 14 – The Chidlow Brothers
- Chapter 15 – The Morgan Connection
- Chapter 16 – The Story of Two Brothers – Richard the elder
- Chapter 17 – The Story of Two Brothers – Frederick the younger
- Chapter 18 – Roads, Rails and Boundaries
- Chapter 19 – The Morrell Diaspora
- Chapter 20 – Frederick’s Children make their own way
- Chapter 21 – Richard’s Children make their own way
- Chapter 22 – Church Matters
- Chapter 23 – Military Morrells
- Chapter 24 - Sporting Morrells
- Chapter 25 – Northam and Beyond
- Chapter 26 – Morby Cottage Lives Again
- Appendices

##### Maps and Diagrams

- Locations of Morrell residences and churches in London
- Journey Route from London to the Swan River Colony
- Map of Clarence and Fremantle
- The Route of the Old York Road
- Floor plan of Morby Cottage
- 3-D diagram of Morby Cottage
- Floor Plan of White Cottage
- Original railway lines and stations
- Church and Cemetery locations in Northam
- Early development of Northam town facilities
- Early Northam area Land Grants 1830s and 40s

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- Location map of Morrell and Chidlow cottages and outbuildings
- Journeys to Greenough and the North-west
- Location of Edaggee Station
- Layout of the Army Camp at Blackboy Hill
- Overlay of John Morrell's Grant on a modern day map

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#### Introduction

When embarking on this book project, one of the considerations was at what point should the story logically end; Canon A Burton provided some useful guidelines: ‘...a period must be set at which the tale shall end. That period should not be fixed too near to present times; it is well that the events related should have passed into history, and that their significance can be discerned’.<sup>1</sup>

And so this story started out to cover four generations of the Morrell family; starting with John Morrell—a builder from London—and family arriving in the very early stages of the Swan River colony in 1831 and ending some 180 years later. It became obvious however, that unless the stories of the fifth generation were also captured then the true result of John Morrell’s legacy would not be accurately told. Thus cameos of the lives of each of the fifth generation are therefore included; the last few of this generation continue to live out their long lives.

The story isn’t finished of course. Although the original ‘family farm’ has melted away, hundreds of Morrell descendants still live in Western Australia and other parts of Australia with some of them still on the land. If John Morrell could travel through the Avon Valley today and see the waving fields of wheat or the feeding stock, he would feel proud that he was among those first few who carved out the first paddocks and started what we see and benefit from today. A reflection on the people who came before was penned in 1894<sup>2</sup>, asking the question: ‘where in any part of the world, may I ask, will you find men possessed of more self-reliance, undoubted perseverance, and restless energy, than are to be found among the settlers about York, Northam, and Newcastle’.<sup>3</sup> The writer went on to name a few: Dempster, Morgan, Monger, Byfield, Edwards, Morrell, Clarkson, Phillips, Leeder and Throssell.

The reality is that the women in this family played just as important a role as the men in their courageous ventures ‘over the hills’ or ‘up to the north-west’, and although information on the Morrell women is less available than for the men, this book also attempts to identify where they made their mark. Australian poet Fred Rutter stated it well in his *A Toast to Pioneer Women*, the first and last stanzas as follows:

And here’s to the ladies, God bless ’em,  
They never got statues or fame,  
Their menfolk went off into new worlds  
And, God bless the women, they came.

So here’s to the pioneer women –  
The men couldn’t do it alone,  
‘God bless the pioneer women’,  
It ought to be carved into stone.

The other aspect attempted to be addressed in this book is that for many years John Morrell was called ‘the founder’ of Northam when in fact it is clear that he was among a small group of the very first founders of development in the Northam area, citing John Donne’s famous lines: ‘No man is an island, entire of itself, every man is a piece of the continent, a part of the main’.<sup>3</sup> John Morrell could not have achieved what he did without his indentured servants, particularly Peter and William Chidlow, yeoman farmers from Shropshire. The Morrells and Chidlow’s success stories are interwoven and neither could have succeeded without the other.

The story of the Morrells is the story of Western Australia; people taking a risk to create a new life, going past the edge of the known areas, not losing but developing their religious faith, involving themselves in community matters, suffering personal tragedy, putting their hand up for military service, and being tenacious and not giving up. The names in this family story are the names of

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<sup>1</sup>The town of Toodyay was called ‘Toodyay’ initially then ‘Newcastle’ after 1860 and then Toodyay again in 1911; in this book the name Toodyay has been used throughout.

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Western Australia – Morrell, Davy, Summerland, York, Morgan, Throssell, Sinclair, Steele, Leeder, Forward, Smith, Jewell, Silvester, Waldeck, Brand, Chidlow, Duncan, and Cronin.

There are many names, places and events covered in this story; apologies in advance for any errors, omissions or misinterpretation of information. Strenuous efforts have been made to get it right! Extensive use has been made of footnotes to explain terms that might not be familiar today (Bomb vessel, Dover's powder, sunder-cutting, Cart-Entire and so on), but also to try and provide comment on unclear or differing family history details. John Morrell's 1830-31 trip diary from London to Western Australia is a family treasure and has provided the basis of chapters 3 to 6. Various family accounts covering sections of the Morrell story have been written by family descendants Constance McCallum (1948), Harcourt Morrell (1959), Ivy Ducas (1980), Ron Elphick (1995), Diana Hartley (1996) and David Morrell (2002). The Morgan family story by Mary Bentley (1986) and Leo Morgan (2007) also provide deep insights into that branch of the Morrell line. Numerous other family members have developed genealogies and written recollections of their past. The Morrells are mentioned in many books about the development of the state of Western Australia as their field of influence over several generations touched on farming, local and state politics, war service, business ventures, church service and sport in the Avon Valley, the Eastern Districts, Greenough, the North-west and in Fremantle.

There are two physical structures left to remind people today of the Morrell story: the beautiful Morby Cottage on the edge of Northam and the John Morrell memorial on Doctor's Hill above Morby Cottage; but the real legacy of John Morrell's venture from London lies in the story of his descendants. This is not a book which should be read solely by family members to gain insight to their specific part of the family but rather to treat it as a broad brush sweep across all of the family members across five generations, an overview that shows the diversity of the family, how they utilised the legacy that they were gifted, and how they contributed to the settlement of the state.

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<sup>1</sup>Canon A Burton, *The History of Northam Parish*, Colebatch & Co., 1943, Preface

<sup>2</sup>In Defence of West Australia', *The West Australian*, 10 April 1894.

<sup>3</sup>John Donne, 'No Man is an Island', *Devotions Upon Emergent Occasions, and severall steps in my Sicknes*, 1624.



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**13.4.2 NORTHAM JUNIOR CRICKET ASSOCIATION-WRITE OFF OF OUTSTANDING DEBT**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	A13091
Officer:	Ross Rayson
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

To request Council's approval to write off fees charged to the Junior Cricket Association for use of grounds.

**BACKGROUND**

The Junior Cricket Association traditionally have been using the grounds at Bert Hawke Oval for their fixtures. However, due to the intermittent availability of the turf pitches at Bert Hawke Oval, the club has frequently had to fixture their matches away from this ground.

Until February 2015, the Northam Junior Cricket Association had not been invoiced for the use of Bert Hawke, due to the intermittent use of the turf pitches.

The club has stated that the invoice for ground usage was based on bookings made on fixtures from the MyCricket website, not on information supplied by the club.

The club received an invoice for 2 seasons, 2013/14 and 2014/15, mid - way through the 2014/15 season. The club is seeking a write off of the fees for the 2013/14 season and 2014/15 seasons on the following basis:

- The receipt of the 2 invoices in early 2015 when the club had not previously been charged ground hire fees
- The late issue of the invoices, without any prior warning, has not given the club any opportunity to adjust their fee structure to incorporate the ground hire fees, and the club does not have the financial capacity to cover the fees from their own available funds.

**STATUTORY IMPACTS**

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*Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.*

*6.12. Power to defer, grant discounts, waive or write off debts*

- (1) *Subject to subsection (2) and any other written law, a local government may*  
—  
(a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*  
(b) *waive or grant concessions in relation to any amount of money; or*  
(c) *write off any amount of money, which is owed to the local government.*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

N/A

**FINANCIAL IMPLICATIONS**

The total amount of the outstanding fees which is recommended to be written off is \$1,597.20 including GST.

**OFFICER'S COMMENT**

It is felt that levying of fees after the fact has caused a degree of hardship for the club, given that the amount was not factored into the clubs annual budget for either the 2013/14 or 2014/15 seasons. The Association has moved its operation to Jubilee Oval since the installation of the new cricket pitch, and there is currently no outstanding fees for the 2015/16 season.

**RECOMMENDATION**

**That Council, authorise the Chief Executive Officer to write off the amount of \$1,597.20 for outstanding ground hire fees for the 2013/14 and 2014/15 seasons for the Northam Junior Cricket Association.**

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**13.5. ENGINEERING SERVICES**

**13.5.1 RFT 22 OF 2015 - NORTHAM TOWNSITE DRAINAGE (STAGE 2)**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans / Tracey Pearce
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Simple Majority
Date:	5 January 2016

**PURPOSE**

For Council to approve the award of Tender 22 of 2015 – Northam Townsite Drainage (Stage 2). Works and services to be completed under contract will be for the supply, installation and civil construction of all works identified in the contract documentation or as directed by the Principal or its nominated representative during the construction phase.

**BACKGROUND**

Request for tenders were called on the 2<sup>nd</sup> December 2015 in the West Australian closing on 23<sup>rd</sup> December 2015, inviting tenderers to provide a lump sum price to deliver works under contract.

**STATUTORY REQUIREMENTS**

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

***“F 3.4 Regional Price Preference***

***Policy:*** *Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

*Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”*

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This policy has been applied within the tender assessment process.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE R1: Provide and support an effective and efficient transport network.

STRATEGY R1.2: Maintain an efficient, safe and quality road network.

**FINANCIAL IMPLICATIONS**

The Stage 2 works to be completed has been identified in the 2015/16 budget, with project delivery via means of Royalties for Regions funding.

**OFFICER'S COMMENT**

There were Four (4) submissions received for the advertised Tender 22 of 2015 Tender, these being:

1. Firedam Civil Construction
2. Allwest Plant Hire
3. Australian Civils
4. Dowsing

Submissions were assessed by the following staff:

- |                      |  |
|----------------------|--|
| 1. Tracey Pearce     | Operations Manager                     |
| 2. Clinton Kleynhans | Executive Manager Engineering Services |

In consideration of the following:

*Compliance Criteria:*

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;
- Public Consultation

*Qualitative Criteria (Scored)*

- |                       |     |
|-----------------------|-----|
| • Pricing             | 50% |
| • Relevant Experience | 25% |

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- Timeliness of Delivery 15%
- Safety and Risk Management 10%

Further detail is provided in the attached Evaluation Matrix which has been provided to the Elected Members as a separate confidential attachment to the agenda and minutes.

The Evaluation Panel has determined an average score identifying Allwest Plant Hire as the preferred supplier, with the recommendation for the contract to be awarded to Allwest Plant Hire for the lump sum price of \$315,110 excluding GST.

**RECOMMENDATION**

**That Council award Tender No. 22 of 2015 to Allwest Plant Hire for the estimated lump sum price of \$315,110 + GST, authorising the Chief Executive Officer to approve contract variations within budget parameters for the completion of Northam Town Site Drainage Improvements Stage 2 works.**

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**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14.1 DUAL CARRIAGEWAY – GREAT EASTERN HIGHWAY**

As per the correspondence received by Cr Beresford, it was advised that he wishes to withdraw this notice of motion.

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil.

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**15.2. OFFICERS**

**RECOMMENDATION**

**That Council consider an agenda item put forward late for 'Revoke Council Decision – Minute No C.2564'.**

**15.2.1 REVOKE COUNCIL DECISION – MINUTE NO C.2564**

Name of Applicant:	Internal
Name of Owner:	Internal
File Ref:	2.3.1.6
Officer:	Cheryl Greenough
Officer Interest:	N/A
Policy:	N/A
Voting:	Absolute Majority
Date:	18 January 2016

**PURPOSE**

To correct a misunderstanding in the Officer Report, Recommendation and Council Decision of 21 October 2015.

**BACKGROUND**

In the report the Officer referred to the newly gazetted *Planning and Development (Local Planning Scheme) Regulations 2015*.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2564**

**Moved: Cr Beresford**  
**Seconded: Cr Rumjantsev**

***That Council, pursuant to Clause 82(1) and 83(1) of Division 2 (Delegations) of Schedule 2, Part 10 of the Planning and Development (Local Planning Schemes) Regulations 2015, delegate to the Chief Executive Officer and the Executive Manager Development Services respectively the exercise of Council's powers and the discharge of the Shire of Northam's duties under Shire of Northam Local Planning Scheme No.6 in accordance with existing Delegations P01 to P11 (inclusive).***

**CARRIED 10/0**  
**BY ABSOLUTE MAJORITY**

**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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The new regulations, Clause 82(1) *Delegations by Local Government*, provide that the local government may delegate to the CEO the discharge of any local government power or duty under this scheme.

Clause 83(1) provides that the CEO may delegate to any employee of the local government the exercise of any of the CEO's powers under this Scheme.

However, when put together as it was in the Officer Recommendation, it reads as though Council were delegating authority to the Executive Manager Development Services.

**STATUTORY IMPACTS**

*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Local Planning Scheme No.6*  
*Local Government Act 1995*

**FINANCIAL IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

As Council cannot delegate authority to a senior employee, it is recommended that the Council Decision C.2564 be changed to reflect the true intention of the report, being that Council delegate to the CEO the powers of the local government under this scheme.

The CEO may then on delegate any of those functions as he sees fit in accordance with Clause 83(1) of Division 2 (Delegations) of Schedule 2, Part 10 of the *Planning and Development (Local Planning Schemes) Regulations 2015* states:

“(1) *The local government CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's functions under this Scheme other than this power of delegation.*”

**Notice is hereby given by the following**

	Councillor Name	Signature
1.		
2.		
3.		
4.		



**SHIRE OF NORTHAM**  
**AGENDA**  
**COUNCIL MEETING TO BE HELD ON 20 JANUARY 2016**

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**To revoke or change the following decision**

Meeting / Date	21 October 2015
Agenda Item No	19.2.1
Agenda Item Name	Request to Adopt Town Planning Delegations Under Planning And Development (Local Planning Schemes) Regulations 2015
File Reference	2.3.1.6
Resolution No	C2564

**RECOMMENDATION**

**That Council revoke Minute No: C.2564 of the Ordinary Council meeting held on 21 October 2015 relating to the request to adopt Town Planning Delegations under Planning and Development (Local Planning Schemes) Regulations 2015.**

**RECOMMENDATION**

**That Council, pursuant to Clause 82(1) of Division 2 (Delegations) of Schedule 2, Part 10 of the Planning and Development (Local Planning Schemes) Regulations 2015, delegate to the Chief Executive Officer the exercise of Council's powers and the discharge of the Shire of Northam's duties under the Shire of Northam Local Planning Scheme No.6**

**16. CONFIDENTIAL ITEMS**

Nil.

**17. DECLARATION OF CLOSURE**